



# TOWN OF SUDBURY

## Town Manager Newsletter

### November/December 2015

#### Message from the Town Manager

I'm very pleased to greet the residents of Sudbury in my first Message from the Town Manager. This has been an exciting few months and I have been blessed to learn more about Sudbury and meet many of you at community events, in my office and at meetings.

I'm very proud to announce that the Police Department has officially moved into its new offices at 75 Hudson Road. This project would never have been completed without the determination and hard work of the Facilities Director Jim Kelly, Police Chief Scott Nix, Fire Chief William Miles and the dedicated volunteers on the Permanent Building Committee, particularly Michael Melnick and William Braun. The technology interphase commenced smoothly due to the oversight of Information Technology Administrator Mark Thompson and Support Specialist Brian Powell. Again, thank you all.

Sudbury has not been immune to the colds, flus and other ailments making their rounds this time of year. The Board of Health did a terrific job in moving swiftly to address two instances of infectious diseases in town this winter. Please see their section on page 9 for more helpful tips on staying healthy in the months ahead.

We have been busy the last weeks preparing the Fiscal Year 2017 Operating and Capital Budgets. Every year these budgets are a collaboration of the work and expertise of numerous committees and employees, and seeing such collaboration and dedication in action is very impressive.

I am very excited to have become part of the Sudbury family and I look forward to getting to know all of you over the coming months and years. I would like to thank all the employees, volunteers and residents who make Sudbury such a wonderful place and who have welcomed me so graciously.

*Sincerely, Melissa Murphy-Rodrigues, Esq., Town Manager*



*Left to Right: State Representative Gentile, Town Manager Rodrigues, Selectman Woodard, Chairman Brown, Historical Society Vice President Bausk, Historical Society Executive Director Hild, Historical Society President Hoover, State Senator Barrett, and State Senator Eldridge were in attendance at the presentation of a \$145,000 check from the Historical Society to the Town of Sudbury for the restoration and repurposing of the Loring Parsonage.*

## From the Selectmen's Office

### October 6

Representatives from National Development were in attendance to introduce themselves and begin discussion of the Raytheon redevelopment project. Representatives of The Village at Sudbury Station development also attended and discussed the newly proposed 40B Housing development. The Board voted to extend the Means Tested Senior Citizen Property Tax Exemption. The Intermunicipal Agreement Between the Towns of Wayland and Sudbury for Septage Disposal Facility Disposition was also signed.

### October 20

The Board discussed and expressed support for the purchase of a conservation restriction on Wayside Inn land with CPC funds. It was also voted to assign a lease for a cell tower at 275 Old Lancaster Road to Varsity Wireless Investors, LLC. There was further discussion of feedback to be submitted to MassHousing regarding the Sudbury Station Site Eligibility application.

### October 29

An executive session was held to discuss a potential amendment to the 2007 Frost Farm House agreement.

### November 3

The final [letter of response](#) regarding Sudbury Station was voted. The Board decided to check the references of two of the firms who provided responses to the Melone property environmental data review RFP. Selectmen Haarde was assigned to work on development agreement negotiations with National Development.

### November 17

The Board voted the A.S.K. proclamation, which encourages parents to ask "is there an unlocked gun in your house," where their children will be playing. It was voted to award the contract for analysis of potential contamination at the Melone property to GeoInsight, Inc. A [presentation](#) and discussion of the Avalon Bay housing proposal took place

and it was voted to have a letter to Mass Housing drafted that would reflect the Town's feedback on the project. It was also voted to request an additional \$50,000 in CPC funds for further design of the Bruce Freeman Rail Trail. A donation of \$3,900 for an appraisal of the Loring Parsonage was accepted from the Historical Society.

### November 30

Representatives of MassHousing met with the Board and staff to discuss the Village at Sudbury Station Site Eligibility letter sent by the Board.

### December 1

The Tax Classification hearing was held and certification was voted. The [letter to MassHousing regarding Avalon Bay](#) was finalized. Recommendations for Town Hall were presented by the Town Hall Blue Ribbon Committee.

### December 4

An executive session was held to discuss collective bargaining, release of a Town Counsel opinion and security matters.

### December 15

License renewals were approved, in addition to a new Wine & Malt Package store called Craft Beer Cellar Sudbury. The Wayside Inn conservation restriction, Remote Participation Policy, Minuteman Regional High School and the Town's Facebook page were also discussed.

### December 22

The Board met to call a Special Town Meeting on February 9, 2016 and entered executive session to discuss litigation matters.

