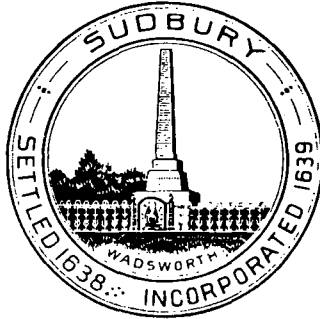


TOWN of SUDBURY
Massachusetts



OFFICIAL WARRANT

1991

ANNUAL
TOWN MEETING

APRIL 1, 1991 7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 25, 1991 Peter Noyes School

Polls Open 7:00 A.M. To 8:00 P.M.

BRING THIS BOOK WITH YOU

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CONSENT CALENDAR

In the interest of expediting Town Meeting and saving valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles which the Moderator and the various Boards and Committees feel appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 1st.

Please do your homework. If you have any question about the articles, motions or procedure, please feel free to call the Executive Secretary, Richard E. Thompson, at 443-8891, ext. 185, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If any voter has doubt about passing any motions, or wishes an explanation of any subject on the Consent Calendar, THE VOTER SHOULD STAND AND SAY THE WORD "HOLD" IN A LOUD, CLEAR VOICE WHEN THE NUMBER IS CALLED. The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request was merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, and debated and voted on in the usual way. No voter should hesitate to exercise the right to remove matters from the Consent Calendar; it is the view of the voters as to the need for debate that is supreme, not that of the Town Officials who put together the Consent Calendar. However, it is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern. In past years it has occasionally happened that articles were removed from the Consent Calendar and when reached in the normal course, passed unanimously without debate thus indicating that the initial removal request was, perhaps, not fully considered before being exercised.

After calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar which follow. Complete reports are to be found under each article printed in this Warrant. Please review them carefully.

<u>ARTICLE</u>	<u>MOTION</u>	
<u>ARTICLE 2</u>	<u>TEMPORARY BORROWING:</u>	
Move in the words of the article.		(pg. 9)
<u>ARTICLE 11</u>	<u>AMEND ZONING BYLAW, ART. IX.VI.C - REDUCE TERM OF BOARD OF APPEALS:</u>	
Move in the words of the article.		(pg. 45)
<u>ARTICLE 12</u>	<u>ACCEPT MGL CH.90, §22B, ss.(b)-(k) - NON-CRIMINAL DISPOSITION OF ABANDONED MOTOR VEHICLE OFFENSES:</u>	
Move in the words of the article.		(pg. 46)
<u>ARTICLE 13</u>	<u>AMEND ZONING BYLAW, ART. IX.III.E.4.(f) - FLOOD PLAIN PERMITTED USES:</u>	
Move in the words of the article.		(pg. 46)
<u>ARTICLE 14</u>	<u>AMEND ZONING BYLAW, ART. IX.III.E.3.(f) - FLOOD PLAIN PERMITTED USES, TECHNICAL CORRECTION:</u>	
Move in the words of the article.		(pg. 47)
<u>ARTICLE 15</u>	<u>AMEND BYLAWS, ART. V.27.(d) - HANDICAPPED PARKING, PENALTY AMOUNT:</u>	
Move in the words of the article.		(pg. 48)
<u>ARTICLE 19</u>	<u>AMEND WAYLAND/SUDBURY SEPTAGE DISPOSAL FACILITY AGREEMENT - ACCOUNTING PROCEDURES:</u>	
Move in the words of the article.		(pg. 52)
<u>ARTICLE 22</u>	<u>ACCEPT CH. 291 OF THE ACTS OF 1990 - EMERGENCY TEL. E-911:</u>	
Move in the words of the article.		(pg. 58)
<u>ARTICLE 26</u>	<u>TRANSFER LIBRARY MATERIALS TO FRIENDS OF GOODNOW LIBRARY:</u>	
Move in the words of the article.		(pg. 61)
<u>ARTICLE 34</u>	<u>ACCEPT MGL CH.40, §22D - TOWING REGULATIONS:</u>	
Move in the words of the article.		(pg. 65)

Thomas G. Dignan, Jr.
Town Moderator

1991 FINANCE COMMITTEE REPORT

Describing Sudbury's fiscal situation as succinctly as possible, the news is not good. The fact that every one of the Commonwealth's other 350 cities and towns is experiencing the same difficulty does not alleviate our problem. In addition, as bad as the situation is for FY92, it will only get worse in FY93. Decisions made by the Town Meeting regarding the FY92 budget must be made in the context of current economic conditions and projections for FY93.

The current fiscal situation of the Town is best appreciated by a review of the changes in the revenue picture since FY89. The Town's primary source of revenue is, of course, its property tax levy. However, absent an override, the levy limit increases each year only by 2.5% plus new construction. The \$560,000 override approved by the Town for FY91 was certainly of some help, but did not by any means make up for revenue lost to the Town in other areas. For example, revenues from new construction were \$768,000 in FY89, but the Board of Assessors has projected revenues from new construction in FY92 at only \$100,000. The most significant loss in revenue, however, has been in state aid, sometimes referred to as local aid. In FY89, Sudbury received \$3,467,917 in Cherry Sheet revenue. By FY91, that number had dropped to \$2,633,837. There is no question that this source of revenue will drop again in FY92. As of this writing, the Weld administration is projecting a 10% reduction in local aid for FY92. Depending on the state's own fiscal situation and depending on whether the aid formula is redrafted to benefit the larger cities, the reduction to Sudbury could be much worse. At this time the Finance Committee is assuming a reduction of 10%, for net Cherry Sheet revenues of \$2,370,453, a reduction of almost \$1,100,000 since FY89. In addition, the Lincoln-Sudbury School Committee is also projecting a 10% reduction in its state aid. This results in a \$100,000 increased assessment to Sudbury.

Free cash and the abatement surplus account are two other sources of revenue which have been relied upon by the Town to balance its budget as state aid decreased. However, even these sources of revenue have their limits. In FY89, the Town used \$507,336 of abatement surplus money and in FY90, it used \$777,161. For FY92, the Board of Assessors has stated that only \$175,000 is available from that account. In FY89, the Town used \$1,194,497 in free cash, and in FY91 it used \$331,142. The extensive use of this money resulted in the Town having a negative free cash balance on July 1, 1990. Due to a change in state regulations, the free cash has since been recertified and now stands at approximately \$624,000. However, in recertifying the balance, the Department of Revenue issued a stern warning -- if the free cash certified on July 1, 1991 is again negative, recertification during FY92 will not be permitted. This means that no free cash would be available for FY92 emergencies (such as reductions in local aid greater than those projected by the Finance Committee) and no free cash would be available for use in the FY93 budget. We cannot afford to run that risk.

Any use of existing free cash must be conservative, but at the same time must be in the best interests of the Town. If the Town approves Articles 6 and 7 (Unpaid Bills and FY91 Budget Adjustment) in the total amount of \$150,677, the recommended source of funding for those articles, if budgets are approved as presented, is free cash. Such a vote would result in a new free cash balance of approximately \$474,000. The Finance Committee has recommended in its proposed budgets that a total of \$100,000 of free cash be allocated to the Sudbury Schools and to Lincoln-Sudbury Regional High School and that \$20,000 of free cash be allocated to the Reserve Fund. Without an allocation from free cash, the Reserve

Fund would have only \$80,000, which has clearly proven to be insufficient in a time of very tight and very lean budgets. If the Town Meeting were to adopt the Finance Committee recommendations, the free cash balance would stand at approximately \$354,000. The Finance Committee firmly believes it would be irresponsible to allow free cash to fall below this figure, especially considering the continuing recession and its effect on tax payments, the very uncertain status of local aid and the warning issued by the Department of Revenue.

Faced with this situation, the Finance Committee conducted over six weeks of hearings and deliberations to prepare its recommended budget. The task was not easy, but it was certainly made far less difficult as a result of the extensive cooperation we received from every Town department, board and committee. In performing its function, the Finance Committee was guided by principles of fairness; perceived priorities of the Town, and a desire to maintain, at least for the present time, the basic structure of Town government.

It quickly became apparent during the budget discussions that funding the recently negotiated raises for Town employees would significantly complicate the budget process. Unlike the situation in some other towns, the Finance Committee had not been invited to participate in, observe or even monitor any of the contract negotiations which took place in Town. As a result, the Committee was forced to deal with existing contracts, as negotiated. In dealing with this issue, the Committee adopted two assumptions: one legal and the other equitable. Based on advice from a number of various sources, the Committee concluded that the Town meeting could not legally rescind the contracts negotiated by the Lincoln-Sudbury School Committee and the Sudbury School Committee. This conclusion results from the autonomy granted to each school committee by state law. Although the Town Meeting may vote a bottom line budget amount for each school system, it may not dictate how that money is spent; only the respective school committees may do that. The Finance Committee further concluded that even if the Town Meeting could legally rescind the contracts negotiated with Town (as opposed to school) unions, by rejecting Article 7 and voting a budget with no money for such raises, such rescission would be inequitable. Rescinding raises for Town but not school employees would put Town employees at an unfair disadvantage and probably create significant morale problems. If contracts are to be reviewed or renegotiated, then it should be done on a townwide basis.

Working from these assumptions, the Finance Committee began the process of cutting budget requests to the level of existing revenues. Further complicating this process was a significant projected increase in the Unclassified Account, especially in the cost of health insurance; a continuing increase in the number of students in the Sudbury school system; and increased fixed costs for both the schools and the Town. The Committee could force large departments with a large number of employees to absorb any increased costs by layoff of personnel. However, this principle could not be so easily applied to smaller departments or to departments which performed mandatory functions, such as accounting, assessing or conducting elections. In addition, the Finance Committee could only cut so far into the general expense or maintenance accounts. Many of those accounts had already been substantially reduced as a result of last year's budget process and the failure of the second level override. Furthermore, failure to adequately maintain and protect Town property and equipment would only result in a larger capital expense later on. The Finance Committee's recommended budget, as printed in the Warrant, will result in significant reductions in positions in the Sudbury Schools, Lincoln-Sudbury Regional High School and the Police Department; a

reduction of at least one position in the Fire, Highway and Engineering Departments; and reduced hours for the Fire Department, Park and Recreation Department, and Town Planner. Some of these reductions will be the result of attrition, the majority will be the result of layoffs. Except for the use of free cash to Fund Articles 6 and 7, the appropriation of \$200 for street acceptances, and the use of \$120,000 of Stabilization Fund money for the removal of the gas tanks (leaving a dangerously low balance of less than \$300,000 in the Stabilization Fund), the proposed Finance Committee recommendations contain no money for other Town Meeting articles. The Finance Committee is currently reviewing the remaining articles to determine which it can recommend and an appropriate method of funding those which it does recommend.

The current budget situation has also prompted the Finance Committee to take two further steps. First, it has recommended an override in the amount of \$315,000. The beneficiaries of the proposed override are the Goodnow Library, the Highway Department capital account, and both school systems. The library budget was cut by over \$20,000 and also risks the loss of additional state aid. The recommended override would attempt to restore at least a portion of these funds. The Finance Committee grudgingly agreed to cut the proposed replacement of a rather old highway vehicle from its initial budget. We do not consider this action to be good practice, but felt it absolutely necessary in the face of the serious fiscal situation. For these reasons, the Committee recommends that \$50,000 for the replacement vehicle be restored in the override budget. Finally, the Finance Committee considers the education of our children the highest priority of the Town. For that reason, the Committee believes that the Sudbury Schools and Lincoln-Sudbury Regional High School should receive \$150,000 and \$100,000, respectively, in the override budget. These amounts will not in any respect restore either system to the level of funding they had requested or deemed educationally necessary, but at the least the proposed funding attempts to avoid placing too much of the current fiscal crisis on the backs of our schoolchildren.

The second step taken by the Finance Committee directly addresses the issue of contract negotiations discussed above. The Committee has requested a meeting of all Town and school managers and all Town and school unions for the purposes of discussing the issue of voluntary contract renegotiation. Unfortunately, because of the press of time and the need for the completion of our budget proposals by mid-February, such a meeting could not be arranged prior to our budget vote nor prior to the printing of the Town Warrant. However, the Finance Committee believes such a meeting is a necessity for not only FY92 but FY93 as well. The Committee will report at Town Meeting on the results of its discussions.

As a final note, the Finance Committee would like to thank each Town department, board and committee for its cooperation, understanding, and hard work during a most difficult budget process. Despite individual concerns, every department focused on the best interests of the Town as a whole and allowed the budget process to work for the good of the Town as a whole. It is now up to the voters to make the final decision.

Respectfully submitted,

John J. Ryan, Jr., Chairman
 Candace D. McMahon, Vice Chairman
 Suzanne B. Strouse
 David W. Fitts
 Barbara W. Pryor

James Haughey
 Roy T. Sanford
 Marjorie R. Wallace
 Rosalyn J. Drawas

BUDGET TERMS AND DEFINITIONS

Free Cash: The unreserved fund balance (amount of money remaining) after deducting from surplus revenue all uncollected taxes from prior years. Free Cash is certified by the Director of Accounts; any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Abatements and Exemptions (previously called Overlay): Amount set by the Assessors to create a fund to cover abatements of real and personal tax assessments for the current year, and raised on the tax levy.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is therefore a mechanism for avoiding the necessity of frequent Special Town Meetings.

Cherry Sheet: Details of State and County charges and reimbursements used in determining the tax rate. Name derives from the color of the paper used.

Enterprise Fund: A separate fund, set up to provide a specific town service, whereby the cost of providing the service is funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is supposed to fully disclose all costs and all revenue sources needed to provide a service.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where the money is going to come or will be raised. When a motion reads, to appropriate a sum of money, without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the Warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

REVENUE AND EXPENDITURE ANALYSIS

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
Sudbury Pub. Schls. (Gross)	8,357,506	8,477,003	8,755,307	8,871,858	9,021,858
Sudbury Pub. Schls: Offsets	105,595	106,047	118,221	100,492	100,492
SUDBURY PUB. SCHLS. (Net)	8,251,911	8,370,956	8,637,086	8,771,366	8,921,366
L.S.R.H.S.(Assessment)	5,804,551	5,818,727	5,989,788	6,317,491	6,417,491
M.R.V.T.H.S.(Assessment)	449,347	400,785	427,832	366,381	366,381
TOTAL SCHOOLS	14,505,809	14,590,468	15,054,706	15,455,238	15,705,238
200: Debt Service	132,052	364,595	677,000	434,200	434,200
300: Protection	3,160,429	3,082,641	3,052,428	3,130,417	3,130,417
400: Highway/Landfill	1,562,848	1,793,236	1,764,838	1,557,536	1,607,536
500: General Govt.	752,932	822,253	795,720	786,249	786,249
560: Finance	417,977	425,895	497,368	474,374	474,374
600: Library	369,663	346,328	353,389	354,456	369,456
700: Recreation	572,487	506,759	525,273	512,490	512,490
800: Health	279,347	186,128	188,796	186,816	186,816
900: Veterans	11,134	7,838	8,622	7,363	7,363
950: Unclass./Transfer Accts.	2,089,808	2,251,745	2,634,948	3,052,425	3,052,425
TOTAL TOWN	9,348,677	9,787,418	10,498,382	10,496,327	10,561,326
TOTAL OPERATING BUDGET	23,854,486	24,377,886	25,553,088	25,951,564	26,266,564
STM Articles:	758,902	3,654,688	137,500	0	0
ATM Articles:	372,119	1,055,976	1,351,468	300,877	300,877
Borrowing	750,000	4,526,000	1,337,500	0	0
TOTAL ARTICLES	381,021	184,664	151,468	300,877	300,877
TOTAL APPROPRIATIONS	24,235,507	24,562,550	25,704,556	26,252,441	26,567,441
Cherry Sheet Chgs.& Underest.	308,503	317,338	335,667	335,667	335,667
Cherry Sheet Offsets	317,782	276,536	238,132	238,132	238,132
Recap, Snow&Ice &Oth.chgs.	91,157	150,000	100,719	0	0
Abatements & Exemptions	500,000	351,518	399,193	400,000	400,000
TOTAL CHARGES	1,217,442	1,095,392	1,073,711	973,799	973,799
TOTAL TO BE RAISED	25,452,949	25,657,942	26,778,267	27,226,240	27,541,240
Cherry Sh.Receipts & Overest.	3,467,917	2,848,529	2,633,837	2,370,453	2,370,453
Local Receipts	2,006,000	2,200,000	2,031,004	2,010,000	2,010,000
Enterprise Fund Receipts	517,748	667,724	714,165	711,355	711,355
Ent. Fund Revenue Offsets	0	0	103,719	111,466	111,466
Free Cash applied	1,296,497	123,000	331,142	270,677	270,677
Dog Licenses (& St Aid)	2,000	2,000	0	2,000	2,000
Wetlands Protection Fund	0	0	4,125	4,125	4,125
Abatement Surplus	507,336	777,161	0	175,000	175,000
Cemetery Fund	20,500	15,000	15,000	28,000	28,000
Stabilization Fund	0	210,000	115,000	120,000	120,000
Transfer from ATM 1987/14	0	0	0	30,000	30,000
Transf: ATM 82/14,STM 86/6	0	0	0	7,317	7,317
State Aid: Road Repair	0	137,475	0	0	0
Ambulance Fund	0	10,500	4,500	25,000	25,000
TOTAL RECEIPTS&REVENUE	7,817,998	6,991,389	5,952,492	5,865,393	5,865,393
REQUIRED TAX LEVY	(Not appl)	(Not appl)	20,825,775	21,360,847	21,675,847
Previous Limit +2.5%	17,324,155	18,544,470	19,362,888	20,695,072	20,695,072
New Construction	768,010	346,152	267,427	100,000	100,000
Prop 2 1/2 Override	0	0	560,000	0	0
LEVY LIMIT	18,092,165	18,890,622	20,190,315	20,795,072	20,795,072
Prop 2 1/2 Exemptions	66,048	355,544	795,689	566,036	566,036
APPLICABLE LEVY LIMIT	18,158,213	19,246,166	20,986,004	21,361,108	21,361,108
UNDER LEVY LIMIT	(Not appl)	(Not appl)	160,229	261	0
OVER LEVY LIMIT	(Not appl)	(Not appl)	0	0	314,739
OVER LEVY LIMIT W/Override					(261)

1991 LONG RANGE PLANNING COMMITTEE REPORT

The Long Range Planning Committee's Report which follows summarizes the original five-year Capital Improvement Program requests submitted to this Committee by the various Town Boards, Commissions, Committees, and Departments. The total amount of these five-year Capital Improvement Programs is \$13,605,952, a decrease of 30% compared to last year's total of \$19,557,555. This decrease is primarily due to prior year approvals of renovations to Sudbury Schools, and the Fire Department's new station, and reduction of the Highway Department's requests. Please note that the FY 1992 figures are the original requests, and that in some cases the requests will be reduced or withdrawn given the financial situation facing the Town. At the time this report was written, the Selectmen were considering the purchase of two (2) parcels of land in the Route 117 area.

Fiscal 1992 requests total \$1,787,050, 68% lower than last year's requests of \$5,498,655. The same reasons for the five-year reduction apply to the 1992 Fiscal Year Plan. Both the Historical Commission and Lincoln-Sudbury Regional High School will be submitting requests next year. The Historical Commission will be asking to paint the Hosmer House and to construct a cement cellar floor in the House, while Lincoln-Sudbury will request the funding of a five-year repair and maintenance program resulting from an engineering study completed this year.

