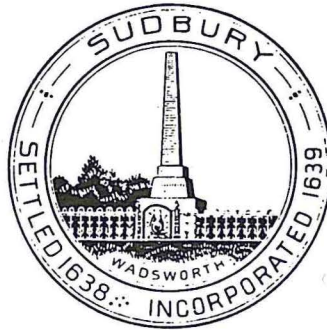


TOWN of SUDBURY

Massachusetts



OFFICIAL WARRANT

1986

ANNUAL

TOWN MEETING

APRIL 7, 1986 8:00 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 31, 1986 Peter Noyes School

Polls Open 7:00 A.M. To 8:00 P.M.

BRING THIS BOOK WITH YOU

TABLE OF CONTENTS

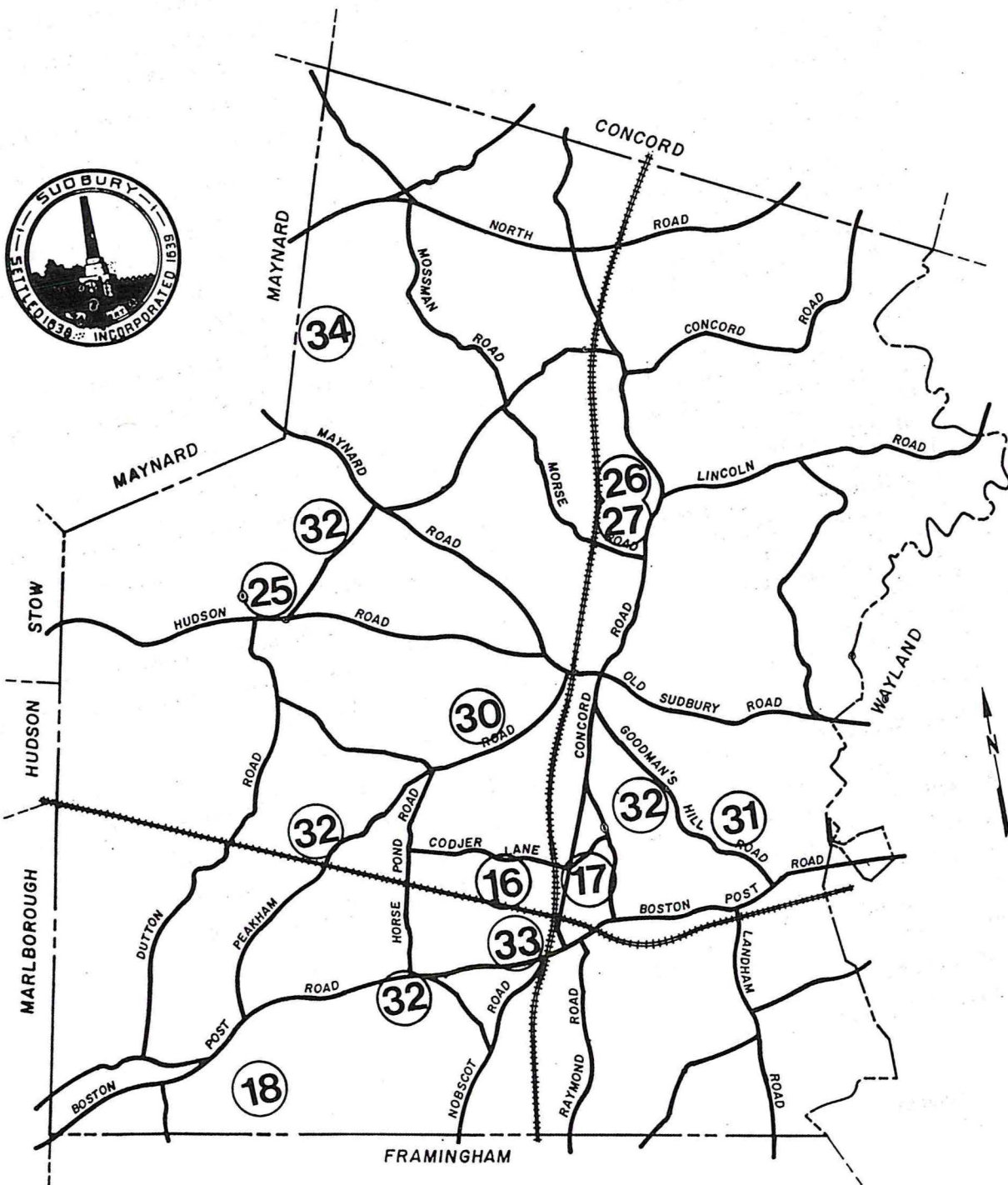
1986 ANNUAL TOWN MEETING WARRANT

	<u>Page</u>		<u>Page</u>
CONSENT CALENDAR	1	14 Regional Solid Waste Study	45
FINANCE COMMITTEE REPORT	3	*15 Street Acceptances	45
Budget Terms/Definitions	6	16 St. Acceptance - Raytheon Dr.	46
Revenue & Expenditure Forecast	7	17 Discontinue Portion of Codjer Lane(East)	48
TOWN ELECTION & ARTICLES	8	#18 Brimstone Lane Resolution	48
1 Hear Reports	9	#19 Route 20 Widening Resolution	50
* 2 Temporary Borrowing	9	20 Library Automation	50
* 3 Personnel Bylaw, Art. XI - Technical Corrections	9	21 Special Regs: Site Plans, Design Review, Parking; Art. IX,V	51
* 4 Personnel Bylaw, Art. XI - Written Evaluations	12	22 Special Regs: Signs; Art. IX,V	67
5 Personnel Bylaw, Art. XI - Class. & Salary Plans	12	23 Burglar Alarm Regs; Art. V(B)	75
6 Budget		24 Roof Study/Engineering Funds	82
110 Sudbury Schools	17	25 Toddler Park	83
130 Lincoln-Sudbury Regional	20	26 Resurf. Tennis Cts., Featherland	84
140 Minuteman Vocational	22	27 Featherland Pk. Parking Lot	85
200 Debt Service	24	28 Town Pool - Planning	85
300 Protection	24	29 Withdrawn	
400 Highway	26	30 Powers Land, Peakham Road	86
500 General Government	27	31 Walker Land, Goodman's Hill Rd.	88
600 Goodnow Library	30	32 Walkways	89
700 Park & Recreation	31	#33 Belcher Dr./Suffolk Rd. Drainage	91
710 Youth Commission	31	#34 Compensating Balance Agreemts.	91
800 Health	31	35 Stabilization Fund	92
900 Veterans	31	36 Use of Free Cash	92
950 Unclassified	32	TOWN COUNSEL OPINIONS	93
7 Unpaid Bills	39		
* 8 Reduce Borrowing, ATM80/19	39		
* 9 Liens: Septage Billings - Accept Ch. 293, Acts of 1985	40		
*10 Bid Law Exemption - Accept Ch. 40, s.4H	41		
*11 School Transportation - Accept Ch. 663, Acts of 1983	41		
*12 350th Celebration Fund	44		
*13 MetroWest Planning Funds	44		

* Consent Calendar

By Petition

LOCATION OF WARRANT ARTICLES



CONSENT CALENDAR

In the interest of expediting Town Meeting and saving valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles which the Moderator and the various Boards and Committees feel appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 7th.

Please do your homework. If you have any question about the articles, motions or procedure, please feel free to call the Executive Secretary, Richard E. Thompson, at 443-8891, ext. 185, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. IF ANY VOTER HAS ANY DOUBT ABOUT PASSING ANY MOTIONS, OR WISHES AN EXPLANATION OF ANY SUBJECT ON THE CONSENT CALENDAR, HE SHOULD STAND AND SAY THE WORD "HOLD" IN A LOUD, CLEAR VOICE WHEN THE NUMBER IS CALLED. The article will then be removed automatically from the Consent Calendar and restored to its original place in the Warrant, to be brought up, debated and voted on in the usual way. Remember, it is only our opinion that these motions can be passed without debate. It is your opinion that counts, and if it differs from ours, we urge you to say so.

After the calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar which follow. Complete reports, including those of Town Counsel, are to be found under each article printed in this Warrant. Please review them carefully.

ARTICLE

MOTION

ARTICLE 2 TEMPORARY BORROWING: Move in the words of the article.

ARTICLE 3 AMEND PERSONNEL BYLAW, ART. XI - TECHNICAL CORRECTIONS: Move in the words of the article.

ARTICLE 4 AMEND PERSONNEL BYLAW, ART. XI,8 - WRITTEN EVALUATIONS: Move in the words of the article.

ARTICLE 8 REDUCE BORROWING APPROPRIATION - ART. 19, 1980ATM: Move in the words of the article.

ARTICLE 9 ACCEPT CH. 293 OF THE ACTS OF 1985 - LIENS: SEPTAGE BILLINGS: Move in the words of the article.

ARTICLE 10 ACCEPT G.L. CH.40, s. 4H - BID LAW EXEMPTION: Move in the words of the article.

ARTICLE 11 ACCEPT CH. 663 OF THE ACTS OF 1983 - TRANSPORTATION OF CERTAIN SCHOOL PUPILS: Move in the words of the article.

ARTICLE 12 SUDBURY 350th ANNIVERSARY CELEBRATION FUND: Move in the words of the article, with the sum of \$500 to be raised by taxation.

ARTICLE 13 METROWEST PLANNING FUNDS: Move in the words of the article, with the sum of \$2,500 to be raised by taxation.

ARTICLE 15 STREET ACCEPTANCES: Move in the words of the article, with the sum of \$525 to be raised by taxation.

Thomas G. Dignan, Jr.
Town Moderator

1986 FINANCE COMMITTEE REPORT

The Finance Committee's recommendations which appear in the Warrant were arrived at with great difficulty. During the budget preparation process we advised the Town boards and departments that our best estimates were that the Town's expenditures could increase by approximately \$850,000 for fiscal year 1987. When the requests were submitted in December the total requests were \$1,700,000 above that estimate. Our guidelines were to keep programs and services at the present level with all requests reflecting inflation only unless the requests were part of a carefully constructed long range plan.

Proposition 2-1/2 determines how much we can increase the tax levy; it is not the Finance Committee which determines the ceiling but rather State law. Under Proposition 2-1/2, the prior year's levy limit is increased 2-1/2 percent plus an additional sum of money for new construction. This amount is the maximum which can be raised unless the voters elect to override the limit or choose to exempt debt.

Last year the Finance Committee had the difficult task of making recommendations to the Town Meeting which eliminated approximately \$500,000 in requests; this year we were faced with a problem more than three times as great. While requests for expenditures increased dramatically, many receipts decreased. The amount of some receipts is still unknown at this time; expenditures which relate to assessments from the State are unpredictable; and since we are negotiating with five unions this year we don't know what Personal Services will cost the Town.

Our recommendations are being made to Town Meeting after the Finance Committee spent numerous hours meeting with departments and boards. There was no way to recommend appropriating money for all of the requests even if the Town chose to vote for an override; an override has a ceiling on it, too, and the requests were in excess of that limit as well. Therefore, after all the hearings, the Finance Committee formally set its priorities and then voted a total budget (operating budget plus articles) to recommend to the Town Meeting.

The Finance Committee in recognizing the fiscal plight of the Town has had to recommend reductions in such essential services as Police and Fire and does so only after additional discussions with each Chief to determine where the impact on services would be least felt. We used the same approach with the schools; it is the responsibility of the school committees to determine where the budgets can be reduced - we negotiated a bottom line with L-S instead of focussing on specific programs or levels of activity. Although we had not reached a similar agreement with the Sudbury Schools at the time the Warrant went to press we have recommended a reduction of \$100,000 from their budget and they are looking at ways to live with that reduction. We appreciate their cooperation in helping us to meet our goals. In some instances we are recommending against capital items which have not been part of a plan or which we consider non-essential.

Generally we chose to recommend operating budgets in preference to articles, while still focussing on the essential as opposed to non-essential services. Two notable exceptions were the walkway article and the tennis court resurfacing article. Last year we recommended funding engineering only and suggested to the petitioners that the walkway program should be managed by the

Planning Board. This year the Walkway Subcommittee was re-activated and hearings were held to determine if there was interest in the walkway program being continued. The response was favorable, the level of cooperation has been excellent and as a result this year's request is for a small construction project and engineering for three additional areas. The other exception is the resurfacing of tennis courts. Last year the Park and Recreation Commission chose construction of Haskell Field instead of repairing the tennis courts and although our priority was the reverse we supported their plan because they made a commitment that the tennis courts would be their number one priority this year. The Finance Committee feels strongly that we need to have funds to maintain our assets before acquiring new ones.

Salaries throughout the Warrant are level funded except for step increases in accordance with the Salary and Classification Plan. Salaries of Individually Rated personnel reflect, in the requested and recommended columns, the amount voted at last year's Annual Town Meeting plus the increases transferred from the Salary Adjustment Account as a result of their performance reviews. Increases for elected officials will be recommended by the Fin Com, after the Salary Study for Individually Rated personnel is complete, and those salaries will be voted at Town Meeting.

The Finance Committee is a group of nine citizens who are appointed by the Moderator. We review all of the requests and then make our recommendations to the Town Meeting. The underlying consideration in making our recommendations and setting our priorities was essential vs. non-essential; however, the priorities of the nine voters on the Finance Committee may not be the same as those of the Town Meeting voters and that is why we make our recommendations and we all, as a legislative body, make the final decisions. The total amount we can spend for all budgets and articles and assessments from the State and County, given our current estimate of offsets, is \$20,862,069.

**The FY87 requests are:	Budget	\$20,055,386
	Articles	1,015,579
	Cherry Sheet	717,882
	Overlay	250,000
	TOTAL REQUESTS	\$22,038,847

**The FY87 estimated offsets are:	Cherry Sheet	\$ 3,178,000
	Local Receipts	695,000
	Revenue Sharing	75,000
	Motor Vehicle Excise	575,000
	Overlay Surplus	60,000
	Available Funds	224,647
	Free Cash	413,000
	TOTAL OFFSETS	\$ 5,220,647

**The numbers used here were the actual numbers available as of February 20, 1986; by Town Meeting the estimated receipt figures may change and we will reflect that in a handout.

Based on the preceding numbers, if all requests were funded, the tax levy required would be \$16,818,200. Unfortunately, the levy limit for Sudbury for 1987 is \$15,641,422 which is the previous limit plus 2-1/2% plus an estimate of \$590,000 for eligible new construction. The difference between the tax levy and the levy limit is \$1,176,778; this is the amount the Finance Committee needed to recommend in reductions. The Finance Committee did have one option

it chose not to exercise; we could have recommended an override but instead chose to live within the limits of Proposition 2-1/2. There are no hidden accounts or funds being held in reserve. The only ways to spend more are:

1) the Stabilization Fund which is earmarked for already planned long range capital expenditures such as fire engines, 2) bonding which decreases expenditures in later years unless the Town votes an exemption, or 3) an override. The last must be voted at a general election (town, state or national) not town meeting.

Last year we said that this would be a difficult year and that next year would be more difficult. We anticipated a loss of revenue in several areas - the one time \$140,000 windfall for L-S was just that and does not exist in this budget; this is the last year for Federal Revenue Sharing which is \$55,000 (-42%) less than the current year; the County Retirement Fund which is mandatory is going to be up at least \$63,000; and the new construction estimate is \$590,000, down from the \$835,270 we had available to use this year.

The Long Range Capital Expenditures Committee has been extremely active this year and helpful to the Finance Committee. One of the first items to be reduced from budgets under Proposition 2-1/2 is the maintenance of Town buildings and land. Maintenance of current assets and a long range plan for the purchase of new ones is essential to a sound fiscal position for the Town. The Long Range Capital Expenditures Committee has spent many hours meeting with various town boards to review their five year plans and to offer suggestions to those boards about the best ways to implement their plans. They have been active throughout Finance Committee hearings in helping our Committee make the most efficient use of our limited resources. We are very grateful to them for their cooperation and help through the process.

The Ancient Documents Committee has also met with us to discuss the best methods of utilizing our ever-increasing computer facilities and our recommendations in this area reflect those discussions as well as adherence to the Town's long range plan.

Appended to this report are explanations of several terms which are used during Town Meeting which the Finance Committee thought might be useful.

Respectfully submitted,

Marjorie R. Wallace, Chairman
 Christopher F. Baum, Vice Chairman
 Helen M. Casey
 Stephen D. Ellis
 Carmine L. Gentile
 John T. Hannan
 John B. Hepting
 Daniel A. Wren
 David P. Wilson

BUDGET TERMS/DEFINITIONS

FREE CASH:	Represents the unreserved fund balance (the amount of money remaining) after deducting from surplus revenue all uncollected real estate and property taxes from prior years. Free Cash is certified on July 1st by the Director of Accounts and any or all of the certified amount may be used to defray Town expense by a vote of the Town Meeting.
OTHER	
AVAILABLE FUNDS:	Reserved or unexpended balances from various sources.
(\$224,647)	Proposed for FY87 use:
(\$169,000)	- Stabilization Fund: a fund established by a vote of Town Meeting to "save for a rainy day". The fund may be used for any purpose for which bonding is permissible by 2/3 vote of Town meeting.
(\$ 30,193)	- Sale of Town Buildings: proceeds from selling buildings no longer being used by the Town. The fund may be used for any purpose for which the Town could borrow for 5 years or more.
(\$ 16,291)	- Cemeteries: a small fund used to offset the highway budget.
(\$ 2,149)	- Dog Licenses: fees for dog licenses are used to offset library books.
(\$ 7,014)	- State Aid: this fund is also used to offset library books.
OVERLAY:	Amount set by the Assessors to cover abatements of real estate and personal property tax assessments for the current year. It is raised by the tax levy.
OVERLAY SURPLUS:	This is the accumulated amount of the Overlay for previous years which was not used or which was not required to be used in the Overlay Account. The fund may be used by vote of the Town Meeting for extraordinary or unforeseen purposes or voted into the Reserve Fund.
RESERVE FUND:	Amount appropriated for emergency or unforeseen purposes. The Finance Committee is the sole manager of this fund. The criteria for granting a transfer is that the need is an emergency or unforeseen and, in the judgment of the Committee, the Town Meeting would have approved the expenditure if such a meeting were held. The Reserve Fund is a method of avoiding the necessity for Special Town Meetings during the year.
CHERRY SHEET:	State and County receipts, charges and offsets used in determining the tax rate. The name is derived from the color of the paper used.

REVENUE AND EXPENDITURE FORECAST

ANALY87 8 WANAR 2-26-86	FY 85 LEVY	FY86 LEVY	FY87 REQUEST	FY87 FINCOM
SUDBURY SCHOOLS (NET)	5,715,508	6,311,204	6,882,089	6,782,089
COMMUNITY USE	12,000	12,000	0	0
SUMMER SCHOOL	5,365	5,735	0	0
REGIONAL HIGH SCHOOL	4,373,090	4,373,090	4,854,995	4,854,995
VOCATIONAL HIGH SCHOOL	296,839	308,493	367,533	367,533
TOTAL SCHOOL BUDGET	10,402,802	11,010,522	12,104,617	12,004,617
DEBT	369,988	422,403	399,740	384,740
PROTECTION	2,189,434	2,328,841	2,686,465	2,582,485
HIGHWAY	992,988	1,072,293	1,181,347	1,168,992
GENERAL GOVERNMENT	797,092	841,901	985,326	951,422
LIBRARY	237,252	266,859	278,176	278,176
PARKS & RECREATION	147,082	151,846	190,882	174,662
710 YOUTH COMMISSION	0	0	900	900
HEALTH	237,568	189,507	223,216	223,216
VETERANS	11,161	7,459	7,459	7,459
UNCLASSIFIED	1,649,082	1,476,871	1,996,645	1,996,645
TOTAL TOWN BUDGET	6,631,647	6,757,980	7,950,156	7,768,697
TOTAL OPERATIONS BUDGET	17,034,449	17,768,502	20,054,773	19,773,314
A.T.M. ARTICLES	501,869	439,566	1,015,579	123,100
S.T.M. ARTICLES	38,500	152,366	0	0
TOTAL ARTICLES	540,369	591,932	1,015,579	123,100
TOTAL BUDGET	17,574,818	18,360,434	21,070,352	19,896,414
CHERRY SHEET CHARGES	572,601	484,860	484,860	484,860
CHERRY SHEET OFFSETS	214,432	233,022	233,022	233,022
RECAP CHARGES	1,250	400	0	0
OVERLAY	268,424	297,221	250,000	250,000
TOTAL CHARGES	1,056,707	1,015,503	967,882	967,882
TOTAL EXPENSES	18,631,525	19,375,937	22,038,234	20,864,296
CHERRY SHEET RECEIPTS	3,008,683	3,077,696	3,178,000	3,178,000
LOCAL RECEIPTS	589,700	625,000	695,000	695,000
REVENUE SHARING	140,000	130,000	75,000	75,000
MOTOR VEHICLE EXCISE	500,000	520,000	575,000	575,000
OVERLAY SURPLUS	80,000	80,000	60,000	60,000
AVAILABLE FUNDS	196,664	268,246	224,647	224,647
BORROWING	345,567	0	0	0
FREE CASH BUDGET	0	149,562	0	0
FREE CASH TAX RATE	392,516	0	413,000	413,000
OFFSET RECEIPTS	500	0	0	0
TOTAL EXPENSE OFFSETS	5,253,630	4,850,504	5,220,647	5,220,647
TAX LEVY	13,377,895	14,525,433	16,817,587	15,643,649
PREVIOUS LIMIT + 2.5%	13,140,891	13,849,044	15,051,422	15,051,422
NEW CONSTRUCTION	370,371	835,270	590,000	590,000
LEVY LIMIT	13,511,262	14,684,314	15,641,422	15,641,422
F.F.C.V. LIMIT	13,540,969	20,302,870	21,050,000	21,050,000
TOTAL PROPERTY VALUE	541,638,759	812,114,800	842,000,000	842,000,000
UNDER/OVER(-)LEVY LIMIT	133,367	158,881	-1,176,165	-2,227
100% TAX RATE	24.70	17.89	19.97	18.58
RESIDENTIAL RATE	23.06	16.67	18.61	17.31
COMMERCIAL RATE	36.56	25.76	28.76	26.75



TOWN OF SUDBURY

ANNUAL TOWN MEETING WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To the Constables of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town elections, to meet at the Peter Noyes School in said Town on Monday, March 31, 1986, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with the law, one Moderator, one Highway Surveyor, one Tree Warden, all for one year; one member of the Board of Selectmen, one Constable, one member of the Board of Health, one member of the Sudbury School Committee, one member of the Board of Assessors, one member of the Planning Board, two members of the Goodnow Library Trustees, two members of the Board of Park and Recreation Commissioners, one Collector of Taxes, one Town Clerk, one Treasurer, all for three years; one member of the Sudbury Housing Authority, for five years; one member of the Planning Board for three years to fill a vacancy; and to vote on the following question:

The State has proposed a plan to widen a portion of Route 20 in Sudbury to 80 feet (four 12-ft. traffic lanes, two 10-ft. breakdown lanes and two 6-ft. sidewalks). The principal construction would involve that portion of Route 20 which runs from the Police Station on the east, to the Fire Station on the west. In this area, the roadway would be doubled in width. Do you favor this plan? (YES/NO)

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School District School Committee.

The polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 7, 1986, at eight o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

TO SEE IF THE TOWN WILL VOTE TO HEAR, CONSIDER AND ACCEPT THE REPORTS OF THE TOWN BOARDS, COMMISSIONS, OFFICERS, AND COMMITTEES AS PRINTED IN THE 1985 TOWN REPORT OR AS OTHERWISE PRESENTED, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 2. TEMPORARY BORROWING

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE TOWN TREASURER, WITH THE APPROVAL OF THE SELECTMEN, TO BORROW MONEY FROM TIME TO TIME IN ANTICIPATION OF REVENUE OF THE FINANCIAL YEAR BEGINNING JULY 1, 1986, IN ACCORDANCE WITH THE PROVISIONS OF GENERAL LAWS, CHAPTER 44, SECTION 4, AND ACTS IN AMENDMENT THEREOF, AND TO ISSUE A NOTE OR NOTES THEREFOR, PAYABLE WITHIN ONE YEAR, AND TO RENEW ANY NOTE OR NOTES AS MAY BE GIVEN FOR A PERIOD OF LESS THAN ONE YEAR IN ACCORDANCE WITH GENERAL LAWS, CHAPTER 44, SECTION 17; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This annual article provides for short-term borrowing in anticipation of tax revenue receipts. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 3. AMEND PERSONNEL BYLAW, ART. XI
 TECHNICAL CORRECTIONS

TO SEE IF THE TOWN WILL VOTE TO AMEND THE SUDBURY BYLAWS, ARTICLE XI, THE PERSONNEL ADMINISTRATION PLAN, AS FOLLOWS:

- A. BY DELETING THE WORD, "PERMANENT", WHEREVER IT APPEARS IN SAID ARTICLE XI, AND SUBSTITUTING THEREFOR THE WORD, "REGULAR";
- B. BY AMENDING SECTION 3, DEFINITION OF TERMS AND CLASSIFICATION PLAN, BY ADDING AT THE END OF THE SECTION A FINAL PARAGRAPH, AS FOLLOWS:

"POSITIONS SET FORTH IN THE CLASSIFICATION PLAN, SCHEDULE A, WHICH ARE CURRENTLY IN A CERTIFIED OR RECOGNIZED COLLECTIVE BARGAINING UNIT SHALL ONLY BE SUBJECT TO THE CLASSIFICATION PLAN, SCHEDULE A, PORTION OF THE PERSONNEL BYLAWS, TO THE EXTENT THAT IT IS NOT INCONSISTENT WITH A VALID CURRENT COLLECTIVE BARGAINING AGREEMENT.";

- C. BY AMENDING SECTION 4, SALARY PLAN, BY DELETING IT IN ITS ENTIRETY AND SUBSTITUTING THE FOLLOWING:

"SECTION 4. SALARY PLAN

(1) APPLICATION

THE MINIMUM AND MAXIMUM SALARIES, OR THE SINGLE RATE SALARIES, FOR THE GROUPS AND POSITIONS IN THE CLASSIFICATION PLAN ARE TO BE ESTABLISHED BY VOTE OF THE TOWN IN TOWN MEETING, AND ARE TO BE SET FORTH IN THIS BYLAW IN SCHEDULE B, ENTITLED "SALARY PLAN". THE SALARY RANGE, OR RATE, FOR A GROUP SHALL BE THE SALARY RANGE, OR RATE, FOR ALL POSITIONS IN THE GROUP.

THE MINIMUM SALARY SET FOR ANY POSITION IN THE SALARY PLAN SHALL BE THE STARTING SALARY FOR THAT POSITION, UNLESS THE PERSONNEL BOARD AUTHORIZES A HIGHER STARTING SALARY UNDER SECTION 8, PARAGRAPH (6).

WHERE THE SALARY PLAN PROVIDES BOTH A MAXIMUM AND MINIMUM SALARY FOR A POSITION, BOTH REGULAR PART-TIME AND REGULAR FULL-TIME EMPLOYEES HOLDING THE POSITION SHALL BE ENTITLED TO THE SALARY SET THEREFOR IN STEPS 1 THROUGH MAXIMUM AFTER CONTINUOUS SATISFACTORY PERFORMANCE, AS RECOMMENDED BY THE APPROPRIATE DEPARTMENT HEAD WITH NOTICE TO THE PERSONNEL BOARD TO INSURE COMPLIANCE WITH ITS PERFORMANCE REVIEW PLAN, IN THE POSITION FOR THE FOLLOWING PERIODS:

STEP 1	STEP 2	STEP 3	MAXIMUM
SIX MONTHS	ONE YEAR	TWO YEARS	THREE YEARS

TEMPORARY EMPLOYEES SHALL BE PAID THE STARTING WAGE FOR THE POSITION THEY HOLD UNLESS THE PERSONNEL BOARD AUTHORIZES A HIGHER STEP WITHIN THE RANGE, BASED ON THE EXPERIENCE AND QUALIFICATIONS OF THE EMPLOYEE. NO EMPLOYEE OF THE TOWN AT THE TIME OF AMENDMENT OF THE SALARY PLAN SHALL SUFFER A REDUCTION OF PAY BY VIRTUE OF SUCH AMENDMENT.

POSITIONS SET FORTH IN THE SALARY PLAN, SCHEDULE B, WHICH ARE CURRENTLY IN A CERTIFIED OR RECOGNIZED COLLECTIVE BARGAINING UNIT SHALL ONLY BE SUBJECT TO THE SALARY PLAN, SCHEDULE B, PORTION OF THE PERSONNEL BYLAWS, TO THE EXTENT THAT IT IS NOT INCONSISTENT WITH A VALID CURRENT COLLECTIVE BARGAINING AGREEMENT.

(2) OVERTIME

OVERTIME FOR NON-UNIONIZED EMPLOYEES SHALL BE PAID AT THE RATE OF TIME AND ONE-HALF IN EXCESS OF 40 HOURS IN ANY WORK WEEK, WHEN SUCH ADDITIONAL WORK TIME IS DIRECTED BY THE DEPARTMENT SUPERVISOR. THE OVERTIME RATE OF TIME AND ONE-HALF SHALL BE COMPUTED UPON THE EMPLOYEE'S BASE SALARY, WHICH BASE SALARY SHALL NOT INCLUDE LONGEVITY, CAREER INCENTIVE, OVERTIME OR ANY OTHER BENEFIT.

