

TOWN OF SUDBURY Town Manager Newsletter June 2015

Message from the Town Manager

With summer just days away, it's worth noting a couple of outdoor projects that are currently underway.

Monument Restoration

With Community Preservation Act funding approved in 2014, the Town is about to begin the restoration of its historic war monument. The project, which will be overseen by the Sudbury Historical Commission, will be undertaken by a qualified restorer, Jeff Buccacio from Buccacio Sculpture Studios LLC in Natick. 8 monuments scattered around Sudbury will be restored, repaired, relettered and otherwise spruced up. Some of these monuments are over 100 years old, and some have never been restored before. Descriptions of the monuments can be found in an informative brochure produced by the Sudbury Military Support Network (https://sudbury.ma.us/pcd/?p=554). Some of the monuments will be removed from their sites for more in-depth restoration, while others will be restored on-site. Overgrown vegetation around some of the monuments will be removed for the project. Questions on this project can be directed to the Planning and Community Development office at 978-639-3387.

Swimming Prohibited at Sachem Cove

A notice for those who visit White Pond, a local freshwater pond located in Concord, for recreational purposes: On May 4, 2015 the Town of Concord Select Board voted to prohibit all swimming from Town-owned property at White Pond. Trails in the White Pond Reservation will be open for use. The Town of Concord has imposed this restriction in order to implement the recommendations of a recent study prepared by their consultant, the ESS Group

(http://concordma.gov/pages/ConcordMA_Planning/ESS%20White%20Pond%20Executive%20Summar y%20for%20Forum%20011515.pdf). Additionally, all dogs in the conservation trails surrounding the pond must to be on leash at all times. Visitors are reminded to remain on marked trails at all times. The restrictions will be imposed by rangers patrolling the area. Questions can be directed to the Town of Concord Division of Natural Resources, 978-318-3285.

I hope everyone has a safe and happy 4th of July!

Sincerely, Maryanne Bilodeau, Interim Town Manager

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From the Selectmen's Office

A meeting was held on Wednesday, May 13 to interview Town Manager Search Firms. On May 26, the Board selected Municipal Resources, Inc as the search firm. The <u>Town Manager search</u> has now been opened and the deadline for submission of resumes has been set for July 13, 2015 at 8:00am.

Other business at the May 26 meeting included electing a new Board of Selectmen Chair and Vice Chair. Pat Brown, who was Vice Chairman during the previous year, was elected as Chairman, and newly elected Board Member Susan Iuliano was elected as Vice Chair. The board also discussed implementation of the suggestions outlined in the HNMCP Sudbury-Listening-Project Final Report. In addition, a number of licenses and committees reappointments were approved and voted as well as other administrative items.

On June 9, the meeting began with Executive Session to discuss pending litigation brought against the Conservation Commission. Discussion continued on the topics of Chair and Vice Chair responsibilities and procedure for adding items to an agenda. Jon Wortmann was selected to assist in Listening Project Implementation for the Board. The Board also voted their liaisons to Town committees, along with other items.

On June 17th, the Board voted to create and appoint members to the <u>Budget Strategies Task Force</u>. This committee was created to enhance the Town of Sudbury's budgeting process by means of collaboration and communication among the three major cost centers – Sudbury Public Schools, Lincoln Sudbury Regional High School and the Town of Sudbury. More information is available on the Town website at https://sudbury.ma.us/bstf/.

Please note: The above description reflects the agenda items that received the most time at Board meetings. They are not meant to be exhaustive of materials received by the Board or all comments on agenda items. For further meeting details, please go to SudburyTV.org to replay the meeting or view the Board of Selectmen meeting minutes, found at https://sudbury.ma.us.

Conservation Office

The Conservation Commission has been very busy this spring with public hearings for work within or near wetland areas. We continue to work with residents regarding wetland laws and how they impact residents who reside on or near them.

The Conservation Commission has held a series of walks through the Lincoln/Sudbury Adult Continuing Education Program which have included many of our conservation lands such as the Hop Brook, King Phillip, Haynes Meadow and Nobscot Conservation Properties.



