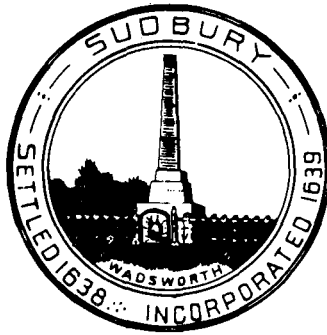


TOWN of SUDBURY

Massachusetts



OFFICIAL WARRANT

1982 ANNUAL TOWN MEETING

April 5, 1982 8:00 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

**Including
Regional District School Committee**

March 29, 1982 Peter Noyes School

Polls Open 7:00 A.M. To 8:00 P.M.

BRING THIS BOOK WITH YOU

Map Showing Location Of Articles

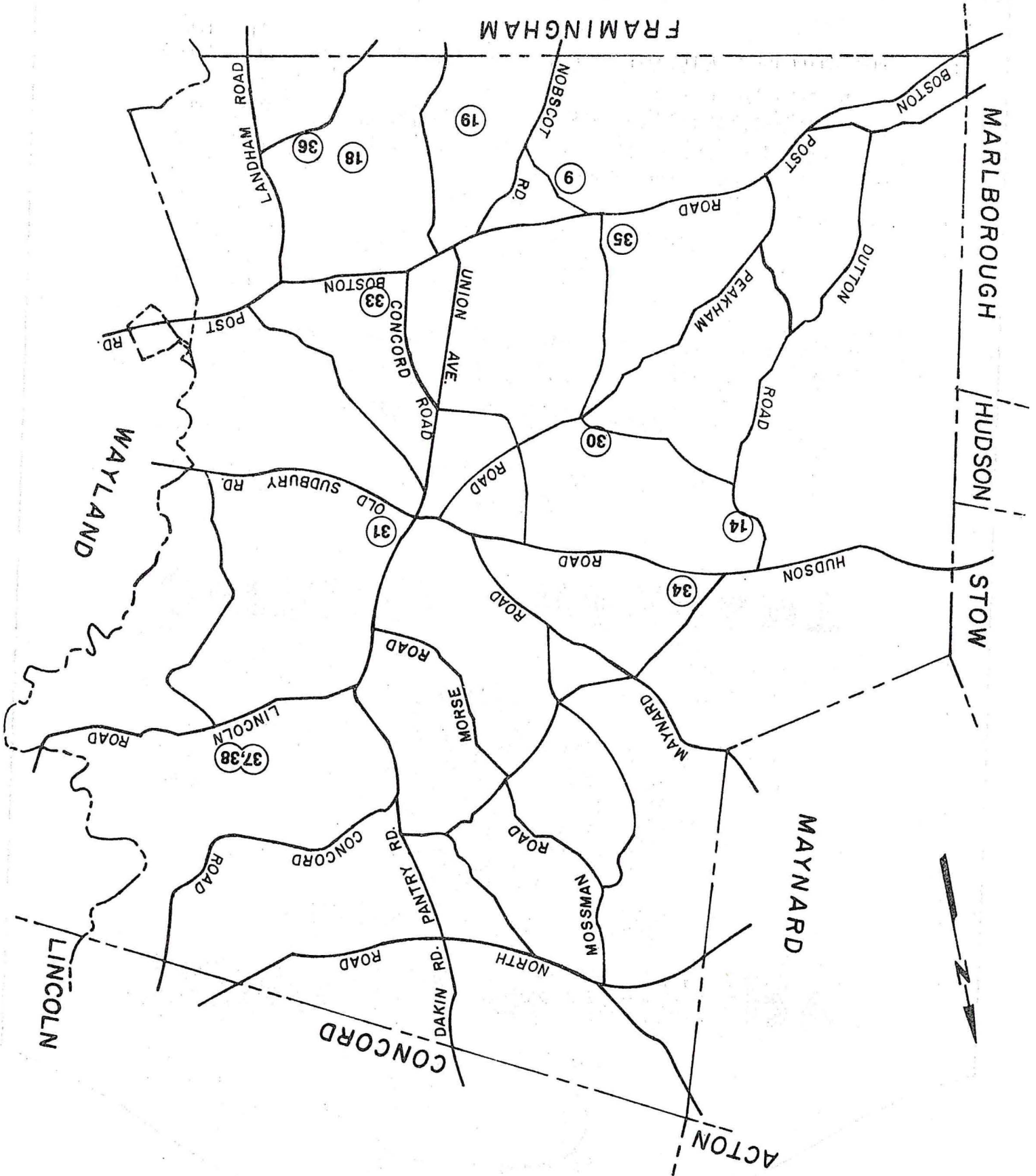


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* Consent Calendar
By Petition
+ Withdrawn

CONSENT CALENDAR

In the interest of expediting Town Meeting and saving valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles which the Moderator and the various Boards and Committees feel appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 5th.

Please do your homework. If you have any question about the articles, motions or procedure, please feel free to call the Moderator, Owen Todd, or call the Executive Secretary, Richard E. Thompson, at 443-8891, ext. 185, before Town Meeting time.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. IF ANY VOTER HAS ANY DOUBT ABOUT PASSING ANY MOTIONS, OR WISHES AN EXPLANATION OF ANY SUBJECT ON THE CONSENT CALENDAR, HE SHOULD STAND AND SAY THE WORD "HOLD" IN A LOUD, CLEAR VOICE WHEN THE NUMBER IS CALLED. The article will then be removed automatically from the Consent Calendar and restored to its original place in the Warrant, to be brought up, debated and voted on in the usual way. Remember, it is only our opinion that these motions can be passed without debate. It is your opinion that counts, and if it differs from ours, we urge you to say so.

After the calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar which follow. Complete reports, including those of Town Counsel, are to be found under each article printed in this Warrant. Please review them carefully.

ARTICLE

MOTION

Article 2 - TEMPORARY BORROWING: Move in the words of the article. (See pg. 2)

Article 6 - UNPAID BILLS: Move that the Town appropriate \$866.91 for the payment of unpaid bills incurred, which may be legally unenforceable due to the insufficiency of the appropriation in the year in which the bill was incurred or receipt after the close of the fiscal year, as follows:

Daniel Fitzgerald	\$727.76
Steve's Auto Body	38.00
Paul J. Leahy	33.50
Paul J. Leahy	37.65
Brighton Orthopedic Assoc., Inc.	30.00

said sums to be raised by taxation.

(See pg. 29)

Article 8 - STREET ACCEPTANCES: Move in the words of the article, with the sum of \$350 to be raised by taxation.

(See pg. 30)

Article 11 - AMBULANCE AND EQUIPMENT: Move in the words of the article, with the sum of \$13,000 to be raised by transfer from the Ambulance Reserve for Appropriation Account, and with the lease-purchase contract to run for four years subject to annual appropriation. (See pg. 32)

Article 18 - TRANSFER TAX POSSESSION PARCELS 175-182 TO WATER DISTRICT: Move in the words of the article, with the price to be paid by the Sudbury Water District of Sudbury to be one dollar. (See pg. 39)

Article 19 - GRANT EASEMENTS TO WATER DISTRICT: Move in the words of the article, with the price to be paid by the Sudbury Water District of Sudbury to be one dollar. (See pg. 39)

Article 20 - AMEND BYLAWS, ART. IX,V,A - SPECIAL REGULATIONS, TEMPORARY TRAILERS: Move in the words of the article. (See pg. 40)

Article 21 - AMEND BYLAWS, ART. IX, S. III & IV - TECHNICAL CORRECTIONS: Move in the words of the article. (See pg. 41)

Article 26 - ACCEPT G. L. CHAPTER 90, S. 20A $\frac{1}{2}$ - PARKING FINES ADMINISTRATION: Move in the words of the article. (See pg. 52)

Article 28 - INSURANCE FOR SURVIVING SPOUSE: Move in the words of the article. (See pg. 53)

Article 29 - ACCEPT G. L. CHAPTER 44, S. 53E - USER FEE BUDGET OFFSETS: Move in the words of the article. (See pg. 53)

J. Owen Todd
Town Moderator

1982 FINANCE COMMITTEE REPORT

The Finance Committee is recommending a budget with the following characteristics:

- 1) Compliance with the levy limitation in the second year of Proposition 2½.
- 2) Maintenance of essential services to the Town.
- 3) Preservation of a significant amount of free cash to help meet the requirements of the third year of Proposition 2½.

For the current fiscal year, Proposition 2½ required that the amount raised by taxing real and personal property, called the property tax levy, could not exceed 2½% of the full and fair assessed value as of January 1, 1981. In effect, the tax rate could not exceed \$25 per thousand. The Town of Sudbury is raising \$11,870,000 on the property tax levy this year, 1981/82. For the next fiscal year, from July 1, 1982 to June 30, 1983, the requirement of Proposition 2½ is different. For 1982/83, the dollar amount of the levy cannot increase by more than 2½% of the amount raised this year. That amounts to \$296,738. Unless the Town votes to override at a special or general election, the amount of the levy will never increase more than that 2½% each year. Consequently, unless the maximum is voted, future dollar increases will be progressively diminished from what they might have been. Recent legislation allows for further increase in the levy based on economic growth. What this value is cannot be determined at this time but may be on the order of \$90,000. The Finance Committee decided to consider this economic growth factor as a cushion against possible differences in the estimates that are being used in the budget. The Finance Committee is recommending a budget that will raise the known maximum levy, \$12,166,253.

We are most appreciative of the cooperation received from the Town's committees, boards and departments. The managers have done a fine job at maintaining the level of Town services while meeting the budget requirements.

The Finance Committee is recommending total operating budgets of \$14,536,004, an increase of \$512,291, from the current year, which is 3.65%. This increase is possible because of a decrease in the noncontrollable assessments the Town must meet, particularly from Middlesex County, and the lower net cost of recommended articles. In addition, receipts available to meet these appropriations are expected to increase significantly, allowing a much lower reliance on the use of free cash. The following is a summary of the amounts involved:

SUDBURY BUDGET SUMMARY

(000 omitted)	'80/81	'81/82	'82/83 Recom.	'81/2 to '82/3 Change
Education	\$ 9,248	\$ 9,204	\$ 9,378	+ \$174
Other Gov. Services	4,726	4,819	5,158	+ 339
Operating Budgets	13,974	14,023	14,536	+ 513
Appropriations	1,318	1,251	1,198	- 53
Articles, net of offsets	440	170	56	- 114
Appropriations	1,758	1,421	1,254	- 167
Total Appropriations	15,732	15,444	15,790	+ 346
Receipts & Offsets	3,216	3,110	3,234	+ 124
Offsets from prior funds	-0-	50	183	+ 133
Free Cash used	-0-	414	207	- 207
Total Offsets	3,216	3,574	3,624	+ 50
Amt. to be raised by Taxation (Levy)	\$12,516	\$11,870	\$12,166	+ \$296

How is the Finance Committee able to recommend increases in operating budgets of approx. \$513,000, which is 173% of the \$296,000 increase in the levy? There are four reasons:

- 1) There is a large decrease in the assessment expected from Middlesex County.
- 2) The articles recommended for approval are quite modest in amount when considered net of unexpended funds appropriated in prior years. In addition, we recommend that the cost of the school roof repairs be financed through bonding which would not impact next year's budget.
- 3) Government receipts are expected to increase by large amounts, especially interest earned on invested funds, miscellaneous receipts and Federal Revenue Sharing.
- 4) The Finance Committee is recommending that \$173,000 of unexpended funds from prior years' budgets or articles be used for specific budget items, such as, payments for the new septic disposal facility being built jointly with Wayland. The combination of the lower assessment and increased offsets results in a much lower use of free cash to meet the levy limit.

In simplified terms, free cash comes from receipts exceeding estimates and operating budgets or other appropriations not being fully spent. It is expected that a large amount of free cash will be available at the time of Town Meeting. The Town Meeting can decide to use that free cash to reduce the levy, to spend it in the 1982/83 year, or save as much as possible for what will most likely be a difficult year in 1983/84. The Finance Committee recommends the last option. The recommended increase in operating budgets for 1982/83 is possible only because of what may be non-recurring situations. It is likely that state and county assessments will resume their steady increases of prior years. Normal capital spending has been greatly reduced or deferred both within operating budgets and articles. Government receipts certainly cannot be relied upon to increase by large amounts every year. Finally, the Finance Committee has sought out all available funds from prior years' budgets or articles to offset this year's increases. About 85% of Sudbury's operating expenses are for the people who provide the services and no one has to be told how much difference there is between recent increases in the consumer price index and the 2½% limitations.

It is hoped that each registered voter will come to the Town Meeting and consider this letter and all the information available in the Warrant so that prudent and realistic judgements can be made.

Respectfully submitted,

FINANCE COMMITTEE

Michael J. Cronin, Chairman
Bernard J. Hennessy
Lindalee A. Lawrence
William H. Maurhoff
James A. Pitts
Stefanie W. Reponen
Susan F. Smith
David A. Wallace
William D. Wood

ESTIMATED SUDBURY 1982-83 TAX RATE

DEPARTMENT	1981-82 APPROPRIATION	1982-83 RECOMMENDED	INCREASE OR DECREASE	% OF INCREASE OR DECREASE	% OF TOTAL BUDGET
SUDBURY SCHOOLS	\$ 5,242,000	\$ 5,349,050	\$ 107,050	+ 2.0	36.8
Community Use	12,000	12,000	0	0.0	0.1
Summer School	5,900	5,980	80	+ 1.4	0.0
LSRHS	3,692,297	3,746,280	53,983	+ 1.5	25.8
MMRVTHS	252,738	264,800	12,062	+ 4.8	1.8
Sub-total Schools	9,204,935	9,378,110	173,175	+ 1.9	64.5
DEBT	247,070	307,063	59,993	+ 24.3	2.1
PROTECTION	1,671,816	1,789,769	117,953	+ 7.1	12.3
HIGHWAY	828,062	843,968	15,906	+ 1.9	5.8
GEN. GOVERNMENT	539,974	588,177	48,203	+ 8.9	4.1
LIBRARY	185,807	195,080	9,273	+ 5.0	1.3
PARK AND RECREATION	125,938	131,809	5,871	+ 4.7	0.9
HEALTH	121,866	158,991	37,125	+ 30.5	1.1
VETERANS	9,732	10,217	485	+ 5.0	0.1
UNCLASSIFIED	928,513	947,820	19,307	+ 2.1	6.5
Unemployment Comp.	100,000	30,000	- 70,000	- 70.0	0.2
Salary Adjustment	60,000	155,000	95,000	+158.3	1.1
Sub-total Government	4,818,778	5,157,894	339,116	+ 7.0	35.5
TOTAL BUDGET	14,023,713	14,536,004	512,291	+ 3.65	100.0
Estimate of State and County Assessments	729,542	660,000			
Special Articles	463,496*	583,292			
Estimate of Overlay & Overlay Deficit	306,087	350,000			
Cherry Sheet Offsets	188,203	188,000			
Judgments	11,750	--			
Debt Maturing	15,000	--			
GROSS APPROPRIATION	15,737,791	16,317,296			
Less Cherry Sheet Receipts	2,199,949	2,200,000			
Less Gov. Receipts	318,750	370,000			
Less Revenue Sharing	167,503	200,000			
Less Motor Veh. Excise	400,000	405,000			
Less Overlay Surplus	50,000	100,000			
Less Available Funds	107,710	166,607			
Less Conserv. Fund	210,000	42,500			
Less Free Cash	414,364	206,936			
Less Borrowing	--	460,000			
Total Offsets	3,868,276	4,151,043			
TOTAL TO BE RAISED BY TAXATION	\$11,869,515	\$12,166,253			
Tax Rate (1981-82)**	\$23.12 Residential				
	\$34.66 Commercial/Industrial				
Estimated Tax Rate (1982-83)***	\$23.12 Residential				
	\$34.66 Commercial/Industrial				
	(\$486,657 = \$1 on Tax Rate)				

FOOTNOTES:

*\$100,000 Unemployment
Comp. article included
in Budget.