(3) LONGEVITY

LONGEVITY SHALL BE PAID TO ALL PRESENT REGULAR EMPLOYEES, EXCEPT INDIVIDUALLY-RATED POSITIONS, HAVING SERVED CONTINUOUSLY AS AN EMPLOYEE OF THE TOWN AS FOLLOWS: AFTER SIX (6) YEARS, AN ADDITIONAL TWO PERCENT (2%); AFTER TEN (10) YEARS, AN ADDITIONAL ONE PERCENT (1%); AND AFTER FIFTEEN (15) YEARS, AN ADDITIONAL ONE PERCENT (1%).

REGULAR EMPLOYEES HIRED SUBSEQUENT TO JUNE 30, 1983, EXCEPT INDIVIDUALLY-RATED POSITIONS, HAVING SERVED CONTINUOUSLY AS AN EMPLOYEE OF THE TOWN, SHALL BE PAID LONGEVITY AS FOLLOWS: AFTER FIVE (5) YEARS, \$200; AFTER TEN (10) YEARS, AN ADDITIONAL \$100; AFTER FIFTEEN (15) YEARS, AN ADDITIONAL \$100. LONGEVITY SHALL BE PAID AS A LUMP SUM ON THE ANNIVERSARY OF THE EMPLOYEE'S DATE OF HIRE.

REGULAR EMPLOYEES HIRED BEFORE JULY 1, 1983, WHO HAVE ELECTED TO RECEIVE LONGEVITY UNDER THE NEW PLAN, SHALL RECEIVE IN ADDITION TO THE LUMP SUM PAYMENT, ONE (1) EXTRA VACATION DAY AFTER SIX (6) YEARS, AN ADDITIONAL EXTRA DAY AFTER TEN (10) YEARS, AND AN ADDITIONAL EXTRA DAY AFTER FIFTEEN (15) YEARS.";

D. AND BY AMENDING SECTION 7(2) SICK LEAVE, AS FOLLOWS:

1. BY ADDING AT THE END OF THE SIXTH PARAGRAPH THE FOLLOWING SENTENCE:

"PART-TIME EMPLOYEES (REGULAR AND TEMPORARY) ARE NOT ELIGIBLE TO PARTICIPATE IN THE SICK LEAVE BUY-BACK PROGRAM."; AND

2. BY DELETING THE LAST SENTENCE IN THE EIGHTH PARAGRAPH (SICK LEAVE BANK) WHICH READS, "PART-TIME EMPLOYEES (PERMANENT AND TEMPORARY) ARE NOT ELIGIBLE TO JOIN THE SICK LEAVE BANK OR PARTICIPATE IN THE SICK LEAVE BUY-BACK PROGRAM."; AND SUBSTITUTING THEREFOR THE FOLLOWING SENTENCE:

"ALL TEMPORARY PART-TIME EMPLOYEES AND THOSE REGULAR PART-TIME EMPLOYEES WITHOUT REGULARLY SCHEDULED WORKING HOURS AND NORMALLY SCHEDULED WORK DAYS ARE NOT ELIGIBLE TO JOIN THE SICK LEAVE BANK.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: The primary reason for the change of wording from "permanent" to "regular", as it pertains to employment with the Town of Sudbury, is to dispel any notion that once employed an individual is guaranteed lifetime employment.

The second and third amendments (B & C) in this article are technical amendments only which place the final five-paragraph portion deleted from the proposed FY87 Salary & Classification Plan, Schedules A and B, into the appropriate sections of the existing Personnel Administration Plan, as requested by the Town Accountant. All provisions remain the same.

Concerning Amendment D, the 1985 Annual Town Meeting amended the Personnel Administration Plan to allow permanent (now called "regular") part-time employees with regularly scheduled hours/work days to join the sick leave bank. This is a technical correction to bring the rest of the bylaw into conformance with that provision. We recommend approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The proposed changes in the wording of the Personnel Bylaw will clarify segments of that Bylaw and, by placing unchanged language in a separate section, will reduce the bulk of future Town Meeting Warrants. Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 4. AMEND PERSONNEL BYLAW, ART. XI,8
 WRITTEN EVALUATIONS

TO SEE IF THE TOWN WILL VOTE TO AMEND THE SUDBURY BYLAWS, ARTICLE XI, THE PERSONNEL ADMINISTRATION PLAN, SECTION 8, DUTIES AND AUTHORITY OF THE PERSONNEL BOARD, PART (11), BY DELETING THE FIRST PARAGRAPH AND SUBSTITUTING THEREFOR THE FOLLOWING PARAGRAPH:

"THE PERSONNEL BOARD SHALL REQUIRE THAT EACH EMPLOYEE SHALL BE GIVEN A WRITTEN ANNUAL EVALUATION BY HIS SUPERVISOR, SUPERIOR, OR DEPARTMENT HEAD, WHICH EVALUATION SHALL BE IN SUCH FORM AS THE PERSONNEL BOARD MAY PRESCRIBE AND WHICH SHALL BE FILED WITH SAID BOARD.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: This bylaw amendment will require written performance evaluations for employees of the Town of Sudbury to be maintained at least annually, including those employees who are at the maximum of their range.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 5. AMEND PERSONNEL BYLAW, ART. XI
 CLASSIFICATION & SALARY PLAN

TO SEE IF THE TOWN WILL VOTE TO AMEND THE CLASSIFICATION AND SALARY PLAN, SCHEDULES A & B, OF ARTICLE XI OF THE SUDBURY BYLAWS, BY DELETING IT IN ITS ENTIRETY AND SUBSTITUTING THE FOLLOWING:

SCHEDULE B - SALARY PLAN

CLERICAL

FIRE DEPARTMENT

FIRE CHIEF

INDIVIDUALLY RATED - MAXIMUM 40,145 + 875 EMT STIPEND

ANNUALLY RATED

SINGLE RATED

CALL FIREFIGHTER

FIRE PREVENTION OFFICER

FIRE ALARM SUPERINTENDENT

MASTER MECHANIC

TRAINING OFFICER

EMT COORDINATOR

FIRE ALARM FOREMAN

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
<u>POLICE DEPARTMENT</u>						
POLICE CHIEF		INDIVIDUALLY RATED - MAXIMUM 41,184				
LIEUTENANT		INDIVIDUALLY RATED - MAXIMUM 29,176				
ANNUALLY RATED						
SERGEANT	37	24,289	24,851	25,433	26,006	26,524
PATROLMAN	37	20,240	20,708	21,195	21,672	22,103
RESERVE PATROLMAN	37	20,240				
SINGLE RATED						
ADMIN. ASSISTANT		1,000/YR				
PHOTO/FINGERPRINT OFF.		700/YR				
JUVENILE OFF.		700/YR				
SAFETY OFF.		700/YR				
DETECTIVE		700/YR				
TRAINING OFF.		700/YR				
PARKING CLERK		700/YR				
MECHANIC		700/YR				
MATRON		7.76/HR				
<u>HIGHWAY DEPARTMENT</u>						
ANNUALLY RATED						
FOREMAN - HIGHWAY	40	19,700	20,119	20,538	20,988	21,407
FOREMAN - TREE & CEM.	40	19,700	20,119	20,538	20,988	21,407
HOURLY RATED						
MECHANIC	40	8.79	9.08	9.39	9.70	9.96
HEAVY EQUIPMENT OP.	40	8.28	8.53	8.78	8.97	9.26
TREE SURGEON	40	8.28	8.53	8.78	8.97	9.26
HOURLY RATED						
TRUCK/LT. EQUIP. OP.	40	7.81	8.02	8.23	8.45	8.62
TREE CLIMBER	40	7.81	8.02	8.23	8.45	8.62
LABORER - HEAVY	40	7.40	7.55	7.77	7.94	8.15
LABORER - LIGHT	40	6.74	6.90	7.08	7.24	7.43
LABORER - TEMP.	40	5.38	5.53	5.70	5.85	6.08
SINGLE RATED						
LEAD FOREMAN		1,050/YR				
MECHANIC FOREMAN		1,000/YR				
LANDFILL MONITOR		6.26/HR				
<u>LIBRARY</u>						
ANNUALLY RATED						
SR. LIBRARIAN	35	18,500	19,240	20,011	20,810	21,538
STAFF LIBRARIAN	35	16,768	17,439	18,138	18,863	19,524
ASSOC. LIBRARIAN	35	15,199	15,806	16,441	17,097	17,696
LIBR. TECH.	35	13,944	14,500	15,082	15,685	16,232
LIBR. CLERK	35	13,154	13,680	14,229	14,798	15,314
HOURLY RATED						
LIB. PAGE		4.16	4.34	4.48		

CLASSIFICATION	HRS/WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
<u>PARK & RECREATION DEPT</u>						
ANNUALLY RATED						
RECREATION DIRECTOR P/T		8,300	8,633	9,062	9,535	10,011
HOURLY RATED						
MAINT. ASSIST./EQUIP. OP.		9.98	10.37	10.78	11.18	11.58
LIGHT EQUIP. OPERATOR		7.63	7.94	8.24	8.55	8.85
LABORER - HEAVY		7.40	7.55	7.77	7.94	8.15
LABORER - LIGHT		6.74	6.90	7.08	7.24	7.43
SEASONALLY RATED						
SWIM DIRECTOR		2,299	2,391	2,508	2,638	2,767
PLAYGROUND SUPERVISOR		1,772	1,845	1,936	2,034	2,137
ARTS & CRAFTS SUPERVISOR		1,772	1,845	1,936	2,034	2,137
SWIM INSTRUCTOR		5.94 - 6.93				
PLAYGROUND INSTRUCTOR		5.28 - 6.10				
TEMP. LABORER		4.72 - 5.53				
ASST. SWIM INSTRUCTOR		4.72 - 5.53				
MONITORS (TEN. & SKATING)		4.72 - 5.53				
TEEN CENTER COORDINATOR		8.00 -12.00				
<u>TOWN ADMINISTRATION</u>						
ANNUALLY RATED						
EXECUTIVE SECRETARY		INDIVIDUALLY RATED - MAXIMUM 52,194, DEF. COMP. 1,566				
TOWN ACCOUNTANT/DFA		INDIVIDUALLY RATED - MAXIMUM 36,748				
ASST. ASSESSOR		INDIVIDUALLY RATED - MAXIMUM 27,602				
PLANNING ADMINISTRATOR		INDIVIDUALLY RATED - MAXIMUM 26,500				
TOWN COUNSEL RETAINER		INDIVIDUALLY RATED - MAXIMUM 20,670				
SUPERV. OF TOWN BLDGS.		21,629	22,472	23,315	24,157	25,281
DOG OFFICER		13,982	14,405	14,912	15,286	15,710
HOURLY RATED						
CUSTODIAN		7.34	7.61	7.91	8.18	8.51
SINGLE RATED						
DIR. SR. CIT. CTR.		8,021/YR				
VETS. AGENT & DIR.		2,709/YR				
ANIMAL INSP.		1,194/YR				
CUST. - VOTING MACH.		6.92/HR				
DRIVER/MAINT. - SR. CIT.		6.02/HR				
CENSUS TAKER		5.26/HR				
ELECT. WARDEN		5.26/HR				
ELECT. CLERK		5.26/HR				
DEP. ELECT. WARDEN		5.26/HR				
DEP. ELECT. CLERK		5.26/HR				
ELECT. OFF. & TELL.		4.99/HR				
PLUMBING INSP.		FEES				
OUTREACH WORKER (TEMP.)		5.62/HR				

<u>SUDBURY SUPER. ASSOC.</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
LIBRARY DIRECTOR	26,056	26,838	27,643	28,472	29,325	30,205
HEALTH DIRECTOR	30,580	31,496	32,441	33,414	34,417	35,449
TOWN ENGINEER	35,757	36,829	37,935	39,073	40,244	41,452
SUPERV. OF PARKS	23,923	24,641	25,380	26,141	26,926	27,734
ASST. HIGHWAY SURV.	26,998	27,807	28,643	29,501	30,386	31,297
HIGHWAY OPS. ASST.	20,759	21,382	22,024	22,684	23,365	24,066
BUILDING INSP.	29,744	30,636	31,556	32,502	33,477	34,481

<u>ENGINEERING ASSOC.</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
E-1 ENGINEER. AIDE I	13,323	13,722	14,135	14,559	14,997	15,449
E-2 ENGINEER. AIDE II	15,322	15,782	16,255	16,743	17,245	17,764
E-3 ENGINEER. AIDE III	17,621	18,149	18,694	19,255	19,832	20,427
E-4 JR. CIVIL ENG.	20,263	20,873	21,498	22,143	22,806	23,491
E-5 CIVIL ENG.	22,798	23,481	24,186	24,911	25,661	26,429
E-6 SR. CIVIL ENG.	25,647	26,417	27,210	28,027	28,867	29,732
E-7 ASST. TOWN ENG.	28,853	29,720	30,610	31,530	32,475	33,450

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: The figures printed reflect the current FY86 salaries. During Fiscal '87 salaries for non-contract positions may be increased by recommendation of the Board of Selectmen and approval of the Personnel Board up to the amount approved by Annual Town Meeting in the Salary Adjustment Account for FY87.

Until negotiations with contract employees are completed we are not proposing adjustments in the salary plan.

The Personnel Board is now doing a comprehensive review of the Salary and Classification Plan for the non-union clerical employees and department head/managerial positions as voted at the Special Town Meeting in September 1985. The results have not been completed as of the publication deadline for this Warrant. A review of the Salary and Classification Plan with recommendations, if needed, will be presented as amendments to this article.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: At the Special Town Meeting in September 1985 the Town voted monies to study the salary of the clerical and individually-rated positions in Town. Since the studies had not been completed at the time the Warrant was printed, the Finance Committee will make its report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 6. BUDGET

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, THE FOLLOWING SUMS, OR ANY OTHER SUM OR SUMS, FOR ANY OR ALL TOWN EXPENSES AND PURPOSES, INCLUDING DEBT AND INTEREST AND OUT-OF-STATE TRAVEL, TO FIX THE SALARIES OF ALL ELECTED OFFICIALS AND TO PROVIDE FOR A RESERVE FUND, ALL FOR THE FISCAL YEAR JULY 1, 1986 THROUGH JUNE 30, 1987, INCLUSIVE, IN ACCORDANCE WITH THE FOLLOWING SCHEDULE, WHICH IS INCORPORATED HEREIN BY REFERENCE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Finance Committee.

NOTE: FY85 Expenditures: Figures include Reserve Fund and
Line Item Transfers.

FY86 Appropriated: Figures do NOT include Reserve Fund,
Line Item, or Salary Adjustment Transfers.

Transfers are listed following the Budget article.

FEDERAL REVENUE SHARING HEARING: Prior to deliberation on the Budget, a hearing will be conducted to receive public comment on the use of Revenue Sharing Funds as offsets to the total Fiscal Year 1986-7 Budget.

100 EDUCATION: 110 SUDBURY PUBLIC SCHOOLS

<u>BUDGET SUMMARY</u> <u>110</u>	Adjusted FY85	Budget FY86	Requested FY87	Recommended FY87
A Account-Salaries	\$4,788,416	\$5,124,106	\$5,604,589	
B Account-Supplies/Services	667,510	713,577	795,550	
B' Account-Energy Related	553,195	551,596	559,860	
C Account-Equipment	19,028	36,735	55,558	
D Acct-Community Use of Schs.	12,000	12,000	12,000	
	\$6,040,149	\$6,438,014	\$7,027,557	\$6,927,557

Offsets:

METCO	36,575	36,575	40,235	
METCO	20,000	20,000	40,000	
PL 94-142	45,100	55,610	62,608	
PL 89-313	1,512	2,625	2,625	
Total Offsets	(103,187)	(114,810)	(145,468)	(145,468)
NET BUDGET	\$5,936,962*	\$6,323,204	\$6,882,089	\$6,782,089

* At a July, 1984 meeting between the School Committee and the Finance Committee, it was agreed that the 1984-85 Net Budget should have been \$5,936,962, as a result of the collective bargaining agreement concluded after Town Meeting. Therefore, the School Committee built its 1985-86 budget proposal on a Net Budget Base of \$5,936,962, instead of the actual 1984-85 School Appropriation of \$5,898,959.

A ACCOUNT - SALARIES

Program	<u>1985-86 Staffing</u>				<u>1986-87 Staffing</u>			
	Adm.	Tchrs.	Supprt	Budget	Adm.	Tchrs.	Supprt	Budget
Contract & Adm.	-	-	1.2	\$ 164,597	-	-	1.2	\$ 233,230
Elem./Gr. 6	-	10.00	-	319,848	-	8.00	-	274,107
Elem./Gr. 1-5	-	39.00	-	1,318,483	-	39.00	-	1,364,715
Kindergarten	-	5.00	4.00	160,469	-	5.00	4.00	220,845
Art	-	2.80	-	86,335	-	2.80	-	91,516
Music	-	4.40	-	127,173	-	4.40	-	135,975
Physical Ed.	-	6.00	-	189,654	-	6.00	-	201,805
Comm./Arts	-	5.00	-	158,267	-	5.00	-	167,765
Reading	-	5.00	1.00	174,253	-	5.00	1.00	184,859
Science	-	5.00	1.00	178,569	-	5.00	1.00	188,946
Mathematics	-	5.00	-	156,792	-	5.00	-	176,735
Social Studies	-	5.00	-	161,587	-	5.00	-	173,223
Typing/Keyboard	-	2.00	-	62,713	-	2.00	-	67,248
Foreign Language	-	2.00	-	59,052	-	2.00	-	63,765
Home Economics	-	1.70	-	48,651	-	1.70	-	52,389
Industrial Arts	-	2.00	-	68,208	-	2.00	-	73,073
Library Media	-	2.00	7.00	143,268	-	2.00	7.00	148,809
Guidance	-	4.00	1.00	155,599	-	4.00	1.00	164,902
Special Ed.	0.5	15.00	6.5	539,968	0.5	15.00	6.5	596,916
School Mgmt.	4.0	-	8.71	289,592	4.0	-	8.82	325,020
Central Mgmt.	3.0	-	5.2	200,727	3.0	-	5.20	278,622
Catalyst	-	4.00	-	120,661	-	4.00	-	130,247
Custodial	-	-	11.00	190,744	-	-	11.00	207,888
Maintenance	-	-	3.10	73,896	-	-	3.10	81,989
TOTALS	7.50	124.90	49.71	\$5,149,106	7.50	122.90	49.82	\$5,604,589
Finance Committee Reduction				25,000				
				\$5,124,106				

STAFF/PUPIL SUMMARY

	<u>1985-86</u>	<u>1986-87</u>
Number of Pupils	1,710	1,663
Teaching Staff	124.9	122.9
Other Staff	57.21	57.32
Ratio of Teaching to Other Staff	2.2/1	2.1/1
Cost per Pupil (Net)	\$3,691	\$4,131

	Budget <u>1984-85</u>	Budget <u>1985-86</u>	Request <u>1986-87</u>
<u>B ACCOUNTS - SUPPLIES, CONTRACTED SERVICES, TEXTS, ENERGY</u>			
Textbooks	\$ 63,146	\$ 53,494	\$ 55,381
School Supplies	128,261	137,142	139,092
School Contracted Services	5,310	8,618	10,805
Library Supplies & Contracted Services	42,943	43,510	53,209
Special Education & Contracted Services	60,200	63,200	71,200
Pupil Personnel	12,000	13,000	15,800
Pupil Tuition	95,000	110,000	133,250
School Equipment - Maint. & Repair	18,400	23,800	31,800
Sudbury Visiting Nurse Assoc.	50,000	58,620	60,452
Regular Transportation	281,240	277,096	291,840
School Lunch	-	-	-
Central Office & School Mgmt.	80,050*	83,493*	50,907*
Custodial Supplies & Services	22,500	26,000	27,700
Roof Maintenance	-	-	-
Bldg. & Equipment - Repairs & Maint.	46,400	59,400	100,000
Heat	137,000	129,500	122,400
Electricity	92,720	100,000	108,000
Gas	5,175	5,000	5,000
Water	2,060	2,000	2,620
Telephone	35,000	38,000	30,000
Tuition Reimbursement	12,000	11,000	17,000
Other	-	-	6,854
School Committee, Staff & Legal	31,300	22,300	22,100
TOTAL	\$1,220,705	\$1,265,173	\$1,355,410
* Includes Shared Services			
<u>C ACCOUNT - EQUIPMENT</u>	\$19,028	\$36,735	\$55,558
(New & Replacement Equipment)			
<u>D ACCOUNT - COM. USE OF SCHOOLS</u>	\$12,000	\$12,000	\$12,000

100 EDUCATION: 130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	<u>1984-85 Actual Expenditures</u>	<u>1985-86 Budget</u>	<u>1986-87 Proposed & Recommended</u>
(Pupils)	(1340)	(1334)	(1297)
I. INSTRUCTION			
American Crafts	813	1,450	600
Art	3,974	6,350	7,550
Business	13,014	24,829	25,740
Competency	440		
Computer	38,064	62,500	65,500
English	8,505	15,000	15,800
Foreign Language	6,664	11,700	10,030
History	6,468	9,650	9,150
Home Economics	4,476	5,220	5,620
LS West	4,356	4,200	5,750
Mathematics	16,132	8,175	8,225
Music	9,208	11,694	7,278
Physical Education	7,439	9,225	10,000
Science	14,544	15,400	15,800
Technology	11,785	18,375	18,225
Work Experience	486	1,145	5,795
Heys Seminar	611	1,000	800
Human Relations	2,108	3,375	3,000
General Supplies	30,541	32,000	35,000
	<u>179,628</u>	<u>241,288</u>	<u>249,863</u>
II. EDUCATIONAL SUPPORT			
House Services	15,593	11,000	11,600
Student Services	35,806	38,360	62,698
Special Needs	515,928	494,326	612,400
Audio-Visual	18,798	20,650	21,700
Library	13,325	13,900	14,000
Student Activities	0	7,500	5,000
Athletics	63,586	76,053	85,270
Transportation	218,608	250,000	247,000
Development	0	5,000	5,000
	<u>881,644</u>	<u>916,789</u>	<u>1,064,668</u>
III. OPERATIONS			
Custodial	29,823	34,700	37,300
Grounds	8,205	17,310	23,443
Maintenance	77,970	113,389	118,768
Utilities	256,274	289,500	293,100
Insurance	29,440	33,125	54,150
	<u>401,712</u>	<u>488,024</u>	<u>526,761</u>

	1984-85 Actual Expenditures	1985-86 Budget	1986-87 Proposed & Recommended
IV. <u>DISTRICT SERVICES</u>			
School Committee	12,508	12,331	24,501
Administration	12,484	13,000	27,200
Business Office	6,531	7,550	8,600
Central Office	51,032	12,941	14,590
Benefits	406,968	471,000	511,000
Contingency	0	25,000	25,000
	<u>489,523</u>	<u>541,822</u>	<u>610,891</u>
V. <u>SALARIES</u>			
Administration	411,442	447,456	482,287
Professional Staff	3,074,227	3,271,238	3,374,542
Educational Support	155,114	153,064	199,587
Athletics & Extra-curricular	103,964	114,000	138,500
Clerical	244,344	251,037	258,221
Maintenance	367,545	388,504	378,271
	<u>4,356,636</u>	<u>4,625,299</u>	<u>4,831,408</u>
VI. <u>DEBT AND CAPITAL</u>			
Building Debt	140,588	21,200	20,400
Roof Debt	88,050	76,275	71,625
Capital Projects	116,946	194,200	150,000
	<u>345,584</u>	<u>291,675</u>	<u>242,025</u>
TOTAL EXPENDED	6,654,727		
TOTAL BUDGET	6,655,000	7,104,897	7,525,616
<u>OFFSETS:</u>			
Chapter 70	566,220	636,997	636,997
Chapter 71	396,389	489,217	435,964
Transportation	225,000	230,000	245,000
Residential Tuition	50,000	115,000	100,000
Supplemental Aid			53,253
Construction Aid	85,064	0	52,310.15
STATE AID sub-total	<u>1,322,673</u>	<u>1,471,214</u>	<u>1,523,524.15</u>
Adjustment for prior years	170,596.80	436,992.04	264,378.46
TOTAL OFF-SETS	<u>1,493,269.80</u>	<u>1,908,206.04</u>	<u>1,787,902.61</u>
TOTAL ASSESSMENT	5,161,730.20	5,196,690.96	5,737,713.39
SUDBURY ASSESSMENT	4,373,089.66	4,373,089.49	4,854,994.46
FINANCE COMMITTEE RECOMMENDED ASSESSMENT			4,854,995

100 EDUCATION: 140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

	Program Amount FY86	Requested & Recommended FY87	Diff.	%
<u>VOCATIONAL</u>				
Building Trades	\$ 56,950	\$ 59,150	\$ 2,200	
Commercial Services w/D.E.	28,940	26,503	-2,437	
Electronics	28,006	30,469	2,463	
Graphics	93,150	92,610	-540	
Health Instruction w/Child Care	27,130	27,495	365	
Metal Fabrication	41,850	45,260	3,410	
Power Mechanics	28,315	28,945	630	
Technology	17,100	17,050	-50	
Afternoon Program/Summer Prog.	13,801	13,801	0	
Regional Occupational Program	11,285	11,285	0	
<u>ACADEMIC</u>				
Reserve Officer (ROTC)	2,990	2,900	-90	
Communications	11,100	16,978	5,878	
Human Relations	3,600	6,336	2,736	
Foreign Language	1,100	1,540	440	
Art	12,325	11,065	-1,260	
Music	0	750	750	
Mathematics	11,800	9,500	-2,300	
Science	22,800	20,525	-2,275	
Physical Education	11,825	10,225	-1,600	
Athletics w/o Coach Salaries	66,680	70,480	3,800	
Business Instruction	3,350	3,350	0	
Driver Education	500	500	0	
<u>SUPPORT</u>				
Instructional Resources	47,375	54,700	7,325	
Pupil Support	38,433	38,041	-392	
Principal	59,160	63,005	3,845	
Transportation	692,572	725,630	33,058	
Vocational Coordinator	8,750	8,750	0	
Computer Services	71,600	68,350	-3,250	
Dean	2,500	2,400	-100	
Superintendent	7,050	7,050	0	
Planning & Academics	9,460	9,460	0	
Cafeteria	7,850	7,850	0	
<u>OTHER</u>				
District Programs	2,540	4,740	2,200	
Legal Fees	20,084	25,000	4,916	
Audit Fees	5,000	11,000	6,000	
Business Office	20,550	22,400	1,850	
Risk Insurance	48,100	81,750	33,650	
Retirement/Employ. Benefits	455,000	547,081	92,081	
Debt Management	216,150	208,805	-7,345	
Equipment	120,144	140,000	19,856	
Operations/Maintenance	703,601	723,950	20,349	
Salaries	4,735,081	5,102,910	367,829	
Final Total	\$7,765,597	\$8,359,589	\$593,992	+7.6%

	Program Amount <u>FY85-86</u>	Requested & Recommended <u>FY86-87</u>
FINAL TOTAL BUDGET (brought forward)	\$7,765,597	\$8,359,589
Revenue Aid/Balances used to reduce assessments (estimated)	(3,824,412)	(3,828,873)
TOTAL ASSESSMENT TO THE ALL MEMBER TOWNS	\$3,941,185	\$4,530,716
<u>SUDBURY ASSESSMENT</u>	\$ 308,493	\$ 367,533

DISTRICT APPORTIONMENT: 1986-87

I. OPERATING BUDGET

Total Operating Budget	\$8,064,053
Aid/Revenue	(3,671,056)
Operating Budget Apportionment	\$4,392,997

II. SPECIAL OPERATING

Special Operating Costs	86,731
Credits	(50,000)
Special Costs Apportionment	\$ 36,731

III. CAPITAL BUDGET

Capital Payments - New Towns' Surcharges	55,200
Original Towns' Credits	(55,200)
Debt Service	100,988
Capital Apportionment, net	\$ 100,988

TOTAL APPORTIONMENT	\$4,530,716
---------------------	-------------

Apportionment Formula:

	% of Students	Operating	+	Spec. Oper.	+	Capital	=	Apportionment
SUDBURY:	8.232	361,651	+	3,024	+	2,858	=	367,533

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
200 DEBT SERVICE				
201 TEMP. LOAN INT.	74,891	100,000	75,000	60,000
203 OTHER BOND INT.	57,487	50,336	38,240	38,240
205 PRINCIPAL, OTHERS	212,500	272,067	286,500	286,500
200 TOTAL	344,878	422,403	399,740	384,740
300 PROTECTION				
310 FIRE DEPARTMENT				
-100 CHIEF'S SALARY	37,171	37,171	40,144*	40,144
-110 SALARIES	704,179	768,253	772,483	772,483
-120 OVERTIME	86,346	86,200	95,373	95,373
-130 CLERICAL	13,424	14,388	15,050	15,050
-140 DISPATCHERS	27,475	29,126	40,851	40,851
-151 SICK BUYBACK	0	9,768	10,160	10,160
-210 GENERAL EXPENSE	10,474	10,130	10,630	10,630
-310 MAINTENANCE	28,458	30,550	45,150	30,150
-420 TRAVEL, OUT OF STATE	522	600	600	600
-510 EQUIPMENT	132,239	12,250	135,450	135,450
-620 ALARM MAINTENANCE	2,979	2,500	2,500	2,500
-710 UNIFORMS	9,101	10,475	10,475	10,475
-810 TUITION	1,595	2,500	2,500	2,500
310 TOTAL	1,053,963	1,013,911	1,181,366	1,166,366
REVENUE SHARING		65,000	37,500	37,500
NET BUDGET	1,053,963	948,911	1,143,866	1,128,866
320 POLICE DEPARTMENT				
-100 CHIEF'S SALARY	22,342	37,440	41,184*	41,184
-110 SALARIES	655,636	720,244	758,087	758,087
-120 OVERTIME	116,556	140,436	171,858	151,858
-130 CLERICAL	15,925	16,881	28,282	28,282
-151 SICK BUYBACK	0	1,100	474	474
-210 GENERAL EXPENSE	21,182	23,489	33,928	33,928
-310 MAINTENANCE	14,130	14,765	15,315	15,315
-410 TRAVEL	2,172	2,800	3,100	3,100
-420 TRAVEL, OUT OF STATE	0	700	700	700
-510 EQUIPMENT	38,707	58,710	57,860	57,860
-710 UNIFORMS	10,760	13,050	13,500	13,500
-810 TUITION	11,930	9,000	10,000	10,000
320 TOTAL	909,340	1,038,615	1,134,288	1,114,288
REVENUE SHARING		65,000	37,500	37,500
NET BUDGET	909,340	973,615	1,096,788	1,076,788