The Long Range Planning Committee has prepared a separate comprehensive report identifying and prioritizing the individual 1992 Capital Program. This report is available at the Board of Selectmen's Office and will be distributed at Town Meeting.

Respectfully submitted,

Robert J. Weiskopf, Chairman
Robert A. Cala
Robert J. Cusack

Philip Ferrara
Derek J. Gardiner

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM UPDATE - FISCAL YEARS 1992 THROUGH 1996

Town Agency	Requested		Requested	
	FY 1992	%	FY 92-96	%
Police Department	\$ 185,500	10.38	\$ 519,884	3.82
Fire Department	120,000	6.71	585,000	4.30
Selectmen's Office	10,000	0.56	4,698,000	34.53
Highway Department	230,000	12.87	1,653,663	12.16
Sudbury Schools	482,950	27.03	482,950	3.55
Lincoln-Sudbury Regional HS	0	0.00	?	0.00
Goodnow Library	30,900	1.73	3,403,800	25.02
Planning Board	0	0.00	474,455	3.49
Historical Commission	0	0.00	?	0.00
Park & Recreation	78,000	4.36	573,000	4.21
Building Department	20,000	1.12	259,000	1.90
Engineering Department	111,000	6.21	111,000	0.82
Permanent Building	450,000	25.19	450,000	3.31
Accounting Department	0	0.00	75,000	0.55
Board of Assessors	10,000	0.56	61,000	0.45
Town Clerk	51,000	2.85	63,000	0.45
Conservation Commission	7,700	0.43	196,200	1.44
Treasurer/Collector	0	0.00	0	0.00
	<u>\$ 1,787,050</u>	<u>100.00</u>	<u>\$ 13,605,952</u>	<u>100.00</u>

TOWN OF SUDBURY
ANNUAL TOWN MEETING WARRANT
Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, to meet at the Peter Noyes School in said Town on Monday, March 25, 1991, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator and one member of the Planning Board, all for one year; one member of the Board of Assessors, one Constable, two Goodnow Library Trustees, one member of the Board of Health, one Highway Surveyor, two members of the Board of Park and Recreation Commissioners, two members of the Planning Board, one member of the Board of Selectmen and two members of the Sudbury School Committee, all for three years; and one member of the Sudbury Housing Authority for five years.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School District Committee.

The polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 1, 1991 at 7:30 o'clock in the evening, then and there to act on the following articles.

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 1990 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

ARTICLE 2. TEMPORARY BORROWING (Consent Calendar)

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning July 1, 1991, in accordance with the provisions of General Laws, Chapter 44, Section 4, and Acts in amendment thereof, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This annual article provides for short-term borrowing in anticipation of tax revenue receipts. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 3. AMEND BYLAWS, ART. XI.3 - PERSONNEL ADMINISTRATION PLAN, DEFINITION

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article XI, Section 3, by substituting the following definition for the term "Regular Employee":

"Any employee, full or part-time, who has been appointed to an authorized position, except for temporary employees.";

or act on anything relative thereto.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: This article effects a technical amendment of the Personnel Bylaw. At present, the Bylaw defines "regular employees" as those appointed for an "indefinite time." However, certain Town employees who are, and should be, treated as regular employees - such as the Building Inspector and Town Accountant -- in fact are appointed for definite time periods, such as one year at a time. The proposed amendment would make clear that Town employees who are not employed on a temporary basis are "regular" employees.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 4. AMEND BYLAWS, ART. XI - PERSONNEL CLASSIFICATION AND SALARY PLAN

To see if the Town will vote to amend Article XI of the Town of Sudbury Bylaws, entitled "The Personnel Administration Plan", by deleting the Classification and Salary Plan, Schedules A & B, in their entirety and substituting therefor one of the options entitled:

"Option I: No General Salary Increases, 1990-1992 (Both FY91 and FY92)"

and

"Option II: Including General Salary Increases - FY1990-1991
Second Half: 1/1/91 - 6/30/91 and FY1991-1992"
(providing for a 2% general salary increase effective January 1, 1991, a 3% general salary increase effective July 1, 1991, and a 4% general salary increase effective January 1, 1992.)

on file in the offices of the Town Clerk and Board of Selectmen, or act on anything relative thereto.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: This article gives the Town Meeting the opportunity to make a decision that will have a profound monetary impact on the Town.

The question is whether Town employees - including Town employees in the Town's five union collective bargaining units - will receive general (so-called "across the board" or "cost-of-living") salary increases for the current fiscal year (ending June 30, 1991) and next fiscal year (July 1, 1991 - June 30, 1992).

Under Option I, no Town employees (except for school employees, over whose salaries the Town Meeting has no authority), whether union or non-union would receive general salary increases for Fiscal Year 1991 and Fiscal Year 1992. Under Option II, all Town employees (except school employees), whether union or non-union, would receive a 2% general salary increase effective retroactively to January 1, 1991, and in Fiscal Year 1992 would receive a 3% general salary increase on July 1, 1991 and another 4% general salary increase on January 1, 1992.

The percentage salary increases specified under Option II are those which the Board of Selectmen has negotiated with the Town's five union collective bargaining units. In the event that the Town approves the appropriations requested under Article 7, and thereby funds the first year of the new contracts that the Board of Selectmen has negotiated, the Town will be legally obligated to pay the negotiated general salary increases to union employees for all three years of the new contracts, i.e., the increases specified in Option II, and also a 4% increase effective July 1, 1992 and a 4% increase effective January 1, 1993. Adoption of Option II will ensure that the Town's non-union employees receive these same increases.

By contrast, if the Town approves Option I under this Article, disapproves the appropriations requested under Article 7, and votes for a level-funded budget for Fiscal Year 1992 under Article 9, then no Town employees, union or non-union (other than school employees) will receive general salary increases for Fiscal Years 1991 or 1992.

Under either Option, all Town employees would receive "step" increases or "longevity" payments in accordance with established policies and procedures. Likewise, under either Option, certain positions will be reclassified in accordance with determinations made by the Personnel Board over the course of the past year.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 5. STABILIZATION FUND ADDITION

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Long Range Planning Committee.

LONG RANGE PLANNING COMMITTEE REPORT: The Long Range Planning Committee has determined that it will not need \$30,000 voted to be used by the Committee in 1987 for Space Planning needs. The Committee voted to return the \$30,000 to the Town and requests that the Town by Town Meeting Vote add these funds to the Stabilization Fund to be used in the future for capital expenditures. By approving this article, the Town will complete this request of the LRPC.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 6. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required.)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and which were not submitted for a Reserve Fund transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

To date, known bills are as follows:

\$108,908.09	(according to calculations of	- To pay Police Officer Robert I.
	the Town Accountant's Office)	Chaffee back pay (Police)
250.00		- To pay Comprehensive Medical
		Evaluation Services (Police)
133.00		- To pay Dichtronics (Building)

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 7. FY91 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 6, of the April 1990 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: We are aware that some funds will be needed to supplement certain FY91 accounts and that other accounts may have excess funds which can be utilized as offsets. At present it is anticipated the following accounts will need increases as described:

Acct. 950-813 Retirement Fund: Sudbury is a member of the Middlesex County Retirement System and is billed on a pay-as-you-go basis. A major reason at this time for the sharp rise in this account is the removal of the \$30,000 pay cap in figuring benefits. Another reason is the completed three-year phase-out by the Retirement System of their applying a reserve account to decrease assessments to cities and towns. It is estimated an additional \$122,398 will be necessary to meet our obligations for FY91.

Acct. 970-110 Salary Adjustment: It is estimated some funding will be needed to pay for any FY91 salary increases which cannot be absorbed within departmental budgets. The amount required has not yet been determined at press time.

Acct. 970-807 Reserve Fund: It may be necessary to provide additional funds for the Reserve Fund to pay various emergency expenditures at year end. Essentially the entire Fund has been earmarked to date for expenditure. A report will be made as necessary at the Annual Town Meeting.

This article will allow us flexibility to review all accounts within the FY91 Operating Budget to make adjustments at the Annual Town Meeting as necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 8. WITHDRAWN

ARTICLE 9. BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest and out-of-state travel, to fix the salaries of all elected officials and to provide for a Reserve Fund, all for the Fiscal Year July 1, 1991 through June 30, 1992, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; or act on anything relative thereto.

Submitted by the Finance Committee.

FINANCE COMMITTEE REPORT: See overall Finance Committee report at front of Warrant and reports on individual budgets following the detailed budget.

BUDGET NOTES:

- °° Transfer accounts are appropriated to the 970 account and then transferred to other line items as needed. Thus for FY89 and FY90 this account is not included in the Total Operating Budget.
- * Includes Reserve Fund and Line Item transfers, as well as transfers from the Salary Adjustment Account. Also includes other financing uses.
- ** Includes some Line Item transfers for FY91 to date. Includes no regular Reserve Fund transfers, but includes salary adjustment transfers.

TOWN OF SUDBURY
FY92 BUDGET

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
100 EDUCATION					

SUDBURY PUBLIC SCHOOLS					
Salaries	6,509,350	6,706,262	7,030,495	7,154,166	7,304,166
Expenses	1,702,699	1,629,096	1,654,512	1,665,417	1,665,417
Equipment	124,098	141,330	70,300	52,275	52,275
Community Use	21,359	315	0	0	0
Expansion & Interim	0	0	0	0	0
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Subtot Sudbury Pub.Scls	8,357,506	8,477,003	8,755,307	8,871,858	9,021,858
Offsets, including METCO	105,595	106,047	118,221	100,492	100,492
110 Net Sudbury Public Scls	8,251,911	8,370,956	8,637,086	8,771,366	8,921,366
Insurance/Benefit Costs	808,353	880,715	1,055,234	1,210,526	1,210,526
True Cost S.P.S.	9,060,264	9,251,671	9,692,320	9,981,892	10,131,892
L-S REGIONAL H.S.					
130 Sudbury Assessment	5,804,551	5,818,727	5,989,788	6,317,491	6,417,491
MINUTEMAN VOC. H.S.					
140 Sudbury Assessment	449,347	400,785	427,832	366,381	366,381
TOTAL 100 BUDGET	14,505,809	14,590,468	15,054,706	15,455,238	15,705,238
Offsets:Free Cash	294,422	0	0	0	0
NET 100 BUDGET	14,211,387	14,590,468	15,054,706	15,455,238	15,705,238
200 DEBT SERVICE					

-201 Temp. Loan Int.	11,484	248,903	40,000	20,000	20,000
-203 Other Bond Int.	26,568	41,692	362,000	139,200	139,200
-205 Other Bond Princ.	94,000	74,000	275,000	275,000	275,000
200 TOTAL DEBT SERVICE	132,052	364,595	677,000	434,200	434,200
(Stone Tavern: P & I)	63,720	61,360	0	0	0
(Septage: P & I)	43,213	21,640	0	0	0
(Schl.Arch.Fees: P & I)	13,635	32,692	220,000	141,000	141,000
(Fairbank/COA: P & I)	0	0	175,000	140,240	140,240
(Nixon/Noyes: Int.)	0	0	212,000	0	0
(Fire Station: P & I)	0	0	30,000	132,960	132,960
	132,052	364,595	677,000	434,200	434,200

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
300 PROTECTION					

310 FIRE DEPT					
-100 Chief's Salary	54,175	57,686	57,686	61,817	61,817
-110 Salaries	915,468	978,329	985,337	1,059,006	1,059,006
-120 Overtime	92,227	95,079	123,913	117,411	117,411
-130 Clerical	19,352	20,985	21,359	19,116	19,116
-140 Dispatchers	64,789	51,983	46,153	27,068	27,068
-151 Sick Buyback	3,467	3,820	6,295	6,719	6,719
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Total Personal Services	1,149,478	1,207,882	1,240,743	1,291,137	1,291,137
-210 General Expense	14,091	17,913	16,630	16,430	16,430
-310 Maintenance	29,898	34,431	32,350	38,850	38,850
-420 Travel, Out of State	778	441	500	500	500
-510 Equipment	11,369	10,281	7,750	10,000	10,000
-620 Alarm Maint.	1,883	533	1,500	1,000	1,000
-710 Uniforms	15,407	20,290	21,260	17,410	17,410
-810 Tuition	3,516	3,139	2,000	2,800	2,800
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Total Expenses	76,942	87,028	81,990	86,990	86,990
-901 Capital Items	148,080	62,049	17,000	0	0
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Total Capital Spending	148,080	62,049	17,000	0	0
310 Total	1,374,500	1,356,959	1,339,733	1,378,127	1,378,127
Offset: Ambulance Fund	0	0	0	25,000	25,000
Offset: Stabiliz. Fund	0	0	0	0	0
Offset: Abatement Surplus	130,000	0	0	0	0
Net Budget	1,244,500	1,356,959	1,339,733	1,353,127	1,353,127

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
320 POLICE DEPT					
-100 Chief's Salary	58,515	66,551	67,468	72,300	72,300
-105 Lieutenant's Sal.	52,971	57,835	57,835	65,750	65,750
-110 Salaries	835,699	891,475	960,279	932,863	932,863
-120 Overtime	194,545	153,616	118,749	112,252	112,252
-130 Clerical	39,713	43,492	43,489	48,307	48,307
-151 Sick Buyback	4,564	3,468	2,285	2,449	2,449
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Total Personal Services	1,186,007	1,216,437	1,250,105	1,233,921	1,233,921
-210 General Expense	47,561	38,058	38,110	38,110	38,110
-255 Contracted Services	25,000	0	0	0	0
-310 Maintenance	19,648	28,432	27,915	27,915	27,915
-410 Travel	3,460	1,316	3,500	2,500	2,500
-420 Travel, Out of State	1,000	2,000	2,000	1,000	1,000
-510 Equipment	5,519	6,983	7,000	7,000	7,000
-710 Uniforms	16,761	16,780	17,400	15,600	15,600
-810 Tuition	3,540	2,153	2,000	2,000	2,000
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Total Expenses	122,489	95,722	97,925	94,125	94,125
-901 Capital Items	96,475	62,000	65,500	65,500	65,500
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Total Capital Spending	96,475	62,000	65,500	65,500	65,500
320 Total	1,404,971	1,374,159	1,413,530	1,393,546	1,393,546
Offset:Revenue Sharing	0	0	0	0	0
Offset:Free Cash	75,000	0	0	0	0
Net Budget	1,329,971	1,374,159	1,413,530	1,393,546	1,393,546

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
340 BUILDING DEPT.					
-100 Inspector's Salary	41,299	43,776	43,776	45,991	45,991
-110 Supv. of Town Bldgs.	35,229	33,045	29,648	32,725	32,725
-120 Overtime	1,177	1,560	1,500	1,500	1,500
-130 Clerical	24,027	25,790	25,790	23,921	23,921
-140 Deputy Inspector	5,000	4,152	5,640	5,640	5,640
-150 Custodial	42,253	41,515	31,946	52,720	52,720
-151 Sick Buyback	0	720	0	0	0
-160 Plumbing Inspector	8,350	7,660	8,500	8,500	8,500
-170 Retainer: Plumbing	2,000	2,000	2,000	2,300	2,300
-180 Sealer of Weights	1,500	1,500	1,500	1,500	1,500
-190 Wiring Inspector	6,240	8,240	10,440	10,440	10,440
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Total Personal Services	167,075	169,958	160,740	185,237	185,237
-210 General Expense	818	464	1,050	1,050	1,050
-255 Contracted Services	0	3,705	8,700	8,700	8,700
-310 Vehicle Maintenance	1,551	1,493	1,500	1,500	1,500
-320 Town Bldg. Maint.	77,006	59,983	55,280	60,530	60,530
-325 Hosmer House	10,052	2,371	2,500	3,000	3,000
-327 Haynes Meadow House	392	0	0	0	0
-330 Fairbank Center	47,212	34,219	14,400	35,100	35,100
-331 Loring School	2,000	2,000	2,000	2,000	2,000
-410 Travel	802	490	0	0	0
-420 Travel, Out of state	200	200	0	0	0
-710 Uniforms	0	181	0	0	0
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Total Expenses	140,033	105,106	85,430	111,880	111,880
-901 Capital Items	0	0	0	0	0
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Total Capital Spending	0	0	0	0	0
340 Total Appropriation	307,108	275,064	246,170	297,117	297,117
Pool Ent.Fund Revenue	5,000	5,000	10,000	7,948	7,948
350 DOG OFFICER					
-100 Dog Officer's Salary	21,891	24,114	17,472	19,268	19,268
-120 Overtime	0	0	0	0	0
-140 Extra Hire	441	414	500	500	500
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Total Personal Services	22,332	24,528	17,972	19,768	19,768
-210 General Expense	1,773	1,523	1,153	1,153	1,153
-310 Vehicle Maintenance	275	0	0	0	0
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Total Expenses	2,048	1,523	1,153	1,153	1,153
Total Capital Spending	0	0	0	0	0
350 Total	24,380	26,051	19,125	20,921	20,921

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
360 CONSERVATION COMMISSION					
-100 Conservation Coordinator	20,785	26,071	17,452	19,405	19,405
-130 Clerical	5,041	5,415	0	3,987	3,987
-195 Wetland Protection Act	0	0	4,125	4,125	4,125
	<u>25,826</u>	<u>31,486</u>	<u>21,577</u>	<u>27,517</u>	<u>27,517</u>
Total Personal Services	25,826	31,486	21,577	27,517	27,517
-210 General Expense	5,518	4,044	1,500	1,500	1,500
-220 Computer	0	0	0	0	0
-310 Maintenance	9,897	4,786	1,500	1,500	1,500
-325 Haynes Meadow House	0	1,386	500	500	500
-410 Travel	252	366	200	200	200
-510 Equipment	564	0	0	0	0
	<u>16,231</u>	<u>10,582</u>	<u>3,700</u>	<u>3,700</u>	<u>3,700</u>
Total Expenses	16,231	10,582	3,700	3,700	3,700
-900 Conservation Fund	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Spending	0	0	0	0	0
360 Total	42,057	42,068	25,277	31,217	31,217
Offset:Wetland Protect.	0	0	4,125	4,125	4,125
Net Budget	42,057	42,068	21,152	27,092	27,092
370 BOARD OF APPEALS					
-130 Personal Services (Cler)	6,980	7,338	7,595	8,491	8,491
-210 Expenses (Gen. Exp.)	433	1,002	998	998	998
-901 Total Capital Spending	0	0	0	0	0
370 Total	7,413	8,340	8,593	9,489	9,489
TOTAL 300 BUDGET	3,160,429	3,082,641	3,052,428	3,130,417	3,130,417
Offsets	135,000	5,000	4,125	29,125	29,125
NET 300 BUDGET	3,025,429	3,077,641	3,048,303	3,101,292	3,101,292

