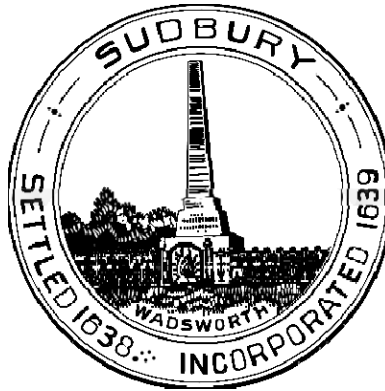


Town of Sudbury Massachusetts



OFFICIAL WARRANT

ANNUAL TOWN MEETING

MONDAY, MAY 2, 2022, 7:30 p.m.

CONTINUATION DATES, IF NEEDED

TUESDAY, MAY 3, 2022 – 7:30 p.m.

WEDNESDAY, MAY 4, 2022 – 7:30 p.m.

MONDAY, MAY 9, 2022 – 7:30 p.m.

Lincoln-Sudbury Regional High School
390 Lincoln Road, Sudbury, MA

BRING THIS BOOK WITH YOU



FOR ADDITIONAL ARTICLE INFORMATION

Go to the Town's website at

<https://sudbury.ma.us/townmeeting/2022atm>

and after accessing, click on the [Link](#) for the specific article.

**TOWN OF SUDBURY
2022 ANNUAL TOWN MEETING WARRANT**

TABLE OF CONTENTS – Part I

	Page
ACCESS TO LSRHS FIELD and PROVISIONS FOR PARTICULAR ACCOMMODATIONS	
SUMMARY OF BASIC TOWN MEETING PROCEDURES	<i>i</i>
CONSENT CALENDAR	<i>ii</i>
MOTIONS.....	<i>iii</i>

ARTICLES:

1. Hear Reports	1
2. FY22 Budget Adjustments	1
3. FY23 Budget	2
4. FY23 Capital Budget.....	3
5. FY23 Transfer Station Enterprise Fund Budget	4
6. FY23 Pool Enterprise Fund Budget	5
7. FY23 Recreation Field Maintenance Enterprise Fund Budget	6
8. Snow and Ice Transfer.....	6
9. Unpaid Bills.....	7
10. Chapter 90 Highway Funding (Consent Calendar)	7
11. FY23 Stabilization Fund (Consent Calendar).....	8
12. FY23 Revolving Fund Spending Limits (Consent Calendar).....	9
13. Capital Stabilization Fund.....	10
14. Funding of Go Sudbury! Taxi and Uber Transportation Programs for FY2023.....	10
15. Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property.....	10
16. Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property	11
17. 24 Hudson Road – Release of Easement (Consent Calendar).....	11
18. Transfer of Tax Possession Parcel to the Park and Recreation Commission	12
19. Bruce Freeman Rail Trail Phase 2D – Acquisition of Land.....	13
20. Bruce Freeman Rail Trail Phase 2D – Grant of Easements.....	14

TABLE OF CONTENTS (Continued)**Page**

21. Street Acceptance – Huckleberry Lane.....	17
22. Fairbank Community Center Audio-Visual Equipment Funding.....	18
23. Fairbank Community Center Furniture, Fixture, Equipment Funding (FF& E).....	18
24. Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area.....	19
25.* Amend General Bylaws – Enable Electronic Voting at Town Meeting.....	20
26. Schools HVAC Repairs and Replacements.....	21
27. Noyes Elementary School Classroom Sinks Replacement.....	22
28. Lincoln-Sudbury Regional High School Chain Link Fence Replacement (Consent Calendar)....	22
29. Amend the Process for Creating New Local Historic Districts.....	23
30.* Amend Zoning Bylaw, Article IX: Insert Section 2328. Fences	24
31.* Amend General Bylaws, Article V(F) Stormwater Management.....	26
32. Americans with Disabilities Act Transition Plan Recommendations.....	27
33. Filtration Systems for Atkinson Pool	28
34. On-Call Architectural Engineering “House Doctor” Services.....	28
35. Authorization to Proceed with the DPW Solar Project.....	29
36. Backhoe Loader (Consent Calendar).....	30
37. 6-Wheel Combo Body Dump Truck w/Plow (Consent Calendar).....	30
38. Skid Steer (Consent Calendar).....	30
39. WITHDRAWN	
40. WITHDRAWN	
41. Roadside Mower (Consent Calendar).....	31
42. Townwide Drainage and Roadway Reconstruction.....	31
43. WITHDRAWN	
44. WITHDRAWN	
45. Old Framingham Road/Nobscot Road Walkway Extension Project – Easements.....	32
46. Old Framingham Road/Nobscot Road Walkway Extension Project.....	33

47. Community Preservation Act Fund – Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail.....	34
48. Community Preservation Act Fund – Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail.....	34
49. Community Preservation Act Fund – Historic Districts Commission Design Guidelines.....	35
50. Community Preservation Act Fund - Libby-Dickson Conservation Restriction Monitoring (Consent Calendar).....	36
51. Community Preservation Act Fund - Open Space & Recreation Plan and Athletic Fields Needs Assessment	37
52. Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee (Consent Calendar).....	38
53. Community Preservation Act Fund - Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Rental Housing (Consent Calendar)	38
54. Community Preservation Act Fund – Town Clock Restoration (Consent Calendar).....	39
55. Community Preservation Act Fund – Return of Unspent Funds (Consent Calendar).....	40
56. Community Preservation Act Fund – General Budget and Appropriations (Consent Calendar)....	41
57. Hire Land Use Consultant for Liberty Ledge/Sewataro Property (Citizen Petition).....	42
58. Creation of Sustainability Director Position (Citizen Petition).....	44

*Town Counsel Opinions (See Page 46)

Part II – FINANCE SECTION (after page 47)

ACCESS TO LINCOLN-SUDBURY REGIONAL HIGH SCHOOL AND PROVISIONS FOR PARTICULAR ACCOMMODATIONS

Note: Please check the Town of Sudbury website for changes or additional information.

The Select Board wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. As such, we urge those who may require particular accommodations to read the following carefully.

Parking: “HP” parking spaces are provided at two different locations: 1) the main entrance at the upper level (which will require using an elevator to the lower level to check in and to access the auditorium) and 2) the main parking lot to the right (east) of the school. From this location, you may also be dropped off at the entry walkway – a clear path to the entrance doors, leading directly to the check-in tables and the auditorium. Police on duty will provide assistance as needed, or requested.

Auditorium Balcony: The balcony can only be accessed from the Main Level. From the lower level of the building, you may use either the stairs or the elevator to gain entrance to the balcony – the upper level of the auditorium. The Moderator has ruled that if there is adequate seating on the main floor, the balcony **will not** be opened.

Persons with Ambulatory Disabilities: Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

Persons who are Blind or have Vision Impairments: Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

Persons who are Deaf or have Hearing Impairments: Closed captioning will be available.

Restrooms: Restrooms are located across the hall from the auditorium.

SUMMARY OF BASIC TOWN MEETING PROCEDURES

General Rules of Debate and Voting

1. Only registered voters, non-resident appointed or elected representatives of the Town, and Town employees may speak without consent of Town Meeting. The Moderator will not vote, even in the case of where the Moderator's vote would break or create a tie.
2. The proponents of an article make the first motion under the article. A voter must then second the motion. The proponents then make a presentation in support of the motion. The Moderator then recognizes the Select Board and Finance Committee for reports, followed by any other boards that are required to report on the article. After the Town boards have spoken, Town Meeting proceeds to general debate on the matter and a vote.
3. Please raise your hand when you wish to speak. After being recognized by the Moderator, please wait for a microphone to be passed to you at your seat. The record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak into a microphone. Each and every time you speak, please stand (if you are able) and begin by giving your name and address for the record.
4. Until everyone who wishes to be heard has spoken, no one may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article is limited to ten minutes, and all other comments are limited to five minutes, unless a majority of those present and voting give consent.
5. All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while voters are seated. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the votes. If a voter disagrees with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted.

The Budget

1. A motion is first made by the Finance Committee proposing a budget that is limited to the amount required to finance the Finance Committee's budget proposal. This limiting motion only seeks a declaration from Town Meeting as to the overall limit on the budget. A vote in favor of the motion does not mean that Town Meeting has voted for the particular distribution of the total amount as set forth in the Warrant.
2. After voting on the limiting motion, Town Meeting will address the budget as follows:
 1. The Moderator will read the budgets in numerical order by title. For example, the Moderator will say "200 Public Safety, does anyone have a motion to amend or a question involving 200 Public Safety?" If you have a motion to amend or a question, please raise your hand.

2. If you have a motion to amend, it should be in one of two forms:
 - a. For example, "I move to increase 200 Public Safety to the sum of \$X and to reduce 600 Culture and Recreation to the sum of \$Y." X cannot be greater than Y.
 - b. For example, "I move to reduce 200 Public Safety to the sum of \$Z."

A motion simply to increase a line item, without a corresponding reduction in another line item, will not be accepted because the preceding vote on the limiting motion will have capped the total amount of allowable appropriation.

3. Town Meeting will debate and vote on any motion to amend.
4. Town Meeting will arrive at the end of this process with a main motion on the budget as it may be amended, and then vote on it.

Consent Calendar

1. In order to expedite Town Meeting and save valuable time for discussion of key issues, Sudbury utilizes a "Consent Calendar" to speed passage of articles that appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted on as one unit and to be passed by a vote without debate. The Consent Calendar will be taken up as the first order of business at the beginning of Town Meeting.
2. Until the 2020 Annual Town Meeting, town tradition had been that a single voter could ask that an article be held from the Consent Calendar and it would be done. In light of evolving COVID-19 circumstances, and a wish for greater efficiency at town meetings in general, the Moderator will now require that a majority of Town Meeting vote in favor of holding any article that a voter wishes to remove from the Consent Calendar.
3. After calling out each individual article in the Consent Calendar, the Moderator will ask that all articles not removed from the Consent Calendar be passed as a unit. The quantum of vote required to pass the Consent Calendar will be the strictest quantum of vote required for any individual article on it.
4. Please review the list of articles and motions proposed for the Consent Calendar that follow. Complete reports are to be found under each article printed in this Warrant. If you have questions about the articles, motions or procedure, please feel free to call the Town Manager at 978-639-3381 before Town Meeting.

CONSENT CALENDAR ARTICLES AND MOTIONS

ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING: Move in the words of the article.
(See article at page 7.)

ARTICLE 11. FY23 STABILIZATION FUND: Move in the words of the article with the sum of \$40,409 to be transferred from Free Cash. (See article at page 8.)

ARTICLE 12. FY23 REVOLVING FUND SPENDING LIMITS: Move in the words of the article.
(See article at page 9.)

ARTICLE 17. 24 HUDSON ROAD – RELEASE OF EASEMENT: Move in the words of the article.
(See article at page 11.)

ARTICLE 28. LINCOLN-SUDBURY REGIONAL HIGH SCHOOL CHAIN LINK FENCE REPLACEMENT: Move in the words of the article with the sum of \$139,443 to be transferred from Free Cash.
(See article at page 22.)

ARTICLE 36. BACKHOE LOADER: Move in the words of the article with the sum of \$150,000 to be transferred from Free Cash. (See article at page 30.)

ARTICLE 37. 6-WHEEL COMBO BODY DUMP TRUCK W/PLOW: Move in the words of the article with the sum of \$285,000 to be transferred from Free Cash. (See article at page 30.)

ARTICLE 38. SKID STEER: Move in the words of the article with the sum of \$130,000 to be transferred from Free Cash. (See article at page 30.)

ARTICLE 41. ROADSIDE MOWER: Move in the words of the article with the sum of \$140,000 to be transferred from Free Cash. (See article at page 31.)

ARTICLE 50. COMMUNITY PRESERVATION ACT FUND – LIBBY-DICKSON CONSERVATION RESTRICTION MONITORING: Move in the words of the article. (See article at page 36)

ARTICLE 52. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHOO) MEMBERSHIP FEE: Move in the words of the article. (See article at page 38.)

ARTICLE 53. COMMUNITY PRESERVATION ACT FUND – SUDBURY HOUSING AUTHORITY ACQUISITION, CREATION, PRESERVATION, AND SUPPORT OF AFFORDABLE RENTAL HOUSING: Move in the words of the article. (See article at page 38.)

ARTICLE 54. COMMUNITY PRESERVATION ACT FUND – TOWN CLOCK RESTORATION: Move in the words of the article. (See article at page 39.)

ARTICLE 55. COMMUNITY PRESERVATION ACT FUND – RETURN OF UNSPENT FUNDS: Move in the words of the article. (See article at page 40.)

ARTICLE 56. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND

APPROPRIATIONS: Move to appropriate the sums recommended by the CPC in the following Community Preservation Act budget for FY2023 Community Preservation surtaxes:

\$ 138,300 Administrative and Operating Cost

\$ 1,017,893 Debt Service

(See article at page 41.)

Motions and Amendments

1. The purpose of an article in the Warrant is to inform the voters of what may come before the meeting and the outside scope of what may be considered. Every matter that is voted on at Town Meeting must come in the form of a motion. It is a motion that puts an article before Town Meeting, and it is the motion, *not the article*, that is actually voted on. Therefore, while speakers may refer to passing, defeating, or otherwise dealing with “the article,” what Town Meeting actually debates and votes on are motions, not articles.
2. A speaker may question whether a certain motion is “within the four corners of the article.” Such a challenge requires the Moderator to determine whether the motion is within a reasonable reading of the article as printed in the Warrant, and therefore should be allowed, or ruled out of order as being beyond the legitimate subject matter of the article.
3. Often, the first or “main” motion under an article will be to “move in the words of the article.” By making this motion, the speaker is adopting the article as his or her motion thereunder. This can only be done if the language of the article is drafted in such a way that it is appropriate for simple adoption as a motion. Whenever the presenter’s motion differs from the wording in the Warrant, the presenter must point out and explain those differences to Town Meeting.
4. All substantive motions, including all main motions and motions to amend a main motion, must be provided to the Moderator, the Town Clerk, and the Technology Administrator in writing before they are made. Please see the guidelines for electronic presentation on the Town website: www.sudbury.ma.us.
5. If you have an amendment, you should e-mail it to the Technology Administrator at infosystems@sudbury.ma.us, with a copy to the Moderator at moderator@sudbury.ma.us, and the Town Clerk at clerk@sudbury.ma.us. Advance notice to the Technology Administrator, Moderator and Clerk enhances time efficiency at Town Meeting, and the Moderator may be able to suggest language that is both acceptable to you and within the four corners of the article and therefore permissible to proceed to debate and vote. It is also recommended that you discuss your amendment with the presenter of the article as you may be able to convince him or her to include it as part of the main motion and thus avoid having to vote separately on the amendment. The Moderator may reject proposed amendments that fail to adhere to these guidelines.

Dismissing Articles, Indefinite Postponement and Withdrawing Motions

1. It is possible for Town Meeting to decide to take no action on an article. This decision is usually made because new or additional information has come to light after the preparation of the warrant indicating that action on the article is unnecessary, unwise or illegal. In such instances, frequently there will be a motion “to indefinitely postpone” an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases, it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.
2. If you have made a motion or an amendment, you can move to “withdraw the motion” if you have second thoughts or new information. A motion to withdraw can be made any time during the debate of the motion but cannot be made after the motion has been voted on.

Limits on Debate

1. There is no prescribed limit to debate except common sense. The Moderator can limit debate and can ask speakers to stop if they are straying from the subject, repeating points already made or talking at unnecessary length.
2. Town Meeting itself can also terminate debate. To do so, after being recognized by the Moderator, you may say, “I move the previous question.” This motion is not debatable, and if seconded and voted by a two-thirds majority, debate ends and the motion under discussion will be then put to a vote.
3. The Moderator may defer motions to limit debate when, in his or her reasonable judgment, there are a significant number of voters who have indicated a desire to speak but have not yet been recognized.

Points of Order

1. Once recognized by the Moderator, no speaker may be interrupted in any way except by a “point of order.” A point of order is not a motion, and does not require a second or a vote. It is a question, and on a point of order a voter may raise only three valid concerns:
 - a. Is the speaker entitled to the floor? For example, is the person a non-voter, or spoken for longer than his allotted time?
 - b. Is the speaker saying something inappropriate, frivolous, irrelevant, or illegal?
 - c. Is there some error in the procedure of the pending action or motion?
2. The Moderator welcomes proper points of order and will make every effort to explain the procedural issues that shape Town Meeting discussions. When exercising this parliamentary privilege, you should stand and state loudly that you wish to make a point of order, and wait for the Moderator to recognize

you. No voter should hesitate to rise and bring to the Moderator's attention an issue that constitutes a proper point of order because, when exercised responsibly, it functions as a tactful hint from a voter regarding important points of procedure that the Moderator may have missed.

Motions for Reconsideration

1. Article II, Section 13 of our Bylaw controls. A motion to reconsider an article previously voted on in the same session (i.e. the same night), is proper, and an affirmative vote of 2/3 of the voters present is required for passage. If Town Meeting has adjourned for the evening, a motion to reconsider an article voted on in a previous session requires a unanimous vote, unless written notice of an intention to move for reconsideration, signed by 15 voters, is given to the Town Clerk by noon of the next weekday, in which case, a 2/3 vote would be required to pass a motion to reconsider.
2. In the event a motion to reconsider is properly made and seconded, all discussion must be confined exclusively to the merits or demerits of reconsideration. In general, the only proper reasons to seek reconsideration are that there occurred such a misstatement of fact or law in the preceding debate, or such an error of procedure, that the voters, if aware of such discrepancies, would have voted differently. It is not a proper basis for reconsideration to argue simply that the voters arrived at the wrong result.

Adjournment

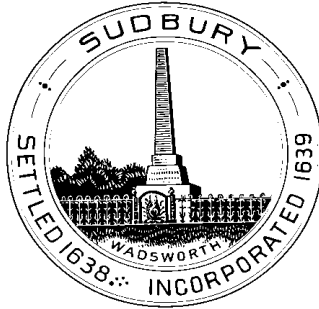
1. Adjournment of any evening session will occur on completion of the article under discussion at 10:30 P.M., unless there is a two-thirds vote to do otherwise. The Moderator will ask for a motion to adjourn the Town Meeting to another time to complete the Warrant. A voter can also make a motion to adjourn. The time and place for resuming Town Meeting must be specified in the motion.
2. When all business on the Warrant has been acted on, the Moderator will ask for a motion to dissolve the meeting, which must be seconded and put to a vote.

Decorum

We gather at Town Meeting as friends and neighbors, united by a shared commitment to the civic life and governance of Sudbury. The town meeting form of government is unique to New England, and its continued existence links us directly to the founding of Sudbury more than 375 years ago. It is democracy in its finest and purest form, and its value lies in townspeople being forced to have discussions and make decisions together, face to face, in real time. Its proper functioning requires that every speaker be treated with courtesy and respect, no matter how strongly one may disagree with his or her point of view. To that end, the Moderator will not allow any clapping, hissing, booing or other audible noise, for or against any speakers, either before, during or after presentations. The Moderator has the power to terminate the right to speak of anyone who makes disrespectful comments, whether directed at a voter, speaker or Town official.