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY87
340 BUILDING INSPECTOR				
-100 INSPECTOR'S SALARY	31,883	34,711	35,171	35,171
-120 OVERTIME	2,314	2,000	2,000	2,000
-130 CLERICAL	15,927	17,497	17,696	17,696
-140 DEPUTY INSPECTOR	1,691	1,800	2,640	2,640
-150 CUSTODIAL	51,067	55,499	58,198	58,198
-160 PLUMBING	11,350	7,500	9,500	9,500
-170 RETAINER	2,000	2,000	2,000	2,000
-180 SEALER	1,000	1,500	1,500	1,500
-190 WIRING INSPECTOR	6,220	6,240	6,240	6,240
-210 GENERAL EXPENSE	767	800	800	800
-310 VEHICLE MAINTENANCE	543	500	500	500
-320 TOWN BLDG. MAINT.	84,243	80,500	86,855	76,855
-325 HOSMER HOUSE			12,130	12,130
-330 EXCESS BLDGS.	22,845	11,700	11,700	11,700
-410 TRAVEL	470	500	580	580
-420 TRAVEL, OUT OF STATE	0	0	150	150
-510 EQUIPMENT	6,905	0	0	0
340 TOTAL	239,225	222,747	247,660	237,660
350 DOG OFFICER				
-100 DOG OFFICER'S SALARY	15,266	16,182	16,182	16,182
-140 EXTRA HIRE	966	1,085	1,085	1,085
-210 GENERAL EXPENSE	3,320	3,082	3,082	3,082
-310 VEHICLE MAINTENANCE	0	200	200	200
-510 EQUIPMENT	0	9,000	0	0
350 TOTAL	19,552	29,549	20,549	20,549
360 CONSERVATION COMMISSION				
-130 CLERICAL	11,598	12,927	13,447	13,447
-140 EXTRA HIRE	0	0	425	0
-210 GENERAL EXPENSE	2,221	3,075	4,000	4,000
-310 MAINTENANCE	2,600	2,000	7,500	7,500
-410 TRAVEL	123	125	150	150
-900 CONSERVATION FUND	0	0	70,000	12,000
360 TOTAL	16,542	18,127	95,522	37,097
370 BOARD OF APPEALS				
-130 CLERICAL	4,546	4,792	5,325	5,325
-210 GENERAL EXPENSE	1,192	1,000	1,200	1,200
-510 EQUIPMENT	0	0	455	0
370 TOTAL	5,738	5,792	6,980	6,525
385 SIGN REVIEW BOARD				
-130 CLERICAL	0	80	80	0
-210 GENERAL EXPENSE	0	20	20	0
385 TOTAL	0	100	100	0

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY87
TOTAL 300 BUDGET	2,244,360	2,328,841	2,686,465	2,582,485
OFFSETS	0	130,000	75,000	75,000
NET 300 BUDGET	2,244,360	2,198,841	2,611,465	2,507,485
400 HIGHWAY DEPARTMENT				

410				
-100 SURVEYOR'S SALARY	36,300	38,478	38,478	38,478
-110 ASSISTANT SURVEYOR	29,221	31,602	32,549	32,549
-110 OPERATIONS ASSISTANT	21,729	23,832	21,384	21,384
-110 SALARIES	318,589	365,931	382,201	382,201
-120 OVERTIME	4,805	6,750	6,750	6,750
-120 SNOW & ICE OVERTIME	30,335	27,000	27,000	27,000
-130 CLERICAL	10,730	15,314	15,314	15,314
-140 TREE WARDEN	690	670	725	725
-140 EXTRA HIRE	20,557	20,000	23,600	20,000
TOTAL PERSONAL SERVICES	472,956	529,577	548,001	544,401
-210 GENERAL EXPENSE	4,497	4,500	4,500	4,500
-218 ROADWORK	159,269	155,500	188,755	180,000
-301 SNOW & ICE	55,370	62,415	65,415	65,415
-310 MAINTENANCE	5,997	6,150	6,150	6,150
-311 TREES	12,964	13,000	13,000	13,000
-334 UTILITIES	18,700	18,700	18,700	18,700
-410 TRAVEL	100	75	75	75
-420 TRAVEL, OUT OF STATE	500	500	800	800
-450 LANDFILL	2,249	3,500	3,600	3,600
-451 CEMETERIES	4,994	5,000	6,400	6,400
-510 MACHINERY	119,067	121,000	121,000	121,000
-700 STREET LIGHTING	61,661	63,000	63,000	63,000
-710 UNIFORMS	7,173	7,150	7,500	7,500
TOTAL EXPENSES	452,541	460,490	498,895	490,140
-510 EQUIPMENT	71,000	72,775	125,000	125,000
-510 SNOW & ICE EQUIPMENT	9,407	9,451	9,451	9,451
TOTAL EQUIPMENT	80,407	82,226	134,451	134,451
TOTAL 400 BUDGET	1,005,904	1,072,293	1,181,347	1,168,992
CEMETERY FUND OFFSETS:				
SALE OF LOTS		2,412	3,533	3,533
MT. WADSWORTH		2,109	2,503	2,503
NORTH SUDBURY		2,057	1,633	1,633
MT. PLEASANT		2,515	2,564	2,564
NEW TOWN		5,801	4,722	4,722
OLD TOWN		83	1,336	1,336
FISH & WILDLIFE		7,909	0	0
TOTAL OFFSETS		22,886	16,291	16,291
NET BUDGET	1,005,904	1,049,407	1,165,056	1,152,701

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
500 GENERAL GOVERNMENT				
501 SELECTMEN				
-100 EXEC. SEC'Y SALARY	49,778	49,778	53,760 *	53,760
-110 ADMIN. SALARIES	0	0	48,896	25,000
-120 OVERTIME	799	1,850	1,850	1,850
-130 CLERICAL	56,741	61,194	42,237	61,194
-140 SELECTMEN'S SALARY	3,200	3,200	3,200	3,200
-210 GENERAL EXPENSE	4,995	5,125	5,500	5,500
-310 MAINTENANCE	1,726	2,000	2,200	2,200
-410 TRAVEL	1,731	1,600	1,800	1,800
-420 TRAVEL, OUT OF STATE	0	600	1,200	1,200
-510 EQUIPMENT	281	0	700	700
-811 SURVEYS & STUDIES	10,500	0	0	0
501 TOTAL	129,751	125,347	161,343	156,404
502 ENGINEERING				
-100 ENGINEER'S SALARY	39,305	42,696	42,696	42,696
-110 SALARIES	106,431	117,338	118,630	118,630
-120 OVERTIME	0	1,000	1,000	1,000
-130 CLERICAL	12,571	15,082	15,484	15,484
-210 GENERAL EXPENSE	5,772	6,000	6,000	6,000
-310 MAINTENANCE	914	1,435	1,930	1,930
-410 TRAVEL	0	100	100	100
-510 EQUIPMENT	7,339	6,400	5,800	2,250
502 TOTAL	172,332	190,051	191,640	188,090
503 LAW				
-100 RETAINER	19,500	19,500	20,670 *	20,670
-110 ASS'T TOWN COUNSEL	14,615	15,200	0	0
-210 GENERAL EXPENSE	16,709	17,250	4,950	4,950
-256 LEGAL EXPENSE	585	0	34,024	33,068
-510 EQUIPMENT	282	0	0	0
503 TOTAL	51,691	51,950	59,644	58,688
504 ASSESSORS				
-100 ASS'T ASSESSOR'S SALARY	25,020	26,520	27,602 **	27,602
-120 OVERTIME	1,770	2,300	2,500	2,500
-130 CLERICAL	40,168	42,526	42,526	42,526
-140 ASSESSOR'S SALARIES	2,367	2,500	2,500	2,500
-210 GENERAL EXPENSE	17,551	21,290	14,290	14,290
-310 MAINTENANCE	143	175	450	450
-410 TRAVEL	1,436	1,200	1,550	1,550
-510 EQUIPMENT	122	500	42,500	42,500
-810 TUITIONS	995	800	1,200	1,200
504 TOTAL	89,572	97,811	135,118	135,118

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
505 TAX COLLECTOR				
-100 TAX COLLECTOR'S SALARY	17,200	18,232	18,232	18,232
-120 OVERTIME	900	1,000	1,000	1,000
-130 CLERICAL	28,896	31,381	31,854	31,854
-140 ATTORNEY'S SALARY	3,240	0	0	0
-210 GENERAL EXPENSE	2,164	1,500	1,500	1,500
-310 MAINTENANCE	48	100	100	100
-410 TRAVEL	144	150	300	300
-510 EQUIPMENT	499	0	0	0
-521 SERVICE BUREAU	9,135	15,068	34,000	34,000
505 TOTAL	62,226	67,431	86,986	86,986
506 TOWN CLERK & REGISTRARS				
-100 TOWN CLERK'S SALARY	22,000	23,320	23,320	23,320
-120 OVERTIME	0	1,500	1,500	1,500
-130 CLERICAL	43,765	46,232	47,793	46,962
-140 REGISTRARS	600	600	600	600
-210 GENERAL EXPENSE	6,341	7,960	10,569	5,719
-310 MAINTENANCE	995	1,099	1,730	1,440
-410 TRAVEL	450	500	800	600
-420 TRAVEL, OUT OF STATE	348	412	0	0
-510 EQUIPMENT	750	0	14,835	10,380
-615 ELECTIONS	8,940	3,887	13,319	12,909
506 TOTAL	84,189	85,510	114,466	103,430
507 TREASURER				
-100 TREASURER'S SALARY	11,200	11,872	11,872	11,872
-130 CLERICAL	15,325	16,248	16,248	16,248
-210 GENERAL EXPENSE	1,167	1,300	1,300	1,300
-310 MAINTENANCE	0	100	100	100
-410 TRAVEL	812	1,000	1,000	1,000
-610 TAX TITLE EXPENSE	1,395	3,000	3,000	3,000
-711 BOND AND NOTE ISSUE	2,245	1,000	1,000	1,000
-810 TUITIONS	0	250	250	250
507 TOTAL	32,144	34,770	34,770	34,770
508 FINANCE COMMITTEE				
-130 CLERICAL	3,480	3,571	3,571	3,571
-210 GENERAL EXPENSE	175	180	240	160
508 TOTAL	3,655	3,751	3,811	3,731
509 MODERATOR				
-100 SALARY	58	100	0	0
-210 GENERAL EXPENSE	0	60	150	150
509 TOTAL	58	160	150	150

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
510 PERMANENT BLDG COM.				

-130 CLERICAL	0	90	520	100
-210 GENERAL EXPENSE	0	10	110	0
510 TOTAL	0	100	630	100
511 PERSONNEL BOARD				

-130 CLERICAL	1,812	1,800	2,045	2,045
-210 GENERAL EXPENSE	159	200	200	200
511 TOTAL	1,971	2,000	2,245	2,245
512 PLANNING BOARD				

-100 PLANNING ADMINISTRATOR	20,192	26,500	26,500	26,500
-130 CLERICAL	7,749	12,935	16,083	12,935
-140 EXTRA HIRE	0	0	365	0
-210 GENERAL EXPENSE	923	2,390	3,300	3,300
-310 MAINTENANCE	74	90	90	90
-410 TRAVEL	4	650	650	650
-510 EQUIPMENT	4,944	390	0	0
-811 TUITION	0	0	800	800
512 TOTAL	33,886	42,955	47,788	44,275
513 ANCIENTS DOCUMENTS COM.				

-210 GENERAL EXPENSE	1,599	1,600	1,600	1,600
513 TOTAL	1,599	1,600	1,600	1,600
514 HISTORIC DIST. COMM.				

-130 CLERICAL	30	75	75	75
-210 GENERAL EXPENSE	36	50	60	60
514 TOTAL	66	125	135	135
515 HISTORICAL COMMISSION				

-130 CLERICAL	0	176	176	176
-210 GENERAL EXPENSE	814	841	841	841
515 TOTAL	814	1,017	1,017	1,017

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
518 COUNCIL ON AGING				
-100 DIRECTOR: SR CENTER	7,567	8,021	8,021	8,021
-110 VAN DRIVER	5,293	8,766	8,766	8,766
-120 OUTREACH WORKER	2,120	2,248	2,248	2,248
-210 GENERAL EXPENSE	3,531	4,223	4,096	4,096
-310 MAINTENANCE	3,555	3,460	3,760	3,760
-510 EQUIPMENT	0	350	350	350
-611 PROGRAMS	250	250	250	250
-622 TRANSPORTATION	1,063	1,250	1,450	1,450
518 TOTAL	23,379	28,568	28,941	28,941
519 TALENT SEARCH				
-210 GENERAL EXPENSE	0	89	100	0
519 TOTAL	0	89	100	0
521 ACCOUNTING				
-100 TOWN ACCOUNTANT'S SALARY	34,026	34,026	36,748 *	36,748
-120 OVERTIME	362	562	579	579
-130 CLERICAL	31,127	34,089	34,730	34,730
-210 GENERAL EXPENSE	1,014	15,051	22,160	21,960
-220 COMPUTER	41,524	9,229	19,150	10,150
-616 OUTSTANDING RECEIVABLES	0	14,229	0	0
-310 MAINTENANCE	621	256	350	350
-410 TRAVEL	556	574	575	575
-510 EQUIPMENT	90	400	400	400
-810 TUITION	0	250	250	250
521 TOTAL	109,320	108,666	114,942	105,742
TOTAL 500 BUDGETS	796,652	841,901	985,326	951,422
600 GODDNOW LIBRARY				
-100 DIRECTOR'S SALARY	27,929	30,205	30,810	30,810
-110 SALARIES	143,718	159,168	166,360	166,360
-120 OVERTIME	1,730	1,780	1,850	1,850
-150 CUSTODIAL	7,604	9,072	9,071	9,071
-210 GENERAL EXPENSE	5,799	5,185	5,740	5,740
-310 MAINTENANCE	16,069	16,070	16,870	16,870
-410 TRAVEL	75	75	85	85
-420 OUT OF STATE TRAVEL	0	0	400	400
-510 EQUIPMENT	0	600	0	0
-520 BOOKS	41,950	44,704	46,990	46,990
-616 AUTOMATION	4,067	0		
600 TOTAL	248,941	266,859	278,176	278,176
OFFSETS				
STATE AID		11,081	7,014	7,014
DOG LICENSES		2,345	2,149	2,149
600 NET BUDGET		253,433	269,013	269,013

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
700 PARK AND RECREATION				
-100 SUPERVISOR'S SALARY	25,395	28,566	28,566	28,566
-110 SALARIES	67,901	77,086	97,670	81,800
-120 OVERTIME	513	750	750	750
-130 CLERICAL	3,150	3,759	4,311	4,311
-210 GENERAL EXPENSE	1,698	1,850	1,850	1,850
-310 MAINTENANCE	23,189	24,125	23,625	23,625
-410 TRAVEL	659	660	660	660
-510 EQUIPMENT	12,400	0	16,000	16,000
-614 SPECIAL PROGRAMS	9,665	9,200	11,250	11,250
-623 TEEN CENTER	4,975	5,000	5,000	5,000
-710 UNIFORMS	654	850	1,200	850
700 TOTAL	150,199	151,846	190,882	174,662
710 YOUTH COMMISSION				
-210 GENERAL EXPENSE	0	0	900	900
710 TOTAL	0	0	900	900
800 BOARD OF HEALTH				
-100 DIRECTOR'S SALARY	30,897	33,414	34,417	34,417
-120 OVERTIME	0	2,000	2,000	2,000
-130 CLERICAL	15,378	16,962	16,882	16,882
-140 ANIMAL INSPECTOR	1,126	1,193	1,193	1,193
-210 GENERAL EXPENSE	1,159	1,400	1,600	1,600
-310 MAINTENANCE	350	400	600	600
-321 LAB EXPENSE	3,797	4,000	4,300	4,300
-510 EQUIPMENT	11,550	500	0	0
-612 SVNA	30,962	31,438	32,224	32,224
-712 MOSQUITO CONTROL	15,000	15,000	15,000	15,000
-750 SEPTAGE:CAPITAL EXP.	5,489	25,000	10,000	10,000
-751 SEPTAGE:OPERATION.EXP.	33,800	50,000	95,000	95,000
-910 MENTAL HEALTH	6,000	6,000	6,000	6,000
-920 HAZARDOUS WASTE	1,784	2,200	4,000	4,000
800 TOTAL	157,292	189,507	223,216	223,216
900 VETERANS				
-100 AGENT'S SALARY	2,556	2,709	2,709	2,709
-210 GENERAL EXPENSE	935	750	750	750
-613 VETERAN'S BENEFITS	0	4,000	4,000	4,000
900 TOTAL	3,491	7,459	7,459	7,459

	EXPENDITURES FY 85	APPROPRIATED FY 86	REQUEST FY 87	RECOMMENDED FY 87
950 UNCLASSIFIED				
-110 SALARY ADJ. TOWN	0	15,500	185,000	185,000
-110 SALARY ADJ. SCHOOLS	0	0	0	0
-800 HEALTH INSURANCE	593,842	673,000	772,000	772,000
-801 LIFE INSURANCE	3,659	3,800	3,800	3,800
-802 FIDELITY BONDS	976	1,200	1,200	1,200
-803 TOWN INSURANCE	133,310	190,000	240,200	240,200
-804 PRINT TOWN REPORT	6,334	7,000	7,000	7,000
-805 MEMORIAL DAY	998	1,025	1,085	1,085
-806 FIRE PENSION	1,500	1,500	1,500	1,500
-807 RESERVE FUND	0	100,000	100,000	100,000
-808 SCHOOL TUITION	7,149	2,000	4,000	4,000
-809 COMMUNICATIONS	3,459	3,500	3,500	3,500
-812 HYDRANT RENTAL	23,205	23,485	24,360	24,360
-813 RETIREMENT FUND	432,442	451,661	535,000	535,000
-814 TOWN MEETINGS	7,910	10,500	11,200	11,200
-815 POSTAGE	12,400	13,700	14,300	14,300
-816 TELEPHONE	21,870	15,000	15,000	15,000
-818 GASOLINE	41,407	44,000	44,500	44,500
-820 NON-CONTR. RETIREMENT	1,438	2,000	3,000	3,000
-951 COPYING SERVICE	7,248	8,000	10,000	10,000
-952 PENSION LIAB. FUND		20,000	20,000	20,000
950 TOTAL	1,299,147	1,586,871	1,996,645	1,996,645
OVERLAY SURPLUS		80,000	60,000	60,000
950 NET BUDGET	1,299,147	1,506,871	1,936,645	1,936,645

* The amount shown in the requested column represents the salary that each of these individuals is currently being paid. It is a total of the amount appropriated at the 1985 ATM plus the amount transferred from the Salary Adjustment Account. The Board of Selectmen determines the increase based on a performance evaluation and requests that the Finance Committee transfer the amount from the Salary Adjustment Account to the appropriate line item.

** When the 1987 budget was being prepared the Board of Assessors realized that at the 1985 ATM an incorrect base rate was used for the Assistant Assessor. The mistake resulted in an increase of only 1-1/2%. Therefore, the Finance Committee approved a transfer to give the Assistant Assessor a 6% increase which was consistent with other employee increases. The amount shown in the requested column reflects the appropriation plus that transfer.

PROPOSED WRAP-UP MOTION OF FINANCE COMMITTEE:

- A. THAT APPROPRIATIONS WITHIN DEPARTMENT BUDGETS ARE FUNDED HEREUNDER AS INTEGRATED LINE ITEMS, PROVIDED, HOWEVER, THAT THE DEPARTMENTAL APPROPRIATION FOR ONE SUCH LINE ITEM CANNOT BE USED FOR ANOTHER LINE ITEM WITHOUT THE PRIOR APPROVAL, IN EACH INSTANCE, BY THE FINANCE COMMITTEE;
- B. THAT, WITH THE EXCEPTION OF ACCOUNT 100 EDUCATION AND THE INTEGRATED LINE ITEMS PROVIDED BY THIS MOTION, ALL THE LINE ITEMS IN ALL OTHER ACCOUNTS HAVE BEEN VOTED IN SEGREGATED LINE ITEMS FOR ACCOUNTING AND EXPENDITURE PURPOSES;
- C. THAT ALL AUTOMOBILE MILEAGE SHALL BE PAID AT THE RATE OF 20.5¢ PER MILE UPON SUBMISSION OF A PROPER VOUCHER;
- D. THAT ALL APPROPRIATIONS UNDER ARTICLE 6 ARE FOR THE FISCAL YEAR JULY 1, 1986 to June 30, 1987;
- E. THAT ANY STATE OR FEDERAL FUNDS RECEIVED BY THE TOWN WHICH MUST BE OBLIGATED OR EXPENDED PRIOR TO THE NEXT ANNUAL TOWN MEETING MAY BE USED TO OFFSET THE COST OF AN APPROPRIATE LINE ITEM IN THE BUDGET UPON THE ACCEPTANCE OF THE FINANCE COMMITTEE AND CERTIFICATION OF THE TOWN ACCOUNTANT;
- F. THAT FUNDS APPROPRIATED FOR THE SALARY ADJUSTMENTS LINE ITEM, 950-101, ARE TO BE USED FOR SALARY INCREASES; SUCH SALARY INCREASES MAY BE TRANSFERRED TO ANOTHER LINE ITEM WITH PRIOR APPROVAL, IN EACH INSTANCE, BY THE FINANCE COMMITTEE;

1984-85 RESERVE FUND TRANSFERS

Reserve Fund Appropriation: \$120,000.00

ACCOUNT NUMBER/NAME	TRANSFER NO.	AMOUNT
320-21 Police Dept. - General Expense	33	\$ 2,900.00
320-41 Police Dept. - Travel	3	2,300.00
320-51 Police Dept. - Equipment	23	1,500.00
320-71 Police Dept. - Uniforms	6	1,450.00
320-81 Police Dept. - Tuition	57	2,792.78
320-81 Police Dept. - Tuition	73	137.43
340-12 Building Dept. - Overtime	27	1,000.00
340-14 Building Dept. - Deputy Inspector	28	600.00
340-16 Building Dept. - Plumbing	29	3,400.00
340-31 Building Dept. - Vehicle Maintenance	48	230.00
340-32 Town Building Maintenance	11	4,000.00
340-32 Town Building Maintenance	46	18,060.00
340-33 Building Dept. - Excess Buildings	49	1,750.00
340-41 Building Dept. - Travel	66	100.00
370-21 Board of Appeals - General Expense	21	400.00
420-40 Highway Dept. - Landfill Monitor	8	6,000.00
501-12 Selectmen - Overtime	14	300.00
501-13 Selectmen - Clerical	15	200.00
501-13 Selectmen - Clerical	45	1,100.00

ACCOUNT NUMBER/NAME
TRANSFER NO.

AMOUNT

501-81	Selectmen - Survey & Studies	19	13,079.00
505-13	Tax Dept. - Clerical	9	900.00
507-71	Treasurer - Bond & Note Issue	39	245.00
512-21	Planning Board - General Expense	41	250.00
521-31	Accounting - Maintenance	47	266.30
521-31	Accounting Dept. - Maintenance	72	104.27
600-15	Goodnow Library - Custodial	61	240.24
600-21	Goodnow Library - General Expense	36	800.00
600-52	Goodnow Library - Books	60	500.00
700-62	Park and Recreation - Teen Center	5	1,000.00
700-71	Park & Recreation - Uniforms	36	400.00
950-31	Unclassified - Casualty Insurance	25	32,089.65
950-31	Unclassified - Casualty Insurance	56	1,946.12
950-89	Unclassified - School Tuition	37	767.16
950-89	Unclassified - School Tuition	50	1,500.00
950-89	Unclassified - School Tuition	74	2,882.00
950-94	Unclassified - Copying Service	16	2,000.00
950-94	Unclassified - Copying Service	58	249.93
950-99	Unclassified - Telephone	35	9,065.00
950-103	Unclassified - Non-Contr. Ret.	22	285.79
950-103	Unclassified - Non-Contr. Ret.	55	151.75

TOTAL EXPENDED

\$116,942.42

1985-86 TRANSFERS

Reserve Fund Appropriation

\$100,000.00

ACCOUNT NUMBER/NAME

TRANSFER NO.

AMOUNT

320-510	Police - Equipment	9	\$ 4,500.00
410-120	Highway Dept. - Oper. Asst. Sal.	8	3,221.17
501-811	Selectmen - Surveys & Studies	5	1,000.00
503-255	Law - Contracted Services	2	3,000.00

TOTAL as of December 31, 1985

\$ 11,721.17

BALANCE

\$ 88,278.83

Inter-Account Transfers

ACCOUNTS

TRANSFER NO.

AMOUNT

503-110	Law - Asst. Counsel Sal. to 503-255 Contr. Serv.	1	\$ 15,200.00
700-110	Park & Rec.-Supervisor's Sal. to 700-120 Overtime	6	750.00

FINANCE COMMITTEE BUDGET REPORTS: (Where a report is not given on a particular line item, the Finance Committee recommends approval of the amount given in the Recommended column.)

110 SUDBURY PUBLIC SCHOOLS: The School Committee's requested budget reflects a 9% increase over fiscal '86. This includes salary increases since it is not a negotiation year for the Sudbury Schools. In reviewing the budget with the School Committee and administration, the Finance Committee recommended that a total of \$100,000 be reduced from several items which would not reduce the quality of education in Sudbury. The reputation which Sudbury enjoys for an excellent education system helps us maintain our property values. The recommended reduction on a bottom line basis is in accordance with State law; we have left it to the discretion of the School Committee as to where and how the necessary cuts could be made. Recommend approval of \$6,782,089 (net budget).

130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT: The Sudbury assessment from the High School is \$4,854,995, representing an 11% increase over last year. The total requested budget is \$7,525,616 which is a 5.9% increase over last year. The imbalance between these two increases results from a change in the proportion of Lincoln vs. Sudbury students, and from a lower level of State aid.

Since the major component of the budget - - salaries of \$4.9 million - - increased in line with the previously-negotiated collective bargaining agreement, the 5.9% increase in gross budget represented a balance between certain uncontrollable expenditures (special needs, transportation, health and casualty insurance) and belt-tightening throughout the remainder of spending categories. The School Committee has persuasively argued for retention of staff to address class-size targets, and has proposed funding that adjustment via other economies. They have also agreed to continue capital project spending at a level the Finance Committee considers minimal but acceptable.

Throughout the budget process, the School Committee and its Budget Subcommittee have cooperated in discussing alternatives and the underlying detail of their planning process. This openness has been very helpful, and the Committee's willingness to present a budget which both meets the educational needs and recognizes the financial stringencies facing the Town is greatly appreciated. Recommend approval.

140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL: Sudbury's assessment has increased 19.9% while Minuteman's overall budget increased 7.6%. While overall enrollment declined 10%, Sudbury's percentage of enrollment increased, which resulted in the larger increase in assessment to the Town. Major increases in insurance, transportation, and other mandated or contracted expenses contribute to much of the increase. The 1986/87 base cost per pupil is \$5,440 compared to \$4,262 for the 1985/86 school year. The state per pupil cost average for technical schools is approximately 8% higher. Recommend approval.

200 DEBT SERVICE: The Debt Service represents the fifth of five principal and interest payments for the Police Station bonds, the fourth of five principal and interest payments for the Curtis and Noyes School roofs, the third of ten principal and interest payments for Septage Disposal Facility debt, and the

second of five annual payments for the Stone Tavern Farm development rights purchase. This fiscal year's installment of the Stone Tavern Farm principal and interest totals \$68,440. The Debt Service also includes a provision for \$65,000 of short-term Tax Anticipation Note interest; this is a decrease from last year's \$100,000 appropriation. Last year's short-term interest expenses were less than anticipated due to prompt preparation and issuance of the tax bills. We expect even greater efficiency next year with the Assessors' and the Tax Collector's automation. Recommend approval of \$384,740.

310 FIRE DEPARTMENT: Although the Fire Department budget requests for this Fiscal Year represents a 15% increase over the 1986 Fiscal Year appropriation of \$1,013,911, the requested budget is a part of the long-range plan to purchase new fire engines biannually over the next several years. The new apparatus is a Class A pumper which is substantially more powerful than the present 1961 pumper. The other increase is in Personal Services which reflects funding for an additional dispatcher; the Finance Committee supports this request because without the additional dispatcher the request for the overtime account would have been increased by the same amount of money. The Fire Chief has said that the dispatcher is available for other duties as well which could not be performed with overtime funds. Recommend approval of \$1,166,366.

