

**Town of Sudbury: Priority for ADA Transition Plan - Municipal Buildings**

**Priorities:**  
 Priority 1: Program Access\* or Safety  
 Priority 2: Navigational Issue  
 Priority 3: Additional Access\*  
 Priority 4: Enhanced Usability

**\*Note:**  
 Some toilet rooms issues compromise Program Access.  
 Some toilet rooms with less central issues (e.g., partially accessible toilet rooms), fall under Additional Access.

**\*\*IHCD Cost Estimation Notes:**  
 - Cost of design is not included.  
 - Does not include costs when note indicates future work.  
 - Labor cannot be estimated for all remedies.  
 - There is no cost noted when it's presumed to be a maintenance issue.  
 - Cost based on a national average. Cost is not based on prevailing wage.  
 - There is no cost noted when it's presumed to be a maintenance issue.  
*Estimates are intended as a guide to budgeting access modifications and are not intended to be absolutely comprehensive or definitive.*

**Information Provided by Institute for Human Centered Design** **Status of Barrier Removal**

| ID | Facility Name          | Element                             | Issue/Physical Barrier   | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
|----|------------------------|-------------------------------------|--|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| 1  | DPW Offices and Garage | A. Exterior Access Route            | B. Exterior route < 36" wide<br>C. Exterior route < 48" wide   | Front Walkway                                   | Exterior | N/A  | Priority 1    | Program Access               | Ensure that a clear width of 36" min. is maintained at the accessible route with 48" preferred per 521 CMR. Relocate car charging station so that there is 36" clear min. Trim hedges and install wheel stops so that vehicles do not block the sidewalk.<br>(Cost is beyond the scope of the project.) | Y                              | 7/1/2022                     | FY23                          |
| 2  | DPW Offices and Garage | C. Off-Street Parking Lot or Garage | L. Access aisle does not adjoin an accessible route  | Parking Lot - Car Accessible Space Access Aisle | Exterior | N/A  | Priority 1    | Program Access               | Ensure the access aisle by the car accessible space adjoins an accessible route. Provide a curb ramp.   | Y                              | 7/1/2022                     | FY23                          |
| 3  | DPW Offices and Garage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>L. Mat not securely attached | Central Exit                                    | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility. Secure the mat.                                  | Y                              | 2/23/2023                    | FY23                          |
| 4  | DPW Offices and Garage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>L. Mat not securely attached | South Exit                                      | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility. Secure the mat.                                  | Y                              | 2/23/2023                    | FY23                          |
| 5  | DPW Offices and Garage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>L. Mat not securely attached | North Exit                                      | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility. Secure the mat.                                  | Y                              | 2/23/2023                    | FY23                          |
| 6  | DPW Offices and Garage | B. Interior Access Route            | A. Route < 36" wide  | Women's Toilet Room                             | 1        | N/A  | Priority 3    | Additional Access            | Relocate table to ensure that a clear width of 36" min. is maintained at the accessible route. Route is allowed to narrow to narrow to 32" for a depth of   | Y                              | 1/15/2023                    | FY23                          |

| Information Provided by Institute for Human Centered Design |                        |                             |  |  |          |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|------------------------|-----------------------------|--|--|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name          | Element                     | Issue/Physical Barrier   | Location                                   | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 7   | DPW Offices and Garage | B. Interior Access Route    | A. Route < 36" wide  | Board of Health                            | 1        | N/A  | Priority 3    | Additional Access            | Relocate cabinets to ensure that a clear width of 36" min. is maintained at the accessible route.                          | Y                              | 3/23/2023                    | FY23                          |
| 8   | DPW Offices and Garage | B. Interior Access Route    | B. Obstructed by protruding objects  | Corridor by Main Entrance                  | 1        | N/A  | Priority 3    | Additional Access            | Relocate or recess fire alarm box.   | Y                              | 3/23/2023                    | FY23                          |
| 9   | DPW Offices and Garage | B. Interior Access Route    | B. Obstructed by protruding objects  | Application Forms Area/Overlook            | 1        | N/A  | Priority 3    | Additional Access            | Provide a cane-detectable barrier on the open side of the high counter.  |                                |                              |                               |
| 10  | DPW Offices and Garage | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant  | Near Main Entrance                         | 1        | N/A  | Priority 3    | Additional Access            | Secure mats.   | Y                              | 1/1/2023                     | FY23                          |
| 11  | DPW Offices and Garage | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant  | Transfer Station Cemetery Department       | 1        | N/A  | Priority 3    | Additional Access            | Secure mat.  | Y                              | 3/1/2023                     | FY23                          |
| 12  | DPW Offices and Garage | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided   | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Relocate trash container so that there is 18" min. on the pull side of the door.   | Y                              | 1/23/2023                    | FY23                          |
| 13  | DPW Offices and Garage | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided   | Conference Room                            | 1        | N/A  | Priority 3    | Additional Access            | Relocate table so that there is 18" min. on the latch side of the door.  | Y                              | 2/6/2023                     | FY23                          |
| 14  | DPW Offices and Garage | H. Signage                  | G. Sign not located on the latch side of the door  | Transfer Station Cemetery Department       | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 3/1/2023                     | FY23                          |
| 15  | DPW Offices and Garage | H. Signage                  | Z. Signage lacks clear floor space   | Engineering Near Main Entrance             | 1        | N/A  | Priority 2    | Navigational Issue           | Remove the plastic container to ensure that a clear floor space of 18" by 18" is centered on the tactile characters.       | Y                              | 3/1/2023                     | FY23                          |
| 16  | DPW Offices and Garage | H. Signage                  | Z. Signage lacks clear floor space   | Conservation                               | 1        | N/A  | Priority 2    | Navigational Issue           | Remove the file folder to ensure that a clear floor space of 18" by 18" is centered on the tactile characters.             | Y                              | 3/1/2023                     | FY23                          |
| 17  | DPW Offices and Garage | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)   | Application Forms Area/Overlook            | 1        | N/A  | Priority 3    | Additional Access            | Relocate one of each form to be located between 15"- 48" above the finished  | Y                              | 3/1/2023                     | FY23                          |
| 18  | DPW Offices and Garage | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)   | Transfer Station Cemetery Department       | 1        | N/A  | Priority 3    | Additional Access            | Relocate clothes rod to be no higher than 48" above the finished floor.  | Y                              | 3/1/2023                     | FY23                          |
| 19  | DPW Offices and Garage | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)   | Transfer Station Cemetery Department       | 1        | N/A  | Priority 3    | Additional Access            | Relocate one of each form to be located between 15"- 48" above the finished  | Y                              | 3/1/2023                     | FY23                          |
| 20  | DPW Offices and Garage | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)   | Corridor Near Mail/Copy Room               | 1        | N/A  | Priority 3    | Additional Access            | Relocate one of each form to be located between 15"- 48" above the finished  | Y                              | 3/1/2023                     | FY23                          |
| 21  | DPW Offices and Garage | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)   | Corridor Near Mail/Copy Room               | 1        | N/A  | Priority 3    | Additional Access            | Relocate one of each form to be located between 15"- 48" above the finished  | Y                              | 3/1/2023                     | FY23                          |
| 22  | DPW Offices and Garage | M. Dining or Work Surfaces  | C. Knee or toe clearance not provided  | Conservation                               | 1        | N/A  | Priority 1    | Program Access               | Provide at least 1 dining or work surface with 27" min. knee and toe clearance.  | Y                              | 3/1/2023                     | FY23                          |
| 23  | DPW Offices and Garage | M. Dining or Work Surfaces  | Z. Clear floor space not provided at work surface  | Director of Operations                     | 1        | N/A  | Priority 3    | Additional Access            | Relocate desk so that there is 48" clear min.  | Y                              | 3/1/2023                     | FY23                          |
| 24  | DPW Offices and Garage | M. Dining or Work Surfaces  | Z. Clear floor space not provided at work surface  | Conservation                               | 1        | N/A  | Priority 3    | Additional Access            | Relocate desk so that there is 48" clear min.  | Y                              | 3/1/2023                     | FY23                          |
| 25  | DPW Offices and Garage | S. Picnic Tables            | H. Picnic table not on an accessible route   | Picnic Table by North Exit                 | Exterior | N/A  | Priority 1    | Program Access               | Ensure that the dining surface is connected to an accessible route. (Cost estimate for a 6' long 4' wide concrete route.)  |                                |                              |                               |
| 26  | DPW Offices and Garage | B. Lavatory                 | G. Dispensers not within reach range   | Men's Toilet Room                          | 1        | N/A  | Priority 3    | Additional Access            | Lower the soap dispenser to 42" max. above the floor.  | Y                              | 3/1/2023                     | FY23                          |
| 27  | DPW Offices and Garage | D. Toilet Compartment       | C. Door has non-compliant hardware   | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.    |                                |                              |                               |
| 28  | DPW Offices and Garage | D. Toilet Compartment       | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge          | Men's Toilet Room                          | 1        | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.    |                                |                              |                               |
| 29  | DPW Offices and Garage | D. Toilet Compartment       | D. Door has malfunctioning self-closing hinge  | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Repair hinge.  | Y                              | 3/1/2023                     | FY23                          |
| 30  | DPW Offices and Garage | D. Toilet Compartment       | N. Non-compliant toilet paper dispenser  | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Remove toilet paper dispenser that is mounted above the grab bar.  | Y                              | 3/1/2023                     | FY23                          |
| 31  | DPW Offices and Garage | E. Urinal                   | D. Urinal recessed > 24" has > 36" clear width   | Men's Toilet Room                          | 1        | N/A  | Priority 3    | Additional Access            | If urinal is recessed greater than 24" ensure there is a clear width of 36". Relocate the partition.                       |                                |                              |                               |
| 32  | DPW Offices and Garage | F. Dispensers               | C. Not operable with a closed fist   | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Provide a dispenser that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. | Y                              | 3/1/2023                     | FY23                          |
| 33  | DPW Offices and Garage | F. Dispensers               | D. Dispenser acts as a protruding object   | Women's Toilet Room                        | 1        | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispensers out of the circulation path.   | Y                              | 3/1/2023                     | FY23                          |
| 34  | DPW Offices and Garage | F. Dispensers               | D. Dispenser acts as a protruding object   | Men's Toilet Room                          | 1        | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispensers out of the circulation path.   | Y                              | 3/1/2023                     | FY23                          |
| 35  | DPW Offices and Garage | A. Drinking Fountains       | H. No drinking fountain provided for standing users<br>L. Knee or toe clearance not provided | Drinking Fountain Near Women's Toilet Room | 1        | N/A  | Priority 1    | Program Access               | Install a Hi-Lo drinking fountain. Provide knee and toe clearance, 27" min. high at drinking fountain for seated           | Y                              | 1/15/2025                    | FY25                          |
| 36  | DPW Offices and Garage | N/A                         | N/A  | DPW Garage                                 | 1        | N/A  | Priority 4    | Enhanced Usability           | Garage is not currently accessed by members of the public.   |                                |                              |                               |
| 37  | DPW Offices and Garage | N/A                         | N/A  | Main Entrance                              | 1        | N/A  | Priority 4    | Enhanced Usability           | This is a good example of a recessed floor mat.  | Y                              | 3/1/2023                     | FY25                          |

| Information Provided by Institute for Human Centered Design |                           |                                     |   |  |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------------------|-------------------------------------|---|--|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                             | Issue/Physical Barrier  | Location                                 | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 38  | DPW Offices and Garage    | N/A                                 | N/A   | Engineering Near Main Entrance           | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend increasing lighting in this area so that signage is more legible.   |                                |                              |                               |
| 39  | DPW Offices and Garage    | N/A                                 | N/A   | Engineering Conference Room              | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing designation sign with raised character and braille even though a sign is not provided.  |                                |                              |                               |
| 40  | DPW Offices and Garage    | N/A                                 | N/A   | Front Walkway                            | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing an accessible vehicle charging station with 3' min. access aisles on each side and a 10'-13' wide vehicle space.  | Y                              | 11/8/2023                    | FY24                          |
| 41  | DPW Offices and Garage    | N/A                                 | N/A   | Picnic Table by North Exit               | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing an accessible 48-inch wide route around the picnic table with concrete, asphalt or stone dust.  | Y                              | 12/13/2023                   | fy24                          |
| 1   | Fairbank Community Center | A. Exterior Access Route            | G. Cross slope > 1:50 (2.00%)<br>L. Does not prevent accumulation of water  | Kids Summer Camp Entrance                | Exterior | N/A  | Priority 3    | Additional Access            | Reduce cross slope to be no steeper than 1:50 (2.00%) and ensure that running slope is no greater than 1:50 (2.00%) at the gate.<br>Repair surface so that it does not accumulate water.<br>(Cost estimate for a 10' long by 4' wide asphalt route.)                          | Y                              | 12/13/2023                   | FY24                          |
| 2   | Fairbank Community Center | A. Exterior Access Route            | K. Surface is not stable, firm, and slip-resistant  | Basketball Court Northeast Walkway       | Exterior | N/A  | Priority 3    | Additional Access            | Patch and repair asphalt surface.   | Y                              | 12/13/2023                   | FY24                          |
| 3   | Fairbank Community Center | C. Off-Street Parking Lot or Garage | A. Total # of parking<br>B. Total # of designated accessible parking spaces<br>C. Total # of designated van accessible spaces<br>F. Running or cross slope at space > 1:50 (2.00%)  | West Parking Lot                         | Exterior | N/A  | Priority 1    | Program Access               | Reduce running or cross slope at north accessible parking space to be no steeper than 1:50 (2.00%).   | Y                              | 12/13/2023                   | FY24                          |
| 4   | Fairbank Community Center | C. Off-Street Parking Lot or Garage | A. Total # of parking<br>B. Total # of designated accessible parking spaces<br>C. Total # of designated van accessible spaces<br>F. Running or cross slope at space > 1:50 (2.00%)<br>O. Sign does not have the designation "Van Accessible"<br>P. Sign bottom < 60" above finished grade | Parking Lot on Northeast Side            | Exterior | N/A  | Priority 1    | Program Access               | Provide one van accessible space. Add the designation "Van Accessible" to the sign at the larger van accessible parking space.<br>Reduce running or cross slope to be no steeper than 1:50 (2.00%).<br>Locate signs with the bottom of the sign 60" min. above the ground.    | Y                              | 12/13/2023                   | FY24                          |
| 5   | Fairbank Community Center | E. Exterior Ramp                    | C. Running slope > 1:12 (8.3%)<br>F. Handrails not provided at both sides if rise is > 6"<br>R. Surface is not stable, firm, and slip-resistant   | Route Between Pool and Picnic Table Area | 1        | N/A  | Priority 3    | Additional Access            | Install a temporary metal ramp to provide an accessible route.<br>(Cost is for a 7' perforated metal ramp with a 5' x 5' platform courtesy of Amramp.)  | Y                              | 12/13/2023                   | FY24                          |
| 6   | Fairbank Community Center | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided   | Pool Egress With Step by the Gate        | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors.<br>Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide a directional sign indicating the location of the nearest accessible emergency exit. | Y                              | 12/13/2023                   | FY24                          |
| 7   | Fairbank Community Center | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided   | Pool Egress to Stepping Stone Path       | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors.<br>Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide a directional sign indicating the location of the nearest accessible emergency exit. | Y                              | 12/13/2023                   | FY24                          |

| Information Provided by Institute for Human Centered Design |                           |                   |   |  |       |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------------------|-------------------|---|--|-------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element           | Issue/Physical Barrier  | Location   | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 8   | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided | Egress by Pool Locker Rooms to Senior Center Parking Lot | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. | Y                              | 12/13/2023                   | FY24                          |
| 9   | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided | Egress Through Sudbury Pines Room                        | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. | Y                              | 12/13/2023                   | FY24                          |
| 10  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Diving Pool Egress to Picnic Table Area                  | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |
| 11  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Egress Next to Gym/Stage                                 | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |
| 12  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Gym/Stage Egress   | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |
| 13  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Main Entrance to Pool                                    | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |
| 14  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Egress Next to Toilet Rooms in the Senior Center         | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |
| 15  | Fairbank Community Center | H. Emergency Exit | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Senior Center Main Exit and School Department Main Exit  | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 12/13/2023                   | FY24                          |