*Please note: The above description reflects some of the agenda items discussed at recent Board meetings. They are not meant to be exhaustive of materials received by the Board or all comments on agenda items. For further meeting details, please go to [SudburyTV.org](http://SudburyTV.org) to replay the meeting or view the Board of Selectmen meeting minutes, found at: <https://sudbury.ma.us/boardofselectmen/meetings/>.*

## Building Inspection Department

As we head into the winter months, it's interesting to look back to see how the harsh New England weather has affected the different types of building permits that were issued this year.

- 1) The Building Department issued an unusually high number of roofing permits this year that can be attributed to the heavy snowfall and ice dams that we had last winter as well as a hail storm that came through the area in August. Roof Permits issued in 2014 were 195 compared to 598 issued in 2015.
- 2) We also saw numerous permit applications to repair/rebuild decks that were damaged from the added snow load caused from people clearing snow off their roofs.
- 3) Another trend we saw was an increase in spray foam insulation in attics to prevent the formation of ice dams.

Let's hope for milder weather in 2016.

*Submitted by: Mark Herweck, Inspector of Building*

## Conservation Department

The months of November and December have been very busy in the Conservation Department. As projects for home renovations and building have increased, so have the many requests the Conservation Department receives to determine whether work is being done in a Wetland area and how to proceed.

The Commission meetings have been very full with applications to conduct work in areas where the Commission has jurisdiction.

The Conservation Agent has conducted many site visits with residents, is working with many of the larger projects taking place in town, and continues to work towards developing a Land Stewardship initiative that improves our walking trails on Conservation Land.

The Agent and Commission have worked with SVT to open new trails in the Landham Brook Marsh, which officially opened Sunday, December 6 to a large turnout of citizens who took a tour of the newly blazed trails.







*Shown Above and Previous Page: Walkers enjoying a tour of Landham Brook Marsh.*

In other news, Commissioner Dave Henkels has been authoring several articles in the Town Crier highlighting our natural environment. The winter time is especially challenging for wildlife here in New England. Visit our webpage for an article about supporting one of these species: birds, during the winter months:

[https://sudbury.ma.us/conservationcommission/?post\\_type=post&p=1056](https://sudbury.ma.us/conservationcommission/?post_type=post&p=1056)

*Submitted by: Kirsten Roopenian, Conservation Department*

## Fire Captain Doug Stone Named Employee of the Year

The Town of Sudbury recognized Fire Captain Doug Stone as the 2015 Employee of the Year. The honor, which is based on peer nominations, is granted annually to a town employee who is committed to delivering outstanding public service.

Stone, a 33 year veteran of the Fire Department who has been serving Sudbury since 1982, was nominated by five of the firefighters on his shift. One nominator stated that Stone “is a big reason why I look forward to work day in and day out.” Another noted that Stone is “the type of employee you are hoping gets nominated for employee of the year.”

“I’m proud to honor Captain Stone this year,” Town Manager Melissa Murphy-Rodrigues said. “The entire community has benefited from his even temperament, his compassion and his steady hand.”

“Captain Douglas Stone is a dedicated member of the Sudbury Fire Department,” said Chief William Miles. “Our residents are well served by his skills in all types of emergency situations.”

Thank you Captain Doug Stone for your commitment to Sudbury.

*Shown right is Captain Doug Stone accepting Employee of the Year. Left to right: Captain Stone, Board of Selectmen Chair Pat Brown, Former Moderator Myron Fox, Combined Facilities Director Jim Kelly, Town Manager Melissa Rodrigues.*



## Department of Public Works

### Town Center Intersection Project

As the Town Center Intersection construction winds down for the season, the following photos, provided by resident Steve Gabeler, offer a nice **BEFORE** and **AFTER** of the work done to date.

The photos were taken from the steeple at the First Parish Church. The **BEFORE** images were taken in 2010 and the **AFTER** images were taken on December 6, 2015.

#### BEFORE:



#### AFTER:





Here are some additional photos of the completed Town Center work:



**Powdermill Road Walkway**

The completed section of the Powdermill Road Walkway, from Tavern Circle to Cranberry Circle, is shown below.



*Submitted by: Bill Place, Director of Public Works*

## Fire Department

The Sudbury Fire Department put our new pumper into service last month. Engine 2 is equipped with a 1000 gallon water tank and a 1500 gallon per minute water pump. In addition, it carries a brand new set of “Jaws of Life” style vehicle extrication tools and other medical emergency equipment. Department wide training was performed to familiarize our personnel with the new vehicle’s systems. Engine 2 is assigned to Station 2 in South Sudbury.



The funding for Engine 2 was voted at the May, 2014 Town Meeting and was followed by a successful ballot vote in June. Once again, we express our appreciation to the residents of Sudbury for their support in purchasing this new piece of emergency apparatus.