PART I

**TOWN OF SUDBURY ANNUAL
TOWN MEETING WARRANT**



Commonwealth of Massachusetts Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium, 390 Lincoln Road, in said Town on Monday, May 2, 2022, at 7:30 p.m., then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2021 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 2. FY22 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 3, FY22 Budget, of the 2021 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This article will allow flexibility to review all accounts within the FY22 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 3. FY23 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2022 through June 30, 2023, inclusive, in accordance with the following schedule, which is incorporated herein by reference:

		FY23
EXPENDITURES		Recommended
300: Education - Sudbury Public Schools (SPS)		41,849,664
300: Education - LS Regional High School (LS) ¹		27,869,764
300: Education - Vocational		550,000
Total: Schools		70,269,428
100: General Government		3,397,735
200: Public Safety ⁴		9,603,953
400: Public Works		5,937,489
500: Human Services		978,861
600: Culture & Recreation		1,569,499
Total: Town Departments		21,487,537
800: Reserve Fund		300,000
800: Town-Wide Operating and Transfers		189,459
700: Town Debt Service		2,240,185
900: Employee Benefits (Town and SPS) ²		14,829,830
1000: OPEB Trust Contribution (Town and SPS) ³		650,000
TOTAL OPERATING BUDGET:		109,966,439
(not including Capital or Enterprise Funds)		

¹ Includes \$335,565 for OPEB and \$492,300 for Debt Service.

² Includes \$6,541,263 for Town and \$8,288,567 for SPS.

³ Includes \$209,679 for Town and \$440,321 for SPS.

⁴ Appropriation is partially funded by \$660,000 of ambulance receipts.

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of the FY23 Budget.

ARTICLE 4. FY23 CAPITAL BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, or authorize lease purchase agreements of up to five years, for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, renovation to buildings, equipping of vehicles, and all incidental and related expenses for projects:

	FY23 Recommended
Operating Capital Budget	
Sudbury Public Schools	350,000
LS Regional High School	113,429
Information Systems	50,000
Town Clerk & Registrars	22,845
Police	45,000
Fire	110,000
Public Works	180,000
Parks and Grounds	85,000
Combined Facilities	80,000
Total Operating Capital Budget	1,036,274

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed budget information, including details on each of these items in the Finance Section of the Warrant.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of the FY23 Capital Budget.

ARTICLE 5. FY23 TRANSFER STATION ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21 Actual	FY22 Appropriated	FY23 Requested
TRANSFER STATION ENTERPRISE FUND			
Direct Costs	243,615	291,303	300,124
Indirect Costs ¹	17,163	17,800	17,551
Total Expenditures	260,778	309,103	317,675
Enterprise Receipts	261,551	309,103	317,675
Total Revenues	261,551	309,103	317,675

¹ Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 6. FY23 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21	FY22	FY23
	Actual	Appropriated	Requested
POOL ENTERPRISE FUND			
Direct Costs	259,686	438,753	462,620
Indirect Costs ¹	36,828	25,383	40,733
Total Expenditures	296,514	464,136	503,353
Enterprise Receipts	539,201	464,136	400,000
Transfers In	150,000	-	-
Retained Earnings Used	-	-	103,353
Total Revenues	689,201	464,136	503,353

¹ Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 7. FY23 RECREATION FIELD MAINTENANCE ENTERPRISE FUND
BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY23 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY21 Actual	FY22 Appropriated	FY23 Requested
FIELD MAINTENANCE ENTERPRISE FUND			
Direct Costs ¹	163,287	205,403	209,796
Indirect Costs ²	24,269	25,383	26,089
Total Expenditures	187,556	230,786	235,885
Enterprise Receipts	217,257	230,786	235,885
Transfers In	50,000	-	-
Total Revenues	267,257	230,786	235,885

¹ Direct costs include \$10,500 of capital expenditures.

² Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: See detailed information in the Finance Section of the Warrant.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 8. SNOW AND ICE TRANSFER

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 22 Snow and Ice deficit; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: Due to the nature of this year's winter, the Town was required to deficit spend in the DPW snow and ice accounts. This article will fund that deficit.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 9. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums of money for the payment of certain unpaid bills incurred in previous fiscal years which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

SELECT BOARD POSITION. The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 11. FY23 STABILIZATION FUND

(Consent Calendar)

To see if the Town will vote to transfer from Free Cash the sum of \$40,409, or any other sum or sums, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: Based on the Select Board's Budget and Financial Policies, the Town's goal is to maintain in the Stabilization Fund an amount equal to 5% of the total projected general fund operating revenues for the last fiscal year. This Fund protects the Town in case of a severe emergency and is beneficial in supporting the Town's AAA bond ratings, which in turn results in lowering borrowing costs.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 12. FY23 REVOLVING FUND SPENDING LIMITS *(Consent Calendar)*

To see if the Town will vote to establish the FY23 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town, in accordance with each fund as set forth in Article XXXIII of the Town of Sudbury General Bylaws:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations & Tobacco Control	Board of Health	40,000
Plumbing & Gas Inspectional Services	Building Inspector	65,000
Portable Sign Administration & Inspectional Services	Building Inspector	10,000
Conservation (Trail Maintenance)	Conservation Commission	15,000
Conservation (Wetlands)	Conservation Commission	50,000
Forestry Activities	Conservation Commission	10,000
Council on Aging Activities	Council on Aging	65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	175,000
Cemetery Revolving Fund	Public Works	20,000
Fire Department Permits	Fire	70,000
Goodnow Library Meeting Rooms	Goodnow Library	10,500
Goodnow Library Services	Goodnow Library	10,000
Recreation Programs	Park and Recreation Commission	650,000
Teen Center	Park and Recreation Commission	10,000
Youth Programs	Park and Recreation Commission	200,000
Bus	Sudbury Public Schools	450,000
Instrumental Music	Sudbury Public Schools	100,000
Cable Television	Town Manager	30,000
Rental Property	Town Manager	40,000
Dog	Town Clerk	75,000
Zoning Board of Appeals	Zoning Board of Appeals	35,000
Solar Energy	Combined Facilities	550,000

; or act on anything relative thereto.

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2023 for revolving funds previously established pursuant to M.G.L. c.44, s.53E½. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, s.53E½. The maximum amount stated is the same as the FY22 maximum voted for each revolving fund except for the following: Fire Department Permits increased from \$50,000 to \$70,000; the Goodnow Library Services fund increased from \$6,000 to \$10,000; and the Solar Energy fund increased from \$450,000 to \$550,000.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 13. CAPITAL STABILIZATION FUND

To see if the Town will vote to transfer from Free Cash \$500,000, or any other sum, to be added to the Capital Stabilization Fund established under Article 13 of the 2018 Annual Town Meeting; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: This transfer is for the purpose of saving funds for future capital needs.

BOARD OF SELECTMEN POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 14. FUNDING OF GO SUDBURY! TAXI AND UBER
TRANSPORTATION PROGRAMS FOR FY2023**

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$100,000, or any other sum or sums, for the purposes of the continued operations of the Go Sudbury! Taxi and Uber Transportation Programs, including all incidental and related expenses; or act on anything relative thereto.

Submitted by the Select Board

(Majority vote required)

SELECT BOARD REPORT: The Go Sudbury! Taxi program started in 2020 and Go Sudbury! Uber in 2021 and has been funded with grants and mitigation fund appropriations. Through the end of 2021 the program has provided over two thousand rides to Sudbury's financially vulnerable, residents with a disability, those aged 50+, essential workers, and military veterans to and from healthcare and social service appointments, shopping, community resources, and places of employment. Approval of this article will provide funds to continue the operation of the Go Sudbury! Taxi and Uber Transportation programs into and through fiscal year 2023.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 15. FUNDING OF OPERATIONS FOR PASSIVE RECREATION
REQUIREMENTS OF THE SEWATARO/LIBERTY LEDGE PROPERTY**

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$155,000, to be expended under the direction of the Town Manager, for the purpose of maintenance and other expenses related to the property for passive recreation at the Sewataro/Liberty Ledge property; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: These funds would be needed in the event that the decision is made that the Town will not extend the term of the current Agreement with the Camp Operator/Manager of the Town-owned Sewataro/Liberty Ledge property.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 16. FUNDING OF A LAND USE CONSULTANT FOR THE SEWATARO/LIBERTY LEDGE PROPERTY

To see if the Town will vote to raise and appropriate, or to transfer from available funds, \$100,000, or any other sum, from Free Cash or other available funds, to be expended under the direction of the Director of Planning and Community Development, for the purpose of hiring an independent land use consultant to study, evaluate, and expand the options for the short-term and long-term uses for the Sewataro/Liberty Ledge property; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: The independent land use consultant's evaluation and report shall include, but not be limited to, new and prior information regarding the financial operating costs and revenues attributed to the Town-owned site, the identification of the range of all potential uses for the site, the identification of uses that could increase the number and/or diversity of users of the site, the identification of potential uses in addition to a private camp (either off-season or concurrent with the camp season), the capital costs and potential funding sources for those alternative or additional uses on a one-time or phased basis, costs for increased Town responsibility of the site, and all options that are available to maximize use of the entire site. The consultant shall prepare a written report of their findings and conclusions for the Town to use in its future decisions regarding the use of the Sewataro/Liberty Ledge property for the benefit of Town residents.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 17. 24 HUDSON ROAD – RELEASE OF EASEMENT

(Consent Calendar)

To see if the Town will vote to authorize the Select Board to terminate and extinguish any and all rights the Town has in that certain 50 foot wide right-of-way shown on a Plan of Land dated June 21, 2000, recorded in the Middlesex South Registry of Deeds as Plan Number 894 of 2000, and in Book 31702, Page 521, as reserved in a Quitclaim Deed recorded in said Registry in Book 31702, Page 525, and as granted in a Quitclaim Deed to the Town recorded in said Registry in Book 77156, Page 472; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to terminate and extinguish an easement allowing the Town access over property at 24 Hudson Road. The easement was acquired by the Town in March, 2021, as part of the land swap in which the Town acquired the so-called “Town Center Land” in exchange for the conveyance of the so-called “Melone Property” off North Road. Following the request of the current owner of 24 Hudson Road to terminate the easement, the Select Board determined that the easement is not necessary for Town purposes as it has sufficient access to Town-owned land from other parcels it presently owns.

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 18. TRANSFER OF TAX POSSESSION PARCEL TO THE PARK AND RECREATION COMMISSION

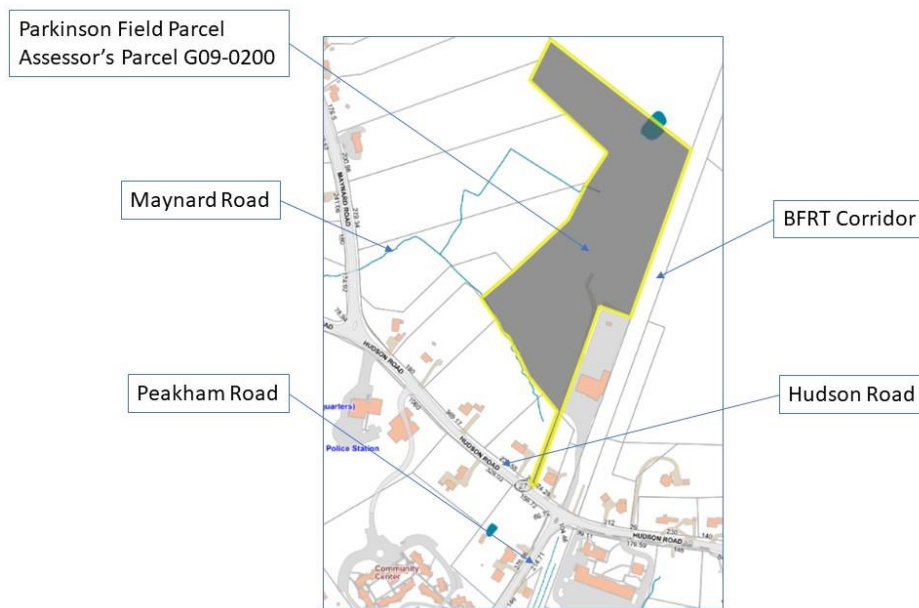
To see if the Town will vote to transfer from the Town Treasurer for tax title purposes, to the Park and Recreation Commission, for active recreation purposes and general municipal purposes, certain real property shown as Parcel 1 being Lots 2 and 2A off Hudson Road in the Town of Sudbury and shown on the plan entitled “Topographic Plan of Land in Sudbury, Massachusetts Showing Tax Possession Parcel No. 167 Known as “The Parkinson Land”” prepared by the Town of Sudbury Engineering Department, dated July 30, 1999, on file with the Town Clerk, and as further described in the Instrument of Taking issued by the Town of Sudbury Collector of Taxes, dated September 14, 1970, recorded in the Middlesex South Registry of Deeds in Book 11889 Page 393 as ordered in the Land Court Final Decree in Tax Lien Case No. 51535 Town of Sudbury vs. Florence H. Parkinson, recorded in the Middlesex South Registry of Deeds in Book 13189 Page 604; or act on anything relative thereto.

Submitted by the Select Board.

(Two-thirds vote required)

SELECT BOARD REPORT: The Parkinson Land off Hudson Road, Assessor’s Parcel G09-0200, was acquired by tax title foreclosure in 1970 and has been used and is currently used by the Park and Recreation Commission. When a Town acquires real property by tax title foreclosure, it is held under the custody and control of the Town Treasurer until Town Meeting votes to transfer it to another Board or Commission for another purpose. There is no record of a Town Meeting vote transferring custody from the Treasurer, so this article formalizes the transfer to the Park and Recreation Commission, consistent with its current use and management. The plan of land is available for review with the Town Clerk.

Locus Map: Parkinson Land off Hudson Road, Assessor's Parcel G09-0200



SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 19. BRUCE FREEMAN RAIL TRAIL PHASE 2D – ACQUISITION OF LAND

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase, eminent domain or otherwise, fee, leasehold, easement, license or other interests in real property, in, on, over, across, under and along all or any portion of the land, premises, easements, or right-of-way in Sudbury shown on the plan entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Final Right of Way Submission” dated January 18, 2022 prepared by Fuss & O’Neill and on file with the Town Clerk, as it may be amended, for purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further, to see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow a sum of money therefor, including all costs and expenses related thereto, and/or accept gifts for these purposes; and further, to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article; or act on anything relative thereto.

Submitted by the Select Board.

(Two-thirds vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to acquire a legal interest in the railroad right-of-way owned by the Massachusetts Department of Transportation and necessary easement areas to allow design and construction of the Bruce Freeman Rail Trail on the former railroad corridor between the Concord

town line and the Massachusetts Bay Transportation Authority (MBTA) corridor near Union Avenue and Station Road. The anticipated easement areas are described in the table below. Plans are available for review with the Town Clerk and on the project webpage. Once constructed, the rail trail will be available for walking, running, biking, wheelchairs and other forms of non-motorized active and passive recreation.

Bruce Freeman Rail Trail Land Acquisition of Temporary Easements - Parcel Summary

Address	Owner	Parcel No (ROW Plan)	Town Assessor's Parcel ID	Temporary Easement Area (square feet)
0 Union Ave.	Chiswick Park LLC & Paris Trust LLC	TE-1	K08-0073	4802
Union Ave.	Mass Bay Transportation Authority	TE-2	K08-5100	3886
Union Ave.	Laura B McCarthy & All the Trustees of the CAS Trust	TE-3	K08-0055	213
623 Peakham Road	Linda Louise Muri	TE-4	H09-0056	112
29 Hudson Road	29 Hudson Road LLC	TE-5	H09-0002	1491
Hudson Road	American Premier Underwriters, Inc., for Penn Central Transportation Co.	TE-6	G09-0012	85
Haynes Road	Stephen & Joan Verrill	TE-8	E10-0700	1382

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 20. BRUCE FREEMAN RAIL TRAIL PHASE 2D – GRANT OF EASEMENTS

To see if the Town will vote to transfer from the board, commission, or officer currently having care, custody, management and control of portions of the following described property for the purpose for which the property is currently held to the Select Board for the purposes of establishing, constructing, operating, improving, and maintaining an improved multi-use trail for non-motorized transportation, open space and active recreation purposes, including access thereto, and for all other purposes for which rail trails are used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town, including granting and accepting temporary or permanent easements over portions thereof, namely that certain Town property commonly known as “Broadacres Farm”, “Davis Field”, “Davis Farm”, and “Parkinson Field” as shown on the plan entitled “Massachusetts Department of Transportation Highway Division Plan and

Profile of Bruce Freeman Rail Trail in the Town of Sudbury Middlesex County Final Right of Way Submission” dated January 18, 2022 prepared by Fuss & O’Neill and on file with the Town Clerk, as it may be

amended, in connection with the establishment of an improved multi-use rail trail for non-motorized transportation, open space, and active recreational purposes, including access thereto, and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth, on such terms and conditions as the Select Board deems to be in the best interest of the Town; and further to authorize the Select Board to take such actions and execute such documents and agreements as are necessary to effectuate the purpose of this article; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This Article authorizes the Select Board to acquire easements over town-owned land for the proposed use as a multi-use rail trail and associated accommodations for the Bruce Freeman Rail Trail to be constructed on the former railroad corridor between the Concord town line and the Massachusetts Bay Transportation Authority (MBTA) corridor near Union Avenue and Station Road. Impacts to town-owned lands associated with the proposed project are consistent with the permitted use of the land and/or have been determined to be de minimis. The anticipated easements are described in the table below. Plans are available for review with the Town Clerk and on the project webpage.

Address	Owner	Parcel No (ROW Plan)	Town Assessor's Parcel ID	Temporary Easement Area (square feet)	Permanent Easement Area (square feet)
Morse Road	Town of Sudbury Conservation Commission - Broadacres Farm	TWLR-1	F09-0002	12138	
Morse Road	Town of Sudbury Park and Recreation Commission - Broadacres Farm	PE-1	F09-0004		34572
Morse Road	Town of Sudbury Park and Recreation Commission - Broadacres Farm	TE-7	F09-0004	4458	
	Town of Sudbury Treasurer (subject of Article 20)- Parkinson Field	BP-1	G09-0200		8834

Hudson Road	Town of Sudbury Treasurer (subject of Article 20)- Parkinson Field	TE-9	G09-0200	6074	
Hudson Road	Town of Sudbury Treasurer (subject of Article 20)- Parkinson Field	TE-10	G09-0200	3179	
North Road	Town of Sudbury Conservation Commission - Davis Farm	BP-2	D10-0018		2543
195 North Road	Town of Sudbury Park and Recreation Commission – Davis Field	BP-3	C10-0500		15087
195 North Road	Town of Sudbury Park and Recreation Commission – Davis Field	TE-11	C10-0500	1256	

SELECT BOARD POSITION: The Select Board supports this article.