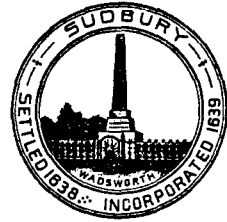
**Based on \$474,787,336
Assessed Valuation.

***Based on \$486,657,019
Assessed Valuation.

T O W N W A R R A N T

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To the Constables of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town elections, to meet at the Peter Noyes School in said Town on Monday, March 29, 1982, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator, one Highway Surveyor, one Tree Warden, all for one year; one member of the Board of Selectmen, one member of the Board of Assessors, one member of the Board of Health, two members of the Sudbury School Committee, two members of the Board of Park and Recreation Commissioners, two members of the Goodnow Library Trustees, all for three years; one Constable for two years to fill a vacancy; one Constable for three years; one member of the Planning Board for one year to fill a vacancy; one member of the Planning Board for five years; one member of the Sudbury Housing Authority for four years to fill a vacancy; and one member of the Sudbury Housing Authority for five years; and to vote on the following questions:

Question 1:

Should the Town use an "open space factor" in property taxation, which would reduce the share of the tax levy up to 15% on property classified as open space, and resulting in that reduction being absorbed by property classified as residential? (This is a non-binding public opinion advisory question.)

Question 2:

Should the Town continue to use a "residential factor" in property taxation, which reduces the share of the tax levy on property classified as residential, and resulting in that reduction being absorbed by properties classified as commercial, industrial and personal? (This is a non-binding public opinion advisory question.)

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School District School Committee.

The polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 5, 1982, at eight o'clock in the evening, then and there to act on the following articles:

1 ARTICLE 1

Hear Reports

TO SEE IF THE TOWN WILL VOTE TO HEAR, CONSIDER AND ACCEPT THE REPORTS OF THE TOWN BOARDS, COMMISSIONS, OFFICERS, AND COMMITTEES AS PRINTED IN THE 1981 TOWN REPORT OR AS OTHERWISE PRESENTED, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

2 ARTICLE 2

Temporary Borrowing

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE TOWN TREASURER, WITH THE APPROVAL OF THE SELECTMEN, TO BORROW MONEY FROM TIME TO TIME IN ANTICIPATION OF REVENUE OF THE FINANCIAL YEAR BEGINNING JULY 1, 1982, IN ACCORDANCE WITH THE PROVISIONS OF GENERAL LAWS, CHAPTER 44, SECTION 4, AND ACTS IN AMENDMENT THEREOF, AND TO ISSUE A NOTE OR NOTES THEREFOR, PAYABLE WITHIN ONE YEAR, AND TO RENEW ANY NOTE OR NOTES AS MAY BE GIVEN FOR A PERIOD OF LESS THAN ONE YEAR IN ACCORDANCE WITH GENERAL LAWS, CHAPTER 44, SECTION 17; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article provides for short-term borrowing in anticipation of tax revenue receipts.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

3 ARTICLE 3

Personnel Bylaw
Class. & Salary Plans
Art. XI

TO SEE IF THE TOWN WILL VOTE TO AMEND THE CLASSIFICATION PLAN AND SALARY PLAN, SCHEDULES A & B IN ARTICLE XI OF THE TOWN BYLAWS, AS SET FORTH BELOW:

"1982 - 1983

SCHEDULE A - CLASSIFICATION PLAN

AND

SCHEDULE B - SALARY PLAN

CLASSIFICATION	HRS PER	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
	WEEK					
<u>CLERICAL - ANNUALLY RATED</u>						
Clerk I	35	\$ 8,528	\$ 8,869	\$ 9,224	\$ 9,594	\$ 9,929
Clerk II	35	9,381	9,757	10,146	10,552	10,921
Account Clerk	35	9,381	9,757	10,146	10,552	10,921
Administrative Aide	35	9,381	9,757	10,146	10,552	10,921
Clerk Stenographer	35	10,037	10,438	10,857	11,291	11,684
Sr. Account Clerk	35	10,037	10,438	10,857	11,291	11,684
Secretary	35	10,640	11,064	11,508	11,968	12,385
Office Supervisor	35	11,597	12,060	12,544	13,045	13,502
Account Office Supervisor	35	11,597	12,060	12,544	13,045	13,502
Assistant Town Clerk	35	12,061	12,544	13,047	13,568	14,043
Administrative Secretary	35	12,061	12,544	13,047	13,568	14,043
Assistant Town Treasurer	35	12,061	12,544	13,047	13,568	14,043

CLASSIFICATION	HRS PER WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
<u>FIRE DEPARTMENT</u>						
<u>ANNUALLY RATED</u>						
Fire Chief		INDIVIDUALLY RATED - MAXIMUM \$32,500				
Fire Captain	42	\$18,698	\$19,131	\$19,574	\$20,007	\$20,478
Firefighter	42	15,200	15,552	15,913	16,265	16,648
Firefighter/EMT	42	15,200	15,552	15,913	16,265	16,648
<u>SINGLE RATED</u>						
Call Firefighter		\$73.26 per year and \$7.05 per hour				
Fire Prevention Officer		\$600 per year				
Fire Alarm Superintendent		\$600 per year				
Master Mechanic		\$600 per year				
Fire Dept. Training Officer		\$600 per year				
<u>POLICE DEPARTMENT</u>						
<u>ANNUALLY RATED</u>						
Police Chief		INDIVIDUALLY RATED - MAXIMUM \$32,500				
Sergeant	37 1/3	\$18,887	\$19,325	\$19,778	\$20,224	\$20,626
Patrolman	37 1/3	15,739	16,104	16,482	16,853	17,188
Reserve Patrolman	37 1/3	15,739				
Provisional Patrolman		12,708	13,495			
<u>SINGLE RATED</u>						
Administrative Assistant		\$1,000 per year				
Fingerprint Officer		\$ 600 per year				
Juvenile Officer		\$ 600 per year				
Safety Officer		\$ 600 per year				
Detective		\$ 600 per year				
Police Matron		\$ 5.93 per hour				
<u>HIGHWAY DEPARTMENT</u>						
<u>ANNUALLY RATED</u>						
Foreman - Highway	40	\$15,179	\$15,501	\$15,825	\$16,171	\$16,494
Foreman - Tree & Cemetery	40	15,179	15,501	15,825	16,171	16,494
<u>HOURLY RATED</u>						
Mechanic	40	6.62	6.87	7.12	7.39	7.61
Heavy Equipment Operator	40	6.18	6.40	6.61	6.77	7.01
Tree Surgeon	40	6.18	6.40	6.61	6.77	7.01
Truck and/or Light Equipment Operator	40	5.79	5.96	6.14	6.33	6.47
Tree Climber	40	5.79	5.96	6.14	6.33	6.47
Laborer (Heavy)	40	5.44	5.57	5.75	5.90	6.07
Laborer (Light)	40	4.88	5.01	5.16	5.30	5.47
Temporary Laborer	40	3.76	3.89	4.03	4.16	4.35
<u>LIBRARY</u>						
<u>ANNUALLY RATED</u>						
Asst. Library Director	35	\$12,902	\$13,442	\$14,093	\$14,806	\$15,550
Children's Librarian	35	12,902	13,442	14,093	14,806	15,550
Staff-Asst. Child. Lib.	35	10,821	11,300	11,804	12,461	12,984
Staff-Reference Lib.	35	10,821	11,300	11,804	12,461	12,984
Staff-Cataloger	35	10,821	11,300	11,804	12,461	12,984
Librarian Assistant	35	9,641	9,944	10,364	10,584	10,905
<u>HOURLY RATED</u>						
Library Page		3.18	3.31	3.42		

CLASSIFICATION	HRS PER WEEK	MINIMUM	STEP 1	STEP 2	STEP 3	MAXIMUM
<u>PARK AND RECREATION DEPARTMENT</u>						
<u>ANNUALLY RATED</u>						
Recreation Director, Part-time		\$ 6,333	\$ 6,587	\$ 6,915	\$ 7,275	\$ 7,638
Maintenance Asst./Equip. Operator		11,501	12,002	12,478	13,003	13,455
<u>HOURLY RATED</u>						
Laborer (Heavy)		5.23	5.38	5.59	5.76	5.95
Laborer (Light)		4.59	4.74	4.91	5.07	5.26
<u>SEASONALLY RATED</u>						
Swimming Director		1,754	1,824	1,914	2,013	2,111
Playground Supervisor		1,352	1,407	1,477	1,552	1,631
Arts and Crafts Supervisor		1,352	1,407	1,477	1,552	1,631
Swimming Instructor		\$4.53 to \$5.29				
Playground Instructor		\$4.03 to \$4.65				
Temporary Laborer		\$3.60 to \$4.22				
Assistant Swim Instructor		\$3.60 to \$4.22				
Monitors (Tennis & Skating)		\$3.60 to \$4.22				
<u>TOWN ADMINISTRATION</u>						
<u>ANNUALLY RATED</u>						
Executive Secretary		INDIVIDUALLY RATED - MAXIMUM \$38,520				
Town Accountant/Dir. of Fin. & Admin.		INDIVIDUALLY RATED - RANGE \$21,100-\$28,280				
Building Services Coord.		\$14,366	\$14,730	\$15,097	\$15,462	\$15,848
Custodian/Security Guard (Temp.)		INDIVIDUALLY RATED - RANGE \$10,000-\$15,000				
Dog Officer		10,669	10,992	11,379	11,664	11,987
<u>HOURLY RATED</u>						
Custodian		4.91	5.08	5.29	5.47	5.69
Jr. Engineering Aide		5.33	5.41	5.54	5.74	5.99
Student Engineering Aide		4.06	4.19	4.38	4.56	4.74
<u>SINGLE RATED SCHEDULE</u>						
Director, Sr. Citizen Ctr.		\$5,564 per year				
Veteran's Agent & Director		\$2,067 per year				
Animal Inspector		\$ 910 per year				
Custodian of Voting Machines		\$ 5.28 per hour				
Driver/Maintenance Person, Sr. Citizen Ctr.		\$ 4.59 per hour				
Census Taker		\$ 4.25 per hour				
Election Warden		\$ 4.25 per hour				
Election Clerk		\$ 4.25 per hour				
Deputy Election Warden		\$ 4.25 per hour				
Deputy Election Clerk		\$ 4.25 per hour				
Election Officers & Tellers		\$ 4.04 per hour				
Plumbing Inspector		100% of established fees				

CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
<u>SUDBURY SUPERVISORY ASSOC.</u>						
Library Director	\$19,641	\$20,230	\$20,837	\$21,462	\$22,106	\$22,769
Director of Health	23,050	23,741	24,454	25,187	25,943	26,721
Town Engineer	26,953	27,762	28,594	29,452	30,336	31,246
Supervisor of Parks	18,033	18,574	19,131	19,705	20,296	20,905
Asst. Highway Surveyor	20,351	20,962	21,590	22,238	22,905	23,592
Highway Operations Asst.	15,648	16,117	16,601	17,099	17,612	18,140
Building Inspector	22,421	23,094	23,786	24,500	25,235	25,992

CLASSIFICATION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
<u>ENGINEERING ASSOCIATION</u>						
E-1 Engineering Aide I	\$10,506	\$10,821	\$11,146	\$11,481	\$11,826	\$12,181
E-2 Engineering Aide II	12,082	12,445	12,818	13,203	13,599	14,007
E-3 Engineering Aide III	13,895	14,312	14,741	15,183	15,639	16,108
E-4 Jr. Civil Engineer	15,979	16,459	16,952	17,461	17,984	18,524
E-5 Civil Engineer	17,977	18,516	19,072	19,644	20,234	20,840
E-6 Sr. Civil Engineer	20,224	20,831	21,456	22,100	22,763	23,446
E-7 Asst. Town Engineer	22,752	23,435	24,138	24,863	25,608	26,377

OVERTIME FOR NON-UNIONIZED EMPLOYEES SHALL BE PAID AT THE RATE OF TIME AND ONE-HALF IN EXCESS OF 40 HOURS IN ANY WORK WEEK, WHEN SUCH ADDITIONAL WORK TIME IS DIRECTED BY THE DEPARTMENT SUPERVISOR. THE OVERTIME RATE OF TIME AND ONE-HALF SHALL BE COMPUTED UPON THE EMPLOYEE'S BASE SALARY, WHICH BASE SALARY SHALL NOT INCLUDE LONGEVITY, CAREER INCENTIVE, OVERTIME OR ANY OTHER BENEFIT.

LONGEVITY SHALL BE PAID TO ALL PERMANENT TOWN EMPLOYEES, EXCEPT INDIVIDUALLY RATED POSITIONS, HAVING SERVED CONTINUOUSLY AS AN EMPLOYEE OF THE TOWN AS FOLLOWS: AFTER SIX (6) YEARS, AN ADDITIONAL TWO PERCENT (2%); AFTER TEN (10) YEARS, AN ADDITIONAL ONE PERCENT (1%); AND AFTER FIFTEEN (15) YEARS, AN ADDITIONAL ONE PERCENT (1%).

POSITIONS SET FORTH IN THE SALARY & CLASSIFICATION PLAN, SCHEDULES A & B, WHICH ARE CURRENTLY IN A CERTIFIED OR RECOGNIZED COLLECTIVE BARGAINING UNIT SHALL ONLY BE SUBJECT TO THE SALARY & CLASSIFICATION PLAN, SCHEDULES A & B PORTION OF THE PERSONNEL BYLAWS, AND ONLY TO THE EXTENT THAT IT IS NOT INCONSISTENT WITH A VALID CURRENT COLLECTIVE BARGAINING AGREEMENT.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Personnel Board.