Commissioner Dave Henkels with walkers at Nobscot Conservation Land Walk

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The Commission has also been working with USFW (U.S. Fish and Wildlife Service) to permit a new boardwalk and viewing platform at Great Meadows National Wildlife Refuge Area.

The Conservation Commission recently renamed the property formerly known as 'Johnson Farm' to 'Landham Brook Marsh.' Currently the town is working with Sudbury Valley Trustees to locate a small parking area and develop a trail system that connects with the SVT Lyons Cutler Reservation.

For more great information on Conservation activities, please visit https://sudbury.ma.us/conservation/.

Submitted by: Kirsten Roopenian, Conservation Office Administrator

Department of Public Works

This past spring, the softball field at Featherland Park saw new upgrades including a Bull Pen, Dugouts, Backstop and new fencing (below left), courtesy of Sudbury Little League. A retaining wall at Feeley Field has been added which will allow access to the visiting team dugout (below right).





Featherland Park improvements

Feeley Field retaining wall

Drainage installation has begun on the town center, outfall to the Heritage Park Pond, drainage in Old Sudbury road and drainage along the No-Name Street has been completed. We are still anticipating a September first completion date.

Submitted by: Bill Place, Director of Public Works

Fire Department

The Town has recently completed the survey process by the Insurance Services Office, Inc. of Marlton, New Jersey. The ISO is an independent company that serves insurance companies, communities, fire departments, insurance regulators, and others by providing information about risk. As part of their

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process, they collect and evaluate information from communities in the United States on their structure fire suppression capabilities. I recently received their 24 page report and will distill it down to a few paragraphs here.

A community's investment in fire mitigation is a proven and reliable predictor of future fire losses. Statistical data on insurance losses bears out the relationship between excellent fire protection and low fire losses. In general, the price of fire insurance in a community with a good Public Protection Classification (PPC) is substantially lower than in a community with a poor PPC grade, assuming all other factors are equal. This program evaluates communities according to a uniform set of criteria incorporating nationally recognized standards.

After the data is analyzed, the Town is assigned a PPC grade from 1 to 10. Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the community's fire suppression program does not meet the ISO's minimum criteria. I am pleased to report that Sudbury's grade rose from an 04 to an 03/3X.

The split classification of 03/3X is new for the ISO. The first class, 03, applies to properties within 5 miles of a recognized fire station and within 1,000 feet of a fire hydrant or alternate water supply. The second class, 3X, applies to properties beyond 1,000 feet of a fire hydrant or alternate water supply, but within 5 miles of a recognized fire station. The new classification was developed to more precisely reflect the risk of loss in a community.

The grade was determined by:

Needed Fire Flows, which are representative building locations used to determine the theoretical amount of water necessary for fire suppression purposes.

Emergency Communications, including emergency reporting, telecommunicators, and dispatching systems.

Fire Department, including equipment, staffing, training, geographic distribution of fire companies, operational considerations, and community risk reduction.

Water Supply, including inspection and flow testing of hydrants, alternative water supply operations, and a careful evaluation of the amount of available water compared with the amount needed to suppress fires up to 3,500 gallons per minute.

Taken in the entirety, this is a great report for property owners in the Town of Sudbury. We will be striving to raise our ISO rating in the coming years by evaluating the report and allocating resources to effect improvement.

Submitted by: William L. Miles, Fire Chief

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Goodnow Library

We are gearing up for a great summer again! With plenty of free events for everyone, including a great children's summer reading program!

An exciting summer of reading is in store for children at the Goodnow Library! All children from birth through rising 6th graders are invited to participate in our "Every Hero Has a Story" Summer Reading Program. One of the most effective ways to improve reading skills is to read regularly and often, and research has shown that children who participate in summer reading programs reap the benefits of greater academic achievement.

The Summer Program registration will start the last day of school, June 24th, and our programs will kick-off with Bam! Pow! Wow! Superheroes! with Jungle Jim on June 30th at 4:00 PM. This drop-in program is perfect for children ages 3 and up. In addition to this wonderful kickoff program, throughout the summer we will offer book groups, weekly sing-a-longs, truck day (July 15th!), a stuffed animal sleepover, a superhero training academy, the science of superheroes, a puppet show, super foods for superheroes, weekly movies, teddy bear picnics, drop-in crafts, weekly guessing jars and so much more! These



events will all be in addition to our fantastic regular story & craft and baby programs!