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| 16  | Fairbank Community Center | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>G. Maneuvering clearance(s) not provided | Egress Through Kitchen                               | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide an illuminated sign with the International Symbol of Accessibility.<br>Relocate refrigerator to provide 12 inches clear on the latch side of the door, | Y                              | 12/13/2023                   | FY24                          |
| 17  | Fairbank Community Center | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant  | Route to Gym/Stage                                   | 1     | N/A  | Priority 3    | Additional Access            | Secure mats.   | Y                              | 12/13/2023                   | FY24                          |
| 18  | Fairbank Community Center | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant  | Director of Student Services                         | 1     | N/A  | Priority 3    | Additional Access            | Secure carpet.   | Y                              | 12/13/2023                   | FY24                          |
| 19  | Fairbank Community Center | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant  | Human Resources                                      | 1     | N/A  | Priority 3    | Additional Access            | Secure carpet.   | Y                              | 12/13/2023                   | FY24                          |
| 20  | Fairbank Community Center | B. Interior Access Route    | H. Accessible route not provided   | Pre-school Multipurpose Room                         | 1     | N/A  | Priority 1    | Program Access               | Provide a portable ramp at 2" level change.  | Y                              | 12/13/2023                   | FY24                          |
| 21  | Fairbank Community Center | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided   | Secondary Entrance to Pool                           | 1     | N/A  | Priority 3    | Additional Access            | Provide an automatic door opener.  | Y                              | 12/13/2023                   | FY24                          |
| 22  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Director's and First Aid Office by Pool              | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 23  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Teen Room  | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 24  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Business Office                                      | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 25  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Senior Center Volunteer Program Coordinator          | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 26  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Room 3 Game Room by Parks and Recreation             | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 27  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Pre-school Room by Parks and Recreation              | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 28  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Social Worker for District                           | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 29  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Assistant Director of Student Services               | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 30  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Human Resources                                      | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   | Y                              | 12/13/2023                   | FY24                          |
| 31  | Fairbank Community Center | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist<br>M. Door requires > 5 lbs. of force to open  | Pool Entrance  | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Adjust closers so doors do not require more than 5 pounds of force to open.   | Y                              | 12/13/2023                   | FY24                          |
| 32  | Fairbank Community Center | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | Secondary Entrance to Pool                           | 1     | N/A  | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 12/13/2023                   | FY24                          |
| 33  | Fairbank Community Center | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | All Gender Toilet Room by Locker Rooms (West Side)   | 1     | N/A  | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 12/13/2023                   | FY24                          |
| 34  | Fairbank Community Center | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | All Gender Toilet Room by Locker Rooms (East Side)   | 1     | N/A  | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 12/13/2023                   | FY24                          |
| 35  | Fairbank Community Center | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | Women's/ Girls' Toilet Room by Human Resources       | 1     | 30   | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 12/13/2023                   | FY24                          |
| 36  | Fairbank Community Center | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | Men's/Boys' Toilet Room by Human Resources           | 1     | N/A  | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 12/13/2023                   | FY24                          |
| 37  | Fairbank Community Center | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign   | Pool - Men's Locker Room                             | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 38  | Fairbank Community Center | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign   | Pool - Women's Locker Room Access From the Reception | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 39  | Fairbank Community Center | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign   | Women's Locker Room Entrance From Pool Side          | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 40  | Fairbank Community Center | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign   | Senior Center Secondary Entrance Next to Gym/Stage   | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |

| Information Provided by Institute for Human Centered Design |                           |                            |   |  |          |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|---------------------------|----------------------------|---|--|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                    | Issue/Physical Barrier  | Location   | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 41  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Assistant Superintendent and Superintendent        | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 42  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Student Services                                   | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 43  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Social Worker for District                         | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 44  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Business Office Clerk and Accounting               | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 45  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Business Office                                    | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 46  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Human Resources                                    | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 47  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign  | Room 3 Game Room by Parks and Recreation           | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   | Y                              | 12/13/2023                   | FY24                          |
| 48  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Senior Center Volunteer Program Coordinator        | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 49  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Women's/ Girls' Toilet Room by Human Resources     | 1        | 30   | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 50  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Men's/Boys' Toilet Room by Human Resources         | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 51  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Senior Center, M. Van Houten Room                  | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 52  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Senior Center, Sudbury Pines Room                  | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 53  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Senior Center, Administrative Coordinator          | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side  | Y                              | 12/13/2023                   | FY24                          |
| 54  | Fairbank Community Center | H. Signage                 | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door | Senior Center, Program Coordinator                 | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side. | Y                              | 12/13/2023                   | FY24                          |
| 55  | Fairbank Community Center | H. Signage                 | G. Sign not located on the latch side of the door   | All Gender Toilet Room by Locker Rooms (West Side) | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 12/13/2023                   | FY24                          |
| 56  | Fairbank Community Center | H. Signage                 | G. Sign not located on the latch side of the door   | All Gender Toilet Room by Locker Rooms (East Side) | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 12/13/2023                   | FY24                          |
| 57  | Fairbank Community Center | H. Signage                 | G. Sign not located on the latch side of the door   | Senior Center, Women's and Men's Toilet Rooms      | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 12/13/2023                   | FY24                          |
| 58  | Fairbank Community Center | J. Service Counter         | B. Counter > 36" high   | Senior Center Main Reception                       | 1        | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 59  | Fairbank Community Center | J. Service Counter         | B. Counter > 36" high   | Concession Stand at Kids Summer Camp (Interior of  | Exterior | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 60  | Fairbank Community Center | J. Service Counter         | B. Counter > 36" high   | Concession Stand (Exterior of Fence)               | Exterior | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 61  | Fairbank Community Center | K. Operable Parts          | C. Reach < 15" or > 48"(forward/side approach)  | Pool - Main Entrance                               | 1        | N/A  | Priority 3    | Additional Access            | Ensure that one of each type of form is located no higher than 48" above the finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 62  | Fairbank Community Center | K. Operable Parts          | D. Side reach > 54"   | Diving Pool Coat Hooks                             | 1        | N/A  | Priority 3    | Additional Access            | Provide one hook at 48" max. above the finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 63  | Fairbank Community Center | K. Operable Parts          | D. Side reach > 54"   | Swimming Pool Coat Hooks                           | 1        | N/A  | Priority 3    | Additional Access            | Provide one hook at 48" max. above the finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 64  | Fairbank Community Center | L. Children's Reach Ranges | C. Reach < 20" or > 36" (Ages 3 - 4)  | Pre-school Multipurpose Room                       | 1        | N/A  | Priority 3    | Additional Access            | Provide one storage hook and shelf that is between 20" and 36" above the finished floor.   | Y                              | 12/13/2023                   | FY24                          |
| 65  | Fairbank Community Center | N. Assembly Area           | N. Accessible route to stage not provided   | Gym/Stage  | 1        | N/A  | Priority 1    | Program Access               | Provide an interior lift to the stage.   | Y                              | 12/13/2023                   | FY24                          |

| Information Provided by Institute for Human Centered Design |                           |                              |   |   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------------------|------------------------------|---|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                      | Issue/Physical Barrier  | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 66  | Fairbank Community Center | O. Locker Room               | M. Room is < 78" x 72"<br>Q. Bench < 24" deep<br>R. Bench < 48" long  | Pool - Women's Locker Room Changing Rooms                               | 1        | N/A  | Priority 1    | Program Access               | Provide an accessible changing room that is 78" by 72" minimum.<br>Provide a bench that is 24" deep and 48" long with room on the side to transfer.   | Y                              | 12/13/2023                   | FY24                          |
| 67  | Fairbank Community Center | O. Locker Room               | O. Back support not provided at bench<br>P. Bench is not 17"-19" high<br>Q. Bench < 24" deep<br>R. Bench < 48" long | Pool - Women's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Provide at least one bench with back support or that is affixed to a wall with room on the side to transfer.<br>Install a bench with the top of the seat between 17"- 19" above the finished floor.<br>Provide a bench that is 24" deep and 48" long. | Y                              | 12/13/2023                   | FY24                          |
| 68  | Fairbank Community Center | O. Locker Room               | O. Back support not provided at bench<br>Q. Bench < 24" deep<br>R. Bench < 48" long                                 | Pool - Men's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Provide at least one bench with back support or that is affixed to a wall with room on the side to transfer.<br>Provide a bench that is 24" deep and 48" long.  | Y                              | 12/13/2023                   | FY24                          |
| 69  | Fairbank Community Center | O. Locker Room               | T. Hook > 48" high  | Pool - Men's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook no higher than 48" above the finished floor.  | Y                              | 12/13/2023                   | FY24                          |
| 70  | Fairbank Community Center | O. Locker Room               | T. Hook > 48" high  | Pool - Men's Showers and Women's Showers                                | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook no higher than 48" above the finished floor.  | Y                              | 12/13/2023                   | FY24                          |
| 71  | Fairbank Community Center | O. Locker Room               | T. Hook > 48" high  | Pool - Women's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook no higher than 48" above the finished floor.  | Y                              | 12/13/2023                   | FY24                          |
| 72  | Fairbank Community Center | O. Locker Room               | T. Hook > 48" high  | Pool - Women's Locker Room Changing Rooms                               | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook no higher than 48" above the finished floor.  | Y                              | 12/13/2023                   | FY24                          |
| 73  | Fairbank Community Center | O. Locker Room               | T. Hook > 48" high  | Pool - Women's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook no higher than 48" above the finished floor.  | Y                              | 12/13/2023                   | FY24                          |
| 74  | Fairbank Community Center | S. Picnic Tables             | G. Toe or knee clearance at tables not provided<br>H. Picnic table not on an accessible route                       | Picnic Table Next to Northeast Parking Lot Accessible Parking by Street | Exterior | N/A  | Priority 1    | Program Access               | Provide at least 1 picnic table in this area with toe and knee clearance.<br>Ensure that the picnic table is connected to an accessible route.  | Y                              | 12/13/2023                   | FY24                          |
| 75  | Fairbank Community Center | S. Picnic Tables             | H. Picnic table not on an accessible route  | Picnic Area   | Exterior | N/A  | Priority 1    | Program Access               | Ensure that the accessible space at the picnic tables are connected to an accessible route.   | Y                              | 12/13/2023                   | FY24                          |
| 76  | Fairbank Community Center | U. Kitchens and Kitchenettes | A. Knee/toe clearance not provided at sink<br>B. Sink > 34" high  | Senior Center, M. Van Houten Room                                       | 1        | N/A  | Priority 1    | Program Access               | Provide a sink with knee and toe clearance positioned for a forward approach.<br>Ensure the sink is no higher than 34"  | Y                              | 12/13/2023                   | FY24                          |
| 77  | Fairbank Community Center | A. Overall Access            | H. Audible and visible alarms not provided  | Senior Center, Women's and Men's Toilet Rooms                           | 1        | N/A  | Priority 3    | Additional Access            | When fire system is updated, ensure that a visible and audible fire alarm is  | Y                              | 12/13/2023                   | FY24                          |
| 78  | Fairbank Community Center | A. Overall Access            | H. Audible and visible alarms not provided  | All Gender Toilet Room(West Side)                                       | 1        | N/A  | Priority 3    | Additional Access            | When fire system is updated, ensure that a visible and audible fire alarm is  | Y                              | 12/13/2023                   | FY24                          |
| 79  | Fairbank Community Center | B. Lavatory                  | E. Plumbing underneath is exposed   | Women's/ Girls' Toilet Room by Human Resources                          | 1        | 30   | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact at lavatory with knee and toe clearance.   | Y                              | 12/13/2023                   | FY24                          |
| 80  | Fairbank Community Center | B. Lavatory                  | E. Plumbing underneath is exposed   | All Gender Toilet Room by Locker Rooms (East Side)                      | 1        | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact at lavatory.   | Y                              | 12/13/2023                   | FY24                          |
| 81  | Fairbank Community Center | B. Lavatory                  | E. Plumbing underneath is exposed   | Pool - Men's Locker Room  | 1        | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact for at least one lavatory.   | Y                              | 12/13/2023                   | FY24                          |
| 82  | Fairbank Community Center | B. Lavatory                  | F. Mirror above lavatory w/reflective surface > 40"<br>G. Dispensers not within reach range                         | Pool - Men's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Lower mirror so that the bottom surface is at 40" max. above the finished floor.<br>Lower soap and paper towel dispensers to 42" max. above the floor.  | Y                              | 12/13/2023                   | FY24                          |
| 83  | Fairbank Community Center | B. Lavatory                  | E. Plumbing underneath is exposed   | Pool - Women's Locker Room  | 1        | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact for at least one lavatory.   | Y                              | 12/13/2023                   | FY24                          |
| 84  | Fairbank Community Center | B. Lavatory                  | F. Mirror above lavatory w/reflective surface > 40"<br>G. Dispensers not within reach range                         | Pool - Women's Locker Room  | 1        | N/A  | Priority 3    | Additional Access            | Lower mirror so that the bottom surface is at 40" max. above the finished floor.<br>Lower soap and paper towel dispensers to 42" max. above the floor.  | Y                              | 12/13/2023                   | FY24                          |
| 85  | Fairbank Community Center | B. Lavatory                  | E. Plumbing underneath is exposed   | Senior Center, Men's Toilet Room  | 1        | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact for at least one lavatory.   | Y                              | 12/13/2023                   | FY24                          |