Firefighter/Paramedic Bill Francis has been appointed as the new Emergency Medical Services Coordinator here at the Sudbury Fire

Department. Bill’s responsibilities include administering the medical training and continuing education, coordinating our Quality Assurance/Quality Improvement Program, coordinating with our Medical Director, and making sure our entire medical program operates under the parameters set forth by the State Office of Emergency Medical Services. Bill Francis will replace Shane Medeiros, who left us to take a position with the Newton Fire Department. Bill has done a fine job as a Firefighter/Paramedic and I look forward to him taking over as our EMS Coordinator.

As the winter season approaches, I would like to remind all residents to be sure their smoke and carbon monoxide detectors are in place and have fresh batteries. If you have any questions about your detectors or their operation, please feel free to call us at 978-443-2239.

*Submitted by: Bill Miles, Fire Chief*



## Goodnow Library

### Events for All Ages in December

On Tuesday, December 8th and Wednesday, December 9<sup>th</sup>, 150 kids participated in a gingerbread house making program! This program is one of the stickiest, sweetest, messiest, and most popular programs we do all year! Kids made the walls for their houses with graham crackers and then decorated their houses with candy canes, cereal, gummy bears, and more!



Co-sponsored by the Goodnow Library Foundation and the Sudbury Garden Club, the library invited Kathryn Aalto, author of "The Natural World of Winnie-the Pooh" stopped by the library to talk about her book yesterday and brought a few friends.



Our Middle School Book Group had so much fun decorating good & evil cookies at the Middle School Book Group!



### The Library has Video Games

Yes, it's true. The library now has three collections of video games to loan out; one for children—rated E for Everyone, another for Teens—rated no higher than T; and most recently, games for adults. Come check them out anytime.





**We are seeking Teen Volunteers!**

The Children’s Department is seeking Teen volunteers! Get an application [here](#). Return completed applications to the Children’s Department.



*Submitted by: Esmé Green,  
Library Director*

**Board of Health**

**National Handwashing Awareness Month**

Handwashing is the simplest way to protect yourself from germs that live on your hands from illnesses like Norovirus, flu and the common cold. You can get germs on your hands by simply touching a doorknob, pressing an elevator button, grabbing a pole on public transit or shaking hands. Once these germs are on your hands, touching your mouth or nose to eat, sneeze or cough can make you sick.

Decrease your risk of getting sick by:

- Taking the time to wash your hands correctly: just 20 seconds is all you need to prevent yourself from getting sick later.
- Rinsing your hands with water isn’t enough – to really get them clean you need to use soap.
- Scrub your palms, between your fingers, the backs of your hands and under your fingernails for at least 20 seconds.

- Dry your hands with a paper towel. Use the same paper towel to turn off the water and, if using the restroom, open the door.
- If soap and water are not available, use an alcohol-based sanitizer that contains at least 60% alcohol. Alcohol-based sanitizers can quickly kill most of the germs on your hands, but they do not get rid of all types of germs.

**Germ Farm**



*Submitted by: Phyllis Schilp BSN, RN, Board of Health Nurse*



**WOOD SMOKE AND YOUR HEALTH**

Wood smoke may smell good but it's not good for you. With a few simple steps you can help reduce wood smoke to protect your health and the air we breathe.

**DID YOU KNOW?**

One old, inefficient wood stove can emit as much air pollution as 5 dirty old diesel trucks.



Tiny particles in wood smoke can affect your health



**HEART IMPACTS**  
Increases the risk of heart attack, irregular heartbeat, heart failure, stroke and early death.

**LUNG IMPACTS**  
Triggers asthma attacks and aggravates other lung diseases and damages children's lungs.

**WHO IS AT GREATER RISK?**

Older adults  
Children and teens  
People with heart or lung disease

Four easy steps to reduce wood smoke

1 Burn dry, seasoned wood that has been split, stacked, covered and stored.



2 Test wood with a moisture meter (20% moisture or less is best).



3 Use a cleaner-burning gas or wood stove.



4 Provide sufficient air to the fire; never let it smolder.



Learn more at [www.epa.gov/burnwise](http://www.epa.gov/burnwise)



*Please click image at left to enlarge.*

## Planning & Community Development

The Planning and Community Development Department said goodbye to Jim Kupfer, our Assistant Planner, in October. Jim is now the Town Planner in the Town of Bellingham. We wish him well in this new position, and have confidence he will be very successful in his new job.

