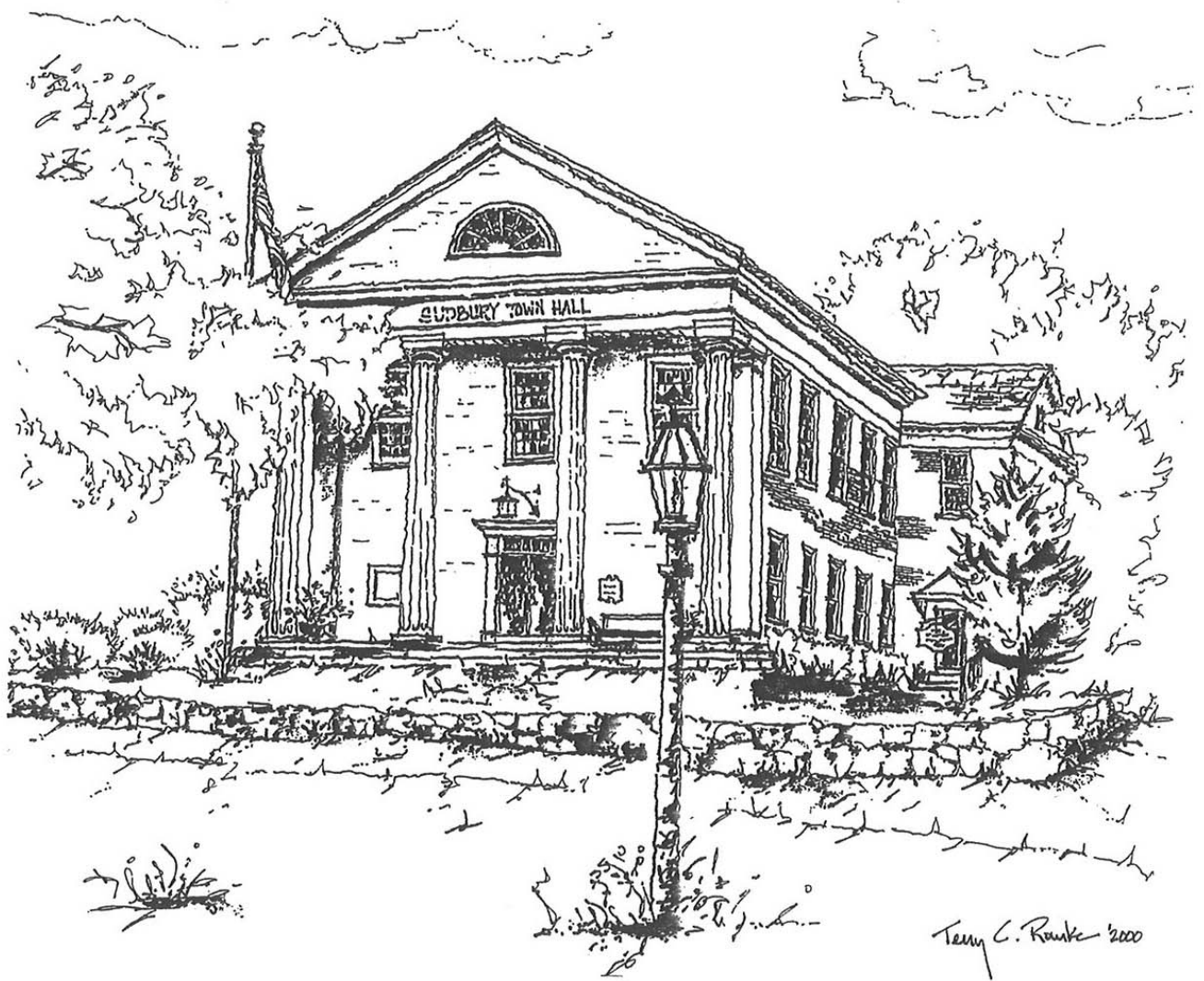


# 2009 Annual Town Report Sudbury, Massachusetts



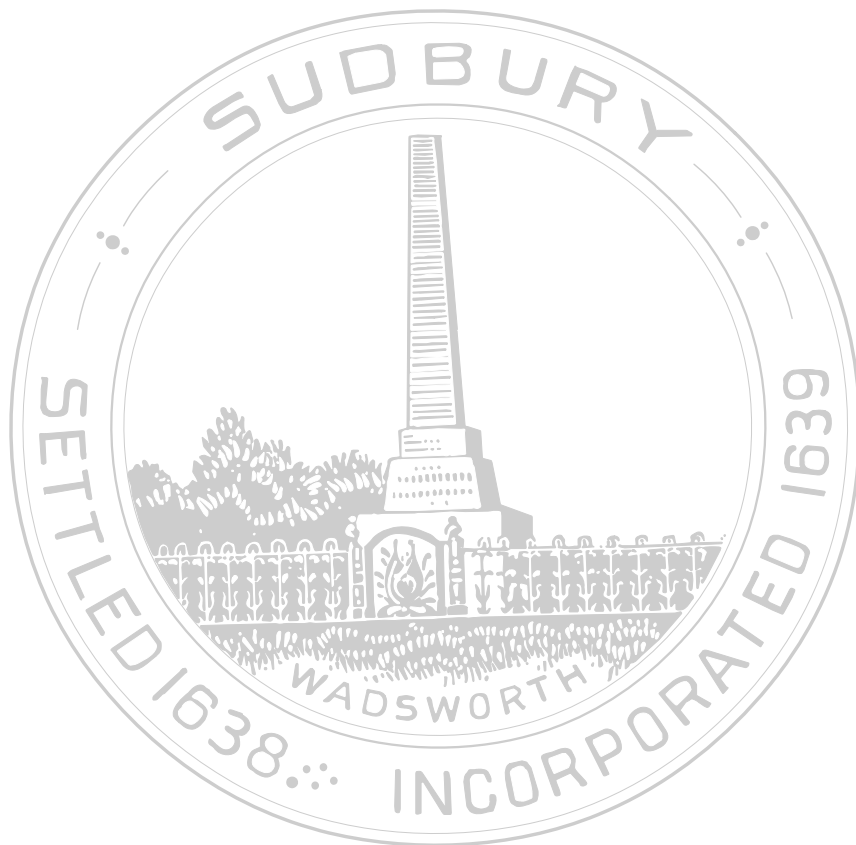
## Sudbury Town Offices/Departments

<b><u>Department</u></b>	<b><u>Location</u></b>	<b><u>Phone Number</u></b>
Accounting Office	Flynn Building	978-639-3309
Assessor's Office	Flynn Building	978-639-3393
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-443-2209 x1361
Conservation	DPW Building	978-443-2209 x1370
Council on Aging	Fairbank Community Center	978-443-3055
Design Review Board	Flynn Building	978-639-3387
Dog Officer	----	978-639-3361
Engineering/DPW Director	DPW Building	978-443-2209 x1389
Finance Director	Flynn Building	978-639-3377
Fire Headquarters	77 Hudson Road	978-443-2239 (bus.)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-443-2209 x1379
Highway/DPW	275 Old Lancaster Road	978-443-2209 x1221
Historic Districts Commission	Flynn Building	978-639-3399
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community Development	Flynn Building	978-639-3387
Police Department	415 Boston Post Road	978-443-1042 (bus.)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	Flynn Building	978-639-3358
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury School Department	Fairbank Community Center	978-639-3211
Sudbury Water District	199 Raymond Road, P.O. Box 111	978-443-6602
Tax Collector/Treasurer	Flynn Building	978-639-3376
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Asst. Town Manager	Flynn Building	978-639-3386
Treasurer/Collector	Flynn Building	978-639-3377
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

### **Addresses**

DPW Building	275 Old Lancaster Road
Fairbank Community Center	40 Fairbank Road
Flynn Building	278 Old Sudbury Road
Town Hall	322 Concord Road

# **370<sup>th</sup> Annual Report of the Official Boards**



**Sudbury, Massachusetts  
Year Ending December 31, 2009**

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Town Phone Numbers.....	Inside Cover
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# Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639; 370 years old in 2009										
POPULATION:	17,924 Voters: 11,265										
AREA:	24.7 Square Miles										
FY2009 BUDGET:	<table> <tr> <td>Operating Budget:</td><td>\$68,699,437</td></tr> <tr> <td>Debt Service:</td><td>6,741,131</td></tr> <tr> <td>Other items to be raised:</td><td><u>1,507,925</u></td></tr> <tr> <td>Total General Fund Budget:</td><td>\$76,948,493</td></tr> </table>	Operating Budget:	\$68,699,437	Debt Service:	6,741,131	Other items to be raised:	<u>1,507,925</u>	Total General Fund Budget:	\$76,948,493		
Operating Budget:	\$68,699,437										
Debt Service:	6,741,131										
Other items to be raised:	<u>1,507,925</u>										
Total General Fund Budget:	\$76,948,493										
TAX RATE:	FY2010: \$16.08 Residential; \$20.13 Commercial/Industrial/Personal Property FY2009: \$15.29 Residential; \$19.30 Commercial/Industrial/Personal Property FY2008: \$14.27 Residential; \$18.47 Commercial/Industrial/Personal Property										
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting										
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network										
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School										
PUBLIC SAFETY:	Full-time Fire Department with three stations, also provides emergency ambulance service to hospitals; Full-time Police Department										
RECREATION:	Programs offered year round; informational brochures mailed to all Sudbury residents four times a year. Recreation buildings include the Atkinson Town Pool, the Fairbank Community Center, which houses the Teen Center, Park and Recreation Office and the Fairbank Senior Center. Major recreation areas include Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area, which includes the new handicapped-accessible Boundless Playground. Facilities include a toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating area, and fields for: baseball, field hockey, lacrosse, softball, and soccer.										
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough.										
HEALTH/HOSPICE CARE SERVICES:	Parmenter Health Services, Inc.										
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, and Unitarian.										
UTILITIES:	<table> <tr> <td>Electrical service:</td><td>NSTAR</td></tr> <tr> <td>Natural Gas service:</td><td>Keyspan</td></tr> <tr> <td>Water:</td><td>Sudbury Water District</td></tr> <tr> <td>Telephone service:</td><td>Verizon</td></tr> <tr> <td>Cable Service:</td><td>Comcast, Verizon</td></tr> </table>	Electrical service:	NSTAR	Natural Gas service:	Keyspan	Water:	Sudbury Water District	Telephone service:	Verizon	Cable Service:	Comcast, Verizon
Electrical service:	NSTAR										
Natural Gas service:	Keyspan										
Water:	Sudbury Water District										
Telephone service:	Verizon										
Cable Service:	Comcast, Verizon										

# Federal, State and County Officials

<u>Title/Position</u>	<u>United States of America</u>	<u>Residence</u>	<u>Office Tel. No.</u>
President	Barack H. Obama	Washington, DC	(202) 456-1414
Vice President	Joseph R. Biden, Jr.	Washington, DC	(202) 456-2326
Senators	Paul G. Kirk, Jr. John F. Kerry	Marston Mills Boston	(202) 224-4543 (617) 565-8519
Representative 5 <sup>th</sup> Congressional District	Nicola S. Tsongas	Lowell	(978) 459-0101
<u>Commonwealth of Massachusetts</u>			
Governor	Deval Patrick	Milton	(617) 725-4000
Lt. Governor	Timothy Murray	Worcester	(617) 725-4005
Secretary of State	William F. Galvin	Boston	(617) 727-7030 1-800-392-6090
Registrar of Deeds Middlesex Southern District	Eugene C. Brune	Somerville	(617) 679-6310
Treasurer and Receiver General County Treasurer/Chairman, Retirement Bd.	Timothy P. Cahill	Quincy	(617) 367-6900
Middlesex Retirement Board Chairman	Thomas F. Gibson	Watertown	(978) 439-3006
Attorney General	Martha Coakley	Medford	(617) 727-2200
Auditor	A. Joseph DeNucci	Newton	(617) 727-2075
Clerk Magistrate Middlesex Superior Court	Michael A. Sullivan	Cambridge	(781) 939-2700
Councillor 3 <sup>rd</sup> District	Marilyn Petitto Devaney	Watertown	(617) 725-4015 x3
District Attorney Northern District	Gerard T. Leone, Jr.	Hopkinton	(781) 897-8300
Registry of Probate/Insolvency	Tara E. DeCristofaro	Medford	(617) 768-5800
Senators in General Court: 3 <sup>rd</sup> Middlesex District Middlesex & Worcester	Susan C. Fargo (Pct. 1 & 4) James G. Eldridge (Pct. 2, 3 & 5)	Lincoln Acton	(617) 722-1572 (617) 722-1120
Representative in General Court: 13 <sup>th</sup> Middlesex District	Thomas P. Conroy	Wayland	(617) 722-2000
Sheriff (of Middlesex County)	James V. DiPaola	Malden	(617) 494-4400

*NOTE: Officials in office as of November 2009*

# Elected Town Officials

(Effective after the Annual Election - March 30, 2009)

	<b><u>Term Expires</u></b>		<b><u>Term Expires</u></b>
<b>Assessors, Board of</b>		<b>Planning Board</b>	
Joshua M. Fox	2012	Joseph J. Sziabowski	2010
Trevor A. Haydon	2010	Michael C. Fee	2010
Liam J. Vesely	2011	Michael J. Hunter	2011
		Christopher Morely	2012
<b>Goodnow Library Trustees</b>		Eric D. Poch	2012
Jill W. Browne	2012		
Phyllis Cullinane	2010	<b>Selectmen, Board of</b>	
Lily A. Gordon	2012	William J. Keller, Jr	2010
Carol Hull	2010	John C. Drobinski	2011
Robert W. Iuliano	2011	Lawrence W. O'Brien	2012
Barbara F. Pryor	2011		
<b>Health, Board of</b>		<b>Sudbury Housing Authority</b>	
Linda Marie Huet-Clayton	2012	Sherrill P. Cline	2014
Donald C. Kern	2010	Judith Deutsch (State apptee.)	2014
Brian J. McNamara	2011	Kaffee Kang	2011
		Lydia Pastuszek	2013
<b>Lincoln-Sudbury Regional School District Committee</b>		Steven J. Swanger	2012
Mark T. Collins	2012		
Radha Raman Gargeya	2010	<b>Sudbury School Committee</b>	
Nancy F. Marshall (Lincoln)	2012	Jeffrey S. Beeler	2012
Patricia M. Mostue (Lincoln)	2011	Susan N. Iuliano	2012
John J. Ryan, Jr.	2010	Michele MacDonald	2011
Berne B. Webb	2011	Richard J. Robison	2011
		Jane S. Santinelli	2010
<b>Moderator</b>		<b>Water District Commission</b>	
Myron J. Fox	2012	William J. Cossart	2011
		Lee H. Goodstone	2012
<b>Park and Recreation Commission</b>		Robert H. Sheldon	2010
Paul Griffin	2010		
Georgette P. Heerwagen	2011	<b>Water District Officers</b>	
James J. Marotta	2010	Craig E. Blake	2010
		Robert K. Coe	2010
		R. Edward Thompson	2010

# Administration

## Board of Selectmen and Town Manager

The Board of Selectmen in conjunction with the Town Manager hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. The Selectmen's report follows.

Lawrence W. O'Brien was re-elected for a 4th term. William J. Keller, Jr. was elected Chairman of the Board and John C. Drobinski was elected Vice Chairman. Maureen G. Valente continues as Town Manager, entering into her eleventh year in this position.

The Board adopted a record 56 goals for FY10, and directed that the Town staff begin or continue actions leading toward accomplishment of those goals. These goals are found on the Town's website, and each relate to the ten values the Selectmen have adopted. This report is organized around these values, so that readers have a framework for seeing that there is a larger strategic plan to protect and enhance that which we value most about our Town. There are so many activities, programs and efforts put forth during the year we can't mention them all, but here are some highlights.

### **Ensure the Safety and Well-Being of the Community**

Police Chief Peter Fadgen retired early in 2009, and Lt. Rick Glavin was appointed to Police Chief in December after serving as Interim Chief for most of the year. The Blue Ribbon Police Station Committee's recommendation to construct a new, smaller building on the proposed site was postponed by the Selectmen until a later date due to the difficult economic environment.

Town Manager Valente and Fire Chief MacLean worked as part of a multi-town team to develop a new regional Advanced Life Support (ALS) program anticipating the planned 2010 withdrawal of Emerson Hospital from this service after many years of providing high quality paramedics for 13 neighboring communities at no charge. Working with Emerson officials to develop a new contract for subcontracted ALS, the new program will be launched in mid-February 2010 with an enhanced level of paramedic vehicles and staffing to respond to emergency

medical calls. Further study on the in-house ALS service by the Sudbury Fire Department continues.

### **Protect and Enhance the Financial Health of the Town**

Sudbury felt the effects of the greatest economic slowdown since the Great Depression in a number of ways. An already very lean budget for the Town and schools was further affected by mid-year state aid cuts and each major cost center voluntarily reduced spending to keep the overall budget within available revenues. On the positive side, Standard & Poor's reaffirmed the Town's AAA credit rating in connection with the issuance of the bond for acquisition of the development rights for land owned by the Boy Scouts on Nobscot Mountain. Standard & Poor's noted four factors underlying Sudbury's strong credit rating: experienced financial management, low debt burden, strong property tax base growth, and high wealth and income factors. The Budget Review Task Force (BRTF), created by the Board of Selectmen to study the Town's recurring budgetary deficit, finalized its report containing ideas for reducing spending and enhancing non-property tax revenues. A tracking sheet, which incorporates the BRTF suggestions and those from Town staff and other officials, was developed and placed on the Town's web site and work is underway on a number of the initiatives listed there.

Once again, the Town's *Annual Budget and Financing Plan* won the prestigious Distinguished Budget Presentation Award, the highest award in governmental budgeting, from the Government Finance Officers Association of the United States and Canada, noting that the Town's budget met program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The outside auditors for the Town stated their opinion that the Town is in excellent financial condition, the Town's financial management practices and records are as they should be, and all requirements of the Governmental Accounting Standard Board for municipalities of our size are being met.

### **Protect and Enhance Educational Excellence Offered by the Town**

The Board of Selectmen supports high quality education in Sudbury and are very concerned that staffing and services were reduced at the two school systems in Sudbury. In order to prevent further



erosion of educational services, the Board of Selectmen worked with the Sudbury Public School Committee to develop new rate-saver health insurance plans and cost structure that they hoped would significantly slow the rate of increase in the cost of health insurance. The new employee health insurance offerings have been successfully negotiated with all SPS collective bargaining groups and one Town group, and the negotiation process is underway with other Town unions. The C.O.R.E. program, developed jointly by the Town Manager and SPS Superintendent to analyze and make operational improvements to various administrative functions, resulted in better alignment of payroll and other functions between the Town and School. This freed up staff time at SPS to work on other functions as payroll responsibilities were moved to the Town's accounting office.

### **Protect the Environmental Quality of the Town**

The Board of Selectmen voted to establish a new Energy and Sustainability Green Ribbon Committee to provide a mechanism to assist the Board and Town Manager in developing programs and projects to foster energy conservation, energy efficiency, renewable energy generation and sustainability planning. Town staff finalized the purchase of the development rights from the Knox Trail Boy Scout Council for the Sudbury portion of the land the Scouts own on Nobscot Mountain protecting 303 acres of this wonderful and environmentally-sensitive land as open space in perpetuity.

After the Department of Environment Protection determined that significant and costly upgrades would need to be made to the Wayland-Sudbury Septage Treatment Plant in order to keep its operating permit, the Boards of Selectmen of both towns determined from a cost benefit basis, it made more sense to close the plant rather than make capital investments that likely would exceed the ability of the plant to pay for itself through user fees. The plant officially ceased operation in November.

Town officials reached an agreement in principle to purchase the abandoned rail line owned by the CSX Corporation, and as the year ended were in the process of finalizing this purchase. A new committee to advise the Selectmen on land purchases has been formed – the Land Acquisition Review Committee (LARC) – and will begin its work in 2010.

### **Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees**

As noted before, 7.05 Town positions were lost in FY09 due to the unsuccessful operating override.

Budget projections for FY10 originally appeared to require further reductions. However, changes by non-union employees to a new rate-saver health insurance plan, plus increasing the contribution rate for employees, has so far minimized further loss of jobs and service reductions compared to FY09. The Board of Selectmen and Town Manager are actively negotiating with several Town unions to bring all Town employees over to the new plans and contribution rates.

### **Enhance Relationships and Communications**

Sudbury Selectmen met several times with their counterparts in Wayland and identified a number of possible regionalism opportunities between the two communities. One of these was put into place right away, as the two towns signed an intermunicipal agreement to share the time and services of Nancy McShea to run both towns' recreation department. This arrangement has saved over \$40,000 for Sudbury and enhanced our program due to the expertise and professional background Ms. McShea brings to Sudbury.

The first ever "Sudbury Citizens' Academy," a course where Sudbury residents can learn more about how their Town government operates, began in January. Fifteen Sudbury residents attended the Academy and expressed positive review on how much they learned about the complexities of Town government and the commitment it takes from staff and residents alike to govern the Town.

The Selectmen began year four of their monthly cable television program ***Town Hall Matters***, a forum for the Board to discuss with various guests Town issues in a relaxed, unstructured setting. Topics this year included *Understanding the State Legislature*, *Budget Review Task Force - Expense Subcommittee Report*, *Selectmen's Goals for FY10* and *Energy and Sustainability Green Ribbon Committee* to name a few. Individual Selectmen serve as liaison to each committee of the Town and encourage the committee chairs to use this special relationship to communicate with the Board.

The new Sudbury Access Corporation, which took over running the Town's cable access programming, began covering more public meetings than ever before and made its programming available through the internet. Those interested can watch taped meetings by accessing *Sudburytv.org*.

**Emphasize Long-Term, Strategic Planning**

The continued recession has slowed down progress on many other important long-term projects of the Town, such as work on the Bruce Freeman Rail Trail and replacing the existing Police Station. Other projects, such as finding a suitable disposal site for wastewater treatment, redesigning the Town Centre intersection, conducting a traffic corridor study of Route 20, and developing a plan for a new Town/School Facilities Maintenance Department, have been moving ahead.

**Protect and Enhance the Unique Sense of Place Offered by the Town**

The Community Preservation Act continues to be the best source for funding many of those projects such as land and historic preservation efforts. The Sudbury Centre Improvement Advisory Committee, created by the Board of Selectmen to study and recommend options for improvement of the historic Sudbury Centre, continued its efforts to develop best options for this intersection. The exterior of the Loring Parsonage has been improved.

**Protect and Enhance a Climate of Acceptance and Tolerance within the Community of Sudbury**

As the executive leadership of the Town, the Sudbury Board of Selectmen believes it is its responsibility to promote a prejudice-free community and create a town that is welcoming and appreciative of all people. With great pride and excitement, the ribbon cutting for the new Boundless Playground, the first handicapped accessible playground in the MetroWest area, was held in early October. This wonderful new

asset was built through a combination of a grant, fundraising by residents, and in-kind contributions from many Town employees, and will be overseen by Town employees. The new playground is adjacent to the walking loop trail that was built by the DPW with funding from an anonymous donor intended as an exercise area for seniors and other adults with limited physical abilities. With these two new assets, Sudbury can offer recreational opportunities to residents of all ages.

**Encourage Diversity of Housing Opportunities within the Community of Sudbury**

The Board created the Sudbury Housing Trust in 2006 to tackle the difficult job of producing more units of affordable housing in Sudbury. The Trust has been successful in working on a number of efforts to produce affordable housing on a smaller scale in conjunction with the recommendations in the 2005 Sudbury Community Housing Plan. Since its creation, the Trust has facilitated the addition of six units of affordable homeownership into Sudbury's affordable housing inventory.

Respectfully submitted,  
**BOARD OF SELECTMEN**  
*William J. Keller, Jr, Chairman*  
*John C. Drobinski, Vice-Chairman*  
*Lawrence W. O'Brien*  
  
**TOWN MANAGER**  
*Maureen G. Valente*

**Board of Selectmen Receipts  
 July 1, 2008 to June 30, 2009**

Common Victualler Licenses	\$ 1,500
Copying/Fax Charges	89
Lease of Cell Tower Sites	130,307
License Application Fees	1,975
Liquor Licenses	51,725
Limousine/Taxi License	100
Motor Vehicle Licenses (Classes I, II, III)	200
Public Entertainment Licenses, Lord's Day	250
Rental of Town Buildings	13,573
Sale of Obsolete Equipment	2,354
Weekly Entertainment Licenses	1,385
Water District Natural Resources – Willis Hill Cell Tower	<u>19,998</u>
 Total	 \$ 223,556

## Grants and Gifts

### GRANTS

\$ 2,500	to the Town of Sudbury from MetroPCS Massachusetts, LLC, for identifying wireless service gaps and/or the purchase of new municipal communications equipment
5,240	to the Town of Sudbury from the Mass Department of Public Health Region 4A Emergency Preparedness for the purchase of a storage trailer and accessories
750	to the Town of Sudbury from Raytheon Company for the production of the 2008 Annual Report
30,734	to the Sudbury Police Department from the State 911 Department of Public Safety to provide enhanced 911 service
49,780	to the Sudbury Fire Department from the Department of Homeland Security's Assistance to Firefighters Grant Program for a Zimek disinfection unit
650	to the Ponds and Waterways Committee from the National Park Services Wild and Scenic River Stewardship Council for the purchase of "Eco Friendly" lawn signs and frames
52,573	to the Sudbury Fire Department from the Massachusetts Emergency Management Agency for the December 2008 ice storm reimbursement
1,000	to the Ponds and Waterways Committee from the National Park Services for 10 maps
4,464.62	to the Sudbury Fire Department from the Commonwealth of Massachusetts for Student Awareness of Fire Education (S.A.F.E.) training
15,000	to the Sudbury Senior Center from The Sudbury Foundation for support of a Senior Volunteer Coordinator
3,000	to the Sudbury Police Department from the Governor's Highway Safety Bureau for the purchase of radar, tint meter, and accident reconstruction software
7,792	to the Town of Sudbury from the Executive Office of Public Safety 2009 Equipment Grant for the purchase of a generator to provide emergency power to radios on Nobscot Mountain
500,000	to the Town of Sudbury from the Executive Office of Environmental Affairs for the Nobscot Boy Scout Reservation land purchase
2,500	to the Town of Sudbury from the Massachusetts Emergency Management Agency to maintain, review and update the Comprehensive Emergency Management Plan

## GIFTS

\$ 2,000	to the Town of Sudbury from the National Society Daughters of Founders and Patriots of America for the preservation of Town Meeting records of Sudbury's Colonial Period
Maps	to the Town of Sudbury from the Sudbury Historical Society for display in a Town Building
1,000	to the Sudbury Fire Department Safe Program from the Joseph Warren-Soley Lodge and AM Masonic Hall of Lincoln, MA
1,000	to the Sudbury Fire Department D.A.R.E. account from the Joseph-Soley Lodge and AM Masonic Hall of Lincoln, MA
300	to the Town of Sudbury Tree Replacement Account from Union Avenue Realty
100	to the Sudbury Fire Department in memory of Firefighter/EMT Pat Hanley from Michele Duggan
100	to the Sudbury Discretionary Fund from the Women's Afternoon Fellowship of the Memorial Congregational Church of Sudbury, Inc.
823	to the Town of Sudbury Cheri-Anne Cavanaugh Trust Fund from the Rebecca Circle of the Sudbury United Methodist Church
24,000	to the Town of Sudbury from the Water District for the GIS Program

*Did you know...  
Candy Hill Road got its name from  
a factory that used to make  
Christmas ribbon candy.*



## Town Counsel

Concentration in land acquisition, zoning and land use litigation continued this year. Extensive time was devoted to the acquisition of restrictions on the Boy Scout property, preserving the natural beauty and utility of the Nobscot Reservation. We have also been investigating and negotiating for the potential use and acquisition of the CSX corridor from Rt. 20 at the Nobscot Road intersection to the Framingham line.

Litigation involved various zoning and land regulations and requirements in the Superior Court and in the Appeals Court.

New State legislation has required review for its impact on the Town as well as an appearance before

a state legislative committee regarding legislation impacting the Town.

The general economy has resulted in the beginning of commercial abatement applications and bankruptcy filings.

Finally, the office has experienced continued requests for contract review, legal opinions, and preparation of bidding documents. The office coordinates with other Town Departments in regard to all facets of Town operations with particular emphasis on the Building, Planning, DPW, Community Housing, and Conservation Departments.

Respectfully submitted,  
*Paul L. Kenny, Town Counsel*

## Town Moderator

In my sixth year as Sudbury's Moderator, I was privileged to preside at this year's Annual Town Meeting which began on April 6 and continued on May 11 and June 15 due to the lack of timely financial information from the State. We had 320 voters attend on the first night, 153 the second night, and 152 the third and final night, which totals 5.5% of the registered voters. That is less than our average turnout due to few contentious articles, a non-override budget and lacking adequate financial data from the State.

At the beginning of Town Meeting, we were led in the Pledge of Allegiance by L-S student, scholar, and leader Patrick Hebble. The honor of reading Article 1 was bestowed on Ed Thompson, who served Sudbury as its Executive Secretary for 23 years followed by 11 years as the Sudbury Water District Treasurer. At the end of Town Meeting, James Rao and William Kneeland, Jr. were re-appointed to the Finance Committee.

In the weeks leading to Town Meeting, I participated in the following civic events:

- Co-moderated (with Wayland's moderator) a civics bee testing elementary and high school students and adults from Sudbury, Wayland and Lincoln on their knowledge of government.
- Taught a class on how Town Meeting works to adults at the Sudbury Citizens Academy.

- Led Curtis 6<sup>th</sup> graders in a discussion at Career Day about the duties of an attorney and a moderator.
- Assisted at the League of Women Voters booth at Sudbury Day answering questions about Town Meeting.

In October I again attended the annual meeting of the Massachusetts Moderators Association to evaluate different methods used by various moderators to foster fair debate among voters. I am pleased to inform you that Sudbury's long-standing open Town Meeting has stood the test of time, back to Colonial Days. I have again researched electronic voting, but it is prohibitively expensive and still not reliable enough at this time. I will continue to investigate efficient methods of vote counting.

Thanks to the many people who contribute to the efficient running of the world's purest form of democracy, particularly those voters who attend Town Meeting and exercise their right to legislate. I invite those of you who did not attend to try it. It's government by the people at its best.

Respectfully submitted,  
*Myron J. Fox, Town Moderator*

# Town Clerk

This year the Town Clerk's office was very busy. In addition to the Annual Town Election and the Annual Town Meeting, a Special State Primary Election was held to be followed by a Special State Election to fill the senate seat left vacant by the passing of Edward M. Kennedy.



*Rosemary B. Harvell, Town Clerk*

The Town Clerk's office sent out over 6,300 census forms including those which were hand-delivered to the assisted living and nursing home facilities. Based upon the returns from the census, the official number of residents in Sudbury as of May 1<sup>st</sup> was 17,977. It is very important for residents to return the census to our office each year in a timely fashion, as required by Massachusetts General Law, to maintain a current and accurate voting list.

A dog license form is included in the census mail as a courtesy to our residents. This enables residents to return the completed form with payment in a timely manner and as a result, we receive the majority of the dog registrations with the census forms. This year, we have licensed 2,203 dogs in Sudbury. Dogs must be licensed no later than March 31<sup>st</sup> to avoid paying a \$25 late fee. This year the licensing fee was changed to \$15 for spayed and neutered dogs and \$20 for unaltered dogs.

Our Annual Town Election was held March 30<sup>th</sup>, followed by the Annual Town Meeting April 6<sup>th</sup>, which was held as usual at Lincoln-Sudbury Regional High School. There were 32 articles on the warrant this year, and the meeting continued for two nights, May 11<sup>th</sup>, and June 15<sup>th</sup>.

There were two elections this year, the Annual Town Election on March 30<sup>th</sup> and the Special State Primary Election on December 8<sup>th</sup>. In addition, preparations were in full swing for the Special State Election to be held on January 19, 2010 including the special hours for voter registration 20 days prior for all of these elections. The Town Clerk's office works with election workers and many other Town departments to conduct well-run elections. We appreciate their diligence and hard work.

The AutoMark, the handicapped-accessible ballot marking machine, was available for voters at each polling location as it has been at every election for the last few years. All voters are welcome to make use of the AutoMark machine to mark their ballots and many took advantage of the opportunity. We have received excellent reports from the voters who have used this device.

In addition to elections, the Clerk's office continues to work on projects to update procedural manuals, road files, traffic rules and regulations, accepting permit applications, maintaining and issuing certified birth certificates and other vital records. Repair, restoration and preservation has begun on several ancient volumes of records dating as far back as 1638 with Community Preservation funds as voted at the 2009 Town Meeting. These volumes will also be digitized and microfilmed. The Town Clerk's office provides access to all documents entrusted to our care, as well as service and assistance to residents and visitors in a timely, courteous and professional manner.

## Statistics

Certified Vital Records and Burial Permits Issued:	1,117
Business Certificates Issued	139
Generated and Mailed Yearly Census	6,325
Returned and processed	96.8%
Number of processed new registered voters	898
Official Voter Population	11,824
Official Population	17,977
Registered Dogs	2,203

### **State Elections**

December 8, 2009 Special State Primary (25% Voter Turnout) 11,849 Voters

### **Town Elections/Meetings**

March 30, 2009 Annual Town Election (21% Voter Turnout) 11,462 Voters

Annual Town Meeting April 6<sup>th</sup>, May 11<sup>th</sup> and June 15<sup>th</sup> (5% Voter Turnout) 625 Voters (total for three nights)

### **Town Clerk Financial Report**

Town Clerk Fees	\$17,847.00
List of Persons	870.00
Copies, Postage, Maps	289.91
Bylaws w/Zoning Map	360.40
Rules	0.00
Voting List (Disk extract)	460.00
Bylaw Violation	1,850.00
Dog Licenses	23,955.00
Dog Fines/Violations/Tag Replacement	<u>4,497.00</u>
<b>TOTAL:</b>	<b>\$50,129.31</b>

## **Summary of Town Meeting April 6, May 11 and June 15, 2009**

The following is a summary of the actions taken by the April Annual Town Meeting. A more detailed Town Meeting Proceedings appears in a separate document prepared by the Town Clerk.

### **IN MEMORIAM RESOLUTION**

Unanimously Resolved: That the Town of Sudbury hereby expresses its deep appreciation for the services and gifts of Elizabeth Campbell, Iris F. Deluca, Rita Eisner, Joan S. Felleman, Laverne S. Ferris, Charles Addison Frost, John Patrick Hanley, Marion J. "Paddy" Johnson, Marguerite Keith, Arnold A. Kramer, Virginia Ann Maenpaa, Thomas W.H. Phelps, Betty "Jean" Segien, Bernice N. Slomski, Marty Spence, Marjorie A. Walker.

### **Article 1. HEAR REPORTS**

Voted to accept the reports of the Town boards, commissions, officers, and committees as printed in the 2008 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

### **Article 2. FY08 BUDGET ADJUSTMENTS**

Voted to amend the votes taken under Article 3, FY09 Operating Budget of the 2008 Annual Town

Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds as follows: From fund #1204 Insurance Recovery RRA to 200 Public Safety \$ 26,319.94, all to be allocated to building repair; From Abatement Surplus to 400 Public Works \$100,000; all to be allocated to snow and ice expenditures.

### **Article 3. STABILIZATION FUND**

Indefinitely postponed.

### **Article 4. FY10 BUDGET LIMITING MOTION**

Voted that the amount appropriated under the FY10 Budget not exceed the sum of \$76,398,376.

### **Article 4. FY10 BUDGET**

Unanimously Voted to appropriate the sums of money set forth in the Warrant under Article 4 in the column "FY10 Non-Override," for Fiscal Year 2010, as amended by the handout entitled Figure 1 – Revised Article 4 Budget, ATM Handout, printed 6/15/2009; the following items to be raised as designated, by transfer from available fund balances and interfund transfers: \$381,600 from Ambulance

Reserve Appropriation Acct. to 200 Public Safety, \$321,000 from Abatement Surplus to 900 Uncl/Benefits. The sum of \$5,919,189 being a portion of the sum set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to Item 900: Town Employee Benefits, so that the Employee Benefits total will be \$ 9,804,084, to be expended under the direction of the Town Manager; and the sum of \$1,028,704, being the remaining portion of the sum set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to Item 1000: Employee, Benefit and Contingency Expenses, so that the Employee, Benefits and Contingency Expenses total will be \$1,514,372; Item No. 1000 is to be expended at the direction of the Town Manager for the purpose of increasing the amount required for Item 900 to the extent necessary for those purposes; any balance may be expended at the direction of the Town Manager with the approval of the Finance Committee, subject to the provision that any balance of the funds transferred from the School budget and receiving such approval shall be returned to the Sudbury Public Schools budget; and to authorize the purchase of equipment funded under this budget by entering into lease-purchase agreements.

#### **Article 5. CAPITAL BUDGET**

Unanimously Voted to appropriate the sum of \$523,383 for the purchase or acquisition of capital items, including but not limited to capital equipment, continuing payments of existing lease-purchases, construction, engineering, design, and renovation to buildings; said sum to be raised by taxation; and to allow the purchase of equipment hereunder by entering into lease-purchase agreements.

#### **Article 6. FY10 TRANSFER STATION ENTERPRISE FUND BUDGET**

Unanimously Voted to appropriate the sum of \$301,842 for the Transfer Station Enterprise Fund for Fiscal Year 2010, and further to authorize use of an additional \$30,953 of Enterprise Fund receipts for indirect costs; such sums to be raised by \$286,000 in receipts and use of \$46,795 of retained earnings of the Enterprise.