PERSONNEL BOARD REPORT: The foregoing Classification and Salary Plans contain current year (1981-82) salary figures, since at the time of Warrant printing collective bargaining for FY1982-83 has not been completed. The Board intends to recommend increases for the non-union employees which are in line with the collective bargaining agreements. Three changes in classification have been made: 1) the position of Civilian Dispatcher for the Police Department has been deleted, since this position is unfilled at this time, 2) the temporary position of Custodian/Security Guard has been added to the Building Department, and 3) the position of Driver/Maintenance Person has been added for the Senior Citizen Drop-in Center (Council on Aging). The Personnel Board will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will make its report at Town Meeting.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Bylaw amendment proposed in Article 3 in the Warrant for the 1982 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws.

4 ARTICLE 4

Personnel
Admin. Plan
Art. XI

WITHDRAWN (No amendments to the Personnel Administration Plan, other than for the foregoing Classification and Salary Plans, are proposed at this time.)

5 ARTICLE 5

Budget

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, THE FOLLOWING SUMS, OR ANY OTHER SUM OR SUMS, FOR ANY OR ALL TOWN EXPENSES AND PURPOSES, INCLUDING DEBT AND INTEREST AND OUT-OF-STATE TRAVEL, TO FIX THE SALARIES OF ALL ELECTED OFFICIALS AND TO PROVIDE FOR A RESERVE FUND, ALL FOR THE FISCAL YEAR JULY 1, 1982 THROUGH JUNE 30, 1983, INCLUSIVE, IN ACCORDANCE WITH THE FOLLOWING SCHEDULE, WHICH IS INCORPORATED HEREIN BY REFERENCE; OR ACT ON ANYTHING RELATED THERETO.

Submitted by the Finance Committee.

NOTATIONS USED THROUGHOUT BUDGET ARTICLE (EXCEPT SCHOOLS):

- * Transfer from Reserve Fund included in this figure.
- + Inter-account transfer.
- x Salary adjustment is included in salary account and Account 950-101.
- # These accounts will be adjusted from Account 950-101.

Prior to deliberation on the Budget, a hearing will be conducted to receive public comment on the use of Revenue Sharing Funds as offsets to the total Fiscal Year 1982-83 Budget.

100 EDUCATION: 110 SUDBURY PUBLIC SCHOOLS

	1981-82 Budget (2229)	1982-83 Requested (2067)	1982-83 Recommended (2067)
(Pupils)			
<u>PROGRAM</u>			
00 Contract & Admin.	\$ 219,749	\$ 231,075	\$ 231,075
35 Elementary	1,488,891	1,500,822	1,500,822
56 Kindergarten	84,179	103,216	103,216
57 Art	75,438	80,407	80,407
58 Music	105,599	115,232	115,232
59 Physical Ed.	143,914	157,494	157,494
60 Commun. Arts	135,312	152,931	152,931
61 Reading	117,615	124,746	124,746
62 Science	159,434	175,153	175,153
63 Health Ed.	9,155	3,292	3,292
64 Mathematics	161,044	163,431	163,431
65 Social Sci.	151,788	154,649	154,649
66 Typing	35,674	39,573	39,573
67 Foreign Lang.	45,970	50,898	50,898
68 Home Ec.	42,466	45,341	45,341
69 Indust. Arts	50,593	55,947	55,947
71 Library	148,653	157,107	157,107
72 Guidance	127,386	122,040	122,040
73 Health Serv.	48,309	48,309	48,309
76 Special Ed.	398,530	449,427	449,427
77 Tuition/Pup.	122,207	93,797	93,797
78 Pup. Personnel	9,520	13,997	13,997
80 Transport	301,928	273,670	273,670
82 Relocation	20,000		
10 Custodial	163,639	175,298	175,298
20 Heat	205,750	189,290	189,290
20 Maint/Bldgs.	95,969	101,021	101,021
30 Maint/Equip.	26,450	17,589	17,589
30 Electricity	96,954	91,945	91,945
31 Gas	3,509	3,769	3,769
32 Water	1,836	1,400	1,400
33 Telephone	32,292	29,000	29,000
84 School Lunch	17,017	15,893	15,893
85 School Mgmt.	252,132	236,342	236,342
86 Central Mgmt.	201,515	226,324	226,324
87 Catalyst	37,078	43,920	43,920
89 Roof Repair		54,515	30,515
TOTAL	\$ 5,337,495	\$ 5,498,860	\$ 5,474,860
<u>Budget Offsets:</u>			
PL 94-142	53,915	54,735	54,735
PL 89-313	5,005	4,500	4,500
METCO	36,575	66,575	66,575
TOTAL	\$ 5,242,000	\$ 5,373,050	\$ 5,349,050
Federal Revenue Sharing	3,751	0	0
TOTAL	\$ 5,238,249	\$ 5,373,050	\$ 5,349,050
Cost per pupil	\$2,350	\$2,599	\$2,588

<u>BUDGET SUMMARY:</u>	<u>1980-81 Expended</u>	<u>1981-82 Budget</u>	<u>1982-83 Requested</u>	<u>1982-83 Recommended</u>
A Account - Salaries	\$ 4,068,783	\$ 4,049,212	\$ 4,222,388	\$ 4,222,388
B Account - Supplies & Service	640,735	641,018	614,023	590,023
B Account - Energy Related	615,194	642,269	643,589	643,589
C Account - Equipment	76,137	4,996	18,860	18,860
TOTAL	\$ 5,400,849	\$ 5,337,495	\$ 5,498,860	\$ 5,474,860
OFFSETS:				
METCO	36,575	36,575	36,575	36,575
METCO			30,000	30,000
PL 94-142	55,616	53,915	54,735	54,735
PL 89-313		5,005	4,500	4,500
NET BUDGET	\$ 5,308,658	\$ 5,242,000	\$ 5,373,050	\$ 5,349,050

120 Community Use of Schools	\$ 15,317	\$ 12,000	\$ 12,000	\$ 12,000
125 Summer School	\$ 5,040	\$ 5,900	\$ 5,980	\$ 5,980*

(*To be raised by transfer from the Summer School Reserved for Appropriation Acct.)

FINANCE COMMITTEE REPORT: The Finance Committee is recommending an 82/83 budget of \$5,349,050, an increase of 2.0% from the 81/82 budget of \$5,242,000.

The principal changes in spending are as follows:

	<u>81/82 Budget</u>	<u>82/83 Budget</u>	<u>Increase/(Decrease)</u>	
			<u>\$</u>	<u>%</u>
Salaries	\$ 4,049,212	\$ 4,222,388	\$ 173,176	4.3%
Contracted Services & Supplies	1,283,287	1,233,612	(49,675)	(3.9%)
Equipment	4,996	18,860	13,864	-
Offsets	(95,495)	(125,810)	(30,315)	(31.7%)
TOTAL	\$ 5,242,000	\$ 5,349,050	\$ 107,050	2.0%

Some additional statistics with respect to the budget proposal are as follows:

	<u>80/81</u>	<u>81/82</u>	<u>82/83</u>
Number of pupils	2,380	2,229	2,067
Teaching staff	154.9	133.0	128.1
Teacher/pupil ratio	1/15.4	1/16.7	1/16.1
Other staff	64.1	51.4	50.0
Ratio of teaching to other staff	2.4/1	2.6/1	2.6/1
Cost per pupil	\$2,280	\$2,352	\$2,588

The reductions in teaching and non-teaching positions are attributable to the continuing decline in students.

The School Committee and the Finance Committee are in agreement as to the 1982/83 Sudbury Schools budget. The Finance Committee believes that the budget proposal is fiscally sound and realistic. The Finance Committee recommends approval.

FINANCE COMMITTEE REPORTS:

120 COMMUNITY USE OF SCHOOLS: The Finance Committee recommends approval.

125 SUMMER SCHOOL: The Finance Committee recommends approval of \$5,980, such amount to be offset by fees.

100 EDUCATION: 130 LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	1980-81 Actual <u>Expenditures</u>	1981-82 <u>Budget</u>	1982-83 <u>Budget</u>
(Pupils)	(1,476)	(1,433)	(1,380)
I. <u>INSTRUCTION</u>			
English	\$ 369,745	\$ 443,205	\$ 483,927
History	283,286	317,346	340,770
Math	282,806	287,230	341,518
Science	401,149	412,327	429,592
Phys. Ed.	268,874	272,585	286,976
Language	237,265	260,268	275,938
Art	86,629	90,786	97,655
Business	90,029	96,226	103,544
Computer	48,217	67,323	60,475
Miscellaneous	29,474	45,703	36,975
Music	65,949	56,548	60,747
Technology	151,851	163,766	161,919
Work Experience	58,993	68,808	68,958
Alternative School	139,769	143,971	159,935
Home Economics	57,741	67,306	72,853
Hall Tutors	15,027	18,984	18,589
Substitutes	23,355	30,000	30,000
Sabbatical Replacements	76,493	24,000	Inc. Above
Increased Degree Status	<u>Inc. Above</u>	<u>9,000</u>	<u>10,000</u>
	\$ 2,686,652	\$ 2,875,382	\$ 3,040,371
METCO Offset	Inc. Below**	111,907	124,295
PL Offset	55,550	46,810	54,100
	<u>\$ 2,631,102</u>	<u>\$ 2,716,665</u>	<u>\$ 2,861,976</u>
II. <u>EDUCATIONAL SUPPORT</u>			
Hall Services	\$ 277,342	\$ 260,184	\$ 247,096
Athletics	128,476	135,164	129,593
Library	92,563	82,889	82,935
Audio-Visual	54,529	52,160	56,250
Transportation	195,808	188,940	226,893
Student Activities	31,765	23,700	20,500
Student Services	59,848	79,996	95,924
Special Needs	466,838	392,538	465,424
Development	<u>86,436</u>	<u>80,000</u>	<u>40,000</u>
	\$ 1,393,605	\$ 1,295,571	\$ 1,364,615

	1980-81 Actual Expenditures	1981-82 Budget	1982-83 Budget
III. BUILDING OPERATIONS			
Custodial	\$ 217,845	\$ 238,543	\$ 225,915
Maintenance	252,716	201,961	163,382
Grounds	46,674	57,133	49,314
Debt Service	409,694	394,738	380,313
Community Use	494	500	500
Utilities	286,297	275,200	303,450
Insurance	29,157	31,125	30,650
	<u>\$ 1,242,877</u>	<u>\$ 1,199,200</u>	<u>\$ 1,153,524</u>
IV. DISTRICT SERVICES			
School Committee	23,273	19,139	15,664
Administration	220,440	302,764	224,832
Business Office	40,271	43,099	59,392
Central Office	23,712	24,406	25,248
Employee Benefits	251,609	292,650	329,600
Contingency	*	52,500	50,149
	<u>\$ 559,305</u>	<u>\$ 734,558</u>	<u>\$ 704,885</u>
TOTAL BUDGET	\$ 5,826,889	\$ 5,945,994	\$ 6,085,000
TOTAL OFFSETS	1,693,783**	1,678,058	1,674,454
TOTAL ASSESSMENT	4,133,106	4,267,936	4,410,546
SUDBURY ASSESSMENT	\$ 3,543,256.72	\$ 3,692,297.13	<u>\$ 3,797,003.67</u>
* Adopted at \$85,000			
FINANCE COMMITTEE RECOMMENDED ASSESSMENT			<u>\$ 3,746,279.67</u>

FINANCE COMMITTEE REPORT: The requested assessment to Sudbury by Lincoln-Sudbury Regional School District is \$3,797,004, an increase of \$104,707 or +2.8% over the assessment for 1981-82. The total requested budget is \$6,085,000, reflecting an increase of \$139,006 or +2.34% over the budget for the current year. With an expected decline in enrollment of approximately 4%, the cost per student will increase by 6.3% to \$4,409.

The assessment is up because 1) the budget has increased, 2) State aid and other income is estimated to be \$62,706 lower than 1981-82, and 3) the pupil shift from Sudbury to Lincoln is very small and, due to the complex apportionment formula, will take another year before its effect is felt.

The budget has changed significantly in the following areas:

	1980-81 Actual	1981-82 Budget	1982-83 Budget	+ - %
Salaries, teaching	\$2,465,141	\$2,632,422	\$2,842,554	+ 7.98
Salaries, other	1,220,301	1,328,292	1,271,295	- 4.3
Departmental expenses	39,919	36,995	31,580	-14.6
Equipment	101,878	58,294	33,442	-42.6
Debt Service	409,694	394,738	380,313	- 3.65

Under the agreement with the Teachers' Association, there is no "RIF" (reduction in force) effective in 1982-83. Negotiated salary increases are 9.25% (1981-82), 7.5% (1982-83), and 9.5% (1983-84).

In the area of contracted services, major changes are:

	1980-81 Actual	1981-82 Budget	1982-83 Budget	+ -%
Transportation	\$ 195,808	\$ 188,940	\$ 220,893	+16.9
Tuition to other schools	291,196	237,500	294,016	+23.8
Utilities	286,297	275,200	303,450	+10.2
Health Insurance	129,231	148,350	195,000	+31.4
County Retirement	64,732	71,000	82,100	+15.6
Unemployment Comp.	16,082	35,000	13,000	-62.9

1981-82 has marked the beginning of shared services between Sudbury Schools and Lincoln-Sudbury. At present two administrators serve both systems, and it is the stated intention to share a future Superintendent. For the Town of Sudbury this sharing of services, e.g., buses and people, has achieved considerable savings.

Further, the Finance Committee would like to point out that the estimated expenditures for 1981-82 are approximately \$55,000 less than budgeted. L-S Regional School District Committee has not as yet decided whether, in effect, to turn back the monies now, before 6/30/82, or whether to use those funds as offsets to the budget in 1983-1984.

The Finance Committee recommends an assessment of \$3,746,280 which will support a total budget of \$6,025,000. We will continue to work closely with L-S over the next few weeks and are confident of achieving the reductions in both budget and assessment. Some of the unresolved issues are the rental of excess space (\$25,000), the relocation of L-S West (\$17,000) and the salary accounts as staffing plans become more definite.

The L-S School Committee voted on February 10, 1982 to continue to review and to explore further reducing the budget and/or assessments. The Finance Committee will do likewise.

Recommend an assessment of \$3,746,279.67.