Celebrate the last day of school by visiting the Children's Room on June 24th to sign up for the summer reading program. Track your reading progress throughout the summer and celebrate all of your reading by visiting the **Discovery Science Museum for our Superhero Party and Ice Cream Finale!** Megan and Amy, your Children's Librarians, will be visiting local schools to give parents more information about the program and the summer events.

We hope to see you become a **Super Reader** at the library this summer!



Are you looking for some great book suggestions for summer reading? Many various outlets assemble lists of summer reads for adults to help you put together the perfect list to suit your interests. For example, if you like something other than what's most popular, Nancy Pearl has pulled together a great list of books you may have missed and shared it on NPR. You can always count on the New York Times for an interesting list, this year by Janet Maslin, and reactions to it, in this list of Indian titles by Divya Guha and the Quartz India staff. Bill Gates published his summer reading list, which includes a lot of non-fiction, and

includes one of my favorites, <u>Hyperbole and a Half</u>. Finally, if paperback is what you must have, look no further than the New York Times bestsellers lists. They have three paperback lists: <u>Trade Fiction</u>, <u>Mass Market Fiction</u> and <u>Non-Fiction</u>.

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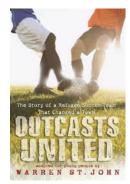
Teen Study Week returns in June. As usual, the library offers extended hours (open until 11 pm) for any high school students studying for exams. During Teen Study Week the library also provides students with pizza, coffee, study breaks, and extra study space. This semester we'll have extended hours and pizza from Monday, June 22 through Thursday, June 25. Adults will want to make a note that there will be a lot of teens in the library and space and quiet will be limited. Donations to defray costs are always welcome!



The Library is teaming up with Curtis again for their summer community read. The book is called *Outcasts United: The Story of a Refugee Soccer Team that Changed a Town* by Warren St. John. The library will hold a special book discussion on August 12 and the first 25 students who sign up will get a free copy of the book! We are also planning a special program event for July 22. Keep an eye on our calendar for more details.

So, happy reading, happy summer!

Submitted by: Esmé Green, Library Director



Information Systems

Introducing the Town of Sudbury's New Twitter Account

The Town of Sudbury is introducing its new Twitter account which is available to anyone who is interested in knowing what is happening in Sudbury. The account - https://twitter.com/sudbury_town - will provide timely communications to residents such as alerts on impending weather events, school or Town office closings, traffic problems and road closures, and updates on pending issues from Town committees. In addition, all front page news articles on the Town of Sudbury's main website are posted on the Town's Twitter account. As part of the Town's overall website infrastructure and social media presence, the Town's new Twitter account is a beneficial means of communication.

At the present time, the main Town Twitter account links to all committees and departments that post news stories on the Town's website's Home Page. Any town committee or department that has their own Twitter account, such as Police, Fire, Senior Center, and Pool, will have any articles on their website automatically posted to their Twitter account. In addition, their articles will then be retweeted to the Town of Sudbury Twitter account. The Town Twitter account is a central gathering point for all web-based tweets. For example, if you create a news article on the Senior Center website, it will be posted to the Senior Center Twitter site and the Town's Twitter site will retweet their posting.

Visitors with their own Twitter account can follow the Town of Sudbury's Twitter account by hitting the

Follow icon.



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Future plans for Twitter include providing more Town departments with Twitter accounts as well as linking information to other social media sites. Residents are encouraged to subscribe to Twitter in order to access the Town's valuable Twitter account and the up-to-the-minute information available there. Submitted by: Mark Thompson, Technology Administrator

Park and Recreation

What's going on with the Featherland Tennis Courts?

The Park and Recreation Department has made the decision to close Featherland Tennis Courts until further notice due to the fact that the courts are damaged beyond repair and that the fencing around the courts was damaged this winter and funds are not available to the replace the fencing at this time. The Park and Recreation Commission will be considering whether to replace some or all of the courts at Featherland during the next capital funding cycle at a cost of approximately \$25,000 per court. Until such time, the courts may be used for overflow parking as this won't create any additional damage as they need to be rebuilt from the ground up. Any additional questions can be directed to the Park, Recreation and Aquatic Director Nancy McShea at (978) 639-3259 or mcShean@sudbury.ma.us. In the meantime, residents can utilize the tennis courts at the high school or at Feeley field off of Raymond Road. Thank you.

