

# **2016 ANNUAL TOWN REPORT SUDBURY, MASSACHUSETTS**



## Sudbury Town Offices/Departments

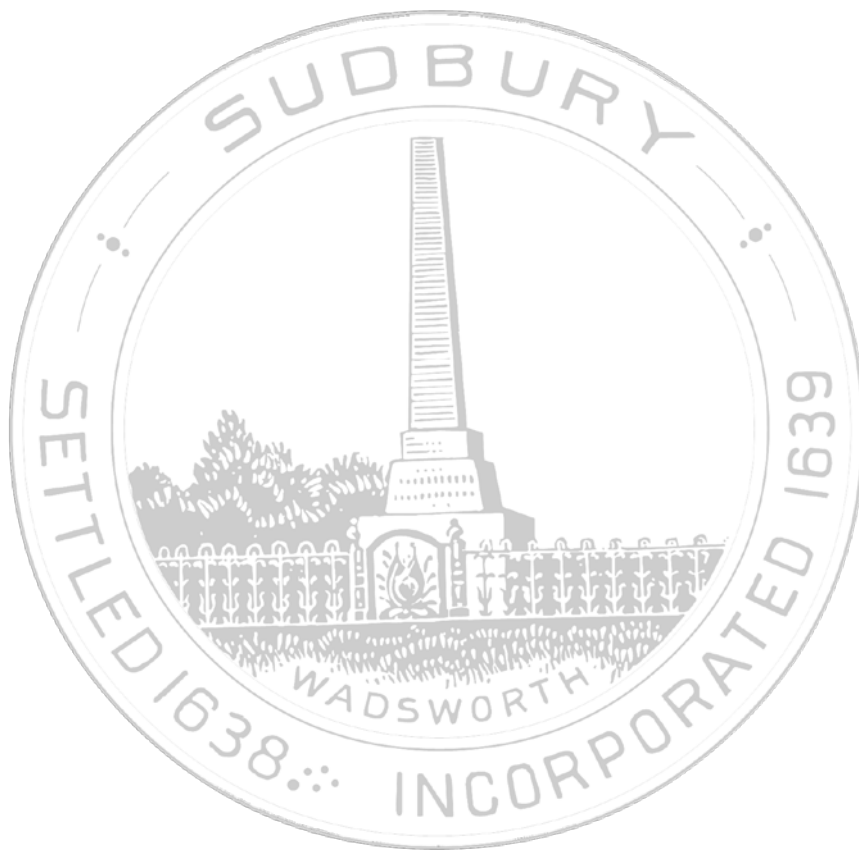
<u>Department</u>	<u>Location</u>	<u>Phone Number</u>
Accounting Office	Flynn Building	978-639-3309
Assessing Office	Flynn Building	978-639-3393
Assistant Town Mgr./HR Director	Flynn Building	978-639-3386
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-440-5461
Conservation Office	DPW Building	978-440-5471
Council on Aging	Fairbank Community Center	978-443-3055
Dog Officer	147 Parker St, Maynard, MA	978-639-3361
Engineering/DPW	DPW Building	978-440-5421
Finance Department	Flynn Building	978-639-3376
Fire Department	77 Hudson Road (Headquarters)	978-440-5301 (Business)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-440-5479
Highway/DPW	DPW Building	978-440-5421
Historic Districts Commission	Flynn Building	978-639-3389
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation Department	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community Development	Flynn Building	978-639-3387
Police Department	75 Hudson Road	978-443-1042 (Business)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	DPW Building	978-440-5476
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury Public Schools	Fairbank Community Center	978-443-1058
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Treasurer/Tax Collector	Flynn Building	978-639-3376
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

### **Addresses**

DPW Building	275 Old Lancaster Road
Fairbank Community Center	40 Fairbank Road
Flynn Building	278 Old Sudbury Road
Town Hall	322 Concord Road

***Cover Photo: The Loring Parsonage (c. 1730) was once the home of Reverend Israel Loring.  
It will soon be the home of the Sudbury History Center operated by the Sudbury Historical Society.  
(Photo courtesy of Fletcher Boland - <http://fletcherboland.com>)***

# **377<sup>th</sup> Annual Report of the Official Boards**



**Sudbury, Massachusetts  
Year Ending December 31, 2016**

## Table of Contents

Sudbury Town Offices/Departments .....	2	Sudbury Cultural Council.....	141
Sudbury at a Glance .....	5	Town Historian.....	143
Federal, State and County Officials .....	6	PLANNING & COMMUNITY	
Elected Town Officials .....	7	DEVELOPMENT.....	144
ADMINISTRATION.....	8	Bruce Freeman Rail Trail Task Force .....	145
Board of Selectmen and Town Manager .....	9	Community Preservation Committee .....	146
Town Clerk.....	11	Conservation Commission .....	147
Town Moderator.....	58	Design Review Board.....	148
EDUCATION .....	60	Earth Removal Board .....	148
Sudbury Public Schools.....	60	Land Acquisition Review Committee .....	149
Lincoln-Sudbury Regional High School .....	69	Permanent Building Committee .....	150
Minuteman High School.....	77	Planning Board.....	151
FINANCE .....	81	Ponds and Waterways Committee.....	153
Town Accountant .....	82	River Stewardship Council.....	153
Board of Assessors .....	91	Sudbury Centre Improvement Advisory	
Capital Improvement Advisory Committee.....	93	Committee .....	155
Finance Committee.....	100	Sudbury Housing Trust .....	155
Finance Division.....	102	Zoning Board of Appeals .....	156
Information Systems.....	108	PUBLIC SAFETY .....	160
HUMAN SERVICES.....	112	Building Department.....	161
Cable Advisor .....	113	Dog Officer .....	162
Council on Aging.....	114	Energy & Sustainability Committee.....	163
East Middlesex Mosquito Control Project.....	122	Facilities Department .....	166
Goodnow Library .....	123	Fire Department.....	168
Board of Health .....	128	Police Department .....	171
Sudbury Housing Authority.....	132	Sealer of Weights & Measures.....	173
Park and Recreation Commission.....	133	PUBLIC WORKS.....	174
Veterans' Services .....	135	Engineering Division.....	175
OUR HERITAGE .....	136	Highway Division .....	175
Historic Districts Commission.....	137	Trees & Cemetery Division.....	176
Historical Commission .....	138	Parks & Grounds Division .....	177
Memorial Day Committee .....	139	In Memoriam .....	178
September 11 <sup>th</sup> Memorial Garden Oversight			
Committee .....	140		

## Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639		
POPULATION:	18,274 Voters: 11,855		
AREA:	24.7 Square Miles		
FY2017 BUDGET:	Operating Sub-Total:	\$87,414,801	
	Debt Sub-Total:	\$ 3,628,425	
	Operating Capital Article:	<u>\$ 404,000</u>	
	Total General Fund Use:	\$91,447,226	
TAX RATE:	FY2017: \$17.74 Residential; \$25.01 Commercial/Industrial/Personal Property FY2016: \$17.80 Residential; \$25.11 Commercial/Industrial/Personal Property FY2015: \$17.60 Residential; \$24.88 Commercial/Industrial/Personal Property		
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting		
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network		
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School		
PUBLIC SAFETY:	Full-time Fire Department (with three stations, EMT and paramedics) Full-time Police Department		
RECREATION:	Programs are offered year round by CAPRA-accredited Park & Recreation Dept. Facilities include the Atkinson Town Pool and Fairbank Community Center; Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area; toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating areas; and fields for baseball, field hockey, lacrosse, softball, and soccer.		
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough		
HEALTH/HOSPICE CARE SERVICES:	Parmenter Community Health Care Sudbury Pines Extended Care and Wingate Healthcare Facility Emerson Medical at Sudbury		
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, and Unitarian Universalist.		
UTILITIES:	Electrical service:	Eversource	
	Natural Gas service:	National Grid and Eversource Gas	
	Water:	Sudbury Water District	
	Telephone/cable service:	Verizon and Comcast	

## 2016 Federal, State and County Officials

### *United States of America*

<b>Title/Position</b>	<b>Name</b>	<b>Phone</b>
President	Barack H. Obama	202-456-1414
Vice-President	Joseph R. Biden, Jr.	202-456-2326
Senator	Elizabeth A. Warren	617-565-3170
Senator	Edward J. Markey	617-565-8519
Representative 3 <sup>rd</sup> Congressional District	Nicola S. Tsongas (Pct. 1)	978-459-0101
Representative 5 <sup>th</sup> Congressional District	Katherine Clark (Pct. 1A, 2, 3, 4 & 5)	781-396-2900

### *Commonwealth of Massachusetts*

<b>Title/Position</b>	<b>Name</b>	<b>Phone</b>
Governor	Charles D. Baker	617-725-4005
Lt. Governor	Karyn E. Polito	617-725-4005
Secretary of State	William F. Galvin	617-727-7030
Registrar of Deeds Middlesex Southern District	Maria C. Curatone	617-679-6300
Treasurer and Receiver General	Deborah B. Goldberg	617-367-6900
Middlesex Retirement Board Chairman	Thomas F. Gibson	978-439-3006
Attorney General	Maura Healy	617-727-2200
Auditor	Suzanne M. Bump	617-727-6200
Clerk Magistrate Middlesex Superior Court	Michael A. Sullivan	781-939-2700
Councillor 3 <sup>rd</sup> District	Marilyn Petitto Devaney	617-725-4015 x3
District Attorney Northern District	Marian T. Ryan	781-897-8300
Registry of Probate/Insolvency	Tara E. DeCristofaro	617-768-5800
Senator in General Court: 3rd Middlesex District	Michael J. Barrett (Pct 1, 4, 5)	617-722-1572
Senator in General Court: Middlesex & Worcester	James B. Eldridge (Pct 2, 3)	617-722-1120
Representative in General Court: 13th Middlesex District	Carmine L. Gentile	617-722-2014
Middlesex County Sheriff	Peter J. Koutoujian	781-960-2800

## Elected Town Officials

Effective after Annual Town Election March 28, 2016

<b>Assessors, Board of</b>	<b><u>Term Expires</u></b>	<b>Planning Board</b>	<b><u>Term Expires</u></b>
Joshua M. Fox	2018	Peter Jon Abair	2019
Trevor A. Haydon	2019	Daniel Carty	2019
Liam J. Vesely	2017	Stephen R. Garvin	2018
		John Hincks	2020
		Christopher Morely	2018
<b>Goodnow Library Trustees</b>			
Alan L. Gordon	2019		
Lily A. Gordon	2018	<b>Selectmen, Board of</b>	
Susan H. Johnson	2019	Patricia A. Brown	2017
Ingrid J. Mayyasi	2017	Robert C. Haarde	2019
Barbara F. Pryor	2017	Susan Iuliano	2018
Marie D. Royea	2018	Leonard A. Simon	2019
		Charles C. Woodard	2018
<b>Health, Board of</b>		<b>Sudbury Housing Authority</b>	
Carol J. Bradford	2019	Sherrill P. Cline	2019
Linda Marie Huet-Clayton	2018	Judith Deutsch (State apptee.)	2016
Susan R. Sama	2017	Kaffee Kang	2021
		Lydia Pastuszek	2018
<b>Lincoln-Sudbury Regional School District Committee</b>		Steven J. Swanger	2017
Radha Raman Gargeya	2019	<b>Sudbury School Committee</b>	
Elena M. Kleifges	2017	Christine A. Hogan	2017
Nancy F. Marshall (Lincoln)	2018	Ellen Winer Joachim	2017
Kevin J. Matthews	2019	Lisa V. Kouchakdjian	2018
Patricia M. Mostue (Lincoln)	2017	Lucie Swigart St. George	2018
Gerald E. Quirk	2018	Richard Tinsley	2019
<b>Moderator</b>		<b>Water District Commissioners</b>	
Michael C. Fee	2018	Elizabeth D. Eggleston	2017
		Michael C. Fee	2018
<b>Park and Recreation Commission</b>		Robert H. Sheldon	2019
Robert C. Beagan	2018		
Michael T. Ensley	2017	<b>Water District Officers</b>	
Mara Huston	2017	Craig E. Blake	2017
James J. Marotta	2018	Martha J. Coe	2017
Richard C. Williamson	2019	Thomas Travers	2017

# ADMINISTRATION



*Election Wardens (left to right) Steve Greene, Joe Bausk and Tom Travers at the November 2016 Presidential Election. Their regalia was sewn especially for the occasion by Election Worker Jacqui Bausk.*

## **Board of Selectmen and Town Manager**

The Board of Selectmen, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2016, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

We congratulate Representative Gentile on his effort to extend Sudbury's very successful Means Tested Senior Tax Exemption in the Massachusetts legislature (Chapter 10 of the Acts of 2016).

In February, Kayla McNamara became the Director of Parks and Recreation. McNamara had formerly worked in several communities in different recreational capacities and continues to coach girls' softball.

In March, Dennis Keohane joined the Town as Finance Director. Keohane formerly worked in the private sector performing municipal auditing.

In June, Jody Kablack, the Director of Planning and Community Development and William Place, the Director of Public Works, both retired after long and revered service to the Town. They both served the Town for over 20 years and are still missed. Bill was a public works leader, most recently seen in his work on the Town Center Project and Jody will long be remembered for her affordable housing advocacy and her work with the Community Preservation Act.

In August, Meagan Donoghue was hired as the Director of Planning and Community Development. Donoghue formerly served as the Director of Planning in Webster and has a special interest in historical planning.

Also in August, the Town welcomed a new Veteran's Agent, Nicholas Charbonneau. The Town shares the Veteran's Agent with the City of Marlborough.

In October, Dan Nason joined the Town as the Director of Public Works. Nason formerly served the Town of Northborough as the Director of Public Works. Dan has already made significant modernizations and changes in DPW.

The composition of Board remained the same after the March Town Election. The Board reorganized following the 2016 Annual Town Meeting. Susan Iuliano was elected to serve as Chairman and Chuck Woodard to serve as Vice-Chairman.

At the beginning of 2016, the Board of Selectmen finalized its Listening Project work with facilitator Jon Wortmann and committed to continuing to serve the Town of Sudbury to the best of their ability.

Throughout 2016, the Town continued to oppose the Sudbury Station project, a large residential housing unit planned for historic town center. The Town has hired both Special Counsel and Town Counsel to follow multiple legal options to oppose the project.

During a Special Town Meeting in February, the Town decided to withdraw from the Minuteman Regional School District. While the withdrawal will not occur until July 1, 2017, the Board of Selectmen and Town Manager took immediate action to ensure that Sudbury students will continue to have excellent vocational options. The Board of Selectmen formed the Vocational Education Guidance Committee in order to achieve these goals.

In February, the Town learned of the threat of the Eversource Reliability Project proposed overhead transmission lines on the MBTA right of way in Sudbury. The Town quickly organized, hiring legal counsel, as well as a government relations firm and continues to work to halt the proposal. In October, Eversource held a community meeting to further discuss their plans. This proposal continues to meet Town resistance.

In March, the Town voted to continue the Senior Citizen Property Tax Exemption and to allow the Police Department to leave Civil Service.

In April, the Town hosted a successful Town-wide clean-up day. The Board repurposed trust money to use in the creation and construction of the Sudbury History Museum to be located at the Loring Parsonage. The Board also voted to implement a Town Manager evaluation process. In April,

GeoInsight, a Town consultant, described the evaluation of the Melone site data it would undertake, and then in November presented its findings of conditions in the soil and rock at the Melone property owned by the Town.

At May Town Meeting, along with the usual town business, the Town voted to hold a Special Town Meeting annually each October.

In June, after months of negotiations, the Board of Selectmen voted to sign a Development Agreement with National Development, the developer of the Raytheon site. The Development Agreement included funding for Senior Transportation, Parks and Fields, Public Safety, walkway funds, School and Town Technology funding, and land for a new fire station on Route 20 as part of a Mixed Use Overlay District approved at a special Town Meeting in June.

In August, the Town submitted an application to the Department of Public Utilities for an electrical aggregation plan for the Town of Sudbury. The Town worked with MAPC and other communities in order to achieve this goal.

In September, the Board of Selectmen began the process of setting Board goals. They continued to discuss those goals through October and finalized a goal document with prioritization and deliverables set for the goals.

In October, the Town held its first scheduled Fall Special Town Meeting. On the warrant were several capital articles including school and town security and a front loader.

In December, the Board heard from Fire Chief Miles about the need for additional staffing and additional Fire Station space so the Town can run a much needed second ambulance.

Sudbury's new Environmental Planner/Assistant Planner Beth Suedmeyer came on board in August.

Under her guidance the Bruce Freeman Rail Trail design continued to progress. Despite some delays in late 2015 and early 2016, 25% design will continue through a collaboration of Town Staff, engineering consultant VHB and the newly formed Bruce Freeman Rail Trail Design Task Force. VHB held several community meetings, including a planning charrette. The Town Manager also continued discussions with the Town of Framingham and the Trust for Public Land regarding purchase of the CSX corridor, which will enable the Bruce Freeman Rail Trail to continue south into Framingham.

The Fairbank Community Center Study Task Force (FCCTF) was reconstituted with a newly designed mission statement. The Task Force is working to understand town needs while balancing those needs with capital and operating costs. The Board of Selectmen voted to move ahead with plans to consider other options for accommodating Sudbury Public Schools administration while working on plans for the Community Center.

We close by thanking all Town employees for their work providing services to Town residents, and all residents who have offered to serve on the Town's many boards and committees. We are proud to serve this wonderful Town.

Respectfully submitted,

#### BOARD OF SELECTMEN

*Susan N. Iuliano, Chair*  
*Charles C. Woodard, Vice Chair*  
*Patricia A. Brown*  
*Robert C. Haarde*  
*Leonard A. Simon*

#### TOWN MANAGER

*Melissa Murphy-Rodrigues, Esquire*

## Town Clerk

The Town Clerk is the Chief Election Official and responsible for compliance with Federal, State and Town laws and bylaws when organizing, overseeing and certifying elections. Votes taken at town meetings and elections are recorded, certified and submitted to the Attorney General's Office, the Department of Revenue and the Secretary of the Commonwealth's Office. Town Proceedings are recorded and the Town Bylaws are updated and certified each year.

Rose Miranda, our new Assistant Town Clerk, joined us in August. She brings with her several years of experience in the Town Clerk's Office. We had a very productive year in 2016. By the time we had our Annual Town Election on March 28th, we held a Special Town Meeting on February 9th and the Presidential Primary Election on March 1st. Our Annual Town Meeting, held at Lincoln-Sudbury Regional High School, began on May 2nd, continued for two additional nights and accommodated a Special Town Meeting on May 3rd. We ended Fiscal Year 2016 with a special town election on May 17th and one additional town meeting on June 13th.

Fiscal year 2017 continued the pace with two elections in September, the State Primary Election on September 8th and the Minuteman District Election on September 20th. We had a Special Town Meeting on October 17th, quickly followed by two weeks of Early Voting for the first time in the Commonwealth from October 24th through November 4th. Early Voting proved to be very popular with Sudbury voters. We had 4,720 early voters which was 36% of our total registered voters.

The State Election was held on Tuesday, November 8th, at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open extra early at 6:15 AM and closed at 8:00 PM. In total, there were 10,940 ballots cast at this election, representing 84% of the Town's 13,003

registered voters. Please visit our website for a complete listing of the results.

The Town Clerk's Office can't say enough to thank the dedicated crew of election workers who staffed the Early Voting location and the polling locations, serving the voters of Sudbury with professionalism and efficiency as well as the assistance, consideration and accommodation extended by Town Departments who participate in the conduct of well-run elections.

In between town meetings and elections, the Town Clerk's Office issues marriage licenses, creates, maintains and issues certified vital records. As Sudbury's Burial Agent, the Office issues burial permits. Other duties of our office include issuing dog licenses; receiving and processing doing business as (DBA) certificates and raffle permits; posting meetings and other official notices; filing and maintaining records of oaths of office for elected and appointed town officials; documenting filings of Open Meeting Law, Ethics Trainings and Conflict of Interest documents to facilitate compliance with State mandates for Town Employees and member of Boards and Committees; updating procedural manuals, road files, recording traffic rules and other regulations.

The scanning of historic documents and the transcriptions of records continues and is an important part of our records management program.

The Town Clerk's Office strives to provide service and assistance to residents and visitors in a timely, courteous and professional manner. To aid us in our mission, our departmental website, [www.subury.ma.us/clerk](http://www.subury.ma.us/clerk), contains many of the documents and forms frequently requested by the public including, Town Meeting Proceedings and Historic Bylaws.

Respectfully submitted,  
*Rosemary B. Harvell, Sudbury Town Clerk*

## Statistics

Certified Vital Records and Burial Permits Issued	1,415
Business Certificates Issued	139
Generated and Delivered Yearly Census	6,594
Returned and Processed Census	99%
Number of Processed and New Registered Voters	1,824
Official Voter Population	11,854
Official Population	18,274
Licensed Dogs	2,588
Number of Absentee Ballots Processed	2,463
Number of Early Voting Ballots Processed	4,720
Notary Public Services Provided	183
Certificates of Residency	91

## 2016

### State Elections/Town Elections/Town Meetings

Date		% Turnout	Eligible Voters
March 1	Presidential Primary	53%	12,322
March 28	Annual Town Election	16%	12,334
May 17	Special Town Election	14%	12,391
September 8	State Primary	3.7%	12,594
September 20	Minuteman District	1.8%	230
November 8	Presidential Election	84%	13,003
May 2, 3, 4	Annual Town Meeting	6.2%	11,936
June 13	Special Town Meeting	2%	11,936

## Town Clerk Financial Report

Town Clerk Fees	\$25,116
List of Persons	\$530
Extract on Disk	\$180
Bylaws (Zoning & General)	\$15
Planning Board Rules and Regulations	\$0
Maps	\$130
Copies	\$122
Other	\$5
Miscellaneous (Non-dog Bylaw Violations)	\$1,350
Dog Licenses and Kennels	\$40,180
Dog Late Fees and Bylaw Violations	\$5,045
Replacement Dog Tags	\$5
<b>Total Revenue</b>	<b>\$72,678</b>

## ***Summary of 2016 Town Meetings***

The following are summaries of the actions taken by Sudbury Town Meetings.

### **Special Town Meeting February 9**

#### **Article 1. AMENDMENTS TO THE REGIONAL SCHOOL DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

Moderator declared voted by well more than a majority to accept, consistent with Section VII of the existing “Agreement With Respect to the Establishment of a Technical and Vocational Regional School District” for the Minuteman Regional Vocational School District, the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on December 21, 2015, and which have been submitted as a restated “Regional Agreement” bearing the date of December 21, 2015 to the Board of Selectmen of each member town.

#### **Article 2. WITHDRAWAL OF THE TOWN OF SUDBURY FROM THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT**

Moderator declared voted by well more than a majority to withdraw from the Minuteman Regional Vocational School District effective July 1, 2017, contingent upon the acceptance, on or before March 1, 2016, by all of the current members of the Minuteman District, and the approval, on or before December 31, 2016, by the Commissioner of Education, of the Amended Regional Agreement dated December 21, 2015 which has been submitted to the member towns by the Minuteman Regional Vocational School Committee.

#### **Article 3. WITHDRAWAL OF THE TOWN OF WAYLAND FROM THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT UNDER THE REGIONAL AGREEMENT LAST AMENDED OCTOBER 7, 1980**

Moderator declared unanimously voted to indefinitely postpone.

#### **Article 4. DISPOSITION OF FORMER POLICE STATION 415 BOSTON POST ROAD**

Moderator declared voted by well more than two-thirds to transfer to the Board of Selectmen for the purpose of conveying, and authorize the Board of Selectmen to convey the parcel of Town land and building thereon at 415 Boston Post Road, formerly used as a police station, on the terms and conditions established by the Board of Selectmen, said real estate disposition to be made in compliance with General Laws Chapter 30B to the extent applicable, and further to authorize the Board of Selectmen and other Town officials to take all actions to carry out this Article.

## Annual Town Meeting May 2, 3 and 4

### IN MEMORIAM RESOLUTION

Moderator declared unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: Helga Andrews, George Anelons, Walter Bent, David Bronson, Mildred A. Chandler, Joanna Crawford, Maurice "Doc" Fitzgerald, Barbara Frizzell, Frances Louise Galligan, Jeanne Godfrey, Spencer R. Goldstein, Ruth Green, Peter B. Lembo, Dorcas Ruth Lemoine, William Maloney, Roy E. Mathews Jr., Paul J. Marzilli, Edward R. McAllister, Joan E. Meenan, Irene P. McCarthy, Teresa W. Newton, Joseph Nugent, Jr., Elizabeth "Eileen" Paradis, Charles R. Quinn, Dorothy Roberts, Donald Somers, Norman Swicker, Marjorie A. Stiles, Jean T. Stone, Richard Carleton Venne and N. Jane West Young.

### Article 1. HEAR REPORTS

Moderator declared unanimously voted to accept the reports of the Town boards, commissions, officers and committees as printed in the 2015 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

### Article 2. FY16 BUDGET ADJUSTMENTS

Moderator declared indefinitely postponed.

### Article 3. STABILIZATION FUND

Moderator declared voted by well more than two-thirds to transfer \$280,190 from Free Cash, to the Stabilization

Fund established under Article 12 of the October 7, 1982 Special Town Meeting.

### Article 4. FY17 BUDGET LIMITING

Moderator declared voted that the amount appropriated under the FY17 budget not exceed the sum of \$ 91,043,226.

### Article 4. FY17 BUDGET

Moderator declared voted by well more than a majority that the Town appropriate the sums of money set forth in the column "FY17 Recommended" for FY17 (*shown right*).

said sums to be raised by transfer of \$225,000 from Free Cash and the remainder to be raised by taxation except that the following items to be raised and designated, by transfer from available fund balances and interfund transfers; from Ambulance Reserve for Appropriation Acct. to (200) Public Safety, \$641,912; the sum of \$6,156,384 set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to item 900: Town

		<b>FY17</b>
<b>EXPENDITURES</b>		<b>Recommended</b>
300: Sudbury Public Schools: Net		34,682,619
300: SPS Employee Benefits (1)		6,156,384
1000: SPS OPEB Normal Cost (2)		194,328
	Sub-total SPS Net	41,033,331
300: LS Operating Assessment: Net		22,083,916
300: LS OPEB Normal Cost Assessment		203,563
300: LS Operating Debt Service Assessment		591,655
	Sub-total LS Assessments Net	22,879,134
300: Minuteman Regional Assessment		728,141
	<b>Total: Schools</b>	64,640,606
100: General Government		2,825,426
200: Public Safety (3)		7,332,129
400: Public Works		5,213,559
500: Human Services		713,912
600: Culture & Recreation		1,282,232
900: Employee Benefits		4,779,045
900: Other & Transfers		508,126
1000: OPEB Normal Cost (2)		119,766
	<b>Total: Town Departments</b>	22,774,195
700: Town Debt Service		3,628,425
<b>TOTAL: OPERATING BUDGET</b>		91,043,226
(not including Capital or Enterprise Funds)		

1 To be transferred to 900: Town Employee benefits

2 To be transferred to 1000: SPS/Town Normal Cost for OPEB

3 Ambulance reserve funds to be transferred to 200: Public Safety (direct revenue offset)

Employee Benefits, so that the Employee Benefits total will be \$10,935,429, to be expended under the Town Manager; the sum of \$194,328 set forth as Sudbury Public Schools OPEB Normal Cost to be immediately transferred and added to item 1000: (SPS/Town) OPEB Normal Cost, so that the OPEB Normal Cost total will be \$314,094; and to authorize the Town Manager to transfer \$1,117,907 of the funds from item 900 Employee Benefits and \$314,094 from item 1000: (SPS/Town) OPEB Normal Cost to the OPEB Trust established to meet expenses for post employment health and life insurance benefits for eligible retirees and to expend such funds for that purpose; and to authorize the purchase of equipment funded under this budget by entering into lease purchase agreements; and to authorize multi-year contracts in excess of three years either by renewal, extension, or purchase options in accordance with the provisions of M.G.L. c.30B § 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

#### Article 5. FY17 TRANSFER STATION ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$276,032 for the Transfer Station Enterprise Fund for FY17; and further to authorize use of an additional \$16,700 of Enterprise Fund receipts for indirect costs; such sums to be raised from \$286,996 in receipts of the Enterprise and use of retained earnings of \$5,736 of the Enterprise.

#### Article 6. FY17 POOL ENTERPRISE FUND BUDGET

Moderator declared passed by well more than a majority to appropriate the sum of \$574,279 for the Pool Enterprise Fund for FY17; such sum to be raised from \$574,279 in receipts of the Enterprise.

#### Article 7. FY17 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$214,183 for the Recreation Field Maintenance Enterprise Fund for FY17; and to authorize use of an additional \$22,575 of Enterprise Fund receipts for indirect costs; such sums to be raised from \$190,000 in receipts of the Enterprise and use of retained earnings of \$46,758 of the Enterprise.

#### Article 8. UNPAID BILLS

Moderator declared unanimously voted to indefinitely postpone.

#### Article 9. CHAPTER 90 HIGHWAY FUNDING

Moderator declared unanimously voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

#### Article 10. TOWN/SCHOOL REVOLVING FUNDS

Moderator declared unanimously voted to authorize for FY17 the use of revolving funds under M.G.L. c.44, s.53E ½, by the following Departments of the Town in accordance with the description for each fund placed on file with the Board of Selectmen, said funds to be maintained as separate accounts set forth as follows:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Public Health Vaccinations	Board of Health	\$ 10,000
Plumbing & Gas Inspectional Services	Building Inspector	\$ 50,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$ 10,000
Conservation (Trail Maintenance)	Conservation Commission	\$ 7,500
Conservation (Wetlands)	Conservation Commission	\$ 35,000
Council on Aging Activities	Council on Aging	\$ 50,000

Council on Aging Van		
Transportation (MWRTA)	Council on Aging	\$ 135,000
Cemetery Revolving Fund	DPW Director	\$ 20,000
Fire Department Permits	Fire Chief	\$ 45,000
Goodnow Library Meeting Rooms	Goodnow Library	\$ 10,500
Recreation Programs	Park and Recreation Commission	\$ 542,000
Teen Center	Park and Recreation Commission	\$ 20,000
Youth Programs	Park and Recreation Commission	\$ 170,000
Bus	Sudbury Schools	\$ 450,000
Instrumental Music	Sudbury Schools	\$ 100,000
Cable Television	Town Manager	\$ 30,000
Rental Property	Town Manager	\$ 40,000
Dog	Treasurer/Collector	\$ 70,000
Zoning Board of Appeals	Zoning Board of Appeals	\$ 25,000

and to confirm that said funds have been established in accordance with M.G.L. c.44 s. 53E ½.

#### Article 11. ESTABLISH SOLAR ENERGY SAVINGS REVOLVING FUND

Moderator declared voted by well more than a majority to establish and authorize for Fiscal Year 2017, the use of a revolving fund by the Facilities Director for paying town electrical costs, and to fund energy saving initiatives by the Energy Committee; to be funded by receipts from the solar field at the landfill; said fund to be maintained as a separate account, in accordance with MGL, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the amount of \$330,000.

#### Article 12. DPW ROLLING STOCK STABILIZATION FUND - REPURPOSING

Moderator declared unanimously voted to amend the purpose of the special stabilization account established by vote under Article 24 of the May 6, 2014 Annual Town Meeting to read as follows: “for the purpose of replacing or adding to town or school rolling stock equipment, including toward the purchase, lease or debt service payments for items classified as such.”

#### Article 13. FY17 CAPITAL BUDGET

Moderator declared unanimously voted to appropriate the sum of \$404,000 for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering and design, including but not limited to renovation to buildings; said sum to be raised by taxation; and to authorize the Town Manager to allocate funds as needed between the underlying departments as shown in the following chart:

FY17 Operating Capital Article by Department excluding operating leases and capital exclusions:

DPW Highway	\$ 81,000
Facilities/SPS	\$102,000
Facilities/Town	\$125,000
Fire	\$ 96,000
<b>TOTAL</b>	<b>\$404,000</b>

#### Article 14A. PURCHASE OF FIRE DEPARTMENT AMBULANCE

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$265,000 for the purpose of purchasing and equipping a Fire Department ambulance; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 14B. PURCHASE OF FIRE DEPARTMENT LADDER TRUCK

Moderator declared voted by well more than 2/3 to appropriate the sum of \$875,000 for the purpose of purchasing and equipping a Fire Department ladder truck including the payment of all costs incidental and related thereto; and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$875,000 under General Laws chapter 44, section 7 or any other enabling authority, and that the Board of Selectmen is to take any action necessary to carry out this project; provided, however, that this vote shall not take effect until the town votes to approve a Proposition 2 ½ Debt Exclusion in accordance with G.L. c.59, §21C(k).

#### Article 15. DPW ROLLING STOCK REPLACEMENT

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$492,500 for purchase of rolling stock, vehicle and/or equipment for the Department of Public Works; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 16. SCHOOL ROOFTOP HVAC UNIT REPLACEMENT

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$75,000 to be expended under the direction of the Facilities Director for the purpose of purchasing a School rooftop HVAC unit, including the payment of all costs incidental or related thereto; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 17. TOWN AND SCHOOLS PARKING LOTS AND SIDEWALKS IMPROVEMENT

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$84,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Public Schools' and Town's driveways, parking lots and sidewalks, including payment of all costs incidental or related thereto; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 18. NIXON SCHOOL CROSSWALK TRAFFIC SIGNAL

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$25,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the crosswalk at the Nixon School, including installing a crosswalk traffic signal at the intersection of Concord Road, Morse Road, and the driveway entrance to the Nixon School, including the payment of all costs incidental or related thereto; said appropriation to be contingent upon the approval of a Proposition 2½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C (i½ ).

#### Article 19. TOWN AND SCHOOL SECURITY AND ACCESS CONTROLS

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$195,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Town Buildings for the purpose of building safety, security and access controls including the payment of all costs incidental or related thereto; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 20. SECURITY SYSTEM UPGRADE (CCTV SYSTEM) – LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$122,320 to be expended under the direction of the Lincoln-Sudbury School Committee for the purpose of constructing,

reconstructing, or making extraordinary repairs to the Lincoln-Sudbury Regional District for the purpose of building and personal safety and security; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 21. SCHOOL'S MAINTENANCE GARAGE

Moderator declared voted by well more than a majority to indefinitely postpone.

#### Article 22. DPW COLD STORAGE GARAGE ADDITION

Moderator declared voted by well more than a majority to raise and appropriate the sum of \$220,000 for the purpose of constructing an addition on the existing DPW garage on Town-owned land located at 275 Old Lancaster Road, including site development, and all expenses connected therewith, including professional, engineering and architectural services and preparation of plans, specifications, and bidding documents, supervision of work and relocation; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 23. DPW UNDERGROUND FUEL STORAGE REPLACEMENT

Moderator declared voted by more than a majority to raise and appropriate the sum of \$250,000 for the purpose of constructing, reconstructing, or making extraordinary repairs to the Underground Fuel Storage system at the DPW Facility located at 275 Old Lancaster Road and all other appurtenances thereto and all expenses therewith including preparation of plans, specifications and bidding; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 24. WALKWAY ENGINEERING, DESIGN AND CONSTRUCTION

Moderator declared voted by more than a majority to raise and appropriate the sum of \$100,000 to be expended under the direction of the Director of Public Works for the purpose of engineering, design and construction of new walkways within the Town including the payment of all costs incidental or related thereto; said sum to be raised by taxation and contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 25. FEATHERLAND TENNIS COURTS

Moderator declared voted by more than a majority to raise and appropriate the sum of \$175,000 for the purpose of reconstructing, resurfacing, expanding or making extraordinary repairs to the tennis courts at Featherland Park, including the payment of all costs incidental or related thereto; said appropriation to be contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½ ).

#### Article 26. STREET ACCEPTANCES

Moderator declared voted by more than a majority to accept the layout of the following ways:

Trevor Way from Horse Pond Road to a dead end, a distance of 415 ft. + -

Arboretum Way from Maynard Road to a dead end, a distance of 1,025 ft. + -

Tall Pine Drive from Horse Pond Road to a dead end, a distance of 1,093 ft. + -

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the Board of Selectmen to acquire by purchase, by gift or by eminent domain, an easement or fee simple, over the ways shown on said plans and any associated drainage, utility or other easements.

Article 27. AMEND TOWN BYLAWS, ART. III.11 TOWN FORUM

Moderator declared voted by more than a majority to amend Article III, Section 11 of the Town of Sudbury Bylaws, Town Forum, as follows (new wording is shown underlined, and wording to be deleted is bracketed);

SECTION 11. The Town will conduct a Town Forum on an annual (minimum requirement) basis. The Forum will be an open, public meeting for Town residents. The Town Forum will provide a planned, scheduled opportunity for constructive engagement between the Town and residents. The Town participants panel [will] may include, [but not be limited to] all department heads, committee chairpersons and Trust chairpersons. The Board of Selectmen will encourage broad participation for Town officials in the Town Forum. One member of the Town panel will act as moderator. The moderator will facilitate and manage questions from Town residents to the appropriate panel member for response. [2½ hours will be scheduled for each Forum. Forums may be adjourned earlier by majority vote of the participating residents.]

Article 28. WITHDRAWN

Article 29. WITHDRAWN

Article 30. WITHDRAWN

Article 31. AMEND TOWN BYLAWS, ART. I, TOWN MEETINGS

Moderator declared voted by more than a majority to amend Town Bylaws, Art. I, by adding a new Section 3 as follows:

Section 3. A Town Meeting shall be held on the third Monday in October at such place as the Selectmen shall determine. The Selectmen, after a Public Hearing, may delay the start of the October Town Meeting for up to 7 days provided that they act no later than the last day in September preceding. All sessions of the meeting shall begin at 7:30 P.M., and, unless otherwise voted by two-thirds of those present and voting, shall be adjourned to 7:30 P.M. of the next Monday, Tuesday, or Wednesday, whichever comes first (legal holidays excluded), upon completion of the article under discussion at 10:30 P.M.; except that any such meeting shall be adjourned before that time if a quorum shall be declared to have been lost, or at 8:30 P.M. if a quorum has not been assembled by then;

and to renumber the remaining two sections as Section 4 and Section 5.

Article 32. WITHDRAWN

Article 33. FAIRBANK COMMUNITY CENTER DESIGN

Moderator declared voted by more than a majority to indefinitely postpone.

Article 34. WITHDRAWN

Article 35. WITHDRAWN

Article 36. AMEND ZONING BYLAW, ART. IX, SECTION 7000 – DEFINITION OF DOG KENNEL

Moderator declared voted by more than a majority to indefinitely postpone.

Article 37. AMEND ARTICLE IX, THE ZONING BYLAW, SECTION 4345, WIRELESS SERVICES OVERLAY DISTRICT USES AVAILABLE AS OF RIGHT

Moderator declared voted by well more than 2/3 to amend Article IX (the Zoning Bylaw), as follows:

Amend Section 4345, Uses Available as of Right, by adding the word “Minor” in front of the words “Site Plan”, and changing “section 6300” to “section 6370”, so that section reads:

4345. Changes in the capacity or operation of a wireless service facility which has previously received a special permit under this Bylaw, limited to an increase or decrease in the number of antennae, cells, panels, equipment buildings or cabinet or the number of service providers (co-locators), shall be permitted, subject to Minor Site Plan review under section 6370 of the Zoning Bylaw and authorization from the lessor of the property.

Article 38. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST ALLOCATION  
Moderator declared voted by more than a majority to appropriate \$202,600 from Community Preservation Act Fiscal Year 2017 revenues, as recommended by the Community Preservation Committee, for the purpose of providing funds to the Sudbury Housing Trust in support of its efforts to provide for the preservation and creation of affordable housing.

Article 39. COMMUNITY PRESERVATION FUND – GOODNOW LIBRARY ARCHIVES  
Moderator declared unanimously voted to appropriate the sum of \$40,000 from Community Preservation Act Fiscal Year 2017 revenues for historic resources purposes, as recommended by the Community Preservation Committee, for the purpose of funding a new electronic platform for the Goodnow Library Historic Archives.

Article 40. COMMUNITY PRESERVATION FUND – TOWN CENTER LANDSCAPING  
Moderator declared voted by more than a majority to appropriate the sum of \$100,000 from Community Preservation Act Fiscal Year 2017 revenues with \$50,000 of said appropriation for historic resources purpose, and \$50,000 of said appropriation for open space purposes, as recommended by the Community Preservation Committee, for the purpose of funding landscaping and historic restoration components of the Town Center Improvement project.

Article 41. COMMUNITY PRESERVATION FUND – SUDBURY HISTORY CENTER AND MUSEUM AT THE LORING PARSONAGE  
Moderator declared voted by more than a majority to appropriate the sum of \$177,732, as recommended by the Community Preservation Committee, from Community Preservation Act Fiscal Year 2017 revenues, and the sum of \$222,268 from the fund balance Reserved for Historic Resources for Community Preservation Act, for the purpose of funding the construction phase of the repurposing of the Loring Parsonage into a History Center and Museum.

Article 42. COMMUNITY PRESERVATION FUND – BRUCE FREEMAN RAIL TRAIL PARTIAL 75% DESIGN  
Moderator declared voted by more than a majority to appropriate the sum of \$150,000 from Community Preservation Act Fiscal Year 2017 revenues for recreation purposes, as recommended by the Community Preservation Committee, for the purpose of beginning the 75% design plan for the Bruce Freeman Rail Trail in Sudbury to MassDOT standards.

Article 43. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS  
Moderator declared unanimously voted to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for Fiscal Year 2017 from Community Preservation Act Fiscal Year 2017 revenues:

\$ 90,000	Administrative and Operating Cost
\$1,266,198	Debt Service

#### Article 44. TOWN WALKWAYS

Moderator declared voted by more than a majority to suggest that the town consider surveying town road Right of Ways (RoWs) to determine where walkways may be designed and built without the need for easements of private property(s).

#### Article 45. SPECIAL ACT – CREATE REMOTE VOTING SYSTEM FOR TOWN MEETING FOR DISABLED CITIZENS

Moderator declared voted by more than a majority to authorize the Board of Selectmen to petition the General Court for a Special Act providing the Town of Sudbury the ability to create a remote voting system to accommodate those with a temporary or permanent disability preventing them from physically attending town meeting; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objective of the petition.

Residents registered to vote on or before the deadline set by statute for any given Annual or Special Town Meeting shall be eligible to vote remotely provided that they have notified the Town Clerk of their disability in writing and requested that they be allowed to vote remotely by telephone (supplying the phone number which they will use to vote) no later than the deadline date for registering to vote for said Town Meeting. The aforesaid notification shall include a statement from a physician or nurse practitioner, licensed to practice in the Commonwealth, stating that the voter is temporarily or permanently physically disabled and unable (without hardship) to attend Town Meeting for a stated period, which period includes the date/s of the prospective Town Meeting. The notification may be communicated to the Town Clerk by email from the physician or nurse practitioner.

The disabled voter shall communicate his or her vote by telephone to the Town Moderator or Assistant Moderator from a phone number previously filed with the Town Clerk and identifiable by the Town Moderator or Assistant Moderator at the time of voting. The voter shall dial a number provided to her/him by the Town Clerk, identify herself/himself to the Town Moderator or Assistant Moderator stating his/her name and street address (in the same manner that voters normally check in at Town Meeting and receive their colored cards to employ in voting from the floor). Voters calling from a telephone, the number of which is blocked or otherwise not discerned by the Town Clerk will not be able to vote. Voters calling from a phone number different than that previously provided to the Town Clerk (at the time of notification of disability and request for remote voting) shall not be allowed to vote (in order to prevent fraud).

## **Special Town Meeting May 3**

### **Article 1. CONSERVATION RESTRICTION – WAYSIDE INN PROPERTY**

Moderator declared unanimously voted to indefinitely postpone.

### **Article 2. FUND LITIGATION COSTS - EVERSOURCE**

Moderator declared unanimously voted to transfer the sum of \$185,000 from Free Cash, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs for preparing for and entering into litigation in regards to the Eversource/Hudson reliability project.

### **Article 3. AMEND FY16 BUDGET – LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**

Moderator declared voted by well more than a majority to indefinitely postpone.

### **Article 4. AMEND ARTICLE IX, THE ZONING BYLAW, SECTION 4243, WATER RESOURCE PROTECTION OVERLAY DISTRICTS**

Moderator declared motion failed.

### **Article 5. FUND LEGAL COUNSEL IN CONNECTION WITH SUDBURY STATION DEVELOPMENT AND PETER’S WAY LAND SWAP**

Moderator declared voted by well more than two-thirds to transfer the sum of \$45,000 from the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting to fund outside legal counsel for the purpose of reviewing the proposed Sudbury Station development and Peter’s Way land swap.

## **Special Town Meeting June 13**

### **Article 1. AMEND ARTICLE IX, THE ZONING BYLAW, SECTION 4700, MIXED-USE OVERLAY DISTRICT**

Moderator declared voted by well more than two-thirds to amend Article IX, Zoning Bylaw, to add a new Section 4700, Mixed-Use Overlay District and to amend the Zoning Map of the Town of Sudbury as follows:

#### **4700. MIXED-USE OVERLAY DISTRICT**

**4710. Purpose.** The purpose of the Mixed-Use Overlay District (MUOD) is to (a) encourage redevelopment along the Route 20/Boston Post Road /Union Avenue commercial corridor that exhibits a blend of complementary land uses, thereby promoting an active streetscape, enhancing the vitality of businesses, and spurring the revitalization of underutilized commercial properties which build the Town’s commercial tax base; (b) establish a set of development controls that allows for greater flexibility and development alternatives and promotes creative, efficient, and appropriate solutions for the redevelopment of complex sites; (c) improve the aesthetic character of the Route 20 commercial corridor and its surroundings and encourage efficient and organized layout of buildings, circulation and open spaces; (d) diversify and expand the Town’s economy and local job opportunities through economic activity and private investment in commercial and residential uses; and (e) implement many of the goals for the Route 20 commercial corridor proffered by numerous planning studies, including *The Sustainable Sudbury Master Plan* (2001), *A Community Vision for the Old Post Road* (2002); *The Sudbury Route 20 Zoning Project* (2012), and *Route 20 Corridor: Urban Design Studies and Zoning Evaluations* (2015).

**4720. Overlay District.** The MUOD is hereby established as an overlay district superimposed over, rather than replacing, the applicable underlying zoning district(s). Notwithstanding anything to the contrary in this Zoning Bylaw, for any land subject to Section 4700, a Proponent may choose to have its project conform to either, but not both, all of the controls and processes which govern the underlying zoning district(s) or to all of the controls and processes contained in Section 4700. Except as explicitly provided elsewhere in Section 4700, the provisions and requirements of other applicable zoning districts, and any rules, regulations, approval processes and/or design or performance standards contained elsewhere in this Zoning Bylaw, shall not apply to any project developed pursuant to Section 4700. The Mixed-Use Overlay District shall consist of the following parcels of land:

526 and 528 Boston Post Road, Assessor Map K07, Parcels 0011 and 0013.

The MUOD boundary shall not be extended to other parcels unless approved at Town Meeting by an amendment to this Zoning Bylaw and the Zoning Map, and only to the extent such other parcel(s) are wholly or partially located within a Business, Limited Business, Village Business, Industrial, Limited Industrial, or Industrial Park District, and have frontage on either Boston Post Road, Union Avenue, or Station Road.

**4730. Definitions.** As used in Section 4700, the following terms shall be defined:

Master Development Plan - a master development plan approved at Town Meeting in accordance with Section 4700.

MUOD Project Area - the geographic area for a project delineated on a Master Development Plan.

MUOD Project - a project that is depicted on a Master Development Plan.

Proponent – the applicant or developer of a proposed MUOD Project or any phase or portion thereof.

Rules and Regulations – the rules and regulations adopted by the Planning Board for the administration of Section 4700.

**4740. Master Development Plan.** A project developed pursuant to Section 4700 must have a Master Development Plan adopted by a two-thirds vote of a Town Meeting in accordance with the procedures for adoption or change of zoning ordinances or bylaws set forth in M.G.L. Chapter 40A, Section 5.

**4741. Master Development Plan Requirements.** At least sixty (60) days prior to the close of the warrant for the Town Meeting at which approval of a Master Development Plan is sought, the Proponent of the MUOD Project shall file with the Planning Board a package of Master Development Plan materials that includes, at minimum, the following information:

- a. A plan of existing conditions showing the area of land proposed to be developed under Section 4700, including topography at 2-foot contour intervals and the location of existing roadways, buildings, and other site improvements;
- b. A map showing the general condition and topography, at 2-foot contour intervals, of the land and improvements located within 200 feet of the MUOD Project Area, based on available Town geographic information system (GIS) data;
- c. A scalable development plan of the MUOD Project showing:
  - i. Location and areas of proposed development, including building envelopes, approximate sizes of all buildings, parking areas, areas proposed for stormwater and wastewater facilities, and other proposed site improvements;
  - ii. Proposed open space areas;

- iii. Location and width of the proposed roads and ways (including private ways and driveways);
- iv. Proposed setbacks of buildings to exterior property lines;
- v. Proposed preliminary subdivision plan of land, if applicable.
- d. A table showing the following information:
  - i. Total land area of the MUOD Project Area;
  - ii. Total land area of each development or use area by acreage and percent of total lot area;
  - iii. Total unit count for residential uses;
  - iv. Parking schedule for each proposed use;
  - v. For each development or use area, the following pre- and post-development calculations shall be provided by percent of total proposed lot area and percent of the development/use area: total building square footage and building coverage; total impervious surface area; total open space area;
  - vi. The MUOD Project's conformance with the dimensional requirements contained in Section 4780;
  - vii. The underlying zoning of the MUOD Project Area.
- e. Elevations showing the planned architectural approach for the proposed structures;
- f. Accompanying technical reports and studies, consisting of a (i) preliminary stormwater and drainage report, (ii) preliminary wastewater management system report (iii) traffic study, (iv) utilities and infrastructure report, (v) fiscal impact report, and a (vi) draft construction management/phasing plan;
- g. Certified list of abutters within 300 feet of the MUOD Project Area;
- h. Such other materials as may be required by the Rules and Regulations adopted pursuant to Section 4764.

