

2015 ANNUAL TOWN REPORT SUDBURY, MASSACHUSETTS



Sudbury Town Offices/Departments

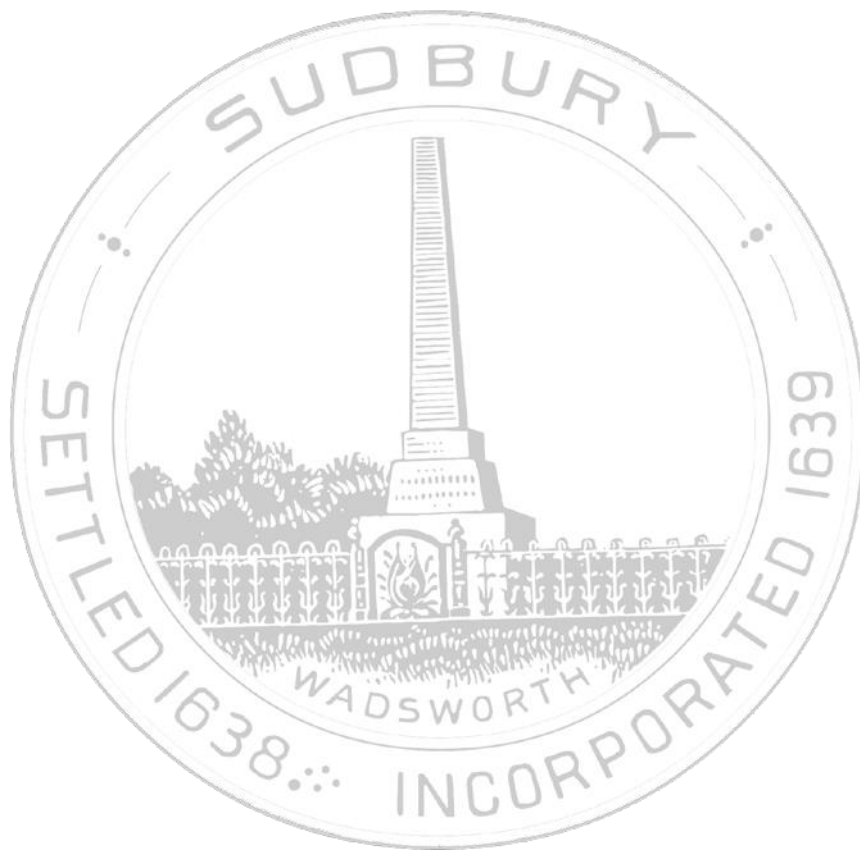
<u>Department</u>	<u>Location</u>	<u>Phone Number</u>
Accounting Office	Flynn Building	978-639-3309
Assessing Office	Flynn Building	978-639-3393
Assistant Town Mgr./HR Director	Flynn Building	978-639-3386
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-440-5461
Conservation Office	DPW Building	978-440-5471
Council on Aging	Fairbank Community Center	978-443-3055
Dog Officer	147 Parker St, Maynard, MA	978-639-3361
Engineering/DPW	DPW Building	978-440-5421
Finance Department	Flynn Building	978-639-3376
Fire Department	77 Hudson Road (Headquarters)	978-440-5301 (Business)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-440-5479
Highway/DPW	275 Old Lancaster Road	978-440-5421
Historic Districts Commission	Flynn Building	978-639-3389
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation Department	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community Development	Flynn Building	978-639-3387
Police Department	75 Hudson Road	978-443-1042 (Business)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	Flynn Building	978-639-3358
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury Public Schools	Fairbank Community Center	978-443-1058
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Treasurer/Tax Collector	Flynn Building	978-639-3376
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

Addresses

DPW Building	275 Old Lancaster Road
Fairbank Community Center	40 Fairbank Road
Flynn Building	278 Old Sudbury Road
Town Hall	322 Concord Road

Cover Photo: The New Police Station Headquarters, which opened its doors in November 2015.

376th Annual Report of the Official Boards



**Sudbury, Massachusetts
Year Ending December 31, 2015**

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Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639	
POPULATION:	18,192 Voters: 11,954	
AREA:	24.7 Square Miles	
FY2016 BUDGET:	Operating Sub-Total:	\$84,701,439
	Debt Sub-Total:	\$ 4,385,556
	Operating Capital Article:	<u>\$ 392,750</u>
	Total General Fund Use:	\$88,479,745
TAX RATE:	FY2016: \$17.80 Residential; \$25.11 Commercial/Industrial/Personal Property FY2015: \$17.60 Residential; \$24.88 Commercial/Industrial/Personal Property FY2014: \$18.03 Residential; \$24.94 Commercial/Industrial/Personal Property	
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting	
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network	
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School	
PUBLIC SAFETY:	Full-time Fire Department (with three stations, EMT and paramedics) Full-time Police Department	
RECREATION:	Programs are offered year round by CAPRA-accredited Park & Recreation Dept. Facilities include the Atkinson Town Pool and Fairbank Community Center; Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area; toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating areas; and fields for: baseball, field hockey, lacrosse, softball, and soccer.	
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough	
HEALTH/HOSPICE CARE SERVICES:	Parmenter Community Health Care Sudbury Pines Extended Care and Wingate Healthcare Facility Emerson Medical at Sudbury	
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, and Unitarian Universalist.	
UTILITIES:	Electrical service:	Eversource
	Natural Gas service:	National Grid and Eversource Gas
	Water:	Sudbury Water District
	Telephone/cable service:	Verizon and Comcast

Federal, State and County Officials

United States of America

Title/Position	Name	Phone
President	Barack H. Obama	202-456-1414
Vice-President	Joseph R. Biden, Jr.	202-456-2326
Senator	Elizabeth A. Warren	617-565-3170
Senator	Edward J. Markey	617-565-8519
Representative 3 rd Congressional District	Nicola S. Tsongas (Pct. 1)	978-459-0101
Representative 5 th Congressional District	Katherine Clark (Pct. 1A, 2, 3, 4 &5)	781-396-2900

Commonwealth of Massachusetts

Title/Position	Name	Phone
Governor	Charles D. Baker	617-725-4005
Lt. Governor	Karyn E. Polito	617-725-4005
Secretary of State	William F. Galvin	617-727-7030
Registrar of Deeds Middlesex Southern District	Maria C. Curatone	617-679-6300
Treasurer and Receiver General	Deborah B. Goldberg	617-367-6900
Middlesex Retirement Board Chairman	Thomas F. Gibson	978-439-3006
Attorney General	Maura Healy	617-727-2200
Auditor	Suzanne M. Bump	617-727-6200
Clerk Magistrate Middlesex Superior Court	Michael A. Sullivan	781-939-2700
Councillor 3 rd District	Marilyn Petitto Devaney	617-725-4015 x3
District Attorney Northern District	Marian T. Ryan	781-897-8300
Registry of Probate/Insolvency	Tara E. DeCristofaro	617-768-5800
Senator in General Court: 3rd Middlesex District	Michael J. Barrett (Pct 1, 4, 5)	617-722-1572
Senator in General Court: Middlesex & Worcester	James B. Eldridge (Pct 2, 3)	617-722-1120
Representative in General Court: 13th Middlesex District	Carmine L. Gentile	617-722-2014
Middlesex County Sheriff	Peter J. Koutoujian	781-960-2800

Elected Town Officials

Effective after Annual Town Election March 28, 2015

Assessors, Board of	<u>Term Expires</u>	Planning Board	<u>Term Expires</u>
Joshua M. Fox	2018	Peter Jon Abair	2016
Trevor A. Haydon	2016	Stephen R. Garvin	2018
Liam J. Vesely	2017	Craig C. Lizotte	2016
		Martin Joseph Long	2017
		Christopher Morely	2018
Goodnow Library Trustees			
Lily A. Gordon	2018		
Marie D. Royea	2018	Selectmen, Board of	
Carol Hull	2016	Patricia A. Brown	2017
Robert W. Iuliano	2017	Robert C. Haarde	2016
Barbara F. Pryor	2017	Susan Iuliano	2018
Sarah M. Sogigian	2016	Leonard A. Simon	2016
		Charles C. Woodard	2018
Health, Board of		Sudbury Housing Authority	
Carol J. Bradford	2016	Sherrill P. Cline	2019
Linda Marie Huet-Clayton	2018	Judith Deutsch (State apptee.)	2016
Susan R. Sama	2017	Kaffee Kang	2016
		Lydia Pastuszek	2018
		Steven J. Swanger	2017
Lincoln-Sudbury Regional School District Committee		Sudbury School Committee	
Radha Raman Gargeya	2016	Lisa V. Kouchakdjian	2018
Elena M. Kleifges	2017	Christine A. Hogan	2017
Nancy F. Marshall (Lincoln)	2018	Ellen Winer Joachim	2017
Kevin J. Matthews	2016	Scott B. Nassa	2016
Patricia M. Mostue (Lincoln)	2017	Lucie Swigart St. George	2018
Gerald E. Quirk	2018		
Moderator		Water District Commissioners	
Michael C. Fee	2018	Elizabeth D. Eggleston	2017
		Michael C. Fee	2018
Park and Recreation Commission		Robert H. Sheldon	2016
Robert C. Beagan	2018		
Michael T. Ensley	2017	Water District Officers	
Paul Griffin	2016	Craig E. Blake	2016
James J. Marotta	2018	Robert K. Coe	2016
Richard C. Williamson	2016	B. Clark Taylor	2016

ADMINISTRATION



*Town Manager Melissa Murphy-Rodrigues, Esq.
joined the Town of Sudbury
in November 2015.*

Board of Selectmen and Town Manager

The Board of Selectmen, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2015, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

2015 will be long be remembered as a time of continuing change in the Town's leadership. In January, Town Counsel changed when Paul Kenny retired after serving the Town for 38 years. Petrini & Associates, P.C. of Framingham was chosen as the firm to represent Sudbury, with Barbara Saint Andre taking the role as our Town Counsel. In late December, the Board of Selectmen voted to follow Barbara Saint Andre to the firm of Kopelman and Paige, P.C.

In February, long time Town Manager Maureen Valente left Sudbury to take on the exciting new role of Deputy Treasurer for the Commonwealth. Maureen, who was the second Town Manager since the charter change in 1994, served as Sudbury's Town Manager for 15 years and Finance Director for 3 years. Under her leadership, Sudbury earned a AAA credit rating, the highest possible rating.

Assistant Town Manager Maryanne Bilodeau was appointed to serve as Interim Town Manager in February and served in this role for eight months through October.

In March, Michael Fee was elected as Sudbury's Moderator, after Myron Fox chose not to run for re-election. Shortly after this, the Town's long time Finance Director Andrea Terkelsen announced her departure to work for a larger community. She will be missed.

In May, Susan Iuliano replaced long time Selectman Larry O'Brien after he chose not to seek re-election in March. Selectman O'Brien served 15 years as a member of the Board. Larry contributed significantly to Sudbury's financial stability during his time on the Board, particularly in areas including labor negotiations and employee health care, working to shape changes that ultimately saved the Town millions of dollars. In addition, Larry played a significant role in expanding both

affordable and senior housing opportunities throughout Sudbury during his 20 years of elected service in Sudbury, which began with his election to the Planning Board.

Sudbury will miss the institutional knowledge provided by these individuals, and extends its deepest gratitude for their dedication to the town.

The Board reorganized following the 2015 Annual Town Meeting. Pat Brown was elected to serve as Chairman and Susan Iuliano to serve as Vice-Chairman.

Seanan Fong and Jiayun Ho, two students of the Harvard Negotiation and Mediation Clinical Program at Harvard Law School, conducted a "Listening Project" in Sudbury from February through April. The aim of the project was to "explore and understand the state of public discourse on town matters in Sudbury," and the students shared their findings on May 3rd, with a public presentation that was well received. In response to the report, which can be viewed at <http://blogs.harvard.edu/hnmcp/files/2015/04/Sudbury-Final-Report.pdf>, the Board engaged Jon Wortmann of Novel Communications to conduct teambuilding sessions. A Facebook page was also established for the Town, and the Board continues to discuss implementation of other recommendations.

As we progressed into summer, the transformation continued. In June, the Board of Selectmen created the Budget Strategies Task Force to enhance the Town's budgeting process by means of collaboration and communication among the three major cost centers – Sudbury Public Schools, Lincoln-Sudbury Regional High School and the Town of Sudbury. The task force has resulted in increased sharing of information about budget pressures and anticipated unusual expenses or cost savings, and has allowed the Town to explore the possibilities for cost sharing among the cost centers, and to improve the budget hearing and pre-budget hearing process. The committee started their work in June and continued throughout the summer/fall.

In mid-July the Town welcomed Andrew Vanni as the new Finance Director. Vanni joined Sudbury after serving in both Haverhill and Middleton.

The Town Center Project continued through the fall. E.T. & L., the construction contractor on the project, installed drainage where there was none, sloped granite curbing, and added new traffic control signals and signage, resulting in a much safer intersection for pedestrians and motorists.

The new Police Station opened on December 8th, 2015. The Board of Selectmen continues to discuss what to do with the old Police Station on Route 20, particularly to see if the land could have a municipal use in the future or if the Town should sell this piece of property. The Planning and Community Development Department conducted a survey on the Town's website in April to get residents' input on the best options to proceed with the reuse of the property. The majority of the respondents suggested that the Town sell the property to a private buyer for commercial use. In September, the Town received a property appraisal that valued the building and land at \$750,000. Both the survey and the appraisal are available for public review on the Sudbury Town website.

Work to further plan for Rail Trail development also continued. The MassDOT 25% Design for the Bruce Freeman Rail Trail commenced, with the Town hiring the firm VHB as its engineering consultant. This project stalled in early 2015 due to an appeal of a Conservation Commission permit by an abutter, but by the end of the year the appeal was dismissed and design of the right of way continued. The Town Manager also continued discussions with the Town of Framingham and the Trust for Public Land regarding purchase of the CSX corridor, which will enable the Bruce Freeman Rail Trail to continue south into Framingham. The Mass Central Rail Trail project stalled in 2015 as the Town waits to see if Eversource will advance a transmission line project along the right of way which could facilitate construction of a rail trail.

The Fairbank Community Center Study Task Force (FCCTF) and the Town Hall Blue Ribbon Committees (THBRC) continue their work on two major building projects. The THBRC met with the Selectmen and has recommended that the town

preserve the existing Town Hall building, keeping its appearance and community meeting use as it was originally intended. The committee evaluated several options for new uses and configurations of the Town Hall, and found the historical value and preservation of Sudbury's past to be of primary importance to its future. The committee also recognized the fact that the Fairbank Community Center is in need of improvements, and should take precedent over the rehabilitation of the Town Hall building. The FCCTF continues to deal with a failing roof and other systems at the community center, and is preparing an article for May Town meeting for design funds of a new building.

The Board continued to discuss what direction Sudbury should go to continue providing excellence in vocational educational opportunities for Sudbury students. In December, a special town meeting was called for February 9th, 2016 to decide whether the Town should withdraw from the Minuteman School District.

On November 1st, Ms. Bilodeau was happy to pass the torch off to Melissa Murphy-Rodrigues, Esquire who came on as Sudbury's new Town Manager and hit the ground running. Ms. Rodrigues came from the City of Everett after serving for eight years as Chief of Staff and Counsel to the Mayor.

We close by thanking all Town employees for their work providing services to Town residents, and all residents who have offered to serve on the Town's many boards and committees. It is a pleasure and an honor to be the Board of Selectmen/Town Manager of such an engaged and energetic community.

Respectfully submitted,

BOARD OF SELECTMEN
Patricia A. Brown, Chair
Susan N. Iuliano, Vice-Chair
Robert C. Haarde
Leonard A. Simon
Charles C. Woodard

TOWN MANAGER
Melissa Murphy-Rodrigues, Esquire

Town Clerk

The Town Clerk is the Chief Election Official and responsible for compliance with Federal, State and Town laws and bylaws when organizing, overseeing and certifying elections. Votes taken at town meetings and elections are recorded, certified and submitted to the Attorney General's Office, the Department of Revenue and the Secretary of the Commonwealth's Office. Town Proceedings are recorded and the Town Bylaws are updated and certified each year.

Town Clerk's Office issues marriage licenses, creates, maintains and issues certified vital records. As Sudbury's Burial Agent, the Office issues burial permits. Other duties of the Town Clerk's Office include issuing dog licenses; permitting renewals for flammable storage; receiving and processing doing business as (DBA) certificates and raffle permits; posting meetings and other official notices; filing and maintaining records of oaths of office for elected and appointed town officials; documenting filings of Open Meeting Law, Ethics Trainings and Conflict of Interest documents to facilitate compliance with State mandates for Town Employees and members of Town Boards and Committees; updating procedural manuals, road files, recording traffic rules and other regulations; registering voters, providing absentee ballots, certifying voters' names on petitions and nomination papers and certifications of residency.

We offer our congratulations and best wishes to Elaine Fortney, who retired in October after having served Sudbury in the role of Vital Records Administrator for ten years. Elaine's welcoming demeanor coupled with her extensive knowledge of her work made her a valuable and highly respected member of the staff and we hope her retirement contains all of the wonderful adventures she deserves.

Beth Perry, our new Vital Records Administrator, joined the Office at the end of December. We are fortunate to have her working with us and are already impressed with her enthusiasm and perceptive observations.

The Town Clerk's Office sent out 6,618 census forms, including those hand-delivered to the assisted living and nursing home facilities. Based upon the returns from the census, the official number of Sudbury residents as of May 1st was 18,192 and the official number of registered voters was 11,954. Residents must return the census to the Town Clerk each year in a timely fashion, as required by Massachusetts General Law, to maintain a current and accurate voting list.

A dog license form is included in the census mailing, as a courtesy to residents, enabling them to promptly return the completed form with payment prior to the licensing deadline. As a result, the majority of the dog registrations are received with the completed census forms. In 2015, 2,491 dogs were licensed in Sudbury. Dogs must be licensed no later than March 31st to avoid a \$25 late fee and potential additional fines from the Animal Control Officer. The licensing fee is \$15 for spayed and neutered dogs and \$20 for unaltered dogs.

Our Annual Town Election was held March 30th, followed by a recount of the Board of Selectmen votes on April 14th at a meeting of the Board of Registrars of Voters. The recount was well attended by candidates and observers. It was an interesting and orderly process, reaffirming our confidence in our election procedures. The Annual Town Meeting, held at Lincoln-Sudbury Regional High School began on May 4th with 56 articles on the warrant and continued for three additional nights: May 5th, 6th and 11th. A Special Town Meeting for six articles was held on May 5th. A Special Town Election was held on May 19th. Extended office hours for voter registration were held 20 days prior to the Town Elections and the Annual Town Meeting and 10 days prior to the Special Town Meeting. The Town Clerk's Office appreciates the diligence and hard work of the election workers as well as the assistance, consideration and accommodation extended by Town Departments who participate in the conduct of well-run elections.

The scanning of historic documents and the transcriptions of these records continues and is an important part of our records management program. The Office regularly assists individuals in genealogical searches and had the particular pleasure during the second half of 2015 to welcome families from as far as Oregon, Oklahoma and Kansas, and to supply them with glimpses of the lives and contributions of their ancestors dating back to the 1638 settling of Sudbury.

The Town Clerk's Office strives to provide service and assistance to residents and visitors in a timely, courteous and professional manner. To aid us in our mission, our departmental website, www.sudbury.ma.us/clerk, contains many of the documents and forms frequently requested by the public including, Town Meeting Proceedings and Historic Bylaws.

Respectfully submitted,
Rosemary B. Harvell, Sudbury Town Clerk



April 14th Recount at Town Hall

**2015
 State Elections/Town Elections/Town Meetings**

Date		% Turnout	Eligible Voters
March 30	Annual Town Election	28%	11,915
May 19	Special Town Election	10.3%	11,954
May 4, 5, 6, 11	Annual Town Meeting	6.2%	11,936
May 5	Special Town Meeting	2%	11,936

Town Clerk Financial Report

Town Clerk Fees	23,725
List of Persons	810
Extract on Disk	280
Bylaws (Zoning & General)	0
Planning Board Rules and Regulations	0
Maps	70
Copies	202
Other	13
Miscellaneous (Non-dog Bylaw Violations)	250
Dog Licenses and Kennels	39,640
Dog Late Fees and Bylaw Violations	7,275
Replacement Dog Tags	7
Total Revenue	72,272

Statistics

Certified Vital Records and Burial Permits Issued	1,183
Business Certificates Issued	129
Generated and Delivered Yearly Census	6,618
Returned and Processed Census	97%
Number of Processed and New Registered Voters	694
Official Voter Population	11,945
Official Population	18,192
Licensed Dogs	2,491
Number of Absentee Ballots Processed	247
Notary Public Services Provided	151
Certificates of Residency	85

Summary of 2015 Town Meetings

Annual Town Meeting May 4, 5, 6 and 11

The following is a summary of the actions taken by the Annual Town Meeting. A more detailed Town Meeting Proceedings appears in a separate document prepared by the Town Clerk.

IN MEMORIAM RESOLUTION

Moderator declared unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: Davis R. Bates, Jr., Edna M. Geary, Myrna Hoffman, Ethel V. Johnson, William A. King, Carmel O’Connell and Marjorie R. Wallace.

Article 1. HEAR REPORTS

Moderator declared unanimously voted to accept the reports of the Town boards, commissions, officers and committees as printed in the 2014 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

Article 2. FY15 BUDGET ADJUSTMENTS

Moderator declared unanimously voted to amend the vote taken under Article 4, FY15 Budget, of the 2014 Annual Town Meeting by transferring \$450,180.47 from Free Cash to 400 Public Works, Snow and Ice.

Article 3. STABILIZATION FUND

Moderator declared voted by well more than two-thirds to transfer \$141, 600 from Free Cash to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting.

Article 4. FY16 BUDGET LIMITING

Moderator declared voted that the amount appropriated under the FY16 No Override budget not exceed the sum of \$88,711,995.

Article 4. FY16 BUDGET

Moderator declared voted by well more than a majority that the Town appropriate the sums of money set forth in the column “FY16 Recommended” for FY16 as shown on the screen (*shown right*):

said sums to be raised by transfer of \$410,000 from Free Cash and the remainder to be raised by taxation except that the following items to be raised and designated, by transfer from available fund balances and interfund transfers: from Ambulance Reserve for Appropriation Acct. to (200)

Public Safety, \$625,000; the sum of \$5,934,990 set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to item 900: Town Employee Benefits, so that the Employee Benefits total will be \$10,501,358, to be expended under the Town Manager; the sum of \$131,779 set forth as Sudbury

EXPENDITURES	FY16 Recommended
300: Sudbury Public Schools: Net	33,749,343
300: SPS Employee Benefits (1)	5,934,990
1000: SPS OPEB Normal Cost (2)	131,779
Sub-total SPS Net	39,816,112
300: LS Operating Assessment: Net	21,404,879
300: LS OPEB Normal Cost Assessment	64,799
300: LS Operating Debt Service Assessment	666,506
Sub-total LS Assessments Net	22,136,184
300: Minuteman Regional Assessment	694,384
Total: Schools	62,646,680
100: General Government	2,719,850
200: Public Safety (3)	7,218,029
400: Public Works	5,362,060
500: Human Services	659,188
600: Culture & Recreation	1,233,397
900: Employee Benefits	4,566,368
900: Other & Transfers	524,971
1000: OPEB Normal Cost (2)	62,402
Total: Town Departments	22,346,265
700: Town Debt Service	3,719,050
TOTAL: OPERATING BUDGET	88,711,995
<small>(not including Capital or Enterprise Funds)</small>	
<ol style="list-style-type: none"> 1 To be transferred to 900: Town Employee Benefits 2 To be transferred to 1000: SPS/Town Normal Cost for OPEB 3 Ambulance reserve funds to be transferred to 200: Public Safety (direct revenue offset) 	

Public Schools OPEB Normal Cost to be immediately transferred and added to item 1000: (SPS/Town) OPEB Normal Cost, so that the OPEB Normal Cost total will be \$194,181; and to authorize the Town Manager to transfer \$1,131,538 of the funds from item 900 Employee Benefits and \$194,181 from item 1000: (SPS/Town) OPEB Normal Cost to the OPEB Trust established to meet expenses for post employment health and life insurance benefits for eligible retirees and to expend such funds for that purpose;

and to authorize the purchase of equipment funded under this budget by entering into lease purchase agreements;

and to authorize multi-year contracts in excess of three years either by renewal, extension, or purchase options in accordance with the provisions of M.G.L. c.30B § 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

Article 5. FY16 TRANSFER STATION ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$578,043 for the Pool Enterprise Fund for FY16; such sum to be raised from \$496,000 in receipts of the Enterprise and use of retained earnings of \$82,043 of the Enterprise.

Article 6. FY16 POOL ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$547,891 for the Pool Enterprise Fund for FY15; such sum to be raised from \$525,000 in receipts of the Enterprise and use of retained earnings of \$22,891 of the Enterprise.

Article 7. FY16 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET

Moderator declared unanimously voted to appropriate the sum of \$218,086 for the Recreation Field Maintenance Enterprise Fund for FY16; and to authorize use of an additional \$21,500 of Enterprise Fund receipts for indirect costs; such sums to be raised from \$203,000 in receipts of the Enterprise and use of retained earnings of \$36,586 of the Enterprise.

Article 8. UNPAID BILLS

Moderator declared indefinitely postponed.

Article 9. CHAPTER 90 HIGHWAY FUNDING

Moderator declared unanimously voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

Article 10. REAL ESTATE EXEMPTION

Moderator declared unanimously voted to accept the provisions of Chapter 59, Section 5C ½.

Article 11. TOWN/SCHOOL REVOLVING FUNDS

Moderator declared unanimously voted to authorize for FY16 the use of revolving funds under M.G.L. c.44, s.53E ½, by the following Departments of the Town in accordance with the description for each fund placed on file with the Board of Selectmen, said funds to be maintained as separate accounts set forth as follows:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Plumbing & Gas Inspectional Services	Building Inspector	\$ 50,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$ 10,000
Conservation (Trail Maintenance)	Conservation Commission	\$ 7,500
Conservation (Wetlands)	Conservation Commission	\$ 35,000
Council on Aging Activities	Council on Aging	\$ 50,000
Council on Aging Van		

Transportation (MWRTA)	Council on Aging	\$	100,000
Cemetery Revolving Fund	DPW Director	\$	20,000
Fire Department Permits	Fire Chief	\$	45,000
Goodnow Library Meeting Rooms	Goodnow Library	\$	10,500
Recreation Programs	Park and Recreation Commission	\$	570,000
Teen Center	Park and Recreation Commission	\$	15,000
Youth Programs	Park and Recreation Commission	\$	150,000
Bus	Sudbury Schools	\$	450,000
Instrumental Music	Sudbury Schools	\$	100,000
Cable Television	Town Manager	\$	30,000
Rental Property	Town Manager	\$	40,000
Dog	Treasurer/Collector	\$	60,000
Zoning Board of Appeals	Zoning Board of Appeals	\$	25,000;

and to confirm that said funds have been established in accordance with M.G.L. c.44 s. 53E ½.

Article 12. ESTABLISH PUBLIC HEALTH VACCINATIONS REVOLVING FUND

Moderator declared unanimously voted to establish and authorize for Fiscal Year 2016, the use of a revolving fund by the Board of Health for providing vaccinations, including purchase of materials and other costs associated therewith including administrative salary and benefits, to be funded by reimbursements collected from private insurance and Medicare/Medicaid and Mass Health for vaccinations; said fund to be maintained as a separate account, in accordance with MGL, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the amount of \$7,000.

Article 13. ESTABLISH SPECIAL STABILIZATION FUND – FORMER MELONE PROPERTY

Moderator declared voted by well more than 2/3 to transfer \$1,100,000 from Free Cash, to be placed in a special Stabilization Fund established under this article for the purpose of grading or otherwise preparing the Town-owned so-called Melone property, shown on Town of Sudbury Assessor’s Map C12 as Parcel 0100 and located on North Road, for reuse for municipal purposes or sale.

Article 14. DPW ROLLING STOCK STABILIZATION FUND

Moderator declared unanimously voted to indefinitely postpone.

Article 15. FUNDING OF THE ENERGY SAVINGS PROGRAM STABILIZATION FUND

Moderator declared voted by well more than 2/3 to appropriate the sum of \$26,000 to be placed in the Energy Savings Programs Stabilization Fund established under Article 25 of the 2014 Annual Town Meeting, for the purpose of acquiring, installing or otherwise implementing energy saving capital projects; towards the purchase, lease or debt service payments for said items or programs classified as such; and to meet this appropriation, \$13,000 to be transferred from Art. 4, FY15 Budget 300: Sudbury Public Schools: Net and \$13,000 transferred from Article 4, FY15 Budget 400: Public Works.

Article 16. USE OF ENERGY SAVINGS PROGRAMS STABILIZATION FUND

Moderator declared unanimously voted to indefinitely postpone.

Article 17. ESTABLISH SPECIAL STABILIZATION FUND - TOWN OWNED SYNTHETIC TURF FIELDS

Moderator declared voted by well more than 2/3 to transfer \$100 from the Recreation Field Maintenance Enterprise Fund retained earnings, to be placed in a special Stabilization Fund established under this article for the purpose of replacement or major repair of the synthetic turf fields solely owned and operated by the Town of Sudbury.

Article 18. FY16 CAPITAL BUDGET

Moderator declared unanimously voted to appropriate the sum of \$392,750 for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering and design, including

but not limited to renovation to buildings; said sum to be raised by taxation; and to authorize the Town Manager to allocate funds between the underlying departments as needed.

Article 19. CARDIAC MONITOR REPLACEMENTS

Moderator declared unanimously voted to appropriate the sum of \$96,000 for the purchase or acquisition of replacement cardiac monitors, related equipment and service agreements for the Fire Department; and to meet this appropriation by transfer of \$16,044.76 from the following accounts:

1994 Annual Town Meeting Art. 39	\$ 276.89
1993 Annual Town Meeting Art. 14	\$8,967.30
1989 Annual Town Meeting Art. 9	\$1,263.44
1997 Annual Town Meeting Art. 19	\$2,643.63
1994 Annual Town Meeting Art. 64	\$ 278.88
2004 Annual Town Meeting Art. 14 &	
2007 Special Town Meeting Art. 2	\$1,000.00
2012 Annual Town Meeting Art. 18	\$ 827.13
2012 Annual Town Meeting Art. 15	\$ 787.49

and the balance of \$79,955.24 by transfer from Free Cash.

Article 20. CARPET REPLACEMENT SCHOOLS AND LIBRARY

Moderator declared voted by well more than a majority to appropriate the sum of \$108,000 for the purpose of replacing selected portions of existing carpet in the Curtis School, Loring School and Goodnow Library, and to meet this appropriation by transfer of \$60,461.99 from the following accounts:

1994 Annual Town Meeting Art. 40	\$ 2,231.00
1998 Annual Town Meeting Art. 8	\$ 2,660.45
1994 Annual Town Meeting Art. 38	\$ 482.48
2000 Annual Town Meeting Art. 13	\$30,221.60
2001 Annual Town Meeting Art. 7A	\$20,754.30
2001 Annual Town Meeting Art. 7C	\$ 1,520.03
2005 Annual Town Meeting Art. 11	\$ 2,592.13

and the balance of \$47,538.01 by transfer from Free Cash.

Article 21. NATATORIUM ROOFING

Moderator declared unanimously voted to indefinitely postpone.

Article 22. FIRE ALARM SYSTEM UPGRADE-LSRHS

Moderator declared voted by more than a majority to transfer from Free Cash the sum of \$106,600 to be expended under the direction of the Lincoln-Sudbury Regional High School District Committee for the purpose of repairing and improving the existing fire alarm system in the High School, installing, constructing, reconstructing or making extraordinary repairs to the facility for the purposes of installation and all expenses therewith including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work.

Article 23. TOWN AND SCHOOL PARKING LOTS AND SIDEWALK IMPROVEMENTS

Moderator declared voted by more than a majority to appropriate the sum of \$200,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Public Schools and Town driveways, parking lots and sidewalks; said sum to be raised by taxation and contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½).

Article 24. SCHOOL SECURITY AND ACCESS CONTROLS

Moderator declared unanimously voted to appropriate the sum of \$220,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Public Schools for the purpose of building safety, security and access controls; said sum to be raised by taxation and contingent upon the approval of a Proposition 2 ½ Capital Expenditure Exclusion in accordance with G.L. c.59, §21C(i½).

Article 25. SCHOOL CLASSROOM FLOORING REPLACEMENT

Moderator declared voted by more than a majority to transfer from Free Cash the sum of \$100,000 to be expended under the direction of the Facilities Department for the purpose of constructing, reconstructing, or making extraordinary repairs to various classroom floors in the Sudbury Public Schools, and all expenses therewith including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work.

Article 26. SCHOOL ROOFTOP HVAC UNIT REPLACEMENT

Moderator declared unanimously voted to transfer from Free Cash the sum of \$75,000 to be expended under the direction of the Facilities Director for the purpose of constructing, reconstructing, or making extraordinary repairs to the Sudbury Public Schools Rooftop HVAC units.

Article 27. DPW ROLLING STOCK REPLACEMENT

Moderator declared voted by well more than 2/3 to transfer from Free Cash the sum of \$311,300 for purchase of rolling stock/vehicles/equipment for the Department of Public Works.

Article 28. CUTTING FIELD LIGHTING

Moderator declared defeated

Article 29. CAPITAL ACCOUNT

Withdrawn

Article 30. RE-PURPOSE SCHOOL CAPITAL ARTICLES

Moderator declared voted by more than a majority to re-purpose appropriation action taken under various Special Town Meetings under the following capital articles to the newest Nixon repair project under STM held on December 3, 2014 Article 1, to reduce the Town’s share of this project thereby reducing the amount to be borrowed;

FUND	DIRECTED		ACCT DESCRIPTION	CURRENT BAL*
	BY	ATM/STM		
3155	PBC	2011	STM 11/1 NOYES GREEN REPAIR	\$ 86,734.86
3158	PBC	2012	STM12/1,STE 12/4 NIXON ROOF	\$ 44,630.48

Article 31. RE-PURPOSE NON-CPA CAPITAL ARTICLES

Moderator declared voted unanimously to indefinitely postpone.

Article 32. ADOPT M.G.L. 32B, SECTION 20 OTHER POST-EMPLOYMENT BENEFITS (OPEB) LIABILITY TRUST FUND

Withdrawn

Article 33. POST EMPLOYMENT HEALTH INSURANCE TRUST FUNDING

Moderator declared voted by more than a majority to appropriate the sum of \$4,500,000 to be placed in the Post - Employment Health Insurance Liability Fund, the so-called Other Post–Employment Benefits (OPEB) Trust established by the Town of Sudbury pursuant to Chapter 72 of the Acts of 2006; and to meet this appropriation by transfer of \$4,500,000 from the Health Claims Trust Fund established by the Town as of January 1, 1994.

Article 34. SPECIAL ACT-DEDICATION OF LOCAL MEALS TAX REVENUE TO OTHER POST EMPLOYMENT BENEFITS (OPEB)

Moderator declared defeated.

Article 35. SPECIAL ACT-EXTENSION OF MEANS TESTED SENIOR EXEMPTION PROGRAM

Moderator declared voted by more than a majority to authorize the Board of Selectmen to petition the General Court for a Special Act amending Chapter 169 of the Acts of 2012 by deleting Section 8 in its entirety; providing that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen be authorized to approve amendments which shall be within the scope of the general public objectives of the petition; said Special Act shall become effective upon Sudbury voter approval of the Special Act at either a regular or special Town election.

Article 36. TOWN OF SUDBURY BYLAWS-ART. V.3 REGULATION OF DOGS

Moderator declared voted by more than a majority to amend Article V, Section 3 of the Town of Sudbury Bylaws, Regulation of Dogs, to bring into conformity with State law.

The dog bylaw is very lengthy and can be viewed at the Office of the Town Clerk on the Town Website at this address: <https://sudbury.ma.us/clerk/2015-zoning-bylaw-article-ix/>

Article 37. DISPOSITION OF EXISTING POLICE STATION, 415 BOSTON POST ROAD

Moderator declared defeated.

Article 38. AMENDMENTS TO THE REGIONAL SCHOOL DISTRICT AGREEMENT OF THE MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Moderator declared voted unanimously to indefinitely postpone.

Article 39. Withdrawn

Article 40. MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT

Moderator declared voted by more than a majority to indefinitely postpone.

Article 41. MINUTEMAN REGIONAL VOCATIONAL SCHOOL DISTRICT - WITHDRAWAL Moderator declared voted by more than a majority to indefinitely postpone.

Article 42. TOWN-WIDE ELECTRIC AGGREGATION

Moderator declared voted by more than a majority to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, § 134 and, further, to adopt the following resolution:

WHEREAS, the Commonwealth of Massachusetts has engaged in a process to establish a competitive market place through the restructuring of the electricity market; and

WHEREAS, citizens of Sudbury have a substantial economic and social interest in terms of greater customer choice and opportunities for savings in this restructured market; and

WHEREAS, the Town of Sudbury hereby finds that it may be in the interest of its citizens who are electric ratepayers, both residential and commercial/industrial, to develop and secure such approvals and enter into appropriate agreements with consultants, experts and attorneys in connection with the establishment and operation of an electricity aggregation plan.

BE IT THEREFORE RESOLVED that the Town of Sudbury hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to reestablish such plan if its operation is suspended; and

To negotiate and enter into such contracts for power supply pursuant to the plan or services for such plan, with the understanding that if a power supply contract is executed, individual consumers would retain the option not to participate in the aggregation plan and, instead, to choose any electricity alternatives they desire and, further, to take such other action relative hereto as may be appropriate and necessary.”

Article 43. AMEND ZONING BYLAW, ARTICLE IX-SITE PLAN AUTHORITY: CHANGE FROM BOARD OF SELECTMEN TO PLANNING BOARD

Moderator declared passed by a clear two-thirds to amend Article IX, the Zoning Bylaw, by substituting the words “Planning Board” for the words “Board of Selectmen” or “Selectmen” in all places where it appears in Section 6300, Site Plan Review, and Sections 3113, 3113(f), 3144, 3320, 3431, 3533, 3544, 3570 and 3590, so that the site plan review authority shall be the Planning Board; and by substituting the words “Board of Selectmen” for the words “Planning Board” in Section 6360.

Article 44. GRANT OF PERPETUAL RESTRICTIONS-CPA LAND PURCHASES

Moderator declared voted by more than a majority to authorize the Board of Selectmen to grant perpetual restrictions which meet the requirements of General Laws chapter 184, sections 31 to 33, inclusive, to the Sudbury Valley Trustees, or another qualified organization, on the following properties, which were purchased with Community Preservation Act funds for the following purposes:

1. Cutting Recreational Field for the development of an active recreational field or fields on said land, together with an entrance drive, parking area, and related amenities;
2. Dickson Property for open space and historic purposes;
3. Libby Property for open space purposes; and
4. 15 Hudson Road for historic, recreation or open space purposes;

Article 45. COMMUNITY PRESERVATION FUND – GRIST MILL, CARDING MILL AND STEARNS MILL POND INVASIVE WEED REMOVAL

Moderator declared voted unanimously to appropriate \$45,000 of Community Preservation Act funds from FY16 Revenue, as recommended by the Community Preservation Committee, for the purpose of habitat restoration of Grist Mill Pond, Stearns Mill Pond and Carding Mill Pond. All appropriations will be allocated to the Open Space Category and funded from FY16 Revenue.

Article 46. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST ALLOCATION

Moderator declared voted by more than a majority to appropriate \$202,600 of Community Preservation Act Funds from FY16 Revenue, as recommended by the Community Preservation Committee, for the purpose of providing funds to the Sudbury Housing Trust in support of its efforts to provide for the preservation and creation of affordable housing. Appropriations will be allocated to the Community Housing category and funded from FY16 Revenue.

Article 47. COMMUNITY PRESERVATION FUND – TOWN-WIDE WALKWAYS

Moderator declared voted by more than a majority to appropriate \$100,000 from the Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of constructing new walkways within the Town, such design and construction to be guided by the spirit and intent of the Town of Sudbury 2001 Master Plan, the February 2000 Report of the Walkway Committee, the July 2005 Sudbury Board of Selectmen directive regarding public works projects on Scenic Roads, and by recommendation of the Town of Sudbury Planning Board, the Director of Planning and Community Development and the Director of the Department of Public Works. Appropriations will be allocated to the Recreation category and funded from FY16 Revenue.