320 POLICE DEPARTMENT: The Police Department request represents an increase of 7.3% more than the 1986 Fiscal Year appropriation. Seven per cent of the increase is in the Personal Services line items and is for an additional sergeant, a clerical position and contractual items. With the explosive growth on Route 20 and residential areas the demands on the Police Department have increased significantly although the size of the force has increased very modestly. In 1979 we had a workforce of thirty (1 chief, 5 sergeants, 23 patrolmen and 1 clerk). In 1986 the request is for thirty-two (1 chief, 1 lieutenant, 5 sergeants, 23 patrolmen and 2 clerks).

We are recommending a \$6,000 request in other operating expenses for an accreditation program which will substantially diminish our exposure to lawsuits. The program would establish that the Town has lived up to proper training and policies and it may reduce our insurance premiums.

340 BUILDING INSPECTOR: This year the expense associated with the Hosmer House has been segregated in a separate line item for the information of the Town.

Some reduction has been recommended for special projects within the repair and maintenance line item, but sufficient funding has been left to indicate strong support for the proper and timely maintenance of existing Town buildings. Recommend approval of \$237,660.

360 CONSERVATION: The \$425 request for extra hire is not recommended since the Finance Committee policy is not to fund coverage for part-time employee absences.

By agreement with the Conservation Commission, the recommended amount for line item 360-900 (Conservation Fund) is \$12,000 rather than the originally requested \$70,000. This would raise the level of the fund to \$100,000. Recommend approval of \$37,097.

385 SIGN REVIEW BOARD: No funds have been expended in the last three years, and if Article 22 is approved at this Town Meeting, the Sign Review Board's responsibilities will be assumed by the Design Review Board. Recommend approval of \$0.

400 HIGHWAY DEPARTMENT: The Highway Department's requested budget was cut by \$12,355. The Finance Committee recommends deleting \$3,600 from the Extra Hire account and \$8,755 from the Road Work account which will not alter the level of service provided to the Town. Funding for the intersection program which last year appeared as a separate article is included in the Road Work account indicating on-going support for the program. Recommend approval of \$1,168,992.

501 SELECTMEN: Administrative Salaries is a new line item in the Selectmen's budget. One position is an upgrade of an existing position which the Finance Committee chose to defer recommending until the salary study is completed. Therefore, that position continues to appear in the Clerical account. The \$25,000 being requested and recommended in Account 110 - Administrative Salaries is for a Budget Analyst. The Town's budget has grown from \$12.5 million to \$19.5 million in six years. In addition to this increase, State laws have made the process much more complex. The position will provide continuity to the budget process. The Town of Sudbury, like its neighbors in Concord and Wayland, needs a person to assist the Finance Committee, the Personnel Board, the Town Accountant, the Executive Secretary and other Town officials in the increasingly complex budget and personnel issues which face the Town. Recommend approval of \$156,404.

502 ENGINEERING: The Engineering Department requested a modest increase over last year, primarily in the Capital Expense. However, the Finance Committee recommends deferring \$3,550 of the capital requests which will not negatively impact the operation of the Department. Recommend approval of \$188,090.

503 LAW: The Finance Committee has presented the cost of labor relations, litigation cost, and the staffing of Town Counsel's office as a separate line item. This was done to clarify the nature of personal services as distinct from general and miscellaneous expenses. Recommend approval of \$58,688.

504 ASSESSORS: The Assessors' recommended budget includes the purchase of the software and hardware for which they currently pay a service company to use. We estimate a four-year payback in the equipment and a fifteen-year life for the equipment. Therefore, this purchase will save the Town considerable money over the system's life. This is the same software package which the Assessors have successfully used in doing their part to have the tax bills ready to go out on time for the past two years. Prompt issuance of tax bills is of major concern to the Town in that it lessens the amount needed to fund short-term borrowing - - this equipment will help the Assessors' efforts to continue prompt assessments. Recommend approval.

505 TAX COLLECTOR: The recommended budget includes a lock box system for the Tax Collector's office. Tax and excise payments will now be sent directly to the Town's bank account and be credited to our interest-bearing account the same day as they are received. We estimate this will give the Town an additional one week's interest on total tax receipts.

The lock box system also includes automating the Tax Collector's recording system. The payments will now be recorded on computer so that tax delinquents can be quickly identified and collections or tax takings made promptly.

This new system replaces a service company that currently prepares the tax bills. Our old service company does not offer a lock box or excise collection system. We currently make deposits approximately twice a week, and our banks credit out accounts in two days when the checks have cleared.

The new system will pay for itself through same day credit of payment and prompt delinquent follow-up. Recommend approval of \$86,986.

506 TOWN CLERK: The Committee closely examined the request by the Town Clerk's office for automation and strongly supports this request. In reviewing several possible avenues to this goal, importance was attached to future consolidation of Town offices, and to more logical preservation of historical Town records as suggested by the Town's Ancient Documents Committee. Both of these benefits appear to be best achieved by expanded use of the Town's under-utilized computer. The Finance Committee is recommending a bigger and faster and therefore better system than the micro (personal) computer being requested by the Town Clerk. Recommend approval of \$103,430.

510 PERMANENT BUILDING COMMITTEE: No funds have been expended in the last two years. Therefore, the Finance Committee allowed for minimal clerical assistance. Recommend approval of \$100.

512 PLANNING BOARD: The Finance Committee felt that an additional 10 hours per week of clerical assistance was excessive. Such an increase would result in more than one full-time clerical position. The \$365 extra hire request was not recommended since the Finance Committee policy is not to fund vacation coverage for part-time employees. Recommend approval of \$44,275.

519 TALENT SEARCH COMMITTEE: Recommend approval of \$0.

521 ACCOUNTING DEPARTMENT: Recommend approval of \$105,742.

600 GOODNOW LIBRARY: The recommended FY87 budget represents a 4.2% increase over last year's levels. This reflects modest increases in salary accounts with funding recommended to permit one night per week service in the Children's Department -- a service requested by patrons. Other expense categories have been reduced, in some cases, by the introduction of automation. Increases reflect the higher costs of utilities, postage, and supplies. Recommend approval of \$278,176.

700 PARK & RECREATION COMMISSION: The Finance Committee recommends a decrease of the request in the salary account of \$15,870 which funds the staffing at last year's level. Given the constraints of Proposition 2½, the Finance Committee gave high priority to the purchase of a vehicle due to increased grounds maintenance demands. Recommend approval of \$174,662.

950 UNCLASSIFIED: Once again in 1987 the Town is faced with sizeable increases in health, and in casualty insurance. Increases in premiums is a national problem for municipalities. Some states have started risk pools; Massachusetts has not done this. Some towns have increased deductibles or self insured to

combat the escalating insurance costs. Although several steps have been taken to find relief from such increases, no positive impact has been seen in this fiscal year.

In addition, because of recent legislation dealing with the apportionment of expense, all towns are subject to paid escalation in the cost of the county retirement system. This cost will be even further increased in the next several years. As in all negotiating years, the fiscal 1987 Salary Adjustment contains monies which will be transferred to Town employees after conclusion of negotiations, to maintain rough parity among all Town employees. Recommend approval of \$1,996,645.

ARTICLE 7. UNPAID BILLS

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, A SUM OF MONEY FOR THE PAYMENT OF CERTAIN UNPAID BILLS INCURRED IN PREVIOUS FISCAL YEARS OR WHICH MAY BE LEGALLY UNENFORCEABLE DUE TO THE INSUFFICIENCY OF THE APPROPRIATION IN THE YEARS IN WHICH SUCH BILLS WERE INCURRED; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Town Accountant.

(Four-fifths vote required.)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the close of the accounts at the end of a fiscal year or payables for which there are insufficient funds (and which were not submitted for a Reserve Fund transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

As of Warrant press time there were no unpaid bills. If any bills come in later they will be presented at Town Meeting.

BOARD OF SELECTMEN POSITION: Report will be made at Town Meeting, if necessary.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 8. REDUCE BORROWING APPROPRIATION - ART. 19, ATM80

TO SEE IF THE TOWN WILL VOTE TO REDUCE THE AMOUNT APPROPRIATED UNDER ARTICLE 19 OF THE 1980 ANNUAL TOWN MEETING BY THE SUM OF \$15,552, SO THAT THE AMOUNT AUTHORIZED TO BE RAISED BY BORROWING WILL BE \$50,000, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Town Accountant.

TOWN ACCOUNTANT'S REPORT: The purpose of this Article is to rescind the remaining authorization to borrow in the amount of \$15,552. The original authorization voted for construction of surface drains on Union Avenue was \$65,662; only \$50,000 was actually borrowed so a Town Meeting vote is required to remove the remaining authorization from the Accountant's ledger.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 9. ACCEPT CH. 293 OF THE ACTS OF 1985
LIENS: SEPTAGE BILLINGS

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE PROVISIONS OF CHAPTER 293 OF THE ACTS OF 1985, MAKING UNPAID CHARGES FOR THE USE OF FACILITIES FOR THE RECEIPT AND DISPOSAL OF PRIVY, CESSPOOL AND SEPTIC TANK CONTENTS A LIEN UPON THE REAL ESTATE FROM WHICH SUCH CONTENTS HAVE BEEN COLLECTED, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen/Operational Review Committee.

SELECTMEN/ORC REPORT: At the 1984 Annual Town Meeting in both Wayland and Sudbury, an article was adopted requesting the Selectmen to file a bill with the legislature to clarify state law allowing septage facility user fees, if unpaid, to become liens on the property from which the septage was pumped. The law, Chapter 293 of the Acts of 1985, signed by the Governor on September 18, 1985, requires each town to accept its provisions. We recommend approval of this article. Printed below is a copy of the law:

AN ACT AUTHORIZING THE ESTABLISHMENT OF A LIEN UPON REAL ESTATE FOR UNPAID SEPTAGE DISPOSAL CHARGES ASSESSED IN CONNECTION WITH THE WAYLAND/SUDBURY SEPTAGE FACILITY.

SECTION 1. Any city, town or sewerage district which may now or hereinafter use the joint facility known as the Wayland/Sudbury septage facility located in the town of Wayland and the town of Sudbury for the receipt and disposal of privy, cesspool and septic tank contents, assesses a charge for the use of such facilities directly upon the owner or tenant of real estate from which such contents have been collected, and such charge is not paid on or before the due date, then such charge together with interest thereon and costs relative thereto shall be a lien upon such real estate which shall take effect and be enforced in the same manner as provided under sections sixteen B to sixteen F, inclusive, of chapter eighty-three of the General Laws. For purposes of this act, whenever in said sections sixteen B to sixteen F, inclusive, the words "board or officer in charge of the sewer department" or their equivalent appear, they shall also mean and include the board or officer responsible in any city, town or district for assessing any charge upon receipt and disposal of privy, cesspool and septic tank contents as described above.

SECTION 2. The provisions of this act shall become effective in any city, town, or sewerage district using said facility upon acceptance by the participating city, town or sewerage district and by the filing by the respective clerk of a certificate of such acceptance in the proper registry of deeds.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 10. ACCEPT G.L. CH. 40, SEC. 4H
BID LAW EXEMPTION

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE PROVISIONS OF SECTION 4H OF MASSACHUSETTS GENERAL LAWS CHAPTER 40, EXEMPTING FROM CERTAIN PUBLIC BIDDING STATUTES THE PURCHASE OF EQUIPMENT, SUPPLIES AND MATERIALS FROM ANY AGENCY OR INSTRUMENTALITY OF THE FEDERAL GOVERNMENT, THE COMMONWEALTH OR ANY OF ITS POLITICAL SUBDIVISIONS, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Acceptance of Section 4H, M.G.L. Ch. 40, will allow the Town to take advantage of offerings of equipment for disposal from federal and state agencies valued over \$4,000. If this article is not approved, the Town will be prohibited from bidding on such surplus property because the Town must solicit public bids for any purchase over \$4,000. The Board supports this article.

Section 4H of M.G.L. Ch. 40 is printed below:

Section 4H. Notwithstanding the provisions of sections four B, four G or section twenty-three of chapter forty-three or of any other general or special law to the contrary, any city, town or regional school district, which accepts the provisions of this section, may purchase and enter into contracts to purchase equipment, supplies and materials from any agency or instrumentality of the federal government, the commonwealth or any of its political subdivisions.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 11. ACCEPT CHAPTER 663 of the Acts of 1983 - TRANSPORTATION OF
CERTAIN SCHOOL PUPILS

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE PROVISIONS OF CHAPTER 663 OF THE ACTS OF 1983 - PROVIDING FOR TRANSPORTATION OF CERTAIN SCHOOL PUPILS; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Sudbury School Committee.

SCHOOL COMMITTEE REPORT: Until 1983, Public School Systems in Massachusetts were not required to provide transportation to students other than public school students; however, Chapter 663 of the Acts of 1983 states that "pupils who attend approved private schools of elementary and high school grades shall be entitled to the same rights and privileges as to transportation to and from school as are provided by law for pupils of public schools and shall not be denied such transportation because their attendance is in a school which is conducted under religious auspices or includes religious instruction in its curriculum".

Chapter 663 did not provide the additional funding necessary, mandated by the provisions of Chapter 29, Section 27 (Proposition 2½), to pay for additional transportation requirements and was therefore, found to be "ineffective".

Until this year (1985-86) there was no funding; hence, school systems were not compelled to accept the provisions of Chapter 663.

Now that the state is providing funds for 100% reimbursement for private school transportation costs, the Commissioner of Education has informed the School Committee that "any city, town, regional school district or independent vocational school which has not accepted the provisions of Chapter 663 of the Acts of 1983 shall be ineligible for any reimbursement of costs incurred during fiscal year 1986 under this item or for reimbursement of such costs under any of the provisions of general law referred to herein". The Commissioner of Education makes the intent clear by further stating that "any entity that does not accept the provisions of Chapter 663 (by vote or by the appropriation of money to provide private school transportation under Chapter 663) shall be ineligible for reimbursement of transportation costs incurred during Fiscal Year 1986 for any school transportation ordinarily funded for regular day students (G.L. C.71, 57A, 7B)...". Further, unless there is an amendment "a school committee that declines to provide transportation in accordance with Chapter 663 may jeopardize its eligibility to receive state aid for school transportation that it provides to public school students in Fiscal Year 1986". Sudbury Kindergarten - Grade 8 will receive about \$180,000 this year.

The meaning of this legislation is that the School Committee "must provide transportation for any pupil attending an approved private school within the boundaries of the school district...".

The Town of Sudbury will be reimbursed 100% for any costs incurred for private school transportation.

At this time there are no requirements to provide any private school transportation for Sudbury K-8 students; however, in order to receive the usual annual reimbursement from the Commonwealth, the Town must vote to accept this Act of the Legislature.

NOTE: Chapter 663 is printed below for your information:

Chap. 663. PROVIDING FOR TRANSPORTATION OF CERTAIN SCHOOL PUPILS.

SECTION 1. Section 1 of chapter 76 of the General Laws is hereby amended by striking out the second paragraph, as amended by chapter 875 of the acts of 1971, and inserting in place thereof the following paragraph:

Except as herein provided, pupils who attend approved private schools of elementary and high school grades shall be entitled to the same rights and privileges as to transportation to and from school as are provided by law for pupils of public schools and shall not be denied such transportation because their attendance is in a school which is conducted under religious auspices or includes religious instruction in its curriculum. Each school committee shall provide transportation for any pupil attending such an approved private school within the boundaries of the school district, provided, however, that the distance between said pupil's residence and the private school said pupil attends exceeds two miles or such other minimum distance as may be established by the school committee for transportation of public school students. Any school committee which is required by law to transport any pupil attending an approved private school beyond the

boundaries of the school district shall not be required to do so further than the distance from the residence of such pupil to the public school he is entitled to attend.

SECTION 2. Any school committee which under the provisions of this act is obligated to provide transportation services to nonpublic school pupils who were not receiving such services during the period of the nineteen hundred and eighty-three and nineteen hundred and eighty-four school year prior to the effective date of this act shall submit to the commissioner of education, as soon as possible after January first, nineteen hundred and eighty-four a proposed expenditure plan for additional transportation costs incurred during the nineteen hundred and eighty-three to nineteen hundred and eighty-four school year as a result of this act, including any supporting documentation as requested by said commissioner.

The commissioner of education shall approve the payment of state funds for the costs of such additional transportation services after said commissioner has approved such expenditure plan, and such payment shall be made forthwith and shall be deposited by the city, town or regional school district treasurer in a separate account. The school committee shall expend the funds solely for the purpose of such transportation services without further appropriation. Such funds shall also be deducted from the state aid received by the city, town, or regional school district under the provisions of sections seven A and sixteen C of chapter seventy-one of the General Laws during fiscal year nineteen hundred and eighty-five.

SECTION 3. The provisions of this act which affect any city, town, or regional school district which, on the effective date of this act, are not providing transportation services to nonpublic school pupils shall take effect on January first, nineteen hundred and eighty-four.

SECTION 4. Notwithstanding the provisions of said section seven A of said chapter seventy-one of the General Laws, the commonwealth shall, for fiscal year nineteen hundred and eighty-four and subject to appropriation, reimburse the costs incurred in the transportation of nonpublic school pupils whose transportation to approved private schools would not have been required but for the passage of this act; provided, however, that the amount of such reimbursement shall not exceed the average per pupil cost incurred by the city, town, or regional school district in the transportation of pupils to public schools; and, provided further, that the commissioner of education may exceed such reimbursement limit for any city or town or regional school district that demonstrates a unique and disproportionate municipal financial burden as a result of this act. The commissioner of education may, upon finding that such a unique and disproportionate financial burden exists, approve the payment of up to one hundred per cent of the cost of such additional transportation services. The commissioner of education shall calculate the amount of reimbursement to which a city, town or regional school district may be entitled under the provisions of this section and shall include such amount in his calculation of transportation expenses under the provisions of section seven A and sixteen C of said chapter seventy-one of the General Laws.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Legislature requires the Town to accept this Act in order to receive our annual reimbursement (this year approx. \$180,000). At this time there are no requirements to provide any private school transportation for Sudbury K-8 students, and should such requirements be mandated in the future, they would also be reimbursable. Recommend approval.

ARTICLE 12. SUDBURY 350TH ANNIVERSARY CELEBRATION FUND

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$500, OR ANY OTHER SUM, TO BE ADDED TO THE SUDBURY 350th ANNIVERSARY CELEBRATION FUND ESTABLISHED BY THE 1984 ANNUAL TOWN MEETING, TO BE USED TO PREPARE FOR A CELEBRATION IN 1989 MARKING 350 YEARS SINCE SUDBURY'S INCORPORATION IN 1639; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen. (Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: In 1984 we started a fund for Sudbury's 350th Anniversary Celebration. If we add a little each year, as proposed in this article, we will have seed money for this purpose in 1989. The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 13. METROWEST PLANNING FUNDS

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$2,500, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE BOARD OF SELECTMEN, FOR SUPPORT OF THE METROWEST GROWTH MANAGEMENT COMMITTEE REGIONAL PLANNING ACTIVITIES; SAID SUM TO BE EXPENDED ONLY IF A PENDING APPLICATION DATED DECEMBER 13, 1985, FOR A STRATEGIC PLANNING GRANT FROM THE EXECUTIVE OFFICE OF COMMUNITIES AND DEVELOPMENT IS NOT AWARDED; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This amount is Sudbury's contribution toward keeping MetroWest active in the ensuing year, if the requested State grant is not received. All eight communities involved are agreed that its continuance is vital for planning in our region. Even the short time MetroWest has been in existence has shown the benefits of discussing our mutual problems and working together on ways to mitigate them.

The impact of land use and transportation both within and outside our community is going to be significant, so Sudbury must be involved up-front in protecting our interests and acknowledging those of our neighbors. This is a modest amount to begin to do just that. We urge your support.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 14. REGIONAL SOLID WASTE DISPOSAL STUDY

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$2,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE BOARD OF SELECTMEN, TO PARTICIPATE WITH CERTAIN MASSACHUSETTS COMMUNITIES IN A JOINT STUDY OF SOLID WASTE DISPOSAL ALTERNATIVES TO INCLUDE, BUT NOT BE LIMITED TO, THE QUESTION OF A TRANSFER STATION SITE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Several area towns spearheaded by the Town of Stow have organized to find a regional solution to disposal of solid waste. A study is being proposed which will provide us with cost alternatives for the transfer method of processing and disposing of solid waste. At present, Sudbury's landfill is estimated to last approximately ten more years. Unpredictable new state regulations may shorten the time we may use our landfill. It is important that we plan now for the future. The requested amount of \$2,000 is an estimate and may change at town meeting time. The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee agrees with the concept of and need for a well-defined regional solid waste disposal plan. Recommend approval.

ARTICLE 15. STREET ACCEPTANCES

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE LAYOUT OF ANY ONE OR MORE OF THE FOLLOWING WAYS:

BELCHER DRIVE	FROM SUFFOLK ROAD TO FORD ROAD, A DISTANCE OF 2,381 FEET, MORE OR LESS;
CRAIG LANE	FROM MARLBORO ROAD TO A DEAD END, A DISTANCE OF 345 FEET, MORE OR LESS;
SHADOW OAK DRIVE	FROM STOCK FARM ROAD TO STOCK FARM ROAD, A DISTANCE OF 2,605 FEET, MORE OR LESS;
SINGING HILL CIRCLE	FROM POWDER MILL ROAD TO A DEAD END, A DISTANCE OF 264 FEET, MORE OR LESS;
SUFFOLK ROAD	FROM BELCHER DRIVE TO FORD ROAD, A DISTANCE OF 740 FEET, MORE OR LESS;
VIRGINIA RIDGE ROAD	FROM POWDER MILL ROAD TO A DEAD END, A DISTANCE OF 1,555 FEET, MORE OR LESS;
WILDWOOD LANE	FROM OLD LANCASTER ROAD TO A DEAD END, A DISTANCE OF 600 FEET, MORE OR LESS;

AS LAID OUT BY THE BOARD OF SELECTMEN IN ACCORDANCE WITH THE DESCRIPTIONS AND PLANS ON FILE IN THE TOWN CLERK'S OFFICE; TO AUTHORIZE THE ACQUISITION BY

PURCHASE, BY GIFT OR BY A TAKING BY EMINENT DOMAIN, IN FEE SIMPLE, OF THE PROPERTY SHOWN ON SAID PLANS; AND TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$525, OR ANY OTHER SUM, THEREFOR AND ALL EXPENSES IN CONNECTION THEREWITH; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

(Two-thirds vote required.)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Highway Surveyor and the Town Engineer as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting because the public hearing will be held after Warrant goes to press.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 16.

STREET ACCEPTANCE - RAYTHEON DRIVE

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE LAYOUT OF A NEW STREET, TO BE KNOWN AS RAYTHEON DRIVE, RUNNING FROM CODJER LANE IN THE NORTH TO LAND OF THE MASSACHUSETTS BAY TRANSPORTATION AUTHORITY (MBTA) FORMERLY THE BOSTON & MAINE RAILROAD IN THE SOUTH, A DISTANCE OF 1350 FEET MORE OR LESS; AS LAID OUT BY THE BOARD OF SELECTMEN IN ACCORDANCE WITH THE DESCRIPTION AND PLANS ON FILE IN THE TOWN CLERK'S OFFICE; TO AUTHORIZE THE ACQUISITION BY PURCHASE, BY GIFT OR BY A TAKING BY EMINENT DOMAIN, IN FEE SIMPLE, OF THE PROPERTY SHOWN ON SAID PLANS; AND TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS \$75, OR ANY OTHER SUM, THEREFOR AND ALL EXPENSES IN CONNECTION THEREWITH; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Town Engineer.

(Two-thirds vote required.)

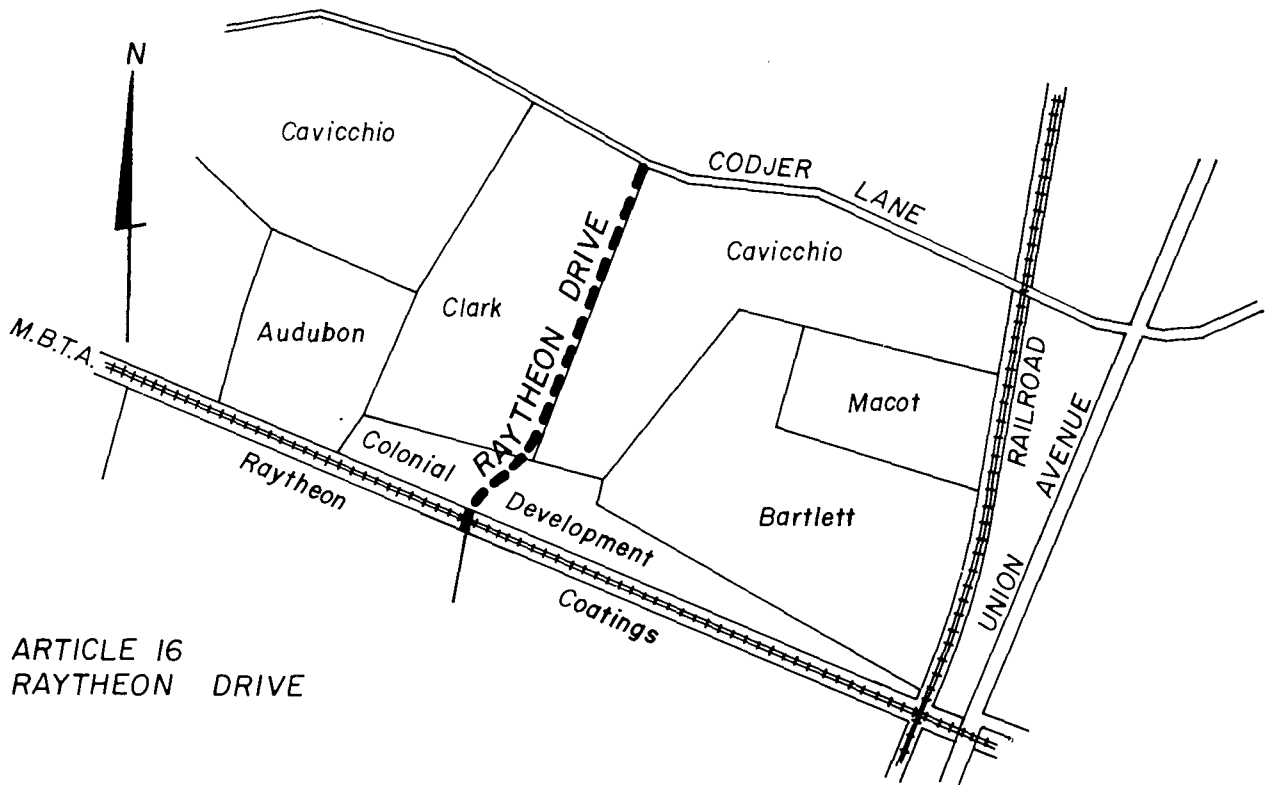
TOWN ENGINEER REPORT: The purpose of this proposal is to provide direct access to the Raytheon facility via Union Avenue/Codjer Lane(West), thereby reducing traffic flow on the Boston Post Road during the heavy commuter rush hours. Traffic studies have shown that approximately 20% of all Raytheon-generated traffic currently uses the Boston Post Road/Union Avenue corridor. This represents about 2600 motor vehicle trips per day that could be removed from the Boston Post Road during the peak flow periods.

The proposed use of Raytheon Drive will have only minimal impact on either Codjer Lane or Union Avenue. The Raytheon traffic using this Boston Post Road bypass will enter and exit Union Avenue on a long straightaway with good visibility in all directions and far removed from the congestion found on the southerly end of Union Avenue near the Boston Post Road.

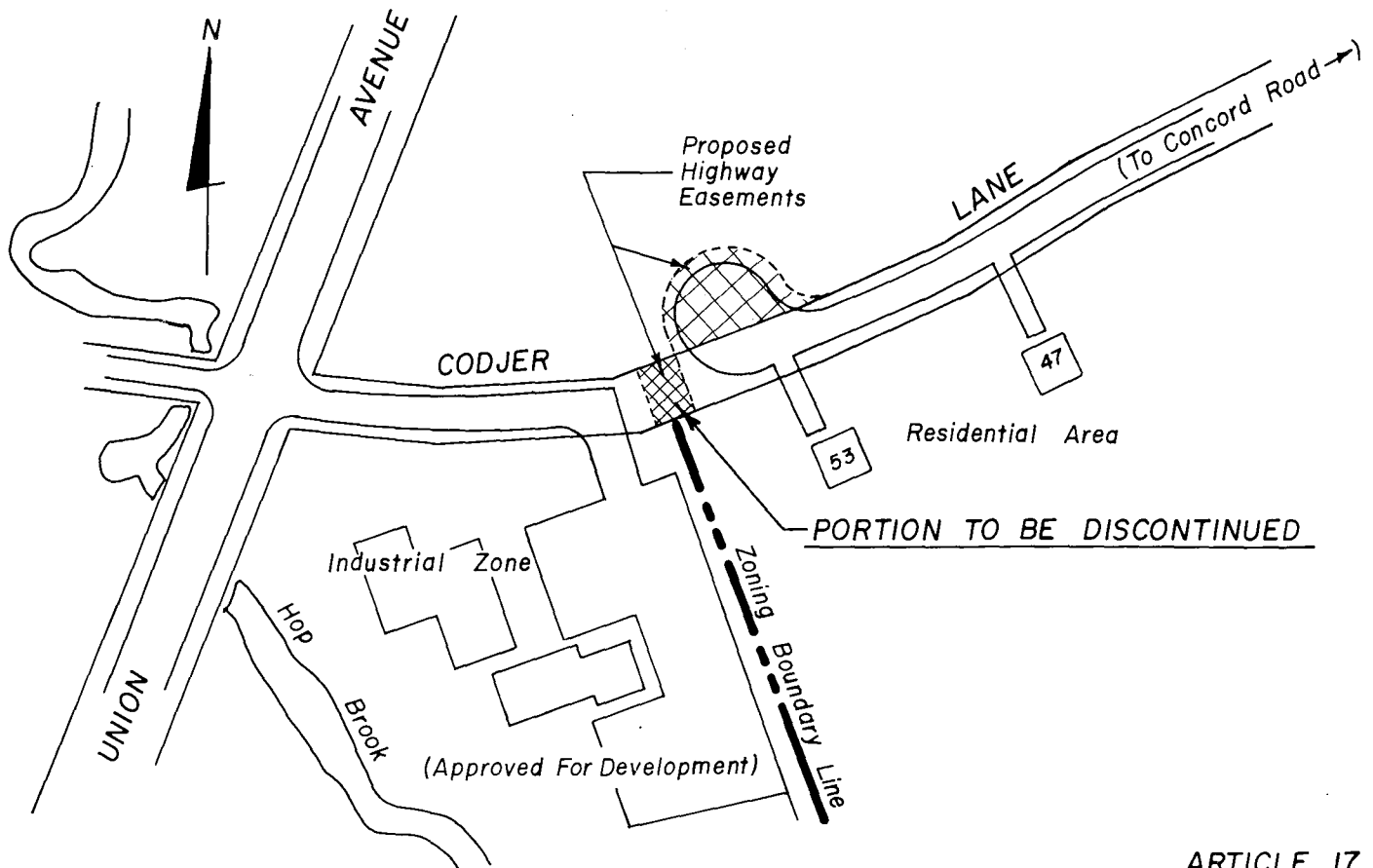
All costs associated with the construction of this proposal will be paid for by the Raytheon Company with the Town providing assistance and guidance only.

