

TOWN OF SUDBURY

Town Manager Newsletter

February 2015

Message from the Town Manager

Greetings. This is my last letter to the residents of Sudbury, as I have accepted a new position as 2nd Deputy Treasurer of the Commonwealth, and will be stepping down as Town Manager as of February 27, 2015. It has been a wonderful and fulfilling 15 years as Town Manager, a position created by the Town's new charter, which was implemented in 1996. Working with the Board of Selectmen and the Town's outstanding volunteers, managers and employees, there have been so many initiatives and projects that have improved the quality of life for Sudbury residents and I take deep satisfaction from being a part of that team effort. There are so many individuals I will miss – folks who put their love of this community as a priority in their lives and choose to volunteer their efforts in an honorable and collegial manner for the good of Sudbury.

The work of Sudbury Town government must go on and the Board of Selectmen moved quickly to name Assistant Town Manager/HR Director Maryanne Bilodeau as Interim Town Manager. Maryanne has been with the Town for four years, and brings extensive experience working with the Town of Westborough as well. She and I are working to get her fully up to speed on the Town proposed FY16 operating and capital budget proposals and all other Town Meeting articles and projects that are underway. All of this will require intensive work between now and the May 4 start of Annual Town Meeting. Change is often an uncertain, confusing time, and often many previously set goals have to be put on a backburner for a time. I know the Board of Selectmen and the Town's department heads are committed to supporting Maryanne in her new role as much as they can and I am grateful that we have such committed and competent people to do whatever is necessary until a new Town Manager is hired and in place.



The Board has also begun steps to launch the recruitment effort for a new Town Manager, and they plan to issue a Request for Proposals (RFP) to secure the services of an Executive Recruiter to assist them with the recruitment and screening process. At the time of the writing of this newsletter, it is anticipated that if all goes well, a new Town Manager could be in place by October 1, 2015.

I will carry so many fond memories with me as I leave Sudbury and I wish everyone in the Town the best of luck in the future.

Sincerely, Maureen G. Valente, Town Manager

From the Selectmen’s Office

The Board held four public meetings in late January and thus far in February. The planned meeting of January 27 was postponed due to the blizzard, so the business of that meeting was divided between January 28 and February 3 in order to address all items. Many items related to upcoming Annual Town Meeting articles were dealt with: the Board voted to submit a number of articles they have been working on, they voted to accept the final report of the Vocational Educational Options Committee and submit several articles related to that effort, and they voted not to change a CPC funded article they had earlier submitted regarding the Mass Central Rail Trail project. They also voted to accept the report of the Capital Funding Committee and to approve the Transportation Improvement Program projects recommended by the DPW Director.

On February 3, they continued on items originally listed on the January 27 agenda. They received the notice of the resignation of Town Manager Valente, and began preliminary discussions of appointing an Interim Town Manager and recruiting a new Town Manager. They jointly met with the Planning Board and discussed a joint letter to Raytheon regarding potential re-development of the Raytheon property, as well as an article that would transfer Site Plan Review responsibility from the Board of Selectmen to the Planning Board.

The Board accepted the audited financial statements for the Town for the fiscal year ending June 30, 2014 and asked that they be placed on the Town’s website for interested residents to review. And they voted to approve the award of audit services for FY15, 16 and 17 to CliftonLarsonAllen LLP.

On February 10, the Board voted to appoint Assistant Town Manager/HR Director Maryanne Bilodeau as Interim Town Manager, subject to negotiation of a contract, and they met with new Town Counsel Barbara J. Saint André and discussed a draft policy for accessing Town Counsel services and Open Meeting law training for all Town boards, commissions and committees. They also discussed an opinion from Attorney Saint André that political signs should not be allowed to be posted on Town owned property. Town Manager Valente presented to the Board an overview of her proposed FY16 operating budget for the Town as well as the FY16 proposed Operating Capital Budget. They accepted all articles submitted for Annual Town Meeting by the deadline and referred one article to the Planning Board as it involved a zoning bylaw change.

