

**Town Counsel Search Committee DRAFT Minutes**  
**February 3, 2014**  
**7:30 pm Flynn Building**

Present: Liam Vesley, John Drobinski, Andrea Terkelsen, Maryanne Bilodeau, Myron Fox, Scott Nix, Jim Kelly, Jody Kablack

Absent: Len Simon

Meeting was called to order at 7:30 pm

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**Minutes**

The minutes of 12/16/13 were reviewed and voted as amended tonight. Andrea Terkelsen abstained from voting on 12/16 minutes.

The minutes of 1/6/14 were reviewed and voted as amended tonight.

The minutes of 1/13/14 were reviewed and voted as amended tonight.

**References**

Several Committee members checked with their counterparts in towns represented by interviewed firms.

Jim Kelly called several references for both Kopelman & Paige and Petrini & Associates in West Brookfield, Sherborn, Medway, Westford, Boxborough and Brookfield. All references indicated good performance or above and no problems with either firm. It was also reported that none of these towns utilize Town Counsel office hours. Several towns indicated they have a gate keeper for Town Counsel services and staff must get permission to utilize the services. This would be a switch for Sudbury. Mr. Kenny allows unlimited access. References for Barbara Saint Andre were particularly good.

Scott Nix spoke with several police chiefs and they mirrored what Jim Kelly found.

Maryanne Bilodeau checked several references who provided excellent references for Petrini & Associates. The reference indicated that they don't bill for every interaction.

Jody Kablack had previously received information from several area Town Planner's on their Town Counsel experiences. One town uses Kopelman & Paige. It was noted that all legal opinions were given in writing (letter or email).

Briefly reviewed and discussed reference letters for Paul Kenny in comparison to these verbal references.

**Recommendations**

The Search Committee next reviewed the draft report to the Board of Selectmen and amended it collectively.

MOTION: to send the letter as revised tonight to the Selectmen, subject to final review of the letter by the Chairman. Voted unanimously.

Committee members should be in attendance when this issue is discussed at a future Selectmen's meeting.

Meeting adjourned 9:45 pm