



RULES AND REGULATIONS FOR THE RECYCLING AND DISPOSAL OF SOLID WASTES AT THE TRANSFER STATION

These rules and regulations govern the recycling and disposal of refuse at the Transfer Station area operated by the Town of Sudbury.

The Transfer Station is operated by the Board of Selectmen under the regulations established by it and the Board of Health and is intended to serve the residents of the Town of Sudbury only.

I. DEFINITIONS (As used in these Rules and Regulations)

- A. **Solid Waste:** Any unwanted or discarded solid material.
- B. **Refuse:** Putrescible or nonputrescible solid waste materials, consisting of combustible and non-combustible solid wastes including garbage and rubbish, but excluding sewage, construction and demolition wastes.
- C. **Recyclable:** Any waste material which may be processed or treated to be used again for which the Town of Sudbury provides recycling services.
- D. **Compost:** A mixture of decaying leaves and other nutritive matter which may be used to improve and fertilize soil.
- E. **Hazardous Waste:** A waste, which because of its quantity, concentration, or physical, chemical or infectious characteristics may cause or significantly contribute to an increase in mortality or an increase in serious irreversible or incapacitating reversible illness or pose a substantial present or potential hazard to human health, safety or welfare or to the environment when improperly treated, stored, transported, used or disposed of, or otherwise managed.
- F. **Special Waste:** Any waste material which can be accepted for disposal or recycling at the Transfer Station but requires special pre-approval because of unusual disposal problems or because it requires special handling, including but not limited to residential demolition and construction debris, and sewage.



II. OPERATION

- A. In general, the operation of the Transfer Station will be in accordance with the "Rules and Regulations for the Recycling and Disposal of Solid Wastes at the Transfer Station" as established hereunder.
- B. Only waste materials originating in the Town of Sudbury shall be placed at the Transfer Station site, and such placement shall be in accordance with the regulations and directions for recycling and disposal of designated materials in designated areas.
- C. The operation and supervision of the Transfer Station is under the direction of the Director of Public Works. The Board of Selectmen shall have the exclusive right to assess and collect reasonable fees for the issuance of permits, tickets, tokens, or licenses for use of the facility.
- D. The owner, operator, or other person in charge of a vehicle transporting refuse to be deposited in the Transfer Station, as a condition of such use, shall present evidence and/or answer any reasonable questions concerning the place of origin of that material as the person in charge of the Transfer Station may request.
- E. Failure to comply with these regulations or to furnish credible evidence when requested shall be sufficient cause for the Board of Selectmen or its authorized representative to revoke, suspend, or modify a license or permit for the use of the Transfer Station which shall be enforced pursuant to Section VII of these Regulations.
- F. The hours of operation shall be established for the convenience of the general public. Use of the facilities, except during designated hours of operation, is strictly prohibited. For current hours of operation, see Appendix A.

III. PERMITS & FEES

A. **Residents**

- 1. A permit for residential refuse at the Transfer Station and use of the recycling center shall be issued at a cost of \$180.00 for one year. A sticker for each additional vehicle in the same household will be issued at a cost of \$25.00 each.
 - 2. A permit for residential recycling only shall be issued at a cost of \$35.00 for one year. A sticker for each additional vehicle in the same household is \$30.00.
- 3. All vehicles (except town-owned equipment) using the Transfer Station for disposal of refuse and/or recycling not requiring a special permit (Section V) or prohibited (Section VI) shall have a permit. The permit shall consist of a decal to be affixed to the lower left (driver's side) corner of the windshield.



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4. Residential permits are issued at the Highway Department offices, 275 Old Lancaster Road, during normal business hours (Monday - Friday, 8:00 a.m. to 3:30 p.m.), or at other locations and times as determined by the Town Manager.
5. Residential permits shall be issued to Sudbury residents only. To be eligible for a permit decal, applicants must prove by appropriate documentation that they are residents of the Town and that the vehicles they want to use for delivery of refuse and/or recycling are registered under their name or the name of a member of their immediate household.
6. The Transfer Station will only accept the Pay-As-You-Throw (PAYT) yellow disposal bags. A 15-gallon bag costs \$1.30 per bag; a 30-gallon bag costs \$2.60. The bags must be purchased in packages of five and are available at the following retail stores:

Shaw's	(509 Boston Post Rd.)
Sudbury Farms	(439 Boston Post Rd.)
Town Line Hardware	(84 Boston Post Rd.)
7. Residents who want to use their company's vehicle for delivery of their household's refuse must prove by appropriate documentation that they are residents of the Town and that the vehicle is principally garaged in the Town and that the refuse is from their personal residence.
8. If the decal is lost, a new decal may be obtained at the Department of Public Works offices at 275 Old Lancaster Road at the full sticker price. The original permanent record of the decal will be updated with the new decal number.
9. The decal must be removed upon sale of the vehicle. The buyer, provided he/she is a Sudbury resident, may apply for a new identification decal for the vehicle.

