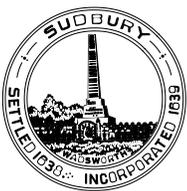




TOWN OF SUDBURY

2018 ANNUAL TOWN REPORT



TOWN OF SUDBURY

278 Old Sudbury Road
Sudbury, MA 01776

<https://sudbury.ma.us>

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COVER PHOTO: Sudbury Tree Lighting on Saturday, December 1, 2018.
Image by Stuart Beeby Photography

SUDBURY TOWN OFFICES/DEPARTMENTS

Department	Location	Phone Number
Accounting Office	Flynn Building	978-639-3309
Assessing Office	Flynn Building	978-639-3393
Assistant Town Mgr./HR	Flynn Building	978-639-3386
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-440-5461
Conservation Office	DPW Building	978-440-5471
Council on Aging	Fairbank Community Center	978-443-3055
Dog Officer	147 Parker St, Maynard, MA	978-639-3361
Engineering/DPW	DPW Building	978-440-5421
Finance Department	Flynn Building	978-639-3376
Fire Department	Fire Department Headquarters	978-440-5301
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-440-5479
Highway/DPW	DPW Building	978-440-5421
Historic Districts Commission	Flynn Building	978-639-3389
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community	Flynn Building	978-639-3387
Police Department	Police Department Headquarters	978-443-1042
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	DPW Building	978-440-5476
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury Public Schools	Fairbank Community Center	978-443-1058
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Treasurer/Tax Collector	Flynn Building	978-639-3376
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

Location	Address
DPW Building	275 Old Lancaster Rd
Fire Department Headquarters	77 Hudson Rd
Fairbank Community Center	40 Fairbank Rd
Flynn Building	278 Old Sudbury Rd
Police Department Headquarters	75 Hudson Rd
Town Hall	322 Concord Rd

SUDBURY AT A GLANCE

SETTLED:	1638 - Incorporated 1639	
POPULATION:	18,173	
VOTERS:	11,855	
AREA:	24.7 Square Miles	
FY2018 BUDGET:	Operating Sub-Total:	\$92,021,925
	Debt Sub-Total:	\$ 3,453,050
	Operating Capital Article:	\$ 413,190
	Total General Fund Use:	\$95,888,165
TAX RATE:	FY2018: \$17.93 Residential; \$24.30 Commercial/Indust./Personal Property	
	FY2017: \$17.74 Residential; \$25.01 Commercial/Indust./Personal Property	
	FY2016: \$17.80 Residential; \$25.11 Commercial/ Indust./Personal Property	
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting	
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network	
SCHOOLS:	4 Elementary Schools, 1 Middle School, 1 Regional High School	
PUBLIC SAFETY:	Full-time Fire Department (with three stations, EMT and paramedics)	
	Full-time Police Department	
RECREATION:	<p>Programs are offered year-round by CAPRA-accredited Park & Recreation Dept. Facilities include the Atkinson Town Pool and Fairbank Community Center; Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area; Lyons Pride/SMILE playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating areas; and fields for baseball, field hockey, lacrosse, softball, and soccer.</p>	
HOSPITALS	Emerson Hospital, Concord	
WITHIN 10 MILES:	MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Hospital, Marlborough	
HEALTH/HOSPICE	Parmenter Community Health Care	
CARE SERVICES:	Sudbury Pines Extended Care and Wingate Healthcare Facility Emerson Medical at Sudbury	
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, and Unitarian Universalist.	
UTILITIES:	Electrical service:	Eversource
	Natural Gas service:	National Grid and Eversource Gas
	Water:	Sudbury Water District
	Telephone/cable service:	Verizon and Comcast

2018 FEDERAL, STATE & COUNTY OFFICIALS

United States of America

Title/Position	Name	Phone
President	Donald J. Trump	202-456-1414
Vice-President	Michael R. Pence	202-456-2326
Senator	Elizabeth A. Warren	617-565-3170
Senator	Edward J. Markey	617-565-8519
Representative 3 rd Congressional District	Nicola S. Tsongas (Pct. 1)	978-459-0101
Representative 5 th Congressional District	Katherine Clark (Pct. 1A, 2, 3, 4 &5)	781-396-2900

Commonwealth of Massachusetts

Title/Position	Name	Phone
Governor	Charles D. Baker	617-725-4005
Lieutenant Governor	Karyn E. Polito	617-725-4005
Secretary of State	William F. Galvin	617-727-7030
Senator in General Court: 3rd Middlesex District	Michael J. Barrett (Pct 1, 4, 5)	617-722-1572
Senator in General Court: Middlesex & Worcester	James B. Eldridge (Pct 2, 3)	617-722-1120
Rep. in General Court: 13th Middlesex District	Carmine L. Gentile	617-722-2014
Attorney General	Maura Healy	617-727-2200
Auditor	Suzanne M. Bump	617-727-6200
Clerk Magistrate Middlesex Superior Court	Michael A. Sullivan	781-939-2700
Councillor 3 rd District	Marilyn Petitto Devaney	617-725-4015 x3
District Attorney Northern District	Marian T. Ryan	781-897-8300
Middlesex County Register of Deeds	Maria C. Curtatone	617-679-6300
Middlesex County Sheriff	Peter J. Koutoujian	781-960-2800
Middlesex Retirement Board Chairman	Thomas F. Gibson	978-439-3006
Registry of Probate/Insolvency	Tara E. DeCristofaro	617-768-5800
Treasurer	Deborah B. Goldberg	617-367-9333

ELECTED TOWN OFFICIALS

Effective after Annual Town Election March 26, 2018

Assessors, Board of	<u>Term Expires</u>	Planning Board	<u>Term Expires</u>
Joshua M. Fox	2021	Peter Jon Abair	2019
Trevor A. Haydon	2019	Stephen R. Garvin	2021
Liam J. Vesely	2020	John Hincks	2020
		Justin Finnicum	2018
Goodnow Library Trustees		Charles Karustis	2019
Alan L. Gordon	2019	Nancy Kilcoyne	2021
Lily A. Gordon	2021		
Susan H. Johnson	2019	Selectmen, Board of	
Ingrid J. Mayyasi	2020	Patricia A. Brown	2020
Barbara F. Pryor	2020	Daniel E. Carty	2021
Marie D. Royea	2021	Janie W. Dretler	2021
		Robert C. Haarde	2019
Health, Board of		Susan N. Iuliano (Through May 2018)	2018
Carol J. Bradford	2019	Leonard A. Simon	2019
Linda Marie Huet-Clayton	2021		
Susan R. Sama	2020	Sudbury Housing Authority	
		Sherrill P. Cline	2019
Lincoln-Sudbury Regional School District Committee		Amy Lepak (State Appointee)	2019
Radha Raman Gargeya	2019	Kaffee Kang	2021
Craig W. Gruber	2020	Theresa M. Layden	2023
Ellen Winer Joachim	2021	Steven J. Swanger	2022
Carole Marie Kasper (Lincoln)	2021		
Kevin J. Matthews	2019	Sudbury School Committee	
Patricia M. Mostue (Lincoln)	2020	Christine A. Hogan	2020
		Margaret Yi Helon	2020
Moderator		Lisa V. Kouchakdjian	2021
Elizabeth T. Quirk	2021	Silvia M. Nersessian	2021
		Richard Tinsley	2019
Park and Recreation Commission			
Robert C. Beagan	2021		
Michael T. Ensley	2020		
Mara Huston	2019		
James J. Marotta	2021		
Richard C. Williamson	2019		

ADMINISTRATION

BOARD OF SELECTMEN & TOWN MANAGER

The Board of Selectmen, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2018, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

In March, Daniel Carty was re-elected to the Board and Janie Dretler was elected. The Board reorganized following the 2018 Annual Town Meeting. Robert Haarde was elected to serve as Chairman and Daniel Carty to serve as Vice- Chairman.

Throughout 2018, the Town continued to oppose the Sudbury Station project, a large residential housing unit planned for historic town center. In March of 2018, the Town of Sudbury issued a request for proposals for a town owned gravel pit on North Road called the Melone Gravel Pit. The proposals received in response to the RFP were evaluated by the Board of Selectmen, and the Quarry North proposal was ranked as the most advantageous for the Town. Quarry North proposed a housing development which would replace the proposed Sudbury Station development. The proposal also provides the Town with

the Sudbury Station land in Town Center, in addition to \$1 million and other mitigation funds. A Town Forum on the land transfer was held in November. At a Town Meeting in December, that had a record turnout, a vote of Town Meeting approved the disposition of the Melone property to Quarry North, effectively ending the Sudbury Station project and preserving the historic town center.

Throughout 2018, the Town continued to oppose the Sudbury to Hudson Eversource project, which proposes to run a 115v power line along the MBTA right of way in Sudbury. The Town met with residents often about this project, and Town Counsel and Special Town Counsel continued to oppose the project at the Energy Facility Siting Board and in Land Court.

Through a partnership with the Sudbury Historical Society, construction began at the Loring Parsonage, which will be the future Sudbury Museum.

The Town received numerous grants this year, including the SAFER grant, which funded 75% of the salary and benefits of four fire fighters, the Municipal Vulnerability Preparedness Grant, and the Hazardous

Mitigation grant. The Town also received the Housing Choice Designation, due to the great efforts the Town has made to increase access to all types of housing. That designation allows the Town greater access to state grants.

In 2018, the Town held three Town Meetings, the Annual Town Meeting, October Special Town Meeting and a December Special Town Meeting. At May Town Meeting, the Town passed a zoning by-law banning recreational marijuana retail establishment in the entire town. The Town also passed a citizen petition to make Sudbury a Welcoming Community. At October Town Meeting, The Town voted not to move forward with the design for a new Fairbank Community Center. The Town voted to purchase Broadacres Farm on North Road in order to preserve approximately 34 acres of property that was historically used as a horse farm. The December Town Meeting focused entirely on the Melone property.

In February, Fire Chief William Miles retired, and Assistant Fire Chief John Whalen was promoted to Chief. Captain Tim Choate became the new Assistant Fire Chief.

In March, the Town had a series of major storms, which resulted in multiple road closures and major power outages. The Town sought assistance from the state,

and opened a shelter at the Fairbank Community Center for several days. Post storm the Town undertook a major debris clean up in order to maintain safety on our roads and walkways.

In April, the Town joined hundreds of other communities across the nation in a joint law suit against the manufacturers of opioids.

In August, the Board of Selectmen and the Town Manager signed a new contract, extending the Town Manager's term for an additional three years. The Town also hired a new Facilities Director, William Barletta.

In December, the Board of Selectmen met with a representative of the Collins Center at the University of Massachusetts to set goals for 2019.

Hundreds of residents joined the Town for its first annual Christmas Tree and Menorah Lighting on the Town Common. The Town partnered with the Sudbury Historical Society and the Sudbury Chamber of Commerce for the event.

In 2018, the Town received a financial reporting award from the GFOA for its 2017 Comprehensive Annual Finance Report.

We close by thanking all Town employees for their work providing services to Town residents, and all residents who have offered to serve on the Town's many boards and committees. We are proud to serve this wonderful Town.

Respectfully submitted,
BOARD OF SELECTMEN

Robert Haarde, Chair
Daniel Carty, Vice Chair
Patricia Brown
Janie Dretler
Leonard Simon

TOWN MANAGER

Melissa Murphy-Rodrigues, Esquire



Bob Haarde, Chairman



Dan Carty, Vice-Chairman



Pat Brown, Selectman



Len Simon, Selectman



Janie Dretler, Selectman

TOWN CLERK

The Town Clerk is the Chief Election Official and responsible for compliance with Federal, State and Town laws and bylaws when organizing, overseeing and certifying elections. Votes taken at town meetings and elections are recorded, certified and submitted to the Attorney General's Office, the Department of Revenue and the Secretary of the Commonwealth's Office. Town Proceedings are recorded and the Town Bylaws are updated and certified each year.

The Town Clerk's Office appreciates the dedicated election workers who serve the voters of Sudbury with professionalism and efficiency as well as the assistance, consideration and accommodation extended by Town Departments who participate in the conduct of well-run elections and town meetings. In 2018, Sudbury held four elections, the Annual Town Election on March 26, a Special Town Election on June 12, the State Primary Election on September 4 and the State Election on November 6.

The May 7 Annual Town Meeting was completed in two nights, concluding on May 8. We had a special town meeting on October 15, quickly followed by two weeks of early voting, and another special town meeting on December 11.

In between town meetings and elections, the Town Clerk's Office issues marriage

licenses, as well as creating, maintaining and issuing certified vital records. As Sudbury's Burial Agent, the Office issues burial permits. Other duties of our office include issuing dog licenses; receiving and processing doing business as (DBA) certificates and raffle permits; posting meetings and other official notices; filing and maintaining records of oaths of office for elected and appointed town officials; documenting filings of Open Meeting Law, Ethics Trainings and Conflict of Interest documents to facilitate compliance with State mandates for Town Employees and member of Boards and Committees; updating procedural manuals, road files, recording traffic rules and other regulations.

Our records management program continues, as we scan and post additional documents for access on the [Town Clerk Website](#). In addition to information forms and applications, you will find documents frequently requested by the public including, Town Meeting Proceedings and Historic Bylaws posted on the website.

The Town Clerk's Office strives to provide service and assistance to residents and visitors in a timely, courteous and professional manner.

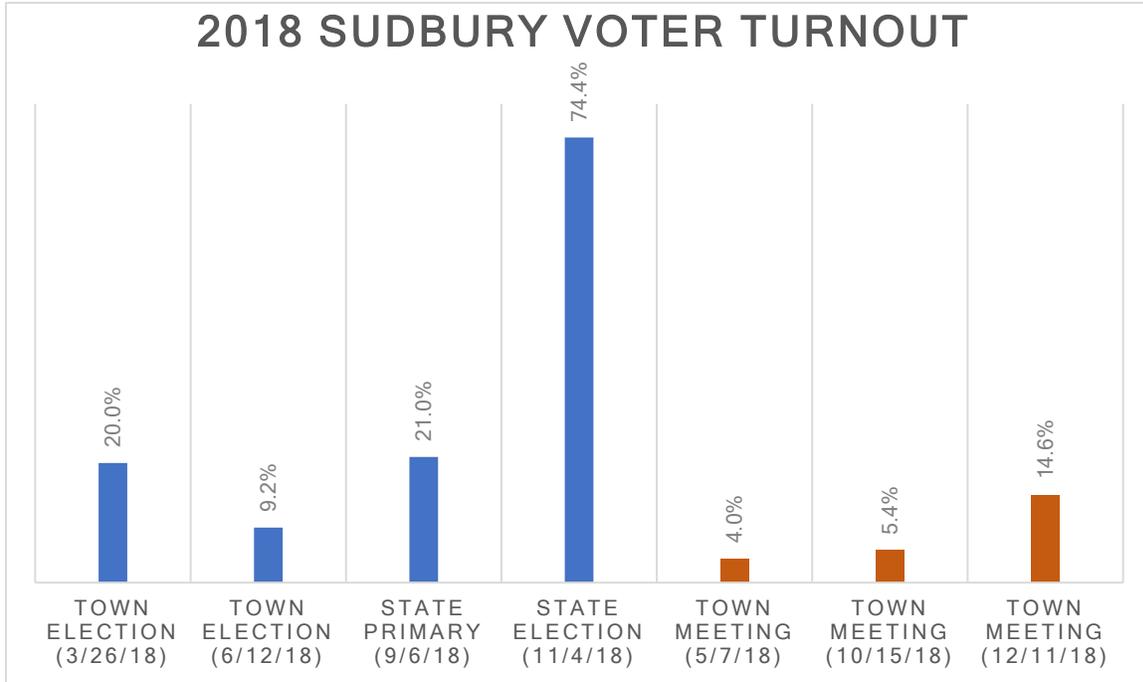
Respectfully submitted,
Rosemary B. Harvell, Town Clerk

2018 Town Clerk Statistics

Certified Vital Records and Burial Permits Issued	1,473
Business Certificates Issued	134
Returned and Entered Yearly Census	6,389
Number of Processed and New Registered Voters	1,200
Official Voter Population	12,608
Official Population	18,173
Licensed Dogs	2,667
Number of Absentee Ballots Processed	1,094
Number of Copies	720
Notary Public Services Provided	114
Certificates of Residency	55
Number of Copies	75
Oaths Administered	248
Number of Ethics Summary and Trainings Recorded	887
Number of Open meeting Law Certificates Recorded	69
Number of Early Voters	2,718

2018 Town Clerk Financial Report

Town Clerk Fees	\$25,464
List of Persons	\$540
Maps	\$65
Copies	\$38
Miscellaneous (Non-dog Bylaw Violations)	\$2,800
Dog Licenses and Kennels	\$58,755
Dog Late Fees and Bylaw Violations	\$3,875
Replacement Dog Tags	\$14
Total Revenue	\$73,551



2018 State Elections/Town Elections/Town Meetings

Date	Event	% Turnout	Eligible Voters
March 26	Annual Town Election	20%	12,548
June 12	Special Town Election	9.2%	12,593
September 6	State Primary Election	21%	12,736
November 4	State Election	74.4%	12,967
May 7, 8	Annual Town Meeting	4%	12,611
October 15	Special Town Meeting	5.4%	12,826
December 11	Annual Town Meeting	14.6%	12,829

Summary of 2018 Town Meetings

2018 Annual Town Meeting Vote Summary

May 7 and 8

IN MEMORIAM RESOLUTION

Moderator declared unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: Margaret (Dimodica) Angelosanto, Agnes Brooks, Sally Jo (Rancier) Caira, Judith Cope, Mary Elizabeth Kelley Corr, Ellen Sowles Cron, Marshall Deutsch, Margaret R. Fredrickson, Robert D. Hall, Fay Hamilton, Don Hutchinson, Josephine Kiesewetter, Neil J. Mcgilvray, Virginia Natale, Albert Palmer, Barbara L. Pontecorvo, Brenton Clark Taylor, Lawrence W. Tighe, Marguerite M. Urgotis.

Article 1. HEAR REPORTS

Moderator declared unanimously voted to accept the reports of the Town boards, commissions, officers and committees as printed in the 2017 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

Article 2. FY18 BUDGET ADJUSTMENTS

Moderator declared unanimously voted to amend the vote taken under Article 3, FY18 Budget, of the 2017 Annual Town Meeting by transferring \$250,000 from Acct. 900, Employee Benefits, and \$65,000 from Account 200 Public Safety to Acct. 400, Public Works; and further by transferring \$35,000 from Acct. 200 Public Safety to Acct. 100, General Government.

Article 3. FY19 BUDGET LIMITING

Moderator declared voted by well more than a majority that the amount appropriated under the Fiscal Year 2019 budget not exceed the sum of \$98,516,637.

Article 3. FY19 BUDGET

Moderator declared voted by well more than a majority to appropriate the sums of money set forth in the column "FY19 Recommended" for Fiscal Year 2019 as printed in the warrant.

said sums to be raised by taxation, except that the following items to be raised and designated, by transfer from available fund balances and interfund transfers:

from Ambulance Reserve for Appropriation Account to 200: Public Safety, \$660,000; and to authorize the Town Manager to transfer \$1,282,986 of the funds from item 900: Employee Benefits (Town and SPS) and \$540,249 from item 1000: OPEB Trust Contribution (Town and SPS) to the OPEB Trust established to meet expenses for post employment health and life insurance benefits for eligible retirees and to expend such funds for that purpose;

and to authorize multi-year contracts in excess of three years either by renewal, extension, or purchase options in accordance with the provisions of Massachusetts General Laws chapter 30B section 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

Article 4. FY19 CAPITAL BUDGET

Moderator declared voted by well more than a majority to appropriate the sum of \$821,318 for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, design, and renovation to buildings; with the sum of \$392,996 to be transferred from Free Cash and the sum of \$428,322 to be raised by taxation; and to authorize the Town Manager to allocate funds as needed between the underlying departments as shown in the following chart:

FY19 Operating Capital Budget	
Sudbury Public Schools	\$102,000
LS Regional High School	\$ 97,818
Selectmen/Town Manager	\$100,000
Information Systems	\$ 40,900
Town Clerk & Registrars	\$ 50,000
Police	\$ 25,600
Streets and roads	\$120,000
Parks and Grounds	\$100,000
Combined Facilities	\$140,000
Recreation	<u>\$ 45,000</u>
TOTAL	<u>\$821,318</u>

Article 5. FY19 TRANSFER STATION ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$310,806 for the Transfer Station Enterprise Fund for FY19, and further to authorize use of an additional \$16,700 of Enterprise Fund receipts for indirect costs; such sums to be raised by \$327,506 in receipts of the Enterprise.

Article 6. FY19 POOL ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$467,220 for the Pool Enterprise Fund for FY19, and further to authorize use of an additional \$36,227 of Enterprise Fund receipts for indirect costs; such sum to be raised from \$503,447 in receipts of the Enterprise.

Article 7. FY19 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$217,291 for the Recreation Field Maintenance Enterprise Fund for FY19; and to authorize use of an additional \$22,575 of Enterprise Fund receipts for indirect costs; such sums to be raised from \$239,866 in receipts of the Enterprise.

Article 8. SNOW & ICE TRANSFER FY18

Moderator declared unanimously voted that the sum of \$230,607 be transferred from Free Cash to Acct. 400, Snow & Ice and expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 18 Snow and Ice deficit;

Article 9. UNPAID BILLS

Moderator declared unanimously voted to indefinitely postpone.

Article 10. CHAPTER 90 HIGHWAY FUNDING

Moderator declared unanimously voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

Article 11. REVOLVING FUND LIMITS

Moderator declared unanimously voted to establish the FY2019 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws.

<u>Fund</u>	<u>Department</u>	<u>Amount</u>
Public Health Vaccinations	Board of Health	15,000.00
Plumbing & Gas Inspectional Services	Building Inspector	65,000.00
Portable Sign Administration & Inspectional Services	Building Inspector	10,000.00
Conservation (Trail Maintenance)	Conservation Commission	15,000.00
Conservation (Wetlands)	Conservation Commission	50,000.00
Forestry Activities	Conservation Commission	10,000.00
Council on Aging Activities	Council on Aging	50,000.00
Council on Aging Van Transportation (MWRTA)	Council on Aging	135,000.00
Cemetery Revolving Fund	Public Works	20,000.00
Fire Department Permits	Fire	50,000.00
Goodnow Library Meeting Rooms	Goodnow Library	10,500.00
Recreation Programs	Park and Recreation Commission	542,000.00
Teen Center	Park and Recreation Commission	20,000.00
Youth Programs	Park and Recreation Commission	170,000.00
Bus	Sudbury Public Schools	450,000.00
Instrumental Music	Sudbury Public Schools	100,000.00
Cable Television	Town Manager	30,000.00
Rental Property	Town Manager	40,000.00
Dog	Town Clerk	70,000.00
Zoning Board of Appeals	Zoning Board of Appeals	25,000.00
Solar Energy	Combined Facilities	330,000.00

Article 12. FUND LITIGATION COSTS - EVERSOURCE

Moderator declared voted by well more than a majority that the sum of \$115,000 be transferred from Free Cash and expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs related to litigation of the Eversource/Hudson reliability project.

Article 13. FUND LITIGATION COSTS - SUDBURY STATION PROJECT

Moderator declared voted by well more than a majority that the sum of \$125,000 be transferred from Free Cash and expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs related to litigation of the Sudbury Station project.

Article 14. WITHDRAWN**Article 15. MEANS TESTED SENIOR TAX EXEMPTION EXTENSION**

Moderator declared unanimously voted to extend for FY 2019, FY 2020 and FY 2021 an act passed in the general court in the year 2012 entitled, "An act authorizing the town of Sudbury to establish a means tested senior citizen property tax exemption".

Article 16. AMEND BYLAWS, ARTICLE XXV CAPITAL PLANNING

Moderator declared voted by well more than a majority to amend Article XXV, Section 2 of the Town of Sudbury General Bylaws by changing the words: "\$50,000 in a single year or over \$100,000 in multiple years" to read: "\$100,000 in a single year or over \$200,000 in multiple years", so that Section 2 will read as follows:

"SECTION 2. The CIAC shall study proposals from the Sudbury Town Manager, Sudbury Public Schools and the Lincoln Sudbury Regional High School or their representatives which involve major tangible items with a total project cost of more than \$100,000 in a single year or over \$200,000 in multiple years and which would likely require an article at Town Meeting for the project's authorization. The CIAC shall make a report with recommendations to the Finance Committee and the Board of Selectmen on these proposals."

Article 17. AMEND BYLAWS, ART. I , TOWN MEETINGS, SECTION 3

Moderator declared voted by well more than a majority to amend the Town of Sudbury Bylaws by removing Section 3 of Article I and inserting in its place the following:

Section 3. A Town Meeting shall be held during the months of September, October or November at such date, time and place as the Selectmen shall determine, unless the following applies. By the end of July, the Board of Selectmen shall discuss in public session, hold a public hearing and vote to determine whether a fall Town Meeting should occur. The public hearing shall be posted in accordance with the Open Meeting Law. The Board of Selectmen shall also solicit input from the Town via email or mail for a period of one week before the public hearing.

Article 18. REPEAL ARTICLE V(C) SMOKING PROHIBITION

Moderator declared voted by well more than a majority to repeal Article V(C) of the General Bylaws, Smoking Prohibition, in its entirety.

**Article 19. AMEND BYLAWS, ART. V, SECTION 3 REGULATION OF DOGS, s.3-5
HEARING OFFICER**

Moderator declared voted by well more than a majority to amend the Town of Sudbury Bylaws Article V Public Safety Section 3, s. 3-5 Hearing Officer by removing

s. 3-5 Hearing Officer. The Board of Selectmen shall act on all matters pertaining to the enforcement of this bylaw and the settling of any disputes between the dog owner, the Town and its residents.

and replacing it with

s. 3-5 Hearing Authority. The Board of Selectmen shall act as the Hearing Authority for all matters pertaining to the enforcement of this bylaw. The Hearing Authority shall investigate or cause the investigation of the complaint.

**Article 20. AMEND ZONING BYLAW, SECTION 7000 & SECTION 2230 (Appendix A),
MARIJUANA**

Moderator declared voted by more than two-thirds to amend the Town's Zoning Bylaw by adding the following new definitions to Article 7000 in alphabetical order:

“Marijuana Cultivator”, an entity licensed by the Commonwealth of Massachusetts to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

“Marijuana Establishment”, a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in General Laws chapter 94G section 1.

“Marijuana Product Manufacturer”, an entity licensed by the Commonwealth of Massachusetts to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to

transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

“Marijuana Products”, products that have been manufactured and contain marijuana or an extract from marijuana, including, but not limited to concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures as defined by the Commonwealth of Massachusetts.

“Marijuana retailer”, an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

And by amending Section 2230 (Appendix A), Table of Principal Use Regulations, by inserting as a principal use under C. Commercial uses, the following use:

28. “Marijuana Establishment” and placing an “N” in the column for each district on the Table of Principal Use Regulations.

Article 21. DPW ROLLING STOCK REPLACEMENT

Moderator declared voted by well more than a majority to transfer the sum of \$60,000, from Free Cash, for the purchase or acquisition of a vehicle for the Department of Public Works.

Article 22. DPW EQUIPMENT

Moderator declared voted by well more than two thirds to appropriate the sum of \$860,000 for the purchase or acquisition of rolling stock, vehicles, and equipment for the Department of Public Works including the payment of all costs incidental and related thereto including bond and note issue expense; and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$860,000 under General Laws chapter 44, sections 7 or 8, or any other enabling authority, and that the Board of Selectmen is to take any action necessary to carry out this project; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, section 20; provided,

however, that this vote shall not take effect until the town votes to approve a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, §21C(k).

Article 23. DPW UNDERGROUND FUEL STORAGE AND MANAGEMENT SYSTEM REPLACEMENT

Moderator declared voted by more than two-thirds to appropriate the sum of \$1,500,000 to be expended under the direction of the Department of Public Works Director for the purpose of constructing, reconstruction, or making extraordinary repairs in order to replace the underground fuel storage and management systems at the DPW Facility located at 275 Old Lancaster Road, and all appurtenances thereto and all expenses therewith including preparation of plans, specification and bidding documents and borrowing costs including bond and note issue expense; and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,500,000 under General Laws chapter 44, section 7 or 8, or any other enabling authority, and that the Board of Selectmen is to take any action necessary to carry out this project; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, section 20; provided, however, that this vote shall not take effect until the town votes to approve a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, §21C(k).

Article 24. STEARNS MILL POND DAM DESIGN, PERMIT & ENGINEERING FEES AND DUTTON ROAD BRIDGE REPLACEMENT

Moderator declared voted by more than two-thirds to appropriate the sum of \$1,850,000 to be expended under the direction of the Department of Public Works Director for the purpose of obtaining design, permit and engineering fees associated with required subsequent repairs to the Stearns Mill Pond Dam in order to stabilize the dam and correct the safety deficiencies identified by the State and to fund the design and construction to replace the Dutton Road bridge downstream of the dam and over Hop Brook with all associated costs relative thereto and borrowing costs including bond and note issue expense; and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$1,850,000 under General Laws chapter 44, section 7 or 8, or any other enabling authority, and that the Board of Selectmen is to take any action necessary to carry out this project; and further that any premium received by the Town upon the sale of any

bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L. c.44, section 20; provided, however, that this vote shall not take effect until the town votes to approve a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, §21C(k).

Article 25. SUDBURY PUBLIC SCHOOLS PLALYGROUND IMPROVEMENTS

Moderator declared voted by more than a majority that the sum of \$165,000 be transferred from Free Cash for use at the Noyes Elementary School playground; to be expended under the direction of the School Department for the purpose of construction, reconstruction, or making extraordinary repairs to the Sudbury Public Schools Playgrounds; and all expenses therewith including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work.

Article 26. NOYES FIRE ALARM SYSTEM REPLACEMENT

Moderator declared voted to indefinitely postpone.

Article 27. REPLACEMENT OF TELEPHONE SYSTEM - LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

Moderator declared voted by well more than a majority that the sum of \$69,600 be transferred from Free Cash and be expended under the direction of the Lincoln-Sudbury Regional School District School Committee for the purpose of constructing, reconstructing, or making extraordinary repairs to the Lincoln-Sudbury Regional High School for the purpose of replacing the telephone system.

Article 28. CUTTING FIELD REFURBISHING AND RESURFACING

Moderator declared voted by a majority to the sum of \$250,000 be transferred from Free Cash and be expended under the Direction of the Park and Recreation Director for the purpose of reconstructing, resurfacing, or making extraordinary repairs to the Cutting Field.

Article 29. WITHDRAWN

Article 30. FAIRBANK COMMUNITY CENTER DESIGN FUNDS

Moderator declared voted to indefinitely postpone.

Article 31. ACQUISITION OF BROADACRES FARM

Moderator declared voted to indefinitely postpone.

Article 32. MELONE PROPERTY DISPOSITION

Moderator declared voted to indefinitely postpone.

Article 33. WITHDRAWN**Article 34. COMMUNITY PRESERVATION FUND - SPS PLAYGROUND MODERNIZATION**

Moderator declared voted by more than a majority to appropriate the sum of \$250,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of bringing a school playground into compliance with ADA and MAAB accessibility requirements and to develop a new, compliant outdoor area at the Noyes school; or act on anything relative thereto. The appropriation is to be allocated to the Recreation category and funded from FY19 revenue.

Article 35. COMMUNITY PRESERVATION FUND - GRIST MILL POND, CARDING MILL POND AND STEARNS MILL POND - INVASIVE WEED REMOVAL

Moderator declared unanimously voted to appropriate the sum of \$45,000 from the FY19 Community Preservation Act Funds estimated revenues, as recommended by the Community Preservation Committee, for Open Space Purposes, to fund habitat restoration of Grist Mill Pond, Stearns Mill Pond and Carding Mill Pond.

Article 36. COMMUNITY PRESERVATION FUND - WAYSIDE INN REMOVAL OF INVASIVE PLANT SPECIES

Moderator declared voted by more than a majority to appropriate the sum of \$12,500 of Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of habitat restoration of Grist Mill Pond, Stearns Mill Pond and Carding Mill Pond; or act on anything relative thereto. This appropriation is to be allocated to the Recreation category and funded from FY19 Revenue.

Article 37. COMMUNITY PRESERVATION FUND -ACQUISITION OF BROADACRES FARM

Moderator declared voted by more than a majority to indefinitely postpone.

Article 38. COMMUNITY PRESERVATION FUND - REGIONAL HOUSING SERVICES OFFICE (RHSO) ALLOCATION

Moderator declared unanimously voted to appropriate the sum of \$30,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of funding the Town's portion of Sudbury's Regional Housing Services Office (RHSO) membership fee supporting the Town's affordable housing activities; or act on anything relative thereto. The appropriation is to be allocated to the Community Housing category and funded from FY19 Revenue.

Article 39. COMMUNITY PRESERVATION FUND - SUDBURY HOUSING TRUST ALLOCATION

Moderator declared voted by more than a majority to appropriate the sum of \$212,500 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of providing funds to the Sudbury Housing Trust in support of its efforts to provide for the preservation and creation of affordable housing; or act on anything relative thereto. This appropriation is to be allocated to the Community Housing category and funded from FY19 Revenue.

Article 40. COMMUNITY PRESERVATION FUND - CXS ALTERNATIVE ACQUISITION FUNDING REVERSION OF FUNDS FOR FY19

Moderator declared voted to indefinitely postpone.

Article 41. COMMUNITY PRESERVATION FUND - REVERSION OF FUNDS FOR FY19

Moderator declared unanimously voted to return the unused balances from prior article authorizations voted at prior Town Meetings, which projects have been completed, or otherwise, into the CPA general account as follows:

2008 ATM, Article 29	Town Window Restoration -	\$32,741.25
2010 ATM, Article 31	Radar Search -	\$709.34
2011 ATM, Article 30	Historic Projects -	\$8,730.00
2012 ATM, Article 24	Town Hall Architectural Study -	\$3,698.19
2012 ATM, Article 26	Historic Projects -	\$4,375.59
2014 ATM, Article 31	Historic Projects -	\$137,323.00

\$183,637.37

to be returned to the category of Historic reserves; and

2017 ATM, Article 32 RHSO - \$447.00

to be returned to the category of Community Housing reserves; and

2006 ATM, Article 36 Carding Mill Pond Harvesting - \$1,671.59

2015 ATM, Article 45 Harvesting of three Ponds - \$8,216.31

\$9,887.91

to be returned to the category of Open Space reserves; and

2013 ATM, Article 37 Softball Fields and Field Design- \$1,518.72

2014 ATM, Article 29 Walkway Construction - \$6,828.05

2015 ATM, Article 47 Walkway Construction - \$81,172.68

\$89,519.45

to be returned to the unrestricted reserves.

=====

Total: \$283,491.73

Article 42. COMMUNITY PRESERVATION FUND - FY19 GENERAL BUDGET AND APPROPRIATIONS

Moderator declared voted by more than a majority to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for fiscal year 2019 Community Preservation surtaxes:

\$ 82,500 Administrative and Operating Cost

\$1,178,335 Debt Service

Article 43. RELEASE OF DEED RESTRICTION

Moderator declared voted to indefinitely postpone.

Article 44. SUDBURY WELCOMING TOWN RESOLUTION

Moderator declared resolution passed by a counted vote; In Favor 177, Opposed 118

SUDBURY WELCOMING TOWN RESOLUTION

A RESOLUTION to ensure that Sudbury is a safe and welcoming community for all individuals who visit, work, or live here.

WHEREAS: bipartisan efforts have failed since the 1990s to fix our broken federal immigration policies.

WHEREAS: the Town of Sudbury has long valued diversity and the fair and respectful treatment of all.

WHEREAS: aligned with our country's core values, our town government, the Town's police department, and schools welcomed everyone regardless of their ethnicity, religion, race, gender identity or sexual orientation.

WHEREAS: the Sudbury Police Department has established a Policy to protect the rights of undocumented immigrants and ensure their fair and just treatment.

WHEREAS: the trust undocumented immigrants have in our law enforcement personnel, town employees, and local medical and domestic violence agencies is paramount to their safety and well being and our Police Department's ability to prevent and solve crime.

WHEREAS: a growing number of immigrants are being deported from our state and country solely because they are undocumented, thereby resulting in fear, broken families, and their return to dangerous places in the world.

WHEREAS: in growing numbers, cities and towns in our state and country have expressed their support of immigrants by becoming welcoming or safe communities.

THEREFORE, BE IT HEREBY RESOLVED: that Town Meeting expresses its solidarity with other towns and cities in Massachusetts and throughout the country that have chosen to become a welcoming or safe community.

BE IT FURTHER RESOLVED: that Town Meeting affirms and supports the following Sudbury Police Department's Policies on the Treatment of Undocumented Immigrants:

1. The enforcement of the nation's federal civil immigration laws is the sole responsibility of the federal government, not the Sudbury Police Department. No Sudbury police officer shall be appointed as an agent of any agency that would grant them the powers duly authorized under the federal civil immigration laws.
2. No police officer of Sudbury shall arrest, detain, or continue to detain or prolong an individual's detention based solely on their immigration status unless such detainer or document is accompanied by a court order from a court of competent jurisdiction or duly authorized judicial warrant.
3. No police officer of Sudbury shall inquire about the immigration status of an individual, including but not limited to, a crime victim, a witness, or a person who calls or approaches the police, or any other member of the public with whom the police officer has contact, unless necessary to facilitate a criminal investigation, protect the personal safety of an individual or keep the peace.
4. A person's immigration status shall not affect their ability to file a police report or otherwise benefit from police services from the Town of Sudbury.
5. The Sudbury Police Department will not keep a local index or list of persons suspected of being aliens or deportable aliens.
6. No Sudbury police officer shall voluntarily respond to any ICE notification requests regarding civil immigration violations by providing any federal agent or agency information about an individual's incarceration status, hearing information, length of detention home address, or personal information.
7. The Sudbury Police Department may provide information regarding citizenship or immigration status in accordance with state or federal law, including, but not limited to, 8 U.S.C, § 1373. Nothing in this Policy shall prohibit or restrain any Sudbury law enforcement officer from sending to, or receiving from, any local, state, or federal agency, information regarding citizenship or immigration status, consistent with 8 U.S.C. § 1373 or an order from a court of competent jurisdiction.

8. No police officer of Sudbury or Sudbury Police Department employee shall allow Immigration and Customs Enforcement (ICE) or Customs Border Protection (CBP) agents investigating a civil immigration violation access to municipal facilities or a person in custody for investigative interviews or investigative purposes unless acting under a court order from a court of competent jurisdiction, a duly authorized warrant, or other legitimate law enforcement purpose that is not related solely to the enforcement of a civil immigration violation.
9. The Sudbury Police Department will continue to investigate reports of hate crimes, criminal discrimination, and criminal harassment of persons based upon their protected status, including, but not limited to, religion, race, ethnicity or national origin without regard to the person's known or suspected immigration status within the United States.
10. No Sudbury police officer shall participate directly in an ICE tactical operation relative to the enforcement of civil immigration laws. The Sudbury Police Departments role, if any, in such operations is strictly safety related and peacekeeping.
11. Nothing shall prevent an officer or employee from lawfully discharging his or her duties in compliance with and in response to a court order from a court of competent jurisdiction, lawfully issued judicial warrant, judicial subpoena, or judicial detainer or acting when necessary to protect public or personal safety.

BE IT FURTHER RESOLVED: that Town Meeting encourages all Town Departments to enact similar policies in regards to the Treatment of Undocumented Immigrants.

BE IT FURTHER RESOLVED: that the Town rejects the word "illegal" and "alien" to describe any human being.

BE IT FURTHER RESOLVED: that the Town upholds and reasserts its belief in basic human rights and the dignity of every human being.

BE IT FURTHER RESOLVED: that the Town Clerk shall forward a copy of this resolution on behalf of the Town of Sudbury to the Massachusetts Congressional delegation and the Governor of Massachusetts.

Article 45. RESOLUTION SUPPORTING STATE & FEDERAL LEGISLATION TO PROVIDE GREATER TRANSPARENCY IN POLITICAL DONATIONS AND LIMIT THE INFLUENCE OF MONEY IN POLITICS

Moderator declared voted by more than a majority:

Resolution Supporting State and Federal Legislation to Provide Greater Transparency in Political Donations and Limit the Influence of Money in Politics

WHEREAS, recent changes in funding and disclosure rules for national, state and local political elections have degraded the goals of the democratic process; and

WHEREAS, a recent decision by the Massachusetts Office of Campaign and Political Finance (OCPF) now allows an infusion of previously prohibited out-of- state money to influence local and state elections, new legislation is now required to prohibit such funding from circumventing Massachusetts state law; and

WHEREAS, in an effort to restore voter confidence in our democracy, a grassroots movement known as "Represent.Us" is working for legislative reforms to reduce the opportunity for corruption within the political system in our country by supporting a legislative reform bill known as the "American Anti-Corruption Act" (the Act); and

WHEREAS, the Act targets bribery by preventing lobbyists from donating to politicians and influencing policymaking; ends secret money by mandating full transparency; enables citizens to fund elections; closes the revolving door between Congress and lobbying firms; and enhances the power of the Federal Election Commission; and

WHEREAS, this national organization's local chapter, Represent.US Western Mass, sought and promoted an advisory referendum; specifically in the Hampshire/Franklin State Senate District (currently held by Stan Rosenberg) to build support for this initiative; and

WHEREAS, on November 4, 2014, the citizens of the above mentioned district were given the opportunity to be heard on this topic through the above advisory referendum where the question received 84 percent aggregate support across the entire district, and

NOW, THEREFORE, BE IT RESOLVED by the citizens of the Town of Sudbury, Massachusetts that we support tough new anti-corruption laws to close loopholes in Massachusetts' campaign finance regulations that currently allows unregulated out-of- state money to infiltrate state and local elections; and we support the goals outlined in the American Anti-Corruption Act to remove the corrupting influence of money on our political system. The Act prohibits politicians from taking campaign money from special interest groups including private industries and unions; increases transparency for campaign funding; empowers all voters through a tax rebate voucher to contribute to the candidates they support; prohibits representatives and senior staff from all lobbying activity for five years once they leave office; and places limits on superPACs.

BE IT FURTHER RESOLVED that the citizens of the Town of Sudbury implore our elected representatives in Boston, State Senator Michael J. Barrett, State Senator James B. Eldridge and Rep. Carmine Gentile, and in Washington, Senator Edward Markey, Senator Elizabeth Warren and Rep. Katherine Clark (or their successors) to lead this effort to enact these initiatives in Massachusetts and in the U.S. Congress.

BE IT FURTHER RESOLVED that the Clerk of the Town of Sudbury is hereby directed to give notice to the above representatives by sending a certified copy of this resolution to each of them.

2018 Special Town Meeting Vote Summary

October 15

Article 1. MELONE PROPERTY DISPOSITION

Moderator declared voted by well more than a majority to indefinitely postpone.