Finally, on February 18 the Board met to approve the award of \$19.6 million bond sale by Town Finance Director/Treasurer-Collector Andrea Terkelsen. This bond sale raised the cash for three projects approved by voters in 2014: purchase of Johnson Farm, design and construction of a new Police Station, and Repairs to Nixon Elementary School. Ms. Terkelsen also included in the bond sale a refinancing of the existing bonds that had been issued in connection with elementary school projects, which still had 6 years to maturity. The refinancing to a lower interest rate reduces the debt service by just over \$700,000 over the next 6 years and 36% of this amount accrues to Sudbury, or about \$250,000. The balance of the savings will be enjoyed by the state as they annually contribute 64% of the debt service for school projects through the MSBA grant program. Due to Sudbury’s AAA credit rating, the interest rate on the long term bonds was an excellent 2.69%, and on the shorter term bonds the average is 1.143%.

And, as always, the Board made a number of votes which included approving appointments, and contracts. For more information on any of these, please see the Board’s agenda listing these items.

Please note: The above description reflects the agenda items that received the most time at Board meetings. They are not meant to be exhaustive of materials received by the Board or all comments on agenda items. For further meeting details, please go to SudburyTV.org to replay the meeting or view the Board of Selectmen meeting minutes, found at sudbury.ma.us.

Grants & Gifts Accepted by the Board of Selectmen FY15
Shown by amount of acceptance per meeting



Building Inspection Department

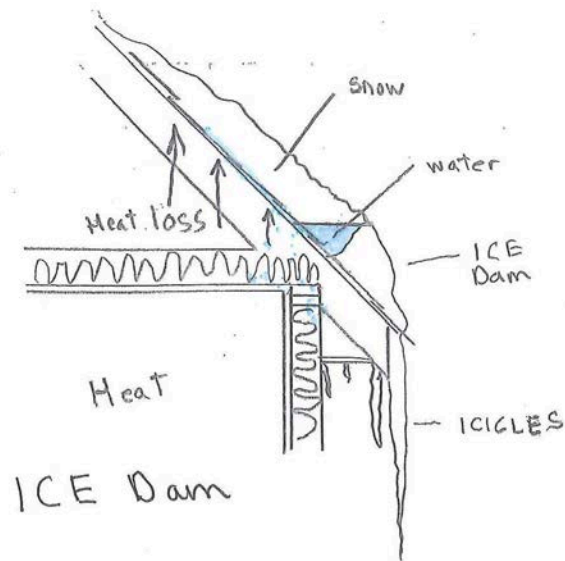
With the heavy amount of snowfall this month and the extreme weather temperatures, many people have questions about what they can do to prevent damage to their roofs caused by the weight of snow and ice dams.

Where do ice dams come from and how can I prevent them in the future?

Ice dams are formed by heat loss causing the snow to melt and drip towards the edge of the roof where it freezes. As the water freezes, it builds up, forming a dam that collects water over the heat loss area. Outside temperatures, amount of snow and the rate of heat loss all add to the complex issue.

The best method for preventing ice dams is to stop the heat loss with sufficient insulation and an effective air barrier to stop air movement. Newer buildings have less issues with heat loss because the building code requires better insulation. As you drive through town, you will notice the newer homes have little to no icicles.

Another way to reduce the ice dams is to remove snow before it has a chance to form ice dams.



When should I remove snow from my roof?

It depends on the age and condition of your building, how much snow has accumulated, and if there is more snow or rain forecasted. Snow can vary in moisture content, which makes it hard to measure. A rapid rain fall can increase the weight of the snow. *NOTE: If your roof does not look right or appears stressed, call a contractor to evaluate the situation.* It is not recommended that you get onto your roof or climb a ladder to remove snow, however,



roof rakes are designed for homeowners to remove snow while standing on the ground.

How much snow can my roof hold?

Most buildings built after 2009 have a 40 lb. per sq. ft. snow load. The Building Code allowed for less snow load in buildings constructed prior to 2009.

Safety tip for snow accumulations: Many home appliances have exhaust vents and intake systems that must be kept clear from snow. Be aware of vent locations and monitor after each storm. Keep all ladders, snow rakes and other tools clear of overhead wires attached to the house.

