

TOWN OF SUDBURY

# 2020 Annual Town Report



# TOWN OFFICES

## DIRECTORY

### DPW BUILDING

275 Old Lancaster Road  
Building 978-440-5461  
Conservation 978-440-5471  
Engineering 978-440-5421  
Facilities 978-440-5466  
Health 978-440-5479  
Highway 978-440-5421  
Social Worker 978-440-5476

### FAIRBANK BUILDING

40 Fairbank Road  
Atkinson Pool 978-639-3232  
Park & Recreation 978-639-3242  
Senior Center 978-443-3055  
SPS - Schools 978-443-1058

### FLYNN BUILDING

278 Old Sudbury Road  
Accounting 978-639-3309  
Assessing 978-639-3393  
Human Resources 978-639-3386  
Planning 978-639-3387  
Select Board 978-639-3381  
Tech. Administrator 978-639-3307  
Town Counsel 978-639-3384  
Town Manager 978-639-3381  
Treasurer/Collector 978-639-3376

### TOWN HALL

322 Concord Road  
Town Clerk 978-639-3351  
Veterans Agent 978-639-3357

### OTHER LOCATIONS

Dog Officer 978-639-3361  
147 Parker St, Maynard, MA  
  
Fire Department 978-440-5301  
FD HQ – 77 Hudson Road  
  
Goodnow Library 978-443-1035  
21 Concord Road  
  
L-S Regional H.S. 978-443-9961  
390 Lincoln Road  
  
Police Department 978-443-1042  
PD HQ– 75 Hudson Road

## DEPARTMENT LISTING

ACCOUNTING - FLYNN  
ASSESSING - FLYNN  
BUILDING- DPW  
CONSERVATION -DPW  
ENGINEERING - DPW  
FACILITIES - DPW  
HEALTH - DPW  
HIGH SCHOOL - L-SRHS  
HIGHWAY - DPW  
HR - FLYNN  
LIBRARY - GOODNOW  
PARK & REC - FAIRBANK  
PLANNING - FLYNN  
POOL (ATKINSON) - FAIRBANK  
SCHOOLS (SPS) - FAIRBANK  
SENIOR CENTER - FAIRBANK  
SOCIAL WORKER - DPW  
TECHNOLOGY - FLYNN  
TOWN CLERK - TOWN HALL  
TOWN COUNSEL - FLYNN  
TOWN MANAGER - FLYNN  
TREASURER - FLYNN  
VETERANS - TOWN HALL

# 2020 ELECTED OFFICIALS

## UNITED STATES OF AMERICA

**President:** Donald J. Trump  
**Vice-President:** Michael R. Pence  
**Senator:** Elizabeth A. Warren  
**Senator:** Edward J. Markey  
**Representative (3rd Congressional District):**  
Nicola S. Tsongas (Pct. 1)  
**Representative (3rd Congressional District):**  
Katherine Clark (Pct. 1A, 2, 3, 4 &5)

## ASSESSORS, BOARD OF

|                  |      |
|------------------|------|
| Joshua M. Fox    | 2021 |
| Trevor A. Haydon | 2022 |
| Liam J. Vesely   | 2023 |

## GOODNOW LIBRARY TRUSTEES

|                   |      |
|-------------------|------|
| Alan L. Gordon    | 2022 |
| Lily A. Gordon    | 2021 |
| Ingrid J. Mayyasi | 2023 |
| Barbara F. Pryor  | 2023 |
| Marie D. Royea    | 2021 |
| Beth B. Whitlock  | 2022 |

## HEALTH, BOARD OF

|                          |      |
|--------------------------|------|
| Carol J. Bradford        | 2022 |
| Linda Marie Huet-Clayton | 2021 |
| Susan R. Sama            | 2023 |

## LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE

|                               |      |
|-------------------------------|------|
| Cara Endyke-Doran             | 2022 |
| Harold H. Engstrom (Lincoln)  | 2023 |
| Ellen Winer Joachim           | 2021 |
| Carole Marie Kasper (Lincoln) | 2021 |
| Kevin J. Matthews             | 2022 |
| Candace Miller                | 2023 |

## MODERATOR

|                    |      |
|--------------------|------|
| Elizabeth T. Quirk | 2021 |
|--------------------|------|

## PARK & RECREATION COMMISSION

|                       |      |
|-----------------------|------|
| Robert C. Beagan      | 2021 |
| Benjamin Carmel       | 2023 |
| Mara Huston           | 2022 |
| James J. Marotta      | 2021 |
| Richard C. Williamson | 2022 |

## COMMONWEALTH OF MASSACHUSETTS

**Governor:** Charles D. Baker  
**Lieutenant Governor:** Karyn E. Polito  
**Secretary of State:** William F. Galvin  
**Senator in General Court (3rd Middlesex District):**  
Michael J. Barrett (Pct 1, 4, 5)  
**Senator in General Court (Middlesex & Worcester):**  
James B. Eldridge (Pct 2, 3)  
**Representative in General Court (13th Middlesex District):** Carmine L. Gentile  
**Attorney General:** Maura Healy  
**Auditor:** Suzanne M. Bump  
**Clerk Magistrate Middlesex Superior Court:**  
Michael A. Sullivan  
**Councillor 3rd District:** Marilyn Petitto Devaney  
**District Attorney Northern District:** Marian T. Ryan  
**Middlesex Register of Deeds:** Maria C. Curtatone  
**Middlesex Sheriff:** Peter J. Koutoujian  
**Middlesex Retirement Board Chair:**  
Thomas F. Gibson  
**Middlesex Register of Probate:** Tara E. DeCristofaro  
**Treasurer:** Deborah B. Goldberg

## PLANNING BOARD

|                    |      |
|--------------------|------|
| Peter Jon Abair    | 2022 |
| Justin Finnicum    | 2022 |
| Stephen R. Garvin  | 2021 |
| John Hincks        | 2023 |
| Charles Karustis   | 2022 |
| John Robert Sugrue | 2021 |

## SELECT BOARD

|                               |      |
|-------------------------------|------|
| Patricia A. Brown (Until May) | 2020 |
| Daniel E. Carty               | 2021 |
| Janie W. Dretler              | 2021 |
| Jennifer Roberts              | 2022 |
| Charles G. Russo              | 2023 |
| William Schineller            | 2022 |

## SUDBURY HOUSING AUTHORITY

|                             |      |
|-----------------------------|------|
| Sherrill P. Cline           | 2022 |
| Kaffee Kang                 | 2021 |
| Theresa M. Layden           | 2023 |
| Amy Lepak (State Appointee) | 2024 |
| Steven J. Swanger           | 2022 |

## SUDBURY SCHOOL COMMITTEE

|                      |      |
|----------------------|------|
| Meredith Gerson      | 2022 |
| Margaret Yi Helon    | 2023 |
| Lisa V. Kouchakdjian | 2021 |
| Silvia M. Nersessian | 2021 |
| Sarah Troiano        | 2023 |



## SUDBURY AT A GLANCE

### ABOUT SUDBURY:

**Settled:** 1638  
**Incorporated:** 1639  
**Population:** 18,563  
**Voters:** 12,786  
**Area:** 24.7 Square Miles  
**Government:** Select Board/Town Manager  
 with open Town Meeting

### PUBLIC SAFETY:

#### Full-Time Fire Department

Headquarters: 77 Hudson Rd  
 EMT, paramedics, 3 stations

#### Full-Time Police Department

Headquarters: 75 Hudson Rd

### CULTURE & RECREATION:

#### Goodnow Library

Member of the Minuteman Library Network

#### Park & Recreation

CAPRA-accredited program.  
 Locations include: Atkinson Pool, Fairbank Community Center, Davis Field, Featherland Park, Feeley Field, Cutting Field, Haskell Recreation Area, Lyons Pride/SMILE playground

### FY 2020 BUDGET:

|                                   |               |
|-----------------------------------|---------------|
| <b>Operating Sub-Total:</b>       | \$ 98,592,609 |
| <b>Debt Sub-Total:</b>            | \$ 3,110,425  |
| <b>Operating Capital Article:</b> | \$ 545,000    |
| <b>Total General Fund Use:</b>    | \$102,248,034 |

### TAX RATE:

**FY2020:** \$18.45 Residential; \$24.97 Commercial/Indust./Personal Property

**FY2019:** \$17.91 Residential; \$24.30 Commercial/Indust./Personal Property

**FY2018:** \$17.93 Residential; \$24.30 Commercial/Indust./Personal Property

### SCHOOLS:

#### Elementary Schools (4)

- General John Nixon Elementary School
- Israel Loring Elementary School
- Josiah Haynes Elementary School
- Peter Noyes Elementary School

#### Curtis Middle School

#### Lincoln-Sudbury Regional High School

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## IN MEMORIAM

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# ADMINISTRATION



Town Manager Hayes, the Select Board and Town staff recorded a Virtual Holiday Greeting, produced by SudburyTV.

## SELECT BOARD & TOWN MANAGER

The Select Board, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2020, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

January 2020 was a busy month for the Select Board and the Town. The Select Board finalized the search for the next Town Manager and selected Henry Hayes, with a start date of April 1, 2020. The Assistant Town Manager/Human Resources Director, Maryanne Bilodeau, served with exceptional skill in unprecedented times as the Interim Town Manager from September 6, 2019

through March 31, 2020. We are grateful for her continued leadership to the Town of Sudbury and thank her for her perseverance and productivity throughout the year! One of the initiatives brought forth by the new Town Manager was implementing the [Municipal Minute](#), recorded and stored via SudburyTV. The Town Manager also has a motto to "Sustain a SAFE, SECURE, SERVICED & STRONG SUDBURY!" Early in the month on January 2nd, the Town held a Special Town Meeting where residents voted to change the name of the Board of Selectmen to the Select Board and voted against the creation of a new historic district on Route 20.

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On January 30, 2020, the World Health Organization designated the 2019 novel Coronavirus outbreak as a Public Health Emergency of International Concern. This disease would impact the Town of Sudbury in many ways throughout the year. By March 10, there were 91 presumed positive cases of COVID-19 in the Commonwealth, and on this date the Governor issued a Declaration of a State of Emergency to respond to spread of the virus.

On March 18, 2020, the Select Board and Board of Health also declared a State of Emergency which read in part, "The Board of Selectmen and the Board of Health, following consultation with the Massachusetts Department of Health, has determined that COVID-19 presents a major disaster which poses an immediate threat to public health, safety and general welfare of people residing both within and outside the Town of Sudbury." In 2020, the COVID-19 pandemic shifted the way operations were conducted and service delivery in every portion of the municipality. The Town made significant adjustments to reduce the negative impacts of the virus to the community.

Departments such Park & Recreation, the Senior Center, and Goodnow Library put forth significant efforts to reshape and conduct programming under new COVID-19 constraints. Camp Sewataro also made substantial changes to carry out its 2020 summer season. With enrollment limited to less than 2/3 of the historic enrollment to comply with COVID-19 guidance, the Camp had 202 Sudbury campers from 139

Sudbury families attend, including campers receiving scholarship support. In addition, the camp employed 56 Sudbury residents. In April, at the request of the Select Board, the Division of Local Services (DLS) provided a report summarizing their review of Sudbury's Capital Improvement Program. This review was one of a series of steps the Board has taken to fulfill its responsibility to ensure Sudbury's capital assets can cost effectively sustain the town's desired service levels into the future. It follows on the completed work of the Strategic Financial Planning Committee for Capital Funding, which existed from October 2013 to April 2019. Also, in April and related to financial management, Standard and Poor's (S&P) Global Rating assigned its 'AAA' long-term rating to Sudbury. The areas reviewed included: general obligation (GO) municipal purpose loan of 2021 bonds (series A), taxable GO land acquisition bonds (series B), and taxable GO refunding bonds (series C). S&P described the outlook as stable.

In early June, the Select Board issued a statement on racial justice in response to the killing of George Floyd. There were multiple demonstrations held in Sudbury related to the call for racial justice nationwide. Of note, high school students led a dual location demonstration that was well-organized with approximately 400-500 residents in attendance. The Town organized a moderated panel discussion called Community Conversation – Race and Safety which included amongst others Sudbury's Town Manager, Select Board Chair, Police Chief, and School Superintendents.

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In September, the Annual Town Meeting was held as an outside event at the Lincoln-Sudbury Regional High School fields. The tremendous effort by the Town's professional staff and resident volunteers led to an unforgettable Town Meeting! Notable articles that passed included the design and build of a new Fairbank Community Center and the acquisition of the former CSX rail corridor, enabling possible future expansion of the Bruce Freeman Rail Trail. (Both initiatives proceeded to pass at the ballot in November 2020). Special thanks are extended to SudburyTV for their time and attention to facilitate audiovisual requirements that permitted all attendees to participate in the proceedings. The collaboration across the community ensured that individuals of various abilities and needs were well accommodated.

Following the conclusion of Annual Town Meeting, Charles Russo, who was elected to the Select Board in June, officially took office. The Board reorganized with Janie Dretler elected to serve as Chair and Jennifer Roberts to serve as Vice-Chair. On September 12, former Select Board member Patricia Brown was recognized for her service to the Town.

The disposition of the Melone Property located on Route 117/North Road to Quarry North LLC continued in 2020 as the Board closely oversaw the activities throughout the progress of the project. The proposed Quarry North Project is a housing development, known as Cold Brook

Crossing, which is anticipated to move towards closing on the transaction in 2021. The 274 unit proposed project would contain 81 age-restricted units and 26 affordable units in townhouses and multi-family buildings on approximately 26 acres of land with associated parking, amenities, and infrastructure.

Throughout 2020, the Town sustained its opposition to the Sudbury to Hudson Eversource Transmission Line project, which proposes to run a 115kv power line along the MBTA right of way in Sudbury. The Town met with residents about the project, and Town Counsel and Special Town Counsel continued to oppose it in Supreme Judicial and Superior Courts.

In November, the Select Board met with Robert Halpin and Michael Edwards of the Collins Center for Public Management to set the 2021 Select Board Goals.

Important plans were advanced including the Comprehensive Emergency Management Plan, Master Plan, and Comprehensive Waste Water Management Plan. The Department of Public Works, on behalf of the Select Board, completed the Perambulation of Town Boundaries examination to locate, mark, and record the town boundary markers, and to provide copies of records to contiguous towns and cities in accordance with G.L. chapter 42, section 2. Sudbury is on a five-year cycle, with application in the years ending with five and zero (2020, 2025, 2030).



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Unfortunately, one of our long-time Town employees, David "Dave" Cochran, passed away on June 9, 2020. Dave started working with the Town in 1995, giving us over 25 years of faithful service. At the time of his passing, he held the position of Deputy Electrical Inspector in the Building Department.

Moving into 2021, the total number of authorized employees is 181, and we welcomed 22 new employees throughout the past year. The 2020 Employee of the Year is Officer Alan Hutchinson. The 2020 Supervisor of the Year is Bill Murphy. The Town Manager added the Supervisors into the annual awards program. It was a difficult year, where everyone contributed in ways unforeseen. We are very proud of our entire team!

Employee Nominations:

- Kimberly Polcari (Fire Department)
- Beth Porter (Health Department)
- Amy Stimac (Library)
- Brian Powell (Information Services Dept.)
- Heidi Wright (Library)
- Robin Porcella (Accounting)
- Alan Hutchinson (Police Dept.)

Supervisor Nominations:

- Bill Murphy (Health Department Director)
- Mark Thompson (Information Services Director)
- Esmé Green (Library Director)

- Deb Galloway (Senior Center Director)
- Scott Nix (Police Chief)

On December 29th, 2020, Governor Charlie Baker signed Chapter 245 of the Acts of 2020, containing Bill H.4388, An Act making the charter of the Town of Sudbury gender neutral. The petition was co-sponsored by Representative Carmine Lawrence Gentile, and Senators Michael J. Barrett and James B. Eldridge (by vote of the town) and requested that the Town of Sudbury be authorized to make the corresponding changes to its charter.

We close by thanking all Town employees for their work providing services to residents, and all individuals who have offered to serve on Sudbury's many volunteer groups, boards, committees, and commissions. We also appreciate all of the businesses and visitors throughout the year. We are proud to serve this wonderful town.

Respectfully submitted,

SELECT BOARD

*Janie Dretler, Chair*

*Jennifer Roberts, Vice Chair*

*Daniel Carty*

*Charles Russo*

*William Schineller*

TOWN MANAGER

*Henry L. Hayes, Jr. (effective April 1, 2020)*

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## TOWN CLERK

The Town Clerk is the Chief Election Official and responsible for compliance with Federal, State and Town laws and bylaws when organizing, overseeing and certifying elections. Votes taken at town meetings and elections are recorded, certified and submitted to the Attorney General's Office, the Department of Revenue and the Secretary of the Commonwealth's Office. Town Proceedings are recorded and the Town Bylaws are updated and certified each year.

The Town Clerk's Office appreciates the dedicated election workers who serve the voters of Sudbury with professionalism and efficiency as well as the assistance, consideration and accommodation extended by Town Departments who participate in the conduct of well-run elections and town meetings. This has been an extremely challenging year for our office between the COVID-19 Pandemic and it being a Presidential election year. In 2020, Sudbury held four elections, the Presidential Primary on March 3, the Annual Town Election, which was postponed to June 23, the State Primary on September 1st and the State election on November 3rd. There were two town meetings. A Special Town Meeting which was held on January 2nd and the Annual Town Meeting which was postponed and held outside on September 12th due to the Pandemic. This was also the first time that all registered voters were able to vote by mail, which was hugely popular. During 2020 the Town Clerk's office mailed out over

16,000 ballots, which we would not have been able to do without the help of our senior workers, who came in prior to each election to mail out and process ballots. Voter turnout for the November State Election exceeded all past records with a 90% turnout.

The September 12 Annual Town Meeting was completed in one day. Over 500 residents converged on the Lincoln-Sudbury High School baseball field and voted on 54 articles. It was a sunny and successful fall day.

In between town meetings and elections, the Town Clerk's Office issues marriage licenses, as well as creating, maintaining and issuing certified vital records. As Sudbury's Burial Agent, the Office issues burial permits. Other duties of our office include issuing dog licenses; receiving and processing doing business as (DBA) certificates and raffle permits; posting meetings and other official notices; filing and maintaining records of oaths of office for elected and appointed town officials; documenting filings of Open Meeting Law, Ethics Trainings and Conflict of Interest documents to facilitate compliance with State mandates for Town Employees and member of Boards and Committees; updating procedural manuals, road files, recording traffic rules and other regulations. Our on-line dog program was very popular this year, with 888 dog renewals completed

online. In addition, Birth, Death and Marriage records can be ordered online. Our records management program continues, as we scan and post additional documents for access on the Town Clerk Website. In addition to information forms and applications, you will find documents frequently requested by the public including, Town Meeting Proceedings and Historic Bylaws posted on the website.

The Town Clerk’s Office strives to provide service and assistance to residents and visitors in a timely, courteous and professional manner.

Respectfully submitted,  
*Beth R. Klein, Town Clerk*

### Town Clerk Financial Report FY20

|  |                 |
|--|-----------------|
| Town Clerk Fees                          | \$26,327        |
| List of Persons                          | \$180           |
| Miscellaneous (Non-dog Bylaw Violations) | \$ 0            |
| Dog Licenses and Kennels                 | \$41,745        |
| Dog Late Fees and Bylaw Violations       | \$105           |
| <b>Total Revenue</b>                     | <b>\$68,357</b> |

### Town Clerk Statistics

|   |           |
|---|-----------|
| Certified Vital Records and Burial Permits Issued | 1622      |
| Marriage Licenses Issued                          | 77        |
| Business Certificates Issued                      | 107       |
| Returned and Entered Yearly Census                | 6077      |
| Number of Processed and New Registered Voters     | 1630      |
| Official Voter Population                         | 13,311    |
| Official Population                               | 18,563    |
| Licensed Dogs   Kennels                           | 2,594   4 |
| Number of Absentee/Mail-in Ballots Processed      | 16,391    |
| Number of Meetings Posted                         | 721       |
| Certificates of Residency                         | 93        |
| Oaths Administered                                | 242       |
| Number of Ethics Summary and Trainings Recorded   | 887       |
| Number of Open meeting Law Certificates Recorded  | 70        |
| Number of In-person Early Voters                  | 4320      |

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## Summary of 2020 Elections & Town Meetings

| <b>2020 Election &amp; Town Meeting Statistics</b> |                         |                  |                        |
|--|-------------------------|------------------|------------------------|
| <b>Date</b>  | <b>Election/Meeting</b> | <b>% Turnout</b> | <b>Eligible Voters</b> |
| January 2  | Special Town Meeting    | 5.9%             | 11,956                 |
| March 3  | Presidential Primary    | 49%              | 13,271                 |
| June 23  | Annual Town Election    | 17.53%           | 13,344                 |
| Sept. 1  | State Primary           | 44.92%           | 13,549                 |
| Sept. 23   | Annual Town Meeting     | 3.8%             | 12,915                 |
| Nov. 3   | State Election          | 89.7%            | 13,916                 |

### **2020 Special Town Meeting Vote Summary** *January 2, 2020*

**Article 1. CREATE NEW STONE TAVERN FARM HISTORIC DISTRICT (554 BOSTON POST ROAD)**  
Moderator declared motion failed.

**Article 2. AUTHORIZE SELECTMEN TO PETITION FOR SPECIAL LEGISLATION TO CHANGE NAME OF BOARD OF SELECTMEN TO SELECT BOARD**

Moderator declared voted by well more than a majority, that the Town will vote to authorize the Board of Selectmen to petition the General Court to adopt legislation amending Chapter 131 of the Acts of 1994, "An Act Establishing a Board of Selectmen-Town Manager Form of Legislation in the Town of Sudbury", to reflect gender neutral terminology, with references to the Board of Selectmen to be replaced with references to the "Select Board", and other appropriate gender neutral revisions; and further, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and, provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or take any other action related thereto.

**Article 3. NEW SUDBURY COMMUNITY CENTER - \$27.7 MILLION FOR DESIGN, CONSTRUCTION AND FURNISHING**

Moderator declared voted to indefinitely postpone

# 2020 Annual Town Meeting Vote Summary

## September 12, 2020

### IN MEMORIAM RESOLUTION

Moderator declared unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: Yoshitaka Ando, Dr. Arnold Appleton Barnes, Jr., Arlette E. Clark, David Cochran, William J. Cossart, Jr., Jeanne R. Ericson, Claire Feeley, Doris M. Gannon, Louis Giannetti Jr., Joseph A. Kelly, Jr., Peter S. Langmaid, Domenica Luca, Dr. Carolyn A. Markuson, Carolyn Mccree, John Nikula, Joanna C. S. Tober, Sally Wadman.

### Article 1. HEAR REPORTS

Moderator declared voted by well more than a majority to accept the reports of the Town boards, commissions, officers and committees as printed in the 2019 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

### Article 2. FY20 BUDGET ADJUSTMENTS

Moderator declared that the article is withdrawn.

### Article 3. FY21 BUDGET LIMITING

Moderator declared voted by well more than a majority that the amount appropriated under the Fiscal Year 2021 budget not exceed the sum of \$105,613,075.

### Article 3. FY21 BUDGET

Moderator declared that the article passed by well more than a majority to appropriate the sums of

| <b>EXPENDITURES</b>                         |   | <b>FY21<br/>Recommended</b> |
|---|---|-----------------------------|
| 300:  | Education - Sudbury Public Schools (SPS)                              | 39,608,834                  |
| 300:  | Education - LS Regional High School (LS) <sup>1</sup>                 | 26,712,280                  |
| 300:  | Education - Vocational  | 550,000                     |
| <b>Total: Schools</b>                       |   | <b>66,871,114</b>           |
| 100:  | General Government  | 3,177,614                   |
| 200:  | Public Safety <sup>4</sup>  | 9,199,461                   |
| 400:  | Public Works  | 5,607,520                   |
| 500:  | Human Services  | 937,995                     |
| 600:  | Culture & Recreation  | 1,515,936                   |
| 800:  | Town-Wide Operating and Transfers                                     | 686,352                     |
| <b>Total: Town Departments</b>              |   | <b>21,124,878</b>           |
| 700:  | Town Debt Service   | 3,476,446                   |
| 900:  | Employee Benefits (Town and SPS) <sup>2</sup>                         | 13,672,255                  |
| 1000:                                       | OPEB Trust Contribution (Town and SPS) <sup>3</sup>                   | 468,382                     |
| <b>TOTAL OPERATING BUDGET:</b>              |   | <b>105,613,075</b>          |
| (not including Capital or Enterprise Funds) |   |                             |
| <sup>1</sup>                                | Includes \$336,485 for OPEB and \$529,571 for Debt Service.           |                             |
| <sup>2</sup>                                | Includes \$5,937,403 for Town and \$7,734,852 for SPS.                |                             |
| <sup>3</sup>                                | Includes \$152,689 for Town and \$315,693 for SPS.                    |                             |
| <sup>4</sup>                                | Appropriation is partially funded by \$660,000 of ambulance receipts. |                             |

money set forth in the column "FY20 Recommended" for Fiscal Year 2021 as printed in the warrant.

said sums to be raised by transfer of \$668,382 from free cash and the remainder to be raised by, taxation, except that the following items to be raised and designated, by transfer from available fund balances and interfund transfers:

to transfer from Ambulance Reserve for Appropriation Account to item 200: Public Safety, \$660,000; to authorize the Town Manager to transfer, within the FY21 budget, \$150,000 from item 800: Town-Wide Operating and Transfers to the Pool Enterprise Fund; to authorize the Town Manager to transfer, within the FY21 budget, \$50,000 from item 800: Town-Wide Operating and Transfers to the Field Maintenance Enterprise Fund; to authorize the Town Manager to transfer, within the FY21 budget, \$10,201 from item 800: Town-Wide Operating and Transfers to the Town-Owned Synthetic Turf Fields Stabilization Fund established under Art. 17 of the 2015 ATM for the purpose of replacement or major repair of the synthetic turf fields solely owned and operated by the Town of Sudbury; to authorize the Town Manager to transfer, within the FY21 budget, \$1,295,843, from item 900: Employee Benefits (Town and SPS) and \$468,382 from item 1000: OPEB Trust Contribution (Town and SPS) to the OPEB Trust established to meet expenses for post-employment health and life insurance benefits for eligible retirees and to expend such funds for that purpose;

and to authorize multi-year contracts in excess of three years either by renewal, extension, or purchase options in accordance with the provisions of Massachusetts General Laws chapter 30B section 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

**Article 4. FY21 CAPITAL BUDGET**

Moderator declared voted by well more than a majority to transfer the sum of \$722,076 from Free Cash for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design and renovation to buildings and all incidental and related expenses for projects: and to authorize the Town Manager to allocate funds as needed between the underlying departments as shown in the following chart:

|                                       | <b>FY21<br/>Recommended</b> |
|---------------------------------------|-----------------------------|
| <b>Operating Capital Budget</b>       |                             |
| Sudbury Public Schools                | 154,000                     |
| LS Regional High School               | 74,656                      |
| Information Systems                   | 120,820                     |
| Police                                | 43,600                      |
| Fire                                  | 54,000                      |
| Public Works                          | 50,000                      |
| Combined Facilities                   | 225,000                     |
| <b>Total Operating Capital Budget</b> | <b>722,076</b>              |

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**Article 5. FY21 TRANSFER STATION ENTERPRISE FUND BUDGET**

Moderator declared voted by well more than a majority to appropriate the sum of \$297,764 for the Transfer Station Enterprise Fund for FY21, and further to authorize use of an additional \$17,163 for indirect costs; such sums to be raised by \$314,927 in FY21 receipts of the Enterprise.

**Article 6. FY21 POOL ENTERPRISE FUND BUDGET**

Moderator declared voted by well more than a majority to appropriate the sum of of \$427,421 for the Pool Enterprise Fund for FY21; and further authorize \$36,828 for indirect costs, said sums to be raised from \$396,247 in receipts of the Enterprise and \$1150,000 to be transferred from the General Fund.

**Article 7. FY21 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET**

Moderator declared voted by more than a majority to appropriate the sum of \$230,435 for the Recreation Field Maintenance Enterprise Fund for FY21; to authorize use of an additional \$24,269 for indirect costs; and to authorize the Town Manager to transfer from the FY21 Enterprise Fund budget \$10,500 from Direct Costs to the Town-Owned Synthetic Turf Fields Stabilization Fund established under Art. 17 of the 2015 Annual Town Meeting for the purpose of replacement or major repair of the synthetic turf fields solely owned and operated by the Town of Sudbury, such sums to be raised from \$224,395 in FY21 receipts of the Enterprise and \$50,000 from the General Fund.

**Article 8. SNOW & ICE TRANSFER FY21 - WITHDRAWN****Article 9. UNPAID BILLS**

Moderator declared voted to indefinitely postpone.

**Article 10. CHAPTER 90 HIGHWAY FUNDING**

Moderator declared voted by more than two-thirds to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

**Article 11. STABILIZATION FUND**

Moderator declared voted by more than two-thirds to authorize the transfer from Free Cash \$40,496, to be added to the Stabilization Fund established under Article 12, of the October 7, 1982 Special Town Meeting, pursuant to General Laws Chapter 40, Section 5B.

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## Article 12. GOODNOW LIBRARY SERVICES REVOLVING FUND

Moderator declared voted by more than two-thirds to amend Section 1 of Article XXXIII of the General Bylaws by establishing a new Revolving Fund to be known as the "Goodnow Library Services Revolving Fund" for use by the Library Director for the purposes of funding the replacement of books, CDs, DVDs, audio books and other materials lost or damaged by patrons in addition to incidental costs associated with services for patrons such as document copying, printing, passport acceptance applications, microfilm, and notary services, and including library programs offered to the public utilizing revenue from lost book fees, passport application fees, copying fees, and fees associated with other library services at the Goodnow Library, pursuant to M.G.L. c.44, s.53E1/2.

## Article 13. FY21 REVOLVING FUND LIMITS

Moderator declared voted by more than two-thirds to establish the FY2021 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws with the deletion of the surplus vehicle and equipment fund.

| <u>Fund</u>  | <u>Department</u>              | <u>Maximum Amount</u> |
|--|--------------------------------|-----------------------|
| Public Health Vaccinations & Tobacco Control         | Board of Health                | 30,000                |
| Plumbing & Gas Inspectional Services                 | Building Inspector             | 65,000                |
| Portable Sign Administration & Inspectional Services | Building Inspector             | 10,000                |
| Conservation (Trail Maintenance)                     | Conservation Commission        | 15,000                |
| Conservation (Wetlands)                              | Conservation Commission        | 50,000                |
| Forestry Activities                                  | Conservation Commission        | 10,000                |
| Council on Aging Activities                          | Council on Aging               | 65,000                |
| Council on Aging Van Transportation (MWRTA)          | Council on Aging               | 150,000               |
| Cemetery Revolving Fund                              | Public Works                   | 20,000                |
| Fire Department Permits                              | Fire                           | 50,000                |
| Goodnow Library Meeting Rooms                        | Goodnow Library                | 10,500                |
| Goodnow Library Services                             | Goodnow Library                | 6,000                 |
| Recreation Programs                                  | Park and Recreation Commission | 650,000               |
| Teen Center  | Park and Recreation Commission | 10,000                |
| Youth Programs                                       | Park and Recreation Commission | 200,000               |
| Bus  | Sudbury Public Schools         | 450,000               |
| Instrumental Music                                   | Sudbury Public Schools         | 100,000               |
| Cable Television                                     | Town Manager                   | 30,000                |
| Rental Property                                      | Town Manager                   | 40,000                |
| Dog  | Town Clerk                     | 75,000                |
| Zoning Board of Appeals                              | Zoning Board of Appeals        | 35,000                |
| Solar Energy   | Combined Facilities            | 450,000               |



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**Article 14. CAPITAL STABILIZATION FUND**

Moderator declared voted by well more than a majority to transfer from Free Cash, \$250,000, to be added to the Capital Stabilization Fund established under Article 13 of the 2019 Annual Town Meeting.

**Article 15. FUND LITIGATION COSTS (Eversource)**

Moderator declared voted by more than two-thirds to transfer the sum of \$150,000 from Free Cash, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts and all related costs related to litigation of the Eversource/Hudson reliability project.

**Article 16. POST-EMPLOYMENT HEALTH INSURANCE TRUST FUNDING**

Moderator declared passed by well more than a two-thirds vote to transfer \$211,867.08 from the Health Claims Trust fund, established by the Town as of January 1, 1994, to be placed in the Post-Employment Health Insurance Liability Fund, the so-called Other Post-Employment Benefits (OPEB) Trust established by the Town of Sudbury pursuant to Chapter 72 of the Acts of 2006.

**Article 17. CSX CORRIDOR**

Moderator declared voted by well more than two-thirds to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, the fee or lesser interest in all or a part of the land shown as Mile Post QBS 3.40 to QBS 4.80 on a Railroad Map dated July 22, 2020, prepared by CSX Transportation, Inc., and a Plan dated July 20, 2020, copies of which are on file with the Town Clerk, consisting of 11.26 acres of land, more or less, for open space, conservation, passive and active recreation purposes including rail trail / bicycle path, general municipal purposes, for water protection and water supply purposes, and for all other lawful purposes, including leasing for purposes consistent with the use of the property, and to authorize the Board of Selectmen to lease the fee or lesser interest in all or a part of such property; and further to appropriate the sum of \$1,220,500 for the acquisition of such property or interest therein and all incidental and related costs, including but not limited to, costs of title investigations, environmental investigations and other due diligence, closing, and attorneys' fees; and, for such purposes, to authorize the Treasurer with the approval of the Board of Selectmen to borrow the sum of \$1,220,500, pursuant to G.L. c.44, §7, and G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor, such sum to be reduced by the amount of any grant proceeds received; Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and, in the event that Community Preservation funds are used for purposes of acquisition, to authorize the Board of Selectmen to grant a conservation restriction on all or a portion of said property meeting the requirements of G.L.

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c.184, §§31-33 as may be required in accordance with G.L. c.44B, §12; and further to authorize the Board of Selectmen to execute all instruments, including deeds, easements, leases, and/or other agreements, upon such terms and conditions as the Selectmen deem appropriate, and to take all other action as may be necessary to effectuate the vote to be taken hereunder; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so-called, debt exclusion allowing the Town to raise the money needed to repay the principal and interest on such bonds or notes outside the limits established by General Laws Chapter 59, Section 21C.

**Article 18. FAIRBANK COMMUNITY CENTER DESIGN AND CONSTRUCTION FUNDS**

Moderator declared voted by more than two-thirds to borrow the sum of \$28,832,000, to be expended under the direction of the Town Manager, for the design, permitting, and construction or renovation of a Community Center and all other appurtenances thereto, including a pool, on the Town-owned land at 40 Fairbank Road known as the current site of the Fairbank Community Center and Atkinson Pool, and for all incidental and related expenses, including but not limited to professional, design, engineering, and project management services, preparation of plans, specifications, and bidding documents, borrowing costs, purchase of equipment, technology, and furniture, as well as site preparation, demolition, landscaping, and relocations services and costs; and further, to authorize the Treasurer, with the approval of the Board of Selectmen, to issue bonds or notes of the Town in accordance with General Laws Chapter 44, Section 7, or any other enabling authority, and, further, that any premiums received by the Town upon the sale of any bonds or notes issued pursuant to this vote, less any premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with General Laws Chapter 44, Section 20, , thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; and further, to authorize the Town Manager with the approval of the Board of Selectmen to enter into such contracts to carry out the purposes of said vote in accordance with any enabling authority; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters at an election of a Proposition 2 ½, so-called, debt exclusion allowing the Town to raise the money needed to repay the principal and interest on such bonds or notes outside the limits established by General Laws Chapter 59, Section 21C.

**Article 19. WITHDRAWN**

**Article 20. WITHDRAWN**

**Article 21. PURCHASE OF FIRE DEPARTMENT AMBULANCE**

Moderator declared voted by well more than a majority to transfer the sum of \$340,000, from the Ambulance reserve for Appropriation Account for the purchase of an ambulance and associated equipment for the Fire Department in Fiscal Year 2021.

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**Article 22. DUTTON ROAD BRIDGE PROJECT- EASEMENTS**

Moderator declared voted by more than Two-thirds to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous and/or opposite to 530 Dutton Road and depicted on a Right of Way & Easement Plan entitled "Dutton Road Bridge Replacement Town of Sudbury MassDOT Bridge No. S-31011, BIN C6Q", a copy of which is on file with the Town Clerk, as said plan may be amended, for public way purposes, including, without limitation, drainage, utility, slope, grading and construction of improvements and structures, and other related purposes, to enable the Town to undertake the Dutton Road bridge replacement project, and, further, to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of providing for such acquisition and paying all costs and expenses associated therewith.

**Article 23. WITHDRAWN**

**Article 24. WITHDRAWN**

**Article 25. ROADWAY DRAINAGE IMPROVEMENTS**

Moderator declared voted by more than Two-thirds to transfer from Free Cash, the sum of \$120,000, for the design, permitting and bidding for improvements to the drain system within the Town including replacement of old corrugated metal pipe that has deteriorated over time.

**Article 26. OLD SUDBURY ROAD CULVERT DESIGN**

Moderator declared voted by more than Two-thirds to transfer from Free Cash, the sum of \$100,000, for the design, permitting and bidding of two culverts on Old Sudbury Road; and to authorize the Board of Selectmen to accept and/or grant such easements as may be necessary or appropriate to accomplish the foregoing.

**Article 27. WITHDRAWN**

**Article 28. DUMP TRUCK WITH PLOW**

Moderator declared voted by well more than a majority to transfer from Free Cash, the sum of \$110,000, for the purchase or acquisition of a new dump truck with plow for the Department of Public Works.

**Article 29. ONE -TON DUMP TRUCK WITH PLOW, SPREADER & WING**

Moderator declared voted by well more than a majority to appropriate the sum of \$140,000, from Free Cash for the purchase or acquisition of a new one-ton dump truck with plow, spreader and wing for the Department of Public Works.

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**Article 30. SIX-WHEEL COMBO DUMP TRUCK**

Moderator declared voted by well more than a majority to transfer from Free Cash, the sum of \$260,000, for the purchase or acquisition of a new 6-wheel combo body dump truck with plow and spreader for the Department of Public Works.

**Article 31. SUDBURY PUBLIC SCHOOL SURVEILANCE CAMERAS**

Moderator declared that motion failed.

**Article 32. SUDBURY PUBLIC SCHOOL PLAYGROUND IMPROVEMENTS**

Moderator declared voted by well more than a majority to appropriate the sum of \$333,000, to be expended under the direction of the School Department for the purpose of construction, reconstruction, or making extraordinary repairs to the Sudbury Public Schools Playgrounds; and all expenses incidental and related thereto including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work with the sum of \$71,000 to be transferred from Free Cash; \$47,375 to be transferred from Article 12 of the 10/16/17 STM; \$85,129 to be transferred from Article 25 of the 5/7/18 ATM; \$10,000 to be transferred from Article 29 of the 5/6/19 ATM; and \$119,946 from secured grant funds and private donations.

**Article 33. SUDBURY PUBLIC SCHOOL NON-RESIDENT TUITION FUND**

The moderator declared passed by more than two-thirds to accept the provisions of G.L. c. 71, §71F, effective as of July 1, 2020, to allow tuition payments received for non-resident students and state reimbursements for foster care students to be expended by the School Committee without further appropriation for expenses incurred in providing education for such nonresident or foster care students.

**Article 34. PETITION FOR ADDITIONAL ALCOHOL POURING LICENSE**

Moderator declared voted by more than two-thirds to authorize the Board of Selectmen to petition the General Court to adopt legislation allowing for the Town to grant one additional license for the sale of all alcoholic beverages to be drunk on the premises to the holder of a common victualler license for a sit-down restaurant located only in one of the currently existing Buildings (2,3,4 or 5) within the development known as Meadow Walk, 526-534 Boston Post Road as shown on the following plan provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and, provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

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**Article 35. ACCEPTANCE OF PROVISIONS OF MGL VETERANS BRAVE ACT, MGL CH. 59, S 5-22H**

Moderator declared voted by more than Two-thirds to accept the provisions of M.G.L. c. 59, § 5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act")), or act on anything relative thereto.

**Article 36. ADDITION OF ASSOCIATE MEMBERS TO THE HISTORIC DISTRICT COMMISSION**

Moderator declared voted by more than Two-thirds to authorize the Board of Selectmen to petition the General Court to adopt legislation amending Section 4 of Chapter 40 of the Acts and Resolves of 1963, "An Act Establishing a Historic District Commission for the Town of Sudbury, and Establishing its Powers and Duties, Establishing a Historic District therein, and Providing for Historic District Zoning," to allow the appointment by the Board of Selectmen of two associate members of the Historic District Commission; said members will be allowed to participate in all Historic District Commission discussions and, as designated by the chair, be allowed to sit as a voting member on the board in case of absence, inability to act or conflict of interest on the part of any member thereof, or the event of a vacancy on the board until said vacancy is filled; and will be appointed by the Board of Selectmen in the manner and for the terms of office as provided in Chapter 40 of the Acts and Resolves of 1963; and further, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court; and, provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition, or act on anything relative thereto.

**Article 37. AMEND ZONING BYLAW ART. IX: REMOVE SECT 4800. TEMPORARY MORATORIUM ON MARIJUANA ESTABLISHMENTS AND INSERT NEW SECTION 4800. SOLAR ENERGY SYSTEMS**

Moderator declared voted by more than Two-thirds that the Town amend the Zoning Bylaw, Article IX, by removing Section 4800. Temporary Moratorium on Marijuana Establishments in its entirety and inserting in its place a new Section 4800. Solar Energy Systems with the language as follows:

**4800. SOLAR ENERGY SYSTEMS**

4810. Purpose. This section is intended to define the parameters for the installation of new Solar Energy Systems by providing standards for the placement, design, construction, operation, monitoring, modification, and removal of such systems that address public safety and minimize undesirable impacts on residential property and neighborhoods, as well as scenic, natural, and historic resources.

4820. Applicability. No Solar Energy System shall be erected or installed except in compliance with the provisions of this section and other applicable sections of the Zoning Bylaw, as well as

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state and federal law. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment throughout the useful life of the system or where alterations may impact abutters.

4830. Roof Mounted Installations. Solar Energy Systems installed on roofs of buildings or structures shall conform to the following provisions.

- a. Roof Mounted Solar Energy Systems of any size on single- and two-family dwellings are permitted as of right and are not subject to Site Plan Review under Section 6300.
- b. Roof Mounted Solar Energy Systems of any size on multi-family dwellings and all non-residential buildings are permitted as of right, but shall require Site Plan Review under Section 6300 prior to being erected.
- c. Roof Mounted Solar Energy Systems which require Site Plan Review may, at the discretion of the Planning Board, obtain Minor Site Plan approval under Section 6370.
- d. Roof Mounted Solar Energy Systems shall only be constructed within the footprint of the building upon which they are installed.

4840. Ground Mounted Installations. Ground Mounted Solar Energy Systems shall conform to the following provisions.

- a. Ground Mounted Solar Energy Systems shall require Site Plan Review under Section 6300 prior to being erected. Systems which also require a special permit from the Board of Appeals shall require Site Plan Review prior to submitting an application for a special permit.
- b. Ground Mounted Solar Energy Systems may, at the discretion of the Planning Board, obtain Minor Site Plan approval under Section 6370. Systems proposed to be located over parking or other vehicular areas, in lieu of naturally vegetated land, are strongly encouraged to seek this form of Site Plan Review.
- c. All setback, yard, buffer, and screening requirements applicable in the zoning district in which the Ground Mounted Solar Energy System, and all related structures, buildings, and equipment, are located shall apply, except for power feed and distribution lines.
- d. Ground Mounted Solar Energy Systems proposed to be located in the area between a property's lot frontage and an existing or proposed building shall require a special permit from the Board of Appeals.
- e. All security fences surrounding a Ground Mounted Solar Energy System shall be set back from property lines a distance equal to the setback requirement applicable to buildings within the zoning district in which the system is located.
- f. The visual impact of a Ground Mounted Solar Energy System, including all accessory structures, buildings, equipment, and appurtenances, shall be mitigated. All accessory structures, buildings, equipment, and appurtenances shall be architecturally compatible with each other. Whenever reasonable, structures shall be shielded from view by vegetation and/or joined and clustered to avoid adverse visual impacts.

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Methods such as the use of landscaping, natural features, and fencing shall be utilized.

- g. Wherever possible, all utility connections, conduits, cables, power lines, transformers, and inverters shall be placed underground unless specifically permitted otherwise by the Planning Board or required by the State Building Code. Electrical transformers and inverters to enable utility interconnections may be above ground if required by the utility provider.
- h. The clearing of existing vegetation on the subject property shall be limited to what is necessary as deemed by the Planning Board for the construction, operation, and maintenance of a Ground Mounted Solar Energy System or otherwise prescribed by applicable laws, regulations, and bylaws.
- i. The entire square footage for the arrays of a Ground Mounted Solar Energy System shall count toward the area of disturbance and impervious area square footage calculations.
- j. Ground Mounted Solar Energy System owners or operators shall provide a copy of the project summary, electrical schematic, and Site Plan to the local Fire Chief. The owner or operator shall provide an emergency response plan. The emergency response plan is subject to the approval of the Fire Department and Police Department, and shall include at a minimum, explicit instructions on all means of shutting down the Solar Energy System, which shall be clearly marked. The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.
- k. Applicants for Large Scale Ground Mounted Solar Energy Systems shall provide a form of surety (Decommissioning Security), either through escrow account, bond, letter of credit, or other mechanism acceptable to the Planning Board, to cover the cost of removal of all Solar Energy System facilities in the event the Town must remove the facilities and restore the property, to the extent feasible, to its original condition. The Decommissioning Security shall be in an amount and form determined to be reasonable by the Planning Board, but in no event to exceed more than 150 percent of the estimated cost of removal and compliance with the additional requirements set forth herein. Applicants shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer, which estimate may be peer reviewed by a consultant selected by the Planning Board at the applicant's expense. The amount shall include a mechanism for calculating increased removal costs due to inflation over a period of 30 years. The Decommissioning Security shall be provided at completion of construction of the Solar Energy System (Bonding Date) and will be required before any electricity, generated by the Solar Energy System, is exported to the local electrical grid for sale to third parties. From and after the Bonding Date, the amount of Decommissioning Security may be reviewed at the Planning Board's direction every five (5) years. In the event such review indicates the net decommissioning costs have increased since the Bonding Date, then the amount of

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the Decommissioning Security will be increased consistent with such revised estimate. The revised estimate will be obtained from a reputable, independent contractor selected by the owner of the Solar Energy System and may be peer reviewed by a consultant chosen by the Planning Board at the owner's expense.

4850. Use Regulations for All Solar Energy Systems

- a. Lighting shall not be permitted unless required by the Special Permit/Site Plan Granting Authority or State Building Code. Where used, lighting shall be directed downward and full cut-off fixtures (Dark Sky compliant) shall be used.
- b. The Solar Energy System shall not create a nuisance, which is discernible from other properties by virtue of noise, vibration, smoke, dust, odors, heat, glare and radiation, unsightliness, or other nuisance as determined by the Special Permit/Site Plan Granting Authority.
- c. The Solar Energy System owner or operator shall maintain the system in good condition. Maintenance shall include, but not be limited to, painting, structural repairs, continued compliance with landscaping and screening requirements, and integrity of security measures. The owner or operator shall be responsible for the maintenance of any access roads serving the system to a level acceptable to the local Fire Chief, Police Chief, Emergency Medical Services, and Building Inspector. Any required site plan approval and/or special permit may require surety to secure such ongoing maintenance.

4860. Discontinuance. A Solar Energy System shall be deemed to have been discontinued if it has not been in service for a continuous 12-month period without the written consent of the Planning Board. Upon receipt of a Notice of Discontinuance from the Building Inspector, the owner shall have the right to respond to the Notice within 30 days of receipt. The Building Inspector shall withdraw the Notice of Discontinuance and notify the owner the Notice has been withdrawn if the owner provides information that demonstrates to the satisfaction of the Building Inspector the Solar Energy System has not been discontinued. If the Solar Energy System is determined to be discontinued, the owner shall remove the system, including all structures, buildings, equipment, appurtenances, security barriers, and transmission lines, and stabilize or re-vegetate the site as necessary to minimize erosion and sedimentation, at the owner's sole expense, within six months of receipt of the Notice of Discontinuance. Should the owner of the Solar Energy System fail to remove the system and stabilize the site within said time period, the Town shall then have the option to enforce against the Decommissioning Security, and/or may subject the owner to action pursuant to Section 1340. Penalties.

4870. Administration.

- a. Where a special permit is required from the Board of Appeals to erect or install a Ground Mounted Solar Energy System, the record owner desiring to erect or install the Solar Energy System shall file with the Board of Appeals an application for a special permit, together with such plans, drawings, specifications, fees, and additional information as required by the Board of Appeals.



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- b. The Board of Appeals shall have the authority to waive specific provisions of this section upon a determination the waiver is not inconsistent with the purpose and intent of this section.
  - c. The Board of Appeals shall conduct its review, hold a public hearing, and file its decision with the Town Clerk as required by MGL Chapter 40A, Section 9.
  - d. Approval Criteria. Before the Board of Appeals may issue a special permit, it shall determine each of the following:
    - (1) The Ground Mounted Solar Energy System conforms to the provisions of this section.
    - (2) The Ground Mounted Solar Energy System will not be detrimental to the neighborhood or the Town.
    - (3) Environmental features of the site and surrounding areas are protected, and the surrounding area will be protected from the proposed use by provision of adequate surface water drainage.
    - (4) The proposed use is in harmony with the general purpose and intent of the Zoning Bylaw.
    - (5) The Ground Mounted Solar Energy System meets the special permit criteria of Section 6220.
  - e. Any special permit shall be subject to such conditions and safeguards as the Board of Appeals may prescribe.
  - f. In reviewing any application for a special permit, the Board of Appeals shall give due consideration to promoting the public health, safety, convenience, and welfare; shall encourage the most appropriate use of land; and shall permit no building or use that is detrimental or offensive to the adjoining zoning districts and neighboring properties due to the effects of lighting, odors, smoke, noise, sewage, refuse materials, or other visual nuisances.

4880. Severability. If any provision of this Bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby.

; and further by amending Section 7000. Definitions by adding and inserting alphabetically the following definitions associated with the new Section. 4800. Solar Energy Systems as follows:

#### ARTICLE 7000. DEFINITIONS

Solar Energy System: A system whose primary purpose is to harvest energy by transforming solar energy into another form of energy, such as electricity, or transferring heat from a collector to another medium using mechanical, electrical, or chemical means.

Solar Energy System, Ground Mounted: An active Solar Energy System that is structurally mounted to the ground and is not roof mounted.

Solar Energy System, Large Scale Ground Mounted: An active Solar Energy System that occupies more than 1,750 square feet of surface area (equivalent to a rated nameplate capacity of about 10 kW DC or greater), except in the Single Residence "A", Single Residence "C", and Wayside Inn

Historic Preservation Residential Zone Districts, where such systems occupy more than 500 square feet of surface area.

Solar Energy System, Roof Mounted: An active Solar Energy System that is structurally mounted to the roof of a building or structure.

Solar Energy System, Small Scale Ground Mounted: An active Solar Energy System that occupies 1,750 square feet of surface area or less (equivalent to a rated nameplate capacity of about 10 kW DC or less), except in the Single Residence "A", Single Residence "C", and Wayside Inn Historic Preservation Residential Zone Districts, where such systems occupy 500 square feet of surface area or less.

and further to make the following changes to Section 2230. Table of Principal Use Regulations.

Appendix A:

SECTION 2230, APPENDIX A

TABLE OF PRINCIPAL USE REGULATIONS

| PRINCIPAL USE                                     | A-RES            | C-RES            | WI               | BD                 | LBD                | VBD                | ID               | LID              | IP               | RD               |
|---|------------------|------------------|------------------|--------------------|--------------------|--------------------|------------------|------------------|------------------|------------------|
| D. INDUSTRIAL                                     |                  |                  |                  |                    |                    |                    |                  |                  |                  |                  |
| 6. Small Scale Ground Mounted Solar Energy System | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup>   | Y <sup>vii</sup>   | Y <sup>vii</sup>   | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> |
| 7. Large Scale Ground Mounted Solar Energy System | N                | N                | N                | ZBA <sup>vii</sup> | ZBA <sup>vii</sup> | ZBA <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> | Y <sup>vii</sup> |

vii. See Section 4800.

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

**Article 38. AMEND ZONING BYLAW ART. IX- SECTION 5600. SOLAR INCLUSION OF AFFORDABLE HOUSING**

Moderator declared voted by more than Two-thirds that the Town amend the Zoning Bylaw, Article IX, by inserting a new Section 5600. Inclusion of Affordable Housing, as set forth below:

**5600. INCLUSION OF AFFORDABLE HOUSING**

5610. Purpose. The purpose of this Bylaw is to increase the amount of affordable housing in the Town of Sudbury available to and affordable by low- or moderate-income households who might otherwise have difficulty purchasing or renting homes in Sudbury, to ensure affordable

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housing remains affordable in perpetuity, and that such housing is offered in accordance with the requirements of Massachusetts General Law Chapter 40B and its implementing regulations, the Sudbury Comprehensive Permit Policy, the Sudbury Master Plan, and other ongoing programs within the Town of Sudbury. It is intended that Affordable Dwelling Units authorized under the provisions of this Bylaw be considered as Local Initiative Program (LIP) Dwelling Units in compliance with the requirements for the same as specified by the Commonwealth's Department of Housing and Community Development (DHCD) or successors, and that said units count toward the Town's requirements under Massachusetts General Law Chapter 40B, Sections 20-23, as amended.

#### 5620. Applicability

5621. Beginning with the effective date of this Bylaw, any development or any division of land subject to Massachusetts General Law Chapter 41, Sections 81-K through 81-GG, which will result in the creation of three (3) or more dwelling units shall require a Special Permit from the Planning Board, and shall include as conditions of said permit that:

- A. At least ten percent (10%) of the dwelling units in the development, as defined by the development's application (Subdivision, Site Plan, Special Permit, etc.), shall meet the criteria of Affordable Dwelling Units. For developments consisting of at least three (3) and up to four (4) dwelling units, the applicant shall make a payment in accordance with Section 5670 or shall provide an Affordable Dwelling Unit in accordance with Section 5630. For developments consisting of at least five (5) and up to ten (10) dwelling units, a minimum of one (1) Affordable Dwelling Unit shall be included in the development. For developments consisting of eleven (11) to fifteen (15) dwelling units, a minimum of two (2) Affordable Dwelling Units shall be included in the development. For all other developments where, ten percent (10%) of the dwelling units results in a fractional number, all fractional units of 0.5 or greater shall be rounded up to the nearest whole number to determine the total number of Affordable Dwelling Units required to be included the development.
- B. The ratio of Affordable Dwelling Units to Market Rate Dwelling Units, built in any twelve-month period, shall be at least equivalent to the ratio of Affordable Dwelling Units to Market Rate Dwelling Units defined for the entire development. The development's Regulatory Agreement shall be recorded with the Registry of Deeds prior to the first Certificate of Occupancy.
- C. Resale deed restrictions shall be established, which ensure Affordable Dwelling Units remain Affordable Dwelling Units in perpetuity or for as long a period as is allowed by law.

5622. Dwelling units shall be considered part of a single development if located either on a single parcel or contiguous parcels of land which have been in the same ownership at any time subsequent to the date of adoption of Section 5600. It is the intent of this bylaw to avoid segmentation of developments intended to circumvent the affordable housing requirements set forth in this Section.

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5623. Developments which are permitted under the following regulations shall be exempt from this Section 5600, in its entirety: Massachusetts General Law Chapters 40B or 40R, and from this Zoning Bylaw Section 4700A North Road Residential Overlay District, Section 4700B Melone Smart Growth Overlay District, Section 5300 Senior Residential Community, and Section 5400 Incentive Senior Development.

5630. Provision of Affordable Dwelling Units. The requirement to provide Affordable Dwelling Units, as outlined under Section 5621, shall be achieved in any one or combination of methods described below, subject to approval by the Planning Board:

- A. Affordable Dwelling Units may be constructed on the subject property associated with the Special Permit.
- B. Subject to the requirements of Section 5621.B., Affordable Dwelling Units may be constructed off of the subject property associated with the Special Permit in another location at 1.5 times the ratio of Affordable Dwelling Units to be constructed on the subject property. The applicant for a development subject to this Bylaw shall prove to the Planning Board the off-site land is buildable and suitable for residential housing, including under the existing Zoning Bylaw. The Planning Board may require the applicant to submit appraisals or conduct a Phase I Environmental Site Assessment documenting there are no hazardous materials on the property as defined by Massachusetts Department of Environmental Protection and/or the United States Environmental Protection Agency, as well as conduct soil testing to ensure wastewater treatment systems can be implemented. If using this provision, the Planning Board and the applicant for a development shall make best efforts to avoid the dense concentration of Affordable Dwelling Units in town and shall attempt to ensure Affordable Dwelling Units are spread evenly throughout the community.
- C. Subject to the requirements of Section 5621.B., the applicant for a development subject to this Bylaw may choose to convert and preserve existing dwelling units, not previously established as Affordable Dwelling Units. Affordable Dwelling Units proposed under this method shall be comparable to the Market Rate Dwelling Units in the development, be in good repair, have a home inspection report from a licensed inspector submitted to the Planning Board, and it shall be proven all major home systems have a useful life of at least ten (10) years.
- D. For Affordable Dwelling Unit calculations where fractional Affordable Dwelling Units result below 0.5, the applicant for a development subject to this Bylaw shall pay equivalent fees-in-lieu of constructing Affordable Dwelling Units (see Section 5670) or provide an additional Affordable Dwelling Unit.
- E. Other alternatives to providing Affordable Dwelling Units which are not listed in this section will also be considered for approval by the Planning Board.

5640. Provisions Applicable to Affordable Dwelling Units

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5641. Permissible types of construction for Affordable Dwelling Units, built as a freestanding unit(s) or in combination with a Market Rate Dwelling Unit(s) within a development, are as follows:

- A. Single-family dwellings;
- B. Two-family dwellings which are designed to be consistent in character with the single-family dwellings in the same development;
- C. Multi-family dwellings which are designed to be consistent in character with the single-family dwellings in the same development. Such multi-family dwellings may be allowed provided:
  - i. No more than one (1) doorway faces the front yard area and further provided that, in terms of exterior appearance, the building is compatible in design and, to the extent practicable, indistinguishable from the single-family dwellings in the same development; and
  - ii. There shall be no more than four (4) dwelling units in any residential building; and
  - iii. The total number of multi-family dwellings shall not exceed 10% of the lots in the development.

5642. Siting of Affordable Dwelling Units. All Affordable Dwelling Units constructed under this Bylaw, except for those as in Section 5630.B., shall be situated within the development so as not to be in less desirable locations than Market Rate Dwelling Units and shall be no less accessible to public amenities, such as open space, than Market Rate Dwelling Units. The Site Plan shall clearly identify lots proposed for Affordable Dwelling Units.

5643. Minimum Design and Construction Standards for Affordable Dwelling Units. Affordable Dwelling Units shall be integrated with Market Rate Dwelling Units and shall be compatible in design, construction quality, and appearance with the Market Rate Dwelling Units.