Article 48. COMMUNITY PRESERVATION FUND – HISTORIC PROJECTS

Moderator declared voted unanimously to appropriate \$22,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of completing the following projects as proposed and recommended by the Sudbury Historical Commission: to purchase and build an information kiosk and produce historical signage in the vicinity of the Hearse House, Town Pound and Revolutionary War Cemetery in the historic Town Center; to continue the Survey of Old Homes, as required by the Massachusetts Historical Commission; and restoration of signage within the town cemeteries. Appropriations will be allocated to the Historic category and funded from FY16 Revenue.

Article 49. COMMUNITY PRESERVATION FUND – DAVIS FIELD IMPROVEMENTS

Moderator declared article failed by a counted vote: In favor: 213 opposed: 281

Article 50. COMMUNITY PRESERVATION FUND – TOWN CENTER LANDSCAPING

Moderator declared voted by more than a majority appropriate \$100,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of funding the remainder of the landscaping and historic restoration phase of the Town Center Improvement project, or act on anything relative thereto. All appropriations will be allocated equally to the Open Space and Historic categories and funded from FY16 Revenue.

Article 51. COMMUNITY PRESERVATION FUND – AMEND ARTICLE 26 OF THE 2012 ANNUAL TOWN MEETING, COMMUNITY PRESERVATION FUND – HISTORIC PROJECTS

Moderator declared voted by more than a majority to amend Article 26 of the 2012 Annual Town Meeting by allowing the installation of a fire detection and/or fire suppression system at the Hosmer House, as recommended by the Community Preservation Committee.

Article 52. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

Moderator declared voted by more than a majority to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for FY16 Community preservation Surtaxes:

\$ 90,000	Administrative and Operating Cost
\$1,279,729	Debt Service

and further to reserve the following funds:

\$ 106,860	for Historic Reserves
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Article 53. TOWN SIDEWALKS (NON-BINDING RESOLUTION)

Moderator declared voted by more than a majority to prioritize the current building of sidewalks to provide walking access to public schools for all homes within two miles of a public school.

Article 54. ENGINEERING AND CONSTRUCTION OF A COMPLETED “GREENWAY STYLE” MULTI-USE RECREATIONAL TRAIL IN ABANDONED RAIL R.O.W. OF THE FRAMINGHAM AND LOWELL RAILROAD, NOW KNOWN AS THE BRUCE FREEMAN RAIL TRAIL (BFRT)

Moderator declared failed to attain a majority and was defeated.

Article 55. ENGINEERING AND CONSTRUCTION OF A COMPLETED “GREENWAY STYLE” MULTI-USE RECREATIONAL TRAIL IN ABANDONED RAIL R.O.W. OF THE MASS CENTRAL RAILROAD, NOW KNOWN AS THE MASS CENTRAL RAIL TRAIL (MCRT)-WAYSIDE BRANCH

Moderator declared failed to attain a majority and was defeated.

Article 56. REFINEMENTS TO SUDBURY’S MEANS TESTED SENIOR CITIZEN PROPERTY TAX RELIEF

Moderator declared unanimously voted to indefinitely postpone.

**Special Town Meeting
May 5**

**Article 1. AMEND ART. XVIII, S. 2 OF THE GENERAL BYLAWS – LICENCES & PERMITS
SUBJECT TO UNPAID TAXES AND FEES**

Moderator declared voted by well more than a majority to amend Article XVIII, Section 2 of the General Bylaws by amending the first sentence to read as follows (new wording is underlined):

The Licensing Authority may deny, revoke, or suspend any license or permit, including renewals and transfers of any Party whose name appears on said list furnished to the Licensing Authority from the Tax Collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the Licensing Authority from the Tax Collector; provided, however, that written notice is given to the Party and the Tax Collector, as required by applicable provisions law, and the Party is given a hearing, to be held not earlier than fourteen days after said notice.

**Article 2. APPLY BOND PREMIUM PORTION TO REDUCE TO REDUCE BORROWING –
POLICE HEADQUARTERS**

Moderator declared voted by well more than a majority to appropriate a \$440,000 portion of the net premium paid to the town by the purchasers of the bonds or notes issued in part to finance the construction of a new Police Department Headquarters (the “Police Headquarters”) authorized under votes of the Town passed May 5, 2014 (Article 14) and September 4, 2014 (Article 1), excluded from the limitations of Proposition 2½, so-called, on March 31, 2014 (Question 1); and to use such premium to pay costs of the Police Headquarters, and to reduce by such premium the remaining amount authorized to be borrowed for the Police Headquarters.

**Article 3. APPLY BOND PREMIUM PORTION TO REDUCE BORROWING –
JOHNSON FARM**

Moderator declared voted by well more than a majority to appropriate a \$110,000 portion of the net premium paid to the Town by the purchasers of the bonds or notes issued in part to finance the acquisition of the Johnson farm land parcel (“Johnson Farm”) authorized under a vote of the Town passed December 3, 2014 (article 2), excluded from the limitations of Proposition 2½, so-called, on December 9, 2014 (Question 2); and to use such premium to pay costs of Johnson Farm, and to reduce by such premium the remaining amount authorized to be borrowed for Johnson Farm.

**Article 4. JOHNSON FARM ACQUISITION COST FUNDING POLICE TO REDUCE
BORROWING AMOUNT**

Moderator declared unanimously voted to reduce the borrowing authorization for Johnson Farm by the amount of \$66,000 accepted as a donation from the Sudbury Valley Trustees by the Board of Selectmen for the purchase of the Johnson Farm property.

**Article 5. APPLY BOND PREMIUM PORTION TO REDUCE BORROWING –
NIXON SCHOOL PROJECT**

Moderator declared voted by well more than a majority to appropriate a \$60,000 portion of the net premium paid to the Town by the purchasers of the bonds or notes issued in part to finance the costs of replacing the roof, windows, and doors and to repair the building envelope of the General John Nixon Elementary School (the “Nixon School”) authorized under a vote of the Town passed December 3, 2014 (Article 1), excluded from the limitations of Proposition 2½, so-called, on December 9, 2014 (Question 1); and to use such premium to pay costs of the Nixon School, and to reduce by such premium the remaining amount authorized to be borrowed for the Nixon School.

Article 6. AMEND ZONING BYLAW, ARTICLE IX, ARTICLE 7000 DEFINITION OF KENNEL

Moderator declared indefinitely postponed.

Summary of 2015 Town Elections

ANNUAL TOWN ELECTION March 30, 2015

The Annual Town Election was held at two locations. Precincts 1, 1A, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 AM to 8:00 PM. There were 3,293 votes cast, representing 28% of the town's 11,915 registered voters. The final tabulation was done at the Town Hall.

A Recount was held by the Board of Registrars of Voters on Tuesday, April 14, 2015 for the votes for the Board of Selectmen cast at the March 30, 2015 Annual Town Election. The recount totals are reflected in these results.

BOARD OF SELECTMEN

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	46	39	65	39	49	238
CHARLES C. WOODARD 32 OLD FRAMINGHAM ROAD, UNIT 29 (CANDIDATE FOR RE-ELECTION)	330	286	314	344	292	1566
MICHAEL T. ENSLEY 598 PEAKHAM ROAD	308	295	297	256	263	1419
SUSAN NICKLAUS IULIANO 22 JASON DRIVE	344	313	353	368	311	1689
BRYAN S. SEMPLE 15 REVERE STREET	340	335	339	257	294	1565
ROBERT G. STEIN 7 THOMPSON DRIVE	16	20	24	22	24	106
WRITE-INS	0	2	0	0	1	3
Totals for Office	1384	1290	1392	1286	1234	6586

BOARD OF ASSESSORS

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	226	213	235	212	216	1102
JOSHUA M. FOX 80 BRIMSTONE LANE (CANDIDATE FOR RE-ELECTION)	464	428	460	428	400	2180
WRITE-INS	2	4	1	3	1	11
Totals for Office	692	645	696	643	617	3293

PLANNING BOARD

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	587	531	574	552	516	2760
CHRISTOPHER MORELY 321 OLD LANCASTER ROAD (CANDIDATE FOR RE-ELECTION)	401	387	417	387	375	1967
STEPHEN R. GARVIN 26 BOWDITCH ROAD	394	367	400	346	341	1848
WRITE-INS	2	5	1	1	2	11
Totals for Office	1384	1290	1392	1286	1234	6586

BOARD OF HEALTH

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	254	241	264	233	231	1223
LINDA M. HUET-CLAYTON 8 PINE RIDGE ROAD (CANDIDATE FOR RE-ELECTION)	436	401	432	410	385	2064
WRITE-INS	2	3	0	0	1	6
Totals for Office	692	645	696	643	617	3293

MODERATOR

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	230	211	245	207	214	1107
MICHAEL C. FEE 48 HENRY'S MILL LANE	457	428	448	430	400	2163
WRITE-INS	5	6	3	6	3	23
Totals for Office	692	645	696	643	617	3293

PARK & RECREATION COMMISSIONER

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	547	515	568	512	504	2646
ROBERT C. BEAGAN 25 PINE STREET (CANDIDATE FOR RE-ELECTION)	409	386	407	382	365	1949
JAMES J. MAROTTA 231 GOODMAN'S HILL ROAD (CANDIDATE FOR RE-ELECTION)	424	387	414	392	364	1981
WRITE-INS	4	2	3	0	1	10
Totals for Office	1384	1290	1392	1286	1234	6586

GOODNOW LIBRARY TRUSTEE

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	785	744	840	759	762	3890
LILY A. GORDON 60 DUTTON ROAD (CANDIDATE FOR RE-ELECTION)	461	433	446	434	401	2175
GREG P. HAMILL 16 PINE STREET (WRITE-IN CANDIDATE)	18	30	47	19	18	132
MARIE D. ROYEA 42 BLACKSMITH DRIVE (WRITE-IN CANDIDATE)	46	50	34	44	29	203
TODD M. SHORT 82 PRATTS MILL ROAD (WRITE-IN CANDIDATE)	0	3	2	3	3	11
ROBERT G. STEIN 7 THOMPSON DRIVE (WRITE-IN CANDIDATE)	14	8	4	5	1	32
OTHER WRITE-INS	60	22	19	22	20	143
Totals for Office	1384	1290	1392	1286	1234	6586

SUDBURY SCHOOL COMMITTEE

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	284	270	372	327	273	1526
LUCIE SWIGART ST. GEORGE 752 CONCORD ROAD (CANDIDATE FOR RE-ELECTION)	383	330	351	376	311	1751
TAMMIE RHODES DUFAULT 84 SILVER HILL ROAD	295	258	257	197	233	1240
LISA V. KOUCHAKDJIAN 30 MEADOWBROOK CIRCLE	412	406	395	372	407	1992
SIOBHAN CONDO HULLINGER 55 WASHINGTON STREET (WRITE-IN CANDIDATE)	9	25	16	11	9	70
OTHER WRITE-INS	1	1	1	3	1	7
Totals for Office	1384	1290	1392	1286	1234	6586

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE

Candidate Name	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	278	316	335	307	293	1529
NANCY F. MARSHALL 23 BEAVER POND ROAD, LINCOLN (CANDIDATE FOR RE-ELECTION)	459	405	433	442	391	2130
GERALD E. QUIRK 20 SCOTTS WOOD DRIVE (CANDIDATE FOR RE-ELECTION)	465	426	447	401	382	2121
ROBERT G. STEIN 7 THOMPSON DRIVE	181	141	172	134	167	795
WRITE-INS	1	2	5	2	1	11
Totals for Office	1384	1290	1392	1286	1234	6586

RECOUNT: BOARD OF SELECTMEN VOTES AT THE 3/30/15 ANNUAL TOWN ELECTION
April 14, 2015

BOARD OF SELECTMEN	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Total
BLANKS	46	39	65	39	49	238
CHARLES C. WOODARD 32 OLD FRAMINGHAM ROAD, UNIT 29 (CANDIDATE FOR RE-ELECTION)	330	286	314	344	292	1566
MICHAEL T. ENSLEY 598 PEAKHAM ROAD	308	295	297	256	263	1419
SUSAN NICKLAUS IULIANO 22 JASON DRIVE	344	313	353	368	311	1689
BRYAN S. SEMPLE 15 REVERE STREET	340	335	339	257	294	1565
ROBERT G. STEIN 7 THOMPSON DRIVE	16	20	24	22	24	106
WRITE-INS	0	2	0	0	1	3
Totals for Office	1384	1290	1392	1286	1234	6586

SPECIAL TOWN ELECTION
May 19, 2015

The polls were open from 7:00 AM to 8:00 PM. There were 1,235 votes cast, representing 10.3% of the town's 11,954 registered voters. The final tabulation was done at the Town Hall.

BALLOT QUESTION 1

Shall the Town of Sudbury be allowed to assess an additional \$200,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools and Town driveways, parking lots and sidewalks including the payment of all costs incidental or related thereto for the fiscal year beginning July first, 2015?

Ballot Question 1	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	128	147	127	140	142	684
No	87	112	104	122	122	547
Blanks	0	2	1	0	1	4
Totals	215	261	232	262	265	1235

BALLOT QUESTION 2

Shall the Town of Sudbury be allowed to assess an additional \$220,000 in real estate and personal property taxes for the purpose of constructing, reconstructing or making extraordinary repairs to the Sudbury Public Schools for the purpose of building safety, security and access controls including the payment of all costs incidental or related thereto for the fiscal year beginning July first, 2015?

Ballot Question 2	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	115	145	124	133	140	657
No	99	112	107	127	125	570
Blanks	1	4	1	2	0	8
Totals	215	261	232	262	265	1235

BALLOT QUESTION 3

Shall the Town of Sudbury be allowed to assess an additional \$300,000 in real estate and personal property taxes for the purpose of purchase and installation of lighting at the Cutting recreation field and all expenses in connection therewith, including design, engineering, preparation of plans, specifications and bid documents, for the fiscal year beginning July first, 2015?

Ballot Question 3	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	56	62	55	50	69	292
No	155	191	171	208	193	918
Blanks	4	8	6	4	3	25
Totals	215	261	232	262	265	1235

BALLOT QUESTION 4

Shall the Town of Sudbury be allowed to assess an additional \$1,000,000 in real estate and personal property taxes for the purpose of engineering and construction of a completed unpaved 1Cgreenway style 1D multi-use recreational rail trail in the abandoned rail right of way of the Framingham and Lowell Railroad, now known as the Bruce Freeman Rail Trail, running from the Chiswick Park entrance at Union Avenue to the Concord town line for the fiscal year beginning July first, 2015?

Ballot Question 4	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	46	50	45	53	54	248
No	167	200	181	204	208	960
Blanks	2	11	6	5	3	27
Totals	215	261	232	262	265	1235

BALLOT QUESTION 5

Shall the Town of Sudbury be allowed to assess an additional \$1,000,000 in real estate and personal property taxes for the purpose of engineering and construction of a completed unpaved 1Cgreenway style 1D multi-use recreational rail trail in the abandoned rail right of way of the Mass Central Railroad, now known as the Mass Central Rail Trail (MCRT) 13Wayside Branch, running from the Wayland town line to the Hudson town line for the fiscal year beginning July first, 2015?

Ballot Question 5	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Totals
Yes	43	54	42	52	53	244
No	169	195	185	206	209	964
Blanks	3	12	5	4	3	27
Totals	215	261	232	262	265	1235

Town Moderator

I was honored to serve as Sudbury's Moderator at our Annual and Special Town Meetings held on May 4, 5, 6 and 11, 2015. During the meetings residents discussed and voted on 62 warrant articles, and 990 voters attended over the four night session.

On the opening night of the 2015 Annual Town Meeting we were led in the Pledge of Allegiance by L-S students Aaron George and Lilian Jones, who were both recognized for their outstanding academic achievements and dedication to the community through a variety of service projects. The honor of reading Article 1 was bestowed upon Harold Cutler, a life-long Sudbury resident who has distinguished himself as a Call Firefighter from 1968 until 2015, as well as service on a variety of Town committees.

During the four nights of Town Meeting there were spirited and eloquent discussions on a number of critical issues, including capital improvements and zoning charges, non-binding resolutions regarding waterways and rail trails, and of course, budgetary allocations. Without exception, the voters debated the issues in a respectful and civil fashion, ensuring that all viewpoints had an opportunity to be heard. As Moderator, I was most grateful for the exemplary fashion in which the participants conducted themselves, as well as the patience they exhibited toward me in my first experience wielding the gavel.

On October 27, 2015, I held a Moderator's Forum with residents interested in discussing ways to improve the Town Meeting experience. The minutes of that meeting are available on the Town's website. On November 9, 2015, I was honored to serve as facilitator of the Annual Town Forum. The Town Forum is mandated by

our by-laws, organized by the Selectmen, and intended to serve as an opportunity for residents to have a constructive engagement with Town officials. The Forum was well-attended and focused on issues of current significance including community development priorities, infrastructure, and communications. Many thanks to Selectperson Susan Iuliano for conceiving and organizing this event.

A Special Town Meeting is scheduled to commence on February 9, 2015 and I will report on that event in the 2016 Annual Report. Finally, I have agreed to facilitate a Joint Meeting of the Finance Committee and the Budget Strategies Task Force on February 10, 2015. As of writing, that meeting has not yet occurred.

I wish to thank the many people who worked tirelessly to ensure an effective and safe Town Meeting process. Notable contributions were made by Acting Town Administrator Maryanne Bilodeau, Patty Golden and Leila Frank from her office, Elaine Jones, the special assistant to Town Counsel, as well as Police Chief Nix and Fire Chief Miles.

Finally, I thank all the voters who attended the Town Meetings and forums, and who exercised their right to legislate. For all of its limitations, it is important to recognize the unique opportunities we have as Americans, and residents of this community, to meaningfully participate in our own governance. Thank you again for the honor and privilege of serving as your Moderator.

Respectfully submitted,
Michael C. Fee, Town Moderator

EDUCATION



*Participants in the Goodnow Library's February 2015
STEM (Science, Technology, Engineering & Math) Fair.*

Sudbury Public Schools

Superintendent's Report

SPS maintains our focus on the instructional core (interaction between student, teacher, and curriculum) through implementation of our Vision, Theory of Action, and Strategic Objectives. Our resources, financial and human, are focused on meeting the diverse needs of all students and supporting all educators to meet identified student needs. The SPS School Committee adopted the Strategic Objectives detailed below on July 29, 2015. Along with our Vision and Theory of action, the Strategic Objectives and Initiatives guide the work of the district and help us to remain focused on working together to provide a high quality educational experience for all students in a safe and caring environment.

SPS Vision

We are committed to excellence in educating students to be knowledgeable, creative, independent thinkers who are caring, collaborative members of the school and wider communities.

SPS Theory of Action

If SPS provides differentiated high quality instruction that is aligned with the Common Core for every student, maintains a safe school environment, uses data to inform instruction, and supports educators through professional development, ongoing feedback, and enhanced leadership in curriculum and instruction, **then** our students will be challenged and their varied learning needs met, the capacity of educators will grow, and the existing achievement gaps will narrow.

SPS Strategic Objectives and Initiatives 2015-2016

1. Establish and publish district definition of “inclusive education” and complete an implementation plan for district direction for inclusive education.
 - a. Continue the work of the Inclusion Team to finalize and communicate the SPS definition of “inclusive education”.

- b. Create and communicate a multi-year implementation plan to promote inclusive practices across the school system.
 - c. Increase mathematics enrichment strategies for K-5 students and develop enhanced communication with families regarding student progress.
 - d. Create and implement “challenge libraries” aligned to existing genre units and establish communication with families regarding student progress in reading.
2. Enhance social/emotional/behavioral supports for all students.
 - a. Establish and communicate a district tiered system of support for social/emotional/behavioral needs of students.
 - b. Create and communicate a multi-year implementation plan for a district-wide tiered system of support.
3. Engage in review of student services programs and administrative structure.
 - a. Engage in a review process with Walker Partnership.
 - b. Review Walker Partnership report and devise an action plan based on recommendations from the report.
4. Implement additional safety measures at all district buildings.
 - a. Coordinate with appropriate parties to develop installation and implementation plans for security and access controls.
 - b. Develop plan, in partnership with Sudbury PD, for developmentally appropriate ALICE training for students.

The budget for FY16 is \$39,816,112, which is 3.36% greater than the prior year (FY15) budget of \$38,521,299. In FY16, SPS employs 420.43 fulltime-equivalent (FTE) employees; this compares with 414.03 FTE in FY15. Much of the increase in staffing is related to in-district programming for special education.

Despite economic challenges, our efforts to make improvements have been enhanced by the unwavering support of our parents, parent organizations (PTOs), as well as generous grants from Sudbury Education Resource Fund (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been enhanced by local contributions. We appreciate these partnerships and the generous support of the work of our educators, which has allowed Sudbury Public Schools to continue to be a great place to learn and work.

In the space below, we offer a brief overview of our school district and invite you to visit our website at www.sudbury.k12.ma.us to learn more about SPS. On our website you will find detailed information about our school district including but not limited to individual schools, teaching and learning across the district, news and upcoming events, and the school district budget. For questions, please contact Dr. Anne S. Wilson, Superintendent at 978-639-3211.

Student Enrollment

As of January 1, 2016, SPS enrollment in grades pre-K to 8 was 2,840. This is a decrease in enrollment from 2,872 students in the 2014-2015 school year and from our highest enrollment of 3,302 students in 2007. Based on an enrollment and demography study completed during the 2015-2016 school year, enrollment projections indicate a continued slight decline of our enrollment over the next few years, however, based on recent enrollment experience the previous projections have been adjusted upward, reducing the expected enrollment decline. For the 2015-2016 school year (as of January 1, 2016) Haynes served 21.9% of the elementary (PK-5) enrollment, Loring served 25.9%, Nixon served 20.4% and Noyes served 31.8%.

Early Childhood Education

Preschool

The Sudbury Public Schools is home to an Integrated Preschool program housed at the

Noyes School. Residents may apply as tuition preschool students on a "first-come/first-serve" basis beginning in the fall of each year. If interested in a preschool application, you may download a copy from the website www.sudbury.k12.ma.us under the Early Childhood Department pull-down menu or call the Early Childhood Office (978) 639-3204.

Kindergarten

The Sudbury Public Schools provide full-day kindergarten to all students free of charge. Kindergarten registration begins in November for children who turn age five on or before October 1st (of the following year) with a pre-registration packet mailed to families listed on the Sudbury census. A more comprehensive registration packet is available after the pre-registration forms are returned and residency is established.

Required Documentation for Registration

Both preschool and kindergarten registration processes require a child's birth certificate, proof of residency and current immunological record. Further questions may be directed to stephanie_juriansz@sudbury.k12.ma.us, Early Childhood Administrator.

Teaching and Learning/Curriculum

District curriculum is aligned with the Massachusetts Curriculum Frameworks. The Mathematics and English Language Arts frameworks were revised to include Common Core Standards for College and Career Readiness and reissued in 2011. The District continues the process of aligning existing science, technology and engineering curriculum with the revised Massachusetts Science, Technology and Engineering standards that are slated for statewide adoption in the fall of 2018. Clearly communicating with families about students' learning is a priority for the District. Resources supporting families understanding and engagement with the various curricular areas can be found at <http://www.sudbury.k12.ma.us/> under the curriculum tab. At the elementary school level, progress reports have been revised to include standards based reporting in Mathematics and English Language Arts. The learning objectives detailed by the grade level

progress reports reflect end-of-year benchmarks aligned to key state standards.

English Language Arts: The elementary English Language Arts curriculum is organized as a series of genre units in which students receive important, common instruction in different genres, as well as in the writing types and styles that match each genre. Reading and writing instruction follows the workshop model. Students receive direct instruction on key skills, strategies and understandings during a mini-lesson. Guided practice in the form of small group instruction, independent or partner work or centers is structured to meet individuals specific literacy needs. At the middle school level, instructional units utilizing differentiated text sets provide for consistency of theme and topical study while also allowing students to read in texts that provide the optimal level of challenge.

A Response to Intervention (RTI) framework is in place in our schools. An early literacy program that moves between school and home supports students who arrive in kindergarten without pre-reading skills. Literacy support for older elementary students is provided using a research-based program (LLI). Materials for this program were purchased through a grant from the Sudbury Educational Resource Fund (SERF).

Mathematics: *Investigations*, is our core K-5 Mathematics program. However, recognizing the need for greater alignment, cohesion, and rigor for all students we are supplementing the K-2 curriculum with instructional routines and materials from Kathy Richardson's *Math Perspectives* curriculum. The middle school math program, *Big Ideas* includes the use of online texts. In 8th grade, Algebra is offered in addition to Math 8. Differentiating instruction to meet the needs of all students, from struggling to advanced, remains a priority and an ongoing challenge. Additionally, Data Teams and Professional Learning Communities (PLCs) offer teachers opportunities to collaborate and use data to inform instruction. Math Clubs at each elementary school, and a Math Team at the middle school, offer students further opportunities for math enrichment. Our fourth

annual district-wide *Family Math Night* was held in March of 2016.

Social Studies: The K-8 Social Studies program is designed to help students become informed in four main areas: geography; history; economics; and civics and government. In 2008-09, The Sudbury Foundation funded a grant involving the Sudbury Public Schools and the Sudbury Historical Society on Colonial Sudbury. Using authentic maps and historical documents, students tour various sites throughout the town and participate in re-enactments and other activities at each location. In middle school social studies this year, our focus has been on building a core set of common experiences and assessments that all students will have exposure to, ensuring rigor and coherence across grade levels and teams.

Science, Technology and Engineering [STEM]: The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science with a hands-on, inquiry approach. The State Frameworks for Science provide teachers with information regarding what students should know and be able to do at each of the grade levels and within our local units of study. Topics are covered within the three domains of science: earth and space, physical, and life, while encouraging students to apply their science content knowledge to the application of technology/engineering design scenarios. A group of Sudbury educators is currently reviewing the new Massachusetts Science standards in order to make recommendations to support continuous improvement in all of our STEM programs and to ensure alignment with state standards.

Technology: Technology continues to be integrated at increasing levels in all of our schools. The 1:1 Technology program at the middle school has been fully implemented to include all students. In a 1:1 program, each student is assigned a technology device (in Sudbury we are using the Chromebook) that travels between home and school with the student. Devices are used by students to produce work, collaborate with others, and support

workflow. Teachers in 1:1 models also use the same technology to support instruction and deliver content. Home school communication has been enhanced at the middle school by the use of on-line assignment calendars and grade books that can be accessed by students and families outside of the school day. We are currently engaged in a study of our middle school technology curriculum as well. Taking the opportunity presented by 1:1 programs to embed more of the technology communication and presentation skills in the regular classroom, our technology team is revising curricula to include possibilities for coding and other creative work.

Unified Arts: Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle school students elect either French or Spanish and proceed with their study of a world language in grades 6 through 8. Elementary band and chorus as well as middle school band, orchestra, and chorus are quality elective programs in our schools. Students participate in visual arts in grades 1 through 8.

Coordinated Health Program: The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas: personal health, mental and social health, personal safety, and community and environmental health. Within the District, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students. The aim of the program is to provide a structure for intervening in negative peer-to-peer behaviors and to foster a welcoming and inclusive school climate. In addition, the School Wellness Policy and Guidelines serve to inform decisions surrounding the food services program, curricular activities and celebrations that incorporate food. We enjoy a partnership between the Sudbury Public Schools and the Sudbury Police Department. Officer Alan Hutchinson serves as full-time School Resource Officer (SRO) for the Sudbury Public Schools.

His work with SPS focuses on assisting with safety measures and messaging to students, and assisting with health education at both the elementary and middle schools. Officer Hutchinson also works with fifth grade students as a part of the newly implemented STARS program (Student Thinking and Acting Responsibly in Sudbury).

Student Assessment

As part of the Education Reform Act of 1993, the State Board of Education has instituted a system of student assessments which culminates in a must pass assessment in Grade 10 in order to graduate from high school. The MCAS (Massachusetts Comprehensive Assessment System) will be used through the graduating class of 2019 to make a Competency Determination (CD) for high school graduation. During the 2015-16 school year, Sudbury Public School students will take the paper and pencil version of the PARCC assessment. Sudbury students in grades 3-8 will take the PARCC (Partnership for Assessment of Readiness for College and Careers) in English language arts and mathematics. Additionally, students in grades 5 and 8 will take the Science, Technology and Engineering MCAS assessment. Eligible students will continue to be assessed using the MCAS ALT (Alternate Assessment). In 2017, public schools in Massachusetts will transition to MCAS 2.0, a PARCC/MCAS hybrid.

State assessments are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. In 2012, the state introduced new reporting systems as part of Massachusetts' waiver from some elements of the No Child Left Behind legislation. This reporting system includes traditional measures of proficiency, as well as measures related to growth, closing of proficiency gaps, and comparisons of similar schools across the state. State assessment results are thoroughly analyzed and grade levels and/or schools that receive results lower than expectations in any area are provided extensive information upon which to develop improvement strategies. Students who are identified as being in need of improvement typically have either an

Individual Student Success Plan (ISSP) or an Individual Education Plan (IEP) to guide support services.

Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class work products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs. In addition, work to develop common assessments across the district in all disciplines to support collaboration and coherence is in its second year.

The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and

formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulation of a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

Each year, the administration and PTO leadership at each school welcome School Committee members and the public to their schools for a *State of the School* address. The *State of the School* presentations include school site specific information on the following topics: School Improvement Goals; Overview of Student Data (including academic assessment data and student connectedness data); Professional Development; Practices and Protocols to Support and Challenge Students; Parent Involvement; and Individual School Highlights.

SCHOOL	Grades Served	Enrollment (01/01/15)	Administration
Ephraim Curtis	6-8	1005	Mr. Stephen Lambert, Principal Mr. William Grubb, Mr. David Jurewicz, and Ms. Angela Menke, House Administrators
Josiah Haynes	K-5	408	Ms. Sharon MacDonald, Principal Mr. Scott Mulcahy, Assistant Principal
Israel Loring	K-5	464	Mr. Timothy McGillicuddy, Interim Principal Ms. Sara Harvey, Assistant Principal
General John Nixon	PK-5	386	Mr. Leo Flanagan, Interim Principal Ms. Jennifer LaMontagne, Assistant Principal
Peter Noyes	PK-5	609	Ms. Annette Doyle, Principal Ms. Kristin Moffat, Assistant Principal

The Sudbury Education Resource Fund (SERF)

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt, organization that awards education-related grants three times

yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$700,000 to Sudbury's schools. Current grants support the elementary school libraries, literacy initiatives, music and social studies curricula, and technology. Membership in SERF is open to all individuals interested in contributing their time and energy. SERF continues to be an extremely valuable resource for enriching all aspects of the educational experience of students in Sudbury Public Schools. Further information regarding SERF can be found at: info@serfsudbury.org.

METCO Program

The Metropolitan Council for Educational Opportunity (METCO) was created 60 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. In this program, students in large urban districts receive placements in participating suburban districts, supported by state grant funding. The Sudbury K-8 system enrolled its first students in the METCO program on January 27, 1975, when forty students were placed in the five Sudbury elementary schools. Currently, this grant-funded program supports up to 70 students annually. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next fiscal year.

The position of K-12 METCO Director, in partnership with Lincoln-Sudbury Regional High School, was established in the summer of 2010. Steve Desrosiers is the Director for SPS and LSRHS, beginning his tenure in August 2014. Academic Advisors at each of the schools provide direct services to students from Boston during the school day.

Sudbury students who reside in Boston participate in the variety of activities of the Sudbury Public Schools. Middle school students take advantage of the scheduled after school program held twice weekly at ECMS. Sudbury

METCO parent meetings are held in Boston several times per year and provide parents from Boston with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being. During the summer, SPS holds an academic support program for approximately twenty-five students in the METCO program. The program provides an opportunity for our new students to get a head start on the coming year, and for current students to engage in valuable skill development.

Special Education

The Sudbury Public Schools has continued its focus on inclusionary practices to allow every student with a disability to have access to and progress in the general curriculum and school community. Although inclusion is not a term found in state or federal special education regulations, the law does require placement in the Least Restrictive Environment (LRE) which means that, to the maximum extent appropriate, school districts must educate students with disabilities in the regular classroom with appropriate aids and supports, referred to as "supplementary aids and services," along with their nondisabled peers in the school they would attend if not disabled, unless a student's individualized education program (IEP) requires some other arrangement. One of the district goals is to articulate a system-wide definition of inclusive education and determine necessary resources to enhance opportunities for all learners. As such, a district-wide team of educators and other interested persons has formed to meet this goal.

Another district goal focuses on the development of a district-wide tiered system of support to meet the social, emotional, and behavioral needs of all students. The district has convened a district-wide team, including consulting experts, to examine data and identify areas of social, emotional, behavioral need impacting school safety or access to education. A tiered system of support is defined as a data-driven, prevention-based framework for improving learning outcomes for EVERY student through a layered continuum of evidence-based practices and systems.

In FY14, the Department of Elementary and Secondary Education (DESE) conducted a comprehensive special education compliance review as part of the Coordinated Program Review (CPR) process. Of the 52 criteria reviewed, Sudbury was found to have 50 criteria in full compliance. Two of the 52 areas were found to be “partially implemented”. These two “partially implemented” areas were addressed, corrected and the district was found to be in full compliance with all requirements during the DESE mid-cycle review in FY16.

Based on the most recent official DESE headcount on March 1, 2016, 431 children in grades preschool through eight were receiving some form of special education. This represents a decrease of 3 students from the previous year's headcount. Of the 431 students in special education, 37 are between the ages of three and five and receive services in the Integrated Preschool or kindergarten program. An additional 21 students were placed in out-of-district programs because of the unique nature of their disability and needs.

The total number of students receiving services on an IEP is 431. The breakdown of primary disabilities served is as follows:

- 130 (30%) are identified with Specific Learning Disabilities
- 62 (14%) are identified with Communication Disabilities
- 70 (16%) are identified with Developmental Disabilities
- 92 (21%) are identified with a Health Disability (which includes ADD/ADHD)
- 31 (7%) are identified with Emotional Disabilities
- 40 (7%) are identified with Autism

Other disability categories (Intellectual, Hearing, Vision, Multiple Disabilities, Physical and Neurological) are represented by less than 3%

identified in each area.

Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of SPS educators. New teachers to Sudbury schools participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. Sudbury educators are committed to attending a 30-hour course in Empowering Multicultural Initiatives (EMI), a program that explores racial identity development and promotes international vision within our curriculum.

The Sudbury Public Schools implement an Improved Learning for All (ILAP) plan. ILAP is a professional growth model that utilizes early-release days approximately twice per month, enabling educators to attend carefully planned work sessions. ILAP days foster collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-wide and school goals. This year's professional development has three main focuses: embedding a focus on inclusive educational practices and meeting diverse student needs within all professional development work; building master of technology skills and fostering a culture of tinkering with technology to best support teacher needs and student learning; and continuing to focus on Common Core standards, allowing SPS educators time to reflect, revise and practice with learning from previous years' professional development. In designing professional development we seek to maximize opportunities for cross-district collaboration, horizontally and vertically align elementary curriculum to maximize the coherence of content and skills taught and learned, and provide opportunities for

new learning while also enabling focused work on district initiatives.

Personnel

Retirees: The following SPS team members along with their years of service in Sudbury retired during the past year – Roberta Benson, 25 years; Mary Buono, 21 years; Mary Ellen Coyne-Gordon, 32 years; Ellen Donahue, 8 years; Marie Henning, 24 years; Joanne Holton, 7 years; Joni Jay, 8 years; Janet Jennings, 15 years; Diane Kaplan, 11 years; Linda Karpeichik, 14 years; Jan Love, 23 years; Cynthia Maloney, 17.5 years; Anne Marie McCarthy, 19 years; Gretchen Meeks, 19 years; Beth Renner, 10 years; Eileen Sullivan, 10 years; Laurie Triba, 17 years; and Mary Will, 12 years.

Years of Service Awards: On Opening Day in August of 2015 we had the honor and pleasure to

acknowledge the following SPS team members: Florence Aldrich-Bennett began her 52nd year as an educator; Michele Gray, Kathleen Mullaney, Carol Reich, Barbara Ricker, Laurajane Taylor and Susan Trubiani completed 20 years of service; and Erin Collins, Diane Krasnick, Margaret Mackie, Martin Miller and Susan Whitney completed their 10th year of service to the students and schools of Sudbury.

Respectfully submitted,
Dr. Anne S. Wilson, Superintendent

SUDBURY SCHOOL COMMITTEE
Scott Nassa, Chairman
Lucie St. George, Vice-Chairman
Ellen Winer Joachim
Christine Hogan
Lisa Kouchakdjian

Lincoln-Sudbury Regional High School

2015 Superintendent's Report

The High School's core values emphasize cooperative and caring relationships, respect for differences, pursuing academic excellence, and cultivating community. Our school culture strives to personalize education for all students in order to enhance achievement by building on individual talents and creating an educational environment where students want to learn and discover their passions. Our teachers develop engaging courses, foster strong connections with students, and produce well-rounded graduates who are prepared for the best colleges and other post-graduate endeavors. We are mindful of preparing students for entry into a fast-changing global environment.

In 2015, we welcomed Peter Rowe to the administrative team as Interim Director of Finance and Operations, along with the hiring of 6 new faculty members. Our October 1, 2015, enrollment totaled 1,664 students overall with 1,602 enrolled in school and 62 students in out-of-district placements. Included in this total are 91 students from Boston attending via the METCO Program. Class size medians range from 23-25 for "core academic" classes, which means a sizable majority of our students are in classes larger than 24.

Along with our two "feeder" districts, the Lincoln and Sudbury Public Schools, the High School continues to receive students from Boston. The Metropolitan Council for Educational Opportunity, Inc. (METCO) program was established to provide the opportunity for children from racially imbalanced schools in Boston and children from relatively isolated suburban schools to learn together in an integrated public school setting. We share a METCO Director with Sudbury Public Schools.

Over the summer, our technology team, led by Nancy Errico, supported a successful whole school transfer from First Class to Google Apps for Education effective July 1st, 2015. All staff continue to be trained on the finer aspects of

Google Apps through the school year with the support of technology team members and colleagues. Everyone is thrilled to continue our improvement to technology resources in the school supported by the 2014 technology network infrastructure project upgrade.

The Solar Canopy Project, which broke ground in August 2014, was completed in May, 2015. Along with additional energy conservation projects including installation of a new building/energy management system and replacement of all the metal halide exterior lamps on campus with L.E.D. technology, our energy consumption and maintenance costs were reduced. Our utility budget reflects a reduction in the amount of \$50,000.

The School Committee and the Teachers Association resolved a three year contract that commenced July 1, 2015. Among other language changes in the contract, the following was agreed to for FY16, FY17, and FY18: 1%, 2.5%, and 3% COLA increases for each of the three years plus a commensurate increase in employee contribution to health insurance from 70% to 65% in Year Two for all current and newly retired employees and then from 65% to 50% for employees retiring at the end of Year Three. A minimum of an additional 1% COLA increase was agreed to for FY19.

The school participates in Minuteman Nashoba Health Group, a coalition of Massachusetts towns and school districts that have joined together to more affordably purchase health benefits. Due in large part to this positive experience and membership, in the most recent OPEB evaluation performed by KMS Actuaries, LLC, Lincoln Sudbury's projected accrued OPEB liability decreased from \$46,124,163 to \$27,234,223 effective July 1, 2013. The OPEB liability valuation takes place every two years.

Of special note was the launching of the Global Scholars Program. The purpose of the program is to foster global competency among our students to improve their capacity to better participate in

and serve our global community for themselves and ourselves. We appreciate especially grants received from the Sudbury Foundation and the Lincoln-Sudbury Parent Organization to support scholarships and financial assistance for student international travel.

We appreciate the continued support of the Towns of Lincoln and Sudbury for our annual operating costs. We also appreciate the supplemental support of FELS and SERF that provide mini grants to fund teacher initiated projects to benefit teaching and learning in the school. We would also not be able to provide service at the current level of excellence without

the financial support and hard work of our many parent organization groups.
Thank you.