#### **Article 7. FY10 POOL ENTERPRISE FUND BUDGET**

Unanimously Voted to appropriate the sum of \$476,592 for the Pool Enterprise Fund for Fiscal Year 2010; such sum to be raised from \$460,000 in receipts of the Enterprise; and use of retained earnings of \$16,592 of the Enterprise; and further to authorize the use of an additional \$61,905 appro-

priated under Account 900, FY10 Town Employee Benefits, for indirect costs.

#### **Article 8. FY10 RECREATION FIELD MAINTENANCE ENTERPRISE FUND AND BUDGET**

Voted by well more than 90% of the voters to establish a Recreation Field Maintenance Enterprise Fund commencing July 1, 2009 for the purpose of maintaining the Town's recreation fields to be funded by recreation and other designated income and donations and to accept the provisions of M.G.L. c.44 § 53F ½ insofar as necessary for the establishment of said fund; and to appropriate the sum of \$160,000 for the Recreation Field Maintenance Enterprise Fund for FY2010, said sum to be raised by transfer of \$10,000 from the FY2009 Park & Recreation 53D account, and further to authorize use of an additional \$150,000 of Enterprise receipts, for direct costs.

#### **Article 9. UNPAID BILLS** Indefinitely postponed.

#### **Article 10. CHAPTER 90 HIGHWAY FUNDING**

Unanimously Voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

#### **Article 11. REAL ESTATE EXEMPTION**

Unanimously Voted to allow for an increase of up to 100% of the current exemption amounts under Clauses 17D, 17E, 22, 37A, 41C and 41D, Chapter 59, Section 5, for fiscal year 2010, pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988.

#### **Article 12. TOWN/SCHOOL REVOLVING FUNDS**

Unanimously Voted to authorize for FY10 the use of revolving funds under M.G.L. c.44, s.53E 1/2, by the following Departments of the Town in accordance with the description for each fund placed on file with the Town Clerk, said funds to be maintained as separate accounts set forth as follows:



<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Plumbing & Gas Inspectional Services	Building Inspector	\$45,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$10,000
Conservation	Conservation Commission	\$35,000
Council on Aging Activities	Council on Aging	\$20,000
Council on Aging Transportation	Council on Aging	\$5,000
Council on Aging Van Transportation	Council on Aging	\$70,000
Fire Department Permits	Fire Department	\$30,000
Goodnow Library	Goodnow Library	\$ 10,500
Recreation Programs	Park and Recreation Commission	\$572,000
Teen Center	Park and Recreation Commission	\$15,000
Bus	Sudbury Schools	\$400,000
Instrumental Music	Sudbury Schools	\$75,000
Cable Television	Town Manager	\$30,000
Rental Property	Town Manager	\$40,000
Dog	Treasurer/Collector	\$40,000
Treasurer/Collector Passport Fees	Treasurer/Collector	\$10,000
Youth Commission	Youth Commission	\$45,000
Zoning Board of Appeals	Zoning Board of Appeals	\$10,000

**Article 13. FY10 SEPTAGE FACILITY OPERATING ENTERPRISE FUND**

Unanimously Voted to establish a Septage Facility Operating Enterprise Fund commencing July 1, 2009, to be expended under the direction of the Town Manager, for the purpose of the Town of Sudbury's financial management of the operations and capital improvement budget of the Wayland-Sudbury Septage Facility, to be funded by receipts of the operation and to accept the provisions of MGL c.44, §53F ½ insofar as necessary for the establishment of said fund; and to appropriate the sum of \$766,308 for the Septage Facility Operating Enterprise Fund for

FY2010, said sum to be raised from \$766,308 in receipts of the Enterprise.

**Article 14. AMEND BYLAWS, ART XV, 1, BUILDING PERMIT FEES**

Unanimously voted to delete Section 1, Building Permit Fees, of Article XV, Building Code, of the Town of Sudbury Bylaws in its entirety, and substitute therefor the following:

Section 1. Building Permit Fees. Fees to be paid shall be as follows:

**BUILDING PERMIT FEES**

**Single Family Dwellings (new, alterations & additions)**

\$10 per \$1,000 (or portion thereof) of the value of the work

\$40 minimum permit fee

Double the fee if work is started without a permit.

**Commercial Buildings and Multi family Dwellings:**

\$15 per \$1,000 (or portion thereof) of the value of the work

\$40 minimum permit fee

Double the fee if work is started without a permit.

*No fee shall be charged for the issuance of any building permit to the Town or for work upon any building owned by the Town.*

**Article 15. AMEND BYLAWS, ART. V, PUBLIC SAFETY, SECTION 3, REGULATION OF DOGS-INCREASE LICENSE FEES**

Unanimously Voted to amend Article V of the Town of Sudbury Bylaws, Public Safety, Section 3 Regulation of Dogs, s.3-8 Registration, Licenses, and Fees, by deleting paragraph (B), and substituting therefor a new paragraph (B) as follows: The fee for every license shall be: Neutered male dogs and spayed female dogs \$15.00; Unneutered male dogs and unspayed female dogs \$20.00.

**Article 16. TRANSFER LAND OFF HUDSON ROAD TO THE SUDBURY HOUSING TRUST**  
Indefinitely postponed.

**Article 17. TRANSFER LAND OFF PINEWOOD AVENUE TO THE SUDBURY HOUSING TRUST**  
Indefinitely postponed.

**Article 18. AMEND BYLAWS, ARTICLE V (D) FIRE ALARM SYSTEMS, SECTION 6. RESTRICTIONS ON TAPE DIALERS AND SIMILAR AUTOMATIC TELEPHONE DEVICES**

Voted to amend the Town of Sudbury Bylaws, Article V (D) Fire Alarm Systems, Section 6, by adding thereto the words "Except as otherwise authorized by the Fire Chief," at the beginning of the first sentence, and the words "without authorization" in the second sentence, so that the Section shall read as follows: Except as otherwise authorized by the Fire Chief, no fire alarm system shall be equipped with a tape dialer or similar automatic telephone device which will transmit an alarm message to any telephone lines of the SFD. If, upon adoption of this bylaw, a fire alarm system is equipped with such a tape dialer or similar automatic telephone device without authorization, the fire alarm system owner shall have sixty (60) days from adoption of this bylaw to disconnect such tape dialer or similar automatic telephone device. If a fire alarm system owner fails to comply with this section, the Fire Chief may assess a penalty of fifty dollars (\$50.00) for each day of non-compliance.

**Article 19. AMEND BYLAWS – STORMWATER MANAGEMENT BYLAW**

Voted to amend the Town of Sudbury Bylaws by adding thereto a new article entitled "Stormwater Management."

**Article 20. AMEND ZONING BYLAW, ARTICLE IX, SECTION 5500-ACCESSORY DWELLING UNITS**

Moderator declared more than two thirds vote to amend Article IX, the Zoning Bylaw, section 5500 by deleting that section in its entirety and substituting therefor the following: 5500. ACCESSORY DWELLING UNITS IN RESIDENCE DISTRICTS

**Article 21. Withdrawn**

**Article 22. COMMUNITY PRESERVATION FUND-LAND PRESERVATION, 79 LINCOLN LANE**

Moderator stated passed by well over two thirds to appropriate \$25,000 from Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of permanently protecting, by purchase by the Town or another conservation organization for conservation purposes, or by granting of a conservation restriction, pursuant to MGL c. 184 s. 31-32, to the Town, a 1.2 acre parcel of land at 79 Lincoln Lane. All appropriations will be allocated to the Open Space category and funded from FY10 Revenue.

**Article 23. COMMUNITY PRESERVATION FUND-SUDBURY HOUSING TRUST ALLOCATION**

Voted to appropriate \$208,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of funding the Sudbury Housing Trust and its efforts to provide for the preservation and creation of affordable housing. All appropriations will be allocated to the Community Housing category and funded from FY10 Revenue.

**Article 24. COMMUNITY PRESERVATION FUND-TOWN CLERK HISTORIC DOCUMENT PRESERVATION**

Voted to appropriate \$170,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of restoring and preserving historic Town records, said work to be performed under the direction of the Town Manager with the involvement of the Town Clerk and the Sudbury Historical Commission. All appropriations will be allocated to the Historic category and funded from FY10 revenue.

**Article 25. COMMUNITY PRESERVATION  
FUND-HISTORIC PRESERVATION  
PROJECTS**

Unanimously Voted to appropriate \$18,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of identifying and compiling an inventory of Sudbury's Historic Properties as required by the Massachusetts Historical Commission, and for the purpose of restoring gravestones in the Mt. Pleasant and Old Town Cemeteries. All appropriations will be allocated to the Historic category and funded from Historic Reserves.

**Article 26. COMMUNITY PRESERVATION  
FUND-LORING PARSONAGE EXTERIOR  
RESTORATION**

Unanimously Voted to appropriate \$229,000 from Community Preservation funds, as recommended by the Community Preservation Committee, for the purpose of restoring the exterior of the Loring Parsonage with associated work, said appropriation to be allocated to the Historic category and funded from Historic Reserves.

**Article 27. COMMUNITY PRESERVATION  
FUND-AMEND ARTICLE 24 OF THE 2007  
ANNUAL TOWN MEETING, BRUCE  
FREEMAN RAIL TRAIL EXISTING  
CONDITIONS BASE MAP**

Voted to amend Article 24 of the 2007 Annual Town Meeting to utilize funds from that article, not to exceed \$25,000, to be used for the creation of a concept plan for the rail corridor.

**Article 28. COMMUNITY PRESERVATION  
FUND-AMEND ARTICLE 41 OF THE 2006  
ANNUAL TOWN MEETING, HEARSE HOUSE  
RELOCATION AND RESTORATION-EXTEND  
TIME FOR PROJECT COMPLETION**

Unanimously Voted to amend Article 41 of the 2006 Annual Town Meeting by extending the time for completion of the project from the end of Fiscal Year 2008 to the end of Fiscal Year 2010.

**Article 29. COMMUNITY PRESERVATION  
FUND-AMEND ARTICLE 27 OF THE 2007  
ANNUAL TOWN MEETING, HOUSING UNIT  
BUY-DOWN-EXTEND TIME FOR  
EXPENDITURE OF FUNDS**

Indefinitely postponed

**Article 30. COMMUNITY PRESERVATION  
FUND - AMEND ARTICLE 43 OF THE 2006  
ANNUAL TOWN MEETING, SUDBURY  
HOUSING AUTHORITY UNIT BUY-DOWN-  
EXTEND TIME FOR PROJECT  
COMPLETION**

Unanimously Voted to amend Article 43 of the 2006 Annual Town Meeting by extending the time for completion of the project from the end of Fiscal Year 2009 to the end of Fiscal Year 2014.

**Article 31. COMMUNITY PRESERVATION  
FUND - GENERAL BUDGET AND  
APPROPRIATIONS**

Voted to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for FY10, said sums to be raised by FY10 Community Preservation Surtaxes: \$95,000 Administrative and Operating Costs, \$1,124,454 Debt Service and further to reserve the following funds: \$26,979 for Historic Preservation, \$430,567 for Budgeted Unrestricted CPC Uses.

**Article 32. CLARIFICATION OF TITLE  
11 BUTLER PLACE**

Moderator stated passed by well over two thirds to authorize the Selectmen for the sum of \$1.00, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land from the Town of Sudbury to David Otis for the purpose of correcting a cloud on the title for the following described property:

"That certain parcel of land situated on Butler Place in Sudbury, Middlesex County, Massachusetts, being lot 4 on a plan of land entitled "Camp Lots Surveyed for Ida Butler Sudbury Mass" dated July 26, 1926, which is recorded with Middlesex South District Registry of Deeds at the End of Book 5021. Said lot 4 contains 3,570 square feet of land according to said Plan."

## Annual Town Election March 30, 2009

The Annual Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 am to 8:00 pm. There were 2,414 votes cast, representing 21% of the Town's 11,462 registered voters. There were 3 contested races.

<u>Precinct</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Total</u>
<b>Board of Selectmen (1) for three years</b>						
Blanks	177	104	157	133	116	<b>687</b>
LAWRENCE W. O'BRIEN (Candidate for Re-election)	400	325	303	335	312	<b>1,675</b>
Write-Ins	9	13	7	13	10	<b>52</b>
<b>Totals</b>	<b>586</b>	<b>442</b>	<b>467</b>	<b>481</b>	<b>438</b>	<b>2,414</b>
<b>Board of Assessors (1) for three years</b>						
Blanks	197	130	165	144	140	<b>776</b>
JOSHUA M. FOX (Candidate for Re-election)	385	307	299	335	295	<b>1,621</b>
Write-Ins	4	5	3	2	3	<b>17</b>
<b>Totals</b>	<b>586</b>	<b>442</b>	<b>467</b>	<b>481</b>	<b>438</b>	<b>2,414</b>
<b>Goodnow Library Trustee (2) for three years</b>						
Blanks	415	264	337	278	272	<b>1,566</b>
JILL W. BROWNE (Candidate for Re-election)	380	307	298	346	301	<b>1,632</b>
LILY A. GORDON (Candidate for Re-election)	375	308	296	337	300	<b>1,616</b>
Write-Ins	2	5	3	1	3	<b>14</b>
<b>Totals</b>	<b>1,172</b>	<b>884</b>	<b>934</b>	<b>962</b>	<b>876</b>	<b>4,828</b>
<b>Board of Health (1) for three years</b>						
Blanks	224	145	168	144	128	<b>809</b>
LINDA MARIE HUET-CLAYTON	234	167	195	198	193	<b>987</b>
ANIL M. VYAS	127	128	104	139	116	<b>614</b>
Write-Ins	1	2	-	-	1	<b>4</b>
<b>Totals</b>	<b>586</b>	<b>442</b>	<b>467</b>	<b>481</b>	<b>438</b>	<b>2,414</b>

<b><u>Precinct</u></b>	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>Total</u></b>
<b>Moderator (1) for three years</b>						
Blanks	181	110	149	134	136	<b>710</b>
MYRON J. FOX (Candidate for Re-election)	403	328	315	343	299	<b>1,688</b>
Write-Ins	2	4	3	4	3	<b>16</b>
<b>Totals</b>	<b>586</b>	<b>442</b>	<b>467</b>	<b>481</b>	<b>438</b>	<b>2,414</b>
<b>Park &amp; Recreation Commissioner (2) for three years</b>						
Blanks	1,154	860	918	937	837	<b>4,706</b>
Write-Ins	18	24	16	25	39	<b>122</b>
<b>Totals</b>	<b>1,172</b>	<b>884</b>	<b>934</b>	<b>962</b>	<b>876</b>	<b>4,828</b>
<b>Planning Board (2) for three years</b>						
Blanks	497	308	397	375	338	<b>1,915</b>
CHRISTOPHER MORELY (Candidate for Re-election)	344	303	281	304	282	<b>1,514</b>
ERIC D. POCH (Candidate for Re-election)	328	268	255	279	254	<b>1,384</b>
Write-Ins	3	5	1	4	2	<b>15</b>
<b>Totals</b>	<b>1,172</b>	<b>884</b>	<b>934</b>	<b>962</b>	<b>876</b>	<b>4,828</b>
<b>Sudbury Housing Authority (1) for five years</b>						
Blanks	227	146	179	161	149	<b>862</b>
SHERRILL P. CLINE (Candidate for Re-election)	356	294	286	316	288	<b>1,540</b>
Write-Ins	3	2	2	4	1	<b>12</b>
<b>Totals</b>	<b>586</b>	<b>442</b>	<b>467</b>	<b>481</b>	<b>438</b>	<b>2,414</b>
<b>Sudbury School Committee (2) for three years</b>						
Blanks	241	172	188	174	164	<b>939</b>
JEFFREY S. BEELER (Candidate for Re-election)	300	237	231	265	238	<b>1,271</b>
TAMMIE RHODES DUFAULT	281	211	224	217	207	<b>1,140</b>
SUSAN NICKLAUS IULIANO (Candidate for Re-election)	348	261	290	304	265	<b>1,468</b>
Write-Ins	2	3	1	2	2	<b>10</b>
<b>Totals</b>	<b>1,172</b>	<b>884</b>	<b>934</b>	<b>962</b>	<b>876</b>	<b>4,828</b>

<u>Precinct</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>Total</u>
<b>Lincoln-Sudbury Regional District School Committee (2) for three years</b>						
Blanks	128	60	92	79	65	<b>424</b>
MARK T. COLLINS (Candidate for Re-election)	278	221	214	240	231	<b>1,184</b>
ROBERT C. HAARDE	329	240	271	254	220	<b>1,314</b>
NANCY F. MARSHALL (LINCOLN)	277	198	187	233	205	<b>1,100</b>
ROBERT G. STEIN	159	164	170	156	155	<b>804</b>
Write-Ins	1	1	-	-	-	<b>2</b>
<b>Totals</b>	<b>1,172</b>	<b>884</b>	<b>934</b>	<b>962</b>	<b>876</b>	<b>4,828</b>

**(Note:** Members of Lincoln-Sudbury Regional District School Committee were elected on an at large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above are those cast in Sudbury only.)

*Did you know...*

*After the Founding Fathers inked the Declaration of Independence in the summer of 1776, the Second Continental Congress directed congressional delegations to inform their fellow citizens back home. The Massachusetts Executive Council, which helped oversee the Massachusetts colony, commissioned a printer in Salem to produce between 200 and 300 of the broadsides. They were to be read aloud by ministers in the various towns and delivered to each town's clerk. The clerks were then to copy the broadside's text into their respective town record books "to remain as a perpetual Memorial thereof." The signed original broadside that came to the Town of Sudbury back in 1776 was believed to be hanging on the wall at the Wayside Inn at the time of the fire in 1955, and it went missing at that time. However, the dutiful Town Clerk at that time did indeed copy the declaration word for word into the Town records where it remains today.*



## SPECIAL STATE PRIMARY

**DECEMBER 8, 2009**

The Special State Primary was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m. There were 2,991 votes cast representing 25% of the Town's 11,849 registered voters.

### **SENATOR IN CONGRESS**

<i>DEMOCRATIC</i>	<u><i>Pct 1</i></u>	<u><i>Pct 2</i></u>	<u><i>Pct 3</i></u>	<u><i>Pct 4</i></u>	<u><i>Pct. 5</i></u>	<u><i>TOTAL</i></u>
BLANKS	1	0	0	0	0	1
MICHAEL E. CAPUANO 172 Central St., Somerville	128	144	131	134	146	683
MARTHA COAKLEY 46 Coolidge Rd., Medford	243	248	218	222	221	1152
ALAN A. KHAZEI 48 Allerton St., Brookline	85	88	101	122	73	469
STEPHEN G. PAGLIUCA 29 Webster Rd., Weston	38	39	34	34	32	177
WRITE-INS	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>3</u>	4
<b><u>Total</u></b>	<b><u>494</u></b>	<b><u>519</u></b>	<b><u>484</u></b>	<b><u>513</u></b>	<b><u>475</u></b>	<b><u>2486</u></b>

<i>REPUBLICAN</i>	<u><i>Pct 1</i></u>	<u><i>Pct 2</i></u>	<u><i>Pct 3</i></u>	<u><i>Pct 4</i></u>	<u><i>Pct. 5</i></u>	<u><i>TOTAL</i></u>
BLANKS	0	0	0	0	1	1
SCOTT P. BROWN 70 Hayden Woods, Wrentham	100	83	112	74	93	462
JACK E. ROBINSON 35 Flint Locke Dr., Duxbury	8	9	2	8	12	39
WRITE-INS	1	0	0	1	0	2
<b><u>Total</u></b>	<b><u>109</u></b>	<b><u>92</u></b>	<b><u>114</u></b>	<b><u>83</u></b>	<b><u>106</u></b>	<b><u>504</u></b>

<i>LIBERTARIAN</i>	<u><i>Pct 1</i></u>	<u><i>Pct 2</i></u>	<u><i>Pct 3</i></u>	<u><i>Pct 4</i></u>	<u><i>Pct. 5</i></u>	<u><i>TOTAL</i></u>
BLANKS	0	0	0	0	0	0
WRITE-INS	1	0	0	0	0	1
<b><u>Total</u></b>	<b><u>1</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>1</u></b>

# Finance

## Finance Committee

The nine-member Finance Committee is appointed by the Town Moderator, each member serving for a three-year term. After completion of the Annual Town Meeting in April, the terms of three existing members expire and they are either re-appointed or replaced by the Town Moderator. The Committee's charter is to make recommendations to Town residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to the Town on all other matters that have direct or indirect financial implications to the Town. The Committee operates with liaisons to each of the Town's major departments, the Sudbury Public Schools, Lincoln-Sudbury Regional High School, as well as the Capital Planning and Community Preservation Committees.

The Finance Committee recommended a No Override Budget including debt service for FY10 of \$78,113,141, an increase of \$1,068,629 or 1.4% from the final FY09 budget as it was reduced during the year to account for mid-year reductions in State aid.

The Town's fiscal situation has been severely constrained by increases in the cost of wages and benefits, which have risen much faster than the rate of inflation, together with a revenue structure that is heavily dependent upon property taxes.

On the revenue side, commercial property taxes amount to only 7% of Sudbury's total revenues whereas residential taxes are 70%, so residents bear the brunt of any increases. In the eight years from 2000 through 2008, Sudbury's average residential tax bill increased 6.3% per annum. Compounding the problem in the current economic climate, the State is suffering financially and as a result State aid excluding debt service reimbursement is projected to decline 13% in FY10 from the level originally appropriated for FY09.

The Finance Committee's concern is that the rate of growth in residential property taxes is not sustainable and, as a result, the rate of growth in costs is not sustainable. The level of taxes is heavily driven by the large number of school age children in Town. With one of the highest levels of school age children per household in the State, as a result, we have a much higher school budget per household and therefore a much higher total budget per household. Our spending on schools and services measured on a

per student basis is in line with or lower than our peers, whereas the absolute dollar amount is higher because we have more children to educate for the same number of households.

The rate of growth in taxes, on the other hand, is driven by our cost structure. Wages accounted for 60% of the operating budget in FY09. Cost of living increases in salaries, combined with increases based upon years of service (so-called "step" increases) increased salaries an average of 5.7% per annum per employee over the last three years. Benefits and insurance, which comprise another 15% of the operating budget, have increased 10.5% per annum per employee, a sizeable increase experienced in both the public and private sectors. And finally, payments on behalf of retirees for pensions and retiree healthcare, which comprise 3.5% of the operating budget, have grown over 18% per annum over the last three years.

If 78.5% of our operating expenses are growing at rates far above 3-3.5%, it is arithmetically impossible to keep expenses within the limit of Proposition 2 ½ with our current cost structure. As a result, the Town is likely to face difficult decisions, for the foreseeable future, in balancing the level of services it wishes for its residents against overrides that may be necessary to support those services.

The Finance Committee believes the Town has two alternatives to overrides or to at least reduce the size of overrides:

1. Reduce staff and, therefore, services under the current organization and cost structure.
2. Change the current organization and cost structure to enable us to deliver substantially (but perhaps not completely) the same level of services at lower cost.

In response to these budget pressures, Lincoln-Sudbury Regional High School and Sudbury Public Schools concluded lengthy negotiations and signed new three year contracts with their principal unions this year. Both Districts negotiated changes to health benefits that will bring both immediate and long-term savings. Sudbury Public Schools implemented changes in the design of the health care plans and increased the employee contributions to premiums. Lincoln-Sudbury negotiated increased employee



contributions to health care premiums and also contracted incentives for employees to move to lower cost health plans. These contracts should enable both school systems over the next three years to live within the FinCom suggested 4.5% per annum limit on the growth in operating expenses with no layoffs at SPS and nine layoffs at LS only in the first year of the contract, assuming budgets at those levels are fully funded by the taxpayers. Readers are encouraged to go to the school web sites for more information and a detailed Q&A on each contract.

In anticipation of continued difficult budget decisions, the Board of Selectmen established a Budget Review Task Force in 2007 to examine the Town's structural deficit. This task force examined both revenues and expenses to see what steps the Town can take in the short and the long term to better manage this situation. A copy of their final report is available via a link on the Town's home page. The Finance Committee believes particular focus should be placed on the following recommendations:

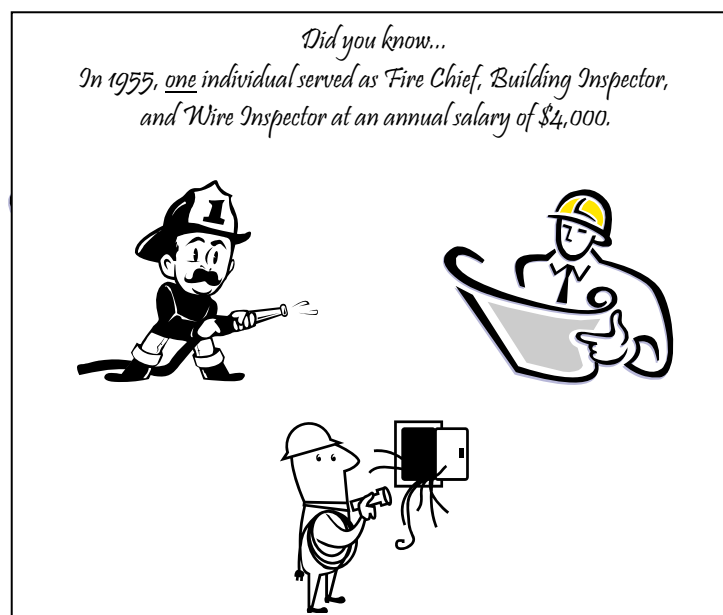
- Consolidation of school administrations.
- Movement of health benefits delivery from a local plan to the State plan (the "GIC").
- Implementation of a decades old recommendation to install sewers on Route 20 as part of an

effort to increase the size of the commercial sector and therefore commercial property taxes.

- Regionalization of the management of Town services.
- Implementation of specific revenue and cost-saving energy opportunities.

The Finance Committee believes that a combination of a non-override budget again this fiscal year, moderation in the growth of employee compensation as a result of labor contract settlements in 2009, continued adherence to a spending growth limit, and the potential implementation of meaningful change to our cost structure and revenue profile can together provide some relief in the property tax challenge.

Respectfully submitted,  
*Joan M. Carlton*  
*Jamie M. Gossels*  
*Robert N. Jacobson*  
*William E. Kneeland, Jr.*  
*Martha M. Ragonas*  
*James V. Rao*  
*Robert G. Stein*  
*Sheila A. Stewart*  
*Charles Woodard*



## Finance Department

The Department of Finance consists of four divisions: Accounting, Assessing, Information Systems and Treasurer/Collector. Maureen R. Hafner is Director of Assessing, Mark Thompson is the Technology Administrator. The Town Accountant is Barbara Chisholm. Andrea Terkelsen is the Treasurer/Collector and also serves as Finance Director.

### **Treasurer and Collector**

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection.

### **Cash Management**

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income.

### **Investment Management**

In FY09, the Town earned interest on general funds in the amount \$165,976 as compared to \$426,687 in the prior year. Significantly lower interest rates was the major factor for the decrease in interest income. Generally, yield on Town investments depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the Municipal investment

principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments; the majority of its non-liquid positions are in Treasury and Federal Agency Notes, as well as the Massachusetts Municipal Depository Trust (MMDT). This is an investment pool for local governments, run by the State Treasurer's office, with a relatively high rate of return, maximum liquidity, and almost no risk.

### **Debt Management**

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

**Short-term debt** Short-term debt in Sudbury is issued for two purposes only: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs) and to provide upfront cash for projects whose costs will later be reimbursed by the State or Federal government (known as Government Aid Anticipation Notes, or GAANs). The Town did not need to borrow for cash flow purposes in FY09.

**Long-term debt** Sudbury maintains a AAA bond rating from the Standard & Poor Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the culmination of efforts by Town officials for several years to impress the credit rating firms with improvements in the Town's overall management and financial planning. The rating also recognizes the continued growth in the Town's tax base. The Town did not issue bonds during FY09. Sudbury paid out \$4,347,060 in debt service (e.g. bond principle and interest) in FY09. The following is a schedule of non-CPF debt outstanding for the fiscal year ending June 30, 2009.

**Town of Sudbury  
Treasurer's Debt Schedule excluding CPF  
As of June 30, 2009**

	1999	2000	2001	2003	2005	Total	Annual Debt Service	Remaining Principal
								32,080,000
FY09 Principal	440,000	1,265,000	715,000	525,000	125,000	3,070,000		
FY09 Interest	9,625	186,588	315,460	94,500	670,888	1,277,060	4,347,060	29,010,000
FY10 Principal		1,265,000	710,000	525,000	610,000	3,110,000		
FY10 Interest		126,500	286,960	78,750	659,394	1,151,604	4,261,604	25,900,000
FY11 Principal		1,265,000	710,000	525,000	655,000	3,155,000		
FY11 Interest		63,250	258,560	63,000	640,544	1,025,354	4,180,354	22,745,000
FY12 Principal			585,000	525,000	1,880,000	2,990,000		
FY12 Interest			232,360	42,000	619,500	893,860	3,883,860	19,755,000
FY13 Principal			500,000	525,000	1,850,000	2,875,000		
FY13 Interest			208,375	21,000	555,131	784,506	3,659,506	16,880,000
FY14 Principal			500,000		1,830,000	2,330,000		
FY14 Interest			187,125		491,044	678,169	3,008,169	14,550,000
FY15 Principal			500,000		1,810,000	2,310,000		
FY15 Interest			165,250		424,800	590,050	2,900,050	12,240,000
FY16 Principal			500,000		1,695,000	2,195,000		
FY16 Interest			142,750		356,925	499,675	2,694,675	10,045,000
FY17 Principal			500,000		1,615,000	2,115,000		
FY17 Interest			119,750		292,900	412,650	2,527,650	7,930,000
FY18 Principal			500,000		1,605,000	2,105,000		
FY18 Interest			96,625		228,400	325,025	2,430,025	5,825,000
FY19 Principal			500,000		1,365,000	1,865,000		
FY19 Interest			72,875		168,800	241,675	2,106,675	3,960,000
FY20 Principal			500,000		1,445,000	1,945,000		
FY20 Interest			48,875		118,400	167,275	2,112,275	2,015,000
FY21 Principal			500,000		1,515,000	2,015,000		
FY21 Interest			24,500		30,300	54,800	2,069,800	-
All Principal	440,000	3,795,000	7,220,000	2,625,000	18,000,000	32,080,000		
All Interest	9,625	376,338	2,159,465	299,250	5,257,025	8,101,703		
<b>TOTAL</b>	<b>449,625</b>	<b>4,171,338</b>	<b>9,379,465</b>	<b>2,924,250</b>	<b>23,257,025</b>	<b>40,181,703</b>		

***THIS SCHEDULE EXCLUDES CPA***

**Town Trust Funds**

The Trustees of Town Donations oversee the Town Trust Funds. The four-member Board of Trustees include the members of the Board of Selectmen, plus the Treasurer. The Trust Funds are continuing to perform on a consistent and monitored level. A three-member Investment Advisory Group consisting of David Pettit, Fred Pryor and one vacancy currently, make recommendations to the Trustees on all investment decisions. Generally, the philosophy of the Investment Advisory Group is to aim for investments that produce a consistent stream of income for the beneficiaries while protecting the principal to the greatest extent possible. Depending on the terms of each trust some funds must be held in perpetuity to safeguard principle balances while the rest may be used at the discretion of the Trustees to cover authorized expenditures. The market value for the Pooled Town Trust as of June 30, 2009 was \$1,399,322.

**Collections Management**

The total property tax levy for FY09 to be collected was \$63,263,124. The Town continues to experience a very high collection rate nearing or, in some cases, exceeding 100% for years where actual abatements are less than overlay reserves. Primarily write-offs for bad debts result from uncollectible personal property taxes; typically the result of businesses closing down or leaving our jurisdiction making collection very difficult. However, the Town has successfully pursued such balances in Small Claims Court, further reducing the total amount of bad debts for personal property tax even lower. Occasionally, the Town must also abate real personal property taxes that are deemed uncollectible. However, in most instances due to strict State property tax statutes, unpaid taxes result in tax liens and eventual foreclosure proceedings. Collections in such cases may be severely delayed, but the Town may eventually collect back taxes and charges by selling

foreclosed properties by public auction. Foreclosure by the Town is seen as a last resort to ensure that taxes levied and appropriated in past years do not become the additional burden of Sudbury's active tax rolls in years to come.

#### **Delinquent Accounts Collections Management**

The Collector's office takes very seriously its responsibility to collect all taxes due the Town. Failure to do so reduces the cash the Town has available to pay its bills, affects our cash flow, impacts the Town's overall financial statements, and would be inequitable to taxpayers who do pay their taxes promptly.

After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are turned over to the delinquent accounts collection program. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further

collection action. Additionally, the Town may request "marking" at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and subsequent charges are deemed paid in full. Real Estate payment plans are available for most delinquent tax accounts. In the absence of an active payment plan a delinquent real estate account is put into Tax Title status, whereby a lien is recorded against the property's deed, or is increased if there are prior year delinquencies. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that very reason, mortgage lenders will typically require homeowners to pay off any delinquent tax balances in order to protect the underlying ownership interest in property that is used as collateral or to secure a mortgage.