5650. Maximum Incomes, Rents, and Selling Prices. To ensure a development's Affordable Dwelling Units are counted on the Town's Subsidized Housing Inventory, the applicant for a development shall retain a qualified agency or entity to conduct a lottery, and enter into a LIP Regulatory Agreement compliant with the requirements of the Commonwealth's DHCD.

5660. Maintaining Affordability. The purchaser of an Affordable Dwelling Unit developed as a result of this Bylaw shall agree to execute a deed rider in a form approved by the Commonwealth's DHCD or its successor. The applicant for a development subject to this Bylaw shall be responsible for coordinating with the Planning and Community Development Department and ensuring all requirements of DHCD to include the Affordable Dwelling Units on the Town's Subsidized Housing Inventory are satisfied.

5670. Calculation of Fees-in-Lieu for Fractional Affordable Dwelling Units. The applicant for a development subject to this Bylaw shall pay fees-in-lieu of the construction of fractional Affordable Dwelling Units below 0.5 or provide the Affordable Dwelling Unit in accordance with Section 5630. For the purposes of this Bylaw, the fees-in-lieu of the construction or provision of Affordable Dwelling Units shall be 300% of the Area Median Income (AMI) for a household of

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four (4) as reported by the most recent information from the United States Department of Housing and Urban Development (HUD), multiplied by the fractional Affordable Dwelling Unit figure. For purposes of illustration, a 22-unit development shall provide two (2) Affordable Dwelling Units and shall also pay fees-in-lieu equal to 300% of the AMI x 0.2 or, alternatively, provide three (3) Affordable Dwelling Units within the 22-unit development. Fees-in-lieu shall be paid to the Sudbury Housing Trust prior to the issuance of a Certificate of Occupancy for any unit in the development for the support, development, and preservation of affordable housing. 5680. Severability. If any provision of this Bylaw is declared invalid or unenforceable, the other provisions shall not be affected thereby;

And further by amending Section 7000. Definitions by adding and inserting alphabetically the following definitions associated with the new Section 5600. Inclusion of Affordable Housing as follows:

#### ARTICLE 7000. DEFINITIONS

Area Median Income (AMI): The most recently published median income for the Boston-Cambridge-Quincy Metropolitan Statistical Area as determined by the United States Department of Housing and Urban Development (HUD) for a four (4)-person household.

Dwelling Unit, Affordable: A dwelling unit, the value of which is determined by the Commonwealth's Department of Housing and Community Development (DHCD) to be affordable by a low-income or moderate-income household, and thus to be included in the DHCD's Subsidized Housing Inventory of low-income or moderate-income dwelling units for the purposes of compliance with the provisions of Massachusetts General Law Chapter 40B, Sections 20-23.

Dwelling Unit, Market Rate: A dwelling unit, which has no rental or ownership restrictions. The entity who owns the dwelling unit is free to attempt to rent or sell the unit at whatever price the local market may fetch.

Local Initiative Program (LIP): A state housing initiative administered by the Commonwealth's Department of Housing and Community Development (DHCD) to encourage communities to produce affordable housing for low- and moderate-income households. The program provides technical and other non-financial assistance to cities or towns seeking to increase the supply of housing for households at or below 80% of the Area Median Income (AMI). LIP-approved units are entered into the Subsidized Housing Inventory pursuant to Massachusetts General Law Chapter 40B, Sections 20-23.

Qualified Affordable Dwelling Unit Purchaser: A household with an income that qualifies for the requirements under the Commonwealth's Local Initiative Program for median area income as reported from the United States Department of Housing and Urban Development (HUD) and/or the Commonwealth's Department of Housing and Community Development (DHCD).

and further that non-substantive changes to the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Zoning Bylaw; or act on anything relative thereto.

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**Article 39. EXCHANGE OF REAL PROPERTY - BRIMSTONE LANE PARCELS**

Moderator declared voted by more than Two-thirds to transfer the care, custody, management and control of the land off Brimstone Lane consisting of approximately 1,033 square feet, more or less, as shown on a plan of land entitled "Sketch Plan 137 Brimstone Lane Sudbury, MA" dated June 29, 2020, prepared by Sullivan Connors & Associates, a copy of which is on file in the Town Clerk's Office, from the board or commission currently having custody thereof for the purpose for which said property is currently held, to the Board of Selectmen for general municipal purposes and for the purpose of conveyance, and authorize the Board of Selectmen to convey said parcel on such terms and conditions, and for such consideration, as the Board of Selectmen deems appropriate; and further, to authorize the Board of Selectmen to submit a petition to the General Court for a special act authorizing the transfer of said parcel under Article 97 of the Amendments to the Massachusetts Constitution; and further, in order to satisfy the Executive Office of Energy and Environmental Affairs' "no net loss policy," to acquire by gift, purchase, eminent domain, exchange of real property or otherwise, the fee or lesser interest in all or a part of the land and the improvements thereon, the land off Brimstone Lane consisting of approximately 29,800 square feet (0.68 acres) more or less, as shown on said Sketch Plan and being a portion of the parcel shown on Assessor's Map L04-0006, and dedicate such 29,800 square foot parcel of land for conservation and open space purposes, to be held under the care, custody, management and control of the Conservation Commission, pursuant to G.L. c. 40, §8C, with the foregoing dedication of such land to become effective upon the enactment of the Article 97 legislation; and further to authorize the Board of Selectmen to execute all instruments, agreements, deeds, conservation restrictions, easements or other documents, upon such terms and conditions as the Board of Selectmen deems appropriate, and to take all other action necessary to effectuate the vote taken hereunder.

**Article 40. TRANSFER CARE & CUSTODY OF TOWN OWNED WATER ROW PARCEL TO CONSERVATION COMMISSION H11-401**

Moderator declared voted by more than Two-thirds to transfer the care, custody, management and control of the following parcel of land from the Board of Selectmen to the Conservation Commission for conservation and passive recreation purposes pursuant to General Laws Chapter 40 Section 8C, and to authorize the Conservation Commission to grant a conservation restriction in said property to a non-profit conservation organization: a parcel of land located on Water Row constituting approximately 23.49 ± acres, shown as Assessor's Map H11, Parcel 401, said parcel having been purchased by the Town for open space acquisition and preservation and described in a deed filed with the Middlesex South Registry District of the Land Court as Document No. 1393441, Certificate of Title #235399, Book 1310, Page 144, and shown as "Parcel 22" on a plan of land entitled "Subdivision Plan of Land in Sudbury" prepared by Schofield Brothers of New England, Inc., dated October 17, 2005, recorded at the Middlesex South Registry District of the Land Court as Plan 442-I.

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**Article 41. TRANSFER CARE & CUSTODY OF TOWN OWNED WATER ROW PARCEL TO CONSERVATION COMMISSION H11-305**

Moderator declared voted by more than two-thirds to transfer the care, custody, management and control of the following parcel of land from the Board of Selectmen to the Conservation Commission for conservation and passive recreation purposes pursuant to General Laws Chapter 40 Section 8C, and to authorize the Conservation Commission to grant a conservation restriction in said property to a non-profit conservation organization: a parcel of land located on Water Row constituting approximately 2.39 ± acres, shown as Assessor's Map H11, Parcel 305, said parcel having been purchased by the Town for the preservation of open space and historic resources purposes and described in a deed recorded in the Middlesex South Registry of Deeds at Book 39630, Page 344, and shown as "Parcel C" on a plan of land entitled "Compiled Plan of Land in Sudbury, Mass, Owned by Brenton H. Dickson" prepared by Thomas Land Surveyors, Inc., dated August 16, 1987 and as revised through September 3, 1987, recorded at the Middlesex South Registry of Deeds as Plan 1678 of 1987.

**Article 42. COMMUNITY PRESERVATION FUND – HISTORIC RESOURCE INVENTORY SURVEY**

Moderator declared voted by more than two-thirds to appropriate a sum of money not to exceed \$30,000 from the Historic Resources category of Community Preservation Act Funds for the purpose of funding additional historic surveys to be included in Sudbury's Historic Resource Inventory for approximately 30 additional properties and two area surveys.

**Article 43. COMMUNITY PRESERVATION FUND – REMOVAL OF INVASIVE SPECIES**

Moderator declared voted by more than two-thirds to appropriate a sum of money not to exceed \$47,600 with 50% from the Historic Resources category and 50% from the Open Space and Recreation category of Community Preservation Act Funds for the purpose of enhancing the wildlife habitat and historical value of King Philip Woods located near the junction of Old Sudbury Road and Water Row by manually removing invasive species from a 3-acre portion of the site to restore Old Berlin Road and its stone walls, and the wells and foundations associated with the Tavern of the Damned.

**Article 44. COMMUNITY PRESERVATION FUND – DESIGN OF WAYSIDE INN ROAD BRIDGE OVER HOP BROOK**

Moderator declared voted by more than two-thirds to appropriate a sum of money not to exceed \$125,000 from the Historic Resources category of Community Preservation Act Funds for the purpose of designing the replacement of the Wayside Inn Road bridge superstructure over Hop Brook tributary, including but not limited to the design of the parapet walls, portions of the bridge deck, guardrail, pavement, grading, loam, seed, and associated work,



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**Article 45. COMMUNITY PRESERVATION FUND - REMEDIATION OF WATER CHESTNUTS FROM HOP BROOK POND SYSTEM**

Moderator declared voted by more than two-thirds to vote to appropriate a sum of money not to exceed \$180,000 over three years (\$60,000 per year) from the Open Space and Recreation category of Community Preservation Act Funds for the purpose of remediating/removing water chestnuts and other invasive species from the Hop Brook pond system, subject to the approval of the Conservation Commission.

**Article 46. COMMUNITY PRESERVATION FUND - SUDBURY HOUSING AUTHORITY, ACQUISITION, CREATION OF AFFORDABLE RENTAL HOUSING**

Moderator declared voted by more than two-thirds to vote to appropriate a sum of money not to exceed \$259,000 from the Community Housing category of Community Preservation Act Funds for the purpose of funding the Sudbury Housing Authority's acquisition, creation, preservation, and support of affordable rental housing.

**Article 47. COMMUNITY PRESERVATION FUND - REGIONAL HOUSING SERVICE OFFICE (RHSO)**

Moderator declared voted by more than two-thirds to vote to appropriate a sum of money, not to exceed \$30,000 from the Community Housing category of Community Preservation Act Funds for funding the Town's portion of the FY2021 Regional Housing Services Office (RHSO) membership fee supporting the Town's affordable housing activities.

**Article 48. COMMUNITY PRESERVATION FUND - LIBRARY HISTORIC ROOM CONVERSION**

Moderator declared voted by more than a majority to appropriate a sum of money not to exceed \$150,000 from the Historic Resources category of Community Preservation Act Funds for the purpose of rehabilitating the spaces in the Historical Room and mezzanine of the original octagon at the Goodnow Library.

**Article 49. COMMUNITY PRESERVATION FUND - REVERSION OF FUNDS**

Moderator declared voted by more than two-thirds to return the unused balances from prior article authorizations voted at prior Town Meetings, which projects have been completed, or otherwise, into the Community Preservation Act general account as follows:

|                      |                                |                   |
|----------------------|--------------------------------|-------------------|
| 2013 ATM, Article 35 | Historic Projects              | \$7,481.35        |
| 2019 ATM, Article 33 | Sudbury Newspaper Digitization | <u>\$6,166.00</u> |
|                      |                                | \$13,647.35       |

to be returned to the category of Historic Resources Reserves; and

|                      |                                  |          |
|----------------------|----------------------------------|----------|
| 2019 ATM, Article 31 | Regional Housing Services Office | \$600.00 |
|----------------------|----------------------------------|----------|

to be returned to the category of Community Housing Reserves; and

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2018 ATM, Article 35 Carding Mill Pond Harvesting \$32,085.19  
to be returned to the category of Open Space and Recreation Reserves.

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Total: \$46,332.54

**Article 50. COMMUNITY PRESERVATION FUND - FY21 GENERAL BUDGET AND APPROPRIATIONS**

Moderator declared voted by more than two-thirds to appropriate the sums recommended by the Community Preservation Committee in the following Community Preservation budget for FY21 Community Preservation surtaxes:

\$85,000 Committee Administrative and Operating Cost  
\$1,111,410 Debt Service

**Article 51. ACQUIRE 1/4 MILE OF CSX CORRIDOR**

Moderator declared that motion is indefinitely postponed.

**Article 52. EXPEDITE COMPLETION OF DESIGN OF THE BRUCE FREEMAN RAIL TRAIL**

Moderator declared voted by more than a majority, that the Bruce Freeman Rail Trail will be a major community asset and pathway for recreation and transportation for all Sudbury residents of all ages and abilities. As a non-motorized vehicle pathway, it will help out children get to school safely and bring us closer to nature. Since 2012, residents have voted for the Bruce Freeman Rail Trail and have appropriated fund for its design. The construction cost, about ten million dollars, (\$10,000,000) will be paid entirely by state and federal funds that have already been allocated. This article is direction to the Town Manager, Town staff, Town Departments, and Town Boards and Commissions, to move as quickly as possible to complete all designs, submit them to the state, and take all other actions needed to bring the Bruce Freeman Rail Trail to Sudbury.

**Article 53. BICYCLE SAFETY ROAD SIGNS**

Moderator declared voted by well more than a majority to appropriate an amount not to exceed the sum of \$750.00, payable from the Department of Public Works (DPW) budget under the direction and consent of the DPW Director. For the purchase of four bicycle safety road signs along Hudson Rd., (preferably on the westbound side at 18 Hudson Rd., on the eastbound side at 427 Hudson Rd., on the westbound side opposite 427 Hudson Rd., and eastbound nearest 5 Spruce Lane), including all incidental and related expenses, stating "bicycles in roadway" on a yellow diamond shaped sign, or the equivalent, in compliance with the requirements established by the Massachusetts Department of Transportation.

**Article 54. COST/BENEFIT STUDY ON BURYING OVERHEAD UTILITY LINES**

Moderator declared motion failed.

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## **Article 55. POLYSTYRENE REDUCTION BYLAW**

Moderator declared voted by more than a majority to see if the Town will vote to amend the General Bylaws by adopting a new bylaw entitled "Polystyrene Reduction Bylaw":

### Section I. Findings and Purpose

Styrene, a component of polystyrene, was classified in 2018 by the World Health Organization's International Agency for Research on Cancer (IARC) as Group 2A 'probable carcinogen'. Multiple peer-reviewed scientific studies have found that residual styrene from manufacturing can be leached from polystyrene items during reasonable, common uses – especially contact with hot, fat-containing, or acidic food or drinks – in levels that sometimes exceed present World Health Organization and/or US Environmental Protection Agency standards for styrene in drinking water.

Furthermore, polystyrene, and especially polystyrene foam, readily enters the environment, both land and sea, harming wildlife who mistake it for food, ingest it, and die. Especially in the marine environment, polystyrene persists for hundreds of years and often fragments into microplastics, adsorbs and concentrates environmental toxins, and can enter the food chain when consumed by fish, shellfish, and other organisms, risking both ecosystem health and potentially contaminating the human food supply. Polystyrene is made from fossil fuels, which are non-renewable resources that contribute to greenhouse gas emissions and anthropogenic climate change.

Polystyrene is not biodegradable nor compostable nor able to be economically recycled by our Town.

Less toxic, more durable, reusable, recyclable, biodegradable, and/or compostable alternatives are readily available for many food service and other applications, and are affordable and effective ways to reduce negative health and environmental impacts from the use of polystyrene items.

Therefore, the purpose of this Bylaw is to protect the health of Town residents and to protect the Town's unique beauty and irreplaceable natural resources by reducing the use and distribution of disposable food service ware made from polystyrene and other items made from unencapsulated foam polystyrene in the Town of Sudbury.

### Section II. Definitions

The following words shall have the following meanings for purpose of this Bylaw:

"Disposable Food Service Ware" shall mean single-use or disposable products for heating, storing, packaging, serving, consuming, or transporting prepared or ready-to-consume food or beverages including, but not limited to, bowls, plates, trays, cartons, cups, lids, hinged or lidded containers, spoons, forks and knives. This includes any containers used by food establishments to heat, cook, or store food or beverages prior to serving, regardless of whether such containers are used to serve such food or beverages. Disposable Food Service Ware also includes any such implements sold by Retail Establishments to consumers for personal use.

"Foam Polystyrene" shall mean polystyrene in the form of a foam or expanded material, processed by any number of techniques including, but not limited to, fusion of polymer spheres

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(expandable bead polystyrene), injection molding, foam molding, and extrusion-blow molding (extruded foam polystyrene).

"Food Establishment" shall mean any operation that serves, vends or otherwise provides food or other products to third-parties for consumption and/or use on or off the premises, whether or not a fee is charged, but not including the service of food within a home or other private setting. Any facility requiring a food permit in accordance with the Massachusetts State Food Code, 105 CMR 590.000, et seq. and/or regulations of the Board of Health shall be considered a "food establishment" for purposes of this bylaw.

"Health Agent" shall mean the Health Agent for the Sudbury Board of Health or his/her designee.

"Packing Material" shall mean material used to hold, cushion, or protect items packed in a container for shipping transport or storage.

"Prepared Food" shall mean food or beverages, which are serviced, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed, or otherwise prepared (collectively "prepared") for individual customers or consumers. Prepared Food does not include raw eggs or raw, butchered meats, fish, seafood, and/or poultry.

"Polystyrene" shall mean a synthetic polymer produced by polymerization of styrene monomer. Polystyrene includes both "Foam Polystyrene" and "Solid Polystyrene" as defined in this Bylaw. The International Resin Identification Code assigned to polystyrene materials is "6". Polystyrene items may be identified by a "6" or "PS," either alone or in combination with other letters. The regulations and prohibitions relating to polystyrene in this bylaw are intended to apply regardless of the presence or absence of an International Resin Identification Code or other identifying marks on the item.

"Retail Establishment" shall mean a store or premises engaged in the retail business of selling or providing merchandise, goods, groceries, prepared take-out food and beverages for consumption off-premises or the serving of an item directly to customers at such store or premises, including, but not limited to, grocery stores, department stores, pharmacies, convenience stores, restaurants, coffee shops and seasonal and temporary businesses, including farmers markets and public markets; provided, however, that a "retail establishment" shall also include a food truck or other motor vehicle, mobile canteen, trailer, market pushcart or moveable roadside stand used by a person from which to engage in such business directly with customers and business establishments without a storefront, including, but not limited to, a business delivering prepared foods or other food items, web-based or catalog business or delivery services used by a retail establishment; provided further, that a "retail establishment" shall include a non-profit organization, charity or religious institution that has a retail establishment and holds itself out to the public as engaging in retail activities that are characteristic of similar type commercial retail businesses, whether or not for profit when engaging in such activity.

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“Solid Polystyrene” shall mean polystyrene, including clear (oriented) polystyrene, produced in a rigid form with minimal incorporation of air or other gas. Solid polystyrene is also referred to as ‘rigid polystyrene’.

### Section III. Regulated Conduct

- a. After February 1, 2021, no Food Establishment in the Town of Sudbury may use, sell, offer for sale, or otherwise distribute disposable food service ware made from foam polystyrene or solid polystyrene.
- b. After February 1, 2021, no Retail Establishment in the Town of Sudbury may sell, offer for sale, or otherwise distribute:
  1. disposable food service ware made from foam polystyrene or solid polystyrene
  2. meat trays, fish trays, seafood trays, vegetable trays, or egg cartons made in whole or in any part with foam polystyrene or solid polystyrene
  3. packing materials, including packing peanuts and shipping boxes made in whole or in any part with foam polystyrene that is not wholly encapsulated within a more durable material.
  4. coolers, ice chests, or similar containers; pool or beach toys; and dock floats, mooring buoys, or anchor or navigation markers, which are made in whole or in any part with foam polystyrene that is not wholly encapsulated within a more durable material.
- c. For purposes of Section 3(b)(3), ‘distributing packing material’ does not include:
  1. Re-using packing materials for shipping, transport, or storage within the same distribution system, where the packing materials are not sent to a customer or end user.
  2. Receiving shipments within the Town of Sudbury that include polystyrene foam used as a packing material, provided that the goods were not packaged or repackaged within Sudbury.

### Section IV. Exemption

- a. Nothing in this Bylaw shall prohibit individuals from using disposable food service ware or other items made of polystyrene purchased outside the Town of Sudbury for personal use.
- b. Prepared food packaged outside the Town of Sudbury is exempt from the provisions of this Bylaw, provided that it is sold or otherwise provided to the consumer in the same disposable food service ware in which it was originally packaged, and that the prepared food has not been altered or repackaged.
- c. The Board of Health or health agent may exempt a food establishment or retail establishment from any provision of this Bylaw for a period of up to six months upon written application by the owner or operator of that establishment. No exemption will be granted unless the Board of Health or health agent finds that (1) strict enforcement of the provision for which the exemption is sought would cause undue hardship; or (2) the food establishment or retail establishment requires additional time in order to

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draw down an existing inventory of a specific item regulated by this Bylaw. For purposes of this Bylaw, "undue hardship" shall mean a situation unique to a food establishment or retail establishment in which there are no reasonable alternatives to the use of materials prohibited by this Bylaw, and that compliance with this Bylaw would create significant economic hardship for the Establishment.

#### Section V. Enforcement

Health Agents shall have the authority to enforce this Bylaw. This Bylaw may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the General Bylaws. The Town may enforce this Bylaw or enjoin violations thereof through any lawful process or combination of processes, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

Violations of this Bylaw are punishable by a fine of up to \$300 per violation. Each successive day of non-compliance will count as a separate violation.

If non-criminal disposition is elected, then any Food or Retail Establishment that violates any provision of this Bylaw shall be subject to the following penalties:

First Offense: written warning

Second Offense: \$50 penalty

Third and each subsequent offense: \$300 penalty

#### Section VI. Regulations

The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this Bylaw.

#### Section VII. Interaction with Other Laws

In the case of a conflict between the requirements of this Bylaw and any other federal, state or local law concerning the materials regulated herein, the more stringent requirements shall apply.

#### Section VIII. Severability

If any provision of this Bylaw is declared invalid or unenforceable the other provisions shall not be affected thereby;

and further, to authorize the Town Clerk to assign such numbering as is appropriate to said bylaw in conformance with the existing codification of the Town's Bylaws. Or take any action relative thereto.

### **Article 56. AN ACT AUTHORIZING THE TOWN TO ESTABLISH A FEE FOR CHECKOUT BAG CHARGE**

Moderator declared voted by more than a majority to authorize the Board of Selectmen to petition the General Court to adopt legislation, as set forth below, to implement a minimum charge of \$0.10 for all new checkout bags distributed in the Town of Sudbury, which legislation would have the underlying purposes of 1) incentivizing consumers to reuse checkout bags, the most environmentally sustainable and economical option, 2) allowing consumers to have the choice of not paying for unwanted or unneeded new checkout bags, 3) allowing collected

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money to be retained by the retailer so as to help businesses defray the costs of switching to more environmentally sustainable checkout bag options, and 4) reducing the generation of waste and associated costs of disposal and recycling that must be borne by the Town and its residents; provided, however, that the General Court may make clerical and editorial changes of form only to said bill, unless the Select Board approves amendments to the bill prior to enactment by the General Court; and provided further that the Select Board shall be authorized to approve any such amendments which shall be within the scope of the general public purposes of this petition; or to take any other action relative thereto.

AN ACT AUTHORIZING THE TOWN OF SUDBURY TO ESTABLISH A FEE FOR CHECKOUT BAGS

SECTION 1. The following words, unless the context clearly requires otherwise, shall have the following meanings:

“Checkout Bag” shall mean a bag provided by a retail establishment to a customer at the point of sale. Checkout bags shall not include: (i) bags, whether plastic or not, in which loose produce or products are placed by the consumer to deliver such items to the point of sale or check out area of the store; (ii) a paper bag provided by a pharmacy to a customer purchasing a prescription medication; (iii) a non-handled bag used to protect items from damaging or contaminating other purchased items; or (iv) a non-handled bag that is designed to be placed over articles of clothing on a hanger.

“Retail Establishment” shall mean any business facility that sells goods directly to the consumer whether for or not for profit, including but not limited to, retail stores, restaurants, pharmacies, convenience and grocery stores, liquor stores, and seasonal and temporary businesses.

SECTION 2. (a) Notwithstanding any general or special law to the contrary, any retail establishment which makes available checkout bags in the Town of Sudbury shall charge for each such bag equal to or greater than \$0.10 per checkout bag, as established by regulations to be duly promulgated by the Sudbury Board of Health.

(b) All monies collected pursuant to this section shall be retained by the retail establishment.

(c) Any charge for a checkout bag shall be separately stated on a receipt provided to the customer at the time of sale and shall be identified as the “checkout bag charge” thereon.

SECTION 3. (a) The Health Agent for the Sudbury Board of Health or his/her designee shall have authority to enforce this law and any regulations promulgated thereunder. This law may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the Town of Sudbury General Bylaws.

(b) The Sudbury Board of Health may adopt and amend rules and regulations to effectuate the purposes of this law.

SECTION 4. If any provision of this law is declared to be invalid or unenforceable, the other provisions shall be severable and shall not be affected thereby.

SECTION 5. This act shall take effect three months after its passage.

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## **Article 57. DISPOSABLE PLASTIC POLLUTION REDUCTION BYLAW**

Moderator declared voted by more than a majority to amend the General Bylaws by adopting a new bylaw entitled "Disposable Plastic Pollution Reduction Bylaw":

### Section I. Findings and Purpose

Numerous studies have shown that the production and use of disposable plastic items like straws, stirrers, and splash sticks can have significant adverse impacts. Disposable plastic items readily enter the environment, both land and sea, harming wildlife who mistake it for food, ingest it, and die. Especially in the marine environment, plastic persists for hundreds of years and often fragments into microplastics, adsorbs and concentrates environmental toxins, and can enter the food chain when consumed by fish, shellfish, and other organisms, risking both ecosystem health and potentially contaminating the human food supply. Many plastic items are made from fossil fuels, non-renewable resources that contribute to greenhouse gas emissions and anthropogenic climate change.

Plastic straws, stirrers, and splash sticks are not able to be recycled in the Town. Further, many plastics marketed as compostable and biodegradable require the specific conditions in industrial composting facilities to break down consistently and completely, and access to such industrial composting facilities is not yet universally and readily available to residents of the Town. The substitution of reusable items and/or items made from recyclable, compostable, or biodegradable non-plastic materials are affordable and effective ways to reduce the negative impacts of disposable plastic food service items. Data also shows that 'only upon request' policies significantly reduce the overall usage of disposable items, reducing both costs and environmental impacts, without preventing those who need or want a disposable item from obtaining it.

Therefore, the purpose of this bylaw is to protect the Town's unique beauty, irreplaceable natural resources, and the health of its residents by reducing the use and distribution of disposable plastic straws, stirrers, and splash sticks in the Town of Sudbury, and promoting reusable and non-plastic alternatives.

### Section II. Definitions

The following words shall have the following meanings for purpose of this Bylaw:

"Disability" shall mean a physical, intellectual, or sensory impairment that substantially limits one or more major life activities.

"Disposable plastic straw, stirrer, or splash stick" shall mean a drinking straw, stirrer, or splash stick made predominantly from synthetic polymers and that is not a reusable straw, stirrer, or splash stick. A disposable plastic straw, stirrer, or splash stick shall also include items made in whole or in part from synthetic polymers that are otherwise classified as 'compostable', 'biodegradable', 'oxo degradable', or 'marine degradable'.

"Food Establishment" shall mean any operation that serves, vends or otherwise provides food or other products to third-parties for consumption and/or use on or off the premises, whether or not a fee is charged, but not including the service of food within a home or other private setting.



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Any facility requiring a food permit in accordance with the Massachusetts State Food Code, 105 CMR 590.000, et seq. and/or regulations of the Board of Health shall be considered a “food establishment” for purposes of this bylaw.

“Health Agent” shall mean the Health Agent for the Sudbury Board of Health or his/her designee.

“Medical Condition” shall mean any illness, disease, or injury that requires medical treatment.

“Reusable straw, stirrer, or splash stick” shall mean a drinking straw, stirrer, or splash stick that is manufactured from durable materials, and is designed to be adequately and repeatedly cleaned and sanitized for reuse.

“Retail Establishment” shall mean a store or premises engaged in the retail business of selling or providing merchandise, goods, groceries, prepared take-out food and beverages for consumption off-premises or the serving of an item, directly to customers at such store or premises, including, but not limited to, grocery stores, department stores, clothing stores, pharmacies, convenience stores, restaurants, coffee shops and seasonal and temporary businesses, including farmers markets and public markets; provided, however, that a “retail establishment” shall also include a food truck or other motor vehicle, mobile canteen, trailer, market pushcart or moveable roadside stand used by a person from which to engage in such business directly with customers and business establishments without a storefront, including, but not limited to, a business delivering prepared foods or other food items, web-based or catalog business or delivery services used by a retail establishment; provided further, that a “retail establishment” shall include a non-profit organization, charity or religious institution that has a retail establishment and holds itself out to the public as engaging in retail activities that are characteristic of similar type commercial retail businesses, whether or not for profit when engaging in such activity.

### Section III. Regulated Conduct

- a. After February 1, 2021, no food establishment in the Town of Sudbury may provide a disposable plastic straw, stirrer, or splash stick, as such term is defined in this Bylaw, to a customer.
- b. After February 1, 2021, no food establishment in the Town of Sudbury may provide a disposable straw, stirrer, or splash stick that is not a reusable straw, stirrer, or splash stick to a customer, except upon that customer’s specific request for such items or if the item is selected by a customer from a self-service dispenser.
- c. After February 1, 2021, retail establishments in the Town of Sudbury are prohibited from selling or distributing disposable plastic straws, stirrers, or splash sticks to customers unless equivalent non-plastic or reusable straws, stirrers, or splash sticks are available for sale and are clearly labeled such that any customer can easily distinguish among the disposable plastic, disposable non-plastic, and reusable items.

### Section IV. Exemptions

- 
- a. Nothing in this bylaw shall prohibit individuals from bringing and using their own personal straws, stirrers, or splash sticks of any type for personal use in a food establishment.
  - b. Food establishments may provide a disposable plastic straw, stirrer, or splash stick, upon request, to a person in need due to a disability or medical condition.
  - c. The Board of Health or health agent may exempt a food establishment or retail establishment from any provision of this Bylaw for a period of up to six months upon written application by the owner or operator of that establishment. No exemption will be granted unless the Board of Health or health agent finds that the establishment requires additional time in order to draw down an existing inventory of a specific item regulated by this Bylaw.

#### Section V. Enforcement

Health Agents shall have the authority to enforce this bylaw. This bylaw may be enforced through any lawful means in law or in equity, including but not limited to, noncriminal disposition pursuant to G.L. c. 40 § 21D and Article VI of the General Bylaws. The Town may enforce this Bylaw or enjoin violations thereof through any lawful process or combination of processes, and the election of one remedy by the Town shall not preclude enforcement through any other lawful means.

Violations of this bylaw are punishable by a fine of up to \$300 per violation. Each successive day of non-compliance will count as a separate violation.

If non-criminal disposition is elected, then any Food Establishment or Retail Establishment that violates any provision of this bylaw shall be subject to the following penalties:

First Offense: Written Warning

Second Offense: \$50 penalty

Third and each subsequent offense: \$300 penalty

#### Section VI. Regulations

The Board of Health may adopt and amend rules and regulations to effectuate the purposes of this Bylaw.

#### Section VII. Interaction with Other Laws

In the case of a conflict between the requirements of this Bylaw and any other federal, state or local law concerning the materials regulated herein, the more stringent requirements shall apply.

#### Section VIII. Severability

If any provision of this Bylaw is declared invalid or unenforceable the other provisions shall not be affected thereby;

and further, to authorize the Town Clerk to assign such numbering as is appropriate to said bylaw in conformance with the existing codification of the Town's Bylaws; or take any action relative thereto.

## 2020 Presidential Primary Election

### *March 3, 2020*

#### PRESIDENTIAL PREFERENCE

| Candidate Name                            | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total       |
|---|------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <b>DEMOCRATIC</b>                         |            |             |             |             |             |             |             |
| DEVAL PATRICK                             | 4          | 0           | 1           | 1           | 2           | 1           | 9           |
| AMY KLOBUCHAR                             | 20         | 2           | 15          | 20          | 16          | 16          | 89          |
| ELIZABETH WARREN                          | 185        | 68          | 274         | 281         | 300         | 269         | 1377        |
| MICHAEL BENNET                            | 0          | 0           | 1           | 0           | 0           | 0           | 1           |
| MICHAEL R. BLOOMBERG                      | 153        | 53          | 140         | 222         | 163         | 136         | 867         |
| TULSI GABBARD                             | 2          | 0           | 4           | 5           | 7           | 0           | 18          |
| CORY BOOKER                               | 0          | 0           | 0           | 1           | 1           | 0           | 2           |
| JULIAN CASTRO                             | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| TOM STEYER                                | 2          | 0           | 1           | 1           | 3           | 3           | 10          |
| BERNIE SANDERS                            | 119        | 48          | 218         | 163         | 179         | 174         | 901         |
| JOSEPH R. BIDEN                           | 331        | 117         | 442         | 533         | 543         | 433         | 2399        |
| JOHN K. DELANEY                           | 1          | 0           | 0           | 0           | 0           | 0           | 1           |
| ANDREW YANG                               | 0          | 0           | 2           | 1           | 2           | 0           | 5           |
| PETE BUTTIGIEG                            | 27         | 6           | 32          | 36          | 42          | 22          | 165         |
| MARIANNE WILLIAMSON                       | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| NO PREFERENCE                             | 0          | 1           | 2           | 3           | 3           | 3           | 12          |
| WRITE-IN                                  | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| BLANK                                     | 0          | 0           | 1           | 3           | 1           | 1           | 6           |
| <b>Totals - DEMOCRATIC</b>                | <b>844</b> | <b>295</b>  | <b>1133</b> | <b>1270</b> | <b>1262</b> | <b>1058</b> | <b>5862</b> |
| <b>REPUBLICAN</b>                         |            |             |             |             |             |             |             |
| WILLIAM F. WELD                           | 22         | 10          | 18          | 28          | 31          | 29          | 138         |
| JOE WALSH                                 | 0          | 1           | 3           | 1           | 2           | 0           | 7           |
| DONALD J. TRUMP                           | 65         | 26          | 94          | 136         | 76          | 99          | 496         |
| ROQUE "ROCKY" DE LA FUENTE                | 0          | 0           | 1           | 0           | 1           | 0           | 2           |
| NO PREFERENCE                             | 1          | 1           | 3           | 3           | 3           | 4           | 15          |
| WRITE-IN                                  | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| BLANK                                     | 0          | 1           | 2           | 4           | 6           | 2           | 15          |
| <b>Totals - REPUBLICAN</b>                | <b>88</b>  | <b>39</b>   | <b>121</b>  | <b>172</b>  | <b>119</b>  | <b>134</b>  | <b>673</b>  |
| <b>GREEN-RAINBOW</b>                      |            |             |             |             |             |             |             |
| DARIO HUNTER                              | 0          | 0           | 0           | 0           | 0           | 1           | 1           |
| SEDINAM KINAMO CHRISTIN MOYOWASIFZA-CURRY | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| KENT MESPLAY                              | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| HOWARD HAWKINS                            | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| NO PREFERENCE                             | 0          | 0           | 1           | 1           | 0           | 0           | 2           |
| WRITE-IN                                  | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| BLANK                                     | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| <b>Totals - GREEN-RAINBOW</b>             | <b>0</b>   | <b>0</b>    | <b>1</b>    | <b>1</b>    | <b>0</b>    | <b>1</b>    | <b>3</b>    |
| <b>LIBERTARIAN</b>                        |            |             |             |             |             |             |             |
| ARVIN VOHRA                               | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| VERMIN LOVE SUPREME                       | 0          | 0           | 0           | 0           | 0           | 1           | 1           |
| JACOB GEORGE HORNBERGER                   | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| SAMUEL JOSEPH ROBB                        | 0          | 0           | 1           | 0           | 0           | 0           | 1           |
| DAN TAXATION IS THEFT BEHRMAN             | 0          | 0           | 0           | 2           | 0           | 0           | 2           |
| KIMBERLY MARGARET RUFF                    | 0          | 0           | 0           | 0           | 0           | 1           | 1           |
| KENNETH REED ARMSTRONG                    | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| ADAM KOKESH                               | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| JO JORGENSEN                              | 0          | 0           | 0           | 0           | 1           | 0           | 1           |
| MAX ABRAMSON                              | 0          | 0           | 0           | 0           | 0           | 0           | 0           |
| NO PREFERENCE                             | 0          | 0           | 2           | 0           | 2           | 0           | 4           |

|                             |          |          |          |          |          |          |           |
|-----------------------------|----------|----------|----------|----------|----------|----------|-----------|
| WRITE-IN                    | 0        | 0        | 0        | 0        | 0        | 0        | 0         |
| BLANK                       | 0        | 0        | 1        | 2        | 0        | 0        | 3         |
| <b>Totals - LIBERTARIAN</b> | <b>0</b> | <b>0</b> | <b>4</b> | <b>4</b> | <b>3</b> | <b>2</b> | <b>13</b> |

STATE COMMITTEE MAN - MIDDLESEX & WORCESTER DISTRICT

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4 | Precinct 5 | Total       |
|---|------------|-------------|-------------|-------------|------------|------------|-------------|
| <b>DEMOCRATIC</b>   |            |             |             |             |            |            |             |
| JAMES B. ELDRIDGE <sup>267</sup> ARLINGTON ST., ACTON (CURRENT STATE SENATOR)   |            |             | 831         | 906         |            |            | 1737        |
| WRITE-IN  |            |             | 2           | 0           |            |            | 2           |
| BLANK   |            |             | 300         | 364         |            |            | 664         |
| <b>Totals - DEMOCRATIC</b>  |            |             | <b>1133</b> | <b>1270</b> |            |            | <b>2403</b> |
| <b>REPUBLICAN</b>   |            |             |             |             |            |            |             |
| BRIAN P. BURKE <sup>125</sup> BIRCH HILL RD., STOW (CANDIDATE FOR RE-ELECTION, SELECTMAN FORMER ASSISTANT ATTORNEY GENERAL) |            |             | 59          | 62          |            |            | 121         |
| DEAN CAVARETTA <sup>70</sup> CONCORD RD., ACTON (FORMER ACTON HOUSING AUTHORITY MEMBER)                                     |            |             | 18          | 27          |            |            | 45          |
| PAUL R. FERRO <sup>53</sup> EDINBORO ST., MARLBOROUGH (FORMER CITY COUNCILOR)   |            |             | 21          | 54          |            |            | 75          |
| WRITE-IN  |            |             | 0           | 0           |            |            | 0           |
| BLANK   |            |             | 23          | 29          |            |            | 52          |
| <b>Totals - REPUBLICAN</b>  |            |             | <b>121</b>  | <b>172</b>  |            |            | <b>293</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |             |             |            |            |             |
| DANIEL L. FACTOR  |            |             | 0           | 0           |            |            | 0           |
| WRITE-IN  |            |             | 0           | 0           |            |            | 0           |
| BLANK   |            |             | 1           | 1           |            |            | 2           |
| <b>Totals - GREEN-RAINBOW</b>   |            |             | <b>1</b>    | <b>1</b>    |            |            | <b>2</b>    |
| <b>LIBERTARIAN</b>  |            |             |             |             |            |            |             |
| DON GRAHAM  |            |             | 4           | 4           |            |            | 8           |

A TRUE COPY, ATTEST:

*Beth R. Klein*

BETH R. KLEIN  
TOWN CLERK

## 2020 Annual Town Election

### *June 23, 2020*

#### BOARD OF SELECTMEN (1) FOR THREE YEARS

| Candidate Name   | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|--|------------|------------|------------|------------|------------|-------------|
| PATRICIA A. BROWN <sup>34</sup> WHISPERING PINE ROAD (CANDIDATE FOR RE-ELECTION) | 213        | 252        | 202        | 184        | 195        | <b>1046</b> |
| CHARLES G. RUSSO <sup>30</sup> JUNIPER ROAD                                      | 201        | 227        | 265        | 329        | 236        | <b>1258</b> |
| WRITE-INS  | 0          | 0          | 0          | 0          | 0          | <b>0</b>    |
| BLANKS   | 8          | 6          | 4          | 7          | 10         | <b>35</b>   |
| <b>Totals for Office</b>   | <b>422</b> | <b>485</b> | <b>471</b> | <b>520</b> | <b>441</b> | <b>2339</b> |

#### BOARD OF ASSESSORS (1) FOR THREE YEARS

| Candidate Name  | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|---|------------|------------|------------|------------|------------|-------------|
| LIAM J. VESELY <sup>10</sup> POKONOKET AVENUE (CANDIDATE FOR RE-ELECTION) | 310        | 348        | 367        | 370        | 306        | <b>1701</b> |
| WRITE-INS   | 0          | 0          | 0          | 0          | 0          | <b>0</b>    |
| BLANKS  | 112        | 137        | 104        | 150        | 135        | <b>638</b>  |
| <b>Totals for Office</b>  | <b>422</b> | <b>485</b> | <b>471</b> | <b>520</b> | <b>441</b> | <b>2339</b> |

#### GOODNOW LIBRARY TRUSTEE (2) FOR THREE YEARS

| Candidate Name   | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4  | Precinct 5 | Total       |
|--|------------|------------|------------|-------------|------------|-------------|
| BARBARA F. PRYOR <sup>221</sup> NOBSCOT ROAD (CANDIDATE FOR RE-ELECTION)     | 321        | 350        | 379        | 371         | 323        | <b>1744</b> |
| INGRID J. MAYYASI <sup>65</sup> POKONOKET AVENUE (CANDIDATE FOR RE-ELECTION) | 309        | 332        | 354        | 364         | 306        | <b>1665</b> |
| WRITE-INS  | 0          | 0          | 0          | 0           | 0          | <b>0</b>    |
| BLANKS   | 214        | 288        | 209        | 305         | 253        | <b>1269</b> |
| <b>Totals for Office</b>   | <b>844</b> | <b>970</b> | <b>942</b> | <b>1040</b> | <b>882</b> | <b>4678</b> |

#### BOARD OF HEALTH (1) FOR THREE YEARS

| Candidate Name   | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|--|------------|------------|------------|------------|------------|-------------|
| SUSAN R. SAMA <sup>247</sup> HUDSON ROAD (CANDIDATE FOR RE-ELECTION) | 312        | 344        | 365        | 369        | 324        | <b>1714</b> |
| WRITE-INS  | 0          | 0          | 0          | 0          | 0          | <b>0</b>    |
| BLANKS   | 110        | 141        | 106        | 151        | 117        | <b>625</b>  |
| <b>Totals for Office</b>   | <b>422</b> | <b>485</b> | <b>471</b> | <b>520</b> | <b>441</b> | <b>2339</b> |

#### PARK & RECREATION COMMISSIONER (1) FOR THREE YEARS

| Candidate Name  | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|---|------------|------------|------------|------------|------------|-------------|
| BENJAMIN CARMEL <sup>24</sup> THORNBERRY LANE (CANDIDATE FOR RE-ELECTION) | 291        | 339        | 353        | 356        | 310        | <b>1649</b> |
| WRITE-INS   | 0          | 0          | 0          | 0          | 0          | <b>0</b>    |
| BLANKS  | 131        | 146        | 118        | 164        | 131        | <b>690</b>  |
| <b>Totals for Office</b>  | <b>422</b> | <b>485</b> | <b>471</b> | <b>520</b> | <b>441</b> | <b>2339</b> |

PLANNING BOARD ( 1) FOR ONE YEAR

| Candidate Name                              | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|---|------------|------------|------------|------------|------------|-------------|
| JOHN ROBERT SUGRUE <sup>23</sup> KAY STREET | 295        | 324        | 353        | 359        | 296        | <b>1627</b> |
| WRITE-INS                                   | 0          | 0          | 0          | 0          | 0          | <b>0</b>    |
| BLANKS                                      | 127        | 161        | 118        | 161        | 145        | <b>712</b>  |
| <b>Totals for Office</b>                    | <b>422</b> | <b>485</b> | <b>471</b> | <b>520</b> | <b>441</b> | <b>2339</b> |

SUDBURY SCHOOL COMMITTEE (2) FOR THREE YEARS

| Candidate Name   | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4  | Precinct 5 | Total       |
|--|------------|------------|------------|-------------|------------|-------------|
| MARGARET YI HELON <sup>25</sup> BULKLEY ROAD (CANDIDATE FOR RE-ELECTION) | 306        | 347        | 357        | 343         | 297        | <b>1650</b> |
| WRITE-INS  | 0          | 0          | 0          | 0           | 0          | <b>0</b>    |
| SARAH G. TROIANO <sup>342</sup> LINCOLN RD                               | 134        | 114        | 109        | 114         | 133        | <b>604</b>  |
| BLANKS   | 404        | 509        | 476        | 583         | 452        | <b>2424</b> |
| <b>Totals for Office</b>   | <b>844</b> | <b>970</b> | <b>942</b> | <b>1040</b> | <b>882</b> | <b>4678</b> |

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE (2) FOR THREE YEARS

| Candidate Name  | Precinct 1 | Precinct 2 | Precinct 3 | Precinct 4  | Precinct 5 | Total       |
|---|------------|------------|------------|-------------|------------|-------------|
| HAROLD H. ENGSTROM <sup>27</sup> OLD FARM ROAD, LINCOLN   | 281        | 305        | 329        | 334         | 271        | <b>1520</b> |
| CANDACE MARIE MILLER <sup>46</sup> POPLAR STREET, SUDBURY | 305        | 352        | 366        | 353         | 298        | <b>1674</b> |
| WRITE-INS   | 0          | 0          | 0          | 0           | 0          | <b>0</b>    |
| BLANKS  | 258        | 313        | 247        | 353         | 313        | <b>1484</b> |
| <b>Totals for Office</b>                                  | <b>844</b> | <b>970</b> | <b>942</b> | <b>1040</b> | <b>882</b> | <b>4678</b> |

A TRUE COPY, ATTEST:

*Beth R. Klein*

BETH R. KLEIN  
TOWN CLERK

## State Primary Election September 1, 2020

### SENATOR IN CONGRESS

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5 | Total       |
|---|------------|-------------|-------------|-------------|-------------|------------|-------------|
| <b>DEMOCRAT</b>   |            |             |             |             |             |            |             |
| EDWARD J. MARKEY <sup>7</sup> TOWNSEND ST., MALDEN (UNITED STATES SENATOR)                | 550        | 173         | 741         | 759         | 802         | 663        | <b>3688</b> |
| JOSEPH P. KENNEDY, III <sup>106</sup> WABAN HILL RD., NEWTON (REPRESENTATIVE IN CONGRESS) | 244        | 74          | 293         | 399         | 364         | 297        | <b>1671</b> |
| WRITE-INS   | 0          | 1           | 1           | 2           | 0           | 0          | <b>4</b>    |
| BLANKS  | 0          | 1           | 1           | 1           | 1           | 0          | <b>4</b>    |
| <b>Totals - DEMOCRAT</b>  | <b>794</b> | <b>249</b>  | <b>1036</b> | <b>1161</b> | <b>1167</b> | <b>960</b> | <b>5367</b> |
| <b>REPUBLICAN</b>   |            |             |             |             |             |            |             |
| SHIVA AYYADURAI <sup>69</sup> SNAKE HILL RD., BELMONT                                     | 38         | 6           | 43          | 73          | 50          | 49         | <b>259</b>  |
| KEVIN J. O'CONNOR <sup>55</sup> GLEN ST., DOVER   | 51         | 21          | 78          | 100         | 84          | 84         | <b>418</b>  |
| WRITE-INS   | 2          | 1           | 1           | 3           | 5           | 1          | <b>13</b>   |
| BLANKS  | 1          | 2           | 2           | 3           | 3           | 1          | <b>12</b>   |
| <b>Totals - REPUBLICAN</b>  | <b>92</b>  | <b>30</b>   | <b>124</b>  | <b>179</b>  | <b>142</b>  | <b>135</b> | <b>702</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |             |             |             |            |             |
| WRITE-INS   | 0          | 0           | 1           | 0           | 0           | 1          | <b>2</b>    |
| BLANKS  | 0          | 0           | 0           | 0           | 0           | 0          | <b>0</b>    |
| <b>Totals - GREEN-RAINBOW</b>   | <b>0</b>   | <b>0</b>    | <b>1</b>    | <b>0</b>    | <b>0</b>    | <b>1</b>   | <b>2</b>    |
| <b>LIBERTARIAN</b>  |            |             |             |             |             |            |             |
| WRITE-INS   | 1          | 0           | 3           | 1           | 0           | 4          | <b>9</b>    |
| BLANKS  | 1          | 0           | 1           | 0           | 4           | 0          | <b>6</b>    |
| <b>Totals - LIBERTARIAN</b>   | <b>2</b>   | <b>0</b>    | <b>4</b>    | <b>1</b>    | <b>4</b>    | <b>4</b>   | <b>15</b>   |

### REPRESENTATIVE IN CONGRESS - THIRD DISTRICT

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total      |
|---|------------|-------------|------------|------------|------------|------------|------------|
| <b>DEMOCRAT</b>   |            |             |            |            |            |            |            |
| LORI LOUREIRO TRAHAN <sup>9</sup> WEETAMOO WAY, WESTFORD (REPRESENTATIVE IN CONGRESS) | 628        |             |            |            |            |            | <b>628</b> |
| WRITE-INS   | 7          |             |            |            |            |            | <b>7</b>   |
| BLANKS  | 159        |             |            |            |            |            | <b>159</b> |
| <b>Totals - DEMOCRAT</b>  | <b>794</b> |             |            |            |            |            | <b>794</b> |
| <b>REPUBLICAN</b>   |            |             |            |            |            |            |            |
| WRITE-INS   | 7          |             |            |            |            |            | <b>7</b>   |
| BLANKS  | 85         |             |            |            |            |            | <b>85</b>  |
| <b>Totals - REPUBLICAN</b>  | <b>92</b>  |             |            |            |            |            | <b>92</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |            |            |            |            |            |
| WRITE-INS   | 0          |             |            |            |            |            | <b>0</b>   |
| BLANKS  | 0          |             |            |            |            |            | <b>0</b>   |
| <b>Totals - GREEN-RAINBOW</b>   | <b>0</b>   |             |            |            |            |            | <b>0</b>   |
| <b>LIBERTARIAN</b>  |            |             |            |            |            |            |            |
| WRITE-INS   | 1          |             |            |            |            |            | <b>1</b>   |
| BLANKS  | 1          |             |            |            |            |            | <b>1</b>   |
| <b>Totals - LIBERTARIAN</b>   | <b>2</b>   |             |            |            |            |            | <b>2</b>   |

REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT

| Candidate Name   | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4 | Precinct 5 | Total       |
|--|------------|-------------|-------------|-------------|------------|------------|-------------|
| <b>DEMOCRAT</b>  |            |             |             |             |            |            |             |
| KATHERINE M. CLARK <sup>64</sup> PROSPECT ST., MELROSE (CANDIDATE FOR RE-NOMINATION) |            | 220         | 899         | 980         | 985        | 796        | <b>3880</b> |
| WRITE-INS  | 3          | 2           | 6           | 3           | 8          |            | <b>22</b>   |
| BLANKS   | 26         | 135         | 175         | 179         | 156        |            | <b>671</b>  |
| <b>Totals - DEMOCRAT</b>   | <b>249</b> | <b>1036</b> | <b>1161</b> | <b>1167</b> | <b>960</b> |            | <b>4573</b> |
| <b>REPUBLICAN</b>  |            |             |             |             |            |            |             |
| CAROLINE COLARUSSO <sup>4</sup> PATRICK CIR., STONEHAM                               | 24         | 98          | 145         | 117         | 106        |            | <b>490</b>  |
| WRITE-INS  | 0          | 0           | 4           | 2           | 1          |            | <b>7</b>    |
| BLANKS   | 6          | 26          | 30          | 23          | 28         |            | <b>113</b>  |
| <b>Totals - REPUBLICAN</b>   | <b>30</b>  | <b>124</b>  | <b>179</b>  | <b>142</b>  | <b>135</b> |            | <b>610</b>  |
| <b>GREEN-RAINBOW</b>   |            |             |             |             |            |            |             |
| WRITE-INS  | 0          | 1           | 0           | 0           | 0          |            | <b>1</b>    |
| BLANKS   | 0          | 0           | 0           | 0           | 1          |            | <b>1</b>    |
| <b>Totals - GREEN-RAINBOW</b>  | <b>0</b>   | <b>1</b>    | <b>0</b>    | <b>0</b>    | <b>1</b>   |            | <b>2</b>    |
| <b>LIBERTARIAN</b>   |            |             |             |             |            |            |             |
| WRITE-INS  | 0          | 1           | 1           | 0           | 2          |            | <b>4</b>    |
| BLANKS   | 0          | 3           | 0           | 4           | 2          |            | <b>9</b>    |
| <b>Totals - LIBERTARIAN</b>  | <b>0</b>   | <b>4</b>    | <b>1</b>    | <b>4</b>    | <b>4</b>   |            | <b>13</b>   |

COUNCILLOR - THIRD DISTRICT

| Candidate Name   | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5 | Total       |
|--|------------|-------------|-------------|-------------|-------------|------------|-------------|
| <b>DEMOCRAT</b>  |            |             |             |             |             |            |             |
| MARILYN M. PETITTO DEVANEY <sup>98</sup> WESTMINSTER AVE., WATERTOWN (PRESENT GOVERNOR'S COUNCILLOR) | 591        | 202         | 802         | 879         | 877         | 728        | <b>4079</b> |
| WRITE-INS  | 2          | 1           | 3           | 5           | 5           | 6          | <b>22</b>   |
| BLANKS   | 201        | 46          | 231         | 277         | 285         | 226        | <b>1266</b> |
| <b>Totals - DEMOCRAT</b>   | <b>794</b> | <b>249</b>  | <b>1036</b> | <b>1161</b> | <b>1167</b> | <b>960</b> | <b>5367</b> |
| <b>REPUBLICAN</b>  |            |             |             |             |             |            |             |
| MARK HOLT <sup>NEWTON, MA. (WRITE IN)</sup>  | 1          | 0           | 0           | 1           | 0           | 3          | <b>5</b>    |
| WRITE-INS  | 8          | 2           | 11          | 18          | 17          | 12         | <b>68</b>   |
| BLANKS   | 83         | 28          | 113         | 160         | 125         | 120        | <b>629</b>  |
| <b>Totals - REPUBLICAN</b>   | <b>92</b>  | <b>30</b>   | <b>124</b>  | <b>179</b>  | <b>142</b>  | <b>135</b> | <b>702</b>  |
| <b>GREEN-RAINBOW</b>   |            |             |             |             |             |            |             |
| WRITE-INS  | 0          | 0           | 0           | 0           | 0           | 0          | <b>0</b>    |
| BLANKS   | 0          | 0           | 1           | 0           | 0           | 1          | <b>2</b>    |
| <b>Totals - GREEN-RAINBOW</b>  | <b>0</b>   | <b>0</b>    | <b>1</b>    | <b>0</b>    | <b>0</b>    | <b>1</b>   | <b>2</b>    |
| <b>LIBERTARIAN</b>   |            |             |             |             |             |            |             |
| WRITE-INS  | 1          | 0           | 1           | 1           | 0           | 2          | <b>5</b>    |
| BLANKS   | 1          | 0           | 3           | 0           | 4           | 2          | <b>10</b>   |
| <b>Totals - LIBERTARIAN</b>  | <b>2</b>   | <b>0</b>    | <b>4</b>    | <b>1</b>    | <b>4</b>    | <b>4</b>   | <b>15</b>   |



SENATOR IN GENERAL COURT - MIDDLESEX AND WORCESTER

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4 | Precinct 5 | Total       |
|---|------------|-------------|-------------|-------------|------------|------------|-------------|
| <b>DEMOCRAT</b>   |            |             |             |             |            |            |             |
| JAMES B. ELDRIDGE <sup>267</sup> ARLINGTON ST., ACTON (CURRENT STATE SENATOR) |            |             | 885         | 954         |            |            | 1839        |
| WRITE-INS   |            |             | 2           | 1           |            |            | 3           |
| BLANKS  |            |             | 149         | 206         |            |            | 355         |
| <b>Totals - DEMOCRAT</b>  |            |             | <b>1036</b> | <b>1161</b> |            |            | <b>2197</b> |
| <b>REPUBLICAN</b>   |            |             |             |             |            |            |             |
| WRITE-INS   |            |             | 9           | 21          |            |            | 30          |
| BLANKS  |            |             | 115         | 158         |            |            | 273         |
| <b>Totals - REPUBLICAN</b>  |            |             | <b>124</b>  | <b>179</b>  |            |            | <b>303</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |             |             |            |            |             |
| WRITE-INS   |            |             | 1           | 0           |            |            | 1           |
| BLANKS  |            |             | 0           | 0           |            |            | 0           |
| <b>Totals - GREEN-RAINBOW</b>   |            |             | <b>1</b>    | <b>0</b>    |            |            | <b>1</b>    |
| <b>LIBERTARIAN</b>  |            |             |             |             |            |            |             |
| WRITE-INS   |            |             | 2           | 1           |            |            | 3           |
| BLANKS  |            |             | 2           | 0           |            |            | 2           |
| <b>Totals - LIBERTARIAN</b>   |            |             | <b>4</b>    | <b>1</b>    |            |            | <b>5</b>    |

SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2 | Precinct 3  | Precinct 4 | Precinct 5 | Total       |
|---|------------|-------------|------------|-------------|------------|------------|-------------|
| <b>DEMOCRAT</b>   |            |             |            |             |            |            |             |
| MICHAEL J. BARRETT <sup>7</sup> AUGUSTUS RD., LEXINGTON (CURRENT STATE SENATOR) | 624        | 214         |            | 931         | 761        |            | 2530        |
| WRITE-INS   | 3          | 1           |            | 0           | 6          |            | 10          |
| BLANKS  | 167        | 34          |            | 236         | 193        |            | 630         |
| <b>Totals - DEMOCRAT</b>  | <b>794</b> | <b>249</b>  |            | <b>1167</b> | <b>960</b> |            | <b>3170</b> |
| <b>REPUBLICAN</b>   |            |             |            |             |            |            |             |
| WRITE-INS   | 7          | 3           |            | 17          | 13         |            | 40          |
| BLANKS  | 85         | 27          |            | 125         | 122        |            | 359         |
| <b>Totals - REPUBLICAN</b>  | <b>92</b>  | <b>30</b>   |            | <b>142</b>  | <b>135</b> |            | <b>399</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |            |             |            |            |             |
| WRITE-INS   | 0          | 0           |            | 0           | 0          |            | 0           |
| BLANKS  | 0          | 0           |            | 0           | 1          |            | 1           |
| <b>Totals - GREEN-RAINBOW</b>   | <b>0</b>   | <b>0</b>    |            | <b>0</b>    | <b>1</b>   |            | <b>1</b>    |
| <b>LIBERTARIAN</b>  |            |             |            |             |            |            |             |
| WRITE-INS   | 1          | 0           |            | 0           | 2          |            | 3           |
| BLANKS  | 1          | 0           |            | 4           | 2          |            | 7           |
| <b>Totals - LIBERTARIAN</b>   | <b>2</b>   | <b>0</b>    |            | <b>4</b>    | <b>4</b>   |            | <b>10</b>   |

REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT

| Candidate Name   | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5 | Total       |
|--|------------|-------------|-------------|-------------|-------------|------------|-------------|
| <b>DEMOCRAT</b>  |            |             |             |             |             |            |             |
| CARMINE LAWRENCE GENTILE <sup>33</sup> SURREY LN., SUDBURY (CANDIDATE FOR RE-NOMINATION) | 636        | 216         | 882         | 954         | 942         | 792        | <b>4422</b> |
| WRITE-INS  | 4          | 2           | 3           | 2           | 2           | 3          | <b>16</b>   |
| BLANKS   | 154        | 31          | 151         | 205         | 223         | 165        | <b>929</b>  |
| <b>Totals - DEMOCRAT</b>   | <b>794</b> | <b>249</b>  | <b>1036</b> | <b>1161</b> | <b>1167</b> | <b>960</b> | <b>5367</b> |
| <b>REPUBLICAN</b>  |            |             |             |             |             |            |             |
| INGRID I. CENTURION <sup>16</sup> CARDING MILL RD., SUDBURY (VETERAN)                    | 81         | 25          | 105         | 148         | 116         | 120        | <b>595</b>  |
| WRITE-INS  | 1          | 2           | 2           | 4           | 1           | 1          | <b>11</b>   |
| BLANKS   | 10         | 5           | 17          | 27          | 23          | 14         | <b>96</b>   |
| <b>Totals - REPUBLICAN</b>   | <b>92</b>  | <b>32</b>   | <b>124</b>  | <b>179</b>  | <b>140</b>  | <b>135</b> | <b>702</b>  |
| <b>GREEN-RAINBOW</b>   |            |             |             |             |             |            |             |
| WRITE-INS  | 0          | 0           | 1           | 0           | 0           | 0          | <b>1</b>    |
| BLANKS   | 0          | 0           | 0           | 0           | 0           | 1          | <b>1</b>    |
| <b>Totals - GREEN-RAINBOW</b>  | <b>0</b>   | <b>0</b>    | <b>1</b>    | <b>0</b>    | <b>0</b>    | <b>1</b>   | <b>2</b>    |
| <b>LIBERTARIAN</b>   |            |             |             |             |             |            |             |
| WRITE-INS  | 1          | 0           | 2           | 1           | 0           | 2          | <b>6</b>    |
| BLANKS   | 1          | 0           | 2           | 0           | 4           | 2          | <b>9</b>    |
| <b>Totals - LIBERTARIAN</b>  | <b>2</b>   | <b>0</b>    | <b>4</b>    | <b>1</b>    | <b>4</b>    | <b>4</b>   | <b>15</b>   |

REGISTER OF PROBATE MIDDLESEX COUNTY

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5 | Total       |
|---|------------|-------------|-------------|-------------|-------------|------------|-------------|
| <b>DEMOCRAT</b>   |            |             |             |             |             |            |             |
| TARA E. DECRISTOFARO <sup>36</sup> TERRACE RD., MEDFORD (CANDIDATE FOR RE-NOMINATION) | 596        | 202         | 820         | 880         | 881         | 723        | <b>4102</b> |
| WRITE-INS   | 5          | 1           | 2           | 3           | 2           | 3          | <b>16</b>   |
| BLANKS  | 193        | 46          | 214         | 278         | 284         | 234        | <b>1249</b> |
| <b>Totals - DEMOCRAT</b>  | <b>794</b> | <b>249</b>  | <b>1036</b> | <b>1161</b> | <b>1167</b> | <b>960</b> | <b>5367</b> |
| <b>REPUBLICAN</b>   |            |             |             |             |             |            |             |
| WRITE-INS   | 4          | 1           | 7           | 16          | 14          | 9          | <b>51</b>   |
| BLANKS  | 88         | 29          | 117         | 163         | 128         | 126        | <b>651</b>  |
| <b>Totals - REPUBLICAN</b>  | <b>92</b>  | <b>30</b>   | <b>124</b>  | <b>179</b>  | <b>142</b>  | <b>135</b> | <b>702</b>  |
| <b>GREEN-RAINBOW</b>  |            |             |             |             |             |            |             |
| WRITE-INS   | 0          | 0           | 0           | 0           | 0           | 0          | <b>0</b>    |
| BLANKS  | 0          | 0           | 1           | 0           | 0           | 1          | <b>2</b>    |
| <b>Totals - GREEN-RAINBOW</b>   | <b>0</b>   | <b>0</b>    | <b>1</b>    | <b>0</b>    | <b>0</b>    | <b>1</b>   | <b>2</b>    |
| <b>LIBERTARIAN</b>  |            |             |             |             |             |            |             |

A TRUE COPY, ATTEST:

*Beth R. Klein*

BETH R. KLEIN  
TOWN CLERK

## State Presidential Election

### November 3, 2020

#### ELECTORS OF PRESIDENT AND VICE PRESIDENT

| Candidate Name           | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total        |
|--------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>DEMOCRATIC</b>        |             |             |             |             |             |             |              |
| BIDEN AND HARRIS         | 1405        | 507         | 1726        | 2034        | 1958        | 1715        | 9345         |
| <b>GREEN-RAINBOW</b>     |             |             |             |             |             |             |              |
| HAWKINS AND WALKER       | 7           | 3           | 11          | 13          | 5           | 6           | 45           |
| <b>LIBERTARIAN</b>       |             |             |             |             |             |             |              |
| JORGENSEN AND COHEN      | 23          | 17          | 33          | 35          | 47          | 32          | 187          |
| <b>REPUBLICAN</b>        |             |             |             |             |             |             |              |
| TRUMP AND PENCE          | 373         | 134         | 498         | 659         | 515         | 512         | 2691         |
| BLANK                    | 18          | 8           | 23          | 27          | 33          | 24          | 133          |
| WRITE-INS                | 14          | 3           | 18          | 14          | 13          | 24          | 86           |
| <b>Totals for Office</b> | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

#### SENATOR IN CONGRESS

| Candidate Name   | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total        |
|--|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>DEMOCRATIC</b>  |             |             |             |             |             |             |              |
| EDWARD J. MARKEY <sup>7</sup> TOWNSEND ST., MALDEN (CANDIDATE FOR RE-ELECTION) | 1302        | 464         | 1649        | 1900        | 1863        | 1620        | 8798         |
| <b>REPUBLICAN</b>  |             |             |             |             |             |             |              |
| KEVIN J. O'CONNOR <sup>55</sup> GLEN ST., DOVER                                | 491         | 197         | 593         | 807         | 650         | 642         | 3380         |
| BLANK  | 41          | 8           | 48          | 65          | 47          | 44          | 253          |
| WRITE-INS  | 5           | 3           | 2           | 2           | 5           | 0           | 17           |
| DR. SHIVA AYYADURAI  | 1           | 0           | 17          | 8           | 6           | 7           | 39           |
| <b>Totals for Office</b>   | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

#### REPRESENTATIVE IN CONGRESS - THIRD DISTRICT (PCT. 1)

| Candidate Name   | Precinct 1  | Precinct 1A | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total       |
|--|-------------|-------------|------------|------------|------------|------------|-------------|
| <b>DEMOCRATIC</b>  |             |             |            |            |            |            |             |
| LORI LOUREIRO TRAHAN <sup>9</sup> WEETAMOO WAY, WESTFORD (CANDIDATE FOR RE-ELECTION) | 1384        |             |            |            |            |            | 1384        |
| BLANK  | 423         |             |            |            |            |            | 423         |
| WRITE-INS  | 33          |             |            |            |            |            | 33          |
| <b>Totals for Office</b>   | <b>1840</b> |             |            |            |            |            | <b>1840</b> |

#### REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT (PCT. 1A, 2, 3, 4, 5)

| Candidate Name   | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total        |
|--|------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>DEMOCRATIC</b>  |            |             |             |             |             |             |              |
| KATHERINE M. CLARK <sup>64</sup> PROSPECT ST., MELROSE (CANDIDATE FOR RE-ELECTION) |            | 454         | 1632        | 1873        | 1840        | 1595        | 7394         |
| <b>REPUBLICAN</b>  |            |             |             |             |             |             |              |
| CAROLINE COLARUSSO <sup>4</sup> PATRICK CIR., STONEHAM                             |            | 198         | 594         | 805         | 642         | 631         | 2870         |
| BLANK  |            | 19          | 80          | 101         | 87          | 83          | 370          |
| WRITE-INS  |            | 1           | 3           | 3           | 2           | 4           | 13           |
| <b>Totals for Office</b>   |            | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>10647</b> |

COUNCILLOR - THIRD DISTRICT

| Candidate Name  | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total        |
|---|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>DEMOCRATIC</b>   |             |             |             |             |             |             |              |
| MARILYN M. PETITTO DEVANEY <sup>98</sup> WESTMINSTER AVE., WATERTOWN<br>(CANDIDATE FOR RE-ELECTION) | 1320        | 489         | 1698        | 1948        | 1885        | 1680        | 9020         |
| BLANK   | 493         | 172         | 577         | 796         | 652         | 604         | 3294         |
| WRITE-INS   | 27          | 11          | 34          | 38          | 34          | 29          | 173          |
| <b>Totals for Office</b>  | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT (PCT. 1, 1A, 4, 5)

| Candidate Name  | Precinct 1  | Precinct 1A | Precinct 2 | Precinct 3 | Precinct 4  | Precinct 5  | Total       |
|---|-------------|-------------|------------|------------|-------------|-------------|-------------|
| <b>DEMOCRATIC</b>   |             |             |            |            |             |             |             |
| MICHAEL J. BARRETT <sup>7</sup> AUGUSTUS RD., LEXINGTON (CANDIDATE FOR RE-ELECTION) | 1342        | 493         |            |            | 1916        | 1697        | 5448        |
| BLANK   | 476         | 170         |            |            | 636         | 587         | 1869        |
| WRITE-INS   | 22          | 9           |            |            | 19          | 29          | 79          |
| <b>Totals for Office</b>  | <b>1840</b> | <b>672</b>  |            |            | <b>2571</b> | <b>2313</b> | <b>7396</b> |

SENATOR IN GENERAL COURT - MIDDLESEX AND WORCESTER DISTRICT (PCT. 2, 3)

| Candidate Name  | Precinct 1 | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4 | Precinct 5 | Total       |
|---|------------|-------------|-------------|-------------|------------|------------|-------------|
| <b>DEMOCRATIC</b>   |            |             |             |             |            |            |             |
| JAMES B. ELDRIDGE <sup>267</sup> ARLINGTON ST., ACTON (CANDIDATE FOR RE-ELECTION) |            |             | 1753        | 1995        |            |            | 3748        |
| BLANK   |            |             | 515         | 731         |            |            | 1246        |
| WRITE-INS   |            |             | 41          | 56          |            |            | 97          |
| <b>Totals for Office</b>  |            |             | <b>2309</b> | <b>2782</b> |            |            | <b>5091</b> |

REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT

| Candidate Name   | Precinct 1 | Precinct 1A | Precinct 2 | Precinct 3 | Precinct 4 | Precinct 5 | Total |
|--|------------|-------------|------------|------------|------------|------------|-------|
| <b>DEMOCRATIC</b>  |            |             |            |            |            |            |       |
| CARMINE LAWRENCE GENTILE <sup>33</sup> SURREY LN., SUDBURY (CANDIDATE FOR RE-ELECTION) | 1200       | 427         | 1572       | 1788       | 1751       | 1511       | 8249  |
| <b>REPUBLICAN</b>  |            |             |            |            |            |            |       |
| INGRID I. CENTURION <sup>16</sup> CARDING MILL RD., SUDBURY                            | 518        | 215         | 648        | 855        | 689        | 703        | 3628  |
| BLANK  | 121        | 29          | 85         | 137        | 131        | 96         | 599   |
| WRITE-INS  | 1          | 1           | 4          | 2          | 0          | 3          | 11    |

REGISTER OF PROBATE - MIDDLESEX

| Candidate Name  | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Total        |
|---|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| <b>DEMOCRATIC</b>   |             |             |             |             |             |             |              |
| TARA E. DECRISTOFARO <sup>36</sup> TERRACE RD., MEDFORD (CANDIDATE FOR RE-ELECTION) | 1149        | 432         | 1480        | 1676        | 1607        | 1459        | 7803         |
| BLANK   | 674         | 235         | 817         | 1075        | 942         | 829         | 4572         |
| WRITE-INS   | 17          | 5           | 12          | 31          | 22          | 25          | 112          |
| <b>Totals for Office</b>  | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

**BALLOT QUESTION 1**

Right to Repair Law - Vehicle Data Access Requirement Initiative (Concerns access to mechanical data in a vehicle's on-board diagnostics or telematics system)

| Ballot Question 1, Results | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Totals       |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes                        | 1325        | 461         | 1705        | 2018        | 1937        | 1704        | 9150         |
| No                         | 455         | 181         | 512         | 646         | 538         | 533         | 2865         |
| Blanks                     | 60          | 30          | 92          | 118         | 96          | 76          | 472          |
| <b>Totals</b>              | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

**BALLOT QUESTION 2**

Ranked-Choice Voting Initiative (Enacts a ranked-choice voting system for elections in Massachusetts)

| Ballot Question 2, Results | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Totals       |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes                        | 948         | 338         | 1195        | 1302        | 1357        | 1130        | 6270         |
| No                         | 841         | 314         | 1028        | 1378        | 1118        | 1117        | 5796         |
| Blanks                     | 51          | 20          | 86          | 102         | 96          | 66          | 421          |
| <b>Totals</b>              | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

**BALLOT QUESTION 3**

Purchase CSX Land.

| Ballot Question 3, Results | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Totals       |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes                        | 1238        | 419         | 1571        | 1874        | 1823        | 1508        | 8433         |
| No                         | 521         | 214         | 646         | 760         | 603         | 704         | 3448         |
| Blanks                     | 81          | 39          | 92          | 148         | 145         | 101         | 606          |
| <b>Totals</b>              | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

**BALLOT QUESTION 4**

Build new Fairbank Community Center

| Ballot Question 4, Results | Precinct 1  | Precinct 1A | Precinct 2  | Precinct 3  | Precinct 4  | Precinct 5  | Totals       |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Yes                        | 961         | 343         | 1252        | 1537        | 1444        | 1336        | 6873         |
| No                         | 802         | 295         | 975         | 1097        | 977         | 880         | 5026         |
| Blanks                     | 77          | 34          | 82          | 148         | 150         | 97          | 588          |
| <b>Totals</b>              | <b>1840</b> | <b>672</b>  | <b>2309</b> | <b>2782</b> | <b>2571</b> | <b>2313</b> | <b>12487</b> |

A TRUE COPY, ATTEST:

*Beth R. Klein*

BETH R. KLEIN  
TOWN CLERK

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## TOWN MODERATOR

It was my privilege to serve as Town Moderator in 2020, a year that brought a Special Town Meeting on January 2 and a first-ever outdoor Annual Town Meeting on September 12.

At the January Special Town Meeting, voters gathered to discuss three issues: 1) the creation of a "Stone Tavern Farm" historic district; 2) changing the name of the Board of Selectmen to "Select Board;" and 3) funding the design and construction of a new community center. While the community center article was indefinitely postponed and the historic district article failed, voters approved the new Select Board name, bringing Sudbury in line with many other Massachusetts towns that have modernized their board names in recent years.

With the COVID-19 pandemic raging across the country, Annual Town Meeting was postponed from May to September. In order to accommodate public health requirements, the meeting occurred outdoors at Lincoln-Sudbury Regional High School. Through the tireless efforts of town staff (led by the new Town Manager Henry Hayes) and countless hours of work by the staff and volunteers of Sudbury TV (led by Lynn Puorro), Sudbury voters could safely gather under a clear sky and bright sun, and

conduct a Town Meeting on a range of important issues. In addition to the usual debate and vote of the budget articles, Town Meeting also took up articles on the purchase of the CSX corridor, DPW equipment expenditures, and funding for the design and construction of a new community center. Through the use of a robust consent calendar, prerecorded presentations, and the conciseness of those who spoke, Town Meeting finished its business in a single, day-long session.

Prior to dissolving Annual Town Meeting, I made the following appointments to the Finance Committee: Eric Poch (3 years), Michael Joachim (3 years), Howard Feng (3 years), Sonny Parente (2 years), and Saji Johnson (1 year).


During both 2020 Town Meetings, the level of discussion and decorum were exemplary, even in the midst of sometimes heated debate on weighty issues. I applaud all who attended for their civility and thank everyone for their commitment to the democratic process.

Respectfully submitted,

*Elizabeth T. Quirk, Town Moderator*


# EDUCATION

COVID Pool Testing in Schools: Step-by-Step Video for Students, Parents & Administrators



## COVID Pool Testing

- Simple
- Quick
- Supervised



0:09 / 1:31

Scroll for details

SPS provided Pooled COVID-19 Testing for students and teachers in 2020. Above is a slide from the instructional video produced to familiarize participants and caregivers with the procedure.

## SUDBURY PUBLIC SCHOOLS

### Superintendent's Report

In the 2019-2020 school year, SPS was faced with the effects of the global Coronavirus pandemic and shifted to remote only education in the spring of the year. The staff and community members worked with Federal and State guidance to create learning options for the 2020-2021 school year. These options included a hybrid model in which students attend school in-person 2 days per week, and a remote-only model. Using mitigation strategies, the district did not experience in-school spread of the virus, and had a relatively low number of cases.

The schools implemented additional safety measures, including Pooled Testing, to maximize in-person schooling. The district continued to enhance the teaching and learning capacities through annual goals and professional development. Those goals help us to remain focused on working together to provide a high-quality educational experience for all students in a safe and caring environment despite the challenges of the pandemic. Several specific achievements were the opening of the third of four accessible playgrounds, the expansion of the 1:1 Chromebook initiative,

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and new school start times. More information on these achievements can be found in the [budget book](#), along with a preview of the plans for the next school year.

### **SPS Vision**

We are committed to excellence in educating students to be knowledgeable, creative, independent thinkers who are caring, collaborative members of the school and wider communities.

### **SPS Theory of Action**

If SPS provides differentiated high-quality instruction that is aligned with the Massachusetts learning standards for every student, maintains a safe school environment, uses data to inform instruction, and supports educators through professional development, ongoing feedback, and enhanced leadership in curriculum and instruction, then our students will be challenged and their varied learning needs met, the capacity of educators will grow, and the existing achievement gaps will narrow.

### **SPS FY18-21 Goals**

#### *EDUCATIONAL GOAL #1 - WELLNESS*

Sudbury Public Schools promote the social, emotional, and physical wellness of all students.

- Enhance and maintain district-wide safety protocols.
- Utilize research-based approaches for Social Emotional Learning (SEL)
- Implement developmentally appropriate school start times for 2020-2021 school year.

#### *EDUCATIONAL GOAL #2 - INNOVATION*

Sudbury Public Schools implement innovative, research-based curriculum and educational practices.

- Implement an aligned evidence-based mathematics program at the elementary level.
- Implement an aligned evidence-based science program at the elementary and middle school level.
- Design implementation plan for new Social Studies Standards
- Create interactive learning classrooms that are aligned with new state standards in technology/engineering sciences.
- Follow a 6-year Curriculum Review Process document
- Explore models for integrating curricular areas that are aligned with new state curriculum frameworks

#### *EDUCATIONAL GOAL #3 - MEETING THE NEEDS OF ALL LEARNERS*

Sudbury Public Schools provides learning experiences that aim to engage and challenge at students' individual levels.

- Develop instructional support responses to narrow and/or close achievement gaps and meet the needs of advanced learners
- Convene Working Group of educators to study SPS Homework practices and impact on student educational experience.
- Design, review and plan for playground updates that address accessibility for all students
- Strengthen and expand inclusive classroom and school-wide practices district-wide
- Review and update District Accommodation Plans and Instructional Support Teams.



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*MANAGERIAL GOAL #1 - FISCAL RESPONSIBILITY*

- Develop Multiple Year Budget Forecast
- Respond to evolving instructional and operational needs of the District
- Review long-term capital plan and revise, as necessary based on evolving needs of the District
- Identify & implement District workflow efficiencies
- Continue to review fiscal impacts of District safety measures

*MANAGERIAL GOAL #2 - PROFESSIONAL LEARNING*

Sudbury Public Schools employs, develops, and supports high quality personnel.

- Implement Professional Development aligned with District Goals, state and federal mandates, and emerging staff and student needs
- Align Induction/Mentoring program with state guidelines
- Identify areas of needs with regards to health and wellness of staff and provide appropriate supports.

As we pursue our strategic goals and objectives we also, like other school systems in the Commonwealth, continue to be challenged to balance educational needs and our desire to be an innovative school system with our fiscal responsibilities. SPS has continued to maintain our strengths and strategically implement improvements through the hard work and dedicated service of our staff members and the unequalled support of a wide range of parent and community organizations. As a district, we continue to pursue structures

that meet the needs of students while controlling personnel costs.

The General Fund budget including employee benefits for FY21 is \$47,343,416, which is 3.6% greater than the prior year (FY20) General Fund budget of \$45,672,625. In FY21, Sudbury Public Schools employs 427.8 full time-equivalent employees (FTE's); this compares with 421.94 FTE's in FY20.

Our efforts to make improvements have been enhanced by the unwavering support of our parents, parent organizations (PTOs), as well as generous grants from Sudbury Education Resource Fund (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been enhanced by local contributions. We appreciate these partnerships and the generous support of the work of our educators, which has allowed Sudbury Public Schools to continue to be a great place to learn and work.

In the space below, we offer a brief overview of our school district and invite you to visit our website at [www.sudbury.k12.ma.us](http://www.sudbury.k12.ma.us) to learn more about SPS. On our website, you will find detailed information about our school district including but not limited to individual schools, teaching and learning across the district, news and upcoming events, and the school district budget. For questions, please contact Superintendent Brad Crozier at 978-639-3211.

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## Student Enrollment

As of January 1, 2021, SPS enrollment in grades pre-K to 8 was 2,542 students. This is a decrease in enrollment from 2,670 students in the 2019-2020 school year and from our highest enrollment of 3,302 students in 2007. For the 2019-2020 school year (as of January 1, 2020) Haynes served 21.79% of the elementary (PreK-5) enrollment, Loring served 26.30%, Nixon 19.07%, and Noyes served 32.83%.

## Early Childhood Education

### PRESCHOOL

The Sudbury Public Schools is home to an Integrated Preschool program at the Noyes School. Residents may apply as tuition preschool students on a "first-come/first-serve" basis beginning in the fall of each year. If interested in a preschool application, one may register from the [district website](#), reach out to [early\\_childhood@sudbury.k12.ma.us](mailto:early_childhood@sudbury.k12.ma.us) or call the Early Childhood Office at (978) 639-3204.

Our preschool is committed to a developmentally appropriate philosophy that combines a play-based, language model that is enriched by a strong academic curriculum to align with the standards that are well established by the MA State Department of Early Education & Care (EEC) Guidelines for Preschool Learning Experiences. Our preschool team believes in educating the whole child by respecting individual needs for social, emotional, physical and cognitive development. This inclusive educational program provides all children with the opportunity to learn from each other while providing a lifelong

foundation for respecting human differences.

The Sudbury Preschool Program prioritizes multiple learning modalities and methodologies. Each week, preschool classes attend an educational music class and a physical education/gross motor class. Social emotional learning is the priority while literacy skills are taught inclusively and naturally in all classrooms. Artistic development is deliberately planned with curriculum integration on thematic units, and science and math standards are incorporated with each unit of study. Outdoor learning opportunities are celebrated daily, as preschoolers play outside to practice social, gross motor and language skills with peers. In addition, there is a lunch bunch/social skills group and some students attend full day programming.

Each class is staffed with a Masters level teacher and two teacher assistants/tutors depending upon student needs. Speech and language, occupational, applied behavior analysis, and physical therapists interact with all of the classrooms. The professional staff also includes a school psychologist, social worker, guidance counselor, with regular consultation from a vision and mobility specialist. The preschool program offers community, "developmental screenings" on a regular basis, where families are able to meet with professionals to discuss the developmental milestones of their children. The preschool team is highly experienced in both general and special education practices. This integrated early

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childhood program is an enriching learning environment for all students.

#### KINDERGARTEN

The Sudbury Public Schools provides full-day kindergarten to all students free of charge. Kindergarten registration begins in February for children who turn age five on or before September 1st for enrollment for 2021-2022. Each year the district hosts a "Kickoff to K" evening event in January for parents and guardians to learn more about the Sudbury Kindergarten Program as well as to ask questions. In the late spring a 'Kindergarten Orientation' event is held, and this is when families and children are invited to visit their specific neighborhood school. The registration process begins with an online form which is accessible from the district's "Registration" tab as of February 1st. Families will need to provide proof of residency for each child who enters the school system, even if there are older siblings who are currently enrolled. In addition, forms to address health concerns and parent information must be completed. If you have questions about the kindergarten program or your child's readiness, please reach out to [early\\_childhood@sudbury.k12.ma.us](mailto:early_childhood@sudbury.k12.ma.us) or call the Early Childhood Office at: (978) 639-3204.

#### Teaching and Learning/Curriculum

District curriculum is aligned with the Massachusetts Curriculum Frameworks. Clearly communicating with families about students' learning is a priority for the District. Resources supporting families' understanding and engagement with the various curricular areas can be found at

<http://www.sudbury.k12.ma.us/>, under the Teaching & Learning tab.

#### ENGLISH LANGUAGE ARTS: ELA CURRICULUM

Standards emphasize multicultural literature and writing about reading. In Sudbury, the elementary English Language Arts curriculum is organized as a series of genre units in which students receive important, common instruction in different genres, as well as in the writing types and styles that match each genre. Reading and writing instruction follows the workshop model. Students receive direct instruction on key skills, strategies and understandings during a mini-lesson. Guided practice in the form of small group instruction, independent or partner work or centers is structured to meet individuals' specific literacy needs. Challenge libraries including complex texts aligned to the various genre units serve as a resource for teachers differentiating for advanced learners. At the middle school level, instructional units utilizing differentiated text sets provide for consistency of theme and topical study, while also allowing students to read in texts that provide the optimal level of challenge.

A Response to Intervention (RTI) framework has been initiated in our schools, which periodically assesses student's literacy skills. Literacy support for elementary students is provided using a research-based program, Leveled Literacy Intervention (LLI).

#### HISTORY & SOCIAL STUDIES

The K-8 Social Studies program is designed to help students become informed in four main areas: geography, history, economics,

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and civics and government. The Massachusetts History and Social Science Standards define the “the primary purpose of a history and social science education is to prepare students to have the knowledge and skills to become thoughtful and active participants in a democratic society and a complex world.” Educators have implemented new units of study and grade 8 students are completing the remote components of the Civics Action Project this year, the second implementation year. Should conditions allow, grade 8 students will travel to Washington DC in the spring of 2022 for an extended exploration of national landmarks and government.

#### MATHEMATICS

The Mathematics Curriculum Standards place emphasis on the mathematical practices and the development of a mathematical mindset that allows for flexibility, persistence, and application. Sudbury adopted Bridges in Mathematics, 2nd edition, as its core K-5 Mathematics program. Supported by the Mathematics Curriculum Coordinator, Coaches, and the Mathematics Steering Committee, elementary educators have invested significant time and effort in professional learning and program implementation,

At the middle school, educators in grades 7 and 8 were accepted into a national pilot of the DESMOS curriculum. Desmos is a fully-aligned curriculum which was built to be used with technology. Students will work in a digital environment, which is interactive and intuitive. Student learning outcomes and engagement has been very strong. During the 2021-22 school year, grade 6 will

also use the Desmos curriculum. The core middle school curriculum is supplemented in grade eight with Algebra I and Number Theory offerings.

#### SCIENCE, TECHNOLOGY AND ENGINEERING

The Sudbury Public Schools Science and Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science and engineering with a hands-on, inquiry approach. The 2016 Science & Technology/Engineering (STE) Framework serves as a guide for student learning in science and engineering content and practices. The Science Steering Committee, a group of passionate educators and community member, serves in an advisory capacity in setting science and engineering goals for the district. The Science Curriculum Coordinator and Science Coach assist teachers with professional development, curriculum development, and coaching in the classroom. The district is integrating the 5E Instructional Model (Engage, Explore, Explain, Elaborate, Evaluate) into the science curriculum to help students develop a deep understanding of content and practices.

#### DIGITAL LITERACY & COMPUTER SCIENCE

Massachusetts learning standards call for the integration of technology in all content areas as well as standards specific to the Computer Sciences and Digital Literacy.

Kindergarten and first grade students use devices for learning activities that support the content. Through repetition and established routines, students gain independence with the devices while learning to problem solve and navigate

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online. To support hybrid and remote learning, students grade 2-8 participate in a 1:1 Chromebook program. Each student is assigned a device that travels between home and school. These devices are used by students to produce work, collaborate with others, and support workflow. Google Classroom and Schoology, our online learning management systems, are used by students, educators, support staff, and parents to facilitate home/school communication.

During the 2020-21 school year, the district invested heavily in online subscriptions to support student learning. The District also expanded teaching hardware including document cameras, hotspots, and webcams. The District has benefited from grant funding, state, federal and local to expand its technological capacity.

#### UNIFIED ARTS

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle school students elect either French or Spanish and proceed with their study of a world language in grades 6 through 8. Elementary band and chorus, as well as middle school band, orchestra, and chorus, are quality elective programs in our schools. Students participate in visual arts in grades 1 through 8.

#### HEALTH AND WELLNESS

The District School Health and Wellness Program helps students learn concepts and develop skills that support healthy lifestyles

through wellness education that occurs across the curriculum and in their daily interactions with adults and peers. The school-based program requires coordination of key stakeholders including teachers, administrators, counselors, psychologists, nurses, student support staff, community-based health and safety professionals, and parents. Wellness education in Sudbury Public Schools focuses on school climate and culture; social and emotional learning; health, wellness, and safety; and family engagement.

Each year, district and school-based teams develop action plans to promote safe learning environments by implementing sustainable systems and practices to support all students. Annually, the students in grades 3 - 8 complete the Connectedness Survey which provides valuable data on school climate and safety and informs decisions related to school and district programming. The District Anti-Bullying Program and Policy provides a structure for addressing unsafe peer-to-peer behaviors.

The comprehensive social-emotional learning (SEL) program is founded on research and best practices identified by the Collaborative for Academic, Social, and Emotional Learning. The program includes evidence-based curricula for students in PreK through eighth grade. Educators annually assess students' social-emotional skills using the Devereux Student Strengths Assessment. Educators target instruction and monitor student progress using social-emotional competency reports generated from the assessments.

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Effective district policies and implementing evidence-based curricula and best practices in grades PreK - 8 is at the core of health, wellness, and safety programming. The substance use prevention program includes staff training, the use of evidence-based curricula, problem identification, and referral services. Additionally, per Mass. Gen. Laws c. 71, s. 96, a verbal screening tool is used annually to screen seventh-graders for substance use risk. Parents and guardians are notified prior to the screening with the right to opt out of the screening with written notice. Sudbury Public Schools work collaboratively with the Town of Sudbury public safety departments. The school resource officer collaborates with the district on safety measures and teaches the Students Thinking and Acting Responsibly in Sudbury (STARS) curriculum, which addresses digital safety and substance abuse prevention. A SAFE educator from the Sudbury Fire Department teaches students in PreK through 5th grade about fire safety and injury prevention. Additionally, the School Wellness Policy and Guidelines serve to guide practices surrounding the food services program, and curricular activities and celebrations that incorporate food.

The initiatives and programs described above, as well as other district, school, and curricular-based activities promote student learning and well-being through effective partnerships with families.

### **Student Assessment**

As part of the Education Reform Act of 1993, the State Board of Education instituted a system of student assessments which culminates in a must-pass assessment

in Grade 10 in order to graduate from high school. SPS students in grades 3-8 take MCAS 2.0 in English Language Arts and Mathematics. Additionally, students in grades 5 and 7 take MCAS 2.0 in Science, Technology and Engineering. MCAS testing was suspended for the spring of 2020 but will resume in a limited format for the spring of 2021.

English Learners are assessed each winter using the ACCESS assessment. This assessment measures student learning in the four language domains of Listening, Speaking, Reading, and Writing. Results are used to help families and educators understand students' current level of English language proficiency, and serves as one of the measures used to determine whether students are prepared to exit English language support programs.

State assessments are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class work products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs. In addition, work to develop common assessments across the district in all disciplines to support

collaboration and coherence is in its second year.

**The Schools**

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulation of a plan to advance such goals and improve student performance. Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each

of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury’s schools.

**The Sudbury Education Resource Fund (SERF)**

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants three times yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$750,000 to Sudbury’s schools. Current grants support the arts, engineering and mathematics initiatives, and social emotional learning. Membership in SERF is open to all individuals interested in contributing their time and energy. SERF continues to be an extremely valuable resource for enriching all

| <b>School</b>      | <b>Grades Served</b> | <b>Enrollment<br/>(10/01/20)</b> | <b>Administration</b>   |
|--------------------|----------------------|----------------------------------|---|
| Peter Noyes        | PK-5                 | 554                              | Ms. Annette Doyle, Principal<br>Ms. Kristin Moffat, Assistant Principal                     |
| General John Nixon | K-5                  | 301                              | Ms. Susan Magoveny, Principal<br>Ms. Elizabeth Murray, Assistant Principal                  |
| Israel Loring      | K-5                  | 427                              | Ms. Sara Harvey, Principal<br>Mr. David Gaita, Assistant Principal                          |
| Josiah Haynes      | K-5                  | 340                              | Ms. Jeffrey LaBroad, Principal<br>Ms. Cara Blanchette, Assistant Principal                  |
| Ephraim Curtis     | 6-8                  | 913                              | Mr. Jeff Mela, Principal<br>Mr. William Grubb and Ms. Angela Menke,<br>House Administrators |

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aspects of the educational experience of students in Sudbury Public Schools. Further information regarding SERF can be found at: [info@serfsudbury.org](mailto:info@serfsudbury.org).

### **METCO Program**

The Metropolitan Council for Educational Opportunity (METCO) was created 55 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. In this program, Boston resident students receive placements in participating suburban districts, supported by state grant funding. The Sudbury K-8 system enrolled its first forty students in the METCO program on January 27, 1975 in the five Sudbury elementary schools. Currently, this grant-funded program supports up to 70 students annually. The 2019-2020 academic year marked the first time Sudbury Public Schools METCO Program enrolled kindergarteners due to a policy change by the Sudbury School Committee. Six new kindergarten students joined the Sudbury METCO Program and the class of 2032. For the second year, the Sudbury METCO Program enrolled kindergarten students to join the class of 2033. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next academic year.

Sandra Walters is the METCO Director for SPS K-8. She began her tenure in July 2017 in a shared role with Lincoln Sudbury Regional High School. Both Lincoln-Sudbury Regional High School and Sudbury

appointed full- time METCO Directors in July of 2018.

The METCO Program Coordinators at the elementary and middle schools provide direct services to students from Boston during the school day.

Sudbury Public School students who reside in Boston participate in a variety of activities offered by Sudbury Public Schools. Sudbury METCO parent meetings are held in Boston several times per year; including an annual School Committee meeting. The meetings provide families from Boston an opportunity to discuss issues that are relevant to their children’s academic progress and social well-being.

### **Special Education**

The Sudbury Public Schools strives to offer the highest quality programming that will allow our students to participate in their neighborhood schools. Students’ educational opportunities vary from full inclusion programs to specialized classrooms to support a host of learning needs and styles. Programming is available beginning at age 3 and ending at age 14 when students advance to Lincoln Sudbury Regional High School.

For the last several years, the district has focused on inclusionary practices that permit students with disabilities to have access to the general curriculum and school community. While the law states that all communities must place students in the least restrictive environment, the district recognizes the positive opportunities that result when students with disabilities



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participate in the general education classroom and when curriculum has a universal design of learning for equitable access. All schools strive to establish inclusionary opportunities for students, and enriched educational experiences for all students are priority.

The district continues to focus on the development of a district-wide tiered systems of support to meet the social, emotional, and behavioral needs of all students. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for every student through a layered continuum of evidence-based practices and systems. The district created a district-wide team, including consulting experts, to examine data and identify areas of social, emotional, and behavioral needs impacting school safety or access to education. The systems of supports are continuously being updated and adjusted.

The Sudbury Public Schools strive to be inclusive and child centered environments where individual learning needs are met. The classroom is the best location for students to be nurtured in order to develop into able learners. The multiplicity of programs in the schools offers a spectrum of learning options in order to provide for the varied needs and learning styles of our special education students. The preschool program, at the Peter Noyes School, supports students with and without disabilities from age 3 until the transition to Kindergarten. Every elementary school hosts a learning center model with one or more specialized programs. Program strands at

the elementary level continue to the middle school. Programs support students with significant learning or social and emotional challenges.

Based on the most recent official DESE headcount on October 1, 2020, 451 children in grades preschool through eight were receiving some form of special education. This was not an accurate number because due to the pandemic, many evaluations were delayed and not held in the spring. Students with special needs were recorded as having matriculated to high school but new students moved in were not yet reflected in the system by October 1. As of February, the prevalence demonstrates an increase in special education services districtwide. According to data from October 1, 2020, of these students with disabilities, 20 were between the ages 3 and 5, and received services in the Integrated Preschool and some of the Kindergarten program. An additional 11 students are placed in out-of-district programs at that time because of the unique nature of their disabilities and needs. This number fluctuates during the school year.

### **SPS Special Education Placement**

*as of October 1, 2020*

- 4.4% Integrated Preschool (ages 3-5)
- 74.1% Full Inclusion (ages 6-14)
- 14.4% Partial Inclusion (ages 6-14)
- 5.5% In-District Specialized (ages 6-14)
- 2.4% Out-of-District (ages 6-14)

The success of the programs can be attributed to the excellent teachers who

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continue to build their repertoire of skills. These programs allow more students to remain in their neighborhood schools enhancing the Sudbury Public Schools for all students.

### **Professional Development**

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of SPS educators. New teachers to Sudbury schools participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. Sudbury educators are committed to attending a 30-hour course in IDEAS (Initiatives for Developing Equity and Achievement for Students), a program that explores racial identity development and promotes international vision within our curriculum. Additionally, Sudbury teachers assigned an EL (English Learner) student continue to engage in a rigorous 3 credit program of studies in order to earn the SEI (Sheltered English Immersion) Endorsement required by the state.

The Sudbury Public Schools implement an Improved Learning for All (ILAP) plan. ILAP is a professional growth model that utilizes

early-release days approximately twice per month, enabling educators to attend carefully planned work sessions. ILAP days foster collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-wide and school goals. During the 2020-21 school year, additional ILAP days were added to the calendar to support the additional planning and collaboration necessary to support hybrid and remote learning. The District professional development days have focused on Culturally Responsive Teaching and engaging, supporting, and challenging students using technology supported tools and strategies.

### **Personnel**

#### **RETIREES**

The following SPS team members retired during the past year – Chantal Aramati, Jane Badman, Kathleen Bower, Katherine Brown, Karen Conduris, Ann Donahue, Amy Flanigan-Butts, Diane Irvine, Nancy Kornfield, Margaret Mackie, Mary Mahoney, Michal Mueller, Tom Rawson, Susan Richman, and Julie Ward.

#### **YEARS OF SERVICE AWARDS**

On Opening Day in August of 2020, we had the honor and pleasure to acknowledge the following SPS team members: Glen Hines, Iva Cole, Annette Doyle, Keith Hackett, and Patrice Cistullieach completed 20 years of service; Benjamin DeMott, Christine Smaldone, Marie Verderame, Meredith Tattleman, Brent McDonald, Sonia Fortin, and Lindsey Carapezza completed their 10th year of service to the students and schools of Sudbury.

Respectfully submitted,  
*Brad J. Crozier, Superintendent*

SUDBURY SCHOOL COMMITTEE  
*Silvia Neressian, Chairperson*

*Meredith Gerson, Vice Chairperson*  
*Margaret Helon*  
*Lisa Kouchakdjian*  
*Sarah Troiano*



The Sudbury Public School Committee met on August 13, 2020 to vote on the model for school reopening in the fall. The vote was 5-0 in favor of starting the year with a hybrid model, where students would attend class in-person twice per week and remotely three times per week, as well as have the option to attend fully remotely.

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## LINCOLN-SADBURY REGIONAL HIGH SCHOOL

### **2020 Superintendent's Report**

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers strive to develop engaging courses, foster strong connections with students, and support well-rounded learning experiences to prepare graduates for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2020, we welcomed Kirsteen Patterson to the administrative team as Director of Finance and Operations, along with the hiring of 8 new faculty members. Our October 1, 2020 enrollment totaled 1,576 students overall with 1,525 enrolled in district and 51 students in out-of-district placements. Included in this total are students from Boston attending via the METCO Program. Class size medians range from 20-26. Between the 2019-2020 and 2020-2021 school year, there was a reduction of 3.5 professional FTE's due to a funding gap.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School receives 91 students from Boston annually. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting.

The summer of 2020 the LS Tech Team worked to facilitate remote learning and remote teaching in as many modes as possible to prepare for any eventual scenario. In fact, a good percentage of every scenario ended up being used. The Tech Team was prepared to support remote students, in-person students, teachers teaching within the school, as well as teachers working outside the school building. With so many versions of teaching and learning in play, there was a need for a huge push in Professional Development for all our staff. Training sessions ran throughout the summer right up through the middle of September due to the state mandated delayed start of school.

LS transitioned to ASPEN, a new Student Information System (SIS), in January 2019. Use of the ASPEN database has improved and streamlined many of our processes and facilitated the elimination of paper forms in many areas. The timing of this transition was

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especially fortuitous. The new system greatly facilitated the contact tracing that needed to occur once a student or staff member was determined to be positive for COVID. Nurses were able to access class and activity rosters, seating charts, etc. much more easily than with the prior student information system.

The Solar Canopy Project, completed in May 2015, continues to lead to energy benefits for the district. Along with additional energy conservation projects such as replacing lamps with L.E.D. technology in the Auditorium, Black Box and other areas throughout the building, our energy consumption and maintenance costs continue to be fiscally efficient. We have been able to reduce our utility budget once more for the current year.

Two agreements were made between the LS School Committee and the LS Teachers' Association which realized extremely significant financial savings for the district. This is especially appreciated given the uncertain impact COVID will have on our local and broader economies for the foreseeable future. The L-S School Committee and the Teachers' Association reached a one-year Memo of Agreement for the Teachers' Contract which commences on July 1, 2021. Among other language changes reflective of remote learning and professional development, the teachers agreed to a 0% COLA for one year in recognition of a challenging fiscal climate due to the COVID 19 pandemic. They also agreed to shift to a new single provider health care option which is projected to yield a reduction (-5%) in

employee/employer/retiree health insurance costs for the next school year.

The district engaged a new OPEB actuarial firm, Odyssey Advisors, in October 2020 for a full evaluation. The Total Net OPEB Liability (NOL) is \$33,417,589 as of June 30, 2020, reduced from \$53,018,437 in the prior year. The reasons for the reduction include our favorable benefit experience and commitment to annual contributions of the LS OPEB Trust. Over 5 years, the OPEB Trust has increased from a value of zero to \$2,244,617 as of December 31, 2020. The new shift in health insurance coverage will have a further future positive impact on future OPEB ratings and premium savings.

The Global Scholars Program has entered its 6<sup>th</sup> year with 40+ students. We anticipate the presentation of 15 senior capstone projects during Spring, 2021. The purpose of the program is to encourage students to attain a level of competency, knowledge, and empathy in the global context. The program is tailored to each student's interest with a strong emphasis for each student to reflect on their learning, to have experiences that will transform their thinking about the world, and how they will develop capacity to be a productive influence in that world.

Lincoln-Sudbury completed a formal year-long self-reflection as part of the school's decennial re-accreditation by the New England Association of Schools and Colleges. This process includes a comprehensive review of the school's policies, protocols, and practices with an emphasis on teaching and learning. As part

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of its re-accreditation, the school developed a "Portrait of an L-S Graduate," and included the L-S Community throughout the process. This self-reflection report served as a basis for the NEASC growth plan. Both the self-reflection report and the school's growth plan will be the foundation for the NEASC visit to L-S during the 2021-2022 school year.

In parallel with our NEASC self-reflection process, we formalized a strategic plan over the summer which was formally approved in Fall 2020. The plan integrates Racial Climate Task Force recommendations and impact from students, staff and family surveys and focus groups. The LS Strategic Plan can be found at this link:

<https://tinyurl.com/2apnyhkw>

We have committed to an in-depth assessment of our school climate for all students. We engaged two different sets of consultants utilizing grant funding to facilitate student and staff focus groups with a particular focus on race. Students, staff, and parents/guardians were also invited to complete surveys. An action plan for improvement based on input from students, parents/guardians and staff and recommendations from these assessments is being developed. In November, 2020, we did a full day training focused on the topic

of LGBTQ+. The day included a student panel of representative voices and offered an opportunity for teachers to ask questions and learn how to offer better support.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of the Sudbury Foundation, LSPO, FELS and SERF that provide grants to fund teacher-initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups. We extend a special thank you to the LSPO and the Sudbury Foundation for their fundraising efforts to cover the COVID Pool Testing Program for all families requesting financial assistance.

Respectfully submitted,  
*Bella Wong, Superintendent/Principal*

LINCOLN-SUDUBYR REGIONAL HIGH  
SCHOOL COMMITTEE

*Ellen Joachim, Sudbury, Chair*  
*Carole Kasper, Lincoln, Vice-Chair*  
*Cara Endyke Doran, Sudbury*  
*Kevin Matthews, Sudbury*  
*Candace Miller, Sudbury*  
*Harold Engstrom, Lincoln*



### DISTRIBUTION OF L-SRHS PUPILS

as of OCTOBER 1, 2020

| RESIDENCY                    | 2016        | 2017        | 2018        | 2019        | 2020        |
|------------------------------|-------------|-------------|-------------|-------------|-------------|
| Lincoln                      | 189         | 179         | 163         | 167         | 180         |
| Sudbury                      | 1269        | 1240        | 1250        | 1230        | 1223        |
| METCO                        | 91          | 91          | 93          | 91          | 90          |
| Other Tuition/Tuition Waived | 21          | 19          | 22          | 24          | 32          |
| <b>Total Students</b>        | <b>1570</b> | <b>1529</b> | <b>1528</b> | <b>1512</b> | <b>1525</b> |

| GRADE                      | 2016        | 2017        | 2018        | 2019        | 2020        |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| 9th Grade                  | 369         | 409         | 406         | 353         | 369         |
| 10th Grade                 | 378         | 359         | 395         | 411         | 363         |
| 11th Grade                 | 380         | 374         | 353         | 389         | 406         |
| 12th Grade                 | 440         | 382         | 369         | 352         | 381         |
| SP (Special Ed > Grade 12) | 3           | 5           | 5           | 7           | 6           |
| <b>Total Students</b>      | <b>1570</b> | <b>1529</b> | <b>1528</b> | <b>1512</b> | <b>1525</b> |

|                                |    |    |    |    |    |
|--------------------------------|----|----|----|----|----|
| Tuition Pupils Attending Other | 61 | 56 | 51 | 51 | 54 |
|--------------------------------|----|----|----|----|----|

### PLACEMENT OF L-SRHS GRADUATES

|                             | Class of 2016 |              | Class of 2017 |              | Class of 2018 |              | Class of 2019 |              | Class of 2020 |              |
|-----------------------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|
| Four Year College           | 344           | 91.0%        | 400           | 92.2%        | 356           | 95.0%        | 345           | 94.0%        | 330           | 94.9%        |
| Two Year College            | 12            | 3.1%         | 8             | 1.8%         | 12            | 3.2%         | 10            | 2.7%         | 5             | 1.4%         |
| Other Post-Secondary Educ.  | 8             | 2.0%         | 2             | 0.5%         | 1             | 0.3%         | 7             | 1.9%         | 5             | 1.4%         |
| <b>Total Post Secondary</b> | <b>364</b>    | <b>96.1%</b> | <b>410</b>    | <b>94.5%</b> | <b>369</b>    | <b>98.5%</b> | <b>362</b>    | <b>98.6%</b> | <b>340</b>    | <b>97.7%</b> |
| Work                        | 8             | 2.0%         | 8             | 1.8%         | 4             | 1.0%         | 3             | 8.0%         | 1             | 0.3%         |
| Military                    | 1             | 0.3%         | 1             | 0.2%         | 1             | 0.3%         | 2             | 0.6%         | 1             | 0.3%         |
| Other                       | 6             | 1.6%         | 15            | 3.5%         | 1             | 0.3%         | 0             | 0.0%         | 6             | 1.7%         |
| <b>Total Non-Post Sec.</b>  | <b>15</b>     | <b>3.9%</b>  | <b>24</b>     | <b>5.5%</b>  | <b>6</b>      | <b>1.6%</b>  | <b>5</b>      | <b>1.4%</b>  | <b>8</b>      | <b>2.3%</b>  |
| <b>Total Graduates</b>      | <b>379</b>    | <b>100%</b>  | <b>434</b>    | <b>100%</b>  | <b>375</b>    | <b>100%</b>  | <b>367</b>    | <b>100%</b>  | <b>348</b>    | <b>100%</b>  |

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## Lincoln-Sudbury Regional High School Class of 2020

|   |   |
|---|---|
| <p>Isabelle Noelle Acquaviva<br/>Joseph Agir Akisik<br/>Ryan Alkasab<br/>Benjamin John Altman<br/>Nicholas John Andolina<br/>* Laura Margaret Appleby<br/>Fotios Aridas<br/>Alkinoos Aristedes Armoundas<br/>Hannah Elizabeth Arrighini<br/>Maxwell Thomas Edmund Askew</p> <p>Ralph Abel Babcock<br/>Blake Aram Babikian<br/>Nicola Grace Bacon<br/>Nathan Daniel Baglin<br/>Sydney Barrett Baldwin<br/>Luis Gerardo Bascones<br/>Giovanni Bassi<br/>* Téa Jeanne Baumgartner<br/>Ryan Patrick Beatty<br/>Nathalie Sophia Beerel<br/>Allison Nicole Bent<br/>Evan Cole Bernstein<br/>Nicholas Scott Bettenhauser<br/>Carter Thomas Bevins<br/>* Hannah Grace Bisson<br/>* Sydney Alexis Blair<br/>Lauren Elisabeth Bolli<br/>Maxymillian Hutton Boone<br/>Benjamin Charlton Boraks<br/>Grant Curtas Bordner<br/>Karl Frederick Borg<br/>Alana Judith Boucher<br/>Carol-Lena Patricia Reiling Breiter<br/>Griffin Richard Brown<br/>Phillip David Brush<br/>Matthew Daniel Buoniconti</p> | <p>Andrew Ryan Cahill<br/>Matthew Benjamin Campbell<br/>Juliet Alyssa Capodilupo<br/>Ambrose Aleon Card<br/>Lilia Walker Carlisle<br/>Sean Pierce Carney<br/>* Flavia Luisa Carvalho<br/>Phillip Robert Cass<br/>Michael Thomas Cavanaugh<br/>Claire Cen<br/>Andrew James Childs<br/>Colby C Chung<br/>* Anna Catherine Cincotta<br/>* Carter Kepler Clanton<br/>Erin Kathleen Cole<br/>Calvin James Conboy<br/>Brendan Patrick Cook<br/>James Walter Cook<br/>Jayden Marc Cormier<br/>Margot Olivia Costa<br/>Nathaniel Sergei Cundy</p> <p>Grace Elizabeth Dahlquist<br/>John Kenneth Dale<br/>William Alan Dale<br/>Christina Rosemary Daoud<br/>Helena Asbury Darnall<br/>Nicole Michelle Darveau<br/>Anjuli Das<br/>* Annie Louise Davin<br/>* Caroline Foster Davis<br/>Emely Aurora Navarrete De La Cruz<br/>Caroline Faunce Deignan<br/>Ethan Lemuel del Rosario<br/>Allison Eden Densel<br/>* Michaella Maria DeSantis<br/>Charles Michael Desmarais</p> |
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|   |                                  |   |                             |
|---|----------------------------------|---|-----------------------------|
| * | Alyse Haley Diamond              |   | Lillian Amelia Gainer       |
|   | Mark Graziano DiStefano          | * | Gregory Ian Gallo           |
|   | Andrew Jacob Dobrin              | * | Abigail Lauren Ganz         |
|   | Meredith Anita Doherty           |   | Lara Josefeen Garabedian    |
|   | Thomas James Doran               |   | Finnian Joseph Garrity      |
|   | Samuel David Drummond            |   | Rebecca Mae Gennari         |
|   | Rebecca Jessica Hazel Dubrovsky  |   | Ryan Daniel Gies            |
|   | William Robert Dufault           |   | Maya Limiao Shoshana Girzon |
|   | Timothy Steven Duffy             | * | Dylan Shane Goldman         |
|   | Izzy Janine Duke                 |   | Enzo Luca Goodrich          |
|   | Theodore Ronald Durant           | * | Emily Cronin Greeley        |
|   | Ryan Matthew Durkin              |   | Tyler Jack Greenfield       |
| * | Kelly Jo Durning                 |   | David John Griffith         |
|   |                                  |   | Ryan Isaac Grummer          |
| * | Julia Isabella Katherine Eagan   |   | Jack Albert Hallal          |
|   | Jada Frances Edwards             | * | Miriam Danielle Halpern     |
|   | Natalie Elizabeth Elmes          |   | William Charles Hambelton   |
| * | Caoilin Mary Engstrom            |   | Ariel Elizabeth Hamilton    |
|   | Ross Maxwell Erman               |   | Kyle Allen Hammond          |
|   | William Augustus Fama            |   | Jack Richard Hankey         |
| * | John Arthur Farren               |   | William Clark Hardwick      |
|   | Zoe Elizabeth Felsch             |   | Carter Ainsworth Haydon     |
| * | Eric Peiliang Feng               | * | Abigail Fantasia Hayes      |
|   | Kimberly Georgina Fenton         |   | Aidan Michael Hickey        |
|   | Brooke Elliot Findlay            | * | Zachary Jake Hochberg       |
|   | Elias Xavier Finnie              |   | Sabrina Hoenig              |
|   | Emily Gleason Fisher             | * | Ryan Haoyang Hu             |
| * | Julian Stuart Flack              | * | Jason Huang                 |
|   | Charles Joseph Fletcher          |   | Sarobi Johnetta Hudson      |
|   | Connor William Forde             |   | Ethan Joseph Hullinger      |
|   | Benjamin Michael Stratton Forman | * | Keith Edward Hylton         |
|   | Vincent Michael Fortunato        |   | Ryan Joseph Immerman        |
|   | Kali Lee Foster                  |   | Noah Henry Jacob            |
|   | Alexander Elias Fotakis          | * | Jaheem Ahlaun Jean-Pierre   |
|   | Olivia Margaret Fotakis          |   | Kevin X Ji                  |
|   | Emma Diane Fraser                |   | Catherine Helen Johnson     |
| * | Anna Walker Fryling              |   | Evan Thomas Johnson         |
|   | Christopher Jakai Fulton-Harley  | * | Matthew Harman Johnson      |
|   | Luke Sullivan Furman             |   |                             |
|   | Colin Fyock                      |   |                             |

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|---|--|---|--|
| * | Colby Henry Jones<br>Gabrielle Volpe Jones   | * | Jessie Li<br>Ryan William Lindblom<br>Katherine Jenny Liu<br>Justin Burton Lombardi  |
| * | Adam Goodwin Kaiser<br>Sydney Sabin Kanzer<br>Landon James Karustis<br>Nicholas Charles Kasper<br>Dena Marisa Katz<br>Delia Keka<br>Nateja Neenah Kenner-Suneus<br>Kiran Alan Kharbanda<br>Roshan Carey Kharbanda<br>Hector Theodore Killick<br>Allison Jakyung Kim<br>Jayne Anne Kimber White<br>Sarah Rose Klein<br>Lauren Maeve Klinger<br>Thomas R. Kneeland Jr.<br>Jack Olsen Heinz Koenig<br>Nicola Rose Koerwer<br>Anna Grace Kolodny<br>Jonathan Andrew Kolodny<br>Stephen Anthony Kossuth<br>Joseph Aram Koumjian | * | Stephanie Lu<br>Matthew Christopher Lucey<br><br>Kares Samuel Mack<br>Michael Laurence MacKinnon<br>John Conor MacLean<br>Emma Catherine Mahoney<br>Trevor Andre Maillet<br>William Thomas Maloney<br>Kyle Joseph Mannherz<br>Ashley Marie Manocchia<br>Gladys Tsitsi Manzira<br>Adrianna Fernandes Marques<br>Arianna Fernandes Marques |
| * | Jonah Samuel Krasnow<br>Daniel Allen Krause  | * | Addison Price Marshall<br>Asher Graham Martin-Rosenthal<br>Noel Alexis Martinez<br>Ranjani Hope Matthews<br>Brooke Kendall Maxwell<br>Jill Elizabeth McCabe<br>Queendaysha L McDonough-Swamy<br>Ellison Christine McGurk<br>Seamus John McNulty  |
| * | Taya Kronrod<br><br>Victor Thomas Lahaussais<br>Matthew Henry Lannon<br>Jennifer Katherine Lawton  | * | Alexandra Isabelle Meal<br>Diya Mehta<br>Joseph Fox Mephram<br>Hayden Tyler Merrill  |
| * | Arlene Ho Leavitt<br>Aidan Wakefield Lee<br>Mary Katharine Lee<br>Anil Vijay Lele  | * | Ethan William Minkoff<br>Casey Jordan Monteiro<br>Benjamin Joseph Morris<br>Ethan Peter Mossi  |
| * | Ranen Heilok Leung<br>Jacob Michael Leverone<br>Sarah Kane Levine<br>Jessica Erin Lewis  | * | Charles Joseph Murphy<br>Hannah Niamh Murray<br>Caitlin Anna Myron   |
| * | Justin Robert Lewitus<br>Christopher Zy Li   | * | Oliver Addison Neale<br>Anthony Michael Nersessian   |

|   |                              |   |                                 |
|---|------------------------------|---|---------------------------------|
|   | Derek Reimer Nielsen         |   | David Cardinal Rowe             |
|   | Andrew Michael Nobile        |   | Julie Anne Russo                |
|   |                              |   | Julia Jean Ryan                 |
|   | Caitlin Mary O'Connell       |   |                                 |
|   | James David O'Connor         |   | Jonah Sacher                    |
| * | John Ryan Oblak              |   | Ryan James Saklad               |
| * | Kylie Mary Oblak             |   | Cailin Amanda Salles            |
|   | Benjamin Yates Ohler         |   | Jamieson Edward Sampson-Lizotte |
|   | Elizabeth Grace Ostrowski    |   | Ricardo Marcelino Santiago      |
|   | Jordan Scofield Otten        |   | Ami Breen Sao                   |
|   |                              |   | Liv Frances Sargent             |
|   | Katherine Marion Palmer      | * | Emily Brooke Schmelter          |
|   | Jessica Jing Pan             |   | Johan Andrew Schoener           |
|   | Mara Marzhan Parish-Cowan    |   | Julia Rachel Schultz            |
|   | Annie Grace Pendergast       |   | Phineas Redmond Schultz         |
|   | Joseph Philip Pendleton      |   | Julia Michelle Schwarz          |
| * | Simon Kimball Perry          |   | Maxwell Benjamin Scribner       |
|   | Olivia Annalise Pistorio     |   | Anna Eden Sebell                |
|   | Nayeli Denise Pizarro        |   | Brett Nathan Siegal             |
|   | Aidan Davis Patrick Policano |   | Keaton Gooden Silsby            |
| * | Aidan Joseph Prendergast     |   | John Paul Silva                 |
|   | Christopher Joel Presinal    |   | Cameron Gregory Simmons         |
|   | Katherine MacLean Provost    | * | Parker James Simon              |
|   |                              |   | Andre Aaron Singer              |
|   | Amanda Marie Quirk           |   | Ethan Jackson David Singer      |
|   |                              |   | Marisa Amari Singh              |
|   | Amelia Clare Reagan          |   | Nigel Marquis Smalls            |
|   | Kaylee Marie Reaves          |   | Bennett Childs Smart            |
|   | John Marston Reece           |   | Elias Wiggins Smart             |
| * | Pierre Jerome Regensburger   |   | Nicole Elise Smith              |
|   | Matter Santiago Remley       |   | Tyler Motyl Smith               |
|   | Samuel John Renhowe          |   | William Scott Sneath            |
|   | Ryan Daniel Richards         | * | Brett Peter Sorbo               |
|   | Nathan David Rippy           |   | Emma Margaret Spector           |
|   | Henry John Roche             |   | Christina Marie Hanna Stakutis  |
|   | Jaelynn Zorida Rodney        |   | Cameron Del Stein               |
|   | Nathaniel Elias Rodriguez    | * | Madeleine Rose Stephan          |
|   | Tess Olivia Rosenberg        | * | Mary Jamison Stewart            |
|   | Caroline Grace Ross          |   | Annika Rose Stubblebine         |
| * | Ari B. Roth                  |   | Adam Brownridge Suski           |
|   | Jack Rothbart                |   | Ryan Leonard Sussman            |

