

FY08 Town of Sudbury Budget Request

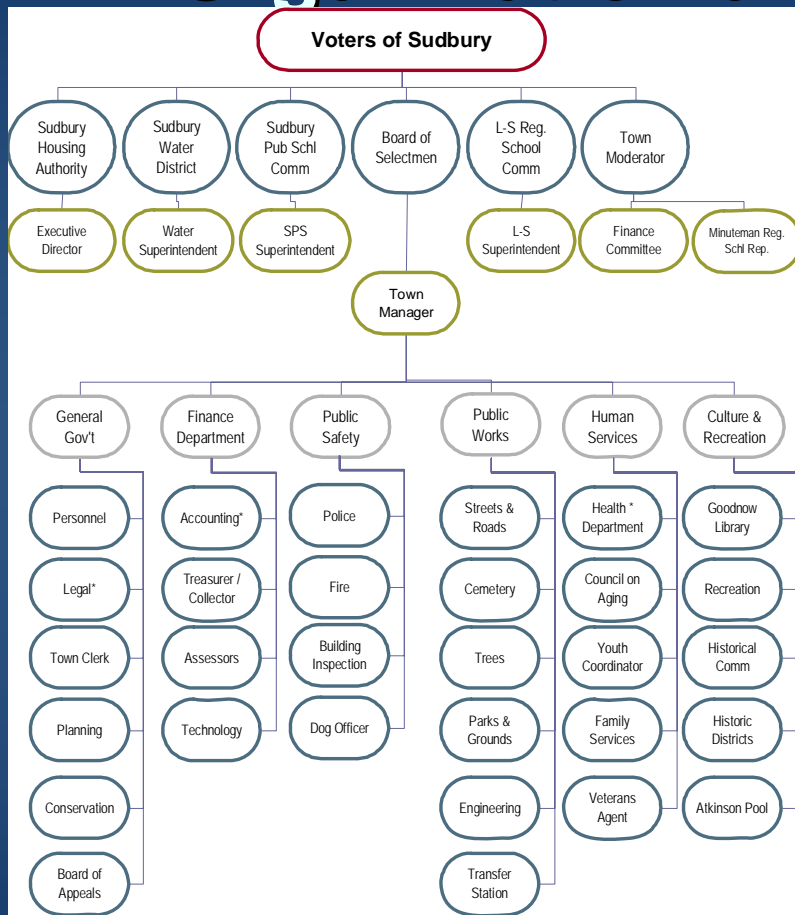


**Protecting Public Safety,
Public Assets and a
Special Quality of Life**

Town's Mission

- Protect public safety, public assets and a special quality of life
- Advance the Selectmen's goals
- Look for ways to make the future better
- Continue meeting current service demands
- Retain staff, reward good performance
- Comply with regulations & mandates

Town Government Organization and Responsibilities

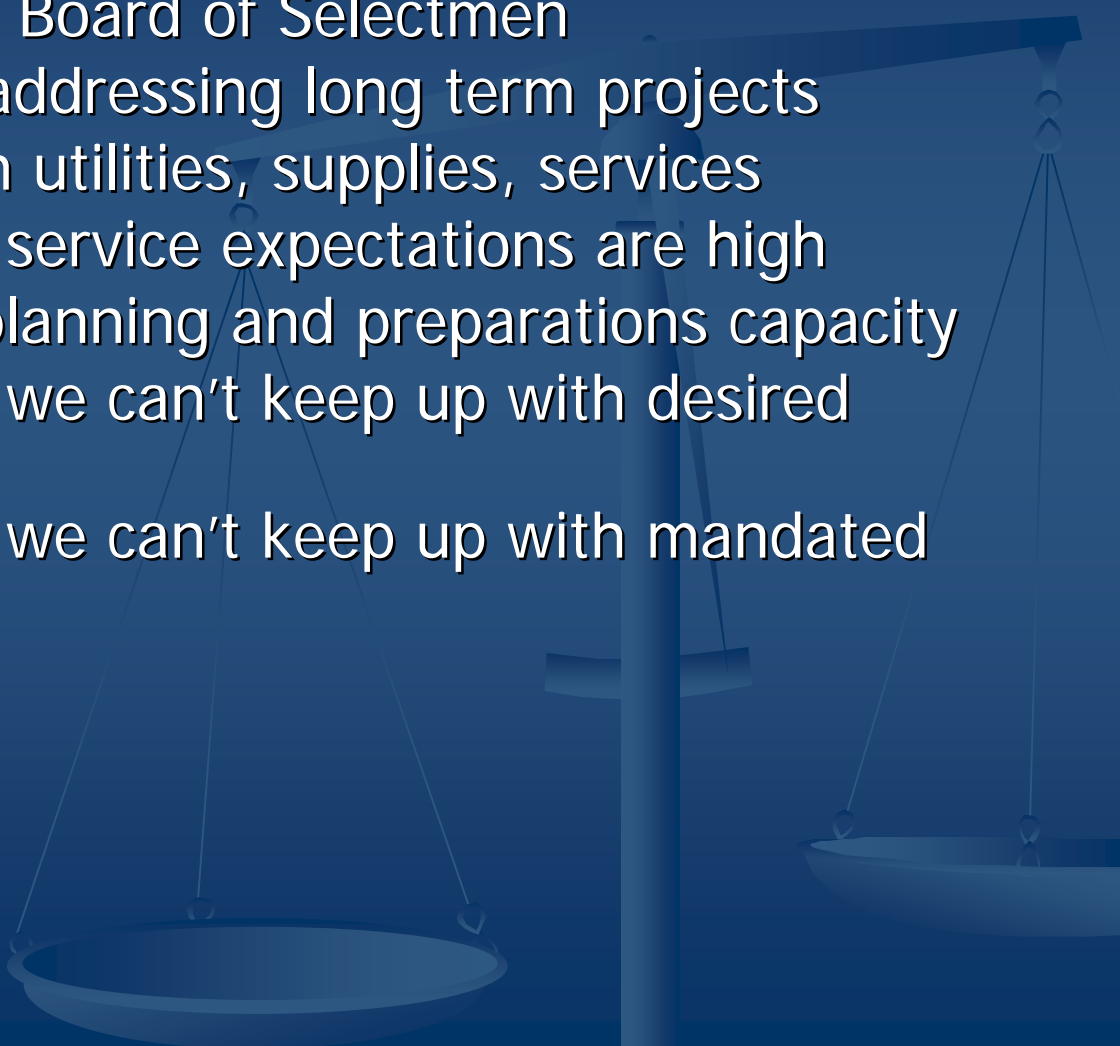


*** Note: All Employees of all departments under the Board of Selectmen are appointed by the Town Manager with the following exceptions:**