**4742. Conformance Recommendation.** A Master Development Plan for a MUOD Project shall receive a Conformance Recommendation from the Planning Board as a prerequisite to Town Meeting consideration and approval. By super-majority vote of the Planning Board, and after a public hearing has been held with noticing requirements as required in MGL c. 40A, s. 5, the Planning Board shall recommend consideration and approval of the Master Development Plan at Town Meeting if it finds that the final plans and materials (i) materially conform to the approved Master Development Plan standards and requirements set forth in Section 4700, and (ii) promote the purposes of the Zoning Bylaw as noted in Section 4710. No vote to approve a MUOD Project shall be taken by Town Meeting until a report setting forth the Planning Board's Conformance Recommendation has been submitted to Town Meeting. Considering the preliminary nature of a Master Development Plan, the Planning Board's Conformance Recommendation may include reasonable conditions, limitations, and safeguards concerning adequacy of (i) utilities, wastewater disposal, and stormwater drainage, (ii) pedestrian accommodations and traffic improvements, (iii) parking and circulation, (iv) fire and service equipment access, (v) lighting and noise protections, and (vi) general massing and architecture. Approval of the Master Development Plan at Town Meeting shall serve to ratify the Planning Board's Conformance Recommendation and any conditions, limitations, and safeguards contained therein.

**4750. Modifications to an Approved Master Development Plan.** Following approval at Town Meeting of a Master Development Plan for a MUOD Project, modifications to such Master Development Plan may be made as follows:

**4751. Minor Modification.** The Planning Board may, in its discretion, approve minor modifications to an approved Master Development Plan without requiring a public hearing. For purposes of this subsection, a plan modification is "minor" if the changes proposed, considered in the aggregate with any previously approved minor modifications:

- a. Do not involve the construction of an additional building not included in the approved Master Development Plan;
- b. Do not increase by more than five percent (5%) the total gross floor area of any land use included in the approved Master Development Plan;
- c. Do not change the square foot percentage of land uses between commercial and residential uses by more than five percent (5%);
- d. Do not increase or decrease the proposed number of parking spaces by five percent (5%) of the total number approved; and
- e. Do not alter the proposed roadways or access points significantly, as determined by the Planning Board.

**4752. Project Modification Review.** A MUOD Project shall undergo Project Modification Review for any proposed modification of the approved Master Development Plan that exceeds one or more of the thresholds identified in Section 4751, a “Project Modification.” No new building permit shall be issued with respect to a MUOD Project prior to the issuance of a decision by the Planning Board approving such Project Modification.

- a. Submittal Requirements. An application for Project Modification Review shall be filed with the Planning Board in the manner and quantity specified in the Rules and Regulations.
- b. Review Procedure. An application for Project Modification Review shall require a public hearing with noticing requirements as required in MGL c.40A, s.11. The Planning Board’s review and consideration of an application for Project Modification Review shall be in accordance with the Rules and Regulations.
- c. Waivers. In connection with Project Modification Review, the Planning Board, in its discretion, may waive application of one or more of the requirements of Section 4700 if it determines that (i) the waiver will substantially improve the MUOD Project; (ii) the project or applicable phase thereof advances the purposes of the MUOD as set forth in Section 4710; and (iii) the granting of a waiver will not nullify or substantially derogate from the intent or purpose of Section 4700.
- d. Criteria. The Planning Board shall issue a decision approving a Project Modification of the MUOD Project if it finds that the following criteria have been met with respect to the project or the phase or portion thereof for which a building permit is being sought: (i) the final plans materially conform to the Master Development Plan requirements, and are compliant with the standards and requirements set forth in Section 4700; and (ii) the project or applicable phase or portion thereof does not pose material adverse impacts to the neighborhood. The findings required under clause (ii) above may be satisfied through the Planning Board’s imposition of mitigation measures and other requirements pursuant to Section 4761 that, if satisfied, are designed to cause the project or applicable phase thereof to conform to these criteria.
- e. Decision. The Planning Board shall issue a decision on the proposed Project Modification within 120 days of the application submittal, unless mutually extended. A majority vote of the Planning Board shall be required for approval or denial of a Project Modification.
- f. Denial. In the event that the Planning Board finds that a proposed Project Modification to an approved MUOD Project does not satisfy the criteria set forth in Section 4752d, the Proponent may, at its option, (i) withdraw the Project Modification proposal; (ii) modify its plans to make them consistent with the Planning Board’s findings and submit the modified plans to the Planning Board for reconsideration in accordance with this Section, or (iii) seek approval of a revised Master Development Plan at Town Meeting.

**4753.** Notwithstanding the foregoing, minor adjustments in the location and configuration of the buildings, parking areas, and other site features shown on a Master Development Plan shall not require Planning Board approval provided that such minor adjustments do not exceed any of the thresholds set forth in Section 4751 and a qualified professional certifies to the Building Inspector

that such adjustments comply with the dimensional limitations and other controls contained in Section 4700.

**4760. Administration.** The following administrative regulations shall apply in the MUOD:

**4761. Development Agreement.** A MUOD Project shall mitigate the impacts of the development to the satisfaction of the Town. The Proponent's mitigation and other general project commitments shall be memorialized in a Development Agreement entered into between the Proponent and the Board of Selectmen, which shall be submitted in recordable form binding upon the Proponent. No building permit shall be issued for any phase or portion of the MUOD Project requiring approval under Section 4700 until the Development Agreement has been executed.

The Development Agreement shall include, at a minimum, consideration of the following:

- a. Required mitigation to address the impacts arising out of the use and occupancy of the MUOD Project;
- b. Restrictions on development areas and such other development limitations as may be agreed upon;
- c. Proposed phasing of the MUOD Project;
- d. Obligations with respect to pedestrian and vehicular interconnectivity within and proximate to the MUOD Project Area to facilitate pedestrian access and parking efficiencies;
- e. The authority of the Town to retain the necessary professionals at the Proponent's expense to assist in their review of development applications.

**4762. Phased Development.** An approved MUOD Project may be constructed in one or more phases in accordance with a construction management/phasing plan submitted pursuant to Section 4741.

**4763. Application of Requirements to Individual Lots.** The requirements of Section 4700, including the dimensional requirements set forth in Section 4780, shall not be applied to the individual lots or ownership units within the MUOD, but shall be applied as if the entire MUOD were a single conforming lot, whether or not the same is in single or multiple ownership. Violations of this Zoning Bylaw shall be enforceable only against the owner of the specific lot on which such violation occurs within the MUOD.

**4764. Rules and Regulations.** The Planning Board may adopt rules and regulations for the administration of Section 4700, which may include but not be limited to defining the application and submittal requirements, fees, reimbursement for consultants, performance guarantees, and procedural requirements for any approvals required pursuant to Section 4700.

**4765. Issuance of Building Permit.** Following approval of a Master Development Plan at Town Meeting, the Proponent shall submit a building permit application and such other materials and fees as may be required, along with evidence of any Planning Board approval required under Section 4750, to the Building Inspector and a building permit may thereafter be issued for the approved project or any individual component thereof. Building permits may be sought and issued for individual components of an approved project. Except as may otherwise be required by a Development Agreement, nothing in Section 4700 shall obligate the Proponent to construct all or any portion of the improvements shown on an approved Master Development Plan.

**4766. Transfer of MUOD Approvals.** Approval of a MUOD Project, or any individual portion thereof, may be freely transferred between owners, provided that the transferee complies with the provisions of Section 4700 and the Planning Board is notified of the transfer.

**4767. Lapse.** An MUOD approval shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within five (5) years following the date the Master Development Plan is approved at Town Meeting. Substantial use, including, without limitation, the issuance of a building permit for construction of all or any portion of the approved Master Development Plan, shall vest the Master Development Plan, provided construction on that phase of the Master Development Plan for which the building permit was issued is commenced within one (1) year of issuance of the building permit. The Planning Board may extend such approval, for good cause, upon the written request of the Proponent.

**4770. Uses.** The land and buildings shown on an approved Master Development Plan may be used as of right for any use listed below and, to the extent not listed below, any Permitted Use in the underlying zoning district(s), as set forth in the table of principal use regulations (Section 2230, Appendix A) of the Zoning Bylaw.

**4771. Principal Uses Permitted As of Right.** The following principal uses shall be permitted as of right within the MUOD:

**a. Commercial Uses.**

1. Bank, Financial Agency.
2. Business or Professional Office.
3. Child care facility.
4. Drive-in establishments regularly dispensing merchandise or money from inside a building to persons outside, but excluding the dispensing of food or drink.
5. Major Commercial Project, provided no single building exceeds 45,000 gross square feet.
6. Medical Center or Clinic.
7. Nursing or Convalescent Homes and/or Assisted Care Facilities, including facilities providing specialized care for residents needing memory care for dementia or other cognitive impairments.
8. Personal Service Establishment.
9. Restaurant.
10. Retail Stores and Services not elsewhere set forth.

**b. Residential Uses.**

1. Age-Qualified Housing: the provision of independent living arrangements in one or more buildings constructed on a single lot of not less than five (5) acres, containing not more than sixty (60) dwelling units in the aggregate, whether rental or ownership, all of which are restricted to households with at least one member fifty-five (55) years of age or older.

**c. Open Space Uses.**

1. All areas unoccupied by buildings, including, without limitation, areas containing utilities and/or stormwater infrastructure; sidewalks and paths; ice rinks, farmers' markets, music festivals, and other seasonal outdoor uses and facilities; and green, landscaped, and open space areas.

**d. Miscellaneous Uses.**

1. Utilities and related infrastructure improvements, whether subterranean or aboveground, including, without limitation, wastewater treatment works, streets, parking, access drives, directional signage, lighting, pipes, conduits, manholes, and other appurtenances necessary for the transmission of gas, electricity, telephone, water and sewer service, and related utilities.

**4772. Prohibited Uses.** Any use(s) not expressly allowed either under Section 4771 or within the underlying zoning district(s) shall be prohibited unless the Building Inspector determines that such use is substantially similar in both its characteristics and its impact on abutting properties to a use listed as permitted as of right under Section 4771 or within the underlying zoning district(s).

**4773. Accessory Uses.** The following accessory uses shall be permitted as of right:

- a. Outdoor display, sales, and seating.
- b. Automated Teller Machines (ATMs), kiosks and similarly sized service booths and detached structures.
- c. Uses supporting approved Commercial and Residential Uses, including, without limitation, cafeterias, dining rooms, and other places serving food or beverages; beauty salons; patio cafés and other outdoor food services areas; halls, conference rooms, auditoriums and other places of assembly or meeting function purposes; health and fitness centers and swimming pools; dry cleaner drop-off service; retail kiosks; commercial or public parking lots and parking garages; indoor or outdoor markets, festivals or other limited duration special events; and similar establishments and services of the same general character as the above.
- d. Accessory off-street parking, whether at grade or in a covered garage, including overnight trailer parking accessory to and reasonably proximate to a Commercial Use.
- e. Accessory renewable energy resources, including but not limited to wind, solar, hydroelectric, methane, and wood alcohol facilities, but not including biomass incineration, for use within the MUOD which are designed to meet the total actual yearly energy needs of the MUOD Project; however, excess energy may be delivered to the energy market for sale or credit as long as the excess energy sale or credit is ancillary to the actual energy needs of the MUOD Project. Such accessory renewable energy resources not identified on an Approved Master Development Plan shall be required to undergo Project Modification Review by the Planning Board.

**4774. Accessory Use Not Located on the Same Lot as Principal Use.** The MUOD Project provides for a comprehensive site design that may include supporting parking areas, access ways, driveways, infrastructure and utilities which may extend into any lot or other area within the MUOD. In addition, an accessory use may be located on a different lot from its associated principal use within the MUOD provided that the accessory use remains reasonably proximate to the principal use. The location of an accessory use on a different lot than the principal use, other than any accessory parking spaces provided as described in Section 4773, shall require the Building Inspector's determination that such accessory use is generally compatible with the surrounding development area and is reasonably proximate to the principal use it serves. For purposes of Section 4774, accessory uses located within 1,000 feet of their principal uses shall be presumed to be reasonably proximate to such principal uses. This presumption shall not be construed to limit the Building Inspector's ability to exercise his/her discretion to allow accessory uses at greater distances from their principal uses. Miscellaneous Uses defined in Section 4771 are exempt from this provision, however Miscellaneous Uses serving the MUOD Project shall be located within the MUOD.

**4780. Dimensional Standards and Requirements.** No MUOD Project shall be approved, and no principal or accessory building or structure shall be erected in a MUOD Project unless said MUOD Project and the buildings and structures proposed therein conform to the following requirements, calculated in accordance with Section 4763:

#### **Table of Dimensional Requirements**

Maximum Building Height

3 stories; 45 feet (or 50 feet, in the case of pitched roofs);

	4 stories, 60 feet if set back more than 500 feet from Boston Post Road
<u>Maximum Building Coverage</u>	30% of the MUOD Project Area as a whole
<u>Minimum MUOD Project Area</u>	100,000 square feet
<u>Minimum MUOD Project Area Street Frontage</u>	50 feet
<u>Minimum Front Yard Setback</u>	20 feet
<u>Minimum Side Yard Setback</u>	20 feet [see Section 4783]
<u>Minimum Rear Yard Setback</u>	30 feet

**4781. Subdivision.** The owner of any lot shown on an approved Master Development Plan shall be entitled to lawfully divide such lot, including, without limitation, by virtue of plans endorsed by the Planning Board pursuant to M.G.L. Chapter 41, Section 81P, without modifying the approved Master Development Plan and without the need for other approvals under Section 4700, provided that any such lot must have minimum frontage of fifty (50) feet at the street line and a minimum lot area of 40,000 square feet.

**4782. Two or More Buildings on One Lot.** Notwithstanding anything to the contrary in this Zoning Bylaw, more than one (1) building or structure, including those intended solely for use as residential dwellings, shall be permitted on any lot within the MUOD.

**4783. Proximity to Residence Districts.** Notwithstanding anything to the contrary in Section 4700, within the MUOD, the setback requirement of Section 2600 of the Zoning Bylaw and the buffer and screening requirements set forth in Section 3500 of the Zoning Bylaw shall not apply. Instead, to minimize the MUOD Project's visual impact on any existing adjacent residence districts, there shall be maintained a minimum building and structure setback of fifty (50) feet wherever the MUOD abuts the boundary line of a residence district located outside the MUOD.

**4784. Screening and Landscaping.** Screening and landscaping, both internal and perimeter, for the MUOD Project shall be substantially as shown on an approved Master Development Plan, rather than by reference to Section 3500 of the Zoning Bylaw.

**4790. Parking and Loading.** The alternative parking requirements set forth in Section 4790 shall be used for the MUOD Project rather than the requirements and/or regulations set forth elsewhere in the Zoning Bylaw, including, without limitation, Section 3100.

**4791. Parking Schedule.** The number of expected parking spaces for the MUOD Project shall be as set forth on a Parking Schedule included with the Master Development Plan. The number of spaces contained within the MUOD Project may change from time to time, based upon changes in use and tenant requirements. Following adoption of a Master Development Plan at Town Meeting, adjustments in the number of spaces required for the MUOD Project may be authorized by the Planning Board through the procedures described in Section 4750.

**4792. Location.** Parking may be provided anywhere within the MUOD as shown on an approved Master Development Plan, except that no parking stalls shall be allowed within twenty feet (20') of a public way. On-street parking within the MUOD may be utilized in determining satisfaction of the requirements set forth in the Parking Schedule.

**4793. Shared Parking.** Shared parking arrangements shall be permitted and may be located on contiguous lots or on separate lots within the MUOD.

**4794. Design.** Each parking space within the MUOD shall comply with the applicable dimensional regulations set forth in Section 3130 of the Zoning Bylaw. The number of entrances and exits shall be the minimum necessary for safe and efficient traffic circulation, in accordance with the traffic study submitted pursuant to Section 4741.

**4795. Loading.** To ensure that adequate areas are provided to accommodate all delivery vehicles expected at a given premises at any one time, an off-street loading area shall be provided for any use that (i) contains more than ten thousand (10,000) square feet of net floor area and (ii) is regularly serviced by tractor-trailer trucks or other similar delivery vehicles. Where required, loading areas shall be shown on the Master Development Plan, shall be located at either the side or rear of each building, and shall be designed to avoid traffic conflicts with vehicles using the site or vehicles using adjacent sites.

**4790A. Signs.** Except as otherwise provided in Section 4790A, the alternative signage requirements set forth below shall apply to the MUOD Project, rather than the requirements and/or regulations contained in Section 3200 of the Zoning Bylaw.

**4791A. General Regulations.** All signs authorized by Section 3250 of the Zoning Bylaw shall also be permitted as of right within the MUOD. All signs prohibited by Section 3240 of the Zoning Bylaw shall also be prohibited within the MUOD. For all other signs, the standards and procedures set forth in Sections 4792A and 4793A shall apply.

**4792A. Comprehensive Signage.** In recognition of the interrelated nature of signage in mixed-use projects, and the importance of clear, adequate, and effective signage to the safe and efficient operation of such projects, the Planning Board may approve a comprehensive signage program for all or any portion of (or building within) the MUOD Project. Appropriate design, dimensions, lighting and materials for all signs included in a comprehensive signage program shall be determined by the Planning Board in the course of its review pursuant to Section 4793A.

**4793A. MUOD Signage Review Procedure.** A comprehensive signage program shall require Planning Board approval, in consultation with the Design Review Board and in accordance with the Rules and Regulations, either (i) in connection with the Planning Board's Conformance Recommendation issued pursuant to Section 4742, in the case of signs submitted for approval concurrently with the Master Development Plan; or (ii) through Project Modification Review pursuant to Section 4752, in the case of signs submitted for approval after the adoption of a Master Development Plan. The Planning Board shall approve such sign(s) if it determines that the proposed signs adequately address the needs of the MUOD Project and are generally consistent with the design guidelines contained in Section 3290A of the Zoning Bylaw. Unless otherwise provided in Section 4790A, the requirements and procedures set forth in Section 3230 of the Zoning Bylaw shall not apply to the MUOD Project.

**4790B. Water Resources Protection Overlay District.** For a project developed pursuant to Section 4700, the requirements provided in Section 4200 of the Zoning Bylaw, Water Resource Protection Overlay District (WRPOD), shall apply as modified by Section 4790B.

**4791B. Application.** In recognition of the demonstrated improvement to water quality through conformance with the Sudbury Stormwater Management Bylaw and Regulations, natural resource conservation, and environmental protection secured through the comprehensive public reviews and mitigative measures required for any MUOD Project developed pursuant to Section 4700, the requirements of Section 4790B shall supersede any of the requirements of Section 4200 of the Zoning Bylaw that are inconsistent with Section 4790B.

**4792B. Allowed Uses and Activities.** All uses authorized by Section 4770 and all activities performed in connection with the construction and operation of the MUOD Project (including, without limitation, earth removal and earth moving activities) shall be allowed as of right in any portion of the MUOD located in the WRPOD, provided that a qualified professional certifies to the Building Inspector that (i) a minimum of thirty-five percent (35%) pervious area is provided within the MUOD Project Area as a whole; and (ii) all stormwater Best Management Practices designed for the MUOD Project meet applicable Massachusetts Department of Environmental Protection stormwater guidelines.

**4793B. Review Procedure.** The Building Inspector shall review and confirm the MUOD Project's compliance with the foregoing standards and requirements prior to issuing a Building Permit or Certificate of Occupancy, as applicable, for any use or activity subject to Section 4790B.

and to amend the Zoning Map of the Town of Sudbury by including approximately 50 acres located at 526 and 528 Boston Post Road, Town Assessor Map K07, Parcels 0011 and 0013, as shown on a plan entitled "Mixed-Use Overlay District No. 1, May 5, 2016, Prepared by the Sudbury Engineering Dept." into the Mixed-Use Overlay District.

#### Article 2. MASTER DEVELOPMENT PLAN APPROVAL

Moderator declared voted by well more than 2/3 to approve the Master Development Plan submitted by BPR Sudbury Development LLC, c/o National Development, for a mixed-use redevelopment plan proposing generally 35,000 square feet of commercial space; 60 units of age-restricted, active adult housing; a 54 bed assisted living/memory care facility; and infrastructure and utilities to service the development, within Mixed-Use Overlay District No. 1, at 526 & 528 Boston Post Road, in compliance with section 4740 of the Zoning Bylaw.

#### Article 3. ACQUISITION OF LAND, GRANTS OF EASEMENTS – BOSTON POST ROAD STATION NO. 2

Moderator declared voted by well more than a majority to authorize the Board of Selectmen to acquire by gift or purchase and to accept the deed to the Town of a fee simple interest in all or a portion of the parcel of land located at Boston Post Road known as the former Raytheon site, now owned by BPR Sudbury Development LLC, identified on the Town of Sudbury Assessors Map K07, Parcel 0013, upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, to be used for general municipal purposes, and to accept easements and rights of way over the former Raytheon site for utilities, access, and egress, and to grant easements over the Town land located on Boston Post Road now used as a fire station to BPR Sudbury Development, LLC for maintenance of utilities and/or landscaping.

#### Article 4. AMEND TOWN BYLAWS, ART. I, TOWN MEETINGS, SECTION 3

Moderator declared unanimously voted to amend Article I, Section 3 of the General By-laws, as amended by the 2016 Annual Town Meeting, to read as follows:

"Section 3. A Town Meeting shall be held on the third Monday in October at such place as the Selectmen shall determine. The Selectmen, after a public hearing, may schedule the start of the October Town Meeting up to and including 7 days earlier or 7 days later than the third Monday in October provided that they act no later than the last day in September preceding. All sessions of the meeting shall begin at 7:30

P.M., and, unless otherwise voted by two-thirds of those present and voting, shall be adjourned to 7:30 P.M. of the next Monday, Tuesday or Wednesday, whichever comes first (legal holidays excluded), upon completion of the article under discussion at 10:30 P.M.; except that any such meeting shall be adjourned before that time if a quorum shall be declared to have been lost, or at 8:30 P.M. if a quorum has not been assembled by then.”

**Article 5. FAIRBANK COMMUNITY CENTER COMPLEX – DESIGNER SERVICES**

Moderator declared voted by well more than a majority to indefinitely postpone.

**Article 6. FY16 BUDGET ADJUSTMENTS**

Moderator declared voted by well more than a majority to indefinitely postpone.

**Special Town Meeting  
October 17**

**Article 1. STREET ACCEPTANCE – TREVOR WAY**

Moderator declared voted by well more than a majority to accept the layout, relocation, or alteration of the following way:

Trevor Way from Horse Pond Road to a dead end, a distance of 415 ft.+/-

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk’s Office; to authorize the acquisition by purchase, by gift or by eminent domain, an easement or fee simple, over the way shown on said plan and any associated drainage, utility or other easements.

**Article 2. DPW ROLLING STOCK REPLACEMENT**

Moderator declared voted by well more than a majority to transfer from Free Cash the sum of \$210,000 for purchase of rolling stock/vehicles/equipment for the Department of Public Works.

**Article 3. TOWN AND SCHOOL SECURITY AND ACCESS CONTROLS**

Moderator declared voted by well more than a majority to transfer from Free Cash the sum of \$95,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to Sudbury Town Buildings including Town school buildings for the purpose of building safety, security and access controls.

**Article 4. SECURITY SYSTEM UPGRADE (CCTV SYSTEM) – LINCOLN-SUDBURY REGIONAL HIGH SCHOOL**

Moderator declared voted by well more than a majority to transfer from Free Cash the sum of \$128,235 to be expended under the direction of the Lincoln-Sudbury School Committee for the purpose of constructing, reconstructing, or making extraordinary repairs to the Lincoln-Sudbury Regional School District for the purpose of building and personal safety and security.

**Article 5. ARTIFICIAL TURF FIELD REPLACEMENT – LINCOLN-SUDBURY REGIONAL HIGH SCHOOL**

Moderator declared voted by well more than a majority to approve the amendment to the Lincoln-Sudbury Regional School District Fiscal Year 2017 budget for the purpose of replacing the two lower turf fields at the Lincoln-Sudbury Regional High School.

Article 6. SPECIAL ACT – GRANT OF ADDITIONAL ALL ALCHOLIC BEVERAGE LICENSE NOT  
TO BE DRUNK ON THE PREMISES

Moderator declared motion failed.

Article 7. POLES, OVERHEAD WIRES AND STRUCTURES PROGRAM STUDY

Moderator declared passed by well more than a majority to request that the Planning Board conduct preliminary consideration and study of a program (a) prohibiting new installation or construction of or (b) requiring progressive removal of poles and overhead wires and associated overhead structures within parts of Sudbury, as per the provisions of Massachusetts General Law, Chapter 166, Section 22B.



*Sleepy Town Hall waking up on Election Day.*

## *Summary of 2016 Town Elections*

### **PRESIDENTIAL PRIMARY ELECTION March 1, 2016**

The Presidential Primary Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 6548 votes cast, representing 53% of the town's 12,322 registered voters.

#### **PRESIDENTIAL PREFERENCE**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
BERNIE SANDERS	235	58	364	270	394	370	<b>1691</b>
MARTIN O'MALLEY	4	0	2	4	4	1	<b>15</b>
HILLARY CLINTON	360	129	494	535	562	457	<b>2537</b>
ROQUE "ROCKY" DE LA FUENTE	0	0	0	0	0	1	<b>1</b>
NO PREFERENCE	1	0	2	1	2	1	<b>7</b>
BLANK	1	0	1	1	0	0	<b>3</b>
WRITE-IN	1	1	1	2	1	1	<b>7</b>
<b>TOTAL</b>	<b>602</b>	<b>188</b>	<b>864</b>	<b>813</b>	<b>963</b>	<b>831</b>	<b>4261</b>
<b>GREEN-RAINBOW</b>							
SEDINAM KINAMO CHRISTIN	0	0	0	0	0	0	<b>0</b>
MOYOWASIFZA CURRY	0	0	0	0	0	1	<b>1</b>
JILL STEIN	0	0	0	0	0	1	<b>1</b>
WILLIAM P. KREML	0	0	0	0	0	0	<b>0</b>
KENT MESPLAY	0	0	0	0	0	0	<b>0</b>
DARRYL CHERNEY	0	0	0	0	0	0	<b>0</b>
NO PREFERENCE	0	0	0	0	0	0	<b>0</b>
BLANK	0	0	0	0	0	0	<b>0</b>
WRITE-IN	0	0	0	0	1	0	<b>1</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>

Precinct	1	1A	2	3	4	5	Total
<b>REPUBLICAN</b>							
JIM GILMORE	0	0	1	0	0	0	1
DONALD J. TRUMP	95	38	125	183	135	160	736
TED CRUZ	21	14	35	37	33	33	173
GEORGE PATAKI	0	0	1	0	0	1	2
BEN CARSON	3	2	4	8	3	5	25
MIKE HUCKABEE	0	0	1	2	0	0	3
RAND PAUL	0	0	0	1	1	1	3
CARLY FIORINA	0	0	1	0	1	1	3
RICK SANTORUM	0	0	0	0	0	0	0
CHRIS CHRISTIE	0	1	2	2	0	1	6
MARCO RUBIO	89	46	90	128	112	100	565
JEB BUSH	4	1	5	3	2	3	18
JOHN R. KASICH	122	55	123	143	138	136	717
NO PREFERENCE	0	0	5	2	3	1	11
BLANK	0	0	0	0	0	0	0
WRITE-IN	2	0	2	3	2	3	12
<b>TOTAL</b>	336	157	395	512	430	445	2275
<b>UNITED INDEPENDENT PARTY</b>							
NO PREFERENCE	0	1	0	0	0	0	1
BLANK	0	0	0	0	0	0	0
WRITE-IN	0	0	2	4	3	0	9
<b>TOTAL</b>	0	1	2	4	3	0	10
<b>STATE COMMITTEE MAN MIDDLESEX &amp; WORCESTER DISTRICT</b>							
Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
ALEXANDER D. PRATT <sup>36</sup> <i>BIRCH RD., LITTLETON</i>			533	503			1036
BLANK			327	310			637
WRITE-IN			4	0			4
<b>TOTAL</b>			864	813			1677

Precinct	1	1A	2	3	4	5	Total
<b>GREEN-RAINBOW</b>							
DANIEL L. FACTOR <sup>11</sup> DAVIS RD., ACTON			0	0			0
BLANK			0	0			0
WRITE-IN			0	0			0
<b>TOTAL</b>			0	0			0
<b>REPUBLICAN</b>							
BRIAN P. BURKE <sup>125</sup> BIRCH HILL RD., STOW			163	187			350
PAUL R. FERRO <sup>53</sup> EDINBORO ST., MARLBOROUGH			95	158			253
BLANK			137	165			302
WRITE-IN			0	2			2
<b>TOTAL</b>			395	512			907
<b>UNITED INDEPENDENT PARTY</b>							
BLANK			2	4			6
WRITE-IN			0	0			0
<b>TOTAL</b>			2	4			6
<b>STATE COMMITTEE MAN THIRD MIDDLESEX DISTRICT</b>							
<b>DEMOCRATIC</b>							
RONALD M. CORDES <sup>3</sup> JEFFREY CIR., BEDFORD	369	122			570	500	1561
BLANK	232	64			390	329	1015
WRITE-IN	1	2			3	2	8
<b>TOTAL</b>	602	188			963	831	2584
<b>GREEN-RAINBOW</b>							
BLANK	0	0			1	1	2
WRITE-IN	0	0			0	0	0
<b>TOTAL</b>	0	0			1	1	2
Precinct	1	1A	2	3	4	5	Total
<b>REPUBLICAN</b>							
PETER DULCHINOS <sup>17</sup> SPAULDING RD., CHELMSFORD	73	30			93	94	290
JAMES E. DIXON <sup>32</sup> LYMAN ST., WALTHAM	77	51			113	112	353
JONATHAN A. GOLNIK <sup>347</sup> ELIZABETH RIDGE RD., CARLISLE	86	29			92	93	300
BLANK	99	47			123	143	412
WRITE-IN	1	0			9	3	13
<b>TOTAL</b>	336	157			430	445	1368
<b>UNITED INDEPENDENT PARTY</b>							
BLANK	0	1			3	0	4
WRITE-IN	0	0			0	0	0
<b>TOTAL</b>	0	1			3	0	4

Precinct	1	1A	2	3	4	5	Total
<b>STATE COMMITTEE WOMAN MIDDLESEX &amp; WORCESTER DISTRICT</b>							
<b>DEMOCRATIC</b>							
REBECCA V. DEANS-ROWE6 PEARL ST., SOUTHBOROUGH			550	510			1060
BLANK			311	301			612
WRITE-IN			3	2			5
<b>TOTAL</b>			864	813			1677
<b>GREEN-RAINBOW</b>							
BLANK			0	0			0
WRITE-IN			0	0			0
<b>TOTAL</b>			0	0			0
<b>REPUBLICAN</b>							
JEANNE S. KANGAS959 HILL RD., BOXBOROUGH			123	171			294
ANN M. BARNDT36 ONTARIO DR., HUDSON			132	172			304
BLANK			140	168			308
WRITE-IN			0	1			1
<b>TOTAL</b>			395	512			907
<b>UNITED INDEPENDENT PARTY</b>							
BLANK			2	3			5
WRITE-IN			0	1			1
<b>TOTAL</b>			2	4			6
<b>STATE COMMITTEE WOMAN THIRD MIDDLESEX DISTRICT</b>							
<b>DEMOCRATIC</b>							
JANET M. BEYER52 AUTHORS RD., CONCORD	377	126			595	507	1605
BLANK	223	59			364	322	968
WRITE-IN	2	3			4	2	11
<b>TOTAL</b>	602	188			963	831	2584
<b>GREEN-RAINBOW</b>							
BLANK	0	0			0	1	1
WRITE-IN	0	0			1	0	1
<b>TOTAL</b>	0	0			1	1	2
<b>REPUBLICAN</b>							
SANDI MARTINEZ1 CARTER DR., CHELMSFORD	208	94			275	264	841
BLANK	128	61			152	176	517
WRITE-IN	0	2			3	5	10
<b>TOTAL</b>	336	157			430	445	1368
<b>UNITED INDEPENDENT PARTY</b>							
BLANK	0	1			3	0	4
WRITE-IN	0	0			0	0	0
<b>TOTAL</b>	0	1			3	0	4

Precinct	1	1A	2	3	4	5	Total
<b>TOWN COMMITTEE</b>							
<b>DEMOCRATIC</b>							
<b>GROUP</b>	247	80	368	344	385	327	<b>1751</b>
JOHN D. RIORDAN 12 PENDLETON RD.	259	84	390	361	377	356	<b>1827</b>
JUDITH DEUTSCH 41 CONCORD RD.	290	91	453	406	448	377	<b>2065</b>
HENRY W. NOER 55 GOODMAN'S HILL RD.	250	81	390	352	380	345	<b>1798</b>
CARMINE LAWRENCE GENTILE 33 SURREY LN.	295	88	471	410	423	418	<b>2105</b>
MARGARET R. ESPINOLA 224 GOODMAN'S HILL RD.	270	85	413	379	414	365	<b>1926</b>
MAXINE J. YARBROUGH 468 CONCORD RD.	264	83	422	378	405	360	<b>1912</b>
PAMELA M. HOLLOCHER 623 CONCORD RD.	261	87	413	370	394	349	<b>1874</b>
THOMAS C. HOLLOCHER 623 CONCORD RD.	253	85	403	364	383	349	<b>1837</b>
BEVERLY A. O'CONNOR 10 LANDHAM RD.	255	78	393	383	375	355	<b>1839</b>
DIANA ELIZABETH WARREN 32 OLD FRAMINGHAM RD.	272	82	418	384	399	365	<b>1920</b>
CARL D. OFFNER 46 SUNSET OATH	264	87	398	360	373	362	<b>1844</b>
HENRY P. SORETT 58 LONGFELLOW RD.	257	83	389	351	362	337	<b>1779</b>
CLARK MOELLER 30 THOREAU WAY	263	81	387	350	361	336	<b>1778</b>
JANE C. MOELLER 30 THOREAU WAY	265	82	391	360	373	341	<b>1812</b>
BETTY D. THORNER 51 PLYMPTON RD.	258	81	394	359	381	353	<b>1826</b>
BEVERLY B. GUILD 54 WOODSIDE RD.	258	82	406	385	373	348	<b>1852</b>
JEANNE M. MALONEY 119 WILLIS RD.	276	95	421	378	396	365	<b>1931</b>
LYNN M. CARLSON 8 HARVARD DR.	280	89	397	369	378	362	<b>1875</b>
JOHN M. MCQUEEN, JR. 265 HUDSON RD.	253	81	391	351	365	354	<b>1795</b>
EVA JANE N. FRIDMAN 25 CHRISTOPHER LN.	248	81	395	361	370	342	<b>1797</b>
NATHANIEL RICHARD FRIDMAN 25 CHRISTOPHER LN.	249	81	385	355	365	338	<b>1773</b>
TATIANA VITVITSKY 99 POKONOLET AVE.	252	80	392	359	379	340	<b>1802</b>
ROBERT MORRISON 16 OCTOBER RD.	254	85	396	355	367	359	<b>1816</b>
BLANK	354	106	494	467	567	500	<b>2488</b>
WRITE-IN	6	13	10	3	7	24	<b>63</b>
<b>TOTAL</b>	<b>6653</b>	<b>2131</b>	<b>10180</b>	<b>9294</b>	<b>9800</b>	<b>9027</b>	<b>47085</b>

Precinct	1	1A	2	3	4	5	Total
<b>GREEN-RAINBOW</b>							
BLANK	0	0	0	0	10	10	<b>20</b>
WRITE-IN	0	0	0	0	0	0	<b>0</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>20</b>
<b>REPUBLICAN</b>							
<b>GROUP</b>	132	49	142	163	141	128	<b>755</b>
URSULA LYONS157 WAYSIDE INN RD.	159	58	187	218	182	175	<b>979</b>
SUSAN B. BISTANY21 OLD MEADOW RD.	144	48	150	179	146	137	<b>804</b>
MITCHELL Z. BISTANY21 OLD MEADOW RD.	138	47	145	173	146	131	<b>780</b>
MADELEINE R. GELSINON520 CONCORD RD.	144	50	152	187	158	147	<b>838</b>
DAVID WALLINGFORD11 AUSTIN DR.	144	50	152	185	160	143	<b>834</b>
ELIZABETH J. WALLINGFORD11 AUSTIN DR.	141	50	154	181	166	145	<b>837</b>
CLIFFORD A. CARD24 MINUTEMAN LN.	143	52	147	184	150	139	<b>815</b>
CATHERINE M. LYNCH195 MARLBORO RD.	147	53	150	185	157	154	<b>846</b>
EVELYN J. TATE33 MCLEAN DR.	138	50	149	175	151	134	<b>797</b>
KEVIN J. MATTHEWS137 HAYNES RD.	163	53	157	187	155	158	<b>873</b>
PREMA K. MATTHEWS137 HAYNES RD.	148	52	150	180	148	143	<b>821</b>
NEIL KAUFMAN165 NOBSCOT RD.	138	50	146	187	149	142	<b>812</b>
TAMMIE RHODES DUFAULT84 SILVER HILL RD.	154	54	161	182	155	148	<b>854</b>
CHARLES J. GUTHY24 PINEWOOD AVE.	138	47	148	183	148	153	<b>817</b>
CHARLES G. GUTHY24 PINEWOOD AVE.	139	47	147	178	145	153	<b>809</b>
ROBERTA GARDINER CERUL55 FOREST ST.	141	50	146	177	149	136	<b>799</b>
PAUL E. MAWN11 MUNNINGS DR.	148	52	148	177	143	140	<b>808</b>
JUNE C. MAWN11 MUNNINGS DR.	145	53	148	176	145	139	<b>806</b>
LORRAINE L. BAUDER14 MINUTEMAN LN.	139	51	145	175	149	134	<b>793</b>
ERNEST C. BAUDER14 MINUTEMAN LN.	143	49	143	175	144	134	<b>788</b>
MICHAEL T. ENSLEY598 PEAKHAM RD.	152	55	180	206	177	167	<b>937</b>
SUSAN S. THOMAS203 MARLBORO RD.	150	56	153	181	150	146	<b>836</b>
ANTHONY JOSEPH FORTUNATO101 MOORE RD.	145	49	158	188	157	156	<b>853</b>
WAYNE M. THOMAS203 MARLBORO RD.	144	49	153	175	148	141	<b>810</b>

Precinct	1	1A	2	3	4	5	Total
EVA HOLE MACNEILL <sup>54</sup> BRIMSTONE LN.	139	49	147	177	143	136	791
CHRISTINE D. CLARK <sup>37</sup> BIGELOW DR.	147	52	149	182	148	145	823
FRANK G. WILSON <sup>11</sup> CHECKERBERRY CIR.	144	50	145	179	149	136	803
BETSY M. HUNNEWELL <sup>17</sup> LOMBARD LN.	147	50	148	191	148	138	822
LINDA VOLPE DUBOIS <sup>18</sup> LAFAYETTE DR.	141	48	161	180	147	138	815
KERMIT ADRIAN DUBOIS <sup>18</sup> LAFAYETTE DR.	140	46	157	179	142	136	800
WILLIAM H. BASHAM, JR. <sup>27</sup> WAKE ROBIN RD.	137	50	143	171	147	133	781
ELIZABETH ANNE BASHAM <sup>27</sup> WAKE ROBIN RD.	138	50	145	174	148	131	786
MARILYN S. GOODRICH <sup>76</sup> ROBERT BEST RD.	143	48	154	179	158	144	826
TIMOTHY J. BURGE <sup>65</sup> HEMLOCK RD.	140	48	162	180	148	137	815
SCOTT B. NASSA <sup>36</sup> CLARK LN.	152	53	172	217	176	156	926
BLANK	204	106	253	349	288	317	1517
WRITE-IN	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>5389</b>	<b>1924</b>	<b>5747</b>	<b>6915</b>	<b>5761</b>	<b>5470</b>	<b>31206</b>
<b>UNITED INDEPENDENT PARTY</b>							
BLANK	0	1	20	40	3	0	64
WRITE-IN	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>20</b>	<b>40</b>	<b>3</b>	<b>0</b>	<b>64</b>

**Town of Sudbury, Massachusetts**  
**Annual Town Election**  
**March 28, 2016**

The Town Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 1,978 ballots cast, representing 16% of the Town's 12,334 registered voters.

**Board of Selectmen (Vote for Two) For Three Years**

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Robert C. Haarde, 37</b> <i>Belcher Drive (Candidate for re-election)</i>	235	269	269	218	239	<b>1230</b>
<b>Leonard A. Simon, 40</b> <i>Meadowbrook Circle (Candidate for re- election)</i>	175	201	218	221	229	<b>1044</b>
<b>Bryan S. Semple, 15</b> <i>Revere Street (Write-in candidate)</i>	105	122	88	78	66	<b>459</b>
Blank	194	228	244	241	262	<b>1169</b>
Write-In	7	10	13	12	12	<b>54</b>
Office Totals	<b>716</b>	<b>830</b>	<b>832</b>	<b>770</b>	<b>808</b>	<b>3956</b>

**Board of Assessors (Vote for One) For Three Years**

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Trevor A. Haydon, 85</b> <i>Goodman's Hill Road (Candidate for re- election)</i>	223	271	275	256	249	<b>1274</b>
Blank	134	143	140	128	154	<b>699</b>
Write-In	1	1	1	1	1	<b>5</b>
Office Totals	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

### Goodnow Library Trustee (Vote for Two) For Three Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Alan L. Gordon, 209</b> <i>Nobscot Road</i>	129	142	200	163	134	<b>768</b>
<b>Susan H. Johnson, 37</b> <i>Witherell Drive</i>	214	189	190	182	184	<b>959</b>
<b>Ingrid J. Mayyasi, 65</b> <i>Pokonoket Avenue</i>	107	164	151	160	144	<b>726</b>
Blank	264	334	289	265	344	<b>1496</b>
Write-In	2	1	2	0	2	<b>7</b>
Office Totals	<b>716</b>	<b>830</b>	<b>832</b>	<b>770</b>	<b>808</b>	<b>3956</b>

### Board of Health (Vote for One) For Three Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Carol J. Bradford, 25</b> <i>Maple Avenue (Candidate for re-election)</i>	228	310	290	257	285	<b>1370</b>
Blank	128	105	124	128	118	<b>603</b>
Write-In	2	0	2	0	1	<b>5</b>
Office Totals	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

### Park & Recreation Commissioner (Vote for Two) For Three Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Paul Griffin, 7 Allene</b> <i>Avenue (Candidate for re- election)</i>	110	143	151	131	127	<b>662</b>
<b>Richard C. Williamson,</b> <i>21 Pendleton Road</i> <i>(Candidate for re- election)</i>	173	171	185	178	194	<b>901</b>
<b>Mara L. Huston, 578</b> <i>Peakham Road</i>	178	216	187	169	185	<b>935</b>
<b>Jeffrey Paul Winn, 30</b> <i>Meadowbrook Road</i>	59	106	86	79	75	<b>405</b>
Blank	196	194	222	212	225	<b>1049</b>
Write-In	0	0	1	1	2	<b>4</b>
Office Totals	<b>716</b>	<b>830</b>	<b>832</b>	<b>770</b>	<b>808</b>	<b>3956</b>

### Planning Board (Vote for Two) For Three Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Peter Jon Abair, 14</b> <i>Dawson Drive (Candidate for re-election)</i>	195	239	245	217	198	<b>1094</b>
<b>Daniel E. Carty, 15</b> <i>Stonebrook Road</i>	200	245	233	225	203	<b>1106</b>
Blank	318	344	351	328	403	<b>1744</b>
Write-In	3	2	3	0	4	<b>12</b>
Office Totals	<b>716</b>	<b>830</b>	<b>832</b>	<b>770</b>	<b>808</b>	<b>3956</b>

### Sudbury Housing Authority (Vote for One) For Five Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Kaffee Kang, 96 Old</b> <i>Garrison Road (Candidate for re- election)</i>	205	251	256	241	240	<b>1193</b>
Blank	152	163	159	143	161	<b>778</b>
Write-In	1	1	1	1	3	<b>7</b>
Office Totals	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

### Sudbury School Committee (Vote for One) For Three Years

Candidate's Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
<b>Nell L. Forgacs, 12</b> <i>Great Lake Drive</i>	66	120	91	80	122	<b>479</b>
<b>Siobhan Condo</b> <b>Hullinger, 55</b> <i>Washington Drive</i>	56	93	99	57	75	<b>380</b>
<b>Richard J. Tinsley, 6</b> <i>Meachen Lane</i>	195	146	146	195	127	<b>809</b>
Blank	39	54	79	53	79	<b>304</b>
Write-In	2	2	1	0	1	<b>6</b>
Office Totals	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

**Lincoln-Sudbury Regional District School Committee (Vote for Two)  
For Three Years**

<b>Candidate's Name</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 4</b>	<b>Precinct 5</b>	<b>Total</b>
<b>Radha Raman Gargeya,</b> <i>120 Powder Mill Road (Candidate for re- election)</i>	199	252	233	242	214	<b>1140</b>
<b>Kevin J. Matthews, 137</b> <i>Haynes Road (Candidate for re-election)</i>	225	242	248	239	227	<b>1181</b>
Blank	289	335	350	285	359	<b>1618</b>
Write-In	3	1	1	4	8	<b>17</b>
Office Totals	<b>716</b>	<b>830</b>	<b>832</b>	<b>770</b>	<b>808</b>	<b>3956</b>

**Ballot Question 1**

"Shall an act passed by the general court in the year 2016, entitled 'An Act extending a certain property tax exemption for seniors in the town of Sudbury', be accepted?"

<b>Ballot Question 1, Results</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 4</b>	<b>Precinct 5</b>	<b>Total</b>
Yes	267	313	343	285	309	<b>1517</b>
No	62	77	43	62	77	<b>321</b>
Blanks	29	25	30	38	18	<b>140</b>
<b>Totals</b>	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

**Ballot Question 2**

"Shall the Town's acceptance of Chapter 31 of the General Laws (Civil Service law) be revoked for all positions in the Police Department?"

<b>Ballot Question 2, Results</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Precinct 3</b>	<b>Precinct 4</b>	<b>Precinct 5</b>	<b>Total</b>
Yes	208	267	259	223	250	1207
No	91	90	102	94	100	477
Blanks	59	58	55	68	54	294
<b>Totals</b>	<b>358</b>	<b>415</b>	<b>416</b>	<b>385</b>	<b>404</b>	<b>1978</b>

## SPECIAL TOWN ELECTION May 17, 2016

The polls were open from 7:00 AM to 8:00 PM. Precinct 1 and Subprecinct 1A are tallied together as Precinct 1 for town elections. There were 1707 votes cast, representing approximately 14% of the town's 12,391 registered voters.

### BALLOT QUESTION 1

Shall the Town of Sudbury be allowed to assess an additional \$265,000 in real estate and personal property taxes for the purpose of purchasing and equipping a Fire Department Ambulance, for the fiscal year beginning July first, 2016?

Ballot Question 1	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	179	189	172	219	187	946
No	135	125	167	145	179	751
Blanks	2	3	1	3	1	10
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

### BALLOT QUESTION 2

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to purchase a Fire Department Ladder Truck, including the payment of all costs incidental or related thereto?

Ballot Question 2	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	166	158	147	189	161	821
No	146	156	191	174	203	870
Blanks	4	3	2	4	3	16
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

### BALLOT QUESTION 3

Shall the Town of Sudbury be allowed to assess an additional \$492,500 in real estate and personal property taxes for the purpose of purchase or acquisition of rolling stock, vehicle, and/or equipment for the Department of Public Works, for the fiscal year beginning July first, 2016?

Ballot Question 3	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	101	117	100	141	112	571
No	208	198	236	219	254	1115
Blanks	7	2	4	7	1	21
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 4

Shall the Town of Sudbury be allowed to assess an additional \$75,000 in real estate and personal property taxes for the purpose of purchasing a School Rooftop HV AC Unit, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 4	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	162	176	170	205	178	891
No	145	139	167	158	188	797
Blanks	9	2	3	4	1	19
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 5

Shall the Town of Sudbury be allowed to assess an additional \$84,000 in real estate and personal property taxes the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Public Schools' and Town driveways, parking lots and sidewalks, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first,2016?

Ballot Question 5, Results	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	134	155	133	183	150	755
No	178	162	205	179	215	939
Blanks	4	0	2	5	2	13
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 6

Shall the Town of Sudbury be allowed to assess an additional \$25,000 in real estate and personal property taxes for the purpose of constructing, reconstructing, or making extraordinary repairs to the Crosswalk at the Nixon School, including installing a crosswalk traffic signal at the intersection of Concord Road, Morse Road, and the driveway entrance to the Nixon School, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 6	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	161	169	150	209	181	870
No	151	147	188	154	185	825
Blanks	4	1	2	4	1	12
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 7

Shall the Town of Sudbury be allowed to assess an additional \$195,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to Sudbury Town Buildings for the purpose of Building Safety, Security and Access controls, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 7	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	107	134	121	157	128	647
No	202	181	216	204	237	1040
Blanks	7	2	3	6	2	20
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 8

Shall the Town of Sudbury be allowed to assess an additional \$122,320 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Lincoln-Sudbury Regional School District for the purpose of building and personal safety and security, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 8	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	130	145	128	167	130	700
No	179	171	211	198	235	994
Blanks	7	1	1	2	2	13
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 9

Shall the Town of Sudbury be allowed to assess an additional \$95,000 in real estate and personal property taxes for the purpose of constructing a new maintenance garage and appurtenant structures on Town-owned land adjacent to the Nixon School, site development, purchasing additional equipment, landscaping, and all expenses connected therewith, including professional, engineering and architectural services and preparation of plans, specifications and bidding documents, supervision of work and relocation, for the fiscal year beginning July first, 2016?

Ballot Question 9	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	78	89	73	122	92	454
No	226	219	259	234	271	1209
Blanks	12	9	8	11	4	44
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 10

Shall the Town of Sudbury be allowed to assess an additional \$220,000 in real estate and personal property taxes for the purpose of constructing an addition on the existing DPW garage on Town-owned land located at 275 Old Lancaster Road, including site development, and all expenses connected therewith, including professional, engineering and architectural services and preparation of plans, specifications and bidding documents, supervision of work and relocation, for the fiscal year beginning July first, 2016?

Ballot Question 10	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	90	116	83	140	106	535
No	215	198	253	220	257	1143
Blanks	11	3	4	7	4	29
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 11

Shall the Town of Sudbury be allowed to assess an additional \$250,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Underground Fuel Storage system at the DPW Facility located at 275 Old Lancaster Road and all other appurtenances thereto and all expenses therewith including preparation of plans, specifications and bidding, for the fiscal year beginning July first, 2016?

