

Policy Review Subcommittee  
(Subcommittee of the Board of Selectmen)  
Minutes December 4, 2018  
Silva Room, Flynn Building, 278 Old Sudbury Road, Sudbury

PRESENT: Bob Haarde (arrived 9:19), Janie Dretler, Pat Brown

The meeting convened at 9:10 am.  
The November 9 minutes were approved.

Discussion of Financial Policies deferred until the Town Manager and/or Finance Director can attend.

We should ask the Town Manager

- a) How to incorporate policies like the vaping policy of the Board of Health by reference
- b) How to incorporate fee schedules by reference. Staff or other bodies properly may set fees.

We need to compile a list of the facilities available for non-government use—the current policy document lists only Town Hall. The use of the transfer station for political purposes has changed recently, causing some confusion/concern. What is our policy on facility use for political purposes—signs, signatures, fund-raisers, campaign events—based upon applicable law? What is our policy on facility use for business purposes?

The Subcommittee would like to present policies 1 through 5 to the full Board of Selectmen, but we're waiting to appear after the Strategic Financial Planning Committee for Capital Funding, in case they have recommendations that require warrant articles for next spring.

The Subcommittee agreed to meet again at 9 am on January 8.

The meeting adjourned at 10:02 am.

Supporting Document: May 15, 2018 consolidated draft of Selectmen's Policies