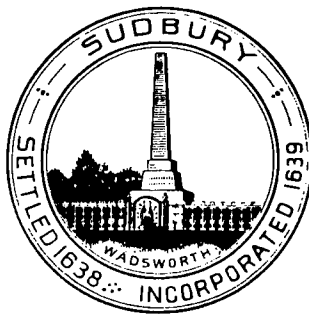


TOWN of SUDBURY

Massachusetts



OFFICIAL WARRANT

1987

ANNUAL TOWN MEETING

APRIL 6, 1987 8:00 P.M.

AND

SPECIAL TOWN MEETING

APRIL 6, 1987 8:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 30, 1987 Peter Noyes School

Polls Open 7:00 A.M. To 8:00 P.M.

BRING THIS BOOK WITH YOU

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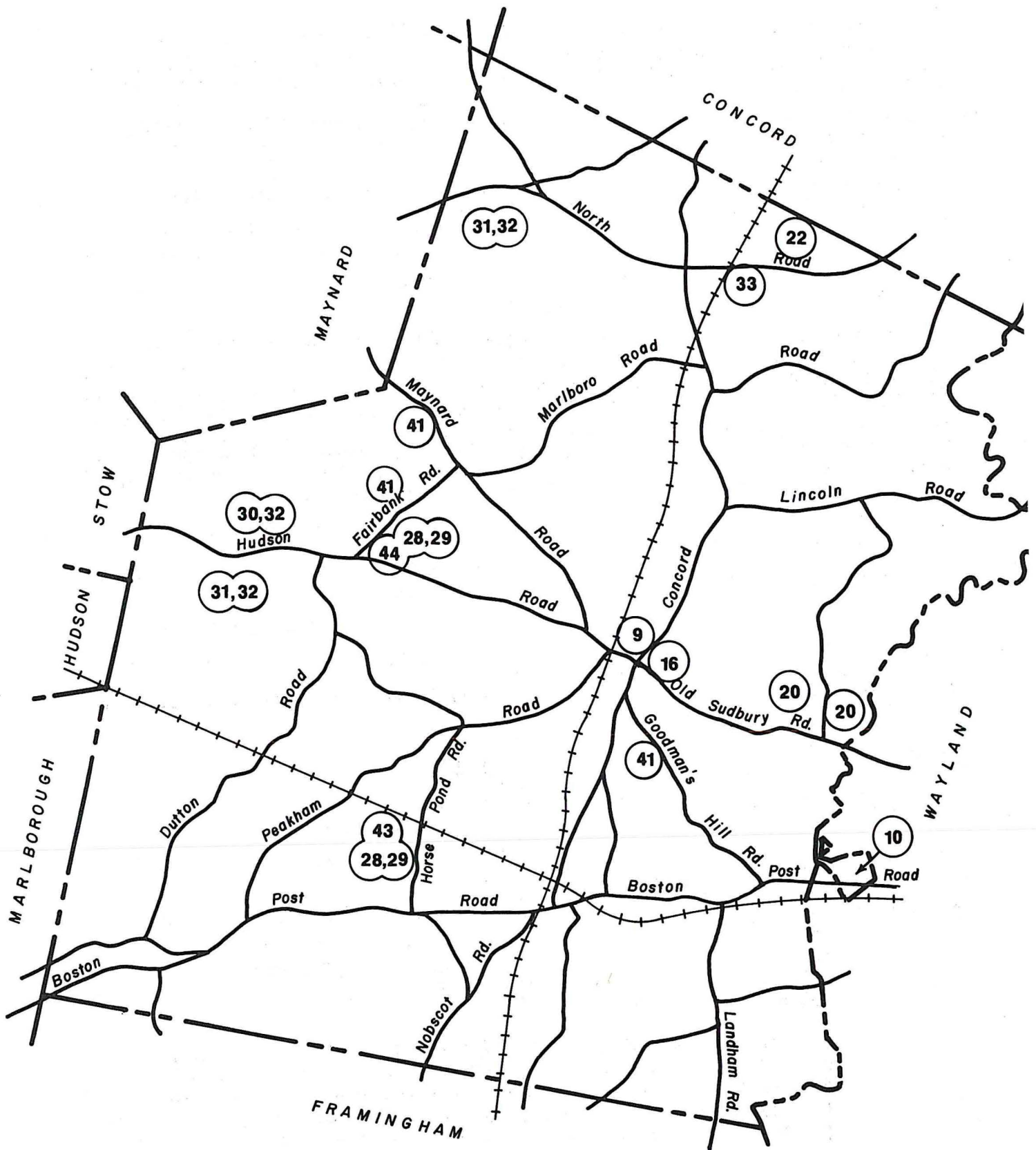
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By Petition

LOCATION OF WARRANT ARTICLES



CONSENT CALENDAR

In the interest of expediting Town Meeting and saving valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles which the Moderator and the various Boards and Committees feel appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 6th.

Please do your homework. If you have any question about the articles, motions or procedure, please feel free to call the Executive Secretary, Richard E. Thompson, at 443-8891, ext. 185, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. IF ANY VOTER HAS ANY DOUBT ABOUT PASSING ANY MOTIONS, OR WISHES AN EXPLANATION OF ANY SUBJECT ON THE CONSENT CALENDAR, HE SHOULD STAND AND SAY THE WORD "HOLD" IN A LOUD, CLEAR VOICE WHEN THE NUMBER IS CALLED. The article will then be removed automatically from the Consent Calendar and restored to its original place in the Warrant, to be brought up, debated and voted on in the usual way. Remember, it is only our opinion that these motions can be passed without debate. It is your opinion that counts, and if it differs from ours, we urge you to say so.

After the calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar which follow. Complete reports, including those of Town Counsel, are to be found under each article printed in this Warrant. Please review them carefully.

ARTICLEMOTION

ARTICLE 2 TEMPORARY BORROWING: Move in the words of the article.

ARTICLE 3 ACCEPT. CH. 306 OF THE ACTS OF 1986, ENTERPRISE FUNDS: Move in the words of the article.

ARTICLE 6 UNPAID BILLS: Move to appropriate \$382 for the payment of unpaid bills incurred, which may be legally unenforceable due to the insufficiency of the appropriation in the year in which the bill was incurred or receipt after the close of the fiscal year, as follows:

\$ 16.35	To pay Bentley's Stationers (Personnel Board)
\$ 157.99	To pay The Town Crier (Conservation Commission)
\$ 58.90	To pay Sampson Credit (Conservation Commission)
\$ 19.00	To pay Union Radiology (Police Department)
\$ 129.00	To pay Sudbury Power (Building Department)

said sum to be raised by taxation.

ARTICLE 8 STREET ACCEPTANCES: Move in the words of the article, with the sum of \$525 to be raised by taxation.

ARTICLE 9 MT. PLEASANT CEMETERY ASSOC. GIFT: Move in the words of the article.

ARTICLE 12 AMBULANCE AND EQUIPMENT: Move to appropriate the sum of \$55,000, to be expended under the direction of the Fire Chief, for the purchase of a new ambulance and associated equipment for said ambulance, said sum to be raised by transfer from the Ambulance Reserve For Appropriation Account.

ARTICLE 13 LIBRARY AUTOMATION: Move to appropriate the sum of \$3,000, to be expended under the direction of the Goodnow Library Trustees and used in conjunction with the Challenge Grant from the National Endowment for the Humanities for the purposes set forth in said grant, said sum to be raised by taxation.

ARTICLE 19 UPDATE TOPOGRAPHIC AND WETLANDS SURVEY: Move in the words of the article, with the sum of \$20,000 to be raised by taxation.

ARTICLE 23 METROWEST/MAGIC PLANNING FUNDS: Move in the words of the article, with the sum of \$10,000 to be raised by taxation.

ARTICLE 25 ACCEPT GL CH.59, §5, cl. 17th D - INCREASE REAL ESTATE EXEMPTIONS: Move in the words of the article.

ARTICLE 26 ACCEPT GL CH.59, § 5, cl. 41st C - ELDERLY REAL ESTATE EXEMPTIONS: Move in the words of the article.

ARTICLE 27 ACCEPT GL CH.64G, §3A - HOTEL/MOTEL EXCISE TAX: Move in the words of the article.

Thomas G. Dignan, Jr.
Town Moderator

1987 FINANCE COMMITTEE REPORT

The Finance Committee's recommendations which appear in the Warrant were the product of a lengthy and difficult process. During the budget preparation process, we advised Town boards and departments that despite a sizable "free cash" position, their budgets should reflect: (1) no additional positions, or additional hours for existing positions, without extremely strong justification; (2) no new spending in non-salary items, with increases limited to expected price hikes; (3) capital spending only as justified to the Long Range Planning Committee. We warned that many financial threats existed, especially in the areas of health and liability insurance, the unfunded county retirement system, and uncertainties surrounding the landfill, state aid, and the new tax law. Our best estimates of the allowable increase in Town spending, set against the expansive budget requests and articles submitted for this Annual Town Meeting, implied spending of \$1.88 million over and above the FY88 levy limit. Thus, very deep cuts had to be made in the budget and article requests in order to bring a budget to the Town Meeting which meets the restrictions of Proposition 2-1/2.

Proposition 2-1/2 determines by how much the tax levy may increase from year to year. This limit is imposed by state law, not the Town Meeting nor the Finance Committee. Under Proposition 2-1/2, the allowable levy is 102.5% of the prior year's levy limit, plus growth due to new construction. These two factors increased Sudbury's levy limit from \$15.8 million in FY87 to \$16.8 million in FY88. This latter amount is the maximum which can be raised unless the voters choose to override the limit via the ballot box at a general election (but not at Town Meeting).

Our recommendations to Town Meeting are the product of roughly forty hours of committee meetings, hearings with the various departments, commissions and boards, and contacts between those groups and liaison members of the FinCom. We could not recommend that all requested sums be appropriated by the Town even if the voters chose to override "2-1/2"; an override has a ceiling, too (the so-called "second cap") and the requests were in excess of that limit as well. Our job, as we see it, is to bring a set of recommendations to the Town Meeting which would enable the voters to appropriate funds to run the Town without an override. Voters may then make a decision about whether that level of funding is insufficient, in their opinion, and if so may choose to vote an "override budget" -- a combination of budget and monied articles which cannot be funded within the levy limit. The Finance Committee does not believe that an override is necessary in FY88, a year of ten per cent revenue increase.

In making the almost \$1.8 million in cuts necessary to construct a balanced budget, the FinCom heard all departments, commissions, and boards, and then arrived at a list of priorities to be applied in ranking budget (and article) requests. Those priorities are very similar to those applied in previous years in placing police, fire, and the three school systems in first place. We recommended very minor reductions in police and fire budgets, concurring that those budgets had been built with very little leeway. It was considerably more difficult to determine the appropriate level of funding for schools. The requested sums from the three schools -- K-8, L-S, and Minuteman -- would have exhausted \$1.3 million of the \$2 million available to satisfy all Town needs. To try to establish an equitable position vis-a-vis the K-8 and L-S systems, we calculated a "fair share" growth rate of 10.5 per cent -- roughly, the percentage by which the Town's spending power grew -- and suggested that school expenditures should not exceed that year-to-year growth. (Since many of the Town's "uncontrollable" expenditures, such as health insurance, are growing twice as fast, this would require spending in the other Town departments and commissions to grow much more slowly or, indeed, decline). We applied this standard on a "full cost" basis, in which we added to the K-8 system's budget their share of the "950-Unclassified" budget, in which employee benefits and insurance for the K-8 schools are included. This allowed us to compare K-8 and L-S systems on the same basis, since L-S includes those items in their budget. This "fair share" standard translated into a sizable reduction in the K-8 budget, offset to some degree by our support of a \$191,000 school roof repair article. For L-S, a reduction of \$140,000 was requested. Although we were unable to overturn the Minuteman assessment, our liaison member spoke out against the very high increase in Sudbury's

assessment at the Minuteman School Committee's budget session. Although these requested cuts are sizable, we feel that they are in line with our stated high priority for education.

In the Town budget, we were plagued by the very large year-to-year increases in personnel costs created by collective bargaining settlements and the new salary plan. Although we consider the plan a useful instrument, we question the magnitude of the yearly step increase, and have asked the Personnel Board to consider a redesign of this factor for FY89. The combination of a five per cent cost-of-living increase and a four per cent step increase caused many workers' salaries to rise by 9.2 per cent. Since personnel costs make up over 70 per cent of Town spending, this translated into a sharp rise in departments' requests to maintain their current staffing. Despite our budget guidelines, we received many requests for new positions, or additional hours for current positions. We recommended against nearly all of those increases -- except in cases where the additional full cost of a new employee (including the benefit component) was fully justified by economies at other levels (such as the civilian dispatchers used by fire and police, which free up highly trained and higher paid officers for duty). It is our contention that the Town will arrive at an impasse during the next few years, when either an override or layoffs will be necessary, unless personnel costs (including benefits) are held in check.

Our attempts to bring budget requests into line also involved the scaling back of many program items. Our recommendations generally reflect the maintenance of existing assets, and the continuation of existing services, over the acquisition of new assets and the extension of services. We tried to classify programs as essential vs. non-essential, in terms of meeting the Town's basic needs and expressed preferences. We do not question that many voters, if unconstrained by the hard choices forced by 2-1/2, might indeed be willing to pay for all current services and expand several dimensions of service -- better recreational facilities, more conservation land, expanded youth services, and so on. But the voters at this Town Meeting do face severe constraints if they want to work within the confines of 2-1/2. The Town can afford new tennis courts, or new dump trucks and fire engines; more conservation land, or the services of the library; new audio-visual equipment in K-8, or badly needed renovations of the High School's physical plant; a youth outreach worker, or mandated changes at the Landfill. We do not suggest that each choice is a specific either/or choice; we only would like to emphasize that we cannot change all the "or's" to "and's" without spending considerably in excess of the levy limit. The choices are yours; you need not agree with our recommendations, or the priorities which underlie them, but on the limits placed by Proposition 2-1/2 we all must agree.

The Finance Committee is a group of nine citizens of Sudbury, appointed by the Moderator, and charged with the responsibility of preparing the Budget Warrant Article as well as positions on all other Warrant Articles. Our recommendations are only advisory; we all, as the legislative body of the Town Meeting, make the final decisions. Those decisions for FY88 must be based on the following (all figures based on early February estimates):

- From the FY88 Request column, the total amount that we can spend for all budgets and articles, given our current estimates of assessments and offsets, is \$22,434,979. (Up to \$55,000 of this sum may be committed by the Special Town Meeting to be held within the Annual Town Meeting, to wrap up FY87 appropriations). This sum includes the Proposition 2-1/2 Levy Limit of \$16,803,774, and the amount of "free cash" certified on 7/1/86 of \$1,421,945. It also includes estimated receipts and revenue of \$5,247,000, and offsets of \$153,800, set against estimated charges of \$1,191,540.
- From the FY88 Request column, the sum total of net budget requests for FY88 (labeled "Total Operations") is \$21,439,021. This reflects the proposed application of \$153,800 in offsets (revenue sharing, dog licenses, cemetery income, etc.) and \$967,401 in free cash to the total gross requests of \$22,560,222. The articles submitted for this Town Meeting total \$1,427,025, plus an additional \$54,544 now estimated to be required for a Special Town Meeting to wrap up FY87 appropriations. The grand total of spending requests is thus \$24,041,791.

- Spending requests exceed allowable spending under Proposition 2-1/2 by \$1,606,812. This is the amount by which the Finance Committee had to reduce requests to construct a set of recommendations (shown in the FY88 FinCom column) which would allow the Town Meeting to vote budget and articles within the 2-1/2 limit.
- There are no unrestricted funds being held in reserve which would allow us to avert these cuts. The Stabilization Fund is restricted by law for capital spending. Although we are not recommending its use this year, and are indeed requesting a contribution to the Fund, the Long Range Planning Committee (LRPC) has already compiled lists of capital requests for the next five years which dwarf the current balance (or the augmented balance) of the Stabilization Fund.
- Bonding is an option, and one which will be proposed this year by the L-S School Committee as a solution to their renovation needs. We have not proposed bonding for any projects this year, for we expect that the LRPC's Building and Space Needs Study, if funded, will result in a prioritization of Town capital spending needs, to be funded by a major bond issue in FY89 or FY90. Bonding, of course, will impact on future years' allowable spending, unless the voters choose to exempt the debt service from 2-1/2 limits.

We are extremely grateful to all those who have assisted us in our work this year, with special mention for the guidance we have received from the Long Range Planning Committee. They have spent many hours at our hearings reminding us to focus on the long view, and are playing a very important role in our process. We also must thank Terri Ackerman, the Town's Budget Analyst, for her invaluable contributions in verifying the budgets and providing us with technical support. We especially appreciate the cooperation of Town departments, boards, committees, and commissions, whose members always approach their budget hearing with a bit of apprehension, but manage nevertheless to give us an honest and open appraisal of their work and its importance.

Explanations of several terms which are used in our presentations are appended to this report.

Respectfully submitted,

Christopher F. Baum, *Chairman*
 David P. Wilson, *Vice Chairman*
 Helen Marie Casey
 Stephen D. Ellis
 Carmine L. Gentile
 John B. Hepting
 James L. Kates
 Carolyn S. Stowell
 Daniel A. Wren

TERMS

FREE CASH: The unreserved fund balance (amount of money remaining) after deducting from surplus revenue all uncollected taxes from prior years. Free Cash is certified on July 1 by the Director of Accounts; any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting. Last July 1, a sum of \$1,421,945 was certified, all of which remains available for use in April 1987. In the analysis on the next page, Free Cash is being applied to offset items of the budget, and the addition to the Stabilization Fund.

OFFSETS: Reserved or unexpended balances from various sources. Proposed for FY88 use include: (1) the last installment of Federal Revenue Sharing (\$25,000 total), to be applied to Police and Fire Salaries. (2) \$84,500 from the Sale of Town Land Account, the proceeds of selling two parcels of land no longer used by the Town. May only be applied for a purpose for which the Town could borrow for five years or more (i.e. could not be used to pay salaries). To be applied to Highway Equipment purchases. (3) Cemetery Perpetual Care Accounts: \$16,000 to be applied to the Highway department budget to defray the costs of operating the cemeteries. (4) Dog Licenses: \$2,000 from the sale of dog licenses, used by statute to purchase library books. (5) State Aid: \$10,800 to be used for the Library. (6) Estimated Receipts of the Town Pool, to be used to offset expenses of its operation. For FY88, estimated at \$185,800.

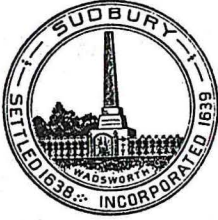
ABATEMENT SURPLUS: Accumulation of the amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting for extraordinary or unforeseen purposes, or voted into the Reserve Fund. For FY88, \$100,000 of the Abatement Surplus is proposed to defray the funding of the Reserve Fund in the 950 Budget.

RESERVE FUND: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee is the sole custodian of the Reserve Fund, and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is therefore a mechanism for avoiding the necessity of frequent Special Town Meetings.

LEVY LIMIT: The maximum amount, given by the restrictions of Proposition 2-1/2, which the Town may raise by taxation in a given year. Generally equal to 102.5 per cent of the prior year's levy limit plus an amount related to estimated new construction. (From FY87 to FY88, the levy limit increased \$975,000, of which \$580,000 was due to estimated new construction). May be overridden by vote of the Town at a general election (not at a Town Meeting); but in no event may the levy exceed 2-1/2 per cent of full and fair cash value of the Town's property (the so-called "second cap", which may not be altered by the voters of the Town). If an override vote is unsuccessful, the Town Meeting must reconvene and vote a budget which satisfies the levy limit.

REVENUE AND EXPENDITURE ANALYSIS

	FY87 Appropriation	FY88 Request	FY88 FinCom
Sudbury Pub.Schls. (gross)	6,952,557	7,684,421	7,573,113
Sudbury Pub.Schls: offsets	-145,468	-166,506	-166,506
SUDBURY PUB.SCHLS. (net)	6,807,089	7,517,915	7,406,607
L S R H S (assessment)	4,904,995	5,412,354	5,412,354
M R V T H S (assessment)	367,533	457,070	457,070
1:Education	12,079,617	13,387,339	13,276,031
2:Debt Service	385,040	250,293	250,293
3:Protection (gross)	2,753,623	2,968,437	2,815,372
3:Offsets	-200,000	-25,000	-25,000
3:Protection (net)	2,553,623	2,943,437	2,790,372
4:Highway (gross)	1,210,938	1,384,641	1,313,538
4:Offsets	-60,291	-16,000	-100,500
4:Highway (net)	1,150,647	1,368,641	1,213,038
5:Gen.Govt. (gross)	1,008,043	1,140,519	1,086,782
5:Offsets	-30,193	0	0
5:Gen.Govt. (net)	977,850	1,140,519	1,086,782
6:Library (gross)	293,886	330,663	327,359
6:Offsets	-9,163	-12,800	-12,800
6:Library (net)	284,723	317,863	314,559
7:Recreation (gross)	182,066	586,507	417,598
7: Offsets	0	0	-185,800
7:Recreation	182,066	586,507	231,798
8:Health	227,192	267,122	266,910
9:Veterans	7,609	7,751	7,751
9:Unclassified (gross)	1,757,988	2,236,950	2,229,450
9:Offsets	-60,000	-100,000	-100,000
Free Cash Applied (-)	0	-967,401	-1,182,401
9:Unclassified (net)	1,697,988	1,169,549	947,049
TOTAL TOWN	7,466,738	8,051,682	7,108,552
TOTAL OPERATIONS	19,546,355	21,439,021	20,384,583
STM Articles:	562,500	54,544	54,544
ATM Articles	386,280	1,427,025	658,905
TOT. ARTICLES	948,780	1,481,569	713,449
Free Cash Applied (-)	0	-454,544	-239,544
BUDGET & ARTICLES	20,495,135	22,466,046	20,858,488
Cherry Sheet Charges	482,240	482,000	482,000
Cherry Sheet Offsets	341,333	341,000	341,000
Recap chg. (incl Snow/Ice)	0	118,540	118,540
Abatements & Exemptions	247,448	250,000	250,000
TOT. CHARGES	1,071,021	1,191,540	1,191,540
TOTAL TO BE RAISED	21,566,156	23,657,586	22,050,028
Cherry Sheet Receipts	3,396,722	3,496,000	3,496,000
Local Receipts	796,200	871,000	871,000
Motor Veh. Excise	880,000	880,000	880,000
Free Cash appl. to Tax Rate	413,000	0	0
Borrowing	239,200	0	0
TOT.RECTS/REVENUE	5,725,122	5,247,000	5,247,000
REQUIRED LEVY (gross)	15,841,034	18,410,586	16,803,028
Prev.Limit +2.5%	15,051,422	16,223,774	16,223,774
New Construction	776,650	580,000	580,000
LEVY LIMIT	15,828,072	16,803,774	16,803,774
UNDER LEVY LIMIT	11,582		746
OVER LEVY LIMIT		1,606,812	



TOWN OF SUDBURY
ANNUAL TOWN MEETING WARRANT
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constables of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, to meet at the Peter Noyes School in said Town on Monday, March 30, 1987, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with the law, one Moderator, one member of the Goodnow Library Trustees to fill a vacancy, one Highway Surveyor, one Tree Warden, all for one year; one member of the Sudbury Housing Authority for two years to fill a vacancy; one member of the Board of Assessors, one Constable, two members of the Goodnow Library Trustees, one member of the Board of Health, one member of the Board of Selectmen, one member of the Board of Park and Recreation Commissioners, one member of the Planning Board, two members of the Sudbury School Committee, all for three years; one member of the Sudbury Housing Authority for five years.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School District Committee.

The polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 6, 1987, at eight o'clock in the evening, then and there to act on the following articles:

Article 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers, and Committees as printed in the 1986 Town Report or as otherwise presented, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

Article 2. TEMPORARY BORROWING

To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning July 1, 1987, in accordance with the provisions of General Laws, Chapter 44, Section 4, and Acts in amendment thereof, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This annual article provides for short-term borrowing in anticipation of tax revenue receipts. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 3. ACCEPT CH. 306 OF THE ACTS OF 1986 - ENTERPRISE FUNDS

To see if the Town will vote to accept the provisions of Chapter 306 of the Acts of 1986 and to establish a separate account classified as the Town Swimming Pool Enterprise Fund, to be maintained by the Town Treasurer, and to be used for the Town Swimming Pool and its operation; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The purpose of this article is to allow the swimming pool facility to operate on a self-sufficient, independent basis and also allow the best accountability of its operation. Printed below is Ch. 306 of the Acts of 1986:

AN ACT AUTHORIZING CITIES AND TOWNS TO ESTABLISH ENTERPRISE FUNDS

Chapter 40 of the General Laws is hereby amended by inserting after section 39J, inserted by chapter 275 of the acts of 1985, the following section:

Section 39K. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget.

If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee believes that the only fiscally responsible way to operate the Town Pool is within an Enterprise Fund. This would permit the segregation of Pool receipts and expenditures from the Town budget, and would urge this self-funding facility to set aside whatever "profit" it generates to plow back into necessary repairs and improvements. The Town's schools, office buildings and recreational facilities have often not received adequate maintenance due to budgetary pressures. As the Town embarks on the enterprise of operating a pool facility, the FinCom strongly urges the support of the Enterprise Fund approach to ensure that this facility will be able to set aside the funds needed to operate the pool safely and successfully, without having to compete with other budgetary needs. Recommend approval.

