Sudbury Transportation Commission Meeting Minutes

September 18, 2026

Virtual Meeting

Members Present

- Dan Carty (Chair)
- Cheryl Wallace
- Adam Burney
- Alice Sapienza
- Nickole Boardman
- Mary Brauer

Guests

- Jill Dube: Outreach worker and assistant director at the Sudbury Senior Center.
- Nina Lurie: Town Social Worker
- Jennifer Munoz: Social Work Intern
- Ariel Powers: Assistant Planning Director
- Linda Faust (resident)

1. Call to Order

- The meeting was called to order at 10:32 AM by Dan Carty.

2. Roll Call

- Roll call was conducted. All members are present.
- Dan Carty advised that the meeting was being recorded and shared live. Stated this is a public meeting, therefore privacy should not be expected.

3. Administrative Items

- Adam Burney agreed to take notes for this meeting.
- Adam Burney was made co-host to assist with any technical difficulties.
- Dan Carty stated roll call was conducted to satisfy Open Meeting law and shared the open meeting law training coming up on September 24, 2026.

4. Agenda Items

- Dan Carty requested to go through the Committee's finances
- Dan Carty requested to get updates on Fednor

- Dan Carty requested to get updates on emergency vouchers
- Dan Carty to discuss the GoGo Model
- Dan Carty to speak on action items going into to fall

5. Discussion Items

- Discussed Action Items from the Summer
    - Update on reaching out to the MWRTA about Catch Connect expansion. This was completed, Dan Carty, Adam Burney, and Nickole Boardman did meet with them.
    - Adam Burney was going to see if the Committee could prepay Catch Connect from ARPA funds.
    - Dan Carty was to ask about the CTG grant program.
    - Adam Burney was to pay all hospital shuttles invoices. Adam Burney is still waiting for reimbursement from the state.
    - Updates about the hospital shuttle rides. Alice sent the final report to MassDOT, MWRTA sent data as well, this item is to be revisited at later point in meeting.
    - Dan Carty needs to add people to the program sign up in FedNor. This item is to be revisited at later point in meeting.
    - Dan Carty asked about updates on the $20,000 check from Stow and MassDev. Adam Burney needs to speak with MassDev.
    - Revisiting FlashVote
- Finances
    - Dan Carty shared that he sent a copy to the board members ahead of this meeting and made one minor change since it was sent: the Tommy's Taxi invoice was added ($30).
    - Dan Carty stated we are almost at the point that the Committee will be dipping into the money received at Town Meeting.
    - Dan Carty stated that the goal is to use the ARPA money to prepay for Catch Connect, use the Earmark funds next, and then third in line would be to use the money received in Town Meeting.
    - Adam Burney stated that the Committee has spent approximately $31,860 for the first half of FY26.
- Discussed current Uber program
    - New enrollees are trickling in, (2) sign ups in June, (6) in July, (1) in August
    - Dan Carty continues to test the system
    - Dan Carty confirmed that the Uber costs are steady at around the $900/month target
    - Dan Carty discussed voucher requests, how many were used in full, partially used, or unused
    - Dan Carty reiterated that those who did not use their voucher were not preventing others from getting one
    - Discussed emergency vouchers and showed that there were (3) requested and unused for August, and (2) requested so far for September.
- Earmark
    - Dan Carty asked Adam Burney to clarify if we still have the second half of the last Earmark ($28,800) available to the Committee for use. Adam Burney believes we do still have it. Dan Carty asked if we can add it to the To Do list to confirm.

    - Adam Burney stated that he believes we have the 2025 State Earmark funds of ($50,000), and that has to be spent by June 2027. Adam Burney to verify that number and timeline as well, so that we may use that money for our monthly Uber balance and Catch Connect.
- MWRTA
    - Dan Carty discussed items from the previous meeting, including Catch Connect expansion, prepaying Catch Connect from ARPA, and the hospital shuttle.
- Expansion of the Catch Connect service
    - Dan Carty, Adam Burney, and Nickole Boardman met with the Catch Connect providers.
    - MWRTA sent a draft to Dan Carty, who retuned the draft back to them this past week with follow up questions.
        - The impression was that the service seemed to encompass the whole town of Maynard. Dan Carty believes it will happen, and will bring it back to the Selectboard when it is returned to him. He is estimating this to take approximately three months.
        - Adam Burney stated that Catch Connect is looking at a more comprehensive expansion of their service in all the various microenvironments that they operate, theoretically creating a more expansive network.
- Catch Connect expanded the geofence slightly to include the Sudbury Food Pantry and Longfellow
    - Nickole Boardman stated that people have been using the service in the last few weeks to go to Longfellow without issues
    - Dan Carty reiterated wanting to prepay Catch Connect with the ARPA money
    - Adam Burney wanted to get a quarterly invoice or monthly invoice set up to spend it before the end of the calendar year. Adam Burney to reach out to MWRTA (Daniel) to verify prepayment of CatchConnect from ARPA, and discuss quarterly/monthly invoicing to spend remaining ARPA funds.
- Hospital Shuttle trips
    - Alice Sapienza sent the end of year grant reporting
    - Alice is requesting to include Wayland and their representative Julie Secord on the end date of the hospital shuttle. Adam Burney will respond to question from Julie. Dan Carty to make sure the Committee gets a copy of the report.
    - Nickole Boardman shared that people are still being assigned to rides, despite intent to close the program.
    - The end date of the hospital shuttle is to be determined. Dan Carty stated the shuttle is not being advertised currently. Dan Carty to reach out to MWRTA to clarify the status and future of the hospital shuttle, and include Nicole in the communication.
    - Alice Sapienza to send Julie Secord's email to Dan for inclusion in the hospital shuttle clarification.