Submitted By: Mark Herweck, Inspector of Buildings

Department of Public Works

Just before Christmas, the Culvert under Horse pond Road near Noyes Lane failed. The bottom third of the culvert collapsed leaving a gaping hole on the side of the road. Upon further excavation we found



many sections of the culvert had dropped and separated leaving many voids under the road resulting in the closure of Horse Pond Road. This is typical of many corrugated metal pipes that were installed within the last 30 to 40 years.

Mother Nature has shown her fury this winter. We received over 42 inches of snow from the last two

storms. The DPW employees worked over 56 hours during the blizzard and over 36 hours during the February 2nd storm. We had over twenty pieces of equipment and twenty contractors working each storm.

Governor Baker declaring a state of emergency requiring all non-essential personal to stay home made clearing of the roads easier and safer. Preliminary estimates indicate that over \$155,600 was spent on the January Blizzard.

Submitted by: I. William Place, P.E./Director of Public Works/Town Engineer



Facilities Department

Snow, Snow, and More Snow

The Facilities Department has been busy, along with everyone else in New England, dealing with the record snow falls. The work of snow removal includes clearing the sidewalks, entrances and stairways in and around the Towns buildings, however, with the record snow accumulation in town, the concerns of snow building up on our roofs also requires our attention. The Department has been weighing and monitoring the snow on the roofs, keeping an eye on forecasts in order to know if, and when, clearing is warranted. With the threat of approaching storms, additional snow can add weight and stress to the roofs of structures if not cleared. Also, for areas that get rain, the dry, fluffy snow piled on roofs can act as a sponge, absorbing any additional sleet and rain.

We have been on the alert for large accumulating snow build-up or snowdrifts on our roofs. The flat roof drainage systems are important to keep clear to minimize the risk of excess roof ponding in the event of subsequent heavy rainfall or melting, which we anticipate will come within the next few weeks.



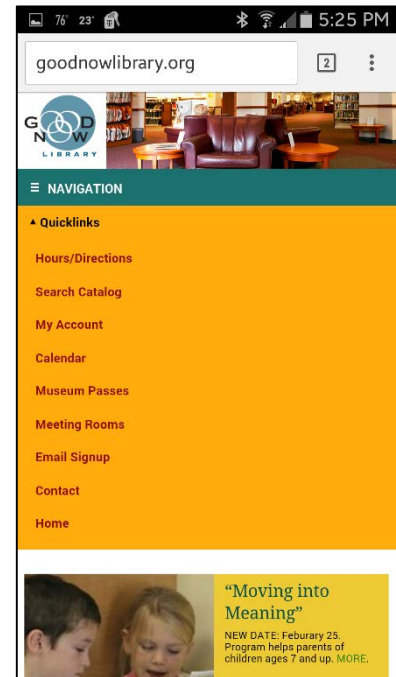
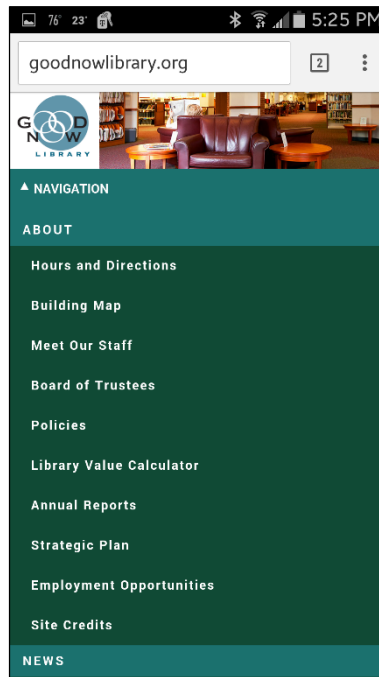
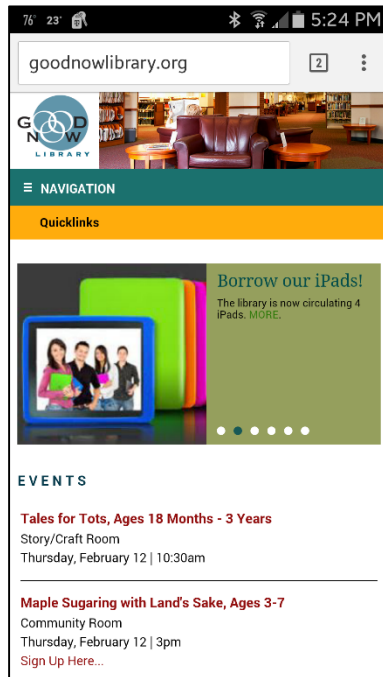
Shown above are some of the roofs which have had some snow removed since the Blizzard. We have no concerns with the current snow levels and weight on the roofs, but, as the forecasts continue to include snow, it's prudent to be proactive and prepared for additional snow fall.