BOARD OF SELECTION POSITION: The Board will report at Town Meeting because the public hearing will be held after Warrant goes to press.

FINANCE COMMITTEE REPORT: Recommend approval.



ARTICLE 16
RAYTHEON DRIVE



ARTICLE 17
CODJER LANE DISCONTINUANCE

ARTICLE 17. DISCONTINUE PORTION OF CODJER LANE(EAST)

TO SEE IF THE TOWN WILL VOTE THAT CODJER LANE, A PUBLIC TOWN WAY, BE DISCONTINUED FOR A DISTANCE OF APPROXIMATELY 10 FEET, MORE OR LESS, IN BOTH THE EASTERLY AND WESTERLY DIRECTIONS AT THAT POINT WHERE IT INTERSECTS THE BOUNDARY BETWEEN THE RESIDENTIAL AND INDUSTRIAL ZONES AS SHOWN ON THE TOWN OF SUDBURY ZONING MAP, SO THAT TRAFFIC TO OR FROM THE INDUSTRIALLY-ZONED AREA WILL NOT BE ABLE TO PASS THROUGH THE RESIDENTIAL ZONE, AND VICE VERSA, PROVIDED, HOWEVER, THAT EMERGENCY ACCESS THROUGH OR AROUND THE DISCONTINUED PORTION OF SUCH WAY FOR FIRE, POLICE AND OTHER MUNICIPAL SERVICES SHALL CONTINUE; AND TO ACCEPT THE LAYOUT OF THAT PORTION SHOWN AS A TURNAROUND, AS LAID OUT BY THE BOARD OF SELECTMEN IN ACCORDANCE WITH THE DESCRIPTION AND PLAN ENTITLED, "PLAN OF THE DISCONTINUANCE OF A PORTION OF CODJER LANE, A PUBLIC WAY IN THE TOWN OF SUDBURY, MASSACHUSETTS", DATED FEBRUARY 19, 1986, PREPARED BY THE TOWN OF SUDBURY ENGINEERING DEPARTMENT, AND ON FILE IN THE TOWN CLERK'S OFFICE; AND THAT THE BOARD OF SELECTMEN BE AND HEREBY ARE AUTHORIZED AND DIRECTED TO TAKE ANY AND ALL NECESSARY ACTION TO ACCOMPLISH THE FOREGOING, INCLUDING TO ACQUIRE BY GIFT, PURCHASE OR BY EMINENT DOMAIN, AS THE SELECTMEN SHALL DETERMINE, A REASONABLE PORTION OF THE LAND OWNED BY SUDBURY VALLEY TRUSTEES, OR ITS SUCCESSORS, ADJACENT TO SUCH DISCONTINUED PORTION OF THE WAY FOR TURNAROUNDS, EMERGENCY ACCESS AND THE LIKE, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Town Engineer.

(Two-thirds vote required.)

TOWN ENGINEER REPORT: This article is directly related to Article 16, the creation of Raytheon Drive, a connector with Codjer Lane(West). We are now requesting that a small portion of Codjer Lane (east of Union Avenue) be discontinued for a distance of approximately 10 feet more or less in both the easterly and westerly direction, for a total of 20', at the point where it intersects the boundary between Residential and Industrial Zones so that traffic to or from the industrially-zoned area will not be able to pass through the residential zone and vice versa. We will also provide for the construction of a turnaround at the residential end of the discontinuance and maintain all through public utilities within the discontinued portion of the road. As in Article 16 all construction costs associated with this article will be paid for by the Raytheon Company with the Town providing assistance and guidance only.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting because the public hearing will be held after Warrant goes to press.

FINANCE COMMITTEE REPORT: Recommend approval.

ARTICLE 18. BRIMSTONE LANE RESOLUTION

(PETITION)

TO SEE IF THE TOWN WILL VOTE TO APPROVE THE FOLLOWING RESOLUTION:

BE IT RESOLVED THAT: THE TOWN HEREBY DISAPPROVES THE USE OF BRIMSTONE LANE, A DEAD-END, SINGLE LANE, SUDBURY ROAD (LOCATED IN THE HISTORIC WAYSIDE INN AREA CONNECTING TO ROUTE 20) AS THE SOLE OR DUAL ACCESS TO A RESIDENTIAL DEVELOPMENT, OR ANY OTHER TYPE OF DEVELOPMENT, LOCATED ENTIRELY IN FRAMINGHAM,

OR ACT ON ANYTHING THERETO.

Submitted by Petition.

PETITIONERS REPORT: The proposed Framingham development offers no positive benefits to the Town of Sudbury and has raised the following concerns among a variety of affected parties:

- Opposition to the development proposed has been expressed by the Sudbury Selectmen, Sudbury Planning Board, and the Sudbury Valley Trustees. The direct concerns which have been raised are the impact on fire, ambulance, police protection, and potentially the Sudbury School Department. In addition, the Planning Board has indicated that, because Brimstone Lane is a long, narrow (eleven feet in some sections) dead-end roadway, it would be inadequate to accommodate the additional traffic that would be generated by this development. It is expected that any necessary widening and future maintenance of Brimstone Lane, as the result of this Framingham development, or the need for support from Sudbury services, such as fire, ambulance, or police protection, would likely be paid for by Sudbury taxpayers not the new Framingham development homeowners.

- The Framingham Planning Board, Framingham Department of Public Works, Framingham Town Engineer and Framingham Fire Department have also expressed direct opposition and raised concerns regarding the proposed development. These concerns include: no direct access to the development from Framingham, inability to supply proper police and fire protection, refuse collection, no school transportation and other municipal services.

- The residents of Brimstone Lane, as well as other Sudbury residents, have also cited additional problems and raised the following additional concerns regarding the proposed development:

- The safety of Brimstone Lane children as a result of the increase in traffic on an already dangerous roadway.

- The impact on Sudbury taxes of the need to provide first call fire and police protection.

- The additional traffic (a minimum of 90 cars) which would access Route 20 via Brimstone Lane from the Framingham development. Route 20 already has more traffic than it can reasonably support in this area.

- A portion of Brimstone Lane lies in the Wayside Inn Historical District as part of the Ford Grant, and a second portion of the roadway is part of conservation land which is owned by the Town of Sudbury. Any widening of Brimstone Lane as a result of the proposed development would appropriate land from current homeowners as well as destroy the land preservation intent of both of these Town of Sudbury programs.

- In summary, the above interested parties agree that the proposed development (if allowed at all) should be accessed solely through available Framingham property as opposed to Brimstone Lane, thereby not adversely impacting the current residents of Brimstone Lane and all other residents of the Town of Sudbury.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 19. ROUTE 20 WIDENING RESOLUTION

(PETITION)

TO SEE IF THE TOWN WILL VOTE TO APPROVE THE FOLLOWING RESOLUTION:

WHEREAS, THE MASSACHUSETTS DEPARTMENT OF PUBLIC WORKS HAS PRESENTED A DESIGN FOR RECONSTRUCTION OF A PORTION OF ROUTE 20 IN SUDBURY TO A TOTAL PAVED WIDTH OF 80 FEET, AND

WHEREAS, THE CITIZENS OF SUDBURY HAVE NOT HAD ADEQUATE OPPORTUNITY TO PARTICIPATE IN THE PLANNING PROCESS, AND

WHEREAS, WE BELIEVE THAT ALTERNATIVES OTHER THAN A SUBSTANTIAL WIDENING OF THE EXISTING ROAD SHOULD RECEIVE GREATER CONSIDERATION, AND

WHEREAS, THE PROPOSED DESIGN PLAN HAS POTENTIAL ADVERSE IMPACT ON BOTH ROAD SAFETY AND THE TOWN'S WATER SUPPLY, AND

WHEREAS, STATE AND FEDERAL FUNDING FOR THIS PROPOSAL DOES NOT PROVIDE FOR LANDSCAPING OR FOR BURYING UTILITY LINES,

THEREFORE, BE IT RESOLVED THAT TOWN MEETING ADVISES THE BOARD OF SELECTMEN THAT THE CURRENT DESIGN IS UNACCEPTABLE AND INSTRUCTS THEM TO WORK WITH APPROPRIATE TOWN BOARDS, DEPARTMENTS, CITIZEN GROUPS AND OTHER INTERESTED PARTIES TO DEVELOP A SPECIFIC PLAN FOCUSSED ON THE ABOVE ISSUES AND OTHER NEEDS OF THE TOWN, SAID PLAN BEING SUBJECT TO APPROVAL BY THE EARLIEST POSSIBLE TOWN MEETING,

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Petition.

PETITIONERS REPORT: Report will be made at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 20. LIBRARY AUTOMATION

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$35,000, OR ANY OTHER SUM, TO BE USED TO MATCH THE CHALLENGE GRANT FROM THE NATIONAL ENDOWMENT FOR THE HUMANITIES AND TO BE EXPENDED UNDER THE CONDITIONS OF THE GRANT BY THE BOARD OF LIBRARY TRUSTEES FOR AUTOMATION, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Goodnow Library Trustees.

GOODNOW LIBRARY TRUSTEES REPORT: Report will be made at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board supports an appropriation of \$25,000.

FINANCE COMMITTEE REPORT: The funds requested to match a Federal challenge grant will be designated for further automation of the Goodnow Library's circulation and cataloging systems. Because library automation has the potential to provide a much higher level of service to the public while containing personnel costs, the Finance Committee considers this a priority expenditure. The Board of Library Trustees and Friends of the Library have been quite successful in their fundraising efforts, so that a recommended appropriation of \$25,000 from Town funds should be sufficient to achieve these objectives within the constraints of Proposition 2½. Recommend approval of \$25,000.

ARTICLE 21. AMEND BYLAWS, ART. IX,V - SPECIAL REGS: SITE PLANS,
DESIGN REVIEW BOARD, AND PARKING

TO SEE IF THE TOWN WILL VOTE TO AMEND THE SUDBURY ZONING BYLAW, ARTICLE IX,V, SPECIAL REGULATIONS, BY DELETING IN THEIR ENTIRETY SECTION A. SITE PLAN APPROVAL, SECTION B. OFF-STREET PARKING, SECTION C. VEHICULAR ACCESS AND SECTION N. LANDSCAPING AND SUBSTITUTING THEREFOR THE FOLLOWING SECTION A. SITE PLAN SPECIAL PERMIT, SECTION B. DESIGN REVIEW BOARD AND SECTION C. PARKING STANDARDS:

V. SPECIAL REGULATIONS

- A. SITE PLAN SPECIAL PERMIT - The Board of Selectmen may grant a Site Plan Special Permit in accordance with the standards of this bylaw.
 - 1. Applicability - No business or industrial building shall hereafter be erected or externally enlarged and no area for parking, loading or vehicular service (including drive-ways giving access thereto) shall be established or substantially altered and no use shall be changed except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen; provided, however, that the temporary use of trailers for storage or office purposes is allowed where they conform to procedural regulations adopted by this Board.
 - 2. Rules and Regulations and Fees - The Board of Selectmen shall adopt, and from time to time amend, Rules and Regulations not inconsistent with the provisions of this bylaw or Chapter 40A of the General Laws or other applicable provisions of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town boards or agencies from which the Board of Selectmen shall request written reports, and the procedure for submission and approval of a Site Plan Special Permit. Such rules and regulations form an integral part of this bylaw.

3. Application - Any person who desires to obtain a Site Plan Special Permit shall submit a written application therefor to the Board of Selectmen. Each such application shall be accompanied by the following:
- a. A written statement detailing the proposed use, the extent of the building coverage and open space, drainage calculations and calculations of the volume of earth to be removed.
 - b. Site Plan(s) prepared by a Registered Professional Engineer or Registered Land Surveyor, as appropriate to the data, showing all lot lines and setbacks, zoning district boundaries including flood plain; all wetlands and wetland buffer zones; all areas designated as open space; all existing and proposed topography at one foot intervals, buildings, structures, signs with location and size, parking and loading spaces; the limits of all paving and open storage areas and facilities for sewage, waste disposal and drainage. The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the use is similar to or connected with the use for which this Site Plan Special Permit is sought.
 - c. A Landscape Plan(s) shall be prepared by a Registered Landscape Architect in all cases where the plan(s) specifies a proposed facility of 10,000 square feet or more of gross floor area, or a facility requiring 40 or more parking spaces. In any case, a Landscape Plan shall show the limits of work, the existing tree line and all proposed landscape features and improvements including walks, planting areas with size and type of stock for each shrub or tree; walls, fences, outdoor lighting, and existing and proposed contours of the land at two foot intervals.
 - d. A Building Plan(s) shall be prepared by a Registered Architect or Registered Professional Engineer in all cases where the plan specifies a facility of 10,000 square feet or more of gross floor area. In any case a Building Plan(s) shall show the front elevation of the building and its height; and floor plan(s) for the building(s) showing the layout of each floor with a tabular summary of the gross floor area used to calculate the required parking and the proposed uses to be conducted on each floor. An architectural rendering of the appearance of the proposed new or altered structures, showing front and side features as they will appear from the public way or private access shall also be submitted.
 - e. Such other information as the Board may reasonably require including special studies or reports, such as traffic or hydrological impact studies.

4. Reports from Town Boards or Agencies - The Board of Selectmen shall transmit forthwith a copy of the application and plan(s) to the Planning Board, Board of Health, Conservation Commission, Design Review Board, Town Engineer, Building Inspector, Fire Chief and such other boards, departments, or committees as it may deem necessary or appropriate for their written reports. Any such board or agency to which petitions are referred shall make recommendations or submit such reports as they deem appropriate and shall send a copy thereof to the Board of Selectmen and to the applicant within 35 days of receipt of petition by such Board.

5. Public Hearing and Decision - The Board of Selectmen shall hold a public hearing no later than 65 days after the filing of an application. The Board of Selectmen shall have the power to continue a public hearing under this section if it finds that such continuance is necessary to allow the petitioner or applicant to provide information of an unusual nature and which is not otherwise required as part of the special permit application. The Board of Selectmen shall issue a decision no later than 90 days following the close of the public hearing. Failure by the Board of Selectmen to take final action upon an application for a special permit said 90 days following the close of the public hearing shall be deemed to be a grant of the permit applied for.

6. Site Design Standards for Site Plan Special Permits - The purpose of the following site design standards is to ensure that further consideration will be given to the natural resources and characteristics of a site, to its topography, hydrologic and geologic conditions and to public convenience and safety. Before the granting of any Site Plan Special Permit, the Board of Selectmen shall assure that each site plan submitted for its review shall comply in full with the following site design standards:
 - a. Natural Features Conservation - Disruption of existing site features, including particularly the changing of natural topography shall be kept to an absolute practical minimum. Where tree coverage does not exist or has been removed, new planting may be required. Finished site contours shall approximate the character of the site and surrounding properties.

 - b. Vehicular and Pedestrian Circulation - Pedestrian walkways, streets, driveways, and parking areas shall be carefully designed with respect to topography, proper relation to surrounding streets and pedestrian ways, number of access points to public streets, provision of a clear and efficient street system on the site, adequate widths of drives, separation and attractive parking areas, and

proper relation of circulation elements to structures and other site features.

- c. **Siting of Structures** - All buildings and other structures shall be sited to minimize disruption of the topography, to facilitate natural surface drainage and shall be properly designed for the particular site conditions. Strict attention shall be given to proper functional, visual, and spatial relationship of all structures, landscape elements, and paved areas.
- d. **Stormwater Runoff** - No stormwater runoff in excess of rates existing prior to new construction shall be allowed and no stormwater runoff in excess of rates existing prior to new construction shall be discharged onto a public way or into a public drainage system, unless the Town Engineer assures the Board of Selectmen there is sufficient capacity to handle the additional runoff.
- e. **Utilities** - All electrical utility lines including but not limited to telephone, power, and cable TV shall be placed underground in new developments. The placement of electrical lines and other underground utility lines such as water, sewerage and gas shall be coordinated whenever possible and desirable among responsible parties. Placement of utilities including sanitary disposal facilities shall be done so as to minimize disruption of topography and cutting of trees or undergrowth.
- f. **Outdoor Lighting** - In the area of new construction, outdoor lighting, including lighting on the exterior of a building or lighting in parking areas, shall be arranged to avoid glare and light spilling over to neighboring properties. Except for low-level pedestrian lighting with a height of less than eight feet, all outdoor lighting shall be designed and located so that 1) the luminaire has an angle of cutoff less than 76 degrees, 2) a line drawn from the height of the luminaire along the angle of cutoff intersects the ground at a point within the development site and (3) the bare light bulb, lamp or light source is completely shielded from direct view at any point five feet above the ground on neighboring properties or streets.
- g. **Signs** - Signs and outdoor advertising features shall be subject to the regulations of Section D, Signs. Such signs shall be reviewed as an integral element in the design and planning of all developments.

- h. Common Driveway in the Business, Limited Business, Industrial, Limited Industrial, Industrial Park and Research Districts - A common driveway may serve two or more lots used for business, research or industrial use and located in the Business, Limited Business, Industrial, Limited Industrial, Industrial Park or Research Districts provided that the common driveway is no wider than 40 feet at any point where it crosses required open space or any parking setback area required. The Board of Selectmen shall ensure that the common driveway shall not be located or designed to derogate from the intent of the bylaw to provide suitable open space on each site.
- i. Open Space Landscaping Standards - Any landscaping on open space shall be designed to enhance the visual impact of the use upon the lot and adjacent property. Where appropriate, existing vegetation may be retained and used to satisfy the landscaping requirements. Open space areas shall be kept free of encroachment by all buildings, structures, storage areas or parking. Open space landscaping shall be maintained as open planted areas and used to (1) ensure buffers between properties, (2) provide landscape areas between buildings, (3) minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights or signs and (4) minimize the impact of the use of the property on land and water resources. At least 30% of a lot shall be designated open space. Open space may contain area for side line, front and rear requirements, landscaped areas and untouched natural areas. Open space shall not include areas developed for vehicle access, parking, storage and similar accessory uses, except that open space may include walkways, patios and terraces, up to 10% of the open space requirement.
 - 1) In the Business and Limited Business Districts where a business or industrial use abuts a residential district, a landscape buffer a minimum of 20 feet in depth designed to mitigate the impact of the business or industrial use on abutting residential districts shall be required by the Board of Selectmen between the business or industrial use and the residential district.

- 2) In the Industrial and Limited Industrial Districts where a business or industrial use abuts a residential district, a landscape buffer a minimum of 30 feet in depth designed to mitigate the impact of the business or industrial use on abutting residential districts, shall be required by the Board of Selectmen between the business or industrial use and the residential district.
 - 3) In the Research District where a research use abuts a residential district, a landscape buffer a minimum of 30 feet in depth designed to mitigate the impact of the research use on abutting residential districts shall be required by the Board of Selectmen between the research use and the residential district.
 - 4) In the Business, Limited Business, Industrial, Limited Industrial and Research Districts within setback requirements, site plans will show a landscaping area, not less than twenty (20) feet in width between the street and either the building or parking lot. This landscape area may be broken to provide vehicular access.
 - 5) All parking lots and loading facilities shall be suitably landscaped to minimize their visual impact on the lot and upon adjacent property by the use of existing vegetation where appropriate and by the use of new trees, shrubs, walls, fences or other landscape elements. Any parking lot with more than 40 spaces shall include a landscaped area(s) within the perimeter of the parking lot. Such landscaped area(s) shall not be less in area than five percent of the total area of the parking lot and shall be in addition to any minimum open space required. Landscaped area(s) shall be provided with a minimum width of at least 10 feet, curbing, and shade trees of at least 12 feet in height, or such other landscaping as may be required by the Board of Selectmen. At least one shade tree per ten spaces shall be provided.
- j. Other Site Features - All service areas, loading areas, outdoor storage, utility structures, mechanical equipment, garbage disposal facilities, or other service or utility facilities shall be located or visually screened so as not to create hazards or visual or other nuisances.

7. Reserve Parking Spaces - Under a Site Plan Special Permit, the Board of Selectmen may authorize a decrease in the number of parking spaces required under section IX,V,C, in accordance with the following:
 - a. The Board of Selectmen may authorize a decrease in the number of parking spaces required under section IX,V,C, provided that:
 - 1) The decrease in the number of parking spaces is no more than 30% of the total number of spaces required under section IX,V,C. The waived parking spaces shall be set aside and shall not be intended for immediate construction. Such spaces shall be labelled as "Reserve Parking" on the site plan.
 - 2) Any such decrease in the number of required parking spaces shall be based upon documentation of the special nature of the use or building.
 - 3) The parking spaces labelled "Reserve Parking" on the site plan shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within area counted as buffer, parking setback or open space.
 - 4) The decrease in the number of required spaces will not create undue congestion or traffic hazards and that such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this bylaw.
 - b. If, at any time after the Certificate of Occupancy is issued for the building or use, the Building Inspector determines that additional parking spaces are needed, the Inspector shall notify the Board of Selectmen, in writing, of such finding and the Board of Selectmen may require that all or any portion of the spaces shown on the approved site plan as "Reserve Parking" be constructed within a reasonable period.
8. Action by the Board of Selectmen - The Board of Selectmen, in considering a site plan, shall ensure a use of the site consistent with the uses permitted in the district in which the site is located and shall give due consideration to the reports received under section V,A,4. Prior to the granting of any special permit, the Board of Selectmen shall find that, to the degree reasonable, the site plan:
 - a. Protects adjoining premises by avoiding adverse effects on the natural environment and abutters;

- b. Provides for convenient and safe vehicular and pedestrian movement and that the locations of driveway openings are convenient and safe in relation to vehicular and pedestrian traffic circulation, including emergency vehicles, on or adjoining the site;
 - c. Provides an adequate arrangement of parking and loading spaces in relation to proposed uses of the premises;
 - d. Provides adequate methods of disposal of refuse or other wastes resulting from the uses permitted on the site;
 - e. Complies with all applicable requirements of this bylaw;
- 9. Special Permit Conditions - The Board of Selectmen may impose such conditions, safeguards and limitations as it deems appropriate to protect the neighborhood or the Town including, but not limited to:
 - a. Screening of parking areas or other parts of the premises from adjoining premises or from the street by specified wall, fences, plantings or other devices;
 - b. Regulation of number, design and location of access drives and other traffic features;
 - c. Requirement of off-street parking and other special features;
 - d. Requirement for performance bonds or other security to ensure compliance with all the provisions of this special permit;
 - e. Installation and certification of mechanical or other devices to limit present or potential hazard to human health, safety, welfare or the environment resulting from smoke, odor, particulate matter, toxic matter, fire or explosive hazard, glare, noise, vibration or any other objectionable impact generated by any given use of land.
- 10. Time Limitation on Site Plan Special Permit - A Site Plan Special Permit shall lapse if a substantial use thereof has not commenced except for good cause or, in the case of a permit for construction, if construction has not commenced except for good cause within a period of time to be specified by the Board of Selectmen, not to exceed two years from the date of grant thereof.

11. Effective Date of Special Permit - No special permit or any modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex County South District Registry of Deeds. Such decision shall bear the certification of the Town Clerk that 20 days have elapsed after the decision has been filed, or that if such an appeal has been filed, it has been dismissed or denied.

B. DESIGN REVIEW BOARD

1. Establishment and Membership- A Design Review Board is hereby established. Said Design Review Board shall consist of five (5) members who shall be appointed by the Planning Board in the manner prescribed herein. Members of the Design Review Board shall include, where possible in order of preference, an architect, a landscape architect, and a resident from within or near the Business District. Members shall serve for three years or until their successors are appointed, except that of the five members first appointed, one shall serve for three years, two shall serve for two years, and two shall serve for one year.
2. Organization and Proceedings - The Design Review Board shall elect from among its members a Chairman, Vice Chairman, and shall arrange for the services of a Secretary and such other officers or employees as is deemed necessary. Each officer shall serve for a term of one (1) year. The Design Review Board shall adopt such rules and guidelines as are considered necessary to the conduct of its responsibilities which shall be a matter of public record. Meetings shall be held at the call of the Chairman and at such other times as the Board may determine.

The Board shall keep records of its proceedings showing the vote of each member on every question, of the fact of their absence or failure to vote, and the final decision of the Board. Records shall also be kept of all plans, photographs, and any other documents pertaining to each case, as well as all examinations, findings, determinations, and any other official action, including all reasons for all decisions and conditions prescribed; and all such items shall be a matter of public record. Decisions of the Design Review Board shall be by a simple majority and no final action shall be taken without the concurrence of at least three members.

3. Duties and Procedures of Design Review Board - Whether or not requested by the applicant, the Design Review Board shall review all applications for building permits, special permits or variances for all proposals for non residential uses if involving new construction, exterior alteration, or a sign larger than six square feet. An

extra copy of all usual submittals required for such proposals shall be provided though the Inspector of Buildings. The Design Review Board review shall preferably be done in consultation with the applicant and their designer. The Design Review Board shall make an advisory report in writing to the applicant and as follows:

- a. For sign and building permits: to the Building Inspector regarding any changes to which the applicant has voluntarily agreed.
- b. For special permits: to the Special Permit Granting Authority regarding effect of the amenity on the neighborhood.
- c. For variances: to the Board of Appeals regarding possible detriment to the public good or derogation from the intent or purpose of the bylaw.

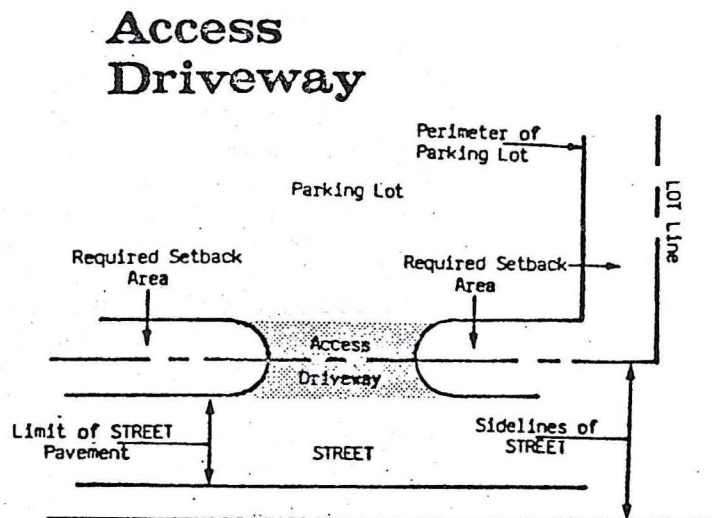
Lack of a report from the Design Review Board shall not be sufficient reason to delay action on a proposal which otherwise could be acted upon by the Building Inspector, Special Permit Granting Authority, or Board of Appeals.

C. PARKING STANDARDS

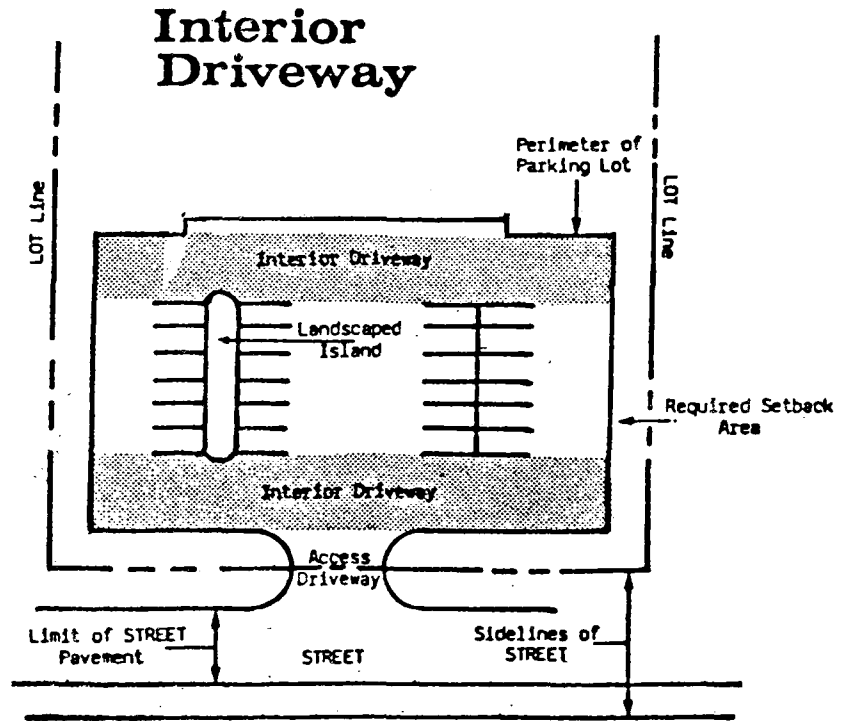
NOTE: UNDER SECTION IX,V,A,7 THE BOARD OF SELECTMEN MAY UNDER LIMITED CIRCUMSTANCES GRANT RELIEF FROM THE REQUIREMENTS OF THIS SECTION. THE READER IS ADVISED TO CONSULT SECTION IX,V,A,7 TO DETERMINE CIRCUMSTANCES UNDER WHICH RELIEF MAY BE AVAILABLE.

