

Updated April 3, 2018									
5 YEAR CAPITAL PLAN									
Project Description	Department								
		FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
URGENT MAINTENANCE									
Repairs to Stearns Mill Pond Dam	DPW	-	-	-	750,000	-	-	-	-
Dutton Road Bridge Replacement (actual approx. 300-600 K)	DPW	-	-	-	1,100,000	-	-	-	-
	TOTAL URGENT MAINTENANCE	-	-	-	1,850,000	-	-	-	-
RISK MITIGATION MAINTENANCE									
*2016 6 Wheel Dump Truck unit 9	DPW	140,500	-	-	-	-	-	-	-
Town and Schools Carpet Replacement	Facilities	108,000	50,000	50,000	-	-	50,000	-	50,000
Various Building Improvements	Facilities	50,000	50,000	50,000	50,000	75,000	50,000	50,000	50,000
Cardiac Monitor Replacement	Fire	96,000	-	-	-	-	-	-	-
Radio Box Upgrades	Fire	50,000	50,000	-	-	-	-	-	-
Fire Alarm System Upgrading	LSRHS	106,600	-	-	-	-	-	-	-
*2016 Chevy 1-Ton Pick-Up Truck unit # PR-11	Parks & Gnds	48,000	-	-	-	-	-	-	-
*2016 Chevy One Ton Pick-Up Truck-unit # PR-4	Parks & Gnds	42,000	-	-	-	-	-	-	-
Feeley Tennis Courts	Recreation	40,000	-	-	-	-	-	-	-
School Phone Sys comp w/town (4 schools: Curtis, Noyes, Loring & Ha)	SPS	25,000	27,000	-	-	-	-	-	-
Schools classroom VCT Flooring Replacement	SPS/Facilities	100,000	50,000	50,000	-	75,000	-	-	75,000
School Rooftop HVAC Unit (Noyes and Loring)	SPS/Facilities	75,000	75,000	-	-	-	-	-	-
Haynes School Septic Pump	SPS/Facilities	40,000	-	-	-	-	-	-	-
Various Exterior&interior Door Repair/Replacement at all Schools	SPS/Facilities	40,000	-	-	-	-	-	-	-
Nixon Hot Water Heater Replacement	SPS/Facilities	25,000	-	-	-	-	-	-	-
2016 Mack 10 Wheel Roll-Off (Transfer Stn)	Transfer Sta	170,800	-	-	-	-	-	-	-
2016 case Loader or Equivalent unit 41	DPW	-	50,000	-	-	-	-	-	-
2016 Sidewalk Roller Unit # 42	DPW	-	31,000	-	-	-	-	-	-
Ambulance 2 2016	Fire	-	265,000	-	-	-	-	-	-
Fire HQ install tight tank	Fire	-	50,000	-	-	-	-	-	-
Car 3 (Fire Dept.)	Fire	-	46,000	-	-	-	-	45,000	-
Multi-Use Turf Fields	LSRHS	-	875,000	-	-	-	-	-	-
2017 Trackless unit 46	DPW	-	-	182,000	-	-	-	-	-
2017 purchase new Loader	DPW	-	-	210,000	-	-	-	-	-
Town and School Parking Lots-(Loring School)	DPW	-	-	250,000	600,000	-	250,000	-	300,000
Playground Repairs	Facilities	-	-	25,000	-	-	-	-	-
Noyes Schools Playgrounds (Nixon, and Loring in FY 20 and 21)	Facilities	-	-	275,000	415,000	400,000	400,000	-	-
Car (Fire Dept.) 5 year Life cycle for Cars	Fire	-	-	40,000	-	-	-	-	40,000
Ladder Truck 2018	Fire	-	-	1,020,000	-	-	-	-	-
Gym 4 Rubber Floor replacement	LSRHS	-	-	42,985	-	-	-	-	-
Cooling Towers/major maintenance	LSRHS	-	-	94,567	-	-	-	-	-
Schools Cafeteria Kitchen Equipment	SPS	-	-	47,000	39,000	-	50,000	-	-
1999 Chevy One ton Diesel Truck w/ Lift gate & Plow	SPS	-	-	50,000	-	-	-	-	-
Cisco Meraki wireless infrastructure for the elementary schools	SPS	-	-	175,000	-	-	-	-	-
Curtis Heating/Circulation Pumps and Motors	SPS/Facilities	-	-	25,000	-	-	-	-	-
SPS and Town HVAC capital repairs	SPS/Facilities	-	-	55,000	-	-	-	-	-
Underground Fuel Storage Replacement	DPW	-	-	-	1,500,000	-	-	-	-
*2000 GMC - swap body unit 36	DPW	-	-	-	120,000	-	-	-	-
New Mini Excavator unit 25	DPW	-	-	-	80,000	-	-	-	-
*2009 Chevy Pick-Up unit 14	DPW	-	-	-	60,000	-	-	-	-
Culvert Replacement	DPW	-	-	-	30,000	300,000	-	-	-
New Air compressor Unit 32	DPW	-	-	-	20,000	-	-	-	-
Wacker sidewalk roller Unit 55	DPW	-	-	-	20,000	-	-	-	-