Respectfully submitted,

*Andrea L. Terkelsen*

*Finance Director/Treasurer-Collector*

*Did you know...*

*In 1911 the sum of \$1,000 was appropriated at Annual Town Meeting for installation and maintenance of electric street lights.*



## Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2008 to June 30, 2009. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

### FY09 SCHEDULE OF REVENUES

			<b>Variances Favorable (Unfavorable)</b>
<b>GENERAL FUND</b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>	
Real Estate and Personal Property Taxes Net of Reserves for Abatement	\$62,554,175	\$62,797,434	\$243,259
Excise Taxes	2,934,171	2,863,100	(71,071)
Intergovernmental	8,128,223	7,341,871	(786,352)
Departmental and Other	1,463,772	1,258,118	(205,654)
Investment Income	210,000	165,976	(44,024)
<b>TOTAL REVENUES</b>	<b>\$75,290,341</b>	<b>\$74,426,499</b>	<b>\$(863,842)</b>
 <b>ENTERPRISE FUNDS</b>			
Atkinson Pool Fees	\$440,000	\$439,553	\$(447)
<b>TOTAL REVENUES</b>			
<b>ATKINSON POOL ENTERPRISE</b>	<b>\$440,000</b>	<b>\$439,553</b>	<b>\$(447)</b>
 Transfer Station Fees	\$302,486	\$300,029	\$(2,457)
<b>TOTAL REVENUES</b>			
<b>TRANSFER STATION ENTERPRISE</b>	<b>\$302,486</b>	<b>\$300,029</b>	<b>\$(2,457)</b>

*Did you know...  
In 1909 the Treasurer's annual salary was \$100.*



**Combined Balance Sheet**  
**June 30, 2009**

<b>ASSETS</b>	<b>General Fund</b>	<b>Special Revenue</b>	<b>Capital Projects</b>	<b>Enterprise Funds</b>	<b>Trust &amp; Agency</b>	<b>Long Term Debt</b>	<b>Total</b>
Cash and Investments	\$6,087,218	\$11,694,632	\$1,443,016	\$289,405	\$11,916,056		\$31,430,327
Receivables:							0
Other Receivable					\$259,735		259,735
Real Estate & Personal Property Taxes	557,476	9,973					567,449
Tax Liens	431,554	16,111					447,665
Tax Deferrals	1,413,236						1,413,236
Tax Foreclosures	69,824						69,824
Excise Taxes	121,597						121,597
Intergovernmental		42,638					42,638
Fixed Assets							0
Working Capital Deposit							0
Amounts to be Provided for Retirement of Long Term Obligations						40,000,000	40,000,000
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>\$8,680,905</b>	<b>\$11,763,354</b>	<b>\$1,443,016</b>	<b>\$289,405</b>	<b>\$12,175,791</b>	<b>\$40,000,000</b>	<b>\$74,352,471</b>
<b>LIABILITIES AND FUND EQUITY</b>							
<b>LIABILITIES:</b>							
Warrants Payable	\$396,774	\$2,917		\$29,895			\$429,586
Other Liabilities	675,132				662,740		1,337,872
Amount Due Depositors					682,031		682,031
Reserve for Abatements	360,933						360,933
Deferred Revenue	2,232,755	68,722			259,735		2,561,212
Bonds & Notes Payable						40,000,000	40,000,000
<b>TOTAL LIABILITIES</b>	<b>\$3,665,594</b>	<b>\$71,639</b>	<b>0</b>	<b>\$29,895</b>	<b>\$1,604,506</b>	<b>\$40,000,000</b>	<b>\$45,371,634</b>
<b>FUND EQUITY:</b>							
Retained Earnings							0
Contributed Capital							0
Reserved for:							0
Encumbrances and Continuing Appropriations, Reserves	\$3,733,045			\$(583)			\$3,732,462
Expenditures	321,000	844,331		64,637			1,229,968
Nonexpendable Trust							0
Designated for:							0
Snow & Ice Appropriation Deficit							0
Unreserved	961,266	10,847,384	1,443,016	195,456	10,571,285		24,018,407
<b>TOTAL FUND EQUITY</b>	<b>\$5,015,311</b>	<b>\$11,691,715</b>	<b>\$1,443,016</b>	<b>\$259,510</b>	<b>\$10,571,285</b>		<b>\$28,980,837</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$8,680,905</b>	<b>\$11,763,354</b>	<b>\$1,443,016</b>	<b>\$289,405</b>	<b>\$12,175,791</b>	<b>\$40,000,000</b>	<b>\$74,352,471</b>

### Schedule of Appropriations & Expenditures FY09

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY09</u>	<u>Transfers FY09</u>	<u>Expenditures FY09</u>	<u>Ending Balance</u>
<b>1220</b>	<b>Selectmen</b>				
	Salaries	\$282,031.00		\$273,636.60	\$8,394.40
	Expenses	20,850.00	(500.00)	14,007.24	6,342.76
	Expenses C/F	8,604.79		6,429.79	2,175.00
	<b>Current Year</b>				
	Articles	362,500.00		203,298.28	159,201.72
	Prior Year Articles	188,010.46		53,188.75	134,821.71
<b>1310</b>	<b>Personnel</b>				
	Salaries	132,187.00		103,180.54	29,006.46
	Expenses	4,900.00	(750.00)	2,115.05	2,034.95
	Expenses C/F	5,800.00		5,800.00	0.00
<b>1320</b>	<b>Accounting</b>				
	Salaries	202,671.00		199,249.83	3,421.17
	Expenses	84,240.00		79,143.67	5,096.33
	Expenses C/F				0.00
<b>1330</b>	<b>Finance Committee</b>				
	Salaries	1,708.00		1,196.15	511.85
	Expenses	280.00		116.94	163.06
	Expenses C/F	338.66		263.02	75.64
<b>1370</b>	<b>Assessors</b>				
	Salaries	244,261.00	1,789.00	245,395.34	654.66
	Expenses	27,750.00		12,790.18	14,959.82
	Expenses C/F	535.00		420.77	114.23
<b>1380</b>	<b>Treasurer/Collector</b>				
	Salaries	241,943.00	(8,000.00)	228,142.94	5,800.06
	Expenses	34,990.00	8,000.00	42,820.69	169.31
	Expenses C/F				0.00
<b>1390</b>	<b>Information Systems</b>				
	Salaries	156,928.00	3,362.00	160,248.67	41.33
	Expenses	149,939.00	(3,362.00)	141,832.28	4,744.72
	Expenses C/F	6,349.79		6,349.79	0.00
<b>1510</b>	<b>Law</b>				
	Salaries	80,150.00	(6,600.00)	73,505.07	44.93
	Expenses	85,743.00	19,235.00	101,847.73	3,130.27
	Expenses C/F	8,322.47		7,322.47	1,000.00
<b>1590</b>	<b>Records Preservat'n</b>				
	Expenses	1,000.00		916.00	84.00
	Expenses C/F	175.00		175.00	0.00
<b>1610</b>	<b>Town Clerk</b>				
	Salaries	207,803.00	434.00	194,209.68	14,027.32
	Expenses	26,950.00		24,848.06	2,101.94
	Expenses C/F	4,417.00		4,416.00	1.00
<b>1710</b>	<b>Conservation</b>				
	Salaries	100,969.00	523.00	101,163.42	328.58
	Expenses	5,450.00		4,016.45	1,433.55
	Expenses C/F	1,926.76		1,926.76	0.00
	Prior Year Articles	71.30		71.30	0.00

<b>Account Number</b>	<b>Title</b>	<b>Appropriation FY09</b>	<b>Transfers FY09</b>	<b>Expenditures FY09</b>	<b>Ending Balance</b>
1720	Planning Board				
	Salaries	\$129,383.00	\$(650.00)	\$124,694.39	\$4,038.61
	Expenses	2,308.00	650.00	2,278.43	679.57
	Expenses C/F				0.00
1730	Board Of Appeals				
	Salaries	27,832.00	136.79	27,968.79	0.00
	Expense	1,300.00	(136.79)	1,103.50	59.71
2100	Police Department				
	Salaries	2,266,993.00	71,399.00	2,305,040.04	33,351.96
	Expenses	231,539.00		227,158.12	4,380.88
	Capital Expense	94,300.00		94,300.00	0.00
	Expense C/F	30,038.03		29,091.03	947.00
2200	Fire Department				
	Salaries	2,559,960.00	19,353.00	2,571,085.40	8,227.60
	Expenses	281,698.00		252,397.13	29,300.87
	Capital Expense	20,000.00		575.00	19,425.00
	Expenses C/F	71,777.81		69,541.23	2,236.58
	Current Year				
	Articles	200,000.00		190,775.47	9,224.53
	Prior Year Articles	105,000.00		84,936.70	20,063.30
2510	Building Department				
	Salaries	360,358.00	1,363.00	338,085.21	23,635.79
	Expenses	584,829.00	26,319.94	541,952.00	69,196.94
	Capital Expense				0.00
	Expenses C/F	47,228.00		39,797.47	7,430.53
	Prior Year Articles	11,322.73			11,322.73
3000	Sudbury Schools				
	Total Appropriation	27,024,955.00		23,013,422.56	4,011,532.44
	Carried Forward	3,135,702.84		3,104,182.34	31,520.50
3010	Lincoln/Sud Reg HS	18,823,226.00		18,728,611.76	94,614.24
3020	Minuteman Tech	237,788.00		237,788.00	0.00
3025	Other Regional	69,064.00		43,212.00	25,852.00
4100	Engineering				
	Salaries	393,015.00	(6,716.00)	371,208.58	15,090.42
	Expenses	15,855.00		14,613.11	1,241.89
	Expenses C/F				0.00
4200	Streets & Roads				
	Salaries	810,695.00	6,558.00	815,687.01	1,565.99
	Expenses	934,610.00	12,500.00	939,017.16	8,092.84
	Capital Expense	150,542.00		150,542.00	0.00
	Expenses C/F	47,087.58		42,895.62	4,191.96
4210	Snow & Ice				
	Salaries	117,407.00	77,904.00	195,311.00	0.00
	Expenses	297,248.00	148,761.00	446,009.00	0.00
4300	Transfer Station				
	Salaries	101,788.00	3,238.04	105,026.04	0.00
	Expenses	183,732.00	30,912.00	189,254.24	25,389.76
	Capital Expense				0.00
	Expenses C/F	19,494.00		17,929.30	1,564.70



<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY09</u>	<u>Transfers FY09</u>	<u>Expenditures FY09</u>	<u>Ending Balance</u>
<b>4400</b>	<b>Trees &amp; Cemeteries</b>				
	Salaries	\$253,086.00	\$8,051.00	\$259,892.20	\$1,244.80
	Expenses	78,250.00		77,218.06	1,031.94
	Expenses C/F	5,136.00		5,136.00	0.00
<b>4500</b>	<b>Parks &amp; Grounds</b>				
	Salaries	219,534.00	7,384.96	224,237.75	2,681.21
	Expenses	63,411.00		63,394.28	16.72
	Capital Expense				0.00
	Expenses C/F	2,500.00		2,320.75	179.25
<b>5100</b>	<b>Board Of Health</b>				
	Salaries	212,570.00	626.00	213,025.98	170.02
	Expenses	155,047.00		152,210.60	2,836.40
	Expenses C/F	3,090.00		3,080.00	10.00
<b>5410</b>	<b>Council On Aging</b>				
	Salaries	129,116.00	546.03	129,662.03	0.00
	Expenses	10,000.00	(27.03)	5,578.28	4,394.69
	Expenses C/F	807.85		795.34	12.51
<b>5420</b>	<b>Youth Commission</b>				
	Salaries	40,101.00		40,084.66	16.34
	Expenses	2,100.00		967.28	1,132.72
<b>5430</b>	<b>Veterans Services</b>				
	Salaries	11,277.00		11,276.98	0.02
	Expenses	10,050.00		3,918.52	6,131.48
<b>6100</b>	<b>Library</b>				
	Salaries	646,586.00	678.00	636,938.46	10,325.54
	Expenses	318,570.00		316,848.75	1,721.25
	Expenses C/F	9,710.65		9,504.24	206.41
<b>6200</b>	<b>Recreation</b>				
	Salaries	139,282.00	(6,000.00)	73,837.23	59,444.77
	Expenses	250.00	6,000.00	3,580.30	2,669.70
	Expenses C/F				0.00
<b>6210</b>	<b>Atkinson Pool</b>				
	Salaries	311,426.00		290,909.43	20,516.57
	Expenses	161,000.00		148,015.93	12,984.07
	Expenses C/F	5,300.00		836.56	4,463.44
<b>6500</b>	<b>Historical Comm</b>				
	Expenses	5,390.00		5,355.84	34.16
	Expenses C/F	643.00		643.00	0.00
<b>6510</b>	<b>Historic Districts Comm</b>				
	Salaries	2,167.00	700.00	2,562.60	304.40
	Expenses	450.00	(200.00)	155.04	94.96
	Expenses C/F	30.00		8.81	21.19

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY09</u>	<u>Transfers FY09</u>	<u>Expenditures FY09</u>	<u>Ending Balance</u>
7100	Debt Service Expenses Expenses C/F	\$4,347,060.00		\$4,347,060.00	\$0.00 0.00
8200	State Assessment	165,533.00	132,052.00	166,240.00	131,345.00
9000	Employee Benefits Expenses Expenses C/F	10,792,728.00 10,986.73	(891.00)	10,638,322.79 10,986.73	153,514.21 0.00
9045	Property/Liab Ins Expenses	230,160.00		215,911.63	14,248.37
9250	Operations Expense Expenses Expenses C/F	90,675.00 8,609.15	750.00	70,643.30 8,609.15	20,781.70 0.00
9500	Transfer Accounts Reserve Fund Salary Adjustment	147,000.00 120,000.00		147,000.00 120,000.00	0.00 0.00
9900	Interfund Transfers	4,129.04		4,129.04	0.00

*Did you know...*  
*Since there was virtually no Sudbury Police Department in the*  
*1940s, the Chair of the Board of Selectmen also served as*  
*Police Chief. He and one officer shared an office at Town Hall.*



**Schedule of Unexpended Appropriation Balances  
Carried Forward To 2010**

Accounting	\$ 979.99
Assessors	12,456.33
Board of Health	173.74
Building	21,780.00
Council on Aging	1,600.00
DPW	8,419.28
Fire	11,702.84
Law	1,736.13
Library	1,721.25
Personnel	10.36
Planning	650.00
Police	1,014.99
Sudbury Public Schools	3,318,181.67
Selectmen	957.08
Treasurer	169.31
Unclassified Operations	1,888.00
Unclassified Employee Benefits	15,295.20
Gen. Fund Continuing Articles	334,633.99
<b>Total General Fund C/F</b>	\$ 3,733,370.16
Transfer Station Enterprise	\$ 667.19
<b>Total Enterprise Fund C/F</b>	667.19
<b>Community Preservation</b>	\$ 9,994.46

Respectfully submitted,  
Barbara Chisholm, Town Accountant



## Board of Assessors

The Board of Assessors consists of three members elected by the Town's registered voters. Liam J. Vesely, Joshua M. Fox, and Trevor A. Haydon continued to serve as members of the Board of Assessors during 2009.

In accordance with the Massachusetts Department of Revenue mandate, the Town of Sudbury is required to review and update its assessments on an annual basis. The assessment date for all property types (commercial, industrial and residential real property, and personal property) is the first day of January prior to the fiscal tax year. The assessment date for FY09 (July 1, 2008-June 30, 2009) was January 1, 2008. Consequently, FY09 property assessments reflected the fair market value as of January 1, 2008.

Real property assessments in the Commonwealth of Massachusetts are determined on a mass appraisal system, whereby the values used for assessments are market driven. The FY09 values

The Assessors' office processed the following abatements and exemptions in FY09: 300+ Community Preservation Surcharge exemptions in the aggregate amount of \$34,577; 47 Senior Work abatements in the aggregate amount of \$33,343; 68 Senior Tax Deferrals processed in excess of \$250,000, Disabled Veteran exemptions in the aggregate amount of \$40,882; four Financial Hardship exemptions in the aggregate amount of \$15,500; 44 Seniors and Surviving Spouse exemptions in the aggregate amount of \$58,022; and 11 Blind Person exemptions in the aggregate amount of \$7,887. The Board of Assessors also granted 48 abatements with respect to FY09 abatement applications, in the aggregate amount of \$55,973.

Voters at the Annual Town Meeting voted in favor of continuing the "Local Option" additional exemption as sponsored by the Board, which vote doubled the exemption amount for eligible taxpayers for certain exemptions.

were based on arms-length sales that closed during calendar year 2007. The average single family home assessment decreased from \$683,800 in FY08 to \$662,100 in FY09. The Assessors attribute this decrease directly to the decline in the real estate market during 2007.

The Board of Assessors is charged with acting on applications for tax abatements and exemptions. Abatement applications only may be filed within one month of the issuance of the first (and actual) tax bill for the given fiscal year, typically the January bill. For further details please visit our website [www.sudbury.ma.us/assessors](http://www.sudbury.ma.us/assessors).

A considerable amount of the Board's time is devoted to Clause 18 (hardship) applications. This program provides the Board of Assessors with a discretionary means to grant tax relief to the Town's neediest taxpayers; those who are infirm, aged, and/or suffering from significant financial hardship.

On January 7, 2009 the State Senate and House of Representatives passed Sudbury's Home Rule Petition, known as Chapter 458 of the Acts of 2008. Chapter 458 of 2008 allows the Town of Sudbury to regulate and expand property tax deferral eligibility requirements beginning Fiscal Year 2009. The Act provides increased income limits for those seniors considering deferring their real estate taxes on their principal residence.

All real property owners are welcome to view their assessments on the Town's website [www.sudbury.ma.us](http://www.sudbury.ma.us) or, by visiting us on the first floor of the Flynn Building. In addition, the staff is pleased to provide information about the various exemption and tax deferral programs.

Respectfully submitted,  
*Maureen R. Hafner, Director of Assessing*  
*Joshua M. Fox, Esq.*  
*Trevor A. Haydon*  
*Liam J. Vesley*

## Budget Review Task Force

The Budget Review Task Force was established by a vote of the Selectmen on June 19, 2007 as a mechanism for members of the Finance Committee, working with interested residents, to study the Town's recurring budgetary deficit situation and determine if there are ways both in the short-term and over the long-term to enhance revenues or reduce expenses beyond what the Town currently does.

The responsibilities of the Budget Review Task Force were as follows:

1. Review, understand, document and evaluate the revenue options currently available to the Town, including the laws and guidelines related to them.
2. Review, understand, document and evaluate the factors that are critical in driving the school and Town spending levels.
3. Determine if there are up to five promising areas of revenue generation and expense reduction/avoidance that can be investigated further, based on their potential to produce significant fiscal impacts.
4. Develop a preliminary report for the Board of Selectmen and Finance Committee to consider for further action steps.
5. Conduct any further research and information gathering that the Board of Selectmen or Finance committee may deem necessary based on the preliminary report.
6. Develop a final report with an executive summary and recommendations.
7. After the presentation and acceptance of the final report by the Selectmen and Finance Committee, this committee shall dissolve without further action of the Board of Selectmen.

The Budget Review Task Force held its final meeting on June 28, 2009 where it voted to unanimously accept its final report. This report was presented to the Finance Committee and the Board of Selectmen and accepted by both in September.

The Budget Review Task Force thanks the Board of Selectmen and the Town Manager for their cooperation and candor in commissioning this task force. In response to this report and its recommendations, the Board of Selectmen and the Town Manager have initiated a tracking spreadsheet with BRTF and other projects so that residents will be aware of progress on initiatives. In addition, some recommendations are shorter term and easier to accomplish, while others are longer term, more complex, and will require additional efforts before decisions are made to move forward.

The final Budget Review Task Force Report can be viewed on the Town's website: [www.sudbury.ma.us/committees/committee\\_home.asp?dept=BRTF](http://www.sudbury.ma.us/committees/committee_home.asp?dept=BRTF)

The Board of Selectmen's Tracking Sheets can be found at:

- Sudbury Expense Reduction Progress Report - [www.sudbury.ma.us/committees/committee\\_documents.asp?dept=BRTF](http://www.sudbury.ma.us/committees/committee_documents.asp?dept=BRTF)
- Sudbury Revenue Generating Progress Report - [www.sudbury.ma.us/committees/committee\\_documents.asp?dept=BRTF](http://www.sudbury.ma.us/committees/committee_documents.asp?dept=BRTF)

Any comments or feedback on this report can be emailed to: [BRTFFeedback@sudbury.ma.us](mailto:BRTFFeedback@sudbury.ma.us).

Respectfully submitted,  
*Jeffrey S. Beeler*  
*Daniel C. Defelice*  
*Tammie Dufault*  
*Paul Fuhrman*  
*Paul C. Gannon*  
*Jamie Gossels*  
*Robert C. Haarde*  
*Robert N. Jacobson*  
*William E. Kneeland, Jr.*  
*Karen Massey*  
*Sabino Merra*  
*Lawrence W. O'Brien*  
*Paul E. Pakos*  
*Martha M. Ragones*  
*Richard J. Robison*  
*John J. Ryan, Jr.*

## Capital Improvement Planning Committee

The Capital Improvement Planning Committee (CIPC) reviewed each department's five-year capital plan in order to prioritize requests and make recommendations for expenditures in FY11.

Starting with FY11, the Committee will report on the status of the projects financed in the previous fiscal year.

Following is the status of projects funded for FY09.

### **DPW:**

- 1988 Bombardier (# 33) Lease  
Approved: \$24,400; Spent \$25,231
- 1997 Melroe Bobcat (# 26)  
Approved 50,000; Spent \$46,670
- 1988 John Deere Backhoe (# 22) Lease  
Approved \$27,000; Spent \$25,183
- 1992 Mack 6 Wheel Dump (# 27) Lease  
Approved \$28,000; Spent \$27,390

### **Park & Recreation:**

- Backroom Maintenance + ADA  
Approved \$15,000; Spent \$15,000  
Replace door and various maintenance on the pool

### **Town:**

- MUNIS Tax Software  
Approved \$12,200; Spent \$12,200

### **Building:**

- Flynn HVAC Computer Room  
Approved \$17,000; Spent \$17,000
- Various building improvements  
Approved \$52,500; Spent \$29,528  
Energy savings lighting improvements–  
Flynn & Highway Buildings (\$11,683)  
Police Station HVAC upgrade (\$13,597)  
Flynn Building fire alarm upgrade (\$3,220)  
Parks & Grounds Building bathroom (\$2,665)  
Senior Center Painting (\$762)
- Town Hall Painting  
Approved \$30,000; Spent \$30,000  
The entire front of the building and the side fascias were completed in September 2008. This portion totaled \$13,000. The remaining balance of \$17,000 is to be used for the gable ends, windows and doors.

### **DPW HVAC**

Approved \$10,000

The Permanent Building Committee continued to examine the deficiencies of the mechanical design and construction problems through FY09. We continue to pursue appropriate changes to correct construction issues.

### **Fire:**

- Fire Stations Design Study

Approved \$11,400

It was anticipated that an outside vendor would survey our buildings, review our needs, and provide recommendations for building improvements. Instead this work was done within the Permanent Building Committee at no cost but was not completed until FY10.

- Replaced HQ Bathroom floor

Approved \$10,000; Spent Under \$500

Instead of replacing the bathroom floor, it was determined by the Building Dept. that a suitable alternative was to install a raised threshold at the doorway. The intent of the floor replacement was to avoid future water damage from an overflowing toilet or sink. Installing the threshold dam acts to impound the water in the bathroom and force it down the floor drain.

### **Capital budget for FY11**

The FY11 CIP non-override budget is set to \$529,054 or a 1% growth over the adjusted FY10 CIP budget of \$523,816. The Committee voted to keep the fixed growth (4.5%) budget the same as the non-override budget.

The Committee held two hearings in November. Following its review, the Committee voted to recommend that the following capital items be funded through FY11 Operating Budgets subject to available funding:

**On-going leases:**

Unit #8: 2009 John Deere loader	\$27,314.68	Started FY10
Unit #14 2009 Chevy pick-up	6,735.00	Started FY10
Unit #20 2009 6-wheel dump truck	26,500.00	Started FY10
Landscape tractor w/bucket	9,500.00	Started FY10
Unit #22 2009 John Deere Backhoe	25,183.03	Started FY09
Unit #27 2007 Mack 10-wheel dump truck	27,390.02	Started FY09
Unit #33 2009 tractor	25,230.02	Started FY09
Unit #5 2008 10-wheel dump truck	23,977.38	Started FY08
Unit #24 2008 6-wheel dump truck	28,053.27	Started FY08
Unit #23 6-wheel dump chip	18,535.24	Started FY08
Unit #3 2007 6-wheel dump truck	25,410.27	Last installment
MUNIS Tax Software	11,954.50	Last installment
<hr/>		
Total on-going leases	\$255,783.40	

**DPW:**

Tractor with mower (#35)	\$23,500.00	5-year lease \$117,500
Sweeper (#36)	31,000.00	5-year lease \$155,000

**Park & Recreation:**

Building renovation at Fairbank with asbestos removal	\$42,000.00
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**Building:**

Various building improvements	\$58,771.00
Senior Center roof & skylight	58,000.00

**Police:**

Live scan fingerprint system	\$10,000.00
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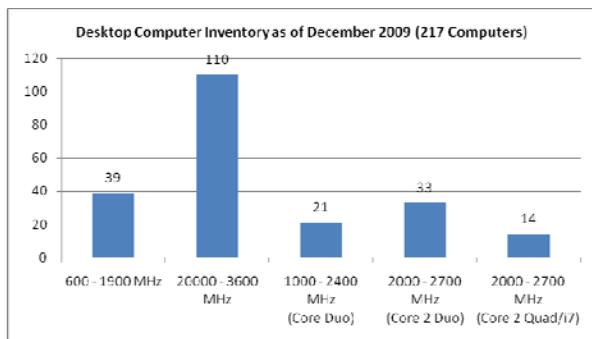
The Committee also supported the construction of a new Police Station for a total cost of \$6,200,000.

Respectfully submitted,  
*Pascal Cleve*  
*Theodore H. Fedynyshyn*  
*Jose A. Garcia-Meitin*  
*Derek O. Oram*  
*Douglas Kohen*  
*Daniel V. Messina*  
*Larry J. Rowe*  
*Catherine L. Strahan*  
*Andrea L. Terkelsen, Ex-officio*

## Information Systems

The goal of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town departments so that information generated from one can be utilized by many. Our Technology Support Specialist, Brian Powell, was honored with the Employee of the Year award for 2009. Brian has worked for the Information Systems Department for seven years, and during all this time, he constantly raises the bar in terms of his job performance. He is the ultimate troubleshooter and creative thinker. I am very fortunate to have Brian Powell in my department, and the Town of Sudbury could not be recognizing a finer employee.

Thirteen new computers and seventeen LCDs were purchased and distributed to Town departments. Two new laptops were purchased for department supervisors. This allows them to connect the laptop to a docking station in their offices, and to bring them home or to meetings when needed. The Goodnow Library also purchased two laptops which will be used by the staff for collection inventory and article check-in utilizing their RFID (Radio Frequency Identification) system.



We are continuing to replace the Department color inkjet printers with the more reliable, lower cost per print, color laser printers. Three networked color laser printers were purchased for the Police and Highway departments. A small black and white laser printer was purchased for the Fire Department's ambulance.

We purchased an EMC Celerra NS22 NAS/SAN storage device for our network. This new addition allows us to consolidate the data storage currently occurring on six servers on our network. It also gives us the flexibility for increasing storage capacity by adding hard drives to the device. The storage

equipment supports Microsoft's SMB/CIFS file sharing, Unix NFS and iSCSI protocols. This device allows us to move forward with the implementation of VMware virtualization software enabling servers to be re-deployed or retired as their applications run on virtual servers. With the addition of VMware and Celerra network storage, both server and storage consolidation and server and storage growth requirements can be addressed independently. This improves utilization, availability, backup, and lowers the cost of management and scaling.

The IT department has added two ProLiant quad core clustered servers as the foundation of our VMware virtualization effort. Initially, we will be virtualizing our web servers, FileMaker Database server, and the Flynn backup domain controller. The virtualization of these servers will increase performance, add redundancy and allow us to deploy application-specific virtual servers, eliminating the need for multiple applications to run on a single server.

We continue to improve the performance, reliability and security of our Town Wide-Area Network. A new Cisco 3750G-24TS Layer 3, 24 port, 1Gb enhanced core switch was clustered with our existing 3750G-24TS and 3750 12S enhanced fiber switches. The clustered switches have 32Gbps stack interconnect between them and are being used to connect all of the Town buildings to the Flynn network hub. We have also been able to add failover connectivity for all of our Town buildings by connecting the single mode fibers to both of the clustered switches. The connection speed for the buildings also increased to 2Gbps. The addition of the new switch also gave us redundant connection points for the Flynn Servers, VOIP equipment, Wireless Management, and NAS/iSCSI network storage equipment.

We've added an acceptable-use policy to our public wireless network which originates from the Goodnow Library. Anyone who connects to the Town's public wireless network will be redirected to acceptable-use website where our policy is posted. They must accept the policy guidelines before they are allowed to use the public network.

The Town is continuing the processes of implementing an Enterprise-wide permitting software solution. The Building Department is the first department to use this software. A number of changes and upgrades have been necessary over the course of the year. They are still working with the IT Department



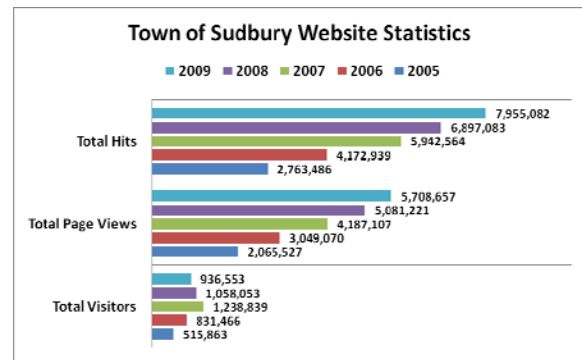
and the software vendor to create the reports they need, implement an inspection scheduler, and use the software in the field for inspections. Once the Building Department's permitting needs are satisfied we will move forward with the deployment in other departments.

Our website continues to strive towards making Town Government accessible to the residents through the internet. For the third consecutive year the Town's website received the e-Government Award from Common Cause. This year was the first time Sudbury with 50 other Massachusetts communities received the "with Distinction" honor. In order to receive this "Distinction" the Town must fulfill requirements for the award, as well as provide archived governing board agenda and minutes, zoning by-laws, School Committee agendas and minutes, agendas and minutes for an additional board or committee, and a calendar with all public meetings.

We have been working with the Goodnow Library to develop a website using the open source Content Management System, Drupal. The Library website content will be linked to our Town's SQL 2005 web database, thus allowing the Library's web content to meld with the Town's. The data integration lets the Library post their content on any area of the Town website, as well as their own Drupal-based website. We hope that this approach can be used with other departments who require more flexibility in the design and web modules they offer.

We have added high-quality streaming videos to the website, showcasing the many advantages Sudbury has to offer its residents. These cutting edge videos were produced by CGI Communications at no cost to the Town. They are supported by local business sponsors, and cover a wide range of topics, including education, health care, recreation, tourist attractions and more. Additional videos highlighting the businesses of the sponsors of this program can be found around the outside of the Town's videos with links to the websites of those businesses. *(Please note: the Town does not endorse any of these sponsors, but is pleased to be able to provide these links to our local businesses to emphasize the "Shop Sudbury First" campaign).*

This year's web statistics show an 11% decrease in the number of visitors to our website from the prior year. Though the number of visitors has decreased, the information being browsed has increased, as shown in the 12% increase in Page Views and the 15% increase in the number of hits.



The Town of Sudbury has taken several significant steps towards community-wide mapping and spatial information management in the past year. Known as Geographical Information Systems (GIS), these database/mapping systems are being implemented by communities across the Commonwealth and the United States. The Town has completed the development of town-wide base mapping. The base mapping includes Town-wide aerial photography with a positional accuracy of +/- 2ft, Town-wide mapping of over 40 mapping layers (including buildings, roadways, sidewalks, hydrants, catch basins, playgrounds, and other layers), and Town-wide two-foot contours. These mapping products were developed to meet the needs of all departments in Sudbury, especially Public Works. In addition, Town-wide Wetlands Mapping was conducted to meet the needs of the CPA and other boards and committees focused on wetlands and waterways. This project component was the single largest task in the entire program, and was implemented on time and on budget. We have also completed the integration of legacy mapping layers, including pre-existing Parcels, Historic Zones, Zoning, and other layers. We have implemented web-based mapping and database management tools for the entire staff and public, including the development of a new Master Address Database to be used by the entire staff, including Public Safety. We have purchased a Global Positioning System (GPS) capable of maintaining all mapping layers. Using summer interns, this equipment supported the mapping of all street signs for use by Public Works and Water Gate Valves for use by the Water District. We have held several Staff training sessions on the use of the online mapping system, the online database forms and the GPS. Our initial focus has been on integrating these GIS-based tools into the Water District for the management of work orders and digital documents. The Project has determined a significant number of issues with our legacy parcel mapping that have nearly all been addressed using new techniques made available through the new GIS. This effort has resulted in much improved parcel

maps that will enhance the use of GIS for all departments, especially Assessing, Public Works, Public Safety, and Planning.

Once the parcel mapping issues are completed, the Town's GIS Project will begin to focus on individual departments in order to maximize the impact GIS can have on their daily business practices. Our objectives include the enhancement of services to the public, increasing efficiencies, and the development of new techniques that enhance staff effectiveness. We have studied other communities in the region to assess their approaches to ensure no false steps and minimize costs.

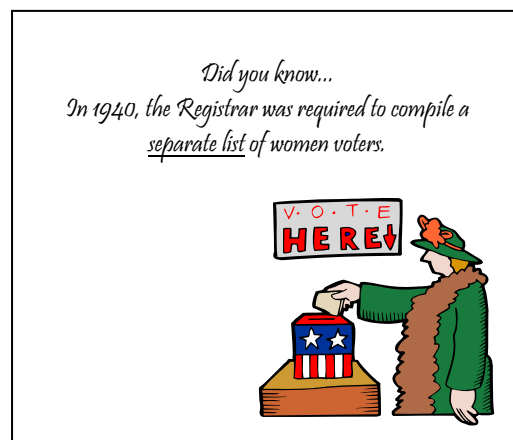
Work with the CPC is about to begin, as well as focused efforts with Public Works to respond to recent recommendations made by efficiency experts. Thereafter, we intend to focus on our Police and Fire Departments in order to map their calls for service and support resource allocation.

The GIS has already been integrated with the Town's Assessing software with routines that provide for data exchange between the two platforms on a daily basis. Integration with the Town's new permit tracking system is also underway. These steps will ensure that all systems will benefit from the other and thereby provide the staff with coordinated databases and minimal redundancy. Our goal with such integration is to realize as much value as possible from each system.

The Town relies on a stable, secure, and flexible technology infrastructure to support the wide variety of services provided to the community. As a result, there is a considerable risk of loss in the event of a failure within critical points of the infrastructure and the systems contained therein. The Information Systems Department has been working with Secured Network Services to review the existing backup and contingency strategies and has created a Disaster Recovery Plan which identifies and ultimately mitigates potential risks to essential services. The plan will also detail the steps we will follow if certain mission-critical hardware or software fails.

The Information Systems Department continues to upgrade and add new technology to further the goal of ensuring that the Town serves citizens in a timely and efficient manner.

Respectfully submitted,  
*Mark Thompson, Technology Administrator*



# Education

## Sudbury Public Schools

### Superintendent's Report

The mark of a strong, high quality organization is its ability to operate successfully when facing challenges and difficult decisions. Like every organization and family in the Commonwealth, Sudbury Public Schools (SPS) is working hard to meet the extreme challenges caused by the current economic times. I feel confident in saying that our goal to continuously find "A Better Way" has resulted in our maintaining a standing as a high performing school system.

The state and local financial environment has been as dire as most of us have ever seen. Not only have we had to plan budgets with significantly constrained revenues, but we have had to reduce the budget further during the fiscal year due to the state slashing revenue to towns and schools. With conservative financial management and taking early action in anticipation of possible budget problems, we have been able to meet the mid-year cuts without impacting programs or reducing staff.

Our operating budget for 2008-09 was only 1.5% greater than in 2007-08. Significant cuts (22 FTEs) and reductions to programs were endured. We now enter the 2009-10 school year with a budget that is only 1.26% greater than the 2008-09 spending plan. A further eroding of staff, programs and services was imminent. We are proud to report that the potential for higher class sizes and program elimination was avoided when, on August 3, the School Committee and Sudbury Education Association (SEA) announced an agreement for a new Collective Bargaining Agreement for Fiscal Years 2010-12. The agreement, which is expected to save in excess of \$4.1 million over the next three years, eliminated the need for budget-related staff reductions for 2009-10 and saved services needed to help our students achieve at high levels.

The SEA and its leadership and all the employees of Sudbury Public Schools recognized the problem we faced and were willing to accept significant changes to their health plan and compensation over the life of the contract. We laud their dedication to our children and appreciate their willingness to put service over self. They deserve our thanks and respect.

This year also saw the initiation of a fee-based, full-day kindergarten program in SPS. Each elementary school offered parents the choice between a full-day and half-day kindergarten experience. Those opting for the full-day program pay fees to cover the cost of the extended day. In its initial year, we are offering eight full-day classes and eight half-day classes. The program is cost neutral to the operating budget.

A school system supported by parents and organizations (e.g. PTOs and SERF) where talented children come together with excellent and dedicated teachers, Sudbury Public Schools continue to be a great place to learn and work. We are not satisfied with our successes and realize that much needs to be done. We are constantly searching for "A Better Way," which is why "Improving on Excellence" remains our mission.

In the space below, we offer a brief look into our school district and hope you will also visit our website at [www.sudbury.k12.ma.us](http://www.sudbury.k12.ma.us) to learn more about us and get current news about the schools and the district. For more information, or to discover ways to assist us in finding "A Better Way," call John R. Brackett, Superintendent at 978-639-3211.

### Student Enrollment

SPS Enrollment in grades pre-K to 8 for 2009-10 is 3,165. This is down from the 3,240 in the previous year and from our high-water mark of 3,302 students in 2007. Clearly, the down turn has been influenced by the decline in the economy and the uncertainty and slowness in the housing and labor market. Our longer-term projections indicate a slight enrollment decline with the distribution of this decline most impacting Nixon and Haynes, while Noyes and Loring project a flat trend forward. The enrollment decline is most evident at the elementary schools. Curtis Middle School's enrollment in 2009-10 was only six students under its previous year total. Our projection for the middle school is that enrollment will continue to rise through 2010-11, and then begin a slight, but continuous, decline. The enrollment disparity between elementary schools caused the School Committee to determine that a redistricting of elementary attendance boundaries would be necessary beginning with the 2010-11 school year.

## Early Childhood Registration

The Sudbury Public Schools is home to the Integrated Preschool, housed at the Noyes and Haynes schools. Residents may apply as a tuition preschool student through a registration lottery held in December of each year. If interested in a preschool lottery application, please call the Early Childhood Office at (978) 639-3204. Kindergarten registration begins in January for the upcoming school year. Children age five on or before October 1 are eligible to enroll. A general information packet will be mailed in January to all families currently listed with Sudbury census. If new to Sudbury and not on the current Sudbury census, please contact the Early Childhood Office directly at (978) 639-3204 to be added to the kindergarten mailing list. In both, the preschool and kindergarten registration process, a birth certificate, proof of residency and current immunological record will be needed to complete the registration process. Additional questions may be directed to the Early Childhood Office or by e-mail to [Linda Karpeichik @sudbury.k12.ma.us](mailto:Linda.Karpeichik@sudbury.k12.ma.us), Early Childhood Director.

## Curriculum

The District continues to address curriculum enhancement in the area of Literacy, including Reading, Writing, and Language Arts. At the elementary level, teachers are moving forward with more focused instruction to improve student reading and reading comprehension skill development. Sudbury's approach, called Guided Reading, provides time for teachers to meet with small groups of students on a regular basis to address their individual literacy needs. In writing instruction, our elementary schools have adopted *Calkin's Units of Study*, a program that focuses on skill development in various writing genres. A framework called Response to Intervention (RTI) has been initiated in our schools by which students are periodically assessed for literacy skills and research-based strategies for improvement are implemented to individuals identified as being in need. Much of the professional development time for teachers at the elementary school level has been committed to this initiative.

The K-8 Social Studies program is designed to help students become informed in four main areas – geography, history, economics, and civics and government. In 2008-09, the Sudbury Foundation funded a grant involving the Sudbury Public Schools and the Sudbury Historical Society on Colonial Sudbury. Using authentic maps and historical documents, students tour various sites throughout the town and participate in re-enactments and other activities at each location.

The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science with a hands-on, inquiry approach. Topics are covered within the three domains of science: earth and space, physical, and life, while encouraging students to apply their science content knowledge to the application of technology/engineering design scenarios. The State Frameworks for Science provide teachers with information regarding what students should know and be able to do at each of the grade levels and within local units of study.

Technology continues to be integrated at increasing levels in all schools. Technologies that best support teaching and learning in our classrooms have been identified as interactive whiteboards in the classroom, wireless laptops shared by a grade level, and iPods to support literacy. Interest in the use of Activboards has been rapidly expanding. PTO donations have enabled teachers in grades 3 through 5 at each of our elementary schools and in all math/science classrooms in the middle school to have access to this technology with great effectiveness.

Based upon extensive research and national standards and principles for effective math instruction, *Impact Math* is the adopted math program in grades 6–8. Continuity and rigor in math are provided to all middle school students. Similarly, *Investigations*, our K-5 Mathematics program, continues to be implemented in all elementary classrooms. Planning for appropriate challenge and extensions for more capable math students is an ongoing endeavor. Math Clubs at each elementary school, and a Math Team at the middle school, offer extended opportunities for enrichment.

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1-5. Middle School students elect either French or Spanish and proceed with their study of a world language throughout grades 6- 8. Elementary band and chorus as well as middle school band, orchestra, and chorus are quality elective programs in our schools.