1. Definitions - For the purposes of this section, the following terms shall have the following meaning:

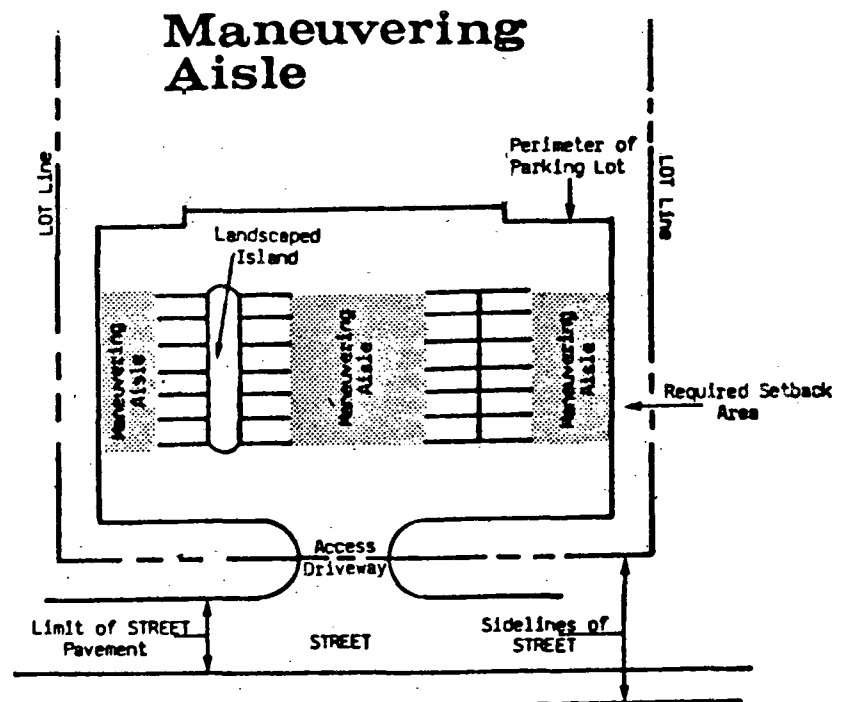
- a. Access Driveway -The travel lane that allows motor vehicles ingress from the street and egress from the site and includes the area between the sideline of the street to the area within the lot where the access driveway is no longer within the minimum parking area setback required under section IX,V,C,9,b.



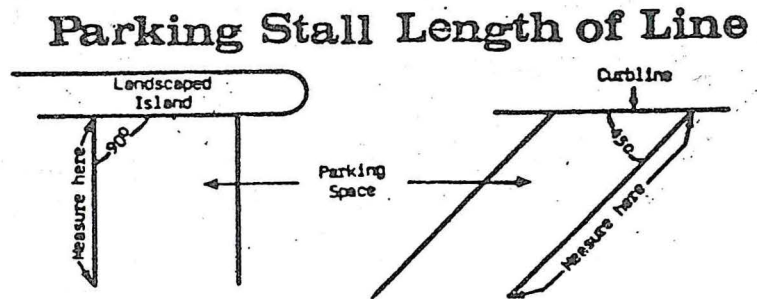
- b. Interior Driveway - A travel lane located within the perimeter of a parking lot which is not used to directly enter or leave parking spaces. An interior driveway shall not include any part of the access driveway.



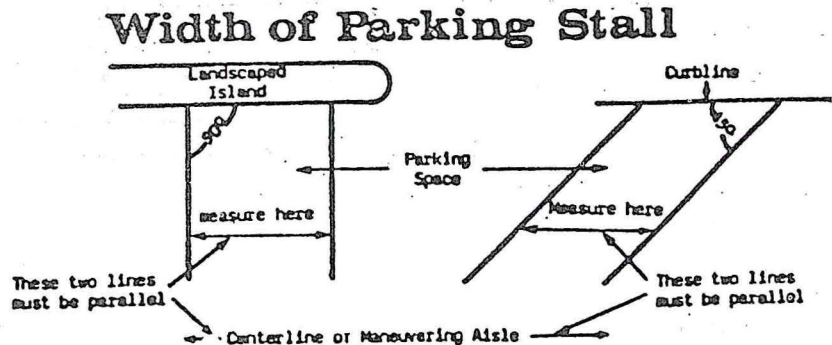
- c. Maneuvering Aisle - A travel lane located within the perimeter of a parking lot by which motor vehicles directly enter and leave parking spaces.



- d. **Parking Stall Length of Line** - The dimension of the stall measured parallel to the angle of parking.



- e. **Width of Parking Stall** - The linear dimension measured across the stall and parallel to the maneuvering aisle.



2. **General Provisions** - No building or structure shall be located upon any lot and no activity shall be conducted upon any lot unless the required parking facilities are provided in accordance with this section.

- a. **Change of Use** - The use of any land or structure shall not be changed from a use described in one section of the schedule of uses to a use in another section of the schedule nor shall any floor area of a building be increased in any manner unless the number of parking spaces required for the new use is provided.
- b. **Undetermined Uses** - In the case where the use of a building or buildings has not been determined at the time of application for a building permit or special permit, the parking requirements applicable to the most intensive use allowed in the zoning district where such undetermined use is to be located shall apply.
- c. **Relief from Parking Regulations** - Relief from the parking regulations may be granted by the Board of Selectmen as part of the Site Plan Special Permit and in accordance with Section IX,V,A,7 of this Bylaw.

3. Schedule of Uses - General Requirements

- a. Comparable Use Requirement - Where a use is not specifically included in the Schedule of Uses, it is intended that the regulations for the most nearly comparable use specified shall apply.
- b. Mixed Use Requirement - In the case of mixed uses, the requirements shall be the sum of the requirement calculated separately for each area of use, so that adequate space shall be provided to accommodate the cars of all persons on the premises at any one time. Parking spaces for one use shall not be considered as providing the required spaces for any other use, except when it can be clearly demonstrated that the need for parking occurs at different times and will continue to do so in the future.

c. Schedule of Uses

- 1) Dwelling Two spaces for each dwelling unit.
- 2) Home Occupation Two spaces and where nonresidents are employed or where retail sales are conducted the Board of Appeals shall have the authority under section IX,III,A,b to require the number of parking spaces which it deems to be adequate and reasonable.
- 3) Hotel, Inn or Motel space One space for each bedroom plus one space for each employee on the largest shift.
- 4) Educational One space for each staff position plus one space for each five persons of rated capacity of the largest auditorium plus one space for each student vehicle which can be expected at maximum use time on the premises.
- 5) Nursing Home One space for each two beds plus one space for each employee on the largest shift.
- 6) Retail Store; General and Personal Services; Financial; Studio; Building Trade; or Restaurant with no seating One space for each 180 square feet of gross floor area.

- 7) Business or Professional Office One space for each 200 square feet of gross floor area.
- 8) Restaurant: Religious; Funeral Home; Lodge or Club; or other Place of Assembly One space for each three seats plus one space for each employee on the largest shift.
- 9) Motor Vehicle Service Station or Repair or Body Shop Three spaces for each service bay plus one space for each employee on the largest shift.
- 10) Industrial One space for each 2,000 square feet of gross floor area for the first 20,000 square feet plus one space for each additional 10,000 square feet of gross floor area and one space per employee on the largest shift.

4. Loading Areas - One or more off-street loading areas shall be provided for any business that may be regularly serviced by tractor-trailer trucks or other similar delivery vehicles, so that adequate areas shall be provided to accommodate all delivery vehicles expected at the premises at any one time. Loading areas shall be located at either the side or rear of each building and shall be designed to avoid traffic conflicts with vehicles using the site or vehicles using adjacent sites.

5. Standard Parking Dimensional Regulations - Off-street parking facilities shall be laid out and striped in compliance with the following minimum provisions:

<u>Angle of Parking</u> *(in degrees)	<u>Width of Parking Stall</u>	<u>Parking Stall Length of Line</u>	<u>Maneuvering Aisle</u>
90*(two-way).....	9.0'	18.5'	24'
60*(one-way).....	10.4'	22'	18'
45*(one-way).....	12.7'	25'	14'
Parallel (one-way)...	8.0'	22'	14'
Parallel (two-way)...	8.0'	22'	18'

6. Small Car Stalls - In parking facilities containing more than 40 parking stalls, 15 percent of such parking stalls may be for small car use, except for retail store, retail service business or restaurant uses. Such small car parking facilities shall be grouped in one or more contiguous areas and shall be identified by a sign(s).

7. Small Car Parking Dimensional Regulations - Off-street small car parking facilities shall be laid out and striped in compliance with the following minimum provisions:

<u>Angle of Parking</u> *(in degrees)	<u>Width of Parking Stall</u>	<u>Parking Stall Length of Line</u>	<u>Width of Maneuvering Aisle</u>
90*(two-way).....	8.5'	15.0'	24'
60*(one-way).....	9.8'	18.5'	18'
45*(one-way).....	12.0'	21.5'	14'
Parallel (one-way)...	8.0'	18.0'	14'
Parallel (one-way)...	8.0'	18.0'	18'

8. Handicapped Parking - Parking facilities shall provide specifically designated parking spaces for the physically handicapped in accordance with 521 CMR Rules and Regulations of the Architectural Barriers Board.

9. Design Requirements for Parking Facilities

- a. Residential Uses - One parking stall may be provided directly behind another for each dwelling unit, provided that each stall shall meet the width and depth requirement and in no case shall such stalls which are more than two deep be considered in computing the required parking.
- b. Business or Industrial Uses - Required parking spaces, loading areas and driveways shall be provided and maintained with suitable grading, paved surfaces and adequate drainage. No parking space or other paved surface, other than access driveway(s) or walkways, shall be located within 10 feet of any lot line, and notwithstanding the foregoing, no parking space or other paved surface, other than access driveway(s) or walkways, shall be located within the limits of a landscape buffer area required under section IX,V,A,6,i.
- c. Business or Industrial Uses - Each lot may have one access driveway which shall be at least 24 feet wide at its narrowest point but not more than 40 feet wide at its widest point. Each lot may have one additional access driveway for each 200 feet of frontage provided all such access driveway(s) shall be at least 200 feet apart on the lot measured from the centerline of each access driveway. In the case of an access driveway which shall be used for one-way traffic only, the minimum width may be reduced to 14 feet at its narrowest point.
- d. Non-Residential Uses - All parking shall be located behind buildings.
- e. Interior driveways may be reduced to no less than 20 feet for two-way traffic and 14 feet for one-way traffic.

AND FURTHER TO RELETTER SECTIONS D THROUGH J AS FOLLOWS: SECTION D. SIGNS, SECTION E. TRAILERS, SECTION F. ENCLOSURE OF USES, SECTION G. EXCAVATIONS ABUTTING ROADS, SECTION H. RAISING OF CERTAIN ANIMALS, SECTION I. LOCATION OF AUTOMOBILE SERVICES AND SECTION J. EXTERIOR LIGHTS; OR ACT ON ANYTHING RELATIVE THERETO.

(Two-thirds vote required)

Submitted by the Planning Board.

PLANNING BOARD REPORT: Sudbury has been experiencing rapid commercial and industrial growth in recent years and it is becoming increasingly evident that current regulations governing this growth are inadequate. The Planning Board offers for your consideration a bylaw article that amends Section V of the current zoning bylaw. This amendment implements several regulations that will help guarantee that future commercial and industrial development within the Town proceeds carefully and in a way that is consistent with the desires of the townspeople.

The amendment divides into three sections briefly described as follows:

Section A - Site Plan Special Permit - This section modifies the current site plan permit process by converting it to a site plan special permit with a statutory time frame and decision process consistent with Massachusetts General Laws, Chapter 40A. This enables the Town to implement restrictions on development which will ensure that adequate consideration be given to such items as the natural resources of a site, to its topographic, hydrologic and geologic character and to public convenience and safety.

Section B - Design Review Board - This section establishes the existence of a five-member board to be appointed by the Planning Board. This new board will have among its members an architect, landscape architect and local residents whose primary function shall be to review applications for building permits, site plan special permits and variances for all non-residential use. Upon completion of its review it shall make an advisory report to the appropriate Town permit-granting authority.

Section C - Parking Standards - This section sets forth specific guidelines to govern the design of all new parking facilities in non-residential construction. Standards will be established for such items as ratios between total parking area and the number of parking spaces, including the percentage of those spaces designated for the handicapped. This section will also establish standards which guarantee that sufficient parking is constructed for a designated site use.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The purpose of these Bylaw changes is to allow for greater discretion by the Planning Board in evaluating project submissions. The changes also establish and clarify design standards for site planning and parking and allow the Planning Board greater flexibility in the determination of parking requirements. Provisions are also made for an advisory Design Review Board which would evaluate project designs for conformance with acceptable quality standards. Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 22. AMEND BYLAWS, ART. IX,V, - SIGNS

TO SEE IF THE TOWN WILL VOTE TO AMEND THE SUDBURY ZONING BYLAW, ARTICLE IX,V, SPECIAL REGULATIONS, BY DELETING SECTION J, SIGNS, AND SUBSTITUTING THEREFOR A NEW SECTION D. SIGNS AND ADVERTISING DEVICES, TO READ:

D. SIGNS AND ADVERTISING DEVICES

1. Objectives - The following sign regulations are intended to serve these objectives:
 - a. Facilitate efficient communication, and
 - b. Avoid conflict between signs and the visual qualities of their environs, and
 - c. Support business vitality within nonresidential districts by accomplishing the above objectives without burdensome procedures and restrictions.
2. Definitions - For the purposes of this section, the following terms shall have the following meaning:
 - a. Signs and Advertising Devices - Any symbol (other than religious), design or device used to identify or advertise any place of business, product, activity or person.
 - b. Projecting Sign - Any sign which is attached to a building and is not parallel to the wall to which it is attached. A sign in contact with the ground is not a projecting sign.
 - c. Freestanding Sign - The term "freestanding sign" shall include any and every sign that is erected on the land.
 - d. Wall Sign - A sign securely fixed parallel to the face of a building wall.
 - e. Erecting - Any constructing, relettering, extending, altering, changing or moving of a sign other than repainting, repairing and maintaining.
 - f. Display Area - The total surface area of a sign. The display area of an individual letter sign or irregular shaped sign shall be the area of the smallest triangle or rectangle into which the letters or shape will fit. Where sign faces are placed back to back and face in opposite directions, the display area shall be defined as the area of one face of the design.

- g. Self Illumination - Illumination of any type coming from within a sign, or from lights or tubes which comprise any part of the design or lettering of a sign, not including so called silhouette lighting.
 - h. Direct Illumination - Illumination of a sign by light sources outside the sign and shining against the face of the sign, including so called silhouette lighting.
3. General Regulations - The following regulations shall apply in all districts.
- a. No exterior sign or advertising device shall be erected except as provided by this bylaw.
 - b. No sign which requires a sign permit under this bylaw shall be erected except in the exact location and manner described in the permit.
 - c. No sign shall be erected that in any way creates a traffic hazard or obstructs traffic.
 - d. No sign shall be painted or posted directly on the exterior surface of any wall. All exterior, attached signs, shall be painted, posted or otherwise securely affixed to a substantial intermediary removable surface and such surface shall be securely affixed to the wall of the building. The foregoing, however, shall not prevent installation of a sign by individual letters or devices cut into or securely affixed to the exterior of a building, provided that such letters or devices have a minimum depth of projection of one fourth (1/4) of an inch. The construction of the sign shall comply with the State Building Code.
 - e. No sign shall be illuminated between the hours of 11:00 p.m. and 6:00 a.m., except signs on premises open for business, and then only upon issuance of a special permit by the Board of Appeals.
 - f. Only white lights shall be used for illumination of a sign. The illumination of any sign shall be shaded, shielded, directed and maintained at a sufficiently low intensity and brightness that it shall not affect the safe vision of operators of vehicles moving within the premises or on any adjacent public or private ways.
 - g. Any sign which advertises or identifies products, businesses, services or activities which are no longer sold, located or carried on at the premises shall be removed within 60 days after notice to the property owner by the Building Inspector.

4. Sign Permits - No sign which requires a sign permit shall hereafter be constructed except in conformity with a sign permit from the Building Inspector.
 - a. Applicability - All signs shall require a sign permit except as provided in section 6.
 - b. Application - All applications for signs requiring a sign permit shall be obtained from the Building Inspector and shall include at least: 1) the location, by street number, of the proposed sign; 2) the name and address of the sign owner and the owner of the premises where the sign is to be located, if other than the sign owner; 3) a scale drawing showing the proposed construction, method of installation or support, colors, dimensions, location of the sign on the site, and method of illumination, 4) such other pertinent information as the Building Inspector may require to ensure compliance with the bylaw and any other applicable law, and 5) the application must be signed by the owner of the sign and the owner of the premises where the sign is to be located. The Building Inspector shall have the authority to reject any sign permit application which is not complete when submitted. The Building Inspector shall refer all applications to the Design Review Board for recommendations in conformance with Section IX,V,B,3 of this bylaw.
 - c. Time Limitations - The Building Inspector shall approve or disapprove any application for a sign permit within 60 days of receipt of the application. If the Building Inspector should fail to act on an application for a sign permit within such 60 day period, the application shall be deemed to be denied.
 - d. Fees - The Board of Selectmen shall establish and from time to time review a sign permit fee which shall be published as part of the sign permit application.
5. Signs Prohibited in All Districts
 - a. All portable "A" frame or similar signs, billboards, signs on utility poles, towers, trees or fences and all signs not located on the same premises as the advertised activity, business, product or person.
 - b. All wind signs including nongovernmental flags, banners, pennants, ribbons, streamers and spinners.
 - c. All string lights used in connection with commercial premises with the exception of temporary lighting for holiday decoration.
 - d. All self-illuminated signs.
 - e. All signs which flash, rotate or make noise.

6. Signs Which Do Not Require a Sign Permit

- a. Resident Identification Sign - One sign, either attached or freestanding, indicating only the name of the owner or occupant, street number, and accessory permitted uses or occupations engaged in thereon. All such signs shall not exceed two square feet in sign area and, if lighted, shall use indirect white light only.
- b. Governmental Signs - Signs erected and maintained by the Town of Sudbury, the Sudbury Water District, the Sudbury Housing Authority, the Lincoln Sudbury Regional High School, the Commonwealth of Massachusetts, or the Federal Government on any land, building or structure used by such agencies and any other signs at any location required by such agencies for public health or safety purposes.
- c. Religious Institutions - Two signs identifying churches, synagogues, and other similar religious uses are permitted on each street frontage, one of which may not exceed 16 square feet in area and the other of which may not exceed 10 square feet in area. One sign may be a free-standing sign used for notices and announcements of events at the religious institution.
- d. Real Estate Signs - One real estate sign, not over six (6) square feet in area advertising the sale or rental of the premises on which it is located is permitted. One real estate sign not more than 20 square feet in area and not more than 10 feet in any dimension may be erected on subdivisions of land as defined in General Laws, Chapter 41, Section 81-L, solely to advertise the selling of land or buildings in said subdivision. Such signs shall be removed promptly after the completion of the subdivision, sale, rental or lease.
- e. Temporary Construction Signs - One temporary construction sign for a new project identifying the building, the owner or intended occupant and the contractor, architect and engineers, which shall not be illuminated nor in excess of six square feet in the residential district and twenty square feet in all other districts. Such signs shall not be erected prior to the issuance of a building permit and shall be removed within seven days of completion of construction or issuance of the occupancy permit whichever occurs first.
- f. Window Signs - Temporary window signs in the Business or Industrial districts shall not require a sign permit provided that their aggregate display surface

covers no more than 15% of the window or door on which they are placed. Such signs shall not be illuminated other than by standard lighting fixtures on the building. Window signs promoting a public service or charitable event shall not be calculated in the allowable 15%.

- g. Fuel Pump Signs - In accordance with M.G.L. Chapter 94, Section 295, standard gasoline fuel pump signs on service station fuel pumps bearing thereon in usual size and form the name, type and price of the gasoline.
 - h. Special Signs - Signs mounted on registered motor vehicles or carried by hand.
7. Signs requiring a sign permit in the Business, Limited Business, Industrial, Limited Industrial, Industrial Park and Research Districts - Any principal use permitted in the Business, Limited Business, Industrial, Limited Industrial, Industrial Park and Research Districts may erect a sign or signs subject to the following:
- a. Exterior Sign - Except as may otherwise be provided, one exterior sign shall be permitted for each business, not including directional signs. The exterior sign may be a wall sign or individual letter sign. The wall sign or individual letter sign shall not exceed twenty-four square feet and shall not be higher than the top of the roof or ridge line of the building. No portion of a wall sign or individual letter sign shall project more than one foot from the face of a wall or above the wall of any building.
 - b. Secondary Signs - If a business has a direct entrance into the business in a wall other than the front wall, there may be a secondary sign affixed to such wall; provided, however, that no business shall have more than one secondary sign in any event. The display surface of the secondary sign shall not exceed six square feet.
 - c. Directory Signs - One exterior directory sign listing the name and location of the occupants of the premises may be erected on the exterior wall of a building at each entrance or other appropriate location provided the display area shall not exceed one square foot for each occupant identified on the directory sign.
 - d. Directional Signs - Directional signs may be erected near a street, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. The display area of each directional sign shall not exceed two square feet and no directional sign shall be located more than six

feet above ground level if mounted on a wall of a building or more than three and one-half feet above the ground if freestanding. Directional signs shall not advertise, identify or promote any product, person, premises or activity but may identify the street name/number and provide traffic directions.

- e. Freestanding Business Sign - One freestanding business sign which identifies only the name of a business center or a business may be erected on a lot provided that no other sign(s) permitted under this bylaw other than directory or directional signs shall be on the same lot. The display area of a freestanding business sign shall not exceed 16 square feet and the height measured from grade to the uppermost part of the sign shall not exceed 12 feet. Such sign shall not be located within 10 feet of any property line and shall comply with the setback requirements delineated in Section IX.IV.C.3.c. of this bylaw.
8. Signs requiring a sign permit in the Residential Districts - One sign either attached or freestanding, pertaining to an apartment development or a permitted non-residential principal use such as farms, farm stands, nurseries, greenhouses, and similar uses may be erected upon a lot provided no other sign(s) permitted by this bylaw shall be on the same lot. The display area of the sign shall not exceed 10 square feet and if freestanding the height measured from grade to the uppermost part of the sign shall not exceed twelve feet. The freestanding sign shall not be located within 10 feet of any street or property line.
 9. Special Permits - The Board of Appeals may issue Special Permits for signs other than as provided herein if it is determined that: (a) the architecture of the building, the location of the building with reference to the street or the nature of the establishment is such that the sign should be permitted in the public interest; (b) the sign will not cause visual confusion, glare, offensive lighting in the neighborhood; (c) the sign will not be a detriment to the surrounding area; (d) the sign will not significantly alter the character of the zoning district; (e) the sign will not interfere with traffic safety in the area; and (f) the sign will be consistent with the architecture of the building on the lot upon which the sign is to be located and of the surrounding area. In granting such permission, the Board of Appeals shall specify the size and location of the sign or signs and shall impose such other terms and restrictions as it may deem to be in the public interest. All applications under this provision shall provide the information required in Section D,4,b above and specific information in the form of perspectives, renderings, photographs or other representations sufficient to show the nature of the proposed sign, its effect on the immediate surroundings and the reasons for allowing it.

10. General - The following are further means by which the objectives for signs stated at the beginning of Section IX,V,D can be served. These guidelines are not mandatory, but degree of compliance with them shall be considered by the Design Review Board and by the Special Permit Granting Authority in acting upon permits authorized under this section, as shall consistency with the basic sign objectives cited above.

a. Efficient Communication

- 1) Signs should not contain selling slogans or other advertising which is not an integral part of the name or other identification of the enterprise.
- 2) Signs should be simple, neat, and avoid distracting elements, so that contents can be quickly and easily read.

b. Environmental Relationship

- 1) Sign design should take into consideration the size, brightness, style, height, and colors of other signs in the vicinity.
- 2) Sign brightness should not be excessive in relation to background lighting levels, e.g. averaging not in excess of 100 foot-lamberts in the commercial area or similarly bright areas, and not in excess of 20 foot-lamberts in unlighted outlying areas and in areas bordering on or visible from residential zones.

c. Building Relationship

- 1) Signs should be sized and located so as not to interrupt, obscure, or hide the continuity of columns, cornices, roof eaves, sill lines, or other elements of building structure, and where possible, should reflect and emphasize building structural form.
- 2) Sign materials, colors, and lettering should be reflective of the character of the building to which the sign relates.
- 3) Clutter should be avoided by not using support brackets extending above the sign or guy wires and turn buckles.

11. Nonconformancy - Any nonconforming sign legally erected prior to the adoption of this bylaw may be continued and maintained, but shall not be enlarged, reworded, redesigned, or altered in any way unless it conforms with the provisions contained herein. The exemption herein granted shall terminate with respect to any sign which:
 - a. Shall have been abandoned;
 - b. Advertises or calls attention to any products, business or activities which are no longer carried on or sold, whether generally or at the particular premises;
 - c. Shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector;
 - d. Which has been destroyed or damaged to the extent that the cost of repair or restoration will exceed one-third of the replacement value as of the date of destruction.

OR ACT ON ANYTHING RELATIVE THERETO.

(Two-thirds vote required)

Submitted by the Planning Board.

PLANNING BOARD REPORT: The sign bylaw in Sudbury dates back to the 1950's. Since that time there have been a great many additions and deletions to it. The Town legislative process with respect to the bylaw did not consider continuity or ease of use when drafting amendments. Each amendment was considered separately and distinctly on its own merits. As a result, Sudbury has a sign bylaw which is a collection of individual, somewhat unrelated regulations.

To address these problems the Planning Board, Board of Appeals, and Sign Review Board have redrafted the sign bylaw to make it coherent and, therefore, more easily understood. The actual changes proposed to the bylaw are for clarification and procedural reasons.

Changes made for purposes of clarification include additional definitions at section 2, general regulations for signs in all districts (section 3), statement of signs prohibited in all districts (section 5), statement of signs allowed without a permit (section 6), sign setback requirements (section 7.e) and allowance of certain business signs (section 7).

Procedural changes were made to define application requirements (section 4.b), the Design Review Board's jurisdiction and hearing requirements (section 4.b), and to state the reasons for which the Board of Appeals may vary the bylaw requirements (section 9).

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: This Bylaw Amendment provides for the clarification of sign design criteria and allows for additional requirements or exemptions on a case-by-case basis. Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 23. AMEND BYLAWS, ART. V(B) -- PUBLIC SAFETY
 BURGLAR ALARM REGULATIONS

TO SEE IF THE TOWN WILL VOTE TO AMEND THE TOWN OF SUDBURY BYLAWS BY ADDING A NEW ARTICLE V(B) ON THE REGULATION OF BURGLAR ALARMS, AS FOLLOWS:

ARTICLE V(B). RULES AND REGULATIONS FOR BURGLAR ALARMS

SECTION 1. DEFINITIONS.

FOR THE PURPOSE OF THESE RULES AND REGULATIONS, THE FOLLOWING TERMS, PHRASES, WORDS AND THEIR DERIVATIONS SHALL HAVE THE MEANING GIVEN HEREIN. WHEN NOT CONSISTENT WITH THE CONTEXT, WORDS USED IN THE PRESENT TENSE INCLUDE THE FUTURE; WORDS USED IN THE PLURAL NUMBER INCLUDE THE SINGULAR NUMBER; AND WORDS IN THE SINGULAR NUMBER INCLUDE THE PLURAL NUMBER. THE WORD "SHALL" IS ALWAYS MANDATORY AND NOT MERELY DIRECTORY.