| Information Provided by Institute for Human Centered Design |                           |                       |   |  |       |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|---------------------------|-----------------------|---|--|-------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element               | Issue/Physical Barrier  | Location   | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 86  | Fairbank Community Center | B. Lavatory           | F. Mirror above lavatory w/reflective surface > 40"<br>G. Dispensers not within reach range                                 | Senior Center, Men's Toilet Room                   | 1     | N/A  | Priority 3    | Additional Access            | Lower mirror so that the bottom surface is at 40" max. above the finished floor. Lower soap and paper towel dispensers to 42" max. above the floor.  | Y                              | 12/13/2023                   | FY24                          |
| 87  | Fairbank Community Center | B. Lavatory           | E. Plumbing underneath is exposed   | All Gender Toilet Room by Locker Rooms (West Side) | 1     | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact at lavatory.  | Y                              | 12/13/2023                   | FY24                          |
| 88  | Fairbank Community Center | B. Lavatory           | G. Dispensers not within reach range  | All Gender Toilet Room by Locker Rooms (West Side) | 1     | N/A  | Priority 3    | Additional Access            | Lower paper towel dispenser to 42" max. above the floor.   | Y                              | 12/13/2023                   | FY24                          |
| 89  | Fairbank Community Center | B. Lavatory           | E. Plumbing underneath is exposed   | Senior Center, Women's Toilet Room                 | 1     | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact for at least one lavatory.  | Y                              | 12/13/2023                   | FY24                          |
| 90  | Fairbank Community Center | B. Lavatory           | G. Dispensers not within reach range  | Senior Center, Women's Toilet Room                 | 1     | N/A  | Priority 3    | Additional Access            | Lower soap and paper towel dispensers to 42" max. above the floor.   | Y                              | 12/13/2023                   | FY24                          |
| 91  | Fairbank Community Center | B. Lavatory           | E. Plumbing underneath is exposed   | Men's/Boys' Toilet Room                            | 1     | N/A  | Priority 1    | Safety                       | Insulate or otherwise configure pipes to prevent contact at lavatory with knee and toe clearance.  | Y                              | 12/13/2023                   | FY24                          |
| 92  | Fairbank Community Center | B. Lavatory           | G. Dispensers not within reach range  | Men's/Boys' Toilet Room                            | 1     | N/A  | Priority 3    | Additional Access            | Lower soap dispenser to 42" max. above the floor.  | Y                              | 12/13/2023                   | FY24                          |
| 93  | Fairbank Community Center | D. Toilet Compartment | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge   | All Gender Toilet Room by Locker Rooms (West Side) | 1     | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Repair hinge.   | Y                              | 12/13/2023                   | FY24                          |
| 94  | Fairbank Community Center | D. Toilet Compartment | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge   | All Gender Toilet Room by Locker Rooms (East Side) | 1     | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Repair hinge.   | Y                              | 12/13/2023                   | FY24                          |
| 95  | Fairbank Community Center | D. Toilet Compartment | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge   | Senior Center, Men's Toilet Room                   | 1     | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Repair hinge.   | Y                              | 12/13/2023                   | FY24                          |
| 96  | Fairbank Community Center | D. Toilet Compartment | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge<br>R. Coat hook > 48"                   | Pool - Men's Locker Room                           | 1     | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Repair hinge.<br>Lower coat hook so that it is no higher than 48".  | Y                              | 12/13/2023                   | FY24                          |
| 97  | Fairbank Community Center | D. Toilet Compartment | C. Door has non-compliant hardware<br>D. Door has malfunctioning self-closing hinge<br>R. Coat hook > 48"                   | Senior Center, Women's Toilet Room                 | 1     | N/A  | Priority 3    | Additional Access            | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Repair hinge.<br>Lower coat hook so that it is no higher than 48".  | Y                              | 12/13/2023                   | FY24                          |
| 98  | Fairbank Community Center | D. Toilet Compartment | D. Door has malfunctioning self-closing hinge   | Pool - Women's Locker Room                         | 1     | N/A  | Priority 3    | Additional Access            | Repair hinge.  | Y                              | 12/13/2023                   | FY24                          |
| 99  | Fairbank Community Center | D. Toilet Compartment | D. Door has malfunctioning self-closing hinge   | Men's/Boys' Toilet Room by Human Resources         | 1     | N/A  | Priority 3    | Additional Access            | Repair hinge.  | Y                              | 12/13/2023                   | FY24                          |
| 100   | Fairbank Community Center | D. Toilet Compartment | J. Side or rear grab bar < 33" or >36" high<br>M. Flush control not on open side<br>N. Non-compliant toilet paper dispenser | Senior Center, Men's Toilet Room                   | 1     | N/A  | Priority 3    | Additional Access            | Locate side grab bar between 33"- 36" above the finished floor.<br>Provide the flush control on the open side of the toilet (transfer side).<br>Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet. | Y                              | 12/13/2023                   | FY24                          |
| 101   | Fairbank Community Center | D. Toilet Compartment | J. Side or rear grab bar < 33" or >36" high<br>N. Non-compliant toilet paper dispenser                                      | Senior Center, Women's Toilet Room                 | 1     | N/A  | Priority 3    | Additional Access            | Locate side grab bar between 33"- 36" above the finished floor.<br>Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet.  | Y                              | 12/13/2023                   | FY24                          |
| 102   | Fairbank Community Center | D. Toilet Compartment | M. Flush control not on open side   | Pool - Women's Locker Room                         | 1     | N/A  | Priority 3    | Additional Access            | Provide the flush control on the open side of the toilet (transfer side).  | Y                              | 12/13/2023                   | FY24                          |



| Information Provided by Institute for Human Centered Design |                           |                                  |  |  |       |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|---------------------------|----------------------------------|--|--|-------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                          | Issue/Physical Barrier   | Location   | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 103   | Fairbank Community Center | D. Toilet Compartment            | M. Flush control not on open side<br>N. Non-compliant toilet paper dispenser   | All Gender Toilet Room by Locker Rooms (East Side) | 1     | N/A  | Priority 3    | Additional Access            | Provide the flush control on the open side of the toilet (transfer side). Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet.   | Y                              | 12/13/2023                   | FY24                          |
| 104   | Fairbank Community Center | D. Toilet Compartment            | N. Non-compliant toilet paper dispenser  | All Gender Toilet Room by Locker Rooms (West Side) | 1     | N/A  | Priority 3    | Additional Access            | Relocate toilet paper so that it is 24" min. high, located under the grab bar, and between 7" and 9" from the front of the toilet.   | Y                              | 12/13/2023                   | FY24                          |
| 105   | Fairbank Community Center | D. Toilet Compartment            | Q. Clearance at toilet < 72" clear depth (MAAB)                                | Pool - Men's Locker Room                           | 1     | N/A  | Priority 3    | Additional Access            | Provide a wheelchair accessible compartment that is 60" wide and 72" deep.   | Y                              | 12/13/2023                   | FY24                          |
| 106   | Fairbank Community Center | D. Toilet Compartment            | R. Coat hook > 48"   | Pool - Women's Locker Room                         | 1     | N/A  | Priority 3    | Additional Access            | Lower coat hook so that it is no higher than 48".  | Y                              | 12/13/2023                   | FY24                          |
| 107   | Fairbank Community Center | E. Urinal                        | A. Rim > 17" high<br>B. Clear floor space not provided at urinal               | Men's/Boys' Toilet Room by Human Resources         | 1     | N/A  | Priority 1    | Program Access               | Provide at least one urinal with the rim no higher than 17" above the finished floor. Remove partition to provide a 30" min. by 48" min. clear floor space positioned for a forward approach.  | Y                              | 12/13/2023                   | FY24                          |
| 108   | Fairbank Community Center | E. Urinal                        | A. Rim > 17" high<br>C. Flush control too high or not properly located         | All Gender Toilet Room by Locker Rooms (East Side) | 1     | N/A  | Priority 1    | Program Access               | Provide at least one urinal with the rim no higher than 17" above the finished floor. Mount flush control at 44" max. above  | Y                              | 12/13/2023                   | FY24                          |
| 109   | Fairbank Community Center | F. Dispensers                    | A. Controls > 42" high<br>B. Clear floor space not provided at accessory       | Pool - Men's Locker Room                           | 1     | N/A  | Priority 3    | Additional Access            | Relocate one hand dryer so the operable part is 42" max. above the finished floor and there is a 30" min. by 48" min. clear floor space.   | Y                              | 12/13/2023                   | FY24                          |
| 110   | Fairbank Community Center | F. Dispensers                    | A. Controls > 42" high<br>B. Clear floor space not provided at accessory       | Pool - Women's Locker Room                         | 1     | N/A  | Priority 3    | Additional Access            | Relocate one hand dryer so the operable part is 42" max. above the finished floor and there is a 30" min. by 48" min. clear floor space.   | Y                              | 12/13/2023                   | FY24                          |
| 111   | Fairbank Community Center | F. Dispensers                    | A. Controls > 42" high<br>D. Dispenser acts as a protruding object             | All Gender Toilet Room by Locker Rooms (East Side) | 1     | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser so the operable part is 42" max. above the finished floor, and out of the circulation path.   | Y                              | 12/13/2023                   | FY24                          |
| 112   | Fairbank Community Center | F. Dispensers                    | A. Controls > 42" high<br>D. Dispenser acts as a protruding object             | Men's/Boys' Toilet Room by Human Resources         | 1     | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser so the operable part is 42" max. above the finished floor, and out of the circulation path.   | Y                              | 12/13/2023                   | FY24                          |
| 113   | Fairbank Community Center | F. Dispensers                    | A. Controls > 42" high<br>D. Dispenser acts as a protruding object             | Senior Center, Women's Toilet Room                 | 1     | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser so the operable part is 42" max. above the finished floor, and out of the circulation path.   | Y                              | 12/13/2023                   | FY24                          |
| 114   | Fairbank Community Center | G. Shower Compartment            | U. Accessible shower not provided  | Pool - Women's Showers                             | 1     | N/A  | Priority 1    | Program Access               | Provide at least one accessible transfer shower with compliant grab bars and a padded seat.  | Y                              | 12/13/2023                   | FY24                          |
| 115   | Fairbank Community Center | B. Toilet Compartment (Children) | N. Flush control not on open side<br>R. Non-compliant toilet paper dispenser   | Men's/Boys' Toilet Room by Human Resources         | 1     | N/A  | Priority 3    | Additional Access            | Provide the flush control on the open side of the toilet (transfer side), no higher than 44". Relocate toilet paper dispenser so that it is between 14"- 19" above the floor and between 7"- 9" in front of the toilet. Ensure dispensers and other devices are not mounted above grab bars. | Y                              | 12/13/2023                   | FY24                          |
| 116   | Fairbank Community Center | B. Toilet Compartment (Children) | R. Non-compliant toilet paper dispenser<br>U. Coat hook not within reach range | Women's/Girls' Toilet Room by Human Resources      | 1     | 30   | Priority 3    | Additional Access            | Relocate toilet paper dispenser so that it is between 14"- 19" above the floor and between 7"- 9" in front of the toilet. Ensure dispensers and other devices are not mounted above grab bars. Lower hook so that it is no higher than 36" high for children ages 3-4.                       | Y                              | 12/13/2023                   | FY24                          |

| Information Provided by Institute for Human Centered Design |                           |                          |  |   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------------------|--------------------------|--|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                  | Issue/Physical Barrier   | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 117   | Fairbank Community Center | D. Dispensers (Children) | A. Dispenser controls > 42" high<br>D. Dispenser is a protruding object  | Men's/Boys' Toilet Room by Human Resources                | 1        | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser so the operable part is 42" max. above the finished floor, and out of the circulation path.  | Y                              | 12/13/2023                   | FY24                          |
| 118   | Fairbank Community Center | A. Drinking Fountains    | H. No drinking fountain provided for standing users  | Meeting Room by Pool                                      | 1        | N/A  | Priority 1    | Program Access               | Provide an additional drinking fountain for standing users.   | Y                              | 12/13/2023                   | FY24                          |
| 119   | Fairbank Community Center | A. Drinking Fountains    | H. No drinking fountain provided for standing users  | Senior Center, Drinking Fountain Next to Toilet Rooms     | 1        | N/A  | Priority 1    | Program Access               | Install a Hi-Lo drinking fountain.  | Y                              | 12/13/2023                   | FY24                          |
| 120   | Fairbank Community Center | A. Drinking Fountains    | J. No drinking fountain provided for seated users  | Concession Stand  | Exterior | N/A  | Priority 1    | Program Access               | Provide an additional drinking fountain for seated users.   | Y                              | 12/13/2023                   | FY24                          |
| 121   | Fairbank Community Center | A. Drinking Fountains    | J. No drinking fountain provided for seated users<br>K. Standing height fountain does not have cane protection | Drinking Fountain at Concession Stand (Interior of Fence) | Exterior | N/A  | Priority 1    | Program Access               | Provide an additional drinking fountain for seated users.<br>Provide a cane-detectable barrier skirt under the high unit.   | Y                              | 12/13/2023                   | FY24                          |
| 122   | Fairbank Community Center | B. Sink                  | B. Toe and knee clearances not provided<br>C. Rim or counter > 34"   | Teen Room   | 1        | N/A  | Priority 1    | Program Access               | Ensure there is a 27" knee clearance positioned for a forward approach.<br>Relocate sink with the front of the rim or counter no higher than 34".   | Y                              | 12/13/2023                   | FY24                          |
| 123   | Fairbank Community Center | C. Field                 | B. Accessible spaces not provided at sidelines seating   | Open Field  | Exterior | N/A  | Priority 1    | Program Access               | Provide a 36" x 48" clear floor space at sidelines seating on each side of the bleachers.<br>(Cost estimate for two 3' x 4' asphalt areas.)   | Y                              | 12/13/2023                   | FY24                          |
| 124   | Fairbank Community Center | D. Court                 | B. Accessible spaces are not provided at sidelines seating   | Volleyball Court  | Exterior | N/A  | Priority 1    | Program Access               | Provide a 36" x 48" clear floor space at sidelines seating on each side of the bleachers.<br>(Cost estimate for two 3' x 4' concrete areas.)  | Y                              | 12/13/2023                   | FY24                          |
| 125   | Fairbank Community Center | D. Court                 | C. Court is not connected to an accessible route   | Gaga Ball Court   | Exterior | N/A  | Priority 1    | Program Access               | Provide an accessible route to the court and an ADA compliant doorway to the court.<br>(Cost estimate for a hinged doorway at court and 10' long 4' wide asphalt route to the court.)   | Y                              | 12/13/2023                   | FY24                          |
| 126   | Fairbank Community Center | N/A                      | N/A  | Pool - Main Entrance                                      | 1        | N/A  |               |                              | This is a good example of a recessed floor mat.   | Y                              | 12/13/2023                   | FY24                          |
| 127   | Fairbank Community Center | N/A                      | N/A  | Pre-school Multipurpose Room                              | 1        | N/A  | Priority 4    | Enhanced Usability           | For children aged 3-4 under the ADA the recommendations for reach ranges are between 20" and 36" high, and this blackboard is located near the top of that reach range at 33" above the finished floor. Recommend providing a lower blackboard.             | Y                              | 12/13/2023                   | FY24                          |
| 128   | Fairbank Community Center | N/A                      | N/A  | Senior Center, Podium                                     | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing an adjustable height podium.  |                                |                              |                               |
| 129   | Fairbank Community Center | N/A                      | N/A  | Kids Summer Camp Picnic Area                              | Exterior | N/A  |               |                              | This is a good example of an accessible picnic table.   | Y                              | 12/13/2023                   | FY24                          |
| 130   | Fairbank Community Center | N/A                      | N/A  | Pool - Main Entrance                                      | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend applying glass manifestation to large expanse of clear glass, in order to make the glass visible, preventing injury through collision.  |                                |                              |                               |
| 1   | Fire Department Station 1 | G. Entrance              | L. Surface not stable, firm, and slip-resistant at entrance  | Secondary Entrance on South                               | Exterior | N/A  | Priority 3    | Additional Access            | Remove the weeds from the door maneuvering clearance area.  |                                |                              |                               |
| 2   | Fire Department Station 1 | H. Emergency Exit        | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)                 | Main Entrance   | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors.<br>Mount signs between 48"- 60" above the finished floor located on the latch side of the door.<br>Provide an illuminated sign with the International Symbol of Accessibility. | Y                              | 7/17/2023                    | FY24                          |