100 EDUCATION: 140 MINUTEMAN REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

	Program Amount 1981-82	Proposed 1982-83	Difference	%
(Pupils)	(1373)	(1412)		
<u>VOCATIONAL PROGRAMS</u>				
01 Building Trades	\$ 64,325	\$ 63,825	- 500	
02 Commercial Services w/D.F.	34,236	34,044	- 192	
03 Electronics	39,808	39,808	0	
04 Graphics	99,207	99,186	- 21	
05 Health Instruct. w/Child Care	20,656	16,524	- 4,132	
06 Metal Fabrication	63,542	51,811	-11,731	
07 Power Mechanics	53,754	46,720	- 7,034	
32 Continuing Education	0	0	0	
08 Technology	30,015	30,015	0	
09 Afternoon Program/Summer Prog.	15,885	15,801	- 84	
10 Regional Occupational Prog.	44,635	29,835	-14,800	

	Program Amount 1981-82	Proposed 1982-83	Difference	%
<u>ACADEMIC PROGRAMS</u>				
20 Reserve Officer (ROTC)	\$ 3,590	\$ 3,590	0	
21 Communications	9,395	9,200	-	195
22 Human Relations	2,600	2,400	-	200
28 Foreign Language	600	550	-	50
29 Art	13,245	11,761	-	1,484
30 Music	1,805	1,625	-	180
23 Mathematics	13,529	13,476	-	53
24 Science	22,680	19,870	-	2,810
25 Physical Education	19,171	18,770	-	401
26 Athletics w/o coach salaries	64,795	64,795	0	
27 Business Instruction	5,590	5,590	0	
31 Driver Education	850	850	0	
<u>SUPPORT PROGRAMS</u>				
51 Instructional Resources	63,233	44,210	-	19,023
52 Pupil Support	46,641	45,091	-	1,550
71 Principal	51,432	56,162	+	4,730
79 Transportation	557,170	567,189	+	10,019
72 Vocational Coord.	10,622	9,525	-	1,097
73 Data Processing	67,600	71,566	+	3,966
74 Dean	3,130	3,130	0	
75 School Committee	19,390	19,040	-	350
76 Superintendent	5,195	5,150	-	45
77 Planning & Academics	9,125	7,860	-	1,265
78 Business Office	339,090	398,023	+	58,933
80 Cafeteria	7,540	7,540	0	
<u>OTHER</u>				
82 Debt Management	1,444,400	1,359,700	-	84,700
81 Operations/Maintenance	542,450	625,558	+	83,108
N/A Salaries	3,709,606	3,960,110	+	250,504
FINAL TOTAL, operating, bonds, construction	\$ 7,500,537	\$ 7,759,900	+259,363	+3.46%
REVENUE AID, and/or BALANCES to be used to reduce assessments (estimated)	4,516,540	4,627,020		
<hr/>				
TOTAL TO ALL MEMBER TOWNS	\$ 2,983,997(15)	\$ 3,132,880(16)		
<hr/>				
TO ORIGINAL 12 TOWNS	\$ 2,635,401	\$ 2,663,298	+ 27,897	+1.06%
<hr/>				
SUDBURY ASSESSMENT	\$ 252,738	\$ 276,540		
<hr/>				
FINANCE COMMITTEE RECOMMENDED ASSESSMENT		\$ 264,800		

DISTRICT APPORTIONMENT - 1982-1983

I. OPERATING BUDGET:		
Total Operating Budget	\$ 6,371,323	
Aid/Revenue	<u>-3,451,498</u>	
Operating Budget Apportionment		\$ 2,919,825
II. SPECIAL OPERATING COSTS:		
Special Costs Apportionment		28,877
III. CAPITAL BUDGET/DEBT SERVICE:		
Capital Payment-Debt	1,300,000	
Interest	<u>59,700</u>	
Total	<u>1,359,700</u>	
Less: Construction Grant Funds Ch. 645	<u>1,175,522</u>	
Debt Service Apportionment		<u>184,178</u>
TOTAL APPORTIONMENT		<u>\$ 3,132,880</u>

FINANCE COMMITTEE REPORT: The recommended assessment is \$264,800 or \$11,740 less than the proposed assessment. The recommendation was calculated by adding 2½% to the 1981-82 assessment per student and multiplying by the projected 92 Sudbury students for 1982-83.

Sudbury's student population is the third largest of Minuteman's sixteen towns. While the assessments to Sudbury have fluctuated both with the numbers of students and the number of towns served, the total budget has increased. Minuteman's budget increased 5.6% in 1981-82 and is proposed to increase 3.46% in 1982-83. Such increases in the budget are not consistent with Sudbury's own long-range financial planning. The recommended assessment has been developed in a manner consistent with the town's financial planning for other departments.

Comparison of Minuteman Regional Vocational Technical School's Budget Over 3 Years

	<u>1980-81</u>	<u>1981-82</u>	<u>1982-83 (Proposed)</u>
Total Budget	\$7,105,038	\$7,500,537	\$7,759,900
Total Revenue	4,240,489	4,516,540	4,627,020
Total Assessment	2,864,549	2,983,997	3,132,880
Sudbury Assessment	257,756	252,738	276,540
Sudbury Day Students	93	90	92
Total Day Students	1000	1039	1026
Total Full-Time Equivalents (FTE) (6 hrs. in a program = 1 FTE)		1373	1414

Recommend approval of \$264,800.

200 DEBT SERVICE

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
201 Loan Int., Temp.	65,865*	100,000	80,448	90,000	80,000
202 School Bond Int.	11,695	5,070	2,895	2,175	2,175
203 Other Bond Int.	--	27,000	--	44,887.50	44,887.50
204 Principal, Schools	255,000	115,000	40,000	75,000	75,000
205 Principal, Others	--	--	--	105,000	105,000
<u>200 TOTAL</u>	<u>332,560</u>	<u>247,070</u>	<u>123,343</u>	<u>317,062.50</u>	<u>307,062.50</u>

FINANCE COMMITTEE REPORT: The Debt Service represents the final interest and principal payments on the Curtis Junior High construction loan of \$77,175.00 and the initial principal payment on the police station bonds of \$105,000 as well as interest due on those police station bonds of \$44,887.50. The remaining debt service represents short-term borrowing interest for Tax Anticipation Notes.

Recommend approval of \$307,062.50.

300 PROTECTION OF PERSONS AND PROPERTY

310 FIRE DEPARTMENT

310-10 Fire Chief's					
Salary	30,045 ^x	30,045#	16,074	32,148	32,148#
310-11 Salaries	539,994 ^x	595,686	286,581	590,846	590,846#
310-12 Overtime	80,925 ^x	42,610	16,084	63,593	63,593
310-13 Clerical	9,176 ^x	9,485#	4,840	10,920	10,920#
310-21 General Expense	8,252	9,880	3,512	9,880	9,880
310-31 Maintenance	59,274*	41,700	12,350	41,700	41,700
310-42 Out-of-State Travel	1,500	--	--	--	--
310-51 Equipment	5,711	5,850	1,898	5,850	5,850
310-62 Fire Alarm Maint.	4,494	2,500	72	2,500	2,500
310-71 Uniforms	7,367	8,995	3,488	7,615	7,615
310-81 Tuition Reimb.	3,280*	2,500	490	2,500	2,500
<u>310 TOTAL</u>	<u>750,018</u>	<u>749,251</u>	<u>345,389</u>	<u>767,552</u>	<u>767,552</u>
Federal Revenue Sharing	-80,000	-80,000	--	-100,000	-100,000
NET BUDGET	670,018	669,251	345,389	667,552	667,552

FINANCE COMMITTEE REPORT: Recognizing the enormous inflationary pressures inherent in a budget that is 91% personnel cost, the fact that the Fire Department's proposed budget will enable the town to continue its current level of protection at a cost increase of only 2.1% is commendable. The Finance Committee assigns a high priority to the maintenance of public safety. Recommend approval.

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
<u>320 POLICE DEPARTMENT</u>					
320-10 Police Chief's					
Salary	31,638 *x	32,340#	16,792	32,340	32,340#
320-11 Salaries	501,634 ^x	530,365	275,235	537,372	537,372#
320-12 Overtime	78,129 ^x	57,249	37,448	77,249	77,249
320-13 Clerical	11,923 ^x	11,923#	6,623	12,758	12,758#
320-21 General Expense	15,966	14,850	6,042	14,850	14,850
320-31 Maintenance	30,980*	29,995	16,865	29,995	29,995
320-41 Travel	569*	500	2	500	500
320-51 Equipment	23,200*	21,028*	9,630	21,028	21,028
320-61 Auxiliary Police	1,241	--	--	--	--
320-71 Uniforms	7,298	7,250	5,610	7,250	7,250
320-81 Tuition Reim.	147	500	--	500	500
<u>320 TOTAL</u>	<u>702,725</u>	<u>706,000</u>	<u>374,247</u>	<u>733,842</u>	<u>733,842</u>
Federal Revenue					
Sharing	-80,000	-80,000	--	-100,000	-100,000
NET BUDGET	622,725	626,000	374,247	633,842	633,842

FINANCE COMMITTEE REPORT: In view of the high priority assigned to public safety in general, and the recognition that two positions were eliminated from the police force as a result of the current year's budget constraint, the committee feels it is imperative that the level of police protection be reduced no further. We feel that the proposed budget responsibly supports maintenance of the current level of protection. Recommend approval.

340 BUILDING INSPECTOR

340-10 Salaries	22,899 ^x	22,899#	12,251	24,500	24,500#
340-12 Overtime	128	2,000*	2,865	2,000	2,000
340-13 Clerical	16,820 ^x	12,998#	6,953	13,907	13,907#
340-14 Deputy Inspector	960*	1,200	780	1,200	1,200
340-15 Custodial	25,656 ^x	41,129#	16,025	42,159	42,159#
340-16 Plumbing	3,450+	3,000	1,342	3,000	3,000
340-17 Retainer	1,000	2,000	833	2,000	2,000
340-18 Sealer, Weights and Measures	1,000	1,000	353	1,000	1,000
340-19 Wiring Inspector	5,100	5,200	2,600	5,200	5,200
340-21 General Expense	750	670	370	670	670
340-31 Vehicle Maint.	1,137*	1,200	388	1,200	1,200
340-32 Town Bldg. Maint.	68,982	94,620	16,737	96,530	96,530
340-41 Travel	384	400	182	400	400
340-42 Out-of-State Travel	178	--	--	--	--
340-51 Equipment	--	--	--	--	--
<u>340 TOTAL</u>	<u>148,444</u>	<u>188,316</u>	<u>61,679</u>	<u>193,766</u>	<u>193,766</u>

FINANCE COMMITTEE REPORT: The budget is \$58 higher than 1981-82. Most accounts are the same or lower than last fiscal year. Town Building Maintenance, Account No. 340-32, has been increased by \$1,910 due to the transfer of the Horse Pond, South Annex, Loring and Fairbank Schools to the Board of Selectmen on July 1, 1981. Recommend approval.

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	7/1/82-6/30/83 RECOMMENDED
<u>350 DOG OFFICER</u>					
350-10 Dog Officer salary	11,428 ^x	11,427#	6,113	12,347	12,347#
350-12 Overtime & Ext. Hire	909 ^x	900#	258	843	843#
350-21 General Expense	3,677*	2,850	1,594	2,850	2,850
350-31 Vehicle Maint.	391	500	164	500	500
350-51 Equipment	--	--	--	--	--
<u>350 TOTAL</u>	<u>16,405</u>	<u>15,677</u>	<u>8,129</u>	<u>16,540</u>	<u>16,540</u>

FINANCE COMMITTEE REPORT: The requested amount is the same as the 1981-82 budget. Recommend approval.

360 CONSERVATION

360-13 Clerical	2,727	3,858#	1,696	4,198	4,198#
360-21 General Expense	2,804	2,816	200	3,000	3,000
360-31 Maintenance	123	1,544	1,067	1,265	1,265
360-41 Travel	70	75	10	100	100
360-51 Conservation Fund	--	--	--	<u>65,000</u>	<u>65,000</u>
<u>360 TOTAL</u>	<u>5,724</u>	<u>8,293</u>	<u>2,973</u>	<u>73,563</u>	<u>73,563</u>

FINANCE COMMITTEE REPORT: This year's budget has increased \$65,000 over last year's budget. This is due to the increase in the Conservation Fund. Land conservation is important in preserving the character of Sudbury now and in the future. The Fund will provide resources for the Commission to use in implementing its programs. The Finance Committee recommends approval.

370 BOARD OF APPEALS

370-13 Clerical	4,838 ^x	3,139#	2,511	4,200	3,306#
370-21 General Expense	<u>552</u>	<u>200</u>	<u>200</u>	<u>800</u>	<u>800</u>
<u>370 TOTAL</u>	<u>5,390</u>	<u>3,339</u>	<u>2,711</u>	<u>5,000</u>	<u>4,106</u>

FINANCE COMMITTEE REPORT: The Finance Committee has reduced the requested budget of \$5,000 to \$4,106 by suggesting that 600 hours should be sufficient secretarial time. Recommend approval.

385 SIGN REVIEW BOARD

385-13 Clerical	292	340#	55	300	300#
385-21 General Expense	<u>6</u>	<u>100</u>	<u>29</u>	<u>100</u>	<u>100</u>
<u>385 TOTAL</u>	<u>298</u>	<u>440</u>	<u>84</u>	<u>400</u>	<u>400</u>

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval.