ARTICLE 4. AMEND PERSONNEL BYLAW, ART. XI

To see if the Town will vote to amend Article XI of the Town of Sudbury Bylaws, entitled, "The Personnel Administration Plan", by deleting the Classification and Salary Plan, Schedules A & B, in its entirety, and substituting therefor the following:

"1987 - 1988
SCHEDULE A - CLASSIFICATION PLAN
AND
SCHEDULE B - SALARY PLAN

GRADE 1 Custodian (40 hrs/week)	GRADE 9 Administrative Assistant to the Board of Selectmen Tax Collector
GRADE 2 Clerk I Groundsperson (40 hrs/week)	GRADE 10 Town Clerk
GRADE 3 Clerk II/Senior Clerk Library Clerk Recording Secretary	GRADE 11 Assistant Assessor Library Director Superintendent, Parks & Grounds Management Town Planner Pool Director
GRADE 4 Dispatcher (40 hrs/week) Library Technician Secretary I Senior Account/Data Processing Clerk Grounds Foreman (40 hrs/week)	GRADE 12 Director of Public Health Inspector of Buildings/Zoning Enforcement Officer Town Treasurer
GRADE 5 Board of Health Coordinator	GRADE 13
GRADE 6 Assistant Tax Collector Associate Librarian Dog Officer Secretary/Legal Secretary Secretary II/Office Supervisor Supervisor of Town Buildings (40 hrs/week)	GRADE 14 Director of Finance/Town Accountant Highway Surveyor Town Engineer
GRADE 7 Assistant Town Accountant Assistant Town Clerk Assistant Town Treasurer Staff Librarian	GRADE 15 Fire Chief Police Chief
GRADE 8 Budget Analyst Conservation Coordinator Senior Librarian	GRADE 16
	GRADE 17 Executive Secretary (contract)

NOTE: UNION POSITIONS, INDIVIDUALLY CONTRACTED POSITIONS, AND ELECTED POSITIONS WHICH APPEAR ABOVE ARE GRADED FOR ADVISORY PURPOSES ONLY.

GRADE		MINIMUM	INTERMEDIATE STEPS					MAXIMUM
		1	2	3	4	5	6	7
1	Hourly	6.63	6.88	7.16	7.44	7.74	8.05	8.38
	Weekly							
	Annual							
2	Hourly	7.15	7.44	7.74	8.05	8.37	8.70	9.05
	Weekly	250.41	260.43	270.85	281.67	292.95	304.66	316.85
	Annual	13,071	13,594	14,138	14,703	15,292	15,903	16,540
3	Hourly	7.73	8.04	8.36	8.69	9.04	9.40	9.78
	Weekly	270.45	281.27	292.51	304.22	316.39	329.04	342.20
	Annual	14,117	14,682	15,269	15,880	16,515	17,176	17,863
4	Hourly	8.34	8.68	9.03	9.39	9.76	10.15	10.56
	Weekly	292.07	303.76	315.91	328.54	341.67	355.35	369.55
	Annual	15,246	15,856	16,490	17,150	17,835	18,549	19,291
5	Hourly	9.01	9.37	9.75	10.14	10.54	10.97	11.40
	Weekly	315.46	328.07	341.21	354.85	369.05	383.81	399.16
	Annual	16,467	17,126	17,811	18,523	19,264	20,035	20,836
6	Hourly	9.73	10.12	10.53	10.95	11.39	11.84	12.32
	Weekly	340.69	354.30	368.49	383.23	398.56	414.49	431.08
	Annual	17,784	18,495	19,235	20,005	20,805	21,636	22,503
7	Hourly	10.51	10.93	11.37	11.83	12.30	12.79	13.30
	Weekly	367.94	382.67	397.97	413.89	430.44	447.66	465.56
	Annual	19,207	19,975	20,774	21,605	22,469	23,368	24,302
8	Hourly	11.46	11.92	12.39	12.89	13.40	13.94	14.50
	Weekly	401.03	417.06	433.76	451.10	469.14	487.91	507.44
	Annual	20,934	21,771	22,642	23,547	24,489	25,469	26,488
9	Hourly	12.49	12.99	13.51	14.05	14.61	15.20	15.80
	Weekly	437.14	454.62	472.80	491.73	511.38	531.84	553.12
	Annual	22,819	23,731	24,680	25,668	26,694	27,762	28,873
10	Hourly	13.61	14.16	14.72	15.31	15.93	16.56	17.23
	Weekly	476.48	495.55	515.36	535.98	557.43	579.71	602.91
	Annual	24,872	25,868	26,902	27,978	29,098	30,261	31,472
11	Hourly	14.84	15.43	16.05	16.69	17.36	18.05	18.78
	Weekly	519.37	540.15	561.75	584.22	607.59	631.89	657.18
	Annual	27,111	28,196	29,323	30,496	31,716	32,985	34,305
12	Hourly	16.17	16.82	17.49	18.19	18.92	19.68	20.47
	Weekly	566.11	588.76	612.32	636.80	662.26	688.76	716.31
	Annual	29,551	30,734	31,963	33,241	34,570	35,953	37,392
13	Hourly	17.63	18.34	19.07	19.83	20.63	21.45	22.31
	Weekly	617.07	641.75	667.41	694.11	721.89	750.75	780.78
	Annual	32,211	33,499	34,839	36,232	37,682	39,189	40,757

GRADE	MINIMUM		INTERMEDIATE STEPS				MAXIMUM
	1	2	3	4	5	6	7
14 Hourly	19.22	19.99	20.79	21.62	22.48	23.38	24.32
Weekly	672.60	699.52	727.50	756.58	786.86	818.32	851.06
Annual	35,110	36,515	37,975	39,494	41,074	42,716	44,426
15 Hourly	20.95	21.79	22.66	23.56	24.51	25.49	26.50
Weekly	733.15	762.48	792.97	824.69	857.68	892.00	927.66
Annual	38,270	39,801	41,393	43,049	44,771	46,562	48,424
16 Hourly	22.83	23.75	24.70	25.68	26.71	27.78	28.89
Weekly	799.13	831.09	864.34	898.92	934.86	972.26	1,011.16
Annual	41,714	43,383	45,119	46,923	48,800	50,752	52,782
17 Hourly	24.89	25.88	26.92	27.99	29.11	30.28	31.49
Weekly	871.06	905.90	942.14	979.82	1,019.02	1,059.78	1,102.16
Annual	45,469	47,288	49,180	51,147	53,193	55,320	57,533

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
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FIRE DEPARTMENT

ANNUALLY RATED - Effective 7/1/87 - 12/31/87

Fire Captain	42	26,383	26,993	27,619	28,230	28,893
Lieutenant	42	23,912	24,466	25,034	25,588	26,190
Firefighter	42	21,446	21,943	22,452	22,949	23,489
Firefighter/EMT	42	21,446	21,943	22,452	22,949	23,489

SINGLE RATED

Call Firefighter \$103.37/YR \$9.94/HR

ANNUALLY RATED - Effective 1/1/88 - 6/30/88

Fire Captain	42	26,911	27,533	28,171	28,795	29,470
Lieutenant	42	24,391	24,956	25,534	26,100	26,714
Firefighter	42	21,875	22,382	22,901	23,408	23,959
Firefighter/EMT	42	21,875	22,382	22,901	23,408	23,959

SINGLE RATED

Call Firefighter \$105.44/YR \$10.14/HR

OTHER SINGLE RATED FY88

Fire Prevention Officer	600/YR
Fire Alarm Superintendent	600/YR
Master Mechanic	600/YR
Training Officer	600/YR
EMT Coordinator	600/YR
Fire Alarm Foreman	300/YR

POLICE DEPARTMENT

ANNUALLY RATED - Effective 7/1/87 - 12/31/87

Lieutenant		33,790				
Sergeant	37	26,650	27,267	27,905	28,534	29,102
Patrolman	37	22,207	22,721	23,255	23,779	24,251

ANNUALLY RATED - Effective 1/1/88 - 6/30/88

Lieutenant		33,790				
Sergeant	37	27,183	27,812	28,463	29,104	29,684
Patrolman	37	22,651	23,175	23,720	24,254	24,736

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
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POLICE DEPARTMENT cont'd

SINGLE RATED FY88

Crime Prevention Officer	700/YR
Photo/Fingerprint Officer	700/YR
Juvenile Officer	700/YR
Safety Officer	700/YR
Detective	700/YR
Training Officer	700/YR
Parking Clerk	700/YR
Mechanic	700/YR
Matron	9.45/HR

HIGHWAY DEPARTMENT	START	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
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ANNUALLY RATED

Foreman Hwy	21,823	22,287	22,751	23,249	23,713	24,187	24,669
Foreman Tree/Cem	21,823	22,287	22,751	23,249	23,713	24,187	24,669

HOURLY RATED

Master Mechanic	10.20	10.53	10.88	11.21	11.51	11.80	12.10
Asst. Mechanic	9.73	10.06	10.41	10.74	11.04	11.33	11.63
Hvy. Eq. Op.	9.18	9.45	9.72	9.93	10.26	10.59	10.93
Tree Surgeon	9.18	9.45	9.72	9.93	10.26	10.59	10.93
Trk &/or Lt.Eq.Op.	8.65	8.88	9.11	9.36	9.54	9.73	9.93
Tree Climber	8.65	8.88	9.11	9.36	9.54	9.73	9.93
Laborer (Heavy)	8.20	8.37	8.61	8.80	9.03	9.27	9.51
Laborer (Light)	7.47	7.64	7.84	8.02	8.23	8.44	8.66
Temp. Laborer	5.96	6.12	6.31	6.48	6.73	7.00	7.28
Landfill Monitor	6.93						

SINGLE RATED

Lead Foreman \$1,050 per year

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
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LIBRARY

HOURLY RATED

Library Page	4.61	4.81	4.97
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PARK & RECREATION DEPT

ANNUALLY RATED

Recreation Director P/T	9,194	9,563	10,038	10,561	11,090
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HOURLY RATED

Laborer - Heavy	8.20	8.37	8.61	8.80	9.03
Laborer - Light	7.47	7.64	7.84	8.02	8.23
Lifeguard	4.50	4.88	5.25	5.63	6.00
Water Safety Instructor	5.25	5.63	6.00	6.38	6.75

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
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PARK & RECREATION DEPT. cont'd

SEASONALLY RATED

Playground Supervisor		1,962	2,043	2,144	2,253	2,367
Arts & Crafts Supervisor		1,962	2,043	2,144	2,253	2,367
Playground Instructor		5.85 -	6.76			
Temp. Laborer		5.23 -	6.12			
Monitors		5.23 -	6.12			
Teen Center Coordinator		8.86 -	13.29			

TOWN ADMINISTRATION

SINGLE RATED

Dir. Sr. Cit. Ctr.	8,885/YR
Vets. Agent & Dir.	3,000/YR
Animal Inspector	1,323/YR
Cust. - Voting Machines	7.30/HR
Driver/Maint. - Sr. Cit.	6.67/HR
Census Taker	5.55/HR
Elect. Warden	5.55/HR
Elect. Clerk	5.55/HR
Dep. Elect. Warden	5.55/HR
Dep. Elect. Clerk	5.55/HR
Elect. Off. & Teller	5.26/HR
Plumbing Insp.	FEES
Outreach Worker	6.23/HR

<u>SUDBURY SUPER. ASSOC.</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Library Director	28,863	29,730	30,621	31,540	32,485	33,459
Director of Health	33,875	34,889	35,936	37,015	38,126	39,269
Town Engineer	39,610	40,798	42,022	43,283	44,580	45,919
Supt Parks/Grds Mgmt*	26,501	27,296	28,115	28,959	29,827	30,722
Asst. Highway Surveyor	29,907	30,803	31,729	32,680	33,660	34,669
Highway Operations Asst	25,255	26,011	26,792	27,595	28,426	29,277
Building Inspector	32,949	33,937	34,957	36,005	37,084	38,196

* Additional salary paid by Lincoln-Sudbury Regional School Dist.

<u>ENGINEERING ASSOC.</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
E-1 Engineer, Aide I	14,759	15,201	15,658	16,128	16,613	17,114
E-2 Engineer, Aide II	16,973	17,483	18,006	18,547	19,103	19,678
E-3 Engineer, Aide III	19,520	20,104	20,708	21,330	21,969	22,628
E-4 Jr. Civil Eng.	22,446	23,122	23,814	24,529	25,263	26,022
E-5 Civil Eng.	25,255	26,011	26,792	27,595	28,426	29,277
E-6 Sr. Civil Eng.	28,411	29,264	30,142	31,046	31,978	32,935
E-7 Asst. Town Eng.	31,962	32,923	33,909	34,927	35,974	37,055

NOTE: SALARIES ARE FOR 35 HOURS PER WEEK FOR ALL POSITIONS UNLESS NOTED OTHERWISE AND CALCULATED ON THE BASIS OF 52.2 WEEKS PER YEAR.";

or act on anything relative thereto.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: The Board will report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 5. BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest and out-of-state travel, to fix the salaries of all elected officials and to provide for a Reserve Fund, all for the Fiscal Year July 1, 1987 through June 30, 1988, inclusive, in accordance with the following schedule, which is incorporated herein by reference; or act on anything relative thereto.

Submitted by the Finance Committee.

FEDERAL REVENUE SHARING HEARING: Prior to deliberation on the Budget, a hearing will be conducted to receive public comment on the use of Revenue Sharing Funds as offsets to the total Fiscal Year 1988 Budget.

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
100 EDUCATION					

SUDBURY PUBLIC SCHOOLS					
Salaries	4,729,088	5,124,106	5,604,589	6,014,172	
General Expense	1,143,172	1,265,173	1,280,410	1,518,464	
Equipment	87,131	36,735	55,558	139,785	
Community Use	11,965	12,000	12,000	12,000	
Offsets, including METCO	103,187	114,810	145,468	166,506	166,506
110 Net Sudbury Public Scls	5,868,169	6,323,204	6,807,089	7,517,915	7,406,607
L-S REGIONAL H.S.					
130 Sudbury Assessment	4,373,089	4,373,089	4,904,995	5,412,355	5,412,355
MINUTEMAN VOC. H.S.					
140 Sudbury Assessment	296,839	308,493	367,533	457,070	457,070
TOTAL 100 BUDGET	10,538,097	11,004,786	12,079,617	13,387,340	13,276,032

(See detailed school budgets starting on Page 32.)

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
200 DEBT SERVICE					

-201 Temp. Loan Int.	74,891	26,380	60,000	50,000	50,000
-203 Other Bond Int.	57,487	50,336	38,540	21,293	21,293
-205 Principal, Others	212,500	272,067	286,500	179,000	179,000
200 TOTAL DEBT SERVICE	344,878	348,783	385,040	250,293	250,293
(Police Sta: P & I)	129,937	119,963	109,988	0	0
(Roof Repairs: P & I)	111,775	104,125	96,475	88,825	88,825
(Stone Tavern: P & I)	0	71,390	68,440	66,080	66,080
(Septage: P & I)	28,275	26,925	50,137	45,388	45,388
300 PROTECTION					

310 FIRE DEPT					
-100 Chief's Salary	37,171	40,145	45,215	49,294	49,294
-110 Salaries	704,179	756,279	811,191	856,392	856,392
-120 Overtime	86,346	94,175	104,052	110,295	103,795
-130 Clerical	13,424	14,380	16,109	18,239	18,239
-140 Dispatchers	27,475	27,071	45,851	57,577	57,577
-151 Sick Buyback	0	13,029	10,160	4,815	4,815

Total Personal Services	868,595	945,079	1,032,578	1,096,612	1,090,112
-210 General Expense	10,474	9,324	10,630	13,510	13,510
-310 Maintenance	28,458	30,546	45,150	48,415	33,415
-420 Travel, Out of State	522	353	600	600	600
-620 Alarm Maint.	2,979	2,461	2,500	2,500	2,500
-710 Uniforms	9,101	10,416	10,475	15,200	15,200
-810 Tuition	1,595	2,465	2,500	2,500	2,500

Total Expenses	53,129	55,565	71,855	82,725	67,725
-510 Equipment	132,239	22,215	135,450	22,098	22,098

Total Equipment	132,239	22,215	135,450	22,098	22,098
310 Total	1,053,963	1,022,859	1,239,883	1,201,435	1,179,935
Offset:Revenue Sharing	70,000	65,000	37,500	12,500	12,500
Offset:Stabiliz. Fund	115,000	0	125,000	0	0
Net Budget	868,963	957,859	1,077,383	1,188,935	1,167,435

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
320 POLICE DEPT					
-100 Chief's Salary	22,342	41,184	50,554	55,203	55,203
-110 Salaries	655,636	713,619	796,749	885,144	885,144
-120 Overtime	116,556	140,430	180,623	179,773	170,773
-130 Clerical	15,925	16,881	32,512	35,775	35,775
-151 Sick Buyback	0	422	474	1,481	1,481
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Total Personal Services	810,459	912,536	1,060,912	1,157,376	1,148,376
-210 General Expense	21,182	23,489	33,928	34,085	34,085
-310 Maintenance	14,130	14,746	15,315	17,615	17,615
-410 Travel	2,172	3,114	3,100	3,100	3,100
-420 Travel, Out of State	0	180	700	700	700
-710 Uniforms	10,760	12,853	13,500	18,000	18,000
-810 Tuition	11,930	8,842	10,000	10,000	10,000
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Total Expenses	60,174	63,224	76,543	83,500	83,500
-510 Equipment	38,707	63,144	57,860	56,784	47,784
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Total Equipment	38,707	63,144	57,860	56,784	47,784
320 Total	909,340	1,038,904	1,195,315	1,297,660	1,279,660
Offset:Revenue Sharing	70,000	65,000	37,500	12,500	12,500
Net Budget	839,340	973,904	1,157,815	1,285,160	1,267,160
340 BUILDING DEPT.					
-100 Inspector's Salary	31,883	33,684	37,105	38,960	38,960
-120 Overtime	2,314	1,606	2,000	2,000	2,000
-130 Clerical	15,927	17,496	19,560	21,648	21,648
-140 Deputy Inspector	1,691	1,646	2,640	5,640	5,640
-150 Custodial	51,067	55,499	61,436	67,798	67,798
-160 Plumbing Inspector	11,350	10,179	9,500	9,500	9,500
-170 Retainer: Plumbing	2,000	2,000	2,000	2,000	2,000
-180 Sealer of Weights	1,000	1,500	1,500	1,500	1,500
-190 Wiring Inspector	6,220	6,240	6,240	6,480	6,480
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Total Personal Services	123,452	129,850	141,981	155,526	155,526
-210 General Expense	767	782	800	1,000	1,000
-310 Vehicle Maintenance	543	338	500	1,500	1,500
-320 Town Bldg. Maint.	84,243	70,115	76,855	77,080	72,080
-325 Hosmer House	0	0	12,130	10,970	10,970
-327 Haynes Meadow House	0	0	0	5,000	2,000
-330 Excess Bldg.	22,845	9,425	11,700	11,700	11,700
-410 Travel	470	603	580	650	650
-420 Travel, Out of state	0	0	150	200	200
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Total Expenses	108,868	81,263	102,715	108,100	100,100
-510 Equipment	6,905	0	0	1,117	1,117
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Total Equipment	6,905	0	0	1,117	1,117
340 Total	239,225	211,113	244,696	264,743	256,743

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
350 DOG OFFICER					
-100 Dog Officer's Salary	15,266	16,182	18,143	19,728	19,728
-120 Overtime	0	510	1,085	1,085	1,085
-140 Extra Hire	966	0	0	0	0
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Total Personal Services	16,232	16,692	19,228	20,813	20,813
-210 General Expense	3,320	2,777	3,082	3,082	3,082
-310 Vehicle Maintenance	0	0	200	200	200
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Total Expenses	3,320	2,777	3,282	3,282	3,282
-510 Equipment	0	0	0	0	0
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Total Equipment	0	0	0	0	0
350 Total	19,552	19,469	22,510	24,095	24,095
360 CONSERVATION COMMISSION					
-100 Conservation Coordinator	11,598	13,520	17,697	20,072	20,072
-130 Clerical	0	0	0	4,882	4,000
-140 Extra Hire	0	0	0	500	0
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Total Personal Services	11,598	13,520	17,697	25,454	24,072
-210 General Expense	2,221	2,975	4,000	5,000	5,000
-310 Maintenance	2,600	1,993	7,500	10,000	10,000
-410 Travel	123	224	150	350	350
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Total Expenses	4,944	5,192	11,650	15,350	15,350
-220 Computer	0	0	0	2,250	2,250
-510 Equipment	0	0	0	850	350
-900 Conservation Fund	0	0	15,000	125,000	25,000
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Total Equipment	0	0	15,000	128,100	27,600
360 Total	16,542	18,712	44,347	168,904	67,022
370 BOARD OF APPEALS					
-130 Personal Services (Cler)	4,546	4,046	5,672	6,667	6,667
-210 Expenses (Gen. Exp.)	1,192	1,234	1,200	1,250	1,250
-510 Total Equipment	0	0	0	0	0
370 Total	5,738	5,280	6,872	7,917	7,917
TOTAL 300 BUDGET	2,244,360	2,316,337	2,753,623	2,964,754	2,815,372
Offsets	255,000	130,000	200,000	25,000	25,000
NET 300 BUDGET	1,989,360	2,186,337	2,553,623	2,939,754	2,790,372

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
410 HIGHWAY DEPT					
-100 Surveyor's Salary	36,300	38,478	40,402	46,202	46,202
-110 Salaries	390,096	420,450	484,757	556,703	530,000
-120 Overtime	4,805	8,657	7,094	11,921	11,921
-130 Clerical	10,730	14,314	17,614	19,815	19,815
-140 Tree Warden	690	670	725	800	800
Total Personal Services	442,621	482,569	550,592	635,441	608,738
-210 General Expense	4,497	4,812	4,500	4,500	4,500
-218 Roadwork	159,269	155,484	188,755	212,655	187,655
-310 Bldg. Maintenance	5,997	6,147	6,150	7,770	7,770
-311 Trees	12,964	12,999	13,000	18,000	13,000
-334 Utilities	18,700	18,594	18,700	18,700	18,700
-410 Travel	100	23	75	100	100
-420 Travel, Out of State	500	500	800	800	800
-450 Landfill	2,249	3,495	3,600	19,600	5,600
-451 Cemeteries	4,994	4,987	6,400	11,350	11,350
-511 Vehicle Maintenance	119,067	120,567	121,000	121,000	121,000
-700 Street Lighting	61,661	56,402	63,000	63,000	63,000
-710 Uniforms	7,173	7,135	7,500	9,050	8,650
Total Expenses	397,171	391,145	433,480	486,525	442,125
-510 Equipment	71,000	72,775	125,000	153,000	153,000
Total Equipment	71,000	72,775	125,000	153,000	153,000
-121 Snow & Ice Overtime	30,335	35,363	27,000	33,113	33,113
-301 Snow & Ice Materials	64,777	91,827	74,866	76,562	76,562
Total Snow & Ice	95,112	127,190	101,866	109,675	109,675
TOTAL 400 BUDGET	1,005,904	1,073,679	1,210,938	1,384,641	1,313,538
Cemetery Fund Offsets:					
Sale of Lots	2,550	2,412	3,533	2,800	2,800
Mt. Wadsworth	1,795	2,109	2,503	2,400	2,400
North Sudbury	480	2,057	1,633	2,600	2,600
Mt. Pleasant	2,169	2,515	2,564	2,600	2,600
New Town	3,386	5,801	4,722	1,100	1,100
Old Town	2,048	83	1,336	4,500	4,500
Fish & Wildlife	0	7,909	0	0	0
Offset: Sale of Town Land	0	69,000	0	0	84,500
Offset: Stabiliz. Fund	0	0	44,000	0	0
Total Offsets	12,428	91,886	60,291	16,000	100,500
NET 400 BUDGET	993,476	981,793	1,150,647	1,368,641	1,213,038

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
500 GENERAL GOVERNMENT					

501 SELECTMEN					
-100 Exec. Sec'y Salary	49,778	53,760	58,419	61,759	61,759
-110 Admin. Salaries	0	0	17,692	51,803	51,803
-120 Overtime	799	1,850	1,850	2,000	500
-130 Clerical	56,741	58,916	68,502	58,067	58,067
-140 Selectmen's Salary	3,200	3,200	3,200	3,200	3,200
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Total Personal Services	110,518	117,726	149,663	176,829	175,329
-210 General Expense	4,995	6,845	5,500	5,700	5,700
-310 Maintenance	1,726	1,928	2,200	2,200	2,200
-410 Travel	1,731	1,646	1,800	2,400	2,100
-420 Travel, Out of State	0	600	1,200	1,200	1,200
-811 Surveys & Studies	10,500	1,193	0	1,000	0
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Total Expenses	18,952	12,212	10,700	12,500	11,200
-510 Equipment	281	0	700	600	600
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Total Equipment	281	0	700	600	600
501 Total	129,751	129,938	161,063	189,929	187,129
502 ENGINEERING DEPT.					
-100 Engineer's Salary	39,305	42,696	45,044	45,919	45,919
-110 Salaries	106,431	108,410	118,630	128,829	128,829
-120 Overtime	0	356	1,000	1,000	0
-130 Clerical	12,571	14,880	16,759	18,304	18,304
-151 Sick Buyback	0	0	0	857	857
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Total Personal Services	158,307	166,342	181,433	194,909	193,909
-210 General Expense	5,772	5,958	6,000	6,500	6,500
-310 Maintenance	914	1,290	1,930	2,245	1,995
-410 Travel	0	27	100	50	50
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Total Expenses	6,686	7,275	8,030	8,795	8,545
-510 Equipment	7,339	6,172	5,800	10,100	10,100
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Total Equipment	7,339	6,172	5,800	10,100	10,100
502 Total	172,332	179,789	195,263	213,804	212,554
503 LAW					
-100 Retainer	19,500	20,670	21,807	22,897	22,897
-110 Asst. Town Counsel	14,615	0			
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Total Personal Services	34,115	20,670	21,807	22,897	22,897