The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas:

personal health, mental and social health, personal safety, and community and environmental health. Within the District, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students and to provide a structure for intervening in antisocial behaviors. In addition, the School Wellness Policy and Guidelines are available to address nutrition and physical activity education.

In each curriculum area, there is an ongoing district-wide effort to update the curriculum maps, aligned with State Frameworks, so that teachers may have additional clarity around student goals, assessments, core resources, and schedules in regard to the delivery of instruction.

### **Student Assessment**

The Massachusetts Comprehensive Assessment System (MCAS) currently requires students to participate in MCAS testing in grades 3 through 8. The grades and content areas of testing are:

- Reading: Grade 3
- English/Language Arts and Writing: Grades 4 through 8
- Mathematics: Grades 3 through 8
- Science/Technology Engineering: Grades 5 and 8

The MCAS testing results in Reading and Math are the foundations of the District's compliance to the federal *No Child Left Behind Act of 2001*. The MCAS tests are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Sudbury students continue to demonstrate proficiency at a rate 20–35 % higher than statewide results. The scores are also comparable or better than those of other EDCO communities, which represent several of the higher performing school districts in the area, if not in the state. Some notable examples of high achievement in 2009 include: in grade 3 Reading and grade 3 Math, the Sudbury Public Schools ranked 10th out of about 300 districts statewide in regard to percent proficient or above. In grade 5 Math, the district's ranking was 6th among the 300 districts statewide. The Noyes Elementary School placed 59% of its students in the "Advanced" category in English, and in grade 5 Math – the latter being the highest percentage in the State. The Haynes Elementary School placed 6<sup>th</sup> out of nearly 1,000 elementary schools in grade 3 Math. The Loring School placed 5<sup>th</sup> statewide in grade 4 Math; Nixon Elementary placed 9<sup>th</sup> in grade 3 English. The Curtis

Middle School, grade 6, performed 9th best statewide in Math. In grade 7, Curtis placed 5<sup>th</sup> out of 466 middle schools statewide, according to Boston.com. MCAS results are thoroughly analyzed and grade levels and/or schools that receive results lower than expectations in any area are provided extensive information upon which to develop improvement plans. Students who are identified as being in need of improvement either have an Individual Education Plan (IEP) or have an Individual Student Success Plan (ISSP) to guide support services.

Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers to better design instruction to meet individual student's needs.

### **The Schools**

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adopting of educational goals for the school and formulating a plan to advance such goals and improve student performance.

The **Ephraim Curtis Middle School** serves students in grades 6 - 8 and had a 2008-09 enrollment of 1,046 students. Paul Lamoureux served as Interim Principal during the school year and is succeeded in 2009-10 by Stephen Lambert, former Grade Administrator. Starting in September 2009, a team of three Grade Administrators will include Kelly Campbell, Grade 8; Angela Menke, Grade 6; and, Kevin Kay, Grade 7. This year, Curtis Middle School improvement initiatives will include: improving the ability of teachers to meet the diverse need of our students; and, increasing "participatory belonging" – ensuring that students have ample opportunity to participate in their choice of a wide variety of extra-curricular opportunities, develop a sense of belonging, and contribute in some way to the school community.

The **Josiah Haynes Elementary School** served 432 students in 2008-09, PreK - grade five. Kim Swain is in her second year as Principal as of September 2009.

A major initiative for the 2008-2009 school year was strengthening reading instruction through the use of research-based assessments and interventions.

The **Israel Loring Elementary School** served 606 students in grades K-5 in 2008-09. Jeffery Dees is in his second year as Principal of Loring as of September 2009. David Jeong is the Assistant Principal. A school-based priority for this school year includes improvement in reading skills in all grade levels. A particular focus is to ensure that the school meets Adequate Yearly Progress (AYP) in compliance with MCAS assessment and *No Child Left Behind* regulations. The school has made significant progress toward this goal.

The **General John Nixon School** serves students in grades K - 5 and had a 2008-09 enrollment of 512 students. Ms. Joni Jay is in her fourth year as principal of the school. During 2008-09, the Nixon School faculty will strive to improve student achievement in math through differentiation, especially for students of high capability. Also, using research-based strategies, there will be a focus on improved literacy skills through the use of Guided Reading and Response to Intervention. The school is proud of its children's academic achievement on formal measures, such as the MCAS, and in their development as caring and well-rounded people.

In 2008-09, the **Peter Noyes Elementary School** served 651 students, grades preK - 5. The school principal is Annette Doyle who is in her tenth year. The assistant principal is Kristin Moffat, who is in her seventh year. The school is engaged in making effective use of Activboard technology for improved instruction in numerous classrooms. As with the other elementary schools, there are efforts to improve reading instruction through the use of research-based assessments and quality targeted interventions. The school continues to improve its communication through technology and parents receive a weekly newsletter on-line.

### **The Sudbury Education Resource Fund (SERF)**

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants twice yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$650,000 to Sudbury's schools. During the 2008-

2009 grant cycle, over \$60,000 was awarded. Membership in SERF is open to all individuals interested in contributing time and energy.

Last spring, Sudbury's teachers successfully proposed generous SERF grants that funded, among many valuable resources, Continuum of Literacy Learning resources for the K-5 literacy program, teacher training in Education for a Green Future - an environmental literacy program; materials for Medieval Art for elementary students and resources for integrating social studies and English/ Language Arts in grade 6. SERF continues to be an extremely valuable resource for enriching all aspects of K-8 education.

### **METCO Program**

The Metropolitan Council for Educational Opportunity (METCO) was created 43 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. The Sudbury K-8 system enrolled its first students on January 27, 1975, when forty students were placed in the five Sudbury Elementary Schools. Currently, this grant-funded program supports up to seventy students annually. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next fiscal year.

Students from Boston participate in a variety of activities. For example, all elementary students participate in a before or after-school academic enrichment program called MAST (METCO Academic Support Team). Middle school students take advantage of the scheduled after school program held twice weekly at ECMS. Sudbury METCO parent meetings are held in Boston several times per year and provide Boston parents with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

### **Special Education Program**

Sudbury is an inclusive school community that places a high priority on meeting the needs of diverse and challenged learners within the context of the general education program and classroom to the maximum extent appropriate. Inclusion fosters social, emotional, and academic growth for all and allows all children to be full members of the school community.



In accordance with Massachusetts Special Education Law 603 CMR 28.00 and the federal Individuals with Disabilities Education Act (IDEA-2004), Sudbury offers a continuum of services designed to identify and serve children with disabilities. In the past year, and to accommodate diverse learning needs, Sudbury has created additional special education programs to its students at the preschool level, primary grade level and middle school level.

Eligibility for special education services is determined by:

- The presence of a disability as defined by state and federal laws,
- Lack of effective school progress caused by the disability, and
- The need for specialized instruction.

At the end of the 2008-09 school year, there were 480 children eligible for and enrolled in special education in grades preK - 8. This represents 14.8% of the District's school population, is below the state average, and is consistent with the previous year's percentage.

### **Professional Development**

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development events, in-service workshops throughout the year, ongoing support for conference attendance, study group activities, and partial tuition reimbursement for graduate courses are some of the strategies used in growing the capacity of our staff. Teachers new to the system participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and school culture. Mentoring workshops prepare veteran teachers for working closely with newer teachers to ensure smooth transitions. A commitment to having all Sudbury teachers participate in a graduate course entitled *Skillful Teaching*, developed by the organization Research for Better Teaching, further ensures a common base of knowledge and capability for our educators. All of Sudbury's educators are committed to attending a full 30-hour course in Empowering Multicultural Initiatives (EMI), a program that instills the principles of anti-racism and promotes international vision within our curriculum. As Sudbury brings more new staff aboard (approximately 60% of the District's teachers have been hired in the past five years), the ongoing need for quality professional development is clear.

The Sudbury Public Schools implements an *Improved Learning for All* (ILAP) plan. This is a professional growth model that uses early release days twice per month to enable educators to attend carefully planned work sessions and collaborative group activities within and across schools, grade levels, and disciplines to help accomplish personal, school, and district-wide goals. A major focus of this year's ILAP program is the improvement of reading skills at the elementary level and to build challenge and creativity into our middle school curricula. Administration and staff work cooperatively to align these efforts with the priorities of the schools and of the system, the District's curriculum maps, and the State Curriculum Frameworks.

### **Personnel**

Retirees: Beverly Barber-21 years of service; Asa Dye-39 years of service; Jeanne Goldner-22 years of service; Lynn Hersh-5 years of service; Robert Kavanagh-13 years of service; Susan Langmore-4 years of service; Thomas Lipsky-34 years of service; Virginia Natale-12 years of service to the students and schools of Sudbury. Years of service awards: John Brackett-33 years of service in education; Barbara Greenwood-30 years of service; Deborah Stone-20 years of service; and Carol Bradford, Judith Cannon, Richard Donaldson, Cyril Doppelt, Julio Ferreira, Mary Ann Leoleis, Roy Mathews, Ingrid Mayyasi, Janice Milley, John Mistretta, Pamela Nyangoni and Paula Stone-who all completed their 10<sup>th</sup> year of service to the students and schools of Sudbury.

Respectfully submitted,  
*John R. Brackett, Superintendent*

School Committee  
*Jeffrey Beeler*  
*Susan Iuliano*  
*Michele MacDonald*  
*Dr. Richard J. Robison*  
*Jane Santinelli*

# Lincoln-Sudbury Regional High School

## Superintendent's Report

Lincoln-Sudbury Regional High School continues to be an excellent school, though it is a high school that is feeling the strain of challenging economic times. Over the 2008-09 school year, fiscal times dictated a need to reduce staffing and services at the school. While cuts were made, the emphasis was to preserve teachers and the core mission of the school. Since 2001, class sizes and teacher loads have gradually ticked upwards, which strains learning and teaching.

The school goal for the 2008-09 academic year was to address challenges posed by increasingly large and heterogeneous classes, and to develop and share strategies to help all students succeed. The impetus behind the school goal was that class size had risen to the point where it was becoming increasingly challenging for teachers to manage the varied learning styles within classrooms so that all students could succeed. This initiative was an effort to strengthen and support Lincoln-Sudbury's commitment to deal with students as individuals by having teachers delve into how they can more effectively meet the needs of a whole range of learners.

In the spring, the Commission on Public Secondary Schools continued Lincoln-Sudbury's accreditation following the review and evaluation by the New England Association of Schools and Colleges (NEASC) visiting committee. The Commission cited many strengths about the high school. Included in the list were:

- the visible commitment to the mission of the school through positive relationships between staff and students;
- the clear focus on professional learning, which has engaged teachers in formal and informal discussion of instructional strategies to promote higher order thinking and problem-solving;
- the diversity of course offerings available to students;
- the high degree of personalization and the variety of instructional strategies used by faculty;
- the wealth of activities in classrooms that reflect active learning;
- the house organizational structure which provides opportunities for personalized educational experiences for student success;
- the comprehensive array of support services that are responsive to student needs.

The high school closed out the 2008-09 academic year as an excellent high school in transition due to the retirement of its long-time leader and continued challenging economic times. After thirteen years of leadership, Dr. John Ritchie retired from his position as the school's Superintendent/Principal. Coupled with this change was the closure of one of the school's four administrative houses. The school's house system was one of the strengths cited during the NEASC reaccreditation process, but the closure of one administrative house in September in the face of budget contraction was viewed as a necessary trade-off to preserve classroom teachers at a time in the school's history when teacher loads have progressively and significantly increased over the past decade.

In addition to a strong academic program, the extra-curricular opportunities available to high school students continue to be one of the school's strengths. The 2008-09 school year found the Lincoln-Sudbury athletics, along with numerous local teams, using the newly renovated Community Stadium Field. The artificial turf field, track, and bleachers were paid for through collaboration with the Town of Sudbury, who contributed almost \$1 million in Community Preservation Funds. Community members, sports organizations, and businesses in Lincoln and Sudbury donated an additional \$300,000 to the project and school construction funds paid for just over \$500,000 of the field project. During the 2008-09 academic year, Lincoln-Sudbury was the proud home of Massachusetts State Championships in Boys' Volleyball, Girls' Cross Country, and Girls' Swimming and Diving.

The overall budget for Lincoln-Sudbury Regional High School, including debt services, was \$26,324,098 in FY08 and decreased by 1.18% in FY09 to \$26,012,678. The overall FY08 per pupil cost was \$15,549, which is less than the average per pupil cost at high schools to which L-S is typically compared.



### Distribution of Pupils Attending Lincoln-Sudbury Regional High School

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Lincoln	210	229	240	237	233
Sudbury	1253	1280	1275	1294	1275
METCO	89	91	90	91	91
Other Tuition/Tuition Waived	21	19	17	18	15
<b>Total</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>	<b>1640</b>	<b>1614</b>
Boys	780	804	805	840	814
Girls	793	815	871	800	800
<b>Total</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>	<b>1640</b>	<b>1614</b>
9th Grade	423	409	401	425	423
10th Grade	420	419	402	398	409
11th Grade	380	414	410	402	390
12th Grade	350	377	409	415	392
<b>Total</b>	<b>1573</b>	<b>1619</b>	<b>1622</b>	<b>1640</b>	<b>1614</b>
Tuition Pupils Attending Elsewhere	31	31	31	30	33

### LSRHS Placement of the Last Five Graduating Classes

	<u>Class of 2005</u>		<u>Class of 2006</u>		<u>Class of 2007</u>		<u>Class of 2008</u>		<u>Class of 2009</u>	
Four-year college	329	92.7%	316	93%	344	92%	373	92%	374	91.9%
Jr. and Comm. College	7	2%	7	2%	11	3.0%	16	4%	12	3.0%
Prep. Post Graduate School	4	1.1%	2	0.6%	3	0.8%	1	0.2%	1	0.2%
Spec. Tech Schools	5	1%	0	0.0%	3	0.8%	0	0.0%	0	0.0%

### All Post Secondary Education

<b>Total</b>	<b>345</b>	<b>96.8%</b>	<b>325</b>	<b>95.6%</b>	<b>361</b>	<b>96.8%</b>	<b>390</b>	<b>96.2%</b>	<b>387</b>	<b>95.1%</b>
Employed	4	1.1%	9	2.6%	9	2.4%	9	2.2%	13	3.2%
Military	2	1%	1	0.3%	0	0.0%	1	0.2%	1	0.2%
Miscellaneous	4	1.1%	4	1.2%	3	0.8%	5	1.2%	6	1.5%
<b>Total</b>	<b>10</b>	<b>3.2%</b>	<b>14</b>	<b>4.1%</b>	<b>12</b>	<b>3.2%</b>	<b>15</b>	<b>3.7%</b>	<b>20</b>	<b>4.9%</b>
Total Placements	355	100%	339	100%	373	100%	405	100%	407	100%

**Lincoln-Sudbury Regional School District  
FY09 Balance Sheet  
June 30, 2009**

**Assets**

Bank of America Depository	\$1,713,164.65
Bank of America Payroll	451,764.10
Bank of America Payroll 2	30,812.55
Unibank	264,838.32
Unibank Unipay	26,848.44
Banknorth	369,299.68
Eastern Bank	108,695.24
Bank of America Student Account	303,114.19
MMDT	1,040,431.60
MMDT-Kirshner Artist Fund	39,985.55
Mellon Bank 1	496,686.01
Mellon Bank 2	225,585.37
Mellon Bank 3	<u>(208,482.23)</u>
	<b>\$4,862,743.47</b>

*Did you know...  
The total student population in 1956 at  
Lincoln-Sudbury Regional High School  
was 247.*

## Liabilities & Reserves

### **GENERAL FUND**

FY09 Encumbrance	\$ 39,891.48	
Surplus Revenue (Reserved for Assessments)	1,179,993.68	
MSBA Payment (Reserved for Debt Payments)	100,646.40	
Capital Project Premiums (Reserved for Debt Payments)	160,097.61	
Excess & Deficiency	380,851.37	
Stabilization Revenue	496,686.01	
Tailings	2,086.39	
Disability Insurance	3,775.94	
Health Insurance	343,029.24	
<b>TOTAL GENERAL FUND</b>		<b>\$2,707,058.12</b>

### **SPECIAL REVENUE FUND:**

Activity Fee	864.00	
Adult Education	9,883.07	
Athletic Gate Receipts	14,324.58	
Athletic User Fee	110,065.00	
Building Use	92,558.79	
Cafeteria	302,861.25	
Capital Outlay	37,282.85	
Circuit Breaker FY09	547,753.00	
Circuit Breaker FY08	0.00	
Civic Orchestra User Fees	0.00	
Computer Contract	1,558.88	
Damage to School Property	308.54	
Donations	136,814.56	
Fitness Center User Fees	0.00	
Kirshner Artist Fund	40,259.05	
Library Copy Machine	11,184.06	
Lost Books	39,046.83	
Medicaid	34,942.94	
Nursery School	39,684.09	
Parking	9,243.48	
Summer Wellness Fees	4,741.83	
Transcripts	9,664.63	
Tuition	135,567.60	
User Van Fees	5,619.03	
FY09 Title I Grant	4.00	
FY09 METCO Grant	0.00	
FY09 SPED Improvement	(118.00)	
FY09 Title II Teacher Quality	2,431.00	
FY09 Academic Support Grant	21.15	
FY09 Sped Entitlement Grant (IDEA)	(20,048.41)	
<b>TOTAL SPECIAL REVENUE FUND</b>		<b>\$1,566,517.80</b>

### **TRUST FUND:**

Medical Claims Trust Fund	226,068.37	<b>\$ 226,068.37</b>
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### **AGENCY FUND:**

Student Activity Fund	303,114.19	<b>\$ 303,114.19</b>
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### **CAPITAL PROJECT FUND:**

Capital Building Project	59,984.99	<b><u>\$ 59,984.99</u></b>
		<b>\$4,862,743.47</b>

**Lincoln-Sudbury Regional School District  
Treasurer's Report  
July 1, 2008 – June 30, 2009**

<b>TOTAL CASH BALANCE JULY 1, 2008</b>	<b>5,109,459.75</b>
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**DISTRICT FUND**

DISTRICT FUND CASH BALANCE JULY 1, 2008	3,394,343.24
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**RECEIPTS:**

**OPERATING ACCOUNTS**

Sudbury Assessment	18,728,611.76	
Lincoln Assessment	<u>3,365,134.81</u>	
<b>TOTAL ASSESSMENTS</b>		22,093,746.57
 Chapter 70 Aid	 2,256,999.00	
Transportation Aid	<u>358,622.00</u>	
<b>TOTAL STATE AID</b>		2,615,621.00
 Stimulus Grant	 265,251.00	 265,251.00
 <b>ANTICIPATED RECEIPTS</b>	 61,000.00	 61,000.00
 Interest Income	 88,878.02	
FY09 Encumbrance	39,891.48	
Petty Cash Refund	1,000.00	
Misc. Receipts	9,744.82	
Stabilization Revenue	2,864.25	
Tailings	<u>0.00</u>	
<b>TOTAL SUNDRY INCOME</b>		<u>142,378.57</u>
 <b>TOTAL OPERATING RECEIPTS</b>		 <b>25,177,997.14</b>

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,604,375.28	
MA Withholding Tax	652,184.66	
Federal Withholding Tax FICA	197,605.57	
Health Insurance	915,816.69	
MA Teachers' Retirement	1,308,714.71	
Middlesex Retirement	234,875.00	
Disability Insurance	83,584.20	
Tax Sheltered Annuities	559,481.00	
Credit Union	334,919.86	
L-S Teachers' Association	81,557.35	
Deferred Compensation	27,816.13	
Section 125, Flexible Spending Plans	203,411.53	
Attachments	<u>0.00</u>	
<b>TOTAL DEDUCTION RECEIPTS</b>		<b><u>6,204,341.98</u></b>
<b>TOTAL DISTRICT FUND RECEIPTS</b>		<b>31,382,339.12</b>
<b>TOTAL DISTRICT FUND INCOME</b>		<b>34,776,682.36</b>

**DISBURSEMENTS:**

OPERATING ACCOUNTS

Operating Budget	19,412,589.09	
Pensions & Insurance	3,497,191.92	
Debt Service - principal	2,150,000.00	
Debt Service - LT interest	<u>764,200.00</u>	
<b>TOTAL BUDGET DISBURSEMENTS</b>		<b>25,823,981.01</b>
 FY08 Encumbrance	 20,579.88	 20,579.88
 PETTY CASH ADVANCE	 1,000.00	 1,000.00

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,604,375.28	
MA Withholding Tax	652,184.66	
Federal Withholding Tax FICA	197,605.57	
Health Insurance	875,553.07	
MA Teachers' Retirement	1,308,714.71	
Middlesex County Retirement	234,875.00	
Disability Insurance	83,584.20	
Tax Sheltered Annuities	559,481.00	
Credit Union	334,919.86	
L-S Teachers' Association	81,557.35	
Deferred Compensation	27,816.13	
Section 125, Flexible Spending Plans	203,411.53	
Attachments	<u>0.00</u>	
<b>TOTAL DEDUCTION DISBURSEMENTS</b>		<b><u>6,164,078.36</u></b>

**TOTAL DISTRICT FUND DISBURSEMENTS** **32,009,639.25**

CASH BALANCE DISTRICT FUND ON JUNE 30, 2009 2,767,043.11

STUDENT ACTIVITY FUND BALANCE ON JUNE 30, 2009 303,114.19

CASH BALANCE REVOLVING & GRANT ACCOUNTS ON JUNE 30, 2009 1,792,586.17

**TOTAL CASH BALANCE JUNE 30, 2009** **4,862,743.47**

**OUTSTANDING DEBT**

School Bond (10 year, TIC: 3.930263)	<b>\$7,000,000.00</b>
School Bond (20 year, TIC: 3.954145)	<b>\$9,350,000.00</b>
School Bond (5 year, TIC: 3.846000)	<b>\$800,000.00</b>

**EXCESS & DEFICIENCY FUND**

Cash Balance July 1, 2008	<b>\$380,851.37</b>
FY09 Operating Budget Surplus	\$188,697.03
FY09 Chapter 70 Aid under budget estimate	(\$265,251.00)
FY09 Stimulus Grant	\$265,251.00
FY09 Regional Transportation Aid over budget estimate	\$23,832.00
FY09 Interest Income & Misc. Receipts	\$98,622.84
FY08 Encumbrance	\$14,420.12
FY11 Budget Reapportionment (voted 9/8/09)	<u>(\$325,571.99)</u>
Cash Balance June 30, 2009	<b>\$380,851.37</b>

**SURPLUS REVENUE DESIGNATED TO REDUCE ASSESSMENTS**

Cash Balance July 1, 2008	\$1,763,976.86
FY09 Budget Reapportionment	-\$909,555.17
FY09 Surplus from Excess & Deficiency	<u>\$325,571.99</u>
	<b>\$1,179,993.68</b>

**Breakout of Surplus Revenue**

FY10 Budget Reapportionment	\$854,421.69
FY11 Budget Reapportionment	<u>\$325,571.99</u>
	<b>\$1,179,993.68</b>

**STABILIZATION FUND**

Voted establishment Annual Town Meeting 1992	\$0.00
Cash Balance July 1, 2008	\$493,821.76
FY09 Funding	\$0.00
Interest Income	\$2,864.25
Disbursements	<u>\$0.00</u>
Cash Balance June 30, 2009	<b>\$496,686.01</b>

**MISCELLANEOUS INCOME**

Interest Income	\$88,878.02
FY09 Sundry	<u>\$9,744.82</u>
	<b>\$98,622.84</b>

### ANTICIPATED RECEIPTS

Athletic Gate Receipts	\$6,000.00
Cafeteria	\$5,000.00
Medicaid Receipts	\$40,000.00
Nursery School	\$5,000.00
Transcript Fees	<u>\$5,000.00</u>
	<b>\$61,000.00</b>

### L-S Exchange Students 2008-09

Anh, La Viet	11	Vietnam	for the year
Flemsten, Kim	11	Sweden	1st semester
Lobeck, Max	11	Germany	1st semester
Bauer, Vanessa	11	Germany	2 <sup>nd</sup> semester
Schwartz, Julia	11	Germany	2 <sup>nd</sup> semester

*Did you know...*  
*In 1907 the average school teacher's monthly*  
*salary was \$48.*





**Lincoln-Sudbury Regional High School**  
**Class of 2009**  
**Graduation June 8, 2009**

Kevin Matthew Abend  
 Jesse Benjamin Adams-Lukowsky  
 Jessica Ida Allen  
 Lea Denise Allen  
 Samantha Lynne Allen  
 Joseph Arthur Anderson  
 Matthew Patrick Antonellis  
 Michael Domenic Antonellis  
 Andrew Joseph Arayas  
 Keegan James Ashley

Amanda Joy Baillargeon  
 Travis Walker Ball  
 Anna Faith Balser  
 David Anadi Banerjee  
 Rebecca Ann Woodbury Banta  
 Taryn Elizabeth Behan Beatty  
 David Steven Benhaim II  
 Jamie Faryl Bennett  
 Alexander Chase Benoit  
 Alexandra Elizabeth Berg  
 Aditya Krishna Bhandaru  
 Alice Rose Blackwood  
 Alex Matthew Blake  
 Shameka Latoya Blake-Jackson  
 Connor Van Bodell  
 Samantha Elizabeth Boland  
 Meredith Ann Borden  
 Ben Ron Boymel  
 Jeffrey Charles Bradford  
 John Hiram Brainard  
 Tessa Rose Brainard  
 Kerry Blanche Brais  
 Qjaquice Justina Brantley  
 Megan Elizabeth Braun  
 Katherine Elizabeth Broecker  
 Julia Mei Bronstein  
 Natasha Lorrina Brown  
 Ryan Alexander Brown  
 Caoimhe Browne  
 Jacqueline Lauren Bruce  
 Richard Andrew Budreau  
 Laura Anna Burckett-Picker  
 Thomas Patrick Burke

Sara Rose Campanella  
 Lauren Cappelloni  
 Maryn Olivia Carlson  
 Courtney Murphy Carver  
 Samantha Nicole Casale  
 Hayley Elizabeth Caslin  
 Rusulenni Castro  
 Brian Anthony Catinella  
 Danielle Elizabeth Cebra  
 Hannah Christine Chao  
 Shayna Skye Chapel  
 Edmond Alfred Charrette

Jordan Frost Chen  
 Kan Chen  
 Christine Ya-Chi Chiao  
 Matthew Anthony Ciampa  
 Roxanne Melissa Cichowlas  
 Monique Nashira Clarke  
 Laura Mary Close  
 Nicolette Cogborn  
 Kyle Robert Coletti  
 Leah Catherine Connors  
 James Rafael Coombs  
 Gordon Michael Cooper  
 Stephanie Rita Corbett  
 Tyler Andrew Albert Coste  
 Ryan William Cove  
 Parker MacKenzie Coyne  
 Emma Leah Hoffman Craig  
 Brent Cameron Crane  
 Elizabeth Burke Crean  
 Kasey Elizabeth Cybulak

Ryan Anthony Davis  
 Michela Justine Deck  
 Charles Frank DeFrancesco  
 Michael Daniel DeMarco  
 Kathleen Dacey DeMarle  
 Hannah Portia Dezen  
 Jillian Winter DiBiase  
 Alana Furey Dingman  
 Nathaniel Richard Doyle  
 Abigail Perry Drake  
 Neel Anand Duggal  
 Jennifer Gail Dumont

James Alexander Eckersley  
 Matthew Wright Eckler  
 Katherine Fleur Edwards  
 Hannah Bresnahan Egan  
 William Donovan Ehrich  
 Brandon Cary Elkind-Hill

Elise Mary Fairbairn  
 Ariana MaryClare Familiar  
 Alain FanFan  
 Jennifer Judith Farrell  
 Jamie Christine Faulkner  
 Timothy Larson Fell  
 Cecilia Winifred Fendrock  
 Julia Hunter Fenton  
 Adriel Jamin Ferguson  
 Chanel Fields  
 Ryan Milton Filker  
 Jennifer Ellen Fishbein  
 Iain Andrew Fisher  
 Austin Joseph Flagg  
 Carlyle Gilson Flanagan  
 Margaret Eileen Fleming

Joseph Reilly Fogarty  
 Adam Simon Foldi  
 Michael Lopaka Foley  
 Scott Austin Foley  
 Stephen Hawes Foley  
 Anna Lillie Forman  
 Benjamin Joseph Fowler  
 John Collins Francis  
 Andrew Ritter Freedman  
 Sarah Wright Freeman  
 Matthew William Freund  
 Jami Stern Friedman

Russell Clair Gabeler-Lee  
 Jessica Hannah Gaines  
 Jennifer Frances Gandrup  
 Ava Lydia Garcia  
 Audrey Jeanne Gardner  
 David Mark Garelik  
 Chady Emile Gemayel  
 Radelys Maria German  
 Hannah Noelle Gerry  
 Alexandria Elizabeth Giacalone  
 Louis Michael Giannetti  
 Justin Allen Gibbs  
 Brian David Glass-Finnie  
 Rachel Leah Glick  
 Rebekah Leah Glickman-Simon  
 Basha Gabrielle Goldstein-Weiss  
 Dianna Gormley  
 Jennifer Mira Gossels  
 Andrew Jonathan Gould  
 Idelina Gray  
 Sophie Elizabeth Greenspan  
 Jessica Griffin  
 Adrienne Grigorieff  
 Konstantin Gutnichenko

Max Jacob Haberman  
 Natalie Iris Hall  
 Douglass William Hamilton  
 Grace Caroline Hannigan  
 Matthew James Hanson  
 Brooke Ann Hatfield  
 Abigail Laura Hawkins  
 Tyler Reeves Haydon  
 Jennifer Noonan Hayes  
 Louis Samuel Hayes  
 Patrick Murray Hebble  
 Reed Richard Hebert  
 Diana Elizabeth Henderson  
 Matthew James Henderson  
 Catherine Maira Hendry  
 Jeffrey Charles Hennessy  
 Zoe Elizabeth Herel  
 Taylor Richard Herman  
 Brianna Marie Hodge

Stephen William Hodgetts II  
 Wesley Howard Hogan  
 Shalei Meehan Holway  
 Samantha Leigh Hornung  
 Elizabeth Royce Howard  
 Allyssa Shea Hronicek  
 Daniel Harrison Hubbell  
 Dylan Drury Hunt  
 Alexander Francis Huntowski  
 Mohammed Ali Khadeer Hussain  
 Margaret Pate Hutchinson  
 Humphrey Chun-Ki Huynh  
 Ethel Louise Hylton

Anna Isakov  
 Jeffrey William Iuliano

David Kimball Jaeger  
 Timothy Sheldon Jarrett  
 William James Jenkinson  
 Peter Andrew Johnson  
 Shannon Ray Jones

Daniel Tucker Kabat  
 Justine Rose Kablack  
 Chelsea Renner Kaczmarzsky  
 Martin Daniel Kafina  
 Eli Andrew Kahn-Woods  
 Jake Pious Kallarackal  
 Rose Katharine Kamsler  
 Daeyee Kang  
 Daniel Jeffrey Kaplan  
 Max-julian Kaye  
 Emily Louise Kelly  
 Ryan Karl Kemp  
 Armen Joseph Keshishian  
 Shaunt Misak Keshishian  
 Taylor Danielle King  
 Oliver Zewen Kline  
 Maxwell Montgomery Koenig  
 Lior Koren  
 Ryan Richard Kreutz

Jared Scott Laferriere  
 Edward William Landsman  
 Eric Robert Lane  
 Marie Alessandra Lanza  
 Andrew John Lasky  
 Jeremy Mark Lasky  
 Keith Chan-Min Lataille  
 David Andrew Lauer  
 Mallory Beth Laurendeau  
 Stephanie Lim Lee  
 Victoria Lim Lee  
 Ryan Paul Leggett  
 Ashley Gail Leisman  
 John Robert Leonelli  
 Diana Marie Lestz  
 Matthew Alexander Levinson  
 Morgan Taylor Levitt  
 Stephanie Michelle Lewis  
 Jacob Samuel Lifschultz

Kevin Robert Linke  
 Niv Lipetz  
 Sara Chudnow Loeb  
 Kevin Francis Loughry  
 Derek Gordon Lowe  
 Ronald Garfield Lund  
 Geoffrey Doyle Lynn

Caroline Hewit Mackie  
 Heather Katherine MacLeish  
 Barbara Marjorie MacNeill  
 Sydney Jessica Maki  
 Elise Laura Malkin  
 Shivani Uma Margaitis  
 Anthony Joseph Masotta  
 Tucker Jay Matthews  
 Angela Marie Saito Mattione  
 Francine Elena Saito Mattione  
 Danielle Rae McAvoy  
 James William McCartney  
 Madelyn Elizabeth McGill  
 Aidan James McGrath  
 Julia Rose McGrath  
 Liam Durk McInerney  
 Madeline Rose McMann  
 Joseph Dean McNabb  
 Ian West McVicar  
 Saloni Mehta  
 William John Mephram  
 Michael Anthony Merullo  
 Michael James Merwin  
 Bridget Katherine Meyers  
 Brianna Marie Miller  
 Derek Stuart Min  
 Samantha Anne Moe  
 Martin Lars Kristofer Mohlin  
 Jeffrey Hanibal Montaque  
 Chandler Phipps Moore  
 Garrett Mason Moore  
 Brittany Dehner Moorman  
 Dante Michael Morando  
 Eliot Amos Mueller  
 Aya Moon Muramatsu  
 Jackson Alexander Murray  
 Kadie Sara Muscolo

Amy Lynn Nesky  
 Matthew Starratt Newton  
 Kathryn Annadel Nicholson  
 Jonathan Scott Noller  
 Ashley Nicole Norley

Caitlin Laurel O'Brien  
 John Joseph O'Connell  
 Hugh James O'Kelly  
 Charlotte Lawrence Odence  
 Amy Elizabeth Olson  
 Courtney Erin Ostar  
 Megan Olivia Outly  
 John Christopher Papapietro  
 Calli Catherine Pappas  
 Michael John Paradise

Aperahama Lawrence Parangi  
 Jesse Michael Pearce  
 David Brown Pearson  
 Chinah Nicole Peele  
 Amanda Beth Peery  
 Christopher James Pepi  
 Aimee Lynne Peterson  
 Scott Ryan Pheifer  
 Michael James Phillips  
 Christine Hanafin Pierson  
 Alison Jeanne Poirier  
 Rachael Bailey Potter  
 Julia Leigh Prince  
 Elizabeth Lemos Pringle

Justin Ryan Quinn  
 Monika Fajtova Quinn  
 Adam Edward Quint  
 Ellen Adler Quirk

Adam Gray Raphael  
 Stuart Michael John Rault  
 Kyle Austin Ray  
 Michelle Mary Rice  
 Tess Victoria Rice  
 Kristin Marie Richards  
 Benjamin Weinstein Richmond  
 John Andrew Roach  
 Jaclyn Rodman Roberts  
 Peter McDonnell Rogers  
 Jenna Mary Romeo  
 Sophia Gisele Romeri  
 Alexa Dagne Roopenian  
 Elena Breuer Rothstein  
 Julien Patrick Rousson  
 Alexa Marie Rozelle

Txai Isaac Sabghir-Frota  
 Marlayne Julia Saidnawey  
 Michelle Marie Saint  
 Tramaine Sanders  
 Meera Santhamoorthy  
 Emily Samantha Sarnevitz  
 Rachel Ashley Sarnevitz  
 Jazz Morgaine Haass Saunders  
 Rae Simone Haass Saunders  
 Elizabeth Marie Schau  
 Ryan Michael Schaub  
 Emily Nicole Schneider  
 Adam Eitan Schultz  
 Christian William Schultz  
 Betsy Kate Schwartz  
 Fionnuala Riana Seiferth  
 Alison Hayley Sesnovich  
 Tess Catherine Shapanka  
 Zachary David Shapiro  
 Adam Francis Sharkey  
 Nisha Sharma  
 Alison Nicole Shaw  
 Kelli Marie Shay  
 Emilie Sara Marie Sheingold  
 Mary Kate Shelley

Zachary Bennett Shobin  
 Carly Barrett Shortell  
 Nathan Andrew Shron  
 Jason Ross Shuman  
 James Andrew Sia  
 Jane Louise Siegel  
 Samuel Charles Siltan  
 Rebecca Simon  
 Adam Edson Webb Singer  
 John Gordon Sinnigen  
 Taylor Robert Skelton  
 Austin Taliaferro Smith  
 Colby Robert Wescott Smith  
 Leigh Blackwell Smith  
 Adam Philip Soloperto  
 Justin William Sorvillo  
 Hugo Chan Sousa  
 Thomas Andrew Spiegel  
 Gregory Alan Staley  
 Alana Leigh Stevens  
 Klo Maria Stine  
 Christopher David Stranberg  
 Rebecca Woodson Stubbs  
 Ryan James Sutherland  
 Nicole Jaye Swartz  
 Kyle Frank Sweet  
 Jenna Elise Swotinsky  
 Jordan Ross Syatt  
 Jeffrey Purdie Sybertz

Geoffrey Hsi-Ning Tam  
 Matthew Frederick Tatkov  
 Edwin Thai  
 Lauren Ann Thompson  
 Matthew Albert Thompson  
 Nissa Katherine Thomson  
 Jessica Elizabeth Tocci  
 Christopher Stephen Tripoli  
 Jeffrey Joseph Trotsky  
 Andrew Tsai  
 Andrew Charles Horace Tuxbury

Mira Dobrow Vale  
 Michael Thomas Veling  
 Alesia Katlyn Venuto

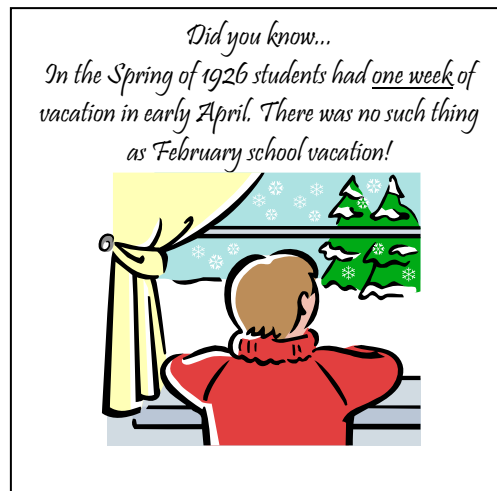
Nathaniel James Walsh  
 Mia K. Warrenbrand  
 Matthew George Weinburg  
 Justin Adam Weinstein  
 Harrison Erik Weisberg  
 Carla Francesca Weiss  
 Ian Duncan Wetherbee  
 Chelsea Whalen  
 Mariel St. Clair White  
 Sara Kinsel Whitney  
 Tanya Jean Willey

Carrissa Chantel Wilson  
 Ryan Matthew Winston  
 Benjamin Eli Wolkon  
 Heather Lynn Wood  
 Ryan Patrick Wood  
 Jeffrey Charles Woodard  
 Sophia Muriel Woyda  
 Sam Wuest  
 Abigail Elizabeth Wyant

Benjamin William Zackin  
 Tamra Zebian  
 Lucy Wanjing Zhang  
 Catherine Viona Forrestel Zingale

Respectfully submitted,  
*Scott Carpenter,*  
*Superintendent/Principal*

School Committee  
*Mark T. Collins*  
*Radha R. Gargeya*  
*Nancy F. Marshall*  
*Patricia M. Mostue*  
*John J. Ryan, Jr.*  
*Berne B. Webb*



## Minuteman Regional Vocational Technical School District

### About Minuteman High School

Minuteman High School is a four-year career and technical high school serving member towns: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston, as well as 47 other cities and towns in Eastern Massachusetts. Minuteman combines rigorous academics and preparation for college with relevant career and technical programs. The school also provides career development programs for adults as part of the self-sustaining Community Education Program.