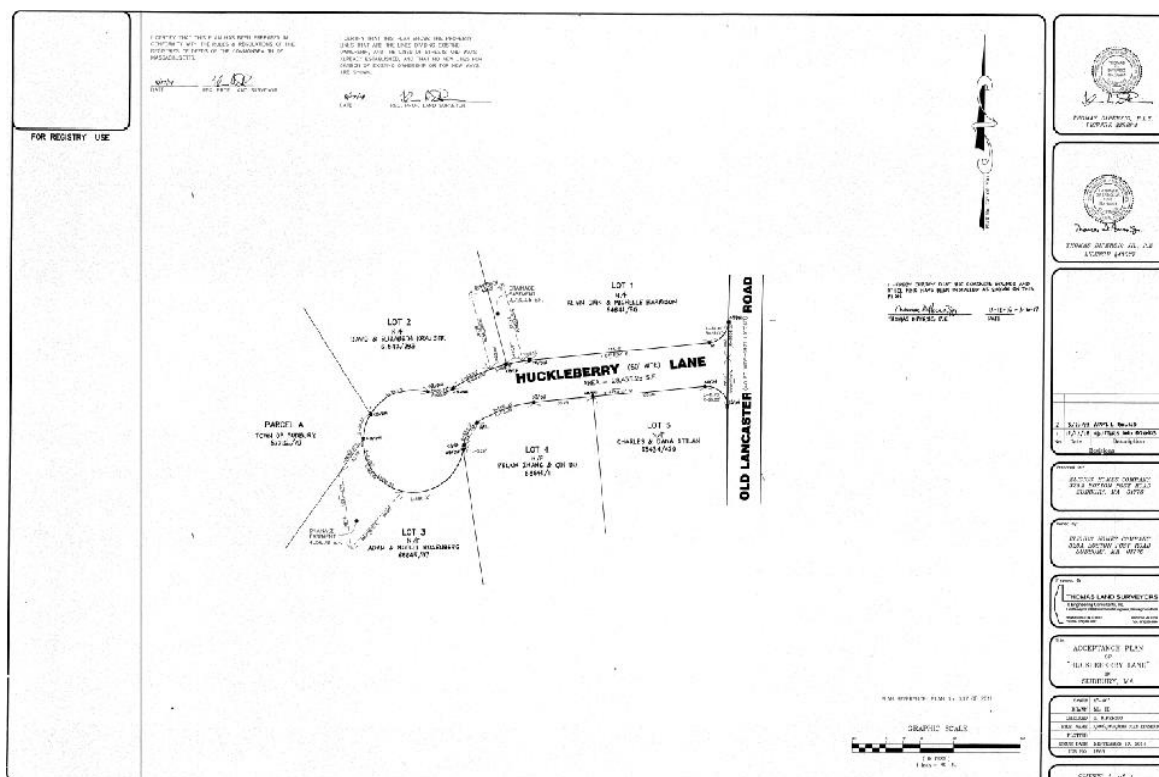
FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

To see if the Town will vote to accept the layout of the following as a public way:

as laid out by the Select Board in accordance with the descriptions and plan entitled “Acceptance Plan of Huckleberry Lane in Sudbury, MA” prepared for Eligius Homes Company by Thomas Land Surveyors and Engineering Consultants, Inc., dated September 17, 2014 and twice revised on December 12, 2016 and March 16, 2017, on file in the Town Clerk’s Office; and to authorize the Select Board to acquire by purchase, by gift, or by eminent domain, an easement or fee simple, over the way shown on said plan and any associated drainage, utility, or other easements for all purposes for which public ways are used in the Town of Sudbury; and to raise and appropriate or transfer from available funds a sum or sums of money therefor and all expenses in connection therewith; or act on anything relative thereto.

(Two-thirds vote required)

SELECT BOARD REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. Prior to Town Meeting, the Select Board will have held a public meeting and will have received a recommendation from the Planning Board relative to approval of the layout of this road. The Select Board will then report at Town Meeting. If Town Meeting votes to accept the layout of Huckleberry Lane as a public way, all future maintenance and repair of the roadway will be performed by the Town.



SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 22. FAIRBANK COMMUNITY CENTER AUDIO-VISUAL EQUIPMENT FUNDING

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$300,000, or any other sum or sums, to be expended under the direction of the Town Manager, for the purchase of audio-visual and related equipment for the Fairbank Community Center project to address needs and associated costs therefor; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: This request is submitted to meet the user group and professional staff needs for enhanced audio-visual equipment to address new methods of delivery of Fairbank Community Center services that rely more heavily on audio-visual technology, developed in response to the pandemic and not foreseen in the feasibility study phase of the project. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center. These will be valuable tools now as well as in a post-pandemic world.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee does not support this article.

ARTICLE 23. FAIRBANK COMMUNITY CENTER FURNITURE, FIXTURES EQUIPMENT FUNDING (FF&E)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$200,000, or any other sum or sums, to be expended under the direction of the Town Manager, for the purpose of purchasing any one or more of the furniture, fixtures, and equipment categories for the Fairbank Community Center project to address needs and budget challenges; or act on anything relative thereto.

Submitted by the Select Board.

(Majority vote required)

SELECT BOARD REPORT: The challenges associated with the global pandemic and its impact on the material costs and labor forces have caused an increase cost in some of the items associated with the Fairbank Community Center project. This request is submitted to meet the needs of the project including, but not limited to commercial kitchen equipment and kitchen wares to address requirements for emergency shelter operation. The associated purchases will enhance the level of service to the patrons of the Fairbank Community Center and Town emergency shelter.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 24. ADDITIONAL FUNDING: CONSTRUCTION OF FIRE STATION NO. 2
HOUSING/LIVING/OFFICE AREA

To see if the Town will vote to raise and appropriate, transfer from available funds, a sum or sums of money, to be expended under the direction of the Town Manager, for the purpose of designing, constructing and equipping a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road, with the Permanent Building Committee tasked with oversight of professional, engineering, architectural, and project management services, preparation of plans, specifications, bid documents, supervision of construction and work and including the purchase of additional equipment, technology, furniture, and landscaping; or act on anything relative thereto.

Submitted by the Fire Chief.

(Majority vote required)

FIRE CHIEF’S REPORT: The Fire Department is seeking funding in addition to that which was appropriated under Article 16 of the 2021 Annual Town Meeting to meet a budgetary shortfall for the construction of a new addition to Fire Station No. 2, located at 550 Boston Post Road. The 2021 Town Meeting appropriated \$4,300,000 for the design and construction of a housing, living, office and public space addition to be attached to the current Fire Station No. 2. The goal of the project is to provide living areas to support four mixed gender fire personnel at the Station that would allow for the staffing of a Fire Engine Company and an Advanced Life Support Ambulance (ALS) to provide for faster response to emergencies in the southern part of Sudbury.

In the past seven years the development of the properties located on the Rt. 20 corridor have been brisk, the construction of Coolidge I and II have provided more than 100 additional age restricted housing units in the most southern section of Rt. 20. The redevelopment by National Development has added 250 non-aged restricted housing, a memory care health facility containing 48 units, an additional 57 units of age-restricted housing units in the Pulte housing units and additional retail commercial space. This one development added 165 emergency responses in 2021.

In the 2021 calendar year the southern section contributed to 47% of the emergency responses, compared to the North at 23% and West at 20%. Providing additional housing at Fire Station No. 2 will reduce the response time to provide advanced patient care and enhance fire operations.

The schematic design of the new addition and the required associated renovations to the existing Fire Station No. 2 structure was originally conceived to be a steel-frame and masonry structure, with a pitched roof. The schematic design includes four bunk rooms, watch office, kitchen, exercise room and administrative office. The required renovations to the existing Station No. 2 structure include a connection structure to the new addition and new sprinkler and fire alarm systems. The Schematic Design cost estimate for the proposed construction was completed in October, 2021. The Schematic Design construction cost estimate was \$4,271,684 as compared to the February 2021 construction cost estimate of \$3,135,000. The total project cost at the end of Schematic Design was \$5,776,853.

The design for the addition was reviewed and revised during the Final Design phase to include numerous cost-reduction items including substitution of steel frame with wood frame, replacement of slope roof with flat roof and utilization of a more cost-efficient HVAC system. The most current construction cost estimate was completed in January 2022, incorporating the approved cost-reduction items. The January 2022 Design Development (Final Design) construction cost estimate was \$3,768,354 with a total estimated project cost of \$5,223,189, creating an estimated project construction budgetary shortfall of \$923,189.

The budgetary shortfall is primarily due to recent industry trends regarding inflation and supply chain disruption resulting from the COVID pandemic. The past year has featured unprecedented inflation in the construction industry affecting every major commodity in the construction trades - steel, wood, roofing products, glass, copper, and aluminum - as well as microchip shortages affecting computerized HVAC equipment and lighting controls. In recent bid results, a continuing trend of this price inflation across most trades, with roofing and concrete overages being the most recent spike, has been seen.

Recent roofing bids have come in 40% above their estimate, one of the reasons given was that manufacturers will only guarantee pricing on the ship date of their material, not at the purchase order stage. The labor shortages in factories, reductions in delivery personnel and escalating fuel costs continue to be a significant problem, with 5-10% increases being seen across many trades. In addition, one of the largest gypsum producers in the country has circulated a letter noting recent price increases in gypsum and related products that will impact bids over the coming year. With lump sum bid pricing, contractors are forced to account for additional risk for these market uncertainties which are reflected in higher bid prices.

Although the project design has been extensively reviewed and actions taken through value engineering initiatives to maintain the original project budget, the most recent construction cost estimate, as based on recent construction trends, has determined that the original project goal cannot be met within the original appropriation of \$4,300,000.

As the original need for the Fire Station No. 2 addition, as approved by the 2021 Town Meeting, still exists and has even increased due to the ever-increasing number of required emergency responses in South Sudbury, the Fire Department is seeking additional funding to allow for the construction of the proposed Fire Station No. 2 addition.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 25. AMEND GENERAL BYLAWS – ENABLE ELECTRONIC VOTING AT TOWN MEETING

To see if the Town will vote to amend the Town of Sudbury General Bylaws to allow for the use of electronic voting technology for the counting of votes at Town Meeting by inserting, in Article II, Government of Town Meeting, a new SECTION 19, as follows:

SECTION 19 (a) Voting.

When a question is put, the sense of the meeting shall be determined by a vote held using voice votes, raised hands, a placard, an electronic voting system or other voting indicia; the preference would be to use an electronic voting system if the same is available, for action on main motions, and any motion requiring more than a majority vote. For purposes of this by-law, the term, “electronic voting technology” shall mean any electronic voting system approved by the Town Clerk and the Town Moderator which allows for the counting of votes using a wireless or mobile device, including hand-held clickers, mobile phone application, or the like, as it may be decided from time to time.

b) Counting – Electronic Voting

If the count is taken using electronic voting technology, the Moderator shall declare the vote, and provide an opportunity for any voter to notify the Town Moderator that they believe their vote was recorded in error; if so,

the Moderator shall direct that the record be corrected by the Town Clerk. If seven or more voters doubt the vote, the Town Moderator may request another vote using the handheld technology, or otherwise set the manner of voting. If Town Meeting approves a motion for reconsideration, the motion at issue immediately prior to the vote will be back before the voters, and the electronic voting system shall be used to record and tabulate the votes taken on the main motion.

c) Counting – Other Methods

If such electronic voting equipment is unavailable, the Town Moderator shall notify the Town Meeting as to what manner of voting will be used, and, unless 20 people stand in opposition, such method shall be implemented. If 20 voters do stand, then the Moderator's recommendation is pending before the meeting, subject to amendment like any other motion. If the Moderator is unable to decide the vote or if the declaration by the Moderator is immediately questioned by 10 or more voters rising in their places, the Moderator shall then direct that a count be taken, whether by counting raised hands, raised placards or other indicia of vote, or by secret ballot or otherwise, as determined by the Moderator in the Moderator's sole discretion.

; or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK'S REPORT: The Town is requesting funds to purchase an electronic voting system for use at Town Meeting. If the purchase is approved then the Moderator would need to get the permission of the Hall to change the method of voting at each Town Meeting. This bylaw would allow the Moderator to use electronic voting for all future Town Meetings and set forth a mechanism by which voters could object the method of voting. The Town Manager and Moderator both support this article.

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 26. SCHOOLS HVAC REPAIRS AND REPLACEMENTS

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$455,000 to be expended under the direction of the Sudbury Public School Department for the purpose of the repair and replacement of individual heating, ventilation and air conditioning items in several schools, and all expenses incidental and related thereto; or act on anything relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SUDBURY PUBLIC SCHOOLS SCHOOL COMMITTEE REPORT: This project will repair and/or replace individual heating, ventilation and air conditioning items in several schools. These items are critical to maintaining minimum required levels of air flow, air exchange and heat that must be maintained in occupied buildings.

The District has continually addressed needed HVAC and heat issues in schools. This effort has been heavily relied upon as building systems have been required to operate during the pandemic period in good working order with extended schedules.

The items below are a combined request and continuation of the ongoing repair and maintenance of this critical building infrastructure. Operational budgets cannot support the level of effort required to repair and replace this equipment as required. It is more cost effective and efficient to combine these projects.

- Noyes 31 classroom window air conditioning units with associated window and electrical work \$180,000
- Curtis HRU-2 Unit Replacement \$95,000
- Curtis RTU-5 Unit Replacement \$75,000
- Nixon Boiler #3 Heat Exchanger Replacement \$30,000
- Noyes Main Heating/Circulation Pump Replacement \$25,000
- Curtis Room 148 Univent Replacement \$50,000

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 27. NOYES ELEMENTARY SCHOOL CLASSROOM SINKS REPLACEMENT

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$130,000 to be expended under the direction of the Sudbury Public School Department for the purpose of replacing the existing classroom sinks at the Peter Noyes Elementary School, and all expenses incidental and related thereto; or act on anything relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SUDBURY PUBLIC SCHOOLS SCHOOL COMMITTEE REPORT: This project will replace the existing original 1970 sinks and sink bases in 31 Noyes Elementary School classrooms. The existing sink bases were constructed from wood and have deteriorated and are not repairable, have absorbed moisture and are unable to be properly cleaned and sanitized.

The existing classroom sinks and bases will be replaced with wall mounted accessible stainless steel sinks that are able to be properly cleaned and maintained. The existing sink bases are no longer a programmatic need, and any contents within the existing bases will be stored in separate existing storage.

The existing sinks do not meet current ADA requirements and were identified in the recent Town Wide ADA Self Evaluation and Transition Plan as Priority 1 Program Access Barriers. The new classroom sink installations will meet current ADA requirements.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 28. LINCOLN-SUDBURY REGIONAL HIGH SCHOOL CHAIN LINK FENCE REPLACEMENT *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the Town's 87.59% share of \$139,443 for the total estimated project of \$159,200, for the purpose of replacing the Chain Link Fence on the property of Lincoln-Sudbury Regional High School; or act on anything relative thereto.

Submitted by the Lincoln-Sudbury School Committee.

(Majority vote required)

LINCOLN-SUDBURY SCHOOL COMMITTEE REPORT: Purpose: The original fence was installed in 2004, the year the new building was commissioned and has been maintained along the way but has exceeded its expected useful life of 15 years. The fields are used by LS students for wellness programs, after school athletics, as well as community members using the fields for weekend activities. The chain link fence that provides a safety perimeter for the fields is currently in poor condition due to inclement weather, wear and tear, and is in desperate need of replacement. The timeline for replacement would ideally take place in the summer of 2022 for minimal disruption. The project will require a project management organization to facilitate landscape architecture oversight. All procurement requirements will be followed for the process and coordinated by the management group.

Replacing the chain link fence will provide a safe environment for the playing fields utilized by Community sports teams and Lincoln-Sudbury Regional School District athletes.

Cost: The total project cost is estimated at \$159,200 with Sudbury's share of 87.59% totaling \$139,443 for the Sudbury request. LS is requesting Lincoln's share of 12.41% totaling \$19,757 that has been approved by Lincoln the past two years as an accepted capital project.

This is the third year of funding requests for the project through the CAPCOM process.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 29. AMEND THE PROCESS FOR CREATING NEW LOCAL HISTORIC DISTRICTS

To see if the Town will vote to authorize the Select Board to petition the General Court to adopt legislation amending Section 12 of Chapter 40 of the Acts and Resolves of 1963, "An Act Establishing a Historic District Commission for the Town of Sudbury and Defining its Powers and Duties, Establishing a Historic District Therein, and Providing for Historic District Zoning," to revise the language in Section 12 so that the Historic Districts Commission is required to make an investigation and file a report of any proposal to enlarge or reduce, or create a historic district; hold a public hearing on the report; and submit its recommendations on the report to the Select Board; or act on anything relative thereto.

Submitted by the Historic Districts Commission.

(Majority vote required)

HISTORIC DISTRICTS COMMISSION REPORT: As it exists, Section 12 of Chapter 40 permits consideration of the enlargement or reduction of historic districts, or the creation of new historic districts, with little scrutiny. The role of the Planning Board is minor, and there is no role played by the Historic Districts Commission, the Select Board, or Sudbury residents to vet proposals for change. The members of the Historic Districts Commission believe this article, if approved, would provide important and necessary input and oversight from the parties most directly impacted by such proposals and to make known their judgments regarding them.

ACTS, 1963 – CHAP. 40

SECTION 12. *Changes in Historic District.*—The district established by section two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for

the purpose. Prior to any such action, the Planning Board of the Town shall hold a public hearing, duly advertised, thereon and shall report its recommendations to the town.

Proposed Amendment to Section 12 of Chapter 40 of the Acts and Resolves of 1963

Section 12. Changes in Historic District. -- The districts established by Section Two may be enlarged or reduced and new districts may be created by a two-thirds vote at any regular or special town meeting called for the purpose subject to the following provisions.

- 1) Prior to the establishment of any historic district the Historic Districts Commission shall make an investigation and prepare a report on the historical and architectural significance of the buildings, structures or sites to be included in the proposed historic district or districts. The report shall be completed within 90 days of the proposal being submitted to the Town and upon completion copies of the report shall be transmitted to the Planning Board for its consideration and recommendations. The report shall list all the properties to be included in the new or revised district and include references to any existing surveys of the historical and architectural significance of each parcel in the proposed district.
- 2) Within 60 days of the transmission of the report, the Historic Districts Commission shall hold a public hearing on the report after due notice is given at least fourteen days prior to the date thereof, which shall include a written notice mailed postage prepaid, to the owners as they appear on the most recent real estate tax list of the Board of Assessors of all properties to be included in such district.
- 3) Within 30 days after the public hearing, the Historic Districts Commission shall submit a final report with its recommendations to the Select Board and, should the Historic Districts Commission recommend to enlarge or reduce any historic district or create a new historic district, a map of the proposed district(s), and a draft of the revised bylaw, for its inclusion in the next town meeting.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

ARTICLE 30. AMEND ZONING BYLAW, ARTICLE IX: INSERT NEW SECTION 2328. FENCES

To see if the Town will vote to amend the Zoning Bylaw, Article IX, by inserting a new Section 2328. Fences, and amending Section 7000. Definitions by inserting in alphabetical order a new definition associated with the new Section 2328. Fences, as follows:

2328. Fences.

- a. Fences in the Single Residence A, Single Residence C, Wayside Inn Historic Preservation, and Open Space Zoning Districts; the Mixed-Use, North Road Residential, and Melone Smart Growth Overlay Districts; and any other zoning districts not listed in Sections 2328.b. and 2328.c., shall be no greater than six (6) feet in height. Fences greater than six (6) feet in height but no greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- b. Fences in the Business, Limited Business, and Village Business Zoning Districts greater than eight (8) feet in height shall require a Special Permit from the Zoning Board of Appeals.
- c. Fences in the Industrial, Limited Industrial, Industrial Park, and Research Zoning Districts greater than ten (10) feet in height shall require a Special Permit from the Zoning Board of Appeals.