Summer 2015 Brochure

Our <u>Summer 2015 Brochure</u>, with 2015-2016 preschool programs, will be online and in mailboxes by June 1st.

Registration for all of our summer camps and clinics is in full swing. We have openings in lots of great programs!

Summer & Preschool Recreation Registration: Begins Wednesday, June 10 at 9:00 AM *Summer Pool Registration*: Pool Members: Begins Tuesday, June 16 at 9:00 AM; Non-Members: Begins Thursday, June 18 at 9:00 AM

Registration on both days is available on-line or in person at the pool beginning at 9am.

Pool News

Summer hours for the Atkinson Pool begin the week of June 22nd. The pool will close at 8pm Monday-Thursday. All other hours remain the same.

Congratulations to our staff who are graduating from High School and College this spring. We wish you all the best and thank you for your service!

New Summer Program - this summer the Atkinson Pool will offer Private Swim Lessons on Monday afternoons from 3-6pm and Wednesday afternoons from 12-3:30pm. Each class is ½ hour and costs \$45. The classes will be taught by a WSI certified swim instructor.

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Youth Lap Lane – a lap lane will be available on Tuesday night from 7-8pm and on Friday nights from 5:30-7pm for children under 14 years old to swim laps, starting the week of June 22nd. Children must be engaged in continuous lap swim and be willing to circle swim.

Help Wanted - Lifeguards and Afternoon/Weekend Front Desk Receptionist are need at the Atkinson Pool. To obtain an application stop by the front desk or you can download one online at www.pool.sudbury.ma.us If you have any questions contact John Barrett, Assistant Aquatics Director at 867-443-1092.

You can also download the **Summer Camps and Clinics Brochure**.

Please note: If a program is full, we urge you to add your child to the wait list in the event that openings do become available.

We still have openings in these department staffed programs:

Preschool Pals (ages 3-4)

MINI SESSION: June 29 - July 2
SESSION I: July 6 - 10
SESSION V: July 13 - 17
SESSION V: August 3 - 7
SESSION VI: August 10 - 14

Sudbury Adventure (Grades 6-8)

MINI SESSION: June 29 - July 2 SESSION I: July 6 - 10 SESSION IV: July 27 - 31 SESSION V: August 3 - 7

Welcome New Staff

Mark Simmons joined the Park and Recreation Department on June 1st as the new Youth Coordinator/Teen Center Director. He will be in charge of the Sudbury Adventure Program this summer and is very eager to get involved in all the great offerings at the Park and Recreation Department. Mark is a recent graduate from Westfield State College and we are very excited to have him join our staff. He can be reached via email at simmonsm@sudbury.ma.us or phone at 978 639-3227. Feel free to stop by and say hello to him, his office is in the recreation office.

11th Annual Summer Concert Series

With the help of contributions from local business, we are able to provide you with wonderful nights of family fun throughout the summer. Come join us for our 11th annual Summer Concert Series. Bring friends, family, a picnic dinner, a blanket or chairs and maybe even your dancing shoes! See you there!

Concerts:

7/6 Friends of Broadway
 7/13 The Infractions
 7/20 Family Fun Night
 6:30 – 8 PM
 7/27 The Nowheremen
 7/28 Houston Bernard Band
 7/29 TPM

Where: Haskell Field (Rain location - Fairbank Community Center Gym)

Who: Everyone! Make a night of it and bring along a picnic dinner!

Cost: FREE!

Thank you to all of our Sponsors!!

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Gold Sponsors: Salem Five, BMW & Land Rover/Jaguar, Marlborough Savings Bank, Sudbury Farms,

TD Bank

Silver Sponsors: Especially for Pets, Hounds Barbershop, Marengi Dental, Metro Music, Dancers

Workshop, Bright Horizons

Bronze Sponsors: Posh Hair Salon, US Sports Institute, Multi State Tax Service, Certain Victory Martial

Arts and Fitness, Mobil, Bonnie's Bootcamp, Sudbury Pizza Place

Honorable Mention: Station Road Auto Body & Garage Inc., Tot Family Daycare



The World's Largest Swimming Lesson 2015

Get your goggles and bathing suits ready to help us break a world record. Did you know swimming lessons save lives? Become a Drowning Prevention Super Hero today! Certificates will be given to all participants.

