

*TOWN OF
SUDBURY*

2021 ANNUAL TOWN REPORT



OFFICES

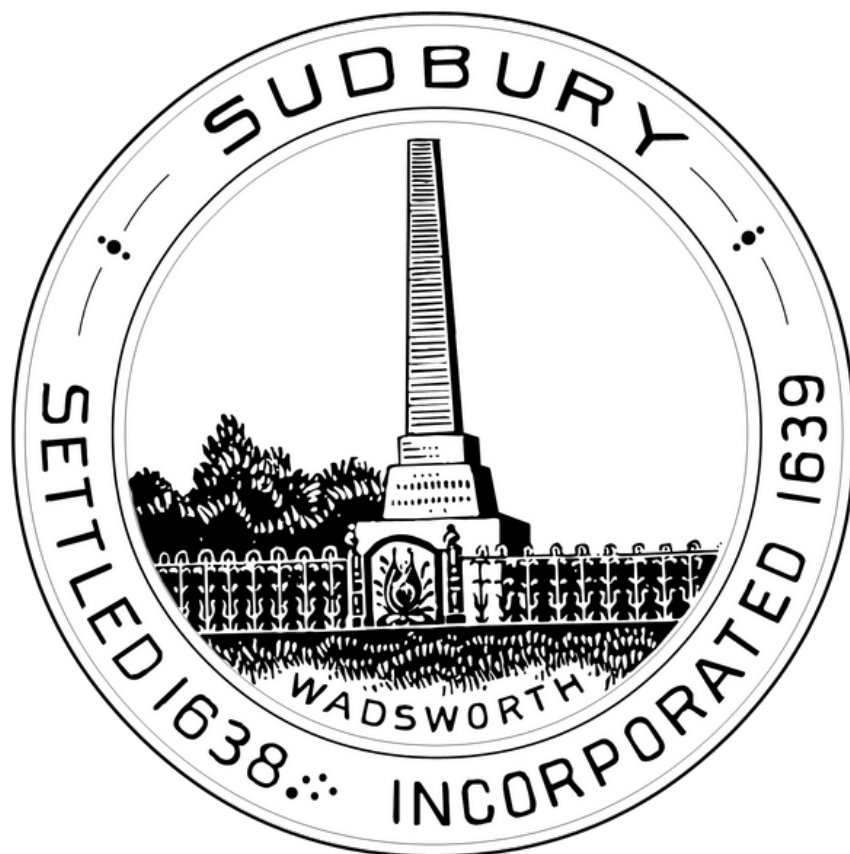
278 Old Sudbury Rd
Sudbury, MA 01776

WEBSITE

<https://sudbury.ma.us>

382ND

ANNUAL REPORT OF THE OFFICIAL BOARDS



Sudbury Massachusetts
YEAR ENDING DECEMBER 31, 2021

TOWN OFFICES

DIRECTORY

DPW BUILDING

275 Old Lancaster Road

Building 978-440-5461

Conservation 978-440-5471

Engineering 978-440-5421

Facilities 978-440-5466

Health 978-440-5479

Highway 978-440-5421

Social Worker 978-440-5476

FAIRBANK BUILDING

40 Fairbank Road

Atkinson Pool 978-639-3232

Park & Recreation 978-639-3242

Senior Center 978-443-3055

SPS - Schools 978-443-1058

FLYNN BUILDING

278 Old Sudbury Road

Accounting 978-639-3309

Assessing 978-639-3393

Human Resources 978-639-3386

Planning 978-639-3387

Select Board 978-639-3381

Tech. Administrator 978-639-3307

Town Counsel 978-639-3384

Town Manager 978-639-3381

Treasurer/Collector 978-639-3376

TOWN HALL

322 Concord Road

Town Clerk 978-639-3351

Veterans Agent 978-639-3357

OTHER LOCATIONS

Dog Officer 978-639-3361

147 Parker St, Maynard, MA

Fire Department 978-440-5301

FD HQ – 77 Hudson Road

Goodnow Library 978-443-1035

21 Concord Road

L-S Regional H.S. 978-443-9961

390 Lincoln Road

Police Department 978-443-1042

PD HQ– 75 Hudson Road

DEPARTMENT LISTING

ACCOUNTING - FLYNN

ASSESSING - FLYNN

BUILDING- DPW

CONSERVATION -DPW

ENGINEERING - DPW

FACILITIES - DPW

HEALTH - DPW

HIGH SCHOOL - L-SRHS

HIGHWAY - DPW

HR - FLYNN

LIBRARY - GOODNOW

PARK & REC - FAIRBANK

PLANNING - FLYNN

POOL (ATKINSON) - FAIRBANK

SCHOOLS (SPS) - FAIRBANK

SENIOR CENTER - FAIRBANK

SOCIAL WORKER - DPW

TECHNOLOGY - FLYNN

TOWN CLERK - TOWN HALL

TOWN COUNSEL - FLYNN

TOWN MANAGER - FLYNN

TREASURER - FLYNN

VETERANS - TOWN HALL



SUDBURY AT A GLANCE

ABOUT SUDBURY:

Settled: 1638

Incorporated: 1639

Population: 18,665

Voters: 12,786

Area: 24.7 Square Miles

Government: Select Board/Town Manager
with open Town Meeting

FY 2021 BUDGET:

Department Expenditures: \$87,995,992

Debt, Employee Benefits, OPEB: \$17,617,083

Capital Operating: \$722,076

Total Budget: \$106,335,151

PUBLIC SAFETY:

Full-Time Fire Department

Headquarters: 77 Hudson Rd
EMT, paramedics, 3 stations

Full-Time Police Department

Headquarters: 75 Hudson Rd

TAX RATE:

FY2021: \$18.83 Residential; \$25.55

Commercial/Indust./Personal Property

FY2020: \$18.45 Residential; \$24.97

Commercial/Indust./Personal Property

FY2019: \$17.91 Residential; \$24.30 Commercial/
Indust./Personal Property

CULTURE & RECREATION:

Goodnow Library

Member of the Minuteman Library Network

Park & Recreation

CAPRA-accredited program.

Locations include: Atkinson Pool, Fairbank
Community Center, Davis Field, Featherland Park,
Feeley Field, Cutting Field, Haskell Recreation
Area, Lyons Pride/SMILE playground

SCHOOLS:

Elementary Schools (4)

- General John Nixon Elementary School
- Israel Loring Elementary School
- Josiah Haynes Elementary School
- Peter Noyes Elementary School

Curtis Middle School

Lincoln-Sudbury Regional High School

2021 ELECTED OFFICIALS

UNITED STATES OF AMERICA

President: Joseph R. Biden, Jr.
Vice-President: Kamala D. Harris
Senator: Elizabeth A. Warren
Senator: Edward J. Markey
Representative (3rd Congressional District):
Lori L. Trahan (Pct. 1)
Representative (3rd Congressional District):
Katherine Clark (Pct. 1A, 2, 3, 4 & 5)

ASSESSORS, BOARD OF

Joshua M. Fox	2024
Trevor A. Haydon	2022
Liam J. Vesely	2023

GOODNOW LIBRARY TRUSTEES

Alan L. Gordon	2022
Lily A. Gordon	2024
Ingrid J. Mayyasi	2023
Barbara F. Pryor	2023
Natalie Schlegel	2024
Beth B. Whitlock	2022

HEALTH, BOARD OF

Carol J. Bradford	2022
Linda Marie Huet-Clayton	2024
Susan R. Sama	2023

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE

Cara Endyke-Doran	2022
Harold H. Engstrom (Lincoln)	2023
Mary D. Warzynski	2024
Heather-Jeanne Salemme (Linc)	2024
Kevin J. Matthews	2022
Candace Miller	2023

MODERATOR

Catharine Blake	2024
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PARK & RECREATION COMMISSION

Robert C. Beagan	2024
Benjamin Carmel	2023
Mara Huston	2022
Laurie Eliason	2024
Richard C. Williamson	2022

COMMONWEALTH OF MASSACHUSETTS

Governor: Charles D. Baker
Lieutenant Governor: Karyn E. Polito
Secretary of State: William F. Galvin
Senator in General Court (3rd Middlesex District):
Michael J. Barrett (Pct 1, 4, 5)
Senator in General Court (Middlesex & Worcester):
James B. Eldridge (Pct 2, 3)
Representative in General Court (13th Middlesex District): Carmine L. Gentile
Attorney General: Maura Healy
Auditor: Suzanne M. Bump
Clerk Magistrate Middlesex Superior Court:
Michael A. Sullivan
Councillor 3rd District: Marilyn Petitto Devaney
District Attorney Northern District: Marian T. Ryan
Middlesex Register of Deeds: Maria C. Curtatone
Middlesex Sheriff: Peter J. Koutoujian
Middlesex Register of Probate: Tara E. DeCristofaro
Treasurer: Deborah B. Goldberg

PLANNING BOARD

Peter Jon Abair	2022
Justin Finnicum	2022
Stephen R. Garvin	2024
John Hincks	2023
Charles Karustis	2022
John Robert Sugrue	2024

SELECT BOARD

Daniel E. Carty	2024
Janie W. Dretler	2024
Jennifer Roberts	2022
Charles G. Russo	2023
William Schineller	2022

SUDBURY HOUSING AUTHORITY

Sherrill P. Cline	2022
Janet S. Cowan	2023
Theresa M. Layden	2023
Amy Lepak (State Appointee)	2024
Steven J. Swanger	2022

SUDBURY SCHOOL COMMITTEE

Meredith Gerson	2022
Margaret Yi Helon	2023
Tyler Steffey	2024
Silvia M. Nersessian	2024
Sarah Troiano	2023

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ADMINISTRATION

SELECT BOARD & TOWN MANAGER

The Select Board, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2021, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

In 2021, the COVID-19 pandemic remained a potent force, and Select Board meetings continued to be held in a remote format.

The newly established Diversity, Equity and Inclusion Commission formed and began its work in 2021 with a three-fold mission. First to conduct extensive outreach within the Town to gather first-hand experiences of historically disenfranchised populations within our community and solicit input from Town departments, boards, and committees and related groups, to identify where biases and issues of diversity, equity, and inclusion exist here in Sudbury. Second, the Commission will deliver a report with findings and actionable recommendations to address any problems found. Third, the Select Board, in partnership with the Commission, will present findings to the Town, and the Select Board will oversee implementation of the recommended actions.

A new Sudbury Master Plan was approved in 2021. The Master Plan expresses our aspirations as a community to protect and support what we love about living in Sudbury and lays out a roadmap for the future. This plan is comprised of the Baseline Report and Master Plan documents. An appendix includes the Action Plan Matrix, which details how the Master Plan will be implemented, identifying advocates and projected timeframes for completing actions. The Sudbury Master Plan was adopted by the Planning Board on April 28, 2021. The Planning Board will drive its implementation.

The Cold Brook Crossing housing development broke ground this year, and the progress towards increasing the overall and subsidized housing inventory in Town continues. There was immense collaboration and results from our community boards, committees and commissions, professional staff and the Town of Concord regarding this project. There are 274 units planned, which include 81 age restricted units and 26 affordable units in townhouses and multi-family buildings on approximately 26 acres of land with associated parking, amenities, and infrastructure. Associated plans regarding traffic are in the early stages of evaluation. All acquisition transactions are now complete.

In March, Select Board Members Janie Dretler and Dan Carty won re-election to the Select Board.

During the Annual Town Meeting in May, the Construction of Housing/Living Addition – Fire Station No. 2 Article was passed, for the purpose of constructing a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road. The Permanent Building Committee is tasked with oversight of the key functions and services required. The project, once completed, is expected to reduce the call response time and enable the capacity to add an ambulance to that location.

Following the conclusion of Annual Town Meeting, the Board reorganized with Jennifer Roberts elected to serve as Chair and Charlie Russo to serve as Vice-Chair, who served alongside Dan Carty, Janie Dretler, and Bill Schineller.

The creation of the Select Board Policies & Procedures Review Sub-Committee produced a Financial Policy draft document that will carry the Town into future years with great confidence. There are several areas that have been expanded and align with Division of Local Services principles.

The Town Manager revised Sudbury's Capital Improvement Program through the Summer. Many reviews were conducted, and the final outcome was implemented for the 2023 Fiscal Year budgetary program. The adjustments were well received by the departments and created opportunity to

increase objectivity into a very subjective process.

A major construction project, the Dutton Road Bridge, was completed this year. The community benefit is tremendous!

The Sudbury Department of Public Works was recognized with a "Stormy Award" by the New England Stormwater Collaborative for "Using Mini Weather Stations to Improve Winter Operations, Reduce Chloride Impacts, and Meet Stormwater Permit Requirements."

The Health Department produced amazing results for the residents through referrals, clinics, and other activities in order to address the challenges of the continuing COVID-19 pandemic. The pandemic has been characterized as a global trauma and has also resulted in a significant impact on mental health. The Department's efforts to continue serving the community included the onboarding of a new Health Inspector and utilization of Social Work interns. Although the difficulties of the global pandemic persist, the Health Department remains resilient and innovative.

Collaboration with the Commission on Disability expanded the perspectives towards brain-based disabilities, becoming a benchmark in the region. Sudbury Health Director Bill Murphy was awarded the Massachusetts Environmental Health Association's President's Award! The award recognizes individuals who demonstrate dedication to their colleagues and to the fields of environmental and public health.

The Sudbury Senior Center and Park and Recreation Department continued to provide services and offer programming to benefit the community despite the ongoing pandemic. Programs were a combination of virtual and in-person, including the annual Sudbury Summer camp program which provides seasonal childcare for local families.

The Bruce Freeman Rail Trail (BFRT) project advanced this year. The Town submitted the 75% Design and is poised to submit the 100% Design. The Planning and Community Development Department has worked diligently with Fuss & O'Neill, in conjunction with the BFRT Advisory Task Force. Roadway crossings, signage, landscaping, and environmental impact mitigation are among the many topics being navigated.

The Fairbank Community Center Project is well under way to being designed and prepared for bidding in 2022. A plethora of meetings and assessments have been conducted in order to meet the timeline and budget constraints, while seeking the service-delivery needs of the Town. Compass Project Management, Inc. was selected to be Owner's Project Manager (OPM) for the new Fairbank Community Center Project. Subsequently, Bargmann Hendrie + Archetype, Inc. (BH+A) won the design contract for the project; together, in concert with the Permanent Building Committee, the future outcome will modernize the facility and have long lasting future impacts.

As a part of its commitment to making Sudbury a livable community for all residents, the Town commissioned an American with Disabilities Act (ADA) study. The purpose was to analyze the current level of ADA compliance in programs, services, and activities in Town-owned facilities. The Institute for Human Centered Design (IHCD) was selected to conduct the study through surveying Town facilities and properties, soliciting public input, and the writing of a final report/transition plan. The self-assessment was completed, and the journey towards improvements has begun.

For Camp Sewataro, while the summer of 2021 was not a typical one due to COVID, it was a step toward normalcy. The team was able to operate Camp at nearly full capacity and welcomed approximately 615 campers and 170 staff per day (including 70 Sudbury resident staff) onto the property. 230 Sudbury families were served, and 33 scholarships were awarded to Sudbury residents in the summer of 2021. Off season programming continued to grow in both variety and number of users, with well over 600 hours of activity during the year by more than three dozen unique groups. The Camp also hosted two successful resident events - the Sounds of Summer concert series and their second Scarecrow Spectacular. In November, Sewataro LLC presented the Select Board with a proposal for Enhanced Public Access, including ADA improvements and options for public outdoor swimming.

Throughout 2021, the Town sustained its opposition to the Sudbury to Hudson

Eversource Transmission Line project, which proposes to run a 115kV power line along the MBTA right of way in Sudbury. The Conservation Commission, Earth Removal Board, and Select Board permitting processes each set strict Orders of Conditions on the project. Town Counsel and Special Town Counsel continued to oppose it in Supreme Judicial Court (Mass SJC). In July 2021 the Mass SJC denied the Town's appeal of the Energy Facilities Siting Board's December 2019 decision to approve the project. In October, the appeal of the MEPA Certificate granted for the Final Environmental Impact Report was denied as well. Later that month, the Select Board filed a letter with the Surface Transportation Board (STB Docket FD-36493) requesting a Notice of Interim Trail Use/rail banking, should the STB either determine the MBTA rail line is abandoned, or that the proposed construction of an electric utility line along the line would unduly interfere with reactivation of rail service. The Select Board in October also sent a letter to Governor Baker and Eversource CEO Joseph Nolan requesting a reexamination of the transmission project's claimed reliability benefit versus cost in the current energy landscape.

The Select Board met with Tanya Shallop of the UMass Collins Center for Public Management in November and December to set the following 2022 Select Board Goals:

- Advance to Construction Phase – Bruce Freeman Rail Trail Phase 2D
- Plan and Support American Rescue Plan Act (ARPA) Funding Spending

- Evaluate Current State and Future Best Use of Sewataro
- Refine issues, research, and make decisions regarding Lincoln-Sudbury Regional High School Agreement, including Assessment Process and Vocational Education Access
- Sustainability and Climate Change Initiatives
- Expand (Normalize) and Fund Transportation Option

For 2021, the total number of authorized full-time employees was 181. After much consideration and the task of preparing for a change in the service delivery model, the Health Department welcomed our Health Inspector. The 2021 Employee of the Year was Information Systems/Technical Support Specialist Brian Powell. The 2021 Supervisor of the Year was Senior Center Director Debra Galloway.

Without the diligent efforts of all of our Town's professional staff members, and their tireless efforts providing services, this year would have been unmanageable, thank you for your excellence and commitment.

With respect to our residents, it is a pleasure to serve alongside of you and continue to propel our Town into the future. Your contributions through volunteer positions are appreciated. A very special thank you goes out to SudburyTV for their unyielding support and coverage of our meetings and other communication efforts. SudburyTV is a force multiplier that facilitates the ability for our community to stay well informed. We also thank our businesses and visitors;

collaborative perspectives enable us to make better decisions for the community. Together, we sustain a safe, secure, serviced and strong Sudbury, thank you all.

Respectfully submitted,

SELECT BOARD

Jennifer S. Roberts, Chair

Charles G. Russo, Vice Chair

Daniel E. Carty

Janie W. Dretler

William J. Schineller

TOWN MANAGER

Henry L. Hayes, Jr.

**The Select Board continued to hold meetings via Zoom throughout 2021.
Live broadcast and on-demand viewing were made possible by SudburyTV.**



Town Manager, Henry Hay...



Janie Dretler, Select Board



Bill Schineller



Daniel Carty



Jennifer Roberts



Charlie Russo

that's that's the will of the board and come back with some findings.

zoom

Sudbury's three most recent Town Managers stopped for a snapshot together while attending the MMMA Summer Meeting in North Andover on August 19, 2021. Pictured left to right: Maureen G. Valente (1995-2015), Melissa Murphy-Rodrigues (2015-2019), Esq. and Henry L. Hayes, Jr (2020 – present).



Sudbury's 2021 Annual Town Meeting was held outside for the second consecutive year in order to help mitigate the spread of COVID-19 in the community.



TOWN CLERK

The Town Clerk is the Chief Election Official and responsible for compliance with Federal, State and Town laws and bylaws when organizing, overseeing and certifying elections. Votes taken at town meetings and elections are recorded, certified and submitted to the Attorney General's Office, the Department of Revenue and the Secretary of the Commonwealth's Office. Town Proceedings are recorded and the Town Bylaws are updated and certified each year.

The Town Clerk's Office appreciates the dedicated election workers who serve the voters of Sudbury with professionalism and efficiency as well as the assistance, consideration and accommodation extended by Town Departments who participate in the conduct of well-run elections and town meetings. In 2021, Sudbury held one election, the Annual Town Election on March 29th. Voters were again able to vote by mail or in person. There was one Town Meeting held on May 22, outside on the Lincoln-Sudbury Regional High School baseball field. This was also the first Town Meeting to be run by the newly elected moderator Cate Blake. Cate did a great job and we are looking forward to many more with Moderator Blake at the helm.

This year was also busy with the completion of the 2020 Federal Census and Reprecincting. Sudbury's population has grown from 17,659 in 2010 to 18,934 in

2020 and as a result will gain a new precinct starting in 2022. The State also had to complete a new Redistricting Plan. As a result of the new boundaries Sudbury will no longer have a split precinct (1A) and have one State Senator. This means that the entire Town will have the same ballot. That should cut down on confusion at election time.

In between town meetings and elections, the Town Clerk's Office issues marriage licenses, as well as creating, maintaining and issuing certified vital records. As Sudbury's Burial Agent, the Office issues burial permits. Other duties of our office include issuing dog licenses; receiving and processing doing business as (DBA) certificates and raffle permits; posting meetings and other official notices; filing and maintaining records of oaths of office for elected and appointed town officials; documenting filings of Open Meeting Law, Ethics Trainings and Conflict of Interest documents to facilitate compliance with State mandates for Town Employees and member of Boards and Committees; updating procedural manuals, road files, recording traffic rules and other regulations. Our on-line dog program is very popular with over 1300 dog renewals completed on-line. In addition, over 50% of vital records were ordered on-line this year.

Our records management program continues, as we scan and post additional documents for access on the [Town Clerk](#)

Website. In addition to information forms and applications, you will find documents frequently requested by the public including, Town Meeting Proceedings and Historic Bylaws posted on the website.

visitors in a timely, courteous and professional manner.

Respectfully submitted,
Beth R. Klein, Town Clerk

The Town Clerk's Office strives to provide service and assistance to residents and

Town Clerk Financial Report FY21

Town Clerk Fees	\$30,156
Grant	\$10,000
Miscellaneous (Non-dog Bylaw Violations)	\$300
Dog Licenses and Kennels	\$47,564
Dog Late Fees and Bylaw Violations	\$10,100
Total Revenue	\$98,120

Town Clerk Statistics

Certified Vital Records and Burial Permits Issued	1476
Marriage Licenses Issued	162
Business Certificates Issued	119
Returned and Entered Yearly Census	6077
Number of Processed and New Registered Voters	614
Official Voter Population	13,762
Official Population	18,665
Licensed Dogs Kennels	2,920 4
Number of Absentee/Mail-in Ballots Processed	663
Number of Meetings Posted	702
Certificates of Residency	4
Oaths Administered	124
Number of Ethics Summary and Trainings Recorded	254
Number of Open meeting Law Certificates Recorded	91
Number of In-person Early Voters	N/A

Summary of 2021 Elections & Town Meetings

2021 Election & Town Meeting Statistics			
Date	Election/Meeting	% Turnout	Eligible Voters
March 29	Annual Town Election	16.19%	13,126
May 22	Annual Town Meeting	1.1%	13,409

2021 Annual Town Meeting Vote Summary *May 22, 2021*

IN MEMORIAM RESOLUTION

Moderator declared unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: Adolf P. Bahlkow (1924 - 2021), Gary M. C. Bean (1946-2021), Joyce A. Boardman (1955 - 2020), Robert K. Coe (1937 - 2020), Maria A. Davis (1925 - 2021), Nelson H. Goldin (1945 - 2020), Edward J. Gottmann (1940 - 2021), Thomas E. Joyce, Jr. (2020), Geraldine Lavelle (1929 - 2020), Douglas R. Lewis, Jr. (1930 - 2020), Donald Lipsky (1940 - 2020), Jeannette I. Maurer (1938 - 2021), Ellen L. Morgan (1941 - 2021), Alan Mosher (1945 - 2020), Robert A. Nation (1948 - 2020), John P. Nixon, Jr. (1936 - 2021), Lydia M. Pastuszek (1954 - 2020), Carole J. Reynolds (1939 - 2020), Roy T. Sanford, (1954 -2021), Margaret Ann Sifferlen (1932-2020), Nancy J. Somers (1933-2020), Barberie Van Valey (1925 - 2020), Robert Wenham (1941 - 2021).

Article 1. HEAR REPORTS

Moderator declared voted by well more than a majority to accept the reports of the Town boards, commissions, officers and committees as printed in the 2020 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

Article 2. FY21 BUDGET ADJUSTMENTS

Moderator declared that the article is indefinitely postponed.

Article 3. FY22 BUDGET LIMITING

Moderator declared voted by more than a majority that the amount appropriated under the Fiscal Year 2022 budget not exceed the sum of \$107,093,804.

Article 3. FY22 BUDGET

Moderator declared that the article passed by more than a majority to appropriate the sums of money set forth in the column "FY22 Recommended" for Fiscal Year 2022 as printed in the warrant.

		FY22
EXPENDITURES		Recommended
300:	Education - Sudbury Public Schools (SPS)	40,630,742
300:	Education - LS Regional High School (LS) ¹	27,330,369
300:	Education - Vocational	565,400
Total: Schools		68,526,511
100:	General Government	3,249,463
200:	Public Safety ⁴	9,392,898
400:	Public Works	5,699,232
500:	Human Services	975,948
600:	Culture & Recreation	1,504,394
800:	Town-Wide Operating and Transfers	480,969
Total: Town Departments		21,302,904
700:	Town Debt Service	2,433,239
900:	Employee Benefits (Town and SPS) ²	14,206,150
1000:	OPEB Trust Contribution (Town and SPS) ³	625,000
TOTAL OPERATING BUDGET:		107,093,804
(not including Capital or Enterprise Funds)		

¹ Includes \$218,944 for OPEB and \$510,074 for Debt Service.

² Includes \$6,217,673 for Town and \$7,988,477 for SPS.

³ Includes \$201,410 for Town and \$423,590 for SPS.

⁴ Appropriation is partially funded by \$660,000 of ambulance receipts.

Said sums to be raised by taxation, except that the following items to be raised and designated, by transfer from available fund balances and interfund transfers:

to transfer from Ambulance Reserve for Appropriation Account to item 200: Public Safety, \$660,000; to authorize the Town Manager to transfer, within the FY22 budget, \$1,338,286 from item 900: Employee Benefits (Town and SPS) and \$625,000 from item 1000: OPEB Trust Contribution (Town and SPS) to the OPEB Trust established to meet expenses for post employment health and life insurance benefits for eligible retirees and to expend such fund for that purpose; and to authorize multi-year contracts in excess of three years either by renewal, extension, or purchase options in accordance with the provisions of Massachusetts General Laws chapter 30B section 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

Article 4. FY22 CAPITAL BUDGET

Moderator declared voted by more than a majority to appropriate the sum of \$1,102,180 for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, and renovation to buildings, including equipping of vehicles and all incidental and related expenses for projects; with the sum of \$900,000 to be transferred from Free Cash and the sum of \$202,180 to be raised by taxation; and to authorize the Town Manager to allocate funds as needed between the underlying departments as shown in the following chart:

	FY22
	<u>Recommended</u>
Operating Capital Budget	
Sudbury Public Schools	253,000
LS Regional High School	114,727
Information Systems	50,000
Police	30,000
Fire	256,000
Public Works	215,000
Combined Facilities	183,453
Total Operating Capital Budget	<u><u>1,102,180</u></u>

Article 5. FY22 TRANSFER STATION ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$291,303 for the Transfer Station Enterprise Fund for FY22, and further to authorize use of an additional \$17,800 for indirect costs; such sums to be raised from \$309,103 in FY22 receipts of the Enterprise, as set forth in the article.

Article 6. FY22 POOL ENTERPRISE FUND BUDGET

Moderator declared unanimously voted by well more than a majority to appropriate the sum of \$438,753 for the Pool Enterprise Fund for FY22, and further to authorize use of an additional \$25,383 for indirect costs; said sums to be raised from \$464,136 in FY22 receipts of the Enterprise, as set forth in the article.

Article 7. FY22 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET

Moderator declared voted by more than a majority to appropriate the sum of \$205,403 for the Recreation Field Maintenance Enterprise Fund for FY22, and further to authorize use of an additional \$25,383 for indirect costs; said sums to be raised from \$230,786 in FY22 receipts of the Enterprise, as set forth in the article.

Article 8. SNOW & ICE TRANSFER FY22

Moderator declared unanimously voted to transfer, the sum of \$349,264 from Free Cash to FY21 Acct. 400 Public Works, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 21 Snow and Ice deficit.

Article 9. UNPAID BILLS

Moderator declared voted to indefinitely postpone.

Article 10. CHAPTER 90 HIGHWAY FUNDING

Moderator declared unanimously voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

Article 11. FY22 STABILIZATION FUND

Moderator declared unanimously voted to transfer from Free Cash the sum of \$281,268 to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B.

Article 12. FY22 REVOLVING FUND LIMITS

Moderator declared unanimously voted to establish the FY22 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations & Tobacco Control	Board of Health	40,000
Plumbing & Gas Inspectional Services	Building Inspector	65,000
Portable Sign Administration & Inspectional Services	Building Inspector	10,000
Conservation (Trail Maintenance)	Conservation Commission	15,000
Conservation (Wetlands)	Conservation Commission	50,000
Forestry Activities	Conservation Commission	10,000
Council on Aging Activities	Council on Aging	65,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	175,000
Cemetery Revolving Fund	Public Works	20,000
Fire Department Permits	Fire	50,000
Goodnow Library Meeting Rooms	Goodnow Library	10,500
Goodnow Library Services	Goodnow Library	6,000
Recreation Programs	Park and Recreation Commission	650,000
Teen Center	Park and Recreation Commission	10,000
Youth Programs	Park and Recreation Commission	200,000
Bus	Sudbury Public Schools	450,000
Instrumental Music	Sudbury Public Schools	100,000
Cable Television	Town Manager	30,000
Rental Property	Town Manager	40,000
Dog	Town Clerk	75,000
Zoning Board of Appeals	Zoning Board of Appeals	35,000
Solar Energy	Combined Facilities	450,000

Article 13. CAPITAL STABILIZATION FUND-Withdrawn

Article 14. FUND LITIGATION COSTS (Eversource)

Moderator declared voted by more than a majority to transfer the sum of \$150,000 from Free Cash, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts and all related costs related to litigation of the Eversource/Hudson reliability project.

Article 15. MELONE STABILIZATION FUND - Withdrawn**Article 16. CONSTRUCTION OF HOUSING/LIVING ADDITION – FIRE STATION NO. 2**

Moderator declared passed by well more than a two thirds vote, to appropriate the sum of \$4,300,000 to be expended under the direction of the Town Manager, for the purpose of constructing a new housing/living/office area adjacent to and connected to the existing Fire Station #2 Building, located at 550 Boston Post Road. And that to meet this appropriation, \$500,000 be appropriated from Free Cash, \$500,000 be transferred from the Sale of Real Estate Fund, and the Town Treasurer, with the approval of the Selectmen, be authorized to borrow \$3,300,000 under and pursuant to G.L. c. 44, §§7 or 8, or any other enabling authority, and to issue bonds or notes of the Town therefor; and, further, that any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Article 17. MARLBORO ROAD CULVERT REPLACEMENT

Moderator declared unanimously voted to transfer from Free Cash the sum of \$400,000 to be expended under the direction of the Department of Public Works Director for the purpose of replacing the culvert at 270 Marlboro Road and to stabilize the roadway and shoulder, along with any incidental and related costs; and to authorize the Select Board to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements needed to carry out the vote taken hereunder.

Article 18. FRONT END LOADER WITH PLOW

Moderator declared unanimously voted to transfer the sum of \$230,000 from Free Cash, for the purchase or acquisition and equipping of a new vehicle for the Department of Public Works, including all incidental and related expenses.

Article 19. MULTI-PURPOSE SIDEWALK TRACTOR

Moderator declared unanimously voted with the sum of \$205,000 to be transferred from Free Cash, for the purchase or acquisition and equipping of a new Multi-Purpose Tractor with attachments for the Department of Public Works, including all incidental and related expenses.

Article 20. 6-WHEEL COMBO BODY DUMP TRUCK W/ PLOW & WING

Moderator declared unanimously voted to transfer from Free Cash the sum of \$285,000, for the purchase or acquisition and equipping of a new vehicle for the Department of Public Works, including all incidental and related expenses.

Article 21. STREET ACCEPTANCE – ANTHONY DRIVE

Moderator declared unanimously voted to accept as a public way the following way: Anthony Drive from North Road/Route 117 to a dead end, a distance of 613 feet +/- adopted as laid out by the Select Board in accordance with the description and plan entitled "Street Acceptance Plan Anthony Drive, Sudbury, Massachusetts" Prepared for Distinctive Acton Homes, Inc. by Foresite Engineering, dated December 5, 2019, on file in the Town Clerk's Office; and to authorize the Select Board to acquire by purchase, by gift, or by eminent domain, an easement or the fee, over or in the way shown on said plan and any associated drainage, utility, or other easements, for all purposes for which public ways are used in the Town of Sudbury.

Article 22. MEANS TESTED SENIOR TAX EXEMPTION EXTENSION

Moderator declared unanimously voted to extend for FY22, FY23, and FY24 the application of Chapter 169 of the Acts of 2012 entitled, "An act authorizing the town of Sudbury to establish a means tested senior citizen property tax exemption", as amended by Chapter 10 of the Acts of 2016.

Article 23. SUDBURY PUBLIC SCHOOLS COVID-19 STUDENT ACADEMIC PROGRAM

Moderator declared passed by more than a majority to transfer from Free Cash, the sum of \$309,540, to be expended under the direction of the Sudbury Public School District for the purpose of providing targeted general education services to students in an effort to mitigate the learning impacts as a result of COVID-19.

Article 24. NOYES ELEMENTARY SCHOOL FIRE ALARM SYSTEM REPLACEMENT

Moderator declared unanimously voted to transfer from Free Cash, the sum of \$220,000, to be expended under the direction of the Sudbury Public School Department for the purpose of replacing the existing fire alarm system at the Peter Noyes Elementary School, including but not limited to renovation to the building and any incidental and related costs and expenses.

Article 25. LINCOLN-SUDBURY REGIONAL HIGH SCHOOL STADIUM FIELD AND COMMUNITY TURF FIELD REPLACEMENT

Moderator declared voted by more than Two-thirds to transfer from Free Cash, the sum of \$337,500, as the Town's 50% share of the total project cost of \$675,000 for replacing the Community Stadium Field Turf located on the property of the Lincoln-Sudbury Regional High School, including all incidental and related costs, such sum to be added to the \$337,500 already committed by the Regional School District for its 50% share from the School's Excess and

Deficiency Account, such sums to be expended under the direction of the Lincoln-Sudbury Regional School Committee.

Article 26. AMEND ZONING BYLAW, ARTICLE IX: AMEND TEXT OF SECTION 2110.

ESTABLISHMENT

Moderator declared unanimously voted to amend the Zoning Bylaw, Article IX, Section 2110, by deleting the strikethrough text and inserting the underlined text, all as set forth below:

2110. Establishment. For the purposes of this Bylaw, the Town of Sudbury is hereby divided into the following districts:

*Single Residence "A" (A-Res.)
Single Residence "C" (C-Res.)
Wayside Inn Historic Preservation (WI)
Business (BD)
Limited Business (LBD)
Village Business (VBD)
Industrial (ID)
Limited Industrial (LID)
Research (RD)
Industrial Park (IP)
Open Space (OS)*

Except as otherwise provided herein, the boundaries of these districts are defined and set forth on the map entitled, "Zoning Map, Town of Sudbury, last amended April, 1994," as may be subsequently amended by vote of Town Meeting. This map is on file with the Town Clerk. The zoning map, with all explanatory matter thereon, is hereby made a part of this Bylaw.

The location of Districts is further described in narrative form with accompanying maps in Appendix C.

"Overlay" districts are also hereby created: Flood Plain Overlay District (reference section 4100); Historic Districts (Old Sudbury and Hudson Road Historic District, Wayside Inn Historic Districts 1 and 2, King Phillip Historic District (reference Appendix C), Water Resource Protection Overlay District (reference section 4200); Wireless Services Overlay District (reference section 4300); Mixed-Use Overlay District (reference section 4700); North Road Residential Overlay District (reference section 4700A); Melone Smart Growth Overlay District (reference section 4700B); and Historic Districts (Old Sudbury and Hudson Road Historic District, Wayside Inn Historic Districts 1 and 2, King Philip Historic District, and George Pitts Tavern Historic District) (reference Appendix C) and Wastewater Treatment Facility Restricted Zones (reference section 4500); and

further, to authorize non-substantive changes to the numbering and formatting of this bylaw so that it be in compliance with the numbering format of the remainder of the Zoning Bylaw.

Article 27. AMEND ZONING BYLAW, ARTICLE IX: AMEND TEXT OF SECTION 2324 REGARDING TRAILERS OR OTHER STRUCTURES FOR STORAGE OR OFFICE PURPOSES

Moderator declared unanimously voted to amend the Zoning Bylaw, Article IX, Section 2324 regarding trailers or other structures for storage or office purposes by deleting the strikethrough text and inserting the underlined text, all as set forth below:

2324. The temporary use (six months or less) of trailers, containers, or other transportable components structures for storage or office purposes is allowed if permitted as of right in Section 2230. Table of Principal Use Regulations (Appendix A) or with the review and approval of the Building Inspector. The use of trailers, containers, or other transportable components for storage or office purposes for longer than six months is only permitted if allowed as of right in Section 2230. Table of Principal Use Regulations (Appendix A) or by special permit from the Zoning Board of Appeals. In all cases trailers, containers, or other transportable components for storage or office purposes shall not be stacked on top of one another where they conform to the procedural regulations adopted by the Board of Selectmen.

; and further by amending Section 7000. Definitions by adding and inserting alphabetically the following definitions associated with the amendments above:

Container: Typically, but not limited to, being 8 feet wide, 8.5 feet high, and 10 to 40 feet long, constructed entirely of steel with securable doors and designed to be taken over the road or on a ship to transport dry goods.

Trailer or Semi-Trailer: Typically, but not limited to, having a maximum length of 53 feet, a maximum height of 13.5 feet, and a maximum width of 8.5 feet, being an enclosed box with a single or double set of wheels to be towed by a tractor over the road for the purpose of transporting dry goods;
and further, to authorize non-substantive changes to the numbering and formatting of this bylaw so that it be in compliance with the numbering format of the remainder of the Zoning Bylaw.

Article 28. AMEND ZONING BYLAW, ARTICLE IX: AMEND TEXT OF SECTION 3200. SIGNS AND ADVERTISING DEVICES

Moderator declared unanimously voted to amend the Zoning Bylaw, Article IX, Section 2110, by deleting the strikethrough text and inserting the underlined text, all as set forth below:

2110. Establishment. For the purposes of this Bylaw, the Town of Sudbury is hereby divided into the following districts:

*Single Residence "A" (A-Res.)
Single Residence "C" (C-Res.)
Wayside Inn Historic Preservation (WI)
Business (BD)
Limited Business (LBD)
Village Business (VBD)
Industrial (ID)
Limited Industrial (LID)
Research (RD)
Industrial Park (IP)
Open Space (OS)*

Except as otherwise provided herein, the boundaries of these districts are defined and set forth on the map entitled, "Zoning Map, Town of Sudbury, last amended April, 1994," as may be subsequently amended by vote of Town Meeting. This map is on file with the Town Clerk. The zoning map, with all explanatory matter thereon, is hereby made a part of this Bylaw.

The location of Districts is further described in narrative form with accompanying maps in Appendix C.

"Overlay" districts are also hereby created: Flood Plain Overlay District (reference section 4100); Historic Districts (Old Sudbury and Hudson Road Historic District, Wayside Inn Historic Districts 1 and 2, King Phillip Historic District (reference Appendix C), Water Resource Protection Overlay District (reference section 4200); Wireless Services Overlay District (reference section 4300); Mixed-Use Overlay District (reference section 4700); North Road Residential Overlay District (reference section 4700A); Melone Smart Growth Overlay District (reference section 4700B); and Historic Districts (Old Sudbury and Hudson Road Historic District, Wayside Inn Historic Districts 1 and 2, King Philip Historic District, and George Pitts Tavern Historic District) (reference Appendix C) and Wastewater Treatment Facility Restricted Zones (reference section 4500).

and further, to authorize non-substantive changes to the numbering and formatting of this bylaw so that it be in compliance with the numbering format of the remainder of the Zoning Bylaw.

Article 29. COMMUNITY PRESERVATION FUND – DR. BILL ADELSON PLAYGROUND IMPROVEMENTS

Moderator declared unanimously voted to appropriate \$285,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from FY22 revenue, for the

purpose of making improvements to the Dr. Adelson Playground at Haskell Field including removing and replacing poured-in-place surfaces, replacing equipment, preserving or planting new trees, and other site work, and including all incidental and related costs.

Article 30. COMMUNITY PRESERVATION FUND – FRANK FEELEY FIELDS IMPROVEMENTS

Moderator declared unanimously voted to appropriate \$386,000 from the Open Space and Recreation category of Community Preservation Act Funds, funded from the FY22 revenue for the purpose of designing improvements to the Frank Feeley Fields located at 200 Raymond Rd. and to the construction of improvements including, but not limited to, installing dugouts, constructing a protective guardrail for the batting cage, installing protective netting, and drainage improvements, and any incidental and related cost.

Article 31. COMMUNITY PRESERVATION FUND – HISTORIC PRESERVATION PLAN

Moderator declared unanimously voted \$32,000 from the Historic Resources category of Community Preservation Act Funds, funded from Historic Resources reserves, for the purpose of preservation of historic resources, specifically by funding the preparation of a town-wide Historic Preservation Plan, including all costs incidental and related thereto.

Article 32. COMMUNITY PRESERVATION FUND – HOUSING PRODUCTION PLAN

Moderator declared unanimously voted to appropriate \$36,000 from the Community Housing category of Community Preservation Act Funds, funded from FY22 revenue, for the purpose of supporting and creating community housing, specifically by funding the updated study and design of the Town's Housing Production Plan, including all costs incidental and related thereto.

Article 33. COMMUNITY PRESERVATION FUND – HOUSING TRUST ALLOCATION

Moderator declared unanimously voted to appropriate \$388,500 from the Community Housing category of Community Preservation Act Funds, funded from FY22 revenue, to the Housing Trust for the acquisition, creation, preservation, and support of community housing as allowed by the Community Preservation Act.

Article 34. COMMUNITY PRESERVATION FUND – REGIONAL HOUSING SERVICES OFFICE (RHISO) MEMBERSHIP FEE

Moderator declared unanimously voted to vote to appropriate \$30,000 from the Community Housing category of Community Preservation Act Funds, funded from FY22 revenue, for the purpose of supporting and creating community housing by funding of the Town's portion of the FY22 Regional Housing Services Office (RHISO) membership fee which supports the Town's affordable housing activities.

Article 35. COMMUNITY PRESERVATION FUND – REVERSION OF FUNDS

Moderator declared unanimously voted to return the unused balances from prior article authorizations voted at prior Town Meetings, which projects have been completed and for which no liabilities remain outstanding or unpaid, into the Community Preservation Act general account as follows:

<i>2010 ATM, Article 36 CSX Alternative Acquisition Funding</i>	<i>\$420,000.00</i>
<i>to be returned to the category of Unrestricted Reserves; and</i>	
<i>2014 ATM, Article 33 Melone Property Engineering</i>	<i>\$110,639.21</i>
<i>to be returned to the category of Unrestricted Reserves</i>	
	<i>=====</i>
<i>Total:</i>	<i>\$530,639.21</i>

Article 36. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

Moderator declared unanimously voted to appropriate the sums recommended by the CPC in the following Community Preservation budget for FY2022 Community Preservation surtaxes as follows:

\$ 85,000 Administrative and Operating Cost
\$ 1,052,178 Debt Service

2021 Annual Town Election

March 29, 2021

The Annual Town Election was held at two locations. Precincts 1-1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 2,223 votes cast, representing 16.19% of the town's 13,728 registered voters. The final tabulation was done at the Town Hall.

