

Notice and Agenda

Sudbury Diversity, Equity and Inclusion Commission

Lived Experiences/Storytelling Project Sub-Committee Meeting
Sunday, March 20, 2022
9:30 AM Open Session

Please click the link below to join the virtual Diversity, Equity and Inclusion Commission Lived Experiences/Storytelling Project Sub-Committee meeting:

<https://us02web.zoom.us/j/83513599960>

For audio only, call the number below and enter the meeting ID on your telephone keypad.

Dial-in number: 978-639-3366 or 470-250-9358

Meeting ID: 835 1359 9960

Meeting Agenda

1. Welcome and open meeting by roll call vote.
2. Public Comments
3. Survey
 - Finalize introductory language and questions
4. Website
 - Discuss process for buying website or adding to the community website
 - Finalize job description and “ad” for web developer and determine outreach strategy
5. Community Outreach
 - Review results of individual community mapping exercises
 - Identify lead contacts per group, create outreach text -- general and/or per group.
 - Identify local media for the press release, once the link is live.
 - Begin press release
 - Update timeline with new task deadlines

6. Review sub-committee functions (as listed below by Structure Sub-Committee)
 - Gather first-hand experience in Sudbury of historically disenfranchised populations
 - Collect baseline data on demographics of the town and town departments, committees, and boards

7. Approval of minutes - 3/5/22

8. Next Steps
 - Next meeting
 - Online work/deadlines in the meantime.

9. Adjourn Meeting by roll call vote.

“This listing of matters is those reasonably anticipated by the committee which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”

DRAFT

Sudbury Diversity, Equity and Inclusion Commission

Lived Experiences/Storytelling Project Sub-Committee Meeting Minutes
Saturday, March 5 2022
3:00 PM

Members Present: Stephanie Oliver, Katina Fontes, Janine Taylor, Yana Bloomstein,
Nuha Muntasser (left after starting the meeting)

Absent: Peng Zhou, Nalini Luthra

Others Present: Nichole Argo

1. Welcome and open meeting by roll call vote.

Stephanie Oliver opened the meeting and took the roll call.

- Roll Call: Katina Fontes: present; Janine Taylor: present; Yana Bloomstein: present;
Stephanie Oliver: present.

2. Approval of minutes

Stephanie presented the draft minutes from the 2/19/22 meeting.

Katina made a motion to approve the minutes as submitted. Yana seconded the motion.

- Roll call vote: Janine Taylor: yes; Yana Bloomstein: yes; Katina Fontes: yes; Stephanie Oliver: yes.

3. Public Comments

There were no public comments.

4. Survey

Katina was thanked for collecting the edits to the draft of the survey. The Committee reviewed the proposed edits one-by-one. Some edits were small typographical, and other sentences/language was discussed and edited.

There was a question of whether to include more language to invite all stories, not just stories of mistreatment. Are we inviting positive and negative experiences or only experiences of mistreatment? The decision was made to leave it up to the author, but a question will be added at the beginning of the survey. If the author's story is primarily about upstanding community

members or allies or a positive outcome, then they will be progressed to another portion of the survey to bypass many of the fields designed for stories of mistreatment.

The Subcommittee will invite the greater DEI Commission to look over the final draft and send any suggestions for changes to Katina.

There was discussion about how specific the categories should be regarding WHO was the subject(s) of mistreatment (spouse, child, neighbor, etc.).

Janine had to sign off at 4:30, and the question of whether we were able to continue meeting came up because it was unclear whether there was a quorum of members. It was not certain how many members are officially on the sub-committee, so it was unclear how many were needed for a quorum. Stephanie attempted to reach out to Nuha for clarification, but was unable to reach her. Therefore the decision was made to close the meeting at 4:38 pm to avoid a potential Open Meeting Law violation.

Stephanie will follow up to confirm who is an actual participant in this subcommittee and what to do to avoid this happening at future meetings.

Dr. Argo said she would compose a fresh document taking in all the edits made today.

There was no vote to adjourn as it was unclear whether a quorum of members was present.