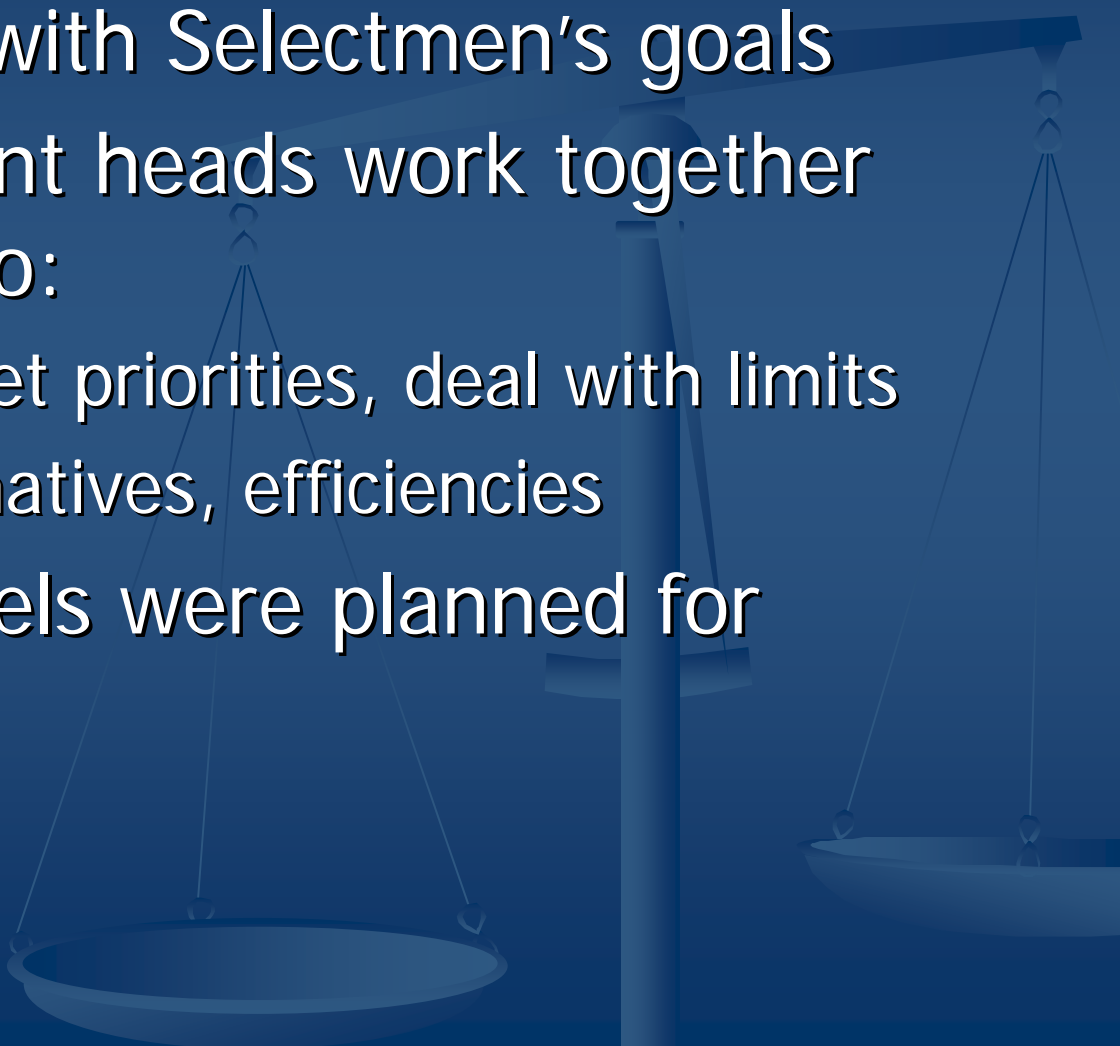
**The Town Accountant and Town Counsel are appointed directly by the Board of Selectmen
All employees in the Health Department are appointed by the Board of Health**

30 Departments within Town government: many varied missions, many functions required by state law, many 1 staff person offices; many departments support the Sudbury Public Schools (e.g. payroll, grounds maintenance, plowing) and Lincoln-Sudbury High School (our tax collection and tax assessment provide the funding for LS)