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- |   |  |
|---|--|
| <p>* Elina Marie Suter</p> <p>* Zachary Nikhil Tam</p> <p>* Nicholas Yew Hong Tan</p> <p>Derek Arthur Tang</p> <p>Harper Bess Tanguay</p> <p>Jesus Alberto Tejeda</p> <p>Anchita Raj Thakuri</p> <p>Julia Yi-Zhai Ting</p> <p>Jason Atanas Tinkov</p> <p>Fiona Maeve Tobin</p> <p>Taylor Mia Tocci</p> <p>Isabel Yoonha Tocco</p> <p>* Anna Margaret Trecker</p> <p>Sergio Alexander Troiani</p> <p>* Abigail Hope Truex</p> <p>Natalie Angelina Turkington</p><br><p>Jack Askar Urdang</p><br><p>Serena Grace Van Wicklin</p> <p>Maizy Garrison Veitch</p> <p>Angelo Michael Venuto</p> <p>Deven Jitendra Verma</p> <p>Bree Ivy Vidal</p> <p>Andrew Robert Vona</p> <p>Nicholas Alexander Vroman</p><br><p>Ethan Spencer Wallace</p> <p>Brendan Semple Walsh</p> <p>Cole Anderson Ward</p> | <p>Caroline Elizabeth Watson</p> <p>Lucy Alexandra Watts</p> <p>Ethan James Webber</p> <p>Isaiah Miles Hayes Weekes</p> <p>* Jack Thomas Weidenbach</p> <p>* Hope Maria Weldon</p> <p>Kurt James Westerberg</p> <p>Christopher Ryan Williams</p> <p>Griffin Lewis Williams</p> <p>Anyla Aneesa Williams-Araujo</p> <p>Luke Worth Wilsen</p> <p>Tyson Ronald Winstead</p> <p>Alessandra Mari Wolf</p> <p>* Max Isaac Woolf</p> <p>Courtney Inez Wright</p><br><p>* Claire Elizabeth Zhang</p> <p>Edward Cheng Zhou</p> <p>Alexandra Haiyou Zieselman</p> <p>* Charlotte Haihong Zieselman</p> <p>Randall Ziffer</p> <p>Samuel Kyle Zuckerman</p> <p>* Shelley Rose Zuckerman</p><br><p>* Cum Laude Society</p><br><p><i>In Memoriam:</i></p> <p><i>Karl William Harvey</i></p> <p><i>Elijah Nathaniel Pilat</i></p> <p><i>Nathan Soukup</i></p> |
|---|--|

**Lincoln-Sudbury Regional School District**  
**Combined Balance Sheet - All Fund Types and Account Groups**  
as of **June 30, 2020**  
(Unaudited)

|   | <i>Governmental Fund Types</i> |                            |                             | <i>Fiduciary</i>            | <i>Account</i>            | <b>Totals<br/>(Memorandum<br/>Only)</b> |
|---|--------------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------|---|
|   | <b>General</b>                 | <b>Special<br/>Revenue</b> | <b>Capital<br/>Projects</b> | <b>Trust and<br/>Agency</b> | <b>Long-term<br/>Debt</b> |   |
| <b><u>ASSETS</u></b>                      |                                |                            |                             |                             |                           |   |
| Cash and cash equivalents                 | 1,990,140.00                   | 1,982,080.00               | 189,667.00                  | 2,220,789.00                |                           | 6,382,676.00                            |
| Receivables:                              |                                |                            |                             |                             |                           |   |
| Other receivables                         | 360,793.00                     | 61,457.00                  | 231,688.00                  |                             |                           | 653,938.00                              |
| Due from other governments                | 357.00                         | 240,138.00                 |                             |                             |                           | 240,495.00                              |
| Amounts to be provided - Retirement LT    |                                |                            |                             |                             | 3,025,000.00              | 3,025,000.00                            |
| <b>Total Assets</b>                       | <b>2,351,290.00</b>            | <b>2,283,675.00</b>        | <b>421,355.00</b>           | <b>2,220,789.00</b>         | <b>3,025,000.00</b>       | <b>10,302,109.00</b>                    |
| <b><u>LIABILITIES AND FUND EQUITY</u></b> |                                |                            |                             |                             |                           |   |
| Liabilities:                              |                                |                            |                             |                             |                           |   |
| Accounts payable                          | 95,371.00                      | 10,209.00                  |                             |                             |                           | 105,580.00                              |
| Accrued payroll and withholdings          | 355,140.00                     |                            |                             |                             |                           | 355,140.00                              |
| Other liabilities (Tailings)              | 44,816.00                      |                            |                             | 320,077.00                  |                           | 364,893.00                              |
| Deferred revenue:                         |                                |                            |                             |                             |                           |   |
| Bonds payable                             |                                |                            |                             |                             | 3,025,000.00              | 3,025,000.00                            |
| <b>Total Liabilities</b>                  | <b>495,327.00</b>              | <b>10,209.00</b>           | <b>0.00</b>                 | <b>320,077.00</b>           | <b>3,025,000.00</b>       | <b>3,850,613.00</b>                     |
| Fund Equity:                              |                                |                            |                             |                             |                           |   |
| Reserved for encumbrances                 | 95,370.00                      |                            |                             |                             |                           | 95,370.00                               |
| Reserved for expenditures E&D/Other       | 500,000.00                     |                            |                             |                             |                           | 500,000.00                              |
| Undesignated Fund Balance                 | 1,260,593.00                   | 2,273,466.00               | 421,355.00                  | 1,900,712.00                |                           | 5,856,126.00                            |
| <b>Total Fund Equity</b>                  | <b>1,855,963.00</b>            | <b>2,273,466.00</b>        | <b>421,355.00</b>           | <b>1,900,712.00</b>         | <b>0.00</b>               | <b>6,451,496.00</b>                     |
| <b>Total Liabilities and Fund Equity</b>  | <b>2,351,290.00</b>            | <b>2,283,675.00</b>        | <b>421,355.00</b>           | <b>2,220,789.00</b>         | <b>3,025,000.00</b>       | <b>10,302,109.00</b>                    |

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**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**

**Treasurer's Report  
July 1, 2019 - June 30, 2020**

**DISTRICT CASH BALANCE**

|  |    |                     |
|--|----|---------------------|
| Cash Balance District Fund on June 30, 2020                      | \$ | 1,833,408.00        |
| Student Activity Fund Balance on June 30, 2020                   |    | 330,342.49          |
| Cash Balance Revolving, Trust, & Grant Accounts on June 30, 2020 |    | 4,163,315.00        |
|  | \$ | <u>6,327,065.49</u> |

**OUTSTANDING DEBT**

|                          |                       |    |              |
|--------------------------|-----------------------|----|--------------|
| School Bond              | Principal             | \$ | 3,025,000.00 |
| (10 Year, TIC: 1.608944) | Interest Paid FY 2020 | \$ | 98,700.00    |

**EXCESS & DEFICIENCY**

|  |    |              |
|--|----|--------------|
| Balance July 1, 2019 per Massachusetts Department of Revenue | \$ | 1,133,615.00 |
|--|----|--------------|

**STABILIZATION FUND**

*Voted Establishment Spring Town Meeting 1992*

|                            |    |                   |
|----------------------------|----|-------------------|
| Cash Balance July 1, 2019  | \$ | 322,097.07        |
| Interest Income            |    | 2,683.98          |
| Disbursements              |    | -                 |
| Cash Balance June 30, 2020 | \$ | <u>324,781.05</u> |

**MISCELLANEOUS INCOME**

|                 |    |                   |
|-----------------|----|-------------------|
| Interest Income | \$ | 31,960.00         |
| Misc. Receipts  |    | 117,514.00        |
|                 | \$ | <u>149,474.00</u> |

**ESTIMATED RECEIPTS**

|                        |    |                  |
|------------------------|----|------------------|
| Athletic Gate Receipts | \$ | -                |
| Cafeteria              |    | -                |
| Medicaid Receipts      |    | 35,000.00        |
| Transcript Receipts    |    | 7,500.00         |
|                        | \$ | <u>42,500.00</u> |

Note: Cash Balance Net of Payables  
**(UNAUDITED)**

# FINANCE

The Division of Finance consists of four departments: Treasurer/Collector, Accounting, Assessing, and Information Systems. The Department Heads for each area are as follows by name and title: Dennis Keohane (Finance Director/Treasurer-Collector), Christine Nihan (Town Accountant), Cynthia Gerry (Director of Assessing) and Mark Thompson (Technology Administrator).

## TOWN ACCOUNTANT

### SCHEDULE OF REVENUES FY20

|   | <b><u>Budget</u></b>      | <b><u>Actual</u></b>      | <b>Variances<br/>Favorable<br/><u>(Unfavorable)</u></b> |
|---|---------------------------|---------------------------|---|
| <b>GENERAL FUND</b>   |                           |                           |   |
| Real Estate and Personal Property Taxes,<br>Net of Reserves for Abatement | 89,106,699                | 89,175,634                | 68,935  |
| Excise Taxes  | 3,672,200                 | 3,908,257                 | 236,057   |
| Intergovernmental   | 8,197,469                 | 8,236,620                 | 39,151  |
| Departmental and Other  | 1,071,156                 | 1,830,589                 | 759,433   |
| Investment Income   | 20,200                    | 85,345                    | 65,145  |
| <b>TOTAL REVENUES</b>   | <b><u>102,067,724</u></b> | <b><u>103,236,445</u></b> | <b><u>1,168,721</u></b>                                 |
| <b>ENTERPRISE FUNDS</b>   |                           |                           |   |
| Atkinson Pool Revenues  | 449,323                   | 303,046                   | (146,277)   |
| Total Revenues Atkinson Pool Enterprise                                   | <u>449,323</u>            | <u>303,046</u>            | <u>(146,277)</u>  |
| Transfer Station Revenues   | 255,432                   | 248,340                   | (7,092)   |
| Total Revenues Transfer Station Enterprise                                | <u>255,432</u>            | <u>248,340</u>            | <u>(7,092)</u>  |
| Recreation Field Maintenance Revenues                                     | 203,040                   | 86,539                    | (116,501)   |
| Total Revenues Field Maintenance Enterprise                               | <u>203,040</u>            | <u>86,539</u>             | <u>(116,501)</u>  |

## COMBINED BALANCE SHEET JUNE 30, 2020

| <b>ASSETS</b>                            | <b>General<br/>Fund</b> | <b>Special<br/>Revenue</b> | <b>Capital<br/>Projects</b> | <b>Enterprise<br/>Funds</b> | <b>Trust &amp;<br/>Agency</b> | <b>Long Term<br/>Debt</b> | <b>Total</b>      |
|--|-------------------------|----------------------------|-----------------------------|-----------------------------|-------------------------------|---------------------------|-------------------|
| Cash and Investments                     | 17,285,386              | 13,268,408                 | 765,820                     | 185,322                     | 17,420,460                    |                           | 48,925,396        |
| Receivables:                             |                         |                            |                             |                             |                               |                           |                   |
| Real Estate & Personal Property Taxes    | 1,823,836               | 38,064                     |                             |                             |                               |                           | 1,861,899         |
| Tax Liens                                | 986,954                 |                            |                             |                             |                               |                           | 986,954           |
| Tax Deferrals                            | 2,155,807               |                            |                             |                             |                               |                           | 2,155,807         |
| Allowance for Abatements and Exemptions  | (886,145)               |                            |                             |                             |                               |                           | (886,145)         |
| Tax Foreclosures                         | 287,008                 |                            |                             |                             |                               |                           | 287,008           |
| Excise Taxes                             | 864,376                 |                            |                             |                             |                               |                           | 864,376           |
| Intergovernmental                        |                         |                            |                             |                             |                               |                           | 0                 |
| Other Receivable                         |                         | 956,894                    |                             | 10,800                      | 216,275                       |                           | 1,183,970         |
| Long Term Obligations                    |                         |                            |                             |                             |                               | 17,703,234                | 17,703,234        |
| <b>TOTAL ASSETS AND OTHER DEBITS</b>     | <b>22,517,221</b>       | <b>14,263,366</b>          | <b>765,820</b>              | <b>196,122</b>              | <b>17,636,735</b>             | <b>17,703,234</b>         | <b>73,082,500</b> |
| <b>LIABILITIES AND FUND EQUITY</b>       |                         |                            |                             |                             |                               |                           |                   |
| <b>LIABILITIES:</b>                      |                         |                            |                             |                             |                               |                           |                   |
| Warrants Payable                         | 152,075                 | (3,145)                    |                             | 3,878                       | 24,941                        |                           | 177,749           |
| Other Liabilities                        | 52,649                  | 956,894                    |                             |                             | 19,382                        |                           | 1,028,925         |
| Accrued payroll and withholdings         | 5,337,496               |                            |                             |                             |                               |                           | 5,337,496         |
| Amount Due Depositors                    |                         |                            |                             |                             |                               |                           | 0                 |
| Reserve for Abatements                   |                         |                            |                             |                             |                               |                           | 0                 |
| Deferred Revenue                         | 5,231,835               | 38,064                     |                             | 99,905                      | 216,275                       |                           | 5,586,079         |
| Bonds & Notes Payable                    |                         |                            | 14,910,000                  |                             |                               | 17,703,234                | 32,613,234        |
| <b>TOTAL LIABILITIES</b>                 | <b>10,774,055</b>       | <b>991,813</b>             | <b>14,910,000</b>           | <b>103,783</b>              | <b>260,598</b>                | <b>17,703,234</b>         | <b>44,743,484</b> |
| <b>FUND EQUITY:</b>                      |                         |                            |                             |                             |                               |                           |                   |
| Retained Earnings                        |                         |                            |                             |                             |                               |                           |                   |
| Contributed Capital                      |                         |                            |                             |                             |                               |                           |                   |
| Reserved for:                            |                         |                            |                             |                             |                               |                           |                   |
| Encumbrances & Continuing Appropriations | 1,448,752               | 178,368                    |                             |                             |                               |                           | 1,627,120         |
| Expenditures & Special Purpose Reserves  | 2,631,954               |                            |                             |                             |                               |                           | 2,631,954         |
| Nonexpendable Trust                      |                         |                            |                             |                             |                               |                           |                   |
| Budgeted Historical Reserves             |                         |                            |                             |                             |                               |                           | 0                 |
| Designated for:                          |                         |                            |                             |                             |                               |                           |                   |
| Reserve for Premium                      | 7,073                   |                            | (14,144,180)                |                             |                               |                           | (14,137,107)      |
| Unreserved                               | 7,655,387               | 13,093,185                 |                             | 92,339                      | 17,376,137                    |                           | 38,217,048        |
| <b>TOTAL FUND EQUITY</b>                 | <b>11,743,166</b>       | <b>13,271,553</b>          | <b>(14,144,180)</b>         | <b>92,339</b>               | <b>17,376,137</b>             |                           | <b>28,339,015</b> |
| <b>TOTAL LIABILITIES AND FUND EQUITY</b> | <b>22,517,221</b>       | <b>14,263,366</b>          | <b>765,820</b>              | <b>196,122</b>              | <b>17,636,735</b>             | <b>17,703,234</b>         | <b>73,082,500</b> |



## SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY20

| Account Title<br>Number         | Appropriation<br>FY20 | Transfers<br>FY20 | Expenditures<br>FY20 | Ending<br>Balance |
|---------------------------------|-----------------------|-------------------|----------------------|-------------------|
| <b>1220 Select Board</b>        |                       |                   |                      |                   |
| Salaries                        | 417,115.00            | 6,200.00          | 423,204.41           | 110.59            |
| Expenses                        | 33,300.00             | 30,300.00         | 63,590.19            | 9.81              |
| Expenses C/F                    | 74.41                 |                   | 74.22                | 0.19              |
| Current Year Article            | 92,000.00             |                   | 68,216.72            | 23,783.28         |
| Prior Year Articles             | 97,447.16             |                   | 48,261.85            | 49,185.31         |
| <b>1310 Human Resources</b>     |                       |                   |                      |                   |
| Salaries                        | 218,874.00            | (62,100.00)       | 156,594.19           | 179.81            |
| Expenses                        | 8,925.00              | (4,300.00)        | 4,277.60             | 347.40            |
| Expenses C/F                    | 487.80                |                   | 107.80               | 380.00            |
| <b>1320 Accounting</b>          |                       |                   |                      |                   |
| Salaries                        | 306,156.00            | 7,600.00          | 313,669.38           | 86.62             |
| Expenses                        | 61,900.00             |                   | 59,752.26            | 2,147.74          |
| Expenses C/F                    |                       |                   |                      | 0.00              |
| <b>1330 Finance Committee</b>   |                       |                   |                      |                   |
| Salaries                        | 4,608.00              | (2,200.00)        | 2,315.36             | 92.64             |
| Expenses                        |                       |                   |                      | 0.00              |
| Expenses C/F                    |                       |                   |                      | 0.00              |
| <b>1370 Assessors</b>           |                       |                   |                      |                   |
| Salaries                        | 228,798.00            |                   | 228,797.58           | 0.42              |
| Expenses                        | 60,800.00             | (1,200.00)        | 58,211.08            | 1,388.92          |
| Expenses C/F                    | 45.90                 |                   | 45.90                | 0.00              |
| <b>1380 Treasurer/Collector</b> |                       |                   |                      |                   |
| Salaries                        | 352,422.00            | (80,812.00)       | 271,111.16           | 498.84            |
| Expenses                        | 25,700.00             | 2,624.00          | 23,415.67            | 4,908.33          |
| Expenses C/F                    | 90.00                 |                   | 90.00                | 0.00              |
| <b>1390 Information Systems</b> |                       |                   |                      |                   |
| Salaries                        | 217,012.00            | 1,300.00          | 218,282.11           | 29.89             |
| Expenses                        | 262,478.00            | 34,588.00         | 285,975.02           | 11,090.98         |
| Expenses C/F                    | 25.98                 |                   | 25.98                | 0.00              |
| Prior Year Articles             | 27,441.22             |                   | 0.00                 | 27,441.22         |

| <b>Account Number</b> | <b>Title</b>               | <b>Appropriation FY20</b> | <b>Transfers FY20</b> | <b>Expenditures FY20</b> | <b>Ending Balance</b> |
|-----------------------|----------------------------|---------------------------|-----------------------|--------------------------|-----------------------|
| <b>1510</b>           | <b>Law</b>                 |                           |                       |                          |                       |
|                       | Salaries                   | 30,134.00                 |                       | 24,465.41                | 5,668.59              |
|                       | Expenses                   | 150,990.00                | 174,304.00            | 313,062.13               | 12,231.87             |
|                       | Expenses C/F               | 2,898.90                  |                       | 2,448.90                 | 450.00                |
|                       | Current Year Article       |                           | 147,259.42            | 147,259.42               | 0.00                  |
| <b>1580</b>           | <b>Permanent Bldg Comm</b> |                           |                       |                          |                       |
|                       | Salaries                   |                           |                       |                          |                       |
|                       | Expenses                   |                           |                       |                          |                       |
|                       | Prior Year Articles        | 2.01                      |                       |                          | 2.01                  |
| <b>1610</b>           | <b>Town Clerk</b>          |                           |                       |                          |                       |
|                       | Salaries                   | 279,900.00                | (5,200.00)            | 274,673.36               | 26.64                 |
|                       | Expenses                   | 30,100.00                 |                       | 23,848.01                | 6,251.99              |
|                       | Expenses C/F               | 9.98                      |                       | 9.98                     | 0.00                  |
|                       | Prior Year Articles        | 8,000.00                  |                       | 8,000.00                 | 0.00                  |
| <b>1710</b>           | <b>Conservation</b>        |                           |                       |                          |                       |
|                       | Salaries                   | 121,038.00                | (13,000.00)           | 106,976.06               | 1,061.94              |
|                       | Expenses                   | 11,800.00                 | 700.00                | 8,482.68                 | 4,017.32              |
|                       | Expenses C/F               | 8,250.00                  |                       | 8,250.00                 | 0.00                  |
| <b>1720</b>           | <b>Planning Board</b>      |                           |                       |                          |                       |
|                       | Salaries                   | 296,487.00                | (31,000.00)           | 265,014.26               | 472.74                |
|                       | Expenses                   | 25,100.00                 | (4,500.00)            | 17,454.13                | 3,145.87              |
|                       | Expenses C/F               | 37,257.11                 |                       | 37,257.11                | 0.00                  |
|                       | Prior Year Articles        | 75,000.00                 |                       | 37,487.00                | 37,513.00             |
| <b>2100</b>           | <b>Police Department</b>   |                           |                       |                          |                       |
|                       | Salaries                   | 3,629,626.00              | 102,269.00            | 3,634,649.54             | 97,245.46             |
|                       | Expenses                   | 326,125.00                | 1,200.00              | 319,348.78               | 7,976.22              |
|                       | Capital Expense            | 165,000.00                |                       | 165,000.00               | 0.00                  |
| <b>2200</b>           | <b>Fire Department</b>     |                           |                       |                          |                       |
|                       | Salaries                   | 3,938,482.00              |                       | 3,873,435.11             | 65,046.89             |
|                       | Expenses                   | 443,350.00                |                       | 392,174.08               | 51,175.92             |
|                       | Capital Expense            | 35,000.00                 |                       | 22,760.00                | 12,240.00             |
|                       | Expenses C/F               | 9,461.07                  |                       | 7,198.34                 | 2,262.73              |
|                       | Current Year Article       | 570,000.00                |                       | 565,024.00               | 4,976.00              |
|                       | Prior Year Articles        | 2,459.60                  |                       | 0.00                     | 2,459.60              |

| <b>Account Title<br/>Number</b> | <b>Appropriation<br/>FY20</b> | <b>Transfers<br/>FY20</b> | <b>Expenditures<br/>FY20</b> | <b>Ending<br/>Balance</b> |
|---------------------------------|-------------------------------|---------------------------|------------------------------|---------------------------|
| <b>2510 Building Department</b> |                               |                           |                              |                           |
| Salaries                        | 275,752.00                    | 26,000.00                 | 255,553.21                   | 46,198.79                 |
| Expenses                        | 17,120.00                     |                           | 39,514.78                    | (22,394.78)               |
| Expenses C/F                    |                               |                           |                              | 0.00                      |
| Current Year Article            |                               |                           |                              |                           |
| Prior Year Articles             |                               |                           |                              |                           |
| <b>3000 Sudbury Schools</b>     |                               |                           |                              |                           |
| Total Appropriation             | 38,535,653.00                 |                           | 37,972,036.46                | 563,616.54                |
| Carried Forward                 | 443,926.44                    |                           | 370,436.33                   | 73,490.11                 |
| Current Year Article            | 193,000.00                    |                           | 166,566.38                   | 26,433.62                 |
| Prior Year Articles             | 141,263.45                    | (69,600.00)               | 23,751.62                    | 47,911.83                 |
| <b>3010 Lincoln/Sud Reg HS</b>  |                               |                           |                              |                           |
| Total Appropriation             | 25,808,881.00                 |                           | 25,808,881.00                | 0.00                      |
| Capital Expense                 | 55,000.00                     |                           | 39,495.00                    | 15,505.00                 |
| Prior Year Articles             | 179,000.00                    | 69,600.00                 | 210,363.00                   | 38,237.00                 |
| <b>3020 Vocational Ed</b>       |                               |                           |                              |                           |
| Expenses                        | 615,000.00                    |                           | 629,668.20                   | (14,668.20)               |
| Expenses C/F                    | 22,093.50                     |                           | 22,093.50                    | 0.00                      |
| <b>4100 Engineering</b>         |                               |                           |                              |                           |
| Salaries                        | 438,293.00                    | (300.00)                  | 426,871.06                   | 11,121.94                 |
| Expenses                        | 93,145.00                     | 300.00                    | 93,367.26                    | 77.74                     |
| Expenses C/F                    | 22,688.75                     |                           | 19,232.10                    | 3,456.65                  |
| Current Year Article            | 125,000.00                    |                           | 88,390.94                    | 36,609.06                 |
| Prior Year Articles             | 1,776.07                      |                           | 0.00                         | 1,776.07                  |
| <b>4200 Streets &amp; Roads</b> |                               |                           |                              |                           |
| Salaries                        | 1,209,505.00                  |                           | 1,127,123.23                 | 82,381.77                 |
| Expenses                        | 1,490,476.00                  | (27,950.00)               | 1,180,311.29                 | 282,214.71                |
| Expenses C/F                    | 276,101.91                    |                           | 218,425.82                   | 57,676.09                 |
| Current Year Article            | 130,000.00                    |                           | 129,505.00                   | 495.00                    |
| Prior Year Articles             | 168,285.95                    |                           | 2,125.36                     | 166,160.59                |

| <b>Account Title<br/>Number</b>    | <b>Appropriation<br/>FY20</b> | <b>Transfers<br/>FY20</b> | <b>Expenditures<br/>FY20</b> | <b>Ending<br/>Balance</b> |
|------------------------------------|-------------------------------|---------------------------|------------------------------|---------------------------|
| <b>4210 Snow &amp; Ice</b>         |                               |                           |                              |                           |
| Salaries                           | 120,750.00                    | 51,968.00                 | 172,718.20                   | (0.20)                    |
| Expenses                           | 304,000.00                    | 67,982.00                 | 371,981.44                   | 0.56                      |
| <b>4300 Transfer Station</b>       |                               |                           |                              |                           |
| Salaries                           | 174,432.00                    |                           | 143,315.22                   | 31,116.78                 |
| Expenses                           | 138,214.00                    |                           | 147,192.82                   | (8,978.82)                |
| Capital                            |                               |                           |                              | 0.00                      |
| Expenses C/F                       | 4,700.00                      |                           | 3,000.20                     | 1,699.80                  |
| <b>4400 Trees &amp; Cemeteries</b> |                               |                           |                              |                           |
| Salaries                           | 332,656.00                    | 1,750.00                  | 334,356.91                   | 49.09                     |
| Expenses                           | 103,985.00                    | (1,750.00)                | 61,341.03                    | 40,893.97                 |
| Capital                            | 85,000.00                     |                           | 84,965.00                    | 35.00                     |
| Expenses C/F                       | 6,045.00                      |                           | 6,045.00                     | 0.00                      |
| <b>4500 Parks &amp; Grounds</b>    |                               |                           |                              |                           |
| Salaries                           | 169,322.00                    | 31,000.00                 | 200,110.96                   | 211.04                    |
| Expenses                           | 110,560.00                    | (5,000.00)                | 87,436.99                    | 18,123.01                 |
| Expenses C/F                       | 3,840.46                      |                           | 3,340.46                     | 500.00                    |
| Prior Year Articles                | 1,220.00                      |                           |                              | 1,220.00                  |
| <b>4800 Combined Facilities</b>    |                               |                           |                              |                           |
| Salaries                           | 336,346.00                    |                           | 321,245.09                   | 15,100.91                 |
| Expenses                           | 751,250.00                    | 82,120.00                 | 732,290.18                   | 101,079.82                |
| Capital                            | 45,000.00                     |                           | 3,650.00                     | 41,350.00                 |
| Expenses C/F                       | 37,851.60                     |                           | 29,528.02                    | 8,323.58                  |
| Prior Year Articles                | 192,219.36                    |                           | 127,791.25                   | 64,428.11                 |
| <b>5100 Board Of Health</b>        |                               |                           |                              |                           |
| Salaries                           | 339,213.00                    | 3,100.00                  | 342,225.35                   | 87.65                     |
| Expenses                           | 130,108.00                    | 38,175.00                 | 127,471.17                   | 40,811.83                 |
| Expenses C/F                       | 172.64                        |                           | 172.64                       | 0.00                      |
| <b>5410 Council On Aging</b>       |                               |                           |                              |                           |
| Salaries                           | 307,512.00                    |                           | 298,708.46                   | 8,803.54                  |
| Expenses                           | 10,000.00                     |                           | 6,940.83                     | 3,059.17                  |
| Expenses C/F                       | 2,196.42                      |                           | 2,051.90                     | 144.52                    |

| <b>Account Title<br/>Number</b>     | <b>Appropriation<br/>FY20</b> | <b>Transfers<br/>FY20</b> | <b>Expenditures<br/>FY20</b> | <b>Ending<br/>Balance</b> |
|-------------------------------------|-------------------------------|---------------------------|------------------------------|---------------------------|
| <b>5430 Veterans Services</b>       |                               |                           |                              |                           |
| Salaries                            | 12,669.00                     | 300                       | 12,927.33                    | 41.67                     |
| Expenses                            | 71,608.00                     | (300.00)                  | 60,128.07                    | 11,179.93                 |
| <b>6100 Library</b>                 |                               |                           |                              |                           |
| Salaries                            | 959,915.00                    |                           | 884,385.55                   | 75,529.45                 |
| Expenses                            | 296,218.00                    |                           | 292,226.34                   | 3,991.66                  |
| Current Year Article                | 25,000.00                     | (25,000.00)               |                              | 0.00                      |
| <b>6200 Recreation</b>              |                               |                           |                              |                           |
| Salaries                            | 154,727.00                    |                           | 134,354.68                   | 20,372.32                 |
| Capital                             | 40,000.00                     |                           | 18,408.66                    | 21,591.34                 |
| Prior Year Article                  | 64,975.38                     |                           | 0.00                         | 64,975.38                 |
| <b>6210 Atkinson Pool</b>           |                               |                           |                              |                           |
| Salaries                            | 274,323.00                    |                           | 243,754.08                   | 30,568.92                 |
| Expenses                            | 193,956.00                    |                           | 134,355.43                   | 59,600.57                 |
| Expenses C/F                        | 3,920.80                      |                           | 2,935.41                     | 985.39                    |
| <b>6220 Field Maintenance</b>       |                               |                           |                              |                           |
| Salaries                            | 132,540.00                    |                           | 77,871.76                    | 54,668.24                 |
| Expenses                            | 118,698.00                    |                           | 69,189.39                    | 49,508.61                 |
| <b>6500 Historical Comm</b>         |                               |                           |                              |                           |
| Salaries                            | 0.00                          |                           | 939.26                       | (939.26)                  |
| Expenses                            | 5,800.00                      |                           | 3,143.99                     | 2,656.01                  |
| <b>6510 Historic Districts Comm</b> |                               |                           |                              |                           |
| Salaries                            | 5,747.00                      |                           | 1,244.24                     | 4,502.76                  |
| Expenses                            | 300.00                        |                           | 265.74                       | 34.26                     |
| <b>7100 Debt Service</b>            |                               |                           |                              |                           |
| Expenses                            | 3,110,425.00                  |                           | 3,090,425.00                 | 20,000.00                 |
| Expenses C/F                        |                               |                           |                              | 0.00                      |
| <b>8200 State Assessment</b>        |                               | 194,690.00                | 263,334.00                   | (68,644.00)               |

| <b>Account Title<br/>Number</b> | <b>Appropriation<br/>FY20</b> | <b>Transfers<br/>FY20</b> | <b>Expenditures<br/>FY20</b> | <b>Ending<br/>Balance</b> |
|---------------------------------|-------------------------------|---------------------------|------------------------------|---------------------------|
| <b>9000 Employee Benefits</b>   |                               |                           |                              |                           |
| Expenses                        | 12,363,287.00                 | (1,158,832.00)            | 11,034,676.89                | 169,778.11                |
| Expenses C/F                    |                               |                           |                              | 0.00                      |
| <b>9045 Property/Liab Ins</b>   |                               |                           |                              |                           |
| Expenses                        | 353,028.00                    |                           | 339,148.04                   | 13,879.96                 |
| Expenses C/F                    |                               |                           |                              | 0.00                      |
| <b>9250 Operations Expense</b>  |                               |                           |                              |                           |
| Expenses                        | 173,745.00                    |                           | 152,757.94                   | 20,987.06                 |
| Expenses C/F                    | 2,252.31                      |                           | 1,416.42                     | 835.89                    |
| <b>9500 Transfer Accounts</b>   |                               |                           |                              |                           |
| Reserve Fund                    | 300,000.00                    | (294,699.00)              |                              | 5,301.00                  |
| Salary Contingency              | 129,469.00                    | (129,469.00)              |                              | 0.00                      |
| <b>9900 Interfund Transfers</b> | 10,100.00                     | 1,769,081.00              | 1,779,181.00                 | 0.00                      |

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**SCHEDULE OF UNEXPENDED APPROPRIATION  
BALANCES CARRIED FORWARD TO 2021**

|                                  |                            |
|----------------------------------|----------------------------|
| Select Board                     | 23,783.28                  |
| Treasurer                        | 243.75                     |
| Assessors                        | 1,299.94                   |
| Human Resources                  | 0.00                       |
| Information Systems              | 7,330.14                   |
| Law                              | 11,541.67                  |
| Town Clerk                       | 2,505.13                   |
| Conservation                     | 4,000.00                   |
| Planning                         | 3,102.67                   |
| Police                           | 7,955.54                   |
| Fire                             | 21,393.91                  |
| Building                         | 3,352.50                   |
| Sudbury Public Schools           | 507,970.83                 |
| DPW                              | 117,846.14                 |
| Facilities                       | 111,540.27                 |
| Board of Health                  | 22,638.22                  |
| Council on Aging                 | 1,567.94                   |
| Historical Commission            | 749.00                     |
| Recreation                       | 21,591.34                  |
| Unemployment                     | 56,322.49                  |
| Unclassified Operations          | 700.00                     |
| General Fund Continuing Articles | 558,930.18                 |
| <b>Total General Fund C/F</b>    | <u><u>1,486,364.94</u></u> |
| <br>                             |                            |
| Pool                             | 4,603.23                   |
| <b>Total Enterprise Fund C/F</b> | <u><u>4,603.23</u></u>     |



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June 30, 2019

*Christopher P. Morill*  
Executive Director/CEO



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Massachusetts**

For the Fiscal Year Beginning

July 1, 2019

*Christopher P. Morill*  
Executive Director



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## BOARD OF ASSESSORS

Assessors are responsible for administering Massachusetts property tax laws effectively and equitably, and for producing accurate and fair assessments of property in the Town. Sudbury property taxes fund over \$92 million of the Town's operating budget. To accomplish this undertaking, all real and personal property is valued annually. Valuations provide the basis for the fair allocation of taxes. There are multiple components to the mass appraisal system for valuing properties, including market analysis and physical inspection of properties when and where possible.

Sudbury's valuations are adjusted annually to reflect changes in the real estate market. Fiscal year 2021 assessments represent the fair market value of property as of January 1, 2020. An assessment-to-sale ratio study

comparing calendar year 2019 sales with fiscal year 2020 assessments indicated that most residential property valuations were reasonably in line with the market. Notable exceptions include most condominium developments where the median assessment fell below 90% of sale prices, requiring that assessed valuations be increased. A number of high-end home sales with assessments that were consistently above sale prices, indicated a need to reduce assessed valuations for these properties.

A similar study of assessments and sale prices for multi-family residences, commercial and industrial properties indicated that property valuations for these property classes needed to be increased.

### Home Assessments

The FY2021 **average** single-family residential home assessment is **\$745,255**.

The FY2021 **median** single-family residential home assessment is **\$682,450**.

### Tax Rates

The FY2021 **Residential** Tax Rate is **\$18.83**.

The FY2021 **Commercial, Industrial, Personal Property** Tax Rate is **\$25.55**.

The following table represents page 1 of the Town's approved tax recapitulation form:

| <b>FY 2021 Tax Rate Recap (P. 1)</b> |  |   |   |   |   |
|--------------------------------------|--|---|---|---|---|
| Ia.                                  | Total amount to be raised                          | 112,241,715.75  |   |   |   |
| Ib.                                  | Total estimated receipts and other revenue sources | 19,797,101.00   |   |   |   |
| Ic.                                  | Tax Levy (Ia minus Ib)                             | 92,444,614.75   |   |   |   |
| Id.                                  | Distribution of Tax Rates and levies               |   |   |   |   |
| <b>CLASS</b>                         | <b>(b)<br/>Levy percentage<br/>(from LA5)</b>      | <b>(c)<br/>Ic above times<br/>each percent in<br/>col (b)</b> | <b>(d)<br/>Valuation by class<br/>(from LA-5)</b> | <b>(e)<br/>Tax Rates<br/>(c) / (d)<br/>x 1000</b> | <b>(f)<br/>Levy by class<br/>(d) x (e) / 1000</b> |
| Residential                          | 90.7139  | 83,860,115.38   | 4,476,309,078.00                                  |   |   |
| Net of Exempt                        |  |   | 4,453,526,306.00                                  | 18.83   | 83,859,900.34                                     |
| Open Space                           |  |   |   |   |   |
| Commercial                           | 5.3543   | 4,949,762.01  | 193,733,270.00                                    | 25.55   | 4,949,885.05                                      |
| Net of Exempt                        |  |   |   |   |   |
| Industrial                           | 0.9048   | 836,438.87  | 32,737,300.00                                     | 25.55   | 836,438.02  |
| <b>SUBTOTAL</b>                      | <b>96.9730</b>                                     |   | <b>4,702,779,648.00</b>                           |   | <b>89,646,223.41</b>                              |
| Personal                             | 3.0270   | 2,798,298.49  | 109,526,080.00                                    | 25.55   | 25.55   |
| <b>TOTAL</b>                         | <b>100</b>   |   | <b>4,812,305,728.00</b>                           |   | <b>92,444,614.75</b>                              |

The Assessors prepare annual tax rolls, and manage the commitment and abatement areas of the State (RMV) Motor Vehicle Excise Program. The office is also responsible for administering tax deferral and exemption programs. Action on exemption and deferral applications,

including the Senior Means Tested Exemption program and the Community Preservation Surcharge Exemption program, rests with the Assessors. The Board also oversees the abatement application program for real and personal property.

Abatements/Deferrals/Exemptions processed through December 31, 2020:

| <b>Program Type</b>                                    | <b>Number Filed</b> | <b>Number Approved</b> | <b>Tax \$ Abate/Exempt</b> |
|--|---------------------|------------------------|----------------------------|
| Disabled Veteran Exemption & Gold Star Parents FY 2021 | 44                  | 44                     | 48,382                     |
| Senior Tax Deferrals FY 2021                           | 11                  | 11                     | 68,476                     |
| Community Senior/Veteran Work Program FY 2021          | 36                  | 36                     | 26,953                     |
| Community Preservation Surcharge 100% FY 2021          | 97                  | 97                     | 22,469                     |
| Community Preservation Surcharge Proportional FY 2021  | 0                   | 61                     | 1,624                      |
| Senior Clause 41C FY 2021                              | 10                  | 10                     | 14,607                     |
| Surviving Spouse Clause 17D FY 2021                    | 13                  | 13                     | 7,246                      |
| Blind Clause 37A FY 2021                               | 5                   | 5                      | 5,000                      |
| Senior Means Tested Exemption FY 2021                  | 102                 | 101                    | 429,013                    |
| Vehicle Excise Abatements CY 2020                      | 958                 | 958                    | 219,553                    |
| Property Tax Abatements FY 2020                        | 71                  | 63                     | 178,730                    |

One of the Assessors ongoing projects is the Cyclical Inspection Program. The State requires that municipalities have in place a systematic program to inspect all properties within a 10-year cycle. Regardless of whether a property has sold, or has had building permit activity, the Assessors are required to attempt a property inspection. Inspections should include a full measure and listing of the exterior and interior data. The inspection mandate includes all property types (residential homes as well as commercial and industrial use property). Property inspections insure that current and accurate data becomes part of the valuation process. The Sudbury program rotates visitation based on a property's last

inspection date. During 2020, the process for conducting required inspections was altered to conform to the State's COVID guidelines. The department initiated a virtual property inspection program. With the cooperation of Sudbury's property owners and utilizing available online data, 436 inspections were completed.

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox and Trevor Haydon continue to serve as the Town of Sudbury Board of Assessors.

Respectfully submitted,

*Cynthia Gerry, Director of Assessing*

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## CAPITAL IMPROVEMENT ADVISORY COMMITTEE (CIAC)

This report provides the CIAC's recommendations to the Finance Committee and the Select Board on the proposed capital projects for FY21. Section I provides an overview of the process. Section II provides the specific recommendations.

### **I. Overview of Process**

The CIAC mission is to review all capital project requests to be presented at Sudbury Annual Town Meeting that are over \$100,000 in one year or over \$200,000 in multiple years ("Capital Projects").

The CIAC received a description of each project in a "Form A", where available, and in certain instances, additional information in other formats such as reports and PowerPoint presentations. During the CIAC meetings held in February and March 2020, all sponsoring departments (e.g. CPC, Park and Rec, DPW, etc.) met with the committee to discuss their projects.

The CIAC did not receive Form As for projects with a cost of \$100,000 or less that are to be funded within the Town Manager's capital operating budget. The CIAC did not review or discuss these projects because they do not fall under its review and recommendation mandate.

### **II. Summary of CIAC Recommendations**

#### **1. CULVERT REPLACEMENT DESIGN FUNDS**

Estimated cost: \$100,000

The funding is for engineering services to design a replacement for culverts #149 and #110 on Old Sudbury Road. The culverts need to be replaced because of regular flooding and blockage of conduits. The DPW plans to apply for Municipal Vulnerability Preparedness Grant money but, because the grant is not guaranteed, the request is made for town funding.

CIAC recommends approval by a vote of 4-0

#### **2. TOWN-WIDE ROADWAY IMPROVEMENTS**

Estimated cost: \$120,000

The funding is to design and bid improvements to the drain system, including replacement of old pipes that have deteriorated. Problems have been identified on Pratts Mill Rd. and Goodman's Hill Rd. Other roads to be investigated.

CIAC recommends approval by a vote of 4-0

#### **3. DPW ROLLING STOCK REPLACEMENT REQUESTS**

##### *A. 6 WHEEL DUMP TRUCK UNIT #44*

Estimated cost: \$260,000

This request is to replace an older model 6-wheel dump truck with plow and spreader. The DPW is trying to be more flexible with new truck purchases so trucks would have multiple functions and would not be idle for

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months of the year. DPW is trying to put together a plan for purchasing rolling stock.

*B. FRONT END LOADER WITH SNOW PLOW UNIT #48*

Estimated cost: \$230,000

This request is to replace a 15-year-old Front End Loader.

*C. MULTI-PURPOSE SIDEWALK TRACTOR UNIT #53*

Estimated cost: \$195,000

This request is to replace a 2009 multi-purpose tractor with a new model that will have similar attachments.

*D. DUMP TRUCK WITH PLOW, SPREADER AND WING UNIT #37*

Estimated cost: \$140,000

This request will replace the 2011 Chevy Silverado with a truck with spreader, plow and wing.

*E. DUMP TRUCK WITH PLOW UNIT #PR2*

Estimated cost: \$110,000

This request is to replace a 2011 Chevy Silverado 3500 Dump Truck.

CIAC commends DPW's efforts to anticipate and schedule replacement of rolling stock according to a well-defined, standards-based plan and encourages the Town to adopt this plan for this year and moving forward. CIAC also commends DPW for its efforts to standardize equipment and to

recommend purchase of multi-purpose vehicles as appropriate.

CIAC voted on all rolling stock together, recommending approval of all by a vote of 4-0

4. WAYSIDE INN BRIDGE OVER HOP BROOK (CPC AND DPW REQUEST)

Estimated cost: \$125,000

A wall of the bridge was severely damaged in a motor vehicle accident on July 4, 2019. MassDOT inspected the temporary barriers at the edge of the bridge and determined that the conditions are unsafe and should be remediated immediately. DPW and the Historic Districts Commission are collaborating to develop a design that is acceptable to HDC but that also conforms to MassDOT standards and regulations.

CIAC is concerned about the overall cost of the bridge. The Committee encourages the DPW and the HDC to consider cost-effectiveness as well as other priorities as they work together to come up with a design and engineering plan that is acceptable to all.

CIAC recommends approval by a vote of 4-0

5. GOODNOW LIBRARY RENOVATION IN HISTORICAL ROOM AND OCTAGON

(Goodnow Library, CPC)

Requested CPC funding: \$150,000

This request is to add protection for historic materials in the Historical room and thus make the room more accessible to the public. The railings on the mezzanine level

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of the Octagon Room will also be renovated to comply with current building code standards.

CIAC recommends approval by a vote of 3-0 with one abstention

#### 6. SURVEILLANCE CAMERAS FOR SPS (SPS and Police)

Estimated cost: \$261,023

This request is for installation of surveillance cameras in the 4 elementary schools and Curtis Middle School. This project is part of a multi-year project to enhance security in the Sudbury Public Schools

CIAC recommends approval by a vote of 4-0

#### 7. FIRE DEPARTMENT AMBULANCE

Estimated cost: \$340,000

The fire department currently has 2 ambulances in service. When one is being repaired, the town often asks for mutual aid from surrounding towns (which don't necessarily have Advanced Life Support staff and equipment in their ambulances.) A third ambulance helps insure that there will be two in service at all times. With the third ambulance, the Chief estimates that we will not need another for 4-5 years.

CIAC recommends approval by a vote of 4-0

#### 8. FIRE STATION

Phase 1 Estimated cost: \$4,103,000

Construct a new, 2500 square foot building, next to the existing station with bedrooms, living space and other office space, taking

some of the storage from the existing building. The current building would house the equipment and would be reconfigured somewhat, to better use the space. The new construction would be connected to the garage building. There would be some external work on the garage to match the new building.

CIAC recommends approval of Phase 1 by a vote of 3 in favor, 1 opposed, no abstentions.

Although the CIAC recognizes the need for additional, updated living space, one member noted that this plan doesn't address the voters' message to lower costs or decrease space. There was no value engineering or compromise from the original plan; it was simply broken into two phases, with each phase now more expensive as costs have increased since it was first presented.

Phase 2 Estimated cost: \$6,403,000

The current garage section would be removed and rebuilt.

Phase 1 & 2 done at the same time -  
Estimated cost: \$8,762,000

This would save the town at least \$1,744,000

The CIAC requests that the Select Board and Finance Committee reevaluate the merits of construction of both phases at this time, with one half to be financed with debt. This would take advantage of the current low interest rates and save the Town the increased cost that would be incurred over time.

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9. FAIRBANK COMMUNITY CENTER  
PROJECT

Estimated cost: \$ 28,800,000

The working group has developed a plan that represents collaboration from all user groups: SPS, Park & Rec, Senior Center, and Emergency Shelter.

This conceptual plan represents a combination of designated space and shared space, agreed upon by the user groups. As a Passive House building, it will use solar effectively, cutting down on utility costs.

Renovation costs were reviewed and it was determined that the savings would be small and there was a question as to whether some of the building would actually be able to be renovated given the current seismic and energy codes.

Management of the building will be shared between the Park & Rec Director and the Senior Center Director.

The CIAC appreciates that this plan represents collaboration and space-sharing and includes all three current user groups (though one member doesn't believe that

SPS administrative offices should be a part of a community center.) The committee also appreciates the lower cost in comparison with the previous plan.

The CIAC recommends that explicit policies be developed with respect to shared space including a mechanism for settling disputes and define now who would be the arbitrator of any disputes.

CIAC recommends approval by a vote of 4-0

The CIAC would like to thank all the Sudbury's employees and department managers who participated in the FY 21 capital process for their time and support. Special thank you to William Barletta, Combined Facilities Director, for all his support during this process.

Respectfully submitted,  
CAPITAL IMPROVEMENT ADVISORY  
COMMITTEE

*Susan Abrams, Clerk*

*Susan Asbedian-Ciaffi*

*Michael Cooper*

*Matt Dallas*

*Jamie Gossels, Chair*

*Joe Scanga*

*Thomas S. Travers, Vice-chair*

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## FINANCE COMMITTEE

The Finance Committee began 2020 with Jeff Atwater as Chair and Eric Poch as Vice Chair. Starting in late January, the committee held Budget Hearings for the three cost centers; the Town, Sudbury Public Schools, and the Lincoln-Sudbury Regional High School; and had also received an extensive presentation on the proposed Fairbank Community Center renovation. In early March, the committee was part of a joint meeting with the Select Board and the Capital Improvement Advisory Committee to hear presentations on the capital articles in the Warrant. At our March 9th meeting, the committee put together a second comprehensive set of questions that members had on the Fairbank proposal and began voting on some of the capital articles. Up to this point, this was a typical year for the Finance Committee.

With the spread of COVID-19, by mid-March meetings became virtual and this was only the first of several changes to occur in the committee's routine before the end of 2020. The Vice Chair began to chair the meetings, due to the Chair's inability to do so. The committee also faced uncertainty about when and how the Annual Town Meeting would occur, and as of the beginning of April, we had a new Town Manager. Due to the loss of two members, the committee voted to add two new members in August and Eric Poch officially became the committee chair.

Due to the committee's sense of financial uncertainty because of the pandemic, the

operating budget and capital projects were reviewed again to test their viability given the possibility of new strains on revenue and the likelihood of unanticipated needs by the cost centers resulting from the pandemic. At the same time, the Annual Town Meeting was postponed until June and then September and additional resources from the State and Federal Government became available to help the Town and Schools with costs related to the pandemic.

In the end, the Finance Committee voted to recommend the final budget presented by the Town Manager at Town Meeting. The delay in the Annual Town Meeting until September has led to delays in the timing of the FY22 budgeting process. The Town was able to close out FY20 within budget, but the final certification of our budget excess (Free Cash) had not occurred by the end of the 2020 year.

After Town Meeting as part of the reorganization of the Finance Committee, we voted to be led by Co-Chairs for the FY21 year, instead of the more typical Chair-Vice Chair model. In addition, the committee established a subcommittee to draft an update to the FinCom Operating Procedures and Policies and a second subcommittee to promote conversation around Capital including the DLS (Department of Local Services) report by a) gathering information to inform future deliberations, and b) help formulate Finance Committee perspective on prioritizing DLS



recommendations and offer feedback to the Select Board.

Respectfully submitted,

FINANCE COMMITTEE

*Susan Berry*

*Ron Brumbak*

*Howard Feng*

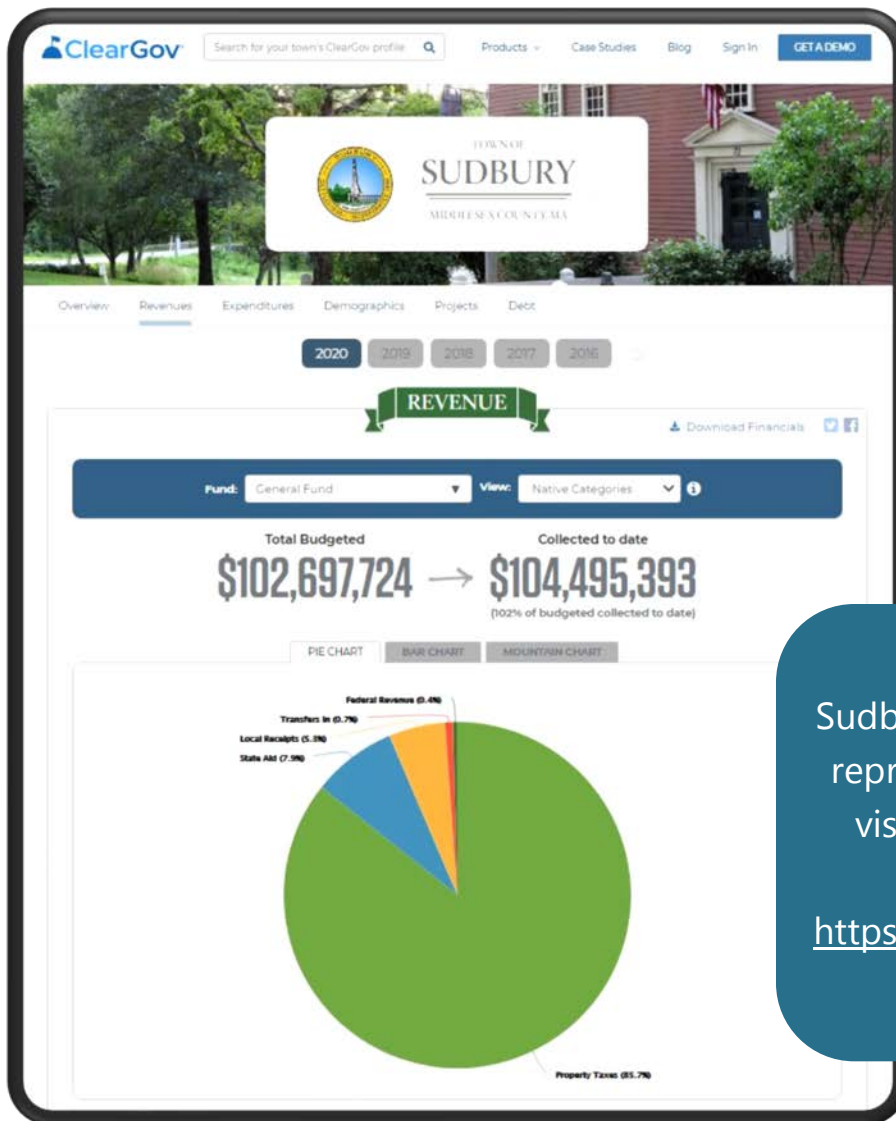
*Michael Joachim*

*Jean Nam*

*Sonny Parente*

*Eric Poch, Co-Chair*

*Scott Smigler, Co-Chair*



Sudbury's 2020 financial data is represented in a user-friendly visual format on Sudbury's ClearGov portal at <https://sudbury.ma.us/cleargov>.

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## INFORMATION SYSTEMS

The mission of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

The COVID-19 pandemic started a number of IT initiatives to support both staff and residents. Our first priority was to enable our staff to work from home and offer them remote support. Fifty-four laptops were already in the field. We asked staff to bring in their Town issued laptops so that we could install all of the latest security and software updates. Staff were also given a short training on how to connect to the VPN, their documents and running applications from home. Telephone and remote desktop support were available to staff who were having problems with their town issued laptops. Staff who did not have a Town issued laptop were still able to check their email and town phone messages from their home computers. They could also update the website using their personal laptop, tablet, or phone. The Information Systems department is also supporting School K-8 administrative staff at the Fairbank Building who needed VPN access to access their documents and MUNIS accounting software.

The CARES Act (Coronavirus Aid, Relief, and Economic Security Act) and other funding sources allowed us to purchase an

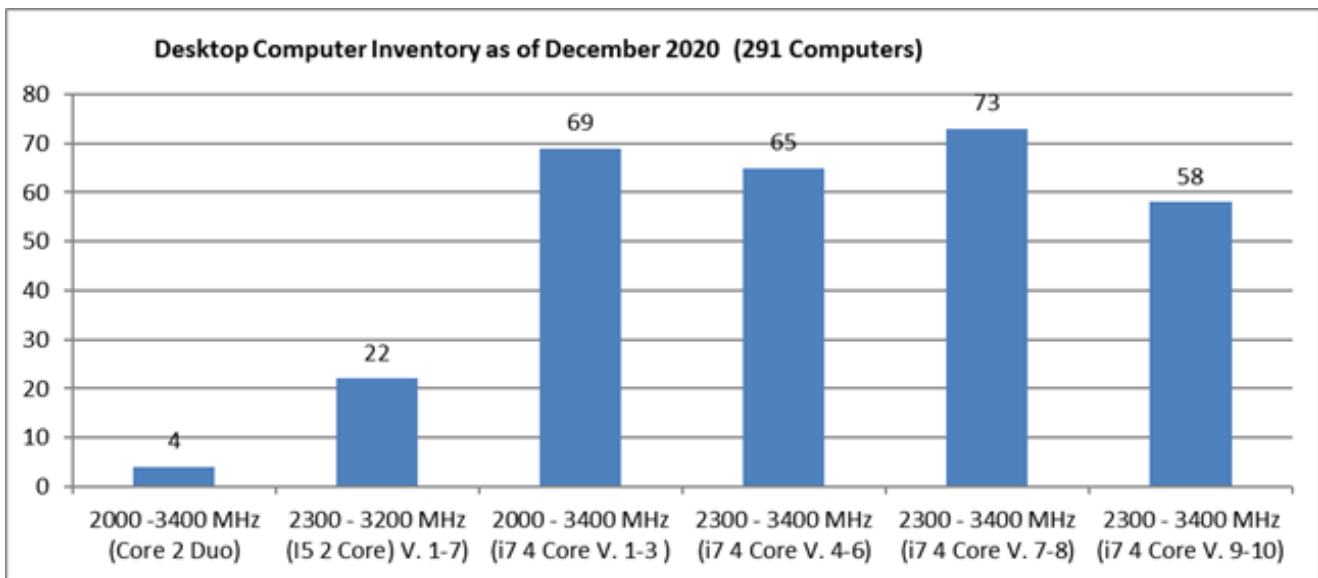
additional 48 laptops for various departments. The new laptops were updated with the latest security updates, software applications and VPN connectivity. The CARES Act funding was also used to upgrade our VoIP telephone system which allows us to add a telephone client to our laptops, tablets and cell phones. The telephone client installed enabled staff to receive and place calls through their laptops and other devices showing the Town Office number instead of exposing personal home phone and cell numbers. This completed the remote office experience. Staff could now do everything remotely from home without having to be in the office. The purchase of the additional laptops enabled those employees working home, without Town issued laptops to receive them.