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
-210 General Expense	16,709	29,875	4,950	5,100	5,100
-255 Contracted Services	0	11,146	0	0	0
-256 Legal Expense	585	7,962	33,068	39,071	39,071
Total Expenses	17,294	48,983	38,018	44,171	44,171
-510 Equipment	282	0	0	0	0
Total Equipment	282	0	0	0	0
503 Total	51,691	69,653	59,825	67,068	67,068
504 ASSESSORS					
-100 Asst. Assessor's Salary	25,020	27,603	30,207	32,984	32,984
-120 Overtime	1,770	2,069	2,500	2,500	2,500
-130 Clerical	40,168	42,492	47,344	53,137	53,137
-140 Assessors' Salaries	2,367	2,433	2,500	2,500	0
Total Personal Services	69,325	74,597	82,551	91,121	88,621
-210 General Expense	17,551	18,463	14,290	7,500	7,500
-255 Contracted Services	0	0	0	43,800	38,800
-310 Maintenance	143	175	450	1,950	1,450
-410 Travel	1,436	1,053	1,550	250	250
-810 Tuition	995	550	1,200	1,200	1,200
Total Expenses	20,125	20,241	17,490	54,700	49,200
-510 Equipment	122	277	42,500	9,500	7,000
Total Equipment	122	277	42,500	9,500	7,000
504 Total	89,572	95,115	142,541	155,321	144,821
Offset: Sale of Town Bldg	0	0	30,193	0	0
Net Budget	89,572	95,115	112,348	155,321	144,821
505 TAX COLLECTOR					
-100 Tax Collector's Salary	17,200	18,232	19,144	24,680	24,680
-120 Overtime	900	975	1,000	1,000	500
-130 Clerical	28,896	31,293	34,341	38,848	32,139
-140 Attorney's Salaries	3,240	0	0	0	0
Total Personal Services	50,236	50,500	54,485	64,528	57,319
-210 General Expense	2,164	1,321	1,500	1,545	1,545
-310 Maintenance	48	48	100	110	110
-410 Travel	144	150	300	300	300
-521 Service Bureau	9,135	16,947	34,000	34,000	34,000
Total Expenses	11,491	18,466	35,900	35,955	35,955
-510 Equipment	499	0	0	0	0
Total Equipment	499	0	0	0	0
505 Total	62,226	68,966	90,385	100,483	93,274

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
506 TOWN CLERK & REGISTRARS					
-100 Town Clerk's Salary	22,000	23,320	24,486	35,000	28,547
-120 Overtime	0	267	1,500	1,500	500
-130 Clerical	43,765	43,381	52,292	57,741	57,741
-140 Registrars	600	600	600	600	600
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Total Personal Services	66,365	67,568	78,878	94,841	87,388
-210 General Expense	6,341	7,807	5,719	10,719	9,719
-220 Computer	0	0	0	1,889	1,889
-310 Maintenance	995	995	1,440	3,450	3,450
-410 Travel	450	629	600	800	800
-420 Travel, Out of State	348	410	0	0	0
-615 Elections	8,940	3,547	12,909	8,945	8,945
-810 Tuition	0	0	0	600	0
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Total Expenses	17,074	13,388	20,668	26,403	24,803
-510 Equipment	750	0	10,380	2,336	2,336
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Total Equipment	750	0	10,380	2,336	2,336
506 Total	84,189	80,956	109,926	123,580	114,527
507 TREASURER					
-100 Treasurer's Salary	11,200	11,872	12,466	15,673	15,673
-130 Clerical	15,325	16,246	18,159	20,525	20,525
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Total Personal Services	26,525	28,118	30,625	36,198	36,198
-210 General Expense	1,167	1,249	9,300	9,000	9,000
-310 Maintenance	0	0	100	100	100
-410 Travel	812	935	1,000	1,200	1,200
-610 Tax Title Expense	1,395	225	3,000	3,000	3,000
-711 Bond and Note Issue	2,245	365	1,000	1,000	1,000
-810 Tuition	0	0	250	250	250
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Total Expenses	5,619	2,774	14,650	14,550	14,550
507 Total	32,144	30,892	45,275	50,748	50,748
508 FINANCE COMMITTEE					
-130 Personal Services (Cler)	3,480	3,320	3,571	4,083	4,083
-210 Expenses (Gen. Exp.)	175	163	160	180	180
508 Total	3,655	3,483	3,731	4,263	4,263
509 MODERATOR					
-100 Personal Services (Sal.)	58	0	0	0	0
-210 Expenses (Gen. Exp.)	0	0	150	150	150
509 Total	58	0	150	150	150

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
510 PERMANENT BLDG. COM.					
-130 Personal Services (Cler)	0	90	110	604	604
-210 Expenses (Gen. Exp.)	0	0	0	0	0
510 Total	0	90	110	604	604
511 PERSONNEL BOARD					
-130 Personal Services (Cler)	1,812	1,741	2,421	2,641	2,641
-210 Expenses (Gen. Exp.)	159	54	200	200	200
-510 Total Equipment	0	0	0	200	200
511 Total	1,971	1,795	2,621	3,041	3,041
512 PLANNING BOARD					
-100 Town Planner	20,192	26,500	31,414	34,304	34,304
-130 Clerical	7,749	11,144	14,637	19,675	16,384
-140 Extra Hire	0	0	0	434	0
Total Personal Services	27,941	37,644	46,051	54,413	50,688
-210 General Expense	923	1,624	3,300	3,300	3,300
-310 Maintenance	74	0	90	90	90
-410 Travel	4	0	650	650	650
-810 Tuition	0	0	800	800	800
Total Expenses	1,001	1,624	4,840	4,840	4,840
-510 Equipment	4,944	356	0	1,000	1,000
Total Equipment	4,944	356	0	1,000	1,000
512 Total	33,886	39,624	50,891	60,253	56,528
513 ANCIENT DOCUMENTS COM.					
-210 Expenses (Gen. Exp.)	1,599	531	1,600	1,600	1,600
513 Total	1,599	531	1,600	1,600	1,600
514 HISTORIC DIST. COM.					
-130 Personal Services (Cler)	30	45	75	75	75
-210 Expenses (Gen. Exp.)	36	74	60	80	80
514 Total	66	119	135	155	155
515 HISTORICAL COMMISSION					
-130 Personal Services (Cler)	0	0	176	0	0
-210 Expenses (Gen. Exp.)	814	827	841	1,250	1,000
-510 Total Equipment	0	0	0	4,365	4,365
515 Total	814	827	1,017	5,615	5,365

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
518 COUNCIL ON AGING					
-100 Director: Sr. Center	7,567	8,021	8,462	10,101	10,101
-110 Van Driver	5,293	5,713	9,249	9,712	9,712
-120 Outreach Worker	2,120	2,248	2,372	4,535	4,535
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Total Personal Services	14,980	15,982	20,083	24,348	24,348
-210 General Expense	3,531	3,873	4,096	4,420	4,420
-310 Maintenance	3,555	2,967	3,760	3,760	3,260
-611 Programs	250	0	250	250	250
-622 Transportation	1,063	1,247	1,450	2,100	1,550
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Total Expenses	8,399	8,087	9,556	10,530	9,480
-510 Equipment	0	343	350	250	250
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Total Equipment	0	343	350	250	250
518 Total	23,379	24,412	29,989	35,128	34,078
519 TALENT SEARCH					
-120 General Expense	0	89	0	0	0
519 Total	0	89	0	0	0
521 ACCOUNTING					
-100 Town Accountant's Salary	34,026	36,748	40,682	44,425	44,425
-120 Overtime	362	143	579	700	700
-130 Clerical	31,127	34,088	38,575	41,358	41,358
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Total Personal Services	65,515	70,979	79,836	86,483	86,483
-210 General Expense	1,014	19,129	21,960	21,692	3,192
-220 Computer	41,524	6,201	10,150	19,123	19,123
-310 Maintenance	621	69	350	359	359
-410 Travel	556	235	575	590	590
-616 Outstanding Receivables	0	3,931	0	0	0
-810 Tuition	0	75	250	250	250
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Total Expenses	43,715	29,640	33,285	42,014	23,514
-510 Equipment	90	129	400	280	280
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Total Equipment	90	129	400	280	280
521 Total	109,320	100,748	113,521	128,777	110,277
TOTAL 500 BUDGET	796,653	827,027	1,008,043	1,140,520	1,086,182
Offsets			30,193		
NET 500 BUDGET	796,653	827,027	977,850	1,140,520	1,086,182

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
600 GOODNOW LIBRARY					

-100 Director's Salary	27,929	30,205	32,271	34,129	34,129
-110 Salaries	143,718	157,790	179,960	200,355	200,355
-120 Overtime	1,730	1,779	2,000	2,200	2,200
-150 Custodial	7,604	8,064	9,571	10,629	10,385
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Total Personal Services	180,981	197,838	223,802	247,313	247,069
-210 General Expense	5,799	5,410	5,740	5,050	5,050
-310 Maintenance	16,069	16,126	16,870	17,625	17,625
-410 Travel	75	75	85	175	175
-420 Travel, Out of State	0	0	400	0	0
-520 Books	41,950	44,704	46,990	57,500	54,440
-616 Automation	4,067	0	0	0	0
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Total Expenses	67,960	66,315	70,085	80,350	77,290
-510 Equipment	0	605	0	3,000	3,000
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Total Equipment	0	605	0	3,000	3,000
600 Total	248,941	264,758	293,887	330,663	327,359
OFFSETS					
State Aid	11,080	11,081	7,014	10,800	10,800
Dog Licenses	2,408	2,345	2,149	2,000	2,000
NET 600 BUDGET	235,453	251,332	284,724	317,863	314,559
700 PARK AND RECREATION					

-100 Supervisor's Salary	25,395	27,734	30,136	31,644	31,644
-110 Salaries	67,901	68,913	86,299	113,575	93,242
-120 Overtime	513	699	750	1,500	1,500
-130 Clerical	3,150	4,234	4,746	7,465	4,977
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Total Personal Services	96,959	101,580	121,931	154,184	131,363
-210 General Expense	1,698	1,625	1,850	4,700	4,700
-310 Maintenance	23,189	24,117	23,625	126,325	29,425
-410 Travel	659	647	660	660	660
-610 Special Programs	9,665	9,135	11,250	15,400	14,400
-623 Teen Center	4,975	5,899	5,000	8,500	8,500
-710 Uniforms	654	843	850	1,200	850
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Total Expenses	40,840	42,266	43,235	156,785	58,535
-510 Equipment	12,400	0	16,000	10,400	10,400
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Total Equipment	12,400	0	16,000	10,400	10,400
700 Total	150,199	143,846	181,166	321,369	200,298

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
701 TOWN POOL #					
-100 Director's Salary	0	0	0	30,000	30,000
-110 Salaries	0	0	0	82,000	82,000
-130 Clerical	0	0	0	18,000	18,000
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Total Personal Services	0	0	0	130,000	130,000
-210 General Expense	0	0	0	17,500	17,500
-310 Maintenance	0	0	0	50,000	50,000
-610 Programs	0	0	0	3,000	3,000
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Total Expenses	0	0	0	70,500	70,500
-510 Equipment	0	0	0	5,300	5,300
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Total Equipment	0	0	0	5,300	5,300
701 Total	0	0	0	205,800	205,800
Offset:Ent.Fund Receipts					185,800
Net 701 Budget	0	0	0	205,800	20,000
710 YOUTH COMMISSION					
-110 Salaries	0	0	0	27,000	0
-130 Clerical	0	0	0	3,888	0
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Total Personal Services	0	0	0	30,888	0
-210 General Expense	0	0	900	200	0
-255 Consulting Services	0	0	0	3,750	0
-256 Hot Line	0	0	0	12,500	0
-611 Community Programming	0	0	0	2,000	1,500
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Total Expenses	0	0	900	18,450	1,500
710 Total	0	0	900	49,338	1,500
715 350th CELEBRATION					
-210 Expenses (Gen. Exp.)	0	0	0	10,000	10,000
715 Total	0	0	0	10,000	10,000
TOTAL 700 BUDGET	150,199	143,846	182,066	586,507	417,598
Offsets	0	0	0	0	185,800
NET 700 BUDGET	150,199	143,846	182,066	586,507	231,798

701 TOWN POOL ENTERPRISE: If Article 3 of this Town Meeting is passed, it is the Board of Selectmen's responsibility to recommend to Town Meeting the budget for the Town Swimming Pool Enterprise Fund. The recommendation of the Board of Selectmen, in accordance with Ch. 306 of the Acts of 1986, is as follows:
Total Budget: \$205,800; Income Estimate: \$185,800; Amount to be raised: \$20,000.

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
800 BOARD OF HEALTH					
-100 Director's Salary	30,897	33,414	36,310	39,269	39,269
-120 Overtime	0	660	2,000	0	0
-130 Clerical	15,378	16,746	18,898	20,510	20,510
-140 Animal Inspector	1,126	1,193	1,260	1,323	1,323
-141 Extra Hire	0	0	0	2,000	2,000
Total Personal Services	47,401	52,013	58,468	63,102	63,102
-210 General Expense	1,159	1,120	1,600	1,600	1,600
-310 Maintenance	350	396	600	600	600
-321 Lab Expense	3,797	2,771	4,300	4,300	4,300
-612 SVNA	30,962	31,438	32,224	33,520	33,520
-712 Mosquito Control	15,000	15,000	15,000	18,000	18,000
-750 Septage: Capital Exp.	5,489	0	10,000	15,000	15,000
-751 Septage: Operation. Exp.	33,800	33,379	95,000	65,000	65,000
-811 Studies & Surveys	0	0	0	37,000	37,000
-910 Mental Health	6,000	6,000	6,000	9,000	8,788
-920 Hazardous Waste	1,784	4,200	4,000	20,000	20,000
Total Expenses	98,341	94,304	168,724	204,020	203,808
-510 Equipment	11,550	267	0	0	0
Total Equipment	11,550	267	0	0	0
800 TOTAL	157,292	146,584	227,192	267,122	266,910
900 Veterans					
-100 Agent's Salary	2,556	2,709	2,859	3,001	3,001
Total Personal Services	2,556	2,709	2,859	3,001	3,001
-210 General Expense	935	584	750	750	750
-613 Veteran's Benefits	0	2,172	4,000	4,000	4,000
Total Expenses	935	2,756	4,750	4,750	4,750
900 TOTAL	3,491	5,465	7,609	7,751	7,751
950 UNCLASSIFIED					
EMPLOYEE BENEFITS					
-800 Health Insurance	593,842	665,592	700,000	900,000	900,000
(Town: 45%)	266,813	299,050	314,510	404,370	404,370
(Scl: 55%)	327,029	366,542	385,490	495,630	495,630
-801 Life Insurance	3,659	3,800	3,800	4,000	4,000
(Town: 45%)	1,644	1,707	1,707	1,797	1,797
(Scl: 55%)	2,015	2,093	2,093	2,203	2,203

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
-806 Fire Pension	1,500	1,500	1,500	1,500	1,500
-810 FICA/Medicare	0	0	0	8,000	8,000
(Town: 45%)	0	0	0	3,594	3,594
(Scl: 55%)	0	0	0	4,406	4,406
-811 Workmen's Compensation	61,455	55,565	69,470	115,000	115,000
(Town: 45%)	27,612	24,965	31,213	51,670	51,670
(Scl: 55%)	33,843	30,600	38,257	63,330	63,330
-813 Retirement Fund	432,442	451,661	495,343	625,000	625,000
(Town: 70%)	301,845	315,259	345,749	436,250	436,250
(Scl: 30%)	130,597	136,402	149,594	188,750	188,750
-820 Non-Contr. Retirement	1,438	2,500	3,000	4,000	4,000
(Town: 70%)	1,004	1,745	2,094	2,792	2,792
(Scl: 30%)	434	755	906	1,208	1,208
-952 Pension Liab. Fund	0	20,000	20,000	20,000	20,000
(Town: 70%)	0	13,960	13,960	13,960	13,960
(Scl: 30%)	0	6,040	6,040	6,040	6,040
Total Employee Benefits	1,094,336	1,200,618	1,293,113	1,677,500	1,677,500
OPERATING EXPENSES					
-802 Fidelity Bonds	976	1,035	1,200	1,200	1,200
-803 Property/Liab. Insurance	71,855	128,778	228,730	310,000	310,000
(Town: 28%)	20,112	36,045	64,022	86,769	86,769
(Scl: 72%)	51,743	92,733	164,708	223,231	223,231
-804 Print Town Report	6,334	6,649	7,000	8,500	5,000
-805 Memorial Day	998	1,025	1,085	1,115	1,115
-807 Reserve Fund	0	0	100,000	100,000	100,000
-808 School Tuition	7,149	0	4,000	4,000	4,000
-809 Communications	3,459	4,194	3,500	3,700	3,700
-812 Hydrant Rental	23,205	23,485	24,360	24,885	24,885
-814 Town Meetings	7,910	9,372	11,200	11,800	11,800
-815 Postage	12,400	13,700	14,300	15,700	15,700
-816 Telephone	21,870	15,581	15,000	19,000	19,000
-818 Gasoline	41,407	40,573	44,500	44,000	40,000
-951 Copying	7,248	7,991	10,000	10,000	10,000
-953 Copiers: Equipment	0	0	0	5,550	5,550
Total Operating Expenses	204,811	252,383	464,875	559,450	551,950
950 TOTAL UNCLASSIFIED	1,299,147	1,453,001	1,757,988	2,236,950	2,229,450
(Total Town Related)	725,874	778,912	965,727	1,180,973	1,173,473
(Total School Related)	511,818	598,524	702,791	915,427	915,427
Abatement Surplus	100,000	80,000	60,000	100,000	100,000
NET 950 BUDGET	1,199,147	1,373,001	1,697,988	2,136,950	2,129,450

	Expend. FY 85 *	Expend. FY 86 *	Approp. FY 87 **	Request FY 88	Recommend FY 88
TOTAL OPERATING BUDGET	16,788,962	17,584,266	19,906,003	22,556,541	21,990,485
Total Offsets	380,916	315,312	359,647	153,800	424,100
NET OPERATING BUDGET	16,408,046	17,268,954	19,546,356	22,402,741	21,566,385

* Includes Reserve Fund and Line Item transfers, as well as transfers from the Salary Adjustment Account.

** Includes Salary Adjustment transfers, to date and earmarked, as voted by Annual Town Meeting and modified by Special Town Meeting. Reserve Fund and Line Item transfers, for FY87 to date, are not included here, but are listed on the following page.

PROPOSED WRAP-UP MOTION OF FINANCE COMMITTEE:

- A. That appropriations within departmental budgets are funded hereunder as integrated line items, provided, however, that the departmental appropriations set forth within the following categories: Personnel Services, Expenses, Total Equipment, Total Snow and Ice, Net Sudbury Public Schools, Sudbury Assessment (Schools), Total Debt Service, Total Unclassified and Out-of-State Travel must be expended within those categories unless, in each instance, the Finance Committee grants prior approval;
- B. That all automobile mileage shall be paid at the rate of 20.5 cents per mile upon submission of a proper voucher;
- C. That any State or Federal funds received by the Town which must be obligated or expended prior to the next Annual Town Meeting may be used to offset the cost of an appropriate line item in the budget upon the acceptance of the Finance Committee and certification of the Town Accountant.

1986-1987 RESERVE FUND TRANSFERS

Reserve Fund Appropriation

\$100,000.00

<u>ACCOUNT NUMBER / DESCRIPTION</u>	<u>TRANSFER</u>	<u>AMOUNT</u>
700-510 Park and Recreation: Equipment	1	157.00
501-811 Selectmen: Surveys and Studies	2	3,000.00
410-150 Highway: Sick Buy-Back	14	792.42
410-218 Highway: Roadwork (walkways)	15	8,500.00
506-510 Town Clerk: Equipment	16	389.00
320-710 Police: Uniforms	17	4,500.00
310-710 Fire: Uniforms	24	4,800.00
510-130 Permanent Building Committee: Clerical	33	420.00
950-810 Unclassified: FICA/Medicare	37	5000.00
600-520 Library: Books	42	2,963.00
600-510 Library: Equipment	44	500.00

BALANCE as of 2/1/87:

\$68,978.58

In addition, as of 2/1/87, the Finance Committee and Selectmen have jointly approved spending in excess of appropriation (under the provisions of M.G.L. Ch. 44, §31D) for accounts 401-121, Snow and Ice Overtime (\$56,900.00 approved) and 401-301, Snow and Ice Materials/Contractors (\$57,393.00 approved). The sums actually expended will be raised through Free Cash.

1986-1987 INTER-ACCOUNT TRANSFERS

<u>ACCOUNT NUMBER / DESCRIPTION</u>	<u>TRANSFER</u>	<u>AMOUNT</u>
502-110 to 502-151, Engineering: Sick Buy Back	3	\$779.52
501-110 to 501-130, Selectmen: Clerical	23	5,949.00
320-120 to 320-110, Police: Salaries	34	7,500.00
501-110 to 501-130, Selectmen: Clerical	36	1,359.00
340-320 to 340-310, Building: Vehicle Maintenance	40	350.00

100 EDUCATION: 110 SUDBURY PUBLIC SCHOOLS

<u>BUDGET SUMMARY 110</u>	<u>BUDGET 1985-86</u>	<u>BUDGET 1986-87</u>	<u>BUDGET 1987-88</u>
A Account-Salaries	\$ 5,124,106	\$ 5,629,289	\$ 6,014,172
B Account-Supplies/Services	713,577	746,680	982,585
B' Account-Energy Related	551,596	533,260	535,879
C Account-Equipment	36,735	31,328	139,785
D Acct-Community Use of Schools	12,000	12,000	12,000
	\$ 6,438,014	\$ 6,952,557	\$ 7,684,421

OFFSETS:

METCO	36,575	40,235	40,235
METCO	20,000	40,000	65,000
PL 94-142	55,610	62,608	59,171
PL 89-313	2,625	2,625	2,100
	(114,810)	(145,468)	(166,506)
NET BUDGET	\$ 6,323,204	\$ 6,807,089	\$ 7,517,915
		+7.7%	+10.4%

A ACCOUNT - SALARIES

<u>PROGRAM & NUMBER</u>	<u>1985-86 Staffing</u>		<u>1986-87 Staffing</u>	
	<u>1986-87 NO. OF PERSONNEL</u>	<u>1986-87 SALARIES</u>	<u>1987-88 NO. OF PERSONNEL</u>	<u>PROJECTED 1987-88 SALARIES</u>
00 - Contract & Adm.	1.20	*233,230	1.2	*294,095
18 - Middle/Gr. 6	8.00	274,107	8.0	288,199
35 - Elem./Gr. 1-5	39.00	1,364,715	40.5	1,477,677
56 - Kindergarten	10.00	220,845	9.0	192,418
57 - Art	2.80	91,516	2.7	94,459
58 - Music	4.40	135,975	4.7	153,200
59 - Physical Ed.	6.00	201,805	6.0	213,671
60 - Core/Gr. 7-8	21.00	706,669	19.0	656,758
61 - Reading	6.00	184,859	6.0	181,033
66 - Keybd/Comp.	2.00	67,248	3.0	79,699
67 - Foreign Language	2.00	63,765	2.0	68,597
68 - Home Economics	1.70	52,389	1.8	58,817
69 - Industrial Arts	2.00	73,073	2.0	76,288
71 - Curriculum/Media	9.00	148,809	10.5	221,073
72 - Guidance	5.00	164,902	6.0	210,632
76 - Special Ed.	22.00	596,916	20.7	623,414
85 - School Mgmt.	12.82	325,020	13.5	331,496
86 - Central Mgmt.	8.20	303,322	8.7	324,116
87 - Catalyst	4.00	130,247	4.5	155,843
(82) 10-Custodial	11.00	207,888	11.0	229,816
(83) 20-Maintenance	3.10	81,989	3.1	82,871
TOTALS	181.22	5,629,289	183.9	6,014,172