<u>300 GROSS BUDGET</u>	<u>1,629,004</u>	<u>1,671,316</u>	<u>795,212</u>	<u>1,790,663</u>	<u>1,789,769</u>
Offsets	160,000	160,000		200,000	200,000
<u>300 NET BUDGET</u>	<u>1,469,004</u>	<u>1,511,316</u>	<u>795,212</u>	<u>1,590,663</u>	<u>1,589,769</u>

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDE
<u>400</u> <u>HIGHWAY DEPARTMENT</u>					
410-10 Surveyor's Salary	27,200	29,104	15,112	31,142	31,723
410-11 Asst. Surv. Sal.	21,819+	22,051#	12,250	24,536	24,536#
410-12 Oper. Asst. Sal.	12,902	15,063#	8,125	16,425	16,425#
410-13 Clerical	12,325	9,181#	5,139	10,412	10,412#
410-14 Tree Warden	500	600	0	600	600
410-21 General Expense	4,498	4,500	1,084	4,500	4,500
410-31 Maintenance	3,441	3,105	1,646	4,040	4,040
410-32 Utilities	14,627*	12,730	3,159	14,650	14,650
410-41 Travel	100	100	42	100	100
410-42 Out-of-State Travel	400	--	--	--	--
410-51 Admin. Equip.	--	--	--	--	--
410-71 Uniforms	<u>5,194</u>	<u>5,200</u>	<u>5,066</u>	<u>5,200</u>	<u>5,200</u>
<u>410</u> <u>Sum</u>	<u>103,006</u>	<u>101,634</u>	<u>51,623</u>	<u>111,605</u>	<u>112,186</u>
420-11 Operating Salary	251,767	280,291#	138,800	269,448	269,448#
420-12 Extra Hire	14,254+	13,289#	8,340	13,289	13,289#
420-13 Overtime	<u>7,382</u>	<u>4,700</u>	<u>2,816</u>	<u>4,700</u>	<u>4,700</u>
<u>420-10</u> <u>Sum</u>	<u>273,403</u>	<u>298,280</u>	<u>149,956</u>	<u>287,437</u>	<u>287,437</u>
420-20 Road Work					
420-21 Oper. Materials	15,977	16,000	1,703	16,000	16,000
420-23 Hired Equipment	5,972	5,000	1,417	5,000	9,000
420-24 Street Seal	60,000	60,000	46,730	60,000	60,000
420-25 Signs & Markings	7,987	8,000	5,889	8,000	8,000
420-26 Street Maint.	34,486	34,500	28,406	34,500	34,500
420-28 Sweeping	<u>13,992</u>	<u>14,000</u>	<u>0</u>	<u>14,000</u>	<u>14,000</u>
<u>420-20</u> <u>Sum</u>	<u>138,414</u>	<u>137,500</u>	<u>84,145</u>	<u>137,500</u>	<u>141,500</u>
420-30 Trees					
420-31 Tree Materials	2,998	2,500	2,187	3,000	3,000
420-34 Contractors	<u>4,572</u>	<u>5,000</u>	<u>3,810</u>	<u>6,000</u>	<u>6,000</u>
<u>420-30</u> <u>Sum</u>	<u>7,570</u>	<u>7,500</u>	<u>5,997</u>	<u>9,000</u>	<u>9,000</u>
420-40 Landfill					
420-41 Materials	15,067	--	--	--	--
420-43 Hired Equipment	993	1,000	312	1,000	1,000
420-44 Utilities	392	405	256	500	500
420-45 Maintenance	<u>400</u>	<u>400</u>	<u>239</u>	<u>500</u>	<u>500</u>
<u>420-40</u> <u>Sum</u>	<u>16,852</u>	<u>1,805</u>	<u>807</u>	<u>2,000</u>	<u>2,000</u>
420-50 Cemeteries					
420-51 Materials	1,764	1,620	1,523	2,620	2,620
420-53 Hired Equipment	<u>200</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<u>420-50</u> <u>Sum</u>	<u>1,964</u>	<u>1,620</u>	<u>1,523</u>	<u>2,620</u>	<u>2,620</u>
420-62 Chap. 90 Maint	<u>5,997</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>	<u>6,000</u>
<u>420-60</u> <u>Sum</u>	<u>5,997</u>	<u>6,000</u>	<u>0</u>	<u>6,000</u>	<u>6,000</u>

	EXPENDITURES 7/1/80- 6/30/81	APPROPRIATED 7/1/81- 6/30/82	EXPENDITURES 7/1/81- 12/31/81	FISCAL YEAR 1983 7/1/82-6/30/83	
				REQUESTED	RECOMMENDED
430 Machinery					
430-20 Fuels & Lubr.	54,604	55,000	18,699	51,000	51,000
430-30 Parts & Repairs	48,800	48,800	29,735	55,000	55,000
430-40 Equipment	46,000	37,126	28,972	62,350	35,765
<u>430</u> Sum	149,404	140,926	77,406	168,350	141,765
460 Snow & Ice					
460-12 Overtime	19,155	23,699+	8,762	23,699	23,699
460-30 Materials	48,410	44,415	3,243	44,415	44,415
460-40 Equipment	6,598	5,940	1,725	7,696	7,696
460-51 Contractors	5,846	18,000	5,223	18,000	18,000
<u>460</u> Sum	80,009	92,054	18,953	93,810	93,810
470 Street Lighting					
470-20 Street Lighting	47,345*	40,743	20,868	47,650	47,650
470-30 New Locations	--	--	--	--	--
<u>470</u> Sum	47,345	40,743	20,868	47,650	47,650
<u>400</u> TOTAL	823,964	828,062	411,278	865,972	843,968

OFFSETS:

Cemeteries:

Sale of Lots				15,000	15,000
Mt. Wadsworth	3,000	2,000		3,000	3,000
North Sudbury	1,500	1,000		2,000	2,000
Mt. Pleasant	3,000	1,000		2,000	2,000
New Town	5,000	3,500		5,000	5,000
Old Town				600	600
Landham Road Reimbursement				20,502	20,502

<u>400</u> NET BUDGET	811,464	820,562	411,278	817,870	795,866
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FINANCE COMMITTEE REPORT: The recommended 1982-83 budget of \$843,968 is an increase of 1.5% over the 1981-82 appropriation of \$831,303. This very small increase is due to the rising costs in the areas of street lighting, snow and ice, cemetery maintenance and others. The Finance Committee recommends approval.

500 GENERAL GOVERNMENT

501 SELECTMEN

501-10 Exec. Sec. Salary	35,805 ^x	35,805#	19,156	38,311	38,311#
501-12 Overtime	999	760	179	550	550
501-13 Clerical Salary	39,621 ^x	41,084#	21,565	44,458	44,458#
501-14 Selectmen's Salary	1,600	1,600	800	1,600	3,200
501-21 General Expense	4,996	4,000*	2,390	4,000	4,000
501-31 Maintenance	182	550	191	400	400
501-41 Travel	1,785	1,200	804	1,200	1,200
501-42 Out-of-State Travel	1,000	--	--	600	600
501-51 Equipment Purchase	327*	--	--	--	--
501-81 Surveys & Studies	1,416	500	284	400	400
<u>501</u> TOTAL	87,731	85,499	45,369	91,519	93,119

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
<u>502 ENGINEERING</u>					
502-10 Town Engineer Sal.	28,253 ^X	28,919#	15,471	31,871	30,943#
502-11 Salaries	83,897 ^{X+}	86,746#	44,322	90,029	90,029#
502-12 Overtime	523	2,553	0	1,000	1,000
502-13 Clerical Salary	11,807 ^X	11,807#	6,316	12,886	12,886#
502-14 Temp. Eng. Aides	10,229	--	--	--	--
502-21 General Expense	6,664	8,000	3,511	5,590	5,590
502-31 Maint. & Repair Veh.	2,938*	3,500	1,343	3,040	3,040
502-41 Travel	--	--	--	--	--
502-51 Equipment Purchase	--	--	--	15,000	15,000
<u>502 TOTAL</u>	144,311	141,525	70,963	159,416	158,488
Offset				11,811.88	11,811.88
<u>502 NET BUDGET</u>	144,311	141,525	70,963	147,604.12	146,676.12
<u>503 LAW</u>					
503-10 Retainer	14,000 ^X	14,000#	7,490	14,980	14,980#
503-11 Salaries	10,731 ^X	10,731#	5,741	11,482	11,482#
503-21 General Expense	15,495*	11,000	2,045	18,250	18,250
503-51 Equipment Purchase	--	--	--	--	--
<u>503 TOTAL</u>	40,226	35,731	15,276	44,712	44,712
<u>504 ASSESSORS</u>					
504-12 Overtime	514+	2,214	580	2,300	2,300
504-13 Clerical	30,730 ^X	29,441#	15,784	32,132	32,132#
504-14 Assessors' Salary	2,500	2,500	1,250	2,500	2,500
504-21 General Expense	5,650	18,673	1,079	20,660	20,660
504-31 Maintenance	--	125	0	175	175
504-41 Travel	88	1,100	11	100	100
504-51 Equipment Purchase	1,416*	--	--	--	--
<u>504 TOTAL</u>	40,898	54,053	18,704	57,867	57,867
<u>505 TAX COLLECTOR</u>					
505-10 Collector's Salary	13,350	14,285	7,142	15,428	15,285
505-12 Overtime	692+	900	729	900	900
505-13 Clerical Salaries	20,820 ^X	20,299#	10,746	22,214	22,214#
505-14 Attorney's Salary	2,024	1,500	0	1,500	1,500
505-21 General Expense	2,355	2,615	189	2,615	2,615
505-31 Maintenance	38	100	0	100	100
505-41 Travel	103	100	84	100	100
505-51 Equipment Purchase	1,964	0 +	140	500	500
<u>505 TOTAL</u>	41,346	39,799	19,030	43,357	43,214

		EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
		7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
<u>506</u>	<u>TOWN CLERK & REGISTRARS</u>					
506-10	Town Clerk's Sal.	15,300	16,400	8,200	16,400	17,876
506-12	Overtime	594 ⁺	--	--	--	--
506-13	Clerical Salaries	34,381 ^x	34,104#	17,931	37,198	37,198#
506-14	Registrars	575	600	600	600	600
506-21	General Expense	7,787* ^x	6,475#	2,337	6,560	6,560#
506-31	Maintenance	260	285	191	346	346
506-41	Travel	450	450	223	450	450
506-42	Out-of-State Travel	285	--	--	--	--
506-51	Equipment Purchase	883	435	387	--	--
506-61	Elections	8,986	3,100#	936	8,071	8,071#
<u>506</u>	<u>TOTAL</u>	<u>69,501</u>	<u>61,849</u>	<u>30,805</u>	<u>69,625</u>	<u>71,101</u>
<u>507</u>	<u>TREASURER</u>					
507-10	Treasurer's Salary	5,000	9,000	4,500	9,000	9,900
507-13	Clerical Salary	10,665 ^x	11,092#	5,915	12,262	12,262#
507-21	General Expense	721	900	431	1,000	1,000
507-31	Maintenance	61	100	0	100	100
507-41	Travel	695	700	275	800	800
507-61	Tax Title Expense	311	400	110	4,000	4,000
507-71	Bond & Note Issue	620	7,000	5,914	1,000	1,000
507-81	Tuitions	225	225	0	225	225
<u>507</u>	<u>TOTAL</u>	<u>18,298</u>	<u>29,417</u>	<u>17,145</u>	<u>28,387</u>	<u>29,287</u>
<u>508</u>	<u>FINANCE COMMITTEE</u>					
508-13	Clerical Salary	2,350 ^x	2,214#	579	2,700	2,700#
508-21	General Expense	158	180	115	180	180
<u>508</u>	<u>TOTAL</u>	<u>2,508</u>	<u>2,394</u>	<u>694</u>	<u>2,880</u>	<u>2,880</u>
<u>509</u>	<u>MODERATOR</u>					
509-10	Salary	70	100	0	100	100
509-21	General Expense	20	60	23	60	60
<u>509</u>	<u>TOTAL</u>	<u>90</u>	<u>160</u>	<u>23</u>	<u>160</u>	<u>160</u>
<u>510</u>	<u>PERMANENT BUILDING COMMITTEE</u>					
510-13	Clerical Salary	168 ^x	1,000#	110	700	700#
510-21	General Expense	24	110	0	110	110
<u>510</u>	<u>TOTAL</u>	<u>192</u>	<u>1,110</u>	<u>110</u>	<u>810</u>	<u>810</u>
<u>511</u>	<u>PERSONNEL BOARD</u>					
511-13	Clerical Salary	1,820 ^x	2,000#	606	2,000	2,000#
511-21	General Expense	79	200	0	200	200
<u>511</u>	<u>TOTAL</u>	<u>1,899</u>	<u>2,200</u>	<u>606</u>	<u>2,200</u>	<u>2,200</u>

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDEI
<u>512 PLANNING BOARD</u>					
512-13 Clerical Salary	3,017 ^X	3,400#	1,295	3,400	3,400#
512-21 General Expense	563	650	105	650	650
512-31 Maintenance	50	60	0	60	60
512-41 Travel	--	50	0	50	50
512-51 Equipment	3,000	35	35	--	--
512-61 Special Studies	<u>1,800</u>	--	--	--	--
<u>512 TOTAL</u>	8,430	4,195	1,435	4,160	4,160
<u>513 ANCIENT DOCUMENTS COMMITTEE</u>					
513-21 General Expense	1,762	1,600	123	1,600	1,600
<u>514 HISTORIC DISTRICTS COMMISSION</u>					
514-13 Clerical Salary	77	120#	43	120	120#
514-21 General Expense	<u>62</u>	<u>75</u>	<u>42</u>	<u>75</u>	<u>75</u>
<u>514 TOTAL</u>	139	195	85	195	195
<u>515 HISTORICAL COMMISSION</u>					
515-13 Clerical Salary	--	70#	0	70	70#
515-21 General Expense	<u>900</u>	<u>800</u>	<u>0</u>	<u>800</u>	<u>800</u>
<u>515 TOTAL</u>	900	870	0	870	870
<u>518 COUNCIL ON AGING</u>					
518-10 Director's Salary	5,200	5,564	2,782	5,564	5,564#
518-11 Driver's Salary	--	--	--	3,814	3,814#
518-21 General Expense	4,750	3,656	2,055	3,380	3,380
518-31 Maintenance	1,480	2,800	612	3,090	3,090
518-51 Equipment Purchase	274	50	0	50	50
518-61 Sr. Citizen Program	500	250	0	250	250
518-62 Transportation Prog.	<u>1,887</u>	<u>3,436</u>	<u>2,940</u>	<u>600</u>	<u>600</u>
<u>518 TOTAL</u>	14,091	15,756	8,389	16,748	16,748
<u>519 TALENT SEARCH COMMITTEE</u>					
519-21 General Expense	--	89	0	89	89
<u>520 COMMITTEE ON TOWN ADMINISTRATION</u>					
520-13 Clerical Salary	0	--	--	0	0
520-21 General Expense	<u>0</u>	<u>--</u>	<u>--</u>	<u>0</u>	<u>0</u>
<u>520 TOTAL</u>	0	--	--	0	0

	EXPENDITURES 7/1/80- 6/30/81	APPROPRIATED 7/1/81- 6/30/82	EXPENDITURES 7/1/81- 12/31/81	FISCAL YEAR 1983 7/1/82-6/30/83	
				REQUESTED	RECOMMENDED
521 ACCOUNTING					
521-10 Town Acct./DFA Sal.	25,654 ^x	25,654#	13,725	27,449	27,449#
521-12 Overtime	453	1,310	433	500	500
521-13 Clerical Salaries	29,445 ^x	22,862#	11,000	25,321	25,321#
521-21 General Expense	995	1,000	286	1,100	1,100
521-31 Maintenance	3,973	4,156	3,201	4,257	4,257
521-41 Travel	549	550	236	550	350
521-51 Equipment Purchase	8,300	8,000	400	1,500	1,500
521-42 Out-of-State Travel	--	--	--	200	200
521 TOTAL	69,369	63,532	29,281	60,877	60,677
500 GROSS BUDGET	541,691	539,974	258,038	585,472	588,177
Offsets				11,811.88	11,811.88
500 NET BUDGET	541,691	539,974	258,038	573,660.12	576,365.12

FINANCE COMMITTEE REPORTS:

501 SELECTMEN: The budget is 2½% higher than 1981-82. The Finance Committee recommends doubling the salaries of Selectmen from an aggregate of \$1,600 to \$3,200 in order to reflect more fairly the value of the office to the Town. Clerical Salaries, Account No. 501-13, has been increased by \$498 because of mandatory step increases and longevity. Recommend approval.