### Enrollment

As of October 1, 2009, eight high school students and two post-graduate students were enrolled at Minuteman providing a full time equivalent (FTE) of 10 students that reside in Sudbury. Minuteman offers a part time program where Lincoln-Sudbury Regional High School students are able to take part in elective technical training courses on a half-day basis. Currently, very few Sudbury students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still stay a part of Lincoln-Sudbury Regional High School. The District offers "Post Graduate" programs to Sudbury residents of any age who are seeking to enhance their own economic opportunity at Minuteman via skill development.

### 2009 Sudbury Graduates and Awards

- Renee D'Amore, Early Education & Care
- Michael Tyler, Automotive Technology

### SkillsUSA Awards – Sudbury Student

Leif Skramstad was a Silver State Medalist for Robotics & Automation Technology. Rowan Considine was a Gold State Medalist for Tech Prep Showcase - Industrial & Engineering Technology.

### Class of 2009 Graduate Achievement Highlights

- 100% successfully passed the state-required MCAS tests in English and Math.
- 66% college acceptance or advanced Technical Training, 27% career bound in field and 3% military. Overall, graduates achieved a 96% placement rate.
- 100% of Dental graduates passed the National Dental Board examination.

- 100% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 100% of Cosmetology graduates that participated in the state board examination were certified.
- Health Occupation graduates achieved 100% in college acceptance.

### Leadership, Governance and Communication

- The New England Association of Schools and Colleges conducted a decennial site visit to Minuteman in March of 2009. On December 10<sup>th</sup>, the Superintendent received a letter from Paul Bento, Director of the Commission announcing our reaccreditation. The following are excerpts:

*"I write to inform you of deliberations of the Commission on Technical and Career Institutions at its November 5-6, 2009 meeting, at which time the Commission reviewed the report of its decennial visiting committee dated March 3-6, 2009, and voted continued accreditation for Minuteman Career & Technical High School with a Two-Year Progress Report due February 1, 2011, and a Five-Year Focused Visit in Spring 2014.*

*The Commission commends the administration and staff at Minuteman Career & Technical High School for the many commendations identified by the visiting committee. The Commission wishes to highlight several of the accomplishments listed by the committee, although it does so not minimizing the many good things listed in the decennial visiting committee's report. These commendations are:*

1. *The positive school climate observed by the visiting committee and displayed by students and staff*
2. *Administrative efforts to provide leadership in developing plans needed to initiate a comprehensive improvement project for the facility*
3. *The articulation of the school's Mission Statement and Goals into learning experiences for students*
4. *The enthusiastic and committed staff*

*The Commission also focused on several visiting committee recommendations that are of particular concern and to which the school should pay particular attention as it strives to reach excellence. These recommendations are:*

1. *Address all health and safety recommendations detailed throughout the report*
2. *Continue to work toward funding and implementing the facility renovation project*
3. *Develop and implement new and additional strategies to recruit students to take advantage of the excellent educational opportunities available*
4. *Continue to work toward greater integration between academic and vocational/technical program instructors”*

The complete NEASC Report is available on the school’s website [www.minuteman.org](http://www.minuteman.org).

- The Massachusetts School Building Authority (MSBA) and Treasurer Tim Cahill announced Minuteman’s inclusion in the Career & Technical Education Building Program, providing \$100M to 10 Career & Technical Schools for renovation and repairs. MSBA invited Minuteman to the Feasibility phase of a renovation project (visit [www.minuteman.org](http://www.minuteman.org) for more information).
- The Minuteman ESCO project upgraded and retrofits a number of the school’s energy-using building systems with cutting-edge technology and implemented a series of energy efficiency strategies that will trim Minuteman’s energy use as much as 50% and generate equivalent savings on the school’s energy bill. Upon completion of \$5M worth of work, which includes new boilers, chillers, electrical switch gear, lighting upgrades and weatherization, Minuteman saves 57% of our water, 44% gas, and 22% of our electrical bill. This results in savings of about \$275,000. In addition, annual energy savings is being used to pay for the improvements, thus no cost to our member communities.

## **Curriculum and Instruction**

- The Art program was restored to the Minuteman Curriculum. More than 160 students enrolled in three levels of classes and a waiting list has been established. A Health class was also established to supplement a well-rounded student education. Minuteman has reinstated music as a formal elective course and performance outlet after a hiatus of over 25 years.
- Career and Technical programs are now aligned along five Career Clusters: Agriculture and Transportation, Bio-Science, Business and Information Technology, Human & Commercial Services, and Trade & Engineering. Clustering allows for common core curriculum to be delivered in clusters to 9<sup>th</sup> and 10<sup>th</sup> graders.

## **Student Access, Participation and Support**

- Minuteman reorganized the assignment of guidance counselors to provide incoming 9<sup>th</sup> grade students with a dedicated guidance counselor. Our research has shown that many freshmen need additional support as they make the adjustment to High School.
- In addition to having a dedicated 9<sup>th</sup> grade counselor, the re-assignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity, Freshmen) throughout the school year. Over the past seven years the number of participants has doubled in many of the sports offered. Minuteman maintains a “no cut” and “no athletic fee policy.” In addition, students have access to more than 30 clubs and activities.
- The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. They also assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.
- A new website: [www.minuteman.org](http://www.minuteman.org) launched in September 2009.

### Financial and Asset Management Effectiveness and Efficiency

- The Minuteman FY10 budget was passed unanimously at \$17,496,001, which represents a 2.91% increase without taking into account the cost of the Middle School Tech Programs. A portion of the increase was due to rising health care costs and utility costs.
- Budgets continue to be tightly managed as Minuteman seeks to 'right size' itself and reduce its' per-pupil expenditures.
- The FY10 Capital funds were used for major systems repairs, continuing to implement the approved Technology Plan, upgrading the main entrance mall area of the school, relocating the vocational coordinator office, renovating and relocating the Early Education Child Care Center, renovating hallway areas and the cafeteria space, upgrading the pool heating systems, graphic arts classrooms, physical education classrooms, and fitness room for students, refurbishing the tennis courts, relocating the maintenance office, renovating classroom space for a new music room and barbering room, and relocating and installing the student-made welding horse at the front entrance of the school.

Respectfully submitted,  
Dr. Edward A. Boquillon, Superintendent  
David R. Manjarrez, Representative

*Did you know...*

*Baseball player Babe Ruth owned 558 Dutton Road ("Home Plate Farm") from 1922-1926. This home was sold to Herb and Esther Atkinson who later established the Sudbury Foundation. The cottages on Willis Pond were often frequented by Babe Ruth and members of the Boston Red Sox.*



**Minuteman Regional Vocational Technical School District Operating Fund**  
**Actual for the Month Ended June 30, 2009**  
**(Unaudited)**

REVENUES	FY 08 BUDGET	FY 09 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
DISTRICT ASSESSMENTS	\$ 9,895,762	\$ 9,738,093	\$ 9,764,612		\$ (26,519)
CHAPTER 70 AID	\$ 2,251,920	\$ 2,268,584	\$ 2,043,025		\$ 225,559
CURRENT TUITION	\$ 255,280	\$ 382,180	\$ 408,748		\$ (26,568)
TRANSPORTATION REIMB	\$ 1,027,242	\$ 983,837	\$ 894,013		\$ 89,824
CHOICE	\$ -	\$ -	\$ -		\$ -
OTHER PROGRAM INCOME	\$ 177,841	\$ 130,000	\$ 153,236		\$ (23,236)
LAND SALE	\$ -	\$ -	\$ -		\$ -
APP SUR	\$ 25,000	\$ 25,000	\$ 25,000		\$ -
PREV TUITION	\$ 3,112,724	\$ 3,473,928	\$ 3,471,625		\$ 2,303
<b>TOTAL</b>	<b>\$ 16,745,769</b>	<b>\$ 17,001,622</b>	<b>\$ 16,760,259</b>		<b>\$ 241,363</b>
<b>EXPENSES</b>					
BUILDING TRADES	\$ 64,917	\$ 87,808	\$ 73,582		\$ 14,226
COMMERICAL SERVICES	\$ 30,504	\$ 41,915	\$ 37,512		\$ 4,403
ELECTRONICS	\$ 22,701	\$ 15,390	\$ 15,603		\$ (213)
GRAPHICS	\$ 55,797	\$ 99,385	\$ 116,874		\$ (17,489)
HEALTH INSTRUCTION	\$ 18,881	\$ 19,900	\$ 19,082		\$ 818
METAL FABRICATION	\$ 19,711	\$ 23,650	\$ 23,591		\$ 59
POWER MECHANICS	\$ 15,200	\$ 14,100	\$ 12,979		\$ 1,121
TECHNOLOGY	\$ 56,761	\$ 54,650	\$ 39,378		\$ 15,272
AFTER SCHOOL PROGRAM	\$ 13,402	\$ 13,600	\$ 14,714		\$ (1,114)
REGULAR OCCUPATIONAL	\$ -		\$ -		\$ -
SPECIAL TRADES	\$ 14,868	\$ 16,850	\$ 13,564		\$ 3,286
SAFETY	\$ 8,869	\$ 11,550	\$ 10,704		\$ 846
COMMUNICATIONS	\$ 25,327	\$ 15,190	\$ 8,070		\$ 7,120
HUMAN RELATIONS	\$ 6,720	\$ 8,600	\$ 3,147		\$ 5,453
MATH	\$ 30,124	\$ 18,100	\$ 14,512		\$ 3,588
SCIENCE	\$ 46,443	\$ 21,750	\$ 18,069		\$ 3,681
PHYSICAL EDUCATION	\$ 4,016	\$ 12,650	\$ 8,177		\$ 4,473
ATHLETICS	\$ 103,729	\$ 104,700	\$ 104,700		\$ -
BUSINESS INSTRUCTION	\$ -	\$ -	\$ -		\$ -
FOREIGN LANGUAGE	\$ 8,308	\$ 9,500	\$ 9,700		\$ (200)
ART	\$ -	\$ 13,675	\$ 12,110		\$ 1,565
MUSIC	\$ -	\$ 3,700	\$ -		\$ 3,700
ALTERNATIVE EDUCATION	\$ -	\$ -	\$ -		\$ -
INSTRUCTIONAL RESOURCES	\$ 80,303	\$ 142,465	\$ 303,776		\$ (161,311)
PUPIL SUPPORT	\$ 61,492	\$ 69,700	\$ 54,764		\$ 14,936
PRINCIPAL	\$ 101,258	\$ 123,100	\$ 131,500		\$ (8,400)
CAREER & TECHNICAL ED	\$ 7,846	\$ 8,000	\$ 7,933		\$ 67
COMPUTER SERVICES	\$ 16,146	\$ 42,550	\$ 42,230		\$ 320
DEAN'S OFFICE	\$ 6,134	\$ 7,400	\$ 4,382		\$ 3,018
DISTRICT PROGRAMS	\$ 333,773	\$ 299,845	\$ 278,061		\$ 21,784
LEGAL FEES	\$ 20,901	\$ 50,000	\$ 22,838		\$ 27,162
AUDIT FEES	\$ 63,000	\$ 50,000	\$ 32,000		\$ 18,000
SUPERINTENDENT	\$ 21,838	\$ 8,700	\$ 16,914		\$ (8,214)
PLAN/ACADEMICS	\$ -	\$ 21,065	\$ 21,046		\$ 19
BUSINESS OFFICE	\$ 34,763	\$ 65,765	\$ 94,236		\$ (28,471)
RISK INSURANCE	\$ 271,736	\$ 170,033	\$ 144,644		\$ 25,389
RETIRE/EMPLOYEE BNFT	\$ 1,936,713	\$ 2,062,975	\$ 1,953,945		\$ 109,030
TRANSPORTATION	\$ 1,122,839	\$ 1,300,441	\$ 1,207,980		\$ 92,461
CAFETERIA	\$ 138,146	\$ 17,950	\$ 7,468		\$ 10,482
OPER & MAINTENANCE	\$ 1,360,155	\$ 1,050,700	\$ 1,341,199		\$ (290,499)
EQUIPMENT PURCHASES	\$ 160,520	\$ 250,000	\$ 120,634		\$ 129,366
DEBT MANAGEMENT	\$ -	\$ -	\$ -		\$ -
SALARIES	\$ 10,228,618	\$ 10,412,907	\$ 10,374,233		\$ 38,674
<b>TOTAL</b>	<b>\$ 16,512,459</b>	<b>\$ 16,760,259</b>	<b>\$ 16,715,851</b>		<b>\$ 44,408</b>
<b>EXCESS REV</b>	<b>\$ 233,310</b>	<b>\$ 241,363</b>	<b>\$ 44,408</b>		<b>\$ 44,408</b>

# Human Services

## Goodnow Library

The past year represents the third year of Goodnow's strategic plan. Many of the year's activities focused on the goals and objectives of our plan, particularly, capitalizing on technological developments, collaborating with other institutions and evaluating and improving aspects of Goodnow's services, collections and use of space and facilities. There were accomplishments outside of the plan as well. In terms of Library users, circulation, resource sharing and programming activities increased during the year.

### Budgets Impact Plans

For the Library, a calendar year includes the latter half of one fiscal year and the first half of the next. As a result, in any given year, plans undergo adjustment. This year offered several challenging modifications. An unexpected budget reduction was required during the latter half of FY09 resulting in a temporary loss of weekend hours before Monday holidays. In addition, the FY10 budget voted by Town Meeting took place in June, much later than usual. It produced reductions in almost all areas of the library budget that went into effect just weeks later. Due to these fiscal constraints, we were unable to achieve all of our objectives for the year. However, the trustees and staff are pleased to report that advances in several key areas were particularly effective and, most notably, the FY10 budget provided critical support (capital funding) for our most important objective for the year—acquiring RFID technology. Budget constraints only heightened the importance of and our commitment to our goals related to technology, collaboration, and the Goodnow Library Foundation.

### Technology

Goodnow looks to technology for opportunities to operate more efficiently, to provide more customer resources and services, and to offer greater access. Two ambitious objectives were planned for this year: acquiring a Radio Frequency Identification system (RFID) and redesigning our web site.

Acquiring Radio Frequency Identification technology (RFID) for circulation operations was the foremost objective. This was accomplished through collaboration with several other Minuteman Library Network (MLN) libraries and the support of Town Meeting. Collaborating with other MLN libraries improved the bidding and selection process for an RFID system. It created a more competitive bidding environment

which saved us money. Implementing RFID as a group has been advantageous as well. Although the Library had some funds earmarked for RFID, the capital funds approved at Town Meeting made it economically feasible to follow through on the project.

Circulation transactions are the most repetitive and labor-intensive library task. Currently items are checked in or out one at a time - each transaction requiring a number of physical steps. RFID technology offers major efficiencies. With a RFID system, multiple items can be checked-out or checked-in at once--much faster than the current operation. RFID also has a self-service component that enables library customers to check-out items themselves quickly and easily. In libraries with RFID, 40% to 80% of check-outs are carried out by users. RFID will blunt the impact of the ever-growing imbalance between level of staffing and workload at Goodnow without sacrificing service. It is a cost-effective alternative to increasing circulation staff. We hope to complete the conversion process by the end of the summer.

Goodnow's web site is a critical customer access point to library resources and services. Our objective is to make Goodnow's site a frequent destination for users. Although use of the site increases from year to year, by today's standards its effectiveness as a portal and communication tool is limited. Over the past year the Assistant Director has worked with the Town's Technology Administrator to improve its design and functionality. We hope to roll out a new design by mid-2010.

The Library purchased and installed one copy of ZoomText Magnifier and Reader computer accessibility software. This enables vision-impaired users to access computer-based content. ZoomText enlarges and enhances everything on the computer screen making applications easier to see and use. ZoomText also interprets and reads the contents of the computer screen aloud via headphones. The Library added a ZoomText Large-Print keyboard to complete and provide a low-vision computer workstation available to those who may benefit from this assistive technology.



## **Collaboration**

Collaboration with Town departments, Town organizations, and other towns is a long-standing priority and practice for Goodnow. Its participation in the Minuteman Library Network from its conception 25 years ago remains its most important and far-reaching collaborative effort and provides tremendous advantages to residents. The Network consistently introduces service enhancements that many libraries could only support in a network environment. This year's prime example is a new downloadable audio-book service. It enables users of all 41 MLN libraries to download audio.

Goodnow's annual Truck Day exemplified the unique benefits gained from working with other Town departments. The DPW, Fire and Police departments made major contributions as did the Sudbury Public Schools. Several local businesses and a neighboring church contributed as well. Each participant's contribution was critical to Truck Day's success. More than 550 children and adults took in the event. Truck Day is an eye-catching example of departments working together, but there are also many other day-to-day efforts in place.

Two years ago, the Longfellow Big Read provided an extraordinary opportunity to collaborate with a number of Town organizations on a project with community-wide appeal. Goodnow worked with Longfellow's Wayside Inn, the sponsor of the project, the Sudbury Public Schools, LSRHS, the Friends of Goodnow, the Sudbury Senior Center and other organizations in providing a unique cultural experience over a two-month period. The Inn's Project Director, Cindy Hall Koure, who coordinated all aspects of the grant and activities from finances to scheduling events, began preparation for a second Longfellow Big Read this year, and this event will take place in 2010.

The Library's relationship with the Friends of the Goodnow Library is another example of shared interests and efforts resulting in huge benefits to the public. Museum passes, music and audio book CDs and DVDs are the most obvious examples of the benefits derived from working with the Friends. All of the Library's museum passes and a significant portion of its Audio and Video collections are supported by the Friends. More than nineteen hundred (1,900) families borrowed the museum passes and tens of thousands of users borrow CDs and DVDs this year. The annual circulation of these materials represents a value of \$350,000 to the community. This year the Friends worked with the Wayland Library on several joint programs and gave

support to the Goodnow Foundation and the RFID project. The person responsible for coordinating many of the Friends program for many years, Janice Rudolf, retired from her voluntary position at the end of 2009. We are grateful for her extraordinary efforts.

Investigating possibilities to expand current collaborative efforts among departments and with other organizations and towns is a high priority for the Selectmen and Town Manager as well. The Library participated in two of these efforts. The Director served on the Town's Facility Planning, Management, and Maintenance Task Force. Its charge was to examine the current organizational structures, operations, planning, staffing and expenditures of the Town's facilities management groups. It also looked at communication and data gathering within and among groups; other organizational structures for management of Town facilities; and possibilities for comprehensive energy savings. At the beginning of this year, the task force produced three recommendations. The most significant was to consolidate the individual efforts of Town departments and the schools and create a single Department of School and Municipal Facilities Planning, Management and Maintenance. Ideally this would be initiated in FY11. The other two called for creating an information database on all Town facilities and a committee to review energy conservation opportunities. The information database is underway.

In September, three Library Trustees, the Town Manager, two Selectmen and the Library Director formed the Library Collaboration Committee to investigate opportunities for sustaining and enhancing the Library's services to residents through greater collaboration with other departments, the schools, organizations in Town, and with departments and organizations in other towns. A number of opportunities were identified. Evaluating these options will begin this upcoming year.

## **Staffing/Collections/Services**

It has been demonstrated over and over that library use increases significantly in economically difficult periods. This year was no exception. In spite of closing four weekends due to budget reductions, our circulation increased again this year, going from 377,700 (the previous year) to 403,200 – almost 7%. We had 187,000 visitors to our website, a 5% increase. We anticipate that library use will increase again next year, which is why RFID and other time-saving tools are high priorities.

The staff initiated several changes to make it easier for customers to browse collections or search for specific items. This year the arrangement of Non-Fiction titles in the New Books areas was revamped. Instead of organizing titles strictly by Dewey decimal number, five (5) broad subject categories were created using subject headings similar to those used in bookstores. The items within these categories were then arranged by Dewey number. Some small libraries are re-doing their entire non-fiction collections in this manner. The Children's Room made a similar change with its music collection. Items were rearranged and relabeled by genre and artist to make it easier for children and parents to browse for general and specific interests.

The Library added three major databases to its web site this year: *ConsumerReports.org*, *Mango Languages* and the *Boston Metro Collection*. As described by the Assistant Director in a press release: "At the Goodnow Library, your Virtual Branch Library is about to get bigger!"

## Facilities

Over the last few years, the Library has worked more closely with the Building Department (BD) on maintenance issues. Serving on the Town's Facility Planning, Management, and Maintenance Task Force strengthened the Library's relationship with the Building Department. This has been a great advantage to the Library. A warranty issue regarding windows was resolved favorably with BD help. With the assistance of the Building Department more cost-effective maintenance service contracts were worked out for the Library's sprinkler and fire alarm systems, and initial steps were taken to address roofing issues.

## Other Developments

Other key developments this year include:

1. Valuable historical records and information added to the Sudbury Archives database.
2. Despite the generous efforts of two volunteers who offered several ESL programs over the last three years, the classes and discussions groups were discontinued. The activities did not generate enough consistent participation to merit continuation.
3. In the latter part of the year Goodnow worked out an arrangement for recycling paper. It's effective, convenient, and cost-free.

4. In its second year of existence, The Goodnow Library Foundation Inc. (GLFI) worked on its strategic plan and recruitment process. Additional sources of funding for Goodnow are essential for it to meet Sudbury's exceptionally high demands for library resources and services. Town appropriations support the Library's basic services and resources. There are important services and resources of great value to the community that are beyond the funding capacity of existing sources, including trust funds. As an incorporated, tax-exempt charitable entity, the Foundation provides a vehicle for actively campaigning for donations and offers the greatest flexibility in utilizing them.
5. Goodnow's participation in MassAnswers ended in December. Goodnow had participated in this collaborative on-line 24/7 reference service for over seven years.

## Goals for 2010

Our goals will be defined by the objectives and activities of our Strategic Plan, and adjusted to reflect budgetary and other considerations.

1. Continue to work on the design and functionality of Goodnow's website; we expect to add resources and services to it.
2. Continue collaborating with the other MLN libraries implementing RFID—complete the conversion process, install equipment, train staff and library users, and initiate a self-checkout campaign. This is a major undertaking.
3. Build on the collaborative efforts already established with the schools.
4. Continue to assess and address our staffing, collection and facility needs.
5. Work with the Wayside Inn and others on the second Longfellow Big Read Program.
6. Continue to develop the Goodnow Library Foundation.
7. Work with the Technology Administrator to establish a comprehensive maintenance plan for software and hardware, and on the FY12 capital request which includes an upgrade of the Library's phone system.
8. The trustees and staff will continue working with Town officials and departments on the Library Collaboration Committee and the Town's Facility Planning, Management, and Maintenance Task Force.

## Appreciation

The Library is fortunate to have 25-30 volunteers assisting us with resource sharing and a variety of other important behind-the-scenes operations – from cleaning CDs and DVDs to creating labels for DVDs. Although highly popular, resource sharing services are particularly labor-intensive. Each weekday volunteers retrieve Goodnow items and then process them for delivery to other libraries. They also unpack items received in delivery from other MLN libraries, and

process and distribute them for Sudbury users. These tasks require six to eight hours per day. If not for this dedicated group of volunteers, the library would have had to compromise other services in order to free up staff time for these tasks. We appreciate the support provided by the Selectmen, Town Manager, Assistant Town Manager and other Town officials and departments. We benefit significantly from support offered by the Building Department, DPW, and the Senior Work Program.

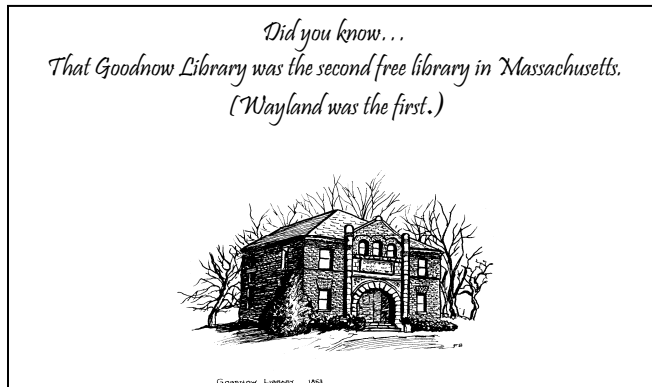
## Statistics

Circulation	403,231
Children's Programs	309
Children's Program Attendance	4,727
Meeting Rooms Use	281 (meetings) 6,840 (attendance)
Hits on Goodnow's Website	187,675

## Goodnow Library Financial Report July 2008 – June 2009

	<u>Fees and State Revenue</u>	<u>Receipts and Expenditures</u>
Lost Books Fund	\$ 5,303.21	\$ 3,900.83
Multi-Purpose Revolving Fund	\$ 4,223.60	\$ 3,489.19
Mass. Equalization Grand Fund	\$ 4,899.76	\$ 2,120.04
Library Incentive Grant Fund	\$ 19,150.83	\$ 6,332.88
Non-Resident Circ Fund	\$ 3,642.79	\$ 5,925.54
Fines	\$ 30,040.16	

Respectfully submitted,  
*William Talentino, Library Director*  
*Jill W. Browne*  
*Phyllis A. Cullinane*  
*Lily A. Gordon*  
*Carol Hull*  
*Robert W. Iuliano*  
*Barbara F. Pryor*



## Council on Aging

The Sudbury Senior Center is dedicated to serving the social, recreational, health and educational needs of people aged 60 and older in the community, and does so with a lively mix of programming and services. The Senior Center is accredited by the National Institute of Senior Centers and strives for excellence in service to Sudbury seniors and their families. In FY09 we served 2,030 individual seniors and 92 people younger than age 60.

While activities run by the Council on Aging are most visible at the Senior Center, many services are delivered in other settings. These initiatives benefit both seniors and the larger Sudbury community.

### Major Initiatives

Under the guidance of the Council on Aging Board of Directors, the Senior Center continues work on several major initiatives designed to improve community responsiveness and services for Senior Citizens and people with disabilities in Sudbury. These include:

**Transportation:** The Senior Center Director continues to serve as Sudbury's representative to the MetroWest Regional Transportation Authority (MWRTA), with the aim of improving public transportation for seniors and other Sudbury residents. The MWRTA has assumed the costs of running the Senior Center van, including the van driver's salary, benefits, van insurance, and other expenses, while maintaining the van service for seniors and people with disabilities. The Senior Center van provided 1,767 one-way rides to ambulatory and non-ambulatory seniors and 1,774 one-way rides to people with disabilities. Plans have been put in place to pilot additional services through the MWRTA beginning in January 2010.

**Nutrition:** The Council on Aging has worked throughout the year to improve the quality and sanitary handling of the food delivered to seniors as part of the home delivered meals. Food quality has improved significantly. The Senior Center has also experimented with serving meals on Monday, a day which traditionally has had no on-site meal service.

**Property Tax Relief:** The Council on Aging continues to advocate for property tax relief measures to ensure that Sudbury remains affordable for people of all ages.

### New Initiatives

**Evidence-based Programming:** The Senior Center has begun to offer evidence-based healthy aging

programs, including Stanford University's *My Life, My Health* series for improved life with chronic health conditions; A Matter of Balance, to improve strength and flexibility and reduce falls; and *Healthy Eating*, nutrition education for seniors.

**Adult Exercise Area:** Working with the Park and Recreation department, the Senior Center has helped channel an anonymous donation to develop a one-mile walking loop around Haskell Field with associated adult exercise equipment.

**Space Limitations:** While the need for additional space remains acute at the Senior Center, a new agreement with Park and Recreation allows the Senior Center to schedule programs in an additional room during the day, except during school vacations and summers. For many events, enrollment must be capped due to the restricted capacity of the rooms.

### Summary of Activities for 2009

**Space Heater Swap:** With a grant from HOPEsudbury and a donation of Honeywell heaters from KAZ, Inc. the Senior Center Fix-It program volunteers swap a new, safer space heater for an old, unsafe heater in a senior's home free of charge. Fifty-nine seniors have received new space heaters.

**Lifelong Learning Classes and Lessons:** One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development through the life span. Three hundred sixty individuals received 2,057 contact hours of lifelong learning.

**Health and Safety Information and Screenings:** The Senior Center has a special focus on information and programs to maintain the health of Sudbury seniors and give them the tools they need to maintain their well being as they move into their later years. The center also collaborated with the SHINE (Serving the Health Information Needs of Elders) volunteer counseling program to offer assistance to seniors who would like help in assessing their health insurance choices. Together, these programs provided 1,400 contact hours for 697 individual seniors.

**Arts and Crafts:** The Senior Center continued its successful watercolor classes, and several series of these classes were held. Together these programs provided 960 contact hours for 70 individual seniors.

**Physical Activity:** In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. Combined, these programs

provided 6,048 individual contact hours for 204 individual seniors.

**Legal and Financial Information and Services:**

The Senior Center offered several seminars on legal and financial issues. Together, these programs and services provided 47 contact hours for 45 individual seniors. In addition, specially trained volunteers assisted 100 seniors with income tax preparation free of charge.

**Socialization:** To provide seniors with a chance to meet others, socialize, and reduce their isolation, the Senior Center hosts card games, including bridge and bridge lessons, cribbage, and gin rummy; and offers bingo, movies and special feasts and entertainments, often in conjunction with holidays such as Christmas, Valentine's Day, and St. Patrick's Day. These programs combined provided 6,300 contact hours.

**Outreach and Advocacy Services:** The Senior Center provided simple telephone referral information to 5,020 callers this year, and provided 184 consulting sessions with regard to health insurance information.

**Volunteer and Support Services:** Through the efforts of our Volunteer Coordinator (funded by the Sudbury Foundation), this year the Senior Center provided:

- 386 grocery shopping trips for homebound seniors
- 201 friendly visits for socialization
- 150 minor home repairs
- 1,502 rides to medical appointments (FISH)
- 271 loans of durable medical equipment
- 137 sand buckets deliveries

Taking into account all volunteer services, more than 11,166 hours were donated with an equivalent value of \$171,227 according to a formula from the Executive Office of Elder Affairs.

**Trips:** The Senior Center's volunteer Trip Coordinator planned both day and overnight trips. There were 957 days of trip activity provided in FY09 for 338 individual seniors.

**Nutrition Services:** A full lunch is served at the Center on Tuesdays, Wednesdays, and Fridays at noon. This year 1,499 meals were served. Hot meals are delivered five days a week to residents through the work of Senior Center volunteers. A total of 4,849 meals were delivered.

**Newsletter:** The *Sudbury Senior Scene* newsletter is mailed free of charge to each Sudbury household where the head of the household is aged 60 or older. Postage for this mailing is provided by the Friends of Sudbury Seniors; 19,800 copies were mailed.

**Hours of Operation:** The Senior Center is open from 9 AM to 4 PM Mondays through Fridays. It is staffed by a Director, Administrative Assistant, Van Driver, (all full time), and a Receptionist, Information and Referral Specialist, Volunteer Coordinator, and a Meal Site Manager (all part time). In addition, we are fortunate to receive the assistance of many devoted volunteers, without whom we would not be able to provide the kind of responsive service that best benefits Sudbury residents.

## Council on Aging (COA) Accounts with the Town of Sudbury FY09

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, and Information and Referral Specialist, and providing support for general operating expenses as well as for operating the physical plant. There is also a line item for General Expenses. (See the Town Accountant's report in

another part of this Annual Report.) The following COA accounts are not reported in its Town budget because the revenue sources are not from the Town, but are nevertheless administered through the Accounting Office. The account activities for FY09 are listed below.

<b>Account Number</b>	<b>Title</b>	<b>Beginning Balance FY09</b>	<b>Revenue</b>	<b>Expenditures FY09</b>	<b>Ending Balance</b>
1171	COA Revolving <sup>1</sup>	\$4,410	\$14,230	\$14,367	\$4,473
1173	MWRTA <sup>2</sup>	\$18,577	\$55,124	\$58,463	\$15,237
1323	State Aid <sup>3</sup>	\$0	\$14,801	\$14,402	\$398
1411	Senior Tax Work-Off Donation	\$270	\$0	\$0	\$270
1412	Camcorder Grant	\$160	\$0	\$0	\$160
1413	Volunteer Coordinator <sup>4</sup>	\$966	\$15,000	\$13,406	\$2,559
1951	Friends Gift	\$2,725	\$0	\$1,130	\$1,030
1969	LEPC/VIP Gift	\$31	\$0	\$31	\$31

<sup>1</sup> Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities.

<sup>2</sup> Collects reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center van. New account.

<sup>3</sup> Annual Formula Grant Funds from the Executive Office of Elder Affairs: Helps to fund the Receptionist, the Sudbury Senior Community Work Program Coordinator, Bridges Coordinators, and FISH Coordinators.

<sup>4</sup> Grant from the Sudbury Foundation

Respectfully submitted,  
*Kristin Kiesel, Director*  
*Barbara Bahlkow*  
*John Beeler*  
*Elizabeth David*  
*Mary Lee Mahoney-Emerson*  
*Marilyn Goodrich*  
*Susan Kasle*  
*David Levington*  
*Robert May*  
*Patrick Mullen*

## Sudbury Housing Authority

The Sudbury Housing Authority's (SHA) mission is to develop and manage affordable housing for families, senior citizens, and disabled people.

The SHA is progressing toward its goal of using \$600,000 in CPA funds to leverage funding for a \$2.5 million demolition and construction project that will produce five new duplex houses on SHA-owned land, with a net increase in affordable rental housing of six units. These homes will be occupied by families, many of them current or former Sudbury residents who have been on the SHA's waiting list for years while their children continue to grow up without the benefits of safe, affordable housing. It is hoped that construction will begin toward the end of 2010.

Although the SHA's first affordable condo purchase was delayed due to conflicts with state regulations in the condo trust documents, it is hoped that a purchase can be made during the next phase of development

The SHA's operating expenses are covered entirely by the rents collected, and no Town revenues are used. Routine maintenance is performed by SHA staff. Some larger projects completed last year include replacing four roofs, refinishing kitchen cabinets as needed, carpeting several apartments, painting and repairing of exteriors of several buildings, purchase of new snowblower, re-paving the driveway and parking lots at Musketahquid Village, and removal of dead or dying trees.

The Sudbury Housing Authority currently owns 21 units of family housing on scattered sites throughout Sudbury, in the form of either single-family houses or duplexes. In order to qualify for this housing, income must be under \$52,950 for a family of two, and limits range upward in approximately \$7,000 increments

depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. There have been five vacancies among these units during the past year, compared to two last year. Those who moved went to private housing, either independently as a step up, or moved in with family to save on expenses.

The SHA's Musketahquid Village consists of 64 one-bedroom apartments in Sudbury Center, which are designated for seniors and disabled people who meet state guidelines for low-income rental housing. Residency is limited to those with incomes under \$46,300 for one person and \$52,950 for two people. Rent is 30% of income and includes the cost of utilities. Home ownership at the time of application does not disqualify an applicant. In contrast to the long wait for family housing, qualified Sudbury seniors can generally expect to be housed at Musketahquid Village within a few months. There have been sixteen vacancies at Musketahquid Village during the past twelve months, versus three the previous twelve months.

The Board of Commissioners of the SHA meets at 7:30 p.m. at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month. Visitors are always welcome. Please call Jo-Ann Howe at (978) 443-5112 if you are interested in volunteering time either as a member of the Board or to work on a special project.

Respectfully submitted,  
*Sherrill Cline*  
*Judith Deutsch*  
*Jo-Ann Howe*  
*Kaffee Kang*  
*Lydia Pastuszek*  
*Steven J. Swanger*

## Park and Recreation Commission/Youth Commission

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs, which are managed by the Park and Recreation Director. The Park and Recreation Commission generally meets once a month at the Fairbank Community Center. The public is always welcome. There are two vacancies on the Commission; we encourage citizens interested in serving on the Park & Recreation Commission to file the necessary papers for election this March.