- A. "POLICE ALARM SYSTEM" OR THE TERM "ALARM SYSTEM" MEANS AN ASSEMBLY OF EQUIPMENT AND DEVICES OR A SINGLE DEVICE SUCH AS A SOLID STATE UNIT WHICH PLUGS DIRECTLY INTO A 110-VOLT AC LINE, ARRANGED TO SIGNAL THE PRESENCE OF A HAZARD REQUIRING URGENT ATTENTION AND TO WHICH POLICE ARE EXPECTED TO RESPOND. SYSTEMS WHICH MONITOR ANY OTHER CONDITION NOT DIRECTLY RELATED TO THE DETECTION OF AN UNAUTHORIZED INTRUSION INTO A PREMISES OR AN ATTEMPTED ROBBERY AT A PREMISES ARE SPECIFICALLY EXCLUDED FROM THE PROVISIONS OF THESE RULES AND REGULATIONS EXCEPT AS SPECIFICALLY NOTED BELOW.
- B. THE TERM "POLICE ALARM USER" OR "USER" MEANS ANY PERSON ON WHOSE PREMISES THE ALARM SYSTEM IS MAINTAINED WITHIN THE TOWN EXCEPT FOR ALARM SYSTEMS ON MOTOR VEHICLES OR PROPRIETARY SYSTEMS. EXCLUDED FROM THIS DEFINITION AND FROM THE COVERAGE OF THIS BYLAW ARE PERSONS WHO USE ALARM SYSTEMS TO ALERT OR SIGNAL OTHERS WITHIN THE PREMISES IN WHICH THE ALARM SYSTEM IS LOCATED OF AN ATTEMPTED UNAUTHORIZED INTRUSION, OR HOLDUP ATTEMPT. IF SUCH A SYSTEM, HOWEVER, EMPLOYS AN AUDIBLE SIGNAL EMITTING SOUNDS OR A FLASHING LIGHT OR BEACON DESIGNED TO SIGNAL PERSONS OUTSIDE THE PREMISES, SUCH SYSTEM SHALL BE WITHIN THE DEFINITION OF "POLICE ALARM SYSTEM", AS THAT TERM IS USED IN THE BYLAW AND SHALL BE SUBJECT TO THIS BYLAW.
- C. THE TERM "AUTOMATIC DIALING DEVICE" REFERS TO AN ALARM SYSTEM WHICH AUTOMATICALLY SENDS OVER REGULAR TELEPHONE LINES, BY DIRECT CONNECTION OR OTHERWISE, A PRE-RECORDED VOICE MESSAGE OR CODED SIGNAL INDICATING THE EXISTENCE OF THE EMERGENCY SITUATION THAT THE ALARM SYSTEM IS DESIGNED TO DETECT.
- D. THE TERM "CENTRAL STATION" MEANS AN OFFICE TO WHICH REMOTE ALARM AND SUPERVISORY SIGNALING DEVICES ARE CONNECTED, WHERE OPERATORS SUPERVISE CIRCUITS OR WHERE GUARDS ARE MAINTAINED CONTINUOUSLY TO INVESTIGATE SIGNALS.
- E. THE TERM "TOWN" MEANS THE TOWN OF SUDBURY.

- F. THE TERM "COMMUNICATIONS CONSOLE" MEANS THE INSTRUMENTATION ON AN ALARM CONSOLE AT THE RECEIVING TERMINAL OF A SIGNAL LINE WHICH, THROUGH EITHER VISUAL OR AUDIBLE SIGNALS, INDICATES ACTIVATION OF AN ALARM SYSTEM AT A PARTICULAR LOCATION, OR WHICH INDICATES LINE TROUBLE.
- G. THE TERM "DIRECT CONNECT" MEANS AN ALARM SYSTEM WHICH HAS THE CAPABILITY OF TRANSMITTING SYSTEM SIGNALS TO AND RECEIVING THEM AT THE SUDBURY POLICE DEPARTMENT.
- H. THE TERM "FALSE ALARM" MEANS:
 - (1) THE ACTIVATION OF AN ALARM SYSTEM THROUGH MECHANICAL FAILURE, MALFUNCTION, IMPROPER INSTALLATION, OR NEGLIGENCE OF THE USER OF AN ALARM SYSTEM OR OF HIS EMPLOYEES OR AGENTS.
 - (2) ANY SIGNAL OR ORAL COMMUNICATIONS TRANSMITTED TO THE POLICE DEPARTMENT REQUESTING, OR REQUIRING, OR RESULTING IN A RESPONSE ON THE PART OF THE POLICE DEPARTMENT WHEN IN FACT THERE HAS BEEN NO UNAUTHORIZED INTRUSIONS OR ATTEMPTED UNAUTHORIZED INTRUSION INTO A PREMISES AND NO ATTEMPTED ROBBERY OR BURGLARY AT A PREMISES. EXCLUDED FROM THIS DEFINITION ARE ACTIVATIONS OF ALARMS SYSTEMS CAUSED BY UTILITY COMPANY POWER OUTAGES, COMMUNICATIONS CONSOLE PROBLEMS, ELECTRICAL STORMS OR OTHER ACTS OF NATURE BEYOND THE CONTROL OF THE POLICE ALARM USER.
- I. THE TERM "INTERCONNECT" MEANS TO CONNECT AN ALARM SYSTEM TO A VOICE-GRADE TELEPHONE LINE EITHER DIRECTLY OR THROUGH A MECHANICAL DEVICE THAT UTILIZES A STANDARD TELEPHONE FOR THE PURPOSE OF USING THE TELEPHONE LINE TO TRANSMIT AN EMERGENCY MESSAGE UPON THE ACTIVATION OF THE ALARM SYSTEM.
- J. THE TERM "CHIEF OF POLICE" MEANS THE CHIEF OF THE POLICE OF THE TOWN OF SUDBURY OR HIS DESIGNATED REPRESENTATIVE.
- K. THE TERM "POLICE" OR "POLICE DEPARTMENT" SHALL MEAN THE TOWN OF SUDBURY POLICE DEPARTMENT OR ANY AUTHORIZED AGENT THEREOF.
- L. THE TERM "DISTURBANCE OF THE PEACE" SHALL MEAN ANY INTERRUPTION OF THE PEACE, QUIET, AND GOOD ORDER OF A NEIGHBORHOOD OR COMMUNITY, PARTICULARLY BY UNNECESSARY AND DISTRACTING NOISES.
- M. THE TERM "PUBLIC NUISANCE" SHALL MEAN ANYTHING WHICH ANNOYS, INJURES OR ENDANGERS THE COMFORT, REPOSE, HEALTH OR SAFETY OF ANY CONSIDERABLE NUMBER OF PERSONS OR OF ANY COMMUNITY OR NEIGHBORHOOD.

SECTION 2. ADMINISTRATIVE RULES

- A. THE CHIEF OF POLICE MAY PROMULGATE SUCH RULES AS MAY BE NECESSARY FOR THE IMPLEMENTATION OF THIS BYLAW.
- B. ALARMS SIGNALING THE PRESENCE OF MEDICAL EMERGENCIES MAY, WITH THE PRIOR WRITTEN APPROVAL OF THE CHIEF OF POLICE, BE CONNECTED TO THE ALARM CONSOLE OR RECEIVED OVER THE SPECIAL TELEPHONE LINES PROVIDED BY THE ALARM CONSOLE CONTRACTOR.

SECTION 3. DIRECT CONNECTION TO THE POLICE DEPARTMENT

A. POLICE ALARMS SYSTEMS MAY BE CONNECTED AT THE POLICE DEPARTMENT IN COMPLIANCE WITH THE FOLLOWING:

- (1) PROSPECTIVE POLICE ALARM USERS WHO WANT TO CONNECT A POLICE ALARM SYSTEM TO THE SUDBURY POLICE STATION SHALL APPLY IN WRITING TO THE CHIEF OF POLICE FOR SUCH PERMISSION.
- (2) AT SUCH TIME AS THESE RULES AND REGULATIONS BECOME EFFECTIVE POLICE ALARM USERS WHO WISH TO CONTINUE THE CONNECTION OF THEIR POLICE ALARM SYSTEMS TO THE SUDBURY POLICE STATION, SHALL APPLY IN WRITING TO THE CHIEF OF POLICE FOR SUCH PERMISSION WITHIN THREE MONTHS AFTER SUCH EFFECTIVE DATE.
- (3) NEW OWNERS OR OCCUPANTS OF PREMISES HAVING A POLICE ALARM SYSTEM CONNECTED TO THE SUDBURY POLICE STATION, AND WHO WISH TO CONTINUE THE CONNECTION, SHALL APPLY IN WRITING TO THE CHIEF OF POLICE FOR SUCH PERMISSION WITHIN ONE MONTH OF TAKING OWNERSHIP OR OCCUPANCY.
- (4) THE CHIEF OF POLICE MAY DENY AN APPLICATION TO CONNECT A POLICE ALARM SYSTEM TO THE SUDBURY POLICE STATION FOR THE FOLLOWING REASONS:
 - a. THE SYSTEM OR USER FAILS TO COMPLY WITH THESE RULES AND REGULATIONS.
 - b. OTHER REASONABLE CAUSE, AFFECTING ADVERSELY THE FUNCTIONING OF THE TOTAL SYSTEM OR ANY OF ITS PARTS.
- (5) THE FOLLOWING INFORMATION SHALL BE PROVIDED TO THE POLICE DEPARTMENT REGARDING EACH POLICE ALARM SYSTEM CONNECTED TO THE SUDBURY POLICE DEPARTMENT.
 - a. NAMES, ADDRESSES AND TELEPHONE NUMBER OF THE APPLICANT POLICE ALARM USER.
 - b. TYPE OF ALARM SYSTEM.
 - c. NAMES, ADDRESSES AND TELEPHONE NUMBERS (HOME AND BUSINESS) OF AT LEAST TWO PERSONS WHO CAN BE REACHED AT ANY TIME, DAY OR NIGHT, AND WHO ARE ABLE TO ENTER THE PREMISES WHERE THE ALARM IS LOCATED, EITHER TO TURN OFF THE ALARM OR TO RESET IT.
 - d. NAME, ADDRESS AND TELEPHONE NUMBER OF INSTALLING ALARM COMPANY.
- (6) ALARM SYSTEMS MAY BE CONNECTED TO THE COMMUNICATIONS CONSOLE IN THE SUDBURY POLICE STATION BY INTERFACING THROUGH THE ONE COMPANY MAINTAINING THE ALARM CONSOLE DEVICE AT THE SUDBURY POLICE STATION.

- B. THE ALARM USER OR HIS ALARM COMPANY REPRESENTATIVE MUST ARRANGE FOR THE NECESSARY TIE-IN ARRANGEMENTS DIRECTLY WITH THE CONTRACTOR WHO IS RESPONSIBLE FOR THE PRIVATELY OWNED CONSOLE AND SPECIAL TELEPHONE LINE IN THE POLICE STATION.
- C. ALL FEES AND CHARGES RELATED TO SERVICES RENDERED TO USERS BY ALARM COMPANIES OR THE POLICE CONSOLE CONTRACTOR SHALL BE SET FORTH IN THE FORM OF A WRITTEN AGREEMENT BETWEEN THE ALARM USER AND THE PARTIES PROVIDING THE SERVICE. ALL SUCH FEES AND CHARGES SHALL BE WITHOUT COST TO THE TOWN OF SUDBURY.
- D. ANY ALARM USER MAY CONTRACT WITH ANY ALARM COMPANY OF HIS CHOICE FOR THE SALE, INSTALLATION, MAINTENANCE, AND/OR SERVICING OF THE ALARM SYSTEM TO BE INSTALLED ON HIS PREMISES.
- E. NO ALARM SYSTEM DESIGNED TO TRANSMIT EMERGENCY MESSAGES DIRECTLY TO THE POLICE STATION SHALL BE WORKED ON, TESTED, OR DEMONSTRATED WITHOUT OBTAINING PERMISSION OF THE CHIEF, OR HIS DELEGATED REPRESENTATIVE. AN UNAUTHORIZED TEST CONSTITUTES A FALSE ALARM.
- F. TESTS OF ANY SYSTEM MAY BE CONDUCTED WITH THE EXPRESS PERMISSION OF THE CHIEF, OR HIS DELEGATED REPRESENTATIVE, HAVING FIRST BEEN APPLIED FOR AND RECEIVED.
- G. THE PROVISIONS OF THIS BYLAW CONCERNING FALSE ALARMS SHALL APPLY TO ALL ALARM USERS OR PERSONS HAVING DIRECT CONNECT SYSTEMS, EXCEPT MUNICIPAL AGENCIES.

SECTION 4. AUTOMATIC DIALING DEVICES.

- A. ANY PERSON USING AN AUTOMATIC DIALING DEVICE MAY HAVE THE DEVICE INTERCONNECTED TO A TELEPHONE LINE TRANSMITTING DIRECTLY TO:
 - (1) A CENTRAL STATION
 - (2) AN ANSWERING SERVICE
 - (3) ANY PRIVATELY OWNED OR PRIVATELY OPERATED FACILITY OR TERMINAL
- B. NO AUTOMATIC DIALING DEVICE SHALL BE CONNECTED TO THE POLICE DEPARTMENT TELEPHONE LINES AFTER THE EFFECTIVE DATE OF THIS BYLAW.
- C. WITHIN THREE (3) MONTHS OF THE EFFECTIVE DATE OF THIS BYLAW ALL AUTOMATIC DIALING DEVICES NOW INTERCONNECTED TO ANY POLICE DEPARTMENT TELEPHONE LINES, SHALL BE DISCONNECTED THEREFROM. THE USER OF EACH SUCH DEVICE SHALL BE RESPONSIBLE FOR HAVING THE DEVICE DISCONNECTED UPON NOTIFICATION BY THE CHIEF OF POLICE.

SECTION 5. CONTROL AND CURTAILMENT OF SIGNALS EMITTED BY ALARM SYSTEMS.

A. CONTROL.

- (1) EVERY ALARM USER SHALL SUBMIT TO THE CHIEF OF POLICE THE NAMES AND TELEPHONE NUMBERS OF AT LEAST TWO OTHER PERSONS WHO CAN BE REACHED AT ANY TIME, DAY OR NIGHT, AND WHO ARE AUTHORIZED TO RESPOND TO AN EMERGENCY SIGNAL TRANSMITTED BY AN ALARM SYSTEM, AND WHO CAN OPEN THE PREMISES WHEREIN THE SYSTEM IS INSTALLED.
- (2) ALL ALARM SYSTEMS SHALL BE EQUIPPED WITH A DEVICE WHICH WILL GIVE AT LEAST A TEN SECOND AUDIBLE SIGNAL PRIOR TO ALARM SYSTEM ACTIVATION IN ORDER TO WARN THE ALARM USER OF AN OPEN ALARM CIRCUIT.
- (3) WITHIN SIX (6) MONTHS FROM THE EFFECTIVE DATE OF THESE REGULATIONS, ALL ALARM SYSTEMS WHICH USE AN AUDIBLE HORN OR BELL SHALL BE EQUIPPED WITH A DEVICE WHICH WILL SHUT OFF SUCH HORN OR BELL TEN (10) MINUTES AFTER ACTIVATION OF THE ALARM SYSTEM.
- (4) ALL ALARM SYSTEMS INSTALLED AFTER THE EFFECTIVE DATE OF THESE REGULATIONS WHICH USE AN AUDIBLE HORN OR BELL SHALL BE EQUIPPED WITH A DEVICE THAT WILL SHUT OFF SUCH HORN OR BELL WITHIN TEN (10) MINUTES AFTER ACTIVATION OF THE ALARM SYSTEM.
- (5) ANY ALARM SYSTEM EMITTING A CONTINUOUS UNINTERRUPTED SIGNAL FOR MORE THAN ONE (1) HOUR WHICH CANNOT BE SHUT OFF OR OTHERWISE CURTAILED DUE TO THE ABSENCE OR UNAVAILABILITY OF THE ALARM USER OR THOSE PERSONS DESIGNATED BY HIM UNDER PARAGRAPH (1) OF THIS SECTION, AND WHICH INTERRUPTS THE PEACE, COMFORT OR REPOSE OF A NEIGHBORHOOD OR OF INHABITANTS OF THE AREA WHERE THE ALARM SYSTEM IS LOCATED SHALL CONSTITUTE A DISTURBANCE OF THE PEACE. UPON RECEIVING COMPLAINTS REGARDING SUCH A CONTINUOUS AND UNINTERRUPTED SIGNAL, THE CHIEF OF POLICE SHALL ENDEAVOR TO CONTACT THE ALARM USER, OR MEMBERS OF THE ALARM USER'S FAMILY OR THOSE PERSONS DESIGNATED BY THE ALARM USERS UNDER PARAGRAPH (1) OF THIS SECTION IN AN EFFORT TO ABATE THE DISTURBANCE. THE CHIEF OF POLICE SHALL CAUSE TO BE RECORDED THE NAMES AND ADDRESSES OF ALL COMPLAINANTS AND THE TIME EACH COMPLAINT WAS MADE.

B. CURTAILMENT.

- (1) IN THE EVENT THAT THE CHIEF OF POLICE IS UNABLE TO CONTACT THE ALARM USER, OR MEMBERS OF THE ALARM USER'S FAMILY, OR THOSE PERSONS DESIGNATED BY THE ALARM USER UNDER PARAGRAPH (1) OF SECTION A OF THIS ARTICLE, OR IF THE AFORESAID PERSONS CANNOT OR WILL NOT CURTAIL THE AUDIBLE SIGNAL BEING EMITTED BY THE ALARM SYSTEM, AND IF THE CHIEF OF POLICE IS OTHERWISE UNABLE TO ABATE THE NUISANCE, HE MAY DIRECT A POLICE OFFICER OR A QUALIFIED ALARM TECHNICIAN TO ENTER UPON THE PROPERTY OUTSIDE THE HOME OR BUILDING IN WHICH THE ALARM SYSTEM IS LOCATED AND TAKE ANY REASONABLE ACTION NECESSARY TO ABATE THE NUISANCE.

- (2) IF ENTRY UPON PROPERTY OUTSIDE THE HOME OR BUILDING IN WHICH THE ALARM SYSTEM IS LOCATED IS MADE IN ACCORDANCE WITH THIS SECTION, THE PERSON SO ENTERING UPON SUCH PROPERTY 1) SHALL NOT CONDUCT, ENGAGE IN, OR UNDERTAKE ANY SEARCH, SEIZURE, INSPECTION OR INVESTIGATION WHILE HE IS UPON THE PROPERTY, 2) SHALL NOT CAUSE ANY UNNECESSARY DAMAGE TO THE ALARM SYSTEM OR TO ANY PART OF THE HOME OR BUILDING; AND 3) SHALL LEAVE THE PROPERTY IMMEDIATELY AFTER THE AUDIBLE SIGNAL HAS CEASED. AFTER AN ENTRY UPON PROPERTY HAS BEEN MADE IN ACCORDANCE WITH THIS SECTION, THE CHIEF OF POLICE SHALL HAVE THE PROPERTY SECURED, IF NECESSARY. THE REASONABLE COSTS AND EXPENSES OF ABATING DISTURBANCE IN ACCORDANCE WITH THIS SECTION MAY BE ASSESSED TO THE ALARM USER; IN ADDITION TO REASONABLE COSTS AND EXPENSES, THE PROPERTY OWNER OR ALARM USER SHALL BE SUBJECT TO A FINE OF NOT MORE THAN \$50.
- (3) WITHIN TEN (10) DAYS AFTER ABATEMENT OF A DISTURBANCE IN ACCORDANCE WITH THIS SECTION, THE ALARM USER MAY REQUEST A HEARING BEFORE THE BOARD OF SELECTMEN AND MAY PRESENT EVIDENCE SHOWING THAT THE SIGNAL EMITTED BY HIS ALARM SYSTEM DID NOT CONSTITUTE A DISTURBANCE OF THE PEACE AT THE TIME OF ABATEMENT; THAT UNNECESSARY DAMAGE WAS CAUSED TO HIS PROPERTY IN THE COURSE OF THE ABATEMENT; THAT THE COSTS OF THE ABATEMENT SHOULD NOT BE ASSESSED TO HIM, OR THAT THE REQUIREMENTS OF THIS SECTION WERE NOT FULFILLED. THE BOARD OF SELECTMEN SHALL HEAR ALL INTERESTED PARTIES AND MAY IN ITS DISCRETION, REIMBURSE THE ALARM USER FOR THE REPAIRS TO HIS PROPERTY NECESSITATED BY THE ABATEMENT, OR EXCUSE THE ALARM USER FROM PAYING THE COSTS OF THE ABATEMENT.

C. TESTING OF EQUIPMENT.

NO ALARM SYSTEM DESIGNED TO TRANSMIT EMERGENCY MESSAGES DIRECTLY TO THE POLICE DEPARTMENT SHALL BE WORKED ON, TESTED OR DEMONSTRATED WITHOUT OBTAINING PERMISSION FROM THE POLICE CHIEF. PERMISSION IS NOT REQUIRED TO TEST OR DEMONSTRATE ALARM DEVICES NOT TRANSMITTING EMERGENCY MESSAGES DIRECTLY TO THE POLICE DEPARTMENT. AN UNAUTHORIZED TEST CONSTITUTES A FALSE ALARM.

SECTION 6. FALSE ALARMS, COST ASSESSMENT SCHEDULE

- A. AFTER THE POLICE DEPARTMENT HAS RECORDED THREE (3) SEPARATE FALSE ALARMS WITHIN A TWELVE (12) MONTH PERIOD FROM AN ALARM SYSTEM, THE CHIEF OF POLICE SHALL NOTIFY THE ALARM USER, IN WRITING AND BY CERTIFIED MAIL, OF SUCH FACT AND REQUIRE THE SAID USER TO SUBMIT, WITHIN FIFTEEN (15) DAYS AFTER RECEIPT OF SUCH NOTICE, A REPORT DESCRIBING EFFORTS TO DISCOVER AND ELIMINATE THE CAUSE OR CAUSES OF THE FALSE ALARMS. IF THE SAID USER, BECAUSE OF ABSENCE FROM THE TOWN, OR ON ANY OTHER REASONABLE BASIS, REQUESTS AN EXTENSION OF THE TIME FOR FILING THE REPORT, THE CHIEF OF POLICE MAY EXTEND THE FIFTEEN (15) DAYS FOR A REASONABLE PERIOD. IF THE SAID USER FAILS TO SUBMIT SUCH A REPORT WITHIN FIFTEEN (15) DAYS OR WITHIN ANY SUCH EXTENDED PERIOD, THE CHIEF OF POLICE SHALL ORDER THAT USE OF THE ALARM SYSTEM BE DISCONTINUED. ANY SUCH DISCONTINUANCE SHALL BE EFFECTUATED WITHIN FIFTEEN (15) DAYS FROM THE CHIEF OF POLICE'S ORDER.

- B. IN THE EVENT THAT THE CHIEF OF POLICE DETERMINES THAT A REPORT SUBMITTED IS UNSATISFACTORY, OR THAT THE ALARM USER HAS FAILED TO SHOW BY THE REPORT THAT HE HAS TAKEN OR WILL TAKE REASONABLE STEPS TO ELIMINATE OR REDUCE FALSE ALARMS, THEN THE CHIEF OF POLICE SHALL ORDER THAT USE OF THE ALARM SYSTEM BE DISCONTINUED. ANY SUCH DISCONTINUANCE SHALL BE EFFECTUATED WITHIN FIFTEEN (15) DAYS FROM THE DATE OF RECEIPT OF THE CHIEF OF POLICE'S ORDER.
- C. ANY USER OF AN ALARM SYSTEM WHICH TRANSMITS FALSE ALARMS SHALL BE ASSESSED A FINE OF TWENTY DOLLARS (\$20.00) FOR A THIRD FALSE ALARM OCCURRING WITHIN A CALENDAR YEAR, THIRTY-FIVE DOLLARS (\$35.00) FOR A FOURTH FALSE ALARM OCCURRING WITHIN A CALENDAR YEAR, AND FIFTY DOLLARS (\$50.00) FOR A FIFTH AND ALL SUBSEQUENT FALSE ALARMS OCCURRING DURING A CALENDAR YEAR. ALL FINES ASSESSED HEREUNDER SHALL BE PAID TO THE TOWN TREASURER FOR DEPOSIT IN THE GENERAL FUND. UPON FAILURE OF THE USER OF AN ALARM SYSTEM TO PAY TWO (2) CONSECUTIVE FINES ASSESSED HEREUNDER WITHIN SIXTY (60) DAYS OF ASSESSMENT, THE POLICE CHIEF SHALL ORDER THAT THE USER DISCONTINUE USE OF THE ALARM SYSTEM. ANY SUCH DISCONTINUANCE SHALL BE EFFECTUATED WITHIN FIFTEEN (15) DAYS FROM THE DATE OF RECEIPT OF THE POLICE CHIEF'S ORDER.
- D. ANY USER OF AN ALARM SYSTEM WHO HAS, IN ACCORDANCE WITH THIS SECTION, BEEN ORDERED BY THE POLICE CHIEF TO DISCONTINUE USE OF AN ALARM SYSTEM MAY APPEAL THE ORDER OF DISCONTINUANCE TO THE BOARD OF SELECTMEN. NOTICE OF AN APPEAL SHALL BE FILED WITH THE BOARD OF SELECTMEN WITHIN TEN (10) DAYS OF THE DATE OF THE ORDER OF DISCONTINUANCE. THEREAFTER THE BOARD OF SELECTMEN SHALL CONSIDER THE MERITS OF THE APPEAL, AND IN CONNECTION THEREWITH SHALL HEAR EVIDENCE PRESENTED BY ALL INTERESTED PERSONS. AFTER HEARING SUCH EVIDENCE THE BOARD OF SELECTMEN MAY AFFIRM, VACATE OR MODIFY THE ORDER OF DISCONTINUANCE.

SECTION 7. PENALTIES

THE FOLLOWING ACTS AND OMISSIONS SHALL CONSTITUTE VIOLATIONS OF THIS BYLAW PUNISHABLE BY A FINE OF FIFTY DOLLARS (\$50.00).

- A. FAILURE TO OBEY AN ORDER OF THE POLICE CHIEF TO DISCONTINUE USE OF AN ALARM SYSTEM, AFTER EXHAUSTION OF THE RIGHT OF APPEAL.
- B. FAILURE TO DISCONNECT AN AUTOMATIC DIALING DEVICE FROM ANY TELEPHONE NUMBERS AT THE POLICE DEPARTMENT WITHIN SIX (6) MONTHS AFTER THE EFFECTIVE DATE OF THIS BYLAW.
- C. INTERCONNECTION OF AN AUTOMATIC DIALING DEVICE TO ANY NUMBERS AT THE POLICE DEPARTMENT AFTER THE EFFECTIVE DATE OF THIS BYLAW.
- D. FAILURE TO PAY TWO (2) CONSECUTIVE FINES ASSESSED UNDER THIS BYLAW WITHIN SIXTY (60) DAYS FROM THE DATE OF ASSESSMENT.
- E. FAILURE TO COMPLY WITH THE REQUIREMENTS OF SECTION 5 ENTITLED "CONTROL AND CURTAILMENT OF SIGNALS EMITTED BY ALARM SYSTEMS".

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Police Chief.

POLICE CHIEF'S REPORT: The purpose of this new bylaw, Rules and Regulations for Burglar Alarms, is to curb the number of false alarms that the Sudbury Police Department responds to and services. Burglar alarms are an effective means of crime prevention, but false alarms are a waste of police manpower, and affect the efficiency of the patrol function. Effective deterrence, detection and apprehension of burglars depend on the swift, sure arrival of the police. The key to alarm systems is responsibility. The systems have to be installed and operated properly. The acceptance of this bylaw will give the Police Department more control over the habitual user offender and require more accountability for repairs and installation on the part of the alarm company.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee agrees with the need for burglar alarm rules and regulations. The proposed bylaw is patterned after similar bylaws in neighboring communities. Recommend approval.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

ARTICLE 24. ROOF STUDY/ENGINEERING FUNDS

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS \$25,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE PERMANENT BUILDING COMMITTEE, FOR THE PURPOSE OF CONDUCTING A STUDY TO PROVIDE ENGINEERING RECOMMENDATIONS FOR A FIVE-YEAR PROGRAM TO MAINTAIN, REPAIR OR REPLACE ROOFS FOR THE CURTIS, NOYES, HAYNES AND NIXON SCHOOLS, AND THE FORMER FAIRBANK AND LORING SCHOOL BUILDINGS; AND FOR ENGINEERING AND DESIGN SERVICES FOR THE MAINTENANCE, REPAIR AND/OR REPLACEMENT OF ONE OR MORE ROOFS, OR PORTIONS THEREOF, INCLUDING BUT NOT LIMITED TO PREPARATION OF BIDDING DOCUMENTS, PLANS AND SPECIFICATIONS; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Permanent Building Committee.

PERMANENT BUILDING COMMITTEE REPORT: In order to continue with a planned maintenance program for repair or replacement of the roofs on the six school buildings which continue to be used, it is necessary to extend the current study for another five years. In continuing this study, the Town will make sure we have sufficient funds for repair or replacement of the roofs in the future and to prevent unnecessary "Surprises". The Permanent Building Committee feels that the first five-year study, of which the town is in the last year, has been successful in prioritizing the maintenance that had not been completed in the past. This has extended the life of the roofs, and in the case of the Nixon School, the Town was able to postpone the replacement of a roof without detriment to the structure. Based upon our current study, the Committee anticipates the need for major repairs to one or more of the six roofs within the next two years. We are therefore recommending preparing the engineering documents necessary to obtain bids to present to Town Meeting in the spring of 1987 for major repairs to one or more of the roofs.

BOARD OF SELECTMEN POSITION: The Board does not support this article because of Proposition 2½ limitations.

FINANCE COMMITTEE REPORT: The Finance Committee feels that in a year of such budgetary restrictions, it cannot recommend the funding of studies which are neither essential nor mandatory. Though desirable, the school roof study is not deemed critical for fiscal 1987. Recommend disapproval.

ARTICLE 25. TODDLER PARK

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$24,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF PARK AND RECREATION COMMISSION, FOR THE DEVELOPMENT OF A TODDLER PLAYGROUND AREA, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Park and Recreation Commission.

PARK AND RECREATION COMMISSION REPORT: The article presented by the Commission is for construction of a Toddler Playground to be located at the Haskell Field Recreation area. The playground is to be specifically designed and constructed to provide a safe, aesthetically pleasing and durable playground easily accessible for children aged 6 and under.