Ballot Question 11	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	134	147	142	183	152	758
No	173	169	193	177	214	926
Blanks	9	1	5	7	1	23
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 12

Shall the Town of Sudbury be allowed to assess an additional \$100,000 in real estate and personal property taxes for the purpose of engineering, design and construction of new walkways within the Town, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 12	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	137	139	129	192	151	748
No	172	175	209	171	215	942
Blanks	7	3	2	4	1	17
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 13

Shall the Town of Sudbury be allowed to assess an additional \$175,000 in real estate and personal property taxes for the purpose of reconstructing, resurfacing, expanding or making extraordinary repairs to the tennis courts at Featherland Park, including the payment of all costs incidental or related thereto, for the fiscal year beginning July first, 2016?

Ballot Question 13	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	159	135	90	206	134	724
No	155	179	247	157	232	970
Blanks	2	3	3	4	1	13
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

## BALLOT QUESTION 14

Shall the Town of Sudbury be allowed to be exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to produce design documents for a new community center, including the payment of all costs incidental or related thereto?

Ballot Question 14	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	112	125	115	163	132	647
No	193	183	214	192	231	1013
Blanks	11	9	11	12	4	47
<b>Totals</b>	<b>316</b>	<b>317</b>	<b>340</b>	<b>367</b>	<b>367</b>	<b>1707</b>

# STATE PRIMARY ELECTION

## September 8, 2016

The State Primary Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 463 votes cast, representing 3.7% of the town's 12,594 registered voters.

### REPRESENTATIVE IN CONGRESS - THIRD DISTRICT

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
NICOLA S. TSONGAS	51						51
BLANKS	1						1
WRITE-INS	0						0
<b>TOTAL</b>	52						52
<b>REPUBLICAN</b>							
ANN WOFFORD	9						9
BLANKS	0						0
WRITE-INS	0						0
<b>TOTAL</b>	9						9
<b>GREEN-RAINBOW</b>							
BLANKS	0						0
WRITE-INS	0						0
<b>TOTAL</b>	0						0
<b>UNITED INDEPENDENT</b>							
BLANKS	0						0
WRITE-INS	0						0
<b>TOTAL</b>	0						0
Precinct	1	1A	2	3	4	5	Total

### REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT

Precinct	1	1A	2	3	4	5	Total
KATHERINE M. CLARK		12	70	72	95	66	315
BLANKS		1	9	9	4	5	28
WRITE-INS		0	0	1	0	0	1
<b>TOTAL</b>		13	79	82	99	71	344
<b>REPUBLICAN</b>							
BLANKS		0	11	13	5	4	33
WRITE-INS		0	4	4	7	8	23
<b>TOTAL</b>		0	15	17	12	12	56
<b>GREEN-RAINBOW</b>							
BLANKS		0	0	0	0	0	0
WRITE-INS		0	0	0	0	0	0
<b>TOTAL</b>		0	0	0	0	0	0
<b>UNITED INDEPENDENT</b>							
BLANKS		0	0	1	0	0	1
WRITE-INS		0	0	1	0	0	1
<b>TOTAL</b>		0	0	2	0	0	2

**COUNCILLOR - THIRD DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
MARILYN M. PETITTO DEVANEY	22	5	46	35	51	31	<b>190</b>
PETER GEORGIU	16	3	24	23	29	22	<b>117</b>
WILLIAM BISHOP HUMPHREY	7	4	3	16	11	13	<b>54</b>
BLANKS	7	1	6	8	8	5	<b>35</b>
WRITE-INS	0	0	0	0	0	0	<b>0</b>
<b>TOTAL</b>	<b>52</b>	<b>13</b>	<b>79</b>	<b>82</b>	<b>99</b>	<b>71</b>	<b>396</b>
<b>REPUBLICAN</b>							
BLANKS	6	0	11	14	7	5	<b>43</b>
WRITE-INS	3	0	4	3	5	7	<b>22</b>
<b>TOTAL</b>	<b>9</b>	<b>0</b>	<b>15</b>	<b>17</b>	<b>12</b>	<b>12</b>	<b>65</b>
<b>GREEN-RAINBOW</b>							
BLANKS	0	0	0	0	0	0	<b>0</b>
WRITE-INS	0	0	0	0	0	0	<b>0</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>UNITED INDEPENDENT</b>							
BLANKS	0	0	0	1	0	0	<b>1</b>
WRITE-INS	0	0	0	1	0	0	<b>1</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>2</b>

**SENATOR IN GENERAL COURT - MIDDLESEX & WORCESTER DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
JAMES B. ELDRIDGE			73	70			<b>143</b>
BLANKS			6	11			<b>17</b>
WRITE-INS			0	1			<b>1</b>
<b>TOTAL</b>			<b>79</b>	<b>82</b>			<b>161</b>
<b>REPUBLICAN</b>							
TED BUSIEK			14	17			<b>31</b>
BLANKS			0	0			<b>0</b>
WRITE-INS			1	0			<b>1</b>
<b>TOTAL</b>			<b>15</b>	<b>17</b>			<b>32</b>
<b>GREEN-RAINBOW</b>							
BLANKS			0	0			<b>0</b>
WRITE-INS			0	0			<b>0</b>
<b>TOTAL</b>			<b>0</b>	<b>0</b>			<b>0</b>
<b>UNITED INDEPENDENT</b>							
BLANKS			0	1			<b>1</b>
WRITE-INS			0	1			<b>1</b>
<b>TOTAL</b>			<b>0</b>	<b>2</b>			<b>2</b>

**SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
MICHAEL J. BARRETT	45	11			93	62	211
BLANKS	5	2			6	9	22
WRITE-INS	2	0			0	0	2
<b>TOTAL</b>	52	13			99	71	235
<b>REPUBLICAN</b>							
BLANKS	7	0			6	8	21
WRITE-INS	2	0			6	4	12
<b>TOTAL</b>	9	0			12	12	33
<b>GREEN-RAINBOW</b>							
BLANKS	0	0			0	0	0
WRITE-INS	0	0			0	0	0
<b>TOTAL</b>	0	0			0	0	0
<b>UNITED INDEPENDENT</b>							
BLANKS	0	0			0	0	0
WRITE-INS	0	0			0	0	0
<b>TOTAL</b>	0	0			0	0	0

**REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
CARMINE LAWRENCE GENTILE	48	13	73	69	93	65	361
BLANKS	4	0	6	12	6	6	34
WRITE-INS	0	0	0	1	0	0	1
<b>TOTAL</b>	52	13	79	82	99	71	396
<b>REPUBLICAN</b>							
BLANKS	7	0	11	14	6	7	45
WRITE-INS	2	0	4	3	6	5	20
<b>TOTAL</b>	9	0	15	17	12	12	65
WRITE-INS	0	0	0	0	0	0	0
<b>GREEN-RAINBOW</b>							
BLANKS	0	0	0	0	0	0	0
WRITE-INS	0	0	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0	0	0
<b>UNITED INDEPENDENT</b>							
BLANKS	0	0	0	1	0	0	1
WRITE-INS	0	0	0	1	0	0	1
<b>TOTAL</b>	0	0	0	2	0	0	2

**SHERIFF - MIDDLESEX COUNTY**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRAT</b>							
BARRY S. KELLEHER	6	0	4	11	11	12	44
PETER J. KOUTOUJIAN	37	12	62	61	85	51	308
BLANKS	9	1	13	10	2	8	43
WRITE-INS	0	0	0	0	1	0	1
<b>TOTAL</b>	52	13	79	82	99	71	396
<b>REPUBLICAN</b>							
ANGELO A. LA CIVITA <i>(WRITE IN CANDIDATE)</i>	0	0	2	4	1	0	7
BLANKS	7	0	9	10	5	7	38
WRITE-INS	2	0	6	7	7	5	27
<b>TOTAL</b>	9	0	17	21	13	12	72
<b>GREEN-RAINBOW</b>							
BLANKS	0	0	0	0	0	0	0
WRITE-INS	0	0	0	0	0	0	0
<b>TOTAL</b>	0	0	0	0	0	0	0
<b>UNITED INDEPENDENT</b>							
BLANKS	0	0	0	1	0	0	1
WRITE-INS	0	0	0	1	0	0	1
<b>TOTAL</b>	0	0	0	2	0	0	2

**MINUTEMAN REGIONAL SCHOOL SPECIAL ELECTION**  
**September 20, 2016**

All precincts voted together at the Special Minuteman Regional School District Election which was held at the Town Hall, 322 Concord Road. The polls were open from Noon to 8:00 PM. There were 230 Votes cast, representing 1.83% of the 12,602 registered voters. The final tabulation was done at the Town Hall.

**BALLOT QUESTION 1**

*"Do you approve of the vote of the Regional District School Committee of the Minuteman Regional Vocational Technical School District taken on June 27, 2016, to authorize the borrowing of \$144,922,478 to pay costs of constructing a new district school, which vote provides, in relevant part, as follows:*

*VOTED: That the Minuteman Regional Vocational Technical School District (the "District") hereby appropriates the amount of \$144,922,478 for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the "Project"), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (i) forty-four and three quarters percent (44.75%) of eligible, approved Project costs, as determined by the MSBA, and (ii) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.*

*The debt authorized by this vote shall be submitted to the registered voters of the District's member towns for approval at a District-wide election in accordance with the provisions of Chapter 71, Section 14D and Chapter 71, Section 16(n) of the General Laws and the District Agreement. The date of such District-wide election shall be Tuesday September 20, 2016 from Noon-8 PM.*

YES	103
NO	127
BLANK	0
<b>TOTAL</b>	<b>230</b>

**STATE (PRESIDENTIAL) ELECTION**  
**November 8, 2016**

The State Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 6:15 AM to 8:00 PM. There were 10,940 votes cast, representing 84% of the town's 13,003 registered voters.

**ELECTORS OF PRESIDENT AND VICE PRESIDENT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
CLINTON AND KAINE	1111	381	1364	1527	1574	1445	<b>7402</b>
<b>TOTAL</b>	1111	381	1364	1527	1574	1445	<b>7402</b>
<b>LIBERTARIAN</b>							
JOHNSON AND WELD	85	32	80	99	98	79	<b>473</b>
<b>TOTAL</b>	85	32	80	99	98	79	<b>473</b>
<b>GREEN-RAINBOW</b>							
STEIN AND BARAKA	10	5	23	20	16	12	<b>86</b>
<b>TOTAL</b>	10	5	23	20	16	12	<b>86</b>
<b>REPUBLICAN</b>							
TRUMP AND PENCE	396	144	461	578	444	487	<b>2510</b>
<b>TOTAL</b>	396	144	461	578	444	487	<b>2510</b>
<b>UNENROLLED (WRITE-IN CANDIDATES)</b>							
KOTLIKOFF AND LEAMER	0	0	0	1	1	0	<b>2</b>
MCMULLIN AND JOHNSON	4	0	12	4	6	6	<b>32</b>
<b>TOTAL</b>	4	0	12	5	7	6	<b>34</b>
WRITE-INS/ALL OTHERS	38	22	44	40	60	51	<b>255</b>
BLANKS	22	10	26	18	73	31	<b>180</b>
<b>TOTAL</b>	1666	594	2010	2287	2272	2111	<b>10940</b>

**REPRESENTATIVE IN CONGRESS - THIRD DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
NICOLA S. TSONGAS	1095						<b>1095</b>
<b>TOTAL</b>	1095						<b>1095</b>
<b>REPUBLICAN</b>							
ANN WOFFORD	506						<b>506</b>
<b>TOTAL</b>	506						<b>506</b>
WRITE-INS/ALL OTHERS	1						<b>1</b>
BLANKS	64						<b>64</b>
<b>TOTAL</b>	1666						<b>1666</b>

**REPRESENTATIVE IN CONGRESS - FIFTH DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
KATHERINE M. CLARK		413	1446	1619	1642	1514	<b>6634</b>
<b>TOTAL</b>		413	1446	1619	1642	1514	<b>6634</b>
WRITE-INS/ALL OTHERS		16	40	39	33	38	<b>166</b>
BLANKS		165	524	629	597	559	<b>2474</b>
<b>TOTAL</b>		594	2010	2287	2272	2111	<b>9274</b>

**COUNCILLOR - THIRD DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
MARILYN M. PETITTO DEVANEY	1181	389	1361	1530	1577	1445	<b>7483</b>
<b>TOTAL</b>	1181	389	1361	1530	1577	1445	<b>7483</b>
WRITE-INS/ALL OTHERS	24	10	35	35	28	36	<b>168</b>
BLANKS	461	195	614	722	667	630	<b>3289</b>
<b>TOTAL</b>	1666	594	2010	2287	2272	2111	<b>10940</b>

**SENATOR IN GENERAL COURT - THIRD MIDDLESEX DISTRICT (PCT. 1, 1A, 4 & 5)**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
MICHAEL J. BARRETT	1123	396			1583	1436	<b>4538</b>
<b>TOTAL</b>	1123	396			1583	1436	<b>4538</b>
WRITE-INS/ALL OTHERS	20	10			26	36	<b>92</b>
BLANKS	523	188			663	639	<b>2013</b>
<b>TOTAL</b>	1666	594			2272	2111	<b>6643</b>

**SENATOR IN GENERAL COURT - MIDDLESEX AND WORCESTER DISTRICT (PCT. 2, 3)**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
JAMES B. ELDRIDGE			1180	1280			<b>2460</b>
<b>TOTAL</b>			1180	1280			<b>2460</b>
<b>REPUBLICAN</b>							
TED BUSIEK			558	688			<b>1246</b>
<b>TOTAL</b>			558	688			<b>1246</b>
<b>COOPERATIVE GREEN ECONOMY</b>							
TERRA FRIEDRICH			74	75			<b>149</b>
<b>TOTAL</b>			74	75			<b>149</b>
WRITE-INS/ALL OTHERS			1	1			<b>2</b>
BLANKS			197	243			<b>440</b>
<b>TOTAL</b>			2010	2287			<b>4297</b>

**REPRESENTATIVE IN GENERAL COURT - THIRTEENTH MIDDLESEX DISTRICT**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
CARMINE LAWRENCE GENTILE	1214	412	1452	1604	1631	1508	<b>7821</b>
WRITE-INS/ALL OTHERS	14	10	30	31	29	28	<b>142</b>
BLANKS	438	172	528	652	612	575	<b>2977</b>
<b>TOTAL</b>	1666	594	2010	2287	2272	2111	<b>10940</b>

**SHERIFF - MIDDLESEX COUNTY**

Precinct	1	1A	2	3	4	5	Total
<b>DEMOCRATIC</b>							
PETER J KOUTOUJIAN	1199	390	1392	1578	1598	1470	<b>7627</b>
Totals - DEMOCRATIC	1199	390	1392	1578	1598	1470	<b>7627</b>
WRITE-INS/ALL OTHERS	11	11	25	27	23	29	<b>126</b>
BLANKS	456	193	593	682	651	612	<b>3187</b>
<b>TOTAL</b>	<b>1666</b>	<b>594</b>	<b>2010</b>	<b>2287</b>	<b>2272</b>	<b>2111</b>	<b>10940</b>

**BALLOT QUESTIONS**

Precinct	1	1A	2	3	4	5	Total
<b>BALLOT QUESTION 1</b>							
Expanded Slot-Machine Gaming							
Yes	364	130	516	617	562	603	<b>2792</b>
No	1246	448	1435	1585	1610	1425	<b>7749</b>
Blanks	56	16	59	85	100	83	<b>399</b>
<b>TOTAL</b>	<b>1666</b>	<b>594</b>	<b>2010</b>	<b>2287</b>	<b>2272</b>	<b>2111</b>	<b>10940</b>
<b>BALLOT QUESTION 2</b>							
Charter School Expansion							
Yes	710	288	865	1028	1019	855	<b>4765</b>
No	923	298	1106	1211	1201	1215	<b>5954</b>
Blanks	33	8	39	48	52	41	<b>221</b>
<b>TOTAL</b>	<b>1666</b>	<b>594</b>	<b>2010</b>	<b>2287</b>	<b>2272</b>	<b>2111</b>	<b>10940</b>
<b>BALLOT QUESTION 3</b>							
Conditions for Farm Animals							
Yes	1287	462	1585	1758	1800	1633	<b>8525</b>
No	349	119	384	469	422	438	<b>2181</b>
Blanks	30	13	41	60	50	40	<b>234</b>
<b>TOTAL</b>	<b>1666</b>	<b>594</b>	<b>2010</b>	<b>2287</b>	<b>2272</b>	<b>2111</b>	<b>10940</b>
<b>BALLOT QUESTION 4</b>							
Legalization, Regulation, and Taxation of Marijuana							
Yes	790	261	1025	1061	1120	1034	<b>5291</b>
No	858	330	961	1203	1118	1048	<b>5518</b>
Blanks	18	3	24	23	34	29	<b>131</b>
<b>TOTAL</b>	<b>1666</b>	<b>594</b>	<b>2010</b>	<b>2287</b>	<b>2272</b>	<b>2111</b>	<b>10940</b>

## Town Moderator

I was honored to serve as Sudbury's Moderator during 2016. It was a busy year for citizen legislators as we met in formal session a total of six times. Annual Town Meetings took place on May 2, 3 and 4, and Special Town Meetings convened on February 9, June 13 and October 17, 2016. During the meetings residents discussed and voted on a total of 67 warrant articles, and 2,172 voters participated.

On the opening night of the 2016 Annual Town Meeting we were treated to a moving rendition of our National Anthem by the L-S singing group "Accent A Capella." Representative Gentile then presented a proclamation recognizing the achievements of retiring DPW Director Bill Place, and the Hall thanked Paul Griffin and Craig Lizotte for their many years of service on the Parks & Recreation Commission and the Planning Board, respectively.

The honor of reading Article 1 was bestowed upon Liz Radowski. Liz has served the Town of Sudbury as an election worker since 2008, and as a member of the Sudbury Historical Commission from 2006 to 2015. She has contributed her time and energies to the Hosmer House for many years, and has completed research and arranged restoration of gravestones for six cemeteries. Her dedication to the Town of Sudbury was greatly appreciated by the Hall.

During the three nights of Annual Town Meeting there was spirited and eloquent debate on a number of critical issues, including capital improvements, zoning charges, funding community preservation projects, and of course, budgetary allocations. Prior to dissolving Annual Town Meeting on May 4, 2016, I appointed Tammie Dufault to a three (3) year term on the Finance Committee.

During the Special Town Meeting on June 13, the voters amended the Zoning Bylaw to establish a mixed-use overlay district, paving the way for the planned redevelopment project at the Raytheon parcel. The voters also mourned the passing of Peg Whittemore, a pioneer and champion of

women in science, and a longtime contributor to many boards and committees in Town. Finally, the Hall recognized and thanked Jody Kablack, the retiring Town Planner, for her extraordinary contributions to the Town over the course of her 25 year career. Ms. Kablack was the driving force behind the Master Plan, recodification of the Zoning Bylaw, creation of the Land Use Priorities Plan, adoption of the Community Preservation Act, creation of the Housing Trust, enactment of numerous environmental by-laws regulating stormwater and protecting groundwater, as well as major land protection efforts at Cutting Farm, the Boy Scout land at Nobscott, Rice Road, Fairbanks Farm, and many others. Her service to the Town was exemplary, and the standing ovation in her honor richly deserved.

We concluded the legislative year with a Special Town meeting on October 17, at which the voters considered street acceptance for Trevor Way, security system upgrades for Town buildings and schools, and rejected authorization of a new all alcoholic beverages license. Without exception, the voters during each session of Town Meeting debated the issues in a respectful and civil fashion, ensuring that all viewpoints had an opportunity to be heard. As Moderator, I was most grateful for the courteous manner in which all participants conducted themselves.

I wish to thank the many people who worked tirelessly to ensure an effective and safe Town Meeting process. Notable contributions were made by Town Manager Melissa Rodrigues, Assistant Town Manager Maryanne Bilodeau, Patty Golden, Leila Frank, Elaine Jones, the special assistant to Town Counsel, as well as Police Chief Nix and Fire Chief Miles. As always, the contributions of Town Clerk Rosemary Harvell and Town Counsel Barbara Saint André were critical in ensuring that the proceedings ran smoothly and in accordance with all legal requirements.

Finally, I thank all the voters who attended the Town Meetings and various forums, and who exercised their right to legislate. For all of its

limitations, it is important to recognize the unique opportunity we have as Americans, and residents of this community, to meaningfully participate in our own governance. I commend those Town residents who exercised that franchise, and thank

you sincerely for the honor and privilege of serving as your Moderator.

Respectfully submitted,  
*Michael C. Fee, Town Moderator*



*Lincoln Sudbury Regional High School's "Accent A Cappella" in performance.*

# EDUCATION



*Participants in Reading Buddies, a program developed by Girl Scout Emma Arrighini to help build elementary students' reading skills by pairing them with high school students for weekly reading, games and activities.*

# Sudbury Public Schools

## Superintendent's Report

For the 2016-2017 school year, SPS maintains a focus on the instructional core (interaction between student, teacher, and curriculum) through implementation of our Vision, Theory of Action, and Strategic Objectives. Our resources, financial and human, are focused on meeting the diverse needs of all students and supporting all educators to meet identified student needs. The SPS School Committee adopted the Strategic Objectives detailed below on July 20, 2016. Along with our Vision and Theory of action, the Strategic Objectives and Initiatives guide the work of the district and help us to remain focused on working together to provide a high quality educational experience for all students in a safe and caring environment.

## SPS Vision

We are committed to excellence in educating students to be knowledgeable, creative, independent thinkers who are caring, collaborative members of the school and wider communities.

## SPS Theory of Action

**If** SPS provides differentiated high quality instruction that is aligned with the Common Core for every student, maintains a safe school environment, uses data to inform instruction, and supports educators through professional development, ongoing feedback, and enhanced leadership in curriculum and instruction, **then** our students will be challenged and their varied learning needs met, the capacity of educators will grow, and the existing achievement gaps will narrow.

## Strategic Objectives and Initiatives/Goals 2016-2017

*Approved by SPS School Committee July 20, 2016*

1. Enhance Inclusive Educational Opportunities for Students
  - a. Implement Phase I of Inclusion Training across the district. Training designed by

Inclusion Team will be presented at each school.

- b. Convene Working Group of Educators to explore challenge opportunities for students in and out of the classroom. The Working Group will make recommendations by the end of the school year.
  - c. Redesign LLD program through collaboration and professional development with Landmark.
2. Enhance Social/Emotional/Behavioral Supports for Students
  - a. Implement Phase I/II of plan designed by SEL Team.
  - b. Implement Phase II of DESSA Screening expanding to Grades 1-4 and two anchor teams at each grade level at ECMS.
  - c. Identify Pilot Units of Second Step Curriculum at ECMS.
  - d. Establish School Start Time Exploration (SSTE) Committee. The SSTE Committee will make recommendations by the end of the school year.
3. Begin Implementation of new MA Science and Technology/Engineering Standards
  - a. Implement K-2 professional development programming aligned with new MA Science and Technology/Engineering Standards.
  - b. Implement Pilot Units of Study K-2.
  - c. Steering Committee for Implementation of Standards.
4. Engage in a process of Strategic Planning and develop a 3-5 year plan for Sudbury Public Schools
  - a. Identify Strategic Planning Facilitator
  - b. Engage facilitator to work with SPS to create a multi-year Strategic Plan
  - c. Communicate Strategic Plan

As we pursue our strategic objectives we also, like other school systems in the Commonwealth, continue to be challenged to balance educational needs and our desire to be an innovative school system with our fiscal responsibilities. SPS has continued to maintain our strengths and strategically implement improvements through the hard work and dedicated service of our staff members and the unequalled support of a wide range of parent and community organizations. During 2016-2017 and the years prior, actions to control labor costs, restructure our schools and programs, actively pursue grants, and implementing sound business practices have mitigated the impact on our budget.

The net budget for FY17 is \$41,033,324, which is 3.4% greater than the prior year (FY16) budget of \$39,673,924. In FY17, SPS employs 431.59 fulltime-equivalent (FTE) employees; this compares with 421.53 FTE in FY16. The majority of the increase in staffing is related to in-district programming for special education. We are thrilled to have our students in district schools with caring Sudbury educators and their peers and we also realize overall cost savings as a result.

Our efforts to make improvements have been enhanced by the unwavering support of our parents, parent organizations (PTOs), as well as generous grants from Sudbury Education Resource Fund (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been enhanced by local contributions. We appreciate these partnerships and the generous support of the work of our educators, which has allowed Sudbury Public Schools to continue to be a great place to learn and work.

In the space below, we offer a brief overview of our school district and invite you to visit our website at [www.sudbury.k12.ma.us](http://www.sudbury.k12.ma.us) to learn more about SPS. On our website you will find detailed information about our school district including but not limited to individual schools, teaching and

learning across the district, news and upcoming events, and the school district budget. For questions, please contact Dr. Anne S. Wilson, Superintendent at 978-639-3211.

### **Student Enrollment**

As of October 1, 2016, SPS enrollment in grades pre-K to 8 was 2839. This is a decrease in enrollment from 2,881 students in the 2015-2016 school year and from our highest enrollment of 3,302 students in 2007. Based on an enrollment and demography study completed in the fall of 2016, enrollment projections indicate a leveling off of enrollment over the next few years. The redistricting plan implemented in the 2010-2011 school year has served to reduce the enrollment gap between elementary schools. For the 2016-2017 school year (as of October 1, 2016) Haynes served 22.5% of the elementary (PK-5) enrollment, Loring served 26.9%, Nixon served 21.0% and Noyes served 29.3%.

### **Early Childhood Education**

**Preschool:** The Sudbury Public Schools is home to an Integrated Preschool program with six classes housed at the Noyes School. Residents may apply as tuition preschool students on a "first-come/first-serve" basis beginning in the fall of each year. If interested in an integrated preschool application, you may download a copy from the website under [Early Childhood Department pull-down menu](#) or call the Early Childhood Office (978) 639-3204.

**Kindergarten:** The Sudbury Public Schools provides full-day kindergarten to all students free of charge. Kindergarten registration begins in November for children who turn age five on or before October 1st (of the following year). A pre-registration packet is mailed to families listed on the Sudbury census. A more comprehensive registration packet is available after the pre-registration forms are returned and proof of residency is established.

**Required Documentation for Registration:** Both preschool and kindergarten registration processes require a child's birth certificate, proof of residency and current immunological record. Further questions may be directed to the Early Childhood Administrator, Stephanie Juriansz at

[Stephanie.Juriansz@sudbury.k12.ma.us](mailto:Stephanie.Juriansz@sudbury.k12.ma.us).

### **Teaching and Learning/Curriculum**

District curriculum is aligned with the Massachusetts Curriculum Frameworks. The Mathematics and English Language Arts frameworks were revised to include Common Core Standards for College and Career Readiness and reissued in 2011. The District has begun the process of aligning existing science, technology and engineering curriculum with the revised Massachusetts Science, Technology and Engineering standards that were adopted spring 2016. Clearly communicating with families about students' learning is a priority for the District. Resources supporting families understanding and engagement with the various curricular areas can be found at <http://www.sudbury.k12.ma.us/> under the curriculum tab. Elementary school level progress reports include standards based reporting in Mathematics and English Language Arts. The learning objectives detailed by the grade level progress reports reflect end-of-year benchmarks aligned to key state standards. At the middle school level, families can access student grades and assignments in real time using the Schoology platform.

**English Language Arts:** The Department of Elementary and Secondary Education has recently published revisions to the 2011 ELA Curriculum Standards. These revised standards include a greater emphasis on multicultural literature and writing about reading. In Sudbury, the elementary English Language Arts curriculum is organized as a series of genre units in which students receive important, common instruction in different genres, as well as in the writing types and styles that match each genre. Reading and writing instruction follows the workshop model. Students receive direct instruction on key skills, strategies and understandings during a mini-lesson. Guided practice in the form of small group instruction, independent or partner work or centers is structured to meet individuals specific literacy needs. Challenge libraries including complex texts aligned to the various genre units serve as a resource for teachers differentiating for advanced learners. At the middle school level, instructional units utilizing differentiated text sets provide for

consistency of theme and topical study while also allowing students to read in texts that provide the optimal level of challenge.

A Response to Intervention (RTI) framework has been initiated in our schools, which periodically assesses student's literacy skills. An early literacy program that moves between school and home supports students who arrive in kindergarten without pre-reading skills. Literacy support for older elementary students is provided using a research-based program (LLI). Materials for this program were purchased through a grant from the Sudbury Educational Resource Fund (SERF).

**Mathematics:** The Department of Elementary and Secondary Education has recently published revisions to the 2011 Mathematics Curriculum Standards. The revised standards place emphasis on the mathematical practices and the development of a mathematical mindset that allows for flexibility, persistence and application. *Investigations*, is our core K-5 Mathematics program. However, recognizing the need for greater alignment, cohesion, and rigor for all students we are supplementing the K-2 curriculum with instructional routines and materials from Kathy Richardson's *Math Perspectives* curriculum. Having piloted several other mathematics programs and the newly aligned Investigations 3 program, the District anticipates adopting a common mathematics program in grades K-5 that is aligned with the MA Mathematics Learning Standards. The middle school math program, *Big Ideas* includes the use of online texts. Differentiating instruction to meet the needs of all students, from struggling to advanced, remains a priority and an ongoing challenge. Additionally, Data Teams and Professional Learning Communities (PLCs) offer teachers opportunities to collaborate and use data to inform instruction. Math Clubs at each elementary school, and a Math Team at the middle school, offer students further opportunities for math enrichment.

**Social Studies:** The K-8 Social Studies program is designed to help students become informed in four main areas: geography; history; economics; and civics and government. The Massachusetts History and Social Science Standards were last

updated in 2003. Currently the Department of Elementary and Secondary Education is soliciting public comment regarding anticipated revisions to the History and Social Science Standards. Following this public comment period, DESE anticipates revising the standards during the 2017-18 school year. Districts, Sudbury included, will begin the process of aligning curriculum and instruction in the spring of 2018.

**Science, Technology and Engineering [STEM]:** The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science with a hands-on, inquiry approach. The revised State Frameworks for Science, Technology and Engineering were adopted in April of 2016. These standards are intended to provide teachers with information regarding what students should know and be able to do at each of the grade levels and within our local units of study. Topics are covered within the three domains of science: earth and space science, physical science and life science, and technology/engineering. A Steering Committee comprised of educators and a community member is in the process of creating curriculum maps for Sudbury, evaluating curricular materials and identifying professional learning needs. Additionally, thanks to support from the Sudbury Education Resource Fund (SERF), the middle school engineering program is being augmented through the development of additional courses and an additional engineering lab. At the elementary school, educators are exploring STEM activities and developing a scope and sequence for technology integration.

**Technology:** Massachusetts learning standards call for the integration of technology in all content areas as well as standards specific to the computer sciences. During the 2016-17 school year, professional learning opportunities focused on technology integration have included summer and school year opportunities. Offerings include Google Camp, digital technologies for the arts, technology enhance research projects, digital safety, using technology to support students with disabilities, and ASPEN operational functions.

The 1:1 Technology program at the middle school is in its second year of full implementation. In a 1:1 program, each student is assigned a technology device (in Sudbury we are using the Chromebook) that travels between home and school with the student. Devices are used by students to produce work, collaborate with others, and support workflow. Teachers in 1:1 models also use the same technology to support instruction and deliver content. Schoology, our online learning management system, is used by ECMS educators and students to facilitate home school communication, including online assignment calendars and grade books.

Computer Science teachers in collaboration with the Middle School Technology Integration Specialist have been working to update courses to include the technology standards that are best addressed in a specialized setting. At the elementary level, this work is being spearheaded by the Elementary Technology Specialist and Library Media Specialists.

**Unified Arts:** Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle school students elect either French or Spanish and proceed with their study of a world language in grades 6 through 8. Elementary band and chorus as well as middle school band, orchestra, and chorus are quality elective programs in our schools. Students participate in visual arts in grades 1 through 8.

**Coordinated Health Program:** The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas: personal health, mental and social health, personal safety, and community and environmental health. Within the District, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students. The aim of the program is to provide a structure for intervening in negative

peer-to-peer behaviors and to foster a welcoming and inclusive school climate.

The Sudbury Public Schools offers a comprehensive social emotional program which includes evidence-based curricula (preK-GOLD Program, K-5 Open Circle). Middle school educators will implement the Second Step curriculum next year during Connection block. All grades will use the DESSA (Devereux Student Strengths Assessment) Strategies bank resources. To support educators' efforts to tailor instruction to meet student needs, the District is in the second year of a three-year implementation of universal benchmarking assessment of social emotional skills using the DESSA. The District is also in the process of developing a more fully articulated system of tiered supports to meet students' emotional and behavioral needs and universal crisis response protocols.

Sudbury Public Schools enjoy a collaborative and supportive relationship with public safety departments. Officer Alan Hutchinson serves as the full-time School Resource Officer (SRO) for the Sudbury Public Schools. His work with SPS focuses on collaborating on safety measures and assisting with health education at both the elementary and middle schools. Officer Hutchinson works with fifth grade students to deliver the STARS program (Students Thinking and Acting Responsibly in Sudbury), a safety program focused on digital safety, anti-bullying and substance abuse prevention. Lieutenant Kevin Cutler visits PreK-5 classrooms to teach fire safety and evacuation.

In addition, the School Wellness Policy and Guidelines serve to inform decisions surrounding the food services program, curricular activities and celebrations that incorporate food.

### **Student Assessment**

As part of the Education Reform Act of 1993, the State Board of Education has instituted a system of student assessments which culminates in a must pass assessment in Grade 10 in order to graduate from high school. The MCAS (Massachusetts Comprehensive Assessment System) will be used through the graduating class of 2019 to make a Competency Determination

(CD) for high school graduation. The Department of Elementary and Secondary Education is in the processing of developing the Next Generation MCAS for ELA and Mathematics. This iteration of the MCAS test includes items from the PARCC (Partnership for Assessment of Readiness for College and Careers) and items specific to the MA learning standards. DESE Students in grades 3-8 will take the English Language Arts and Mathematics tests.

The Department of Elementary and Secondary Education has recently published revisions to the 2011 ELA Curriculum Standards. Grades 3, 5, 6, and 7 will take the test using paper and pencil. Grades 4 and 8 will take the computer-based test. The Department of Elementary and Secondary Education anticipates administering all state tests using a computer-based platform in the spring of 2019. Additionally, it is developing Next Generation test items for a revised Science Technology and Engineering MCAS. By the spring of 2018, approximately half of the test items will be aligned with the new Science, Technology and Engineering standards and by 2019, all will.

State assessments are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class work products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs. In addition, work to develop common assessments across the district in all disciplines to support collaboration and coherence is in its second year.

### **The Schools**

*The Education Reform Act of 1993* established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and

community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulation of a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

Each year, the administration and PTO leadership at each school welcome School Committee members and the public to their schools for a *State of the School* address. The *State of the School* presentations include school site specific information on the following topics: School Improvement Goals; Overview of Student Data (including academic assessment data and student connectedness data); Professional Development; Practices and Protocols to Support and Challenge Students; Parent Involvement; and Individual School Highlights.

SCHOOL	Grades Served	Enrollment (10/01/16)	Administration
Ephraim Curtis	6-8	977	Mr. Jeff Mela, Principal Mr. William Grubb, Mr. David Jurewicz, and Ms. Angela Menke, House Administrators
Josiah Haynes	K-5	388	Ms. Sharon MacDonald, Principal Mr. Scott Mulcahy, Assistant Principal
Israel Loring	K-5	487	Mr. Scott Johnson, Principal Ms. Sara Zawadzkas, Assistant Principal
General John Nixon	PK-5	357	Mr. Leo Flanagan, Principal Ms. Jennifer LaMontagne, Assistant Principal
Peter Noyes	PK-5	597	Ms. Annette Doyle, Principal Ms. Kristin Moffat, Assistant Principal

### **The Sudbury Education Resource Fund (SERF)**

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt, organization that awards education-related grants three times yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$700,000 to Sudbury's schools. Current grants support social emotional learning, engineering, STEAM, METCO, science, and research on school start times. Membership in SERF is open to all individuals interested in contributing their time and energy. SERF continues to be an

extremely valuable resource for enriching all aspects of the educational experience of students in Sudbury Public Schools. Further information regarding SERF can be found at: [info@serfsudbury.org](mailto:info@serfsudbury.org).

### **METCO Program**

The Metropolitan Council for Educational Opportunity (METCO) was created 44 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. In this program, students in large urban districts receive placements in participating suburban districts, supported by state grant funding. The Sudbury K-8 system enrolled its first students in the METCO program on January 27, 1975, when

forty students were placed in the five Sudbury elementary schools. Currently, this grant-funded program supports up to 70 students annually. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next fiscal year.

The position of K–12 METCO Director, in partnership with Lincoln-Sudbury Regional High School, was established in the summer of 2010. Steve Desrosiers is the current Interim Director, beginning his tenure in August 2014. Academic Advisors at each of the schools provide direct services to students from Boston during the school day.

Sudbury students who reside in Boston participate in the variety of activities of the Sudbury Public Schools. Middle school students take advantage of the scheduled after school program held four times weekly at ECMS. Sudbury METCO parent meetings are held in Boston several times per year and provide parents from Boston with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

### **Special Education**

The Sudbury Public Schools has continued its focus on inclusionary practices to allow every student with a disability to have access to and progress in the general curriculum and school community. Although inclusion is not a term found in state or federal special education regulations, the laws do require placement in the Least Restrictive Environment (LRE) which means that, to the maximum extent appropriate, school districts must educate students with disabilities in the regular classroom with appropriate aids and supports, together with their nondisabled peers in the school they would attend if not disabled, unless a student's individualized education program (IEP) requires some other arrangement.

One of the district goals is to articulate a system-wide definition of inclusive education and determine necessary resources to enhance opportunities for all learners. As such, a district-

wide team of educators and other interested persons has formed to meet this goal.

Another district goal focuses on the development of a district-wide tiered system of support to meet the social, emotional, and behavioral needs of all students. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for EVERY student through a layered continuum of evidence-based practices and systems. The district has convened a district-wide team, including consulting experts, to examine data and identify areas of social, emotional, behavioral need impacting school safety or access to education.

Based on the most recent official DESE headcount on October 1, 2016, 428 children in grades preschool through eight were receiving some form of special education. Of these students with disabilities, 38 were between the ages 3 and 5, and received services in the Integrated Preschool or Kindergarten program. An additional 17 students were placed in out-of-district programs because of the unique nature of their disability and needs.

The breakdown of primary disabilities served is as follows:

- 114 (27%) are identified with Specific Learning Disabilities,
- 74 (17%), Health Disability (which includes ADD/ADHD)
- 64 (15%), Developmental Disabilities
- 59 (14%), Communication Disabilities,
- 40 (9%), Autism
- 31 (7%), Emotional Disabilities
- 22 (5%), Neurological Impairment

Other categories taken together - Intellectual, Hearing, Vision, Multiple Disabilities, Physical and Multiple - represent 5% of those students with disabilities.

The breakdown of placement is as follows:

- 9% were placed in integrated preschool
- 69% in full inclusion placements
- 12% in partial inclusion placements
- 5% in in-district specialized placements
- 4% in out-of-district placements

Other disability categories (Intellectual, Hearing, Vision, Multiple Disabilities, Physical and Neurological) are represented by less than 1% identified in each area.

### **Professional Development**

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of SPS educators. New teachers to Sudbury schools participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. Sudbury educators are committed to attending a 30-hour course in IDEAS (Initiatives for Developing Equity and Achievement for Students), a program that explores racial identity development and promotes international vision within our curriculum. Additionally, Sudbury teachers assigned an EL (English Learner) student continue to engage in a rigorous 3 credit program of studies in order to earn the SEI (Sheltered English Immersion) Endorsement required by the state.

The Sudbury Public Schools implement an *Improved Learning for All* (ILAP) plan. ILAP is a professional growth model that utilizes early-release days approximately twice per month, enabling educators to attend carefully planned work sessions. ILAP days foster collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-wide and school goals. This year's professional development has four main focuses: Social

Emotional Learning, Massachusetts Science Technology and Engineering Standards, Technology Integration, and Elementary Math Pilots. In designing professional development we seek to maximize opportunities for cross-district collaboration, horizontally and vertically align elementary curriculum to maximize the coherence of content and skills taught and learned, and provide opportunities for new learning while also enabling focused work on district initiatives.

### **Personnel**

**Retirees:** The following SPS team members along with their years of service in Sudbury retired during the past year – Nancy Black, 25 years; Joseph Dinmore, 22 years; Stephen Lambert, 14 years; Susan Laufer, 9 years; Laurie Nee, 20 years; and Joanne Shorser-Gentile, 17 years.

**Years of Service Awards:** On Opening Day in August of 2016 we had the honor and pleasure to acknowledge the following SPS team members: Florence Aldrich-Bennett began her 53<sup>rd</sup> year as an educator; Barbara Cook completed 30 years of service; Louise Noce completed 20 years of service; and Martine Laporte, Anne Marie Andrews, Margaret Mephram and Leslie Rosenberg completed their 10<sup>th</sup> year of service to the students and schools of Sudbury.

Respectfully submitted,  
*Dr. Anne S. Wilson, Superintendent*

SUDBURY SCHOOL COMMITTEE  
*Lucie St. George, Chairperson*  
*Ellen Winer Joachim, Vice Chairperson*  
*Christine Hogan*  
*Lisa Kouchakdjian*  
*Richard Tinsley*

# Lincoln-Sudbury Regional High School

## 2016 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers develop engaging courses, foster strong connections with students, and produce well-rounded engaging courses, foster strong connections with students, and produce well-rounded graduates who are prepared for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2016, we welcomed Sherry Kersey to the administrative team as Director of Finance and Operations, along with the hiring of 6 new faculty members. Our October 1, 2016, enrollment totaled 1,632 students overall with 1,571 enrolled in school and 61 students in out-of-district placements. Included in this total are 91 students from Boston attending via the METCO Program. Class size medians range from 21-24 for "core academic" classes, which means a sizable majority of our students are in classes larger than 24.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School continues to receive students from Boston. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting. We share a METCO Director with Sudbury Public Schools.

Over the summer, our technology team, led by Dennis Phillips, supported a successful launch of Gmail accounts for all LS students. This enhances our google community and equity of access for all students effective July 1st, 2016. All staff

continue to be trained on the finer aspects of Google Apps through the school year with the support of technology team members and colleagues. Everyone is thrilled to continue our improvement to technology resources in the school supported by the 2014 technology network infrastructure project upgrade.

The Solar Canopy Project, completed in May 2015, continues to reap energy benefits for the district. Along with additional energy conservation projects including installation of a new building/energy management system and replacement of all the metal halide exterior lamps on campus with L.E.D. technology, our energy consumption and maintenance costs were reduced. Our utility budget reflects an additional reduction in the amount of \$70,000 bringing the total reduction over two years to \$120,000.

The School Committee and the Teachers Association resolved a three year contract that commenced July 1, 2015. Among other language changes in the contract, the following was agreed to for FY16, FY17, and FY18: 1%, 2.5%, and 3% COLA increases for each of the three years plus a commensurate increase in employee contribution to health insurance from 70% to 65% in Year Two for all current and newly retired employees and then from 65% to 50% for employees retiring at the end of Year Three. A minimum of an additional 1% COLA increase was agreed to for FY19.

The school participates in Minuteman Nashoba Health Group, a coalition of towns and school districts in Massachusetts that have joined together to more affordably purchase health benefits. Due in large part to this positive experience and membership, in the most recent OPEB evaluation performed by KMS Actuaries, LLC, Lincoln-Sudbury's projected accrued OPEB liability decreased from \$46,124,163 to \$27,234,223 effective July 1, 2013. The projected accrued OPEB liability effective July 1, 2015, was further decreased to \$24,669,372. This additional reduction is attributed to the establishment of an OPEB Trust, funding of the

OPEB Trust and negotiation of a reduction in employer health care contribution for active employees and retirees. The OPEB liability valuation takes place every two years.

We were also able to add the following improvements to the educational program: Mandarin language instruction, Drama study, and an Intervention Specialist. We were also able to re-organize our behavioral supports programs to improve student outcomes and retention in school. We have also enhanced our specialized supports for students on the autistic spectrum.

We improved our safety net for all students with increased nurse staffing from 1.6 to 2.0 FTE's. This allows us to have at least two nurses on site during hours of school operation. Additionally, we announced to the community that we now carry Narcan for emergency administration as a resource for our community-at-large.

The Global Scholars Program has entered its second year with 120 students. We anticipate the presentation of the first senior capstone projects spring 2017. The purpose of the program is to foster global competency among our students to improve their capacity to participate in and serve our global community for themselves and ourselves. We appreciate especially grants received from the Sudbury Foundation and the Lincoln-Sudbury Parent Organization to support scholarships and financial assistance for student international travel.

Development of a Hub for Innovation led by a working group of 32 staff representing a cross-section of all school departments began Spring 2016. The mission is to encourage students to think of themselves as social entrepreneurs for the future and to develop teams of problem solvers that create helpful solutions. We thank especially SERF, the LSPO and the MacDonald Family Trust for providing critical seed funding for the launch of this endeavor.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of FELS and SERF that provide mini grants to fund teacher initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without the financial support and hard work of our many parent organization groups.

Thank you.