Various Site Improvements at Parks and Grounds	DPW/Recreation	-	-	-	50,000	-	-	-	-
Interior Painting of Schools and Goodnow Library	Facilities	-	-	-	50,000	-	50,000	-	50,000
LS Phone System upgrades	LSRHS	-	-	-	69,560	-	-	-	-
LSRHS Hot water heater	LSRHS	-	-	-	49,996	-	-	-	-
2007 Super Z Mower #1	Parks & Gnds	-	-	-	25,000	-	-	-	-
2007 Super Z Mower #2	Parks & Gnds	-	-	-	25,000	-	-	-	-
Portable Radios	Police	-	-	-	25,600	-	-	-	-
Replace Cutting Turf Field (W/O Lighting)	Recreation	-	-	-	500,000	-	-	-	-
School Custodial/maintenance Equipment	SPS	-	-	-	38,000	-	-	-	-
Paging, Clocks, and Bell Systems	SPS	-	-	-	25,000	25,000	25,000	25,000	-
Noyes Fire Alarm System Replacement	SPS/Facilities	-	-	-	222,000	-	-	-	-
Curtis School Septic Pumps	SPS/Facilities	-	-	-	40,000	-	-	-	-
ICP Tabulator Bundles (New Voting Boxes)	Town Clerk	-	-	-	50,000	-	-	-	-
*2004 Mack 6 Wheel Dump Truck unit 44	DPW	-	-	-	-	220,000	-	-	-
2009 John Deere 544K Loader unit 8	DPW	-	-	-	-	180,000	-	-	-
2009 John Deere Backhoe/Loader unit 22	DPW	-	-	-	-	170,000	-	-	-
2004 Volvo L90E Loader unit 48	DPW	-	-	-	-	170,000	-	-	-
*2008 Volvo 10 Wheel Dump Truck unit 5	DPW	-	-	-	-	160,000	-	-	-
*2011 Chevy 1 Ton 6 Wheel Dump unit 37	DPW	-	-	-	-	55,000	-	-	-
2013 Prinoth sidewalk Tractor unit 33 (141,000)	DPW	-	-	-	-	28,000	-	-	-
2015 Freightliner 6 Wheel Dump unit 19	DPW	-	-	-	-	24,000	-	-	-
Hosmer House Roof	Facilities	-	-	-	-	50,000	-	-	-
Fire Engine 4 1997 Pumper	Fire	-	-	-	-	550,000	-	-	-
New Ambulance F3	Fire	-	-	-	-	295,000	-	-	-
New Breathing Air Compressor, station 2	Fire	-	-	-	-	80,000	-	-	-
Car (Fire Dept.)	Fire	-	-	-	-	40,000	-	-	-
Replace Stadium Field Turf (Town Partnership)	LSRHS	-	-	-	-	500,000	-	-	-
Gym 1 Bleachers	LSRHS	-	-	-	-	45,000	-	-	-
Parking Lot (asphalt, sealing)	LSRHS	-	-	-	-	40,000	40,000	-	-
Buildings & Grounds 2010 Ford F350 Pickup Truck/sander	LSRHS	-	-	-	-	40,000	-	-	-
Kubota Front End Loader (currently 2002)	LSRHS	-	-	-	-	40,000	-	-	-
poured in place surfacing for SMILE playground at Haskell	Recreation	-	-	-	-	250,000	-	-	-
2006 7-Passenger Van #2	SPS	-	-	-	-	30,000	-	-	-
Auditorium lighting upgrades at Curtis School	SPS/Facilities	-	-	-	-	195,000	-	-	-
Haynes Rooftop HVAC Replacements	SPS/Facilities	-	-	-	-	75,000	-	95,000	-
Curtis School RTU HVAC #7	SPS/Facilities	-	-	-	-	70,000	-	-	-
*2013 Freightliner 6-WHL Dump Truck - New in FY13 Unit 4	DPW	-	-	-	-	-	127,000	-	-
*2008 Chevy Silverado Flat Bed unit 13	DPW	-	-	-	-	-	48,000	-	-
2004 Bandit Chipper unit 49	DPW	-	-	-	-	-	40,000	-	-
2010 Elgin Pelican Sweeper unit 54	DPW	-	-	-	-	-	33,236	-	-
Library Roof Replacement (areas 4 & 5)	Facilities	-	-	-	-	-	143,700	-	-
South Fire Station Roof	Facilities	-	-	-	-	-	41,057	-	-
Flynn Building Roof Repair	Facilities	-	-	-	-	-	34,000	-	-
2001 Pickup Truck (Fire Dept.) Eng 8	Fire	-	-	-	-	-	45,000	-	-
Athletic Van - 2011-Chevrolet Express Van- 15 Passenger	LSRHS	-	-	-	-	-	45,000	-	-
Aerila Fork Lift (currently 2004)	LSRHS	-	-	-	-	-	36,000	-	-
2003 John Deere Tractor	Parks & Gnds	-	-	-	-	-	45,000	-	-
Haynes Roof Areas 2,3,4,8,10	SPS/Facilities	-	-	-	-	-	2,000,000	-	-
Noyes Fire Sprinkler System	SPS/Facilities	-	-	-	-	-	490,000	-	-
Replace half ton pick-up truck	SPS/Facilities	-	-	-	-	-	50,000	-	-
Walk-in Refrigerators at Schools	SPS/Facilities	-	-	-	-	-	45,000	-	-
Sand and refinish Gymnasium floors	SPS/Facilities	-	-	-	-	-	30,000	-	15,000