Submitted by: Jim Kelly, Combined Facilities Director

Goodnow Library

Going Mobile

The Goodnow Library is pleased to announce it now has a mobile friendly website. If you access our site via your smartphone, you will see a stripped down version, with easy navigation for a smaller screen. See the screen shots on the next page. Now www.goodnowlibrary.org is beautiful on all devices!



Celebrating Science, Technology, Engineering & Math

Top 10 Reasons Why the Goodnow STEM Fair was the place to be:

10. All of the recycled materials used at our event were donated by Sudbury residents.
9. Children learned how to build a structure with index cards and engineer a tower out of cups, giving parents two great snow day activities!
8. Attendees learned about robotics from the Loring Engineers and were able to demo an iPad Robot.
7. Many enjoyed learning what makes different machines tick when they took apart laptops, TVs, keyboards, phones and toasters in Tinker Time.
6. Children used their own money to buy raffle tickets and went home with new STEM toys! The money raised in the raffle helped cover the costs of the event.
5. Families were able to work together to design and test out roller coaster marble runs with The Discovery Museum.
4. Some kids went home looking at their pets differently as they learned how to decode genetics that make up a cat's coloring.



3. Not only were their small planes flying throughout the library, but many got to try out a flight simulator!
2. Students in Empow's Stop-Animation Workshop learned how to create a movie which they were able to bring home.
1. After soaking up all of this new knowledge, everyone enjoyed homemade ice cream in STEMlicious flavors from Reasons to be Cheerful!



Announcing iPads you can borrow

The library is now circulating 4 iPads for interested patrons to borrow for 2 weeks at a time. Consider borrowing one for a test drive, perhaps you have been thinking of getting one, but want to see how they work for yourself before committing. Maybe you haven't really explored e-books or how to download them for free through the library. You may be going on a trip and don't have an iPad; you could take one of ours for the long plane trip. Curious what all the fuss is about Candy Crush? Check out an iPad today and discover a whole new world!



Staff Changes

In January we bid farewell to our Head of Children's Services, Kat Little, as she and her family headed off for the warmer climes of Texas. We also said goodbye to our Teen Librarian, Mariah Manley who moved back to her home state of Utah to continue working as a youth services librarian. However, the good news is that we have recruited a replacement for Kat. Megan Statza, our former Teen Librarian will be returning as our Head of Children's Services. She starts February 17. Please stop in and say hello!

For more information about all library services, please visit our website at www.goodnowlibrary.org.

Submitted by: Esmé Green, Library Director

Health Department

Board of Health Invites You to Celebrate “February Heart Health Month” by Getting Your Personal Heart Score with My Life Check

The American Heart Association has created an online tool to help you find out how you are doing with your heart health. This tool is called “My Life Check.” All of us need to practice Life’s Simple 7 to live a heart-healthy life, and no one achieves heart health by accident. The My Life Check online tool empowers children, teens, and adults to take a step toward a better life through measuring their heart health.



On this website you can get your personal heart score, and get a custom plan with the information you need to start living your best. With Life’s Simple 7 you can know you’re heart healthy. Remember, you can stop heart disease before it starts. Start small and keep it simple. Make one change today and then you’re ready to make another. Before you know it, you’ve stopped making poor choices and started making heart-healthy ones.

Visit: <http://mylifecheck.heart.org/PledgePage.aspx?NavID=5&CultureCode=en-US> to get assessed today.

Board of Health Seeking Volunteer Medical Reserve Corps Members

The Sudbury/Region 4A Medical Reserve Corps (MRC) is actively seeking new members. MRC members fulfill an important role in providing services for those in need during large-scale public health emergencies. Members are instrumental in staffing health clinics and shelters and are critical when responding to disasters in medical and non-medical roles.