Respectfully Submitted,
Bella Wong, Superintendent of Schools/Principal

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL COMMITTEE

Elena Kleifges, Chair
Kevin Matthews, Vice-Chair
Radha Gargeya
Nancy Marshall (Lincoln)
Patricia Mostue (Lincoln)
Gerald Quirk

Distribution of Pupils Attending Regional High School as of October 1, 2015

	2011	2012	2013	2014	2015
Lincoln	216	198	213	226	193
Sudbury	1278	1273	1321	1279	1294
METCO	92	91	91	91	91
Other Tuition/Tuition Waived	14	13	15	20	24
Total	1600	1575	1640	1616	1602
Boys	815	783	790	777	767
Girls	785	792	850	839	835
Total	1600	1575	1640	1616	1602
9th Grade	391	399	452	399	386
10th Grade	400	390	403	449	394
11th Grade	402	393	389	383	437
12th Grade	407	393	393	383	383
SP (Special Ed > Grade 12)			3	2	2
Total	1600	1575	1640	1616	1602
Tuition Pupils Attending Other	50	51	60	60	62

L-SRHS Placement of Graduating Classes

	Class of 2011		Class of 2012		Class of 2013		Class of 2014		Class of 2015	
Four Year College	328	87.7%	385	94%	328	87.7%	385	94%	359	93.2%
Two Year College	16	4.2%	10	2.4%	16	4.2%	10	2.4%	11	3%
Other Post-Secondary Educ.	4	1.1%	2	0.5%	4	1.1%	2	0.5%	4	1%
Total Post-Secondary	348	93%	397	96.9%	348	93%	397	96.9%	374	97.2%
Work	13	3.5%	8	1.9%	13	3.5%	8	1.9%	2	0.5%
Military	1	0.3%	2	0.5%	1	0.3%	2	0.5%	3	0.7%
Other	12	3.2%	3	0.7%	12	3.2%	3	0.7%	6	1.6%
Total Non-Post-Secondary	26	7%	13	3.1%	26	7%	13	3.1%	11	2.8%
Total Graduates	374	100%	410	100%	374	100%	410	100%	385	100%

Lincoln Sudbury Regional High School Class of 2015

Nicholas William Ackley Nicholas John Adams Arturo Aguas Connor Aikens-Kinney David Goff Allen Andrew Kojo Amoo Dylan Reid Anderson Hiago Gomes Andrade Henry Jeffrey Hulihan Aranow Derek Joseph Ashe Ryan Robert Babcock Ansley Louise Baker *Brian Robert Bakerman Whitney Appleton Ball Sarah Elizabeth Hyde Banta *Christina Iphigenia Bardjis Christopher Douglas Barth Jalissa Batista Joshua Adam Bayer Rachel Marisa Beck Alexandra Paige BenDavid Alexander Bradford Benton Ryan Anthony Berardino Jonathan Brent Berlowitz Gabriel Nathan Bernard Ryan Matthew Betz Richard Edwin Billig Emma Danielle Block Ryan Albert Block *Samantha Dru Block Zachary Bochicchio Sarah Jean Bodley Jessica Ruth Bodner Emily Mae Bogdan Brian Jerome Bougoulas	Jessica Lynn Bougoulas Kevin Yasseen Boutouil *Matthew A. Bowler Skylar Mae Bradley-Dade Thomas Francis Brennan V Christopher Kent Brindisi Nicholas Kent Brindisi Matthew Geoffrey Broadbent Marissa Alexis Brockman Justin Timothy Brown *Rachel Brooke Brown Kathleen Jessica Brusger Kyle Richard Bulens Connor Charles Burke Nathaniel Tatis Bursaw *Morgane Lynn-Marie Butler Grace Hanlon Caltabiano Olivia Marie Canning Benjamin William Cannistraro Andrew James Carlson Luke Robert Anthony Chadwick Bailey O'Connor Chaffin Kaili Chen Grace Elizabeth Chin Olivia Chizzo Matthew Yuan-Chiu Chuang Elena Luisa Ciaramella Stuart Lane Clarke Sydney Jeanne Clary Peter Samuel Clear Haley Robin Clemens *Molly Murphy Cohen Morgan Rachel Cohen Nathan Barrett Cohen Nicholas Edward Cole	Jeffrey Andrew Coletti Siera Jasmine Colon Haley Emily Colpitts Meghan Amber Corcoran Victoria Annalicia Coronado Christina Nicole Costa *Clara Carmichael Cousins Lori Kai-Ife Crawlle Peter Liam Crean Maxwell David Croteau Jennifer Coogan Crowell Marylou Frances Cummings James Mannix Curry Ryan William Dale Saneev M Daniel *William Smith Davenport Brandon Christopher David Kent Cooper Davies *Emily Elizabeth Davis *Michael Thomas Dawson Liam Landon DeCesare-Fousek Hannah Jessica Dee *Gregory Nevler Derecho Sean James Dicker Anne Noel Diefenbacher Michael Henry Doran Parker Jonathan Dow Iyla Symone Driggs Sean David Driscoll Alexandra Higgins Durkee Erin Kathleen Durning Jonathan Russell Eckel *Gregory Eric Edelstein *Carly Megan Eiduson
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Isaac Andrew Elder
Gerard Samuel Elkins
*Logan Gilbert Engstrom

Caroline Genevieve Fahey
Katherine Judge Farabaugh
Axel Andrew Fay
Jonathan Palmer Fee
Benjamin Moses Feinberg
*Celia Catherine Feldberg
Olivia Jean Ference
Russell Steven Feye
Diego Faundes Figueiredo
*Peter Michael Finnegan
*Alyssa Rose Fishbein
Michael Connor Fitzgerald
Sophie Madeline Fitzhugh
Devon Scott Fitzpatrick
*Margaret Aileen Flaherty
Kathryn Jae Flanagan
*Christina Kelley Flavin
Sean Michael Fogarty
Antonio Vasilius Fontes
Gino Xavier Fordiani
*Christina Madeleine Foster
*James Denis Fox
Sarah Pearl Fried
Kyra Elizabeth Fryling
*Noah Edmund Furman

Steffon Dean Gales
*Francesca Ann Gallo
Rick Jeet Gangopadhyay
Catherine Alene Garrett
*Nathaniel Abraham Geitz
Aaron Joseph Brian George
Alex Rahee Ghorishi
Katherine Elizabeth Gieseke
Claire Rose Gilberto
Anthony Goepel
Adelle Jae Young Goetemann
Mariana Li Golden
*Vikram Venkatesh Gopal
Hayley Taylor Graff
*Jordan David Green
*Adriana Susanna Grimes
*Madison Mary Gullotti
*Danielle Elise Gyory

*Duncan James Hacker
Matthew Robert Hall
Asher Benjamin Halpern
Douglas Raymond Hamel
Kathleen Marie Hamilton
Andrew Charles Hanson
*Elizabeth Jean Hardwick

Maxwell Jonah Harrison
Andrew Stowell Harvey
Madeline Elizabeth Hayden
Nyasia Shyann Headley
Christian Thomas Helgeson
*Julia Moore Heller
Corey John Zachary Helsingius
Kevin Joseph Henderson
*Scott Robert Henderson
Julia Eleanor Herlihy
Ryan Jacob Heye
Harrison John Higgins
Grace Hilgen
*Elise Dianne Hinkle
*James Barrie Hogan
Samantha Grace Hollows
Sabrina Silva Holmes
*Emily San Hong
Charlotte Colleen Horan
Samuel Preston Houlihan
*Gregory Stelling Howard
Timothy Eliot Howard
*Maggie Nicole Hronicek
Chun Hsiang Huang
John Michael Hubley
Layton Trammell Huff
Eamon G. Hunter
Henry Lachlan Huntley
Matthew Kenneth Hutchins
Patricia Chui-Yi Huynh
Cameron Tyler Hyde
David Graeber Hyer Jr.

Esteafan Shalom Kwesi Jack
Christina Marie Jackson
Matthew Ryan Jacobs
Eric William Jones
Hanna Elizabeth Jones
Kiarah Alexis Jones
Lillian Marie Jones
Joshua Edward Julian

*Natasha Alexandra Kadlec
*Leah Sabin Kanzer
Samantha Leah Katcher
Avery Tyler Katz
Hasten Kearse
Karlyn Marie Kennedy
Andrew Wade Kenney
*Caroline Elisabet Noren
Kessler
Abid Majeed Khan
Kristin Mary Kimble
*Cameron Innes Kinney
Julia Marie Kleifges
Ilana Polly Kleynerman

*Emily Victoria Klofft
*Christopher John Knightly
Jamie Ann Kodera
Hayden James Koerwer
*Joshua Michael Kolodny
Yael Koren
Allison Margaret Krunnfusz
Victoria Marie Kruy
Claudia Kamla Kumar
Samuel Miguel Kupperstein

Julia Alice Laferrera
Dillon Asgar Lavari
Nicholas Richard Laviolette
*Katherine Ann Lawson
Benjamin Allen LeBlanc
Aliza Cristine Lee
Eugene Han Lee
Jamie Kirstin Lee
Cameron Wilson Leger
Benjamin Hamilton Lepordo
*Austin Irving Lessin
Lindsey Marie Levoy
Conor Frederick Lewis
Jeremiah Lewis
Benjamin Lange Liepert
Jessica Helen Lifschultz
*Justin Xinrui Liu
Ellen Marie Long
Caleb James Longtine
Jack Conroy Lougheed
John Morrison Lucey
Dorothy Mae Lustig
Jordan Daniel Luther
Meaghan Elizabeth Lynch

Anne Rose Maguire
*Fahim Habib Mahmud
Chasity Alisandra Maldonado
Angela Marie Malone
Christopher Hall Malone
Noveen Taraneh Mansouri
Elise Hana Mashimo
Oliver Moses Mason
*Eliana Wentworth Matos
Brendan Patrick McCabe
Samantha Grace McCarthy
Shannon Kathleen McCormack
Catherine Louise Yao
McEachern
Christopher Emery McGean
Caroline Adele McNamara
Julia Anne McNicholas
Tara Mehta
Rishij Sanjay Mewada
Alexis Taylor Miller

*Sydney Alexandra Miller
Alexandra Love Mitchell
Claudia John Mokdad
Jada Symone Montgomery
Lucas Connor Morgan
Evan Patrick Morley
Erin Marie Mullin
Ashley Marie Mulrain

Ryan Joseph Nevils
Erica Kristen Newcombe
*Kristen Leanne Ngan
Thomas Alsen Novick
*Alexandra Linnea Nygren

Michael Christopher O'Connell
Abigail Catherine Oksanen
Lee Anthony Ovian
Samuel Paul Owens

Samuel Aaron Pace
Isabelle Rose Palmer
Jack Osman Pamir
*Nathan Francis Wing Pan-Doh
Joseph Frank Panetta
Kieran Pathak
Jill Elisabeth Pellegrino
Theodor Andre Peters
Constantine Anthony Turiano
Petridis
Thomas Ames Phillips
*Krystal Katherine Phu
*Christina Smyth Picornell
Stephanie Elyse Pilavin
Jackson Wolf Pincus
Madeline Gunilla Pontin
Morgan Christina Prenetta
Julia Evans Provost

Eric Jeffrey Qin
Shailyn Marie Quinn

Andrei Rakitin
Max Herbert Rappaport
Jillian Chin Rastinejad
Thomas Paul Regensburger
Julia Ye Reinhold

Samantha Sireen Reinstein
Robert Maxwell Reiter
Destinee Luz Reyes
*Thomas John Rhines
Robin Michelle Rhodes
Susan Elizabeth Rhodes
Paul Justin Bradstreet Rice
*Matthew Spencer Richman
Connor Bryce Robbins
*Felix Gilbert Roberge
Diana Robergeau
*Constance Alina Roberts
*Samuel Max Robiner
James Dexter Rodiger
*Amanda Lindsay Rose
Jacob Arthur Rosen
Hannah Roberts Rosenblatt
Skyler Noa Rosenthal
Kathryn Elizabeth Rosseel
Samuel Max Roth
Joseph Peter Rowan
Rachel Zeder Rub
*William Hopler Ryan

Jacob Henry Sacher
Jillian Olivia Salvucci
Yelizaveta Igorevna
Sapozhnikov
William Slasman Sarnie
Peri Chang Segel
Marshae Jean Seymour
Rohan Naren Shankar
*Reilly Anderson Shew
Ravi Samuel Simon
Olivia Morgan Smith
*Tara Elizabeth Smith
*Savannah Elizabeth Snell
Alana Marie Spaeth
Zachary David Stein
Bradley Thomas Stevenson
Joel Joshua Stewart
Jared Douglas Stubbs
Jason Sho William Suter
Asa Jordan Sweetser

Orianna Lorraine Tate
Maximo Javier Tello

*Mark Anthony Tentarelli
Alexis Amanda Tham
Emily Whitney Thomas
Taline Lana Torossian
Danny Quang Trinh
Zoey Ellie Trinh
Ezra Daniel Alemseged Truneh
Olivia Rose Turner
*Michael John Tylko
Samantha Marie Tyrrell

Grace Katherine Valentine
Sydney Davis van Leer
Kristen Marguerite Veren
William John Vesey
Jeniffer Alejandra Vivar-Wong

*Samantha Corinne Ward
Ashira Leah Weinstein
*Jared Matthew Weisman
Hannah Halperin Weiss
Victoria Angela Whitcomb
Abi Grace White
Margaret Ellen Whited
Madison Rose Whitney
Katrina Ann Wiesler
Robert Jermaine Wilkins
*Nicole Akina Wilkinson
Maya Gabrielle Williams
Ishman Jabril Williams III
Clara Grace Wise
Katie Rose Wohl
*Jordan Solomon Wolkon
Abigail Rose Wry
*David Matthew Wu
Ian Douglas Garceau Wylie

Kimberly Yang
Michael Lu Yang
*William Weibang Ye

Jeffrey Otto Zaccardo
*Matthieu Wen Hui Zee
Gabrielle Angelina Ziter

* *Cum Laude*

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
JULY 1ST, 2014 - JUNE 30TH, 2015**

DISTRICT CASH BALANCE

CASH BALANCE DISTRICT FUND ON JUNE 30TH, 2015	\$	1,452,393.00
STUDENT ACTIVITY FUND BALANCE ON JUNE 30TH, 2015	\$	255,673.00
CASH BALANCE REVOLVING, TRUST, & GRANT ACCOUNTS ON JUNE 30TH, 2015	\$	1,322,408.00
		3,030,474.00

OUTSTANDING DEBT

School Bond (10 year TIC: 3.930263)	Principal Outstanding Interest Paid FY 2015	\$	- -
School Bond (20 year TIC: 3.954145)	Principal Outstanding Interest Paid FY 2015	\$	6,050,000.00 254,925.00

**EXCESS & DEFICIENCY
FUND**

Balance July 1st, 2014 Per Massachusetts Department of Revenue	\$	613,833.00
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STABILIZATION FUND

Voted Establishment Spring Town Meeting 1992		FY 15
Cash Balance July 1st, 2014	\$	311,577.51
Interest Income	\$	1,211.90
Disbursements	\$	-
Cash Balance June 30th, 2015	\$	312,789.41

MISCELLANEOUS INCOME

Interest Income	\$	5,662.00
Misc. Receipts	\$	61,974.00
	\$	67,636.00

ESTIMATED RECEIPTS

Athletic Gate Receipts	\$	-
Cafeteria	\$	5,000.00
Medicaid Receipts	\$	35,000.00
Transcript Receipts	\$	10,000.00
	\$	50,000.00

Note: Cash Balance Net of Payables
(UNAUDITED)

Lincoln-Sudbury Regional School District
 Combined Balance Sheet
 June 30, 2015

	Governmental Fund Type			Fiduciary Fund Type		Account Group		Total
	General	Special Revenue	Capital Projects	Permanent Funds and Agency Accounts	General Long-term Debt	June 30, 2015		
Assets								
Cash and investments	\$ 1,717,481	\$ 972,022	\$ 38,312	\$ 567,747		\$ 3,295,562		
Other receivables	4,780					4,780		
Amounts to be provided for payment of long-term obligations	-	-	-	-	6,050,000	6,050,000		
Total assets	<u>\$ 1,722,261</u>	<u>\$ 972,022</u>	<u>\$ 38,312</u>	<u>\$ 567,747</u>	<u>\$ 6,050,000</u>	<u>\$ 9,350,342</u>		
Liabilities								
Accounts and salaries payable	\$ 265,088	\$ -	\$ -	\$ -	\$ -	\$ 265,088		
Salaries payable, withholdings, and benefits	159,787					159,787		
Other current liabilities	3,921			255,673		3,921		
Agency payables						255,673		
General obligation bonds payable	-	-	-	-	6,050,000	6,050,000		
Total liabilities	<u>428,796</u>	<u>-</u>	<u>-</u>	<u>255,673</u>	<u>6,050,000</u>	<u>6,734,469</u>		
Fund equities								
Reserved for continued appropriations and encumbrances	100,778	972,022	38,312	312,074		2,509,048		
Unreserved	1,186,640	6,047				6,047		
Designated								
Undesignated	1,293,465	972,022	38,312	312,074		2,615,873		
Designated bond premium	1,722,261	972,022	38,312	567,747		9,350,342		
Total fund equity (deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		
Total liabilities and fund equity	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		

Minuteman High School

Introduction to the School

Minuteman High School is an award-winning regional high school located in Lexington, just west of Boston, in a sweeping 16-town district rich in Revolutionary War history.

Minuteman offers career and technical education in more than one dozen majors, ranging from carpentry and cosmetology to biotechnology and engineering technology. It couples that with rigorous academic instruction, including Advanced Placement courses.

Minuteman gives its graduates a competitive edge in the new global economy by providing them with a high-quality career and technical education, integrated with a rigorous grounding in mathematics, English, science, and social studies. Minuteman offers a wide selection of academic courses and programs, including foreign languages (Spanish, French and Latin), art, and Girls in STEM (Science, Technology, Engineering, and Mathematics). The school offers a wide range of sports and does not charge any fees to participate.

In a typical year, more than 60% of Minuteman's graduates pursue college or advanced training.

The Minuteman district includes 16 member communities: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston.

Minuteman High School is an accredited member of the New England Association of Schools & Colleges (NEASC).

A Look Back at 2015

The year 2015 was a busy one at Minuteman.

The school saw major changes in its leadership team, took several steps to advance its long-planned and long-awaited building project, secured state grants to support its programs, established a highly popular Girls in STEM Camp, refocused marketing efforts on recruiting

in-district students, received awards for student academic and trade successes, saw improvement in its MCAS scores, assisted non-profit community groups and towns with a host of projects, and secured approval of its budget from each of the 16 towns in the district.

Leadership Changes

Minuteman saw major leadership changes during 2015 with the appointment of a new Principal, Assistant Principal, Director of Outreach and Development, and Director of Special Education.

John "Jack" Dillon III, who served as the school's Assistant Principal for nine years, was selected as Principal. Mr. Dillon has worked in education for 25 years. Before working at Minuteman, he served as Assistant Principal at Maynard High School and as a health teacher and acting Assistant Principal at Burlington High School. He earned a Master of Education degree from Cambridge College. He holds a B.S. in Education from Bridgewater State University.

He was one of 34 persons who applied for the Principal's position. He succeeds Ernest F. Houle, who was appointed Superintendent-Director at Assabet Regional Vocational Technical High School in Marlborough.

George M. Clement, a long-time educator and finalist for a national teaching award, was selected to succeed Mr. Dillon as the new Assistant Principal / Director of Admissions.

In his new role, Mr. Clement is responsible for letting seventh- and eighth-grade students and their families know about the high-quality educational opportunities available at Minuteman.

Steven C. Sharek was appointed in January as the school's Director of Outreach and Development. Mr. Sharek previously served as Superintendent-Director at Montachusett Regional Vocational Technical High School, as a Communications/Grants Coordinator and Cluster Coordinator at Greater New Bedford Regional

Vocational Technical High School, and as the Assistant Dean of Academic Services at Southern New England School of Law (now UMass Dartmouth School of Law).

In October, Amy Perreault was appointed interim Director of Special Education, succeeding Kevin Lynn. Ms. Perreault has served as the Supervisor of Special Education at Minuteman since February of 2014.

Building Project Advances

A long-planned building project took major steps forward during 2015.

On February 6, Minuteman's School Building Committee announced preliminary cost estimates for four alternatives: renovating the school with state financial help, renovating and expanding with state help, building a new school with state help, and building a new school and demolishing the old one with state help. In addition, a subcommittee released a cost analysis for a self-funded model that would be required if the state-funded project is rejected. According to Kaestle Boos Associates, Inc., the project architect, new construction is the least expensive of the options. A minimum of 40% of the estimated \$144.9 million project cost would be borne by the state. The maximum estimated district share would be \$86.9 million.

On March 11, the School Building Committee launched a series of public presentations and information-gathering meetings. The first meeting was held in Acton. During its presentations, Committee members stressed three reasons to take action: current problems with the building's condition must be addressed, the school's educational programming could be enhanced in a better physical plant, and the school's accreditation is in jeopardy solely because of the condition of the building.

On April 30, the School Committee held its final public presentation, this one in Arlington.

On May 11, the School Building Committee voted to recommend construction of a new school.

On May 19, the Minuteman School Committee endorsed construction of a new school as its "preferred option" for addressing current facilities issues; creating an educational environment that best meets the needs of students, teachers, and employers; and ensuring continued accreditation. The committee also authorized Skanska USA, its project manager, to submit supporting documentation to the Massachusetts School Building Authority (MSBA) by June 11.

On August 6, the MSBA unanimously endorsed the building of a new 628-student Minuteman High School on district land adjacent to the existing school. The MSBA Board of Directors voted 4-0 in favor of the district's "preferred solution" – construction of a new \$144.9 million school for 628 students. The board authorized the school to prepare detailed schematic drawings for the new building.

"This is a huge step forward," said Ford Spalding, chairman of the Minuteman School Building Committee. "Now it's time for everyone in our member communities to rally around this project and protect the \$58 million that MSBA is offering to invest."

The new high school, which would be built in the Town of Lincoln on land owned by the District, would be funded by the MSBA and the 16 district towns. The MSBA would pay a minimum of 40% of eligible costs.

The new school would be smaller in size than the current school, with fewer students, but would still offer a host of advanced career and technical education programs designed to meet the region's current and emerging workforce needs.

State Treasurer Deborah Goldberg, who chairs the MSBA board, delivered an impassioned plea supporting vocational technical education and the value of schools such as Minuteman across the Commonwealth. "There's a direct connection between these schools and sustainable economic development in the state," said Treasurer Goldberg. She described Minuteman as a "magnet" for students who will be filling 21st century jobs. "We need to move forward," she

said, “because of what it means to the state and our future.” Once parents begin to see the connection between vocational technical education and high-paying jobs, she said she would not be surprised to see Minuteman back at the MSBA seeking to expand.

Schematic Design Process Completed

Following the MSBA vote, Superintendent Edward Bouquillon scheduled a series of meetings with stakeholders to get their input on the project.

Working with a team of architects from KBA Associates, Dr. Bouquillon engaged students, faculty and staff members, business leaders, parents, community representatives, the School Building Committee, and the School Committee in shaping the design of the new school.

A completed schematic design was submitted to the MSBA on December 1.

Setting the Stage for Project Bonding

On December 22, the Minuteman School Committee took two votes that many town officials viewed as important to the project’s ultimate success.

The committee voted 13-0 to approve consensus amendments to the Minuteman Regional Agreement. Members voted 14-0 to negotiate an intermunicipal agreement with the Town of Lincoln which will serve as host community for the new school.

The Minuteman School Committee postponed a vote to bond for the project until no later than February 23, 2016.

Local Funding Approval Still Needed

Minuteman must still secure local approval for the project.

The Minuteman School Committee has been discussing how best to proceed. State laws allows two options: consideration by Town Meetings in each of the 16 member towns or approval through a one-day district-wide referendum. As the year drew to a close, no decision had been made.

Building Committee chair Ford Spalding has stated frequently that it's important to preserve MSBA’s base reimbursement rate of more than 40%. “If we turn down this project,” Mr. Spalding says, “the costs to our towns of repairing the building will far exceed what we’re going to invest in building a new school.”

A Building Committee Subcommittee estimated that repairing the school piecemeal would be almost twice as expensive as building a new school, take 10 years or more to complete, be more disruptive to students, probably hurt enrollment, and likely lead to the loss of Minuteman’s accreditation.

New Regulations Help District Taxpayers

The Board of Elementary and Secondary Education this year adopted new state regulations covering vocational technical education. While not all of the regulatory changes are helpful to Minuteman High School, two changes are big “wins” for taxpayers in the Minuteman school district.

One change established a capital fee for out-of-district students. Another established a special education fee for out-of-district students receiving special education services.

Why A New School?

The Minuteman facility is more than 40 years old. Its building systems – structure, electrical, mechanical, roofing, windows and exterior cladding – are at the end of their life and are failing fast. The facility falls far short of meeting today’s standards to support the planned educational curriculum, and it falls short of meeting current requirements for energy efficiency, life safety, air quality, seismic loading (earthquake resistance) and ADA compliance for accessibility, to name a few.

Minuteman’s facilities can no longer keep pace with the instructional and program needs. For any technical school, it is imperative to maintain a current facility and curriculum. Minuteman facilities must be updated so as to support current needs and be flexible enough to meet future needs. The current conditions of the facility are

an obstruction to delivering a high performance technical education and developing an adequate workforce. Minuteman is a community regional education resource effective in developing secondary students, and (re)training the existing workforce for the local and regional economy.

The approximately 330,000 square foot core structure was built in the early 1970's under a design concept known as the Open School. The exterior wall is jumbo masonry brick veneer with airspace and insulated cavity space with backup CMU wall assembly. The interior finish is either painted, furring with painted gypsum board or wall-mounted acoustical panels. There is no air and vapor barrier indicated in the wall construction does not comply with current code-mandated minimum performance standards. The exterior wall envelope is insulated metal panel with continuous single pane glazing on the upper portion of the exterior walls. The metal panel is acting as the air and vapor barrier. This wall construction does not comply with current code-mandated minimum performance standards. While some work has been done over the past few years to repair and upgrade certain parts of the building, the majority of the structure still comprises original materials and systems.

In anticipation of a major upgrade of the facility to meet the newly approved Education Program Plan, spending on maintenance work has intentionally been limited to critical work only. Consequently, preventive maintenance has been deferred and has accumulated to the point where much of it must now be considered critical. Coupled with the requirement to bring the building up to code, the scope of work that will need to be done as quickly as possible is enormous.

The condition of the school building has been the focus of attention for the New England Association of Schools and Colleges (NEASC) since its visit to the school in 2009. It was the reason NEASC scheduled a follow-up "Focused Visit" in 2011 to review the status of the areas of concern. Rather than finding improvement as the evaluators had expected, the conditions had continued to deteriorate. In its Focused Visit report on the visit in May 2014, NEASC's

Commission on Technical and Career Institutions rated the school facilities as "Needs Improvement." NEASC has placed Minuteman's accreditation on "Warning" status solely due to the condition of the building.

How Education in the New School Will Look

In the new school, there will be two Career Academies and a Shared House providing services and programs for all students. The Career Academies will include 16 state-approved Chapter 74 programs offering 21 career majors. These career vocational technical education (CVTE) majors are designed to match current and emerging labor market needs of the region. The new Educational Program Plan adjusts current program offerings through the phase out of two CVTE programs, the merging of two programs, and the creation of two new CVTE programs: Advanced Manufacturing & Fabrication and Multi-Media Design and Engineering.

Engineering, Construction, and Trades Academy

Advanced Manufacturing & Fabrication (New)
Electrical
Plumbing and Heating
Carpentry and Construction
Automotive Technology
Multi-Media Design and Engineering (New)
Robotics and Automation
Programming and Web Development
Design and Visual Communications

Life Sciences and Services Academy

Culinary Arts and Hospitality
Early Education and Teaching
Cosmetology and Barbering
Health Services
Environmental Science and Technology
Biotechnology
Horticulture and Landscaping Technology

This reorganization of the CVTE programs into two Career Academies is in response to the current and projected changes in the workforce. The entire Minuteman community, students, staff, faculty, parents and business advisory members have been involved in the development of this model. The new school is clearly the best selection to support the reorganization in a manner that enhances our school wide goal of

deeply integrating academic and vocational curriculum. The original building was designed to separate the disciplines. This runs directly counter to the District's priority that programs work together, not in isolation. The existing facility contains six levels/floors. This further separates students and programs making the integration of curriculum impractical or inefficient in most instances.

The new Educational Program Plan necessitates an integrated delivery of educational programming across all disciplines. Relevant programming that prepares young people for college and career will increase the demand overall for access to Minuteman. Numerous research publications have documented the growing need for high schools to address the career development of all students in order to create a return on the weighty college investment facing families in our District. Minuteman students develop experience through integrated academic and technical training in their chosen field before they enter postsecondary institutions.

The Educational Program Plan reflects CVTE Programs and career majors that are valued by our member communities because they give our students an advantage in knowing their skills and interests related to their college major selection. The Career Academies, once fully implemented in a new facility, will facilitate the integration of academic and CVTE curriculum, a fundamental element in the District's philosophy. The Career Academy model was an outcome an extensive planning and visioning effort that took place over the 2010-2012 school years and reaffirmed through professional development activities in 2014- 2015. It was determined that the Career Academy model had several advantages that supported our core beliefs as a school community. This model not only facilitates the integration of academic and CVTE curriculum, it supports the logical adjacencies that enhance the learning experience for students in different occupational training programs that are related to one another within the same academy. It also provides opportunity to locate programs within academies near programs that have combined project-based learning activities.

The new school will also substantially improve lab space for Robotics, Engineering and Automation; Environmental Science and Technology; Culinary Arts and Hospitality; and Health Assisting, allowing students to access high-level curriculum.

The Shared House will provide core programming that is accessed by all students, regardless of career major. This is best done in a central location. The Shared House will contain a variety of programming common to both Academies. It will continue to offer Advanced Placement (AP) classes, foreign languages, music, art, and a rigorous offering of college prep classes.

Academics comprise English (AP English Literature and Composition), Mathematics (AP Calculus A-B), Humanities (History, Civics, Psychology, Languages, Art, Music), Science (Biology, Chemistry, Physics, Applied Physics, Anatomy and Physiology, Nutrition), and Physical Education. The Shared House contains programs and services that most high schools offer, such as advanced placement classes, health and wellness (nursing) services, physical education, guidance and media (library) services. Guidance and career counselors are assigned by Academy and CVTE Program, not by alphabet or grade level. This affords traditional guidance staff with the opportunity to deliver services to students in a manner that is reflective of student interests within a career major.

Minuteman Secures State Grants

Minuteman High School secured nearly \$150,000 in separate competitive grants to supplement its budget and support its programs.

Minuteman was awarded an \$88,970 state grant to expand its Biotechnology program and give students a competitive edge in one of the state's fastest-growing industries. The grant was one of six awarded by the Massachusetts Life Sciences Center to schools in the MetroWest region.

Minuteman operates a highly-regarded Technology Outreach Program in several middle schools in the Nashoba Regional School District and the Acton-Boxborough School District. The

Outreach Program serves as a pipeline for students interested in careers in STEM (Science, Technology, Engineering, and Mathematics).

In July, the school was awarded a competitive state grant of \$59,940 to purchase three training simulation systems for students learning welding.

State Treasurer Visits Girls in STEM

Minuteman's Girls in STEM Career Exploratory Camp got a visit from a top state official: State Treasurer Deborah Goldberg.

During a visit to the school August 5, Treasurer Goldberg observed what these seventh- and eighth-grade girls were doing and learning, frequently interacting with them and asking many pertinent questions. She said the girls are being empowered "so they can realize their own dreams and make a difference" in the state's economy, especially in burgeoning, 21st Century fields such as health care, finance, high-tech and biotechnology that are largely dominated by men.

The Treasurer visited four classrooms, one devoted to each STEM area, where activities were underway. She asked the students to discuss the experiments they were conducting and plunged in with gusto when it was her turn to take part. In the math classroom, Goldberg was invited to blow into a long plastic tube to demonstrate her lung capacity by seeing how much water she could displace. After she did so, the students calculated how much water she displaced.

Many local officials, members of the Treasurer's office, and Minuteman staff were present for Treasurer Goldberg's visit. They included Arlington Town Manager Adam Chapdelaine; Lexington School Superintendent Mary Czajkowski; State Representative Carmine Gentile (D-Sudbury); Jordan Eldridge, aide to State Representative Kate Hogan (D-Stow); Minuteman School Committee members David Horton of Lexington and Cheryl Mahoney of Boxborough; Needham Selectman Dan Matthews, and Laurel Bufano and Harriet Wong of the Belmont Burbank Elementary PTA.

New Recruiting, Retention and Marketing Efforts

Minuteman retained the services of Mark C. Perna, a nationally recognized expert in recruiting and retaining students in vocational-technical schools. Mr. Perna is the founder of Tools for Schools of Columbus, Ohio.

Throughout the year, he worked with a team of administrators, faculty and staff members led by Assistant Principal George Clement. They developed a comprehensive recruiting and marketing campaign to increase applications and enrollment from our member towns. With his help and concerted efforts by the entire staff, Minuteman is going to attract and retain more of the right students in the right programs for the right reasons. As a result of doing this, the school will enroll more students, retain them in greater numbers, and attain higher graduation rates. The right student is one who is motivated, dedicated, sees the light at the tunnel, and wants to get there.

Student Awards

Massachusetts SkillsUSA Competition

Twelve students from Minuteman High School received medals -- four gold and eight bronze -- in a statewide skills competition. The students earned the medals at the SkillsUSA State Leadership and Skills Conference held in Marlborough from April 30 to May 2. Fifty-nine students from Minuteman took part in the event.

SkillsUSA allows students in career and technical education to compete in a host of technical and leadership competitions.

The medalists were Sarah Joseph (Arlington), bronze medal in career pathways showcase – health; Aiblinn Moore (Medford), bronze medal in telecommunications cabling; Caitlin Monagle (Wellesley), gold medal in community action project; McKenzie Hartman (Sudbury), gold medal in community action project; Alison Beucler (Medford), bronze medal in OSHA; Rachel Sheehan (Malden), bronze medal in OSHA; Kentra Vellom (Sudbury), bronze medal in OSHA; Danny Lessard (Medford), gold medal in Plumbing (postgraduate), Robin Verheyen (Harvard), bronze medal in commercial baking

(postgraduate); Collin Kelly (Sudbury), gold medal in action skills; Kaleena Gullede (Watertown), bronze medal in career pathways showcase – health; and Allison Kirk (Saugus), bronze medal, career pathways showcase – health.

Michaela Ganimian (Stow) was elected to serve as a SkillsUSA State Officer next year, and Minuteman’s SkillsUSA Chapter adviser Terry Regan was named Adviser of the Year. Engineering technology instructor Becky Quay and the following Minuteman students in the STEM (science technology, engineering and math) program were given special recognition as the SkillsUSA National Grand Prize winners for their Student2Student mentoring program: Nakeyra Santos (Lexington), Tanisha Santos (Lexington), Rachel Toups (Boxborough), Alicia Benway (Waltham), Channon Lessard (Medford), Alison Beucler (Medford), Anastasia Monich (Boxborough), Hannah Whitney (Acton), Emma Clemente (Medford), Tristin O’Connor (Bolton), Michaela Ganimian (Stow), Diana Perez (Everett), Sarah Joseph (Arlington), Julia Ruderman (Arlington), Kaleena Gullede (Watertown), and Alice Hawkes (Waltham).

National SkillsUSA Competition

Minuteman High School accepted a grand prize for its Girls in STEM program and a Minuteman student earned a silver medal during the 51st annual SkillsUSA National Leadership and Skills Conference in Louisville, Kentucky.

Minuteman’s Girls in STEM team was honored with the top award from SkillsUSA’s Student2Student Mentoring program. Students Sarah Joseph (Arlington), Kaleena Gullede (Watertown), Julia Ruderman (Arlington), and Alison Beucler (Medford) represented the Girls in STEM. They were joined by teacher advisors Becky Quay and Sarah Ard.

The school’s Girls in STEM Club mentored seventh and eighth grade girls, informed them about STEM opportunities, education and careers, and provided them with outstanding female role models. Girls in STEM and Minuteman were each awarded \$500 to continue their work.

Collin Kelly of Sudbury earned the silver medal in the Action Skills competition in which students demonstrate a technical skill to a panel of judges. Collin demonstrated the proper technique for the monitoring and maintenance of ammonia concentrations in a fish tank.

The Community Action Project team of Caitlin Monagle (Wellesley) and McKenzie Hartman (Sudbury) finished fourth, just out of the medals, for their project stenciling storm drains in Wellesley. Danny Lessard (Medford) competed in the postgraduate plumbing category and finished in the middle of a talented group of contestants.

Michaela Ganimian (Stow) attended the Conference as a SkillsUSA State Officer-elect and served as a voting delegate, as did Ms. Joseph and Ms. Gullede.

Pioneer Institute Essay Contest

In May, Minuteman junior Julia Ruderman won first place in the Pioneer Institute’s Frederick Douglass Prize Essay Contest for Massachusetts

Ruderman, who lives in Arlington, earned a \$5,000 prize from Pioneer for her essay on the Old Schwamb Mill in Arlington.

The Frederick Douglass Prize Essay Contest for Massachusetts encouraged students to choose from dozens of historic sites across Massachusetts, and develop a clearly organized and well-researched essay drawing on primary and secondary sources, that explains the historical impact and significance, according to the Pioneer Institute.

Old Schwamb Mill on Mill Street is the country’s only manufacturer of hand-turned, museum quality oval frames and it is the oldest continuously operating mill site in the United States (c. 1650).

Ruderman essay was selected for first place from 66 essays. An independent panel of judges, including current and former high school history teachers, selected winners.

Minuteman receives \$1,000 for Ruderman's accomplishment as well.

Walter J. Markham Award Nominee

Maria Cid-Pacheco, majoring in biotechnology, was Minuteman's 2015 nominee for the Walter J. Markham Award sponsored by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA).

The Markham Award, which is named for a visionary leader in the field of vocational technical education in Massachusetts, is bestowed on a senior who has demonstrated "leadership, good school attendance, excellence in technical studies and excellence in academic achievement," according to the guidelines established by MAVA and the MVA.

Cid-Pacheco, an Arlington resident, demonstrated leadership, initiative and dedication, both in and beyond the classroom. She received numerous prestigious awards, such as the Rensselaer Medal from the Rensselaer Polytechnic Institute in Troy, N.Y.; the Bausch & Lomb Honorary Science Award from the University of Rochester and the Future Farmers of America Agriscience Fair gold medal for Environmental Systems.

Cid-Pacheco expressed gratitude to her Biotechnology teachers, Patrick Rafter and Crystal Auger.

Outstanding Vocational-Technical Student Award

Emma Clemente, an environmental science and technology major, was the school's MAVA/MVA Outstanding Vocational-Technical Student of 2015. She, along with other distinguished student honorees from technical high schools and programs across the Commonwealth, was honored at the annual Outstanding Vocational Student Award Dinner at Mechanics Hall in Worcester on April 15.

The Outstanding Vocational-Technical Student award requires, among other things "a minimum of a cumulative 3.50 grade-point average, leadership qualities, technical competence,

excellent attendance and community involvement."

Clemente clearly earned the respect of her environmental science and technology teachers at Minuteman, Patrick Rafter and Anthony Wilbur, who believe she is the "most academically gifted student among the senior class, and among the most reliable and conscientious students in the school."

Ranked in the top 5 percent of Minuteman's 2015 graduating class, Clemente earned her American Red Cross First Aid & CPR Certification, Massachusetts Grade 2 Municipal Wastewater Operator's License, Massachusetts Grade 1 Drinking-Water Treatment Plant Operator's License, OSHA HAZWOPER Certification, OSHA 10-Hour General Industry Safety Certification, and a Confined-Space Entry Certification.

MCAS Success

Minuteman High School improved its performance on MCAS tests this year, with that improvement extending to all disciplines and all student subgroups. Results of the test were reported by the Department of Elementary and Secondary Education (DESE).

"In many cases, the improvement was significant," said William J. Blake, Jr., Minuteman's Director of Curriculum, Instruction and Assessment. "Improvement was particularly significant for our students with disabilities."

Mr. Blake said scores in English Language Arts are the highest in Minuteman school history with a 100% pass rate and 97% of students rating Advanced and Proficient combined, an increase of 12% over last year. Students in all subgroups increased their performance on the ELA test, with 100% of females scoring Advanced and Proficient combined. Students with disabilities exceeded the state average in every standard and question type. Their open-response performance improved by 8%.

On the Mathematics test, Minuteman saw a 93% first time pass rate, with 73% scoring Advanced and Proficient combined, a 4% increase from a year ago. Short-answer responses improved

across the board. Students in 9 of 15 subgroups increased their performance. Students with disabilities exceeded the state average in 15 of 17 math strands; their performance on short-answer questions increased by 20%, exceeding the state level by 9%. Their open-response performance exceeded the state by 10%. Students in Title I improved their performance on short-answer questions by 29%. Students in the high needs category improved their performance on short-answer questions by 16%, exceeding the state average.

