



# Town of Sudbury

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<https://sudbury.ma.us/transportation/>

## Sudbury Transportation Committee

### Minutes

Friday, March 22, 2024

10:30 AM

Via Town Zoom Conference Call

Core Members Present: Daniel Carty, Debra Galloway, Alice Sapienza, Bob Lieberman, Adam Burney, Cheryl Wallace

Core Members Absent:

Advisory Group Present:

Advisory Group Absent: Dani Marini-King, Martha Welsh, Dan Nason, Chief Scott Nix, Carmine Gentile, Silvia Nersessian and Mary Warzynski

Guests: Kay Bell, Lynn Puorro (Sudbury TV) and Linda Faust

**Confirmation of Quorum:** The statutory requirements as to notice having been met, Dan as chair convened the meeting at 10:32 AM. He made an announcement that this was a public meeting, and the meeting was being broadcast live via Zoom and recorded by Sudbury TV. Roll call was taken, and a quorum was present. Adam agreed to be co-host.

**Selection of Clerk:** Bob volunteered to take meeting minutes.

**Administrative Updates:** Dan recapped the action items from last meeting and agenda items for discussion (not in order discussed):

- Finances
- Minutes
- Catch Connect July 1 launch updates.
- Go Go Grandparent
  - > Debra reached out to Julie in Wayland to discuss how program would work and cost but couldn't connect with her
  - > Looking to schedule a demo.
  - > National presence
- Chamber of Commerce

**Chamber of Commerce:** Town Manager, Jen Roberts of the Select Board and Adam attended broad discussion of economic development. The Catch Connect program was discussed and businesses were supportive of the program. Start socializing the program because workforce is a huge problem in the service and retail sectors. Most of the workers in those sectors are teenagers or people from other surrounding towns and they need their own cars.

**Other updates:** Adam then continued with other updates including 1) draft prepared for the Go Sudbury contract extensions and being reviewed by legal, 2) Annex is priority since their contract has expired and we will extend until June of this year and into 2025, and 3) reach out to JFK Transportation and Tommys Taxi for extensions as well.

Dan brought up an issue concerning the number of subscribers we had in the transportation programs. He stated that we have a front-end piece and then a back end to count subscribers. He mentioned that the front end is merely a "counter" and keeps increasing the number of subscribers. Debra will update the data requested on the sign-up form for clarification. Discussion then turned to the distribution of the remaining MAGIC funds (\$10,000) to the partnering towns. Concord has sent us an invoice, Maynard passed on any reimbursement, and we still need to reach out to Acton. Alice noted that towns involved in the MAGIC allocation included Stow and Bolton as well. On a separate note, Dan mentioned that he would reach out to State Representative Carmine Gentile concerning an extension for earmark funding that will expire in June of 2024. Bob mentioned that he spoke with Carmine earlier in the week at the Council on Aging monthly meeting about the extension.

**State Earmark:** Adam stated that he previously reported we will receive two installments of \$31,250 or \$62,500 of State earmark funds but in fact we have only received one installment. He will follow up with Carmine's office to resolve. The final comment at the Chamber of Commerce meeting was that they are interested in economic development and transportation as a subset.

#### **Update on Financial Status:**

Dan reviewed the current month's expenditures and remaining resources available for the Go Sudbury programs. February charges for Tommy's Taxi were \$3,981, JFK charges were \$2,172 and the Uber invoice totaled \$2,843 (Alice reminded the Committee that Uber copays account for about 25% of total monthly costs). All three expenses were consistent with prior months. Dan commented that we should draw down on Mass Dev and State earmark funds first as they have expirations. Question was raised as to whether Jim Nee of the MWRTA and Tyler Terrasi (Government Affairs Officer, MWRTA) could attend an upcoming meeting in May to discuss the Catch Connect launch..

**Catch Connect Launch:** Communications began with the Select Board and Town Manager and how we communicate and inform people of the July 1 launch. Dan mentioned the Constant Contact database to the Town Manager and asked whether we could use that information for an email blast. Volume and metrics could be utilized to measure the success of the program.

Debra mentioned that she has been reviewing the transportation policies and feels that certain clarifications are needed. After discussion the committee agreed that Debra will draft proposed changes/updates for ratification at the next Transportation Committee meeting.

**Other matters:** Cheryl mentioned a seminar and panel discussion event that the Commission on Disabilities is hosting at the Goodnow library on April 10<sup>th</sup> and shared a flyer that will be sent to local businesses to discuss disability inclusion.

**Meeting Minutes:**

Dan reviewed the proposed changes to the minutes of February 16<sup>th</sup>. A motion to approve the edited Transportation Committee meeting minutes of February 16<sup>th</sup> was made by Alice, seconded by Adam and unanimously approved by roll call vote. Dan then reviewed proposed edits to the March 8<sup>th</sup> Minutes with the committee. A motion to approve the edited Minutes was made by Adam and seconded by Alice and unanimously approved by roll call vote

**Next Meeting:** The next meeting is scheduled for Friday, April 12, at 10:30 AM via Zoom.

**Adjournment:** Dan asked for a motion to adjourn; Alice moved, and Adam seconded. Roll call was unanimous, and the meeting ended at 11:34 AM.