

Passport Services

By appointment only!



What You Need To Bring:

- Completed DS-11 Application
- Photo Identification (driver's license, govt. issued ID, military ID)
- Citizenship evidence (birth certificate and/or old passport, naturalization certificate)
- New passport photo - must meet photo requirements
- Check or money order for payment
- **Credit cards are NOT accepted**



If you are applying for a minor under the age 16:

- ✓ both parents need to be present
- ✓ the minor needs to be present
- ✓ original birth certificate must be presented

Passport Renewals:

- Any passport renewal for a minor (under the age 16) must apply in person using the DS-11 application
- Adults with passports that are 5+ years expired will need to apply in person using the DS-11 application
- Adults with a recently expired passport (less than five years) must apply online or by mail using the DS-82 application