B. Fee Waiver

A waiver for a residential refuse permit will be granted, upon request and the completion of a form for such purpose, of 50 percent of the Transfer Station fee for those individuals 65 years of age or older who demonstrate hardship, for those persons living in subsidized housing, and for those other persons with demonstrated hardship situations.

C. Business/Commercial Use Prohibition

Commercial and local businesses are prohibited from using the Transfer Station and Recycling Center.



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D. Town Business and Vehicles

1. Contractors employed by the Town are prohibited from using the Transfer Station and Recycling Center.
2. Town departments, operating Town-owned Equipment, may use the Transfer Station with a recycling permit for Town generated recycling only. No Town employee may use the Transfer Station for disposal of personal refuse or recyclables unless he/she is a Town resident, has purchased the appropriate stickers and bags, and uses a personal vehicle to enter the Transfer Station.

E. Special Permits

A special permit is required for all residents depositing special wastes at the Transfer Station. Special permits are issued at the Transfer Station during normal business hours. A special permit shall consist of a slip for each load and shall be surrendered to the Transfer Station operator at the time of depositing the waste material. Permits for multiple loads may be obtained in advance at the discretion of the Transfer Station Agent. For current Schedule of Fees, see Appendix B.

IV. UTILIZATION

- A. All recyclable materials shall be placed in accordance with the regulations and directions for recycling of designated materials in the designated areas.
- B. Refuse which is not recyclable, compostable, or which requires a special permit shall be deposited in the appropriate designated area or as directed by the Transfer Station operator. Such refuse shall be free from other materials not allowed in the designated area. Refuse shall be bagged in special Town of Sudbury PAYT bags and tied securely so that items in the bag are not blown around.
- C. Scavenging is prohibited. The Board of Selectmen or its authorized representative may designate items available to the public such as mulching materials, wood chips, or "put & take" and the areas where they are available.

V. MATERIALS REQUIRING SPECIAL HANDLING OR PERMITS

- A. Materials from the remodeling or repair of an occupied residence or the construction of an addition thereto or the repair or construction of a garage or outbuilding on such premises may be disposed of by residents providing a special permit is obtained.
- B. Disposal of wood (other than stumps, brush and cut logs which are prohibited, and other than wood which is fabricated into a product) requires a special permit and is further subject to the following:



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1. Milled lumber shall be free of pieces of metal, refuse, or other foreign matter and shall be placed in the designated area. All lumber shall be cut into a maximum length of thirty-six (36") inches.
- C. Tires from resident vehicles and refrigerators from residents may be disposed of in accordance with the provisions of Section III.A.1 and Appendix B.
- D. Materials which cannot be contained within a 35-gallon container or bagged in plastic - for example, metal lawn or wooden furniture, bedsprings and mattresses - require a special permit.
- E. Other materials or substances may be designated as requiring a special permit by the Board of Selectmen or its authorized representative if the placement of such materials or substances in the Transfer Station requires special handling.

VI. MATERIALS PROHIBITED AS REFUSE

The Transfer Station operator shall reject and prohibit the placement of materials which are considered to be detrimental to the operation of the Transfer Station and materials and items that are listed on the recycle chart or fee schedule. Materials prohibited as refuse shall include, but are not limited to, the following:

- A. Any substance or object likely to damage, injure, destroy or obstruct the usefulness or operation of the Transfer Station.
- B. Any substance which may attack, damage, or alter by any means the equipment, employees, or citizens engaged in the use and operation of the Transfer Station.
- C. Wood – Treated and untreated wood including wood waste.*
- D. Yard Waste – Deciduous and coniferous, seasonal clean ups (e.g. leaves, grass clippings, weeds, hedge clippings, garden material and brush.)*
- E. Any quantities of gasoline, kerosene, alcohol, oil, tar, flammable or explosive gas or vapor or any material or substance which may generate or form a flammable, explosive, or combustible substance, fluid, gas, vapor or mixture.*
- F. Any substance at a temperature above 100°F, or its burning point, or substance which, upon coming into contact with water, refuse or air will generate steam, vapor, fire, smoke, or toxic fumes.
- G. Poisons, cyanides, asbestos, or any other substance likely to generate poisonous substances that may interfere with, constitute a hazard to, or be dangerous to human beings, wildlife, or domestic animals.



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- H. Containers filled with hazardous liquids.
- I. Any waste containing animal tissues, entrails, offal, blood or other types of pathological wastes, including formaldehyde.
- J. Any substance containing, or labeled as containing, radioactive wastes or explosive material.
- K. Any refuse likely to cause damage, injury, or loss to other persons or to the property of other persons who are lawfully entitled to use the Transfer Station for the discarding or recycling of their refuse, or to any person or equipment engaged in the treatment and disposal of such refuse for the Town of Sudbury.
- L. Any substance or material defined as hazardous waste. (NOTE: From time to time, the Board of Health of the Town will accept certain hazardous waste material from Sudbury residents at a designated place in Town during designated "Hazardous Waste Collection Days.")
- M. Refuse or materials from the following:
 - 1. The development of a building lot or the construction of any building or addition to any building thereon (exception: see Section V, A).
 - 2. The development of a subdivision.
 - 3. The construction, reconstruction, remodeling, repair, demolition or development of a business, industrial or commercial property.
- N. Commercial quantities of pharmaceutical or medical wastes.
- O. Tree stumps, cut or chipped logs or brush, leaves and all yard waste from commercial or residential sources.*
- P. Asphalt, pavement, brick and concrete.*
- Q. Fluorescent lighting fixtures and appliances, including, but not limited to, washing machines, dryers, stoves, dishwashers, freezers, refrigerators, hot water heaters, microwave ovens, wall ovens, air conditioners and cathode ray tubes (CRTs).*
- R. Metal – Ferrous and nonferrous.*
- S. Lead batteries.*
- T. Corrugated paper or cardboard and paperboard products.*