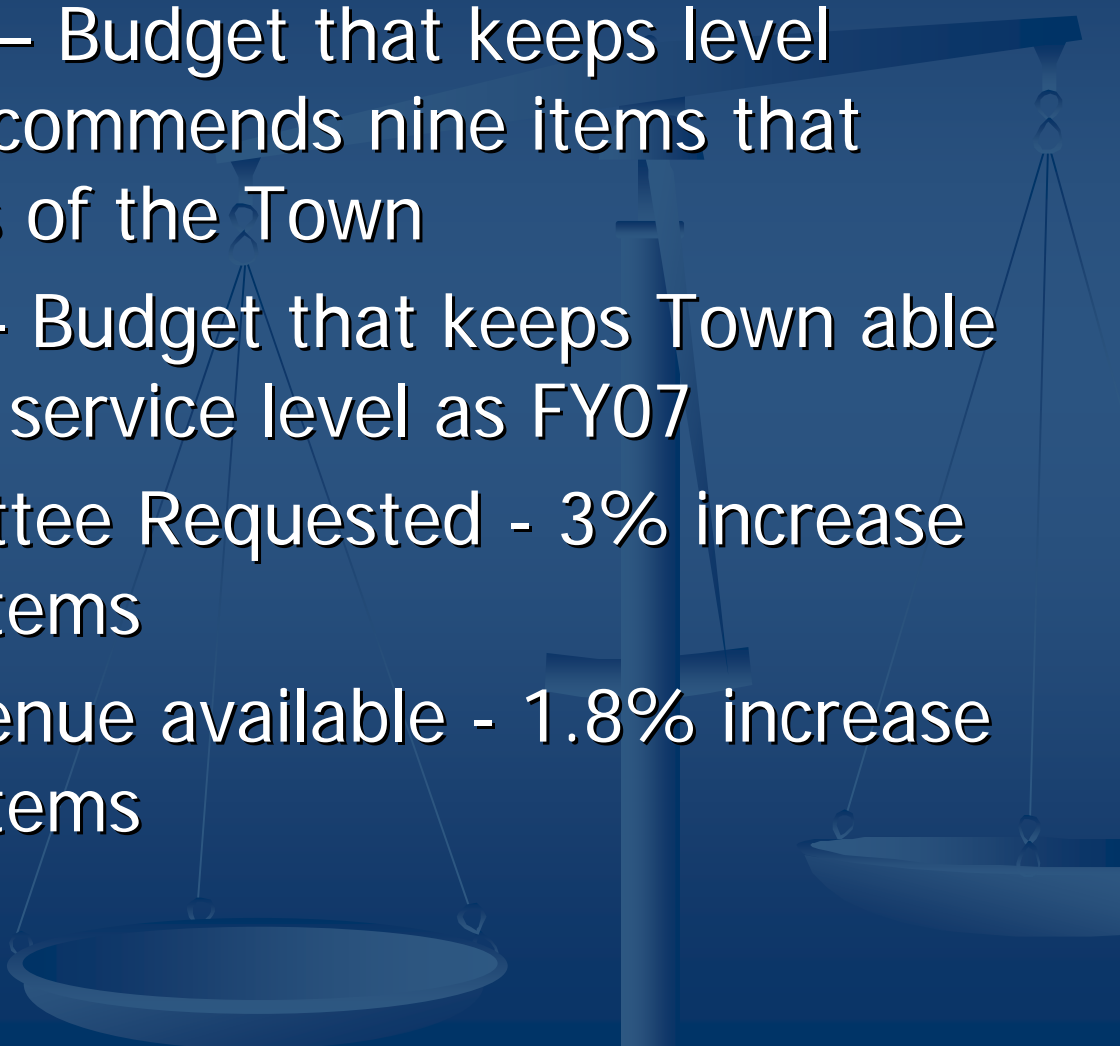
FY08 Budget Priorities

- Meet the goals of the Board of Selectmen
 - Not lose progress in addressing long term projects
 - Deal with increases in utilities, supplies, services
 - Address areas where service expectations are high
 - Address emergency planning and preparations capacity
 - Address areas where we can't keep up with desired service demands
 - Address areas where we can't keep up with mandated level of services
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Developing the Budget

- Process begins with Selectmen's goals
 - Town department heads work together collaboratively to:
 - Understand, set priorities, deal with limits
 - Develop alternatives, efficiencies
 - Four budget levels were planned for
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Definitions for Budget Levels

- Recommended – Budget that keeps level services plus recommends nine items that meet key needs of the Town
 - Level Services – Budget that keeps Town able to deliver same service level as FY07
 - Finance Committee Requested - 3% increase in non-benefit items
 - Preliminary revenue available - 1.8% increase in non-benefit items
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FY08 Budget Requests*

Town Manager's Recommended Budget

- 6.91% NET over FY07 - \$916,461

Level Services Budget

- 5.07% NET over FY07 - \$672,479

FinCom's 3 % Budget

- 3.52% NET over FY07 - \$466,983

Available Revenues Budget

- 1.80% NET over FY07 - \$239,677

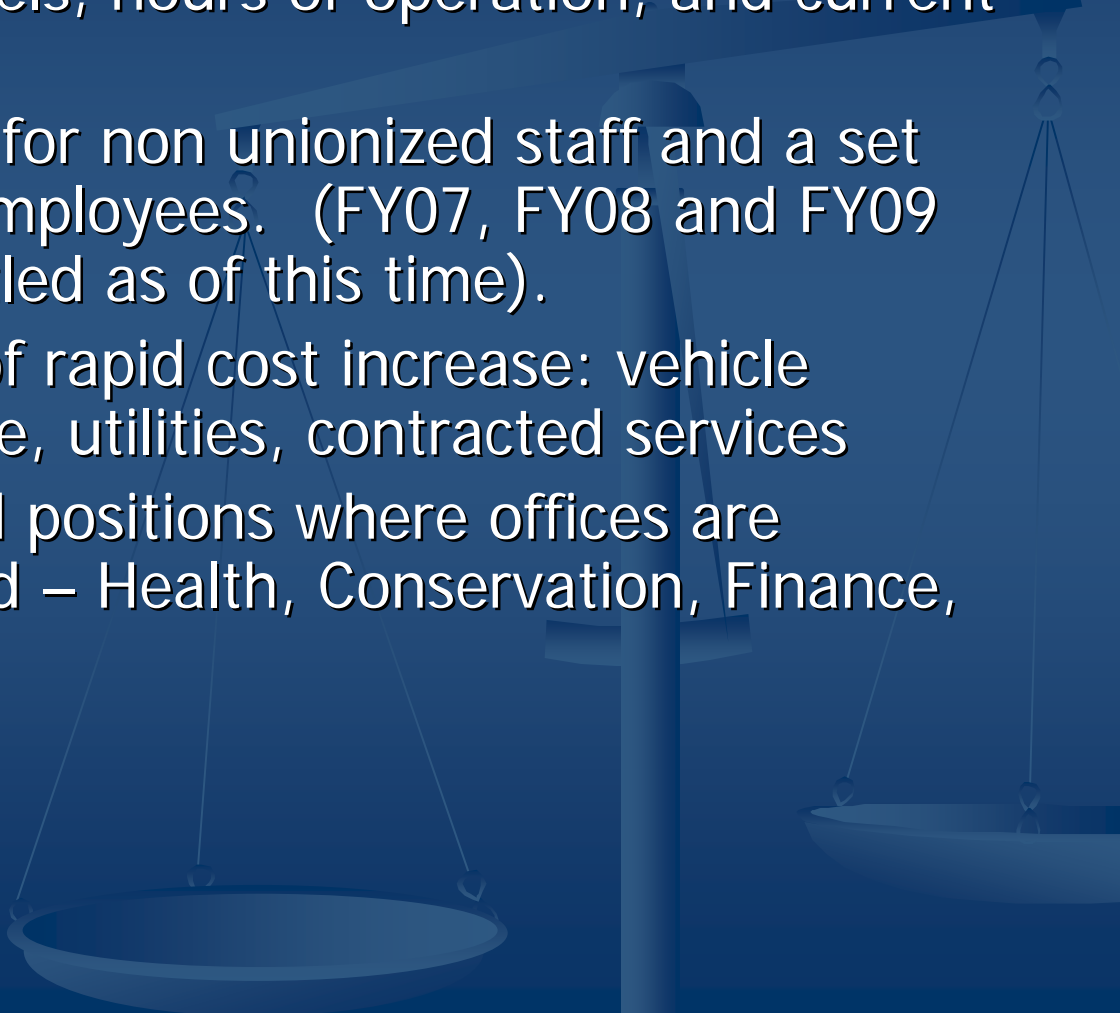
*w/o benefits

FY08 Level Services Budget*

Program Areas	Appropriated FY07	Over FY06	Level Services	Over FY07
General Government	2,091,735	80,509	2,219,104	127,369
Public Safety	6,091,379	357,737	6,265,857	174,478
Public Works	3,068,845	185,762	3,343,523	274,678
Human Services	558,369	20,987	592,893	34,524
Culture & Recreation	1,027,672	33,430	1,058,648	30,976
Town-Wide Operations & Transfers	421,819	108,474	452,274	30,455
Total: Town Operating Depts	13,259,819	786,899	13,932,298	672,479
		6.31%		5.07%