Project Description	Department	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
New Excavator	DPW	-	-	-	-	-	-	180,000	-
*2006 Mack Ten Wheeler Dump Truck unit 6	DPW	-	-	-	-	-	-	160,000	-
*2013 Chevy 1 Ton Dump Truck Unit 29	DPW	-	-	-	-	-	-	50,000	-
DPW Highway Garage Roof	Facilities	-	-	-	-	-	-	85,000	-
Fire Station 3 Roof	Facilities	-	-	-	-	-	-	65,000	-
Self Contained Breathing Apparatus (SCBA)	Fire	-	-	-	-	-	-	250,000	-
Expand Fitness Area and Replace Equipment	LSRHS	-	-	-	-	-	-	130,000	-
Communication Clock System	LSRHS	-	-	-	-	-	-	80,000	-
Buildings & Grounds -2012 Ford F350 Pickup Truck	LSRHS	-	-	-	-	-	-	50,500	-
Gehl Skid Steer (currently 2006)	LSRHS	-	-	-	-	-	-	30,000	-
2010 John Deere Tractor	Parks & Gnds	-	-	-	-	-	-	110,000	-
*2011 Chevrolet 6 Wheel Dump unit PR-2, leased in 2012	Parks & Gnds	-	-	-	-	-	-	55,000	-
2001 Chevy 1-Ton Flatbed	SPS	-	-	-	-	-	-	45,000	-
1998 Ford E-250 School Van HP	SPS	-	-	-	-	-	-	34,500	-
Loring School Roof Replacement	SPS/Facilities	-	-	-	-	-	-	1,154,758	-
Curtis School RTU HVAC #9, #12	SPS/Facilities	-	-	-	-	-	-	105,000	-
Nixon Rooftop HVAC Replacement, library and Gym	SPS/Facilities	-	-	-	-	-	-	100,000	-
Curtis School RTU HVAC #8	SPS/Facilities	-	-	-	-	-	-	75,000	-
Nixon Switchgear and Feeder Rewiring replacement	SPS/Facilities	-	-	-	-	-	-	50,000	-
*2012 Freightliner 10-Wheel Dump unit 10	DPW	-	-	-	-	-	-	-	165,000
*2011 Volvo 6 Wheel Dump Truck unit 20	DPW	-	-	-	-	-	-	-	155,000
Salt Shed fabric covering	DPW	-	-	-	-	-	-	-	100,000
*2015 Chevy Silverado - 1 Ton unit 38	DPW	-	-	-	-	-	-	-	55,000
Sidewalk Paver unit # 50	DPW	-	-	-	-	-	-	-	50,000
2005 traffic utility trailer unit 52	DPW	-	-	-	-	-	-	-	22,000
Library Roof Replacement (areas 2,3,6,7 and slate repairs)	Facilities	-	-	-	-	-	-	-	125,000
Fire HQ Roof	Facilities	-	-	-	-	-	-	-	90,000
DPW Garage Floor Replacement	Facilities	-	-	-	-	-	-	-	80,000
Carding Mill House Roof and siding	Facilities	-	-	-	-	-	-	-	55,000
2015 Ambulance F1 (9 year cycle)	Fire	-	-	-	-	-	-	-	300,000
Fire HQ New Windows	Fire	-	-	-	-	-	-	-	50,000
Athletic Van - 2013 Chevrolet Express Van-15 Passenger	LSRHS	-	-	-	-	-	-	-	45,000
Student Services Van - 2013 Chevrolet Express Van -15 Passenger	LSRHS	-	-	-	-	-	-	-	45,000
72 inch Mower (currently 2013)	LSRHS	-	-	-	-	-	-	-	20,000
2002 Chevy 1 Ton Flatbed	SPS	-	-	-	-	-	-	-	5,000
2013 Big Tex Utility Trailer	SPS	-	-	-	-	-	-	-	4,000
Nixon Roof Areas 1,2,4,5,6	SPS/Facilities	-	-	-	-	-	-	-	1,200,000
New Energy Management System for Curtis	SPS/Facilities	-	-	-	-	-	-	-	400,000
School Maintenance Garage	SPS/Facilities	-	-	-	-	-	-	-	200,000