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
400 PUBLIC WORKS					

410 HIGHWAY DEPT					
-100 Surveyor's Salary	48,975	46,802	46,723	50,069	50,069
-105 Asst. Surveyor's Sal.	30,534	36,472	36,472	40,810	40,810
-106 Operations Asst. Sal.	18,158	28,527	22,026	24,311	24,311
-110 Salaries	296,071	369,500	418,854	423,582	423,582
-120 Overtime	14,465	14,295	15,438	15,438	15,438
-130 Clerical	6,594	11,887	11,427	13,427	13,427
-140 Tree Warden	850	1,000	1,000	1,072	1,072
-141 Summer Temp Labor	25,323	27,908	20,000	0	0
-151 Sick Buyback	1,530	905	2,300	4,417	4,417
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Total Personal Services	442,500	537,296	574,240	573,126	573,126
-210 General Expense	3,715	3,767	5,000	5,000	5,000
-218 Roadwork	243,004	237,440	215,375	205,870	205,870
-310 Bldg. Maintenance	8,511	11,311	7,770	7,770	7,770
-311 Trees	12,902	13,890	14,000	14,000	14,000
-334 Utilities	15,825	17,911	20,000	20,000	20,000
-410 Travel	302	272	100	100	100
-420 Travel, Out of State	800	1,000	0	0	0
-450 Landfill	47,580	0	0	0	0
-451 Cemeteries	9,556	10,934	12,325	9,325	9,325
-510 Equipment	2,636	0	0	0	0
-511 Vehicle Maintenance	99,172	96,725	110,226	110,226	110,226
-700 Street Lighting	61,752	63,168	69,500	69,500	69,500
-710 Uniforms	9,116	9,950	10,750	10,750	10,750
-810 Tuition	0	260	0	0	0
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Total Expenses	514,871	466,628	465,046	452,541	452,541
-901 Capital Items	223,056	192,912	130,000	20,000	70,000
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Total Capital Spending	223,056	192,912	130,000	20,000	70,000
410 Total	1,180,427	1,196,836	1,169,286	1,045,667	1,095,667
Offset:Cemetery Fund	20,500	15,000	15,000	20,000	20,000
Offset:Sale of Lots	0	0	0	8,000	8,000
Offset:ATM82/14,STM86/6	0	0	0	7,317	7,317
Offset:Stabiliz. Fund	0	0	0	0	0
Offset:Free Cash	62,000	0	0	0	0
Offset:Abatement Surplus	155,000	0	0	0	0
Net Budget	942,927	1,181,836	1,154,286	1,010,350	1,060,350
420 SNOW & ICE					
-121 Snow & Ice Overtime	31,117	80,681	38,916	41,703	41,703
-301 Snow & Ice Materials	65,282	124,470	94,754	94,754	94,754
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420 Total	96,399	205,151	133,670	136,457	136,457

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
460 LANDFILL ENT. FUND #					
-100 Surveyor's Salary	28,264	14,651	5,191	5,563	5,563
-105 Asst. Surveyor's Sal.	7,687	0	4,973	2,605	2,605
-106 Operations Asst. Sal.	7,237	0	7,202	7,950	7,950
-110 Salaries	103,878	98,294	118,898	129,142	129,142
-120 Overtime	0	2,250	3,938	6,896	6,896
-130 Clerical	14,762	15,397	21,261	23,467	23,467
-151 Sick Buyback	0	112	0	0	0
Total Personal Services	161,828	130,704	161,463	175,623	175,623
-210 General Expense	5,821	7,320	6,500	9,000	9,000
-310 Maintenance	25,351	97,318	102,200	80,900	80,900
-389 Hazardous Waste	0	0	20,000	58,000	58,000
-470 Resource Recovery	0	38,821	58,000	22,000	22,000
Total Expenses	31,172	143,459	186,700	169,900	169,900
-500 Capital Fund	31,561	37,733	0	17,389	17,389
-901 Capital Items	61,461	37,500	50,000	12,500	12,500
Total Capital Spending	93,022	75,233	50,000	29,889	29,889
Total 460 Direct Costs (Appropriated)	286,022	349,396	398,163	375,412	375,412
INDIRECT COSTS: (Not Appropriated)					
Engineering Dept. Servic	0	0	31,004	35,334	35,334
Benefits/Insurance	0	39,353	32,715	38,604	38,604
Audit	0	2,500	0	0	0
Total Indirect Costs	0	41,853	63,719	73,938	73,938
TOTAL 460 BUDGET	286,022	391,249	461,882	449,350	449,350
LANDFILL RECEIPTS	249,564	332,728	425,700	432,500	432,500
RETAINED EARNINGS	0	0	37,660	16,850	16,850
TOTAL 400 BUDGET	1,562,848	1,793,236	1,764,838	1,557,536	1,607,536
Offsets	175,500	15,000	15,000	35,317	35,317
NET 400 BUDGET	1,387,348	1,778,236	1,749,838	1,522,219	1,572,219

#In accordance with Chapter 306 of the Acts of 1986, the Board of Selectmen recommends the FY1992 Landfill Enterprise Fund Budget as set forth in the "No Override" column.

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
500 GENERAL GOVERNMENT					

501 SELECTMEN					
-100 Exec. Sec'y Salary	68,651	72,591	72,591	77,790	77,790
-110 Admin. Salaries	54,347	60,527	60,709	67,607	67,607
-120 Overtime	527	984	0	0	0
-130 Clerical	55,603	59,450	62,256	67,471	67,471
-140 Selectmen's Salary	3,200	3,200	0	0	0
-151 Sick Leave Buyback	1,564	1,790	2,260	2,445	2,445
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Total Personal Services	183,892	198,542	197,816	215,313	215,313
-210 General Expense	7,919	7,901	7,300	7,300	7,300
-310 Maintenance	1,644	2,018	1,200	1,200	1,200
-410 Travel	469	741	0	0	0
-420 Travel, Out of State	1,000	889	0	0	0
-510 Equipment	1,268	0	0	0	0
-811 Surveys & Studies	2,691	4,500	0	0	0
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Total Expenses	14,991	16,049	8,500	8,500	8,500
-901 Capital Items	0	0	0	0	0
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Total Capital Spending	0	0	0	0	0
501 Total	198,883	214,591	206,316	223,813	223,813
502 ENGINEERING DEPT.					
-100 Engineer's Salary	48,674	53,142	53,142	56,948	56,948
-110 Salaries	130,260	150,188	153,555	134,448	134,448
-120 Overtime	0	183	0	0	0
-130 Clerical	20,195	21,877	17,063	16,930	16,930
-151 Sick Buyback	2,008	1,041	1,041	1,333	1,333
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Total Personal Services	201,137	226,431	224,801	209,659	209,659
-210 General Expense	10,016	9,194	4,750	4,750	4,750
-310 Maintenance	1,314	1,833	900	900	900
-410 Travel	124	112	100	100	100
-710 Uniforms	1,750	2,200	2,200	1,800	1,800
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Total Expenses	13,204	13,339	7,950	7,550	7,550
-901 Capital Items	0	850	0	0	0
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Total Capital Spending	0	850	0	0	0
502 Total Appropriation	214,341	240,620	232,751	217,209	217,209
Lndfill Ent.Fund Revenue	0	0	31,004	35,334	35,334

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
503 LAW					
-100 Retainer	26,000	27,560	27,560	27,560	27,560
Total Personal Services	26,000	27,560	27,560	27,560	27,560
-210 General Expense	3,416	5,482	6,450	6,450	6,450
-256 Legal Expense	62,722	75,981	60,675	60,675	60,675
-500 Equipment	200	0	0	0	0
Total Expenses	66,338	81,463	67,125	67,125	67,125
-901 Capital Items	0	0	0	0	0
Total Capital Spending	0	0	0	0	0
503 Total	92,338	109,023	94,685	94,685	94,685
506 TOWN CLERK & REGISTRARS					
-100 Town Clerk's Salary	35,000	38,150	38,150	40,882	40,882
-120 Overtime	2,901	1,347	2,000	2,000	2,000
-130 Clerical	54,143	63,810	68,171	75,164	75,164
-140 Registrars	580	650	650	650	650
Total Personal Services	92,624	103,957	108,971	118,696	118,696
-210 General Expense	9,265	10,011	14,988	13,408	13,408
-220 Computer	1,838	4,371	300	300	300
-310 Maintenance	648	805	800	800	800
-410 Travel	785	845	400	400	400
-420 Travel, Out of State	0	0	0	0	0
-510 Equipment	5,282	2,904	0	0	0
-615 Elections	13,057	10,711	20,970	10,225	10,225
-810 Tuition	689	59	0	0	0
Total Expenses	31,564	29,706	37,458	25,133	25,133
-901 Capital Items	0	0	0	0	0
Total Capital Spending	0	0	0	0	0
506 Total	124,188	133,663	146,429	143,829	143,829
509 MODERATOR					
-100 Personal Services (Sal.)	0	0	0	0	0
-210 Expenses (Gen. Exp.)	0	0	0	0	0
509 Total	0	0	0	0	0

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
510 PERMANENT BLDG. COM.					
-130 Personal Services (Cler)	647	2,028	2,261	1,175	1,175
-210 Expenses (Gen. Exp.)	0	0	0	0	0
510 Total	647	2,028	2,261	1,175	1,175
511 PERSONNEL BOARD					
-130 Personal Services (Cler)	2,812	2,539	4,011	4,298	4,298
-210 General Expense	152	149	300	300	300
-510 Equipment	0	0	0	0	0
Total Expenses	152	149	300	300	300
511 Total	2,964	2,688	4,311	4,598	4,598
512 PLANNING BOARD					
-100 Town Planner	40,668	44,401	32,611	28,565	28,565
-130 Clerical	18,050	16,282	13,883	12,827	12,827
Total Personal Services	58,718	60,683	46,494	41,392	41,392
-210 General Expense	3,905	4,285	2,820	2,820	2,820
-256 Contracted Services	0	0	0	0	0
-310 Maintenance	0	0	0	0	0
-410 Travel	0	0	200	200	200
-510 Equipment	575	0	0	0	0
-810 Tuition	460	0	0	0	0
-811 Surveys & Studies	0	0	0	0	0
Total Expenses	4,940	4,285	3,020	3,020	3,020
-901 Capital Items	0	0	0	0	0
Total Capital Spending	0	0	0	0	0
512 Total	63,658	64,968	49,514	44,412	44,412
513 ANCIENT DOCUMENTS COM.					
-210 Expenses (Gen. Exp.)	1,587	1,600	1,600	1,600	1,600
513 Total	1,587	1,600	1,600	1,600	1,600
514 HISTORIC DIST. COM.					
-130 Personal Services (Cler)	129	75	75	80	80
-210 Expenses (Gen. Exp.)	51	54	85	85	85
514 Total	180	129	160	165	165

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
515 HISTORICAL COMMISSION					
-130 Personal Services (Cler)	0	0	0	0	0
-210 General Expense	3,785	1,558	975	825	825
-510 Equipment	575	216	900	850	850
Total Expenses	4,360	1,774	1,875	1,675	1,675
515 Total	4,360	1,774	1,875	1,675	1,675
516 CABLE TV COMMISSION					
-130 Personal Services (Cler)	0	0	0	0	0
-210 Expenses (Gen. Exp.)	0	0	400	0	0
516 Total	0	0	400	0	0
517 DESIGN REVIEW BOARD					
-130 Personal Services (Cler)	1,154	2,048	2,122	2,364	2,364
-210 General Expense	162	71	47	47	47
-810 Tuition	0	0	0	0	0
Total Expenses	162	71	47	47	47
517 Total	1,316	2,119	2,169	2,411	2,411
518 COUNCIL ON AGING					
-100 Director's Salary	18,570	18,752	21,258	22,780	22,780
-110 Van Driver	12,068	12,360	14,403	16,034	16,034
-120 Outreach Worker	7,195	7,238	8,266	9,201	9,201
Total Personal Services	37,833	38,350	43,927	48,015	48,015
-210 General Expense	5,936	6,967	1,222	1,222	1,222
-310 Maintenance	3,007	3,225	8,100	1,440	1,440
-410 Travel	196	0	0	0	0
-420 Out of State Travel	100	0	0	0	0
-510 Equipment	91	0	0	0	0
-611 Programs	0	0	0	0	0
-622 Transportation	1,307	508	0	0	0
Total Expenses	10,637	10,700	9,322	2,662	2,662
-901 Capital Items	0	0	0	0	0
Total Capital Spending	0	0	0	0	0
518 Total	48,470	49,050	53,249	50,677	50,677
TOTAL 500 BUDGET	752,932	822,253	795,720	786,249	786,249
Offsets	0	0	0	0	0
NET 500 BUDGET	752,932	822,253	795,720	786,249	786,249

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
560 FINANCE					

561 FINANCE DIRECTOR/ACCOUNTING					
-100 Dir.Finance/Town Acct.	50,761	55,422	55,422	59,562	59,562
-120 Overtime	594	470	0	0	0
-130 Clerical	45,687	50,734	52,746	56,525	56,525
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Total Personal Services	97,042	106,626	108,168	116,087	116,087
-210 General Expense	3,297	1,769	3,591	2,575	2,575
-220 Computer	15,814	9,182	7,935	9,560	9,560
-255 Contracted Services	0	0	0	0	0
-310 Maintenance	481	210	370	0	0
-410 Travel	334	291	390	390	390
-510 Equipment	3,048	21	0	0	0
-810 Tuition	575	125	250	0	0
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Total Expenses	23,549	11,598	12,536	12,525	12,525
-901 Capital Items	0	0	0	0	0
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Total Capital Spending	0	0	0	0	0
561 Total	120,591	118,224	120,704	128,612	128,612
563 TREASURER/COLLECTOR					
-100 Collec/Treas. Salary	45,071	47,160	48,575	44,000	44,000
-120 Overtime	428	480	6,577	2,000	2,000
-130 Clerical	55,437	61,068	62,633	68,924	68,924
-151 Sick Buyback	6,254	0	0	0	0
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Total Personal Services	107,190	108,708	117,785	114,924	114,924
-210 General Expense	16,043	11,111	11,500	11,500	11,500
-310 Maintenance	48	0	100	100	100
-410 Travel	1,278	1,408	1,300	1,300	1,300
-521 Service Bureau	32,527	40,847	45,500	52,500	52,500
-610 Tax Title Expense	1,965	460	3,000	3,000	3,000
-711 Bond and Note Issue	249	5,489	19,000	5,000	5,000
-810 Tuition	0	0	0	0	0
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Total Expenses	52,110	59,315	80,400	73,400	73,400
-901 Capital Items	0	0	0	0	0
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Total Capital Spending	0	0	0	0	0
563 Total	159,300	168,023	198,185	188,324	188,324

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
564 ASSESSORS					
-100 Asst. Assessor's Salary	38,166	42,086	43,777	46,912	46,912
-120 Overtime	2,491	2,725	0	0	0
-130 Clerical	58,767	64,122	75,506	68,794	68,794
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Total Personal Services	99,424	108,933	119,283	115,706	115,706
-210 General Expense	7,940	9,993	10,309	10,309	10,309
-255 Contracted Services	25,313	10,832	41,000	23,125	23,125
-310 Maintenance	236	1,463	350	350	350
-410 Travel	1,318	2,553	0	0	0
-710 Uniforms	0	160	0	0	0
-810 Tuition	583	926	1,500	1,500	1,500
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Total Expenses	35,390	25,927	53,159	35,284	35,284
-901 Capital Items	0	0	0	0	0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Capital Spending	0	0	0	0	0
564 Total	134,814	134,860	172,442	150,990	150,990
568 FINANCE COMMITTEE					
-130 Personal Services (Cler)	3,082	4,520	5,737	6,148	6,148
-210 Expenses (Gen. Exp.)	190	268	300	300	300
568 Total	3,272	4,788	6,037	6,448	6,448
TOTAL 560 BUDGET					
	417,977	425,895	497,368	474,374	474,374
600 GOODNOW LIBRARY					

-100 Director's Salary	36,138	39,154	40,640	44,857	44,857
-110 Salaries	205,306	206,920	203,497	219,523	219,523
-120 Overtime	3,292	4,181	3,096	3,262	3,262
-150 Custodial	11,328	11,941	11,726	12,566	12,566
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Total Personal Services	256,064	262,196	258,959	280,208	280,208
-210 General Expense	6,188	5,419	5,420	5,420	5,420
-310 Maintenance	14,889	13,569	11,300	14,800	14,800
-410 Travel	250	150	150	150	150
-420 Travel, Out of State	0	0	0	0	0
-510 Equipment	786	0	0	0	0
-520 Books	59,739	54,321	57,360	34,678	49,678
-616 Automation	6,000	10,673	20,200	19,200	19,200
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Total Expenses	87,852	84,132	94,430	74,248	89,248

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
600 GOODNOW LIBRARY (cont.)					
-901 Capital Items	25,747	0	0	0	0
Total Capital Spending	25,747	0	0	0	0
600 Total	369,663	346,328	353,389	354,456	369,456
Offset: State Aid	0	0	0	0	0
Offset: Dog Licenses	2,000	2,000	0	2,000	2,000
NET 600 BUDGET	367,663	344,328	353,389	352,456	367,456
700 PARK AND RECREATION					
-100 Supervisors' Salaries	33,542	35,589	51,400	55,514	55,514
-110 Salaries	98,128	90,499	75,771	78,554	78,554
-120 Overtime	526	862	600	600	600
-130 Clerical	4,090	6,451	4,571	5,091	5,091
-151 Sick Leave Buyback	0	826	826	885	885
Total Personal Services	136,286	134,227	133,168	140,644	140,644
-210 General Expense	3,369	4,998	3,413	3,413	3,413
-218 Operations Materials	0	0	0	0	0
-310 Maintenance	24,180	27,258	24,500	24,500	24,500
-410 Travel	659	719	750	550	550
-510 Equipment	2,900	895	1,000	1,000	1,000
-614 Special Programs	13,840	15,821	0	0	0
-623 Teen Center	10,498	5,839	3,840	3,840	3,840
-710 Uniforms	845	971	1,000	1,000	1,000
Total Expenses	56,291	56,501	34,503	34,303	34,303
-901 Capital Items	25,818	6,588	0	0	0
Total Capital Spending	25,818	6,588	0	0	0
700 Total	218,395	197,316	167,671	174,947	174,947
Offset: Free Cash	0	0	0	0	0
Net 700 Budget	218,395	197,316	167,671	174,947	174,947

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
701 POOL ENTERPRISE FUND #					
-100 Director's Salary	21,091	22,700	17,000	18,045	18,045
-110 Salaries	164,808	142,251	137,897	152,776	152,776
-120 Overtime	0	1,207	1,000	1,149	1,149
-130 Clerical	19,628	21,526	22,527	24,921	24,921
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Total Personal Services	205,527	187,684	178,424	196,891	196,891
-210 General Expense	11,715	16,873	19,100	19,900	19,900
-310 Maintenance	95,643	81,928	78,800	80,165	80,165
-410 Travel	0	0	200	600	600
-420 Out of State Travel	932	0	0	0	0
-510 Equipment	1,660	0	1,000	1,000	1,000
-610 Programs	17,294	16,423	13,500	17,000	17,000
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Total Expenses	127,244	115,224	112,600	118,665	118,665
-500 Capital Fund	0	0	0	0	0
-666 FY 89 Deficit	0	0	24,978	20,387	20,387
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Total Capital Spending	0	0	24,978	20,387	20,387
701 Total Direct Costs (Appropriated)	332,771	302,908	316,002	335,943	335,943
INDIRECT COSTS: (Not Appropriated)					
Insurance & Benefits	0	0	30,000	29,580	29,580
Custodian	5,000	5,000	10,000	7,948	7,948
Audit	0	0	0	0	0
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Total Indirect Costs	5,000	5,000	40,000	37,528	37,528
TOTAL 701 BUDGET	337,771	307,908	356,002	373,471	373,471
POOL ENTERPRISE RECEIPTS	268,184	276,475	356,700	373,471	373,471

#In accordance with Chapter 306 of the Acts of 1986, the Board of Selectmen recommends the FY1992 Pool Enterprise Fund Budget as set forth in the "No Override" column.