MODERATOR (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
CATHARINE V. BLAKE ⁵⁴⁶ PEAKHAM ROAD	339	303	401	305	284	1632
WRITE-INS	4	0	0	1	0	5
BLANKS	126	122	117	112	109	586
Totals for Office	469	425	518	418	393	2223

SELECT BOARD (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DANIEL E. CARTY ¹⁵ STONEBROOK ROAD (CANDIDATE FOR RE-ELECTION)	319	260	322	235	219	1355
JANIE WILSON DRETTLER ²⁸⁶ GOODMAN'S HILL ROAD (CANDIDATE FOR RE-ELECTION)	237	233	351	272	248	1341
LISA V. KOUCHAKDJIAN ³⁰ MEADOWBROOK CIRCLE	213	211	211	186	192	1013
WRITE-INS	3	0	1	1	1	6
BLANKS	166	146	151	142	126	731
Totals for Office	938	850	1036	836	786	4446

BOARD OF ASSESSORS (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
JOSHUA M. FOX ⁸⁰ BRIMSTONE LANE (CANDIDATE FOR RE-ELECTION)	336	308	401	299	269	1613
WRITE-INS	0	0	1	1	0	2
BLANKS	133	117	116	118	124	608
Totals for Office	469	425	518	418	393	2223

GOODNOW LIBRARY TRUSTEES (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
LILY A. GORDON ⁶⁰ DUTTON ROAD (CANDIDATE FOR RE-ELECTION)	228	188	265	209	195	1085
MARIE D. ROYEA ⁴² BLACKSMITH DRIVE (CANDIDATE FOR RE-ELECTION)	211	165	232	172	141	921
NATALIE L. SCHLEGEL ⁷⁸ HEMLOCK ROAD	246	246	271	223	220	1206
WRITE-INS	5	6	2	1	1	15
BLANKS	248	245	266	231	229	1219
Totals for Office	938	850	1036	836	786	4446

SUDBURY HOUSING AUTHORITY (1) FOR TWO YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
JANET S. COWAN ²⁵ ADAMS ROAD	318	287	369	284	256	1514
WRITE-INS	0	0	0	0	0	0
BLANKS	151	138	149	134	137	709
Totals for Office	469	425	518	418	393	2223

BOARD OF HEALTH (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
LINDA HUET-CLAYTON ⁸ PINE RIDGE ROAD (CANDIDATE FOR RE-ELECTION)	325	292	379	283	260	1539
WRITE-INS	2	0	1	1	1	5
BLANKS	142	133	138	134	132	679
Totals for Office	469	425	518	418	393	2223

PARK & RECREATION COMMISSIONER (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
ROBERT C. BEAGAN ²⁵ PINE STREET (CANDIDATE FOR RE-ELECTION)	273	267	339	255	233	1367
LAURIE ELIASON ⁴¹¹ CONCORD ROAD	280	251	324	260	223	1338
WRITE-INS	5	0	2	0	3	10
BLANKS	380	332	371	321	327	1731
Totals for Office	938	850	1036	836	786	4446

PLANNING BOARD (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
STEPHEN R. GARVIN ²⁶ BOWDITCH ROAD (CANDIDATE FOR RE-ELECTION)	322	295	377	279	255	1528
WRITE-INS	6	0	7	5	4	22
JOHN ROBERT SUGRUE ²³ KAY STREET	10	16	13	12	10	61
BLANKS	600	539	639	540	517	2835
Totals for Office	938	850	1036	836	786	4446

SUDBURY PUBLIC SCHOOLS (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
SILVIA M. NERSSESSIAN ⁵⁵⁵ DUTTON ROAD (CANDIDATE FOR RE-ELECTION)	284	309	374	286	261	1514
MANDY SIM ¹ MOSSMAN ROAD	287	185	266	184	154	1076
TYLER STEFFEY ⁵ CHECKBERRY CIRCLE	225	216	234	231	213	1119
WRITE-INS	2	0	0	0	0	2
BLANKS	140	140	162	135	158	735
Totals for Office	938	850	1036	836	786	4446

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
HEATHER-JEANNE COWAP SALEMME ¹¹ RIDGE ROAD, APT #11, LINCOLN	241	217	275	232	204	1169
MARY D. WARZYNSKI ¹⁰⁶ OLD GARRISON ROAD	345	308	387	287	275	1602
WRITE-INS	8	0	0	1	4	13
BLANKS	344	325	374	316	303	1662
Totals for Office	938	850	1036	836	786	4446

Lincoln-Sudbury Regional High School
390 Lincoln Road
Sudbury, MA 01776



Telephones:
978-443-9961
781-259-9527
Fax 978-443-8824
www.lsrhs.net

ANNUAL REGIONAL DISTRICT ELECTION

The Lincoln-Sudbury School Committee Regional District Election was held in conjunction with the election in the towns of Lincoln and Sudbury on Monday, March 29, 2021 and certifications of the results were received from Valerie Fox, Town Clerk of Lincoln and Beth R. Klein, Town Clerk of Sudbury, as follows:

For a 3-year term – 2 members:

	Lincoln	Sudbury	Total
Heather-Jeanne Cowap Salemmé	414	1169	1583
Mary D. Warzynski	306	1602	1908
Blanks	193	1662	1855
Write-In	1	13	14

Respectfully submitted,

Donna K. Cakert
Lincoln-Sudbury Regional High School District Clerk

March 31, 2021

TOWN MODERATOR

It was my privilege to serve as Town Moderator in 2021. Due to the Covid-19 pandemic, Annual Town Meeting was held on Saturday, May 22, 2021, outdoors at Lincoln-Sudbury Regional High School. Residents discussed and voted on a total of 36 Warrant Articles.

During the opening of Annual Town Meeting, Alyssa Phillips and Fiona Morris, two members of the LS singing group, Accent A Cappella, led the National Anthem, followed by the Pledge of Allegiance. Senator Jamie Eldridge recognized Lisa Kouchakdjian for her years of service to the Sudbury School Committee. The Select Board also recognized Deb Kruskal, former Design Review Board member of 27 years, by giving her the honor of making the motion under Article 1.

Over the course of the afternoon, in addition to the usual debate and vote of the budget articles, Town Meeting took up articles on funding for the ongoing Eversource litigation; construction of housing/living addition to fire station #2; Sudbury Public Schools Covid-19 academic program; and the purchase of several vehicles (front-end loader with plow; multi-purpose sidewalk tractor; six-wheel combo dump truck with plow and wing); and others. With the use of an extensive consent

calendar that included 16 Articles, Annual Town Meeting was completed in record time and with the passage of all Warrant Articles.

Prior to dissolving Annual Town Meeting, I made the following appointments to the Finance Committee: Susan Berry (3 years), Jean Nam (3 years), and Blair Caple (3 years).

I thank all the voters who came out to the outdoor Annual Town Meeting and participated in direct democracy. Debate was spirited, engaging, and respectful. I also want to thank all of the town staff who worked hard to make a safe outdoor meeting happen.

Respectfully Submitted,

Catharine V. Blake, Town Moderator



Town Moderator Cate Blake

EDUCATION

SUDBURY PUBLIC SCHOOLS

Superintendent's Report

In the 2021-2022 school year, SPS continued to face the effects of the global CoronaVirus pandemic. The school district opened school in-person and did not offer a remote option (unless a student was required to quarantine or was ill). The schools employed multiple mitigation strategies to minimize spread of the virus. The schools implemented additional safety measures, including Pooled Testing and a test and stay program, to maximize in-person schooling. The district continued to enhance the teaching and learning capacities through annual goals and professional development. Those goals help us to remain focused on working together to provide a high-quality educational experience for all students in a safe and caring environment despite the challenges of the pandemic. Several specific achievements were the implementation of a summer program to provide opportunities to learn and mitigate the impacts of remote learning, the expansion of the 1:1 Chromebook initiative, and a 7th grade math challenge course. More information on these achievements can be found in the [budget book](#), along with a preview of the plans for the next school year.

SPS Vision

We are committed to excellence in educating students to be knowledgeable, creative, independent thinkers who are caring, collaborative members of the school and wider communities.

SPS Theory of Action

If SPS provides differentiated high-quality instruction that is aligned with the Massachusetts learning standards for every student, maintains a safe school environment, uses data to inform instruction, and supports educators through professional development, ongoing feedback, and enhanced leadership in curriculum and instruction, then our students will be challenged and their varied learning needs met, the capacity of educators will grow, and the existing achievement gaps will narrow.

SPS FY18-21 Goals

EDUCATIONAL GOAL #1 - WELLNESS

Sudbury Public Schools promote the social, emotional, and physical wellness of all students.

- Enhance and maintain district-wide safety protocols.
- Utilize research-based approaches for Social Emotional Learning (SEL)
- Implement developmentally appropriate school start times for 2020-2021 school year.

EDUCATIONAL GOAL #2 - INNOVATION

Sudbury Public Schools implement innovative, research-based curriculum and educational practices.

- Implement an aligned evidence-based mathematics program at the elementary level.
- Implement an aligned evidence-based science program at the elementary and middle school level.
- Design implementation plan for new Social Studies Standards
- Create interactive learning classrooms that are aligned with new state standards in technology/engineering sciences.
- Follow a 6-year Curriculum Review Process document
- Explore models for integrating curricular areas that are aligned with new state curriculum frameworks

EDUCATIONAL GOAL #3 - MEETING THE NEEDS OF ALL LEARNERS

Sudbury Public Schools provides learning experiences that aim to engage and challenge at students' individual levels.

- Develop instructional support responses to narrow and/or close achievement gaps and meet the needs of advanced learners
- Convene Working Group of educators to study SPS Homework practices and impact on student educational experience.
- Design, review and plan for playground updates that address accessibility for all students
- Strengthen and expand inclusive classroom and school-wide practices district-wide
- Review and update District Accommodation Plans and Instructional Support Teams.

MANAGERIAL GOAL #1 - FISCAL RESPONSIBILITY

- Develop Multiple Year Budget Forecast
- Respond to evolving instructional and operational needs of the District
- Review long-term capital plan and revise, as necessary based on evolving needs of the District
- Identify & implement District workflow efficiencies
- Continue to review fiscal impacts of District safety measures

MANAGERIAL GOAL #2 - PROFESSIONAL LEARNING

Sudbury Public Schools employs, develops, and supports high quality personnel.

- Implement Professional Development aligned with District Goals, state and federal mandates, and emerging staff and student needs
- Align Induction/Mentoring program with state guidelines
- Identify areas of needs with regards to health and wellness of staff and provide appropriate supports.

As we pursue our strategic goals and objectives we also, like other school systems in the Commonwealth, continue to be challenged to balance educational needs and our desire to be an innovative school system with our fiscal responsibilities. SPS has continued to maintain our strengths and strategically implement improvements through the hard work and dedicated service of our staff members and the unequalled support of a wide range of parent and community organizations. As a district, we continue to pursue structures

that meet the needs of students while controlling personnel costs.

The General Fund budget including employee benefits for FY22 is \$48,619,219, which is 2.7% greater than the prior year (FY21) General Fund budget of \$47,343,416. In FY22, Sudbury Public Schools employs 444.9 full time-equivalent employees (FTE's); this compares with 427.8 FTE's in FY21.

Our efforts to make improvements have been enhanced by the unwavering support of our parents, parent organizations (PTOs), as well as generous grants from Sudbury Education Resource Fund (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been enhanced by local contributions. We appreciate these partnerships and the generous support of the work of our educators, which has allowed Sudbury Public Schools to continue to be a great place to learn and work.

In the space below, we offer a brief overview of our school district and invite you to visit our website at www.sudbury.k12.ma.us to learn more about SPS. On our website, you will find detailed information about our school district including but not limited to individual schools, teaching and learning across the district, news and upcoming events, and the school district budget. For questions, please contact Superintendent Brad Crozier at 978-639-3211.

Student Enrollment

As of January 18, 2022, SPS enrollment in grades pre-K to 8 was 2,551 students. This is an increase in enrollment from 2,542 students in the 2020-2021 school year and a decrease from our highest enrollment of 3,302 students in 2007.

Early Childhood Education

PRESCHOOL

The Sudbury Public Schools is home to an Integrated Preschool program at the Noyes School. Residents may apply as tuition preschool students on a "first-come/first-serve" basis beginning in the fall of each year. If interested in a preschool application, one may register from the [district website](http://www.sudbury.k12.ma.us), reach out to early_childhood@sudbury.k12.ma.us or call the Early Childhood Office at (978) 639-3204.

Our preschool is committed to a developmentally appropriate philosophy that combines a play-based, language model that is enriched by a strong academic curriculum to align with the standards that are well established by the MA State Department of Early Education & Care (EEC) Guidelines for Preschool Learning Experiences. Our preschool team believes in educating the whole child by respecting individual needs for social, emotional, physical and cognitive development. This inclusive educational program provides all children with the opportunity to learn from each other while providing a lifelong foundation for respecting human differences.

The Sudbury Preschool Program prioritizes multiple learning modalities and methodologies. Each week, preschool classes attend an educational music class and a physical education/gross motor class. Social emotional learning is the priority while literacy skills are taught inclusively and naturally in all classrooms. Artistic development is deliberately planned with curriculum integration on thematic units, and science and math standards are incorporated with each unit of study. Outdoor learning opportunities are celebrated daily, as preschoolers play outside to practice social, gross motor and language skills with peers. In addition, there is a lunch bunch/social skills group and some students attend full day programming.

Each class is staffed with a Masters level teacher and two teacher assistants/tutors depending upon student needs. Speech and language, occupational, applied behavior analysis, and physical therapists interact with all of the classrooms. The professional staff also includes a school psychologist, social worker, guidance counselor, with regular consultation from a vision and mobility specialist. The preschool program offers community, "developmental screenings" on a regular basis, where families are able to meet with professionals to discuss the developmental milestones of their children. The preschool team is highly experienced in both general and special education practices. This integrated early childhood program is an enriching learning environment for all students.

KINDERGARTEN

The Sudbury Public Schools provides full-day kindergarten to all students free of charge. Kindergarten registration begins in February for children who turn age five on or before September 1st for enrollment for 2022-2023. Each year the district hosts a "Kickoff to K" evening event in January for parents and guardians to learn more about the Sudbury Kindergarten Program as well as to ask questions. In the late spring a 'Kindergarten Orientation' event is held, and this is when families and children are invited to visit their specific neighborhood school. The registration process begins with an online form which is accessible from the district's "Registration" tab as of February 1st. Families will need to provide proof of residency for each child who enters the school system, even if there are older siblings who are currently enrolled. In addition, forms to address health concerns and parent information must be completed. If you have questions about the kindergarten program or your child's readiness, please reach out to early_childhood@sudbury.k12.ma.us or call the Early Childhood Office at: (978) 639-3204.

Teaching and Learning/Curriculum

District curriculum is aligned with the Massachusetts Curriculum Frameworks. Clearly communicating with families about students' learning is a priority for the District. Resources supporting families' understanding and engagement with the various curricular areas can be found at <http://www.sudbury.k12.ma.us/>, under the Teaching & Learning tab.

ENGLISH LANGUAGE ARTS

ELA Curriculum Standards emphasize multicultural literature and writing about reading. In Sudbury, the elementary English Language Arts curriculum is organized as a series of genre units in which students receive important, common instruction in different genres, as well as in the writing types and styles that match each genre. Reading and writing instruction follows the workshop model. Students receive direct instruction on key skills, strategies and understandings during a mini-lesson. Guided practice in the form of small group instruction, independent or partner work or centers is structured to meet individuals' specific literacy needs. Challenge libraries including complex texts aligned to the various genre units serve as a resource for teachers differentiating for advanced learners. At the middle school level, instructional units utilizing differentiated text sets provide for consistency of theme and topical study, while also allowing students to read in texts that provide the optimal level of challenge.

A Response to Intervention (RTI) framework has been initiated in our schools, which periodically assesses student's literacy skills. Literacy support for elementary students is provided using a research-based program, Leveled Literacy Intervention (LLI).

HISTORY & SOCIAL STUDIES

The K-8 Social Studies program is designed to help students become informed in four main areas: geography, history, economics, and civics and government. The Massachusetts History and Social Science Standards define the "the primary purpose

of a history and social science education is to prepare students to have the knowledge and skills to become thoughtful and active participants in a democratic society and a complex world." Educators have implemented new units of study and grade 8 students are completing the remote components of the Civics Action Project this year, the second implementation year. Should conditions allow, grade 8 students will travel to Washington DC in the spring of 2022 for an extended exploration of national landmarks and government.

MATHEMATICS

The Mathematics Curriculum Standards place emphasis on the mathematical practices and the development of a mathematical mindset that allows for flexibility, persistence, and application. Sudbury adopted Bridges in Mathematics, 2nd edition, as its core K-5 Mathematics program. Supported by the Mathematics Curriculum Coordinator, Coaches, and the Mathematics Steering Committee, elementary educators have invested significant time and effort in professional learning and program implementation.

During the 2020-2021 school year, middle school educators in grades 7 and 8 were accepted into a national pilot of the DESMOS curriculum. Desmos is a fully-aligned curriculum which was built to be used with technology. Students work in a digital environment, which is interactive and intuitive. Student learning outcomes and engagement has been very strong. During the 2021-22 school year, grade 6 began to use the Desmos curriculum. The core middle school curriculum is supplemented in grade

eight with Algebra I and Number Theory offerings.

SCIENCE, TECHNOLOGY AND ENGINEERING

The Sudbury Public Schools Science and Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science and engineering with a hands-on, inquiry approach. The 2016 Science & Technology/Engineering (STE) Framework serves as a guide for student learning in science and engineering content and practices. The Science Steering Committee, which consists of educators and representative(s), serves in an advisory capacity in setting science and engineering goals for the district. The Science Curriculum Coordinator and Science Coach assist teachers with professional development, curriculum development, and coaching in the classroom. The district is integrating the 5E Instructional Model (Engage, Explore, Explain, Elaborate, Evaluate) into the science curriculum to help students develop a deep understanding of content and practices.

DIGITAL LITERACY & COMPUTER SCIENCE

Massachusetts learning standards call for the integration of technology in all content areas as well as standards specific to the Computer Sciences and Digital Literacy.

Kindergarten and first grade students use devices for learning activities that support the content. Through repetition and established routines, students gain independence with the devices while learning to problem solve and navigate online. Students grade 2-8 participate in a 1:1 Chromebook program. These devices are used by students to produce work,

collaborate with others, and support workflow. Google Classroom and Schoology, our online learning management systems, are used by students, educators, support staff, and parents to facilitate home/school communication.

The district has invested in online subscriptions to support student learning. The District also expanded teaching hardware including document cameras, hotspots, and webcams. The District has benefited from grant funding, state, federal and local to expand its technological capacity.

UNIFIED ARTS

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle school students elect either French or Spanish and proceed with their study of a world language in grades 6 through 8. Elementary band and chorus, as well as middle school band, orchestra, and chorus, are quality elective programs in our schools. Students participate in visual arts in grades 1 through 8.

HEALTH AND WELLNESS

The District School Health and Wellness Program helps students learn concepts and develop skills that support healthy lifestyles through wellness education that occurs across the curriculum and in their daily interactions with adults and peers. The school-based program requires coordination of key stakeholders including teachers, administrators, counselors,

psychologists, nurses, student support staff, community-based health and safety professionals, and parents. Wellness education in Sudbury Public Schools focuses on school climate and culture; social and emotional learning; health, wellness, and safety; and family engagement.

Each year, district and school-based teams develop action plans to promote safe learning environments by implementing sustainable systems and practices to support all students. Annually, the students in grades 3 - 8 complete the Connectedness Survey which provides valuable data on school climate and safety and informs decisions related to school and district programming. The District Anti-Bullying Program and Policy provides a structure for addressing unsafe peer-to-peer behaviors.

The comprehensive social-emotional learning (SEL) program is founded on research and best practices identified by the Collaborative for Academic, Social, and Emotional Learning. The program includes evidence-based curricula for students in PreK through eighth grade. Educators annually assess students' social-emotional skills using the Devereux Student Strengths Assessment. Educators target instruction and monitor student progress using social-emotional competency reports generated from the assessments.

Effective district policies and implementing evidence-based curricula and best practices in grades PreK - 8 is at the core of health, wellness, and safety programming. The substance use prevention program includes staff training, the use of evidence-based

curricula, problem identification, and referral services. Additionally, per Mass. Gen. Laws c. 71, s. 96, a verbal screening tool is used annually to screen seventh-graders for substance use risk. Parents and guardians are notified prior to the screening with the right to opt out of the screening with written notice. Sudbury Public Schools work collaboratively with the Town of Sudbury public safety departments. The school resource officer collaborates with the district on safety measures and teaches the Students Thinking and Acting Responsibly in Sudbury (STARS) curriculum, which addresses digital safety and substance abuse prevention. A SAFE educator from the Sudbury Fire Department teaches students in PreK through 5th grade about fire safety and injury prevention. Additionally, the School Wellness Policy and Guidelines serve to guide practices surrounding the food services program, and curricular activities and celebrations that incorporate food.

The initiatives and programs described above, as well as other district, school, and curricular-based activities promote student learning and well-being through effective partnerships with families.

Student Assessment

As part of the Education Reform Act of 1993, the State Board of Education instituted a system of student assessments which culminates in a must-pass assessment in Grade 10 in order to graduate from high school. SPS students in grades 3-8 take MCAS in English Language Arts and Mathematics. Additionally, students in grades 5 and 7 take MCAS in Science, Technology and Engineering. MCAS testing

was suspended for the spring of 2020 but resumed in a limited format for the spring of 2021.

English Learners are assessed each winter using the ACCESS assessment. This assessment measures student learning in the four language domains of Listening, Speaking, Reading, and Writing. Results are used to help families and educators understand students' current level of English language proficiency, and serves as one of the measures used to determine whether students are prepared to exit English language support programs.

State assessments are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class work

products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs. In addition, work to develop common assessments across the district in all disciplines to support collaboration and coherence is in its second year.

The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and

School	Grades Served	Enrollment 01/18/22	Administration
Ephraim Curtis	6-8	913	Jeff Mela, Principal Brian Menna & Angela Menke, Asst Principals
Josiah Haynes	K-5	340	Jeffrey LaBroad, Principal Elizabeth Murray, Asst Principal
Israel Loring	K-5	427	Sara Harvey, Principal David Gaita, Asst Principal
General John Nixon	K-5	301	Susan Woods, Principal Elizabeth Murray, Asst Principal
Peter Noyes	PK-5	554	Annette Doyle, Principal Kristin Moffat, Asst Principal

formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulation of a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

The Sudbury Education Resource Fund (SERF)

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants three times yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$750,000 to Sudbury's schools. Current grants support the arts, engineering and mathematics initiatives, and social emotional learning. Membership in SERF is open to all individuals interested in contributing their time and energy. SERF continues to be an extremely valuable resource for enriching all aspects of the educational experience of students in Sudbury Public Schools. Further information regarding SERF can be found at: info@serfsudbury.org.

METCO Program

The Metropolitan Council for Educational Opportunity (METCO) was created 55 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. In this program, Boston resident students receive placements in participating suburban districts, supported by state grant funding. The Sudbury K-8 system enrolled its first forty students in the METCO program on January 27, 1975 in the five Sudbury elementary schools. Currently, this grant-funded program supports up to 70 students annually. The 2019-2020 academic year marked the first time Sudbury Public Schools METCO Program enrolled kindergarteners due to a policy change by the Sudbury School Committee. Six new kindergarten students joined the Sudbury METCO Program and the class of 2032. For the second year, the Sudbury METCO Program enrolled kindergarten students to join the class of 2033. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next academic year.

Sandra Walters is the METCO Director for SPS K-8. She began her tenure in July 2017 in a shared role with Lincoln Sudbury Regional High School. Both Lincoln-Sudbury Regional High School and Sudbury appointed full-time METCO Directors in July of 2018.

The METCO Program Coordinators at the elementary and middle schools provide direct services to students from Boston during the school day.

Sudbury Public School students who reside in Boston participate in a variety of activities offered by Sudbury Public Schools. Sudbury METCO parent meetings are held in Boston several times per year; including an annual School Committee meeting. The meetings provide families from Boston an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

Special Education

The Sudbury Public Schools strives to offer the highest quality programming that will allow our students to participate in their neighborhood schools. Students' educational opportunities vary from full inclusion programs to specialized classrooms to support a host of learning needs and styles. Programming is available beginning at age 3 and ending at age 14 when students advance to Lincoln Sudbury Regional High School.

For the last several years, the district has focused on inclusionary practices that permit students with disabilities to have access to the general curriculum and school community. While the law states that all communities must place students in the least restrictive environment, the district recognizes the positive opportunities that result when students with disabilities participate in the general education classroom and when curriculum has a universal design of learning for equitable

access. All schools strive to establish inclusionary opportunities for students, and enriched educational experiences for all students are priority.

The district continues to focus on the development of a district-wide tiered systems of support to meet the social, emotional, and behavioral needs of all students. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for every student through a layered continuum of evidence-based practices and systems. The district created a district-wide team, including consulting experts, to examine data and identify areas of social, emotional, and behavioral needs impacting school safety or access to education. The systems of supports are continuously being updated and adjusted.

The Sudbury Public Schools strive to be inclusive and child centered environments where individual learning needs are met. The classroom is the best location for students to be nurtured in order to develop into able learners. The multiplicity of programs in the schools offers a spectrum of learning options in order to provide for the varied needs and learning styles of our special education students. The preschool program, at the Peter Noyes School, supports students with and without disabilities from age 3 until the transition to Kindergarten. Every elementary school hosts a learning center model with one or more specialized programs. Program strands at the elementary level continue to the middle school. Programs support students with

significant learning or social and emotional challenges.

The success of the programs can be attributed to the excellent teachers who continue to build their repertoire of skills. These programs allow more students to remain in their neighborhood schools enhancing the Sudbury Public Schools for all students.

Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of SPS educators. New teachers to Sudbury schools participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. Sudbury educators are committed to attending a 30-hour course in IDEAS (Initiatives for Developing Equity and Achievement for Students), a program that explores racial identity development and promotes international vision within our curriculum. Additionally, Sudbury teachers assigned an EL (English Learner) student continue to engage in a rigorous 3 credit program of studies in order to earn the SEI (Sheltered

English Immersion) Endorsement required by the state.

The Sudbury Public Schools implement an Improved Learning for All (ILAP) plan. ILAP is a professional growth model that utilizes early-release days approximately twice per month, enabling educators to attend carefully planned work sessions. ILAP days foster collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-wide and school goals. During the 2020-21 school year, additional ILAP days were added to the calendar to support the additional planning and collaboration necessary to support hybrid and remote learning. The District professional development days have focused on Culturally Responsive Teaching and engaging, supporting, and challenging students using technology supported tools and strategies.

Personnel

RETIREES

The following SPS team members retired during the past year – Marion Beardsley, Iva Cole, Barbara Cook, Susan Graham, Michelle Gray, Hilde Kaurisch, Jane Loomes, Celeste Moran, Elizabeth Richter and Fredda Tice.

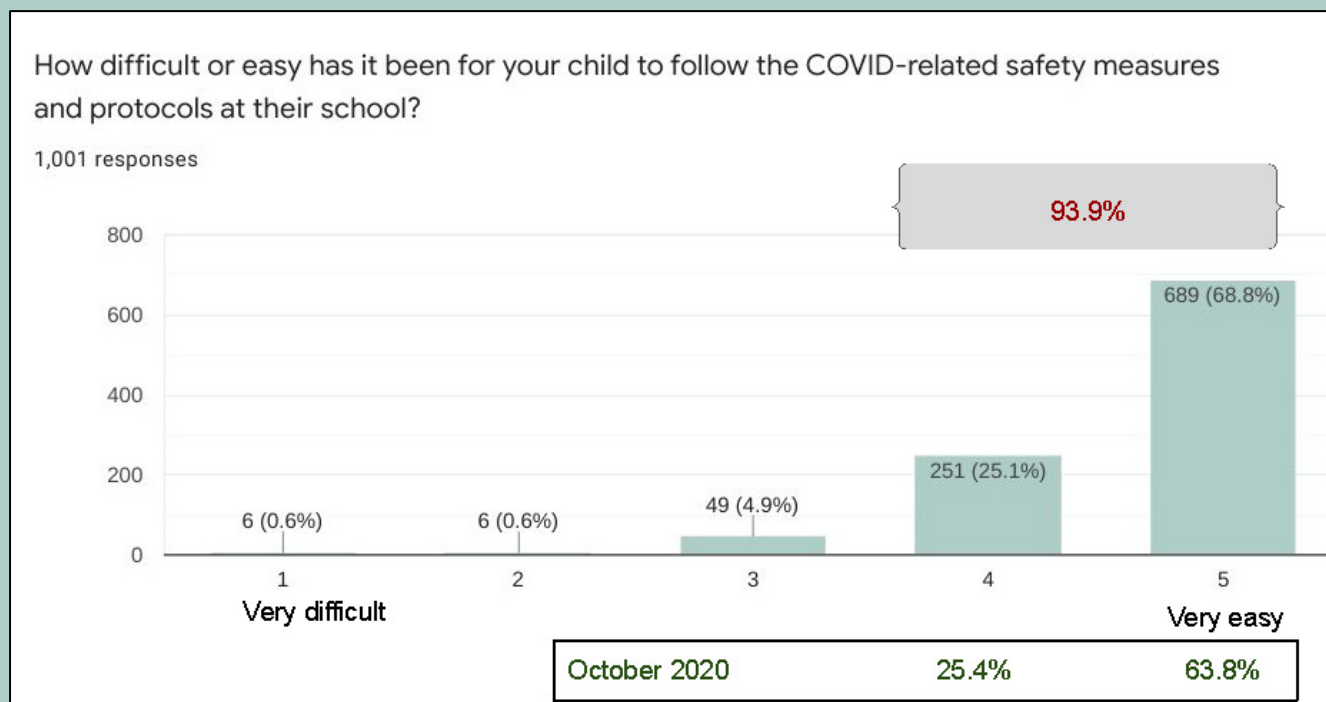
YEARS OF SERVICE AWARDS

On Opening Day in August of 2021, we had the honor and pleasure to acknowledge the following SPS team members: Rachel Barton, Tracy Berry, Kathleen Carney, Linda Gallagher, Rebecca Howard, Safura Hussain, Eileen Levoy, Anderson Manuel, Melissa Morabito, May Ratay and David Williams completed 20 years of service; Stephanie Cohen Mongeon, Michael DelGreco, Leslie

Dooley, Suzanne Friedman, Jeffrey Ilg,
Colleen Kenosian and Terry Miller
completed their 10th year of service to the
students and schools of Sudbury.

Respectfully submitted,
Brad J. Crozier, Superintendent

SUDBURY SCHOOL COMMITTEE
Silvia Nerssessian, Chairperson
Meredith Gerson, Vice Chairperson
Mandy Sim
Tyler Steffey
Sarah Troiano



On January 25, 2021, the Sudbury School Committee presented results from a district-wide survey of families regarding their experiences with hybrid and remote learning, which were in place as COVID-19 safety measures. The above slide from the presentation shows a generally positive response from students to safety measures and protocols. In April 2021, Sudbury Public Schools returned to full in-person learning for the first time since the onset of the COVID pandemic in 2020.

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

2021 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers strive to develop engaging courses, foster strong connections with students, and support well-rounded learning experiences to prepare graduates for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2021, we welcomed Damen Kelton to the administrative team as METCO Director, along with the hiring of 16 new faculty members. Our October 1, 2021 enrollment totaled 1,568 students overall with 1,515 enrolled in district and 53 students in out-of-district placements. Included in this total are students from Boston attending via the METCO Program. Class size medians range from 20-25.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School receives 91 students from Boston annually. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially

imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting.

The Solar Canopy Project, completed in May 2015, continues to lead to energy benefits for the district. Along with additional energy conservation projects such as replacing lamps with L.E.D. technology in the Auditorium, Black Box and other areas throughout the building, our energy consumption and maintenance costs continue to be fiscally efficient. We have been able to reduce our utility budget once more for the current year.

The federal and state response to the COVID-19 pandemic was an infusion of funding for schools. The Elementary and Secondary School Emergency Relief Fund (ESSER) issued two grant amounts with a third to be given in FY2022. ESSER I and ESSER II allocations for Lincoln-Sudbury Regional School District were in the amounts of \$29,771 and \$181,470, respectively. Both grants were key in the reopening of school and maintaining a safe environment for returning students to in-person learning.

The Other Post-Employment Benefits (OPEB) valuation for 2021 had positive results with the health insurance change that the district implemented resulting in a \$5 million reduction to liabilities on the financial statement. The Trust had investment earnings of \$430,401 which was a 30%

increase over the prior year. Continued contributions into the Trust and favorable market investments resulted in a significant increase with a year-end balance of \$2,508,394.

The Global Scholars Program has entered its 7th year with 85 students. We anticipate the presentation of 22 senior capstone projects during Spring, 2022. The purpose of the program is to encourage students to attain a level of competency, knowledge, and empathy in the global context. The program is tailored to each student's interest with a strong emphasis for each student to reflect on their learning, to have experiences that will transform their thinking about the world, and how they will develop capacity to be a productive influence in that world.

The NEASC accreditation team visited (in-person and virtually) in October to assess L-S's progress on its application for re-accreditation. The visit culminated a pre-planning period that began in 2019. Pre-planning included the development of a Strategic Plan, Portrait of a Graduate, and a self-reflection report. Lincoln-Sudbury was recently notified re-accreditation has been granted. A full report may be found on the L-S website.

We successfully welcomed all students and staff back to school in the fall for 100% in-

person learning. We experienced a low level of COVID cases in the fall. However, a significant surge took place the last month of 2021 into the start of 2022. We

appreciate the diligent adherence to our COVID safety protocols and ongoing flexibility of staff and students to assure no disruption to educational programming or school activities needed to take place.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of the Sudbury Foundation, LSPO, FELS and SERF that provide grants to fund teacher-initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups.

Respectfully submitted,
Bella Wong, Superintendent/Principal

LINCOLN-SUDBURY REGIONAL HIGH
SCHOOL COMMITTEE

Cara Endyke Doran, Sudbury, Chair
Candace Miller, Sudbury, Vice-Chair
Heather Cowap, Lincoln
Harold Engstrom, Lincoln
Kevin Matthews, Sudbury
Mary Warzynski, Sudbury



PLACEMENT OF L-SRHS GRADUATES

	Class of 2017		Class of 2018		Class of 2019		Class of 2020		Class of 2021	
Four Year College	400	92.2%	356	95.0%	345	94.0%	330	94.9%	338	90.0%
Two Year College	8	1.8%	12	3.2%	10	2.7%	5	1.4%	11	3.0%
Other Post-Secondary	2	0.5%	1	0.3%	7	1.9%	5	1.4%	5	1.3%
Total Post Secondary	410	94.5%	369	98.5%	362	98.6%	340	97.7%	354	94.3%
Work	8	1.8%	4	1.0%	3	8.0%	1	0.3%	12	3.2%
Military	1	0.2%	1	0.3%	2	0.6%	1	0.3%	2	0.5%
Other	15	3.5%	1	0.3%	0	0.0%	6	1.7%	8	2.0%
Total Non-Post Sec.	24	5.5%	6	1.6%	5	1.4%	8	2.3%	22	5.7%
Total Graduates	434	100%	375	100%	367	100%	348	100%	376	100%

DISTRIBUTION OF L-SRHS PUPILS

as of OCTOBER 1, 2021

RESIDENCY	2017	2018	2019	2020	2021
Lincoln	179	163	167	180	173
Sudbury	1240	1250	1230	1223	1213
METCO	91	93	91	90	91
Other Tuition/Tuition Waived	19	22	24	32	38
Total Students	1529	1528	1512	1525	1515

GRADE	2017	2018	2019	2020	2021
9th Grade	409	406	353	369	391
10th Grade	359	395	411	363	364
11th Grade	374	353	389	406	361
12th Grade	382	369	352	381	395
SP (Special Ed > Grade 12)	5	5	7	6	4
Total Students	1529	1528	1512	1525	1515

Tuition Pupils Attending Other	56	51	51	54	53
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Lincoln-Sudbury Regional High School Class of 2021

	Kristen Perry Abair		William Maxwell Borden
	Isabella Elias Achi		Michael Stone Brackett
	Serena L Aisenberg	*	Sophia Rose Brindisi
	Lucy Delany Alden	*	William James Broadbent
	Mara Parson Alden		Samantha Rylie Broglio
	Gabriella Ilda Andrade		Kaitlin Lauren Brooks
*	Lucas Leigh Anthony		Dillon Scott Burke
	Jillian Abigail Arkoff	*	Nicole Burshteyn
	Sarah Margaret Armour	*	Rachel Abigail Butters
	Rachel Joy Arthur		Brianna Marie Byrne
	Katja Nicole Astrauskas		
	Kellen Charles Austermann		Sean Patrick Cadogan
*	Isabella Kelly Teixeira Avila		Nina Elizabeth Campanello
			Mary Delana Campbell Libretto
	Matthew Ryan Baird		Naomi Louise Carr
	Kaleigh Fierro Barrera		Sonya Masi Carson
*	Brian Daniel Barringer		John Leahy Carty
	Hayden Sophie Barsamian		Brooke Jeanette Cavanaugh
	Dilara Eda Baskaraca		Khadijah Regina-Binta Ceesay
	Dustin Andrew Bauer		Michael Wu Che
	Sophia Louise Beerel		Melissa Chen
	Demetri John Behrakis		Jenna Martine Chiasson
	Sabrina Lynn Bensley		Justin James Chiasson
	Chase Mathis Benson		Jennie Elizabeth Christenfeld
*	Maia Cordelia Bergeron		Jason Kelly Ciambrone
	Benjamin Louis Bernardi		Jackson Biagio Ciccarello
*	Eliza Mary Bernene		Jonathan Gabriel Cohn
	Izaiah Jamal Berry		Noah Patrick Jamison Colbert
	Cristina Marie Bevacqua		Samantha Violet Cooley
*	Annmarie Ellen Beylounne		Shannon Marie Cosgrove
*	Amirthavarshini Bharathan		Siena Elizabeth Coughlin
	Emma Rose Bifulco		Jessica Elisabeth Crane
	Drew Travis Bircher		Katherine Grace Crocker
	Alexander Joseph Bloom		Jack Holland Crofton
*	Gracie Anne Bloom		Bridget Jeanne Crosby
	Alex Kuanysh Bosfelds		Brendon Thomas Cruz
	Joshua David Blumberg		Michael Sebastian Cruz
	Mikayla Louise Boisvert		Brendan Patrick Cullen

	Daniel Arthur Cunningham		Isabella Anna Ford
			Emma Rose Forde
	Kristina Joan Dain		Russell Benjamin Forester
	Ilyana Marina David		Megan Elizabeth Frain
	Maya Janhavi David		Sebastian Frankel
	Chloe Marie Davis		
	Nahjae Tatianna Davis	*	Achla Himanshu Gandhi
	Michaela Mary Deignan		Sue-Ling Maria Gannon
	Emily Massiel Del Rosario		Lucas Matias Garay
	Alexis Rosa Dell'Anno		Tomas Garcia Lavanchy
	Jasmine Amiri Delmore		Cora Isabelle Gasche
*	Diego Armando DeSousa	*	Joel John George
*	Sarah Michelle DeSousa		Leila Maya Ghorishi
*	Liliana Marie DeTraglia		Genevieve Suzanne Gibowicz
	Annabelle Charlotte Diomede		Nathan Zachary Gilbert
	Casey Elizabeth Dolan		Courtney Ruth Gilman
	Emma Mihei Donahue		Jocelyn Sarah Glick
	Hannah Mia Donahue	*	Turner James Goetsch
*	Hayden Watts Donley		Milla Goldental
*	Matthew James Dooley	*	Maya Shruti Gollerkeri
	Nathan Michael Dooling		Jasmyn Eve Gonzalez
	Suleyka Elizabeth Doran		James Goulet
	Jaiden Alliana Doresca		Gordon Zachery Gozdeck
	Ryan Robert Dougherty		Brianna P Graham
	Kiera Olene Doyle		Matthew Robert Granahan
	William Frederick Drew		Rebecca Lily Green
	Esha Dudhwewala		Jasper Noah Greenberg
	Joseph Francis Alexander Duggan		Julia Whitney Grimes
	Colleen Elizabeth Dunn		Aaron James Gross
	Rose Durant	*	Jennifer Elizabeth Grous
			Nicholas William Guderian
	Ian Michael Elliot	*	Ava Joanne Guleserian
	Benjamin Philip Evans		Sabrina Diane Guthrie
	Kathryn Mary Faheem		Anna Sophie Haberman
	Gabriel Marlowe Feinberg	*	Josephine Alexandra Halporn
*	Juliet Anna Feldman	*	Maria Clara Hamandi
*	Jordan Michelle Finn		Matthew Elias Hamilton
	Timothy Ernest Fisher		Tess Jamieson Hamilton
	Max Samuel Fishman		Kyle Warmath Hankey
*	Grace Marie Flanagan		Asher Den Hawk

	Owen Curtis Hawkes		Noah Joachim Krebs
	Connor Fisher Hayes	*	Rebecca Anne Krinzman
	Grace Elizabeth Heidenreich	*	Anisha Kundu
*	Natalie Rose Heindel		Erik Gardner Kuniholm
*	Sophie Emma Herant		
	Mia Charlotte Herel		Trevor Alexander Lachman
	Colin Matthew Heye		John Francis Lanzillo
	James Edwin Howrey		John Robert LaRochelle
	Miller Mccall Howrey	*	Jackson Ryan Larrenaga
	Maxwell Forrest Hunsberger		Elizabeth Marie Lentino
	Alisha Huseni		Christopher Matthew Levesque
			Cooper William Lewis
	Alyssa Nicole Iannelli	*	Erica Jean Libby
	Alyssea Danielle Immonen		Cameron Gil Lievano
	Maxwell James Innes		Emily Katherine Lincoln
		*	Charlize Ji-May Liu
	Megan Christine Jandl	*	Jacqueline Yongjia Liu
	Alexandra Leah Jenkin	*	Zoe Jirong Liu
	Katherine Leila Johnstone	*	Zachary Arthur Lucchini
*	Nicholas Rakhat Johnstone		Kimberly Susan Lucier
	Myles Lee Jones		Mason Kristoffer Lutz
*	Virginia Grace Jones	*	Ava Hart Lynch
	Weston Earl Jones		
*	Nathan Marshall Jung		Alexis Lynn Mackey-Hay
			Halle Elizabeth Madden
	Jackson Kaplan		Quinn Patrick Madden
*	Rhea Eve Karty		Michael Thomas Mahoney
	Charlie Patrick Kavanagh		Ryan John Maier
	Kyle John Keelan		John Ellis Malone
	Nathan Francis Keilen		Edward Joseph Maloney
	Lucas Keka		Anthony Louis Marimon
*	Lindsey Marie Kendall Beagan		Kylie Rebecca Marshall
	Adam Mohammed Khan		Skye Allee Martichuski
	Alyssa Muna Summer Khoury		Davin James Martin
	Felix Alexander Killick		Kevin Charles Martin
	Brooke Sunderland Kinney	*	Andreas Gintas Masiakos
	Michael Lawrence Kinzfogl		Sheylah Marveta-Lee Mathies
	Elise Catherine Klinger		Timothy John Matjucha
	Halle Grace Klinger		Joseph Cyr Maycock
	Jade Kazu Konsler	*	Claudia Irene Mazzocchi
*	Alexander William Kornblum		Gabrielle Anais McCarty