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio Controllers for the flying of electric power model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center provides fields for soccer, boys and girls lacrosse, and includes the newly renovated Haskell Playground, and a full-size baseball diamond. Ti-Sales Field is used for Ultimate Frisbee teams and adult soccer leagues. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community new synthetic turf field is in full use by both the LSRHS and community youth sport groups.

The Park and Recreation Commission continues to strive towards meeting their goals of:

- Create additional recreational facilities, areas and programs to serve the needs of Sudbury residents while protecting our limited natural resources.
- Expand trail systems on conservation land for passive recreational use.

- Provide additional opportunities for active recreation.
- Increase alternative forms of transportation in Sudbury, including but not limited to bikeways.
- Complete the Town walkway program.

As usage demands increase, the Commission is still looking to find resources to build fields. Additionally, we are looking to identify those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax base. Once identified, user fees would directly correlate to the Maintenance Enterprise Fund.

The Fairbank Community Center is the home of the Park and Recreation Department, Teen Center, Youth Coordinator, indoor and outdoor basketball courts, and an outdoor sand volleyball court. Use of this facility is primarily for Park and Recreation adult and youth programs. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs which are open to the public (both residents and non-residents) and is handicapped-accessible.

Working with other departments in Town, the Park and Recreation was involved in the completion of the new one-mile walking trail that surrounds Haskell Field and the fabulous upgrade of the Haskell Playground. We implemented an upgrade to its recreation software which includes a shopping cart feature to make registering for Park and Recreation and Atkinson Pool programs much easier. Adult and youth programs are offered throughout the year. Our summer day camp programs continue to sell out on the first day of registration along with our pre-school half-day camp. We also offer fun and exercise to over 1000 children every summer through our wide variety of summer camps and clinics. Once again we offered a successful Summer Concert Series to the residents of Sudbury and surrounding communities.

Lead by Aquatics Director Tim Goulding and his staff, the Atkinson Pool has made many improvements including the installation of Federally-mandated main drain covers to meet the new VGB swimming pool code for suction outlets, painting of locker rooms, replacing the pH control system and preventative maintenance of the pool boilers. We have continued our efforts to bring financial stability and predictability to the Atkinson Pool in a year where the economy has had a large impact on our



memberships. In an effort to cut costs, we have installed eco-friendly controlled-use paper dispensers and foam soap dispensers, significantly reducing waste and cutting costs throughout the building. In addition we continued to use half the lights in the pool area, therefore reducing our monthly usage by approximately 4000 kWh per month. Our yearly consumption was lower for the year, which helped offset the increase in kWh billed. Many successful pool programs were run this year: 760 children participated in swim lessons, another 78 children in springboard diving classes, 165 adults in exercise programs, 450 summer camp participants participated in swim lessons, 51 participated in Red Cross Certification programs, and in total we had 79,291 users of the pool in FY09.

The Park and Recreation Department also underwent a leadership transformation this year with the establishment of the Assistant Park and Recreation Director/Youth Services position and the regionalization of the Park and Recreation Director with the Town of Wayland.

The Youth Coordinator works directly with the Youth Commission, which is a Town-sanctioned body that supports the efforts of the Youth Coordinator and advocates for the needs and concerns of youth (grades 6-12) to the community at-large. The Commission members, appointed by the Board of Selectmen, include parents and adults interested in working for the benefit of youth in our community.

The Youth Commission offered the 2<sup>nd</sup> Annual Sudbury Youth Awards this past year. The Commission continues to promote and recognize positive contributions of youth in our community. The three categories were: Citizenship, Educational Awareness, and Volunteerism. The Commission was

pleased to present the awards to four well-deserving recipients at a Selectmen's meeting in June. This year the roles and responsibilities of the Youth Coordinator changed while the Town was without a Park and Recreation Director. In July Ms. Jessica Bendel was named Assistant Park and Recreation Director/Youth Services. Ms. Bendel continues to run non-school hour programs while also assisting in the planning, organizing and evaluation of year-round recreational activities for residents of all ages. Over the summer, Ms. Bendel again ran the very successful Sudbury Adventure Program. There were six one-week sessions of full-day activities that included a trip to Boston, a Paw Sox game, a day at the beach, hiking and Water Country. The summer program was well-received and will be offered again next summer.

Respectfully submitted,  
*Nancy McShea, Park and Recreation Director*  
*Jessica Bendel, Assistant Park and Recreation*  
*Director/Youth Services*

Park and Recreation Commission  
*Paul Griffin, Chair*  
*Georgette Heerwagen*  
*Jim Marotta*

Youth Commission  
*Greg Bochicchio*  
*Kevin Matthews*  
*Libby Hampton*

## Sudbury Cable Advisor

This year the Town renewed its COMCAST license. The Cable Advisor was the principal negotiator for the Town. The new license expires in November 2020, and provides for continued I-net maintenance as well as continued funding for SudburyTV.

Cable-related questions or problems should be sent to [cableadvisor@sudbury.ma.us](mailto:cableadvisor@sudbury.ma.us). Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels. During the year, the Cable Advisor helped dozens of residents resolve cable-related issues. He also monitored cable-company franchise compliance, and maintains an informational webpage (listed with the committee pages on the Town website).

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public and Governmental Access programming on COMCAST Channel and FiOS Channel 31. In their first year of operation, SudburyTV significantly improved both the look and the infrastructure of their channel, started pro-gramming the Town Educational channel (COMCAST 9, FiOS 32) outside of school hours, and established a website (<http://sudburytv.org>) where residents can watch most local programming at their convenience.

SudburyTV programming included a variety of monthly programs including a Selectmen's roundtable ("Town Hall Matters"), "The Tasting Room," and "Wild about Reading." The channel also increased its coverage of Town Committee meetings, added coverage of Finance Committee and Sudbury Public School Committee Meetings, continued its coverage of L-S School Committee Meetings, and continued

live cable-cast of Selectmen meetings and Town Meetings. SudburyTV also cablecast community events and presentations like Sudbury Historical Society, Sudbury League of Women Voters, L-S Music Programs, the Sudbury Summer Concert Series, Sudbury Day, holiday parades, and the HOPEsudbury Telethon.

Non-cable subscribers who prefer not to watch TV on the web can access both SudburyTV and the L-S Educational channel by signing up for COMCAST's or Verizon's most "basic" service (costing roughly \$13/month).

Sudbury residents have two cablecasting facilities in Sudbury available for their use. At the SudburyTV studio at LSRHS, there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge. Cameras and audio equipment may be used either in the studio, or on location anywhere in town. The Town Hall main meeting room is wired so that a single volunteer can record meetings or presentations.

The essence of Access is programming produced for residents, by residents. All interested residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or arrange for free training. She can be reached at 978-443-9507 or at [info1@sudburytv.org](mailto:info1@sudburytv.org). More information is available at <http://sudburytv.org>.

Respectfully submitted,  
Jeff Winston, Cable Advisor

*Did you know...  
Back in 1660 Thomas and Peter Noyes built the  
first grist mill on Hop Brook*

## **Board of Health**

The Board of Health is responsible for addressing the health needs of the community. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services. The Board is also involved in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by Parmenter Health Services for the Board of Health. Mental health-care services are provided through the Community Social Workers.

### **Subsurface Disposal of Sewage**

To assure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted for new single-family residential lots and multi-unit housing projects to determine ground-water elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

### **Community Social Worker**

Services continued to be provided for residents of all ages by our Community Social Workers. These included: case management, information and referral, advocacy and support. Crisis intervention and on-call availability were provided as well. Collaboration with other Town departments (Police/Fire, School, C.O.A.) occurred regularly. Community outreach activities such as fuel and healthcare were conducted throughout the year. Several projects targeting residents in need were completed in cooperation with school classrooms, church/citizen groups and local businesses. The Community Assistance Fund (operating in conjunction with HOPEsudbury) provided financial assistance to Sudbury families. Contractual agreements were maintained with area therapists to

ensure that all residents could receive outpatient treatment regardless of income. Outreach services were also provided through contractual agreements for frail and “at risk” seniors. Martha Lynn and Nan Foster shared Community Social Work responsibilities this year.

### **Nursing Services**

Parmenter Health Services, Inc. was contracted to supply nursing services, including home health care, communicable disease follow-up, flu, pneumonia inoculations, adult clinics for blood pressure testing and cholesterol monitoring, pandemic flu planning, and emergency preparedness planning. A comprehensive seasonal and H1N1 flu vaccination program in conjunction with the Sudbury Public Schools and Lincoln-Sudbury Regional High School began in October. The Flu vaccine was available to all students.

### **Mosquito Control**

To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, the Board of Health continued to provide licensed mosquito control through the East Middlesex Mosquito Control Project. Mosquitoes submitted for testing by the Massachusetts Department of Public Health found one positive test for Eastern Equine Encephalitis in Sudbury this year. Control of West Nile Virus carried by mosquitoes has required catch basin treatments throughout Sudbury.

### **Hazardous Waste**

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The Minuteman Hazardous Product Facility in Lexington processed hazardous waste for Sudbury residents from April to November for a fee. Residents disposed of waste oil in the storage tank located at the transfer station. Latex paint was collected at the Sudbury Transfer Station.

### **Animal/Rabies Control**

An animal rabies clinic is conducted for the Board of Health by Paula Adelson, Animal Inspector, and Sudbury Animal Hospital. State law requires all cats and dogs be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals (but not limited to) raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with

pets or humans are submitted for testing by the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam or installation of water level control devices. The removal of road kill animals is contracted by the Board of Health.

#### **Complaint Investigation/Surveillance**

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

#### **Restaurant and Food Service**

Forty-one licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

#### **Emergency Preparedness**

The Board of Health participates as a member of the Massachusetts Department of Public Health's Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Emergency dispensing, site planning, and the establishment of a local Medical Reserve Corps were the primary focus of the Board of Health's local emergency preparedness program. Medical Reserve Corps Executive Committee members are recommended by the Board of Health and appointed by the Board of Selectman. Medical and non-medical volunteers are needed to assist the Town in conducting functions such as an emergency medical dispensing site or a Town emergency shelter.

Linda Huet-Clayton was elected to a three-year term in March. Donald Kern and Brian McNamara continued to serve as board members. Robert C. Leupold served as the Director and Michele Korman served as Health Coordinator. Martha Lynn and Nancy Foster shared the Community Social Worker responsibilities. Victoria Parsons served as a technical assistant shared by the Board of Health and Conservation Commission. Paula Adelson served as Animal Inspector.

### **Board of Health Financial Report July 1, 2008 - June 30, 2009**

#### **Receipts:**

Sewerage Permits	\$16,500.00
Installer Permits	4,750.00
Hauler Permits	1,800.00
Food Service Permits	8,655.00
Milk & Cream Permits	20.00
Stable Permits	80.00
Site fees	2,250.00
Well Permits	1,100.00
Permit Renewals	250.00
Camp Permits	600.00
Pool/Pond Permits	175.00
Copies	135.50
BOH Trench	<u>1,800.00</u>
<b>Total</b>	<b>\$38,115.50</b>

Respectfully submitted,  
*Robert C. Leupold, Director*  
*Linda Huet-Clayton*  
*Donald C. Kern, M.D.*  
*Brian J. McNamara*

## Medical Reserve Corps Executive Committee

**Membership Changes:** Carol Bradford, RN and Dale Farmer were appointed to replace three members who rolled-off or resigned, bringing the membership to seven plus Bob Leupold, Health Director.

**Building/Strengthening Local MRC – CERT ‘Partnership’:** Two members of the MRC underwent the formal 32-hour training program to become Certified CERT (Community Emergency Response Team) members, and participated in CERT meetings and events this year. MRC member Dr. John Stevens also became a member of the CERT Steering Committee. CERT Team Leader, Richard Simon, also attended several MRC meetings.

**Participated at Sudbury Day:** Several members of the MRC manned a table at the Sudbury Day event, providing informational packets and brochures to visitors regarding emergency preparedness and volunteerism.

**Library Display:** To promote awareness of and volunteer opportunities with the Sudbury MRC, a month-long display was created and maintained at the Goodnow Library.

**Sponsored Three Public CPR/AED Trainings:** More than 50 Sudbury residents received free CPR/AED training from an MRC volunteer and Certified CPR Trainer.

**Conducted an Emergency Dispensing Site (EDS) Drill:** With assistance from CERT volunteers, the MRC planned and conducted a drill at Curtis Middle School to practice setting up and conducting an EDS.

**Completed MRC Region 4-A Training Programs:** Several MRC-EC members completed the following Region 4-A training programs: Setting-Up & Operating a Community Shelter; 2-Day Train-the Trainer – Psychological First Aid in Disasters; MRC 101/Basics; Mental Health Disaster Planning.

**Co-Hosted Sudbury Community Emergency Readiness Fair:** In partnership with Sudbury CERT and with participation from Sudbury’s Fire, Police, and Public Health Departments, the MRC-EC planned and sponsored a Community Emergency Readiness Fair on the grounds of Peter Noyes School. More than 20 interactive exhibits and informational booths were visited by an estimated 200 people.

**Participated in Emerson Hospital’s Decontamination Exercise/Drill:** Two members of the Sudbury MRC-EC played ‘victim’ roles at this training exercise, and then debriefed other MRC-EC members about the training experience.

**Participated in a Six-Town Emergency Response Table-Top Exercise at LSRHS:** One member each from Sudbury MRC and Sudbury CERT represented MRC/CERT volunteer resources at this exercise.

**Participated in Wayland CERT Shelter Drill:** One member of Sudbury’s MRC participated in this drill as both observer and as shelter staff.

**Assisted in Conducting Six Local H1N1 and Seasonal Flu Vaccination Clinics:** The Sudbury MRC was called out and provided several nurses and non-medical volunteer staff to help set-up and run six school-focused and public flu vaccination clinics, using EDS protocols. Assisting school staff and public health officials, MRC volunteers helped to administer approximately 2000 doses of vaccine to Sudbury students and at-risk adults.

Respectively submitted,  
*Carol Bradford, RN*  
*Pascal Cleve*  
*Marilyn Ellsworth, RN*  
*Dale Farmer*  
*Jon Harding, MD*  
*Robert Leupold, Health Director*  
*Ippolit Matjucha, MD*  
*John Stevens, PsyD*

## East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance and public education.

Over 13 inches of rain fell during June and July of 2009, which produced above average mosquito populations and contributed toward an increased risk of EEE. The adult mosquito surveillance program used traps to collect mosquitoes from as many as five Sudbury locations per night. Data was compiled from 26 mosquito trap collections over nine different nights. Selected trap collections were tested for West Nile Virus and EEE by the Massachusetts Department of Public Health. Mosquitoes from one August trap collection tested positive for EEE.

The larval mosquito control program relied on the biological larvicides *Bacillus thuringiensis var. israelensis* (Bti) and *Bacillus sphaericus*, which are classified by the EPA as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 483 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 10.25 wetland acres when high densities of mosquito larvae were found in stagnant water. Project personnel applied *Bacillus sphaericus* to control *Culex* mosquito larvae at 2,316 roadside

catchbasins. *Culex* mosquitoes are considered the primary West Nile Virus vectors.

For adult mosquito control, there were 11 crews assigned to apply Sumithrin to 6,110 acres at night using truck mounted aerosol sprayers when survey traps indicated high populations of mosquitoes. Advance notification of the spray program was done through notices on the Sudbury Town website and via a recorded telephone message at 781-893-5759.

Project crews used an excavator to remove sand and sediment from a 331-foot section of a waterway between Briant Drive and Witherell Drive.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials, and the local media on mosquitoes and mosquito-borne diseases. The Town website [www.sudbury.ma.us/services/health/emmcnp](http://www.sudbury.ma.us/services/health/emmcnp) provides residents with information on mosquitoes, control programs and related topics.

*Respectfully submitted,  
David M. Henley, Superintendent*

*Did you know...*

*The Hosmer House was given to the Town of Sudbury by Florence Hosmer to honor her father. Miss Hosmer was an art teacher in the public and private schools in Sudbury, Framingham, and Wayland in the 1910s and 1920s.*



## **Parmenter VNA & Community Care, Inc./Wayside Hospice**

### **Overview**

Parmenter VNA & Community Care/Wayside Hospice continues a long tradition of homecare excellence to the Town of Sudbury by virtue of the commitment of the staff, Board members, volunteers, the continuing support of community residents and the Sudbury Board of Health. A local, non-profit community health care provider, Parmenter VNA & Community Care carries forward the 59-year commitment of the former Sudbury VNA to Town residents. Parmenter VNA & Community Care is a Medicare/Medicaid certified homecare and hospice agency.

### **Home Health Care**

Home health care is the heart of the wide range of services provided by Parmenter VNA & Community Care. The Sudbury Board of Health, in part, provides a safety net to Town residents whose home care needs are not covered by insurance and who are unable to pay privately. Approximately 15% of all services provided by Parmenter are unfunded or under-funded. Grants, gifts and donations to Parmenter VNA & Community Care/Wayside Hospice from hundreds of community residents help support free and subsidized care to neighbors in need in Sudbury and 15 other MetroWest communities.

### **Wayside Hospice**

The close working connection between Parmenter's Wayside Hospice and the Agency's home care program means that clients benefit from continuity of care. The same staff who care for patients in the earlier stages of a life-threatening illness, if needed, follow patients through the final stages of living – working hand-in-hand with other members of the hospice team who introduce specialized care for the entire family. While most hospice care is provided in the home, sometimes this is not possible. Parmenter operates a lovely six-bed hospice residence, the Miriam Boyd Parlin Residence. One of only eight such residential hospices in the state, this residence provides an important resource for area residents who are dealing with end-of-life care issues.

### **Community Services and Public Education**

Supported by the Sudbury Board of Health and in cooperation with the Sudbury Council on Aging,

Parmenter provides weekly free hypertension and monthly blood sugar screening clinics at the Sudbury Senior Center. A monthly free hypertension screening clinic at Musketahquid Village is also held. Monthly hypertension screenings are also done for Sudbury Town employees and at Orchard Hill.

Immunization Clinics and home visits for Flu and Pneumococcal Vaccine have been provided Free of Charge to residents who qualify as High-Risk per the Commonwealth of Massachusetts Department of Public Health as well as Town of Sudbury First Responders and Town employees.

In addition to providing follow-up for residents who report a communicable disease, the Board of Health Nurse has been a resource to the Town's school nurses on communicable disease issues. The Board of Health Nurse is a member of the Medical Reserve Corps.

The Board of Health Nurse is a member of the Vulnerable In-Town Population Committee who work to register all vulnerable residents on the Emergency Planning website. She also ran a walking clinic for Sudbury seniors, participated in the Sudbury Day celebration, and helped develop a Health Walk at Wolbach Farm. Parmenter provides a number of classes such as CPR, baby-sitting training and a home safety course for preteens at a nominal fee.

### **Services Supported by the Sudbury Board of Health**

- Health Guidance/Education Home Visits - 140
- Communicable Disease Follow-up Contacts - 69
- Immunization/TB Testing - 525
- Community Screening Clinics - 1,200
- Distribution of Flu Vaccine
- Public Education Programs: See description above

Respectfully submitted,  
*Cynthia Mayher, CEO*  
*Linda Sullivan, Board of Health Nurse*

## Commission on Disability

### About the Commission

The Sudbury Commission on Disability (COD) works independently and in collaboration with other Town departments to create and implement programs to provide advocacy, education, and remediation focused on the elimination of barriers. It seeks to assist people with disabilities in becoming empowered to advocate for themselves. The Commission does this through independent action and by providing technical assistance to other Town departments and to people with disabilities and their families. It is a volunteer Commission with five to nine members, and 51% of the membership must be people with disabilities. The Commission receives the money from Handicapped Parking violations in Town.

### Membership

We currently have seven members: Lotte Diomedé, Carol Stoner, Ben Halsband, Kristin Keisel, Dave Mortimer, Peter Sargeant, and Susan Stocker. Anita Simon, who was a dedicated and enthusiastic member, unfortunately passed away in July. We have three vacancies and ongoing recruitment.

### ADA Compliance

The Federal Americans with Disabilities Act requires by law that every town have a Transition Plan that identifies, among other things, any physical obstacles limiting access by persons with disabilities to programs, services, and activities. In addition, the Transition Plan must spell out how and when the barriers will be dealt with. There are dangers to communities that are not in compliance – in some cases the Justice Department has imposed substantial fines. Sudbury is moving towards compliance, but we believe there are still substantial gaps that put the town at risk. The Commission presented a recommendation to hire a professional consultant to perform the evaluation and create a plan (with estimates based on similar projects from other towns), and offered to help fund the consultant, but the Board of Selectmen rejected this recommendation. We are currently investigating other sources of revenue for this activity, and are working with other Disability Commissions for alternative solutions.

### Handicapped Parking

The COD sponsored and funded a handicapped parking enforcement "surge" to raise awareness of

parking issues in November and December 2008, and again in November and December 2009. We hired additional police details specifically to enforce Handicapped Parking laws, which coincided with a publicity campaign educating the public. In 2009 we asked that the focus of police enforcement include HP placard violations as well as parking violations. An informal survey showed an increase in compliance with the law after our "surge".

### Fields Project

We noticed some inaccuracies in the Draft Open Space Plan about the accessibility of Sudbury's Town-owned playing fields. We created a checklist and conducted a survey of the top six fields to evaluate accessibility according to Massachusetts' Architectural Access Board guidelines. We turned over our information to the Park and Recreation Department, the Town Planner, and the Department of Public Works.

### ZoomText at the Goodnow Library

The COD advocated that the Goodnow Library install ZoomText, a software program that helps people with low-vision use the internet. The library was receptive and the software was acquired and in-stalled. We published an article about the new software which has generated interest from the community. Commission member Ben Halsband has offered to help train anyone who needs help using it.

### Braille Signage Survey at Lincoln-Sudbury Regional High School

Commission member Ben Halsband is a 2006 graduate of L-S, and he reported that some of the Braille signs at the high school are incorrect. We worked with Kevin Rossley of the L-S Building and Grounds department to survey the signs. We reported our findings to Mr. Rossley who will incorporate the changes into the maintenance plans for the school.

### Publicity

We continued to publish articles and press releases in the local media. Our intention is to raise awareness about issues relating to disability, publicize the work of the Commission, and solicit help for projects and for new members.

### Website

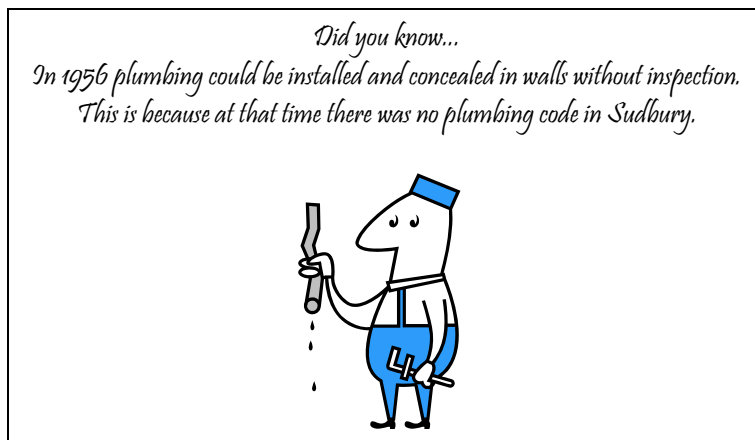
We continue to post information of interest to people with Disabilities on our page on the Town website.



**Commission on Disability**  
Income/Expense Statement - 2009

Description	Date	Expense	Income	Balance
Beginning Balance				\$14,688.00
David Mortimer Reimbursement	12/4/2009	\$ 20.00		14,668.00
Handicap Parking Fines	12/5/2008		\$ 100.00	14,768.00
Police Detail December	12/24/2008	450.24		14,317.76
Handicap Parking Fines	12/26/2008		500.00	14,817.76
Handicap Parking Fines	1/16/2009		100.00	14,917.76
Police Detail January	1/29/2009	600.32		14,317.44
Handicap Parking Fines	2/6/2009		405.00	14,722.44
Handicap Parking Fines	2/13/2009		100.00	14,822.44
Handicap Parking Fines	2/27/2009		300.00	15,122.44
Handicap Parking Fines	3/6/2009		100.00	15,222.44
Handicap Parking Fines	4/10/2009		100.00	15,322.44
Handicap Parking Fines	4/17/2009		100.00	15,422.44
Handicap Parking Fines	4/24/2009		100.00	15,522.44
Handicap Parking Fines	5/22/2009		200.00	15,722.44
Handicap Parking Fines	6/12/2009		205.00	15,927.44
Handicap Parking Fines	7/16/2009		100.00	16,027.44
City of Leominster Training	9/17/2009	85.00		15,942.44
Handicap Parking Fines	10/28/2009		130.00	16,072.44
Dibble & Sons Rubber Surfacing Playground	11/19/2009	5,000.00		11,072.44
<b>TOTALS</b>		<b>\$6,155.56</b>	<b>\$2,540.00</b>	<b>\$11,072.44</b>

Respectfully submitted,  
*Lotte Diomedé*  
*Benjamin A. Halsband*  
*Kristin B. Kiesel*  
*David J. Mortimer*  
*Peter Sargent*  
*Susan J. Stocker*  
*Carol M. Stoner*



# Our Heritage

## Town Historian

In order to pass on to their family everything that is known of the origins of their families, now with DNA tests, it's become far easier to prove to all concerned the truthfulness of previous research. Tracing family lines back through history is something that most people become interested in late in life. The amount of information on line about one's family (true or not) has multiplied. The result is that we see a much younger group of people interested in their family origins. Many other factors have affected this with computers, and the internet so pervasive. Just as I have discovered this, so has Lee Swanson, the Curator of the Sudbury Historical Society (SHS). He relates that he is expecting a baby to crawl in someday soon to research the family she or he has been born into!

It used to be that people researching their families were always looking for connections to royalty, and hopefully a royal crest that they could display. But now they are particularly interested if they have Native American or African American blood flowing in their veins. I see this as a healthy change.

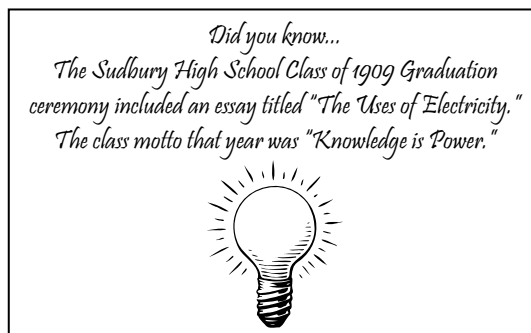
Recently a young woman (by appointment) went to the 2<sup>nd</sup> floor of the Town Hall, where the Historical Society is located, and inquired as to a Map of 1650 Sudbury as created by Sumner Chilton Powell (He

won the Pulitzer Prize in 1964 for *Puritan Village, the formation of a New England Town, Sudbury*). Luckily Peggy Fredrickson, a volunteer, overheard her, looked it up in "Past Perfect" software, and was able to lead her to the map. It seems it was mistakenly filed as belonging to Forrest Bradshaw, the late Town Historian, as he had made notations on it. But it was created by Powell for his book, which was never published, except a small section. They show all of (circa 1650) Sudbury and what is now Wayland with the designated lots of each family, and a list of all the original settlers. The Sudbury Historical Society is looking into reproducing the map.

This discovery was due to that young woman (SHS member Caroline Miller, Providence, R.I.) reading very carefully Powell's book, and noting that the maps were given to the Society. Ahh! What other treasures does the Society have?

On the same note, what other treasures exist in Sudbury? Sometimes it is an observant person who notes the connections between historic items in different Collections, and forges ahead with a complete new picture.

Respectfully submitted,  
*Curtis F. Garfield, Town Historian*



## Sudbury Historical Commission

This past year has been full of renovations to the Hosmer House and to the Loring parsonage. We've had many hands in the fire with all the projects going at the same time keeping each of our seven Sudbury Historical Commission (SHC) members very busy.

The Hosmer House storeroom steel beams are covered with adzed wood making it possible to take out the lally columns. The room has been completely stained, painted and new lighting installed. The parlor has been painted with colors that Miss Hosmer had, including the addition of authentic moldings. The kitchen has had a face lift and both hallways have been papered and painted giving a fresh look to the entire house. The Hoosier in the kitchen was restored to its original oak finish. The house was brought up to safety code all around. Boy Scouts installed a brick patio, walkways and made a picnic bench. A rose garden was planted around the bandstand patio, and hostas were planted around the sun dial patio.

Loring Parsonage was restored using CPC funds. The old building has had a new roof, clapboards, foundation work, drainage system, restored windows, handicapped door with ramp and is freshly painted.

The Hearse House has a new foundation of stone, new clapboards and roof. The doors and windows will be restored in spring 2010. The building now has electricity and signage is in the planning stage.

The Revolutionary Cemetery is in its final stage of restoration with most gravestones being brought back to original condition. New Town and Mt. Pleasant cemeteries have had many grave stones restored and all the work has been fully documented. The vandalized tombs have been sealed for the winter and funding sources will be identified for repairs in the spring. This year's cup plates depicting King Philip, designed by Janice Rudolph, are on sale at the Hosmer House along with the Sudbury throws, prints of Miss Hosmer's paintings, CDs and books.

The third phase of the "Old Homes Survey" covering 26 properties dating back before 1899 has been awarded under the guidelines of the Massachusetts Historical Commission. This work will continue throughout the winter months and will be available in the spring.

A contract was awarded to Linda Poras to appraise 420 of Miss Florence Hosmer's paintings. This was completed and two books and a CD were provided. Fifty more paintings have been inventoried and all documents and letters are being organized by years.

The Hosmer House was open to the public this year on Memorial Day with a display depicting women in the Armed Services. Peter Harvell and family arranged for Professor Howell of Tufts University to display her personal collections throughout the house on mannequins.

On the Fourth of July, two artists, Don Soule and Cecilia Sharman, displayed their artwork and a used book sale took place on the lawn. The proceeds of these events went to restoration of some of Miss Hosmer's paintings.

The SHC booth at the Minuteman Fair in September helped add funding to the restoration account and also put us in contact with people from other states that have paintings that Miss Hosmer did for them.

Educational house tours were given to the Cub Scouts, Boy Scouts, Girl Scouts and Extended School Program. The Hosmer House was rented several times during the year and will be available in the coming year again for smaller events.

The theme for the December Holiday Open House was "Songs for the Holidays." Ten rooms were decorated, according to the songs chosen, by the Junior Docents, HOPEsudbury, Center Stage Design, Sudbury Garden Club, Thursday Garden Club, Andrea Rosseler, Parmenter Center, The Villagers, the Oppenherm and Phillip Girls, and Curtis Middle School Cadette Scouts Troops 72484 and 77158. Selectmen read bedtime stories to the gathered children and music by different artists played throughout the week.

Respectfully submitted,  
*Adolf P. Bahlkow*  
*Maurice J. Fitzgerald*  
*Ellen M. Given*  
*James A. Hill*  
*W. James Hodder*  
*Marilyn A. MacLean*  
*Elizabeth A. Radoski*

## Historic Districts Commission

Sudbury is fortunate to have a large number of historic properties. Since 1963 the Historic Districts Commission (HDC) has worked to ensure that Sudbury retains its historic character and charm by protecting the architectural integrity of the buildings, historic landscapes, stone walls, and other significant features within the five designated Historic Districts. The HDC does not prevent change from occurring but makes sure these changes do not detract from the historic values of a District.

Studies of the economic impact of local historic districts conducted by cities and towns throughout the United States have consistently shown that properties within historic districts appreciate more than comparable properties located outside districts. We all lose when historic buildings are torn down or rehabbed beyond recognition or when historic landscapes are destroyed.

Prior to starting any exterior alterations on structures or landscapes that are visible from a public way, property owners in each Historic District must have a Certificate of Appropriateness from the HDC. This

year 23 Certificates of Appropriateness were issued for construction, alterations (including replacement of materials), landscaping, and changes to paint color.

Through regular contact with the State Historic Preservation Office, the Massachusetts Historical Commission, the HDC can act as an information resource for property owners. Our website has been expanded to include not only guidelines, but information about issues such as window replacement. Please visit us at [www.sudbury.ma.us/committees](http://www.sudbury.ma.us/committees).

Respectfully submitted,  
Linda G. Hawes  
William C. Schirmer  
Lee F. Swanson  
Frank W. Riepe  
Carole Wolfe

*Did you know...*

*The first Sudbury Town Hall was built in 1847. Town meetings were no longer held at First Parish church. Town Hall burned down Feb. 11, 1930, and was rebuilt at a cost of \$85,000. As a result of this fire, Sudbury's first Fire Department was formed and a new fire truck was purchased. Local farmers and businessmen were paid 50 cents an hour for active duty. The current Town Hall was dedicated on Feb. 20, 1932.*



## Memorial Day Committee

The Memorial Day Parade, led by Grand Marshal WWII veteran Shirley Kahler, was a success thanks to the energy of the Committee members, the enthusiasm of the participants, and the generosity of several organizations in our Town. There were some significant changes in the committee, and there have been preliminary discussions concerning increasing parade participation and recognition.

At the Committee's first meeting this year, William Duckett, the chairman, and Winifred Grinnell, the long-time secretary, announced their intention to retire at the conclusion of this year's events. Spencer Goldstein was elected as chairman. Two of the outstanding vacancies in the Committee were filled by Jim Wiegel and Charlie Pepper.

Ceremonies began early in the morning with commemorative ceremonies at the old and new North cemeteries. The main parade started at Rugged Bear Plaza led by the American Legion color guard. The first stop was at the bridge over Hop Brook, decorated with flags and bunting by the American Legion, helping to provide an appropriate patriotic theme at the start of the parade. Subsequent stops included the library where the Civil War re-enactors honored the veterans of that conflict. At Wadsworth Cemetery the veterans of recent conflicts were memorialized. The parade then moved to the monument in the center of the cemetery where a ceremony for peace was performed by members of

the Native American Council. To the best of our knowledge, this is the only ceremony of its type performed on Memorial Day in the area. It is the Committee's intention to publicize this ceremony for upcoming parades since many residents were unaware of this inspiring ceremony. The Parade was then joined by Brownies and Cub Scouts near Our Lady of Fatima Church, proceeding to Grinnell Park, and then on to Town Hall for prayer and concluding ceremonies.

Our thanks to the sponsors of the event: The Wayside Inn for coffee and hot beverages for the marchers, Sudbury Farms for providing pastry for the marchers, and the American Legion for sponsoring the refreshments for the marchers at the end of the parade as well as the lunch for Committee members, the Grand Marshal and families.

The Memorial Day Committee will meet in January 2010. The new budget will be discussed, and plans will be outlined to develop a greater awareness of the parade and attendance at ceremonies with the objective of increasing community involvement.

Respectfully submitted,  
Laura B. Abrams  
Spencer R. Goldstein  
Peter R. Harvell

*Did you know...  
Stearns Mill was built in 1677 and was the oldest  
continually operating mill in the United States until it  
was torn down in the 1960's.*

## September 11<sup>th</sup> Memorial Garden Oversight Committee

September 11, 2009 marked the eighth anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. This year's anniversary was marked with the tolling of bells at First Parish of Sudbury at 8:46 A.M., the time the first hijacked plane hit the World Trade Center in 2001, and with the raising of the flag by Sudbury Police and Fire personnel and the placement of a wreath and flowers at the Memorial Garden by Committee and family members. The Committee wishes to thank Patrolman James Espinosa, Patrolman Sean Milovanovic, and Fire Chief Ken MacLean for their participation in the ceremony.

The Oversight Committee was gratified by the turnout at the commemoration and by the number of Sudbury residents who visited the Memorial Garden throughout the day to pay their respects and to leave notes and flowers in tribute.

With lights having been installed at the nearby flagpole in 2008, Committee members focused on maintenance of the Garden throughout the year. Such work included caring for existing plantings, installing new plantings, putting down new mulch, and arranging for seasonal leaf and snow removal. Enhancements planned for 2010 include restoring the stone dust pathways leading to the Garden and making minor repairs to the grout surrounding the main plaque in the Memorial stone.

The Oversight Committee was proud to again be of service and looks forward to continuing to maintain the September 11<sup>th</sup> Memorial Garden in Heritage Park as a magnificent and meaningful Town resource for many years to come.

Respectfully submitted,

*Bette E. Cloud*

*Barbara Clifton*

*Beth V. Farrell*

*Rachel W. Goodrich*

*Stephen Holland*

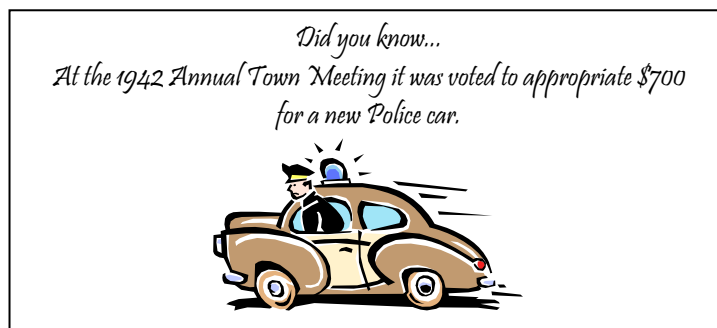
*Deborah B. Kruskal*

*Kirsten Roopenian*

*Lawrence W. O'Brien, Ex-officio*

*I. William Place, Ex-officio*

*Maureen G. Valente, Ex-officio*



## Sudbury Day

The Seventh Annual Sudbury Day Festival, “The Spirit of 0-1-7-7-6,” took place at the Lincoln-Sudbury Regional High School on April 4th. This was both a new venue and a new time of year for Sudbury Day. Both new factors seemed to work in our favor. This year was one of our most successful festivals yet. Our theme, “The Spirit of 0-1-7-7-6,” embodied the spirit of the festival with many local businesses, restaurants, entertainment and organizations placed around the high school. The Children’s Pavilion was bigger than ever before, much to the delight of the hundreds of children and their families who attended this year. Our Committee continues to expand bringing new ideas and energy to the planning of Sudbury Day.