There are many exciting things happening in MRC Region 4A. Regional MRC Coordinator, Cathy Corkery, is busy planning training events for the upcoming spring and summer season including CPR, First Aid, and many others. Additionally, a speaker’s series is being lined up that will include experts in emergency preparedness and disaster response. All these great trainings and classes are free for MRC members.

To learn more about volunteering at MRC, please contact:
Phyllis Schilp BSN, RN, Board of Health Nurse, Sudbury Health Department, schilpp@sudbury.ma.us,
(978)-440-5477

Submitted by: Bill Murphy, Health Director

Park and Recreation Department

Pool News

1. We would like to thank everyone for their cooperation and patience during the recent wave of winter storms as well as during the recently completed high school swim season and congratulate both the Lincoln-Sudbury High School and the Nashoba Regional High School Swim teams on completion of their successful seasons.
2. Registration is under way for all Session B and C swim lesson classes. You may register on-line or at the Atkinson Pool front desk.
3. The Atkinson Pool is currently taking applications for anyone interested in Lifeguarding at the Atkinson Pool. Applications may be picked up at the pool front desk or downloaded from the pool website.
4. The Spring Program brochure will be available in mid-March, look for some new program offerings as well as our swim lesson programs.
5. The Atkinson Pool will once again host the Tri-Sprouts Kid's Triathlon and the Sudbury Sprint Triathlon on May 16th & 17th. Registration is now open for both events. You can sign-up by going to <http://firm-racing.com>.



Recreation News

Save the date! Spring Recreation Registration is Wednesday, April 1st. The brochure will be in mailboxes around the middle of March.

We have a brand new program in collaboration with the Goodnow Children's Library Make a Book Trailer that starts in March. Book trailers are used to spark interest in reading a book or seeing a movie that is based on a book. In this program, children will pick a book, make props, film a book trailer using our iPads and attend a showing of their very own book trailers! Popcorn will be provided during the book trailer showings. Parents are welcome to attend the showing on the last class, April 9th. This program is on Thursdays from 4:00 - 5:00 PM March 5th - April 9th, with no class on March 12th, in the Goodnow Children's Library Story and Craft Room.

Youth Programs

Basketball!

Want to become a better passer? Shooter? Rebounder? Dribbler?

Come to the Fairbank Gym on Monday afternoons, starting after February Vacation. Here, you can work on these valuable skills. You will be put through proven drills and activities that will help be more confident on the basketball court. Spring is the best time to reflect on what you need to work on. Town leagues have just finished and AAU is just about to start. All drills and activities will be instructed by a Varsity level and AAU certified coach.

Registration can be done in person, or [online through our registration system](#). Registration is limited to 10 players but could increase if more people are interested. Check out the [flyer](#) and sign up today!

We are also excited to continue our relationship with Sudbury Extended Day. Their group will be joining us for another Wild Wednesday trip in early March! March 6th, both groups will be going to Pinz Bowling and Arcade in Milford, MA. Be sure to check out our website for more information.



Teen Center

Next event is March 6th. It is a March Madness themed event. We will be inviting our friends from Lincoln and will be looking for Dad chaperones. We will be having various gaming tournaments in each room. Check the [flyer](#) and our website for more information and see you there!

Don't forget we have a free snowshoe loan program. You can use our snowshoes, both adult and child sizes, for 24 hours, by simply checking them out at the Fairbank Center front desk. It is a great way to try out this great sport without making a big financial investment. Plus it gets you outdoors to enjoy the great New England winter.

Please remember to check the website if there is inclement weather. We will post closings and delayed openings on the website. Thanks and Happy Winter!

Submitted by: Nancy McShea, CPRE, CPSI, Director, Park, Recreation and Aquatics

Planning and Community Development

The Planning and Community Development office and the Community Preservation Committee have reviewed proposals for FY16 Community Preservation Act funds. The CPC has supported seven projects that will now go to 2015 Annual Town Meeting (ATM) for approval. Project proposals can be found on the town's website and supported projects will be in the 2015 ATM Warrant.

The Rails to Trails Forum held in January was well attended. The forum was hosted by the Board of Selectmen, with the Planning and Community Development Department and the town's consultant VHB also in attendance to provide an overview of the two proposed rail trails and field questions. To join the Sudbury Rail Trails email list, please send your preferred email to pcd@sudbury.ma.us with the subject heading "Rail Trails". Minutes of the Forum can be found on the town's website.