The funding request will provide for the purchase of playground equipment, surfacing of the playground area, security fencing and landscaping.

Equipment and installation	\$ 22,000
<u>Includes:</u>	
Large Climbing Structure	
Swing Set with Six Swings	
Slide Structure	
Seesaw (Animal Hop)	
Sandbox	
Toddler Playhouse	
Play Car	
Tire Swing	
Benches	
Surfacing Materials	1,000
Security Fencing	2,500
Equipment Foundation	300
Landscaping	700
Contingency	2,500
TOTAL	\$ 29,000

The requested warrant is for \$24,000 of the total cost of \$29,000. The \$5,000 difference (or 17% of the total cost) will be raised by the SUDBURY TODDLER PLAYGROUND COMMITTEE.

The Park and Recreation Commission views the formation and work of this volunteer committee of parents as a strong indication of community interest for the development of the playground.

BOARD OF SELECTMEN POSITION: The Board does not support this article because of Proposition 2½ limitations.

FINANCE COMMITTEE REPORT: The Finance Committee recognizes that there is some support for a Toddler Park. However, when the Committee determined its priorities, the maintenance of existing assets was a higher priority than acquiring new ones. With limited funds available, the Finance Committee does not recommend appropriating funds for programs which have not been part of an on-going plan. Although we do not recommend appropriating Town funds for this purpose, it appears that private donations and collaboration with KidSpace is a reasonable alternative. Recommend disapproval.

ARTICLE 26. RESURFACE TENNIS COURTS

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$50,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF PARK AND RECREATION COMMISSION, FOR THE COMPLETE RESURFACING OF THE FOUR TENNIS COURTS AT FEATHERLAND PARK, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Park and Recreation Commission.

PARK AND RECREATION COMMISSION REPORT: The tennis courts at Featherland Park need to be resurfaced. The courts have developed a series of wide cracks and the playing surface borders on being unsafe.

The average life span of these hard surface outdoor courts is about 16-18 years. The courts at Featherland are now 22 years old and the Town has done well in maintaining them in good condition thus far. However, the cracking is now so extensive that "patching" the cracked areas is no longer possible.

In addressing this problem, the Park and Recreation Commission has explored a number of possible treatments and repair procedures. The Commission does not believe it is necessary to totally remove the existing court area and rebuild them from scratch. Instead, the Commission is recommending a resurfacing procedure which will reinforce the structural foundation and replace the bituminous concrete surface.

The Commission's recommendation is based on a good deal of research on the problem and we have consulted with several companies specializing in tennis court work.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Given the constraints of Proposition 2½, the only Park & Recreation article which the Finance Committee recommends supporting is the resurfacing of the tennis courts. The rationale for supporting this article is a simple one: the Town must maintain in safe condition the property it owns and operates before it can assume the responsibility for any other properties. The resurfacing of the tennis courts is long overdue and is essential for public safety. This expenditure was deferred last year in favor of Haskell Field improvements. Recommend approval.

ARTICLE 27. FEATHERLAND PARKING LOT

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$8,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF PARK AND RECREATION COMMISSION, FOR PAVING THE EXISTING PARKING LOT SURFACE AT FEATHERLAND PARK, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Park and Recreation Commission.

PARK AND RECREATION COMMISSION REPORT: The parking lot surface at Featherland Park is in very poor condition. The surface has given way to numerous pot holes and dirt areas. The deterioration of the area is the result of fairly heavy traffic usage and the fact that it was a weak surface to begin with. The parking lot surface is composed primarily of compressed sand and oil tar products and as such does not offer a very long life span.

The Park and Recreation Commission proposes resurfacing the lot with 1½ inches of road condition asphalt surfacing. To help protect the surface and extend its life the Commission will also close off the parking lot entrance from Morse Road. Unfortunately, the lot has become a popular "cut thru" for drivers who wish to by-pass the traffic which backs up at the corner of Morse and Concord Road.

The \$8,000 cost for resurfacing is an estimate based upon our including that paving job with the "high volume" pavement work done by the Highway Department. If done as an individual project, the paving would cost \$14,000 or \$15,000.

BOARD OF SELECTMEN POSITION: The Board does not support this article because of Proposition 2½ limitations.

FINANCE COMMITTEE REPORT: The request for \$8,000 for resurfacing the parking lot is neither essential nor critical for public safety. The Finance Committee believes that the Park and Recreation Commission should have an on-going maintenance plan within their budget. Recommend disapproval.

ARTICLE 28. TOWN POOL

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$10,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE PARK AND RECREATION COMMISSION, FOR COMPLETE FEASIBILITY, PLANNING AND DESIGN STUDIES FOR AN INDOOR TOWN SWIMMING POOL, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Park and Recreation Commission.

PARK AND RECREATION COMMISSION REPORT: The Park and Recreation Commission believes that Sudbury ought to have a Town swimming pool. However, funding for such a major facility appears unlikely when placed alongside many other demands being placed upon the Town's limited budget. Given that situation, the Park and Recreation Commission has initiated steps to seek funding from private sources (such as individual concerned benefactors, trusts, foundations, etc.).

Although we have not received any commitments for funding, we are encouraged by the communications and responses we have received to date. In fact, we are encouraged enough to request that Town Meeting approve the sum of \$10,000 to cover engineering assessments, consulting expenses, drawings, costs and revenue studies, user analysis and related planning activities.

The cost of a major indoor pool facility would be at least in the area of \$800,000. What we are proposing is that the Town be willing to spend just slightly more than 1% of that cost to help assess our requirements and thus (hopefully) enhance our opportunity of securing the needed outside private funding. If at anytime during the fiscal year, the Park and Recreation Commission feels that funding will not become a reality we will cease to spend any additional funds on planning and assessment activities.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: Although the pool has been a long-term topic of discussion, the current proposal presented by Park and Recreation left too many questions unanswered. We do not know the location, the exact amount or the proportion of private funding for construction, the operational costs or the maintenance costs, or the effect on the Town's insurance premiums. We are also concerned about the legality of a joint venture, as we understand it, between a private corporation and the Town. Until a comprehensive plan is presented, the Finance Committee believes that it is not fiscally responsible to support the study for a Town pool. Recommend disapproval.

ARTICLE 29. (WITHDRAWN)

ARTICLE 30. PURCHASE POWERS LAND - PEAKHAM ROAD

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$115,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE CONSERVATION COMMISSION, TO BE USED IN CONJUNCTION WITH \$260,000 STATE SELF-HELP FUNDING FOR THE PURCHASE OF 34± ACRES AT 489 PEAKHAM ROAD, ASSESSOR'S MAP NUMBER G7 AND H7, LOT 25, OWNED BY JOHN AND BETSEY POWERS; AND TO DETERMINE WHETHER SAID SUM SHALL BE RAISED BY BORROWING OR OTHERWISE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Conservation Commission.

(Two-thirds vote required if borrowing is involved.)

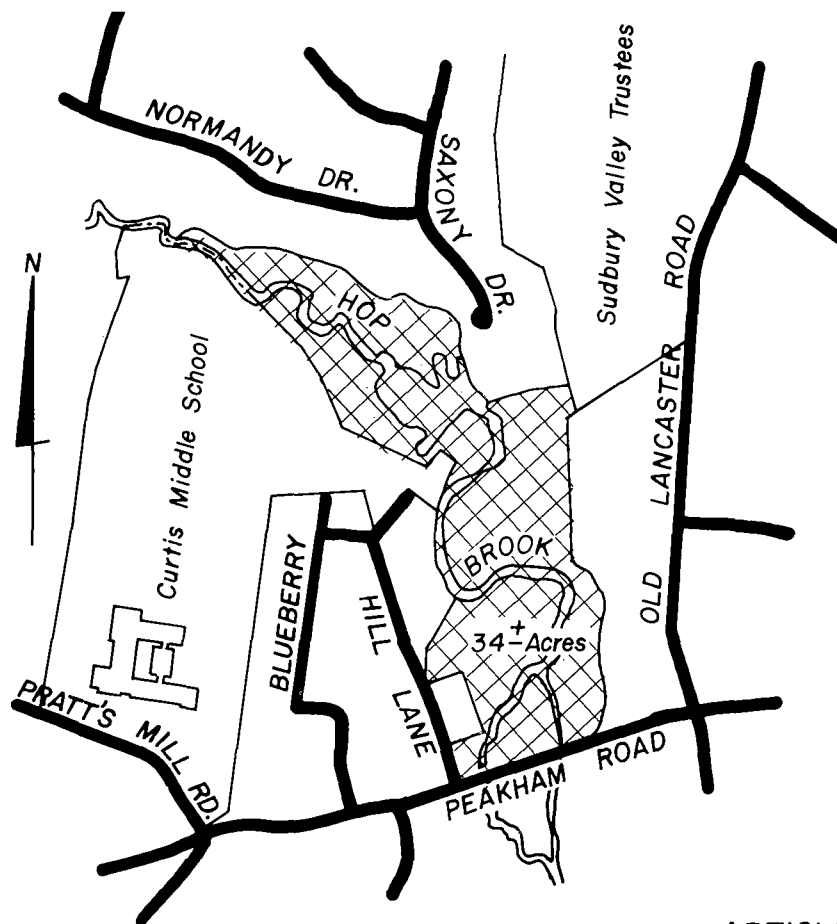
CONSERVATION COMMISSION REPORT: Purchase of the Powers property on Peakham Road represents an opportunity for the Town to acquire one of the remaining important water resource protection areas in Sudbury. This 34-acre parcel abuts 40 acres of protected open space to the north and Curtis Middle School and Town land to the west, with an existing trail system throughout. The site is important for groundwater recharge for downstream and potential upstream wells. At the time this report was prepared, the Sudbury Water District has indicated interest in purchasing six acres in the northern section of the parcel. In addition to groundwater and public water supply protection, the wetlands on the site serve to protect against storm damage and provide flood

control and extensive wildlife habitat for the area. The possibility exists to control downstream water flow through restoration of a dam structure located on the property just north of Peakham Road.

The Powers property is significant in respect to the unique geological features on the site. The property includes several eskers (elevated gravel ridges formed by receding glaciers) offering unsurpassed views of Hop Brook and a large wet meadow. The site contains two trout ponds in addition to approximately one-half mile of Hop Brook. The recreational uses to the Town include hiking, cross country skiing, bird watching, and nature study (possibly in conjunction with the adjacent Middle School).

Based on information available at the time of the printing of this Warrant, the purchase price of the Powers property is \$375,000 with the State contributing 72% (\$260,000) of the cost through the Self-Help Program. The balance of \$115,000 is the cost to the Town. These figures represent the current funding status at the time of Warrant printing. Final figures are subject to the acceptance of final appraisals by the Town and State. Further funding details will be presented at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.



ARTICLE 30
POWERS LAND PURCHASE

FINANCE COMMITTEE REPORT: Currently we are spending \$70,000 per year for the purchase of Stone Tavern Farm development rights which the Finance Committee feels is an adequate amount to spend on conservation land. Although State self-help funding of 80% is available for the Powers land, the Town will still have to appropriate from \$115,000 to \$200,000 depending upon the difference between the land appraisal and the owner's asking price. This is a large amount of money to spend to preserve a maximum of 4 acres of open space and 36 acres of non-developable land. The Finance Committee feels that to expend large sums of money in a year as financially burdened as 1987 for additional conservation land is a luxury which is not affordable. Recommend disapproval.

ARTICLE 31. PURCHASE WALKER LAND - GOODMAN'S HILL ROAD

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$315,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE CONSERVATION COMMISSION FOR PURCHASE OF 17± ACRES AT 62 GOODMAN'S HILL ROAD, ASSESSORS MAP NUMBER K10, LOT 36, OWNED BY MARJORIE AND ELIZABETH WALKER; AND TO DETERMINE WHETHER SAID SUM SHALL BE RAISED BY BORROWING OR OTHERWISE; OR ACT ON ANYTHING RELATIVE THERETO.

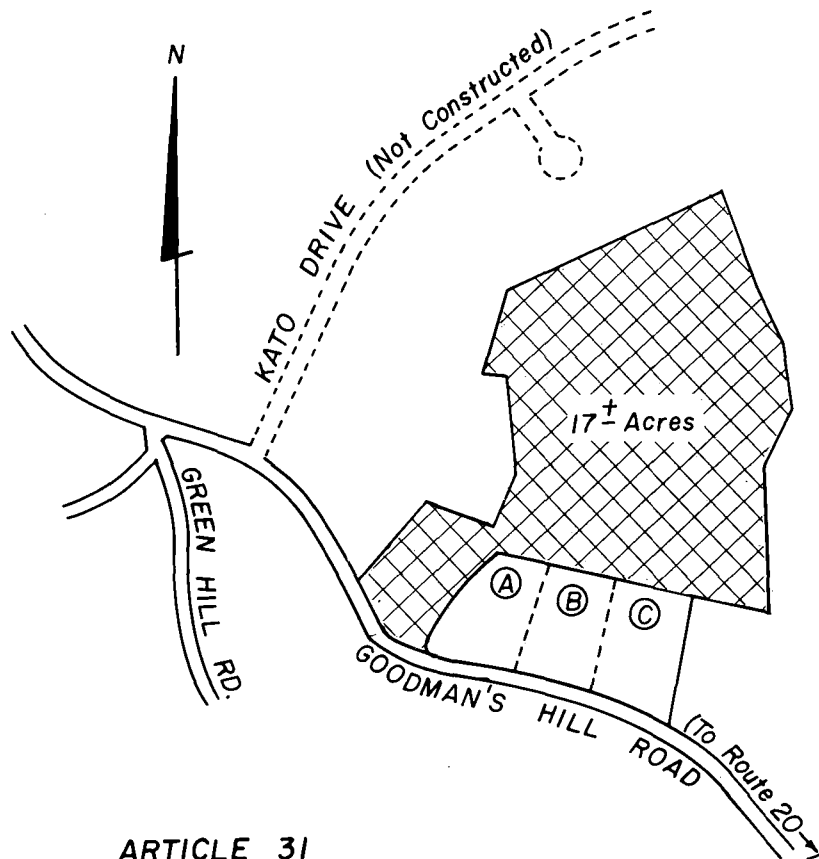
Submitted by the Conservation Commission.

(Two-thirds vote required if borrowing is involved.)

CONSERVATION COMMISSION REPORT: The purchase of 17 acres of the Walker Farm on Goodman's Hill Road is being presented to the Town for purchase this year. Purchase of this parcel will provide a town recreation area for such passive recreational uses as hiking, cross country skiing, nature trails, and bird watching. Presently, no conservation lands exists in this historic area of Town. Purchase of this portion of Walker Farm by the Town for a total of \$315,000 will provide an easily accessible open space area as well as preserve an historic part of Sudbury's past. Further purchases in this area are presently being negotiated by private land conservation groups. The Walker Farm purchase may be the initial link in an expanding open space/recreation area in the southeastern section of Town.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: A sizeable portion of the Walker Farm property has been offered to the Conservation Commission by the developer at no cost to the Town. The property is an isolated parcel and does not appear to conform to any overall purchase plan for continuity of conservation land in Sudbury. Recommend disapproval.



**ARTICLE 31
WALKER FARM PURCHASE**

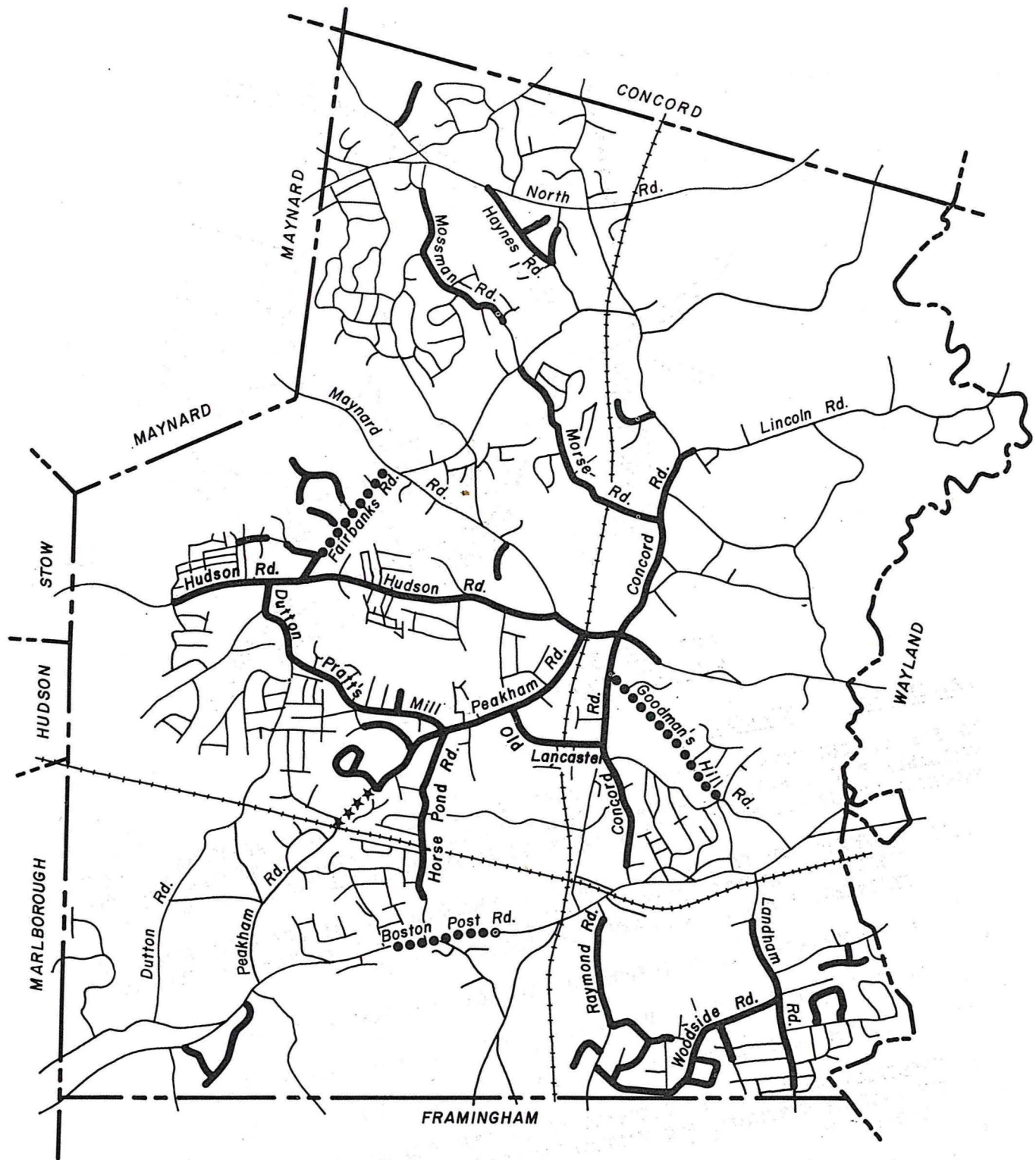
ARTICLE 32. WALKWAYS

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$42,500, OR ANY OTHER SUM, FOR THE PLANNING, ENGINEERING, AND CONSTRUCTION OF WALKWAYS, SUCH FUNDS TO BE EXPENDED IN THE FOLLOWING MANNER:

- 1) PLANNING AND ENGINEERING FUNDS AS NECESSARY TO BE EXPENDED UNDER THE DIRECTION OF THE PLANNING BOARD, THROUGH THE OFFICE OF THE TOWN ENGINEER, FOR WALKWAYS ALONG THE FOLLOWING ROADS:
 - A) GOODMAN'S HILL ROAD FROM CONCORD ROAD TO GREEN HILL ROAD;
 - B) FAIRBANK ROAD FROM BUTLER ROAD TO MAYNARD ROAD (ROUTE 27);
 - C) BOSTON POST ROAD FROM LONGFELLOW GLEN TO STAR MARKET PLAZA;
- 2) CONSTRUCTION FUNDS AS NECESSARY TO BE EXPENDED UNDER THE DIRECTION OF THE HIGHWAY SURVEYOR, FOR WALKWAYS (APPROXIMATELY 1,500 FEET) ALONG THE FOLLOWING ROAD:
 - A) PEAKHAM ROAD FROM FOX RUN ROAD TO THE RAILROAD TRACKS;

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Planning Board.



— Existing & Authorized Walkways
 Proposed Walkway Planning/Engineering Funds
 ★★★★★★ Proposed Walkway Construction Funds

ARTICLE 32
WALKWAYS

PLANNING BOARD REPORT: This walkway article provides for flexibility in funding for walkway planning, engineering and construction. This flexibility is provided by authorizing in a single article funds for:

1. Construction of walkways which have been funded for planning and engineering at prior Town Meetings; and
2. Planning and engineering of proposed walkways.

This article calls for expending funds, so authorized, on a priority basis; and allows for the completion of lower priority items in the event of delays with respect to higher priorities. The Planning Board and the Walkway Subcommittee of the Planning Board feel this article provides funds which can be used to plan and build walkways based on a flexible time schedule and in conformity with the Walkway Master Plan.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: This article follows guidelines and suggestions the Finance Committee made last year. A townwide plan has been developed as well as a long-range plan for implementation of the walkway program. At a public hearing of the Walkway Subcommittee of the Planning Board, priorities for Town walkways were discussed. The Subcommittee evaluated petitions and community interest and recommended \$42,500 for engineering for three walkways and the construction of another in 1987. Recommend approval.

ARTICLE 33. BELCHER DRIVE & SUFFOLK ROAD DRAINAGE (PETITION)

TO SEE IF THE TOWN WILL VOTE TO RETAIN A QUALIFIED CONSULTANT TO DETERMINE THE CAUSE OF FLOODING AND OTHER DRAINAGE PROBLEMS ON BELCHER DRIVE AND SUFFOLK ROAD AND TO MAKE RECOMMENDATIONS TO THE TOWN, INCLUDING ESTIMATED COSTS, TO ELIMINATE SUCH FLOODING AND RELATED PROBLEMS, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Petition.

PETITIONERS REPORT: Report will be made at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board opposes this article.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 34. AUTHORIZE COMPENSATING BALANCE AGREEMENTS (PETITION)

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE ITS TREASURER TO ENTER INTO A COMPENSATING BALANCE AGREEMENT OR AGREEMENTS FOR FISCAL YEAR 1987 PURSUANT TO CHAPTER 44, SECTION 53F, OF THE GENERAL LAWS, OR ACT ON ANYTHING THERETO.

Submitted by Petition.

PETITIONER'S REPORT: Chapter 740 of the Acts of 1985 permits Town Treasurers, with the prior approval of the Selectmen, to enter into written agreements with banking institutions to maintain on deposit in such institutions specified

amounts of municipal funds in return for said institutions providing specified banking services. Any such written agreements cannot exceed a period of one year and shall not be effective unless and until Town Meeting has authorized its Treasurer to enter into such agreements.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 35. STABILIZATION FUND

TO SEE WHAT SUM THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, TO BE ADDED TO THE STABILIZATION FUND ESTABLISHED UNDER ARTICLE 12 OF THE OCTOBER 7, 1982, SPECIAL TOWN MEETING PURSUANT TO MASSACHUSETTS GENERAL LAWS CHAPTER 40, SECTION 5B; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article allows Town Meeting the opportunity to supplement the existing Stabilization Fund, the purpose of which is to put aside surplus revenue now, if any exists at Town Meeting time, to be re-appropriated in later years by Town Meeting vote for capital expenditures.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

ARTICLE 36. USE OF FREE CASH

TO SEE WHAT SUM THE TOWN WILL AUTHORIZE THE ASSESSORS TO USE FROM FREE CASH IN THE DETERMINATION OF THE FISCAL YEAR 1987 TAX RATE, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article separates, from the budget, the wrap-up vote to appropriate Free Cash. It has been recommended by the Town Accountant and the Massachusetts Bureau of Accounts that it is a more appropriate procedure to offset the entire tax levy, instead of tying it to the budget article. Based upon the action of Town Meeting under all monetary articles and the financial status of the Town, the Selectmen and Finance Committee will recommend the amount of Free Cash, if any, which may be used to reduce the tax levy and to meet the levy limitations of Proposition 2½.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

TOWN COUNSEL OPINIONS:

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 1986 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, they will become valid amendments to the Sudbury Bylaws:

- Art. 3 Amend Bylaws, Art. XI, Personnel Bylaw - Technical Corrections
- Art. 4 Amend Bylaws, Art. XI,8, Personnel Bylaw - Written Evaluations
- Art. 5 Amend Bylaws, Art. XI, Personnel Bylaw - Class. & Salary Plan
- Art. 23 Amend Bylaws, Art. V(B), Public Safety - Burglar Alarm Regulations

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 1986 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

- Art. 21 Amend Bylaw, Art. IX,V - Special Regulations: Site Plans, Design
Review Board, and Parking
- Art. 22 Amend Bylaw, Art. IX,V - Special Regulations: Signs

- - -

And you are required to serve this Warrant by posting attested, printed copies thereof at the Town Hall and such other places as the Selectmen deem appropriate, but not less than three in each precinct, and not less than a total of twelve in the Town, at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of this Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this third day of March, one thousand nine hundred and eighty-six.

Myron J. Fox

Josiah F. Frost

Anne W. Donald

Selectmen of Sudbury

1986 DOG LICENSES AVAILABLE AT TOWN CLERK'S OFFICE, TOWN HALL.

1986 DOG LICENSES - - REGULATIONS REQUIRE RABIES VACCINATION FOR LICENSING.

Dog licenses expire on March 31st and must be renewed.

To obtain or renew a dog license by mail, please fill out the form below and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated - - veterinarian's certificate, notarized letter from veterinarian, or metal rabies tag with unexpired expiration date indicated - - must be presented for licensing. A spay certificate or a spayed female license from another Massachusetts town MUST also accompany the fee if a spayed female dog is being licensed in Sudbury as a spayed female for the first time. Evidence of dog's vaccination and/or spaying certificate will be returned to you. A fine of \$10 per dog must be imposed after June 1st for non-compliance of Town Bylaw, Article V, section 3, Unlicensed Dogs.

Owner's Name _____ Telephone No. _____
Address _____
Name of Dog _____ Breed _____ Age _____
Color _____ Male _____ Spayed Female _____ Female _____
\$3.00 \$3.00 \$6.00

VOLUNTEER TO SERVE YOUR TOWN!

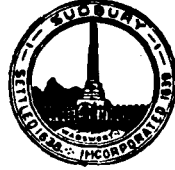
REGISTER NOW WITH THE TALENT SEARCH COMMITTEE.

Following the conclusion of the Annual Town Meeting on April 7, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, Town Hall, Sudbury, MA. 01776.

NAME _____ TEL. NO. _____
ADDRESS: _____ YRS. RES. _____
OCCUPATION: _____ DATE FILED: _____
EDUCATION/TRAINING: _____
EXPERIENCE IN GOV'T: _____
INDICATE INTERESTS BELOW:

<input type="checkbox"/> Administration	<input type="checkbox"/> Finance	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Ancient Documents	<input type="checkbox"/> General	<input type="checkbox"/> Personnel
<input type="checkbox"/> Board of Appeals	<input type="checkbox"/> Health	<input type="checkbox"/> Planning
<input type="checkbox"/> Cable Television	<input type="checkbox"/> Historical	<input type="checkbox"/> Regional
<input type="checkbox"/> Celebrations	<input type="checkbox"/> Housing	<input type="checkbox"/> Talent Search
<input type="checkbox"/> Conservation	<input type="checkbox"/> Industrial Dev.	<input type="checkbox"/> Town Report
<input type="checkbox"/> Education	<input type="checkbox"/> Insurance	<input type="checkbox"/> Transportation
<input type="checkbox"/> Elderly	<input type="checkbox"/> Landscaping (Town)	<input type="checkbox"/> Veterans
<input type="checkbox"/> Facilities	<input type="checkbox"/> Library	<input type="checkbox"/> Youth

GOODNOW LIBRARY



SUDBURY, MASSACHUSETTS 01776

... YOU HAVE BEEN CHALLENGED ... to support the automation project at the Goodnow Library through the Challenge Grants Program of the National Endowment from the Humanities. In accepting the challenge, the Library must raise \$75,000 before June 30, 1988, and will receive one federal dollar for every three dollars raised locally. The Challenge Grant Fund will pay for the Library's participation in the Minuteman Library Network for the first three years and will increase the present endowment fund so that a portion of the interest income can be used toward automation costs in the future.

For your convenience, you may clip the donation/pledge form below. Your donation now and your pledge for the future will demonstrate that you value the Library and its role in the educational and cultural life of our community. You, your family, your business, club or organization may become Benefactors if your total donation and pledge for the grant period is \$1,000 or more, Sponsors for a total of \$500 or more, or Patrons for a total of \$100 or more.

Become a part of a tradition of giving to the Goodnow Library that was started by John Goodnow in 1862. The Library has grown and developed because of more than 120 years of community support, and your support now will help the Library to meet the challenges of the future.

In support of the National Endowment for the Humanities Challenge Grant Project of the Goodnow Library for automation, I/we hereby pledge the total sum of \$_____ for the grant period, to be paid as follows: \$_____ enclosed herewith

\$_____ to be paid on or before June 30, 1987

\$_____ to be paid on or before June 30, 1988

Name _____ **Date** _____

Address _____

Make checks payable to: GOODNOW LIBRARY CHALLENGE GRANT
21 Concord Road
Sudbury, MA 01776

BOARD OF SELECTMEN
TOWN HALL
SUDBURY, MA. 01776

U.S. POSTAGE
PAID

PERMIT NO. 4
SUDBURY, MASS. 01776

RESIDENT
SUDBURY
MASSACHUSETTS 01776