



Town of Sudbury

<https://sudbury.ma.us/transportation/>

Sudbury Transportation Committee

Minutes

Friday, June 2, 2023

10:300 AM

Via Town Zoom Conference Call

Core Members Present: Daniel Carty, Debra Galloway, Kay Bell, Bob Lieberman

Core Members Absent: Alice Sapienza

Advisory Group Present: None

Advisory Group Absent: Carmine Gentile, Dan Nason, Martha Welsh, Chief Scott Nix, Bethany Hadvad, Silvia Nersessian, Mary Warzynski

Guests: Ana Cristina Oliveira, Lynn Puorro (Sudbury TV), Linda Faust

Confirmation of Quorum: The statutory requirements as to notice having been complied with, Dan Carty as Chair convened the meeting at 10:31 AM. Dan Carty made an announcement that this was a public meeting, and the meeting was being recorded via Zoom and by Sudbury TV. He took roll call, noted a quorum was present, and announced that he was making Debra Galloway co-host of the Zoom session.

Selection of Clerk: Bob volunteered to take meeting minutes.

Administrative Updates: Dan summarized the major topics for today's discussion—not necessarily in the following order:

- Grant Opportunities
- Election of Chairperson for Committee
- Annex Transit
- Minutes of April 28, 2023, meeting
- Finances review
- Action items to follow up from prior meeting.

Action Items:

Dan updated the committee with a review of the open action items from the previous meeting to include:

- Dan inquired from Town staff concerning funding from recent Town Article and noted monies are available now.

- Follow up with Town Manager Andrew Sheehan about covering open position on the Planning Board with the departure of Adam Duchesneau. Shawna Risotti will assume responsibility for tracking financial data.
- Pending Minuteman Advisory Group on Interlocal Collaboration (MAGIC), which is part of the Metropolitan Area Planning Council, refund of \$10,000 -Invoice needs to be submitted.
- Uber data – Kay Bell volunteered to write alternate text descriptions for graphics or images for information we post on the website.

Grant Opportunities: Dan updated the committee members that the Town of Sudbury was not awarded the grant funding from AARP which was a demonstration grant for a six-month period that will look for new innovative programs. The discussion then turned to the Community Transit Grant application which is due on June 24th. Debra Galloway will follow up on the status of the application. In addition, there is a Community Connections Grant application that is due in December of 2023 that we will apply for funding. Possible options for the Transit Grant being discussed is a service will run 3 days a week from noon until 6PM as fixed routes continue to be problematic. Jim Nee, Director of the MetroWest Regional Transit Authority (MWRTA), has given us data and noted that the cost to operate the program is \$95 per CatchConnect hour. Likely the first month of such a service would be free, as an incentive to try it out for a period of time and the number of rides is limitless. Discussion then turned to the concept of “local match” and “in kind” hours to cover any requirement. The committee considered whether the money from the recent Town meeting article would be applicable here. On-going discussions with the Town of Wayland in partnering with Sudbury. Debra is in continued discussions with the Director of their Senior Center as they do not have a Transportation Committee as Sudbury does.

Finance Review: No update currently as activity for May is not available yet.

Annex Transit: Ana Christina gave an update on rider feedback from the program. She noted that she spoke with Cross Town Connect (CTC), and we have a good relationship but should be cautious that we don’t “overuse” this secondary resource. Debra mentioned that she spoke directly with Francis Mugo, the owner of Annex, and he was “very happy” to continue the program. A discussion ensued regarding this being a pilot program for one month and whether to continue the service. A motion was raised by Kay Bell and seconded by Dan Carty and unanimously approved by roll-call vote that the Annex program continue on a fully operational basis as part of the Go Sudbury program. Debra Galloway commented that she would follow up on changing the language on the Transportation website by removing “pilot program” from the Annex announcement.

Next Meeting: The next meeting will be Wednesday, June 14 at 9:00 (Zoom).

Minutes: The draft minutes of April 28, 2023, were shared by Dan and changes reviewed. After discussion, a motion was made by Kay Bell, seconded by Bob Lieberman, and the minutes were approved unanimously by roll-call vote.

Adjournment:

Debra Galloway moved to adjourn the meeting at 11:15AM, Kay Bell seconded, and roll call agreement was unanimous.