The Sudbury Day Festival achieved success in the following areas:

**Financially:** This year’s Sudbury Day attracted many vendors, exhibitors and sponsors. The event produced \$16,956 in revenue with expenditures of \$15,200.

**Attendance:** Around 3,000 people attended the festival based on Children’s Pavilion “wristbands” and individual ticket sales of \$5,161.

**Volunteers:** Over 100 people volunteered both the night before the event for set-up and the day of event for set-up, running booths, putting up signs, etc. and breaking down tables at the end of the event. Again this year more people were involved with the pre-event planning than ever before, and one of the performance groups, the Hip Hop Mamas, featured all Sudbury residents.

**Community Building:** The Festival was moved to the Spring to give everyone the quieter winter months to become more personally involved with Sudbury Day. The high school provided state-of-the-art facilities, opening the door to endless possibilities for activities and entertainment. Besides providing the flexibility of moving between the welcoming indoor space and outdoor patios, LSRHS also offered large areas for exhibits, on-site parking, a comfortable eating environment, and power to allow for more elaborate displays by our exhibitors. The Sudbury Day Festival continually brings a large proportion of the area’s residents together in a relaxing yet entertaining way and exposes them to the wonderful organizations and services that are available in our area.

**Sponsors:** The sponsors contributed \$8,000 to this event.

**Exhibitor & Vendor Support:** As in years past, the event’s exhibitors and vendors responded emphatically about their positive experience at Sudbury Day. Sponsor retention rate is upward of 80% year after year. We brought in \$3,305 through the rental of space and tables to Exhibitors and Vendors.

Respectfully submitted,  
Lisa V. Barth  
Jean Cole  
Jo Ann Forester  
Ellen M. Gitelman  
Melissa Gough  
Martha S. Reid  
Mary Beth Sherrin

*Did you know ...  
The familiar Thanksgiving childhood song, "Over the River  
and Through the Woods" was written by Lydia Marie  
Childs who resided on River Road which at the time was part  
of Sudbury—now it's Wayland.*



## Cultural Council

The Sudbury Cultural Council (SCC) is an ongoing board which oversees the disbursement of funds granted to the Town from the Massachusetts Cultural Council (MCC). Each fall, the SCC seeks grant proposals from the community with the intent of enriching our citizens through cultural events. We award grants based on the guidelines established by the MCC and detailed on [www.mass-culture.org](http://www.mass-culture.org). In the past, the SCC has contributed to activities such as music concerts in our schools, lectures, new artwork commissions, film festivals, painting and poetry workshops, local musical organizations, and Sudbury Day activities. In an effort to maximize the impact these funds have on the community, the SCC looks most favorably on grant proposals submitted by Sudbury organizations which impact larger numbers of Sudbury residents.

State funding for FY09-10 is \$4,000. The Council also had \$2,050 additional funds to grant.

The Cultural Council awarded grants to the following organizations or individuals for FY09-10:

1. Katie Green –Meet Mrs. Mary Rowlandson (\$450)
2. LSRHS – Oaxacan Carvers (\$400)
3. Sudbury Cooperative Preschool, Performance and Crafts (\$1,100)
4. LSRHS – History Alive Presentation - (\$750)
5. New England Wildflower Society – Arbor Day and Earth Day 2010 (\$950)
6. Richard Clark – Two presentations including Ernest Hemingway (\$650)
7. John Root – Mushrooms of the Northeast (\$450)
8. Michael Wright – *Unfamiliar Faces* film (\$300)
9. Symphony Pro Musica –Romantic Lives (\$500)
10. Contemporary Arts International – Grand Opening Events (\$500)

These grants totaled \$6,050. Although the SCC may approve proposals for funding, the proposed events may not take place or may be scaled back, not using all entitled funds. The amount of monies awarded in FY09-10 totaled slightly more than the yearly State

allotment of \$4,000. However, the \$2,050 beyond our yearly allocation came from funds which have accumulated from either incomplete projects from prior years or accumulated interest.

### Meetings

The SCC held several meetings this year beginning in October, after advertising for the annual grant cycle via e-mailers, flyers, postings on the Town website and in the *Town Crier*. The grant cycle information has also been posted on the Town website. The 2009-10 grant cycle received 13 applications. At our meetings held December 1<sup>st</sup> and 14<sup>th</sup>, all available funds were granted to ten applicants. We intend to hold a planning meeting March or April 2010 in preparation for the 2010-2011 grant cycle, which begins October 2010.

### Members

SCC was pleased to welcome Helen Velie as a new member. We currently have a council of five, the minimum allowed by state guidelines, and we are always interested in hearing from new potential members. The 2010-11 grant cycle will be the last allowable year for Chair Sarah Cunningham and Treasurer Susan Johnson to serve on the council. A maximum of six years is mandated by the State. Replacements have not yet been identified and we expect to make community outreach for new members a priority this year. Any residents interested in serving on the council are encouraged to email the chair: [culturalcouncil@sudbury.ma.us](mailto:culturalcouncil@sudbury.ma.us).

### Grant Cycle

The Sudbury Cultural Council starts taking grant applications during the summer for the coming fiscal year. Any interested resident or cultural advocate may apply and be considered for an MCC grant. The application deadline is typically October 15 of any given year. Applications can be found at: <http://massculturalcouncil.org/applications/lccapp.html>.

Respectfully submitted,  
Sarah B. Cunningham  
Susan G. Johnson  
Michele H. Latimer  
Susan Rushfirth  
Helen Velie



# Public Safety

## Police Department

The Sudbury Police Department logged 18,812 incidents and received 3,501 9-1-1 calls between January 1<sup>st</sup> and December 31<sup>st</sup>. During this 12-month period 178 individuals were arrested for violations of state and local laws, and four individuals were placed into protective custody. Officers investigated 87 larcenies, 23 breaking and entering (dwelling), 12 breaking and entering (motor vehicle), 17 assaults, 73 domestic disturbances, 117 vandalisms, 805 alarms, 855 medical aids, 23 juvenile matters, 8 sexual assaults, 37 fraud/identity thefts, and one robbery. The Department also investigated 526 motor vehicle accidents; 277 property damage accidents, 61 involving personal injury and 188 where officers may have been dispatched to assist but accident reports were not required. Unfortunately, there were two fatal motor vehicles accidents this year.

March brought the retirement of Chief Peter F. Fadgen after 29 years of service to the Town of Sudbury, his last five as Chief of Police. Chief Fadgen served in various capacities within the Department and was instrumental in acquiring and implementing a multitude of technological initiatives. Lieutenant Richard J. Glavin was appointed permanent Chief of Police effective January 1, 2010. Officer Ethan Karol resigned his position to pursue a career in the medical field; we wish him well in his new endeavors. Officer Michael Rochette replaced Officer Karol, joining the Department this past fall after spending 15 years with the Fitchburg Police Department. Mike brings a wealth of experience and knowledge to our patrol division.

Vehicular traffic concerns continue to be a quality of life issue for many residents and are always a high priority with the Police Department. Enforcing State and local traffic laws is but a portion of our comprehensive effort, which also includes educating motorists, as well as our continued work with the Traffic Safety Committee formed to address specific concerns brought forward by our residents. With the assistance of AAA, the Police Department sponsored a program at LSRHS directed at young people before they obtain their driving permits called "Dare to Prepare." The Department issued a total of 3,480 traffic citations, of which 772 were issued for civil violations, 228 were issued for criminal motor vehicle violations, and 2,480 were written warnings.

Training is an imperative and welcomed necessity to keep current with the ever-evolving changes in the law, technology and tactics. Officers are required to attend a thirty-two hour "in-service" block of instruction. Additionally, a number of officers have attended training in the following areas: Missing and Exploited Children, Domestic Violence, Basic Patrol Motorcycle Operation, Heroin Education Awareness Task Force, E-911, Rape Aggressor Defense Instructor, School Resource/Juvenile Issues, MA Litigation and Criminal Procedure, Sexual Assault, Narcotics, Digital Forensics, First Responder/CPR Instructor, and Cyber Crime.

As always, the Police Department strives to work in a collaborative effort with other entities both within the Town and beyond the borders to facilitate positive relationships in moving the Department forward. Part of this collaboration is directed at local and regional emergency preparedness. In November, the Police Department was a member agency in a table-top exercise conducted at the Lincoln-Sudbury Regional High School involving the towns of Sudbury, Lincoln, Wayland, Concord and Weston. Such exercises provide an opportunity to assess both strengths and weaknesses in current emergency plans and to continually improve both locally and regionally.

The Police Department and both school systems have developed a positive working relationship which we are always trying to improve. One of the topics of concern is school safety and keeping our children safe in the learning environment. Safety plans are reviewed on a revolving basis to ensure the best, most up to date practices are in place and functional.

Our membership with the Metropolitan Law Enforcement Council (Metro-LEC) continues providing a multitude of services. Metro-LEC is comprised of 40 plus agencies designed to assist and/or augment departmental resources if necessary. The Department has utilized their resources several times in the past in such scenarios as missing persons and high risk warrant service requiring tactical personnel. We have four officers currently assigned to various units within Metro-LEC to include the RRT (Regional Response Team), Cyber Crimes Division and the CART (Child Abduction Response Team). The resources offered can be invaluable

during crisis situations, which may overwhelm the local resources.

The Department continues to actively seek grant opportunities to help defer the costs associated with training and enforcement programs. During this period, the Department received grants from both the SETB (Statewide Emergency Telecommunication Board) as well as the GHSB (Governors Highway Safety Bureau). The Department also applied for a Federal grant under the COPS Hiring Recovery Program but has not been advised of the results to this point.

The Police Department collected the following fees and fines during FY09:

Traffic and court fines	\$ 56,636
Licensing fees	2,818
Paid detail admin fees	50,084
False Alarms	2,705
Copier fees	<u>2,534</u>
Total	\$ 114,777

As always, we appreciate the cooperation and support we have received from Town Boards and Committees, and look forward to continuing and strengthening these relationships in the coming year.

Respectfully submitted,  
*Richard J. Glavin*

*Chief of Police*

*Peter F. Fadgen, Chief, retired 3/9/09*

*Richard J. Glavin, promoted to Interim Chief 3/9/09,*

*promoted to Chief 1/1/10*

*R. Scott Nix, Lieutenant*

#### **Police Sergeants**

*Todd F. Eadie*

*Robert F. Grady*

*John F. Harris*

*Richard A. MacLean*

*Thomas S. Miller*

#### **Police Officers**

*Ryan Boyd*

*Ronald B. Conrado*

*Erin Corey*

*Michael Curran*

*James G. Espinosa*

*Kerriann Fagerquist*

*Christine E. Gilbertson*

*Robert Grady*

*Nathan Hagglund*

*Stephanie P. Howe*

*Alan J. Hutchinson*

*Paul Johnston*

*Ethan A. Karol, resigned 5/27/09*

*Kenneth G. Loyer*

*Michael A. Lucas*

*Neil McGilvray, III*

*Sean Milovanovic*

*John Perodeau*

*Michael Pope*

*Michael Rochette, hired 10/13/09*

*Wayne Shurling, Jr.*

*Larry Williams*

#### **Police Matrons**

*Pamela Conrado*

*Carol Ann Greenwood*

*Deborah Griffin*

*Trish Longo*

*Vanessa McGrath*

#### **Special Police Officers**

*William B. Carroll*

*Bruce Cook, hired 1/20/09*

*Anthony M. Deldon*

*Noel Evers, hired 2/13/09*

*Jeffrey F. Gogan*

*Christopher Kelly, hired 8/10/09*

*John A. Longo*

*Bruce C. Noah*

*Charles R. Quinn*

*Wayne M. Shurling, Sr.*

*Peter Walsh*

*Brian Willard, hired 8/10/09*

*David J. Whooley*

## Sealer of Weights and Measures

Type of Device	# Tested	# Sealed	Fees
Gasoline Pumps	73	73	\$ 1,400
Scales 0# - 10#	4	4	\$ 80
Scales 10# - 100#	43	43	\$ 970
Scales 100# - 1000#	1	1	\$ -
Pharmacy Scales	4	4	\$ 32
Totals	125	125	\$ 2,482

Respectfully submitted,  
Courtney Atkinson

## Building Department

Calendar Year	New Residence		Residential Add'ns & Reno's		Non-residential		Swimming Pools		Other Permits (Roofs, Siding, Sheds, etc.)
	Permits	Value	Permits	Value	Permits	Value	Permits	Value	
2004	20	7,852,000	347	20,720,900	28	2,188,000	7	151,000	98
	*11	3,906,600							
2005	13	6,825,400	353	16,805,700	36	3,505,000	22	625,890	126
	*18	7,575,000							
2006	35	12,621,126	318	18,219,742	38	1,625,676	13	360,420	160
	*16	5,737,200							
2007	59	14,758,662	320	17,637,246	41	4,230,175	16	545,000	160
	*20	9,578,500							
2008	41	11,448,169	296	13,567,879	62	8,230,653	11	351,000	229
	*15	6,411,000							
2009	8	2,595,000	240	9,230,474	50	2,228,294	9	305,325	251
	*6	1,466,600							

2008 Permits Issued			2009 Permits Issued		
Quantity	Source	Fees Collected	Quantity	Source	Fees Collected
654	Building	418,998	568	Building	195,515
662	Wiring	75,592	446	Wiring	41,395
353	Plumbing	31,261	270	Plumbing	22,336
356	Gas	19,105	300	Gas	14,720
	Admin Fees	<u>1,259</u>		Admin Fees	<u>1,289</u>
		546,215			275,255

\* Tear downs & reconstruction

Respectfully submitted,  
James Kelly, Building Inspector

## Energy and Sustainability Green Ribbon Committee

The mission of the Energy and Sustainability Green Ribbon Committee (Energy Committee) is to assist the Board of Selectmen and the Town Manager in developing programs and projects to foster energy conservation, energy efficiency, renewable energy generation and sustainability planning. The Energy Committee is tasked with the study and evaluation of information that will help determine various approaches for improving the energy efficiency of operating Town and school buildings and vehicles, the investigation of alternative energy technologies and the identification of funding opportunities to help the Town achieve its energy and sustainability related goals. The Energy Committee is also responsible for: serving as a resource to the Selectmen and Town Department heads on energy-related issues; working with the Sudbury Public Schools and the Lincoln-Sudbury Regional High School to develop strategies and proposals that emphasize coordination particularly in the area of alternative energies; the study of the potential alternative energy use of the Town's closed landfill (in coordination with the Town of Wayland); the identification and development of grant opportunities that meet the mission of the Energy Committee while being in accord with the Selectmen's goals; the development of action steps for Sudbury to be designated by the Department of Energy Resources (DOER) as a Green Community; facilitating Town participation in DOER programs and public utility grants and incentives; the promotion of energy efficiency and conservation in the Sudbury Residential sector; and, assisting the Town and its residents' participation in renewable energy and demand side management options.

The Energy Committee has been fortunate to have the assistance and guidance of the Town's Building Inspector, James Kelly.

Since its formation on May 13, 2009 by the Board of Selectmen, the Energy Committee has worked to meet many of the goals set forth in its Mission Statement. It has identified a number of grant opportunities and has facilitated the filing of two grant applications to date. The first, under the Clean Energies Choice program, will result in the installation of a small solar array at the Noyes School. The second, under the Energy Efficiency and Conservation Block Grant Program (EECBG) through the Massachusetts Department of Energy Resources (DOER) Green Communities Division will, if

approved, provide funding for solar thermal and photovoltaic systems and direct digital heating and air conditioning systems controls at the Fairbank Community Center.

In addition, the Energy Committee has been actively working with State-funded consultants related to having Sudbury take the necessary steps to become a Green Community. Designation as a Green Community would make Sudbury eligible to apply for additional grant funding under the Green Communities Act for alternative energy projects and conservation efforts. Among other steps that Sudbury would need to take in order to become a Green Community is adoption of the Stretch Energy Code. The Energy Committee has been in active consultation with the Board of Selectmen and Town Manager about the steps necessary to obtain a Green Community certification and steps are being taken to complete such steps in a timely way.

Other energy-related matters under study or consideration by the Energy Committee include the potential use of photovoltaic arrays on the Town's closed landfill and school roofs to the extent that they would bear the additional associated loads; the re-lamping of the Town's street lights with energy efficient lamps; an energy efficiency analysis of the Town's vehicle fleet; and, an analysis of a recent State energy audit of many Town and school buildings in an effort to increase efficiencies while setting long-term priorities for the work of the Energy Committee. The Committee has also assisted in offering home energy seminars to residents.

The Energy Committee meets at least monthly in the DPW Building conference room. The meetings are posted in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,  
*Rami Alwan*  
*Jeffrey S. Beeler*  
*William G. Braun*  
*Robert C. Haarde*  
*Dean Holden*  
*Edward Lewis*  
*Robert Morrison*  
*Michael E. Melnick*  
*Mark Sevier*

## Fire Department

The Sudbury Fire Department responded to 2,043 calls for assistance during the year, up from 1,955 in 2008 or a 5% increase in activity. Almost all of this increase was due to more frequent ambulance dispatch. Good intent calls resulting in no service decreased. False alarms continued their increase, but this is primarily due to the proliferation of fire alarm systems which is actually a good thing. While false alarms can be an annoyance if they come repeatedly from the same location, the occasional false alarm is a small price to pay for the early detection provided and the resultant decrease in our fire problem.

The ambulance now accounts for 57% of our work, continuing a trend of greater industry focus on medical emergencies that has been growing for years. Advances in emergency medicine and the availability of basic life support (BLS) and advanced life support (ALS) services in the field offer residents life-saving procedures not even contemplated a generation ago. Of the 1,161 ambulance runs in 2009, 380 used ALS compared to 320 in 2008. This 19% increase in ALS reveals a growing demand for this life saving service. Ambulance fees generated \$467,217 which is used to offset the cost of personnel and materials to operate the ambulance, including a reserve for future ambulance replacement.

The other 43% of calls included fires in buildings, chimneys, oil burners, vehicles, brush, bark mulch, and dumpsters. One house fire was ignited by a malfunctioning dehumidifier that extended to the wall, carpet and adjacent door. Smoke detectors activated and a quick response prevented further extension. Several cooking fires were contained on the stoves. There were two chimney fires and seven oil burner malfunctions. Four automobiles were damaged or destroyed by fire.

The Fire Department is fortunate to participate in mutual aid agreements with our neighbors. Whenever we have excess manpower or equipment needs, we call for assistance through these pacts. Each of our fires is such a circumstance. In return, we provide services when our neighbors are in need. Mutual aid includes ambulance support as well. Of particular note in 2009 was the establishment of Wayland's Fire Medic-1, an Advanced Life Support (ALS) truck providing intercept for our Basic Life Support ambulance in Sudbury. Fire Medic-1 operates from 7 a.m. to 3 p.m. daily and has become a valuable resource to Sudbury.

Emerson's ALS service formerly provided the bulk of ALS service to Sudbury. After Emerson's announcement in early 2009 that it would disband its ALS service in September 2010, Fire Chiefs and Town Managers from the 13 towns in Emerson's response region spent many hours crafting strategies to continue ALS service on a permanent basis. In December, Emerson's announcement that staffing problems were accelerating their departure created a heightened sense of urgency within the working group.

A real challenge we faced this year was the widespread belief that we would suffer a pandemic from the H1N1 virus. In fact there was a pandemic, though when defined this really means disease that is found in many places. While quite a number of our residents fell ill, fortunately the effects were not as dire as predicted. We spent much of this year preparing nonetheless. We stockpiled medical supplies, trained on procedures, and obtained under grant a "Zimek" disinfection unit to sanitize the ambulance so that contagions would not be spread from patient to patient. In fact, the Sudbury Fire Department was the first fire department in the nation to write a successful grant for this equipment, and many other departments contacted us for guidance as they sought to emulate our success.

Our Student Awareness of Fire Education (SAFE) program continued in the K-8 grade levels under the competent guidance of Lieutenant Kevin Moreau, affectionately known to the children as "Firefighter Kevin." Some decline in State grant support for this program was restored later in the year so that we can carry out our full program.

We are very busy training in-house as well, with Captain Timothy Choate, our Training Officer, keeping fire-fighters up to date on new firefighting technologies and NFPA standards. Our EMS Coordinator, Lieutenant David Ziehler, offered continuing emergency medical training and updates in conjunction with our Medical Director. Glucometer and Albuterol treatments are among the most recent additions to our ambulance services.

In November, our Regional Emergency Planning Committee, known as "Crossroads," conducted a six-town tabletop exercise at Lincoln-Sudbury Regional High School. This Committee, made up of Sudbury and five neighboring towns, evaluated our joint, potential response to a heavy winter storm, sheltering in place, motor vehicle accidents with injuries, and

our mutual aid performance. The After Action report led to greater understanding and cooperation among the participating public service agencies as well as with Lincoln-Sudbury Regional High School.

The Community Emergency Response Team (CERT) continued their strong presence during the year. The highlight this year was an "Emergency Readiness" fair held on the grounds of Peter Noyes School. Between 200 and 300 residents attended where they learned about CERT, the Medical Reserve Corps, had their blood pressure taken, experienced "drunk" goggles provided by the Sudbury Police, sprayed water with the Sudbury Fire Department, talked about ham radios, and saw many other booths. At fair's end, prizes were awarded bringing smiles to many faces.

The Sudbury Fire Department applied for numerous grants during the year. The Student Awareness of Fire Education (SAFE) grant application was funded for \$4,464; \$54,281 (denied) was requested for officer training; \$155,896 (pending) was requested for Self Contained Breathing Apparatus (SCBA); \$150,000 (pending) was requested for paramedic training; \$35,000 (pending) was requested for a hybrid vehicle; \$2,500 was awarded for update of the Comprehensive Emergency Management Plan; \$2,901,321 (denied) was requested to construct an Emergency Operations Center (EOC); \$76,783 was awarded under the Massachusetts Fire Services Staffing Grant program to fund one firefighter position; and \$57,138 (pending) was again requested to conduct officer training. A Staffing for Adequate Fire and Emergency Response (SAFER) application was also filed for \$735,064 (pending) to add four firefighters to our ranks.

The following funds were collected for permits:

900	Burning Permits
230	Smoke Detectors
67	Fire Alarms
37	Commercial Fire Alarm
22	Tank Removal
11	Tank Truck Inspection
51	Oil Burner
30	LPG

A total of \$29,082 was collected for permits and copying.

We were saddened in October to lose one of our firefighters who suddenly passed away. Jack Balben had been with the Sudbury Fire Department since July 1986 and will be missed by all. Ethan Craig left on a leave of absence to attend school and Frank

Avery retired. Robert Row retired after 37 years of service, and Kevin Morrissey resigned to pursue other interests. Three Firefighter/Paramedics joined our ranks this year--James Pianka, Jason Lucier, and John Sheridan.

As we contemplate our challenges for 2010, ALS looms largest and will consume many hours of planning and development. We are also studying regional dispatch, alarm monitoring, and pursuing emergency operations center grants. All the while, we continue to provide excellent fire, medical, and emergency service to Sudbury's residents with a fine corps of dedicated firefighters. I wish them safety in this year and always.

Respectfully submitted,  
*Kenneth J. MacLean, Fire Chief*

*Assistant Fire Chief*  
Michael P. Carroll

*Captains*  
Timothy E. Choate  
Brian M. Lewis  
William L. Miles  
Douglas R. Stone

*Lieutenants*  
Stephen E. Glidden  
Kevin J. Moreau  
Stephen M. Reini  
David J. Ziehler

*Firefighters*  
Gary D. Bardsley  
Robert J. Beer  
Robert E. Boyd, Jr.  
Kevin P. Cutler  
Michael R. Desjardins  
Timothy Devoll  
Dana J. Foster  
Kyle R. Gordon  
Michael D. Hamill  
Nicholas J. Howarth  
Timothy B. Howe  
Gary F. Isaacs  
Jason Lucier  
Joshua S. McLeod  
Michael J. Murphy  
James C. Pianka  
George I. Place  
Russell P. Place  
John E. Salmi  
John Sheridan  
Daniel K. Wells

*Call Firefighters*  
Harold R. Cutler

*Dispatchers*  
Brian Cotoni  
Michael Courmyn  
Peter Holman

## Community Emergency Response Team (CERT)

### **CERT Continues to Make Progress**

The Sudbury CERT made great progress this past year in its efforts to be prepared for emergencies and continue with its outreach programs in the community. We appreciate the strong support of Fire Chief Ken MacLean in our programs and the superb efforts of our over three dozen volunteers. During the year we have worked in concert with the Medical Reserve Corp (MRC).

### **Presentation on Emergency Preparedness to the United Methodist Church**

Chief MacLean was the keynote speaker, Richard Simon spoke about CERT, and John Stevens spoke about the MRC at this presentation in January. Testimonials were given by CERT members on why they joined and their experiences as members.

### **ICS-100 Course at CERT Meetings**

The FEMA Incident Command System (ICS-100) course was presented at several meetings. This course continues to educate members on the inner working of emergency management. This is important as CERT integrates with the Town's emergency management process, should CERT be called up.

### **Sudbury Day**

CERT again participated in the Sudbury Day Festival "Spirit of 0-1-7-7-6." The festival was held indoors in April at Lincoln-Sudbury Regional High School. Visitors to our table were given the opportunity to join a CERT Training class, sign up for CPR training (through MRC), sign up for the May 20 presentation by Liisa Jackson on lessons learned from the December 2008 ice storm, and take away many emergency preparedness brochures and handouts, including an Emergency Phone List. A slide show ran continually, and CERT members staffed the table and helped set up and take down the exhibits included.

### **Town Warrant Insert**

CERT provided an insert "Are You Ready" that was distributed with the Town Warrant.

### **CPR Classes**

Thanks to the generosity of MRC's Lily Gordon, in May both CERT and MRC members were able to enroll in the American Heart Association's CPR/AED training with Heimlich maneuver with two-year certification.

### **Lessons Learned From December Ice Storm**

Teaming up with the MRC, in May CERT invited Liisa Jackson from MRC Region 4A to provide insights in how CERT members can help in an ice storm.

### **MEMA Bunker Tour**

In June this tour provided an interesting peek into the workings of the state's disaster headquarters. This is important for members in understanding how the Massachusetts Emergency Management Agency (MEMA) operates in an emergency.

### **Co-Hosted Sudbury Community Emergency Readiness Fair**

In partnership with Sudbury MRC and with participation from Sudbury's Fire, Police, and Public Health Departments, CERT planned and sponsored a Community Emergency Readiness Fair in September on the grounds of Peter Noyes School. More than 20 interactive exhibits and informational booths were visited by an estimated 200 people.

### **CERT Observed at Wayland Shelter Drill**

CERT team leader Richard Simon learned some new techniques from Wayland for incorporation into Sudbury's Shelter Plan in a Shelter Drill held in November at Wayland High School.

### **Assisted in Conducting Local H1N1 and Seasonal Flu Vaccination Clinics**

In November and December, CERT assisted at several Seasonal Flu clinics at the Peter Noyes School and a Town H1N1 Clinic at Curtis Middle School near the end of the year. CERT's role was to help in registration and patient flow.

### **HAM Radio Team**

CERT members Arnold Barnes and George Maier took the lead in forming a Ham Radio communication group to be an integral part of CERT operations during shelter operations and other efforts. A Ham Radio station is being set up in the Hudson Road Fire Station.

Respectfully submitted,  
*Richard Simon, Team Leader*  
*Kenneth MacLean, Fire Chief*

## Dog Officer

	TOTAL CALLS RECEIVED	TOTAL DOGS IMPOUNDED	TOTAL DOGS NOT CLAIMED
JANUARY	85	5	1
FEBRUARY	49	2	
MARCH	64	3	
APRIL	74	6	
MAY	94	4	1
JUNE	80	4	1
JULY	51	2	
AUGUST	44	4	
SEPTEMBER	76	1	
OCTOBER	224	7	
NOVEMBER	27	2	
DECEMBER	61	1	
<b>TOTAL 2009</b>	<b>929</b>	<b>41</b>	<b>3</b>

Total Citations issued by Dog Officer = 17

Total number of Court Hearings attended = 2

Total number of dogs licensed with Town Clerk's Office as of 12/24/2009 = 2,231

All dogs not claimed are adopted or placed with Buddy Dog or Lowell Humane Society.





# Public Works

## Engineering

Assistant Town Engineer Bruce Kankanpaa retired in September. Bruce gave 44 years of dedicated service to the Town. Engineering aide Dennis Bourque retired in May after 38 years of service.

A property line survey was prepared to establish the street line on Dutton Road from Tanbark Road to Pratt's Mill Road for purposes of constructing a walkway.

Grades were set at North Road Borrow Pit.

A topographic survey was prepared for the Nobscot Road walkway. A property line and topographic survey were prepared for the Willis Road and Marlboro Road intersection.

Layout and grades were provided for the SMILE and Boundless Playground at Haskell Field.

Construction layout was provided for Bent Road, Firecut Lane and Powdermill Road culverts.

## Highway

A fence and cardboard compactor were installed at the Transfer Station.

The Concord Road walkway from Candy Hill Road to Newbridge Road was repaired and reconstructed. The Nobscot Road walkway was constructed from the Boy Scout Reservation to Mahoney Farms and from Old Framingham Road to Route 20.

The Stearns Mill dam was repaired.

\$819,152 Chapter 90 funds were spent on 8.35 miles of road. These roads include Arborwood Road (Town part), Basswood Avenue, Beechwood Avenue, Birchwood Avenue, Blueberry Hill Lane, Bowen Circle, Butler Road, Clark Road, Crystal Lake Drive, Deacon Road, Elmwood Avenue (Town part), Farm Lane, Great Lake Drive, Hadley Road, Lakeshore Drive (Town part), Lakewood Drive, Ledge Road, Maplewood Avenue, Meadow Circle, Middle Road, Oakwood Avenue, Old Coach Road, Pinewood Avenue, Pokonoket Avenue, Silver Hill Road, Sylvan Way, Willis Lake Drive, Warren Road and Old County Road.

Seven hundred sixty-five linear feet of guardrail was installed at Concord Road, Nobscot Road, Hudson Road and Union Avenue.

## Drainage

Two headwalls and 18" of reinforced concrete pipe were installed at Heritage Park Pond.

Drainage was installed along Old County Road, Birchwood Avenue, Walkup Road, Flintlock Lane, and Hadley Road. A perimeter drain was installed at the Loring Parsonage, and the drainage system was completed at 33 Willow Road.

A drain was installed at water tank road at Maynard Road and Fairbank Road.

Culverts were replaced in Bent Road, Firecut Lane and Powdermill Road.

There were 400 catch basins cleaned and repaired at various locations including Harness Lane and Union Avenue.

Berms were installed and/or repaired at Nobscot Road, Willis Road, Codjer Lane, Pokonoket Avenue and Concord Road.

## Trees & Cemeteries

Forty-two interments were performed by the Department, and 12 foundations were installed.

Ninety dead trees were removed from the Town's right-of-way, and five trees were removed from the Training Field on Old County Road.

A new gate was installed at the entrance to Old Town Cemetery.

## Parks and Grounds

Dead trees were removed from Heritage Park.

At Haskell Field, final landscaping at the senior workout area was completed. Landscape timbers were placed around the perimeter of the age 2-5 playground and the age 5-12 playground, and wood fiber was placed around the playground equipment.

## DPW Mining

The total receipts on the sale of material from the North Road Borrow Pit totaled \$82,029.25. \$100,000 was transferred to the General Fund leaving a balance of \$17,970.75.

Respectfully submitted,  
*I. William Place*  
*Director of Public Works/Town Engineer*

# Planning and Development

## Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by State statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

Permit activity was substantially lower than in any of the previous several years. The Board received no applications for Subdivision of Land this year, but focused its energy on administration of subdivisions under construction. Seven Approval Not Required plans creating one new building lot were submitted and endorsed. The Board prioritized walkway petitions, and the construction of the Nobscot Road walkway was completed using Community Preservation Act funds. The Planning Board reviewed five applications for changes to Scenic Roads under the bylaw, and successfully proposed two new bylaws which were adopted at the 2009 Annual Town Meeting - Stormwater Management Bylaw and major changes to the Accessory Dwelling Unit Bylaw. Permit activity under the Stormwater Management Bylaw produced five applications. Most were single family dwellings, or developments that had previously been approved but had not completed all phases of construction. Regulations governing the administration of the Stormwater Management Bylaw were also adopted.

The Planning Board was well represented on various Town committees. Chris Morely continued to serve as the Planning Board representative to and chair of the Community Preservation Committee (CPC). Mr. Morely also served on the Open Space and Recreation Plan Update Committee, which completed the updated plan in June. Michael Fee serves as the chair of the Sudbury Housing Trust. Eric Poch serves on the Rail Trail Conversion Advisory Committee.

Michael Hunter is the Town's representative to our sub-regional planning agency, the Minuteman Advisory Group on Interlocal Coordination

(MAGIC). Joseph Sziabowski serves on the Sudbury Center Improvement Advisory Committee and the Police Station Blue Ribbon Committee. Lisa Eggleston, associate member of the Board, serves as the Planning Board representative to and chair of the Route 20 Wastewater Technical Advisory Committee.

The Planning Board is supported by the Planning and Community Development (PCD) Department. The Department increased its staff this year with the addition of the Planning and Zoning Coordinator position. This position, formerly the Zoning Board Secretary, has been integrated into the Planning and Community Development Department, and administers the Zoning Board of Appeals schedule and meetings, as well as offers support to all PCD projects and the Community Preservation Committee. All activities of the Department, including all major residential and commercial development, community housing initiatives, zoning, and special projects follow the Master Plan goals and recommendations. The Planning and Community Development Department spends considerable time working on Community Preservation Act projects, and completed the Nobscot Scout Reservation preservation project, including obtaining a \$500,000 State LAND grant. The PCD Department also designed and sent out postcards to all properties in Historic Districts or on Scenic Roads reminding residents of the local bylaws protecting the Town's historic assets and urging full compliance with permitting. Under the direction of the Community Housing Specialist, two affordable homeownership units constructed by Habitat for Humanity were completed and occupied. Other affordable housing successes include creation of one additional homeownership unit under the Home Preservation Program, and pre-construction planning for an affordable six unit homeownership development on Maynard Road.

The following table sets forth those developments under construction (or within the authority of the Planning Board) this year:

<b>Subdivision</b>	<b>Date Approved</b>	<b>Lots Approved</b>	<b>Lots/Units Developed</b>	<b>Protected Open Space</b>	<b>Ft. of Walkways</b>
Fairbank Farm	1999	3	0		
Dakin View	1999	15	14		1100
Whitehall Est. II	2001	3	1		400
Willis Hill II	2003	6	6		1000
Endicott Woods	2004	2	0		
The Meadows SRC	2004	23	11	8.2 acres	1500
Zingale	2004	1	0		
The Arboretum	2004	10	0	7 acres	1600
Brookside Farm	2005	9	9	5.2 acres	
Mahoney Farms SRC	2005	33	24	12.2 acres	1300
Cail Farm	2006	3	2	22.4 acres	
Faucher Woods	2006	2	2		
Maillet Estates	2006	4	3		400
Grouse Hill ISD	2006	52	38	14 acres	
Olde Bostonian Est.	2007	3	0		

Board membership remained stable this year. Eric Poch was elected to his second three-year term, and Chris Morely was elected to his third three-year term at the annual election. Mid-year, Elizabeth Eggleston resigned her elected seat and was appointed as the Planning Board Associate Member. Joseph Szia-bowski was jointly appointed to fill the vacancy left by Ms. Eggleston's resignation until the 2010 Town Election.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board remains committed to working on these issues as

implementation of the strategies in the Master Plan continues over the next decade. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages participation in meetings and special projects.

Respectfully submitted,  
*Jody A. Kablack, Dir. of Planning & Comm. Dev.*  
*Elizabeth D. Eggleston*  
*Michael C. Fee*  
*Michael Hunter*  
*Christopher Morely*  
*Eric Poch*  
*Joseph Sziaowski*

## Permanent Building Committee

The Permanent Building Committee (PBC) continued to provide assistance to the Historical Commission in their endeavor to restore the exterior of the Loring Parsonage and provide an accessible entrance in doing so. The Committee worked with E. R. Racek Associates in the development of bidding documents which included construction of a new shingle roof, installation of historically correct siding, and window restoration. Once approved by the Historic Districts Commission and the voters, the construction contract was awarded to Campbell Construction Group LLC. Mr. Michael Melnick worked closely with Historical Commission liaison Elizabeth Radoski on this project. Another Historical Commission continuing project, structural upgrades to the Hosmer House, was completed during the year with Mr. Melnick acting as the PBC liaison.

The Committee rendered assistance to Town Clerk Rosemary Harvell in developing plans for a new Town Hall vault to house Town historical records proposed to be funded through a grant application. Mr. Thomas Joyner is the Committee liaison to this project and, after investigation, has also provided engineering input as to HVAC requirements for the existing vaults.

Building Inspector Jim Kelly's proposed roofing project at the Fairbank Senior Center has also been discussed with the Committee who will be prepared to assist as the project moves along.

Mr. Thomas Scarlata has used his professional expertise in investigating various Fire Department projects proposed for architectural study under the capital budget, particularly renovations to the substations to provide gender appropriate and accessible accommodations and adaptation of attic areas for storage.

The Committee continues to make itself available for review of all construction-related capital and/or Community Preservation Committee proposals for funding.