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
710 YOUTH COMMISSION					
-110 Salaries	0	0	0	0	0
-130 Clerical	0	0	0	0	0
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Total Personal Services	0	0	0	0	0
-210 General Expense	242	0	100	100	100
-611 Community Programming	1,200	1,535	1,500	1,500	1,500
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Total Expenses	1,442	1,535	1,600	1,600	1,600
710 Total	1,442	1,535	1,600	1,600	1,600
715 350th CELEBRATION					
-210 General Expense	14,879	0	0	0	0
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Total Expenses	14,879	0	0	0	0
715 Total	14,879	0	0	0	0
Offset: Free Cash	15,000	0	0	0	0
Net 700 Budget	(121)	0	0	0	0
TOTAL 700 BUDGET					
	572,487	506,759	525,273	512,490	512,490
Offsets	0	0	0	0	0
NET 700 BUDGET	572,487	506,759	525,273	512,490	512,490

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
800 BOARD OF HEALTH					

-100 Director's Salary	39,237	42,839	44,124	47,284	47,284
-130 Clerical	22,607	24,902	25,883	28,178	28,178
-140 Animal Inspector	1,389	1,487	1,487	1,593	1,593
-141 Extra Hire	1,054	0	0	0	0
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Total Personal Services	64,287	69,228	71,494	77,055	77,055
-210 General Expense	1,426	1,608	1,700	1,700	1,700
-255 Contracted Services	0	1,720	1,500	1,500	1,500
-310 Maintenance	180	176	200	200	200
-321 Lab Expense	2,212	192	3,700	500	500
-510 Equipment	0	0	0	0	0
-612 SVNA	34,545	35,398	37,370	34,834	34,834
-614 Community Outreach Prog	30,720	35,875	42,732	43,577	43,577
-712 Mosquito Control	19,000	21,000	21,400	21,400	21,400
-750 Septage: Interest	13,846	1,602	0	0	0
-751 Septage: Operation. Exp.	95,924	0	0	0	0
-811 Studies & Surveys	0	0	0	0	0
-910 Mental Health	8,765	7,350	8,700	6,050	6,050
-920 Hazardous Waste	8,442	0	0	0	0
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Total Expenses	215,060	104,921	117,302	109,761	109,761
-901 Capital Items	0	11,979	0	0	0
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Total Capital Spending	0	11,979	0	0	0
800 TOTAL	279,347	186,128	188,796	186,816	186,816
900 Veterans					

-100 Agent's Salary	3,181	3,372	3,372	3,613	3,613
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Total Personal Services	3,181	3,372	3,372	3,613	3,613
-210 General Expense	891	750	750	750	750
-613 Veteran's Benefits	7,062	3,716	4,500	3,000	3,000
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Total Expenses	7,953	4,466	5,250	3,750	3,750
900 TOTAL	11,134	7,838	8,622	7,363	7,363

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
950 UNCLASSIFIED					

EMPLOYEE BENEFITS					
-800 Health Insurance	932,073	1,086,686	1,284,000	1,476,000	1,476,000
Town Share:	415,239	494,007	571,765	657,263	657,263
Scl Share:	516,834	592,679	712,235	818,737	818,737
-801 Life Insurance	4,155	4,538	5,000	4,600	4,600
Town Share:	1,851	2,063	2,227	2,048	2,048
Scl Share:	2,304	2,475	2,773	2,552	2,552
-813 Retirement Fund	690,163	673,572	675,000	853,000	853,000
Town Share:	545,298	532,189	533,318	673,955	673,955
Scl Share:	144,865	141,383	141,682	179,045	179,045
-821 Worker's Compensation	102,466	115,882	160,000	160,000	160,000
Town Share:	66,603	76,482	107,984	107,984	107,984
Scl Share:	35,863	39,400	52,016	52,016	52,016
-822 FICA/Medicare	36,352	42,811	65,000	85,000	85,000
Town Share:	16,195	19,462	28,945	37,850	37,850
Scl Share:	20,157	23,349	36,056	47,150	47,150
-825 Unemploy. Compensation	0	0	0	1,000	1,000
Town Share:	0	0	0	445	445
Scl Share:	0	0	0	555	555
-952 Pension Liab. Fund	20,000	20,000	20,000	20,000	20,000
Town Share:	15,802	15,802	15,802	15,802	15,802
Scl Share:	4,198	4,198	4,198	4,198	4,198
Total Employee Benefits	1,785,209	1,943,489	2,209,000	2,599,600	2,599,600
OPERATING EXPENSES					
-799 Audit	0	5,293	0	0	0
-803 Property/Liab. Insurance	177,595	178,683	215,000	215,000	215,000
Town Share:	93,463	106,744	108,726	108,726	108,726
Scl Share:	84,132	71,939	106,274	106,274	106,274
-804 Print Town Report	6,813	6,828	8,000	8,000	8,000
-805 Memorial Day	1,274	1,236	1,325	1,325	1,325
-814 Town Meetings	15,919	15,943	18,400	18,000	18,000
-815 Postage	23,988	20,996	24,500	30,000	30,000
-816 Telephone	19,601	24,957	23,000	25,500	25,500
-818 Gasoline	46,594	46,893	45,000	45,000	45,000
-830 Handicapped Transport	3,560	0	0	0	0
-951 Copying	9,255	7,427	11,000	10,000	10,000
-953 Copiers: Equipment	0	0	0	0	0
Total Operating Expenses	304,599	308,256	346,225	352,825	352,825

	Expend. FY 89 *	Expend. FY 90 *	Approp. FY 91**	FY 92 NO OVERRIDE	FY 92 OVERRIDE
950 TOTAL UNCLASSIFIED	2,089,808	2,251,745	2,555,225	2,952,425	2,952,425
(Total Town Related)	1,281,455	1,371,030	1,499,991	1,741,899	1,741,899
(Total School Related)	808,353	880,715	1,055,234	1,210,526	1,210,526
Offset: Free Cash	777,098	123,000	331,142	100,000	100,000
Offset: Abatement Surplus	90,000	287,394	0	175,000	175,000
NET 950 BUDGET	1,222,710	1,841,351	2,224,083	2,677,425	2,677,425
Pool Ent. Fund Revenue		0	30,000	29,580	29,580
Lndfill Ent. Fund Revenue		41,853	32,715	38,604	38,604
970 TRANSFER ACCOUNTS °°					

-110 Salary Adjustment Acct.	163,732	0	0	0	0
-807 Reserve Fund	125,000	74,259	80,000	100,000	100,000
970 TOTAL TRANSFER ACCOUNTS	288,732	74,259	80,000	100,000	100,000
Offset: Abatement Surplus	125,000	74,259	0	0	0
Offset: Free Cash	0	0	0	20,000	20,000
NET 970 BUDGET	163,732	0	80,000	100,000	100,000
TOTAL OPERATING BUDGET	23,854,486	24,377,886	25,553,088	25,951,564	26,266,564
Total Offsets	527,500	425,506	19,125	241,442	241,442
Free Cash Applied	1,223,520	123,000	331,142	120,000	120,000
NET OPERATING BUDGET	22,103,466	23,829,380	25,202,821	25,590,122	25,905,122

PROPOSED WRAP-UP MOTION:

That appropriations within departmental budgets are funded hereunder as integrated line items, provided, however, that the departmental appropriations set forth within the following categories: Personal Services, Expenses, Total Equipment, Total Snow and Ice, Net Sudbury Public School, Sudbury Assessment (Schools), Total Debt Service, Total Unclassified, and Out-of-State Travel must be expended within those categories unless, in each instance, the Finance Committee grants prior approval.

1990-91 RESERVE FUND TRANSFERS

Reserve Fund Appropriation	\$80,000.00
<u>ACCOUNT NUMBER/DESCRIPTION</u>	<u>AMOUNT</u>
502-710 Engineering - Uniforms	2,200.00
360-310 Conservation - Maintenance	2,500.00
518-310 Council on Aging - Maintenance	1,307.30
516-210 Cable Television Committee - General Expense	836.17
521-255 Accounting - Contracted Services	15,000.00
BALANCE AS OF 1/31/91:	\$58,156.53

110 SUDBURY SCHOOLS

	FY 90		FY 91		LEVEL	SERVICE
	Staff	Cost	Staff	Cost	FY 92	
					Staff	Cost
Section 1.3 Remedial Teachers	27.80	1,114,704	28.50	1,160,404	28.30	1,235,330
1.3.1 Early Childhood	0.50		0.50		0.50	
1.3.2 Guidance	6.30		6.30		6.30	
1.3.3 Psychologist	1.00		1.00		1.00	
1.3.4 Reading	4.00		4.00		3.50	
1.3.5 SPED-Resource	9.00		9.00		9.30	
1.3.6 SPED-Sub Separate	4.30		5.00		5.00	
1.3.7 Speech	2.70		2.70		2.70	
Section 2.0 Support Staff	64.60	1,764,322	62.60	1,758,148	63.55	1,879,966
2.1 Teachers Assistants	21.00	250,811	20.50	261,884	21.00	293,921
Computer	1.00		1.00		1.00	
Genesis-Grade 1	4.00		4.00		4.00	
Kindergarten	6.00		5.50		6.00	
Library	5.00		5.00		5.00	
Special Education	5.00		5.00		5.00	
2.2 Office Support	20.10	418,301	19.60	423,495	20.30	490,085
2.3 Custodial-Maintenance	14.50	375,996	13.50	377,500	13.25	386,353
2.4 Administrators	9.00	591,314	9.00	568,369	9.00	566,347
2.5 Contracted Services		127,900		126,900		143,260
Section 3.0 Supplies/Services		1,800,633		1,724,812		1,836,564
Haynes/Noyes/Curtis		147,800		128,600		128,255
Curriculum Department		90,515		80,000		80,005
SPED/PPS Department		603,975		603,975		699,000
Maintenance		159,170		159,170		159,200
Heat,Elec.,Tel.		232,910		232,910		256,920
Central Off.,S.C.		81,133		76,000		82,500
Health Services		84,733		84,733		89,905
Transportation		278,897		289,124		288,504
Equipment		121,500		70,300		52,275
STAFF PUPIL SUMMARY			LEVEL	LEVEL		
	1989-90	1990-91	SERVICE	FUNDED		
			1991-92	1991-92		
Number of Pupils	1,794	1,828	1,886	1,886		
Teaching Staff	131.3	133.7	135.6	120.1		
Other Staff	64.6	62.6	63.55	51.5		
Cost Per Pupil (Gross)	\$4,869	\$4,790	\$5,036	\$4,650		
+ School Benefits	\$880,715	\$1,055,234	\$1,210,526	\$1,210,526		2/23/91
Total Per Pupil Cost	\$5,360	\$5,367	\$5,678	\$5,284		

100 EDUCATION: 130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Administration:	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
School Committee	24,000	43,000	107,822.17	46,000	46,000
Administration	33,500	29,000	36,962.97	27,250	35,950
Business Office	13,150	13,150	13,726.79	14,480	15,350
Central Office	19,500	17,500	18,462.03	17,500	17,700
	90,150	102,650	176,973.96	105,230	115,000

Instruction:	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Art	7,000	6,750	7,467.13	6,125	6,125
Business	34,185	32,410	20,511.94	0	0
Computer	120,206	75,615	105,399.17	31,100	37,600
English	15,850	14,500	15,344.41	14,500	16,720
Foreign Language	12,100	11,800	10,561.89	9,100	9,600
History	13,050	10,900	12,666.62	14,650	15,050
Home Economics	8,770	8,350	2,936.38	0	0
LS Central	8,050	6,885	1,415.45	6,400	6,650
Mathematics	7,225	9,325	9,020.44	8,650	9,450
Music	9,300	6,900	7,708.26	6,830	20,000
Physical Education	15,400	14,250	14,589.94	11,400	12,000
Science	21,800	19,900	23,313.20	19,400	20,400
Technology	27,840	16,800	7,270.51	6,000	8,800
Work Experience	3,125	4,450	1,235.22	3,450	4,175
Human Relations	2,500	0	0.00	0	0
General Supplies	35,000	43,500	43,736.23	47,000	51,000
Instruction Total	341,401	282,335	283,176.79	184,605	217,570

Educational Support	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
House Services	17,300	17,000	12,512.03	17,000	17,700
Student Services	51,246	55,188	56,360.17	41,592	20,650
Audio-Visual	23,150	26,850	36,797.42	20,350	15,650
Library	17,050	14,050	17,048.84	14,050	14,950
Student Activities	12,500	5,000	4,354.08	10,000	15,000
Athletics	104,400	41,800	40,280.37	104,000	124,000
Transportation	277,000	276,000	253,793.80	231,955	250,000
Cafeteria Transfer	0	0	25,000.00	0	0
Development	10,000	8,000	9,746.88	8,000	10,000
Educational Support Total	512,646	443,888	455,893.59	446,947	467,950

130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Operations	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Custodial	46,500	45,500	39,870.33	37,000	37,250
Grounds	25,500	27,700	22,684.66	28,700	28,700
Maintenance	178,000	169,000	188,616.78	176,500	182,500
Utilities	293,400	282,300	258,979.32	294,500	339,700
Operations Total	543,400	524,500	510,151.09	536,700	588,150
Special Education	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Local Services	146,450	165,950	161,010.51	192,517	204,517
Out-of-District	515,000	802,915	611,775.77	892,880	711,692
Special Ed Total	661,450	968,865	772,786.28	1,085,397	916,209
Contingency	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Contingency	25,000	25,000	0.00	50,250	50,250
Contingency Total	25,000	25,000	0.00	50,250	50,250
Salaries & Other Compensation:	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Administration	460,000	465,588	440,835.00	465,505	452,007
Administrative Support	109,900	119,921	104,664.80	93,395	100,867
Professional Staff	3,788,838	3,424,431	3,415,643.00	3,418,902	3,736,736
Course Reimbursement	15,000	15,000	15,001.90	19,000	19,000
Curriculum Development	30,000	30,000	29,974.00	30,000	32,000
Extra Services	30,000	35,000	29,408.00	35,000	40,500
Educational Support	214,839	181,358	159,396.00	172,462	202,376
Substitutes	45,000	45,000	44,596.00	45,000	50,000
Clerical	318,210	313,763	325,119.00	312,436	359,435
Btg./Grds/Maint.	430,390	444,421	439,792.00	416,446	460,880
Coaches/Trainer	156,000	90,000	90,000.00	170,000	182,000
Unemployment Compensation	6,000	100,000	44,605.89	96,000	40,000
Salaries Total	5,604,177	5,264,482	5,139,035.59	5,274,146	5,675,801
Regional Fixed Costs	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Insurance	65,201	71,501	68,785.95	76,900	79,100
Benefits	628,000	705,000	689,938.31	814,015	931,500
Regional Fixed Costs	693,201	776,501	758,724.26	890,915	1,010,600

130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	FY '89 Budget	FY '90 Budget	FY '90 Expenditure	FY '91 Budget	FY '92 Proposed
Debt Service					
Roof Debt	108,575			0	
Renovation Debt		191,175	191,175.00	182,025	172,875
Debt Service Total	108,575	191,175	191,175.00	182,025	172,875
Capital Projects					
Various				0	
Asbestos		10,000	10,000.00	0	
Capital Project Study				25,000	
Boiler				10,000	
Capital Project Total	0	10,000	10,000.00	35,000	0
TOTAL BUDGET	8,580,000	8,589,396	8,297,916.56	8,791,215	9,214,405
Less Estimated Receipts:	0	0	0.00	(191,966)	(180,000)
	8,580,000	8,589,396	8,297,916.56	8,599,249	9,034,405
OFFSETS				FY '91 Budget	FY '92 Proposed
State Aid:					
Chapter 70				707,774	611,517
Chapter 71				494,300	427,075
Transportation				260,000	258,958
Residential Tuition				100,000	100,000
Construction Aid				0	0
Total State Aid				1,562,074	1,397,550
Ajustments from Prior Years				266,579.20	294,745.80
Total Offsets				1,828,653.20	1,692,295.80
TOTAL ASSESSMENT				6,770,595.80	7,342,109.20
Sudbury Assessment				5,989,787.60	6,453,762.04
Fincom Recommended Assessment					6,317,490.28
Override Assessment					6,417,490.01

100 EDUCATION: 140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

	<u>Amount</u> <u>FY91</u>	<u>Proposed</u> <u>FY92</u>	<u>Difference</u> %
<u>PROGRAM AREA</u>			
Construction	\$ 90,930	\$ 90,970	40
Commerical	166,218	165,418	-
Technology	55,210	54,646	-
Auto/Metals	56,382	54,757	-
Academic	144,363	148,923	4,560
Instruction Sub-total	\$ 513,103	\$ 514,714	1,611
<u>SUPPORT DIV.</u>			
Library	\$ 22,100	\$ 21,900	-
Audio-visual	8,675	8,675	0
Television	870	870	0
Microcomputer Service	24,850	24,850	0
Special Education	10,300	10,300	0
Psychological Service	4,400	4,400	0
Guidance Service	11,810	11,810	0
Health Service	8,301	8,301	0
Principal's Office	77,775	77,775	0
Transportation	715,892	722,592	6,700
Vocation Coordination	7,650	7,650	0
Computer Service Mini	40,255	38,255	-
Dean's Office	2,400	2,400	0
District Programs	48,900	49,900	1,000
Superintendent's Office	4,650	4,650	0
Planning Office	51,260	51,260	0
Business Office	14,950	13,450	-
Risk Insurance	115,340	122,650	7,310
Employee Benefits	987,295	1,052,759	65,464
Medicare	27,000	36,300	9,300
Custodial	20,700	22,000	1,300
Utilities	433,500	481,050	47,550
Maintenance Operations	59,000	54,000	-
Maintenance Repairs	94,950	102,450	7,500
Building Improvement	115,361	118,000	2,639
Debt Management	15,000	0	-
Equipment/Capital	156,685	148,344	-
Food Service	9,675	5,450	-
Support Div. Sub-total	\$3,089,544	\$3,202,041	112,497
<u>SALARIES</u>	\$5,757,389	\$5,980,639	223,250
<u>TOTAL</u>	<u>\$9,360,036</u>	<u>\$9,697,394</u>	<u>373,358</u>

ESTIMATED ASSESSMENT, based on level funded State Aid \$366,381

Apportionment Formula:

<u>Students (39)</u>	Day Share	+	Afternoon Share	=	\$366,381
6.4929%	Operating \$		of Pupils (11)		
	\$364,531		\$1,850		

FINANCE COMMITTEE BUDGET REPORTS

110 Sudbury Schools: A budget of \$8,771,366 for the K-8 schools actually represents a significant decrease in services due to an increase in both enrollment and fixed costs. It represents a decrease of \$657,794 or 7% from the requested level-service budget of \$9,429,154. The schools' student population is projected to increase from 1,828 in FY91 to 1,886 in FY92, approximately +3.2%. Utilities are expected to increase by \$24,040 and special education costs will increase by \$95,025, for a total of \$119,065. A budget of \$8,771,366 represents an \$134,280 increase, or 1.6% increase over the FY91 budget. This budget will result in the school department making reductions in teachers, remedial reading, early intervention programs, library staff, central office administrative positions, and, potentially, busing. Class sizes will have to be increased, and there will be a reduction in system-wide programs such as music and art. Present cuts in remedial reading and early intervention programs, while saving dollars today, carry a very high risk of increasing future special education requests and costs above the current budget, which is already increasing. These reductions are necessary to cover increased enrollment and costs in FY91. Substantial cuts have already been made in sports programs, equipment, supplies and book purchases.

