



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Friday, August 1, 2025

10:30 AM

Via Town Zoom Conference Call

Core Members Present: Daniel Carty, Alice Sapienza, Mary Brauer, Cheryl Wallace, Nickole Boardman, Adam Burney

Core Members Absent: none

Guests: none

Confirmation of Quorum: The statutory requirements as to notice having been met, Dan Carty as chair convened the meeting at 10:30 AM. Dan made an announcement that this was a public meeting, and the meeting was being broadcast live via zoom and recorded by Sudbury TV. Roll call was taken; a quorum was present. Dan assigned Adam as co-host.

Selection of Clerk: Dan was assigned duties of Clerk for the meeting.

Administrative updates

Dan started by acknowledging the frequency of meetings lately and thanked the committee for their participation.

Rider Communications regarding changes to GoSudbury program

Dan stated the main purpose of the meeting was to review and finalize the communication to go out to riders today, August 1 regarding changes to the GoSudbury! program. Dan screen shared a draft document of the rider communications. Committee members offered edits, comments, and formatting changes and Dan made edits in real time. The committee agreed that the finished product was good to send to riders with formatting edits recommended by the committee that Dan is to incorporate. Dan mentioned that changes made to this communication would be incorporated into the online signup form.

Next Steps

- Dan to clean up and finalize the communication letter and program sign up form
- Dan to send email to rider base
- Dan to communicate with Leila Frank (Sudbury Communications manager) about website posting
- Adam to send Dan Transportation Committee letterhead template
- Dan to format letter on transportation committee letterhead and send to Jill Dube (Sr Center), Nicole, Nina Lurie (Social Worker), and Leila Frank

- Dan to forward letter to Jill, Nicole, Nina, and Layla
- Nicole and Jill to handle mail distribution
- Nicole and staff to place physical copies at senior center, Longfellow Glen, Coolidge, and library

Alice inquired about the Uber voucher usage document; Dan noted that it would be discussed at the next meeting.

Next Meeting

The next meeting of the committee will be Friday, August 8, at 10:30 by Zoom.

Adjournment

Adam moved to adjourn; Alice seconded. Roll call vote to adjourn was unanimous. Meeting adjourned at 11:15 AM.