*w/o benefits costs

FY08 Level Services Budget

- Maintains staffing levels, hours of operation, and current service levels.
 - Has a COLA increase for non unionized staff and a set aside for unionized employees. (FY07, FY08 and FY09 contracts are not settled as of this time).
 - Has funds for areas of rapid cost increase: vehicle maintenance, gasoline, utilities, contracted services
 - Two part-time shared positions where offices are critically under staffed – Health, Conservation, Finance, and Personnel.
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FinCom's Structural Increase Assessment Compared to Town's Level Services Budget

	Bob - Upper End		Town Appropriated FY2007		Town Level Services FY2008	
	% increase over Prior Year	Budget Impact	% over FY06	Budget Impact	% over FY07	Budget Impact
Salaries & Wages	3.5 -5.5%	3.58%	5.82%	512,916	3.61%	336,606
Benefits & Insurance	12 -15%	3.00%	13.87%	433,393	12.76%	453,978
Other Expenses	2.50%	0.38%	7.49%	273,983	8.54%	335,873
Operating budget Increase		6.96%	7.82%	1,220,292	6.70%	1,126,457

FY08 Recommended Budget*

Program Areas	FY06	Appropriated		Town Manager Recommended	
		FY07	Over FY06	FY08	Over FY07
General Government	2,011,226	2,091,735	80,509	2,281,312	189,577
Public Safety	5,733,642	6,091,379	357,737	6,286,907	195,528
Public Works	2,883,083	3,068,845	185,762	3,391,953	323,108
Human Services	537,382	558,369	20,987	596,513	38,144
Culture & Recreation	994,242	1,027,672	33,430	1,167,321	139,649
Town-Wide Operations & Transfers	313,345	421,819	108,474	452,274	30,455
Total: Town Operating Depts	12,472,920	13,259,819	786,899	14,176,280	916,461
			6.31%		6.91%

* Without benefits cost

Specifics of the FY08 Recommended Budget

- Public Safety – Add one fire fighter to work primarily on inspectional work but also fill in for shift vacancies. Net cost over Level Services: \$15,000
- Human Services: Council on Aging –Add 5 hours weekly for the Van Driver position. Cost over Level Services: \$3,620.

Specifics of the FY08 Recommended Budget

- Cultural & Recreation: Goodnow Library – Use their strategic plan to address targeted areas where staffing, hours, and materials have been under funded for years. Cost over Level Services: \$88,760
- Cultural & Recreation: Park & Recreation – Shift in funding for Program Coordinator to match up with duties. Cost over Level Services: \$20,000.

Specifics of the FY08 Recommended Budget

- General Government: Technology – Begin maintenance contracts on Town's mission critical switches, routers and firewall. Cost over Level Services: \$5,500
- General Government: Technology – Create a GIS Administrator position. Town has delayed several years in creating this position, so cannot implement Master Plan for GIS. Cost over Level Services: \$57,000

Specifics of the FY08 Recommended Budget

- Public Works – Extend grounds maintenance contract to attend to Town buildings as well as School buildings. Cost over Level Services: \$18,570
- Public Works – Planting of Shade Trees Program. Cost over Level Services: \$10,000
- Public Works – Vehicle maintenance increase for rising costs, aged fleet. Cost over Level Services: \$25,000

Total of Recommendations

- \$243,982 over the Level Services Budget



FinCom's Structural Increase Assessment Compared to Town's Recommended Budget

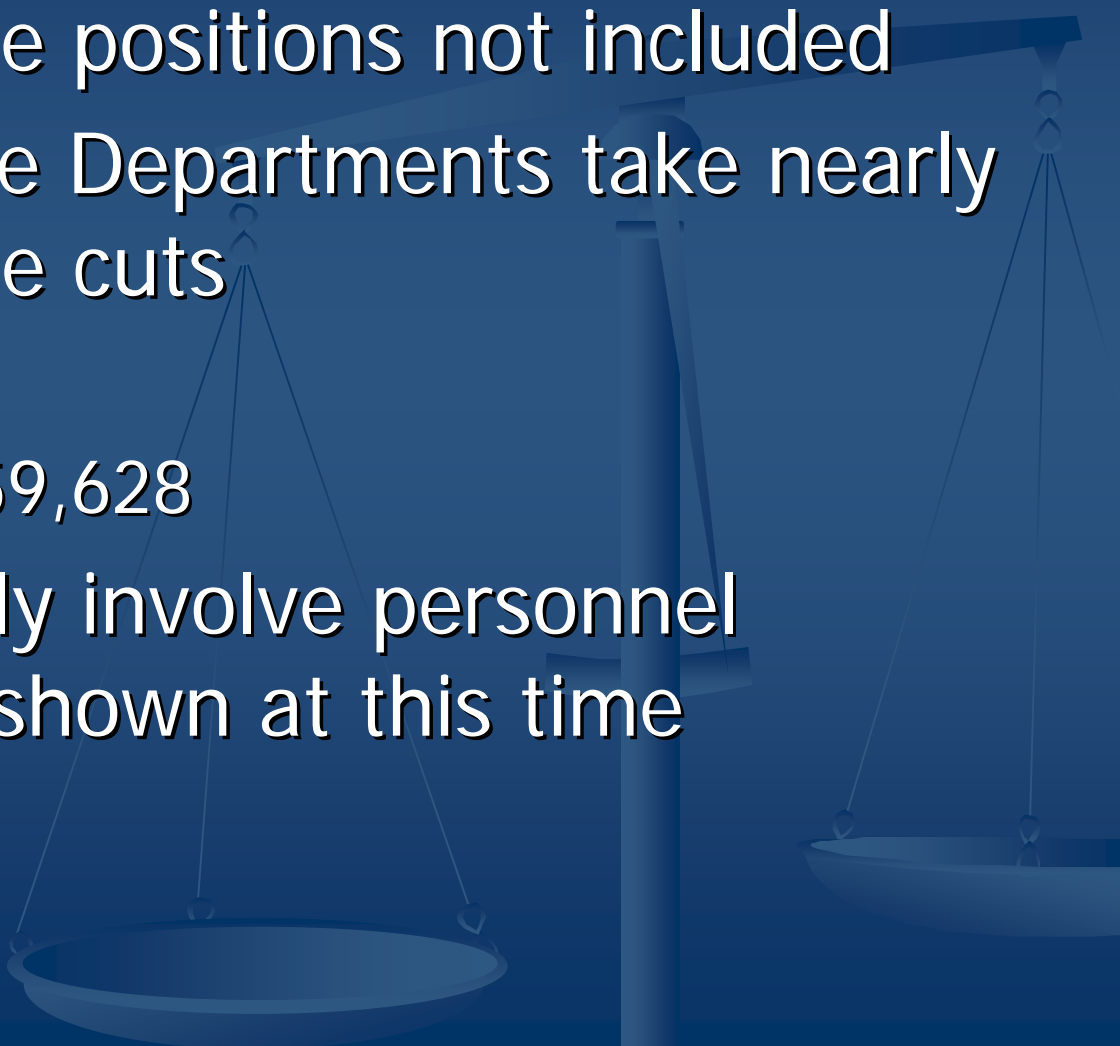
	Bob - Upper End		Town Appropriated FY2007		Town Recommended FY2008	
	% increase over Prior Year	Budget Impact	% over FY06	Budget Impact	% over FY07	Budget Impact
Salaries & Wages	3.5 -5.5%	3.58%	5.82%	512,916	5.45%	508,158
Benefits & Insurance	12 -15%	3.00%	13.87%	433,393	12.76%	453,978
Other Expenses	2.50%	0.38%	7.49%	273,983	10.38%	408,303
Operating budget Increase		6.96%	7.82%	1,220,292	8.15%	1,370,439