In Science Technology and Engineering (STE) overall, Minuteman had a 98% pass rate with 69% scoring Advanced and Proficient combined, a 4% increase from 2014.

In Biology, Minuteman had a 98% pass rate, an 8% increase from 2014. Some 70% of those taking the Biology test scored Advanced and Proficient combined, a 9% increase from 2014. Overall, performance in Biology increased for all items, question types and 5 of 6 topics. Students in the economically disadvantaged category exceeded the state average in all items, question types, and 5 of 6 Biology topics. Students with disabilities scoring Advanced and Proficient combined increased by 19%. Students with disabilities improved in all areas and exceeded the state average in all items, question types, and 5 of 6 topics.

For the third consecutive year, Minuteman students who took the Chemistry exam had a 100% pass rate with 74% scoring Advanced and Proficient combined. Those students exceeded the state average in all areas, question type, and 7 of 8 topics.

District Enrollment for High School Program

As of October 1, 2014, Minuteman had 673 students enrolled in its high school day program. Of these, 384 (57.1%) lived in one of the 16 district towns and 289 (42.9%) lived outside the district.

For the high school day program, the breakdown of member town enrollment was as follows: Acton (26), Arlington (146), Belmont (29), Bolton (10), Boxborough (4), Carlisle (8),

Concord (12), Dover (3), Lancaster (32), Lexington (40), Lincoln (4), Needham (22), Stow (18), Sudbury (24), Wayland (3) and Weston (3).

For the high school day program, students also came from more than two dozen communities from outside the district: Andover (2), Bedford (4), Billerica (17), Boston (35), Brookline (3), Burlington (2), Cambridge (3), Dedham (2), Everett (6), Littleton (1), Malden (7), Maynard (2), Medford (44), Newton (3), North Andover (2), Reading (5), Revere (1), Saugus (2), Somerville (3), Southborough (1), Stoneham (2), Wakefield (2), Waltham (50), Watertown (63), Wellesley (6), Wilmington (2), Winchester (3), and Woburn (16).

Post-Graduate Programs

The Minuteman Technical Institute (MTI) offers six (6) different post-graduate programs: Advanced Automotive Technology, Building Construction Technology, Cosmetology, Culinary Arts/Baking, Early Education & Care, and Electrical Wiring.

Enrollment in Post Graduate Programs

As of October 1, 2014, Minuteman had 63 students enrolled in its post-graduate programs. Of these, 26 (41.3%) lived in one of the 16 district towns and 37 (58.7%) lived outside the district.

For the post-graduate program, the breakdown of member town enrollment was as follows

Acton (4), Arlington (6), Belmont (2), Boxborough (1), Concord (4), Lexington (2), Lincoln (2), Needham (2), Stow (1), Sudbury (1), and Wayland (1).

For the post-graduate program, students came from more than 20 communities outside the district: Andover (1), Bedford (1), Belmont (2), Billerica (3), Boston (2), Burlington (1), Cambridge (1), Chelmsford (3), Hanscom AFB (1), Harvard (1), Lowell (2), Maynard (1), Medford (1), Melrose (1), Natick (1), Salem (1), Somerville (2), Tewksbury (1), Wakefield (2), Waltham (5), and Woburn (4).

Approval of the District Budget

In a process that took a full eight months from start to finish, Minuteman's budget was approved

by every Town Meeting in its 16 member communities. The new budget covers the period from July 1 to June 30, 2016. The \$19.8 million budget was 0.9% larger than last year's.

During 2015, the first Town Meeting was held in Lincoln on March 28. The final Town Meeting was held in Bolton on June 8.

The FY 2016 budget begins a multi-year transition to a school with a smaller, 628-student enrollment and slightly fewer career majors. Under the new budget, the school continues to phase-out two vocational/technical programs, merge two programs, and phase-in two others.

The budget eliminates an additional fee to member towns for Special Education. Instead, it incorporates those costs into the overall operating budget.

The new budget puts \$50,000 into a special OPEB Trust Fund to begin to set aside funds for employees' post-retirement health benefits.

Minuteman School Committee

A 16-member School Committee, comprised of volunteers appointed by Town Moderators in each of the member communities, approves the district budget, hires the superintendent, and sets policy for the district.

Four new members joined the School Committee during the year: Pam Nourse of Acton, Vincent Amoroso of Boxborough, Jennifer Leone of Lancaster, and Sharon Antia of Lincoln. Ms. Nourse succeeded Nancy Banks, who relocated outside the district. Mr. Amoroso succeeded Cheryl Mahoney. Ms. Leone replaced David Mazzola, who resigned. Ms. Antia succeeded Kemon Taschloglou, a long serving School Committee member.

The other members of the School Committee are Jeffrey Stulin of Needham (Chair), Carrie Flood of Concord (Vice Chair), and David Horton of Lexington (Secretary), Susan Sheffler of Arlington, Jack Weis of Belmont, David O'Connor of Bolton, Judith Taylor of Carlisle, Ford Spalding of Dover, Alice DeLuca of Stow, David Manjarrez of Sudbury, Mary Ellen

Castagno of Wayland, and Douglas P. Gillespie of Weston.

Visit by the District Attorney

In April, Middlesex District Attorney Marian T. Ryan visited Minuteman to promote the "Cut it Out" program to Cosmetology and Culinary Arts students. Cut It Out is a program designed to train hairdressers, cosmetologists and other professionals to detect signs of domestic violence and report it to appropriate authorities. The initiative is sponsored by the Professional Beauty Foundation.

Minuteman Students Work on Community Projects

Every year, students from Minuteman High School work on projects for non-profit agencies or member communities. During 2015, there were several high-profile projects: housing building in Wayland and Lexington and a greenhouse project at Fenway Park.

On July 13, construction began on a new affordable housing unit development on Fairview Avenue in Lexington. The Lexington Housing Assistance Board (LexHAB) project includes three new units and the renovation of a single-family home. Students from Minuteman will renovate the single-family home, which was built in 1912. Students from the plumbing, electrical, carpentry and heating programs will work on the renovation, which will update the entire building. The four-bedroom home will be converted into a three-bedroom home during the renovation.

Students from Minuteman High School also are working on two duplexes on Stonebridge Road in Wayland.

Built by Habitat for Humanity, the two new dwellings will involve work by two dozen students from Minuteman.

Starting in the fall of 2014, juniors and seniors in the plumbing and electrical programs at Minuteman began installing the plumbing, electrical and heating systems in both buildings.

Finally, a group of students from Minuteman High School helped construct a rooftop garden at Fenway Park using the skills they acquired in the school's environmental science program. The students helped construct a green roof on top of Gate A for an extensive new garden called Fenway Farms. A variety of herbs and vegetables will be grown there to provide fresh ingredients for food served to Fenway patrons, to promote healthy eating choices, and to be environmentally friendly.

Educational Outreach to Member Towns

Minuteman High School teachers and students participated in a first-of-its-kind educational outreach project designed to enrich the learning experience of seventh graders at the William Diamond Middle School in Lexington.

In the first phase of this outreach, students from Diamond enhanced what they studied in their academic classes, including English, history and health, through a morning of hands-on activities and demonstrations provided by students and teachers from Minuteman. The two-pronged topic — understanding how the industrialization of farming impacts our food supply and knowing how to make healthy nutritional choices — is derived from two books the students have already read.

For the second phase, the middle school students travelled to Minuteman to visit two technical programs of their choice and to shadow Minuteman students to discover the usefulness of career and technical education.

Minuteman in the National Spotlight

The school's Girls in STEM program was recognized by SkillsUSA, a national organization that runs trade and leadership competitions for students in career and technical schools. SkillsUSA recognized the value of Minuteman's mentoring efforts for Girls in STEM by awarding this initiative the 2015 Grand Prize in the Student2Student mentoring program.

Sports and Clubs

Minuteman offers a wide selection of clubs and sports and the vast majority of Minuteman students take advantage of these opportunities.

During 2015, two of our athletic teams — the boys' golf team and the boys' basketball team — won state vocational tournaments.

The school also appointed a new Athletic Director: Heather Plater, a Physical Education teacher and softball coach at Minuteman.

Looking Ahead

The coming year should be another exciting one at Minuteman High School and I look forward to it with great hope and anticipation. The school's long-planned building project will again be front and center and I truly hope that our 16 member towns will rally around the project, protect the millions of dollars that the state is willing to invest it, and do what's best for our students — and our region's economy. Further, I am eager to start thinking more closely about how best to reuse the old facility in order to maximize the economic and financial benefits to the Minuteman district.

In closing, I wish to offer my personal thanks to the members of the District School Committee, both past and present; members of the School Building Committee; the Skanska/KBA Project Team; our faculty, staff, and students; our alumni; our Program Advisory Committee members; our town and state leaders; the townspeople who attended our community meetings, and the entire staff and board of the MSBA for bringing us to this point in the process. This is meaningful work and I am grateful for the efforts and commitment of my team.

Respectfully submitted,
Edward A. Bouquillon, Ph.D.,
Superintendent-Director

FINANCE



The Thursday Garden Club volunteers sprucing up the Grinnell Veterans Memorial Park. Photographed by Tim Coyne.

Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2014 to June 30, 2015. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

FY15

SCHEDULE OF REVENUES FY15

GENERAL FUND	<u>Budget</u>	<u>Actual</u>	Variances Favorable (Unfavorable)
Real Estate and Personal Property Taxes, Net of Reserves for Abatement	72,987,035	73,038,134	51,099
Excise Taxes	3,530,000	3,914,574	384,574
Intergovernmental	7,584,619	7,536,234	(48,385)
Departmental and Other	1,212,000	1,482,440	270,440
Investment Income	15,000	24,434	9,434
TOTAL REVENUES	85,328,654	85,995,816	667,162

ENTERPRISE FUNDS

Atkinson Pool

Revenues	525,000	529,145	4,145
Total Revenues Atkinson Pool Enterprise	525,000	529,145	4,145

Transfer Station

Revenues	328,441	306,471	(21,970)
Total Revenues Transfer Station Enterprise	328,441	306,471	(21,970)

Recreation Field Maintenance

Revenues	206,000	210,197	4,197
Total Revenues Field Maintenance Enterprise	206,000	210,197	4,197

COMBINED BALANCE SHEET JUNE 30, 2015

<u>ASSETS</u>	<u>General Fund</u>	<u>Special Revenue</u>	<u>Capital Projects</u>	<u>Enterprise Funds</u>	<u>Trust & Agency</u>	<u>Long Term Debt</u>	<u>Total</u>
Cash and Investments	11,199,181	9,427,657	9,761,313	719,992	12,200,105		43,308,248
Receivables:							
Real Estate & Personal Property Taxes	797,042	14,269					811,311
Tax Liens	777,043						777,043
Tax Deferrals	2,694,240						2,694,240
Tax Foreclosures	287,008						287,008
Excise Taxes	234,459						234,459
Intergovernmental		10,520	113,338				123,858
Other Receivable		509,943			94,580		604,523
Long Term Obligations						34,941,800	34,941,800
TOTAL ASSETS AND OTHER DEBITS	15,988,973	9,962,389	9,874,651	719,992	12,294,685	34,941,800	83,782,490
<u>LIABILITIES AND FUND EQUITY</u>							
LIABILITIES:							
Warrants Payable							0
Other Liabilities	848,238						848,238
Amount Due Depositors					590,609		590,609
Reserve for Abatements	1,794,594						1,794,594
Deferred Revenue	2,995,198	534,733	113,338	122,083	94,580		3,859,932
Bonds & Notes Payable			1,265,000			34,941,800	36,206,800
TOTAL LIABILITIES	5,638,030	534,733	1,378,338	122,083	685,189	34,941,800	43,300,173
<u>FUND EQUITY:</u>							
Retained Earnings							0
Contributed Capital							0
Reserved for:							0
Encumbrances and Continuing Appropriations	4,482,501			50,867			4,533,368
Expenditures and Special Purpose Reserves	2,822,174	740,408		303,529			3,866,111
Nonexpendable Trust							0
Designated for:							0
Snow & Ice Appropriation Deficit							0
Unreserved	3,046,268	8,687,249	8,496,313	243,513	11,609,495		32,082,838
TOTAL FUND EQUITY	10,350,943	9,427,657	8,496,313	597,909	11,609,495	0	40,482,317
TOTAL LIABILITIES AND FUND EQUITY	15,988,973	9,962,390	9,874,651	719,992	12,294,684	34,941,800	83,782,490

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY15

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
1220	Selectmen				
	Salaries	349,742.00	33,000.00	361,252.16	21,489.84
	Expenses	15,894.00	15,394.84	17,560.19	13,728.65
	Expenses C/F				0.00
	Prior Year Articles	6,227.16			6,227.16
1310	Human Resources				
	Salaries	165,845.00	(2,934.00)	157,839.11	5,071.89
	Expenses	8,142.00		5,609.52	2,532.48
	Expenses C/F	10,315.00		9,315.00	1,000.00
1320	Accounting				
	Salaries	274,848.00	(19,300.00)	245,338.82	10,209.18
	Expenses	44,630.00	9,800.00	51,674.96	2,755.04
	Expenses C/F	240.09		240.09	
1330	Finance Committee				
	Salaries	1,583.00		73.76	1,509.24
	Expenses				0.00
	Expenses C/F				0.00
1370	Assessors				
	Salaries	185,078.00	667.48	185,745.48	0.00
	Expenses	54,000.00	(667.48)	52,703.70	628.82
	Expenses C/F	15,150.31		15,150.31	0.00
1380	Treasurer/Collector				
	Salaries	307,158.00	(29,000.00)	254,881.78	23,276.22
	Expenses	41,000.00	25,000.00	47,242.28	18,757.72
	Expenses C/F	66.00		48.00	18.00
1390	Information Systems				
	Salaries	186,980.00	2,961.92	189,941.92	0.00
	Expenses	221,800.00	(2,961.92)	208,734.17	10,103.91
	Expenses C/F				0.00

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
1510	Law				
	Salaries	74,491.00	(21,773.48)	48,602.09	4,115.43
	Expenses	81,225.00	21,773.48	96,507.11	6,491.37
	Expenses C/F	2,436.61		836.61	1,600.00
1580	PBC				
	Salaries				
	Expenses				
	Expenses C/F	9,977.01		5,000.00	4,977.01
1610	Town Clerk				
	Salaries	237,884.00	19,739.00	255,019.73	2,603.27
	Expenses	22,200.00	19,395.00	41,556.23	38.77
	Expenses C/F				0.00
1710	Conservation				
	Salaries	98,313.00	22,030.76	120,343.76	0.00
	Expenses	3,650.00		2,551.81	1,098.19
	Expenses C/F	5,209.00		5,111.07	97.93
1720	Planning Board				
	Salaries	247,384.00	(2,030.76)	222,044.77	23,308.47
	Expenses	8,125.00	15,000.00	21,002.47	2,122.53
	Expenses C/F	24,500.00		24,500.00	0.00
2100	Police Department				
	Salaries	2,984,811.00	(83,375.78)	2,839,114.33	62,320.89
	Expenses	266,018.00	83,375.78	217,584.98	131,808.80
	Capital Expense	155,500.00		140,388.00	15,112.00
	Expense C/F	65,384.21		64,054.16	1,330.05
2200	Fire Department				
	Salaries	3,083,022.00	(62,259.44)	2,984,871.73	35,890.83
	Expenses	414,469.00	62,259.44	399,363.83	77,364.61
	Expenses C/F	34,838.78		34,838.78	0.00
	Current Year Article	40,000.00		38,706.61	1,293.39
	Prior Year Articles	2,710.52		998.77	1,711.75

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
2510	Building Department				
	Salaries	205,962.00		202,931.82	3,030.18
	Expenses	15,295.00		15,113.05	181.95
	Expenses C/F	653.76		653.76	0.00
	Current Year Article				
	Prior Year Articles				
3000	Sudbury Schools				
	Total Appropriation	32,816,882.00	(13,000.00)	29,097,789.65	3,706,092.35
	Carried Forward	3,850,204.83		3,820,448.66	29,756.17
	Current Year Article				
3010	Lincoln/Sud Reg HS	22,036,348.00		22,036,348.00	0.00
3020	Minuteman Tech	549,340.00		543,452.00	5,888.00
4100	Engineering				
	Salaries	449,106.00	(80,000.00)	366,724.59	2,381.41
	Expenses	67,925.00	5,000.00	54,711.04	18,213.96
	Expenses C/F	36,581.65		28,901.93	7,679.72
4200	Streets & Roads				
	Salaries	998,118.00	(12,413.56)	977,992.46	7,711.98
	Expenses	1,209,800.00	100,000.00	1,214,334.10	95,465.90
	Expenses C/F	69,649.13		66,266.19	3,382.94
	Capital	252,193.00		244,613.15	7,579.85
	Current Year Article	654,300.00	9,698.00	640,586.50	23,411.50
	Prior Year Articles	22,386.94		0.00	22,386.94
4210	Snow & Ice				
	Salaries	120,750.00	142,686.98	263,436.98	0.00
	Expenses	304,000.00	382,493.49	686,492.61	0.88
4300	Transfer Station				
	Salaries	131,685.40		131,228.00	457.40
	Expenses	180,499.70	16,255.00	110,586.00	86,168.70
	Capital	122,000.00		88,714.00	33,286.00
	Expenses C/F	950.00		100.00	850.00

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
4400	Trees & Cemeteries				
	Salaries	295,600.00		292,287.34	3,312.66
	Expenses	101,000.00		63,359.01	37,640.99
	Expenses C/F	24,940.00		24,940.00	0.00
4500	Parks & Grounds				
	Salaries	136,204.00		129,627.96	6,576.04
	Expenses	68,700.00	12,413.56	80,499.97	613.59
	Capital	18,847.00		18,446.59	400.41
	Current Year Articles	45,000.00	(9,698.00)	34,082.00	1,220.00
4800	Combined Facilities				
	Salaries	257,850.00		253,405.31	4,444.69
	Expenses	676,890.00	(13,000.00)	587,765.00	76,125.00
	Expenses C/F	58,425.60		58,425.60	0.00
	Current Year Article	555,000.00		465,532.63	89,467.37
	Prior Year Articles	216,455.82		117,477.53	98,978.29
5100	Board OfHealth				
	Salaries	234,443.00	29,864.79	264,208.09	99.70
	Expenses	163,125.00	(29,864.79)	112,815.94	20,444.27
	Expenses C/F	126.00		126.00	0.00
5410	Council On Aging				
	Salaries	191,216.00		190,032.19	1,183.81
	Expenses	9,000.00		8,150.64	849.36
	Expenses C/F				
5430	Veterans Services				
	Salaries	11,281.00		10,628.91	652.09
	Expenses	47,650.00		35,330.74	12,319.26
6100	Library				
	Salaries	755,539.00	2,346.00	748,435.28	9,449.72
	Expenses	274,500.00	7,734.00	279,234.00	3,000.00
	Expenses C/F				0.00

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
6200	Recreation				
	Salaries	82,673.00	50,364.96	116,683.19	16,354.77
	Expenses	54,515.00	(50,364.96)	4,150.04	0.00
	Prior Year Article	18,107.03		0.00	18,107.03
6210	Atkinson Pool				
	Salaries	360,999.00	(28,000.00)	328,077.57	4,921.43
	Expenses	172,000.00	28,000.00	205,005.40	(5,005.40)
	Capital	14,892.00		7,785.00	7,107.00
	Expenses C/F				0.00
6220	Field Maintenance				
	Salaries	116,994.00		110,148.78	6,845.22
	Expenses	93,634.00	20,879.00	120,945.66	(6,432.66)
	Capital Expense	10,500.00		10,099.73	400.27
	Expenses C/F				
6500	Historical Comm				
	Expenses	5,568.00		5,538.48	29.52
	Expenses C/F	860.00		860.00	0.00
6510	Historic Districts Comm				
	Salaries	2,622.00	(35.76)	2,372.16	214.08
	Expenses	274.00	35.76	309.76	0.00
	Expenses C/F				
7100	Debt Service				
	Expenses	3,060,663.00		3,060,630.47	32.53
	Expenses C/F				0.00
8200	State Assessment	181,455.00		227,330.00	(45,875.00)
9000	Employee Benefits				
	Expenses	9,754,053.00	(1,077,308.43)	8,415,705.81	261,038.76
	Expenses C/F	100,079.40		75,820.80	24,258.60

Account Number	Title	Appropriation FY15	Transfers FY15	Expenditures FY15	Ending Balance
9045	Property/Liab Ins				
	Expenses	328,977.00		253,816.67	75,160.33
	Expenses C/F		11,000.00	10,156.00	844.00
9250	Operations Expense				
	Expenses	152,653.00	1,605.16	143,908.54	10,349.62
	Expenses C/F	17,042.00	(11,000.00)	6,041.93	
9500	Transfer Accounts				
	Reserve Fund	279,790.00	(254,270.76)		25,519.24
	Salary Contingency	24,459.00			24,459.00
9900	Interfund Transfers	1,798,899.19		1,798,899.19	

Schedule of Unexpended Appropriation Balances Carried Forward To 2016

Conservation	1,007.60
DPW	147,280.07
Facilities	75,927.75
Fire	77,364.61
Health	4,700.00
Human Resources	800.00
Info. Systems	10,103.91
Law	354.00
Library	3,000.00
Police	146,910.47
Selectmen	13,034.50
Sudbury Public Schools	3,687,876.75
Treasurer	366.25
Unclassified Operations	16,729.25
Unclassified Employee Benefits	29,265.00
Gen. Fund Continuing Articles	267,780.44
Total General Fund C/F	<u>4,482,500.60</u>
Transfer Station	38,892.02
Pool	8,472.43
Field Maint.	3,502.86
Total Enterprise Fund C/F	<u>50,867.31</u>

Respectfully submitted,
Christine Nihan, Town Accountant

Board of Assessors

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox and Trevor Haydon continued to serve as members of the Board of Assessors during calendar year 2015.

The Assessors are charged with valuing property in Sudbury fairly and equitably. Each year, the Sudbury Board of Assessors assigns a "full and fair cash value" to every parcel of real estate in the town. The Department of Revenue/Bureau of Local Assessment reviews each municipality's assessment practices and programs in detail every three years. This review is sometimes referred to as the triennial certification.

The Town was required to undergo triennial certification in fiscal year 2016. We successfully concluded the fiscal year 2016 triennial certification process in November. Our FY16 assessments were certified on November 17, 2015. The certification of assessments was the culmination of many months of property and neighborhood review, and analysis. The new valuations take into account the calendar year 2014 real estate market, and reflect fair market value as of January 1, 2015. While the overall average increase in property values was approximately 5%, certain property types, including residential condominium units, experienced increases above the average.

In FY16 the average single family residential home assessment is \$679,000.

In FY16 the average residential condominium home assessment is \$503,730.

The FY16 Residential Tax Rate is \$17.80.

The FY16 Commercial, Industrial, Personal Property Tax Rate is \$25.11.

The Assessors' office processed the following exemptions in FY16 through December 31, 2015: 210 Community Preservation Surcharge exemptions in the aggregate amount of \$26,607; 55 Senior/Veteran Work abatements in the aggregate amount of \$47,956; 27 Tax Deferrals processed in the aggregate amount of \$147,282;

50 Disabled Veteran exemptions in the aggregate amount of \$46,378; 9 Surviving Spouse exemptions in the aggregate amount of \$3,833; 25 Clause 41C Senior exemptions in the aggregate amount of \$38,348; and 4 Blind Person exemptions in the aggregate amount of \$4,000. For FY 2016, the Board of Assessors granted 103 applications for exemptions submitted pursuant to The Sudbury Means Tested Senior Exemption Program, resulting in exemptions in the aggregate amount of \$338,664.

The Board acted on 28 (FY15) applications for abatement of real estate taxes, approved 13 applications and denied the remainder. The aggregate of the granted abatements totaled \$89,000.

Voters at the 2015 Annual Town Meeting approved Warrant Article 35 authorizing the Sudbury Board of Selectmen to petition the General Court for a program life extension of Sudbury's Means Tested Senior Exemption, which was scheduled to expire on June 30, 2016. Sudbury's petition to extend this program by 6 years, or for an indefinite term was subject to modification. Following required revisions, House Bill 3890 evolved from Article 35. On January 13, 2016 H.3890 was approved by the House of Representatives. It paves the way for the program to be extended in three year increments, pending Town Meeting and ballot approval.

One of our ongoing projects is the Cyclical Inspection Program. Municipalities are required by law to have in place a systematic program to inspect all properties within a 10 year cycle. Regardless of whether a property has sold, or has had building permit activity, we are required to attempt a property inspection. The inspection is expected to include a full measure and listing of the exterior, and interior data. The inspection mandate includes all property types, including residential condominiums and commercial and industrial use property. The property inspection program ensures that current accurate data is used in the valuation process. In Sudbury, our program is designed to rotate visitation based on last

inspection date. During 2015, we conducted 475 property inspections.

We welcome visitors to view assessments on the Town Website at www.sudbury.ma.us or, by visiting the Assessing Department on the first floor of the Flynn Building, 278 Old Sudbury Rd. Sudbury, MA. 01776.

Respectfully submitted,
Cynthia Gerry, Director of Assessing
Trevor Haydon, Chairman
Joshua Fox
Liam Vesely

Capital Improvement Advisory Committee

The Capital Improvement Advisory Committee (CIAC) mission is to review all capital project requests over \$50,000 in one year or over \$100,000 in multiple years for the Town Departments, Sudbury Public Schools and Lincoln Sudbury Regional High School. This memo is to provide the Finance Committee and the Board of Selectmen the CIAC's recommendation on the proposed projects for FY16. Included in our responsibility was the Johnson Farm and Nixon Roof projects which have been already approved at the December Special Town Meeting and Special election. This memo covers the remaining projects that have not yet been presented to the Town.

The CIAC received Schedule A reports from the town staff detailing the projects in August of 2014. Individual CIAC liaison team meetings with department heads and their staff members were completed in October and November. During the fall and early winter, the CIAC held public meetings with the project proponents in order to hear the particular details of the projects and to deliberate.

The following projects are summarized on the attached FY16 Capital Plan Summary analysis.

I. The CIAC recommends that the following projects be approved for the FY16 Capital Plan:

Carpet Replacement \$108,000

The CIAC recommends approval of this request. The carpet replacement project submitted by the Facilities Department will replace selected portions of worn out carpet at the Goodnow

Library, Curtis and Loring School's library and administration areas. These replacement address correcting deteriorating areas in all these facilities.

School Flooring Replacement \$100,000

The CIAC recommends approval of the project. This will be the third year of a multi-year project to remove and replace existing classroom carpet and install new VCT floor coverings. The existing carpet is worn out and must be replaced. These replacements address both potential health and safety issues as well as functionality.

School Rooftop HVAC Unit \$75,000

The CIAC supports and recommends this project. The school's rooftop heating and air conditioning units are aging and the proposed project is to replace one rooftop unit at either the Noyes or Loring School. This project addresses aging infrastructure that could have an effect on school programs if an HVAC unit fails.

School Security and Access Controls \$220,000

The CIAC recommends approval of this project. This project is the first phase of a multi-phase project to increase and enhance security in the Sudbury K-8 public schools by installing new surveillance cameras at the exterior perimeter of the buildings and replacing keyed entry doors with card access. With the implementation of entry access control and the security cameras, we can be better prepared to deal with and prevent school violence and vandalism.

Town and School Parking Lots \$200,000

The CIAC recommends approval of this project. Many town parking lots and associated sidewalks and curbs are deteriorated and need significant investment to maintain. Last year \$330,000 was approved to replace the Nixon School lot and to do major repairs and resurfacing at Curtis. This project will complete the work at Curtis Middle School and will support maintenance at other sites to prevent or delay the need for complete removal and replacement of the parking lots.

Fire Alarm System Upgrade at LSRHS \$106,600

The CIAC recommends approval of this project. This project is to upgrade the existing fire alarm system at LSHS. The manufacturer of the current system has notified the school that the existing fire alarm panels are no longer supported because of changing technology and replacement parts are not available from the manufacturer. LSHS has found one set of replacements parts on e-bay to address an emergency situation until replacement is approved and completed. This is a life safety issue and should be a high priority for funding.

Cardiac Monitor Replacement \$96,000

The CIAC supports approval of this project. The Fire Department's EMTs present equipment is older technology. This project provides an upgrade to the monitors that are used by the department. This is a life safety issue and it is important to have reliable technologically advanced cardiac monitors for our EMTs.

DPW Truck Replacements \$311,300

The CIAC supports the approval of these trucks. After many years of deferring the replacement of the DPW department's fleet of trucks and equipment we are finally catching up with the backlog of replacements. These replacements are important to continue to provide a high level of road and property maintenance and plowing for Sudbury. The CIAC supports the report of the Capital Funding Committee to establish a Stabilization Fund for these rolling stock replacements and agrees that this issue should be studied in detail in FY16 for further action in the future.

Lighting Cutting Field/Davis Field Development \$300,000

The Park and Recreation Commission proposes to install lighting at the Cutting Field so that user groups can have more opportunity to use the field at night for either competition or practice. Sudbury needs to enhance and create new recreation space to address shortages of fields. Since this field is artificial turf it will reduce the level of play on our grass fields in bad weather. Since the Davis development is not going to be useful until late FY 16 or FY17 this project can have an immediate impact on field scheduling. The CIAC recommends this project for approval.

II. The CIAC recommends that the following projects be deferred at this time.

Fuel Storage Replacement \$250,000

The CIAC reviewed this request. The project is to replace the current underground fuel storage tanks at the DPW facility. Although there are concerns over potential fuel leaks that could lead to an underground hazmat issue, the committee feels that because the existing tanks are double walled fiberglass tanks with a leak detector monitor system in the interstitial space between tank walls and the tanks are tested multiple times a year, the chance of a major leak is negligible. The CIAC recommends postponing the approval of this project, continuing to monitor the tanks, and exploring the actual life cycle of the fiberglass tanks as well as the environmental issues associated with above ground tanks.

Atkinson Pool Roof and Envelope \$380,000

The project is to replace the 28 year old roof covering and make improvements to the building envelope at the Atkinson Pool attached to the present Fairbanks complex. The roof is not leaking and the life of the envelope can be extended with minor short term repair work. The CIAC recommends that this project be deferred until the plans for the new Community Center are further developed so that this roof replacement and the repairs complement and aesthetically coordinate with the designs for the new Community Center building.

The following projects were reviewed by the CIAC this year and are under consideration for

funding from sources outside the tax levy rate for the town, but meet the criteria for CIAC to review and opine.

Mass Central Rail Trail Engineering and Permitting Phase for 1.8 miles

The CIAC does not support this project at this time. This project is a lower priority on the list of capital projects the Town is facing. The committee also feels that doing the engineering for only a portion of the project does not provide the Town with important cost information about the entire project's cost for the 5.4 miles through Sudbury. This project as presented by the Greenway Committee appears to be a reaction to meet the short-term needs of some potential users while the Bruce Freeman Rail Trail project proceeds at a slow pace. The possibility that a third parties is reviewing this rail trail for another use and could provide the engineering and possibly the construction at no cost to the Town also supports the CIAC's position at this time.

Sherman Bridge \$200,000

The Sherman Bridge located at the end of Lincoln Road, on the Wayland Town line, is in critical need of repairs. It has been determined that the basic structural components of the bridge are in good shape. The Town has an opportunity to do a long term fix to the bridge for an estimated cost of \$600,000. This cost would be shared with the State and the Town of Wayland, each contributing \$200,000. The funds for this project will be provided by State Chapter 90 Road Funds. This project replaces a major project on the Town's long term Capital Improvement Plan valued at \$2,000,000. The CIAC recommends support for this project.

Energy Improvements LED Lighting \$50,000

This project is to replace existing light fixtures at the Haynes School Cafeteria, the Curtis School Library, and miscellaneous hallway lights with energy efficient LED lights. LED lights will improve lighting, will last up to three times longer

than existing lights and will save money by reducing electricity consumption. This project will be paid for using the Landfill Solar System Stabilization Fund. The CIAC recommends support for this project.

10 Wheel Roll Off for the Transfer Station \$184,800

This is to replace the 10 Wheel roll off equipment located at the Sudbury Transfer Station. This replaces a piece of equipment important to the Transfer Station operations. This equipment will be paid for from funds from Transfer Station User Fees. The CIAC recommends approval of this purchase.

Town Walkways \$100,000

Each year the CPC helps fund walkway construction for the Town by approving \$100,000 of walkway construction approved or being proposed by the Town Walkway Plan. This project will be funded by the CPC as part of their recreation component to their mission. Walkways keeps our residents safe and are needed by our citizens. The CIAC recommend support for the walkway article.

Davis Field \$1,200,000

The new Davis Field development will create four new minor league baseball fields and two multi-use rectangular fields. This project will be constructed by the Town's DPW department and will enhance the playing field by providing better drainage and completed baseball diamonds. This project will be funded by \$1,000,000 of CPA funds as well as \$200,000 collected from User Groups. We have been informed that irrigation for these fields is very important. The CIAC feels that irrigation should be provided as soon as possible to enable the maintenance of the fields to be most cost effective. The CIAC recommends this project and recognizes that the Davis development will not be used until late FY16 or FY 17.

The Capital Funding Committee in their January 6, 2015 report outlined a plan for the funding of Capital Projects for FY16.

This plan included funding for

Existing Debt Service for FY 16	\$1,823,034
FY 16 Estimated Police Station Debt Service	615,000
FY 16 Estimated Johnson Farm Debt Service	142,500
FY 16 Estimated Nixon Roof Debt Service	85,509
Proposed Capital items within the Levy	392,750
DPW Capital Leases	224,040
Proposed Small Project and Rolling stock purchases	<u>2,146,500</u>
Sub-Total	5,429,383
Less Free Cash to be used for Capital Projects	(800,000)
Capital Impact on Tax Levy	\$4,629,383

The CIAC's recommended project list above is for \$3,999,733 net of the \$800,000 free cash allocated for Capital projects.

Finally, the CIAC has been provided with eleven proposed projects with a cost of \$50,000 or less. Although these projects do not fall under the review and recommendation policy of the CIAC, the committee feels obligated to consider the impact of these operating capital requests. This year's operating capital request is \$392,750, is an increase of \$96,750 over FY 2015 budget. In FY15, the Town funded as part of the DPW operating budget lease obligations for capital purchases of \$271,040. In FY 16, that amount is \$224,040, a reduction of \$47,000. The combined impact on the Capital Budget included in the levy is 8.8% over FY 15. Historically, the operating capital has been insufficient to provide funding for the annual projects submitted, and this increase is necessary to adequately fund and

support the capital requests between \$10,000 and \$50,000. The committee believes that the town operating capital projects requested for FY16 are reasonable and recommends that the Finance Committee and the Board of Selectmen support this increase.

The CIAC would like to thank all the Sudbury's employees and department managers who participated in the FY 16 capital process for their time and support. We also want to thank the Capital Funding Committee for helping provide cost guidance which helped the committee to produce recommendations which were consistent with their targets.

Special thank you goes to Jim Kelly for all his support during this process.

Respectfully submitted,
Thomas S. Travers - Chairman
Eric Greece - Vice Chairman
Jaime Gossels - Clerk
Susan Abrams
Susan Ciaffi
Robert Desaulniers
Michael J. Lane

Finance Committee

The nine-member Finance Committee is appointed by the Town Moderator, each member typically serving for a three-year term. After completion of the Annual Town Meeting (“ATM”) each May, the terms of three existing members expire and they are either re-appointed or replaced. The Committee’s charter is to make recommendations to Sudbury residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to ATM or Special Town Meeting on all other matters that have direct or indirect financial implications for Sudbury. The Committee operates with liaisons to the Town’s major departments, the Sudbury Public School, Lincoln-Sudbury Regional High School, as well as the Capital Funding Committee, Capital Improvement Advisory Committee, Permanent Building Committee, and Minuteman Regional Vocational Technical High School. In addition, members of the Finance Committee have been appointed to serve on the Community Preservation Committee, Budget Strategies Task Force, and Fairbank Community Center Study Committee.

The Finance Committee recommended a No Override budget including debt service for FY16 of \$88,711,995. The resulting budget is an increase of approximately \$3.8 million or a little under 4.5% from the FY15 appropriated budget. This increase did not result in the need for a Proposition 2 ½ override because Sudbury had almost \$1M in levy capacity that could be and was used.

Several factors resulted in this larger than typical increase, including:

- The Town’s budget had to absorb a decrease of about \$200,000 in revenue from ambulance fees used to offset the Fire budget.
- The Sudbury Public School Committee voted to adopt full day as the kindergarten program starting in FY16, resulting in lost revenue of approximately \$650,000.
- The FY16 Lincoln-Sudbury Regional High School budget needed to accommodate a net

increase in Out-of-District costs for Special Education of at least \$450,000. Costs for Out-of-District students continue to challenge the annual budget planning process.

- Finally, for the first time a portion of the OPEB (Other Post-Employment Benefits) Normal Cost was included in the budget appropriation.

Per the 2014 recommendation of the Strategic Financial Planning Committee for OPEB Liabilities, the Finance Committee’s plan is to request that each cost center increase the portion of OPEB expenses included in their budget by one-third of the full normal cost so that by FY18 the full Normal Cost will be included.

The Town’s fiscal situation continues to be constrained by increases in the cost of wages and benefits, together with a revenue structure that is heavily dependent upon property taxes, particularly residential property taxes. On the revenue side, non-property taxes (i.e. local receipts) amount to approximately 5% of Sudbury’s total tax revenues, whereas property taxes comprise over 85% of the total. Recently, State Aid, (excluding debt service reimbursement, -another piece of the revenue equation) has increased year to year.

The level of taxes is heavily driven by the large number of school age children in Sudbury. With one of the highest levels of school age children per household in the State, we have higher school budgets per household and therefore a higher total budget per household each year. While spending on schools and services measured on a per student basis is in line with our peers, the absolute dollar amount is higher given that we have more children to educate for a similar number of households.

In the fall of 2014, discussions about the Finance Committee’s annual budget guidance letter to the three cost centers made it clear that members of the Finance Committee had questions about the method of determining the allocations of resources among the three cost centers. (The

method adopted for a number of years has consisted of determining a maximum % growth and applying it equally to each cost center.) Therefore, following the 2015 Town Meeting, the Finance Committee chair requested that the Board of Selectmen form a new committee (the Budget Strategies Task Force - BSTF) made up of representatives from each of the three cost center and members of the Finance Committee. The mission of this newly-formed committee is to enhance the Town of Sudbury's budgeting process by means of collaboration and communication among the three major cost centers – Sudbury Public Schools, Lincoln Sudbury Regional High School and the Town of Sudbury – through the sharing of information about budget pressures and anticipated unusual expenses or cost savings, through the exploring of possibilities for cost sharing among and across cost centers, through eliciting proposals for improving the budget hearing and pre-budget hearing process, and through discussion of other procedures that might result in an improved budgeting process for the Town of Sudbury.

At the recommendation of this committee, the Finance Committee held information gathering meetings with each cost center earlier than in

prior years. The Finance Committee revised their budget guidance letter, seeking an overall maximum combined budget increase by the three cost centers without stipulating how any resulting increase might be allocated among the cost centers. In addition, there are two joint Finance Committee/BSTF meetings scheduled in early 2016 at which representatives of each of the cost centers can discussion jointly their needs, the impact of any shifting of allocation percentages, and potentially agree to a budget proposal or proposals (to be reviewed by the Board of Selectmen, the Sudbury Public School Committee, and the Lincoln-Sudbury Regional High School Committee) that will take into account the needs of each cost center and the needs of the town as a whole.

Respectfully submitted,
Susan Berry, Chairman
Jeffrey Atwater
Jeffrey Barker
Joan Carlton
Adrian Davies
Fred Floru
Jose Garcia-Meitin
Mark Minassian
Bryan Semple

Finance Department

The Division of Finance consists of four departments: Treasurer/Collector, Accounting, Assessing, and Information Systems. The Department Heads for each area are as follows by name and title: Andrew Vanni (Finance Director/Treasurer-Collector), Christine Nihan (Town Accountant), Cynthia Gerry (Director of Assessing) and Mark Thompson (Technology Administrator).

Treasurer and Collector

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection. This office also routinely offers Notary services to the public.

Cash Management. The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$43.2 million as of June 30, 2015.

Investment Management. In FY15, the Town reported unrestricted investment income of \$80,324 as compared to \$86,337 in the prior year. Investment earnings depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments. General investment earnings includes interest, dividends, and net market value

adjustment on all positions (balances) for the general fund, stabilization funds and statutory trusts for the Town of Sudbury.