* Includes allowance for staff bank

<u>110 SUDBURY PUBLIC SCHOOLS</u>	<u>Budget 1985-86</u>	<u>Budget 1986-87</u>	<u>Request 1987-88</u>
<u>E ACCOUNTS - SUPPLIES, CONTRACTED SERVICES, TEXTS, ENERGY</u>			
00 Non-Program	\$ 71,000	\$ 74,250	\$ 77,940
56 Kindergarten	3,000	3,500	3,650
57 Art	9,066	9,516	9,880
58 Music	12,751	12,506	13,857
59 Physical Education	3,990	4,190	4,031
60 English	17,199	17,825	20,638
61 Reading	27,055	28,071	29,996
62 Science	15,959	15,466	15,609
63 Health Education	3,500	3,588	3,588
64 Mathematics	14,258	20,515	19,675
65 Social Studies	19,016	20,305	20,637
66 Keyboard	755	800	2,000
67 Foreign Language	2,625	2,630	2,750
68 Home Economics	4,680	4,900	5,150
69 Industrial Arts	7,200	7,500	7,550
71 Lib/Media/Curric.	62,010	75,209	79,425
72 Guidance	100	100	400
73 Health Services	58,620	61,452	71,525
76 Special Education	64,900	71,200	110,326
77 Tuition	110,000	133,250	250,750
78 Pupil Personnel Serv.	13,000	15,800	23,775
80 Transportation	277,096	291,840	301,589
85 School Management	12,813	14,547	16,230
86 Central Management	3,000	15,060	16,200
10 Custodial	26,000	27,700	28,362
20 Maintenance of Bldgs.	59,400	75,000	110,841
21 Heating Fuel	129,500	95,800	93,340
30 Maintenance of Equip.	23,800	31,800	37,800
31 Gas	5,000	5,000	4,150
32 Water	2,000	2,620	2,600
33 Telephone	38,000	30,000	25,000
34 Electricity	100,000	108,000	109,200
TOTALS	\$1,197,293	\$1,279,940	\$1,518,464
<u>C ACCOUNT - EQUIPMENT</u>	\$ 36,735	\$31,328	\$139,785
(New & Replacement Equipment)			
<u>D ACCOUNT - COM. USE OF SCHOOLS</u>	\$ 12,000	\$12,000	\$12,000

STAFF PUPIL SUMMARY

	<u>1985-86</u>	<u>1986-87</u>	<u>1987-88</u>
Number of Pupils	1,710	1,697	1,669
Teaching Staff	124.9	123.9	126.0
Other Staff	57.21	57.3	57.9
Cost Per Pupil (Gross)	\$3,764	\$4,097	\$4,604

100 EDUCATION: 130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	<u>1985-86 Actual</u> <u>Expenditures</u>	<u>1986-87</u> <u>Budget</u>	<u>1987-88 Proposed</u> <u>& Recommended</u>
(Pupils)	(1334)	(1297)	(1240)
I. <u>INSTRUCTION</u>			
American Crafts	712	1,287.37	
Art	4,547	8,150	7,950
Business	22,311	28,960	35,035
Computer	54,468	98,583	137,986
English	12,615	16,300	16,900
Foreign Language	10,571	12,530	10,700
History	8,969	9,650	20,300
Home Economics	5,906	6,120	9,970
LS West	4,792	6,050	6,550
Mathematics	7,840	8,225	8,225
Music	9,554	8,028	9,500
Physical Education	11,107	10,400	14,058
Science	13,136	16,300	21,030
Technology	22,025	18,725	31,775
Work Experience	332	5,795	2,800
Heys Seminar		1,000	1,000
Human Relations	1,945	3,400	4,000
General Supplies	33,086	35,000	35,000
	<u>223,916</u>	<u>294,503.37</u>	<u>372,779</u>
II. <u>EDUCATIONAL SUPPORT</u>			
House Services	13,703	11,600	14,000
Student Services	40,452	41,198	44,080
Special Needs	568,944	612,400	525,900
Audio-Visual	21,012	21,700	25,000
Library	14,365	14,000	21,350
Student Activities	7,486	5,000	10,000
Athletics	80,249	85,270	90,000
Transportation	246,140	247,000	255,000
Development	7,078	5,000	7,500
	<u>999,429</u>	<u>1,043,168</u>	<u>992,830</u>
III. <u>OPERATIONS</u>			
Custodial	33,908	37,300	45,800
Grounds	17,794	23,443	25,000
Maintenance	111,344	118,768	167,968
Utilities	242,206	293,100	300,000
Insurance	42,192	54,150	60,175
	<u>447,444</u>	<u>526,761</u>	<u>598,943</u>

<u>130 LSRHS</u>	<u>1985-86 Actual Expenditures</u>	<u>1986-87 Budget</u>	<u>1987-88 Proposed & Recommended</u>
IV. <u>DISTRICT SERVICES</u>			
School Committee	19,284	24,501	37,201
Administration	21,354	27,200	54,700
Business Office	5,586	8,600	11,650
Central Office	15,177	13,910	14,200
Benefits	457,416	511,000	637,000
Contingency	0	25,000	25,000
	<u>518,817</u>	<u>610,211</u>	<u>779,751</u>
V. <u>SALARIES</u>			
Administration	453,217	482,287	
Professional Staff	3,259,386	3,374,542	collective
Educational Support	168,368	196,867	bargaining
Athletics & Extra-curricular	112,972	138,500	in process
Clerical	248,809	247,318	
Maintenance	368,088	378,271	
	<u>4,610,840</u>	<u>4,817,785</u>	<u>5,193,890</u>
VI. <u>DEBT AND CAPITAL</u>			
Building Debt	21,200	20,400	0
Roof Debt	76,275	71,625	66,975
Capital Projects	192,500	200,000	50,000
	<u>289,975</u>	<u>292,025</u>	<u>116,975</u>
TOTAL EXPENDED	7,090,421		
TOTAL BUDGET	7,104,897	7,584,453.37	8,055,168
OFFSETS:			
Chapter 70	636,997	636,997	707,774
Chapter 71	489,217	435,964	470,440
Transportation	230,000	245,000	220,000
Residential Tuition	115,000	100,000	100,000
Supplemental Aid		53,253	
Construction Aid		52,310.15	52,309
STATE AID sub-total	<u>1,471,214</u>	<u>1,523,524.15</u>	<u>1,550,523</u>
Adjustment for prior years	436,992.04	264,378.46	169,688.95
TOTAL OFF-SETS	<u>1,908,206.04</u>	<u>1,787,902.61</u>	<u>1,720,211.95</u>
TOTAL ASSESSMENT	5,196,690.96	5,796,550.76	6,334,956.05
SUDBURY ASSESSMENT	4,373,089.49	4,904,994.46	5,412,354.09
FINANCE COMMITTEE RECOMMENDED ASSESSMENT			5,412,355

100 EDUCATION: 140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

	Program Amount FY87	Requested & Recommended FY88	Diff.	%
<u>VOCATIONAL</u>				
Building Trades w/Hort. in '88	\$ 69,625	\$ 74,100	\$ 4,475	
Commercial Services w/D.E.	16,028	18,618	2,590	
Electronics	30,469	34,362	3,893	
Graphics	83,755	84,840	1,085	
Drafting	8,855	9,175	320	
Health Instruction w/Child Care	27,495	26,602	- 893	
Metal Fabrication	45,260	45,015	- 245	
Power Mechanics	28,945	29,615	670	
Technology	17,050	16,805	- 245	
Afternoon Program/Summer Prog.	13,801	13,801	0	
Regional Occupational Program	11,285	11,285	0	
<u>ACADEMIC</u>				
Reserve Officer (LDRSHP)	2,900	2,800	- 100	
Communications	16,978	16,900	- 78	
Human Relations	6,336	6,500	164	
Foreign Language	1,540	2,700	1,160	
Art	11,065	11,765	700	
Music	750	750	0	
Mathematics	9,500	10,000	500	
Science	20,525	21,200	675	
Physical Education	10,225	9,790	- 435	
Athletics w/o Coach Salaries	70,480	78,329	7,849	
Business Instruction	3,350	13,450	10,100	
Driver Education	500	500	0	
<u>SUPPORT</u>				
Instructional Resources	54,700	55,375	675	
Pupil Support	38,041	37,907	- 134	
Principal	63,005	64,275	1,270	
Transportation	725,630	804,742	79,112	
Vocational Coordinator	8,750	8,750	0	
Computer Services	68,350	68,800	450	
Dean	2,400	2,400	0	
Superintendent	7,050	7,350	300	
Planning & Academics	9,460	43,260	33,800	
Cafeteria	7,850	11,250	3,400	
<u>OTHER</u>				
District Programs	4,740	4,740	0	
Legal Fees	25,000	30,000	5,000	
Audit Fees	11,000	9,000	- 2,000	
Business Office	22,400	22,950	550	
Risk Insurance	137,000	160,000	23,000	
Retirement/Employ. Benefits	491,831	525,540	33,709	
Debt Management	208,805	192,330	-16,475	
Equipment	140,000	267,602	127,602	
Operations/Maintenance	723,950	754,350	30,400	
Salaries	5,102,910	5,453,771	350,861	
Medicare (new)	0	8,947	8,947	
Final Total	\$8,359,589	\$9,072,241	\$712,652	+8.5%

MMRVTHS
DISTRICT APPORTIONMENT

1987 - 1988

I. OPERATING BUDGET:

Total Operating Budget	\$ 8,836,575
Aid/Revenue	<u>-3,814,321</u>
Operating Budget Apportionment	\$ 5,022,254

II. SPECIAL OPERATING:

Special Operating Costs	\$ 43,336
Credits	<u>- 27,311</u>
Special Costs Apportionment	\$ 16,025

III. CAPITAL BUDGET:

Capital Payments - New Town's Surcharges	\$ 55,600
Original Town's Credits	- 55,600
Debt Service	<u>192,330</u>
	\$ 192,330

Credit Ch. 645	<u>- 107,817</u>
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Capital Apportionment, net	\$ 84,513
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TOTAL APPORTIONMENT	5,122,792
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Apportionment Formula:

%	of Students	Operating	+ Spec. Oper.	+ Capital	= Apportionment
SUDBURY:	9.046	454,336	+ 1,167	+ 1,568	= 457,070

FINANCE COMMITTEE BUDGET REPORTS: where a report is not given on a particular budget or category of spending, the Finance Committee recommends approval of the amount given in the Recommended column.

110 SUDBURY PUBLIC SCHOOLS: The School Committee has requested an increase of 11.9 per cent. The Finance Committee is recommending an increase of 10.5 per cent. The Finance Committee's recommendation is a 10.5% increase in the total cost to the Town of the Sudbury Public Schools. The total cost is: (1) their budget plus (2) the insurance and pension costs which are in the Town's Unclassified budget that are attributable to the schools and school personnel.

Adequately funding the schools is a top priority for the FinCom. In this age of Proposition 2-1/2, we have had a windfall year for revenues. Revenues have increase 9.9 per cent for the Town. Sudbury continues to add new houses and businesses to its tax base. The FinCom recommends giving the schools a little more than their "fair share" 9.9% revenue increase. While a 10.5% increase is a very large increase, we think that this amount is necessary to maintain Sudbury's excellent school system. The well deserved reputation which Sudbury enjoys for an excellent school system helps us maintain our property values.

In accordance with state law, we leave it to the discretion of the Sudbury School Committee as to where and how the necessary cuts could be made. We recommend approval of the net budget of \$7,406,607.

130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT: The School Committee's requested budget increase was 8.18 per cent which resulted in a proposed assessment increase to the Town of Sudbury of 13.4 per cent. The disparity between budget increase and assessment increase is due to the use of average enrollment over the total school year to adjust the prior two years' assessment to actual amount spent and received from the State, and the use of October 1 enrollment of this year to set the budget year's assessment.

The Finance Committee met with the Regional School Committee and Lincoln's Finance Committee and reviewed the condition of the Towns' financial position. Based on this review we requested that the assessment to the Town of Sudbury be held at a 10.5 per cent increase over the prior year. In addition, the FinCom stated that it would support the School Committee's article for borrowing money to fund major maintenance programs at the school which have been deferred in the past.

Throughout the budget process the Finance Committee has reviewed the School's budget as a global amount, and has stressed that it is up to the School Committee and its administrators to determine the way in which the funds are spent. Recommend approval of \$5,412,355.

140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL: Sudbury has six more students enrolled at Minuteman than it had last year. The assessment is directly related to the number of students each member town sends to the school. Our 74 students represent nine per cent of the student body. Our assessment is \$457,070, an increase of 24 per cent. The budget has risen by 8.5 per cent; the largest proportion of the cost incurred in equipment expenses that can no longer be delayed. Recommend approval of \$457,070.

310 FIRE DEPARTMENT: Fire protection is among the highest priorities in the Town budget. The increase in personal services has been more than offset by the non-recurrence of FY1987 roof repair and capital expense items. The Finance Committee supports the request for an additional half-time dispatcher to help reduce the need for additional overtime coverage. We are not supporting the departmental request for \$15,000 in architectural fees, pending the study by the Long Range Planning Committee of town space needs and building utilization. Recommend approval of \$1,179,935.

320 POLICE DEPARTMENT: Departmental requests for FY88 represent a 9.5 per cent increase over FY87 appropriations, much of which can be traced to increased personnel costs. The Finance

Committee supports the request for two civilian dispatchers in addition to the two instituted during FY87. The utilization of these dispatchers frees uniformed personnel for shift coverage, and thereby reduces the need for additional overtime hours at significantly higher hourly rates. We recommend a reduction in capital equipment acquisition, which would cause some additional items' purchase to be delayed to FY89. Recommend approval of \$1,279,660.

340 BUILDING DEPARTMENT: The recommended budget of \$256,743 represents an increase of \$12,047 from last year. Personal services is up by \$13,545 mainly because of increased hours required to complete building inspections and improve enforcement of building regulations. \$2,000 is included for maintenance and repairs of the "Haynes Meadow" house. \$10,970 is also included for maintenance and utilities of the Hosmer House. \$4,800 was requested for an office computer. After discussion, the Finance Committee recommended \$1,117 for an electronic typewriter instead. This machine would be compatible with a computer if it is purchased in the future. Recommend approval of \$256,743.

360 CONSERVATION: The Finance Committee recommends approval of the increase in maintenance to ensure that proper attention is given to the land presently owned. We recommend \$2,250 for an IBM computer to provide office automation in a way fully compatible with other Town equipment. This will reduce the need for additional hours and personnel. We disapprove of the request for vacation coverage, in accordance with our guidelines. We are convinced of the need for additional clerical assistance, but we believe that the Recording Secretary to be funded under our recommendations could provide vacation cover within the amount budgeted for that position. The requested contribution of \$125,000 to the conservation fund should be viewed in perspective with the \$66,080 expense in this year's Debt Service (200) budget related to the Stone Tavern Farm project. We recommend funding the Conservation Fund at a \$25,000 level that will permit the Commission to continue the search for appropriate parcels, fund appraisals, etc. We specifically reject the concept that the Town Meeting is bound to place the proceeds of particular land sales into the Fund; the Fund must compete with all other Town priorities, including education and protection, for the scarce dollars available from whatever source. Recommend approval of \$67,022.

370 BOARD OF APPEALS: The increase in the budget is caused by a modest increase in the expense budget to pay for increased advertising related to a higher caseload. The remainder of the increase has been caused by adjustments necessitated by the new Classification Plan. Any decrease in the budget would very likely impair the functioning of the Board. The Finance Committee recommends approval of \$7,917.

410 HIGHWAY DEPARTMENT: Recommendations for the Highway budget reflect the removal of a new Heavy Laborer position, and the funding of temporary summer help at last year's level, in accordance with our guidelines on personnel staffing levels. We also recommend a decrease in Roadwork, as the Surveyor has indicated that the Surface Drains article is of higher priority due to safety considerations than this year's Intersection Improvements needs. We recommend deferral of funding of walkway reconstruction, given the large volume and backlog of ongoing and planned new walkway construction. A fence for the landfill was judged to be of lower priority than other needs, as were additional funds for tree-trimming services. Although the Highway Department's basic needs are a high priority, there are these areas of flexibility where funds may be reduced. Recommend approval of \$1,313,538.

501 SELECTMEN: Increases in the Selectmen's personal services budget reflect the salaries due continuing employees as well as a request for a half-day switchboard operator. The latter position would be funded at the lowest (Grade 1) rate of pay, and would release an existing, more highly-paid clerk from afternoon switchboard coverage. Additional clerical assistance is needed for support of the Budget Analyst, and for the Law Department, whose clerical assistance is currently funded from the Selectmen's budget. The services rendered to many Town departments as well as Sudbury Public Schools by the telephone switchboard operator are crucial, but should not be provided at a higher per-

hour cost than is necessary. The addition of this part-time position is thus warranted, and will reduce overtime requirements of the Selectmens' staff. Other elements of the budget are generally in accordance with FinCom guidelines, with reductions recommended for in-state Travel and Surveys and Studies. Recommend approval of \$187,129.

502 ENGINEERING: The Finance Committee recommends decrease in the overtime budget, to be funded from excess salaries given the current open positions in the department, some of which are likely to continue into FY88. Recommend approval of \$212,554.

503 LAW: The recommended budget for the Law Department is up by \$7,243 to cover expected legal and litigation costs, legal counsel for collective bargaining, and salary increases. Recommend approval of \$67,068.

504 BOARD OF ASSESSORS: The request for a vehicle for the Assistant Assessor was not included in the Long Range Capital Expenditure Plan. However, the Board has made a creditable case for the need for a Town vehicle for their employee. The Finance Committee recommends that the \$9,500 request for a vehicle be reduced to \$7,000, since it is believed that a satisfactory vehicle can be purchased for such a price. The \$500 vehicle maintenance for the first year has been eliminated from the budget request, since a new vehicle will be under warranty.

Board members have also indicated that \$5,000 of the consulting services for the Town's revaluation may be deferred until later years of the project. The Finance Committee does not recommend continuation of the Board of Assessors' stipends, which are an anachronism from days prior to their establishment of a full-time, professional position within their office. Recommend approval of \$144,821.

505 TAX COLLECTOR: The Tax Collector's budget contained a request to combine two part-time clerical positions (which totalled 78% of a full-time position) into one full-time position. The additional clerical assistance in the Tax Collector's office is not deemed necessary to maintain required services. Indeed, a reduction in staffing is warranted, since the Town has supported a "full service" contract, with a vendor who both collects the tax payments and maintains tax records, all obviating a great deal of the manual entry and recordkeeping of the function. The \$34,000 service contract cost should be offset with a modest reduction in clerical staffing, by 50 per cent of the requested full-time position (saving \$6,710). In addition, a reduction in the overtime budget is warranted. Recommend approval of \$93,274.

506 TOWN CLERK/BOARD OF REGISTRARS: The Town Clerk's budget contained a request for a 43 per cent increase in the Town Clerk's salary. Although it is the responsibility of the Finance Committee to recommend a salary for the several elected officials (including the Town Clerk) to the Town Meeting, we solicit assistance from the Personnel Board. Their recommendation, after "re-rating" the job with the Municipal Rating Manual provided by their recent personnel study, was to upgrade the Town Clerk's position to the equivalent of Grade 10 on the Salary and Classification Plan. On that basis, we recommend that the Town fund the Town Clerk's salary for FY88 at \$28,997. That action is consistent with the salary recommendations we have made to the Town Meeting for the other three elected officials. After reviewing the use of overtime in prior years, a reduction to \$500 is recommended. It is also maintained that General Expense can reasonably be reduced by \$1,000, \$475.00 of that sum being associated with 350th Anniversary Pins, which we believe is the responsibility of the 350th Anniversary Celebration Committee. Recommend approval of \$114,527.

510 PERMANENT BUILDING COMMITTEE: The Permanent Building Committee has requested \$604 in personal services, an increase from \$100 in FY87. This is due to the anticipated increased time need of the Recording Secretary due to the roofing and pool projects. Recommend approval of \$604.

511 PERSONNEL BOARD: The Personnel Board has requested a \$420 increase in its budget. Of this amount, \$200 is to be used to purchase a tape recorder to record personnel hearings and the remainder is to fund a step raise for their Recording Secretary in conformance with the Town salary plan. Recommend approval of \$3,041.

512 PLANNING BOARD: The Finance Committee recognizes the increased levels of responsibility and activity associated with this Board and its full time staff. As a result we support the capital expenditure for a new typewriter. Given financial constraints, we cannot support the increase in clerical hours from 18 to 25. In accordance with our guidelines, we also oppose providing vacation cover -- especially in an office with two clerical employees, who should be able to cover for each other's absences. Recommend approval of \$56,528.

515 HISTORICAL COMMISSION: The recommended budget for the Historical Commission of \$5,365 represents an increase of \$4,598 from last year. This budget includes monies to cover start-up capital expenses to be in compliance with the state requirement to have the Hosmer House open twelve days per year. The Finance Committee also recommends these funds since they are needed to put the Hosmer House in rentable condition. Recommend approval of \$5,365.

518 COUNCIL ON AGING: The COA has requested \$35,128 for FY88 to run its drop-in center and outreach program. The major increase over the past year is that the Town has been asked to fund the total of the outreach worker's hours: 728, of which 328 were paid by a state grant in prior years. Recommend approval of \$34,078.

521 ACCOUNTING: The Accounting Department expenses request included \$18,500 for an external audit. An audit was budgeted for and performed in FY1987, and an annual audit is not required by the Commonwealth. Recommend approval of \$110,277.

600 GOODNOW LIBRARY: Increases in the library budget are due primarily to salary increases related to the classification plan, to expenses such as utilities, and to a FinCom-recommended capital investment in a telephone system to reduce telephone operating costs. Increases in the book budget are determined by a state reimbursement formula to which the Town adheres. Recommend approval of \$327,359.

700 PARK AND RECREATION: The Finance Committee supports the funding of part-time personnel at a level equivalent to FY87. We do not support the addition of a full time grounds person to the Park and Rec staff. We also oppose additional clerical hours for FY88, in line with our opposition to increased personnel costs throughout the budget. Although the request included \$96,900 for reconstruction of tennis courts and ball field improvements at Feeley Field, we consider those improvements of lower priority than many other items in the budget, and suggest their deferral. Recommend approval of \$200,298.

701 TOWN POOL: The Finance Committee recommends immediate establishment of an Enterprise Fund to place the Pool into operation as an ongoing "business venture." This will foster fiscal accountability outside the Town's budget, and will enable the managers to take advantage of depreciation to fund ongoing repairs and expansion projects. Recommend approval of \$205,800.

710 YOUTH COMMISSION: At this time of extreme fiscal constraints, the Finance Committee strongly disapproves of the establishment of two new positions under the direction of the recently-established Youth Commission. We believe that many of the proposed services, although certainly worthwhile, are duplicated by available services from Family Counseling, Trinity, and other Board of Health programs. The CODE Hotline proposal is essentially duplicative with many other hotline services available to Town residents. The Finance Committee believes that the funding proposals are not warranted, and that the Youth Commission should be funded to continue their community programming only at this time. Recommend approval of \$1,500.

715 350th ANNIVERSARY CELEBRATION: The allocation of \$10,000 this year toward financing a major Town celebration is a necessary anticipation of a debt that will be incurred for an event the Town will want to acknowledge in a large and joyful way. Postponing this allocation would not be in our best interest. Recommend approval of \$10,000.

800 BOARD OF HEALTH: The Finance Committee supports the \$37,000 study item in the Board of Health budget, despite its sizable cost, in the interest of preventing the worsening of the condition of the Grist Mill Pond and associated waterways. Recommend approval of \$266,910.

950 UNCLASSIFIED: The recommended budget of \$2,229,450 is up by \$471,462 from last year. Health insurance is up about thirty per cent (a \$200,000 increase). The Retirement Fund is up by nearly \$130,000 because of a mandated change in accounting practices in the County system. Property and liability insurance is also up by \$81,270. The Finance Committee strongly recommends that the Selectmen evaluate alternative insurers for the Town's health coverage. Recommend approval of \$2,229,450.

ARTICLE 6. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required.)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and which were not submitted for a Reserve Fund transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 7. STABILIZATION FUND

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$185,000, or any other sum, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Finance Committee.

FINANCE COMMITTEE REPORT: In response to the Long Range Planning Committee's questionnaires, Town departments and commissions have identified over ten million dollars in near-term needs for facilities and equipment. A sizable proportion of these needs relates to the provision of vital Town services, such as the ongoing vehicle replacement programs of the Fire and Highway Departments. To ensure that these needs can be accommodated in the budget without severe dislocation of other programs and personnel, the Finance Committee stongly urges annual funding of the Town's Stabilization Fund. Last year, the Town spent \$169,000 from that Fund for fire and highway equipment, and did not add a single dollar to the Fund. This year, the Fund should be replenished to meet known needs in FY89 and FY90. Although the FinCom agrees with the Long Range Planning Committee that a \$400,000 contribution is warranted, the difficulties of constructing a Proposition 2 1/2 budget have caused us to reluctantly reduce our request to \$185,000. Recommend approval of \$185,000.

BOARD OF SELECTMEN POSITION: The Board supports this article.