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|---|---------------------------|-----------------------------|---|---|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                     | Issue/Physical Barrier  | Location                                | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 3   | Fire Department Station 1 | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)  | Apparatus Room, South Side Exit         | LL       | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.  | Y                              | 7/17/2023                    | FY24                          |
| 4   | Fire Department Station 1 | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)  | Apparatus Room, North Side Exit (Front) | LL       | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.  | Y                              | 7/17/2023                    | FY24                          |
| 5   | Fire Department Station 1 | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>R. Door requires > 15 lbs. of force to open | Secondary Entrance on South             | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility. Adjust closers of exterior doors so doors do not require more than 15 pounds of force. | Y                              | 7/17/2023                    | FY24                          |
| 6   | Fire Department Station 1 | H. Emergency Exit           | P. Threshold > 1/2" high  | Apparatus Room, South Side Exit         | Exterior | N/A  | Priority 3    | Additional Access            | Alter the threshold to be 1/2" high max.   |                                |                              |                               |
| 7   | Fire Department Station 1 | H. Emergency Exit           | P. Threshold > 1/2" high  | Apparatus Room, North Side Exit (Front) | Exterior | N/A  | Priority 3    | Additional Access            | Alter the threshold to be 1/2" high max.   |                                |                              |                               |
| 8   | Fire Department Station 1 | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Conference Room                         | 1        | N/A  | Priority 3    | Additional Access            | Relocate the chair to ensure that there is 18" clear on the latch side of the door.  |                                |                              |                               |
| 9   | Fire Department Station 1 | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Men's Toilet Room                       | 1        | N/A  | Priority 3    | Additional Access            | Provide an automatic door opener.  |                                |                              |                               |
| 10  | Fire Department Station 1 | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Secondary Entrance/ Egress              | 1        | N/A  | Priority 3    | Additional Access            | Ensure that vending machine is placed so that it does not affect clear width or maneuvering clearance at the door.   |                                |                              |                               |
| 11  | Fire Department Station 1 | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Women's Toilet Room                     | 1        | N/A  | Priority 3    | Additional Access            | Provide an automatic door opener.  |                                |                              |                               |
| 12  | Fire Department Station 1 | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door             | Shift Commander's Office                | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign. Locate sign at permanent rooms alongside the door on the latch side.  |                                |                              |                               |
| 13  | Fire Department Station 1 | J. Service Counter          | B. Counter > 36" high   | Reception/ Chief's Secretary            | 1        | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   |                                |                              |                               |
| 14  | Fire Department Station 1 | A. Overall Access           | A. Not on an accessible route   | Apparatus Room                          | LL       | N/A  | Priority 1    | Program Access               | There is no accessible route (only stairs) between the apparatus room and the toilet rooms. It may be technically infeasible to create an accessible route.  |                                |                              |                               |
| 15  | Fire Department Station 1 | B. Lavatory                 | B. Toe or knee clearances not provided<br>E. Plumbing underneath is exposed<br>G. Dispensers not within reach range                           | Women's Toilet Room                     | 1        | N/A  | Priority 1    | Program Access               | Provide at least one lavatory with knee and toe clearance positioned for a forward approach. Insulate or otherwise configure pipes to prevent contact at the lavatory. Lower the paper towel dispenser to 42" max. above the floor.  |                                |                              |                               |
| 16  | Fire Department Station 1 | B. Lavatory                 | B. Toe or knee clearances not provided<br>E. Plumbing underneath is exposed<br>G. Dispensers not within reach range                           | Men's Toilet Room                       | 1        | N/A  | Priority 1    | Program Access               | Provide at least one lavatory with knee and toe clearance positioned for a forward approach. Insulate or otherwise configure pipes to prevent contact at the lavatory. Lower the paper towel dispenser to 42" max. above the floor.  |                                |                              |                               |
| 17  | Fire Department Station 1 | C. Single-User Toilet       | B. Flush control not on open side   | Women's Toilet Room                     | 1        | N/A  | Priority 3    | Additional Access            | Relocate the flush control to the open side.   |                                |                              |                               |
| 18  | Fire Department Station 1 | C. Single-User Toilet       | O. Hook located > 48" high  | Women's Toilet Room                     | 1        | N/A  | Priority 3    | Additional Access            | Locate hook no higher than 48" above the finished floor.   |                                |                              |                               |

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|---|---------------------------|-------------------------------------|---|--------------------------------------|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name             | Element                             | Issue/Physical Barrier  | Location                             | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 19  | Fire Department Station 1 | A. Drinking Fountains               | H. No drinking fountain provided for standing users   | Corridor by Toilet Rooms             | 1        | N/A  | Priority 1    | Program Access               | Install a Hi-Lo drinking fountain.   |                                |                              |                               |
| 20  | Fire Department Station 1 | N/A                                 | A. Signage is not provided  | Conference Room                      | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing designation signage with raised characters and braille at all permanent rooms where signage is not provided.   |                                |                              |                               |
| 21  | Fire Department Station 1 | N/A                                 | A. Signage is not provided  | Reception/ Chief's Secretary         | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing designation signage with raised characters and braille at all permanent rooms where signage is not provided.   |                                |                              |                               |
| 1   | Fire Department Station 2 | N/A                                 | N/A   | Main Entrance                        | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing signage with contact information regarding the fire department and the location of services that is open to the public on a sign that is located on an accessible route.   |                                |                              |                               |
| 2   | Fire Department Station 2 | N/A                                 | N/A   | Main Entrance                        | Exterior | N/A  |               |                              | If the Town of Sudbury is planning to open this facility to the public in the future, the 3-inch change in level at the entrance will need to be renovated.  |                                |                              |                               |
| 1   | Fire Department Station 3 | A. Exterior Access Route            | J. Level changes > 1/4"   | Main Entrance Walkway                | Exterior | N/A  | Priority 1    | Program Access               | Alter change in level to be 1/4" high max. (See ID #2 for cost.)   | in process                     | summer 2023                  | summer 2023                   |
| 2   | Fire Department Station 3 | G. Entrance                         | O. Threshold > 1/2" high<br>Q. Hardware not operable with a closed fist                           | Main Entrance                        | Exterior | N/A  | Priority 1    | Program Access               | Alter threshold to be 1/2" high max. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. (Cost estimate is for compliant hardware and providing a level (2% slope max.) concrete 60" wide by 60" deep area at the door and a sloped walkway (max. slope of 8.33%) to the landing.) | in process                     | summer 2023                  | summer 2023                   |
| 3   | Fire Department Station 3 | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)    | Main Entrance                        | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.  | Y                              | 7/17/2023                    | FY24                          |
| 4   | Fire Department Station 3 | H. Emergency Exit                   | G. Maneuvering clearance(s) not provided<br>L. Mat not securely attached                          | Main Entrance                        | 1        | N/A  | Priority 3    | Additional Access            | Provide an automatic door opener. Secure the mat.  |                                |                              |                               |
| 1   | Flynn Building            | C. Off-Street Parking Lot or Garage | O. Sign does not have the designation "Van Accessible"  | Accessible Parking Spots             | Exterior | N/A  | Priority 1    | Program Access               | Add the designation "Van Accessible" to one of the two accessible parking spaces by the building entrance.   |                                |                              |                               |
| 2   | Flynn Building            | G. Entrance                         | B. Entrance not on an accessible route<br>C. Directional sign to accessible entrance not provided | Inaccessible Entrance at South Stair | G        | N/A  | Priority 1    | Program Access               | Provide a directional sign indicating the location of the nearest accessible entrance.   |                                |                              |                               |
| 3   | Flynn Building            | G. Entrance                         | D. International Symbol of Accessibility not provided   | Accessible Entrance at North Stair   | G        | N/A  | Priority 1    | Program Access               | Provide a sign with the International Symbol of Accessibility (ISA).   |                                |                              |                               |
| 4   | Flynn Building            | G. Entrance                         | M. Mat not securely attached  | Accessible Entrance at North Stair   | G        | N/A  | Priority 1    | Program Access               | Secure the mat.  | Y                              | 9/22/2022                    | FY23                          |
| 5   | Flynn Building            | H. Emergency Exit                   | B. Tactile sign not provided at exit  | South Stair Exit                     | G        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.  | Parts on order                 |                              |                               |

| Information Provided by Institute for Human Centered Design |                |                             |   |  |       |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|----------------|-----------------------------|---|--|-------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name  | Element                     | Issue/Physical Barrier  | Location   | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 6   | Flynn Building | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)  | North Stair (Accessible) Exit  | G     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.   | Y                              | 7/17/2023                    | FY24                          |
| 7   | Flynn Building | B. Interior Access Route    | B. Obstructed by protruding objects   | Corridor   | 1     | N/A  | Priority 3    | Additional Access            | Relocate red box out of the circulation path.   | Y                              | 9/22/2022                    | FY23                          |
| 8   | Flynn Building | B. Interior Access Route    | B. Obstructed by protruding objects   | Men's Toilet Room  | 1     | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser out of the circulation route and the door maneuvering clearance.   | Y                              | 9/22/2022                    | FY23                          |
| 9   | Flynn Building | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant   | Treasurer/ Tax Collector and Accounting  | 1     | N/A  | Priority 3    | Additional Access            | Secure mat.   | Y                              | 9/22/2022                    | FY23                          |
| 10  | Flynn Building | B. Interior Access Route    | F. Surface not stable, firm, and slip-resistant   | Selectmen's/Town Manager Office Counter  | 2     | N/A  | Priority 3    | Additional Access            | Secure the mat.   | Y                              | 1/23/2023                    | FY23                          |
| 11  | Flynn Building | C. Doors, Doorways, & Gates | A. Clear width at door < 32"  | Information Systems  | 1     | N/A  | Priority 3    | Additional Access            | Install offset hinges to ensure that the door has a clear width of 32 inches.   |                                |                              |                               |
| 12  | Flynn Building | C. Doors, Doorways, & Gates | A. Clear width at door < 32"<br>L. Hardware not operable with a closed fist   | Single-User Toilet Room  | 2     | N/A  | Priority 3    | Additional Access            | Widen the door so that there is 32" min. clear width. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. (Cost is included in Toilet Room record, ID # 55.)  |                                |                              |                               |
| 13  | Flynn Building | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Women's Toilet Room  | 1     | N/A  | Priority 3    | Additional Access            | Provide an automatic door opener.   |                                |                              |                               |
| 14  | Flynn Building | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided  | Human Resources (West Office) Path to Human Resources & Assistant Town Manager | 2     | N/A  | Priority 3    | Additional Access            | Relocate file cabinet to provide 60" deep of maneuvering clearance at door.   | Y                              | 1/23/2023                    | FY23                          |
| 15  | Flynn Building | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided<br>L. Hardware not operable with a closed fist<br>M. Door requires > 5 lbs. of force to open | Access to Selectmen's and Town Manager's Office                                | 2     | N/A  | Priority 3    | Additional Access            | Relocate furniture out of the required 18" maneuvering clearance on the latch side of the door. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist. Adjust closers so doors do not require more than 5 pounds of force to open. | Y                              | 1/23/2023                    | FY23                          |
| 16  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Women's Toilet Room  | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 17  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Assessors Office   | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 18  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Information Systems  | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 19  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Small Meeting Room/ Thompson Conference Room                                   | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 20  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Selectmen, Town Manager, Town Counsel and Notary Office                        | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 21  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Large Meeting Room   | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 22  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Human Resources and Assistant Town Manager Entrance                            | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 23  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Human Resources (West Office)  | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |
| 24  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Human Resources (East Office)  | 2     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.   |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |                |                             |  |   |          |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|----------------|-----------------------------|--|---|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name  | Element                     | Issue/Physical Barrier   | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 25  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Assistant Town Manager                                  | 2        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 26  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Planning & Community Development                        | 2        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 27  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Community Housing Coordinator                           | 2        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 28  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist  | Credit Union  | 2        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 29  | Flynn Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist<br>M. Door requires > 5 lbs. of force to open                  | Men's Toilet Room                                       | 1        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.<br>Adjust closers so doors do not require more than 5 pounds of force to open. | Y                              | 1/23/2023                    | FY23                          |
| 30  | Flynn Building | C. Doors, Doorways, & Gates | M. Door requires > 5 lbs. of force to open   | First Floor Entrance on North Side                      | 1        | N/A  | Priority 3    | Additional Access            | Adjust closers so doors do not require more than 5 pounds of force to open.  | Y                              | 1/23/2023                    | FY23                          |
| 31  | Flynn Building | G. Elevator                 | P. Audible car position indicators not provided  | Elevator  |          | N/A  | Priority 3    | Additional Access            | Install audible car position indicators.   |                                |                              |                               |
| 32  | Flynn Building | H. Signage                  | A. Signage is not provided<br>B. Raised characters not provided on sign<br>D. Braille not provided on sign | North Stair by Assessors Office                         | 1        | N/A  | Priority 1    | Program Access               | Locate compliant signage alongside the door on the latch side.<br>Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 33  | Flynn Building | H. Signage                  | A. Signage is not provided<br>B. Raised characters not provided on sign<br>D. Braille not provided on sign | South Stair Exit  | 1        | N/A  | Priority 1    | Program Access               | Locate compliant signage alongside the door on the latch side.<br>Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 34  | Flynn Building | H. Signage                  | A. Signage is not provided<br>B. Raised characters not provided on sign<br>D. Braille not provided on sign | South Stair   | 2        | N/A  | Priority 1    | Program Access               | Locate compliant signage alongside the door on the latch side.<br>Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 35  | Flynn Building | H. Signage                  | A. Signage is not provided<br>B. Raised characters not provided on sign<br>D. Braille not provided on sign | North Stair   | 2        | N/A  | Priority 1    | Program Access               | Locate compliant signage alongside the door on the latch side.<br>Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 36  | Flynn Building | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign                               | Small Meeting Room/ Thompson Conference Room            | 2        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 37  | Flynn Building | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign                               | Town Counsel  | 2        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 38  | Flynn Building | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign                               | Large Meeting Room                                      | 2        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 39  | Flynn Building | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign                               | Credit Union  | 2        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.   |                                |                              |                               |
| 40  | Flynn Building | H. Signage                  | G. Sign not located on the latch side of the door  | Entrance to Assessors                                   | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   |                                |                              |                               |
| 41  | Flynn Building | H. Signage                  | G. Sign not located on the latch side of the door  | Information Systems                                     | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 1/23/2023                    | FY23                          |
| 42  | Flynn Building | H. Signage                  | G. Sign not located on the latch side of the door  | Single-User Toilet Room                                 | 2        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.   | Y                              | 1/23/2023                    | FY23                          |
| 43  | Flynn Building | H. Signage                  | H. Non glare finish and contrast not provided on sign  | North and South Entrances                               | Exterior | N/A  | Priority 2    | Navigational Issue           | Install a sign with a non-glare finish with characters that have a high contrast to the background.  |                                |                              |                               |
| 44  | Flynn Building | H. Signage                  | Z. Clear floor space not provided at sign  | Selectmen, Town Manager, Town Counsel and Notary Office | 2        | N/A  | Priority 2    | Navigational Issue           | Relocate furniture so that there is a clear floor space of 18" min. by 18" min. centered on the tactile characters at the tactile sign.  | Y                              | 2/23/2023                    | FY23                          |