Respectfully Submitted,  
*Bella Wong, Superintendent of  
Schools/Principal*

LINCOLN-SUDBURY REGIONAL HIGH  
SCHOOL COMMITTEE  
*Elena Kleifges, Chair*  
*Kevin Matthews, Vice-Chair*  
*Radha Gargeya*  
*Nancy Marshall (Lincoln)*  
*Patricia Mostue (Lincoln)*  
*Gerald Quirk*

### L-SRHS Distribution of Pupils as of October 3, 2016

	2012	2013	2014	2015	2016
Lincoln	198	213	226	193	189
Sudbury	1273	1321	1279	1294	1269
METCO	91	91	91	91	91
Other Tuition/Tuition Waived	13	15	20	24	21
<b>Total</b>	<b>1575</b>	<b>1640</b>	<b>1616</b>	<b>1602</b>	<b>1570</b>
Boys	783	790	777	767	780
Girls	792	850	839	835	790
<b>Total</b>	<b>1575</b>	<b>1640</b>	<b>1616</b>	<b>1602</b>	<b>1570</b>
9th Grade	399	452	399	386	369
10th Grade	390	403	449	394	378
11th Grade	393	389	383	437	380
12th Grade	393	393	383	383	440
SP (Special Ed > Grade 12)		3	2	2	3
<b>Total</b>	<b>1575</b>	<b>1640</b>	<b>1616</b>	<b>1602</b>	<b>1570</b>
<b>Tuition Pupils Attending Other</b>	<b>51</b>	<b>60</b>	<b>60</b>	<b>62</b>	<b>61</b>

### L-SRHS Placement of Graduates

	Class of 2012		Class of 2013		Class of 2014		Class of 2015		Class of 2016	
Four Year College	385	94%	328	87.7%	385	94%	359	93.2%	344	91%
Two Year College	10	2.4%	16	4.2%	10	2.4%	11	3%	12	3.1%
Other Post-Secondary Educ.	2	0.5%	4	1.1%	2	0.5%	4	1%	8	2%
<b>Total Post-Secondary</b>	<b>397</b>	<b>96.9%</b>	<b>348</b>	<b>93%</b>	<b>397</b>	<b>96.9%</b>	<b>374</b>	<b>97.2%</b>	<b>364</b>	<b>96.1%</b>
Work	8	1.9%	13	3.5%	8	1.9%	2	0.5%	8	2%
Military	2	0.5%	1	0.3%	2	0.5%	3	0.7%	1	0.3%
Other	3	0.7%	12	3.2%	3	0.7%	6	1.6%	6	1.6%
<b>Total Non-Post-Secondary</b>	<b>13</b>	<b>3.1%</b>	<b>26</b>	<b>7%</b>	<b>13</b>	<b>3.1%</b>	<b>11</b>	<b>2.8%</b>	<b>15</b>	<b>3.9%</b>
<b>Total Graduates</b>	<b>410</b>	<b>100%</b>	<b>374</b>	<b>100%</b>	<b>410</b>	<b>100%</b>	<b>385</b>	<b>100%</b>	<b>379</b>	<b>100%</b>

### Lincoln Sudbury Regional High School Class of 2016

Samson Michael Abdal-Khabir  
Benjamin Joseph Breton Adams  
Jamal Ethan Allen  
Christopher David Alves  
\*Elizabeth Brannen Alwan  
James Elliott Anderegg  
Isabel Rose Anderson  
\*Samuel John Andonian  
Damir Alan Antia  
Alexander Forster Armour  
Andrew David Ashley

Brigid Katherine Ashley  
Yagmur Yasemin Ayata  
  
Gregory Patrick Babikian  
Justin Michael Bain  
Andrew William Baker  
Georgia Joan Baltay  
Tristan William Bannerman  
Alexis Fierro Barrera  
\*Margherita Bassi  
Meredith Kelly Baxter

\*George Alexander Behrakis  
Sara Bennett  
Katherine Grace Bettenhauser  
Jacob George Beylouné  
Zachary James Beylouné  
Robert Bibbo  
Zachary James Bigwood  
Clara Marie Bisson  
Julia Ora Bloch  
\*Stefanie Emily Bloch  
\*Susan Donovan Bloch

Emily Tracy Block  
 Ryan Christopher Boland  
 Isabella Maria Borg  
 Oliver Edward Bradley  
 Matthew Thomas Brauer  
 \*Scott Zachary Brauer  
 Amelia May Brown  
 \*Stephanie Elizabeth Goldsmith  
 Brown  
 Sarah Elizabeth Bruni  
 Emma Grace Buchanan  
 Kyle James Burke

Joseph Patrick Caltabiano  
 Avianna Bella Carmoega  
 Matilda Grace Carney  
 Ne'Tayjah Doinne Cassamajor  
 Benjamin Scott Cehelsky  
 Michelle Judy Charest  
 Cecelia Louise Charrette  
 Amara Sophia Chittenden  
 Benjamin Edward Chunias  
 Cassandra Helen Cicalis  
 \*Dominique Christine Cinicola  
 Andrew David Clark  
 Myles Solomon Cohen  
 Alisha Ann Congleton  
 Jack Patrick Connelly  
 Hayley Jo Cooper  
 \*Aaron Julian Corin  
 Noah Robert Corin  
 Caroline Hinckley Coughlin  
 Connor Hinckley Coughlin  
 Byron Webster Crane  
 Dillon James Cronin  
 Anelis Dulciria Cruz  
 Samuel Murphy Cruz  
 John Jacob Mohr Curtis  
 \*Jillian Elizabeth Cusick

Rojanaye Anathalyia Daley  
 \*Zacharie Clements Day  
 Auvishkek Deb  
 Katherine Newlin DeFreitas  
 James Constantino Dell'Anno  
 Darius Amiri Delmore  
 Elson DeSouza Jr  
 \*Alexander Patrick Dillon  
 Olivia Michela DiMambro  
 Casey Lorraine Dion  
 Noah Richard Dion  
 Andrew Michael DiPietro  
 Paul Barrows Dowd  
 Colin Neal Doyle  
 Evan Parker Driscoll  
 \*Alexandra Megan du Toit

Ryan Joseph Duffy  
 Margaret Carolyn Dwyer  
 \*Michela Popper Eckhouse  
 Ross Fraser Richard Elkort  
 William Henry Edward Emery  
 Aaron Joseph Epstein  
 Lita Elizabeth Erman  
 Thomas Mellon Evans IV

Ashley Elizabeth Faecher  
 \*Mary Ellen Fagan  
 Alexander Luke Faheem  
 \*Jasmine Jin-Yee Falk  
 Conor Michael Farrell  
 Andrew John Fasciano  
 Chloe Adrianna Faucher  
 Patrick James Fay  
 \*Alexi Katrina  
 Fee

Madeline Rose Feinberg  
 Whitney Paul  
 Findlay

Daniel Harper Finnegan  
 Jacob Gorham Fisher  
 Matthew Decatur Flanagan  
 Alexandra Fogarty  
 Lauren Sydney Foley  
 Antonio Edoardo Fragale  
 \*Savanna Mei Frazier  
 Maddisen Nicole Frissora  
 Adam Benjamin Fuhrman  
 Alexandra Lynn Fyock

Danielle Jordan Galinsky  
 Christopher Charles Galland  
 Matthew Raymond Gano  
 Thomas Anthony Garcia-Meitin  
 Olivia Leigh Gaynor  
 Caleb Matthias Geitz  
 Adam John Generoso  
 Nicholas Phillip Genovese  
 Aaron Robert Gigliotti  
 Thomas Paul Gilbertson  
 Madelyn Emily Giles  
 Benjamin Yitchak Fuchs Girzon  
 Nicholas James Glaser  
 \*Katherine Bell Gleason  
 Allen Jasper Godwin  
 Paul Heigl Goepel  
 Zoila Antonia Gonzalez  
 Sarah Nicole Goodrich  
 Taylor David Goodwin  
 Carly Sarah Gordenstein

\*Emily Christine Gorman  
 \*Rebecca Juliet Gorman  
 \*Caroline Pratima Goswami  
 \*Alexander Colin William  
 Gough  
 Samuel Jack Granahan  
 Zachary Michael Grandinetti  
 Sherielle Marie Grant  
 Jessica Leigh Green  
 Shelby Rose Greene  
 Geoffrey Benjamin Greenhouse  
 Rachel Elizabeth Griffith  
 Rachael Kate Grosso  
 April Nicole Grummer  
 Rudra Neil Guin

Sabrena Nicole Hairston  
 Samuel Elijah Halpern  
 Taylor Sophia Harris  
 \*Sarah Lynn Hausmann  
 \*Isobel Emily Hayes  
 \*Robert James Hayes  
 Joseph David Heimberg  
 Carolyn Gulim Hendry  
 \*Kari Lena Henken  
 Ian Robert Herel  
 Jeffrey Herron  
 Alexa Laurel Herzog  
 Samantha Anne Hettrich  
 Theodore Lockwood Hincks  
 Ingrid Kristina Hjerpe  
 \*Sarena V Ho  
 Hannah Rose Hodder  
 Eric Wallace Holden  
 Scott Philip Holzwasser  
 Emma Louise Houser  
 \*Tara Lynn Hulen  
 Levi Nathan Hunsberger  
 Noah Perry Huppert  
 Willow Katerina Huppert  
 Robert Joseph Hurstak  
 Sarahanne Fairbank Hurtig

Alec Simon Jacobson  
 Simrun Jaggi  
 Georgina Nazarea Jean  
 Hanna Marie Jermasek  
 Seth Daniel Joachim  
 Matthew David Johnson  
 Shannon Mary Rose Johnson  
 Ariel Elizabeth Joiner  
 Nick Jowkar  
 Peter Douglas Jubenville

Efrat Kapsan  
 \*Benjamin Jonathan Katcher

Guy Shlomo Katz  
 \*Ariel Phaedra Keklak  
 \*Jessica Carli Keller  
 John Robert Kelly  
 \*Lindsey Helen Kelly  
 Sarah Anne Kenn  
 Julie Catherine Kennedy  
 \*Kevin Robert Kennedy  
 Michael Anthony Kenney  
 \*Nicole Malia Kerrigan  
 Indrani Lucy Kharbanda  
 Sara Kathryn Kimble  
 Braden Christian King  
 \*Jenna Smyers King  
 Conlan Keith Klapper  
 Isaac Seth Klein  
 \*Madeleine Celia Kline  
 Rebecca Claire Koerwer  
 Benjamin David Kukura  
 Rachel Rose Kukura  
 Eric Deepak Kumar  
 Joseph Michael Kupczewski

Christie Maria Labib  
 \*Andrew Christopher Lee  
 \*Annette Wing-Yin Lee  
 Da'Quan Dereck Lee  
 Gerald F. Leith III  
 \*Megan Helen Leu  
 Jasmine Naomi Lewis  
 Joshua Jerome Lewis  
 Abigail Lipski  
 Natalie Marie Lipski  
 John Noto Logan  
 \*Isabelle Eve Lombardi  
 David Paul Lucier  
 Nancy Elizabeth Lucier  
 \*Adeline Marie Luperchio

Maya Evelyn Macdonald  
 Julia Helen Machado  
 Caroline Kepple MacKeen  
 \*Katherine Stewart Malone  
 Andreas George Manos  
 Alexandra Leigh Marcoux  
 Madison Elizabeth Marilla  
 Maximilian Joseph Marolda  
 Aidan Joseph Maron  
 Nate Marotta  
 Alexander Raymond Martin  
 Jack Winthrop Martin  
 Hailey Elizabeth Martinez  
 Katerina Elise Matjucha  
 Alexander Walter May  
 Gavin Gao Mays  
 Shavon Ajane McBynum

Riley Robert Devlin McCabe  
 \*Connor Daniel McCarthy  
 Theodore Jacob McCluskey  
 James Stewart McCready  
 Shannon Marie McDonald  
 Patrick Thomas McGrath  
 Nicole Lynn McGuire  
 Madison Marie McNamara  
 Kiersten Johanna Laatio Mead  
 Samira Mehta  
 Emily Jayne Melick  
 Jackie Kenneth Merck  
 Julia Rose Mickey  
 Kyandre Mikel Mills  
 Samuel Julius Mlawer  
 Catherine Elizabeth Mobassaleh  
 Nicholas Paul Mobassaleh  
 \*Eve Rebecca Montie  
 Anthony Moreno  
 Anthony Michael Moseman  
 Kahmya Korin Moss  
 Julia Janellyn Murphy  
 \*Regan Elyse Murray

Derek Fairbanks Nash  
 Samuel David Neil  
 Jack Edmund Neuhaus  
 James Michael Nigrelli  
 Stephen Kyle Nobile

Conor Kevin O'Brien  
 Matthew John Organisak

James Anthony Palmerino  
 \*Meghan Patricia Palumbo  
 Vondré Neil Parham  
 Nikita Sanjiv Patel  
 \*Rhianna Jaimin Patel  
 Azalyn Symone Patterson  
 Abigail Elizabeth Payne  
 \*Nicole Erica Pellegrino  
 Benjamin Mallaury Octave  
 Pelon  
 Laura Denise Perdomo  
 Nicole Elizabeth Piazza  
 \*Marygrace Victoria Pier  
 \*Catherine Joan Pinto  
 Sergei Nikolaevich Piskun  
 Amanda Lynn Poulin  
 Sonia Joan Prince  
 \*Mariah Lynne Prosansky

\*Katherine Taylor Quirk  
 Peterson Quissanga

Phoebe Rader-Gale

Katherine Elise Rautiola  
 Jessica Lindsay Ravanis  
 Rudhra Prakash Raveendran  
 Matthew Michael Reading  
 Jacqueline McKenna Reardon  
 Nicholas Luchini Rice  
 Autumn Grace Richards  
 Mary Kathleen Roche  
 Sarah Everts Rodriguez  
 Brendan Alexander Ross  
 Henry Charles Rowe  
 Jonathan Benjamin Rowe  
 \*Dana Karen Rubenstein  
 \*Heidi Fay Rubenstein  
 Samuel Brian Ruditsky  
 \*Audrey Ann Ryan  
 Andrew McKee Ryder  
 Nathan Brill Ryder

James Douglas Santomenna  
 Nicholas Andrew Sawyer  
 Alexander Robert Schultz  
 Jason Noah  
 Schwartz

George Erik Selsing  
 \*Talia Sarah Seltzer  
 \*Katherine Clarissa Semple  
 Troy Markey Shallow  
 \*Jacob Michael Shashoua  
 Samuel Todd Shealy  
 \*William Christopher Sheldon  
 Catherine JunYi Shen  
 John Andrew Sherlock  
 Matthew Tyler Short  
 Timofey Sergeevich Shulga-  
 Morskoy  
 Sari Gabrielle Shulman  
 \*Phillip George Sifferlen  
 Samantha Anne Singer  
 Francesca Eleni Skedros  
 Christopher Lee Smart  
 \*Harlan Samuel Smart  
 Nicholas Alexander Smith  
 Chandler Jon Snodgres  
 Timothy Stollow Sobkowicz  
 Sophia Rose Spaeth  
 Nicholas Weston St. George  
 Jacob Nikita  
 Stern

Jeffrey Collier Stinner  
 \*Alina Marie Strileckis  
 Olivia D'Jenne Stuart  
 Gabriella May Surin  
 Amanda Julia Swenson

Joshua Evan Taber  
\*Claire Marie Telfer  
Laura Elizabeth Tenney  
Julia Anne Termine  
Rebecca Paige Termine  
\*Jessica Thai  
Devin Emanuel Thames  
\*Caroline Mary Thomas  
\*Adam David Thompson  
\*Maria An-Zhai Ting  
\*Hebe Ellen Topping  
\*Owen Miles Trippe  
Katherine Bostwick Troiano  
  
Gia Christina Varlotto

Mia Christine Vigener  
Sydney Nicole Vingers  
Nicholas Thomas Virkler  
Natalie Ann Volo  
  
\*Haley Conway Walker  
Zachary Joseph Walsh  
Makayla Quinlan Ward  
Kathryn Colleen Weiler  
Henry Jerome Weltman  
Tristan Simon Wendel  
Daniel Paul Werminghausen  
Austin James Wessel  
Olivia June Whitcomb  
Elliot Kramer White  
Jackson Reed Wittenberg

Erin Michelle Wood  
\*Jacob Gabriel Woolf  
William Arthur Woolford  
  
\*Nikki Mei-Hui Yang  
Rachel Lu Yang  
Katharine Ann Yenke  
Kyle Paul Young  
  
T. Zhang  
\*Vincent Yong Shun Zhao  
Ariana Ranit Zucker  
Zhongyi Zu  
  
\*Cum Laude



**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT  
TREASURER'S REPORT  
JULY 1ST, 2015 - JUNE 30TH, 2016**

**DISTRICT CASH BALANCE**

CASH BALANCE DISTRICT FUND ON JUNE 30TH, 2016	\$3,740,674.08
STUDENT ACTIVITY FUND BALANCE ON JUNE 30TH, 2016	307,462.55
CASH BALANCE REVOLVING, TRUST, & GRANT ACCOUNTS ON JUNE 30TH, 2016	117,129.64
	<u>\$ 4,165,266.27</u>

**OUTSTANDING DEBT**

School Bond	Principal	\$ 5,175,000.00
(10 year TIC: 1.608944)	Interest Paid FY 2016	\$ 231,675.01

**EXCESS & DEFICIENCY  
FUND**

Balance July 1, 2015 Per Massachusetts Department of Revenue	\$ 1,405,633.00
--	-----------------

**STABILIZATION FUND**

Voted Establishment Spring Town Meeting 1992	
Cash Balance July 1, 2015	\$ 312,789.41
Interest Income	\$ 2,200.25
Dispersements	\$ -
Cash Balance June 30, 2016	<u>\$ 314,989.66</u>

**MISCELLANEOUS INCOME**

Interest Income	\$ 10,389.00
Misc. Receipts	\$ 15,264.00
	<u>\$ 25,653.00</u>

**ESTIMATED RECEIPTS**

Athletic Gate Receipts	\$ -
Cafeteria	\$ -
Medicaid Receipts	\$ 35,000.00
Transcript Receipts	<u>\$ 10,000.00</u>
	<u>\$ 45,000.00</u>

Note: Cash Balance Net of Payables  
(UNAUDITED)

**Lincoln-Sudbury Regional School District**  
 Combined Balance Sheet  
 June 30, 2015

	Governmental Fund Type			Fiduciary Fund Type	Account Group	Total
	General	Special Revenue	Capital Projects	Permanent Funds and Agency Accounts	General Long-term Debt	June 30, 2015
<b>Assets</b>						
Cash and investments	\$ 1,717,481	\$ 972,022	\$ 38,312	\$ 567,747		\$ 3,295,562
Other receivables	4,780					4,780
Amounts to be provided for payment of long-term obligations	-	-	-	-	6,050,000	6,050,000
<b>Total assets</b>	<b>\$ 1,722,261</b>	<b>\$ 972,022</b>	<b>\$ 38,312</b>	<b>\$ 567,747</b>	<b>\$ 6,050,000</b>	<b>\$ 9,350,342</b>
<b>Liabilities</b>						
Accounts and salaries payable	\$ 265,088	\$ -	\$ -	\$ -	\$ -	\$ 265,088
Salaries payable, withholdings, and benefits	159,787					159,787
Other current liabilities	3,921					3,921
Agency payables				255,673		255,673
General obligation bonds payable	-	-	-	-	6,050,000	6,050,000
<b>Total liabilities</b>	<b>428,796</b>	<b>-</b>	<b>-</b>	<b>255,673</b>	<b>6,050,000</b>	<b>6,734,469</b>
<b>Fund equities</b>						
Reserved for continued appropriations and encumbrances	100,778					100,778
Unreserved						
Undesignated	1,186,640	972,022	38,312	312,074		2,509,048
Designated bond premium	6,047					6,047
<b>Total fund equity (deficit)</b>	<b>1,293,465</b>	<b>972,022</b>	<b>38,312</b>	<b>312,074</b>	<b>-</b>	<b>2,615,873</b>
<b>Total liabilities and fund equity</b>	<b>\$ 1,722,261</b>	<b>\$ 972,022</b>	<b>\$ 38,312</b>	<b>\$ 567,747</b>	<b>\$ 6,050,000</b>	<b>\$ 9,350,342</b>
	-	-	-	-	-	-

# Minuteman High School

## Overview

Calendar year 2016 was historic for Minuteman High School.

The school secured voter approval of its long-planned and long-awaited building project, secured a major state grant to launch a new Advanced Manufacturing program, saw continued improvement in student test scores, regained its Level 1 Accountability Rating from the state, adopted a budget that was smaller than the previous year's, won more accolades for its Girls in STEM program, helped launch a new statewide Girls in Trades initiative, and earned a spotless bill of health from its auditors for the second year in a row.

## Voters Approve Funding for New School

Minuteman High School really made history on September 20.

In a special district-wide election, voters in the Minuteman Regional School District approved funding for a new \$144.9 million Minuteman High School. The project was approved in a landslide.

Superintendent Edward A. Bouquillon thanked voters for supporting the project. "The level of support was simply overwhelming," said Bouquillon, "I'm so grateful to the voters and to everyone who worked so hard to make this happen. This is a major milestone in Minuteman's history."

The final, certified tally was 12,160 in favor (69.47%) and 5,321 opposed (30.4%). There were 24 blanks (0.14%) Voter turnout was 9.78%. The September 20 district-wide referendum only required a simple majority of those voting in the District to approve the project.

The MSBA has committed roughly \$44 million in state money to help finance the project. The District will pay for the rest through borrowing and through revenue generated by a new capital

fee to be imposed on non-member communities that send students to Minuteman.

## Building Project Advances

Here are some of the major milestones for the construction project during 2016:

- January 27, 2016 – The MSBA voted unanimously to pay up to \$44,139,213 for a new school.
- March 11, 2016 – The Commissioner of Elementary and Secondary Education approved a revised Minuteman Regional Agreement that had been previously approved by all 16 member towns.
- March 15, 2016 – The Minuteman School Committee voted to approve \$144.9 million in bonding for a new school under M.G.L. Chapter 71, Section 16(d). This method requires all member towns to either approve the bonding (or not disapprove it) at Town Meetings.
- April-May 2016 – Fifteen of the District's 16 member towns voted to approve the bonding or take no action, a decision which is deemed approval. All votes were by overwhelming margins, several of them unanimous. Five towns made their Town Meeting approval contingent on a later debt exclusion vote by their town. All five of the debt exclusion votes later passed by wide margins.
- June 27, 2016 – The Minuteman School Committee voted 12-1 to issue \$144.9 million in debt for construction of a new school pursuant to M.G.L. Chapter 71, Section 16(n), which requires approval at a district-wide referendum.
- September 20, 2016 – District voters approved funding for a new school in a district-wide referendum.
- December 13, 2016 – The District School Committee voted 14-0 to enter into a Project Funding Agreement with the Massachusetts School Building Authority (MSBA) and to approve the sale of \$8 million in bond anticipation notes (BANs) for the project.

### **State Approves Changes in Governing Agreement**

In the spring of 2016, the state's Commissioner of Elementary and Secondary Education approved revisions in the Regional Agreement that governs the operations of the Minuteman District. Many town leaders had said that approval of a new Regional Agreement was critical to the ultimate success of the Minuteman building project.

The new Minuteman Regional Agreement creates a four-year rolling average for the assessment of operating costs, gives larger towns more of a say in some school committee decisions, eliminates the five-student minimum charged to member towns for capital costs, and requires out-of-district communities to help pay for their share of capital costs of a new building.

The new Regional Agreement also allowed several towns, most of which send few students to Minuteman, an option to withdraw from the District. Town Meetings in Boxborough, Carlisle, Lincoln, Sudbury, Wayland, and Weston voted to exercise that option. The departing towns will leave June 30, 2017.

### **Minuteman Secures \$500,000 State Grant for Advanced Manufacturing**

With the help of a \$500,000 state grant, Minuteman High School will launch a new Advanced Manufacturing & Metal Fabrication program to train high school students and adults for high-wage, high-demand jobs in the field of advanced manufacturing.

The competitive grant was announced by Governor Charles Baker during ceremonies at the State House on February 24, 2016. The Governor announced grants totaling \$9.3 million from the new Massachusetts Skills Capital Grant Program. He was joined at the event by Lt. Governor Karyn Polito, Labor and Workforce Development Secretary Ronald Walker II, Education Secretary James Peyser, and Housing and Economic Development Secretary Jay Ash.

### **Minuteman Lands Competitive Grants for Biotechnology and Expanding Access**

In August, the Department of Elementary and Secondary Education (DESE) awarded the school a \$10,000 planning grant to expand student access to career and technical education programs. It was one of only 12 institutions in Massachusetts to receive a Competitive Career and Technical Education Partnership Planning Grant.

In December, the Massachusetts Life Sciences Center announced that it had approved Minuteman's application for a STEM Equipment and Supplies Grant to assist the school's Biotechnology program. The grant will provide \$100,000 for equipment and supplies and another \$8,172 for professional development. The equipment will include a water purification system, vacuum pumps, biological safety cabinets, and two 3-D printers. The Massachusetts Life Sciences Center received 105 applications. It approved 49.

### **Minuteman Sees Improved MCAS Performance, Regains Level 1 Accountability Rating**

Minuteman High School improved its performance on state MCAS tests this year, with that improvement extending to all disciplines and all student subgroups. Results of the test were reported in October by the Massachusetts Department of Elementary and Secondary Education (DESE).

As a result of the continued MCAS improvement, Minuteman regained its Level 1 Accountability Rating from the state. Each year, DESE rates all schools and school districts in Massachusetts from Level 1 to Level 5, with Level 1 being the best.

### **School Committee Approves Smaller District Budget**

The Minuteman School Committee adopted a budget for the new fiscal year that was slightly smaller than the previous one. The Committee voted to approve a \$19.7 million budget for the fiscal year ending June 30, 2017. The budget was

\$103,000 or 0.52% lower than the prior year's budget of \$19.8 million.

The FY 2017 budget continues a multi-year transition to a school with a smaller, 628-student enrollment. The new budget continues to phase-out two vocational-technical education programs, merge two programs, and phase-in two new programs.

### **Minuteman Secures Highest Bond Rating and Exemplary Annual Audit**

The Minuteman Regional Vocational Technical School District got some excellent financial news.

First, it received the highest short-term bond rating possible from rating agency Standard and Poor's. Second, for the second year in a row, the District received a spotless bill of health from its auditing firm, Melanson & Heath.

In a letter to the school, S&P Global Ratings assigned the Minuteman District an "SP-1+" rating, the highest short-term municipal bond rating possible. It assigned the rating for an \$8 million general obligation bond anticipation note for Minuteman's High School construction project.

The school also learned that its auditing firm would be making no audit findings for fiscal year 2016 – the second year in a row that that has happened. Observers say that public agencies such as the Minuteman School District rarely receive audits in which the auditors make no findings.

### **Girls in STEM Program Receives National Recognition**

For the second year in a row, Minuteman's chapter of SkillsUSA was awarded the Grand Prize in the Student2Student Recognition Program for its Girls in STEM (Science, Technology, Engineering and Mathematics) outreach to middle-school girls. The Minuteman students also earned this honor because of a successful paper recycling program they launched at the school.

SkillsUSA is a national organization that runs trade and leadership competitions for students in career and technical schools.

### **Minuteman Leads Girls in Trades Initiative**

Minuteman joined with leaders in business, trade unions, and education in launching a new organization to increase awareness and participation in the construction trades by young women: the Massachusetts Girls in Trades Advisory Group. The group held multiple planning meetings at Minuteman. These efforts culminated in the first-ever Massachusetts Girls in Trades Conference and Career Fair held at IBEW Local 103 in Dorchester on March 30, 2016.

### **Electrical Union Launches Partnership with Minuteman**

The International Brotherhood of Electrical Workers (IBEW) Local 103 launched a partnership with Minuteman High School aimed at giving students a head start on high-paying careers in the electrical field. Officials from IBEW Local 103 visited the school to announce the initiative.

Upon their graduation from Minuteman, the two students selected for the training would go into a five-year, union-paid apprenticeship program. Students work for an electrical contractor for four days per week and attend school one day per week. Students aren't paid for class time and need to pay for their books.

### **Minuteman Partnership Results in New Computer Lab in Bolton**

Students at the Florence Sawyer Middle School in Bolton now have a brand new computer lab, thanks to a unique partnership with Minuteman High School. As part of its effort to reach out to middle school students in its district, Minuteman committed more than \$30,000 to provide Florence Sawyer with 24 computers, a 3D printer, a laptop computer, and week-long teacher training. The lab itself is operated by Minuteman Middle School Outreach teacher Mary Mullahy and serves students in grades 5-8. The students are taught using curriculum provided by Project Lead the Way, a national organization that

promotes learning in applied design and engineering.

### **Minuteman Featured in Boston Globe Magazine**

Minuteman High School was prominently mentioned in a feature story in The Boston Globe Magazine on October 2, 2016. In bold, capital letters, the front page of the Magazine stated: “Vocational Education is Crucial to Our Economy. It’s About Time It Gets Some Respect.”

Inside, a 7-page article featuring students from Minuteman, Madison Park High School, and Greater Lowell Tech touted the success of vocational education in Massachusetts.

### **District Enrollment**

As of October 3, 2016, Minuteman had an enrollment of 623 students. Some 592 students were enrolled in high school day programs, including the “Minuteman in the Morning” program. Of these, 67% lived in one of the district towns and 34% lived outside the district.

Some 31 students were enrolled in Minuteman post-graduate programs. Of these, 32% lived in one of the 16 district towns and 68% lived outside the district.

### **Minuteman School Committee**

A 16-member School Committee, comprised of volunteers appointed by each of the member communities, approves the district budget, hires the superintendent, and sets policy for the district.

School Committee officers include Jeffrey Stulin of Needham (Chair), Carrie Flood of Concord (Vice Chair), and David Horton of Lexington (Secretary). Other members included Pam Nourse of Acton, Susan Sheffler of Arlington, Jack Weis of Belmont, David O'Connor of Bolton, Vincent Amoroso of Boxborough, Judith Taylor of Carlisle, Ford Spalding of Dover, Jennifer Leone of Lancaster, Sharon Antia of Lincoln, Alice DeLuca of Stow, David Manjarrez of Sudbury, Mary Ellen Castagno of Wayland, and Douglas Gillespie of Weston.

Mr. Weis resigned from the Committee in November and was replaced in December by James Gammill. Ms. Taylor moved away from the District and was succeeded in September by Christine Lear.

Respectfully submitted,  
*Edward A. Bouquillon, Ph.D.,*  
*Superintendent-Director*

# FINANCE



*Dennis Keohane became Sudbury's Treasurer  
Collector/Finance Director in 2016.*

## Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2015 to June 30, 2016. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

### SCHEDULE OF REVENUES FY16

			<b>Variances</b>
			<b>Favorable</b>
<b>GENERAL FUND</b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b><u>(Unfavorable)</u></b>
<b>Real Estate and Personal Property Taxes,</b>			
<b>Net of Reserves for Abatement</b>	76,436,100	77,093,660	657,560
<b>Excise Taxes</b>	3,630,000	3,849,047	219,047
<b>Intergovernmental</b>	7,524,634	7,528,092	3,458
<b>Departmental and Other</b>	1,492,984	2,049,521	556,537
<b>Investment Income</b>	10,000	21,139	11,139
<b>TOTAL REVENUES</b>	<u>89,093,718</u>	<u>90,541,459</u>	<u>1,447,741</u>

### **ENTERPRISE FUNDS**

#### **Atkinson Pool**

<b>Revenues</b>	496,000	535,473	39,473
<b>Total Revenues Atkinson Pool Enterprise</b>	<u>496,000</u>	<u>535,473</u>	<u>39,473</u>

#### **Transfer Station**

<b>Revenues</b>	330,156	299,467	(30,689)
<b>Total Revenues Transfer Station Enterprise</b>	<u>330,156</u>	<u>299,467</u>	<u>(30,689)</u>

#### **Recreation Field Maintenance**

<b>Revenues</b>	203,000	171,854	(31,146)
<b>Total Revenues Field Maintenance Enterprise</b>	<u>203,000</u>	<u>171,854</u>	<u>(31,146)</u>

COMBINED BALANCE SHEET JUNE 30, 2016

<b><u>ASSETS</u></b>	<b>General Fund</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Enterprise Funds</b>	<b>Trust &amp; Agency</b>	<b>Long Term Debt</b>	<b>Total</b>
<b>Cash and Investments</b>	12,169,643	10,257,830	464,657	526,252	13,583,782		37,002,164
<b>Receivables:</b>							
<b>Real Estate &amp; Personal Property Taxes</b>	857,185	15,895					873,080
<b>Tax Liens</b>	825,805						825,805
<b>Tax Deferrals</b>	2,274,394						2,274,394
<b>Tax Foreclosures</b>	287,008						287,008
<b>Excise Taxes</b>	454,304						454,304
<b>Intergovernmental</b>		89,044	260,873				349,917
<b>Other Receivable</b>		583,578		8,250	75,547		667,375
<b>Long Term Obligations</b>						32,153,625	32,153,625
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>16,868,339</b>	<b>10,946,347</b>	<b>725,530</b>	<b>534,502</b>	<b>13,659,329</b>	<b>32,153,625</b>	<b>74,887,672</b>
<b><u>LIABILITIES AND FUND EQUITY</u></b>							
<b>LIABILITIES:</b>							
<b>Warrants Payable</b>	746,152			33,974			780,126
<b>Other Liabilities</b>	925,519						925,519
<b>Amount Due Depositors</b>					412,408		412,408
<b>Reserve for Abatements</b>	2,131,061						2,131,061
<b>Deferred Revenue</b>	2,567,635	688,517	260,873	116,385	75,548		3,708,958
<b>Bonds &amp; Notes Payable</b>						32,153,625	32,153,625
<b>TOTAL LIABILITIES</b>	<b>6,370,367</b>	<b>688,517</b>	<b>260,873</b>	<b>150,359</b>	<b>487,956</b>	<b>32,153,625</b>	<b>40,111,697</b>
<b><u>FUND EQUITY:</u></b>							
<b>Retained Earnings</b>							0
<b>Contributed Capital</b>							0
<b>Reserved for:</b>							0
<b>Encumbrances and Continuing Appropriations</b>	4,583,456			33,203			4,616,659
<b>Expenditures and Special Purpose Reserves</b>	560,202	864,180		52,494			1,476,876
<b>Nonexpendable Trust</b>							0
<b>Designated for:</b>							0
<b>Snow &amp; Ice Appropriation Deficit</b>							0
<b>Unreserved</b>	5,354,314	9,393,650	464,657	298,446	13,171,373		28,682,440
<b>TOTAL FUND EQUITY</b>	<b>10,497,972</b>	<b>10,257,830</b>	<b>464,657</b>	<b>384,143</b>	<b>13,171,373</b>	<b>0</b>	<b>34,775,975</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>16,868,339</b>	<b>10,946,347</b>	<b>725,530</b>	<b>534,502</b>	<b>13,659,329</b>	<b>32,153,625</b>	<b>74,887,672</b>

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

<b>Account Number</b>	<b>Title</b>	<b>Appropriation FY16</b>	<b>Transfers FY16</b>	<b>Expenditures FY16</b>	<b>Ending Balance</b>
<b>1220</b>	<b>Selectmen</b>				
	Salaries	353,633.00	(14,492.44)	310,764.89	28,375.67
	Expenses	24,930.00	80,296.10	60,817.85	44,408.25
	Expenses C/F	13,034.50		12,495.50	539.00
	Prior Year Articles	6,227.16			6,227.16
<b>1310</b>	<b>Human Resources</b>				
	Salaries	171,113.00	2,473.52	173,275.59	310.93
	Expenses	8,345.00	(4,465.96)	2,967.30	911.74
	Expenses C/F	800.00		164.23	635.77
<b>1320</b>	<b>Accounting</b>				
	Salaries	246,464.00		243,142.49	3,321.51
	Expenses	52,021.00		51,611.35	409.65
	Expenses C/F				
<b>1330</b>	<b>Finance Committee</b>				
	Salaries	1,583.00	4,500.00	4,101.57	1,981.43
	Expenses				0.00
	Expenses C/F				0.00
<b>1370</b>	<b>Assessors</b>				
	Salaries	195,569.00		193,657.70	1,911.30
	Expenses	57,000.00		54,635.88	2,364.12
	Expenses C/F				0.00
<b>1380</b>	<b>Treasurer/Collector</b>				
	Salaries	336,752.00	(3,000.00)	333,629.93	122.07
	Expenses	35,900.00		33,318.49	2,581.51
	Expenses C/F	366.25		266.25	100.00
<b>1390</b>	<b>Information Systems</b>				
	Salaries	187,168.00	6,963.76	194,130.63	1.13
	Expenses	227,335.00	(3,400.00)	223,646.69	288.31
	Expenses C/F	10,103.91		10,103.91	0.00
	Prior Year Articles	32,750.00			32,750.00

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

<b>Account Number</b>	<b>Title</b>	<b>Appropriation FY16</b>	<b>Transfers FY16</b>	<b>Expenditures FY16</b>	<b>Ending Balance</b>
<b>1510</b>	<b>Law</b>				
	Salaries	27,293.00	421.12	20,146.38	7,567.74
	Expenses	130,610.00	140,000.00	225,989.21	44,620.79
	Expenses C/F	354.00		353.44	0.56
	Current Year Article	230,000.00			230,000.00
<b>1580</b>	<b>PBC</b>				
	Salaries				
	Expenses				
	Prior Year Articles	4,977.01	50,000.00	4,975.00	50,002.01
<b>1610</b>	<b>Town Clerk</b>				
	Salaries	241,963.00	6,665.00	238,351.43	10,276.57
	Expenses	23,180.00	6,900.00	28,998.72	1,081.28
	Expenses C/F				0.00
<b>1710</b>	<b>Conservation</b>				
	Salaries	116,951.00	(2,500.00)	104,498.91	9,952.09
	Expenses	11,700.00	2,500.00	11,719.79	2,480.21
	Expenses C/F	1,007.60		507.12	500.48
<b>1720</b>	<b>Planning Board</b>				
	Salaries	256,965.00	(13,500.00)	234,294.97	9,170.03
	Expenses	13,375.00	13,500.00	25,521.25	1,353.75
	Expenses C/F				0.00
<b>2100</b>	<b>Police Department</b>				
	Salaries	3,008,024.00	(60,707.27)	2,947,223.34	93.39
	Expenses	285,505.00	54,948.30	277,630.78	62,822.52
	Capital Expense	160,000.00		139,340.00	20,660.00
	Expense C/F	131,798.47		130,252.92	1,545.55
<b>2200</b>	<b>Fire Department</b>				
	Salaries	3,109,186.00	(105,241.03)	2,995,809.71	8,135.26
	Expenses	426,139.00	111,000.00	425,614.10	111,524.90
	Expenses C/F	78,096.00	(731.39)	76,664.66	699.95
	Current Year Article	146,000.00		134,859.20	11,140.80
	Prior Year Articles	3,005.14			3,005.14

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

Account Number	Title	Appropriation FY16	Transfers FY16	Expenditures FY16	Ending Balance
<b>2510</b>	<b>Building Department</b>				
	Salaries	212,855.00	446.25	205,697.80	7,603.45
	Expenses	16,320.00		16,166.23	153.77
	Expenses C/F				0.00
	Current Year Article				
	Prior Year Articles				
<b>3000</b>	<b>Sudbury Schools</b>				
	Total Appropriation	33,749,343.00		30,343,334.09	3,406,008.91
	Carried Forward	3,687,876.41		3,636,658.46	51,217.95
	Current Year Article				
<b>3010</b>	<b>Lincoln/Sud Reg HS</b>	22,136,184.00		22,136,184.04	(0.04)
	Current Year Article	106,600.00		106,600.00	0.00
<b>3020</b>	<b>Minuteman Tech</b>	694,384.00		694,382.00	2.00
<b>4100</b>	<b>Engineering</b>				
	Salaries	430,560.00	(446.25)	412,605.37	17,508.38
	Expenses	68,103.00		52,661.01	15,441.99
	Expenses C/F	14,644.59			14,644.59
<b>4200</b>	<b>Streets &amp; Roads</b>				
	Salaries	1,020,650.00	3,405.03	977,183.37	46,871.66
	Expenses	1,314,900.00		1,284,361.53	30,538.47
	Expenses C/F	95,075.00	(3,800.02)	91,229.66	45.32
	Capital	224,040.00	(28,000.00)	195,674.11	365.89
	Current Year Article	401,300.00		397,433.94	3,866.06
	Prior Year Articles	45,798.44		0.00	45,798.44
<b>4210</b>	<b>Snow &amp; Ice</b>				
	Salaries	120,750.00		131,492.61	(10,742.61)
	Expenses	304,000.00	128,045.14	420,624.60	11,420.54
					677.93
<b>4300</b>	<b>Transfer Station</b>				
	Salaries	134,956.00		136,634.55	(1,678.55)
	Expenses	178,500.00	16,700.00	98,394.32	96,805.68

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

<b>Account Number</b>	<b>Title</b>	<b>Appropriation FY16</b>	<b>Transfers FY16</b>	<b>Expenditures FY16</b>	<b>Ending Balance</b>
	Capital	184,800.00		181,540.00	3,260.00
	Expenses C/F	38,892.02		38,688.21	203.81
<b>4400</b>	<b>Trees &amp; Cemeteries</b>				
	Salaries	303,830.00	4,533.79	301,866.57	6,497.22
	Expenses	106,000.00		84,857.45	21,142.55
	Expenses C/F	36,946.91		36,946.91	0.00
<b>4500</b>	<b>Parks &amp; Grounds</b>				
	Salaries	138,264.00	5,876.15	139,572.24	4,567.91
	Expenses	71,200.00	(5,000.00)	63,572.14	2,627.86
	Capital	18,447.00		18,446.59	0.41
	Expenses C/F	613.59		341.89	271.70
	Prior Year Articles	1,220.00			1,220.00
<b>4800</b>	<b>Combined Facilities</b>				
	Salaries	292,161.00	(20,500.00)	259,495.32	12,165.68
	Expenses	949,155.00	(64,745.14)	822,056.94	62,352.92
	Expenses C/F	75,927.75		64,330.36	11,597.39
	Current Year Article	683,000.00		441,041.04	241,958.96
	Prior Year Articles	188,445.66		112,171.54	76,274.12
<b>5100</b>	<b>Board Of Health</b>				
	Salaries	304,840.00	(8,000.00)	281,144.17	15,695.83
	Expenses	84,582.00		79,130.63	5,451.37
	Expenses C/F	4,700.00		0.00	4,700.00
<b>5410</b>	<b>Council On Aging</b>				
	Salaries	201,535.00	2,291.62	202,922.12	904.50
	Expenses	9,000.00		6,564.22	2,435.78
	Expenses C/F				
<b>5430</b>	<b>Veterans Services</b>				
	Salaries	11,581.00	175.52	11,240.40	516.12
	Expenses	47,650.00	8,000.00	54,308.29	1,341.71
<b>6100</b>	<b>Library</b>				
	Salaries	826,248.00	(10,874.24)	798,575.72	16,798.04

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

Account Number	Title	Appropriation FY16	Transfers FY16	Expenditures FY16	Ending Balance
	Expenses	250,500.00	10,000.00	250,568.64	9,931.36
	Expenses C/F	3,000.00		3,000.00	0.00
<b>6200</b>	<b>Recreation</b>				
	Salaries	145,343.00	874.24	122,353.62	23,863.62
	Expenses	54,515.00	(50,364.96)	4,150.04	0.00
	Prior Year Article	18,107.03		0.00	18,107.03
	Current Year Article	40,000.00		38,744.00	1,256.00
<b>6210</b>	<b>Atkinson Pool</b>				
	Salaries	400,543.00		345,518.95	55,024.05
	Expenses	177,500.00		157,403.02	20,096.98
	Expenses C/F	8,472.43		7,902.92	569.51
<b>6220</b>	<b>Field Maintenance</b>				
	Salaries	117,086.00		120,165.70	(3,079.70)
	Expenses	90,500.00	21,600.00	120,711.25	(8,611.25)
	Capital Expense	10,500.00		10,099.73	400.27
	Expenses C/F	3,502.86		3,502.86	0.00
<b>6500</b>	<b>Historical Comm</b>				
	Expenses	5,646.00		5,646.00	0.00
	Expenses C/F				0.00
<b>6510</b>	<b>Historic Districts Comm</b>				
	Salaries	5,360.00		2,716.54	2,643.46
	Expenses	300.00		267.41	32.59
	Expenses C/F				
<b>7100</b>	<b>Debt Service</b>				
	Expenses	3,697,716.00	21,334.00	3,718,952.43	97.57
	Expenses C/F				0.00
<b>8200</b>	<b>State Assessment</b>	220,709.00		197,943.00	22,766.00
<b>9000</b>	<b>Employee Benefits</b>				
	Expenses	10,205,279.00	(1,166,354.91)	8,885,169.52	153,754.57
	Expenses C/F	29,265.00		2,160.00	27,105.00

**SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY16**

Account Number	Title	Appropriation FY16	Transfers FY16	Expenditures FY16	Ending Balance
<b>9045</b>	<b>Property/Liab Ins</b>				
	Expenses	296,079.00		272,418.37	23,660.63
	Expenses C/F				0.00
<b>9250</b>	<b>Operations Expense</b>				
	Expenses	154,790.00	703.90	149,908.54	5,585.36
	Expenses C/F	16,729.25		9,589.30	7,139.95
<b>9500</b>	<b>Transfer Accounts</b>				
	Reserve Fund	370,181.00	(295,847.11)		74,333.89
	Salary Contingency				0.00
<b>9900</b>	<b>Interfund Transfers</b>	2,802,135.91		2,802,135.91	

---

**Schedule of Unexpended Appropriation Balances Carried Forward To FY 2017**

---

<b>Accounting</b>	484.96
<b>Conservation</b>	2,480.00
<b>DPW</b>	66,623.38
<b>Facilities</b>	57,582.78
<b>Fire</b>	111,524.90
<b>Health</b>	36.55
<b>Human Resources</b>	911.74
<b>Info. Systems</b>	62.40
<b>Law</b>	43,732.00
<b>Library</b>	9,931.36
<b>Planning</b>	24.20
<b>Police</b>	83,468.24
<b>Selectmen</b>	44,148.46
<b>Sudbury Public Schools</b>	3,406,008.91
<b>Town Clerk</b>	939.12
<b>Treasurer</b>	360.25
<b>Unclassified Operations</b>	17,254.90
<b>Unclassified Employee Benefits</b>	16,352.00
<b>Gen. Fund Continuing Articles</b>	721,605.72
<b>Total General Fund C/F</b>	<b>4,583,531.87</b>
<b>Transfer Station</b>	6,404.00
<b>Pool</b>	8,000.00
<b>Field Maint.</b>	1,853.68
<b>Total Enterprise Fund C/F</b>	<b>16,257.68</b>

Respectfully submitted,  
*Christine Nihan, Town Accountant*

## Board of Assessors

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox and Trevor Haydon continued to serve as members of the Board of Assessors during calendar year 2016.

The Assessors are charged with valuing property in Sudbury fairly and equitably. Each year, the Sudbury Board of Assessors assigns a "full and fair cash value" to every parcel of real estate in the town. Fiscal year 2017 was considered an interim valuation year.

The fiscal year 2017 assessments take into account the calendar year 2015 real estate market, and reflect fair market value as of January 1, 2016. While the overall average increase in residential property values was approximately 4%, certain other property types, including

commercial condominium units, experienced increases above the average. The FY17 average single family residential home assessment is \$705,763. The FY17 median single family residential home assessment is \$644,700.

For FY 2017 the amount of money to be raised for the town's budget is \$97,377,738.84. Of that sum \$79,892,486.84 is the amount to be raised by property taxes on all classes of property, distributed among the property classifications as shown on the table below. The table below is from the first page of the Town's tax rate recapitulation table submitted to and approved by the Department of Revenue. The full table is available online at the town's website. <https://sudbury.ma.us/assessors/2016/12/07/fy-2017-tax-rates-17-74-residential-25-01-cip/>

FY 2017 Tax Rate Recap (P. 1)					
Ia.	Total amount to be raised	97,377,738.84			
Ib.	Total estimated receipts and other revenue sources	17,485,252.00			
Ic.	Tax Levy (Ia minus Ib)	79,892,486.84			
Id.	Distribution of Tax Rates and levies				
CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	91.2086	72,868,818.75	4,128,077,415.00		
Net of Exempt			4,107,540,647.00	17.74	72,867,771.08
Open Space					
Commercial	5.0615	4,043,758.22	161,710,160.00	25.01	4,044,371.10
Net of Exempt					
Industrial	0.9045	722,627.54	28,896,800.00	25.01	722,708.97
SUBTOTAL	97.1746		4,318,684,375.00		77,634,851.15
Personal	2.8254	2,257,282.32	90,269,320.00	25.01	2,257,635.69
TOTAL			4,408,953,695.00		79,892,486.84

The FY17 Residential Tax Rate is \$17.74.

The FY17 Commercial, Industrial, Personal Property Tax Rate is \$25.01.

The Assessors' office processed the following FY17 exemptions (through December 31, 2016): 185 Community Preservation Surcharge exemptions in the aggregate amount of \$23,980; 42 Senior/Veteran Work abatements in the aggregate amount of \$41,354; 26 Tax Deferrals processed in the aggregate amount of \$135,000; 52 Disabled Veteran exemptions in the aggregate amount of \$45,173; 7 Surviving Spouse exemptions in the aggregate amount of \$3,559; 21 Clause 41C Senior exemptions in the aggregate amount of \$34,500; and 5 Blind Person exemptions in the aggregate amount of \$4,500. The Board of Assessors granted 111 applications for exemptions submitted pursuant to The Sudbury Means Tested Senior Exemption Program, resulting in the aggregate benefit amount of \$364,322.

The Board acted on 42 (FY16) applications for abatement of real estate taxes, approved 25 applications and denied the remainder. The aggregate of the granted abatements totaled \$31,139.

One of our ongoing projects is the Cyclical Inspection Program. Municipalities are required

by law to have in place a systematic program to inspect all properties within a 10-year cycle. Regardless of whether a property has sold, or has had building permit activity, we are required to attempt a property inspection. The inspection is expected to include a full measure and listing of the exterior, and interior data. The inspection mandate includes all property types, including residential condominiums and commercial and industrial use property. The property inspection program ensures that current accurate data is used in the valuation process. In Sudbury, our program is designed to rotate visitation based on last inspection date. During 2016, we conducted over 400 property inspections.

We welcome visitors to view assessments on the Town Website at [www.sudbury.ma.us](http://www.sudbury.ma.us) or, by visiting the Assessing Department on the first floor of the Flynn Building, 278 Old Sudbury Rd. Sudbury, MA 01776.

Respectfully submitted,  
*Cynthia Gerry, Director of Assessing*  
*Trevor Haydon, Chairman*  
*Joshua Fox*  
*Liam Vesely*

## Capital Improvement Advisory Committee

The CIAC mission is to review all capital project requests over \$50,000 in one year or over \$100,000 in multiple years for the Town Departments, Sudbury Public Schools and Lincoln-Sudbury Regional High School. This memo is to provide the Finance Committee and the Board of Selectmen the CIAC's recommendation on the proposed projects for FY17.

The CIAC received detailed reports from the Town departments detailing the projects in August of 2015. Individual CIAC liaison team meetings with department heads and their staff members were completed in October and November. During the late fall and early winter, the CIAC held public meetings with the project proponents in order to hear the particular details of the projects and to deliberate.

The following projects are summarized on the attached FY17 Capital Plan Summary analysis.

### **I. CIAC recommends that the following projects be approved for the FY17 Capital Plan.**

These projects would have to be funded as capital exclusions.

#### **School Rooftop HVAC Unit \$75,000**

The school's rooftop heating and air-conditioning (HVAC) units are aging and the proposed project is to replace one rooftop unit at Loring School. This project addresses aging infrastructure that could have an effect on school programs if an HVAC unit fails. The CIAC supports and recommends this project. This project passed at Town meeting.

#### **School and Town Security and Access Controls \$195,000**

This project is the second phase of a multi-phase project to increase and enhance security in the Sudbury K-8 public schools and Town facilities by installing new surveillance cameras at the exterior perimeter of the buildings and replacing keyed entry doors with card access. With the enhancement and implementation of this project

the town can be better prepared to deal with and prevent violence and vandalism to school and town buildings and grounds. The CIAC recommends approval of this project. This project passed at Town Meeting.

#### **Town and School Parking Lots \$84,000**

Many town parking lots and associated sidewalks and curbs are deteriorated and need significant investment to maintain. Last year \$200,000 was approved to finish Curtis School and to do major replacement of the Goodnow Library parking lot. This project will do repairs or replacements at the Fire Department. The CIAC recommends approval of this project. This project Passed at Town meeting. This project passed at Town Meeting.

#### **Security Improvement Upgrade at LSRHS \$130,000**

This project is to upgrade the existing security system at LSHS. The new cameras will provide better resolution and detail than the current system. This new system will hold a month's activity in memory. There are other common areas where police and LSHS administrators are concerned about which will be monitored. Adding new cameras to the old system was not practical or cost effective since the technology was old and out of date. This is a security issue and should be funded. The CIAC recommends approval of this project. This project passed at Town Meeting.

#### **Nixon Crosswalk Safety Crossing Light \$25,000**

The Nixon crosswalk is an extremely busy areas during school drop off and pick-up. This project was originally proposed at \$85,000, but after discussion between Jim Kelly, Chief Nix, and DPW's Bill Place it has been determined that a smaller version was appropriate. Protecting our students on their way to and from school is an important priority. This system with the school crossing guard will increase the safety of the students. The CIAC supports approval of this project. This project passed at Town Meeting.

#### DPW Truck Replacements \$492,000

The CIAC supports the approval of this equipment. After many years of deferring the replacement of the DPW department's fleet of trucks and equipment, we are catching up with the backlog of replacements. The three pieces of equipment and trucks are between 12 and 16 years old and are in need of replacement. Repair cost for these pieces of equipment have been increasing each year. These replacements are important to continue to provide a high level of road and property maintenance and plowing for Sudbury. The CIAC supports approval of these replacements. This project passed at Town Meeting.

The CIAC would support the further study of the funding of a Stabilization Fund for these rolling stock replacements and agrees that this issue should be studied in detail in FY18 for further action in the future.

#### SPS Maintenance Garage \$95,000

The SPS Maintenance Department is in the need of a location where they can do minor repair work and store equipment that is used to maintain the public schools. This item has been deferred for many years, but now the maintenance department's needs have increased. The department is now doing snow plowing of sidewalks and maintenance of grounds and need a place to store their equipment and supplies. The CIAC supports approval of this project. This project was indefinitely postponed at Town Meeting.

#### Fuel Storage Replacement \$250,000

The project is to replace the current 22-year-old underground fuel storage tanks at the DPW facility. Although there are small concerns over potential fuel leaks that could lead to an underground hazmat issue, the committee feels that after deferring this project for three years it is time to replace the underground tanks with above ground tanks. The increased need to replace these tanks stems from the fact that the present technology is old and it is getting harder and harder to get replacement parts for the operating and monitoring systems. These tanks provide fuel for the entire fleet of town's rolling stock and it is paramount that the fuel availability and

accessibility is reliable. The CIAC supports approval of this project. This project passed at Town Meeting.

