



**Job Opening**  
**Goodnow Library**  
Substitute Children's Library Assistant

Position Summary:

The Goodnow Library is seeking an energetic on-call substitute Children's Library Assistant to provide outstanding customer service to its patrons. Ability and enthusiasm for multi-tasking, and adapting to new technologies and services a must. The ideal candidate will be well-organized, detail oriented, and possess outstanding customer service skills. A flexible schedule, knowledge of children's literature and experience with Microsoft Office are a must. This is an on-call position; shifts are irregular and include days, evenings and weekends. BA and one to three years of related experience, or equivalent combination preferred. A CORI will be required for the successful candidate. Goodnow Library is committed to creating an environment that is inclusive for all patrons and staff. Candidates for this position should share this goal.

Equal Opportunity Employer:

The Town of Sudbury is an Equal Opportunity Employer. The Town of Sudbury considers applicants for all positions without discrimination on the basis of race, color, religion, national origin, sex, age, physical or mental disability, sexual orientation, ancestry, marital status, veteran status, or any other legally protected status.

Commitment to Diversity, Equity, Inclusion, Justice and Advocacy:

Goodnow Library is committed to advocating for diversity, equity, inclusion and justice in all spaces, starting with our workplace. We are taking steps to increase the diversity and inclusion within Goodnow. A collaborative space of individuals with multifaceted backgrounds, experiences and opinions offers the best service to our patrons.

Compensation:

\$22.60/hr

Please send cover letter and resume to: Sharon Russo, Office Manager, at [RussoS@sudbury.ma.us](mailto:RussoS@sudbury.ma.us). Resumes received by 10/04/24 will receive priority.