



# Town of Sudbury

## Master Plan Steering Committee

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### MINUTES

**JULY 31, 2020 AT 8:45 AM**

### VIRTUAL MEETING

**Members Present:** Chair John Sugrue, At-Large; Vice-Chair Susan Asbedian-Ciaffi, At-Large; Dan Carty, Board of Selectmen; Janie Dretler, Board of Selectmen; Jan Hardenbergh, At-Large; Dave Henkels, Conservation Commission; Ellen Joachim, Lincoln Sudbury Regional High School Committee; Lisa Kouchakdjian, Sudbury Public School Committee; Amy Lepak, Sudbury Housing Authority; Robert May, Council on Aging; John Riordan, Zoning Board of Appeals; Fred Taylor, Historic Districts Commission; and Dick Williamson, Parks and Recreation Commission

**Members Absent:** Nathalie Forssell, At-Large; Patricia Guthy, Commission on Disability; and Lee Swanson, Historic Districts Commission

**Others Present/Public Attendance:** Fabiola Alikpokou, Staff Planner, Horsley Witten Group; Jan Costa, Historical Commission Member; Adam Duchesneau, Director of Planning and Community Development; John Hincks, Planning Board Member; Nate Kelly, Principal, Horsley Witten Group; Krista Moravec, Senior Planner, Horsley Witten Group; Jennifer Roberts, Board of Selectmen Member; Beth Suedmeyer, Environmental Planner; and Taryn Trexler, Historical Commission Member

### **Welcome**

Mr. Sugrue opened the meeting at 8:45 AM

### **Regular Meeting Business**

#### **Approval of Meeting Minutes**

Mr. May motioned to approve the minutes from April 17, 2020. Mr. Hardenbergh seconded the motion. Roll Call Vote: Mr. Sugrue – Aye, Ms. Asbedian-Ciaffi – Aye, Mr. Carty – Absent, Ms. Dretler – Aye, Mr. Hardenbergh – Aye, Mr. Henkels – Aye, Ms. Joachim – Aye, Ms. Kouchakdjian – Aye, Ms. Lepak – Aye, Mr. May – Aye, Mr. Riordan – Aye, Mr. Taylor – Absent, and Mr. Williamson – Aye.

At this time Mr. Taylor arrived at the meeting.

#### **Administrative Report**

Mr. Duchesneau indicated there were no administrative reports at this time.

At this time Mr. Carty arrived at the meeting.

## **Review and Discuss Master Plan Steering Committee Comments on Master Plan Volume 2**

Mr. Kelly referred to the Master Plan Steering Committee Comments on Master Plan Volume 2 dated June 19, 2020. He acknowledged the presented comments were arranged in Comment Category: #1 – indicating grammatical and formatting recommendations; #2 – indicating additional discussion or action necessary; and #3 – indicating additional discussion or action needed regarding more substantive aspects.

Ms. Moravec initiated the discussion regarding the Category #3 recommendations:

- General – Mr. May recommended a decrease of size regarding Volume 2 in consideration that seniors or others with limited computer skills would be at a disadvantage. He noted seniors were 24% of the population and an excess of 30% of the voters.
- General – Mr. Carty stated the Mass Central Rail Trail was mentioned numerous times throughout the document, but the document should also note that at the time of its writing, the Town of Sudbury was opposed to the current Department of Conservation and Recreation plan/partnership with Eversource, and did not support the Mass Central Rail Trail plan. He noted he did not see that mentioned in the document and felt it should be.
- General – Mr. Carty recommended the word “will” be replaced with the word “should” throughout the document.
- Challenges – Mr. Taylor recommended “the escalating loss of Sudbury’s Historic Fabric” be added.
- Route 20 – Mr. Hardenbergh noted if the Town was going to subsidize the sewer system, it also needed to subsidize Route 20 transportation because transportation was key to Route 20.
- Conservation & Recreation Land – Mr. Hardenbergh stated continued exploration of developing the proposed Mass Central Rail Trail should be discussed.
- Housing – Mr. Carty stated the document should define the “unmet needs in the community.” He noted it appeared the section was indicating the Town should allow for a wide range of housing options that accommodated the diverse needs of Sudbury residents at all stages of life.
- Historic & Cultural Assets – It was noted recommendations were being provided by the Historical Commission and the Historic Districts Commission.

The Master Plan Steering Committee (MPSC) then pursued extensive discussion regarding #2 topic categories including: Housing, Schools, Demographic Trends, Climate Change, and Historic and Cultural Assets. MPSC members agreed the appropriate definition of terms and language was critical to all topics.

MPSC members discussed the importance of updating the Town’s mapping to be included in the Master Plan. Ms. Moravec stated Open Space and Recreation language/definitions could be further refined by the next meeting.

Ms. Moravec stated the recommendations made and agreed upon by the MPSC members would be included in the Master Plan draft to be distributed for the next meeting.

**Schedule Next Meeting**

Mr. Duchesneau stated the next MPSC meeting would be held on August 27, 2020 at 8:45 AM.

**Adjournment**

Mr. Riordan motioned to adjourn the meeting at 10:48 AM. Ms. Asbedian-Ciaffi seconded the motion. Roll Call Vote: Mr. Sugrue – Aye, Ms. Asbedian-Ciaffi – Aye, Mr. Carty – Aye, Ms. Dretler – Aye, Mr. Hardenbergh – Aye, Mr. Henkels – Aye, Ms. Joachim – Aye, Ms. Kouchakdjian – Aye, Ms. Lepak – Aye, Mr. May – Aye, Mr. Riordan – Aye, Mr. Taylor – Aye, and Mr. Williamson – Aye.