The Planning Board, with the assistance of the Cecil Group, is nearing completion of the Route 20 Zoning Study, which will provide a visual understanding of the potential development improvements to business properties that we may expect if the sewer project is implemented. The Cecil Group intends to make a final presentation of their findings at the March 11 Planning Board meeting.



The Planning Board has been discussing the redevelopment of the Raytheon property with the Board of Selectmen, in hopes of influencing the future private development of that site to include Town goals and priorities. The Raytheon property is slated for sale and vacancy by the end of 2016. A letter to the current owners of the property from both Boards is under review, and will be issued in the next few weeks. Desired development on the property identified by the Boards include rental housing, age-restricted housing and retail uses. Reuse of the site as large scale office or manufacturing is not anticipated.

The Sudbury Housing Trust's proposed 3 unit affordable housing project at 278 Maynard Road intends to break ground this spring. This development will produce 3 units of affordable housing for households earning less than 80% of the area median income. Occupancy is expected in the fall of 2015.

Residents interested in any of these issues are welcome to attend the various meetings at which these projects are discussed. Check the Town's website calendar for a listing of meeting dates and times.

Submitted by: James S. Kupfer, MPA, Assistant Town Planner

Public Safety

Fire Department

Fire Hydrants

The Sudbury Fire Department is asking for your help to clear the snow from the hydrant near your home. Many residents have worked shoveling and snow blowing around them and we appreciate all of their efforts. We were able to secure limited help from the National Guard in shoveling out a small number of hydrants, but there are still many that need attention. If you could help us, we would certainly appreciate it. It will save us precious time in the event of an emergency in your home.



Snowstorm Staffing

During the recent snow events, we have hired extra personnel in order to run both of our ambulances at the Advanced Life Support level and have additional staffing available for the difficulties that snow covered walks and driveways present during emergencies. When the roads are slippery and speeds must be reduced, it can take extra time for our primary ambulance to return to Sudbury after transporting a patient to the hospital.

Winter Gas Meter Safety

If your home uses natural gas, please remember to keep your gas meter clear of snow and ice. As pointed out by the red arrow in the picture below, a frozen regulator and vent can cause gas pressures to increase to dangerous levels inside your home. When clearing around your meter, please remember to use a broom or your hands rather than a shovel that could damage the meter and the gas piping. Do not try to break up

or remove ice or frozen snow from the natural gas meter or piping. *If you find your meter or pressure regulator covered in frozen ice or snow, do not make any attempt to remove the ice or use de-icer. To report the problem, contact National Grid at their emergency number, 1-800-732-3400.*



Carbon Monoxide Safety

Please be sure that snow or ice does not block a sidewall vent at your home. Sidewall vents are common in recently installed heating and water heating systems, especially high efficiency models. If a vent becomes blocked, it could lead to a buildup of deadly carbon monoxide fumes in your home. If you have any questions or concerns about carbon monoxide or your heating vents, please call us at 978-443-2239.

Chief Miles' Tales of The Wayside Inn

If you have read previous editions of this newsletter, you know about the contributing factors in the difficulty of fighting the devastating Wayside Inn Fire of 1955. I recently stumbled upon an interesting video posted on Sudbury TV about the era of Innkeeper Francis Koppeis. It contained some footage of longtime employee Barbara Deveneau speaking about fire at the Inn. To paraphrase, Barbara observed that after the near total rebuilding of the Inn that was completed in 1958, she felt a great sense of security. After all, there was a new fire alarm system in place and a new carbon dioxide fire suppression system surrounding the cooking equipment in the kitchen. I am sure Barbara's thoughts mirrored those of many others when she observed, "There was just no way we could have another fire here."

In early morning on the day after Thanksgiving in 1965, breakfast was being prepared in the kitchen. Unknown to anyone, a blown fuse had cut power to the carbon dioxide suppression system, rendering it inoperable. Also, the exhaust venting ductwork contained a number of 90 degree bends, making it

difficult for the grease laden smoke to exit easily. At 6:32 am, the fire alarm system activated when a grease fire ignited under the hood and began to burn up into the filters.