130 Lincoln-Sudbury Regional School District: The Lincoln-Sudbury Regional School District was initially asked to prepare a level funded budget for the Finance Committee's consideration. Because Lincoln-Sudbury is a regional district, it is essentially a separate government which cannot access the Town's Reserve Fund or other revenues if emergencies or unforeseen events occur. To be fair, the Finance Committee agreed that a level funded budget is last year's budget plus the fixed incremental costs for insurance and benefits, totalling \$120,000. These items do not appear in any of the Town's budgets except the Unclassified Account, and therefore, they do not impact any department's budget. The other item excluded from level funding in this and all other submitted budgets is step and longevity increases.

The \$9,034,405 budget request by the Lincoln-Sudbury School Committee was \$246,000 above the "adjusted" level funded budget. The Sudbury assessment for the requested budget is \$6,453,762.04 (7.75% increase). This budget includes the 8% salary increase by reducing staff and changing the program to be consistent with projected enrollment.

The Administration, in recognizing the extraordinary economic conditions, has been diligent in controlling expenses by reducing Special Education costs, joining a health insurance consortium, participating in cooperative bidding for supplies and fuel and introducing energy conservation measures, to name a few.

The total budget which relates to the No Override column of this Warrant (\$8,879,251) will: 1) reduce the choice of electives available, 2) reduce the athletic and library supplies, 3) eliminate some support staff and additional teaching positions (affecting seven departments), 4) eliminate academic support for students, and 5) increase class size in courses which serve the "average" students. The Administration deserves praise for its cooperation, open process and communication and creativity in seeking new ways to reduce expenses without impacting the education of our students. The proposed budget is not without risk; if the actual state aid received is less than anticipated (already estimated at 10% below FY91) or if fixed costs increase at a higher rate than budgeted, education in the classroom could be impacted severely. Sudbury's

assessment for this budget is \$6,317,491 which is a 5.47% increase over FY91 because of adjustments and apportionment calculations.

The \$100,000 request in the override would be allocated to restore some of the teaching positions.

140 Minuteman Regional Vocational Technical School District: The Minuteman budget continues, as in past years, to reflect a high degree of attention to detail and general fiscal responsibility. In total, the proposed budget for FY92 reflects an increase of 3.6% over FY91. The Sudbury assessment has decreased by \$61,000 over FY91, due primarily to our declining share of the total school enrollment.

200 Debt Service: Decreases in Debt Service expense occur due to the delay in the Nixon/Noyes School remodeling project and less temporary borrowing. These declines are partially offset by the first full year principal and interest payment on the bond issue for the new fire station.

310 Fire Department: The Fire Department level funded budget was extremely austere. Unfortunately, in order to make up the shortfall in the total Town budget, the Finance Committee had to look to all of our larger departments to help offset this shortfall. We, therefore, recommend reductions which will result in the loss of a dispatcher as well as reductions in clerical help and overtime which, again, will result in closings at the North Sudbury fire station at approximately FY91 levels.

320 Police Department: Due to the severity of the fiscal situation, the overall budget is approximately 1.4% below the FY91 appropriation. Although the recommended cuts include a reduction in force of three patrolmen and one dispatcher, the average police officer-to-resident ratio remains within the guidelines recommended by the International Association of Chiefs of Police (IACP) of 1-2 officers per 1,000 residents. We feel that with careful reallocation and scheduling of patrolmen, the safety risk to the Town is not significantly increased as a result of these necessary budgetary actions.

340 Building Department: The major increase in this budget is the consolidation of all fuel, electricity, maintenance, and custodial expenses for the Fairbank building, including the \$6,660 from the Council on Aging budget, as well as \$17,920 from the Sudbury Schools budget.

350 Dog Officer: The increase in this budget reflects the townwide salary increase.

360 Conservation Commission: This budget was impacted greatly in FY91, being reduced almost 40% by elimination of clerical staff and reduction of the Conservation Coordinator's hours. The current budget is essentially level funded from the FY91 appropriation, except for step and longevity increases and raises. This department will participate in the secretarial pool of the second floor of the Flynn Building.

370 Board of Appeals: The increase in this budget reflects the townwide salary increase.

410 Highway Department: The Highway Department's budget reflects the elimination of one permanent position from the -110 Salary Account and the elimination of the -141 Summer Temporary Labor Account. The latter reduction will severely impact the department's ability to maintain the cemeteries and provide vacation coverage. The -218 Roadwork and -451 Cemetery Accounts reflect modest reductions. With respect to the -901 Capital Items Account, the department had scheduled the replacement of three vehicles; in the level funded budget, this account is reduced to \$20,000 based on a decision to defer purchase of two of the three replacement vehicles. The -511 Vehicle Maintenance Account is level funded to accommodate the anticipated maintenance expenses as the department's equipment ages without replacement. The Finance Committee recommends an override in the amount of \$50,000, with the funds going to replace a 1979 Mack truck being used as a sander with a 43,000 G.V.W. truck.

460 Landfill Enterprise Fund: Landfill receipts are expected to increase marginally for FY92, and there is no budgeted increase in user fees which are competitive at the present level. The expense budget has been carefully reviewed and adjusted to include those salaries and services provided to the Landfill by other Town departments including Highway, Engineering, and Board of Health.

501 Selectmen: The increase in this budget reflects the townwide salary increase.

502 Engineering Department: The Engineering budget reflects a reduction of one position in the 110 Salary Account and a related reduction of \$400 in the 710 Uniform Account. The Engineering Department will also participate in the pooled secretarial services on the second floor of the Flynn Building, along with the Building Department, Planning Board and Conservation Commission.

503 Law Department: The law budget contains an internal adjustment in the 256 Legal Expense Account in anticipation that services of Labor Counsel will be reduced and litigation expenses will be increased due to the number of pending cases which are likely to be heard in FY92 and the significant number of real estate tax abatement requests which have been filed this January.

506 Town Clerk & Registrars: The budget for the office of the Town Clerk was increased to reflect a townwide salary increase. Most expense accounts were level funded. General expense was decreased as a result of Town Meeting Proceedings being made available through the Town Clerk's Office but not for general public distribution.

510 Permanent Building Committee: The Permanent Building Committee is concerned with building projects for all Town/school buildings. Within FY92, the committee expects to see the completion of Nixon/Noyes Schools renovation project, the remainder of the asbestos removal at the Noyes School, and the construction of the new fire headquarters. This budget has been adjusted due to the fact that the Permanent Building Committee will be involved in the construction phase for each project rather than the development phase, thereby necessitating fewer meetings.

511 Personnel Board: The increase in this budget reflects the townwide salary increase.

512 Planning Board: The Town Planner's hours, reduced by 30% last year, were reduced again this year from 24.5 hours per week to 20 hours per week. In addition, consolidation of the clerical assistance in the planning, engineering, building, and conservation departments further reduces the budget of this department.

515 Historical Commission: The budget is essentially level funded from FY91.

516 Cable Television Committee: Every year the Cable TV Committee buys equipment in the spring, therefore, carrying forward the past year's money. We eliminated any funds for this year to put them on the proper buying cycle, instead of carrying forward any monies.

517 Design Review Board: The increase in this budget reflects the townwide salary increase.

518 Council on Aging: In an effort to centralize all gas and electricity into one central budget, the Finance Committee has deducted \$6,660 and moved it to the Building Department budget.

561 Finance Director/Accounting: The increase in this budget reflects the townwide salary increase.

563 Treasurer/Collector: This budget is reduced in bond issue expense due to less borrowing, a reduction in overtime due to less added work than expected in the shift from semi-annual to quarterly property tax billing, and the retirement of the current Treasurer/Collector with a replacement at a lower step on the salary schedule. The increase in service bureau expense is for added services which have already proved cost effective in collecting delinquent taxes.

564 Board of Assessors: Assessment expenses increased in FY91 due to the state mandated requirement of revaluation every three years. The recommended budget in FY92 reflects the reduction of this expense.

568 Finance Committee: The increase in this budget reflects the townwide salary increase.

600 Goodnow Library: The Library was level funded from FY91 except for a small increase in the fuel account. This increase reflects an addition to an account that has been underfunded for a number of years. Increases in the electricity and custodial accounts were funded through reductions in the automation and book budget. Because the slight increase the Library received was less than required under present statutes to qualify for state aid to libraries, the Goodnow Library will lose an additional \$10,500 in state aid. In FY91, \$7,000 of that amount was used to offset electricity charges. With the loss of state aid and the need to pay salary increases, the Library operating budget for FY92 is approximately \$27,000 below a FY91 level services budget. Instead of a reduction in Library hours, the Library trustees voted to reduce the book budget by that amount. The Finance Committee recommends an override in the amount of \$15,000 to compensate for the loss of state aid and to replenish the book budget.

700 Park and Recreation Department: This department was drastically reduced in the FY91 budget. To reduce it much further would result in the dismantling of the department. The Finance Committee felt, however, that all departments must contribute to offset the Town's shortfall; therefore, this department has been reduced by a further \$4,200 in salary and travel line items after increases for raises.

701 Pool Enterprise Fund: The Pool operates as an enterprise fund. The Finance Committee recommends that the Town not fund the Pool over the amount of its anticipated receipts. The Pool is now being managed by the Recreation Director and under the leadership of this individual has aggressively pursued new memberships and other avenues of increasing revenue as well as instituting more effective managerial techniques for reducing costs. Therefore, it is expected that revenues and expenses will balance, which is the purpose of an enterprise fund. The budget includes payment of the 1990 deficit.

710 Youth Commission: The budget for this department is level funded from the FY91 appropriation.

800 Board of Health: Essentially this department was level funded. To accomplish this with salary increases, cuts were made in the mental health budget and lab expenses. However, that portion of lab expenses associated with testing at the Landfill was transferred to the Landfill budget.

900 Veterans: The budget is essentially level funded from FY91.

950 Unclassified: This account is over 15% higher due to large increase for health insurance, County Retirement assessment, and a new requirement to include part-time employees in the Social Security system.

ARTICLE 10.

STREET ACCEPTANCES

To see if the Town will vote to accept the layout of any one or more of the following ways:

TWIN POND LANE	From Concord Road to a dead end, a distance of 816 feet, more or less;
FROST LANE	From Concord Road to a dead end, a distance of 688 feet, more or less;
JACK PINE DRIVE	From Pride's Crossing Road to Red Oak Drive a distance of 1,775 feet, more or less;
RED OAK DRIVE	From the centerline of Jack Pine Drive southerly to a dead end, a distance of 817 feet, more or less; And from the centerline of Jack Pine Drive northerly to a dead end, a distance of 383 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by a taking by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$200, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Highway Surveyor and the Town Engineer as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 11. AMEND ZONING BYLAW, ART. IX.VI.C -
REDUCE TERM OF BOARD OF APPEALS (Consent Calendar)

To see if the Town will vote to amend Section VI.C of Article IX of the Town of Sudbury Bylaws, the Zoning Bylaw, by deleting the first sentence thereof and substituting therefor the following:

"The Selectmen shall appoint a Board of Appeals of five members, each for a term of three years.";

and to effect such amendment with the next appointment hereafter; or act on anything relative thereto.

Submitted by the Board of Selectmen. (Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: The Board of Selectmen, appointing authority for the Board of Appeals, is proposing to reduce the appointment term from five to three years. Five years is often too long a commitment. Two terms become ten years, which is a long time for a person to be on a volunteer board. We anticipate the three-year term will encourage new participation and provide a more diverse, representative pool of candidates.

It has been the practice of the Selectmen to appoint Associate Members to fill vacancies on the full Board of Appeals. The shorter term will enable greater utilization of these Associates who have been trained while serving as alternates, allowing waiting Associates to reach membership on the full Board sooner.

With the exception of the Historic Districts Commission, the Industrial Development Commission and the Sudbury Housing Authority, this is the only remaining board with a five-year term. All others are three years or less. In 1984, the Town voted to reduce the term of the Planning Board from five to three years, and this has proven successful. The Selectmen seek your support for this administrative change.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 12. ACCEPT M.G.L. CH.90, §22B, SUBSECTIONS (b)
THROUGH (k) - NON-CRIMINAL DISPOSITION OF
ABANDONED MOTOR VEHICLE OFFENSES (Consent Calendar)

To see if the Town will vote to accept the provisions of subsections (b) through (k) of Section 22B of Chapter 90 of the Massachusetts General Laws concerning non-criminal disposition of abandoned motor vehicle offenses; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Subsection (a) of Section 22B makes it a crime to abandon a motor vehicle on a public or private way or the property of another without permission from the owner or lessee, and sets a schedule of fines and sanctions including license revocation up to three months and inability to register a vehicle for one year. Subsections (b) through (k) were added in 1989 to provide for a non-criminal enforcement procedure with civil penalties in the same amount as the criminal fines (\$250 for the first offense and \$500 for subsequent offenses). Vehicles determined to be abandoned are tagged by a police officer or other person assigned this responsibility by the parking clerk. The tag must state that the vehicle may be towed and disposed of after a certain period of time. The owner is then notified by mail of a hearing before the parking clerk. He or she may appear for the hearing or dispose of the matter by mailing payment of the penalty amount. If the owner fails to appear or pay the penalty, the parking clerk must notify the Registrar of Motor Vehicles, who will take action to not renew the owner's license. If the owner is a business entity, the Registrar must notify the appropriate authority to revoke or not renew the owner's license to operate a business involving towing or servicing of motor vehicles. Also, if the vehicle is registered in the owner's name or was last registered in his or her name, the Registrar will prohibit the registration or renewal for any vehicle under the owner's name. An owner who incurs three violations and penalties will, for each subsequent violation, have his or its license to operate a vehicle or a business described above, revoked for one year. Any abandoned vehicle deemed by the parking clerk to be worth less than the cost of removal, transportation and three days storage and disposal expenses is to be taken and disposed of as refuse. The owner must pay such costs within 14 days or be subject to the penalties described above. If subsections (b) through (k) are accepted, subsection (a) will no longer apply. The Board supports this article.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

ARTICLE 13. AMEND ZONING BYLAW, ART. IX.III.E.4.(f) -
FLOOD PLAIN PERMITTED USES (Consent Calendar)

To see if the Town will vote to amend Section III.E.4.(f) of Article IX of the Town of Sudbury Bylaws, the Zoning Bylaw, by inserting in line 4, after the word "in", the following phrase:

"any increase in the base flood level elevation of the area in which the work is to be performed, as established pursuant to Section I.H of this Bylaw,"

so that the section reads as follows:

"(f) Any other filling, excavating or transferring of any material, or erection, construction, alteration, enlargement, removal or demolition of any structure, upon the condition that with respect to each such action and structure the Board of Appeals determines that granting a special permit therefor would not result in any increase in the base flood level elevation of the area in which the work is to be performed, as established pursuant to Section I.H of this Bylaw, any risk of pollution or contamination of any waterway or pond, reduction of seasonal high water storage areas, reduction of ground water absorption areas which serve the public water supply or other derogation from the intent and purpose of this Section E.";

or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: During 1990, the Office of Water Resources in the state's Department of Environmental Management reviewed the flood plain provisions of the Zoning Bylaw for compliance with the minimum criteria developed by the Federal Emergency Management Agency for communities who participate in the National Flood Insurance Program. The Office found the flood plain provisions to be in compliance, but suggested adding the criterion of no increase in the base flood elevation for the issuance of a special permit for general filling, excavation or construction in a Flood Plain District. The Board supports this article.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 14.

AMEND ZONING BYLAW, ART. IX.III.E.3.(f) -
FLOOD PLAIN PERMITTED USES - TECHNICAL
CORRECTION

(Consent Calendar)

To see if the Town will vote to amend Section III.E.3.(f) of Article IX of the Town of Sudbury Bylaws, the Zoning Bylaw, by deleting the phrase "Section 2" in line 2 and substituting therefor "Section 3" so that the section reads as follows:

"Any religious use or any education use which is religious, sectarian, denominational or public as provided for by Section 3 of Chapter 40A, G.L.;

or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: The present reference to Section 2 is incorrect. This amendment will change the citation to the correct section of Chapter 40A of the General Laws. The Board supports this article.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 15. AMEND BYLAWS, ART. V, SECTION 27.(d) -
HANDICAPPED PARKING - PENALTY AMOUNT (Consent Calendar)

To see if the Town will vote to amend Section 27.(d) of Article V of the Town of Sudbury Bylaws by deleting therefrom the words "ten dollars" and substituting therefor the words "twenty-five dollars" as the penalty for each violation of handicapped parking and egress requirements; or act on anything relative thereto.

Submitted by the Board of Selectmen.

[Note: \$25 is minimum required by statute; \$100 is maximum allowed.
M.G.L. c.40, §22A.]

BOARD OF SELECTMEN REPORT: This is a technical correction to bring Town Bylaws into conformity with the minimum penalty required by statute (General Laws Ch. 40, s. 22A). The Board supports this article.

FINANCE COMMITTEE: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 16. PURCHASE CAPITAL EQUIPMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums of money, or any other sums, to be expended as follows:

- | | |
|--|---|
| a) \$51,000
under the direction of
the Town Clerk | for the purchase of a precinct level optical scan voting system and voting booths to be used therewith |
| b) \$20,000
under the direction of
the Town Engineer | for the purchase a new site survey vehicle |
| c) \$15,000
under the direction of
the Town Engineer | for the purchase of an electronic measuring device, known as a total station |
| d) \$120,000
under the direction of
the Police Chief | for the purchase of a secure communications and dispatching system, including base station, and mobil and portable radios |

- e) \$10,000 for the purchase of a copy machine for the offices at the Loring Parsonage
under the direction of
the Selectmen
- f) \$120,000 for the removal of one gasoline tank and
under the direction of pumps at the South Fire Station, 550 Boston
the Fire Chief Post Road, and for the removal of two tanks
and pumps at the Highway Department, 275 Old
Lancaster Road, and for the installation of
one new gasoline tank with pump and one new
diesel fuel tank with pump at the Highway
Department, 275 Old Lancaster Road;

or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Following review of capital equipment needs over the next few years, it is the consensus of the Board of Selectmen that certain items should be purchased in FY92. These are items of immediate need for various reasons given below, and are part of a two-year plan for capital purchasing. It is recommended that items be funded by use of the Stabilization Fund. Articles 17 and 18 will be passed over if the voting equipment and gas tanks and pumps are approved under this article. The Selectmen will report further at Town Meeting as to their priorities for funding, because they have not had enough opportunity to consult with the Long Range Planning Committee and Finance Committee prior to warrant printing.