Article 2. ACQUISITION OF BROADACRES FARM

Moderator declared voted by well more than two-thirds to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise the fee or lesser interest in all or a part of the land located at 82 Morse Road (Assessor's Parcels F09-0002 and F09-0004), comprising approximately 33.61 acres, including all easements and rights appurtenant thereto and the buildings and improvements located thereon, and to authorize the Board of

Selectmen to lease or license the fee or lesser interest in all or a part of such property consistent with the use of the property and to appropriate the total sum of \$5,540,000.00 for such purposes together with all incidental and related costs, including but not limited to costs of title and environmental investigations, closing costs, and attorneys' fees to be funded as follows: for the acquisition of Parcel F09-0004 or any interest therein, consisting of 9.59 a. +/-, for open space and active recreation purposes to transfer the sum of \$1,880,000.00 from Community Preservation Act funds unrestricted reserves, and to authorize the Board of Selectmen to grant a conservation restriction on all or a portion of said Parcel F09-0004 meeting the requirements of G.L. c.184, §§31-33 as may be required in accordance with G.L. c.44B, §12; for the acquisition of a portion of Parcel F09-0002, consisting of 4.0 a. +/-, located on the northeast side of Morse Road or any interest therein, for general municipal purposes, to authorize the Treasurer with the approval of the Board of Selectmen to borrow the sum of \$1,011,000.00 pursuant to G.L. c.44, §§7, 8, or 20 and G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor; and for the acquisition of a portion of Parcel F09-0002, consisting of 20.02 a. +/-, located on the southwest side of Morse Road, or any interest therein, to be held under the care, custody and control of the Conservation Commission for open space, conservation and/or agricultural purposes, in accordance with G.L. c.40 Sect. 8C, to authorize the Treasurer with the approval of the Board of Selectmen to borrow the sum of \$2,649,000.00 pursuant to G.L. c.44, §§7, 8, or 20 and G.L. c.44B, §11 or any other enabling authority, and issue bonds and notes of the Town therefor; and further, that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of the issuance of such bonds or notes, may be applied to payment of costs approved by this vote in accordance with G.L. c. 44, s. 20 thereby reducing the amount to be borrowed to pay such costs by a like amount; and further to authorize the Board of Selectmen to execute all instruments, including deeds, leases, licenses, restrictions, and/or other agreements, upon such terms and conditions as the Selectmen deem appropriate, and to take all other action as may be necessary to effectuate the vote to be taken hereunder; and further, to authorize the Board of Selectmen, the Town Manager, and/or the Conservation Commission, as they deem appropriate, to accept on behalf of the Town funds granted under the LAND grant program (G.L. c.132A, Section 11), the PARC grant program (301 CMR 5.0), and/or any other funds, gifts, grants, under any federal and/or other state program, in any way connected with the scope of this acquisition, and to enter into all agreements and execute any and all instruments as may be necessary or appropriate to effectuate the foregoing acquisition; and further, that any appropriation made hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and

principal on said borrowing from the limitations on taxes imposed by M.G.L. c. 59, Section 21C (Proposition 2½).

Article 3. FAIRBANK COMMUNITY CENTER DESIGN FUNDS

Moderator declared motion failed.

Article 4. DISSOLUTION OF THE COMMITTEE FOR THE PRESERVATION AND MANAGEMENT OF TOWN DOCUMENTS

Moderator declared unanimously voted to dissolve the Committee for the Preservation and Management of Town Documents, formerly the Committee for the Preservation of Ancient Documents adopted under Article 36 of the October 26, 1956 Special Town Meeting, and last amended under Art.25 of the April 3, 1993 Annual Town Meeting.

Article 5. 420 LINCOLN ROAD FUNDING

Moderator declared unanimously voted to indefinitely postpone.

Article 6. ACCEPT GENERAL LAW REGULATING SPEED LIMITS

Moderator declared voted by more than a majority to accept the provisions of G.L. c.90, §17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway.

Article 7. BRUCE FREEMAN RAIL TRAIL DESIGN FUNDING

Moderator declared voted by more than a majority to transfer \$650,000 from free cash, to be expended under the direction of the Town Manager for the purpose of advancing the ongoing design of the 4.4-mile Bruce Freeman Rail Trail to Massachusetts Department of Transportation standards.

Article 8. TAX RATES FOR ABOVE-GROUND POLES AND WIRES

Moderator declared voted by more than a majority to request that the Assessor's Office petition the Department of Revenue to allow the Town to separately classify underground personal property versus above-ground personal property owned by Utility Corporations or Telephone and Telegraph Companies, and enable the Town to adopt an 'above-ground factor' and a 'grandfathered above-ground factor' used to determine the percentages of the local tax levy to be borne by each class of real and personal property, such that the tax rate for above-ground personal property owned by Utility Corporations or Telephone and Telegraph Companies may be greater than or equal to the Commercial tax rate.

2018 Special Town Meeting Vote Summary

December 11

Article 1. AMEND ZONING: NORTH ROAD RESIDENTIAL OVERLAY DISTRICT

Moderator declared counted vote passed by more than two-thirds to amend the Zoning Bylaw, Article IX, by inserting a new Section 4700A, The North Road Residential Overlay District, in the form set forth in the Handout entitled, "4700A. NORTH ROAD RESIDENTIAL OVERLAY DISTRICT"; and further to amend the Zoning Map to add the North Road Residential Overlay District, which shall be coextensive with the existing Research District; and further that the Town Clerk be authorized to make changes to the numbering of this Bylaw only for the purpose of ensuring consistency with the numbering format of the Zoning Bylaw. Counted votes: Yes - 1220, No - 477

Article 2. AMEND ZONING: MELONE SMART GROWTH OVERLAY DISTRICT

Moderator declared voted by well more than two-thirds to indefinitely postpone.

Article 3. MASTER PLAN QUARRY NORTH

Moderator declared voted by more than two-thirds to approve the Master Development Plan submitted by Quarry North Road LLC, for a redevelopment plan proposing up to 2,500 square feet of commercial space and 173 units of market rate housing, including 80 units of age-restricted, active adult housing, and related infrastructure and amenities, within the North Road Residential Overlay District, at the Melone property on Route 117, North Road, as shown on a plan entitled, "Master Development Plan", prepared for Quarry North Road LLC by Stantec, dated November 26, 2018. Counted votes: Yes - 1220, No - 477

Article 4. DISPOSITION OF THE MELONE PROPERTY

Moderator declared voted by more than two-thirds to convey approximately 36.7+/- a. of land in Sudbury and Concord, excluding the approximately 9.9 a. +/- of land previously designated for conservation purposes pursuant to the vote under Article 10 of the April 7, 1998 Annual Town Meeting. Counted votes: Yes - 1220, No - 477

Article 5. REPURPOSE OF MELONE STABILIZATION FUND

Moderator declared motion failed by more than two-thirds. Counted votes: Yes - 1220, No - 477

Article 6. ACQUISITION OF TOWN CENTER LAND

Moderator declared voted by more than two-thirds to authorize the Board of Selectmen to acquire, by gift, purchase, eminent domain, exchange of real property or otherwise the fee or lesser interest in all or a part of the land shown as Parcel 1B, Parcel 2A, Parcel 2B, Parcel 3B on a plan of land entitled "Definitive Plan of Peter's Way Extension - Plan of Land in Sudbury, Massachusetts, Sheet 1 of 1, dated January 24, 2011, revised June 15, 2012, prepared by Sullivan, Connors and associates of Sudbury, Massachusetts, said plan recorded with the Middlesex South Registry of Deeds as Plan 907 of 2012 and an easement for Peter's Way as shown on said plan for all purposes for which a public way may be used, and an easement between Hudson Road and said Parcel 2A; and the land shown as Parcel 3, consisting of 35,687 square feet, on a Plan of Land in Sudbury, Massachusetts, dated March 21, 1972, said plan recorded with the Middlesex South Registry of Deeds in Book 12188, Page 426; and the land shown as Parcel A, consisting of 21,320.29 square feet on a plan entitled "Plan of Land in Sudbury, Mass. Dated June 21, 2000, said plan recorded with the Middlesex South Registry of Deeds in Book 31702, Page 521; and the land shown as Parcel C on a plan entitled "Definitive Plan of 'Howe Estates' subdivision of land in Sudbury, Mass." dated August 30, 1993, said plan recorded with the Middlesex South Registry of Deeds as Plan No. 321 of 1994 together with an easement providing access thereto, comprising a total of approximately 39.92 +/- acres, including all easements and rights appurtenant thereto and the buildings and improvements thereon, if any, for general municipal purposes; and further to authorize the Board of Selectmen to execute all instruments, including land development, land disposition or other agreements, deeds, easements, and such other documents or instruments, upon such terms and conditions as the Selectmen deem appropriate, and take all other action as may be necessary to effectuate the vote taken hereunder. Counted votes: Yes - 1220, No - 477

Summary of 2018 Elections

2018 Annual Town Election Vote Summary

Sudbury Annual Town Election

March 26, 2018

The Annual Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 2,524 votes cast, representing 20% of the town's 12,548 registered voters.

MODERATOR (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
ELIZABETH T. QUIRK 20 SCOTTS WOOD DRIVE	310	434	382	338	347	1811
BLANK	126	144	148	135	147	700
WRITE-IN	1	4	3	3	2	13
Totals for Office	437	582	533	476	496	2524

BOARD OF SELECTMEN (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DANIEL E. CARTY 15 STONEBROOK ROAD <i>(CANDIDATE FOR RE-ELECTION)</i>	283	418	380	266	292	1639
JANIE WILSON DRETTLER 286 GOODMAN'S HILL ROAD	233	237	257	307	278	1312
WILLIAM JOSEPH SCHINELLER 37 JARMAN ROAD	208	361	256	203	224	1252
BLANK	144	145	171	172	196	828
WRITE-IN	6	3	2	4	2	17
Totals for Office	874	1164	1066	952	992	5048

BOARD OF ASSESSORS (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
JOSHUA M. FOX 80 BRIMSTONE LANE <i>(CANDIDATE FOR RE-ELECTION)</i>	305	405	371	322	334	1737
BLANK	131	173	160	151	162	777
WRITE-IN	1	4	2	3	0	10
Totals for Office	437	582	533	476	496	2524

GOODNOW LIBRARY TRUSTEE (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
LILY A. GORDON 60 DUTTON ROAD <i>(CANDIDATE FOR RE-ELECTION)</i>	304	416	361	318	339	1738
MARIE D. ROYEA 42 BLACKSMITH DRIVE <i>(CANDIDATE FOR RE-ELECTION)</i>	302	389	349	314	310	1664
BLANK	266	356	355	320	342	1639
WRITE-IN	2	3	1	0	1	7
Totals for Office	874	1164	1066	952	992	5048

BOARD OF HEALTH (1) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
LINDA HUET-CLAYTON 8 PINE RIDGE ROAD <i>(CANDIDATE FOR RE-ELECTION)</i>	287	405	342	312	320	1666
BLANK	149	174	191	164	176	854
WRITE-IN	1	3	0	0	0	4
Totals for Office	437	582	533	476	496	2524

SUDBURY HOUSING AUTHORITY (1) FOR FIVE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
THERESA M. LAYDEN 655 BOSTON POST ROAD 3311	274	394	335	305	310	1618
BLANK	162	186	197	170	185	900
WRITE-IN	1	2	1	1	1	6
Totals for Office	437	582	533	476	496	2524

PARK & RECREATION COMMISSIONER (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
ROBERT C. BEAGAN 25 PINE STREET <i>(CANDIDATE FOR RE-ELECTION)</i>	275	393	335	295	296	1594
JAMES J. MAROTTA 231 GOODMAN'S HILL ROAD <i>(CANDIDATE FOR RE-ELECTION)</i>	274	380	316	293	292	1555
BLANK	324	386	415	362	403	1890
WRITE-IN	1	5	0	2	1	9
Totals for Office	874	1164	1066	952	992	5048

PLANNING BOARD (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
STEPHEN R. GARVIN 26 BOWDITCH ROAD <i>(CANDIDATE FOR RE-ELECTION)</i>	277	383	334	283	291	1568
NANCY ELLEN KILCOYNE 35 HICKORY ROAD	270	374	328	277	279	1528
BLANK	325	405	404	389	421	1944
WRITE-IN	2	2	0	3	1	8
Totals for Office	874	1164	1066	952	992	5048

PLANNING BOARD (1) FOR ONE YEAR

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
CHARLES G. KARUSTIS 5 CANDLEWOOD CIRCLE	275	390	331	304	299	1599
BLANK	160	185	202	171	196	914
WRITE-IN	2	7	0	1	1	11
Totals for Office	437	582	533	476	496	2524

SUDBURY SCHOOL COMMITTEE (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
LISA V. KOUCHAKDJIAN 30 MEADOWBROOK CIRCLE <i>(CANDIDATE FOR RE-ELECTION)</i>	278	329	251	254	286	1398
JENNIFER JOY JACKSON 11 EASY STREET	118	220	250	151	148	887
SILVIA M. NERSSESLIAN 555 DUTTON ROAD	315	348	319	308	314	1604
BLANK	136	224	220	215	208	1003
WRITE-IN	27	43	26	24	36	156
Totals for Office	874	1164	1066	952	992	5048

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE (2) FOR THREE YEARS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANK	278	460	467	385	417	2007
WRITE-IN	3	5	1	1	3	13
CAROLE MARIE KASPER 140 CONCORD ROAD, LINCOLN	228	280	249	255	237	1249
CARA EILEEN ENDYKE-DORAN 28 BEECHWOOD AVENUE (WRITE-IN CANDIDATE)	28	100	36	29	43	236
SIOBHAN CONDO HULLINGER 55 WASHINGTON DRIVE (WRITE-IN CANDIDATE)	127	161	169	102	118	677
ELLEN WINER JOACHIM 6 CRAIGLANE (WRITE-IN CANDIDATE)	210	158	144	180	174	866
Totals for Office	874	1164	1066	952	992	5048

A TRUE COPY, ATTEST:



ROSEMARY B. HARVELL
TOWN CLERK

2018 Special Town Election Vote Summary

Special Town Election

June 12, 2018

The Special Town Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 1,153 votes cast, representing 9.2% of the town's 12,593 registered voters.

BALLOT QUESTION 1

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to purchase and equip rolling stock, vehicles, and equipment for the Department of Public Works, including all incidental and related expenses?

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	96	130	118	99	100	543
No	101	131	125	98	155	610
Blanks	0	0	0	0	0	0
Totals	197	261	243	197	255	1153

BALLOT QUESTION 2

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to construct, reconstruct, or make extraordinary repairs to replace the underground fuel storage and management systems at the DPW Facility located at 275 Old Lancaster Road, including all incidental and related expenses?

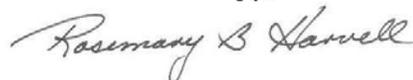
	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	107	149	130	109	116	611
No	90	112	113	88	139	542
Blanks	0	0	0	0	0	0
Totals	197	261	243	197	255	1153

BALLOT QUESTION 3

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to repair the Stearns Mill Pond Dam in order to stabilize the dam and correct the safety deficiencies identified by the State, including design, permit and engineering fees therefor, and to fund the design and construction to replace the Dutton Road bridge downstream of the dam and over Hop Brook, including all incidental and related expenses?

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	111	162	132	127	137	669
No	85	99	110	70	118	482
Blanks	1	0	1	0	0	2
Totals	197	261	243	197	255	1153

A true copy, Attest:



Rosemary B. Harvell
Town Clerk

2018 State Primary Election – Sudbury Vote Summary

STATE PRIMARY ELECTION

Tuesday, September 4, 2018

The State Primary Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 2,724 votes cast, representing 21% of the town's 12,736 registered voters.

SENATOR IN CONGRESS

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
ELIZABETH A. WARREN 24 LINNEAN ST., CAMBRIDGE	325	66	338	352	393	328	1802
BLANKS	29	6	24	22	35	23	139
WRITE-INS	4	2	2	5	4	3	20
Totals	358	74	364	379	432	354	1961

REPUBLICAN

GEOFF DIEHL 10 VILLAGE WAY, WHITMAN	54	24	76	102	70	85	411
JOHN KINGSTON 16 CHESTNUT ST., WINCHESTER	18	3	27	38	23	31	140
BETH JOYCE LINDSTROM 161 WHARTON ROW, GROTON	24	11	20	37	36	17	145
BLANKS	7	3	11	17	16	7	61
WRITE-INS	0	0	0	0	0	0	0
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

GOVERNOR

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
JAY M. GONZALEZ 62 PUTNAM ST., NEEDHAM	209	54	189	247	255	188	1142
BOB MASSIE 140 SYCAMORE ST., SOMERVILLE	78	9	107	70	108	105	477
BLANKS	67	11	66	60	66	55	325
WRITE-INS	4	0	2	2	3	6	17
Totals	358	74	364	379	432	354	1961

REPUBLICAN

CHARLES D. BAKER 49 MONUMENT AVE., SWAMPSCOTT	79	30	104	128	109	88	538
SCOTT D. LIVELY 453 STATE ST., SPRINGFIELD	23	10	25	64	36	49	207
BLANKS	1	1	4	2	0	3	11
WRITE-INS	0	0	1	0	0	0	1
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

LIEUTENANT GOVERNOR

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
QUENTIN PALFREY 683 BOSTON POST RD.,	177	41	171	187	223	175	974
JIMMY TINGLE 27 LAWRENCE ST., CAMBRIDGE	102	23	119	130	129	120	623
BLANKS	79	10	73	62	79	59	362
WRITE-INS	0	0	1	0	1	0	2
Totals	358	74	364	379	432	354	1961

REPUBLICAN

KARYN E. POLITO 2 TALASSET CIR., SHREWSBURY	82	28	99	140	103	94	546
BLANKS	21	12	34	54	42	45	208
WRITE-INS	0	1	1	0	0	1	3
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

ATTORNEY GENERAL

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MAURA HEALEY 40 WINTHROP ST., BOSTON	322	68	330	344	397	316	1777
BLANKS	36	6	34	32	35	37	180
WRITE-INS	0	0	0	3	0	1	4
Totals	358	74	364	379	432	354	1961

REPUBLICAN

JAMES R. MCMAHON, III 14 CANAL VIEW RD., BOURNE	53	12	52	76	63	62	318
DANIEL L. SHORES 2706 HOCKLEY DR., HINGHAM	19	17	42	69	30	51	228
BLANKS	31	12	39	49	52	27	210
WRITE-INS	0	0	1	0	0	0	1
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

SECRETARY OF STATE

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
WILLIAM FRANCIS GALVIN 46 LAKE ST., BOSTON	236	54	214	240	259	216	1219
JOSH ZAKIM 177 COMMONWEALTH AVE., BOSTON	107	20	130	127	158	128	670
BLANKS	15	0	20	12	15	10	72
WRITE-INS	0	0	0	0	0	0	0
Totals	358	74	364	379	432	354	1961

REPUBLICAN

ANTHONY M. AMORE 182 NORFOLK ST., SWAMPSCOTT	62	22	81	127	89	91	472
BLANKS	41	18	52	67	56	48	282
WRITE-INS	0	1	1	0	0	1	3
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals - LIBERTARIAN	1	0	2	1	1	1	6

TREASURER

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
DEBORAH B. GOLDBERG ³⁷ HYSLOP RD., BROOKLINE	280	64	294	321	355	283	1597
BLANKS	78	10	70	56	77	68	359
WRITE-INS	0	0	0	2	0	3	5
Totals	358	74	364	379	432	354	1961

REPUBLICAN

KEIKO M. ORRALL 120 CROOKED LN., LAKEVILLE	62	18	79	122	86	89	456
BLANKS	41	22	54	72	59	51	299
WRITE-INS	0	1	1	0	0	0	2
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

AUDITOR

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
SUZANNE M. BUMP 16 HOE SHOP ST., EASTON	273	61	294	306	341	279	1554
BLANKS	85	13	70	71	91	74	404
WRITE-INS	0	0	0	2	0	1	3
Totals	358	74	364	379	432	354	1961

REPUBLICAN

HELEN BRADY 1630 MONUMENT STY., CONCORD	65	20	78	124	84	89	460
BLANKS	38	20	54	70	61	50	293
WRITE-INS	0	1	2	0	0	1	4
Totals	103	41	134	194	145	140	757

LIBERTARIAN

DANIEL FISHMAN 36 COLGATE RD., BEVERLY	1	0	2	1	1	1	6
BLANKS	0	0	0	0	0	0	0
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

REPRESENTATIVE IN CONGRESS - THIRD DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
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DEMOCRAT

JEFFERY D. BALLINGER 27 ALDEN RD., ANDOVER	3						3
ALEXANDRA E. CHANDLER 180 LAWRENCE ST., HAVERHILL	14						14
BEEJ DAS 71 JACKSOON ST., LOWELL	0						0
RUFUS GIFFORD 142 CAMBRIDGE TPKE., CONCORD	98						98
LEONARD H. GOLDER 67 OLD BOLTON RD., STOW	6						6
DANIEL ARRIGG KOH 311 LOWELL ST., ANDOVER	79						79
BARBARA A. L'ITALIEN HARPER CIR., ANDOVER	5 65						65
BOPHA MALONE 195 CARLISLE RD., BEDFORD	1						1
JUIANA B. MATIAS 74 FARLEY ST., LAWRENCE	12						12
LORI LOUREIRO TRAHAN WEETAMOO WAY, WESTFORD	9 74						74
BLANKS	6						6
WRITE-INS	0						0
Totals	358						358

REPUBLICAN

RICK GREEN 22 VILLAGE RD, PEPPERELL	66						66
BLANKS	37						37
WRITE-INS	0						0
Totals	103						103

LIBERTARIAN

BLANKS	1						1
WRITE-INS	0						0
Totals	1						1

REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
KATHERINE M. CLARK 64 PROSPECT ST., MELROSE		67	313	334	375	308	1397
BLANKS		7	50	44	57	45	203
WRITE-INS		0	1	1	0	1	3
Totals		74	364	379	432	354	1603
REPUBLICAN							
JOHN HUGO 20 WALNUT ST., WOBURN		10	40	64	38	59	211
LOUIS KUCHNIR 15 FOXHILL DR., SOUTHBOROUGH		18	58	75	57	54	262
BLANKS		13	34	55	49	27	178
WRITE-INS		0	2	0	1	0	3
Totals		41	134	194	145	140	654
LIBERTARIAN							
BLANKS		0	2	1	1	1	5
WRITE-INS		0	0	0	0	0	0
Totals		0	2	1	1	1	5

COUNCILLOR - THIRD DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MARILYN M. PETITTO DEVANEY WESTMINSTER AVE., WATERTOWN	98 174	37	162	187	207	182	949
NICK CARTER 51 FISHER AVE., NEWTON	111	23	126	118	145	106	629
BLANKS	73	14	76	71	80	66	380
WRITE-INS	0	0	0	3	0	0	3
Totals	358	74	364	379	432	354	1961
LIBERTARIAN							
BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6
REPUBLICAN							
AARON A. HUTCHINS (Write-In) 91 Brigham St., Northborough	2	1	9	5	1	10	28
BLANKS	101	39	109	188	144	127	708
WRITE-INS	0	1	16	1	0	3	21
Totals	103	41	134	194	145	140	757

SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MICHAEL J. BARRETT 7 AUGUSTUS RD., LEXINGTON	277	65			344	275	961
BLANKS	80	9			87	79	255
WRITE-INS	1	0			1	0	2
Totals	358	74			432	354	1218

REPUBLICAN

BLANKS	103	40		145	139		427
WRITE-INS	0	1		0	1		2
Totals	103	41		145	140		429

LIBERTARIAN

BLANKS	1	0		1	1		3
WRITE-INS	0	0		0	0		0
Totals	1	0		1	1		3

SENATOR IN GENERAL COURT - MIDDLESEX & WORCESTER DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
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DEMOCRAT

JAMES B. ELDRIDGE <small>267 ARLINGTON ST., ACTON</small>			315	323			638
BLANKS			48	55			103
WRITE-INS			1	1			2
Totals			364	379			743

REPUBLICAN

MARGARET W. BUSSE <small>64 WASHINGTON DR., ACTON</small>			80	127			207
BLANKS			52	67			119
WRITE-INS			2	0			2
Totals			134	194			328

LIBERTARIAN

BLANKS			2	1			3
WRITE-INS			0	0			0
Totals			2	1			3

REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
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DEMOCRAT

CARMINE LAWRENCE <small>33 SURREY LN., SUDBURY</small>	294	68	316	327	356	297	1658
BLANKS	64	6	48	52	76	57	303
WRITE-INS	0	0	0	0	0	0	0
Totals	358	74	364	379	432	354	1961

REPUBLICAN

BLANKS	102	41	130	193	145	138	749
WRITE-INS	1	0	4	1	0	2	8
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

DISTRICT ATTORNEY - NORTHERN DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MARIAN T. RYAN 8 BRADFORD RD., BELMONT	156	44	172	180	205	164	921
DONNA PATALANO 12 NORWOOD ST., WINCHESTER	152	22	146	151	166	148	785
BLANKS	50	8	46	48	60	42	254
WRITE-INS	0	0	0	0	1	0	1
Totals	358	74	364	379	432	354	1961
REPUBLICAN							
BLANKS	103	41	132	192	145	139	752
WRITE-INS	0	0	2	2	0	1	5
Totals	103	41	134	194	145	140	757
LIBERTARIAN							
BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals - LIBERTARIAN	1	0	2	1	1	1	6

CLERK OF COURTS - MIDDLESEX COUNTY

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MICHAEL A. SULLIVAN 42 HURON AVE., CAMBRIDGE	268	59	287	298	325	271	1508
BLANKS	90	15	77	81	107	83	453
WRITE-INS	0	0	0	0	0	0	0
Totals	358	74	364	379	432	354	1961
REPUBLICAN							
BLANKS	103	41	130	193	145	139	751
WRITE-INS	0	0	4	1	0	1	6
Totals - REPUBLICAN	103	41	134	194	145	140	757
LIBERTARIAN							
BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals - LIBERTARIAN	1	0	2	1	1	1	6

REGISTER OF DEEDS - MIDDLESEX SOUTHERN DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRAT							
MARIA C. CURTATONE 37 MUNROE ST., SOMERVILLE	268	58	283	298	326	269	1502
BLANKS	89	16	81	81	106	85	458
WRITE-INS	1	0	0	0	0	0	1
Totals	358	74	364	379	432	354	1961

REPUBLICAN

BLANKS	103	41	133	193	145	139	754
WRITE-INS	0	0	1	1	0	1	3
Totals	103	41	134	194	145	140	757

LIBERTARIAN

BLANKS	1	0	2	1	1	1	6
WRITE-INS	0	0	0	0	0	0	0
Totals	1	0	2	1	1	1	6

2018 State Election – Sudbury Vote Summary

State Election Tuesday, November 6, 2018

The Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 9646 votes cast, representing 74.37% of the town's 12,967 registered voters.

SENATOR IN CONGRESS

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
ELIZABETH A. WARREN <small>24 LINNAEAN ST., CAMBRIDGE</small>	935	318	1247	1283	1344	1214	6341
REPUBLICAN							
GEOFF DIEHL <small>VILLAGE WAY, WHITMAN</small>	¹⁰ 438	171	515	641	540	583	2888
INDEPENDENT							
SHIVA AYYADURAI <small>SNAKE HILL RD., BELMONT</small>	⁶⁹ 55	9	40	60	73	50	287
BLANKS	20	9	17	24	23	15	108
WRITE INS	5	1	4	3	6	3	22
Totals	1453	508	1823	2011	1986	1865	9646

GOVERNOR AND LIEUTENANT GOVERNOR

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
REPUBLICAN							
BAKER AND POLITO	1020	368	1168	1413	1328	1239	6536
DEMOCRATIC							
GONZALEZ AND PALFREY	398	135	625	550	625	590	2923
BLANKS	30	5	28	43	30	32	168
WRITE INS	5	0	2	5	3	4	19
Totals	1453	508	1823	2011	1986	1865	9646

ATTORNEY GENERAL

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MAURA HEALEY <small>WINTHROP ST., BOSTON</small>	⁴⁰ 1081	366	1367	1440	1505	1370	7129
REPUBLICAN							
JAMES R. MCMAHON, III <small>14 CANAL VIEW RD., BOURNE</small>	342	133	424	535	436	461	2331
BLANKS	30	8	31	36	42	34	181
WRITE INS	0	1	1	0	3	0	5
Totals for Office	1453	508	1823	2011	1986	1865	9646

SECRETARY OF STATE

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
WILLIAM FRANCIS GALVIN 46 LAKE ST., BOSTON (CANDIDATE FOR RE-ELECTION)	1049	360	1315	1399	1459	1344	6926
REPUBLICAN							
ANTHONY M. AMORE NORFOLK AVE., SWAMPSCOTT	182 311	123	394	483	395	408	2114
GREEN-RAINBOW							
JUAN G. SANCHEZ, JR. HIGH ST., HOLYOKE	362 37	11	49	54	54	44	249
BLANKS	51	14	64	72	77	68	346
WRITE INS	5	0	1	3	1	1	11
Totals for Office	1453	508	1823	2011	1986	1865	9646

TREASURER

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
DEBORAH B. GOLDBERG 37 HYSLOP RD., BROOKLINE	1006	328	1260	1329	1405	1266	6594
REPUBLICAN							
KEIKO M. ORRALL CROOKED LN., LAKEVILLE	120 335	128	437	541	450	460	2351
GREEN-RAINBOW							
JAMIE M. GUERIN PLEASANT ST., NORTHAMPTON	386 31	14	43	42	37	41	208
BLANKS	81	38	83	98	94	97	491
WRITE INS	0	0	0	1	0	1	2
Totals for Office	1453	508	1823	2011	1986	1865	9646

AUDITOR

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
SUZANNE M. BUMP HOE SHOP ST., EASTON	6 886	288	1144	1186	1229	1129	5862
REPUBLICAN							
HELEN BRADY MONUMENT ST., CONCORD	1630 415	151	471	581	510	505	2633
LIBERTARIAN							
DANIEL FISHMAN COLGATE RD., BEVERLY	36 44	23	63	93	93	78	394
GREEN-RAINBOW							
EDWARD J. STAMAS LAUREL PARK, NORTHAMPTON	42 23	9	35	30	36	37	170
BLANKS	85	37	108	121	118	114	583
WRITE INS	0	0	2	0	0	2	4
Totals for Office	1453	508	1823	2011	1986	1865	9646

REPRESENTATIVE IN CONGRESS - THIRD DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
REPUBLICAN							
RICK GREEN VILLAGE RD., PEPPERELL	22	357					357
DEMOCRATIC							
LORI LOUREIRO TRAHAN 9 WEEETAMOO WAY, WESTFORD		946					946
INDEPENDENT							
MICHAEL P. MULLEN CONCORD ST., MAYNARD	20	108					108
BLANKS		42					42
WRITE INS		0					0
Totals for Office		1453					1453

REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
KATHERINE M. CLARK PROSPECT ST., MELROSE (CANDIDATE FOR RE-ELECTION)	64	347	1330	1366	1442	1293	5778
REPUBLICAN							
JOHN HUGO 20 WALNUT ST., WOBURN		143	448	583	482	505	2161
BLANKS		17	44	61	60	67	249
WRITE INS		1	1	1	2	0	5
Totals for Office		508	1823	2011	1986	1865	8193

COUNCILLOR - THIRD DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MARILYN M. PETITTO DEVANEY 96 WESTMINSTER AVE., WATERLOO (CANDIDATE FOR RE-ELECTION)	1080	370	1368	1431	1491	1371	7111
BLANKS	352	132	433	554	467	472	2410
WRITE INS	21	6	22	26	28	22	125
Totals for Office	1453	508	1823	2011	1986	1865	9646

SENATOR IN GENERAL COURT - MIDDLESEX AND WORCESTER DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
JAMES B. ELDRIDGE ARLINGTON ST., ACTON (CANDIDATE FOR RE-ELECTION)	267		1241	1266			2507
REPUBLICAN							
MARGARET W. BUSSE WASHINGTON DR., ACTON	64		500	632			1132
COOPERATIVE GREEN ECONOMY							
TERRA FRIEDRICHS WRIGHT TER., ACTON	2		27	25			52
BLANKS			53	88			141
WRITE INS			2	0			2
Totals for Office			1823	2011			3834

SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MICHAEL J. BARRETT 1098 AUGUSTUS RD., LEXINGTON (CANDIDATE FOR RE-ELECTION)	1098	369			1518	1396	4381
BLANKS	336	132			445	452	1365
WRITE INS	19	7			23	17	66
Totals for Office	1453	508			1986	1865	5812

REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
CARMINE LAWRENCE GENTILE 33 SURREY LN., SUDBURY (CANDIDATE FOR RE-ELECTION)	1107	380	1439	1500	1514	1414	7354
BLANKS	331	124	363	497	450	435	2200
WRITE INS	15	4	21	14	22	16	92
Totals for Office	1453	508	1823	2011	1986	1865	9646

DISTRICT ATTORNEY - NORTHERN DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MARIAN T. RYAN BRADFORD RD., BELMONT (CANDIDATE FOR RE-ELECTION)	1081	369	1378	1461	1503	1386	7178
BLANKS	357	132	425	533	462	464	2373
WRITE INS	15	7	20	17	21	15	95
Totals for Office	1453	508	1823	2011	1986	1865	9646

CLERK OF COURTS - MIDDLESEX COUNTY

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MICHAEL A. SULLIVAN 42 HURON AVE., CAMBRIDGE (CANDIDATE FOR RE-ELECTION)	1090	366	1375	1454	1485	1378	7148
BLANKS	350	134	430	541	481	470	2406
WRITE INS	13	8	18	16	20	17	92
Totals for Office	1453	508	1823	2011	1986	1865	9646

REGISTER OF DEEDS - MIDDLESEX SOUTHERN DISTRICT

Candidate Name	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
DEMOCRATIC							
MARIA C. CURTATONE 37 MUNROE ST., SOMERVILLE (CANDIDATE FOR RE-ELECTION)	1088	365	1375	1442	1480	1375	7125
BLANKS	352	136	427	551	487	474	2427
WRITE INS	13	7	21	18	19	16	94
Totals for Office	1453	508	1823	2011	1986	1865	9646

BALLOT QUESTION 1

Would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other care facilities.

	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	295	93	421	370	421	438	2038
No	1093	392	1318	1536	1448	1354	7141
Blanks	65	23	84	105	117	73	467
Totals	1453	508	1823	2011	1986	1865	9646

BALLOT QUESTION 2

Would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	1072	351	1375	1448	1489	1350	7085
No	352	145	406	512	430	460	2305
Blanks	29	12	42	51	67	55	256
Totals	1453	508	1823	2011	1986	1865	9646

BALLOT QUESTION 3

Adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement.

	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	1134	384	1367	1471	1532	1399	7287
No	303	121	415	506	414	431	2190
Blanks	16	3	41	34	40	35	169
Totals	1453	508	1823	2011	1986	1865	9646

BALLOT QUESTION 4

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bonds issued in order to design a new and/or renovated Community Center and all other appurtenances thereto, to be constructed on Town-owned land on the current site of the Fairbank Community Center and Atkinson Pool, 40 Fairbank Road, including professional, engineering services and project management services, as well as preparation of plans, specifications and bidding documents, and all other incidental and related expenses?

	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	652	214	831	862	859	850	4268
No	716	257	857	991	971	881	4673
Blanks	85	37	135	158	156	134	705
Totals	1453	508	1823	2011	1986	1865	9646

BALLOT QUESTION 5

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to purchase, upon such terms as the Board of Selectmen determine, the fee or other interest in the property located at 82 Morse Road, including but not limited to a conservation restriction, and all incidental and related expenses?

	Precinct 1	Precinct 1A	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	909	319	1121	1172	1321	1172	6014
No	470	162	588	710	555	584	3069
Blanks	74	27	114	129	110	109	563
Totals	1453	508	1823	2011	1986	1865	9646

A TRUE COPY, ATTEST:

Rosemary B. Harvell

ROSEMARY B. HARVELL
TOWN CLERK

TOWN MODERATOR

It was my privilege to serve as Town Moderator in 2018, a year that brought three Town Meetings and record participation. Over the course of the year, a total of 3223 voters gathered to discuss and vote on 56 articles over more than 14 hours. I am heartened by this level of involvement in town governance, and humbled to have played a part in making it possible.

During the opening of Annual Town Meeting on May 7, the L-S singing group, Accent A Cappella, led the National Anthem. Representative Carmine Gentile recognized the following individuals for their outstanding service to the town, as they moved on to other endeavors: Susan Iuliano (Selectman), Lucie St. George (SPS School Committee member), Ann Wilson (SPS Superintendent), Gerald Quirk (L-S School Committee member), Jim Kelly (Combined Facilities Director), and Nancy Marshall (L-S School Committee member). The Selectmen recognized the years of dedicated service of Retired Fire Chief Bill Miles by giving him the honor of making the motion under Article 1.

Over the course of two nights, voters discussed and voted on a range of issues, including the FY19 budget for the town and schools, the FY19 capital budget, a ban on

marijuana-related businesses, Dutton Road dam and bridge replacement funding, school playground modernization, and various Community Preservation Fund allocations. The meeting concluded with two citizen petition articles, one to make Sudbury a “Welcoming Town,” and another regarding campaign finance reform. For a report on the outcome of all Town Meeting votes, please refer to the Town Clerk’s “Summary of 2018 Town Meetings” in this annual report.

Prior to dissolving Annual Town Meeting, I made the following appointments to the Finance Committee: Bryan Semple (3 years), Susan Berry (3 years), Jean Nam (3 years), Lisa Gutch (2 years), and Glenn Migliozi (1 year).

On October 15, we met for a Special Town Meeting on a variety of topics, including the acquisition of Broadacres Farm, Fairbank Community Center design funding, Bruce Freeman Rail Trail design funding, and a citizen’s petition regarding utility tax rates. Please refer to the Town Clerk’s “Summary of 2018 Town Meetings” in this annual report for more details.

On November 27, I had the honor of moderating a Town Forum, sponsored by the Selectmen, on the topic of the

redevelopment of the town-owned Melone property on North Road. Town Manager Melissa Murphy-Rodrigues gave a comprehensive presentation on the many issues surrounding the proposed land swap and development agreement with Quarry North Road LLC. Residents had the opportunity to ask questions and share concerns, both in person and by email.

Lastly, on December 11, we gathered for a Special Town Meeting to discuss and vote on six articles pertaining to the Melone redevelopment. After consolidating discussion and voting of five of the six articles, those present voted in favor of those five articles, thereby allowing the Town to move forward with an agreement

with Quarry North Road LLC to swap land in Town Center for the Melone property for a mixed-use development. Please refer to the Town Clerk's "Summary of 2018 Town Meetings" in this annual report for more details.

At all three Town Meetings and the Town Forum, the decorum and level of discussion were exemplary, even in the midst of sometimes heated debate on weighty issues. I applaud all who attended for their civility and thank everyone for their commitment to the democratic process.

Respectfully submitted,

Elizabeth T. Quirk, Town Moderator



Retiring Selectman Susan Iuliano (seated) received a standing ovation as State Representative Carmine Gentile presented her with a commendation for her Sudbury Town service.

EDUCATION

SUDBURY PUBLIC SCHOOLS

Superintendent's Report

We here in the Sudbury Public Schools would like to begin by acknowledging the retirement of Superintendent Anne Wilson, and to thank her for the seven years of service she dedicated to the success of our students. We wish Dr. Wilson a happy and restful retirement.

For the 2017-2018 school year, SPS maintained a focus on the instructional core (interaction between student, teacher, and curriculum) through implementation of our Vision, Theory of Action, and Strategic Objectives and Initiatives. Our resources, financial and human, are focused on meeting the diverse needs of all students and supporting all educators to meet identified student needs. We are engaged in a process begun last fall to develop a published multi-year strategic plan. The goals included below support overarching goals voted by the School Committee as part of our strategic planning process. Note that we have indicated three educational goals as well as two managerial goals to guide our work. These goals help us to remain focused on working together to provide a high quality educational

experience for all students in a safe and caring environment. We continue working to meet the goals in the 2018-2019 school year, and the strategic initiatives will provide key leverage points for improvement.

SPS Vision

We are committed to excellence in educating students to be knowledgeable, creative, independent thinkers who are caring, collaborative members of the school and wider communities.

SPS Theory of Action

If SPS provides differentiated high quality instruction that is aligned with the Common Core for every student, maintains a safe school environment, uses data to inform instruction, and supports educators through professional development, ongoing feedback, and enhanced leadership in curriculum and instruction, then our students will be challenged and their varied learning needs met, the capacity of educators will grow, and the existing achievement gaps will narrow.

SPS FY18-21 Goals

Educational Goal #1 - Wellness

Sudbury Public Schools promote the social, emotional, and physical wellness of all students.

- Enhance and maintain district-wide safety protocols
- Utilize research-based approaches for Social Emotional Learning
- Continue exploration of later school start time

Educational Goal #2 - Innovation

Sudbury Public Schools implement innovative, research-based curriculum and educational practices.

- Implement an aligned evidence-based mathematics program at the elementary level.
- Implement an aligned evidence-based science program at the elementary and middle school levels.
- Create interactive learning spaces.
- Follow a 6-year Curriculum Review Process

Educational Goal #3 - Meeting the Needs of ALL Learners

Sudbury Public Schools provides learning experiences that aim to engage and challenge at students' individual levels.

- Develop instructional support responses to narrow and/or close achievement gaps and meet the needs of advanced learners

- Convene Working Group of educators to study SPS Homework practices and impact on student educational experience
- Design, review and plan for updates that address accessibility for all students
- Strengthen and expand inclusive classroom and school-wide practices district-wide
- Review and update District Accommodation Plans and Instructional Support Teams

Managerial Goal #1 - Fiscal Responsibility

- Create a 3-year Budget Planning Document to be aligned with District Strategic Planning.

Managerial Goal #2 - Professional Learning

Sudbury Public Schools employs, develops, and supports high quality personnel.

- Implement Professional Development aligned with District Goals, state and federal mandates, and emerging staff and student needs
- Align Induction/Mentoring program with state guidelines
- Identify areas of needs with regards to health and wellness of staff and provide appropriate supports.

As we pursue our strategic goals and objectives we also, like other school systems in the Commonwealth, continue to

be challenged to balance educational needs and our desire to be an innovative school system with our fiscal responsibilities. SPS has continued to maintain our strengths and strategically implement improvements through the hard work and dedicated service of our staff members and the unequalled support of a wide range of parent and community organizations. As a district, we continue to pursue structures that meet the needs of students while controlling personnel costs. The net budget including employee benefits for FY19 is \$43,178,399, which is 2.5% greater than the prior year (FY18) budget of \$43,178,399. In FY19, SPS employs 403.75 full time-equivalent (FTE) employees; this compares with 403.82 FTE's in FY18.

Our efforts to make improvements have been enhanced by the unwavering support of our parents, parent organizations (PTOs), as well as generous grants from Sudbury Education Resource Fund (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been enhanced by local contributions. We appreciate these

partnerships and the generous support of the work of our educators, which has allowed Sudbury Public Schools to continue to be a great place to learn and work.

In the space below, we offer a brief overview of our school district and invite you to visit our website at www.sudbury.k12.ma.us to learn more about SPS. On our website you will find detailed information about our school district including but not limited to individual schools, teaching and learning across the district, news and upcoming events, and the school district budget. For questions, please contact Dr. Anne S. Wilson, Superintendent at 978-639-3211.