- d. Fences within 20 feet of the edge of pavement of a roadway shall not exceed three (3) feet in height in all zoning districts unless a Special Permit is obtained from the Zoning Board of Appeals. Within said 20 foot distance, the Building Inspector may further restrict or deny the erection of a fence when its height, added to a rise, embankment, wall, or ridge, would obstruct a clear view and/or sight distance up and down the street from any proximate street, driveway, intersection, walkway, or bicycle path.
- e. Fence height shall be measured from the finished grade level at the fence to the top horizontal element of the fence.
- f. The foregoing restrictions on fence heights shall apply to fences erected to contain a recreational facility, such as baseball/softball backstops, spectator bleachers, tennis courts, archery ranges, swimming pools, and similar installations, unless a Special Permit is obtained from the Zoning Board of Appeals.
- g. All lot perimeter fences shall be setback from property lines a reasonable distance to allow for their construction and maintenance without trespass onto a neighbor's property, unless a fence is co-owned by all parties involved. These "party fences" may be erected along property lines as mutually agreed upon.
- h. Fences which use chain link or similar materials are prohibited between the front lot line(s) and the front of a proposed or existing dwelling unit in all residential zoning districts. Construction fencing is only permissible during temporary construction activities.
- i. Fences constructed with razor wire, barbed wire, electric current, and/or charge of electricity are only allowed with a Special Permit from the Zoning Board of Appeals, except for commercial agriculture uses as defined under MGL Chapter 40A, Section 3.
- j. All fences shall be maintained in a safe, structurally sound manner, in all locations.
- k. The restrictions governing fences in this section shall be equally applicable to freestanding walls built after the date this section came into effect.
- l. Pre-existing fences erected prior to the date this section came into effect are permitted to be maintained but not expanded or altered, unless a Special Permit is obtained from the Zoning Board of Appeals.

7000. DEFINITIONS

Fence: A barrier made primarily of wood, wire, metal, vinyl, or other durable material erected so as to serve as an enclosure or against unobstructed passage from one side to another.

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This new proposed section for the Zoning Bylaw would regulate the height, locations, and certain styles of fences throughout the community. Sight lines, privacy, visibility, and security measures are considered and balanced throughout the proposed bylaw. The only current regulation of fences in Sudbury comes through the state's Building Code which simply requires a Building Permit for fences over a certain height. This proposed new bylaw would ensure the fabric and harmony of existing residential neighborhoods will be maintained, while at the same time, it would still allow residents to erect reasonable fences for privacy and security purposes. In the business and industrial zoning districts throughout town, these

proposed regulations allow for taller fences but still ensure they will not reduce visibility near driveways, intersections, walkways, streets, or bicycle paths. Exceptions in certain circumstances can also be pursued with only the need to obtain a Special Permit from the Zoning Board of Appeals in many instances. The proposed bylaw should help reduce any sight line issues, especially at intersections and driveways, which can create hazardous situations for drivers, cyclists, and pedestrians.

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 31. AMEND GENERAL BYLAWS, ARTICLE V(F)
STORMWATER MANAGEMENT

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article V (F) (Stormwater Management Bylaw), by deleting the ~~striketrough text~~ and inserting the *italicized text*, to be inserted numerically or alphabetically as applicable, all as set forth below:

SECTION 2. DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Bylaw. Additional definitions may be adopted by separate regulation:

IMPERVIOUS SURFACE: Any material or structure on, above or below the ground that prevents water from infiltrating through the underlying soil. Impervious surface is defined to include, without limitation: paved surfaces (parking lots, sidewalks, driveways), roof tops, swimming pools, *patios, and gravel, pervious concrete, pervious pavement, pervious pavers, and compacted dirt surfaces.*, ~~and paved, gravel and compacted dirt surfaced roads.~~

MASSACHUSETTS SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT: The latest version, as may be amended from time to time, of the United States Environmental Protection Agency (EPA) National Pollutant Discharge Elimination System (NPDES) General Permits for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (MS4) in Massachusetts (as modified), Authorization to Discharge Under the NPDES in compliance with the provisions of the Clean Water Act (CWA), as amended (33 U.S.C. §1251 et seq.), and the Massachusetts Clean Waters Act, as amended (M.G.L. Chap.21 §§ 26-53).

SECTION 4. ADMINISTRATION

C. Stormwater Management Standards and Handbook *and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit*

The Planning Board will utilize the policy, criteria and information including specifications and standards of the most recent edition of the Massachusetts Stormwater Management Standards and Handbook *and the Massachusetts Small Municipal Separate Storm Sewer Systems General Permit* for execution of the provisions of this Bylaw. Unless otherwise specified in the Town of Sudbury Stormwater Regulations, stormwater management practices that are designed, constructed, and maintained in accordance with these design and sizing criteria will be presumed to be protective of Massachusetts water quality standards.

F. Appeals of Action by the Planning Board or its Reviewing Agent

A decision of the Planning Board or its Reviewing Agent *made under this Bylaw shall be reviewable by the Zoning Board of Appeals, said appeal shall be made in writing no later than 20 days from any written decision of the Planning Board or its Reviewing Agent.* ~~shall be final. Further relief of a decision by the Planning Board or its Reviewing Agent made under this Bylaw shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with M.G.L. Ch 249 § 4.~~

; and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

Submitted by the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: This article seeks to refine the provisions of the Stormwater Management Bylaw adopted at the 2009 Annual Town Meeting and amended at the 2012 Annual Town Meeting. The proposed modifications fall into three categories: 1) change in definitions to add the definition for the MS4 General Permit and revise the definition for Impervious Surface, 2) change in the discussion of standards to add compliance with the MS4 General Permit, which is required as part of said General Permit issued to the Town by MassDEP/ EPA, and 3) a change to the appeal process and shortening the duration of the appeal period. The changes do not change the intent of the Bylaw, but are meant to clarify provisions based on past experiences in permitting and to ensure the Bylaw complies with permit requirements.

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 32. AMERICANS WITH DISABILITIES ACT TRANSITION PLAN
RECOMMENDATIONS

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$200,000 to be expended under the direction of the Combined Facilities Director for the purpose of addressing recommendations identified in the Town Wide Americans with Disabilities Act Self Evaluation and Transition Plan; or act on anything relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

COMBINED FACILITIES DIRECTOR REPORT: In 2021 as part of the on-going effort to assess the current level of Americans with Disabilities Act (ADA) compliance in programs, services and activities and Town-owned facilities The Institute for Human Centered Design was contracted to prepare an ADA Self Evaluation and Transition Plan on the Town's behalf to identify deficiencies, compile a prioritized list of recommendations for corrective actions and provide associated costs. The Self Evaluation found many key facilities are generally usable by people with disabilities but are not in full compliance with current accessibility requirements. This article would provide funding to begin addressing identified recommendations in schools, Town buildings and public spaces.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 33. FILTRATION SYSTEMS FOR ATKINSON POOL

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$160,000 to be expended under the direction of the Combined Facilities Director for the purpose of replacing the existing Atkinson Pool water filtration system at the Fairbank Community Center, including but not limited to renovation to the building, and any other incidental and related expenses associated therewith; or act on anything relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

COMBINED FACILITIES DIRECTOR REPORT: This project will replace the existing sand filtration systems at the Atkinson Pool. The sand filtration systems have exceeded their useful life and are in need of replacement. The lap pool and dive well pool filtration systems are critical components in maintaining the pools in proper, healthy working order. Pool cleanliness must be maintained at all times for the pools to remain in operation. The existing pool filtration systems use conventional sand filters and metered chlorination injection to clean and treat the water in each pool. Some of these systems are over 30 years old and require repeated costly maintenance with parts becoming more expensive and difficult to source. The work is not contained in the new Fairbank Community Center project scope. Per health regulations to remain in operation there must be a specified number of complete turnovers of properly filtered and treated pool water per day. Critical contaminant levels are monitored and managed through the filtration system. Failure to maintain health regulation levels would result in pool closure.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE POSITION: The Finance Committee recommends approval of this article.

**ARTICLE 34. ON-CALL ARCHITECTURAL & ENGINEERING
“HOUSE DOCTOR” SERVICES**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$100,000 for the purpose of contracting for on-call architectural and engineering services for municipal building and facility projects, to be performed on an as-needed and task order basis as determined by the direction of the Combined Facilities Director; or act on anything relative thereto.

Submitted by the Combined Facilities Director.

(Majority vote required)

FACILITIES DIRECTOR REPORT: The Town anticipates a number of future building and/or facility projects requiring architectural and/or engineering services. In an effort to mitigate risk and provide predictability during the planning, design and construction of these projects, the Town is seeking the services of an architectural and/or engineering firm under a so-called “house doctor” contract that can provide specialty services on an as-needed basis to support the delivery of these projects. Projects are expected to vary in size and scale, but generally will have a construction cost range of approximately \$10,000 to \$500,000, per project. For some projects, the services required may only be a feasibility or other study. Types of projects and services under consideration are for facility repairs, upgrades, renovations and additions at various school and municipal buildings including but not limited to sustainability and accessibility measures.

The anticipated contract will provide for performance of services for projects identified by the Town within the three-year period while the time for performance of services may extend beyond that three-year period.

SELECT BOARD POSITION: The Select Board does not support this article.

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

**ARTICLE 35: AUTHORIZATION TO PROCEED WITH THE DPW FACILITY
SOLAR PROJECT**

To see if the Town will vote to transfer the care, custody, management and control of a portion of the DPW facility property located at 275 Old Lancaster Road and identified as Assessor Parcel ID number H0-0049 from the board, commission, or officer currently having care, custody, management and control thereof, to the Select Board for Department of Public Works facility purposes and also for the purpose of leasing a portion of the property to a solar energy electricity production entity for the installation of a solar energy facility or facilities, and to authorize the Select Board to enter into a lease or leases for a portion of the property for a term of at least 20 years from the date of commencement of commercial operations of the solar energy facility or facilities, all on such terms and conditions, and for such consideration, as the Select Board deems appropriate including a power purchase agreement for electricity and/or solar energy credits; and to authorize the Select Board to grant such access, utility, and other easements in, on, and under said property as may be necessary or convenient to construct, operate, and maintain such solar energy facility or facilities; and to authorize the Select Board to take all actions necessary in connection therewith; and, to authorize the Select Board, pursuant to the provisions of Massachusetts General Laws Chapter 59, Section 5, or any other enabling authority, to enter into an agreement for payment in lieu of taxes (PILOT Agreement) on account of such facility or facilities for a term of 20 years on such terms and conditions, and for such consideration as the Select Board shall deem appropriate in the best interest of the Town and further, to authorize the Select Board to take such actions as may be necessary to implement such agreements; or act on anything relative thereto.

Submitted by the Combined Facilities Director.

(Two-Thirds vote required)

COMBINED FACILITIES DIRECTOR REPORT: In October of 2021, the Select Board voted to authorize the Town Manager to sign a Letter of Intent to express the desire of the Town to enter into a Power Purchase Agreement (PPA) and Lease Agreement or grant of Easement ("Site Control") with Solect for electricity to be produced by a solar power electric generating project on the roof of the Department of Public Works Building at 275 Old Lancaster Road. Subject to the conditions in the Letter of Intent, the Town and Solect agreed to undertake good faith negotiations to enter into a PPA, and Site Control Agreement. Should the Town wish to execute a PPA following the due diligence phase, a lease of the roof to Solect would be required as a condition of the PPA. The PPA would also specify a payment in lieu of taxes that would require agreement as well. This article would allow the Town to enter into the said lease and payment in lieu of taxes agreement.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 36: BACKHOE LOADER

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$150,000, or any other sum, for the purchase or acquisition and equipping of a new backhoe loader vehicle for public works uses; or act on anything relative thereto.

Submitted by the Public Works Director.

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Backhoe Loader to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including excavation, construction and moving materials

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 37: 6-WHEEL COMBO BODY DUMP TRUCK W/ PLOW

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$285,000, or any other sum, for the purchase or acquisition and equipping of a new 6-wheel so-called combo body dump truck vehicle with a plow and spreader for public works uses; or act on anything relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new 6-Wheel Combo Body Dump Truck with plow to replace an older model. The existing truck is at its useful life-expectancy of about 15 years. Being a dedicated spreader, this vehicle is not currently used during the construction season. It is the goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader with a combination body (dump truck and spreader) to be used throughout all seasons.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 38: SKID STEER

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$130,000, or any other sum, for the purchase or acquisition and equipping of a new so-called skid steer vehicle and appurtenances to the vehicle for public works uses; or act on anything relative thereto.

Submitted by the Public Works Director

(Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Skid Steer to replace an older model. The existing unit is at its useful life expectancy of 12 years. This article requests funds to purchase a new machine, which will be safe, reliable, efficient, and capable of meeting the needs of the department. The Public Works employees use these vehicles to perform everyday tasks including constructions and moving materials during roadway and walkway projects.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 39. WITHDRAWN

ARTICLE 40. WITHDRAWN

ARTICLE 41. ROADSIDE MOWER *(Consent Calendar)*

To see if the Town will vote to raise and appropriate, or to transfer from available funds, the sum of \$140,000, or any other sum, for the purchase or acquisition and equipping of a new roadside mower and appurtenant equipment for public works uses; or act on anything relative thereto.

Submitted by the Public Works Director (Majority vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to purchase a new Roadside Mower attachment to replace an older tractor with boom flail mower. The existing unit is at its useful life expectancy of 12 years. This equipment will be used by the Trees & Cemetery Division for Townwide roadside vegetation management which is crucial for the safety of motorists and pedestrians to eliminate obstructed sight lines.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 42. TOWNWIDE DRAINAGE AND ROADWAY RECONSTRUCTION

To see if the Town will vote to raise and appropriate, or transfer from available funds, or borrow, the sum of \$3,500,000, or any other sum, for the reconstruction of the drainage system throughout Town including design, engineering, construction, and related professional services, materials, appurtenances, repaving of roadways and incidental or related expenses associated therewith; or act on anything relative thereto.

Submitted by the Public Works Director (Two-thirds vote required)

PUBLIC WORKS DIRECTOR REPORT: Approval of this article will provide funds to reconstruct the drainage system throughout Town, particularly in Goodman's Hill Road and Pratt's Mill Road, including replacement of old corrugated metal pipe that deteriorates over time, catch basins and manholes where required. Reconstruction will include full repaving of the roadway upon completion.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 43. WITHDRAWN

ARTICLE 44. WITHDRAWN

**ARTICLE 45. OLD FRAMINGHAM ROAD/NOBSCOT ROAD WALKWAY EXTENSION
PROJECT – EASEMENTS**

To see if the Town will vote to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous with and/or opposite to 78 Old Framingham Road and 120 Nobscot Road as depicted on the plan of land entitled “Plan of Property Surveyed for Town of Sudbury Old Framingham Road Sudbury, Massachusetts” dated January 12, 2022, prepared by Jarvis Land Survey, Inc., a copy of which is on file with the Town Clerk, as said plan may be amended, for public way purposes, including without limitation, drainage, walkway, utility, slope, grading, roadway relocation and construction of improvements and structures and other related purposes, to enable the Town to undertake the Old Framingham Road walkway extension project, and further, to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of providing for such acquisitions and all costs and expenses associated therewith; or act on anything relative thereto.

Submitted by the Department of Public Works Director.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: This article seeks funding for the Old Framingham Road walkway extension project. Old Framingham Road is located on the Sudbury/Framingham town line. Townhomes and a condominium community, both with 55+ age requirements, are located along the roadway. An existing walkway next to these complexes terminates 600 feet short of Nobscot Road. Pedestrians share this section of roadway with commuter traffic creating potential hazards. Extension of the walkway will remove pedestrians from the roadway creating a safer pedestrian experience. Easements from property owners adjacent to and/or contiguous with and/or opposite Old Framingham Road and Nobscot Road are required for the walkway extension project.

SELECT BOARD POSITION: The Select Board supports this article.

ARTICLE 47. COMMUNITY PRESERVATION ACT FUND – BRUCE FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION NORTH OF MASS CENTRAL RAIL TRAIL

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$500,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from General Reserve Funds, for the section of the Bruce Freeman Rail Trail, known as Phase 2D, north of the Mass Central Rail Trail for elements of the final design and construction phase; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Bruce Freeman Rail Trail (BFRT), Phase 2D, will be a 4.4 mile multiuse path running north-south along a former rail corridor in Sudbury. The BFRT will connect to the Trail in communities to the north and proposed extensions to the south. Town Meeting has funded the BFRT Design through 100% Trail Design with Community Preservation Act and general funds. Project construction is funded through state and federal funds to start in 2022. This proposal requests Community Preservation Act funds for elements which may include, but are not limited to, construction details that may not be paid for by the Massachusetts Department of Transportation (MassDOT) such as rest area structures and interpretive signs, utility connections, graphic design and installation of interpretive signs, design and construction of art installations and rest area amenities, design for recreational facilities to tie into the surrounding area, and construction oversight by the Town's consultant. Additional information will be provided at Town Meeting.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 48. COMMUNITY PRESERVATION ACT FUND - BRUCE FREEMAN RAIL TRAIL DESIGN AND CONSTRUCTION SOUTH OF MASS CENTRAL RAIL TRAIL

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$300,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of advancing and contracting for the design and construction of the Bruce Freeman Rail Trail extension south of the intersection with the Mass Central Rail Trail; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury seeks Community Preservation Act funds to advance the design and construction of the Bruce Freeman Rail Trail (BFRT) south of the intersection with the Mass Central Rail Trail. The construction of the BFRT north of this intersection, known as Phase 2D, is scheduled to start in the Fall of 2022. The Town reached a monumental milestone in 2020 with the acquisition of the 1.4-mile-long CSX corridor (proposed as BFRT Phase 3A). The Town proposes to build on the success of the corridor acquisition, collect necessary corridor data, evaluate its design options, and advance the trail extension of the BFRT. The request is for funding a \$300,000 project which will be used to advance the design and/or construction of the BFRT to the newly acquired southern (former CSX) corridor. The funds will be used for topographic survey, wetlands delineation, alternatives analysis, and concept development for the expansion of the rail trail to the newly acquired corridor, as well as additional

design for the first quarter mile section to connect the BFRT to Route 20/Boston Post Road. The project involves hiring a consultant to perform data collection, feasibility study, alternatives analysis, and conceptual planning and cost estimate development to create baseline information and contribute to the design phase of the rail trail project. The selected consultant would then advance the design of the quarter mile trail section to Route 20/Boston Post Road. Public engagement will be facilitated to solicit input on the concept that will be advanced. The Town will also seek additional funds through grants to support this work, so if part of the initial project development and design funding is secured through other means, the Community Preservation Act funds may also be used to advance the construction phase of the first quarter mile section.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 49. COMMUNITY PRESERVATION ACT FUND – HISTORIC DISTRICTS COMMISSION DESIGN GUIDELINES

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$50,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of contracting for the creating of comprehensive and professionally-developed Design Guidelines for the Local Historic Districts including incidental and related expenses associated therewith; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 1963, Sudbury became one of the first towns in the Commonwealth to establish Local Historic Districts with the intent to preserve the architectural integrity of Sudbury's historically significant properties. Overseen by the Historic Districts Commission, the Town currently has five local historic districts – the Town Center Historic District, Wayside Inn Districts I and II, the King Philip District, and the George Pitts Tavern District – encompassing over 350 individual properties dating from the 18th century to the present day. This particular funding request is for the creation of comprehensive and professionally-developed Design Guidelines for the Local Historic Districts.