The pandemic affected committee and staff meetings, shifting them from onsite to virtual Zoom meetings. The IT department setup four Zoom accounts for public meetings. Two of these accounts have the Webinar feature which allow us to have panelists (committee members) who can interact with audience (public) attendees. Our Zoom accounts allows for up to 100 total panelists and audience members per meeting. Our department took on the additional responsibility of scheduling committee and department meetings in the Zoom application. We have also implemented the Custom Live streaming feature in Zoom which allows Sudbury TV to give us the streaming credentials for the meeting which we enter prior to the

meeting. At the start of each meeting the Host enables the Custom Live Streaming application for the meeting which sends the meeting to a cloud based streaming service that SudburyTV uses to broadcast the meeting live and/or record it for a future broadcast. The Town also upgraded Zoom Meeting service from Pro to the Business plan. The Business Plan included 10 zoom accounts and 10GB of cloud storage for meeting recordings. The ability to transcribe a meeting after it is recorded in Zoom Cloud is also offered through business plan. The upgrade expanded the meeting capacity to 300 participants, but the webinar capacity remains at 100. Four of the 10 Zoom accounts are being used for general department and committee meetings. The other seven have been assigned to specific departments which include the Senior Center, Park and Recreation, Library, Children’s Library, Health and Town Manager. A new feature called Live Transcript was introduced to our meetings/webinars in December. This allows

the host to turn on live closed captioning which appears on the bottom of the screen. The closed captioning is also captured by SudburyTV for the benefit of the viewers at home. Since establishing our Zoom meeting infrastructure, the Information Systems Department has scheduled over 750 Zoom meeting and webinars. The IT Department also purchased and distributed 26 USB Camera/Microphone devices for desktop computers. This allows staff to participate in Zoom meetings without needing to use a laptop or their phones/tablets.

The pandemic also closed our town offices to the public. In order to accommodate residents, the Information Systems department has been focused on providing more online services for residents. The Town already offers online building permits to residents through ViewPoint Cloud. We have expanded our offerings by moving the current DPW Transfer Station Sticker program to ViewPoint Cloud and implementing online payments. We are also



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in the process of developing a program through ViewPoint Cloud to enable our Transfer Station staff to accept credit card payments for bulky items. The program in development will utilize an iPad to enter the bulky items being dropped off and a Bluetooth credit card reader to take credit card payments. This will eliminate the need for cash transactions. The Burning Permit program was redesigned to include the ability for residents to apply for a Burning Permit online and pay with a credit card. After the payment was processed, the applicant would receive their burning permit through the email address they provided. This ability to register and pay online eliminated the need to come to the Fire Station and avoided possible exposure during the pandemic.

We continue to make progress establishing a network disaster recovery site at the Police Station. The fiber connection speed between the Police and our network hub, the Flynn building, is 20GB, providing ample bandwidth for data replication between the two buildings. The formation of core switch replication between the two sites copies the routing, VLANs, and networking protocols at the Flynn to the Police network, allowing it to take over that role if the core switches at Flynn were suddenly unavailable.

The Town has a dual virtual infrastructure. The primary virtual cluster is located at the Flynn building with a secondary cluster at the Police Station. The dual virtual centers allow us to load balance our servers between the two environments. The establishment of virtual site replication ensures server redundancy in the event of a

disaster. To protect our virtual infrastructure in the event of a town-wide disaster, we've added a cloud backup module to our data retention solutions. This module backs up the Town's mission critical virtual servers to a cloud based virtual infrastructure. These virtual standby servers can be activated, recovering our virtual infrastructure in the cloud in the event of a town-wide network disaster. Our mission critical applications will run in this cloud environment until the compromised town network is restored. We also are given a week of testing to confirm the viability of our backups and to document the procedure for cloud network recovery. We upgraded our three virtual host servers and the VMWare software at our primary virtual site at the Flynn Building. Each server has four SFP+ 25GB fiber modules in which two are connected to the Flynn Building's core switch 1 and the other two fibers are connected to core switch 2. This give us redundancy so a core switch failure will not take down the virtual infrastructure unless both of these core switches fail. We then repurposed the replaced virtual servers for deployment in the Police virtual environment. These three host servers received additional memory increasing the memory from 256GB to 640GB per host. The servers were then moved to the Police Station where they were racked and networked. The hosts were also upgraded to the latest version of VMWare, connected to the Police Station's network storage and the virtual servers were migrated to the new hosts. Both the Flynn and the Police virtual environments are now upgraded to the latest version of VMWare. The upgrades to the Flynn and Police virtual environments increased network and virtual

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server performance significantly in both locations.

We have added a second new core POE switch to the DPW building. The second switch is clustered with the existing POE switch providing a redundancy as well as additional capacity. Our two 10GB fiber connections from the Flynn Building to the DPW can now be placed on each switch allowing the connection to be maintained if one of the switches fails. Redundant fiber also runs from the main DPW building to the Highway Garage and is distributed to the two switches. The DPW Department has purchased IP cameras and a new security system for the new fuel island at the DPW. They also have future plans for installing access control gates to limit access to the rear of the DPW building. The camera and access control system can be expanded with additional cameras for the interior and exterior of the DPW buildings as well as access control devices on the main entrances in the buildings. This system will be added to our centralized IP Camera and Access Control security systems. This centralized surveillance system offers the public safety dispatchers the ability to access any of the IP cameras through a web-based central controller interface. If a situation arises in a town or school building equipped with this technology, the Police will be able to determine the best course of action based on the surveillance video coming from the building. In conjunction with the IP Camera system, the centralized access control system uses badges which are encoded with an ID. The web-based software allows Police to open or lock any door equipped with an access controller

throughout the Town. We also establish access rights for the employee badges, which is then distributed to the employees at the building level.

We continue to offer security training for the Town employees through a yearly training subscription with KnowBe4. Every Town employee computer user must complete an online 45-minute Security Awareness Training offered by KnowBe4 each year. During the year, the IT department launches simulated phishing email attacks targeting Town computer users. If an employee fails to recognize the attack and clicks on the compromised link or opens the malware attachment, they are required to complete reinforcement training to help them recognize the tactics used by these cyber criminals. We are also sending out weekly information emails to all employees highlighting the "Scam of the Week" or "Security Hints and Tips". When we first started the simulated phishing attacks, we saw an 11% failure rate. The current rate is now about 3.3%.

CARES Act funding allowed us to upgrade the Town's telephone network infrastructure which consists of two Cisco Unified Communications (UC) virtual environments, one located at the Flynn and the other at Police. The virtual host at each of these telecommunication sites was replaced with new a sever. The five virtual telecommunication servers, Cisco Communications Manager (CUCM), Unity Connection (UCNX), IM & Presence, Emergency Responder, and Informacast were then migrated over to the new host and upgraded to the latest version of the

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software. Additional servers were added to allow Town laptops and devices to receive calls and place calls from a downloadable client software interface. The upgrade enhances our communications capabilities from offices to mobile laptops, tablets and cell phones. The redundancy of our telecommunications design provides the town with a reliable worldwide telecommunications system.

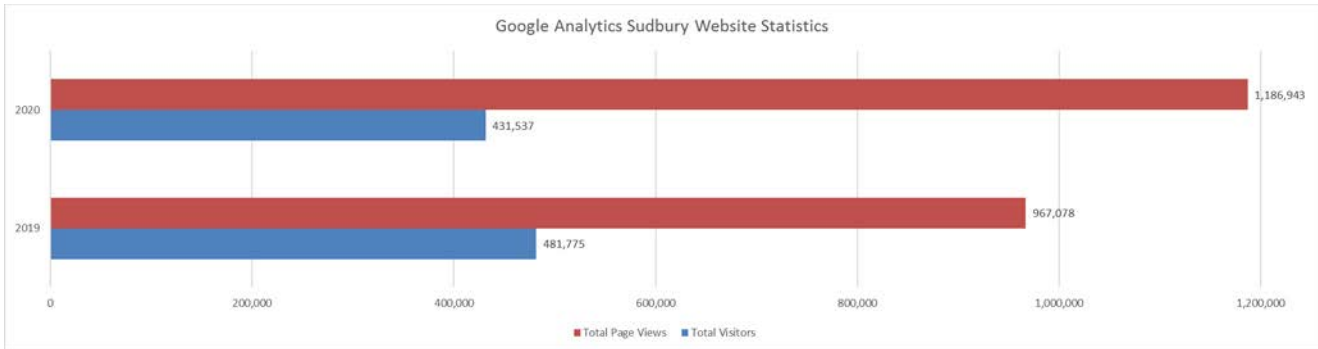
We have been analyzing the Town's wireless network in our buildings by creating heat-maps that show the wireless coverage. We can determine where the wireless deficiencies exist and plan for the upgrades that are needed. We have also been adding new network areas in some of our Town buildings. Fiber was run underground from the Flynn Building to the Hosmer House connecting that building to the Town's Wide-Area Network. We then were able to install two wireless access points, one on the first floor and the other on the second. The fiber connection to the Hosmer House also allowed us to install VoIP telephones in the building and connect their desktop computer and printer to the network. In the future we will be exploring adding camera and access control security to the building.

We've also upgraded the wireless access point at the Park and Grounds building, connecting them to the Town's wireless network.

The Information Systems Department has been working on a long-term document digitizing project to move the Town's documents from paper to electronic documents. The first phase this project has

been focused on digitizing documents that are larger than 11" x 17". The majority of these documents are plans that have been submitted to various departments. The average size of these plans are 36" x 48", which are stored in boxes and file cabinets. Our scanning vendor has indexed these plans by Address, Year/Month of Plan, Permit Number, and Plan Type. The documents were scanned in a 300 dpi resolution and added to our archiving database. The electronic documents are stored according to the methods recommended by the Commonwealth of Massachusetts Archives Division. This allows us to destroy the paper documents after the scanning is completed. This year we had scanned 4,063 (36" x 24") Building Department plans, containing a total of 67,269 pages. These documents can be retrieved through the archiving software and can be easily found through keyword searches. The space required to store these paper documents has been freed up for other uses. Time used by staff retrieving these documents has been greatly reduced. The large format documents can be given to the public electronically, thus eliminating the need for residents to look at the plans in the Town offices.

We are continuing development of the Town's website within the WordPress Content Management System (CMS). In December of 2019 we hired a new web developer, Travis Smith. Travis has been working with our previous web developer Edward Hurtig to learn the overall structure of our website. Travis will be responsible for keeping CMS up to date with the latest security and website enhancements.



We have established a website development process that allows us to work on new enhancements without impacting the Town website. Web site functionality changes are first developed on a simulated version of the web server dedicated for development use, then combined with other projects and placed in a private source code control system hosted by GitHub for deployment to a separate beta version of the web site on its own web server and database environment.

The beta web site is then tested and reviewed by the Technology Administrator and project stakeholders, while the merged projects are reviewed by the technical stakeholders, and the cycle repeats as needed. If approved, the changes are then merged into a release version of the source code control system, then deployed to the production web server and database environment, and reviewed by the stakeholders.

The new development process allows us to scrutinize the website changes in a development environment and thus reduce any potential bugs from reaching the production web site.

In the summer of 2020 we added a part time person, Chris Lee, to help with our website development. Chris added a new feature to our website which allows residents to subscribe to content updates on any department/committee site desired. At 5:00 pm emails are sent to our site content subscribers alerting them of any new content that was added to their subscription sites. This gives residents the ability to follow certain areas of interest on the Town’s website. They also get alerted if new documents, such as reports, agendas or minutes are posted. He also added the ability to apply for and purchase burning permits online. He is currently working on expanding our website editor to include integration with Zoom meetings so that we can post the meeting and book the Zoom webinar through the same web interface.

The addition of Constant Contact to the website greatly improves the process of subscribing and unsubscribing to our email groups. A convenient Subscribe button is on the top right-hand corner of the Town’s website. By clicking the Subscribe button, users may choose from multiple email groups. You are given the option of unsubscribing from one or more email groups at any time. We have been using this email platform to keep our residents

informed about COVID-19 related information. The email subscriptions for all of our groups are now at 7,919 subscribers.

Google Analytics Tracking is our website's primary statistical reporting tool. It currently captures approximately 99 percent of our web traffic. We have seen a 15% decrease in visitors to our website and 26% increase in the number of page views. We will continue to add new features that will enhance the user experience on our website.

Sudbury's IT Department has worked with their GIS/database consultant to ensure the towns efficiency using existing town programs. The town maintains multiple datasets for the GIS and additional

databases used throughout the town. The IT department and GIS consultant have been looking at the towns data structure and the towns use of software throughout the departments to make sure each department is fully benefiting from the towns existing GIS tools. Planning for future training and additional workflow has begun as well to ensure departmental transparency. The Information Systems Department continues to upgrade and add new technology to further the Town's goal of serving its citizens in a timely and efficient manner.

Respectfully submitted,  
*Mark Thompson, Technology Administrator*



Screen still from the first "Virtual" Select Board meeting, held via Zoom on Tuesday, March 17, 2020. Prior to the Emergency Order enacted by Governor Baker on March 12, 2020, public meetings required in-person attendance. After the order was enacted, all committee meetings were held via Zoom as a COVID-19 safety precaution.



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## TREASURER AND COLLECTOR

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection.

### **Cash Management**

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$50.9 million as of June 30, 2020.

### **Investment Management**

In FY20, the Town reported unrestricted investment income of \$85,345 as compared to \$146,208 in the prior year. Investment earnings depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements,

investment income may vary considerably from year to year. The Town prescribes to the municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments. General investment earnings includes interest, dividends, and net market value adjustment on all positions (balances) for the general fund, stabilization funds and statutory trusts for the Town of Sudbury.

### **Debt Management**

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

#### SHORT-TERM DEBT

Short-term debt in Sudbury is issued for three purposes: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). As of June 30, 2020, the Town had \$14,910,000 of short-term debt related to the acquisitions of Broadacres Farm and Camp Sewataro.

**LONG-TERM DEBT**

Sudbury maintains an 'AAA' bond rating from the Standard & Poors Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's Strong economic measures, driven by the town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita

market values and very strong household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. The Town did not issue any new long-term debt during fiscal year 2020. The following is a schedule of general fund debt outstanding as of June 30, 2020.

**Town of Sudbury  
Treasurer's Debt Schedule Excluding CPF  
As of June 30, 2020**

| Issue Types            | Schools   | Municipal | Pre-CPA   | Total      | Annual Debt Service | Principal Balance |
|------------------------|-----------|-----------|-----------|------------|---------------------|-------------------|
| FY20 Ending Balance    | 2,505,000 | 6,123,234 | 1,275,000 |            |                     | 9,903,234         |
| FY21 Principal         | 2,060,000 | 509,621   | 85,000    | 2,654,621  |                     |                   |
| FY21 Interest          | 89,413    | 217,517   | 46,963    | 353,892    | 3,008,513           | 7,248,614         |
| FY22 Principal         | 240,000   | 413,908   | 85,000    | 738,908    |                     |                   |
| FY22 Interest          | 13,244    | 194,380   | 42,713    | 250,336    | 989,244             | 6,509,706         |
| FY23 Principal         | 85,000    | 418,503   | 85,000    | 588,503    |                     |                   |
| FY23 Interest          | 8,050     | 175,134   | 38,463    | 221,647    | 810,150             | 5,921,202         |
| FY24 Principal         | 80,000    | 423,116   | 85,000    | 588,116    |                     |                   |
| FY24 Interest          | 4,600     | 155,772   | 34,213    | 194,584    | 782,700             | 5,333,086         |
| FY25 Principal         | 40,000    | 427,845   | 85,000    | 552,845    |                     |                   |
| FY25 Interest          | 2,000     | 136,292   | 29,963    | 168,255    | 721,100             | 4,780,241         |
| FY26 Principal         | -         | 432,895   | 85,000    | 517,895    |                     |                   |
| FY26 Interest          | -         | 116,693   | 25,713    | 142,405    | 660,300             | 4,262,346         |
| FY27 Principal         | -         | 438,273   | 85,000    | 523,273    |                     |                   |
| FY27 Interest          | -         | 104,065   | 23,163    | 127,227    | 650,500             | 3,739,073         |
| FY28 Principal         | -         | 443,787   | 85,000    | 528,787    |                     |                   |
| FY28 Interest          | -         | 91,300    | 20,613    | 111,913    | 640,700             | 3,210,286         |
| FY29 Principal         | -         | 454,642   | 85,000    | 539,642    |                     |                   |
| FY29 Interest          | -         | 78,396    | 18,063    | 96,458     | 636,100             | 2,670,645         |
| FY30 Principal         | -         | 460,645   | 85,000    | 545,645    |                     |                   |
| FY30 Interest          | -         | 65,193    | 15,513    | 80,705     | 626,350             | 2,125,000         |
| FY31 Principal         | -         | 360,000   | 85,000    | 445,000    |                     |                   |
| FY31 Interest          | -         | 51,838    | 12,963    | 64,800     | 509,800             | 1,680,000         |
| FY32 Principal         | -         | 335,000   | 85,000    | 420,000    |                     |                   |
| FY32 Interest          | -         | 41,038    | 10,413    | 51,450     | 471,450             | 1,260,000         |
| FY33 Principal         | -         | 335,000   | 85,000    | 420,000    |                     |                   |
| FY33 Interest          | -         | 30,988    | 7,863     | 38,850     | 458,850             | 840,000           |
| FY34 Principal         | -         | 335,000   | 85,000    | 420,000    |                     |                   |
| FY34 Interest          | -         | 20,938    | 5,313     | 26,250     | 446,250             | 420,000           |
| FY35 Principal         | -         | 335,000   | 85,000    | 420,000    |                     |                   |
| FY35 Interest          | -         | 10,469    | 2,656     | 13,125     | 433,125             | -                 |
| Remaining Debt Service | 2,622,306 | 7,613,244 | 1,609,581 | 11,845,131 | 11,845,131          |                   |

**Town of Sudbury  
Treasurer's Debt Schedule for CPA Funds  
As of June 30, 2020**

| Issues                    | Nobscot<br>I & II | Cutting/<br>Dickson | Libby   | Pantry<br>Brook | Johnson<br>Farm | Total     | Annual Debt<br>Service | Principal<br>Balance |
|---------------------------|-------------------|---------------------|---------|-----------------|-----------------|-----------|------------------------|----------------------|
| FY20 Ending<br>Balance    | 3,255,000         | 900,000             | 605,000 | 2,290,000       | 750,000         |           |                        | 7,800,000            |
| FY21 Principal            | 340,000           | 235,000             | 125,000 | 130,000         | 50,000          | 880,000   |                        |                      |
| FY21 Interest             | 100,075           | 15,700              | 10,863  | 77,148          | 27,625          | 231,410   | 1,111,410              | 6,920,000            |
| FY22 Principal            | 345,000           | 230,000             | 125,000 | 135,000         | 50,000          | 885,000   |                        |                      |
| FY22 Interest             | 88,575            | 12,175              | 8,988   | 73,173          | 25,125          | 208,035   | 1,093,035              | 6,035,000            |
| FY23 Principal            | 340,000           | 220,000             | 120,000 | 140,000         | 50,000          | 870,000   |                        |                      |
| FY23 Interest             | 78,175            | 8,150               | 6,800   | 69,048          | 22,625          | 184,798   | 1,054,798              | 5,165,000            |
| FY24 Principal            | 340,000           | 215,000             | 120,000 | 145,000         | 50,000          | 870,000   |                        |                      |
| FY24 Interest             | 67,625            | 4,300               | 4,700   | 64,773          | 20,125          | 161,523   | 1,031,523              | 4,295,000            |
| FY25 Principal            | 340,000           | -                   | 115,000 | 150,000         | 50,000          | 655,000   |                        |                      |
| FY25 Interest             | 54,525            | -                   | 2,300   | 60,348          | 17,625          | 134,798   | 789,798                | 3,640,000            |
| FY26 Principal            | 345,000           | -                   | -       | 155,000         | 50,000          | 550,000   |                        |                      |
| FY26 Interest             | 41,200            | -                   | -       | 55,773          | 15,125          | 112,098   | 662,098                | 3,090,000            |
| FY27 Principal            | 340,000           | -                   | -       | 155,000         | 50,000          | 545,000   |                        |                      |
| FY27 Interest             | 30,150            | -                   | -       | 50,929          | 13,625          | 94,704    | 639,704                | 2,545,000            |
| FY28 Principal            | 335,000           | -                   | -       | 165,000         | 50,000          | 550,000   |                        |                      |
| FY28 Interest             | 21,525            | -                   | -       | 45,729          | 12,125          | 79,379    | 629,379                | 1,995,000            |
| FY29 Principal            | 330,000           | -                   | -       | 170,000         | 50,000          | 550,000   |                        |                      |
| FY29 Interest             | 12,588            | -                   | -       | 40,030          | 10,625          | 63,243    | 613,243                | 1,445,000            |
| FY30 Principal            | 100,000           | -                   | -       | 175,000         | 50,000          | 325,000   |                        |                      |
| FY30 Interest             | 6,000             | -                   | -       | 33,906          | 9,125           | 49,031    | 374,031                | 1,120,000            |
| FY31 Principal            | 100,000           | -                   | -       | 180,000         | 50,000          | 330,000   |                        |                      |
| FY31 Interest             | 2,000             | -                   | -       | 27,200          | 7,625           | 36,825    | 366,825                | 790,000              |
| FY32 Principal            | -                 | -                   | -       | 190,000         | 50,000          | 240,000   |                        |                      |
| FY32 Interest             | -                 | -                   | -       | 19,800          | 6,125           | 25,925    | 265,925                | 550,000              |
| FY33 Principal            | -                 | -                   | -       | 195,000         | 50,000          | 245,000   |                        |                      |
| FY33 Interest             | -                 | -                   | -       | 12,100          | 4,625           | 16,725    | 261,725                | 305,000              |
| FY34 Principal            | -                 | -                   | -       | 205,000         | 50,000          | 255,000   |                        |                      |
| FY34 Interest             | -                 | -                   | -       | 4,100           | 3,125           | 7,225     | 262,225                | 50,000               |
| FY35 Principal            | -                 | -                   | -       | -               | 50,000          | 50,000    |                        |                      |
| FY35 Interest             | -                 | -                   | -       | -               | 1,563           | 1,563     | 51,563                 | -                    |
| Remaining<br>Debt Service | 3,757,438         | 940,325             | 638,650 | 2,924,054       | 946,813         | 9,207,279 | 9,207,279              |                      |

### Collections Management

The total property tax levy for FY20 was \$89,106,699. As of June 30, 2020, the Town collected \$87,853,592 or 98.59% of the current year's tax levy. The Town continues to experience very favorable collection rates. Write-offs for real estate property taxes deemed uncollectible are very rare. Typically, unpaid real estate tax balances will undergo the Tax Taking process within 60 to 90 days after the fiscal year end. Severely overdue tax balances may result in the Town having to pursue property foreclosure in Land Court.

### Delinquent and Deferral Account Collections Management

The Collector's office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town's cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection actions. Eventually, the Town may request "marking" of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are paid in full. Delinquent Real Estate accounts are put into

## PROPERTY TAX LEVIES AND COLLECTIONS

### LAST TEN FISCAL YEARS

| Fiscal Year | Net Tax Levy | Collected within the Fiscal Year of the Levy |                               | Actual Subsequent Collections | Total Collections to Date |                                      |
|-------------|--------------|--|-------------------------------|-------------------------------|---------------------------|--------------------------------------|
|             |              | Current Tax Collections (1)                  | Percent of Net Levy Collected |                               | Total Tax Collections (1) | Total Collections as a % of Net Levy |
| 2011        | 66,989,630   | 65,823,252                                   | 98.26%                        | 557,272                       | 66,380,524                | 99.09%                               |
| 2012        | 68,499,500   | 67,608,625                                   | 98.70%                        | 320,887                       | 67,929,512                | 99.17%                               |
| 2013        | 70,396,267   | 69,641,532                                   | 98.93%                        | 416,153                       | 70,057,685                | 99.52%                               |
| 2014        | 72,358,042   | 71,687,443                                   | 99.07%                        | 514,335                       | 72,201,778                | 99.78%                               |
| 2015        | 72,987,035   | 72,251,311                                   | 98.99%                        | 603,461                       | 72,854,772                | 99.82%                               |
| 2016        | 76,436,100   | 75,768,929                                   | 99.13%                        | 614,187                       | 76,383,116                | 99.93%                               |
| 2017        | 78,907,941   | 78,956,353                                   | 100.06%                       | 353,192                       | 79,309,545                | 100.51%                              |
| 2018        | 82,739,056   | 82,147,081                                   | 99.28%                        | 660,743                       | 82,807,824                | 100.08%                              |
| 2019        | 85,658,067   | 85,188,157                                   | 99.45%                        | 425,437                       | 85,613,594                | 99.95%                               |
| 2020        | 89,106,699   | 87,853,592                                   | 98.59%                        | -                             | 87,853,592                | 98.59%                               |

Source: Department of the Treasurer/Collector

(1) Does not include taxes moved to and collected from Tax Title and Tax Deferral accounts.

Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property's deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason, mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate. Deferrals granted under Massachusetts' Temporary Hardship and Senior Tax statutes may not become due (or payable) for several years.

**Town Trust Funds**

The Trustees of Town Donations oversee the Town Trust Funds. The 6-member Board of Trustees includes the members of the Select Board, plus the Treasurer. A 3-member Investment Advisory Group consisting of, David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to the Town Treasurer on all pooled Trust investments. The general investment philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust

principal to the greatest extent possible. The adjusted market value for the pooled Town trust investments as of June 30, 2020 was \$1,882,935.

**Tax Administration Fees**

Non-tax department fees collected for recent fiscal years are as shown below.

**Town Revolving Funds**

Revolving Funds are receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving Funds established under M.G.L. c.44, s. 53E ½, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

**Fund Descriptions:**

**PUBLIC HEALTH VACCINATIONS**

Insurance and other reimbursements for vaccinations provided by the Board of Health to the public for the purchase of vaccines, vaccination materials, and the

**TAX ADMINISTRATION FEES**

|                             | <u>FY2020</u>    | <u>FY2019</u>    | <u>FY2018</u>    | <u>FY2017</u>    | <u>FY2016</u>    |
|-----------------------------|------------------|------------------|------------------|------------------|------------------|
| Municipal Lien Certificates | \$ 22,775        | \$ 15,090        | \$ 15,775        | \$ 16,725        | \$ 16,725        |
| Other Administrative        | 596              | 636              | 924              | 1,226            | 1,511            |
|                             | <u>\$ 23,371</u> | <u>\$ 15,726</u> | <u>\$ 16,699</u> | <u>\$ 17,951</u> | <u>\$ 18,236</u> |

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public health nursing administration of such vaccinations.

#### PLUMBING & GAS INSPECTIONAL SERVICES

Permit fees collected are used to fund services for plumbing and gas inspections;

#### PORTABLE SIGN ADMINISTRATION AND INSPECTIONAL SERVICES

Annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services;

#### CONSERVATION (TRAIL MAINTENANCE)

License fees collected from agricultural use of fields on conservation lands are used to fund trail maintenance on Town-owned designated conservation lands;

#### CONSERVATION (WETLANDS)

Application fees collected are used to fund administration of the Sudbury Wetlands Bylaw;

#### COUNCIL ON AGING ACTIVITIES

Fees collected are used to fund Senior Center classes and programs;

#### COUNCIL ON AGING VAN TRANSPORTATION (MWRTA)

Payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses;

#### CEMETERY REVOLVING FUND

Sale of lots and other fees excepting perpetual care funds are used to fund maintenance of Town cemeteries;

#### FIRE DEPARTMENT PERMITS

Permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required;

#### GOODNOW LIBRARY MEETING ROOMS

Fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms;

#### RECREATION PROGRAMS

Fees collected are used to fund recreation programs and activities;

#### TEEN CENTER

Fees collected are used for Teen Center programs and activities;

#### YOUTH PROGRAMS

Fees collected are used to fund youth programs and activities;

#### BUS

User fee collections are used to fund additional or supplemental school transportation;

#### INSTRUMENTAL MUSIC

User fees are used to fund additional or supplemental instrument music lessons after school hours;

#### CABLE TELEVISION

Fees and other income collected in connection with cable television are used to fund local access services and the Town institutional network (I-Net);

**RENTAL PROPERTY**

Receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses;

**DOG**

Fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for

making purchases or paying any expenses related to the regulation of dogs;

**ZONING BOARD OF APPEALS**

Application fees collected are used to fund consultants and part-time employee salaries.

**SOLAR ENERGY**

Receipts from the solar landfill are used for payment of electrical costs and funding of energy saving initiatives by the Energy Committee.

Respectfully submitted,

*Dennis Keohane, Finance*

*Director/Treasurer-Collector*

**TOWN REVOLVING FUNDS**

|  | Balance<br>6/30/2019   | Revenues               | Expenditures           | Balance<br>6/30/2020   |
|--|------------------------|------------------------|------------------------|------------------------|
| Public Health Vaccinations                           | \$ 35,780.07           | \$ 27,676.46           | \$ 19,167.61           | \$ 44,288.92           |
| Plumbing & Gas Inspectional Services                 | 151,200.90             | 47,007.00              | 36,666.33              | 161,541.57             |
| Portable Sign Administration & Inspectional Services | 61,378.49              | 7,750.00               | 3,107.81               | 66,020.68              |
| Conservation (Trail Maintenance)                     | 11,438.75              | 4,350.00               | -                      | 15,788.75              |
| Conservation (Wetlands)                              | 24,903.12              | 1,655.00               | 886.57                 | 25,671.55              |
| Council on Aging Activities                          | 6,107.02               | 27,347.83              | 27,007.83              | 6,447.02               |
| Council on Aging Van Transportation (MWRTA)          | 52,227.17              | 145,764.41             | 119,824.20             | 78,167.38              |
| Cemetery Revolving Fund                              | 49,370.77              | 17,419.00              | 14,692.00              | 52,097.77              |
| Fire Department Permits                              | 110,294.74             | 41,062.41              | 9,223.85               | 142,133.30             |
| Goodnow Library Meeting Rooms                        | 52,462.97              | 4,855.00               | -                      | 57,317.97              |
| Recreation Programs                                  | 398,183.08             | 185,416.55             | 411,051.37             | 172,548.26             |
| Teen Center  | 3,301.44               | 4,112.00               | 3,346.06               | 4,067.38               |
| Youth Programs                                       | 110,172.51             | (1,300.10)             | 110,849.61             | (1,977.20)             |
| Bus  | 441,528.07             | 351,727.60             | 8,334.83               | 784,920.84             |
| Instrumental Music                                   | 12,159.69              | 45,143.00              | 48,802.08              | 8,500.61               |
| Cable Television                                     | 17,577.92              | -                      | -                      | 17,577.92              |
| Rental Property                                      | 48,619.83              | 12,600.00              | 37,141.19              | 24,078.64              |
| Dog  | 88,421.45              | 40,371.25              | 50,430.49              | 78,362.21              |
| Zoning Board of Appeals                              | 2,541.00               | -                      | -                      | 2,541.00               |
| Solar Energy   | 525,916.18             | 389,886.38             | 244,591.98             | 671,210.58             |
|  | <u>\$ 1,641,888.92</u> | <u>\$ 1,337,812.83</u> | <u>\$ 1,125,956.20</u> | <u>\$ 1,708,451.15</u> |

# HEALTH & HUMAN SERVICES



## CABLE ADVISOR

In 2020, the Cable Advisor helped residents resolve cable-related issues, including the ongoing process to install COMCAST on Northwoods Drive. He also monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to [cableadvisor@sudbury.ma.us](mailto:cableadvisor@sudbury.ma.us). Residents are encouraged to use this process to get help

with cable-provider-related problems they cannot resolve through normal channels.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, Verizon Channels 31 & 32, and via their website <http://sudburytv.org> (video-on-demand, and 24/7 live stream).

2020 was a challenging year for SudburyTV due to the COVID-19 pandemic. Beginning



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in March of 2020, and continuing through the end of the year, SudburyTV studios were closed to the public, and staff produced virtually all programming remotely via Zoom and other online video conferencing platforms. SudburyTV was able to transition to this remote environment seamlessly due to some heroic efforts and the infrastructure already in place.

SudburyTV programming included continued live coverage of Select Board meetings, Finance Committee, SPS School Committee, and L/S School Committee meetings. Extra support was provided for the live coverage of the outdoor the Annual Town Meeting, and the Annual Sudbury Town Forum held virtually over Zoom. In addition, SudburyTV continued coverage of Zoning Board of Appeals, Commission on Disability, Community Preservation Committee, Conservation Commission, Historic Districts Commission, Historical Commission, Master Plan Steering Committee, Park and Recreation Commission, and Planning Board meetings. STV also began coverage of Board of Health, Council on Aging, Permanent Building Committee, and Transportation Committee meetings.

SudburyTV cablecast educational programming presented by groups such as L/S Music Programs, L/S Sports, and L/S Graduation ceremonies. SudburyTV also continued to cablecast community programs from the Sudbury Senior Center, Sudbury League of Women Voters, L/S Civic Orchestra, Memorial Day Ceremonies, and the 19th Annual HOPEsudbury Telethon. This year SudburyTV started a TV Club at Curtis Middle

School. Prior to the pandemic, the Curtis TV Club produced an interview program with Fire Chief John Whalen, as well as several Curtis basketball games.

Finally, SudburyTV launched a new series with the Sudbury Town Manager, Municipal Minute, highlighting various Town Staff, Departments and initiatives, and continued to produce the original series, Global Village, which covers a variety of topics including books, music, and religion, and Game Time with the LS Game Club.

At the SudburyTV studio at L/S there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge, or volunteer to help cablecast existing programs. Residents can request personalized training, or attend our courses given as part of L/S Adult Education. Equipment may be used in the studio or on location. We have rooms equipped with multiple cameras such that a single volunteer can record meetings in the Town Hall, Flynn Building and Police Station.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978 443 9507, or at [info2@sudburytv.org](mailto:info2@sudburytv.org). More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

Respectfully submitted,  
*Jeff Winston, SudburyTV Board of Directors*

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## COMMISSION ON DISABILITY



### **About the Commission**

It has been two years since the Commission on Disability (COD) was revived by the Board of Selectmen. The COD works independently and in collaboration with other Town departments to create and implement programs that provide advocacy, educational resources, and remediation to promote accessibility to and in the Town's public spaces. It also seeks to assist and empower those individuals with disabilities and their families in the Town to advocate for themselves by developing a compendium of resources available locally and statewide. In addition, the Commission provides technical assistance and input to other Town departments and represents the concerns and needs of those with disabilities by serving as members on Town-wide committees. The Commission is a volunteer body that meets, at a minimum, monthly to address the issues within the Town which affect those individuals with disabilities. The membership of the Commission presently is comprised of five members. Having 51% of its membership comprised of those individuals with disability is a goal toward which it is striving.

The Commission receives money from the fines collected from Handicapped Parking violations to support its projects.

### **Membership**

The Commission on Disability currently has five members. The Commission, ideally, should be composed of up to nine members. This number is based on MA General Law, Chapter 40 Section 8J, as well as the need of more members serving on the Commission to be able to better meet the expanding needs of the community and planning by the Town to meet these targeted needs. During 2020, Patricia Guthy continued to serve as the Commission Chair and is ably supported by Kathleen Bell as Vice Chair, and members Lisa Kouchakdjian, Doug Frey, and Caroline Santangelo. The duties of Secretary and Treasurer for the Commission continue to rotate among the members. When the Commission achieves its membership goals, a more formal assignment of these responsibilities will be made. There are four vacancies on the Commission and recruitment is ongoing. All appointments to the Commission follow the Sudbury Town Application process, with final approval and appointment to the Commission made by the Board of Selectmen. We vigorously and sincerely invite all who are interested in becoming a member of the Commission to attend our monthly meetings, currently held virtually. Meeting times are posted on the Town Calendar and on the Commission's webpage at [www.disability.sudbury.ma.us](http://www.disability.sudbury.ma.us). Any

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questions regarding the Commission and interest in joining it can be directed to the Chair or Vice-Chair of the COD at the above webpage or by phone, 978-639-3265.

### **Overview of 2020 Fiscal Year**

The role of the COD can be distilled into three concepts: ASSIST, ASSESS AND EDUCATE. Operating under these concepts, the Commission has actively participated in the following projects to represent the needs and interests of the community.

#### **Assist**

The Commission has actively served and participated on several Town committees to investigate, study, and make recommendations on various issues which affect the ability of those living with a disability to participate and access fully and equally to the Town's facilities, services, activities, and programs offered/sponsored. The committees on which members of the Commission continue to serve are the Transportation Committee, The Master Plan Steering Committee, and the Town Meeting Planning Group. The Commission has been able to support these groups' initiatives and increase awareness of the needs of those living with disabilities. In particular, it is important to note that the services provided by the trial Taxi program has resulted in 60 % of the rides being provided to individuals who are living with disabilities, and who otherwise would have either not been able to get to their appointments or would have had extreme difficulty in doing so. Members of the Commission also serve as liaisons with the SEPAC at both the Sudbury Public School and Lincoln Sudbury Regional High School, the Council on Aging, and the Board

of Health. The Commission has collaborated with the Town's Information System Technology Administrator Information System to explore and recommend the Town website be made accessible for those who need accommodations to access its information. The Commission has continued to work with SudburyTV to provide access/adaptive equipment for the Visually and Hearing Disabled residents attending Town Meeting. The Commission actively worked with the Town Meeting Planning group to ensure accessibility for the Fall 2020 outdoor Town Meeting. The approval by the Select Board and subsequent undertaking of an ADA (Americans with Disability Act) Self-Evaluation by the Town to evaluate all Town properties, facilities and program to access their compliance with both Federal and State mandate regulation to provide equal accessibility occurred. The result of this process will be a comprehensive overview and will lead to the development of a Transitional 10-year plan to deal with any deficit. The role of the Commission has been and will continue to be a voice for those in the community living with disabilities.

#### **Assess**

As noted above, the Commission has championed the effort of the Town to undertake an assessment of its facilities (including recreational facilities), programs, services and their compliance with ADA (Americans with Disability) regulations (both Federal and State). Despite the best efforts of both the Commission and our State Representative Carine Gentile, the Town was not awarded the Municipal Grant to fund our Self-Evaluation project. However, our

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Select Board recognized the imperative of this undertaking and voted unanimously to fund this project using Town funds. Based on the outcome of this Assessment, a Transitional Plan to meet compliance requirements will be developed. The Self-evaluation report as well as the development of the Transitional Plan will include public comment so to ensure that the voice of all will be heard. The Commission continues to work closely with the Metro/West Center for Independent Living and the Massachusetts Office on Disability, as these agencies have provided invaluable assistance to the Commission as accessibility issues have been identified.

### **Educate**

The Commission recognizes that in order to support the Town's efforts to cause the full integration and participation in Town services, facilities, and programs by people living with disabilities, education about the requirements of Americans with Disability Act (ADA) is paramount. To this end, the Commission has invited the Assistant Director of the Massachusetts Office on Disability to address the Master Planning Steering to outline the requirement of the ADA legislation. The effect of this presentation is visible in the Master Plan document. This document will be used by the Town for the next 20 years to guide it as it addresses issues such as housing, transportation, open space, conservation and environment, all of which impact the lives of all in the Town including those living with disability. To inform the community of the role of the COD, the commission

participates in the Sudbury Foundation event "Coffee and Chat" which provides the opportunity to disseminate information to the broader community about services and opportunities available. It also provides the Commission a venue by which we can become aware of issues that affect the community. Finally, the Commission's revamped webpage ([www.disability.sudbury.ma.us](http://www.disability.sudbury.ma.us)) has been used effectively to provide information on resources available in the area, and the means to access them. In addition, the webpage contains information on programs, services, agencies, providers, adaptive materials, and events in Town which would benefit those who live with disabilities. The webpage has been successfully developed and managed by our Vice-Chair, Kay Bell, and the webpage has become an integral part of our education mandate.

### **FY20 Financials**

\$14,760.05 (FY19 balance as of 6/30/2019)  
+300.00 (FY19 Fines)  
+685.00 (FY20 Fines)  
-149.78 (FY20 expenses)  
\$15,595.27 (FY20 balance as of 6/30/20)

Respectfully submitted,

COMMISSION ON DISABILITY  
*Patricia Guthy, Commission Chair*  
*Kathleen Bell, Vice-Chair*  
*Lisa Kouchakdjian*  
*Doug Frey*  
*Caroline Santangelo*

## GOODNOW LIBRARY

### Current Strategic Plan, 2018-2022



#### Library's Mission

Improving lives through the power of information, ideas and innovation.

#### Library's Vision

The Goodnow Library will:

- Be a primary resource for learning and literacy
- Be socially equitable and accessible to all
- Be a valued community partner
- Be proactive and responsive to community needs

#### Current Goals

1. Support learning and multiple forms of literacies
2. Create a place that cultivates diverse ideas and innovation
3. Foster community connections
4. Provide high standards of customer experience
5. Develop sustainability initiatives

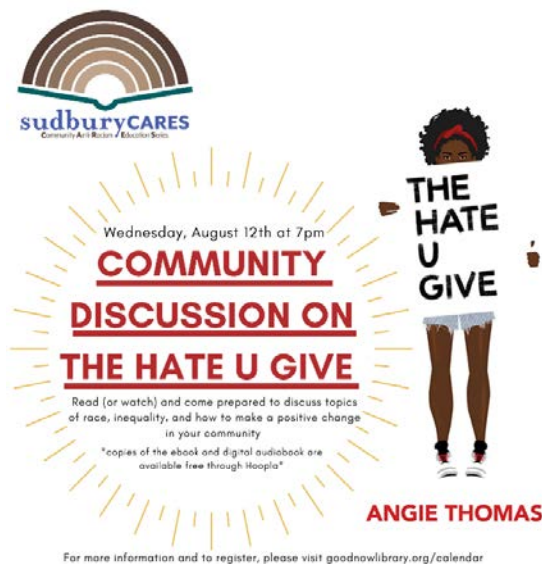
The most significant event for the Library and the world this year was the introduction and spread of the COVID-19. The year started out as usual, but on March 16, the Library building shut down to the public and remained closed for the remainder of the year. While no patrons were able to physically visit the Library, the staff quickly pivoted to provide virtual programming via Facebook live streaming. As the reality sunk in that this was not going to be a two-week shutdown as originally anticipated, Library staff swiftly went to work to maintain community connections by reimagining programming, Summer Reading, and new ways to get books and other library material into the hands of our patrons. However, it should be noted that even with multiple transformative initiatives, many of the usual statistical benchmarks were significantly affected by COVID. Please see the Statistical Snapshot at the end of this report for more detailed information.



Despite the Library's radical new way of conducting business, Goodnow continued to fulfill its

mission, vision, and the goals of its current strategic plan. In particular, with the violent death of a number of Black Americans, the idea of social equity and accessibility for all came to the fore. In June, the Library

Trustees published a statement condemning violence against Black Americans, and pledged to address systemic racism with programming efforts in the form of discussions, lectures, and reading lists. In June, with the input and initiative of two local high school students, the Library kicked off a new initiative called Sudbury CARES (Community Anti-Racism Education Series). The kickoff event featured a discussion of the book *The Hate U Give* by Angie Thomas, and CARES has continued with monthly programming for all ages, including a reading challenge called Read Woke, where participants are encouraged to read books on a variety of anti-racism topics.



From March 16-May 31, all staff were working from home. At this time, the part-time staff took advantage of online webinars and trainings, and assisted with craft assembly for the Children's Department. In June, staff started working in the building, and staff began the lengthy task of fulfilling book and movie requests,

some of which had been waiting since March.

A new Book Bundles program was launched to provide personalized book selections for patrons. Finally, at the end of August, Library staff began offering "pop-up libraries" in the Library parking lot which continued until the week of Thanksgiving.

Another important initiative taken up as a result of COVID was an increase in spending on digital content. Without the ability to put physical books into the hands of patrons, the Library diverted funds to purchasing e-books, downloadable audiobooks, and streaming music and movies. In addition, Library staff assisted many people in accessing these materials for the very first time. As a result, there was a 40% increase in usage.

As the entire community faced multiple challenges, many Town departments reached out to help each other. The Library opened up two study rooms for Curtis Middle School teachers so they would have quiet, dedicated space for remote teaching. During the primary, presidential, and Town elections, Library staff volunteered to be election workers, and the Library converted its drive-up book return into a ballot box for mail in ballots. Because the Annual Tree Lighting event could not happen in person, the Library assisted with the preparation and scheduling of DIY (do-it-yourself) ornament kits.

### Services to Children

2020 was an unprecedented year for the Goodnow Library Children's Department.



One of the Pop-Up Library programs held outdoors in the Goodnow Library parking lot, allowing patrons to physically browse and borrow materials safely during the COVID-19 pandemic.

From January until mid-March, the Children's Department offered 170 in-person programs attended by 5,128 people. In addition to regular departmental programs, the Children's staff held its annual Crunch Bowl, the annual Chinese New Year Celebration with the Chinese American Association of Sudbury, and an inaugural Holi celebration with the Sudbury Desi group. The Department continued its collaboration with the Wayland Library Children's Department to deliver an outreach story time every Saturday during the months of January-March at the Wayland Winter Farmers' Market. Also, the beginning of March saw the launch of the first ever March Madness Book Tournament.

When the Library closed in March due to the pandemic, all programming shifted online and continued to be delivered virtually throughout the remainder of 2020. From March 16 until the end of the year, 247 programs were offered, and attended virtually by 17,177 people. These programs included story times, yoga sessions, and dance classes delivered via Facebook and Zoom, reading challenges via an online software program called Beanstack, Summer Reading activity kits, virtual trivia events, Sudbury CARES book discussions via Zoom, monthly "crafternoons," a special Halloween story time, and a reimagined version of the ever-popular Gingerbread House Making workshop. In total, the Children's Department offered 417 programs attended by 22,305 people in 2020.

Summer is always a busy time for the Children's Department, but the summer of 2020 was incredibly challenging. Once it became clear that the pandemic would continue through the summer, the Department quickly pivoted away from its previously planned program and developed an entirely new Summer Reading program in just four weeks. Using the theme for 2020, "Imagine your Story," staff created and distributed 1,600 activity kits full of fairy tale themed crafts. Utilizing the new Beanstack software purchased in March, staff also created a fully online program to track summer reading that still incorporated Goodnow's previous Read and Bead program. While the numbers were understandably lower this year, the Children's staff was pleased to have 519 children, who collectively read for 3,722

hours, sign up for Goodnow's virtual Summer Reading program.

### **Services to Teens**

During the 2020 calendar year, Teen Supervisor, Lily Nicolazzo oversaw or planned approximately 117 programs for teens, with around 932 participants. During the first part of the year, the Teen Department successfully networked and collaborated with community organizations and leaders to more adequately meet the needs of the teen population. These meetings led to implemented changes to Teen Study Week such as mandatory sign-in sheets, a greeter, and wristbands. In addition, the simple changes created a better environment for the approximately 525 teens that attended, for the staff, as well as for the Library building itself.



One week's worth of Children's Summer Reading Grab and Go kits, assembled and ready for distribution. The kits were available for participants to pick up at the exterior of the library's side entrance.



The collaborations also led to a focus on buying diverse materials for the Teen Department, and creating programs to cater to underserved populations such as Rainbow Reads, an LGBTQ+ book club. Although moving to digital programming required adaptation, it drew in many new faces that had not previously attended in-person programming. By attracting new participants, the Library is hopeful there will be an increase in usage of the Teen Department once the Library re-opens. In addition to seeing new faces, the reimagined Teen programming has been attracting younger patrons. Expanding the number of younger middle schoolers participating in programs may lead to a more faithful teen base in the future.

### **Services to Adults**

The Goodnow Reference Department also faced significant disruption caused by the pandemic that resulted in a reassessment of Adult programs and services. In addition, the former Head of Reference left at the end of December, and it was many months before the Library was able to bring in someone new.

Throughout January and February, and until March 14, the Library's Passport Acceptance Agents processed 185 passport applications, bringing in a total of \$6,030.10. The Department continued its weekly Thursday Stitchers and monthly Goodnow Writers groups until the Library closed to the public on March 16. The Library also welcomed local author Katrin Schumann for a reading and discussion of her book *This Terrible Beauty*.



After March 16, the Assistant Director was the primary contact for Library patrons, fielding all general email messages, as well as responding to voicemails left on the Circulation, Children's, and Reference Department mailboxes. Many of these emails and voicemails were from people who had never used Goodnow's online resources, and who were having problems doing so. It was a lifeline to the many people who needed Library resources. Some of the questions were traditional reference questions, and some were people who simply needed a human connection. To meet patron needs, the Reference Department added Lynda/LinkedIn Learning, an online educational site that includes over 6,000 courses in popular fields like web design, web development, IT, education/instruction, media production, and business.

The staff also curated lists of other online offerings. For example, many museums,

zoos, aquariums, and theaters offered free streaming tours, performances, and webcams, so the Reference staff worked to create a central listing of these for patrons.

In August, Goodnow welcomed a new Head of Reference, Joanne Lee. Joanne brought back some existing Adult programs, such as book groups, which were able to resume online in August through the Zoom software platform. New Adult programs, such as a craft workshop and film discussion program, were created to be virtually accessible by patrons.

The Reference Department collaborated with the Children's and Teen Departments on the Read Woke challenge, which launched in October. The challenge tied in nicely with the new film discussion program, which was created as part of the Sudbury CARES initiative. Both the Read Woke challenge and the film discussion program encouraged people to gain a deeper understanding about disenfranchised groups and to challenge social norms.

The Reference Department also started a Book Bundle/Movie Bundle service in late autumn. For patrons that miss the in-person browsing experience, the service allows Reference librarians to select titles that cater to the specific interests of each patron.

### **Historical Room Rehabilitation**

The Goodnow Library was grateful to receive \$150,000 from CPA funds at Annual Town Meeting, and a \$50,000 pledge from the Goodnow Library Foundation to cover the cost of refurbishing the Library's Historical Room. This will include more



View of the brick fireplace in the Goodnow's Historical Room. The space will undergo a renovation, which will help to preserve special collections and open the room for public use.

functional shelving for the collection, locking cases for the unique documents and artifacts in the Library's local history collection, and the installation of large reading tables, lighting, and extra power outlets. The project also includes acoustic buffering to promote quiet work and study.

The goal of this project is twofold: to secure and protect the Library's unique special collections, and to make the Historic Room more accessible to residents to work and study while maintaining the original

character of the space. During the Library's last strategic planning process, some of the feedback was that users were looking for quiet space in which to work. Additionally, in the past three years, Library staff has been working to evaluate, identify, and make more accessible the Library's special local history collections. This project provides the Library with safer storage, and the ability to curate and display items of interest from the collection. It also makes more use of a beautiful space that has typically been "off-limits" to the public.

This project represents the final phase of the Library's multi-year "Reimagining the Second Floor Project." Previous phases included refitting the Teen Room to create the NOW Lab, reconfiguring the second floor to create a new Teen Space with teen and study friendly furniture, a dedicated Computing and Technology area, an Assistive Technology area, painting,

carpeting, and book display units. This project has been the result of a joint effort of the Library staff, the Goodnow Library Foundation, and the Town of Sudbury.

### **Sara Sherman NOW Lab**

2020 opened with the NOW Lab building up a strong list of volunteers and programs. Drop-in programs during the months of January and February continued to introduce the Lab to patrons and also built a small group of "regulars."

By March the Lab was scheduled to be open to the public 19 out of 31 days, using staff and volunteer hours. The program at the end of March was a registration-only, more intensive introduction to vinyl cutting using the NOW Lab's Silhouette machine. The goal was to start giving people a more in-depth look at how they could use the machines for their own purposes, and sign-ups were strong.

When the Library abruptly shut down in March, staff was forced to reassess their role in the community and decide where and how services would be most useful. One of the first things the Library did was to work with community groups to lend out 3D printers to be used in the production of face shields, which were distributed to local first responders, and to provide instructions for 3D printed and cloth masks on the Library website.

In order to keep the "maker" spirit active, the Library signed up for the streaming service Creativebug. With this, patrons could watch and make a variety of different art projects from their home. Different classes



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were regularly highlighted on the Goodnow social media posts to let people know about the variety of topics offered.

During the summer, the NOW Lab partnered with the Children's Department, providing projects for their Summer Reading program. Each week's project was based on a Creativebug project. This turned out to be a great way to publicize the new service. Viewing numbers reached an all-time high during the summer.

When Summer Reading ended, the NOW Lab began offering a different "take and make" craft each month using a Creativebug class as the theme. These have been very successful and the Library will continue to offer these as the pandemic grinds on.

### **Goodnow Library Foundation**

The Goodnow Library Foundation's annual fundraising gala, this year a virtual affair, is always a production that requires many hands to pull off. This year was especially tricky as the Foundation team navigated a virtual event for the first time. However, despite the challenges, "Books & Brews" was a success. The Foundation raised more than \$35,000 thanks to attendees, event donors, and sponsors.

The Bakers' Best catered dinners were delicious and the program was fantastic. Due to the generosity of many, 40 meals were donated to the staff at Emerson Hospital. Many thanks to those who attended, sponsored, participated, or provided talent for the evening. The Sudbury community is full of many talented people, and it is important to the

Foundation to support local people and businesses.

In September, the Goodnow Library Foundation and award-winning international artist and Sudbury resident Janice Corkin Rudolf unveiled a new sculpture for the Library entitled "Tree of Inspiration." This event was live streamed via Facebook Live on the Goodnow Library Foundation's Facebook page, as restrictions due to COVID prevented an in-person event.

Here, in Janice's own words, is a description of her sculpture, "Tree of Inspiration," which was permanently installed upstairs in front of the Sara Sherman NOW Lab:

"The sculpture shows Sara Sherman sitting in a tree, drawing a picture of a cardinal which will sit on top of the tree. The teen leaning against the tree is my friend, Framingham Mayor Yvonne Spicer as a teen reading *The Color Purple*. This piece also includes Yo-Yo Ma playing the cello as a teen. The tree comes from my Sudbury neighborhood. I found it on the curb when we had the huge storm; so many branches came down that the Town of Sudbury asked folks to put branches on the curb so the Town could pick them up for free!"

More than 50 tiles were purchased and designed by members of the local Sudbury community. These colorful tiles, created with Janice's assistance, cover the base of the sculpture and are enclosed in plexiglass for protection.



Artist Janice Corkin Rudolf (left) and Holly Bernene (right), Development Director Goodnow Library Foundation, at the unveiling of "Tree of Inspiration." The sculpture is on permanent display at the entrance to the Sara Sherman NOW Lab.

The Goodnow Library Foundation was created in 2008 to support the Goodnow Library's critical needs. The Foundation works in tandem with the Library Director, Board of Trustees, and Sudbury Town officials. It focuses on long-term capital projects, events, and activities tied to the Library's mission and long-range goals.

### Statistical Snapshot

It should be noted that COVID had a significant impact on the Library's statistics this year. For example, the Meeting Room Revolving Fund, which collected nearly \$7,000 in 2019, only brought in \$4,800 in 2020, due to the Library's closure. Regarding

overdue fines: (1.) they are returned to the Town's General Fund and not retained in the Library budget; (2.) as of the closure in March, fees have been waived for overdue material, resulting in a reduction of the amount collected.

Overall circulation of library material and programming was down. Adult programs saw a sharp decrease because the position of the Head of Reference was vacant from January to August.

Respectfully submitted,  
*Esmé Green, Goodnow Library Director*

| FINANCIAL REPORT                  |                |                 |
|-----------------------------------|----------------|-----------------|
| FY20 (July 1, 2019-June 30, 2020) |                |                 |
|                                   | <i>Revenue</i> | <i>Expended</i> |
| Lost book Fund                    | \$5,655.45     | \$4,602.05      |
| Meeting Room Revolving Fund       | \$4,855.00     | \$0             |
| State Aid Funds: MEG              | \$5,110.93     | \$8,049.70      |
| State Aid Funds: LIG              | \$14,010.42    | \$3,357.12      |
| State Aid: Non-Resident offset    | \$10,067.37    | \$7,172.30      |
| Fines                             | \$12,203.68    |                 |

| STATISTICAL REPORT                |               |               |                 |
|-----------------------------------|---------------|---------------|-----------------|
| FY20 (July 1, 2019-June 30, 2020) |               |               |                 |
|                                   | <i>FY2019</i> | <i>FY2020</i> | <i>% Change</i> |
| Total Circulation                 | 403,582       | 348,992       | -13.5%          |
| Number of Children's Programs     | 842           | 697           | -17%            |
| Attendance of Children's Programs | 27,180        | 29,645        | +9%             |
| Number of Teen Programs           | 156           | 101           | -35%            |
| Attendance of Teen Programs       | 1,245         | 943           | -24%            |
| Number of Adult Programs          | 51            | 5             | -90%            |
| Attendance of Adult Programs      | 1,213         | 94            | -92%            |

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## BOARD OF HEALTH

The Board of Health is responsible for addressing the health needs of the community. The Board's mission is to preserve and maintain the health and well-being of all Sudbury residents. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, refuse haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness.

Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate current information regarding public health concerns and issues via a town website, brochures, cable TV, and local newspapers.

### **2020 COVID-19 Pandemic**

In 2020, all Board of Health resources were directed to the COVID-19 pandemic response. The worldwide pandemic, originally identified in Wuhan, China in late 2019, spread rapidly throughout the world. Exposure to COVID-19 appeared in Sudbury

in late February and early March. Individual cases began to spread as clusters in families and workplaces. All cities and towns, government, and private sectors were affected as cases began to increase.

Massachusetts Governor Charlie Baker and the Sudbury Select Board declared a public health emergency exercising authority to maintain essential governmental functions, regulate businesses to reduce risk, control gatherings, and mandate masks. Proper personal protective measures and hygiene practices were routinely messaged. Emergency orders and a systematic phased operation schedule was developed to address surges throughout all sectors. Health department personnel were challenged to stay current on all rapidly changing guidelines and informing the community accordingly.

Disease surveillance, a routine health department function, became the primary method of identifying, tracing, isolating and quarantining positive cases and contacts. The Board of Health was tasked with collecting data regarding the presence and progression of the disease and in turn apply sound public health policy and practice. Limitations with available COVID testing created challenges with understanding town impact. As testing became more available, the Board and staff routinely met with stakeholders including the Select Board, Town Manager, Senior Center staff, Senior Living facilities, Parks and Recreation Director, and Sudbury School

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Superintendents to discuss impact.

Continued meetings were held with school personnel to discuss infection trends and in-person learning. The relationship with the school nurses was strengthened and as a result continues to be the most effective tool in limiting in-school transmission.

Additional challenges included the inability to set up a command center and hold in person meetings. Government shifted to teleconferencing and webinars through video software. Weekly Board and staff meetings, DPH webinars, and emergency management updates were the primary method of staying informed. Extensive daily communication was needed at all levels to address crisis situations. As efforts shift to vaccinating the entire population, the health department continues to work under stressful situations.

The intensity and duration of the crisis challenged the small but very dedicated team of public health professionals in the department. The extraordinary effort and dedication from this team will continue until the public health emergency is over.

### **Nursing Services and Emergency Preparedness**

This year the Public Health Nurse (PHN) role completely shifted to disease surveillance and pandemic management in the community. All nursing resources were allocated to these efforts. Data, trends, and clinical observations informed the Board of Health so that appropriate policy decisions could be made. The COVID-19 pandemic started to increase the Health Department's workload in early February.

Prior to early February, increased planning and informational sessions on COVID-19 were completed by the PHN. Sudbury's first case of COVID-19 was in late February following a close contact of a confirmed case. Our first confirmed case was in the beginning of March. Disease surveillance of COVID-19, Department of Public Health (DPH) guidelines implementation, and monitoring all international travelers became the focus of the Health Department in the early Pandemic.