#### Town Walkways \$100,000

Each year the CPC has been funding town walkway construction by approving \$100,000 of walkway construction dollars under the recreational mandate of the CPC. Due to a recent court case, which is under appeal, the CPC has determined that they will not fund walkway construction until the appeal process determines if CPC's can fund walkway construction. Walkways keep our residents safe and are needed by our citizens. The CIAC recommend support for funding walkways under a capital exclusion. This project passed at Town Meeting.

#### Ambulance Replacement \$265,000

The replacement was accelerated one year due to the increased use of ambulance services in town. An ambulance approved in May, 2016 will not be delivered until February, 2017. This replaces a 2008 back-up ambulance. This ambulance is used when our newer ambulance is being maintained or repaired, and when there are multiple calls for ambulances in town. Last year's repair cost for the old ambulance were approximately \$20,000. If there are multiple call and Sudbury has no back-up available Wayland or Maynard support is provided under mutual aid. Usage has increased and our annual mileage for this equipment has increased from 15,000 miles per year to close to 20,000 miles per year. This is a life safety issue as well as a cost reduction issue for the town. The CIAC recommends support for funding for this replacement under a capital exclusion. This project passed at Town Meeting.

#### DPW Cold Storage \$ 225,000

The original 2002 design for the DPW building contained 10,000 more square feet than was actually built. This reduction of space was done as a value engineering cost saving budget measure. The 10,000 square feet is needed to adequately protect the DPW's equipment in the winter. DPW stores or parks some of this equipment in the existing building in winter to protect these items from the weather. This action blocks access in the building to other equipment such as sanders during snow storms. This request

is made to increase efficiency at critical times (during snowstorms) and help expand the life expectancy for equipment that cannot fit in the present facility. The CIAC supports approval of this project. This project passed at Town Meeting.

**II. CIAC recommends that the following project be approved:**

This project should be funded using a debt exclusion.

Ladder Truck replacement \$875,000

The original request for a new ladder truck was withdrawn from the FY16 plan. The current ladder truck is a 1999 model and is not considered a multi-purpose ladder truck. The ladder only extends to 75 feet which is insufficient for some calls. The replacement truck would be a multi-purpose truck with a 103-foot ladder. Maintenance costs are approximately \$16,000 per year now which could be reduced by purchasing a new truck and the new truck will contain a large water tank to augment fire hydrant accessibility. By the time this truck is delivered the old truck will be 20 years old and the requested cost reflects a trade in value. The debt payments will be for five years for this purchase. This project passed at Town Meeting.

Fairbank Roof Replacement \$1,000,000 or Administrative Building for SPS \$5,500,000

It is critical that a solution is found to for the facility problems facing the Sudbury Public Schools administrative offices. The offices should be moved to a new location or the leaking roof should be repaired and other facility issues should be addressed. The CIAC has a problem with the Town investing \$1,000,000 on a roof replacement on a building that will be torn down in the next two to five years. Even though this project would be financed by a ten-year bond it appears imprudent to replace the roof unless no other solution can be found. We implore the Selectmen, Finance Committee and the Permanent Building committee to seriously explore options to lease space (possibly with an option to purchase) for the SPS administrative offices until a permanent solution for these offices is found. This project was withdrawn from the warrant.

**III. Other Projects:**

The following projects were reviewed by the CIAC this year and are under consideration for funding from sources outside the tax levy rate for the town, but meet the criteria for CIAC to review and opine.

Loring Parsonage Restoration \$100,000

The Sudbury Historical Society wants to convert the Loring Parsonage into a Town Historical museum. They received a \$290,000 state grant to do the architectural and engineering and possible renovation work. The CIAC expects that they will need \$1,000,000 for the entire project. They have asked for \$400,000 from the CPA and plan to raise the remaining sums by private fundraising. CIAC would recommend that in FY17 the CPA fund \$100,000 to the Historical Society and defer \$300,000 until more fundraising is done and plans are finalized for the renovation. The CIAC recommends support for this project to be funded by the CPA. This project passed at Town Meeting for \$400,000.

Town Center Landscape \$100,000

This project is to finalize the landscape work in the new town center. The Planning Department is looking for \$100,000 to finalize the landscape work that was started two years ago. Most of the work will be for lighting and general landscaping for the town center. The CIAC recommends support for this project to be funded by the CPA. This project passed at Town Meeting.

Library Archive Software \$40,000

This project is lower than the CIAC's review threshold but was discussed at our meeting with the CPC. This is to upgrade the software for archiving the historic records and documents at the library. The software upgrade is needed to replace the old software so that the records can be put on a new platform. The CIAC takes no position on this project because the cost is lower than our threshold. This project passed at Town Meeting.

Bruce Freeman Rail Trail Design Fees for 75% approval \$150,000

As part of the final approval process to receive state and federal funds for the Bruce Freeman Rail Trail the town must provide engineering

drawings and services for the rail trail. The town funded the first 25% engineering cost in FY14 and must proceed to the 75% level as part of the process. It is not known how much the final engineering cost will be to get to the 75%, but this \$150,000 will be used against the ultimate engineering costs. The Board of Selectmen supported this amount earlier this fiscal year and Town Meeting must approve the expenditure. The CIAC recommends approval of this expenditure to be funded by the CPA. This project passed at Town Meeting.

#### Davis Field Renovations \$148,500

Park and Recreation would like to improve parts of David Field by bringing in fill and leveling the areas where there is a two foot differential in the topography. The quote for \$148,500 was received from an outside contractor but does not meet prevailing wage requirements. The CIAC would like the Park & Recreation Commission to work with the DPW department to get the work done at a more cost effective price by using DPW's work force. In addition, the CIAC advised Park & Recreation to do a third party engineered traffic study so that they can answer any traffic questions at Town Meeting even though this project will not increase parking lot expansion. The CIAC recommends this project if the above requirements are met and we get an updated quote. This project should be funded by the CPA. It is our understanding that the CPC did not approve funding of this project. This project was withdrawn before Town Meeting.

#### **IV. Recommended Reductions**

The CIAC would like to offer its opinion on other projects that should be deferred or reduced in order to meet the Capital Funding Committee's January 6, 2016 recommended guideline. Some of the projects have been discussed above.

#### Town & School Parking Lots Reduction of \$116,000

After review of the parking lot resurfacing projects needed to be done in FY17 it was agreed that a \$50,000 reduction in the funding request will enable the DPW department and facilities department to address the most critical areas where resurfacing is needed.

#### Nixon School Crosswalk Reduction \$60,000

As noted above Town staff agreed to a smaller crosswalk light for this intersection with a change in the crossing pattern done by the DPW department. This will produce a \$60,000 saving.

#### Demo Police Station Reduction \$65,000

At the Special Town Meeting on February 9, 2016 the Town approved the sale of the old police headquarters on Boston Post Road. Any purchaser of the land will either demolish or renovate the building. This produces a \$65,000 reduction in the capital plan request for FY17.

#### Poured in Place playground resurfacing \$55,805

This project was not well supported or documented by the Park & Recreation commission and was not a critical component to their FY17 plan. They decided to defer this project and apply for funds to resurface this playground area in FY18 from the CPA as part of the CPA recreational project mandate.

#### Featherland Tennis Court replacements \$175,000

In FY14 the fencing was removed around the four tennis courts at Featherland Park and the courts were demolished. These courts were a neighborhood amenity that a group of residents feel need replacement. Many of these residents sent e-mails to the CIAC expounding support for replacement. The Park & Recreation commission does not monitor the use of the public tennis courts and could not clearly say there is a need for the replacement because of a supply and demand shortage of available courts. It appears that during the spring tennis season the LSRHS JV team has historically used these courts for practice and for games. LSRHS did not introduced this need in the review process. In discussions with neighbor representative other options could be considered such as two tennis courts, a "pickle ball court" and even basketball hoops. Park & Recreation withdrew their request for CPA funding for this project because they felt their higher priority was the Davis Field leveling.

The CIAC recommends that this neighborhood group of residents work with Park & Recreation and determine the highest and best use for this recreational area. Then Park & Recreation with the neighborhood residents' support should apply

to the CPA for funding of that proposal as part of the CPA recreation project mandate.

This will delay the funding for this replacement until FY18, but will avoid a two-thirds vote at the FY17 Town Meeting to approve a capital exclusion and then a majority vote at the Town

This plan included funding for:

Existing Debt Service for FY16	\$2,618,860
FY17 DPW Rolling Stock Capital Exclusion	492,500
FY17 Small Projects Capital Exclusion	1,631,305
FY17 Public Safety Debt Exclusion	265,000
Proposed Capital items within the Levy	404,000
DPW Operating Leases	177,040
Debt Service for Fairbank Roof and Ladder Truck	312,500
Sub-Total	5,901,205
Less reductions in Capital projects	(201,205)
Capital Impact on Tax Levy	\$5,700,000

The CIAC's recommended project list above is for \$ 5,328,900. Please see the attached exhibit. Finally, the CIAC has been provided with nine proposed projects with a cost of \$50,000 or less. Although these projects do not fall under the review and recommendation policy of the CIAC, the committee feels obligated to consider the impact of these operating capital requests. This year's operating capital request is \$404,000 is an increase of \$11,250 over FY 2016 budget (a 2.8% increase). In FY16, the Town funded as part of the DPW operating budget lease obligations for capital purchases of \$224,040. In FY 17, that amount is \$177,040, a reduction of \$47,000, (a 21% reduction). The combined impact on the Capital Budget included in the levy is a 5.7% reduction from FY 16. Historically, the operating capital has been insufficient to provide funding for the annual projects submitted; this decrease adequately funds and support the capital requests between \$10,000 and \$50,000. The committee believes that the town operating capital projects

polls. This plan will reduce the capital request for FY17 by \$175,000.

The Capital Funding Committee in its January 6, 2016 report outlined a plan for the funding of Capital Projects for FY17.

requested for FY17 are reasonable and recommends that the Finance Committee and the Board of Selectmen support this plan.

The CIAC would like to thank all the Town of Sudbury employees and department managers who participated in the FY17 capital process for their time and support. We also want to thank the Capital Funding Committee for helping provide cost guidance which helped the committee to produce recommendations which were consistent with their targets.

Special thank you goes to Jim Kelly for all his support during this process.

Respectfully submitted,  
*Thomas S. Travers - Chairperson*  
*Jamie Gossels - Vice Chairperson*  
*Susan Abrams – Clerk*  
*Susan Ciaffi*  
*Mark Howrey*  
*Michael J. Lane*  
*Eric Greece*

**FY17 CAPITAL PLAN - Final SUMMARY**

Area	Project	FY17 Dept Request	Operating Capital	Capital Exclusion	Debt Exclusion	CPA/Other	Adjustments	Balance	Town Taxes	CPA	DEBT
<b><u>Facilities/All Buildings</u></b>											
Facilities/SPS/BOS	Nixon School Addition	5,500,000			5,500,000		5,500,000		-		
Facilities/Town/SPS	Town & School Parking Lot Improvements & Repair	200,000		200,000			116,000		84,000		
Facilities/Town/SPS	Various Building Improvements	50,000	50,000						50,000		
Facilities/SPS	Maintenance Garage	95,000		95,000					95,000		
Facilities/SPS	School Rooftop HVAC - Loring	75,000		75,000					75,000		
Facilities/SPS	Nixon Crosswalk	85,000		85,000			60,000		25,000		
Facilities/Town	Fairbank Partial Roof Replacement	1,000,000			1,000,000		1,000,000				-
Facilities/SPS	School Floor Replacement	50,000	50,000						50,000		
Facilities/SPS	School Security System & Access Controls	195,000		195,000					195,000		
Facilities/SPS	Haynes Phone System	27,000	27,000						27,000		
Facilities/Town	Carpet Replacement	50,000	50,000						50,000		
Facilities/Town	DPW Cold Storage	225,000		225,000					225,000		
Facilities/Town	Fire Station Tight Tank	50,000	50,000						50,000		
Facilities/Town	Fairbank Center Design Fund (\$55,000 to \$2M)	2,000,000			2,000,000		2,000,000		-		
Facilities/Town	Demo Police Station	65,000		65,000			65,000		-		
Facilities/Town	Underground Fuel Storage Replacement	250,000		250,000					250,000		
LSRHS	Security Improvement	130,000		130,000					130,000		
		10,047,000	227,000	1,320,000	8,500,000	-	8,741,000	-	1,306,000	-	-
<b><u>Rolling Stock</u></b>											
DPW	Bobcat Loader	50,000	50,000						50,000		
DPW	6-Wheel Dump Truck	134,000		134,000					134,000		
DPW	Loader	203,000		203,000					203,000		
DPW	"Holder"-Multi-purpose Plow and Mower	155,500		155,500					155,500		
DPW	Roller for Sidewalk Paving	31,000	31,000						31,000		
Fire	Car 3 Replacement	46,000	46,000						46,000		
Fire	Ladder Truck Replacement	875,000		875,000							875,000
Fire	Ambulance Replacement	265,000		265,000					265,000		
		1,759,500	127,000	1,632,500	-	-	-	-	884,500	-	875,000
<b><u>Technology/Equipment</u></b>											
Fire	Radio Box Upgrades	50,000	50,000						50,000		
		50,000	50,000	-	-	-	-	-	50,000	-	-
<b><u>Other Municipal</u></b>											
Facilities/Town	Loring Parsonage Restoration	400,000				400,000	300,000			100,000	
Planning	Town Wide Walkways	100,000		100,000					100,000		
Planning	Town Center Landscape	100,000				100,000				100,000	
Library	Archive Software upgrade	40,000				40,000	-			40,000	
		640,000	-	100,000	-	540,000	300,000	-	100,000	240,000	-
<b><u>Recreation &amp; Open Space</u></b>											
Planning	Bruce Freeman Rail Trail 50% Design	150,000				150,000				150,000	
Park & Recreation	Davis Field Improvements	148,400				148,400				148,400	
Park & Recreation	Poured in Place Surfacing	55,805		55,805			55,805				
Park & Recreation	Featherland Tennis Courts	175,000		175,000			175,000		-		
		529,205	-	230,805	-	298,400	230,805		-	298,400	-
<b>Total</b>		13,025,705	404,000	3,283,305	8,500,000	838,400	9,271,805	3,753,900	2,340,500	538,400	875,000
							<b>\$ 13,025,705 Gross proposed</b>				
							<b>(8,500,000) Debt reduction</b>				

**Reconciliation of CIAC to Capital Funding Recommendation  
FY 2017**

	<u>Capital Finance Guideline</u>	<u>CIAC Recommended</u>	<u>* Adjustments</u>
<b><u>Capital Components of Taxes</u></b>			
Existing Debt Service	\$ 2,618,860	\$ 2,618,860	
Capital Budget within Operating Budget	404,000	404,000	
Operating Leases for Capital	177,040	177,040	
Rolling Stock Capital Exclusion	492,500	492,500	
Small Projects Capital Exclusion	1,475,805	1,245,000	230,805
Small Projects DebtExclusion Fairbank Roof	120,000		120,000
Public Safety Capital Exclusion	265,000	265,000	
Public Safety Debt Exclusion Exclusion Ladder Truck	192,500	192,500	
Fairbank Tennis Courts	175,000		175,000
<b>Total</b>	<b>\$ 5,920,705</b>	<b>\$ 5,394,900</b>	<b>\$ 525,805</b>
<b>* Net Reductions Adjustments</b>			
Fairbank Tennis Courts		\$ (175,000)	CPA should fund in FY18
Reduced Nixon Light		(60,000)	Reduction per Chief Nix
Reduced Police Station Demolition		(65,000)	Buyer should do demo
Reduced Poured in Place		(55,805)	CPA should fund in FY18
Parking lot work reduction		(50,000)	Can we do less work or can DPW do cheaper?
Fairbank roof debt reduction		(120,000)	Find other solution.
Eliminate Loring Parking lot		(66,000)	Defer until new DPW director on Board
<b>Total Adjustments</b>		<b>\$ (591,805)</b>	
<b><u>FY 2017 Capital Project Summary</u></b>			
Tax Levy & Capital exclusions		\$ 2,340,500	
Debt		875,000	
CPA Capital Projects		538,400	
		<b>\$ 3,753,900</b>	

Updated 3/24/2016

## Finance Committee

The nine-member Finance Committee is appointed by the Town Moderator, each member typically serving for a three-year term. After completion of the Annual Town Meeting (“ATM”) each May, the terms of three existing members expire and they are either re-appointed or replaced. The Committee’s charter is to make recommendations to Sudbury residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to ATM or Special Town Meeting on all other matters that have direct or indirect financial implications for Sudbury, including override budget requests. The Committee operates with liaisons to the Town Manager’s Office, the Sudbury Public Schools, Lincoln-Sudbury Regional High School, as well as the Strategic Financial Planning Committee for Capital Funding, Capital Improvement Advisory Committee, and Permanent Building Committee. In addition, members of the Finance Committee have been appointed to serve on the Community Preservation Committee, Budget Strategies Task Force, and Fairbank Community Center Study Committee.

In the fall of 2014 discussions about the Finance Committee’s annual budget guidance letter to the three cost centers, it became clear that members of the Finance Committee had questions about the method of determining the allocations of resources among the three cost centers. (The method adopted for a number of years had consisted of determining a maximum percent growth and applying it equally to each cost center.) Therefore, following the 2015 Town Meeting, the Finance Committee chair requested that the Board of Selectmen form a new committee (the Budget Strategies Task Force - BSTF) made up of representatives from each of the three cost centers and members of the Finance Committee. The mission of this newly-formed committee, chaired by the Finance Committee chair, is to enhance the Town of Sudbury’s budgeting process by means of collaboration and communication among the three major cost centers – Sudbury Public Schools, Lincoln Sudbury Regional High School and the Town of

Sudbury – through the sharing of information about budget pressures and anticipated unusual expenses or cost savings, through the exploring of possibilities for cost sharing among and across cost centers, through eliciting proposals for improving the budget hearing and pre-budget hearing process, and through discussion of other procedures that might result in an improved budgeting process for the Town of Sudbury.

As part of the budget process, the Finance Committee also has the opportunity to benefit from joint meetings with the BSTF at which representatives of each of the cost centers can discuss jointly their needs, the impact of any shifting of allocation percentages, and potentially agree to a budget proposal or proposals (to be reviewed by the Board of Selectmen, the Sudbury Public School Committee, and the Lincoln-Sudbury Regional High School Committee) that will take into account the needs of each cost center and the needs of the Town as a whole. A joint meeting was held in February of 2016 and this meeting was instrumental in resolving a \$350,000 gap between the cost centers’ requests and a non-override budget limit.

The Finance Committee recommended a No Override budget including debt service for FY17 of \$91,043,226. The resulting budget is an increase of approximately \$2.3 million or an approximately 2.6% increase over the FY16 appropriated budget. The FY17 budget increases over FY16 include the following: a 1.9% net increase in the Town budget, a 2.8% net increase in the Sudbury Public School budget, and a 2.05% increase in the Lincoln-Sudbury Regional High School budget. The LS budget increase resulted in a 3.8% increase in Sudbury’s assessment for LS due to a shift upward of Sudbury’s share of the required minimum contribution as calculated the Department of Elementary and Secondary Schools. The increase over FY16 for the three major cost centers included increasing the funding of the OPEB (Other Post-Employment Benefits) Normal Cost from 1/3 to 2/3’s of the total reported in the actuarial valuations provided as of July 1, 2013 to

the Town and the Lincoln-Sudbury Regional District by KMS Actuaries, LLC.

The Town's fiscal situation continues to be constrained by increases in the cost of wages and benefits, together with a revenue structure that is heavily dependent upon property taxes, particularly residential property taxes. Property taxes comprise about 86% of the total revenue for Sudbury; State Aid, a little over 8% with the remainder coming from local receipts.

One additional note of interest – the Finance Committee successfully used the newly-adopted Remote Access bylaw several times during the

spring of 2016 and once in the fall to enable a committee member to attend one of our meetings remotely.

Respectfully submitted,

*Jeffrey Atwater*

*Jeffrey Barker*

*Susan Berry*

*Joan Carlton*

*Adrian Davies*

*Tammie Dufault*

*Fred Floru*

*Jose Garcia-Meitin*

*Bryan Semple*

## Finance Division

The Division of Finance consists of four departments: Treasurer/Collector, Accounting, Assessing, and Information Systems. The Department Heads for each area are as follows by name and title: Dennis Keohane (Finance Director/Treasurer-Collector), Christine Nihan (Town Accountant), Cynthia Gerry (Director of Assessing) and Mark Thompson (Technology Administrator).

### **Treasurer and Collector**

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection. This office also routinely offers Notary services to the public.

**Cash Management.** The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$37.0 million as of June 30, 2016.

**Investment Management.** In FY16, the Town reported unrestricted investment income of \$21,667 as compared to \$32,657 in the prior year. Investment earnings depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the municipal investment

principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments. General investment earnings includes interest, dividends, and net market value adjustment on all positions (balances) for the general fund, stabilization funds and statutory trusts for the Town of Sudbury.

**Debt Management.** The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

**Short-term Debt:** Short-term debt in Sudbury is issued for three purposes: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). As of June 30, 2016 the Town had no short-term debt.

**Long-term Debt:** Sudbury maintains an 'AAA' bond rating from the Standard & Poors Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's strong economic measures, driven by the Town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita market values and very strong household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. During FY16, the Town did not issue any long-term debt. The following is a schedule of general fund debt outstanding as of June 30, 2016.

**Town of Sudbury**  
**Treasurer's Debt Schedule Excluding CPF**  
**As of June 30, 2016**

Issue Types	Schools	Municipal	Pre-CPA	Total	Annual Debt Service	Principal Balance
FY15 Ending Balance	9,805,000	7,185,000	2,680,000			19,670,000
FY17 Principal	1,765,000	460,000	525,000	2,750,000		
FY17 Interest	402,775	278,638	83,013	764,425	3,514,425	16,920,000
FY18 Principal	1,765,000	455,000	510,000	2,730,000		
FY18 Interest	324,550	262,838	69,663	657,050	3,387,050	14,190,000
FY19 Principal	1,745,000	455,000	280,000	2,480,000		
FY19 Interest	250,325	243,638	57,863	551,825	3,031,825	11,710,000
FY20 Principal	2,025,000	455,000	90,000	2,570,000		
FY20 Interest	177,075	220,888	51,463	449,425	3,019,425	9,140,000
FY21 Principal	2,060,000	455,000	85,000	2,600,000		
FY21 Interest	89,413	198,138	46,963	334,513	2,934,513	6,540,000
FY22 Principal	240,000	355,000	85,000	680,000		
FY22 Interest	13,244	176,388	42,713	232,344	912,344	5,860,000
FY23 Principal	85,000	355,000	85,000	525,000		
FY23 Interest	8,050	158,638	38,463	205,150	730,150	5,335,000
FY24 Principal	80,000	355,000	85,000	520,000		
FY24 Interest	4,600	140,888	34,213	179,700	699,700	4,815,000
FY25 Principal	40,000	355,000	85,000	480,000		
FY25 Interest	2,000	123,138	29,963	155,100	635,100	4,335,000
FY26 Principal	-	355,000	85,000	440,000		
FY26 Interest	-	105,388	25,713	131,100	571,100	3,895,000
FY27 Principal	-	355,000	85,000	440,000		
FY27 Interest	-	94,738	23,163	117,900	557,900	3,455,000
FY28 Principal	-	355,000	85,000	440,000		
FY28 Interest	-	84,088	20,613	104,700	544,700	3,015,000
FY29 Principal	-	360,000	85,000	445,000		
FY29 Interest	-	73,438	18,063	91,500	536,500	2,570,000
FY30 Principal	-	360,000	85,000	445,000		
FY30 Interest	-	62,638	15,513	78,150	523,150	2,125,000
FY31 Principal	-	360,000	85,000	445,000		
FY31 Interest	-	51,838	12,963	64,800	509,800	1,680,000
FY32 Principal	-	335,000	85,000	420,000		
FY32 Interest	-	41,038	10,413	51,450	471,450	1,260,000
FY33 Principal	-	335,000	85,000	420,000		
FY33 Interest	-	30,988	7,863	38,850	458,850	840,000
FY34 Principal	-	335,000	85,000	420,000		
FY34 Interest	-	20,938	5,313	26,250	446,250	420,000
FY35 Principal	-	335,000	85,000	420,000		
FY35 Interest	-	10,469	2,656	13,125	433,125	-
Remaining Debt Service	11,077,031	9,563,744	3,276,581	23,917,356	23,917,356	

**Town of Sudbury**  
**Treasurer's Debt Schedule for CPA Funds**  
**As of June 30, 2016**

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY16 Ending Balance	4,760,000	1,900,000	1,150,000	2,780,000	950,000			11,540,000
FY17 Principal	355,000	260,000	145,000	120,000	50,000	930,000		
FY17 Interest	152,463	35,700	21,763	90,148	36,125	336,198	1,266,198	10,610,000
FY18 Principal	355,000	255,000	135,000	120,000	50,000	915,000		
FY18 Interest	143,644	30,500	18,863	87,148	34,625	314,779	1,229,779	9,695,000
FY19 Principal	350,000	245,000	135,000	125,000	50,000	905,000		
FY19 Interest	134,013	25,400	16,163	84,098	32,625	292,298	1,197,298	8,790,000
FY20 Principal	350,000	240,000	130,000	125,000	50,000	895,000		
FY20 Interest	123,888	20,500	13,463	80,973	30,125	268,948	1,163,948	7,895,000
FY21 Principal	350,000	235,000	125,000	130,000	50,000	890,000		
FY21 Interest	113,513	15,700	10,863	77,148	27,625	244,848	1,134,848	7,005,000
FY22 Principal	350,000	230,000	125,000	135,000	50,000	890,000		
FY22 Interest	102,700	12,175	8,988	73,173	25,125	222,160	1,112,160	6,115,000
FY23 Principal	350,000	220,000	120,000	140,000	50,000	880,000		
FY23 Interest	91,475	8,150	6,800	69,048	22,625	198,098	1,078,098	5,235,000
FY24 Principal	350,000	215,000	120,000	145,000	50,000	880,000		
FY24 Interest	79,844	4,300	4,700	64,773	20,125	173,741	1,053,741	4,355,000
FY25 Principal	350,000	-	115,000	150,000	50,000	665,000		
FY25 Interest	67,750	-	2,300	60,348	17,625	148,023	813,023	3,690,000
FY26 Principal	350,000	-	-	155,000	50,000	555,000		
FY26 Interest	55,219	-	-	55,773	15,125	126,116	681,116	3,135,000
FY27 Principal	350,000	-	-	155,000	50,000	555,000		
FY27 Interest	42,250	-	-	50,929	13,625	106,804	661,804	2,580,000
FY28 Principal	350,000	-	-	165,000	50,000	565,000		
FY28 Interest	28,844	-	-	45,729	12,125	86,698	651,698	2,015,000
FY29 Principal	350,000	-	-	170,000	50,000	570,000		
FY29 Interest	15,000	-	-	40,030	10,625	65,655	635,655	1,445,000
FY30 Principal	100,000	-	-	175,000	50,000	325,000		
FY30 Interest	6,000	-	-	33,906	9,125	49,031	374,031	1,120,000
FY31 Principal	100,000	-	-	180,000	50,000	330,000		
FY31 Interest	2,000	-	-	27,200	7,625	36,825	366,825	790,000
FY32 Principal	-	-	-	190,000	50,000	240,000		
FY32 Interest	-	-	-	19,800	6,125	25,925	265,925	550,000
FY33 Principal	-	-	-	195,000	50,000	245,000		
FY33 Interest	-	-	-	12,100	4,625	16,725	261,725	305,000
FY34 Principal	-	-	-	205,000	50,000	255,000		
FY34 Interest	-	-	-	4,100	3,125	7,225	262,225	50,000
FY35 Principal	-	-	-	-	50,000	50,000		
FY35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	5,918,600	2,052,425	1,253,900	3,756,419	1,280,313	14,261,656	14,261,656	

**Collections Management.** The total property tax levy for FY16 was \$76,997,530. As of June 30, 2016 the Town collected \$75,645,748 or 98.24% of the current year's tax levy. The Town continues to experience very favorable collection rates. Write-offs for real estate property taxes deemed uncollectible are very rare. Typically unpaid real estate tax balances will undergo the Tax Taking process within 60 to 90 days after the fiscal year end. Severely overdue tax balances may result in the Town having to pursue property foreclosure in Land Court.

PROPERTY TAX LEVIES AND COLLECTIONS							
LAST TEN FISCAL YEARS							
		Collected within the					
		Fiscal Year of the Levy				Total Collections to Date	
		Current	Percent of	Actual			Total
Fiscal	Net Tax	Tax	Net Levy	Subsequent	Total Tax		Collections
Year	Levy	Collections (1)	Collected	Collections	Collections (1)		as a % of
							Net Levy
2007	\$ 57,246,758	\$ 56,037,401	97.89%	\$ 472,666	\$ 56,510,067		98.71%
2008	60,539,786	59,381,429	98.09%	352,052	59,733,481		98.67%
2009	63,263,124	62,126,272	98.20%	144,303	62,270,575		98.43%
2010	65,529,153	63,936,979	97.57%	432,712	64,369,691		98.23%
2011	67,418,506	65,823,252	97.63%	557,272	66,380,524		98.46%
2012	69,007,532	67,608,625	97.97%	320,887	67,929,512		98.44%
2013	71,026,410	69,641,532	98.05%	416,153	70,057,685		98.64%
2014	72,951,707	71,687,443	98.27%	514,335	72,201,778		98.97%
2015	73,549,580	72,165,654	98.12%	581,423	72,747,077		98.91%
2016	76,997,530	75,645,748	98.24%	-	75,645,748		98.24%
Source:	Department of the Treasurer/Collector						
(1) Does not include taxes moved to and collected from Tax Title and Tax Deferral accounts.							

**Delinquent and Deferral Account Collections Management.** The Collector's office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town's cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection actions. Eventually, the Town may request "marking" of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are paid in full. Delinquent Real Estate accounts are put into Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property's deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate. Deferrals granted under Massachusetts' Temporary Hardship and Senior Tax statutes may not become due (or payable) for several years.

**Town Trust Funds.** The Trustees of Town Donations oversee the Town Trust Funds. The six-member Board of Trustees includes the members of the Board of Selectmen, plus the Treasurer. A three-member Investment Advisory Group consisting of, David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to the Town Treasurer on all pooled Trust investments. The general investment

philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust principal to the greatest extent possible. The adjusted market value for the pooled Town Trust investments as of June 30, 2016 was \$1,803,990.

**Tax Administration Fees.** Non-tax department fees collected for recent fiscal years are as follows:

	<u>FY2016</u>	<u>FY2015</u>	<u>FY2014</u>	<u>FY2013</u>	<u>FY2012</u>
Passport Processing*	-	-	-	15,169	14,181
Municipal Lien Certificates	16,725	16,880	13,275	26,225	26,450
Other Administrative	1,511	1,257	1,339	888	987
	<u>18,236</u>	<u>18,137</u>	<u>14,614</u>	<u>42,282</u>	<u>41,619</u>

\*The Tax Office suspended passport processing in FY2014 due to staffing requirements.

## TOWN REVOLVING FUNDS

**Revolving Funds:** Receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving Funds established under *M.G.L. c.44, s. 53E 1/2*, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

### Fund Descriptions:

Public Health Vaccinations – insurance and other reimbursements for vaccinations provided by the Board of Health to the public for the purchase of vaccines, vaccination materials, and the public health nursing administration of such vaccinations.

Plumbing and Gas Inspectional Services – permit fees collected are used to fund services for plumbing and gas inspections;

Portable Sign Administration and Inspectional Services – annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services;

Conservation (Trail Maintenance) – license fees collected from agricultural use of fields on conservation lands are used to fund trail maintenance on Town-owned designated conservation lands;

Conservation (Wetlands) – application fees collected are used to fund administration of the Sudbury Wetlands Bylaw;

Council on Aging Activities – fees collected are used to fund Senior Center classes and programs;

Council on Aging Van Transportation (MWRTA) – payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses;

Cemetery Revolving Fund – sale of lots and other fees excepting perpetual care funds are used to fund maintenance of Town cemeteries;

Fire Department Permits – permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required

Goodnow Library Meeting Rooms – fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms;

Recreation Programs – fees collected are used to fund recreation programs and activities;

Teen Center – fees collected are used for Teen Center programs and activities;

Youth Programs – fees collected are used to fund youth programs and activities;

Bus – user fee collections are used to fund additional or supplemental school transportation;

Instrumental Music – user fees are used to fund additional or supplemental instrument music lessons after school hours;

Cable Television – fees and other income collected in connection with cable television are used to fund local access services and the Town institutional network (I-Net);

Regional Housing Services – membership fees of other towns and other external sources collected by the Regional Housing Services Office are used to fund all Regional Housing Services Office costs,

inclusive of salaries, administrative expenses and other staffing costs;

Rental Property – receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses;

Dog – fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for making purchases or paying any expenses related to the regulation of dogs;

Zoning Board of Appeals – application fees collected are used to fund consultants and part-time employee salaries.

	Balance 6/30/2015	Revenue	Expenditures	Balance 6/30/2016
Plumbing & Gas Inspectional Services	\$ 81,241.89	\$ 54,377.00	\$ 44,923.37	\$ 90,695.52
Portable Sign Administration & Inspectional Services	37,364.07	10,875.00	914.53	\$ 47,324.54
Conservation (Trail Maintenance)	5,941.60	1,550.00	560.47	\$ 6,931.13
Conservation (Wetlands)	8,711.00	8,677.00	6,570.27	\$ 10,817.73
Council on Aging Activities	12,343.91	35,093.50	35,182.46	\$ 12,254.95
Council on Aging Van Transportation (MWRTA)	41,819.68	107,750.67	106,123.49	\$ 43,446.86
Cemetery Revolving Fund	10,429.04	24,537.50	15,029.00	\$ 19,937.54
Fire Department Permits	34,841.91	34,165.45	27,700.98	\$ 41,306.38
Goodnow Library Meeting Rooms	41,978.01	7,364.84	4,065.00	\$ 45,277.85
Recreation Programs	493,217.77	537,846.42	530,396.69	\$ 500,667.50
Teen Center	666.31	9,364.86	9,218.99	\$ 812.18
Youth Programs	145,546.59	124,637.60	130,059.19	\$ 140,125.00
Bus	407,227.67	402,584.97	443,224.33	\$ 366,588.31
Instrumental Music	3,610.00	62,752.93	66,367.74	\$ (4.81)
Cable Television	17,577.92	-	-	\$ 17,577.92
Regional Housing Services	-	-	-	\$ -
Rental Property	40,748.21	17,760.00	17,583.14	\$ 40,925.07
Dog	112,861.24	49,313.00	59,462.96	\$ 102,711.28
Zoning Board of Appeals	2,541.00	-	-	\$ 2,541.00
	\$ 1,498,667.82	\$ 1,488,650.74	\$ 1,497,382.61	\$ 1,489,935.95

Respectfully submitted,  
Dennis Keohane, Finance Director/Treasurer-Collector

## Information Systems

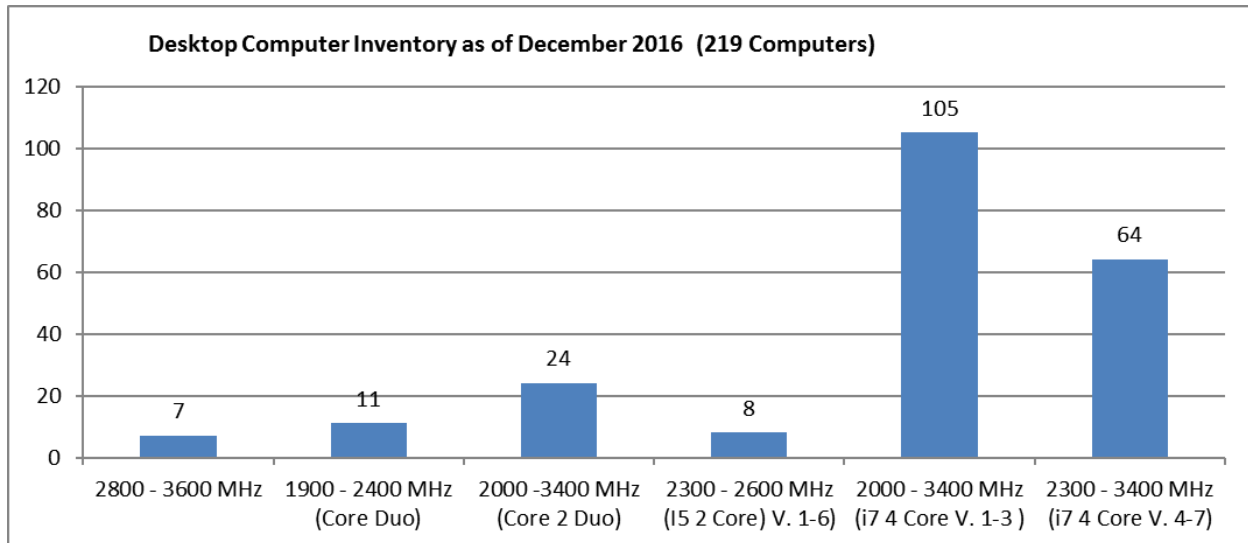
The mission of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

Eleven new desktop computers, eleven LED computer displays, and two color printers were purchased and distributed to Town departments. Nine new laptops were purchased for department supervisors and staff. This allows them to connect the laptop to a docking station in their offices, and to allow remote access as needed.

Two Apple iPads were purchased for the Assistant Building Inspector and the Environmental Planner.

We were also able to utilize our Town building fiber network to replace our Verizon fractional T1 lines used for Police and Fire radio communication with single-mode fiber at both the Town Hall and LSRHS.

We upgraded our virtual server infrastructure at the Flynn Building, replacing it with 3 new Cisco host servers and new EMC VNXe 3200 network storage with a 14TB capacity. The replaced equipment, which consisted of 3 HP host servers and EMC VNXe 3100 network storage, was moved to the Police Station, and a secondary virtual server infrastructure was created. We also increased the Police VNXe 3100's storage capacity and the HP host servers' memory to match the size of the primary virtual site at the Flynn building. The dual virtual centers allow us to load balance our servers between the two



We are continuing to make progress in establishing a network disaster recovery site at the new Police Station. The fiber connection speed between the Police and our network hub, the Flynn building, is now at 20GB, providing ample bandwidth for data replication between the two buildings. The formation of core switch replication between the two sites copies the routing, VLANs, and networking protocols at the Flynn to the Police network, allowing it take over that role if the core switches at Flynn were suddenly unavailable.

environments. We upgraded the capabilities of our backup software in order to set up site replication so that the virtual servers at Flynn are copied to the Police Station's virtual network in a passive state. All virtual servers running at the Police Station are also replicated over to the Flynn Building. The establishment of virtual site replication ensures server redundancy in the event of a disaster.

We are in the process of evaluating firewall vendors to replace our current equipment at the

Flynn Building. We have narrowed our focus to three vendors: Cisco, Palo Alto, and Fortinet. Our goal is to expand our internet gateways to two by adding a firewall at the Police Station. The two devices will duplicate the firewall rules between each other and will load balance internet traffic between the two sites. If there is an equipment or internet connectivity issue, all of the internet traffic goes to the working gateway until the issue is resolved.

A new email-archiving appliance was added to our email-messaging infrastructure. The archiving appliance retrieves email, as it is received or sent from the email server. The email messages and their attachments are stored in their original formats without the ability to alter their content. The storage capacity of the appliance allows the Town to store archived email for a period of seven years. As a result, we will be able to quickly respond to any e-discovery or public record requests.

The Town's telephone network infrastructure is now complete. This consists of two Cisco Unified Communications (UC) virtual environments, one located at the Flynn and the other at Police. These telecommunication sites consist of a Cisco UCS C220 M3 virtual host that contains five virtual servers: Cisco Communications Manager (CUCM), Unity Connection (UCNX), IM & Presence, Emergency Responder, and Informacast. These dual VoIP virtual systems enable the telecommunications network to function even if a virtual host is down.

The Town also has two Primary Rate Interface (PRI) telephone lines, one at the Flynn Building and the other at the Police Station. The existence of these two lines allows us to balance our inbound and outbound calling so that the DPW, Fire, and Police use the PRI at the Police Station for inbound/outbound calling and the Fairbank, Town Hall, Goodnow Library, and Flynn Buildings use the PRI at the Flynn Building. If any one of those PRI lines were to fail, the phone traffic would automatically be redirected to the one remaining PRI line, thus creating no disruption in our phone service. If both PRI lines were to fail, the system would utilize our twenty-one (21) Centrex backup lines located at the

DPW, Goodnow Library, Fairbank Community Center, Flynn, Police, and Fire locations. The redundancy of our telephony design provides the Town with a reliable Town-wide telecommunications system.

Another benefit of the VoIP system is the ability for staff to call any Town building phone with a 4-digit internal extension, eliminating the need for an outside line. The Town's IT Department also worked with the Sudbury Public School Department to establish two-way extension dialing to all five of the K-8 schools. The linking of the Town and K-8 phone systems allows the Police to page all of the telephones in both the Town and K-8 school buildings. The paging technology can be used for announcements as well as building-wide alerts.

We have completed our goal of consolidating our telephony services into one unified system, thus allowing our buildings to share telecommunication services. This will result in an annual cost savings and help streamline the management and functionality of the Town's telecommunications network.

We are continuing with our implementation of a new centralized IP Camera security system. Currently the Police, Goodnow Library, Flynn Building, and all of the K-8 schools have been added to the system. This centralized surveillance system offers the public safety dispatchers the ability to access any of the IP cameras through a web-based central controller interface. If a situation arises in a Town or school building equipped with this technology, the Police will be able to determine the best course of action based on the surveillance video coming from the building. In conjunction with the IP Camera system, a centralized access control system was also added to these Town and school buildings. The system uses access badges which are encoded with an ID. The web-based software allows us to establish access rights for the employee badge which is then distributed to the employee at the building. ID's were also given to committee chairmen who have night meetings at the Flynn Building. The Town hopes to deploy these technologies to the remaining Town buildings and LSRHS in the near future.

We are continuing development of the Town's website within the WordPress Content Management System (CMS). Our web developer, Edward Hurtig, has been working on improving the website's functionality and addressing any software bugs that have been discovered. Edward has also been engaged in redesigning the website so it is responsive (Mobile Aware), which will help users easily navigate the website with smaller devices, such as smart phones.

Over the summer, the Sudbury Police Facebook page was launched at <https://www.facebook.com/SudburyMAPolice/>. The Police Department can now reach out to residents through their Emergency Notifications (R911), Website, Twitter, and now Facebook keeping you informed about the public safety happenings in the Town.

Because of the addition of the new Police Station, we are moving towards establishing a secondary failover zone for the Town's network infrastructure including its internal and external web services. We have been updating components of the Town's web services to be able to run active replicas of the web servers in both the Flynn Building and the Police Station, once the new firewall is purchased for the Police Station.

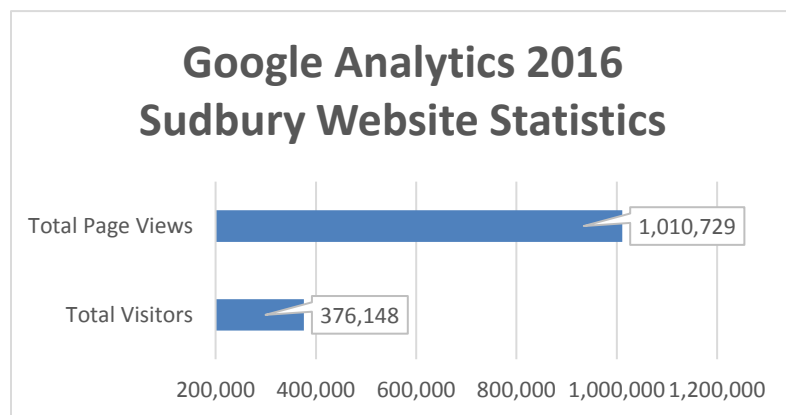
The Senior Center has redesigned their website within the WordPress CMS. In January, we moved the [sudburyseniorcenter.org](http://sudburyseniorcenter.org) site into the Town's primary WordPress multisite installation. This allows us to develop and integrate the multisite functionality that exists into the Senior Center site. The Senior Center's new design of their website was launched in March of 2016.

We introduced the financial application called ClearGov in July 2016: (<https://sudbury.ma.us/boardofselectmen/?p=2808>) ClearGov is a leading municipal transparency and benchmarking platform. The tool enables taxpayers to easily see how Sudbury is funded and how this funding is allocated to provide services to its residents. You can access this application by going to the Town website and clicking on the button "Sudbury by the Numbers" or going to <https://sudbury.ma.us/cleargov/>.

The Town has added a new application called Sudbury Connect. The application allows users to report non-emergency problems to the Town of Sudbury from their smartphone, tablet, or computer thanks to our new partnership with Commonwealth Connect, powered by SeeClickFix. Use Sudbury Connect to report quality of life concerns such as potholes and street or traffic light outages. You can access this application by going to the Town website and clicking on the button "Sudbury Connect or going to <https://sudbury.ma.us/sudburyconnect>.

The introduction of Constant Contact has been a tremendous success. Constant Contact greatly improves the process of subscribing and unsubscribing to our email groups. A convenient **Subscribe** button was created on the top right-hand corner of the Town's website. By clicking the Subscribe button, users may choose from multiple email groups. You will be given the option of unsubscribing from one or more email groups at any time. Our email subscriptions to all of our groups now are at 5,742 subscribers.

In July of 2012, we introduced Google Analytics Tracking as the website's primary statistical reporting tool. In order to implement this statistical tool, the Google tracking code was inserted into the various sections of our website. Google Analytics is now capturing approximately 99 percent of our web traffic.



A new cloud-based dog-licensing program by Stellar Corporation was introduced on January 1, 2017. We have migrated 10 years of dog licensing information to the new platform. Since the program is cloud-based, we have given the Dog Officer access to the program for citations. Next year we plan to offer residents the ability to license their dogs through a web portal. This will

eliminate the need to register dogs through the mail or in person.

The Information Systems Department continues to upgrade and add new technology to further the goal of ensuring that the Town serves citizens in a timely and efficient manner.

Respectfully submitted,  
*Mark Thompson, Technology Administrator*

**POTHOLE. GARBAGE.  
SIDEWALK CRACKS.  
STREET LIGHT OUTAGES.**

Report these and other  
neighborhood issues with

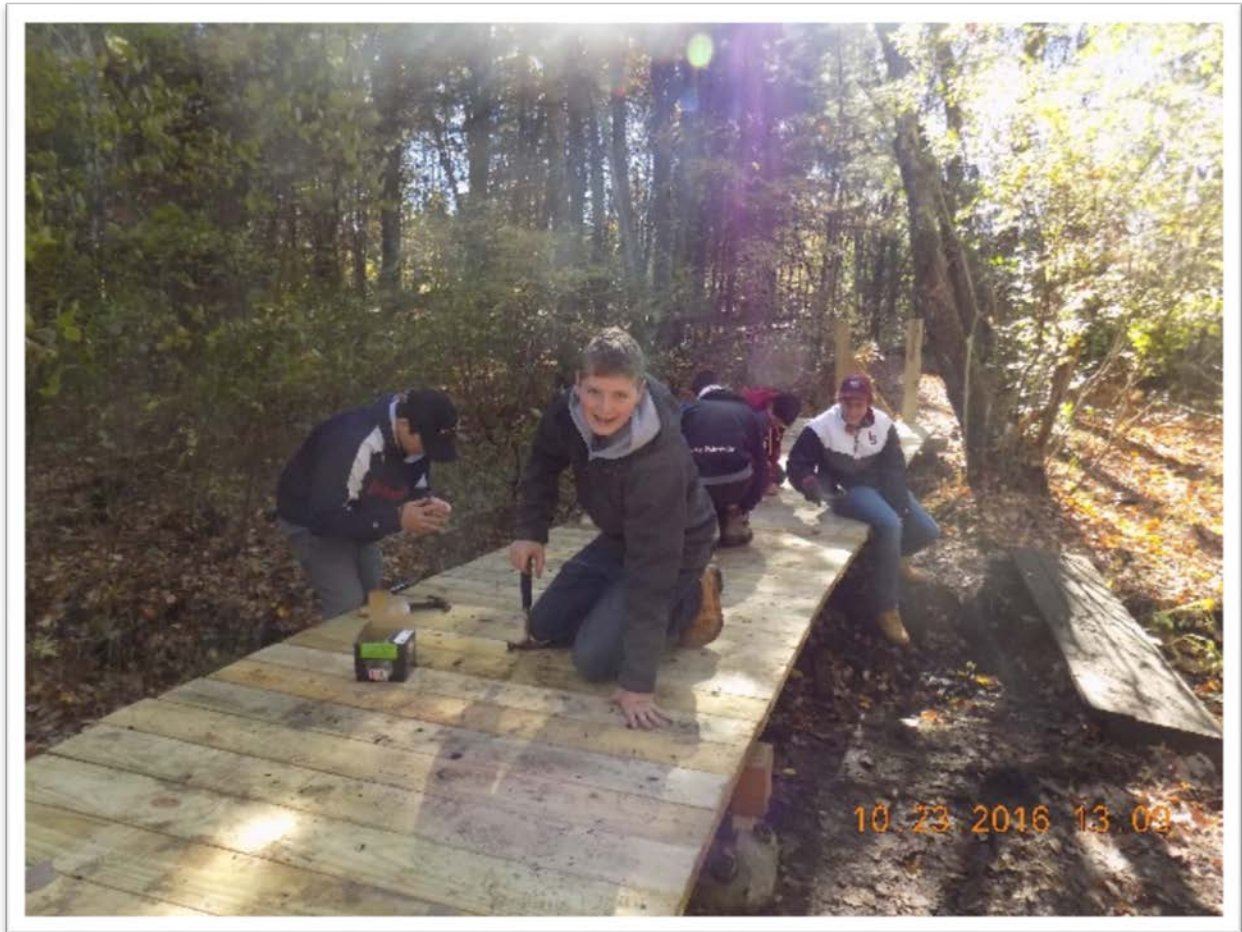
**SeeClickFix**

See an issue      Report the issue      And keep track  
until it's fixed!

