

SOLID WASTE MANAGEMENT OPTIONS COMMITTEE
Minutes of Meeting January 2, 2008

Present: Craig Blake, Nancy Brumback, Peter Harvell, Carolyn Lee, John Pearson, Thomas Powers, Eric Richard

Absent: Thomas Young

The statutory requirements as to notice having been complied with, the meeting was convened at 7:40 p.m. in the Conference Room at the DPW Building, 275 Old Lancaster Rd. The meeting was called to order by Chairman John Pearson. In keeping with the agenda published in the previous minutes (12-12-07), the minutes were reviewed and accepted as presented. Move to accept by Craig, second by Tom, accepted unanimously.

Agenda Items: The focus of the meeting was our questions to ask selected towns and how we make the contacts and conduct the interviews. As part of this discussion, minor refinements were done to the questions (attachment 1) and an introductory paragraph was written (attachment 2). This paragraph can be used by committee members or by Maureen in setting up interviews. After discussing different options, we agreed that interviews would most likely be by telephone and one committee member would interview each town. The format of how this information will be synthesized and presented was discussed, but we agreed that until we had the information, we couldn't totally decide that. IF we get a prompt response from Maureen in setting up town contacts, then we will discuss interview results at the next meeting. There being 6 towns and 7 present members, town names were drawn from a hat and are:

Concord – Tom; Duxbury – Peter; Hopkinton – Nancy; Sharon – Craig; Wayland – Eric; Westford – John.

Action Item: John will speak urgently to Maureen about establishing contacts in the selected towns.

New Business: We discussed what we do next after the information is gathered from other towns, or if we are unable to complete interviews prior to January 23rd meeting. It was agreed that we will address the possible courses of action and begin planning for Sudbury resident input.

Action Item: Peter to send to all committee members his draft proposal for Courses of Action and how to evaluate them.

Action Item: Nancy to contact Park and Recreation Committee and learn about how successful was their survey and the methods they used to reach residents.

New Business: The next Meeting Date is Wednesday, January 23 at 7:30 pm in the DPW Conference Room, 275 Old Sudbury Road. February meetings will be on Feb. 6th and 27th at the DPW.

There being no further business, the meeting adjourned at 9:07 p.m.

Attest:

Carolyn Lee, Clerk, SWMOC

ATTACHMENT 1:

Questions to Ask Selected Towns – Revised 1/02/08

1. What is your current system for handling solid waste and recyclables?
 - a. E.g. Does it include a transfer station? Does it serve businesses and multi-family dwellings? If curbside, is it municipal or private hauler?
2. How is your system funded?
 - a. E.g. Do you use stickers, fees, levies, a mixture? Are there any special considerations for any community subsets?
3. Who manages the system?
4. What led you to the approach you are using?
5. What is working well in your current system?
 - a. E.g. are there differences in success among trash, recycling and other waste forms?
6. What would you change about this system if you could?
7. What are the incentives and/or deterrents you have towards increasing recycling that are built into the current system?
 - a. What has worked? What hasn't?
8. What else have we not asked about that would be valuable for this committee to know?

ATTACHMENT 2:

The Introductory Paragraph

The Sudbury Board of Selectmen have appointed a Solid Waste Management Options Committee (SWMOC) to determine if Sudbury can enhance its solid waste processes. In this context solid waste includes trash, recyclables, yard waste and oversized items. As part of this, the committee is conducting a survey of comparable towns to learn about their solid waste procedures and experiences.

We would like to discuss the following questions with an appropriate person in your town.

Thank you.