502 ENGINEERING: The recommended 1982-83 budget of \$158,488 is 7% over the 1981-82 appropriation. This increase reflects the request to replace two pieces of capital equipment: a Wang computer, which is ten years old and is no longer in production; and a new survey vehicle to replace a van, which is beyond repair. If it were not for the request for capital equipment, the budget would show a reduction of \$4,138! The Finance Committee recommends approval, subject to offsetting by \$11,811.88 from the remainder of funds in Article 10, 1978 Annual Town Meeting: Haynes, Puffer, Fairbank and Dutton Walkways, planning and engineering funds.

503 LAW: The budget is 19% or \$7,250 higher than 1981-82. This increase is due to anticipated extraordinary litigation costs, court fees and other court-related expenses in General Expense, Account No. 503-21. Recommend approval.

504 ASSESSORS: The recommended budget represents an increase of approximately \$1,700 over the 1981-82 appropriation. Included is an increase of \$2,000 in the cost of contracted data processing to maintain full and fair value assessments and for the tax billing service. There are about \$700 in salary step increases with savings to be made in travel costs of \$1,000 and some economies in supplies. Recommend approval of \$57,867.

505 TAX COLLECTOR: The recommended budget represents an increase of approximately \$2,000 over the 1981-82 appropriation which incorporates a 7% cost of living increase for the Tax Collector. The budget increase also represents salary step increases for clerical support personnel. Recommend approval of \$43,214.

506 TOWN CLERK: The budget is 10.7% higher than 1981-82. The Finance Committee recommends an increase of \$1,476 in the Town Clerk's salary which includes a 7% cost of living increase and a 2% merit increase. Clerical Salaries, Account Number 506-13, have been increased by \$707 because of mandatory step increases and longevity. Elections, Account Number 506-61 has been increased by \$4,971 which is directly attributable to two additional elections (1982 September Primary and 1982 November Election). Increases in other 506 accounts are less than \$100 per account. Recommend approval.

507 TREASURER: The recommended budget represents a decrease of \$900 over the 1981-82 appropriation and incorporates a 7% cost of living increase and a 3% merit increase for the Treasurer in recognition of his outstanding performance in investing the town funds and in obtaining short-term borrowing at extremely beneficial rates in the current money market. A step rate and longevity increase for affected personnel is included with a significant decrease of \$6,000 in bond and note issue expenses. An increase of \$4,000 is included to cover filing fees in Land Court for some twenty tax title filings in an attempt to recover taxes in arrears. Recommend approval of \$29,287.

508 FINANCE COMMITTEE: The recommended amount is \$330 more than the 1981-82 budget. The secretarial hours were reduced to 400 this year and this has not provided full compensation to the secretary. The hours in this budget are 450 compared to 500 in 1980-81. Recommend approval.

509 MODERATOR: The budget is the same as 1981-82. Recommend approval.

511 PERSONNEL BOARD: The budget is the same as 1981-82. Recommend approval.

512 PLANNING BOARD: The budget is \$273 less than 1981-82, most of the decrease resulting from a reduction in the hours of the secretary. Recommend approval.

513 ANCIENT DOCUMENTS COMMITTEE: This budget is at the level funding requested by the Finance Committee. Recommend approval.

514 HISTORIC DISTRICTS COMMISSION: This budget is at the level funding requested by the Finance Committee. Recommend approval.

515 HISTORICAL COMMISSION: This budget is at the level funding requested by the Finance Committee. Recommend approval.

518 COUNCIL ON AGING: The recommended 1982-83 budget is \$988 over the 1981-82 appropriation of \$15,756. The increase is due to the increase in rent for the Senior Citizen Center building, an increase in utilities, and to fund the van driver's salary. Recommend approval.

519 TALENT SEARCH COMMITTEE: The Finance Committee recommends approval.

521 ACCOUNTING: The recommended budget represents an approximate \$6,000 reduction from the 1981-82 appropriation which is primarily due to the reduction in the equipment account of \$6,500 related to the completion of payment for the accounting machine, and small increases for salary step adjustments. Recommend approval of \$60,677.

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/31/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
<u>600</u> <u>GOODNOW LIBRARY</u>					
600-10 Library Director	18,958 ^x	19,856#	10,512	21,879	21,879#
600-12 Overtime & Extra Hire	1,584	1,500	1,076	1,600	1,600
600-11 Salaries	102,673 ^x	102,874#	54,416	110,527	110,527#
600-15 Custodial	5,193 ^x	5,158#	2,569	5,811	5,811#
600-21 General Expense	8,840	6,055	2,736	5,102	5,102#
600-31 Maintenance	17,056	15,144*	5,461	15,270	15,270
600-41 Travel	75	100	6	75	75
600-42 Out-of-State Travel	--	--	--	--	--
600-51 Equipment Purchase	1,134	--	--	1,100	1,100
600-52 Books	41,931	35,120	19,693	33,716	33,716
<u>600</u> <u>TOTAL</u>	197,444	185,807	96,469	195,080	195,080
Offsets:					
State Aid	5,607	7,475.50		7,013	7,013
Dog Licenses	2,938.05	3,722.00		3,700	3,700
<u>600</u> <u>NET BUDGET</u>	188,898.95	174,609.50	96,469	184,367	184,367

FINANCE COMMITTEE REPORT: This year's budget will remain the same as last year's budget. The effect of a zero increase in the budget will be: reduction in staff of one page; reduction in the hours open by 9 per week; reduction in the purchase of books and periodicals. The Finance Committee recommends approval.

700 PARK & RECREATION

700-10 Supervisor of Parks	17,358 ^x	17,879#	9,817	19,513	19,513#
700-12 Overtime	573	700	370	700	700
700-13 Clerical Salary	1,969 ^x	2,140#	1,088	2,290	2,290#
700-15 Salaries	57,090 ^x	63,149#	44,727	66,252	66,252#
700-21 General Expense	912	1,000	264	1,050	1,050
700-31 Maintenance	21,996	19,950	8,826	25,894	25,894
700-41 Travel	660	660	389	660	660
700-51 Equipment Purchase	3,044	2,600	2,048	2,600	2,600
700-61 Special Programs	24,104	17,410	6,820	12,400	12,400
700-71 Uniforms	491	450	0	450	450
<u>700</u> <u>TOTAL</u>	128,197	125,938	74,349	131,809	131,809

FINANCE COMMITTEE REPORT: This year's budget will remain the same as last year's budget. The zero increase complies with the guidelines set by the Finance Committee. Recommend approval.

	EXPENDITURES 7/1/80- 6/30/81	APPROPRIATED 7/1/81- 6/30/82	EXPENDITURES 7/1/81- 12/30/81	FISCAL YEAR 1983 7/1/82-6/30/83	
				REQUESTED	RECOMMENDED
<u>800</u> <u>BOARD OF HEALTH</u>					
800-10 Director's Salary	24,011 ^x	24,800#	13,231	27,266	27,266#
800-13 Clerical Salary	9,304 ^x	9,800#	5,167	10,500	10,500#
800-15 Animal Inspector	850	850	455	1,000	1,000
800-21 General Expense	1,164	1,200	380	1,400	1,400
800-31 Maintenance	782	875	336	1,225	1,225
800-32 Lab Expense	4,183	4,600	785	3,700	3,700
800-41 Travel	--	--	--	--	--
800-51 Equipment Purchase	--	--	--	150	150
800-61 SPHNA	26,848	26,923	13,462	27,750	27,750
800-71 Mosquito Control	18,000	17,000	17,000	16,000	16,000
800-75 Septage Disposal, Capital Exp.	4,579	30,000	2,565	15,000	15,000
800-76 Septage Disposal, Oper. Exp.	--	--	--	50,000	50,000
800-81 Consultant Fees	--	--	--	--	--
800-91 Mental Health	4,992	5,818	2,481	5,000	5,000
<u>800</u> <u>TOTAL</u>	<u>94,713</u>	<u>121,866</u>	<u>55,862</u>	<u>158,991</u>	<u>158,991</u>
Offsets:					
Septage Disposal (See below)	20,850			65,000	65,000
<u>800</u> <u>NET BUDGET</u>	<u>73,863</u>	<u>121,866</u>	<u>55,862</u>	<u>93,991</u>	<u>93,991</u>

FINANCE COMMITTEE REPORT: The 1982-83 budget shows an increase of \$34,984 over the 1981-82 budget. This increase is due to costs associated with the operation of the Septage Disposal Facility. The Board of Health budget includes \$65,000 for the operating and capital costs of the Septage Disposal Facility. It is recommended that money remaining from past appropriations for the Septage Disposal Facility be applied to this year's Board of Health budget. Remaining funds from past appropriations include: \$14,550 carried forward from 1979, \$539 carried forward from 1980, \$45,421 carried forward from 1981, and \$4,490 from funds remaining in Bowen Circle Street Acceptance article 29, ATM77, for a total offset of \$65,000. The Finance Committee recommends approval.

900 VETERANS

900-10 Agent's Salary	1,932 ^x	1,932#	1,034	2,067	2,067#
900-21 General Expense	348	300	111	750	750
900-61 Benefits	3,964	7,500	395	--	7,400
<u>900</u> <u>TOTAL</u>	<u>6,244</u>	<u>9,732</u>	<u>1,540</u>	<u>2,817</u>	<u>10,217</u>

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval.

	EXPENDITURES	APPROPRIATED	EXPENDITURES	FISCAL YEAR 1983	
	7/1/80- 6/30/81	7/1/81- 6/30/82	7/1/81- 12/31/81	7/1/82-6/30/83 REQUESTED	RECOMMENDED
<u>950 UNCLASSIFIED</u>					
950-11 Blue Cross/Shield	254,042	297,000	132,845	302,500	302,500
950-12 Life Insurance	3,473	4,400	1,605	3,800	3,800
950-21 Fidelity Bonds	1,348	1,200	0	1,200	1,200
950-31 Casualty Insurance	104,900	110,000	108,182	110,000	110,000
950-41 Print Town Report	4,293	5,000	0	5,000	5,000
950-51 Memorial Day	990	868	0	850	850
950-61 Veterans' Graves	350	350	0	--	--
950-71 Fire Pension	1,500	1,500	875	1,500	1,500
950-81 Reserve Fund	57,593	125,000	4,250	100,000	100,000
950-89 School Tuition	3,255	8,100	0	4,000	4,000
950-92 Communications	3,860*	3,500	1,317	3,500	3,500
950-93 Hydrant Rental	22,190	22,295	11,100	22,470	22,470
950-94 Copying Service	7,490	8,000	2,394	8,000	8,000
950-96 Retirement Fund	280,147	305,500	302,357	351,000	351,000
950-97 Town Meetings	7,972	11,000	0	9,500	9,500
950-98 Postage	9,498	11,500	3,541	11,500	11,500
950-99 Telephone	12,381	13,300	5,284	13,000	13,000
950-100 Unemployment Comp.	--	--	--	30,000	30,000
950-101 Salary Adjustment	<u>123,804</u>	<u>60,000</u>	<u>--</u>	<u>190,000</u>	<u>155,000</u>
<u>950</u> TOTAL	899,086	938,513	573,750	1,167,820	1,132,820
Overlay Surplus	75,000	50,000		100,000	100,000
<u>950</u> NET BUDGET	824,086	888,513	573,750	1,067,820	1,032,820

FINANCE COMMITTEE REPORT: The total recommended appropriation for Account 950 is \$1,132,820. That account is \$44,307 higher than last year's appropriation. Line items increased as follows: 1) +\$5,500 for health insurance coverage provided to town employees, 2) +\$175 for hydrant rental from the Sudbury Water District, 3) +\$45,000 for payments to the Middlesex County Retirement Fund covering town employees and 4) +\$95,000 for anticipated salary increases under collective bargaining and other agreements for town employees. These increases were offset by a reduction of \$70,000 in requested appropriations for unemployment compensation. All other items remained the same or decreased.

Appropriations have been estimated for costs set by agreement with other organizations such as Blue Cross and Blue Shield of Massachusetts, the Middlesex County Retirement System, and collective bargaining agreements. The accounts are subject to changes as each agreement is finalized.

Recommend approval of \$1,132,820.

PROPOSED WRAP-UP MOTION OF FINANCE COMMITTEE

- A. THAT APPROPRIATIONS WITHIN DEPARTMENT BUDGETS ARE FUNDED HEREUNDER AS INTEGRATED LINE ITEMS, PROVIDED, HOWEVER, THAT THE DEPARTMENTAL APPROPRIATION FOR ONE SUCH LINE ITEM CANNOT BE USED FOR ANOTHER LINE ITEM WITHOUT THE PRIOR APPROVAL, IN EACH INSTANCE, BY THE FINANCE COMMITTEE;
- B. THAT, WITH THE EXCEPTION OF ACCOUNT 100 EDUCATION AND THE INTEGRATED LINE ITEMS PROVIDED BY THIS MOTION, ALL THE LINE ITEMS IN ALL OTHER ACCOUNTS HAVE BEEN VOTED IN SEGREGATED LINE ITEMS FOR ACCOUNTING AND EXPENDITURE PURPOSES;
- C. THAT ALL AUTOMOBILE MILEAGE SHALL BE PAID AT THE RATE OF 18.5¢ PER MILE UPON SUBMISSION OF A PROPER VOUCHER;
- D. THAT ALL APPROPRIATIONS UNDER ARTICLE 5 ARE FOR THE FISCAL YEAR JULY 1, 1982 TO JUNE 30, 1983;
- E. THAT ANY STATE OR FEDERAL FUNDS RECEIVED BY THE TOWN WHICH MUST BE OBLIGATED OR EXPENDED PRIOR TO THE NEXT ANNUAL TOWN MEETING MAY BE USED TO OFFSET THE COST OF AN APPROPRIATE LINE ITEM IN THE BUDGET UPON THE ACCEPTANCE OF THE FINANCE COMMITTEE AND CERTIFICATION OF THE TOWN ACCOUNTANT;
- F. THAT FUNDS APPROPRIATED FOR THE SALARY ADJUSTMENTS LINE ITEM, 950-101, ARE TO BE USED FOR SALARY INCREASES; SUCH SALARY INCREASES MAY BE TRANSFERRED TO ANOTHER LINE ITEM WITH PRIOR APPROVAL, IN EACH INSTANCE, BY THE FINANCE COMMITTEE.