ARTICLE 8. STREET ACCEPTANCES

To see if the Town will vote to accept the layout of any one or more of the following ways:

CRESCENT LANE	From Maynard Road to a dead end, a distance of 1,349 feet, more or less;
DOUGLAS DRIVE	From Stone Road to a dead end, a distance of 684 feet, more or less;
FOX RUN	From Peakham Road to Saddle Ridge, a distance of 2,976 feet, more or less;
HAWES ROAD	From Dakin Road to a dead end, a distance of 1,007 feet, more or less;
MARK LANE	From Maynard Road to a dead end, a distance of 489 feet, more or less;
SADDLE RIDGE	From Fox Run to a dead end, a distance of 1,078 feet, more or less;
TANTAMOUSE TRAIL	From Hawes Road to a dead end, a distance of 1,035 feet, more or less;
WILDWOOD LANE	From Old Lancaster Road to a dead end, a distance of 600 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by a taking by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$525, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Highway Surveyor and the Town Engineer as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

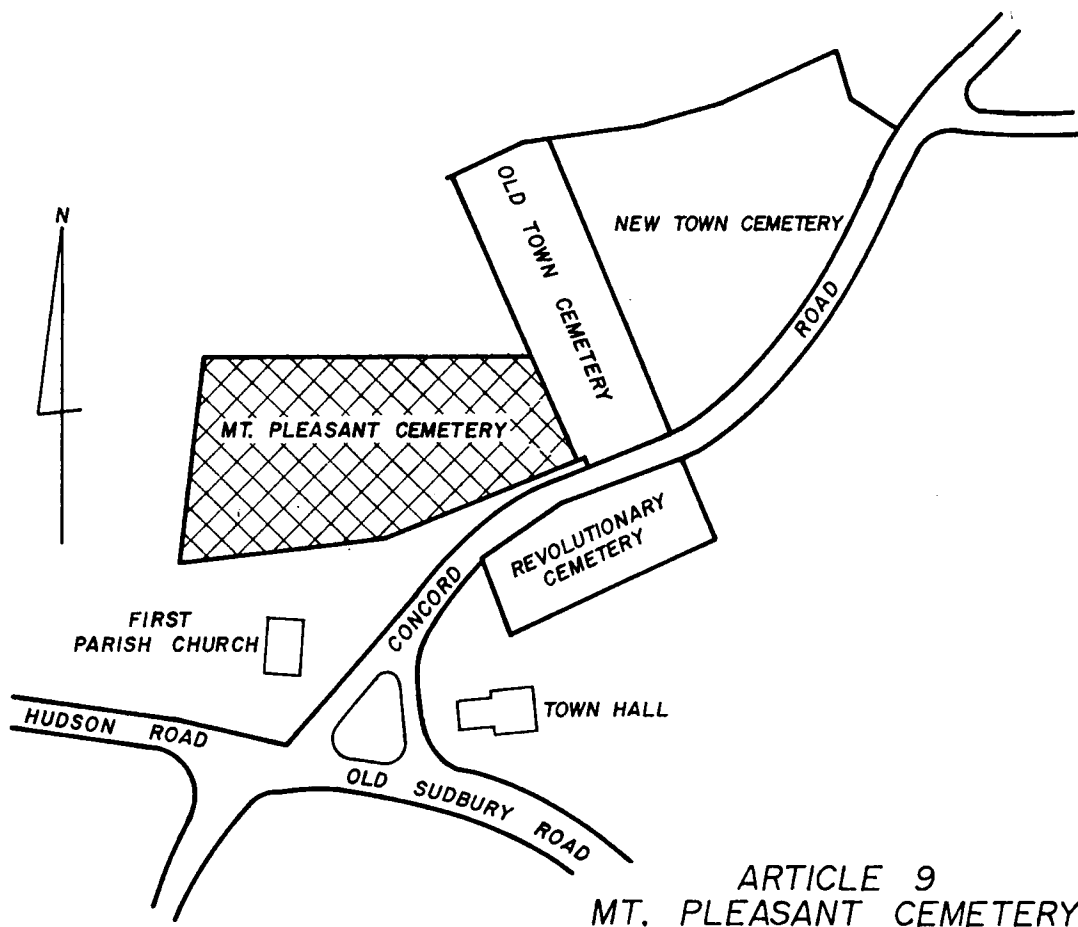
ARTICLE 9. MT. PLEASANT CEMETERY ASSOCIATION GIFT

To see if the Town will vote to accept as a gift to the Town all the real estate of the Mount Pleasant Cemetery Association situated in Sudbury, Massachusetts, together with all the privileges, appurtenances and rights appertaining and belonging thereto, but subject to all rights heretofore existing in any burial lots, together with all the personal estate of said Mount Pleasant Cemetery Association, including all trust funds and all rights, obligations, and responsibilities, both in law and equity thereto appertaining; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article is submitted at the request of the Mt. Pleasant Cemetery Association. The Association's officers desire to transfer all of its assets to the Town, thus turning over the operation and maintenance of the cemetery. Mt. Pleasant Cemetery runs behind the Unitarian Church and parallel to Concord Road. Most of the other cemeteries in Sudbury were once owned by private associations and during the past forty years all others have been turned over to the Town. During the past twenty years, the Mt. Pleasant Cemetery has been totally maintained by the Town; therefore, it makes sense to assume total control and ownership. The land will provide some area for future cemetery lot development. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.



ARTICLE 10. LANDFILL UPGRADING

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$70,000, or any other sum, for the purpose of upgrading the Town of Sudbury Sanitary Landfill, including, but not limited to, the purchase, delivery and application of intermediate and final cover material; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article is submitted because of current negotiations between the Town and the Department of Environmental Quality Engineering (DEQE), which may result in a mandate to the Town. A further report will be made at Town Meeting.

FINANCE COMMITTEE REPORT: The Town has little choice but to spend the sum deemed necessary by State authorities to permit continued use of the Landfill. If improvements are not funded to the State's specifications, a crisis -- such as the temporary or permanent closing of the Landfill -- could result. As the requested amount is only a preliminary estimate at this time, the Finance Committee recommends approval of \$70,000.

ARTICLE 11. SURFACE DRAINS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$50,000, or any other sum, to be expended under the direction of the Highway Surveyor, for construction and reconstruction of surface drains, as follows:

HUDSON ROAD, between Old Lancaster Road and Crystal Lake Drive;
CONCORD ROAD, north of Codjer Lane;
EASY STREET, south to Boston Post Road;
HORSE POND ROAD, corner of Jarman Road;
HAYNES ROAD, north of Josiah Haynes School;
WILLARD GRANT ROAD, at Route 117;

or act on anything relative thereto.

Submitted by the Highway Surveyor.

HIGHWAY SURVEYOR REPORT: Fiscal 1980 was the third year of a five-year drainage program which began in 1978. But, due to the effects of Proposition 2 1/2, 1980 was the last year the Highway Department was able to fund this program. In Fiscal 1988, the Highway Department would like to re-establish this program in order to remedy troublesome drainage situations and hazardous roadway conditions, utilizing Town of Sudbury Engineering Department designs as outlined in the Master Drain Plan. The majority of the drainage construction will be done in-house, utilizing Highway Department personnel and equipment.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee supports the alleviation of drainage problems which present hazards to the public safety. However, we

recommend deferral of half of the requested work because of budgetary constraints. Recommend approval of \$25,000.

ARTICLE 12. AMBULANCE AND EQUIPMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$55,000, or any other sum, to be expended under the direction of the Fire Chief, for the purchase of a new ambulance and the purchase of equipment for the ambulance; or act on anything relative thereto.

Submitted by the Fire Chief.

FIRE CHIEF'S REPORT: The present ambulance is five years old and scheduled for replacement in 1988. This unit has served the Town well. However, maintenance and operating costs will increase and the dependability of this unit can be questioned if it is not replaced as scheduled.

The funds for the purchase of a new ambulance are now in the Ambulance Reserve for Appropriation Account. Therefore, it is not an appropriation to be dealt with in the tax levy.

All funds collected by the Town for the use of the ambulance are deposited in the Ambulance Reserve for Appropriation Account with an anticipated revenue each year of an average of \$17,000.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 13. LIBRARY AUTOMATION

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$3,000, or any other sum, to be used to match the Challenge Grant from the National Endowment for the Humanities and to be expended under the conditions of the grant by the Board of Library Trustees for automation; or act on anything relative thereto.

Submitted by the Board of Library Trustees.

BOARD OF LIBRARY TRUSTEES REPORT: This is our third and next-to-the-last year to raise funds to meet the requirements of the Challenge Grant for Automation from the National Endowment for the Humanities, and we must raise \$15,000 before July 31, 1987. To date, we have raised about \$12,000 and are seeking \$3,000 to be appropriated by the Town to guarantee that we will meet our 1987 requirement. If additional donations are received prior to Town Meeting, the amount requested may be lowered. If the amount raised and/or appropriated exceeds the \$15,000, the excess amount will be carried over and applied toward the final \$10,000 that must be raised during the final grant year which ends on July 31, 1988.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee has been generally supportive of the Goodnow Library's initiative in automation. We hope that the required sum will be successfully raised by the Trustees' Challenge Grant program and the efforts of the Friends of the Library. However, should those fund-raising efforts not raise the entire sum specified in the Challenge Grant, the Town should stand ready to make up the small difference. Recommend approval of \$3,000.

ARTICLE 14. BUILDINGS/SPACE NEEDS STUDY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$75,000, or any other sum, to be expended under the direction of the Long Range Planning Committee, to engage a consultant or consultants to perform a study to evaluate Town buildings, including those under the control of the Sudbury School Committee and the Lincoln-Sudbury Regional High School District Committee, and including those buildings or areas of buildings leased or rented, for efficiency and space utilization; to evaluate the space needs and service requirements of all Town agencies, and in addition thereto, of the Lincoln-Sudbury Federal Town Employees Credit Union and the Sudbury Visiting Nurse Association; and to make recommendations for the use of existing buildings and any further space needs; or act on anything relative thereto.

Submitted by the Long Range Planning Committee.

LONG RANGE PLANNING COMMITTEE REPORT: The purpose of the building/space needs study is to review, with the aid of an architect, the efficiency of the present Town buildings and space utilization by the various Town employees, departments, service departments, educational and historical facilities. This study will review the following priorities:

- A. Evaluate the relocation of Town offices within the current facilities available;
- B. Evaluate the space and service requirements of the Sudbury Public Schools, the L/S Regional High School, the various Town service departments and Sudbury's auxiliary groups, including but not limited to, L/S West, Teen Center, Council on Aging, Lincoln-Sudbury Federal Town Employees Credit Union, the Visiting Nurses and the Sudbury Historical Commission;
- C. Evaluate and review the status of all Town buildings currently leased or rented out to other outside activities.

To accommodate growth within a specific Town department, service department or educational or historical facility, the Town of Sudbury, given the restraints of today's budget, must take inventory of its current facilities and develop long-range plans to maximize the present utilization before spending any new monies on construction.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Town created the Long Range Planning Committee last September and gave it the charge of studying near- and long-term needs.

The LRPC has already done a great deal of work analyzing five-year plans, and has identified a considerable amount of confusion in competing plans for the same facilities drawn up by several departments, the Sudbury Public Schools, and L-S High School. This study would permit an orderly progression of needs for space to be designed, and would no doubt pay for itself by allowing the avoidance of duplicative architectural and design studies in the next two to three years. In this budget year, a \$15,000 project to renovate Fire Headquarters and a \$40,000 architectural study by the Sudbury Public Schools may be viewed in that light, and we have uniformly recommended that the Building and Space Needs Study be performed before these additional expenses are incurred. The LRPC study itself is very modestly funded, as much of the supporting documentation has been organized by LRPC members and other Town employees. We join several of the interested parties in supporting this centralized and objective analysis of the Town's needs, and recommend approval of \$75,000.

ARTICLE 15. SENIOR CENTER PLANS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$10,000, or any other sum, to be expended under the direction of the Council on Aging, for planning and design studies for a senior center; or act on anything relative thereto.

Submitted by the Council on Aging.

COUNCIL ON AGING REPORT: In 1985, the Sudbury Council on Aging appointed a sub-committee of interested citizens to study the problem of the adequacy of the current Drop-In Center as a result of concerns regarding our growing senior citizen population. This sub-committee concluded that our concerns were justified. The present number was higher than anticipated, approximately 1600 over 60 years of age or 11.4% of our population. In the next ten years our senior citizen population would more than double, since there are over 1800 in the 50-60 year age bracket. The present lack of space curtailed our ability to perform our daily routines, specifically Sudbury Visiting Nurse care, provide more varied activities, necessary additional restroom facilities and a larger kitchen. In accordance with their recommendation, the Council on Aging therefore appointed another sub-committee, composed of two of its members and representatives from senior citizen groups, the community at large, business and the Sudbury Visiting Nurse Association, to study the actual needs for an expanded senior citizens' facility and services. Based on studies performed by this sub-committee, which reported its findings in November 1986, the Council on Aging recommends the construction of a new senior center located on town-owned property preferably close to shopping and library facilities, approximately 3,000-4,000 square feet in size, at an estimated cost, completely equipped, of \$500,000. This article requests planning money to permit a more definitive design to meet our requirements and to enhance our opportunity to obtain our citizens' enthusiastic financial support at a future Town Meeting for this most vital project.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Council on Aging (COA) has worked very hard to determine the proper location and scope of a new facility for our elderly

citizens. The suggested location has not been challenged by any other group, and has been deemed most appropriate by those surveyed. In this regard, the COA is well ahead of the proposed Long Range Planning Committee's town-wide space needs study. The Finance Committee believes that the expenditure of \$10,000 for design studies will enable the COA to obtain architectural plans, renderings and presentation material with which to elicit financial assistance, and create the level of interest and support such a facility deserves. Recommend approval.

ARTICLE 16. NOYES SCHOOL ROOF

To see if the Town will vote to raise and appropriate \$191,000, or any other sum, to be expended under the direction of the Permanent Building Committee, for the purpose of maintaining, repairing and/or replacing the Noyes School Roof, or portions thereof, and all expenses connected therewith, including professional, engineering, and architectural services including plans, specifications, bidding documents, and supervision of work; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Permanent Building Committee.

PERMANENT BUILDING COMMITTEE REPORT: The Committee will report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Noyes School roof is cracked, buckled, and leaking. It was extensively patched last year and the patches are not working. Town and School Committee personnel and the Town's Permanent Building Committee are all agreed that we must put on a new roof or suffer costly damage to the school's interior. We must maintain the Town's current assets. The Finance Committee believes that this is not an item that can be postponed any longer, and we therefore recommend approval.

ARTICLE 17. CONSERVATION FUND ADDITION

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$84,500, or any other sum, being an amount equal to that received from the sale of Town lands: 1) located off Pratt's Mill Road shown as Tract 006 on Assessor's Map H06; and 2) located off Crystal Lake Drive shown as Lot 809 on Assessor's Map F04 and known as Tax Possession Parcel #189; to be added to the Conservation Fund, to be expended for future land acquisition under the direction of the Conservation Commission; or act on anything relative thereto.

Submitted by the Conservation Commission.

CONSERVATION COMMISSION REPORT: At the 1985 Annual Town Meeting, the Conservation Commission recommended the sale of two parcels of Town-owned land: .72 land-locked acres off Pratt's Mill Road adjacent to Curtis Middle School, and .76 acres on Crystal Lake Drive. The Commission determined that these parcels did not contain a critical natural resource (i.e., water supply) and they did not contribute to the open space and recreational needs of the Town. The Commission's recommendation was based on the proceeds from the sale of these

parcels being placed in the Conservation Fund at a subsequent Town Meeting for the purpose of purchasing additional open space of greater public value at a later date. The Conservation Commission felt a precedent was set and agreed upon by the Selectmen at the 1985 Annual Town Meeting. It is for this reason that the Commission has submitted this article to transfer \$84,500, representing the proceeds generated by the sale of the two Town parcels, to the Conservation Fund for the purpose of upholding the important precedent of selling Town land only to acquire additional land of greater value to the public.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: As the funds requested under this article have also been requested in the Conservation Commission's budget request, the Finance Committee recommends indefinite postponement.

ARTICLE 18. SPECIAL ACT - LAND BANK

To see if the Town will vote to authorize the Selectmen to petition the General Court of Massachusetts under Article LXXXIX, the Home Rule Amendment to the Constitution of the Commonwealth of Massachusetts, authorizing the Town of Sudbury to enact by Town Meeting a Bylaw to establish a Land Bank, and a Land Bank Commission to administer said law.

If approved by the Legislature and adopted by Town Meeting following such Legislature approval, the Bylaw would:

- a) authorize the collection by the Town of a land transfer fee not to exceed 2% of the purchase price upon the transfer of real property interests located in the Town, and the establishment of exemptions from the fee, as may be provided by vote at Town Meeting;
- b) establish a Land Bank Fund in the Town treasury;
- c) establish a Land Bank Commission to administer funds generated by the Land Bank transfer fee;
- d) authorize the Land Bank Commission to incur debt (bond purchases) with a 2/3 Town Meeting vote; and
- e) authorize the Land Bank Commission to use said funds for the purpose of acquiring, administering, and maintaining land and interests in land in order to protect natural resources and preserve the natural beauty of the Town.

Debt incurred for the purposes of this Act, whether incurred before or after acceptance of the Act, may be retired or refinanced by expenditures from the fund established hereunder.

Notwithstanding any law to the contrary, the authority granted herein shall not reduce state tax revenues pursuant to M.G.L. Chapter 62F Section 4.

Or act on anything relative thereto.

Submitted by the Conservation Commission.

CONSERVATION COMMISSION REPORT: Since the passage of Proposition 2 1/2, local budgets have been tight, and it has been very difficult to raise the funds needed for the purchase of open space and natural resource protection. In addition, the State has been unable to provide enough money to fund all of the requests it receives for worthwhile and eligible land acquisition projects. Meanwhile, economic development in Massachusetts is proceeding at a pace which is limiting the ability of communities to manage growth. As the third most densely populated state in the nation, Massachusetts communities need funds to preserve critical natural resources in the face of overwhelming pressure for development.

Generating open space revenues through a small percentage of real estate transfers is a logical approach to environmental planning; in those areas where development pressure is greatest, the largest amount of funds will be appropriated, thereby providing environmental protection at a level directly related to the need.

Land Bank funds shall be used to conserve open space, protect the environment (including existing and future wellfields), and preserve the natural beauty of the Town by acquiring fee interests and less than fee interests in land. Land Bank funds may also be expended for the maintenance, management, and limited capital improvements of all Town-owned conservation land.

The Land Bank Fund, when approved by the Legislature and signed into law by the Governor, must be approved in its final form by the voters at Town Meeting in order for it to be implemented. The vote on this year's article is to approve the Land Bank concept so that a final version, with specifics determined through input at public hearings, may be brought back to Town Meeting for approval in the future.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 19. UPDATE TOWN TOPOGRAPHIC AND WETLANDS SURVEY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$20,000, or any other sum, to be expended under the direction of the Conservation Commission, for an update to the existing I.E.P., Inc. Wetlands Survey, to include new Town-wide aerial photographs, text up-date, re-mapping of wetland boundaries, and ground surveys as necessary; or act on anything relative thereto.

Submitted by the Conservation Commission.

CONSERVATION COMMISSION REPORT: Sudbury presently has a set of aerial topographic maps taken from 1971 photographs. In 1978, I.E.P., Inc., of Northboro, through field location and map study, added the wetland boundaries to these maps and provided an accompanying text documenting wetland value. Since 1978, dramatic topographic changes to the elevation contours and wetland boundaries have occurred, making the maps increasingly less useful as a tool for development review and planning. Although laws governing development have become more restrictive in the last eight to ten years, especially in reference to the Wetlands Protection Act, the latter part of the 1970's saw a substantial

increase in development under less restrictive regulations. This development, in addition to all development since the early 1970s, is not reflected on any Town topographic maps.

The proposed update of these maps will include a new aerial survey, re-mapping or wetlands with field inspections as necessary, and an update to the text of the study to reflect significant changes and include wildlife habitat in more detail to make the study compatible with a July 1987 Wetlands Protection Act regulations amendment.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: We believe that the outlay of \$20,000 for this purpose will enhance the ability of the Town to protect its wetlands assets in accordance with provisions of the Wetlands Protection Act. This will help conservation, planning, and engineering functions within Sudbury. Recommend approval.

ARTICLE 20. PURCHASE DICKSON LAND OFF ROUTE 27 AND WATER ROW

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$400,000, or any other sum, to be expended under the direction of the Conservation Commission, for the purchase of 98 acres, more or less, located at the intersection of Route 27 (Old Sudbury Road) and Water Row, shown as parcels 300 and 301 on Assessor's Map H11 and parcels 100, 101 and 102 on Assessor's Map H12, owned by Ruth Dickson, et al; and to determine whether the same shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Conservation Commisison. (Two-thirds vote required.)

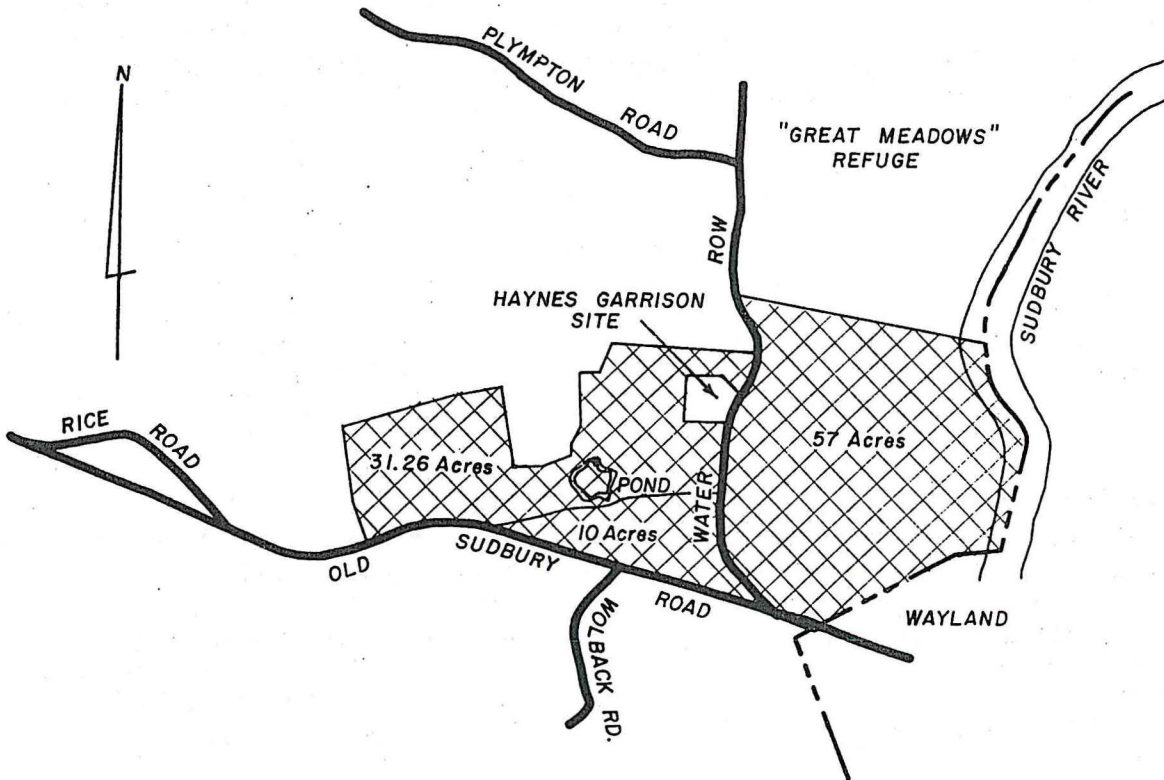
CONSERVATION COMMISSION REPORT: This unique parcel of land consists of three separate parcels, under the same ownership, totalling 98.26 acres. A 57-acre parcel located on the east side of Water Row is mostly floodplain associated with the Sudbury River. The west side of Water Row consists mostly of upland with a shallow pond offering diverse wildlife habitat and recreational opportunities. Several house and barn foundations dating back to the 1800's exist on the site.

Sudbury will benefit tremendously from the acquisition of these parcels of land. Town ownership will provide Sudbury with the only Town-owned access to the Sudbury River. A raised walkway could be constructed over the floodplain for canoe launching. Several endangered wildlife species have been spotted on the site. The shallow pond, adjacent to an abandoned road could be developed into an easily accessible skating area.

With the Town looking at alternatives to conventional development and developers pursuing new methods of sewage treatment, the only way to protect this parcel and allow for public use is to place it under Town ownership, or the opportunity of purchasing river frontage and diverse recreational land will be lost.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: Due to uncertainties about the specifics of the motion to be made under this article, the Finance Committee will report at Town Meeting.



ARTICLE 20
DICKSON LAND PURCHASE

ARTICLE 21. SPECIAL ACT - CIVIL SERVICE, POLICE FORCE

To see if the Town will vote to approve the petition set forth herein exempting the Police force from Civil Service laws and rules, and authorize and request the Board of Selectmen to petition the General Court of the Commonwealth of Massachusetts to enact the special law set forth in said petition and without further submissions to a Town Meeting:

"COMMONWEALTH OF MASSACHUSETTS

In the year one thousand nine hundred and eight-seven. An Act exempting the police force of the Town of Sudbury from Civil Service laws and rules.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Section 1. The police force of the Town of Sudbury shall be exempt from the provisions of Chapter thirty-one of the General Laws.

Section 2. The provisions of Section One shall not impair the Civil Service status of any person on said force on the effective date of this Act.

Section 3. This Act shall take effect upon its passage.";

or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article, submitted in conjunction with the Police Chief, will permit Sudbury to seek and hire the best police officers available. We believe that to be the desire of the Town, as it is your homes and Town they will be protecting. The Police Department is the only Civil Service department remaining in Sudbury. At present, top candidates who may live here are all but impossible to appoint because of Civil Service restrictions. A procedure similar to that used in hiring Fire Department personnel will be used to choose Police appointees. The Civil Service protections of the present officers will continue for their current ranks. We urge your approval.

FINANCE COMMITTEE REPORT: Serious difficulties in Police Department staffing have been (and are currently being) encountered as a result of the Civil Service jurisdiction over Sudbury's police force. This has greatly increased the expense of operating the department, since for the lengthy time that a vacancy remains unfilled, large sums of time-and-one-half overtime pay are being expended of necessity to protect the Town. Following the successful example of the Fire Department, the Police Department should have the capability to respond quickly to vacancies. Recommend approval.