TIME: 10:00 AM **DAY:** Thursday, June 18

WHERE: Atkinson Pool WHO: ALL AGES! COST: FREE!!

Submitted by: Nancy McShea, Park, Recreation, and Aquatics Director

Planning and Community Development Department

The Planning and Community Development department has been working on a variety of projects throughout May. The Department has been working in collaboration with both the Conservation and Park and Recreation Commissions to update the Open Space and Recreation plan, the Department has begun a new survey and it has been added to the "survey" tab on the Town's website. The update allows the Town an opportunity to reaffirm the Town's goals of providing and maintaining a diversity of conservation and recreation land uses, as well as makes the Town eligible for state discretionary grant funds. In the past the Town has received \$900,000 from these funds to contribute towards our open space projects.

The Sudbury Center intersection improvement construction project has begun. ET&L, the contractor awarded the project, has begun drainage improvements in Heritage Park, and will continue with these improvements along Old Sudbury Road throughout June. No lane closures are anticipated immediately, and plans for detours and closures will be noticed on the Town's website as the project progresses.

In order to coordinate the landscape phase of the Town Center intersection project to coincide with the completion of the roadway improvements, the Sudbury Center Improvement Advisory Committee hosted a workshop on Tuesday April 21, 2015. The meeting, led by Sudbury Design Group, met on site at Grinnell Park and the Town Common to help illustrate the <u>conceptual designs</u> currently under review. A lot of great feedback was provided by attendees and was the focus of the discussion at the Advisory Committee's follow up meeting on May 26th. The Committee hopes to have the landscape and historic preservation phase complete for an early fall implementation. The passage of Article 50 at the 2015 Annual Town Meeting has increased the budget for this phase of the project to \$200,000.

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Also in the Town Center, the Town Hall Blue Ribbon Committee met on May 18th and June 1st to kick off the process to evaluate and report to the Board of Selectmen on options for the future of Sudbury's Town Hall. The Committee will be meeting throughout the year and anticipate a report to the Selectmen by late fall.

The Sudbury Housing Trust's 3 unit affordable housing project at 278 Maynard Road intends to break ground in July. This development will produce 3 units of affordable housing for households earning less than 80% of the area median income. The units will be sold by a lottery system, which is expected to be held this summer. Interested residents are encouraged to get their name on the list to be notified of the lottery by emailing housing@sudbury.ma.us. Occupancy is expected in the winter, 2015.

With the passage of Article 47 at the 2015 Annual Town Meeting (Town-Wide Walkways), residents who desire a walkway in their neighborhood are encouraged to submit a petition for a new walkway this summer. The process and requirements for submitting a petition can be found by going to "all documents" and typing in walkways or clicking here. We anticipate the Planning Board will discuss and prioritize all new petitions at a meeting to be held in September 2015.

Northern Bank has begun construction of their new branch office at 430 Boston Post Road, and the North Ridge Farm 6 lot single family subdivision has continued construction on Route 117.

Residents interested in any of these issues are welcome to attend the various meetings at which these projects are discussed. Check the Town's website calendar for a listing of meeting dates and time.

Submitted by: James S. Kupfer, Assistant Town Planner

Police Department

PRESS RELEASE: Sudbury Police Arrest Sudbury Man in Connection with Double Homicide in the U.S. Virgin Islands

Sudbury -- Police Chief Scott Nix reports that a Sudbury man is in custody today at the Sudbury Police Department after he was arrested in connection with the murder of his parents.

Mikhail Young, age 24, of Sudbury, is currently charged with Being a Fugitive from Justice after he allegedly killed his parents, both Sudbury residents, in the U.S. Virgin Islands.

The victims have been identified as Kenneth Young, age 73, and Jane Young, age 66. Authorities in the U.S. Virgin Islands found the couple stabbed to death on Sunday afternoon.