Changing guidelines handed down from the CDC and DPH were continually implemented to keep up with the latest health recommendations. Frequent meetings with DPH and Local Board of Health partners were held and continued into mid-March. School nurses were reassigned to the Health Department after school closures, and the PHN managed a team of 10 nurses made up of 9 school nurses and one full-time PHN that was hired by the Health Department during this timeframe. The collaboration with the schools continued throughout the summer as contact tracing demands increased. This experience became an essential training opportunity for school nurses before returning to their nursing positions at the schools in September.

As the Pandemic surged, the Long-Term Care and Assisted Living Facilities were significantly impacted with clusters of outbreaks. The PHN managed the clusters and outbreaks in those facilities with DPH partners. The PHN continually shifted attention to daycare clusters and other



business sectors when cases began to increase. In September, the Health Department onboarded 4 part-time contact tracing nurses to replace the school nurses. Sudbury continued to have a strong contact tracing team that enabled Sudbury remain below critical community levels as compared with other surrounding communities through December. The PHN continued to prioritize working with schools and community partners to identify cases, give updates, and trace disease.

| <b><u>Nursing Interventions:</u></b> | <b><u>Nursing Hours:</u></b> |
|--------------------------------------|------------------------------|
| <b>5,666*</b>                        | <b>4753</b>                  |

*\*This number is an under estimate as it is based on the average number of interventions for straightforward cases and does not include all out of town contacts made through businesses, daycare settings, or travelers.*

The PHN also developed an appropriate COVID-19 cooling center/ shelter plan. An addendum to the Emergency Dispensing Site plan was also written to incorporate these changes and a table top exercise was conducted in late January. Critical staff and first responders were trained for the initial COVID-19 vaccine clinics.

| <b><u>COVID Cases</u></b> | <b><u>Total (Dec. 31<sup>st</sup>)</u></b> |
|---------------------------|--|
| Confirmed                 | <b>414</b>                                 |
| Contacts                  | <b>632</b>                                 |
| Probable                  | <b>50</b>                                  |
| <b>Total:</b>             | <b>1,096</b>                               |

Starting in September, the PHN planned and held 6 drive thru/curb side Flu Vaccination Clinics. These clinics were initially held at the Curtis Middle School which is the Emergency Dispensing Site

(EDS). With the help of the Medical Reserve Corps, CERT, and other key town departments, drive-thru clinics operated smoothly while best practices were identified by the DPH planners. The PHN began planning conceptual COVID-19 clinics which were expected to begin mid-January for first responders followed by a phased approach outline by the Governor for the general population.

| <b><u>Flu Vaccine Breakdown by Age Group</u></b> |                      |                     |              |
|--|----------------------|---------------------|--------------|
| <b>Senior (65+)</b>                              | <b>Adult (19-64)</b> | <b>Child (5-18)</b> | <b>Total</b> |
| <b>183</b>                                       | <b>534</b>           | <b>165</b>          | <b>882</b>   |

### **Eastern Equine Encephalitis (EEE)**

The 2019 confirmed case of EEE, that attracted local and national media attention, continued to be a concern for the community. As a result, the Massachusetts Department of Public Health and the Eastern Middlesex Mosquito Control Project (EMMCP) increased trapping and testing efforts to identify diseases in the mosquito population. Due to a dry winter and spring season, the mosquito counts were low as were subsequent EEE and West Nile Virus risk. The health department staff continually updated the town’s website and electronic bulletin boards with current information.

### **Tobacco Control**

Sudbury continued to participate in the MetroWest Tobacco Control Coalition, funded by a grant from the MetroWest Foundation. Sudbury, along with 9 other Metro West towns, established a regional tobacco control program purposed to prevent nicotine addiction. The grant funding was renewed and a new coordinator was hired. Compliance checks

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at tobacco retailers are planned for early in 2021. Two tobacco retailers closed in 2020, and as per the regulations, both permits are permanently retired. The total allowable permit in Sudbury has been reduced from 10 to 8.

### **Subsurface Disposal of Sewage**

To ensure that individual septic systems will not have negative impacts on the environment and public health, thorough field evaluations were conducted for new single-family residential lots, multi-unit housing projects and commercial properties to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic system capacity. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers. One hundred and three (103) permits were issued to construct, replace or repair septic systems in 2020.

### **Community Social Worker**

#### **COVID-19**

Due to rapidly changing information, the office updated the website multiple times daily, and created a comprehensive COVID-19 resource guide that received accolades from across the region. A 456%\* increase on the amount of trainings attended demonstrates the efforts required. At the onset, connecting with residents was a

challenge due to the self-reporting of residents feeling overwhelmed. As the pandemic progressed, needs became increasingly complex, resulting in longer than average time spent on each communication. There was a 23.2%\* decrease in case management contacts, but a 141%\* increase in referrals and a 31%\* increase in average number of residents served per month compared to 2019. The office invested significant time in managing signups for flu clinics for over 900 employees and residents.

### **COMMUNITY EDUCATION**

The social work office developed and provided trainings on: accessing childcare, affordable housing, racial equity, the impact of trauma, and mental health during COVID-19. The Social Worker regularly facilitated a COVID-19 Community Needs and Resources Meeting, co-chaired the MetroWest Human Services Coalition and chaired an Outreach Workers Meeting to educate community groups and providers about evolving resources and COVID-19 information to be disseminated within their networks. This year there was an 89%\* increase in community meetings/educational presentations.

### **BUILDING CAPACITY**

The increased demand challenged the office's capacity. Focus was on building programs/partnerships and fostering collaborative problem solving. The office increased the number of interns from 2 to 5, utilized volunteers to update resource guides and deliver food/items, developed 4 new food insecurity programs with community partners, facilitated childcare

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brainstorming sessions, served on the Transportation Committee to develop a pilot program, helped develop a COVID-19 childcare fund, guided nonprofits in taking over the annual donation drives, and consulted with community groups to improve effectiveness of programming.

**2020 Board of Health Services:  
Social Worker\***

|  |
|--|
| Referrals to Community Resources - 5781  |
| HOPE Sudbury Applications Processed - 55 |
| Meetings/Presentations -183              |
| Trainings Attended - 89                  |
| Home/Office Visits - 30                  |
| Case Management Contacts - 6050          |
| Managed Donations/Volunteers -733        |
| Individuals Served/Month -159            |

*\*These are under estimates because they represent only 10 months of data, as data was not tracked in March or June due to overwhelming demands of COVID-19.*

**Hazardous Waste**

The Board of Health postponed the hazardous waste collection for November due to COVID-19. The Board explored more convenient methods to dispose of household items such as oils, acids, thinners, cleaners, fuels, and paints. The community continues to look for options to dispose of this waste throughout the year.

**Animal/Rabies Control**

Jennifer Condon, Animal Control Inspector/Officer, reported 931 calls during 2020, reporting complaints, lost dogs and cats, wildlife concerns, and miscellaneous questions. Twenty-one (21) animals were picked up and returned to owners, surrendered to humane shelters, or

quarantined. Fifty-one (51) animals were quarantined due to bites or scratches to humans or other animals. Fifty-one (51) barn inspections were conducted and reported to the Department of Animal Health and the Department of Agricultural Resources.

Potentially rabid animals that have had contact with pets or humans are submitted for testing to the State Laboratory. The removal of road kill animals along public roadways is now being contracted by Jennifer Condon. Seventy-eight (78) dead animals were disposed of, including 6 deer.

Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and also to install water level control devices.

**Complaint Investigation/Surveillance**

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition. Nine (9) complaints were investigated.

**Restaurant and Food Service**

Eighty-seven (87) food service permits were granted in 2020 to restaurants, retail food stores and residential kitchens. Twenty-four (24) temporary food permits were granted to mobile food trucks and catered events. Food service establishments were inspected bi-annually to assure compliance with the State Sanitary Code. Inspections were also conducted prior to new establishments

opening, to investigate complaints or illness, or for temporary events.

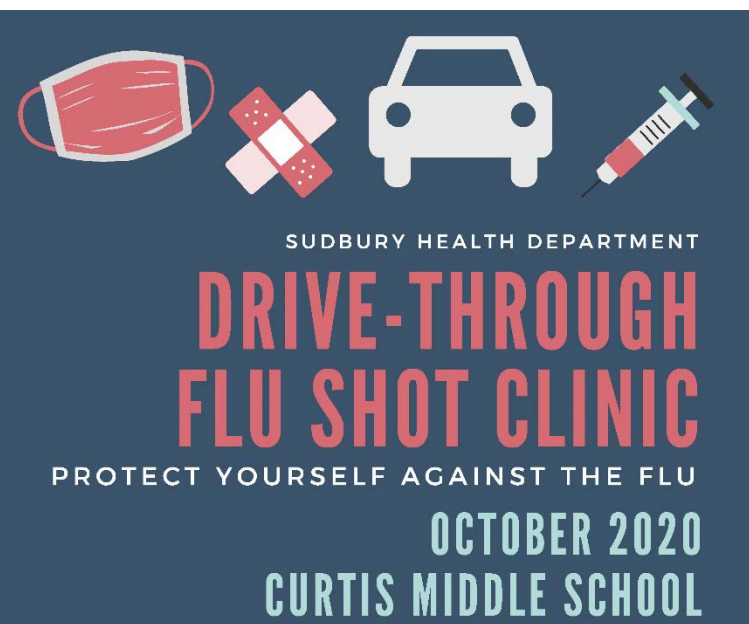
### Board Members and Personnel

Carol Bradford, Linda Huet-Clayton, and Susan Sama continued to serve as board members. Carol Bradford remained the Chair. William Murphy served as Health Director, Phyllis Schilp, Public Health Nurse, Bethany Hadvab, Social Worker, Beth Porter, Administrative Assistant and Mitch Sanborn, part-time Senior Outreach Worker. A part-time consultant assisted with mandated inspectional duties. The school nurses were on-boarded when the schools closed and

were hired over the summer. Additional contact tracing nurses were hired from September through December.

Respectfully submitted,  
*Bill Murphy, Health Department Director*

BOARD OF HEALTH  
*Carol Bradford, Chair*  
*Linda Huet-Clayton*  
*Susan Sama*



SUDBURY HEALTH DEPARTMENT  
**DRIVE-THROUGH  
FLU SHOT CLINIC**  
PROTECT YOURSELF AGAINST THE FLU  
OCTOBER 2020  
CURTIS MIDDLE SCHOOL



The Health Department held four “drive-thru” influenza vaccination clinics in October 2020. A public health nurse administering a flu shot at one of the clinics is shown at right. The State official designated to review Sudbury’s clinic process described it as “a model vaccine delivery operation”.

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## SUDBURY HOUSING AUTHORITY

The SHA's mission is to develop and manage affordable rental housing for families, senior citizens, and disabled people. The SHA currently owns and manages 64 units of housing for the elderly/disabled at Musketahquid Village and 28 units of family housing, the latter of which is scattered throughout the town. The Sudbury Housing Authority currently houses 130 vital members of the community.

The twenty-eight units of SHA-owned family housing consist of both single-family homes and duplexes, scattered throughout town. Income limits adjusted for household size are determined annually by HUD and approved locally. Rent is 27–30% of income and tenants are responsible for the cost of utilities. In 2020, the SHA had four vacancies in our family housing, against an historic average of one vacancy every three years.

At Musketahquid Village, residency is limited to elderly and disabled people, with the same income limits as are applied to families. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of application does not disqualify an applicant. Nine vacancies occurred in 2020, which is the recent annual average.

The SHA's operating budget is funded entirely by tenant rents. Routine maintenance is performed by housing authority staff. Capital projects are funded by a combination of SHA reserves, state bonds, and competitive funding. As part of state-wide requirements arising from

legislative changes enacted in August 2014, the SHA published its first Annual Plan, which, in addition to its capital plan, includes SHA's maintenance plan, operating budget, Performance Management Review, and Tenant Survey results. The SHA is pleased to report its Plan was accepted by the state and also notes the overall positive tenant survey responses.

To address the challenges of the COVID-19 pandemic, SHA modified its-day-to-day operations as advised by state-wide advisories, the Department of Housing and Community Development (DHCD) and the Sudbury Board of Health. Residents were regularly contacted for well-being and provided updates on advisories for health and safety. The SHA has remained fully staffed throughout, but closed its offices and community spaces to the public, reconfigured its office space, increased sanitization of common areas and limited maintenance work in occupied units. The SHA is extremely grateful to the Sudbury community for donations of gift cards, food, masks and sanitizers. The SHA is also grateful to the many local musicians who volunteered to perform in our Musketahquid Village courtyards while residents listened from their units or from afar in our green spaces. A wonderful partnership was also forged with the Sudbury Neighbor Brigade and Sudbury Food Pantry to coordinate deliveries to residents. Finally, the support and timely information transmittal from the DHCD

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made it that much easier to keep abreast of ever-changing advisories.

Among other highlights in 2020, in March, the SHA was awarded a three-year competitive grant of \$40,000/year through DHCD to hire its first Resident Service Coordinator, who will work with residents to stabilize tenancies, improve quality of life and encourage tenant leadership. Although the hiring process was delayed by attending to the pandemic, the SHA welcomed its RSC in September. The SHA has long argued that funding for such staff should not be competitive; rather, funding should be implicit at the state level for all housing authorities to be able to support its tenants.

In June, the SHA was awarded a grant of \$50,000 from The Sudbury Foundation to cover the costs of early-phase feasibility studies of several parcels, both Town- and SHA-owned.

The SHA wishes to acknowledge Commissioner Lydia Pastuszek, who served from 2006 to 2018 and whose passing in 2020 marks the loss of one of Sudbury's most passionate advocates for affordable housing.

Two vacancies occurred on the SHA's five-member Board of Commissioners in 2020.

The first was filled by a Musketahquid Village resident, with the hope that the resident will be appointed to the tenant board member position newly created as part of the legislative changes enacted in 2014. The appointment process is expected to be in place in 2021 and will reduce the number of commissioners elected by the Town from four to three. The second vacancy will appear on the 2021 Annual Town Election ballot. The SHA Board held most meetings in 2020 virtually and anticipates continuing that practice indefinitely. Meetings are monthly, generally on the second Tuesday at 4:00 p.m. Visitors are always welcome. Please call Sheila Cusolito at 978-443-5112 if you are interested in volunteering time, either as an associate or member of the Board, or to work on a special project.

Respectfully submitted,  
*Sheila M. Cusolito, Executive Director*

SUDBURY HOUSING AUTHORITY  
*Sherrill P. Cline*  
*Kaffee Kang*  
*Theresa M. Layden*  
*Amy Lepak*  
*Steven J. Swanger*

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## MEDICAL RESERVE CORPS (MRC)

The Sudbury Medical Reserve Corps (MRC) is a volunteer organization in Sudbury that strengthens the community by establishing a system for medical and public health volunteers to offer their assistance and expertise during times of community need. The MRC is mobilized to assist the Public Health Department in supporting existing programs and resources that improve the health and safety of Sudbury residents.

During this past year, the MRC participated in Cooling Center/Shelter COVID-19 trainings conducted via ZOOM by the Public Health Nurse (PHN). The MRC also participated in the Drive-Thru Clinic training and helped to staff 6 Flu Clinics in town. During the Flu Clinics in September – November, we had 58 volunteer shifts filled by MRC members and a total of 304 volunteer hours for the MRC.

The COVID-19 pandemic inspired many Sudbury residents to reach out and inquire about volunteering for the MRC. Many new

applications were submitted and were processed in preparation for mass vaccination clinics.

The MRC will resume their past roles prior to COVID performing many operations assisting the Sudbury Health Department in wellness initiatives, emergency planning and drills for disaster planning. The MRC currently has 34 members and are always looking for new members. We offer many trainings and need all levels of volunteers from ancillary to medical professionals. The Medical Reserve Corps dedication this year was exemplary, especially with the risked exposure of volunteerism during the COVID Pandemic.


Respectfully submitted,

MEDICAL RESERVE CORP EXECUTIVE  
COMMITTEE

*Ippolit Matjucha*


*Carol J. Bradford, RN*

*Susan Sama, RN*



### Personal and Family Preparedness

- Personal and family preparedness plans should be in place:
  - Family Communication Plan
  - Emergency go-kit
  - Listen for information



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## EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Sudbury consisting of mosquito surveillance, adult mosquito control, larval mosquito control and public education. Sudbury appropriated \$51,066 for mosquito control services during FY20.

2020 was the second warmest year recorded for Middlesex County according to the National Oceanic and Atmospheric Administration, since records began in 1895. Precipitation over the entire year was a little below normal (2.00" less than average from 1895-1983). Every month from May through September had below average precipitation leading to drought conditions in Middlesex County.

The total mosquito population was below average. It was below average in spring due to the dry winter (2019/2020) and cool spring, and close to normal in late spring/early summer. From mid-summer on, the mosquito populations plummeted due to low precipitation and high heat. The summer floodwater mosquitoes were at their second lowest levels since 2000 (only 2017 was lower). In contrast, the high heat and dry conditions of 2020 led to high *Culex pipiens/restuans* populations. They were almost as high as the record high from 2017. *Culiseta melanura* populations were the 6th lowest since 2000 and 52% of normal.

The adult mosquito surveillance program monitored mosquitoes from 31 Sudbury

trap collections. 45 mosquito pools from those collections were sent to the State Public Health Laboratory to be tested for EEE and WNV. All of the pools tested negative for EEE and WNV.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. israelensis (Bti) and methoprene. Bti is classified by the Environmental Protection Agency (EPA) as relatively non-toxic. Methoprene is classified as relatively non-toxic when ingested or inhaled and slightly toxic through dermal absorption. In early May, a helicopter was used to apply Bti granules to 294.3 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 8 wetland acres due to high densities of mosquito larvae found in stagnant water. Methoprene was applied to 1,460 catch basins to reduce the amount of *Culex pipiens/restuans* mosquito larvae. *Culex pipiens/restuans* mosquitoes are considered the primary vectors for WNV in Massachusetts.

For adult mosquito control, crews sprayed 6 times using truck-mounted aerosol sprayers. EMMCP uses a pesticide product called Anvil 10+10 with the active ingredient Sumithrin, and is classified by the EPA as slightly toxic. Crews also applied a perimeter treatment to control adult mosquitoes around schools. Perimeter applications were made with the pesticide product Mavrik Perimeter. The active ingredient is tau-fluvalinate and is classified by the EPA as



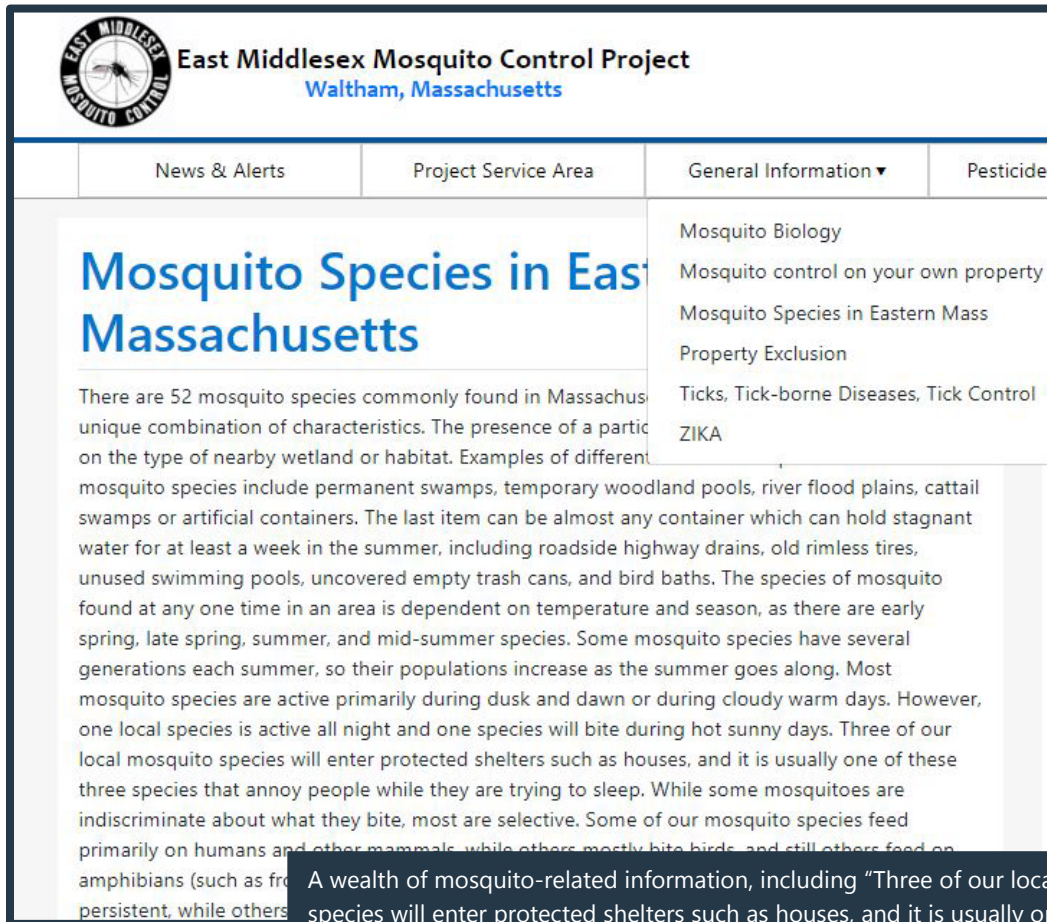
moderately toxic. Advance notification of spraying was done through notices on the town website and emails through the town's mosquito spraying alert listserver. Per the Children's Protection Act, proper notification protocols were followed before spraying on school property.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves

as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,

*Brian Farless, Superintendent*



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## PARK & RECREATION

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park, Recreation, and Aquatic Director. The Park and Recreation Commission is committed to working closely with both the community and director to gain input and understand concerns towards decision making. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. Due to the COVID pandemic, meetings were virtual in 2020. The public is always welcome; input and involvement are always greatly appreciated.

Park and Recreation facilities include the Atkinson Pool, Fairbank Community Center, and six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public multi-sport courts for tennis, pickleball, half-court basketball and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, tennis and pickleball. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio

Controllers (model airplanes). The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, lacrosse, Dr Bill Adelson Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community synthetic turf field is in full use by both the L-SRHS and community youth sport groups, through the Recreation Department.

As usage demands increase, the Commission is still looking to find resources to build fields. The Town of Sudbury has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax levy. User fees correlate to the use and are incorporated into the Field Maintenance Enterprise Fund. In the past year, the Park and Recreation Commission has established a capital item prioritization list of projects pertaining to fields, facilities, and programs. From this list, the top three needs have been identified and are being pursued by the Commission. In 2020, the Select Board proposed a new Fairbank Community Center. One member of the Commission participated in the Town

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Manger's Fairbank Working Group. Voters approved the project at both Annual Town Meeting and the November election.

The Fairbank Community Center is the home of the Park and Recreation Department, the Atkinson Pool, Teen Center, Adaptive Sports and Recreation Program, basketball courts, pickleball courts, a sand volleyball court, and an outdoor ice-skating rink, weather permitting. Use of this facility is primarily for Park and Recreation senior, adult and youth programs; all facilities are available for rental. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs for all ages and abilities, which are open to the public (both residents and non-residents and members and non-members) and is handicapped-accessible.

Programs offered by the Park and Recreation Department and the Atkinson Pool were severely limited by Governor Baker's COVID restrictions. Summer camp, Elementary Wild Wednesdays and Terrific Twos continued with restrictions and modifications. The Recreation staff stayed focused on creating new programs for the community during these unprecedented times. Over 150 families enjoyed the Great Pumpkin Drive Thru at Haskell Field. Pickleball continued to be very popular.

Atkinson Pool was dramatically affected by COVID restrictions. While the pool operated in typical fashion until mid-March, it was then shut down until May. When it opened, memberships were frozen and swimmers paid hourly access fees to use either pool.

Group exercise classes were paused. Swim lessons continued, with an adult accompanying the learner in the pool and the instructor on the deck, per COVID protocols. Pool hours were changed to reflect the historic use of the pool. Many swim/dive teams came to Atkinson after July. The revenue from these 10 teams were critical to the proper financial management for the pool. Swimmers could use the pool 7am-4pm Monday-Friday, and swim/dive teams reserved the pool when individual swimmers were not present.

The local garden clubs continue to help beautify the local parks – specifically Frank H Grinnell Veterans Memorial Park and Heritage Park, where the Sudbury Garden Club added a new sign. The Bruce Freeman Rail Trail continues to make design progress, and voters approved the purchase of the CSX rail corridor.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury. We encourage residents to keep an eye on the [Park & Recreation/Atkinson Pool Facebook](#) page for updates.

Respectfully submitted,  
*Dennis Mannone, Park, Recreation and Aquatic Director*

PARK AND RECREATION COMMISSION  
*Mara Huston, Chair*  
*Benjamin Carmel, Vice Chair*  
*Bobby Beagan*  
*Dick Williamson*  
*Jim Marotta*

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## SUDBURY SENIOR CENTER

### **Our 2020 Story**

We entered the year on a high note, excited to get started and offer great programs and classes, enjoy special events, help people who need a hand, and continue with important initiatives, such as the Dementia Friendly Sudbury initiative and the Sudbury Transportation Committee pilots.

We held a number of special events at the Senior Center such as a “Celebration of the 100th Anniversary of the 19th Amendment”, a visit from the Museum of Russian Icons and a Jumpin’ Jazz concert in January and February 2020. We continued our showing of two series from the Great Courses: The Great Masters: Liszt and The Irish Identity, along with our regular fitness classes and social groups, including Fit for the Future, T’ai Chi, Yoga, Better Balance and Current Events, Connection Circle and Turn the Page Book Group, among others.

We were happy to be offering support to dementia caregivers with a Sudbury Caregiver Support Group, along with two Memory Cafes each month. And we were pleased to have kicked off the Dementia Friendly Sudbury initiative with a special event at the Senior Center with guests in fall 2019, as well as to be offering dementia educational workshops to the business community and community at large.

Many services continued to the community, with the help of our fantastic volunteers,

recruited and supervised by Volunteer Program Coordinator Janet Lipkin. Over 18 different services were ongoing at the beginning of the year, including: Friendly Visitor, In Home Fix-it, FISH Volunteer medical transportation and many more. Both volunteers and recipients were appreciative of the opportunity to match



Some of the items shared at the “Museum of Russian Icons” visit to the Senior Center in January 2020.

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volunteer's time and effort with recipient's needs.

In early March, a participant at the Senior Center mentioned the idea that there was a pandemic coming. We had heard inklings of a new virus but not much about a pandemic. Soon we were considering whether to cancel some of our large events, but debating it strongly, because at first, it was unclear how serious it was. Program Coordinator Sharon had planned all kinds of fun and special events for March through June and we had worked hard to plan a wonderful St. Patrick's Day party. We were reluctant to let it all go.

Suddenly, the decision was clear, we would need to cancel all large events, and then it quickly changed to all programs (large and small), and then we rapidly found our building closed and to be working from home. Fortunately, we quickly learned about Zoom – Chery Finley, Administrative Coordinator, was an early adopter who helped get our staff meetings going. Of course, we were so pleased that some of our savvy participants had, within no time at all, started to Zoom together including the Current Events group (thank you, Don Sherman), with a few other groups following, such as the Connection Circle group with Kim Schwartz, the Short Story Group and then the Turn the Page Book Group.

As we became more familiar with using Zoom to hold classes, we added the Watercolors Workshop and then added the Great Decisions classes and a Chair Yoga class to our Zoom schedule. This was

followed by The Irish Identity and the Great Masters courses (from The Great Courses) in July.

We continued to add Zoom classes and to provide information to our participants on how to learn Zoom. In addition, Sharon tried to get as many programs as possible taped for our local cable channel, SudburyTV, so that those who could not access Zoom had a chance to see some of the special programs. The Senior Center staff did an excellent job adapting to the new platform and routines, and helping our participants to do the same. Chery Finley, Sharon Wilkes and Venetia "Tia" Kelly were very involved in this effort.

As time went on, we also worried about our "people". How were they doing at home? Were they lonely and feeling isolated? Did they have any needs that we were unaware of? Outreach Specialist Ana Cristina Oliveira had already been calling many of her clients to check in and offer a listening ear, as well as provide information and resources. Van Drivers Linda Curran and Amy Snow were calling the van riders regularly. We decided to do an all-out outreach effort in May and June, attempting to call all of the participants in our database. We reached many, but at the time, we were working mostly from home, so we found some of our calls blocked, or people did not answer. We did our best to reach them in other ways. Staff observed at the time that many people they did reach on the phone were happy to hear from them, but felt that their needs were being met. Most were in touch with family and friends by phone and



Sudbury Senior Center staff, all wearing masks, outside the Senior Center after a Grab n Go Drive-thru event in July 2020.

managing pretty well in spite of being home all the time.

During March and April, Janet Lipkin, Volunteer Program Coordinator, was inundated with new volunteers and worked hard to figure out what would be a safe way for them to be involved. She developed and initiated the Phone Buddies program, and adapted the Grocery Shopping program with special new safety protocols. Volunteers also became involved in more remote efforts, such as interviewing seniors or other volunteers and writing a profile for our newsletter or making cards for those at home. The Medical Equipment Loan Closet was restarted with special cleaning and no-contact drop-off and pickup.

Over the summer, we wanted to offer a safe event to really see some of our participants

in-person. We began a drive-thru Grab n Go lunch event once a month. We all enjoyed this so much that we continued this through December and into 2021. This was a grand opportunity to see some of our participants in person, at a distance, and to chat and check in.

Throughout the pandemic this year, we attempted to send email updates to our email list, post information on our website, as well as fill our monthly newsletter with COVID and other resource information. We continued to provide program content to SudburyTV, our local cable channel, as it was available. The Massachusetts Council on Aging organization became a key provider of information and connection to other Senior Centers. They helped all of the Senior Centers stay on top of changing guidelines

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and learn from each other, whether about safety protocols or new creative programs.

In October, we relaunched an effort to contact our participants by phone. It was a valuable outreach and we observed that the pandemic and isolation was beginning to wear on people. Efforts were increased to let people know about supports, to contact those we were concerned about on a regular basis, and to launch other programs and services that would assist people.

There was a strong contingent of fitness buffs who were desperate to attend an in-person Fit for the Future class with instructor Lois Leav (this was a class not conducive to being on Zoom). Following state and federal guidelines, we brought

back one class each week in the fall – using the Fairbank gym and a very small number of students, along with safety protocols, such as: advanced registration, check-in, temperature checks, masking, 14 feet distancing, cleaning and more. Although this effort is quite time consuming, we are always pleased to see the smiling faces of those who arrive to take the class.

By the fall of 2020, our programming included 2 and then 3 lifelong learning classes (from the Great Courses) per week, 3 fitness classes per week, 4 social groups (Current Events, Short Story Group, Turn the Page Book Group, Connection Circle), and several special events each month. Many of these groups' facilitators were able to start the groups on Zoom over the summer and



Chery Finley, Administrative Coordinator, hands a Grab n Go lunch to resident Pat Howard.

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we were able to adopt them back to the Senior Center Zoom account in the fall. Some of the fantastic special events we were able to offer include: "The End of the Era of Good Feeling: The Electoral Crisis of the 1820's" by Instructor Paolo DiGregorio and "Classical Music Inspired by Dance" by Instructor Sivan Etedgee, all planned by Sharon Wilkes. This was happening along with the monthly Grab n Go and volunteer community services that continued, such as Grocery Shopping, Lockbox (keysafe for emergency personnel), Medical Equipment Loans, Phone Buddies and more.

One very special highlight was the Drive-Thru Bingo Event on October 8, coordinated by Sharon Wilkes and Tia Kelly, with help from Chery Finley and Janet Lipkin. Participants were able to drive to Haskell Field, and sit in a specially designated area to play an awesome Bingo game with prizes from some of our favorite local businesses.

We also assisted the Sudbury Board of Health with the fall Flu clinics. Both Janet Lipkin and Ana Cristina Oliveira played important roles in the Sudbury Board of Health Flu Clinic for older residents, by taking all the calls and scheduling the participants, as well as providing information on special procedures for the day. Most of the Senior Center staff were able to be on site to help support the Flu Clinic Drive-Through at Curtis Middle School on October 7.

With the help of Zoom, Debra Galloway, Director, hosted weekly staff meetings, continued to participate in Sudbury Council on Aging meetings, Transportation

Committee meetings and Department meetings with the Town Manager. The staff really worked well as a team in spite of being at home for a few months. Soon we were able to start working at the office, each one day each week. This enabled us to cover the Senior Center open hours while still minimizing possible COVID exposures. Our world was different, we missed all of our participants, our volunteers, and the folks who work under the Tax Work-off program.

All of the staff continued to work hard through the end of 2020, many taking on new tasks and responsibilities due to the pandemic, and certainly for a new appreciation of what is "normal".



**Edward J. Gottman**

March 4, 1940 – January 8, 2021



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### **A Note on Loss**

We noted that many of our participants and friends in the senior community of Sudbury have passed away during the pandemic. It was so sad not to be able to honor and remember them together with their family and friends at a public ceremony. We each took time ourselves to think about them and to talk amongst ourselves about how special they were.

One person who passed away at the end of December 2020, stands out due to his service to the Sudbury community. Ed Gottmann, who was a Sudbury resident, was the Volunteer Coordinator of the Sudbury Senior Center for almost 20 years, and he gave of himself wholeheartedly to the role. In fact, it was just a part of what Ed saw as his place in the Sudbury community. As soon as he retired from work, he jumped right in, becoming a Home Delivered meals volunteer, FISH driver and then he founded and ran the Sudbury Food Pantry. Pretty soon it was apparent that Ed's energy, skills and enthusiasm lent themselves to more than just volunteering for the programs, and he became the Senior Center's first part-time Volunteer Coordinator.

Ed was instrumental in making the Senior Center what it is today - more than a place to go to, but also a provider of services in the community. He established and ran the following Senior Center programs: Friendly Visitor, Medical Equipment Loan Closet, In-Home Fix-it, Space Heater Exchange, Lawn Clean-up, Grocery Shopper, and Lockbox (with the Fire Department). In addition to launching and coordinating these programs, Ed recruited and supervised volunteers for

the Home Delivered Meals program, Baked Goods & Sand Buckets programs and special events.

Ed had a heart of gold, if someone was in need, he would find a way to help them. He loved to solve problems and he would use the wide network he created to figure out a solution. Each year, the Senior Center would receive letters of appreciation for Ed's commitment and tireless efforts to help. Ed made the most of his second act in life, and the Sudbury community was the beneficiary.

### **A Note on What's Included in this Report**

It would be impossible to list all of the programs, events and classes, as well as all of the special services, that go on through the hard work and dedication of the Sudbury Senior Center staff. If anything is left out, it is only to keep the narrative manageable. The Senior Center staff tries to provide support, education, services, and programming to the older residents of Sudbury and their families. We would like to be thought of as a valuable resource that people reach out to for help and to enhance their lives in this community.

### **Sudbury Council on Aging**

The Sudbury Council on Aging is the 9-member board appointed by the Sudbury Select Board, who works with the Senior Center Director to review policies, advocate for older residents and review residents' needs.

The Sudbury COA was critical in helping to advocate for and educate the greater community about the Fairbank Community Center proposal. In particular, COA member

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Jeff Levine, took a lead role as the COA representative on the Fairbank Working Group. He and Mara Huston, of the Sudbury Park and Recreation Commission, worked tirelessly to look at the needs of each of the main user groups (Senior Center and Park and Recreation) and how the two departments could most efficiently share space. In 2019, Jeff and Mara met many times on their own and then brought their ideas to Bill Barletta, Sudbury Facilities Director and the Fairbank Working Group. Eventually the initial conceptual design for a new Community Center emerged.

The Fairbank Working Group members brought the design to the Select Board, the Finance Committee and many other Committees. Jeff presented the design via Powerpoint to the COA, the Friends of Sudbury Seniors, and many, many other groups of individuals in town to share the vision of a wonderful space for all ages to engage in healthy fitness and educational classes and groups. When the pandemic hit, both Jeff and Mara were quickly on board with holding Zoom meetings to spread the word. In the fall, when the postponed Town meeting was held on September 12, the town meeting members voted to support the expenditures for a new Community Center. This was followed by the vote in favor of the proposal at the Town Election on November 3. We were all thrilled. The new Community Center will be a focal point for the community – offering a wide variety of programs, classes, swimming, and meeting space, will be accessible to all residents and all-age friendly. We can't wait!

Many thanks Jeff Levine and to the entire COA board for their efforts. And it is not exaggerating to say that the Community Center might not be on its way to fruition without the efforts of Jeff Levine and Mara Huston.

### **Sudbury Transportation Committee**

The Sudbury Transportation Committee continued to find ways to expand transportation. With the pandemic creating more safety issues, the Transportation Committee suspended plans for a planned pilot program with Uber. Attention switched to a new grant opportunity from the Metropolitan Area Planning Council (MAPC) that was designed to help struggling Taxi and Livery companies while providing safe, needed transportation during the pandemic. Member Alice Sapienza completed the grant proposal, with some assistance from Committee members. Sudbury was awarded the grant and began offering the new Go Sudbury! Taxi Rides program to eligible residents in September 2020, as a joint operation between the Sudbury Senior Center and the Sudbury Planning and Community Development Department. The project was a success, eventually providing 824 one-way rides with a total of 82 registered residents in the program. Efforts continue into the future.

### **Lessons Learned and Connections Made**

- People are busy and communication is challenging. We noted this as a challenge for the Senior Center in recent years and it continued during the pandemic. We hope to bring new efforts and new ideas for sharing information about our programs, services, and resources to our community. We were

happy to observe that so many of our participants who might not have been tech savvy before the pandemic, made the effort to learn how to Zoom from their phones, computers and tablets, and now have joined our email list for updates and receiving the newsletter.

- When we slow down, or when we can't see each other, we so appreciate what we had and how important our connections are. Our family, friends, neighbors and greater community are critical supports during difficult times.

- Zoom is good. We have many new participants, some of whom would not have participated in programs because they are not able to get to the Senior Center. We expect to be finding ways to keep some of our programming available via Zoom to make it easy for people to participate.

- We have an excellent staff who have remained committed and engaged and supportive of our older adult participants and their families. The pandemic has only strengthened our commitment, and helped us to understand our role to foster a strong community. We all look forward to continuing our efforts and to a healthier new year in 2021.

Respectfully submitted,  
*Debra Galloway, Senior Center Director*

#### 2020 SUDBURY COUNCIL ON AGING

*Jeffrey Levine, Chair*

*Sandy Lasky, Vice Chair*

*Robert May, Secretary*

*John Beeler*

*Margaret "Peg" Espinola (joined April 2020)*

*State Representative Carmine Gentile*

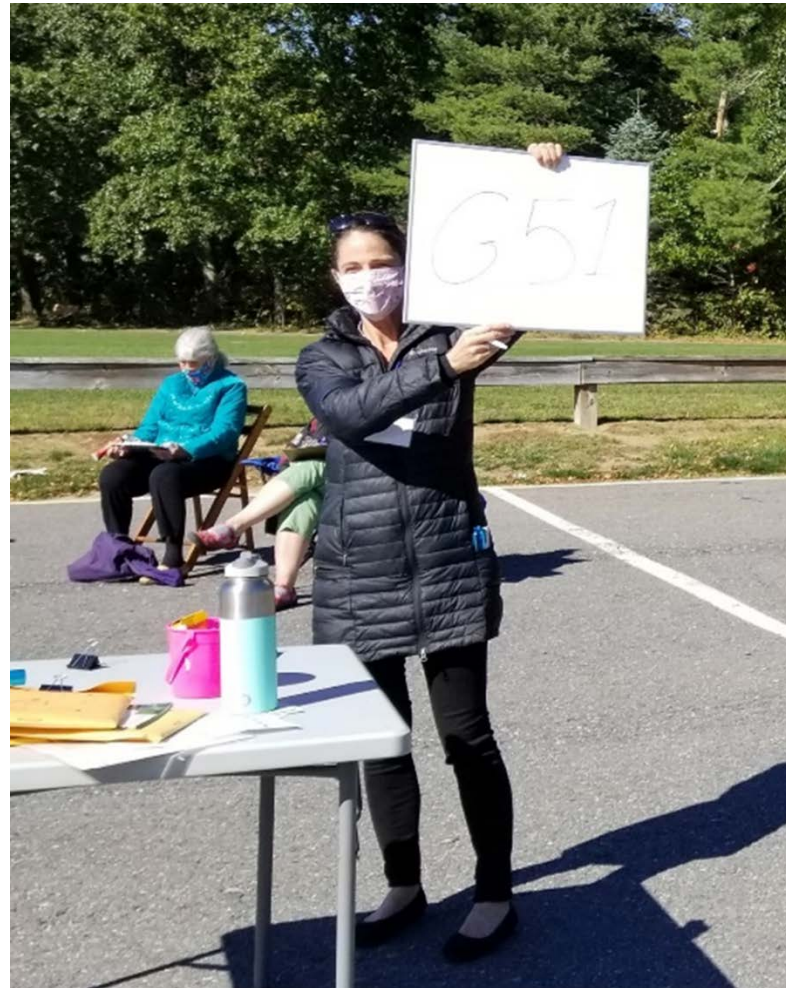
*(rejoined June 2020)*

*Patricia Lewis (joined December 2020)*

*Robert Lieberman*

*Connie Steward (resigned July 2019)*

*Patricia Tabloski*



Venetia "Tia" Kelly, Receptionist, holding a Bingo sign during the Drive-Thru Bingo Event at Haskell Field in October 2020.

| <b>PROGRAM PARTICIPATION<br/>FY 2020</b> |  | <b>Units of Service<br/>Hours</b> | <b>Unduplicated<br/>people served</b> |
|--|--|-----------------------------------|---------------------------------------|
| <b>Outreach/<br/>Advocacy</b>            | General information services/Contacts/Calls                  | 9500                              | 1700                                  |
|  | Health benefits counseling (SHINE)                           | 137                               | 113                                   |
|  | Outreach   | 698                               | 420                                   |
| <b>Professional<br/>Services</b>         | Group support  | 179                               | 77                                    |
|  | Legal Assistance   | 371                               | 210                                   |
|  | AARP Tax Help (Tax Return Preparation by trained volunteers) | 56                                | 53                                    |
|  | Hearing Clinic (volunteer audiologist)                       | 15                                | 13                                    |
| <b>Support Services</b>                  | Food shopping assistance                                     | 133                               | 25                                    |
|  | Friendly visiting  | 213                               | 11                                    |
|  | Wellness check   | 2300                              | 2000                                  |
|  | Durable medical equipment loan                               | 117                               | 109                                   |
|  | Intergenerational programming                                | 110                               | 67                                    |
|  | Transportation (Total)                                       | 3143                              | 68                                    |
|  | Home Repair (In-Home Fix-it)                                 | 51                                | 35                                    |
|  | Newsletter (email/mail)                                      | 26400                             | 2400                                  |
| <b>Wellness</b>                          | Health Screening   | 379                               | 123                                   |
|  | Other health services  | 158                               | 85                                    |
|  | Fitness/exercise   | 2837                              | 183                                   |
|  | Grab and go  | started in July 2020 (FY 2021)    |                                       |
|  | Home Delivered Meals   | 7992                              | 57                                    |
|  | Health Education   | 190                               | 97                                    |
| <b>Other</b>                             | Recreation/socialization                                     | 3548                              | 417                                   |
|  | Cultural events  | 1400                              | 250                                   |
|  | Community education  | 1007                              | 189                                   |

**VOLUNTEER SERVICES AND PROGRAMS  
FY 2020**

| <b># of Positions</b> | <b>Title</b>                          | <b>Estimated Total Hours</b> | <b>Est. Value of Work/Hr.</b> | <b>Est. Total Value</b> |
|-----------------------|---------------------------------------|------------------------------|-------------------------------|-------------------------|
| 9                     | Board President/officers              | 432                          | \$75.00                       | \$32,400.00             |
| 15                    | Newsletter committee                  | 99.5                         | \$15.00                       | \$1,492.50              |
| 56                    | FISH Volunteer Medical Transportation | 302                          | \$25.00                       | \$0.00                  |
| 10                    | Kitchen Help - Home delivered         | 416                          | \$15.00                       | \$6,240.00              |
| 20                    | Drivers—home delivered meals          | 770                          | \$18.00                       | \$13,860.00             |
| 93                    | Special Events helper                 | 302                          | \$15.00                       | \$4,530.00              |
| 7                     | Goodnow to Go volunteer               | 119                          | \$18.00                       | \$2,142.00              |
| 25                    | Group Facilitator/Moderator           | 440                          | \$50.00                       | \$22,000.00             |
| 5                     | Memory café volunteers                | 480                          | \$20.00                       | \$9,600.00              |
| 3                     | Counselor (SHINE)                     | 162                          | \$75.00                       | \$12,150.00             |
| 2                     | Counselor (support group)             |                              | \$65.00                       | \$0.00                  |
| 2                     | Home Safety Check                     | 2                            | \$50.00                       | \$100.00                |
| 188                   | Lawn Clean-up                         | 473                          | \$12.00                       | \$5,676.00              |
| 3                     | Tax assistance:                       | 82                           | \$75.00                       | \$6,150.00              |
| 9                     | Phone Buddy                           | 27.75                        | \$25.00                       | \$0.00                  |
| 10                    | Friendly visitor                      | 224.5                        | \$23.00                       | \$5,163.50              |
| 20                    | Shopping Assistant                    | 203                          | \$20.00                       | \$4,060.00              |
| 21                    | Repair - Home Fix-it                  | 110                          | \$25.00                       | \$2,750.00              |
| 12                    | Baked goods helper                    | 136                          | \$12.00                       | \$1,632.00              |
| 11                    | Sand Bucket Delivery (safety sand)    | 40.5                         | \$20.00                       | \$810.00                |
| 1                     | Space Heater Exchange                 | 1.5                          | \$30.00                       | \$45.00                 |
| 1                     | Lockbox (keysafe for Emergency staff) | 14                           | \$25.00                       | \$350.00                |
| -                     | Medical Equipment Loan Closet         | 252 pieces of equipment      |                               | -                       |
| 2                     | Trip coordinator                      | 60                           | \$20.00                       | \$1,200.00              |

## SUDBURY SENIOR CENTER ACCOUNTS WITH THE TOWN OF SUDBURY FY 2020

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Program Coordinator, Volunteer Program Coordinator and Outreach Information and Referral Specialist, and provides support for general operating expenses as well as for operating the physical plant. (See the Town Accountant’s report for details.)

The following Council on Aging (COA) accounts are not part of the Town budget because the revenue sources are not from the Town, but are administered through the Accounting Office. The COA Program Revolving accounts receive payments from participants in classes, and then disburse payments to instructors of those classes. The MWRTA Revolving account receives funds from the MWRTA and expends funds for the Van drivers, van fuel and van insurance. A listing of account activities for FY 2020 is listed in the table below.

| Acct # | Title  | Beginning Balance FY19 | Revenue FY20 | Expenditures FY20 | Ending Balance |
|--------|--|------------------------|--------------|-------------------|----------------|
| 1171   | COA Revolving – Program Account <sup>1</sup> | \$6,107                | \$27,348     | \$27,008          | \$6,447        |
| 1173   | MWRTA Revolving Account <sup>2</sup>         | \$53,059               | \$145,764    | \$119,824         | \$78,167       |
| 1323   | State Aid/Formula Grant <sup>3</sup>         | \$7,965                | \$29,619     | \$27,379          | \$10,205       |
| 1833   | COA – Title III- BayPath Grant <sup>4</sup>  | \$-7,572               | \$14,829     | \$8,902           | -\$1,645       |
| 1413   | Volunteer Coordinator Grant <sup>5</sup>     | \$1,113                | \$0          | \$1,113           | \$0            |
| 1951   | Friends’ Activities Account <sup>6</sup>     | \$2,750                | \$8,000      | \$5,842           | \$4,908        |
| 1969   | LEPC/VIP Gift <sup>7</sup>                   | \$31                   | \$0          | \$0               | \$31           |

<sup>1</sup> Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities. Student payments pay for instructors.

<sup>2</sup> Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center vans.

<sup>3</sup> Annual Formula Grant Funds from the MA Executive Office of Elder Affairs, helps to fund the Receptionist, the Sudbury Property Tax Work-off Program Coordinator, Intergenerational Coordinator, and FISH Coordinators.

<sup>4</sup> Title III BayPath Elder Services Grants – funds are spent first and then reimbursed. BayPath Grant reimbursement was behind schedule as of reporting date.

<sup>5</sup> Grant from the Sudbury Foundation for the part-time Volunteer Coordinator position. Grant completed.

<sup>6</sup> Friends’ of Sudbury Seniors Activities account, utilized for special event costs.

<sup>7</sup> Dormant account.

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# OUR HERITAGE



The 2020 Memorial Day Ceremony at Wadsworth Cemetery. Jim Wiegel, COL (Ret.) watches as Mr. Steve Milley raises the Army flag, Police Chief Nix raises the Marine Corps Flag and CAPT (Ret.) Paul Mawn raises the Navy Flag.

## HISTORIC DISTRICTS COMMISSION

In 2020, the Historic Districts Commission considered 40 requests for Certificates of Appropriateness and two Permits for Demolition or Removal. These applications included approval of plans for additions to existing structures; replacements of doors, stairs, windows, and roofs; installations of new fences, stonewalls, and landscape designs; and erection of new signage. Regular and special meeting dates of the

Historic Districts Commission were well publicized so interested residents could attend and participate. During 2020, the Historic Districts Commission received the total sum of \$975.00 from application fees which were deposited in the Town's General Fund.

The Historic Districts Commission also initiated a Town Meeting Warrant Article to

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amend Chapter 40 of the Special Acts of 1963 to allow for the addition of two (2) Associates members to be added to the Historic Districts Commission. This proposed Warrant Article was overwhelmingly approved at the September 12, 2020 Annual Town Meeting. These Associate members will be appointed by the Select Board and said members will be allowed to participate in all Historic District Commission discussions and, as designated by the chair, be allowed to sit as voting members on the Commission in case of absence, inability to act or conflict of interest on the part of any member thereof, or the event of a vacancy on the Commission until said vacancy is filled. Town staff is working to finalize this amendment to Chapter 40 of the Special Acts of 1963 and it is anticipated it will be implemented in 2021.

All meetings of the Historic Districts Commission are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Planning and Community Development Department. The list that follows identifies matters considered by the Historic Districts Commission in 2020.

20-1 Jamie & Matthew Sussman, 452 Concord Road  
Certificate of Appropriateness for new roofing for the entire roof of the house.  
APPROVED

20-2 Tesla Energy Operations, 239 Concord Road  
Certificate of Appropriateness for the installation of roof mounted black solar

panels to be interconnected with the home electrical system. APPROVED

20-3 The Wayside Inn c/o Steve Pickford, 72 Wayside Inn Road  
Certificate of Appropriateness for the removal and replacement of kitchen exhaust and intake mechanical equipment with associated utility connections in conjunction with the renovation of the Inn's lower kitchen hood vent. APPROVED

20-4 Viewpoint Sign & Awning OBO Infinity Med Spa, 365 Boston Post Road  
Certificate of Appropriateness for the installation of one (1) non-illuminated wall sign to be installed on the second story of the north facade facing Boston Post Road.  
APPROVED

20-5 Patti Walch OBO Sudbury Garden Club, 299 Old Sudbury Road  
Certificate of Appropriateness to install a public sign for Heritage Park. APPROVED

20-6 Studio Insitu Architects, Inc., 248 Concord Road  
Certificate of Appropriateness to demolish the intermediate connector piece between the main masses of the building's house and barn, and replace with a larger piece, and also to construct a new detached garage.  
APPROVED

20-7 Laura Meier, Trustee, 353 Boston Post Road  
Certificate of Appropriateness to finish the installation of replacement windows.  
WITHDRAWN



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20-8 Ramon Llamas, 289 Concord Road  
Certificate of Appropriateness to demolish and replace an addition at the rear of the residence, including the relocation of windows. APPROVED

20-9 Ben Maiden of SHKBEN Development LLC, 0 King Philip Road  
Certificate of Appropriateness for the construction of a new, 4-bedroom, 5-bathroom, approximately 4,400 square foot single-family dwelling. APPROVED

20-10 John Noble, 47 Concord Road  
Certificate of Appropriateness to add a shed roof to the north side of a barn, move existing shrubs, and possibly add a fence and shrubs. APPROVED

20-11 Michael Dudley, 84 Carriage Way  
Certificate of Appropriateness to replace windows on the right and rear sides of a single-family dwelling. APPROVED

20-12 Brooks Barhydt, 19 Colburn Circle  
Certificate of Appropriateness to replace exterior lighting and a mailbox, and to modify landscaping. APPROVED

20-13 Daniel Vellom, 28 Maple Avenue  
Certificate of Appropriateness to replace cedar siding shingles, remove storm windows, replace windows, replace roofing, replace gutters and downspouts, and repaint a single-family dwelling; and to replace roofing, replace siding, and repaint an existing garage. APPROVED

20-14 Robin Kapiloff & Joseph Morris, 116 Dutton Road

Certificate of Appropriateness to replace exterior lighting on the front of a single-family dwelling. APPROVED

20-15 Amy LaHait, 276 Old Sudbury Road  
Certificate of Appropriateness to change the color of a single-family dwelling to Benjamin Moore Oxford Gray. APPROVED WITHOUT CERTIFICATE

20-16 George Mautner, 794 Boston Post Road  
Certificate of Appropriateness to install an electrified driveway gate and supporting masonry columns at the end of a shared driveway. APPROVED

20-17 Alex Simovici & Marlana Voerster, 48 King Philip Road  
Certificate of Appropriateness to (re)construct a new, single-family dwelling. APPROVED

20-18 Ryan Marsh & Paul Poteat, 11 Maple Avenue  
Certificate of Appropriateness to replace second story dormer windows and repair clapboard on a single-family dwelling. APPROVED

20-19 Tyson Tu, 22 Colburn Circle  
Certificate of Appropriateness to remove an existing walkway and railroad tie retaining wall, and install a new stone retaining wall and cobblestone/paver walkway. APPROVED

20-20 Stephen & Elizabeth Garofalo, 24 Church Street  
Certificate of Appropriateness to replace the porch roof, raise the back wing of the roof, and paint or replace aluminum siding on a

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single-family dwelling; and replace windows, paint or replace clapboard siding, add a second garage door, and replace the existing garage door on a barn. APPROVED

20-20A Stephen & Elizabeth Garofalo, 24 Church Street

Certificate of Appropriateness to replace windows a single-family dwelling. APPROVED

20-21 Nicholas Chunias, 61 King Philip Road

Certificate of Appropriateness to demolish, but save portions of, an existing barn and construct a new barn in its place. WITHDRAWN

20-22 Gabriela Marquez, 17 Concord Road

Certificate of Appropriateness to install a fixed bench. APPROVED

20-23 James & Elizabeth Andrews, 293 Concord Road

Certificate of Appropriateness approve the paint colors as presented. APPROVED

20-23A James & Elizabeth Andrews, 293 Concord Road

Certificate of Appropriateness to approve the plans for the southern front door as submitted on November 5, 2020 with the modification of bringing in the upper trim approximately 5" to 6" on either side above the door. APPROVED

20-24 Paul Poteat, 11 Maple Avenue

Certificate of Appropriateness to replace eight (8) windows their sills and trim, and to replace damaged clapboard siding. APPROVED

20-25 Sudbury Historical Society/Stewart Hoover, 288 Old Sudbury Road

Certificate of Appropriateness to erect a freestanding sign at the rear of the Loring Parsonage. APPROVED

20-25A Sudbury Historical Society/Stewart Hoover, 288 Old Sudbury Road

Certificate of Appropriateness to erect a freestanding sign at the front of the Loring Parsonage. APPROVED

20-26 Marlana Voerster & Alex Simovici, 48 King Philip Road

Certificate of Appropriateness to install French doors and relocate windows on the rear of the house, and to add granite lamp posts. APPROVED

20-26A Marlana Voerster & Alex Simovici, 48 King Philip Road

Certificate of Appropriateness to modify the front door. APPROVED

20-27 Hillary Van Voorhies, 404 Concord Road

Certificate of Appropriateness to change the color of the house and doors. APPROVED

20-28 Paul Poteat, 11 Maple Avenue

Certificate of Appropriateness to change the color of the house, its front door, and the garage. APPROVED

20-29 David Howe, 5 Southwest Circle

Certificate of Appropriateness to change the color of the house and its trim, and make landscaping modifications. APPROVED. Certificate of Appropriateness for the installation of a fence. DENIED

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20-30 Christopher Houlihan, 83 Concord Road  
Certificate of Appropriateness to install and repair a 42-inch-high picket fence.  
APPROVED

20-31 Peter & Sally Gimber, 377 Concord Road  
Certificate of Appropriateness to replace 16 windows. CERTIFICATE NOT REQUIRED

20-32 Hillary Van Voorhies, 404 Concord Road  
Certificate of Appropriateness to replace an existing fence with a 6 foot high cedar fence. APPROVED

20-33 Francis Caruso, 354 Boston Post Road  
Certificate of Appropriateness to install one (1) new door on the west side of the building. APPROVED

20-34 Giovanni & Laura Cecere, 11 Candy Hill Lane  
Certificate of Appropriateness to remove an existing two car garage and one-story connector, and to construct a new 1½ story garage and mudroom entry, extend the existing kitchen space and add a dormer on second floor, and add a one-story dressing room over an existing flat roof. APPROVED

20-35 Marissa & Steven Shackleton, 254 Old Sudbury Road  
Certificate of Appropriateness to replace a chimney cap and an existing stone walkway with new stone walkway. APPROVED

20-36 Jim Shelhamer, Caretaker for Sudbury Valley Trustees, 39 Wolbach Road  
Certificate of Appropriateness to remove existing gutters and fascia, and replace with new, fiberglass gutters and fascia.  
APPROVED

20-37 Duane Houghton, 28 Maple Avenue  
Certificate of Appropriateness to remove and replace a concrete patio, construct a new addition with a ½ bathroom and mudroom, construct a new deck, replace windows and doors, and install new siding and trim. APPROVED

20-38 Kathryn & Robert Lee, 38-40 Candy Hill Road  
Certificate of Appropriateness to replace a picket fence with a wooden post and rail fence. APPROVED

20-39 Ben Maiden and Octavian Development, 7 King Philip Road  
Certificate of Appropriateness to install doors, windows, porch, and column materials. APPROVED

20-40 Ben Maiden, 12 Maynard Road  
Certificate of Appropriateness to install a new wood picket/privacy fence. APPROVED

Respectfully submitted,

HISTORIC DISTRICTS COMMISSION  
*Frederick E. Taylor, Chair*  
*Susanna Finn, Vice Chair*  
*William S. Andreas*  
*Frank W. Riepe*  
*Anuraj Shah*

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## HISTORICAL COMMISSION

2020 was a year of accomplishments and challenges for projects and efforts to preserve, protect and develop Sudbury's historical and archeological resources. The SHC had previously applied to the CPC for funding of approximately 108 old home surveys of Sudbury buildings constructed prior to 1940. Many of these historic properties either lacked these surveys or needed them to be updated or expanded. The CPC supported and agreed to place it on the annual Town Meeting in 2020 and it was approved. The SHC had also applied for a matching grant from the Massachusetts Historical Commission to conduct these old home surveys and that was also approved. The old home surveys project which included the hiring of preservation consultants who would prepare the old home surveys was kicked off in December.

