

SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

WEDNESDAY, APRIL 28, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller, and Finance Director Dennis Keohane

The statutory requirements as to notice having been complied with, the meeting was convened at 11:35 a.m., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll call

Roll Call: Schineller-present, Roberts-present, Keohane present.

Opening remarks

There were no Select Board member reports.

Citizen's comments on items not on agenda

There were no citizen's comments

Review, discuss and/or draft documents and reports

Members worked on reviewing edits to Financial Policies Draft with Finance Director Dennis Keohane.

Minutes Review

The subcommittee did not review any minutes.

Citizen's comments

There were no citizen comments.

Upcoming Agenda Items/Next Meeting Planning

Members discussed their next meeting on Friday, April 29th where they stated they would finalize the documents. They requested if Finance Director Keohane could join a Select Board meeting on May 11th or 18th to share the draft Financial Policies with the Select Board. He stated that he would let them know about his availability.

Board Member Schineller motioned to adjourn the meeting. Vice-Chair Roberts seconded the motion.

It was on motion 2-0; Schineller-aye, Roberts-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 1:43 p.m.