Following the provisions set forth under Chapter 40 of the Acts of 1963 (amended 2005), the Historic Districts Commission reviews all proposed alterations to structures located within the districts that are visible from the public way. Examples of alterations subject to review include, but are not limited to: changes to paint color, replacement windows and doors, the addition or removal of shutters, maintenance upgrades such as new roofs and gutters, new technologies such as solar panels, building additions, signage, stone walls, fencing, demolition of existing structures, and new construction of any kind. Projects must be reviewed and receive approval from the Historic Districts Commission in the form of a Certificate of Appropriateness before any work can begin.

Design Guidelines are a key preservation tool used by the Historic Districts Commission in its review of a project for Certificate approval. Consisting of written and graphic information in a printed format, they are used by the Historic Districts Commission and applicants alike in the review process. Sudbury's current Historic Districts Commission General and Specific Guidelines would benefit from additional descriptive details clarifying best preservation and restoration practices, and more concise guidance and direction on how to incorporate renovations, new building technologies, and new construction in a historically appropriate and sensitive manner.

The Historic Districts Commission recognizes the need for an updated and enhanced set of guidelines to not only assist property owners within the districts, but to also provide consistent guidance for future Commission members. When used in conjunction with local bylaws, they help encourage appropriate design that respects district character by applicants and fosters predictability in Historic Districts Commission actions. These guidelines will help serve as the basis for the review process and provide a stronger and more concise foundation for decision making. The Design Guidelines may be used by the Historic Districts Commission, and as a resource for residents and business owners within the boundaries of the historic districts, other Town entities, and as a resource for any property owner looking to undertake historically appropriate and sensitive renovations to their home or business.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

ARTICLE 50. COMMUNITY PRESERVATION ACT FUND – LIBBY-DICKSON
CONSERVATION RESTRICTION MONITORING *(Consent Calendar)*

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$9,454 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of paying for a third party to conduct monitoring activities for the Town-owned Libby and Dickson properties to monitor compliance with the terms of the Conservation Restriction on the land; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In 2003, the Town of Sudbury purchased the Dickson property on Water Row, which sits between the Town of Sudbury Conservation Area known as King Philip Woods, and the Sudbury Historical Commission's Haynes Garrison site. It was one of Sudbury's first Community Preservation Act purchases and, although required by the Community Preservation Act statute, the Town was not in the habit of placing Conservation Restrictions on land acquired with Community Preservation Act funds at the time. Two years later, Town Meeting approved the purchase of a much larger nearby property from the Libby family. These two properties (Dickson and Libby), 25.9 acres in total, together made terrific additions to the block of conservation land off Route 27 anchored by King Philips' Woods.

When the Town was awarded a Local Acquisitions for Natural Diversity (LAND) grant for the purchase of Pantry Brook Farm in 2012, the state conditioned the award on having Conservation Restrictions put on all Community Preservation Act lands, and the Town agreed to follow through on that obligation by asking Sudbury Valley Trustees to hold the Conservation Restriction on the Libby and Dickson properties. This Conservation Restriction was executed in 2021.

As part of any Conservation Restriction, certain activities are permitted and prohibited on each piece of land. These activities need to be monitored and the boundary of a property under a Conservation Restriction needs to be walked each year to ensure the Town or abutters have not encroached onto the protected land. Typically, when Sudbury Valley Trustees is involved with land acquisitions and/or Conservation Restriction acceptances, they conduct fund raising to cover their legal and monitoring costs. As holders of the Conservation Restriction, Sudbury Valley Trustees will be required to monitor these properties for compliance at least annually in perpetuity and this funding will assist in covering some of the associated costs.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 51. COMMUNITY PRESERVATION ACT FUND – OPEN SPACE & RECREATION PLAN AND ATHLETIC FIELDS NEEDS ASSESSMENT & MASTER PLAN

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$100,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of updating the Town's Open Space & Recreation Plan and the Athletic Fields Needs Assessment & Master Plan including incidental and related expenses associated therewith; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Open Space & Recreation Plans allow a municipality to maintain and enhance all the benefits of open space that together make up much of the character of the community and protect the "green infrastructure" of the community. Planning this "green infrastructure" of water supply, land, working farms and forests, viable wildlife habitats, parks, recreation areas, trails, and greenways is as important to the economic future of a community as planning for schools, roads, water, and wastewater infrastructure. The Town's Open Space & Recreation Plan expired in 2013 and the need for an updated version of this planning document is critical. It is woefully out of date and is also needed to make the Town eligible to apply for certain grants. The prior plan is also significantly lacking in recreational information. Development of a robust Open Space & Recreation Plan will help guide the Town for future acquisitions to be pro-active instead of reactive when lands/opportunities become available. The Open Space & Recreation Plan will include an ADA assessment and recommendations. The timeline for completion should be approximately one year.

The original Athletic Fields Needs Assessment & Master Plan was a fields use survey. It was essentially a supply and demand analysis for field use and users, completed in 2012. The Needs Assessment described the current state of the athletic fields, and provided an assessment of unmet needs, demand from users, and expected future demand. In updating this document, the Town would also want to know about the trends of field users in general and what that would indicate for the Town's future athletic field needs.

As the Master Plan indicates, the Broadacres Farm property, Davis Field, and Feeley Fields are the biggest known issues. There are also other recreational properties around the community that are undeveloped. The hope is that this new planning initiative and product will help the Town, and the Park & Recreation Commission in particular, dive into these issues more deeply. The Broadacres Farm property has an opportunity to serve many constituents and the planning process to update the Athletic Fields Needs Assessment & Master Plan would help to make the best use of this important property.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 52. COMMUNITY PRESERVATION ACT FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO) MEMBERSHIP FEE *(Consent Calendar)*

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$30,000 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of supporting and creating community housing by funding of the Town's portion of the FY23 Regional Housing Services Office (RHSO) membership fee; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: In recent years, Sudbury has made great strides towards satisfying the requirements of the State's Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as "affordable" by statute, meets or exceeds ten percent (10%) of the municipality's total number of dwelling units. Falling short of that number, as Sudbury has until recently, allows developers to both site and design partially affordable developments with extreme limitations on the Town's zoning and development requirements and design oversights. There are a great number of administrative requirements to monitor and certify this approved inventory and to maintain those certifications going forward.

Since 2011, the Town has contracted with the Regional Housing Services Office (RHSO), to provide services to the Town including affordable housing inventory monitoring; supervising lotteries to determine who qualifies for affordable housing; monitoring the Incentive Senior Developments at Frost Farm and Grouse Hill to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor; reviewing compliance with Regulatory Agreements and certification to Department of Housing and Community Development (DHCD) for Local Initiative Program (LIP) rental units; maintaining the affordable housing inventory and providing estimates for 2030 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year. This Article requests funding to continue to contract with the RHSO for these services.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 53. COMMUNITY PRESERVATION ACT FUND – SUDBURY HOUSING AUTHORITY ACQUISITION, CREATION, PRESERVATION, AND SUPPORT OF AFFORDABLE RENTAL HOUSING *(Consent Calendar)*

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$276,600 from the Community Housing category of Community Preservation Act Funds, funded from FY23 revenue, for the purpose of funding the Sudbury Housing Authority's acquisition, creation, preservation, and support of affordable rental housing; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article requests an appropriation to the Sudbury Housing Authority (SHA) using the ten percent (10%) of estimated annual revenue the Community Preservation Act requires to be annually set aside or expended for community housing purposes. The SHA is a

quasi-governmental entity overseen by the state Department of Housing and Community Development (DHCD) under 760 CMR. While locally controlled, and created by Town Meeting in 1971 under MGL Chapter 121B, Section 3, it is not legally a part of Sudbury's Town government. The SHA, as the original and substantial creator of affordable rental housing in Sudbury, has received Sudbury Community Preservation Act funding in past years.

The SHA owns, maintains, and manages scattered-site, single-family and duplex rental houses, and 64 rental apartments at Musketahquid Village in Sudbury Center for those over 60 and disabled people. The SHA intends to use the funds, in combination with Community Preservation Act funds previously appropriated by Town Meeting and other funding sources as necessary, to create additional units of rental housing for families or individuals, particularly focused on those in the Housing and Urban Development (HUD)-defined extremely low- or very low-income range. The SHA primarily houses families and individuals who do not and will not qualify for affordable homeownership or the types of housing created by the various Chapter 40B developments in town. The SHA is singular in its exclusive commitment to the Town, combined with its interest in both expanding and managing rental opportunities for those with incomes at the lowest extreme of the income limit. The SHA prides itself in covering all of its operational costs through the rents it collects. As housing and development costs continue to rise, significant financial resources are required to maximize the SHA's flexibility to respond to those most in need of affordable housing.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 54. COMMUNITY PRESERVATION ACT FUND – TOWN CLOCK
RESTORATION *(Consent Calendar)*

To see if the Town will vote to appropriate a sum or sums of money not to exceed \$16,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources Reserves, for the purpose of restoring and rehabilitating the Town of Sudbury Clock faces on the First Parish Church at 327 Concord Road including incidental and related expenses associated therewith; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: The Town of Sudbury Clock is owned by the Town of Sudbury and located in the clock/bell tower of the First Parish Church at 327 Concord Road. The clock itself is an historically significant E. Howard #2 Flatbed Striker Tower Clock and was a gift to the Town by Sudbury school children in 1873.

This funding would support the restoration of the weathered and deteriorated clock faces, and to preserve this unique and irreplaceable historic Town Center element in the proper technique and appropriate workmanship. The work required includes: rental of a 60 foot lift for clock dial access; removing the tabs, numerals, and hands from three dials; repairing individual dials using dutchmen repair or epoxy; caulking dial board seams and painting with two coats of oil based black paint; fabricating replacement hands and tabs from mahogany; applying two layers of 23k gold leaf to hands, tabs, and numerals; and reinstalling tabs, hands, and numerals to dials with all associated labor and materials.

The Town is fortunate to have individuals at the First Parish Church who watch over the clock. The Facilities Department has coordinated and funded all routine preventative maintenance, and any required special service and repair, and will continue to do so. This work is performed by an extremely specialized service company. The individual that works on the Town Clock specializes in historic clock service, repair, and restoration. Only authentic parts are used and, if not available, are custom manufactured.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 55. COMMUNITY PRESERVATION ACT FUND – RETURN OF UNSPENT FUNDS
(Consent Calendar)

To see if the Town will vote to return the unused funds from appropriations voted at prior Town Meetings, for projects that have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

2015 ATM, Article 50 Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$2,213.44
2015 ATM, Article 50 Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$2,213.44
2016 ATM, Article 40 Town Center Landscaping to be returned to the category of Unrestricted Reserves; and	\$7,198.00
2016 ATM, Article 40 Town Center Landscaping to be returned to the category of Historic Resources Reserves; and	\$7,198.00
2017 ATM, Article 29 Featherland Park Court Reconstruction to be returned to the category of Unrestricted Reserves; and	\$27,480.52
2019 ATM, Article 30 Featherland Park Multisport Court Reconstruction, Phase 2 to be returned to the category of Unrestricted Reserves; and	\$7,574.85
2020 ATM, Article 42 Historic Resource Inventory Survey to be returned to the category of Historic Resources Reserves	\$15,002.50

=====
Total: \$68,880.75

; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: All projects are completed at this time or will not proceed further. In order to return the funds to the Community Preservation Act general account, an affirmative vote of Town Meeting on this article is necessary.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 56. COMMUNITY PRESERVATION ACT FUND – GENERAL BUDGET
AND APPROPRIATIONS *(Consent Calendar)*

To see if the Town will vote to appropriate a sum or sums of money from Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the FY23 Community Preservation Act budget, including the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for FY23, amounts for payment of debt service on the Community Preservation Act projects previously appropriated by Town Meeting, and as may be needed to comply with General Laws Chapter 44B, Section 6 to reserve for future appropriation, amounts for open space, including land for recreational use, historic resources, and community housing; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: This article sets forth the entire FY2023 Community Preservation Act budget, including appropriations and reservations as required in connection with the administration of the Community Preservation Act funds. The estimated annual revenue for FY2023 is \$2,766,000. The article appropriates funds for FY2023 debt service obligations totaling \$1,017,893. These obligations arise from prior Town Meeting approval for the bonding of six projects:

- 1) Purchase of the Dickson property utilizing the Open Space and Recreation category (\$27,378) and Historic Resources category (\$18,252);
- 2) Purchase of land and development rights as well as construction of a sports field on the Cutting property utilizing the Open Space category (\$162,442) and Recreation category (\$20,078);
- 3) Purchase of the Libby property utilizing the Open Space and Recreation category (\$126,800);
- 4) Purchase of development rights on the Nobscot Boy Scout Reservation Phases I and II utilizing the Open Space and Recreation category (\$403,275)
- 5) Purchase of development rights on Pantry Brook Farm utilizing the Open Space and Recreation category (\$187,043); and
- 6) Purchase of the Johnson Farm Property utilizing the Open Space and Recreation category (\$72,625).

The article also appropriates funds for administrative and operational expenses of the Community Preservation Committee in the amount of \$138,300. The administrative fund can be used by the Community Preservation Committee to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees, and other administrative expenses. By statute, the Community Preservation Committee may budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$138,300 based upon the projected FY2023 revenue of \$2,766,000. Any funds remaining in the administrative account at the fiscal year's end revert to the Community Preservation Act Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The Community Preservation Committee believes having access to administrative funds is critically important as it allows the Committee to conduct business on a time-sensitive basis, a vital component of the Community Preservation Act.

The Community Preservation Act requires 10% of the estimated annual income be allocated to current projects or reserved for future expenditures in each of the three core categories: Community Housing, Historic

Resources, and Open Space and Recreation. The actual amount reserved each year depends upon whether or not Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all in any of these three core categories. If there is a balance of unspent Community Preservation Act funds from that fiscal year after such reservations and after Town Meeting has voted the Community Preservation Act articles, it is budgeted in the unrestricted reserve account for future Community Preservation Act projects in all three categories.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 57. HIRE LAND USE CONSULTANT FOR LIBERTY LEDGE/SEWATARO PROPERTY (Citizen Petition Article)

To see if the Town will vote to raise and appropriate, or to transfer from available funds, \$200,000, or any other sum, to be expended under the direction of the Director of Planning and Community Development for the purpose of hiring an independent land use consultant to study, evaluate and expand the options for the short-term and long-term uses for the Liberty Ledge property with the address 1 Liberty Ledge and consisting of approximately 44.32 a. of land inclusive of "Camp Sewataro" acquired by the Town pursuant to a vote under Article 25 of the 2019 Annual Town Meeting. The consultant's evaluation and report shall include new and prior information regarding the financial operating costs, the identification of environmental and health issues, the capital investments required, and any restrictions with respect to access and use of the property including ADA or other compliance requirements, for each alternative. The consultant shall prepare a written report of his/her findings and conclusions for the Town to use for its decisions regarding the use of the Liberty Ledge property for the benefit of the Town's population.

Submitted by Petition.

(Majority vote required)

PETITIONERS' REPORT: When the Town was presented with an opportunity to purchase the /Liberty Ledge/Sewataro property in 2019 three concerns were raised.

First, there was no plan about how to use the 44.32-acre property. Second, there was no time to do a land use study. Third, there were no funds earmarked to maintain the property to prevent it from falling into disrepair. For these reasons the Finance Committee, the Park and Recreation Commission, the Capital Investment Advisory Committee and the Land Acquisition Review Committee voted not to support the purchase.

The primary objective was to acquire the Liberty Ledge/Sewataro property to keep it as open space and other municipal uses. This objective was supported by Town Meeting on May 6, 2019.

The Select Board's solution to having the property maintained, and prevent it from falling into disrepair, was to enter into a short-term contract with a day camp operator who could run a day camp using the Camp Sewataro site and have the responsibility of maintaining the property.

This agreement limits Sudbury residents, who approved the purchase of the property for more than \$11,000,000, from using many of the facilities, and the majority of the property, from late May through September, the warm months of the year. Per the agreement, all swimming facilities, in their entirety, are completely off limits all the time. The agreement calls for lease and profit sharing payments from the operator. There is a substantial deficit between the revenues collected and the debt service (interest and principal) required to paid by the town.

The agreement was intended to be a temporary solution until a study could be done to evaluate and consider the options for the long-term use of the property. Upon completion of the study a decision on the long-term use would be made by Sudbury residents. The Select Board felt that a three-year agreement with a camp operator would be enough time to complete the land use study and plan for the implementation of its recommendations.

Because of the complex features of 44.23 acres of Liberty Ledge/Sewataro property, including four houses, a swimming/boating pond, a fishing pond, multiple open-air structures, a bomb shelter, athletic fields, parking areas, lack of permanent sanitary facilities, lack of ADA compliance, and the presence of four shallow swimming pools used to teach swimming, the land use study would take time and require the expertise of an independent land use consultant with broad based experience in developing a site like the liberty Ledge/Sewataro property. During the initial two years of the camp operator contract, the Select Board never authorized or allocated money to do the study.

Meanwhile, beneath the ground there is a hidden problem; underwater streams that fed the headwaters of Pantry Brook and are used to fill and maintain the swimming and fishing ponds. The town has been alerted that there are hygienic and environmental issues with the swimming and fishing ponds due to the underground streams. Modifications may be needed to comply with state law regarding the swimming pond and the fishing pond. As of the writing of this article it is unclear if the problems can be fixed, what such fixes will entail, how long they will take, and what the costs will be.

It is clear that the options for residents' use of Liberty Ledge/Sewataro will require intensive study and analysis. In essence, Liberty Ledge/Sewataro will need its own mini-Master Plan.

Not until the Select Board's January 10, 2022 meeting did the Select Board consider a warrant article to do a study to determine the potential uses for Liberty Ledge/Sewataro property.

This article authorizes the Town to hire an independent land use consultant to study and determine options for the use of the property that will provide the greatest benefit to the entire Town's population.

This study will include evaluation of the environmental issues, the land use issues, the capital investment cost issues, the operating costs issues, maintenance issues, real estate tax issues, the ADA issues, the issues surrounding scheduling and availability for the Town's population to use the property, the potential for revenue for the Town, as well as any other issues that should be included to evaluate the potential long-term uses of the property for the benefit of the Town's population.

In addition to the identification of the best use options for the property by the Town, a further objective of the study is to answer questions on subjects for which there was inadequate information in 2019, and answer questions that have arisen recently.

Before the Town enters into any long-term arrangement for Liberty Ledge/Sewataro, a full due diligence review of the options for the use of the property should be done by an independent land use consultant.

