

## SUDBURY SELECT BOARD

### POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

January 14, 2022

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Select Board Member Jennifer Roberts and Select Board Member William Schineller

The statutory requirements as to notice having been complied with, the meeting was convened at 12.12 p.m., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

#### **Call to Order/Roll call**

Select Board Roll Call: Schineller-present, Roberts-present

#### **Opening remarks**

The Select Board Members had no opening remarks.

#### **Citizen's comments on items not on agenda**

There were no citizen's comments

#### **Clean-up and final edits to Financial Policies draft (including additions of Mas General Law/bylaw/Town Meeting article footnotes, version coversheet, acronym list)**

Members made final updates edits to the Financial Policies draft, including a cover sheet, foot notes, acknowledgements, and an acronym list in preparation for bringing the final

draft back to the Select Board. Member Roberts agreed to meet with Finance Director Dennis Keohane to review updated document.

### **Minutes Review**

Members did not review and minutes.

### **Citizen's comments**

There were no citizen comments.

### **Upcoming Agenda Items/Next Meeting Planning**

Members decided it was not yet necessary to plan a next meeting.

Board Member Schineller motioned to adjourn the meeting at 10:34p.m. Vice-Chair Roberts seconded the motion.

It was on motion 2-0; Schineller-aye, Roberts-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 1:46 p.m.