The past 2 months have been largely spent working on the Raytheon Redevelopment project. There are several aspects to the redevelopment that are happening. Physical changes to the site will soon be seen. The site will be demolished in phases, with the first phase of demolition of the western-most group of buildings happening in January 2016. The second demolition phase will occur in December 2016 with the eastern-most buildings removed at that time. One small building on site will remain for 5-7 years, but is located in a remote corner of the property and will not interfere with the redevelopment. Permitting for the Whole Foods grocery store has begun, with special permits and site plan review on-going at the Zoning Board and Planning Board. The preliminary 40B application process was also begun in November, and the Board of Selectmen sent a letter to the Massachusetts Housing Partnership in support of the Avalon Bay project, with conditions. The full 40B application is anticipated to be submitted to the Zoning Board in early January 2016. The Planning Board has also been reviewing

proposed zoning changes for the property, to be presented at the 2016 Annual Town Meeting. Much information is available on the Town's website at [www.sudbury.ma.us](http://www.sudbury.ma.us). Check often as updates are added as we receive them.

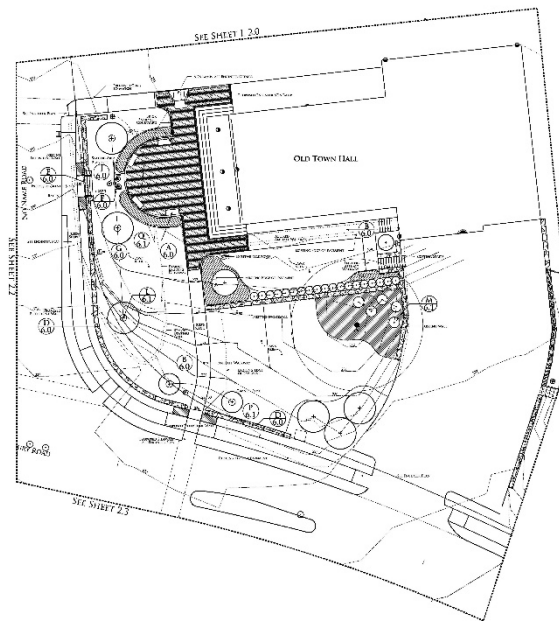
The Planning and Community Development Department also recently reviewed the preliminary 40B application for the Village at Sudbury Station, off Concord Road behind the town cemetery. The Board of Selectmen sent a letter to MassHousing noting many serious concerns about the viability, safety and desirability of that development. The [Village at Sudbury Station application materials](#) and the

Town's letter to MassHousing can be found on the front page of the Town's website.

The Sudbury Center intersection improvement project is still ongoing, with all current activities being undertaken by the DPW Dept. The project will be fully completed in the spring. The Sudbury Center Improvement Advisory Committee will continue its review and refinement of the landscape plan over the

winter, and expects to continue implementation of the landscape plan in the spring.

The Town Hall Blue Ribbon Committee presented its preliminary report to the Selectmen on December 1, with the Committee recommending a restoration of the building to its original uses, including meeting room, community room, and space for exhibits that can





be used by the Sudbury Historical Society and other groups. The full report will be completed in the next few months.

The Sudbury Housing Trust's 3 unit affordable housing project at 278 Maynard Road is under construction, with a projected occupancy in the spring of 2016. A lottery was held on October 7, 2015 to, and 3 lucky households are waiting for their new homes to be completed.

The Planning Board held a Walkway Forum on October 14, 2015 to hear from interested residents. 7 neighborhoods presented preliminary petitions, however more work is needed to gain widespread acceptance by affected property owners. The Planning Board will continue to work with residents as petitions

are submitted. Funding for new walkways occurs at the Annual Town Meeting.

Northern Bank and Trust Company will be opening the Sudbury branch at 430 Boston Post Road this month. The North Ridge Farm 6 lot single family subdivision has 2 houses up for sale. Dudley Brook Preserve Senior Residential Community is nearing construction completion, which also included reconstruction of Tall Pine Drive.

Residents interested in any of these issues are welcome to attend the various meetings at which these projects are discussed. Check the [Town's website calendar](#) for a listing of meeting dates and times.

*Submitted by: Jody Kablack, Town Planner*

## Police

### Police Station

Transitioning to our new facility located at 75 Hudson Road began on Monday, December 7th. It was necessary to coordinate the transfer of the 911 equipment, radio systems, phone lines, CJIS connections as well as many other disciplines. Dispatch became operational at the new facility at approximately 5:00 PM on December 8<sup>th</sup>. The Wayland Police Department assisted with 911 calls transferred to their facility during the move; thank you Chief Irving and staff.

With work still being done, we are unpacking and adjusting, but it is well worth the effort. We are extremely grateful for the support of the residents who approved the project and who continue to support us during our move. The facility is much safer, more efficient and sustainable for decades to come.