Respectfully submitted,  
*Craig E. Blake*  
*Bruce Ey*  
*Elaine L. Jones*  
*Thomas W. Joyner*  
*Michael E. Melnick*  
*Thomas A. Scarlata*  
*Frank D. Schimmoller*

## Design Review Board

The Design Review Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year we reviewed eighteen sign applications and two building design applications and site plans. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals and the Selectmen. We appreciate the cooperation we have received from all participants.

Respectfully submitted,  
*Giancarlo Del Vita*  
*Deborah B. Kruskal*  
*Daniel A. Martin*  
*Frank W. Riepe*  
*Patricia A. Windle*

## Community Preservation Committee

The Community Preservation Committee (CPC) is in its eighth year of reviewing proposals for funding under the Community Preservation Act (CPA or Act, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation and preservation of land for recreational use; creation, preservation and support of community housing; and the rehabilitation or restoration of such open space, recreation land and community housing that is acquired or created through the CPA. The CPC, appointed by the Board of Selectmen, includes nine standing members with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members. The CPC is supported by Jody Kablack, Director of Planning and Community Development, and by part-time assistance from the Planning Office.

The CPA funds raised in FY09 through the local tax surcharge equaled \$1,436,010. For FY09 the Town also received \$965,898 in October 2008, a 71% revenue match from the State CPA trust fund, and interest earnings of \$248,370, bringing total FY09 revenues to \$2,650,278. In October 2009, the State match decreased to \$539,676 or 31%. This decreasing State match has been anticipated, and is mostly due to dwindling reserves in the State CPA trust fund caused by the downturn in the housing market. While there are reasons to believe that the State match will increase in future years, the CPC is budgeting a similar revenue stream from the local surcharge, interest earnings and the State match in the coming fiscal year.

At the Annual Town Meeting, projects were presented in the areas of historic preservation (survey of Sudbury's Historic Properties and gravestone restoration, Town Clerk's historic document preservation, and exterior restoration of the Loring Parsonage), recreation and open space opportunities (Bruce Freeman Rail Trail concept plan and preservation of 79 Lincoln Lane), and the creation of affordable community housing (funding for the Sudbury Housing Trust). The total face value cost of all projects approved at Town Meeting was approximately \$675,000. In addition, debt service expenses of \$1,124,000 for prior land acquisition projects and \$95,000 for administrative and operational needs of the CPC for FY10 were appropriated, bringing total expenditures to \$1,894,000.

Sudbury CPA monies held in reserve for future land acquisition and other projects have accumulated, and the unreserved fund balance at the end of 2009 was approximately \$6.9 million.

CPA-funded projects that are underway or have recently been completed around Sudbury include exterior restoration of the Loring Parsonage, Hearse House restoration, and the Nobscot Road walkway construction. When there are projects happening, look for signs noting "Sudbury Community Preservation Funds at Work."

Respectfully submitted,  
*Richard O. Bell*  
*Sherrill P. Cline*  
*John C. Drobinski*  
*Georgette P. Heerwagen*  
*James A. Hill*  
*Christopher Morely*  
*Seamus O'Kelly*  
*Lynne H. Remington*  
*Sheila A. Stewart*

## Agricultural Commission

The Agricultural Commission was busy this year handing out “Great Pumpkin” seeds. At Sudbury Day the Agricultural Commission gave out pumpkin seeds for the first pumpkin-weighing contest. Due to the cold, wet spring, we were able to give out more seeds during the 4<sup>th</sup> of July Parade, which is such a great event.

In October, we held the first Agricultural Day event. Working with the Wayside Inn’s new Innkeeper, John Cowden and his assistant Kathy Quinton, the event was held on Saturday during the regular Farmer’s Market hours. We were pleased to have the local 4H group with their petting zoo. The pumpkin decorating was also a great success. A special thank-you to all the farmers who generously donated raffle

items from their farms. From blueberries to loam and floral arrangements to riding lessons, there was a great selection for all and let’s not forget dinner for two at the Inn.

However, the most satisfying moment was weighing the 67.5 lb pumpkin. Ben Maron, age 10, did a great job growing his pumpkin considering the very wet summer. We look forward to giving out seeds in the spring.

Respectfully submitted,  
*Laura B. Abrams*  
*Nicholas Clayton*  
*John J. Donovan*  
*Karen Hodder*  
*Pamela Lupo*

*Did you know...*

*The Wayside Inn Grist Mill was built in 1929 and produces about 5 tons of flour per year. It was used by Pepperidge Farm as a full-time production facility from 1952-1967 and is the basis for their company logo. In 2007, \$15,000 was donated to repair the Mill.*



## Rail Trail Conversion Advisory Committee

The Rail Trail Conversion Advisory Committee (RTCAC) was established by the Board of Selectmen in November 2004 to provide a mechanism for the Town to examine the conversion of the unused Framingham-Lowell rail line into a recreational path and alternative transportation corridor, to help identify and address the many questions and concerns of Sudbury residents concerning this project, and to support Town staff as they study the feasibility of such a conversion. The section of the rail trail in Sudbury would continue the Bruce Freeman Rail Trail whose most northern 6.8 miles recently opened in Chelmsford.

Three proposals submitted by RTCAC to the Board of Selectmen were approved by Town Meeting in 2007—a title review, a four-season wildlife study, and a field survey to map the corridor in detail. In summer 2007, the title search was judged sufficient to proceed with the wildlife study and the field survey with wetlands delineation. The wildlife study was not yet available in 2009; the Town will post the completed study on the Town website when it is finalized. The field survey with wetlands delineation, though scheduled for completion in June of 2008, is also not yet available for public inspection in 2009.

In May 2007, the Board of Selectmen assigned the RTCAC a new task: the formulation of a notebook containing information about the history of this right of way and also a review of the development and operation of representative rail trails in other Massachusetts communities.

In October 2008, the Board of Selectmen designated Jody Kablack, Director of Planning and Community Development, Bill Place, Director of Public Works, and Debbie Dineen, Conservation Coordinator, to generate a concept plan for the Bruce Freeman Rail Trail in Sudbury. These members of Town staff

attended a meeting with RTCAC in January 2009 to clarify the responsibilities of staff and of the RTCAC. At this year's Town Meeting, Article 27 was presented requesting reallocation of \$25,000 appropriated, but not expended, under Article 24 of 2007 Town Meeting to engage technical consultants and pay incidental expenses as Town staff produce a "concept plan" for the rail trail. Town Meeting approved the article.

At its June 9 meeting the Board of Selectmen voted, in the spirit of nurturing a sense of community, to revise the membership criteria for the RTCAC from representation of Town Boards and Committees to at-large members. This removes the requirement for a representative from the Conservation Commission, from the Park and Recreation Commission, and from the Planning Board. Town staff no longer serves on the Committee in any capacity.

The RTCAC has updated the Notebook and posted additional recommendations for the Board of Selectmen. The RTCAC also anticipates lending our expertise to the public discussion of the trail concept developed by Town staff during the coming year. The information compiled by the RTCAC is posted on the Committee page of the Town website where residents can find an up-to-date account of our activities.

Respectfully submitted,  
*Patricia Brown*  
*Elizabeth M. Foley*  
*Madeline Gelsinon*  
*Robert D. Hall*  
*Bridget Hanson*  
*Jennifer K. Pincus*  
*Eric D. Poch*  
*Nancy J. Powers*  
*Richard C. Williamson*  
*Carole Wolfe*

## Ponds and Waterways Committee

The Ponds and Waterways Committee (PWC) was established in 2005 to provide a mechanism to advise the Board of Selectmen about the quality of Sudbury's ponds and waterways.

This year, with receipt of a \$1,000 grant from the Sudbury Foundation, the Committee completed framing ten copies of a color map of Sudbury developed by the PWC. These maps, surrounded by donated nature photos of the Town taken by David Blohm, Debbie Dineen and Tom Arnold, depict Sudbury watersheds, parcels, roads, topography, streams/rivers, ponds and wetlands. A framed copy was provided to each of the five Sudbury Schools, the Goodnow Library and to other Town buildings. Informational material accompanies the maps. As part of PWC's educational outreach campaign to the schools PWC members created a Ponds & Waterways multi-media presentation for the earth science classes at Curtis Middle School. The presentation package included a PowerPoint slide show of animal life found in Sudbury's waterways, interactive work with the watershed map, and a fun quiz based on identifying animal life seen in the slides. PWC provided the school curriculum coordinator, Karen McCarthy, with seven unframed and laminated versions of the map for use in the classroom. A complete compilation of GIS maps produced by the PWC and other informative documents may be viewed on the PWC's web site at [http://www.sudbury.ma.us/committees/committee\\_home.asp?dept=PWC](http://www.sudbury.ma.us/committees/committee_home.asp?dept=PWC). A new series of Q&A's on water-related topics is also on the web site.

With a grant of \$650 from the Sudbury, Assabet and Concord Wild & Scenic River Stewardship Council ("RSC"), the eco-friendly lawn educational campaign was launched. Approximately 50 lawn signs were distributed to residents. The signs stated "Eco-Friendly Lawn Protecting Sudbury's Water Resources." The signs help build awareness and support for conserving water and reducing inorganic lawn chemicals and/or nutrient-based fertilizers, pesticides and herbicides. Signs were displayed beginning Earth Week, from Saturday, April 18, 2009 through Sunday, May 31, 2009 and again at the start of autumn, from Tuesday, September 1, 2009 through Wednesday, September 30, 2009.

In addition, based on the writing of Associate Member Nancy Hershfield, the PWC began running a

series of articles in the *Sudbury Town Crier* to raise awareness of water quality issues. Four articles have been published including:

- "Why storm water matters and how you can keep it clean", <http://www.wickedlocal.com/sudbury/news/lifestyle/columnists/x1529758334>.
- "Going green on lawn care", <http://www.wickedlocal.com/sudbury/news/lifestyle/columnists/x356877633/Hershfield-Going-green-on-lawn-care>,
- "Take me to the river", an article about recreational uses of the Town's ponds and rivers, <http://www.wickedlocal.com/sudbury/news/lifestyle/columnists/x469165217/Hershfield-Take-me-to-the-river>.
- "Garlic farmer uses compost harvested from invasive plants at Carding Mill Pond", <http://www.wickedlocal.com/sudbury/news/x1972889596/Garlic-farmer-uses-compost-harvested-from-invasive-plants-at-Carding-Mill-Pond>.

More articles are planned.

Once again, the Committee participated in the RSC's annual June Riverfest event by co-sponsoring a children's rubber duck race with the Hop Brook Protection Association in the Grist Mill Canal at the Wayside Inn. Awareness was raised about environmental conditions of Hop Brook and Sudbury's other waterways.

The Committee is continuing its work on a Ponds and Waterways Master Plan. The release of the Plan is expected early in the next quarter. Topics include water bodies and wetlands; their water quality, recreational opportunities and overall recommendations for them; and their histories. Over the course of the year, the Committee has realized that certain components of the Plan, such as the water body inventories and detailed descriptions of watersheds, will continually be a work in progress and will be separated as appendices on the PWC section of the Town website. The appendices will continue to be developed by the Committee and published on the website as an asset both to the Selectmen and to all Sudbury residents.

The PWC has begun discussions of creating an "Adopt a Pond" program with the intent to engage the community in the monitoring and possible remediation of ponds and streams on both public and private lands (with support of private land owners). Beginning with an achievable scope and perhaps modest private grant, funding is a major objective.



The Committee's chair is Susan Crane, its vice chair is David Blohm, and other members are Ted Klein, Rob Hershfield, Mary Addonizio, Alan Bascom, Michael Dufault, Stephen Gabeler, and Paul Greenspan. Frank Lyons and Nancy Hershfield are associate members.

Respectfully submitted,  
*Mary L. Addonizio*  
*Alan P. Bascom*  
*David A. Blohm*  
*Susan J. Crane*  
*Michael R. Dufault*  
*Stephen C. Gabeler*  
*Paul B. Greenspan*  
*Robert S. Hershfield*  
*Theodore Klein*

## **Earth Removal Board**

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board's responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

No applications for earth removal were received during the year.

Respectfully submitted,  
*Jonas D.L. McCray*  
*Benjamin D. Stevenson*

## **Sewer Assessment Technical Advisory Committee**

The Sewer Assessment Technical Advisory Committee continued to investigate the suitability of potential sites for wastewater disposal, as this is the limiting factor in developing a decentralized wastewater treatment system for the central portion of the Route 20 business district.

The Committee was unsuccessful in its grant applications, in partnership with the Charles River Watershed Association, to the Sudbury Foundation and DEP for a Town-wide study to identify land within the Town, which is critical to long-term environmental sustainability, identify land appropriate for wastewater effluent recharge, and assess water balances within the Town to determine current impacts and their resolution. Since an earlier grant application had also failed, the decision was therefore made to proceed with soil investigations of three parcels already preliminarily identified as having potential for subsurface wastewater disposal.

In response to a Request for Quotation, the Town engaged Weston & Sampson Engineers Inc. of Peabody, MA to conduct soil investigations of two municipal parcels, Haskell Field and the Curtis Middle School, and a privately owned parcel at

293/301 Old Lancaster Road and prepare a preliminary assessment of their suitability for subsurface wastewater disposal. The field investigations were conducted in August. While significant limitations with respect to subsurface disposal of large flows were identified at the Haskell Field and Old Lancaster Road sites, the Curtis Middle School site was identified as potentially having the needed capacity. Further analyses of the soil suitability and other potential limitations at this site are ongoing.

Once a suitable location is identified, the Committee will move forward with the preparation of a Project Evaluation Report and investigate collection and treatment options. Commensurate with this process will be an environmental review in accordance with the requirements of the Massachusetts Environmental Policy Act (MEPA).

Respectfully submitted,  
*Parker L. Coddington*  
*William J. Cossart*  
*John C. Drobinski*  
*Robert C. Leupold*  
*I. Willam Place, Ex-officio*

## Solid Waste Management Options Committee

The Solid Waste Management Options Committee (SWMOC) completed its assigned task and delivered the report to the Board of Selectmen on July 19<sup>th</sup>.

The report concludes that a Town-wide system with the newest available technology—automated trucks and single-stream recycling—would save residents money, improve convenience and should significantly increase the Town's rate of recycling. Single-stream recycling permits residents to put all recyclable materials—paper, glass, plastics and metals—into a single bin and the recyclables are sorted at a recycling facility.

The SWMOC mission statement, however, precludes proposing a system that would go on the tax levy or require residents to change from their current option. Given those constraints, the Committee cannot recommend the adoption of a single-hauler, town-wide, curbside, single-stream system. Such a system would require the participation of at least 60% of households to be economically viable and about 70% to achieve significant savings. It would expose the Town to financial risk since the Town would have to guarantee a minimum participation rate. If the Selectmen choose to revisit this topic in the future or feel it would be possible to add such a service under the tax levy and require participation, SWMOC believes such a Town-wide, single-hauler, single-stream system could result in significant savings for the 80% of residents who now use private haulers, increase convenience and provide a strong boost in recycling rates.

The Committee made the following specific recommendations to improve solid waste management in Sudbury:

- The Board of Health should establish and enforce solid waste management policies, including hauler registration at a minimum.
- The Town should actively encourage use of the Transfer Station.
- The Town should require a fee-based sticker to recycle at the Transfer Station.
- The Town should improve resident education on available haulers, Transfer Station operations and recycling.

The report is scheduled for discussion with the Board of Selectmen in February 2010. The Committee received no response to this report from the Board of Health.

Respectfully submitted,

*Craig Blake*

*Nancy Brumback*

*Peter R. Harvell*

*Carolyn Lee*

*John M. Pearson*

*I. William Place, Ex-Officio*

*Thomas E. Powers*

*Eric Richard*

## Sudbury Center Improvement Advisory Committee

The Sudbury Center Improvement Advisory Committee (SCIAC) was on hiatus this year as additional information was collected towards completion of additional concept designs for the Town Center intersection project. These efforts were supervised by the Director of Public Works and the Planning and Community Development Director. An on-the-ground survey was completed by the Horsley and Witten Group, and that survey provided the basis for additional concept engineering by the firm Traffic Solutions. Both of these contracts were funded from articles passed at the 2008 Annual Town Meeting. Preliminary concept designs are due at the beginning of 2010, and the Committee will reconvene at that

time to discuss the project moving forward and possible funding sources.

Respectfully submitted,

*June E. Allen*

*Scott Carpenter*

*Richard H. Davison*

*W. James Hodder*

*Deborah Kruskal*

*Eva H. MacNeill*

*Lawrence W. O'Brien*

*Frank Riepe*

*Joseph Szabowski*

## Sudbury Housing Trust

The Sudbury Housing Trust was established from the 2006 Town Meeting, when Sudbury voted to accept Massachusetts General Law Chapter 44, Section 55C. The powers and duties of the Trust allow it to buy and sell real estate, borrow and lend money, develop and hold property, and all with the benefits of being under the Town's municipal structure – insurance coverage, investment management and accounting, and other such administrative functions. The Trust requires Board of Selectmen approval for any real estate transaction and Town Meeting approval to borrow, mortgage or pledge for amounts greater than the current Trust assets.

The Trust continues to be active in this third year and is prominently featured in the recent Municipal Affordable Housing Trust Guidebook prepared by Massachusetts Housing Partnership, available on their website. We shared our successes at regional housing conferences and spoke on two panels to assist other communities in establishing housing



*The Habitat Dedication*

trusts. The Sudbury Housing Trust thanks the entire community for its support in completing the Habitat for Humanity project at the corner of Dutton and Pratts Mill Road this year. The home dedication was held in October, and the two families have moved in and are well established in their new neighborhood. The Greater Worcester Habitat for Humanity and the Local Project committees provided strong overall leadership and management, the construction team and volunteers built a handsome dwelling, and the local businesses and individuals showed strong support in their donations--all of which made the project successful.

In support of the goal to create affordable housing through small-scale development, the Sudbury Housing Trust purchased a one-acre parcel of land on Maynard Road in July 2008. The Trust completed

extensive analysis through public process after the purchase to further define the project. The existing structures were demolished, the site prepared, conceptual architectural designs completed, and a development partner (NOAH - Neighborhood of Affordable Housing) was selected. The plan includes six two-bedroom units in two structures. Two of the units will be flats, which provide accessible single floor living. Permitting through a Comprehensive Permit will begin in early 2010. Groundbreaking is anticipated in the fall of 2010.



*Home Preservation home*

The Trust completed a third home under the successful Home Preservation Program in April 2009. In this program, smaller, less expensive homes are purchased and sold, subject to a permanent deed restriction, to eligible first-time homeowners created from a lottery. In this way, homes are converted to affordable housing, preserving existing housing stock. The Housing Trust is able to work 'real time' to put offers on the property and use their own funds for required health and safety repairs. At least one additional home is planned for the 2010 calendar year, and a lottery to produce a list of potential buyers is planned for January 2010.

The Trust continues to sponsor the Small Grants program to help seniors and other lower income homeowners fund health and safety repairs in their homes. The Program has three rolling grant periods annually, and has awarded \$33,400 for twelve grants over the life of the program, two-thirds of the grantees are senior households. In this calendar year, the Trust awarded 6 grants for a total of \$16,000 to repair plumbing, gutters, roof shingles, electrical panels and wiring, install handrails, and assist in replacing heating systems. The easy-to-submit application can be found on the website.

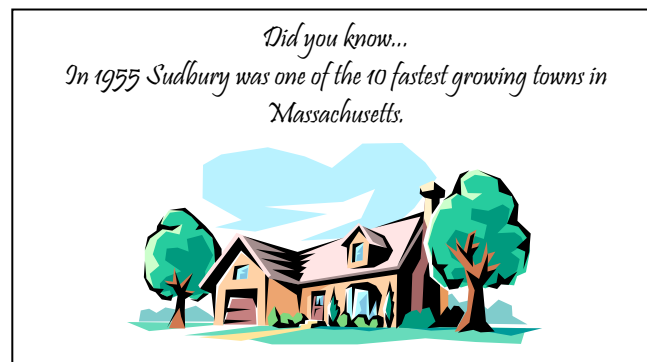
The Sudbury Housing Trust performs lottery, resale and monitoring agent services for Sudbury and other neighboring communities. This provides a local opportunity for those with connections to Sudbury

and others looking for housing in our area, as well as generating a revenue stream for the Sudbury Housing Trust. Through our hands-on approach we are able to help those eligible households looking for housing in Sudbury and the surrounding area. Over 60% are single parents, and almost 40% have local connections; these are residents, town employees and teachers – families in our community.

The Trust ended the Fiscal Year on June 30, 2009 with a balance of approximately \$760,000. This was comprised of a \$380,000 carryover amount, revenue of \$785,000 (CPA appropriation, external contracted services and interest), expenses of \$374,000 (purchase of Maynard Road property, small grants, Dutton Road Habitat project, Home Preservation, feasibility and lottery expenses), and \$31,000 of salaries. In the 2009 calendar year, the Sudbury affordable housing inventory decreased by three units, to 266, still 4.8% of our housing stock. There was a six unit decrease due to the time lapse of the Sudbury Commons development which received a comprehensive permit in 2008 but has not received a building permit, and the units have lapsed. Three units were added to the inventory through one Home Preservation unit, and two DMR assisted units.

The Board is organized with Michael Fee as Chair, Lydia Pastuszek as Vice-Chair, Larry O'Brien as Selectman representative and at-large Trustees Michael Buoniconti, Peter Crowe, Joel Guillemette, Daniel Hewett, Andrew Kaye and Amy Lepak. The Trust is supported by Beth Rust, Clerk and Community Housing Specialist, and Jody Kablack, Director of Planning and Community Development.

Respectfully submitted,  
*Michael D. Buoniconti*  
*Peter M. Crowe*  
*Michael C. Fee*  
*Joel B. Guillemette*  
*Daniel M. Hewett*  
*Andrew Kaye*  
*Amy E. Lepak*  
*Lawrence W. O'Brien*  
*Lydia M. Pastuszek*



## Conservation Commission

The Conservation Commission remained busy with wetland regulatory issues during the year. A total of 63 public hearings were held for projects ranging from septic system reconstructions to stormwater drainage design reviews for multi-unit projects. In addition to administering State and local wetland regulations, the Commission was designated as the reviewing agent on several large stormwater management projects under Sudbury's new Stormwater Management Bylaw.

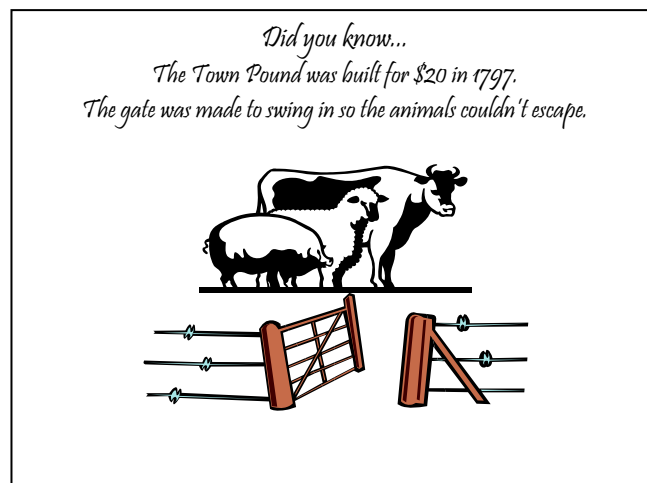
Outside of the regulatory work, the Commission focused on agricultural land stewardship and keeping our conservation fields open and productive. Several parcels of conservation land were purchased by the Town for the purpose of continuing the agricultural traditions and maintaining the historic Town character. Two additional fields were licensed this year to new farmers in Town. The field adjacent to Carding Mill pond was licensed to a Sudbury garlic farmer and one of the fields at Frost Farm was licensed for hay production.

The Conservation Commissioners reviewed and revised both the Sudbury Community Garden and the Sudbury Conservation land Rules and Regulations. These Rules and Regulations had not been updated since first adopted in the 1970s. Prohibited activities are activities that will result in destruction of natural resource values, either individually or cumulatively or diminish the public's passive enjoyment of the

properties. Uses permitted on Sudbury Conservation lands are uses that will not negatively impact the natural resource values and functions and which are compatible with natural resource processes, wildlife, wildlife habitat, and passive public enjoyment of the lands. Changes of note include prohibiting glass containers on conservation lands.

Other interesting happenings on conservation land this year were the filming of a movie on the Hop Brook Marsh conservation land by film students from NYU; mapping of invasive plants at Hop Brook Marsh through volunteers coordinated by the Sudbury Valley Trustees; the construction of a storage shed by architectural students for the Lincoln Meadows Community Garden; and, confirmed sightings of bald eagles, including an immature adult, at various areas along the Sudbury River and the Assabet River National Wildlife Refuge. The completion of the Wildlife Study along the proposed State-owned rail trail corridor indicated regular use by bobcat of several areas near Hop Brook and Pantry Brook.

Respectfully submitted,  
*Debbie Dineen, Conservation Coordinator*  
*Richard O. Bell*  
*Parker Coddington*  
*Ethan Jessup*  
*John Sklenak*  
*Victor Sulkowski*  
*Samuel L. Webb*



## Zoning Board of Appeals

The Zoning Board of Appeals is comprised of five members appointed by the Board of Selectmen. Several associate members are also appointed to serve in place of the regular members as necessary. Regular members serve five-year terms and associate members serve one-year terms. Associate members also serve as full members of the Earth Removal Board.

Members of the Board for 2009 were Elizabeth T. Quirk (Chair), Nancy G. Rubenstein (Clerk), Stephen A. Garanin, Jonathan G. Gossels, and Jeffrey P. Klofft. The associate members of the Board were Jonas D.L. McCray and Benjamin D. Stevenson. There are currently three openings for associate members.

The Zoning Board of Appeals derives its authority and jurisdiction from Massachusetts General Law (M.G.L.) c.40A, as well as from Sudbury's own Zoning Bylaw. The Board acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under M.G.L. c.40B, and considers requests for relief from the Town's Zoning Bylaws when applicants believe that literal enforcement would cause hardship without significantly impairing public welfare and/or without being significantly detrimental to adjoining lots.

The Board strives to provide fair and impartial hearings and to act upon applications in a manner consistent with its interpretation of the Town Zoning Bylaws. This year, Board members heard many different perspectives and were challenged to consider diverse views on a broad range of planning issues. The Board's hearings include testimony from residents and other interested parties representing a cross-section of the community. The Board was continually impressed with the civility and respect with which townspeople treated one another, notwithstanding conflicting visions of legal rights and the character of the town.

The applications reviewed by the Board continued to reflect the growth of the Town and its transformation from a rural community into a denser suburban locale. Despite the economic slowdown, the Board saw approximately the same number of applications in 2009 as compared with 2008. There continued to be a subtle shift away from developers petitioning the

Board for "teardowns" toward homeowners approaching the Board with renovation projects.

There were several requests to renew business permits and for sign permits to help both large and small businesses effectively guide shoppers and clients to their establishments. While the Bylaws provide guidance to both the Board and the applicants, actions of the Board and the Town are limited by federal regulations. In the case of signage, the Board continues to prefer that signs be reasonable and designed efficiently so that they do not distract or detract from Sudbury's character and will continue to work toward that goal.

To make informed decisions, the Board receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information has become critical, and the Board benefits greatly from such input. Of particular importance is the central planning assistance received from the Town's Planning and Community Development Department, and the architectural and design assistance received from the Town's Design Review Board.

All meetings of the Board of Appeals are conducted as open meetings to which the public is invited. Meetings are typically held on the first or third Monday of the month. As a convenience to applicants, the Board generally conducts deliberations immediately after each case is heard. This often eliminates the need for residents to stay late into the evening to learn the Board's judgment on routine matters.

All cases are a matter of public record and the documents pertaining to them are filed at the office of the Town Clerk. The list that follows identifies the matters considered by the Board this year. A *denial* means that, except under special circumstances, an applicant may not reapply for the same relief, for a period of two years. A *withdrawal without prejudice* enables an applicant to reconsider the application and reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

During 2009, 35 cases were filed with action as follows:

- 31 requests were approved
- 1 request was denied
- 4 requests were withdrawn

- 09-1 OMNIPOINT COMMUNICATIONS  
163 Boston Post Road  
  
Renewal of Special Permit to install and operate wireless communications antennas on a power mount pole attached to an existing electric transmission tower, including associated equipment and equipment pad. APPROVED\*
- 09-2 TAILS BY THE WAYSIDE  
882 Boston Post Road  
Renewal of Special Permit to operate a kennel. APPROVED\*
- 09-3 BERGLUND ENTERPRISES  
37 Beechwood Avenue  
Modification of a Special Permit to allow the addition of an attached garage to be incorporated into plans of the previously approved house. APPROVED\*
- 09-4 METROPCS MASSACHUSETTS LLC  
251 Old Sudbury Road  
Variance to allow a radiating component of a wireless service facility to be located within 500 feet of a residential lot line. APPROVED
- 09-5 SUDBURY AUTO CARE CENTER  
80 Union Avenue  
Special Permit to allow motor vehicle general repair. APPROVED\*
- 09-6,7,8 HERB CHAMBERS OF SUDBURY, INC.  
D/B/A HERB CHAMBERS LAND  
ROVER OF SUDBURY  
83 Boston Post Road  
Renewal of Special Permits for the sale and rental of new and used motor vehicles, for new and used vehicle general and body repair, and for new and used motor vehicle light service. APPROVED\*

- 09-9 HERB CHAMBERS OF SUDBURY, INC.  
D/B/A HERB CHAMBERS BMW OF SUDBURY  
68 Old County Road  
Renewal of Special Permit to operate an automobile sales and service facility. APPROVED\*
- 09-10 HERB CHAMBERS OF SUDBURY, INC.  
D/B/A HERB CHAMBERS BMW OF SUDBURY  
68 Old County Road  
Renewal of Special Permit to allow motor vehicle sales and rental. APPROVED\*
- 09-11 HERB CHAMBERS OF SUDBURY, INC.  
D/B/A HERB CHAMBERS BMW OF SUDBURY  
68 Old County Road  
Renewal of Special Permit to allow motor vehicle general and body repair. APPROVED\*
- 09-12 HERB CHAMBERS OF SUDBURY, INC.  
D/B/A HERB CHAMBERS BMW OF SUDBURY  
68 Old County Road  
Renewal of Special Permit to allow motor vehicle light service. APPROVED\*
- 09-13 NORMAN FREEMAN  
10 Dudley Road  
Renewal of Special Permit to conduct a Home Business, specifically a hairdressing studio. APPROVED\*
- 09-14 MARIAN DAVIDSON  
61 King Philip Road  
Use Variance to permit the commercial use of a portion of a property which is zoned residential.  
WITHDRAWN PRIOR TO HEARING
- 09-15 KATHLEEN M. WYMAN  
72 Austin Road  
Special Permit to allow an Accessory Dwelling Unit.  
APPROVED\*

- 09-16 TED AND NAOMI MAYER  
184 Pride's Crossing Road  
Variance to reduce the size of a house lot in  
the Wayside Inn Historic Preservation Zone.  
WITHDRAWN W/O PREJUDICE
- 09-17 DAVID POMPEY/DAVID PAUL SALON  
385 Boston Post Road  
Special Permit for an awning sign.  
APPROVED
- 09-18 WELLEN CONSTRUCTION  
67 Willow Road  
Special Permit to allow the demolition of an  
existing structure and construction of a new  
residence to conform to all zoning setback  
requirements. APPROVED\*
- 09-19 MICHAEL J. GRIFFIN  
684 Boston Post Road  
Renewal of Special Permit to operate an  
automobile repair shop, including limited  
used-car sales. APPROVED\*
- 09-20 HERB CHAMBERS BOSTON POST  
ROAD D/B/A HERB CHAMBERS BMW  
OF SUDBURY  
68 Old County Road  
Special Permit to allow affixed building  
signage. APPROVED
- 09-21 HERB CHAMBERS BOSTON POST  
ROAD D/B/A HERB CHAMBERS BMW  
OF SUDBURY  
68 Old County Road  
Special Permit for fixed directional signage.  
APPROVED  
Special Permit for freestanding pylon sign.  
WITHDRAWN W/O PREJUDICE
- 09-22 STANISLAV MEZHEBOVSKY  
15 Willis Lake Drive  
Special Permit to allow demolition of an  
existing structure and construction of a new  
residence which will result in front and rear  
yard setback deficiencies.  
APPROVED\*
- 09-23 ANDREW AND STEPHANIE LEWIS  
616 Peakham Road  
Special Permit to allow demolition of an  
existing structure and construction of a new  
residence that would exceed the total floor  
area of the original structure.  
APPROVED\*
- 09-24 ANNE STONE, SHARON  
SUTHERLAND, AND JAMIE DENN/PET  
NANNIES AT STONE TAVERN FARM  
554 Boston Post Road  
Renewal of Special Permit to operate a  
kennel on the premises. APPROVED\*
- 09-25 ADAM GREEN, MASTERPIECE  
PORTRAITS, INC.  
802 Concord Road  
Special Permit to allow a freestanding sign  
on a residential property. APPROVED
- 09-26 DAVID HOWELL  
50 Beechwood Avenue  
Special Permit to construct an attached, two-  
bay garage. APPROVED\*
- 09-27 DIANA TETZLAFF  
113 Newbridge Road  
Special Permit to conduct a Home Business,  
specifically piano instruction.  
APPROVED\*
- 09-28 PAUL AND CHERYL BROWN  
35 Crystal Lake Drive  
Special Permit to allow the demolition of an  
existing non-conforming structure and  
construction of a new residence which will  
result in front and side yard setback  
deficiencies. APPROVED\*
- 09-29 MARK SEVIER AND CONSTANCE FARB  
14 Arborwood Road  
Modification of a Special Permit to allow  
the use of an existing house for a garage,  
plus storage and workshop space.  
DENIED
- 09-30 PETER AND PATRICE KRUY  
3 Crown Point Road  
Special Permit to construct a garage addition  
on a non-conforming lot resulting in a rear  
yard setback deficiency.  
APPROVED
- 09-31 RUSSELL AND TRACIE WARD  
75 Pinewood Avenue  
Special Permit to extend the roofline to  
cover an existing porch resulting in a rear  
yard setback deficiency and build a front  
entrance that will result in a front yard  
setback deficiency. APPROVED



09-32 SUDBURY INN AND SUITES  
738 Boston Post Road  
Renewal of Special Permit to operate a hotel  
on the premises. Petition requests transfer of  
ownership and additional changes to the  
facility.  
APPROVED\*

09-35 GREG BABIKIAN  
22 Ward Road  
Variance to allow a three-story redesign of  
an existing split-level house.  
WITHDRAWN W/O PREJUDICE

09-33 KAREN AND WALTER BENT  
539 Hudson Road  
Special Permit for an accessory apartment.  
APPROVED\*

Respectfully submitted,  
*Stephen A. Garanin*  
*Jonathan G. Gossels*  
*Jeffrey P. Kloffft*  
*Elizabeth T. Quirk*  
*Nancy G. Rubenstein*

09-34 BERGLUND ENTERPRISES, INC.  
30 Birchwood Avenue  
Special Permit to allow demolition of an  
existing non-conforming structure and  
construction of a new residence resulting in  
front and side yard setback deficiencies.  
APPROVED\*



# In Memoriam

**ANNE-MARIE ARNOLD (1935–2009)**

LSRHS teacher: 1983–1986

**JOHN C. “JACK” BALBEN (1948-2009)**

Firefighter: 1986-2009

**F. DANIEL BUTTNER (1921-2009)**

Moved to Sudbury: 1955

Board of Health: 1957-1960

Haynes House Committee: 1957-1960

Election worker: 1986-1991

Bike Trail Committee: 1988-1999

MetroWest Growth Mgmt. Committee: 1994

**THOMAS A. DEPETER (1947-2009)**

LSRHS Lacrosse Coach

**REBECCA FAIRBANK (1924-2009)**

Moved to Sudbury: 1947

Election Worker: 1994-2008

**MARION F. GARRIGAN (1932-2009)**

Moved to Sudbury: 1959

Election Worker: 1989-2009

**MARJORIE F. GIBSON (1929-2009)**

Moved to Sudbury: 1959

Haynes School Admin. Assistant: 1971-1986

**ELIZABETH G. HOPE (1943-2009)**

LSRHS Admin. Assistant: 1996-1997

**JOHN F. LYNCH (1922-2008)**

Moved to Sudbury: 1968

Election Worker: 1990-1992

**GEORGE H. R. MCQUEEN (1924-2009)**

Moved to Sudbury: 1961

Pay-per-Throw Committee: 1998-2004

Highway Commission: 1969-1972

Power & Light Committee: 1965-1968

**MURIEL C. PLONKO (1922-2009)**

Moved to Sudbury: 1964

Historical Commission: 1988-2003

Conservation Commission: 1990-1991

Wood-Davison House Restoration

Task Force: 1988-1990

Sudbury Center Steering Committee: 1999-2004

**BETTE L. ROTHMAN (1946-2009)**

Psychologist/Counselor at Loring and

Noyes Schools: 2001-2009

**MARGARET A. SABELLA (1921-2009)**

LSRHS Cafeteria worker: 1969-1982

**JOSEPH E. SCAMMON (1924-2009)**

Building Inspector: 1980-1990

Special Constable: 1989-1990

**ANITA G. SIMON (1950-2009)**

Moved to Sudbury: 1984

Commission on Disability: 2007-2009

**JANET MARIE SMITH (1942-2009)**

Exec. Secretary for Housing Authority: 1981-1997

**MARY L. WILLIAMS (1923-2008)**

Tax Clerk: 1977-1986

*Did you know...*

*When Sudbury was first settled in 1639, cattle outnumbered residents by 3 to 1!*





LORING PARSONAGE 1730



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