	Ian Hunter McCullar		Jacob Matthew Pearlstein
	Jesse Ara McCullough		Jameson Keegan Peck
	Ella Kierney McGeady		Connor James Peek
	Brian Timothy McNicholas		Francis Alexander Peguero
	Ava Claire Melz		George Ethan Pentz
	Trevor Alden Melz		Annie Rose Perlov
	Gavin William Merrill-Skoloff		Emma Carlson Petraglia
	Kaitlyn Angela Messina	*	Alyssa Reagan Phillips
	Alexandra Sophia Miller		Zackery Vincent Pietropaolo
*	Riya Misra		Julia Lindsay Pilavin
*	Raneem Danielle Mokdad	*	Katerina Piskun
	Sarah Elizabeth Molloy		August Joseph Pittaluga
	Taimir Jordan Morel		Cira Olivia Polcari
	David Lind Morgan		Emily Rose Pomphrett
*	Fiona Lynn Morris		Aidan Jeremy Joel Pontz
	Luke Thomas Mulcahy		Julia Nicole Provvionato
	Ryan Thomas Mulcahy	*	Arielle Rose Pullen
	Leonidas Mulrain		Kailana Shanthi Pundit-Murphy
	Collin James Murphy		Nitika Purohit
*	Matthew Robert Murphy		
	Madison Katherine Murray		Brianna Leigh Quinn
*	Aubin Leon Mutschler	*	Alison Jane Quirk
*	Ruby Roslyn Bancroft Neustadt		Harry James Radenberg
	Luca Delio Nicastro		Alex Joseph Rao
	Tatum Grace Nickerson		Matthew Dylan Ray
	Jacob Ryan Noyes		William Edward Reiner
		*	Arianna Hart Reith
	Ellen Margaret O'Connor	*	Lia Reznik
	Robert David O'Connor		Jackson Donald Rhodes
	Ogechi Jennifer Obila		William Quinn Riordan
	William Michael Ohler		Nicholas Miguel Rivera
	Bella Toraja Omar		Colton Tyler Robbins
	Lia Cregan Oppenheim		Christopher Raymond Perry Rodgers
*	Josefina Ortiz		Nathaniel Bryce Roman
			David Chester Dahl Romm
	Simon Papovsky	*	Sydney Kate Rosenberg
	Rebecca Nicole Paquette		Christopher Edward Rotondo
	Christopher Lucias Parinella		Brianna Paige Rowlands
	Cole Pathak		Elysia Simone Rudman
	Joshua Jacob Patterson		Chloe Celia Rusk

Noah David Safar
 * Elisaveta Vera Samoylov
 * Caitlyn Hanna Sams
 Frank Eliot Sawin
 * Caroline Marie Schlessman
 Caden A Schoener
 Avery Lambert Scholfield
 Abigail Julia Schwartz
 * Joanna Catherine Schwartz
 Lauren Claudia Schwartz
 Jala Amari Settles-Akbar
 Nashaat Amirah Shaikh
 Chase Robert Shallow
 Kailey Elizabeth Shapiro
 Katrin Anna Jewel Shepard
 Madelyn Ann Sheppard
 Ryan Alexander Silva
 Marley Quinn Silvestro
 * Jacob Alexander Simon
 Lucy Samantha Simons
 Samantha Brooke Skenderian
 Samuel Joseph Skiffington
 Ani Michel Sliwkowski
 * Nicole Lara Smith-Vaniz
 * Katherine Anna Solowey
 * William Michael Sotiriou
 * Maxwell Channing Stayton
 Gabrielle Jude Stevenson
 Jada Jasmine Stewart
 George Robert Stowell
 Lauren Elizabeth Streilein
 Summer Jane Stubblebine
 Carina Sena Sullivan
 Anna Grace Sziabowski
 Abigail Katherine Tavorlieri
 * Hallie Jordyn Teitelbaum
 Blake Robert Thomas
 * Caroline Grace Tinsley
 Carter Raymond Titus

William Brady Titus
 Catrina Curran Tobin
 Andrew John Toland
 Aiden Brian Townsend
 Jordan Rain Trone
 Daria Trosteanetchi
 Trevor Tsang
 Eugene Tu
 Oyuma Katherine Tumennasan
 * Taylor Kelly Umbach
 Valerie Marie Ungaro
 Ryan Edward Venkitachalam
 Anthony Philippe Vert
 Katelyn Anna Verweij
 Emelis Masiel Vicente
 Yahir Eliel Rogriguez Vincenty
 Derek Jack von Goeler
 Daniel Robert Vona
 Erin Catherine Walker
 Elijah Miller Wallace
 Andrew Richard Walton
 Anthony Haoran Wang
 Thomas David Warzynski
 Sloane Pierce Wendel
 * Brett Lawrence Westerberg
 Ryan Allen Whitehead
 Bridget Elizabeth Whyte
 Emily Yee Wah Wong
 Ruoxiao Wu
 * Xiao Yang*
 * Caleb William Yee*
 Gianna Christine Yordt
 Jack Alfie Millar Young
 Skyler Payton Young
 Gabriella Theresa Nanyonjo Zziwa

* *Cum Laude Society*

Lincoln-Sudbury Regional School District

Combined Balance Sheet - All Fund Types and Account Groups

as of June 30, 2021

(Unaudited)

		Governmental Fund Types			Fiduciary Fund Types	Account Groups		Totals
		General	Special Revenue	Capital Projects	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	2,703,942.00	2,037,405.00	403,722.00			3,035,749.00		8,180,818.00
Investments								0.00
Receivables:								
Departmental	44,051	37,541.00						81,592.00
Other receivables	-							0.00
Due from other governments	44,061	213,120.00						257,181.00
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds							2,505,000.00	2,505,000.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	<u>2,792,054.00</u>	<u>2,288,066.00</u>	<u>403,722.00</u>	<u>0.00</u>	<u>3,035,749.00</u>	<u>2,505,000.00</u>		<u>11,024,591.00</u>
LIABILITIES AND FUND EQUITY								
Liabilities:								
Warrants payable	31,096.00	3,963.00	6,640.00					41,699.00
Accounts payable								0.00
Accrued payroll								0.00
Withholdings	702,821.00							702,821.00
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities (Tailings)								0.00
Deferred revenue:								
Departmental								0.00
Other receivables								0.00
Due from other governments								0.00
IBNR								0.00
Agency Funds						201,578.00		201,578.00
Notes payable								0.00
Bonds payable							2,505,000.00	2,505,000.00
Vacation and sick leave liability								0.00
Total Liabilities	<u>733,917.00</u>	<u>3,963.00</u>	<u>6,640.00</u>	<u>0.00</u>	<u>201,578.00</u>	<u>2,505,000.00</u>		<u>3,451,098.00</u>
Fund Equity:								
Reserved for encumbrances	31,096.00							31,096.00
Reserved for continuing appropriations								0.00
Reserved for expenditures E&D/Other								0.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Excess and Deficiency/Undesignated fund balance	2,027,041.00	2,284,103.00	397,082.00			2,834,171.00		7,542,397.00
Investment in capital assets								0.00
Total Fund Equity	<u>2,058,137.00</u>	<u>2,284,103.00</u>	<u>397,082.00</u>	<u>0.00</u>	<u>2,834,171.00</u>	<u>0.00</u>		<u>7,573,493.00</u>
Total Liabilities and Fund Equity	<u>2,792,054.00</u>	<u>2,288,066.00</u>	<u>403,722.00</u>	<u>0.00</u>	<u>3,035,749.00</u>	<u>2,505,000.00</u>		<u>11,024,591.00</u>

<u>LINCOLN SUDBURY REGIONAL SCHOOL DISTRICT</u>					
Treasurer's Report					
July 1, 2020 - June 30, 2021					
<u>District Cash Balance</u>					
Cash Balance District Fund on June 30, 2021				\$	2,435,520.00
Student Activity Fund Balance on June 30, 2021					201,775.00
Cash Balance Revolving, Trust, & Grant Accounts on June 30, 2021					5,098,027.00
				\$	7,735,322.00
<u>OUTSTANDING DEBT</u>					
School Bond			Principal	\$	2,505,000.00
(10 Year, TIC: 1.608944)			Interest Paid FY 2021	\$	82,950.00
<u>EXCESS & DEFICIENCY</u>					
Balance July 1, 2020 per Massachusetts Department of Revenue - <i>Estimate</i>				\$	1,700,000.00
<u>STABILIZATION FUND</u>					
Voted Establishment Spring Town Meeting 1992					
Cash Balance July 1, 2020				\$	324,781.05
Interest Income					534.42
Disbursements					-
Cash Balance June 30, 2021				\$	325,315.47
<u>MISCELLANEOUS INCOME</u>					
Interest Income				\$	31,960.00
Misc. Receipts					73,205.62
				\$	105,165.62
<u>ESTIMATED RECEIPTS</u>					
Athletic Gate Receipts				\$	-
Cafeteria					-
Medicaid Receipts					35,000.00
Transcript Receipts					7,500.00
				\$	42,500.00
Note: Cash Balance Net of Payables					
(UNAUDITED)					

FINANCE

The Division of Finance consists of four departments: Treasurer/Collector, Accounting, Assessing, and Information Systems. The Department Heads for each area are as follows by name and title: Dennis Keohane (Finance Director/Treasurer-Collector), Christine Nihan (Town Accountant), Cynthia Gerry (Director of Assessing) and Mark Thompson (Technology Administrator).

TOWN ACCOUNTANT

SCHEDULE OF REVENUES FY21			
			Variances
			Favorable
GENERAL FUND	Budget	Actual	(Unfavorable)
Real Estate and Personal Property Taxes, Net of Reserves for Abatement	89,106,699	91,843,530	2,736,831
Excise Taxes	3,230,000	4,124,819	894,819
Intergovernmental	8,197,469	8,232,958	35,489
Departmental and Other	1,243,415	3,376,340	2,132,925
Investment Income	20,200	46,622	26,422
TOTAL REVENUES	101,797,783	107,624,269	5,826,486
ENTERPRISE FUNDS			
Atkinson Pool Revenues	546,247	689,201	142,954
Total Revenues Atkinson Pool Enterprise	546,247	689,201	142,954
Transfer Station Revenues	314,927	261,552	(53,375)
Total Revenues Transfer Station Enterprise	314,927	261,552	(53,375)
Recreation Field Maintenance Revenues	274,395	267,257	(7,138)
Total Revenues Field Maintenance Enterprise	274,395	267,257	(7,138)

COMBINED BALANCE SHEET JUNE 30, 2021

ASSETS	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust & Agency	Long Term Debt	Total
Cash and Investments	21,086,175	17,527,708	3,346,791	675,883	21,864,800		64,501,357
Receivables:							
Real Estate & Personal Property Taxes	1,164,304	24,364					1,188,668
Tax Liens	1,134,865						1,134,865
Tax Deferrals	1,951,969						1,951,969
Allowance for Abatements and Exemptions	(1,193,368)						(1,193,368)
Tax Foreclosures	287,008						287,008
Excise Taxes	800,912						800,912
Intergovernmental							0
Other Receivable		710,008		6,600	110,196		826,803
Long Term Obligations						29,905,000	29,905,000
TOTAL ASSETS AND OTHER DEBITS	25,231,864	18,262,079	3,346,791	682,483	21,974,996	29,905,000	99,403,214
LIABILITIES AND FUND EQUITY							
LIABILITIES:							
Warrants Payable	990,971	1,158,286		41,668	27,600		2,218,524
Other Liabilities	862						862
Accrued payroll and withholdings	5,579,415						5,579,415
Amount Due Depositors							0
Reserve for Abatements							0
Deferred Revenue	4,197,476	734,372		72,315	110,196		5,114,359
Agency Funds					678,035		678,035
Bonds & Notes Payable						29,905,000	29,905,000
TOTAL LIABILITIES	10,768,723	1,892,658	0	113,983	815,831	29,905,000	43,496,195
FUND EQUITY:							
Retained Earnings							
Contributed Capital							
Reserved for:							
Encumbrances and Continuing Appropriations	4,571,379	161,572		14,385			4,747,336
Expenditures and Special Purpose Reserves	900,000						900,000
Nonexpendable Trust							
Budgeted Historical Reserves							0
Designated for:							
Reserve for Premium	3,737						3,737
Unreserved	8,988,025	16,207,850	3,346,791	554,116	21,159,166		50,255,946
TOTAL FUND EQUITY	14,463,141	16,369,422	3,346,791	568,501	21,159,166		55,907,019
TOTAL LIABILITIES AND FUND EQUITY	25,231,864	18,262,079	3,346,791	682,483	21,974,996	29,905,000	99,403,214

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY21

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
1220	Selectmen				
	Salaries	411,858.00		410,285.85	1,572.15
	Expenses	36,461.00	3,000.00	37,978.36	1,482.64
	Expenses C/F	0.00			0.00
	Current Year Article	0.00			0.00
	Prior Year Articles	72,968.59		32,010.31	40,958.28
1310	Human Resources				
	Salaries	222,291.00		221,867.32	423.68
	Expenses	9,413.00		5,743.63	3,669.37
	Expenses C/F	0.00			0.00
1320	Accounting				
	Salaries	320,199.00		311,806.27	8,392.73
	Expenses	64,700.00		63,128.11	1,571.89
	Expenses C/F				0.00
1330	Finance Committee				
	Salaries	4,305.00		4,189.25	115.75
	Expenses				0.00
	Expenses C/F				0.00
1370	Assessors				
	Salaries	232,203.00	19,200.00	251,325.11	77.89
	Expenses	60,878.00		55,321.35	5,556.65
	Expenses C/F	1,299.94			1,299.94
1380	Treasurer/Collector				
	Salaries	314,967.00	(45,950.00)	261,509.61	7,507.39
	Expenses	28,250.00		21,504.44	6,745.56
	Expenses C/F	243.75		243.75	0.00
1390	Information Systems				
	Salaries	220,117.00	7,501.66	226,961.57	657.09
	Expenses	304,163.00	(7,501.66)	273,693.65	22,967.69
	Expenses C/F	7,330.14		7,329.00	1.14
	Current Year Article	120,820.00		0.00	120,820.00
	Prior Year Articles	27,441.22		0.00	27,441.22

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
1510	Law				
	Salaries	30,604.00	(7,000.00)	23,464.94	139.06
	Expenses	150,990.00	26,750.00	177,728.54	11.46
	Expenses C/F	11,541.67		10,639.67	902.00
	Current Year Article	150,000.00	150,000.00	132,770.22	167,229.78
1580	PBC				
	Salaries				
	Expenses				
	Prior Year Articles	2.01			2.01
1610	Town Clerk				
	Salaries	290,962.00	7,000.00	297,953.71	8.29
	Expenses	35,400.00		33,928.31	1,471.69
	Expenses C/F	2,505.13		2,505.13	0.00
	Prior Year Articles				
1710	Conservation				
	Salaries	112,239.00		110,504.44	1,734.56
	Expenses	11,800.00		11,082.89	717.11
	Expenses C/F	4,000.00		4,000.00	0.00
1720	Planning Board				
	Salaries	290,714.00		289,144.86	1,569.14
	Expenses	25,100.00		9,092.54	16,007.46
	Expenses C/F	3,102.67		2,962.67	140.00
	Prior Year Articles	37,513.00		23,579.00	13,934.00
2100	Police Department				
	Salaries	3,815,611.00	(39,995.00)	3,768,859.22	6,756.78
	Expenses	325,000.00	15,000.00	327,582.62	12,417.38
	Capital Expense	153,480.00		153,480.00	0.00
	Expenses C/F	7,955.54		6,810.56	1,144.98
	Current Year Article	43,600.00		43,559.30	40.70

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
2200	Fire Department				
	Salaries	4,156,914.00	45,853.00	4,202,767.30	(0.30)
	Expenses	471,111.00	(8,858.00)	445,459.99	16,793.01
	Expenses C/F	9,153.91		6,013.87	3,140.04
	Current Year Article	54,000.00		54,000.00	0.00
	Prior Year Articles	19,675.60		17,216.00	2,459.60
2510	Building Department				
	Salaries	260,225.00	(12,000.00)	247,438.40	786.60
	Expenses	17,120.00		10,770.08	6,349.92
	Expenses C/F	3,352.50		652.50	2,700.00
3000	Sudbury Schools				
	Total Appropriation	39,608,834.00		38,528,787.15	1,080,046.85
	Carried Forward	534,404.45		168,981.27	365,423.18
	Current Year Article	154,000.00	529,540.00	148,739.14	534,800.86
	Prior Year Articles	536.69		0.00	536.69
3010	Lincoln/Sud Reg HS	26,712,280.00		26,712,280.00	0.00
	Current Year Article	74,656.00	337,500.00	72,703.75	339,452.25
	Prior Year Articles	53,742.00		0.00	53,742.00
3020	Vocational Ed				
	Expenses	550,000.00		297,813.08	252,186.92
4100	Engineering				
	Salaries	456,119.00		398,625.79	57,493.21
	Expenses	125,375.00		113,034.70	12,340.30
	Current Year Article	220,000.00		156,775.00	63,225.00
	Prior Year Articles	38,385.13		33,992.00	4,393.13
4200	Streets & Roads				
	Salaries	1,284,805.00	(138,000.00)	1,135,544.72	11,260.28
	Expenses	1,485,340.00	(7,354.00)	1,284,848.54	193,137.46
	Expenses C/F	78,376.21		55,965.81	22,410.40
	Current Year Article	560,000.00	1,120,000.00	0.00	1,680,000.00
	Prior Year Articles	166,655.59		67,866.33	98,789.26

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
4210	Snow & Ice				
	Salaries	120,750.00	98,749.33	219,499.33	0.00
	Expenses	304,000.00	257,868.67	561,868.74	(0.07)
4300	Transfer Station				
	Salaries	176,764.00		130,382.74	46,381.26
	Expenses	138,163.00		127,395.10	10,767.90
4400	Trees & Cemeteries				
	Salaries	341,387.00	138,000.00	478,986.06	400.94
	Expenses	103,985.00		103,016.95	968.05
	Prior Year Articles	35.00		0.00	35.00
	Expenses C/F	23,402.09		19,787.22	3,614.87
4500	Parks & Grounds				
	Salaries	172,889.00		135,372.87	37,516.13
	Expenses	110,560.00		80,749.68	29,810.32
	Expenses C/F	16,067.84		9,976.78	6,091.06
	Prior Year Articles	1,220.00			1,220.00
4800	Combined Facilities				
	Salaries	332,310.00	15,000.00	347,206.25	103.75
	Expenses	770,000.00	(15,000.00)	706,620.12	48,379.88
	Expenses C/F	70,190.27		63,916.71	6,273.56
	Current Year Article	225,000.00		31,226.09	193,773.91
	Prior Year Articles	105,778.11		64,161.76	41,616.35
5100	Board Of Health				
	Salaries	412,425.00	6,200.00	418,557.48	67.52
	Expenses	110,480.00	2,300.00	105,024.34	7,755.66
	Expenses C/F	22,638.22	0.00	3,016.46	19,621.76
5410	Council On Aging				
	Salaries	320,160.00	(8,500.00)	303,097.98	8,562.02
	Expenses	15,000.00		10,043.16	4,956.84
	Expenses C/F	1,567.94		1,506.85	61.09

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
5430	Veterans Services				
	Salaries	13,123.00	3	13,126.20	(0.20)
	Expenses	66,807.00	(3.00)	53,807.29	12,996.71
6100	Library				
	Salaries	968,115.00	(12,096.00)	884,906.61	71,112.39
	Expenses	303,398.00	12,096.00	303,342.23	12,151.77
6200	Recreation				
	Salaries	232,990.00		203,901.36	29,088.64
	Prior Year Article	86,566.72		13,531.00	73,035.72
6210	Atkinson Pool				
	Salaries	252,421.00		154,551.25	97,869.75
	Expenses	211,828.00		141,961.69	69,866.31
6220	Field Maintenance				
	Salaries	134,935.00		113,688.85	21,246.15
	Expenses	119,769.00		73,867.54	45,901.46
6500	Historical Comm				
	Salaries	0.00	3,800.00	3,795.23	4.77
	Expenses	7,800.00	(3,800.00)	2,369.17	1,630.83
6510	Historic Districts Comm				
	Salaries	3,333.00		2,993.45	339.55
	Expenses	300.00		295.19	4.81
7100	Debt Service				
	Expenses	3,476,446.00		3,470,194.45	6,251.55
8200	State Assessment		259,983.00	296,897.00	(36,914.00)

Account Number	Title	Appropriation FY21	Transfers FY21	Expenditures FY21	Ending Balance
9000	Employee Benefits				
	Expenses	13,734,243.00	(1,764,225.00)	11,646,939.80	323,078.20
	Expenses C/F	56,322.49		48,340.09	7,982.40
9045	Property/Liab Ins				
	Expenses	406,394.00		400,331.59	6,062.41
	Expenses C/F				0.00
9250	Operations Expense				
	Expenses	176,151.00		148,722.99	27,428.01
	Expenses C/F	700.00		399.28	300.72
9500	Transfer Accounts				
	Reserve Fund	300,000.00	(3,000.00)		297,000.00
9900	Interfund Transfers	210,201.00	2,954,364.14	3,164,565.14	0.00

Schedule of Unexpended Appropriation Balances Carried Forward To 2022	
Selectmen	42.00
Treasurer	3,731.25
Assessors	4,430.29
Human Resources	0.00
Info. Systems	22,627.81
Law	0.00
Town Clerk	0.00
Conservation	581.54
Planning	11,147.67
Police	12,010.43
Fire	16,793.01
Building	6,000.00
Sudbury Public Schools	684,746.22
Minuteman Vocational Regional HS	116,892.72
DPW	99,776.94
Facilities	40,444.97
Board of Health	7,721.29
Council on Aging	2,783.00
Library	12,096.00
Historical Comm.	0.00
Recreation	0.00
Unemployment	50,000.00
Unclassified Operations	22,088.80
Gen. Fund Continuing Articles	3,457,465.06
Total General Fund C/F	4,571,379.00
Transfer Station	7,709.01
Pool	4,676.23
Field Maintenance	2,000.00
Total Enterprise Fund C/F	14,385.24

BOARD OF ASSESSORS

Assessors are responsible for administering Massachusetts property tax laws effectively and equitably, and for producing accurate and fair assessments of property in the Town. Sudbury property taxes fund over \$95 million of the Town's operating budget. To accomplish this undertaking, all real and personal property is valued annually. Valuations provide the basis for the fair allocation of taxes. There are multiple components to the mass appraisal system for valuing properties, including market analysis and physical inspection of properties when and where possible.

Sudbury's valuations are adjusted annually to reflect changes in the real estate market. Fiscal year (FY) 2022 assessments represent the fair market value of property as of

January 1, 2021. An assessment-to-sale ratio study comparing calendar year 2020 sales with fiscal year 2021 assessments indicated that most residential property valuations were assessed below fair market value. Certain residential properties experienced significant increases in valuation, while some saw more modest increases. As a group single-family residential valuation rose approximately 7.5%. Other residential property classes, including condominium and multi-family apartment buildings, have also experienced market appreciation.

A similar study of assessments and sale prices for commercial and industrial properties indicated that property valuations for these property classes were assessed below fair market value.

Home Assessments

The FY2022 **average** single-family residential home assessment is **\$801,648**.

The FY2022 **median** single-family residential home assessment is **\$739,600**.

Tax Rates

The FY2022 **Residential** Tax Rate is **\$18.05**.

The FY2022 **Commercial, Industrial, Personal Property** Tax Rate is **\$24.57**.

The following table represents page 1 of the Town's approved tax recapitulation form:

FY 2022 Tax Rate Recap (P. 1)					
la.	Total amount to be raised	116,308,012.71			
lb.	Total estimated receipts and other revenue sources	20,312,668.00			
lc.	Tax Levy (la minus lb)	95,995,344.71			
ld.	Distribution of Tax Rates and levies				
CLASS	(b) Levy percentage (from LA5)	(c) lc above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	89.9188	86,317,862.02	4,804,601,288.00		
Net of Exempt			4,782,167,124.00	18.05	86,318,116.59
Open Space					
Commercial	5.5037	5,283,295.79	215,023,558.00	24.57	5,283,128.82
Net of Exempt					
Industrial	0.8754	840,323.25	34,203,500.00	24.57	840,380.00
SUBTOTAL	96.2979		5,053,828,346.00		92,441,625.41
Personal	3.7021	3,553,843.66	144,636,520.00	24.57	3,553,719.30
TOTAL	100		5,198,464,866.00		95,995,344.71

The Assessors prepare annual tax rolls, and manage the commitment and abatement areas of the State (RMV) Motor Vehicle Excise Program. The office is also responsible for administering tax deferral and exemption programs. Action on exemption and deferral applications,

including the Senior Means Tested Exemption program and the Community Preservation Surcharge Exemption program, rests with the Assessors. The Board also oversees the abatement application program for real and personal property.

Abatements/Deferrals/Exemptions processed through December 31, 2021:

Program Type	Number Filed	Number Approved	Tax \$ Abate/Exempt
Disabled Veteran Exemption & Gold Star Parents FY 2022	44	44	49,449.15
Senior Tax Deferrals FY 2022	15	15	80,477
Community Senior/Veteran Work Program FY 2022	31	31	32,504
Community Preservation Surcharge 100% FY 2022	93	93	21,077
Community Preservation Surcharge Proportional FY 2022	0	61	2,177
Senior Clause 41C FY 2022	15	15	17,599
Surviving Spouse Clause 17D FY 2022	8	8	4,958
Blind Clause 37A FY 2022	5	5	4,953
Senior Means Tested Exemption FY 2022	97	96	399,941
Vehicle Excise Abatements CY 2021	1030	1030	224,240
Property Tax Abatements FY 2021 (including Appellate Board Tax Settlement)	41	17	34,462

One of the Assessors ongoing projects is the Cyclical Inspection Program. The State requires that municipalities have in place a systematic program to inspect all properties within a 10-year cycle. Regardless of whether a property has sold, or has had building permit activity, the Assessors are required to attempt a property inspection. Inspections should include a full measure and listing of the exterior and interior data. The inspection mandate includes all property types (residential homes as well as commercial and industrial use property). Property inspections insure that current and accurate data becomes part of the valuation process. The Sudbury program rotates visitation based on a property's last inspection date. During 2020, the process

for conducting required inspections was modified to conform to recommended COVID safety guidelines. We continued with this virtual property inspection program throughout 2021. With the cooperation of Sudbury's property owners and utilizing available online data, 280 inspections were conducted during 2021.

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox and Trevor Haydon continue to serve as the Town of Sudbury Board of Assessors.

Respectfully submitted,

Cynthia Gerry, Director of Assessing

CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIAC)

This memo provides the CIAC's recommendations to the Finance Committee and the Select Board on the proposed capital projects for FY22. Section I provides an overview of the process. Section II provides the specific recommendations.

I. Overview of Process

The CIAC mission is to review all capital project requests to be presented at Sudbury Annual Town Meeting that are over \$100,000 in one year or over \$200,000 in multiple years ("Capital Projects").

The CIAC received a description of each project in a "Form A", where available, and in certain instances, additional information in other formats such as reports and PowerPoint presentations. During the CIAC meetings held in January and February 2021, all sponsoring departments (e.g. DPW, Park and Rec, Fire L-SRHS, Fire Department) met with the committee to discuss their projects.

The CIAC did not receive Form As for projects with a cost of \$100,000 or less that are to be funded within the Town Manager's capital operating budget. The CIAC did not review or discuss these projects because they do not fall under its review and recommendation mandate.

II. Summary of CIAC Recommendations

1. DPW ROLLING STOCK REPLACEMENT REQUESTS

A. *6-WHEEL COMBO-BODY WITH PLOW AND WING UNIT 6*

Estimated Total Project Cost: \$285,000

This request will replace a 2006 Mack 10-wheel truck which has a fixed-mount dedicated spreader, plow and wing with a new truck up-fitted with a combination body, plow and wing. This truck is at its useful life-expectancy of about 15 years. Being a dedicated spreader, this vehicle is only used during winter months. It is a goal of the Public Works to focus on standardizing vehicles and specifying vehicles to better suit our multi-disciplinary needs. This proposal is to replace the existing dedicated spreader with a combination body (dump truck and spreader) to be used throughout all seasons.

CIAC recommends approval by a vote of 7-0

B. *MULTI-PURPOSE (SIDEWALK) TRACTOR - UNIT 53*

Estimated Total Project Cost: \$205,000

This request is to replace an existing 2009 multi-purpose tractor and associated attachments with a new similar model with similar attachments. This equipment clears walkways during snow removal operations,

and using its plow or snow blower attachments, sweeps debris from walkways. The existing unit has experienced increased down time due to breakdowns.

CIAC recommends approval by a vote of 7-0

*C. Front End Loader with Snowplow -
Unit 48*

Estimated Total Project Cost: \$230,000

This request is to replace an existing 2004 Front-End Loader with a new similar model with plow, at the transfer station. The committee learned that this unit is not protected from the elements. The CIAC strongly recommends that this purchase be accompanied by construction or purchase of some kind of shelter for the tractor to protect it and extend its useable life.

CIAC recommends approval by a vote of 7-0

*D. Culvert Replacement Construction,
Marlboro Rd. (Crossing #6)*

Estimated Total Project Cost: \$400,000

This request is to fund the construction of a culvert replacement under Marlboro Road due to recently sustained erosion. The committee expressed the concern that the project cost seemed low. The CIAC was assured that the project could be completed for the requested amount.

CIAC recommends approval by a vote of 7-0

**2. NOYES SCHOOL FIRE ALARM SYSTEM
REPLACEMENT**

Estimated Total Project Cost: \$220,000

Request to replace the entire Existing Simplex fire alarm system at Noyes Elementary School. The present system is over 25 years old and is difficult to obtain necessary parts for repairs. The new system will transmit necessary information to the Fire Department regarding location and nature of the alarm. The committee expressed concern that this safety equipment should have been replaced prior to the end of its useful life.

CIAC recommends approval by a vote of 7-0

**3. LINCOLN-SUDBURY STADIUM TURF
REPLACEMENT**

Estimated Total Project Cost: \$667,000

Requested from Town: \$337,500

The original turf field was completed in 2004 with an expected life of 10 years. The wear on the field has rendered it a safety hazards to athletes using cleats that may get caught in the turf and cause knee injuries.

Though the CIAC recommends approval for this request, some members questioned why Lincoln was not required to pay their percentage outside of E&D funds. Also, there was concern that Park & Rec user fees were not being set aside for capital replacement funds for the turf fields. It is recommended that possibly Park & Rec could create a 3-5 year plan to not only fund the maintenance of the non-turf fields but also create a capital replacement plan to be better situated for such future expenses. CIAC recommends approval by a vote of 6-0 with one abstention

4. SMILE PLAYGROUND

Estimated Total Project Cost: \$285,000

Note: these funds will be out of CPC, which has already approved the funding

The CIAC felt that this was a well thought out request to replace the poured in play (PIP) surface that had deteriorated and become a safety hazard in this heavily used playground. The plan addresses the State's ADA compliant issues. The committee also applauded the efforts to preserve as many trees as possible.

One note: the committee asked Park & Rec to plan the DPW work in a timely manner so it would not have to be redone due to delays between DPW's work and the signing of the contracts and playground construction.

CIAC recommends approval by a vote of 7-0

5. FEELEY FIELD RENOVATION

Estimated Total Project Cost: \$1,033,000;

Phase 1 is \$393,000

Note: this is a 2 Phase project

The Feeley fields are in need of improvements and have long term safety concerns that have not been addressed. There is a need for a safety net at Upper Feeley to protect tennis players from foul balls. The fields at Lower Feeley are often flooded early in the season and will be addressed in Phase 2. There is also a need for dugouts at all fields and a barrier to protect those utilizing the batting cage. While the committee agreed that this is a worthwhile project, the lack of detailed cost

estimates based on engineering and design studies was a concern. The CIAC encouraged Park & Rec to get engineering and design drawings completed prior to bidding and construction. This will insure that the full scope of work will be included in the cost estimate of Phase 1 of the project and will help give more accurate cost information for Phase 2.

CIAC recommends approval by a vote of 7-0

8. FIRE STATION

Phase 1 Estimated cost: \$4,300,000

Construct a new, 2500 square foot building, next to the existing station with bedrooms, living space and other office space, taking some of the storage from the existing building. The current building would house the equipment and would be reconfigured to better use the space. The new construction would be connected to the garage building. There would be some external work on the garage to match the new building.

CIAC recommends approval of Phase 1 by a vote of 7-0

Station 2 has the highest call volume, due in part to multiple over 55 communities located along Route 20. This is the same plan brought to Town Meeting 2 years ago, with a cost increase of \$150,000. The two-phase plan eliminates the need for relocation and associated expenses.

Phase 2 Estimated cost: \$6,835,000

The current garage section would be removed and rebuilt.

The CIAC recommends approval of this project in scope and need but reserve our recommendation regarding cost until we have more comparisons of comparable projects regarding costs per square foot.

The CIAC would like to thank all the Sudbury's employees and department managers who participated in the FY 22 capital process for their time and support. Special thank you to William Barletta, Combined Facilities Director, for all his support during this process.

Respectfully submitted,
CAPITAL IMPROVEMENT ADVISORY
COMMITTEE

Susan Abrams, Clerk

Susan Asbedian-Ciaffi, Chair

Michael Cooper

Matt Dallas

Jamie Gossels

William Kunkle

Thomas S. Travers, Vice-chair

The Sudbury Fire Department welcomed Fire Fighter/Paramedics Stella Asimwe and Kathleen M. Neel in the summer of 2021. Below, Assistant Town Clerk Rose Miranda swears in the new recruits. The timely Fire Station 2 project will provide gender neutral accommodations which the station currently lacks.



FINANCE COMMITTEE

Starting in February, the committee held Budget Hearings for the three cost centers; the Town, Sudbury Public Schools, and the Lincoln-Sudbury Regional High School. The operating budgets for the cost centers were not much affected by COVID-19 because of \$3.4 Million anticipated in federal and state COVID-19 relief grants.

In late February, the committee was part of a joint meeting with the Select Board and the Capital Improvement Advisory Committee to hear presentations on the capital articles in the Warrant. The committee took positions on capital projects at the end of March; however, information on the Fire Station project was still changing up until Town Meeting. An overriding theme during this budget season was the need for a more robust capital planning process.

During March, the Finance Committee also updated the Finance Committee's Rules and Operating Procedures.

The Finance Committee voted to recommend the final FY22 budget

presented by the Town Manager at Town Meeting.

The Town closed out the FY21 year within budget and a certified free cash amount of \$6,584,093. Furthermore, \$5,875,014 of funds from the American Rescue Plan Act have been awarded to the Town.

In the Fall of 2021, the committee provided feedback to the Town Manager on the new proposed Capital Improvement Plan. We also gave feedback to the Select Board on their Financial Policies document.

Respectfully submitted,

FINANCE COMMITTEE

Susan Berry

Andrew Bettinelli

Ron Brumbak

Blair Caple

Michael Joachim

Jean Nam, Co-Chair

Sonny Parente

Eric Poch, Co-Chair

Scott Smigler

INFORMATION SYSTEMS

The mission of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

The COVID-19 pandemic continued to affect town IT operations during the first half of 2021. Town Staff worked from home utilizing the one hundred laptops that were deployed. The IT Department offered remote support and made sure that these laptops retained the latest security and software updates. The IT Department also added virtual telephone capabilities to staff laptops, tablets and cell phones. The telephone client installed enabled staff to receive and place calls through their laptops and other devices showing the Town Office number instead of exposing personal home phone and cell numbers. This completed the remote office experience. Staff could do everything remotely from home without having to be in the office. Staff who did not have a Town issued laptop were still able to check their email and town phone messages from their home computers. They could also update the website using their personal laptop, tablet, or phone. The Information Systems department was also supporting School K-8 administrative staff at the Fairbank Building who needed VPN access to their documents and MUNIS accounting software. The Town offices were open to the public on July 6, 2021. The remote offices

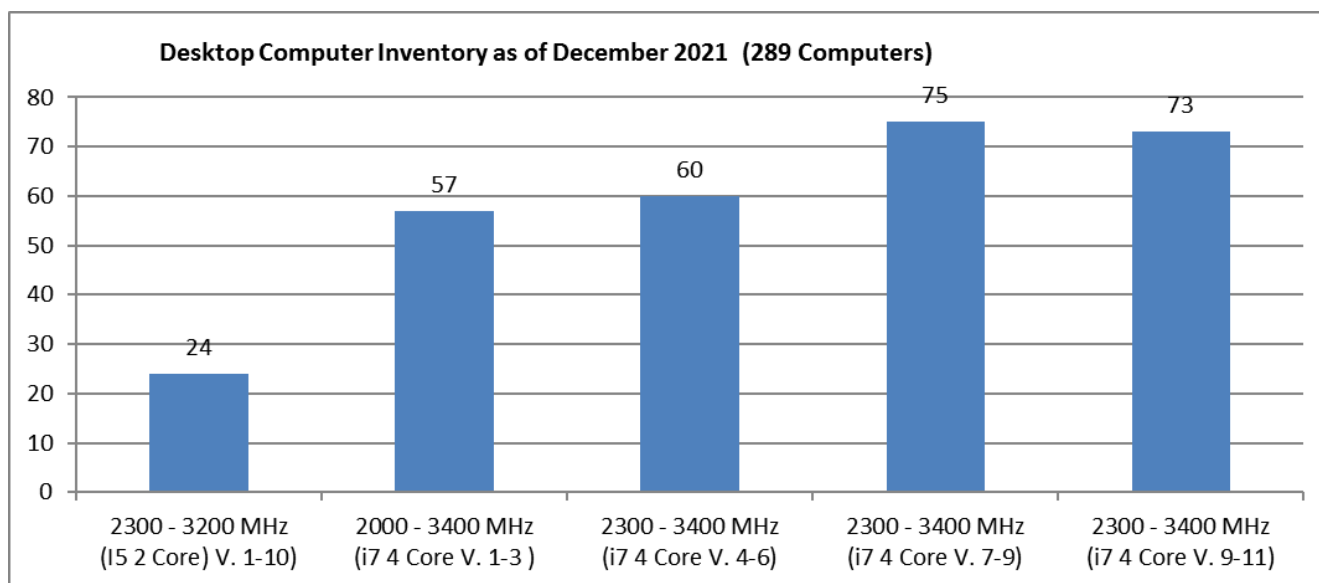
that were established were now operating within the Town building infrastructure.

Town committee and staff meetings continue to be offered as virtual Zoom meetings. The IT department set up four Zoom accounts for public meetings. Three of these accounts have the Webinar feature which allow us to have panelists (committee members) who can interact with audience (public) attendees. Our Zoom accounts allow for up to 500 total panelists and audience members per meeting. The IT Department implemented a Zoom meeting booking system for committees that reserves an available webinar account (out of 4) for the meeting time using a preferred list of meeting IDs (total 130) per committee (total 29). This conserves the number of webinar licenses that need to be purchased and provides immediate self-service functionality instead of having to email these requests for manual approval. This integration with Zoom involves synchronizing scheduled meetings per meeting ID with Zoom, emailing reminders and calendar invitations to the actual webinar host and panelists, verifying that the meeting host is signed into the correct account that should be hosting the meeting, and listing the meeting URL on the town web site. 269 meetings were booked through this system during the latter half of 2021. We have also implemented the Custom Live streaming feature in Zoom which allows Sudbury TV to give us the streaming credentials for the meeting, which we enter prior to the meeting through the

website interface. At the start of each meeting the Host enables the Custom Live Streaming application for the meeting, which sends the meeting to a cloud based streaming service that SudburyTV uses to broadcast the meeting live and/or record it for a future broadcast. The Town has upgraded its Zoom Meeting Business plan to 11 Zoom accounts and 500GB of cloud storage for meeting recordings. The upgrade of cloud storage allows us to keep all committee recordings in Zoom Cloud for a 6-month period. The ability to transcribe a meeting after it is recorded in Zoom Cloud is also offered through the Business Plan. The upgrade expanded the meeting capacity to 300 participants and the webinar capacity to 500. Four of the 11 Zoom accounts are being used for general department and committee meetings. The other seven have been assigned to specific departments which include the Senior Center, Park and Recreation, Library, Children's Library, Health and Town Manager. A feature called Live Transcript is also used in our meetings and webinars.

This allows the host to turn on live closed captioning which appears on the bottom of the screen. The closed captioning is also captured by SudburyTV for the benefit of the viewers at home. Since establishing our Zoom meeting infrastructure, the Information Systems Department has scheduled over 1450 Zoom meeting and webinars. The IT Department also purchased and distributed 26 USB Camera/Microphone devices for desktop computers. This allows staff to participate in Zoom meetings without needing to use a laptop or their phones/tablets.

In anticipation of moving from virtual committee meetings to onsite, the Information Systems Department has been exploring implementing hybrid virtual meeting technology. The hybrid meetings will occur at Town meeting room locations and offer the ability for residents to attend these onsite meetings virtually through Zoom. The goal is to maintain the participation level we were able to achieve virtually in this hybrid environment. In order



to accomplish this goal, the IT Department has been evaluating many video conference solutions. We have narrowed our focus on a group of video conferencing solutions offered by Poly. We have purchased the entry level solution from Poly, which is called the Poly Studio USB. This solution offers USB video bar with an ultra HD 4K camera with presenter tracking, speaker and group framing. It also includes a 6-element microphone array with a 15ft pickup range. The video bar includes stereo speakers with a 90db output. A laptop is required to connect the meeting room to the scheduled Zoom webinar/meeting. The meeting room appears as a participant in the Zoom meeting and all of the people in the meeting room can interact with the virtual Zoom attendees. This equipment has been deployed at the Senior Center, Goodnow Library and the DPW Engineering Conference Room. It has been used for department training, programs and various events. The Information Systems Department is also looking at the Poly Studio x50 and x70 which will give us more flexibility and better coverage in our medium to large meeting areas.

The Information Systems Department has been focused on providing more online services for residents. The Town offers online building permits to residents through ViewPoint Cloud. The DPW Transfer Station Sticker was moved to ViewPoint Cloud and now has online sticker payments. We have also implemented a credit card payment system for bulky items at the Transfer Station using ViewPoint Cloud. The program utilizes an iPad to enter the bulky items being dropped off and a Bluetooth credit

card reader to take credit card payments. The Burning Permit program was redesigned to include the ability for residents to apply for a Burning Permit online and pay with a credit card. After the payment is processed, the applicant receives their burning permit through the email address they provide. The IT Department has been working with the Board of Health to move their Septic Permitting into the ViewPoint Cloud environment. The first step in this process was to implement Title 5 Inspection Report submissions in ViewPoint Cloud. We are continuing to move towards full Septic Permitting, hopefully by late 2022.

We continue to make progress establishing a network disaster recovery site at the Police Station. The fiber connection speed between the Police and our network hub, the Flynn Building, is 20GB, providing ample bandwidth for data replication between the two buildings. The formation of core switch replication between the two sites copies the routing, VLANs, and networking protocols at the Flynn to the Police network, allowing it to take over that role if the core switches at Flynn were suddenly unavailable.

The Town has a dual virtual infrastructure. The primary virtual cluster is located at the Flynn Building with a secondary cluster at the Police Station. The dual virtual centers allow us to load balance our servers between the two environments. The establishment of virtual site replication ensures server redundancy in the event of a disaster. To protect our virtual infrastructure in the event of a town-wide disaster, we have added a cloud backup module to our data retention solutions. This module backs

up the Town's mission critical virtual servers to a cloud based virtual infrastructure. These virtual standby servers can be activated, recovering our virtual infrastructure in the cloud in the event of a town-wide network disaster. Our mission critical applications will run in this cloud environment until the compromised town network is restored. We also are given a week of testing to confirm the viability of our backups and to document the procedure for cloud network recovery. We upgraded our three virtual host servers and the VMWare software at our primary virtual site at the Flynn Building. Each server has four SFP+ 25GB fiber modules in which two are connected to the Flynn Building's core switch 1 and the other two fibers are connected to core switch 2. This give us redundancy so a core switch failure will not take down the virtual infrastructure unless both of these core switches fail. We then repurposed the replaced virtual servers for deployment in the Police virtual environment. These three host servers received additional memory increasing the memory from 256GB to 640GB per host. The servers were then moved to the Police Station where they were racked and networked. The hosts were also upgraded to the latest version of VMWare, connected to the Police Station's network storage and the virtual servers were migrated to the new hosts. Both the Flynn and the Police virtual environments are now upgraded to the latest version of VMWare. The upgrades to the Flynn and Police virtual environments increased network and virtual server performance significantly in both locations.