FY08 FinCom Requested 3% Budget*

Program Areas	Appropriated FY07	Over FY06	FinCom 3% FY08	Over FY07
General Government	2,091,735	80,509	2,152,403	60,668
Public Safety	6,091,379	357,737	6,206,229	114,850
Public Works	3,068,845	185,762	3,283,009	214,164
Human Services	558,369	20,987	575,240	16,871
Culture & Recreation	1,027,672	33,430	1,058,647	30,975
Town-Wide Operations & Transfers	421,819	108,474	451,274	29,455
Total: Town Operating Depts	13,259,819	786,899	13,726,802	466,983
		6.31%		3.52%

*w/o benefits

3% Budget Implications

- Critical Part-Time positions not included
 - DPW, Police, Fire Departments take nearly all the rest of the cuts
 - DPW - \$60,514
 - Public Safety \$59,628
 - This will probably involve personnel reductions, not shown at this time
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FY08 Available Revenue 1.8% Budget*

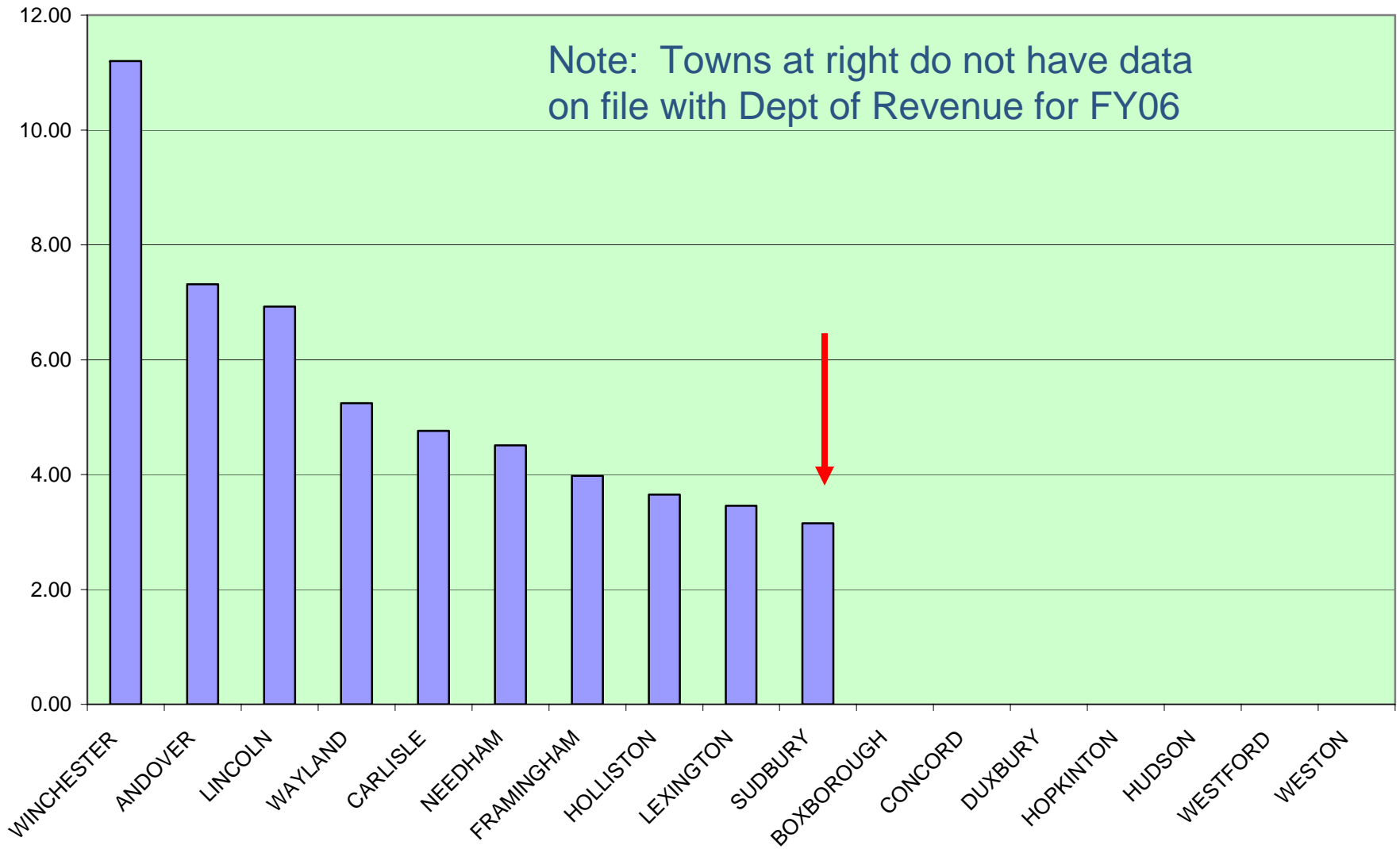
Program Areas	Available Revenue 1.8% FY08	Reduction from 3% Budget	Reduction from Level Services
General Government	-	-	-
Public Safety	-	-	-
Public Works	-	-	-
Human Services	-	-	-
Culture & Recreation	-	-	-
Town-Wide Operations & Transfers	-	-	-
Total: Town Operating Depts	13,499,496 1.81%	227,306	433,802