Student Enrollment

As of January 1, 2019, SPS enrollment in grades pre-K to 8 was 2,673 students. This is a decrease in enrollment from 2,705 students in the 2017-2018 school year and from our highest enrollment of 3,302 students in 2007. For the 2017-2018 school year (as of January 1, 2017) Haynes served 22.47% of the elementary (PreK-5) enrollment, Loring served 27.21%, Nixon 20.01%, and Noyes served 30.31%.

Early Childhood Education

Preschool

The Sudbury Public Schools is home to an Integrated Preschool program with six classes at the Noyes School. Residents may apply as tuition preschool students on a “first-come/first-serve” basis beginning in the fall of each year. If interested in a preschool application, one may register from the district website at: <https://sites.google.com/sudbury.k12.ma.us/reg/home> or reach out to Stephanie_Juriansz@sudbury.k12.ma.us or call the Early Childhood Office at: (978) 639-3204.

Our preschool is committed to a developmentally appropriate philosophy that combines a play-based, language model that is enriched by a strong academic curriculum to align with the standards that are well established by the MA State Department of Early Education & Care (EEC) Guidelines for Preschool Learning Experiences. Our preschool team believes in educating the whole child by respecting individual needs for social, emotional, physical and cognitive development. This inclusive educational program provides all children with the opportunity to learn from each other while providing a lifelong foundation for respecting human differences.

The Sudbury Preschool Program prioritizes multiple learning modalities and methodologies. Each week, preschool classes attend an educational music class and a physical education/gross motor class. Social emotional learning is the priority while literacy skills are taught inclusively and naturally in all classrooms. Artistic development is deliberately planned with curriculum integration on thematic units, and science and math standards are incorporated with each unit of study. Outdoor learning opportunities are celebrated daily, as preschoolers play outside to practice social, gross motor and language skills with peers. In addition, there is a lunch bunch/social skills group and some students attend full day programming.

Each class is staffed with a Masters level teacher and two teacher assistants/tutors depending upon student needs. Speech and language, occupational, applied behavior analysis, and physical therapists interact with all of the classrooms. Our professional staff also includes a school psychologist, social worker, guidance counselor, with regular consultation from a vision and mobility specialist. The preschool program offers community, “developmental screenings” on a regular basis, where families are able to meet with professionals to discuss the developmental

milestones of their children. The preschool team is highly experienced in both general and special education practices. This integrated early childhood program is an enriching learning environment for all students.

Kindergarten

The Sudbury Public Schools provides full-day kindergarten to all students free of charge. Kindergarten registration begins in February for children who turn age five on or before October 1st for enrollment for 2019-2020. Children enrolling in 2020-2021 will need to turn age five on or before September 1st. Each year the district hosts a “Kickoff to K” evening event in January for families to learn more about the Sudbury Kindergarten Program as well as to ask questions. The registration process begins with an online form accessible from the district’s “Registration” tab in February. Families will need to provide proof of residency for each child who enters the school system, even if there are older siblings who are currently enrolled. In addition, forms to address health concerns and parent information must be completed. If you have questions about the kindergarten program or your child’s readiness, please reach out to Stephanie_Juriansz@sudbury.k12.ma.us or call the Early Childhood Office at: (978) 639-3204.

Teaching and Learning/Curriculum

District curriculum is aligned with the Massachusetts Curriculum Frameworks. Clearly communicating with families about students’ learning is a priority for the District. Resources supporting families’ understanding and engagement with the various curricular areas can be found at <http://www.sudbury.k12.ma.us/>, under the curriculum tab. The newly revised student site: sudburystudents.org contains a wealth of online resources for students. Elementary school level progress reports include standards-based reporting in Mathematics and English Language Arts. The learning objectives detailed by the grade level progress reports reflect end-of-year benchmarks aligned to key state standards. At the middle school level, families can access student grades and assignments in real time using the Schoology platform.

English Language Arts

In the spring of 2017, The Department of Elementary and Secondary Education released a revision of the ELA Curriculum Standards. These revised standards include a greater emphasis on multicultural literature and writing about reading. In Sudbury, the elementary English Language Arts curriculum is organized as a series of genre units in which students receive important, common instruction in different

genres, as well as in the writing types and styles that match each genre. Reading and writing instruction follows the workshop model. Students receive direct instruction on key skills, strategies and understandings during a mini-lesson. Guided practice in the form of small group instruction, independent or partner work or centers is structured to meet individual specific literacy needs. Challenge libraries including complex texts aligned to the various genre units serve as a resource for teachers differentiating for advanced learners. At the middle school level, instructional units utilizing differentiated text sets provide for consistency of theme and topical study, while also allowing students to read in texts that provide the optimal level of challenge.

A Response to Intervention (RTI) framework has been initiated in our schools, which periodically assesses student's literacy skills. Literacy support for elementary students is provided using a research-based program, Leveled Literacy Intervention (LLI).

History & Social Studies

The K-8 Social Studies program is designed to help students become informed in four main areas: geography, history, economics, and civics and government. The Massachusetts History

and Social Science Standards have been revised and were formally adopted in the Spring of 2019. The Department of Elementary and Secondary Education has designated a 2-year adoption period. Sudbury has formed a History and Social Studies Steering Committee which has begun the alignment and adoption process. Eighth-grade educators attended a state-sponsored 3-day Civics Institute this summer and have begun transitioning the eighth-grade course of study to Civics. Educators at the other grade levels are reviewing the document and existing curricular units and maps. As a district, we can anticipate shifts in content and will need to budget for aligned materials and professional development. Under consideration is a state assessment for History and Social Studies and incorporation of a History and Social Studies assessment as part of the high school competency determination.

Mathematics

In the spring of 2017, The Department of Elementary and Secondary Education released a revision of the Mathematics Curriculum Standards. The revised standards place emphasis on the mathematical practices and the development of a mathematical mindset that allows for flexibility, persistence, and

application. Sudbury recently adopted Bridges in Mathematics, 2nd edition, as its core K-5 Mathematics program, and is in year two of a three-year implementation plan. Supported by the Mathematics Curriculum Coordinator, Coaches, and the Mathematics Steering Committee, elementary educators have invested significant time and effort in professional learning and program implementation, starting with summer Mathematics Institutes and continuing on ILAP days.

At the middle school, educators have been working on incorporating the Mathematics Practices into instructional routines in order to increase engagement and provide opportunities for application and problem solving. The Mathematics Department has charted differentiated pathways to algebra in order to better challenge and support all students. The middle school math program, Big Ideas, includes the use of online texts.

Math Clubs at each elementary school, and a Math Team at the middle school, offer students further opportunities for math enrichment.

Science, Technology and Engineering [STE]

The Sudbury Public Schools Science and Engineering curriculum provides students in grades K-8 the valuable opportunity to

investigate science and engineering with a hands-on, inquiry approach. The 2016 Science & Technology/Engineering Framework serves as a guide for student learning in science and engineering content and practices. The Science Steering Committee, a group of passionate educators and community member, serves in an advisory capacity in setting science and engineering goals for the district. The Science Curriculum Coordinator and Science Coach assist teachers with professional development, curriculum development, and coaching in the classroom. The district is integrating the 5E Instructional Model (Engage, Explore, Explain, Elaborate, Evaluate) into the science curriculum to help students develop a deep understanding of content and practices.

Digital Literacy and Computer Science

Massachusetts learning standards call for the integration of technology in all content areas as well as standards specific to the Computer Sciences and Digital Literacy.

Middle School students participate in a 1:1 Technology program. In a 1:1 program, each student is assigned a technology device (in Sudbury we are using the Chromebook) that travels between home and school with the student. Devices are used by students to produce work,

collaborate with others, and support workflow. Teachers in 1:1 models also use the same technology to support instruction and deliver content. Schoology, our online learning management system, is used by ECMS educators and students to facilitate home/school communication, including online assignment calendars and grade books.

Unified Arts

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle school students elect either French or Spanish and proceed with their study of a world language in grades 6 through 8. Elementary band and chorus, as well as middle school band, orchestra, and chorus, are quality elective programs in our schools. Students participate in visual arts in grades 1 through 8.

Coordinated Health Program

The District School Health Program is designed to help students learn concepts and to develop skills that support healthful lifestyles through wellness education that occurs across the curriculum and in their daily interactions with adults and peers. The school-based program requires coordination of key stakeholders including

teachers, administrators, counselors, psychologists, nurses, student support staff, community-based health and safety professionals, and parents. Wellness education in Sudbury Public Schools focuses on four areas: school climate and culture; social and emotional learning; health, wellness, and safety; and family engagement.

Each year, district and school-based teams develop action plans to promote safe learning environments by implementing sustainable systems and practices to support all students. Annually, the students in grades 3 - 8 complete the Connectedness Survey which provides valuable data on school climate and safety. The District Anti-Bullying Program and Policy provides a structure for addressing unsafe peer-to-peer behaviors.

The Sudbury Public Schools comprehensive social-emotional learning (SEL) program is based on research and best practices identified by the Collaborative for Academic, Social, and Emotional Learning. The program includes evidence-based curricula for students in grades PreK - 8 . To support educators' efforts to tailor instruction to meet students' needs, teachers annually assess children's social-emotional skills using the DESSA (Devereux Student Strengths Assessment).

The DESSA is a standardized, strength-based measure of eight social and emotional learning competencies. The assessment platform also provides educators with instructional resources and tools designed to support social-emotional skill development.

Effective district policies and implementing evidence-based curricula and best practices in grades PreK - 8 is at the core of health, wellness, and safety programming. The comprehensive substance use prevention program includes multiple strategies, including staff training, the use of evidence-based curricula, problem identification, and referral services. Additionally, per Mass. Gen. Laws c. 71, s. 96, a verbal screening tool will be used annually to screen 7th-grade students for substance use risk. Parents and guardians will be notified prior to the screening with the right to opt out of the screening with written notice. Sudbury Public Schools work collaboratively with public safety departments. Officer Alan Hutchinson serves as the full-time School Resource Officer (SRO) for the Sudbury Public Schools. The SRO collaborates with schools on safety measures and teaches fifth-grade students the STARS (Students Thinking and Acting Responsibly in Sudbury) curriculum, which addresses digital safety, and bullying and substance

abuse prevention. A Sudbury firefighter visits PreK - 5 classrooms to teach children about fire safety and injury prevention. In addition, the School Wellness Policy and Guidelines serve to inform decisions surrounding the food services program, and curricular activities and celebrations that incorporate food.

A variety of strategies are used to engage families as active participants in our learning community. The initiatives and programs described above, as well as other district, school, and curricular-based activities promote student learning and well-being through effective partnerships with families.

Student Assessment

As part of the Education Reform Act of 1993, the State Board of Education instituted a system of student assessments which culminates in a must pass assessment in Grade 10 in order to graduate from high school. This legacy MCAS (Massachusetts Comprehensive Assessment System) will be used through the graduating class of 2019 to make a Competency Determination (CD) for high school graduation.

In the spring of 2017, the Department of Elementary and Secondary Education introduced the next generation MCAS

(MCAS 2.0) for ELA and Mathematics. This iteration of the MCAS is aligned with the most current Massachusetts Mathematics and English Language Arts standards. The spring 2019 Science Technology and Engineering MCAS 2.0 will be the first to fully align with the standards adopted in 2016. MCAS 2.0 is designed to be administered on a computer. This year all state tests will be administered using a computer-based platform.

English Language Learners are assessed each winter using the ACCESS assessment. This assessment measures student learning in the four language domains of Listening, Speaking, Reading, and Writing. Results are used to help families and educators understand students' current level of English language proficiency, and serves as one of the measures used to determine whether students are prepared to exit English language support programs.

State assessments are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class work products. There are extensive

local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs. In addition, work to develop common assessments across the district in all disciplines to support collaboration and coherence is in its second year.

The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulation of a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents

are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools

has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

School	Grades Served	Enrollment (10/01/18)	Administration
Ephraim Curtis	6-8	943	Mr. Jeff Mela, Principal Mr. William Grubb and Ms. Angela Menke, House Administrators
Josiah Haynes	K-5	358	Mr. Jeffrey LaBroad, Principal Mr. David Gaita, Assistant Principal
Israel Loring	K-5	475	Ms. Sara Harvey, Principal Mr. David Gaita, Assistant Principal
General John Nixon	K-5	337	Ms. Susan Magoveny, Principal Ms. Kristin Moffat, Assistant Principal
Peter Noyes	PK-5	541	Ms. Annette Doyle, Principal Ms. Kristin Moffat, Assistant Principal

The Sudbury Education Resource Fund (SERF)

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants three times yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$750,000 to Sudbury's schools. Current grants support the arts, engineering and mathematics initiatives, and social emotional learning. Membership in SERF is open to all individuals interested in contributing their time and energy. SERF

continues to be an extremely valuable resource for enriching all aspects of the educational experience of students in Sudbury Public Schools. Further information regarding SERF can be found at: info@serfsudbury.org.

METCO Program

The Metropolitan Council for Educational Opportunity (METCO) was created 52 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. In this program, students in large urban districts receive placements in participating suburban districts, supported by state grant funding. The Sudbury K-8 system enrolled

its first students in the METCO program on January 27, 1975, when forty students were placed in the five Sudbury elementary schools. Currently, this grant-funded program supports up to 70 students annually. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next academic year.

Sandra Walters is the METCO Director for SPS K-8. She began her tenure in July 2017 in a shared role with Lincoln Sudbury Regional High School. Both Lincoln-Sudbury Regional High School and Sudbury appointed full-time METCO Directors in July of 2018.

The METCO Program Coordinators at the elementary and middle schools provide direct services to students from Boston during the school day.

Sudbury Public School students who reside in Boston participate in a variety of activities offered by Sudbury Public Schools. Middle school students take advantage of the scheduled after school program held on Tuesday and Thursday afternoon at ECMS. Sudbury METCO parent meetings are held in Boston several times per year and provide parents from

Boston with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

Special Education

The Sudbury Public Schools strives to offer the highest quality programming that will allow our students to participate in their neighborhood schools. Students' educational opportunities vary from full inclusion programs to specialized classrooms that support a host of learning needs and styles. Programming is available beginning at age 3 and ending at age 14 when students advance to Lincoln Sudbury High School.

For the last several years, the district has focused on inclusionary practices that permit students with disabilities to have access to the general curriculum and school community. While the law states that all communities must place students in the least restrictive environment, the district recognizes the positive opportunities that result when students with disabilities participate in the general education classroom. All schools strive to establish inclusionary opportunities for students, and the educational experiences are rich for both students on Individualized Education Plans (IEPs) and for those who are not.

The district continues to focus on the development of a district-wide tiered systems of support to meet the social, emotional, and behavioral needs of all students. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for every student through a layered continuum of evidence-based practices and systems. The district created a district-wide team, including consulting experts, to examine data and identify areas of social, emotional, and behavioral needs impacting school safety or access to education.

The Sudbury Public Schools strive to be inclusive and child centered environments where individual learning needs are met. The classroom is the best location for students to be nurtured in order to develop into able learners. The multiplicity of programs in the schools offers a spectrum of learning options in order to provide for the varied needs and learning styles of our special education students. The preschool program, at the Peter Noyes School, supports students with and without disabilities from age 3 until the transition to Kindergarten. Every elementary school hosts a learning center model with one or more specialized programs. Program strands at the elementary level continue to the middle school. Programs support

students with significant learning or social and emotional challenges.

Based on the most recent official DESE headcount on October 1, 2018, 485 children in grades preschool through eight were receiving some form of special education. Of these students with disabilities, 46 were between the ages 3 and 5, and received services in the Integrated Preschool or Kindergarten program. An additional 27 students are placed in out-of-district programs because of the unique nature of their disabilities and needs.

The breakdown of SPS Special Education placement is as follows:

- 9% were placed in integrated preschool
- 76.9% in full inclusion placements (ages 6-14)
- 13% in partial inclusion placements (ages 6-14)
- 7% in in-district specialized placements (ages 6-14)
- 3.1% in out-of-district placements (ages 6-14)

The success of the programs can be attributed to the excellent teachers who continue to build their repertoire of skills. These programs allow more students to remain in their neighborhood schools

enhancing the Sudbury Public Schools for all students.

Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of SPS educators. New teachers to Sudbury schools participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. Sudbury educators are committed to attending a 30-hour course in IDEAS (Initiatives for Developing Equity and Achievement for Students), a program that explores racial identity development and promotes international vision within our curriculum. Additionally, Sudbury teachers assigned an EL (English Learner) student continue to engage in a rigorous 3 credit program of studies in order to earn the SEI (Sheltered English Immersion) Endorsement required by the state.

The Sudbury Public Schools implement an Improved Learning for All (ILAP) plan. ILAP is a professional growth model that utilizes early-release days approximately twice per month, enabling educators to attend carefully planned work sessions. ILAP days foster collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-wide and school goals. This year's professional development focuses on the implementation of aligned curriculum in mathematics and science at the elementary schools and an evidence-based social and emotional curriculum at the middle school. In designing professional development we seek to maximize opportunities for cross-district collaboration, horizontally and vertically align elementary curriculum to maximize the coherence of content and skills taught and learned, and provide opportunities for new learning while also enabling focused work on district initiatives.

Personnel

Retirees

The following SPS team members, along with their years of service in Sudbury, retired during the past year:

- Florence Aldrich-Bennett, 54 years
- Maria Papetti, 32 years
- Carol Reich, 23 years

- Luan Dean, 21 years
- Renee Kramer, 19 years
- Theresa Tallent, 18 years
- Diane Krasnick, 13 years
- Kathy McWeeney, 12 years
- Leslie Rosenberg, 12 years
- Deb DiFranza, 9 years
- Anne Wilson, 7 years
- Sharon MacDonald, 4 years

Years of Service Awards

On Opening Day in August of 2018 we had the honor and pleasure to acknowledge the following SPS team members: Karen Miller, Doreen Kieffer, and Joanne

Peterson each completed 20 years of service; Alexis Strauss and Dennis Trombley completed their 10th year of service to the students and schools of Sudbury.

Respectfully submitted,
Brad J. Crozier, Superintendent

SUDBURY SCHOOL COMMITTEE

Lisa Kouckakdjian, Chairperson
Margaret Helon, Vice Chairperson
Christine Hogan
Richard Tinsley
Silvia Nerssessian



Superintendent Anne Wilson retired from
Sudbury Public Schools in 2018.

LINCOLN-SADBURY REGIONAL HIGH SCHOOL

2018 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers develop engaging courses, foster strong connections with students, and produce well-rounded engaging courses to prepare graduates for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2018, we welcomed Shelly Hinds to the administrative team as METCO Director, along with the hiring of 13 new faculty members. Our October 1, 2018, enrollment totaled 1,579 students overall with 1,528 enrolled in school and 51 students in out-of-district placements. Included in this total are 91 students from Boston attending via the METCO Program. Class size medians range from 20-22.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School continues to receive students from Boston. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting.

This past summer was another busy one for the L-S Tech Team. In addition to the standard annual summer work, the team implemented a new school-wide phone system. The 14-year-old copper system has been replaced with a modern VoIP system and things are working as expected. Also of note has been a significant boost to the school's internet connection; up from 500mb to 1gb to better accommodate the growing use of technology throughout the district.

L-S will be changing to a new Student Information System (SIS) this winter and work has intensified to develop a thorough, thoughtful, and comfortable implementation plan for all our users. A lot of time has been put in by Virginia Blake, Seth Weiss, Tracy

Lyon, Donna Cakert, Dennis Phillips, and Jim Berry. We're looking forward to rolling out the final product. Ongoing Professional Development around the new system will be a focus throughout the year and beyond as needed.

The Solar Canopy Project, completed in May 2015, continues to lead to energy benefits for the district. Along with additional energy conservation projects such as replacing lamps with L.E.D. technology in the Auditorium, Black Box and other areas throughout the building, our energy consumption and maintenance costs continue to be reduced. We were able to level fund our utility budget once more for the current year.

The LS School Committee and the Teachers' Association reached agreement for the 2018-2021 Teachers' Contract which will commenced on July 1, 2018. Among other language changes in the contract, the following COLA increases over three years were agreed to for FY19, FY20, and FY21: 0.5% first half of FY19, 1.5% second half FY19; 0% first half of FY20, 3% second half of FY20; and 0.5% first half FY21, 2% second half FY21. An additional full professional day for staff training and development was added thus

lengthening the school year for all faculty to 185 days.

The school participates in Minuteman Nashoba Health Group, a coalition of towns and school districts in Massachusetts that have joined together to more affordably purchase health benefits. Due in large part to this positive experience and membership, in the most recent OPEB evaluation performed by KMS Actuaries, LLC, Lincoln-Sudbury's projected accrued OPEB liability decreased from \$27,234,223 to \$24,669,372 effective July 1, 2015. This additional reduction is attributed to the establishment of an OPEB Trust, funding of the OPEB Trust and negotiation of a reduction in employer health care contribution for active employees and retirees. The OPEB liability valuation takes place every two years.

We added the following new courses to the educational program: The World Today, Russian History, and Physical Defense for Men. We were also able to reorganize our behavioral supports programs to improve student outcomes and retention in school. We continue to enhance our specialized supports for students on the autistic spectrum.

The Global Scholars Program has entered its fourth year with 45 students. We anticipate the presentation of 15 senior capstone projects during Spring 2019. The purpose of the program is to foster global competency among our students to improve their capacity to participate in and serve our global community. We appreciate especially grants received from the Sudbury Foundation and the Lincoln-Sudbury Parent Organization to support scholarships and financial assistance for student international travel.

We embarked on a full year of self-reflection in preparation for our decennial re-accreditation by the New England Association of Schools and Colleges. This process includes a focus on the development of a portrait of a graduate and a self-reflection report informed by surveys completed by staff, students and parent/guardians. This report will serve as a basis for the NEASC visiting team who will arrive in the 2020-2021 school year.

We have also committed to an in-depth assessment of our school climate with a particular focus on race. We engaged two different sets of consultants utilizing grant funding to facilitate student and staff focus groups. Students, staff, and

parent/guardians were also invited to complete surveys. We hope to have an action plan for improvement based on information and recommendations from these assessments.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of the Sudbury Foundation, FELS and SERF that provide grants to fund teacher-initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups.

Thank you.

Respectfully submitted,

Bella Wong, Superintendent/Principal

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL COMMITTEE

Radha Gargeya, Sudbury, Chair

Patty Mostue, Lincoln, Vice-Chair

Ellen Joachim, Sudbury

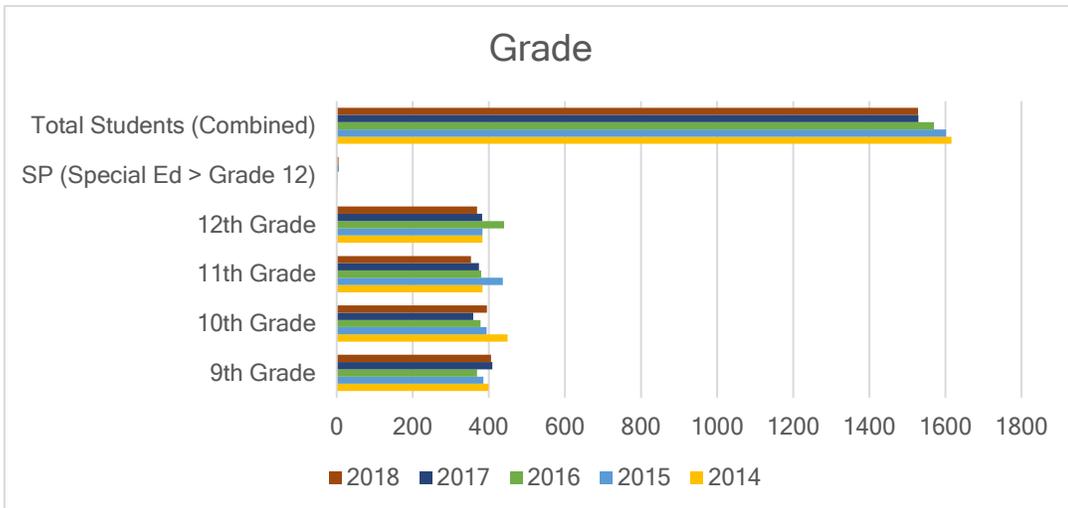
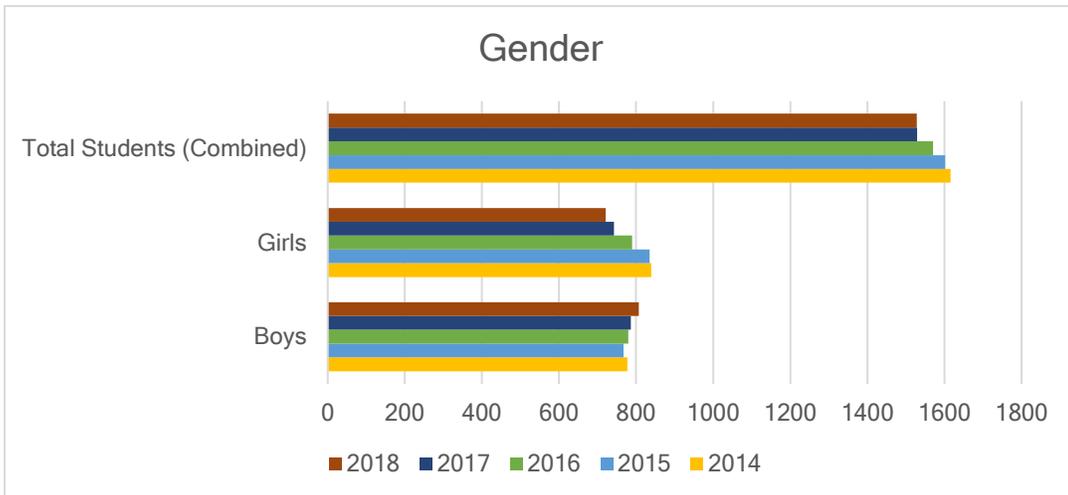
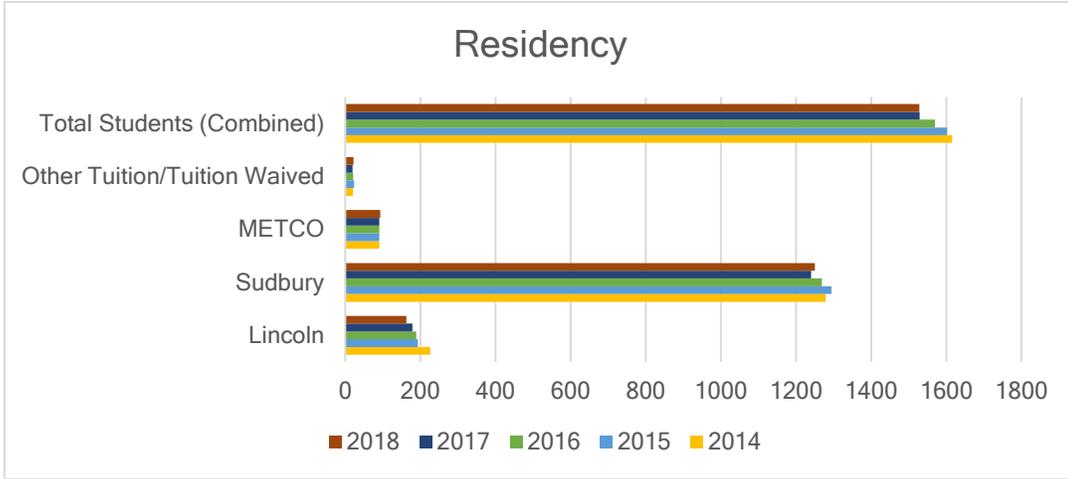
Carole Kasper, Lincoln

Kevin Matthews, Sudbury

Craig Gruber, Sudbury

Distribution of Pupils Attending Regional High School

For numerical details, please see table on following page.

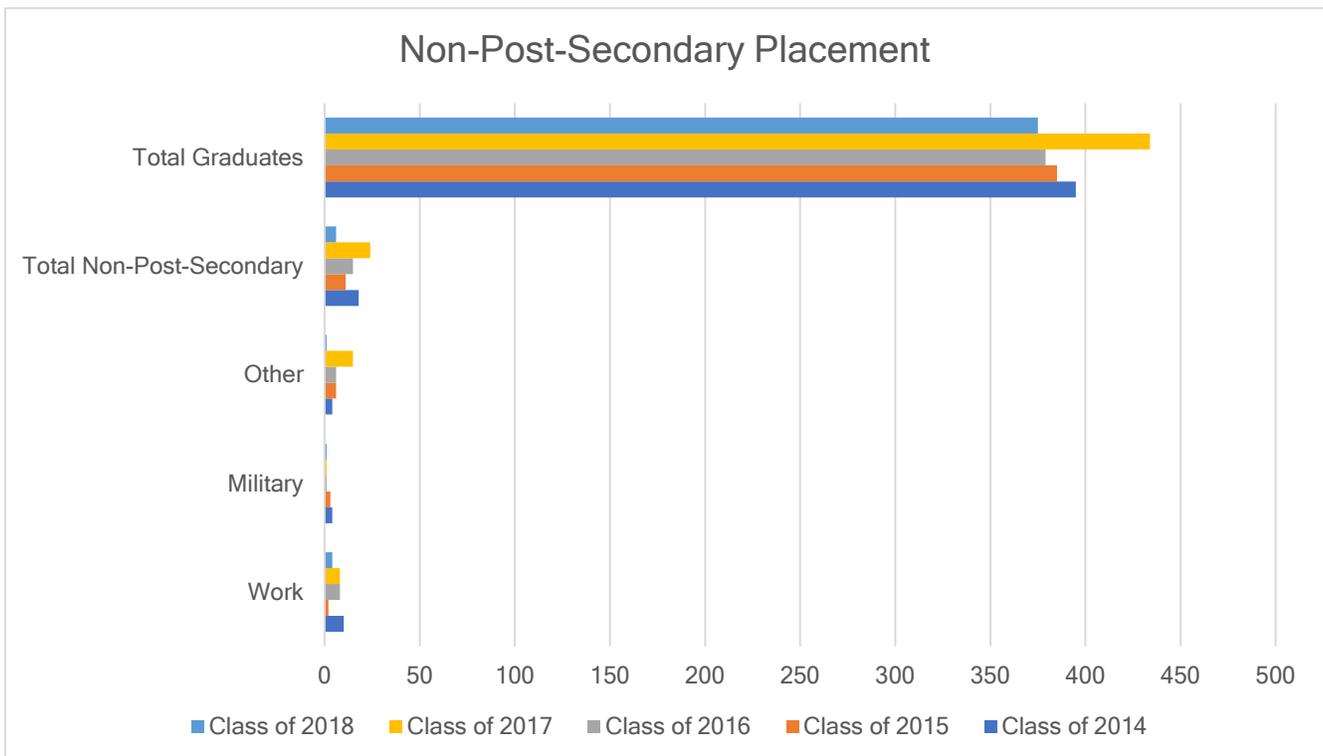
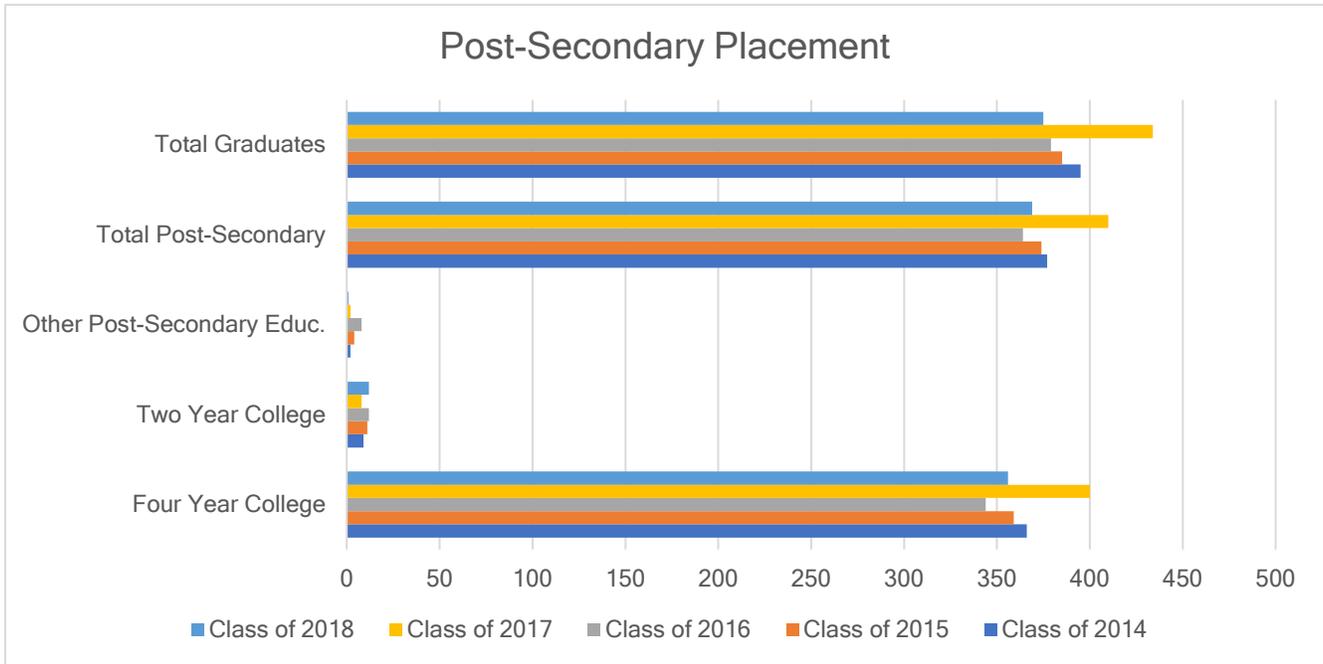


L-SRHS DISTRIBUTION OF PUPILS					
<i>AS OF OCTOBER 1, 2018</i>					
	2014	2015	2016	2017	2018
Lincoln	226	193	189	179	163
Sudbury	1279	1294	1269	1240	1250
METCO	91	91	91	91	93
Other Tuition/Tuition Waived	20	24	21	19	22
Boys	777	767	780	786	807
Girls	839	835	790	743	721
9th Grade	399	386	369	409	406
10th Grade	449	394	378	359	395
11th Grade	383	437	380	374	353
12th Grade	383	383	440	382	369
SP (Special Ed > Grade 12)	2	2	3	5	5
Tuition Pupils Attending Other	60	62	61	56	51
Total Students (Combined)	1616	1602	1570	1529	1528

L-SRHS PLACEMENT OF GRADUATES										
	Class of 2014		Class of 2015		Class of 2016		Class of 2017		Class of 2018	
Four Year College	366	92.7%	359	93.2%	344	91.0%	400	92.2%	356	95.0%
Two Year College	9	2.3%	11	3.0%	12	3.1%	8	1.8%	12	3.2%
Other Post-Secondary Educ.	2	0.5%	4	1.0%	8	2.0%	2	0.5%	1	30.0%
Total Post-Secondary	377	95.5%	374	97.2%	364	96.1%	410	94.5%	369	98.5%
Work	10	2.5%	2	0.5%	8	2.0%	8	1.8%	4	1.0%
Military	4	1.0%	3	0.7%	1	0.3%	1	0.2%	1	30.0%
Other	4	1.0%	6	1.6%	6	1.6%	15	3.5%	1	30.0%
Total Non-Post-Secondary	18	4.5%	11	2.8%	15	3.9%	24	5.5%	6	1.6%
Total Graduates	395	100%	385	100%	379	100%	434	100%	375	100%

L-SRHS PLACEMENT OF GRADUATES

For numerical details, please see table on previous page.



Lincoln-Sudbury Regional High School Class of 2018

*	David Abraham	Andre Tevero Brown
	Alexander Akopyan	Caitlyn Marie Brown
	Nicholas Joseph Alfonso	Shannon Marie Brown
	Bryan Borba Almeida	* Spencer Dennis Brush
	Marc Day Antwi-Ayim	Tyler Edward Burke
	Mei Sydney Asada	Kylie Jane Cadogan
	Emma Anne Rose Askew	Michael Brooks Cadogan
	Thomas Warren Bacon	Sarah Elizabeth Campbell
	Kayla Elizabeth Bain	Nicole Charlotte Canning
	Colin James Baker	Ruby Yasmin Elizabeth Carmel
	Sophie Mila Bannerman	* Felipe Augusto de Xavier Carvalho
	Ryan Fierro Barrera	Isabela Sofia de Xavier Carvalho
	Zachary Paul Barsamian	Makendra Ashlyn Casey
	Audrey Renee Bauer	Anthony Eugene Cataldo
*	Erin Tyler Baumgartner	Hannah Elizabeth Cehelsky
*	Matthew Evan Bayer	Nicholas Daniel Chace
	Ethan Andrew Beatty	* Samantha Chiyao Cheung
	Christopher Sean Beeler	Catherine Yuan-Rae Chuang
	Zoe Anastasia Behrakis	* Emily Yuan-Hua Chuang
	Luke Matthew Belge	Colton Cho Chung
	Maya Mary Belge	Tate Thomas Ciccolo
	Zoe Elizabeth Belge	Erik Clancy
*	Hannah Sophia BenDavid	Molly Ellen Clements
	Ethan Russell Benton	Asher Judson Cohen
	Lucy Manon Bergeron	Ciara Isabella Conway
	Benjamin Ezra Blackman	Erica Catherine Cordischi
	Jessica Lynn Blanchette	Amelia Leigh Cosgrove
*	Olivia Rose Bodley	Owen Bernard Coughlin
	Jahzelle Torrae Bogus	Madison Rose Croteau
	Rory Emerson Bordiuk	Roja Anthonio Daley
	Sera Giovanna Borg	* Blake Sydney Danziger
	Stephen Michael Brackett	Alonso Daniel Darias
	Antoinette Honey-Belle Brennan	Matthew Coelho DaSilva
*	William Daniel Brindisi	* Griffin Joseph Davis
*	Hannah Klemm Brodsky	Landon Christopher DeCesare-Fousek

	Sofia Madeline DelPrete		William Rising Fraser
*	McKendree Anne Densel		Dylan Sandler Freedman
*	Gabriella Rose DeSantis		Ryan Andrew Freeman
	Daniel John Desmarais		Greer Julian Fried
	Emily Houghton Dewey		Jacob David Frissora
	Charlotte Rae Dezen	*	Charlotte Mae Furman
	Bryan Jason Dicker		Sydney Taylor Gallagher
	Justin Christopher DiPietro		Marina Faith Galligani
	Makenzie Lee Drouin-Evans		Christopher Dario Ganio
	Sarah Edith Ella Dubrovsky		Lee-Ling Patricia Gannon
	Maxwell Gray Durante		Colin Hayes Garvin
	Lauren Higgins Durkee	*	Andrew Abraham George
	Brianna Marie Durkin		Reshawn George
	Eve Pascale Elkort		Andrew Matthew Gigliotti
	Andrew Kalevi Enila	*	Emily Thompson Glass
	Jacob Adam Erman		Lee Caroline Hafford Goff
	Jack Benjamin Evans		Alanna Eve Gold
	Seamus Charles Fagan		Brett Daniel Goldman
	Grace Elizabeth Fahey		Lucy Olivia Gough
	Shane Ann Falvey		Emily Robin Graff
*	Ronabelle May Fang		Ethan Micah Greenberg
	Kathrine Jane Farrell		Thomas Edward Griffin
*	Michael Thomas Farren		Daniel Paul Griffith
	Alex Christopher Fay		Harrison David Gross
	Matthew Franklin Ference		Emily Louise Guderian
	Maria Cecilia Figueroa		Thomas Henry Hall
	Victor Edward Figueroa		Cal Henry Hamandi
*	Maria Karina Filatov		Lynne Cleveland Hamel
	Brett Andrew Flanagan		Daniel Joseph Hamilton
	Shanice Michelle Fletcher	*	Elizabeth Marie Hamilton
	William Michael Fletcher		Benjamin Thomas Hankey
*	Alexander Eliad Floru	*	Karen Hareli
	Margaret Aylward Flynn		Emma Grace Hauck
*	Declan Patrick Forde		Daniel Christopher Hayes
	Paul O'Brien Forester		Grady Jeremiah Helliwell
	Lauren Rachel Forman		Audrey Lee Herndon
*	Sophia Rose Fortunato		Joshua Herron

- * Raleigh Anne Hiler
- Daniel Graves Hilf
- Leah Avtges Hincks
- Kenneth Law Ho
- Chantilly Mei-Leung Hoang
- Emma Elizabeth Hodges
- Charlotte Maureen Hogan
- Sabrina Nicole Hollander
- Harry Nie Hong
- Michael Timothy Hullinger
- Carson Perry Hunsberger
- * Lucy Huo
- * Kiley Anne Hurstak
- Emily Leanora Hurtig
- * Liam Karl Huston
- * Michael Gregory Isakov
- * Kerri Lynn Johnson
- Andrew Alexander Joseph
- Hannah Pari Jozwiakowski
- Shea Ramone Justice
- Alexandra Leigh Kantrovitz
- Yaniv Kaptzan
- Katherine Grace Karustis
- Brenna Gail Katz
- * Chandler Reed Katz
- * Ido Aharon Katz
- Shakaia Lyniah Kearse
- Jackson Lee Kenosian
- * Lauren Elizabeth Kim
- * Owen Thomas Kinney
- William Joseph Knaul
- Katherine Rose Kohler
- * Richard Davis Kornblum
- Ilana Michelle Korogodsky
- * Michael Andrew Kossuth
- Matthew Krinzman
- Alexa Renee Kroin
- * Caroline Yvonne Krumsiek
- Meena Josephine Kumar
- Haley Paige Lanzoni
- Victoria Mae LaRow
- Conor Patrick Lee
- * Avraham Ariel Lepsky
- Iriana Rose Lessin
- Jacqueline Alexandra Levesque
- Aidan Daniels Levine
- Ava Hanna Liepert
- * Peter Christopher Lindblom
- Jacob Joseph Lipski
- * Sophia Yening Liu
- Haley Simone Lopes
- Grace Halloran Lucchese
- Timothy William Lucey
- Jake Mackenzi
- Jakob Schuller Madden
- Mackenzie Grace Madden
- Kristianna Lynne Maloof
- Benjamin Joseph Marotta
- Caroline Sofia Marsh
- Andrew Marshall II
- Christopher John Martinez
- Isabella Martinez
- Bryce Luke Mashimo
- Elena Mathis
- Julia Rose McCart
- * Katherine Ann McCarthy
- Natalie McCarthy
- * Lydia Fairuza McGrath
- * John F. McKeon Jr.
- David Charles McNicholas
- Patrick Thomas McNulty
- Erik Forssell Mead
- William Thomas Melick
- Paoli Franchesca Melo-Peguero