Download on the  
App Store      GET IT ON  
Google Play      f

*You can also report an issue on a desktop computer*

# HUMAN SERVICES



*Boy Scout Michael Cavanaugh working on the Hop Brook bridge construction. It is now completed and makes the trail around Duck Pond safer and more enjoyable for visitors.*

## Cable Advisor

In 2016, the Cable Advisor helped residents resolve cable-related issues. He also monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to [cableadvisor@sudbury.ma.us](mailto:cableadvisor@sudbury.ma.us). Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, Verizon Channels 31 & 32, and via their website <http://sudburytv.org> (video-on-demand, and 24/7 live stream).

SudburyTV programming included continued live coverage of Selectmen's meetings, Town Meeting, Finance Committee, SPS School Committee, and L/S School Committee meetings. They began coverage of Zoning Board of Appeals, Planning Board, and Conservation Commission meetings. Special coverage was provided for the Sudbury Town Forum and Protect Sudbury as well as other public forums on topics including the Bruce Freeman Rail Trail, Fairbanks Community Center, the Melone Property, and the Eversource Power Line Proposal. SudburyTV also continued to cablecast community programs from the Sudbury

Historical Society, Friends of Assabet River National Wildlife Refuge, Sudbury Senior Center, and Sudbury League of Women Voters, as well as L/S Music Programs, L/S Sports, the Sudbury Summer Concert Series, Holiday Parades, and the 15th Annual HOPEsudbury Telethon.

At the SudburyTV studio at L/S there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge, or volunteer to help cablecast existing programs. Residents can request personalized training, or attend our courses given as part of L/S Adult Education. Equipment may be used in the studio or on location. The Town Hall main meeting room, and the Silva Room in the Flynn Building, are both configured so that a single volunteer can record meetings with multiple cameras.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978 443 9507, or at [info2@sudburytv.org](mailto:info2@sudburytv.org). More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

Respectfully submitted,  
*Jeff Winston*

## Council on Aging

The Sudbury Council on Aging (COA) is the nine-member board whose members help to guide the planning and policy making of the Sudbury Senior Center and who advocate for the needs of Sudbury residents who are 60 years of age and older.

### A Changing Sudbury

The number of Sudbury residents in the 60+ age group has been growing for many years and will continue to grow as a proportion of the general population of Sudbury. The growth of the 60 and older population in Sudbury has accelerated for several reasons. As has been noted in the news for many years, the people born during the baby boom from 1946-1964 have begun to move into the 60 and older age group. In fact, in the U.S., about 10,000 people each day move into the 65 and older category. Add to that the fact that people are living longer and that many choose to stay in their homes as long as possible. Lastly, new 55+ housing developments have also increased Sudbury's share of older adult residents.

In 1990, when the Senior Center addition was finished and opened on the north side of the Fairbank building, the 60+ population was 1,625, or 12% of the total population. In 2016, the 60+ population is 3,815, more than double what it was when the Senior Center was built. The 60+ population now accounts for 21% of the total population.

The growth of the 60 and older population has been faster in Sudbury than expected due to the new 55+ housing developments. This trend will continue with a proposed new building at the Coolidge at Sudbury and new 55+ condos, a 60 unit assisted living and 250 apartments at the old Raytheon site across from Shaw's Market.

### Council on Aging Focus

The Sudbury Council on Aging identified several goals for the year, including: to continue to reach out to Town Departments and other organizations to share information, and foster collaborative planning; to begin to explore the idea of

becoming a dementia-friendly and all age-friendly town; to continue to provide and to expand transportation information and options for older adults and younger residents with disabilities; and to begin the process of planning for a Needs Assessment to gather important data for future planning.

### Outreach

The Sudbury Council on Aging has focused on creating a stronger connection between the Council and other Town Departments and Committees in order to foster communication and collaboration, along with more effective planning. To build this connection the Council invited as guests to meetings this year: the new Town Manager Melissa Murphy-Rodrigues, the new Planning Director Meagen Donoghue, Susan Iuliano, Board of Selectmen-Chair, and new Town Social Worker Bethany Hadvab.

In addition, the COA wanted to learn more about and provide feedback to newly proposed housing developments in town. The COA met with a representative of National Development, Jonathan Ginsberg, the developer of MeadowWalk, the large development on the former Raytheon property, to learn more about this new development. The COA also met with Holly Grace, Senior Project Manager of B'nai B'rith Housing, the developer of Coolidge at Sudbury, which has proposed an additional building on the Coolidge site.

The COA met with Fran Bakstran, BayPath Elder Services Area Agency on Aging. BayPath Elder Services is an Aging Services Access Point (ASAP) with state, federal and private funding that provides many services and programs to 14 towns in the area, including Sudbury. Ms. Bakstran shared information about BayPath initiatives and the federal Title III grant process.

### Housing:

The Council on Aging and the Senior Center Director provided input into the MeadowWalk development and the new housing plans for Coolidge. The new Planning Director Meagen

Donoghue met with the Council on Aging and there are plans for regular communication and collaboration between the Council on Aging, Senior Center and Planning Department.

### **Transportation:**

Closely connected with new housing is the need for additional transportation options for older adults and persons with disabilities in Sudbury. The Senior Center continues to be a member of the MetroWest Regional Transit Authority Board of Directors. This year, the Senior Center added a pilot program, extending transportation options from 7-8:30 AM and 4:00-7:00 PM on Tuesdays and Thursdays. As of October 2016, 11 people had taken advantage of this service for 102 rides.

In addition, the COA and Senior Center received approval for a MetroWest Health Foundation grant to assist older adults in using the on-demand ride service, Uber. The pilot program is scheduled to begin in 2017. This service will supplement the regularly scheduled van service. Senior Center van service requires registration, setting up an account, and reservations at least two business days in advance. The Uber pilot will allow older adults and persons with disabilities to request rides on demand.

The need for additional transportation options and other services, and the demand on Town resources, will grow with the aging population and expanding housing. The Sudbury COA plans to continue to advocate and plan for new transportation options to assist people in maintaining active and healthy lives in spite of possible limitations on driving.

### **Fairbank Community Center:**

The Council on Aging Chair and COA representatives and the Senior Center Director have worked with the Fairbank Community Center Task Force to develop plans for the future of the Community Center and Senior Center space. This work resulted in a proposed conceptual design for a new Community Center that was ultimately not brought to Town Meeting in spring of 2016. The Senior Center and Council on Aging have been working with a newly

constituted Fairbank Community Center Task Force during fall 2016.

### **Needs Assessment and Master Plan:**

Recognizing that the Council on Aging, Senior Center Director and staff are in need of up-to-date data to help guide the planning process for transportation, space, housing and services and programs, the Council on Aging and Director have begun to work with the Town Planner, Town Social Worker and Board of Selectmen to make plans for a professional Needs Assessment. The Needs Assessment will engage various stakeholders in the community to embark on a broad survey of older residents and residents with disabilities needs and circumstances.

### **Age-Friendly and Dementia-Friendly:**

The Council on Aging and Senior Center joined a growing number of communities who are interested in creating an *all age* and *dementia-friendly* town. Age-friendly communities seek to foster a community that is well designed, livable and promotes both good health and economic growth. An age-friendly community enables people of all ages to participate in community activities and be treated with respect, regardless of their age. Dementia-friendly initiatives seek to educate the community at large about dementia and memory issues, and to enlist the community at large to find ways to allow individuals and families affected by dementia to continue to be a part of the community as long as possible. (For more information about Age Friendly go to <http://www.aarp.org/livable-communities/network-age-friendly-communities/info-2014/an-introduction.html> and for more information about Dementia friendly go to <http://www.dfamerica.org/>).

### **The Sudbury Senior Center**

The Sudbury Senior Center serves the social, recreational, health and educational needs of people aged 60 and older in the community. This is accomplished through a variety of programs,

activities and services. In FY2016<sup>1</sup>, approximately 1,600 individuals 60 and over and 166 people younger than age 60 participated in a Senior Center program, activity or service. On an annual basis, there are an estimated combined 24,000 visits to the Senior Center and units of service provided in the community.

While events and programs are most visible at the Senior Center, many services are delivered in other settings. Our wheelchair-accessible “Sudbury Connection” vans provide door-to-door service to residents over 60 and younger residents with disabilities. Our Information Specialist provides information, assistance and consultation to seniors and their families. Our Volunteer Coordinator oversees a number of programs that help people in their homes including: the Fix-it program, Friendly Visitor program, Grocery Shopping program, Medical Equipment Loan Closet, Sand Bucket delivery, the Lawn Cleanup program, the Mercury Recovery program, the Lockbox and Space Heater programs and the FISH (Friends in Service Helping) volunteer medical transportation program. The Property Tax Work-off Program matches seniors and veterans with skills that meet Town Department needs, and provides the seniors and veterans with a property tax credit. In addition, in conjunction with BayPath Elder Services, hot luncheon meals are delivered Monday through Friday to homebound seniors.

#### ***Space Limitations:***

Having enough appropriate space to offer all of our programs continues to be a challenge at the Senior Center. The Senior Center’s two program rooms may be busy with programs, and there is a need for meeting space. In that case, we rely on shared space with the Park and Recreation Department. The Senior Center and Park and Recreation Department share the gym and 3 program rooms. This is not ideal for a number of reasons. The shared rooms available are not always adequate for the type of program, or may be leaking due to the aging roof. For example, aerobics may need to be moved from the gym to

a room that is too small to move around in, or into a room that is set up for a children’s program. Another problem is that the aging roof is prone to leaks, which may lead to programs being moved or cancelled.

In addition, the Park and Recreation Department is very successful, offering a wide range of programs for various age groups. The department offers some programming during the day that utilizes the shared space, making it unavailable for a Senior Center meeting or program. This means that occasionally the Senior Center programs are moved to less appropriate space or may be cancelled. In the summer months, this is true for about 10-11 weeks, as the very popular Summer Camp program utilizes the gym and all of the shared space for about for most of the summer.

We have been fortunate to move some of our summer fitness programming to Lincoln-Sudbury High School gym, but only for 5 weeks of the summer, when available. In addition, we have occasionally been able to use local church space. However, this is only a temporary and inadequate solution to the problem. These spaces are not available for all of the hours and weeks that we need them, and sometimes do not have air conditioning. Furthermore, it can create more effort for participants to find the new location and then switch back and forth between the locations, as they are available.

Elections pose a particular problem for both the Senior Center and the Park and Recreation Departments. The entire gym is used for elections. Election set up takes place the day before the election, causing the gym and other shared rooms to be unavailable for classes for at least two days. In 2016, there were several elections resulting in moving to inadequate rooms or cancelling classes many times.

The Senior Center and Sudbury Board of Health Nurse schedule weekly blood pressure and diabetes screenings, along with other health

---

<sup>1</sup> Fiscal Year 2016 – July 2015-June 2016; this number is an estimate based on data from the MySeniorCenter software. We rely on participant’s

registering with us in order to count them in our system.

screenings throughout the year. A Senior Center staff person needs to leave her office so that the Nurse has a private space to meet with patients. This also happens during the Medicare Open Enrollment during the fall and during the Tax Assistance season during the spring. Volunteers who provide assistance with these programs need to have private space, with access to a phone and computer, to meet with seniors. We often use Senior Center staff offices or rooms that are not private and do not always have effective internet access.

Lastly, we do not have enough appropriate office space for the part-time staff, such as the Volunteer Coordinator, the Tax Work-off Coordinator, and the Intergenerational Coordinator. Staff must use a small space at the Front Desk that is noisy and not private.

As the population of older adults continues to grow, we expect to have more difficulty meeting all of their needs with our current space.

#### ***Special Focus Activities:***

*Please note: The 2016 Annual Report encompasses activities of the Sudbury Council on Aging during calendar year 2016, while the statistical reporting of programs, events and activities at the Sudbury Senior Center are those that took place in Fiscal Year 2016 (FY 2016) from July 2015 through June 2016.*

**Transportation:** The Senior Center Director continues to serve as Sudbury's representative to the MetroWest Regional Transportation Authority (MWRTA), with the aim of improving public transportation for seniors and younger residents with disabilities. The MWRTA reimburses for the costs of running the "Connection" vans, including the van drivers' salaries, benefits, van insurance, and other expenses. In FY 2016 (July 2015-June 2016), the vans provided a total of 3,792 one-way rides; 2,321 one-way rides to 38 ambulatory and non-ambulatory residents aged 65 and over and 1,471 one-way rides to 14 residents under 65 with a disability.

#### **Healthy Living Programs:**

The Senior Center continues to collaborate with BayPath Elder Services to schedule the valuable Stanford University "Healthy Aging" programs that are proven to improve health outcomes. We offered two "A Matter of Balance: Managing Concerns about Falls" workshops and also *Tai Chi for Healthy Living* in FY 2016. Thirty-two (32) people participated in the "A Matter of Balance" workshops. Twenty-nine (29) individuals participated in the Tai Chi for Healthy Living classes this year.

#### **Caregiver Programming:**

The Senior Center recognizes that many of Sudbury's residents are caregivers for spouses or family members with chronic illness. Our Information Specialist Anne Manning assisted many caregivers when they called or visited her to discuss their concerns and needs. Anne keeps a listing of local caregiver support groups, adult day care information, information on chronic diseases and dementia, as well as other resources. She was also able to provide a listening ear and space to share stresses.

Anne has sought to offer programming to support and provide respite to the caregivers, as well as their family member, when possible. Anne co-facilitated a series of Caring Café's with Tammy Pozericki of Pleasantries Adult Day Care. Pleasantries Adult Day Care as well as Right at Home - Home Care and Traditions of Wayland Assisted Living were the Café sponsors. The Cafés provide a safe place for caregiver and their loved one with memory challenges. Featuring light refreshments or lunch, music, or perhaps an art project, the Café is an opportunity for harried caregivers to relax and enjoy being out of the house for a couple of hours without worrying about their loved one's safety. The Senior Center hosted six (6) Caring Café's in FY 2016 and they continued into FY 2017.

#### ***Highlights of Activities and Programs for 2016:***

**Veterans Luncheon:** The Senior Center, in collaboration with the Sudbury Military Support Network, hosted the fifth annual Veterans' Appreciation luncheon on Thursday, November 10, 2016. Paul Carew, U.S. Marine Corps, Veterans Service Officer Natick, and National

Services Officer, was our guest speaker. About 85 veterans attended. The Longfellow Wayside Inn sponsored the luncheon with a delicious hot meal.

**Lifelong learning classes:** One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development throughout the life span. Two hundred and nine (209) individuals took part in various lifelong learning classes in FY 2016. Some of the classes offered include:

- The Skeptic's Guide to U.S. History
- History of Hitler's Empire
- A is for Assassin with Prof. Gary Hylander
- The Fall of the Pagans and Origins of Medieval Christianity
- The Changing Economic World Order with instructor Zaheer Ali, a Sudbury resident
- Classical Music Appreciation
- British Art with instructor Donald Oasis, a Sudbury resident
- Media, Religion and Popular Culture - instructor Soterio Zoulas, a Sudbury resident
- And more.

**Intergenerational Activities:** The Senior Center seeks to foster relationships between younger and older generations as they have much to offer one other. The successful "Teen Tech" program continued this year: twice each month during the school year, volunteer students from Lincoln-Sudbury High School (LSRHS) visited the Senior Center to provide technical assistance to seniors with their devices (cell phones, ipads, laptops).

In addition, our COA Intergenerational Coordinator, Robert Diefenbacher continued to collaborate with teacher James Raffel at LS High School in the spring. A retired entrepreneur, Robert Diefenbacher and another retired entrepreneur Marilyn Goodrich shared their personal business stories and insights and provided feedback on L-S students' business plans in history teacher James Raffel's Economics & Finance class during May and June 2016.

This year ushered in some changes to the intergenerational collaboration between the Sudbury Senior Center and the Sudbury Public Schools. Due to many factors, the elementary age intergenerational program changed to an after-school program, called LINC – Learning Intergenerational Community, which began as a pilot in fall 2016. Previously, the Senior Center and schools had a successful collaboration with the *Bridges Together* intergenerational program. The *Bridges Together* program finished out the 2015-2016 school year with the third grade classes in May.

Founded by Andrea Weaver with the Sudbury Senior Center and Sudbury Public Schools with a pilot in 1995, the *Bridges Together* program was offered in the elementary schools for 21 year. At the time, *Bridges* was a groundbreaking program that set the standard for intergenerational programming between schools and Senior Centers. In FY 2016, the Bridges Together program engaged approximately 65 older adults with approximately 320 3<sup>rd</sup> grade students.

The new LINC program continues the tradition of bringing older adult volunteers from the community to the schools to learn with children. The after school program facilitates mutual respect and friendship between the generations. The curriculum seeks to foster understanding between generations while including STEAM (Science, Technology, Engineering, Arts, Math)-based educational projects along with relationship and skill building exercises.

#### **Health and Safety information and screenings:**

The Senior Center has a special focus on information and programs to give seniors the tools they need to maintain their well-being as they move into their later years.

A sampling of the health and safety talks this year includes:

- Vision Changes
- Memory Screening
- Tick Talk
- Falls prevention
- Hearing Loss
- Brain Health

- Safety at Home
- Emergency Preparation
- GMO Foods, and more.

One hundred and thirty-four (134) older adults took part in Health and Safety informational programming.

In addition, one hundred and eight (108) individuals took advantage of free blood pressure and diabetes screenings with the Board of Health Nurse, offered weekly at the Senior Center; while one hundred and forty-three (143) individuals came to the annual fall Flu Clinics organized by the Board of Health Nurse.

**SHINE – Medicare Counseling:** The Senior Center also offers Medicare information, counseling and assistance through the SHINE (Serving the Health Information Needs of Elders) Medicare counseling program. The SHINE program trains SHINE volunteer counselors to assist Medicare beneficiaries on how the various parts of Medicare work and how they interact with other insurance. This program is one of the most valuable programs that the Senior Center offers. Many people are able to save significant sums of money on prescription drug costs with help from our counselors. Two hundred and eighty-four (284) individuals visited our trained, volunteer SHINE Counselors for health insurance and Medicare counseling this year (there were a total of 326 visits).

**Fitness:** In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. The Fit for the Future aerobics class continued to be offered 3 times each week, the Yoga, Tai Chi and Better Bones strength class meets twice each week, while the Tap Dancers meet once each week. In addition, during the fall and spring the Board of Health Nurse supervises a Walking club. Combined, two hundred and fifty-one (251) individuals participated in Fitness programs this year.

**Socialization/Recreation:** To provide seniors with a chance to meet others and socialize, the Senior Center hosts card games, including bridge and bridge lessons, canasta and cribbage, and

offers bingo, movies and special luncheons and entertainments, often in conjunction with holidays such as Christmas, Independence Day, and St. Patrick's Day. A number of musical events also offer a chance to socialize and enjoy the arts: pianist Jeffrey Moore, Guitar and Song with Peg Espinola, and Flutist Mana Washio.

**Men's Breakfast:** With the coordination and planning of the Men's Breakfast Team (Joseph Bausk, Barry David, John Beeler, Robert Diefenbacher, Mark Lupien and Hal Cutler), the Senior Center is able to offer a Men's Breakfast twice a year. Forty-seven (47) men attended the Men's Breakfasts this year.



*Harpist Rebecca Swett played at the Senior Center in FY 2016.*

Altogether, approximately 543 individual seniors participated in social, recreational and entertainment programs.

A sampling of social and recreational events and programs:

- Peg Espinola Guitar and Song
- Special Event Luncheons: Veterans, St. Patrick's, Summer BBQ, Holiday, Wayside Inn
- Volunteer Appreciation Luncheon

- 400<sup>th</sup> Anniversary of Shakespeare
- Boston Post Cane Ceremony/25<sup>th</sup> Anniversary Celebration
- End of Year Wrap Up/Chili Fest
- Men's Breakfast (fall and spring)
- Harpist Rebecca Swett
- Connection Circle
- Salt Potato Cook In
- Bingo
- Cribbage/Bridge/Canasta
- Movies

**Outreach and Information and Referral services:** The Senior Center Information Specialist provided information, referral and consultation to approximately 178 individuals 60 and over, as well as, 40 individuals under 60 years of age. Many of the people that seek out the Information Specialist are caregivers for spouses, parents, other family members or adult children. Others seek help with future planning, health issues, home maintenance, mental health issues, long-term care, bereavement and other needs. The Outreach Specialist continues to be a vital resource for older adults in Sudbury.

**Volunteer and Support services:** Through the efforts of our Volunteer Coordinator, (funded by the Sudbury Foundation), the Senior Center was able to coordinate the services of 210 volunteers to provide services such as FISH medical transportation, the medical equipment loan closet, in-home fix-it, sand bucket delivery, space heater swap, friendly visiting, grocery shopping and more.

In addition to the services provided by volunteers listed above, the Volunteer Coordinator oversees volunteers to assist the Senior Center with setup and cleanup at special luncheons, picking up donated baked goods, assisting with Front Desk reception, and delivering home delivered meals. Taking into account all volunteer services, we estimate that more than 4,818 hours were donated by the seniors of Sudbury (and a few surrounding towns) in 2016 with an estimated equivalent value of \$67,433. Many thanks to our dedicated Volunteer Coordinator Ed Gottmann – we would not be able to do what we do without you!

**Property Tax Work-off:** The Senior Center administers the Property Tax Work-off program for the Town. This program offers senior and veteran participants an opportunity to work for a Town Department and earn a tax abatement the following year. For 2016, the tax abatement earned for 100 hours of work was \$1,000. Under the able leadership of Property Tax Work-off Coordinator Josephine King, the program matched the skills of 55 participants with 55 different jobs in 18 different town departments. The Tax Work-off participants provided Town departments with about 5,112 hours of valuable service in the past year. In addition to hours provided for their abatement, many of the Tax Work-off participants continue to work in their departments as volunteers providing at least an additional 335 hours of service (not all participants record their additional volunteer hours).

#### *Senior Center Staffing*

Sudbury Senior Center operations receive funding through a combination of Town funds and grants. Town funds pay for the full-time Director, Administrative Coordinator, Outreach Information Specialist, and Program Coordinator. A partnership with the MetroWest Regional Transit Authority (MWRTA) pays for two full-time drivers. Grants fund a part-time Volunteer Coordinator, a part-time Morning Receptionist, part-time FISH Coordinators, the part-time Intergenerational Coordinator and the part-time Property Tax Work-off Coordinator.

The Senior Center also benefits from part-time staff through the Property Tax Work-off program who help with reception and data entry. In addition, we work closely with BayPath Elder Services, the organization that funds and staffs the lunch and home delivered meals program at the Senior Center.

Two amazing volunteers manage our day and multi-day Trips: Sudbury residents Joseph Bausk and Joanne Bennett. Joe and Joanne have spent many hours meeting with Tour companies, perusing trip brochures, meeting with Senior Center staff, and planning and organizing trips. Many thanks to Joe and Joanne for their dedication and hard work!

Many services coordinated by our Volunteer Coordinator would not run but for the generous

contributions of time and effort from our 200+ volunteer corps – thank you volunteers!

### **Council on Aging Accounts with the Town of Sudbury FY 2016**

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Program Coordinator, and Outreach Information and Referral Specialist, and providing support for general operating expenses as well as for operating the physical plant. (See the Town Accountant's report for details.)

The following C.O.A. accounts are not part of the Town budget because the revenue sources are not from the Town but are administered through the Accounting Office. The COA Program Revolving accounts receive payments from participants in classes, and then disburse payments to instructors of those classes. The MWRTA Revolving account receives funds from the MWRTA and expends funds for the Van drivers, van fuel and van insurance. A listing of account activities for FY 2016 is listed in the table below.

<b><u>Account Number</u></b>	<b><u>Title</u></b>	<b><u>Beginning Balance FY16</u></b>	<b><u>Revenue FY16</u></b>	<b><u>Expenditures FY16</u></b>	<b><u>Ending Balance</u></b>
1171	COA Revolving - Program <sup>1</sup>	\$12,344	\$35,093	\$35,182	\$12,255
1173	MWRTA Revolving <sup>2</sup>	\$41,820	\$107,751	\$106,124	\$43,447
1323	State Aid/Formula Grant <sup>3</sup>	\$1,559	\$22,627	\$25,202	\$2,985
1411	COA – Title III- BayPath Grant <sup>7</sup>	\$173	\$0	\$0	\$173
1412	Camcorder Grant <sup>7</sup>	\$160	\$0	\$0	\$160
1413	Volunteer Coordinator Grant <sup>4</sup>	\$8,969	\$18,000	\$18,378	\$8,591
1951	Friends' Gift Account <sup>5</sup>	\$2,558	\$0	\$0	\$2,558
1969	LEPC/VIP Gift <sup>7</sup>	\$31	\$0	\$0	\$31

<sup>1</sup> Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities. Student payments pay for instructors.

<sup>2</sup> Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center vans.

<sup>3</sup> Annual Formula Grant Funds from the Executive Office of Elder Affairs, helps to fund the Receptionist, the Sudbury Property Tax Work-off Program

Respectfully submitted,  
*Debra Galloway, Senior Center Director*

Coordinator, Intergenerational Coordinator, and FISH Coordinators.

<sup>4</sup> Grant from the Sudbury Foundation for the part-time Volunteer Coordinator position.

<sup>5</sup> Friends' of Sudbury Seniors gift account, utilized when State Aid grant is distributed late in the year.

<sup>7</sup> Dormant accounts.

### ***SUDBURY COUNCIL ON AGING***

*John Ryan, Chairman*

*Barry David, Vice Chairman*

*Patricia Tabloski*

*Melissa Immonen*

*John Beeler*

*Phyllis Bially*

*Robert Diefenbacher*

*Carmine Gentile*

*Robert May*

*Alice Sapienza*

## East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project (EMMCP) conducts a program in Sudbury consisting of mosquito surveillance, adult and larval mosquito control and public education.

Abnormally low rainfall totals during the spring and summer resulted in lower than average mosquito populations. The Massachusetts Dept. of Public Health determined that there was a low West Nile Virus (WNV) risk and a low EEE risk in Sudbury during the 2016 season. There were 14 residents within the metropolitan Boston area, who contracted WNV in 2016.

The adult mosquito surveillance program monitored mosquitoes from 21 Sudbury trap collections. In August, three mosquito batches from those collections were sent to the State Public Health Laboratory to be tested for EEE and WNV. One batch of *Culex* mosquitoes from Sudbury tested positive for WNV in late August. The EMMCP collaborated with the Dept. of Public Health and used specialized traps to check whether *Aedes albopictus*, a mosquito species capable of transmitting a variety of mosquito borne viruses, was present in the area. While *Aedes albopictus* has recently become established along the south coast of New England, they have not been found within the EMMCP area.

The larval mosquito control program relied on the larvicide *Bacillus thuringiensis var. israelensis*

(Bti), which is classified by the EPA as relatively non-toxic. In April, a helicopter was used to apply Bti granules to 248 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 10 wetland acres, when high densities of mosquito larvae were found in stagnant water.

For adult mosquito control, 3 crews sprayed a total of 1,978 acres at night using truck-mounted aerosol sprayers when survey traps collected high mosquito numbers. The EMMCP uses a pesticide product called Anvil 10+10 with the active ingredient, Sumithrin, which is classified by the EPA as slightly toxic. Advance notification of spraying was done through notices on the Town website and emails through the Town's mosquito spraying alert listserver.

The EMMCP's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A webpage located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,  
David Henley, Superintendent

# Goodnow Library

This year has been typical for the Goodnow Library in that it has been a hive of community activity, with over 170K visitors coming to find books, attend programs and meet friends. In addition, the Library undertook several major initiatives, such as making progress with historic preservation and access, obtaining grants for providing assistive technology for people with visual or hearing disabilities, and upgrading the technology that helps us serve the community, such as the online calendar and self-check stations. Being the final year of the current strategic plan, the Library will be developing a new one in 2017, and will seek the community's input.

## Historic Preservation Efforts

For the first time in many years, the Library has been able to dedicate staff to reviewing the library's historical collection. A complete inventory of the print collection has been completed and work is currently underway on the artifact, manuscript and photograph collection. The paper file of materials relating to the history of Sudbury has been reorganized to allow easier access to that collection.

Several volunteers have worked diligently on this project under the direction of Library staff. Collaboration with an archivist, supplied through a grant from the Massachusetts State Historic Records Advisory Board, has helped the Library to define the parameters of the collection and the library's role in the preservation of historical materials. The Goodnow Foundation received a \$10,000 donation from a Sudbury resident specifically for historical materials preservation.

The Library received \$40K of Community Preservation Act funds to migrate the Sudbury Archives to a new multi-functional software platform. The Sudbury Archives gives access to a wealth of documents illustrating Sudbury's history to historians and genealogists both here and around the world.

The new platform will not only be easier for the end user, but will also allow other entities, such as the Town Clerk's Office, the Historical Commission and the Historical Society, to upload

materials to the database, making it a broader and more robust record of Sudbury's history.

## Assistive Technology Grant

The Library received a Library Services and Technology Act (LSTA) Grant, which is a federal program administered by the Commonwealth. The \$12K grant, "Serving People with Disabilities," allowed the Library to provide training to staff to purchase equipment to support an underserved segment of our population.



In April, Library staff presented a half-day Disability Awareness training for Library staff, which provided them with techniques and terminology that will help them reach out to and serve patrons who have visual disabilities or are deaf or hard-of-hearing.

The Library was also able to purchase several tools for people with visual disabilities, introducing them to the public with a festive tea in October.

## Children's Services

In 2016, the Children's Department ran 698 programs that had over 25K people in attendance! The department accumulated 761 volunteer hours from high school and senior tax-break volunteers. Winter 2016 started with the entire Children's Staff attending The American Library Association (ALA) Midwinter Conference and the Children's Book Award Ceremony. This was an excellent opportunity for the Children's staff to connect as a

team and develop professionally. The staff still talks about what a wonderful experience ALA was.



The summer is always a fun time in the Children's Department. Thanks to the Children's Department staff attendance at the Massachusetts Library Association conference, the Library was able to implement a new and very popular summer reading program. This year, children could build a necklace or keychain to keep track of their summer reading. Kids exchanged minutes read for different types of beads – this was a big hit! This year the Library registered a record 664 kids for Summer Reading at Goodnow Library. Summer readers logged 327,169 minutes of reading. Staff also hosted a variety of fun programs including "Science, Technology, Engineering, Arts & Math" (STEAM)



Club, stuffed animal sleepover, Truck Day, Barn Babies, and more.

In the fall, staff continued the STEAM club that was run in the summer and added "Sensory" story times once a month. Sensory Story time is a 30-minute story time designed for children ages 3 and up with autism spectrum disorders, sensory integration issues, other developmental disabilities, and their typically developing peers. The Library added this program at patron request. The Music Makers program continued to expand so staff created an "overflow room" where patrons can watch a livestream of Music Makers if the Community Room fills up, or if patrons prefer a quieter atmosphere.

### Teen Services

During 2016, Teen Services have been in a "building phase." Indeed, working with the Goodnow Foundation, the Library began the process of designing both an entirely new teen space and forging a new direction in teen programming. The project tying these things together is the "Sara Sherman NOW Lab", the library's future makerspace. It will be a community space where patrons will be able to use a collection of high-tech and low-tech tools to work on projects as well as learn new skills.

While The NOW Lab will be open to all ages, its biggest impact will probably be on the teen community. The growing demand for STEAM programs has already led to a large increase in the number of tech-oriented classes offered in 2016.



Thanks to the Goodnow Foundation once again, the Library was able to purchase Arduino and Raspberry Pi microprocessors to conduct basic robotics workshops during the summer. In the fall,

the Goodnow Foundation donated a 3D printer, allowing the Library to offer bi-weekly workshops in 3D design. The Library has also started a Girls Who Code club that meets weekly.

In addition to attending high-tech workshops, several middle school students participated in creating a short video for submittal to the *90 Second Newbery* Film Festival.

Fear not, none of this means Goodnow abandoned traditional Library programs. The Library still offered book discussion groups and writing workshops in 2016. In addition, the Library also stays open late for several nights during Teen Study Weeks during midterms and finals.

The coming months will be particularly exciting. The Library envisions an even greater influx of teens, acting both as students and teachers, as it prepares to “break ground” on the “Sara Sherman NOW Lab.”

### Minuteman Mobile App Launched

This year, Goodnow Library’s network, Minuteman launched a native mobile app. Users now have the ability to carry the Library in their pocket. The app is available on both the iOS and Android platforms.



Users on the go can access the app to search the catalog and place holds, monitor their Library account, renew or manage holds. Users have access to a digital Library card on their phone. The app provides access to thousands of eBooks, streaming movies, digital magazines, and premium subscription resources for lifelong learning.

The app is customized for each Library in the Minuteman Network – it’s like having 43 different apps, each with its own unique resources, events and social media. Users can quickly find their library’s hours, directions or contact information

### Friends

The Friends of the Goodnow Library are a dedicated group of volunteers who work to provide the Library with the many enriching “extras” that are not paid for by taxes, but that make the Goodnow Library such a special and popular community gathering place.



Through money raised by annual book sales, Friends’ membership dues and donations, and fundraisers, the Friends fund a variety of programs and services not covered by municipal funding. These include the museum passes and movie license, special children’s programs including the Summer Reading Program, Teen Study Week, and “Sunday Afternoons at Goodnow” cultural programs. Additionally, the Friends are crucial in funding the copiers and supplies, as well as the planting and care of the Library entry gardens.

The Friends had a very busy fall with a Membership Campaign that offered Library

patrons the opportunity to enter into a drawing to win a Kindle Paper White with each new membership or renewal during the months of September and October.

During Membership Month in October, as part of the Sunday Afternoons at Goodnow Programs, the Friends sponsored two special family programs: *Animal Adventures*, featuring Naomi the Kangaroo, and *Lindsay and her Puppet Pals*. The



Friends also presented Anthony Amore, author of *The Art of the Con*. The Friends concluded their membership month with a very successful Trivia Night during which 10 teams sharpened their wits and had a great evening full of fun and “friend”ly competition.

In 2016, the Friends plan to continue to increase membership and engage more volunteers in their efforts to support the library.

## Foundation

The Goodnow Library Foundation completed a successful year of fundraising events focused on the “Reimagining the Second Floor” project that has been in the works for two years. In collaboration with a local builder, an architect, Library designers, staff and community members, the Foundation presented a concept design and budget for the renovations, which will include an innovative makerspace called the NOW Lab, new Teen area, a collaborative space for meetings and presentations, and new Reference desk and offices.

Ideas for the new space were discussed at a series of focus groups attended by patrons of all ages.

The Octagon was also furnished with new chairs, tables and a rug, transforming it into a comfortable work and study space for patrons.

In May, the GLF hosted the 3<sup>rd</sup> Annual Sudbury Spotlight on the Arts, featuring art by local students. For the first time art works by adult artists were included, all of which were for sale, with half the proceeds benefitting the library. A festive Champagne Reception brought art lovers and supporters into the Library to celebrate the artists. The town wide Annual Appeal that was launched on November 1 raised close to \$30,000, a significant increase from the 2015 Appeal.

Respectfully submitted,  
*Esmé Green, Director*

## BOARD OF TRUSTEES

*Robert Iuliano, Chair*  
*Alan Gordon, Lily Ann Gordon,*  
*Susan Johnson, Marie Royea, Barbara Pryor*

Goodnow Library Statistical Report			
FY16 (July 1, 2015-June 30, 2016)			
	<i>FY2015</i>	<i>FY2016</i>	<i>% Change</i>
<b>Total Circulation</b>	411,282	408,422	<1%
<b>Circulation of e-book &amp; e-audio</b>	19,189	24,526	28%
<b>Number of Children's Programs</b>	573	698	22%
<b>Attendance of Children's Programs</b>	20,915	25,035	20%
<b>Self-checkout</b>	62%	64%	3.2%
<b>Foot traffic</b>	176,935	172,363	<3%

Goodnow Library Financial Report		
FY16 (July 1, 2015-June 30, 2016)		
	<i>Revenue</i>	<i>Expended</i>
<b>Lost books</b>	\$ 4,384.76	\$ 6,576.66
<b>Meeting Room Revolving Fund</b>	\$ 7,364.84	\$ 4,065.00
<b>MEG</b>	\$ 4,471.36	\$ 772.40
<b>LIG</b>	\$ 12,200.87	\$ 6,017.92
<b>Non-Res</b>	\$ 9,800.00	\$ 6,506.12
<b>Fines*</b>	\$ 38,221.83	

\*returned to the General Fund

## Board of Health

The Board of Health is responsible for addressing the health needs of the community. The Board strives to preserve and maintain the health and well-being of all Sudbury residents. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate the most current information on public health concerns and issues via a Town website, brochures, cable TV and local newspapers.

### Subsurface Disposal of Sewage

To ensure that individual septic systems will not have negative impacts on the environment and public health, thorough field evaluations were conducted for new single-family residential lots, multi-unit housing projects and commercial properties to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

### Community Social Worker

Bethany Hadvab, LICSW, was hired as the new Board of Health Social Worker on July 1, 2016 following the retirement of Social Worker Martha Lynn after 23 years. A significant focus of this first six (6) months was on community outreach and educating Sudbury residents regarding services

offered. This was in addition to building strong collaborative relationships with other agencies and departments that serve the needs of Sudbury residents.

The Board of Health Social Worker offered services to the Town of Sudbury to ensure that residents' basic, financial, social-emotional and mental health needs were met. The social worker provided comprehensive assessments of residents' needs and connected them with resources and referrals as needed. In complex cases, the social worker also provided short- or long-term case management to ensure safety and stability for at-risk residents. HOPE Sudbury applications were processed by the social worker, providing tens of thousands of dollars of emergency funding to residents in crisis. The social worker also provided ongoing support to other town departments including: Police, Fire, Schools, Housing Authority and the Council on Aging through consultation and collaboration. Education focusing on mental health and social-emotional issues was provided through monthly group meetings at the senior center, community outreach, town website and various newsletters. Annual memory screening was conducted to support early detection of memory loss and cognitive issues among participating Sudbury seniors. Resource sheets that were developed helped standardize and assist residents with referrals to a wide range of services. Lastly, the social worker managed generous donations from the Sudbury community and connected service-minded volunteers to local causes.

### Social Work Services Supported by the Sudbury Board of Health (July-December 2016)

- Referrals to community resources - 256
- Home/Office Visits-76
- Presentations to increase awareness of resources - 53
- Follow up on Police and Fire Department Referrals-23
- Case management contacts-917
- Managed Donations/Volunteers-98
- HOPE Sudbury Applications Processed-43

## **Nursing Services**

The Board of Health nurse, Phyllis Schilp, offered comprehensive services to the town of Sudbury to support the community and to maintain and foster public health. She investigated all communicable diseases reported from the Massachusetts Department of Public Health MAVEN system. Ms. Schilp provided education, conducted interviews, and ensured medical follow-ups. Isolation and quarantine protocols were followed to control the spread of disease within Sudbury. Ms. Schilp utilized control measures to minimize and eliminate infectious disease within schools, assisted living, and nursing facilities in Sudbury.

The nurse offered weekly blood pressure and glucose screenings at the Senior Center for all town residents, regardless of age. Monthly blood pressure screenings were also offered at housing authority sites and town buildings. The BOH nurse maintained a close monitoring system of at risk residents. Collaboration with Police, Fire, and Council on Aging personnel enabled the identification of vulnerable residents and systems were developed to monitor and provide them services. Throughout the year, the nurse presented quarterly public health educational seminars on a variety of health topics depending on community need and interest.

As the representative for Public Health Emergency Preparedness for Region 4A, Ms. Schilp followed guidelines for CDC emergency preparedness deliverables and conducted emergency planning for the town of Sudbury. Ms. Schilp led the Medical Reserve Corps (MRC) volunteer drills, recruitment efforts, and shelter planning. It is the responsibility of the Board of Health nurse to license and inspect recreation camps in the town of Sudbury. Sixteen (16) camps were licensed throughout the summer months. Publications of CDC health advisory's and public health education documents were posted to town web site.

The Sudbury BOH nurse organized and administered flu immunization clinics for Sudbury residents, employees, teachers, police, and first responders. Flu Clinics were also held at the Sudbury Senior Center and housing authority sites. The Nursing Vaccine Program included managing the revolving fund account for vaccine purchases and reimbursements from Medicare, Mass Health and private insurance companies. The State

Vaccine for Children (VFC) program required reporting of vaccine to the state through the Massachusetts Immunization Information System.

A special thanks to Dr. John Curran, Sudbury town resident, for his continued commitment as the Board of Health Consulting Physician.

## **Services Supported by the Sudbury Board of Health -**

- Communicable Disease Follow-up Contacts - 134
- Home Visits/Follow up- 418
- Immunization/TB Testing - 439
- Community Screening Clinics - 1,294
- Health Topic/Seminars- 48

## **Mosquito Control**

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, adult and larval mosquito control and public education. The adult mosquito surveillance program monitored mosquitoes from 31 Sudbury trap collections. In August, five mosquito batches from those collections were sent to the State Public Health Laboratory where they tested negative for Eastern Equine Encephalitis and West Nile Virus. The larval mosquito control program relied on the larvicide *Bacillus thuringiensis* (Bti), which is classified by the EPA as relatively non-toxic. In April, a helicopter was used to apply Bti granules to 491 wetland acres to control spring floodwater mosquitoes. For adult mosquito control, 5 crews sprayed a total of 3,615 acres of residential areas at night using truck-mounted aerosol sprayers when survey traps collected high mosquito numbers. Advance notification of the spray program was done through notices on the Town website and emails through the Town's Mosquito Spraying Alert list server.

## **Hazardous Waste**

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The Town hired an environmental consultant to review and report on contamination issues on property surrounding the Melone gravel pit on North Road. Historical information and testing data was reviewed and presented to the public as the town seeks redevelopment options.

The Board of Health held a hazardous waste collection in November, the first since 2012. Over 320 households participated in safe disposal of items such as oils, acids, thinners, cleaners, fuels, and paints.

### **Animal/Rabies Control**

Jennifer Condon, Animal Control Inspector/Officer, reported 1161 calls during 2016 reporting complaints, lost dogs and cats, wildlife concerns, and miscellaneous questions. Twenty-seven (27) animals were picked up and returned to owners, surrendered to humane shelters, or quarantined. Fifty-eight (58) animals were quarantined due to bites or scratches to humans or other animals. One hundred and twenty (120) citations were issued for violations of licensing, leash law, or other offenses. Barn inspections verified there are 529 reportable farm animals in Sudbury.

An animal rabies clinic was conducted in January 2016 for the Board of Health by Jennifer Condon Animal Inspector, with the staff from Sudbury Animal Hospital. The event was held at Especially for Pets in Sudbury. Fifteen (15) dogs and cats were vaccinated. State law requires all cats, as well as dogs, be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals including, but not limited to, raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing to the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and also to install water level control devices. The removal of road kill animals along public roadways is contracted by the Board of Health.

### **Tobacco Control**

Sudbury continued to participate in the Tobacco Control Program funded by the MetroWest Health Foundation. Sudbury, along with 9 other metro-west towns, established a regional tobacco control program. The coordinator for the program continues to conduct compliance checks at tobacco retailers. Two establishments sold tobacco products to people under the age of nineteen and were fined in accordance with the town by-law. Work continues towards revising current Board of

Health Regulations regarding tobacco and tobacco-related-products.

### **Complaint Investigation/Surveillance**

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition. Thirty-two (32) complaints were investigated.

### **Restaurant and Food Service**

Fifty-four (54) food service permits were granted in 2016. Food service establishments were inspected bi-annually to assure compliance with the State Sanitary Code. Inspections were also conducted prior to new establishments opening, to investigate complaints or illness, or for temporary events.

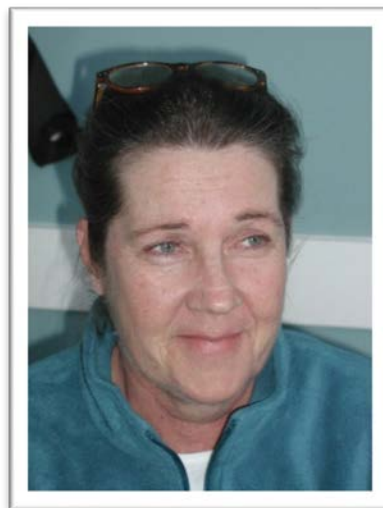
### **Emergency Preparedness**

The Board of Health participates as a member of the Massachusetts Department of Public Health's Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Emergency dispensing site planning and coordination of the local Medical Reserve Corps has been the primary focus of the Board of Health's local emergency preparedness program. Medical and non-medical volunteers are needed to assist the town with functions related to the emergency medical dispensing site and town emergency shelter.

### **Board Members and Personnel**

Carol Bradford, Linda Huet-Clayton, and Susan Sama continued to serve as board members. Carol Bradford remained the Chairman. In addition to Ms. Schilp and Ms. Hadvab, William Murphy served as Health Director and Michele Korman as Administrative Assistant for the department.

Martha Lynn, Sudbury's social worker, retired in 2016 after 23 years of service. In her



quiet manner, she served people in crisis with compassion and sensitivity. Her clients referred to her as the “light at the end of the tunnel” through tough times. Throughout her tenure, she worked closely with HOPEsudbury to distribute financial resources to people looking to “make ends meet.” Martha supported residents of all ages while adhering to strict ethical guidelines of confidentiality, making

her work often go unrecognized. Martha established the foundation of social work in Sudbury and we wish her well in retirement.

Respectfully submitted,  
*Bill Murphy, Board of Health Director*

BOARD OF HEALTH  
*Carol Bradford, Chairman*  
*Linda Huet-Clayton*  
*Susan Sama*

**FY 2016 Board of Health (BOH) Financial Data**  
**July 1, 2015-June 30, 2016**

Sewerage	\$14,000.00
Installer	\$3,600.00
Hauler	\$1,600.00
Food Service	\$12,150.00
Milk/cream	\$20.00
BOH site fees	\$2,500.00
Well permits	\$1,400.00
Permit Renewals	\$1,500.00
Camp permits	\$1,000.00
Pool/pond	\$450.00
BOH/photocopies	\$41.00
BOH trench permits	\$450.00
BOH Title 5 fees	\$1,000.00
BOH stable permits	\$60.00

**Total:                    \$39,771.00**

## Sudbury Housing Authority

The SHA's mission is to develop and manage affordable rental housing for families, senior citizens, and disabled people. The SHA currently owns and manages 64 units of elderly/disabled housing at Musketahquid Village and 28 units of family housing, the latter of which is scattered throughout the Town. The Sudbury Housing Authority currently houses 144 vital members of the community.

The twenty-eight units of SHA-owned family housing consist of both single-family homes and duplexes. In order to qualify for this housing, income must be under \$58,450 for a family of two. Limits range upward in approximately \$6,000 increments, depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. This year, the SHA had one vacancy in our family housing, the first in three years

At Musketahquid Village, residency is limited to elderly and disabled people with incomes under \$51,150 for one person and \$58,450 for two people. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of application does not disqualify an applicant. Five vacancies occurred in 2016, which is the recent annual average.

The SHA's operating budget is funded entirely by tenant rents. Routine maintenance is performed by housing authority staff. All staff is part-time. A considerable focus this year has been on implementing new state-wide policies and procedures, issued in response to legislative changes enacted in August 2014.

Among the highlights in 2016 was the nomination and selection of Commissioner Steven Swanger as Board Member of the Year by the Massachusetts chapter of the National Association of Housing and Construction Organizations, Mass NAHRO. Steve has served as a Commissioner since 1986. In addition, for the second year in a row, one of our student

residents was the recipient of a Mass NAHRO college scholarship.

Because of the low tenant turnover, the SHA wait lists are often closed to new applicants. This past fall, the SHA advertised that applications would be accepted during a two-month period. Applications were entered into individual lotteries for a chance to be added to the wait list for one or more of the SHA's housing programs. More than 450 applications were received, reflective of the ongoing need for affordable rental housing. In part because of the low rate of turnover, from the outset, each lottery drawing was limited to 45 applicants.

In late 2015, the SHA was awarded grants for the installation of air-source heat pumps at Musketahquid Village as part of an energy cost-savings initiative. This third phase of installations commenced in late 2016 and is expected to be completed early in 2017.

The SHA Board continues to be interested in expanding its programs to include new housing. To that end, in November, the SHA submitted a CPA request to the CPC for the 10% of funds set aside for affordable housing activities.

The five-member Board of Commissioners of the SHA meets at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month at 4:00 p.m. Visitors are always welcome. Please call Sheila Cusolito at 978-443-5112 if you are interested in volunteering time, either as an associate or member of the Board, or to work on a special project.

Respectfully submitted,  
*Sheila M. Cusolito, Executive Director*  
*Kaffee Kang, Chairperson*  
*Sherrill Cline, Vice-Chairperson*

*Steven J. Swanger*  
*Judith Deutsch*  
*Lydia Pastuszek*

## Park and Recreation Commission

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park, Recreation, and Aquatic Director. The Park and Recreation Commission is committed to working closely with both the community and director, through outreach and forums, to gain input and understand concerns towards decision making. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. The public is always welcome; input and involvement are always greatly appreciated.

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio Controllers for the flying of model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, boys and girls lacrosse, Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community synthetic turf field is in full use by both the LSRHS and community youth sport groups, through the Recreation Department.

As usage demands increase, the Commission is still looking to find resources to build fields. The Town of Sudbury has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax levy. User fees correlate to the use and are incorporated into the Field Maintenance Enterprise Fund. In the past year, the Park and Recreation Commission has established a capital item prioritization list of projects pertaining to fields, facilities, and programs. From this list, the top three needs have been identified and are being pursued by the Commission.

The Fairbank Community Center is the home of the Park and Recreation Department, the Atkinson Pool, Teen Center, our Adaptive Sports and Recreation Program, indoor and outdoor basketball courts, an outdoor sand volleyball court, and a newly added outdoor ice skating rink weather permitting. Use of this facility is primarily for Park and Recreation adult and youth programs; all facilities are available for rental. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs for all ages and abilities, which are open to the public (both residents and non-residents and members and non-members) and is handicapped-accessible.