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- U. Automobile and truck tires.*
- V. Glass bottles and jars.*
- W. Post consumer recyclable aluminum, metal and glass containers.*
- X. Tires.*
- Y. Single polymer plastics and recyclable paper.*

*NOTE: Certain materials which are prohibited in this section from deposit as refuse may be collected in the Recycling or other areas at the Transfer Station. Please refer to the attached Recycling Chart and Fee Schedule

VII. PENALTIES

A. Revocation of Permits

The Board of Selectmen or its authorized representative may at any time cancel, suspend, revoke or modify permits or privileges issued hereunder for cause as determined by the Town Manager. The suspension, revocation or modification of an existing permit or privilege shall not entitle the person holding such a permit to a refund of all or a portion of the fee collected, if any, for the issuance of such permit or privilege.

B. Violation of Regulations

The following schedule shall apply to violation of the rules and regulations governing the use of the Transfer Station:

- | | |
|---------------|---|
| 1st Violation | Written warning from the Transfer Station Operator plus a disposal cost of twice the regular fee. |
| 2nd Violation | Suspension of use of the Transfer Station for one month plus a disposal cost of twice the regular fee, but in no case less than \$100 over the regular fee. |

The penalty for violations committed subsequent to the 2nd violation shall be determined by the Board of Selectmen on a case-by-case basis.

C. Right to Hearing

Any person accused of violating these rules and regulations shall be notified of the alleged violation in writing via certified mail, return receipt requested, which shall set forth a date and time at which a hearing will be held before the Board of Selectmen or its designee in order to afford the person an opportunity to be heard in regard to the alleged violation, with or without counsel, as the person shall choose.



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VIII. SEVERABILITY

If any provision of these rules and regulations is, for any reason, declared to be unconstitutional or otherwise invalid, such unconstitutionality or invalidity shall not affect the validity of the remaining portions or sections of these rules and regulations.

These Rules and Regulations for the Recycling and Disposal of Solid Wastes at the Transfer Station will replace all prior rules and regulations and are effective as of July 1, 2023.

Rev. 8/1/88
Rev. 10/17/88
Rev. 1/23/89, as amended 1/30/89
Rev. 5/1/89
Rev. 5/8/89
Rev. 4/23/90, fees effective 7/1/90
Rev. 12/3/90
Rev. 5/6/91, fees effective 7/1/91
Rev. 11/25/91, effective 1/1/92
Rev. 5/26/92, fees effective 7/1/92
Rev. 8/31/92, effective 12/31/92
Rev. 4/14/93, refrigerator fee effective 5/13/93
Rev. 2/8/93 & 3/31/93, fees effective 7/1/93
Rev. 11/7/94, effective 12/31/94
Rev. 5/6/96 & 6/10/96
Rev. 12/20/99; effective 1/01/00
Rev. 5/22/00
Rev. 6/11/01; effective 6/1/01
Rev. 9/2/03
Rev. 4/12/05, amended 5/3/05; effective 7/1/05
Rev. 3/28/06; effective 4/1/06
Rev. 2/8/10; effective 7/1/10
Rev. 6/8/17; effective 7/1/17
Rev. 6/30/23; effective 7/1/23



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APPENDIX A

HOURS OF TRANSFER STATION OPERATION

OPEN

Tuesday, Thursday and Saturday 8:00 a.m. to 3:00 p.m.

CLOSED

Sunday, Monday, Wednesday, Friday and holidays

TRANSFER STATION SPECIAL PERMIT SCHEDULE

Fee 1/2 Cu. Yd.: \$16.00

1 Cu. Yd. \$32.00



APPENDIX B

FEEES FOR RECYCLABLE MATERIALS FROM RESIDENTS

	<u>Fee for Each</u>
Air conditioners	\$25.00
Carpeting (approx. 9x12).....	32.00
Computer Monitors.....	25.00
Couch (upholstered furniture).....	16.00 to 32.00
Gas grills	5.00
Lawnmower	5.00
Mattresses - All.....	50.00
Box springs - All.....	50.00
Paint — Waterbase	5.00 per gal.
Refrigerators	\$25.00
Sinks — Ceramic	16.00
Stoves/Ovens	5.00
Television sets.....	25.00
Tires from Vehicles	
Automobile	7.00
Truck	10.00
(All tires must be off the rim)	
Toilets	16.00
Washing machines/dryers	5.00
Water heaters	5.00