| Information Provided by Institute for Human Centered Design |                 |                            |  |   |          |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|-----------------|----------------------------|--|---|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name   | Element                    | Issue/Physical Barrier   | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 45  | Flynn Building  | J. Service Counter         | B. Counter > 36" high  | Assessors Office                                    | 1        | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   | in process                     | summer 2023                  | summer 2023                   |
| 46  | Flynn Building  | J. Service Counter         | B. Counter > 36" high  | Treasurer/ Tax Collector and Accounting             | 1        | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.   | in process                     | summer 2023                  | summer 2023                   |
| 47  | Flynn Building  | K. Operable Parts          | C. Reach < 15" or > 48"(forward/side approach)   | First Aid Kit by Women's Toilet Room                | 1        | N/A  | Priority 3    | Additional Access            | Relocate first aid kit so that controls are between no higher than 48" max. above the finished floor.  | Y                              | 1/23/2023                    | FY23                          |
| 48  | Flynn Building  | K. Operable Parts          | C. Reach < 15" or > 48"(forward/side approach)   | Small Meeting Room/ Thompson Conference Room        | 2        | N/A  | Priority 3    | Additional Access            | Provide a coat hook at 48" max. above the finished floor.  | Y                              | 2/23/2023                    | FY23                          |
| 49  | Flynn Building  | K. Operable Parts          | C. Reach < 15" or > 48"(forward/side approach)   | Planning & Community Development                    | 2        | N/A  | Priority 3    | Additional Access            | Provide one coat hook no higher than 48" max. above the finished floor.  | Y                              | 2/23/2023                    | FY23                          |
| 50  | Flynn Building  | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Corridor by Elevator                                | 1        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.  | Y                              | 2/23/2023                    | FY23                          |
| 51  | Flynn Building  | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Corridor by Treasurer/ Tax Collector and Accounting | 1        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.  | Y                              | 1/23/2023                    | FY23                          |
| 52  | Flynn Building  | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Selectmen's Office                                  | 2        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with toe clearance.  |                                |                              |                               |
| 53  | Flynn Building  | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Town Manager's Office                               | 2        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.  |                                |                              |                               |
| 54  | Flynn Building  | N. Assembly Area           | P. Assistive listening devices not provided  | Large Meeting Room                                  | 2        | N/A  | Priority 1    | Program Access               | If audible communication is integral to the use of the space, provide an assistive listening system.   |                                |                              |                               |
| 55  | Flynn Building  | A. Overall Access          | B. Turning space not provided<br>C. Accessible plumbing fixtures or stalls not provided<br>Z. Grab bars not provided                       | Single-User Toilet Room                             | 2        | N/A  | Priority 1    | Program Access               | Renovate and enlarge toilet room or add an accessible single-user toilet room on this floor.   |                                |                              |                               |
| 56  | Flynn Building  | D. Toilet Compartment      | D. Door has malfunctioning self-closing hinge  | Women's Toilet Room                                 | 1        | N/A  | Priority 3    | Additional Access            | Repair hinge.  |                                |                              |                               |
| 57  | Flynn Building  | D. Toilet Compartment      | H. Side grab bar < 42" long<br>Q. Clearance at toilet < 72" clear depth (MAAB)<br>Z. Toilet lacks 42" min. clear in front of toilet (MAAB) | Men's Toilet Room                                   | 1        | N/A  | Priority 3    | Additional Access            | Provide a side wall grab bar that is 42" long min. located 12" max. from the rear wall. Toilet compartment size complies with ADA but not 521 CMR (MAAB). If a variance was not sought during the time of construction, relocate toilet to adjacent wall to ensure that there is 72" min. deep at toilet and 42" min. clear in front of the toilet. (Cost is for grab bar only.) |                                |                              |                               |
| 58  | Flynn Building  | D. Toilet Compartment      | T. Centerline < or > 18" (MAAB)  | Women's Toilet Room                                 | 1        | N/A  | Priority 3    | Additional Access            | Relocate toilet so the centerline is 18" from the side wall.   |                                |                              |                               |
| 59  | Flynn Building  | N/A                        | N/A  | Elevator  |          | N/A  |               |                              | Elevator panel signage is clear and well done.   |                                |                              |                               |
| 60  | Flynn Building  | N/A                        | N/A  | Entrance to Women's Toilet Room                     | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing additional lighting in the men's and women's toilet room vestibules.   |                                |                              |                               |
| 61  | Flynn Building  | N/A                        | N/A  | Assistant Town Manager                              | 2        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing signage with raised characters and braille at rooms where signage is not provided.   |                                |                              |                               |
| 62  | Flynn Building  | N/A                        | N/A  | Accessible Entrance Walkway                         | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing edge protection on the side of the sloped walkway.   |                                |                              |                               |
| 63  | Flynn Building  | N/A                        | N/A  | Accessible Entrance Stairs                          | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing handrails at exterior stairs.  |                                |                              |                               |
| 64  | Flynn Building  | N/A                        | N/A  | Elevator  | G        | N/A  |               |                              | It is encouraging to see directional signs with raised characters and braille.   |                                |                              |                               |
| 1   | Goodnow Library | A. Exterior Access Route   | E. Obstructed by protruding objects  | Main Entrance Walkway                               | Exterior | N/A  | Priority 1    | Program Access               | Provide cane-detectable stanchions with a lower stanchion belt that is cane-detectable, located lower than 27" above the ground. (Cost estimate for 10 stanchions.)  |                                |                              |                               |
| 2   | Goodnow Library | A. Exterior Access Route   | N. Accessible route not provided   | Main Entrance Bike Rack                             | Exterior | N/A  | Priority 1    | Program Access               | Ensure an accessible route is provided. (Cost estimate for a 6' long, 4' wide asphalt route.)  | in process                     | 7/12/2023                    | FY24                          |

| Information Provided by Institute for Human Centered Design |                 |                                     |   |                                   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|-----------------|-------------------------------------|---|-----------------------------------|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name   | Element                             | Issue/Physical Barrier  | Location                          | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 3   | Goodnow Library | B. Curb Ramp                        | A. Curb ramp not provided   | Front of Building                 | Exterior | N/A  | Priority 1    | Program Access               | Provide a curb ramp at intersection. (Cost estimate for a concrete curb ramp.)  |                                |                              |                               |
| 4   | Goodnow Library | C. Off-Street Parking Lot or Garage | E. Van space < 132" or <96" wide  | Parking - Side Aisle              | Exterior | N/A  | Priority 1    | Program Access               | Space with van accessible signage is not large enough to be a van accessible parking space. Relocate sign to accessible parking space in center aisle with the 81" wide access aisle.   |                                |                              |                               |
| 5   | Goodnow Library | C. Off-Street Parking Lot or Garage | N. Sign not provided<br>P. Sign bottom < 60" above finished grade                                     | Parking - Center Aisle            | Exterior | N/A  | Priority 1    | Program Access               | Provide two additional accessible parking signs with the bottom of the sign 60" min. above the ground and the top 96" max. above the ground. Relocate existing two signs so that the bottom of the sign is 60" min. above the ground.                                   |                                |                              |                               |
| 6   | Goodnow Library | G. Entrance                         | M. Mat not securely attached  | Main Entrance                     | 1        | N/A  | Priority 1    | Program Access               | Secure the mat.   |                                |                              |                               |
| 7   | Goodnow Library | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided | Egress Door 2 on Northeast Side   | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. |                                |                              |                               |
| 8   | Goodnow Library | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided | Stairs by Children's Reading Room | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. | Parts on order                 |                              |                               |
| 9   | Goodnow Library | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)        | Main Entrance                     | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Y                              | 7/17/2023                    | FY24                          |
| 10  | Goodnow Library | H. Emergency Exit                   | L. Mat not securely attached  | Reading Court                     | 1        | N/A  | Priority 3    | Additional Access            | Secure the mat.   | Parts on order                 |                              |                               |
| 11  | Goodnow Library | B. Interior Access Route            | B. Obstructed by protruding objects   | Main Library Entrance Gallery     | 1        | N/A  | Priority 3    | Additional Access            | Relocate the defibrillator out of the circulation path.   |                                |                              |                               |
| 12  | Goodnow Library | B. Interior Access Route            | B. Obstructed by protruding objects   | Main Library Entrance Gallery     | 1        | N/A  | Priority 3    | Additional Access            | Relocate the defibrillator out of the circulation path.   |                                |                              |                               |
| 13  | Goodnow Library | B. Interior Access Route            | F. Surface not stable, firm, and slip-resistant   | Children's Reading Room           | 1        | N/A  | Priority 3    | Additional Access            | Secure the mat.   |                                |                              |                               |
| 14  | Goodnow Library | C. Doors, Doorways, & Gates         | D. Maneuvering clearance not provided at recess > 6"  | Conference Room                   | 2        | N/A  | Priority 3    | Additional Access            | Install an automatic door opener.   |                                |                              |                               |
| 15  | Goodnow Library | H. Signage                          | B. Raised characters not provided on sign<br>D. Braille not provided on sign                          | Children's Library Entrance       | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign. Ensure that a clear floor space of 18" by 18" is centered on the tactile characters.   |                                |                              |                               |
| 16  | Goodnow Library | H. Signage                          | B. Raised characters not provided on sign<br>D. Braille not provided on sign                          | Children's Reading Room           | 1        | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.  |                                |                              |                               |
| 17  | Goodnow Library | H. Signage                          | G. Sign not located on the latch side of the door   | Egress to Stairs Near Restrooms   | 1        | N/A  | Priority 2    | Navigational Issue           | Locate sign at permanent rooms alongside the door on the latch side.  |                                |                              |                               |
| 18  | Goodnow Library | H. Signage                          | Z. Signage lacks clear floor space  | Quiet Study Rooms                 | 2        | N/A  | Priority 2    | Navigational Issue           | Relocate the table to ensure that a clear floor space of 18" by 18" is centered on the tactile characters.  |                                |                              |                               |
| 19  | Goodnow Library | K. Operable Parts                   | C. Reach < 15" or > 48" (forward/side approach)   | Main Entrance Door Bell           | 1        | N/A  | Priority 3    | Additional Access            | Relocate door bell at 48" max. above the ground.  |                                |                              |                               |