The Park and Recreation Department continues to develop new and diverse adult and youth programs that are offered throughout the year. Over the last year, we have offered 26 new programs; including new toddler programs, middle school programs and trips, adult programs, and family events. One of the most popular new programs is the expansion of our Halloween 5K to a Fall Festival. Our summer day camp programs continue to sell out on the first day of registration along with our pre-school half-day camp. We offer fun and exercise to over 1200 children every summer through our wide variety of summer camps and clinics. Our successful Summer Concert Series once again brought some great events to the residents of Sudbury and surrounding communities, including a family fun

night with over 1500 in attendance. This past year, there was an addition to the Summer Concert series with children's activities each night, as well as a food truck. The Teen Center has continued in the re-branding phase this year, making some new and exciting changes. The Teen Center hosts 10 events throughout the year from September to June for 7<sup>th</sup> and 8<sup>th</sup> graders; closing the year with a 6<sup>th</sup> grade welcome event.

The Park and Recreation Department welcomed a new staff this year, Julie Harrington the new Program Coordinator. She has been great addition to both park & recreation and aquatics.

The pool is open 96 hours a week year-round, during the winter months the pool is home to 6 competitive teams, Lincoln Sudbury, Sudbury Swim Team, Nashoba Swim Team, Bromfield, ZAP Diving, and Dolphin Diving; as well as host of the Dual County League Championships. We offer group and private swim lessons each season

of the year and also offer specific training and exercise programs during the spring and fall for adults. During the summer months the pool hosts the Sudbury Summer Camp where we offer lessons, swim tests and free swim to the campers.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury.

Respectfully submitted,  
*Kayla McNamara, Park, Recreation, and Aquatic  
Director  
Sudbury Park and Recreation/Atkinson Pool  
"Something for everyone!"*

PARK AND RECREATION COMMISSION  
*Jim Marotta, Chair  
Bobby Beagan  
Mara Huston  
Michael Ensley  
Dick Williamson*



*Kayla McNamara joined the Town of Sudbury as Director of Park, Recreation & Aquatics in 2016.*

## Veterans' Services

The Sudbury Veterans' Services Office provides Federal, State and Local benefits, information and services to the Town's Veterans who served from World War II to the present. The Spouses, Dependents and Widows/Widowers of Veterans may also be eligible for benefits. Veterans and those who are eligible for benefits are encouraged to call the Veterans' Agent at (978) 639-3357, visit our website at <http://sudbury.ma.us/departments/VeteransAgent> or visit the office located at Sudbury Town Hall, 322 Concord Rd. Sudbury. Our Office hours are Monday and Thursday 9:00 AM–3:00 PM; Friday 9:00 AM–12:00 Noon; Wednesday by appointment. Arrangements will be made for those Veterans who are unable to visit the office.

This Office assists Sudbury residents with processing Federal applications and requests for Service-Connected Disabilities, Non-Service Connected Pensions, Health Care Benefits, procuring Service related documents, replacement Medals, VA Health Care and many other Federal Benefits. For a complete list of Federal benefits please go to [www.va.gov](http://www.va.gov).

The Veteran's Office also administers Massachusetts State Benefit Programs available to qualified Sudbury Veterans. Some of these benefits include Outreach and Counseling, Housing, Financial Assistance, Employment, Fuel Assistance, Medical Assistance and Education. A recent benefit offered to Veterans and Active Military Personnel is the Welcome Home Bonus Benefit(s). For a complete list of Massachusetts state benefits that Veterans may qualify for go to <http://www.mass.gov/veterans/>.

There are also local benefits available to Sudbury resident Veterans such as Tax Abatements. Such abatements, Clause 22 Veterans, is a state benefit that is processed locally. More information can be found at: [www.mass.gov/veterans/housing/subsidy-and-tax/property-tax-exemption-for-veterans.html](http://www.mass.gov/veterans/housing/subsidy-and-tax/property-tax-exemption-for-veterans.html).

The deadline for applying for the Abatement Benefits is March 30<sup>th</sup> with the Tax Assessors Office located in the Flynn Building at 278 Old Sudbury Rd. There is also a Tax Work-Off Program available for Sudbury Veterans. You may inquire about this program at the Department of Veterans' Services or at the Fairbank Community Center.

In September 2016, Veterans' Services Officer Gary Brown retired after four years in this position. We wish him a long and happy retirement. We also welcome Gary's replacement as VSO for the Town of Sudbury, Nicholas Charbonneau. Nick served in the United States Marine Corps with several deployments. He is in the Sudbury office every Wednesday. Please contact him at 508-573-0107 to schedule an appointment. Nick looks forward to meeting our Sudbury Veterans and active Service Men.

The Town of Sudbury is very active in honoring our Soldiers and Veterans. Sudbury is certified as a Purple Heart Community by the Massachusetts Military Order of the Purple Heart. August 7<sup>th</sup> each year is designated as Purple Heart Day. Also, the Sudbury community has welcomed home many soldiers with banners and proclamations naming a special day in their honor. The month of May has been declared as Military Appreciation Month. In November of each year there is a Veterans' Day Appreciation Luncheon held at the Fairbank Community Center honoring all Sudbury Veterans. The Town has a Military Album available for viewing at the Goodnow Library. Sudbury Military Families are welcome to submit pages of their military loved ones to be added to this album.

The Town of Sudbury thanks all those who serve our country.

Respectfully submitted,  
*Nicholas Charbonneau*  
*Director of Veterans' Services*

# OUR HERITAGE



*Improvements at Grinnell Park in 2016 included the addition of a brick walkway around the monument.*

## Historic Districts Commission

### Cases Reviewed

Twenty-seven requests for certificates of approval were considered and voted on during the year. They include approval of designs for the Sudbury History Center and Museum, approval of plans for one new home, additions to existing structures, window replacements, roof replacements, fences, stone walls, landscape designs, signs, installation of solar panels, and the approval of a parking lot reconfiguration and construction of a new entrance for SUMC.

### Other Initiatives

Recognizing that many residents are unaware they live in an historic district, the Commission has begun sending letters to all new residents who do and informing them of the guidelines for

construction and property changes and the application and approval process for certificates of appropriateness.

The HDC's website pages were updated. A resident can now find a list of approved General Guidelines, answers to Frequently Asked Questions, the application and approval process for certificates of appropriateness, and an updated list of local and State resources.

Respectfully submitted,  
*Frederick E. Taylor, Chair*  
*William S. Andreas*  
*Linda G. Hawes*  
*Frank W. Riepe*  
*Lee F. Swanson*

## Historical Commission

The Commission has jurisdiction for historical and archeological assets currently including: Hosmer House, Loring Parsonage, Revolutionary Cemetery, Hearse House, Haynes Garrison Site, Carding Mill and Training Field.

This year, much effort has been put into restoration of the seven cemeteries in town. All have been completed except Wadsworth which is under contract. We took responsibilities to repair gravestones in all the cemeteries as we received CPC funding to do so as part of the historical monies.

The continuation of recording the letters of Miss Hosmer and others into the database has been continued by the hiring of a college student who has worked with us for the past three years. Much has been accomplished and much more has to be done.

The request for proposal of the Fire Detection System has gone out to bid. We have been working with the Facilities Systems Manager on the "Old Homes Survey" which is a continuous project. The clothing of Miss Hosmer and her brothers were exhibited this summer. The back patio has been completed with new granite step and railings installed on both sets of stairs plus an overhang. It will be dedicated in the spring.

Our board consists of seven Town residents. We are often confused with the Sudbury Historical Society. We are a Town board and they are a private group. However we are working with them on the restoration of the Loring Parsonage. This is a large project and when completed they

will use the building, with our permission, for a Historical Museum.

The Hosmer House was open to the public on Memorial Day, Fourth of July, Agricultural Fairs, the first two weeks for the holidays in December and our monthly meetings. The Commission sponsors a booth at the Minuteman Fair at the Wayside Inn and hold Colonial Day for the Peter Noyes children every year, plus the house is privately rented for less than 50 people several times a year. This year the Holiday Open House had a theme of "Painter's Palette" which focused on the paintings in each room.

The Faire Garden at the side of Hosmer House have been carefully cared for by the Sudbury Garden Club and the back Victorian Garden by several Docents and members.

We are most grateful to our Docents and Friends of Hosmer House for their many hours of help when we are open. Without them it would be impossible to open the house to the public. This year our storeroom was enjoyed as we sold interesting items.

Respectfully submitted,  
*Lyn MacLean, Chairman*  
*Barbara Bahlkow*  
*Fred Bautze*  
*Diana Cebra*  
*Jan Costa*  
*Chris Hagger*  
*Bill Johnson*  
*Diana Warren*

## Memorial Day Committee

Our Memorial Day Parade and ceremonies honor veterans of all wars that involved Sudbury residents, starting with King Philip's War in 1676, through today's conflicts in Operation Iraqi Freedom and Operation Enduring Freedom. Sudbury's Memorial Day was marked by both celebration and somber respect for those veterans who fought and lost their lives. There were activities and great enthusiasm from Sudbury youth organizations such as the Daisy and Tiger scouts, and the Girl and Boy Scout troops. The veterans marched proudly and the 1166<sup>th</sup> Transportation Company, Massachusetts Army National Guard provided an armored HUMVEE.

Ceremonies began early in the morning with commemorative ceremonies at the Minuteman statue in the New Town Cemetery, overlooking the Town Common and again at the Revolutionary War Cemetery. A bus took participants to the New North Cemeteries where veterans were honored with the playing of Taps and musket and rifle salutes by the Sudbury Companies of Militia and Minute and American Legion Post 191. The parade started at Rugged Bear Plaza led by the American Legion Color Guard. The 2016 Memorial Day Parade Grand Marshal was Gerald Halterman, a Pearl Harbor Survivor.

Under the Command of Colonel James Wiegel US Army (Retired), the parade left the Rugged Bear parking lot heading east along Route 20 and proceeded up Concord Road to the Goodnow Library; Civil War re-enactors of the 12<sup>th</sup> Georgia Infantry Regiment honored the veterans of that conflict both North and South. The parade moved on to Wadsworth Cemetery and the grave site of Alfred Bonazzoli the founding member of the Sudbury Companies of Militia and Minute, WWI veteran and ring leader of the famous Framingham canon liberation which now sits in front of Sudbury American Legion Post 191. The parade then reassembled at the King Phillip conflict monument, where a Ceremony for Peace was performed by members of the Native American Council. This was a very moving and inspiring ceremony. The parade stopped again at

the front of Wadsworth Cemetery to honor the veterans of WWII, Korea and Vietnam. The Daisy/Brownies and Tiger/Cub Scouts joined in the parade at Our Lady of Fatima Church, and proceeded to Grinnell Park. A prayer for WWI veterans was delivered by Hal Cutler.

At Grinnell Park, Colonel James Wiegel was Master of Ceremonies. The Sudbury Ancient Fyfe and Drum Companie played the National Anthem, followed by a rousing musket and rifle salute. Colonel James Wiegel delivered some historical remembrances about Memorial Day this year. Representative Carmine Gentile delivered a short speech. The Ceremony for Peace was again graciously performed by members of the Native American Council. Colonel Wiegel gave a short review of Gerald Halterman's experience on the day of the Pearl Harbor Attack and his subsequent career at Raytheon. He then read the names of veterans who had passed on since last Memorial Day. A prayer was delivered by Brigadier General Richard Erikson, pastor from the Lady of Fatima Church followed by the Sudbury Ancient Fyfe and Drum Companie playing the Battle Hymn of the Republic. Robert Coe played Amazing Grace and Taps, followed by Jeff Fuhrer who played the echo as they both did at each of the cemeteries. An armored HUMVEE from the National Guard was on static display for all to view and sit in.

Thank you to the supporters of the event: Sudbury School system buses, Herb Chambers Bentley of Boston, The Wayside Inn, LTC Philip Peck, US Army (Retired), Sudbury American Legion Post 191, LT Scott Milley VFW Post 8771, and the LT Scott Milley Ranger Foundation.

As always, the best way to see this parade is to be in the parade. Please come join us next year.

Respectfully submitted,  
*Laura B. Abrams*  
*Elizabeth Dow*  
*Kenneth W. Hiltz*  
*Suzanne Steinbach*  
*James A. Wiegel*

## September 11<sup>th</sup> Memorial Garden Oversight Committee

September 11, 2016 marked the 15th anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. The Committee organized a modest commemoration, which included the tolling of bells at First Parish of Sudbury, the raising of the flag by a Color Guard of Sudbury police and fire personnel, and the placement of a wreath and flowers at the Memorial Garden.

The Committee wishes to thank Chief Scott Nix, Sergeant Nathan Hagglund, and Officers Ethan Karol and Owen Boyle of the Sudbury Police Department and Captain Douglas Stone, Firefighter EMT Michael Hamill, and Firefighter Paramedic Matthew MacDonald of the Sudbury Fire Department for their participation in the ceremony. The Committee also gratefully acknowledges the many Town residents and others who attended the remembrance or who visited the Garden throughout the day – their presence each year reminds Committee members of the Garden's significance and the importance of the group's work.

2016 was a year of transition for the Committee. After 15 years of ongoing service, three Committee members decided to step down for personal reasons. The Committee offers its sincere gratitude to these dedicated members for their participation over the years. Thankfully, two of the retiring members have agreed to remain available as advisers.

To facilitate filling the vacant positions, the Committee amended its charter with the approval of the Board of Selectmen. As a result, the Committee was able to recruit three new members – one with horticultural expertise and two with personal ties to the events of September

11th. The Committee is delighted to welcome these new members and looks forward to the enthusiasm and energy they will bring to the group's efforts.

Caring for the Garden during the drought-ridden 2016 spring and summer proved challenging – many plants suffered, especially the holly hedge that had been newly installed in 2015. Throughout 2016, Committee members watered and tended to existing vegetation, planted annuals, and weeded. With Committee ranks depleted for most of the summer, the group augmented its efforts by enlisting professional landscape services to mulch and further prepare the Garden for the September 11th commemoration.

After the difficult 2016 growing season, a number of shrubberies will have to be replaced, making 2017 an opportune time for developing and implementing a refreshed Garden design. The Committee's new horticultural expert will guide the effort, with input from other Committee members and from the Cloud, Holland, and Goodrich families.

The Oversight Committee was proud to be of service in 2016 and looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a magnificent and meaningful Town resource for many years to come.

Respectfully submitted,  
*Beth V. Farrell, Chairman*  
*Barbara Clifton*  
*Bette E. Cloud*  
*Rachel W. Goodrich*  
*Deborah B. Kruskal*  
*Kathy E. Newman*  
*Kirsten Roopenian*

## Sudbury Cultural Council

In 2016, the Sudbury Cultural Council (SCC), one of the Massachusetts Cultural Council's 329 Local Cultural Councils (LCCs) serving all 351 cities and towns in the Commonwealth of Massachusetts, awarded twelve grants totaling \$4715 for cultural programs in Sudbury and surrounding areas, representing a decrease of a little over \$300 in available funding from the state from 2015.

The SCC is currently comprised of eight dedicated Sudbury residents: Treasurer Carole Bauer, Claudia Brandon, Cynthia Kazior, Yael Kupiec-Dar, Jeanne Maloney, Cynthia Nelissen, Anne Riesenfeld, and Martha Romanoff. Ellen Gitelman stepped down in November 2016 after serving for six years—five as chair—as required by law, but remains active with the group.

The SCC awarded its largest grant (\$1000) to the Lincoln-Sudbury Regional High School Math Department, chaired by Lisa Weiss, to help fund “Pi in the Sky - Math Meets Mobile Construction,” an artist-in-residence program whose results will be enjoyed by the entire town for years to come. Math students will explore the mathematics of mobile construction and learn to express their mathematical inspirations artistically. Artist Melissa Rocklen will incorporate student input into a mobile design, and students will contribute to the construction of a large-scale mobile that will be displayed permanently in the light well outside the math office. The mobile will not only enrich the physical space, but it will also communicate the power of mathematics through art.

The Council also enthusiastically funded Walden Shakespeare Company's first outdoor production, *Twelfth Night*, featuring professional actors from both New York and Boston on the stage at Nara Park in Acton. It will take place during two weekends from June 15-25, and is appropriate for people of all ages.

Ten other organizations and individuals received funding ranging from \$250 to \$615. In response to a recent community input survey in which

Sudbury residents indicated an interest in music programs, several musical groups received grants, including the Musicians of the Boston Post Road, in partnership with the Sudbury Historical Society, for “The Dresden Circle,” a sampling of the magnificent Baroque music heard at the court of Dresden during the time of J. S. Bach, and the Concord Orchestra's holiday family concert featuring *Peter and the Wolf* narrated by Joyce Kulhawik.

A number of grants focus on healing through art, including “Untold Voices,” an art installation of 720 blank handmade books (to represent a day's worth of sexual assaults in the United States) in which survivors will be able to anonymously tell their stories in an effort to regain their voices, and the Expressive Arts Therapy program at the Virginia Thurston Healing Garden in Harvard, which offers various art classes that are open to cancer clients, as well as friends, families, and caregivers.

The needs of the town's youngest and oldest residents were also considered. Open Door Theater in Acton received funding for an American Sign Language interpreter at *Seussical* in February. First Connections presented “Down by the River” in March, which taught families with young children about animals who live in or along rivers in different parts of the world. Bridges Together and Longfellow's Wayside Inn will hold a three part historical activity for families visiting the inn starting this spring. In conjunction with the Sudbury Public Library's summer reading theme of “Building a Better World,” “Jungle” Jim Manning will present “Minecraft Madness,” on July 6, a program based on the popular video game that encourages and motivates children to create a brighter world through reading and imagination. The Sudbury Historical Society received funding for the Sudbury Oral History Project, in which they will record the stories of Sudbury's senior-most citizens about life in Sudbury, and the Senior Center presents “Songs Celebrating America” on April 17.

Applications for next year's granting cycle—projects taking place between July 2017 and December 2018—must be submitted online by October 15, 2017. Information is available online at [www.mass-culture.org](http://www.mass-culture.org). For more information about the Sudbury Cultural Council visit [http://town.sudbury.ma.us/departments/Cultural Council/](http://town.sudbury.ma.us/departments/CulturalCouncil/) or contact [culturalcouncil@sudbury.ma.us](mailto:culturalcouncil@sudbury.ma.us). The SCC is always looking for new members so interested individuals should also contact [culturalcouncil@sudbury.ma.us](mailto:culturalcouncil@sudbury.ma.us).

The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year. The state legislature provides an annual appropriation

to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community. Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers.

Respectfully submitted,

*Carole Bauer*

*Claudia Brandon*

*Ellen Gitelman*

*Cynthia Kazior*

*Yael Kupiec-Dar*

*Jeanne M. Maloney*

*Cynthia Nelissen-Nihart*

*Anne Riesenfeld*

*Martha Romanoff*



## Town Historian

### The little Town that said NO!!

Starting in 1676 with the King Philip War, when the Town of Sudbury was almost wiped off the map by desperate Native Americans, the survivors gathered together in the remaining Garrisoned Houses, Meeting Houses and Grist Mills and started anew this experiment in Democracy.

The surviving population said NO they would not capitulate to the easy way out, and get in their boats and go back to England!

Many battles have occurred since, not with arrows, muskets, and tomahawks, but with the spoken and written word and the strength of the voters standing together.

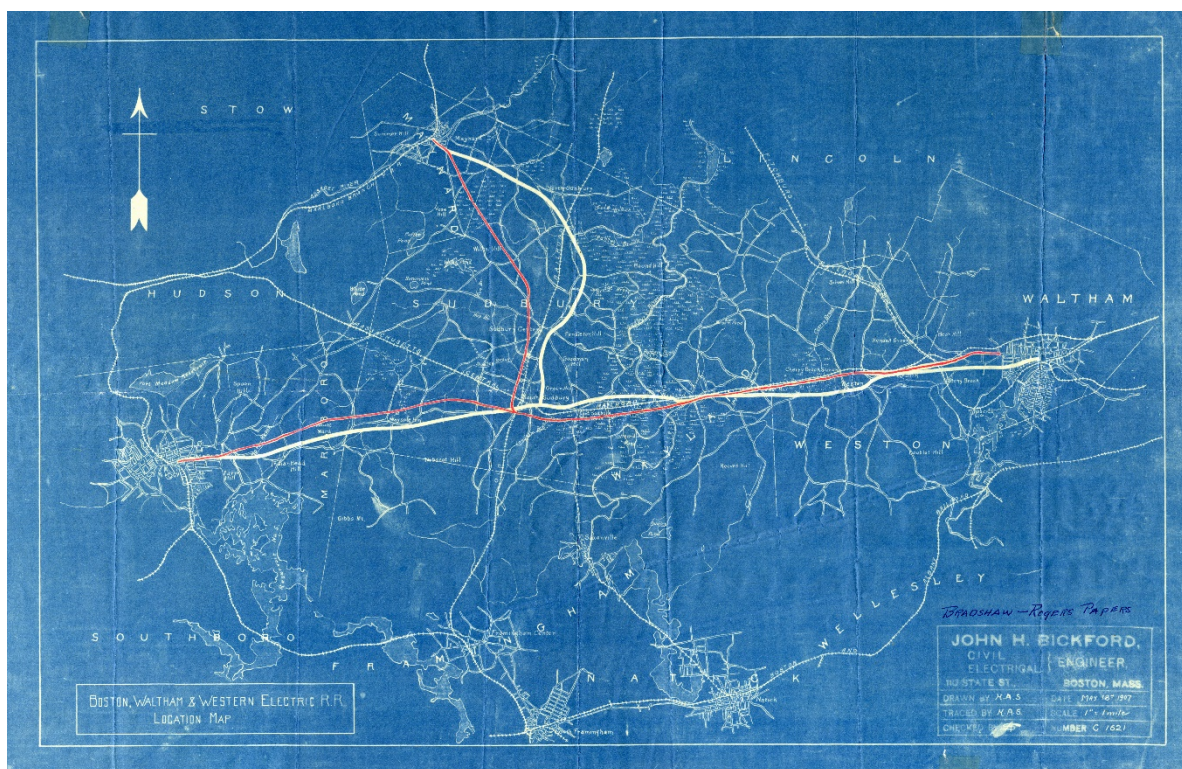
We will jump ahead in history and visit the proposed Trolley line to go through Sudbury as the *Map below* shows in one of two routes as of 1907. We already had two Railroad lines that bisected the Town and a Trolley line as proposed by the Boston, Waltham & Western Electric R. R. got short shift from the townspeople. As it

appears, it was a trial balloon floated by this company that disappeared from the records after a negative response.

Now history is repeating itself with a different threat with the Threat of a Power Line coming through Sudbury as was proposed back in 1960, and the Townspeople of Sudbury fought it until 1969 at a great cost of time and treasure. At that time Governor Sargent (who used to live in Sudbury) signed a bill allowing towns to require utility wires be buried underground. To read the whole story, go to “Sudbury 1890-1989 *100 years in the Life of a Town*” by Curtis F. Garfield, available online or at the Goodnow Library.

Eversource wishes to revisit the idea of a power line going through Sudbury, and a battle has started anew, with the Townspeople forming an opposition group called Protect Sudbury.

Respectfully submitted,  
*Lee Swanson, Town Historian*



# PLANNING & COMMUNITY DEVELOPMENT



*Town Planner Jody Kablack, who retired in 2016, was presented with a Proclamation signed by House Speaker Robert DeLeo and Representative Carmine Gentile for her 25 years of service to the Town of Sudbury. Shown left to right: Christopher Morley, Joe Sziabowski, Pete Abair, Bill Keller, Steve Garvin, Jody Kablack, Craig Lizotte, Lisa Eggleston, Marty Long, Mike Hunter, Carmine Gentile, Dan Carty, Mike Fee, and John Hincks.*

## Bruce Freeman Rail Trail Task Force

The BFRT Task Force was formed by the Board of Selectmen (BOS) with the mission approved at the September 9, 2016 BOS Meeting. The Task Force is intended to advise the Board of Selectmen and the Town Manager and assist in advancing the design of the project. The Selectmen are committed to developing an overall project and vision for this rail trail conversion that has the support of the community. The Board of Selectmen is looking to this Task Force to gather information and thereby help guide the Board and Town staff in making thoughtful design decisions that: (1) are respectful and responsive to residents' concerns, including those of abutters, businesses, trail advocates, and future users; (2) support Sudbury's longstanding commitment to protect the natural environment; and (3) result from an open and transparent design process. The Town acknowledges and plans for the Trail to be built with State and Federal funding under the oversight of the Massachusetts Department of Transportation (MassDOT).

Members were appointed by the BOS in late 2016 and include the following: Robert C. Beagan,

Parks and Recreation Commission Representative; Daniel E. Carty, Planning Board Representative; Charles Russo, Conservation Commission Representative; Lana B. Szwarc, Friends of the Bruce Freeman Rail Trail Representative; John Drobinski, At-Large Member; Robert Schless, At-Large Member, and LeRoy Sievers, At-Large Member. The first meeting of the Task Force will be held in January 2017.

The information associated with the Task Force is posted on the webpage, <https://sudbury.ma.us/bftr/>, where citizens can find an up-to-date account of our activities.

Respectfully submitted,  
*John Drobinski, Chair*  
*Daniel E. Carty, Vice Chair*  
*Charles Russo*  
*Robert C. Beagan*  
*Robert Schless*  
*LeRoy Sievers*  
*Lana B Szwarc*

## Community Preservation Committee

The Community Preservation Committee (CPC) is in its 15th year of reviewing proposals for funding under the Community Preservation Act (CPA or Act, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; acquisition, creation, preservation and support of community housing; and the rehabilitation or restoration of open space and community housing that is acquired or created through the CPA. The CPC includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members appointed by the Board of Selectmen. The CPC is supported by the Department of Planning and Community Development.

The CPA funds raised in FY16 through the local tax surcharge equaled \$1,756,562. The Town also received a revenue match from the state CPA trust fund totaling \$534,729 and interest earnings of \$20,000, bringing total FY16 revenues to \$2,318,757. The CPC continues to budget conservatively and reserve funds for large projects, and strives to approve a balanced project budget each year in the absence of large and/or compelling projects that require the use of reserve funds.

CPC projects approved at the 2016 Annual Town Meeting were presented once again in all the eligible CPA areas, including historic

preservation (the Loring Parsonage), open space and recreation opportunities (Town Center landscaping), and affordable housing (funding for the Sudbury Housing Trust). The total face value cost of all projects approved at the 2016 Town Meeting was \$892,600. In addition, debt service expenses of \$1,226,198 for prior land acquisition projects and \$90,000 for administrative and operational needs of the CPC for FY16 were appropriated, bringing the total anticipated expenditures for FY16 to \$2,208,798. Any excess administrative funds not spent in the fiscal year are returned to the Community Preservation General Fund. Unused project funds are also returned back to the CPA General Fund periodically by vote of Town Meeting.

Many CPA funded projects are still underway or have recently been completed, including preliminary design of the Bruce Freeman Rail Trail, gravestone restoration, historic war memorial restoration, harvesting of invasive weeds in the Carding Mill, Grist Mill and Stearns Mill ponds, landscape design of the Town Center project, and the Hosmer House fire detection system. When there are projects happening, look for our signs noting "Sudbury Community Preservation Funds at Work."

Respectfully submitted,  
*Christopher Morely, Planning Board, Chair*  
*Lynne H. Remington, Vice-Chair*  
*Bobby Beagan, Park & Recreation Commission*  
*Patricia Brown, Selectmen*  
*Sherrill P. Cline, Housing Authority*  
*Thomas Friedlander, Conservation Commission*  
*Diana Warren, Historical Commission*  
*Fred Floru, Finance Committee*  
*Elizabeth Quirk*

## Conservation Commission

As in past years, the majority of the Commission's time was spent on the administration of the state and local wetlands laws. During the past year, the Commission met twenty-three times, held fifty-nine public hearings, not including hearing continuations, issued forty-three Certificates of Compliance for properly completed projects, and enforced twenty-seven violations of the state or local wetland laws. Projects ranged from major redevelopments such as the Meadow Walk on Route 20 which consisted of Whole Foods, Village Retail, Affordable Housing and Assisted Living; to house additions, approving wetland boundaries, monitoring well decommissioning, and trail construction.

Land stewardship projects made significant progress during 2016. Eagle Scout Michael Cavanaugh completed a new 72' long boardwalk in the Hop Brook conservation land to complete the well-used and much appreciated trail around Duck Pond. Progress was made in the King Philip Woods conservation land on trail and stump clearing. Five new large wooden signs were made by Conservation Chairman Tom Friedlander for four of the major conservation lands. Several additional signs were repainted. Projects involving planting restoration areas had to be placed on hold due to the drought and the inability to water any newly planted areas. Unlike neighboring towns, Sudbury has not approved the hiring of seasonal employees for field work on conservation lands and trails.

The Conservation office has been busy during 2016 streamlining the enormous amount of paperwork associated with administering the state Wetlands Protection Act. All wetland permits are now on a searchable data base. All vernal pool data is now archived on a database. Old wetland permits have been closed out and

important data has been scanned and linked to these data bases. Much of this work was performed by volunteer senior workers who are participating in the tax work-off program. We are very grateful for their time.

The drought heavily impacted agriculture in town during 2016. The Conservation Commission licenses eight agriculture fields on town-owned conservation land, including the Lincoln Meadows Community Garden field. Several fields were not planted due to the inability to water crops. Farmers reported others fields had crop yields only up to 50% of normal yield due to the drought. The drought also negatively impacted the functioning of vernal pools due to lack of water during the breeding season.

The Commission has been working on public education and public outreach projects. The Commission's meetings are now videotaped and can be watched on demand through Sudbury TV. A draft Homeowner's Guide to Wetlands is in progress, and the Commission again scheduled six spring walks on conservation lands with varying environmental themes. These walks, which are publicized through LS Adult Education, were very well attended and offered an opportunity to take a guided tour of local conservation land and learn about geology, agriculture, wildlife and birds, past land use, history, and passive recreational opportunities in town. These walks will be held annually.

Respectfully Submitted,  
*Thomas R. Friedlander, Chairman*  
*Elizabeth Armstrong, Vice-Chairman*  
*David Henkels*  
*Bruce Porter*  
*Kathleen Rogers*  
*Charles Russo*  
*Mark Sevier*

## Design Review Board

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year we received and reviewed seventeen (17) sign applications and seven (7) architecture and landscape design applications. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals, the Planning Board, and the Selectmen. We appreciate the

cooperation we have received from all participants.

The members of the Board welcomed new member, Susan Vollaro, who joined the Board in February of this year.

Respectfully submitted,  
*Dan Martin, Chairman*  
*Paula Hyde*  
*Jennifer Koffel*  
*Deborah Kruskal*  
*Susan Vollaro*

## Earth Removal Board

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board's responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

The ERB did not receive applications in 2016, therefore, there were no meetings held.

Respectfully submitted,  
*Jonathan W. Patch, Chair*  
*John D. Riordan*  
*William Ray*  
*Benjamin D. Stevenson*

## Land Acquisition Review Committee

The Land Acquisition Review Committee was formed in 2009 with a mission to review property as it becomes available for disposition to the Town through outright offers or other means, including but not limited to the Town's exercise of right of first refusal on Chapter 61 lands. The Committee examines the appropriateness of a property for purchase or preservation by the Town using the criteria established in the Open Space and Recreation Plan and the Master Plan. Recommendations are submitted to the Board of Selectmen.

The LARC met to discuss two properties in 2016 including 32 Mary Catherine Lane and 999 Concord Road. In September the owner of 32 Mary Catherine Lane requested a release from the property's 61B status from the Board of Selectmen (BOS). The LARC met to assist the BOS and recommended the release of the property for future development purposes. The parcel was not contiguous with other protected

open space and it did not protect any unique natural features or functions.

In December, the LARC met to discuss the property at 999 Concord Road. The property owner sought CPA funding for the purchase of development rights. The LARC reviewed the current status of the property as a working horse stable and determined much of the land did not protect any priorities of the Open Space and Recreation Plan. They also questioned the potential lot count that was the basis for the asking price. Interest was expressed in the purchase of the undisturbed land in the rear of the parcel that abuts permanently protected state-owned land. To date, the owner has not made a partial purchase offer to the Town.

Respectfully submitted,

*Matthew Barach*

*John Cutting*

*Jan Hardenbergh*

*Christopher Morely*

## Permanent Building Committee

The Permanent Building Committee (PBC) began the year focused on three projects: the repurposing of the Loring Parsonage to be leased by the Sudbury Historical Society (SHS) for a Sudbury History Museum; the continuation of the Fairbank Master Plan project in order to develop a community center that would service the needs of senior and recreation programs under the Parks and Recreation Committee; and final completion of the Police Headquarters construction on Hudson Road.

The immediate focus for the Loring Parsonage repurposing involved preparation of plans and specifications for the initial structural stabilization of the first floor and foundation, funded by a grant obtained by the SHS from the State Office of Tourism in the amount of \$290,000 that required all funds be expended by June 30, 2016. Working with preservation specialists, the Spencer Vogt Group (SVG), construction documents were prepared and reviewed to enable receipt of bids in April. Classic Construction and Development Corporation of Littleton, MA was awarded the contract. With the diligent efforts of Facility Director James Kelly and PBC Project Manager William Braun the structural project was completed in a timely manner enabling use of all State funds.

Simultaneously work continued on the overall design with concentration on the enlargement of the ell component of the building located at the easterly side together and various building access issues. Meetings were held with the Historic Districts Commission (HDC) for permitting purposes and with the Historical Committee which has jurisdiction over the building. Because of the difference in second floor levels between the ell and the main building, various solutions were explored with final agreement on the use of a dormer at the rear of the ell to allow provision for additional room height enabling appropriate access. This and other design components must be approved by the HDC prior to acceptance of

the final design. Until such time as additional funds are obtained by the Historical Society for the remaining rehabilitation and repurposing, the building has been secured and the Committee continues to review and refine the plans and specifications for potential construction savings.

While occupancy of the newly constructed Police Headquarters occurred in December 2015, final punch list work and the required commissioning continued together with the construction of the planned outbuilding at the rear of the site.

The Fairbank Community Center Master Plan project continued with the Task Force members exploring the various design options developed by the design firm of BH+A to suit the additional needs of both the Council on Aging (Sr. Center) and Parks & Recreation Commission's programs, with the potential need for Sudbury Public School administration space. Included was the exploration of operational costs and anticipated revenue sources. An article seeking design funding was presented in the Warrant for the Annual Town Meeting but was indefinitely postponed in order to more fully explore options and costs. A new Task Force has since been appointed by the Board of Selectmen to continue the work of the initial committee.

The PBC is currently working with the Fire Chief to secure initial design services for a new Station No. 2 on the existing Fire Station Boston Post Road site which includes the additional land acquired as a result of negotiations with the developer of the adjacent Raytheon site. Funding for this first phase has been also donated.

Respectfully submitted,  
*Michael E. Melnick, Co-Chair*  
*Elaine L. Jones, Co-Chair*  
*Craig E. Blake*  
*William G. Braun*  
*John Porter*  
*Joseph J. Sziabowski*

## Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

The Planning Board membership was also in transition in 2016. In January of 2016, Peter Abair became Chairman, succeeding Craig Lizotte. Associate Member, Dylan Remley resigned from the Board in early 2016 and was replaced by John Hincks. Craig Lizotte did not seek a new term on the Planning Board in the Town Election. His spot on the Board was filled with the election of Dan Carty. In the same Town Election, Peter Abair was elected to a new term. John Hincks was elected by the Planning Board to the Associate Member position.

2016 was an extremely active year for the Planning Board. Prior to the Annual Town Meeting, the Planning Board was particularly engaged in consideration of the redevelopment of the Raytheon property by National Development and AvalonBay. This engagement often led to weekly meetings with the redevelopment petitioners for a number of months. In addition, other development activity continued throughout 2016. The Board received 11 applications for Stormwater Management Permits; 2 Approval Not Required plans; and 3 Site Plan applications (including the site plan for the grocery store at the National Development site which, allowable by zoning, proceeded separately from the Mixed Use Overlay District process noted below). Several developments under construction continue to be monitored for compliance with all approvals, including North Ridge Farm, 82 Maynard Road, Olde Bostonian Estates, Maple Meadows SRC, Mahoney Farms SRC, Arboretum, and Pine Grove.

Three 40B development projects were presented to the Town for Comprehensive Permits. The Planning Board considered these applications in

the context of the Housing Production Plan, development feasibility and public sentiment. Input was sent to the Zoning Board of Appeals for the following 40B applications: Village at Sudbury Station, Avalon Sudbury and Coolidge Phase II. Input was based on presentation by and discussions with each development team, with the exception of the prospective developers of the Village at Sudbury Station, who refused to meet with the planning board to present project plans. The Planning Board found several issues with the Village plans and opposed the project.

With respect to the redevelopment of the Raytheon site, the Planning Board was active in developing zoning language for the Mixed Use Overlay District that enabled the development plan for the most of the commercial and housing elements associated with National Development's redevelopment of the property. The eventual Mixed-Use Overlay District (MUOD) by-law was presented by the Planning Board at Special Town Meeting in May. With the approval of the MUOD, the Planning Board approved the master development plan for the National Development portion of the redevelopment (the AvalonBay portion proceeding via the 40B process) and continues to monitor the master development plan and associated storm water management plan for this part of the redevelopment. In other zoning matters, the Planning Board sought approval for other zoning bylaw changes at the Annual Town Meeting including amendments to the Water Resource Protection Overlay Districts, Wireless Services Overlay District, and the definition of Dog Kennel in the by-law.

Planning Board members continue to be active on various town committees dealing with land use and planning. Christopher Morely continued to serve as the Planning Board representative to and Chair of the Community Preservation Committee (CPC), and is also a member of the Land Acquisition Review Committee. Peter Abair remains the Planning Board representative to the Route 20 Sewer Steering Committee, though this committee is not active. Dan Carty was recently

appointed by the Planning Board to represent it on the Bruce Freeman Rail Trail Task Force.

The Planning Board is supported by the Planning and Community Development (PCD) Department. The Department is staffed with a part-time secretary, full-time Planning and Zoning Coordinator, full time Environmental/Assistant Planner and full time Director. The Department saw the retirement of long-time Director of Planning, Jody Kablack, after 25 years of committed service to the Town. In August, Meagen Donoghue accepted the position of Director and comes with a background in historic preservation and economic development experience. She has worked for the Cities of Worcester and Chicopee and most recently the Town of Webster. In addition to the change in the Director's chair, a new position of Environmental/Assistant Planner was created incorporating aspects of the former Assistant Planner's role and environmental planning. Beth Suedmeyer assumed this role, also in August and comes with a background of working with rail trails and other environmental planning aspects derived from working with the Department of Conservation and Recreation and the Department of Transportation.

The PCD Department spends considerable time working with various Town boards, including the Selectmen, Zoning Board, Community Preservation Committee, Historical Commission, Historic Districts Commission, Design Review

Board and Sudbury Housing Trust, as well as project specific committees, including the Town Hall Blue Ribbon Committee, the Land Acquisition Review Committee, and the Sudbury Center Improvement Advisory Committee.

The PCD Department continued its involvement with the Bruce Freeman Rail Trail (BFRT) in 2016.

BFRT 25% design progressed and achieved the following milestones: ground survey; issuance of the Order of Resource Area Delineation from the Conservation Commission; bridge inspections; preliminary structural analysis; parking studies; roadway crossing traffic counts, safety analysis, and signal warrant evaluations; and preliminary plan development. VHB is the Town's engineering consultant, and the PCD staff manage the project. A BFRT Task Force was formed by the Board of Selectmen with members appointed in late 2016. The Task Force will hold its first meeting in early 2017.

Also in 2016, the PCD department assisted in the completion of the landscaping phase of the Sudbury Town Center intersection and began the preliminary stages to study the burial of underground wires along Route 20 per the vote at the Fall Special Town Meeting.

The following table sets forth those developments under construction (or within the authority of the Planning Board) in 2016:

DEVELOPMENT NAME	DATE	LOTS/UNITS APPROVED	LOTS/UNITS DEVELOPED	PROTECTED OPEN SPACE	FT. OF WALKWAYS
Fairbank Farm	1999	3	0		
Whitehall Est. II	2001	3	1		400
Endicott Woods	2004	2	0		
Candy Hill Lane	2004	1	0		
The Arboretum	2004	10	6	7 acres	1600
Maillet Estates	2006	4	3		400
Pine Grove	2011	5	5	1.8 acres	
Peter's Way Extension	2012	1	0		
Dudley Brook Preserve	2013	26	26	11 acres	(contribution)
82 Maynard Road	2014	2	2		(contribution)
Livermore Estates	2014	2	0		(contribution)
Northridge Farm	2014	6	2		600

Board membership is organized as follows: Peter J. Abair, Chair; Stephen R. Garvin, Vice-Chair; Christopher Morely; Martin J. Long; Daniel Carty; and John Hincks.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board continues to solicit citizen input regarding planning and development issues

affecting the Town, and encourages public participation in meetings and special projects.

Respectfully submitted,  
*Peter J. Abair, Chair*  
*Stephen R. Garvin, Vice-Chair*  
*Christopher Morely*  
*Martin J. Long*  
*Daniel Carty*  
*John Hincks*

## **Ponds and Waterways Committee**

### **Committee Membership**

The PWC has four members and has been actively seeking new members by posting vacancy notices at events and online.

### **Hop Brook Watershed**

The PWC continues to monitor activities of the Town of Marlborough, the USEPA, and the Town of Sudbury regarding the Marlborough Easterly Sewage Treatment Plant and its discharge into the Hop Brook watershed. The majority of this information comes as reports from the efforts of the HBPA. The HBPA harvested Carding Mill, Grist Mill, and Stearns Mill Ponds.

### **Education/Outreach**

The PWC participated in RiverFest again this year helping the HBPA with the pull-a-thon and the rubber ducky race at the Grist Mill. The committee also met with the Conservation Committee to discuss projects we can work on together.

Respectfully submitted,  
*Anne M. Slugg, Chairman*  
*Mary L. Addonizio*  
*Francis T. Lyons*  
*Diane Muffitt*

## **River Stewardship Council**

The River Stewardship Council (RSC) was established in 1999 to coordinate the conservation of the 29-mile Wild and Scenic River segment of the Sudbury, Assabet and Concord Rivers, which passes through Sudbury. Made up of representatives from 8 towns along the River, as well as OARS, Sudbury Valley Trustees, the State, National Park Service, and US Fish and Wildlife Service, the purpose of the RSC is to promote long-term protection of the rivers through cooperative management and decision making, and to raise awareness of the rivers through providing funding and activities.

The RSC helps support river partners through directed funding for science, policy, land protection, environmental education, and invasive species control. RSC funding in 2016 helped the Sudbury Valley Trustees' land protection efforts, funded the Cooperative Invasive Species Management Area's (CISMA's) 4th annual small grant program, and funded Audubon's Drumlin Farm to teach river-based environmental science to youth across the region. This was the third year of the Community Grants program. The RSC made grants totaling \$19,660 to communities and groups near you to undertake smaller projects that advance the river

conservation plan. Grants this year included funding OARS' preparation and printing of 5,000 Sudbury River Recreation Guides (also available online at [www.oars3rivers.org](http://www.oars3rivers.org)) and the Sudbury Conservation Commission with the King Philips Wood trail.

On June 18-19, 2016, it hosted the 15th annual RiverFest weekend. Over 600 people attended walks, talks, paddles, and kids' events around the watershed. All events were planned and run by volunteers and many of our veteran partners. In Sudbury there was fishing event and family festivities at Great Meadows National Wildlife Refuge, and a fly fishing demonstration and lessons, wetland animals and a rubber ducky race at the Grist Mill.

An important component of the Council's work is to help preserve and improve conditions in the rivers. This year the RSC submitted comments on the EPA's stormwater permit reissuance and pollution control measures. The RSC also funded OARS water quality and policy work, which

included advocating for better drought response for our rivers such as improved indices for streamflow that would reflect intensity as well as duration of drought, and more consistent water conservation restrictions and messaging state-wide. Our Northeast region was in "Extreme drought" all summer and into December. Many tributaries in our watershed dried up, damaging aquatic wildlife, and the rivers were nearly stagnant, with resulting low water quality. OARS' staff and trained citizen scientist monitored water quality and biomass; the data will be published in OARS' annual Water Quality Monitoring Report on their website. Lastly, in order to raise awareness of the rivers' presence, Wild and Scenic River signs were replaced at road crossings in Wayland, Concord and Bedford.

Respectfully submitted,  
*Anne Slugg, RSC Chair*



## **Sudbury Centre Improvement Advisory Committee**

The Sudbury Center Improvement Advisory Committee (SCIAC) was pleased to advance the Town Center project to the near completion of construction and landscape design in 2016 after many years of planning. The Town's prime contractor E.T. & L. constructed the infrastructure and the Department of Public Works handled the installation of a walkway system, stone walls, trees, new granite and steel fencing at the center common. Materials were ordered for the installation of new street lamps planned for installation in Spring 2017. Also

awaiting construction in 2017 are a final walkway piece, special crosswalks and safety islands. Further plantings are under study.

Respectfully submitted,

*June Allen*

*Richard H. Davison*

*W. James Hodder*

*Deborah Kruskal*

*Frank Riepe*

*Charles Woodard*

## **Sudbury Housing Trust**

The Sudbury Housing Trust was formed by the April 2006 Town Meeting accepting the MGL chapter 44, s.55C. The Trust was formed specifically to focus on affordable homeownership opportunities and to show performance against the 10% minimum CPA spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward. The Trust was formed to address that issue.

The Trust charter was developed with the Town's interests in mind. The charter allows a range of powers though requires Selectmen approval for certain transactions. The Town Treasurer is the custodian of the funds. The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Trust feels it has taken a number of positive steps toward those goals and hopes to build on those successes.

In the last eight years since the Trust was chartered (February 2007), the Trust has directly created 14 units of housing (8 units through Home Preservation, 2 Habitat, 3 Maynard Road Homes, 1 buy-down at Old County Road and

assisted the creation of another 70 units (Coolidge and Sudbury Housing Authority).

In this 2016 calendar year, the Trust added another home to the Town's subsidized housing inventory under the successful Home Preservation Program. In this program, smaller, less expensive homes are purchased and sold, subject to a permanent deed restriction, to eligible first-time homeowners selected from a lottery. In this way, homes are converted to affordable housing, preserving existing housing stock. The Housing Trust is able to work 'real time' to put offers on the property and use their own funds for required health and safety repairs.

The Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. The Program has three rolling grant periods annually. So far the Program has awarded 48 grants for over \$134,000, and 67% of the grantees are senior households. In FY16, the Trust awarded 5 grants for a total of \$19,800; the easy-to-submit application can be found on the Town's website.

The Trust continues to oversee the three units of housing at the Maynard Road Homes consistent with the terms of the Comprehensive Permit.

Unfortunately the developer was not able to complete the project due to financial issues and the property was subject to a foreclosure auction. The successful bidder is completing their due diligence as of this writing. The project is 76% complete, and remains financially feasible. The Trust hopes construction to resume in the summer of 2017 and occupancy to follow shortly thereafter.

The Sudbury Housing Trust performs lottery, resale and monitoring agent services for Sudbury and other neighboring communities, providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in our area, as well as generating a revenue stream for the Sudbury Housing Trust. In FY16, the Trust received \$49,000 in fee revenue, and FY17 is projected for \$63,000. This revenue is used to fund the small grants program and dedicated staffing through consultants and the RHSO.

The FY16 fiscal year started with a carryover balance of \$343k, and collected fee revenue of \$49k and CPA appropriation of \$202,600. The expenses for the FY16 fiscal year were \$295k,

including Maynard Road expenses, Home Preservation expenses, the Small Grants Program, lottery advertising expenses, salaries and administration. Details can be found on the Sudbury Housing Trust web page. The Trust ended the Fiscal Year on June 30, 2016 with a balance of approximately \$271,435.

The Board is currently organized with Lydia Pastuszek as Chair, Susan Iuliano as Selectman representative and at-large Trustees Kelley Cronin, Cynthia Howe, Andrew Kaye, Amy Lepak, Robert Morrison, and Jay Zachariah. The Trust is supported by Meagen Donoghue, Director of Planning and Community Development.

Respectfully submitted:

*Lydia Pastuszek, Chair*

*Kelley Cronin*

*Cynthia Howe*

*Susan Iuliano*

*Andrew Kaye*

*Amy Lepak*

*Robert Morrison*

*Jay Zachariah*

## **Zoning Board of Appeals**

The ZBA is comprised of five members appointed by the Board of Selectmen for five-year terms. Associate members, appointed to one-year terms, serve in place of the regular members as necessary and also serve as full members of Sudbury's Earth Removal Board. In 2016 members of the ZBA included Jonathan F.X. O'Brien (Chair), Nicholas B. Palmer (Clerk), Jonathan G. Gossels, Jeffrey P. Klofft, and Nancy G. Rubenstein. Associate members were Benjamin D. Stevenson, Jonathan W. Patch, John D. Riordan, and William Ray. In October, Nicholas Palmer resigned from the Board. Following Mr. Palmer's resignation, the Board nominated John D. Riordan as a member and the Board of Selectmen approved this appointment on November 15, 2016.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (MGL) c.40A, as well as from Sudbury's local Zoning Bylaws. The ZBA acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under MGL c.40B. The ZBA additionally considers requests for relief from the Town's Zoning Bylaws when applicants believe literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare, or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings and to act upon applications in a manner

consistent with its interpretation of the Town's Zoning Bylaws. In 2016, Board members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the Board in 2016 continue to reflect the growth of the Town.