The complete results of the study will be made available to residents for their use in making an informed decision about the long-term use of the Liberty Ledge/Sewataro property. Town forums and discussions will be convened to answer questions and assist in the decision-making process. The consultants who conduct the study will be invited to participate in the forums and discussions.

The final determination of how Liberty Ledge/ Sewataro should be used should be placed before the residents in the form of a ballot question. That way, all residents would have an equal say in the outcome.

Liberty Ledge/Sewataro can become the durable jewel residents sought when they voted to purchase the land. The land use study proposed in this article is the tool needed to understand what is possible, and breathe life into this vision. Your support is vital to its success.

SELECT BOARD POSITION: The Select Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 58. CLIMATE EMERGENCY DECLARATION

(Citizen Petition Article)

To see if the Town will vote to authorize the creation of the position of Sustainability Director to serve under the direction of the Town Manager, and further, to raise and appropriate, or transfer from available sums, the sum of \$130,000, or any other sum or sums to be expended under the direction of the Town Manager for the purpose of funding salary, benefits, and overhead for said position for FY23 with such funding thereafter to be included within the Town budget, and further vote to approve the following Resolution:

WHEREAS, cascading environmental harms, severe health impacts, and property destruction are already happening in many places around the world due to the current average global warming of more than 1°C relative to a pre-industrial baseline (World Meteorological Organization, 2020);

WHEREAS, restoring a safe and stable climate will require deep greenhouse gas emissions reductions through rapid, unprecedented transitions in all aspects of society, as described in the Intergovernmental Panel on Climate Change's (IPCC) *Sixth Assessment Report, Climate Change 2021*;

WHEREAS, progress toward this future is already underway in Massachusetts, a national leader on climate initiatives, including through the recently passed 2021 *Next-Generation Roadmap for Massachusetts Climate Policy*;

WHEREAS, Sudbury officials have recognized the threat and signed on to climate resilience, mitigation, and sustainability goals and actions in Sudbury's 2021 Master Plan, 2020 Hazard Mitigation Plan, and 2019 Municipal Vulnerability Preparedness Report;

WHEREAS, the Sudbury Select Board has recently voted to include "Sustainability and Climate Change Initiatives" among their top 5 goals;

WHEREAS, Sudbury has already undertaken important steps on climate resiliency and is well-positioned to join the growing number of Massachusetts communities leading the way on the critical transition away from fossil fuels;

WHEREAS, there remains a need and opportunity for Sudbury to accelerate its efforts in addressing the urgent challenges posed by climate change, including by refining goals, facilitating the sharing of reliable information, and establishing ways to assess and communicate community-wide progress;

WHEREAS, the scope and complexity of this work will require the leadership of an experienced, professional, and dedicated Sustainability Director;

WHEREAS, based on the experience of other towns, we can expect the work of a Sustainability Director to produce cost savings, potential additional revenues, and other tangible benefits to Sudbury.

BE IT THEREFORE RESOLVED that the citizens of Sudbury:

Declare that a climate emergency significantly threatens the safety and wellbeing of our town, its residents, the natural world, and our fellow people around the world;

AND declare that mobilizing urgently in response is a moral imperative and also an opportunity to build a more just and ecologically sustainable economy;

AND call on Town government and staff, as well as all Sudbury civic groups, businesses, and residents to commit to a climate mobilization effort to reduce community-wide greenhouse gas emissions as quickly as possible, but in no case slower than the state benchmarks of 50% reduction by 2030, 75% reduction by 2040, and net zero by 2050 (relative to 1990 baseline levels), as enacted by the Massachusetts General Court and signed into law by Governor Baker;

AND request the Sudbury Select Board to charge and fully support the Sudbury Town Manager or other Town Staff, as their agents:

- 1) to invite all Sudbury stakeholders to a meeting to be held within 90 days of the adoption of this resolution to educate them about the risks posed by the climate emergency and the process the Town of Sudbury is planning to address it;
- 2) to immediately create and take steps to fill an ongoing, director-level staff position of Sustainability Director that will continue until such time as the Town Meeting votes to end this position, with the responsibility to direct and coordinate Town sustainability actions including, but not limited to resiliency, mitigation and adaptation actions called for in the 2021 Sudbury Master Plan, the 2020 Hazard Mitigation Plan, and the 2019 Municipal Vulnerability Preparedness Report;
- 3) to convene an advisory team led by the Sustainability Director and consisting of municipal representatives and a diverse group of residents, to research and develop, by the following Annual Town Meeting, a Climate Mobilization Action Plan (CMAP) for the Town of Sudbury, that at a minimum includes:
 - a. an estimate of present community-wide greenhouse gas emissions from the Town of Sudbury broken down by sector (*e.g.*, electricity, transportation, heating, etc.),
 - b. an estimate of community-wide 1990 baseline greenhouse gas emissions for the Town of Sudbury,
 - c. a method for estimating benefits and costs of potential changes and actions relative to the ‘business as usual’ case,
 - d. a menu of strategies, tactics, and policies for the residents, businesses, and municipal government of Sudbury to reduce their share of greenhouse gas emissions and sequester greenhouse gasses,
 - e. plans for community outreach, engagement, and education to facilitate implementation and,
 - f. plans to ensure that the costs of the required mobilization do not unfairly burden those who are economically or socially disadvantaged and that the realized benefits of a more just and sustainable future accrue to all;
- 4) to provide an annual status report to the Town Meeting on progress towards meeting community-wide greenhouse gas reduction goals

;or act on anything related thereto.

Submitted by Petition.

(Majority vote required)

PETITIONERS' REPORT: Sudbury has repeatedly recognized a need to urgently improve our climate resiliency and reduce our greenhouse gas emissions, as seen in the most recent Master Plan, Hazard Mitigation Plan, Municipal Vulnerability Preparedness (MVP) Report, and Select Board Goals.

This article would concretely accelerate progress towards these goals by authorizing and investing in the creation of the position of Sustainability Director for Sudbury. The position would work with staff and boards across town government to promote appropriate consideration of sustainability and climate change issues, and engage with residents and businesses to ensure they realize the financial and other benefits of sustainable choices. Sustainability Directors in peer towns have often had a substantial net positive impact on town finances, including through improved capacity to take advantage of relevant state and federal funding, and by implementing energy efficiency and renewable energy projects.

Additionally, this article would pass a resolution declaring that a climate emergency threatens the long-term safety and well-being of Sudbury and its residents. The resolution calls for further actions including the preparation of a comprehensive Climate Mobilization Action Plan 1) to help residents and businesses objectively evaluate and implement potential climate actions, 2) to regularly assess the Town's progress against state emission reduction benchmarks, and 3) to ensure that the benefits of a more just and sustainable future accrue to all and that the costs to achieve this do not unfairly burden the economically or socially disadvantaged.

SELECT BOARD POSITION: The Select Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee does not recommend approval of this article.

TOWN COUNSEL OPINIONS

It is the opinion of Town Counsel that, if the Zoning Bylaw amendment proposed in the following article in the Warrant for the 2022 Annual Town Meeting is properly moved, seconded and adopted by a two-thirds vote in favor of the motion and is thereafter approved by the Massachusetts Attorney General and properly posted in accordance with applicable law, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw:

Article 30. Amend Zoning Bylaw, Article IX, Insert Section 2328, Fences

It is the opinion of Town Counsel that, if the Bylaw amendment proposed in the following article in the Warrant for the 2022 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaw:

Article 25. Amend General Bylaws, Article II, Government of Town Meeting, Insert Section 19, Electronic Voting

Article 31. Amend General Bylaws, Article V(F) Stormwater Management, Amend Text of Section 2, Definitions and Amend Text of Section 4, paragraphs C. and F. Administration

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 5th day of April, 2022.

SELECT BOARD OF SUDBURY:

Jennifer S. Roberts

Charles G. Russo

Daniel E. Carty

Janie W. Dretler

William J. Schineller

Part II

FINANCE SECTION

Table of Contents

FY23 Finance Committee Report:	2
FY23 Town Meeting Warrant Data Summary:	10
FY23 MONIED ARTICLES WITH FINANCE COMMITTEE RECOMMENDATIONS	10
ESTIMATED IMPACT ON FY23 RESIDENTIAL TAX BILL	11
VALUE OF FREE CASH ARTICLES	12
HOW THE RESIDENTIAL TAX RATE IS CALCULATED	13
GENERAL FUND BUDGET SUMMARY OF REVENUES & EXPENDITURES	15
TOWN MANAGER’S CAPITAL BUDGET	16
ENTERPRISE FUNDS BUDGETS	17
CPA FUNDS BUDGET	17
LONG-TERM DEBT BY PROJECT	19
Historical Context:	22
REVENUE BY SOURCE (FY2012 – FY2022)	22
ASSESSED VALUES BY PROPERTY CLASS (2012 – 2021)	23
PROPERTY TAX RATES BY PROPERTY CLASS (FY2012 – FY2022)	23
ESTIMATED RATE OF INCREASE OF RESIDENTIAL TAX RATE AS IT APPEARS ON AVERAGE RESIDENCE TAX BILL (FY2010 – FY2022)	24
CPA FUND REVENUE (FY2011 – 2022)	26
Additional Information:	27
COLLECTIVE BARGAINING	27
BUDGET TERMS AND DEFINITIONS	29

NOTE: If you have suggestions for the Finance Committee (“FinCom”) section of the warrant, please send your suggestions to FinCom@sudbury.ma.us

Please use the following link to the Finance Committee section of the Town’s website for additional information:

<https://sudbury.ma.us/financecommittee/>

FY23 Finance Committee Report:

Finance Committee Budget Report

This report, and the pages that follow, are intended to assist residents in understanding Sudbury's fiscal year 2023 ("FY23") budget, from July 1, 2022 to June 30, 2023, and the related financial articles that will be presented to you at Town Meeting. We believe, above all, that the participation of an informed voter is essential to the success of Sudbury's democratic process and continued fiscal health.

The mission of the Finance Committee ("FinCom") is to make objective and concise recommendations to Town Meeting on the annual budget and any other finance-related warrant articles. To achieve this mission, FinCom reviews and considers any matter that may have a long- or short-term fiscal impact on the Town and communicates with other Town Boards, the Town Manager, the Finance Director, the Superintendents of SPS and LSRHS, and others as needed for the purpose of gathering relevant and accurate information for evaluation, debate, and the formulation of a recommendation.

FinCom is an independent volunteer body appointed by the Town Moderator. The numbers contained in this document are based on FinCom's or the Finance Director's calculations as of March 29, 2022, and in certain cases are approximations to explain the budget concisely. Please refer to the actual warrant articles that will be voted for exact amounts.

Budget Summary and Recommendation

There are three cost centers that make up the bulk of the Operating Budget (Article 3): Sudbury Public Schools; Lincoln-Sudbury Regional High School; and the Town Departments. Additional line items in the Operating Budget include: the Town's debt service, contributions to the OPEB Trust (other post-employment benefits) Fund for the Town and SPS, and employee benefits for the Town Departments and SPS. The budget for Article 3 of the Warrant is \$109,966,439.

FinCom voted 8-0 to recommend approval of the FY23 budget, representing an increase of 2.68% over FY22 and fitting within the no-override limits of Proposition 2 ½.

- SPS' budget (not including benefits and OPEB) increased 3.0% YoY, to \$41,849,664
- Sudbury's share of the LSRHS budget increased 1.97% YoY, to \$27,869,764
- The Town Departments' operating budget (not including benefits and OPEB) increased 3.01% YoY, to \$22,526,996

FinCom’s budget analysis focused on understanding the year over year changes, including deeper analysis on line items with significant changes. In addition, FinCom worked collaboratively with the above-mentioned cost centers to analyze and seek feedback on line items generating budget pressure during both the present and future budget years. FinCom has highlighted key changes to the budgets in the following sections.

Town Budget

The Town of Sudbury’s operating budget for Town Departments will increase by 3.01% over FY22.

Item	YoY Change (\$)	YoY Change (%)
Education -- Vocational	(\$15,400)	-2.72%
General Government	\$148,272	4.56%
Public Safety	\$211,055	2.25%
Public Works	\$238,257	4.18%
Human Services	\$2,913	0.30%
Culture and Recreation	\$65,105	4.33%
Town-Wide Operating and Transfers	\$8,490	4.69%
TOTAL INCREASE	\$658,692	3.01%

FinCom sees positives from the Town budgeting effort for FY23, especially in the following areas:

- The Town Manager’s capital budget has been brought back into the levy. The past years have been funded with Free Cash to provide short-term relief to taxpayers due to COVID-19.
- Funding for general maintenance of Town and School buildings and grounds has been moved out of the Town Manager’s capital budget into the Combined Facilities operating budget.
- The Town Manager has initiated a new process for Capital Planning.
- Long-term capital planning by the Department of Public Works proactively anticipating needs.
- Updates to Select Board Financial Policies were completed. FinCom recommends additional updates to stipulate allowable uses of the Capital Stabilization Fund and budget timetables that allow the FinCom, CIAC, and the Select Board to complete their oversight tasks more effectively.

FinCom notes the following areas of concern:

- Several departmental requests for additional personnel were not funded.
- Need for improved 5-year and 10-year capital planning related to Town policies, documentation of maintenance and replacement costs and updated asset inventories.
- More detailed financial forecasting and planning to anticipate future needs and costs.

Sudbury Public Schools Budget

The Sudbury Public Schools (SPS) budget (not including benefits and OPEB) represents an increase of 3.0% from FY22.

FinCom observed a strong budgeting effort from SPS for FY23, especially in the following areas:

- Grant pursued and obtained for the SMILE program to mitigate costs.
- Ability to fund a large increase in the busing line item within budget guidance.
- Contingency plan exists in case funds are needed for Covid-19 mitigation in FY23.
- Proactive improvement of the long-term Capital Planning process.

FinCom has identified a few areas of concern for the SPS budget, such as:

- While the ARPA funds, a onetime source of funds, for SMILE and Social Emotional Learning (SEL) support positions were granted for 2 years, there is a concern that the need for these positions may extend beyond the 2 years, which would require operating budget funding.
- Need for clarity as to the use of budget funds freed up by application of circuit breaker funds to eligible items in the operating budget.

Lincoln Sudbury Regional High School Budget

The LSRHS assessment for Sudbury increased by 1.97% over FY22. This reflects a reduction in the percentage of LSRHS' budget that is assessed to Sudbury as compared to the prior year. Note that the LSRHS budget includes health insurance benefits for its employees and any funds for its OPEB trust, which is separate from the OPEB trust fund for the Town and SPS.

FinCom sees positives from the LS budgeting effort for FY23, especially in the following areas:

- Ability to fund a large increase in the busing line item within budget guidance.
- Demonstrating strong capital planning and management.
- Initiating an in-house program for Autism Spectrum Disorder (ASD) students, thereby keeping students in-district and avoiding potentially more expensive Out-of-District placements.
- Adding another year of Mandarin - making it a 4-year program.

- OPEB contributions have returned to the FY21 level of \$383,000, after a reduction to \$250,000 in FY22.

FinCom has also identified a few areas of concern within the LS budget, including:

- Use of the Transportation Revolving fund to mitigate the large increase in busing with the expectation that increased reimbursement will be available in future years.
- As of the writing of this document, the health insurance increase is not yet known and the industry standard of 8% is being used for budgeting.

In addition, some members of the FinCom believe a review of the regional agreement between Sudbury and Lincoln should be prioritized.

Other impacts to the Town Operating Budget

OPEB

Currently, the Town and SPS pay health care benefits to retirees on a pay as you go basis. Taking all current and future retirees from the Town and SPS and estimating the amount of benefits to be covered over their lifetime yields a future obligation of approximately \$98,080,378. Trust Fund assets are \$10,941,453, making the net accrued liability \$87,138,925. However, the Town anticipates meeting current retiree health care costs within the annual budget process as it is doing now.

Ideally, the Town mitigates this liability by putting aside money each year to cover the current employees' post-employment benefits. Sudbury has continued to make progress towards this by including an OPEB contribution each year for both the Town and SPS in the range of \$600,000-\$680,000.

Benefits

The cost of benefits for Town and SPS staff increased by 4.39% over the prior year.

Debt Service

The debt service decreased by 7.93%. The debt service is estimated to increase in FY24 because of the bonding of the Fairbank and Fire Station project.

ARPA

The first round of ARPA funding was voted on by the Select Board without soliciting input from the Finance Committee, or the Capital Improvements Advisory Committee ("CIAC.") The

FinCom recommends improving the process by including input from these committees for future allocations. In addition, the FinCom recommends that the Select Board follow all applicable Financial Policies.

Capital

Capital spending in the Town supports everything from DPW equipment to refrigeration units, IT equipment, Town facilities, and buildings. There are several sources of funding for capital. Capital is presented in several different segments including the Town Manager's Capital Budget (Article 4) as well as individual warrant articles for capital projects exceeding \$100,000.

In April of 2020, the Division of Local Services (DLS) conducted a review of Sudbury's Capital Improvement Program and compared it to what it considers to be best practices. As part of this review, DLS recommended significant improvements to ensure Sudbury's capital assets can cost effectively sustain the Town's desired service levels into the future. FinCom applauds the suggested improvements addressed to date and looks forward to additional progress in the future.

Process for Large Capital Projects

During the FY23 budget process we are being asked to increase funding for two previously approved large capital projects, the Fire Station #2 Living Quarters, and the Fairbank Community Center.

When these projects were approved, we broke from previous convention of first applying for design funds and then, when the design was solid, applying for construction funds. These two projects, instead, asked for funds that were inclusive of design and construction.

Town Manager Capital Budget

For FY23, the Town Manager has a list of capital improvement items, included in Article 4, that total \$1,036,274. For the last two years, all or part of the Town Manager's capital budget has been funded with free cash to partially alleviate the tax burden on Sudbury taxpayers. The FinCom endorses the return of the Town Manager's Capital Budget within the levy in the FY23 budget.

Capital Funding Sources

Sudbury pays for Capital projects in different ways.

Tax Levy

Typically, the tax levy is the funding source for the Town Manager's Capital Budget, as well as limited debt service.

Free Cash

Free Cash is the unencumbered fund balance in the General Fund at the end of a fiscal year. This money is often due to expenses being less than appropriations for a particular budget item, or revenue exceeding projections. Free cash is normal and healthy in a properly administered Town budget. One of the recommended uses of free cash is asset purchases. Free cash is also used to maintain the level of the Town's stabilization fund at 5% of the operating budget.

The free cash available as certified by the Commonwealth of Massachusetts as of 7/1/2021 was \$6,584,093. FinCom does not establish funding sources in the budget but will opine on the appropriateness of those sources.

Capital Exclusion

In addition to using free cash to pay for capital items, Town Meeting may also vote to use a capital outlay expenditure exclusion (capital exclusion) to raise taxes for one year, above the Proposition 2 ½ limit, to purchase a major capital item. This capital exclusion must be affirmed by a majority of voters at a town election. There are no capital exclusions proposed for this year's Annual Town Meeting.

Debt Exclusion

Town Meeting may also vote to authorize a debt exclusion to raise taxes above the Proposition 2 ½ limit for a multi-year project. This debt exclusion must also be approved by a majority vote at a town election. There are no debt exclusions proposed for this year's Annual Town Meeting.