Debt Management. The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

Short-Term Debt: Short-term debt in Sudbury is issued for three purposes: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). As of June 30, 2015 the Town had special revenue fund GAAN's outstanding of \$1,265,000 for Chapter 90 projects.

Long-Term Debt: Sudbury maintains an 'AAA' bond rating from the Standard & Poor Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's Strong economic measures, driven by the town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita market values and very strong household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. During FY15, the Town issued bonds totaling \$10,831,800 for construction of the new police headquarters, the Johnson Farm land acquisition, and major repairs at the Nixon Elementary School. Additionally, the Town conducted one debt refunding for a net savings of \$707,000 over six years. General fund debt service payments for principal and interest for FY2015 totaled \$3,060,663. The following is a schedule of general fund debt outstanding as of June 30, 2015.

**Town of Sudbury
Treasurer's Debt Schedule Excluding CPF
As of June 30, 2015**

Issue Types	Schools	Municipal	Pre-CPA	Total	Annual Debt Service	Principal Balance
FY15 Ending Balance	11,590,000	7,667,800	3,219,000			22,476,800
FY16 Principal	1,785,000	482,800	539,000	2,806,800		
FY16 Interest	532,356	288,209	91,686	912,250	3,719,050	19,670,000
FY17 Principal	1,765,000	460,000	525,000	2,750,000		
FY17 Interest	402,775	278,638	83,013	764,425	3,514,425	16,920,000
FY18 Principal	1,765,000	455,000	510,000	2,730,000		
FY18 Interest	324,550	262,838	69,663	657,050	3,387,050	14,190,000
FY19 Principal	1,745,000	455,000	280,000	2,480,000		
FY19 Interest	250,325	243,638	57,863	551,825	3,031,825	11,710,000
FY20 Principal	2,025,000	455,000	90,000	2,570,000		
FY20 Interest	177,075	220,888	51,463	449,425	3,019,425	9,140,000
FY21 Principal	2,060,000	455,000	85,000	2,600,000		
FY21 Interest	89,413	198,138	46,963	334,513	2,934,513	6,540,000
FY22 Principal	240,000	355,000	85,000	680,000		
FY22 Interest	13,244	176,388	42,713	232,344	912,344	5,860,000
FY23 Principal	85,000	355,000	85,000	525,000		
FY23 Interest	8,050	158,638	38,463	205,150	730,150	5,335,000
FY24 Principal	80,000	355,000	85,000	520,000		
FY24 Interest	4,600	140,888	34,213	179,700	699,700	4,815,000
FY25 Principal	40,000	355,000	85,000	480,000		
FY25 Interest	2,000	123,138	29,963	155,100	635,100	4,335,000
FY26 Principal	-	355,000	85,000	440,000		
FY26 Interest	-	105,388	25,713	131,100	571,100	3,895,000
FY27 Principal	-	355,000	85,000	440,000		
FY27 Interest	-	94,738	23,163	117,900	557,900	3,455,000
FY28 Principal	-	355,000	85,000	440,000		
FY28 Interest	-	84,088	20,613	104,700	544,700	3,015,000
FY29 Principal	-	360,000	85,000	445,000		
FY29 Interest	-	73,438	18,063	91,500	536,500	2,570,000
FY30 Principal	-	360,000	85,000	445,000		
FY30 Interest	-	62,638	15,513	78,150	523,150	2,125,000
FY31 Principal	-	360,000	85,000	445,000		
FY31 Interest	-	51,838	12,963	64,800	509,800	1,680,000
FY32 Principal	-	335,000	85,000	420,000		
FY32 Interest	-	41,038	10,413	51,450	471,450	1,260,000
FY33 Principal	-	335,000	85,000	420,000		
FY33 Interest	-	30,988	7,863	38,850	458,850	840,000
FY34 Principal	-	335,000	85,000	420,000		
FY34 Interest	-	20,938	5,313	26,250	446,250	420,000
FY35 Principal	-	335,000	85,000	420,000		
FY35 Interest	-	10,469	2,656	13,125	433,125	-
Remaining Debt Service	13,394,387	10,334,753	3,907,267	27,636,406	27,636,406	

**Town of Sudbury
Treasurer's Debt Schedule for CPA Funds
As of June 30, 2015**

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY15 Ending Balance	5,115,000	2,160,000	1,295,000	2,895,000	1,000,000			12,465,000
FY16 Principal	355,000	260,000	145,000	115,000	50,000	925,000		
FY16 Interest	160,678	40,900	24,663	92,498	35,991	354,729	1,279,729	11,540,000
FY17 Principal	355,000	260,000	145,000	120,000	50,000	930,000		
FY17 Interest	152,463	35,700	21,763	90,148	36,125	336,198	1,266,198	10,610,000
FY18 Principal	355,000	255,000	135,000	120,000	50,000	915,000		
FY18 Interest	143,644	30,500	18,863	87,148	34,625	314,779	1,229,779	9,695,000
FY19 Principal	350,000	245,000	135,000	125,000	50,000	905,000		
FY19 Interest	134,013	25,400	16,163	84,098	32,625	292,298	1,197,298	8,790,000
FY20 Principal	350,000	240,000	130,000	125,000	50,000	895,000		
FY20 Interest	123,888	20,500	13,463	80,973	30,125	268,948	1,163,948	7,895,000
FY21 Principal	350,000	235,000	125,000	130,000	50,000	890,000		
FY21 Interest	113,513	15,700	10,863	77,148	27,625	244,848	1,134,848	7,005,000
FY22 Principal	350,000	230,000	125,000	135,000	50,000	890,000		
FY22 Interest	102,700	12,175	8,988	73,173	25,125	222,160	1,112,160	6,115,000
FY23 Principal	350,000	220,000	120,000	140,000	50,000	880,000		
FY23 Interest	91,475	8,150	6,800	69,048	22,625	198,098	1,078,098	5,235,000
FY24 Principal	350,000	215,000	120,000	145,000	50,000	880,000		
FY24 Interest	79,844	4,300	4,700	64,773	20,125	173,741	1,053,741	4,355,000
FY25 Principal	350,000	-	115,000	150,000	50,000	665,000		
FY25 Interest	67,750	-	2,300	60,348	17,625	148,023	813,023	3,690,000
FY26 Principal	350,000	-	-	155,000	50,000	555,000		
FY26 Interest	55,219	-	-	55,773	15,125	126,116	681,116	3,135,000
FY27 Principal	350,000	-	-	155,000	50,000	555,000		
FY27 Interest	42,250	-	-	50,929	13,625	106,804	661,804	2,580,000
FY28 Principal	350,000	-	-	165,000	50,000	565,000		
FY28 Interest	28,844	-	-	45,729	12,125	86,698	651,698	2,015,000
FY29 Principal	350,000	-	-	170,000	50,000	570,000		
FY29 Interest	15,000	-	-	40,030	10,625	65,655	635,655	1,445,000
FY30 Principal	100,000	-	-	175,000	50,000	325,000		
FY30 Interest	6,000	-	-	33,906	9,125	49,031	374,031	1,120,000
FY31 Principal	100,000	-	-	180,000	50,000	330,000		
FY31 Interest	2,000	-	-	27,200	7,625	36,825	366,825	790,000
FY32 Principal	-	-	-	190,000	50,000	240,000		
FY32 Interest	-	-	-	19,800	6,125	25,925	265,925	550,000
FY33 Principal	-	-	-	195,000	50,000	245,000		
FY33 Interest	-	-	-	12,100	4,625	16,725	261,725	305,000
FY34 Principal	-	-	-	205,000	50,000	255,000		
FY34 Interest	-	-	-	4,100	3,125	7,225	262,225	50,000
FY35 Principal	-	-	-	-	50,000	50,000		
FY35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	6,434,278	2,353,325	1,423,563	3,963,916	1,366,303	15,541,385	16,496,795	

Collections Management. The total property tax levy for FY15 was \$73,549,580. As of June 30, 2015 the Town collected \$72,165,654 or 98.12% of the current year's tax levy. The Town continues to experience very favorable collection rates. Write-offs for real estate property taxes deemed uncollectible are very rare. Typically unpaid real estate tax balances will undergo the Tax Taking process within 60 to 90 days after the fiscal year end. Severely overdue tax balances may result in the Town having to pursue property foreclosure in Land Court.

PROPERTY TAX LEVIES AND COLLECTIONS							
LAST TEN FISCAL YEARS							
		Collected within the Fiscal Year of the Levy			Total Collections to Date		
Fiscal Year	Net Tax Levy	Current Tax Collections (1)	Percent of Net Levy Collected	Actual Subsequent Collections	Total Tax Collections (1)	Total Collections as a % of Net Levy	
2006	\$ 55,432,935	\$ 54,468,106	98.26%	\$ 358,262	\$ 54,826,368	98.91%	
2007	57,246,758	56,037,401	97.89%	472,666	56,510,067	98.71%	
2008	60,539,786	59,381,429	98.09%	352,052	59,733,481	98.67%	
2009	63,263,124	62,126,272	98.20%	144,303	62,270,575	98.43%	
2010	65,529,153	63,936,979	97.57%	432,712	64,369,691	98.23%	
2011	67,418,506	65,823,252	97.63%	557,272	66,380,524	98.46%	
2012	69,007,532	67,608,625	97.97%	320,887	67,929,512	98.44%	
2013	71,026,410	69,641,532	98.05%	416,153	70,057,685	98.64%	
2014	72,951,707	71,687,443	98.27%	514,335	72,201,778	98.97%	
2015	73,549,580	72,165,654	98.12%	-	72,165,654	98.12%	
Source:	Department of the Treasurer/Collector						

(1) Does not include taxes moved to and collected from Tax Title and Tax Deferral accounts.

Delinquent and Deferral Account Collections Management. The Collector's office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town's cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection actions. Eventually, the Town may request "marking" of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are paid in full. Delinquent Real Estate accounts are put into Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property's deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason, mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate. Deferrals granted under Massachusetts' Temporary Hardship and Senior Tax statutes may not become due (or payable) for several years.

Town Trust Funds. The Trustees of Town Donations oversee the Town Trust Funds. The 6-member Board of Trustees includes the members of the Board of Selectmen, plus the Treasurer. A 3-member Investment Advisory Group consisting of, David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to

the Town Treasurer on all pooled Trust investments. The general investment philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust principal to the greatest extent possible. The adjusted market value for the pooled Town trust investments as of June 30, 2015 was \$1,947,791.

Tax Administration Fees. Non-tax department fees collected for recent fiscal years are as follows:

	<u>FY2015</u>	<u>FY2014</u>	<u>FY2013</u>	<u>FY2012</u>	<u>FY2011</u>
Passport Processing*	-	-	15,169	14,181	14,216
Municipal Lien Certificates	16,880	13,275	26,225	26,450	24,200
Other Administrative	1,257	1,339	888	987	1,012
	<u>18,137</u>	<u>14,614</u>	<u>42,282</u>	<u>41,619</u>	<u>39,428</u>

*The Tax Office suspended passport processing in FY2014 due to staffing requirements.

TOWN REVOLVING FUNDS

Revolving Funds: Receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving Funds established under M.G.L. c.44, s. 53E ½, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

Fund Descriptions:

Plumbing and Gas Inspectional Services – permit fees collected are used to fund services for plumbing and gas inspections;

Portable Sign Administration and Inspectional Services – annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services;

Conservation (Trail Maintenance) – license fees collected from agricultural use of fields on conservation lands are used to fund trail maintenance on Town-owned designated conservation lands;

Conservation (Wetlands) – application fees collected are used to fund administration of the

Sudbury Wetlands Bylaw;

Council on Aging Activities – fees collected are used to fund Senior Center classes and programs;

Council on Aging Van Transportation (MWRTA) – payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses;

Cemetery Revolving Fund – sale of lots and other fees excepting perpetual care funds are used to fund maintenance of Town cemeteries;

Fire Department Permits – permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required;

Goodnow Library Meeting Rooms – fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms;

Recreation Programs – fees collected are used to fund recreation programs and activities;

Teen Center – fees collected are used for Teen Center programs and activities;

Youth Programs – fees collected are used to fund youth programs and activities;

Bus – user fee collections are used to fund additional or supplemental school transportation;

Instrumental Music – user fees are used to fund additional or supplemental instrument music lessons after school hours;

Cable Television – fees and other income collected in connection with cable television are used to fund local access services and the Town institutional network (I-Net);

Regional Housing Services – membership fees of other towns and other external sources collected by the Regional Housing Services Office are used to fund all Regional Housing Services Office costs, inclusive of salaries, administrative expenses

and other staffing costs;

Rental Property – receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses;

Dog – fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for making purchases or paying any expenses related to the regulation of dogs;

Zoning Board of Appeals – application fees collected are used to fund consultants and part-time employee salaries.

	Balance 6/30/2014	Revenue	Expenditures	Balance 6/30/2015
Plumbing & Gas Inspectional Services	\$ 73,337.69	\$ 51,001.00	\$ 43,096.80	\$ 81,241.89
Portable Sign Administration & Inspectional Services	32,033.14	6,000.00	669.07	\$ 37,364.07
Conservation (Trail Maintenance)	2,991.60	2,950.00	-	\$ 5,941.60
Conservation (Wetlands)	5,805.28	3,956.00	1,050.28	\$ 8,711.00
Council on Aging Activities	16,436.12	35,707.00	39,799.21	\$ 12,343.91
Council on Aging Van Transportation (MWRTA)	26,856.55	84,391.63	69,428.50	\$ 41,819.68
Cemetery Revolving Fund	8,135.92	19,665.00	17,371.88	\$ 10,429.04
Fire Department Permits	22,020.08	35,932.00	23,110.17	\$ 34,841.91
Goodnow Library Meeting Rooms	37,377.45	7,025.00	2,424.44	\$ 41,978.01
Recreation Programs	484,207.89	540,071.04	531,061.16	\$ 493,217.77
Teen Center	1,229.61	6,505.00	7,068.30	\$ 666.31
Youth Programs	164,127.50	79,805.50	98,386.41	\$ 145,546.59
Bus	398,614.66	342,858.59	334,245.58	\$ 407,227.67
Instrumental Music	-	77,990.00	74,380.00	\$ 3,610.00
Cable Television	17,577.92	-	-	\$ 17,577.92
Regional Housing Services	15,634.96	-	15,634.96	\$ -
Rental Property	46,261.02	12,800.00	18,312.81	\$ 40,748.21
Dog	104,893.50	44,236.00	36,268.26	\$ 112,861.24
Zoning Board of Appeals	2,541.00	-	-	\$ 2,541.00
	<u>\$ 1,460,081.89</u>	<u>\$ 1,350,893.76</u>	<u>\$ 1,312,307.83</u>	<u>\$ 1,498,667.82</u>

Respectfully submitted,
Dennis Keohane, Interim Finance Director

Information Systems

The mission of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many.

Seventeen new desktop computers, twenty-one LED computer displays, and four printers were purchased and distributed to Town departments. Eleven new laptops were purchased for department supervisors and staff. This allows them to connect the laptop to a docking station in their offices, and to allow remote access as needed.

One Apple iPad was purchased for the Assistant Building Inspector for building inspections in the field. Two

monochrome and two color copiers were purchased for the Town, replacing copiers that were no longer supported because of their age. These new copiers are networked for printing, scanning to email, or network folders and have the ability to fax.

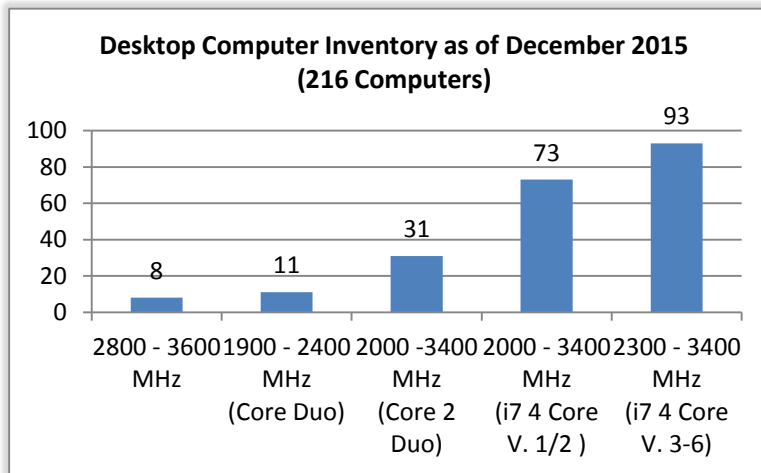
We are in the process of establishing a network disaster recovery site at the new Police Station. The first step in this process was the upgrading of our network core switches. The Town's network topology is a spoke and hub single-mode fiber network with the Flynn Building being the connection hub for all of the Town buildings and schools. The core switches at the Flynn Building were nine years old and could only support a maximum 1 gigabit (GB) connectivity per port. This limited our throughput for our Network Storage, Virtual Server hosts, and the network

connectivity between buildings. We have added two new Cisco 3524 SFP+ core switches to the Flynn Building. The older core switches have now become our secondary switching in the building. The addition of these switches has allowed us to connect 10GB fiber to our network storage and our Virtual VMWare hosts. Since we have two of these switches, we can support a 10GB connection to each of the new switches, thus providing redundancy if one of the switches were to fail. In order to take advantage of these new switches, the ten-year old core switches in our main buildings, the Fairbank Community

Center, Goodnow Library, Fire Station and the DPW were replaced with new Cisco 3650 48 Port PoE+ Gigabit switches. These switches also have 4 SFP+ ports which support 10GB fiber connections to each port. We now have the ability to connect

our buildings to Flynn's new core switches at 10GB per port fiber speeds. The PoE+ (Power over Ethernet +) technology on these switches distributes the power as needed to the device connected to the port, thus allowing devices that have large power needs to use the switch. The older core switches in these buildings were reconfigured as secondary switches on the building's network.

Once the network switches were upgraded, the first building to take advantage of this 10GB capability was the new Police Station. We first contracted with a fiber company called Comm-Tract to run the single-mode fiber from the new Police Station to the Flynn Building. We sat down with Comm-Tract to discuss the Town's short-term and long-term fiber networking needs. Our primary concern was that the Police and



other public safety buildings should be able to function if the core of the network, the Flynn Building, suddenly became incapacitated. If the hub of a spoke and hub network is disconnected from the network, then all of the buildings connected to the hub are no longer able to communicate with one another. Comm-Tract designed an alternate Town ring fiber network (closed loop configuration) which would start at the Police Station and daisy chain to the Town Buildings and schools, and the end of the ring would come back to the Police Station, forming the loop. The ring network design is more resilient because the ring can suffer a fiber break and still function. Comm-tract installed the first phase of this fiber project by starting the ring network at the Police Station connecting to the main Fire Station and running the fiber up to Concord Road, connecting the Town Hall and then the Flynn Building. As we expand this fiber ring network, we will be able to connect to public safety radio communication sites that currently use fractional T1 lines through Verizon to connect to Police.

The next phase of this project will be to connect to the DPW building and a possible cell tower on the property where Police communication equipment will be placed. Establishing the fiber connectivity to the Police Station allowed us to connect the new Police Station to the Town's network. The first step in establishing this connection was to purchase a core switch for the building. Since the Police Station could potentially become the network center in the event of a disaster at the Flynn Building, we had to make sure that the core switch would be able to replicate all of the routing and networking currently done on the Flynn Building's core switches. We purchased a Cisco 3650 48 Port PoE+ Gigabit Enhanced switch as their core switch. This enhanced switch would be able to replicate the routing, VLANs, and networking currently being done at the Flynn and take over that role if the core switches at Flynn were suddenly unavailable.

We were able to run two 10GB fiber connections from the Police Station to the Flynn Building's two Nexus core switches giving us 20GB throughput building-to-building. We then built-

out the Police local-area network by adding three Cisco 2960X 48 Port PoE+ Gigabit switches as well as two HP 2530-24G-PoE+ 24-Port Gigabit Switches, connecting them together with 10GB TwinAxial cables. A 10GB single-mode fiber connection which ran from the first floor networking center to the second floor networking closet established the connectivity between the network zones. Two additional Cisco 2960X 48 Port PoE+ Gigabit switches were added to the second floor network closet.

These Power over Ethernet (PoE) switches were necessary because of the hundreds of PoE devices connecting to the switches. These switches are powering all of the VoIP telephones, IP cameras, door access controllers, cellular network extenders, and wireless access points. An underground single-mode fiber was also run from the new Police Station to the main Fire Station and a 10GB connection was also established between the buildings. The Fire Station's fiber connectivity to the Flynn Building was also upgraded to a 10GB connection.

These upgrades will help to improve our network's performance and reliability into the future. We have also added redundancy to our fiber infrastructure by adding the beginnings of a fiber ring network. We now can say that our Police, Fire, and Town Hall would be able to recover if the Flynn Building's core network becomes inoperable.

The Information Systems Department has completed the Town's telephone network infrastructure with the addition of the Police and Fire Stations to the VoIP telephone network. While the Police Station was under construction, our existing Cisco Unified Communications (UC) environment located at the Flynn and Fairbanks buildings was upgraded from version 9.1 to 10.5. The telecommunication network consists of two (2) Cisco UCS C220 M3 servers that host seven (7) virtual machines: two (2) Cisco Communications Manager (CUCM) servers, two (2) Unity Connection (UCNX) servers, one (1) IM & Presence server, one (1) Emergency Responder, and one (1) Informacast server. We were able to upgrade, keeping all

existing hardware and upgrading only the software.

After the new Police Station construction was completed, we started the process of implementing the new Cisco VoIP telephone system at the new Police Station and the Fire Department buildings. We decided early on that adding a Cisco Survivable Remote Site Telephony (SRST) router to the main Fire Station would not be necessary. The Fire Station already had a 12 strand single-mode fiber optic cable through an underground conduit running from the new Police Station to the Fire Department as well as single-mode fiber optic cabling running back to the Flynn which made the SRST addition a needless expense.

Since the new Police Station is our Disaster Recovery Site, it was decided to move our existing Cisco Unified Communications (UC) Subscriber server from the Fairbanks Building to the Police Station. Our VOIP system consists of primary telephone equipment (Publisher) located at Flynn with a back-up system (Subscriber) now at the new Police Station. These dual VoIP systems enable the telecommunications network to function even if the primary host is down.

An additional Verizon digital PRI (Primary Rate Interface) line was added to the Police Station. This line provides for up to 23 outside calls at one time. We now have two PRI lines, one at the Flynn Building and the other at the Police Station. The existence of these two lines allows us to balance our inbound and outbound calling so that the DPW, Fire, and Police would use the PRI at the Police Station for inbound/outbound calling and the Fairbank, Town Hall, Goodnow Library, and Flynn buildings would use the PRI at the Flynn Building. If any one of those PRI lines were to fail, the phone traffic would automatically be redirected to the one remaining PRI line, thus creating no disruption in our phone service. If both PRI lines were to fail, the system would utilize our twenty-one (21) Centrex backup lines located at the DPW, Goodnow Library, Fairbank Community Center, Flynn, Police, and Fire locations. The redundancy of our telephony design provides the town with a reliable town-wide telecommunications system.

With the Cisco Communications Manager (CUCM) in place at the new Police Station, we were ready to configure and deploy eighty-three (83) phones and eighty-five (85) voicemail boxes at the Police and Fire Stations. The Police and Fire were also assigned DID (Direct Inward Dialing) numbers which provide 10 digit numbers for each telephone and analog device in the buildings. Residents can now dial a department or person directly instead of going through a lengthy Automated Attendant. A list of these new numbers can be found in the Town's Telephone Directory located on the website at <https://sudbury.ma.us/directories/telephone-directory/>. The implementation of DID also lets us set up direct numbers for Police Details, Outdoor Burning, Permit information, and many other information lines.

Another benefit of the VoIP system is the ability for staff to call any Town building phone with a 4-digit internal extension, eliminating the need for an outside line. The Town's IT Department also worked with the Sudbury Public School Department to establish two-way extension dialing to the new phone systems at the Nixon, Noyes, Curtis, and Loring schools. Calling by extension utilizes the Town and School networks, thus removing the need for a Verizon phone line. This frees up our Verizon lines for calls that are outside of our telephony network. We were able to reduce the number of analog lines used by Police and Fire by thirteen (13) and still provide greater availability as well as reduce the Town's annual telecommunication costs.

Outdoor intercoms were added to the three entrances at the Fire Department which are locked at all times. If a person wishes to gain entry to the Fire Station, they would press the intercom which would ring all of the phones in the station. Staff would then answer the phone and communicate with the person at the door. They would be able to press a key on their phone to unlock the door if the person needed access to the building.

A new technology was added to our Cisco VoIP system called On-Ramp Faxing. This technology allows the town to assign DID numbers as direct fax lines for staff. With the On-Ramp process, a

voice gateway handles incoming calls from the standard fax machine and converts a traditional Group 3 fax to an e-mail message with a Tagged Image File Format (TIFF) attachment. The fax e-mail message and attachment are handled by our e-mail server and delivered to the person's mailbox assigned to that DID number. We have given these On-Ramp fax numbers to Town staff who receive confidential faxes, allowing them to receive these messages in their email instead of on public fax machines.

We were also able to integrate the VoIP voicemail with the Town's Microsoft Exchange email server. Any Police Officer or Fire Fighter's voicemail is also delivered to their town email inbox. If they have their town email synced with their smartphone, the voicemail will also appear in their cell phone mailbox. Staff no longer needs to be at their desks in order to retrieve their voicemail messages.

The existing InformaCast paging module was configured for the Police and Fire VoIP telephone system. We added five new paging zones which included the Police Station, Main Fire Station, Rte 117 Fire Station, Rte 20 Fire Station, and an All Fire Building page which pages all three Fire Station locations. Staff can access a paging zone by pressing the proper code on the VoIP phone. They are then able to broadcast a message to the zone through the speakers on the VoIP phones. The Police Department was also given the ability to page to all phones in the Nixon, Noyes, Curtis, and Loring school buildings. The paging technology can be used for announcements as well as building wide alerts.

We have completed our goal of consolidating our telephony services into one unified system, thus allowing our buildings to share telecommunication services. This will result in an annual cost savings and help streamline the management and functionality of the Town's telecommunications network.

The Town's wireless infrastructure began eleven years ago with the addition of Cisco wireless access points at the Goodnow Library. Seven years ago, we continued expanding our capabilities with the introduction of a Cisco

wireless management controller at the Flynn Building which established our town wide-managed wireless infrastructure. Adding new wireless access points to the new Police Station necessitated that we evaluate our current wireless infrastructure. Our Cisco wireless system was not compatible with the new Cisco wireless technology. Any new wireless access points at the Police station would require the purchase of a Cisco Controller capable of running the new technology. Our older access points in the other Town buildings were not compatible with the new controller, so these access points would have to be replaced. We decided that, since our entire wireless infrastructure would have to be changed, it would be a good time to evaluate the current wireless hardware available from other vendors. We solicited proposals from five vendors and quickly found out that the Cisco wireless system was by far the costliest. We decided on the Aerohive wireless system based on its simple cloud-based wireless access point management system called Aerohive HiveManager NG, ease of deployment, cost, and the ability to prioritize and rate limit Layer 7 applications running on the wireless network. The ability to see the applications automatically identified has given us the power to limit the bandwidth allocated to streaming applications such as YouTube, Netflix, and Hulu, giving our wireless users a consistent wireless experience. The Aerohive system does not require a network wireless management appliance; instead all access points are managed in the cloud. The access point will continue to work even if they lose connectivity to the cloud-based management system.

This year we added Aerohive access points to the Goodnow Library and DPW, replacing the existing Cisco access points. We also added twenty (20) Aerohive access points to the new Police Station including an outdoor wireless access point. The outdoor access point will allow police cruisers to connect to the network and download data without having to bring their cruiser laptop into the building. We will also be able to use this access point to download Police Officer body-camera footage when that technology gets deployed.

We will be continuing to run the Cisco Wireless Management system along with the Aerohive wireless system until we are able to upgrade all of the Cisco access points to the new Aerohive technology.

The addition of Aerohive wireless technology gives us robust traffic shaping and policy capabilities increasing the overall intelligence and performance of our wireless network infrastructure for now and into the future.

We are continuing with our implementation of a new centralized IP Camera security system. Currently the Police, Goodnow Library, Flynn Building, Curtis Middle School, and the Peter Noyes School have been added to the system. This centralized surveillance system offers the public safety dispatchers the ability to access any of the IP cameras through a web-based central controller interface. If a situation arises in a town or school building equipped with this technology, the Police will be able to determine the best course of action based on the surveillance video coming from the building. In conjunction with the IP Camera system, a centralized access control system was also added to these Town and school buildings. The system uses access badges which are encoded with an ID. The web based software allows us to establish access rights for the Employee badge which is then distributed to the employee at the building. ID's were also given to committee chairmen who have night meetings at the Flynn Building. The Town hopes to deploy these technologies to all town buildings and schools in the near future.

We are expanding the capability of our Virtual Server network by adding two Cisco UCS C220 M4 High-Density Rack Servers as virtual hosts. Each of these servers comes with 192GB of memory, two 2.50 GHz E5-2680 v3/120W 12 Core/30MB Cache Processors and four (4) 10GB SFP+ fiber ports. These Virtual Hosts are running VMware 6.0 and are connecting via fiber to our core Flynn Building Nexus switches. We also purchased an EMC VNXe 3200 Network Attached Storage (NAS) server with 14TB of usable network storage. We have moved all of our virtual servers from the older existing virtual infrastructure to the new hosts and storage.

The three older VMWare HP ProLiant replaced hosts were then upgraded to VMWare 6.0 from 5.5. Before the end of the fiscal year, we will be moving the older hosts and storage to the new Police Station, creating a virtual presence capable of supporting our virtual infrastructure. The dual virtual centers enable us to load balance our servers between the two environments. We would also be able to set up site replication so that the virtual servers at Flynn will be replicated to the Police Station's virtual network in a passive state. All virtual servers running at the Police Station will also be replicated over to the Flynn Building. The establishment of virtual site replication will ensure server redundancy in the event of a disaster.

We are continuing development of the Town's website within the WordPress Content Management System (CMS). Our web developer, Edward Hurtig, has been working on improving the website's functionality and addressing any software bugs that have been discovered. Edward has also been engaged in improving speed and adding a more robust searching functionality.

It has been a year and half since we launched the new WordPress website on a single Windows 2012 Server running IIS 8, MySQL 5.6, and PHP 5.5. This was an improvement over our previous Content Management System (CMS) which was developed in-house back in 1998. The older system was a mash of several servers running outdated software and operating systems (Windows 2003 and 2008), classic ASP, IIS 6, SQL 2005, and PHP 5.1. Moving 16 years of data which consisted of over 10,000 documents, 3,500 news stories, and over 5,000 meetings with agendas and minutes into the new system was no easy task, but we were able to create a WordPress CMS that was simple, compact, and up-to-date.

Despite all the modern packages used, we realized that the new server was not the best fit for the new web platform. Primarily the issue was with IIS and PHP, which was slow and error prone as the website's traffic rose. Therefore, though a great deal of research, we elected to switch to a Linux-based infrastructure for the

website in April of 2015 to improve stability, reliability, and performance.

To better understand and respond to outages, we set up external website monitoring and incident management to handle outages as quickly as possible. This monitoring system was so effective that it remains in place and has been expanded to monitor several other publicly accessible town services such as email and VPN.

We opted to decrease resource allocation and repurpose the Windows Server as an HTTP load balancer and add a Linux Server to run the website. Also, with Linux, we were able to take advantage of a tool called Memcached to improve performance and caching which was not available on Windows. We have also introduced new search capabilities to the website which were outlined in a previous Town Manager Newsletter ([January 2015](#)).

In the spring of 2015, we built in automated monitoring of the website and other town servers. We added NewRelic server monitoring to several town servers to give better insights into resource utilization and downtime. In June, the Town unveiled its new Twitter account which was integrated into the Town's Website, so that website information posted could be immediately shared with our Twitter followers. "[Introducing the Town of Sudbury's New Twitter Account.](#)" We also built an internal "watchdog" that can solve some common downtime problems automatically before they are even noticed.

Over the summer, we spun up a beta server for testing and development which we are working on improving for use by both internal developers and outside contractors who might need to make changes to any part of the web platform without affecting the production website.

In November, we launched the Town of Sudbury Facebook page at <https://www.facebook.com/TownofSudbury/>. The response has been very positive with a number of residents commenting that they are happy that the Town finally has a Facebook presence.

We also migrated over eighteen thousand Town Documents from our web server into Amazon Simple Storage Service (Amazon S3) cloud-based storage. The move provides the Town with cost-effective storage, disaster recovery, faster document retrieval performance and increased reliability.

Because of the addition of the new Police Station, we are moving towards establishing a secondary failover zone for the Town's network infrastructure including its internal and external web services. We have been updating components of the Town's web services to be able to run active replicas of the web servers in both the Flynn Building and the Police Station, once the virtual environment is established at the Police Station.

The Goodnow Library redesigned their website in January of 2015 within the WordPress CMS. In December, we moved the goodnowlibrary.org site into the Town's primary WordPress multisite installation. This allows us to develop and integrate the multisite functionality that exists into the Goodnow Library site. We have also been working with the Senior Center on a new website design for release in March 2016.

We have setup a replicated MYSQL cluster which can span Flynn, Police, and other future zones. The cluster will eventually replace all other MySQL data instances running throughout the town's infrastructure. This is currently being tested with the beta site. Additionally, we have started work on automating the configuration of the website's servers. We look forward to offering continued enhancements and creating increased user functionality

The introduction of Constant Contact has been a tremendous success. Constant Contact greatly improves the process of subscribing and unsubscribing to our email groups. A convenient Subscribe button was created on the top right-hand corner of the Town's website. By clicking the [Subscribe](#) button, users may choose from multiple email groups. You will be given the option of unsubscribing from one or more email groups at any time. Our email subscriptions to all of our groups now are at 5,200 subscribers.

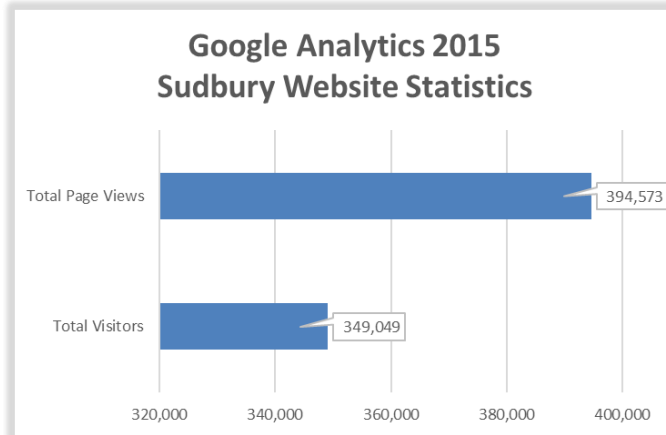
In July of 2012, we introduced Google Analytics Tracking as the website's primary statistical reporting tool. In order to implement this statistical tool, the Google tracking code was inserted into the various sections of our website. Approximately 99 percent of our web traffic is now being captured by Google Analytics. This year's statistics represent a full year of Google Analytics reporting.

The Town of Sudbury continues to update and improve its Geographical Information Systems (GIS).

We have introduced two new applications to our GIS mapping system. The first one was in response to the tremendous amount of snow we had during the winter of 2015, called the Adopt-a-Hydrant application. The Sudbury Water District and Sudbury Fire Department use this application to get assistance in clearing fire hydrants of snow. There are over 1,000 hydrants in Sudbury and each one is potentially vital in the event of an emergency. Residents were encouraged to go to the application at

<http://mapsonline.net/sudburyma/hydrants.html> and find a hydrant to adopt for the winter. As part of the adoption process, the resident promises to keep the hydrant clear of snow for the winter. We are hoping that this will catch on, and residents

will continue to adopt their neighborhood hydrant for now and into the future.



The Adopt-a-Hydrant application spawned another idea based on the same concept. In April of 2015, we introduced the Roadside Cleanup application. The application allows resident or groups to

adopt a street segment or town property in which they will pick up litter during the Town's annual Roadside Cleanup Day. We are hoping to increase resident's participation each year so that Sudbury will remain clean and litter free.

The Information Systems Department continues to upgrade and add new technology to further the goal of ensuring that the Town serves citizens in a timely and efficient manner.

Respectfully submitted,
Mark Thompson, Technology Administrator

HUMAN SERVICES



A hockey game at the Featherland Park skating rink.

Cable Advisor

In 2015, the Cable Advisor helped residents resolve cable-related issues. He also monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to cableadvisor@sudbury.ma.us. Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, Verizon Channels 31 & 32, and via their website <http://sudburytv.org> (video-on-demand, and 24/7 live stream).

SudburyTV programming included continued live coverage of Selectmen's meetings, Town Meeting, SPS School Committee, and L/S School Committee meetings. They continued to cablecast Finance Committee meetings, and began coverage of Budget Strategies Task Force meetings. Special coverage was provided for the Sudbury Town Forum as well as other public forums on topics including the Rail Trail, Fairbanks Community Center, and Kindergarten Planning. SudburyTV also continued to cablecast community programs from the Sudbury Historical Society, Friends of Assabet River

National Wildlife Refuge, Sudbury Senior Center, and Sudbury League of Women Voters, as well as L/S Music Programs, L/S Sports, the Sudbury Summer Concert Series, Holiday Parades, and the 14th Annual HOPEsudbury Telethon.

At the SudburyTV studio at L/S there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge, or volunteer to help cablecast existing programs. Residents can request personalized training, or attend our courses given as part of L/S Adult Education. Equipment may be used in the studio or on location. The Town Hall main meeting room, and the Silva Room in the Flynn Building, are both configured so that a single volunteer can record meetings with multiple cameras.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978 443 9507, or at info2@sudburytv.org. More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

Respectfully submitted,
Jeff Winston

Council on Aging

The Sudbury Council on Aging (COA) is a nine-member board whose members help to guide the planning and policy making of the Sudbury Senior Center and who advocate for the needs of Sudbury residents who are 60 years of age and older. The number of Sudbury residents in that age group has been growing for many years and will continue to grow as a proportion of the general population of Sudbury for many more. A recent Town Census report indicates that there are 3,740 residents who are 60 years of age and older representing 20% or one-fifth of the total population of Sudbury.

2015 COA Strategic Plan

In November 2015, the Sudbury Council on Aging created a new COA strategic plan. The results of the session are in a report entitled: Sudbury COA Strategic Plan FY2016 which is available on the Council on Aging page of the Town of Sudbury website.

The COA Strategic Plan identifies four main objectives as follows:

1. To advocate for needs of seniors within the proposed multi-generational community center.
2. Address the growing transportation needs of seniors and persons with disabilities in Sudbury.
3. Improve the safety of people using crosswalks that are proximate to the 55+ developments and other senior facilities.
4. To learn about regulations affecting seniors and persons with disabilities.

The Sudbury Senior Center

With the policy guidance of the Council on Aging, the Sudbury Senior Center serves the social, recreational, health and educational needs of people aged 60 and older and those with disabilities in the community. This is accomplished through a variety of programs, activities and services. In FY 2015 (fiscal year), approximately 1,900 individuals 60 and over and 145 people younger than age 60 participated in a Senior Center program, activity or service.

While programs and activities are most visible at the Senior Center, many services are delivered in other settings. The wheelchair-accessible “Sudbury Connection” vans provide door-to-door service to residents over 60 and younger residents with disabilities. Our Information Specialist provides information, assistance and consultation to seniors and their families. Our Volunteer Coordinator oversees a number of programs that help people in their homes including: the Fix-it program, Friendly Visitor program, Grocery Shopping program, Medical Equipment Loan Closet, Sand Bucket delivery, the Lawn Cleanup program, the Mercury Recovery program, the Lockbox and Space Heater programs and the FISH (Friends in Service Helping) volunteer medical transportation program. The Property Tax Work-off Program matches senior’s and veteran’s skills with Town Department needs, and provides the seniors and veterans with a property tax credit. And in conjunction with BayPath Elder Services, hot luncheon meals are delivered Monday through Friday to homebound seniors.

Space Limitations

Having enough appropriate space to offer all of our programs continues to be a challenge at the Senior Center. The Senior Center has two program rooms and many times there are more than two programs running simultaneously, or there are two programs running and we have scheduled one or more meetings. In that case, we rely on shared space with the Park and Recreation Department. This is not ideal for a number of reasons. For instance, the rooms available are not always adequate for the type of program to be conducted such as an aerobics class being moved to a room too small to allow participants to move freely around.