We have added a second new core POE switch at the DPW building. The second switch is clustered with the existing POE switch providing a redundancy as well as additional capacity. Our two 10GB fiber connections from the Flynn Building to the DPW can now be placed on each switch allowing the connection to be maintained if one of the switches fails. Redundant fiber also runs from the main DPW building to the Highway Garage and is distributed to the two switches. The DPW Department has purchased IP cameras and a new security system for the new fuel island at the DPW. They also have future plans for installing access control gates to limit access to the rear of the DPW building. The camera and access control system can be expanded with additional cameras for the interior and exterior of the DPW buildings as well as access control devices on the main entrances in the buildings. This system will be added to our centralized IP Camera and Access Control security systems. This centralized surveillance system offers the public safety dispatchers the ability to access any of the IP cameras through a web-based central controller interface. If a situation arises in a town or school building equipped with this technology, the Police will be able to determine the best course of action based on the surveillance video coming from the building. In conjunction with the IP Camera system, the centralized access control system uses badges which are encoded with an ID. The web-based software allows Police to open or lock any door equipped with an access controller throughout the Town. We also establish access rights for the employee badges,

which are then distributed to the employees at the building level.

The IT Department has been working with the project management firm responsible for the construction of the new Fairbank Community Center. We have been giving our input for the network infrastructure, security (access control and camera) systems, VoIP communications, Wireless and AV needs for the building.

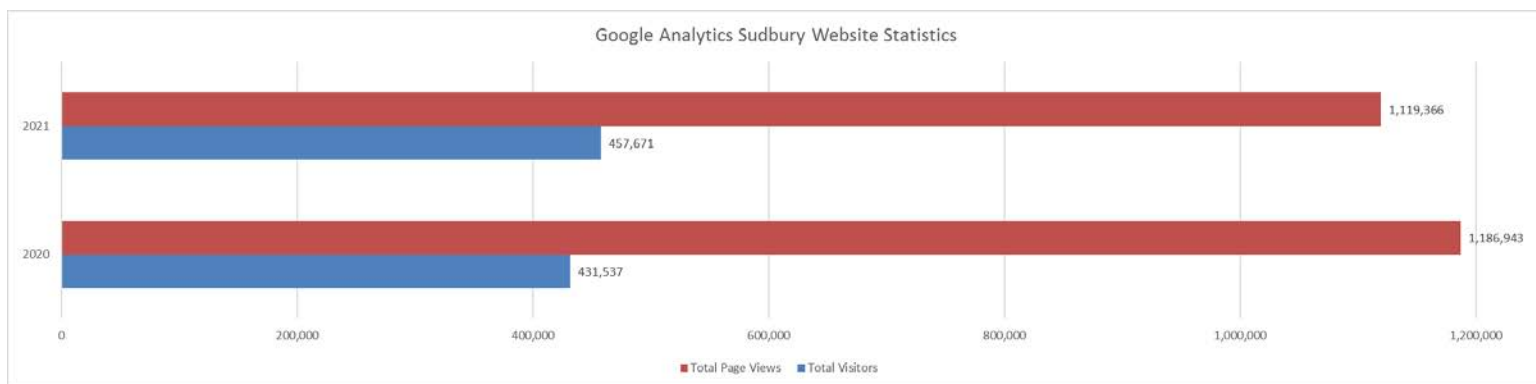
We continue to offer security training for the Town employees through a yearly training subscription with KnowBe4. Every Town employee computer user must complete an online 45 minute Security Awareness Training offered by KnowBe4 each year. During the year, the IT Department launches simulated phishing email attacks targeting Town computer users. If an employee fails to recognize the attack and clicks on the compromised link or opens the malware attachment, they are required to complete reinforcement training to help them recognize the tactics used by these cyber criminals. We are also sending out weekly information emails to all employees highlighting the "Scam of the Week" or "Security Hints and Tips". When we first started the simulated phishing attacks, we saw an 11% failure rate. The current rate is now about 3.3%.

CARES Act funding allowed us to upgrade the Town's telephone network infrastructure which consists of two Cisco Unified Communications (UC) virtual environments, one located at the Flynn and the other at Police. The virtual host at each of these telecommunication sites was replaced with a

new server. The five virtual telecommunication servers, Cisco Communications Manager (CUCM), Unity Connection (UCNX), IM & Presence, Emergency Responder, and Informacast were then migrated over to the new host and upgraded to the latest version of the software. Additional servers were added to allow Town laptops and devices to receive calls and place calls from a downloadable client software interface. The upgrade enhances our communications capabilities from offices to mobile laptops, tablets and cell phones. The redundancy of our telecommunications design provides the town with a reliable worldwide telecommunications system.

The Town was awarded \$89,075 through the MA State Community Compact Cabinet's (CCC) Information Technology grant program and a 2020 Town Meeting Capital request added an additional \$70,820 to fully fund the \$159,895 cost of building the southern ring of the fiber optic municipal network. The project was completed in December 2021.

The purpose of this project is to establish a town-wide, dual-ring fiber optic network that will support the town's network requirements. This will replace and/or supplement the existing network and upgrade the town's public safety radio communications to a high-speed, fully redundant fiber. The project includes the design, engineering, and installation of the Public Safety Antenna sites to the design of the Southern and Northern Rings of the Fiber Optic Municipal Network. Under this phase of the project, the Southern ring of



the network will be fully built. The network will encompass critical Public Safety communication sites that are currently accessed through copper circuits provided by Verizon. The initial focus of the project is to establish a public safety network which encompasses the Public Works, Police, Fire Departments and all emergency communication antenna sites.

We are continuing development of the Town's website within the WordPress Content Management System (CMS). We have established a website development process that allows us to work on new enhancements without impacting the Town website. Website functionality changes are first developed on a simulated version of the web server dedicated for development use, then combined with other projects and placed in a private source code control system, hosted by GitHub, for deployment to a separate beta version of the web site on its own web server and database environment.

The beta website is then tested and reviewed by the Technology Administrator and project stakeholders, while the merged projects are reviewed by the technical stakeholders, and the cycle repeats as

needed. If approved, the changes are then merged into a release version of the source code control system, then deployed to the production web server and database environment, and reviewed by the stakeholders.

The new development process allows us to scrutinize the website changes in a development environment and thus reduce any potential bugs from reaching the production web site.

Current focus areas include accessibility improvements to the web site to align with the Americans with Disabilities Act (ADA), new conversational search workflows for discovering answers, and a resident comments system for committee meeting participation.

The addition of Constant Contact to the website greatly improves the process of subscribing and unsubscribing to our email groups. A convenient Subscribe button is on the top right-hand corner of the Town's website. By clicking the Subscribe button, users may choose from multiple email groups. They are given the option of unsubscribing from one or more email groups at any time. Our email subscriptions

for all of these groups are now at 14,364 subscribers.

Google Analytics Tracking is our website's primary statistical reporting tool. It currently captures approximately 99 percent of our web traffic. We have seen an 8% increase in visitors to our website and 8% decrease in the number of page views. We will continue to add new features that will enhance the user experience on our website.

Sudbury's IT Department has been working with their GIS consultant to ensure all the planimetric data in town is up to date for the staff and public use. We've had some development in town that required us to update layers on all our mapping sites. Our goal is to have minimal discrepancies

between when a project is completed and when the GIS is updated. A new flyover was offered by the state from 2019 this year and we were able to incorporate this into all of our GIS sites. Our GIS consultant has also worked with different departments to assist with their workflow, which includes creating forms, exploring GIS processes and accommodating data management needs.

The Information Systems Department continues to upgrade and add new technology to further the Town's goal of serving its citizens in a timely and efficient manner.

Respectfully submitted,
Mark Thompson, Technology Administrator



As boards and committees continued to meet remotely due to the COVID-19 pandemic throughout 2021, the IT Department provided committee members and chairs with training on using, running and setting up Zoom virtual meetings. Above: Meeting of the Diversity, Equity and Inclusion Commission.

TREASURER AND COLLECTOR

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection.

Cash Management

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$63.8 million as of June 30, 2021.

Investment Management

In FY21, the Town reported unrestricted investment income of \$46,622 as compared to \$85,345 in the prior year. Investment earnings depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements,

investment income may vary considerably from year to year. The Town prescribes to the municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments. General investment earnings include interest, dividends, and net market value adjustment on all positions (balances) for the general fund, stabilization funds and statutory trusts for the Town of Sudbury.

Debt Management

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

SHORT-TERM DEBT

Short-term debt in Sudbury is issued for three purposes: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). As of June 30, 2021, the Town had no short-term debt.

LONG-TERM DEBT

Sudbury maintains an 'AAA' bond rating from the Standard & Poor's Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's Strong economic measures, driven by the Town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita market values and very strong household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. The Town issued bonds totaling \$19,550,000 on January 26, 2021. \$11,065,000 was used for the purpose of purchasing a parcel of land known as "Camp Sewataro"; \$3,465,000 was used for the purpose of purchasing two parcels of land known as "Broadacres"; \$1,345,000 was used for the purpose of constructing, reconstructing, and making extraordinary repairs to fuels storage and management systems located at the Town's Department of Public Works facility; and \$685,000 was used for the design and construction replacement of the Stearns Mill Dam. Additionally,

Town of Sudbury Treasurer's Debt Schedule Excluding CPF As of June 30, 2021

Issue Types	Schools	Municipal	Pre-CPA	Total	Annual Debt Service	Principal Balance
FY21 Ending Balance	365,000	22,253,613	1,190,000			23,808,613
FY22 Principal	240,000	1,423,908	85,000	1,748,908		
FY22 Interest	10,844	575,708	42,713	629,265	2,378,172	22,059,706
FY23 Principal	45,000	1,468,503	85,000	1,598,503		
FY23 Interest	6,250	532,944	38,463	577,657	2,176,160	20,461,202
FY24 Principal	40,000	1,468,116	85,000	1,593,116		
FY24 Interest	4,000	477,782	34,213	515,994	2,109,110	18,868,086
FY25 Principal	40,000	1,432,845	85,000	1,557,845		
FY25 Interest	2,000	423,102	29,963	455,065	2,012,910	17,310,241
FY26 Principal	-	1,437,895	85,000	1,522,895		
FY26 Interest	-	374,103	25,713	399,815	1,922,710	15,787,346
FY27 Principal	-	1,308,273	85,000	1,393,273		
FY27 Interest	-	332,075	23,163	355,237	1,748,510	14,394,073
FY28 Principal	-	1,308,787	85,000	1,393,787		
FY28 Interest	-	295,310	20,613	315,923	1,709,710	13,000,286
FY29 Principal	-	1,314,642	85,000	1,399,642		
FY29 Interest	-	258,506	18,063	276,568	1,676,210	11,600,645
FY30 Principal	-	1,320,645	85,000	1,405,645		
FY30 Interest	-	221,603	15,513	237,115	1,642,760	10,195,000
FY31 Principal	-	1,215,000	85,000	1,300,000		
FY31 Interest	-	194,298	12,963	207,260	1,507,260	8,895,000
FY32 Principal	-	1,060,000	85,000	1,145,000		
FY32 Interest	-	169,598	10,413	180,010	1,325,010	7,750,000
FY33 Principal	-	1,060,000	85,000	1,145,000		
FY33 Interest	-	148,976	7,863	156,838	1,301,838	6,605,000
FY34 Principal	-	1,060,000	85,000	1,145,000		
FY34 Interest	-	127,817	5,313	133,129	1,278,129	5,460,000
FY35 Principal	-	1,055,000	85,000	1,140,000		
FY35 Interest	-	105,421	2,656	108,077	1,248,077	4,320,000
FY36 Principal	-	720,000	-	720,000		
FY36 Interest	-	82,558	-	82,558	802,558	3,600,000
FY37 Principal	-	720,000	-	720,000		
FY37 Interest	-	69,350	-	69,350	789,350	2,880,000
FY38 Principal	-	720,000	-	720,000		
FY38 Interest	-	55,875	-	55,875	775,875	2,160,000
FY39 Principal	-	720,000	-	720,000		
FY39 Interest	-	42,400	-	42,400	762,400	1,440,000
FY40 Principal	-	720,000	-	720,000		
FY40 Interest	-	28,658	-	28,658	748,658	720,000
FY41 Principal	-	720,000	-	720,000		
FY41 Interest	-	14,462	-	14,462	734,462	-
Remaining Debt Service	2,537,506	27,511,294	1,609,581	31,658,382	31,658,382	

\$2,990,000 was used for debt refundings.
\$905,000 was used to complete a current refunding of existing debt. This transaction

resulted in an economic gain of \$143,438 and a reduction of \$141,041 in future debt service payments. \$2,085,000 was used for

an advance to reduce total debt service payments by \$302,316 and resulted in an economic gain of \$279,916.

**Town of Sudbury
Treasurer's Debt Schedule for CPA Funds
As of June 30, 2021**

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY21 Ending Balance	2,820,000	665,000	480,000	2,140,000	700,000			6,805,000
FY22 Principal	335,000	230,000	125,000	140,000	50,000	880,000		
FY22 Interest	83,234	12,175	8,988	42,657	25,125	172,178	1,052,178	5,925,000
FY23 Principal	330,000	220,000	120,000	150,000	50,000	870,000		
FY23 Interest	73,275	8,150	6,800	37,043	22,625	147,893	1,017,893	5,055,000
FY24 Principal	330,000	215,000	120,000	150,000	50,000	865,000		
FY24 Interest	62,475	4,300	4,700	34,043	20,125	125,643	990,643	4,190,000
FY25 Principal	330,000	-	115,000	155,000	50,000	650,000		
FY25 Interest	49,275	-	2,300	30,993	17,625	100,193	750,193	3,540,000
FY26 Principal	340,000	-	-	160,000	50,000	550,000		
FY26 Interest	35,975	-	-	27,843	15,125	78,943	628,943	2,990,000
FY27 Principal	330,000	-	-	160,000	50,000	540,000		
FY27 Interest	24,875	-	-	24,643	13,625	63,143	603,143	2,450,000
FY28 Principal	325,000	-	-	165,000	50,000	540,000		
FY28 Interest	16,525	-	-	21,393	12,125	50,043	590,043	1,910,000
FY29 Principal	320,000	-	-	170,000	50,000	540,000		
FY29 Interest	7,988	-	-	18,043	10,625	36,655	576,655	1,370,000
FY30 Principal	90,000	-	-	170,000	50,000	310,000		
FY30 Interest	1,800	-	-	14,643	9,125	25,568	335,568	1,060,000
FY31 Principal	90,000	-	-	175,000	50,000	315,000		
FY31 Interest	900	-	-	11,193	7,625	19,718	334,718	745,000
FY32 Principal	-	-	-	180,000	50,000	230,000		
FY32 Interest	-	-	-	7,643	6,125	13,768	243,768	515,000
FY33 Principal	-	-	-	180,000	50,000	230,000		
FY33 Interest	-	-	-	4,448	4,625	9,073	239,073	285,000
FY34 Principal	-	-	-	185,000	50,000	235,000		
FY34 Interest	-	-	-	1,526	3,125	4,651	239,651	50,000
FY35 Principal	-	-	-	-	50,000	50,000		
FY35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	3,616,396	940,325	638,650	2,623,253	946,813	8,765,437	8,765,437	

Collections Management

The total property tax levy for FY21 was \$91,966,404. As of June 30, 2021 the Town collected \$91,366,955 or 99.35% of the current year's tax levy. The Town continues to experience very favorable collection rates. Write-offs for real estate property taxes deemed uncollectible are very rare. Typically unpaid real estate tax balances will undergo the Tax Taking process within 60 to 90 days after the fiscal year end. Severely overdue tax balances may result in the Town having to pursue property foreclosure in Land Court.

Delinquent and Deferral Account Collections Management

The Collector's office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town's cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection actions. Eventually, the Town may request "marking" of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and

PROPERTY TAX LEVIES AND COLLECTIONS

LAST TEN FISCAL YEARS

Fiscal Year	Net Tax Levy	Collected within the Fiscal Year of the Levy		Actual Subsequent Collections	Total Collections to Date	
		Current Tax Collections (1)	Percent of Net Levy Collected		Total Tax Collections (1)	Total Collections as a % of Net Levy
2012	68,499,500	67,608,625	98.70%	320,887	67,929,512	99.17%
2013	70,396,267	69,641,532	98.93%	416,153	70,057,685	99.52%
2014	72,358,042	71,687,443	99.07%	514,335	72,201,778	99.78%
2015	72,987,035	72,251,311	98.99%	603,461	72,854,772	99.82%
2016	76,436,100	75,768,929	99.13%	614,187	76,383,116	99.93%
2017	78,907,941	78,956,353	100.06%	352,595	79,308,948	100.51%
2018	82,739,056	82,147,081	99.28%	664,381	82,811,462	100.09%
2019	85,658,067	85,188,157	99.45%	623,184	85,811,341	100.18%
2020	89,106,699	87,853,592	98.59%	1,148,036	89,001,628	99.88%
2021	91,966,404	91,366,955	99.35%	-	91,366,955	99.35%

Source: Department of the Treasurer/Collector

(1) Does not include taxes moved to and collected from Tax Title and Tax Deferral accounts.

subsequent charges are paid in full.

Delinquent Real Estate accounts are put into Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property's deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason, mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate. Deferrals granted under Massachusetts' Temporary Hardship and Senior Tax statutes may not become due (or payable) for several years.

Town Trust Funds

The Trustees of Town Donations oversee the Town Trust Funds. The 6-member Board of Trustees includes the members of the Board of Selectmen, plus the Treasurer. A 3-member Investment Advisory Group consisting of, David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to the Town Treasurer on all pooled Trust investments. The general investment philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust principal to the greatest extent possible. The adjusted market value for the pooled Town trust investments as of June 30, 2021 was \$2,209,323.

Tax Administration Fees

Non-tax department fees collected for recent fiscal years are as shown below.

TAX ADMINISTRATION FEES

	<u>FY2021</u>	<u>FY2020</u>	<u>FY2019</u>	<u>FY2018</u>	<u>FY2017</u>
Municipal Lien Certificates	\$ 27,555	\$ 22,775	\$ 15,090	\$ 15,775	\$ 16,725
Other Administrative	503	596	636	924	1,226
	<u>\$ 28,058</u>	<u>\$ 23,371</u>	<u>\$ 15,726</u>	<u>\$ 16,699</u>	<u>\$ 17,951</u>

TOWN REVOLVING FUNDS

Revolving Funds are receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving Funds established under M.G.L. c.44, s. 53E ½, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

Fund Descriptions:

PUBLIC HEALTH VACCINATIONS

Insurance and other reimbursements for vaccinations provided by the Board of Health to the public for the purchase of vaccines, vaccination materials, and the public health nursing administration of such vaccinations;

PLUMBING & GAS INSPECTIONAL SERVICES

Permit fees collected are used to fund services for plumbing and gas inspections;

PORTABLE SIGN ADMINISTRATION AND INSPECTIONAL SERVICES

Annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services;

CONSERVATION (TRAIL MAINTENANCE)

License fees collected from agricultural use of fields on conservation lands are used to fund trail maintenance on Town-owned designated conservation lands;

CONSERVATION (WETLANDS)

Application fees collected are used to fund administration of the Sudbury Wetlands Bylaw;

COUNCIL ON AGING ACTIVITIES

Fees collected are used to fund Senior Center classes and programs;

COUNCIL ON AGING VAN TRANSPORTATION (MWRTA)

Payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses;

CEMETERY REVOLVING FUND

Sale of lots and other fees excepting perpetual care funds are used to fund maintenance of Town cemeteries;

FIRE DEPARTMENT PERMITS

Permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required;

GOODNOW LIBRARY MEETING ROOMS

Fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms;

GOODNOW LIBRARY SERVICES

For use by the Library Director for the purposes of funding the replacement of books, CDs, DVDs, audio books and other materials lost or damaged by patrons in addition to incidental costs associated with services for patrons such as document copying, printing, passport acceptance applications, microfilm, and notary services, and including library programs offered to the public utilizing revenue from lost book fees, passport application fees, copying fees, and fees associated with other library services at the Goodnow Library;

RECREATION PROGRAMS

Fees collected are used to fund recreation programs and activities;

TEEN CENTER

Fees collected are used for Teen Center programs and activities;

YOUTH PROGRAMS

Fees collected are used to fund youth programs and activities;

BUS

User fee collections are used to fund additional or supplemental school transportation;

INSTRUMENTAL MUSIC

User fees are used to fund additional or supplemental instrument music lessons after school hours;

CABLE TELEVISION

Fees and other income collected in connection with cable television are used to fund local access services and the Town institutional network (I-Net);

RENTAL PROPERTY

Receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses;

DOG

Fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for making purchases or paying any expenses related to the regulation of dogs;

ZONING BOARD OF APPEALS

Application fees collected are used to fund consultants and part-time employee salaries.

SOLAR ENERGY

Receipts from the solar landfill are used for payment of electrical costs and funding of energy saving initiatives by the Energy Committee.

Revolving fund balances can be found on the following page.

Respectfully submitted,
Dennis Keohane, Finance
Director/Treasurer-Collector

TOWN REVOLVING FUNDS

	Balance 6/30/2020	Revenues	Expenditures	Balance 6/30/2021
Public Health Vaccinations	\$ 44,288.92	\$ 5,944.98	\$ 27,243.42	\$ 22,990.48
Plumbing & Gas Inspectional Services	161,541.57	48,247.00	36,995.97	172,792.60
Portable Sign Administration & Inspectional Services	66,020.68	6,750.00	2,775.14	69,995.54
Conservation (Trail Maintenance)	15,788.75	2,950.00	55.00	18,683.75
Conservation (Wetlands)	25,671.55	13,946.00	-	39,617.55
Council on Aging Activities	6,447.02	15,676.60	14,682.89	7,440.73
Council on Aging Van Transportation (MWRTA)	78,167.38	85,351.45	113,492.03	50,026.80
Cemetery Revolving Fund	52,097.77	17,329.00	7,419.88	62,006.89
Fire Department Permits	142,133.30	41,258.20	9,695.47	173,696.03
Goodnow Library Meeting Rooms	57,317.97	60.00	8,149.00	49,228.97
Goodnow Library Services	-	12,645.50	4,249.49	8,396.01
Recreation Programs	172,548.26	126,327.52	117,335.93	181,539.85
Teen Center	4,067.38	-	-	4,067.38
Youth Programs	(1,977.20)	-	700.00	(2,677.20)
Bus	784,920.84	87,246.50	4,500.00	867,667.34
Instrumental Music	8,500.61	-	-	8,500.61
Cable Television	17,577.92	-	8,496.00	9,081.92
Rental Property	24,078.64	15,120.00	26,310.02	12,888.62
Dog	78,362.21	51,848.00	39,830.02	90,380.19
Zoning Board of Appeals	2,541.00	-	-	2,541.00
Solar Energy	671,210.58	342,929.14	266,770.15	747,369.57
	\$ 2,411,305.15	\$ 873,629.89	\$ 688,700.41	\$ 2,596,234.63

HEALTH & HUMAN SERVICES

CABLE ADVISOR

In 2021, the Cable Advisor negotiated the renewals of our franchise agreements with COMCAST and Verizon, monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to cableadvisor@sudbury.ma.us. Residents are encouraged to use this process to get help with cable-provider-related problems after attempts through normal channels have failed.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, Verizon Channels 31 & 32, and via their website <http://sudburytv.org> (video-on-demand, and 24/7 live stream). As people decide to “cut the cord” they should be mindful that SudburyTV is completely funded by COMCAST and Verizon in amounts proportional to their Cable TV revenues in Sudbury (Internet and Phone revenues aren’t considered).

2021 continued to provide challenges to SudburyTV due to the COVID-19 pandemic. Staff continued to produce programming remotely via Zoom and other online video conferencing platforms.

SudburyTV programming included continued live coverage of Select Board meetings, Finance Committee, SPS School Committee, and L/S School Committee meetings. Extra support was provided for the live coverage of the outdoor Annual Town Meeting in May 2021, and the Annual Sudbury Town Forum held virtually over Zoom. In addition, SudburyTV continued coverage of Zoning Board of Appeals, Board of Health, Commission on Disability, Community Preservation Committee, Conservation Commission, Council on Aging, Historic Districts Commission, Historical Commission, Park and Recreation Commission, Permanent Building Committee, Planning Board, and Transportation Committee meetings. STV also began coverage of the Bruce Freeman Rail Trail Advisory Task Force, Diversity, Equity and Inclusion Commission, Goodnow Library Trustees, and the Select Board Subcommittees on Policies and Procedures Review and Sewataro Assessment and Recommendations.

SudburyTV cablecast educational programming presented by groups such as L/S Music Programs, L/S Sports, and L/S and Curtis Middle School Graduation ceremonies. SudburyTV also continued to cablecast community programs from the Sudbury Senior Center, Sudbury League of

Women Voters, L/S Civic Orchestra, Memorial Day Ceremonies, and the 20th Annual HOPEsudbury Telethon.

Finally, SudburyTV continued production of both the Municipal Minute series with the Sudbury Town Manager, highlighting various Town Staff, Departments and initiatives throughout Town Government. and the original series, Global Village, which covers a variety of topics including books, music, and religion.

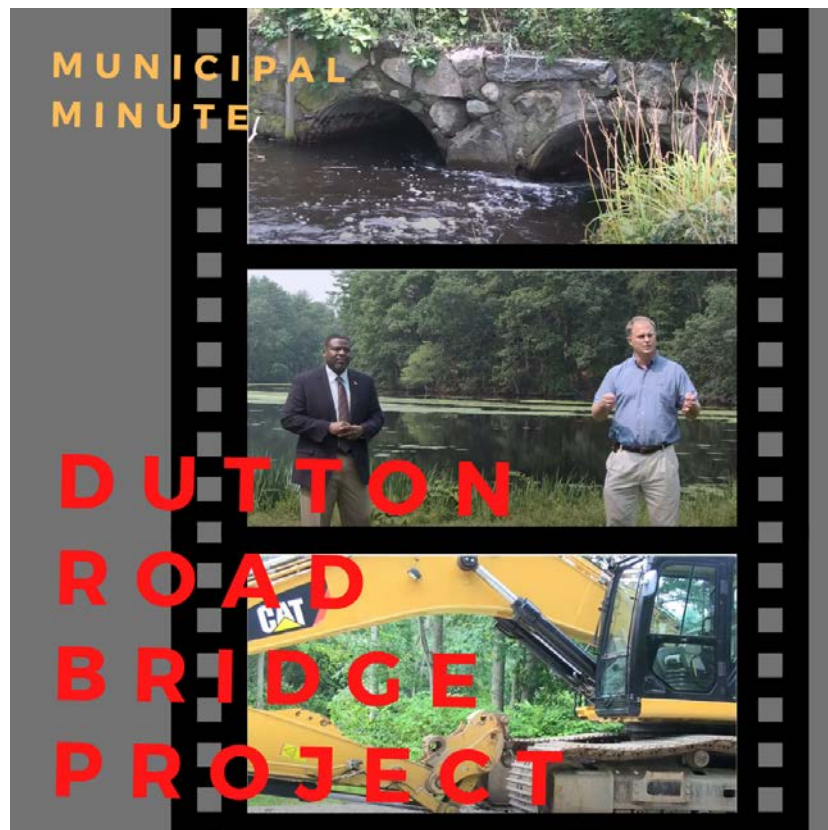
At the SudburyTV studio at L/S there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge, or volunteer to help cablecast existing programs. Residents can request personalized training, or attend

our courses given as part of L/S Adult Education. Equipment may be used in the studio or on location. We have rooms equipped with multiple cameras such that a single volunteer can record meetings in the Town Hall, Flynn Building and Police Station.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978 443 9507, or at info2@sudburytv.org. More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

Respectfully submitted,
Jeff Winston, SudburyTV Board of Directors

SudburyTV produced eleven Episodes on the Municipal Minute in 2021. Shown right: Town Manager Hayes and Town Engineer Bill O'Rourke discuss the Dutton Road Bridge & Dam Replacement Project. All episodes of the Municipal Minutes are available at sudbury.ma.us/muniminute



COMMISSION ON DISABILITY

Membership

In 2021, the Commission on Disability (COD) grew from five to seven members. Patricia Guthy, Lisa Kouchakdjian, Doug Frey, Caroline Santangelo, and Kathleen Bell welcomed new members Jane Kline, Randi Korn, and Karyn Jones. Ms. Guthy found it necessary to resign in November after ably serving in the position of Chair for three growth-filled years. On behalf of the Town, we wish to officially thank her for her tireless advocacy for the needs of Sudburians living with disabilities. At Ms. Guthy's departure, the group voted to appoint Ms. Bell and Ms. Kouchakdjian chair and vice-chair of the commission. At year end, two seats remained vacant. The COD warmly invites applications, particularly from persons living with disabilities. A link to an "Appointment Application" can be found on the COD webpage at <https://sudbury.ma.us/disability/>

The COD meets on the first Thursday of each month to work on outreach, education programs, and advocacy for inclusiveness in Town projects and programs; and meets more often when needed. In May, the COD officers began meeting monthly with the Town Manager to promote regular open communication and cultivate the collaboration we so highly value.



We strive to collaborate supportively with Town staff, committees, and boards.

Americans with Disabilities Act Self Evaluation and Transition Plan

Twice, the COD met jointly with the Select Board related to the Americans with Disabilities Act (ADA) requisite Self Evaluation and Transition Plan (SETP) project. The COD considers the SETP project critical to Sudbury's progress toward becoming a truly inclusive community and directly related to our mission. Early in 2021, draft reports on buildings, open spaces, policies, and programs began to be received from the Institute for Human Centered Design (IHCD); and the COD advocated for gathering community input in keeping with guidance from the New England ADA Center. In April, the Select Board and the COD received an initial presentation from the IHCD, with the COD continuing to analyze the draft reports and to engage with town officials around the prioritization of improvements. On July 23, IHCD delivered the final Self Evaluation and Transition Plan.

Reaching Out

Our enabling legislation tasks Commissions on Disability with providing resource information and promoting greater awareness of the capabilities and challenges of individuals with disabilities. The COD worked on these mandates in earnest.

- In response to an observation from Town Social Worker, Bethany Hadvab, regarding a lack of consideration of the needs of persons with cognitive or mental health issues in the SETP, the COD conceptualized and delivered "Creating a Welcoming Community for People with Brain-Based Disabilities," a presentation and panel discussion with the Executive Director of IHCD, Valerie Fletcher, Sudbury Police Chief, Scott Nix, and Ms. Hadvab. The event was promoted through Town, school and social media channels and attended by 37 virtual participants while streaming live, too. A dozen questions were taken and the whole program is viewable on Sudbury Television's video on demand. The program shows 39 views to date.
- We celebrated Disability Awareness month, October, by distributing more than 750 lapel pins modeled on the International Disability

Awareness Flag and delivering the story of its creation and acceptance at the United Nations. Many boards and committees in town, and elected officials at the state level, wore the pins at their public meetings and welcomed the reading of the awareness statement we offered. Sudbury Public Schools energetically joined the celebration and asked staff to adopt wearing the flag pins. Sudbury Historical Society embraced the campaign, too, and partnered with us by offering the pins, for a modest donation to support the History Center and Museum.

- Staff at The Coolidge, a senior apartment complex, invited the COD to deliver a disability awareness and sensitivity workshop to residents. Through a Commission member we were able to bring Dr. Daniel Newman, Executive Director, Disability Support Services, Lesley University, directly to residents on site. The training was delivered to 35 residents in October with great appreciation from Coolidge staff and residents.
- By telephone and email community members contacted us to help them find resources. Areas of need were:
 - Wheelchair accessible taxi to do errands
 - Approach to a dental office is inaccessible



- Sister could benefit from an art therapy or regular art class
- What are the ADA rules for handrails
- Applying for a temporary accessible parking placard
- Student needs transportation to college program with accommodations
- Assistance with a relationship violence situation and mental health services
- Resident needs a portable wheelchair ramp
- We expanded our internet presence, adding a Facebook page to broaden our reach beyond our Town webpage. We posted notices of events and training opportunities offered by groups such as the Special Education Parent Advisory Councils (SEPACs) of Sudbury Public Schools and Lincoln-Sudbury Regional High School, Massachusetts Office on Disability, New England ADA Center. We shared original and third-party articles to inspire Sudbury residents and to highlight resources for the disability community. In the future, we look forward to supporting Town Information Systems staff in making the Sudbury website more accessible.
- The COD participated in the Town Manager's Municipal Minute series, explaining the "prequel" to the current iteration of the COD and

extending the reach of our Disability Awareness month campaign.

- We built connections with Sudbury Chamber of Commerce, Sudbury Lions Club and Sudbury Foundation by attending meetings and events these important groups offer as they work to serve the community.

Pitching In

One member of the COD continued his participation on the Transportation Committee and the Town Meeting planning process, and in both settings brought a perspective that positively contributed to designing more accessible programs.

Another member produced a comprehensive table depicting the various transportation offerings in Town to help people understand the options available that is still being used and adapted as programs change.

The COD has mutual liaising relationships with both SEPACs that serve to widen the reach of all three groups. When the Sudbury Master Plan came out in April it reflected an awareness of accessibility as a value in programs and facilities that a COD member who participated in that Steering Committee was instrumental in expanding.

When the Council on Aging began to dig into the Transition Plan, they called upon us to assist in decoding the large amount of information related to the Fairbank Community Center.

In 2022, the COD will begin a connection with the Diversity Equity and Inclusion

Commission in an advisory membership. There are many intersections among the challenges and opportunities for individuals living with disabilities and those for individuals in other minority populations. We foresee a symbiotic and mutually reinforcing relationship.

The COD has also advocated for greater accessibility on a range of projects:

- Loring School – brought in professional resources to recommend a more accessible route between the lower and upper playgrounds;
- Bruce Freeman Rail Trail – offered suggestions for accessible parking and accessible routes on/off trail;
- Sewataro/Liberty Ledge – sought and supported remedy for essential accessibility challenges;
- Legislation – supported passage of long-sought state legislation (S-1629, H-2419, H 2420) to improve accessibility in the workplace and in housing, and to strengthen the Massachusetts Architectural Board;
- American Rescue Plan – offered Town leaders our views for prioritization of funds putting our Public Health Department at the top of our list for addressing the impacts of the COVID-19 pandemic.

- Fairbank Community Center – hosted a presentation by members of the design team at which community members and COD members identified features to include to improve accessibility

Financials

Massachusetts General Law Chapter 40 Section 22G states: Any city or town which has accepted the provisions of section eight J is hereby authorized to allocate all funds received from fines assessed for violations of handicap parking in said city or town to the commission on disabilities. Funds so received shall be deposited by the city or town treasurer in a separate account and shall be used solely for the benefit of persons with disabilities.

In fiscal year 2021, there was no financial activity; the beginning and ending balance of was \$15,595.27.

Respectfully submitted,

COMMISSION ON DISABILITY
Kathleen Bell, Commission Chair
Lisa Kouchakdjian, Vice-Chair
Doug Frey
Karyn Jones
Jane Kline
Randy Korn
Caroline Santangelo

GOODNOW LIBRARY

2021 was the second full year of the COVID pandemic. The Library opened to the public on a limited basis in April with a number of restrictions on use, including capacity and time. Many areas in the building were off limits, such as public computers and meeting space. Members of the Library staff were stationed at the entrance to distribute hand sanitizer, extra masks, and explain the “new” normal. Many visitors expressed their appreciation of the services provided during the pandemic, describing the contactless pickup system that delivered Library material into their hands “a lifeline.” Virtual



programming was offered to children, adults, and teens.

The gratitude was very appreciated by the hardworking staff who were overjoyed to welcome back patrons. By June, many restrictions had been lifted, and the Library returned to its regular summer schedule, and by September, the meeting rooms were made available once again to community groups.

New Initiatives

One good outcome of the pandemic was that the virtual environment provided an opportunity for greater collaboration among libraries. Goodnow co-hosted a number of joint adult programs, including book talks from popular authors, namely a talk with bestselling author David Baldacci in December. As part of the effort to increase programming for adults, the Library introduced a new program, the Cookbook Club, for adults that enjoy cooking and trying new dishes. This monthly program has been incredibly popular. Members look forward to cooking from selected

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MAINTAIN A 6 FOOT DISTANCE FROM OTHERS



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PLEASE BE PATIENT; YOU MAY ENCOUNTER A SHORT WAIT BEFORE ENTERING

cookbooks, sharing dishes with each other, and discussing the successes and challenges of the cooking process.



This year, Goodnow introduced a new type of collection called the Library of Things. This collection of non-traditional items has been well received by the community. It allows patrons to try new things and gain new experiences. By borrowing and reusing, it not only helps to reduce consumption and waste, but creates a more sustainable environment. The more popular items have been the Nintendo Switch, the carpet cleaner, and the knife sharpener.

Community Events

As an official “Welcome Back” to the community, the Library hosted Halloweenfest, a Library-wide open house. It served to educate Library patrons about programs and services, such as the new Tween collection, the Library of Things, the NOW Lab, and more. The Library partnered with the Sudbury Family Network who

provided small pumpkins for decorating, and cider donuts from Honey Pot Farm. While the Library planned for 300 attendees, in total, a whopping 656 people came to join the fun. The scarecrow contest had 18 creative, book-themed entries that were installed on the Library front lawn.

Goodnow also partnered with the local non-profit, the Metrowest Readers Fest (MWRF) to bring author, Jennifer DeLeon, who wrote *White Space* and *Don't Ask Me Where I'm From*, to the Library for its inaugural event, and the first in-library program in two years. With financial support from the Goodnow Library Foundation, the Library was able to provide free copies of DeLeon's books to the public and host book discussions for both adults and teens. In 2022, the MWRF will expand to include both Sudbury and Wayland, furthering intercommunity collaboration.

Diversity, Equity, and Inclusion (DEI)

The Library contributed significant effort towards expanding diversity, equity, and inclusion. The first major effort to level the playing field and encourage a welcoming atmosphere was the elimination of overdue fines. Research shows that eliminating late fees created a more equitable and inclusive Library. For example, late fines disproportionately affect those who do not have a reliable source of income or transportation, in opposition to the goal of libraries to be accessible to all. In addition, it has been demonstrated that late fines do not prompt patrons to return materials more quickly, and are often confusing and a source of conflict between the community and staff. The effort was given broad

support, including that of the Board of Trustees, Town Manager, Library staff and community.

Other DEI efforts included creating monthly displays and book lists across all Library departments. Those featured the Library's collection on topics such as cultural heritage and gender identity. Efforts were made to decolonize the collection, and plans to audit for diversity are underway for 2022. Library staff have participated in a number of continuing education workshops, such as "Stereotypes, Implicit Bias & Stereotype Threat" and others, and DEI will be a component of the upcoming Strategic Plan.

The Library collaborated with several community organizations to bring the discussion of DEI to the community at large. The first was a collaboration with the National Center for Race Amity to present a Zoom lecture, film screening, and community discussion on Race Amity America's Other Tradition: A Primer by William H. Smith, Ed.D. Secondly, the Library worked with the committee that brought the film "I'm Not Racist . . . Am I?" to Sudbury. These collaborations facilitated important community conversations and furthered the mission of the Sudbury Diversity, Equity, and Inclusion Commission to "support diversity, achieve equity, and foster inclusion for every member of this community, respecting all aspects of identities."

Services to Children

June brought the start of Summer Reading and the launch of weekly outdoor programming held "Live on the Lawn" at the

Wayside Inn. After nearly sixteen months of virtual programming it was fantastic to have children and families physically present at programs again. Using the 2021 Summer Reading theme "Tails and Tales," the Children's Department partnered with Mass Audubon's Drumlin Farm Wildlife Sanctuary to develop an engaging summer program centered on different animals. Weekly story times featuring an "animal of the week" were filmed at Drumlin Farm. Over two thousand take-and-make activity kits were created and distributed as companions to these story times. As a result, 688 children collectively read for more than 5,200 hours. In 2021 the Goodnow Children's Department offered 263 programs (a combination of virtual, outdoor, and in-person indoors) attended by 14,282 people, and distributed 3,050 take-and-make activity kits.



Services to Teens

During the 2021 year, the Teen Department shifted from virtual back to in-person programming, while still offering a variety of passive programming opportunities. The Teen Librarian planned, oversaw, and ran 83 programs for 535 participants over the calendar year. This summer the Library debuted "Teen Summer Read" bags, a collection of small items that thematically accompanied the Summer Reading Program, to great success. All 50 bags were distributed and had a waitlist of 20 patrons.

"This [program] was amazing!! Giselle loves every single one of your classes, and especially listening to your lovely anecdotes. It has really helped get us through a very long and isolating year."

Going forward, the Library will continue the hybrid approach to the Summer Reading Program and further rely on gamification to increase participation. Rather than simply offering a traditional Summer Reading Program where the goal is simply to read books with the chance to win a prize, additional achievements were offered to create a more immersive experience. By tying in activities other than just "read for x hours," the teens were incentivized to take advantage of more Library services with the promise of unlocking badges and winning prizes. For example, attending a program or reading a specific type of book earned achievements that unlocked the chance at more prizes. This "gamification" is mutually beneficial to both the Library and the patrons by broadening the experience of

the Library, and inspiring them to go beyond their usual habits.

The Teen collection has also developed over the past year. In addition to an increase in e-books and video games, the Teen Librarian has refreshed the non-fiction section to better fit modern needs. A diversity audit is currently in progress for the Teen fiction collection to give a better understanding of the strengths and weaknesses of the collection, and develop a strategy for material acquisitions going forward.

As the Library continues to adjust to the new normal, the Teen Librarian will continue developing collaborations with the local school librarians and community organizations to better serve the teens of Sudbury.

Sara Sherman NOW Lab

Much of the focus of the work in the Library's makerspace this year was on supporting patrons remotely and in-person, and collaborating with other departments and outside groups. NOW Lab equipment and staff expertise were instrumental in designing and producing components for Take and Make craft kits, which were provided to participants while the Library was closed during the pandemic. NOW Lab staff supported both the Children's Department and Reference Services to create projects for February break and Summer Reading Program craft kits. This included using a programmable electronic cutting machine to produce hundreds of kits for the children's programs and laser cutting for the Reference Department. In supporting

the Children's Department's outdoor summer story times, the Lab's large-scale printer was utilized to create large props that would be visible to the audience on the lawn.



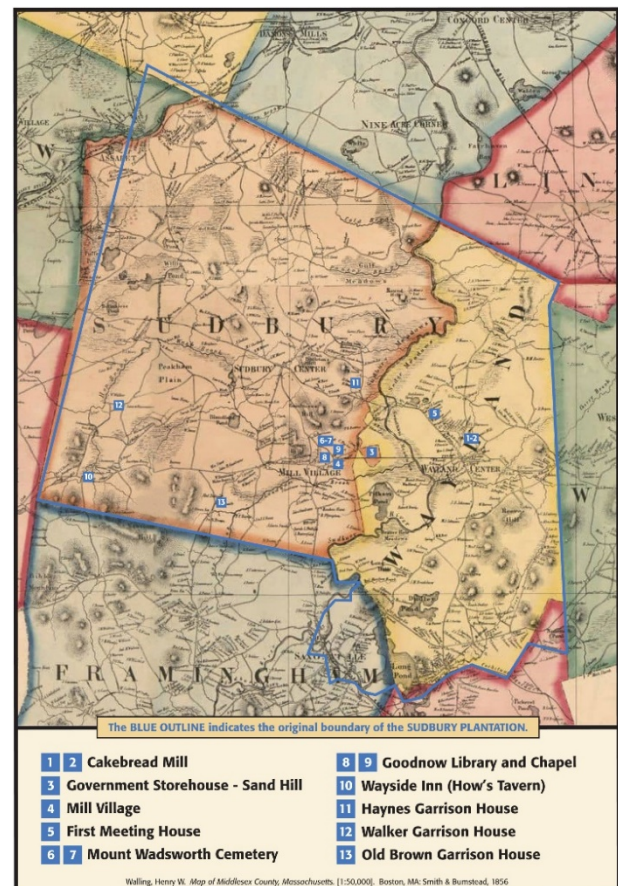
Local History

The Historical Collections Committee of the Library undertook to create a permanent display of a special collection of thirteen oil paintings by local historian A. S. Hudson. After the paintings and frames were cleaned and restored, the committee developed written descriptions of each painting, a short biography of Hudson, and created a map showing the locations of the places depicted in the paintings. With the help of a generous and talented local graphic artist, museum-quality placards have been designed, and the permanent exhibit in the Annex of the Atkinson Wing will be completed in early 2022.