Haynes Boilers replaced with new energy efficient boilers	SPS/Facilities	-	-	-	-	-	-	-	150,000
Loring boiler control	SPS/Facilities	-	-	-	-	-	-	-	75,000
Loring Fire Alarm System upgrade	SPS/Facilities	-	-	-	-	-	-	-	30,000
TOTAL RISK MITIGATION MAINTENANCE		1,156,900	1,619,000	2,641,552	4,104,156	4,182,000	4,167,993	3,024,758	4,001,000
ENHANCEMENTS									
Town-wide Walkway Construction	DPW	100,000	-	37,190	50,000	100,000	100,000	-	-
Town Security and Access Controls at Fairbank Center	Facilities	220,000	-	95,000	30,000	50,000	-	-	-
Munis Software- Employee Self Service	Finance	10,425	-	-	-	-	-	-	-
Munis Software- Tyler Reporting Services	Finance	22,325	-	-	-	-	-	-	-
Loring Parsonage Restoration-Museum	Selectmen	-	400,000	-	-	-	-	-	-
Traffic Lights at Nixon School Crossing	SPS/Facilities	-	25,000	-	-	-	-	-	-
GPS Surveying Equipment	Engineering	-	-	38,000	-	-	-	-	-
LSRHS security upgrades, CCTV system video surveillance	LSRHS	-	-	128,235	47,822	-	-	-	-
Featherland tennis courts	Recreation	-	-	220,000	-	-	-	-	-
Bruce Freeman Rail Trail Design/construction	Selectmen	-	-	330,000	-	-	-	-	-
Town Hall Restoration	Selectmen	-	-	600,000	-	6,000,000	-	-	-
Purchase new work van for electrician	SPS/Facilities	-	-	26,000	-	-	-	-	-
New Bucket Truck unit 51	DPW	-	-	-	220,000	-	-	-	-
New Street Sweepers (Two at 220,000 each)	DPW	-	-	-	440,000	-	-	-	-
Varonis Discovery IT Software	Info Systems	-	-	-	21,836	-	-	-	-
Town wide permitting software	Info Systems	-	-	-	40,900	-	-	-	-
Goodnow Library Technology	Library	-	-	-	50,000	-	-	-	-
Install a second Well at Haskell Field	Recreation	-	-	-	45,000	-	-	-	-
Digitization of Documents	Town manager	-	-	-	50,000	-	-	-	-
DPW Cold Storage Addition	DPW	-	-	-	-	500,000	-	-	-
Flynn Bldg. - 2nd floor bathroom	Facilities	-	-	-	-	50,000	-	-	-
Haskell Complex Redevelopment (FY20)	Recreation	-	-	-	-	200,000	-	-	-
Fire Station 2, install tight tanks	Fire	-	-	-	-	-	70,000	-	-
New Energy Management System for Library	Facilities	-	-	-	-	-	-	162,000	-
TOTAL ENHANCEMENTS		352,750	425,000	1,474,425	995,558	6,900,000	170,000	162,000	-
NEW FACILITIES									
Fairbank Community Center Design	Selectmen	-	-	-	1,900,000	-	-	-	-
Town Wide Space needs Study-SPS Relocation	Selectmen	-	-	-	50,000	-	-	-	-
New Fairbank Community Center/Atkinson Pool Complex	Selectmen	-	-	-	-	29,000,000	-	-	-
Construction of New Fire Station #2	Facilities	-	-	-	-	6,900,000	-	-	-
TOTAL NEW FACILITIES		-	-	-	1,950,000	35,900,000	-	-	-
TOTAL CAPITAL ADDITIONS		1,509,650	2,044,000	4,115,977	8,899,714	46,982,000	4,337,993	3,186,758	4,001,000