Voting Machines - For the past several years, the Town continues to experience having over 80-85% of its total electorate (9711) voting at its State and local elections, placing a serious impact upon the Peter Noyes School, its children's programs and staff, far beyond whatever had been anticipated when elections were first scheduled there. The present number of registered voters dictates elections in this Town be held by precincts, as they are in all other communities. No longer is Peter Noyes School a viable location, as it presents a serious space problem as well as a safety problem for the voters and the school children.

The proposed Optech Voting System will provide voters with an easy-to-use voter actuated ballot tabulating system. The scanner counts each vote, sorts the information in the memory pack, updates, totals and directs the ballot to the proper ballot box in less than one second. At the close of the polls, an alpha-numeric printout is produced with office titles, candidates' names and their respective vote totals, along with precinct totals in a matter of minutes. Candidates' names, issues and write-in positions are clearly printed on the ballots. A person votes by completing the arrow pointing to his/her choice and inserts the ballot in the Optech III Unit. The system is efficient, fast, easy to use, easy to service, reliable and proven.

The current voting system (Automatic Voting Machines) is extremely slow and unreliable. Despite regular preventative maintenance, it continues to break down. The AVMs were purchased over twenty-two (22) years ago, refurbished, not new. There is only one reliable vendor who services these machines and provides supplies, and he is located in New York. Maintenance and parts are very costly. For the September Primary and November Election this amounted to \$2,800. Locating technicians to program the machines has become another serious problem, as is the storage of the machines at the Peter Noyes School.

Engineering Site Survey Vehicle - A new vehicle is being requested to replace a 1982 Ford Bronco with over 63,000 miles on the odometer. This 9-year-old vehicle was "ready" for trade-in two years ago.

Engineering Total Station - The total station will replace a 1974 Wild Teodolite and a 1979 Auto Ranger (Electronic Distance Measuring Device). The existing equipment is outdated and repairs are costly.

The total station is one unit which electronically measures distances, horizontal and vertical angles. The digital readout eliminates reading errors inherent with the present system.

Proposed budget constraints will force the layoff of one employee. The acquisition of the total station will help to fill the void.

Police Communications System - The Emergency Communications Planning Report which was an independent study and analysis of town-wide communications was completed in November of 1973.

The report recognized that Sudbury was a town in transition and as such was experiencing a plethora of problems, one important aspect being an inadequate emergency communication system.

The problems identified in 1973 are still present, such as the inability of the Police and Fire Departments to communicate directly via radio communications, even though both agencies are mandated to work closely with each other in various emergency situations.

The poor state of the current emergency communication system has become critical and deteriorated to the point that it severely hampers the ability of the Police Department to respond to calls for service, emergency or not.

The inability of the Police Department to communicate with other departments in emergency situations is in itself critical, while frequently police officers find it impossible to communicate with themselves from mobile to mobile almost 75% of the time. This simply means cruisers are unable to contact each other directly and most transmissions must be relayed through the dispatcher.

A recent review of the Police Communications System by Motorola felt that in general terms the existing problems with the system are not a result of system design, but more a result of generic problems with the Low Band Frequency spectrum with regard to public safety.

Not only would the problems of the Police Emergency Communications be vastly improved but the enhancement of town-wide radio communications directly among personnel, in particular, Police, Fire and Highway, would be experienced by replacing the current system.

The proposed system is a single site repeater system on 800 Mhz and is capable of digitally secure communications. The main repeater is a 75 watt base that will be controlled, via wireline, by a microprocessor base communications control console. The electronics for the console would be capable of supporting future upgrades to the system, including the addition of another dispatch position. This position could be added at the same location or can be remoted via wireline.

The console will also serve as the display for the emergency radio identification system of which the proposed radio system is capable.

Additional fixed end equipment will include an RF controlled base unit which can serve as a back-up to the console or the main repeater should any disruption in wireline service occur.

The system also includes 10 mobile and 10 portable radios. Both the mobile and the portable radios are equipped with data signalling to generate an emergency ID, and can be equipped with a module to operate in the secure communications mode.

Pricing for the system is based on contract prices from the Commonwealth of Massachusetts Metro Police Radio System Contract and includes all installation.

Copier - This request is for replacement of the copy machine located in the Loring Parsonage. The present copier is seven years old and has seen much use, and from an economic sense should be replaced now; which actually would be post July 1991.

Gas Tanks and Pumps Removal/Installation - The Town presently has two gasoline tanks and one diesel tank on Town property which are approximately twenty years old. The life expectancy of a steel tank is twenty years and these tanks are reaching the end of their useful life. It is in the Town's best interest to replace these tanks before a leak occurs as the clean-up costs of a leak can be extremely high. This will remove the tank which is located at the South Fire Station in Water Resource Protection District No. 2, and place all the fuel tanks at the Highway Department garage. Since all town vehicles are now able to operate on unleaded gasoline, only one gasoline tank is needed. In order to meet new federal and state regulations, the new tanks will be double-walled fiberglass tanks with monitoring of the interstitial space to detect leaks.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 17. PURCHASE VOTING EQUIPMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$51,000, or any other sum, to be expended under the direction of the Town Clerk for the purchase of a precinct level optical scan voting system and voting booths to be used therewith; or act on anything relative thereto.

Submitted by Town Clerk and Board of Selectmen.

TOWN CLERK AND BOARD OF SELECTMEN REPORT: See report under Article 16.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 18. GASOLINE TANKS AND PUMPS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$120,000, or any other sum, for the removal of one gasoline tank and pumps at the South Fire Station, 550 Boston Post Road, and for the removal of two tanks and pumps at the Highway Department, 275 Old Lancaster Road, and for the installation of one new gasoline tank with pump and one new diesel fuel tank with pump at the Highway Department, 275 Old Lancaster Road; or act on anything relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: See report under Article 16.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 19. AMEND WAYLAND/SUDBURY SEPTAGE DISPOSAL FACILITY AGREEMENT - ACCOUNTING PROCEDURES (Consent Calendar)

To see if the Town will vote to amend the Wayland/Sudbury Septage Disposal Facility Agreement, dated March 12, 1976, as follows:

By deleting subparagraphs 1, 2 and 3 of Section VI.C, Apportionment and Payment of Capital Costs, and substituting therefor the following:

- "1. Through Fiscal Year 1991, all original capital costs shall be shared equally by Sudbury and Wayland. Beginning with the fiscal year starting on July 1, 1991, all remaining unpaid original capital costs shall be paid from the Enterprise Account Reserve Fund.
2. Through Fiscal Year 1991, SUDBURY shall timely pay to the Treasurer of WAYLAND one half of the amount necessary to meet the payment schedule of each and every principal and interest payment that WAYLAND must pay on the bonded indebtedness incurred to finance the original capital costs for the facility. Beginning with the fiscal year starting on July 1, 1991, the Treasurer of SUDBURY shall forthwith transmit to the Treasurer of WAYLAND such sums of excess income appropriated to the Enterprise Account Reserve Fund as are requested by the said Treasurer of WAYLAND for the payment of the original capital costs for the facility.
3. Through Fiscal Year 1991, subsequent capital costs shall be apportioned between the Towns according to the gallonage ratio (as hereinafter defined) since the last previous capital expenditure, but shall otherwise be paid in the same manner as original capital costs. Beginning with the fiscal year starting on July 1, 1991, subsequent capital costs shall be paid from the Enterprise Account Reserve Fund as in the same manner as original capital costs shall be so paid.";

or act on anything relative thereto.

Submitted by the Operational Review Committee.

OPERATIONAL REVIEW COMMITTEE REPORT: With tight budgets the last couple of years, both towns are looking for every savings. The debt service for bonds issued for the original costs of construction of the Wayland/Sudbury Septage Facility appeared to be a cost that could be transferred to the Enterprise Fund of the Facility. Since the intertown agreement says that 50% of these costs must be paid by each town, implementing such a change became cumbersome. This amendment will make the assumption of all bond payments by the Enterprise Fund a simpler process. The Committee has always felt that all legitimate costs associated with the Facility should be paid by the Enterprise Fund.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 20. REGIONAL FIRE/AMBULANCE/RESCUE DISPATCH SERVICES

To see if the Town will vote to authorize the Board of Selectmen to negotiate and enter into a contract with one or more town(s) or other governmental units for the provision of regional fire/ambulance/rescue dispatch services, pursuant to the provisions of Chapter 40, Section 4A of the General Laws; or act on anything relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: The 1988 ATM gave informal direction to the Fire Chief to explore consolidation of dispatch functions. Over the past year the Fire Chiefs of Acton, Boxboro, Maynard, Stow and Sudbury have been meeting to develop a multi-town dispatch system. Recently other communities have expressed interest. Passage of this article will allow the Selectmen to further explore joint dispatch and to enter an agreement for its implementation if they determine it to be in Sudbury's interest.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 21. AMEND BYLAWS, ARTICLE V(D) - FIRE ALARM SYSTEMS

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article V, Public Safety, by adding thereto a new Article V(D) entitled "Fire Alarm Systems", to read as follows:

"SECTION 1. DEFINITIONS

When used in this Bylaw, unless a contrary intention clearly appears, the following words shall have the following meanings:

A. "Central station operating company": A company equipped to receive a fire alarm signal from each of its customers and which then transmits to the Sudbury Fire Department (SFD) the location of any such alarm it receives.

B. "Fire alarm system": Any heat-activated, smoke-activated, flame-energy-activated or other such automatic device capable of transmitting a fire alarm signal to either a central station operating company or directly to the SFD by way of a master box.

C. "Fire alarm malfunction": The transmittal of a fire alarm to a central station operating company or directly to the SFD by way of a master box which alarm is caused by improper installation of a fire alarm system, a mechanically defective fire alarm system, lack of maintenance or some other reason that causes a fire alarm to sound even though there is no actual fire or situation that reasonably could evolve into a fire.

D. "Fire alarm system owner": An individual or entity which owns the title to and/or has on his business or residential premises a fire alarm system equipped to send a fire alarm signal to a central station operating company or directly to the SFD by way of a master box.

E. "Fire Chief": The Chief of the Sudbury Fire Department.

F. "Master box owner": An individual or entity who has on his business or residential premises a fire alarm system equipped to send a fire alarm signal directly to the SFD by way of a master box.

SECTION 2. CONNECTION OF FIRE ALARM SYSTEMS TO THE SFD BY WAY OF A MASTER BOX

A. Every master box owner whose fire alarm system as of the date of adoption of this Bylaw is connected to the SFD by way of a master box shall pay the following fees:

Annual Fee for Churches and Non-Profit Organizations	\$ 75.00
Annual Fee for All Others	\$200.00

B. Every master box owner whose fire alarm system is connected after the date of adoption of this Bylaw to the SFD by way of a master box shall pay the following fees:

Permit Fee	\$ 20.00
Connection Fee	\$100.00
Annual Fee for Churches and Non-Profit Organizations	\$ 75.00
Annual Fee for All Others	\$200.00

C. Before any fire alarm system is connected to the SFD, the master box owner shall install a key box providing the SFD access as required and specified in Section 7, and provide the Fire Chief with the following information:

1. the name, address, and home and work telephone numbers of the master box owner and other persons or businesses protected.
2. the street address where the master box is located.
3. the names, addresses and home and work telephone numbers of at least two persons other than the owner who can be contacted twenty-four hours a day, who are authorized by the master box owner to respond to an alarm signal and who have access to the premises in which the master box is located.

4. the insurance carrier (with a copy of the insurance policy) for the building.
5. such other information as the Fire Chief may require.

If, as of the date of adoption of the Bylaw, a fire alarm system has already been connected to the SFD by way of a master box, the master box owner shall comply with the requirements of this section within sixty (60) days after the SFD has sent him notice by certified mail, return receipt requested, of the requirements of this section.

If a master box owner fails to comply with this section, the Fire Chief may assess a penalty of Fifty Dollars (\$50.00) for each day of non-compliance.

SECTION 3. CONNECTION OF CENTRAL STATION OPERATING COMPANIES TO THE SFD

A. Every central station operating company or other entity which makes a direct connection after the date of adoption of this Bylaw to the SFD shall pay the following fees:

Permit Fee	\$ 20.00
Connection Fee	\$100.00
Annual Fee for Churches and Non-Profit Organizations	\$ 75.00
Annual Fee for All Others	\$200.00

B. Before any central station operating company is connected to the SFD, it shall provide the Fire Chief with the following information:

1. the name, address, and telephone numbers of the central station operating company.
2. the names, addresses and home and work telephone numbers of at least two persons who can be contacted twenty-four hours a day, who are authorized by the central station operating company to respond to an alarm signal and who have access to the premises emitting the alarm signal to the central station operating company.
3. the name, address, home and work telephone numbers, and location of the premises of each customer of the central station operating company who has a fire alarm system equipped to send a fire alarm signal to the central station operating company.
4. the insurance carrier (with a copy of the insurance policy) for the company.
5. such other information as the Fire Chief may require.

If, as of the date of adoption of the Bylaw, a central station operating company already has a direct connection to the SFD, the central station operating company shall comply with the requirements of this section within sixty (60) days after the SFD has sent it notice by certified mail, return receipt requested, of the requirements of this section.

If a central station operating company fails to comply with this section, the Fire Chief may assess a penalty of Fifty Dollars (\$50.00) for each day of non-compliance.

SECTION 4. UPDATING INFORMATION

Every master box owner and every central station operating company shall be responsible for updating the information herein required to be provided to the Fire Chief. If the information provided changes, the master box owner and the central station operating company shall provide the Fire Chief with the updated information and shall pay the fee, if any, required by this Bylaw. If a master box owner or a central station operating company fails to comply with this section, the Fire Chief may assess a penalty of Fifty Dollars (\$50.00) for each day of non-compliance.

SECTION 5. FIRE ALARM SYSTEM MALFUNCTIONS - PENALTIES

A. If there is a fire alarm system malfunction, the Fire Chief may assess a penalty against a fire alarm system owner for each malfunction occurring during any fiscal year according to the following schedule:

FIRST THROUGH THIRD MALFUNCTION	NO CHARGE
Upon recording of the third false alarm by the SFD, the Fire Chief shall notify the owner of the building, in writing and by certified mail, of such fact, and at this time inform the owner of the Department's policy with regard to charging for false alarms.	
FOURTH THROUGH SIXTH MALFUNCTION.....	\$100.00
SEVENTH THROUGH ELEVENTH MALFUNCTION.....	\$200.00
EACH MALFUNCTION AFTER THE ELEVENTH.....	\$300.00

B. Private fire alarm systems connected to the Sudbury Fire Department by other automatic means or through a central station system shall also be subject to the schedule of penalties set forth in Paragraph A of this Section.

C. Any false fire alarm which is the result of the failure of the property owner, occupant or its agents to notify the Sudbury Fire Department of repair, maintenance or testing of an internal fire alarm system within the protected premises, shall cause a penalty to be assessed in accordance with the schedule of penalties set forth in Paragraph A of this Section.

D. For the purposes of this Bylaw, a false fire alarm shall be defined as follows:

1. The operation of a faulty smoke or heat detection device.
2. Faulty control panel or associated equipment.
3. A water pressure surge in automatic sprinkler equipment.
4. Accidental operation of an automatic sprinkler system.
5. An action by an employee of the owner or occupant of the protected premises or a contractor employed by the owner or the occupant, causing accidental activation of an internal fire alarm system.

E. Property owners will be billed once a month for the malfunction activity occurring during the previous month.

F. If any bill is not paid within thirty (30) days of issuance, written notice will be sent; if the bill is not paid after a second thirty (30) day period, a final notice will be sent informing the owner and/or occupant that the master box will be disconnected and his insurance company notified.

SECTION 6. RESTRICTIONS ON TAPE DIALERS AND SIMILAR AUTOMATIC TELEPHONE DEVICES

No fire alarm system shall be equipped with a tape dialer or similar automatic telephone device which will transmit an alarm message to any telephone lines of the SFD. If, upon adoption of this Bylaw, a fire alarm system is equipped with such a tape dialer or similar automatic telephone device, the fire alarm system owner shall have sixty (60) days from adoption of this Bylaw to disconnect such tape dialer or similar automatic telephone device. If a fire alarm system owner fails to comply with this section, the Fire Chief may assess a penalty of Fifty Dollars (\$50.00) for each day of non-compliance.

SECTION 7. SECURED KEY ACCESS

Any building, other than a residential building of less than six (6) units, which has an alarm system or other fire protection system shall be provided with a secure key box installed in a location accessible to the SFD in case of emergency. This key box shall contain keys to the structure served by the alarm system, keys to the fire alarm control panels and other keys necessary to operate or service fire protection systems. In addition, if required by the Fire Chief, a lock-box, sufficient in size, shall be obtained and shall contain a list and Material Safety Data Sheets for hazardous substances present on the site in "significant quantities". As used herein, the phrases "hazardous substances" and "significant quantities" shall be as defined by applicable Town, Commonwealth of Massachusetts and Federal laws and regulations governing the storage of these substances.

The key box and/or lock-box shall be of a type approved by the Fire Chief and compatible with the key box system presently in use. The key box and/or lock-box shall be located and installed as approved by the Fire Chief.

No permit for a fire alarm system will be issued until the permit applicant has placed an order for a key box/lock-box as specified above.

Any building owner violating this section of this Bylaw after receiving due notice by the SFD shall be subject to a penalty of Fifty Dollars (\$50.00) for each day of non-compliance.

SECTION 8. APPEAL PROCEDURE

Any fire alarm system owner who is aggrieved by an action taken by the Fire Chief under this Bylaw may, within ten (10) days of such action, file an appeal, in writing, to the Board of Selectmen of the Town of Sudbury (the "Board"). After public notice, the Board shall hold a hearing, after which it shall issue a decision in which it may suspend, affirm, annul, or modify the action taken by the Fire Chief giving its written reasons therefor. The Board shall send its decision to the owner by first class mail within ten (10) days after the hearing.

SECTION 9. REGULATIONS AND ENFORCEMENT

The Fire Chief may promulgate such regulations as may be necessary to implement this Bylaw. The Fire Chief is authorized to pursue such legal action as may be necessary to enforce this Bylaw. This Bylaw may be enforced by civil process, as authorized by M.G.L. Chapter 40, §21D and Article VI of the Town of Sudbury Bylaws.

SECTION 10. DEPOSIT OF FEES AND FINES

All fees and fines collected shall be paid to the Sudbury Fire Department, which will forward all amounts collected to the Town Treasurer for deposit in the General Fund.

SECTION 11. SEVERABILITY

The provisions of this Bylaw shall be deemed to be severable, and if any of its provisions shall be held unconstitutional by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions.";

or act on anything relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: This bylaw will allow the Fire Department to regulate fire alarm systems installed in Sudbury, to collect a fee for direct connection to the Fire Department, and to assess a penalty for continued system malfunctions. At the present time there are approximately 45 private connections over the Town's alarm system. In 1990 the Fire Department responded to 203 alarms which were caused by system malfunctions or persons working on the systems without notifying the Fire Department. The wording of the bylaw is almost exactly the same as used in Acton, Maynard and Framingham, and very similar to numerous other cities and towns.