Supporting Organizations & Volunteers

In January, the Library Board of Trustees formally dissolved its relationship with the Friends of the Goodnow Library. This decision was made after many months of deliberation, which resulted in an inability to find a path forward. The Library worked to develop alternative funding sources due to

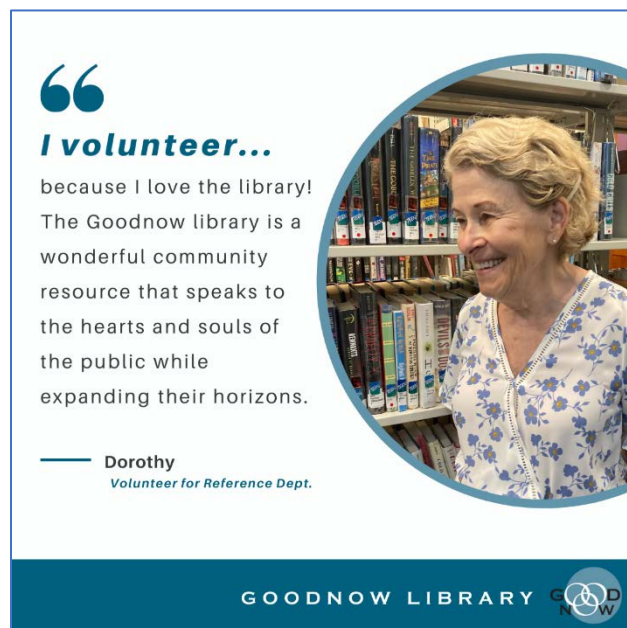
the loss of Friends donations, as well as provide community events such as the book sale, museum passes, and programming. The Goodnow Library Foundation raised over \$178,000 in 2021, \$67,000 of which is earmarked for the renovation of the Historical Room. Donations were raised through private donations from the community, a fundraising gala held in September at the Wayside Inn, and through sales from the Book Nook. The Foundation hosted a contactless book drive in March, and in October, the first in-person book sale since the pandemic began. The Foundation supported summer reading for children by



donating to Drumlin Farm, and held a Be Bold Speaker Series hybrid event in October with Samantha Greenfield. Despite the

challenges to gathering, the Foundation was able to engage in community partnerships and increase donations over the previous year.

The Library is indebted to its many community volunteers for their continued support, without whom many daily tasks at the Library could not be accomplished, including processing requests for books, movies and other items, assistance with program preparations, and many other unseen tasks that enable the Library to provide the excellent service it does to the community.



Looking Ahead

2022 will bring exciting developments as the Library unveils a new website, designed for easy navigation and accessibility. It will showcase all of the many services, programs and resources the Library has to offer. Additionally, Library staff will be working on presenting a new strategic plan, developed with the input of Sudbury's many

stakeholders. The Historical Room Project is expected to be completed in 2022, capping a multi-phase effort to reimagine the second floor of the Library. It will offer quiet workspace and improved display and storage of the Library's unique local history collection.

Statistical Snapshot

Unlike the rest of this report, the statistics shown here are tracked on the fiscal year, in this case July 1, 2020-June 30, 2021. As a result of COVID, the Library's statistics were significantly impacted. The Library was closed to the public for nearly the entire fiscal year, but it opened in April three days a week. In June the Library opened to full hours, but programming remained virtual. This heavily impacted program attendance, the volume of visitors, and circulation of materials. The revenue from meeting rooms and passport applications was zero, as those services were not offered during the fiscal year.

Of particular note is the effort that went into getting books into the hands of patrons. At first glance, it appears that total Circulation decreased from the previous year. However, the Library processed 18,604 contactless holds pick-up appointments from June 2020 through May 2021 averaging 2,000 appointments per month. The task was labor intensive and daily took the efforts of Library staff from every department to complete. The lists generating the requests were taken to the shelves where the items were pulled. Then they were taken to the Circulation Department where the items were checked out to the patron, bagged, labeled and set out on the pick-up carts.



There were many phone calls, knocks on the doors to answer questions, confirm appointment times, and retrieve wayward items.

Respectfully submitted,
Esmé Green, Goodnow Library Director

Board of Trustees:

Beth Whitlock, Chair
Lily A. Gordon, Vice-chair
Alan L. Gordon
Ingrid J. Mayyasi
Barbara F. Pryor
Natalie Schlegel

Statistical Report			
FY21 (July 1, 2020-June 30, 2021)			
	<i>FY2021</i>	<i>FY2020</i>	<i>Change</i>
Total Circulation	314,804	348,992	-9.8%
Number of Children's Programs	285	697	-64.2%
Attendance of Children's Programs	16,865	29,645	-43%
Number of Teen Programs	74	101	-26%
Attendance of Teen Programs	436	943	-53%
Number of Adult Programs	82	5	+1540%
Attendance of Adult Programs	747	1,213	-38%

Financial Report*		
FY21 (July 1, 2020-June 30, 2021)		
	<i>Revenue</i>	<i>Expended</i>
Lost Book Fund	\$401.59	\$1,003.13
Meeting Room Revolving Fund	\$60	\$8,149
Passport Revolving Fund	\$0	\$4,360
State Aid Funds	\$33,571.07	\$30,288.69
Fines	\$2,838.76	

*Revenue amounts *do not* reflect the pre-existing balance in each account, but rather the amounts brought in and expended during the specified time period.

BOARD OF HEALTH

The Board of Health is responsible for addressing the health needs of the community. The Board's mission is to preserve and maintain the health and well-being of all Sudbury residents. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, trash haulers, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate current information regarding public health concerns and issues via a town website, brochures, cable TV, and local newspapers.

Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate current information regarding public health concerns and issues via a town

website, brochures, cable TV, and local newspapers.

2021 COVID-19 Pandemic

In 2021, the majority of Board of Health resources were directed to the COVID-19 pandemic response. The worldwide pandemic, originally identified in Wuhan, China in late 2019, spread rapidly throughout the world. The development, approval, and administration of vaccines became the primary mitigation strategy throughout the country. Eligible Sudbury residents promptly vaccinated early in the year resulting in high vaccination rates in all age categories. Exposure to COVID-19, specifically from two variants Delta and Omicron, caused surges in the fall and winter. Vaccination boosters began in the late summer and continue today.

In response to the variants, Public Health Nurses assessed and prioritized cases and clusters within households, schools, senior living facilities and child care centers. Disease surveillance continued by identifying, tracing, isolating and quarantining positive cases and contacts. The Board of Health was tasked with collecting data regarding the presence and progression of the disease and applying sound public health policy and practice in response. Limitations with available COVID-19 testing created challenges for workers, travelers and families. The Board of Health reinstituted a face covering mandate in the fall after careful consideration of the data.

Increased virtual Board and staff meetings, weekly DPH webinars, and emergency management updates were the primary method of staying informed. Extensive daily communication was needed at all levels to address this fluid situation. The intensity and duration of the crisis continued to challenge the small but very dedicated team of public health professionals in the department. The extraordinary effort and dedication from this team continues. The relationship with the school nurses was strengthened and as a result continues to be the most effective tool in limiting in-school transmission.

Nursing Services and Emergency Preparedness

This year the Public Health Nurse (PHN) role continued adapting to disease surveillance and Pandemic management in the community. Covid-19 vaccines for healthcare workers became available in late December of 2020 and were rolled out to nursing homes and First Responders starting in January 2021. Sudbury Health Department partnered with the Communities of Bedford, Carlisle, Concord, Lincoln, and Wayland to run clinics for First Responders in February and March. The Health Department also partnered with Sudbury Pharmacy to provide vaccines for members of the community following the rollout guidance issued by the State. As the year progressed vaccines became more readily available across the Commonwealth and the mass vaccination sites were closed after the Governor lifted the Emergency Order. Testing at pharmacies and some of the mass testing sites proved to be accessible and able to meet the demands of the community throughout the summer.

During the summer, the PHN also conducted camp inspections for 8 local camps. This included overseeing Covid-19 cases and contacts that occurred during the camp session.

In the fall of 2021, a new variant (Delta) was responsible for an increase in cases of Covid-19. This coincided with the return of students to school. The Sudbury Public Schools utilized the Test and Stay program which greatly helped identify asymptomatic cases and prevent the spread. These test results were reported to MDPH and we were able to provide support to the families. Pool testing, a process of collective testing from larger groups to identify positives and exposures, aided mitigation strategies. The partnership with the dedicated school nurses strengthened the response in schools. Contact tracing at this level also helped us to provide valuable support to youth programs, sport teams, daycares and local businesses.

During the fall, the PHN also conducted Flu Clinics for Seniors, First Responders, Employees and Community-wide. We were able to provide flu vaccine and Covid-19 booster shots to first responders, employees, seniors and to the employees of Cavicchio Greenhouses, Inc.

In late November, the emergence of the Omicron variant was responsible for quadrupling the confirmed cases for Sudbury. Statewide the surge prompted increased hospitalizations and an increase in school age children particularly those 4 and under who were unable to be vaccinated. Children ages 5-11 were just getting their

second COVID-19 vaccination dose in December, leaving them susceptible to infection. The contagiousness of this variant and the timing of the holiday season with an increase in travel all contributed to the rise in COVID-19 positive cases. DPH recommended that LBOH focus on confirmed cases during this time and begin to decrease the hours spent on Contact tracing in order to manage the influx of cases. In Sudbury, nursing focus shifted to the most vulnerable unvaccinated populations during this period.

<u>Nursing Interventions:</u>	<u>Nursing Hours:</u>
5576 (avg)	8,364

**Based on the average number of interventions for straightforward cases and does not include all out of town contacts through businesses and*

<u>COVID Cases</u>	<u>Total (thru Dec. 31st)</u>
Confirmed	1,017
Contacts	1,126
Probable	151
Total:	1,394

Flu Vaccine Administration by Age Group:

Senior (65+)	Adult (19-64)	Child (5-18)	Total
183	534	165	882

Eastern Equine Encephalitis (EEE)

The 2021 comprehensive mosquito control strategy was developed in response to the 2019 confirmed case of EEE that attracted local and national media attention and continues to be a concern for the community. The Massachusetts Department

of Public Health and the Eastern Middlesex Mosquito Control Project (EMMCP) continued trapping and testing efforts to identify diseases in the mosquito population. Due to a dry winter and spring season, the mosquito counts were low as were subsequent EEE and West Nile Virus risk. The health department staff increased social media messaging regarding risk reduction to mosquito exposure.

Tobacco Control

Sudbury continued to participate in the MetroWest Tobacco Control Coalition, funded by a grant from the MetroWest Foundation. Sudbury, along with 9 other Metro West towns, established a regional tobacco control program purposed to prevent nicotine addiction. Compliance checks were conducted at all of the permitted establishments and no violations were found.

Subsurface Disposal of Sewage

To ensure that individual septic systems will not have negative impacts on the environment and public health, field evaluations were conducted for new single-family residential lots, multi-unit housing projects and commercial properties to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic system capacity. Under the State Environmental Code, Title 5, the Board of Health is required

to record septic system inspection reports prior to property transfers. One hundred and twenty-two (122) permits were issued to construct, replace or repair septic systems in 2021, up 15% from last year. The increase in septic replacements and upgrades were directly related to the strong real estate market and extensive home renovations and improvements.

Community Social Worker

RESOURCE AND REFERRAL

The Social Worker updated and expanded website and resource guides. Residents presented with loss of: loved ones, childcare, social connectedness, employment, income, housing, in-home services, and ability to meet basic needs. Rising cost of food and housing, and the end to the eviction/foreclosure moratorium, left many in crisis. Most residents presented with mental health needs, including symptoms of trauma, anxiety, depression, and/or suicidal ideation, while waitlists for mental health services were as long as 6-12 months. The time devoted to each resident on average more than doubled.

CAPACITY BUILDING

Social Worker increased the full academic year Master level interns from 3 to 4, added a bachelor level intern, and also recruited/onboarded Medical Reserve Corps volunteers to assist with vaccination clinics and other programming. The office wrote and was awarded a grant of \$50K that expanded Outreach Worker hours by 50%, funded technology and provided staff trainings. They developed a data-rich proposal for use of American Rescue Plan Act (ARPA) funds, with a focus on equity

and those hit hardest by the pandemic. Social Worker collaborated to start a hygiene/cleaning supply pantry, expand food pantry delivery, and trained school staff to expand the Sewataro scholarship program. She advocated and collaborated regularly with state and local legislators to provide education and address complex needs.

COMMUNITY EDUCATION

Provided education about needs, resources, trauma-informed care and promoted equity through presentations at open meetings (Diversity Equity and Inclusion Commission, Commission on Disabilities, Board of Health, Select Board, Housing Trust). Facilitated monthly meetings in Sudbury and MetroWest region providing education and interdepartmental/interagency collaboration. Provided trainings on domestic violence and mental health. Produced a monthly newsletter and informed the community about resources regularly. Developed an evidence-based guide to reopening workplaces with a focus on social emotional health. Held community meetings and offered educational presentations.

2021 Board of Health Services SOCIAL WORKER

HOPE Sudbury Applications Processed - 64
Meetings/Presentations - 167
Trainings Attended - 54
Home/Office Visits - 82
Case Management Contacts - 6260
Managed Donations/Volunteers - 873
Individuals Served/Month - 140

Hazardous Waste

The Board of Health postponed the hazardous waste collection for 2021 and contracted with New England Disposal Technologies (NEDT) in Sutton, MA, a business where residents could dispose of household items such as oils, acids, thinners, cleaners, fuels, and paints. The community continues to look for options to dispose of this waste throughout the year. The annual collection is scheduled to return in 2022.

Animal/Rabies Control

Jennifer Condon, Animal Control Inspector/Officer, reported 464 calls during 2021 reporting complaints, lost dogs and cats, wildlife concerns, and miscellaneous questions. Eleven (11) animals were quarantined due to bites or scratches to humans or other animals. Thirty-four (34) barn inspections were conducted and reported to the Department of Animal Health and the Department of Agricultural Resources.

Six (6) potentially rabid animals that had had contact with pets or humans were submitted for testing to the State Laboratory. The removal of road kill animals along public roadways is now being contracted by Jennifer Condon. Seventy-eight (78) dead animals were disposed of, including 13 deer.

Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and also to install water level control devices. Collaboration between the Conservation Commission, the

Department of Public Works, and Health Department continues to ensure humane, ethical, and environmental laws are adhered to.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition. Seven (7) complaints were investigated.

Restaurant and Food Service

Ninety-four (94) food service permits were granted in 2020 to restaurants, retail food stores and residential kitchens. Fifteen (15) temporary food permits were granted to mobile food trucks and catered events. Food service establishments were inspected bi-annually to assure compliance with the State Sanitary Code. Inspections were also conducted prior to new establishments opening, to investigate complaints or illness, or for temporary events.

Public Health Excellence Shared Services Grant

The Sudbury Health Department was

awarded a grant in the amount of \$300,000 to regionalize health department nursing and inspectional services. Sudbury, as the lead agency, has partnered with the towns of Bedford, Carlisle, Concord, Lincoln, Wayland and Weston to hire nurses and inspectors to meet mandated responsibilities. The grant is not intended to replace existing staff but to increase capacity within each department. The grant

will be managed by the towns' Health Directors.

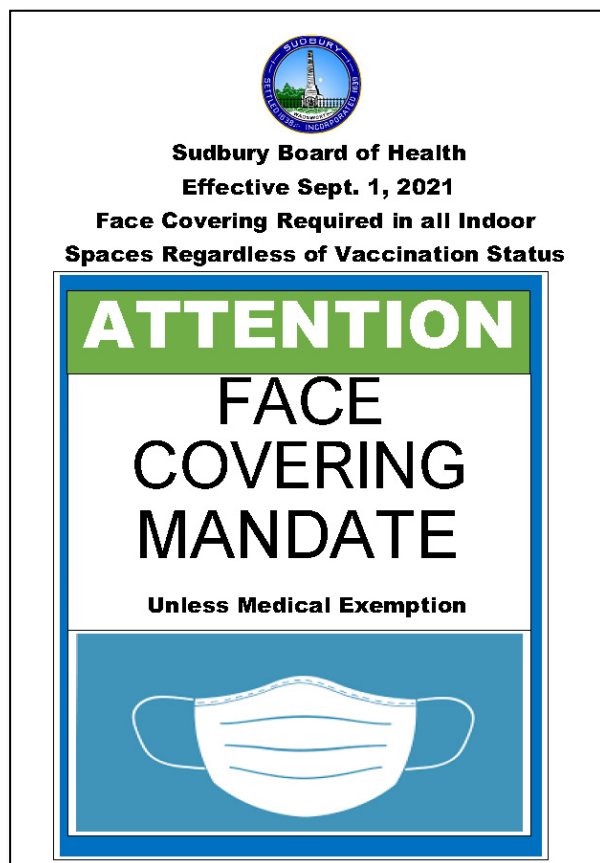
Board Members and Personnel

Carol Bradford, Linda Huet-Clayton, and Susan Sama continued to serve as board members. Carol Bradford remained the Chair. William Murphy served as Health Director. Phyllis Schilp, Sudbury's first Public Health Nurse accepted a position with the Massachusetts Department of Public Health. She was replaced by Patty Moran who continued to provide high level skilled services and management of 5 part-time contact tracing nurses. Bethany Hadvab, Social Worker, addressed the high demand for services with her master's level interns. Through a grant, she obtained funding to pay 4 interns throughout the academic year and

increase the Senior Outreach Worker, Mitch Sanborn's hours. Beth Porter, Administrative Assistant continued to work tirelessly throughout the pandemic managing and supporting all operations including clinics and programs. Robert Lazo, a recent University of New Hampshire graduate, became Sudbury's first Health Inspector.

Respectfully submitted,
Bill Murphy, Health Department Director

BOARD OF HEALTH
Carol Bradford, Chair
Linda Huet-Clayton
Susan Sama



Requirements and recommendations for preventing COVID-19 continued to shift as the pandemic progressed. With the case increase due to the Delta variant of the virus, face coverings were once again mandated in public indoor spaces in September 2021.

SUDBURY HOUSING AUTHORITY

The Sudbury Housing Authority (SHA) currently houses 120 vital members of the community. The SHA's mission is to develop and manage affordable rental housing for families, senior citizens, and disabled people. The SHA currently owns and manages 64 units of housing for the elderly/disabled at Musketahquid Village and 28 units of family housing at multiple locations in town. The 28 units consist of both single-family homes and duplexes. Income limits adjusted for household size are determined annually by HUD and approved locally. Rent is 27–30% of income and tenants are responsible for the cost of utilities. In 2021, the SHA had one vacancy in our family housing, against an historic average of one vacancy every three years.

At Musketahquid Village, residency is limited to elderly and disabled people, with the same income limits as are applied to families. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of application does not disqualify an applicant. Six vacancies occurred in 2021.

The SHA's operating budget is funded entirely by tenant rents. Routine maintenance is performed by housing authority staff. Capital projects are funded by a combination of SHA reserves, state bonds, CPA funds, and competitive funding.

The SHA continued to address the challenges of the COVID-19 pandemic throughout the year, modifying its protocols and day-to-day operations based on guidance from the State, the Department of Housing and Community

Development (DHCD), and the Sudbury Board of Health.

Among other highlights in 2021, an SHA resident was appointed by the Select Board to the SHA Board. For a large portion of its portfolio, the SHA was awarded nearly \$340,000 for energy-savings initiatives such as improvements to attic insulation, kitchen ventilation, and heating systems. With an eye toward expanding its portfolio, the SHA signed an MOA with the Sudbury Housing Trust to share the costs of an engineering study on a parcel of land on Nobscot Road, currently owned by the Boy Scouts. Similarly, the SHA engaged a second engineering firm to study some existing property sites, and, thanks to a Sudbury Foundation award, the site of the original Frost Farm building.

As was the case in 2020, the SHA Board held most meetings in 2021 virtually and anticipates continuing to do so indefinitely. Meetings are monthly, generally on the second Tuesday at 7:00 p.m. Visitors are always welcome. Please contact Sheila Cusolito at 978-443-5112 or director@sudburyha.org if you are interested in volunteering time, either as an associate or member of the Board, or to work on a special project.

Respectfully submitted,
Sheila M. Cusolito, Executive Director

SUDBURY HOUSING AUTHORITY

Sherrill P. Cline

Janet Cowan

Amy Lepak

Steven J. Swanger

Tatiana Vitvitsky

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Sudbury consisting of mosquito surveillance, adult mosquito control, larval mosquito control, ditch maintenance and public education. Sudbury appropriated \$55,620 for mosquito control services during FY21.

According to the National Oceanic and Atmospheric Administration (NOAA), 2021 was the 3rd warmest (+4.00 F above the 1895 to 1983 mean) and 11th wettest (+11.97" above the 1895 to 1983 mean) on record in Middlesex County, Massachusetts. Precipitation was up and down but generally average from Fall of 2020 through June of 2021, and exceptionally high from July through October of 2021. The weather from April through September, when mosquitoes are most active during the year, was particularly hot (2nd hottest) and wet (2nd wettest). Mosquito numbers were generally average to above average in May and June and very high from July through September. The abundant rainfall during the warmer months led to especially high numbers of summer floodwater mosquitoes. The number of summer floodplain mosquitoes produced in 2021 exceeded those from 1989 which was our previous record year.

The adult mosquito surveillance program monitored mosquitoes from 27 Sudbury trap collections. 21 mosquito pools from those collections were sent to the State Public Health Laboratory to be tested for EEE and WNV. All of the pools tested negative for EEE and WNV.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti) and *Bacillus sphaericus* (Bs). Bti and Bs are classified by the Environmental Protection Agency (EPA) as relatively non-toxic. Field crews using portable sprayers applied Bti in the spring and summer to 17.625 wetland acres due to high densities of mosquito larvae found in stagnant water. *Bacillus sphaericus* was applied to 1,500 catch basins to reduce the amount of *Culex pipiens/restuans* mosquito larvae. *Culex pipiens/restuans* mosquitoes are considered the primary vectors for WNV in Massachusetts.

For adult mosquito control, crews sprayed 7 times using truck-mounted aerosol sprayers. EMMCP uses a pesticide product called Zenivex E4 with the active ingredient etofenprox. The EPA classifies Zenivex E4 as a reduced risk pesticide. Advance notification of spraying was done through notices on the town website and emails through the town's mosquito spraying alert listserver.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
Brian Farless, Superintendent

PARK & RECREATION

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park, Recreation, and Aquatic Director. The Park and Recreation Commission is committed to working closely with both the community and director, through outreach and forums, to gain input and understand concerns towards decision making. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. Due to the COVID pandemic, meetings were virtual in 2021. The public is always welcome; input and involvement are always greatly appreciated

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public multi-sport courts for tennis, pickleball, a basketball half-court, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, tennis and pickleball. Davis Field has been the site for

soccer, lacrosse, and the Charles River Radio Controllers for the flying of model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, boys and girls lacrosse, Dr Bill Adelson Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community synthetic turf field is in full use by both the L-SRHS and community youth sport groups, through the Recreation Department.

As usage demands increase, the Commission is still looking to find resources to build fields. The Town of Sudbury has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax levy. User fees correlate to the use and are incorporated into the Field Maintenance Enterprise Fund. In the past year, the Park and Recreation Commission has established a capital item prioritization list of projects pertaining to fields, facilities, and programs. From this list, the top three needs have been identified and are being pursued by the Commission. In 2021, a project team, managed by the Permanent

Building Committee, began the design process for the new Fairbank Community Center. By the end of 2021, the committee was progressing through design and planning going out to bid for construction in the first half of 2022. Voters also approved two CPC articles at the Annual Town Meeting in May 2021 to renovate and improve both the Dr Bill Adelson Haskell Playground and the Feeley softball diamonds.

The Fairbank Community Center is the home of the Park and Recreation Department, the Atkinson Pool, Teen Center, our Adaptive Sports and Recreation Program, indoor and outdoor basketball courts, indoor and outdoor pickleball courts, and an outdoor sand volleyball court. Use of this facility is primarily for Park and Recreation senior, adult and youth programs; all facilities are available for rental. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs for all ages and abilities, which are open to the public (both residents and non-residents and members and non-members) and is handicapped-accessible.

Programs offered by the Park and Recreation Department and the Atkinson Pool were severely limited by Governor Baker's COVID restrictions. Summer camp, Elementary Wild Wednesdays, Terrific Twos continued with restrictions and modifications (limited participation allowed, no extended care, and no transportation for recreation programs and field trips, and lifeguard shortage.) The Recreation staff

stayed focused on creating new programs for the community during these unprecedented times. The department posts updates through their Facebook page (<https://www.facebook.com/SudburyParkRec>).

Atkinson Pool was dramatically affected by the COVID restrictions. In 2021, memberships were frozen and swimmers paid hourly access fees to use either pool. Group exercise classes were paused. Swim lessons continued with an adult in the pool with the learner and the instructor was on the deck – following COVID protocols until early 2021. Pool hours were changed to reflect the historic use of the pool. Many swim/dive teams came to Atkinson after July. The revenue from these 10 teams were critical to the proper financial management for the pool. Individual swimmers can use the pool 7am-4pm Monday-Friday. The swim/dive teams reserve the pool when individual swimmers were not present. All COVID protocols were followed.

The local garden clubs continue to help beautify the local parks – specifically Frank H. Grinnell Veterans Memorial Park and Heritage Park. The Sudbury Garden Club added a new sign to Heritage Park.

The Bruce Freeman Rail Trail continues to make design progress. Voters approved the purchase of the CSX rail corridor south from Union Avenue to the Framingham Line.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury. We encourage residents to keep an eye on the [Park &](#)

Recreation/Atkinson Pool Facebook page
for updates.

Respectfully submitted,
*Dennis Mannone, Park, Recreation and
Aquatics Director*

PARK AND RECREATION COMMISSION

Mara Huston, Chair

Benjamin Carmel, Vice Chair

Bobby Beagan

Dick Williamson

Laurie Eliason



Town Manager Hayes spoke with Park & Recreation Youth Coordinator Tricia Sardagnola and Program Coordinator Christine Sturniolo about their Fall 2021 program and event offerings in [Episode 23 of the Municipal Minute](#).

SUDBURY SENIOR CENTER

The Sudbury Senior Center began the year 2021 in the midst of the continuing COVID-19 pandemic. The first few months of 2021 involved a gradual effort to bring staff back to work from a partly remote situation to in-person 5 days each week. We continued to plan and provide programs and services virtually or in-person and outdoors.

At the start of the year, the majority of virtual programs were held on the videoconferencing platform Zoom, including lifelong learning classes (3 classes each week: history, art and music), fitness classes (3 classes each week) and many social, staff and group meetings. Contact with our participants was by phone or email with occasional in-person outdoor meetings or gatherings utilizing the appropriate safety protocols. Grab 'n Go lunches were enjoyable and very popular. People would drive through the Senior Center lot, stop to chat with staff and pick up their lunch and then sometimes meet outdoors to eat together.

We continued to offer many vital volunteer services, including: 1) Grocery Shopping, 2) Fix-it (outdoors), 3) Phone Buddies, 4) Friendly Visitor (by phone), 4) Sand Bucket delivery, 5) Goodnow to Go book and materials delivery, 6) Home Safety Checks, 7) Lockbox, 8) Tech Support, 9) Yard Cleanup, 10) Lockbox and 11) the Medical Equipment Loan Closet. Home Delivered Meals were delivered in conjunction with

Site Manager Debbie Peters of BayPath Elder Services.

The Sudbury Connection Van service was suspended at the start of the year but with a lot of effort and detailed planning of safety procedures, we were able to restart service in March of 2021. New COVID-19 safety procedures were in place for both the van drivers and passengers.

Working with the Sudbury Transportation Committee, we procured grant funding to start the Go Sudbury! Uber program in February. The GoSudbury! Taxi Ride program was paused due to funding issues at the beginning of the year, but restarted in May, 2021. Users of the service were grateful to be able to safely transport themselves to medical, grocery, employment, and other important destinations.

On July 6, 2021, the Sudbury Senior Center reopened with limited in-person activity. We began to offer small in-person programming with strict COVID protocols: very small numbers of people at a time, mask wearing, extra ventilation, and special cleaning. All of the staff worked endlessly to follow safety guidelines on ventilation and cleaning while assisting to educate visitors about mask wearing and physical distancing. The Senior Center was quiet at first, as people were not quite ready to come back. We were able to restart our Fit

for the Future fitness class with limited numbers in the large and airy Fairbank gym.

We continued to offer Grab 'n Go drive-through lunches and many of the larger programs continued virtually. We started to offer some smaller in-person events and programs, testing our planning and safety protocols.

Initially in August and then in September, we had hoped to host an in-person luncheon, but as the COVID-19 Delta variant surged, we altered our plans and continued to go with Grab 'n Go lunches. This was a pattern that continued: planning and hoping to offer more and larger in-person programs, and having to scale back, or change programs to virtual, or outdoors.

Fortunately, over the subsequent fall months, we were able to bring more small groups back to in-person sessions at the

Senior Center including a Low Vision group, Canasta Group, and the Uber Tech clinics. As of November, we also added Mah Jong to the list of in-person activities. In December, we held a small holiday gathering with drastically reduced numbers and special protocols. As the Omicron variant surged, we stayed the course. Fortunately, we had been conservative and not yet expanded to larger programs, and therefore did not need to change our plans dramatically.

The energy, creativity and skills of all of the Senior Center staff contributed greatly to the successes of the Senior Center this year. The planning and development of new COVID-related procedures, as well as changes to how we set up and run our programs and events, kept all of us constantly on our toes. Managing classes and programs on Zoom requires a different set of skills and more time and effort. Chery Finley and Sharon Wilkes spent a lot of time



Janet Lipkin and Chery Finley hosting the St. Patrick's Day Grab n Go in March 2021.
St. Patrick's Day cards from local students to our older residents.



Participants in the Sudbury Senior Center Fit for the Future program in the Fairbank Gym in July 2021.

scheduling and managing many of the Zoom meetings. Ana Cristina, Debra Galloway and Janet Lipkin scheduled and managed the Council on Aging, Dementia Friendly Sudbury, Volunteer Meetings, and other related meetings on Zoom. We all worked together to foster a welcoming and safe space, and to plan our expanding programs safely.

Over the year, the pandemic continued to present challenges including the shifting State and Town guidelines. We developed new procedures, managed the ongoing need to help people keep masks on and wear them properly and the extra work involved in running virtual and hybrid programs.

We were concerned about the difficulty in reaching all of our “people”. We continued to worry about both the physical and mental health effects of the pandemic, especially with regard to those participants

who continued to spend all of their time at home. We offered technical help with learning to use Zoom, and more people were able to begin to participate in virtual programs. We continued to offer Grab ‘n Go lunches which had the benefit of getting people out of the house, and allowing us a chance to visit with them when they stopped by for the meal. We encouraged people to contact us and to sign up for our Friendly Visitor and Phone Buddies programs, or to come to the Center and participate in a small group activity, such as Mah Jong or Canasta. Volunteer Program Coordinator Janet Lipkin held virtual Volunteer gatherings to offer information, support and connection for our wonderful volunteers. We unfortunately noted that many of our participants became sick and some passed away. It was so sad for us, especially the many times no memorial services were held due to the pandemic.



Ice cream social in August 2021, out on the front “porch” of the Sudbury Senior Center. Staff are ready to serve Ice Cream!

Special Circumstances

The Director of the Senior Center was able to make a longtime dream come true of pursuing a backpacking trip along the southern half of the Appalachian Trail in April, May and June. Staff very generously supported this trip and each one took on additional work to enable the trip to take place. In particular, Ana Cristina Oliveira, Outreach and Information Specialist, took on the role of Acting Director during the 3-month period. Sharon Wilkes, Program Coordinator, took over the management and editing of the monthly newsletter. Janet Lipkin, Volunteer Program Coordinator and Chery Finley, Administrative Coordinator, provided extra support to both Ana Cristina and Sharon, as well as worked hard on all of the programs that needed special planning, such as the AARP sponsored Tax Preparation service that took place in June. Tia Kelly, Receptionist, did her best to

provide support to the staff and helped to keep program plans organized and coordinated, as well as ensuring that everyone received their messages. The Director had a wonderful experience, returning refreshed and energized, and ever grateful for the support of the Senior Center staff, Town Manager Henry Hayes, Jr. and Asst. Town Manager Maryanne Bilodeau.

Volunteerism Works Wonders

The Senior Center is fortunate to have a wonderful level of volunteer support, allowing us to provide many programs and services at the Senior Center and in the community. The Senior Center’s Volunteer Program Coordinator recruits, trains and coordinates with about 210 volunteers each year. Programs supported by volunteers offer help at home, such as Fix-it home repair, our Phone Buddies program (new this year), and Sand Bucket delivery in

winter and more. Residents who volunteer are vital to these programs and are so happy to help and say they get more than they give. We are pleased to offer these opportunities and to provide services that increase safety and security at home.

The Senior Center also reaps the benefits of the volunteers who participate in the Sudbury Council on Aging and Sudbury Transportation Committee, providing input and insight into the planning and policies of the Sudbury Senior Center and Sudbury's transportation services. We are so fortunate to have many active and engaged volunteers in our Town Committees and Boards!

Another example of volunteerism at the Senior Center that I would like to highlight this year is the Senior Center's lifelong learning and special discussion groups.

For many years now, we have recognized that we have a strong contingent of lifelong learners who enjoy history classes. Our fall history course is a long tradition started about 19 years ago. The class eventually became an annual history course from The Great Courses' lecture series, with volunteers who plan, coordinate and moderate the course. This model continues with a special history course offered in the fall and spring every year. The titles have included U.S History, and the histories of China, Russia, and currently the Ancient World.

Currently, Bill Allard, Don Sherman and Bonita Rettman, plan and coordinate the course. They examine the offerings from

"The Great Courses" college lecture series, and survey the participants for interest levels in particular courses. A course is chosen and then volunteer moderators are solicited. Moderators are responsible for "hosting" the lectures of the week, offering additional content if desired, and moderating the discussion period. These courses are extremely popular – drawing up to 35 people at a time during this year's virtual offerings, with more than 133 different people participating in these types of courses.

About 2 years ago, Music history courses were suggested to supplement our world history offerings. Participants Barbara and Brian Clifton, who have a collection of Great Courses DVDs, came up with popular suggestions and shared many of their own Great Courses DVDs. They have continued to help us choose popular Music history and also Art history lecture series in an ongoing basis.

All of these programs are a result of time and energy spent on the part of volunteers who have a special knowledge or interest in a particular topic and run with it. Two other programs that are the result of efforts by volunteers include: the Great Decisions series, from the Foreign Policy Association and the Current Events discussion group. These programs would not occur without the planning and coordination of Bill Allard (Great Decisions), and the weekly planning and facilitation of Donald Sherman (Current Events). The Senior Center participants and staff are grateful for these volunteers who help us to offer all of these valuable programs that engage the mind and

provide opportunities for deep discussions. What has been particularly noteworthy is that the discussions are generally respectful and fair, with participants listening to various viewpoints and giving all participants a chance to share. Participants have found that the diversity of opinions has been enlightening.

Many Thanks!

Thank you to the Friends of Sudbury Senior Citizens for their on-going financial support of our programs and events, as well as support for the website and the new Senior Center as part of the new Community Center.

Our gratitude also extends to the Sudbury Garden Club who sponsored and facilitated several special workshops, such as the Boxwood arrangement workshop and the Valentine arrangement workshop, and for their generous donations of flower arrangements during our early weeks of reopening!

Sudbury Connection Van Transportation

The Sudbury Senior Center was able to restart the Sudbury Connection van service in March 2021 on a part-time basis, with strict protocols. Extra time was planned for the van drivers to be able to perform special cleaning. Van drivers began wearing masks, and tried whenever possible to have some windows open for ventilation. Ridership was limited at first but grew over the months.

One of our full-time Van Drivers moved on to another position in September and we struggled to find a new driver, entering 2022 with only one driver. We needed to

adjust ride schedules at times, but received help from our part-time, substitute van driver, Ron DeMarco.

Sudbury Transportation Committee

Senior Center Director Debra Galloway continued to work with the Transportation Committee to plan and coordinate additional transportation options for older adults, as well as other residents in need of transportation.

The Go Sudbury! Taxi program started in September 2020 and continued into early 2021. The program was suspended due to limited funding and restarted in May of 2021, providing only medical transportation. The Taxi program has been extremely valuable, providing medical rides to many destinations that the Connection van service does not, including Burlington and Boston.

The Go Sudbury! Uber Program started in February 2021 and has been well utilized. The Uber program has provided on-demand rides to destinations in Sudbury and up to 25 miles from Sudbury meeting a need for spontaneous transportation for shopping, employment, errands, and other needs.

Note: Please see the full report from the Sudbury Transportation Committee included with this Annual Report.

Dementia Friendly Sudbury Action Team

The Dementia Friendly Sudbury Action Team met monthly during 2021. The Dementia Friendly Sudbury team strives to increase dementia awareness and understanding, and providing education, services, programs, and public spaces that

support people with dementia and their care partners.

Several team members are Certified Dementia Friends Champions who offered Dementia Friends Info sessions; hour-long meetings for community members, providing information about dementia and fostering understanding and compassion.

The Team delivered Dementia Care Baskets to caregivers in Sudbury during the dark winter months, starting in November through March in 2020 and 2021. The team received very nice thank you notes and calls from caregivers who were grateful to be remembered and supported.

Members of the Action Team include: Sudbury Senior Center, Bridges by Epoch Assisted Living, Generation Law Group, Visiting Angels Home Care of Sudbury, and Dementia Friendly Massachusetts Assistant Coordinator Susan McNulty (also a Sudbury resident). Residents Neena Singh and Venetia "Tia" Kelly, David Coughlin of Bear Mountain of Sudbury.

Fairbank Community Center Planning

Senior Center Director Debra Galloway worked closely with Sudbury Council on Aging Chair Jeff Levine as part of the Community Center Working Group to plan the architectural details for the new Senior Center in the new Community Center. General schematics were gradually refined into more detailed plans as the new Center took shape. Compromises were necessary due to the cost increases to building materials spurred on by the pandemic. Yet the new Senior Center will encompass more

program space: dedicated fitness and arts rooms, a large multi-purpose room with a divider, and a kitchen for preparing a hot, delicious lunch. The new Senior Center space will meet the growing demand for lifelong learning classes, fitness and wellness programming, volunteer services, and nutritious meals.



"Sudbury Loves our Senior Citizens" sign creator Marie Rock.

Sudbury Senior Center Program Participation – FY 2021			
Program		Service Hours	Individuals Served
Advocacy	General information services/Contacts/Calls	9,500	1,500
	Health benefits counseling (SHINE)	103.5	102
	Outreach	944	404
Professional Services	Group support	15	9
	Legal Assistance	4	4
	AARP Tax Help (Tax Return Preparation by trained volunteers)	89	79
	Hearing Clinic (volunteer audiologist)	-	-
Support Services	Food shopping assistance	373	17
	Friendly visiting	10	6
	Durable medical equipment loan	166	71
	Intergenerational programming	-	-
	Transportation (Total)*	607	37
	Home Repair (In-Home Fix-it)	6.5	4
	Newsletter (email/mail)	26,400	2,400
Wellness	Health Screening/Hearing Screening	-	-
	Other health services (COVID Vaccines)	75	75
	Fitness/exercise	1337	88
	Grab and go	417	153
	Home Delivered Meals	7906	57
	Health Education	65	51
Other	Recreation/socialization	1516	510
	Cultural events	42	42
	Community education	814	120
	Lifelong Learning classes	2943	133

*Van in operation only March – June 2021

Sudbury Senior Center Volunteer Services and Programs – FY 2021

# of volunteers	Title	Total Clients	Est. Total Hours	Est. Value Work/Hr.	Est. Total Value
11	Board Chair/officers	N/A	350	\$75.00	\$26,250
1	Trips Coordinator		24	\$20.00	\$480
-	Newsletter committee	-	-	\$15.00	-
28	Drivers—home delivered meals	57	462	\$18.00	\$8,316
91	Special Events helper	-	108	\$15.00	\$1,620
2	Goodnow to Go volunteer	1	15	\$15.00	\$225
7	Group Facilitator/Moderator	-	360.5	\$25.00	\$9,013
2	Counselor (SHINE)	102	103.5	\$75.00	\$7,763
-	Home Safety Check	13	-	\$50.00	-
214	Lawn Clean-up	15	495	\$12.00	\$5,940
3	Tax assistance: AARP Certified Aides	79	89	\$75.00	\$6,675
17	Phone Buddy	21	276.25	\$15.00	\$4,144
6	Friendly visitor	4	10	\$15.00	\$150
18	Shopping Assistant	17	373	\$15.00	\$5,595
4	Repair - Home Fix-it	4	6.5	\$25.00	\$163
12	Sand Bucket Delivery (safety sand)	39	76	\$15.00	\$1,140
-	Lockbox (key safe for Emergency access)	7	-	\$25.00	-
-	Medical Equipment Loan Closet	71	-	166 pieces of equipment loaned	-
91	Special Events	N/A	108	\$15.00	\$1,620
87	Special Projects	N/A	364.5	\$15.00	\$5,468
6	Tech Help/Uber Tech Help	13	29.5	\$25.00	\$738
TOTAL					\$83,677

- 1) Home Safety Checks are offered by the Sudbury Fire Department through a grant for Senior Home Safety in conjunction with the Senior Center.
- 2) Lockbox program is offered by the Sudbury Fire Association Local #2023, in conjunction with the Senior Center.
- 3) Loan Closet is managed by Volunteer Program Coordinator Janet Lipkin; volunteers may assist with equipment repairs counted under the Fix-it program.

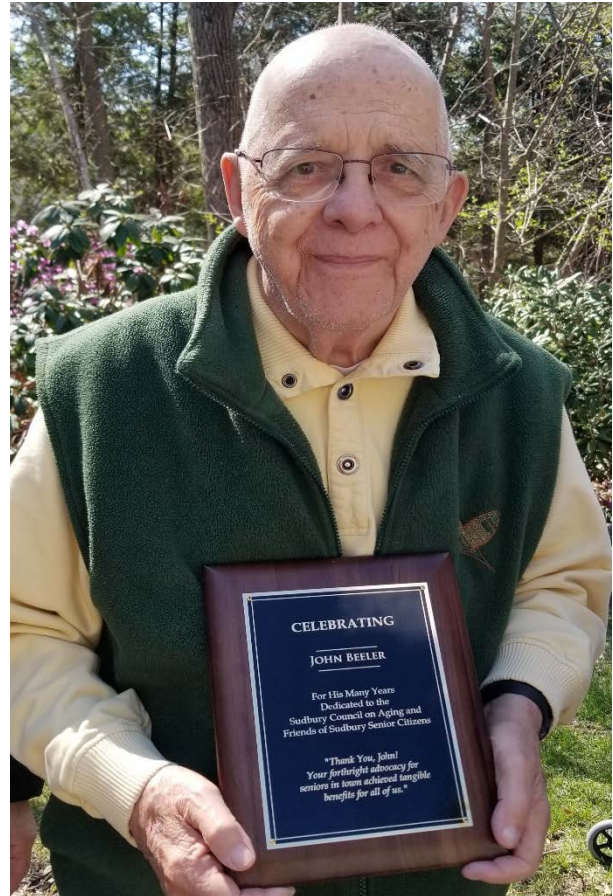
Sudbury Council on Aging Report - 2021

The Sudbury Council on Aging (COA) is a 9-member board appointed by the Sudbury Select Board that works with the Senior Center Director to review policies, advocate for older residents and review the needs of its residents.