In response to the 2020 Sudbury Draft Master Plan recommendation that Sudbury develop a Historic Preservation Plan for protecting historical, archaeological and cultural resources, the Commission applied to the CPC for funding such a plan whose development the Commission would lead. The CPC supported and agreed to place it on the annual 2021 Town Meeting for approval. In addition, the Commission applied for a matching grant from the Massachusetts Historical Commission. The vast majority of Sudbury's historical/cultural/archeological resources have no preservation restrictions. The Commission did provide input to the development of the Draft Master Plan.

The Commission, responsible for administering the Demolition Delay Bylaw passed by the Town of Sudbury in 2004, continued administering two 2019 prior applications and handled four new applications for partial/full building demolitions of buildings built prior to 1940. As a result of these applications, the Commission determined that one of these applications for full demolition was for a very historically significant building – the John Brown House C. 1780 - and enacted a 6-month delay in demolition to try to encourage the building owner to investigate alternatives to demolition. Unfortunately, the 6-month delay is over and the fate of the John Brown House remains unknown. In addition, in 2020, the Stone Farm Tavern C. 1730 was partially demolished and the Red Barn with Cupola C. 1850 was demolished and the Asa Puffer/Josiah Adams House C. 1750 was demolished – these properties were under a 6-month delay initiated in 2019 which had expired.

The Commission provided guidance to the MassDOT regarding the relocation of the historical granite directional monument at the intersection of Route 20 and Landham Road.

The Commission expended a large effort in conducting a NHPA Section 106 review of the proposed Eversource transmission line installation and rail trail project's impacts on the Mass Central Railroad National Register eligible linear historic district corridor and its individual historic RR features (including

National Register eligible RR Section Tool House and two Hop Brook Bridges). With Town approval a preservation consultant was hired to assist the Commission with conducting the Section 106 review. The Commission was unable to open the Hosmer House to the public due to COVID restrictions.

Respectfully submitted,

HISTORICAL COMMISSION

*Chris Hagger, Chair*

*Diana Cebra*

*Jan Costa*

*Steven Greene*

*Marjorie Katz*

*Taryn Trexler*

*Diana Warren*

# What's in Your Ornament?

## SUDBURY TOWN CENTER ORNAMENT DISPLAY



submitted by  
Beth Klein,  
*Sudbury Town Clerk*

[SUDBURY.MA.US/MYORNAMENT](https://SUDBURY.MA.US/MYORNAMENT)

As an alternative to an in-person gathering, Sudbury held a Town Center Ornament Display in 2020. Sudbury residents and Town staff were invited to decorate an ornament to be hung on the tree in Town Center. After the conclusion of the display, the nearly 400 submitted ornaments were boxed up to serve as Sudbury's 2020 Time Capsule. The Town Clerk's ornament shown above features a woman casting her vote at the ballot box, an appropriate commemoration of the four elections the office navigated during the height of the COVID pandemic.

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## MEMORIAL DAY COMMITTEE

Due to COVID our Town Memorial Day Parade and Ceremonies were "officially" cancelled. However, our Town Manager, Henry Hayes, our Police Chief, Scott Nix, our Veterans Agent, Mike Hennessy, and I all being veterans resolved to hold an "unofficial" ceremony at Wadsworth Cemetery. As we had to keep our attendance numbers at no more than 15, we concluded we would not advertise the event. Attendees would include veterans, Sudbury Police Officers, the Town Manager and Veterans Agent and a small team from SudburyTV to record the event. The Department of Public works had people there to facilitate the overall event as well.

The concept was for me to be the Master of Ceremonies. Our Veterans Agent Mike Hennessy would deliver some brief remarks followed by a service member from each branch raising their service flag on each of the recently installed flag poles. Mr. Steve Milley would raise the Army flag, Chief Nix the Marine Corps Flag, CAPT (Ret.) Paul Mawn the Navy Flag, and Town Manager Chief (Ret.) Hayes the Air Force Flag. We were hoping to find a Coast Guard veteran to raise their service flag. CAPT (Ret.) Paul Mawn would do double duty and play both the National Anthem and TAPS.

In the early morning I drove around town checking to see if all flags were being flown at half-staff. At the Goodnow Library that morning while bringing the library flag to half-staff I noticed Chief Nix in his patrol vehicle a few yards away. He got out of his

vehicle and he and I continued working on orchestrating the upcoming ceremony. Then I drove off to the Peter Noyes School to lower the flag nearby.

While lowering the flag, I saw members of the Sudbury Companies of Militia & Minute (SCMM) and the Sudbury Fyfe & Drum in the parking lot along the wall of the Revolutionary War Cemetery preparing to play the National Anthem followed by a musket salute. A moment later, a Sudbury police officer pulled his patrol vehicle near to me and asked me if I knew what the SCMM members were doing. I assured him I would investigate. As a member of the SCMM and past Colonel of the group, I asked them about their "self-directed" activities that day and told them if they could be at the Wadsworth Cemetery at noontime, I would ask the Sudbury Fyfe & Drum to play the National Anthem followed by the SCMM firing three volleys of musket fire.

By noon time at Wadsworth Cemetery, the veterans mentioned above were assembled at the front of the cemetery. As the SudburyTV team was setting up, I was able to work with Chief Nix to re-orchestrate the ceremony incorporating the SCMM and the Sudbury Fyfe & Drum. A Coast Guard Rear Admiral (Ret.) from Wayland joined our service team and raised his service flag. The entire ceremony was flawlessly executed. Start to finish took about 15 minutes, concluding with CAPT (Ret.) Paul Mawn

playing only TAPS at the end. I did not count the number of attendees.

Respectfully submitted,

MEMORIAL DAY COMMITTEE

*Jim Wiegel, COL (Ret.) USA, Chair*



Scenes from the Wadsworth Cemetery on Monday, May 25, 2020. Shown above: Attendees saluting the flag (Town Manager Hayes is standing in the center). Shown Below: Paul Mawn playing TAPS.



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## SEPTEMBER 11TH MEMORIAL GARDEN COMMITTEE

September 11, 2020 marked the 19th anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich, as well as Lisa Gordenstein, whose family currently lives in Sudbury.

Ordinarily, the September 11th Memorial Garden Oversight Committee organizes the Town's annual commemoration to pay tribute to those lost. However, 2020 was no ordinary year, and in the midst of the COVID-19 pandemic, Committee members decided to cancel the ceremony in order to prioritize public safety and health and adhere to restrictions enacted by the Commonwealth of Massachusetts regarding outdoor gatherings. This marked the second year in a row the Committee had to forego a public event, as the Town's elevated risk of Eastern equine encephalitis in 2019 also necessitated last-minute cancellation.

Recognizing the importance of civic remembrance, the Committee changed course in 2020 and developed a Virtual Commemoration – a 16-minute video retrospective filled with photos and footage from past commemorations. It showed how a grieving community came together in the darkest of times to conceive of, design, build, and embrace a space that offered comfort and solace to all who visited.

The Committee offers its appreciation to SudburyTV for providing the video footage used in the making of the online tribute. The

Virtual Commemoration was distributed on the Town website, the Sudbury Historical Society website, and on various social media platforms. It can be viewed at <https://www.youtube.com/watch?v=sP8nVbe6Hog&t=3s>.

The Committee also wishes to thank the Sudbury Police and Fire Departments for still presenting the Colors and lowering the flag to half-staff on September 11th, despite cancellation of the public ceremony. Committee members who stopped by the Garden at various times throughout the day noted a steady stream of visitors safely paying their respects. For this, the Committee is extremely grateful, as the community's spirit reaffirms the importance of this exquisite site.

In addition to creating the Virtual Commemoration, Committee members watered, weeded, raked, edged, planted annuals, and otherwise tended to the Garden from spring through fall.

The Committee was especially proud to be of service in 2020, a year like no other, and sincerely hopes to be able to assemble in person in 2021 to mark, unbelievably, the 20th anniversary of the tragic September 11th attacks. In the meantime, the Committee looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a magnificent and meaningful Town resource for many years to come.



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Respectfully submitted,

SEPTEMBER 11TH MEMORIAL GARDEN  
OVERSIGHT COMMITTEE

*Beth V. Farrell*

*Rachel W. Goodrich*

*Deborah Gordenstein*

*Heather Halsey*

*Connie Marotta*

*Kathy E. Newman*

*Kirsten Roopenian*



A still from the 2020 September 11<sup>th</sup> Virtual Commemoration video shows the unveiling of the granite monument during the Memorial Garden Dedication held on September 11, 2003 in Heritage Park. Left to right: Jon Drobinski (Board of Selectmen), Kathy Newman (Memorial Garden Committee), Larry O'Brien (Board of Selectmen) and Beth Farrell (Memorial Garden Committee).

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## SUDBURY TOWN HISTORIAN

The Town Historian's stated official capacity is to "provide authoritative information, as needed or required, based on accurate data and objective evaluation and interpretation of Sudbury's history, to town officials, boards, committees, and staff."

There was not much official business to report on in 2020:

- An inquiry from a Wisconsin resident, dated 1/9, regarding his colonial ancestor Thomas Walker.
- An inquiry from Town Manager's Office supervisor Frank, dated 3/30, regarding a contact with a resident of Sudbury, England.
- An inquiry from Town Manager Hayes, dated 5/8, regarding the history of the Town Seal.
- An inquiry from Historic Districts Commission member Riepe, dated 8/21, regarding the history of slavery in Sudbury Plantation.
- I took part, on 11/19 via pre-recorded video, in the reading of the Gettysburg Address at the 82nd Dedication Day Ceremonies (virtual) in Gettysburg, PA, at the invitation of former Select Board Member Susan Iuliano:  
<https://www.youtube.com/watch?v=98PxnYdVn8>

I have been asked if I might make some appropriate comments on Sudbury's first year of COVID-19. This commentary should not be considered a "history" per se. That will be for someone down the road, with the perspective of time and the application of

rigorous research. What follows is rather the personal thoughts of an older Sudbury man, who spent what felt like all of 2020 at his home near the town center. He did walk the walkways and trails, and there and from his windows he saw his neighbors doing the same. And, of course, he did actually venture further still. But I do not have the space to speak to all my experiences and thoughts from 2020, let alone to all the town's. So, impressions, shall we say, with the hope of perhaps imparting something greater.

But first, an overview:

Over the last three weeks of January 2020, those in Sudbury who pay particular attention to international news items would have been the first to notice a growing number of concerning reports referencing places, words and phrases new to most, like "Wuhan, China" and "coronavirus". By February such news was hard to avoid, and the first "travel restrictions" began to be reported globally. At the beginning of that month, Massachusetts had its first case, a traveler recently returned from China; at month's end a second case, a traveler returned from Italy. By year's end the state's case count would grow to more than 360,000 people. Late in February a multi-day, international conference held in Boston by biotech firm Biogen would inadvertently prove to be an early "super spreader" event, responsible in one forensic study for at least 330,000 COVID-19 cases worldwide. Right after, as March proverbially came in like a lion, so did the pandemic.

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Everything escalated very quickly. Early in the month, for instance, a few school systems announced temporary, two-week closings. By March 24th the governor ordered that all schools and most businesses be physically closed, and instituted a stay at home order covering most residents. Every Sudbury residence was for sure now all-in on pandemic life, and the last nine months of the year will probably dominate our collective memory of 2020, the year that wasn't. For many, it might mostly have been trying or tedious. Students of all ages and their families had their own distinct trials. Many others likely experienced fairly traumatic difficulties, and even tragedies, if not in their own households then among extended family and friend groups. Economic tribulations as well—more than we'll know, though one, not uncommon site in neighborhood driveways was the usual two cars turning to four, or six, as adult children returned to the housing that they could now afford, or to help with parents who were now in need of it.

But as Tennyson wrote, "though much is taken, much abides." I am writing this in the spring of 2021, as the numbers of the vaccinated grows steadily by the day, and the relaxations—sanctioned or not—are being evidenced in regular interactions about town. The slow progression of this return to "normal" now, or soonish, or maybe, does remind me of our entrance into Covid life as Spring sprung in 2020. In both transitions, the collective understanding of medical and social science is not a singular thing. In, say, March and

April of 2020, individuals had their own take on the advice, the protocols, the requirements, and of course their own personal way of moving through the world and interacting with others. What people were comfortable with at first varied widely, but it seemed to me that over time as a town, as a society, we arrived at a much closer understanding.

Early on, the lack of vehicles on the roads, and the flood of people out and about on foot, was nothing short of stunning. Scores of people on conservation trails would allow how they'd never been on them before, and at times on a nice day there was almost a communality of celebration. There seemed then that a collective decision had been made, that outdoors and for short moments, 6, 8, 10 feet away and in the woods, the mask one carried was only for unavoidably close encounters. Few generally wore them. As the pandemic worsened over many weeks, however, that agreed upon behavior incrementally transformed, and outdoors and distance no longer counted: that mask better be well and fully on your face. Grocery shoppers modulated their habits as to times, and frequency, and followed a similar learning curve as to how securely masked they might be, and the new kind of body language they would employ in close quarters. All areas of life, at least the lives we were able to lead, involved calculations of safety and community... and of our personal psychological comfort level.

In this way, there was absolutely no instant change in how life was to be navigated in a pandemic. And now, one year later, in conversation and observation, it seems clear

to me that as a town we are currently in a state of slowly weaning ourselves off the behaviors that we so rightly adopted, over many weeks, in the late spring of 2020. As before, individuals will do so at their own speeds. Medical science and social science will merge again, and the results will be a rough stew as we all find our way to shared

comfort zones post (please, please post) pandemic.

Respectfully submitted,

SUDBURY TOWN HISTORIAN

*Christopher Morely*

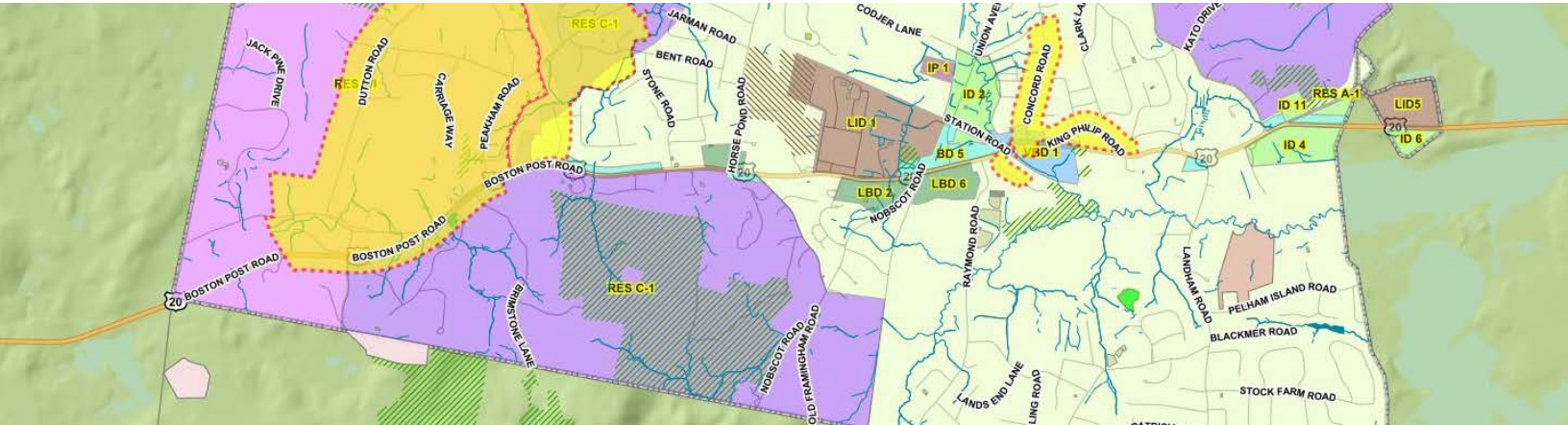


At 4 pm on Tuesday, June 2nd, 2020, members of the Sudbury community gathered at Haskell Field and Sudbury Town Center with signs, black clothing, and an eagerness to stand up against racism. Within the two-hour event, there was a march from Haskell field to town center, a moment of silence, and a powerful atmosphere amongst the citizens of Sudbury. Throughout the event, there was a showing of more than 400 people who were supported by honking and cheering from cars passing by. The police were able to safely direct traffic during the march, and everyone remained peaceful and respectful. After a few short speeches at the end of the demonstration, the crowd was able to disperse shortly after 6 pm, showing no resistance.

- Caitie Sams and Kaleigh Barrera (L-SRHS Students, Protest Organizers)

*Photo by Ethan Parillo, L-SRHS Student*

# PLANNING & COMMUNITY DEVELOPMENT



## BRUCE FREEMAN RAIL TRAIL TASK FORCE

The Bruce Freeman Rail Trail (BFRT) Design Task Force was formed by the Board of Selectmen (BOS) in 2016 with a mission to advise the BOS and the Town Manager and assist in advancing the design of the BFRT design project. In 2020, the Select Board revised the name and mission of the Task Force. On November 4, 2020, the new mission statement of the BFRT Advisory Task Force (Task Force) was approved. The Select Board is committed to developing an overall project and vision for this rail trail conversion that has the support of the community. The Select Board is looking to this Task Force to gather information and thereby help guide the Board and Town staff in making thoughtful decisions that: (1) are respectful and responsive to residents' concerns, including those of abutters, businesses, trail advocates, and future users;

(2) support Sudbury's longstanding commitment to protect the natural environment; and (3) result from an open and transparent design process. The Town acknowledges and plans for the BFRT to be built with state and federal funding under the oversight of the Massachusetts Department of Transportation (MassDOT).

Members are appointed by the Select Board, which put out a call for applications for at-large members in November of 2020. There were no Task Force meetings in 2020, but meetings will begin in early 2021. The information associated with the Task Force is posted on the webpage, <https://sudbury.ma.us/bfirt>.

Respectfully submitted,  
*Beth Suedmeyer, Environmental Planner*

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## COMMUNITY PRESERVATION COMMITTEE

Sudbury Town Meeting accepted the Community Preservation Act (CPA or Act, MGL Chapter 44B) in 2002. Sudbury had the foresight to adopt the plan at the highest level and assessed a 3% surcharge to our real estate taxes. Since then, Sudbury has therefore received the highest possible allocation of state matching funds to combine with the local taxes to appropriate for the allowable purposes. Under the Act, funds may be used for the acquisition, creation, and preservation of open space; acquisition, preservation, rehabilitation, and restoration of historic resources; acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; acquisition, creation, preservation, and support of community housing; and the rehabilitation or restoration of open space and community housing that is acquired or created through the CPA. The Community Preservation Committee (CPC) includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members appointed by the Board of Selectmen. The CPC is supported by the staff of the Planning and Community Development Department.

The CPA funds raised in FY20 through the local tax surcharge equaled \$2,089,301. The Town also received a revenue match from the State CPA trust fund totaling \$525,058 and interest earnings of \$76,173 bringing

total FY20 revenues to \$2,690,532. From FY03 through FY20, Sudbury has received \$12,249,538 from the State in matching funds. The local surcharge raised has been \$27,554,904. Approximately \$1,920,296 has been earned in interest on these funds. Sudbury Town Meeting has approved the use of approximately 52% of these funds to conserve 554 acres of open space including the acquisition of fee ownership or restriction interests in six farms and the Nobscot Mountain. Town Meeting has also approved approximately 16% of funds for recreational purposes, including the recent acquisition of a portion of Broadacres Farm. As required, Town Meeting has approved or reserved for future projects the mandatory 10% of estimated annual revenue each year for community housing, open space and recreation, and historic preservation. The CPC is mindful of its obligation to the taxpayers when considering and recommending projects to Town Meeting for approval. The Committee uses as its annual budget guide for expenditures, the estimated annual revenue minus fixed expenses. The CPA strives to stay within that limit each year. When there is a large or compelling project, reserved funds may be used.

At the September 2020 Annual Town Meeting, CPA projects for FY21 were approved in the area of historic preservation (historic resource inventory survey, design of the Wayside Inn Road Bridge over Hop Brook, and the Library Historic Room conversion), open space and recreation

opportunities (removal of invasive species from King Philip Woods and the remediation of water chestnuts from the Hop Brook Pond System), and affordable housing (allocation to the Sudbury Housing Authority for the acquisition, creation, preservation, and support of affordable rental housing and the Regional Housing Services Office yearly membership fee). The total of all new projects approved at the 2020 Town Meeting was \$821,600. In addition, debt service expenses of \$1,111,410 for prior land acquisition projects and \$85,000 for administrative and operational needs of the CPC for FY21 were appropriated, bringing the total anticipated expenditures for FY21 to \$2,018,010.

Since the inception of the CPA in Sudbury, Town Meeting has approved approximately 90 projects. Some projects are completed within a year and others are ongoing. To maintain oversight of these projects, the CPC requires that proponents submit an Annual Report of the status of the project stating whether the project is completed and, if so, whether there are remaining funds. Any remaining funds are returned for future use under the CPA by vote of Town

Meeting, as has happened in 2010, 2014, 2018, and 2020. Any excess administrative funds not spent in the current fiscal year remain in the Community Preservation General Fund.

At the end of FY20, the CPA fund had a cash balance of \$5,652,903. Of that amount, \$1,765,971 is reserved for projects appropriated through FY20, and \$2,018,010 is reserved for projects approved at 2020 Annual Town Meeting as stated above.

Many CPA funded projects are underway. Look for our signs noting "Sudbury Community Preservation Funds at Work!"

Respectfully submitted,

COMMUNITY PRESERVATION COMMITTEE

*Sherrill P. Cline, Chair*

*Lynne H. Remington, Vice-Chair*

*David Henkels*

*John Hincks*


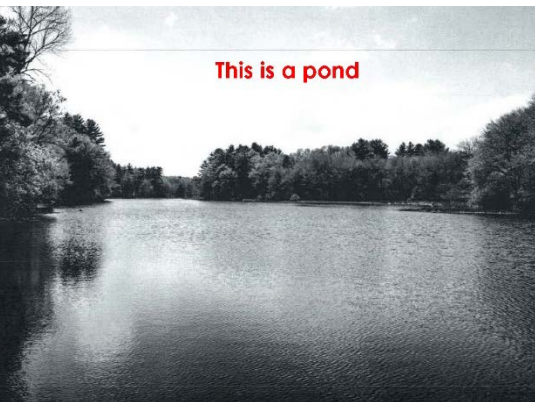
*Mara Huston*

*Jean Nam*

*Jennifer Roberts*

*Anuraj Shah*

*Diana Warren*



• Any Questions?

Slides from the presentation requesting CPC funding for Water Chestnut Remediation from 2020 Annual Town Meeting.

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## CONSERVATION COMMISSION

The Conservation Commission is responsible for the protection and management of Sudbury's conservation land and the administration of the Massachusetts Wetlands Protection Act and Sudbury Wetlands Administration Bylaw.

### **Conservation Commission Members and Staff**

The Conservation Commission is comprised of seven residents who serve 3-year terms and are appointed by the Board of Selectmen. In May 2020, Charles Russo resigned from the Commission to serve in his new capacity as Select Board Member. Kenneth Holtz stepped up from his previous role as Associate Commissioner to fill this opening and Jeremy Cook joined us as a new Associate Commissioner. The following residents serve as your Conservation Commission: Thomas Friedlander (Chair), David Henkels (Vice Chair), Kenneth Holtz, Richard Morse, Bruce Porter, Kathleen Rogers, and Mark Sevier.

Lori Capone serves as the Town's Conservation Coordinator. Her role includes reviewing applications for work near wetlands, drafting decisions, and monitoring construction activities to ensure compliance with the state Act and local Bylaw. In addition, the Conservation Coordinator, with support from Administrative Assistant Kirsten Roopenian, provides education and assistance on the wetland permitting process for residents, administers a number of land management initiatives, and oversees management of 1,200 acres of

Town Conservation Lands and 350 acres of lands held under Conservation Restrictions.

### **Wetland Protection Administration**

In their role as administrators of the Wetlands Protection Act and Sudbury Wetlands Administration Bylaw, the Conservation Commission held 25 meetings to review proposed projects within 100 feet of wetlands, or within 200 feet of streams. The Commission held hearings on 38 Notices of Intent and 3 Abbreviated Notices of Resource Area Delineations, which resulted in the issuance of 38 Orders of Conditions and 3 Orders of Resource Area Delineations. The Commission also reviewed 22 Requests for Determinations of Applicability for minor activities, 2 Amendments to Orders of Conditions, one Amended Order of Resource Area Delineation, and issued four Emergency Certifications for activities to address flooding from beaver, hazard tree removal, and to provide for emergency remediation of an oil spill. The Commission issued 36 Certificates of Compliance, closing out projects constructed in compliance with their respective Orders of Conditions, and resolved two outstanding Enforcement Actions. The Commission collected \$1,655 in Bylaw fees and \$4,658 in State fees.

Persons contemplating any work in or within wetlands, should seek information about wetland regulations at the Commission's Office:

<https://sudbury.ma.us/conservationcommission/wetland-permitting/>.



## Major Wetland Permitting Projects in 2020

### HOP BROOK PROTECTION ASSOCIATION – WATER CHESTNUT MANAGEMENT

The Commission worked with the Hop Brook Protection Association to develop and permit a management program to address the water chestnut problem within Grist Mill, Carding Mill, and Stearns Mill Ponds within the Hop Brook riverine system. As mill ponds, these ponds are inherently shallow, slow moving systems that are highly susceptible to nutrient loading, invasion of non-native species, and ultimate eutrophication of the ponds. Elevated phosphorus levels has led to the proliferation of water chestnut in all three ponds, covering approximately 50 acres of the water's surface. After numerous years of devoted volunteer efforts to manually and mechanically remove water chestnut from the system, it was determined another strategy was needed. The Commission voted to issue an Order of Conditions to implement a three-year herbicide program, which commenced this summer. Improvements could be seen immediately

as can be seen in the before and after photos of Carding Mill Pond below. To follow this project visit:

<https://sudbury.ma.us/conservationcommission/waterchestnut-management-in-hop-brook-pond>.

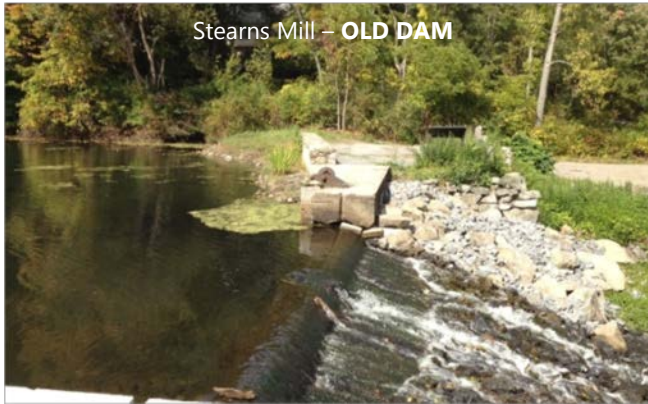
### STEARNS MILL POND DAM REPLACEMENT

Permitted in 2019, the historic Stearns Mill Pond Dam was replaced this year. Constructed in 1915, it is believed that a dam existed in this location since about 1677. Last active in 1930, this dam had fallen into disrepair and was rated as a significant hazard dam by the Massachusetts Department of Conservation and Recreation Office of Dam Safety.

### EVERSOURCE TRANSMISSION LINE – DEPARTMENT OF CONSERVATION AND RECREATION MASS CENTRAL RAIL TRAIL

The Commission devoted numerous hours in 2020 evaluating the Notice of Intent for the installation of a new 115kV underground electrical transmission line and the construction of a portion of the Mass Central Rail Trail, from the existing Sudbury Substation to the Hudson town line.





Opening the hearing in April, the Commission held six hearings in 2020, but review of this application extended into 2021. The Commission evaluated this project for compliance with both state and local regulations and evaluated numerous concerns raised through the process including impacts to Cold Water Fisheries, rare species, vernal pool habitat, and wetland resource areas.

### **Land Management and Stewardship**

During the past year, the Commission has remained committed to the responsible use and management of approximately 1,200 acres of Conservation land. In this year of COVID, the Town's conservation lands have provided a much-needed escape and respite.

### **BOW HUNTING PROGRAM**

Much of the management of the conservation land is through volunteer contributions from the Bow Hunting Program. This program seeks the assistance of responsible archers, vetted by the Conservation Commission, to assist with the management of the deer population, with the goal of improving the health of the Sudbury's forests. The program includes 21 archers who harvested 14 deer from Town conservation land. Through their efforts, many land management projects were able to be accomplished. In addition to trail maintenance, the fields at Landham Brook were cleared, Japanese stiltgrass was removed near Hop Brook, invasive seed laden soils were removed from Davis Conservation Land, and the community garden was cleared of invasive species that were overtaking the field edges.

### **POLLINATOR MEADOW AT DAVIS CONSERVATION LAND**

Efforts that commenced in 2019 to create a one-acre pollinator meadows at Davis Conservation Land continued this year. The project was set back by an explosion of bittersweet that had taken over large sections of the meadow. Solarization was implemented, throughout the growing season, as a non-chemical strategy to shade out the newly established bittersweet. In the fall, the soil was removed from these areas and all disturbed areas were seeded with native seed. In the spring, the meadow will be planted and re-seeded as needed, with pollinator friendly native species.

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## KING PHILIP WOODS

At Annual Town Meeting, Community Preservation funds were secured to undertake restoration efforts at King Philip Woods to reclaim the Old Berlin Road and the foundations of the Tavern of the Damned from the invasive species that are overtaking the area. This project will be undertaken in 2021.

## CONSERVATION RESTRICTIONS

The Conservation Commission accepted two new Conservation Restriction this year: a 2.75-acre parcel on Union Avenue and an 8.5489-acre parcel on Powers Road associated with a new subdivision.

## Agricultural Activities

The Commission continues to oversee Agricultural Licenses to local farmers on 77 acres of conservation land, to preserve Sudbury's farming heritage, as well as managing the community garden at Lincoln Meadows.

## LINCOLN MEADOW COMMUNITY GARDEN

The Conservation Coordinator and Garden Coordinator worked with local farmers and residents to make many improvements to the community gardens. Two truckloads of trash and debris were removed from the gardens, invasive species were removed from within and surrounding the garden, the garden plots were expanded, rototilled, and horse manure was used to improve garden soils. More than 30 people rented plots at the Lincoln Meadow Community Garden, which provides 30-foot x 30-foot plots of land for annual and perennial crops.

Many gardeners expressed a great appreciation that Sudbury did not close its community garden during COVID, as many surrounding Town had.

## Additional Initiatives

The Commission co-sponsored a class through the Lincoln-Sudbury Adult Education Program on best locations for enjoying Sudbury's open spaces for hiking, birding, enjoying wildflowers, and canoeing.

The Commission also sponsored an Eagle Scout who renovated the kiosk at Lincoln Meadow.

Enjoying our open spaces, especially in this time of COVID, is essential for our well-being. To this end, the Commission implemented new trail protocol to keep trail users safe. All trail users are required to keep dogs on leash at all times, maintain social distancing, and refrain from touching trail amenities. We appreciate your commitment to preserving Sudbury's open spaces and natural resource.

Respectfully submitted,

*Lori Capone, Conservation Coordinator*

## CONSERVATION COMMISSION

*Thomas R. Friedlander, Chairman*

*David Henkels, Vice Chairman*

*Kenneth Holtz*

*Bruce Porter*

*Richard Morse*

*Kathleen Rogers*

*Mark Sevier*

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## DESIGN REVIEW BOARD

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Town Boards, the Building Inspector, and business owners, advocates architectural, graphic, landscape, and environmental design quality in the public and commercial sectors of Sudbury.

This year we received and reviewed 19 sign applications. The Design Review Board also received and reviewed two architecture and landscape design applications, which included the Cold Brook Crossing residential development and Buddy Dog Humane Society. Our recommendations are directed to the Applicants, the Building Inspector, the Town Manager, the Historic Districts Commission, the Zoning Board of Appeals, the Planning Board, and the Select Board.

We appreciate the cooperation we have received from all participants.

The members of the Board would like to express their heart-felt thanks to Deborah Kruskal, who resigned this year after dedicating 27 years of service to the Design Review Board. The members of the Board welcomed new member, Christopher Alfonso, who joined the Design Review Board in August of 2020.

Respectfully submitted,

DESIGN REVIEW BOARD

*Daniel Martin, Chair*

*Christopher Alfonso*

*Jennifer Koffel*

*James Parker*

*Susan Vollaro*

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## EARTH REMOVAL BOARD

The Earth Removal Board is appointed by the Select Board for a term of one year. It is the Earth Removal Board's responsibility to hear petitions for the removal of soil, loam, sand, gravel, stone, or other earth materials from land in the town not in public use. It operates under Article V(A) of the Town of Sudbury General Bylaws.

The Earth Removal Board did not receive any application or hold any meetings in 2020 other than to reorganize in January.

Respectfully submitted,

EARTH REMOVAL BOARD

*Jonathan W. Patch, Chair*

*David Booth*

*Jonathan G. Gossels*

*Jennifer K. Pincus*

*Benjamin D. Stevenson*

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## ENERGY AND SUSTAINABILITY COMMITTEE

Sudbury's Energy and Sustainability Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to pursue Department of Energy Resources grants, identify energy and cost saving opportunities in buildings, review energy data, recommend best practices for energy procurement, and provide energy efficiency consulting to town committees, schools and the regional high school. The Energy Committee had a productive 2020, updates follow.

### **Sudbury Solar One Update**

This was a long-term project implementing a Power Purchase Agreement (PPA) for the installation of a large-scale solar array on Sudbury's closed and capped landfill. To date, the 6,048 photovoltaic panels have generated over 9 million kWh of electricity. At the average annual usage of 8,064 kWh per Mass household the array has generated enough electricity to supply 1,116 households for a year! Also, this solar generation has offset over 7,000 tons of carbon dioxide equivalent (CO<sub>2</sub>e) thus significantly lowering Sudbury's carbon footprint.

The landfill solar array was installed and is operated at no cost to the town. To date this facility has produced approximately

\$900,000 in electricity along with healthy Payments In Lieu Of Taxes, all while utilizing a previously unused land parcel.

### **Energy Savings Performance Contract**

In collaboration with the Metropolitan Area Planning Council (MAPC) and the Mass Department of Energy Resources (DOER), Sudbury participated in a regional ESC (Energy Services Contracting) agreement to identify needed capital improvements with energy, operational and maintenance savings potential.

After approval by the voters at Town Meeting, investment grade audits were conducted at thirteen town and school buildings and a list of energy savings measures were selected. These measures, which include weatherization, lighting improvements, controls and mechanical systems upgrades, reduce Sudbury's energy expense about \$130,000 per year.

These measures were implemented as a performance contract in accordance with MGL Chapter 25A, which requires that projects be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract, and be guaranteed by the Energy Services Company, so there is no increase in the tax rate to pay for this project.

All remaining energy savings measures have been completed and Sudbury is saving energy and money and is realizing operational improvements from these.

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### **Green Communities Grants**

To date, the Energy Committee has been instrumental in obtaining grants, awards and rebates totaling over \$1,710,000. The Energy Committee had requested, and was awarded, \$250,000 in 2017/18 Green Community Competitive Grant funding for a robust set of high gain energy efficiency / sustainability projects. In addition to the grant, utility incentives provided another \$66,000 and the Committee elected to utilize \$39,000 in Town support from the Energy Savings Revolving Fund using the proceeds from the Landfill Solar Array. These projects have reduced Sudbury's Municipal electric, natural gas and gasoline consumption, along with our greenhouse gas emissions, to a measureable degree.

Significant work was undertaken on these projects and the first four were complete in 2018 and the Library project which proved to be more complex than expected was completed in 2019. Following are high level descriptions of the funded projects:

**INTERIOR LED LIGHTING UPGRADES** for Loring, Curtis, Haynes, Nixon, Noyes, Atkinson and LSRHS have been completed and have received positive feedback.

**REFRIGERATION IMPROVEMENTS** for Curtis and Noyes school cafeterias have been implemented.

**WEATHERIZATION** and air sealing for Curtis & Noyes have been completed.

**A FORD FOCUS ELECTRIC VEHICLE (EV)** for the Town Building Inspections department

has been delivered and the public charging station has been completed and is operational at the DPW. Positive feedback from Town staff has been received.

**GOODNOW LIBRARY EMS / CONTROLS UPGRADE** – this was a very complex project, and as it was being implemented additional issues were uncovered that needed to be rectified to maintain and increase HVAC operational efficiency. The Committee reviewed the updated project and found it was well thought out, intelligently designed, and would save energy by providing better environmental control for the Library. The Committee voted to proceed and the project was completed in 2019.

### **LSRHS Canopy Solar**

The 3,600-panel solar canopy, the first of its kind at a Massachusetts high school, was completed and interconnected in May 2015. This canopy saves the Lincoln Sudbury Regional High School over \$100,000 per year in energy costs, and the solar generation offsets over 1,000 tons of carbon dioxide equivalent (CO<sub>2</sub>e).

### **Residential Energy Aggregation / Community Choice Energy Supply**

Sudbury's residential electric aggregation program was launched in 2017 and in 2019 continued to offer Sudbury residents the option of participating in a bulk aggregation electrical purchase.

This year, we renewed our Energy Aggregation. Based upon input from the community we have given residents a set of choices for the amount of green energy that

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they wish to purchase. The baseline product is 100% green energy at a competitive cost.

Aggregation of electrical accounts and bulk electricity purchase has long been common for municipalities and larger business clients; however, it is just starting to become more widely available for residential customers and small businesses. By purchasing electricity in bulk and having flexibility with the procurement cycle aggregators can offer a fixed long-term electricity supply rate (one, two or three years) generally with a lower cost than individuals can get through their local utility.

Aggregators offer access to renewable energy so a community can select to purchase a greater percentage of their electricity from Green renewable sources. The option to offer Sudbury residents Residential Energy Aggregation was presented to the voters and approved at Town Meeting.

Sudbury, along with several area towns participated in the Metropolitan Area Planning Council (MAPC) collective competitive procurement for purchasing residential electrical power under an aggregation plan. After an exhaustive evaluation, following all applicable state procurement guidelines, the MAPC committee chose Good Energy as the Aggregation Consultant as they were the most advantageous bidder in terms of technical quality, competence, experience and pricing. A Department of Public Utilities (Mass DPU) hearing was held where Mass State approval for Sudbury, Arlington, Somerville and Winchester's residential

aggregation programs was granted. After DPU approval was obtained, Good Energy, on behalf of Sudbury, went out to bid for potential Municipal Aggregation contracts.

Multiple responses for various contract durations were received. The Committee discussed and unanimously agreed that Dynegy offered the most competitive overall rate structure, terms, and inclusion of locally sourced green energy. Dynegy was also the Aggregation Consultant's recommendation.

The Community Choice Aggregation rate offered to Sudbury residents is \$0.10749/kWh. This rate included 19% local renewable energy in 2019 (which drives additional renewable generation in our area), vs. the Eversource rate of \$0.13157 for January through June 2019 which contained only 14% green power.

By State law, utilities adjust electricity prices every six months. The Eversource rates for the first two years of the aggregation program are known and Sudbury residents who participated saved money with less expensive electrical rates, were protected from price fluctuations and were provided greener more environmentally friendly power! Due to unknown future Eversource rates, savings cannot be guaranteed, however there have been significant savings to date.

Additional options were given to residents to receive 100% green power for a slightly increased price or receive electricity with only the State mandated green power component for a slightly lower price. The Municipal Aggregation program is optional.



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Each household was given a chance to not start under the Aggregation and those who are participating can opt out at any point, penalty free.

Over the first three years of this program, the average town resident household has saved ~\$80 per year.

### **Lincoln-Sudbury Regional High School Lighting Project**

The committee supported a lighting upgrade project at LSRHS.

This project replaced older, less efficient lighting with new, long lived LED's. The High School needed \$15,000 as a Town contribution to this project (total price is several times that but was funded by incentives and some school resources.) It was brought to a vote and the Energy Committee unanimously voted to fund this from the Solar Revolving account, which is targeted at energy efficiency projects in Town.

This is a strong project that has brought about better lighting levels, will reduce maintenance, and has decreased energy utilized.

In 2019, we were able to complete the first phase of this project. This year, we were able to complete the project. This involved greater rebates from the utilities that made doing some of the more difficult and esoteric to be cost effectively replaced. This not only will save money in energy costs it also will significantly decrease the number of hours need to maintain the lighting further saving the school money.

### **Goodnow Control System Project**

The Committee worked with the Goodnow Library to install control systems to provide more efficient and cost-effective heating and cooling for the library.

### **Other Committee News**

The Committee is currently exploring roof mounted solar systems for a number of our school buildings in town, and the Committee welcomed new member Ken Nathanson in 2020.

The Energy Committee wishes to acknowledge and thank the town staff who have provided significant help and, in particular William Barletta, Sudbury Facilities Director, who provides coordination between the committee and the town as well as project management.

The Energy Committee meets monthly in the DPW Building conference room. The meetings are posted on the Town website in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,

ENERGY & SUSTAINABILITY COMMITTEE

*Rami Alwan (Chairman)*

*Gary Bean*

*Jim Cummings*

*Venk Gopal*

*Joe Martino*

*Ken Nathanson*

*Mark Sevier*

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## LAND ACQUISITION REVIEW COMMITTEE

The Land Acquisition Review Committee was formed in 2009 with a mission to review property as it becomes available for disposition to the Town through outright offers or other means, including but not limited to the Town's exercise of right of first refusal on Chapter 61 lands. The Committee examines the appropriateness of a property for purchase or preservation by the Town using the criteria established in the Open Space and Recreation Plan and the Master Plan. Members are appointed by the Planning Board, Conservation Commission, and Board of Selectmen.

The Committee met twice in 2020 to discuss the following: Chapter 61A enrolled parcel on French Road and the acquisition of the CSX rail corridor. In April, the Committee discussed a notice of proposed sale of a 9.7-acre property enrolled in Ch. 61A at 3 French Road. The Committee indicated the property is not a priority for protection and recommended to the Board of Selectmen it not be acquired.

In September, the Committee met to discuss the potential acquisition of the 1.4-mile long CSX-owned railroad corridor which runs south of Station Avenue to the Framingham city line. The Board of Selectmen had been negotiating the acquisition and the purchase price was just over \$1.2 million. Generally, the Committee recommended the acquisition and felt this was a high priority open space parcel identified in the Open Space and Recreation Plan and Master Plan, offering connectivity to existing conservation lands, protection of the Town's drinking water resources, and future expansion of the Bruce Freeman Rail Trail.

Respectfully submitted,

LAND ACQUISITION REVIEW COMMITTEE

*Matthew Barach*

*John Cutting*

*Jan Hardenbergh*

*David Henkels*

*John Hincks*

*Christopher Morely*

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## MASTER PLAN STEERING COMMITTEE

Formed in 2019, the Master Plan Steering Committee is tasked with updating the Town's Master Plan document which reflects and supports the community's priorities and goals. Last completed in 2001, the Master Plan is used as a guide for the Town in the areas of land use, economic development, housing, transportation, community services, and capital/facilities planning, among others. The Master Plan Steering Committee fosters openness and inclusion in the master planning update process through dialogue and communication with the consulting team from the Horsley Witten Group and various stakeholders in the Sudbury community.

The Master Plan Steering Committee is comprised of designated Town board, committee, and commission members, and several at-large community members. The Committee is guided and led by the Planning Board, the Horsley Witten Group, and the Planning and Community Development Department. Membership will be in existence until midway through into 2021 in order to complete the Master Plan update process.

In 2020, the Master Plan Steering Committee continued to advance the documents which would comprise the updated Master Plan. The Committee also assisted in coordinating and participating in

a virtual open house regarding these draft Master Plan documents in November of 2020. The information drawn from this open house was then used to further refine the Master Plan documents before they were passed along to the Planning Board for review, comment, and finalization in late 2020. The Master Plan Steering Committee continued to develop and refine goals, policy direction, and actions to meet the issues and needs of the community, and is anticipating completing the Master Plan update process by mid-2021.

Respectfully submitted,

### MASTER PLAN STEERING COMMITTEE

*John Sugrue, Chair*

*Susan Asbedian-Ciaffi, Vice Chair*

*Daniel E. Carty*

*Janie W. Dretler*

*Nathalie Forssell*

*Patricia A. Guthy*

*Jan Hardenbergh*

*David Henkels*

*Ellen W. Joachim*

*Lisa V. Kouchakdjian*

*Amy E. Lepak*

*Robert E. May*

*John D. Riordan*

*Lee F. Swanson*

*Frederick E. Taylor*

*Richard C. Williamson*

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## PERMANENT BUILDING COMMITTEE

Two new Permanent Building Committee members were added by votes of the School Committee and the Select Board respectively: Anuraj Shah replacing long-time member John Porter and John Kraemer filling a vacancy.

In regard to the Loring Parsonage project, with the addition of the trellis, all work required by the Town was completed under the direction of PBC Co-Chair Michael Melnick, enabling the Sudbury Historical Society to utilize the building as the Sudbury History Museum.

With the Fairbank Community Center project resurrected from its initial 2013 Master Plan Study in which the Permanent Building Committee (PBC) participated and, although now in a different form resulting from additional studies and stakeholder committee input, in late August of 2020 PBC Committee members were briefed on the 2019 Feasibility Study conducted by ICON Architecture. Upon approval of the September Annual Town Meeting funding vote for construction of a new Community Center utilizing the existing pool building and the subsequent passage of the November 3rd ballot question, the PBC initiated the Request For Qualifications (RFQ) procedure for the hiring of an OPM, the first step in the explicit construction process set forth in the Massachusetts General Laws. A site visit for potential candidates was conducted by Combined Facilities Director William Barletta in December and hiring is expected to take

place in mid-January followed by an RFQ process for the selection of an architect.

The design of renovations to Town Hall was put on temporary hold due to the pandemic's impact on the public hearing process associated with the Town's application to the Historic Districts Commission for a Certificate of Appropriateness. In early 2020, the design to renovate Town Hall, a historical building that is also an active municipal building open to the public and housing the Town Clerk's Office, was revised to reflect input from the Historical Commission, the Historic Districts Commission, the Town Clerk and the Commission on Disability, and presented to the Historic Districts Commission under an Application for a Certificate of Appropriateness (COA). During the COA public hearing process, additional revisions to the design were being discussed until Town buildings were closed to the public due to the pandemic restrictions, making further in-person public hearings unavailable. At the recommendation of the Historic Districts Commission, the COA application was withdrawn without prejudice with the intention of resubmitting the application once the Town buildings are open to the public.

Respectfully submitted,

PERMANENT BUILDING COMMITTEE

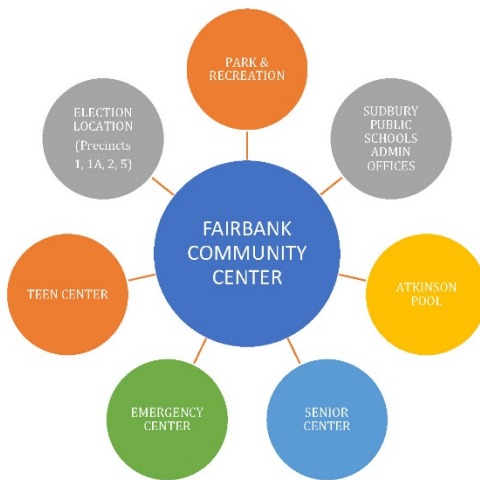
*Elaine L. Jones Co-Chairman*

*Michael E. Melnick, Co-Chairman*

*Craig E. Blake*

## THE CURRENT FAIRBANK CENTER

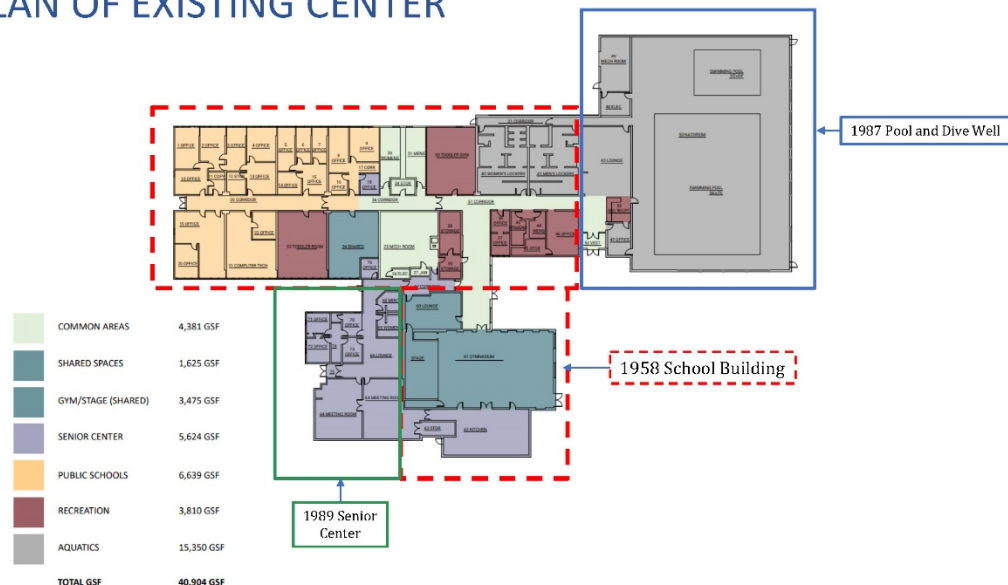
THE FAIRBANK COMMUNITY CENTER SERVES A VARIETY OF USER GROUPS TO MEET KEY NEEDS IN SUDBURY AND TO ENHANCE QUALITY OF LIFE



### HISTORY

- 1958: Built as an elementary school
- 1983: Established as a Community Center
- 1987: Atkinson Pool constructed
- 1989: Senior Center constructed
- 2012: 1<sup>st</sup> Fairbank Community Center Task Force established

## FLOORPLAN OF EXISTING CENTER



Slides from May 2020 Fairbank Community Center presentation. Funding for the project was approved by votes at Town Meeting and Election ballot question in 2020.

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## PLANNING BOARD

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five full members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of Town Meeting, including long term planning studies, stormwater management reviews, traffic circulation plans, and bylaw codification.

At the Annual Town Meeting in September, the Planning Board presented two amendments to the Zoning Bylaw, Article IX. One was a Warrant Article to remove Section 4800, which was a defunct Temporary Moratorium on Marijuana Establishments, and to insert an entirely new Section 4800 regarding Solar Energy Systems. This new section regulates Solar Energy Systems as these types of installations previously had no formal regulation in the Town's Zoning Bylaw. This new bylaw regulates both roof mounted and ground mounted Solar Energy Systems, however, roof mounted systems have few regulatory hurdles. In particular roof mounted systems on single- and two-family dwellings are permitted as of right. Small scale ground mounted Solar Energy Systems are allowed in all Zoning Districts with Site Plan Review, but special regulatory attention is given to large scale ground mounted systems, and systems proposed to be located between a property's lot frontage and an existing or proposed building.

The second Warrant Article inserted a new section, 5600, requiring the inclusion of affordable housing units in various residential development projects. This new section applies to developments or divisions of land involving the creation of three (3) or more dwelling units to make payments to the Town's Affordable Housing Trust or to construct affordable dwelling units, or both, depending upon the total number of proposed units in a project. The bylaw regulates how many affordable dwelling units are provided in a project, how they might look, and how they would be provided, all through a Special Permit process with the Planning Board. The purpose of this new Zoning Bylaw is to increase the amount of affordable housing in town available to and affordable by low- or moderate-income households who might otherwise have difficulty purchasing or renting homes in Sudbury. Additionally, the new bylaw ensures new affordable housing remains affordable in perpetuity and that such housing is offered in accordance with the requirements of Massachusetts General Laws, and local plans and policies. The new Zoning Bylaw also helps maintain the Town's existing Subsidized Housing Inventory percentage required by the state under MGL Chapter 40B. Both Warrant Articles passed by the required two-thirds votes.

Additionally, the Planning Board made significant headway towards completing the

update of the Town’s Master Plan. With the assistance of a consultant, the Horsley Witten Group, the Master Plan Steering Committee met monthly to analyze issues facing the town, explore potential opportunities, and manage the development of the new Master Plan itself. With the onset of the COVID-19 pandemic, the Master Plan Steering Committee and consultant team had to get creative to conduct the final round of public outreach. In November of 2020, a virtual open house was held to obtain feedback from the public on ten different topical areas (transportation and connectivity, housing, historic and cultural identity, conservation and recreation, etc.) that would be included in the updated Master Plan in order to create the various action items to advance initiatives in these areas. Subsequent to this virtual open house, the consultant team reviewed the feedback provided during this event with the Planning Board and worked toward developing a final version of the updated Master Plan. It is anticipated the Master Plan update will be completed by the spring of 2021.

2020 was a very active year for the Planning Board with 12 applications for Stormwater Management Permits, 8 Approval Not Required (ANR) Plans, 4 Site Plan Review applications, 3 Subdivision applications, 1 Water Resource Protection Overlay District Special Permit, 17 Scenic Road Permits, and 1 Final Plan Approval and Plan Approval decision being filed and approved by the Board. Significant projects permitted in 2020 included the 274-unit Cold Brook Crossing residential development at 16 & 36 North Road, a new building for Buddy Dog Humane Society, Inc. at 151 Boston Post Road, and a Site Plan Approval for Siena Farms at 113 Haynes Road to allow for outdoor special events. Several developments under construction or close to completion were continually monitored for compliance with all approvals, including the former Raytheon/Meadow Walk Redevelopment project, a self-storage facility at 554 & 560 Boston Post Road, and 212 Pratt’s Mill Road.

The Planning Board collected the following fees during 2020:

**FINANCIAL DATA**

*July 1, 2019 – June 30, 2020*

|  |                    |
|--|--------------------|
| Grouse Hill Resale Certificates                            | \$1,000.00         |
| Approval Not Required (ANR) Applications                   | \$1,250.00         |
| Stormwater Permits   | \$10,443.52        |
| Water Resource Protection Overlay District Special Permits | \$500.00           |
| Site Plan Applications                                     | \$1,212.54         |
| Scenic Road Permits  | \$57.54            |
| Definitive Subdivision Applications                        | \$3,591.36         |
| <b>TOTAL</b>   | <b>\$18,054.96</b> |

The following table sets forth new residential developments under construction or still within the authority of the Planning Board in 2020:

| <b>DEVELOPMENT NAME</b>   | <b>DATE APPROVED</b> | <b>LOTS/UNITS DEVELOPED</b> | <b>LOTS/UNITS</b> |
|---------------------------|----------------------|-----------------------------|-------------------|
| Fairbank Farm             | 1999                 | 3                           | 0                 |
| Whitehall Est. II         | 2001                 | 3                           | 1                 |
| Endicott Woods            | 2004                 | 2                           | 0                 |
| Maillet Estates           | 2006                 | 4                           | 3                 |
| Peter's Way Extension     | 2012                 | 1                           | 0                 |
| Northridge Farm           | 2014                 | 6                           | 6                 |
| Northwoods                | 2015                 | 19                          | 15                |
| Highcrest, Farmstead Lane | 2017                 | 57                          | 57                |
| Livermore Estates         | 2017                 | 2                           | 2                 |
| 4 Maynard Road            | 2017                 | 1                           | 1                 |
| 208 Concord Road          | 2017                 | 1                           | 1                 |
| Lot EF Maynard Road       | 2017                 | 1                           | 1                 |
| 212 Pratt's Mill Road     | 2018                 | 2                           | 0                 |
| 69-71 Brewster Road       | 2018                 | 2                           | 0                 |
| 58 Carriage Way           | 2018                 | 1                           | 1                 |
| 0 Goodman's Hill Road     | 2018                 | 1                           | 1                 |
| Greenscape Park           | 2019                 | 3                           | 1                 |
| Cold Brook Crossing       | 2020                 | 274                         | 0                 |

The Planning Board membership experienced great stability in 2020 with all seats continuing to be filled by existing or incumbent members. Member John Hincks ran again for, and won, a three-year full seat. John Sugrue ran for, and won, the one-year seat remaining on Nancy Kilcoyne's expiring term. Stephen Garvin served as Chair throughout 2020, and Charlie Karustis served as Vice Chair. John Hincks served as the Clerk.

Planning Board members continue to be active on various other Town committees dealing with land use and planning. John Hincks served as the Planning Board's

representative to the Community Preservation Committee; John Hincks was also the Planning Board's representative to the Land Acquisition Review Committee; and Charlie Karustis was appointed as the Planning Board's representative to the newly formed Bruce Freeman Rail Trail Advisory Task Force. The Planning Board also appointed Director of Planning and Community Development Adam Duchesneau to serve as Sudbury's representative for the Metropolitan Area Planning Council's subregional committee, the Minuteman Advisory Group on Interlocal Coordination, also known as MAGIC. The Planning Board is supported by



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the Planning and Community Development Department.

The year 2020 was unlike any other year for the Planning Board in terms of meeting logistics with 19 of their 24 meetings being held virtually through the conferencing platform Zoom, a meeting format allowed by a special decree from the governor due to the COVID pandemic. During this time the Planning Board also made a significant shift in the way it received and reviewed materials for their meetings, with this being conducted entirely digitally and without hard copies for each virtual meeting.

The current projects of the Planning Board follow the recommendations of the Master

Plan in its attempt to balance the needs of the community. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages public participation at meetings and regarding special projects.

Respectfully submitted,

PLANNING BOARD

*Stephen Garvin, Chair*

*Charlie Karustis, Vice Chair*

*John Hincks, Clerk*

*Justin Finnicum*

*John Sugrue*

*Anuraj Shah, Associate Member*

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## PONDS AND WATERWAYS

### **Actions Taken 2020**

Presentation about eradicating water chestnuts by Hop Brook Protection Association (HBPA). Jeff Winston, President, and Kathy Winston, Clerk/Treasurer, of the HBPA gave a PowerPoint presentation to the committee showing the impact water chestnut growth has on Sudbury ponds.

Marge Keene and Mimi Chandler met with Director of Planning & Community Development Adam Duchesneau to discuss the PWC Master Plan.

February 20, 2020 was the final meeting of the committee as Town Buildings were closed due to the COVID-19 virus.

Respectfully submitted,

PONDS & WATERWAYS COMMITTEE

*Marjorie Keene, Chair*

*Mary Addonizio*

*Miriam Chandler*

*Ursula Lyons*

*Diane Muffitt*

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## SUASCO RIVER STEWARDSHIP COUNCIL

### **River Stewardship Council Transitions in 2020**

Emma Lord is the new National Park Service staff working with the River Stewardship Council. Emma is also working with the nearby Nashua, Squannacook, and Nissitissit Rivers Wild and Scenic Stewardship Council.

### **Virtual Riverfest**

Like everyone else, the RSC had to adapt to a virtual world during the COVID-19 pandemic in 2020. The annual Riverfest was adapted into "Virtual Riverfest", which consisted of a number of videos and interactive presentations on the RSC website. The goal was to educate and give visitors a feel for the rivers, but most importantly to encourage visitors to get out and explore the rivers on their own.

This year's Virtual Riverfest activities highlighted the historic, recreational, scenic, and ecological values of the Wild and Scenic Rivers. From interactive historic tours to interpretive paddles and walks to recreational maps and other resources, there was something for people of all ages. Kids could earn their Junior River Ranger badge, enjoy a Wild & Scenic Film Festival, take a nature photography class, or learn about the rivers on a virtual watershed tour. Participants brought out their inner naturalist by grabbing binoculars and smart phones and observing and identifying wildlife along the rivers. They took in the local history of the rivers with a virtual museum tour and interpretive talk with a ranger at Minute Man National Historical

Park. For the more adventurous, there were bike touring opportunities, a RiverQuest, and recreation guides to help plan their own excursion.