Note: This tab added by Dcarty 4/3/18. Not part of original document provided by Dennis Keohane on 4/3/2018

	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23
TOTAL URGENT MAINTENANCE	-	-	-	1,850,000	-	-	-	-
TOTAL RISK MITIGATION MAINTENANCE	1,156,900	1,619,000	2,641,552	4,104,156	4,182,000	4,167,993	3,024,758	4,001,000
TOTAL ENHANCEMENTS	352,750	425,000	1,474,425	995,558	6,900,000	170,000	162,000	-
TOTAL NEW FACILITIES	-	-	-	1,950,000	35,900,000	-	-	-
TOTAL CAPITAL ADDITIONS	1,509,650	2,044,000	4,115,977	8,899,714	46,982,000	4,337,993	3,186,758	4,001,000
Total Budget (Est)	88,711,095	93,929,079	95,474,975	99,337,955	101,821,404	104,366,939	106,976,112	109,650,515
Cap Additions/Total Budget	1.7%	2.2%	4.3%	9.0%	46.1%	4.2%	3.0%	3.6%
Cap Additions Less New Facilities/Total budget	1.7%	2.2%	4.3%	7.0%	10.9%	4.2%	3.0%	3.6%
TOTAL URGENT MAINTENANCE/Total Budget	0.0%	0.0%	0.0%	1.9%	0.0%	0.0%	0.0%	0.0%
TOTAL RISK MITIGATION MAINTENANCE/Total Budget	1.3%	1.7%	2.8%	4.1%	4.1%	4.0%	2.8%	3.6%
TOTAL ENHANCEMENTS/Total Budget	0.4%	0.5%	1.5%	1.0%	6.8%	0.2%	0.2%	0.0%
Capital Improvement Budget	\$392,750	\$404,000	\$413,190	821,318				
CapImp/Total Budget	0.44%	0.43%	0.43%	0.83%	GOAL?	GOAL?	GOAL?	GOAL?
Budget Shortfall, Capital Improvement less new facilities	-\$1,116,900	-\$1,640,000	-\$3,702,787	-\$6,128,396				
Budget Shortfall%, Capital Improvement less new facilities	-1.3%	-1.7%	-3.9%	-6.2%				

**FY20 = FY19*1.025

Interest Rate Risk - Investments

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The District participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 2 months. The District's investment in MMDT is unrated.