	Elcie Marie Merck		Matthew Brian Pilavin
*	Sydney Brynn Merrill		Aaron Everett Pincus
	Carolyn Mary Messina		Emmalene Robinson Plunkett
	Sohan Sanjay Mewada		Quinn Brian Pontz
	Josephina Lindgren Mitchell		Caroline Kirk Potter
	Maya Moreau		Alicia Lynn Poulin
	Elizabeth Leigh Murphy		Bailey Joseph Prince
	Liliana Torres Neuhaus		Brett Richard Provencher
	Alessandra Nicastro		Michael Christopher Provvionato
*	Jonathan Killian Nichols		Jacob Hart Pullen
	Cailin Donna Nigrelli	*	Tiffany L Qin
*	Milly Suzanne O'Brien	*	Hannah Elizabeth Quirk
	Nina Sophia Olsen		Timothy John Quirk
	Caroline Audrey Orgel		Maya Frances Raghavan
	Chanel Christine Rachel Osborne		Justin Chin Rastinejad
	Jonathan Alejandro Osorio	*	Connor Ye Reinhold
*	Alexander Atwood Ottenberg		Harrison James Reiter
	Jeffrey Lawrence Ovian	*	Shirley Jun Yi Ren
	Madison Rose Ovian		Peter David Rizzotti
	Joseph Michael Palmerino		Brendan Thomas Roche
	Elizabeth Carr Palumbo		Christopher Lyn Rodiger
	Jennifer Anne Panetta		Michael Edward Rodrigues
	Madelyn Elise Paquette		Osmani Adolfo Rodriguez
	Haylee Marie Parent		Robert Andrew Roosa
	Claire Anne Parish-Cowan	*	Sofia Assis Rosa
	Diamond Azurea Parker	*	Adam Michael Rose
	Melissa Jane Parzych		Elana Danielle Rose
*	Preeya Jaimin Patel		Isabel Haley Ross
	Kathryn Elise Pecjo		Jakob Rotman
	Courtney Adeline Peek		Margaret Clare Rutherford
*	Rachel Ashley Pellegrino		Birgitta Kjerstin Salvesen-Quinn
	KaylaSophia Rochal Pereira		Carl Francis Saraceni
	Jaden Louis Perkins		Allegra Jeannette Schejtman
	Matthew Davis Perricone	*	Caroline Kate Schineller
	Jane Carlson Petraglia		Keith Schmelter
	Bria Monae Phillips		Brittany Quigley Schultz
	Sofia Smyth Picornell		John Max Schuster

- * Samuel Stone Scribner
- * Emma Chang Segel
- Keira Amy Semerjian
- * E. Spencer Semple
- Katherine Grace Shannon
- Anderson William Shew
- Anna Mei Meyer Shorb
- Jenna Shuman
- * William Dane Sidari
- Devon Gooden Silsby
- Katiushca Marialis Silva
- Connor Charles Simmons
- Alexandre Louis Singer
- Rebecca Nicole Skedros
- * Aidan Michael Sliwkowski
- Christian Barry Smith
- McShane Elizabeth Sneath
- Mickhala Marie SnipeBrown
- Jordan Trey Snodgres
- * Catherine Elizabeth Solakian
- * Julia Reddy Solowey
- Ethan Andrew Sonderfan
- Jack Bernard Sorbo
- Elena Alexis Sotiriou
- * AnnaMelora Adele St. George
- Haley Nicole Stakutis
- Emily Ann Stankard
- Sarah Lee Stankard
- Colin Essex Steiger
- Lisa Ann Stevenson
- * David Archie Stewart
- Jonathan Samuel Stewart
- Abigail Kate Stinner
- Robert Anthony Strangie
- Jacob Cameron Strock
- Daniel Avishai Stutman
- Meredith Anne Sullivan
- Brianna Lin Xian Supple
- Travis Joseph Surin
- Henderson Gregory Sykes
- * Joseph James Sziabowski
- * Alexander Cameron Tam
- Mina Rosa Tamburrini
- * Kevin Andrew Telfer
- Owen Bernard Toland
- Erfan Tolouei
- Daniel Edward Trainor
- Andres Treviño d'Argence
- John Domenic Troiano
- Brendan Graham Trovato
- Kristina Marie Troy
- Edward Hamilton Truex
- Stephanie Rachel Tuler
- Kareema Elissa Tyler
- * Jonathan Lewis Dobrow Vale
- Felicia Maria Varlotto
- Jonathan Jackson Vellom
- Jessica Rose Venis
- Alisandra von Lichtenberg
- Cameron Wendell Vona
- * Brandon Leslie Waddill
- * Mattias Stefan Wahlbin
- Luke Haskins Walker
- * Ernest Jackson Wallace
- Clara May Le Walsh
- Megan Yuming Wei
- Ethan Issac Weisman
- Lilah Beverly Whitcomb
- Jeffrey Daniel Williams
- Kyrie Jewel Williams
- Nia Simone Williams
- Daeron Joseph Williams-Araujo
- Abram Cronin Wine
- Tristan Alexander Wolf

Kelly Samantha Wolin

Benjamin Xie

Matthew Paul Young

Alec Gordon Zaccardo

Eugenia Anita Zhang

Rachel Elizabeth Ziffer

* Jacob Tyler Zuckerman

Madelyn Audrey Zuckerman

* Max Shaowen Zuo

Shangfu Zuo

Kathryn Elizabeth Zurka

Michelle Martha Namirembe Zziwa

*Cum Laude

In Memoriam

Tabitha Feldberg

Brett Michael Donald Kachura

L-SRHS COMBINED BALANCE SHEET
All Fund Types and Account Groups
as of June 30, 2018
(Unaudited)

	<i>Governmental Fund Types</i>			<i>Fiduciary</i>	<i>Account</i>	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Trust and Agency	Long-term Debt	
ASSETS						
Cash and cash equivalents	1,795,221	1,543,091	130,821	931,086 [¶]	-	4,400,219
Investments	-	-	-	363,381	-	363,381
Receivables:						
Due from other governments	494,332	635,651	-	-	-	1,129,983
Amounts to be provided for retirement of long-term obligations	-	-	-	-	4,090,000	4,090,000
Total Assets	2,363,156	2,209,490	130,821	1,294,467	4,090,000	10,087,934
LIABILITIES AND FUND EQUITY						
<i>Liabilities:</i>						
Warrants payable	306,372	94,694	-	-	-	401,066
Accrued payroll	40,129	70	-	-	-	40,199
Other liabilities	400,760	-	-	252,972	-	653,732
Bonds payable	-	-	-	-	4,090,000	4,090,000
Total Liabilities	747,261	94,764	-	252,972	4,090,000	5,184,997
<i>Fund Equity:</i>						
Reserved for encumbrances	4,052 [¶]	-	-	-	-	4,052
Reserved for health insurance	6,047	-	-	-	-	6,047
Reserved fund balance	250,000	-	-	-	-	250,000
Undesignated fund balance	1,355,796	2,114,726	130,821	1,041,495	-	4,642,838
Total Fund Equity	1,615,895	2,114,726	130,821	1,041,495	-	4,902,937
Total Liabilities and Fund Equity	2,363,156	2,209,490	130,821	1,294,467	4,090,000	10,087,934

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
July 1, 2017 - June 30, 2018

DISTRICT CASH BALANCE

Cash Balance District Fund on June 30, 2018	\$	3,674,323.72
Student Activity Fund Balance on June 30, 2018		325,350.69
Cash Balance Revolving, Trust, & Grant Accounts on June 30, 2018		763,925.59
	\$	4,763,600.00

OUTSTANDING DEBT

School Bond	Principle	\$	4,090,000.00
(10 Year, TIC: 1.608944)	Interest Paid FY 2018	\$	130,800.00

EXCESS & DEFICIENCY

Balance July 1, 2017 per Massachusetts Department of Revenue	\$	986,775.00
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STABILIZATION FUND

Voted Establishment Spring Town Meeting 1992

Cash Balance July 1, 2017	\$	317,199.27
Interest Income		2,207.62
Dispersements		-
Cash Balance June 30, 2018	\$	319,406.89

MISCELLANEOUS INCOME

Interest Income	\$	26,647.79
Misc. Receipts		40,643.00
	\$	67,290.79

ESTIMATED RECEIPTS

Athletic Gate Receipts	\$	-
Caferteria		-
Medicaid Receipts		35,000.00
Transcript Receipts		7,500.00
	\$	42,500.00

Note: Cash Balance Net of Payables
(UNAUDITED)

FINANCE

The Division of Finance consists of four departments: Treasurer/Collector, Accounting, Assessing, and Information Systems. The Department Heads for each area are as follows by name and title: Dennis Keohane (Finance Director/Treasurer-Collector), Christine Nihan (Town Accountant), Cynthia Gerry (Director of Assessing) and Mark Thompson (Technology Administrator).

TOWN ACCOUNTANT

SCHEDULE OF REVENUES FY18			
	Budget	Actual	Variances Favorable (Unfavorable)
GENERAL FUND			
Real Estate and Personal Property Taxes, Net of Reserves for Abatement	82,154,668	81,810,447	(344,221)
Excise Taxes	3,520,000	4,071,434	551,434
Intergovernmental	7,973,386	7,957,162	(16,224)
Departmental and Other	1,085,000	2,181,837	1,096,837
Investment Income	20,000	82,655	62,655
TOTAL REVENUES	94,753,054	96,103,535	1,350,481
ENTERPRISE FUNDS			
Atkinson Pool			
Revenues	574,434	478,666	(95,768)
Total Revenues Atkinson Pool Enterprise	574,434	478,666	(95,768)
Transfer Station			
Revenues	314,092	312,713	(1,379)
Total Revenues Transfer Station Enterprise	314,092	312,713	(1,379)
Recreation Field Maintenance			
Revenues	240,337	217,754	(22,583)
Total Revenues Field Maintenance Enterprise	240,337	217,754	(22,583)

COMBINED BALANCE SHEET JUNE 30, 2018

<u>ASSETS</u>	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust & Agency	Long Term Debt	Total
Cash and Investments	15,812,300	12,966,112	3,131,881	485,950	15,124,193		47,520,436
Receivables:							
Real Estate & Personal Property Taxes	1,115,959	24,567					1,140,526
Tax Liens	906,063						906,063
Tax Deferrals	2,411,204						2,411,204
Tax Foreclosures	287,008						287,008
Excise Taxes	346,524						346,524
Intergovernmental							
Other Receivable		676,229		11,100	132,508		819,837
Long Term Obligations						24,635,528	24,635,528
TOTAL ASSETS AND OTHER DEBITS	20,879,058	13,666,908	3,131,881	497,050	15,256,701	24,635,528	78,067,126
<u>LIABILITIES AND FUND EQUITY</u>							
LIABILITIES:							
Warrants Payable	422,587	3,964		23,956			450,507
Other Liabilities	1,572,441						1,572,441
Accrued payroll and withholdings	5,085,893	983		20,804			5,107,680
Amount Due Depositors					(707,228)		(707,228)
Reserve for Abatements	3,162,771						3,162,771
Deferred Revenue	1,903,987	700,796		133,770	132,508		2,871,061
Bonds & Notes Payable						24,635,528	24,635,528
TOTAL LIABILITIES	12,147,679	705,743		178,530	(574,720)	24,635,528	37,092,760
FUND EQUITY:							
Retained Earnings							
Contributed Capital							
Reserved for:							
Encumbrances and Continuing Appropriations	2,960,396			14,562			2,974,958
Expenditures and Special Purpose Reserves	392,996						392,996
Nonexpendable Trust							
Budgeted Historical Reserves		222,268					222,268
Designated for:							
Reserve for Premium	24,138						24,138
Unreserved	5,353,849	12,738,897	3,131,881	303,957	15,831,422		37,360,006
TOTAL FUND EQUITY	8,731,379	12,961,165	3,131,881	318,520	15,831,422		40,974,366
TOTAL LIABILITIES AND FUND EQUITY	20,879,058	13,666,908	3,131,881	497,050	15,256,701	24,635,528	78,067,126

SCHEDULE OF UNEXPENDED APPROPRIATION BALANCES CARRIED FORWARD TO 2019	
Board of Health	1,882.56
DPW	45,981.90
Facilities	4,023.92
Fire	66,253.78
Human Resources	624.96
Law	467.50
Library	3,878.55
Police	8,229.36
Selectmen	1,783.39
Sudbury Public Schools	1,515,500.23
Treasurer	154.25
Unclassified Operations	8,045.00
Unclassified Employee Benefits	14,331.76
Vocational HS	100,000.00
Gen. Fund Continuing Articles	1,189,238.34
Total General Fund C/F	<u>2,960,395.50</u>
Transfer Station	13,080.00
Total Enterprise Fund C/F	<u>13,080.00</u>

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
1220 Selectmen				
Salaries	358,757.00	26,927.23	372,592.65	13,091.58
Expenses	30,180.00		23,040.24	7,139.76
Expenses C/F	3,591.00		3,591.00	0.00
Prior Year Articles	6,227.16			6,227.16
1310 Human Resources				
Salaries	210,372.00	1,131.00	211,266.24	236.76
Expenses	6,525.00	(1,131.00)	4,686.11	707.89
Expenses C/F				0.00
1320 Accounting				
Salaries	272,907.00	3,116.63	276,023.63	0.00
Expenses	56,997.00	(2,993.62)	53,966.61	36.77
Expenses C/F				0.00
1330 Finance Committee				
Salaries	4,100.00	(687.34)	3,314.12	98.54
Expenses				0.00
Expenses C/F				0.00
1370 Assessors				
Salaries	217,587.00	687.34	217,543.04	731.30
Expenses	56,885.00		55,629.99	1,255.01
Expenses C/F	2,600.00		2,600.00	0.00
1380 Treasurer/Collector				
Salaries	361,332.00	3,912.80	358,466.58	6,778.22
Expenses	34,450.00	(14,940.60)	14,272.51	5,236.89
Expenses C/F	270.25		270.25	0.00
1390 Information Systems				
Salaries	201,846.00		201,840.72	5.28
Expenses	229,150.00		229,146.08	3.92
Expenses C/F	35,984.37		35,984.37	0.00
Prior Year Articles	28,925.00		1,483.78	27,441.22

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
1510 Law				
Salaries	28,963.00	(6,578.07)	20,417.58	1,967.35
Expenses	131,000.00	41,578.07	172,101.83	476.24
Expenses C/F	8,079.60		8,079.60	0.00
Current Year Article		915,000.00	654,113.12	260,886.88
Prior Year Articles		332,825.52	332,825.52	0.00
1580 PBC				
Salaries				
Expenses				
Prior Year Articles	50,002.01		50,000.00	2.01
1610 Town Clerk				
Salaries	258,501.00	3,072.77	259,379.77	2,194.00
Expenses	19,550.00	10,904.79	29,916.63	538.16
Expenses C/F				0.00
1710 Conservation				
Salaries	111,681.00	1,132.01	112,813.01	0.00
Expenses	11,700.00	(1,132.01)	8,068.24	2,499.75
Expenses C/F	9,659.55		9,659.55	0.00
1720 Planning Board				
Salaries	267,176.00		259,801.20	7,374.80
Expenses	24,100.00		3,867.71	20,232.29
Current Year Article		75,000.00		75,000.00
2100 Police Department				
Salaries	3,360,915.00	(84,000.00)	3,271,585.17	5,329.83
Expenses	275,505.00	34,000.00	301,102.38	8,402.62
Capital Expense	160,000.00		159,282.06	717.94
Expense C/F	4,645.59		4,642.09	3.50

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Number	Title	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
2200	Fire Department				
	Salaries	3,607,185.00	(34,888.96)	3,540,255.59	32,040.45
	Expenses	432,743.00	47,388.96	365,797.81	114,334.15
	Expenses C/F	39,845.70		30,178.17	9,667.53
	Current Year Article	40,000.00		37,719.37	2,280.63
	Prior Year Articles	5,153.39		2,148.25	3,005.14
2510	Building Department				
	Salaries	241,336.00		238,526.23	2,809.77
	Expenses	15,920.00		14,838.66	1,081.34
	Expenses C/F				0.00
	Current Year Article				
	Prior Year Articles				
3000	Sudbury Schools				
	Total Appropriation	36,156,047.00		34,637,500.98	1,518,546.02
	Carried Forward	322,327.86		291,032.53	31,295.33
	Prior Year Articles	175,000.00		175,000.00	0.00
	Current Year Article	275,000.00		0.00	275,000.00
3010	Lincoln/Sud Reg HS	23,698,762.00		23,698,762.00	0.00
	Current Year Article	207,152.00		62,285.00	144,867.00
	Prior Year Articles	128,235.00		122,320.00	5,915.00
3020	Vocational Ed	754,226.00		591,063.86	163,162.14
4100	Engineering				
	Salaries	507,307.00	(125,535.85)	381,348.74	422.41
	Expenses	91,261.00	(5,786.15)	32,756.51	52,718.34
	Expenses C/F	34,172.14		26,608.98	7,563.16
	Current Year Article	38,000.00		36,223.93	1,776.07

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
4200 Streets & Roads				
Salaries	1,064,924.00	14,822.00	1,077,830.31	1,915.69
Expenses	1,413,929.00	(509,000.00)	878,123.98	26,805.02
Expenses C/F	337,341.43		296,098.67	41,242.76
Capital	103,061.00		103,317.97	(256.97)
Current Year Article	37,190.00	242,000.00	179,818.50	99,371.50
Prior Year Articles	60,861.33		0.00	60,861.33
4210 Snow & Ice				
Salaries	120,750.00	192,405.33	313,155.33	0.00
Expenses	304,000.00	353,271.55	657,271.55	0.00
4300 Transfer Station				
Salaries	161,392.00	500.00	161,843.23	48.77
Expenses	136,000.00	16,200.00	122,876.05	29,323.95
Capital				0.00
Expenses C/F	10,253.35		6,233.35	4,020.00
4400 Trees & Cemeteries				
Salaries	331,376.00	(43,254.82)	285,475.48	2,645.70
Expenses	103,425.00	885,084.94	988,488.16	21.78
Expenses C/F	14,700.00		14,700.00	0.00
4500 Parks & Grounds				
Salaries	153,503.00	(21,900.00)	130,643.74	959.26
Expenses	78,585.00	(17,000.00)	56,477.30	5,107.70
Capital	10,100.00		10,099.73	0.27
Expenses C/F	3,693.23		2,248.23	1,445.00
Prior Year Articles	1,220.00			1,220.00

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
4800 Combined Facilities				
Salaries	324,104.00	(31,000.00)	293,006.00	98.00
Expenses	751,784.00	3,500.00	750,719.67	4,564.33
Expenses C/F	33,486.46		31,982.44	1,504.02
Current Year Article	298,000.00	80,000.00	265,778.98	112,221.02
Prior Year Articles	258,721.52		164,921.17	93,800.35
5100 Board Of Health				
Salaries	316,938.00		300,686.80	16,251.20
Expenses	103,552.00	(15,000.00)	85,527.38	3,024.62
Expenses C/F				0.00
5410 Council On Aging				
Salaries	246,711.00	(1,177.80)	244,340.12	1,193.08
Expenses	4,000.00	5,177.80	9,177.80	0.00
Expenses C/F				
5430 Veterans Services				
Salaries	12,293.00		11,631.18	661.82
Expenses	49,277.00	23,000.00	65,311.84	6,965.16
6100 Library				
Salaries	894,392.00	(4,509.85)	881,915.17	7,966.98
Expenses	252,145.00	4,509.85	252,776.30	3,878.55
Expenses C/F	3,791.60		3,791.60	0.00
6200 Recreation				
Salaries	147,605.00		140,496.46	7,108.54
Expenses				0.00
Prior Year Article	19,363.03		0.00	19,363.03
Current Year Article				0.00

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
6210 Atkinson Pool				
Salaries	391,934.00		349,076.27	42,857.73
Expenses	182,500.00		178,113.67	4,386.33
Expenses C/F				0.00
6220 Field Maintenance				
Salaries	125,662.00		101,503.32	24,158.68
Expenses	81,600.00	22,575.00	91,647.31	12,527.69
Capital Expense	10,500.00		10,099.73	400.27
Expenses C/F	1,482.36		1,482.36	0.00
6500 Historical Comm				
Expenses	5,800.00		5,764.14	35.86
Expenses C/F				0.00
6510 Historic Districts Comm				
Salaries	5,201.00		2,926.21	2,274.79
Expenses	300.00		243.21	56.79
Expenses C/F	32.67		32.67	
7100 Debt Service				
Expenses	3,453,050.00		3,453,050.00	0.00
Expenses C/F				0.00
8200 State Assessment	238,480.00		205,840.00	32,640.00
9000 Employee Benefits				
Expenses	5,091,698.00	4,958,564.00	9,921,251.85	129,010.15
Expenses C/F	15,975.00		13,869.38	2,105.62

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY18 CONT.

Account Title Number	Appropriation FY18	Transfers FY18	Expenditures FY18	Ending Balance
9045 Property/Liab Ins				
Expenses	160,104.00	160,104.00	311,497.28	8,710.72
Expenses C/F	561.00		561.00	0.00
9250 Operations Expense				
Expenses	161,775.00		157,078.77	4,696.23
Expenses C/F	14,635.00		14,157.72	477.28
9500 Transfer Accounts				
Reserve Fund	500,760.00	(482,000.00)		18,760.00
Salary Contingency	92,515.00	(92,500.00)		15.00
9900 Interfund Transfers		2,236,038.00	2,236,038.00	0.00

BOARD OF ASSESSORS

Assessors are responsible for administering Massachusetts property tax laws effectively and equitably, and for producing accurate and fair assessments of property. Sudbury property taxes fund over \$86 million of the Town's operating budget. To accomplish this undertaking, all real and personal property is valued annually. Valuations provide the basis for the fair allocation of taxes. There are multiple components to the mass appraisal system in place for valuing properties, including market analysis and the physical inspection of properties.

The FY19 average single-family residential home assessment is \$745,700.

The FY19 median single-family residential home assessment is \$677,900.

Fiscal year 2019 assessments represent the fair market value of property as of January 1, 2018. The January 1, 2018 assessment date adjusts valuations from the prior year's assessments based on calendar year 2017 real estate sales. While the town-wide increase in residential property values this year averaged approximately 3%, certain property types, including residential condominium units, ranch style homes, and land in one particular neighborhood designation, "neighborhood four," experienced increases well above the average.

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox and Trevor Haydon continue to serve as the Town of Sudbury Board of Assessors.

The following table represents page 1 of the Town's approved tax recapitulation form.

FY 2019 Tax Rate Recap (P. 1)					
la.	Total amount to be raised	107,076,777.40			
lb.	Total estimated receipts and other revenue sources	20,692,142.00			
lc.	Tax Levy (la minus lb)	86,384,635.40			
ld.	Distribution of Tax Rates and levies				
CLASS	(b) Levy percentage (from LA5)	(c) lc above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	90.6726	78,327,194.92	4,396,808,625.00		
Net of Exempt			4,373,414,289.00	17.91	78,327,849.92
Open Space					
Commercial	5.3342	4,607,929.22	189,613,218.00	24.3	4,607,601.20
Net of Exempt					
Industrial	0.8672	749,127.56	30,823,000.00	24.3	748,998.90
SUBTOTAL	96.8740		4,617,244,843.00		83,684,450.02
Personal	3.1260	2,700,383.70	111,118,740.00	24.3	2,700,185.38
TOTAL	100		4,728,363,583.00		86,384,635.40

The FY19 Residential Tax Rate is \$17.91.

The FY19 Commercial, Industrial, Personal Property Tax Rate is \$24.30.

The Assessors prepare annual tax rolls, and manage the commitment and

abatement areas of the State (RMV) Motor Vehicle Excise Program. The office is also responsible for administering tax deferral and exemption programs. Action on exemption and deferral applications, including the Senior Means Tested Exemption program and the Community Preservation Surcharge Exemption

program, rests with the Assessors. The Board also oversees the abatement

application program for real and personal property.

ABATEMENTS/DEFERRALS/EXEMPTIONS PROCESSED THROUGH DECEMBER 31, 2018			
Program Type	Number Filed	Number Approved	Tax \$ Abate/Exempt
Disabled Veteran Exemption	41	41	35,567
Senior Tax Deferrals	18	18	100,270
Community Senior/Veteran Work Program	52	52	47,521
Community Preservation Surcharge	171	171	23,609
Senior Clause 41C	18	18	24,779
Surviving Spouse Clause 17D	6	6	3,318
Blind Clause 37A	4	4	4,000
Senior Means Tested Exemption	115	112	418,358
Vehicle Excise Abatements CY 18	1169	1169	278,914
Property Tax Abatements FY 18	48	38	40,917

One of the Assessors ongoing projects is the Cyclical Inspection Program. The State requires that municipalities have in place a systematic program to inspect all properties within a 10-year cycle. Regardless of whether a property has sold, or has had building permit activity, we are required to attempt a property inspection. Inspections should include a full measure and listing of the exterior and interior data. The inspection mandate includes all property types (residential homes as well as commercial and industrial use property). Property inspections insure that current and

accurate data becomes part of the valuation process. The Sudbury program rotates visitation based on a property's last inspection date. During 2018 the Assessors conducted over 640 property inspections.

Respectfully submitted,

Cynthia Gerry, Director of Assessing

BOARD OF ASSESSORS

Trevor Haydon, Chairman

Joshua Fox

Liam Vesely

CAPITAL IMPROVEMENT ADVISORY COMMITTEE

This report provides the CIAC's recommendations to the Finance Committee and the Board of Selectmen on the proposed capital projects for FY19.

Section I provides an overview of the process. Section II provides the specific recommendations.

I. Overview of Process

The CIAC mission is to review all capital project requests from the Town Departments, Sudbury Public Schools and Lincoln Sudbury Regional High School that are over \$50,000 in one year or over \$100,000 in multiple years ("Capital Projects").

The CIAC received a description of each project in a "Form A", where available, and in certain instances, additional information in other formats such as reports and PowerPoint presentations. (Note that the CIAC did not receive Form A's for the Cutting Field project and the Community Center.) During the CIAC meetings held between October 2017 and April 2018 all sponsoring departments (e.g. CPC, Park and Rec, DPW, etc.) met with the committee to discuss their projects. In certain instances, the CIAC requested

additional information to be included in a revised Form A. Appendix A includes Form As and other materials considered.

The CIAC did not receive Form As for projects with a cost of \$50,000 or less that are to be funded within the Town Manager's capital operating budget. The CIAC did not review and discuss these projects because they do not fall under its review and recommendation mandate.

The Strategic Financial Planning Committee for Capital Funding (SFPC) provided guidance on funding levels and specific funding sources for each of the Capital Projects. The SFPC did not provide guidance on the level of debt exclusions.

Initially, there were 44 projects with a total cost of approximately \$16 million identified. In December, the CIAC requested that the department heads and relevant parties identify a list of capital projects that they would sponsor for the FY 19 plan. (Letter attached as Appendix B.) Melissa Murphy-Rodrigues met with the relevant department heads to create a revised list of proposed capital projects. (Letter attached as Appendix C.) The projects identified

and reviewed by the CIAC were “determined ... [to be] the most critical in nature based on the explanations from Department Heads and other stakeholders.” (See Appendix C.) In addition, the letter in Appendix C states:

We are not suggesting that any projects be paid through capital exclusions. While we recognize that \$352,000 in debt exclusions are retiring next year, we think it would be more prudent to explore these as debt exclusions and provide some taxpayer relief, while spreading the payments over more years. Our current rates are attractive enough that we can achieve that at little cost to the Town.

The guidance provided by the SFPC in December 2017 is below, as well as the recommended projects and projects outside the CIAC's mandate. The CIAC recommended every project it reviewed with the exception of the Community Design Study, which is not included in the totals below.

SFPC PRELIMINARY GUIDANCE AND CIAC RECOMMENDED PROJECTS		
	SFPC Guidance	Recommended Projects and Projects Outside of CIAC's Mandate
Capital budget inside the operating budget	\$423,000	\$428,322
National Development mitigation funds for fields	\$250,000	\$250,000
Capital Exclusion	\$352,000	\$0
CPA funds	No Guidance Provided	\$250,000
Free cash	\$1,100,000	\$959,556
Debt Exclusions	No Guidance Provided	\$4,210,000
TOTAL	No Total Guidance Provided	\$7,997,878

Below is the summary of the CIAC recommendations for projects that fall under its mandate.

A list of the **PROJECTS AND CIAC RECOMMENDATIONS** are below.

Project	Department	\$ Requested/Funding Source					Total	CIAC Recommendation
		Debt Exclusion	CPA	Mitigation	Free Cash	Town Operating Budget		
1 Stearns Millpond Dam	DPW	\$750,000					\$750,000	Recommends
2 Underground Fuel Storage	DPW	\$1,500,000					\$1,500,000	Recommends
3 Dutton Road Bridge*	DPW	\$1,100,000					\$1,100,000	Recommends
4 Mini Excavator	DPW	\$80,000					\$80,000	Recommends
5 Bucket Truck	DPW	\$220,000					\$220,000	Recommends
6 Street Sweepers	DPW	\$440,000					\$440,000	Recommends
7 Chevy Pickup	DPW				\$60,000		\$60,000	Recommends
8 Dump Truck	DPW	\$120,000					\$120,000	Recommends
9 Community Center Design		\$1,900,000					\$1,900,000	No Recommendation
10 LSRHS Phone System	LSRHS				\$69,560		\$69,560	Recommends
11 School Playgrounds			\$250,000		\$165,000		\$415,000	Recommends
12 Cutting Fields	Park and Rec			\$250,000	\$250,000		\$500,000	Recommends
Projects Under \$50,000					\$414,996	\$428,322	\$843,318	Not Reviewed
Total Projects Recommended by the CIAC or Under \$50,000		\$4,210,000	\$250,000	\$250,000	\$959,556	\$428,322	\$7,997,878	

* actual cost between \$300-\$600

II. Summary of CIAC Recommendations

1. Stearns Millpond Dam (Estimated Cost: \$750,000)

The Massachusetts Department of Conservation and Recreation Office of Dam Safety inspected the dam, rated it as a significant hazard, and issued a Notice of Noncompliance. The dam has several deficiencies, each of which carries a potential fine of \$5,000 per violation per day.

The Department of Public Works previously hired a consultant to perform inspections to analyze what is required to stabilize the structure in order to remove the significant

hazard rating. The \$750,000 would be for the physical construction. The town has until June 2019 to make the necessary repairs; the repairs are estimated to take 3-4 months.

The CIAC UNANIMOUSLY RECOMMENDS approving the funds due to the safety issues associated with the dam, the need to complete construction by June 2019, and the potential for significant penalties.

2. Underground Fuel Storage and Management System Replacement (Estimated Cost: \$1,500,000)

The underground tanks are reaching the end of their useful life, having been in service for about 24 years. The tanks have not failed, and there is no immediate environmental concern around the failure of the tanks. However, as they are nearing the end of their useful life, the chances for failure increases. A failure would result in significant environmental issues.

The management system recently failed twice, forcing the DPW to purchase gas from a private firm. The cost of gas was \$3.97 per gallon. In 2017, had gas been purchased from an outside vendor, the fuel would have cost approximately \$115,000. In addition to paying a premium to purchase the gas from a private firm, the vehicles need to drive to get the gas, making them unavailable during this time. With equipment unavailable, this creates potential safety issues. In addition, due to the outdated nature of the management system replacement parts and companies that service the system are difficult to find.

The \$1,500,000 estimate is from a local engineering firm, which the DPW believes is reasonable given the costs of similar projects in other towns. The new tanks would be installed above ground before the old tanks are removed, in order to assure availability of gas. Security cameras would

be installed because the new tanks would be above ground.

The CIAC UNANIMOUSLY RECOMMENDS approving this project due to the potential environmental issues and the cost in both money and time of continued failures.

3. Dutton Road Bridge (Estimated Cost: \$1,100,000)

The Dutton Road Bridge is in disrepair, as identified during recent culvert and bridge inspections. The bridge provides a critical link for motorists traveling between Hudson Road and Route 20. While it could last a few more years, pursuing this project in a planned fashion would cost less than addressing the issue if the bridge were to fail.

It will take 3-4 months to complete the proposed project. An engineering firm provided the cost estimates.

There are \$500,000 state grants that could help with this project. However, the town would have to approve and spend the money first as the grants are reimbursement grants.

The CIAC UNANIMOUSLY RECOMMENDS approving this project as a failure of the bridge would cost

significantly more in terms of both time and money.

4. Mini Excavator Unit 25 (Estimated Cost: \$80,000)

The DPW currently does not have a mini excavator. This vehicle would replace a 2005 backhoe that is at the end of its useful life. The current backhoe is used for drainage projects and cemetery work. The mini excavator is smaller and more agile than the backhoe, so it would eliminate the need for road closures when performing drainage work and is less intrusive when performing cemetery work.

The DPW currently rents a mini excavator when required. This year the DPW rented a large excavator once and a mini excavator twice. The rental fee is about \$2,000/month but could be higher for larger pieces of equipment. The versatility of the mini excavator would help to eliminate the need to rent equipment.

The CIAC UNANIMOUSLY RECOMMENDS approving this project due to the need to replace the outdated backhoe, as well as the versatility of the mini excavator and the potential costs savings by avoiding renting equipment.

5. Bucket Truck (Estimated Cost: \$220,000)

This truck would be used for cemetery work and town wide tree work. The DPW does not currently have a bucket truck and must contract out the tree cutting work at a cost of eighty to eighty-five thousand dollars per year, which is currently in its operating budget. DPW has the staffing to operate the truck without hiring additional personnel.

The CIAC RECOMMENDS this project, but the vote was not unanimous (one vote against).

The majority of the CIAC voted in favor of the bucket truck because of potential cost savings.

The nay vote recommended initially leasing the vehicle at a cost of five thousand dollars (\$5,000) per month. The lease would allow the DPW to obtain the truck at a lower short term cost and determine the exact amount of cost savings of operating our own tree cutting program versus contracting out the service.

6. Street Sweepers (Estimated Cost: \$440,000)

This project involves the purchase of two additional street sweepers at an estimated cost of two hundred twenty thousand dollars (\$220,000) per sweeper for a total cost of four hundred forty thousand dollars

(\$440,000). The DPW currently has one sweeper and must contract out the remaining work at a cost of sixty thousand dollars (\$60,000) per cleaning. Current regulation requires annual street sweeping. While the current regulation does not require street sweeping twice a year, it is recommended. The DPW strongly recommends twice a year sweeping given the amount of low-lying wetlands and the fact that Sudbury has many leaching catch basins. The material from the roadways washes directly into the leaching basins and clogs the infiltration ability of these structures. More frequent street sweeping would occur in targeted areas.

The DPW estimates the total cost of contracting out cleaning to be \$120,000 per year. This purchase would eliminate that operating cost. DPW has the staffing to operate the truck without hiring additional personnel.

The CIAC SUPPORTS this article, but the decision was not unanimous (one vote against.)

Those supporting the article believed this to be a worthwhile project to protect Sudbury's assets. The opposing view recommended initially purchasing one sweeper and contracting out the remaining work.

7. Chevy Pickup Truck (Estimated Cost \$60,000)

The current pickup truck is 10 years old and has over 100,000 miles. Repairs have become expensive. The new F350 will be equipped with a plow to help with snow removal, which makes it a more versatile piece of equipment.

The DPW is slowly switching its rolling stock from a variety of manufacturers to Ford. This will make it easier for mechanics to work on the trucks and avoid dealing with a variety of different parts. This will also allow more attachments to fit more vehicles and boost overall efficiency.

The CIAC UNANIMOUSLY RECOMMENDS this project.

8. One Ton Dump Truck (Estimated Cost: \$120,000)

This vehicle would replace the 2000 GMC vehicle. The DPW is making an effort to switch to larger GVW Ford trucks to allow for installation of a wing plow in addition to a 9' front plow. This truck will also have a spreader; the GMC did not. This one-ton dump truck will make it easier to treat parking lots for ice and more efficiently clear snow. This newer model is also more fuel efficient.

The CIAC UNANIMOUSLY RECOMMENDS this project.

9. Community Center Design (Estimated Cost \$1,900,000)

The CIAC will vote on this when the Task Force makes a decision to present this article at Town Meeting.

10. LSRHS Phone System (Estimated Cost: \$80,000, Sudbury portion: \$69,560)

This project is to replace the phone system at Lincoln Sudbury Regional High School. The current analog phone system is original to the new building, installed in 2004. It is difficult to obtain replacement parts as the manufacturer no longer supports the server equipment. Repairs over the past several years have ranged from \$3,000-\$10,000. The existing infrastructure will support new system.

A reliable working phone system is necessary for communication and the safety of students, staff and community. The new system would provide access for staff to return calls and voice mails will be sent to emails for more efficient communication.

The requested amount is less than three recent quotes. LSRHS is confident that the requested amount will nevertheless be sufficient for the following reasons:

- The total number of phones will be fewer than the number quoted. Because of the voice to email capability, phones will connect to network data jacks rather than the existing standard phone jacks; fewer network jacks are available. The system is also being reconfigured to reduce unnecessary redundancy
- Some components of the system can be funded within the existing technology operating budget (phone maintenance and repair budget since new system will be under warranty)

This project has been part of LSRHS 5-year capital plan.

The CIAC RECOMMENDS this project, but the vote was not unanimous (two members abstained).

Those in support of the project believed the project serves an identified need and the cost estimates are supported.

Those that abstained felt that this project may not solve all the long-term issues and that other alternatives, while potentially more expensive, should have been more thoroughly explored.

11. Sudbury Public School Playground Improvements (Estimated cost: \$415,000)

Our playgrounds are out of compliance according to ADA. The State is aware of the intent to address the issues. We have not been cited for being out of compliance but we do have some legal exposure and we are on the State's "radar" to make sure we are moving forward toward compliance.

The October Town Meeting approved \$275,000 for the Haynes playground. That project is currently in the design phase and is scheduled to be built in the summer of 2019. The next playground improvement project is for Noyes. The CPC will provide \$250,000 towards the project so SPS is requesting \$165,000 from free cash.

There is a possibility of grants to help underwrite the cost, but because of timing, grants are not included as an offset to this request. Fundraising efforts are also in place, but are not included as an offset.

The amount requested was determined through vendor estimates and per square foot estimates as outlined in construction project cost index, which was adjusted to take into account past costs for this kind of project. Several existing elements will be kept, which is incorporated into the estimates.

The CIAC UNANIMOUSLY RECOMMENDS approving this project.

12. Cutting Fields (\$500,000)

The turf at Cutting Field is at end of useful life and there are safety issues. There is \$250,000 in mitigation funds available for this project. Once the snow has melted, engineering and design will begin, at a cost of approximately \$20,000 funded through the mitigation fund. The current cost estimate is based on the town's experience at LS. The DPW will manage the project.

The CIAC appreciates the efforts to develop a long-term plan to assist in funding next replacement turf after this proposed project. The intention is to set aside approximately half of the replacement cost when the replaced field ends its useful life. The other half would come from other sources.

The CIAC SUPPORTS replacing the field by a majority vote. The engineering services will likely not be completed until after town meeting. Therefore, we support using the language "the total cost up to but not to exceed \$500,000".

One member did not have confidence in the estimated budget number and abstained.

The CIAC would like to thank all the Sudbury's employees and department

managers who participated in the FY 19 capital process for their time and support.

Special thank you goes to Jim Kelly and Maryanne Bilodeau for all their support during this process.

Respectfully submitted,

CAPITAL IMPROVEMENT ADVISORY
COMMITTEE

Susan Abrams, Clerk

Susan Ciaffi

Jamie Gossels, Vice Chairperson

Eric Greece

Mark Howrey, Chairperson

Michael J. Lane

Thomas S. Travers

FINANCE COMMITTEE

The nine-member Finance Committee is appointed by the Town Moderator, each member typically serving for a three-year term. After completion of the Annual Town Meeting (“ATM”) each May, the terms of three existing members expire and they are either re-appointed or replaced. The Committee’s charter is to make recommendations to Sudbury residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to ATM or Special Town Meeting on all other matters that have direct or indirect financial implications for Sudbury, including override budget requests. The Committee operates with liaisons to the Town Manager’s Office, the Sudbury Public School, Lincoln-Sudbury Regional High School, as well as the Strategic Financial Planning Committee for Capital Funding, Capital Improvement Advisory Committee, and Permanent Building Committee. In addition, members of the Finance Committee have been appointed to serve on the Community Preservation Committee, Budget Strategies Task Force, and Fairbank Community Center Study Committee. However, the committee serves as an independent body from the various town committees and

other elected boards to provide independent financial recommendations to town meeting.

The Finance Committee recommended a No Override budget including debt service for FY19 of \$98,516,637, an increase of 3.19%. The FY19 budget increases over FY18 included the following: a 2.72% net increase in the Town budget, a 3.60% net increase in the Sudbury Public School budget, a 4.36% increase in the Lincoln-Sudbury Regional High School budget, and the share paid by Sudbury increased by 4.49%. A portion of the LS budget increase was funded with Excess and Deficiency funds. In general, this is not a sustainable source of funds. The increase over FY18 for the three major cost centers included increasing the contributions to the OPEB (Other Post-Employment Benefits) Trust Funds.

The Town’s fiscal situation continues to be constrained by increases in the cost of wages and benefits that account for much of the budget increase allowed by proposition 2 ½, together with a revenue structure that is heavily dependent upon property taxes, particularly residential

property taxes. Property taxes comprise about 86% of the total revenue for Sudbury; State Aid, a little over 8% with the remainder coming from local receipts.

Respectfully submitted,

FINANCE COMMITTEE

Jeffrey Atwater

Jeffrey Barker

Susan Berry

Lisa Gutch

Adrian Davies

Jean Nam

Glenn Migliozzi

Eric Poch

Bryan Semple

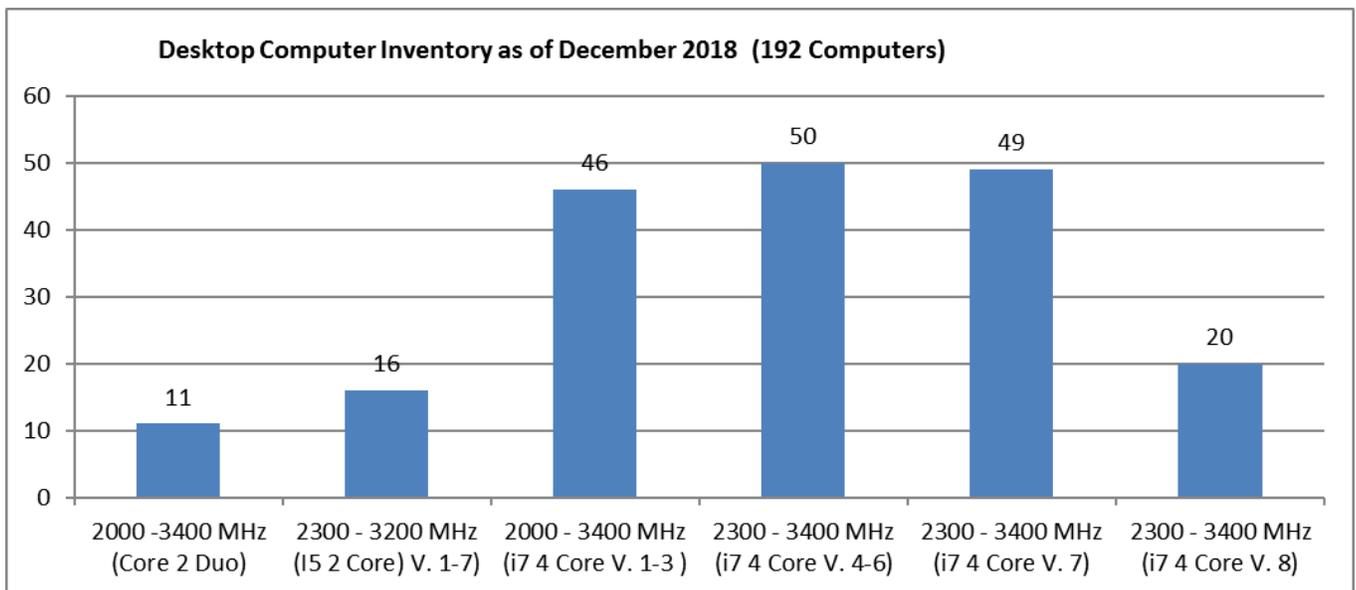
INFORMATION SYSTEMS

The mission of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

Twenty-five new desktop computers, seventeen LED computer displays, and thirteen color printers were purchased and distributed to Town departments. Twelve new laptops were purchased for department supervisors and staff. This allows them to connect the laptop to a docking station in their offices, and to allow remote access as needed.