1980-81 TRANSFERS

Reserve Fund Appropriation \$100,000.00

ACCOUNT NUMBER/NAME	TRANSFER NO.	AMOUNT
200-201 Loan Interest, Temp.	896	\$ 17,000.00
310-31 Fire Dept. Maintenance	1004	9,515.00
310-31 Fire Dept. Maintenance	1017	750.00
310-81 Fire Dept. Tuition Reimbursement	893	1,960.00
320-10 Police Salary	889	1,412.69
320-31 Police Maintenance	1019	730.08
320-31 Police Maintenance	1005	6,300.00
320-41 Police Travel	890	300.00
320-51 Police Equipment	1009	1,200.00
340-14 Building Dept., Deputy Inspector	891	760.00
340-31 Building Dept. Maintenance	1003	540.00
350-21 Dog Officer General Expense	1008	650.00
370-13 Board of Appeals Clerical	887	1,000.00
370-13 Board of Appeals Clerical	1015	200.00
410-32 Highway Utilities	1014	1,450.00
470-20 Highway Street Lighting	1007	6,650.00
501-51 Selectmen Equipment	892	244.00
502-31 Engineering Maintenance	1018	137.95
503-21 Law General Expense	1006	1,000.00

1980-81 TRANSFERS (CONT.)

ACCOUNT NUMBER/NAME	TRANSFER NO.	AMOUNT
504-51 Assessors Equipment	1020	932.00
506-21 Town Clerk General Expense	899	1,600.00
950-92 Unclassified - Communications	1098	360.00
Art. 79/7 Revaluation	883	<u>2,901.00</u>
TOTAL		\$ 57,592.72
BALANCE		<u><u>\$ 42,407.28</u></u>

Inter-Account Transfers

340-16 Building, Plumbing Inspector		\$ 450.00
410-11 Highway Asst. Surveyor		2,452.32
420-12 Highway Extra Hire		1,855.00
502-11 Engineering Salaries		648.96
504-12 Assessors Overtime		516.00
505-12 Tax Collector Overtime		250.00
506-12 Town Clerk Overtime		<u>594.39</u>
TOTAL		6,766.67

1981-82 TRANSFERS

Reserve Fund Appropriation \$125,000.00

ACCOUNT NUMBER/NAME	TRANSFER NO.	AMOUNT
310-51 Police Equipment	1022	\$ 550.00
340-12 Building Extra Hire	1026	3,000.00
340-12 Building Extra Hire	1024	1,700.00
501-21 Selectmen General Expense	1025	3,650.00
600-31 Library Maintenance	1021	<u>2,000.00</u>
TOTAL		\$ 10,900.00
BALANCE		<u><u>\$114,100.00</u></u>

Inter-Account Transfers

460-12 Highway Snow Overtime		\$ 6,000.00
505-51 Tax Collector Equipment		<u>150.00</u>
TOTAL		\$ 6,150.00

As of February 26, 1982

6 ARTICLE 6

Unpaid
Bills

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE A SUM OF MONEY TO PAY ANY ONE OR MORE OF THE FOLLOWING UNPAID BILLS, INCURRED IN FY82 FOR WHICH THERE WERE INSUFFICIENT FUNDS, TOTALLING \$ 866.91:

- \$ 727.76 TO PAY DANIEL FITZGERALD FOR ELEVEN PAID HOLIDAYS (POLICE);
- 38.00 TO PAY STEVE'S AUTO BODY (FIRE AND POLICE);
- 33.50 TO REIMBURSE COL. PAUL J. LEAHY (MEMORIAL DAY COMMITTEE);
- 37.65 TO REIMBURSE COL. PAUL J. LEAHY (VETERANS' AGENT);
- 30.00 TO PAY BRIGHTON ORTHOPEDIC ASSOCIATES, INC. (POLICE);

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Town Accountant.

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the close of the accounts at the end of a fiscal year or payables for which there are insufficient funds (and which were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature or a court judgement.

FINANCE COMMITTEE REPORT: Recommend approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

7 ARTICLE 7

Town
Audit

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$12,000, OR ANY OTHER SUM, TO ENGAGE THE SERVICES OF A PUBLIC ACCOUNTING FIRM TO PERFORM AN AUDIT OF THE TOWN'S FINANCIAL RECORDS FOR THE PERIOD JULY 1, 1979 to JUNE 30, 1982; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The Bureau of Accounts in the Department of Revenue of the Commonwealth of Massachusetts is the auditing agency of the Commonwealth for cities, towns, counties and other local government agencies such as school districts and water districts. The aggregate number of agencies for which the Bureau of Accounts is responsible exceeds 600. An audit of the accounts of the Town was completed on June 30, 1979. In addition to the traditional desire for timely financial audits, the Town must comply with the office of Federal Revenue Sharing's directive that in order to continue to receive Revenue Sharing funds, all recipients of over \$25,000 must have a complete audit every three years.

Financial audits ordinarily involve the systematic examination of records and procedures relative to the financial transactions of the auditee. Documents pertaining to revenue, collection and expenditures are examined to verify that transactions have been properly handled in compliance with existing laws and restrictions. The proposed audit specifications are not limited to the financial audit; also included

are specifications for an examination of systems and procedures and the value and efficiency of Town operations. Administrative procedures will be reviewed to identify waste and opportunities to reduce costs and improve programs.

The objective of this article is to provide the funds necessary for the Town to engage the services of an independent public accounting firm which will perform the necessary tests of records, statements and procedures of the Town in order to render a report which will conform to the financial standards known as the Generally Accepted Auditing Standards and will ensure acceptance by the Bureau of Accounts and the several federal agencies from which the Town has received funds and which will express an opinion on the financial statements and financial position of the Town. Additionally, the Town can expect to receive recommendations concerning improving controls and procedures.

It is essential that an audit be completed by December 31, 1982 if the Town expects to receive \$180,000 - \$200,000 of Revenue Sharing each year. It also makes sound financial sense to audit this year and continue the auditing process every three years in the future.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: A periodic independent audit is required to participate in Federal Revenue Sharing proceeds. Recommend approval.

8 ARTICLE 8

Street
Acceptances

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE LAYOUT OF ANY ONE OR MORE OF THE FOLLOWING WAYS:

- BISHOP LANE - FROM THOMPSON DRIVE TO END, A DISTANCE OF 1157 FEET, MORE OR LESS;
- BUCKMASTER DRIVE - FROM BELCHER DRIVE TO FORD ROAD, A DISTANCE OF 834 FEET, MORE OR LESS;
- FIELD ROAD - FROM DAKIN ROAD TO END, A DISTANCE OF 900 FEET, MORE OR LESS;
- MUNNINGS DRIVE - FROM BELCHER DRIVE TO FORD ROAD, A DISTANCE OF 980 FEET, MORE OR LESS;
- PHILEMON WHALE LANE - FROM DAKIN ROAD TO END, A DISTANCE OF 1325 FEET, MORE OR LESS;
- THOMPSON DRIVE - FROM CONCORD ROAD TO END, A DISTANCE OF 1781 FEET, MORE OR LESS;
- WILLOW ROAD - FROM EXISTING PUBLIC WAY TO END, A DISTANCE OF 220 FEET, MORE OR LESS;

AS LAID OUT BY THE BOARD OF SELECTMEN IN ACCORDANCE WITH THE DESCRIPTIONS AND PLANS ON FILE IN THE TOWN CLERK'S OFFICE; TO AUTHORIZE THE ACQUISITION BY PURCHASE, BY GIFT OR BY A TAKING BY EMINENT DOMAIN, IN FEE SIMPLE, OF THE PROPERTY SHOWN ON SAID PLANS; AND TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$350, OR ANY OTHER SUM THEREFOR AND ALL EXPENSES IN CONNECTION THEREWITH; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Highway Surveyor and the Town Engineer as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

9 ARTICLE 9

Street
Acceptance
Dudley Rd.

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE LAYOUT OF
DUDLEY ROAD - FROM NOBSCOT ROAD TO THE BOSTON POST ROAD,
A DISTANCE OF 2943 FEET, MORE OR LESS,

AS LAID OUT BY THE BOARD OF SELECTMEN IN ACCORDANCE WITH THE DESCRIPTION(S) AND PLAN(S) ON FILE IN THE TOWN CLERK'S OFFICE; TO AUTHORIZE THE ACQUISITION BY PURCHASE, BY GIFT OR BY A TAKING BY EMINENT DOMAIN, IN FEE SIMPLE, OF THE PROPERTY SHOWN ON SAID PLANS; AND TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$75, OR ANY OTHER SUM, THEREFOR AND ALL EXPENSES IN CONNECTION THEREWITH; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT/POSITION: The Board will make its report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

10 ARTICLE 10

Sanitary
Landfill

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$34,500, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE JURISDICTION OF THE HIGHWAY SURVEYOR, FOR COSTS AND CHARGES ASSOCIATED WITH THE ACQUISITION AND PLACEMENT OF MATERIALS AT THE TOWN'S SANITARY LANDFILL SITE, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Highway Surveyor and Board of Selectmen.

HIGHWAY SURVEYOR AND BOARD OF SELECTMEN REPORT: According to the latest estimate by our Town Engineer, the area we are currently filling will last approximately one year and four months. In order to conform to our state-approved plan and a local Conservation Commission Order of Conditions, we are required to place a substantial amount of clean fill and impervious materials into the pond area. Once this is accomplished, refuse can be placed over the fill material. If we cannot utilize this area of the Landfill, the Town Engineer has estimated that we will lose approximately nine years of life at our Landfill site. (It is intended to offset this appropriation with \$12,000 from the Sanitary Landfill Article 28 of the 1981 Annual Town Meeting.)

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: These sums will prolong the life of the present Sanitary Landfill. Subject to offsetting \$12,000 from Art. 28 of the 1981 Annual Town Meeting, the Finance Committee recommends approval.

11 ARTICLE 11

Ambulance and Equip.

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$13,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE FIRE CHIEF, FOR THE LEASE-PURCHASE OF A NEW AMBULANCE AND THE PURCHASE OF EQUIPMENT FOR THE AMBULANCE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: The present ambulance is five years old and should be replaced in 1982. This unit has served the Town well. However, maintenance and operating costs will increase and the dependability of this unit can be questioned if it is not replaced as scheduled.

The funds for the lease-purchase of a new ambulance are now in the Ambulance Reserve for Appropriation account. Therefore, it is not an appropriation to be dealt with in the tax levy. All funds collected by the Town for the use of the ambulance are deposited in the Ambulance Reserve for Appropriation account with an anticipated revenue each year of an average of \$13,000, which will more than cover the costs of a lease-purchase agreement for four years.

FINANCE COMMITTEE REPORT: The Committee acknowledges that the time has come to replace the present ambulance. Financing the acquisition of a new ambulance at an annual cost of \$13,000 can be funded entirely by the Ambulance Reserve for Appropriation account which, in turn, derives its funds from the collection of fees from those who make use of the ambulance service. Especially since the article is self-financing, the Committee recommends approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

12 ARTICLE 12

Inflammables Storage Bylaw

TO SEE IF THE TOWN WILL VOTE TO AMEND ARTICLE V, PUBLIC SAFETY, OF THE TOWN OF SUDBURY BYLAWS, BY ADDING A NEW SECTION TO READ AS FOLLOWS:

"SECTION 25. STORAGE OF INFLAMMABLE FLUIDS.

(a)(1) APPLICATIONS FOR A LICENSE UNDER SECTION 13 OF CHAPTER 148, GENERAL LAWS, FOR THE STORAGE OF PETROLEUM PRODUCTS OR OF ANY ARTICLES NAMED IN SECTION 9 OF SAID CHAPTER SHALL BE ACCOMPANIED BY AN APPLICATION FEE DETERMINED FROM TIME TO TIME BY THE BOARD OF SELECTMEN TO COVER THE COST OF THE PUBLICATION AND MAILING OF NOTICE FOR THE PUBLIC HEARING ON THE APPLICATION. IN ADDITION, THE FOLLOWING FEES SHALL APPLY TO SUCH LICENSE:

LICENSE \$40.00
ANNUAL REGISTRATION \$20.00

- (2) LICENSES GRANTED UNDER SECTION (a.1) SHALL EXPIRE ON THEIR FIFTEENTH ANNIVERSARY, UNLESS A SHORTER PERIOD IS SPECIFIED IN THE LICENSE.
- (b)(1) UNDERGROUND STEEL TANKS FOR THE STORAGE OF INFLAMMABLE FLUIDS HAVING A CAPACITY OF 1,100 GALLONS OR MORE SHALL NOT BE USED WITHIN 100 FEET OF A SURFACE BODY OF WATER. IN ALL OTHER LOCATIONS, SUCH TANKS SHALL BE SUBJECT TO THE FOLLOWING REQUIREMENTS.
 - (2) TANKS SHALL BE EXTERNALLY CORROSION RESISTANT BY ONE OF THE FOLLOWING MANUFACTURER'S METHODS:
 - a) EPOXY COATING AND SACRIFICIAL ANODES;
 - b) FIBERGLASS REINFORCED RESIN BONDED TO TANK;AND SHALL BE CONSTRUCTED IN ACCORDANCE WITH DESIGN CRITERIA APPROVED BY THE FIRE CHIEF.
 - (3) TANKS INTENDED FOR STORAGE OF ALCOHOL, GASAHOL OR OTHER ARTICLES CAPABLE OF CAUSING INTERNAL CORROSION SHALL BE INTERNALLY COATED BY THE MANUFACTURER FOR CORROSION RESISTANCE.
 - (4) ALL TANKS AS A CONDITION OF THE LICENSE SHALL BE TESTED, AT THE EXPENSE OF THE OWNER, FIFTEEN YEARS AFTER INSTALLATION AND EVERY FIVE YEARS THEREAFTER. TESTING PROCEDURES SHALL BE DESIGNATED BY THE FIRE CHIEF AND MAY INCLUDE BUT NOT BE LIMITED TO AN AIR PRESSURE TEST, KENT MOORE TEST OR ANY OTHER TESTING SYSTEM PROVIDING EQUIVALENT SAFETY FACTORS AND EFFECTIVENESS. THE CHIEF OF THE FIRE DEPARTMENT SHALL BE PROVIDED WITH CERTIFICATION OF THE RESULTS OF THE TEST BY A PERSON OR FIRM QUALIFIED TO PERFORM SUCH TESTING. PRIOR TO TESTING, THE INDIVIDUAL OR FIRM PERFORMING THE TEST SHALL NOTIFY THE FIRE CHIEF OF THE DATE, TIME AND PLACE OF SUCH TEST AT LEAST SEVEN DAYS PRIOR TO THE TEST TO ALLOW THE FIRE CHIEF OR HIS DESIGNEE TO BE PRESENT.
 - (5) TANKS USED FOR THE STORAGE OF RESIDUAL FUEL OILS GRADES 2, 3, 4, 5, AND 6 SHALL BE EXEMPT FROM THE TESTING REQUIREMENTS AS OUTLINED UNDER SECTION (b.4).
- (c)(1) UNDERGROUND TANKS FOR THE STORAGE OF INFLAMMABLE FLUIDS SHALL BE INSTALLED IN ACCORDANCE WITH THE MANUFACTURER'S INSTRUCTIONS AND SHALL NOT BE COVERED UNTIL INSPECTED BY THE CHIEF OF THE FIRE DEPARTMENT OR HIS DESIGNEE.
 - (2) LEAKING TANKS SHALL BE EMPTIED WITHIN 24 HOURS OF LEAK DETECTION AND REPAIRED OR REMOVED WITHIN 14 DAYS.
 - (3) EVERY SPILL, LEAK OR LOSS OF CONTENTS SHALL BE REPORTED IN WRITING TO THE CHIEF OF THE FIRE DEPARTMENT IMMEDIATELY.
 - (4) HEATING FUEL SERVICE COMPANIES AND SUPPLIERS SHALL NOTIFY THE TANK OWNER AND THE CHIEF OF THE FIRE DEPARTMENT OF ANY SIGNIFICANT AND UNACCOUNTED-FOR INCREASE IN CONSUMPTION WHICH MAY INDICATE A LEAK IN THE TANK OR SYSTEM. IF SUCH INCREASE IS DISCOVERED BY THE OWNER, HE SHALL NOTIFY THE CHIEF.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The above article regulating the installation and use of underground storage of inflammables has again been submitted because of environmental concerns - chiefly the protection of the Town's water supply - and has the full endorsement of the Fire Chief and the Inflammables Storage Bylaw Committee. This bylaw stipulates a licensing period of fifteen years, sets forth the licensing fee as required by state law, requires the underground storage tank having a capacity of 1100 gallons or more be corrosion resistant, requires periodic inspection and testing, and sets the requirements for the repair and/or removal of leaking tanks.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Bylaw amendment proposed in Article 12 in the Warrant for the 1982 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws.