BOARD OF SELECTMEN POSITIONS: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 22. ACCEPT CHAPTER 291 OF THE ACTS OF 1990 -
 EMERGENCY TELEPHONE E-911 (Consent Calendar)

To see if the Town will vote to accept the provisions of Chapter 291 of the Acts of 1990 concerning Enhanced 911 phone legislation and to authorize the Board of Selectmen to enter into agreements relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: The Legislature has passed a law requiring the telephone company to provide E-911 phone service and the accompanying equipment to each community in the state which accepts the legislation within one year of its passage. If we do not accept E-911 now we will have to pay for it in the future. The Fire Chief and Police Chief strongly support this public safety measure and urge the Town's acceptance.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 23. SCHOOL FACILITIES MAINTENANCE - CURTIS, HAYNES, NOYES

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$136,900, or any other sum, to be expended under the direction of the Sudbury School Committee, for the purpose of making extraordinary repairs to and/or remodeling, and purchasing additional equipment for the Curtis Middle School, the Haynes School and the Noyes School, including facility repairs, furniture replacement and building improvements and all expenses connected therewith, including professional, engineering and architectural services and preparation of plans, specifications and bidding documents and supervision of work and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Two-thirds vote required, if borrowed.)

SCHOOL COMMITTEE REPORT: In recognition of the continuing need for the Sudbury School Committee to maintain the school buildings, the Committee is again requesting that the Town appropriate funds for the repair of the most critical maintenance needs in the school system. The original article as submitted requested the sum of \$495,000 for repairs; however, the Long Range Planning Committee has requested that Article 23 be reduced to reflect only items of the highest priority that involve safety, hygiene and energy. Although all the items requested in the original article are of a high priority, there are some items that can once again be deferred. Therefore, the School Department will reduce the request to the amount recommended by the Long Range Planning Committee.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 24. ROOF REPAIR - CURTIS AND HAYNES SCHOOLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$450,000, or any other sum, to be expended under the direction of the Permanent Building Committee for the purpose of performing extraordinary repairs and maintenance and/or replacing the roofs at the Haynes School and the Curtis School including engaging a qualified firm to investigate the condition of said roofs with recommendations for its maintenance, repair or replacement, and including engineering and architectural services and preparation of plans, specifications and bidding documents and supervision of work and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Two-thirds vote required, if borrowed.)

SCHOOL COMMITTEE REPORT: In 1980 a planned maintenance program was developed by the Permanent Building Committee for the repair or replacement of the roofs on the school buildings. The first phase of the roof replacement program has been completed at the Noyes School and on part of the Curtis Middle School. Additionally, the roof repairs at the Nixon School are now being completed as part of the renovation project to that building. With the completion of these projects, the Permanent Building Committee is now recommending that the Town fund

the replacement of the roof at the Haynes School and the remaining portion of the roof at the Curtis Middle School. Work on these roofs has been postponed for several years due to the ability to maintain them with spot patching using tar in the damaged areas. It is no longer possible to function with patching - these roofs are in need of replacement and must be done as soon as possible.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 25. LIBRARY ARCHITECTURAL SERVICES

To see if the Town will vote to raise and appropriate or appropriate from available funds, \$30,900, or any other sum, to be expended under the direction of the Permanent Building Committee, for the purpose of obtaining engineering and architectural services, including preparation of plans, specifications and bidding documents, for the remodeling, making of extraordinary repairs to, and constructing additions to the Goodnow Library, and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Library Trustees.

(Two-thirds vote required, if borrowed.)

BOARD OF LIBRARY TRUSTEES REPORT: The original Library building, 128 years old, has had four additions. The most recent addition was constructed nineteen years ago. Since then the Library has grown significantly in activity and resources.

A space needs study was conducted in 1987 by library consultants commissioned by the Board of Trustees. It substantiated that the existing facility does not meet the current or near future library needs of the community.

The existing facility was designed to house 20,000 non-fiction books (Main Room), 8,000 fiction books (Fiction Room) and 12,000 children's books (Children's Room) and to accommodate a staff of eight full time employees. When the addition was built the Library circulated 100,000 items. Today, the Library has 25,800 non-fiction books in the Main Room, 15,000 books in the Fiction Room and other areas, and 14,500 books in the Children's Room. (It is a small collection by public library standards.) The Library has a staff of 10.7 full time employees. It circulates approximately 184,000 items per year. It has one of the highest circulations per capita in the state.

Over the last ten years the Library has initiated a number of space saving measures and redistributed space among competing needs. In some areas, books are shelved from the floor to the ceiling. Often books are crammed onto shelves. Almost every open space has been sacrificed to shelving. Storage room and public seating space have been reduced by more than a third in order to create more shelving space. Staff members have been squeezed into work areas designed for two-thirds their number. A critical shortage of space is now evident throughout the library. Only the Library's extraordinary circulation has made it possible to manage the situation.

In addition to providing inadequate resource, public seating and work space, the facility's heating and cooling systems, and lighting and plumbing are deficient as well. The cooling system is undersized. Lighting is insufficient. The Library lacks appropriate rest room facilities and is without a public fountain.

The timing of this proposal is consistent with the Town's Five Year Fiscal Plan. The proposal will allow us to study carefully various options and to develop a building plan that will address our current and near future (20 years) needs.

The entire community will be included in the planning process. We will sponsor community meetings and distribute a survey/questionnaire. A building committee, representing a wide range of interests, will be appointed. Town boards will play important roles.

For 128 years the Goodnow Library has played an important role in establishing a sense of community and defining the quality of life in Sudbury. The Library is the community's lifelong learning/recreational center. We believe that the community's library needs deserve the most thoughtful planning we can provide.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 26. TRANSFER LIBRARY MATERIALS TO FRIENDS OF THE GOODNOW LIBRARY
(Consent Calendar)

To see if the Town will vote to authorize the Trustees of the Goodnow Library to transfer, from time to time as they deem proper, print and non-print library materials, no longer useful to the Library, to the Friends of the Goodnow Library, Inc. at less than fair market value; or act on anything relative thereto.

Submitted by the Board of Library Trustees.

BOARD OF LIBRARY TRUSTEES REPORT: The Friends of the Goodnow Library is an incorporated tax-exempt organization whose purpose is to "support and cooperate with the library in developing library services and facilities for the community". The material transferred to the Friends will be included in their book sales. The funds generated from the book sales are used to purchase the library's museum passes and other resources and services that are not supported by the library's budget. The material transferred would be items that are obsolete, damaged or in some other way no longer of value to the library collection. Currently this material is held until a non-profit organization is found to which to give them.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 27. AMEND ZONING BYLAW, ART. IX.V.D.6.h -
SPECIAL SIGNS

To see if the Town will vote to amend Section V.D.6.h of the Zoning Bylaw, Signs Which Do not Require a Sign Permit - Special Signs, by deleting the present language and substituting therefor:

"h. Special Signs - Signs mounted on or within registered motor vehicles except where the signs are mounted on parked vehicles for the purposes of advertising goods or services sold or provided on the property where the motor vehicle is parked or elsewhere either by direct sale or by order.

Notwithstanding the foregoing, signs normally painted on or attached to a motor vehicle identifying the owner and his or her trade and signs advertising the sale of the motor vehicle itself shall be allowed.";

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: This amendment is intended to eliminate the use of motor vehicles as advertising devices to circumvent the sign provisions of the Zoning Bylaw.

NOTE: The current Bylaw, Art. IX.V.D.6.h, Signs Which Do Not Require a Sign Permit, reads as follows: "h. Special Signs - Signs mounted on registered motor vehicles or carried by hand."

BOARD OF SELECTMEN POSITION: The Board supports this article.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 28. AMEND ZONING BYLAW - ART. IX.V.A.5.d -
BUILDING PLANS AND ELEVATIONS

To see if the Town will vote to amend Section V.A.5.d of Article IX of the Town of Sudbury Bylaws, the Zoning Bylaw, by deleting the first sentence thereof and substituting therefor the following:

"d. A Building Plan(s) and Elevations shall be prepared by a Registered Architect in all cases where the plan specified a facility of 35,000 cubic feet or more or gross volume.";

or act on anything relative thereto.

Submitted by the Design Review Board.

(Two-thirds vote required.)

DESIGN REVIEW BOARD REPORT: The intent of this bylaw change is to bring local Site Plan Special Permit building plan requirements into conformance with those found within the State Building Code. The present bylaw requires that a building plan be prepared where the plan specifies a facility of 10,000 square feet or more of gross floor area. As the State Building Code specifies that the plan be prepared where the plan specifies a facility of 35,000 cubic feet or more of gross volume, the proposed amendment will bring the Town's requirements into conformance with those found within the State Code. The Board supports this article.

BOARD OF SELECTMEN POSITION: The Board supports this article.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 29. AMEND ZONING BYLAW, ART. IX.V.B.1 -
DESIGN REVIEW BOARD MEMBERSHIP CRITERIA

To see if the Town will vote to amend Section V.B.1 of Article IX of the Town of Sudbury Bylaws, the Zoning Bylaw, by inserting after "landscape architect," the words "a graphics designer,";

or act on anything relative thereto.

Submitted by the Design Review Board. (Two-thirds vote required.)

DESIGN REVIEW BOARD REPORT: This article provides for the appointment of a graphics designer to the Design Review Board. Present membership of the Board, where possible and in order of appointment preference, includes that of an architect, a landscape architect, and a resident from within the Business District. As a large percentage of the Board's work relates to signage, an expert in this field will contribute to the Board's overall effectiveness. The Board supports this article.

BOARD OF SELECTMEN POSITION: The Board supports this article.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: In the absence of any obvious financial impact on the Town, the Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 30. WITHDRAWN

ARTICLE 31. WITHDRAWN

ARTICLE 32. GOLF DRIVING RANGE

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$78,000, or any other sum, to be expended under the direction of the Sudbury Park and Recreation Commission, for the purpose of constructing a golf driving range to be located on Town-owned land off North Road, known as the Davis Land (Town Property Map C10 Parcel 500) and purchasing equipment, landscaping and all expenses connected therewith, including professional, architectural and engineering services and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Park and Recreation Commission.

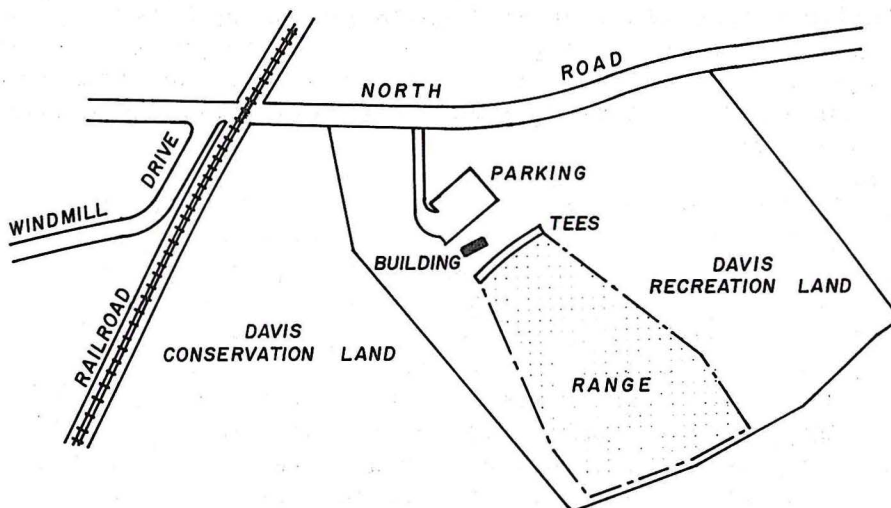
(Two-thirds vote required, if borrowed.)

PARK AND RECREATION COMMISSION: Purchased in 1974, to be developed for active recreation purposes by the Park and Recreation Commission, this land has been used as agricultural land for many years. Since the Commission was involved in the development of other recreation areas at the time, development of this parcel was put on hold. In the interim, this property has been used for corn production, the flying of radio controlled model airplanes, and as a sod farm and nursery. A small portion of the north end of the property was also used as stump dump.

With the completion of other projects, development of this parcel is the next task for the Commission. The Commission believes that use of the property for a golf driving range would enhance and improve the property, provide an additional recreation opportunity, generate revenue and result in little impact on surrounding land uses. The proposed seasonal use of the property would also allow it to be available for passive recreation activities during the winter months. The golf driving range requires minimal maintenance with low operating costs for an activity for which there is a heavy demand. The Commission recommends bonding as a viable method for financing the development of this property.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.



ARTICLE 33. REVOLVING FUND - GOLF DRIVING RANGE

To see if the Town will vote to authorize for Fiscal Year 1992 the use of a revolving fund by the Park and Recreation Commission for the recreational program of a golf driving range, to be maintained as a separate account, in accordance with Massachusetts General Laws Chapter 44, section 53E½; all receipts from operation of the driving range to be deposited therein and expended under the direction of the Park and Recreation Commission, the expenditures for Fiscal Year 1992 not to exceed \$30,000; or act on anything relative thereto.

Submitted by the Park and Recreation Commission and the Board of Selectmen.

PARK AND RECREATION COMMISSION AND BOARD OF SELECTMEN REPORT: New legislation allowing cities and towns to authorize the use of revolving funds to support programs with receipts received in connection with those programs was enacted in November, 1990. Approval of this authorization will allow the Park and Recreation Commission to operate the golf driving range without any tax revenue appropriation. Such authorization shall be made annually prior to each respective fiscal year.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 34. ACCEPT CHAPTER 40, SECTION 22D - TOWING REGULATIONS (Consent Calendar)

To see if the Town will vote to accept the provisions of M.G.L. Chapter 40, section 22D, authorizing the Selectmen to adopt regulations concerning the towing of vehicles obstructing handicapped ramps, disabled veterans or handicapped parking, or impeding snow removal or plowing operations, or act on anything relative thereto.

Submitted by the Petition.

BOARD OF SELECTMEN REPORT: The law referred to in this Warrant article makes specific provisions for regulations governing the towing of motor vehicles in certain circumstances. Notwithstanding the general police power to provide safe roads and facilities within the Town, it is suggested that the acceptance of the statute brings us in complete conformance with the legislative enactment. The Board supports this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 35. PURCHASE UNISYS PROPERTY

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be expended under the direction of the Board of Selectmen, for the purchase or taking by eminent domain of the Unisys property located off Route 117, situated in Sudbury and Concord, shown as Parcel 300 on Sudbury Town Property Map C11 and as Parcel 3416-1 on Concord Town Property Maps D15 and E15, and consisting of approximately 142 acres; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds voted required.)

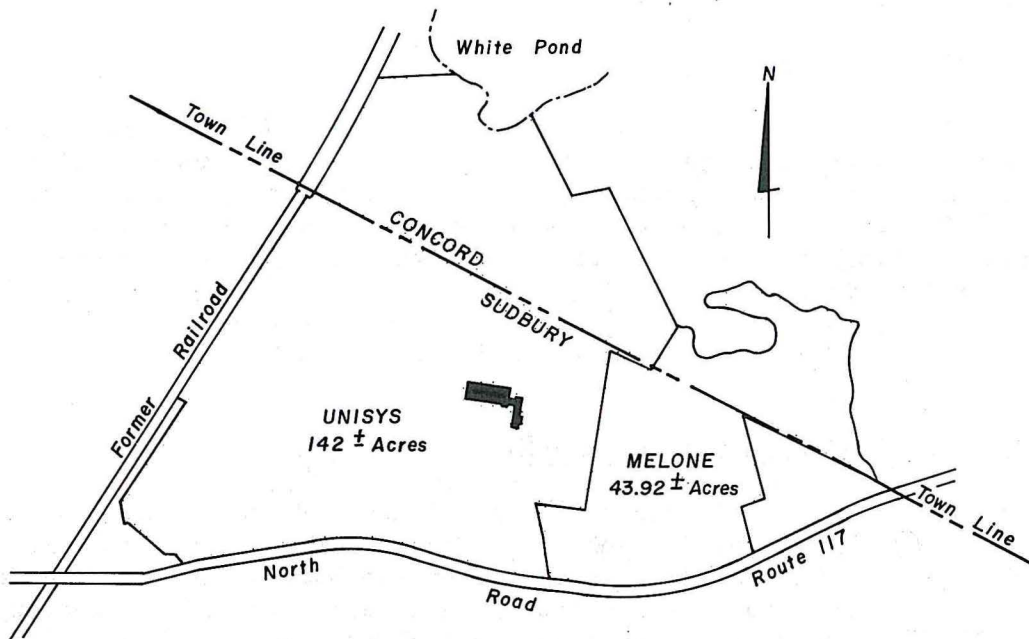
PETITIONERS REPORT: The Board of Selectmen received a letter dated January 11, 1991, a formal offer from the Unisys Corporation to sell the 142 acres of their site off Route 117 to the Town for \$1.8 Million. Following this offer the Selectmen caused work to be done by certain appointed Town Officials on evaluating the offer. The summary of these efforts resulted in a meeting on February 6 involving officials from the following boards and departments: three Concord officials from their Board of Selectmen, Finance Committee and Natural Resources Commission; Sudbury Board of Selectmen, Conservation Commission, Planning Board, Board of Appeals, Earth Removal Board, Finance Committee, Board of Health, Town Engineer, and Sudbury Water District. Out of this meeting came a nearly unanimous consensus to proceed to purchase outright the Unisys property and the Melone property (Research District property adjacent to Unisys of approximately 44 acres - see Article 36).

The Melone property was added because it provides support to purchasing the Unisys property, in that immediate payback will come to the Town from the extensive gravel deposits on the site. This plus payback for possible future development of the Unisys site will far exceed the purchase price.

The Board of Selectmen at this time has agreed on two major points:
 1) assurances have to be made in some formal sense between the Town and Unisys that will avoid any future liability to the Town relative to the current contamination problem; and 2) if the aforesaid Item 1 is accomplished, then the Board intends to propose to Town Meeting a twenty-year bonding to purchase the property, spreading out the cost of the same to be shared by future residents.

The Board of Selectmen will report further at Town Meeting and hopes you will support this article.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.



ARTICLES 35 & 36
LAND PURCHASE

ARTICLE 36. PURCHASE MELONE PROPERTY

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be expended under the direction of the Board of Selectmen, for the purchase or taking by eminent domain of the Melone property located off Route 117, situated in Sudbury and Concord, shown as Parcels 1, 2, and 100 on Sudbury Town Property Maps C11 and C12 and as Parcel 3419 on Concord Town Property Map E15 and consisting of approximately 43.92 acres, and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: See report under Article 35.

BOARD OF SELECTMEN POSITION: The Board supports this article.