*w/o benefits

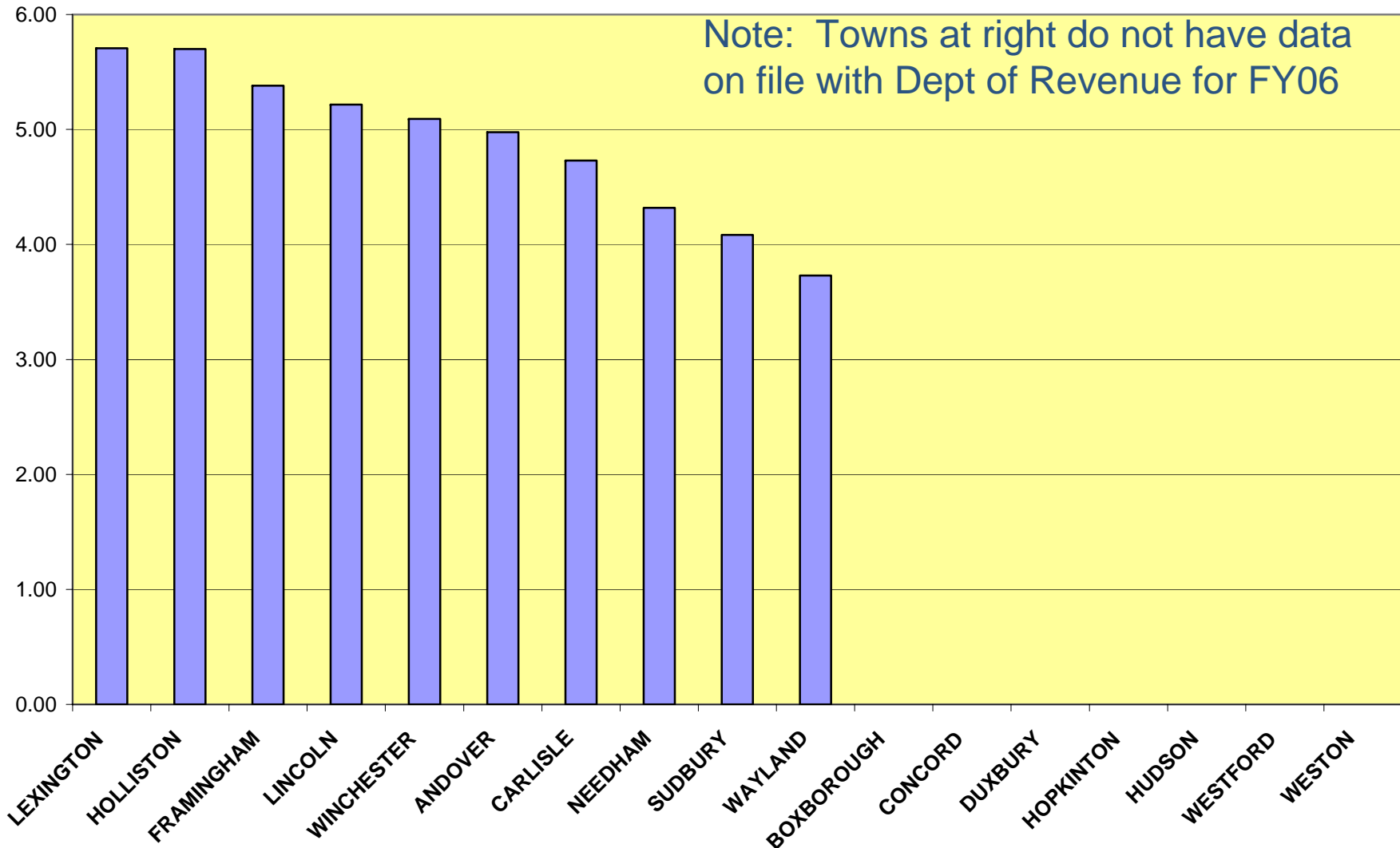
1.8% Budget Implications

- Includes all reductions in 3% already described, plus an additional \$227K reduction beyond that
- Likelihood of up to 4 positions eliminated or reductions in overtime for backfilling public safety open shifts
- Reductions would not be across the board – core services have to be preserved.
- Service levels would have to be reduced

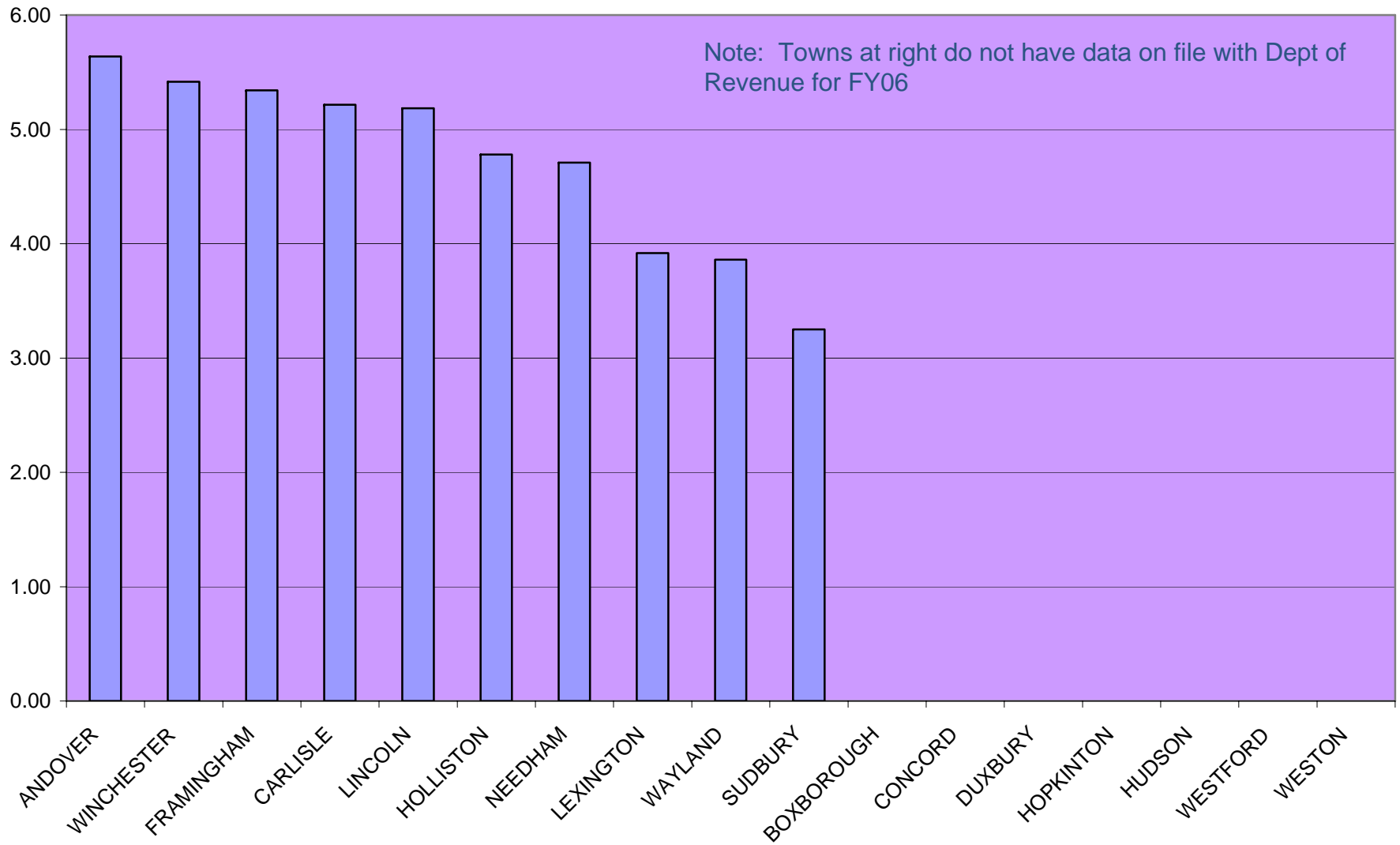
General Government as % of Total Budget FY06



