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SUDBURY SELECT BOARD  
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

November 19, 2021

(Meeting can be viewed at [www.sudburytv.org](http://www.sudburytv.org))

Present: Select Board Member Jennifer Roberts and Select Board Member William Schineller.

The statutory requirements as to notice having been complied with, the meeting was convened at 11:16am., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

**Call to Order/Roll call**

Roll Call: Schineller-present, Roberts – present.

**Opening remarks**

Member Roberts and Schineller had no opening remarks

**Citizen's comments on items not on agenda**

There were no citizen's comments

**Discuss Financial Policy Draft Feedback by staff and Capital Improvement Advisory Committee, Edit accordingly.**

Subcommittee proceeded to discuss staff and CIAC feedback. Edits and updates were made to the Financial Policies accordingly.

**Minutes Review**

The subcommittee reviewed and approved the minutes of the July 2, 2021 Policies & Procedures Review Subcommittee meeting.

The subcommittee reviewed and approved the minutes of the June 3, 2021 Policies & Procedures Review Subcommittee meeting.

The subcommittee reviewed and approved the minutes of the July 22, 2021 Policies & Procedures Review Subcommittee meeting.

The subcommittee reviewed and approved the minutes of the September 9, 2021 Policies & Procedures Review Subcommittee meeting.

**Citizen's comments**

There were no citizen comments.

**Upcoming Agenda Items/Next Meeting Planning**

Member Roberts stated she would follow up with Finance Director Dennis Keohane with questions in advance of the 11/30/21 Select Board meeting.

Member Roberts motioned to adjourn the meeting. Member Schineller seconded the motion.

It was on motion 2-0; Roberts-aye, Schineller aye.

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 12:32 p.m.