



# Town of Sudbury

<https://sudbury.ma.us/transportation/>

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## Sudbury Transportation Committee

### Minutes

Friday, May 15, 2026

10:30 AM

Via Town Zoom Conference Call

Core Members Present: Daniel Carty, Alice Sapienza, Cheryl Wallace, Adam Burney

Core Members Absent: Nickole Boardman, Mary Brauer

Advisory Group Present:

Advisory Group Absent: Martha Welsh, Chief Scott Nix, Carmine Gentile, Maura Carty

Guests: Jill Dube, Nina Lurie, Linda Faust, Ariel Powers (Assistant Planning Director)

**Confirmation of Quorum:** The statutory requirements as to notice having been met, Dan Carty as chair convened the meeting at 10:31AM. Dan made an announcement that this was a public meeting, and the meeting was being broadcast live via Zoom and recorded by Sudbury TV. Roll call was taken; a quorum was present. Dan assigned Adam as co-host.

**Selection of Clerk:** Dan assigned Alice duties of Clerk for the meeting.

**Likely Topics of Discussion:** Although Dan needed to call a hard stop in one hour, he was confident the following topics (in no particular order) could be addressed during this meeting:

- Town Meeting review
- Curtis school projects
- Sudbury 250 celebration
- Farmers' Market June 6
- Vouchers
- Invoices
- Committee membership renewal
- FedNor
- Emergency ride vouchers/Uber
- Membership in a Transportation Management Association (TMA)
- Review of past minutes.

**Past Action Items:** Dan's thank-you letter to MWRTA for attending a past transportation forum at the Senior Center was sent. Jill reported that MWRTA could not attend the 250 Sudbury celebration but had provided "swag" to be distributed to attendees. Dan said he would staff the transportation table, and he and Jill noted that May vouchers were uploaded without problems. They also are

examining how many vouchers are requested and how many are used; no one has been unable to receive requested vouchers so far.

Financial-related items were reviewed by Adam. He expected the state earmark to be received soon (the process can take 3-6 weeks) by Sudbury; the quarterly bill for MWRTA's Catch Connect has been paid; and the hospital shuttle grant remainder is being used under the direction of the MWRTA.

ARPA funds (about \$46K remaining) for GoSudbury transportation should be spent by the end of the calendar year (30 December 2026). An invoice for \$18K for Catch Connect has been paid, and another \$18K payment will be due. The remainder was originally allotted to "town matching funds" for the Catch Connect grant. However, as the following communication from Rachel Fichetenbaum (MassDOT) illustrates, that was changed to allow the amount "to fund the operations" of Catch Connect:

...For CATCH Connect, applied for in June 2023 and announced in November 2023, we funded you [Sudbury] using funds that do not require you to demonstrate matching funding when you invoice, but we did not increase the amount of funding we were giving you. So while you do not need to show that you have matching funds to qualify for the funding you got from us, I would assume you would still need it to fund the operations.

Adam concluded by noting that the town had received a check for \$20K from the town of Stow. This is the remainder from Stow's portion of a multi-town MassDevelopment Corporation grant awarded in 2023:

|                          |                    |
|--------------------------|--------------------|
| <b>Stow Grant Award</b>  | <b>\$42,120.00</b> |
| <b>Total Funds Spent</b> | <b>\$21,641.10</b> |
| <b>Remaining Funds</b>   | <b>\$20,478.90</b> |

Hence, the amount should be refunded to MassDevelopment by Sudbury.

Dan followed up by saying he had sent information on the 495/MetroWest Partnership (proposed lead on a TMA involving Sudbury and other towns) to the committee and that the Uber emergency ride (ER) voucher system was ready for roll-out.

#### **Committee Updates:**

- *Town meeting presentation.* Dan said he spoke about 10 minutes, providing a brief history as context for transportation activities, and believed the support for continuing these efforts was good. The sum of \$100K was allotted to that continuation. He will disseminate the PowerPoint to the committee.
- *Curtis school projects.* Each year, middle school students engage in a variety of projects, some of which are focused on transportation. Dan set up meetings with relevant groups and was pleased to note that all knew about the Catch Connect services. In fact, as Dan noted in his presentation at Town Meeting, Catch Connect shuttles made a sizable number of trips to pick up students at the school.
- *Sudbury 250.* Along with Senior Center staff, Dan will be present for the day's activities. Jill will present transportation options in the town, and MWRTA "swag" will be distributed.
- *Re-appointment of members.* Committee reappointments were discussed, and Dan asked for feedback from members about continuing their roles.

- *Uber vouchers.* May vouchers were uploaded and available to residents requesting them (no problems). Jill stated that the process for June should also run smoothly.
- *FlashVote.* Alice noted that, earlier, staff from the FlashVote survey company had made recommendations about some questions of the proposed survey. She said that asking the same question in a later survey allowed comparisons to be made, and that the questions proposed should not be changed.
- *FedNor.* A draft contract with the WAV (wheelchair accessible vehicle) provider is being prepared for review by counsel.
- *Farmers' market.* This will be held on 6 June and involves a reconstituted "agricultural committee" in Sudbury. Residents needing transportation to the market could use their subsidized Uber vouchers. Nina noted that, although such vouchers were offered last year, few people requested them. It was suggested that, when June vouchers are uploaded, the website note that they can be used for transport to/from the farmers' market.
- *Transportation Management Association (TMA).* Both Dan and Adam commented that a new TMA organization under the 495/MetroWest Partnership could provide options for both transportation (e.g., to/from employment opportunities in member towns) as well as economic development. A Partnership perspective will ensure a regional perspective for a TMA, with towns holding non-voting/advisory positions. The major benefit, noted Dan, is to have transportation options that cross Regional Transit Authority boundaries. There was agreement that Sudbury should join and, if the operation does not appear to be beneficial, not continue for a second year.
- *Motion for TMA membership.* Alice moved that Sudbury join the first year of the proposed TMA and help support a perspective of intertown transportation; Dan seconded the motion; roll call was unanimous.
- *Emergency ride voucher.* Based on Dan's beta-testing, the mechanics of obtaining a voucher for an emergency ride (to/from Sudbury) worked well. He stated that he requested such a voucher (\$100) and did not use it (the voucher expires in 24 hours if not used). He screen-shared the online process; a few wording changes were incorporated; and he emphasized that a person requesting such a voucher must have an Uber account. Jill and Nina agreed to let their respective clients know about the voucher and its limits (one per person, \$100, must be on the eligible list). Jill will also beta-test the process.
- *MWRTA presentations.* Nina and Jill organized MWRTA presentations at Musketahquid and Longfellow, and expect to organize one at Coolidge soon. Jill noted that, at Northwood, there had been a number of questions about transportation. In addition, Dan said he has been in touch with staff at Cold Brook (they run a shuttle from the development to commuter rail stations) but has yet to meet with them about Catch Connect.

**Minutes:** Dan screen-shared minutes from 6 February and 10 April. After review by the committee, Adam moved for acceptance (of each) and Alice seconded (for each); roll call for acceptance of each was unanimous.

**Next Meeting:** Dan suggested the next meeting be held on Friday, June 12, with agreement from members.

**Adjournment:** Dan called for motion to adjourn at 11:28; Adam moved, Alice seconded, and roll call for agreement to adjourn was unanimous.