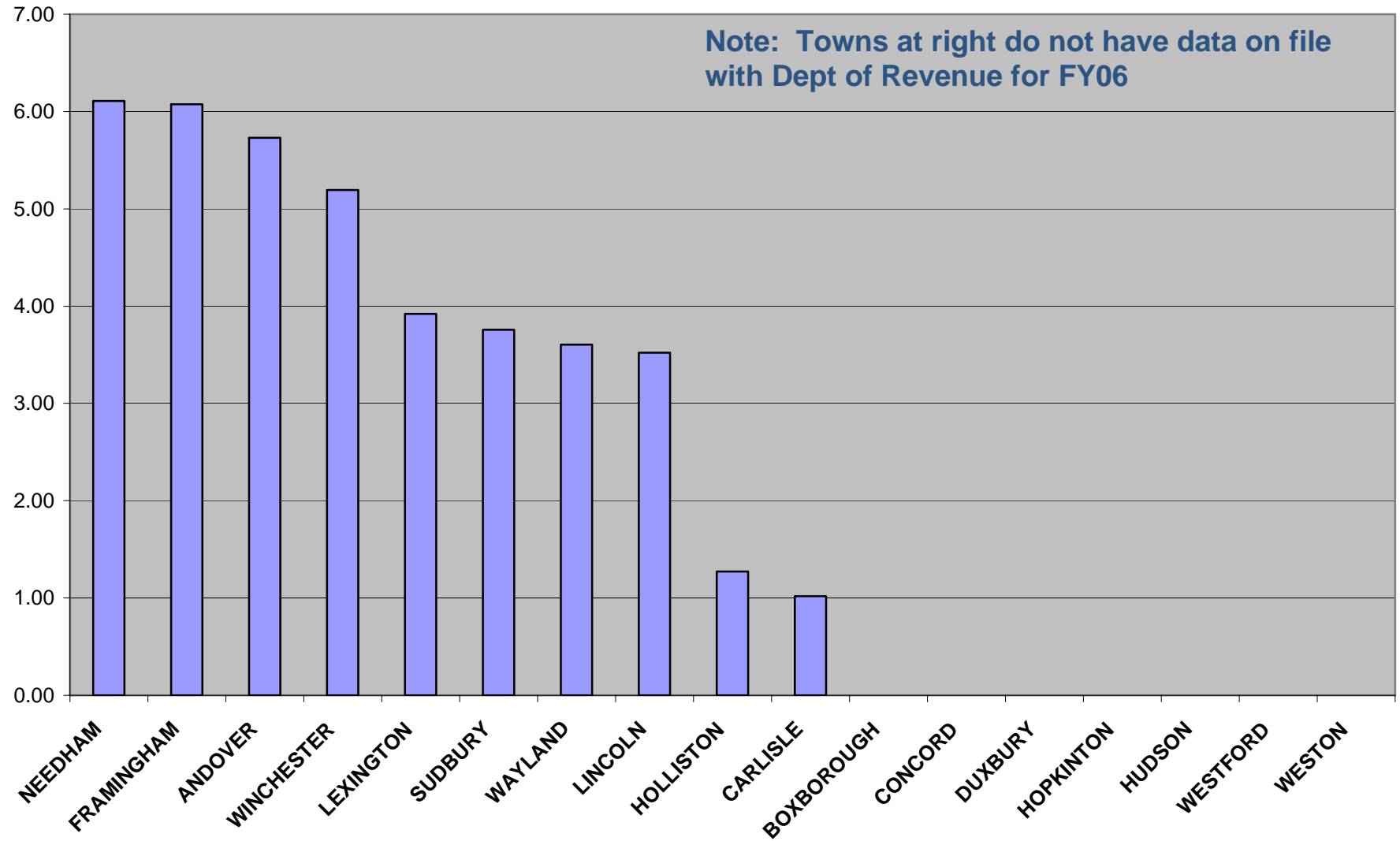
Public Works



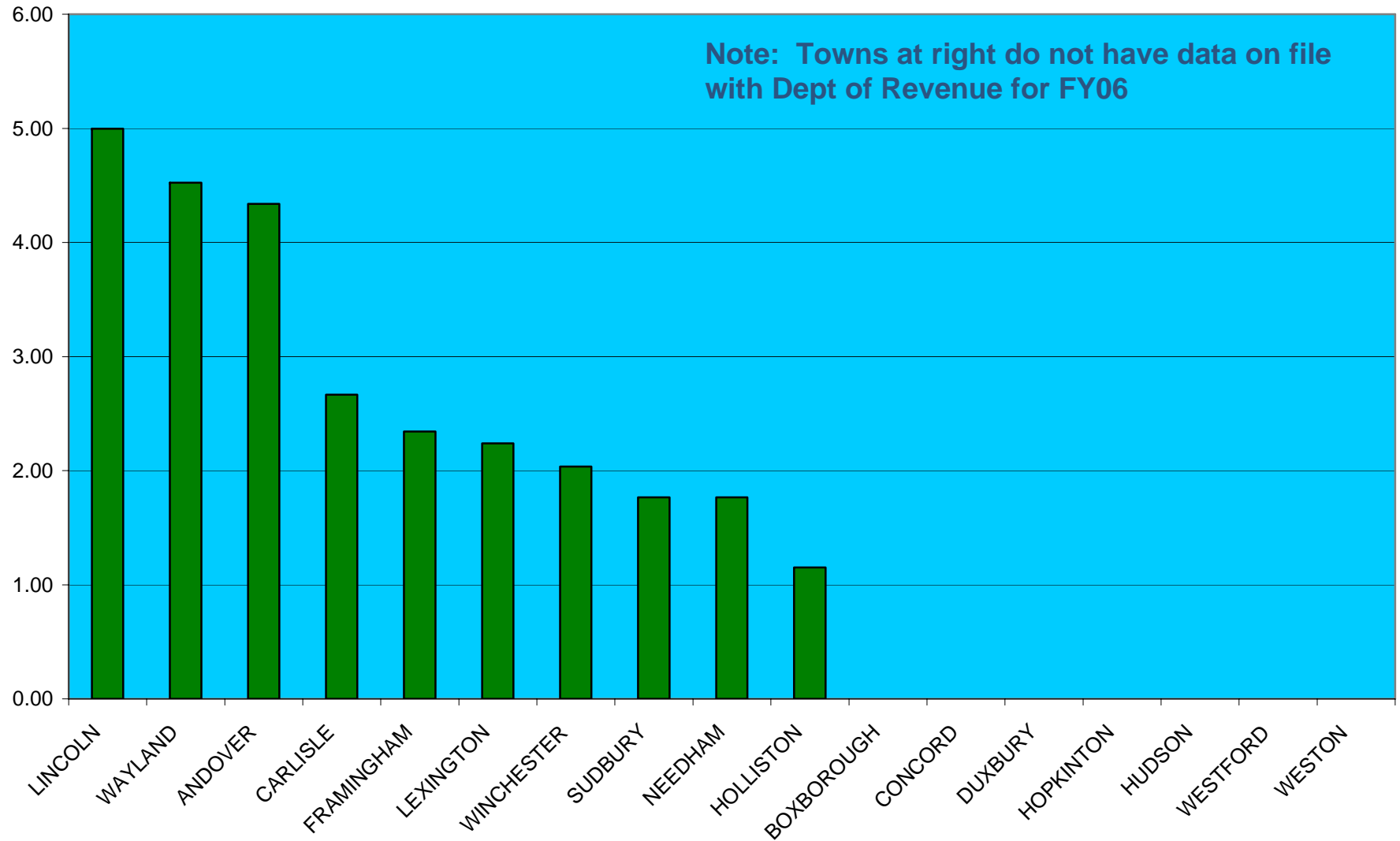
Police as % of Total Budget FY06



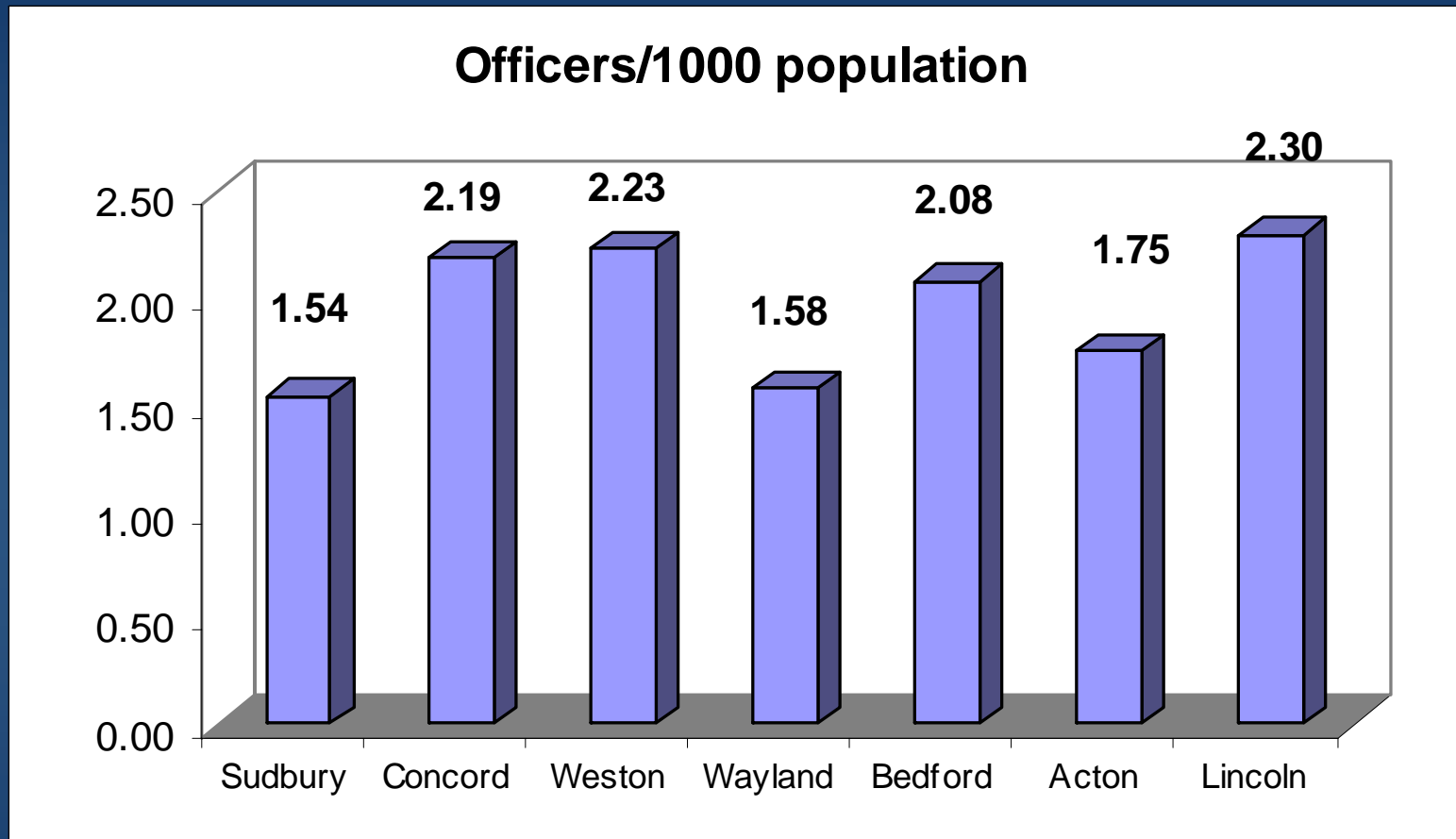
Fire Spending as % of Total Budget FY06



Culture & Recreation as % of Total Spending FY06



Police Officer Staffing Comparison



Conclusion

- Structural Deficit Problem was outlined on Monday
 - Model predicts a 6.96% budget increase just to provide level services
- Town's Level Services Budget with Benefits is up 6.70% - Within model parameters
- Out of \$1.2 million for level services, cost of increase in benefits is \$453K, the rest is \$672K
- Items in Recommended Budget are truly recommended, but we understand might be better to develop plans for phasing in over time

Thank You

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Life**

