

SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

FRIDAY, APRIL 23, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller, and Finance Director Dennis Keohane

The statutory requirements as to notice having been complied with, the meeting was convened at 9:00 a.m., via Zoom telecommunication mode.

Select Board Member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll call

Select Board Roll Call: Schineller-present, Roberts-present. Finance Director Keohane-present.

Opening remarks

Select Board Member Schineller stated that he was unable to meet the evening the prior evening and therefore progress on the edits were delayed.

Select Board Member Roberts stated that she had requested for the upcoming Select Board update to be pushed from April 29th to May 4th or May 11th.

Citizen's comments on items not on agenda

There were no citizen's comments

Review, discuss and/or draft documents and reports

Members worked on reviewing edits to Financial Policies Draft with Finance Director Dennis Keohane.

Upcoming Agenda Items/Next Meeting Planning

Members agreed to schedule the next meeting on Wednesday or Thursday of the next week (4/28 or 4/29). Final details would be figured out offline.

Minutes Review

The subcommittee voted to approve the minutes of Thursday, April 8, 2021 as edited on April 15, 2021. The subcommittee edited and voted to approve the minutes of April 12, 2021 and April 1, 2021.

April 8, 2021: It was on motion 2-0; Schineller-aye, Roberts-aye

April 12, 2021: It was on motion 2-0; Schineller-aye, Roberts-aye

April 1, 2021: It was on motion 2-0; Schineller-aye, Roberts-aye

Citizen's comments

There were no citizen comments.

Board Member Schineller motioned to adjourn the meeting. Vice-Chair Roberts seconded the motion.

It was on motion 2-0; Schineller-aye, Roberts-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 10:08 a.m.