ARTICLE 22A. AMEND ZONING BYLAWS, ART. IX, IV - INTENSITY REGULATIONS
RESEARCH DISTRICTS

To see if the Town will vote to amend the Sudbury Zoning Bylaw, Article IX, IV, Intensity Regulations, as follows:

- 1) In Section A, General Requirements, by adding at the end thereof a new subsection 6 to read as follows:

"6. Maximum Floor Area, Floor Area Ratio

The maximum gross floor area on a lot shall not exceed the maximum gross floor area per acre set forth in the table under Section B, Schedule of Intensity Regulations, for the district in which the lot is located.";

and

- 2) In Section B, Schedule of Intensity Regulations, by adding a new column entitled, "Maximum Floor Area Ratio (in square feet gross floor area per acre)", after the words, "Maximum Building Height", and by inserting therein for Research RD- the following: "967";

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: This petition article is sponsored jointly by the Selectmen and Planning Board so that Town Meeting will have the option of downzoning the Town's only Research District which includes the Sperry property, rather than abolishing the District as proposed in the following article. The current Sperry property and building are grandfathered so that operation would be able to continue as it exists in the present structures under present or new ownership.

Under current Town Bylaw the maximum floor area allowed could be approximately 1,000,000+ square feet - we believe that a downzoning of the property is necessary. Passage of this article would downzone the total properties (Sperry/Melone) to approximately 127,000 square feet of buildable space, including the existing building. The Selectmen intend to amend the proposed gross square footage per acre from 967 sq. ft. to 1,934 sq. ft., thus allowing approximately 250,000 in building area. Between now and Town Meeting the Selectmen and Planning Board hope to come to a compromise on this issue.

The Town is undergoing a townwide traffic study, which will ultimately give an indication of the compatibility between this Research zone and traffic on area roadways. If the traffic study indicates a further down or up zoning, then further adjustments can be made at a later date.

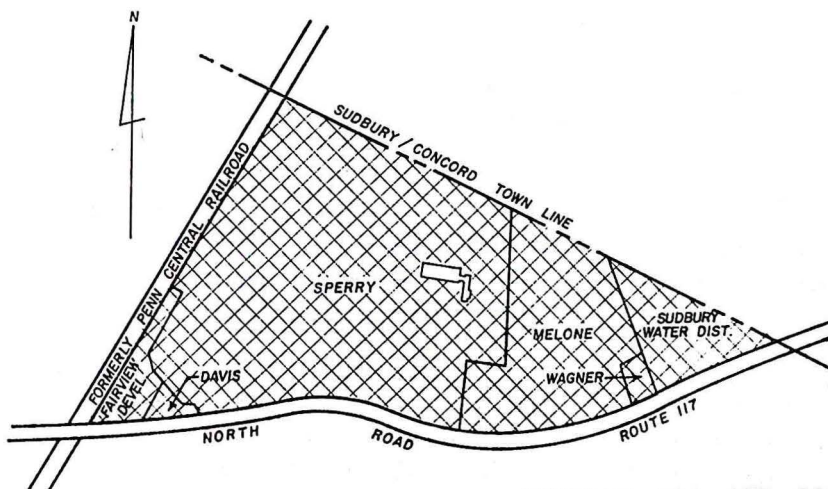
Our neighboring Town of Concord has recommended that we not rezone this district back to Residential because of possible future impact on Concord's adjacent aquifers.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

PLANNING BOARD REPORT: The Planning Board will present its final report and recommendation at the Annual Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.



ARTICLES 22A AND 22B
RESEARCH DISTRICT NO. 1

ARTICLE 22B. AMEND ZONING BYLAWS, ART. IX,II,C - DELETE RESEARCH DISTRICT #1

To see if the Town will vote to amend Article IX of the Sudbury Zoning Bylaws Section II,C by deleting therefrom Research District #1 in its entirety with the result that this area will revert to, and be included in, Zoning District Residential A-1; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: The proposed amendment would change the zoning of the Sperry property on Route 117 from "Research District" back to "Residential A-1."

The "Research District" zone was created specifically for Sperry several years ago. Although Sperry no longer uses the property, the zoning law gives them, or any subsequent owner, the right to build up to 600,000 square feet of office space to conduct industrial research and development.

A 600,000 square foot facility could employ up to 2,000 people and be a strain on local traffic and other Town services. Furthermore, Town residents would have no control over the type of research performed on the property. Sperry's previous activities are believed to have polluted the local terrain.

The rezoning back to "Residential A-1" will strengthen for the long term Sudbury's rural and residential character. To allow the "Research District" to continue, at a time when Sperry no longer needs the property, is to invite new industrial development -- and make it easier in the future for other businesses to obtain zoning variances for industrial use in other parts of town.

Sudbury is not a town that needs to sacrifice the standard of living enjoyed by its residents for the questionable benefits of further industrial development.

BOARD OF SELECTMEN POSITION: The Board opposes this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

PLANNING BOARD REPORT: The Board will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 23. METROWEST AND M.A.G.I.C. PLANNING FUNDS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$10,000, or any other sum, to be expended under the direction of the Board of Selectmen, as follows: \$5,000 for support of the MetroWest Growth Management Committee regional planning activities, and \$5,000 for support of the Minuteman Advisory Group for Interlocal Coordination (M.A.G.I.C.) planning activities; or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The funds requested in this article continue our share of the cost to maintain regional planning activities. The two groups to be funded will address such important issues as land use, transportation, affordable housing, and solid waste disposal. The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee is generally supportive of the efforts of these regional planning coalitions. Although there must be concern over the "payback" of these efforts, we feel that the importance of cooperation on planning issues involving several towns is sufficiently great to warrant this modest expenditure. Recommend approval.

ARTICLE 24. Withdrawn.

ARTICLE 25. ACCEPT M.G.L. C.59, S.5, CLAUSE 17thD - REAL ESTATE TAX EXEMPTIONS

To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, Section 1, amending Massachusetts General Laws Chapter 59, Section 5, by adding thereto a new Clause Seventeenth D, which allows increased eligibility for exemptions from real estate tax by increasing the amount an applicant may exclude in calculating his gross estate for surviving spouse, minors with deceased parent or persons over seventy; or act on anything relative thereto.

Submitted by the Board of Assessors.

ASSESSORS REPORT: There are no income requirements for this clause and the value of the total estate remains at \$40,000 (as in 17thC); the difference is that the value of the domicile does not have to be included in the \$40,000. Presently the value of the domicile in excess of \$60,000 must be included in the \$40,000. This exemption is in the amount of \$175.00. If this article passes, we would estimate 15 - 20 widow/ers would be eligible. The impact could represent an additional annual expenditure of between \$2,600 and \$3,500.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 26. ACCEPT M.G.L. C.59, S.5, CLAUSE 41stC - REAL ESTATE EXEMPTIONS FOR ELDERLY PERSONS

To see if the Town will vote to accept the provisions of Chapter 73 of the Acts of 1986, Section 3, amending Massachusetts General Laws Chapter 59, Section 5, by adding thereto a new Clause Forty-first C, which allows increased eligibility for exemptions from real estate tax by increasing the limits of income and estate of applicants; or act on anything relative thereto.

Submitted by the Board of Assessors.

ASSESSORS REPORT: Passage of this article would raise the income limits for eligibility from \$6,000 for a single person and \$7,000 for a married couple to \$10,000 and \$12,000 respectively. The whole estate for a single person would increase from \$17,000 to \$20,000 and for a married couple from \$20,000 to \$23,000 (exclusive of the value of the domicile).

If this article passes, it could mean a \$500.00 exemption for an estimated 10 - 15 additional persons. The State will reimburse the Town only for the number of

exemptions granted for the current year. The impact could represent an additional annual expenditure of between \$5,000 and \$7,500 to the Town.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 27. ACCEPT M.G.L. C.64G, S3A - HOTEL/MOTEL EXCISE TAX

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 64G, Section 3A, which provides for a Local Option Hotel/Motel Excise Tax and to set a local excise tax rate of 4%; or act on anything relative thereto.

Submitted by the Board of Assessors and the Board of Selectmen.

ASSESSORS REPORT: A report on this article will be presented at Town Meeting. If the Town adopts the Hotel/Motel Tax then the Town must decide at what percentage they wish the rate to be (from 0 - 4%).

M.G.L. Chapter 64G, Section 3A is printed below:

Section 3A. Any city or town which accepts the provisions of this section shall be authorized to impose a local excise tax upon the transfer of occupancy of any room or rooms in a hotel, lodging house, or motel located within such city or town by any operator at a rate up to but not exceeding four per cent of the total amount of rent for each such occupancy. No excise shall be imposed if the total amount of rent is less than fifteen dollars per day or its equivalent or if the accommodation is exempt under the provisions of section two of this chapter. The operator shall pay the local excise tax imposed under the provisions of this section to the commissioner at the same time and in the same manner as the excise tax due the commonwealth. All sums received by the commissioner under this section as excise, penalties or forfeitures, interest, costs of suit and fines shall at least semi-annually be distributed, credited and paid by the state treasurer upon certification of the commissioner to each city or town that has adopted the provisions of this section in proportion to the amount of such sums received from the transfer of occupancy in each such city or town. This section shall only take effect in a city or town accepting the provisions of this section by a majority vote of the city council with the approval of the mayor, in the case of a city with a Plan A, Plan B, or Plan F charter; by a majority vote of the city council, in the case of a city with a Plan C, Plan D, or Plan E charter; by a majority vote of the annual town meeting or a special meeting called for the purpose, in the case of a municipality with a town meeting form of government; or by a majority vote of the town council, in the case of a municipality with a town council form of government. The provisions of this section shall take effect on the first day of the first calendar month following such acceptance; provided, however, that such day is at least fifteen days after such acceptance; and, provided further, that if such day is less than fifteen days after such acceptance it shall take

effect on the first day of the second calendar month following such acceptance.

The commissioner of the department of revenue shall make available to any city or town requesting such information the total amount of room occupancy tax collected in the preceding fiscal year in the city or town requesting the information.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 28. TRANSFER LAND OFF FAIRBANK & HORSE POND ROADS TO SELECTMEN
FOR PURPOSE OF SALE TO SUDBURY HOUSING AUTHORITY

To see if the Town will vote to transfer from the control of the Selectmen to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of family housing, the following described parcels of land:

A portion of the land adjacent to the Fairbank School containing approximately five to six acres, being a portion of the entire site shown as Parcel 001 on Assessor's Map F06, and

A portion of the land adjacent to the Massachusetts Firefighting Academy containing approximately one to two acres exclusive of the playfield area, being a portion of the entire site shown as Parcel 036 on Assessor's Map K06;

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: In recognition of the need for affordable family housing, the Sudbury Housing Authority has been awarded funds for the development of fourteen units of low and moderate income housing contingent upon site selection. The housing need is evidenced by the estimated time period of ten to fifteen years for a Housing Authority unit to become available for new occupancy. This situation severely limits the number of families who can be helped unless additional units are constructed. There is presently a waiting list of approximately fifty families and many more inquiries.

The extremely limited project budget is not sufficient for either acquisition of existing houses, an approach used previously in Sudbury, or purchase of private land. The site selection process, therefore, concentrated on Town-owned property. With the assistance of a grant from the State, a consulting firm was hired to analyze and recommend potential sites which would be suitable based upon technical and physical characteristics.

Based upon site evaluations of Town-owned land, the Housing Authority presents these parcels to the Town as two site alternatives. The Town can opt to locate all fourteen units on one site, or divide the units between the two sites. The sites, or portions thereof, under consideration are as follows:

1. A portion of the land adjacent to the Fairbank School. The portion, approximately five to six acres, is on the opposite side of the building from the planned municipal pool. This portion of the site is wooded. The design of the housing would ensure that there is a buffer between the road and the structures to minimize visual impact.

2. A portion of the land adjacent to the Massachusetts Firefighting Academy (former Horse Pond Road School). The portion of approximately one to two acres is wooded and would not include the area presently used as a neighborhood playfield. The design would provide a buffer to minimize visual impact.

A Citizen Advisory Committee has been formed to work closely with the Housing Authority in representing community concerns and assisting with the design and siting of the housing units and any other related issues, including the number of units per site.

Other State funds are contingent upon the Town of Sudbury continuing to provide affordable housing. Failure to do so could jeopardize open space and recreation funds, conservation land grants, technical assistance grants, sewer and water system grants and others. Development of these fourteen units is a requirement for further funding for elderly housing.

See the following maps showing approximate sites.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE POSITION: The Finance Committee will report at Town Meeting.

ARTICLE 29. AUTHORIZE SALE OF LAND OFF FAIRBANK & HORSE POND ROADS
 TO SUDBURY HOUSING AUTHORITY

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing family housing, for a sum of no less than \$1.00 and upon such other terms as the Selectmen shall consider proper:

A portion of the land adjacent to the Fairbank School containing approximately five to six acres, being a portion of the entire site shown as Parcel 001 on Assessor's Map F06, and

A portion of the land adjacent to the Massachusetts Firefighting Academy containing approximately one to two acres exclusive of the playfield area, being a portion of the entire site shown as Parcel 036 on Assessor's Map K06;

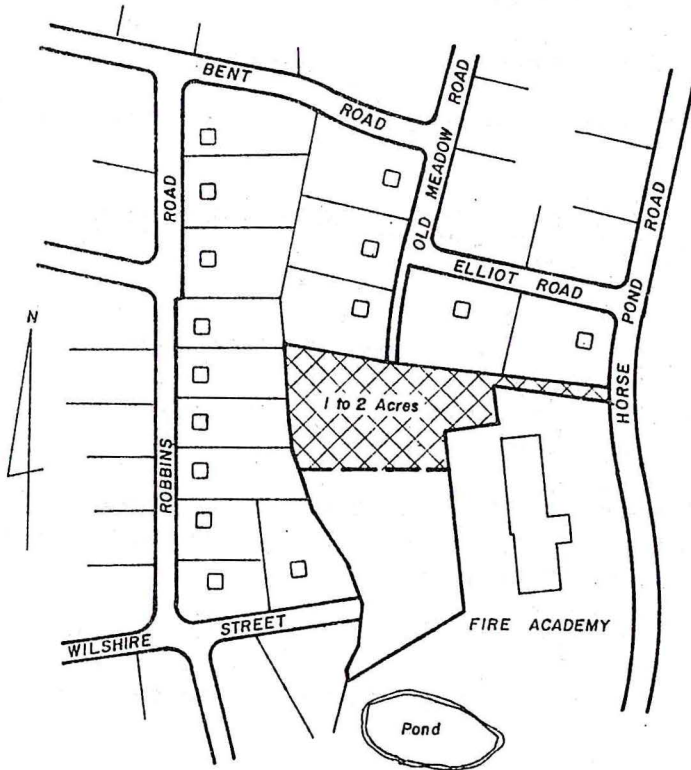
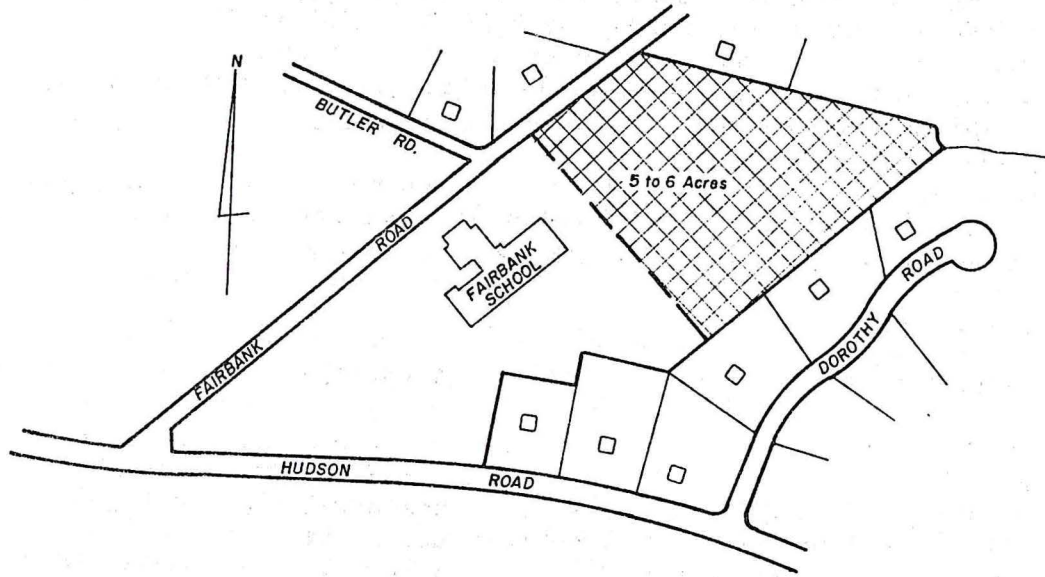
or act on anything relative thereto.

Submitted by Petition.

PETITIONERS REPORT: See report under Article 28.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLES 28 & 29
SALE OF LAND TO
HOUSING AUTHORITY

ARTICLE 30.TRANSFER TAX POSSESSION LAND OFF WILLIS LAKE DRIVE
TO SELECTMEN FOR PURPOSE OF SALE

To see if the Town will vote to transfer from the control of the Selectmen to the Selectmen, for the purpose of sale to owners of directly abutting land, the following described land:

The land on Willis Lake Drive, shown as Parcel 140 on Town Property Map F05 and containing .11 acres according to said map;

or act on anything relative thereto.

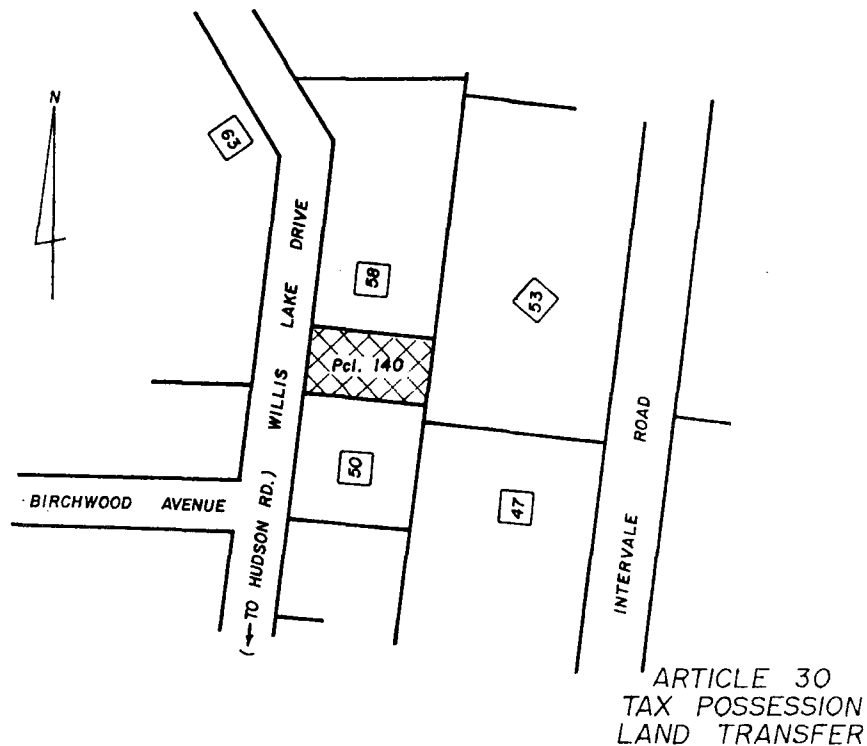
Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: The property on Willis Lake Drive, as described in the above article, is of no particular use to the Park & Recreation Commission. The Commission is trying to focus its attention on the development and maintenance of larger scale facilities and is therefore interested in consolidating its resources. It is the recommendation of the Commission that the .11 acres be divided into equal parts and sold to the abutters for a token amount.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.



ARTICLE 31. TRANSFER PARK & RECREATION LAND OFF LONGFELLOW ROAD AND OFF
MIDDLE ROAD/FIRECUT LANE TO SELECTMEN FOR PURPOSE OF SALE

To see if the Town will vote to transfer from the control of the Park and Recreation Commission to the Selectmen the following described land, for the purpose of sale:

Land on Middle Road, shown as Parcel 437 on Town Property Map G04
 and containing 1.03 acres according to said Map;

Land off Longfellow Road, shown as Parcel 020 on Town Property Map C07
 and containing 6.37 acres according to said Map;

or act on anything relative thereto.

Submitted by Petition.

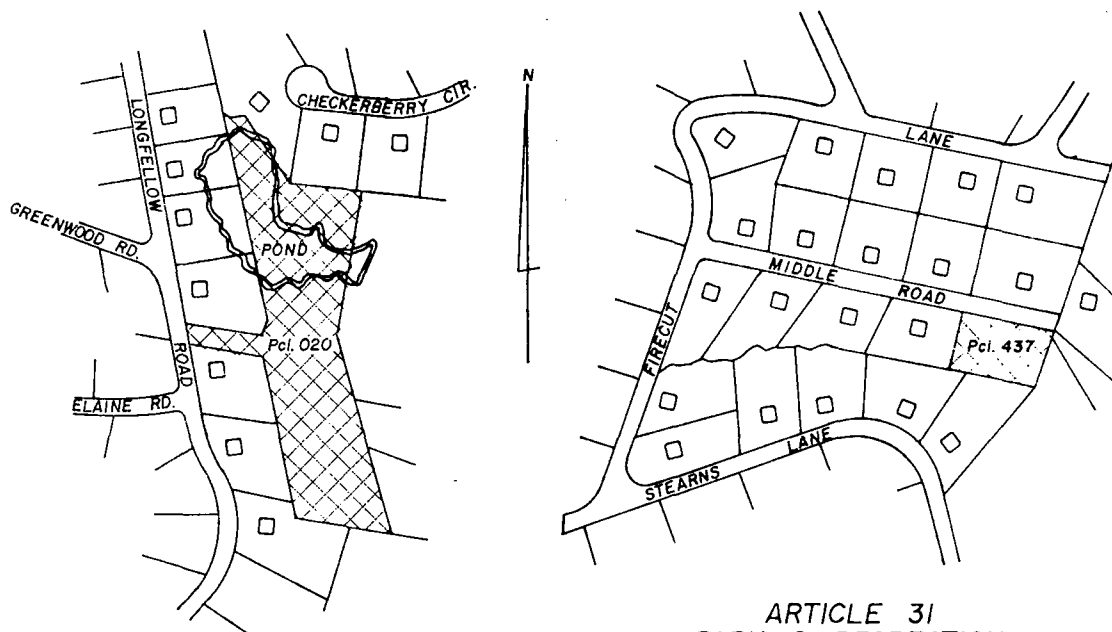
(Two-thirds vote required.)

PETITIONERS REPORT: The property on Middle Road, as described in the above article, is of no direct use to the Park and Recreation Commission for either parks or recreational purposes. It is the only remaining "lot" on a residential street. It is the intent of the Commission that the Town sell the property at fair market pricing and that the proceeds (which go into the Town's General Fund) be acknowledged as an offset to other Park and Recreation budgetary expenses, either now or in the future.

The property off Longfellow Road, as described in the above article, is of no direct use to the Park and Recreation Commission for either parks or recreational purposes. It is a piece of property located in a very pleasant residential area. The Park and Recreation Commission has recommended that the property be sold at fair market pricing and that proceeds be used by the Conservation Commission to purchase properties it has identified as high priorities for conservation purposes. Although not included in the original wording of the article, Park and Recreation Commission will seek to amend the article to include a conservation restriction on that section of the property adjoining the edge of the pond. The net result of this "cooperative" transaction would be that the residents of the Town benefit without incurring any additional cost or impact to the current budget.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.



ARTICLE 31
PARK & RECREATION
LAND TRANSFER

ARTICLE 32. SELL LANDS OFF WILLIS LAKE DRIVE, OFF LONGFELLOW ROAD, OFF
MIDDLE ROAD/FIRECUT LANE

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land for a sum of no less than \$1.00 and upon such other terms as the Selectmen shall consider proper:

Land on Middle Road, shown as Parcel 437 on Town Property Map G04 and containing 1.03 acres according to said Map;

Land off Longfellow Road, shown as Parcel 020 on Town Property Map C07 and containing 6.37 acres according to said Map;

The land on Willis Lake Drive, shown as Parcel 140 on Town Property Map F05 and containing .11 acres according to said Map;

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: See reports and maps under Articles 30 and 31.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 33. GOLF DRIVING RANGE FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$3,000, or any other sum, for a feasibility study for a Town-owned golf driving range, to be located on the land known as "The Davis Land," and shown as Parcel 500 on Town Property Map C-10; or act on anything relative thereto.

Submitted by Petition.

PETITIONERS REPORT: The Davis Land, as it is commonly known, is a 28.9 acre piece of property on Route 117 near the old Sperry building. A good deal of the property is extremely wet while other small sections are used for a variety of purposes, including a "stump dump", a sod farm for Park and Recreation, and cross-country skiing in the winter.

The Park and Recreation Commission is interested in further developing the area for expanded park and recreational use. As a first step, a small section of the property is being considered for a golf driving range. The range would include about 25 separate tees, a small putting green and a miniature, seasonal golf shack. (Longer term, Park and Recreation hopes to expand the cross-country skiing/walking trail area.)

The \$3,000 is for study funds to examine the feasibility of creating the facility (evaluating the land site in depth, identifying costs, maintenance, operating issues, construction, etc.). A "golf committee" of volunteer residents has already been formed and there seems to be a reasonable level of town interest.