Three Apple iPads were purchased for the Fire Department, Library and the Engineering Department.

We continue to make progress establishing a network disaster recovery site at the Police Station. The fiber connection speed between the Police and our network hub, the Flynn building, is 20GB, providing ample bandwidth for data replication between the two buildings. The formation of core switch replication between the two sites copies the routing, VLANs, and networking protocols at the Flynn to the Police network, allowing it to take over that role if the core switches at Flynn were suddenly unavailable.



We have a dual virtual infrastructure in the Town. The primary virtual cluster is located at the Flynn building with a secondary cluster at the Police Station, which is our disaster recovery site. The dual virtual centers allow us to load balance our servers between the two environments. Our backup software is set up for site replication in which the virtual servers at Flynn are copied to the Police Station's virtual network in a passive state. All virtual servers running at the Police Station are also replicated over to the Flynn Building. The establishment of virtual site replication ensures server redundancy in the event of a disaster. To protect our virtual infrastructure in the event of a town-wide disaster, we've added a cloud backup module to our data retention solutions. This module backs up the Town's mission critical virtual servers to a cloud based virtual infrastructure. These virtual standby servers can be activated, recovering our virtual infrastructure in the cloud in the event of a town-wide network disaster. Our mission critical applications will run in this cloud environment until the compromised town network is restored. We also are given a week of testing to confirm the viability of our backups and to document the procedure for cloud network recovery.

The Town's external network security consists of two firewalls one at the Flynn Building and the other at the Police Station. The firewalls are set up as a highly available (HA) pair, in an Active/Passive deployment. If the primary firewall at the Flynn building fails, the traffic will automatically failover to the secondary firewall located at the Police Station, providing maximum availability. Single-mode fiber connects to each firewall, providing the HA connection between the two firewalls. The Internet ISPs used by the Town will be added to separate VLANs that will connect to the primary and secondary firewalls. Combining these resources increase our internet bandwidth for maximum speed, performance and reliability. Having two of the ISPs, FLComcast and FLFiOS, in the Flynn building and the other, POFiOS, at the Police Station gives us the ability to survive a building-wide catastrophe and still have Internet access. Our DNS management service used for external IP failover has been modified to account for the addition of the POFiOS ISP.

The firewalls include an Intrusion Prevention System (IPS) service, as well as adding subscriptions for Threat Prevention, URL Filtering, Wildfire, and GlobalProtect.

The firewall allows us to classify all traffic, including encrypted traffic, based on application, application function, user, and content. We can now create comprehensive, precise security policies, resulting in safe enablement of applications. This lets only authorized users run sanctioned applications, greatly reducing the possibility of cyber-attacks on our network.

The IT Department continues to utilize our internal data security platform which is used to protect and administer the unstructured data that the Town currently has on its file servers. The Data Advantage intelligent data use analytics (Engine) and the Data Advantage Server Probe modules give us visibility into the data, which resides on the Town's network. We also can access a complete audit trail on every file touched on our monitored servers. The software makes recommendations on file permissions by analyzing user file activity. We can then model the recommendations to see how the permission changes would affect our users.

We have added the IDU Classification Framework, Data Transport Engine, and Data Alert modules to our data security platform.

The IDU Classification Framework module gives us visibility into the content of data, providing intelligence on where sensitive data resides across our file systems. This is done through the included classification engine, which works in conjunction with the Data Advantage interface. Actionable intelligence for data security is generated, including a prioritized report of those folders with the most exposed permissions and folders containing the most sensitive data. Built-in compliance packs allow us to quickly identify and report on data relevant to government regulations such as Credit Card information (PCI), Medical information (HIIIPA), Social Security Numbers (SSA) MA Driver's License data and other personal information defined in 201 CMR 17.00 (Standards for the protection of personal information of residents of the commonwealth). The software allows us to use the predefined classification rules as well as customize rules based on keywords, phrases and expression patterns. This capability is essential in order to comply with Public Records Requests. We can create a categorization, which identifies the files that match keywords, timetables, file types and other relevant search criteria. This allows us to quickly search for the documents, thus reducing the staff time needed to respond to the request.

The Data Transport Engine module will be used primarily for the copying of files that match our Public Records Request search criteria to a designated folder on the network. The IDU Classification Framework will identify where these files reside and will tag them with our search categorization. It does not have the capability of finding the tagged items and making a copy of the file in a designated location. That is why the Data Transport Engine module is required.

The DatAlert Suite detects possible security breaches, misconfigurations and other issues. The module extends the capabilities of the DatAdvantage and IDU Classification Framework with real time alerting based on file activity, Active Directory changes, permissions changes and other events. Alert criteria and output are easily configurable so that the right people and systems are notified about the activity. We are able to detect insider threats and cyber threats including Ransomware by analyzing data, account activity and user behavior. Data Alert also gives us the ability to trigger custom actions with command line execution. We have programmed the Data Alert software to respond to Ransomware attacks by shutting down the computer and disabling the user's account. The IT staff can quickly respond to the alert, triage the computer,

change the password, diagnose the source of the Ransomware and block any other potential victims from accessing it. If files are accessed late at night or when excessive amounts of files are copied to another location an alert will be generated and sent to the IT department. The Data Alert module establishes a baseline of normal activity for user, executive, administrator and service accounts. We use those behavioral baselines to flag suspicious activity, so that we can investigate potential security issues before it's too late.

We also purchased software, which gives us insight into our network switch/router infrastructure by dynamically creating network maps based on the devices added to the interface. The software allows us to troubleshoot virtually any network problem, including slow applications and unstable networks. We can create documentation for the network that simplifies our inventory management, design reviews, and compliance audits. We can also model network changes to see the impact of new configurations on the network.

We continue to offer security training for the Town employees through a yearly training subscription with KnowBe4. Every Town employee computer user must

complete an online 45 minute Security Awareness Training offered by KnowBe4 each year. During the year, the IT department launches simulated phishing email attacks targeting Town computer users. If an employee fails to recognize the attack and clicks on the compromised link or opens the malware attachment, they are required to complete reinforcement training to help them recognize the tactics used by these cyber criminals. This year we are also sending out weekly information emails to all employees highlighting the “Scam of the Week” or “Security Hints and Tips”. When we first started the simulated phishing attacks, we saw an 11% failure rate. The current rate is now about 2.1%.

Our email server has been upgraded to Exchange 2016 Enterprise. As part of the implementation we added an additional Exchange server at the Police Station our disaster recovery site. This set up allows our email to flow even if one of our email servers is down for repairs or updates. It also lets us load balance our email flow between the two mail servers. We also implemented meeting room booking through Exchange. Employees can now independently book their meeting at any one of the meeting room locations throughout the town.

We are in the process of upgrading our ViewPermit permitting software to ViewPoint Cloud. The new permitting software is a browser based “Software as a Service” application. Since this is in the cloud, the Town will no longer need a local server to support the application. This will reduce hardware, power and cooling costs for the Town. We will also be able to eliminate the need for the Town to perform disaster recovery, retention and backup efforts on the permitting data. All this will be included in the upgrade to ViewPoint Cloud.

With ViewPoint Cloud the Town has a municipal wide application that handles Online Submissions, Mobile Inspections and all workflow processes required by the Town. The application is available anytime/anywhere via a web browser. ViewPoint Cloud will be 100% personalized to the Town’s needs. This includes any and all fields required on an application (a limitation in the ViewPermit solution), all record settings, work flows, document outputs and fees are also customizable.

ViewPoint Cloud has a responsive web design, which allows the application to adjust to various screen formats such as smartphones, tablets and laptops. The digitized plan review component will

eliminate the need to copy plans and distribute them to the departments involved in the permitting process. Instead, plans can be submitted digitally and revisions can be managed through ViewPoint Cloud's built-in document management.

The system will reduce paperwork and improve the efficiency of town staff. It will also streamline town services to homeowners and businesses. The online accessibility of permitting applications will help reduce the number of visits that residents have to make to town departments when applying for permits.

The Town's telephone network infrastructure consists of two Cisco Unified Communications (UC) virtual environments, one located at the Flynn Building and the other at the Police Station. These telecommunication sites consist of a Cisco UCS C220 M3 virtual host that contains five virtual servers: Cisco Communications Manager (CUCM), Unity Connection (UCNX), IM & Presence, Emergency Responder, and Informacast. These dual VoIP virtual systems enable the telecommunications network to function even if a virtual host is down.

The Town has two Primary Rate Interface (PRI) telephone lines located at the Flynn

Building and the Police Station. The existence of these two lines allows us to balance our inbound and outbound calling. If any one of those PRI lines were to fail, the phone traffic would automatically be redirected to the one remaining PRI line, thus creating no disruption in our phone service. If both PRI lines were to fail, the system would utilize our twenty-one (21) Centrex backup lines located at the DPW, Goodnow Library, Fairbank Community Center, Flynn, Police, and Fire locations. The redundancy of our telephony design provides the town with a reliable town-wide telecommunications system.

We have completed our goal of consolidating our telephony services into one unified system, thus allowing our buildings to share telecommunication services.

We have been analyzing the Town's wireless network in our buildings by creating heat-maps that show the wireless coverage. We can determine where the wireless deficiencies exist and plan for the upgrades that are needed. In 2018 we have added three new access points to the Fairbank Community Center and two access points to the DPW building. We have also been adding new network areas in some of our Town buildings. Fiber and

coax cables were run underground to the Police Station garage add that building to the Police Station network. The Goodnow library added a new Computer Area on the second floor of the library. The DPW moved the foreman from the Highway garage to the DPW office where new network drops were added for the foreman.

We are continuing development of the Town's website within the WordPress Content Management System (CMS). Our web developer, Edward Hurtig, has been working on improving the website's functionality and addressing any software bugs that have been discovered. Edward has also redesigned the website so it is responsive (Mobile Aware), which helps users easily navigate the website with smaller devices, such as smart phones and tablets.

We have established a testing website which is a replica of the Town's website. This test site allows us to work on new enhancements without impacting the Town website. After the enhancement has been properly tested it will be migrated to the Town website.

Some of the new features added this year include a slideshow feature that allows us to post slideshows on websites and in

news articles. We have also added an advance post type ordering feature which gives us the ability to reorder Information & Service posts so that they are grouped by category instead of the posting date.

Constant Contact greatly improves the process of subscribing and unsubscribing to our email groups. A convenient Subscribe button is on the top right-hand corner of the Town's website. By clicking the Subscribe button, users may choose from multiple email groups. You will be given the option of unsubscribing from one or more email groups at any time. Our email subscriptions for all of groups are now at 5,548 subscribers.

Google Analytics Tracking is our website's primary statistical reporting tool. It currently captures approximately 99 percent of our web traffic. We have seen a 7% increase in visitors to our website and slight increase in the number of page views (see graph on following page). We will continue to add new features that will enhance the user experience on our website.

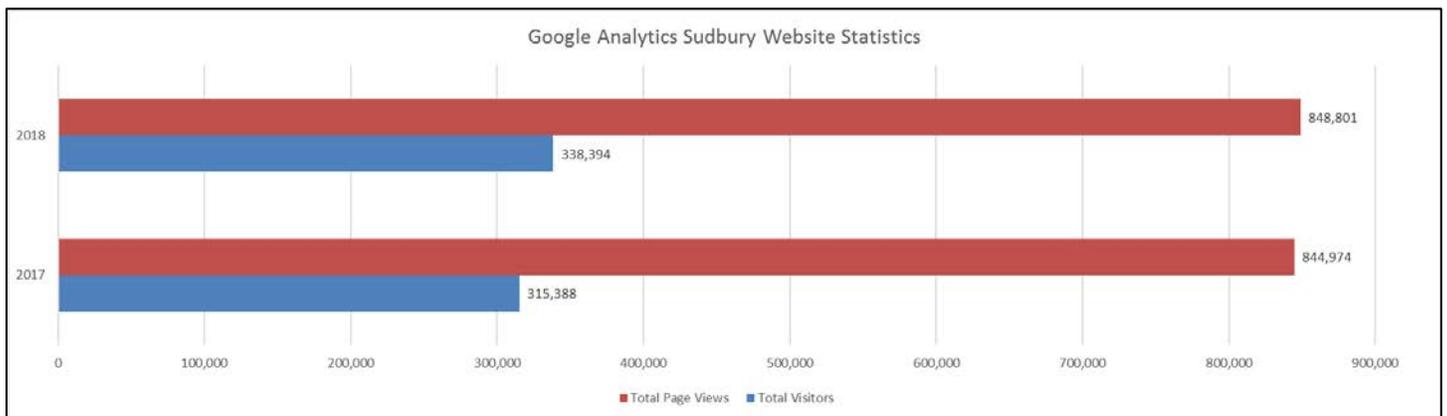
The Town's parcel mapping layer was upgraded to L3 which is a standard required by MassGIS. The parcels were also updated to reflect any boundary changes that have occurred up to

December 31, 2018. New color and black and white tax maps were generated and the Town's [MapsOnline](#) website was updated with the new parcel layer. The mapping updates will be done on a yearly basis. The Town is using an online tool to document the changes needed. Those changes as well as the documents supporting the changes are sent to our mapping vendor.

The Information Systems Department continues to upgrade and add new technology to further the Town's goal of serving its citizens in a timely and efficient manner.

Respectfully submitted,

Mark Thompson, Technology Administrator



TREASURER AND COLLECTOR

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection.

Cash Management

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$47.5 million as of June 30, 2018.

Investment Management

In FY18, the Town reported unrestricted investment income of \$82,654 as compared to \$40,404 in the prior year.

Investment earnings depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments. General investment earnings includes interest, dividends, and net market value adjustment on all positions (balances) for the general fund, stabilization funds and statutory trusts for the Town of Sudbury.

Debt Management

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

Short-term Debt

Short-term debt in Sudbury is issued for three purposes: to provide cash for

construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be

reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). As of June 30, 2018 the Town had no short-term debt.

Long-term Debt

Sudbury maintains an 'AAA' bond rating from the Standard & Poors Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's Strong economic measures, driven by the town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita market values and very strong

household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. In order to take advantage of favorable interest rates, the Town issued \$2,640,000 of general obligation refunding Bonds on October 25, 2017. The proceeds of the refunding bonds, along with the bond premium, were used to complete a current refunding of \$2,750,000 of general obligation bonds. This transaction resulted in an economic gain of \$221,593 and a reduction of \$249,098 in future debt service payments. The following is a schedule of general fund debt outstanding as of June 30, 2018.



In 2018, Sudbury was awarded the Certificate of Achievement for Excellence in Financial Reporting for the 2017 Comprehensive Annual Financial Report (CAFR), making it the sixth year in a row the Town has earned the distinction.

The Certificate of Achievement is the highest form of recognition a municipality can attain in the area of governmental accounting and reporting.

Town of Sudbury
Treasurer's Debt Schedule Excluding CPF
As of June 30, 2018

Issue Types	Schools	Municipal	Pre-CPA	Total	Annual Debt Service	Principal Balance
FY 18 Ending Balance	6,275,000	7,130,528	1,645,000			15,050,528
FY 19 Principal	1,745,000	501,951	280,000	2,526,951		
FY 19 Interest	250,325	265,487	57,863	573,674	3,100,625	12,523,577
FY 20 Principal	2,025,000	505,343	90,000	2,620,343		
FY 20 Interest	177,075	241,545	51,463	470,082	3,090,425	9,903,234
FY 21 Principal	2,060,000	509,621	85,000	2,654,621		
FY 21 Interest	89,413	217,517	46,963	353,892	3,008,513	7,248,614
FY 22 Principal	240,000	413,908	85,000	738,908		
FY 22 Interest	13,244	194,380	42,713	250,336	989,244	6,509,706
FY 23 Principal	85,000	418,503	85,000	588,503		
FY 23 Interest	8,050	175,134	38,463	221,647	810,150	5,921,202
FY 24 Principal	80,000	423,116	85,000	588,116		
FY 24 Interest	4,600	155,772	34,213	194,584	782,700	5,333,086
FY 25 Principal	40,000	427,845	85,000	552,845		
FY 25 Interest	2,000	136,292	29,963	168,255	721,100	4,780,241
FY 26 Principal	-	432,895	85,000	517,895		
FY 26 Interest	-	116,693	25,713	142,405	660,300	4,262,346
FY 27 Principal	-	438,273	85,000	523,273		
FY 27 Interest	-	104,065	23,163	127,227	650,500	3,739,073
FY 28 Principal	-	443,787	85,000	528,787		
FY 28 Interest	-	91,300	20,613	111,913	640,700	3,210,286
FY 29 Principal	-	454,642	85,000	539,642		
FY 29 Interest	-	78,396	18,063	96,458	636,100	2,670,645
FY 30 Principal	-	460,645	85,000	545,645		
FY 30 Interest	-	65,193	15,513	80,705	626,350	2,125,000
FY 31 Principal	-	360,000	85,000	445,000		
FY 31 Interest	-	51,838	12,963	64,800	509,800	1,680,000
FY 32 Principal	-	335,000	85,000	420,000		
FY 32 Interest	-	41,038	10,413	51,450	471,450	1,260,000
FY 33 Principal	-	335,000	85,000	420,000		
FY 33 Interest	-	30,988	7,863	38,850	458,850	840,000
FY 34 Principal	-	335,000	85,000	420,000		
FY 34 Interest	-	20,938	5,313	26,250	446,250	420,000
FY 35 Principal	-	335,000	85,000	420,000		
FY 35 Interest	-	10,469	2,656	13,125	433,125	-
Remaining Debt Service	6,819,706	9,127,569	2,088,906	18,036,181	18,036,181	

**Town of Sudbury
Treasurer's Debt Schedule for CPA Funds
As of June 30, 2018**

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY 18 Ending Balance	3,940,000	1,385,000	870,000	2,540,000	850,000			9,585,000
FY 19 Principal	345,000	245,000	135,000	125,000	50,000	900,000		
FY 19 Interest	120,050	25,400	16,163	84,098	32,625	278,335	1,178,335	8,685,000
FY 20 Principal	340,000	240,000	130,000	125,000	50,000	885,000		
FY 20 Interest	110,150	20,500	13,463	80,973	30,125	255,210	1,140,210	7,800,000
FY 21 Principal	340,000	235,000	125,000	130,000	50,000	880,000		
FY 21 Interest	100,075	15,700	10,863	77,148	27,625	231,410	1,111,410	6,920,000
FY 22 Principal	345,000	230,000	125,000	135,000	50,000	885,000		
FY 22 Interest	88,575	12,175	8,988	73,173	25,125	208,035	1,093,035	6,035,000
FY 23 Principal	340,000	220,000	120,000	140,000	50,000	870,000		
FY 23 Interest	78,175	8,150	6,800	69,048	22,625	184,798	1,054,798	5,165,000
FY 24 Principal	340,000	215,000	120,000	145,000	50,000	870,000		
FY 24 Interest	67,625	4,300	4,700	64,773	20,125	161,523	1,031,523	4,295,000
FY 25 Principal	340,000	-	115,000	150,000	50,000	655,000		
FY 25 Interest	54,525	-	2,300	60,348	17,625	134,798	789,798	3,640,000
FY 26 Principal	345,000	-	-	155,000	50,000	550,000		
FY 26 Interest	41,200	-	-	55,773	15,125	112,098	662,098	3,090,000
FY 27 Principal	340,000	-	-	155,000	50,000	545,000		
FY 27 Interest	30,150	-	-	50,929	13,625	94,704	639,704	2,545,000
FY 28 Principal	335,000	-	-	165,000	50,000	550,000		
FY 28 Interest	21,525	-	-	45,729	12,125	79,379	629,379	1,995,000
FY 29 Principal	330,000	-	-	170,000	50,000	550,000		
FY 29 Interest	12,588	-	-	40,030	10,625	63,243	613,243	1,445,000
FY 30 Principal	100,000	-	-	175,000	50,000	325,000		
FY 30 Interest	6,000	-	-	33,906	9,125	49,031	374,031	1,120,000
FY 31 Principal	100,000	-	-	180,000	50,000	330,000		
FY 31 Interest	2,000	-	-	27,200	7,625	36,825	366,825	790,000
FY 32 Principal	-	-	-	190,000	50,000	240,000		
FY 32 Interest	-	-	-	19,800	6,125	25,925	265,925	550,000
FY 33 Principal	-	-	-	195,000	50,000	245,000		
FY 33 Interest	-	-	-	12,100	4,625	16,725	261,725	305,000
FY 34 Principal	-	-	-	205,000	50,000	255,000		
FY 34 Interest	-	-	-	4,100	3,125	7,225	262,225	50,000
FY 35 Principal	-	-	-	-	50,000	50,000		
FY 35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	4,672,638	1,471,225	933,275	3,339,124	1,109,563	11,525,824	11,525,824	

Collections Management

The total property tax levy for FY18 was \$82,739,056. As of June 30, 2018 the Town collected \$82,025,204 or 99.14% of the current year's tax levy. The Town continues to experience very favorable collection rates. Write-offs for real estate

property taxes deemed uncollectible are very rare. Typically unpaid real estate tax balances will undergo the Tax Taking process within 60 to 90 days after the fiscal year end. Severely overdue tax balances may result in the Town having to pursue property foreclosure in Land Court.

PROPERTY TAX LEVIES AND COLLECTIONS						
LAST TEN FISCAL YEARS						
Fiscal Year	Net Tax Levy	Collected within the Fiscal Year of the Levy		Actual Subsequent Collections	Total Collections to Date	
		Current Tax Collections (1)	Percent of Net Levy Collected		Total Tax Collections (1)	Total Collections as a % of Net Levy
2009	62,554,175	62,126,272	99.32%	144,303	62,270,575	99.55%
2010	64,995,765	63,936,979	98.37%	432,712	64,369,691	99.04%
2011	66,989,630	65,823,252	98.26%	557,272	66,380,524	99.09%
2012	68,499,500	67,608,625	98.70%	320,887	67,929,512	99.17%
2013	70,396,267	69,641,532	98.93%	416,153	70,057,685	99.52%
2014	72,358,042	71,687,443	99.07%	514,335	72,201,778	99.78%
2015	72,987,035	72,165,654	98.87%	603,461	72,769,115	99.70%
2016	76,436,100	75,645,748	98.97%	614,187	76,259,935	99.77%
2017	78,907,941	78,839,009	99.91%	205,970	79,044,979	100.17%
2018	82,739,056	82,025,204	99.14%	-	82,025,204	99.14%

Source: Department of the Treasurer/Collector

(1) Does not include taxes moved to and collected from Tax Title and Tax Deferral accounts.

Delinquent and Deferral Account Collections Management

The Collector's office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town's cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and

additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection

actions. Eventually, the Town may request “marking” of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are paid in full.

Delinquent Real Estate accounts are put into Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property’s deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate. Deferrals granted under Massachusetts’ Temporary Hardship and Senior Tax statutes may not become due (or payable) for several years.

Town Trust Funds

The Trustees of Town Donations oversee the Town Trust Funds. The 6-member Board of Trustees includes the members of the Board of Selectmen, plus the Treasurer. A 3-member Investment Advisory Group consisting of, David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to the Town Treasurer on all pooled Trust investments. The general investment philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust principal to the greatest extent possible. The adjusted market value for the pooled Town trust investments as of June 30, 2018 was \$1,993,827.

Tax Administration Fees

Non-tax department fees collected for recent fiscal years are as follows:

	<u>FY2018</u>	<u>FY2017</u>	<u>FY2016</u>	<u>FY2015</u>	<u>FY2014</u>
Municipal Lien Certificates	\$ 15,775	\$ 16,725	\$ 16,725	\$ 16,880	\$ 13,275
Other Administrative	924	1,226	1,511	1,257	1,339
	<u>\$ 16,699</u>	<u>\$ 17,951</u>	<u>\$ 18,236</u>	<u>\$ 18,137</u>	<u>\$ 14,614</u>

Revolving Funds

Receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving Funds established under M.G.L. c.44, s. 53E ½, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

Fund Descriptions are as follows:

Public Health Vaccinations

Insurance and other reimbursements for vaccinations provided by the Board of Health to the public for the purchase of vaccines, vaccination materials, and the public health nursing administration of such vaccinations.

Plumbing and Gas Inspectional Services

Permit fees collected are used to fund services for plumbing and gas inspections.

Portable Sign Administration and Inspectional Services

Annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services.

Conservation (Trail Maintenance)

License fees collected from agricultural use of fields on conservation lands are used to fund trail maintenance on Town-owned designated conservation lands.

Conservation (Wetlands)

Application fees collected are used to fund administration of the Sudbury Wetlands Bylaw.

Council on Aging Activities

Fees collected are used to fund Senior Center classes and programs.

Council on Aging Van Transportation (MWRTA)

Payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses.

Cemetery Revolving Fund

Sale of lots and other fees excepting perpetual care funds are used to fund maintenance of Town cemeteries.

Fire Department Permits

Permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required.

Goodnow Library Meeting Rooms

Fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms.

Recreation Programs

Fees collected are used to fund recreation programs and activities.

Teen Center

Fees collected are used for Teen Center programs and activities.

Youth Programs

Fees collected are used to fund youth programs and activities.

Bus

User fee collections are used to fund additional or supplemental school transportation.

Instrumental Music

User fees are used to fund additional or supplemental instrument music lessons after school hours.

Cable Television

Fees and other income collected in connection with cable television are used

to fund local access services and the Town institutional network (I-Net).

Rental Property

Receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses.

Dog

Fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for making purchases or paying any expenses related to the regulation of dogs.

Zoning Board of Appeals

Application fees collected are used to fund consultants and part-time employee salaries.

Solar Energy

Receipts from the solar landfill are used for payment of electrical costs and funding of energy saving initiatives by the Energy Committee.

Respectfully submitted,

Dennis Keohane, Finance

Director/Treasurer-Collector

TOWN REVOLVING FUNDS

	Balance 6/30/2017	Revenue	Expenditures	Balance 6/30/2018
Public Health Vaccinations	\$ 21,341.83	\$ 17,086.43	\$ 6,664.67	\$ 31,763.59
Plumbing & Gas Inspectional Services	91,535.55	86,474.00	44,162.34	133,847.21
Portable Sign Administration & Inspectional Services	56,907.25	3,125.00	3,442.99	56,589.26
Conservation (Trail Maintenance)	5,988.75	3,900.00	-	9,888.75
Conservation (Wetlands)	26,388.18	50,097.50	35,000.00	41,485.68
Council on Aging Activities	9,012.66	39,385.00	39,356.86	9,040.80
Council on Aging Van Transportation (MWRTA)	52,030.90	103,632.35	121,145.49	34,517.76
Cemetery Revolving Fund	40,479.77	15,979.00	13,550.00	42,908.77
Fire Department Permits	39,023.99	40,604.22	12,315.57	67,312.64
Goodnow Library Meeting Rooms	43,483.74	5,090.70	2,996.47	45,577.97
Recreation Programs	400,556.19	531,075.33	471,128.05	460,503.47
Teen Center	1,035.36	5,816.00	4,771.10	2,080.26
Youth Programs	138,873.29	129,234.00	121,872.80	146,234.49
Bus	374,751.41	251,755.75	424,590.24	201,916.92
Instrumental Music	2,088.69	60,078.00	54,520.00	7,646.69
Cable Television	17,577.92	-	-	17,577.92
Rental Property	36,697.69	15,120.00	3,832.37	47,985.32
Dog	98,552.81	46,813.00	52,282.29	93,083.52
Zoning Board of Appeals	2,541.00	-	-	2,541.00
Solar Energy	167,607.61	405,374.76	250,744.49	322,237.88
	\$ 1,437,525.15	\$ 1,793,554.61	\$ 1,655,711.06	\$ 1,420,738.43

HEALTH & HUMAN SERVICES

CABLE ADVISOR

In 2018, the Cable Advisor helped residents resolve cable-related issues. He also monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to cableadvisor@sudbury.ma.us. Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, Verizon Channels 31 & 32, and via their website <http://sudburytv.org> (video-on-demand, and 24/7 live stream).

SudburyTV programming included continued live coverage of Selectmen's meetings, Town Meeting, Finance Committee, SPS School Committee, and L/S School Committee meetings, as well as coverage of Zoning Board of Appeals, Planning Board, Conservation

Commission, Fairbank Community Center Task Force, Historic Districts Commission, and Park and Recreation Commission meetings. STV also began coverage of The LS Safety Sub-Committee, Community Preservation Committee, and Strategic Financial Planning Committee for Capital Funding meetings.

Special coverage was provided for Public Forums including the Sudbury Town Forum, Open Meeting Law Training, and the Melone Property Charette. SudburyTV cablecast educational programming presented by groups such as Sudbury SEPAC, and FELS, as well as the annual L/S Faculty Variety Show, L/S Music Programs, L/S Sports, and both L/S and Curtis Graduation ceremonies. SudburyTV also continued to cablecast community programs from Protect Sudbury, the Sudbury Historical Society, Friends of Assabet River National Wildlife Refuge, Sudbury Senior Center, Sudbury League of Women Voters, L/S Civic Orchestra, the Sudbury Summer Concert Series, Holiday Parades, and the 17th Annual HOPEsudbury Telethon.

Finally, SudburyTV produced two original series programs; Global Village discusses a variety of topics including books, music, and religion, and The Old Fashioned Way (our most popular program) explores old methods and meets modern people doing archaic things with tools and techniques that haven't changed in over a hundred years.

At the SudburyTV studio at L/S there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge, or volunteer to help cablecast existing programs. Residents can request personalized training, or attend our courses given as part of L/S Adult Education.

Equipment may be used in the studio or on location. The Town Hall main meeting room, and the Silva Room in the Flynn Building, are both configured so that a single volunteer can record meetings with multiple cameras.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978-443-9507, or at info2@sudburytv.org. More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

Respectfully submitted,
Jeff Winston

COMMISSION ON DISABILITY

About the Commission

The Sudbury Commission on Disability (COD) was revived by the Board of Selectmen in the Fall of 2018. The Commission works independently and in collaboration with other Town departments to create and implement programs that provide advocacy, educational resources, and remediation to promote accessibility to and in the Town's public spaces. It also seeks to assist and empower those individuals with disabilities and their families in the Town to advocate for themselves by developing a compendium of resources available locally and statewide. In addition, the Commission provides technical assistance and input to other Town departments and represents the concerns and needs of those with disabilities by serving as members on Town-wide committees. The Commission is a volunteer body that meets monthly to address the issues within the Town which affect those individuals with disabilities. The membership of the Commission presently is comprised of 4 members. Having 51% of its membership comprised of those individuals with disability is a goal toward which it is striving. The Commission receives money from the fines collected from Handicapped Parking violations to support its projects.

Membership

The Commission on Disability currently has four members. Ideally, the Commission should be composed of five to nine members. Patricia Guthy currently serves as the Commission Chair and is ably supported by Kathleen Bell, Susan Iuliano, and Lisa Kouchakdjian. The duties of Secretary and Treasurer for the Commission rotate among the members. As soon as the Commission reaches its membership goals, there will be a more formal assignment of responsibilities. There are five vacancies on the Commission and recruitment is ongoing. All appointments to the Commission follow the Sudbury Town Application process, with final approval and appointment to the Commission made by the Board of Selectmen. We sincerely invite anyone who is interested in becoming a member of the Commission to attend our monthly meetings (the place and time of which are posted on the Town website as well as on the Commission's webpage at www.disability.sudbury.ma.us.) Any questions regarding the Commission and interest in joining it can be directed to any member at the above webpage.

Website/Publicity

We are in the process of revamping and further developing the Commission's webpage (www.disability.sudbury.ma.us). We have, thanks to Kay Bell, whose talents and efforts, recently lead to a redesign of the Commission's logo. This is part of the Commission's overall publicity/education program. Our intention is to raise awareness about issues relating to the needs of those with disabilities, solicit community-wide help for implementing programs and projects, and to inform the community about our goals and encourage new members to join the Commission. We are also striving to include information on resources available and the means to access those resources as part of our overall plan to provide information on programs, services, providers, agencies and adaptive materials for those individuals with disabilities.

Town Committees

Members of the Commission on Disabilities have been invited to actively participate in and/or serve on two Town Committees and to act as liaisons with both Sudbury School Systems. We have also been invited to be involved and have had input into the proposed renovation to Sudbury's Historic Town Hall. The Permanent Building Committee has included the Commission in their discussions with their Architect and

with the Historical Committee to ensure feasible access to the building for those individuals with disabilities. This collaboration will continue as the project proceeds, and plans are being drawn-up for this project. Susan Iuliano, a member of the COD, has been appointed to be a member of the Town Transportation Committee. This group is studying the overall transportation needs of the Town and develops programs/plans to meet the needs of all the Town residents. Patricia Guthy is a member of the Sudbury Master Plan Steering Committee, which will be charged to work with the Planning Board to develop plans to discern and meet the future development needs in the Town. Kay Bell is the Commission's liaison with Sudbury Public School SEPAC and Patricia Guthy serves the same role with the Lincoln/Sudbury High School SEPAC. The Commission's goals/purpose in these endeavors is to provide input and representations for those residents of the town with disabilities, ensuring that their needs/requirements are known and are addressed in these groups' proposals and recommendations.

ADA Compliance

The Federal Americans with Disabilities Act (ADA) requires that every town have a Transition Plan that identifies, among other things, any physical obstacles limiting

access by persons with disabilities to programs, services and activities. In addition, the Transition Plan must identify what these obstacles are as well as how and when these issues could/would be addressed. There are consequences outlined in the legislation for communities that are not in compliance, including, in some cases, impositions of monetary fines. We plan on investigating the cost and scope of developing such a Transition Plan for the Town in the coming year and present our proposal to the Selectmen for their consideration. Meanwhile, we shall continue to monitor ADA compliance and assist the Town in pursuing the development of these documents.

Handicapped Parking

The Commission continues to work with the Town’s Police Department and we wish to thank them for their enforcement of these parking regulations. We have worked with the department to educate the public on the need for these parking-restricted spots and to highlight their importance to those individuals with disabilities.

COA FINANCIALS FY18	
Starting balance	\$13,805.05
Total Revenue	\$ 955.00
Total Expenditure	\$ 0.00
FY18 Ending balance	\$14,760.05

Objectives

Being a recently revived Commission, the members of the Commission believe that it is important for our success in implementing the vision of our Mission Statement to keep in sight the following guidelines: to educate, to support, to assess, to integrate and to collaborate for and with all Town constituencies to fulfill our Mission Statement:

The Commission on Disability was established by the Town of Sudbury, by a Town Meeting vote, to cause the full integration and participation of people with disabilities in our Town, in accordance with M.G.L. Ch. 40, s.8J. The Commission works independently and in collaboration with other Town boards and departments to eliminate barriers and to assist people living with disabilities in becoming empowered to advocate for themselves.

Respectfully submitted,

COMMISSION ON DISABILITY

Patricia A. Guthy, Chair

Kathleen Bell

Doug Frey

Lisa V. Kouchakdjian

Susan Rushfirth

COUNCIL ON AGING

Getting older offers both opportunities as well as challenges. At the Sudbury Senior Center, we celebrate life while providing opportunities for growth, along with support, programming, services and information to help with challenges. We are assisted in our planning and advocacy by the Sudbury Council on Aging.

Sudbury Council on Aging

The Sudbury Council on Aging (COA) is the 9-member volunteer board appointed by the Sudbury Board of Selectmen. COA members work with the Senior Center Director to plan and advocate for the older residents of Sudbury.

The Sudbury Council on Aging focused on three main issues this year:

1. To continue to advocate for a new Fairbank Community Center that will include the Sudbury Senior Center; and to ensure that it will increase and improve the Senior Center space for older adult educational programs, special events and services.
2. To learn about and advocate for a “Livable Sudbury” which includes assessment and planning for all ages. To continue to advocate for expanded transportation options as was determined to be the top priority need for the growing older population in town.
3. To continue to monitor the needs of, provide support to and advocate for, the older adults of Sudbury, which includes support and advocacy for the Senior Center.

Fairbank Community Center/Senior Center

The COA members and the Senior Center Director participated in discussion and planning for the Fairbank Community Center; advocating for the needs of the growing older population, a reflection of widespread demographic change and additional age-restricted housing in town.

After 5 years, the Fairbank Community Center Task Force developed recommendations to the Town in 2018 which were not approved at Town meeting (though the effort received substantial support). The town staff and committees began the process of regrouping and planning at the end of 2018.

The Senior Center provides a wide range of programs, services, events and support for older adults and their families in

Sudbury. Larger, more appropriate and additional space/rooms for programs, events and services are needed for current and future programs. Alternatives for new space have been explored over the years, including renting a space in town (no appropriate, affordable space is available).

Another alternative explored and currently used is using other space in town, such as the Police Department training room, L-S high school gyms, library, and churches/temples, etc. For many years, the Senior Center has moved programs out of the Senior Center during parts of the year due to space constraints. Many Senior Center classes are moved to other locations or cancelled during the popular Park and Recreation summer camp program, as well as Park and Recreation student vacation week programming, both of which utilize the shared spaces at the Community Center (gym, and Rooms 1-3). The Senior Center participants also must adapt to less space during other uses of the building including other Park and Recreation programming, town elections (which close the gym and Room 1, for at least 2 business days) and Emergency Shelter use.

Moving programs has mixed success, it is a temporary but not adequate solution. Moving a program to another building

creates additional strain on staffing and does not allow participants the same access to socialization with other participants before and after the program. In addition, there are accommodations that need to be accounted for, such as making sure all the space is safe and appropriate for the programs that are moved, as well as making sure participants are aware of the new location, and ensuring the space has an AED and first aid kit.

Meanwhile, the Senior Center added programs due to demand, including the new Low Vision Support Group, the new Dementia Support Network (caregiver support group), the new Chinese New Year celebrations, the Hearing Clinic, Turn the Page Book Group, Short Story Group and occasional evening programs for the many older adults who still work.

The popular education programming offered through the Senior Center is held in a room that just barely fits the audience and gets very warm due to the crowd. Rooms that both Senior Center and Park and Recreation programs share are in the old sections of the Fairbank School (built in 1955), which frequently springs leaks, or has other facility issues. The “new” addition to the building that houses the main Senior Center space is now 29 years old.

Programs and services offer older adults the opportunity to meet new people, have fun, to get support, to learn, and get information to meet their needs. Older adulthood is a special time in life, just as the ages from birth - 18 are a special time in life; there are opportunities to try a new fitness class, learn about history or astronomy, and yet many changes occur, some that are challenging. People need appropriate and large enough space to enjoy the fun, and receive the information and support and celebrate the community of the Senior Center.

Livable Sudbury

The Livable Sudbury designation for the town came about due to the Council on Aging and Director's interest in age and dementia friendly initiatives. One of the goals is to help bring awareness to and to start planning for the change in demographics that is already happening as we recognize the challenges and the opportunities inherent in this change. With the assistance and advocacy of former COA member Alice Sapienza, who wrote much of the proposal, the Town joined a coalition of 13 other towns through the leadership of the Metropolitan Area Planning Council, that applied for and received the designation of AARP/WHO Livable Community.

Sudbury had already taken the first step, engaging the UMass Boston Gerontology Institute, a part of the John W. McCormack Graduate School of Policy and Global Studies, to conduct the Livable Sudbury community needs assessment. Initial results confirmed transportation as the highest priority need. The report will be shared in early 2019.

As a result of the research involved in the Livable Sudbury initiative, the Board of Selectmen appointed a new town-wide Transportation Committee that began meeting in September 2018. See the Transportation Committee report in another section of this Town of Sudbury Annual Report.

The Sudbury Senior Center

The Sudbury Senior Center welcomes people of all race, gender, culture, nationality, sexual orientation or gender identity, economic circumstance, physical and mental ability, family and marital status.

Mission

The Sudbury Senior Center mission is to provide programming and opportunities for the growth, health and wellness of older residents as they age; as well as provide support for residents to assist them in remaining independent and safe at home;

and to also provide information, referrals and assistance to families seeking to help their older family members; and provide services such as transportation and other services to residents over 60 as well as those under 60 who have a disability.

To that end, the Sudbury Senior Center offers programs, activities and events at the Senior Center and other locations; offers services at the Senior Center and in the community; and collaborates with other Town Departments, Sudbury Schools and other organizations to offer ongoing and new and unique programs, services and special events.

Administration

The Sudbury Senior Center administration is comprised of the Senior Center Director, Outreach Specialist, Administrative Coordinator, Program Coordinator (all full-time), and the Volunteer Program Coordinator (part-time). The Senior Center is also staffed by two full-time Van Drivers,

and three substitute van drivers, along with a number of very part-time staff and over 200 amazing volunteers.

The Senior Center Director was involved in all efforts of the Sudbury Council on Aging: the Fairbank Community Center/Senior Center planning, Livable Sudbury Community Needs Assessment and planning, as well as the overall administration and planning for the Senior Center. In addition, she is an advisory board member of the MetroWest Regional Transit Authority (MWRTA) of an advisory member of the Town's new Transportation Committee and wrote the grant proposals for the new Sudbury Shuttle and the Smart Driver grant.

Special Events, Groups and Classes

Sudbury Senior Center special events offer opportunities for participants to go to a special event nearby, eliminating the need for long distance transportation, and



Volunteers at the 2018 Volunteer Appreciation Luncheon in the Fairbank Gym.



On the left, a group enjoys the Volunteer Appreciation Luncheon in June 2018.

On the right, two Repair Café volunteers from the Robotics Club at L-S High School.

providing opportunities for socialization, cultural experiences and learning, intergenerational fun, a healthy meal and a feeling of celebration and community, and additionally for some, an opportunity to give back by volunteering or by sharing a special talent or experience.

- The Senior Center's second and third Repair Cafés were held in May and October 2018. Many thanks to volunteer Howard Kendall (who started and coordinates the events), Sudbury Historical Society Director Sally Hild, Senior Center Volunteer Program Coordinator Janet Lipkin, along with Sudbury Senior Center staff, for organizing, coordinating and hosting these two very special events. A total of 115 people were assisted with repairs of lamps, computers, games, and appliances and many had knives and lawn tools sharpened - all for free, except for the cost for any parts.
- The Senior Center's first Chinese-American special events included: Chinese New Year celebration, Dragon Boat Festival, Intergenerational Game Night, and the Mid-Autumn (or Moon) festival events. Many thanks to the Chinese-American Association as well as Ana Cristina Oliveira, Senior Center Outreach Specialist for planning and hosting these events. Each event included about 40-65 people of all ages and were held in the early evening.
- The Senior Center held several large special luncheons including: St. Patrick's Day, Volunteer Appreciation, Summer Barbecue, Veterans Appreciation Luncheon, Wayside Inn Luncheon, Holiday Luncheon, along with many smaller luncheon and Soup's on events. Many thanks to Senior Center staff and volunteers for all of the hard work managing these events!
- The Senior Center's first FitWalk walking event was held in September

2018. There was a smaller turnout due to extreme heat that day, but a core group of about 25 people met at the Fairbank gym and had an awesome time warming up and walking to some great music, while visiting with neighbors.