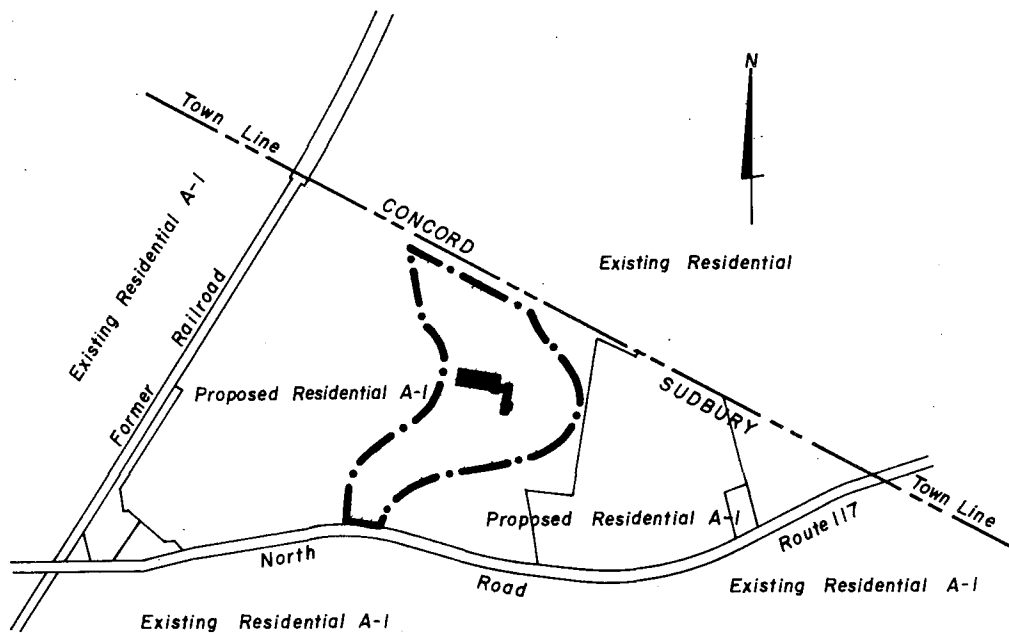
FINANCE COMMITTEE: The Committee will report at Town Meeting.

ARTICLE 37. AMEND ZONING BYLAW, ARTICLE IX.II.C -
REDUCE RESEARCH DISTRICT No. 1

To see if the Town will vote to amend the Sudbury Zoning Bylaw Article IX, Section II.C, to reduce the size of Research District Number 1 to 25 acres of the Unisys Property which include the existing buildings, parking areas, and access driveway as shown on map entitled, "Plan of 25 +/- Acre Research District", dated February 1, 1991 by Ralph S. Tyler and on file in the Town Clerk's Office; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)



ARTICLE 37
25 ACRE RESEARCH DISTRICT

PETITIONERS REPORT: Articles 37, 38 and 39 seek to solve the long standing Research District Zoning Controversy. Current Research District zoning, imposed by an extreme down-zoning in 1987, limits development to 967 square feet per acre and thereby creates 98.9% Open Space. Most have come to understand that such extreme zoning will not survive legal challenge.

Articles 37 and 38 will reduce Research District development to 250,000 square feet from the over one million square feet which would be allowed when the 967 square feet per acre Maximum Floor Area Ratio is invalidated. This reduction in potential development occurs from reducing the size of the Research District from 143 to 25 Acres and by reducing density from 13,068 square feet per acre (15% Building Coverage) to 10,000 sf/acre. The changes in minimum lot size and yard depth in Article 38 reflect the reduced size of the Research District which will be setback from Route 117. Because of this setback, future development still cannot occur any closer to Route 117 than is possible with current zoning regulations.

Article 39 will permit executive, administrative, engineering, financial, or professional offices and corporate headquarters facilities to be located in the Research District. These additional uses are less likely to create ground water quality problems.

The second part of Article 39 permits manufacturing incidental to these new uses. Manufacturing incidental to Research and Development is presently permitted. Permitting incidental manufacturing is necessary to effectively encourage these more desirable uses. A computer software company might only consider, for example, sites where software duplication (i.e. manufacture) could occur in the same facility as the rest of its activities.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 38. AMEND ZONING BYLAW, ART. IX.IV.B -
RESEARCH DISTRICT INTENSITY REGULATIONS

To see if the Town will vote to amend the Sudbury Zoning Bylaw Article IX, Section IV.B, Schedule of Intensity Regulations for the Research District, by changing current restrictions as follows:

Maximum Floor Area Ratio = 10,000 gross square feet per acre
 Minimum Lot Size = 7 Acres
 Minimum Yard Depths (front, side, rear) = 50 feet
 Minimum Street Centerline Setback = 75 feet

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: Provisions of the current bylaw are as follows:

- Maximum Floor Area Ratio = 967 sq. ft. gross floor area per acre
- Minimum Lot Size = 25 acres
- Minimum Yard Depths = front 200 feet
- Minimum Yard Depths = side 100 feet
- Minimum Yard Depths = rear 100 feet
- Minimum Street Centerline Setback = 225' with qualifications

PETITIONERS REPORT: See report following Article 37.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 39. AMEND ZONING BYLAW, ARTICLE IX.III.D -
RESEARCH DISTRICT USE REGULATIONS

To see if the Town will vote to amend the Sudbury Zoning Bylaw Article IX, Section III.D. Research District Use Regulations, by adding the following permitted uses:

- "d. Executive, administrative, engineering, financial, or professional offices and corporate headquarters facilities including accessory uses thereto."

and revising permitted uses Subsection b. and prohibited uses Subsection a. by adding to the end of each the following:

"or other permitted use.";

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: Printed below is Section D. Research Districts as it currently stands:

"D. RESEARCH DISTRICTS

The following uses only shall be permitted in Research Districts:

- a. Research, development or engineering work.
- b. Manufacture, assembly, treatment, inspection and test incidental to research, development or engineering work.
- c. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, may be

permitted upon the issuance of a special permit provided the granting authority finds that the proposed accessory use does not substantially derogate from the public good.

The following uses are specifically prohibited in Research Districts:

- a. Any process of manufacture, assembly or treatment which is not incidental to research, development or engineering work.
- b. Any retail trade or general business activity requiring the storage of or transfer of merchandise.
- c. Warehousing or storage of materials or merchandise except as required in connection with research, development or engineering work or in connection with manufacture, assembly, treatment, inspection or test incidental thereto.
- d. Hotels, tourist cabins, motor courts, or motels.
- e. Commerical food refreshment establishments except for facilities contained within a plant or office building for the convenience of employees working in said plant or office building.
- f. Any use which may produce a nuisance or hazard from fire or explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapor, harmful radioactivity, offensive noise or vibration, flashes or objectionable effluent and electrical interference which may adversely affect or impair the normal use and peaceful enjoyment of any property, structure or dwelling in the neighborhood, contamination of ground water, pollution of streams or other atmospheric pollutant beyond the lot on which such use is conducted."

PETITIONERS REPORT: See report following Article 37.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 40. RESEARCH DISTRICT LAND ACQUISITION -
FUNDED BY RESEARCH DISTRICT TAXES

To see if the Town will vote to authorize the Selectmen to acquire by purchase or eminent domain a portion or portions of the Research District and/or adjacent Concord Land as can be acquired at an annual cost which is less than the estimated future Real Estate Tax Revenues from the Research District net of the cost of providing town services to the District; and upon such terms and conditions as the Selectmen may determine, and to raise and appropriate, or appropriate from available funds, a sum of money therefor and all expenses in connection therewith, and to determine whether such sum shall be raised by borrowing or otherwise; and further, to authorize the Town to seek grants and other funding therefor; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: This article enables the most desirable portions of the Research District and/or adjacent Concord Land to be acquired if Sudbury decides not to purchase the entire Unisys and Melone properties as proposed in previous articles. This article could be used to acquire a Town Beach on White's Pond, one of Massachusetts clearest and best swimmable ponds. Surrounding Open Space and access road from Route 117 could also be acquired to create a most desirable town recreation area for Sudbury's residents and future generations. Trails or scenic vistas from Route 117, even gravel deposits for use in the landfill, could also be acquired. These acquisitions would be selected and structured to cost no more than the projected real estate taxes which will be collected in the part of the Research District which remains in private ownership.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

ARTICLE 41. AMEND ZONING BYLAW, WATER RESOURCE PROTECTION
DISTRICT SITE PLAN REVIEW

To see if the Town will vote to move and revise section IX.III.G.5.c.2) of the Sudbury Zoning Bylaw so that it becomes a new Section IX.III.G.5.g and reads as follows:

"g. Business, industrial, research and institutional activities permitted in the underlying district are permitted within Water Resource Protection District Zone II subject to a Site Plan Review by the Planning Board to assure that the use complies with the restrictions of subsection 5.b.",

move and revise Section IX.III.G.5.f.2) so that it becomes a new Section IX.III.G.5.h and reads as follows:

"h. Business, industrial, research and institutional activities permitted in the underlying district are permitted within Water Resource Protection District Zone III subject to a Site Plan Review by the Planning Board to assure that the use complies with the restrictions of subsection 5.e.",

and add Section IX.III.G.9 to read as follows:

"9. Procedures for Site Plan Review

a. Site Plan Review Authority - Site Plan Review shall be the responsibility of the Planning Board. Site Plan Approval shall only be granted if the Planning Board determines that the use fully meets the applicable restrictions of this Bylaw. In making such determination, the Planning Board shall give due consideration to:

1. Possible equipment or process failures which could cause prohibited discharges,
2. The adequacy of back-up systems and equipment to prevent prohibited discharges,
3. The adequacy of the monitoring capability and Sudbury's ability to make routine independent verification,
4. The adequacy and reliability of measures proposed to clean up prohibited discharges, and
5. The degree of threat to water quality which would result if the prohibited discharge were to occur.

For uses involving substances, processes or equipment where failure could reasonably result in a discharge which violates the restrictions of this Bylaw, the Planning Board may impose such conditions, safeguards and limitations as it deems appropriate given the threat to water quality and consistent with a reasonable use of the site for purposes permitted or permissible in the underlying district.

b. Rules and Regulations - The Planning Board may adopt, and from time to time amend, Water Resources Site Plan Review Rules and Regulations consistent with the provisions of this Bylaw and provisions of Massachusetts General Laws and shall file a copy of said Rules and Regulations or amendments with the Town Clerk. Such Rules and Regulations may provide for a review by other Town Boards similar to that described in Section III.G.6.e.

c. Application Contents - The Application shall comply with the requirements of the Water Resources Site Plan Review Rules and Regulations. Each application shall, at a minimum, contain a description of the planned use sufficient for the Planning Board's evaluation of the potential impact on the Water Resource Protection District including:

1. Plans, descriptions, and/or calculations as appropriate confirming that the planned use is in compliance with applicable Water Resource District restrictions.

2. A profile of potential events, if any, which could be expected to occur at least once during the lifetime of the planned use which could result in discharges prohibited by this Bylaw.
3. Where potential event(s), if any, are identified which could lead to prohibited discharges the application shall in addition contain:
 - a. A description of the proposed monitoring methods, capable of independent routine verification by Sudbury, which will be used to learn of prohibited discharges, and the process, technology and/or methods which could be employed, if necessary, to fully remediate the impact of the prohibited discharge.
 - b. An analysis, by a professional geologist, hydrogeologist, soil scientist or Registered Professional Engineer experienced in groundwater pollution remediation, sufficient to determine that potential prohibited discharges can be effectively remediated and will not cause the groundwater quality to fall below the standards established in 314 CMR 6.00, Massachusetts Groundwater Quality Standards.
- d. Technical Assistance - When the Planning Board reasonably determines that potential events associated with the proposed use could lead to prohibited discharges, the Planning Board may obtain independent technical assistance in the same manner as is described in Section III.G.6.c.1.
- e. Site Plan Review Process and Decisions -
 1. The Site Plan Review shall conform to the applicable procedural requirements provided in M.G.L. Chapter 41, Section 81T, and 81U for Definitive Subdivisions except that a decision shall be made within 90 days.
 2. The vote of a majority of the Planning Board shall be sufficient to render a Site Plan Review Decision.
 3. In the event of disapproval, the Planning Board shall state in detail the reasons for disapproval and shall revoke its disapproval and approve a Site Plan application which, as amended, conforms to all Zoning Restrictions and Site Plan Rules and Regulations.";

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: 1. Section III.G.5.c.2) currently reads:

"c. The following uses are permitted by special permit within Water Resource Protection Districts, Zone II, subject to the approval of the Special Permit Granting Authority under such conditions as they may require and also subject to subsection 5.b.

2) Those business, industrial, research and institutional activities permitted in the underlying district with a site plan review to prevent any adverse impact on the Water Resources Protection District and the interests to be protected thereunder."

2. Section III.G.5.f.2) currently reads:

"f. The following uses are permitted by special permit within Water Resource Protection Districts, Zone III, subject to the approval of the Special Permit Granting Authority under such conditions as they may require and also subject to subsection 5.e.

2) Those business, industrial, research and institutional activities permitted in the underlying district with a site plan review to prevent any adverse impact on the Water Resources Protection District and the interests to be protected thereunder."

PETITIONERS REPORT: Currently the Water Resource Protection District Bylaw makes all business uses permitted in underlying business districts subject to a discretionary Special Permit. Recent Massachusetts Appeals Court cases indicate that Sudbury does not have the authority to condition all these uses on discretionary Special Permits as landowners are entitled to reasonable use as a matter of right.

This article revises the Water Resource Protection District Bylaw to conform to these decisions by establishing a Site Plan Review Process which is within the scope permissible by Massachusetts General Laws.

Adoption of this article will insure that Sudbury retains a review authority sufficient to insure that planned uses conform to the Water Resource Protection District restrictions. Where the reasonable potential exists for prohibited discharges to occur as a result of a planned use, it will enable the Planning Board to establish reasonable conditions and an ongoing monitoring capability to protect Sudbury's critical groundwater supplies.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

TOWN COUNSEL OPINIONS

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 1991 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

Art. 3	Amend Art. XI	Personnel Administration Plan
Art. 4	Amend Art. XI	Personnel Class. & Salary Plan
Art. 15	Amend Art. V.27.(d)	Handicapped Parking, Penalty Amount
Art. 21	Create Art. V(D)	Fire Alarm Systems

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 1991 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Art. 11	Amend Art. IX.VI.C	Reduce Term of Board of Appeals
Art. 13	Amend Art. IX.III.E.4.(f)	Flood Plain Permitted Uses
Art. 14	Amend Art. IX.III.E.3.(f)	Flood Plain Permitted Uses Technical Correction
Art. 27	Amend Art. IX.V.D.6.h	Special Signs
Art. 28	Amend Art. IX.V.A.5.d	Building Plans & Elevations
Art. 29	Amend Art. IX.V.B.1	Design Review Board Membership Criteria
Art. 37	Amend Art. IX.II.C	Reduce Research District No. 1
Art. 38	Amend Art. IX.IV.B	Research District Intensity Regulations
Art. 39	Amend Art. IX.III.D	Research District Use Regulations
Art. 41	Amend Zoning Bylaw	Water Resource Protection District Site Plan Review

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this twenty-fifth day of February, one thousand nine hundred and ninety-one.

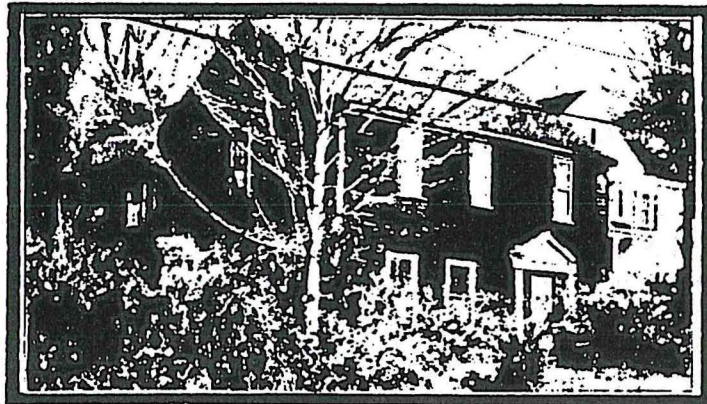
Judith A Cope

SELECTMEN OF SUDBURY

David A. Wallace

John C. Drobinski

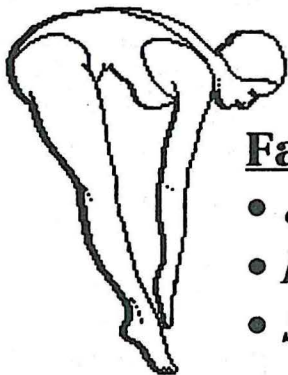
**SAVE
THIS
HOUSE**



**BUILD
A
MUSEUM**

SUPPORT THE WOOD-DAVISON HOUSE RESTORATION PROJECT

Located at 348 Boston Post Road, the Wood-Davison House is one of Sudbury's oldest homes. But, it is currently in such poor shape that it will be lost unless we act to save it now! Our goal is to move the house to a parcel of land at Sudbury Center, restore it, and create a much-needed museum for Sudbury's priceless historical collections. A gift to future generations, it will be a lasting tribute to Sudbury's 350th Anniversary Celebration. Checks may be made payable to the Wood-Davison House Restoration Fund and mailed to Wood-Davison House Restoration Task Force, Town Hall, Sudbury, MA.



ATKINSON POOL

Facilities:

- *8 Lane Pool*
- *Diving Well*
- *Showers & Lockers*

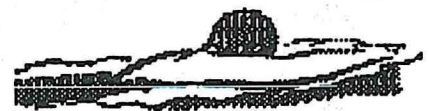
Programs:

- *Early Morning Lap Swim*
- *Open & Family Swim*
- *Swim Instruction*
- *Aquasize*
- *Scuba Instruction*

Open seven days per week!!

Offering full year, six month, and summer membership plans as well as corporate & buddy membership discounts.

For details call 443-5658



1991 DOG LICENSES

NEW LICENSING PERIOD ---- JANUARY 1st - DECEMBER 31st

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a notarized letter from veterinarian. A metal tag, with unexpired expiration date indicated, may be used for rabies verification. A spay or neutered certificate MUST accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

A \$25.00 fine per dog must be imposed on April 1st for non-compliance with Town Bylaw (V, §3)

OWNER'S NAME _____ TELEPHONE NO. _____

ADDRESS _____

NAME OF DOG _____ BREED _____ AGE _____ COLOR _____

MALE NEUTERED	MALE	FEMALE SPAYED	FEMALE
\$6.00	\$10.00	\$6.00	\$10.00

DOG LICENSES WILL BE AVAILABLE AT THE RABIES CLINIC HELD AT THE HIGHWAY DEPARTMENT, OLD LANCASTER ROAD, SATURDAY, MARCH 9th, 10:00 A.M. - 12:00 NOON.

VOLUNTEER TO SERVE YOUR TOWN!
REGISTER NOW!

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, Town Hall, Sudbury, MA, 01776.

NAME _____ TEL. NO. _____

ADDRESS: _____ YRS. RES. _____

OCCUPATION: _____

EDUCATION/TRAINING: _____

EXPERIENCE IN GOV'T: _____

INDICATE INTERESTS BELOW:

- | | | |
|--|--|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Finance | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Ancient Documents | <input type="checkbox"/> General | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Health | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Cable Television | <input type="checkbox"/> Historical | <input type="checkbox"/> Regional |
| <input type="checkbox"/> Celebrations | <input type="checkbox"/> Housing | <input type="checkbox"/> Resource Recovery/Landfill |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Industrial Dev. | <input type="checkbox"/> Town Report |
| <input type="checkbox"/> Education | <input type="checkbox"/> Insurance | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Elderly | <input type="checkbox"/> Landscaping (Town) | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Facilities | <input type="checkbox"/> Library | <input type="checkbox"/> Youth |
| <input type="checkbox"/> New Revenue | <input type="checkbox"/> Local Arts Council | <input type="checkbox"/> Rt. 20 Revitalization |
| <input type="checkbox"/> Generation | <input type="checkbox"/> Anything (call us!) | <input type="checkbox"/> (Sud. Village Project) |