A formal presentation will be made at Town Meeting which will include rough drawings and additional details.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: There is considerable potential for a Golf Driving Range to become a valuable part of the Town's recreational facilities. Park and Recreation has suggested that this project might indeed be a source of revenue as well as a good use of recreation land. However, we do not consider it a high priority for funding in the current year. Recommend disapproval.

ARTICLE 34. Withdrawn.

ARTICLE 35. Withdrawn.

ARTICLE 36. AMEND ZONING BYLAW, ART.IX,IV,D - CLUSTER DEVELOPMENT

To see if the Town will vote to amend Article IX, Section IV of the Zoning Bylaw by adding a new subsection D entitled, "Cluster Development", as follows:

"D. CLUSTER DEVELOPMENT - The Planning Board may grant a special permit for a Cluster Development in Single Residence "A" and Single Residence "C" Districts, for single family detached dwellings and accessory structures, subject to the following:

1. Purpose - The purpose of Cluster Development is to maintain land use density limitations while encouraging the preservation of common land for conservation, agriculture, open space, and recreational use; to preserve historical or archeological resources; to protect existing or potential municipal water supplies; to protect the value of real property; to promote more suitable siting of buildings and better overall site planning; to promote better utilization of land in harmony with neighboring parcels, with its natural features and with the general intent of the zoning bylaw through a greater flexibility in design; and to allow more efficient provision of municipal services.
2. Rules and Regulations and Fees - The Planning Board shall adopt, and from time to time amend, Rules and Regulations consistent with the provisions of this bylaw, Chapter 40A of the General Laws and other applicable provisions of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town board or agencies from which the Planning Board shall request written reports, and the procedure for submission and approval of a Cluster Development Special Permit.
3. Cluster Standards - The following standards shall apply to all Cluster Developments:
 - a. Minimum Tract Size - Cluster Developments shall be located upon a single tract, in common ownership with definite boundaries ascertainable from a recorded deed or recorded plan, having an area of at least 10 acres and undivided by land of separate ownership or by a private or public right-of-way.
 - b. Number of Building Lots Permitted - The total number of building lots in a cluster development shall be no greater than the number of building lots that would otherwise be allowed in the district in which the land is located. For purposes of this section, "building lot" shall mean any lot found by the Planning Board, Board of Health and Conservation Commission, at the time of application, assuming compliance with the Zoning By-Law, to be suitable for the construction thereon of residential dwelling units under the rules and regulations of the Town of Sudbury and the applicable laws of the Commonwealth of Massachusetts relating thereto. In making the determination of the number of allowable lots, the Board shall require that the applicant provide evidence, satisfactory to the Board, that the number of lots shown on the Cluster Development Plan is no

greater than the number of lots that could otherwise be developed. Such evidence shall include but not be limited to the materials specified in paragraph 5.b of this section.

- c. Dimensional Requirements - Where the requirements of this section differ from or conflict with the requirements of Article IX, Section IV, subsection B, the requirements of this section shall prevail. The following minimum dimensional requirements shall be observed in all Cluster Developments. The Planning Board may, in appropriate cases, impose further restrictions upon the tract or parts thereof, as a condition to the granting of a special permit.

- 1) Minimum Lot Area: The minimum area of building lots shall be half that of the residential district in which it is located, as follows:

Single Residence "A" = 20,000 sq. feet

Single Residence "C" = 30,000 sq. feet

In instances where a tract overlaps Residence Zones A and C the size and number of allowable lots shall be determined independently within each zone as follows: The minimum lot size in the cluster development shall be determined by multiplying the number of lots in Residence Zone A by 20,000 square feet, and multiplying the lots in Residence Zone C by 30,000 square feet, adding the two areas and dividing by the total number of lots.

- 2) Frontage: Lot frontages in a cluster development may be averaged together provided the average lot frontage in the cluster development is not less than 90 feet in the Single Residence "A" District and not less than 105 feet in the Single Residence "C" District. In any case, no lot in a Cluster Development may have a lot frontage of less than 50 feet exclusive of any easements.
- 3) Minimum Front Yard Setback: Not less than 35 feet.
- 4) Minimum Side Yard Setback: Not less than 20 feet.
- 5) Minimum Rear Yard Setback: Not less than 30 feet.
- 6) Minimum Lot Width: No less than 50 feet.

- d. Minimum Perimeter Buffer: To provide a buffer between a cluster development and surrounding properties, no structure shall be located within 100 feet of the overall perimeter boundary.

- e. Water Quality Protection: To provide adequate dispersion of contaminated water originating on a cluster development, each applicant for a Special Permit shall demonstrate to the satisfaction of the Planning Board, Board of Health and Conservation Commission that the concentration of substances in surface and

groundwater from the development shall nowhere exceed the concentrations that would be expected from the development that would otherwise be allowed on the tract.

- f. **Preservation of Natural Site Features:** Natural site features shall be preserved by minimizing disturbance to existing vegetation and by minimizing changes to existing topographic conditions on the site.
 - g. **Relation of Buildings to Environment:** Proposed buildings shall be related harmoniously to the terrain and to the use, scale, and proportions of existing buildings in the vicinity that have a functional or visual relationship to the proposed buildings.
 - h. **Interrelationship of Buildings:** The proposed buildings shall be related harmoniously to each other with adequate light, air, circulation, privacy, and separation between buildings.
4. **Common Land -** Not less than 35% of the land area of the tract, exclusive of land set aside for road area, shall remain undivided and shall be dedicated as common open land.
- a. The common land shall be used for open space, conservation, agriculture, outdoor recreation or park purposes and shall be maintained and groomed by the owner in a manner appropriate for such use and in accordance with the purpose of this bylaw. The common land shall be in one or more parcels of a size, shape and location appropriate for its intended use as determined by the Planning Board. The common land shall remain unbuilt upon except that a maximum of 5% of such land may be devoted to paved areas or structures accessory to active outdoor recreation and consistent with the open space use of the land. Such structures or paved areas may not be constructed on floodplain, wetland, slopes in excess of 10% grade, or ledge outcroppings. Provision shall be made so that the common land shall be readily accessible to all lots within the cluster development that do not abut the common land. Each parcel of common land shall be provided with at least one means of access at least 20 feet in width, leading from a public or private way. Such means of access shall be identified on the "Cluster Development Site Plan" submitted with the special permit application.
 - b. The ownership of common land shall either be conveyed to the Town of Sudbury and accepted by it for open space, conservation, agriculture, outdoor recreation or park use, or be conveyed to a non-profit organization, the principal purpose of which is the conservation of open space, or be conveyed to a corporation or trust owned or to be owned by the owners of lots within the development. In all cases of ownership, a perpetual restriction of the type described in M.G.L. c. 184 Section 31-32 (including future amendments thereto and corresponding provisions of future laws) running to or enforceable by the Town shall be recorded for all common land. Such restriction shall provide that the common land shall be retained in perpetuity

for one or more of the following uses: conservation, agriculture, outdoor recreation or park purposes. Such restriction shall be in such form and substance as the Planning Board shall prescribe and may contain such additional restrictions on development and use of the common land as the Planning Board may deem appropriate.

- c. In the case where the common land is not conveyed to the Town of Sudbury and in order to ensure that the corporation, trust or non-profit organization will properly maintain the common land, an instrument shall be recorded at the Middlesex South District Registry of Deeds which shall, at a minimum, provide:

- (1) A legal description of the common land;
- (2) A statement of the purposes for which the common land is intended to be used and the restrictions on its use and alienation;
- (3) The type and name of the corporation, trust or non-profit organization which will own, manage and maintain the common land;
- (4) Where the common land is to be owned by a corporation or trust owned or to be owned by the owners of dwelling units within the cluster development, the ownership or beneficial interest in the corporation, non-profit organization or trust of each owner of a dwelling in the Cluster Development and a provision that such ownership or beneficial interest shall be appurtenant to the dwelling to which it relates and may not be conveyed or encumbered separately therefrom;
- (5) Provisions for the number, term of office, and the manner of election to office, removal from office and the filling of vacancies in the office of directors and officers of the corporation or non-profit organization or of trustees of the trust;
- (6) Procedures for the conduct of the affairs and business of the corporation, trust or non-profit organization, including provisions for the calling and holding of meetings of members, directors and officers of the corporation or non-profit organization or beneficiaries and trustees of the trust, and provisions for quorum and voting requirements for action to be taken. Where the common land is to be owned by a corporation or trust owned or to be owned by the owners of dwelling units within the cluster development, each owner of a dwelling shall have voting rights proportional to his ownership or beneficial interest in the corporation or trust;
- (7) Provision for the management, maintenance, operation, improvement and repair of the common land and facilities thereon, including provisions for obtaining and maintaining

adequate insurance and where applicable levying and collecting from the dwelling owners common charges to pay for expenses associated with the common land, including real estate taxes. Where the common land is to be owned by a corporation or trust owned or to be owned by the owners of dwelling units within the cluster development, it shall be provided that common charges are to be allocated among the dwelling owners in proportion to their ownership or beneficial interests in the corporation or trust and that each dwelling owner's share of the common charges shall be a lien against his real estate in the Cluster Development which shall have priority over all other liens with the exception of municipal liens and first mortgages of record;

(8) The method by which such instrument or instruments may be amended.

- d. The instrument required by 4.c above may be amended only upon the approval of the Planning Board. Any proposed amendments, together with an explanation of the reasons therefor shall be submitted in writing to the Planning Board. The Planning Board shall indicate its approval or disapproval within 45 days after its receipt of the proposed amendments.
 - e. Any proposed amendment to the articles of organization or incorporation of the corporation or non-profit corporation organization or to the declaration or other instrument of trust which would affect in any way the information required to be furnished in 4.c.(3), (4), (5), (6) or (7) above shall be submitted to the Planning Board at least 30 days prior to the vote or other action thereon.
 - f. If the articles of organization or incorporation of the corporation or non-profit organization or the declaration or other instrument of trust are amended so as to affect in any way the information required to be furnished in 4.c.(3), (4), (5), (6) or (7) above, a notice of such amendment and the provisions thereof shall be furnished to the Planning Board within 30 days of the adoption of the amendment. A copy of said notice shall be recorded at the Middlesex South District Registry of Deeds and a marginal reference to said notice shall be made on the page where the instrument required by 4.c above was originally recorded.
5. Application for a Special Permit - Any person who desires a special permit for a Cluster Development shall submit a written application to the Planning Board; Each such application shall be accompanied by the following information:
- a. A "Cluster Development Site Plan" showing, as a minimum, all of the information required for a definitive subdivision plan, as specified in the Town of Sudbury, Subdivision Rules and Regulations, as amended, and showing the following additional information: soil characteristics as shown on Soil Conservation Service Maps; resource areas as defined by M.G.L., Chapter 131,

Section 40, (The Wetlands Protection Act); existing floodplain boundary lines; proposed location of dwellings, all setback lines, garages, driveways, lighting, signs; proposed and existing wells and septic systems on the parcel and abutting properties; existing and proposed grades of the land; existing perimeter of trees; proposed landscape features (such as fences, walks, planting areas, type, size and location of planting materials, methods to be employed for screening); the proposed use of the common land including improvements intended to be constructed thereon, and the proposed ownership of all common land and any other information required by the Planning Board.

- b. Preliminary Subdivision Plan showing the development of the tract under the provisions of the Zoning Bylaw without regard to this section. Such plan shall conform to provisions described in Section IV B of the Rules and Regulations governing the subdivision of land for a Preliminary Subdivision Plan. Such plan shall be accompanied by a report from the Board of Health stating which lots on said plan contain soil conditions suitable for sub-surface sewerage disposal in accordance with rules and regulations of the Town of Sudbury and applicable laws of the Commonwealth of Massachusetts.
 - c. The applicant shall provide the Board with an analysis of the fiscal impacts of the development suitable, in the opinion of the Board, to allow the Board to assess the relative fiscal impacts of the proposed development on the town's financial resources and capacities to deliver services efficiently. The fiscal impact analysis will be based upon a comparison between the conventional subdivision development and the cluster development under consideration.
 - d. Copies of all instruments to be recorded with the Cluster Development Site Plan including the proposed common land deed and, if applicable, the trust document(s) or organizational articles of the corporation and perpetual restriction.
6. Reports from Town Boards or Agencies - The Planning Board shall transmit forthwith a copy of the application and plan(s) to the Board of Selectmen, Board of Health, Conservation Commission, Engineering Department, Design Review Board, Recreation Commission, Historic Districts Commission, Building Inspector, Fire Department, Highway Surveyor, Tree Warden and the Sudbury Water District. Failure of any such board or agency to make a written recommendation or submit a written report within 35 days of receipt of the petition shall be deemed a lack of opposition.
7. Public Hearing and Decision - The Planning Board shall hold a public hearing no later than 65 days after the filing of an application. The Planning Board shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit. The Planning Board shall

issue a decision and shall file a written report of its final action with the Town Clerk no later than 90 days following the close of the public hearing. Failure by the Planning Board to take final action and to file a written report of its action with the Town Clerk within 90 days following the public hearing shall be deemed a grant of the permit applied for.

8. Planning Board Action - The Planning Board shall not grant a special permit for a Cluster Development unless it finds that: 1) the Cluster Development complies with the purposes of Cluster Development as stated in Section 1 hereof; 2) the Cluster Development duly considers the existing and probable future development of surrounding areas; 3) the layout and design of the Cluster Development minimizes disturbance to the natural site features; 4) the Cluster Development responds to the recommendations of Town Boards and Agencies; 5) the granting of the special permit would not result in detriment to the health, safety and welfare of the neighborhood or the town; 6) the granting of the special permit would not result in unsuitable development of the land in question; 7) the development of the tract as a conventional subdivision would not be consistent with the purposes of this Section.
 - a. Changes in lot shape or layout of development - The Board may require changes in lot shape and layout as it deems necessary to secure the objectives of this bylaw.
 - b. Appointment of Design Review Committee - The Planning Board shall, for purposes of reviewing cluster subdivision plans, appoint a design review committee numbering at least three professionals in the fields of land planning, landscape architecture, or engineering to act in a review capacity to the Planning Board during the approval process of the cluster subdivision.
 - c. Special Permit Conditions - The Planning Board shall not grant a special permit for a Cluster Development if it appears that the granting of such permit would be detrimental to the health, safety or welfare of the neighborhood or town, be inconsistent with the intent of cluster development, or would result in unsuitable development. The Planning Board may impose further restrictions upon the tract as a condition to granting the special permit as the Planning Board shall deem appropriate to accomplish the purposes of this bylaw.
 - d. Common Land Conveyance - If a special permit is granted under this section, the Planning Board shall impose as a condition that the common land shall be conveyed, free of any mortgage interest, security interest, liens or other encumbrances and subject to a perpetual restriction of the type described above, prior to any construction or alteration of the land. The petitioner shall provide satisfactory assurance of said conveyance recording in the form of copies of the recorded instruments bearing the recording stamp.

9. Changes of Cluster Development Plan - Any change in the number of lots, the layout of ways, any significant changes in the common open land, its ownership or use, or in any conditions stated in the original special permit shall require that a new special permit be issued in accordance with the provisions of this Bylaw.
10. Limitation of Subdivision - No lot shown on a plan for which a permit is granted under this section may be further divided so as to reduce the area of any lot for the purpose of creating an additional building lot(s) and a condition to that effect shall be shown on the recorded plan and on each deed conveying building lots on said plan.
11. Compliance With Other Rules and Regulations - Nothing contained herein shall in any way exempt a proposed subdivision from compliance with other applicable provisions of these bylaws or the Subdivision Rules and Regulations of the Planning Board, nor shall it in any way affect the right of the Board of Health and of the Planning Board to approve, with or without conditions and modifications, or disapprove a subdivision plan in accordance with the provisions of such Rules and Regulations and of the Subdivision Control Law.
12. Time Limitation on Cluster Development Special Permit - A Cluster Development Special Permit shall lapse if a substantial use thereof has not been commenced except for good cause, within a period of time to be specified by the Planning Board, not to exceed two years from the date of grant thereof.
13. Effective Date of Special Permit - No special permit or modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex County South District Registry of Deeds. Such decision shall bear the certification of the Town Clerk that 20 days have elapsed after the decision has been filed in the office of the Town Clerk and no appeal has been filed, or that if such an appeal has been filed, that it has been dismissed or denied.";

or act on anything relative thereto.

Submitted by the Planning Board and Conservation Commission.

(Two-thirds vote required.)

PLANNING BOARD REPORT: The Cluster Development Bylaw provides an alternative to the standard subdivision approach to development on suitable tracts of land ten acres or more. If a special permit is granted by the Planning Board, single-family dwellings may be built on smaller lots than normally allowed in either residential zone, provided a compensatory portion of the overall tract is set aside as permanent open space. This Bylaw is for single-family detached residences only; no multi-unit or condominiums are allowed. No increase in overall density is allowed; prior to preparing a cluster plan, a developer will have to establish how many houses his site would support in a standard subdivision.

Cluster Development can generate significant amounts of open space in areas that otherwise may be built upon. Design will be encouraged to preserve historic and natural resources. In addition to preserving fragile environmental features and fostering development most compatible with the physical aspects of a site, it is felt that this additional open space will help maintain the semi-rural character of the Town.

Considering that much of Sudbury's remaining land is only marginally suitable for development, it is important to encourage building in those areas that most readily can sustain it without causing potential problems for future homeowners or the Town.

It is anticipated that Cluster Development will be financially beneficial to the Town, compared to standard subdivisions. Shorter streets will reduce maintenance costs such as sweeping, snow plowing, salting, repaving, patching, drainage system cleaning and other costs associated with roadways.

Cluster Development is a proven method of making the most of diminishing land resources. This approach respects the individual characteristics of a site and permits flexible planning with benefits for the developer, homeowner and the Town.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 37. Withdrawn.

ARTICLE 38. AMEND ZONING BYLAW, ART.IX,III,B - KIOSKS

To see if the Town will vote to amend the Sudbury Zoning Bylaw, Article IX, Section III, Permitted Uses, Subsection B, Business Districts, by inserting a new paragraph "b" at the end of Part 1, Limited Business Districts LBD-, and also at the end of Part 2, Business Districts BD-, adding in each instance a prohibited use, to read as follows:

"b. Kiosks and similarly sized service booths and detached structures, machines or booths located, at their closest point, more than ten feet from an exterior wall of a lawfully existing building, the sole purpose of which is to dispense or provide products, services or entertainment, including, but not limited to financial information or transaction services.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required.)

NOTE: The two pertinent sections will read as follows:

1. Limited Business Districts LBD-

...

The following uses are specifically prohibited in Limited Business Districts:

- a. Any use which may produce a nuisance or hazard from fire or explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapors, harmful radioactivity, offensive noise or vibration, flashes, objectionable effluent, or electrical interference which may adversely affect or impair the normal use and peaceful enjoyment of any property, structure or dwelling in the neighborhood, contamination of ground water, pollution of streams or other atmospheric pollutant beyond the lot on which such use is conducted.
- b. Kiosks and similarly sized service booths and detached structures, machines or booths located, at their closest point, more than ten feet from an exterior wall of a lawfully existing building, the sole purpose of which is to dispense or provide products, services or entertainment, including, but not limited to financial information or transaction services.

2. Business Districts BD-

...

The following uses are specifically prohibited in Business Districts:

- a. Any use which may produce a nuisance or hazard from fire or explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapors, harmful radioactivity, offensive noise or vibration, flashes, objectionable effluent, or electrical interference which may adversely affect or impair the normal use and peaceful enjoyment of any property, structure or dwelling in the neighborhood, contamination of ground water, pollution of streams or other atmospheric pollutant beyond the lot on which such use is conducted.
- b. Kiosks and similarly sized service booths and detached structures, machines or booths located, at their closest point, more than ten feet from an exterior wall of a lawfully existing building, the sole purpose of which is to dispense or provide products, services or entertainment, including, but not limited to financial information or transaction services.

PLANNING BOARD REPORT: The purpose of this article is to prohibit the future construction of commercial kiosks. A commercial kiosk is a small, isolated building usually prominently placed in parking lots and designed to provide services such as automated banking and photographic development. It is the position of the Planning Board and the Design Review Board that such structures should be integrated into existing buildings where they will not unduly contribute to commercial roadside clutter and ever-worsening traffic congestion.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 39. Withdrawn.

ARTICLE 40. Withdrawn.

ARTICLE 41. WALKWAYS

To see if the Town will vote to raise and appropriate, or appropriate from available funds \$100,000, or any other sum, for the planning, engineering and construction of walkways, such funds to be expended in the following manner:

1) Planning and engineering funds as necessary to be expended under the direction of the Planning Board, through the office of the Town Engineer, for a walkway along the following road:

a. Maynard Road from Fairbank Road to Wyman Road;

2) Construction funds as necessary to be expended under the direction of the Highway Surveyor, for walkways (approximately 3,769 feet) along the following roads:

a. Fairbank Road from Phillips Road to Maynard Road; and

b. Goodman's Hill Road from Concord Road to property of Kenneth and Harriet Ritchie;

or act on anything relative thereto.

Submitted by the Planning Board.

PLANNING BOARD REPORT: This walkway article provides for flexibility in funding for walkway planning, engineering and construction. This flexibility is provided by authorizing in a single article funds for:

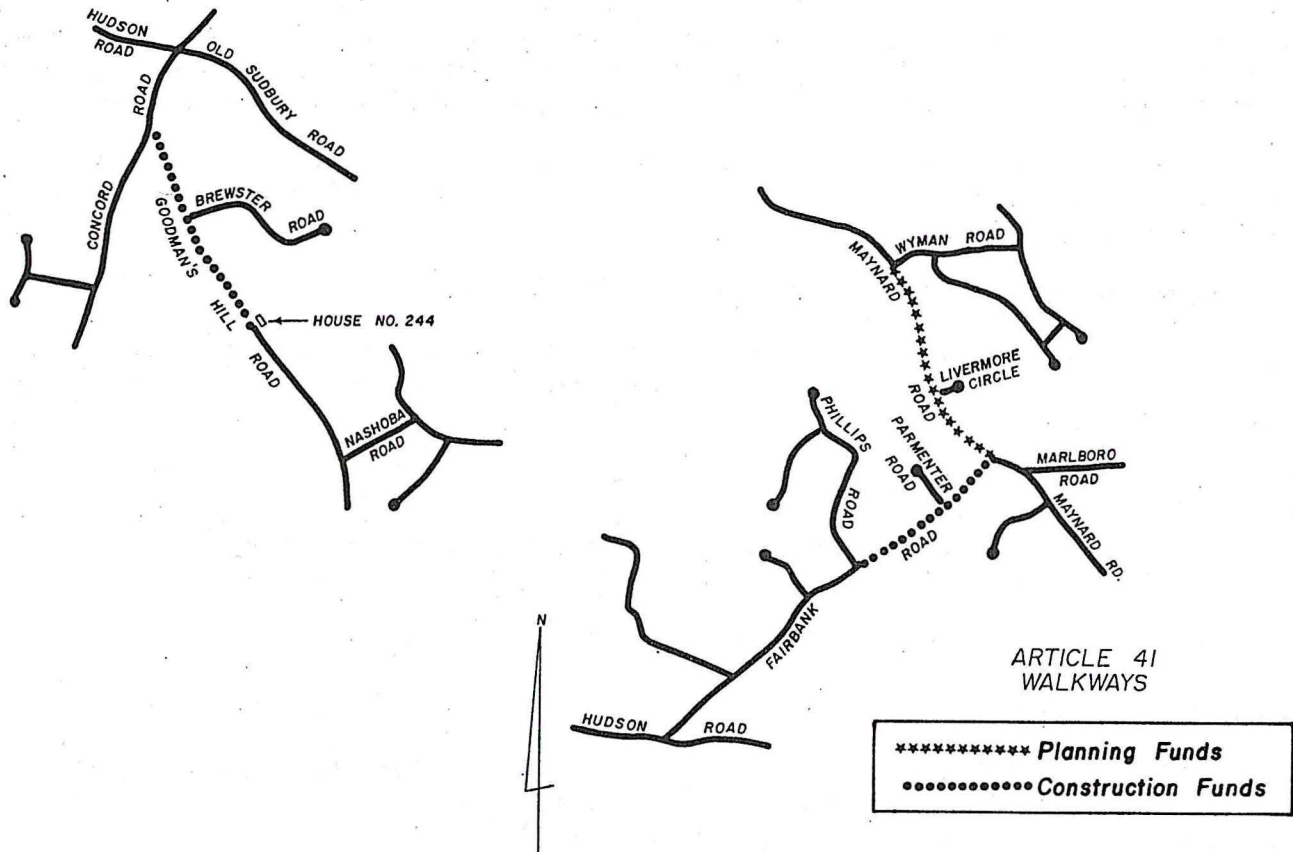
1. Construction of walkways which have been funded for planning and engineering at prior Town Meetings; and
2. Planning and engineering of proposed walkways.

This article calls for expending funds, so authorized, on a priority basis; and allows for the completion of lower priority items in the event of delays with respect to higher priorities. The Planning Board and the Walkway Subcommittee of the Planning Board feel this article provides funds which can be used to plan and build walkways based on a flexible time schedule and in conformity with the Walkway Master Plan.

BOARD OF SELECTMEN POSITION: The Board supports the expenditure of \$67,166 for construction of the Goodman's Hill Road walkway, and \$2,214 for engineering funds for a walkway on Maynard Road from Fairbank Road to Wyman Road.