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|---|-----------------|----------------------------|--|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name   | Element                    | Issue/Physical Barrier   | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 20  | Goodnow Library | K. Operable Parts          | C. Reach < 15" or > 48" (forward/side approach)  | Main Entrance to Community Meeting Room                   | 1        | N/A  | Priority 3    | Additional Access            | Ensure that one of each type of form is available no higher than 48" above the finished floor.  |                                |                              |                               |
| 21  | Goodnow Library | K. Operable Parts          | C. Reach < 15" or > 48" (forward/side approach)  | Community Meeting Room                                    | 1        | N/A  | Priority 3    | Additional Access            | Provide a clothing rack that is located no higher than 48" above the finished floor.  |                                |                              |                               |
| 22  | Goodnow Library | K. Operable Parts          | C. Reach < 15" or > 48" (forward/side approach)  | Children's Reading Room                                   | 1        | N/A  | Priority 3    | Additional Access            | Relocate one hook to be 48" max. above the finished floor.  |                                |                              |                               |
| 23  | Goodnow Library | K. Operable Parts          | C. Reach < 15" or > 48" (forward/side approach)  | Conference Room   | 2        | N/A  | Priority 3    | Additional Access            | Provide a clothing rack that is located no higher than 48" above the finished floor.  |                                |                              |                               |
| 24  | Goodnow Library | K. Operable Parts          | C. Reach < 15" or > 48" (forward/side approach)  | Main Entrance Ballot Box                                  | Exterior | N/A  | Priority 3    | Additional Access            | As the ballot box is out of reach range, ensure there are policies in place to assist voters with disabilities.   |                                |                              |                               |
| 25  | Goodnow Library | L. Children's Reach Ranges | A. 30" x 48" clear space not provided<br>C. Reach < 20" or > 36" (Ages 3 - 4)<br>D. Reach < 18" or > 40" (Ages 5 - 8)<br>E. Reach < 16" or > 44" (Ages 9 - 12) | Children's Library Seating Area                           | 1        | N/A  | Priority 3    | Additional Access            | Provide a 30" min. by 48" min. clear floor space at coat hook. Relocate bin. If used by children 3-4 years old, locate one hook 36" max. above the finished floor. If used by children 5-8 years old, locate one hook 40" max. above the finished floor. If used by children 9-12 years old, locate one hook 44" max. above the finished floor. |                                |                              |                               |
| 26  | Goodnow Library | L. Children's Reach Ranges | A. 30" x 48" clear space not provided<br>C. Reach < 20" or > 36" (Ages 3 - 4)<br>D. Reach < 18" or > 40" (Ages 5 - 8)<br>E. Reach < 16" or > 44" (Ages 9 - 12) | Children's Library Near Program Room Storytelling         | 1        | N/A  | Priority 3    | Additional Access            | Locate one hook with a 30" by 48" clear floor space. If used by children 3-4 years old, locate one hook 36" max. above the finished floor. If used by children 5-8 years old, locate one hook 40" max. above the finished floor. If used by children 9-12 years old, locate one hook 44" max. above the finished floor.                         |                                |                              |                               |
| 27  | Goodnow Library | M. Dining or Work Surfaces | B. At least one or 5% accessible tables not provided<br>C. Knee or toe clearance not provided  | Reading Area - Front of Building                          | 2        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.   |                                |                              |                               |
| 28  | Goodnow Library | M. Dining or Work Surfaces | B. At least one or 5% accessible tables not provided<br>C. Knee or toe clearance not provided<br>D. Top of dining/work surface < 28" or > 34"                  | Sara Sherman Now Lab                                      | 2        | N/A  | Priority 1    | Program Access               | Provide at least one work surface with top between 28"- 34" above the floor and 27" clear height underneath.  |                                |                              |                               |
| 29  | Goodnow Library | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Main Library Near Children's Library Entrance (New Books) | 1        | N/A  | Priority 1    | Program Access               | Table lacks toe clearance. Provide at least work surface with toe clearance in this area.   |                                |                              |                               |
| 30  | Goodnow Library | M. Dining or Work Surfaces | C. Knee or toe clearance not provided  | Desktop Near Shelves                                      | 2        | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.   |                                |                              |                               |
| 31  | Goodnow Library | M. Dining or Work Surfaces | D. Top of dining/work surface < 28" or > 34"   | Main Library New Book Area Near Open Stair                |          | N/A  | Priority 3    | Additional Access            | Provide at least one work surface in this area with the top between 28"- 34" above the floor and 27" clear height   |                                |                              |                               |
| 32  | Goodnow Library | M. Dining or Work Surfaces | D. Top of dining/work surface < 28" or > 34"   | Computer Near Large Print Books - Main Library            | 1        | N/A  | Priority 3    | Additional Access            | Provide at least work surface with top between 28"- 34" above the floor and 27" clear height underneath.  |                                |                              |                               |
| 33  | Goodnow Library | S. Picnic Tables           | C. At least 5% accessible spaces not provided<br>F. 30" clear width not provided<br>G. Toe or knee clearance at tables not provided                            | Reading Court   | Exterior | N/A  | Priority 1    | Program Access               | Provide at least 1 accessible dining surface with a 30" wide by 48" deep clear floor space. Ensure the surface has the required toe and knee clearance.   |                                |                              |                               |
| 34  | Goodnow Library | B. Lavatory                | F. Mirror above lavatory w/reflective surface > 40"  | All-Gender Toilet Room East of Drinking Fountain          | 2        | N/A  | Priority 3    | Additional Access            | Lower mirror so that the bottom surface is at 40" max. above the finished floor.  |                                |                              |                               |
| 35  | Goodnow Library | C. Single-User Toilet      | O. Hook located > 48" high   | All-Gender Toilet Room - Children's Library               | 1        | N/A  | Priority 3    | Additional Access            | Locate hook no higher than 48" above the finished floor.  |                                |                              |                               |
| 36  | Goodnow Library | C. Single-User Toilet      | O. Hook located > 48" high   | All-Gender Toilet Room East of Drinking Fountain          | 2        | N/A  | Priority 3    | Additional Access            | Locate hook no higher than 48" above the finished floor.  |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |                 |                          |   |  |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|-----------------|--------------------------|---|--|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name   | Element                  | Issue/Physical Barrier  | Location   | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 37  | Goodnow Library | D. Toilet Compartment    | D. Door has malfunctioning self-closing hinge<br>R. Coat hook > 48"                           | Women's Toilet Room                              | 1        | N/A  | Priority 3    | Additional Access            | Repair hinge.<br>Lower coat hook so that it is no higher than 48".  |                                |                              |                               |
| 38  | Goodnow Library | D. Toilet Compartment    | D. Door has malfunctioning self-closing hinge<br>R. Coat hook > 48"                           | Men's Toilet Room                                | 1        | N/A  | Priority 3    | Additional Access            | Repair hinge.<br>Lower coat hook so that it is no higher than 48".  |                                |                              |                               |
| 39  | Goodnow Library | E. Urinal                | C. Flush control too high or not properly located   | Men's Toilet Room                                | 1        | N/A  | Priority 3    | Additional Access            | Mount flush control at 44" max. above the finished floor.   |                                |                              |                               |
| 40  | Goodnow Library | F. Dispensers            | A. Controls > 42" high  | Women's Toilet Room                              | 1        | N/A  | Priority 3    | Additional Access            | Relocate the paper towel dispenser so the operable part is 42" max. above the finished floor.   |                                |                              |                               |
| 41  | Goodnow Library | F. Dispensers            | A. Controls > 42" high  | Men's Toilet Room                                | 1        | N/A  | Priority 3    | Additional Access            | Relocate the paper towel dispenser so the operable part is 42" max. above the finished floor.   |                                |                              |                               |
| 42  | Goodnow Library | F. Dispensers            | A. Controls > 42" high  | All-Gender Toilet Room East of Drinking Fountain | 2        | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser so the operable part is 42" max. above the finished floor.   |                                |                              |                               |
| 43  | Goodnow Library | C. Lavatory (Children)   | A. Toe or knee clearances not provided<br>F. Mirror above lavatory w/reflective surface > 31" | All-Gender Toilet Room - Children's Library      | 1        | N/A  | Priority 1    | Program Access               | Provide at least one lavatory with 25" min. knee clearance positioned for a forward approach. Ensure toe clearance is also provided.<br><br>Lower mirror so that the bottom surface is at 31" above finished floor. |                                |                              |                               |
| 44  | Goodnow Library | A. Drinking Fountains    | H. No drinking fountain provided for standing users   | Fountain Near Toilet Rooms                       | 1        | N/A  | Priority 1    | Program Access               | Provide an additional drinking fountain for standing users.   | in process                     |                              | FY25                          |
| 45  | Goodnow Library | A. Drinking Fountains    | H. No drinking fountain provided for standing users   | Fountain Near Toilet Room in Children's Library  | 1        | N/A  | Priority 1    | Program Access               | Provide an additional drinking fountain for standing users.   | in process                     |                              | FY25                          |
| 46  | Goodnow Library | A. Drinking Fountains    | K. Standing height fountain does not have cane protection                                     | Fountain Near All-Gender Toilet Rooms            | 2        | N/A  | Priority 3    | Additional Access            | Provide a cane-detectable barrier skirt under the high unit.  | in process                     |                              | FY25                          |
| 47  | Goodnow Library | B. Sink                  | B. Toe and knee clearances not provided   | Sara Sherman Now Lab                             | 2        | N/A  | Priority 1    | Program Access               | Ensure there is a 27" knee clearance positioned for a forward approach. Brace sink and remove cabinet.  |                                |                              |                               |
| 48  | Goodnow Library | N/A                      | N/A   | Community Meeting Room                           | 1        | N/A  |               |                              | This is a good example of signage for an assistive listening system.  |                                |                              |                               |
| 49  | Goodnow Library | N/A                      | N/A   | Community Meeting Room                           | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing an adjustable height podium.  |                                |                              |                               |
| 50  | Goodnow Library | N/A                      | N/A   | Egress to Stairs Near Restrooms                  | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing contrast strips on stair treads.  |                                |                              |                               |
| 51  | Goodnow Library | N/A                      | N/A   | Children's Library Entrance                      | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a large visual sign at the entrance to the children's library.  |                                |                              |                               |
| 52  | Goodnow Library | N/A                      | N/A   | Stairs by Children's Reading Room                | 2        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing contrast strips on stair treads.  |                                |                              |                               |
| 53  | Goodnow Library | N/A                      | N/A   | Conference Room                                  | 2        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a designation sign with raised characters and braille at the engineering conference room.   |                                |                              |                               |
| 54  | Goodnow Library | N/A                      | N/A   | Stair by Front of Library on Southeast Side      | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing contrast strips on stair treads.  |                                |                              |                               |
| 1   | Hosmer House    | A. Exterior Access Route | G. Cross slope > 1:50 (2.00%)   | Sidewalk East of House                           | Exterior | N/A  | Priority 3    | Additional Access            | Reduce cross slope to be no steeper than 1:50 (2.00%).<br>(Cost estimate for 30' long 4' wide asphalt route.)   |                                |                              |                               |
| 2   | Hosmer House    | A. Exterior Access Route | G. Cross slope > 1:50 (2.00%)   | Sidewalk West of Town Hall (Toward Parking Lot)  | Exterior | N/A  | Priority 3    | Additional Access            | Reduce cross slope to be no steeper than 1:50 (2.00%).<br>(Cost estimate for 10' long 4' wide asphalt route.)   |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |               |                          |  |                                     |          |      |               |                              |  | Status of Barrier Removal      |                              |                               |
|---|---------------|--------------------------|--|-------------------------------------|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name | Element                  | Issue/Physical Barrier   | Location                            | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 3   | Hosmer House  | A. Exterior Access Route | G. Cross slope > 1:50 (2.00%)<br>M. Route not maintained in operable working condition   | Garden Path Behind House            | Exterior | N/A  | Priority 3    | Additional Access            | Reduce cross slope to be no steeper than 1:50 (2.00%).<br>Ensure the accessible route is maintained in operable working condition.<br>(Cost estimate for 60' long by 4' wide brick paver walkway.)   |                                |                              |                               |
| 4   | Hosmer House  | A. Exterior Access Route | N. Accessible route not provided   | Garden East of Garage               | Exterior | N/A  | Priority 1    | Program Access               | Ensure an accessible route is provided to the garden east of the garage and to one bench in this area.<br>(Cost estimate for 6' long 4' wide brick paver walkway.)   |                                |                              |                               |
| 5   | Hosmer House  | G. Entrance              | B. Entrance not on an accessible route   | Main Entrance Hallway               | 1        | N/A  | Priority 1    | Program Access               | The temporary ramp to the main entrance is not compliant for a level change that is greater than 8.5 inches.<br>On occasions when the house is open to the public, IHCD recommends renting an accessible metal portable ramp with compliant handrails and landings and a running slope no greater than 8.33 percent. |                                |                              |                               |
| 6   | Hosmer House  | G. Entrance              | B. Entrance not on an accessible route<br>C. Directional sign to accessible entrance not provided<br>E. Clear width at door is < 32" | General Store Entrance              | Exterior | N/A  | Priority 1    | Program Access               | Provide a directional sign indicating the location of the nearest accessible entrance. Alteration of the door width may not be feasible. Compliance with the requirements may threaten or destroy the historic significance of the building.   |                                |                              |                               |
| 7   | Hosmer House  | G. Entrance              | Q. Hardware not operable with a closed fist  | General Store Entrance              | 1        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   |                                |                              |                               |
| 8   | Hosmer House  | A. Means of Egress       | B. Tactile exit sign not provided  | Back Hallway Exit                   | 1        | N/A  | Priority 1    | Safety                       | Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door.   |                                |                              |                               |
| 9   | Hosmer House  | A. Means of Egress       | B. Tactile exit sign not provided  | General Store Exit to Concord Road  | 1        | N/A  | Priority 1    | Safety                       | Ensure tactile exit signs with raised characters and braille are provided at exit doors. Mount signs between 48"-60" above the finished floor located on the latch side of the door.   |                                |                              |                               |
| 10  | Hosmer House  | B. Interior Access Route | A. Route < 36" wide  | Dining Room                         | 1        | N/A  | Priority 3    | Additional Access            | Ensure that a clear width of 36" min. is maintained at the accessible route. Route is allowed to narrow to 32" wide min. for 24" of depth.   |                                |                              |                               |
| 11  | Hosmer House  | B. Interior Access Route | A. Route < 36" wide  | Dining Room                         | 1        | N/A  | Priority 3    | Additional Access            | Ensure that a clear width of 36" min. is maintained at the accessible route. Route is allowed to narrow to 32" wide min. for 24" of depth.   |                                |                              |                               |
| 12  | Hosmer House  | B. Interior Access Route | A. Route < 36" wide  | Dining Room - Route to Kitchen      | 1        | N/A  | Priority 3    | Additional Access            | Ensure that a clear width of 36" min. is maintained at the accessible route. Route is allowed to narrow to 32" wide min. for 24" of depth.   |                                |                              |                               |
| 13  | Hosmer House  | B. Interior Access Route | B. Obstructed by protruding objects  | Doorway From Dining Room to Hallway | 1        | N/A  | Priority 3    | Additional Access            | Provide a cane-detectable barrier underneath the overhead cabinet.   |                                |                              |                               |
| 14  | Hosmer House  | B. Interior Access Route | H. Accessible route not provided   | Second Floor                        | 2        | N/A  | Priority 1    | Program Access               | Provide a video of the rooms on the second floor or photographs to provide program accessibility.  |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |               |                             |   |   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------|-----------------------------|---|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name | Element                     | Issue/Physical Barrier  | Location  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 15  | Hosmer House  | C. Doors, Doorways, & Gates | A. Clear width at door < 32"<br>K. Threshold > 1/2" high                                | Doorway From Living Room to Dining Room         | 1        | N/A  | Priority 3    | Additional Access            | Provide offset hinges at door to provide 32" min. clear width. The historic hinges of these doors could be retained in storage.<br>Alteration to the threshold may not be feasible. Compliance with the requirements may threaten or destroy the historic significance of the building. Provide a video of the rooms or photographs to provide program accessibility. |                                |                              |                               |
| 16  | Hosmer House  | C. Doors, Doorways, & Gates | H. Mat not securely attached  | Doorway From Dining Room to Kitchen             | 1        | N/A  | Priority 3    | Additional Access            | Secure the mat.   |                                |                              |                               |
| 17  | Hosmer House  | C. Doors, Doorways, & Gates | K. Threshold > 1/2" high  | Living Room                                     | 1        | N/A  | Priority 3    | Additional Access            | Alteration may not be feasible. Compliance with the requirements may threaten or destroy the historic significance of the building. Provide a video of the rooms or photographs to provide program accessibility.   |                                |                              |                               |
| 18  | Hosmer House  | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Emergency Egress From Back Hallway              | 1        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 19  | Hosmer House  | J. Service Counter          | B. Counter > 36" high   | General Store                                   | 1        | N/A  | Priority 3    | Additional Access            | Provide another table that is 36" max. above the ground or finished floor.  |                                |                              |                               |
| 20  | Hosmer House  | A. Overall Access           | B. Turning space not provided<br>C. Accessible plumbing fixtures or stalls not provided | Toilet Room                                     | 1        | N/A  | Priority 1    | Program Access               | As toilet room was renovated in 1983, an accessible toilet room would have been required at the time as part of 521 CMR unless a variance was sought at the time. Recommend providing an accessible toilet room on this level if a toilet room is provided to the public.   |                                |                              |                               |
| 21  | Hosmer House  | N/A                         | N/A   | Garden Path Behind House and East of the Garage | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a level clear floor space of 36" wide min. by 48" deep min. alongside one bench in each garden so that a wheelchair user can sit alongside a person seated on the bench.  |                                |                              |                               |
| 22  | Hosmer House  | N/A                         | N/A   | Living Room                                     | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing stanchions that stand out more from the background and are easier to see.   |                                |                              |                               |
| 23  | Hosmer House  | N/A                         | N/A   | Garden Path Behind House                        | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend locating sign regarding the Victorian kitchen garden on an accessible route.  |                                |                              |                               |
| 24  | Hosmer House  | N/A                         | N/A   | Stairs Outside of Back Hallway Exit             | Exterior | N/A  | Priority 4    | Enhanced Usability           | Stairs may be hazardous for users. Recommend renovating stairs.   | Y                              | 6/30/2023                    | FY23                          |
| 25  | Hosmer House  | N/A                         | N/A   | General Store Entrance                          | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing handrails on the stairs to the porch.   |                                |                              |                               |
| 26  | Hosmer House  | N/A                         | N/A   | General Store Entrance Door Stairs              | Exterior | N/A  | Priority 4    | Enhanced Usability           | Risers and treads are different sizes. It may not be technically feasible to adjust risers or treads, however stairs may be hazardous for users. Recommend providing a railing on at least one side.  |                                |                              |                               |
| 27  | Hosmer House  | N/A                         | N/A   | Driveway East of House                          | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a drop off area in the driveway and allowing visitors who are not able to walk from one of the Town Hall parking lots to park in the driveway.  |                                |                              |                               |
| 28  | Hosmer House  | N/A                         | N/A   | Lower Town Hall Parking Lot                     | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a van accessible parking space in this lot as it is closer to the Hosmer House than the lot behind Town Hall.   |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |                  |                                     |  |   |       |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|------------------|-------------------------------------|--|---|-------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name    | Element                             | Issue/Physical Barrier   | Location                                      | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 1   | Loring Parsonage | C. Off-Street Parking Lot or Garage | A. Total # of parking<br>B. Total # of designated accessible parking spaces<br>C. Total # of designated van accessible spaces<br>O. Sign does not have the designation "Van Accessible"<br>E. Van space < 132" or <96" wide<br>H. Access aisle not compliant | Parking Lot                                   | Ext   | N/A  | Priority 1    | Program Access               | Provide at least one van accessible parking space for the facility. (Cost estimate includes "Van Accessible" sign and restriping.)  |                                |                              |                               |
| 2   | Loring Parsonage | G. Entrance                         | M. Mat not securely attached   | Lobby - Northeast Accessible Entrance         | 1     | N/A  | Priority 1    | Program Access               | Secure the mat.   |                                |                              |                               |
| 3   | Loring Parsonage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided  | Stairwell - Exit to East Side of Building     | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. | Parts on order                 |                              |                               |
| 4   | Loring Parsonage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided  | Exhibit Space - Exit to West Side of Building | 1     | 106  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide a directional sign indicating the location of the nearest accessible emergency exit. | Parts on order                 |                              |                               |
| 5   | Loring Parsonage | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)   | Vestibule - Northeast Accessible Entrance     | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.                  | Parts on order                 |                              |                               |
| 6   | Loring Parsonage | B. Interior Access Route            | B. Obstructed by protruding objects  | Lobby - Northeast Door to Parking Lot         | 1     | N/A  | Priority 3    | Additional Access            | Provide a cane-detectable barrier under the cabinet.  |                                |                              |                               |
| 7   | Loring Parsonage | B. Interior Access Route            | L. Vertical clearance < 80" above finished floor   | File Room - East Side of Building             | 2     | N/A  | Priority 3    | Additional Access            | Provide ADA compliant double belt stanchions on each side of the route where the ceiling is less than 80" above the finished floor. Ensure that the lower horizontal belt of the stanchion is 27 inches maximum above the floor. (Cost estimate for 4 stanchions.)      |                                |                              |                               |
| 8   | Loring Parsonage | C. Doors, Doorways, & Gates         | C. Maneuvering clearance(s) not provided   | File Room to Research Room                    | 2     | N/A  | Priority 3    | Additional Access            | Relocate storage to provide 18" clear on the latch side of the door and at sign.  |                                |                              |                               |
| 9   | Loring Parsonage | C. Doors, Doorways, & Gates         | K. Threshold > 1/2" high<br>L. Hardware not operable with a closed fist  | Exhibit Space - Southwest Side of Building    | 1     | 106  | Priority 3    | Additional Access            | Alter the threshold to be 1/2" high max. Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 10  | Loring Parsonage | F. Platform Lift or LULA Elevator   | G. Doors remain open < 20 seconds  | Platform Lift, East Side of                   | 1     | N/A  | Priority 3    | Additional Access            | Adjust door opening speed.  | y                              | 6/6/2023                     | FY23                          |
| 11  | Loring Parsonage | F. Platform Lift or LULA Elevator   | G. Doors remain open < 20 seconds  | Platform Lift, East Side of Building          | 2     | N/A  | Priority 3    | Additional Access            | Adjust door opening speed.  | Y                              | 6/6/2023                     | FY23                          |
| 12  | Loring Parsonage | H. Signage                          | F. Visual characters < 40" above ground  | Platform Lift, East Side of Building          | 2     | N/A  | Priority 2    | Navigational Issue           | Mount visual sign regarding fire precautions so that the baseline of the lowest character is 40" min. above the finished floor.   |                                |                              |                               |
| 13  | Loring Parsonage | J. Service Counter                  | B. Counter > 36" high  | Lobby - East Side of Building                 | 1     | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.  |                                |                              |                               |
| 14  | Loring Parsonage | C. Single-User Toilet               | O. Hook located > 48" high   | Toilet Room - North Side of Building          | 1     | 103  | Priority 3    | Additional Access            | Locate hook no higher than 48" above the finished floor.  |                                |                              |                               |
| 15  | Loring Parsonage | N/A                                 | N/A  | Platform Lift, East Side of Building          | 1     | N/A  | Priority 3    | Additional Access            | Relocate shelves to provide easier access to and clearance at lift controls.  |                                |                              |                               |
| 16  | Loring Parsonage | N/A                                 | N/A  | Exhibit Space - North Side of Building        | 1     | 104  | Priority 4    | Enhanced Usability           | Recommend providing signage with raised characters and braille at all permanent rooms including the door between Rooms 104 and 105.   |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |                            |                             |   |   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|----------------------------|-----------------------------|---|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name              | Element                     | Issue/Physical Barrier  | Location                                | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 17  | Loring Parsonage           | N/A                         | N/A   | Main Entrance - Route to Parking Lot    | Ext      | N/A  | Priority 4    | Enhanced Usability           | Recommend providing edge protection along open sides of walkway.  |                                |                              |                               |
| 1   | Parks and Grounds Building | G. Entrance                 | B. Entrance not on an accessible route<br>E. Clear width at door is < 32"<br>M. Mat not securely attached<br>O. Threshold > 1/2" high<br>Q. Hardware not operable with a closed fist  | Entrance to Office on East              | Exterior | N/A  | Priority 1    | Program Access               | Provide a directional sign indicating the location of the nearest accessible entrance.<br>Secure the mat.<br>Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the wrist.  |                                |                              |                               |
| 2   | Parks and Grounds Building | G. Entrance                 | D. International Symbol of Accessibility not provided<br>O. Threshold > 1/2" high   | East Garage - Building Exit             | Exterior | N/A  | Priority 1    | Program Access               | Install a metal ramp to provide an accessible entry route to the building. After the entrance is made accessible, provide a sign with the International Symbol of Accessibility (ISA).<br>(Cost is for a 7' perforated metal ramp with a 5' x 5' platform courtesy of Amramp and an exterior sign.)               |                                |                              |                               |
| 3   | Parks and Grounds Building | H. Emergency Exit           | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided   | Office Entrance From East Garage        | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.<br>Provide a directional sign indicating the location of the nearest accessible emergency exit.   | Parts on order                 |                              |                               |
| 4   | Parks and Grounds Building | H. Emergency Exit           | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)  | East Garage - Building Exit             | 1        | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door.<br>After the entrance/exit door is brought into compliance, provide an illuminated sign with the International Symbol of Accessibility. | Parts on order                 |                              |                               |
| 5   | Parks and Grounds Building | C. Doors, Doorways, & Gates | C. Maneuvering clearance(s) not provided<br>H. Mat not securely attached<br>L. Hardware not operable with a closed fist   | East Garage - Building Exit             | 1        | N/A  | Priority 1    | Program Access               | Relocate the trash bin.<br>Secure the mat.<br>Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 6   | Parks and Grounds Building | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Route to Center Garage From East Garage | 1        | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 7   | Parks and Grounds Building | B. Lavatory                 | A. Not on an accessible route<br>B. Flush control not on open side<br>B. Toe or knee clearances not provided<br>B. Turning space not provided<br>D. Faucet is not operable with a closed fist<br>E. Grab bar not provided<br>E. Plumbing underneath is exposed<br>F. Mirror above lavatory w/reflective surface > 40"<br>G. Dispensers not within reach range | Center Garage Toilet Room               | 1        | N/A  | Priority 1    | Program Access               | Add an accessible single-user toilet room located on an accessible route.   |                                |                              |                               |
| 8   | Parks and Grounds Building | B. Sink                     | B. Toe and knee clearances not provided<br>D. Non-compliant faucets<br>G. Dispenser not within reach range  | Center Garage                           | 1        | N/A  | Priority 1    | Program Access               | Ensure there is a 27" knee clearance positioned for a forward approach.<br>Install faucets that do not require tight grasping, pinching, or twisting of the wrist.<br>Relocate dispenser 48" max. above the finished floor or ground.   |                                |                              |                               |