CPC Spending

The final source of funding involves articles presented by the Community Preservation Committee (CPC), which is charged with administering the Town's CPA funds and allocating them to fund projects meeting statutory criteria. The Town's CPA funds are the result of a tax surcharge residents pay of 3% beyond the levy, and a portion of matching funds from the State which vary from year to year. Articles for these projects may not be amended at Town Meeting. Each year, at least 10% of CPA funds must be spent or set aside for each of the following categories: open space and recreation, community housing, and historic preservation, and 5% is allowable for administrative costs.

The CPC can spend available cash it has on hand, or it can raise debt both with the approval of Town Meeting. The amount of debt the CPC can raise is limited by cash flow coming into the fund each year from the Town once current annual debt obligation is paid.

The CPC is projected to collect an estimated \$2.766M in FY23 from tax revenues and the State Match. Of this, \$138,300 can be spent on administration. After paying current debt service of \$1,017,893, for past purchases such as Cutting and Dickson, Libby, Nobscot, Pantry Brook and Johnson Farm, this leaves about \$1.6M for new projects out of FY23 revenue.

Sudbury is projected to have a CPA fund cash balance of approximately \$6.99M as of 6/30/22.

Your Property Tax Bill

Under the non-override FY23 budget proposed by the Town Manager and adhered to by SPS and LSRHS, the estimated tax increases for an average residential property in Sudbury (assessed at \$801,629 as of FY22) would consist of

- \$378, attributed to the FY23 operating budget increase.
- (\$24), attributed to debt exclusion decrease.
- (\$1), attributed to the FY23 capital budget decrease.

The overall property tax increase is projected to be \$353 or 2.44% YoY for an average residential property in Sudbury, from \$14,469 in FY22 to \$14,822 in FY23. These increases do not account for the CPA 3% surcharge, or future bonding costs related to recently approved debt exclusions such as for the Fairbank Community Center.

Conclusion

The Town is in good financial condition in terms of our ability to fully fund the operation of the Town and Schools and maintain our AAA bond rating. We continue to grapple with both the direct and indirect impacts of COVID-19. The Finance Committee believes that implementing the recently revised Financial Policies and the best practices related to our Capital Improvement Plan, consistent with the recommendations of the Division of Local Services, should be a high priority for the Town. The FinCom applauds the work of the Select Board to update the Financial Policies and the Town Manager's initial steps to implement a new Capital Improvement Process.

The Town does have high taxes, high dependency on residential taxes, and consistent growth in taxes. We seek to provide information in this Warrant to help taxpayers understand relevant issues so we can make informed choices going forward.

The FinCom continues to focus on processes to ensure we provide Town Meeting with an understanding of the budgetary risks and challenges. Continued progress toward improved processes is only possible through collaboration with the Town Manager, Finance Department, and Select Board, and we are thankful for their service.

Respectfully submitted,

Susan Berry

Andrew Bettinelli

Ronald Brumback

Blair Caple

Michael Joachim

Jean Nam (Co-Chair)

Sonny Parente

Eric Poch (Co-Chair)

Scott Smigler

FY23 Town Meeting Warrant Data Summary:

FY23 MONIED ARTICLES WITH FINANCE COMMITTEE RECOMMENDATIONS

Article	Description	Requested Amount	Finance Committee Recommendation
1	Hear Reports		
2	FY22 Budget Adjustments		Report at Town Meeting
3	FY23 Budget	109,966,439	Approval
4	FY23 Capital Budget	1,036,274	Approval
5	FY23 Transfer Station Enterprise Fund Budget	317,675	Approval
6	FY23 Pool Enterprise Fund Budget	503,353	Approval
7	FY23 Recreation Field Maintenance Enterprise Fund Budget	235,885	Approval
8	FY22 Snow & Ice Transfer	TBD	Report at Town Meeting
9	Unpaid Bills	TBD	Report at Town Meeting
10	Chapter 90 Highway Funding	N/A	Approval
11	Stabilization Fund	40,409	Approval
12	FY23 Revolving Fund Spending Limits	N/A	Approval
13	Capital Stabilization Fund	500,000	Approval
14	GO Sudbury! Taxi and Uber Transportation Programs for FY23	100,000	Approval
15	Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property.	155,000	Report at Town Meeting
16	Funding of a Land Use Consultant for the Sewataro/Liberty Ledge Property	100,000	Report at Town Meeting
19	Bruce Freeman Rail Trail Phase 2D - Acquisition of Land	15,000	Report at Town Meeting
20	Bruce Freeman Rail Trail Phase 2D - Grant of Easements	TBD	Report at Town Meeting
22	Fairbank Community Center Audio-Visual Equipment Funding	300,000	Disapproval
23	Fairbank Community Center Furniture, Fixtures, Equipment Funding (FF&E)	200,000	Report at Town Meeting
24	Additional Funding: Construction of Fire Station No. 2 Housing/Living/Office Area.	950,000	Approval
26	Sudbury Public Schools HVAC Repairs and Replacements	455,000	Approval
27	Noyes Elementary School - Classroom Sinks Replacement	130,000	Approval
28	Lincoln-Sudbury Regional High School Chain Link Fence Replacement	139,443	Approval
32	ADA Transition Plan Recommendation	200,000	Report at Town Meeting
33	Filtration Systems for Atkinson Pool	160,000	Approval
34	On-call Architectural & Engineering "House Doctor" Services	100,000	Disapproval
35	Authorization to Proceed with DPW Facility Solar Project		Report at Town Meeting
36	Backhoe Loader	150,000	Approval
37	6-Wheel Combo Body Dump Truck w/Plow	285,000	Approval
38	Skid Steer	130,000	Approval
41	Roadside Mower	140,000	Approval
42	Townwide Drainage and Roadway Reconstruction.	3,500,000	Approval
46	Old Framingham Road/Nobscot Road Walkway Extension Project	700,000	Approval
47	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction North of Mass Central Rail Trail	500,000	Report at Town Meeting
48	Community Preservation Act Fund - Bruce Freeman Rail Trail Design and Construction South of Mass Central Rail Trail	300,000	Report at Town Meeting
49	Community Preservation Act Fund - Historic Districts Commission Design Guidelines	50,000	Disapproval
50	Community Preservation Act Fund - Libby-Dickson Conservation Restriction Monitoring	9,454	Approval
51	Community Preservation Act Fund - Open Space & Recreation Plan and Athletic Fields Needs Assessment & Master Plan	100,000	Approval
52	Community Preservation Act Fund - Regional Housing Services Office (RHSO) Membership Fee	30,000	Approval
53	Community Preservation Act Fund - Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Rental Housing	276,600	Approval
54	Community Preservation Act Fund - Town Clock Restoration	16,000	Approval
55	Community Preservation Act Fund - Return of Unspent Funds	N/A	Approval
56	Community Preservation Act Fund - General Budget and Appropriations	1,156,193	Approval
57	Hire Land Use Consultant for Liberty Ledge/ Sewataro Property	200,000	Report at Town Meeting
58	Creation of Sustainability Director position	130,000	Disapproval

ESTIMATED IMPACT ON FY23 RESIDENTIAL TAX BILL

ESTIMATED IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL 2023 TAX BILL					
				FY22 Average Property Value	
Property Value	100,000	300,000	500,000	801,629	1,000,000
FY22 Residential Tax Bill	1,805	5,415	9,025	14,469	18,050
FY23 Articles - Estimated Tax Impact:					
3 FY23 Budget:					
Operating Budget	47	142	236	378	472
Debt Exclusions	(3)	(9)	(15)	(24)	(31)
4 FY23 Capital Budget	(0)	(0)	(1)	(1)	(1)
FY23 Estimated Residential Tax Bill	1,849	5,547	9,245	14,822	18,490
FY23 Estimated Increase (%)	2.44%	2.44%	2.44%	2.44%	2.44%
THESE AMOUNTS ARE ESTIMATES AND MAY NOT CORRESPOND WITH THE FINAL FY23 TAX BILLS.					

Notes:

This chart shows the estimated tax impact of Town Meeting Articles. The columns shown above represent the FY22 average home value along with other valuations for reference.

This chart pertains to articles for which approval is sought at Town Meeting to raise required funds via tax levy or appropriation from available funds.

To calculate the estimated tax bill for any specific residence, divide the assessed value of the residence by 100,000 and multiply that ratio by the tax impact in the column for \$100,000 residence value.

VALUE OF FREE CASH ARTICLES

VALUE OF TOWN MEETING ARTICLES IN RELATION TO FY21 PROPERTY TAX BILL (FREE CASH SPENDING - NO FY23 TAX IMPACT)						
Article	Amount	Property Value (FY22 Average Property Value is \$801,629)				
		100,000	300,000	500,000	801,629	1,000,000
11 Stabilization Fund	40,409	0.76	2.28	3.80	6.09	7.60
13 Capital Stabilization Fund	500,000	9.40	28.20	47.01	75.37	94.01
GO Sudbury! Taxi and Uber Transportation Programs for FY23	100,000	1.88	5.64	9.40	15.07	18.80
Funding of Operations for Passive Recreation Requirements of the Sewataro/Liberty Ledge Property.	155,000	2.91	8.74	14.57	23.36	29.14
16 Funding of a Land Use Consultant for the Bruce Freeman Rail Trail Phase 2D - Acquisition of	100,000	1.88	5.64	9.40	15.07	18.80
19 Land	15,000	0.28	0.85	1.41	2.26	2.82
Fairbank Community Center Audio-Visual Equipment						
22 Funding	300,000	5.64	16.92	28.20	45.22	56.41
23 Fairbank Community Center Furniture, Fixtures, Additional Funding: Construction of Fire Station No. 2	200,000	3.76	11.28	18.80	30.15	37.61
24 Housing/Living/Office Area.	950,000	17.86	53.59	89.31	143.19	178.63
26 Sudbury Public Schools HVAC Repairs and	455,000	8.56	25.67	42.78	68.58	85.55
27 Noyes Elementary School - Classroom Sinks	130,000	2.44	7.33	12.22	19.59	24.44
28 Lincoln-Sudbury Regional High School Chain Link	139,443	2.62	7.87	13.11	21.02	26.22
32 ADA Transition Plan Recommendation	200,000	3.76	11.28	18.80	30.15	37.61
33 Filtration Systems for Atkinson Pool	160,000	3.01	9.03	15.04	24.12	30.08
34 On-call Architectural & Engineering "House Doctor"	100,000	1.88	5.64	9.40	15.07	18.80
36 Backhoe Loader	150,000	2.82	8.46	14.10	22.61	28.20
37 6-Wheel Combo Body Dump Truck w/Plow	285,000	5.36	16.08	26.79	42.96	53.59
38 Skid Steer	130,000	2.44	7.33	12.22	19.59	24.44
41 Roadside Mower	140,000	2.63	7.90	13.16	21.10	26.32
46 Old Framingham Road/Nobscot Road Walkway	700,000	13.16	39.49	65.81	105.51	131.62
Hire Land Use Consultant for Liberty Ledge/ Sewataro						
57 Property	200,000	3.76	11.28	18.80	30.15	37.61
58 Creation of Sustainability Director position	130,000	2.44	7.33	12.22	19.59	24.44
Total	5,279,852	99.28	297.83	496.39	795.83	992.77

Notes:

This chart shows the value of the Town Meeting articles that are funded with Free Cash. These articles have **NO** impact on your FY23 tax bill.

The values are presented in relation to the FY22 residential real estate tax bills. The amounts represent the estimated amount that would increase the FY23 residential tax bill if not funded from Free Cash.

HOW THE RESIDENTIAL TAX RATE IS CALCULATED

The property tax levy is the revenue a community can raise through real and personal property taxes. Property tax is an assessment on the ownership of real and personal property. An owner's property tax is based on the Town's assessment, which is the full and fair cash value of the property.

Proposition 2 ½ places constraints on the amount of the levy raised by a city or town and on how much the levy can be increased from year to year. A levy limit is a restriction on the amount of property taxes a community can levy. A levy limit for each community is calculated annually by the Department of Revenue. It is important to note that a community's levy limit is based on the previous year's levy limit and not on the previous year's actual levy.

Each year, a community's levy limit automatically increases by 2.5 percent over the previous year's levy limit. This does not require any action on the part of local officials; the Department of Revenue calculates this increase automatically. Additionally, a community can increase its levy limit each year to reflect new growth in the tax base. Assessors are required to submit information on growth in the tax base for approval by the Department of Revenue as part of the tax rate setting process.

A community can temporarily or permanently increase the levy limit by approving debt exclusions, capital exclusions, and overrides. Debt exclusions raise the levy limit for the life of the bonds that are issued, capital exclusions raise the levy limit one time, and overrides permanently increase the levy limit.

The Tax Rate is calculated by dividing the total levy to be raised (real estate taxes) by the total value of the property assessment, multiplied by 1,000. Real Estate taxes are determined by dividing the value of a home by 1,000 and multiplying by the tax rate. The following shows a sample calculation:

Sample Tax Rate Calculation

Tax Levy (Real Estate Taxes to Be Raised)	86,318,000
Assessed Value (Town-Wide)	4,782,167,000
Tax Levy/Assessed Value	<u>0.01804997609</u>
Tax Rate	18.05

Individual Tax Calculation Example

Home Value	801,629.00
Home Value/1,000	801.63
Real Estate Tax (Tax Rate * Home Value / 1,000)	<u>14,469.38</u> = (18.05 * 801.63)

GENERAL FUND BUDGET SUMMARY OF REVENUES & EXPENDITURES

	FY21	FY22	FY23
EXPENDITURES	Actual	Budgeted	Recommended
Education - Sudbury Public Schools (SPS)	38,673,510	40,630,742	41,849,664
Education - LS Regional High School (LS)	26,712,280	27,330,369	27,869,764
Education - Vocational	297,813	565,400	550,000
General Government	3,125,895	3,249,463	3,397,735
Public Safety	9,169,834	9,392,898	9,603,953
Public Works	5,715,022	5,699,232	5,937,489
Human Services	908,178	975,948	978,861
Culture & Recreation	1,402,351	1,504,394	1,569,499
Total Town Departments	86,004,883	89,348,446	91,756,965
Reserve Fund	-	300,000	300,000
Town-Wide Operating and Transfers	1,549,462	180,969	189,459
Town Debt Service	3,470,195	2,433,239	2,240,185
Employee Benefits (Town and SPS)	13,391,454	14,206,150	14,829,830
OPEB Trust Contribution (Town and SPS)	468,382	625,000	650,000
Total Operating Budget	104,884,376	107,093,804	109,966,439
Capital Expenditures	759,224	1,102,180	1,036,274
TOTAL EXPENDITURES:	105,643,600	108,195,984	111,002,713
	FY21	FY22	FY23
REVENUES & AVAILABLE FUNDS	Actual	Budgeted	Recommended
Real Estate and Personal Property Taxes	93,162,052	95,534,495	98,764,509
State Aid	6,330,294	6,416,401	6,533,204
MSBA Reimbursement	1,605,767	-	-
FEMA and other Federal Grants	23,898	-	-
SAFER Grant	276,228	90,000	-
Local Receipts	6,384,242	4,595,088	5,045,000
Other Available	738,260	660,000	660,000
Free Cash	-	900,000	-
TOTAL REVENUES & AVAILABLE FUNDS:	108,520,740	108,195,984	111,002,713

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following [link](#):

TOWN MANAGER'S CAPITAL BUDGET

Project Name	Department	Cost	Suggested Funding
Electronic Voting Handsets for Town Meeting	Town Clerk	\$ 22,845	Tax Levy
Fire Thermal Imaging Cameras	Fire	\$ 50,000	Tax Levy
Fire Station #3 Roof Replacement	Facilities	\$ 80,000	Tax Levy
Noyes School ceiling tile replacement	SPS	\$ 45,000	Tax Levy
Loring Dishwasher	SPS	\$ 50,000	Tax Levy
2023 Chevy Silverado or equivalent (replace DPW 14)	DPW	\$ 85,000	Tax Levy
2023 Ford Explorer or equivalent (replace DPW E1)	DPW	\$ 45,000	Tax Levy
2023 Chevy Silverado or equivalent (replace DPW PR3)	Parks & Grounds	\$ 85,000	Tax Levy
2023 Ford Explorer or equivalent (replace FIRE CAR 2)	Fire	\$ 60,000	Tax Levy
2023 All Terrain Vehicle	Police	\$ 20,000	Tax Levy
Paging, Clocks, and Bell Systems	SPS	\$ 25,000	Tax Levy
UHF Repeater	Police	\$ 25,000	Tax Levy
Interior Painting of Schools	SPS/Facilities	\$ 50,000	Tax Levy
Sand and refinish all Schools Gymnasium floors	SPS/Facilities	\$ 80,000	Tax Levy
Walk-in Refrigerators at Schools	SPS/Facilities	\$ 50,000	Tax Levy
School Door Repairs and Replacements	SPS/Facilities	\$ 50,000	Tax Levy
Town-wide Walkway Design/Construction Improvements	DPW	\$ 50,000	Tax Levy
Document Scanning - FY23	Info Systems	\$ 50,000	Tax Levy
Buildings & Grounds -2012 Ford F350 Pickup Truck	LSRHS	\$ 35,036	Tax Levy
Gehl Skid Steer (currently 2006)	LSRHS	\$ 34,598	Tax Levy
Replace Firewall (renewal date 2023)	LSRHS	\$ 43,795	Tax Levy
	Total	\$ 1,036,274	

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following [link](#):

ENTERPRISE FUNDS BUDGETS

	FY21	FY22	FY23	Percentage
EXPENDITURES	Actual	Budgeted	Recommended	Increase
<u>Direct</u>				
Transfer Station	240,615	291,303	300,124	3.03%
Atkinson Pool	259,686	438,753	462,620	5.44%
Recreation Field Maintenance	163,287	205,403	209,796	2.14%
Total Direct Expenditures	663,588	935,459	972,540	3.96%
<u>Indirect</u>				
Transfer Station	17,163	17,800	17,551	-1.40%
Atkinson Pool	36,828	25,383	40,733	60.47%
Recreation Field Maintenance	24,269	25,383	26,089	2.78%
Total Indirect Expenditures	78,260	68,566	84,373	23.05%
TOTAL:	741,848	1,004,025	1,056,913	5.27%

	FY21	FY22	FY23	Percentage
RECEIPTS & RESERVES	Actual	Budgeted	Recommended	Increase
Transfer Station	261,551	309,103	317,675	2.77%
Atkinson Pool	689,201	464,136	503,353	8.45%
Recreation Field Maintenance	267,257	230,786	235,885	2.21%
TOTAL:	1,218,009	1,004,025	1,056,913	5.27%

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following [link](#):

