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SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

Thursday September 30, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts and Select Board Member William Schineller.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:07pm., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll call

Roll Call: Schineller-present, Roberts – present.

Opening remarks

Member Roberts had no opening remarks. Member Schineller provided an update from his earlier office hours including a discussion on speed limit signs and ideas on transparency of how Town assets are assessed.

Citizen's comments on items not on agenda

There were no citizen's comments

Update on Financial Policy draft review by other committees/groups

Member Roberts described progress on review of the Financial Policies draft by the Finance Committee, Capital Improvement Advisory Committee, and Town departments. Other feedback had been received, and the Finance Committee was finalizing their remarks.

Discussion on policies to be reviewed and updated by Subcommittee and Select Board, including Remote Participation Policy and Memorial Bench Policy.

Member Roberts described the process that the Subcommittee had used to select the next policies to review.

The Subcommittee proceeded to edit and update the Remote Participation policy, including incorporating policies for circumstances such as a pandemic which would require more remote meetings.

Member Schineller described how the Select Board might not need to have a Trailer policy based on the recent Trailer bylaw. They agreed that they should confirm with Town Counsel when the policy comes up for review and editing.

Discuss how to enhance display of Select Board Policies on Town Website

Based on time constraints, the Subcommittee did not take up this item.

Minutes Review

The subcommittee did not review any minutes.

Citizen's comments

There were no citizen comments.

Upcoming Agenda Items/Next Meeting Planning

The members discussed how they would bring the Remote Participation policy to the Select Board on 10/19. Once they get the feedback from the Finance Committee they can regroup on the Financial Policies.

Board Member Schineller motioned to adjourn the meeting. Vice-Chair Roberts seconded the motion.

It was on motion 2-0; Schineller-aye Roberts-aye.

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 9:58 p.m.