In addition, the Park and Recreation Department is very successful, offering a wide range of programs for various age groups. The department offers some programming during the day that utilizes the shared space, making it unavailable for a Senior Center meeting or program. As a result on occasion, the Senior Center programs

are moved to less appropriate space or may be cancelled. In the summer months, this happens daily, as the very popular Summer Camp program utilizes the gym and all of the shared space, in particular during inclement weather.

We have been fortunate to occasionally move some of our summer fitness programming to local church space, or Lincoln-Sudbury High School. However, this is only a temporary and inadequate solution to the space problem. These spaces are not available for all of the hours and weeks that we need them. Furthermore, it can create ongoing confusion for senior participants to find the new location and then switch back and forth between the locations as they are available.

Space issues also arise during elections when the gym space is used. Election set up takes place the day before the election, causing the gym to be unavailable for classes for two days. In 2015, there were several elections resulting in moving or cancelling classes many times.

Another time when we are challenged to provide appropriate space is during the Medicare Open Enrollment during the fall and during the Tax Assistance season during the spring. Volunteers who provide assistance with these programs need to have private space to meet with seniors. We often use rooms that are not private and do not always have effective internet access.

Special Focus Activities

Property tax relief: The Council on Aging continues to advocate for property tax relief measures to help older residents remain in town. This year the COA helped to educate seniors about the Means-Tested Senior Tax Exemption, which was approved by the Town electorate in December 2012. Cynthia Gerry, Town Assessor, provided a presentation on the means-tested Senior Tax Exemption in June 2015 at the Senior Center. COA members, along with two volunteers from the Senior Center's AARP Tax Assistance team, volunteered to provide assistance to seniors needing help with the application.

Transportation: The Senior Center Director continues to serve as Sudbury's representative to the MetroWest Regional Transportation Authority (MWRTA), with the aim of improving public transportation for seniors and younger residents with disabilities. The MWRTA reimburses for the costs of running the "Connection" vans, including the van drivers' salaries, benefits, van insurance, and other expenses. The MWRTA provided the vans and maintains them. In FY 2015, the van provided a total of 3,499 one-way rides; 2,066 one-way rides to 66 ambulatory and non-ambulatory residents aged 65 and over and 1,433 one-way rides to 11 residents under 65 with a disability.

This year, the MWRTA assisted the Senior Center in replacing our older 2007 van with a new 2014 van. We were also able to increase the part-time driver to full time, so that we now have two



New Senior Center Van - Ribbon Cutting on March 25, 2015.

full-time drivers. The vans provide transportation to employment, medical appointments, shopping, post office, library and other needs, as well as out of town trips to shopping destinations twice each month.

Healthy Living Programs: The Senior Center continues to coordinate with BayPath Elder Services to schedule the valuable Stanford University created “Healthy Aging” programs that are proven to improve health outcomes. We offered a *My Life/My Health* (Chronic Disease Self-Management Program), a *Living with Chronic Pain* workshop and *Tai Chi for Healthy Living* in FY 2015. Our Information Specialist, Anne Manning acted as a co-leader with BayPath Elder Services Healthy Aging Program Manager Silvia Bodie for the *My Life/My Health* workshop. Eleven people participated in the *My Life/My Health* workshop and 8 people in the *Chronic Pain* workshop.

The Senior Center was also fortunate to utilize the State Formula Grant to subsidize our “*Tai Chi for Healthy Living*” classes which are based on some of the principles of the Stanford “Healthy Aging” workshops. This class offers modified Tai Chi with an emphasis on improving balance and strength. Thirty-one different individuals participated in this class in FY 2015.

Caregiver Programming: The Senior Center recognizes that many Sudbury older residents are caregivers for spouses or family members with chronic illness. Our Information Specialist Anne Manning interacts with many caregivers when they call or visit her to discuss their situations. Anne has sought to offer programming to support and provide respite to the caregivers, as well as their family member, when possible. Anne provided a Caregiver Luncheon this year and then coordinated a series of Caring Café’s with Pleasantries Adult Day Care provider Tammy Pozerycki. The Cafés are designed so that the caregiver and their loved one can attend together. Featuring light refreshments, music, and options for socialization, or perhaps an art project, the Café is an opportunity for harried caregivers to relax and enjoy being out of the house without worrying about their loved one’s safety. The

Senior Center hosted 2 Caring Café’s in FY 2015 and they continued into FY 2016.

Highlights of Activities and Programs for 2015
25th Anniversary and Boston Post Cane Ceremony: The Sudbury Senior Center celebrated the 25th Anniversary at its location at 40 Fairbank Road in September 2015. The Senior Center also took the opportunity to award the oldest citizen in Sudbury with the Boston Post Cane – a tradition dating back to 1909, and started by the Boston Post newspaper. Patricia Brown, Selectman Chair, presented Dr. Harold Homefield with a plaque and a Boston Post Cane pin, which Harold graciously received. Harold, a Sudbury resident since 1976, led a distinguished career in the U.S. Navy as a Commander of a naval ship, and as a professor and school administrator in civilian life. He lives at home with his lovely wife, Edith and turned 96 years



Dr. Harold Homefield receives the Boston Post Cane from Selectman Chair Pat Brown and Asst. Town Manager Marianne Bilodeau.

old this year.

Several members of the Sudbury community were invited to present the history of the Sudbury Senior Center, from its beginnings to the current day. In the 1980s, a small group of dedicated residents, including Former COA Chair Dr. Donald Oasis, began to plan and advocate for a Senior Center to call their own; as Mr. Oasis shared at the event, their hard work bore fruit with the addition to the Fairbank building of the new Sudbury Senior Center in 1990. Former Director Ruth Griesel talked about the growth of programming, in particular the new lifelong learning programs, during her tenure. Former COA Chair Carol Oram spoke about the creation

of the position of Volunteer Coordinator, a key staff position at the Senior Center that oversees more than 200 volunteers each year. Former COA Chair Patrick Mullen spoke about initiatives during his tenure including Senior Property Tax Relief, spearheaded by David Levington and Ralph Tyler and resulting (after years of work) in the Means-Tested Senior Tax Exemption that is available today.

Current COA Chair Jack Ryan brought the focus back to current day and the future, sharing the work of the Fairbank Community Center Task Force in making plans for the aging Fairbank building that houses the Senior Center, Park and Recreation Department, Atkinson Pool and Sudbury School Department. The Task Force developed recommendations to the Board of Selectmen. And finally, Senior Center Director Debra Galloway presented Certificates of Appreciation to dedicated, longtime staff members: Claire Wigandt – Administrative Coordinator (18 years), Edward Gottmann – Volunteer Coordinator (19 years) and Jean Taylor – Front Desk Receptionist (24 years). Edward Gottmann also received the prestigious Frances Borger Klempner Community Service Award from BayPath Elder Services on October 23, 2015.



Edward Gottmann was awarded the Frances Borger Klempner Award for Community Service on October 23, 2015.

Veterans Luncheon: The Senior Center, in collaboration with the Sudbury Military Support Network, hosted the fifth annual Veterans' Appreciation luncheon on Thursday, November 12, 2015. We were honored to have Felicia A. Pinckney, United States Army Sergeant First Class (SFC), Mass. National Guard, as our guest

speaker. Sergeant Pinckney is currently the Project Coordinator for the Mass. Home Base Program sponsored by the Red Sox and Mass. General Hospital. Home Base provides health and wellness services and programming for veterans and their families at MGH at no cost to them. The Longfellow Wayside Inn sponsored the luncheon with a delicious hot meal!

Lifelong Learning Classes: One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development throughout the life span. Two hundred (200) individuals took part in various lifelong learning classes, including: Music Appreciation, The Statue of Liberty, the Golden Age of Television, U.S. History: The Years in our Memory 1950-2001, Masterworks of American Art, The Vikings, The Evolution of German Art and more.

Intergenerational Activities: The Senior Center seeks to foster relationships between younger and older generations as they have much to offer one other. The successful "Teen Tech" program continued this year: twice each month during the school year, volunteer students from Lincoln-Sudbury High School (LSRHS) visited the Senior Center to provide technical assistance to seniors with their technical devices (cell phones, ipads, laptops). Thirty-seven older adults took advantage of our local high school students' technical expertise during the year.

In addition, the COA collaboration with teacher James Raffel at LSRHS continued in the spring. Three retired Sudbury entrepreneurs, Robert Diefenbacher (Coordinator), Marilyn Goodrich and Donald Hutchinson, shared their personal business stories and insights and provided feedback on L-S students' business plans in history teacher James Raffel's Economics & Finance class during May and June.

The Bridges Together intergenerational program has been ongoing in each elementary school in Sudbury for over 21 years. This program brings older adult volunteers from the community into the classrooms to collaborate with children, forming friendships and increasing understanding while working on a curriculum that fits into the Mass. school standards. This program engaged

approximately 115 older adults with 358 4th grade students in FY 2015.

Health and Safety Information and Screenings: The Senior Center has a special focus on information and programs to give seniors the tools they need to maintain their well-being as they move into their later years.

A sampling of the health and safety talks this year includes: Pantry Staples, Vision Changes, Memory Screening, Tick Talk, Joint Replacement, Medicare 101, and more. 185 seniors took part in Health and Safety informational programming. In addition, 132 individuals took advantage of free blood pressure and diabetes screenings, offered weekly at the Senior Center, while 120 individuals came to the annual fall Flu Clinic.

The Senior Center also collaborates with the SHINE (Serving the Health Information Needs of Elders) Medicare counseling program to offer assistance with their Medicare health insurance. 114 individuals visited our trained, volunteer SHINE Counselors for health insurance and Medicare counseling this year.

Physical Activity: In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. The Fit for the Future aerobics class continued to be offered 3 times each week, the Yoga, Tai Chi and Better Bones strength class meets twice each week, while the Tap Dancers meet once each week. In addition, during the fall and spring the Board of Health Nurse supervises a Walking club. Combined, 252 individuals participated in Fitness programs this year.

Socialization/Recreation: To provide seniors with a chance to meet others and socialize, the Senior Center hosts card games, including bridge and bridge lessons, canasta and cribbage; and offers bingo, movies and special luncheons and entertainments, often in conjunction with holidays such as Christmas, Independence Day, and St. Patrick's Day. Other events that offer a chance to socialize and enjoy the arts were: pianist Jeffrey Moore, Guitar and Song with Peg Espinola, and Flutist Mana Washio. Altogether,

approximately 543 individual seniors participated in recreational and entertainment programs.



Participants at the Senior Center Wayside Inn Luncheon on December 2, 2015.

With the coordination and planning of the Men's Breakfast Team (Joseph Bausk, Barry David, John Beeler, Robert Diefenbacher, Mark Lupien and Hal Cutler), the Senior Center is able to offer a Men's Breakfast, twice a year. Forty-five men attended the Men's Breakfasts this year.

Outreach and Information and Referral Services: The Senior Center Information Specialist provided information, referral and consultation to approximately 152 individuals 60 and over, as well as 41 individuals under 60 years of age. Many of the people that seek out Anne's assistance are caregivers for spouses, parents, other family members or adult children. Others seek help with health issues, home maintenance, mental health issues, long term care, bereavement and other needs.

Volunteer and Support Services: Through the efforts of our Volunteer Coordinator, (funded by the Sudbury Foundation), the Senior Center was able to coordinate the services of 220 volunteers to provide services such as FISH medical transportation, in-home fix-it, sand bucket delivery, space heater swap, friendly visiting, grocery shopping and more.

In addition to the services provided by volunteers listed above, the Volunteer Coordinator oversees volunteers to assist the Senior Center in holding luncheons, picking up donated baked goods, and delivering home delivered meals. Taking into account all volunteer services, we estimate that

more than 5,171 hours were donated by the seniors of Sudbury (and a few surrounding towns) in 2015 with an estimated equivalent value of \$69,556.

Property Tax Work-off: The Senior Center administers the Property Tax Work-off program for the Town. This program offers senior and veteran participants an opportunity to work for a Town Department and earn a tax abatement the following year. For 2015, the tax abatement earned for 100 hours of work was \$900. Under the able leadership of Property Tax Work-off Coordinator Josephine King, the program matched the skills of 55 participants with 55 different jobs in 18 different town departments. The Tax Work-off participants provided Town departments with about 5,291 hours of valuable service in the past year.

Senior Center Staffing

The Senior Center operations are provided through a combination of Town funds, as well as grants, and the contributions of over 200 volunteers. Grants fund a part-time Volunteer Coordinator, a part-time Morning Receptionist, part-time FISH Coordinators, and the part-time Property Tax Work-off Coordinator. The Senior Center also benefits from part-time staff through the Property Tax Work-off program who help with reception and data entry. In addition, we work closely with BayPath Elder Services which

funds and staffs the lunch and home delivered meals program.

We welcomed two new volunteers to manage our Trips this year: Joseph Bausk and Joanne Bennett, who have done their best to fill the large shoes of our former, now deceased, Coordinator Carmel O'Connell. Joe and Joanne have spent many hours meeting with Tour companies, perusing trip brochures, meeting with Senior Center staff and planning and organizing trips for 2015 and 2016. Many thanks to Joe and Joanne for their dedication and hard work!

Council on Aging Accounts with the Town of Sudbury FY15

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Program Coordinator, and part-time Information and Referral Specialist, and providing support for general operating expenses as well as for operating the physical plant. (See the Town Accountant's report for details.)

The following C.O.A. accounts are not reported in the Town budget because the revenue sources are not from the Town, but are nevertheless administered through the Accounting Office. The account activities for FY 2015 are listed in the table on the following page.

<u>Account Number</u>	<u>Title</u>	<u>Beginning Balance FY15</u>	<u>Revenue FY15</u>	<u>Expenditures FY15</u>	<u>Ending Balance</u>
1171	COA Revolving - Activities ¹	\$16,436	\$35,707	\$39,799	\$12,344
1172	Transportation ⁶	\$1,150	\$0	\$0	\$0
1173	MWRTA Revolving ²	\$26,857	\$84,391	\$69,428	\$41,820
1323	State Aid/Formula Grant ³	\$2,670	\$22,386	\$23,497	\$1,559
1411	COA – Federal Title III-BayPath Grant	\$423	\$0	\$250	\$173
1412	Camcorder Grant ⁷	\$160	\$0	\$0	\$160
1413	Volunteer Coordinator Grant ⁴	\$10,634	\$18,000	\$17,629	\$8,969
1951	Friends' Gift Account ⁵	\$2,558	\$0	\$0	\$2,558
1969	LEPC/VIP Gift ⁷	\$31	\$0	\$0	\$31

¹ Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities. Student payments pay for instructors.

² Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center van.

³ Annual Formula Grant Funds from the Executive Office of Elder Affairs, helps to fund the Receptionist, the Sudbury Property Tax Work-off Program Coordinator, Bridges Coordinators, and FISH Coordinators.

⁴ Grant from the Sudbury Foundation for the part-time Volunteer Coordinator position.

⁵ Friends' of Sudbury Seniors gift account, utilized when State Aid grant is distributed late in the year.

⁶ Remaining balance was transferred.

⁷ Dormant accounts.

Respectfully submitted,
Debra Galloway, Senior Center Director

SUDBURY COUNCIL ON AGING

John Ryan, Chairman

Barry David, Vice Chairman

Patricia Tabloski, Secretary

Phyllis Bially, Treasurer

John Beeler

Robert Diefenbacher

Carmine Gentile

Melissa Immonen

Alice Sapienza

Report of The East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, adult and larval mosquito control and public education.

Average spring rains resulted in moderate mosquito activity in late May and early June. Mosquitoes reached their highest levels during the annual emergence of a cattail marsh mosquito species from mid-June through July and the emergence of floodwater species following June rains. Mosquito populations remained low during August and September. The Massachusetts Dept. of Public Health determined that there was a low West Nile Virus (WNV) risk and a low EEE risk in Sudbury during the 2015 season. There were 9 residents within the metropolitan Boston area who contracted WNV in 2015.

The adult mosquito surveillance program monitored mosquitoes from 31 Sudbury trap collections. In August, five mosquito batches from those collections were sent to the State Public Health Laboratory where they tested negative for EEE and WNV.

The larval mosquito control program relied on the larvicide *Bacillus thuringiensis var. israelensis* (Bti), which is classified by the EPA as relatively non-toxic. In April a helicopter was used to apply Bti granules to 491 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 3 wetland acres when high densities of mosquito larvae were found in stagnant water. Larvicides containing *Bacillus sphaericus* were

applied to 1,501 catchbasins to control *Culex* mosquito larvae. *Culex* mosquitoes are considered the primary WNV vectors.

For adult mosquito control, 5 crews sprayed a total of 3,615 acres at night using truck-mounted aerosol sprayers when survey traps collected high mosquito numbers. The EPA classifies Sumithrin as slightly toxic. Advance notification of the spray program was done through notices on the Town website and emails through the Town's Mosquito Spraying Alert listserv.

The Project assisted an Oregon State University researcher, who is investigating why bumble bees are dying after visiting certain deciduous trees such as linden trees and Japanese pagoda trees during their flowering period. The Project initially became interested in the topic in 2014 after a reporter speculated that mosquito spraying may have been responsible for bumble bee mortality under 3 linden trees.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. A web page located at <https://sudbury.ma.us/emmcp/> provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
David Henley, Superintendent

Goodnow Library

The Library kicked off a year of celebrating Science, Technology, Engineering, Arts & Math (STEAM) with a fun and very successful STEM fair held on January 31st. Over 400 people of all ages attended this afternoon of science, technology, engineering, and math (STEM). The Discovery Museum encouraged children to build upon their understanding of physics and use their engineering skills to design, build, and test roller coaster marble runs. Children also had a chance to participate in a number of hands-on STEM challenges, such as tower-building, cardboard arcades, creating stop animation, and an Hour of Code.

Facility Improvements

The Library undertook several facility projects in 2015. New carpet was installed in the Fiction Area and the Community Room, which also had its old curtains replaced with new shades. The Library also had major changes made to the exterior. Over the summer, the parking lot was resurfaced and a drive through book return was added.



Easy drive-up deposits from all vehicles, including SUVs and trucks

Technology Highlights

The Library had another year of exciting technology enhancements. Increasingly, patrons are accessing information about the Library from their smartphone, so in January, a new stripped down version of the site was launched.

The Library began circulating four iPads for interested patrons to borrow for two weeks at a time. Aimed at patrons interested in taking one for a test drive, exploring free e-book collections through the Library, or borrowing one for a long distance trip and don't have their own, this project was launched in February.

In March, the Library announced completion of a major multi-year project: the updating of all public use computers. Funded by the Goodnow Library Foundation, the Library installed 12 new desktop monitors and three catalog kiosks utilizing a networked operating system for computers in the adult and children's areas. It also donated six new Google Chromebooks for the Children's Room.

Other Highlights

Every other year, Massachusetts libraries are invited to submit their best public relations materials to apply for the MA Library Association PR Awards. All categories of PR materials are eligible from all types of libraries. Academic, public, school, and special libraries are invited to participate. During this year's annual conference in May, the Goodnow Library swept the Biannual "PR Awards." Receiving five awards, Goodnow took first place in three categories, second in one and also garnered the "PR for Pennies" award determined by the judges.



Pictured: a snapshot of the five awards won for excellence in publicity

At its July board meeting, the Massachusetts Board of Library Commissioners (MBLC) awarded \$10,600 to the Goodnow Library to provide improved access to Library materials and services to people with visual and hearing disabilities. By acquiring assistive technology and enhanced materials the Library's goal is to increase communication with members of the Disability community and the provider network through an enhanced website. Goodnow will be adding new large print and high contrast printed materials, and grant funds will be used to train library staff to effectively use new adaptive technology and be sensitive to issues about service to people with Disabilities.

Children's Services

In FY2015, the Children's Department ran 606 programs with 21,890 people in attendance, and accumulated 965.2 volunteer hours from high school and senior volunteers.

Summer is always one of the busiest months for the Children's Department. From the beginning of June through the end of August staff hosted 177 programs with 7,328 people in attendance. This included the largest Truck Day ever, which had a whopping 700 people in attendance. Truck day was a success thanks to the many teen and CERT volunteers.



Children and caregivers enjoyed other special programs this summer, including a stuffed animal sleepover, Camp Half Blood, a superhero training academy, Kung Fu training, and more. 515 children signed up to become SUPER READERS in the summer reading program. These heroic readers read over 3,450 books this summer! All Super Readers were invited to an Ice Cream Party at Discovery Museums to celebrate their accomplishment. Feedback from the summer was outstanding; many parents and children were grateful for all of the special programs. Children were very motivated to read and loved coming to the library. At the end of the summer many children brought the librarians pictures and two families brought flowers and made a donation towards children's programming.



During the summer a new program called Tinker Time was introduced where children play and create with STEAM technology toys. As one parent pointed out, the opportunity to play with the toys in the library allows the children to work together to build, create, and learn. Tinker Time was such a success that the program was made permanent and is held every other Monday afternoon.

Friends

The Friends of the Goodnow Library are a dedicated group of volunteers who work to provide the library with the many enriching "extras" that are not paid for by taxes, but make the Goodnow Library such a special and popular community gathering place.

Through money raised by our annual book sales, Friends' membership dues and donations, and

fundraisers like Teamwork Trivia Night, the Friends fund all the Museum Passes, the movie license, special children's programs including the Summer Reading Program, Teen Study Week, Sunday Afternoons at Goodnow cultural programs, and more.

This year, in response to patron requests, the Friends donated \$7,500 for the new Drive-Up Book Drop that allows patrons to return library items from the comfort of their vehicles.

In the spring, the Friends presented Sunday Afternoons at Goodnow programs, including Anthony Amore, author of *The Art of the Con*, and two family programs: *Animal Adventures* and *Lindsey and Her Puppet Pals*.

The Friends had a very busy fall with a Membership Campaign that offered library patrons the opportunity to be entered into a free drawing to win a Kindle Paper White with each new membership or renewal during the months of September and October.

In 2016, the Friends plan to continue to increase membership and engage more volunteers in its efforts to support the library. The Friends believe that a better library creates a better community.

Foundation

The Goodnow Library Foundation supports and sustains the Library's facilities and services. The

foundation provides funds for capital projects, hosts public events, and explores issues and technologies critical to Goodnow's future.

2015 was a year of continued growth and achievement for the Goodnow Library Foundation (GLF).

In February, the foundation announced the results of its first annual appeal. The appeal kicked-off in December 2014, and ended January 30. A mailing to all Sudbury households brought in \$30,400, enough to match a challenge grant of \$30,000. All appeal donations went into the "Foundation for the Future Fund," an endowment that provides for the foundation's long term needs.

In May, the foundation hosted its second annual "Community Art Showcase." Featured artists ranged in age from tots to tweens. Attendance topped 350 as art teachers and families came to support the young artists.

Looking ahead to 2016, GLF is working with Goodnow director Esmé Green in an ambitious effort to reimagine the second floor. Among the projects being discussed are revitalizing the Young Adult area; hiring a consultant to catalog Goodnow's historical materials and improve access to them; creating a business center allowing entrepreneurs to work and collaborate; and creating a state-of-the-art "Maker Space" for community members, teens, techies and artists.

Statistical Report			
FY15 (July 1, 2014-June 30, 2015)			
	<i>FY2014</i>	<i>FY2015</i>	<i>% Change</i>
Total Circulation	437,469	411,282	-5.9%
Circulation of e-book & e-audio	14,337	19,189	+33.8%
Number of Children's Programs	494	573	+15.9%
Attendance of Children's Programs	18,207	20,915	+14.8%
Self-checkout	80%	62%	-22.5%
Foot traffic	176,935	175,525	-.7%

Financial Report		
FY15 (July 1, 2014-June 30, 2015)		
	<i>Revenue</i>	<i>Expended</i>
Lost books	\$6,221.23	\$1,026.58
Meeting Room Revolving Fund	\$7,025.00	\$ 2,424.44
MEG	\$4,292. 87	\$ 794.37
LIG	\$12,036.13	\$ 9,612.76
Non-Res	\$10,923.87	\$ 11,524.58
Fines*	\$20,977.31	

*returned to the General Fund

Respectfully submitted,
Esmé Green, Director

Board of Trustees
Sarah Sogigian, Chair
Robert Iuliano, Vice-chair
Lily Ann Gordon, Carol Hull
Marie Royea, Barbara Pryor

Board of Health

The Board of Health is responsible for addressing the health needs of the community. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by the Board of Health Nurse. Mental health-care services are provided through the Community Social Workers. The Board of Health continues to update and disseminate the most current information on public health concerns and issues via a town website, brochures, cable television and local newspapers.

Subsurface Disposal of Sewage

To ensure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted for new single-family residential lots, multi-unit housing projects and commercial properties to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

Community Social Worker

Services continued to be provided for residents of all ages by our Community Social Workers. These included: case management, information and referral, advocacy and support. Crisis intervention and on-call availability were provided as well. Collaboration with other town departments (police/fire, school, C.O.A.) occurred regularly. Case management was also provided in

conjunction with the Sudbury school social worker for multiple families in crisis. The community social worker responded to an increased number of cases this year in regards to hoarding/substandard living condition in homes.

Informational sessions on state and local assistance programs were held at subsidized housing sites. Intake services were provided for the State fuel assistance program and residents were assisted with applications for food stamps, housing, health care, etc. Educational information was provided to residents and Town employees on a variety of health/mental health topics in partnership with the Board of Health nurse.

Financial assistance was provided to seventy-two (72) families through the HOPE Fund (operating as part of HOPEsudbury). Additional assistance was provided to Sudbury families/seniors via contributions from community groups such as the Thursday Garden Club and the Villagers. Food baskets were distributed by members of St. Elizabeth's Church.

Nursing Services

The Board of Health Nurse offered services to the town of Sudbury to support the community and maintain and foster public health. The nurse continued reporting to the Massachusetts Department of Health for the Maven System, a tracking method of communicable diseases, for the town of Sudbury. Massachusetts Immunization Information System (MIIS) was updated and Sudbury BOH Nurse followed state protocols for Immunization Registry. Vaccine for Children Program VFC was also continued for state vaccine allocation. As the representative for public health emergency preparedness for Region 4A, the nurse followed guidelines for CDC emergency preparedness deliverables and conducted emergency planning for the town of Sudbury. The Sudbury Board of Health Nurse also led the Medical Reserve Corps MRC Volunteer drills and recruitment efforts.

Weekly blood pressure and glucose screening for all town residents regardless of age was offered at the Sudbury Senior Center. Monthly Blood Pressure screenings were also offered at housing

authority sites and town offices. The Sudbury BOH Nurse organized and administered flu immunization clinics for the town of Sudbury employees, teachers, police, and first responders. Flu Clinics were also held at the Sudbury Senior Center and housing authority sites. Throughout the year the nurse coordinated public health educational seminars monthly on a variety of health topics depending on community needs and interest.

Services Supported by the Sudbury Board of Health -

- Communicable Disease Follow-up Contacts - 115
- Home Visits/Follow up - 212
- Immunization/TB Testing - 430
- Community Screening Clinics - 1,250
- Health Topic/Seminars - 147

Mosquito Control

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, adult and larval mosquito control and public education. The adult mosquito surveillance program monitored mosquitoes from 31 Sudbury trap collections. In August, five mosquito batches from those collections were sent to the State Public Health Laboratory where they tested negative for Eastern Equine Encephalitis and West Nile Virus. The larval mosquito control program relied on the larvicide *Bacillus thuringiensis* (Bti), which is classified by the EPA as relatively non-toxic. In April a helicopter was used to apply Bti granules to 491 wetland acres to control spring floodwater mosquitoes. For adult mosquito control, 5 crews sprayed a total of 3,615 acres at night using truck-mounted aerosol sprayers when survey traps collected high mosquito numbers. Advance notification of the spray program was done through notices on the Town website and emails through the Town's Mosquito Spraying Alert list server.

Hazardous Waste

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The Minuteman Hazardous Product Facility in Lexington processed hazardous waste for Sudbury residents from April to November for a fee.

Residents disposed of waste oil in the storage tank located at the transfer station. Latex paint was collected at the Sudbury transfer station.

Animal/Rabies Control

Jennifer Condon, Animal Control Inspector/Officer, reported 943 calls during 2015 reporting complaints, lost dogs and cats, wildlife concerns, and miscellaneous questions. Nineteen (19) animals were picked up and returned to owners, surrendered to humane shelters, or quarantined. Forty-nine (49) animals were quarantined due to bites or scratches to humans or other animals. One hundred twelve (112) citations were issued for violations of licensing, leash law, or other offenses. Barn inspections verified there are 1370 reportable farm animals in Sudbury.

An animal rabies clinic was conducted in January 2015 for the Board of Health by Jennifer Condon Animal Inspector, with the staff from Sudbury Animal Hospital. The event was held at Especially for Pets in Sudbury. Eleven (11) dogs and cats were vaccinated. State law requires all cats, as well as dogs, be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals including, but not limited to, raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing by the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and installation of water level control devices. The removal of road kill animals along public roadways is contracted by the Board of Health.

Tobacco Control

Sudbury continued to participate in the Tobacco Control Program funded by the MetroWest Health Foundation. Sudbury, along with 9 other metro-west towns, established a regional tobacco control program. The coordinator was hired to enforce local regulations and conduct compliance checks at tobacco retailers. Two establishments sold tobacco products to people under the age of nineteen and were fined in accordance with the town by-law.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected,

monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

Restaurant and Food Service

Forty-eight (48) food service permits were granted in 2015. Food service establishments were inspected bi-annually to assure compliance with the State Sanitary Code.

Emergency Preparedness

The Board of Health participates as a member of the Massachusetts Department of Public Health's Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Emergency dispensing site planning and coordination of the local Medical Reserve Corps has been the primary focus of the Board of Health's local emergency preparedness program. Medical and non-medical volunteers are needed to assist the town in conducting functions such as an emergency medical dispensing site or a town emergency shelter.

Board Members and Personnel

Carol Bradford, Linda Huet-Clayton, and Susan Sama continued to serve as board members. Carol Bradford remained the Chairman. William Murphy served as Health Director and Michele Korman as Administrative Assistant for the department. Martha Lynn, Mitch Sanborn, and Susan Matatia shared the Community Social Worker responsibilities.

Phyllis Schilp, RN, was hired as the Public Health Nurse. Her position was created by transitioning from contractual nursing services to a departmental nursing program. Developing the nursing program included establishing the following; a revolving fund account for vaccine purchase, a system for billing Medicare and private insurance reimbursement, and a town sponsored vaccine program through the Massachusetts Department of Public Health. Ms. Schilp assumed the emergency preparedness responsibilities and actively recruited new members for the Medical Reserve Corps. Having the Board of Health public health nurse in town has enabled closer monitoring of at risk residents as well as a deeper commitment with other town departments for the greater good of the community at large.

Dr. John Curran, a Sudbury town resident, volunteered to be the Board of Health consulting physician. Dr. Curran's medical expertise and commitment to public health has been a welcome addition and a valuable resource for health department personnel.

Respectfully submitted,
Bill Murphy, Board of Health Director

BOARD OF HEALTH
Carol Bradford, Chairman
Linda Huet-Clayton, Member
Susan Sama, Member

Sudbury Housing Authority

The SHA's mission is to develop and manage affordable rental housing for families, senior citizens, and disabled people. The SHA currently owns and manages 64 units of elderly/disabled housing and 28 units of family housing, the latter of which is scattered throughout the town. The Sudbury Housing Authority currently has 150 Sudbury residents as tenants.

The twenty-eight units of SHA-owned family housing consist of both single-family homes and duplexes. In order to qualify for this housing,

income must be under \$54,200 for a family of two. Limits range upward in approximately \$6,000 increments, depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. This year, the SHA had no vacancies in our family housing.

At Musketahquid Village, residency is limited to elderly and disabled people with incomes under \$47,450 for one person and \$54,200 for two people. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of

application does not disqualify an applicant. Only four vacancies occurred in 2015.

The SHA's operating budget is funded entirely by tenant rents. Routine maintenance is performed by housing authority staff. All staff is part-time.

The SHA was not ignored by the storms of late January and February. Snow was removed from some buildings considered at risk. Costs for snow removal and property damage were upwards of \$30,000, some of which was covered by insurance and some of which might be recovered through FEMA. The SHA is greatly indebted to Town of Sudbury DPW crews, in particular, for their assistance in keeping the Musketahquid Village fire road and driveway clear of snow.

Among the highlights in 2015 was the completion of the Musketahquid Village tub surround replacement project, funded in part by Community Preservation Act funds awarded at ATM 2014. Separately funded was the conversion of a bathtub to an ADA-compliant shower in an otherwise accessible unit.

The SHA was awarded two additional grants for the installation of air-source heat pumps at Musketahquid Village as part of an energy cost-savings initiative. The second of the three phases funded to date was completed in March; the third phase will be completed in Spring 2016.

In March, the SHA published a Request for Proposals to purchase a unit of housing to add to its inventory. The down payment would be made utilizing CPA funds awarded several years ago for unit acquisition. There were no responses to the RFP; the SHA anticipates publishing again in early 2016.

The SHA recently completed replacement of a concrete patio at Musketahquid Village that

mitigated safety hazards associated with the forty-year old original structure. This capital improvement provided an opportunity to change out the non-ADA-compliant handrails for those that meet the current code.

Preliminary steps toward becoming a smoke-free environment included surveying tenants around policy development. The policy will not discriminate against individuals who smoke; rather, it will be designed to limit or prevent smoking in and/or on SHA property. Many tenants look forward to this long-anticipated transition.

At various of its meetings in 2015, the Board of Commissioners was pleased to host Selectmen Simon, O'Brien, and Iuliano, as well as Planning Director Kablack and Assistant Director Kupfer. The Board looks forward to continuing collaboration with Town officials.

The five-member Board of Commissioners of the SHA meets at 7:30 p.m. at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month. Visitors are always welcome. Please call Sheila Cusolito at 978-443-5112 if you are interested in volunteering time, either as an associate or member of the Board, or to work on a special project.

Respectfully submitted,
Sheila M. Cusolito, Executive Director
Steven J. Swanger, Chairperson
Kaffee Kang, Vice Chairperson
Sherrill Cline, Treasurer
Judith Deutsch, State Appointee
Lydia Pastuszek, Member

Park and Recreation Commission

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park, Recreation, and Aquatic Director. The Park and Recreation Commission is committed to working closely with both the community and director, through outreach and forums, to gain input and understand concerns towards decision making. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. The public is always welcome; input and involvement are always greatly appreciated

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio Controllers for the flying of model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, boys and girls lacrosse, Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community synthetic turf field is in full use by both the LSRHS and community youth sport groups.

As usage demands increase, the Commission is still looking to find resources to build fields. The Town of Sudbury has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax levy. User fees correlate to the use and are incorporated into the Field Maintenance Enterprise Fund. In the past year, the Park and Recreation Commission completed a study of usage at all existing facilities and determined needs of our community for the next several years. From this study information was put together to develop a 10-year capital master plan that address our field needs for the foreseeable future. From this study the top two needs have been identified and are currently being pursued by the Commission, Davis Field development and athletic field lighting at Cutting Field.

The Fairbank Community Center is the home of the Park and Recreation Department, the Atkinson Pool, Teen Center, Youth Coordinator, our Adaptive Sports and Recreation Program, indoor and outdoor basketball courts, an outdoor sand volleyball court, and a newly added outdoor ice skating rink weather permitting. Use of this facility is primarily for Park and Recreation adult and youth programs; all facilities are available for rental. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs for all ages and abilities, which are open to the public (both residents and non-residents and members and non-members) and is handicapped-accessible.

The Park and Recreation Department continues to develop new and diverse adult and youth programs that are offered throughout the year. Over the last year, we have offered 30 new programs. One of the most popular new programs is the Wild Wednesdays, an after school option for families on early-release days that served over 160 children throughout the year. Our summer day camp programs continue to sell out on the first day of registration along with our pre-school half-day camp. We offer fun and exercise to over 1100 children every summer through our wide

variety of summer camps and clinics. Our successful Summer Concert Series once again brought some great events to the residents of Sudbury and surrounding communities, including a family fun night with over 1500 in attendance. The Teen Center went through a re-branding phase this year, making some new and exciting changes. The Teen Center hosts 10 events throughout the year from September to June from 7th and 8th graders; closing the year with a 6th grade welcome event.

The Park and Recreation Department welcomed two new staff this year, Mark Simmons joined us as the new Youth Coordinator/Teen Center Director and Tricia Freeman as the new Program Coordinator. Both have been great additions to an already strong staff.

The pool is open 96 hours a week year-round, during the winter months the pool is home to 6 competitive teams, Lincoln Sudbury, Sudbury Swim Team, Nashoba Swim Team, Bromfield, ZAP Diving, and Dolphin Diving; as well as host of the Dual County League Championships. We

offer group and private swim lessons each season of the year and also offer specific training and exercise programs during the spring and fall for adults. During the summer months the pool hosts the Sudbury Summer Camp where we offer lessons and free swim to the campers.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury.

Sudbury Park and Recreation, Atkinson Pool
“Something for everyone!”

Respectfully submitted,
Kayla McNamara, Park, Recreation, and Aquatic Director

PARK AND RECREATION COMMISSION

Jim Marotta, Chair
Bobby Beagan
Paul Griffin
Michael Ensley
Dick Williamson

Veterans' Services

The Sudbury Veteran's Services Office provides Federal, State and Local benefits, information and services to the Town's Veterans who served from World War II to the present. The Spouses, Dependents and Widows/Widowers of Veterans may also be eligible for benefits. Veterans and those who are eligible for benefits are encouraged to call the Veteran's Agent at (978) 639-3357, visit our website at <http://sudbury.ma.us/departments/VeteransAgent> or, visit the office located at the Sudbury Town Hall 322 Concord Rd. Sudbury. Our Office hours are Mon. Wed. and Fri. 9:00 – 3:00. Arrangements will be made for those Veterans who are unable to visit the office.

This Office assists Sudbury residents with processing Federal applications and requests for Service-Connected Disabilities, Non-Service Connected Pensions, Health Care Benefits, procuring Service related documents, replacement Medals, VA Health Care and many other Federal Benefits. For a complete list of Federal benefits please go to www.va.gov.

The Veteran's Office also administers Massachusetts State Benefit Programs available to qualified Sudbury Veterans. Some of these benefits include Outreach and Counseling, Housing, Financial Assistance, Employment, Fuel Assistance, Medical Assistance and Education. A recent benefit offered to Veterans and Active Military Personnel is the Welcome Home Bonus Benefit(s). For a complete list of Massachusetts state benefits that Veterans may qualify for go to; <http://www.mass.gov/veterans/>.

There are also local benefits available to Sudbury resident Veterans such as Tax Abatements. Such abatements, Clause 22 Veterans, is a state benefit that is processed locally. More information can be found at

www.mass.gov/veterans/housing/subsidy-and-tax/property-tax-exemption-for-veterans.html.

The deadline for applying for the Abatement Benefits is Mar. 30th with the Tax Assessors Office located in the Flynn Building at 278 Old Sudbury Rd. There is also a Tax Work-Off Program available for Sudbury Veterans. You may inquire at the Department of Veterans' Services or at the Fairbank Community Center.

The Town of Sudbury is very active in honoring our Soldiers and Veterans. Sudbury is certified as a Purple Heart Community by the Massachusetts Military Order of the Purple Heart. August 7th each year is designated as Purple Heart Day. Also, the Sudbury community has welcomed home many soldiers with banners and proclamations naming a special day in their honor. The month of May has been declared as Military Appreciation Month. In November of each year there is a Veterans' Day Appreciation Luncheon held at the Fairbank Community Center honoring all Sudbury Veterans. The Town has a Military Album available for viewing at the Goodnow Library. Sudbury Military Families are welcome to submit pages of their military loved ones to be added to this album.

The Town of Sudbury thanks all those who serve our country.

Respectfully submitted,
Gary Brown, Director of Veterans' Services

OUR HERITAGE



The Sudbury Historical Society presenting a check for \$145,000 to the Town of Sudbury for the restoration and repurposing of the Loring Parsonage. Shown left to right are State Representative Gentile, Town Manager Rodrigues, Selectman Woodard, Chairman Brown, Historical Society Vice President Bausk, Historical Society Executive Director Hild, Historical Society President Hoover, State Senator Barrett, and State Senator Eldridge.

Historic Districts Commission

Cases reviewed

- Twenty-eight requests for certificates of approval were considered and voted on during the year. They included approval of four new homes, additions to existing structures, window replacements, fences, signs, demolition of a two 20th century houses, installation of solar panels, and the approval of plans at the town center.
- In a long-standing case, the Commission gave approval to the installation of solar panels on the Atkinson wing of First Parish. This was a significant case in that it represents one of the first times 21st century technology has been approved in our town center. Members approved the panels following the Massachusetts Historic Commission guidelines that support alternative forms of energy in historic places.