Because all of the activities were virtual, the RSC was able to reach a broader audience and people could participate in Riverfest throughout the region, state, country, and world.

### **Major Partner Work**

The RSC once again funded major partners in the region to work on important project, through the Federal Wild and Scenic budget; these dollars leveraged hundreds of hours of volunteer time and local resources and funds. The RSC provided funding to support SuAsCo CISMA's basic administrative costs, invasive plant control at rare plant locations in the watershed, and the 7th annual small grants program. The Council supported Sudbury Valley Trustees' work on land protection, land maintenance, and land stewardship. OARS' water quality and water flow related work continued to be partially funded this year by the RSC. The RSC funded Mass Audubon's Riverschools program during the academic year as well as their efforts to document, evaluate, and share the Riverschools curriculum with more teachers in SuAsCo's member towns.

### **Community Grant Projects**

The following projects were awarded community grant funds in 2020:  
CITY OF FRAMINGHAM DEPARTMENT OF PUBLIC WORKS - Public education on water

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pollution using the EnviroScape Ecological Restoration model.

LOWELL PARKS & CONSERVATION TRUST - Fish Monitoring During a Pandemic: Funds to support staff time, river herring monitoring supplies, and outreach for the fish monitoring program on the Concord River in Lowell.

THE UMBRELLA ART CENTER / OARS - Earth Month Water Installation – Voyage of the Yellow Wellies watershed tour; Children’s Wild and Scenic Film Festival, streaming for Earth Month and Riverfest.

MASS RIVERS ALLIANCE - Water Bylaws Toolkit: Developed a water bylaw toolkit including examples of the most protective and effective water-related bylaws in the state, covering issues from stormwater to water conservation.

TOWN OF CARLISLE TRAILS COMMITTEE - Greenough Trail Improvements: Trail infrastructure improvements on the Greenough Property along the Concord River in the Town of Carlisle.

All of the RSC’s major partners and community grant recipients rose to the challenge of working in a COVID-19 world. Adaptations included virtual volunteer

training for water quality and fish monitoring and using proper COVID-19 safety protocols for in-person work.

### **Advocacy for the Rivers**

The RSC continued to participate in the ongoing discussions regarding the Billerica dam. The RSC reviewed and commented on a proposal by U.S. Fish and Wildlife Service to expand hunting in Great Meadows National Wildlife Refuge. The group also reviewed and commented on a proposed state Mosquito Control Bill. In its advisory role to the National Park Service and Army Corp of Engineers, the RSC commented on the proposed projects to rehab the historic Stone’s Bridge in Wayland (long advocated by the RSC).

### **Get Involved**

There are many ways to get involved in the work of the Sudbury, Assabet, and Concord Wild and Scenic River. We meet monthly and our meetings are open to the public. To be in touch, find us online at [www.sudbury-assabet-concord.org](http://www.sudbury-assabet-concord.org).

Thank you for your care of these Rivers.

Respectfully submitted,  
*Anne Slugg, Sudbury Council Representative*  
*Emma Lord, NPS Natural Resource Specialist, [emma.lord@nps.gov](mailto:emma.lord@nps.gov)*

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## SUDBURY HOUSING TRUST

The Sudbury Housing Trust was formed by the April 2006 Town Meeting accepting MGL Chapter 44, Section 55C. The Housing Trust was formed specifically to focus on affordable homeownership opportunities and to show performance against the 10% minimum Community Preservation Act (CPA) spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward. The Housing Trust was formed to address that issue.

The Housing Trust charter was developed with the Town's interests in mind. The charter allows a range of powers though requires Select Board approval for certain transactions. The Town Treasurer is the custodian of the funds. The purpose of the Housing Trust is to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Housing Trust feels it has taken a number of positive steps toward those goals and hopes to build on those successes.

In the years since the Housing Trust was chartered in 2007, the Housing Trust has directly created 14 units of housing (8 units through Home Preservation, 2 Habitat for Humanity, 3 Maynard Road Homes, 1 buy-down at Old County Road, and assisted in the creation of another 126 units (Coolidge

Phase I and II, and Sudbury Housing Authority).

The Housing Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. These repairs include window replacements, accessibility modifications, and plumbing and heating replacements. The Program has two rolling grant periods annually. So far, the Program has awarded 64 grants for over \$214,000, and 64% of the grantees are senior households. The easy-to-submit application can be found on the Town's website.

The Sudbury Housing Trust performs lottery, resale, and monitoring agent services for Sudbury and other neighboring communities. This provides a revenue stream for the Housing Trust Small Grants Program, as well as providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in the area.

In FY20, the Trust implemented an Emergency Rental Assistance Program in response to COVID-19 by providing income eligible tenants with decreased incomes a small amount of rental assistance.

The FY2020 fiscal year started with a carryover balance of \$222,566, and collected fee revenue and interest income of \$86,643, with no CPA funds in FY20. The expenses for the FY2020 fiscal year were \$153,033

including Home Preservation expenses, the Small Grants Program, lottery advertising expenses, salaries, and administration. The Housing Trust ended the Fiscal Year on June 30, 2020 with a balance of \$155,241.

The Housing Trust is currently organized with Cynthia Howe as Chair, John Riordan as Vice Chair, Janie Dretler as the Select Board representative, and at-large Trustees Kelley Cronin, Carmine Gentile, Robert Hummel, and Susan Scotti. The Housing Trust is supported by the Regional Housing Services

Office (RHSO) and the Planning and Community Development Department.

Respectfully submitted,

SUDBURY HOUSING TRUST


- Cynthia Howe, Chair*
- John Riordan, Vice Chair*
- Kelley Cronin*
- Janie Dretler*
- Carmine Gentile*
- Robert Hummel*
- Susan Scotti*

## VIRTUAL COMMUNITY CONVERSATION


# RACE AND SAFETY

**WATCH:**  
[SUDBURYTV.ORG](http://SUDBURYTV.ORG)

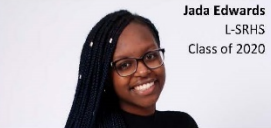
**LEARN MORE:**  
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**MODERATED BY**



**Brandale Randolph**  
Founder 1854 Cycling Co.  
Co-Founder Project Poverty



**Jada Edwards**  
L-SRHS  
Class of 2020

|  |  |  |
|--|--|--|
|  <p><b>Bella Wong</b><br/>LSRHS Principal/Superintendent</p>              |  <p><b>Bethany Hadwab, LICSW</b><br/>Town Social Worker</p>               |  <p><b>Brad Crozier</b><br/>SPS Superintendent of Schools</p> |
|  <p><b>Dan Carty</b><br/>Chairman,<br/>Board of<br/>Selectmen</p>         |  <p><b>Galen Williams</b><br/>Safety, Diversity &amp; Inclusion Spec.</p> |  <p><b>Henry L. Hayes, Jr.</b><br/>Town Manager</p>           |
|  <p><b>India Berry</b><br/>L-SRHS<br/>Parent of<br/>METCO<br/>student</p> |  <p><b>Lucmann Pierre</b><br/>Sudbury Resident</p>                        |  <p><b>Rabbi Yisroel Freeman</b>,<br/>Sudbury<br/>Chabad</p>  |
|  <p><b>Rebecca Paquette</b><br/>L-SRHS<br/>Student</p>                    |  <p><b>Reverend Desiree Lawson</b><br/>Sudbury Presbyterian Church</p>    |  <p><b>Scott Nix</b><br/>Police<br/>Chief</p>                 |

Housing equity was among the topics discussed at the Community Conversation on Race and Safety held on Thursday, June 25, 2020.

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## SUDBURY TRANSPORTATION COMMITTEE

Despite the global impact of the pandemic on transportation, Year 2020 marked the first time in Sudbury's recent history that transportation services were available from external providers (the Cavalier Coach commuter bus ceased running in October 2011). Although awarded a Community Compact Cabinet grant in 2019, for Sudbury and collaborating towns to address transportation gaps, all progress had been halted by the pandemic. However, in May 2020, the Metropolitan Area Planning Council (MAPC), in conjunction with MassDevelopment, published an RFP for municipalities to partner with taxi companies. The objective was to provide much-needed transportation to healthcare facilities, essential shopping, work, and meal delivery during the pandemic.

Sudbury applied and was awarded \$23,000 in the summer of 2020, to partner with Tommy's Taxi in Framingham and JFK Transportation in Natick. Services began in early fall, and with supplemental funding from the Town's mitigation money, residents who otherwise could not get to medical appointments, etc., were being helped. At its peak in the month of December 2020, 214 trips were provided. As expected, given the focus of the grant, the majority of rides (48%) were to healthcare appointments; 7% for prescription or other medical supply shopping; grocery shopping accounted for 24% of rides, work for 12%, and "miscellaneous" for 9%.

Feedback from riders rated overall satisfaction at 4.7 out of 5. More importantly, verbatim comments from riders emphasized how vital the services were. For example: "It was offered at a difficult time in my life when no one was around to help me out. It was a life saver in my case."

In fall 2020, the MAPC sent out a second RFP for continuation of these services, and Sudbury applied along with Concord, Maynard, and Stow. The latter towns would make use of the processes, policies, and communications materials that Sudbury had designed for the first MAPC initiative.

Because the unmet needs in town were well documented by the first MAPC project, the Transportation Committee began to explore the original Uber pilot that was being developed under the Community Compact Cabinet grant. The Committee determined to continue (if funded) with the very successful taxi program and, simultaneously, roll out partially subsidized Uber transportation for four target groups also addressed by the MAPC grant: seniors, people with disability limiting driving, veterans, and the financially vulnerable.

The above initiatives were able to draw on the Town's Livable Sudbury Assessment (completed in 2019) for robust data on factors relevant to transportation services. And, that assessment and the region's membership in the World Health Organization's age-friendly network as part of AARP, underscored both the need and

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the importance of transportation to our Town. The Transportation Committee, composed of both volunteers as well as town staff, is proud to see our work on behalf of residents show these results.

Respectfully submitted,

SUDBURY TRANSPORTATION COMMITTEE

*Daniel E. Carty, Chairman*

*Doug Frey*

*Sandy Lasky*

*Alice Sapienza*



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## ZONING BOARD OF APPEALS

The Zoning Board of Appeals (ZBA) is comprised of five regular members appointed by the Select Board for five-year terms. Associate members, appointed to one-year terms by the Select Board, serve in place of the regular members as necessary and also serve as full members of the Earth Removal Board. In 2020, regular members of the ZBA included John Riordan (Chair), William Ray (Clerk), Jonathan Gossels, Frank Riepe, and Nancy Rubenstein. Associate members were David Booth, Jonathan Patch, Jennifer Pincus, and Benjamin Stevenson. Jonathan Patch requested to serve only as a member to the Earth Removal Board and Jonathan Gossels offered to serve on the Earth Removal Board until additional Associate members could be appointed.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (MGL) Chapter 40A, as well as from Sudbury's local Zoning Bylaws. The ZBA acts as one of Sudbury's Special Permit Granting Authorities, with a broad range of responsibilities on issues regarding property development and land use. The ZBA also hears applications for Comprehensive Permits for proposed housing developments under MGL Chapter 40B. The ZBA additionally considers requests for relief from the Town's Zoning Bylaws when Applicants believe literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare, or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings, and to act upon applications in a manner consistent with its interpretation of the Town's Zoning Bylaws. In 2020, ZBA members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the ZBA in 2020 continue to reflect the growth of the town.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department, Building Inspector, and Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Town Clerk and the Planning and Community Development Department. The list that follows identifies matters considered by the Board in 2020. The denial of an application means that, except under special circumstances, an Applicant may not reapply for the same relief for a period of two years. A withdrawal without prejudice of an application enables an Applicant to

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reapply if desired. An asterisk indicates that a Variance or Special Permit has been granted subject to conditions, which in the ZBA's judgment, were necessary to safeguard the public good.

During the 2020 calendar year, the ZBA received the total sum of \$3,450.00. Of this, \$2,650.00 was from Applicants in the form of non-refundable application fees and \$800.00 was for escrow accounts.

Thirty-four (34) new cases were filed during 2020. The ZBA did not meet in Executive Session during 2020. Action on new and pending cases in calendar year 2020 is summarized as follows:

- 34 cases were considered
- 25 Special Permits
- 2 Variances
- 2 Accessory Dwelling Units
- 1 Modifications of Comprehensive Permits
- 3 requests were withdrawn without prejudice
- 2 requests were denied
- 1 request was scheduled for January 2021

20-01 Camp Sewataro, LLC, One Liberty Ledge  
Special Permit renewal and modification of existing permits 16-28 and 16-28B to change name of owner. APPROVED

20-02 Ruchi and Joseph Newman, 10 Nashoba Road  
Special Permit to construct an accessory dwelling unit. APPROVED

20-03 David Hoaglin, 73 Hickory Road  
Special Permit renewal for 70 foot amateur radio tower. APPROVED

20-04 Nu-Home Contractors, Inc. c/o Michael Audette, 604 Peakham Road  
Modify Special Permit 19-25 for construction after demolition. APPROVED

20-05 Sign Techniques, Inc. 424 Boston Post Road  
Special Permit to install awning signage which would exceed the maximum allowable amount of total sign face area. APPROVED

20-06 Kenneth Salvin, 15 Union Avenue  
Variance to allow for incidental storage outside of the building. WITHDRAWN

20-07 Quarry North Road, LLC. 16 & 36 North Road  
Construct 274 dwelling units in townhouses and multi-family buildings. RECOMMENDATION TO PLANNING BOARD

20-08 Joshua & Meredith Phelps, 20 Linden Road  
Special Permit renewal for a chicken coop. APPROVED

20-09 Daniel DePompei, 113 Haynes Road  
Appeal of Planning Board's Site Plan Review Decision. DENIED

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- |   |  |
|---|--|
| <p>20-10 Herb Chambers of Sudbury, Inc., 83 Boston Post Road<br/>Special Permit for signage.<br/>APPROVED</p>   | <p>20-18 Infinity Spa, 365 Boston Post Road<br/>Special Permit for signage.<br/>APPROVED</p>                       |
| <p>20-11 Marielle Delnomdedieu, 66 Pinewood Avenue<br/>Special Permit for addition to front of dwelling. APPROVED</p>   | <p>20-19 Chertok Wines, LLC, 33 Singletary Lane<br/>Special Permit for home winery business. APPROVED</p>          |
| <p>20-12 Quarry North Road LLC, 16 &amp; 36 North Road<br/>Special Permit for signage.<br/>APPROVED</p>   | <p>21-20 Tom and Sherri Lowery, 38 Haynes Road<br/>Special Permit for chicken coop.<br/>APPROVED</p>               |
| <p>20-13 Mustang Development Advisors, 16 Oakwood Avenue<br/>Special Permit new construction.<br/>WITHDRAWN</p>   | <p>22-21 Janice Ritter, 14 Russett Lane<br/>Special Permit renewal for chicken coop. APPROVED</p>                  |
| <p>20-14 Madjack 7, LLC, 54 Rambling Road<br/>Legalize Accessory Dwelling Unit.<br/>WITHDRAWN</p>   | <p>20-22 Brian Beaulieu, 10 Richard Avenue<br/>Special Permit for a deck. APPROVED</p>                             |
| <p>20-15 Jan Pitzi, Stephen Grande, Monika &amp; Radoslaw Tomala, and Daniel DePompei, 113 Haynes Road<br/>Appeal of Planning Board's Site Plan Review Decision. DENIED</p> | <p>20-23 Matt Ludwig, 470 Boston Post Road<br/>Special Permit for signage.<br/>APPROVED</p>                        |
| <p>20-16 Ken Griffin, 22 Rambling Road<br/>Special Permit for chicken coop.<br/>APPROVED</p>  | <p>20-24 Stewart Hoover, 288 Old Sudbury Road<br/>Special Permit for Signage.<br/>APPROVED</p>                     |
| <p>20-17 Daniel A. Hershey &amp; Meara K. Jones, 45 Blueberry Hill Lane<br/>Special Permit for addition with first floor bedroom and bathroom.<br/>APPROVED</p>             | <p>20-25 Kamal Hadidi, 101 River Road<br/>Special Permit to raise chickens.<br/>APPROVED</p>                       |
|   | <p>20-26 Maillet &amp; Son, Inc. 34 Barton Road<br/>Special Permit for construction after demolition. APPROVED</p> |
|   | <p>20-27 Vali Girgoras, 35 Lynne Road<br/>Special Permit to add two car garage. APPROVED</p>                       |

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20-28 Paul Noonan, 200 Horse Pond Road  
Special Permit for construction after  
demolition. APPROVED

20-29 Lilla Martel, 418 Boston Post Road  
Special Permit to replace/modify  
signage. APPROVED

20-30 Joy Aldrich, 700 Boston Post Road  
Special Permit renewal to raise  
chickens. APPROVED

20-31 Quarry North Road, Inc., 16 & 36  
North Road  
Variance for minimum lot size and  
frontage. APPROVED

20-32 Poyant Signs, 505 Boston Post Road  
Special Permit to replace/modify  
signage. APPROVED

20-33 Matthew DiManno, 69 Pinewood  
Avenue  
Special Permit to add front porch  
and new garage. PENDING

20-34 Elizabeth Geisinger, 271 Boston Post  
Road  
Special Permit renewal for a kennel.  
APPROVED

Respectfully submitted,

ZONING BOARD OF APPEALS

*John D. Riordan, Chair*

*William Ray, Clerk*

*Jonathan G. Gossels*

*Frank W. Riepe*

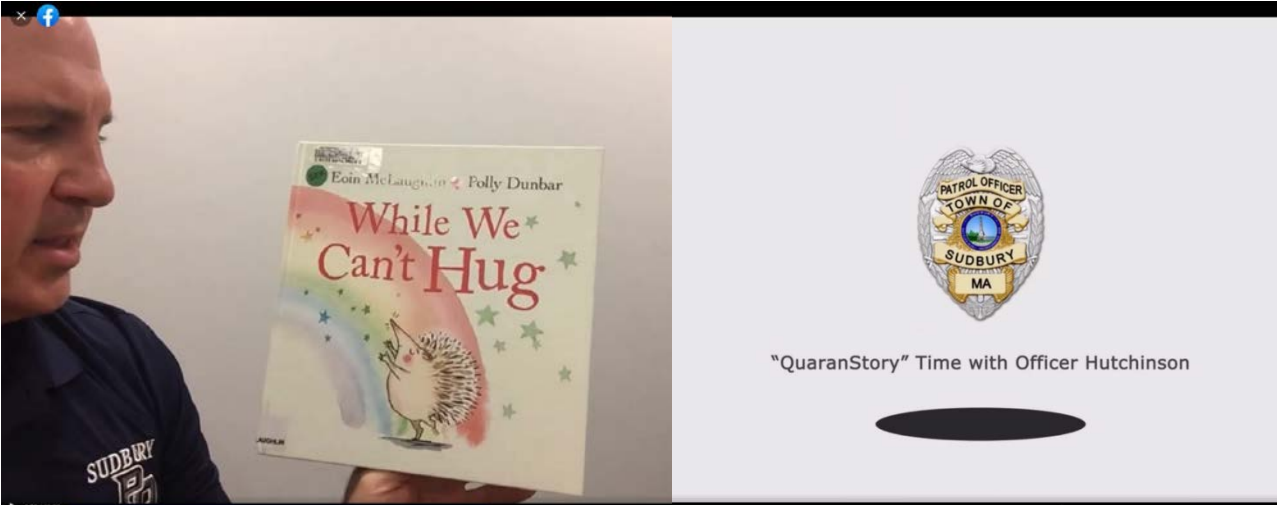
*Nancy G. Rubenstein*

*David Booth, Associate*

*Jennifer K. Pincus, Associate*

*Benjamin Stevenson, Associate*

# PUBLIC SAFETY



As part of their Positivity Campaign, the Police Department produced a video series entitled "QuaranStory" Time, featuring Officer Al Hutchinson reading children's books for Sudbury's young residents. The program featured special guests and highlighted different locations throughout town, enjoying great popularity on social media.

## INSPECTOR OF BUILDINGS & ZONING ENFORCEMENT AGENT

The Building Department is responsible for issuing building, electrical, plumbing, gas, sign, and sheet metal permits. The department provides inspections for permitted work, and periodical certifications for compliance with the Massachusetts State Building Code. In 2020 there were 3,618 combined trade inspections conducted. We accordingly handle complaints for safety issues, zoning, weights and measures, seek compliance and enforcement for non-compliance and maintain public files on properties in Sudbury.

As a public service department, we are here to meet with and assist the public with the

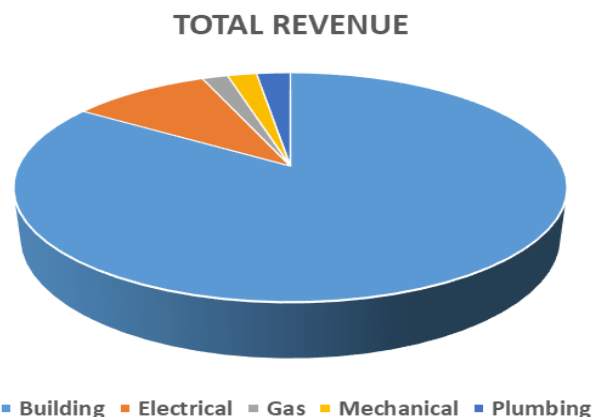
following: Public information requests, questions and answers, permit applications, code and zoning interpretations, special permits, variances and building and zoning appeals.

We work in conjunction with such departments and committees as the Appeals Board, Assessors, Board of Health, Conservation, Design Review Board, Engineering, Fire, Historical Commission, Historic District Commission, Planning and Police.

Respectfully submitted,  
*Andrew Lewis, Building Inspector*

| <b>Building Permits</b>   |                          |                       |                          |
|---|--------------------------|-----------------------|--------------------------|
| <b>Type of Permit</b>   | <b>Number of Permits</b> | <b>Fees Collected</b> | <b>Construction Cost</b> |
| Express: Roofing, Siding, Windows   | 186                      | \$32,320.00           | \$3,082,873.00           |
| Remodel, Alteration, Repair   | 387                      | \$158,565.00          | \$13,869,233.00          |
| *New: Primary Building  | 63                       | \$552,565.00          | \$37,698,880.00          |
| Demolition: Primary Building  | 5                        | \$840.00              | \$84,000.00              |
| Addition (incl. with Remodel)   | 26                       | \$44,020.00           | \$4,312,000.00           |
| Solar   | 39                       | \$15,605.00           | \$1,396,206.00           |
| Foundation Only   | 5                        | \$8,700.00            | \$619,590.00             |
| Other   | 4                        | \$880.00              | \$86,700.00              |
| Pool  | 19                       | \$9,000.00            | \$893,957.00             |
| New: Accessory Building   | 12                       | \$6,900.00            | \$688,239.00             |
| Demolition: Accessory Building  | 1                        | \$525.00              | \$35,000.00              |
| Sign, Awning, Canopy  | 11                       | \$1,255.00            | \$76,927.00              |
| Deck, Porch   | 44                       | \$11,410.00           | \$1,129,525.00           |
| Express: Temporary Tent   | 13                       | \$1,080.00            | \$59,866.00              |
| Express: Solid Fuel Appliance   | 5                        | \$210.00              | \$15,877.00              |
|   | <b>820</b>               | <b>\$843,875.00</b>   | <b>\$64,048,873.00</b>   |
| <b>*New: Primary Building</b>   |                          |                       |                          |
| <i>Amount includes \$442,665.00 in fees to be paid in 2021 for Cold Brook Crossing Permits issued in 2020</i> |                          |                       |                          |

| <b>Electrical Permits</b>        |                       |
|----------------------------------|-----------------------|
| <b>Electrical Permits Issued</b> | <b>Fees Collected</b> |
| 624                              | \$96,865.00           |
| <b>Gas Permits</b>               |                       |
| <b>Gas Permits Issued</b>        | <b>Fees Collected</b> |
| 396                              | \$17,969.00           |
| <b>Mechanical Permits</b>        |                       |
| <b>Mechanical Permits Issued</b> | <b>Fees Collected</b> |
| 80                               | \$20,310.00           |
| <b>Plumbing Permits</b>          |                       |
| <b>Plumbing Permits Issued</b>   | <b>Fees Collected</b> |
| 369                              | \$23,638.00           |
| <b>Total Revenue:</b>            | <b>\$1,002,657.00</b> |



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## DOG OFFICER

### Animal Control & Dog Officer Statistics

|                         |            |
|-------------------------|------------|
| Complaint Calls         | 60         |
| Lost Dog Calls          | 33         |
| Lost Cat Calls          | 12         |
| Other Cat Related Calls | 10         |
| Animal / Wildlife Calls | 189        |
| Miscellaneous Calls     | 444        |
| <b>Total Calls</b>      | <b>748</b> |

|   |           |
|---|-----------|
| 10 Day Quarantine Order -Human Bite- Issued     | 15        |
| 10 Day Quarantine Order -Human Bite- Released   | 13        |
| 10 Day Quarantine Order -Animal Bite - Issued   | 9         |
| 10 Day Quarantine Order -Animal Bite - Released | 6         |
| 45 Day/6 Month Quarantine Orders - Issued       | 31        |
| 45 Day/6 Month Quarantine Orders - Released     | 20        |
| <b>Total Animal Quarantines Issued</b>          | <b>55</b> |
| <b>Total Animal Quarantines Released</b>        | <b>19</b> |

|   |          |
|---|----------|
| No-License Citations                            | 0        |
| Leash Law/Dog Not Under Owner Control Citations | 1        |
| Other Offense                                   | 0        |
| <b>Total Citations Issued</b>                   | <b>1</b> |

|                                      |    |
|--------------------------------------|----|
| Dead Animals Disposed                | 82 |
| Animals Submitted for Rabies Testing | 5  |
| Kennel Inspections                   | 8  |

Respectfully submitted,  
*Jennifer A. Condon, Animal Control Officer*

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## FACILITIES DEPARTMENT

The Facilities Department is responsible for the facility planning of all town-owned buildings including the K-8 schools. The Department works with Town and School Departments to implement preventative maintenance programs, schedule and monitor renovations and repairs, and to apply energy conservation measures in all buildings. In addition, the Department assists with the planning for new construction and development projects that will enhance the Town's ability to support the needs of the community. The Combined Facilities Director is the staff liaison to the Capital Improvement Advisory Committee (CIAC), the, and the Permanent Building Committee (PBC). The Facilities Department supports these committees.

Some of the Facilities Department projects and work in 2020 include the following:

### **Fairbank Community Center**

The Combined Facilities Director served as part of the Fairbank Working Group and worked with them and ICON Architecture to complete a Feasibility Study for a new Fairbank Community Center building with an estimate of probable cost of \$28,832,000. The building is to be used as a Senior Center, Parks and Recreation offices and facilities and Sudbury Public Schools administrative offices. The existing pool and surrounding structure will be refurbished and remain. The building will also serve as the Town emergency shelter. A new building was proposed to be constructed to the south of the existing pool and once

complete the existing structure will be demolished. The Working Group presented the Feasibility Study to the Parks and Recreation Commission, Council on Aging and Sudbury School Committee. They presented separately to the Finance Committee, Capital Improvement Advisory Committee and Select Board. The Group also hosted a virtual Town Forum where the public provided input. The Select Board presented the project as an Article on the September 2020 Annual Town Meeting Warrant, and having passed it was then placed on the ballot at Town Elections in November 2020 and subsequently passed. The project is now proceeding under the guidance of the Town Manager and Permanent Building Committee. At this time Compass Project Management has been selected as the Owners Project Manager. The Designer Selection Process is underway, once an architect is selected the design process will begin. The project is scheduled to be bid in early 2022 with construction to begin in May of 2020. The building is planned to be complete in late 2023.

### **Town Wide Community Electricity Aggregation Program**

The Combined Facilities Director worked with the Energy and Sustainability Committee and Town Manager to successfully renew the Town Wide Community Electricity Aggregation Program. A goal of the CEA program is to provide price stability and average savings over the full term of the program but savings cannot be guaranteed compared to



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the utility's basic service rate which changes every three months for industrial customers and every six months for residential and small commercial customers. The new contract the cost of the standard product decreased from 10.749 ¢ /kWh to 10.629 ¢ /kWh. With the renewed program contract begun in August 2020 the standard product, Sudbury Local Green, will provide 100% renewable energy in addition to state standards. This is done by purchasing Renewable Energy Credits (RECs) equal to 100% of your total usage, on top of any REC purchases used to meet state minimum renewable energy requirements. The sources of this additional renewable energy are 15% from Massachusetts Class I eligible renewables and 85% from national wind sources. Sudbury residents and businesses in the program receive the standard product unless one affirmatively selects an optional product.

### **Town Wide ADA Self-Evaluation and Transition Plan**

The Facilities Department issued a Request for Proposals for a Town Wide ADA Self Evaluation and Transition Plan. The Town then engaged The Institute for Human Centered Design to conduct this Evaluation and formulate a Transition Plan on its behalf for of Town buildings, schools and parks. A kickoff meeting was held with the IHCD and the Commission on Disability prior to their field work and site surveys. Drafts of those evaluations with a list of prioritized recommendations to address deficiencies will be presented to the public for comment. Those comments will be incorporated into the drafts to create a final Transition Plan. With the Transition Plan in hand Prioritized

Recommendations can be acted on to remedy the identified accessibility issues. The completed Transition Plan also allows the Town to apply for grants to assist in addressing the identified Recommendations.

### **Small Capital Projects**

Small capital projects that were complete include Curtis and Noyes Schools HVAC and Heating Repairs to replace failed air handling equipment and vulnerable hot water heating equipment and piping. Noyes and Haynes Schools Kitchen Equipment Replacements to replace worn and outdated equipment. All Schools Paging, Clocks and Bells Repairs to update and repair failing communication systems in schools. Town and Schools Carpet and Vinyl Tile Replacements to replace worn floor finishes.

### **Sudbury Public Schools Playground Improvements**

The Facilities Department supported School Department staff and PlaySudbury with the new Nixon Elementary School playground that was constructed over the summer. The existing playground structures were removed, new ADA compliant play components installed with a new poured in place play surface throughout. The new Nixon School playground opened in the fall. Planning and design for the new Loring Elementary School playground is in process, and construction is scheduled for the summer of 2021. A new accessible pathway will be constructed from the cafeteria to the new accessible playground planned with funding from the FY22 Town Managers Capital budget.

## Grants

The Facilities Department applied for and received a Green Communities Competitive Grants for energy conservation projects consisting of DPW Office Building and Garage LED Lighting Upgrades and Goodnow Library Variable Frequency Drive Heat Circulator Pumps totaling \$96,686. The Facilities Department also applied for and received a MIIA Safety Grant for Flammable Materials Storage Cabinets and Fall Protection Equipment totaling \$4,424.

## COVID Measures

The Facilities Department modified air handling equipment sequences and operation and obtained and installed enhanced filtration materials to provide the optimum indoor environment for building

occupants. Point of use room air filtration equipment was placed in areas without building mechanical air handling capability. Sanitizing equipment and supplies were obtained and placed into regular service. The Combined Facilities Director worked with an HVAC engineer consultant to evaluate existing school facilities equipment and to make recommendations for implementation prior to the school year. The Facilities Department also obtained a large number of Plexiglas shields and barriers for use in school and Town buildings.

Respectfully submitted  
*William Barletta, Combined Facilities Director*

The screenshot shows the website for Sudbury Community Electricity Aggregation. At the top, there is a banner with the town seal and the text "Sudbury Community Electricity Aggregation". Below the banner is a navigation menu with links for "PROGRAM DETAILS", "OPT UP OR JOIN", "CALCULATOR", "NEWS & INFORMATION", "OPT OUT", "CONTACT", and "ENGLISH". The main content area is titled "Program Details" and contains the following text:

Sudbury Community Electricity Aggregation (CEA) is the Town's program to provide residents and businesses new electricity supply.

The program has been active since August 2017, and in August 2020, the Town changed electricity suppliers to NextEnergy Services. With Sudbury CEA, Eversource continues to deliver electricity and manage all electricity billing. The only choice is source and cost of electricity supply, chosen by the Town of Sudbury through a competitive bid process.

Below the text is a diagram illustrating the electricity supply process:

- Supply:** Sources of electricity. You can choose. (Icons: solar panel, factory, wind turbines)
- Delivery:** Wires and poles. Always the utility. (Icon: power line tower)
- Customer:** Single Bill. (Icon: house with lightning bolt)

The diagram shows the flow from Supply + Delivery = Customer.

Sudbury's Community Electricity Aggregation (CEA) website provides detailed information on program options available to Sudbury residents at <https://sudbury-cea.com/>.

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## FIRE CHIEF & CIVIL DEFENSE

The Sudbury Fire Department continues to provide quality fire and advanced emergency medical service to the residents and visitors of the Town. During 2020, the Department responded to a total of 2,331 emergencies, 59.88% of these responses were Medical Emergencies and 40.12% were Fire-related emergency responses.

We have seen an increase in simultaneous calls for the ambulance. In 2020 on 158 occasions the department responded to simultaneous calls for Emergency Medical Service. This is the primary reason for keeping two ambulances in service at all times.

The Department provided Advanced Life Support for 63% of our patients with the remaining 37% receiving Basic Life Support (BLS) level care. We continue to provide transport services to the most appropriate hospitals in the region to allow our patients to receive the best level of healthcare.

At the Annual Town Meeting in September, residents approved funding for the purchase of a new ambulance to be assigned to Station 1 in Sudbury Center. This will allow the department to have two ambulances in service even while maintenance and repairs are taking place on the third. With the completion of the new housing projects in town, the ability to have

two ambulances in service has become a necessity.

The construction of the new Engine 3 that will be assigned to North Sudbury progressed during the year even with some short COVID-related delays at the factory. This Engine was delivered to the dealer at the end of December and will be placed in service in the first part of 2021.

The Department received a new Rough Terrain Vehicle and support trailer to facilitate access to the Town's many conservation areas / trails. This new six passenger vehicle carries emergency medical equipment and a specialized medical transport bed in the rear.

2020 is the second year of the Federal Department of Homeland Security, Staffing for Adequate Fire & Emergency Response (SAFER) grant that was secured in late 2018 to allow the Department to hire four additional Firefighter/Paramedics. This grant had provided over \$377,000.00 in financial assistance to the Town by the end of the 2020 calendar year.

The Department also received two grants from the Commonwealth. The Department of Public Safety awarded a grant for the purchase of a firefighting gear washer/extractor. This new machine cleans and removes carcinogens from firefighter

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turnout gear. The second grant received came from the Department of Fire Services for the purchase of new protective firefighting hoods and gloves for each member of the Department.

The Department also received a \$10,000.00 grant from the Middlesex Savings Charitable Foundation. This grant was used to purchase new Portable Multi-Gas Detectors for use by the Fire Department.

During the 2020 calendar year, the Department issued many permits related to our Fire Prevention activities, collecting \$46,500.00 in permit fees.

### **Personnel**

The Department went through a number of personnel changes during the year. Firefighter John Salmi retired after more than forty years with the Department and Firefighter Michael Desjardins who started his career at the Highway department retired after 33 years of service to the Town. We appreciate their dedication to the Department and wish them well in retirement. Firefighter Robert Beer left the employment of the Fire Department to join the Massachusetts State Police. In May, we applauded his graduation from the State Police Academy.

The Department filled three vacant positions with the hiring of Firefighter/Paramedics Kristina Harris, Gregory Richardson and Daniel Sweeney. Tina and Greg will complete the ten-week Career Firefighter

Recruit Training Program at the Massachusetts Firefighting Academy in March of 2021.

### **Emergency Management**

I am pleased to report the update of the Town's Hazard Mitigation Plan (HMP) was completed and accepted in October by Federal Emergency Management agency (FEMA). This HMP update was possible due to a grant provided by the Massachusetts Emergency Management Agency (MEMA) secured by the Office of Community Development. The Hazard Mitigation Plan (HMP) focuses on reducing or eliminating future risk to lives and property from natural hazards.

### **COVID-19**

2020 was a year that stretched the resources of the Fire Department and the Board of Health to their limits. The pandemic presented many challenges that needed to be overcome to work at protecting the community. Because of the teamwork between these two agencies, we were successful keeping our staff and the public safe during these unprecedented times.

The support that we received from the public was fantastic and at times overwhelming. The Fire Department received an outpouring of support from our residents and many businesses that was key to us getting through the first phase of the pandemic.

The donations of personal protective equipment came rolling in. We received not one, but three intubation boxes to assist with the treatment of our critically ill patients. A group of teens created protective face shields using 3D printers. The medical and dental offices in the community donated all types of PPE and cleaning supplies and the pharmacies donated hand sanitizer. Donations of food from Sudbury residents provided us with the strength to move forward during the crisis.

The support that the Fire Department received from the Massachusetts Emergency Management Agency was critical. The ability of this organization to make available personal protective gear and sanitation supplies allowed the Department to provide the needed service during the pandemic.

The Fire Department was also awarded a grant from the Executive Office of Public Safety and Security for \$11,840.00, for the purchase of personal protective equipment for response against the pandemic.

Chief Whalen demonstrating some of the Personal Protective Equipment (PPE) generously donated by the community on an episode of Municipal Minute.



## **FIRE DEPARTMENT STATISTICS**

Smoke Detector Inspections: 368

Residential Fire Alarm and Fire Sprinkler Permits: 27

Commercial Fire Alarm and Fire Sprinkler Permits: 40

Oil Tank Removal Permits: 36

Oil Burner Permits: 63

Liquide Propane Gas Permits: 36

Welding / Grinding Permits: 13

Open Burning Permits: 655

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Respectfully submitted,  
*John M. Whalen, Fire Chief, Emergency Management Director*

**Assistant Fire Chief**

Timothy E. Choate

**Captains**

Kevin P. Cutler  
Stephen E. Glidden  
Brian M. Lewis  
Douglas R. Stone

**Lieutenants**

Dana J. Foster  
William J. Francis  
Alex C. Gardner  
David J. Ziehler

**Firefighters/EMT**

Robert J. Beer (Resigned)  
Robert E. Boyd, Jr.  
Michael R. Desjardins (Retired)  
Timothy Devoll  
Kyle R. Gordon  
Michael D. Hamill  
Gary F. Isaacs  
Joshua S. McLeod  
Michael J. Murphy  
Russell P. Place  
John E. Salmi (Retired)

**Firefighters/ Paramedic**

Mathew L. Boutilier  
Michael R. Donoghue  
Grant C. Ellerbe  
Luis A. Forte  
Gabriel A. Frias  
Kristina F. Harris  
Nicholas J. Howarth  
Kristoffer J. Keraghan  
Michael P. Kilgallen  
Alan W. Larochelle  
Matthew D. MacDonald  
Michael E. MacGregor  
Michael A. Matros  
Daniel R. Mulgrew  
Celso L. Nascimento  
Brian R. Patterson  
Jaime L. Ragusa  
Gregory J. Richardson  
Leo C. Rogers  
Roland L. Saucier, Jr.  
Steven M. Schnepf  
Daniel J. Stanton  
Daniel J. Sweeney  
Daniel K. Wells

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## POLICE DEPARTMENT

2020 was a difficult year worldwide, but we continue to press forward and learn how to adjust. Just as society had to adapt, we did too. Our department learned new ways to make responding to calls safer for our officers as well as the public. Some of our more proactive efforts made in 2019 declined in 2020. This was to be expected as motor vehicle stops and face to face interactions were limited to emergencies and/or safety concerns. During 2020 the Sudbury Police Department logged 15,018 incidents with walk-in interactions in the area of 7,427 (reduced substantially as the lobby was shut down for the most part). During this 12-month period, 60 individuals were taken into custody for various violations of state and local laws to include 14 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. As well, 140 criminal complaints for various violations of state and local laws were filed with the Framingham District Court. Officers investigated 141 larcenies, which included 7 breaking and entering incidents into dwellings/buildings and 16 breaking and entering into motor vehicles. This year the MetroWest region experienced a significant increase in stolen motor vehicles, Sudbury experienced an increase resulting in 8 stolen vehicles. Officers and Detectives from the local area collaborated developing information leading to the arrest of multiple individuals involved and the recovery of all 8 vehicles. Additionally, there were 34 assaults of varying severity, 1,114 medicals, 15 incidents involving juveniles and 5 investigations surrounding sex offences. The

department logged 296 motor vehicle accidents; 22 of which involved varying degrees of personal injury. We are fortunate to report that we did not have any accidents resulting in a fatality. It should be noted that motor vehicle traffic was significantly lessened during much of the year and we believe this to be a factor in these low accident numbers although many jurisdictions experienced an increase in fatalities.

In 2020, our department bid farewell to two excellent and experienced officers as they entered retirement. We want to thank Officer Rochette and Officer Lucas for their lifelong dedication to law enforcement profession and our residents. With every ending there is a beginning whereby we were able to welcome 7 new employees. Two of which are Dispatchers Shelbi Poulin and Caitlyn O'Malley who replaced dispatchers who moved on to other opportunities. As well, in addition to our retirements, we had several officers move on to other departments allowing the opportunity to bring Officers Max Jette, Matthew Bezanson, Jessica Latini, Rayshawn Santos, and Hannah Jones on board. Detective Owen Griffin, was reassigned to the role of Evening shift Detective and tasked with following up on a variety of investigations. In preparation for the retirement of Officer Hutchinson as our K-8 Student Resource Officer, we found that Officer William Crisafulli had the passion to learn from him and we assigned him to train alongside Officer Hutchinson. With schools

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transitioning to remote learning, all of our SROs found unique ways to connect with the children virtually, leading to the creation of Quarantime, an officer led Storytime posted on our social media pages.

The pandemic took a toll on many of us with some of the illnesses remaining unseen. This accentuated the worth of our mental health clinician who proved more than ever how invaluable she is with assisting residents with substance abuse issues, those in a mental health crisis, social welfare issues and beyond. The program is in its 3rd year and provides a full-time Master's Level Mental Health Clinician to respond alongside police officers to calls involving individuals who are experiencing a mental health or substance use crisis, among other circumstances. The clinician, available to Hudson and Sudbury, has been facilitating arrest diversions on scene through treatment-based alternatives with the aim of reducing costly and unnecessary referrals to hospital emergency departments. We thank to Our Lady of Fatima Community Outreach Ministry for their continued support of the program. A grant received through the Department of Mental Health will continue to provide funding for the program. In 2020, our regional team was able to save an estimated cost of \$617,920 between Arrest and Emergency Room Diversions, combined. This translates to a total of 48 behavioral health conditions being diverted away from arrest and we decreased hospital emergency room referrals by 94 individuals with the JDP facilitating other recommendations. This program is proving itself as a great success

and we are very fortunate to have Advocates working alongside us.

As restrictions began to ease, we noticed that vehicular traffic was increasing. As always, we strongly encourage everyone to drive respectfully as if they are in their own neighborhood all the time. With such a philosophy we all can do our part in mitigating the concerns surrounding vehicular safety. Through education and enforcement, we continue to address residents' concerns regarding inappropriate operation which remains a quality of life concern. In an effort to support safe driving, the Sudbury Police applied for and was granted a Governor's Highway Safety Grant which provided a financial award to participate in enforcement campaigns some of which focused on impaired operation, speed and texting while driving. Due to the health concerns from the need for close contact on motor vehicle stops, this grant was amended to allow our officers to transition to a visual deterrent-based enforcement, rather than an activity-based model. This provided an opportunity for our department to focus not only on traffic infractions, but to monitor businesses that were temporarily shut down in the pandemic.

The State 911 Department continues offering grant opportunities that are utilized to offset department expenses as well as training that is required to maintain necessary certifications. We received approval for two separate grants under this funding opportunity in 2020. We applied for an additional grant from the U.S. Department of Justice of their Bullet Proof



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Vest Program which is then augmented by state funds as well.

Our training room continued to be a major asset for our department as the open space allowed officers to meet with each other and take reports from the public in a more socially distant environment. Though our department was unable to hold the 2nd year of our Citizen's Police Academy, we were able to continue to connect with our community members using our social media sites, which now include Facebook, Twitter, Instagram and Nextdoor. We also were able to dip our toes into the party planning industry and hosted a number of celebration parades throughout the town for birthdays, retirements, and graduations to lift spirits. Lastly, we were excited that Santa was able to visit our department and we were fortunate enough to escort him through town on a 300-horsepower sleigh.

Our lobby still provides space for two separate kiosks, one for our prescription drug collection program as well as a sharps disposal. The prescription disposal program has continued to grow in popularity and we have recently upgraded our kiosk to better suit the needs of the service. Our sharps disposal program is gaining further traction requiring us to increase to bi-monthly pickups. Both disposal methods are available 24/7 and we welcome residents to take advantage of the safe and easy access.

The Sudbury Police Department remains committed to the Sudbury Community. We believe in the team approach which is more beneficial for all. We look forward to the coming year in determining how to serve better, while thinking in a proactive manner.

## **FY20 POLICE DEPARTMENT FEES AND FINES**

|                        |             |
|------------------------|-------------|
| Licensing fees         | \$4,477.50  |
| Paid detail admin fees | \$52,242.16 |
| Total                  | \$56,719.66 |

Respectfully submitted,  
*Scott Nix, Chief of Police*

### **Police Lieutenants**

Robert F. Grady  
John Perodeau

### **Police Sergeants**

Erin Corey  
James Espinosa  
Nathan Hagglund  
Stephanie Howe

Richard MacLean  
Wayne Shurling

### **Police Officers**

Michael Amato  
Matthew Bezanson *2-18-20*  
Owen Boyle *Resigned 1-9-2020*  
William Crisafulli  
Timothy DaSilva

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Andrew Gower *9-13-19*  
Owen Griffin  
Dylan Haldiman  
Alan Hutchinson  
Max Jette *1-6-2020*  
Paul Johnston  
Hanna Jones *10-5-2020*  
Ethan Karol  
Jessica Latini *2-24-2020*  
Kenneth Loyer  
Michael Lucas *Retired 3-3-2020*  
Neil McGilvray  
Steven Milley  
Michael Pope  
Michael Rochette *Retired 8-31-2020*  
Rayshawn Santos *8-26-2020*  
Zackary Shay  
Victoria Wagner *Resigned 6-5-2020*  
Kimberly Walch  
Paul Wigmore

**Police Matrons**

Deborah Griffin  
Carol Greenwood  
Trish Longo

**Special Police Officers**

Erica Abro  
Jeff Beckwith  
Noel Evers  
John Harris  
John Kennedy

Christopher Kelly  
Trish Longo  
Mike Lucas  
Alan Mancini  
Thomas Miller  
Mathew Nardi  
Kevin Ostrander  
Michael Ott  
Brett Rand  
Thomas Reynolds  
Mike Rochette  
Vinnie Stuart  
George W. Taylor  
Eric Wenc  
Brian Willard  
Edwin Wright

**Dispatchers**

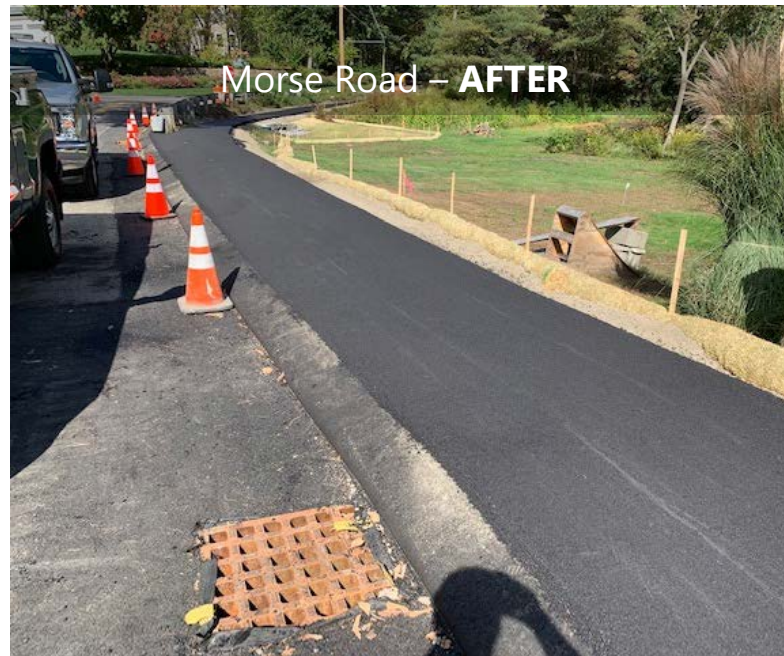
Tenley Goodwin  
Deborah Griffin  
Amanda Leahy  
Trisha Longo  
Thomas Nardelli  
Shannon O'Brien *Resigned 9-14-20*  
Caitlyn O'Malley *9-14-2020*  
Shelbi Poulin *1-6-2020*  
George Taylor  
Mark Terkelsen

**Admin Personnel**

Carol Greenwood  
Julie Nichols-Scopa

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# PUBLIC WORKS



Drainage & walkway improvements along Morse Road at the Marlboro Road intersection were completed in September 2020.

## ENGINEERING DIVISION

The Engineering Division is responsible for the planning, design and construction of several roadway and infrastructure projects, assists with maintaining compliance with various State and Federal programs such as the National Pollutant Discharge Elimination System (NPDES) Stormwater Permit, managing the town's street opening permit and trench opening permit programs, reviewing development and redevelopment plans to ensure roadway and utilities conform to the town's construction standards, and inspecting modifications and expansions to the roadway and stormwater networks.

The Division also provides expertise to the operational divisions within the Public

Works Department, other town departments, various boards, committees and commissions. They maintain the Town's large collection of irreplaceable paper plans and documents and they assist the Information Technology Department in updating the Town's Geographical Information System (GIS).

The Engineering Division provided street line layout to sights throughout the town including but not limited to Dutton Road from Tanbark Road to Hudson Road, Old Sudbury Road at Wolbach Road, Fairbank Road and Old Framingham Road. This was to ensure the work done by the town is within the town's right of way. Additional general layout projects were provided for

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the spring and fall athletic field locations, election stakes and at Lincoln Gardens.

In 2020 multiple in-house design projects were advanced and/or completed. Drainage and roadway improvements were completed at the intersection of Wolbach Road and Old Sudbury Road. Drainage and walkway improvements were completed at the intersection of Morse Road and Marlboro Road. Progress for expanding the Town's walkway network were advanced with the base plan development of both the Old Framingham Road walkway and Dutton Road walkway.

Every five years the Town is required to update its Town Boundary Perambulation. In 2020 Town Boundary Perambulation project was completed by verifying all Town Boundaries.

The Engineering Division continues to inventory and map all catch basins, drain manholes and stormwater outfalls as a requirement of its NPDES stormwater permit. In addition, it performs quarterly methane monitoring at the Town's old landfill and reports findings to MassDEP. The Division also performs plan/map research for laying out street lines for deciphering Town property boundaries. Lastly, the Town has a water level monitoring project in which the Engineering Division surveys water elevations in approximately 25 locations throughout town.

In conjunction with the Town Clerks office and the United States Census Bureau, the Engineering Division updated the 2020 Census Local Update of Census Addresses Operation (LUCA).

## HIGHWAY DIVISION

The Highway Division is responsible for the maintenance and repair of the town's roadway and walkway infrastructure including pavement markings, granite and bituminous curbing, street and regulatory signage, stormwater utilities and traffic islands.

### **Stormwater Management**

The Stormwater Management System consists of more than 58 miles of surface and subsurface drainage systems, 2,735 catch basins, 1,867 manhole structures, 166 culverts and more than 661 drainage outfalls. In 2020 there were 59

repairs/installs made to manholes and catch basins.

In order to comply with the U.S. Environmental Protection Agency's (EPA) NPDES Stormwater Permit, the Highway Division continues to make every effort to remove silt, sand and debris from all the catch basins. Infrastructure age and various deficiencies in the stormwater systems throughout the town are a major cause of unscheduled overtime and emergency repair cost incurred by the town.

In an effort to minimize the amount of sand entering and further diminishing the

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capacity of the system, the Division uses straight salt and pre-treated salt for winter snow and ice treatment. In addition, an aggressive and comprehensive post-winter street cleaning program is performed annually minimizing the accumulation of debris in the drainage system.

In 2020 the drainage division repaired two large sinkholes on Goodman's Hill Road that were caused by decayed corrugated pipe.

### **Pavement Management**

The Division performed scheduled maintenance, responded to various emergency repairs, and filled over 740 potholes in 2020. The Division maintained and replaced damaged guardrail, repaired

more than 500 feet of sidewalk and installed 624 feet of berm throughout town. The Highway Division shares maintenance of the Sherman Bridge with the Town of Wayland.

Some of the projects completed in 2020 include the installation of two ADA ramps and grading a large area of conservation land near Davis Field. The Division maintains over 1,200 regulatory/informational (not including street name) signs installed throughout town. 200 linear feet of wooden guardrail was replaced on Bryant Drive. The walkway approaching the stairs to Loring School was regraded and repaved for safety. The Highway Division painted crosswalks, stop lines and parking lots throughout town.

## **PARKS & GROUNDS DIVISION**

The Parks & Grounds Division provides safe and well-maintained facilities along with the Parks & Recreation Division. Many of the tasks performed this year include the following:

- Mow, maintain, line stripe 132+ acres of public land, parks and school fields
- Begin annual maintenance of Cutting Field turf
- Spring and fall cleanups
- Renovate and laser grade infields at Feeley, Haskell and Featherland
- Maintain/repair all Town irrigation systems including installing the new irrigation system at Grinnell Park
- Begin bi-annual mowing at Broadacre Farm
- New Featherland batting cage
- Assemble and deliver 2 new bleachers for Feeley softball
- Maintain Featherland ice rink
- Aerate all Haskell and Featherland
- Seed Grinnell Park, Feeley softball and Upper Haskell
- Planting of native species at Lower Featherland
- Put up signage and manage openings & closings of facilities due to COVID-19
- Renovate stone dust paths in Heritage Park
- Crack repairs, sealing and painting at Feeley tennis and Atkinson basketball

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## TRANSFER STATION

The Transfer Station is responsible for managing the Town's solid waste to preserve and protect public health and the environment. The Division manages the collection of refuse and recycling from approximately 26.7% of the town (13.5% full sticker, 13.2% recycling only sticker). Compacting units have enabled the town to collect more recycling and make fewer trips to the recycling center for drop off. In 2020, the Division sold 2,097 sticker permits to

residents providing access to the solid waste and recycling services offered at the facility. The Transfer Station continues to provide excellent customer service at reduced costs to the residents through fees collected for divisional services and marketing of the recyclables. The Transfer Station hauled approximately 450 tons this year in refuse and collected approximately 460 tons in recyclables.

## TREES & CEMETERIES DIVISION

The Trees & Cemetery Division is responsible for the management of the town's public shade trees. The town's shade trees, while providing a great public amenity to the town, require routine maintenance so they do not become a liability. The tree crew performs monthly surveys to determine hazardous trees and diseases and takes corrective action to minimize damage and response during severe weather events. The Division is responsible for the cleanup and removal of storm debris. Roadside mowing was performed on 61 roads as well as line-

of-sight and tree pruning along various roads within the town. The Tree Division routinely responds to resident's inquiries and requests for service. During 2020, 18 trees were removed from the town's right-of-way. In addition, six stumps were ground by the town's contractor.

The Cemetery Division staff continues to perform grave openings and performed 51 interments (21 cremations and 30 full burials) at the town's seven cemeteries.

Respectfully submitted,  
*Daniel F. Nason, Director of Public Works*

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# IN MEMORIAM

The Town of Sudbury has enjoyed the blessing of those who gave of their time and talent to enrich the quality of life in our community. 2020 has taken from us some of the dedicated citizens, volunteers and employees who have rendered public service and civic duty to the town. We extend our heartfelt sympathy to the families of these persons and recognize their service to Sudbury.

**JOYCE A. BOARDMAN (1955 - 2020)**

Animal Control Officer: 2007, 2010-2013

**ROBERT K. COE (1937 - 2020)**

Sudbury Resident: 1970-2020

Finance Committee: 1987-1990

Moderator, Sudbury Water District: 1987-2018

Sudbury Bus Transportation Committee: 1974-1976

Wayland–Sudbury Septage Treatment Facility Operational Review Committee: 1997-2011

**DAVID COCHRAN (1964- 2020)**

Building Department, Deputy Electrical Inspector: 1993-2020

**NELSON H. GOLDIN (1945 - 2020)**

Sudbury Constable: 2002-2020

**THOMAS E. JOYCE, Jr. (2020)**

Sudbury Public Schools, Math Teacher

Retired: 1991

**PETER S. LANGMAID (1947-2020)**

Sudbury Resident: 1974-1993

Sudbury Police Detective Sergeant: 1971-1993

**GERALDINE LAVELLE (2020)**

Town Hall Clerk

Retired: 1989

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**DOUGLAS R. LEWIS, JR. (1930 - 2020)**

Sudbury Resident: 1938-1998

Constable: 1954-1960

Memorial Day Committee: 1972-1973

Police Officer: 1954-1960

Special Police Officer: 1981-1989

Supervisor of Sudbury Town Buildings: 10 years

Voting Machine Custodian: 1984-1988

**DONALD LIPSKY (1940 - 2020)**

Sudbury Public Schools, Teacher

Retired: 2000

**DR. CAROLYN A. MARKUSON (1933 - 2020)**

Sudbury Resident: 1989-2020

Council on Aging: 2019-2020

**ALAN MOSHER (1945 - 2020)**

Sudbury Public Schools, Science Teacher

Retired: 2002

**ROBERT A. NATION (1948 - 2020)**

Deputy Plumbing and Gas Inspector: 2001-2007

Plumbing and Gas Inspector

**LYDIA M. PASTUSZEK (1954 - 2020)**

Sudbury Resident: 1998-2020

Blue Ribbon Housing Site Selection Committee: 2003-2004

Sudbury Housing Authority: 2006, 2008-2018

Sudbury Housing Trust: 2007-2019

**CAROLE J. REYNOLDS (1939 - 2020)**

Sudbury Superintendent of Schools, Secretary

Retired: 2002



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**MARGARET ANN SIFFERLEN (1932 - 2020)**

Sudbury Resident: 1970-2010

Election Officer: 1982-2011

**NANCY J. SOMERS (1933 - 2020)**

Sudbury Resident: 1973-2018

Election Officer: 1987-2017

**BARBERIE VAN VALEY (1925 - 2020)**

Sudbury Resident: 2006-2016

Election Officer: 2012-2013

**SALLY WADMAN (1933-2020)**

Sudbury Resident: 1968-2014

Ancient Documents Committee: 1987-2003

Assistant Registrar of Voters: 1986-1994

Preservation and Management of Town Documents: 2003-2012

Election Officer, Deputy Clerk: 1996-2014



## Commencement During COVID-19

Class of 2020 graduates had an unexpected end to their school year and a socially distant commencement due to COVID-19 restrictions. Banners congratulating the students on their achievement were flown at Town Hall in June 2020. The display was made possible through the generosity of graduating students' families.



**Front Cover:** Attendees of the 2020 Annual Town Meeting. Socially distanced outdoor seating was necessary to reduce the risk of COVID-19 spread.