FINANCE COMMITTEE REPORT: The Finance Committee appreciates that continuance of the multi-phase Walkway Program has high priority for reasons of safety and amenity. For this reason, we wholeheartedly support the requested expenditure on Goodman's Hill Road. We believe that the necessary funding should be

provided to elicit the developer's contribution on Maynard Road from Fairbank Road to Wyman Road. However, due to financial constraints, we believe that the connector walkway on Fairbank Road -- joining that segment to the existing walkway network -- should be postponed, and constructed in FY89. Recommend approval of \$69,380 only.



ARTICLE 42. USE OF FREE CASH

To see what sum the Town will authorize the Assessors to use from Free Cash in the determination of the Fiscal Year 1988 tax rate, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article will be used, if necessary, to authorize use of Free Cash as an offset to the entire tax levy.

FINANCE COMMITTEE REPORT: As the Finance Committee will recommend use of Free Cash to offset the Budget Article and Stabilization Fund, this article should not be necessary. Recommend indefinite postponement.

ARTICLE 43. TRANSFER LAND OFF HORSE POND ROAD TO PARK & RECREATION

To see if the Town will vote to transfer from the control of the Selectmen to the Park and Recreation Commission for park and recreation purposes the following described land:

the land adjacent to the Massachusetts Firefighting Academy, shown as Parcel 036 on Assessor's Map K06,

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: No report was received.

BOARD OF SELECTMEN POSITION: The Board opposes this article.

FINANCE COMMITTEE POSITION: The Finance Committee will report at Town Meeting.



ARTICLE 43
HORSE POND ROAD
LAND TRANSFER

ARTICLE 44. TRANSFER PARCEL F06-001 OFF FAIRBANK ROAD TO PARK & RECREATION

To see if the Town will vote to transfer from the control of the Selectmen to the Park and Recreation Commission for park and recreation purposes the following described land:

the land shown as Parcel 001 on Assessor's Map F06,

or act on anything relative thereto.

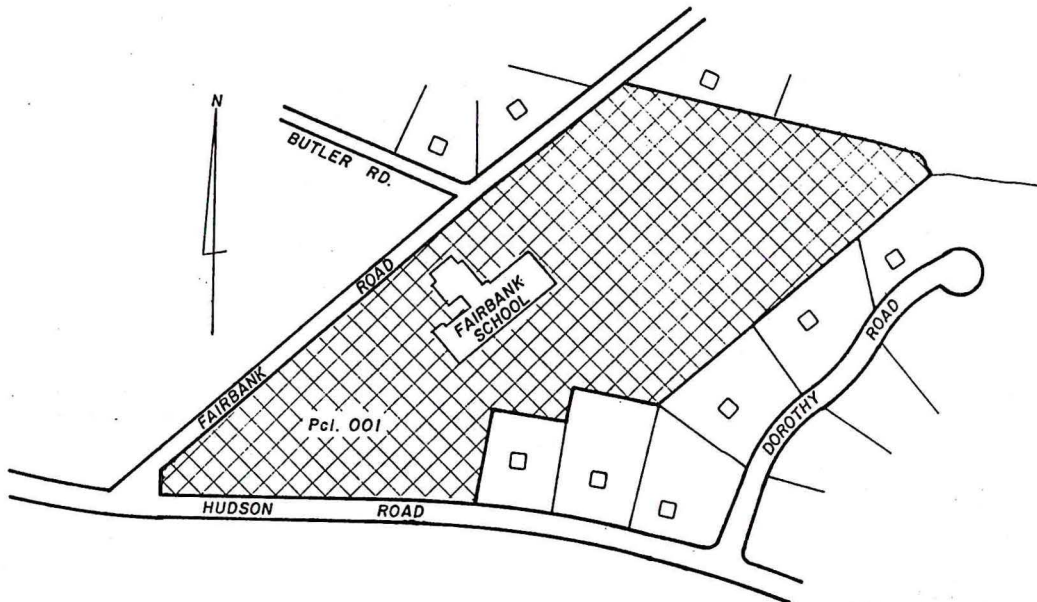
Submitted by Petition.

(Two-thirds vote required.)

PETITIONERS REPORT: The intent of this article is to place the land at Fairbank School under the control of the Park and Recreation Commission. Under the guidance of Town boards and Town Meeting over the past five years, Fairbank School has become the community center for the Town, housing the newly approved Town Pool and the Teen Center, and supporting a rich variety of other recreational usages. As the use of this facility expands, the Town will have need for what little free contiguous land it still owns. Thus it is in the best interests of the Town to preserve the remaining open land for future recreational usage. Indeed, at the 1982 Town Meeting when disposition of the Fairbank property was last discussed, it was the strong consensus that this area should NOT be industrialized or residentialized, but rather preserved for community usage. This article serves to formalize this consensus by transferring the land under the direct control of the Park and Recreation Commission.

BOARD OF SELECTMEN POSITION: The Board opposes this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLE 44
FAIRBANK SCHOOL
LAND TRANSFER

ARTICLE 45. TRANSFER OWNERSHIP OF 0.11 ACRES OF TOWN LAND, WILLIS LAKE DRIVE

To see if the Town will vote to relinquish title and/or transfer ownership of Town Property to individual residents. The property is .11 acres identified on Town Map F05 as Parcel #140. Property is located on Willis Lake Drive. The intent is to divide the property in equal parts among all current abutters, if those abutters so choose. Should some abutters not be interested in dividing the property, the remaining abutter or abutters would be able to acquire/purchase said land; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: It is the intention of the Petitioners to withdraw this article at Town Meeting since the correct wording to accomplish the Petitioners' objective appears in Articles 30 and 32 in the Warrant for this meeting.

ARTICLE 46. SELL PARK & RECREATION LAND, LONGFELLOW ROAD

To see if the Town will vote to sell property owned by the Town of Sudbury Park & Recreation Commission, Sudbury, MA. Property is 6.37 acres identified on Town Map C07 as Parcel #020. The property is located off of Longfellow Road and abuts the Greenwood Country Club, or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: It is the intention of the Petitioners to withdraw this article at Town Meeting since the correct wording to accomplish the Petitioners' objective appears in Articles 31 and 32 in the Warrant for this meeting.

ARTICLE 47. SELL PARK & RECREATION LAND, MIDDLE ROAD/FIRECUT LANE

To see if the Town will vote to sell property owned by the Town of Sudbury Park & Recreation Commission, Sudbury, MA. Property is 1.03 acres identified on Town Map G04 as Parcel #437. The property is located on Middle Road off of Firecut Lane, or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required.)

NOTE: It is the intention of the Petitioners to withdraw this article at Town Meeting since the correct wording to accomplish the Petitioners' objective appears in Articles 31 and 32 in the Warrant for this meeting.

ARTICLE 48. GOLF DRIVING RANGE

To see if the town will vote to appropriate the sum of \$3,000 for study and evaluation of a proposed Town-owned golf driving range to be located on property known as "The Davis Land", Map C10 Parcel #500, or act on anything relative thereto.

Submitted by Petition.

NOTE: It is the intention of the Petitioners to withdraw this article at Town Meeting since the correct wording to accomplish the Petitioners' objective appears in Article 33 in the Warrant for this meeting.

TOWN COUNSEL OPINIONS:

It is the opinion of Town Counsel that, if the Bylaw amendment proposed in the following article in the Warrant for the 1987 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws:

Art. 4 Amend Bylaws, Art. XI, Personnel Bylaw - Classification & Salary Plan

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 1987 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Art. 22A Amend Bylaw, Art. IX, IV - Intensity Regulations, Research Districts

Art. 22B Amend Bylaw, Art. IX, II, C - Delete Research District #1

Art. 36 Amend Bylaw, Art. IX, IV, D - Cluster Development

Art. 38 Amend Bylaw, Art. IX, III, B - Kiosks

- - - - -

And you are required to serve this Warrant by posting attested, printed copies thereof at the Town Hall and such other places as the Selectmen deem appropriate, but not less than three in each precinct, and not less than a total of twelve in the Town, at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of this Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

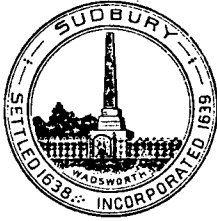
Given under our hands this second day of March, one thousand nine hundred and eighty-seven.

SELECTMEN OF SUDBURY

Josiah F. Frost

Anne W. Donald

David A. Wallace



TOWN OF SUDBURY
SPECIAL TOWN MEETING WARRANT
COMMONWEALTH OF MASSACHUSETTS
Middlesex, ss.

To the Constables of the Town of Sudbury:

Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town affairs, to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 6, 1987, at half past eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. FY87 BUDGET - TOWN INSURANCE

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$26,000, or any other sum, as an addition to line item 950-803, Unclassified Budget - Town Insurance, voted by the 1986 Annual Town Meeting under Article 6 for Fiscal Year 1987, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: At this time, activity in the FY87 insurance budget indicates the need for an additional \$26,000 to meet our obligations. Most of this amount is required to pay an audit premium adjustment for the prior year and increased experience modification for Workman's Compensation; also included is a small consideration for property and liability insurance changes. The Board supports this article.

ARTICLE 2. FY87 BUDGET - HEALTH INSURANCE

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$20,000, or any other sum, as an addition to line item 950-800, Unclassified Budget - Health Insurance, voted by the 1986 Annual Town Meeting under Article 6 for Fiscal Year 1987, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: At the time of warrant printing, it is our best estimate that we may need an additional \$20,000 to fund FY87 health insurance costs. We do not yet have the new rates which are effective May 10, 1987; therefore, this amount is subject to change at the April Town Meeting. The figure of \$20,000 is based upon past rate experience and the fact that new employees have impacted this budget. The Board supports this article.

ARTICLE 3. FY87 BUDGET - SALARY ADJUSTMENT

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$10,000, or any other sum, as an addition to line item 950-110, Unclassified Budget - Salary Adjustment/Town, voted by the 1986 Annual Town Meeting under Article 6 for Fiscal Year 1987, or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article is inserted in the warrant because additional funding may be required to pay salary increases for Fiscal Year 1987 resulting from the management and clerical salary studies and collective bargaining. The amount requested is subject to change, up or down, or may not be required at all, depending upon attrition within all departments. A further report will be made at Town Meeting. The Board supports this article.

ARTICLE 4. LSRHS INDEBTEDNESS - BUILDING RENOVATIONS/EQUIPMENT

To see if the Town will vote to approve the amount of indebtedness of \$595,000, or any other sum, authorized by the vote of the Lincoln-Sudbury Regional District School Committee, for the purpose of remodeling and making extraordinary repairs to the Regional School building and for purchasing equipment, or act on anything relative thereto.

Submitted by the Lincoln-Sudbury Regional District School Committee (LSRDSC).

LSRDSC REPORT: For the past four years, the Regional School Committee has included in its operating budget a sum of money to be devoted to capital improvements and extraordinary maintenance and repair work. Much has been accomplished with this money. But we are falling behind. The School is thirty years old, and thirty-year-old buildings usually require major repair and renovation. Certainly this is the case with Lincoln-Sudbury Regional High School, as anyone who visits the School can see.

As a result of the advice and counsel of both the Sudbury and Lincoln Finance Committees, the Regional School Committee has determined that bringing the School to good repair is necessary and urgent for the safety and well-being of the people who spend much of their time in it; and that the most cost-effective way of doing so is by borrowing sufficient funds to do most of the work now. We are at this writing, in the process of obtaining estimates of costs, which will be presented to the Town Meeting.

Note that this article authorizes the Regional School Committee to borrow only for inside work. Until the Town approves the article petitioning for enabling legislation, and such legislation is actually enacted, the Regional School Committee believes it prudent to keep borrowing for outside work separate. If funds for both inside and outside work were combined in one Article, use of any monies might be endangered should this legislation not be enacted -- which is possible, although not likely.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

ARTICLE 5. PETITION LEGISLATURE TO AUTHORIZE LSRDSC TO INCUR DEBT FOR
OUTSIDE FACILITIES

To see if the Town will join with the Lincoln-Sudbury Regional District School Committee in its petition to the General Court for the passage of a special law to authorize the District to incur debt for a term not exceeding ten years for the purpose of constructing, reconstructing, or making improvements to outdoor playground, athletic, and recreational facilities and for the purpose of constructing, reconstructing or resurfacing roadways and parking lots. Debt incurred hereunder by said District shall, except as provided herein, be subject to the provisions of Chapters 44 and 71 of the General Laws applicable to the incurring of debt and the issuance of bonds or notes by Regional School Districts. This Act shall take effect upon its passage; or act on anything relative thereto.

Submitted by the Lincoln-Sudbury Regional District School Committee (LSRDSC).

LSRDSC REPORT: The laws of the Commonwealth allow regional school districts, like municipalities, to borrow funds for capital improvements; the State has even created an instrument through which such funds may be borrowed. But the law pertaining to regional schools -- unlike those pertaining to municipalities -- does not allow borrowing for use outside the walls of the school buildings. A Town may borrow in order to fund repairs to a Town Hall parking lot; a regional school district may not. A Town may borrow in order to fund drainage work on a school playground; a regional school district may not. The Regional School Committee's best information is that this is due to oversight in the writing of the law. In order to allow the Regional School Committee to borrow for outside work, if necessary, the Committee must petition the Great and General Court, through our State Representative, for enabling legislation.

This article does not approve any borrowing. It merely asks the Town to join with the Regional School Committee in its petition for special legislation that would allow us to use borrowed money outside the buildings of the School. Before the School Committee can borrow any funds, of course, it comes to the Town Meetings of Lincoln and Sudbury for your approval.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

ARTICLE 6. LSRHS INDEBTEDNESS FOR IMPROVING OUTSIDE FACILITIES

To see if the Town will vote to approve the amount of indebtedness of \$155,000, or any other sum, authorized by vote of the Lincoln-Sudbury Regional District School Committee for the purpose of reconstructing and making improvements to outdoor recreational and athletic facilities and of reconstructing and resurfacing the roads and parking lots at the Regional High School, such debt to be issued following enactment of the special legislation described in Article 5, or act on anything relative thereto.

Submitted by the Lincoln-Sudbury Regional District School Committee (LSRDSC).

LSRDSC REPORT: The need for borrowing funds has been outlined, and will be presented in more detail at Town Meeting. This article authorizes the Regional School Committee to borrow funds for outside work, in the event that enabling legislation is enacted.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

ARTICLE 7. AMEND BYLAWS - ENFORCEMENT OF TOWN BYLAWS BY NON-CRIMINAL METHOD

To see if the Town will vote to amend the Town of Sudbury Bylaws by adding a new Section 3 to Article VI, Enforcement, providing for non-criminal disposition of violations of any Town Bylaws as authorized by General Laws Chapter 40, Section 21D, to read as follows:

"Section 3. Non-criminal Disposition of Bylaw Violations.

- (a) Scope and Authority. This Bylaw provides for a non-criminal disposition of a violation of any Town Bylaw or any rule or regulation of any Town officer, board, or department, the violation of which is subject to a specific penalty. This Bylaw is enacted in accordance with General Laws, Chapter 40, Section 21D (herein called "Section 21D").
- (b) Enforcing Person. "Enforcing person" as used in this Bylaw shall mean any police officer, regular or special, of the Town of Sudbury with respect to any offense; the Building Inspector and any such other official as the Board of Selectmen may from time to time designate, each with respect to violations of Bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto.
- (c) Violation. An enforcing person taking cognizance of a violation of any Bylaw, rule or regulation may, as an alternative to instituting criminal proceedings, give the offender a written notice to appear before the Clerk of the Framingham District Court for a non-criminal disposition of the violation, in accordance with Section 21D. The provisions of Section 21D are incorporated by reference herein.
- (d) Proceedings. Proceedings pursuant to this Bylaw and Section 21D shall not be deemed to be criminal proceedings.";

or act on anything relative thereto.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The purpose of this article is two-fold: 1) to allow the Town the alternative of handling enforcement of Town Bylaws under a non-criminal procedure, and 2) to expedite the enforcement of Bylaws without a lengthy, costly court action. A further, detailed explanation will be provided at Town Meeting.

Printed below is Section 21D of General Laws Chapter 40:

Any town may by ordinance or by-law not inconsistent with this section provide for noncriminal disposition of violations of any ordinance or by-law or any rule or regulation of any municipal officer, board or department the violation of which is subject to a specific penalty.

Any such ordinance or by-law shall provide that any person taking cognizance of a violation of a specific ordinance, by-law, rule or regulation which he is empowered to enforce, hereinafter referred to as the enforcing person, as an alternative to initiating criminal proceedings shall, or, if so provided in such ordinance or by-law, may, give to the offender a written notice to appear before the clerk of the district court having jurisdiction thereof at any time during office hours, not later than twenty-one days after the date of such notice. Such notice shall be in triplicate and shall contain the name and address, if known, of the offender, the specific offense charged, and the time and place for his required appearance. Such notice shall be signed by the enforcing person, and shall be signed by the offender whenever practicable in acknowledgement that such notice has been received.

The enforcing person shall, if possible, deliver to the offender a copy of said notice at the time and place of the violation. If it is not possible to deliver a copy of said notice to the offender at the time and place of the violation, said copy shall be mailed or delivered by the enforcing person, or by his commanding officer or the head of his department or by any person authorized by such commanding officer, department or head to the offender's last known address, within fifteen days after said violation. Such notice as so mailed shall be deemed a sufficient notice, and a certificate of the person so mailing such notice that it has been mailed in accordance with the section shall be prima facie evidence thereof.

At or before the completion of each tour of duty, or at the beginning of the first subsequent tour of duty, the enforcing person shall give to his commanding officer or department head those copies of each notice of such a violation he has taken cognizance of during such tour which have not already been delivered or mailed by him as aforesaid. Said commanding officer or department head shall retain and safely preserve one copy and shall, at a time not later than the next court day after such delivery or mailing, deliver the other copy to the clerk of the court before which the offender has been notified to appear. The clerk of each district court and of the Boston municipal court shall maintain a separate docket of all such notices to appear.

Any person notified to appear before the clerk of a district court as hereinbefore provided may so appear and confess the offense charged, either personally or through a duly authorized agent or by mailing to such clerk with the notice such specific sum of money not exceeding two hundred dollars as the town shall fix as penalty for violation of the ordinance, by-law, rule or regulation. Such payment shall if mailed be made only by postal note, money order or check. The payment to the clerk of such sum shall operate as a final disposition of the case. An

appearance under this paragraph shall not be deemed to be a criminal proceeding. No person so notified to appear before the clerk of a district court shall be required to report to any probation officer, and no record of the case shall be entered in any probation records.

If any person so notified to appear desires to contest the violation alleged in the notice to appear and also to avail himself of the procedure established pursuant to this section, he may, within twenty-one days after the date of the notice, request a hearing in writing. Such hearing shall be held before a district court judge, clerk, or assistant clerk, as the court shall direct, and if the judge, clerk, or assistant clerk shall, after hearing, find that the violation occurred and that it was committed by the person so notified to appear, the person so notified shall be permitted to dispose of the case by paying the specific sum of money fixed as a penalty as aforesaid, or such lesser amount as the judge, clerk or assistant clerk shall order, which payment shall operate as a final disposition of the case. If the judge, clerk, or assistant clerk shall, after hearing, find that violation alleged did not occur or was not committed by the person notified to appear, that finding shall be entered in the docket, which shall operate as a final disposition of the case. Proceedings held pursuant to this paragraph shall not be deemed to be criminal proceedings. No person disposing of a case by payment of such a penalty shall be required to report to any probation office as a result of such violation, nor shall any record of the case be entered in the probation records.

If any person so notified to appear before the clerk of a district court fails to pay the fine provided hereunder within the time specified or, having appeared, does not confess the offense before the clerk or pay the sum of money fixed as a penalty after a hearing and finding as provided in the preceding paragraph, the clerk shall notify the enforcing person who issued the original notice, who shall determine whether to apply for the issuance of a complaint for the violation of the appropriate ordinance, by-law, rule or regulation.

As used in this section the term "district court" shall include, within the limits of their jurisdiction, the municipal court of the city of Boston and the housing courts of the city of Boston and the county of Hampden.

The notice to appear provided for herein shall be printed in such form as the chief justice of the municipal court of the city of Boston shall prescribe for said court, and as the chief justice of the district courts shall prescribe for the district courts. Said notice may also include sections eighteen A, twenty A or twenty C of chapter ninety and section sixteen A of chapter two hundred and seventy. Any fines imposed under the provisions of this section shall be distributed in accordance with section two of chapter two hundred and eighty.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Bylaw amendment proposed in Article 7 of the Warrant for the 1987 Special Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws.

NOTE: The Finance Committee will report on Articles 1-7 at the Special Town Meeting.

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And you are required to serve this Warrant by posting attested, printed copies thereof at the Town Hall and such other places as the Selectmen deem appropriate, but not less than three in each precinct, and not less than a total of twelve in the Town, at least fourteen days before the time appointed for such meeting.

Hereof fail not and make due return of this Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this second day of March, one thousand nine hundred and eighty-seven.

SELECTMEN OF SUDBURY

Josiah F. Frost

Anne W. Donald

David A. Wallace



1862

... A SPECIAL THANK YOU ... to the many individuals, families, and businesses who have already contributed to the Challenge Grant Fund for Automation. This year, we are working to raise \$15,000 before July 31, and we have already received more than \$12,000. As a back-up, in case our fund-raising efforts are not sufficient, the Trustees will ask the Town to fund the short-fall from the tax levy. All contributions made prior to Annual Town Meeting will lessen the amount that will have to be raised under Article 13. All funds raised or appropriated over the \$15,000 will be carried over into the final fund-raising year, during which \$10,000 must be raised by July, 1988.

You may become a **Patron** if your total donation for the grant is \$100 or more, a **Sponsor** for a total of at least \$500, or a **Benefactor** for a total donation of at least \$1,000.

We welcome and need your assistance in meeting our goals. Your donation NOW and your pledge for 1988 will demonstrate that you value the Library and its role in the educational and cultural life of Sudbury.

Your donation can be made by check to **The Goodnow Library Challenge Grant** and delivered or mailed to:

The Goodnow Library
21 Concord Road
Sudbury, MA 01776

In support of the National Endowment for the Humanities Challenge Grant Project of the Goodnow Library for automation, I/we hereby give the sum of \$_____ (enclosed) to be used to match and to be expended for the purpose of the grant. In addition, I/we pledge the sum of \$_____ to be paid on or before June 30, 1988.

Name(s) _____ Date _____

Address _____

Make checks payable to: GOODNOW LIBRARY CHALLENGE GRANT
Goodnow Library
21 Concord Road
Sudbury, MA 01776



1987 DOG LICENSES



(Dog licenses expire on March 31st and must be renewed)

DON'T WAIT -- GET THEM NOW!

TOWN CLERK'S OFFICE -- WEEKDAYS 9 - 5

A \$10.00 PER DOG FINE MUST BE IMPOSED AFTER JUNE 1st--TOWN BYLAWS, ART. V, S.3

To obtain or renew a dog license by mail, please fill out the form below and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated - - veterinarian's certificate, notarized letter from veterinarian, or metal rabies tag with unexpired expiration date indicated - - must be presented for licensing. A spay certificate or a spayed female license from another Massachusetts town MUST also accompany the fee if a spayed female dog is being licensed in Sudbury as a spayed female for the first time. Evidence of dog's vaccination and/or spaying certificate will be returned to you. A fine must be imposed after June 1st for non-compliance of Town Bylaw.

Owner's Name _____ Telephone No. _____
Address _____
Name of Dog _____ Breed _____ Age _____
Color _____ Male _____ Spayed Female _____ Female _____
\$3.00 \$3.00 \$6.00

VOLUNTEER TO SERVE YOUR TOWN!

REGISTER NOW WITH THE TALENT SEARCH COMMITTEE.

Following the conclusion of the Annual Town Meeting on April 6, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, Town Hall, Sudbury, MA. 01776.

NAME _____ TEL. NO. _____
ADDRESS: _____ YRS. RES. _____
OCCUPATION: _____ DATE FILED: _____
EDUCATION/TRAINING: _____
EXPERIENCE IN GOV'T: _____
INDICATE INTERESTS BELOW:

<input type="checkbox"/> Administration	<input type="checkbox"/> Finance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Ancient Documents	<input type="checkbox"/> General	<input type="checkbox"/> Personnel
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Health	<input type="checkbox"/> Planning
<input type="checkbox"/> Cable Television	<input type="checkbox"/> Historical	<input type="checkbox"/> Regional
<input type="checkbox"/> Celebrations	<input type="checkbox"/> Housing	<input type="checkbox"/> Talent Search
<input type="checkbox"/> Conservation	<input type="checkbox"/> Industrial Dev.	<input type="checkbox"/> Town Report
<input type="checkbox"/> Education	<input type="checkbox"/> Insurance	<input type="checkbox"/> Transportation
<input type="checkbox"/> Elderly	<input type="checkbox"/> Landscaping (Town)	<input type="checkbox"/> Veterans
<input type="checkbox"/> Facilities	<input type="checkbox"/> Library	<input type="checkbox"/> Youth
	<input type="checkbox"/> Local Arts Council	

BOARD OF SELECTMEN
SUDBURY
MASSACHUSETTS 01776

U. S. POSTAGE

PAID

Permit No.4

Sudbury, Mass. 01776

POSTAL PATRON
SUDBURY
MASSACHUSETTS 01776