A fire engine arrived at the Inn within four minutes, thanks to the building of the Route 20 fire station in 1962. Chief St. Germain arrived quickly and ordered a second alarm. Seeing the fire quickly taking hold in the attic, the Chief called for a third alarm and also asked for four ladder trucks from area towns to gain roof access to all four sides of the building. Pictured right is Sudbury Engine 3, a 1963 custom built piece of apparatus. In addition, Sudbury was running a similar 1962 model, and the Ward LaFrance, the “real fire truck” that Chief St. Germain purchased in 1957. Concerning the state of their apparatus, Sudbury was in a much better position than they were in 1955.



In the same Sudbury TV video, Chief St. Germain is seen making remarks on his recollection of the events of that day. The Chief stated that the fire burned straight up through the roof and vented itself, making it a fairly easy fire to fight. Shown left, you can see the fire damage in the area directly above the kitchen.

Despite all of the recent improvements to the Inn, fire hydrants still had not been added. As in 1955, fire crews had to draft water from the pond behind the Inn. At least the temperatures were above freezing this time, and firefighters did not have to chop through the ice. In the picture on the right, many Wayside Inn staff members and volunteers helped to remove valuable antiques as Framingham Ladder One operated at the fire.



The fire was brought under control about 8:30 am. Although there was not nearly as much damage as in the previous fire, a lot of water had been poured into the building. In the picture below, Chief St. Germain can be seen surveying the damage in the upstairs ball room. The fire happened on a Friday, and with a quick clean up, the Inn was still able to host a wedding the next day.



Subsequent to the fire, attention quickly turned to upgrading the fire protection systems at the Inn. The most important consideration was the installation of a fire sprinkler system. But before sprinklers could be provided with sufficient water to operate, the water main had to be extended a distance of just over a mile from Ecke's motel, where the Fairfield Inn stands today. The Sudbury Water District

performed the work of laying the water pipe for a cost of \$40,000, and in a nice gesture, allowed the Inn to pay the cost over ten years in interest free installments. With the water main in place, work began in January 1967 on the installation of a dry pipe sprinkler system consisting of 387 sprinkler heads.

It is impossible to absolutely prevent a building fire, but there certainly are steps we can take to minimize damage and increase the safety of occupants. Like many other buildings today, hydrants sit inconspicuously across the street from the Inn, there is an automatic sprinkler system, and a fire alarm system consisting of both heat and smoke detectors that report to a master box. When a sprinkler head activates, an alarm is automatically transmitted through the master box to the Sudbury Public Safety

Dispatch Center and to all three of our fire stations. Fire safety at the Wayside Inn has come a long way since 1955.

If you are interested in listening to the comments of Barbara Deveneau and Chief St. Germain, they can be found in the link below. Advance to the one hour and one minute mark, and listen for about three minutes.

<http://sudburytv.pegcentral.com/player.php?video=1d7529f4e346baa1cdf6a789306cda1d>

Information was also taken from the November/December edition of the NFPA Journal.

Submitted by: Bill Miles, Fire Chief

Police Department

Two student officers, Kimberly Walch and Timothy Dasilva, are preparing for the commencement of the Reading Police Academy on March 9th. They will be the latest addition to our department upon their graduation. Both student officers are from Sudbury.

The continued snow continues to pose problems, but we are appreciative of those that have respected the Governor's recommendation. This resulted in substantially less traffic during the storms allowing for the DPW to keep the roadways clear as well as our ability to respond to calls for service as necessary. We highly encourage residents to use caution while driving. Visibility at intersections has been drastically reduced and roadways have been further narrowed. Of particular importance is extra diligence while students are waiting for buses or walking to school. Everyone needs to work together to ensure the safety of our children.