Sometime in January, the Permanent Building Committee will be hosting a "Police Line Do Not Cross" tape cutting dedication ceremony on

a day to be determined. As well, once we are completely settled and the weather clears, we will have an open house so residents will have the opportunity to tour our facility to get a true understanding of the operational capabilities. If you would like a tour prior to spring, please contact me so we can arrange to do so. There is not always sufficient personnel in the building to conduct a tour.



Again, we would like to extend our sincere appreciation to all the residents, committees, town staff and contractors who made the building come to reality.

### Preventing Underage Drinking

Did you know you can be charged with furnishing alcohol to someone under 21 years of age even if you are not home or give the alcohol to the minor? Useful information on the Social Host Liability Law can be found here: [http://middlesexpartnershipsfor youth.com/pdf/Social\\_Host\\_Final.pdf](http://middlesexpartnershipsfor youth.com/pdf/Social_Host_Final.pdf)

### Sexting is a Crime

Once a photo is sent or shared, you can never get it back. Facts about the dangers and consequences of sexting can be found here: [http://middlesexpartnershipsfor youth.com/pdf/Sexting\\_Final\\_2.pdf](http://middlesexpartnershipsfor youth.com/pdf/Sexting_Final_2.pdf)

*Submitted by: Police Chief Scott Nix*

## Town Clerk

### Town Census

The 2016 Annual Town Census will be mailed to all residents in the second week in January. Residents should verify or correct all information, sign, and return the census within 10 days of receipt for processing by the Town Clerk's Office. The data from the census is used to compile the Sudbury voter list, Sudbury school planning, and other reports required by Massachusetts General Law, therefore all members of the household, aged three years and older, should be included. If a resident needs a replacement census form, or has any questions, please contact the Town Clerk's Office at 978-639-3351.

A completed census can be returned by mail or hand-delivered to drop-off boxes located outside the Town Clerk's Office (322 Concord Road) and the Flynn Building (278 Old Sudbury Road).

Failure to respond to the Annual Town Census will result in the removal from Sudbury's active voting list and removal from the resident list for any non-registered voters.

### Dog Licensing

All dogs aged six months or older must be licensed each year. Applications for dog



licensing can be found inside the census packet, at the Town Clerk's Office, or on our [website](#). The dog licensing period extends from January 1 through March 31, 2015. Beginning April 1, a late penalty fee of \$25 will be assessed for each unlicensed dog, in addition to the regular licensing fee (Town Bylaw Article V, Section 3A.)

### Annual Town Election

The Annual Town Election will be held on Monday, March 28, 2016.

### Becoming a Candidate

Candidates' packets will be available beginning Monday, January 4, 2016. The deadline for filing Intentions to run for office is February 4th. For more information, please contact the Town Clerk's Office at [clerk@sudbury.ma.us](mailto:clerk@sudbury.ma.us) or 978-639-3351. Click here to view the How to Run for Office Workshop. The following fourteen positions will be included on the ballot:

#### Three Year Terms:

- Two members of the Board of Selectmen
- One member of the Board of Assessors
- Two Goodnow Library Trustees
- One member of the Board of Health
- Two members of the Park and Recreation Commission
- Two members of the Planning Board



- One member of the Sudbury School Committee

Five Year Term:

- One member of the Sudbury Housing Authority

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School Committee.

### Voting at the Annual Town Election

The deadline to register to vote in order to participate in the 2016 Annual Town Election is Tuesday, March 8, 2016. Click [here](#) for details on [Voter Registration](#).

*Submitted by: Veronica W. Craven, Asst. Town Clerk*

## Presidential Primary

When: Tuesday, March 1, 2016

Who may vote: Eligible voters registered in the Town of Sudbury by 8:00 p.m. on Wednesday, February 10, 2016.

Which ballot may be voted: There are four ballots for this primary and the one you receive will be dependent on your party registration.

Your Registered Party	Ballot You May Vote at Primary
Democratic	Democratic
Green-Rainbow	Green-Rainbow
Republican	Republican
United Independent Party	United Independent Party
No Party- Registered as Unenrolled; Commonly referred to as "Independent"	You May Choose from the Four Available Ballots
No Party- Affiliated with a Political Designation, e.g. Working Families, Libertarian, Socialist, etc.	You May Choose from the Four Available Ballots

### Voter Registration

How to check current party and voter registration status:

<http://www.sec.state.ma.us/VoterRegistrationSearch/MyVoterRegStatus.aspx>

How to change current party (must be done by 8:00 p.m. on February 10, 2016): <https://www.sec.state.ma.us/ovr/>