Comprehensive Permit developments under M.G.L. Chapter 40B benefit the residents of Sudbury by increasing the availability of affordable housing. Chapter 40B is a state statute, which enables local Zoning Boards of Appeals (ZBAs) to approve affordable housing developments under flexible rules if at least 20-25% of the units have long-term affordability restrictions. Also known as the Comprehensive Permit Law, Chapter 40B was enacted in 1969 to help address the shortage of affordable housing statewide by reducing unnecessary barriers created by local approval processes, local zoning, and other restrictions. The goal of Chapter 40B is to encourage the production of affordable housing in all cities and towns throughout the Commonwealth. The standard is for communities to provide a minimum of 10% of their housing inventory as affordable. At the start of 2016, the Town of Sudbury had not met the 10% minimum for affordable housing inventory and were required to hear all applications submitted to the ZBA. Throughout the first part of the year, the following three (3) 40B Comprehensive Permit applications were filed in close succession: Avalon Bay, the Village at Sudbury Station, and Coolidge Phase II. Because the applications were

filed before the Town reached its 10% of affordable housing units, the Board's believed its duty was to hold public hearings and provide decisions for all three. On July 18th, the ZBA approved the Comprehensive Permit for Avalon Bay with 250 apartment rental units. This was followed by review of the Village at Sudbury Station application, for which the Board approved 30 units on September 20th, instead of the 250 units originally requested in the applicant's filing. The public hearing for Coolidge Phase II will continue into 2017.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department, Building Inspector, and Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Town Clerk. The list that follows identifies matters considered by the Board in 2016. A denial means that, except under special circumstances, an applicant may not reapply for the same relief, for a period of two years. A withdrawal without prejudice enables an applicant to reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

Thirty-One (31) new cases were filed during 2016 with action on new and pending cases as follows:  
19 requests were approved.  
3 requests were withdrawn without prejudice.  
2 requests were denied.  
7 requests were continued to 2017

16-1 CHAD and MICHELLE NIXON, 7 Crystal Lake Drive  
Special Permit to construct a swimming pool. APPROVED\*

16-2 ROBERT W. CANFIELD, JR., AUGUSTIN SHEPENS AND TARA SHEPENS,  
28 Old Coach Road. Special Permit for an accessory dwelling unit. APPROVED\*

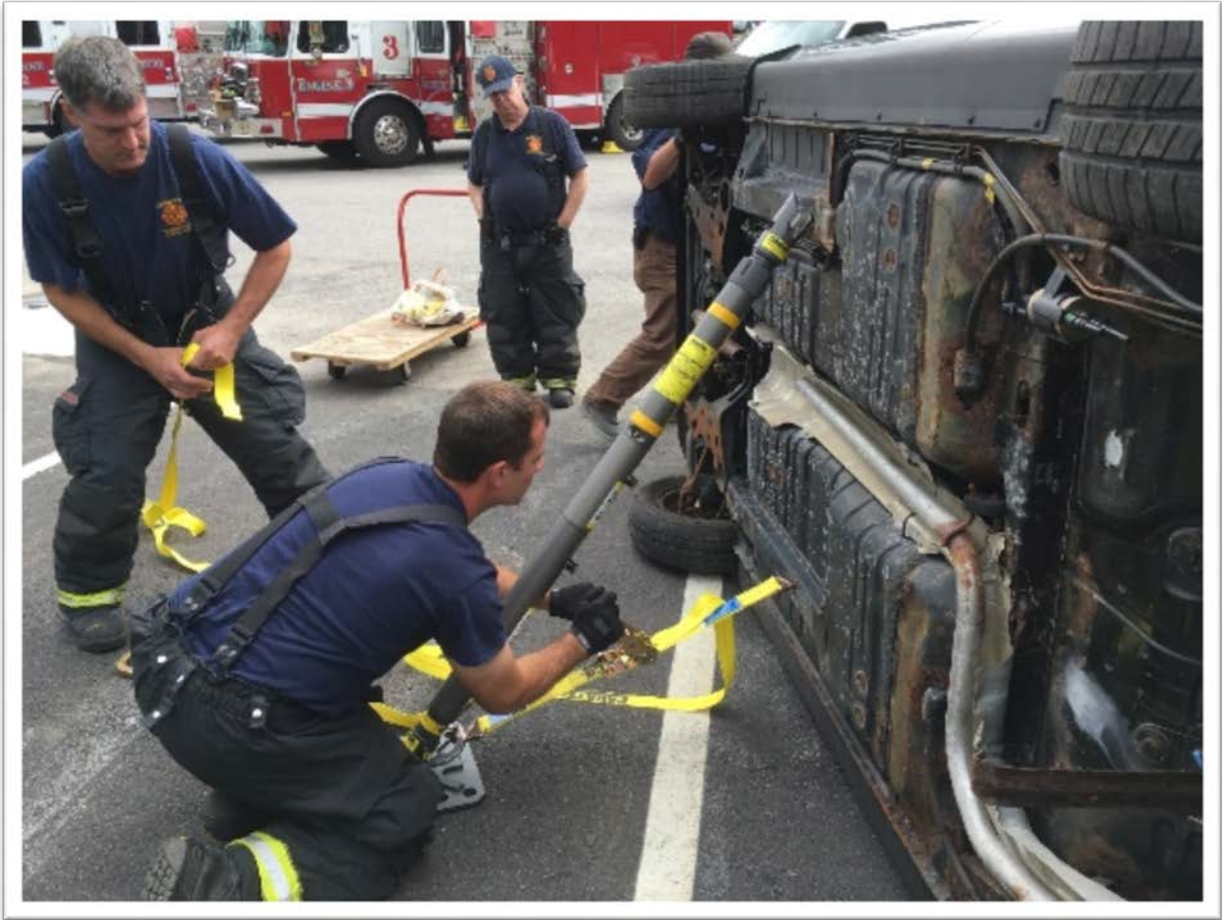
- 16-3 SCRIBNER DEVELOPMENT LLC. Ross Scribner, 423 Dutton Road  
Special Permit to construct a dwelling after demolition. APPROVED\*
- 16-4 CHRIS CLAUSSEN, SUDBURY STATION LLC., Peters Way and Peters Way Extension  
40B Comprehensive Permit 250-unit rental apartment community, 25% of which will be  
affordable units, on approximately 40 acres, (13.45 buildable acres). 30 units APPROVED\*
- 16-5 DAVID GILLESPIE, SUDBURY, AVALON, INC., 526 & 528 Boston Post Road  
40B Comprehensive Permit for the construction of a 250-unit rental apartment community, 25%  
of which will be affordable units, on approximately 17.4 acres. APPROVED\*
- 16-6 CHRISTINA GILL, 429 Dutton LLC.  
Special Permit to construct a dwelling after demolition. WITHDRAWN
- 16-7 MARGARET ESPINOLA, 224 Goodman's Hill Road  
Special Permit for a psychotherapy home practice. APPROVED\*
- 16-8 SEAVER PROPERTIES LLC.; 12 Maybury Road  
Special Permit for construction of a dwelling after demolition  
WITHDRAWN
- 16-9 CHRISTINA GILL, 429 Dutton LLC.  
Special Permit to construct a dwelling after demolition APPROVED\*
- 16-10 PATRICIA McCART, 232 Mossman Road  
Special Permit renewal to operate a kennel. WITHDRAWN
- 16-11 SANDEEP & SARAH GREEN VASWANI, 45 Great Lake Drive  
Special Permit for an accessory dwelling unit. APPROVED\*
- 16-12 SEAVER PROPERTIES LLC., 12 Maybury Road  
Special Permit for construction of dwelling after demolition. APPROVED\*
- 16-13 DAVID HOWE, Home Development Corp. and James Sutherland, 14 Beechwood Ave  
Special Permit for construction of an addition to existing dwelling. APPROVED\*
- 16-14 DEBBIE AND DAVID GORDENSTEIN, 208 Marlboro Road  
Special Permit for a chicken coop. APPROVED\*
- 16-15 LENNA MINASSIAN, 564 Hudson Road  
Special Permit for an addition with a deck. APPROVED\*
- 16-16 WILLIAM CAIRA, RICHARD MATTIONE, 22 Wagonwheel Road  
Special Permit for construction of a dwelling after demolition. APPROVED\*
- 16-17 LORI ARTHUR, 68 Hopestill Brown Road  
Renewal of Special Permit for a chicken coop. APPROVED\*
- 16-18 ZHANG XINGMIN & LI MIN, 4 Brooks Road  
Special Permit to construct a dwelling after demolition. APPROVED\*

- 16-19 SIDNEY & RITA BOURNE, 34 Norwood Drive  
Appeal of Permits B-16-428, B-16-429 granted on May 23, 2016 by Building Inspector. DENIED
- 16-20 DAVID KAPLAN, 9 & 23 Old County Road  
Appeal of Permit granted on May 27, 2016 by Building Inspector. DENIED
- 16-21 B'nai B'rith Housing - The Coolidge Phase 2, 187 Boston Post Road  
40B Comprehensive Permit, Phase 2, 56 Units Age Restricted 55 years and older.  
Continued to 2017.
- 16-22 ERICA ANDREWS, 379 Concord Road  
Special Permit for a renewal of an existing accessory dwelling unit. APPROVED\*
- 16-23 JULIE ZINGER, 12 King Philip Road  
Special Permit Renewal to conduct speech therapy business from home. APPROVED\*
- 16-24 TOM & MONICA ROGAN, 80 Goodnow Road  
Special Permit to hire one employee for his home business. APPROVED\*
- 16-25 JUSTIN OLIVER, 17 Barton Drive  
Special Permit Renewal to teach music at home studio. Continued to 2017.
- 16-26 PETER CRAMER & ADA VASSILOVSKI, 40 Singletary Lane  
Special Permit Renewal of chicken coop. Continued to 2017.
- 16-27 ASHRAF YOUSSEF, 100 Boston Post Road  
Special Permit for led red signs. Continued to 2017.
- 16-28 and 16-28B CAMP SEWATARO, One Liberty Ledge, Mark Taylor.  
Special permit due to change in ownership structure. APPROVED\*
- 16-29 MICHAEL A. PALMER, 34 Candy Hill Lane  
Variance request of dimensional height of 10 inches. Continued to 2017.
- 16-30 PRO'S HOME SERVICES AND CHRISTINA GILL, 429 Dutton Road  
Special permit modification to build a two car garage and mud room at grade level.  
Continued to 2017.
- 16-31 HENDERSON HOUSE SUDBURY PINES, 642 Boston Post Road  
Special permit to increase the capacity of wastewater works. Continued to 2017.

Respectfully submitted,  
Jonathan F.X. O'Brien, Chair  
Jonathan G. Gossels  
Jeffrey P. Klofft  
Nicholas B. Palmer

Jonathan W. Patch  
William Ray  
John D. Riordan  
Nancy G. Rubenstein  
Benjamin D. Stevenson

# PUBLIC SAFETY



*Firefighter/Paramedic Alex Gardner practices use of the new Paratech Strut System. With one strut on each side of the car, a vehicle that has rolled onto its side during an accident is prevented from further rolling or moving, making it much safer when treating patient(s) and getting them extricated.*

## Building Department

The Building Department is responsible for issuing building, plumbing, gas, wiring & mechanical permits. The department inspects permitted work for compliance with Massachusetts State Building Codes. In 2016, there were 3,490 inspections conducted. We accordingly handle complaints for building safety, zoning, weights and measures. The Building Department works in conjunction with a number of departments such as the Appeals Board, Planning, Assessors, Police, Fire, Engineering, Board of Health and Conservation.

The Building Department staff consists of:  
 Mark Herweck, CBO, Building Inspector Zoning Enforcement Agent  
 Andrew Lewis, Assistant Building Inspector  
 Krista Butler, Department Assistant  
 Sheila Cuttell, Clerk



*Whole Foods grocery store under construction at the former Raytheon site on Route 20.*

### Building Permits

Type of Permit	Number of Permits	Fees Collected	Construction Cost
Remodel, Alteration, Repair	350	\$186,264.00	\$15,608,262.00
Express: Roofing, Siding, Windows	575	\$115,103.68	\$10,928,993.80
Demolition: Primary Building	9	\$14,170.00	\$967,900.00
New: Primary Building	20	\$224,467.31	\$18,811,824.00
Addition (incl. with Remodel)	41	\$72,620.00	\$6,082,828.00
Other	3	\$270.00	\$25,780.00
Pool	12	\$4,290.00	\$425,000.00
Express: Solid Fuel Appliance	13	\$580.00	\$42,369.00
Express: Temporary Tent	24	\$970.00	\$32,395.00
Deck, Porch	39	\$5,990.00	\$587,630.00
Solar	45	\$23,655.00	\$1,948,239.00
New: Accessory Building	6	\$8,600.00	\$699,573.00
Sign, Awning, Canopy	9	\$550.00	\$31,600.00
Demolition: Accessory Building	3	\$7,245.00	\$482,500.00
Foundation Only	4	\$530.00	\$52,475.00
Express: Temporary Sign	3	\$155.00	\$6,877.00
	1156	\$665,459.99	\$56,734,245.80

Total Revenue: **\$830,802.81**

### Electrical Permits

Electrical Permits Issued	Fees Collected
684	\$108,539.82

### Gas Permits

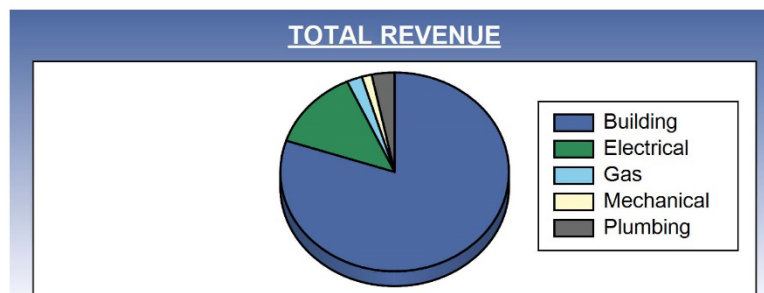
Gas Permits Issued	Fees Collected
385	\$18,201.00

### Mechanical Permits

Mechanical Permits Issued	Fees Collected
66	\$11,665.00

### Plumbing Permits

Plumbing Permits Issued	Fees Collected
381	\$26,937.00



Respectfully submitted,  
 Mark Herweck, Building Inspector

## Dog Officer

<b>TOTAL # CALLS HANDLED</b>	<b>870</b>
# Complaint Calls	60
# Lost Dog Calls	53
# Lost Cat Calls	35
# Other Cat related calls	14
# Animal / Wildlife Calls	133
# Miscellaneous Calls	575
 <b>TOTAL # ANIMALS PICKED UP</b>	 <b>28 (27 Dog; 1 Chicken)</b>
Total # dogs not licensed	11
Total # dogs not claimed	
# still in dog officer custody	1
#surrendered to Humane Shelter	1
 <b>TOTAL # HUMAN BITE CALLS</b>	 <b>18 (1 Cat Bite)</b>
<b>TOTAL # ANIMAL -&gt; ANIMAL BITE</b>	<b>10</b>
10 Day Quarantine Order -Human Bite	Issued 18 / Released 18
10 Day Quarantine Order -Animal Bite	Issued 10 / Released 11
45 Day/6 Month Quarantine Orders	Issued 30 / Released 28
 <b>TOTAL # CITATIONS ISSUED</b>	 <b>70</b>
# No license citations	67
# Leash Law/Dog not under owner control	3
# Other Offense	
# Court summons processed	
 <b># DEAD ANIMALS PICKED UP / DISPOSED BY ANIMAL CONTROL OFFICER (ACO)</b>	 42* (10 deer) *Responsibility for ACO started 7/2016
 <b># ANIMALS SUBMITTED TO STATE LAB FOR RABIES TESTING</b>	 4 (3/Bat results = negative; 1/Skunk = positive)
 <b># ANNUAL KENNEL INSPECTIONS COMPLETED</b>	 8
 <b><i>Barn Inspections completed and returned to State D.A.H.</i></b>	 529 Animals/Livestock

Respectfully submitted,  
*Jennifer Condon, Animal Control Officer*

## Energy & Sustainability Committee

Sudbury's Energy and Sustainability Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to pursue Department of Energy Resources grants, identify energy and cost saving opportunities in buildings, review energy data, recommend best practices for energy procurement, and provide energy efficiency consulting to town committees, schools and the regional high school. The Energy Committee had an active and productive 2016, updates follow.

***Sudbury Solar One Update*** – This was a long term project implementing a Power Purchase Agreement (PPA) for the installation of a large-scale solar array on Sudbury's closed and capped landfill.

To date the 6,048 photovoltaic panels have generated over 6 million kWh of electricity. At the average annual usage of 8,064 kWh per Mass household the array has generated enough electricity to supply 750 households for a year! Also, this solar generation has offset 4,680 tons of carbon dioxide equivalent (CO<sub>2</sub>e) thus significantly lowering Sudbury's carbon footprint.

The landfill solar array was installed and is operated at no cost to the town. To date this facility has produced approximately \$580,000 in revenue, and has provided \$21,000 in Payment In Lieu Of Taxes, all while utilizing a previously unused land parcel.

***Energy Savings Performance Contract*** - In collaboration with the Metropolitan Area Planning Council (MAPC) and the Mass Department of Energy Resources (DOER), Sudbury participated in a regional ESC (Energy Services Contracting) agreement to identify needed capital improvements with energy, operational and maintenance savings potential.

After approval by the voters at town meeting investment grade audits were conducted at thirteen town and school buildings and a list of energy savings measures were selected. These measures, which include weatherization, lighting improvements, controls and mechanical systems upgrades, reduce Sudbury's energy expense about \$130,000 per year.

These measures are being implemented as a performance contract in accordance with MGL Chapter 25A, which requires that projects be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract, and be guaranteed by the Energy Services Company, so there is no increase in the tax rate to pay for this project.

Significant work on Sudbury's buildings occurred in 2016 and Sudbury is already saving energy and seeing operational improvements from these.

***Green Communities Grants*** – To date, the Energy Committee has been instrumental in obtaining grants, awards and rebates totaling over \$1,460,000.

**2016 projects**, which the DOER funded with the maximum award, are all complete – a short description of each follows:

- 1) LED parking lot and outdoor building lights for LSRHS – this project was altered slightly due to the Solar Canopy deployed at LSRHS, which included under canopy lighting, so these new highly efficient LEDS were deployed in the surrounding parking areas and along several walkways to provide better lighting with lower energy consumption. The response to the energy saving lights has been very favorable.
- 2) Goodnow Library retro-commissioning – After review of the retro-commissioning report it was decided that adjustments to the maintenance procedures and protocols performed at the library needed to be made

along additional operational changes are being incorporated to optimize the mechanical systems operation.

- 3) Replacement of the Fairbank Community Center gym roof top HVAC unit – the old and inefficient HVAC unit has been replaced with a highly efficient rooftop energy recovery unit. This unit was installed, fully commissioned and is operating flawlessly.
- 4) LED Streetlights town wide for Sudbury – Sudbury participated in an MAPC group procurement effort to consolidate multiple towns LED streetlight requirements to drive more favorable volume pricing. An Industrial Grade Audit of all the lights targeted for replacement was conducted; this was analyzed and lighting models were developed and accepted by Sudbury.

The lighting designer recommended 17 and 37 Watt GE fixtures. Several of these fixtures were installed as a test pilot and the feedback was very positive. The project to replace over 600 Sudbury streetlights is complete. These highly efficient LED streetlights will reduce Sudbury's streetlight electrical consumption by over 60% and significantly reduce maintenance costs.

These projects reduced Sudbury's energy consumption while providing the town and LSRHS upgraded lighting, improved environment control at the library, and replaced an aging and inefficient HVAC unit for the Fairbank multi-purpose room, all funded by a Green Community Grant.

***LSRHS Canopy Solar*** – the 3,600-panel solar canopy, the first of its kind at a Massachusetts high school, was completed and interconnected in May 2015. This canopy saves the Lincoln Sudbury Regional High School over \$100,000 per year in energy costs, and the solar generation offsets over 1,000 tons of carbon dioxide equivalent (CO<sub>2</sub>e) annually.

***Residential Energy Aggregation / Community Choice Energy Supply*** – the Energy Committee spent considerable time in 2016 spearheading the effort to offer Sudbury residents the option of participating in a bulk aggregation electrical purchase.

Aggregation of electrical accounts and bulk electricity purchase has long been common for municipalities and larger business clients; however it is just starting to become more widely available for residential customers and small businesses. By purchasing electricity in bulk and having flexibility with the procurement cycle aggregators can offer a fixed long term electricity supply rate (one, two or three years) generally with a lower cost than individuals can get thru their local utility.

Aggregators offer access to renewable energy so a community can select to purchase a greater percentage of their electricity from Green renewable sources.

The option to offer Sudbury residents Residential Energy Aggregation was presented to the voters and approved at Town Meeting.

Sudbury, along with several area towns participated in the Metropolitan Area Planning Council (MAPC) collective competitive procurement for purchasing residential electrical power under an aggregation plan.

After an exhaustive evaluation, following all applicable state procurement guidelines, the MAPC committee chose Good Energy as the Aggregation Consultant as they were the most advantageous bidder in terms of technical quality and competence, experience and pricing.

A Department of Public Utilities (Mass DPU) hearing was held where Mass State approval for Sudbury, Arlington, Somerville and Winchester's residential aggregation programs was requested. The DPU has requested some follow-up, this is in process.

Once approval is granted, Good Energy, and the Energy Committee will develop materials for the request for bid from electrical suppliers. Good

Energy has suggested releasing the Request for Bids in spring for the most advantageous overall pricing and terms.

The Committee's general recommendation is to offer a two-tiered approach, the first or base offering would include more Green Power than is currently included in Eversource supply. This would include more additionality (inclusion of Class 1 RECs (renewable energy generated in New England)) along with a competitive price. The second tier would offer power with an even Greener component (i.e. a larger percentage of power sourced from Green renewable energy.) This would give Sudbury residents the option of a base power contract which would be greener than current Eversource supply and they would have the option to go even greener for a slight cost increase. Both of these options will decrease Sudbury's carbon footprint.

The Municipal Aggregation program is optional; residents can opt out at any point penalty free.

The Energy Committee wishes to acknowledge and thank the town staff who have provided significant help and in particular Jim Kelly, Sudbury Facilities Director, who provides coordination between the committee and the town as well as project management.

The Energy Committee meets monthly in the DPW Building conference room. The meetings are posted on the Town website in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,  
*William Braun, Chairman*  
*Rami Alwan*  
*Jim Cummings*  
*Edward Lewis*  
*Joe Martino*  
*Robert Morrison*  
*Kurt Reiss*  
*Mark Sevier*

## Facilities Department

The Facilities Department is responsible for the facility planning of all town owned buildings including the K-8 schools. The Department works with Town and School Departments to implement preventive maintenance programs, schedule and monitor renovations and repairs, and to apply energy conservation measures in all buildings. In addition, the Department assists with the planning for new construction and development projects that will enhance the town's ability to support the needs of the community. The Facilities Department works closely with the Capital Improvement Advisory Committee (CIAC), the Energy Committee, the Fairbank Community Center Task Force, and the Permanent Building Committee (PBC).

Some of the Facilities Department projects in 2016 include the following:

### **New Police Station Site Work**

The police took occupancy of the new 14,000 square foot station on December 8, 2015. Landscaping and signage were completed on the new building and property this spring. Troubleshooting and adjustments to building operating systems were the focus of the first couple of months while everyone was getting settled in to their new environment. A garage was constructed behind the building for additional covered storage. The Fire Station front entrance and walkway were also refurbished to help identify the entrances of the two buildings and to improve foot traffic from the parking lot.

### **Old Police Station**

A Special Town Meeting was held in February 2016 and the residents voted to sell the old police station and property located at 415 Boston Post Road (.63 acres) to the highest bidder. The department met with local realtors and engaged an appraiser to gather the options for the Town in regards to the current property. The town solicited requests for proposals on two separate occasions. There were no bids received after the first solicitation. The town revised the Request for Proposal and then re advertised the sale of this building. The second solicitation brought in three

proposals to construct retail and office space. The Selectmen accepted the highest bid of \$450,000 from Parsons Commercial Group to construct an approximately 5,000 sq foot building to be used as retail, restaurant, and/or office space.

### **School Flooring and Tile Replacement Project**

The 2016 Annual Town Meetings appropriated funds to continue with the replacement of existing carpet and cracked floor tiles in selected rooms in the Sudbury schools and town buildings. This is an ongoing project which was started a few years ago. The carpet was removed and replaced with vinyl composition tile which is easier to keep clean. This systematic plan to replace the aging floor materials in the schools has been very successful. The students and teachers have been excited to see the new floorings and the Facilities Department plans to continue this project until completed.

### **Town Hall**

The Facilities Department worked with the Town Hall Blue Ribbon Committee to begin the restoration of the existing Town Hall. The Department submitted a Request for Funding to the CPC for the design phase and is looking forward to the future restoration and re-use of the Town Hall.

### **Carpet Replacement**

The worn carpet in selected areas of the Goodnow Library, Curtis School and Loring School was replaced with new commercial carpeting in all three buildings.

### **Fairbank Community Center Roof Task Force**

The Fairbank Roof Task Force Committee has met over the course of 2016 to determine how to deal with the failing roof and other needs of the Fairbank Center. The committee membership changed in the fall of 2016 and the new members have met many times over the past several months looking at the various options for the aging facility. The Committee voted to pursue a 60,000 square foot renovation/reconstruction of the existing community center, however, no final options have been decided.

**DPW – Town Office Building**

A new office was constructed at the DPW building to create additional work space for the Board of Health. This new office space provided the opportunity for the Social Worker to relocate from the Flynn Building to join the other members of the Board of Health staff.

**Goodnow Library**

Funds from the Green Community Grant helped the Facilities Department with the Retro-Commissioning project at the Goodnow Library to identify thermal and electrical usage of the building. The rooftop units, boilers, pumps, variable air volume boxes and control systems were monitored to determine ways to improve and reduce the Library's electrical and gas consumption. The Energy Committee is actively looking at potential grant opportunities for improving energy consumption.

**Security Systems and Access Controls**

In an effort to provide a safe and secure environment for our children, staff and residents, security cameras and access controls have been installed in the Sudbury Public Schools, Flynn Building and Goodnow Public Library. Electronic access control cards are used to control and monitor the access to the buildings. At the fall town meeting, funds were approved to continue the security improvements in all town buildings.

**Purchase of New Phone System**

The aging phone systems at the Peter Noyes School and the Haynes School were in need of being upgraded. Town meeting approval the funds to purchase and upgrade these new systems. This is a project that will continue until all school phone systems have been upgraded.

**Haynes & Noyes School**

The 37 year old hot water system was replaced at the Nixon School. The aging septic pump was also replaced at the Haynes School.

**Street Light Replacement**

The Town received a grant to replace the high pressure sodium streetlights with high efficiency LED units. The reduction in energy costs has been significant as well as providing higher visibility at night and lower maintenance costs. All 600 high-pressure sodium lights were replaced with LED lights. The new lights have a ten-year warranty.

**Solar Array at the Landfill**

The Facilities Department is responsible for the monitoring of the energy flow through the solar array located at the closed landfill. The system produced over \$200,000 worth of electricity that the town will use for energy capital projects designed to save energy. In the spring, Town Meeting voted to establish a revolving fund to capture the revenues generated by the system.

**Municipal Aggregation**

The Town, with the help of MAPC, has chosen Good Energy to provide Town-Wide Electric Aggregation program for residents and businesses. The program uses a bulk purchasing process designed to provide savings and rate stability for consumers on their electricity bills. This program, approved by the Board of Selectmen and the MA Department of Public Utilities, will also offer consumers renewable energy options. The aggregation pricing is expected to be available to Sudbury residents in the spring of 2017.

**Sudbury Fire Station #2 – Boston Post Road**

The Facilities Department is working with Sudbury Fire Chief William Miles to begin the feasibility and initial design services for a new fire station on Boston Post Road. The existing station will be razed and a new building will be built in its place.

Respectfully submitted,  
*James Kelly, Combined Facilities Director*

## Fire Department

The Sudbury Fire Department responded to a total of 2,207 emergency calls for assistance during calendar year 2016. The ratio of medical emergency calls to total calls continues to increase, with 58 % of the total being medical in nature. Fire based calls accounted for 42 % of the total responses.

Looking closer at the ambulance statistics, we see that 57 % of our transport patients were 65 years old and older. 67 % of the calls occurred between the hours of 6:00 am and 6:00 pm. Our Paramedics transported at the Advanced Life Support (ALS) Level 62 % of the time, and at the Basic Life Support (BLS) Level 38 % of the time. Transports by gender were evenly split, with males accounting for 48 % of the patients. Of the 877 transports, we transported to one of the Boston hospitals, UMass Memorial Medical Center in Worcester, Newton-Wellesley Hospital, or the Lahey Hospital in Burlington 129 times, or 15 % of the time. Patients are transported to these specialty medical facilities based on a more acute illness or injury. Although we feel fortunate to be able to provide the best patient care possible, these longer transports sometimes result in the need for mutual aid from neighboring towns if a second call comes in while our ambulance is unavailable. Our increasing dependence on other towns has started the discussion for staffing a second Sudbury ambulance.

On January 19, 2016, we received a call for a house fire in the early evening hours for the residence at 4 Brooks Road. Fire crews were greeted by a heavy fire condition on arrival. A second alarm was struck to bring in neighboring towns for assistance. Investigators from the Fire Marshal's Office and the State Police determined the cause of the fire to be arson.

On Wednesday, April 6, 2016, we received a late afternoon call for a motor vehicle accident. A bus with approximately 25 students and coaches from Algonquin Regional High School was on the way to an athletic event at Lincoln Sudbury High School and was struck by a car. The lone

occupant of the car was transported by us at the Advanced Life Support level to the Beth Israel Deaconess Hospital in Boston. Sadly, she passed away later that evening. Students were triaged and sent to nearby hospitals using our second ambulance and mutual aid ambulances.

We received a call for a house fire at 46 Greenhill Road on the afternoon of Thursday, March 24, 2016. Our personnel arrived to find heavy fire blowing out the windows in the rear basement area of the home. Crews under the direction of Assistant Fire Chief John Whalen were able to ventilate the structure and attack the fire with a large 2 ½ inch hose line to get the fire under control. The Sudbury Public Safety Dispatchers and the Sudbury Police also did a great job helping with this incident.

Due to the heavy volume of fire upon arrival, and despite the best efforts of responding firefighters, the three residents were displaced from their home. Losing your home in a fire like this is a terrible experience. Everyone who reads this should be aware of the kindness and compassion shown to these people by this neighborhood. I am sure the same assistance would be given by any neighborhood in this Town, but it was particularly comforting to see on that Thursday afternoon on Greenhill Road.

At approximately 2:00 in the afternoon of December 15, 2016 we received a call from a UPS truck driver reporting a fire blowing through the roof at 110 Brimstone Lane. Upon arrival fire companies found a large home with the wood shingled roof structure fully involved in flames. Assistant Fire Chief John Whalen struck a second and then a third alarm for assistance from neighboring fire departments. Sudbury Firefighters initially laid 2,000 feet of supply hose up the long driveway, set up a relay pumper, and positioned our ladder truck in front of the home for an attack with the ladder pipe. Surrounding fire departments laid another 3,000 feet of hose to a hydrant on Route 20 and set up three more relay pumpers to increase water flow. Several factors including low water flow from the

Brimstone Lane hydrant, a wood shingled roof, a 2,000 foot uphill driveway, blistering cold, windy, and slippery conditions, the head start of the fire, and the large size of the structure made firefighting very difficult. Although the home was a total loss, all of the firefighters deserve a great deal of praise for their efforts against these difficult conditions.

Permit Funds received were based on the following numbers of permits issued in calendar year 2016:

870	Open Burning
327	Smoke Detector
14	Fire Alarm
51	Commercial Fire Alarm
34	Tank Removal
68	Oil Burner
34	LPG

A total of \$ 36,230 was collected in 2016 in permit fees.

This Department has one or more active revolving funds established under M.G.L. c. 44,53 E ½. Please refer to the Finance Department section for more information on these funds.

Sudbury Fire Department personnel conducted over 700 residential inspections for smoke and carbon monoxide detector compliance, and oil burner and propane installations. More than 300 inspections of commercial property were also completed.

Training classes continued in 2016, with over 300 hours of classes conducted in fire based subjects and another 300 hours on Emergency Medical Service skills. Our personnel also directed over 60 fire drills at schools, day care centers, and other facilities.

We are continuing the transition from the old style copper wire fire alarm boxes to new radio boxes which transmit signals by radio wave instead of the cumbersome and expensive copper wires. New radio boxes were installed in almost all of the Town Buildings during 2015 and 2016. Private businesses were notified to change to radio boxes or to a private central station style

alarm system. We plan to complete this transition in public and private buildings during 2017.

We made significant upgrades to our primary and backup radio systems during 2016. For many years we relied upon copper telephone lines to help transmit radio signals. These lines are sometimes unreliable and the phone company can be slow to respond to repair requests. To increase reliability and service we installed a microwave transmitter and receiver on the top of Nobscot Mountain and one on the top of the Town Hall. We also upgraded to fiber optic lines to carry the signal from Town Hall to our Dispatch Center at the new Police Station. In addition, we needed to address poor radio reception and transmission on the north and west sides of Town. To remedy that problem, a radio receiver was installed on the site of the Willis Hill water tank with a new antenna mounted on the top of the tank. That upgrade has vastly improved radio service in the area of the Pine Lakes and the entire Northwest section of the Town.

We suspended our annual Public Safety Day during 2015 due to the construction of the new Police Station. It was held on October 15, 2016 under the direction of Fire Prevention Officer Lieutenant Kevin Cutler. As part of the Student Awareness of Fire Education (SAFE) Program, Kevin visited Lincoln Sudbury High School students in the CPR program, demonstrating techniques with our medical training manikin. Lieutenant Cutler also attended career days at the Curtis Middle School and the High School to answer questions from students interested in a fire service career.

On occasion, we are faced with motor vehicle accidents that leave cars in a precarious and dangerous position. In the past, we relied on a few wood blocks carried on the fire engine to stabilize these vehicles. To provide for increased safety for both the accident victims and our public safety personnel, we recently purchased the Paratech Strut System. These struts do a great job of stabilizing the vehicle, making it much safer when treating patients and getting them extricated.

Funding for a new command vehicle, a new ambulance, and a new ladder truck was approved at the annual May Town Meeting. Because the ambulance and the ladder truck were being funded with a debt exclusion, a ballot vote was necessary to complete the funding. The ambulance passed at the ballot, but the ladder truck failed. The new command vehicle was purchased and put into service during 2016. The specifications for the ambulance were developed and the ambulance was ordered and will be delivered in early 2017. We depend on, and are always grateful, for the support of our residents in funding new emergency equipment and apparatus.

With the purchase of the Raytheon property on Boston Post Road by the National Development Company, we are expecting the addition of 250 40 B apartments, a 54 unit assisted living facility, and 60 age-restricted condominiums. In addition, there are a couple of other large housing projects being considered by the Town. Even before this development was announced, we were having difficulty handling all of our ambulance transports and were increasing our dependence on other towns. To provide for the expected increase in the number of emergency calls, a discussion of the replacement of the small Route 20 fire station was started. Plans were developed for a larger station with more apparatus bays and space for a necessary increase in emergency personnel.

Two of our Firefighter/Paramedics, Jason Lucier and Nicholas Navarrett, resigned to take positions in other fire departments this year. Firefighter/Paramedics Michael Donoghue and Kristoffer Keraghan were hired to fill those positions during 2016. Mike has completed his training here and at the Mass Firefighting Academy and is doing a fine job. Kris will be attending the Academy during April of 2017.

The Sudbury Fire Department has met increasing demands for our services and continues to perform at a high level. We understand that residents have very high expectations when they call for our assistance and remain committed to making a positive impact on the lives of all of our citizens. To maintain that high level of service,

we depend on the assistance of many town officials, town departments, board members, and committees. More importantly, we rely on, and appreciate the support of all the citizens of the Town of Sudbury.

Respectfully submitted,  
*William L. Miles, Fire Chief*

**Assistant Fire Chief**  
John M. Whalen

**Captains**  
Timothy E. Choate  
Stephen E. Glidden  
Brian M. Lewis  
Douglas R. Stone

**Lieutenants**  
Kevin P. Cutler  
Dana J. Foster  
Kevin J. Moreau  
David J. Ziehler

**Firefighters/EMT**  
Robert J. Beer  
Robert E. Boyd, Jr.  
Michael R. Desjardins  
Timothy Devoll  
Kyle R. Gordon  
Michael D. Hamill  
Gary F. Isaacs  
Joshua S. McLeod  
Michael J. Murphy  
Russell P. Place  
John E. Salmi

**Firefighters/ Paramedic**  
Michael R. Donoghue  
Luis A. Forte  
William J. Francis  
Alex C. Gardner  
Nicholas J. Howarth  
Kristoffer J. Keraghan  
Michael P. Kilgallen  
Matthew D. MacDonald  
Michael A. Matros  
Daniel R. Mulgrew  
Daniel J. Stanton  
Daniel K. Wells

## Police Department

During 2016 the Sudbury Police Department logged 16,629 incidents and received 3,312 911 calls between January 1<sup>st</sup> and December 31<sup>st</sup>. During this 12-month period, 82 individuals were taken into custody for various violations of state and local laws to include 22 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. As well, 179 criminal complaints for various violations of state and local laws were filed with the Framingham District Court. Officers investigated 46 larcenies, 10 breaking and entering incidents into dwellings, 6 breaking and entering into motor vehicles, 7 assaults, 843 alarms, 917 medicals, 28 juvenile matters and 22 investigations into sex offences. The department also logged 542 motor vehicle accidents; 48 of which involved personal injury and unfortunately, we had one accident involving the fatality of a Sudbury resident.

Sergeant John Perodeau was promoted to Lieutenant in January and Detective Wayne Shurling was promoted to Sergeant in March. Dispatch Keith Robinson retired in 2016 after 38 years in public safety with Acton, Concord and Sudbury since 1998. We wish him well in his retirement years. His dedication and service to the Town of Sudbury is appreciated. Our Public Safety Center welcomed two new additions in January of 2016, Dispatcher Shannon O'Brien and Dispatcher Eli Rego. Officer Dylan Haldiman joined us in February transferring from the Norwood Police Department. They are welcome additions to the Sudbury Police Department.

For the third year, Officer Hutchinson remains assigned fulltime to the schools as their School Resource Officer forging invaluable relationships. The STARS Program curriculum (Students Thinking and Acting Responsibly in Sudbury) is continually reviewed to address the current challenges our students face in our ever-changing world. Working collaboratively with the schools is one of our core missions to ensure the students feel safe as much as we keep them safe.

Vehicular traffic is consistently a quality of life concern for residents. Through the use of several speed monitoring/warning devices, we aim to educate motorists and ask they drive as if they were in their own neighborhood. Although enforcement is still required, we hope to lessen the need through the education process. Collectively, having everyone drive more appropriately promotes safer roadways.

Training continues to be a top priority. The Municipal Police Training Committee funding was again reduced as the result of state budget short falls. Our new training room has allowed us to continue our commitment keeping department members current to serve residents as they deserve. Working with and being part of the community is another of our core missions. In keeping current, we are in a better position to do so.

Alternative funding sources are always being sought to benefit the department. The State 911 Department continues to offer funding sources through grant opportunities. Grant approval was received for another year to keep dispatch personnel current with mandated training as well as offset the salaries reducing our budget. Although many grants are directed at larger metropolitan areas, different opportunities are sought and reviewed.

We completed our first year in new police station with many residents coming for tours as well as numerous trainings/meetings being held in the training room. We remain very appreciative for the support shown by residents over the past year, which was very humbling, particularly given the discourse shown towards law enforcement.

As always, the Sudbury Police Department remains committed to serving residents with respect, professionalism and compassion. We are hopeful a new year brings new opportunities to improve the service we provide.

The Police Department collected the following fees and fines during FY16:

Licensing fees	\$ 6,645.00
Paid detail admin fees	\$17,410.21
Copier fees	<u>\$ 2,664.00</u>
Total	\$26,519.21

Respectfully submitted,  
*Scott Nix, Chief of Police*

**Police Lieutenant**

Robert F. Grady  
John Perodeau

**Police Sergeants**

Todd Eadie  
James Espinosa  
Nathan Hagglund  
Stephanie Howe  
Richard MacLean  
Wayne Shurling

**Police Officers**

Owen Boyle  
Erin Corey  
Timothy DaSilva  
Owen Griffin  
Dylan Haldiman  
Kenneth Hanchett  
Alan Hutchinson  
Paul Johnston  
Ethan Karol  
Kenneth Loyer  
Michael Lucas  
Neil McGilvray  
Steven Milley  
Michael Pope  
Kevin Ravesi  
Michael Rochette  
Kimberly Walch  
Paul Wigmore

**Police Matrons**

Deborah Griffin  
Carol Greenwood  
Trish Longo

**Special Police Officers**

Ronald B. Conrado  
Eric Dyson  
Noel Evers  
Andrew Garceau  
Jeffrey F. Gogan  
John Harris  
Daryl Jones  
Christopher Kelly  
John A. Longo  
Trish Longo  
Christopher McKenzie  
Thomas Miller  
Matthew Nardi  
Kevin Ostrander  
Brett Rand  
Wayne M. Shurling  
George W. Taylor  
David J. Whooley  
Brian Willard  
Edwin Wright

**Dispatchers**

Deborah Griffin  
Trisha Longo  
Christopher McKenzie  
Shannon O'Brien  
Eli Rego  
Keith Robinson (Retired)  
George Taylor  
Mark Terkelsen

## Sealer of Weights & Measures

### 2016 - Sealer of Weights and Measures

Type of Device	# Tested	# Sealed	Fees
Gasoline Pumps	51	51	\$ 1,020
Scales 0# - 10#	5	5	\$ 75
Scales 10# - 100#	51	51	\$ 1,020
Scales 100# - 1000#	4	4	\$ 120
TOTAL	111	111	\$ 2,235

Respectfully submitted,  
*Mark Herweck*

# PUBLIC WORKS



*After 28 years of service to Sudbury, Town Engineer and DPW Director Bill Place retired in 2016. Bill spearheaded numerous projects, most recently the transformation of historic Town Center.*

## Engineering Division

The Engineering Division is responsible for the planning, design and construction of roadway and walkway projects, assists with maintaining compliance with various State and Federal programs such as National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater, managing the Town's Street Opening Permit and Trench Opening Permit programs, reviewing development and redevelopment plans to ensure roadway and utility changes conform to the Town's construction standards, and inspecting modifications and expansions to the roadway and stormwater networks.

The Division also provides expertise to the operational divisions within the Public Works Department, other Town Departments, various Boards, Committees and Commissions. They maintain an extensive Geographical Information System (GIS) and is the custodian of a large collection of irreplaceable paper plans and record documents.

The Engineering Department coordinated with several departments to provide right-of-way (ROW) layout at various locations throughout town including but not limited to Elaine Road, French Road, Wagon Wheel Road and Country Village. This was to ensure the work done by the town from cutting of trees to the installation of

storm drains were within the town's ROW. Additional general field layouts were provided at the town's athletic field locations and at Lincoln Gardens.

Multiple boundary, topographic and design projects were also advanced or completed. Some of the projects were for a walkway on Boston Post Road from Buddy Dog to The Coolidge at Sudbury, walkway on Old Framingham Road, proposed baseball field rehabilitation on Parcel K06-0036 (Crime Lab Site), walkway and cross walk at Concord Road and Morse Road, proposed walkway and drainage rehabilitation at Marlboro Road and Morse Road, Haynes School driveway project, New North cemetery expansion and Parcel K08-0068 (Union Avenue site).

Numerous construction layout projects were also completed by the Engineering Department. Town Center crosswalks, walls and lighting, Goodman's Hill Road drainage rehabilitation and Boston Post Road and Old Framingham Road walkways.

The Engineering Department continued the outfall reconnaissance / sample collection for the newly released NPDES stormwater permit, quarterly methane gas monitoring at the transfer station and the water elevation monitoring project.

## Highway Division

The Highway Division is responsible for the maintenance and repair of the Town's roadway and walkway infrastructure including: pavement markings, granite and bituminous curbing, street and regulatory signage, stormwater utilities and traffic islands.

### Stormwater Management

The Stormwater Management System consists of more than 58 miles of surface and subsurface drainage systems, approximately 3,304 catch basin and manhole structures, and more than 280 drainage outfalls. In 2016, construction projects

included the replacement of approximately 615 feet of reinforced concrete drainpipe on Goodman's Hill Road.

In order to comply with the U.S. Environmental Protection Agency's (EPA) NPDES Phase II Stormwater Permit, the Highway Division continues to make every effort to remove silt, sand and debris from all the catch basins. An aging stormwater systems throughout the Town is a major cause of unscheduled overtime and emergency repair costs incurred by the Town.

In an effort to minimize the amount of sand entering and further diminishing the hydraulic capacity of the drain system, the Public Works Department has switched from applying a sand/salt mix on the roads to a salt and pre-treated salt when treating the roadways for snow and ice. The Department has also started preemptively pretreating the roadways prior to winter storm events which has had a positive effect on the roadway conditions this season. In addition, a comprehensive post-winter street cleaning program is performed annually to remove as much sand as possible from the streets thereby minimizing the accumulation in the drainage system.

### **Pavement Management**

\$593,812.05 of Chapter 90 Funds were used to resurface approximately 6 miles of roads this past year. In addition, the Division responded to emergency repairs, preventative maintenance and filled over 200 potholes. The Division also maintains and replaces defective guardrails.

The walkway on Old Framingham Road was extended by 840 feet. Approximately 915 feet of walkway on Route 20 near Buddy Dog and approximately 480 feet of walkway on Mossman Rd at Willis Road was installed.

The Town Center project is still on-going. Some of the projects completed in 2016 include resurfacing of the walkway from Goodman's Hill Road to the intersection of Concord Road and Old Sudbury Road. Nearly 60 feet of walkway was also installed between the Grange Hall and the Church. The Highway Division also assisted the town contractor in loaming edges of streets at the

center of town and installed stone dust walkways curving through Grinnell Park.

At the Haynes School, the Highway Division installed a drive-through area for student drop-off. At the Peter Noyes School, a 10 foot x 100 foot walk was paved and five (5) bollards were installed for student drop off.

The Highway Division added 2 loads of sand to Willis Lake Beach. This Division also paints all crosswalks and stop lines in Town along with striping all school parking lots.

### **Transfer Station**

The Transfer Station is responsible for managing the Town's solid waste to preserve and protect public health and the environment. The division oversees recycling services to the public and manages the collection of refuse and recycling from approximately 25% of the town. The compacting units have enabled us to collect more recycling and make fewer trips to the recycling center for drop off. We are in the process of creating a new monitor building to enhance the services and visibility of the operations. The old building will be removed to improve site lines for traffic. In 2016, the division sold 2,371 sticker permits to residents providing access to the solid waste and recycling services offered at the facility. The Transfer Station continues to provide excellent customer service at reduced costs to the residents through fees collected for divisional services and marketing of the recyclables. The Transfer Station hauls approximately 650 tons a year in refuse and collected approximately 500 tons in recyclables.

## **Trees & Cemetery Division**

The Trees & Cemetery Division is responsible for the maintenance management of the Town's estimated 5,600 public shade trees. The Town's shade trees, while providing a great public amenity to the Town, require routine maintenance so they do not become a liability. The tree crew performs monthly surveys to determine hazardous trees and takes corrective

action to minimize damage and response during severe weather events. The Division is responsible for the cleanup and removal of storm debris. The Tree Division routinely responds to resident's inquiries and requests for service. During 2016, 149 Trees were felled within the town's right-of-way. The town contracted the removal of 99 of these trees, 12 were removed by

NSTAR, 38 were removed by the Division staff. In addition, 12 stumps were ground by the Town's contractor.

The Cemetery Division staff continues to perform grave openings and performed 75 interments, 36 cremations, 15 Veterans and 39 Full burials at the Town's 7 cemeteries.

## **Parks & Grounds Division**

The Parks & Grounds Division provides safe and well-maintained facilities along with the Parks & Recreation Division. Many of the tasks performed this year include the following:

- Installed footing for new irrigation system and 2 copper bibs on Town Common
- Installed conduit for light poles at Hosmer House
- Installed fountain at Cricket Pond in Heritage Park
- Installed new sod and warning track at Upper Featherland Little League field
- Installed new snow fence and water gate at Featherland Ice Rink
- Maintain playground at Haskell Field
- Maintain irrigation systems at five playing fields and buildings
- Maintain five trucks with plows, 2 John Deere tractors, 4 trailers and various grounds maintenance equipment
- Layout and lining of playing fields: 16 soccer, 12 baseball, 5 softball, 6 lacrosse and 1 field hockey
- Maintain tennis courts, synthetic field at Cutting and dock at Willis Lake
- Participate in all snow removal and ice management with highway department
- Maintain Ice Rink at Featherland
- Maintain trees on all property we manage

Respectfully submitted,  
*Daniel F. Nason., Director of Public Works*



*DPW Director Dan Nason joined the Town in 2016.*

## **In Memoriam**

### **RUTH HALL FORBES (1918-2016)**

Sudbury Resident: 1964-1980  
Middle School Teacher/English Coordinator: 1964-1980

### **SANDRA T. HALL (1941-2016)**

Sudbury Resident: 1966-2016  
Election Worker: 2004-2016  
Information Systems Senior Worker: 2004-2016

### **ROYAL E. HAYNES, JR. (1928-2016)**

Sudbury Resident: 1928-1996  
Archeological Advisory Committee: 1977-1984  
Election Officer: 1976-1995  
Historical District Study Committee: 1962-1963  
Revolutionary Bicentennial Committee: 1966-1976

### **PAUL A. HURD, SR. (1939-2016)**

SPS Teacher: 1967-2002

### **RAYMOND S. MARTIN (1929-2016)**

LSRHS Chemistry Teacher: 1960-1989

### **JOAN E. MEENAN (1926-2016)**

Sudbury Resident: 1952-2016  
Memorial Day Committee: 1973-1979

### **JOSEPH NUGENT, JR. (1941-2016)**

Sudbury Resident: 1996-2016  
Board of Assessors: 1999-2002  
Senior Means Tested Exemption Advisory Committee: 2012

### **ELIZABETH “EILEEN” PARADIS (1918-2016)**

SPS Grade 5 Teacher: 1950-1978

### **DONEL ROBERTS, SR. (1918-2016)**

Sudbury Resident: 1946-1988  
Sudbury Housing Authority: 1976-1984

### **MARION THIBAUT (1924-2016)**

LSRHS Cafeteria Worker: 1973-1989

### **VIRGINIA M. TROCCHI (1936-2016)**

Sudbury Resident: 1973-2007  
Election Worker: 2000-2013

**MARGARET WHITEMORE (1925-2016)**

Sudbury Resident: 1960-2016

Council on Aging Program Coordinator: 1999-2013

Election Officer: 2004-2016

Pay per Throw Committee: 1998-2006

Sewer Assessment Citizen's Advisory Committee: 2003-2011

Walden Dist. Water Safety Council: 1964-1967

**LEON ZOLA (1931-2016)**

Sudbury Resident: 1964-1986

Business Advisory Committee: 1967-1972

Design Review Board: 1974-1983

Route 20 Study Committee: 1970-1973

Sign Bylaw Committee: 1973-1975

Sudbury Industrial Development Commission: 1971-1983