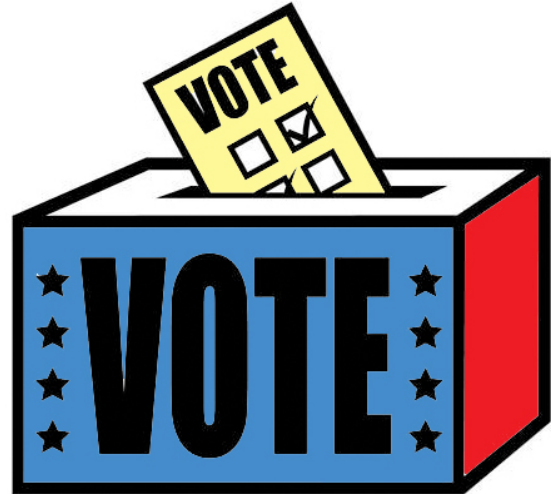
Submitted by: Scott Nix, Police Chief

Town Clerk

Another foot of snow was not enough to deter the Annual Town Election nomination process this week in Sudbury! Although hazardous weather conditions closed the Town Hall on Monday, February 9, prospective candidates for the upcoming Annual Town Election donned their snow gear, braved the elements, and made their way to the Police Station to submit their nomination papers before the 5 p.m. deadline. The Police Station was the designated alternative location. The Public Safety Dispatchers accepted the nomination papers on behalf of the Board of Registrars of Voters, provided receipts to the candidates and secured the papers until they could be delivered on Tuesday for certification by the Registrars. Many thanks to the Police Department for the assistance they provided to the candidates and the Town Clerk's Office!

Annual Town Election

Candidates who have met the requirement of obtaining fifty certified signatures on their nominations papers are eligible to appear on the ballot at the Annual Town Election, scheduled for Monday, March 30. Polls open on Election Day at 7:00 a.m. and close at 8:00 p.m. Precincts 1, 1A, 2 & 5 vote at the Fairbank Community Center, 40 Fairbank Road. Precincts 3 & 4 vote at the Town Hall, 322 Concord Road.



Voter Registration Deadline

The last day for a qualified resident to register to vote or make changes to an existing voter registration, for the Annual Town Election, is Tuesday, March 10, 2015. The Town Clerk's Office will hold an extended voter registration session until 8:00 p.m. on March 10. For more information on registering to vote, please see our [website](#).

Town Census

The 2015 Annual Town Census has been mailed to all households. Residents should verify or correct all information, sign, and return the census as soon as possible for processing by the Town Clerk's Office. The data from the census is used to compile the Sudbury voter list, Sudbury school planning, and other reports required by Massachusetts General Law, therefore all members of the household, aged three years and older, should be included. If a resident needs a replacement census form, or has any questions, please contact the Town Clerk's Office at 978-639-3351.

A completed census can be returned by mail or hand-delivered to drop-off boxes located outside the Town Clerk's Office (322 Concord Road) and the Flynn Building (278 Old Sudbury Road).

Failure to respond to the Annual Town Census may result in the removal from Sudbury's active voting list and removal from the resident list for any non-registered voters.

Dog Licensing

All dogs aged six months or older must be licensed each year. Applications for dog licensing can be found inside the census packet, at the Town Clerk's Office, or on our [website](#). The dog licensing period extends from January 1 through March 31, 2015. Beginning April 1, a late penalty fee of \$25 will be assessed for each unlicensed dog, in addition to the regular licensing fee (Town Bylaw Article V, Section 3A). The Town Clerk's Office will remain open until 8:00 p.m. on March 31 to assist residents in licensing their dogs.



New Office Hours

Beginning Tuesday, March 17, the regular business hours for the Town Clerk's Office will be Monday-Friday, 8:30 a.m. – 4:30 p.m.

Submitted by Veronica W. Craven, Assistant Town Clerk

▶ Volunteer Opportunities ◀

Looking for a way to get more involved in the community? The Town Committees listed below are looking for volunteers.

To learn more about the invaluable work of these committees, please contact them directly or stop by an upcoming meeting. General information and meeting times can be found on the town website.

- ▶ Capital Improvement Advisory Committee
- ▶ Commission on Disability
- ▶ Earth Removal Board
- ▶ Fairbank Community Center Study Task Force
- ▶ Local Emergency Planning Committee
- ▶ Memorial Day Committee
- ▶ Medical Reserve Corps Executive Committee
- ▶ Permanent Building Committee [NEW](#)



Ready to apply? The committee application form is available at:

http://sudbury.ma.us/departments/Selectmen/doc361/Blankapplicationforappointment_v4.pdf