CPA FUNDS BUDGET

	FY21 Actual	FY22 Appropriated	FY23 Recommended
Beginning CPA Fund Balance	5,652,903	6,689,680	6,945,002
<u>Revenues</u>			
CPA Surcharge & Fees	2,171,674	2,000,000	2,100,000
Intergovernmental	657,465	500,000	646,000
Investment Income	(1,236)	50,000	20,000
Total Revenues	2,827,903	2,550,000	2,766,000
<u>Expenditures</u>			
Debt Service	1,101,631	1,052,178	1,017,893
Administrative	20,124	85,000	138,300
Other	669,371	1,157,500	1,282,054
Total Expenditures	1,791,126	2,294,678	2,438,247
Excess / (Deficiency)	1,036,777	255,322	327,753
Ending CPA Fund Balance	6,689,680	6,945,002	7,272,755
	FY21 Actual	FY22 Appropriated	FY23 Recommended
ENDING FUND BALANCE			
Projects (in-use)	1,386,836	1,386,836	1,317,960
Unassigned	5,302,844	5,558,166	5,954,795
	6,689,680	6,945,002	7,272,755

LONG-TERM DEBT BY PROJECT

	Current Long-Term Debt (issued prior to 3/29/2022)									Estimated Future Debt	
	Nixon Roof and Other	ESCO Loan	Police Station	Johnson Farm	Broadacres	DPW Fuel Island	Stearns Mill Dam	Camp Sewataro	Total	Projects Approved Prior to 3/29/2022*	Projected Total Annual Debt Service
Principal Balance as of 6/30/2022	205,000	649,706	4,550,000	1,105,000	3,290,000	1,210,000	545,000	10,505,000	22,059,706		
Remaining Debt Service as of 6/30/2022	218,850	729,600	5,548,219	1,349,906	3,876,775	1,383,700	599,200	12,565,447	26,271,697		
Payment 2023	92,450	80,000	513,638	123,463	251,998	175,450	161,800	777,362	2,176,160	64,025	2,240,185
Payment 2024	84,400	83,000	495,888	119,213	244,997	170,050	151,200	760,363	2,109,110	1,884,737	3,993,847
Payment 2025	42,000	86,000	478,138	114,963	237,998	164,650	145,800	743,362	2,012,910	1,878,698	3,891,608
Payment 2026	-	89,200	460,388	110,713	230,997	159,250	140,400	731,763	1,922,710	1,872,658	3,795,368
Payment 2027	-	92,600	449,738	108,163	223,998	153,850	-	720,162	1,748,510	1,866,618	3,615,128
Payment 2028	-	96,000	439,088	105,613	216,997	148,450	-	703,563	1,709,710	1,860,578	3,570,288
Payment 2029	-	99,600	433,438	103,063	209,998	143,050	-	687,062	1,676,210	1,854,538	3,530,748
Payment 2030	-	103,200	422,638	100,513	202,997	137,650	-	675,763	1,642,760	1,848,498	3,491,258
Payment 2031	-	-	411,838	97,963	201,248	131,300	-	664,912	1,507,260	1,842,458	3,349,718
Payment 2032	-	-	376,038	95,413	199,497	-	-	654,063	1,325,010	1,836,418	3,161,428
Payment 2033	-	-	365,988	92,863	197,398	-	-	645,590	1,301,838	1,830,378	3,132,216
Payment 2034	-	-	355,938	90,313	195,297	-	-	636,582	1,278,129	1,742,338	3,020,467
Payment 2035	-	-	345,469	87,656	187,935	-	-	627,017	1,248,077	1,737,938	2,986,015
Payment 2036	-	-	-	-	185,640	-	-	616,918	802,558	1,733,538	2,536,096
Payment 2037	-	-	-	-	183,090	-	-	606,260	789,350	1,729,138	2,518,488
Payment 2038	-	-	-	-	180,540	-	-	595,335	775,875	1,724,738	2,500,613
Payment 2039	-	-	-	-	177,990	-	-	584,410	762,400	1,720,337	2,482,737
Payment 2040	-	-	-	-	175,440	-	-	573,218	748,658	1,715,938	2,464,596
Payment 2041	-	-	-	-	172,720	-	-	561,742	734,462	1,711,538	2,446,000
Payment 2042	-	-	-	-	-	-	-	-	-	1,707,138	1,707,138
Payment 2043	-	-	-	-	-	-	-	-	-	1,702,738	1,702,738
Payment 2044	-	-	-	-	-	-	-	-	-	1,613,987	1,613,987
Payment 2045	-	-	-	-	-	-	-	-	-	1,610,687	1,610,687
Payment 2046	-	-	-	-	-	-	-	-	-	1,607,387	1,607,387
Payment 2047	-	-	-	-	-	-	-	-	-	1,604,087	1,604,087
Payment 2048	-	-	-	-	-	-	-	-	-	1,600,787	1,600,787
Payment 2049	-	-	-	-	-	-	-	-	-	1,597,487	1,597,487
Payment 2050	-	-	-	-	-	-	-	-	-	1,594,187	1,594,187
Payment 2051	-	-	-	-	-	-	-	-	-	1,590,887	1,590,887
Payment 2052	-	-	-	-	-	-	-	-	-	1,587,587	1,587,587
Payment 2052	-	-	-	-	-	-	-	-	-	1,584,287	1,584,287

Notes:

The “Projects Approved Prior to 3/29/2022” column represents the estimated future debt service for all debt projects that have been approved prior to 3/29/2022, but the long-term debt has not yet been issued.

The projects that have been approved but not issued include the Fairbank Community Center (\$28.8 million), Fire Station 2 Living/Office Area (\$3.3 million), the Dutton Road Bridge (\$1.1 million), the CSX Rail Acquisition (\$820,500), and Sewer SRF Loans (\$500,000).

LS Regional High School Outstanding Debt

	Total	Annual Debt Service	Principal Remaining
FY22 Principal Balance			1,990,000
FY23 Principal	510,000		
FY23 Interest	52,050	562,050	1,480,000
FY24 Principal	500,000		
FY24 Interest	36,900	536,900	980,000
FY25 Principal	495,000		
FY25 Interest	21,975	516,975	485,000
FY26 Principal	485,000		
FY26 Interest	7,275	492,275	-
Remaining Debt Service	2,108,200	2,108,200	

NOTE: All of LSRHS' long-term debt is for construction of the high school.

Community Preservation Outstanding Debt by Project

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY22 Principal Balance	2,485,000	435,000	355,000	2,000,000	650,000			5,925,000
FY23 Principal	330,000	220,000	120,000	150,000	50,000	870,000		
FY23 Interest	73,275	8,150	6,800	37,043	22,625	147,893	1,017,893	5,055,000
FY24 Principal	330,000	215,000	120,000	150,000	50,000	865,000		
FY24 Interest	62,475	4,300	4,700	34,043	20,125	125,643	990,643	4,190,000
FY25 Principal	330,000	-	115,000	155,000	50,000	650,000		
FY25 Interest	49,275	-	2,300	30,993	17,625	100,193	750,193	3,540,000
FY26 Principal	340,000	-	-	160,000	50,000	550,000		
FY26 Interest	35,975	-	-	27,843	15,125	78,943	628,943	2,990,000
FY27 Principal	330,000	-	-	160,000	50,000	540,000		
FY27 Interest	24,875	-	-	24,643	13,625	63,143	603,143	2,450,000
FY28 Principal	325,000	-	-	165,000	50,000	540,000		
FY28 Interest	16,525	-	-	21,393	12,125	50,043	590,043	1,910,000
FY29 Principal	320,000	-	-	170,000	50,000	540,000		
FY29 Interest	7,988	-	-	18,043	10,625	36,655	576,655	1,370,000
FY30 Principal	90,000	-	-	170,000	50,000	310,000		
FY30 Interest	1,800	-	-	14,643	9,125	25,568	335,568	1,060,000
FY31 Principal	90,000	-	-	175,000	50,000	315,000		
FY31 Interest	900	-	-	11,193	7,625	19,718	334,718	745,000
FY32 Principal	-	-	-	180,000	50,000	230,000		
FY32 Interest	-	-	-	7,643	6,125	13,768	243,768	515,000
FY33 Principal	-	-	-	180,000	50,000	230,000		
FY33 Interest	-	-	-	4,448	4,625	9,073	239,073	285,000
FY34 Principal	-	-	-	185,000	50,000	235,000		
FY34 Interest	-	-	-	1,526	3,125	4,651	239,651	50,000
FY35 Principal	-	-	-	-	50,000	50,000		
FY35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	2,758,088	447,450	368,800	2,233,449	794,063	6,601,849	6,601,849	

Historical Context:

REVENUE BY SOURCE (FY2012 – FY2023)

Fiscal Year	Tax Levy	State Aid	Local Receipts	All Other	Enterprise & CPA Funds	Total Revenue
2012	69,007,532	7,091,024	3,657,000	587,892	3,800,380	84,143,828
2013	71,026,410	7,297,881	3,803,864	776,564	7,543,980	90,448,699
2014	72,951,707	7,409,491	4,420,000	2,913,796	3,451,854	91,146,848
2015	73,549,580	7,564,619	4,777,000	2,568,472	3,343,882	91,803,553
2016	76,997,530	7,541,780	4,787,000	8,181,145	3,278,774	100,786,229
2017	79,892,487	7,777,348	4,545,000	1,810,337	3,352,567	97,377,739
2018	83,323,444	8,001,490	4,625,001	4,102,709	3,478,742	103,531,386
2019	86,384,635	8,061,320	4,836,800	2,718,203	5,075,819	107,076,777
2020	89,733,894	8,226,761	4,763,556	2,019,894	3,091,795	107,835,900
2021	92,444,615	8,247,852	4,493,415	3,631,954	3,423,880	112,241,716
2022	95,995,345	6,745,983	4,685,088	5,327,572	3,554,025	116,308,013
2023 (estimate)	99,069,295	6,827,707	5,045,000	5,939,852	3,822,913	120,704,767

Source: FY2012 - FY2021: Massachusetts Department of Revenue, Division of Local Services

Source: FY2022-FY2023: Sudbury Finance Department

ASSESSED VALUES BY PROPERTY CLASS (2012 – 2022)

Fiscal Year	Residential	Commercial	Industrial	Personal Property	Total	Residential % of Total	CIP* % of Total
2012	3,566,779,121	145,365,519	59,764,900	66,426,000	3,838,335,540	92.93%	7.07%
2013	3,590,745,895	146,995,002	59,403,300	66,938,910	3,864,083,107	92.93%	7.07%
2014	3,695,489,903	146,588,764	51,549,800	66,955,670	3,960,584,137	93.31%	6.69%
2015	3,825,857,903	147,618,442	51,552,200	63,887,360	4,088,915,905	93.57%	6.43%
2016	3,953,667,699	153,832,208	52,641,600	70,742,800	4,230,884,307	93.45%	6.55%
2017	4,128,077,415	161,710,160	28,896,800	90,269,320	4,408,953,695	93.63%	6.37%
2018	4,252,412,677	172,317,688	29,891,300	106,053,550	4,560,675,215	93.24%	6.76%
2019	4,396,808,625	189,613,218	30,823,000	111,118,740	4,728,363,583	92.99%	7.01%
2020	4,451,809,500	179,424,076	30,823,000	111,016,580	4,773,073,156	93.27%	6.73%
2021	4,476,309,078	193,733,270	32,737,300	109,526,080	4,812,305,728	93.02%	6.98%
2022	4,804,601,288	215,023,558	34,203,500	144,636,520	5,198,464,866	92.42%	7.58%

* Commercial, Industrial, Personal Property

Source: Massachusetts Department of Revenue, Division of Local Services

PROPERTY TAX RATES BY PROPERTY CLASS (FY2012 – FY2022)

Fiscal Year	Residential	Commercial / Industrial
(Tax rates / \$1,000 valuation)		
2013	17.99	23.52
2014	18.03	24.94
2015	17.60	24.88
2016	17.80	25.11
2017	17.74	25.01
2018	17.93	24.30
2019	17.91	24.30
2020	18.45	24.97
2021	18.83	25.55
2022	18.08	24.57

Source: Massachusetts Department of Revenue, Division of Local Services

ESTIMATED RATE OF INCREASE OF RESIDENTIAL TAX RATE AS IT APPEARS ON AVERAGE RESIDENCE TAX BILL (FY2010 – FY2023)

Fiscal Year	Avg Single Family Home Value	Residential Tax Rate	YoY Change	Avg Single Family Tax Bill	YoY Change
2010	650,508	16.08	N/A	10,460	N/A
2011	627,988	17.03	5.91%	10,695	2.24%
2012	621,410	17.6	3.35%	10,937	2.26%
2013	622,862	17.99	2.22%	11,205	2.45%
2014	640,277	18.03	0.22%	11,544	3.02%
2015	658,974	17.6	-2.38%	11,598	0.47%
2016	678,738	17.8	1.14%	12,082	4.17%
2017	705,763	17.74	-0.34%	12,520	3.63%
2018	726,906	17.93	1.07%	13,033	4.10%
2019	745,653	17.91	-0.11%	13,355	2.46%
2020	746,260	18.45	3.02%	13,768	3.10%
2021	745,255	18.83	2.06%	14,033	1.92%
2022	801,629	18.05	-4.14%	14,469	3.10%
2023 (estimate)	801,629	18.49	2.44%	14,822	2.44%

Source: Sudbury Finance Department

This chart shows the tax rate and the rate of increase of the tax bill of the average single-family residence by year.

NEW GROWTH AND RATE OF INCREASE OF TOTAL TAX LEVY ADJUSTED FOR THE EFFECT OF NEW GROWTH (FY2010–FY2023)

Fiscal Year	Total Tax Levy	% Increase	New Growth	% Increase Net of New Growth
2010	65,529,153	N/A	634,221	N/A
2011	67,418,506	2.88%	440,537	2.21%
2012	69,007,532	2.36%	520,929	1.58%
2013	71,026,410	2.93%	526,287	2.16%
2014	72,951,707	2.71%	634,048	1.82%
2015	73,549,580	0.82%	778,976	-0.25%
2016	76,997,530	4.69%	601,228	3.87%
2017	79,892,487	3.76%	1,248,532	2.14%
2018	83,323,444	4.29%	983,400	3.06%
2019	86,384,635	3.67%	1,401,700	1.99%
2020	89,733,894	3.88%	963,941	2.76%
2021	92,444,615	3.02%	855,336	2.07%
2022	95,995,345	3.84%	669,318	3.12%
2023 (estimate)	99,236,315	3.38%	900,000	2.44%

Source: Sudbury Finance Department

This chart shows the value of the new property value added each year and the rate of growth of the total tax levy by year.

CPA FUND REVENUE (FY2011 – 2023)

Fiscal Year	Local Surcharge	State Match Total	Total
2011	1,495,563	431,234	1,926,797
2012	1,530,699	431,743	1,962,442
2013	2,072,600	443,953	2,516,553
2014	1,641,500	895,751	2,537,251
2015	1,662,711	559,382	2,222,093
2016	1,756,562	534,729	2,291,291
2017	1,844,751	391,958	2,236,709
2018	1,961,810	342,975	2,304,785
2019	1,961,331	403,176	2,364,507
2020	2,085,432	525,058	2,610,490
2021	2,171,674	657,465	2,829,139
2022 (estimate)	2,000,000	500,000	2,500,000
2023 (estimate)	2,100,000	646,000	2,746,000

NOTE: Under the provisions of the Community Preservation Act (CPA), Sudbury established a Community Preservation Committee in 2002. The CPA Fund is annually supported by the Town plus a variable state match. The Town portion of the annual funding is calculated as a 3% CPA surcharge that is collected on all residential properties, except those whose owners take advantage of an exemption applied for in the Assessors' Office. The surcharge is applied to the assessed value of each property less \$100,000. The state portion of the annual funding comes from fees collected by the Registry of Deeds which is dedicated for the purpose of funding the state matching funds. The state portion varies year to year.

Additional Information:

COLLECTIVE BARGAINING

Bargaining Unit and Contract Financial Terms:

LS Regional High School

The three-year agreement for the period covering FY23, FY24, and FY25 provides for COLA increases of 3%, 2%, 2%, respectively.

Sudbury Public Schools, preK-8

Teachers

Three-year contract covering FY23, FY24, and FY25 provides for COLA increases of 2% each year. A one-time payment of 1.5% or \$750, whichever is greater, was given for FY22.

Support Staff

Three-year contract covering FY23, FY24, and FY25 provides for COLA increases of 2% each year. A one-time payment of 1.5% or \$750, whichever is greater, was given for FY22.

Nurses

The next three-year contract covering FY23, FY24, and FY25 remains unsettled as of the printing of this document.

Custodians

A one-time payment of 1.5% or \$750, whichever is greater, was given for FY22.

Three-year contract covering FY23, FY24, and FY25 provides for COLA increases of 2% each year.

Town

Fire

As of the printing of this document, there are no updates to the contracts.

Police – Patrol Officers

Three-year contract covering FY22, FY23, and FY24 provides for COLA increases of 0.5%, 2%, and 2%, respectively.

Police - Sergeants

As of the printing of this document, there are no updates to the contracts.

Public Works

Three-year contract covering FY22, FY23, and FY24 provides for COLA increases of 0.5%, 2%, and 2%, respectively.

Engineering

Three-year contract covering FY22, FY23, and FY24 provides for COLA increases of 0.5%, 2%, and 2%, respectively.

Supervisory

One year contract covering FY22 provides for COLA increases of 0.5%.

Civilian Dispatchers

As of the printing of this document, there are no updates to the contracts.

BUDGET TERMS AND DEFINITIONS

Abatements and Exemptions (previously called Overlay): An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bona fide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Benefits and Insurance: This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

Capital Exclusion: A temporary increase in the tax levy to fund a capital project or make a capital acquisition.

Cherry Sheet: An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name “Cherry Sheet” derives from the color of the paper used.

Circuit Breaker Program: School districts are eligible for reimbursements for students with disabilities whose programs cost greater than four times the statewide foundation budget. “Circuit Breaker” means the reimbursement program for certain costs of special education as specified in M.G.L. c. 71B, § 5.

Debt Exclusion: An override to Proposition 2 ½ for the purpose of raising funds for debt service costs; remains for the life of the debt only.

Enterprise Fund: A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

Free Cash: Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are more than estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, “to appropriate a sum of money” without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

Levy Limit: The maximum amount a community can levy in any given year.

Local Receipts: This is the third largest source of revenue for the Town after property taxes and Cherry Sheet receipts. While it is comprised of different items, the largest source is the auto excise tax.

New Growth: Proposition 2 ½ allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

Normal Cost (OPEB): Normal cost represents the portion of the cost of projected benefits for active employees allocated to the current plan year.

Override: An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

OPEB: Post-employment benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee. Other post-employment benefits that a retiree can be compensated for are life insurance premiums, healthcare premiums and deferred-compensation arrangements.

Proposition 2½: A Massachusetts General Law enacted in 1980 to limit property taxes.

Revolving Fund: Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

Stabilization Fund: Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would be reluctant to recommend doing so. Placing money into, or taking it out of, the Stabilization Fund requires a two-thirds vote of Town Meeting.

Tax Levy: The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government, and other public services are raised through the property tax levy, state aid, local receipts, and other sources. The property tax levy is the largest source of revenue for most cities and towns.

Town-wide Operating Expenses: This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone, and property liability insurance, that support town-wide operations and are not assigned to any one department or cost center.

**Select Board
Sudbury, MA 01776**

**U. S. POSTAGE
PAID
Permit No. 4
Sudbury, MA 01776
ECRWSS**

