



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Friday, January 5, 2024

10:30 AM

Via Town Zoom Conference Call

Core Members Present: Daniel Carty, Alice Sapienza, Debra Galloway, Bob Lieberman, Adam Burney, and Cheryl Wallace

Core Members Absent:

Advisory Group Present:

Advisory Group Absent: Dani- Marini King Town of Sudbury Sustainability Coordinator, Martha Welsh, Dan Nason, Chief Scott Nix, Carmine Gentile, Silvia Nersessian and Mary Warzynski

Guests: Linda Faust

Confirmation of Quorum: The statutory requirements as to notice having been complied with, Dan Carty as Chair convened the meeting at 10:31 AM. Dan Carty made an announcement that this was a public meeting, and the meeting was being broadcast live via Zoom and recorded by Sudbury TV. He took roll call, noted a quorum was present, and announced that he was making Debra Galloway co-host of the Zoom session.

Selection of Clerk: Bob volunteered to take meeting minutes.

Administrative Updates: Dan began the meeting by welcoming Adam Burney Town Planner and Cheryl Wallace Liaison from the Commission on Disabilities as new members of the Transportation Committee. He then mentioned that the Transit Innovation Grant application was the major topic for discussion today and the committee would review details of certain components related to the finance area, the Catch Connect program and other areas of concern.

Dan recapped the action items from our last meeting and the agenda items for discussion today:

- Mass Development Grant extension request has been submitted.
- State earmark paperwork has been submitted.
- Annual Transportation Committee report due January 31st
- Awaiting CTC dispatch service pricing for new year.
- Continue to work on Uber address change to longitude/latitude vs street address.

Dan then noted the following topics for review and discussion:

- Finances
- Community Transit Grant
- Transit Innovation Grant
- New member updates concerning ongoing topics.
- Minutes for approval

Finances: As it was only the 5th of the following month, complete financial data for December was not available at this time. Dan shared that the Uber number of rides and cost to Sudbury was consistent with prior months. JFK taxi service provided 14 rides in December vs 21 rides in November and Tommy’s Taxi provided 69 rides in December vs 64 in November. The cost of the rides and copay data were not available for review at this time. Annex provided 2 rides in the month of December. Funding related items included 1) State earmark funding in the amount of \$125,000 has not been received to date. The contract is to be executed and Sudbury intends to draw down funds as soon as received. It should be noted that the earmark expires at the end of our fiscal year in June 2024, but we are exploring carryforward opportunities. Carmine Gentile, our State Representative, will spearhead the effort (working with Dan) to roll over the amount into the next fiscal year, 2) Mass Development funding expires by end of calendar year 2023 and we are looking into an extension, 3) Community Transit grant involves a contribution on the part of Sudbury in the amount of \$17,000, and 4) Sudbury was awarded \$412,000 under the Fair Share account to be used for education and transportation under Chapter 90 primary for capital improvements .

Grant updates—Community Transit: Alice highlighted the Community Transit grant award for running a Catch Connect/MWRTA shuttle in Sudbury for a period of 12 months. We anticipate funding to be available by mid-year 2024. The program will offer weekday shuttle service to eligible residents along the Route 20 corridor. The service will run from the Coolidge housing development which is close to the Wayland town line and will terminate at the Target store , in Marlborough. The Transit grant funds 50% of the total requested with the remainder requiring a local match. As mentioned in prior meetings, a substantial portion of the Sudbury match (70%) will be offset by an in-kind contribution of Sudbury staff and volunteers who manage the GoSudbury programs. A cash amount of \$17,000 for the local match may require a Warrant article.

Grant updates—Transit Innovation: Dan shared his screen which provided the detailed FY 24 Regional Transit Innovation Grant application and Alice then reviewed the specific components of the proposal. The Transit Innovation program will incorporate Sudbury and Wayland working in concert with MWRTA and Uber to provide a Boston Hospital shuttle with the first inbound stop at Newton Wellesley Hospital. In addition, a Sudbury-Wayland Emergency Ride to/from Boston will be offered. This option will provide additional services for patient mobility within the Hospital complex and safe rides home if needed. The shuttle service will run three times a week with three different times of departure/return. The date for submission of the Transit Innovation Grant application is January 19, 2024—Alice expects to submit it by the 10th. Adam had raised a question concerning door to door service, which was clarified as only available in Sudbury and Wayland; otherwise, users would need to board at a hub, to be determined by the MWRTA. He also mentioned that gathering data will be key for documentation. Cheryl had raised a question about elective procedures and those individuals that require a companion to travel with. Alice mentioned that there was a follow up meeting, and she

would get further clarification and advise the committee, Bob then took a minute to thank Alice for time and effort to put this application together with the significant amount of detail incorporated into the proposal. Dan also thanked Alice for her continued efforts concerning grant writing and submissions.

Pending follow-ups: Dan and Deb will follow up on State earmark paperwork submission, Dan will complete a draft of the annual report of the Transportation Committee for review prior to submission to the Select Board. Dan will look to obtain pricing for CTC dispatch service of taxis for 2024.

Minutes: The minutes of November 16 were reviewed. Alice moved to approve with any recommendations noted; Cheryl seconded the move; approval on roll call was unanimous while both Adam and Cheryl abstained. The minutes of December 15 were then reviewed Bob moved to approve and Alice seconded the move; approval on roll call was unanimous with the exception of Adam abstaining.

Next Meeting: The next meeting was scheduled for Friday, January 19, at 10:30 AM via Zoom.

Adjournment: Dan asked for a motion to adjourn. Adam moved to adjourn this meeting, Debra seconded, approval on roll call was unanimous. The meeting was adjourned at 11: 26 AM.