

SUDBURY SELECT BOARD
POLICIES & PROCEDURES REVIEW SUBCOMMITTEE

THURSDAY MARCH 11, 2021

(Meeting can be viewed at www.sudburytv.org)

Present: Select Board Member Jennifer Roberts, Select Board Member William Schineller

The statutory requirements as to notice having been complied with, the meeting was convened at 7:06 p.m., via Zoom telecommunication mode.

Select Board member Roberts announced the recording of the meeting and other procedural aspects included in the meeting.

Call to Order/Roll Call

Select Board Roll Call: Schineller-present, Roberts-present

Reports from Subcommittee Members

No opening remarks.

Citizen's comments on items not on agenda

There were no citizen's comments.

Review, discuss and/or edit draft policy documents

Members discussed the financial policy draft (provided by Finance Director Dennis Keohane on December 8, 2020). Members continued review of the draft policies adding further comments and questions.

Further review of DLS report for incorporation into draft policies

Members discussed recommendations from the DLS report, identifying relevant locations in draft policies document.

Review and Approve Meeting Minutes

Members reviewed and voted to approve Minutes of February 2, 2021 meeting of the Policies and Procedures Review Subcommittee.

Voted to approve: Roberts-Aye, Schineller-Aye

Citizen's Comments (cont.)

There were no Citizen's Comments

Upcoming Agenda Items

Members decided to meet next on March 18, 2021 and continue review of the draft policy report and DLS report.

Vote to Adjourn Meeting

Board Member Schineller motioned to adjourn the meeting. Board Member Roberts seconded the motion.

It was on motion 2-0; Roberts-aye, Schineller-aye

VOTED: To adjourn the meeting

There being no further business, the meeting was adjourned at 10:34 p.m.