



Town of Sudbury

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Strategic Financial Planning Committee for Capital Funding (SFPC)

Minutes

Wednesday,

December 13, 2017

8:00 a.m.

Silva Room, 278 Old Sudbury Road

Present:

Patricia Brown (BOS), and Daniel Carty (Chair) (BOS), Joan Carlton (FinCom); Susan Berry (FinCom); Thomas Travers (CIAC), Mark Howrey (CIAC); Kevin Matthews (LS School Committee), Craig Gruber (LS School Committee); James Kelly (Combined Facilities Dir), Lisa Kouchakdjian and Lucie St. George (SPS School Committee)

Absent: Melissa Murphy-Rodrigues (Town Manager)

Also Present: Maryanne Bilodeau (ATM/HR Dir); Dennis Keohane (Finance Director)

A quorum was determined to be present and Chair Carty convened the meeting at 8:03 a.m.

➤ **Selection of Clerk to take minutes**

Chairman Dan Carty asked if there was a volunteer for clerk. Lucie St. George volunteered to take minutes for this meeting.

Lucie St. George was unanimously elected to take minutes on December 13th.

➤ **Re-Approval of minutes with edits 11/09/17**

Craig Gruber motioned to accept the minutes, Kevin Matthews seconded the motion. The 11/09/17 minutes as amended were unanimously accepted.

Re-Approval of minutes with edits 11/30/17

Tom Travers motioned to accept the minutes, Pat Brown seconded the motion. Craig Gruber and Susan Berry abstained. The 11/30/17 minutes were unanimously accepted.

➤ **Review of Old business**

Pat Brown provided the Committee an update on the Fairbank Task Force meeting and working group. She mentioned three potential scenarios for the Fairbank building. PB stated the Task Force requested to pursue the second scenario. Next steps include February 1, 2018 meeting with the Town regarding costs and details.

Review Updated 5 Year Capital Plan:

Jim Kelly stated with regard to the Fairbank Community Center, the request for design funds for May Town Meeting will increase from 1.6 million to 1.9 million. These monies will get the project to the beginning of construction. JK included a Capital ask of 29 million for FY20.

Jim Kelly provided an update regarding the fire station in light of its failure at the special election. He is looking for feedback and guidance from the Town.

➤ Review Debt and Capital Retirement Schedule and Discussion of Capital Funding Recommendations

Dennis Keohane reported debt will go down \$352,745. Mark Howrey stated CIAC should use these monies towards smaller projects as listed on the Capital plan and that asks above \$1,000,000 should potentially go to the tax payer.

The Committee discussed the lack of success two years ago at the ballot with several individual capital asks. The Committee discussed the long term plan of increasing the levy; some members felt strongly that this should be part of this year's plan.

The SFPCCF is recommending to the CIAC the following appropriations

- \$423,000 from Town Manager's Operating Budget;
- \$1.1 million from free cash;
- \$352,745 of debt reduction;
- \$500,000 of mitigation funds (earmarked for recreation fields)

Mark Howrey motioned and Kevin Matthews seconded. Motion carried by a majority of 6-2.

Future Agenda Items

- Long term plan;
- Future review of process map

➤ Schedule upcoming meetings

The next meeting will be held 1/10/18 at 8:00 a.m., followed by another meeting on 1/17/18 at 8:00 a.m.

Tom Travers motioned to adjourn and Dan Carty seconded the motion. The committee voted unanimously to adjourn at 9:49 a.m.

**Respectfully Submitted by
Lucie St. George**