



**Vocational Education Guidance Committee  
Town of Sudbury  
Voted to establish April 26, 2016 by the Sudbury Board of Selectmen**

**Mission Statement**

To evaluate the vocational high school choices for Sudbury students beginning in school year 2017-2018 and to make a recommendation to the Town, Board of Selectmen, and stakeholders regarding the school for Sudbury.

To consider transportation arrangements and transportation costs, for Sudbury students to attend a vocational education high school, and report accordingly.

To investigate becoming a member of the recommended vocational high school district.

To answer questions and concerns from parents, students, and educators regarding the committee's mission and recommendations.

To consult with other towns, in particular Wayland and Lincoln, as the committee pursues its mission.

**Membership**

The *Vocational Education Guidance Committee* will be appointed by the Board of Selectmen and shall be comprised of:

- Town Manager
- One Sudbury Selectman
- One member of the Sudbury Public Schools or a designee of the SPS Committee
- One member of the Lincoln-Sudbury Regional School Committee or a designee of the L-S School Committee
- One guidance counselor of the Sudbury Public Schools
- One representative of the Sudbury Finance Department
- One Minuteman School Committee representative
- Two members-at-large

**Compliance with State and Local Laws and Town Policies**

The **Vocational Education Guidance Committee** is responsible for conducting its activities in a manner which is in compliance with all relevant state and local laws and regulations including but not limited to the Open Meeting Law, Public Records Law, and Conflict of Interest Law, as well as all

Town policies which affect committee membership. In particular, all appointments are subject to the following:

*The Code of Conduct for Selectmen Appointed Committee.* A resident or employee who accepts appointment to a Town committee by the Board of Selectmen agrees that he/she will follow this code of conduct.

*The Town's Email Communication for Committee Members Policy.* Anyone appointed to serve on a Town committee by the Board of Selectmen agrees that he/she will use email communication in strict compliance with the Town of Sudbury's email policy, and further understands that any use of email communication outside of this policy can be considered grounds for removal from the committee by the Selectmen.

*Use of the Town's Web site.* The Committee will keep minutes of all meetings and post them on the Town's web site. The committee will post notice of meetings on the Town's website as well as at the Town Clerk's Office.