Other

- Recognizing that many residents are unaware that they live in an historic district, members have started working on ways to inform all historic district residents of this. Plans are for general notifications to be included on the HDC's web pages and writing letters to new residents informing them about Sudbury's historic districts and the application and approval process for certificates of appropriateness.
- The Commission continued its work on improving and updating information used on the Town website.

Respectfully submitted,
Frederick E. Taylor, Chair
William S. Andreas
Linda G. Hawes
Frank W. Riepe
Lee F. Swanson

Historical Commission

Our Commission has been in existence since 1968. Looking back over the years we can see what a big difference we have made to the town. The Hosmer House was in disrepair, the Loring Parsonage was in need of an upgrade, the Haynes Garrison Site was not designated; many cemeteries were in need of grave stone repairs, the Hearst House was not in its original site, the Training Field had grown into woods and old roads had not been designated for tree and stonewall protection. It is our responsibility to keep history alive and well in Sudbury.

SHC Member

Dr Maurice Fitzgerald served as member of the Commission from 2007 to 2013 and his family had contributions made to the Hosmer House in his memory. These funds will be put to use in 2016 to rebuild the back patio and to restore two of Miss Hosmer's paintings.

Cemeteries

The Revolutionary Cemetery has been nearly completed with the stonewalls to be restored in the spring. Mt Pleasant, Old Town and New Towns have been fully restored. North Cemetery has been worked on all year and the final touches will be completed in the spring. The next project is Wadsworth Cemetery and the funding has come from CPC to start this restoration.

Boy Scouts

An Eagle Scout project designed and laid a brick edging along the Faerie Garden and built a bench which is located by the Victorian Garden. A picnic table and bench were also built to go in Heritage Park.

Florence's Letters

A college student spent most of the summer categorizing hundreds of letters belonging to the Hosmer family. These have been filed and will now be put into the town database.

Blue Ribbon Committee

One of our members has served on this committee to be sure history of the Town Hall will be a major

portion of the restoration of said building. We cooperated with the center intersection improvements this summer as the sidewalk came up to the Hosmer House porch.

Docents

The SHC is most grateful for the many hours over 55 people have volunteered to be at the Hosmer House over the many holidays we are open. They have also helped to restore the Faerie Garden. We could not function without this necessary help.

CPC

The present projects we are working with the help of CPC funding is: The Old Home Survey, Fire Detection System and restored Seven Town Cemeteries.

Holidays

The following days were open to the public: Memorial Day, Fourth of July, SHS Founders Circle, SWEET Invasive Plants, SHS Home and Hearth Tour, Agricultural Fair, and the Holiday Open House the first two weekends in December. The Peter Noyes school children made a film about historical curriculum. We had a booth at the Minuteman Fair at the Wayside Inn and had several rentals throughout the year. The Holiday Open House theme was "Hosmer Goes Hollywood". Many of the rooms were decorated with movie tributes which the children really liked. 12 rooms were fully decorated by volunteer organizations. A thank you party was held on the first Friday night and contributors were recognized for their contributions to this community event.

Respectfully submitted,
Lyn MacLean, Chairman
Barbara Bahlkow
Fred Bautze
Diana Cebra
Chris Hagger
Bill Johnson
Diana Warren

Memorial Day Committee

The Parade and ceremonies honor veterans of all wars that involved Sudbury residents starting with King Philip's War in 1676 thru today's conflicts in Operation Iraqi Freedom and Operation Enduring Freedom. Sudbury's Memorial Day was a delightful combination of festive and somber respect. There were activities, great enthusiasm from Sudbury youth organizations; the Daisy and Tiger scouts, Girl and Boy Scout troops. The veterans marched proudly and the 101st Finance Detachment, 151 Regional Support Group, Massachusetts Army National Guard provided an armored HUMVEE.

Ceremonies began early in the morning with commemorative ceremonies at the Minuteman statue in the New Town Cemetery overlooking the Town Common and again at the Revolutionary War Cemetery. The American Legion fired a salute at the 911 Memorial in remembrance of OIF/OEF veterans. A bus took participants to the New North Cemeteries and with prayers and salutes by the Sudbury Minute and Militia and American Legion Post 191. The Parade started at Rugged Bear Plaza led by the American Legion Color Guard. The 2015 Memorial Day Parade Grand Marshal was Chief of Police Scott Nix, a USMC veteran.

Under the Command of Colonel James Wiegel USA., the Parade left the Rugged Bear parking lot headed east along Route 20 and proceeded up Concord Road to the Goodnow Library; Civil War re-enactors of the 12th Georgia Infantry Regiment honored the veterans of that conflict both North and South. The parade stopped again at the front of Wadsworth Cemetery to honor the veterans of WWII, Korea and Vietnam. Congresswoman Elizabeth Clark made remarks on the significance of Memorial Day. The Parade moved on to the grave site of Alfred Bonazzoli the founding member of the Minute and Militia, WWI veteran and ring leader of the famous Framingham canon theft. And then on to the King Phillip conflict monument where a Ceremony for Peace was performed by members of the Native American Council. This was a very moving and inspiring ceremony. The Daisy/Brownies and Tiger/Cub Scouts joined in the Parade at Our Lady of Fatima Church, and proceeded to Grinnell Park. At Grinnell Park, a Gold Star flag was hoisted to signify that Sudbury

has lost two sons in our nation's current conflicts. Due to construction in Heritage Park the parade concluded in Grinnell Park. A prayer for WWI veterans was delivered by Hal Cutler followed by a musket and rifle salute and taps.

At Grinnell Park, Colonel James Wiegel was Master of Ceremonies. The Sudbury Fyfe and Drum played the National Anthem followed by a rousing musket and rifle salute. Robert Coe played taps for the crowd. A prayer was delivered by Brigadier General Richard Erikson, pastor from the Lady of Fatima Church followed by the Battle Hymn of the Republic played by the Fyfe and Drum. Our Grand Marshal Chief of Police Scott Nix reflected on his service and the Sudbury Community. The Ceremony for Peace was again graciously performed by members of the Native American Council. This was the first opportunity to have the young scouts see this ceremony. Colonel Wiegel read the names of veterans who had passed on since last Memorial Day. Robert Coe played Amazing Grace and Taps. An armored HUMVEE from the National Guard was on static display for all to view and sit in.

The Sudbury Historical Commission and Hosmer House sponsored a moving memorial exhibition devoted to 1st Lt Scott Milley who was killed in action in Afghanistan in November 2010.

Thank you to the supporters of the event: the Sudbury school buses, The Wayside Inn, Sudbury Farms, Elaine Goldstein, LTC Philip Peck, USAR, Sudbury American Legion Post 191 and the Lt Scott Milley VFW Post 8771.

As always, the best way to see this Parade is to be in the Parade. Please come join us next year.

Respectfully submitted,

Laura B. Abrams

Elizabeth Dow

Spencer R. Goldstein

Peter R. Harvell

Kenneth W. Hiltz

Suzanne Steinbach

James A. Wiegel

September 11th Memorial Garden Oversight Committee

September 11, 2015 marked the 14th anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. The Committee organized a modest commemoration, which included the tolling of bells at First Parish of Sudbury, the raising of the flag by a Color Guard of Sudbury police and fire personnel, and the placement of a wreath and flowers at the Memorial Garden.

The Committee wishes to thank Chief Scott Nix and Officers Michael Rochette, Ethan Karol, and Ken Hanchett of the Sudbury Police Department, and Chief Bill Miles of the Sudbury Fire Department for their participation in the ceremony. The Committee also gratefully acknowledges the many Town residents and others who attended the remembrance.

Throughout 2015, Committee members focused on maintenance of the Garden, including caring for existing plantings, installing new plantings, weeding, mulching, and arranging for seasonal leaf and snow removal.

Specifically, the Committee purchased and oversaw the planting of Japanese hollies to replace the boxwood hedge, which had been decimated by fungal blight, spider mites, and harsh winter conditions. Caring for the new

hollies during an extremely dry summer required Committee members to be especially diligent about watering, but as a result, the Garden looked particularly beautiful at the September 11th ceremony.

In addition, thanks to the efforts of the Sudbury Monument Restoration Project, the main bronze plaque on the center stone, which had faded due to sun and weather, was restored to its original luster.

Plans for 2015 include developing a proposal for enhancing the small area around the adjacent flagpole.

The Oversight Committee was proud to be of service in 2015 and looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a magnificent and meaningful Town resource for many years to come.

Respectfully submitted,
Beth V. Farrell, Chairman
Barbara Clifton
Bette E. Cloud
Rachel W. Goodrich
Deborah B. Kruskal
Kathy E. Newman
Kirsten Roopenian

Town Historian

Sudbury is rich in its History, and something new can be discovered every day!

The proposed Sudbury History Center & Museum in the Loring Parsonage is moving along with recognition by the Town and State. There is something about the Sudbury Historical Society in the newspapers at least weekly now that it has an Executive Director (Sally Hild) and a very active Board and membership. The ground is fertile now for the expansion of interest in History.

We have so much to be thankful for in Sudbury for those who came before us and saved Historical material or inspired others to preserve historic material. Those I have had the good fortune to know were or are: Leona Johnson, Forrest Bradshaw, Alison Ridley Evans Garfield, Curt Garfield, Royce Kahler, Paul Gardescu, Tonya Largy, Joan Meenan, Burchill Johnson, Betsey & John Powers, Al (Dutchie) Dinsmore, Paul Boothroyd, George Lewis, Brian Donahue, Dr. David Hackett Fischer, Shirley Blancke, Dr. Anthony Howes, Debbie & Terry Keeney, Patricia Jean, Clay & June Allen, Bob Gottberg, Kevin Kennedy, Ken & Harriet Ritchie, Virginia

Perkins, Shelia McKinnon, Ursula Lyons, Burt Tighe, Francis Koppeis, Edward Kreitsek, Alan Kattelle, and hundreds of others!

Some of the families that have dropped in to research their past are: Blandford, Wright, Keys, Maynard, Noyes, John Freeman, Gates, Gleason, Parker, Hunt, Rice, Smith, Parker, Newton, Robinson, Haynes, Chamberlain, Grout, Poole, Fiske, Bent, Gosling, Blanchard, Bourne, Goodnow & the many ways of spelling it or pronouncing it! (Goodnow, Goodenoh, Goodenuth, Goodno, Goodenough, Goodnough, Goodknow, etc.) Along with Wood, Axtell, Moore, Hayden, Locker, Jennison, Ward, How, Brigham, Stone, Walker, Stanhope, Nixon, Cutler, Stone, Cakebread, Stearns, Brown, Curtis, and Willis.

It has been a busy year. Even a Potential Developer and former Sudbury boy (Chris Claussen) dropped in to inquire about the history of an area.

Respectfully submitted,
Lee Swanson

PLANNING & COMMUNITY DEVELOPMENT



*The Flynn Building after one of many early 2015 snowstorms.
Photographed by Tim Coyne.*

Agricultural Commission

After the 375th Agricultural Fair in 2014, the Commission decided it would continue this event (on a smaller scale) yearly. There were numerous agricultural vendors selling their products. Also some non-profit organizations.

The Sudbury Historical Society sponsored the pie eating contest and the Hosmer House sponsored the baking contest.

Pony rides were once again provided by Northgate Farm and New Found Farm. There was a steady line for the pony rides! Thank you so much.

Our Fire Department provided a wooden model of a house on fire and children had the opportunity to hold a firehose and feel what it is

like to put out a fire. The Police Department brought a radar gun and demonstrated how it is used by letting people throw a ball and check the speed. Thank you to all that helped.

Cavicchio greenhouses sponsored the Sandy Ridge Boys, a blue grass band that played on the patio of the Hosmer House.

Thank you to the numerous volunteers who helped make this Fair a success.

Respectfully submitted,
Laura B. Abrams, Chairman
Nicholas Clayton
Pamela Duggan
Karen Hodder
Edward B. Houser, Jr.

Community Preservation Committee

The Community Preservation Committee (CPC) is in its 14th year of reviewing proposals for funding under the Community Preservation Act (CPA or Act, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; acquisition, creation, preservation and support of community housing; and the rehabilitation or restoration of open space and community housing that is acquired or created through the CPA. The CPC includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members appointed by the Board of Selectmen. The CPC is supported by the Department of Planning and Community Development.

The CPA funds raised in FY15 through the local tax surcharge equaled \$1,668,843. The Town also received a revenue match from the state CPA trust fund totaling \$559,382, and interest earnings of \$23,213, bringing total FY15 revenues to \$2,251,269. The CPC continues to budget conservatively and reserve funds for large projects, and strives to approve a balanced project budget each year in the absence of large and/or compelling projects that require the use of reserve funds.

CPC projects approved at the 2015 Annual Town Meeting were presented once again in all the eligible CPA areas, including historic preservation (kiosk and historical signage in Town Center, continuation of the Old Home Survey, cemetery signage, landscape restoration in Town Center), open space and recreation opportunities (Carding Mill, Grist Mill and Stearns Mill pond restoration, walkway

construction), and affordable housing (funding for the Sudbury Housing Trust). The total face value cost of all projects approved at the 2015 Town Meeting was \$469,600. In addition, debt service expenses of \$1,268,738 for prior land acquisition projects and \$90,000 for administrative and operational needs of the CPC for FY16 were appropriated, bringing the total anticipated expenditures for FY16 to \$1,828,338. Any excess administrative funds not spent in the fiscal year are returned to the Community Preservation General Fund. Unused project funds are also returned back to the CPA General Fund periodically by vote of Town Meeting.

Sudbury again benefitted from the state budget surplus in FY15, and received approximately \$250,000 in additional, unanticipated state CPA funds in November 2015, which equated to a 32% match. These funds are considered FY16 CPA revenue.

Many CPA funded projects are still underway or have recently been completed, including preliminary design of the Bruce Freeman Rail Trail, gravestone restoration, historic war memorial restoration, harvesting of invasive weeds in the Carding Mill, Grist Mill and Stearns Mill ponds, landscape design of the Town Center project, and the Hosmer House fire detection system. When there are projects happening, look for our signs noting "Sudbury Community Preservation Funds at Work."

Respectfully submitted,
Christopher Morely, Planning Board, Chair
Lynne H. Remington, Vice-Chair
Bobby Beagan, Park & Recreation Commission
Patricia Brown, Selectmen
Sherrill P. Cline, Housing Authority
Thomas Friedlander, Conservation Commission
Diana Warren, Historical Commission
Fred Floru, Finance Committee
Elizabeth Quirk, At-large Member

Conservation Commission

The Conservation Commission was pleased to again offer the six-week Spring Walk series in 2015. These walks were well attended and each outing provided an opportunity to get outside, get exercise, and learn about the natural areas in our town.

The Commission was very pleased to have been awarded a \$4,000 grant from the Sudbury, Assabet and Concord Wild and Scenic River Stewardship Council for much needed trail work in the King Philip Woods conservation land off Old Sudbury and Water Row Roads. Building on the past work of the Sudbury Weed Education and Eradication Team (SWEET, Inc.), the historic Old Berlin Road has been cleared from Water Row to Coddington Pond. Signage is being developed to inform visitors of the significance of this land in its historical and ecological context. A grand re-opening is planned for late spring of 2016.

The newly-acquired Landham Brook Marsh (formerly the Johnson Farm) conservation land was officially opened to the public in October. Sudbury Department of Public Works constructed a new six-car gravel parking area off Landham Road. With a \$24,600 grant from the Sudbury Foundation to Sudbury Valley Trustees, SVT and volunteers were able to develop and construct the main trail connecting the new Landham Road parking area to the SVT Lyons-Cutler Reservation. The one-acre interior agricultural field area will be mowed annually and managed by the commission as wildlife habitat. Additional trails may be added as a four-season assessment of the sensitive areas of the

site are reviewed for best trail placement.

The Community Gardens had a successful year after implementing a policy on the use of garden fencing. Non-rigid mesh fencing was banned as it posed a hazard to birds and insects such as dragonflies. With the cooperation of the gardeners, the community garden provides both a place to grow your own organic fruits and vegetables while preserving the area for compatible uses by wildlife. The garden has a limited number of garden plots available on an annual basis. Contact the Conservation Office for more information.

As in past years, the majority of the Commission's time was spent on the administration of the state and local wetlands laws. During the past year, the Commission met twenty-three times and held seventy-five public hearings. The subject of the hearings varied from residential house additions, to wetland delineation reviews, to major project involvement such as the redevelopment of the Raytheon site and the proposed affordable housing development in the town center.

Respectfully Submitted,
Thomas R. Friedlander, Chairman
David Henkels
Elizabeth Armstrong, Vice-Chairman
Charles Russo
Robert Elkind
Mark Sevier
Bruce Porter

Design Review Board

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year we reviewed thirteen (13) sign applications, three (3) building design applications, and landscape designs. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals, the Planning Board, and the Selectmen. We appreciate the

cooperation we have received from all participants.

The members of the Board would like to express their heart-felt thanks to Juan Cruz Molina, who resigned this year after dedicating 5 years of service on the Design Review Board.

Respectfully submitted,
Dan Martin, Chairman
Paula Hyde
Jennifer Koffel
Deborah Kruskal

Earth Removal Board

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board's responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

The ERB met only once in 2015 to allow removal of up to 3,000 cubic yards of ledge for

construction of six single family dwellings at 338 North Road. The request was approved.

Respectfully submitted,
Jonathan W. Patch, Chair
John D. Riordan
William Ray
Benjamin D. Stevenson

Land Acquisition Review Committee

The Land Acquisition Review Committee (LARC) reviews properties as they become available to the Town for purchase in fee or purchase of development rights through the use of conservation, agricultural, or historic restrictions. Using the criteria established in the Open Space and Recreation Plan and the Master Plan as well as information such as soils, zoning, and other development factors, recommendations are submitted to the Board of Selectmen for their consideration.

The LARC met once in 2015 to discuss and make recommendations on the offer of the Wayside Inn Trustees to the Town for the purchase of a conservation restriction on the Wayside Inn property. The LARC acknowledged that preservation of the Wayside Inn and its environs was important to the Town of Sudbury for the

maintenance of Sudbury's town character and visitor appeal. Preservation of the Wayside Inn property is currently the top priority in Town on the Open Space and Recreation Plan. A review of the appraisal done for the Wayside Inn caused the Committee members to question some of the assumptions made on the value of the proposed restriction and decide to wait until a review appraisal is conducted by an appraiser for the Town before making a final recommendation to the Board of Selectmen. The review appraisal was in process at the end of 2015.

Respectfully submitted:

Matthew Barach

John Cutting

Jan Hardenbergh

Christopher Morely

Permanent Building Committee

The Permanent Building Committee (PBC) continued its Fairbank Community Center Master Plan project with the Fairbank Task Force and the firm Bargmann Hendrie + Archetype, Inc. (BH+A). Several programs were developed resulting in three schemes based on input from the Council on Aging and Parks & Recreation together with other building users. The schemes ranged from a base plan which was essentially a renovation of the existing building, a mid-range plan adding over 38,490 s.f. of new space including a gymnasium, and an enhanced plan adding 49,580 s.f. which provides a full complement of facilities. Central to the project is relocation of the Sudbury Public Schools offices to another facility or funding an addition to the Nixon School for such purpose. A public forum was conducted by the Architect on March 26 and the final report, including costs, was posted on the Town's website. The Task Force continued its discussion in order to more fully understand and define its space needs.

Police Headquarters construction which commenced in November continued on schedule and on budget with Mr. Melnick and Mr. Braun serving as the PBC Project Managers working in conjunction with Facilities Director Jim Kelly. Hutter Construction Corp's cooperative approach in implementing the design by Architect Greg Carell produced a quality building with minimal change orders. Multiple technical requirements many of which were coordinated with ongoing Town systems were pursued by Chief Nix with assistance from the Town's Information Systems Director Mark Thompson. Many of the furniture requirements were fulfilled by donations of used furniture by Raytheon resulting from Raytheon's relocation, together with reuse of much of the Police Department's existing furnishings. Specialized items unique to Police use and dispatch requirements were purchased. The Police Department took occupancy of the

building on December 8. The project also included a new improved drive with a sidewalk for Musketahquid Village with the assistance of the DPW.

Final design on the Massachusetts School Building Authority's approved partial roof replacement and cafetorium window replacement projects at the General John Nixon Elementary School was completed in January for February bidding. Silktown Roofing and Modern Glass & Windows completed the work successfully over the summer. Mr. Blake served as the PBC Project Manager.

As the relocation of the Sudbury Historical Society is required for any future use of the Town Hall which has been under study both by the PBC and a subsequent Task Force, the Society began discussions with the Board of Selectmen concerning the repurposing of the Loring Parsonage as a Sudbury history center and museum. Toward this goal, working with Spencer & Vogt Group, an assessment of the building and feasibility study was conducted which included a structural analysis indicating the need for stabilization measures in various building areas. With short-term funding obtained by the Historical Society from the State and donated to the Town, the Permanent Building Committee developed and advertised for design services selecting Spencer & Vogt Group, preservation specialists to complete a design for the project commencing in January 2016.

Respectfully Submitted,
Michael E. Melnick, Co-Chair
Elaine L. Jones, Co-Chair
Craig E. Blake
William G. Braun
W. Gifford Perry
John Porter
Joseph J. Sziabowski

Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

Development activity increased in 2015. The Board received 21 applications for Stormwater Management Permits; 9 Approval Not Required plans; 5 Site Plan applications; and 3 Scenic Road applications. Several developments under construction continue to be monitored for compliance with all approvals, including Dudley Brook Preserve SRC, North Ridge Farm, 82 Maynard Road, Olde Bostonian Estates, Maple Meadows SRC, Mahoney Farms SRC, Arboretum, and Pine Grove. The lawsuit appealing the Livermore Estates Definitive Subdivision was dismissed, and construction at that property is expected to begin in 2016.

The Planning Board became the Site Plan Review authority after the passage of an article at the 2015 Annual Town Meeting, and adopted Rules and Regulations for processing these applications.

Two preliminary 40B developments were presented to the Town for Site Eligibility at the state level, and the Planning Board considered these applications in the context of the Housing Production Plan, development feasibility and public sentiment. Input was sent to the Selectmen for inclusion in a comprehensive letter to the subsidizing agencies - MassHousing (for the Village at Sudbury Station project) and Massachusetts Housing Partnership (for the Avalon Sudbury project).

A Walkway Public Forum was held in October to hear from residents about locations for desired walkways. 7 new neighborhoods were represented, including Goodman's Hill Road, Dakin Road, Concord Road, Pantry Road, Haynes Road, Maynard Road and Willis Road.

The Town Walkway Initiative requires upfront work by residents to gain neighborhood acceptance of the walkway, with funding requested each year at Town Meeting. With CPA funding approved by the 2014 Annual Town Meeting (and also using developer mitigation funds), the construction of a walkway on Powder Mill Road was completed.

The Route 20 zoning study by the Cecil Group was completed and presented to the public in March after several meetings with the Planning Board on its findings and recommendations. Since then, the Planning Board has been studying possible zoning changes along Route 20, with a possible overlay district proposal designed to increase investment and redevelopment in the Town's commercial core. In a joint letter to Raytheon, developed after Raytheon disclosed that it would seek a buyer for its property on Route 20 and would consider input from the Town on its disposition, the Planning Board and Selectmen jointly issued a letter to Raytheon outlining potential uses at the site that could advance community goals. Subsequently, Raytheon sold the property to National Development and Avalon Bay, which have advanced a proposal that includes several elements identified in the joint Selectmen/Planning Board letter, including commercial development, housing development (including affordable units to enable Sudbury to meet the 10% affordable housing requirement), and passive recreation. The Planning Board is contemplating both an overlay zoning district of the entire Raytheon site, as well as smaller specific zoning changes for the National Development proposal, to be presented at a Town Meeting in 2016.

Planning Board members continue to be active on various town committees dealing with land use and planning. Christopher Morely continued to serve as the Planning Board representative to and Chair of the Community Preservation Committee (CPC), and is also a member of the Land Acquisition Review Committee. Peter Abair continued his work as a member of the Sudbury

Housing Trust, as well as the Planning Board representative to the Route 20 Sewer Steering Committee.

The Planning Board is supported by the Planning and Community Development (PCD) Department. The Department is staffed with a part-time secretary, part-time Planning and Zoning Coordinator, full time Assistant Planner and full time Director. Jim Kupfer, the Assistant Planner, left the Town for a new job in Bellingham, MA in October, and the position has been vacant since that date. The PCD Department spends considerable time working with various Town boards, including the Selectmen, Zoning Board, Community Preservation Committee, Historical Commission, Historic Districts Commission, Design Review Board and Sudbury Housing Trust, as well as project specific committees, including the Town Hall Blue

Ribbon Committee, the Land Acquisition Review Committee, and the Sudbury Center Improvement Advisory Committee. The PCD Department continued its involvement with the Conservation Commission and Sudbury Valley Trustees in the Johnson Farm property, which publicly opened as Landham Brook Marsh Conservation Area in December. The Bruce Freeman Rail Trail 25% design plan is underway with VHB as the Town’s engineering consultant. An update to the Town’s 2009 Open Space and Recreation Plan was initiated, but has been put on hold until the Assistant Planner position is filled. The landscaping phase of the Sudbury Town Center intersection project commenced, and is expected to be completed in 2016.

The following table sets forth those developments under construction (or within the authority of the Planning Board) in 2015:

DEVELOPMENT NAME	DATE	LOTS/UNITS APPROVED	LOTS/UNITS DEVELOPED	PROTECTED OPEN SPACE	FT. OF WALKWAYS
Fairbank Farm	1999	3	0		
Whitehall Est. II	2001	3	1		400
Endicott Woods	2004	2	0		
Candy Hill Lane	2004	1	0		
The Arboretum	2004	10	6	7 acres	1600
Maillet Estates	2006	4	3		400
Pine Grove	2011	5	5	1.8 acres	550
Peter’s Way Extension	2012	1	0		
Dudley Brook Preserve	2013	26	26	11 acres	(contribution)
82 Maynard Road	2014	2	2		(contribution)
Livermore Estates	2014	2	0		(contribution)
North Ridge Farm	2014	6	2		600

Board membership remained constant in 2015, and is organized as follows: Craig C. Lizotte, Chair; Peter J. Abair, Vice-Chair; Christopher Morely, Clerk; Martin J. Long; Stephen R. Garvin; Dylan K. Remley, Associate Member. The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board continues to solicit citizen input regarding planning and development issues

affecting the Town, and encourages public participation in meetings and special projects.

Respectfully submitted:
Peter J. Abair, Chairman
Stephen R. Garvin, Vice-Chairman
Craig C. Lizotte
Martin J. Long
Christopher Morely
Dylan K. Remley, Associate Member

Ponds and Waterways Committee

Committee Membership

The PWC has five members and has been actively seeking new members by posting vacancy notices at events and online.

Connections to Other Organizations

Our full members are associated with a number of related organizations in the area including:

- Assabet River National Wildlife Refuge
- Hop Brook Protection Association (HBPA)
- Massachusetts Audubon Society
- Mass. Congress of Lakes and Ponds (COLAP)
- Organization for the Assabet River (OARS)
- River Stewardship Council (RSC)
- Sudbury Valley Trustees (SVT)

Hop Brook Watershed

The PWC continues to monitor activities of the City of Marlborough, the USEPA, and the Town of Sudbury regarding the Marlborough Easterly Sewage Treatment Plant and its discharge into the Hop Brook watershed. The majority of this information comes as reports from the efforts of the HBPA. The HBPA harvested Carding Mill, Grist Mill, and Stearns Mill Ponds.

Education/Outreach

The PWC participated in RiverFest again this year helping the HBPA with the pull-a-thon. The rubber ducky race at the Grist Mill was cancelled due to weather. The committee posted an information sheet about water chestnuts on the bulletin board at Willis Pond. The PWC took photographs of the water chestnut harvesting and developed an invasive species fact sheet for a photo exhibit at Goodnow Library held in October. The exhibit's objective was to raise awareness and show the community the benefits that harvesting water chestnuts has on local ponds. The fact sheet on invasive species found in our local waterbodies has been posted to our website. The committee also met with a Boy Scout who is working on his merit badge to discuss water pollution and has been working with the Conservation Committee on public knowledge about protecting local waterbodies.

Respectfully submitted,
Anne M. Slugg, Chairman
Mary L. Addonizio
Elizabeth Armstrong
Francis T. Lyons
Diane Muffitt

Sudbury Centre Improvement Advisory Committee

The Sudbury Center Improvement Advisory Committee (SCIAC) was pleased to advance the intersection project to construction and the initial stages of landscape design after many years of planning. While the Town's DPW Dept. and its contractor E.T. & L. worked on the infrastructure, including the installation of new traffic lights, curbing, walkways and roadway realignment, the SCIAC concluded its review of the landscape plan for the project area. A public forum on the landscape plan was held in April 2015 to solicit public input, and meetings were held with several stakeholders to refine the landscape plan. In the fall the plan began to be implemented. Trees were planted in Grinnell Park, and a new walkway system was installed in the park. Materials for new street lamps were ordered, for installation in 2016. The Town Common received several improvements

including removal of several trees and a new irrigation system, with further items to be installed in 2016 including a granite and steel fence around 2 sides, a new walkway system through the center of the common and new street lamps. A funding request to the Community Preservation Committee has been submitted for additional funds to complete the landscaping and historic restoration once the construction is completed.

Respectfully submitted,
Frank Riepe
Richard H. Davison
June Allen
W. James Hodder
Deborah Kruskal
Charles Woodard

Sudbury Housing Trust

The Sudbury Housing Trust was formed by the April 2006 Town Meeting accepting the MGL chapter 44, s.55C. The Trust was formed specifically to focus on affordable homeownership opportunities and to show performance against the 10% minimum CPA spending requirement on affordable housing under the statute. While Sudbury had accumulated significant housing reserves in the early years of the CPA, no housing projects had come forward. The Trust was formed to address that issue.

The Trust charter was developed with the Town's interests in mind. The charter allows a range of powers though requires Selectmen approval for certain transactions. The Town Treasurer is the custodian of the funds. The purpose of the Trust shall be to provide for the preservation and creation of affordable housing in the Town of Sudbury for the benefit of low and moderate income households. The Trust feels it has taken a number of positive steps toward those goals and hopes to build on those successes.

In the last seven years since the Trust was chartered (February 2007), the Trust has directly created 14 units of housing (8 units through Home Preservation, 2 Habitat, 3 Maynard Road Homes, 1 buy-down at Old County Road and assisted the creation of another 70 units (Coolidge and Sudbury Housing Authority).

In this 2015 calendar year, the Trust added another home to the Town's subsidized housing inventory under the successful Home Preservation Program. In this program, smaller, less expensive homes are purchased and sold, subject to a permanent deed restriction, to eligible first-time homeowners selected from a lottery. In this way, homes are converted to affordable housing, preserving existing housing stock. The Housing Trust is able to work 'real time' to put offers on the property and use their own funds for required health and safety repairs. One additional home is planned for the 2016 calendar year,

assuming the CPA funds are awarded at Town Meeting.

The Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. The Program has three rolling grant periods annually. So far the Program has awarded 45 grants for over \$128,000, and 76% of the grantees are senior households. In FY15, the Trust awarded 8 grants for a total of \$28,360; the easy-to-submit application can be found on the Town's website.

The Trust is nearing completion of the construction of three units of housing at the Maynard Road Homes consistent with the terms of the Comprehensive Permit. The groundbreaking was in the summer of 2015, and the homes will be ready for occupancy in the spring of 2016.

The Sudbury Housing Trust performs lottery, resale and monitoring agent services for Sudbury and other neighboring communities, providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in our area, as well as generating a revenue stream for the Sudbury Housing Trust. In FY15, the Trust received \$56,000 in fee revenue. This revenue is used to fund the small grants program and dedicated staffing.

Through the Trust's activities and unique expertise, the Regional Housing Services Office (RHSO) was formed. This Regional Housing Services Office (RHSO) was implemented in July 2011 through an Inter-Municipal Agreement between the member towns. The current membership includes of Acton, Bedford, Burlington, Concord, Lexington, Sudbury, and Weston. The RHSO is based in Concord and provides technical administrative housing assistance to Sudbury.

The FY15 fiscal year started with a carryover balance of \$646k, and collected fee revenue of \$56k and CPA appropriation of \$100k. The

expenses for the FY15 fiscal year were \$429k, including Maynard Road expenses, a Home Preservation unit, the Small Grants Program, lottery advertising expenses, salaries and administration. Details can be found on the Sudbury Housing Trust web page. The Trust ended the Fiscal Year on June 30, 2015 with a balance of approximately \$343,000.

The Board is currently organized with Robert Morrison as Chair, Amy Lepak as Vice-Chair, Susan Iuliano as Selectman representative and at-large Trustees Kelley Cronin, Andrew Kaye,

Lydia Pastuszek, and Jay Zachariah. The Trust is supported by Jody Kablack, Director of Planning and Community Development.

Respectfully submitted:
Robert Morrison, Chair
Amy Lepak, Vice-Chair
Kelley Cronin
Susan Iuliano
Andrew Kaye
Lydia Pastuszek
Jay Zachariah

Zoning Board of Appeals

The ZBA is comprised of five members appointed by the Board of Selectmen for five-year terms. Associate members, appointed to one-year terms, serve in place of the regular members as necessary and also serve as full members of Sudbury's Earth Removal Board. In 2015 members of the ZBA included Jonathan F.X. O'Brien (Chair), Nicholas B. Palmer (Clerk), Jonathan G. Gossels, Jeffrey P. Klofft, and Nancy G. Rubenstein. Associate members were Benjamin D. Stevenson, Jonathan W. Patch, John D. Riordan, and William Ray.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (MGL) c.40A, as well as from Sudbury's own Zoning Bylaws. The ZBA acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under MGL c.40B, and considers requests for relief from the Town's Zoning Bylaws when applicants believe that literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings and to act upon applications in a manner consistent with its interpretation of the

Town's Zoning Bylaws. In 2015 Board members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the Board in 2015 continue to reflect the growth of the Town.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department, Building Inspector, and Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. All cases are a matter of public record and the documents pertaining to them are filed with the Town Clerk. The list that follows identifies matters considered by the Board in 2015. A denial means that, except under special circumstances, an applicant may not reapply for the same relief, for a period of two years. A withdrawal without prejudice enables an applicant to reapply if desired. An asterisk indicates that a variance or

special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

Forty-Three (43) new cases were filed during 2015 with action on new and pending cases as follows:

35 requests were approved.

2 requests were withdrawn without prejudice.

6 requests were continued to 2016.

15-1 WILLIAM AND MARY LoVERME, 295 Concord Road
Variance to construct a detached garage on a nonconforming lot that would result in front and side yard setback deficiencies. APPROVED*

15-2 WILLIAM AND MARY LoVERME, 295 Concord Road
Special Permit to construct a carriage house. WITHDRAWN WITHOUT PREJUDICE

15-3 ROBERT BRAIS, 79 Jarman Road
Special Permit to transfer 11 cubic yards of soil. APPROVED*

15-4 CAMP SEWATARO, One Liberty Edge
Special Permit renewal to operate a Summer Day Camp. APPROVED*

15-5 LYNNE SULLIVAN, 28 Paddock Way
Special Permit for a kennel for personal dogs. APPROVED*

15-6 WILLIAM CURLEY, 7 July Road
Special Permit to construct after demolition. APPROVED*

15-7 GENEVIEVE & DARWIN RICHARDSON, 55 Phillips Road
Special Permit for a chicken coop. APPROVED*

15-8 FRANK RIEPE, 218 Mossman Road
Special Permit to construct a 2 car garage on a non-conforming lot. APPROVED*

15-9 MARGARET ESPINOLA, 224 Goodman's Hill Road
Special Permit to operate a Psychotherapy home business. APPROVED*

15-10 ELIZABETH ORLANDO / BETSY'S BUDDIES, 163 Barton Drive
Special Permit renewal to operate a kennel. APPROVED*

15-11 MAILLET AND SON, 38 Greenwood Road
Special Permit for construction after demolition. APPROVED*

15-12 GTP AQCQUISITION PARTNERS II, LLC/AMERICAN TOWER, 142 North Road
Special Permit for tower renewal. APPROVED*

15-13 JOHN McCAULEY, 29 Plympton Road
Special Permit for construction after demolition. APPROVED*

- 15-14 ROBERT JOHNSTON, 430 Boston Post Road
Special Permit for a chicken coop. APPROVED*
- 15-15 THOMAS DIMODICA, 36 Sexton Street
Special Permit to reuse of non-conforming lot. APPROVED*
- 15-16 ANDREA AND JOHN KRAEMER, 44 Maynard Farm Road
Variance to construct a farmer porch. APPROVED*
- 15-17 LORI ARTHUR, 68 Hopestill Brown Road
Special Permit to construct a chicken coop. APPROVED*
- 15-18 ROSALIND MORVILLE, 43 Pinewood Ave
Renewal of Special Permit reposition a 2 stall car garage. APPROVED*
- 15-19 DEBORAH WOLOZIN, ROBERT MORRISON, 16 October Road
Special Permit to construct a garage after demolition. APPROVED*
- 15-20 JUSTIN OLIVER, 17 Barton Drive
Special Permit to teach music at home studio. APPROVED*
- 15-21 JULIE A. ZINGER, 12 King Philip Road
Special Permit to have a Speech Therapy business at home. APPROVED*
- 15-22 JOAKIM MONSTAD, 563 Hudson Road
Special Permit Renewal of chicken coop. WITHDRAWN WITHOUT PREJUDICE
- 15-23 DIANA TETZLAFF, 113 Newbridge Road
Special Permit Renewal of home business music teaching. APPROVED*
- 15-24 IVETTE & JOHN COX, 559 Concord Road
Special Permit for the construction of shed. APPROVED*
- 15-25 SUDBURY AMERICAN LEGION POST 191, INC., 676 Boston Post Road
Renewal of Use Variance for private clubhouse. APPROVED*
- 15-26 Joakim Monstad, 563 Hudson Road
Special Permit Renewal of chicken coop. APPROVED*
- 15-27 Min Li, 4 Brooks Road
Special Permit for the construction of a two stall garage. APPROVED*
- 15-28 Rosalind Morville, 43 Pinewood Ave.
Special Permit to demolish and reconstruct a two stall garage. APPROVED*
- 15-29 Todd A. and Andrea F. Jewett, 308 Concord Road.
Variance to reduce lot size and frontage. APPROVED*
- 15-30 Anne Stone, 554 Boston Post Road.
Special Permit Renewal of a dog daycare. APPROVED*

- 15-31 Peter Kendall, 112 Pratts Mill Road.
Special Permit for a porch expansion. APPROVED*
- 15-32 Eric Becker and Craig Lemberger, 6 Maybury Road.
Special Permit for the installation of a shed. APPROVED*
- 15-33 Varsity Wireless Investors, LLC. 275 Old Lancaster Road.
Special Permit to construct a Wireless Service Facility 140' tall "stealth". APPROVED*
- 15-34 Varsity Wireless Investors, LLC. 275 Old Lancaster Road.
Variance to construct a Wireless Service Facility 140' tall "stealth". APPROVED*
- 15-35 Leo Rotman, 35 Stockfarm Road.
Special Permit to construct an attached garage. APPROVED*
- 15-36 Paris Trust LLC. 490B Boston Post Road, Suite 201.
Special Permit Renewal for an indoor recreational facility. APPROVED*
- 15-37 Aljoy LLC. 262 Mossman Road.
Special Permit to construct a dwelling after demolition APPROVED*
- 15-38 BPR Development / National Development. 526-528 Boston Post Road.
Special Permit for the construction of commercial building greater than 20,000 sf.
- 15-39 BPR Development / National Development. 526-528 Boston Post Road.
Special Permit install a sign of approximately 148 square feet.
- 15-40 BPR Development / National Development. 526-528 Boston Post Road.
Special Permit install a sign of approximately 96 square feet.
- 15-41 BPR Development / National Development. 526-528 Boston Post Road.
Special Permit to install a sign of approximately 96 square feet.
- 15-42 Station Road Auto Body & Garage, 40 Station Road.
Special Permit Renewal for the sale and repair of new and used motor vehicles.
- 15-43 Bank of America – Sign Permit Consultants, 22 Union Ave.
Special Permit to install a Sandblasted Aluminum Sign.