This year, the COA has taken a more active role as a liaison with other town boards and commissions as well as neighboring municipalities whose areas of interest intersect with those of the COA. Sandy Lasky was an active member of the town's Transportation Committee while Pat Lewis engaged on a regular basis with the town's social worker on senior issues. Jeff Levine was actively engaged in the development of the design for the new Fairbank Community Center and the potential for private fundraising to support the Senior Center portion of the Community Center. Pat Tabloski continued to participate on the Board of BayPath Elder Services and Bob May was an active member of the Master Plan Steering Committee. Pat Lewis maintained ongoing communication with the Health Department. Peg Espinola liaised with the Commission on Disabilities and Carmine Gentile continued his participation on the Sudbury Housing Authority board and the Sudbury Housing Trust. He represents the Town of Sudbury and other neighboring communities as a member of the Massachusetts House of Representatives.

Sudbury Council on Aging Member John Beeler

The Sudbury Council on Aging and Sudbury Senior Center wish to acknowledge the



COA Member John Beeler receives an award for his contributions to the Sudbury Council on Aging and Sudbury Senior Center on April 23, 2021.

passing of John Beeler, a longtime Council on Aging member and frequent participant at the Sudbury Senior Center. John was a strong advocate for the older residents of Sudbury. As a Council on Aging member and then Chair of the Council on Aging and representative to the Fairbank Community Center Task Force, he diligently worked to move the Fairbank project forward. John will be remembered for his sense of humor, interest in getting to know many of the participants and staff of the Senior Center, and efforts to advocate for and share information with the older population of Sudbury.

On April 23, 2021, the Sudbury COA and Friends of Sudbury Senior Citizens presented John Beeler with a plaque for his dedication and many years of service to the Sudbury Council on Aging, Friends of Sudbury Senior Citizens and the Sudbury Senior Center.

-From Sudbury Council on Aging Chair Jeff Levine

Respectfully submitted,
Debra Galloway, Senior Center Director

2021 SUDBURY COUNCIL ON AGING

Jeffrey Levine, Chair

Sandy Lasky, Vice Chair

Robert Lieberman, Secretary

John Beeler (resigned May 2021)

Margaret "Peg" Espinola

State Representative Carmine Gentile

Patricia Lewis

Robert May (resigned May 2021)

Anna Newberg (joined June 2021)

Donald Sherman (joined June 2021)

Patricia Tabloski



Sharon Wilkes, Christie Bavuso and Tia Kelly at our Mother's Day Grab 'n Go event. Geraniums from Bridges by Epoch along with gift bags from Sudbury Garden Club.



SUDBURY SENIOR CENTER ACCOUNTS WITH THE TOWN OF SUDBURY FY 2021

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Program Coordinator, Volunteer Program Coordinator and Outreach Information and Referral Specialist, and provides support for general operating expenses as well as for operating the physical plant. (See the Town Accountant's report for details.)

The following Council on Aging (COA) accounts are not part of the Town budget because the revenue sources are not from the Town, but are administered through the Accounting Office. The COA Program Revolving accounts receive payments from participants in classes, and then disburse payments to instructors of those classes. The MWRTA Revolving account receives funds from the MWRTA and expends funds for the Van drivers, van fuel and van insurance. A listing of account activities for FY 2021 is listed in the table below.

Acct #	Title	Beginning Balance FY19	Revenue FY20	Expenditures FY20	Ending Balance
1171	COA Revolving – Program Account ¹	\$6,107	\$27,348	\$27,008	\$6,447
1173	MWRTA Revolving Account ²	\$53,059	\$145,764	\$119,824	\$78,167
1323	State Aid/Formula Grant ³	\$7,965	\$29,619	\$27,379	\$10,205
1833	COA – Title III- BayPath Grant ⁴	\$-7,572	\$14,829	\$8,902	-\$1,645
1951	Friends' Activities Account ⁵	\$2,750	\$8,000	\$5,842	\$4,908
1969	LEPC/VIP Gift ⁶	\$31	\$0	\$0	\$31

¹ Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities. Student payments pay for instructors.

² Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center vans.

³ Annual Formula Grant Funds from the MA Executive Office of Elder Affairs, helps to fund the Receptionist, the Sudbury Property Tax Work-off Program Coordinator, Intergenerational Coordinator, and FISH Coordinators.

⁴ Title III BayPath Elder Services Grants – funds are spent first and then reimbursed. BayPath Grant reimbursement was behind schedule as of reporting date.

⁵ Friends' of Sudbury Seniors Activities account, utilized for special event costs.

⁶ Dormant account.

SUDBURY VETERAN'S SERVICES

The Sudbury Veteran's Services Office provides Federal, State and Local benefits, information and services to the Town's Veterans who served from World War II to the present. The Spouses, Dependents and Widows/Widowers of Veterans may also be eligible for benefits. Veterans and those who are eligible for benefits are encouraged to call the Veteran's Agent at (978)639-3357, to schedule an appointment with either of the two veteran agents who service the community.

This Office assists Sudbury residents with processing Federal applications and requests for Service-Connected Disabilities, Non-Service Connected Pensions, Health Care Benefits, procuring Service related documents, replacement Medals, VA Health Care and many other Federal Benefits. For a complete list of Federal benefits please go to www.va.gov.

The Veteran's Office also administers Massachusetts State Benefit Programs available to qualified Sudbury Veterans. Some of these benefits include Outreach and Counseling, Housing, Financial Assistance, Employment, Fuel Assistance, Medical Assistance and Education. A recent benefit offered to Veterans and Active Military Personnel is the Welcome Home Bonus Benefit(s). For a complete list of Massachusetts state benefits that Veterans may qualify, please visit <http://www.mass.gov/veterans/>.

There are also local benefits available to Sudbury resident Veterans such as Tax Abatements. Such abatements, Clause 22

Veterans, is a state benefit that is processed locally. More information can be found at, www.mass.gov/veterans/housing/subsidy-and-tax/property-tax-exemption-for-veterans.html. The deadline for applying for the Abatement Benefits is Mar. 30th with the Tax Assessors Office located in the Flynn Building at 278 Old Sudbury Rd. There is also a Tax Work-Off Program available for Sudbury Veterans. You may inquire about this program at the Department of Veterans' Services or at the Senior Center.

The Town of Sudbury is very active in honoring our Soldiers and Veterans. Sudbury is certified as a Purple Heart Community by the Massachusetts Military Order of the Purple Heart. August 7th each year is designated as Purple Heart Day. Also, the Sudbury community has welcomed home many soldiers with banners and proclamations naming a special day in their honor. The month of May has been declared as Military Appreciation Month. In November of each year there is a Veterans' Day Appreciation Luncheon held at the Fairbank Community Center honoring all Sudbury Veterans. The Town has a Military Album available for viewing at the Goodnow Library. Sudbury Military Families are welcome to submit pages of their military loved ones to be added to this album.

It's also worth noting the retirement of Veteran Agent Stanley Spear. Stan served the town of Sudbury for 4 years, but has over 40 years of service to veterans in the Commonwealth. The Veteran Services Department, Town of Sudbury, and veterans

across the state owe a debt to Stan that'll never be fulfilled.

The Town of Sudbury thanks all those who serve our country.

Respectfully submitted,

Michael Hennessy, Veteran Services Director



Town Manager Hayes visited the 1LT Scott Milley Memorial and spoke with Veterans Agent Mike Hennessey and Veterans Assistant Stanley Spear on the occasion of Memorial Day, 2021 in [Episode 19 of the Municipal Minute](#).

OUR HERITAGE

HISTORIC DISTRICTS COMMISSION

In 2021, the Historic Districts Commission considered 43 requests for Certificates of Appropriateness and two Permits for Demolition or Removal. These applications included approval of plans for additions to existing structures; replacements of doors, stairs, windows, and roofs; installations of new fences, stonewalls, and landscape designs; and erection of new signage. Regular and special meeting dates of the Historic Districts Commission were well publicized so interested residents could attend and participate. During 2021, the Historic Districts Commission received the total sum of \$750.00 from application fees which were deposited in the Town's General Fund.

All meetings of the Historic Districts Commission are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Planning and Community Development Department. The list that follows identifies matters considered by the Historic Districts Commission in 2021.

21-1

Hans & Marisa Helgeson, 4 King Philip Road
Certificate of Appropriateness to remove existing three-tab shingles and install

architectural shingles on house and barn.
APPROVED

21-2

Kathryn & Robert Lee, 38-40 Candy Hill Road

Certificate of Appropriateness replace a picket fence with a wooden post and rail fence.

APPROVED

21-3

Mark & Leigh Lehmann, 22 King Philip Road

Certificate of Appropriateness to replace all windows in a single-family dwelling.

WITHDRAWN

21-4

James Lesko, 193 Peakham Road

Certificate of Appropriateness to expand an existing wood-framed deck including new railings, trim, and wood lattice.

APPROVED

21-5

Stephen and Elizabeth Garofalo, 24 Church Street

Certificate of Appropriateness to construct an attached three-car garage addition to an existing single-family dwelling.

APPROVED

21-6

*Dan Nason, Old Sudbury Road & 18
Wolbach Road*

Certificate of Appropriateness to remove
and replace culverts and headwalls, and to
remove and replace/reset guardrails.

APPROVED

21-7

Krista and Phelps Riley, 172 Peakham Road

Certificate of Appropriateness to expand an
existing deck, add new stairs, and replace a
window with a door. APPROVED

21-8

*Ronald Ham, Portside Realty Trust, 58
Carriage Way*

Certificate of Appropriateness to modify
shutter installation, side door sidelights, and
windows above the garage.

APPROVED

21-9

*Joshua Epstein and Shana Kaplan, 34 Robert
Best Road*

Certificate of Appropriateness to enclose an
existing screened porch, and replace
windows on the first and second floors.

APPROVED

21-10

John Noble, 47 Concord Road

Certificate of Appropriateness to change a
door to a window on the east/front side of a
pool house addition.

APPROVED

21-11

Taryn & Chad Trexler, 253 Concord Road

Certificate of Appropriateness to make
exterior restorations including adjustments
to siding, windows, doors, gutters,
downspouts, and paint colors, as well as
other features.

APPROVED

21-12

Marek Mizeracki, 4 Confidence Way

Certificate of Appropriateness to demolish
an existing single-family dwelling and
construct a new, approximately 3,100 square
foot, single-family dwelling.

APPROVED

21-13

*Jeff Newman/Signarama, 353 Boston Post
Road*

Certificate of Appropriateness to remove
and replace a sign.

APPROVED

21-14

*Daniel Nason, Public Works Director, 47, 72,
& 131 Wayside Inn Road*

Certificate of Appropriateness to demolish,
design, and reconstruct the current bridge
over Hop Brook on Wayside Inn Road.

PENDING

21-15

Andrea Jewett, 308 Concord Road

Certificate of Appropriateness to install a
fence (partial solid privacy fence and partial
transparent containment fence).

APPROVED

21-16

Scott Nix, Police Chief, 75 Hudson Road

Certificate of Appropriateness to install a security gate on the east side of the building.

WITHDRAWN

21-17

Rachael Robinson c/o Sudbury Historical Society, 288 Old Sudbury Road

Certificate of Appropriateness to install window signage.

APPROVED

21-18

Sturdy Home Improvement Inc., 26 Franklin Place

Certificate of Appropriateness to remove and replace siding, gutters, and downspouts.

APPROVED

21-19

Fiona Prendergast, 104 Wayside Inn Road (1-35 Dutton Road)

Certificate of Appropriateness to build a "little lending library."

APPROVED

21-20

Presbyterian Church, 330 Concord Road

Certificate of Appropriateness to add solar panels to the roof and replace shingles.

APPROVED

21-21

Deborah Kruskal (First Parish Church), 327 Concord Road

Certificate of Appropriateness to install condensers for a new HVAC system.

WITHDRAWN

21-22

Deborah Kruskal (First Parish Church), 327 Concord Road

Certificate of Appropriateness to replace existing signage.

APPROVED

21-23

Ben Maiden, 7 King Philip Road

Certificate of Appropriateness to determine landscaping, finalize deck color, and install fencing.

APPROVED

21-24

Marek Mizeracki, 4 Confidence Way

Certificate of Appropriateness to demolish an existing, approximately 1,000 square foot, single-family dwelling and a Certificate of Appropriateness to construct a new, approximately 2,200 square foot, single-family dwelling.

APPROVED

21-25

Four Brothers Construction, 276 Old Sudbury Road

Certificate of Appropriateness to remove a chimney and replace shingles.

APPROVED

21-26

Christine Garland, 357 Boston Post Road

Certificate of Appropriateness to install new signage.

APPROVED

21-27

Matthew Jennings & Kathleen Duffy, 18 Hudson Road

Certificate of Appropriateness to reconstruct the front entryway masonry, replace deficient doors, and install rooftop solar panels and associated inverters.

APPROVED, SOLAR PANELS DENIED

21-28

Sudbury Valley Trustees, 18 Wolbach Road

Certificate of Appropriateness to modify and expand the existing parking lot and walkways, including the removal of vegetation, and install a small entry plaza.

APPROVED

21-29

Karl Fries, 40 Concord Road

Certificate of Appropriateness to remove and replace the roof, gutters, and skylights.

APPROVED

21-30

Sudbury Valley Trustees, 18 Wolbach Road

Certificate of Appropriateness to remove a chimney on an accessory building.

DENIED

21-31

Kristen Ruby & Andrew Walsh, 182 Dutton Road

Certificate of Appropriateness to replace the roof, gutters, and skylights.

APPROVED

21-32

Bruce Quirk, 236 Concord Road

Certificate of Appropriateness to construct a two-story addition on an existing single-family dwelling.

APPROVED

21-33

Ben Maiden, 7 King Philip Road

Certificate of Appropriateness to install a deck on the east side of the single-family dwelling. APPROVED

21-34

Matthew Jennings & Kathleen Duffy, 18 Hudson Road

Certificate of Appropriateness to install rooftop solar panels and associated inverters.

WITHDRAWN

21-35

Lenny Holt, 20 Concord Road

Certificate of Appropriateness to approve the installation of a shed dormer, alteration of the roof slope, and the installation of a cobblestone apron on the upper driveway.

APPROVED

21-36

Mylan Jaixen, 25 King Philip Road

Certificate of Appropriateness to install new roofing on the dwelling unit and garage.

APPROVED

21-37

*Noah Stem Webber and Ronni Reich, 133
Dutton Road*

Certificate of Appropriateness to install new
roofing and repaint the dwelling unit and
garage.

APPROVED

21-38

*Matthew Jennings & Kathleen Duffy, 18
Hudson Road*

Certificate of Appropriateness to approve
the installation of a Historic Marker on the
dwelling unit.

APPROVED

21-39

Chris Houlihan, 83 Concord Road

Certificate of Appropriateness to install new
roofing on the dwelling unit and garage.

APPROVED

21-40

Ben Maiden, 7 King Philip Road

Certificate of Appropriateness to approve
modifications to doors and windows
required in Certificate of Appropriateness
20-39.

APPROVED

21-41

Alexander Gottfried, 18 Concord Road

Certificate of Appropriateness to approve
the installation of a Historic Marker on the
dwelling unit.

APPROVED

21-42

John Cecere, 11 Candy Hill Lane

Certificate of Appropriateness to construct a
pool house and fence.

APPROVED

21-43

*MassDOT and Town of Sudbury, Hudson
Road & Peakham Road Intersection*

Certificate of Appropriateness for the
construction of traffic signalization at the
intersection of Hudson Road and Peakham
Road as part of the Bruce Freeman Rail Trail
Project.

APPROVED

Respectfully submitted,

HISTORIC DISTRICTS COMMISSION

Frederick E. Taylor, Chair

Susanna Finn, Vice Chair

William S. Andreas

Anuraj Shah

Taryn Trexler

HISTORICAL COMMISSION

Year 2021 was a year of accomplishments and challenges for the Sudbury Historical Commission's (SHC) projects and efforts to preserve, protect and develop Sudbury's historical and archeological resources. The SHC met 22 times in 2021 to perform the Town's business.

The SHC completed a major project surveying over 100 of Sudbury's historic building resources. The project was funded in part by a \$15,000 matching federal grant from the National Park Service, U.S. Department of the Interior, awarded through the Massachusetts Historical Commission (MHC). The Sudbury Historical Commission received \$30,000 Community Preservation Committee funding for the initial funding approved at the 2020 Annual Town Meeting.

Led by the SHC, the survey recorded historically and architecturally noteworthy resources constructed before 1940 that represent the cultural history of Sudbury. The project updated and expanded earlier volunteer and professional survey documentation, developing a fuller understanding of Sudbury's growth over time. A main focus for the project was advancing knowledge of 20th century properties, pre-1940 municipal buildings, and under-documented building types, including barns and other outbuildings. The Town of Sudbury contracted with architectural historians and preservation consultants to conduct the survey, which concluded in September 2021. The survey

project involved field work, photographic documentation, and extensive records research.

The Historic Property Survey update will support future preservation planning efforts in Sudbury, identifying areas for additional study, supporting local research, and serving as a resource for town boards and commissions. Completed surveys are on record at the Town's Planning and Community Development Department, the Goodnow Library, and are accessible on the Massachusetts Historical Commission's online database, the Massachusetts Cultural Resource Information System (MACRIS).

In response to the 2020 Sudbury Draft Master Plan recommendation that Sudbury develop a Community-wide Historic Preservation Plan (HPP) for protecting historical, archaeological and cultural resources, the SHC applied to the CPC for \$32,000 to fund such a plan whose development the SHC would lead. The CPC supported the HPP project and placed it on the annual 2021 Town Meeting which approved it. In addition, the SHC applied for a matching \$16,000 grant from the Massachusetts Historical Commission to develop the HPP and that was also approved. The vast majority of Sudbury's historical/cultural/archeological resources have no preservation protection. Although we were not full members of the Master Plan Steering Committee, the Commission did provide input to the development of the Draft Master Plan. Funding for the HPP

project enabled the hiring of preservation consultants to prepare the HPP.

The SHC, responsible for administering the Demolition Delay Bylaw passed by the Town of Sudbury in 2004, handled 5 new applications for partial demolitions of buildings built prior to 1940. One of these applications was withdrawn and another one was for a historic barn which had collapsed and was condemned by the Sudbury Building Inspector. As a result of an application received by the Commission in 2020 for full demolition for a very historically significant building – the John Brown House C. 1780 – the SHC enacted a 6 month delay in demolition to try to encourage the building owner to investigate alternatives to demolition. Fortunately, the John Brown House was purchased by a new owner and in 2021 the new owner applied to the SHC for a Historic House Marker to be placed on the historic home.

The Commission expended a large effort in continuing to conduct a National Historic Preservation Act Section 106 review of the proposed Eversource transmission line installation and DCR rail trail project's impacts on the Central Mass Railroad corridor National Register eligible linear historic district and its individual historic RR features (including National Register eligible RR Section Tool House and two Hop Brook Bridges). With Town approval and funding a preservation consultant was hired and has been assisting the Commission with conducting the Section 106 review.

The SHC also provided input related to historical and cultural artifacts to be considered/interpreted in the design of the Bruce Freeman Rail Trail.

The SHC was involved in many other preservation efforts such as Cemetery Headstone restoration, return of the historic Jemima Morse and John Jones Gravestones to the Town of Natick, providing Historic House Markers to historic property owners, and oversight of the Hosmer House. The Commission was unable to open the Hosmer House to the public due to COVID restrictions but is hoping to open it to the public in 2022.

Commission members continue to participate in workshops given by the Massachusetts Historical Commission and other preservation groups.

Respectfully submitted,

HISTORICAL COMMISSION

Chris Hagger, Chair

Diana Warren, Vice-Chair

Diana Cebra

Jan Costa

Steven Greene

Marjorie Katz

Taryn Trexler

Christopher Durall, Alternate Member

Kathryn McGrath, Alternate Member

MEMORIAL DAY COMMITTEE

Due to COVID our town Memorial Day Parade was cancelled as it was last year. However, a ceremony was formally planned for the Wadsworth Cemetery with most of the same participants who participated in 2020. As was the case last year, this year's ceremony was planned and executed to honor the military services.

The Sudbury Ancient Fyfe & Drum Companie played some patriotic tunes starting before 12 Noon while participants and spectators assembled.

At 12:05, as Master of Ceremonies Colonel (Ret.) Jim Wiegel, US Army made some opening remarks. Mr. Steve Milley then delivered the opening prayer.

At 12:10 COL Wiegel asked that each service flag be raised from half staff to full staff. Mr. Steve Milley raised the Army flag, Chief Nix raised the Marine Corps Flag, Captain (Ret.) Paul Mawn raised the Navy Flag, Colonel (Ret.) Dan Reiser, raised the Air Force Flag and a Sudbury Police Patrolman was appointed by Chief Nix to raise the US Coast Guard flag.

At 12:15 COL Wiegel announced that the US Flag would be raised to full staff as is the

custom at noontime on Memorial Day. Town Veterans Agent Mike Hennessy raised the US flag while Lieutenant Colonel (Ret.) Phil Peck, US Army raised the POW/MIA flag to full staff. The Sudbury Ancient Fyfe & Drum Companie played the National Anthem followed by the Sudbury Militia & Minute Companie firing a three-round salute.

Command Chief Master Sergeant (Ret.) Henry Hayes, our Town Manager delivered some remarks about Memorial Day. COL Wiegel then gave a talk about the history of TAPS followed by the playing of TAPS by CAPT Mawn who also served as our bugler on Memorial Day.

The entire ceremony was flawlessly executed. Start to finish took about 40 minutes.

Mr. Antonio Fontes from Sudbury TV recorded the ceremony.

Respectfully submitted,

MEMORIAL DAY COMMITTEE

Jim Wiegel, COL (Ret.) USA, Chair

SEPTEMBER 11TH MEMORIAL GARDEN COMMITTEE

September 11, 2021 marked the milestone 20th anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich, as well as Lisa Gordenstein, whose family currently lives in Sudbury. Given the significance of this anniversary, the September 11th Memorial Garden Oversight Committee undertook a number of important initiatives in 2021 to mark the solemn occasion.

The Committee organized an expanded in-person commemoration that included noteworthy speakers from the community: Town Manager Henry Hayes, Select Board member Charles Russo, and Memorial Garden Oversight Committee members Kirsten Roopenian and Beth Farrell. Steven Milley, father of fallen Sudbury soldier Army 1st Lt. Scott Milley, graciously stepped in at the last minute to provide an invocation at the service, and Sudbury resident Jessica Newman began and ended the program with her singing of the National Anthem and America the Beautiful.

Police Chief Scott Nix and Fire Chief John Whalen were joined by a color guard of Police and Fire Department personnel who presented the flag, while Committee members, friends, and relatives of those lost laid flowers at the Memorial Garden center stone. The proceedings appropriately paused at 8:46 a.m. when the bells at First Parish of Sudbury tolled to mark the time the first hijacked plane hit the World Trade Center in 2001.

The Committee wishes to thank all who participated in or attended the ceremony and all who visited the Garden throughout the day, as their presence was a reminder of the Garden's significance to the Town of Sudbury. The Committee also appreciates all who watched the livestream of the event and gratefully acknowledges Lynn Puorro and the staff at SudburyTV for providing this important service. The recording of the event is available on demand at <https://sudbury.vod.castus.tv/vod/?video=03a750b2-21fb-4998-b107-371bfc10de47&nav=recent>.

Following the commemoration, attendees were invited to the opening of the exhibit, "Remembering 9/11 – 20 Years Later," at the Sudbury Historical Society in Loring Parsonage. The Committee worked closely with SHS to develop the display and associated memory cards and extends its gratitude to Rachael Robinson, Elin Nieterman, and Patricia Sluder of SHS for their energy and enthusiasm in bringing the project to fruition.

To complement the SHS exhibit, the Committee commissioned a video to provide a poignant oral history of how the Memorial Garden was envisioned, designed, and installed by a grieving and compassionate community, and what it has meant to the families and friends of those lost. Stuart Beeby, of Stuart Beeby Photography, generously donated his time and services to produce the video, and the Committee is grateful for his everlasting

contribution. The film can be viewed at <https://www.youtube.com/watch?v=6f9n3vA5UCg>.

Along with planning and executing the remembrance, the Committee developed and implemented a plan to rejuvenate the Memorial Garden itself. The goals of this effort included increasing sunlight to the Garden, managing overgrown and failing-to-thrive plants, adding symmetry where possible, and ensuring color and lush growth from early spring through late September.

To this end, the Committee not only performed the normal tasks of pruning, watering, weeding, mulching, and edging, but also removed and replaced tired greenery with upgraded perennials and annuals, installed and integrated a colorful garden around the adjacent flagpole, put in timed watering capabilities, and added stone dust to the Garden's circular path. The Committee wishes to thank the Massachusetts Master Gardeners for providing hands-on assistance to rehabilitate the Garden.

The Committee also gratefully recognizes Sudbury's Parks & Grounds and Highway Departments for helping to ensure Heritage Park looked pristine for the September 11th ceremony. Their efforts included grooming the paths and lawns within the Park, removing a large, sick tree which blocked sunlight to the Garden, and repairing flagpole lighting.

The Oversight Committee was proud to be of service in 2021, the most eventful and consequential year since the Garden was dedicated in 2002, and it looks forward to the ongoing work of enhancing and maintaining the September 11th Memorial Garden in Heritage Park as a place of peace and solace for all who visit.

Respectfully submitted,

SEPTEMBER 11TH MEMORIAL GARDEN
OVERSIGHT COMMITTEE

Beth V. Farrell

Rachel W. Goodrich

Deborah Gordenstein

Heather Halsey

Connie Marotta

Kathy E. Newman

Kirsten Roopenian



SUDBURY TOWN HISTORIAN

Chris Morely served for the past three years as the previous Town Historian with our tenures overlapping in 2021. Chris moved to Sudbury at the age of 2 when the town was almost entirely rural. He has a first-hand knowledge of the terrain and history of every part of the town. Chris has served on numerous committees and special projects, too many to list here. We are lucky to have him. Thank you, Chris!

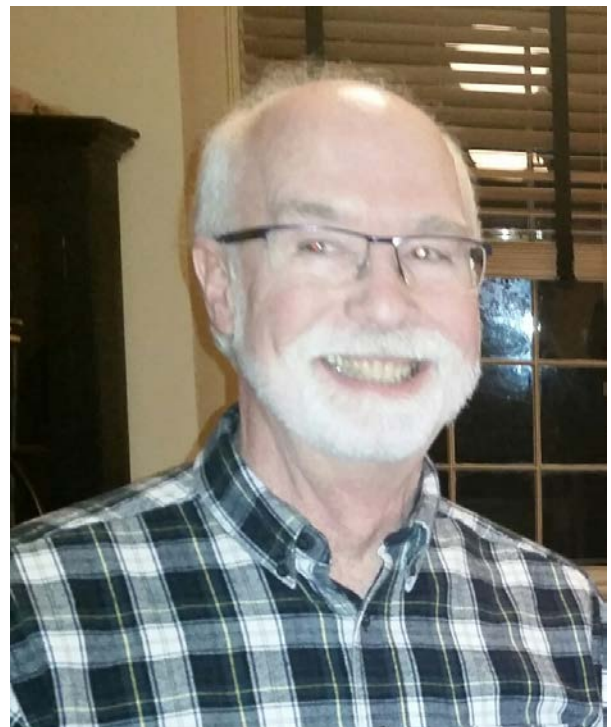
The most interesting research completed in 2021 was about the history of Town Meeting and what is meant by "one of the oldest and longest running town meeting forms of government." The results were incorporated into a story in the [Select Board newsletter](#).

There was also a question from a former resident about a fire at 3 Greenwood Road around 1970 and the neighbors and neighborhood at the time.

As my tenure begins, there is one carry over item. To capture events and effect of the corona virus pandemic on Sudbury. This is a project suggested by the Town Manager in hopes of guiding future town leaders in similar events. If you have suggestions or material to contribute, please contact me about how to contribute the material at historian@sudbury.ma.us.

Respectfully submitted,

SUDBURY TOWN HISTORIAN
Jan Hardenbergh



Jan Hardenbergh (left) began as Town Historian in 2021, replacing Chris Morely (right).

PLANNING & COMMUNITY DEVELOPMENT

BRUCE FREEMAN RAIL TRAIL TASK FORCE

In 2020, the Select Board created the Bruce Freeman Rail Trail (BFRT) Advisory Task Force with a revised name and mission from the previous BFRT Design Task Force formed in 2016. The mission of the Task Force is to gather information and guide the Select Board and Town Manager in advancing the design, development, construction and long-term maintenance and operation of the BFRT. This Task Force is responsible for collecting input from Town staff, committees, citizens, and abutters, documenting concerns and requests, providing recommendations, and identifying any issues, concerns and constraints likely to arise during the design, permitting and construction phases. The Select Board is committed to developing an overall project and vision for this rail trail conversion that has the support of the community. The Select Board established the Task Force to gather information and thereby help guide the Board and Town staff in making thoughtful decisions that: (1) are respectful and responsive to residents' concerns, including those of abutters, businesses, trail advocates, and future users; (2) support Sudbury's longstanding commitment to protect the natural environment; and (3) result from an open and transparent design process. The Town

acknowledges and plans for the Trail to be built with State and Federal funding under the oversight of the Massachusetts Department of Transportation (MassDOT).

Members are appointed by the Select Board. There were 10 Task Force meetings in 2021, which involved among other tasks, the development and review of the 75% and 100% project designs.

Over the past year, the Task Force has:

- Reviewed the 25%, 75% and 100% design documents in detail, providing feedback to the design team
- Provided input to the design team on choices of amenities
- Obtained input from abutters through meetings convened by the design team
- Obtained relevant feedback from towns north of Sudbury who have already constructed their portions of the BFRT
- Continued to trouble-shoot potential issues or concerns that could affect timely completion of the BFRT in Sudbury

Additionally, some Task Force members have:

- Conducted site walks of the entire rail trail, becoming familiar with areas of historical interest, construction and environmental

challenges, and potential public safety issues

- Commented on the MEPA ENF filing
- Attended other Board and Committee meetings when the project was discussed

Based on a careful review of the proposed design, the Task Force enabled the project to appropriately consider concerns about safety, abutter impacts, and the environment, while advancing the sensitive

design of this valuable recreational amenity that will significantly enhance our Town. The Task Force will continue to collect input, advise on advancing the project to a timely completion, and report to the Select Board as requested. Information associated with the Task Force is posted on the webpage, <https://sudbury.ma.us/bfirt/>.

Respectfully submitted,
Beth Suedmeyer, Environmental Planner

TOWN OF SUDBURY
Bruce Freeman Rail Trail
Moving Forward

Sudbury's BFRT will be a paved path from just north of Route 20 to north of Route 117 (near the Concord town line) for bicyclists, joggers and other pedestrians to enjoy. Offering a new, car-free way to get around town and connect to neighboring communities, the finished path will invite people of all ages and abilities to enjoy a stroll, run or bike ride along a safe and scenic route. The design work is nearly complete and construction is expected to start in Fall 2022.

WHAT IS A RAIL TRAIL?

Rail Trails offer a number of benefits to their community:
Path for runners, bicycles, scooters, skiers and more
Safe for children and pet-friendly (no cars!)
Connection to points of interest & neighboring towns

Infographic providing background and updates on the long-awaited BFRT project.

COMPLETED

It's been a long journey getting to this point in the process.

\$12+ million

in state and federal funds are committed to the Sudbury BFRT thanks to the work completed to date, including:

- Preliminary Design
- Land Survey & Data Collection
- Project Approved by MassDOT
- Project Construction Funds Committed by Boston MPO
- Wetlands ID & Approval
- Bridge Redesign (Pantry Brook & Hop Brook)
- 25% Design
- MassDOT Public Hearing
- 75% Design
- Environmental Permit Prep
- Construction Cost Estimates

NEXT STEPS

The MassDOT design process has many steps, and Sudbury is approaching the finish line. By June 2022, we will be completing:

- 100% Design
- Finalizing ROW Process
- Lease Agreement (Town Meeting Approval Needed)
- Environmental Permitting
- Construction Contractor Bids

June 2022

is the **next major milestone**. This is when contractors will be invited to submit proposals for building Sudbury's BFRT and MassDOT will hire a team to complete the project. The BFRT will be shovel-ready in fall 2022 and user-ready after construction.

GET INVOLVED

Spread the word to friends and neighbors, attend related Town Meeting(s) and stay up to date with the latest developments on this project. Sign up for updates at <https://sudbury.ma.us/email-lists/bfirt/>.

More info on Sudbury's BFRT:
sudbury.ma.us/bfirt/

TOWN OF SUDBURY

Updated 10/20/21

COMMUNITY PRESERVATION COMMITTEE

Sudbury Town Meeting accepted the Community Preservation Act (CPA or Act, MGL Chapter 44B) in 2002. Sudbury had the foresight to adopt the plan at the highest level and assessed a 3% surcharge to our real estate taxes. Since then, Sudbury has therefore received the highest possible allocation of state matching funds to combine with the local taxes to appropriate for the allowable purposes. Under the Act, funds may be used for the acquisition, creation, and preservation of open space; acquisition, preservation, rehabilitation, and restoration of historic resources; acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; acquisition, creation, preservation, and support of community housing; and the rehabilitation or restoration of open space and community housing that is acquired or created through the CPA. The Community Preservation Committee (CPC) includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Select Board, and two at-large citizen members appointed by the Select Board. The CPC is supported by the staff of the Planning and Community Development Department.

The CPA funds raised in FY21 through the local tax surcharge equaled \$2,171,674. The Town also received a revenue match from the State CPA trust fund totaling \$657,465 and interest earnings of \$33,374, offset by a market value reduction of investment values

of \$34,610, bringing total FY21 revenues to \$2,827,903. From FY03 through FY21, Sudbury has received \$12,907,003 from the State in matching funds. The local surcharge raised has been \$29,726,669. Approximately \$1,916,700 has been earned in interest on these funds. Sudbury Town Meeting has approved the use of approximately 52% of these funds to conserve 554 acres of open space including the acquisition of fee ownership or restriction interests in six farms and the Nobscot Mountain. Town Meeting has also approved approximately 16% of funds for recreational purposes, including the recent acquisition of a portion of Broadacres Farm. As required, Town Meeting has approved or reserved for future projects the mandatory 10% of estimated annual revenue each year for community housing, open space and recreation, and historic preservation. The CPC is mindful of its obligation to the taxpayers when considering and recommending projects to Town Meeting for approval. The Committee uses as its annual budget guide for expenditures, the estimated annual revenue minus fixed expenses. The CPA strives to stay within that limit each year. When there is a large or compelling project, reserved funds may be used.

At the May 2021 Annual Town Meeting, CPA projects for FY22 were approved in the areas of historic preservation (Historic Preservation Plan), open space and recreation opportunities (Dr. Bill Adelson Playground Improvements and Frank Feeley Fields Improvements), and affordable

housing (Housing Production Plan; allocation to the Sudbury Housing Trust for the acquisition, creation, preservation, and support of community housing; and the Regional Housing Services Office yearly membership fee). The total of all new projects approved at the 2021 Town Meeting was \$1,157,500. In addition, debt service expenses of \$1,052,178 for prior land acquisition projects and \$85,000 for administrative and operational needs of the CPC for FY22 were appropriated, bringing the total anticipated expenditures for FY22 to \$2,294,678.

Since the inception of the CPA in Sudbury, Town Meeting has approved approximately 90 projects. Some projects are completed within a year and others are ongoing. To maintain oversight of these projects, the CPC requires that proponents submit an Annual Report of the status of the project stating whether the project is completed and, if so, whether there are remaining funds. Any remaining funds are returned for future use under the CPA by vote of Town Meeting, as has happened in 2010, 2014, 2018, 2020, and 2021. Any excess

administrative funds not spent in the current fiscal year remain in the Community Preservation General Fund.

At the end of FY21, the CPA fund had a cash balance of \$6,689,680. Of that amount, \$1,386,836 is reserved for projects appropriated through FY21, and \$2,294,678 is reserved for projects approved at 2021 Annual Town Meeting as stated above.

Many CPA funded projects are underway. Look for our signs noting "Sudbury Community Preservation Funds at Work!"

Respectfully submitted,

COMMUNITY PRESERVATION COMMITTEE

Sherrill P. Cline, Chair

John Hincks, Vice-Chair

David Henkels

Mara Huston

Jean Nam

Lynne H. Remington

Jennifer Roberts

Kirsten Roopenian

Diana Warren

CONSERVATION COMMISSION

The Conservation Commission is responsible for the protection and management of Sudbury's conservation land and the administration of the Massachusetts Wetlands Protection Act and Sudbury Wetlands Administration Bylaw.

Conservation Commission Members and Staff

The Conservation Commission is comprised of seven residents who serve 3-year terms and are appointed by the Select Board. The following residents serve as your Conservation Commission: David Henkels (Chair), Kenneth Holtz (Vice Chair), Jeremy Cook, Richard Morse, Bruce Porter, Kathleen Rogers, and Mark Sevier with Thomas Friedlander and Luke Faust as our Associate Members.

Lori Capone continues to serve as the Town's Conservation Coordinator. Her role includes running the day-to-day operations of the Conservation Office, providing professional review of applications filed for work near wetlands, drafting decisions, and monitoring construction activities to ensure compliance with the Wetlands Protection Act and Sudbury Wetlands Administration Bylaw. In addition, the Conservation Coordinator, with support from Administrative Assistant Kirsten Roopenian, provides education and assistance on the wetland permitting process for residents, administers a number of land management initiatives, and oversees management of 1,200 acres of Town Conservation Lands and

620 acres of lands held under Conservation Restrictions.

Wetland Protection Administration

In their role as administrators of the Wetlands Protection Act and Sudbury Wetlands Administration Bylaw, the Conservation Commission held 83 hearings in 25 meetings to review proposed projects within 100 feet of wetlands, or within 200 feet of streams, which resulted in the issuance of 41 Orders of Conditions, as well as 16 Determinations of Applicability for minor activities. The Commission issued 28 Certificates of Compliance, closing out projects constructed in compliance with their respective Orders of Condition. The Commission also took four enforcement actions for work conducted within jurisdiction without first seeking approval from the Conservation Commission. The Commission collected \$1,325 in Bylaw fees and \$2,862.50 in State fees.

Persons contemplating any work in or within wetlands, should seek information about wetland regulations at the Commission's Office:

<https://sudbury.ma.us/conservationcommission/wetland-permitting>.

Major Wetland Permitting Projects in 2020

EVERSOURCE TRANSMISSION LINE -
DEPARTMENT OF CONSERVATION AND
RECREATION MASS CENTRAL RAIL TRAIL

Opened in April 2020, the Commission completed the lengthy hearing process to evaluate the Notice of Intent for the installation of a new 115kV underground electrical transmission line and the construction of a portion of the Mass Central Rail Trail, from the existing Sudbury Substation to the Hudson town line. The Commission evaluated this project for compliance with both state and local regulations, and evaluated numerous concerns raised through the permitting process including impacts to Cold Water Fisheries, rare species, vernal pool habitat, and wetland resource areas. In February 2021, the Commission issued an Order of Conditions approving this project. The Commission also reviewed and approved an Administrative Approval to permit additional soil and groundwater monitoring to be conducted within the right-of-way. Work associated with the installation of the transmission line is anticipated to commence in the Spring/Summer of 2022.

In December, the Commission started their review of the Notice of Intent for the second rail trail in Town, the Bruce Freeman Rail Trail, which will extend from the Concord town line to the confluence with the Mass Central Rail Trail just west of Union Avenue.

Sudbury is the crossroads of these two regional trails that will span east-west from Boston to Northampton and north-south from Lowell to Framingham. The Conservation Office has worked closely with the Planning Office and the Town's consultant, Fuss & O'Neill to design Sudbury's section.

A RIVER RUNS THROUGH IT

Much time was devoted in the summer of 2021, to monitoring two significant projects on Hop Brook: the construction of the Dutton Road Bridge and the second year of water chestnut treatment on the Hop Brook ponds.

These projects, as well as all construction activities, were complicated by the excessive amount of precipitation we received throughout the summer months. Having entered the season in a drought, no one anticipated the amount of rain we would see throughout the entire summer and into the fall. The precipitation made finding consecutive days of dry weather to conduct water chestnut treatment challenging and may be one reason why similar results to those seen in 2020, were not achieved. Stearns Mill and Carding Mill Ponds saw some benefit from this year's treatment



Dutton Road Bridge *BEFORE*



Dutton Road Bridge *AFTER*

while, Grist Mill Pond, being the most impacted by water chestnut, did not see much reduction in the chestnut population. Similarly, reconstructing the Dutton Road Bridge while maintaining flow in Hop Brook, was no easy feat, but the contractor persevered through the inclement weather and the resulting fluctuations in water flow.

Land Management and Stewardship

During the past year, the Commission has remained committed to the responsible use and management of approximately 1,200 acres of Conservation land. In the second year of COVID, the Town's conservation lands continue to provide a much-needed escape and respite. To that end, the Commission again sponsored Neela de Zoysa, through the Lincoln-Sudbury Adult Education Program, who provided educational walks on our conservation lands, introducing participants to a variety of habitats, local geology, and Native American and colonial heritage of Sudbury's treasured spaces.

BOW HUNTING PROGRAM

Much of the physical management of the conservation land is through volunteer contributions from the Bow Hunting Program. This program seeks the assistance of responsible archers, vetted by the Conservation Commission, to assist with the management of the deer population, with the goal of improving the health of Sudbury's forests. The extended warm weather this fall made it more challenging for our archers to harvest the elusive deer, who took seven deer from Town conservation lands this year. This year the Commission implemented a Junior Archer

program, who can accompany a licensed hunter, with permission from the Conservation Commission.

Through their efforts, our trail system remains clear of obstructions and trash.

POLLINATOR MEADOW AT DAVIS CONSERVATION LAND

Efforts that commenced in 2019 to create a one-acre pollinator meadow at Davis Farm Conservation Land blossomed this year with numerous Black-eyed Susan and other native wildflowers. An additional year of manual invasive species removal was conducted to remove the remaining mugwort, buckthorn, and bittersweet from the meadow. Native plantings will be installed this coming season to bring vibrant color and life to this meadow for our pollinator friends.



Wildflowers in the Pollinator Meadow at Davis Farm

PROTECTING GROUND NESTING BIRDS, TURTLES, AND VERNAL POOL SPECIES IN THE DESERT NATURAL AREA

The Conservation Commission joined the Towns of Sudbury and Marlborough, the Department of Conservation and Recreation, the General Federation of Women's Clubs of Massachusetts and Sudbury Valley Trustees to protect the fragile ecosystems found within the Desert Natural Area: a 900-acre ecologically rare pitch pine-scrub oak barren habitat that is home to rare and endangered species or species in decline, including wild lupine, whip-poor-will, box turtle, and blue-spotted salamander and contains three locally rare Cold Water Fisheries: Hop Brook, Cranberry Brook and Trout Brook. We kicked off the breeding season with an educational Saturday where all groups providing visitors with educational information at their respective trail heads. Additionally, the Commission implemented a leash requirement at Hop Brook due to dogs' impact on ground-nesting species by their curious and playful nature, which can inadvertently stress and/or harm the sensitive environments this land contains.