On Monday at approximately 8 p.m., the U.S. Virgin Islands Police Department contacted the Sudbury Police Department regarding the double homicide.

It is believed Young fled the Virgin Islands and then returned to Massachusetts. Sudbury Police officers located and arrested him on a warrant for a probation violation. Young is known to police.

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Young is being held at the Sudbury Police Department pending official receipt of homicide charges from authorities in the U.S. Virgin Islands.

"This is a horrific crime where the suspect allegedly killed his own parents," Chief Nix said. "The Sudbury Police Department is working closely with officials in the U.S. Virgin Islands, and I am proud of the work of our officers to quickly apprehend this dangerous suspect."

"My thoughts and prayers go out to the family of the victims during this most difficult time."

These are allegations. All suspects are considered innocent until proven guilty.

Submitted by: Scott Nix, Chief of Police

Town Clerk's Office

Currently the next scheduled election is the Presidential Primary, which will take place on Tuesday, March 1, 2016. This means we are looking at our longest election-free stretch since 2009. What does the Town Clerk's Office do when it's not preparing for/executing/wrapping up an election? Great question!

In addition to the regular on-going business of the office, such as creating and processing vital records, issuing various certificates and permits, and producing the Annual List of Persons and Town Meeting Proceedings, we will be using the next few months to make progress in many of our other projects. Some of these projects include:

1. Records Management and Access

Over the past few years, as part of her commitment to her responsibility to maintain records in her custody, the Town Clerk has pursued the professional conservation of historic documents. We will be spending some of the summer identifying the next set of priority documents for conserving. Of the documents that have been conserved, continued attention will be paid to public accessibility, including inhouse transcription projects which will allow for easier searching within documents.

Vital records have been stored in the way believed to be most appropriate at their time of creation. As a result, many of vital records books from the not-so-distant past (through the 1970s) reside in permanently bound books, which makes it extremely difficult to capture a clear image of the certificate when required. Therefore we have been slowly and carefully transferring records from these books to modern binder books with adjustable clasps and individual plastic sleeves. We strongly believe proactively transferring these books will reduce the negative effects of wear to these permanent records by significantly reducing the direct handling of them.

2. Technology

Internally we use multiple databases to store and organize a variety of information, such as our dog licensing database. We will spend time this summer reviewing ways to use these databases to the maximum benefit, including learning more about existing functionality of which we may be inexperienced and working with our fantastic friends in Information Technology to make adjustments to the underlying structures when appropriate.

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We will also be scrutinizing our Office's available information on the Town's website. We will be looking to ensure that the information we share is ample, relevant, overt, and concise. If you come across information that doesn't make sense to you or seems outdated, or if you can't find what you were looking for, please contact us (clerk@sudbury.ma.us), so that we may address your concerns.

3. Training

Many of our records are well over a hundred years old, but that doesn't mean things are static and stationary around here. We are constantly learning from our colleagues and peers and from the knowledgeable professionals from the State. We attend conferences, participate in workshops, and take part in online classes. It is our responsibility to bring back any newly acquired information, whether it be in regards to an updated Massachusetts General Law or to another Clerk's clever layout for a DBA form, and adjust our practices when appropriate or required. Consequently, this summer will be an excellent time to review written office procedures to ensure that changes in policy and procedure are reflected and current.

Though we revere our responsibilities surrounding elections and take immense pride from that work, we are eager to have these upcoming months to fully direct our attentions to other important aspects of the office.

Submitted by: Veronica W. Craven, Asst. Town Clerk

Volunteer Opportunities

Looking for a way to get more involved in the community? The Town Committees listed below are looking for volunteers.

To learn more about the invaluable work of these committees, please contact them directly or stop by an upcoming meeting. General information and meeting times can be found on the town website.

Capital Improvement Advisory Committee
Commission on Disability
Earth Removal Board
Fairbank Community Center Study Task Force
Memorial Day Committee
Permanent Building Committee
Route 20 Sewer Citizens Advisory Committee
Strategic Financial Planning for Capital Funding Committee
Sudbury Housing Trust
Vocational Education Options Committee
Zoning Board of Appeals

Ready to apply? The committee application form is available at:

https://sudbury.ma.us/selectmen/?attachment_id=199