- The Senior Center offered two new programs: a new caregiver support group called the Sudbury Dementia Family Network, and the Low Vision Support Group both led by Outreach Specialist Ana Cristina Oliveira.
- The Senior Center partnered with the Goodnow Library to restart the Goodnow to Go volunteer delivery program (formerly Books on Wheels).

Transportation

The Senior Center's weekday wheelchair accessible van service management and planning is coordinated with the MetroWest Regional Transit Authority (MWRTA). The service provides transportation Monday-Friday from 8:30 AM-4:00 PM within Sudbury and about 1 mile over the town borders into Marlborough, Framingham, and Wayland.

In 2018, the Senior Center, in collaboration with the MWRTA and supported by a BayPath Elder Services Older American's Act grant, started a new transportation service, the Sudbury Shuttle. Started in April 2018, Shuttle funding was extended through federal fiscal year 2019. The



On left, the Sudbury Shuttle inaugural run in April 2018, with van driver Ed Royce-Tolland.



Participants in the Design Your Own Silk Scarf workshop wave their new scarves, with Karen Halloran, of CareOne Concord who contributed the supplies.

Shuttle is wheelchair accessible and operates on Tuesdays and Thursdays, starting at Stephen Anthony's restaurant and extending to Wayland Stop and Shop. There are stops at 3 housing developments and several shopping plazas. The shuttle provided 645 rides to 31 individuals during the 5 months of FFY 2018.

Additional Programs

The Senior Center oversees several additional programs and services. The Senior Center operates the Property Tax Work-off Program, interviewing and placing 55 different individuals into Town and School departments. Coordinating with the Sudbury Public Schools, the Senior Center plans an afterschool intergenerational club (LINC), as well as other intergenerational opportunities. Two hardworking and

wonderful volunteers, Joe Bausk and Joanne Bennett plan and coordinate the Sudbury Senior Trips throughout the year.

Council on Aging Accounts FY 2018

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Program Coordinator, and Outreach Information and Referral Specialist, and providing support for general operating expenses as well as for operating the physical plant. (See the Town Accountant's report for details.)

The following C.O.A. accounts are not part of the Town budget because the revenue sources are not from the Town, but are administered through the Accounting Office. The COA Program Revolving accounts receive payments from participants in classes, and then disburse

payments to instructors of those classes. The MWRTA Revolving account receives funds from the MWRTA and expends funds

for the Van drivers, van fuel and van insurance. A listing of account activities for FY 2018 is listed in the table below.

Account Number	Title	Beginning Balance FY18	Revenue FY18	Expenditures FY18	Ending Balance
1171	COA Revolving - Program ¹	\$9,013	\$38,285	\$41,527	\$9,041
1173	MWRTA Revolving ²	\$52,031	\$122,523	\$113,939	\$34,518
1323	State Aid/Formula Grant ³	\$1,815	\$28,334	\$29,505	\$234
1411	COA - Title III- BayPath Grant ⁶	\$173	\$0	\$0	-\$15,084
1412	Camcorder Grant ⁷	\$160	\$0	\$0	\$0
1413	Volunteer Coordinator Grant ⁴	\$10,067	\$18,000	\$16,524	\$18,904
1951	Friends' Gift Account ⁵	\$1,816	\$0	\$742	\$1,816
1969	LEPC/VIP Gift ⁷	\$31	\$0	\$0	\$31

¹ Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities. Student payments pay for instructors.

² Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center vans.

³ Annual Formula Grant Funds from the MA Executive Office of Elder Affairs, helps to fund the Receptionist, the Sudbury Property Tax Work-off Program Coordinator, Intergenerational Coordinator, and FISH Coordinators.

⁴ Grant from the Sudbury Foundation for the part-time Volunteer Coordinator position.

⁵ Friends' of Sudbury Seniors gift account, utilized when State Aid grant is distributed late in the year.

⁶ Title III BayPath Elder Services Grants - funds are spent first and then reimbursed.

⁷ Dormant accounts.

SUDBURY SENIOR CENTER VOLUNTEER SERVICE & PROGRAMS FY 2018				
Volunteer Program	Volunteer Hours	# of Volunteers	Est'd Value per Hour	Total Est. Dollars
Baked Goods	169	9	\$12.00	\$2,028.00
Council on Aging Board members	504	9	\$50.00	\$25,200.00
FISH Volunteer Medical Rides	1854	91	\$20.00	\$37,080.00
Fix-it	91	19	\$20.00	\$1,820.00
Friendly Visitor	197	10	\$15.00	\$2,955.00
Goodnow to Go	2	1	\$15.00	\$30.00
Group facilitators	247	6	\$50.00	\$12,350.00
Health Clinics	40	6	\$15.00	\$600.00
Hearing Clinic	75	1	\$50.00	\$3,750.00
Home Delivered Meals	625	25	\$15.00	\$9,375.00
Intergenerational Programs	271	17	\$15.00	\$4,065.00
Kitchen Help/Soup's On	45	3	\$15.00	\$675.00
Lawn Cleanup	450	75	\$12.00	\$5,400.00
Legal Clinic	24	3	\$200.00	\$4,800.00
Medical Equipment	-	-	-	-
Memory Café	20	4	\$20.00	\$400.00
Newsletter mailing	220	10	\$12.00	\$2,640.00
Sand buckets	105	10	\$15.00	\$1,575.00
SHINE Medicare Counselors	300	3	\$50.00	\$15,000.00
Shopping	164	3	\$15.00	\$2,460.00
Special Events	487.5	84	\$12.00	\$5,850.00
Space Heaters	2	1	\$20.00	\$40.00
Tax Assistance	155	2	\$60.00	\$9,300.00
Trips Coordinators	200	2	\$20.00	\$4,000.00
Total	6247.5			\$151,393.00

SUDBURY SENIOR CENTER PROGRAM PARTICIPATION FY 2018			
Program/Service	Number of Participants	Units of Service	Type of Service
General Information Services/Calls	2000	16000	calls and contacts
SHINE Medicare Assistance	225	287	contacts
Outreach/Information/Referral	186	269	appointments/visits
Group Support	90	214	contacts
Legal Assistance	62	69	contacts
Tax Preparation Help	90	99	contacts
Intergenerational Programs	144	271	contacts
Transportation	72	5000	one-way rides
Repair Café	115	136	repairs
Health Clinic/Screenings	334	964	contacts
Fitness	268	6468	classes
Congregate Meals	141	176	meals
Home Delivered Meals	52	5689	meals
Health and Safety Education	150	419	classes/talks
Savvy Caregiver Workshop	8	64	contacts
Tax Work Off Program	53	-	contacts
Recreation	1161	6476	visits
Community Education	353	1681	classes/talks
Lifelong Learning	231	2016	classes
Trips	125	219	trips
Arts and Crafts programs	85	1874	classes/programs
Total **	1800	32391*	
**Total number of participants - estimated		* excludes General information calls	

Respectfully submitted,

Debra Galloway, Senior Center Director

2018 SUDBURY COUNCIL ON AGING

John Beeler, Chair

Robert May, Vice Chair

Patricia Tabloski, Secretary

Melissa Immonen, Treasurer (retired from COA on 10/31/18)

Barry David (retired from COA 5/31/18)

Carmine Gentile

Jeffrey Levine (joined COA 11/2/18)

John (Jack) Ryan

Alice Sapienza

Connie Steward (joined COA 6/1/18)

Amy Unckless

GOODNOW LIBRARY

Reimagining the Second Floor

During a good part of 2018, work to upgrade and make improvements to the library's second floor were made. New carpet was installed throughout, replacing threadbare and discolored carpet that was nearly 20 years old. The walls were painted, collections reorganized, furnishings for quiet work areas in the historic and new octagons added. A new Teen space and Computing & Technology areas were created. The keystone of the project was the creation of the Sara Sherman NOW Lab, a "makerspace"

equipped with laser cutter, 3D printer, sewing machines, hand tools, large-format printer, music and video editing equipment, and more. Programming has been developed for the entire community; no matter one's age or interest. This project was made possible by the joint efforts of the library staff, multiple town departments and the Goodnow Library Foundation.

Children's Services

The Goodnow Library Children's Department began 2018 with a new collaborative outreach story time at the





Coding class in the Sara Sherman NOW Lab.

Wayland Winter Farmers' Market. The department partnered with the Wayland Library Children's Department to offer Saturday story times at the market during the months of January, February, and March. This was a wonderful new way to connect with our community and this collaborative effort continues in 2019.

In the Spring the Children's Department ran another successful collaborative event, the "Llama Llama FUN-raise-a-rama!" with the Sudbury Cooperative Nursery School, the Memorial Congregational Church, Salem Five Bank and Buddy Dog Humane Society. This was a free community charity event based on the well-loved Llama Llama books and benefited Buddy Dog Humane Society. Over 650 people came for a

morning of hands-on fun, live animals, crafts, games and stories.

The NOW lab opened in April and STEAM club programs relocated to this new space. Our department began collecting program statistics using Google Drive and retired our old paper notebook-based way of communicating. The library also launched a monthly themed book display of Adult books for parents and caregivers. Finally, our Children's room benefited from new paint in the Story & Craft room and the children's bathroom.

The summer is always a fun time in the Children's Department. Amy was able to use her musical talents to bring new programming to patrons for the music-based summer reading theme "Libraries

Rock.” Although Summer Reading was shortened by a week due to a large number of snow days, the library still signed 765 children up for Summer Reading at Goodnow Library. Summer readers logged 462,725 minutes of reading. The library also hosted a variety of fun programs including STEAM Club, stuffed animal sleepover, Truck Day, a Drum Circle, special musical performers and more.

2018 was not without its challenges, the biggest being the departure of the Head of Children’s Services, Megan Warren in October. Amy Stimac, the Assistant Head of Children’s Services, took over as interim and was appointed the new department head in November. The position of Assistant Head of Children’s Services remained unfilled through the end of 2018. Transitional times are always difficult, but the overall strength of the department has enabled the library to maintain its excellent programming, services, and staff morale.

In the fall, there were additional staff and programming changes. Four new programs were added to the existing lineup. Amy began offering an immersion Spanish story time every other week. This has been a hit, regularly drawing over 35-40 people. A new drop-in craft program called Crafternoon was added to alternate with the You-Do-It-STEAM program on Mondays. The library was fortunate to have a second therapy dog interested in working

with patrons and so the library launched Tails and Tales, a monthly Saturday read-to-a-Dog program. Finally, a local fitness instructor volunteered to run a monthly BabyFit Baby Wearing class.

Teen Services

Of course, the big news this past year was the opening of a makerspace, the Sara Sherman NOW Lab. While teens tend to be the biggest users of the Lab, the library has programs for all ages. During the summer, the Children’s Department ran a series of STEM programs in this new space. There have also been many adults attending the ongoing equipment certification workshops. Being certified means they may use the equipment at any time the library is open. As word spreads of the exciting possibilities presented by the NOW Lab, the library has seen a steady growth in its use. This past year, a knitting group, a creative writing group, and a couple of school robotics teams have all used the space. One patron led a parent/child computer programming workshop. Another patron will be teaching a felted slipper workshop next month. The library has had inquiries from a Girl Scout group to use the space for a STEM activity. The holiday gift-making workshop was especially popular.

Ongoing teen-centric programs include the third year hosting a Girls Who Code club. Workshops in 3D design and printing continue to be a strong draw, including

students at the 3rd and 4th grade level. The new laser cutter has had quite the workout already in various crafting workshops.

Staff have brought in consultants who presented talks on the intensive college application process and what parents and students can expect. Traditional library programs, such as book groups continue to attract participants. And, as always, the extra hours for Teen Study Weeks during midterms and finals offer a safe meeting place for students to gather, share notes, and do some last-minute reviewing.

Adult Services

This was a challenging and exciting year for the Reference Department. March brought the redesign of the second floor, which meant that the Reference staff temporarily relocated to a small area on the first floor, maintaining full reference services in challenging circumstances. At the end of the construction project, Reference Department staff had brand new—and much smaller—service desk, which the staff found more welcoming and efficient.

The library has seen an unusual number of staffing changes this year, with both retirements and resignations. In the Reference department, the resignation of Reference Librarian Joanne Adamowicz gave us the opportunity in November to

hire Emily Tricco as our Head of Reference.

Adult Summer Reading had a successful second year. This summer, there were 43 participants who read 147 books. Eight lucky readers won weekly raffle prizes of \$10 gift cards for Sudbury Coffee Works, and the grand prize winner, Rachel Greenstein, won a \$100 gift card for the Wayside Inn. All prizes were generously donated by the Friends of the Goodnow Library.

Delivery to the Homebound

This year, in collaboration with the Sudbury Senior Center, the Goodnow Library began offering “Goodnow To Go,” a service to supply library materials to Sudbury residents unable to travel to the Library. This service is provided free of charge to



Sudbury residents who are unable to travel to the library due to a temporary or permanent disabling condition. A Senior Center volunteer delivers the materials to patrons and then returns them to the library when circulation period expires. Materials are selected by the patron or with the

advice of Library staff or Senior Center volunteer.

Minuteman Library Crawl 2018

In August, the library participated in a joint venture with other Minuteman Libraries. A "crawl" or tour, is a fun way to visit multiple libraries in your area. Patrons who visited five libraries received a prize at that 5th library, and were given treats to all who participated. Goodnow had 46 visitors, and 12 prize winners. Staff answered many questions about the NOW Lab.

Charging packs available at the Reference Desk

For patrons whose phone is running out of battery while visiting the library, "Power Packs" for use in the library are available at the Reference desk for check out.

Historical Collections

Work continues on the library's rich collection of historical materials. The purpose of the Goodnow Library's Local History Collection is to preserve materials that document the history of Sudbury and



A.S. Hudson's painting of the Goodnow Library.

to make these materials available to researchers and the general public.

Highlights of the year were an extensive inventory and description of the Barton collection, and a preliminary inventorying of the library's map holdings. Preservation materials have been purchased and many of the manuscript materials are now properly housed in archival preservation boxes. In addition, the library's collection of materials, such as pamphlets, clippings from periodicals and brief family histories has been reorganized. Through the help of several volunteers, the library is much closer to making these items more readily available to researchers.

The Historical Collections committee which consists of library staff, Goodnow Library Foundation members, and citizens, is exploring various options to increase accessibility to the collection.

In addition, the 13 oil paintings bequeathed to the Library by A.S. Hudson have been restored and have been placed on permanent display.

Friends of the Goodnow Library

Through memberships, generous donations and fundraising efforts such as book sales and Trivia Night, The Friends provide funding for many programs not covered in the town budget. The Friends are proud to host a monthly Sunday

afternoon cultural series and several evening chats with authors each year. Over the last year, The Billy Novak and Guy VanDuser Jazz Trio, chocolatier Tom Rogan, author Dorje Dolma, The International String Quartet and The Klezmer Conservatory Band Ensemble have all been a part of our Sunday afternoon series. Authors included mystery writer Jane Willan discussing her book *The Shadow of Death*, Louise Miller featuring her new book *The City Baker's Guide to Country Living* and Jenna Blum discussing her book *The Lost Family*.

The Friends support many of the children's programs with supplies and special programs. The Friends also support summer reading programs for adults, teens and children. The museum passes offer free or greatly reduced admissions to 16 area museums and attractions. The movie license, purchased by the Friends, provide movies for children, a monthly adult evening movie and a weekly summer movie series. The library's entry gardens, maintained by the gardening committee, welcomes library patrons all summer with lots of colorful blooms.

Goodnow Library Foundation

The Goodnow Library Foundation's mission reflects the library's mission of "Improving lives through the power of information, ideas and innovation." In this capacity, the Foundation focuses on

developing, administering and allocating funds to provide the extra margin of excellence for the Goodnow Library by enhancing existing public support for the library.

The Foundation raises funds through an annual fundraising event, a town-wide fund drive, bequests and leadership giving to support capital building improvements and technology improvements. In 2018, the Foundation funded the capital component of the “Reimagining the Second Floor” project, including the new Teen, Computing & Technology areas, the Sara Sherman NOW Lab, and all their furnishings. The Foundation celebrated its 10-year anniversary with a gala event that drew over 250 attendees. In addition, over 50 people attended a fundraising party at the

home of Jen and Tim Hunt. The Foundation held two more Be Bold Workshops and plans to continue the series into 2019 to cultivate community connections. Finally, the Foundation has been working on expanding their internship program with local high-school students.

Respectfully submitted,

Esmé Green, Goodnow Library Director

GOODNOW LIBRARY BOARD OF TRUSTEES

Marie Royea, Chair

Alan Gordon, Vice-chair

Lily Gordon

Susan Johnson

Ingrid Mayyasi

Barbara Pryor



Goodnow Library Staff Training Day.

GOODNOW LIBRARY STATISTICAL REPORT

FY18 (July 1, 2017-June 30, 2018)

	<i>FY2017</i>	<i>FY2018</i>	<i>% Change</i>
Total Circulation	398,447	411,282	+3.2%
Number of Children's Programs	744	796	+6.9%
Attendance of Children's Programs	25,044	26,808	+7.0%
Number of Teen Programs	110	69	-37.2%
Attendance of Teen Programs	1,006	1,389	+38.0%
Number of Adult Programs	66	57	-13.6%
Attendance of Adult Programs	974	1152	+18.3%

GOODNOW LIBRARY FINANCIAL REPORT

FY18 (July 1, 2017-June 30, 2018)

	<i>Revenue</i>	<i>Expended</i>
Lost book Fund	\$ 5,082	\$ 8,409
Meeting Room Revolving Fund	\$ 5,091	\$ 2,996
State Aid Funds: MEG	\$ 4,525	\$ 4,891
State Aid Funds: LIG	\$ 12,593	\$ 9,781
State Aid: Non-Resident offset	\$ 10,770	\$ 14,889
Fines*	\$ 17,084	

*Returned to the General Fund



BOARD OF HEALTH

The Board of Health is responsible for addressing the health needs of the community. The Board's mission is to preserve and maintain the health and well-being of all Sudbury residents. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate the most current information on public health concerns and issues via a town website, brochures, cable TV, and local newspapers.

Subsurface Disposal of Sewage

To ensure that individual septic systems will not have negative impacts on the environment and public health, thorough

field evaluations were conducted for new single-family residential lots, multi-unit housing projects and commercial properties to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic system capacity. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

Community Social Worker

Throughout 2018, town social worker and two Master's level social work interns continued providing resource, referral and brief case management services to residents, while also engaging in public education efforts and program development. The goal of these services was to address unmet needs within the community and to increase overall wellbeing and self-sufficiency.

In addition to providing daily information and increasing residents' access to financial support, basic needs, housing,

health and mental health resources, and numerous other local and government resources, the social work office provided/supported multiple initiatives in town that increased access to needed resources. This included several drives and donation distributions, including school supplies, coats/winter accessories, holiday gifts and hygiene/household products. They developed an Ongoing Resident Needs sign up, where community members can register to donate items needed by others. The social worker participated on the Transportation Committee, assisted with the town-wide needs assessment, and supported the Board of Health nurse with flu shot clinics, emergency preparedness efforts, and the emergency shelter at the Sudbury Senior Center.

The social worker engaged in weekly community education efforts. This included regular communication through the comprehensive Sudbury social worker website, email distribution lists, local newsletters, newspapers and Sudbury TV, word of mouth, and distribution of

educational materials. The social work office continued to develop resource guides focused on specific resident needs. They provided community outreach, sharing information about needs and resources in town with various groups. The social worker provided seminars on senior independent living, assisted with a suicide prevention training, financial literacy workshops, and the town forum on marijuana, and helped to plan and facilitate the Massachusetts Municipal Association's Human Service Council's fall conference focusing on emergency preparedness for at-risk populations. In addition, she helped to provide wellness fairs and memory and depression screenings.

Lastly, the social worker developed programs based on the needs identified in the community. In collaboration with the Marlborough Community Development Corporation, she wrote grants to develop a multifaceted adult financial literacy program called Financial Fitness Sudbury, providing groups, seminars and 1:1 coaching and education. The social worker

2018 BOARD OF HEALTH SERVICES - SOCIAL WORKER

- Referrals to Community Resources - 3272
- Home/Office Visits - 259
- HOPE Sudbury Applications Processed - 72
- Case Management Contacts - 7302
- Police and Fire Referrals Follow Up - 25
- Managed Donations/Volunteers - 853
- Presentations to Increase Awareness of Resources - 79

and her interns collaborated to implement an 8-week senior wellbeing program. They also developed a program for low income single mothers who are furthering their educations to support their financial, educational and overall growth and wellbeing, and created a scholarship program to support participants.

Nursing Services and Emergency Preparedness

The Board of Health Nurse offered services to the town of Sudbury to support the community to maintain and foster public health. The nurse investigated and reported all communicable diseases to the Massachusetts Department of Public Health for the town of Sudbury. The Board of Health Nurse offered weekly blood pressure and glucose screenings for all town residents regardless of age at the Sudbury Senior Center. Monthly Blood Pressure screenings were also offered at housing authority sites and town buildings. The BOH nurse maintained a close monitoring system of at-risk residents as well as a deep commitment with other town departments for the greater good of the community at large. Throughout the year, the nurse coordinated public health educational seminars quarterly on a variety of health topics depending on community needs and interest.

As the representative for Public Health Emergency Preparedness for Region 4A, the nurse followed guidelines for CDC emergency preparedness deliverables and conducted emergency planning for the town of Sudbury. The Sudbury Board of Health Nurse also led the Medical Reserve Corps MRC volunteer drills, recruitment efforts, and shelter opening and planning.

The Board of Health nurse licensed and inspected all recreation camps in the town of Sudbury. The nurse submitted publications of CDC health advisory's and public health education to town web site. The Board of Health nurse worked with schools, assisted living, and nursing facilities in town on outbreak, surveillance, and control measures for infectious disease.

The Sudbury BOH nurse organized and administered Flu immunization clinics for the Town of Sudbury residents, employees, teachers, police, and first responders. Flu Clinics were also held at the Sudbury Senior Center and housing authority sites. The Nursing Vaccine Program included: revolving fund account for vaccine purchases, Medicare, Mass Health and private insurance reimbursement, State Vaccine for Children VFC program and reporting of vaccine to state through the Massachusetts Immunization Information System. A special thanks to Dr. Peter Hoenig, Sudbury town resident, for his

commitment as the Board of Health Consulting Physician.

Hazardous Waste

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The town continued to test and evaluate the Melone gravel pit on North Road. Historical information and current testing data was reviewed and presented to the public as the town seeks redevelopment options.

The Board of Health held a hazardous waste collection in November. Over 325 households participated in the safe disposal of items such as oils, acids, thinners, cleaners, fuels, and paints. This was a 20% increase over 2017 attendees.

Animal/Rabies Control

Jennifer Condon, Animal Control Inspector/Officer, reported 1219 calls during 2018 reporting complaints, lost dogs and cats, wildlife concerns, and miscellaneous questions. Thirty (30) animals were picked up and returned to owners, surrendered to humane shelters, or quarantined. Thirty-seven (37) animals were quarantined due to bites or scratches to humans or other animals. One hundred and thirty (130) citations were issued for violations of licensing, leash law, or other offenses. Barn inspections verified there

are 412 reportable farm animals in Sudbury.

An animal rabies clinic was conducted in January 2018 for the Board of Health by Jennifer Condon Animal Inspector, 9 People attended the clinic. State law requires all cats, as well as dogs, be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals including, but not limited to, raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing to the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and also to install water level control devices. The removal of road kill animals along public roadways is now being contracted by Jennifer Condon.

Tobacco Control

Sudbury continued to participate in the MetroWest Tobacco Control Coalition, funded by a grant from the MetroWest Foundation. Sudbury, along with 9 other Metro West towns, established a regional tobacco control program purposed to prevent nicotine addiction. The coordinator for the program continued to conduct compliance checks at tobacco retailers. Three compliance checks were conducted

and enforcement action was taken against a retailer selling to minors. The regulations were updated again this year to restrict tobacco and e-cigarette access to youth. The use of e-cigarettes, otherwise known as vaporizers (vaping), is significantly increasing and the Board has prioritized public health efforts to control the use and access.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition. Thirty-four (22) complaints were investigated.

Restaurant and Food Service

Ninety (90) food service permits were granted in 2018. Permit holders operate full service restaurants, retail food stores, mobile food trucks, small scale residential operations, and temporary events. Food service establishments were inspected bi-annually to assure compliance with the State Sanitary Code. Inspections were also conducted prior to new establishments opening, to investigate complaints or illness, or for temporary events. There were 11

Temporary/Seasonal Food Permits issued in 2018.

Personnel

William Murphy served as Health Director, Phyllis Schilp, Public Health Nurse, Bethany Hadvab, Social Worker, Beth Porter, Administrative Assistant and Mitch Sanborn, part-time Senior Outreach Worker. Two part-time consultants were hired to assist with the increased duties as a result of Meadow Walk. Shaun McAuliffe was hired for food inspectional services and Robert Landy, longtime food inspector, transitioned to the environmental inspector.

Respectfully submitted,

Bill Murphy, Health Department Director

BOARD OF HEALTH

Carol Bradford, Chairman

Linda Huet-Clayton

Susan Sama

2018 BOARD OF HEALTH SERVICES

- Communicable Disease Follow-up Contacts - 139
- Home Visits/Follow up-133
- Immunization/TB Testing - 897
- Community Screening Clinics - 1,117
- Health Topic/Seminars- 51
- Camp Inspections - 80

MEDICAL RESERVE CORPS EXECUTIVE COMMITTEE

The Sudbury Medical Reserve Corps (MRC) is a volunteer organization in Sudbury that strengthens the community by establishing a system for medical and public health volunteers to offer their assistance and expertise during times of community need. The MRC is called upon to organize medical, public health, and other volunteers in support of existing programs and resources that improve the health and safety of the town of Sudbury.

During this past year the MRC participated in 3 emergency preparedness drills for the State preparedness organization. Over 20 flu clinics were held throughout town.

During the March 2018 shelter opening, we provided staff, meals, and health care to shelter residents over a four- day period. For a town wellness initiative, the MRC conducted tick-borne outreach to conservation trails with brochure holders filled with tick-borne illness information, tick ID cards, and tick repellent for residents to utilize. We also had a Stop the Bleed training, shelter training, and a Narcan training for MRC members.

This year the MRC also published our first Sudbury Emergency Preparedness Handbook available on the MRC and

Health Department website. Shelter and Emergency Dispensing Site Plans were updated with new registration forms. The MRC also staffed many community days including: July 4th parade water and first aid station, Touch-a-Truck Day and Hazardous Waste Day. MRC also supplies schools, town building, the senior center and the Goodnow library with emergency preparedness plans and kit bags for emergency preparedness month.

The MRC continues to perform many volunteer roles in town assisting the Sudbury Health Department in wellness initiatives, emergency planning and drills for disaster planning. The MRC currently has 36 members and are always looking for new members. We offer many trainings and need all levels of volunteers from ancillary to medical professionals.

Respectfully submitted,

MEDICAL RESERVE CORP COMMITTEE

Susan Sama

Eric Mandelbaumf

Ippolit Matjucha

Carol J. Bradford

Dale A. Farmer

EAST MIDDLESEX MOSQUITO CONTROL PROJECT

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Sudbury consisting of mosquito surveillance, adult and larval mosquito control and public education. Sudbury appropriated \$49,349 for mosquito control services during FY18.

During 2018, May through most of August was dry. With that and the mosquito populations still rebounding from the 2016 drought, there were lower than average mammal biting mosquito populations until September. Above average precipitation, starting in late August, resulted in mosquito populations rebounding back to normal by mid-September. The Massachusetts Department of Public Health (MDPH) determined that there was a low eastern equine encephalitis (EEE) risk and moderate West Nile virus (WNV) risk in Sudbury during the 2018 season. There were 48 residents in Massachusetts that contracted WNV in 2018.

The adult mosquito surveillance program monitored mosquitoes from 26 Sudbury trap collections. Six mosquito pools from those collections were sent to the State Public Health Laboratory to be tested for EEE and WNV. All of the pools tested negative for EEE and one pool tested positive for WNV.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti) and *Bacillus sphaericus*. Bti and *Bacillus sphaericus* are classified by the EPA as relatively non-toxic. In April, a helicopter was used to apply Bti granules to 234.77 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 14.88 wetland acres due to high densities of mosquito larvae found in stagnant water. *Bacillus sphaericus* was applied to 1,500 catch basins to reduce the amount of *Culex* mosquito larvae. *Culex* mosquitoes are considered the primary vectors for WNV.

For adult mosquito control, crews sprayed 8 nights using truck-mounted aerosol sprayers after survey traps collected high mosquito populations. The EMMCP uses a pesticide product called Anvil 10+10 with the active ingredient, Sumithrin, which is classified by the EPA as slightly toxic. Advance notification of spraying was done through notices on the town website and emails through the town's mosquito spraying alert listserver.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their

roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases.

A web page located at <https://sudbury.ma.us/emmcp/> provides

residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
Brian Farless, Superintendent

PARK & RECREATION

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park, Recreation, and Aquatic Director. The Park and Recreation Commission is committed to working closely with both the community and director, through outreach and forums, to gain input and understand concerns towards decision making. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. The public is always welcome; input and involvement are always greatly appreciated

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public tennis courts, and an

area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio Controllers for the flying of model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, boys and girls lacrosse, Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community synthetic turf field is in full use by both the LSRHS and community youth sport groups, through the Recreation Department.

As usage demands increase, the Commission is still looking to find resources to build fields. The Town of Sudbury has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation

rather than the general tax levy. User fees correlate to the use and are incorporated into the Field Maintenance Enterprise Fund. In the past year, the Park and Recreation Commission has established a capital item prioritization list of projects pertaining to fields, facilities, and programs. From this list, the top three needs have been identified and are being pursued by the Commission. During the past year, Broad Acres was also acquired.

The Fairbank Community Center is the home of the Park and Recreation Department, the Atkinson Pool, Teen Center, our Adaptive Sports and Recreation Program, indoor and outdoor basketball courts, indoor and outdoor pickleball courts, an outdoor sand volleyball court, and a newly added outdoor ice skating rink weather permitting. Use of this facility is primarily for Park and Recreation senior, adult and youth programs; all facilities are available for rental. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs for all ages and abilities, which are open to the public (both residents and non-residents and members and non-members) and is handicapped-accessible.

The Park and Recreation Department continues to develop new and diverse senior, adult and youth programs that are

offered throughout the year. Over the last year, we have offered 50 new programs; including new toddler programs, middle school programs and trips, senior programs, adult programs, facility open hours and family events. One of the most popular new programs is the different pickleball leagues. Another popular program is the expansion of our Halloween 5K to a Fall Festival. Our summer day camp programs continues to fill up within days along with our pre-school half-day camp. We offer fun and exercise to over 1200 children every summer through our wide variety of summer camps and clinics. Our successful Summer Concert Series once again brought some great events to the residents of Sudbury and surrounding communities, including a family fun night with over 1500 in attendance. This past year, there was an addition to the Summer Concert series with children's activities each night, as well as a food truck. The Teen Center hosts events throughout the year from September to June for 6th, 7th and 8th graders.

The pool is open 96 hours a week year-round, during the winter months the pool is home to 5 competitive teams, Lincoln Sudbury, Sudbury Swim Team, Nashoba Swim Team, ZAP Diving, and Dolphin Diving; as well as host of the Dual County League Championships. We offer group and private swim lessons each season of the year and also offer specific training and

exercise programs during the spring and fall for adults. During the summer months the pool hosts the Sudbury Summer Camp where we offer lessons, swim tests and free swim to the campers.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury.

Respectfully submitted,
Kayla Wright, Park, Recreation, and Aquatic Director

PARK AND RECREATION COMMISSION

Bobby Beagan, Chair

Michael Ensley, Vice-Chair

Mara Huston

Dick Williamson

Jim Marotta



Park & Recreation's 3rd Annual Fall Festival was held at Haskell Field on October 28, 2018. Activities included a 5K, Fun Run, pumpkin painting, and inflatable attractions.

SUDBURY HOUSING AUTHORITY

The SHA's mission is to develop and manage affordable rental housing for families, senior citizens, and disabled people. The SHA currently owns and manages 64 units of housing for the elderly/disabled at Musketahquid Village and 28 units of family housing, the latter of which is scattered throughout the town. The Sudbury Housing Authority currently houses 140 vital members of the community.

The twenty-eight units of SHA-owned family housing consist of both single-family homes and duplexes. In order to qualify for this housing, income must be under \$58,450 for a family of two. Limits range upward in approximately \$7,000 increments, depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. This year, the SHA had five vacancies in our family housing, against an historic average of one vacancy every three years. Two families moved on to homeownership and three downsized to smaller homes.

At Musketahquid Village, residency is limited to elderly and disabled people with incomes under \$51,150 for one person and \$58,450 for two people. Rent is 30% of income and includes the cost of utilities.

Homeownership at the time of application does not disqualify an applicant. Six vacancies occurred in 2018, which is the recent annual average.

The SHA's operating budget is funded entirely by tenant rents. Routine maintenance is performed by housing authority staff. Considerable effort continues toward implementation of new state-wide policies and procedures, issued in response to legislative changes enacted in August 2014. Once again in 2018, the SHA met a high standard of performance on annual audits that measure financial management; budget compliance; tenant occupancy, certification and rent collection compliance; maintenance functions; procurement; capital spending; inventory control; and timely reporting.

Among the highlights in 2018 was the completion of two construction projects at Musketahquid Village, one that enhances both accessibility and security to the Community Building and the other, a partial siding replacement project that will preserve the useful life of the residential buildings.

As part of a state-wide roll-out of an on-line application portal, the SHA opened its wait

lists to new applicants in late 2018, with a response rate 45% higher than that to its 2016 wait list opening. Applicant demographics show the greatest need is for one- and two-bedroom non age-restricted housing. The SHA continues to look for opportunities to expand its portfolio to meet this need.

The five-member Board of Commissioners of the SHA meets at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month at 4:00 p.m. Visitors are always welcome. Please call

Sheila Cusolito at 978-443-5112 if you are interested in volunteering time, either as an associate or member of the Board, or to work on a special project.

Respectfully submitted,

Sheila M. Cusolito, Executive Director

SUDBURY HOUSING AUTHORITY

Steven Swanger, Chair

Kaffee Kang, Vice-Chair

Amy Lepak

Theresa Layden

Sherrill Cline

OUR HERITAGE

HISTORIC DISTRICTS COMMISSION

Twenty-three requests for certificates of approval were considered and twenty were voted on during the year. They include approval of plans for additions to existing structures, replacement for Greek revival columns, window replacements, roof replacements, fences, stonewalls, landscape designs, and signs.

At the invitation of the Permanent Building Committee, Commission, members attended a walkthrough of Town Hall to hear about developing plans for its renovation. The Commission anticipates a Certificate of Appropriateness will be applied for sometime in 2019. Meeting

dates will be well publicized so that interested residents can attend.

During the fiscal year of 2018 the Historic Districts Commission received the total sum of \$550.00 from applicants in the form of application fees, deposited in the Town's General Fund.

Respectfully submitted,

HISTORIC DISTRICTS COMMISSION

Fred Taylor, Chair

William S. Andreas

Linda G. Hawes

Frank W. Riepe

Lee F. Swanson

HISTORICAL COMMISSION

Year 2018 was a year of many accomplishments for projects and efforts to preserve, protect and develop Sudbury's historical assets. The Commission has completed the gravestone restoration and repair program for the Sudbury historic cemeteries using CPA funding. It also oversaw the fence replacement and a new sign installation for the historic Haynes Garrison Site and the installation of a plaque on the historic Hearse House.

The Commission, responsible for administering the demolition delay bylaw passed by the Town of Sudbury in 2004, has handled several applications for potential building demolitions of buildings built prior to 1940. As a result of a couple of these applications, the Commission has focused on the history and preservation of remaining cottages in the Willis and Crystal ("Pine") Lakes neighborhoods. The Commission has identified 2 of these remaining cottages for historic building surveys.

The Commission has continued to provide oversight of the historical exterior and interior aspects of the restoration and renovation of the Loring Parsonage. The Parsonage will be used by the Sudbury

Historical Society as the first History Center in the Town Center.

The Commission has continued to provide oversight of the historical exterior and interior aspects of the proposed renovations of Sudbury Town Hall. A kiosk was constructed by a Sudbury Eagle Scout and overseen by the Commission for the Revolutionary War Cemetery in Town Center.

The Commission has also focused on the history and preservation planning for the Town owned Carding Mill reconstructed by Henry Ford in 1927 after he purchased and moved an 1800's carding mill located in North Weare, New Hampshire. This Mill sits on a magnificent high stone foundation and is situated on top of the dam for the Carding Mill Pond. The Commission Chair made a presentation to the Sudbury Historical Society and open to the public on the history of the Carding Mill. The Commission remains concerned about the future preservation of this outstanding piece of Sudbury's history and will continue to work with all stakeholders to develop a plan for its protection. The Commission has also been involved in interactions with the State to preserve Henry Ford's Tunnel under Route 20 in Sudbury.

The Commission submitted applications to the Massachusetts Historical Commission for two Sudbury properties (Landham Brook and Hop Brook historic bridges) both built in 1881 and rebuilt in 1908 to be considered for inclusion on the National Historic Registry.

The Commission hosted the annual "Hosmer Holiday Open House" during the first two weekends of December and participated in the town wide Menorah and Tree Lighting celebration. This year's Hosmer Holiday theme was "Hosmer's Winter Wonderland." Ten local nonprofit clubs and organizations participated this year with each decorating a different room or hallway in the Hosmer House. Over 1,200 people visited the Hosmer House for this event. Several of Miss Hosmer's paintings have been restored in 2018 and are on display in the Hosmer House.

The Sudbury Historical Commission would like to recognize our current member, Lyn Maclean, for 36 years of continuous support to our Commission and her strong advocacy for the Hosmer House. The Commission would also like to recognize Barbara Bahlkow who served as a Hosmer House docent for 20 years before becoming a Commission member five and a half years ago and retiring in 2018. She and her husband Adolf (a former Commission member himself) greatly contributed to Hosmer House Open Houses and preparing educational material to be used by Hosmer House docents.

Respectfully submitted,

SUDBURY HISTORICAL COMMISSION

Chris Hagger

Jan Costa

Diana Warren

Bill Johnson

Marjorie Katz

Taryn Trexler



The Ceremony for Peace conducted as part of the 2018 Memorial Day Parade.

MEMORIAL DAY COMMITTEE

Our Memorial Day Parade and ceremonies honor veterans of all wars that involved Sudbury residents, starting with King Philip's War in 1676, through today's conflicts in Operation Iraqi Freedom and Operation Enduring Freedom. Sudbury's Memorial Day was marked by both celebration and somber respect for those veterans who fought and lost their lives. There were activities and great enthusiasm from Sudbury youth organizations such as the Girl and Boy Scout troops. The VFW and American Legion Post 191 veterans marched proudly with all assembled. As this year was the 100th Anniversary of the end of WWI, we were joined by Sudbury Garden Club dedicating the Blue Star Marker Garden around the WWI Memorial Monument.

Ceremonies began early in the morning with commemorative ceremonies at Revolutionary War Cemetery behind the Town Hall at 7:30 AM. A school bus then took participants to the two North Cemeteries where veterans were honored with the playing of Taps and musket and rifle salutes by the Sudbury Companies of Militia and Minute and American Legion Post 191. The formal parade started at Rugged Bear Plaza at 9:30 AM led by the American Legion Color Guard. The 2018 Memorial Day Parade Grand Marshal was LTC Ingrid Centurion, US Army (Ret.). Sudbury Boy Scout Troop 62 provided our color guard as well as standard bearers

for each of the flags of the Armed Forces (Army, Marine, Navy Air Force, Coast Guard).

Under the Command of Colonel James Wiegel US Army (Ret.), the parade left the Rugged Bear parking lot heading east along Route 20 and proceeded up Concord Road to the Goodnow Library; Civil War re-enactors of the 12th Georgia Infantry Regiment honored the veterans of that conflict both North and South. The parade moved on to Wadsworth Cemetery and the grave site of Alfred Bonazzoli, a founding member of the Sudbury Companies of Militia and Minute, WWI veteran and ring leader of the famous Framingham canon liberation which now sits in front of Sudbury American Legion Post 191. The parade then reassembled at the King Phillip conflict monument, where a Ceremony for Peace was performed by members of the United Native American Council. It was a very moving and inspiring ceremony as always. The parade stopped again at the front of Wadsworth Cemetery to honor the veterans of WWII, Korea and Vietnam. Rabbi Freeman from the Sudbury Chabad delivered a prayer and a few short remarks. The Daisy/Brownies/ Girl Scouts and Tiger/Cub Scouts joined in the parade at Our Lady of Fatima Church, and proceeded to Grinnell Park. A prayer for WWI veterans was delivered by Hal Cutler. Jeff Klinger as he

has in the past, stood at attention in his WWI “Doughboy” uniform of the US Army. Colonel Wiegel told the audience how 100 years ago to the day and close to the very hour the parade stepped off from Rugged Bear Plaza, American soldiers from the 28th Infantry Regiment of the 1st Infantry Division left their trenches in France and attacked the town of Cantigny. And at the time he was delivering his remarks at the WWI Memorial, American troops were engaged in hand-to-hand combat successfully capturing the town which they held until a French and English retreat caused the Americans to abandon the town. This operation was the very first combat operation in Europe involving American soldiers.

At Grinnell Park, Colonel James Wiegel was Master of Ceremonies. The Sudbury Ancient Fyfe and Drum Company played the National Anthem, followed by a rousing musket and rifle salute. LTC Doug Miller, US Air Force (Ret.) dedicated the Blue Star Marker and Garden. Mr. Steve Milley delivered the prayer for the town ceremony. The Sudbury Ancient Fyfe and Drum Company played the Battle Hymn of the Republic. The Girl Scouts sang “America.” LTC Centurion delivered her remarks as Parade Marshall. The Ceremony for Peace was again graciously performed by members of the United Native American Council.

Colonel Wiegel then read the names of veterans who had passed on since last Memorial Day. The Girl Scouts sang “Thank You Soldiers.” The ceremony concluded with Robert Coe playing TAPS, followed by Captain Paul Mawn, US Navy (Ret.) who played the echo as they both did at each of the cemeteries.

Thank you to the supporters of the event: Sudbury school system buses, Herb Chambers Bentley of Boston for the Parade Marshall’s Rolls Royce, The Wayside Inn for hosting the United Native American Council following the parade, the Sudbury American Legion Post 191, LT Scott Milley VFW Post 8771, and the LT Scott Milley Ranger Foundation for marching and finally J.P. Barlett Company for decorating veteran’s graves in every cemetery in the town.

As always, the best way to see this parade is to be in the parade. Please come join us next year.