Respectfully submitted,
Jonathan F.X. O'Brien, Chair
Jonathan G. Gossels
Jeffrey P. Klofft
Nicholas B. Palmer
Nancy G. Rubenstein
Benjamin D. Stevenson
Jonathan W. Patch
John D. Riordan
William Ray

PUBLIC SAFETY



The Fire Department's new Engine 2 pumper went into service in the fall of 2015.

Building Department



Commonwealth of Massachusetts
Town of Sudbury
 275 Old Lancaster Road Sudbury, MA 01776 (978) 440-5461
Building Department
ANNUAL REPORT



From: 1/1/2015
 To: 12/31/2015

Building Permits

Type of Permit	Number of Permits	Fees Collected	Construction Cost
Remodel, Alteration, Repair	391	\$127,246.00	\$12,665,181.00
Addition (incl. with Remodel)	59	\$82,215.00	\$8,185,006.00
Solar	48	\$14,016.00	\$1,312,128.00
Sign, Awning, Canopy	7	\$315.00	\$16,403.00
Express: Roofing, Siding, Windows	629	\$123,912.85	\$12,060,808.00
Pool	5	\$1,940.00	\$193,295.00
New: Primary Building	30	\$144,581.00	\$12,834,900.00
Deck, Porch	31	\$5,370.00	\$534,631.00
Express: Solid Fuel Appliance	11	\$480.00	\$36,537.00
New: Accessory Building	8	\$16,620.00	\$1,661,455.00
Express: Temporary Tent	18	\$825.00	\$40,775.00
Foundation Only	8	\$2,060.00	\$206,000.00
Demolition: Primary Building	11	\$1,050.00	\$97,500.00
Demolition: Accessory Building	1	\$70.00	\$7,000.00
Express: Temporary Sign	1	\$40.00	\$500.00
	1258	\$520,740.85	\$49,852,119.00

Electrical Permits

Electrical Permits Issued	Fees Collected
742	\$92,726.00

Gas Permits

Gas Permits Issued	Fees Collected
437	\$23,409.00

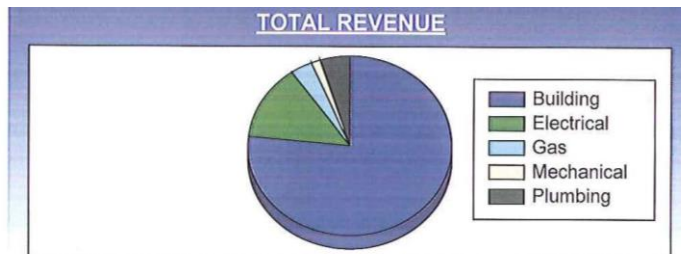
Mechanical Permits

Mechanical Permits Issued	Fees Collected
87	\$9,714.00

Plumbing Permits

Plumbing Permits Issued	Fees Collected
450	\$32,913.00

Total Revenue: **\$679,502.85**



Respectfully submitted,
 Mark Herweck, Building Inspector

Dog Officer

TOTAL NUMBER CALLS HANDLED	943
# Complaint Calls	77
# Lost Dog Calls	36
# Lost Cat Calls	27
# Other Cat related calls	20
# Animal / Wildlife Calls	89
# Miscellaneous Calls	444
TOTAL # DOGS PICKED UP	19
Total # not licensed	10
Total # dogs not claimed	
# still in dog officer custody	
#surrendered to Humane Shelter	
	17
TOTAL # HUMAN BITE CALLS	(1-Cat Bite; 2-Dog euthanize by owner)
TOTAL # ANIMAL -> ANIMAL BITE	11
10 Day Quarantine Order -Human Bite	ISSUED 14 / RELEASED 8
10 Day Quarantine Order -Animal Bite	ISSUED 14 / RELEASED 13
45 Day/6 Month Quarantine Orders	ISSUED 21 / RELEASED 17
TOTAL # CITATIONS ISSUED	112
# No license citations	111
# Leash Law/Dog not under owner control	1
# Other Offense	
# Court summons processed	Pending 17

Barn Inspections were completed and submitted to the State Bureau of Animal Health with a total animal count of 1,370

Respectfully submitted,
Jennifer Condon, Animal Control Officer

Energy & Sustainability Committee

Sudbury's Energy and Sustainability Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to pursue Department of Energy Resources grants, identify energy and cost saving opportunities in buildings, review energy data, recommend best practices for energy procurement, and provide energy efficiency consulting to town committees, schools and the regional high school. The Energy Committee had an active and productive 2015, updates follow.

Sudbury Solar One

This was a long term project implementing a Power Purchase Agreement (PPA) for the installation of a large-scale solar array on Sudbury's closed and capped landfill that has just recorded its second full year of operation.

To date the 6,048 photovoltaic panels have generated almost 4 million kWh of electricity. At the average annual usage of 8,064 kWh per Mass household the array has generated enough electricity to supply almost 500 households for a year! Also, this solar generation has offset 3,045 tons of carbon dioxide equivalent (CO₂e) thus significantly lowering Sudbury's carbon footprint.

The landfill solar array was installed and is operated at no cost to the town. In the first two years of operation this facility has saved Sudbury over \$300,000 in electricity costs, and has provided \$25,000 as a Payment In Lieu Of Taxes, all while utilizing a previously unused land parcel.

Energy Savings Performance Contract

In collaboration with the Metropolitan Area Planning Council (MAPC) and the Mass Department of Energy Resources (DOER), Sudbury participated in a regional ESC (Energy Services Contracting) agreement to identify

needed capital improvements with energy, operational and maintenance savings potential.

After approval by the voters at town meeting investment grade audits were conducted at thirteen town and school buildings and a list of energy savings measures were selected. These measures, which include weatherization, lighting improvements, controls and mechanical systems upgrades, will reduce Sudbury's energy expense about \$130,000 per year.

These measures are being implemented as a performance contract in accordance with MGL Chapter 25A, which requires that projects be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract, and be guaranteed by the Energy Services Company, so there would be no increase in the tax rate to pay for this project.

Significant work on Sudbury's buildings occurred in 2015 and Sudbury is already saving energy and seeing operational improvements from these.

Green Communities Grants

Previously the Energy Committee applied for and was awarded \$250,000 in Green Communities grants, the DOER funded all four projects submitted with the maximum award.

The funded projects and status are:

- 1) LED parking lot and outdoor building lights for LSRHS – this project was altered slightly due to the Solar Canopy deployed at LSRHS, which included under canopy lighting, so these new highly efficient LEDs were deployed in the surrounding parking areas and along several walkways to provide better lighting with lower energy consumption. The response to the energy saving lights has been very favorable.
- 2) Goodnow Library retro-commissioning – this project was completed and the report was provided to the town and the Energy Committee. After review it was decided that adjustments to the maintenance protocols

performed at the library needed to be made and additional operational changes are being incorporated to optimize the mechanical systems operation.

- 3) Replacement of the Fairbank Community Center gym roof top HVAC unit – the old and inefficient HVAC unit has been replaced with a highly efficient rooftop energy recovery unit. This unit has been installed, fully commissioned and is operating flawlessly.
- 4) LED Streetlights town wide for Sudbury – Sudbury participated in an MAPC group procurement effort to consolidate multiple towns LED streetlight requirements to drive more favorable volume pricing. An Industrial Grade Audit of all the lights targeted for replacement was conducted; this was analyzed and lighting models were developed and accepted by Sudbury.

The lighting designer recommended 17 and 37 Watt GE fixtures. Several of these fixtures were installed as a test pilot and the feedback was very positive. The project to replace over 600 Sudbury streetlights is underway. These highly efficient LED streetlights will reduce Sudbury's streetlight electrical consumption by over 60% and significantly reduce maintenance costs.

These projects reduced Sudbury's energy consumption while providing the town and LSRHS upgraded lighting, improved environment control at the library, and replaced an aging and inefficient HVAC unit for the Fairbank multi-purpose room, all funded by a Green Community Grant.

To date, the Energy Committee has been instrumental in obtaining grants/awards/rebates totaling over \$1,000,000.

LSRHS Canopy Solar

The 3,600-panel solar canopy, the first of its kind at a Massachusetts high school, was completed and interconnected in May. This canopy is estimated to save the Lincoln Sudbury Regional High School over \$90,000 per year in energy costs. Also, this solar generation will offset over

1,000 tons of carbon dioxide equivalent (CO₂e) annually thus continuing to lower Sudbury's carbon footprint.

New Police Station design

The new Police Station was completed and occupied. Due to a coordinated effort between the town, the PBC and the Energy Committee, along with funding from grants and utility incentives, this facility was built to meet Advanced Building Design Standards. This requires a higher level of energy efficient design and construction above the current building codes.

This facility is a showcase of energy efficient design and construction and will provide a quality environment for our Police force and save on utility costs over the life of the building.

Residential Energy Aggregation

The Energy Committee spent considerable time in 2015 spearheading the effort to offer Sudbury residents the option of participating in a bulk aggregation electrical purchase.

Aggregation of electrical accounts and bulk electricity purchase has long been common for municipalities and larger business clients; however it is just starting to become more widely available for residential customers and small businesses. By purchasing electricity in bulk and having flexibility with the procurement cycle aggregators can offer a fixed long term electricity supply rate (one, two or three years) generally with a lower cost than individuals can get thru their local utility.

Aggregators offer access to renewable energy so a community can select to purchase a greater percentage of their electricity from Green renewable sources.

The option to offer Sudbury residents Residential Energy Aggregation was presented to the voters and approved at Town Meeting.

Sudbury joined the Metropolitan Area Planning Council collective competitive procurement for purchasing electrical power under a residential aggregation plan and the evaluation team chose the most advantageous bid. Details of the actual proposal for the residents are under development.

The Committee's desire would be to offer a two tiered approach, the first or base offering would include more Green Power than is currently included in Eversource supply. This would include more additionality (inclusion of Class 1 SRECs (renewable energy generated in Massachusetts)) along with a competitive price. The second tier would offer power with an even Greener component (i.e. a larger percentage of power is sourced from Green renewable energy.) This would give Sudbury residents the option of a base power contract which would be greener than current Eversource supply and they have the option to go even greener for a slight cost increase. Either of these options would decrease Sudbury's Carbon footprint.

The Municipal Aggregation program is optional; residents can opt out at any point penalty free.

In addition to thanking the Energy Committee volunteers for their hard work the Committee also

wishes to acknowledge and thank the town staff who have provided significant help and in particular Jim Kelly, Sudbury Facilities Director, who provides coordination between the committee and the town as well as project support.

The Energy Committee meets monthly in the DPW Building conference room. The meetings are posted on the Town website in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,
William Braun, Chairman
Rami Alwan
Jim Cummings
Edward Lewis
Joe Martino
Robert Morrison
Kurt Reiss
Mark Sevier

Facilities Department

The Facilities Department is responsible for the facility planning of all town owned buildings including the K-8 schools. The Department works with Town and School Departments to implement preventive maintenance programs, schedule and monitor renovations and repairs, and to apply energy conservation measures in all buildings. In addition, the Department assists with the planning for new construction and development projects that will enhance the town's ability to support the needs of the community. The Facilities Department works closely with the Capital Improvement Advisory Committee (CIAC), the Energy Committee, the Fairbank Community Center Task Force, and the Permanent Building Committee (PBC).

The year 2015 will be remembered as the worst snow season on record. The Facilities Department faced record levels of snow build up on the schools and town building roofs. All nineteen buildings ranging from 155,000 square foot Curtis School to the 1,300 square foot Haynes Meadow house had the roof cleared. The Fairbank Community Center roof was shoveled two times in the month of February. For 2015, this report from the Facilities Department recognizes the extraordinary efforts of all the men at the DPW, the maintenance and custodial staff at the Sudbury Public Schools, and the town maintenance staff for their perseverance and efforts dealing with the record breaking snow fall last winter.

Some of the Facilities Department projects in 2015 include the following:

New Police Station

The 2014 Annual Town Meeting, as well as, the Fall Special Town Meeting appropriated approximately \$7.5 million to construct the new Sudbury Police Station. The Facilities Department worked closely with the PBC and the Police Chief to provide assistance during the construction of the new facility. The police took occupancy of the new 14,000 square foot station on December 8, 2015.

Old Police Station

The Department has presented options to the Selectmen as to the future use of the existing police station located on Boston Post Road. The department has met with local realtors and engaged an appraiser to gather the options of the Town in regards to the current property. In February 2016, a Special Town Meeting will be held to ask residents to sell the building and property to the highest bidder.

School Flooring and Tile Replacement Project

The 2014 and 2015 Annual Town Meetings appropriated \$75,000 and \$100,000, respectively, for the replacement of existing carpet and cracked floor tiles in selected rooms in the Sudbury schools. The existing carpet was worn and needed to be replaced. The carpet was removed and replaced with vinyl composition tile, as carpet is not a good choice for a classroom and is difficult to keep clean. This systematic plan to replace the aging floor materials in the schools has been very successful. The students and teachers have been excited to see the new floorings and the Facilities Department plans to request additional funds at the 2016 Annual Town Meeting to continue this project.

Fairbank Community Center Roof Task Force

The Fairbank Roof Task Force Committee has met over the course of 2015 to determine how to deal with the failing roof and other needs of the Fairbank Center. The Committee has voted to pursue a 60,000 square foot renovation/reconstruction of the existing community center. In May of 2016, the Committee intends to request approximately two million dollars to fund the design of the new facility.

School Driveways, Parking Lots and Sidewalk Improvements

The Facilities Department requested the town support the continuation of the planned repairs and replacement of the Town's parking lots, sidewalks and curbing. At the 2015 May Town Meeting, voters approved \$220,000 to be expended, under the Direction of the Facilities

Director, for the purpose of reconstructing the Curtis School parking lots, sidewalks and curbing. Also in 2015, the Goodnow Library parking lot was resurfaced and at the same time, the circulation was reversed and a drive through book drop was installed. All of this work was completed by the Sudbury Department of Works during the summer.

Purchase of New Phone System – Peter Noyes School

The aging phone system at the Peter Noyes School was in need of being upgraded so the Facilities Director requested Town Meeting approval of \$40,000 to purchase a new system. The system was over 14 years old, however the systems technology was more than 20 years old. The phones had reached the end of their serviceable life, and the new system will insure effective communication for the next decade.

Nixon School Roof, Windows and Doors Replacement

The December 3, 2014 Special Town Meeting appropriated approximately \$1,000,000 for the design and replacement of the cafetorium roof, 1960 vintage windows, and several exterior door assemblies at the Nixon School. This project received 36.89% reimbursement from the state and was completed in the summer of 2015. The Nixon School work began the day the students left for summer break and was completed the day before they returned. This project required extremely tight control on planning in order to be completed before school resumed in September. The school's new windows, doors and insulated roof will be much more comfortable, energy efficient and attractive. The project was managed by the Permanent Building Committee with the

assistance of the School Facility Manager and staff.

ESCO Project

In collaboration with the Metropolitan Area Planning Council (MAPC) and the MA DOER, Sudbury has participated in a regional ESCO (Energy Services Contracting) agreement to identify needed capital improvements with energy, providing operational and maintenance savings potential. In 2015, new HVAC controls were installed at the Goodnow Library and the Nixon School that will help maintain and manage energy consumption. Also, as part of the energy savings program, new insulation was installed at several town facilities. This process requires that the project be self-funding, i.e. the value of the energy reductions must meet or exceed the cost of the contract. The Facilities Department continues to support the work and goals of the Sudbury Energy Committee.

Solar Array at the Landfill

The Facilities Department is responsible for the monitoring of the energy flow through the solar array located at the closed landfill. The system produced over \$150,000 worth of electricity that will be available for future energy savings capital projects. The Energy Committee is looking forward to capturing the savings with a revolving fund to be established at the 2016 Town Meeting. The revenues generated by the system could be used to develop more solar arrays, further increasing our portfolio of renewable energy resources.

Respectfully submitted,
James Kelly, Combined Facilities Director

Fire Department

The Sudbury Fire Department responded to a total of 2,260 calls for assistance during calendar year 2015. This number represents an increase of 235 incidents over the previous year. This year, 56 per cent were medical in nature, while fire based calls represented 44 per cent of the total. Taking a closer look at the statistics we found there were 897 ambulance transports to hospitals. 40 per cent of those transports served citizens who were 75 years old and older. Responding Paramedics transported at the Advanced Life Support level approximately 67 per cent of the time, while the remaining 33 per cent occurred at the Basic Life Support level. Paramedics administered 945 EKG's and started 605 intravenous lines.

Most of our transports were to hospitals in towns close to Sudbury, including the Metrowest Medical Centers of Framingham and Natick, Emerson Hospital, and Marlborough Hospital. However, on 90 occasions we found ourselves transporting more seriously ill patients to Boston area hospitals, Newton Wellesley Hospital, and the Lahey Clinic. While these longer transports can sometimes provide a better patient outcome, the downside is they keep our ambulance out of town and unavailable for longer periods of time. These longer transports can make us more dependent on area towns for mutual aid assistance in the event of an additional ambulance call.

The State of Massachusetts adopted most of the provisions of the National Fire Code effective January 1, 2015. Most of the changes would go unnoticed to the average citizen except the new requirement that no residential smoke or carbon monoxide detector can be more than 10 years old. The prior code relied strictly on manufacturer's recommendations, but the new code makes it clear that detectors must be replaced after 10 years.

We responded to a call for a house fire on Easy Street on January 5, 2015. Upon arrival we found deficiencies in the number, locations, and condition of the smoke and carbon monoxide

detectors. We felt fortunate there were no injuries or loss of life. It is a common story we see on the news and in the field time and time again. Please be aware these detectors save lives, and make sure yours meet the fire code. If you ever have any questions about these detectors, always feel free to call us at 978 443 2239.

On January 26 through 28, Sudbury experienced our first significant snow event of the winter. 36 inches of snow fell on us and Governor Baker declared a travel ban for January 27. I am often asked what the Fire Department does to prepare for a big storm. We spend a lot of time maintaining all of our equipment so it is always ready to use. Our storm preparation consists of hiring extra personnel so we can staff both of our ambulances and have an extra fire engine in service to answer any additional calls. I do not like to rely on aid from another town during these events, as other towns also have their hands full during a storm. Fortunately, the January snow was light and fluffy and there were no significant power outages or events. We experienced three more major snowstorms in the weeks ahead, and found ourselves assisting residents with many ice dams, motor vehicle accidents, and slip and fall type injuries. We were all fortunate the snow melted slowly and we were able to welcome the warm spring weather without dealing with flooding from rivers and streams.

We put two new pieces of apparatus into service in 2015. Our new 2015 Ford Ambulance arrived in February and after filling it with the necessary medical equipment, it was put into service. In November our new 2015 KME 1500 gallon per minute fire pumper arrived. Like two of the other trucks in our fleet, this one carries 1000 gallons of water to help in the few areas of town without fire hydrants. We also equipped the new engine with a new set of "Jaws of Life" style extrication tools to deploy at motor vehicle accidents and other rescue situations.

We also purchased three new Lifepak 15 cardiac monitors. These replaced our old Lifepak 12's and offer enhanced features to help our

Paramedics diagnose and treat their patients. After our personnel received training on the new monitors, they were put into service in August. Along with the purchases of the new ambulance and fire engine, we certainly appreciate the support of Sudbury's citizens at Town Meeting. In July we were awarded a grant from the Sudbury Foundation to purchase a new training manikin. This sophisticated piece of equipment is an enormous addition to our medical training program. Paramedics are able to attach this manikin to a cardiac monitor to simulate heart rhythms and work on proper treatments. The manikin is also anatomically correct so medics can practice intubation skills, airway placement, and the administration of IV lines. Along with the Lucas CPR machine previously purchased for us by the Sudbury Foundation, we are in possession of the finest medical and training equipment in this area. Sudbury residents should be aware of the Foundation's support of the Fire Department, which certainly benefits every citizen of the Town. Our thanks go out to Executive Director Marilyn Martino and the Foundation's Trustees for their continued support.

Permit Funds Received were based on the following numbers of permits issued in calendar year 2015

687	Open Burning
289	Smoke Detector
2	Fire Alarm
25	Commercial Fire Alarm
32	Tank Removal
45	Oil Burner
51	LPG

A total of \$ 34,600 was collected in 2015 in permit fees.

This Department has one or more active revolving funds established under M.G.L. c. 44, 53 E ½. Please refer to the Finance Department section for more information on these funds.

After the retirement of Firefighter/EMT Gary Bardsley in April, Firefighter/Paramedic Matthew MacDonald was re-hired as his replacement. In December, Firefighter/Paramedic Shane Medeiros resigned to take a position with the Newton Fire Department. Shane also acted as our Emergency

Medical Services Coordinator. Firefighter/Paramedic William Francis was appointed as the new EMS Coordinator. Bill has done a fine job for us as a Firefighter/Paramedic and I am sure he will continue his great work as our EMS Coordinator.

Fire Captain Timothy Choate, our Fire Training Officer, continued training our personnel throughout the year. When our new Engine 2 was delivered, Tim reviewed the operation of the foam system, the new extrication tools, and other equipment. One new feature is a "Blitz Gun" which is a 500 gallon per minute appliance that is used to knock down a heavy amount of fire in a short time. Once deployed it can operate unmanned, leaving personnel free to perform other fire ground tasks. Captain Choate also gave more specific training on transitional fire attack and a new chemical used in pressurized water fire extinguishers.

Fire Prevention Officer Kevin Cutler remained committed to the school based Student Awareness of Fire Education (SAFE) Initiative. Home safety visits were also scheduled by Lieutenant Cutler through the Sudbury Senior Center to continue the Senior SAFE program. These visits pointed out proper use of home oxygen, electrical and heating system concerns, and the use and maintenance of smoke and carbon monoxide detectors.

Residents of the Town of Sudbury have high expectations when a fire or medical emergency occurs. It is always our goal to make a positive impact on the lives of those who call us for assistance. The members of the Sudbury Fire Department cannot meet that challenge alone, we feel fortunate to have the help of many town boards, officials, committees, and the continuing support of our residents.

Respectfully submitted,
William L. Miles, Fire Chief

Assistant Fire Chief
John M. Whalen

Captains
Timothy E. Choate

Stephen E. Glidden
Brian M. Lewis
Douglas R. Stone

Lieutenants

Kevin P. Cutler
Dana J. Foster
Kevin J. Moreau
David J. Ziehler

Firefighters/EMT

Gary O. Bardsley
Robert J. Beer
Robert E. Boyd, Jr.
Michael R. Desjardins
Timothy Devoll
Kyle R. Gordon
Michael D. Hamill
Nicholas J. Howarth
Gary F. Isaacs
Joshua S. McLeod

Michael J. Murphy
Russell P. Place
John E. Salmi
Daniel K. Wells

Firefighters/ Paramedic

Luis A. Forte
William J. Francis
Alex C. Gardner
Michael P. Kilgallen
Jason D. Lucier
Matthew D. MacDonald
Michael A. Matros
Shane R. Medeiros
Daniel R. Mulgrew
Nicholas R. Navarrett
Daniel J. Stanton

Call Firefighter

Harold R. Cutler

Police Department

During 2015 the Sudbury Police Department logged 17,136 incidents and received 3,117 911 calls between January 1st and December 31st. Our department had 10,218 visitors to our lobby seeking assistance in some manner. The visitors were tracked using an electronic counter located at the lobby door. Some of these visitors may be accounted for in the incidents reported. During this 12 month period 102 individuals were taken into custody for various violations of state and local laws to include 20 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. As well, 195 criminal complaints for various violations of state and local laws were filed with the Framingham District Court. Officers investigated 53 larcenies, 27 breaking and entering incidents into dwellings, 11 breaking and entering into motor vehicles, 7 assaults, 805 alarms, 958 medicals, 9 juvenile matters and 1 sexual assault. The department also investigated 474 motor vehicle accidents; 316 property damage accidents, 48 involving personal injury and 114 where officers may have been dispatched to assist but accident reports were not required. Unfortunately, 1 incident involving a motor vehicle resulted in the death of a bicyclist.

Detective Ken Hanchett left our department for the Massachusetts State Police. We were sorry to see him depart and wish him well. Patrolman Michael Pope transitioned into the Detective Bureau in October. Officers Kimberly Walch and Timothy Dasilva graduated the Reading Police Academy in August completing their field training in the fall. They are a welcome addition to the Sudbury Police Department.

We continue our relationship with the Sudbury Public Schools. Officer Hutchinson remains assigned fulltime to the schools as their School Resource Officer forging invaluable relationships with staff and most importantly students. Our pilot program, STARS – Students Thinking and Acting Responsibly in Sudbury, is continually updated to address the current challenges our students face. The lessons taught are reinforced in their Middle School years as well. Our philosophy on school safety is to work

collaboratively with school personnel in continually assessing what measures are appropriate. We must ensure the students have a vibrant, positive learning environment where they not only feel safe, they are safe.

Training continues to be a priority, particularly given the negative climate shown towards police by some. Officers must remain vigilant while providing professional service to our residents. Working with and being part of the community is one of our core missions.

Alternative funding sources are always being sought to benefit the department. The State 911 Department continues to offer funding sources through grant opportunities. Approval was received for both grants; to keep dispatch personnel current with mandated training as well as offset the salaries reducing our budget. Although many grants are directed at larger metropolitan areas, we always vet any opportunity to determine our eligibility.

Construction of our new facility was completed and we became operational on December 8th. We are extremely grateful for the support provided by the Selectmen, Town Committees, Town Staff and especially residents. Our station is more efficient, safer and will provide a basis of operations for decades to come. Thank you!

The Sudbury Police Department remains committed to serving residents with respect, professionalism and compassion. To that end, we look forward to the coming year to see what initiatives are best for the community.

The Police Department collected the following fees and fines during FY15:

Traffic and court fines	\$31,655.00
Licensing fees	\$ 2,612.50
Paid detail admin fees	\$36,809.25
Copier fees	<u>\$ 2,632.75</u>
Total	\$73,709.50

Respectfully submitted,
Scott Nix, Chief of Police

Police Lieutenant

Robert F. Grady

Kimberly Walch

Paul Wigmore

Police Sergeants

Todd Eadie

James Espinosa

Nathan Hagglund

Stephanie Howe

Richard MacLean

John Perodeau

Police Matrons

Deborah Griffin

Carol Greenwood

Trish Longo

Police Officers

Owen Boyle

Erin Corey

Timothy DaSilva

Owen Griffin

Kenneth Hanchett

Alan Hutchinson

Paul Johnston

Ethan Karol

Kenneth Loyer

Michael Lucas

Neil McGilvray

Steven Milley

Michael Pope

Kevin Ravesi

Michael Rochette

Wayne Shurling

Special Police Officers

William B. Carroll

Ronald B. Conrado

Anthony M. Deldon

Noel Evers

Jeffrey F. Gogan

John Harris

Francis J. Hines, Jr.

Christopher Kelly

John A. Longo

Trish Longo

Thomas Miller

Bruce C. Noah

Charles R. Quinn

Wayne M. Shurling

George W. Taylor

David J. Whooley

Brian Willard

Sealer of Weights & Measures

2015 - Sealer of Weights and Measures

Type of Device	# Tested	# Sealed	Fees
Gasoline Pumps	49	49	\$ 980
Scales 0# - 10#	5	5	\$ 75
Scales 10# - 100#	52	52	\$ 1,040
Scales 100# - 1000#	6	6	\$ 180
TOTAL	112	112	\$ 2,275

Respectfully submitted,
Mark Herweck

PUBLIC WORKS



“Before and After” photos of the Town Center Intersection project, taken from the steeple at the First Parish Church by Steve Gabeler.

Engineering Division

- Designed and provided construction layout for a retaining wall at Feeley Field.
- Reset Property Corners at Dudley Road.
- Laid out location for a Stone Wall, Powdermill Road walkway.
- Prepared Land plan and property line survey of new Sudbury Police Station.
- Prepared Easement Plan for Musketaquid Village Driveway relocation.
- Property Line Survey at 308 Concord Road for land taking associated with Town Center Project.
- Set grades Grist Mill Dam for emergency overflow.
- Staked out Drainage Easement at 35 Canterbury Drive for pipe repair.
- Staked out location of Conduit and Light Poles at Town Common.
- Completed Perambulation of Town Boundaries in accordance with MGL Chap 42 Section 2.
- Staked out fence line for proposed granite post and steel rod fence at Town Common.
- Provided construction survey and layout for Stormwater Detention Basin, and Forebay at Cutting Lane.
- Completed Topographic and Detail Survey at 499 North Road for walkway and drainage improvements.
- Staked out Street line and provided line and grade for erosion control Lot E & F Maynard Road.
- Inspected Drainage Construction at New Police Station, 77 Hudson Road.
- Staked out Street Line at Wash Brook Road for Tree removal.
- Inspected Tall Pine Drive for Street Acceptance.
- Provided street line layout for Goodman's Hill Road from Boston Post Road to Kato Drive for possible walkway.
- Provided construction layout for proposed rubber infill at Tot Lot Haskell Field.
- Staked street line Boston Post Road from Buddy Dog to The Coolidge at Sudbury located at the corner of Landham Road for future walkway.

Highway Division

- \$838,847.07 of \$ Winter Rapid Recovery Road Program Funds, Roadwork and Chap 90 Funds were used to resurface 678 miles of Roads:
 - Amanda Road
 - Blacksmith Drive
 - Bulkley Road
 - Codman Drive
 - Douglas Drive
 - Evergreen Road
 - Hickory Road
 - Pine Street
 - South Meadow Circle
 - Stonebrook road
 - Country Village Lane
 - Grindstone Lane
 - Old Forge Lane
 - Grindstone Lane
 - Stubtoe Lane
 - Cakebread Drive
 - Churchill Street
 - Cutler Farm Road
 - Hunters Run
 - Meachen Road
 - Normandy Drive
 - Read Road
 - Run Brook Circle
 - Saxony Drive
 - Thornberry Lane
 - Tudor Road
 - French Road
 - Haynes Road

- Install Retaining wall 90' Diamond at Feeley Field.
- Completed walkway from Tavern Circle to Cranberry Circle.
- Rebuilt Hudson Road walkway from Saxony Drive to Teakettle Lane.
- Prepared Curtis Middle School for reconstruction by removing concrete curbing.
- Installed bituminous concrete sidewalks, repaving parking areas and restriped parking areas and cross walks.
- Constructed and resurfaced walkways in the Town Center.
- Prepared Tot Lot Haskell Field for Rubber Infill.
- Stabilized slope Lots E&F Maynard Road.
- Constructed Access Drive to Softball Field Featherland Park.
- Constructed gravel parking lot at Sudbury Valley Trustees (SVT) property Landham Road.

Drainage Division

- Repaired Outfall at 35 Canterbury Drive.
- Repaired Outfalls North & South of Hudson Road, just East of Ti Sales.
- Constructed Forebay at Outfall Fairbanks Road.
- Constructed Detention Basin at Cutting Lane.
- Removed 144 yards of water chestnuts from Carding Mill Pond and Sterns Mill Pond
- Installed Leach Pit at Featherland Park.
- Repaired 12' Ft. deep manhole at Curtis Middle School.
- Two trash compacting units and one cardboard compactor were installed at the Transfer Station.
- Installed Two 18" reinforced concrete pipes for emergency overflow Grist Mill Dam.
- Repaired Culvert at 55 Forest Street.
- Constructed 2,650' Ft. bituminous concrete berms.
- Repaired 77 Catch Basins.

Trees & Cemetery Division

- 103 Trees were removed from the Town's Right of Way.
- 36 Trees removed by Town Tree Contractor.
- 25 Trees removed by NSTAR.
- 42 Trees removed by Tree Department.
- There were 88 interments, 36 cremations, 20 Veterans and 32 Full burials performed by the Cemetery Department.

Parks & Grounds Division

- Prepared foundation for new Dugouts at softball field at Featherland Park.
- Installed Lighting conduit for Town Common.

Respectfully submitted,
I. William Place, P.E., Director of Public Works/Town Engineer

In Memoriam

HELGA ANDREWS (1929-2015)

Sudbury Resident: 1969-2015
Election Worker: 1975-1983, 1986-1987 and 1994-2015

GEORGE ANELONS (1934-2015)

Police Department, Sergeant: 1963-1988

DAVIS R. BATES, JR. (1931-2015)

Sudbury Resident: 1961-2004
Election Worker: 2003-2004 and 2008-2013

WALTER BENT (1939-2015)

Sudbury Resident: 1939-2001
DPW Heavy Equipment Operator: 1962-1992
Tree/Cemetery and Transfer Station Foreman: 1992-1999

DAVID BRONSON (Deceased July 1, 2015)

LSRHS English Teacher: 1966-1991

MILDRED A. CHANDLER (1923-2015)

Sudbury Public Schools Director of Media Services: 1976-1981
Assistant to Superintendent of Schools: 1981-1989
Cable TV Committee: 1985-1988

JOANNA CRAWFORD (1926-2015)

LSRHS MLK Coordinator: 1995-2014

MAURICE "DOC" FITZGERALD (1929-2015)

Sudbury Resident: 1958-2015
Election Worker: 1985-1992
Revolutionary War Bicentennial Committee: 1966-1973
Board of Registrars: 1975-1983
Regional Agreement Study Committee: 1969-1971
Sudbury Historical Commission: 2007-2013

BARBARA FRIZZELL (1921-2015)

Sudbury Resident: 1980-1998
Election Worker: 1997-1999
Sudbury 350th Anniversary Celebration Committee: 1986-1996

FRANCES LOUISE GALLIGAN (1921-2015)

Sudbury Resident: 1955-2015
Election Worker: 1999-2012

JEANNE GODFREY (1925-2015)

LSRHS Food Service: 1969-1989

SPENCER GOLDSTEIN (1936-2015)

Sudbury Resident: 1988-2015
Election Worker: 1999-2010
Memorial Day Committee: 1997-2015
Veterans' Advisory Committee: 1995-2010

RUTH GREEN (1918-2015)

LSRHS Audio Visual Department Secretary: 1973-1984

ETHEL V. JOHNSON (1920-2015)

Sudbury Resident: 1957-2015
Election Worker: 1983-2012

PETER B. LEMBO (1939-2015)

Police Department, Chief: 1966-2004

DORCAS RUTH LEMOINE (1925-2015)

Town Hall, Senior Clerk: 1967-1982

WILLIAM MALONEY (1935-2015)

Sudbury Resident: 1966-2015
Committee on Town Administration: 1968-1969
Election Worker: 1978-1987 and 2004-2010
Lincoln-Sudbury School Committee: 1969-1976
Minuteman Planning Committee: 1970-1971
Property Tax Equity Review Committee: 2003-2004
Senior Tax Deferral Study Committee: 2007-2008

ROY E. MATHEWS JR. (1934-2015)

School Crossing Guard: 1999-2012

PAUL J. MARZILLI (1919-2015)

LSRHS Food Service: Retired 1993

EDWARD R. McALLISTER (1931-2015)

School Custodian: 1976-1993

IRENE P. MCCARTHY (1923-2015)

Admin Secretary to LSRHS Superintendent: 1972-1982

TERESA W. NEWTON (1931-2015)

Sudbury Resident: 1956-2015
Election Officer: 1998-2015

CARMEL O'CONNELL (1928-2015)

Sudbury Resident: 1976-2015
Nixon Elementary & Noyes Elementary Kindergarten Teacher: 1967-1990

CHARLES R. QUINN (1951-2015)

Special Police Officer: 2006-2015

DOROTHY ROBERTS (1921-2015)

Sudbury Resident: 1946-1988
Acting Town Accountant: 1972-1973, 1982, 1983-1986
Assistant Town Accountant: 1969-1984
Constable: 1977-1983

DONALD SOMERS (1931-2015)

Sudbury Resident: 1974-2015
Election Worker: 2004-2013

MARJORIE A. STILES (1927-2015)

Sudbury Resident: 1965-1992
Bookkeeper for Town Offices

JEAN T. STONE (1929-2015)

Sudbury Resident: 1967-1992
Election Worker: 1989-1993
Elementary School Aid: 1976-1982

NORMAN SWICKER (1933- 2015)

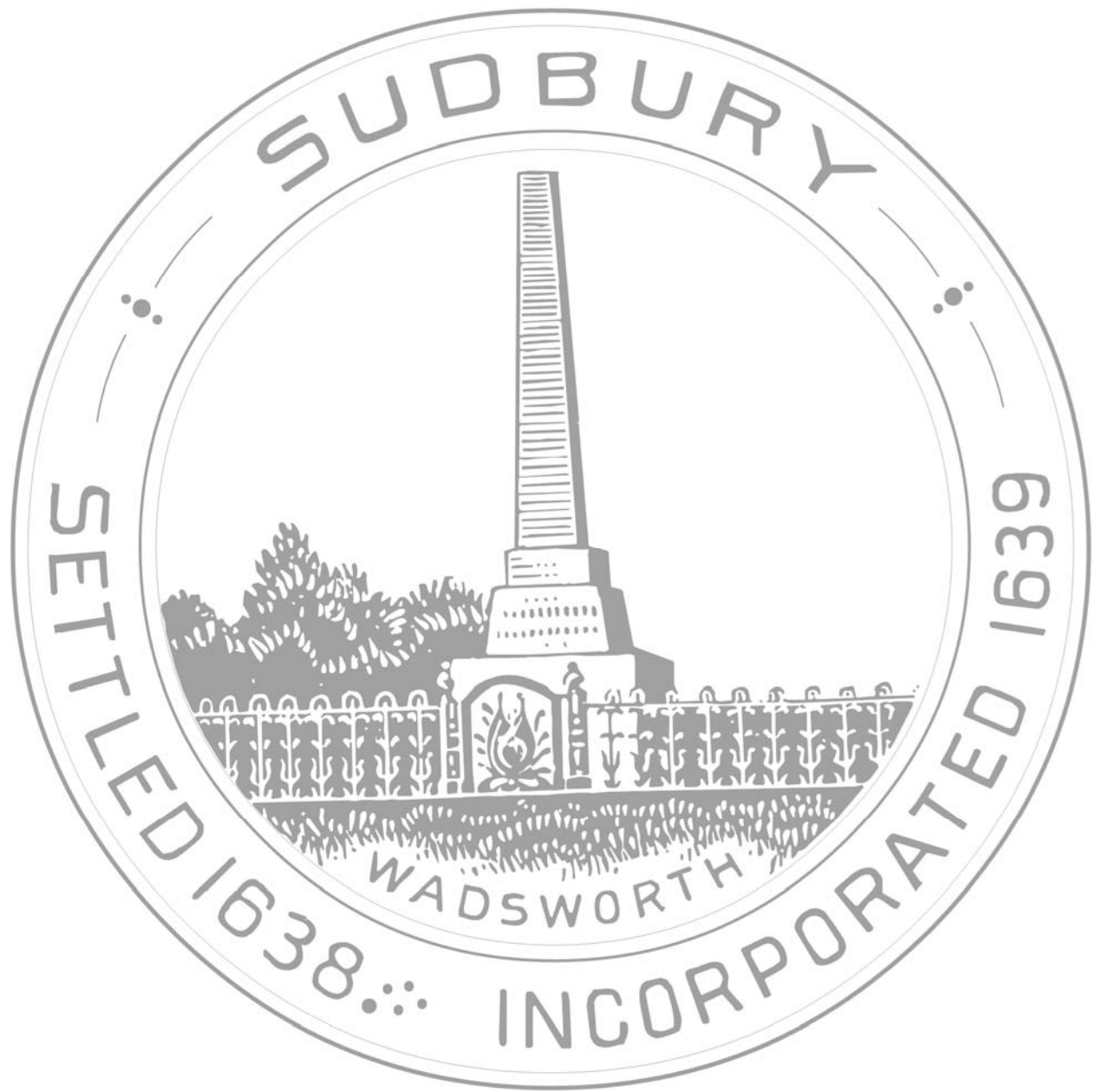
LSRHS Industrial Arts Teacher: 1961-1974

RICHARD CARLETON VENNE (1923-2015)

Sudbury Resident: 1956-2015
Board of Selectmen: 1963-1969
Transportation Advisory Committee: 1969-1970
Sudbury Public Health Nursing Association: 1965-66, 1968-69
Traffic Study Committee: 1963-64
Board of Appeals: 1962-63
Mosquito Control Committee: 1964-65, 1968-69
Acting Director Civil Defense: 1965-66
MBTA Designee: 1970-71
Rt. 290 Transportation Corridor Committee: 1970-72
Committee on Town Administration Subcommittee on Town Legislative Procedures: 1963-64

N. JANE WEST YOUNG (1948-2015)

Sudbury Resident: 1978-2015
Alternate-Juvenile Restitution Program Committee: 1983-2000
LSRHS Math Teacher: 1997-2015





“Stearns Pond”

Photographed by Sudbury Resident Timothy Coyne