

SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

WEDNESDAY JUNE 23, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller

The statutory requirements as to notice having been complied with, the meeting was convened at 5:36 p.m., via Zoom telecommunication mode.

Select Board member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Schineller-present, Roberts-present

Reports from Subcommittee Members

Member Schineller acknowledged request from Historical Commission that the Select Board revisit policy on Remote Participation.

Citizen's comments on items not on agenda

There were no citizen's comments.

Review, discuss and/or edit draft policy documents

Members discussed and fine-tuned the financial policy draft, incorporating feedback from prior meeting with the entire Select Board. Areas of attention and edits included language about restricting use of debt-exclusions, and debt targets. Members incorporated feedback concerning reporting on investment performance. Members also incorporated feedback aimed at transparency of the Capital Improvement Plan, and added a policy statement on periodically reviewing thresholds and targets.

Review and Approve Meeting Minutes

No minutes were reviewed.

Citizen's Comments

There were no Citizen's Comments

Upcoming Agenda Items / Next Meeting Planning Steps

Members agreed on next steps to create a comparison of actual budget percentages against thresholds and targets within the draft policies.

Vote to Adjourn Meeting

Board Member Schineller motioned to adjourn the meeting. Board Member Roberts seconded the motion.

It was on motion 2-0; Roberts-aye, Schineller-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 6:43 p.m.