Respectfully submitted,

MEMORIAL DAY COMMITTEE

Laura B. Abrams

Elizabeth Dow

Kenneth W. Hiltz

Suzanne Steinbach

COL (Ret.) James A. Wiegel

SEPTEMBER 11TH MEMORIAL GARDEN COMMITTEE

September 11, 2018 marked the 17th anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich, as well as Lisa Gordenstein, whose family currently lives in Sudbury. The Committee organized a modest commemoration, which included the tolling of bells at First Parish of Sudbury, the raising of the flag by a Color Guard of Sudbury police and fire personnel, and the placement of a wreath and flowers at the Memorial Garden.

The Committee wishes to thank Chief Scott Nix and Officers Steven Milley, Dylan Haldiman, and Patrick Motuzas of the Sudbury Police Department, and Chief John Whalen, Assistant Chief Timothy Choate, and Firefighter/Paramedic Alex Gardner of the Sudbury Fire Department for their participation in the ceremony. The Committee also gratefully acknowledges Town residents and others who attended the remembrance or who visited the Garden throughout the day - their presence each year reminds Committee members of the Garden's significance and the importance of the group's work.

At the start of the 2018 growing season, the Committee's efforts were bolstered by

the generous support of others in the community. A group of eight master gardeners, under the leadership of the horticultural expert on the Committee, cleaned the Garden in the spring and thinned out the perennials. Chris Felt from Department of Public Works installed a water spigot within the Garden, making watering easier and more effective. Chris Lynch from Lynch Landscape & Tree Service donated mulch, stone dust, and labor. Lee Cooper from Cooper's Poison Ivy Eradication Service removed poison ivy in and around the Garden free of charge. The Committee offers heartfelt thanks to all who donated goods, services, labor, and time.

Throughout the summer, Committee members watered and tended to existing vegetation, planted annuals, and weeded. Unfortunately, the holly hedge encircling the Garden had to be removed due to damage caused by drought and insect infestation from previous years. The Committee will look into replacing the hedge in 2019.

On a sad note, the Committee grieves the loss of Bette Cloud, who died on March 30, 2018. Bette, the mother of Geoffrey Cloud, served on the Committee for 15 years

before “retiring” in 2016. A vibrant and kind person, Bette was actively involved in the planning and design of the Garden, choosing plants, deciding on their placement, and personally selecting the center stone of Sudbury granite, which she said reminded her of the Twin Towers (where her son perished) stretching to the heavens. Bette loved tending to and spending time in the Garden. She was an inspiration to all who knew her and is deeply missed.

The Oversight Committee was proud to be of service in 2018 and looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a

magnificent and meaningful Town resource for many years to come.

Respectfully submitted,

SEPTEMBER 11TH MEMORIAL GARDEN
COMMITTEE

Beth V. Farrell

Rachel W. Goodrich

Deborah Gordenstein

Robert C. Haarde

Heather Halsey

Connie Marotta

Kathy E. Newman

Kirsten Roopenian



Residents paying their respects at the Memorial Garden on September 11, 2018.

PLANNING & COMMUNITY DEVELOPMENT

BRUCE FREEMAN RAIL TRAIL DESIGN TASK FORCE

The BFRT Task Force was formed by the Board of Selectmen (BOS) in late 2016 with a mission to advise the Board of Selectmen and the Town Manager and assist in advancing the design of the BFRT design project. The Selectmen are committed to developing an overall project and vision for this rail trail conversion that has the support of the community. The Board of Selectmen is looking to this Task Force to gather information and thereby help guide the Board and Town staff in making thoughtful design decisions that:

- (1) are respectful and responsive to residents' concerns, including those of abutters, businesses, trail advocates, and future users;
- (2) support Sudbury's longstanding commitment to protect the natural environment; and
- (3) result from an open and transparent design process.

The Town acknowledges and plans for the Trail to be built with State and Federal funding under the oversight of the Massachusetts Department of Transportation (MassDOT).

Members are appointed by the Board of Selectmen. Following an active meeting schedule in 2017 with the development of the Task Force's 25% design recommendations, there were no Task Force meetings in 2018. In 2018, the 25% structural designs continued to advance. The information associated with the Task Force is posted on the webpage, <https://sudbury.ma.us/bfirt/>.

Respectfully submitted,

BRUCE FREEMAN RAIL TRAIL TASK
FORCE

John Drobinski, Chair

Robert C. Beagan

Charlie Karustis

Charles Russo

Robert Schless

LeRoy Sievers

Lana B. Szwarc

COMMUNITY PRESERVATION COMMITTEE

Sudbury Town Meeting accepted the Community Preservation Act (CPA or Act, MGL Chapter 44B) in 2002. Sudbury had the foresight to adopt the plan at the highest level and assessed a 3% surcharge to our real estate taxes. Since then, Sudbury has therefore received the highest possible allocation of state matching funds to combine with the local taxes to appropriate to the allowable purposes. Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; acquisition, creation, preservation and support of community housing; and the rehabilitation or restoration of open space and community housing that is acquired or created through the CPA. The CPC includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members appointed by the Board of Selectmen. The CPC is supported by the staff of the Department of Planning and Community Development.

The CPA funds raised in FY18 through the local tax surcharge equaled \$1,961,810. The Town also received a revenue match from the State CPA trust fund totaling \$342,975 and interest earnings of \$39,040 bringing

total FY18 revenues to \$2,343,825. From FY03 through FY18, Sudbury has received \$11,321,304 from the State in matching funds. The local surcharge raised has been \$23,500,928. Approximately \$1,776,000 has been earned in interest on these funds. Sudbury Town Meeting has approved the use of approximately 60% of these funds to conserve 554 acres of open space including the acquisition of fee ownership or restriction interests in 6 farms and the Nobscot Mountain. In addition, Town Meeting has approved or reserved for future projects the mandatory 10% of estimated annual revenue each year for community housing, historic preservation, and open space and recreational uses. The CPC continues to budget conservatively and reserve funds for large projects, and strives to approve a balanced project budget each year in the absence of large and/or compelling projects that require the use of reserve funds.

CPC projects approved at the 2018 Annual Town Meeting for FY19 were approved in the area of historic preservation (removal of invasive plants at the Wayside Inn), open space and recreation opportunities (removal of invasive weeds in the Grist Mill, Carding Mill and Stearns Mill Pond and the partial funding of the Playground Modernization at the Noyes School), and affordable housing (funding for the Sudbury Housing Trust and RHSO). The total face value of all new projects approved at the 2018 Town Meeting was \$550,000. In addition, debt service

expenses of \$1,178,335. for prior land acquisition projects and \$82,500 for administrative and operational needs of the CPC for FY19 were appropriated, bringing the total anticipated expenditures for FY19 to \$1,810,835.

Any excess administrative funds not spent in the current fiscal year remain in the Community Preservation General Fund. Unused project funds are also returned back to the CPA General Fund periodically by vote of Town Meeting. A review of outstanding projects during the course of the year revealed that 12 projects had been completed under the appropriated budget and the excess funds were returned to the general CPA fund. by vote of Town Meeting.

At the end of FY18, the CPA fund had a cash balance of \$6,883,548. Of that amount, \$2,481,031 had been reserved for projects appropriated through FY18, leaving an available balance of \$4,402,517. It is important to remember that the Community Preservation Fund must pay debt in excess of \$1Million each year for open space purchases made in previous years. Town Meeting was able to take advantage of the cash balance at the October 15, 2018 Town Meeting when \$1,880,000 in cash was appropriated for the acquisition of a portion of Broadacres Farm.

Many CPA funded projects are still underway or have recently been completed, including preliminary design of the Town Hall, harvesting of invasive weeds in the Carding Mill, Grist Mill and Stearns Mill ponds, and the landscape design of the Town Center. On several other projects, the CPC has partnered with other funding sources such as the restoration and renovation of the Loring Parsonage into the Sudbury History Center and Museum, the Featherland Park Multisport Court Reconstruction Project and the construction of Phase 2 of The Coolidge at Sudbury. When there are projects happening, look for our signs noting "Sudbury Community Preservation Funds at Work."

Respectfully submitted,

COMMUNITY PRESERVATION
COMMITTEE

Sherrill P. Cline, Chair

Lynne H. Remington, Vice-Chair

Patricia Brown

Thomas Friedlander

Mara Huston

Nancy Kilcoyne

Eric Poch

Scott Smigler

Diana Warren

CONSERVATION COMMISSION

In 2018 the Conservation Commission held fifty-five (55) Notices of Intent hearings, thirty-one hearing continuations, and eight (8) Resource Area Delineation (ANRAD) hearing. This includes the hearings for the wetland delineation for the Eversource Sudbury-Hudson Transmission Line project on the MBTA right-of-way. Continuations of hearings were the result of the need for additional information, scheduling with outside agencies, and applicant scheduling. In addition to public hearings, the Commission heard thirty-nine (39) Requests for Determinations for smaller projects such as, construction of additions, decks, sheds, and tree removal.

Tree removal requests increased by 80% after the March storm. Many homeowners who live in wetland jurisdictional areas became concerned with falling trees, dead trees, branches falling on homes etc. Following the storm, the MA Department of Environmental Protection allowed Commissions to relax the permitting requirements for dangerous tree removal in wetlands jurisdiction. Only trees that pose imminent danger to people and structures were permitted to circumvent the formal permitting process. The Commission has kept this policy in place to facilitate tree removal when there is an immediate, arborist-documented threat.

The Commission also saw an increase in wetland violations. Twenty-five violation notices were issued, requiring the Commission to review and approve plans for mitigation, resolution, and follow up monitoring. Most violations required significant wetland remediation due to complex wetland restoration plans. It is much easier to work with the Commission to achieve plans for your property with proper permits than it is to restore altered wetland values and functions. The Commission and Conservation office are available to discuss projects and permitting requirements before work begins.

The purchase of a future nineteen-acre conservation land at Broadacre Farm on Morse Road was approved by the Town. Other 2018 land protection initiatives included the on-going land exchange of Sudbury Station for Quarry North. The Commission looks forward to enhancing and expanding the trail network in central Sudbury as a result of these town actions.

Land stewardship initiatives continue on multi-year meadow establishment at Davis Farm and the King Philip Woods conservation lands. A perpetuity conservation restriction was recorded on the Landham Brook Marsh parcel.

In late 2018, Commissioners evaluated the twelve (12) largest and most-used conservation lands for to establish priority projects, address maintenance issues, and develop new initiatives as funding and time permit. Better signage and mapping, as well as trail improvements are being planned for the next year.

In the fall, the Commission voted to add an Associate Member to their Commission for the first time in five years. Welcome to Kenneth Holtz. Associate members are non-voting but attend meetings and may participate in discussions. This is a good way to become familiar with the wetland regulations, other aspects of the Conservation Commission's duties and responsibilities, required time commitment, and available training before making the three-year commitment as a full Commissioner.

Substantial efforts continue towards establishing a master database of all Orders of Conditions, as well as all other documents that are the obligation of this

Department such as Conservation Restrictions, Vernal Pool database, Certificates of Compliance, Violations, Sudbury Wetlands Administration Bylaw (SWAB) documents. The Commission acknowledges and thanks Melissa Emerson for her dedication to developing and maintaining the important records and documents required by law to be on file in the Conservation office. Having all documentation in database format allows the Department to maintain the highest level of productivity and accountability with the volumes of filings and documentation that are the direct responsibility of the Commission.

Respectfully submitted,

CONSERVATION COMMISSION

Thomas R. Friedlander, Chairman

David Henkels, Vice-Chair

Richard Morse

Bruce Porter

Kathleen Rogers

Charles Russo

Mark Sevier



Commissioner Chairman Tom Friedlander, clearing trails at King Philip Woods Conservation land after the March 2018 storm.

Commissioner Richard Morse with a painted turtle along the MBTA right-of-way.



DESIGN REVIEW BOARD

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year we received and reviewed 18 sign applications and 7 architecture and landscape design applications. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals, the Planning Board, and the Selectmen. We appreciate the cooperation we have received from all participants.

This year The Retail Design Institute, the industry's largest association for retail design professionals, recognized the Whole Foods Market Sudbury for

excellence in design and execution. This Board met extensively with the architects and developers during the design process to advocate for buildings that were visually interesting and appropriate for the location. We would like to thank all members of town boards who worked to elevate the level of design at Meadow Walk and consider this a testament to the value of that effort.

The members of the Board welcomed new member, James Parker, who joined the Board in October of this year.

Respectfully submitted,

DESIGN REVIEW BOARD

Dan Martin, Chairman

Jennifer Koffel

Deborah Kruskal

James Parker

Susan Vollaro

EARTH REMOVAL BOARD

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board's responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

The ERB did not meet on 2018.

Respectfully submitted,

EARTH REMOVAL BOARD

Jonathan W. Patch, Chair

Jeffrey P. Klofft

Jonathan F.X. O'Brien

Benjamin D. Stevenson

ENERGY AND SUSTAINABILITY COMMITTEE

Sudbury's Energy and Sustainability Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to pursue Department of Energy Resources grants, identify energy and cost saving opportunities in buildings, review energy data, recommend best practices for energy procurement, and provide energy efficiency consulting to town committees, schools and the regional high school. The Energy Committee had a productive 2018, updates follow.

Sudbury Solar One Update

This was a long-term project implementing a Power Purchase Agreement (PPA) for the installation of a large-scale solar array on Sudbury's closed and capped landfill.

To date the 6,048 photovoltaic panels have generated over 8 million kWh of electricity. At the average annual usage of 8,064 kWh per Mass household the array has generated enough electricity to supply 860 households for a year! Also, this solar generation has offset 5,743 tons of carbon dioxide equivalent (CO₂e) thus significantly lowering Sudbury's carbon footprint.

The landfill solar array was installed and is operated at no cost to the town. To date this facility has produced approximately \$800,000 in electricity along with healthy Payments In Lieu Of Taxes, all while utilizing a previously unused land parcel.

Energy Savings Performance Contract

In collaboration with the Metropolitan Area Planning Council (MAPC) and the Mass Department of Energy Resources (DOER), Sudbury participated in a regional ESC (Energy Services Contracting) agreement to identify needed capital improvements with energy, operational and maintenance savings potential.

After approval by the voters at town meeting investment grade audits were conducted at thirteen town and school buildings and a list of energy savings measures were selected. These measures, which include weatherization, lighting improvements, controls and mechanical systems upgrades, reduce Sudbury's energy expense about \$130,000 per year.

These measures were implemented as a performance contract in accordance with MGL Chapter 25A, which requires that projects be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract, and be guaranteed by the Energy Services Company, so there

is no increase in the tax rate to pay for this project.

All remaining energy savings measures were completed in 2017 and Sudbury is saving energy and is realizing operational improvements from these.

2017 Green Communities Grants

To date, the Energy Committee has been instrumental in obtaining grants, awards and rebates totaling over \$1,710,000.

The Energy Committee had requested, and was awarded, \$250,000 in 2017 Green Community Competitive Grant funding for a robust set of high gain energy efficiency / sustainability projects.

In addition to the grant, utility incentives provided another \$66,000 and the Committee elected to utilize \$39,000 in Town support from the Energy Savings Revolving Fund using the proceeds from the Landfill Solar Array.

These projects will reduce Sudbury's Municipal electric, natural gas and gasoline consumption to a measurable degree. In all, they are estimated to reduce our town-wide Municipal energy usage and greenhouse gas emissions by almost 1.6%.

Significant work was undertaken on these projects and all were complete in 2018

except for the Library project which proved to be more complex than expected. Following are high level descriptions of the funded projects:

- a. Interior LED lighting upgrades for Loring, Curtis, Haynes, Nixon, Noyes, Atkinson and LSRHS have been completed and have received positive feedback.
- b. Refrigeration improvements for Curtis and Noyes school cafeterias have been implemented.
- c. Weatherization and air sealing for Curtis & Noyes have been completed.
- d. A Ford Focus Electric Vehicle (EV) for the Town Building Inspections department has been delivered and the public charging station has been completed and is operational at the DPW. Positive feedback from Town staff has been received.
- e. Goodnow Library EMS / Controls Upgrade - this is a very complex project, and as it was being implemented additional issues were uncovered that needed to be rectified to maintain and increase HVAC operational efficiency. The Committee reviewed the updated project found it was well thought out, intelligently designed, will save energy and will provide better environmental control for the Library so voted to proceed. The project was nearing completion at the end of 2018.

LSRHS Canopy Solar

The 3,600-panel solar canopy, the first of its kind at a Massachusetts high school, was completed and interconnected in May 2015. This canopy saves the Lincoln-Sudbury Regional High School over \$100,000 per year in energy costs, and the solar generation offsets over 1,000 tons of carbon dioxide equivalent (CO₂e) annually.

Residential Energy Aggregation / Community Choice Energy Supply

Sudbury's residential electric aggregation program was launched in 2017 and in 2018 continued to offer Sudbury residents the option of participating in a bulk aggregation electrical purchase.

Aggregation of electrical accounts and bulk electricity purchase has long been common for municipalities and larger business clients; however it is just starting to become more widely available for residential customers and small businesses. By purchasing electricity in bulk and having flexibility with the procurement cycle aggregators can offer a fixed long term electricity supply rate (one, two or three years) generally with a lower cost than individuals can get thru their local utility.

Aggregators offer access to renewable energy so a community can select to

purchase a greater percentage of their electricity from Green renewable sources.

The option to offer Sudbury residents Residential Energy Aggregation was presented to the voters and approved at Town Meeting.

Sudbury, along with several area towns participated in the Metropolitan Area Planning Council (MAPC) collective competitive procurement for purchasing residential electrical power under an aggregation plan.

After an exhaustive evaluation, following all applicable state procurement guidelines, the MAPC committee chose Good Energy as the Aggregation Consultant as they were the most advantageous bidder in terms of technical quality and competence, experience and pricing.

A Department of Public Utilities (Mass DPU) hearing was held where Mass State approval for Sudbury, Arlington, Somerville and Winchester's residential aggregation programs was granted.

After the DPU approved was obtained, Good Energy, on behalf of Sudbury, went out to bid for potential Municipal Aggregation contracts.

Multiple responses for various contract durations were received. The Committee

discussed and unanimously agreed that Dynegy offered the most competitive overall rate structure, terms, and inclusion of locally sourced green energy. Dynegy was also the Aggregation Consultant's recommendation.

The Community Choice Aggregation rate offered to Sudbury residents is \$0.10749. This rate currently includes 19% renewable energy (which drives additional renewable generation in our area), vs. the Eversource rate of \$0.13157 for January thru June 2019 which contains only 14% green power.

By State law utilities adjust electricity prices every six months. The Eversource rates for the first year and a half of the aggregation program are known and Sudbury residents who participated saved money with less expensive electrical rates, were protected from price fluctuations and were provided greener more environmentally friendly power! Due to unknown future Eversource rates savings cannot be guaranteed, however there have been significant savings to date.

Additional options were given to residents to receive 100% green power for a slightly increased price or receive electricity with only the State mandated green power component for a slightly lower price. The Municipal Aggregation program is optional, each household was given a

chance to not start under the Aggregation and those who are participating can opt out at any point penalty free.

The program has been very successful with over 90% of eligible Sudbury residents participating.

In addition to providing Sudbury residents less expensive power and driving more renewable energy generation in the New England area this program also significantly reduces Sudbury's carbon footprint.

Other Committee News

Kurt Reiss, who had been an Energy Committee member over the last several years, has relocated and resigned from the Committee. We heartily thank Kurt for his many contributions, including his help with the very arduous task of compiling and submitting the Annual Green Communities Report. Kurt will be missed and we wish him well in all future endeavors.

The Energy Committee wishes to acknowledge and thank the town staff who have provided significant help and in particular Jim Kelly, Sudbury Facilities Director, who provided coordination between the committee and the town as well as project management.

In 2018 Mr. Kelly moved on from Sudbury employ, however the Energy Committee

has been happy to welcome William Barletta to the Facilities Director position. Mr. Barletta brings with him a strong background in facilities and energy management and the Committee looks forward to working with him on high gain projects.

The Energy Committee meets monthly in the DPW Building conference room. The meetings are posted on the Town website

in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,
William Braun, Chairman
Rami Alwan
Jim Cummings
Edward Lewis
Joe Martino
Robert Morrison
Mark Sevier

FAIRBANK COMMUNITY CENTER STUDY TASK FORCE

In the summer of 2016, the Board of Selectmen reconstituted the Fairbank Community Center Task Force to bring forward a plan to renovate the Fairbank Community Center both to rehabilitate the existing facility and to meet the evolving needs of the community. Through an RFP process the Task Force had selected PROs Consulting to collect and evaluate community input about what residents wanted in a community center and what they were willing to pay for it. The consultants presented three options for an upgraded community center to the Task Force, which selected one option for in-depth analysis.

On February 1, 2018, the consultant presented his report to the community. This presentation included the community input and conclusions, a conceptual design of the new facility, and a pro forma for programming the new space including both anticipated new expenses and revenues. The proposed facility expanded the existing Fairbank Center to around 62,000 square feet with an estimated cost to design and construct between \$28 million and \$30 million.

The Task Force's goal was to request \$1.9 million for design of the new center at 2018 Annual Town Meeting in May. However, at its April 5 meeting the Task Force agreed

that town-wide education would be necessary before bringing the project before Town Meeting, but that the Task Force was never charged with this mission and lacked the expertise to carry it out. The proposal was not presented to Town Meeting in May.

The Fairbank Community Center Task Force presented its recommendations to the Board of Selectmen on April 24th. The Selectmen accepted the recommendation of the Task Force and agreed that the next phase was to educate the public about the proposal. On May 15 the Selectmen voted to reach out to residents over the summer prior to presenting the proposal to the October 2018 Special Town Meeting. The Selectmen then disbanded the Fairbank Community Center Task Force, thanking them for their service.

October 2018 Special Town Meeting did not approve Article 3 requesting design funds for the proposed Fairbank Center. Ballot Question #4 on the November 6 election was also defeated. The Town Manager will proceed to create a plan to address the needs of the Fairbank Community Center.

Respectfully submitted,
Fairbank Community Center Task Force

LAND ACQUISITION REVIEW COMMITTEE

The Land Acquisition Review Committee was formed in 2009 with a mission to review property as it becomes available for disposition to the Town through outright offers or other means, including but not limited to the Town's exercise of right of first refusal on Chapter 61 lands. The Committee examines the appropriateness of a property for purchase or preservation by the Town using the criteria established in the Open Space and Recreation Plan and the Master Plan. Members are appointed by the Planning Board, Conservation Commission, and Board of Selectmen.

The committee met three times in 2018 to discuss the following: Chapter 61B enrolled parcels on Fox Hill Drive, the disposition of the Melone Property, and the acquisition of Broadacres Farm.

On July 31, 2018, the Committee discussed a Notice of Intent to remove land from Chapter 61 for 42 Fox Hill Drive (B07-0214 and 0215). The Committee developed a letter to be submitted to the Board of Selectmen indicating the property is not a priority for protection.

On August 14, 2018, The Committee met to discuss the proposals the Board of

Selectmen received regarding the disposition of the Melone Property. The Committee focused on the Quarry North option because of the proposed disposition of Town-owned land and potential protection of town center land. The Committee felt that the housing development proposed at the Melone property location was more advantageous for the Town than the town center location on each of the criteria outlined in the Committee's mission statement. Protection of the resources in the Town's historic center and the open space continuity were the paramount concerns of the Committee. Comments from the Committee were submitted to the Board of Selectmen.

LARC members had previously unanimously supported the acquisition of the Broadacres Farm at 82 Morse Road, pending a reasonable agreed upon purchase price. With the purchase price of \$5.5 million for 34 acres known at the October 12, 2018 LARC meeting, the Committee unanimously agreed the acquisition is a significant priority, as the Farm is the last of the 2009 Open Space Plan priority parcels, which is highly visible from a well-traveled scenic road and embodies Sudbury's rural character.

Respectfully submitted,
Beth Suedmeyer, Environmental Planner

LAND ACQUISITION REVIEW
COMMITTEE

Matthew Barach

John Cutting

Jan Hardenbergh

John Hinks

Thomas R. Friedlander

Christopher Morely



Acquisition of a 34-acre property located at 82 Morse Road known as Broadacres Farm passed at October 2018 Special Town Meeting and November 2018 State Election.

PERMANENT BUILDING COMMITTEE

The Permanent Building Committee (PBC) began the year with two major projects: continuation of the Loring Parsonage project for repurposing the building as a history museum, and the Town Hall rehabilitation project. Pursuant to the failure of the debt exemption vote of December 2017 to fund the Fire Station No. 2 construction passed at a Special Town Meeting, submission of a subsequent article for Fire Station No. 2 construction funding in the amount of \$7.1M, including relocation costs, was put on hold.

Associate Member Nancy Rubenstein became a full member in late August and commenced work with PBC Co-Chair and Project Manager Michael Melnick on the Loring Parsonage project. Also, the Town Engineer William O'Rourke, assigned as project liaison with the Sudbury Historical Society (SHS) by Sudbury Town Manager Melissa Murphy-Rodrigues, has provided valuable assistance with the project.

As the Loring Parsonage Lessee, the SHS continued its fund raising for construction while the PBC pursued completion of the project design with the project architect, Spencer, Sullivan & Vogt. Budgetary concerns, mechanical, electrical and plumbing (MEP) design issues, and permitting agency decisions required many changes and fee negotiations with the

architect which successfully culminated in the execution of the Phase II Bidding and Construction Administration contract. Exploratory excavation at the site of the proposed ell extension construction revealed ledge requiring a design change to slab-on-grade construction and a change to the contract bidding documents. Construction bidding commenced in August with the submission of filed sub-bids as required by law, followed by general construction bids and eventual contract award to the general contractor Classic Construction & Development Corporation with construction commencing in late September. The PBC hired a part-time on-site Project Representative for the construction project in October. As would be expected with a building constructed in the 1700s, previously unknown problematic structural conditions were discovered during the initial building renovation, leading to additional construction costs being incurred.

Pursuant to the design funding for Town Hall rehabilitation and renovation voted at the 2017 Annual Town Meeting, the PBC issued a Request for Qualifications (RFQ) for an Owner's Project Manager which culminated in an interview process and a Phase I contract award to the construction project management firm of Construction Monitoring Services (CMS). Subsequently,

an RFQ solicitation for design services resulted in the selection of Bargmann, Hendries and Archetype, Inc. as the project architect for the Phase I design services commencing in late June. Phase II, the bidding and construction phase, is to be contracted upon the future Town Meeting approval of the construction funding. The evolving design, complicated by the various existing building floor levels and associated building access issues, has explored various options based on the conceptual design presented in the 2016 Town Hall Blue Ribbon Committee Report with the intent to make the building fully functional and accessible by the general public. Several exploratory and informational meetings with various Town Boards and Committees from which approval will be required and a preliminary meeting with a representative of the

Massachusetts Architectural Access Board (MAAB) from which variances will be required were held. Application for project funding in the amount of \$7.3M was submitted by the Town Manager to the Community Preservation Committee (CPC) for consideration but was not approved due to lack of funding. Finalization of the design and approval process will proceed into 2019.

Respectfully submitted,

PERMANENT BUILDING COMMITTEE

Elaine L. Jones Co-Chairman

Michael E. Melnick, Co-Chairman

Craig E. Blake

William G. Braun

John M. Porter

Nancy G. Rubenstein

Joseph J. Sziabowski



The Sudbury Historical Society presented the Town with a check for \$726,000 at the groundbreaking for Phase II of History Center construction at the Loring Parsonage.

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

The Planning and Community Development Department (PCD) works with citizens and community leaders to build consensus on how the Town of Sudbury should grow, both in the short and long-term. This is accomplished through the coordination of a variety of land planning functions that range from updating the Master Plan for the future of Sudbury, to reviewing all new development proposals to ensure they reflect this vision. PCD is comprised of the Director, Environmental Planner, Planning and Zoning Coordinator, and Administrative Assistant.

The PCD Department spends considerable time working with various Town boards, including the Selectmen, Planning Board, Zoning Board, Community Preservation Committee, Historical Commission, Historic Districts Commission, Design Review Board, and Sudbury Housing Trust, as well as project specific committees, including the Land Acquisition Review Committee and the Bruce Freeman Rail Trail Task Force. The PCD Department was significantly involved in the negotiations leading to the Town's acquisition of Broadacres Farm. Town Meeting voted to

support the acquisition at the October Town Meeting and voters passed the debt exclusion to support later phases of the acquisition at the November election. In 2018, the Bruce Freeman Rail Trail design advanced with the 25% structural design underway and Jacobs as the Town's structural engineering consultant. Additionally, a grant was received to acquire a portion of the CSX rail corridor, which will facilitate the continuation of the Bruce Freeman Rail Trail south towards Framingham.

Also in 2018, preparations were made for launching the Master Plan Update process with Horsley Witten selected as the lead planning consultant, and an update to the Town's 2009 Open Space and Recreation Plan was initiated with CPC funding to support a GIS intern. Additionally, grants were received for other planning initiatives including the Municipal Vulnerability Preparedness Plan and Hazard Mitigation Plan, both to be initiated in 2019.

Respectfully submitted,
Beth Suedmeyer, Acting Director, Planning & Community Development

PLANNING BOARD

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

In May, at the Annual Town Meeting, the Planning Board presented a Warrant Article to amend the Zoning Bylaw, Article IX, Definitions and Use Table to prohibit commercial marijuana cultivation, manufacturing or sale of any marijuana product, including retail establishments or commercial sales of marijuana products in any zoning district throughout town. The vote passed by the required two-thirds. This vote followed a series of public meetings held by the Board where the proposal to have the town “opt-out” of the State’s recreational marijuana initiative following the November 2016 election when Sudbury’s overall vote did not support the statewide ballot question on recreational marijuana. The Board worked with the Sudbury Police Chief and Town Counsel to develop the zoning bylaw amendment.

In December, at the Special Town Meeting, the Planning Board presented a Warrant Article to amend the Zoning Bylaw, Article IX, by inserting a new Section 4700A, The North

Road Residential Overlay District, and to amend the Zoning Map to add the North Road Residential Overlay District, which shall be coextensive with the existing Research District. The vote passed by the required two-thirds. The Overlay District includes the Town-owned Melone Property. The bylaw supports redevelopment of the North Road corridor as envisioned in prior planning studies and allows for additional uses and flexibility to develop a project under it, but which does not change the underlying zoning of any property. Under the new Overlay District Zoning, a Master Plan was also approved by a majority at the December Town Meeting. The Master Plan submitted by Quarry North Road LLC, for a redevelopment proposing up to 2500 square feet of commercial space and 173 units of market rate housing including 80 units of age-restricted, active adult housing; and related infrastructure and amenities to service the development, within The North Road Residential Overlay District, at the Melone property on Route 117, North Road.

Additionally in 2018, the Planning Board began the long-awaited updating of the 2001 Master Plan. In 2017 the Town had secured preliminary funding for the Master Plan update from the Commonwealth’s Community Compact and from a Town Meeting appropriation. In 2018, additional funding was secured from the Sudbury Foundation. The Board issued a request for proposals to hire a consultant to assist in the

process and selected Horsley Witten Group as the Master Plan consultant. The contract was finalized in September, and the selection and appointment of Steering Committee members to direct the Master Plan update process was completed in December. The Steering Committee will be launched in January 2019.

2018 was a very active year for the Planning Board. Twenty-four applications for Stormwater Management Permits; 2 Approval Not Required plans; 6 Site Plan applications, 3 Subdivision applications (1 preliminary and 2 definitive), 2 Water

Resource Protection District Special Permits, and 3 Scenic Road Permits were filed and approved by the Board. Several developments under construction continue to be monitored for compliance with all approvals, including the Former Raytheon/Meadow Walk Redevelopment project, North Ridge Farm, Livermore Estates, Lot E and F and 212 Pratt's Mill Road.

The following table sets forth new developments under construction (or within the authority of the Planning Board) in 2018:

DEVELOPMENT NAME	DATE APPROVED	LOTS/UNITS DEVELOPED	LOTS/UNITS
Fairbank Farm	1999	3	0
Whitehall Est. II	2001	3	1
Endicott Woods	2004	2	0
The Arboretum	2004	10	9
Maillet Estates	2006	4	3
Peter's Way Extension	2012	1	0
Northridge Farm	2014	6	6
Highcrest, Farmstead Lane	2017	57	57
Livermore Estates	2017	2	2
4 Maynard Road	2017	1	1
208 Concord Road	2017	1	1
Lot EF Maynard Road	2017	1	1
212 Pratt's Mill Road	2018	2	0
69-71 Brewster Road	2018	2	0
70 Indian Ridge	2018	1	1
58 Carriage Way	2018	1	0
0 Goodman's Hill Road	2018	1	0

The Planning Board collected the following fees for Fiscal Year 2018:

PLANNING BOARD FINANCIAL DATA

July 1, 2017- June 30, 2018

Grouse Hill Resale Certificates	\$500.00
ANR (Approval Not Required Application)	\$200.00
Stormwater Permits	\$1,329.00
Site Plan	\$1,011.28
Scenic Road	\$100.00
Definitive Subdivision	\$1,927.18
Total	\$5067.46

Board membership was stable for 2018. Justin Finnicum joined the Planning Board as the appointed associate member in January. Stephen Garvin was re-elected to the Planning Board in May and remained the Chairman throughout 2018. Peter Abair served as Vice-Chairman, and John Hicks served as Clerk.

Planning Board members continue to be active on various town committees dealing with land use and planning. Chairman Stephan Garvin served as a representative of Sudbury for the Metropolitan Area Planning Council's sub-region committee, the Minuteman Advisory Group on Interlocal Coordination, known as MAGIC; Nancy Kilcoyne served as the Planning Board representative to a the Community Preservation Committee; John Hincks was the Board's representative to the Land Acquisition Review Committee; and Charlie Karustis was the representative on the Bruce

Freeman Rail Trail Task Force. The Planning Board is supported by the Planning and Community Development Department.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages public participation in meetings and special projects.

Respectfully submitted,

SUDBURY PLANNING BOARD

Stephen R. Garvin, Chair

Peter J. Abair, Vice-Chair

John Hincks, Clerk

Charlie Karustis

Nancy Kilcoyne

Justin Finnicum, Associate Member

PONDS & WATERWAYS COMMITTEE

No report was submitted for the 2017 Town Report because the chairperson for the committee resigned and we did not have a quorum.

The Committee met with Selectmen on May 1, 2018. The Selectmen voted to decrease the PWC membership from seven to five members and to remove the requirement to include members from the Planning Board, Conservation Commission, and Parks and Recreation Commission.

Actions taken in 2018 include:

- New members and co-chairs were elected.
- PWC members were involved in the Rubber Ducky Race and the Grist Mill Pond harvesting on RiverFest Weekend,

June 16 - 17, 2018. We rewrote the mission statement per request of the Board of Selectmen. It has been submitted to the Selectmen but has not yet been approved.

- We have been working with the Hop Brook Protection Association to determine how we can work together going forward.
- We are looking at the possibility of a questionnaire for town residents to comment on ponds and waterways near their homes.

Respectfully submitted,

PONDS & WATERWAYS COMMITTEE

Mary Addonizio

Miriam Chandler

Marge Keene

Frank Lyons

Diane Muffitt

SUASCO RIVER STEWARDSHIP COUNCIL

This was an incredible year for work along the Sudbury, Assabet and Concord Wild and Scenic River! The River Stewardship Council celebrated the 50th anniversary of the Wild and Scenic Rivers Act through exciting programming, and the Council updated the now 20-year-old River Conservation Plan.

The 13-member Council, representing all river communities, state and federal government and two local non-profits, kicked off the 50th anniversary celebration by participating in local parades. Our non-profit partner OARS premiered the new “Partnership Rivers Film”—featuring our River—at OARS’ Wild & Scenic Film Festival in March. The film was also shown at the Lowell Environmental Film Festival in June. In June, the anniversary was the theme of our annual RiverFest celebration, with the Council and over 20 partners hosting events up and down the River, engaging over 1,000 people! And in October, we held a special ceremony for partners, municipal leaders and volunteers at the Old North Bridge in Concord, Mass., including an award to our river champion, Congresswoman Niki Tsongas.

The updated River Conservation Plan is now out for public comment. Drafted in 1995, the original Plan brought communities, State, and Federal organizations together around the best strategies to protect the River’s resources. Water quality was one of the most pressing issues. This year the Council thoroughly updated the plan and hired a local consulting firm to review local and state policies and

regulations to feed into the Plan update. The revised Plan reflects the challenges of more invasive species, development pressures, extreme weather patterns causing increased drought and storm intensity, and other climate disruption impacts, to guide the Council’s work.

This year the Council funded important projects through our Wild and Scenic budget, leveraging hundreds of hours of volunteer time and local resources and funds. The Council supported land protection by partner organization Sudbury Valley Trustees, including a farm in Harvard and supporting urban/locally grown food efforts in the city of Framingham. The Council continued its support of water quality through partner organization OARS’ long-term water quality monitoring program. This citizen science program provides essential data for state and federal decision-making while engaging the community. Mass Audubon River Schools Program was funded to support students learning river science and stewardship on our River, with over 1,000 students getting field experiences across four towns.

Smaller community grants funded fifth graders to participate in animal head-starting and the Junior River Rangers Program; control of invasive aquatic plants by supporting the SuAsCo Cooperative Invasive Species Management Area; purchase of a canoe trailer by the “Boat Billerica” recreation program; and production of a Concord River Recreation Map by OARS.

SUDBURY HOUSING TRUST

The Sudbury Housing Trust was formed by the April 2006 Town Meeting accepting the MGL chapter 44, s.55C. The Trust was formed specifically to focus on affordable homeownership opportunities and to show performance against the 10% minimum CPA spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward. The Trust was formed to address that issue.

The Trust charter was developed with the Town's interests in mind. The charter allows a range of powers though requires Selectmen approval for certain transactions. The Town Treasurer is the custodian of the funds. The purpose of the Trust is to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Trust feels it has taken a number of positive steps toward those goals and hopes to build on those successes.

In the last eleven years since the Trust was chartered in 2007, the Trust has directly created 14 units of housing (8 units through Home Preservation, 2 Habitat, 3 Maynard Road Homes, 1 buy-down at Old County Road and assisted the creation of another

70 units (Coolidge Phase I and II and Sudbury Housing Authority).

In this 2018 calendar year, the Trust sponsored development at Maynard Road was completed, with the three affordable units sold, and all construction complete.

The Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. The Program has two rolling grant periods annually. So far, the Program has awarded 57 grants for over \$176,000, and 55% of the grantees are senior households. The easy-to-submit application can be found on the Town's website.

The Sudbury Housing Trust performs lottery, resale and monitoring agent services for Sudbury and other neighboring communities. This provides a revenue stream for the Sudbury Housing Trust Small Grant Program, as well as providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in our area. In FY18, the Trust received \$36k fee revenue.

The FY18 fiscal year started with a carryover balance of \$458k, and collected fee revenue of \$36k. The expenses for the FY18 fiscal year were \$199k, including Home Preservation expenses, the Small

Grants Program, lottery advertising expenses, salaries and administration. Details can be found on the Sudbury Housing Trust web page. The Trust ended the Fiscal Year on June 30, 2018 with a balance of \$282,346. The Trust audited financial statements are posted on the Town website.

The Trust requested and was awarded \$212,500 of CPA funds for FY19 at spring 2018 Town Meeting (Article 39). The Trust has not requested the 10% CPA housing allocation for FY20, to leave housing funds for the Coolidge Phase II. The Coolidge Phase II preserves the 10% safe harbor for Sudbury in 2020, and requires a local contribution to support the state funding

request. Additionally, the Trust has committed \$250,000 to Coolidge Phase 2.

The Board is currently organized with Lydia Pastuszek as Chair, Janie Dretler as Selectman representative and at-large Trustees Kelley Cronin, Cynthia Howe, Kaffee Kang and Andrew Kaye. The Trust is supported by the RHSO and the Director of Planning and Community Development.

Respectfully submitted,

SUDBURY HOUSING TRUST

Lydia Pastuszek, Chair

Kelley Cronin

Janie Dretler

Cynthia Howe

Kaffee Kang

Andrew Kaye

SUDBURY TRANSPORTATION COMMITTEE

The Sudbury Transportation Committee was created by the Selectmen in April 2018 to address a key feature of livable communities: transportation. With Sudbury currently lacking access to public transportation and having few pedestrian-friendly routes within Town, the purpose of the Transportation Committee includes the following:

- To undertake specific assessments/studies of transportation and evaluate pilot experiments, both locally and regionally,
- To consider all functional elements of transportation: public, specialized, traffic congestion, paths and walkways for all residents—inclusive of but not solely focused on senior residents and residents with disabilities,
- To review published assessments/studies to inform the Board of Selectmen, Town Manager, and relevant offices and departments (e.g., the Traffic Safety Coordinating Committee) regarding, especially, opportunities to expand transportation options,
- To advise the Board of Selectmen, Town Manager and other town entities about the transportation implications of both residential and business development, and
- To consider the sustained attractiveness of the town for businesses and residents and contribute to the environmental goals defined by the Energy and Sustainability Green Ribbon Committee in any recommendations.

The Committee met nine times in 2018 starting with a meeting on September 5, 2018. The Committee's Chairman is Selectman Dan Carty. Core members include representatives from the Council on Aging, the Cross Town Connect representative, Planning and Community Development staff, the Health Department staff, and the Public Works Director. Associate members include the Police Chief, a member of Chamber of Commerce, and the Senior Center Director.

Respectfully submitted,
 SUDBURY TRANSPORTATION
 COMMITTEE

ZONING BOARD OF APPEALS

The ZBA is comprised of five members appointed by the Board of Selectmen for five-year terms. Associate members, appointed to one-year terms, serve in place of the regular members as necessary and also serve as full members of Sudbury's Earth Removal Board. In 2018 members of the ZBA included John Riordan (Chair), William Ray (Clerk), Jonathan G. Gossels, Nancy G. Rubenstein and Frank Riepe. Associate members were Benjamin D. Stevenson, Jeffrey P. Klofft, and Jonathan O'Brien. Jonathan W. Patch requested to serve only as a member to the Earth Removal Board.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (MGL) c.40A, as well as from Sudbury's local Zoning Bylaws. The ZBA acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under MGL c.40B. The ZBA additionally considers requests for relief from the Town's Zoning Bylaws when applicants believe literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare, or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings and to act upon applications in a manner consistent with its interpretation of the Town's Zoning Bylaws. In 2018, Board members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the Board in 2018 continue to reflect the growth of the Town.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department, Building Inspector, and Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Town Clerk. The list that follows identifies matters considered by the Board in 2018. A denial means that, except under special circumstances, an applicant may

not reapply for the same relief, for a period of two years. A withdrawal without prejudice enables an applicant to reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

During the Fiscal Year of 2018 the Zoning Board of Appeals received the total sum of \$4,525.00 from applicants in the form of

32 Special Permits

11 Variances

3 Accessory Dwelling Units

1 Modification of Comprehensive Permit

47 Total Requests Considered

6 requests were withdrawn without prejudice.

0 requests were denied.

6 requests were scheduled for January, 2019.