- Fednor
    - Adam Burney, Jill Dube, Kirstin Wilcox, and Dan Carty discussed how to request a ride with the vendor
    - Adam Burney confirmed all legal agreements are set up accordingly.
    - Dan Carty stated he will start a thread with Leila Frank (Town Communications Director), Jill Dube, Kirsten Wilcox, and Nina Lurie to confirm readiness to launch FedNor.
        - It was noted that these requests need to go through the social work office.

    - Alice Sapienza asked if this includes those with physical and mental disabilities, Dan stated that Fednor and taxis are the accommodation for those who are unable to take an Uber
    - A resident (Linda Faust) asked if she would be able to utilize this service, Dan Carty stated that Jill Dube and Nina Lurie would find the best option for her
- Emergency Vouchers
    - Dan Carty reflected on the last couple months of trying to set up the emergency voucher system
    - Dan Carty stated there was one person who used an emergency voucher recently
    - Dan Carty to send the information about the one emergency voucher ride to Jill Dube
    - There was difficulty with someone trying to take a ride the last day of the month. Dan Carty stated the issue was resolved by changing the time.
- FlashVote
    - Dan Carty asked for updates to see if the Transportation Committee FlashVote is ready.
    - Adam Burney will check in with Leila Frank (Town Communications Director) about scheduling and sending out the FlashVote
- Go Go Model
    - Dan Carty asked Alice Sapienza to reintroduce the concierge service she is suggesting to look into
    - Dan Carty is to find out more information on GoGo (formerly GoGo Grandparent) to assess pricing and services.
    - The Committee discussed the different accommodations that are currently in place, and if this would be a good addition to the services already offered
- Food Pantry
    - Dan Carty stated that the geo fence was expanded to include the food pantry
    - Dan Carty shared that the food pantry changed their operating model to a pick-up model, and he explained the current operating system
    - Dan Carty to set up a call with the food pantry, Jill Dube, Nina Lurie, and Kirsten Wilcox to solve transportation logistics for Catch Connect riders.
        - Residents using Catch Connect can make their “order” for the food pantry ahead of time
- TMA Updates (Transportation Management Association)
    - Adam Burney shared that the TMA met in late August and had the groundwork meeting
        - Monthly meetings to begin starting in early October with Cross Town Connect
        - The members of the TMA meeting discussed re-naming and re-branding, ultimately decided on rebranding the logo and keeping the name
        - The TMA will be applying for funding through the state to fund through the next year
        - 495 MetroWest Partnership will aid in bringing in the business communities
    - The Transportation Committee will have a $5,000 buy-in and this will likely be the cost for the first three years, with the intent to onboard businesses. The money has already been set aside for this year.
    - Adam Burney will keep the Committee updated on the TMA's progress.
- Member Updates
    - Dan Carty mentioned that there is an Open Meeting law training on September 24th
    - Sudbury Doing Good hosting their monthly coffee chat on October 15th

    - Discussed sending information over email to the whole committee, this is allowed, as long as no one is deliberating
- Minutes
    - Minute discussion is being postponed until next meeting
    - Mary Brauer to provide meeting minutes to the Committee.

6. Action Items

1. Dan Carty to confirm the availability of the second half of the last state earmark (28.8) and clarify the amount due to CatchConnect.
2. Adam Burney to reach out to MWRTA (Daniel) to verify prepayment of CatchConnect from ARPA, and discuss quarterly/monthly invoicing to spend remaining ARPA funds.
3. Adam Burney will respond to question from Julie Secord.
4. Dan Carty to make sure the Committee gets a copy of Alice's grant report.
5. Dan Carty to reach out to MWRTA to clarify the status and future of the hospital shuttle, and include Nicole Boardman in the communication.
6. Alice Sapienza to send Julie Secord's email to Dan for inclusion in the hospital shuttle clarification.
7. Dan Carty stated he will start a thread with Leila Frank, Jill Dube, Kirsten Wilcox, and Nina Lurie to confirm readiness to launch FedNor.
8. Dan Carty to send the information about the one emergency voucher ride to Jill Dube.
9. Adam Burney will check in with Leila Frank about scheduling and sending out the FlashVote.
10. Dan Carty to find information on GoGo (formerly GoGo Grandparent) to assess pricing and services.
11. Dan Carty to set up a call with the food pantry, Jill Dube, Nina Lurie, and Kirsten Wilcox to solve transportation logistics for Catch Connect riders.
12. Adam Burney will keep the Committee updated on the TMA's progress.
13. Mary Brauer to provide meeting minutes to the Committee.

7. Adjournment

- Motion to adjourn at 11:29 AM by Alice Sapienza. Seconded by Adam Burney.

  Roll call: Boardman (Aye), Wallace (Aye), Sapienza (Aye), Burney (Aye), Carty (Aye) Brauer (Aye).

8. **Next Meeting**

- Next meeting is Friday, October 16th, at 10:30 AM by Zoom.