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|---|----------------|-------------------------------------|---|-------------------------------------|-------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name  | Element                             | Issue/Physical Barrier  | Location                            | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 1   | Police Station | H. Emergency Exit                   | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)    | Lobby Exit                          | 1     | 104  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48"- 60" above the finished floor located on the latch side of the door. Provide an illuminated sign with the International Symbol of Accessibility.  | Y                              | 7/17/2023                    | FY24                          |
| 2   | Police Station | H. Emergency Exit                   | C. Directional sign to accessible emergency exit not provided                                     | Meeting Room                        | 1     | 144  | Priority 2    | Navigational Issue           | Provide a directional sign indicating the location of the nearest accessible emergency exit.   | Parts on order                 |                              |                               |
| 3   | Police Station | H. Emergency Exit                   | R. Door requires > 15 lbs. of force to open   | Meeting Room to Parking             | 1     | 144  | Priority 3    | Additional Access            | Adjust closers of exterior doors so doors do not require more than 15 pounds of force. Note: Fire doors shall have a minimum opening force allowable by the appropriate administrative authority.  | Y                              | 2/23/2023                    | FY23                          |
| 4   | Police Station | K. Operable Parts                   | C. Reach < 15" or > 48"(forward/side approach)  | Meeting Room                        | 1     | 144  | Priority 3    | Additional Access            | Relocate clothes rod to be 48" max. above the finished floor.  | Y                              | 2/23/2023                    | FY23                          |
| 5   | Police Station | N. Assembly Area                    | P. Assistive listening devices not provided   | Meeting Room                        | 1     | 144  | Priority 1    | Program Access               | If audible communication is integral to the use of the space, provide an assistive listening system.   |                                |                              |                               |
| 6   | Police Station | R. Detention Facilities             | C. Side or rear grab bar not provided   | Accessible Cell 4                   | 1     | 136  | Priority 1    | Program Access               | Provide one ligature-resistant grab bar on the side wall of the water closet and one on the rear wall.   | N/A                            | 2/23/2023                    | FY23                          |
| 7   | Police Station | D. Toilet Compartment               | D. Door has malfunctioning self-closing hinge   | Men's Toilet Room by Lobby          | 1     | 103  | Priority 3    | Additional Access            | Repair hinge.  | Y                              | 2/23/2023                    | FY23                          |
| 8   | Police Station | G. Shower Compartment               | E. Grab bars not provided<br>O. Control height < 38" or > 48"                                     | Shower by Booking                   | 1     | N/A  | Priority 1    | Program Access               | Provide a ligature resistant grab bar on the control wall and one on the adjacent wall to comply with a roll-in type shower. Relocate controls at 48" max. above the finished floor.   | N/A                            | 2/23/2023                    | FY23                          |
| 9   | Police Station | B. Sink                             | B. Toe and knee clearances not provided<br>C. Rim or counter > 34"                                | Meeting Room                        | 1     | 144  | Priority 1    | Program Access               | Relocate sink with the front of the rim or counter no higher than 34". Provide 27" high of knee clearance positioned for a forward approach.   |                                |                              |                               |
| 10  | Police Station |                                     |   | Meeting Room                        | 1     | 144  | Priority 4    | Enhanced Usability           | Recommend providing an adjustable height podium.   | Y                              | 2/23/2023                    | FY23                          |
| 1   | Town Hall      | C. Off-Street Parking Lot or Garage | E. Van space < 132" or <96" wide<br>O. Sign does not have the designation "Van Accessible"        | Parking Lot                         | Ext   | N/A  | Priority 1    | Program Access               | Provide one van accessible space that is at least 132" wide. Ensure the access aisle is 60" min. for this space. Add the designation "Van Accessible" to the sign located at the van accessible space. (Cost estimate for repainting two spaces, and striping the landing to the ramp to be 60" min, and providing signage with the designation "Van Accessible" at the van accessible parking space.) |                                |                              |                               |
| 2   | Town Hall      | E. Exterior Ramp                    | C. Running slope > 1:12 (8.3%)<br>Q. Edge protection < 4" high                                    | Accessible Entrance to Meeting Hall | 1     | N/A  | Priority 3    | Additional Access            | Reduce running slope to be no steeper than 1:12 (8.3%). Provide edge protection that prevents the passage of a 4" diameter sphere, where any portion of the sphere is within 4" of the finished floor or ground surface. (Cost for repaving a concrete ramp to a shallower slope, including 1-1/2" pipe handrails - per 15 linear feet and providing edge protection at the bottom exterior rail.)     |                                |                              |                               |
| 3   | Town Hall      | E. Exterior Ramp                    | L. Landing < 60" min. long  | East Entrance Ramp                  | 1     | N/A  | Priority 3    | Additional Access            | Redo striping in the parking lot to ensure that 60" min. deep is provided at the base of the ramp. (Cost listed under ID #1.)  |                                |                              |                               |
| 4   | Town Hall      | G. Entrance                         | B. Entrance not on an accessible route<br>C. Directional sign to accessible entrance not provided | Entrance to South Stairwell         | 1     | N/A  | Priority 1    | Program Access               | Provide a directional sign indicating the location of the nearest accessible entrance.   |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |               |                          |  |   |       |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|---------------|--------------------------|--|---|-------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name | Element                  | Issue/Physical Barrier   | Location  | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 5   | Town Hall     | G. Entrance              | B. Entrance not on an accessible route<br>C. Directional sign to accessible entrance not provided  | West Side of Building                                       | Ext   | N/A  | Priority 1    | Program Access               | Provide a directional sign indicating the location of the nearest accessible entrance.<br>(Note: Where a directional sign is required, it should be located to minimize backtracking. In some cases, this could mean locating a sign at the beginning of a route, not just at the inaccessible entrance to the building.)   |                                |                              |                               |
| 6   | Town Hall     | G. Entrance              | M. Mat not securely attached   | Lobby From Main Entrance to Meeting Hall                    | 1     | N/A  | Priority 1    | Program Access               | Secure the mat.   |                                |                              |                               |
| 7   | Town Hall     | G. Entrance              | M. Mat not securely attached   | Accessible Entrance to Meeting Hall                         | 1     | N/A  | Priority 1    | Program Access               | Secure the mat.   |                                |                              |                               |
| 8   | Town Hall     | G. Entrance              | Q. Hardware not operable with a closed fist  | Main Entrance - West Side of Building                       | Ext   | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 9   | Town Hall     | H. Emergency Exit        | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided  | Exit From South and North Stairwells                        | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide a directional sign indicating the location of the nearest accessible emergency exit.  | Parts on order                 |                              |                               |
| 10  | Town Hall     | H. Emergency Exit        | B. Tactile sign not provided at exit<br>C. Directional sign to accessible emergency exit not provided<br>R. Door requires > 15 lbs. of force to open                       | Main Entrance - West Side of Building                       | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide a directional sign indicating the location of the nearest accessible emergency exit. Adjust closers of exterior doors so doors do not require more than 15 pounds of force. | Parts on order                 |                              |                               |
| 11  | Town Hall     | H. Emergency Exit        | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)   | Exit to East Side of Building                               | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide an illuminated sign with the International Symbol of Accessibility.   | Parts on order                 |                              |                               |
| 12  | Town Hall     | H. Emergency Exit        | B. Tactile sign not provided at exit<br>D. Illuminated Int. Symbol of Acc. not provided (MAAB)<br>G. Maneuvering clearance(s) not provided<br>L. Mat not securely attached | Accessible Exit From Meeting Hall                           | 1     | N/A  | Priority 2    | Navigational Issue           | Provide tactile exit signs with raised characters and braille at exit doors. Mount signs between 48" - 60" above the finished floor located on the latch side of the door.<br>Provide an illuminated sign with the International Symbol of Accessibility.<br>Provide an automatic door opener.<br>Secure the mat.   | Parts on order                 |                              |                               |
| 13  | Town Hall     | B. Interior Access Route | B. Obstructed by protruding objects  | Men's Toilet Room by Lobby at Main Entrance                 | 1     | N/A  | Priority 3    | Additional Access            | Provide a cane-detectable barrier at the light fixture.   |                                |                              |                               |
| 14  | Town Hall     | B. Interior Access Route | F. Surface not stable, firm, and slip-resistant  | Hallway Between Town Clerk Office and East Side of Building | 1     | N/A  | Priority 3    | Additional Access            | Secure mat.   |                                |                              |                               |
| 15  | Town Hall     | B. Interior Access Route | H. Accessible route not provided   | South Stairwell - Entrance to Town Clerk Office             | 1     | N/A  | Priority 1    | Program Access               | There is no interior accessible route to the Town Clerk office. Look into the feasibility of installing a platform lift between the Meeting Hall and this office.   |                                |                              |                               |
| 16  | Town Hall     | B. Interior Access Route | H. Accessible route not provided   | South Stairwell   | 2     | N/A  | Priority 1    | Program Access               | At the time of survey, no public programs were provided on the second floor and mezzanine. If public programs will be provided on these levels, consider providing a Limited Use Limited Access (LULA) elevator.  |                                |                              |                               |