18-1 WILLIAM CURLEY, 21 July Road

Special Permit for Construction of dwelling after demolition. APPROVED*

18-2 CHI-LUNG CHEUNG, 260 Concord Road

Special Permit Detached Accessory Dwelling Unit. APPROVED*

18-3 SHE'S A KEEPER, ISYS JOHNSON AND JAQUELINE DOWNING, 41 Prides Crossing Road

Special Permit for a Kennel, Dog Handler and Training Facility. APPROVED*

18-4 OSPD Realty Company, LLC., 415 Boston Post Road

Special Permit for construction of dwelling after demolition. WITHDRAWN

non-refundable application fees and escrow accounts.

Forty-Seven (47) new cases were filed during 2018. In addition to handling new cases filed during 2018 the Board met in executive session on two occasions to discuss ongoing litigation in the matter of the appeal from the Comprehensive Permit issued to Sudbury Station, LLC. Action on new and pending cases in calendar year 2018 is summarized as follows:

- 18-5 OSPD Realty Company, LLC., 415 Boston Post Road
Dimensional Variance front yard deficiency. APPROVED*
- 18-6 OSPD Realty Company, LLC., 415 Boston Post Road
Dimensional Variance side yard deficiency. APPROVED*
- 18-7 OSPD Realty Company, LLC., 415 Boston Post Road
Use Variance for retail, office, restaurant and or personal service. APPROVED*
- 18-8 THE PAPER STORE, 535 Boston Post Road
Special Permit to replace sign. APPROVED*
- 18-9 HOWE DEVELOPMENT, DAVID J. HOWE, 207 Pratts Mill Road
Special Permit for construction of dwelling after demolition. APPROVED*
- 18-10 NICOLA PAYNE & ROBB A. AISTRUP, 15 Thoreau Way
Special Permit to teach music from home. APPROVED*
- 18-11 JOHN & MARY MICHAEL MERHIGE, 51 Fox Run
Dimensional Variance. APPROVED*
- 18-12 WILLIAM F. CURLEY, 16 August Road
Special Permit for construction of dwelling after demolition. APPROVED*
- 18-13 DAVID LIN & SHUAN LIN, 288 Maynard Road
Special Permit for an accessory dwelling unit. APPROVED*
- 18-14 OSPD Realty Company, LLC., 415 Boston Post Road
Special Permit for parking setbacks non-conforming. APPROVED*
- 18-15 NIKHIL BHOSREKAR, 317 Old Lancaster Road
Renewal Special Permit for chicken coop. APPROVED*
- 18-16 HALEY & KEVIN BUSH, 128 Plympton Road
Special Permit for a chicken coop. APPROVED*

- 18-17 MARC PEPI, 60 Brookdale Road
Dimensional Variance. APPROVED*
- 96-15 DRUMLIN DEVELOPMENT, ORCHARD HILL, 761 Boston Post Road
Determination of Substantiality of Comprehensive Permit Change.
- 18-18 GLOBAL TOWER ASSETS III, LLC., 142 North Road
Special Permit for a Cell Tower Renewal. APPROVED*
- 18-19 GASTON SAFAR, 267 Landham Road
Special Permit for a detached accessory dwelling unit. WITHDRAWN
- 18-20 BINOY KOODHATHINKAL, 77 Churchill Street
Chicken Coop. APPROVED*
- 18-21 ADRIAN & ABIGAIL CHAREST, 19 Summer Street
Construction after demolition. APPROVED*
- 18-22 MARIE CAMPANA & FRANK CAMPANA, 20 Village Road
Construction of an addition. APPROVED*
- 18-23 LISA & FRANCIS TURSI, 61 Maynard Farm Road
Chicken Coop. APPROVED*
- 18-24 AMY HANSEN, 114 Morse road
Renewal of Chicken Coop Special Permit. APPROVED*
- 18-25 NASHAWTUC COUNTRY CLUB, 1861 Sudbury Road, Concord, Ma
Grading and compensatory storage. APPROVED*
- 18-26 YAEL KUPIEC-DAR & YARON DAR, 77 Hemlock Road
To construct a 10'x14' storage shed. APPROVED*
- 18-27 SUDBURY WATER DISTRICT, 199 Raymond Road
To allow renovation and expansion to an existing Water District Facility. APPROVED*

- 18-28 ERIC J. FITZGERALD, 14 Massasoit Avenue
To install an 8x8 chicken coop. APPROVED*
- 18-29 SUDBURY AMERICAN LEGION POST 191, 676 Boston Post Road
Renewal of Use Variance Private Club House and Meeting Hall. APPROVED*
- 18-30 MATTHEW HOLLISTER, 4 Deacon Lane
Chicken Coop. APPROVED*
- 18-31 SETH HARDY AND JENNY SORBLOM, 41 Concord Road
For a pet swine with less than 2.0 acres of land. APPROVED*
- 18-32 LISA VENUTO/ADMU MANAGEMENT, LLC, 29 Stonebrook Road
To construct a two-car garage of 25'x28'. WITHDRAWN
- 18-33 ANNE STONE, 554 Boston Post Road
Construction of self-storage facility. WITHDRAWN
- 18-34 ANNE STONE, 554 Boston Post Road
To allow for more than one principal structure. WITHDRAWN
- 18-35 ANNE STONE, 554 Boston Post Road
To allow for limited parking in the front of the building. WITHDRAWN
- 18-36 ANNE STONE, 554 Boston Post Road
To allow a structure with more than 2.5 stories and higher than 35 feet. WITHDRAWN
- 18-37 MARK & BETH GIES, 342 Peakham Road
Replacement of a deck. APPROVED*
- 18-38 PAUL M. PEREZ, 15 Blackmer Road
Construction of a farmer's porch. APPROVED*
- 18-39 CHRISTY A. CLARK, 14 Hayden Circle
Psychotherapy home practice. APPROVED*

18-40 RACHEL BONGIORNO, 36 Crescent Lane
Accessory Dwelling Unit. APPROVED*

18-41 JEANNE ROSIER SMITH, 131 Bent Road
Home Studio for art workshops. Hearing on January 14, 2019.

18-42 JAGUAR SUDBURY, HERB CHAMBERS, 83 Boston Post Road
For the sale and rental of new and used motor vehicles. Hearing on January 14, 2019.

18-43 JAGUAR SUDBURY, HERB CHAMBERS, 83 Boston Post Road
For new and used motor vehicle general and body repair. Hearing on January 14,
2019.

18-44 JAGUAR SUDBURY, HERB CHAMBERS, 83 Boston Post Road
For new and used motor vehicle light service. Hearing on January 14, 2019.

18-45 JAGUAR SUDBURY, HERB CHAMBERS, 83 Boston Post Road
Dimensional Variance for front yard setback. Hearing on January 14, 2019.

18-46 JAGUAR SUDBURY, HERB CHAMBERS, 83 Boston Post Road
Variance under Table of Parking Requirements. Hearing on January 14, 2019.

Respectfully submitted,

ZONING BOARD OF APPEALS

John D. Riordan, Chair

Jonathan G. Gossels

Jeffrey P. Klofft

Jonathan F.X. O'Brien

William Ray

Frank Riepe

Nancy G. Rubenstein

Benjamin D. Stevenson

PUBLIC SAFETY

BUILDINGS INSPECTOR AND ZONING ENFORCEMENT AGENT



Commonwealth of Massachusetts
Town of Sudbury
 275 Old Lancaster Road Sudbury, MA 01776 (978) 440-5461
Building Department
ANNUAL REPORT



From: 1/1/2018
 To: 12/31/2018

Building Permits

Type of Permit	Number of Permits	Fees Collected	Construction Cost
Remodel, Alteration, Repair	387	\$246,096.17	\$19,922,469.00
Pool	8	\$4,120.00	\$411,500.00
New: Accessory Building	8	\$5,560.00	\$554,176.00
Sign, Awning, Canopy	16	\$2,450.00	\$153,586.00
Other	32	\$9,320.00	\$775,725.00
Express: Roofing, Siding, Windows	173	\$31,651.36	\$2,915,915.00
Solar	52	\$13,240.22	\$1,308,693.60
Addition (incl. with Remodel)	51	\$165,576.00	\$14,140,865.00
New: Primary Building	69	\$213,497.00	\$16,273,340.00
Express: Solid Fuel Appliance	11	\$530.00	\$45,647.00
Deck, Porch	22	\$3,700.00	\$357,593.00
Demolition: Primary Building	7	\$1,540.00	\$104,000.00
Express: Temporary Tent	22	\$960.00	\$41,862.00
Demolition: Accessory Building	2	\$130.00	\$9,800.00
Foundation Only	3	\$210.00	\$118,245.00
	863	\$698,580.75	\$57,133,416.60

Electrical Permits

Electrical Permits Issued	Fees Collected
882	\$204,279.16

Gas Permits

Gas Permits Issued	Fees Collected
492	\$29,194.00

Mechanical Permits

Mechanical Permits Issued	Fees Collected
165	\$39,305.00

Plumbing Permits

Plumbing Permits Issued	Fees Collected
444	\$38,960.00

Total Revenue: **\$1,010,318.91**



Commonwealth of Massachusetts
Town of Sudbury

275 Old Lancaster Road Sudbury, MA 01776 (978) 440-5461

Building Department

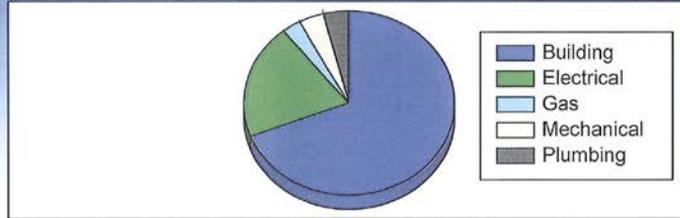
ANNUAL REPORT



From: 1/1/2018

To: 12/31/2018

TOTAL REVENUE



COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

The Sudbury Community Emergency Response Team (CERT) is a volunteer organization overseen by the Town Emergency Manager (Fire Chief John Whalen) charged with supporting Sudbury's First Responders in times of need and generally working with the Medical Reserve Corps (MRC) during times of community need. The CERT is called upon to organize emergency shelter supplies and other volunteers in support of existing programs and resources that improve the safety of the town of Sudbury.

During this past year the CERT participated in 3 Emergency Preparedness Drills for the State Preparedness organization. We helped with flu clinic administration throughout town. During the March 2018 Shelter opening we provided staff, meals and warming/charging stations to shelter residents over a four-day period. We also participated in a Stop the Bleed training, Shelter training and a Narcan training for emergency response members.

The CERT also staffed many community days including: July 4th Parade Water Station, parking and safe street crossing at Touch a Truck Day and Trivia Night at Goodnow Library. An Emergency Preparedness display at Goodnow Library for Emergency Preparedness month (September) was followed up by an information table for Family Emergency Safety Plans as part of the Fire Department's annual Open House held in October.

The CERT continues to perform many volunteer roles in town assisting the Fire Department and the Health Department in emergency planning and drills for disaster planning as well as Community Outreach to encourage personal Emergency Preparedness. The CERT is always looking for new members. We offer many trainings and need all levels of volunteer availability.

Respectfully submitted,
Marie Royea, CERT Coordinator

DOG OFFICER

Rabies Clinic (January 2018) - 9 participants

Kennel Inspections - 9

MONTH	TOTAL CALLS	COMPLAINT CALLS	LOST DOG	LOST CAT	CAT - OTHER	WILDLIFE
JANUARY	68	2	1		2	6
FEBRUARY	55	4	5			7
MARCH	64	1	5		2	12
APRIL	59	3	4	1		6
MAY	129	7	4	1		24
JUNE	83	1	4	1		20
JULY	250	3	1	3	5	30
AUGUST	150	5	2		2	20
SEPTEMBER	99	3	2	1	2	17
OCTOBER	104	6	6	1	2	12
NOVEMBER	67	2	4			7
DECEMBER	91	4	4	1	1	15
TOTAL	1219	41	42	9	16	176

MONTH	MISC CALLS	PICKUPS	HUMAN/ ANIMAL- ANIMAL BITE	QUARANTINE ORDERS ISSUED/ RELEASED	SUBMITTALS TO STATE LAB	DECEASED ANIMALS DISPOSED	CITATIONS
JANUARY	35		2	9		3	
FEBRUARY	25	1-K9	2	6		3 (2-Deer)	2 (LLV)
MARCH	29	2-K9, 1- Feline	2	4	1-Feline=Neg	5 (1-Deer)	
APRIL	28	6-K9	2	6		3 (1-Deer)	
MAY	70	1-Bird	2	9	1-Chipmunk=Neg	9 (1-Deer)	
JUNE	31	2-K9	5	10		9 (2-Deer)	
JULY	54	1-K9	2	9	1-Bat Neg	14 (1-Deer)	127 (No License)
AUGUST	91	5-K9	7	18		5	
SEPTEMBER	43	4-K9	4	10	1-Groundhog=Neg, 1-Bat =Neg	9	1 (LLV)
OCTOBER	55	2-K9	3	8		9 (4-Deer)	
NOVEMBER	36	2-K9	2	7		7 (3-Deer)	
DECEMBER	45	3-K9	4	8	1-Bat Neg	5 (4-Deer)	
TOTAL	542	30	37	104	6	81	130

FACILITIES DEPARTMENT

The Facilities Department is responsible for the facility planning of all town-owned buildings including the K-8 schools. The Department works with Town and School Departments to implement preventative maintenance programs, schedule and monitor renovations and repairs, and to apply energy conservation measures in all buildings. In addition, the Department assists with the planning for new construction and development projects that will enhance the Town's ability to support the needs of the community. The Department works closely with the Capital Improvement Advisory Committee (CIAC), the Energy Committee, and the Permanent Building Committee (PBC).

Some of the Facilities Department projects in 2018 include the following:

Goodnow Library Energy Management System

Work was completed on a Green Communities grant that included the following project. The Goodnow Library HVAC system was updated with a digital control energy management system. This system provides control of the heating, ventilation and air conditioning within the building. The new system allows existing equipment to operate with more energy efficiency and increased occupant comfort. Components of original equipment were also updated or replaced to ensure reliability and further augment efficiencies.

Solar Energy Revolving Account

The Facilities Department is responsible for the monitoring of the energy flow through the solar array located at the closed landfill. The system yielded \$356,000 of energy revenue that the Town will use for energy projects directed towards energy conservation measures. This account was used to fund the Town's contribution of the Green Communities energy management controls project at the Goodnow Library. The account is also used to fund ongoing conversion to new energy efficient LED lighting fixtures throughout various buildings.

Town Hall Restoration

The Facilities Department assisted the Permanent Building Committee with the proposed Town Hall restoration project. The project team is working through design alternatives and new mechanical systems.

Loring Parsonage Museum

The Facilities Department supported and assisted the Permanent Building Committee in planning and construction of the Sudbury Historic Society History Center at the Loring Parsonage building. Construction of the visitor's center and museum began in October and includes a new addition, renovations to the existing historic building, an elevator and ADA accessibility, new utilities, new mechanical systems, all new floor and wall finishes, and new walkways.

Sudbury Public Schools Playground Improvements

The Facilities Department supported PlaySudbury and School Department staff with the new Haynes Elementary School playground that was constructed over the summer. The existing playground structures were removed, new ADA compliant play components installed with a new poured in place play surface throughout. The new Haynes playground opened in the fall. Planning and design for the new Noyes Elementary School playground is in process, and construction is scheduled for the summer of 2019.

Fairbank Community Center

Following the Town Meeting determination on the proposed the new Fairbank Community Center the Facilities Department is working with the Town Manager on an alternative design.

Peter Noyes School Fire Alarm

Design work on a new fire alarm system for the Noyes Elementary School has been completed. The project will replace the original fire detection and notification systems with a modern system. The new system will have new detection and notification devices and an addressable fire control panel.

School Cafeteria Kitchen Equipment

New steamers were installed at the Noyes School, Loring School and Nixon School. These replaced original cooking equipment.

A new steam well warmer was installed at the Nixon School as well.

Curtis School Pump

One 40 horse power main heating loop circulator pump was replaced at the Curtis Middle School. This pump replaced an original unit.

Curtis School Doors

Seven original exterior doors at the Curtis Middle school were replaced with new insulated doors.

Rooftop HVAC Units

Condensers and coils were replaced on one rooftop HVAC unit at the Loring School. A new coil and condenser pan were replaced on one rooftop HVAC unit at the Curtis Middle School. This work will improve energy efficiency and occupant comfort.

Facilities Work Order System

The Facilities Department has expanded its use of the Facilities Dude work order system. The work order system allows users to request work at any building. It enables all work done by the Facilities Department to be in a form that allows for improved and more accurate analysis. The analysis is used to better monitor maintenance expenditure. The data is used for preventative maintenance and forecasting.

Respectfully submitted,

William Barletta, Combined Facilities Director

FIRE DEPARTMENT

The Sudbury Fire Department continues to provide quality fire and advanced emergency medical service to the residents and visitors of the Town. During 2018, the Department responded to a total of 2,282 emergency calls, 59% of these responses were Medical Emergencies and 41% were fire-related responses.

The ability for our paramedics to provide Advance Life Support (ALS) to residents allows for better patient outcomes when medical emergencies occur. During the past year, the Department provided ALS level care for 62% of our patients, with the remaining 38% receiving Basic Life Support (BLS) level care. Patients were transported to specialty medical facilities due to more acute illness or injury 12.75% of the time. Although we feel fortunate to be able to provide the best patient care possible, longer transports sometimes result in the need for mutual aid from neighboring towns when additional calls come in while one of our ambulances is on a long-distance transport. All members of the Department receive medical training monthly to ensure they are ready to provide both ALS and BLS care for our patients.

In September, the Department accepted delivery of the Town's new Ladder Truck. This new piece of apparatus is equipped with a 103' Aerial Ladder, a 1500 gallon per minute pump and the ability to carry a large

amount of hose and other equipment. Each member received training from the manufacturer and has logged many hours of driver training.

The Dispatch Center received a 911 call on May 2 reporting a home on fire on Goodman's Hill Road. On arrival, Assistant Chief Choate found a residence with smoke pushing from the second floor and attic areas. The residents were not home, but Department members were able to save two pets from the building. This Two-Alarm Fire consumed the second floor and attic areas of the home and required mutual aid from five surrounding cities and towns to provide assistance at the scene and coverage for our Fire Stations.

In November, the Department responded to two fire incidents. A fire started in a bathroom ceiling and extended into the attic area of a home on Dutton Road. On Concord Road, a fire that started between the basement and first floor void space was labor intensive and took many hours to place under control.

With the retirement of Chief William Miles in early 2018, the Department went through several changes in personnel and assignments. John Whalen was promoted to the position of Fire Chief, Timothy Choate was promoted from Captain to Asst. Fire Chief, Kevin Cutler was

promoted from Lieutenant to Captain, and William Francis was promoted from Firefighter/Paramedic to Lieutenant/Paramedic.

The Department filled vacant positions with the hiring of Firefighter/Paramedic Mathew Boutilier and Firefighter/Paramedic Steven Schnepf. Both Brian Patterson and Mathew Boutilier completed the ten-week career firefighter recruit training program at the Massachusetts Firefighting Academy.

Asst. Chief Choate applied for and received a FEMA SAFER Grant to hire four

additional Firefighter/Paramedics for a three-year period. This grant will provide over \$600,000 to support these new positions.

Once again, the Fire Department was fortunate to receive a donation from HOPEsudbury for the purchase of new firefighting gloves for each member of the department. These gloves are a very important part of a firefighter's personal protective equipment and are used on a daily basis. We would like to thank HOPEsudbury for their continued support.

During the 2018 calendar year, the Department issued many permits related to our Fire Prevention activities, collecting \$46,718.00 in permit fees.

2018 FIRE DEPARTMENT PERMITS & INSPECTIONS

Smoke Detector Inspections: 329

Residential Fire Alarm and Fire Sprinkler Permits: 31

Commercial Fire Alarm and Fire Sprinkler Permits: 116

Oil Tank Removal Permits: 36

Oil Burner Permits: 61

Liquide Propane Gas Permits: 53

Tank Truck Permits: 36

Welding / Grinding Permits: 15

Open Burning Permits: 787

Department members completed over 900 residential inspections for smoke detectors, oil burner installations and propane installations in 2018. With the growth in Town, the call for commercial inspections for the year also increased to nearly 900

compared to 425 last year. This increase is largely related to the number of commercial inspections required for the re-development of the National Development property located on Route 20 and other new businesses that have opened in Town.

The Fire Lieutenants conducted 174 mercantile fire inspections of businesses in the community. These annual inspections help to ensure the safety of residents and employees by ensuring compliance with the Fire Code of the Commonwealth.

I would like to thank all the organizations located in Town for their support during the past year. The Fire Department has been presented with many challenges and I feel that all employees have done a great job providing the needed services to residents. This success requires the cooperation of other Town departments without which we would not be as successful.

Emergency Management

In March of this year the Town experienced one of the heaviest snow storms in recent history. A large section of Town was without power for days and roadways were devastated with downed trees and power lines. It took days, using all of the Town's resources and power company resources to get roadways cleared and passable.

I am very proud of the teamwork demonstrated by SPD, SFD, DPW and Facilities working days on end together to ensure the safety of our residents.

The Board of Health, Medical Reserve Corps and our CERT volunteers worked tirelessly to open and operate the emergency shelter at the Fairbank

Community Center for three consecutive days. The efforts of all the Town employees and elected officers who volunteered filling open positions and making our shelter operations a success was not overlooked.

I would like to thank each and every person who assisted during this storm. It showed that we are prepared to handle emergencies in Sudbury when they occur.

Respectfully submitted,
John M. Whalen, Fire Chief
Emergency Management Director

Assistant Fire Chief

Timothy E. Choate

Captains

Kevin P. Cutler

Stephen E. Glidden

Brian M. Lewis

Douglas R. Stone

Lieutenants

Dana J. Foster

William J. Francis

Kevin J. Moreau

David J. Ziehler

Firefighters/EMT

Robert J. Beer

Robert E. Boyd, Jr.

Michael R. Desjardins

Timothy Devoll

Kyle R. Gordon
Michael D. Hamill
Gary F. Isaacs
Joshua S. McLeod
Michael J. Murphy
Russell P. Place
John E. Salmi

Firefighters/ Paramedic

Mathew L. Boutilier
Michael R. Donoghue
Luis A. Forte
Alex C. Gardner

Kristoffer J. Keraghan
Michael P. Kilgallen
Corey M. Lemon
Nicholas J. Howarth
Matthew D. MacDonald
Michael E. MacGregor
Michael A. Matros
Daniel R. Mulgrew
Celso L. Nascimento
Brian R. Patterson
Steven M. Schnepf
Daniel J. Stanton
Daniel K. Wells



John Whalen was sworn in as Fire Chief by Town Clerk Rosemary Harvell on January 31, 2018.

POLICE DEPARTMENT

During 2018, the Sudbury Police Department logged 16,360 incidents with walk-in interactions in the area of 12,600. During this 12-month period, 60 individuals were taken into custody for various violations of state and local laws to include 21 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. As well, 162 criminal complaints for various violations of state and local laws were filed with the Framingham District Court. Officers investigated 134 larcenies, which included 6 breaking and entering incidents into dwellings/buildings and 9 breaking and entering into motor vehicles. Additionally there were 49 assaults of varying severity, 937 medicals, 41 incidents involving juveniles and 16 investigations surrounding sex offences. The department also logged 542 motor vehicle accidents; 76 of which involved varying degrees of personal injury. Unlike last year, we were fortunate that we did not have any accidents resulting in a fatality.

Patrolman Erin Corey, previously selected as Acting Sergeant, was promoted to permanent Sergeant. Officer Patrick Motuzas joined us in May of 2018 after completing the police academy. Officer Motuzas came to us from the Milford Police Department where he was a dispatcher. Dispatcher McKenzie transitioned to Patrolman completing field training in

December of 2018 following completion of the police academy. We also welcomed three new dispatchers replacing those who moved on; Dispatchers Brandon Reedy, Bryan Keane and Amanda Leady are welcomed additions to our Public Safety Dispatch Center.

Our School Resource Officer Program has expanded with the selection of Officer Kimberly Walch as the fulltime SRO for Lincoln-Sudbury Regional High School. Officer Hutchinson remains assigned fulltime to the Sudbury Public Schools as their SRO with both forging invaluable relationships with students, parents and staff. The STARS Program curriculum (Students Thinking and Acting Responsibly in Sudbury) is evolving to address the current challenges our students face in our ever-changing/challenging world. SRO Walch has begun a number of initiatives with Lincoln-Sudbury continuing the reinforcement of those initiatives established by Officer Hutchinson while developing new ones creating a vision for the future. Working collaboratively with the schools remains one of our core missions to ensure the students feel and remain safe. Having a presence in both school districts allows for continuity across the districts in supporting our students.

Our mental health clinician has proven to be invaluable in assisting residents with substance abuse issues, those in a mental health crisis, social welfare issues and beyond. The program provides a full-time Master's Level Mental Health Clinician to respond alongside police officers to calls involving individuals who are experiencing a mental health or substance use crisis, among other circumstances. The clinician, available to Hudson and Sudbury on a rotating basis, has been facilitating arrest diversions on the scene through treatment-based alternatives with the aim of reducing costly and unnecessary referrals to hospital emergency departments. We thank to Our Lady of Fatima Community Outreach Ministry for their continued support of the program. A grant received through the Department of Mental Health will provide funding for the program for the next five years.

We strongly encourage everyone to drive respectfully as if they are in their own neighborhood all the time. With such a philosophy we all can do our part in mitigating the concerns surrounding vehicular safety. Through education and enforcement, we continue to address residents' concerns regarding inappropriate operation which remains a quality of life concern.

The State 911 Department continues offering grant opportunities that are utilized

to offset department expenses as well as training that is required to maintain necessary certifications. We received approval for two separate grants under this funding opportunity in 2018. We applied for an additional grant from the U.S. Department of Justice of their Bullet Proof Vest Program which is then augmented by state funds as well. We also applied for and received funding from the Governor's Highway Safety Bureau directed various motor vehicle offenses to improve safety on our roads to include impaired operation.

Our training room is being utilized more, providing a perpetual savings as we host additional courses providing complimentary seats for our personnel. The improved safety, efficiency and stability of the station is a tremendous improvement. Our lobby has provided the requisite space for two separate kiosks, one for our prescription drug collection program as well as a sharps disposal. The prescription disposal program has continued to grow in popularity and we hope that over time other residents will learn of the program. Our sharps disposal program is gaining further traction requiring us to increase to bi-monthly pickups. Both disposal methods are available 24/7 and we welcome residents to take advantage of the safe and easy access.

The Sudbury Police Department remains committed to the Sudbury Community. We

believe in the team approach which is more beneficial for all. We look forward to the coming year in determining how to serve better, while thinking in a proactive manner.

FY18 POLICE DEPT. FEES & FINES

Licensing fees	\$ 3,740.00
Paid detail admin fees	\$63,739.33
Total	\$67,479.33

Respectfully submitted,
Scott Nix, Chief of Police

Police Lieutenants

Robert F. Grady
John Perodeau

Police Sergeants

Erin Corey
James Espinosa
Nathan Hagglund
Stephanie Howe
Richard MacLean
Wayne Shurling

Police Officers

Owen Boyle
Timothy DaSilva
Owen Griffin
Kyle Griffin *Transferred to another PD 8-2-18*
Dylan Haldiman
Alan Hutchinson
Paul Johnston
Ethan Karol
Kenneth Loyer

Michael Lucas
Neil McGilvray
Christopher McKenzie *4-2-18*
Steven Milley
Patrick Motuzas *5-2-18*
Michael Pope
Michael Rochette
Zackary Shay *10-2-17*
Victoria Wagner *10-30-17*
Kimberly Walch
Paul Wigmore

Police Matrons

Deborah Griffin
Carol Greenwood
Trish Longo

Special Police Officers

Erica Abro
Ronald B. Conrado
Todd Eadie
Noel Evers
Andrew Garceau
John Harris
Daryl Jones
Christopher Kelly
John Longo
Trish Longo
Christopher McKenzie
Thomas Miller
Mathew Nardi
Kevin Ostrander
Michael Ott
Brett Rand
Thomas Reynolds
Wayne M. Shurling

George W. Taylor
Brian Willard
Edwin Wright

Dispatchers

Michael Amato
Deborah Griffin
Bryan Keane *2-18-19*
Amanda Leahy *8-29-18*
Trish Longo
Brendan MacKeil *Transferred to another
department as an officer 7-17-18*

Christopher McKenzie *Transitioned to a
Patrolman 4-2-18*

Shannon O'Brien
Brandon Reedy *1-15-18*
George Taylor
Mark Terkelsen

Admin Personnel

Carol Greenwood
Julie Nichols-Scopa



Sudbury Police and Fire Department Color Guard presenting the flag during the 2018 September 11 Commemoration in the Memorial Garden at Heritage Park.

SEALER OF WEIGHTS & MEASURES

Weights & Measures 2018			
Date	Business	Address	Invoice Amt
5/7/2018	Sudbury Farms	439 Boston Post Road	\$ 560.00
2/14/2018	CVS	505 Boston Post Road	\$ 15.00
2/15/2018	UPS	329 Boston Post Road	\$ 60.00
2/14/2018	Rite Aid	437 Boston Post Road	\$ 15.00
2/15/2018	Duck Soup	365 Boston Post Road	\$ 20.00
2/15/2018	Sudbury Pharmacy	447 Boston Post Road	\$ 45.00
2/14/2018	Wild Birds Unlimited	513A Boston Post Road	\$ 20.00
2/14/2018	Starbucks	509 Boston Post Road	\$ 20.00
5/3/2018	Shaws	509 Boston Post Road	\$ 400.00
9/10/2018	Whole Foods	536 Boston Post Road	\$ 780.00
9/25/2018	Stone Tavern Farm/Stand	554 Boston Post Road	\$ 50.00
7/31/2018	Sudbury Gulf	470 Boston Post Road	\$ 160.00
8/6/2018	Sudbury Automotive	209 Boston Post Road	\$ 160.00
8/8/2018	Sudbury Sundries	100 Boston Post Road	\$ 320.00
7/31/2018	Sudbury Mobil	432 Boston Post Road	\$ 320.00
12/17/2018	Interstate Oil & Gas	239 Nobscot Road	\$ 40.00
3/1/2018	Precious Metals Jewelry	353 Boston Post Road	\$ 15.00
5/23/2018	Fireplace and Grill Shop	442 Boston Post Road	\$ 40.00
5/23/2018	Goodnow Farms Chocolate	80 Goodnow Road	\$ 20.00
3/16/2018	Karma Coffee Roasters	100-C Boston Post Road	\$ 40.00
3/1/2018	Sudbury Coffee Works	15 Union Avenue	\$ 40.00
		total	\$ 3,140.00

PUBLIC WORKS

ENGINEERING DIVISION

The Engineering Division is responsible for the planning, design and construction of roadway projects, assists with maintaining compliance with various State and Federal programs such as National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater, managing the town's street opening permit and trench opening permit programs, reviewing development and redevelopment plans to ensure roadway and utility changes conform to the town's construction standards, and inspecting modifications and expansions to the roadway and stormwater networks.

The Division also provides expertise to the operational divisions within the Public Works Department, other town departments, various boards, committees and commissions. They maintain an extensive Geographical Information System (GIS) and is the custodian of a large collection of irreplaceable paper plans and documents.

The Engineering Division provided street line layout to sights throughout the town including but not limited to Goodman's Hill Road from Kato Drive to Boston Post Road. This was to ensure the work done by the town is within the town's right of way.

Additional general layout projects were provided for the spring and fall athletic field locations, election stakes and at Lincoln Gardens.

Multiple boundary, topographic and design projects were also advanced or completed. Some of the projects were at Carding Mill Dam, and culvert inspections throughout the town.

Numerous construction layout projects were completed by the Engineering Department including grades at Fire Station, site parking layout at Haynes School, Hosmer House and various accessible ramps and numerous drainage projects throughout the town.

The Engineering Division has completed more than 20 culvert inspections and continued the outfall reconnaissance / sample collection for the NPDES storm water permit, quarterly methane monitoring at the transfer station and the water elevation monitoring project.

In conjunction with the Town Clerks office and the United States Census Bureau, the Engineering Department reviewed and revised the 2020 Census Local Update of Census Addresses (LUCA) Operation.

HIGHWAY DIVISION

The Highway Division is responsible for the maintenance and repair of the town's roadway and sidewalk infrastructure including pavement markings, granite and bituminous curbing, street and regulatory signage, stormwater utilities and traffic islands.

Stormwater Management

The Stormwater Management System consists of more than 58 miles of surface and subsurface drainage systems, 3,304 catch basin and manhole structures, and more than 280 drainage outfalls. In 2018 there were 66 repairs/installs made to manholes and catch basins.

In order to comply with the U.S. Environmental Protection Agency's (EPA) NPDES Phase II Stormwater Permit, the Highway Division continues to make every effort to remove silt, sand and debris from all the catch basins. Infrastructure age and various deficiencies in the stormwater systems throughout the town are a major cause of unscheduled overtime and emergency repair cost incurred by the town.

In an effort to minimize the amount of sand entering and further diminishing the capacity of the system, the Division uses straight salt and pre-treated salt for winter snow and ice treatment. In addition, an aggressive and comprehensive post-winter

street cleaning program is performed annually minimizing the accumulation of debris in the drainage system.

Pavement Management

The Division performed scheduled maintenance, responded to various emergency repairs, and filled over 920 potholes in 2018. The Division maintained and replaced damaged guardrail, repaired more than 250 feet of sidewalk and installed 200 feet of berm throughout town. The Highway Division shares maintenance of the Sherman Bridge with the Town of Wayland.

Some of the projects completed in 2018 include:

- Resurfaced Fairbank Road, Maynard Road (Fairbank Road to Wyman Drive) and Nobscot Road (Route 20 to Dudley Road).
- Capesealed Hudson Road (Spruce Lane to Maynard Road).
- Microsurfaced Old Sudbury Road (from the Flynn Building to the Town line), North Road (Great Road to Town Line) and Landham Road.
- Painted 70 crosswalks and 20 stop lines
- Striped 11 parking lots.
- Installed new pedestrian activated flashing LED crosswalk signals at Old Sudbury Road.

- Replaced and installed various regulatory/informational signs throughout the town.

PARKS & GROUNDS DIVISION

The Parks & Grounds Division provides safe and well-maintained facilities along with the Parks & Recreation Division. Many of the tasks performed this year include the following:

- Replacement of 13 year old artificial turf at Cutting Field.
- Installation of irrigation system at Featherland Park softball Field.
- Installation of new safety nets at Featherland Park.
- Installation of new fencing at Cutting Field.
- Aerating and slice seeding of upper Haskell Field and upper Feeley Softball Field.
- Maintain two new tennis courts at upper Featherland Park.
- Maintain playground at Haskell Field.
- Maintain irrigation systems at five playing fields and buildings.
- Maintain five trucks with plows, 2 John Deere tractors, 4 trailers and various grounds maintenance equipment.
- Layout and lining of playing fields: 16 soccer, 12 baseball, 5 softball, 6 lacrosse and 1 field hockey.
- Maintain tennis courts, synthetic field at Cutting and dock at Willis Lake.
- Participate in all snow removal and ice management with the entire Department.
- Maintain Ice Rink at Featherland.
- Maintain trees on all property managed by the Parks & Grounds Department.

TRANSFER STATION

The Transfer Station is responsible for managing the Town's solid waste to preserve and protect public health and the environment. The Division manages the collection of refuse and recycling from approximately 25% of the town. Compacting units have enabled the town to collect more recycling and make fewer trips

to the recycling center for drop off. A new book shed building was constructed in collaboration with Assabet Valley Regional Technical High School. In 2018, the Division sold 2,134 sticker permits to residents providing access to the solid waste and recycling services offered at the facility. The Transfer Station continues to

provide excellent customer service at reduced costs to the residents through fees collected for divisional services and marketing of the recyclables. The Transfer

Station hauls approximately 500 tons a year in refuse and collected approximately 575 tons in recyclables.

TREES & CEMETERY DIVISION

The Trees & Cemetery Division is responsible for the management of the town's estimated 5,600 public shade trees. The town's shade trees, while providing a great public amenity to the town, require routine maintenance so they do not become a public liability. The tree crew performs monthly surveys to determine hazardous trees and diseases and takes corrective action to minimize damage and response during severe weather events. The Division is responsible for the cleanup and removal of storm debris. Roadside

mowing was performed on 31 roads as well as line-of-sight and tree pruning along various roads within the town. The Tree Division routinely responds to resident's inquiries and requests for service. During 2018, 28 trees were removed from the town's right-of-way. In addition, 15 stumps were ground by the town's contractor.

The Cemetery Division staff continues to perform grave openings and performed 58 interments (27 cremations and 31 full burials) at the town's 7 cemeteries.

Respectfully submitted,

Daniel F. Nason, Director of Public Works



Powerful winter storms in March 2018 brought down trees and utility poles in many areas of Sudbury. Cleanup of roadways and removal of debris was extensive due to the severity of the damage sustained.

IN MEMORIAM

MARGARET (DIMODICA) ANGELOSANTO (1930-2018)

Sudbury Resident: 1958-2018

Election Worker: 2003-2018

RONALD W. BARNEY (1935-2018)

Sudbury Public Schools Guidance Counselor: 1965-1999

ELIZABETH BONNEY BISHOP (1927-2018)

Sudbury Resident: 1963-2016

Election Officer: 2007-2015

LSRHS Front Office: 1976-1988

Permanent Landscape Committee: 1996-2001

DENNIS J. BOURQUE (1946-2018)

Engineering Department: 1972-2009

PATRICIA H. BOWDOIN (1935-2018)

LSRHS English Department Head/Teacher: 1964-1999

LORRAINE SHIRLEY (ROSEN) BROND (1936-2018)

Sudbury Resident: 1965-2005

Election Officer: 2000-2005

Fire Department Office Supervisor: 1976-1998

Selectmen's Office Senior Clerk: 1970

BETTY CLOUD (1930-2018)

Sudbury Resident: 1996-2013

September 11th Garden Oversight Committee: 2004-2016

LUCILLE J. DIXON (1933-2018)

Sudbury Resident: 1961-2018

Community Emergency Response Team: 2007

Goodnow Library Technician: 1979-2004

MARGARET R. FREDRICKSON (1938-2018)

Sudbury Resident: 1962-2018
Cable TV Committee: 1990-2008
Election Worker: 1987-2001
Strategic Planning Committee: 1996-2001

ROBERT D. HALL (1929-2018)

Sudbury Resident: 1966-2018
Rail Trail Conversion Advisory Committee: 2004-2015

DONNA JOHNSON (1957-2018)

Sudbury Resident: 1976-2014
Election Officer: 2013-2018

NICHOLAS C. LOMBARDI (1927-2018)

Sudbury Resident: 1951-2011
Police Patrolman/Sergeant: 1959-1973
Chief of Police: 1973-1984

CHRISTEL E. MACLEOD (1935-2018)

Sudbury Resident: 1972 - 2018
Election Officer: 1997-2018

ESTHER LOUISE (MCMORRAN) MANN (1923-2019)

Sudbury Resident: 1961-2017
Election Officer: 2003-2013
Council on Aging: 1998-2005
Property Tax Equity: 2003-2004

MARY LOU MARION (1957-2018)

LSRHS House Admin. Assistant: 2013-2018

ROBERT M. MEALEY, PhD. (1960-2018)

Sudbury Public Schools Band Director: 1982-2017

ANITA PEARSON (1939-2018)

Sudbury Resident: 1972-1994
LSRHS Main Office Receptionist & Nurse: 1988-2004

ROBERT RAUSCH (1941-2018)

LSRHS Physical Education Teacher/Coach: 1968-1984

EDWARD P. RAWSON (1922-2018)

Sudbury Resident: 1959-2004

Council on Aging: 1990-1997

Election Officer: 1997- 2003

Park & Rec Commission: 1964- 1973

Permanent Building Committee: 1977-1983

Veterans Advisory Committee: 2001-2004

Walden District Water Safety Council: 1965-1967

WALTER REED (1941-2018)

Sudbury Resident: 1973-2018

Election Officer: 2017-2018

Curtis Middle School Teacher: 1963-2001

JOHN "SKIPPY" ROSSLEY (1941- 2018)

LSRHS Building & Grounds: 2001-2009

RICHARD SANTELLA (1929-2018)

LSRHS Building & Grounds Supervisor & AV Department: 1969-1985

EVELYN SMITH (1928-2019)

Sudbury Resident: 1955-2016

Peter Noyes School Employee

MARGUERITE M. URGOTIS (1924-2018)

Sudbury Resident: 1949-2001

Council on Aging: 1997-2003

LSRHS Registrar: 1967-1990

MARJORIE C. (FIORENTINO) VANHOUTEN (1941-2018)

Senior Center Director: 1987-1993



Scenes From 2018

Clockwise, starting from upper left

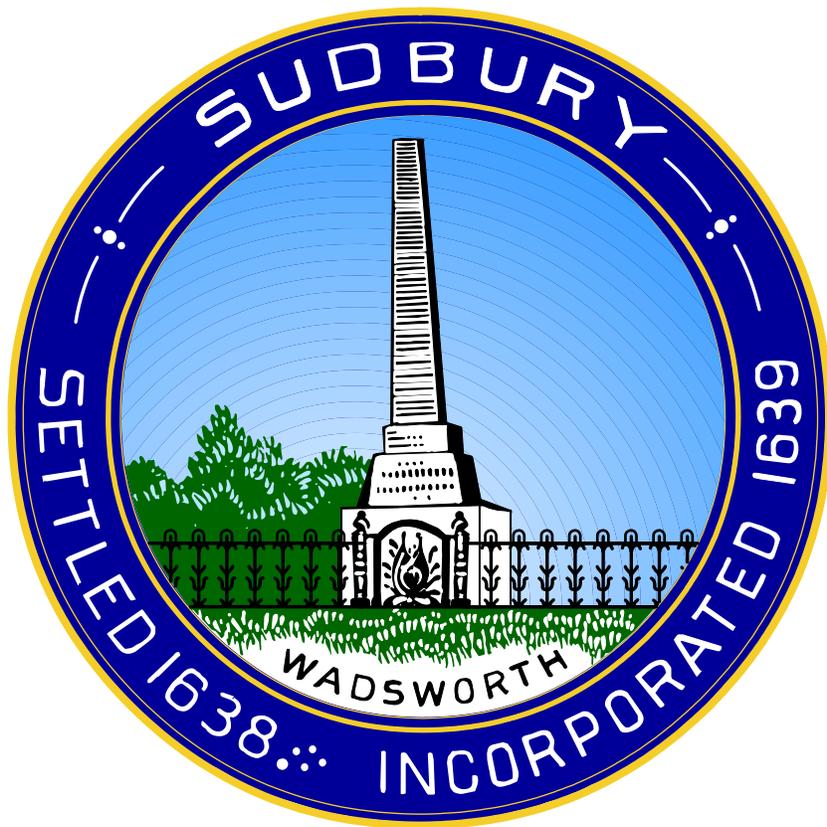
Fire Engine 4 festively decorated for the Tree & Menorah Lighting

Olaf visiting Sudbury during the Tree & Menorah Lighting

Park & Recreation Summer Concert Series at Haskell Field

Former Fire Chief Bill Miles at his retirement reception

379TH ANNUAL REPORT OF THE OFFICIAL BOARDS



Sudbury, Massachusetts
Year Ending December 31, 2018