CONSERVATION RESTRICTIONS

The Conservation Commission accepted two new Conservation Restrictions this year: 0.33-acre CR at 38 Birchwood Avenue and one-acre on a portion of 24 Tipping Rock Road, both required by their respective Orders of Conditions for development on these parcels.

The Commission continues its enforcement of requirements set forth in Conservation Restrictions on privately held lands, to

preserve Sudbury's ecological integrity. To assist with this effort, the Commission has hired a consultant to assist them with developing Baseline Documentation Reports that are needed to ensure these lands remain forever in their natural unaltered condition.

There was one substantial violation of a Conservation Restriction in which the landowner substantially altered lands protected by a Conservation Restriction. The Commission is working with this landowner to return the land to its pre-existing conditions.

EAGLE SCOUT PROJECTS

The Commission supported three Eagle Scout Projects this year: a renovated kiosk at Hop Brook Conservation Land; a new and expanded boardwalk at Sudbury Valley Trustee's Memorial Forest; and a trail relocation project at Tipping Rock Conservation Land.

Agricultural Activities

The Commission continues to oversee Agricultural Licenses to local farmers on 77 acres of conservation land, to preserve Sudbury's farming heritage, as well as managing the community garden at Lincoln Meadows.

LINCOLN MEADOW COMMUNITY GARDEN

The Conservation Coordinator and Garden Coordinator worked with local farmers and residents to make many improvements to the community gardens. One truckload of trash and debris was removed from the gardens, invasive species were removed from within and surrounding the garden,



Crops thriving at the Lincoln Meadows Community Garden

the garden plots were expanded, and the shed that was in disrepair was given a new floor and roof. More than 40 gardeners rented out the 70 plots at the Lincoln Meadow Community Garden, which provides 30-foot x 30-foot plots of land for annual and perennial crops.

POOR MEADOW FARM

An irrigation well was installed at Poor Farm Meadow to irrigate crops through the summer, in this well-draining, arid field. Due to the amount of rain we received this season, this well was not put into use this year.

MAPLE SUGARING

A new agricultural venture was initiated at Barton Farm this year, at the request of a resident, who requested permission to harvest sap from a stand of sugar maple. This small conservation holding now

supports three agricultural operations: traditional cropping, maple sugaring, and honey production.

Protecting our wetlands and enjoying our open spaces is essential for our well-being. We appreciate your commitment to preserving Sudbury's open spaces and natural resource.

Respectfully submitted,

Lori Capone, Conservation Coordinator

CONSERVATION COMMISSION

David Henkels, Chairman

Kenneth Holtz, Vice Chairman

Jeremy Cook

Bruce Porter

Richard Morse

Kathleen Rogers

Mark Sevier

DESIGN REVIEW BOARD

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Town boards, the Building Inspector, and business owners, advocates architectural, graphic, landscape, and environmental design quality in the public and commercial sectors of Sudbury.

This year we received and reviewed 20 sign applications. The Design Review Board also received and reviewed 6 site plan, architecture, and landscape design applications, which included the Fairbank Community Center, the Sudbury Water District, and Herb Chambers Mercedes. Our recommendations are directed to the Applicants, the Building Inspector, the Town Manager, the Historic Districts Commission, the Zoning Board of Appeals, the Planning

Board, and the Select Board. We appreciate the cooperation we have received from all participants.

The members of the Board would like to express their heart-felt thanks to Daniel Martin, who resigned this year after dedicating 21 years of service and to Jennifer Koffel who also resigned this year after dedicating 9 years of service to the Design Review Board.

Respectfully submitted,

DESIGN REVIEW BOARD

Susan Vollaro, Chair

Christopher Alfonso

James Parker

EARTH REMOVAL BOARD

The Earth Removal Board is appointed by the Select Board for a term of one (1) year. It is the Earth Removal Board's responsibility to hear petitions for the removal of soil, loam, sand, gravel, stone, or other earth materials from land in the town not in public use. It operates under Article V(A) of the Town of Sudbury General Bylaws.

The ERB met twice in 2021 regarding the following applications,

21-1

NSTAR Electric Company d/b/a Eversource Energy, 183 Boston Post Road and the Massachusetts Bay Transportation Authority Corridor

Earth Removal Permit under the provisions of Article V(A) of the Town Bylaw, to allow removal of approximately up to 24,123 cubic yards of soil.

APPROVED

21-2

83 Boston Post Road, LLC c/o Herb Chambers Companies, 105 Boston Post Road

Earth Removal Permit under the provisions of Article V(A) of the Town Bylaw, to allow removal of approximately up to 14,250 cubic yards of soil, sand, gravel, asphalt, and fill materials.

APPROVED

Respectfully submitted,

EARTH REMOVAL BOARD

Jonathan W. Patch, Chair

William Ray

Jeffrey Rose

Benjamin D. Stevenson

ENERGY AND SUSTAINABILITY COMMITTEE

Sudbury's Energy and Sustainability Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to pursue Department of Energy Resources grants, identify energy and cost saving opportunities in buildings, review energy data, recommend best practices for energy procurement, and provide energy efficiency consulting to town committees, schools and the regional high school. The Energy Committee had a productive 2020, updates follow.

Sudbury Solar One Update

This was a long-term project implementing a Power Purchase Agreement (PPA) for the installation of a large-scale solar array on Sudbury's closed and capped landfill.

To date the 6,048 photovoltaic panels have generated over 9 million kWh of electricity. At the average annual usage of 8,064 kWh per Mass household the array has generated enough electricity to supply 1,116 households for a year! Also, this solar generation has offset over 7,000 tons of carbon dioxide equivalent (CO₂e) thus significantly lowering Sudbury's carbon footprint.

The landfill solar array was installed and is operated at no cost to the town. To date this facility has produced approximately \$900,000 in electricity along with healthy Payments In Lieu Of Taxes, all while utilizing a previously unused land parcel.

This facility has also led to the creation of the Sustainable Energy Revolving Account which has in turn allowed Sudbury to continue to invest in energy saving measures.

Energy Savings Performance Contract

In collaboration with the Metropolitan Area Planning Council (MAPC) and the Mass Department of Energy Resources (DOER), Sudbury participated in a regional ESC (Energy Services Contracting) agreement to identify needed capital improvements with energy, operational and maintenance savings potential.

After approval by the voters at Town Meeting investment grade audits were conducted at thirteen town and school buildings and a list of energy savings measures were selected. These measures, which include weatherization, lighting improvements, controls and mechanical systems upgrades, reduce Sudbury's energy expense about \$130,000 per year.

These measures were implemented as a performance contract in accordance with MGL Chapter 25A, which requires that projects be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract, and be guaranteed by the Energy Services Company, so there is no increase in the tax rate to pay for this project.

All remaining energy savings measures have been completed and Sudbury is saving energy and money and is realizing operational improvements from these.

Green Communities Grants

To date, the Energy Committee has been instrumental in obtaining grants, awards and rebates totaling over \$1,710,000.

The Energy Committee had requested, and was awarded, \$250,000 in 2017/18 Green Community Competitive Grant funding for a robust set of high gain energy efficiency / sustainability projects.

In addition to the grant, utility incentives provided another \$66,000 and the Committee elected to utilize \$39,000 in Town support from the Energy Savings Revolving Fund using the proceeds from the Landfill Solar Array.

These projects have reduced Sudbury's Municipal electric, natural gas and gasoline consumption, along with our greenhouse gas emissions, to a measurable degree.

Significant work was undertaken on these projects and the first four were complete in 2018 and the Library project which proved to be more complex than expected was completed in 2019. Following are high level descriptions of the funded projects:

INTERIOR LED LIGHTING UPGRADES for Loring, Curtis, Haynes, Nixon, Noyes, Atkinson Pool and L-SRHS have been completed and have received positive feedback.

REFRIGERATION IMPROVEMENTS for Curtis and Noyes school cafeterias have been implemented.

WEATHERIZATION and air sealing for Curtis & Noyes have been completed.

A FORD FOCUS ELECTRIC VEHICLE (EV) for the Town Building Inspections department has

been delivered and the public charging station has been completed and is operational at the DPW. Positive feedback from Town staff has been received.

GOODNOW LIBRARY EMS/CONTROLS UPGRADE – this was a very complex project, and as it was being implemented additional issues were uncovered that needed to be rectified to maintain and increase HVAC operational efficiency. The Committee reviewed the updated project and found it was well thought out, intelligently designed, and would save energy by providing better environmental control for the Library. The Committee voted to proceed and the project was completed in 2019.

L-SRHS Canopy Solar

The 3,600-panel solar canopy, the first of its kind at a Massachusetts high school, was completed and interconnected in May 2015. This canopy saves the Lincoln Sudbury Regional High School over \$100,000 per year in energy costs, and the solar generation offsets over 1,000 tons of carbon dioxide equivalent (CO₂e).

Residential Energy Aggregation / Community Choice Energy Supply

Sudbury's residential electric aggregation program was launched in 2017 and in 2019 continued to offer Sudbury residents the option of participating in a bulk aggregation electrical purchase.

This year we renewed our Energy Aggregation. Based upon input from the community we have given residents a set of choices for the amount of green energy that they wish to purchase. The baseline product is 100% green energy at a competitive cost.

Aggregation of electrical accounts and bulk electricity purchase has long been common for municipalities and larger business clients; however, it is just starting to become more widely available for residential customers and small businesses. By purchasing electricity in bulk and having flexibility with the procurement cycle aggregators can offer a fixed long-term electricity supply rate (one, two or three years) generally with a lower cost than individuals can get through their local utility.

Aggregators offer access to renewable energy so a community can select to purchase a greater percentage of their electricity from Green renewable sources.

The option to offer Sudbury residents Residential Energy Aggregation was presented to the voters and approved at Town Meeting.

Sudbury, along with several area towns participated in the Metropolitan Area Planning Council (MAPC) collective competitive procurement for purchasing residential electrical power under an aggregation plan.

After an exhaustive evaluation, following all applicable state procurement guidelines, the MAPC committee chose Good Energy as the Aggregation Consultant as they were the most advantageous bidder in terms of technical quality, competence, experience and pricing.

A Department of Public Utilities (Mass DPU) hearing was held where Mass State approval for Sudbury, Arlington, Somerville and Winchester's residential aggregation programs was granted.

After DPU approval was obtained, Good Energy, on behalf of Sudbury, went out to bid for potential Municipal Aggregation contracts.

Multiple responses for various contract durations were received. The Committee discussed and unanimously agreed that Dynegy offered the most competitive overall rate structure, terms, and inclusion of locally sourced green energy. Dynegy was also the Aggregation Consultant's recommendation.

The Community Choice Aggregation rate offered to Sudbury residents is \$0.10749/kWh. This rate included 19% local renewable energy in 2019 (which drives additional renewable generation in our area), vs. the Eversource rate of \$0.13157 for January through June 2019 which contained only 14% green power.

By State law utilities adjust electricity prices every six months. The Eversource rates for the first two years of the aggregation program are known and Sudbury residents who participated saved money with less expensive electrical rates, were protected from price fluctuations and were provided greener more environmentally friendly power! Due to unknown future Eversource rates, savings cannot be guaranteed, however there have been significant savings to date.

Additional options were given to residents to receive 100% green power for a slightly increased price or receive electricity with only the State mandated green power component for a slightly lower price.

The Municipal Aggregation program is optional. Each household was given a chance to not start under the Aggregation and those who are participating can opt out at any point penalty free.

Over the first three years of this program the average town resident household has saved ~\$80 per year.

This year we were able to renew our community aggregation for another three years with our default product comprising 100% green energy. This was something that the community asked for and we were able to find a way to do this at a competitive price point. Residents can upgrade their energy purchase option to even higher quality Massachusetts Green Energy. This option further invests in local sustainable energy projects.

Goodnow Control System Project

The Committee worked with the Goodnow Library to install control systems to provide more efficient and cost-effective heating and cooling for the library.

Other Committee News

- The Committee is currently exploring roof mounted solar systems for a number of our school buildings in town.
- We are finalizing a roof mounted system on the DPW building. This will allow us to replace the old roof, save energy and purchase energy at below market rate.
- We are in the process of installing car charging units at the Goodnow Library and the Flynn Building. This will allow for town employees to recharge town vehicles

and for residents to access these chargers as well.

- Lastly, we are in the process of writing a \$200,000 green community grant to fund consolidating control systems town wide. This will provide hardware and software upgrades so that facility managers can better control building environments saving energy and money.

The Energy Committee wishes to acknowledge and thank the town staff who have provided significant help and in particular William Barletta, Sudbury Facilities Director, who provides coordination between the committee and the town as well as project management.

The Energy Committee meets monthly in the DPW Building conference room. The meetings are posted on the Town website in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,

ENERGY & SUSTAINABILITY COMMITTEE

Rami Alwan, Chair

Jim Cummings

Venk Gopal

Joe Martino

Ken Nathanson

Mark Sevier

LAND ACQUISITION REVIEW COMMITTEE

The Land Acquisition Review Committee was formed in 2009 with a mission to review property as it becomes available for disposition to the Town through outright offers or other means, including but not limited to the Town's exercise of right of first refusal on Chapter 61 lands. The Committee examines the appropriateness of a property for purchase or preservation by the Town using the criteria established in the Open Space and Recreation Plan and the Master Plan. Recommendations are submitted to the Select Board.

The LARC did not meet in 2021, as the acquisition of the CSX-owned railroad corridor was completed in late 2020 and no other properties were presented as opportunities for the Town.

Respectfully submitted,

LAND ACQUISITION REVIEW COMMITTEE

Matthew Barach

John Cutting

Jan Hardenbergh

Kathleen Rogers

John Hincks

Christopher Morely

MASTER PLAN STEERING COMMITTEE

The work of the Master Plan Steering Committee (MPSC) concluded in 2021 with the adoption of the Updated Sudbury Master Plan and Baseline Report by the Planning Board on April 28, 2021.

The MPSC met only once in 2021 to approve the minutes from their final meetings. The Planning Board dissolved the Master Plan Steering Committee at their meeting on June 23, 2021.

Thank you to MPSC members, Sudbury residents, Town staff and stakeholders for pouring your expertise, vision and insight into this endeavor. It is thanks to your efforts that we have completed this important update to Sudbury's Master Plan.

The Sudbury Master Plan and Baseline Report are available on the Town website at <https://sudbury.ma.us/planning/?p=2789>
Respectfully submitted,

MASTER PLAN STEERING COMMITTEE

John Sugrue, Chair

Susan Asbedian-Ciaffi, Vice Chair

Daniel E. Carty

Janie W. Dretler

Nathalie Forssell

Patricia A. Guthy

Jan Hardenbergh

David Henkels

Ellen W. Joachim

Lisa V. Kouchakdjian

Amy E. Lepak

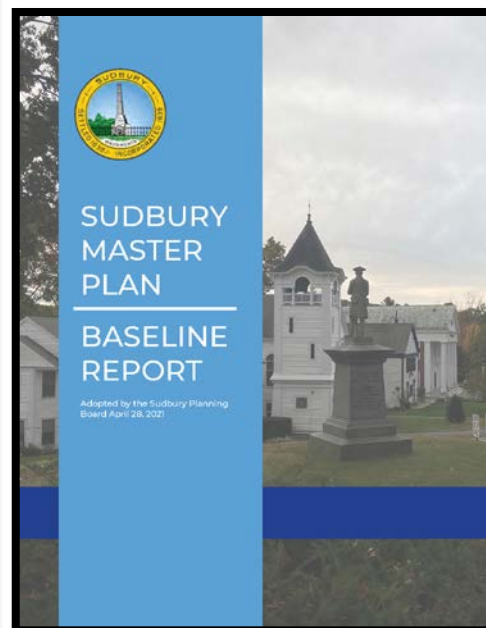
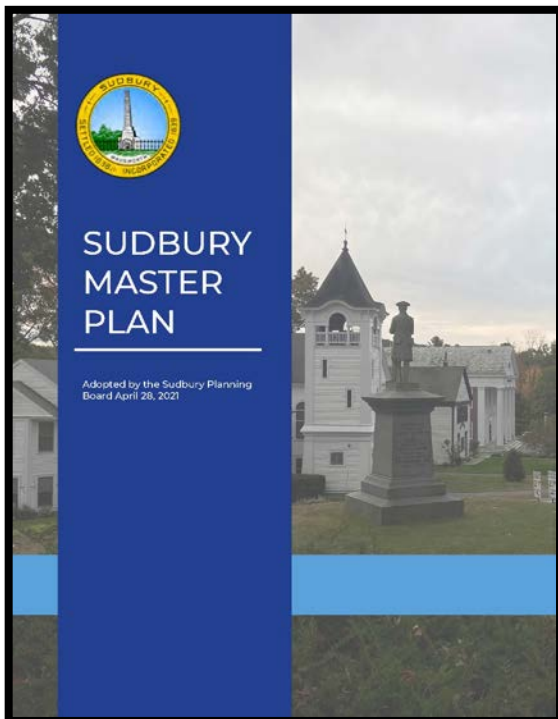
Robert E. May

John D. Riordan

Lee F. Swanson

Frederick E. Taylor

Richard C. Williamson



The Sudbury Master Plan and Baseline Report can be viewed online or via hard copy at the Planning Office.

PERMANENT BUILDING COMMITTEE

With the passing of Co-Chair Michael Melnick in September, the Permanent Building Committee (PBC) commemorates the legacy which Mr. Melnick has bestowed upon the Town with his work on all Town design and construction projects as a PBC member and often as the PBC Project Manager since his initial membership in 1978. The projects included: energy efficiency projects for existing buildings; construction of the Fire Department Headquarters; renovation of the Boston Post Road Police Headquarters and later the construction of the new Police Headquarters; construction of a new DPW building; Fairbank projects including construction of the current Senior Center and renovation of a wing for SPS office use; renovation of the Flynn Building for ADA compliance; multiple roofing projects; renovation and addition to the Loring Parsonage for its use as a History Museum; Hosmer House structural improvements; renovations to Fire sub-stations; renovations and additions to the Nixon, Haynes, Noyes, and Loring schools and construction of the Curtis Middle School. His most recent participation included work on the design for the new Fairbank Community Center, renovations to the Town Hall, and design for new construction of the Boston Post Rd. Fire Station living/office building.

Membership

Mark Sevier was appointed to membership to fill the unexpired Melnick term by the Select Board in November 2021 upon the recommendation of the Committee based

upon his educational background and technical expertise in MEP systems and energy engineering which would enhance the Committee's collective experience.

Fairbank Community Center Project

With the Fairbank Community Center funding amount of \$28,832,000 proposed pursuant to a Feasibility Study provided by ICON Architects approved at the September 2020 Fall Town Meeting and subsequently by ballot, the Committee concentrated most of its 2021 time conducting the various tasks associated with a project of the size and complexity as set forth. These consisted of the following:

PROJECT MANAGEMENT SERVICES

Under the rules and processes set forth by the Commonwealth, Compass Project Management, Inc. (CPM) was selected from fourteen submittals for recommendation to the Town Manager for contracting as the Owner's Project Manager.

ARCHITECTURAL SERVICES

Pursuant to a Request for Qualifications developed in concert with CPM and in accordance with Massachusetts rules associated with the designer selection process, and review of twelve submittals, the firm of Bargmann Hendrie + Archetype, Inc. (BH+A) with a specialty in design of Senior Centers, pool, and recreational facilities was selected in mid-April for recommendation to the Town Manager to provide design services at a fee not to exceed \$1.8M.

Permanent Building Committee member Jennifer Pincus was delegated to act as the Committee's Project Manager, the chief representative who is tasked with attending all weekly project meetings held with the Owner's Project Manager and the Architect. Member Nancy Rubenstein was delegated as the alternate representative.

With the concurrence of both the OPM and Architect, the Permanent Building Committee made the determination in May as to the appropriate construction contracting process to be followed, choosing M.G.L. c.149, otherwise referenced as Design/Build, as opposed to M.G.L. c.149A, Construction Management at Risk (CMR) which would allow a pre-chosen contractor to control various aspects of the project.

BH+A commenced meetings with the user groups for the project for exploration as to needs, wants, and desires which have been multi-faceted and ongoing throughout 2021: Park and Recreation Commission and Director Dennis Mannone; Sudbury Public Schools School Committee and Principal Brad Crozier and Business Manager Don Sawyer; and Council on Aging and Senior Center Director Debra Galloway.

Over the months, value engineering has progressed with compromises required in connection with rising prices of materials and increasing cost estimates. Some additional expenses also have occurred in connection with costs not anticipated in the Feasibility Study.

The required prequalification of sub-contractors and general contractors for a project of the size and scope as the Fairbank project began in November with two Permanent Building Committee members, Ms. Pincus and Mr. Blake, participating with design team members from BH+A and CPM. Determinations made during this process will ensure the qualifications of those contractors submitting bids in 2022.

Hearings were commenced with the Town's Zoning Board of Appeals resulting in a Variance related to the front yard setback and with the Planning Board related to site plan approval. At the close of the year, the project received conditional Planning Board approval for 2022 construction, one significant condition being that the Natatorium building renovation be revised to include installation of windows along the dive well end wall of the pool building which had not been in the design as presented to the Planning Board.

Fire Station No. 2, Phase 1

Pursuant to a completed Feasibility Study spearheaded by former Town Manager Melissa Rodrigues, a vote under Art. 16 at the 2021 Annual Town Meeting appropriated \$4.3M for design and construction of the housing/living/office building adjacent to and connecting with existing Fire Station No. 2, Boston Post Road. It is intended also that the approved design will be applicable for use for the future reconstruction of the North Road Fire Station. A new contract for design services was finalized with Kaestle Boos Architects, Inc. for signing by Town Manager Henry Hayes in July. In September, under the

mandated selection process, Construction Management Services, Inc. was chosen as the Owner's Project Manager and a contract was negotiated with appropriate pricing for execution by the Town Manager. Ongoing design work continues, with significant budgetary concerns with rising construction costs due to pandemic inflation and material supply chain issues. Accordingly, even with value engineering considerations including modification of the roof design, substitution of wood truss for structural steel and the incorporation of a more cost-efficient HVAC system, a significant budget shortfall was identified. The Committee has recommended to the Fire Chief and Town Manager that additional funds be requested at the 2022 Annual Town Meeting and has voted to proceed with the design through construction documents so that a determination for additional funding adequate for the project can be determined.

Town Hall Project

The design of renovations to Town Hall continues to be on temporary hold due to the pandemics' impact on the public hearing process associated with the Town's application to the Historic Districts Commission for a Certification of Appropriateness (COA). It is anticipated that an updated COA Application will be submitted to the Historic Districts Commission for consideration in 2022.

Respectfully submitted,

PERMANENT BUILDING COMMITTEE

Elaine L. Jones Co-Chairman

Michael E. Melnick, Co-Chairman

Craig E. Blake

John E. Kraemer

Jennifer Pincus

Nancy G. Rubenstein

Anuraj Shah



The Permanent Building Committee lost long-serving member Michael Melnick in 2021. The Town gratefully acknowledges his many years of service on numerous projects that have shaped our community.

SUDBURY FIRE STATION #2 Project

Project Overview

Turning 60 years old this year, the Sudbury Fire Station #2 no longer meets the needs of a modern fire and ambulance department.

The station has three main challenges:

- The building is undersized
- There are no gender neutral accommodations for firefighters
- There is a shortage of fire equipment storage space

The proposed project includes the design and construction of a new Sudbury Fire Station #2 on the existing site which will support Sudbury Fire and ambulance operations and help maintain efficient emergency response times.

**ANNUAL TOWN MEETING
SATURDAY
MAY 22, 2021**

2021 Annual Town Meeting will be held outdoors as a COVID-19 precautionary measure.

DATE: SATURDAY, MAY 22, 2021

Continuation/Rain Dates:

Sunday, May 23; Saturday, June 12
and Sunday, June 13

TIME: 12:30 PM

**LOCATION: L-SRHS ATHLETIC FIELDS
390 Lincoln Road**



SITE PLAN

FLOOR PLAN



Sudbury Fire Station 2 Opinion of Probable Costs Schematic Design Level			
Description	Subtotal	Total	Comments
Construction Costs			
Demolition	\$0		
Historic Abatement	\$0		
Structural	\$864,790		
New Building Construction	3.32% of	\$1,289,420	
	Subtotal:	\$2,429,120	
Schematic Level Estimating Contingency @ 12.0%		\$291,494	
Subtotal Construction Costs:		\$2,720,614	
General Conditions & Overhead			
Insurance	@ 7.50%	\$204,046	
Bonds	@ 1.00%	\$27,206	
GC Fee (Profit)	@ 2.50%	\$68,015	
Permit Fee	@ 1.50%	\$40,809	Waived by Town
Escalation (3rd Quarter of 2021)	@ 2.87%	\$77,835	
Subtotal Construction Cost:		\$3,138,520	
Indirect Project Costs			
Land Survey	\$8,000		per acre additional land
Geotechnical Investigation	\$17,000		
Arch & Eng Fees	\$306,000		
Arch Services & Reimbursables	\$20,000		
Plan Review	\$4,000		
Owner's Project Manager	\$157,000		
Furniture & Fixtures	\$42,000		Allowance
Communications Equipment	\$168,000		Owner's Allowance
Network & Computers	\$25,000		Owner's Allowance
Utility Reconfiguration	\$25,000		Allowance
Moving	\$18,000		
Bill Cost Reproduction / Miscellaneous	\$28,000		Assume Office Space
Lighting/Security	\$5,000		
Material Testing	\$25,000		
Subtotal Indirect Project Costs:		\$772,205	
Owner's Contingency (16% of all costs)		\$383,000	
Total Cost:		\$4,300,000	

Funding for Fire Station 2 reconstruction passed at the 2021 Annual Town Meeting.



PLANNING BOARD

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five full members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of Town Meeting, including long term planning studies, stormwater management reviews, traffic circulation plans, and bylaw codification.

At the Annual Town Meeting in May, the Planning Board presented three amendments to the Zoning Bylaw, Article IX. One was a Warrant Article to make an administrative amendment to Section 2110. Establishments. It simply updated the listing of zoning overlay districts in the section to be consistent with the overlay districts in the current Zoning Bylaw. Overlay districts which were no longer listed in the Zoning Bylaw were removed and overlay districts which had been created over the previous years were added to the list.

The second Warrant Article amended the text of Section 2324 regarding trailers or other structures for storage or office purposes. The amendment established definitions for these containers and trailers, and provided clear direction to Town staff as to how these items should be regulated. The temporary use (six months or less) of trailers and containers for storage or office purposes is now allowed with only the review and approval of the Building Inspector. However, the use of trailers and containers for longer than six months is now only permitted by Special Permit from the Zoning Board of Appeals, if not already allowed as-of-right in the zoning district. The amendments to this section transferred the permitting authority of trailers and containers away from the Select Board, and put it in the hands of the Building Inspector for temporary locations of six months or less, and the Zoning Board of Appeals when a Special Permit is needed for the long-term usage of these containers.

The third Warrant Article amended the text of Section 3200 regarding signs and advertising devices. The amendments clarified certain portions of the section, ensured there was a level playing field for certain regulations, and formalized regulations which were currently being implemented in other ways, such as through the Site Plan Review or Special Permitting processes. The amendments will make various requirements clear to signage Applicants from the beginning of their permitting processes, which will allow them to design their signage accordingly. Another amendment now allows for the Building Inspector, at their discretion, to permit temporary signs while Applicants are going through a signage permitting process, but for no longer than six months. All three Warrant Articles passed by the required two-thirds votes.

Additionally, in one of its most significant achievements in recent years, the Planning Board approved the Town's updated Master Plan on April 28, 2021. The new Master Plan is comprised of a Baseline Report and the Master Plan document. The Baseline Report provides a snapshot of existing conditions as they relate to neighborhoods, parks, roadways, public services and facilities, the local economy, and historic and natural assets, among other items that define the quality of life in Sudbury. The Master Plan document identifies the formative issues that will shape local policy and the framework for how the Town will reach its vision. It includes, as an appendix, the Action Plan Matrix which details how the

Master Plan will be implemented, identifying advocates and projected timeframes for completing actions. It was also determined the Planning Board would serve as the Master Plan Implementation Committee to ensure Action Items are advanced and completed in an orderly and timely fashion. The subject of the 2021 Town Forum was the Action Plan Matrix and a discussion on how the various Master Plan Action Items would be implemented in the years to come.

2021 was a very active year for the Planning Board with 26 applications for Stormwater Management Permits, 2 Approval Not Required (ANR) Plans, 16 Site Plan Review applications with 1 withdrawn without prejudice, 2 Subdivision applications, 1 Water Resource Protection Overlay District Special Permit, and 30 Scenic Road Permits approved by the Board. Significant projects permitted in 2021 included Site Plan Approvals for a child care facility at 423/437 Boston Post Road and a medical office building at 631 Boston Post Road. Several developments under construction or close to completion were continually monitored for compliance with all approvals, including the former Raytheon/Meadow Walk Redevelopment project, a self-storage facility at 554 & 560 Boston Post Road, and Herb Chambers of Sudbury at 83 and 105 Boston Post Road.

The following table sets forth new residential developments under construction or still within the authority of the Planning Board in 2021:

DEVELOPMENT NAME	DATE APPROVED	LOTS/UNITS DEVELOPED	LOTS/UNITS
Fairbank Farm	1999	3	0
Whitehall Estates II	2001	3	1
Maillet Estates	2006	4	3
Northwoods	2015	19	19
Highcrest, Farmstead Lane	2017	57	57
212 Pratt's Mill Road	2018	2	0
69-71 Brewster Road	2018	2	0
Nolan Estates, FKA Greenscape Park	2019	3	0
Cold Brook Crossing	2020	274	0

The Planning Board collected the following fees during 2021:

FINANCIAL DATA

July 1, 2020 – June 30, 2021

Grouse Hill Resale Certificates	\$1,000.00
Approval Not Required (ANR) Applications	\$550.00
Stormwater Management Permits	\$3,265.35
Water Resource Protection Overlay District Special Permits	\$500.00
Site Plan Applications	\$2,171.63
Scenic Road Permits	\$62.60
Definitive Subdivision Applications	\$4,139.80
TOTAL	\$11,689.38

The Planning Board membership experienced great stability in 2021 with all seats continuing to be filled by existing or incumbent members. Members Stephen Garvin and John Sugrue ran again for, and won, three-year full seats. Anuraj Shah was appointed by the Select Board for the one-year remaining on Charlie Karustis' expiring term when he resigned. Julie Zelsermyer Perlman was appointed by the Planning Board as an Associate Member for the two-year seat. Stephen Garvin served as Chair

throughout 2021 and Justin Finnicum served as Vice Chair. John Hincks served as the Clerk.

Planning Board members continue to be active on various other Town committees dealing with land use and planning issues. John Hincks served as the Planning Board's representative to the Community Preservation Committee; John Hincks continued as the Planning Board's representative to the Land Acquisition

Review Committee; and John Sugrue was appointed as the Planning Board's representative to the Bruce Freeman Rail Trail Advisory Task Force. The Planning Board also reappointed Director of Planning and Community Development Adam Duchesneau to serve as Sudbury's representative for the Metropolitan Area Planning Council's subregional committee, the Minuteman Advisory Group on Interlocal Coordination, also known as MAGIC. The Planning Board is supported by the Planning and Community Development Department.

The Planning Board held all of their 27 meetings virtually in 2021 through the conferencing platform Zoom, a meeting format allowed by a special decree from the governor due to the COVID pandemic.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages public participation at meetings and regarding special projects.

Respectfully submitted,

PLANNING BOARD

Stephen Garvin, Chair

Justin Finnicum, Vice Chair

John Hincks, Clerk

Anuraj Shah

John Sugrue

Julie Zelermyer, Associate Member

PONDS AND WATERWAYS

Actions Taken 2021

There were no meetings in 2021 as the members except for Ursula Lyons have retired or resigned.

In 2022, I hope to help with recruiting new members and keeping a liaison from

ConCom, Select Board and the Hop Brook Protection Association.

Respectfully submitted,

PONDS & WATERWAYS COMMITTEE

Ursula Lyons



Grist Mill Pond before and after a herbicide treatment to manage water chestnut. The treatment did not appear overly effective, possibly due to on-going rain events.



Carding Mill Pond (left) and Stearns Mill Pond (right) after successful herbicide treatment.

SUDBURY HOUSING TRUST

Section 55C. The Housing Trust was formed specifically to focus on affordable homeownership opportunities and to show performance against the 10% minimum Community Preservation Act (CPA) spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward. The Housing Trust was formed to address that issue.

The Sudbury Housing Trust was formed by the April 2006 Town Meeting accepting MGL Chapter 44, Section 55C. The Housing Trust was formed specifically to focus on affordable homeownership and preservation opportunities and to show performance against the minimum 10% Community Preservation Act (CPA) spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward for several years and The Housing Trust was formed to address that issue.

The Housing Trust charter was developed with the Town's interests in mind. The charter allows a range of powers though requires Select Board approval for certain transactions. The Town Treasurer is the custodian of the funds. The purpose of the Housing Trust is to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income

households. The Housing Trust feels it has taken a number of positive steps toward those goals and hopes to build on those successes.

In the years since the Housing Trust was chartered in 2007, the Housing Trust has directly created 14 units of housing (8 units through Home Preservation, 2 Habitat for Humanity, 3 Maynard Road Homes, 1 buy-down at Old County Road, and assisted in the creation of another 126 units (Coolidge Phase I and II, and Sudbury Housing Authority).

The Housing Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. These repairs include window replacements, accessibility modifications, and plumbing and heating replacements. The Program has two rolling grant periods annually. Through 12/31/21, the Program has awarded 68 grants for almost \$240,000, with 62% of the grantees are senior households. The easy-to-submit application can be found on the Town's website.

The Sudbury Housing Trust performs lottery, resale, and monitoring agent services for Sudbury and other neighboring communities. This provides a revenue stream for the Housing Trust Small Grants Program, as well as providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in the area.

In FY21, the Trust continued with its Emergency Rental Assistance Program in response to COVID-19 by providing income eligible tenants with decreased incomes a small amount of rental assistance. A total of 10 households were assisted with \$40,000 towards their rent.

The FY21 fiscal year started with a carryover balance of \$155,241, and collected fee revenue and interest income of \$89,753, with no CPA funds in FY21. The expenses for the FY21 fiscal year were \$115,683 including Home Preservation expenses, the Small Grants Program, lottery advertising expenses, salaries, and administration. The Housing Trust ended the Fiscal Year on June 30, 2021 with a balance of \$129,311.

The Housing Trust is currently organized with Cynthia Howe as Chair, John Riordan as Vice Chair, Janie Dretler as the Select Board representative, and at-large Trustees Kelley Cronin, Carmine Gentile, Robert Hummel, Karl Pops and Susan Scotti. The Housing Trust is supported by the Regional Housing Services Office (RHSO) and the Planning and Community Development Department.

Respectfully submitted,

SUDBURY HOUSING TRUST

Cynthia Howe, Chair

John Riordan, Vice Chair

Kelley Cronin

Janie Dretler

Carmine Gentile

Robert Hummel

Karl Pops

Susan Scotti

SUDBURY TRANSPORTATION COMMITTEE

Although the COVID-19 pandemic continued in 2021, the Sudbury Transportation Committee worked diligently to continue serving the neediest Sudbury residents. The Go Sudbury! Taxi Rides Program, started in 2020 with Metropolitan Area Planning Council (MAPC) grant money for those aged 50 or older, 18+ with a disability that limits driving, active-duty military, or military veterans, those with a financial need, or essential workers requiring transportation for work, continued in 2021. There were 211 rides provided in December 2020, and by mid-January over 140 rides, but due to dwindling funding the Committee decided to limit rides to medical, dental, and therapy appointments as of February. The Committee reallocated \$5,000 from the upcoming Uber Rides Program to taxi rides and the Council on Aging offered another \$5,000 from the Meadow Walk mitigation funds for medical and vaccination related taxi rides. In addition, the Committee received \$5,000 in CARES Act funds from BayPath Elder Services.

In March, the Committee had its first of two joint meetings with the Select Board to share lessons learned and challenges with transportation in Sudbury. Sudbury transportation was at a crucial stage; how to ensure a sustainable, effective, and efficient system of transportation for all residents? They reported that to date \$38,000 of MAPC grant money had been spent on the Go Sudbury! Taxi Rides Program, 82 people had registered, and 412 round trips had been provided including 43 in wheelchair

accessible vans. 68% of rides were healthcare related, 22% for grocery shopping and 10% were for work and miscellaneous. The Committee also requested of the Select Board that plans be made to make transportation sustainable (i.e., not reliant on grant money) and that dedicated staff be considered as transportation services could not rely solely on grant money. A second round of MAPC funding totaling \$33,000 was granted and approved for usage, but not before the Committee had to temporarily pause the Taxi Rides Program. They were, however, able to launch the Go Sudbury! Uber Rides Program with a small number of pilot users. The Committee received this feedback from a rider of the Taxi program: "I was very happy for the service. It was offered at a difficult time in my life when no one was around to help me out. Everyone was wonderfully helpful, from Ana to Beth to all the drivers, including office dispatchers for the taxi companies. Thank you for this taxi service. It was a life saver in my case."

In May, the second round of MAPC grant funds was allocated to Sudbury and three other partner towns, a dispatch service for the taxis was arranged through CrossTown Connect (CTC), and the Taxi Rides Program was restarted. The Uber Rides Program was also opened to a wider audience, after several months of beta testing with a small group of volunteer users. Communication of the programs was coordinated with the Senior Center, Town Social Worker, Commission on Disability, and Chamber of

Commerce (a special thank you to Kay Bell from the Commission on Disability is in order for the summary document she created). Uber also began to offer free rides for vaccination appointments. Initial data for the Go Sudbury! Uber Rides Program was reviewed, and it showed that costs, at \$3 per mile, were significantly lower than the Taxi Rides Program and had an average wait time of 20-30 minutes. May and June Taxi rides totaled \$5,888 while Uber was \$2,211. The state of emergency in the Commonwealth was lifted in June and the MWRTA Dial-a-Ride paratransit service started back up.

In July, ridership for both the Taxi and Uber Rides Programs was strong. 129 Uber rides were provided, up from 93 in June. Taxi rides continued to average ~38 rides per month. Ridership patterns for Uber emerged and showed heavy usage up and down Route 20 between Marlborough, Sudbury, and Wayland. The Select Board also extended the Committee's Charter through the spring of 2022. State Representative Carmine Gentile met with the Committee in August to review possible transportation funding for Sudbury and the surrounding area. He described MA House #3903, a bill amending House #3852, for the purpose of financing improvements to municipal roads and bridges.

Analysis continued for both the Go Sudbury! Uber and Taxi Rides Programs in September. Data showed that approximately \$13,000 per month was being spent, most riders were aged 50+, and nearly 50% of riders had either temporary or permanent disabilities. Plans were made for a second

presentation to the Select Board to take place on October 19th. At that meeting extensive program data was shared. Nearly 200 had registered for the Go Sudbury! Program, more than 2,000 rides to date had been provided, and approximately \$64,000 had been spent. Also reported was that the programs have borne out what was reported in the Town's 2019 Livable Sudbury Community Needs Assessment – that transportation options are crucial to Sudbury residents. The Select Board tasked the Committee to craft a transportation planning proposal for consideration by the Board, including what possible funding might look like.

November saw the Committee request from the Council on Aging another \$35,000 of Meadow Walk mitigation funding to continue the Go Sudbury! Programs. The Council graciously agreed, and the Select Board approved the usage of said funds. The Committee also sent a letter to the Select Board and Town Manager to request a portion of the \$5.8 million in American Rescue Plan Act (ARPA) funds for transportation initiatives, including \$150,000 for a part-time Transportation Coordinator, \$100,000 for the Go Sudbury! Uber & Taxi Rides Programs and possible usage of a mobility transportation company for wheelchair accessible vehicle service, and \$100,000 for Dial-A-Ride Extended hours and geographic coverage. And finally, in December, the Committee continued to work on their proposal for the Select Board and reanalyze the co-pay structure for Go Sudbury!. Members prepared and submitted necessary reports required for MAPC grant funding and investigated additional funding

options. At year end the cumulative totals indicated the average Uber ride cost was \$18 and average taxi ride cost was \$71.

The Transportation Committee, composed of both volunteers as well as Town staff, is proud to see our work on behalf of residents show these results.

Respectfully submitted,

SUDBURY TRANSPORTATION COMMITTEE

Daniel E. Carty, Chairman

Doug Frey

Sandy Lasky

Alice Sapienza

Staff Liaisons:

Adam Duchesneau

Debra Galloway

Daniel Nason

Sudbury Subsidized Transport



Sudbury Connection Van



Go Sudbury! Uber



MWRTA Dial-a-Ride



Go Sudbury! Taxi

ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is comprised of five regular members appointed by the Select Board for five-year terms. Associate members, appointed to one-year terms by the Select Board, serve in place of the regular members as necessary and also serve as full members of the Earth Removal Board. In 2021, regular members of the ZBA included John Riordan (Chair), Frank Riepe (Clerk), Jonathan Gossels, Jennifer Pincus, and Nancy Rubenstein. Associate members were William Ray, Jeffrey Rose, and Benjamin Stevenson. Jonathan Patch requested to serve as only a member to the Earth Removal Board.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (MGL) Chapter 40A, as well as from Sudbury's local Zoning Bylaws. The ZBA acts as one of Sudbury's Special Permit Granting Authorities, with a broad range of responsibilities on issues regarding property development and land use. The ZBA also hears applications for Comprehensive Permits for proposed housing developments under MGL Chapter 40B. The ZBA additionally considers requests for relief from the Town's Zoning Bylaws when Applicants believe literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings, and to act upon applications in a manner consistent with its interpretation of the Town's Zoning Bylaws. In 2021, ZBA

members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the ZBA in 2021 continue to reflect the growth of the town.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department, Building Inspector, and Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Town Clerk and the Planning and Community Development Department. The list that follows identifies matters considered by the Board in 2021. The denial of an application means that, except under special circumstances, an Applicant may not reapply for the same relief for a period of two years. A withdrawal without prejudice of an application enables an Applicant to reapply if desired. Variances or Special Permits are granted (or denied) subject to conditions, which in the ZBA's judgment,

were necessary to safeguard the public good.

During the 2021 calendar year, the ZBA received the total sum of \$3,725.00. Of this, \$2,900.00 was from Applicants in the form of non-refundable application fees and \$825.00 was for escrow accounts (for legal advertisements).

