

Policy Review Subcommittee
(Subcommittee of the Board of Selectmen)

Minutes

June 13, 2018

Thompson Room, Flynn Building, 278 Old Sudbury Road, Sudbury

PRESENT: Bob Haarde, Janie Dretler, Pat Brown

The meeting convened at 9:12 am, with Bob arriving about 9:20.
The June 6 minutes were approved.

There was further discussion of the May 15, 2018, draft of the Selectmen's Policies. These included:

- 1) Minutes policy (BOS approved April 5, 2010) to be added
- 2) Social media policy (Janie will follow up with Melissa)
- 3) Changes to the "Citizen's Comments" section
- 4) Replacing the Town Manager's Evaluation with the May 1 version
- 5) Questions the Fee Schedule (AirB&B, Uber?)

Discussion of Financial Policies, Alcohol Policy, and Use of Facilities deferred till next meeting.

There was further discussion on what it would require to change the name of a member of the Board to "Selectwoman". Janie Dretler will continue to follow up on the legal requirements and work on gender-neutral terms with Melissa.

Outside of the actual policy document, the Selectmen have a number of responsibilities that occur on an annual basis. Creating a "Selectmen's Yearly Calendar" to track what must be done when would be helpful in not forgetting anything.

The Subcommittee agreed to meet again at 10 am on June 20 in the Fairbank Building.

The meeting adjourned at 10:41 am.

Supporting Document: May 15, 2018 consolidated draft of Selectmen's Policies