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|---|---------------|-----------------------------|---|--|-------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name | Element                     | Issue/Physical Barrier  | Location   | Floor | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 17  | Town Hall     | C. Doors, Doorways, & Gates | H. Mat not securely attached<br>L. Hardware not operable with a closed fist   | Hallway Between Town Clerk Office and East Exit            | 1     | N/A  | Priority 1    | Program Access               | Secure the mat.<br>Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the   |                                |                              |                               |
| 18  | Town Hall     | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Meeting Hall Door  | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 19  | Town Hall     | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Women's Toilet Room by Lobby at Main Entrance              | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 20  | Town Hall     | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | Men's Toilet Room by Lobby at Main Entrance                | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 21  | Town Hall     | C. Doors, Doorways, & Gates | L. Hardware not operable with a closed fist   | South Stairwell to Meeting Hall                            | 1     | N/A  | Priority 1    | Program Access               | Provide hardware that can be operable with one hand and not require tight grasping, pinching, or twisting of the  |                                |                              |                               |
| 22  | Town Hall     | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>F. International Symbol of Acc. not provided<br>G. Sign not located on the latch side of the door | Employee Only Toilet Room - Meeting Hall                   | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Provide a sign with the International Symbol of Accessibility.<br>Locate sign at permanent rooms alongside the door on the latch side.  |                                |                              |                               |
| 23  | Town Hall     | H. Signage                  | B. Raised characters not provided on sign<br>D. Braille not provided on sign<br>G. Sign not located on the latch side of the door   | South Stairwell - Entrance to Town Clerk Office            | 1     | N/A  | Priority 2    | Navigational Issue           | Provide text with raised characters duplicated in braille on sign.<br>Locate sign at permanent rooms alongside the door on the latch side.  |                                |                              |                               |
| 24  | Town Hall     | H. Signage                  | H. Non glare finish and contrast not provided on sign   | Ramp at East Entrance to Town Clerk and Veteran's Services | Ext   | N/A  | Priority 2    | Navigational Issue           | Install a sign with a non-glare finish with characters that have a high contrast to the background.   |                                |                              |                               |
| 25  | Town Hall     | J. Service Counter          | B. Counter > 36" high   | Town Clerk Office  | 1     | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.  |                                |                              |                               |
| 26  | Town Hall     | J. Service Counter          | B. Counter > 36" high<br>Z. Knee clearance not compliant  | Town Clerk Office  | 1     | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground or finished floor.<br>Ensure that knee clearance is 17" min. for a forward approach.  |                                |                              |                               |
| 27  | Town Hall     | K. Operable Parts           | C. Reach < 15" or > 48"(forward/side approach)  | Town Clerk Office Brochures                                | 1     | N/A  | Priority 3    | Additional Access            | Relocate one of each type of form to be no higher than 48" above the finished   |                                |                              |                               |
| 28  | Town Hall     | M. Dining or Work Surfaces  | B. At least one or 5% accessible tables not provided<br>C. Knee or toe clearance not provided   | Meeting Hall   | 1     | N/A  | Priority 1    | Program Access               | Provide at least 1 work surface with 27" min. knee and toe clearance.   |                                |                              |                               |
| 29  | Town Hall     | N. Assembly Area            | N. Accessible route to stage not provided   | Meeting Hall - Stage                                       | 1     | N/A  | Priority 1    | Program Access               | Provide a portable ramp to the stage.   |                                |                              |                               |
| 30  | Town Hall     | A. Overall Access           | H. Audible and visible alarms not provided  | Employee Only Toilet Room - Meeting Hall                   | 1     | N/A  | Priority 1    | Program Access               | When fire system is updated, ensure that a visible and audible fire alarm is  |                                |                              |                               |
| 31  | Town Hall     | B. Lavatory                 | B. Toe or knee clearances not provided<br>G. Dispensers not within reach range<br>Z. Paper towel dispenser mounted over grab bar  | Employee Only Toilet Room - Meeting Hall                   | 1     | N/A  | Priority 1    | Program Access               | Provide at least one lavatory with knee and toe clearance positioned for a forward approach.<br>Lower soap and paper towel dispensers to 42" max. above the floor.<br>Relocate paper towel dispenser so that it is not mounted above the rear grab bar.   |                                |                              |                               |
| 32  | Town Hall     | C. Single-User Toilet       | O. Hook located > 48" high  | Employee Only Toilet Room - Meeting Hall                   | 1     | N/A  | Priority 3    | Additional Access            | Locate hook no higher than 48" above the finished floor.  |                                |                              |                               |
| 33  | Town Hall     | F. Dispensers               | D. Dispenser acts as a protruding object  | Men's Toilet Room - Lobby at Main Entrance                 | 1     | N/A  | Priority 3    | Additional Access            | Relocate paper towel dispenser out of the circulation path.   |                                |                              |                               |
| 34  | Town Hall     | N/A                         | N/A   | Meeting Hall Entrance                                      | 1     | N/A  | Priority 4    | Enhanced Usability           | Recommend providing color contrast strips on the stair treads to increase visibility.   |                                |                              |                               |
| 35  | Town Hall     | N/A                         | N/A   | Meeting Hall   | 1     | N/A  | Priority 4    | Enhanced Usability           | Recommend providing an adjustable-height podium.  |                                |                              |                               |
| 36  | Town Hall     | N/A                         | N/A   | Entrance to South Stairwell                                | 1     | N/A  | Priority 4    | Enhanced Usability           | Recommend providing color contrast strips on the stair treads to increase visibility. Recommend providing handrails with a 1-1/4" to 1-1/2" circular cross section, and ensuring that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. |                                |                              |                               |

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|---|------------------|-----------------------------|--|--|----------|------|---------------|------------------------------|--|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name    | Element                     | Issue/Physical Barrier   | Location                                 | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies   | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 37  | Town Hall        | N/A                         | N/A  | Lobby From Main Entrance to Meeting Hall | 1        | N/A  | Priority 4    | Enhanced Usability           | Recommend providing designation signage with raised characters and braille where no signage is present.  |                                |                              |                               |
| 38  | Town Hall        | N/A                         | N/A  | West Side of Building                    | Ext      | N/A  | Priority 4    | Enhanced Usability           | Recommend providing color contrast strips on the stair treads to increase visibility. Recommend providing handrails with a 1-1/4" to 1-1/2" circular cross section, and ensuring that the sloped bottom extension extends one tread depth minimum beyond last riser nosing in same direction as stair flight. Recommend providing a second handrail. |                                |                              |                               |
| 39  | Town Hall        | N/A                         | N/A  | West Side of Building                    | Ext      | N/A  | Priority 4    | Enhanced Usability           | Recommend repairing uneven surface at the top of the stairs to prevent tripping, although it is not part of the accessible route.  |                                |                              |                               |
| 40  | Town Hall        | N/A                         | N/A  | Accessible Entrance to Meeting Hall      | Ext      | N/A  | Priority 4    | Enhanced Usability           | Provide clear information about the locations of destination spaces at each entrance. Avoid terms such as "handicapped" and use the term "accessible" instead.   |                                |                              |                               |
| 1   | Transfer Station | A. Exterior Access Route    | A. Not provided from all site arrival points   | Battery Disposal Drop-Off                | Exterior | N/A  | Priority 1    | Program Access               | Have staff provide assistance accessing the battery drop-off receptacles as needed.  |                                |                              |                               |
| 2   | Transfer Station | A. Exterior Access Route    | A. Not provided from all site arrival points   | Tires/CRT Monitors                       | Exterior | N/A  | Priority 1    | Program Access               | Ensure an accessible route is provided from all points of arrival.<br><br>Have staff provide assistance accessing the Tire/CRT drop-off receptacles as needed.   |                                |                              |                               |
| 3   | Transfer Station | A. Exterior Access Route    | A. Not provided from all site arrival points   | Service Window at Office                 | Exterior | N/A  | Priority 1    | Program Access               | Relocate mailbox so it does not block 36" min. wide accessible route to service counter.   |                                |                              |                               |
| 4   | Transfer Station | A. Exterior Access Route    | A. Not provided from all site arrival points   | Path to Service Window at Office         | Exterior | N/A  | Priority 1    | Program Access               | Ensure an accessible route is provided from all points of arrival.<br><br>(Cost based on a straight pressure treated wood ramp that provides access to the door and the walkway leading to the service window. Ensure ramp includes a 5'x5' level landing where it meets the door and walkway.)  |                                |                              |                               |
| 5   | Transfer Station | A. Exterior Access Route    | G. Cross slope > 1:50 (2.00%)<br>H. Running slope > 1:20 (5%)<br>J. Level changes > 1/4" | Paper/ Newspaper & Mixed Drop-off        | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the paper drop-off receptacles as needed.  |                                |                              |                               |
| 6   | Transfer Station | A. Exterior Access Route    | G. Cross slope > 1:50 (2.00%)<br>H. Running slope > 1:20 (5%)<br>J. Level changes > 1/4" | Glass Recycling Drop-off                 | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the glass drop-off receptacles as needed.  |                                |                              |                               |
| 7   | Transfer Station | A. Exterior Access Route    | G. Cross slope > 1:50 (2.00%)<br>H. Running slope > 1:20 (5%)<br>J. Level changes > 1/4" | Plastics 3 to 6 & No Number Drop-Off     | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the plastics drop-off receptacles as needed.   |                                |                              |                               |
| 8   | Transfer Station | A. Exterior Access Route    | H. Running slope > 1:20 (5%)<br>J. Level changes > 1/4"                                  | Plastics 1 & 2 Only Drop-Off             | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the plastics drop-off receptacles as needed.   |                                |                              |                               |
| 9   | Transfer Station | A. Exterior Access Route    | H. Running slope > 1:20 (5%)<br>J. Level changes > 1/4"                                  | Metal Drop-off                           | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the metal drop-off receptacles as needed.  |                                |                              |                               |
| 10  | Transfer Station | A. Exterior Access Route    | J. Level changes > 1/4"  | Compactor/ Yellow Bag Household Trash    | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the yellow bag household waste drop-off receptacles as needed.   |                                |                              |                               |
| 11  | Transfer Station | A. Exterior Access Route    | J. Level changes > 1/4"  | Compactor 2                              | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing compactor 2 as needed.   |                                |                              |                               |
| 12  | Transfer Station | B. Doors, Doorways, & Gates | G. Maneuvering clearance at door > 1:50 (2.00%) (MAAB)                                   | Book Shed                                | Exterior | N/A  | Priority 3    | Additional Access            | Alter so that the slope in all directions is no greater than 1:50 (2.00%) yielding a 5'x5' level landing at the door.<br><br>Cost to be determined based on specific remedy selected.  |                                |                              |                               |

| Information Provided by Institute for Human Centered Design |                  |                             |  |   |          |      |               |                              |   | Status of Barrier Removal      |                              |                               |
|---|------------------|-----------------------------|--|---|----------|------|---------------|------------------------------|---|--------------------------------|------------------------------|-------------------------------|
| ID  | Facility Name    | Element                     | Issue/Physical Barrier   | Location                                  | Floor    | Room | Town Priority | Priority for Barrier Removal | Remedies  | Barrier Removal Complete (Y/N) | Completion Date (Month/Year) | Completion Date (Fiscal Year) |
| 13  | Transfer Station | B. Doors, Doorways, & Gates | G. Maneuvering clearance at door > 1:50 (2.00%) (MAAB)                               | Put-N-Take                                | Exterior | N/A  | Priority 3    | Additional Access            | Alter so that the slope in all directions is no greater than 1:50 (2.00%) yielding a 5'x5' level landing at the door.<br><br>Cost to be determined based on specific remedy selected.   |                                |                              |                               |
| 14  | Transfer Station | F. Service Counter          | B. Counter > 36" high  | Service Window - Personal Shelter/ Office | Exterior | N/A  | Priority 3    | Additional Access            | Provide a counter that is 36" max. above the ground.  |                                |                              |                               |
| 15  | Transfer Station | G. Operable Parts           | A. Element not on an accessible route  | Used Oil Drop-Off                         | Exterior | N/A  | Priority 1    | Program Access               | Have staff provide assistance accessing the used oil drop-off receptacle as needed.   |                                |                              |                               |
| 16  | Transfer Station | G. Operable Parts           | A. Element not on an accessible route  | Cardboard Compactor                       | Exterior | N/A  | Priority 1    | Program Access               | Have staff provide assistance accessing the cardboard drop-off receptacles as needed.   |                                |                              |                               |
| 17  | Transfer Station | Q. Trash / Recycling        | C. Trash container opening not within reach range                                    | Book and Clothing Drop-off                | Exterior | N/A  | Priority 3    | Additional Access            | Have staff provide assistance accessing the book and clothing recycling receptacles as needed.  |                                |                              |                               |
| 18  | Transfer Station | J. Portable Toilet          | A. Not located on an accessible route<br>B. Accessible portable toilets not provided | Portable Toilet                           | Exterior | N/A  | Priority 1    | Program Access               | Locate portable toilet on an accessible route.<br>Ensure that at least 5% of portable toilets are accessible.   |                                |                              |                               |
| 19  | Transfer Station | Buzzer or Intercom          | N/A  | Service Window - Personal Shelter/ Office | Exterior | N/A  | Priority 4    | Enhanced Usability           | Recommend providing a buzzer or intercom on an accessible route at base of recommended ramp proving an accessible route to the service window so visitors can notify staff that they may require assistance. Ensure the controls no higher than 48" above the ground. |                                |                              |                               |