Thirty-seven (37) new cases were filed during 2021. The ZBA met once in Executive Session during 2021. Action on new and pending cases in calendar year 2021 is summarized as follows:

- 37 Cases were considered
- 23 Special Permits
- 6 Special Permit Modifications
- 2 Special Permit Renewals
- 2 Variances
- 3 Accessory Dwelling Units
- 1 Appeal
- 4 Applications were withdrawn without prejudice
- 5 Applications were continued to January 2022

21-1 *Nancy Dickinson, 191 Pratt's Mill Road*
Special Permit to construct a covered entry porch. APPROVED

21-2 *Paula Wright, 281 Willis Road*
Special Permit to operate a home business. APPROVED

21-3 *Mustang Development Advisors, Inc., 16 Oakwood Avenue*
Modify Special Permit 19-32 regarding windows and doors. APPROVED

21-4 *Esme Green and Goodnow Library, 21 Concord Road*

Special Permit to have a 6-foot tall inflatable air dancer sign. WITHDRAWN

21-5 *Sturdy Home Improvement, 26 Franklin Place*

Special Permit to add a front porch, and a two-story addition with a garage and living space. APPROVED

21-6 *Herb Chambers 83 Boston Post Road, LLC, 105 Boston Post Road*

Special Permit operate a motor vehicle general and body repair facility. APPROVED

21-7 *Anna Veloutsos, 47 Great Road*
Special Permit for a chicken coop.
APPROVED

21-8 *Agnoli Sign Co., Inc., 554 & 560 Boston Post Road*

Special Permit to install halo lit lettering wall signage, a freestanding sign, directional signage, and office wall signage. APPROVED

21-9 *Christine and Darren Coen, 16 Basswood Avenue*

Special Permit to construct an addition with a garage and living space. APPROVED

21-10 *Kristen Drummey/Colton Simon, 1 Liberty Ledge*

Special Permit for kiosk signage.
WITHDRAWN

21-11 *Phillips Edison & Company, 423 Boston Post Road*

Special Permit to reduce the number of parking spaces. WITHDRAWN

21-12 *Maura Carty, 15 Stonebrook Road*
Special Permit for a chicken coop.
APPROVED

21-13 *Joshua Peck, 91 Witherell Drive*
Special Permit to create an Accessory Dwelling Unit. APPROVED

21-14 *Herb Chambers 83 Boston Post Road, 83 Boston Post Road*
Modify Special Permits 18-42, 43, & 44 to modify the hours of operation. APPROVED

21-15 *Peter Veloutsos, 47 Great Road*
Modify Special Permit 14-12 to change window layouts and styles. APPROVED

21-16 *Seth Adler, Trustee, 215 Boston Post Road*
Modify Special Permit 07-48 to modify an existing freestanding sign. APPROVED

21-17 *Warrior Homes LLC, 24 Stone Road*
Special Permit to construct an approximately 60 square foot addition. APPROVED

21-18 *631 Medical Office LLC, 631 Boston Post Road*
Special Permit to operate a medical center or clinic. APPROVED

21-19 *Jean Nam & David Haas, 81 Newbridge Road*
Special Permit to create an Accessory Dwelling Unit. APPROVED

21-20 *Alex and Samantha Polivy, 34 Brimstone Lane*

Special Permit for a chicken coop.
APPROVED

21-21 *Robert J and Patricia L. Crowley, 64 Puritan Lane*
Renewal of Special Permit 11-3 to renew the permit for a 51 foot tall amateur radio antenna structure. APPROVED

21-22 *Global Tower Assets III, LLC, 142 North Road*
Renewal of Special Permit 18-18 to continue to operate and maintain an existing 120 foot flagpole style monopole wireless communications facility. APPROVED

21-23 *Mustang Development Advisors, Inc., 34 Greenwood Road*
Special Permit to demolish an approximately 1,210 square foot single-family dwelling and construct an approximately 4,200 square foot single-family dwelling. APPROVED

21-24 *Jon and Meredith Wolls, 59 Union Avenue*
Special Permit operate a Dance Studio.
APPROVED

21-25 *Michael Patti, 215 Boston Post Road*
Special Permit to install an approximately 56 square foot façade sign on the east side of the building. WITHDRAWN

21-26 *Michael Collins, 504 Hudson Road*
Appeal the Building Inspector's determination regarding the pre-existing nonconforming protection status of the property. APPROVED

21-27 *The Apartments at Cold Brook Crossing, LLC, 435-437 Cold Brook Drive*
Amend Special Permit 20-12 to modify signage. APPROVED

21-28 *Tracey Diehl for Citizen Bank, 450 Boston Post Road*
Amend Special Permit 04-09 to install new signage. APPROVED

21-29 *Jim Kelly, 19 Oakwood Avenue*
Special Permit to create an Accessory Dwelling Unit. PENDING

21-30 *Maillet & Son Inc., 63 Pratts Mill Road*
Special Permit to demolish an approximately 1,486 square foot single-family dwelling and construct an approximately 2,963 square foot single-family dwelling. APPROVED

21-31 *Town of Sudbury/Henry Hayes, 40 Fairbank Road*
Variance from the minimum front yard setback requirement. APPROVED

21-32 *Alexander Automotive Service, Inc., 316 Boston Post Road*
Variance to increase an existing nonconforming setback requirement. APPROVED

21-33 *Stephen Nace and Shelly Chin, 79 Brimstone Lane*

Special Permit for a chicken coop.
APPROVED

21-34 *Herb Chambers 43 Braintree Street, LLC, 141 Boston Post Road*
Special Permit to operate a motor vehicle sales and rental facility. PENDING

21-35 *Herb Chambers 43 Braintree Street, LLC, 141 Boston Post Road*
Special Permit to operate a motor vehicle general and body repair facility. PENDING

21-36 *Herb Chambers 43 Braintree Street, LLC, 141 Boston Post Road*
Special Permit to operate a motor vehicle light service facility. PENDING

21-37 *Herb Chambers 43 Braintree Street, LLC, 141 Boston Post Road*
Special Permit for a major commercial project over 20,000 square feet. PENDING

Respectfully submitted,

ZONING BOARD OF APPEALS

John D. Riordan, Chair

William Ray, Clerk

Jonathan G. Gossels

Frank W. Riepe

Nancy G. Rubenstein

David Booth, Associate

Jennifer K. Pincus, Associate

Benjamin Stevenson, Associate

PUBLIC SAFETY

INSPECTOR OF BUILDINGS & ZONING ENFORCEMENT AGENT

The Building Department is responsible for issuing building, electrical, plumbing, gas, sign, and sheet metal permits. The department provides inspections for permitted work, and periodical certifications for compliance with the Massachusetts State Building Code. In 2021 there were 4370 combined trade inspections conducted. We accordingly handle complaints for safety issues, zoning, weights and measures, seek compliance and enforcement for non-compliance and maintain public files on properties in Sudbury.

As a public service department, we are here to meet with and assist the public with the following: Public information requests,

questions and answers, permit applications, code and zoning interpretations, special permits, variances and building and zoning appeals.

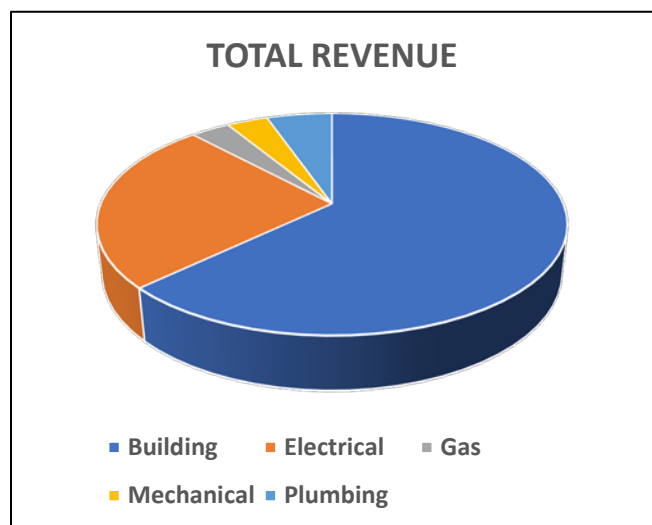
We work in conjunction with such departments and committees as the Appeals Board, Assessors, Board of Health, Conservation, Design Review Board, Engineering, Fire, Historical Commission, Historic District Commission, Planning and Police.

Respectfully submitted,

Andrew Lewis, Building Inspector

Building Permits			
Type of Permit	Number of Permits	Fees Collected	Construction Cost
Express: Roofing, Siding, Windows	264	\$70,315.00	\$6,263,076.00
Remodel, Alteration, Repair	527	\$197,910.00	\$17,508,305.00
New: Primary Building	25	\$86,345.00	\$7,085,600.00
Demolition: Primary Building	3	\$730.00	\$73,000.00
Addition (incl. with Remodel)	35	\$59,730.00	\$5,970,519.00
Solar	45	\$16,905.00	\$1,523,361.00
Foundation Only	9	\$3,650.00	\$330,700.00
Other	1	\$40.00	\$2,000.00
Pool	14	\$8,230.00	\$820,113.00
New: Accessory Building	14	\$7,410.00	\$739,878.00
Demolition: Accessory Building	2	\$140.00	\$13,000.00
Sign, Awning, Canopy	14	\$3,975.00	\$252,570.00
Deck, Porch	42	\$12,340.00	\$1,198,094.00
Express: Temporary Tent	34	\$1,725.00	\$79,270.00
Express: Solid Fuel Appliance	11	\$630.00	\$50,028.00
	1040	\$470,075.00	\$41,909,514.00

Electrical Permits	
Electrical Permits Issued	Fees Collected
808	\$187,565.00
Gas Permits	
Gas Permits Issued	Fees Collected
459	\$24,101.00
Mechanical Permits	
Mechanical Permits Issued	Fees Collected
96	\$25,230.00
Plumbing Permits	
Plumbing Permits Issued	Fees Collected
463	\$40,000.00
Total Revenue:	\$746,971.00



Please Note: \$442,665.00 in fees were collected in 2021 for Cold Brook Crossing Permits issued in 2020. This amount not reflected in Total Revenue.

DOG OFFICER

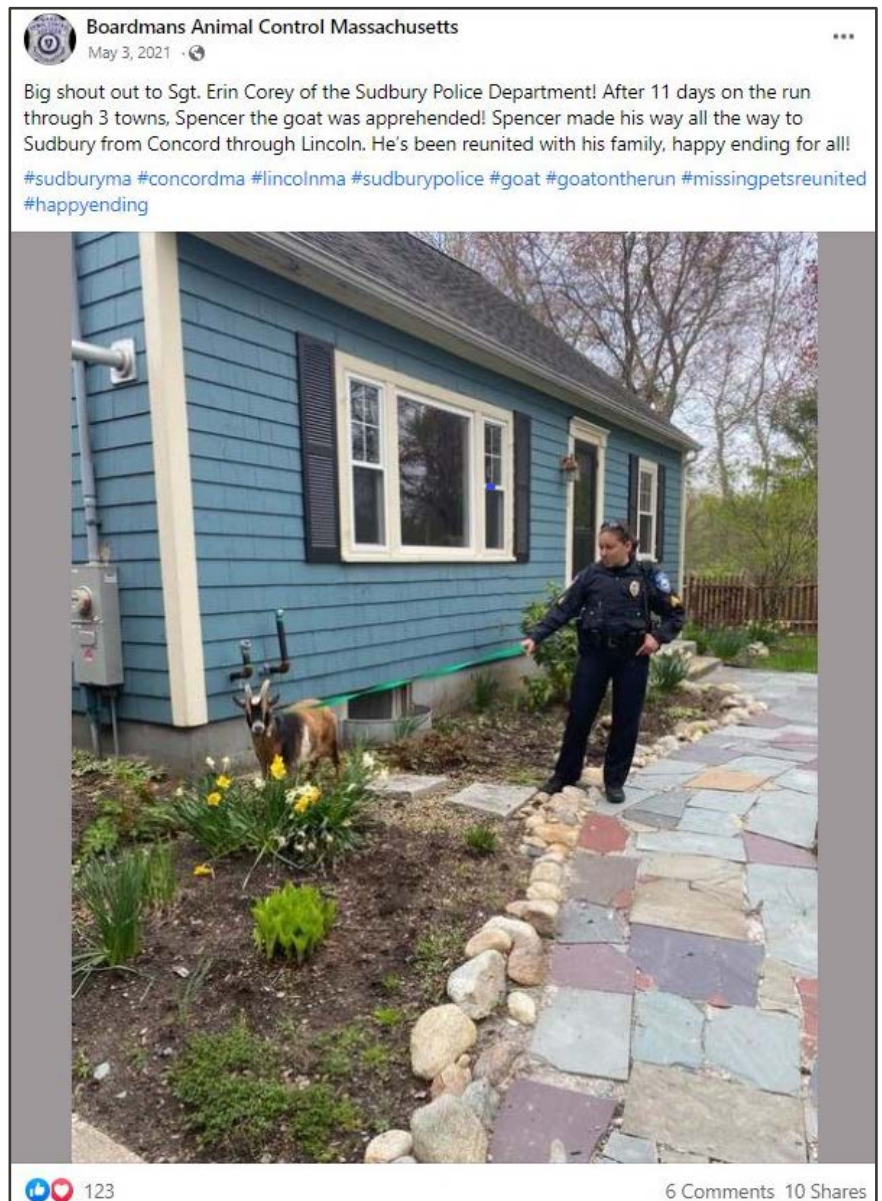
SUDBURY ANIMAL CONTROL/DOG OFFICER STATISTICS 2021

Complaint Calls	41
Lost Dog	24
Lost Cat	18
Other Cat-Related	3
Wildlife	109
Misc Calls	101
Pickups	0
Animal Bites	4
Quarantine Orders	5
State Lab Submittals	4
Barns Inspections	27
Kennels Inspections	7
Deceased Animals	80

SUDBURY ANIMAL CENSUS 2021

Cattle	12
Goats	14
Sheep	13
Swine	1
Llamas/Alpacas	3
Equines	65
Chickens	172
Rabbits	3
Water Fowl	13
Other	3

Respectfully submitted,
Jennifer A. Condon,
Animal Control Officer



FACILITIES DEPARTMENT

The Facilities Department is responsible for the facility planning of all town-owned buildings including the K-8 schools. The Department works with Town and School Departments to implement preventative maintenance programs, schedule and monitor renovations and repairs, and to apply energy conservation measures in all buildings. In addition, the Department assists with the planning for new construction and development projects that will enhance the Town's ability to support the needs of the community. The Combined Facilities Director is the staff liaison to the Capital Improvement Advisory Committee (CIAC), the Permanent Building Committee (PBC), Energy and Sustainability Committee and ADA Coordinator for Town buildings.

The Facilities Department supports these committees and functions.

Some of the Facilities Department projects and work undertaken in 2021 include the following:

Fairbank Community Center

The Combined Facilities Director participated with the Permanent Building Committee (PBC) in the Fairbank Community Center Owners Project Manager selection process and Designer Selection process. Compass Project Managers is the Owners Project Manager (OPM), and will help guide the Town through the design and construction of the new Center. Bargmann Hendrie + Archetype, Inc. was selected as the architect and will design the





new building with input from the Senior Center and Council on Aging, the Parks and Recreation Dept. and Parks and Recreation Commission and Sudbury Public School and the Sudbury School Committee. They will also provide construction administration throughout the building process. The Combined Facilities Director is a member of the Fairbank Project Team, consisting of representatives from the PBC, architect and OPM firms. Working with the Town Manager and PBC the Project Team take the \$28,832,000 project through the day to day steps and larger project benchmarks in the design and construction process. The Town website link to the Fairbank Project is here: <https://sudbury.ma.us/selectboard/?p=3863> The new building will continue to house the Senior Center, Park and Recreation Dept. and Sudbury School Department administrative offices as well as serve as the Town emergency shelter and a voting location. These departments and functions

will all continue to operate normally during construction.

The proposed site and landscaping plan is depicted on the previous page.

The Town Meeting approved project budget has been strained by the current COVID situation that has affected the construction market. The entire Fairbank team has worked to advance the project within the appropriated budget. The project has been progressing through Planning Board approval process. Plans and construction documents are expected to be complete and ready for bidding in March 2022, with construction scheduled to begin in May 2022.

The new building will be constructed on the Hudson Road side of the existing Atkinson Pool that will remain. Once the new building is complete the Senior Center, Park and

Recreation Department and Sudbury Public Schools administrative offices will move into the new building. That move is planned for August of 2023. Following the move the existing building, with the exception of the Atkinson Pool, will be demolished and the remaining work on the site can be done. The entire project is planned to be complete in early 2024.

The Project Team will continue to update the public as the project moves along towards completion.

Energy and Sustainability

The new Fairbank Community Center building will be constructed solar ready and the Energy and Sustainability Committee is working towards formulating a solar rooftop array project that will support the electricity needs of the new building. The Committee

is also providing funding support for an upgrade to triple glazed windows.

The Committee worked to bring forward a proposed re roof and solar array project at the DPW building. As a result, the Town signed a letter of intent with Solect Energy to verify and validate the project and work towards a power purchase agreement at the conclusion of the due diligence phase.

The Energy and Sustainability Committee is also engaged in an electric vehicle charging stations project for Town vehicles, and subsidizing the purchase of electric vehicles for Town staff use as an alternative to gasoline vehicles.

The Committee is able to fund projects from the Solar Revolving Account which receives proceeds from the photovoltaic solar facility on the Town's closed landfill at 20 Boston

The new Fairbank Community Center as seen approaching from Hudson Road (Senior Center and Sudbury Public Schools offices side).



Post Road that was installed in 2013. The 1.5MW capacity solar generation operates at no cost to the Town, and has produced approximately \$700,000 in revenue and provided \$28,000 in Payment In Lieu of Taxes. Those funds are applied towards energy conservation measures and practices.

Town Wide ADA Self-Evaluation and Transition Plan

The Facilities Department began the work of instituting the Recommendations identified in the recently completed Town Wide ADA Self Evaluation and Transition Plan:

<https://sudbury.ma.us/townmanager/?p=1883>.

The Recommendations are prioritized and identified by building. Lower priority and smaller items identified in schools are being undertaken at the building staff level. Larger and more complex items are addressed at the Facilities level. Completed items are able to be tracked to documentation progress. The work to address all identified deficiencies and enact Recommendations will take several years. Facilities has proposed capital funding to support that effort. The completed Transition Plan also allows the Town to apply for grants to assist with funding.

Capital Projects and Maintenance

The existing Noyes Elementary School fire alarm system was placed in entirety with a new modern system. The Accessible Pathway to the new Loring Elementary School accessible playground was completed. A new heating hot water

The Sudbury Town Clock was repaired in 2021.



circulating pump was installed at the school as well. The failed Paging, Clocks and Bell system at the Curtis Middle School was replaced. New school kitchen equipment was installed at several sites.

Among maintenance projects completed in 2021 were repairs to the Town Clock, pictured above. The clock is housed in the clock tower of the first Parish Church. It is an E. Howard Tower Clock, donated to the Town in 1873 by the school children of Sudbury.

The painting of the rear of the Fire Headquarters and the exterior of Town Hall were also completed in 2021.

Respectfully submitted,
William Barletta, Combined Facilities Director

FIRE CHIEF & CIVIL DEFENSE

The Sudbury Fire Department continues to provide quality fire and advanced emergency medical service to the residents and visitors of the Town. During 2021, the Department responded to a total of 2,277 emergencies, 62.36% of these responses were Medical Emergencies and 37.64% were Fire-related emergency responses.

The Department continues to see an increase in simultaneous calls for emergency services. In 2021, the Department responded to 91 simultaneous calls for Emergency Medical Services, with an additional 165 simultaneous responses to other types of emergency services.

The Department provided Advanced Life Support for 65% of our patients with the remaining 35% receiving Basic Life Support

(BLS) level care. We continue to provide emergency transport services to the most appropriate hospitals in the region to allow our patients to receive the best level of healthcare.

At the Annual Town Meeting in May, residents approved funding for the construction of a housing and office addition to Fire Station #2 on Route 20. This project will provide space to accommodate two additional personnel and house an ambulance at this location. This project is currently in the design phase and is under the purview of the Permanent Building Committee.

Construction of the new Engine 3 (approved in FY-20) was completed, and it was placed in service in North Sudbury at the end of



Sudbury's new ambulance, received in 2021. Photo by Michael Boynton.



March. This Engine has a 1500 gallon per minute pump, 1000 gallon water tank and the department's first set of battery-operated rescue tools.

The Fire Department also received a new ALS Ambulance that was approved at the September 2020 Town Meeting. This vehicle was delivered and placed in service in August of 2021. One of the unique features of this vehicle is a disinfecting lighting system that kills germs on hard surfaces in the transport area allowing for a cleaner environment for the patient and our personnel.

FY-2022 is the third and final year of the Department of Homeland Security, Staffing for Adequate Fire & Emergency Response

(SAFER) grant that was secured in late 2018. This grant allowed the Department to hire four additional Firefighter/Paramedics and has provided over \$562,000.00 in financial assistance to the Town through the end of 2021.

The Department also received a grant from the Commonwealth. The Department of Public Safety awarded a grant for \$16,300.00 to purchase 42 pairs of firefighting boots allowing each member of the department to have two complete sets of firefighting gear.

The Fire Department also spearheaded and submitted a regional grant to the North East Regional Advisory Council (NERAC) for Active Threat Training. This program will

provide ASHER training for fire and police personnel in Concord, Lincoln, Sudbury and Wayland. The grant proposal written and submitted by Sudbury Asst. Fire Chief Tim Choate will cover the cost of labor for the training totaling over \$94,000.00.

During the 2021 calendar year, the Department issued many permits related to our Fire Prevention activities, collecting \$40,000.00 in permit fees.

The Department went through a number of personnel changes during the year. Fire Captain Douglas Stone, Fire Lieutenant David Ziehler, and Firefighter Michael Hamill all retired from the department with a combination of 100 years of fire experience. We appreciate their dedication to the Department and wish them well in retirement. Firefighter/Paramedics Daniel Sweeney, Kristina Harris, Michael Donoghue, and Luis Forte left the employment of the Fire Department to seek other opportunities.

Firefighter/Paramedics Kathleen Neel, Stella Asiimwe, Robert Rhodes and Patrick Fagan joined the Department this year. All four will complete the ten-week Career Firefighter Recruit Training Program at the Massachusetts Firefighting Academy by March of 2022.

The Sudbury Fire Department responded to a number of notable events during the year, one of which took place in the early morning hours of July 2. A resident on Willis

Road was awakened by smoke in the home. Upon investigation, the home owner found the basement on fire. This fire went to two alarms bringing assistance from Acton, Concord, Lincoln, Maynard and Wayland to the scene, with Hudson, Framingham and Weston units covering our Fire Stations.

Fires are not forgiving. This event emphasizes the need for all homes to have working smoke and carbon monoxide detectors. Had the home owner not been awakened by the smoke, the outcome of this event could have been very tragic.

A rain storm hit the region the morning of August 19th dumping one to two inches of rain in about 45 minutes. At 1:15 PM, a fire alarm was received for the Bear Mountain nursing care facility on Boston Post Road. On arrival, Engine 2's crew found water pouring into the main lobby through the ceiling. A check of the building found extensive water damage on both floors.

The building was evaluated by the Sudbury Building Commissioner, the Sudbury Wiring Inspector, the Board of Health Director and Fire Chief Whalen. Deemed uninhabitable due to the amount of damage to the building, the Fire Department members then needed to relocate 81 patients from this facility to other Bear Mountain locations. This was a monumental event that required the assistance of 61 different agencies, including MEMA, Boston EMS, Boston CMED, Worcester CMED, Sudbury Police, Sudbury Department of Public



Sudbury is grateful to have received assistance from agencies and municipalities around the state during an evacuation of a nursing home on August 19, 2021.

Works, Sudbury Health Department and many more. The response was so large that it required ambulances from as far away as Foxborough.

I would like to thank all of our mutual aid partners for making this event a huge success with not one reported injury.

On September 2, the Department responded mutual aid to the Town of Maynard for a report of a house fire. Chief Whalen arrived to find a home that had suffered a gas explosion with people reportedly trapped in the building. A search of the home found one person that did not survive the incident.

Emergency Management

The Coronavirus pandemic continued throughout 2021. To assist in the fight against this disease, the Fire Department

teamed up with the Health Department to conduct a number of flu and COVID clinics providing vaccinations to key segments of the population.

The environmental changes in the region were truly highlighted this year with the large amounts of rain during the summer months. These weather changes brought new hazards for which to prepare. On August 23rd, a tornado warning was issued for the Sudbury area along with a documented cloud rotation located in Sudbury Center. With the changing weather patterns, all residents are encouraged to prepare and be ready for any type of weather event that might come our way.

The design of the new Fairbank Community Center will include a large area of storage space dedicated for emergency shelter supplies. This new space located adjacent to

the new gym will allow for quick set-up and opening of the emergency shelter when needed. The improved Community Center will provide residents with a comfortable refuge during times of displacement. I would like to thank all the organizations that we partner with and that support the

everyday efforts of the Sudbury Fire Department.

Respectfully submitted,
John M. Whalen, Fire Chief, Emergency Management Director

2021 FIRE DEPARTMENT STATISTICS

Smoke Detector Inspections: 325

Residential Fire Alarm and Fire Sprinkler Permits: 24

Commercial Fire Alarm and Fire Sprinkler Permits: 46

Oil Tank Removal Permits: 44

Oil Burner Permits: 80

Liquid Propane Gas Permits: 46

Welding / Grinding Permits: 10

Open Burning Permits: 740

Fire Chief

John M. Whalen

Assistant Fire Chief

Timothy E. Choate

Captains

Kevin P. Cutler

William J. Francis

Stephen E. Glidden

Brian M. Lewis

Lieutenants

Dana J. Foster

Alex C. Gardner

Kyle R. Gordon

Daniel J. Stanton

Firefighters/EMTs

Robert E. Boyd, Jr.

Timothy Devoll

Gary F. Isaacs

Joshua S. McLeod

Michael J. Murphy

Russell P. Place

Firefighters/ Paramedics

Stella Asiimwe

Mathew L. Boutilier

Grant C. Ellerbe

Patrick J. Fagan

Gabriel A. Frias

Nicholas J. Howarth

Kristoffer J. Keraghan

Alan W. Larochelle

Matthew D. MacDonald

Michael E. MacGregor

Michael A. Matros

Daniel R. Mulgrew

Celso L. Nascimento

Kathleen M. Neel

Brian R. Patterson

Jaime L. Ragusa

Robert A. Rhodes

Gregory J. Richardson

Leo C. Rogers

Roland L. Saucier, Jr.

Steven M. Schnepf

Daniel K. Wells

POLICE DEPARTMENT

During 2021, the Sudbury Police Department logged 13,916 incidents with walk-in interactions in the area of 7,750. During this 12-month period, 52 individuals were taken into custody for various violations of state and local laws to include 1 kidnapping, 2 assaults with firearms and 12 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. As well, 124 criminal complaints for various violations of state and local laws were filed with the Framingham District Court. Officers investigated 169 thefts, which included 5 breaking and entering incidents into dwellings/buildings and 2 breaking and entering into motor vehicles. This year, the trend of stolen vehicles continued in

MetroWest, but Sudbury had less than 2020 with a decrease to 5. Officers and Detectives from the local area worked together frequently and developed information leading to the arrest of two individuals and the recovery of a stolen vehicle out of Sudbury which was used during a crime with firearms. Additionally, there were 55 assaults of varying severity, 705 medicals, and 5 investigations surrounding sex offences. The department logged 485 motor vehicle accidents; 53 of which involved varying degrees of personal injury. We are fortunate to report that we did not have any accidents resulting in a fatality.



The Sudbury Police Station, located at 75 Hudson Road, is open 24/7 to assist residents in need of help.

2021 provided our department an opportunity to get a little bit closer to “normal”. The advancements in science provided an opportunity to open our doors and start working with the community. Hosting a few open houses for some of our younger residents provided us and them an opportunity to see each other’s smiling faces. In our continued commitment to the schools, we also assigned an additional Student Resource Officer. The addition of Officer Haldiman to the program allows for shared time amongst the K-8 schools in a more consistent and fair manner while offering some flexibility with Lincoln-Sudbury Regional High School. Additionally, it provides additional resources towards the socio-emotional well-being of the children. This wasn’t the only change in personnel, as we welcomed two new employees: Police Officer Braden Murray and Public Safety Dispatcher Doriana Motta. While welcoming these new faces, we also said goodbye to two highly experienced, superior officers with the retirements of Sergeant Espinosa and Lieutenant Robert Grady.

In the news, there has been discussion about the new criminal justice reform law that was signed into legislation and began to take effect in 2021. Though there are some differences, our officers are continuing to improve as they navigate what is required under the new POST certification process. Though this new legislation may make some adjustments in criminal justice agencies across the Commonwealth, Sudbury has already deployed many of these concepts. A significant advantage that our department has is our Regional Jail Diversion Program, which we share with the Town of Hudson.

Our program is in its 4th year, providing a full-time Master’s Level Mental Health Clinician to respond alongside police officers to calls involving individuals who are experiencing a mental health or substance use crisis, among other circumstances. The clinician, available to Hudson and Sudbury on a rotating basis, has been facilitating alternatives to arrest or emergency room visits. Diversion to treatment-based alternatives is the backbone of the program with the aim of reducing costly and unnecessary referrals to hospital emergency departments or keeping those with mental illness out of the criminal justice system. A grant received through the Department of Mental Health will continue to provide funding for the program for several years to come. In 2021, our regional team was able to save an estimated cost of \$478,880 between Arrest and Emergency Room Diversions combined. This program is continuing to prove a success and we are very fortunate to have Advocates working alongside us.

Sudbury was fortunate to receive a grant for some new equipment this year, allowing for a new replacement of our fingerprint system that facilitates obtaining fingerprints with better efficiency. The taking of fingerprints is a vital part in the identification of those in our custody and this machine helps keep our officers safer. This equipment is also a benefit for residents that may need prints taken for certain licensing, whether it be for a new job or a firearms permit.

Additionally, we received added eyes in the sky, with a second unmanned aerial vehicle. This device can be deployed to search large

areas of land for missing persons and utilizes thermal cameras to identify heat signatures and locate those we are looking for. This can often replace the need for multiple officers or K9 units to be deployed

and spend hours searching a particular area. When a missing person incident occurs, the time spent in the elements is an important factor.

FY21 POLICE DEPARTMENT FEES AND FINES

Licensing fees	\$4,900
Paid detail admin fees	<u>\$45,983</u>
Total	<u>\$50,883</u>

Respectfully submitted,
Scott Nix, Chief of Police

Chief of Police

Scott Nix

Police Lieutenants

Robert F. Grady
John Perodeau
Wayne Shurling

Police Sergeants

Erin Corey
James Espinosa
Nathan Hagglund
Stephanie Howe
Richard MacLean
Steven Milley
Zackary Shay
Paul Wigmore

Police Officers

Michael Amato
Matthew Bezanson
William Crisafulli
Timothy DaSilva
Andrew Gower
Owen Griffin
Dylan Haldiman

Alan Hutchinson

Max Jette
Paul Johnston
Hanna Jones
Ethan Karol
Jessica Latini
Kenneth Loyer
Neil McGilvray
Braden Murray
Michael Pope
Rayshawn Santos
Kimberly Walch

Police Matrons

Deborah Griffin
Carol Greenwood
Trish Longo

Special Police Officers

Erica Abro
Jeff Beckwith
John Harris
John Kennedy
Christopher Kelly
Trish Longo
Mike Lucas

Thomas Miller
Mathew Nardi
Kevin Ostrander
Brett Rand
Thomas Reynolds
Mike Rochette
George W. Taylor
Brian Willard
Edwin Wright

Dispatchers

Tenley Goodwin
Deborah Griffin

Amanda Leahy
Trisha Longo
Doriana Motta
Thomas Nardelli
Caitlyn O'Malley
Shelbi Poulin
George Taylor
Mark Terkelsen

Admin Personnel

Carol Greenwood
Julie Nichols-Scopa

PUBLIC WORKS



The new Dutton Road Bridge, which was reconstructed in 2021.

ENGINEERING DIVISION

The Engineering Division is responsible for the planning, design and construction of roadway and infrastructure projects, assists with maintaining compliance with various State and Federal programs such as National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Program, managing the town's street opening permit and trench opening permit programs, reviewing development and redevelopment plans to ensure roadway and utility changes conform to the town's construction standards, and inspecting

modifications and expansions to the roadway and stormwater networks.

The Division also provides expertise to the operational divisions within the Public Works Department, other town departments, various boards, committees and commissions. They maintain the Town's large collection of irreplaceable paper plans and documents and they assist the Information Technology Department in updating the Town's Geographical Information System (GIS).

In 2021 the Engineering Division facilitated the reconstruction of the Dutton Road Bridge over Hop Brook in which a precast arch bridge replaced a 100-year-old pipe culvert system and pedestrian bridge.

In addition, a construction contract for guardrail services was developed to fix damaged guardrail throughout Town and install additional guardrail where warranted. Progress for expanding the Town's walkway network was advanced by working with a design consultant on the Old Framingham Road walkway expansion project. This project will lengthen the walkway to Nobscot Road. In addition, the design for the Marlboro Road culvert replacement project was completed.

The Engineering Division provided street line layout to sights throughout the town including but not limited to 29 Stone Road, 124 Horse Pond Road, 8 Lafayette Drive, 39 Pelham Island Road, and 60 Dutton Road. The Frost Farm Village Leasehold lease line was located at 150 North Road. Additionally, assistance was provided to the Complete Streets Design for the intersection of

Concord Road, Union Avenue and Old Lancaster Road by laying out the street lines to determine the necessity of walkway easements. Lastly, general layout projects were provided for the spring and fall athletic field locations, election stakes and at Lincoln Gardens.

The Engineering Division continued inventorying and mapping all catch basins, drain manholes and stormwater outfalls as required of its NPDES storm water permit. The Division team performed quarterly methane monitoring at its old landfill and reported the results to the MassDEP. It also performed plan/map research for laying out street lines for town citizens and private contractors for deciphering Town property boundaries. Lastly, the Town monitored water levels at approximately 25 locations in town.

In conjunction with the Town Clerk's office and the Commonwealth of Massachusetts, the Engineering Division assisted with the re-precinct process for the Town of Sudbury.

HIGHWAY DIVISION

The Highway Division is responsible for the maintenance and repair of the town's roadway and sidewalk infrastructure including pavement markings, granite and bituminous curbing, street and regulatory signage, stormwater utilities and traffic islands.

The Division team members aided in the removal and site preparation for the Loring School Playground improvements. Rehabilitation of the stone-dust pathways in Heritage Park were performed.



The Heritage Park Pathway undergoing improvements.

Stormwater Management

The Stormwater Management System consists of more than 58 miles of surface and subsurface drainage systems, 2,735 catch basin, 1,867 manhole structures, 166 culverts and more than 661 drainage outfalls. In 2021 there were 92 repairs/installs made to manholes and catch basins.

In order to comply with the U.S. Environmental Protection Agency's (EPA) Stormwater Permit, the Highway Division continues to make every effort to remove silt, sand and debris from the roadways and catch basins. Infrastructure age and various deficiencies in the stormwater systems throughout the town are a major cause of

unscheduled overtime and emergency repair cost incurred.

In an effort to minimize the amount of sand entering and further diminishing the capacity of the system, the Division uses salt brine, straight salt and pre-treated salt for winter snow and ice operations. In addition, an aggressive and comprehensive post-winter street cleaning program is performed annually minimizing the accumulation of debris in the drainage system.

Pavement Management

The Division performed scheduled maintenance, responded to various

emergency repairs, and filled over 707 potholes in 2021. The Division maintained and replaced damaged guardrail, repaired more than 1,800 feet of sidewalk and installed 156 feet of berm throughout town. The Highway Division shares maintenance of the Sherman Bridge with the Town of Wayland.

In 2021, 32 ADA ramps were constructed. The Highway Division maintains over 1,200 regulatory/informational (not including street name) signs installed throughout town and paints all crosswalks, stop lines and parking lots throughout town.

PARKS & GROUNDS DIVISION

The Parks & Grounds Division provides safe and well-maintained facilities along with the Parks & Recreation Division. Many of the tasks performed this year include the following:

- Mowed, maintained, and striped more than 132 acres of public land, parks and school fields
- Annual maintenance of Cutting Field turf
- Bi-annual mowing at Broadacre Farm
- Spring and fall cleanups
- Aerated Haskell Field & Featherland Park
- Renovated infields at Feeley Field, Haskell Field and Featherland Park
- Seeded Grinnell Park, Feeley and Upper Haskell Field
- Maintained/repared Town irrigation systems
- Maintained ice rink at Featherland Field
- Rebuilt Featherland Field batting cage
- Performed renovations at Parks and Grounds building
- Removed all horse jumps, fence posts and stumps from Broadacre Field
- Removed and reset historical granite markers in Heritage Park
- Installed memorial sign and tree near Flynn Building

- Installed memorial bench at Camp Sewataro
- Created new little league field at Crime Lab Fields
- Painted lines on Cutting Field
- Repaired fence at Training Field for Historical Society
- Maintained dock at Willis Lake
- Emptied rubbish barrels and dog waste receptacles
- Maintained/repared playground and equipment at Haskell Field playground
- Maintained/repared all Park and Grounds related equipment

On behalf of the entire Public Works Department we would like to congratulate Chris Felt, long time Parks and Grounds Foreman, on his retirement from the Town of Sudbury. Chris has been a dedicated and respected team member for over 35 years and has contributed a wealth of knowledge and expertise in his career. We wish him a long and healthy retirement!

TRANSFER STATION

The Transfer Station is responsible for managing the Town's solid waste to preserve and protect public health and the environment. The Division manages the collection of refuse and recycling from approximately 25% of the residents. Compacting units have enabled the town to collect more recycling and make fewer trips to the recycling center for drop off. In 2021, the Division sold 1,929 sticker permits to

residents providing access to the solid waste and recycling services offered at the facility. The Transfer Station continues to provide excellent customer service at reduced costs to the residents through fees collected for divisional services and marketing of the recyclables. The Transfer Station hauled approximately 475 tons this year in refuse and collected approximately 445 tons in recyclables.

TREES & CEMETERIES DIVISION

The Tree & Cemetery Division is responsible for the management of the town's estimated 5,600 public shade trees. The town's shade trees, while providing a great public amenity to the town, require routine maintenance so they do not become a public liability. The tree crew performs monthly surveys to determine hazardous trees and diseases, and takes corrective action to minimize damage and response during severe weather events. The Division

is responsible for the cleanup and removal of storm debris. Roadside mowing was performed on 61 roads as well as line-of-sight and tree pruning along various roads within the town. The Tree Division routinely responds to resident's inquiries and requests for service. During 2021, 76 trees were removed from the town's right-of-way and 20 stumps were ground by the town's contractor.

The Cemetery Division staff continues to perform grave openings, and performed 72 interments (36 cremations and 36 full burials) at the town's 7 cemeteries. The Cemetery Division Team returned historic gravestones found in the 1799 Hearse House in the Revolutionary War Cemetery to their original home in Natick.

Respectfully submitted,
Daniel F. Nason, Director of Public Works



Delivery of historic gravestones to Natick DPW

IN MEMORIAM

The Town of Sudbury has enjoyed the blessing of those who gave of their time and talent to enrich the quality of life in our community. 2021 has taken from us some of the dedicated citizens, volunteers and employees who have rendered public service and civic duty to the town. We extend our heartfelt sympathy to the families of these persons and recognize their service to Sudbury.

ADOLF P. BAHLKOW (1924 - 2021)

Sudbury Resident: 1957-2021
Sudbury Historical Commission: 1995-2013

GARY M. C. BEAN (1946-2021)

Sudbury Resident: 1997-2021
Board of Registrars: 2007-2019
Energy & Sustainability Committee: 2019-2021

WILLIAM C. BRADLEY (1938 - 2021)

Sudbury Resident: 1975-2021
IT Department volunteer

JOSEPH E. BROWN (1921 - 2021)

Sudbury Resident: 1960-2021
Election Officer: 1962-1966; 1990-2007
Finance Committee: 1961-1962
Historical Commission: 1968-1974
Industrial Development Committee: 1967-2000
L-SRHS Committee: 1962-1965
Memorial Day Committee: 1971
Public Celebrations Committee: 1963-1971
Regional Vocational School District Planning Committee: 1967-1971
Route 290 Trans CS Corridor Committee: 1970-1972

MARY CORLEY (1942 - 2021)

Sudbury Resident: 1970-2021
Election Officer: 2002-2021

Board of Appeals, Building Dept., Planning Office: 1983-2008

MARIA A. DAVIS (1925 - 2021)

Sudbury Resident: late 1950's-2021

L-SRHS, Secretary

Retired: late 1980's

MARGUERITE M. FARRELL (1931 - 2021)

Sudbury Resident: 1957-2015

Election Worker: 2002-2013

Lincoln Sudbury Employees Federal Credit Union Employee

EDWARD J. GOTTMANN (1940 - 2021)

Sudbury Resident: 1977-2021

Senior Center Volunteer Coordinator: 1997-2017

JEAN MARIE (VIVIANO) KANE (1929 – 2021)

Sudbury Resident: 1965-1987

L-SRHS Administrative Assistant: 1971-1987

ARLENE KASTLER (1931 - 2021)

Sudbury Resident: 1960-1995

Curtis Middle School Teacher: 1968-1988

NEIL KAUFMAN (1936 - 2021)

Sudbury Resident: 1969-2021

Sudbury Republican Town Committee: 2008-2021

EDWARD E. KREITSEK (1921 - 2021)

Sudbury Resident: 1954-2014

Board of Appeals Associate: 1956-1958

Board of Appeals: 1958-1962

Design Review Board: 1986-1988

Inflammable Storage Bylaw Committee: 1981

Permanent Building Committee: 1957-1962

Route 20 Study Committee: 1970-1973

Route 20 Task Force: 1986-1987

Route 290 Trans CS Corridor Committee: 1970-1972

Selectman: 1962-1965

SPHNA Member: 1964-1965

JEANNETTE I. MAURER (1938 - 2021)

Sudbury Resident: 1966-2021

Election Officer: 2008-2020

ANNE M. MCCARTHY (1951 - 2021)

Sudbury Resident: 1992-2021

SPS Teacher's Assistant

MICHAEL E. MELNICK (1940 - 2021)

Sudbury Resident: 1971-2021

Design Selection Committee: 1987

Energy & Sustainability Green Ribbon: 2009-2013

Permanent Building Committee: 1978-2021

Police Station Blue Ribbon Committee: 2007-2008

Town Hall Blue Ribbon Committee: 2015-2016

ELLEN L. MORGAN (1941 - 2021)

Sudbury Resident: 1968-2021

L-SRHS, Substitute Teacher: 1976-1989

JOHN P. NIXON, JR. (1936 - 2021)

Sudbury Resident: 1964-2000

Conservation Commission: 1987-1992

Election Officer: 1972-1983, 1986-2000

Republican Town Committee

DYLAN REMLEY (1969 - 2021)

Sudbury Resident: 2009-2021

Planning Board Associate: 2014-2016

BARBARA ROCKWELL (1929 - 2021)

SPS Teacher, 1st Grade

ROY T. SANFORD (1954 - 2021)

Sudbury Resident

Chair, Finance Committee: 1990-1994

Negotiating Advisory Committee: 1992-2001

Town Manager Screening Committee: 1994-1995

GRETNA SCHUBERT (1941 - 2021)

Sudbury Resident: 1988-2004, 2014-2021

DPW Office Supervisor: 1998-2014

GRAHAM R. TAYLOR, JR. (1925 - 2021)

Sudbury Resident: 1971-2021

L-SRHS Ski Team Head Coach: 1982-2017

MARY LOU THOMPSON (1933 - 2021)

Sudbury Resident: 1976-2021

SPS Teacher

VIRGINIA WALES (1926 - 2021)

Sudbury Resident: 1964-2020

Goodnow Library volunteer: 1991-2000

ROBERT WENHAM (1941 - 2021)

Sudbury Resident: 1969-1977

Police Officer

Retired: 1976

JEANNE R. DALTON WENTWORTH (2021)

L-SRHS Language Teacher: 1972

Department Coordinator: 1990

Housemaster: 1997-1999

NOTES

Sudbury Sweater Throwdown

Sudbury residents were invited to decorate their own holiday sweater for a chance to win one of five fabulous prizes in the 2021 Sweater Throwdown. The competition highlighted Sudbury's festivity and creativity. Winners gathered outside on the Town Hall steps during the sunny (but still quite chilly!) awards ceremony.



Front Cover: As the COVID-19 pandemic continued into 2021, the Goodnow Library moved many of their programs outdoors in order to provide a socially distanced and fully ventilated setting for patrons. Shown on the cover is a Summer Reading "Live on the Lawn" story time held on the Wayside Inn grounds, beside the Martha-Mary Chapel.

At A Glance (inside cover): New plexiglass screens were installed on Town office counters in order to help stop the spread of COVID-19. All visitors (including the Goodnow's bust of H.W. Longfellow) were also required to wear face coverings over their mouth and nose while inside.