Credit Risk - Investments

The District has not adopted a formal policy related to credit risk. The District's investment in MMDT at June 30, 2016 is unrated.

NOTE 3 – RECEIVABLES

At June 30, 2016, receivables for the individual governmental funds including the applicable allowances for uncollectible accounts are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables:</u>			
Departmental and other.....	\$ 194,597	-	\$ 194,597
Intergovernmental.....	141,869	-	141,869
Total.....	<u>\$ 336,466</u>	<u>\$ -</u>	<u>\$ 336,466</u>

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2016, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 1,370,581	-	-	\$ 1,370,581
<u>Capital assets being depreciated:</u>				
Buildings and improvements.....	70,381,478	-	-	70,381,478
Vehicles and heavy equipment.....	469,270	94,409	-	563,679
Books, equipment and computers.....	7,479,855	-	-	7,479,855
Total capital assets being depreciated.....	<u>78,330,603</u>	<u>94,409</u>	<u>-</u>	<u>78,425,012</u>
<u>Less accumulated depreciation for:</u>				
Buildings and improvements.....	(18,716,607)	(1,857,163)	-	(20,573,770)
Vehicles and heavy equipment.....	(404,760)	(59,075)	-	(463,835)
Books, equipment and computers.....	(7,479,855)	-	-	(7,479,855)
Total accumulated depreciation.....	<u>(26,601,222)</u>	<u>(1,916,238)</u>	<u>-</u>	<u>(28,517,460)</u>
Total capital assets being depreciated, net.....	<u>51,729,381</u>	<u>(1,821,829)</u>	<u>-</u>	<u>49,907,552</u>
Total governmental activities capital assets, net.....	<u>\$ 53,099,962</u>	<u>\$ (1,821,829)</u>	<u>\$ -</u>	<u>\$ 51,278,133</u>

Depreciation expense of \$1,916,238 was charged to the facilities function.

NOTE 5 – TRANSFERS

Interfund transfers for the year ended June 30, 2016, are summarized as follows:

Operating Transfers Out:	Operating Transfers In:		
	General Fund	Nonmajor Governmental Funds	Total
General Fund.....	\$ -	\$ 78,000	\$ 78,000
Nonmajor Governmental Funds.....	2,574	-	2,574
Total.....	\$ 2,574	\$ 78,000	\$ 80,574

NOTE 6 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund.

As of June 30, 2016 the District did not have any short-term debt outstanding.

NOTE 7 – LONG-TERM DEBT

General Long-Term Debt:

State law permits the District, under the provisions of Chapter 71, Section 16, to authorize indebtedness not to exceed an amount approved by the Emergency Finance Board. Furthermore, written notice of the amount of debt authorized and general purpose of the debt must be given to the Board of Selectmen in each of the member town's comprising the District.

Town of Sudbury

Capital Review and Oversight Discussion Points

March 8, 2018

- I. What is Present Capital Project review and oversight process?
 - a) Understand the CIAC by-law.
 - b) Cost Center's process for Capital planning and long term capital plan creation.
 - c) BOS and Town manager's process for review, coordination and prioritizing for proposed projects.
 - d) Documents needed to review of projects (Form As). Others?
 - e) Who can propose projects?
 - f) Needed improvements in process and follow-up.
 - g) By-law changes needed.

- II. Capital Review process:
 - a) What projects should be reviewed?
 - b) Who approves projects?
 - c) Who sets prioritizes for "worthy" projects?
 - d) Who determines how projects are funded?

- III. Oversight:
 - a) Who is the coordinator of the Capital Process?
 - b) Who reviews small capital projects?
 - c) Should the Town Manager's capital budget be reviewed in detail?
 - d) What process do we need for project post modems and completion updates for approved projects?