

Sudbury 250 Committee

Minutes for Wednesday, April 15, 2026

Virtual meeting at 7:00 PM

(Meeting video can be viewed at www.sudburytv.org)

Members present in-person: Radha Gargeya, Committee Chair; Jan Hardenbergh, Vice-Chair Committee

Members present virtually: Jim Wiegel, John Neuhauser, Joshua Gilman,

Roll Call: Gargeya, present; Hardenbergh, present; Gilman, present; Wiegel, present; Neuhauser, present.

Radha noted the Open Meeting Laws with respect to Hybrid meetings and that the meeting was being recorded.

The meeting was called to order at 7:01 PM

Jim is taking minutes for this meeting.

Executive Session

Radha stated that the Committee needs to enter executive session “to discuss deployment of security personnel or devices, or strategies with respect thereto”, and return to open session upon conclusion of the executive session, per the Massachusetts Open Meeting Law, c. G.L. 30A, § 21(a). G.L. 30A, § 21(b)(3). G.L. 30A, § 21(b)(4).

Joshua made the motion to enter into executive session as the Chair so declared, and to return to open session. Jan seconded. All members present voted yes.

Return to Open Session

The Committee returned to open session at 7:45 PM.

Opening remarks. Radha reported the Sudbury 250 events are posted on the town website. He reviewed upcoming events leading up to Sudbury Day and some events subsequently.

There was no public comment

James Murray, from the Selectman’s Office, attended the meeting in person.

Member reports

Radha asked if Sudbury Extended Day (SED) could use the Sudbury 250 logo for advertising Sudbury Day and listing organizations supporting the event. The committee approved SED using the logo.

Radha showed a Sudbury Day flyer prepared by Leila Frank. He said Joe Saia at Sudbury Wine & Spirits would sell some Sudbury 250 merchandise and offer some tastings if the committee agreed. Radha said he wanted to check with the Town Counsel.

James showed the current budget and possibly having buses for transporting Sudbury Day attendees from remote parking lots. He mentioned some honorarium requests had come in to him. He showed the master schedule. Some starting times for events were changed. The Sudbury Fife & Drum was added to the list of attendees.

He reported there were currently three food trucks. James presented budget updates for an upcoming event, including reduced costs for Willow Green's honorarium due to her speaking schedule change and a lower price for Plymouth Patuxet programs.

The committee discussed transportation arrangements using community center buses, with James noting that while only one volunteer driver was confirmed, both buses would be accessible. James reported receiving vendor checks and mentioned reaching out to history reenactors for final honorarium requests, while also noting that additional vendors and living history demonstrators were expressing interest in participating.

James confirmed four 2-hour shifts including setup, general assistance, and cleanup, starting at 8 AM with porta-potties arriving at 7:30 AM. Joshua reported that an announcement was made at Lincoln Sudbury and mentioned an enthusiastic volunteer from his AP US class. Radha inquired about coordinating with Ms. Kirsten Roopenian regarding a 9-11 memorial table at Heritage Park.

James discussed town employees and volunteers helping with emergency assistance and walkie talkies.

The Sudbury 250 Memorial Garden will be located between the Hosmer House and Heritage Park.

The committee discussed plans for an upcoming event, including the Radha's confirmation of 250 related books and child activities in the museum.

Radha emphasized the need to scale up publicity efforts through various media channels, requesting committee members to share their contacts in radio, TV, and press. The group reviewed advertising strategies, with Radha committing to post to multiple local platforms including Sudbury bulletin boards and MA250 events.

Radha discussed the best ways to publicize Sudbury Day for residents. He said there would be a kiosk for Revolutionary War Cemetery. He asked if the Sudbury Militia & Minute (SCMM) might fire a musket salute at 11:15 AM to dedicate the kiosk. He discussed a two-sided pamphlet with a schedule on one side and a map on the other side for Sudbury Day. There would be hard copies available on the town website.

James outlined a list of 20 roles and locations, with Jan volunteering to be a floating backup rather than a location-specific volunteer.

The next meeting will be on the 29th of April and be a hybrid meeting at 7:00 PM.

Motion to adjourn was made by Jan and seconded by John. All members present voted to adjourn. The meeting ended at 8:40 PM.