13 ARTICLE 13

Accept
G.L.Ch. 148,
s. 26C -
Smoke/Heat
Detectors in
Apts/Motels

TO SEE IF THE TOWN WILL VOTE TO ACCEPT SECTION 26C OF CHAPTER 148 OF THE GENERAL LAWS, AS AMENDED, REQUIRING THAT APARTMENT HOUSES CONTAINING SIX OR MORE DWELLING UNITS, DORMITORIES, BOARDING OR LODGING HOUSES, HOTELS, MOTELS, OR FAMILY HOTELS SHALL BE EQUIPPED WITH AN AUTOMATIC SMOKE OR HEAT DETECTOR IN EACH DWELLING UNIT AND EACH HALLWAY FLOOR; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Fire Chief.

FIRE CHIEF REPORT: Although Sudbury at the present time does not have apartment houses, hotels, family hotels, motels and has only one boarding or lodging house, these conditions could change. If the zoning bylaw were to be changed or if a variance were to be granted, it is vitally necessary, for the safety of the public, that this statute be accepted.

FINANCE COMMITTEE REPORT: Recommend approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

14 ARTICLE 14

Dutton Road
Walkway

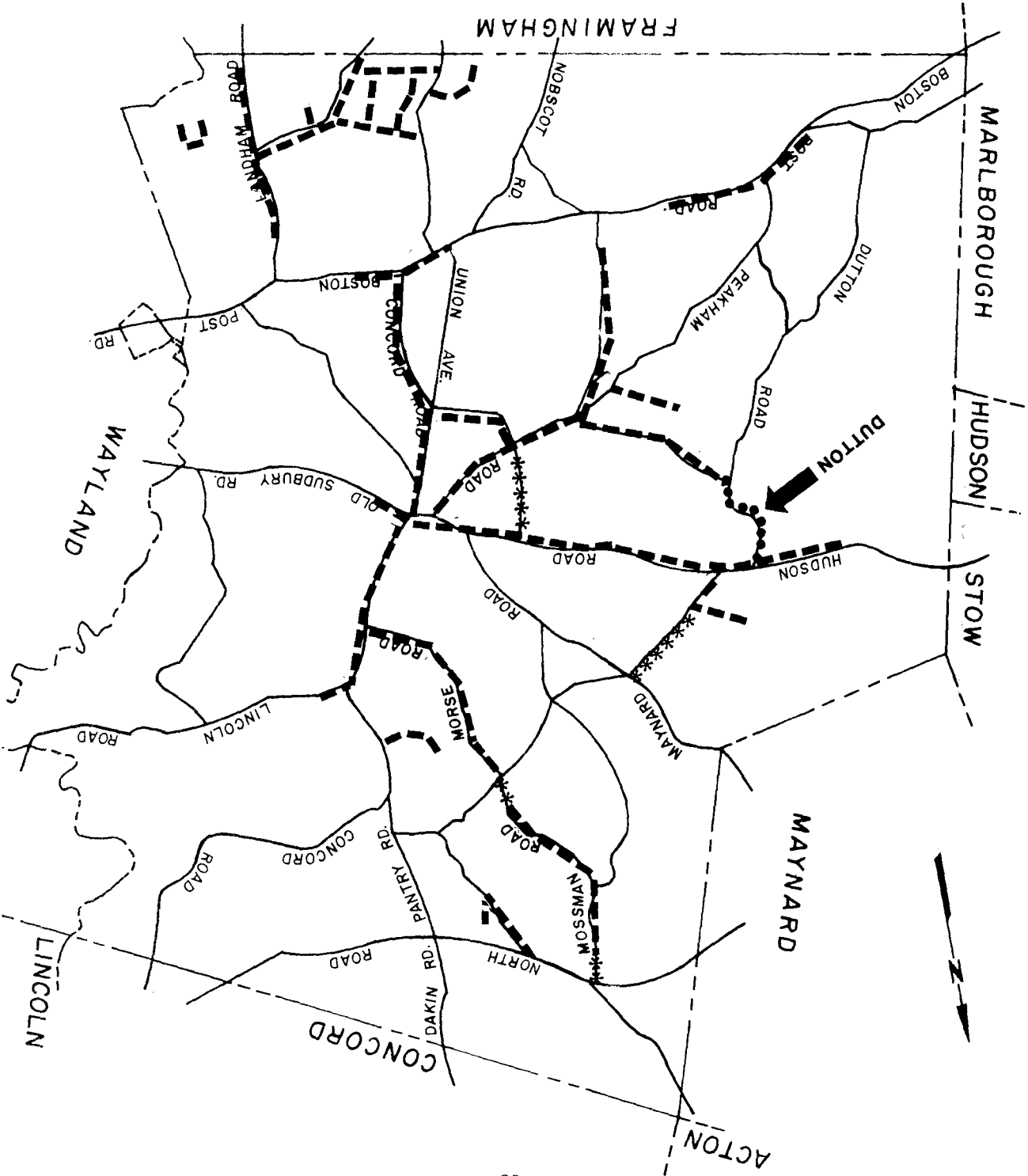
TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$61,000, OR ANY OTHER SUM, FOR THE CONSTRUCTION OF A WALKWAY, SUCH FUNDS TO BE EXPENDED IN THE FOLLOWING MANNER:

CONSTRUCTION FUNDS AS NECESSARY TO BE EXPENDED UNDER THE DIRECTION OF THE HIGHWAY SURVEYOR, FOR A WALKWAY ALONG DUTTON ROAD FROM HUDSON ROAD TO PRATT'S MILL ROAD, A DISTANCE OF APPROXIMATELY 2800 FEET;

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Planning Board.

■■■■■■ EXISTING WALKWAYS
 ***** PLANNED WALKWAYS
 ●●●●●● DUTTON ROAD WALKWAY - ARTICLE 14



PLANNING BOARD REPORT: Town Meeting voted in 1978 to appropriate funds for a walkway on Dutton Road to Pratt's Mill Road. Construction of this walkway would tie Pratt's Mill Road into the Hudson Road/Peakham Road network, thus closing the loop as well as providing additional access to the Haskell Land, a very significant part of Sudbury's Open Space Plan.

FINANCE COMMITTEE REPORT: With the constraints of Proposition 2½, the walkway program should be postponed at this time. Recommend disapproval.

BOARD OF SELECTMEN POSITION: The Board does not support this article. We support the walkway concept but feel financial constraints and priorities for other programs must take precedence.

15 ARTICLE 15

Gypsy Moth
Control
Petition

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$50,000 (FIFTY THOUSAND DOLLARS), OR ANY OTHER SUM, FOR THE CONTROL OF GYPSY MOTHS IN THE TOWN OF SUDBURY, SAID SUM TO BE EXPENDED UNDER THE CONTROL OF THE HIGHWAY SURVEYOR, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Petition.

PETITIONER REPORT: Survivors of the gypsy moth attack of 1981 unite! You have only your trees and shrubs to protect. Your government has steadfastly refused to take any effective action and espoused a policy of benign neglect. The sleeping hoards of gypsy moths are not so benign.

FINANCE COMMITTEE REPORT: The Finance Committee believes that \$50,000 will not provide for effective control of gypsy moths for the entire town. The Committee believes that such sums could be used more effectively for other town needs. Recommend disapproval.

16 ARTICLE 16

Amend Bylaws
Art. II,2 -
Town Meeting
Quorum

TO SEE IF THE TOWN WILL VOTE TO AMEND SECTION 2 OF ARTICLE II OF THE SUDBURY BYLAWS, BE DELETING THE PHRASE "TWO HUNDRED" AND SUBSTITUTING THEREFOR "ONE HUNDRED", OR ANY OTHER NUMBER, OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article has been inserted at the request of the Town Moderator. The purpose of the article is to allow Town Meeting discussion on whether or not the present two hundred quorum requirement should be reduced to zero or any other number, because of the experience over the past few years and our inability on several occasions to conduct town business due to poor attendance, especially at the specified hour (8 p.m.) that Town Meeting is to begin. This is particularly unfair to those who attend Town Meeting on time and are ready to conduct business but must wait one-half to two hours before a quorum is counted. The latest consensus of the Board of Selectmen on this article is that, rather than go to a zero quorum, they would probably support the number of one hundred. The Moderator and the Board of Selectmen will make further report at the Town Meeting.

NOTE: Article II, Section 2, presently reads:

"Except for the election of Town officers, no meeting shall be legal unless a quorum is present, and a quorum shall consist of two hundred registered voters; once a quorum has been assembled, the continued existence of a quorum shall be presumed until a count of the voters present, which shall be taken upon the call of seven or more registered voters, establishes that a quorum is not present."

FINANCE COMMITTEE REPORT: While the Finance Committee is disturbed by the poor attendance at Town Meeting, reducing the quorum to one hundred persons should enable business to be conducted on a regular basis. Recommend approval.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Bylaw amendment proposed in Article 16 in the Warrant for the 1982 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws.

17 ARTICLE 17

Amend Bylaws
Art. II,8 -
Order of
Articles

TO SEE IF THE TOWN WILL VOTE TO AMEND SECTION 8 OF ARTICLE II OF THE SUDBURY BYLAWS BY DELETING THE SECTION AS NOW APPEARING AND SUBSTITUTING THE FOLLOWING:

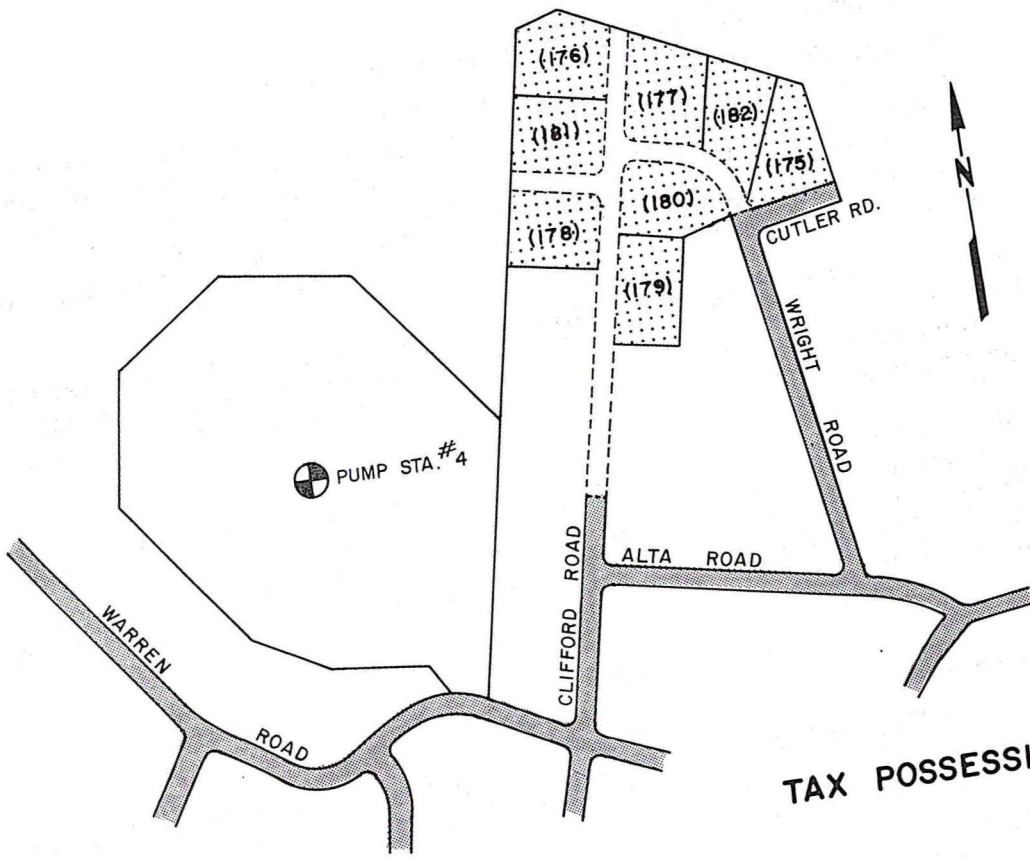
"SECTION 8. WITH THE EXCEPTION OF GENERAL BUDGET ARTICLES, THE ORDER FOR CONSIDERATION OF ALL TOWN MEETING ARTICLES SHALL BE CHOSEN IN LOTTERY FASHION BY THE TOWN CLERK ASSISTED BY THE TOWN MODERATOR. AFTER AN ARTICLE HAS BEEN DRAWN FOR CONSIDERATION, SUBSEQUENT ARTICLES SHALL NOT BE DRAWN UNTIL THE MEETING HAS ACTED UPON THE DRAWN ARTICLE. ALL ARTICLES AFFECTING THE CLASSIFICATION AND SALARY PLAN MUST BE ACTED UPON BEFORE ACTION IS TAKEN ON THE GENERAL BUDGET ARTICLE. THE GENERAL BUDGET ARTICLE SHALL BE CONSIDERED IMMEDIATELY UPON COMPLETION OF ALL CLASSIFICATION AND SALARY PLAN ARTICLES.

THE MODERATOR MAY DECLARE THAT CERTAIN ARTICLES, DUE TO LEGAL REQUIREMENTS, MUST BE CONSIDERED BEFORE OR AFTER ARTICLES OR AT A CERTAIN TIME. IN SUCH A SITUATION, THOSE ARTICLES SHALL BE CONSIDERED WHEN DIRECTED BY THE MODERATOR.";

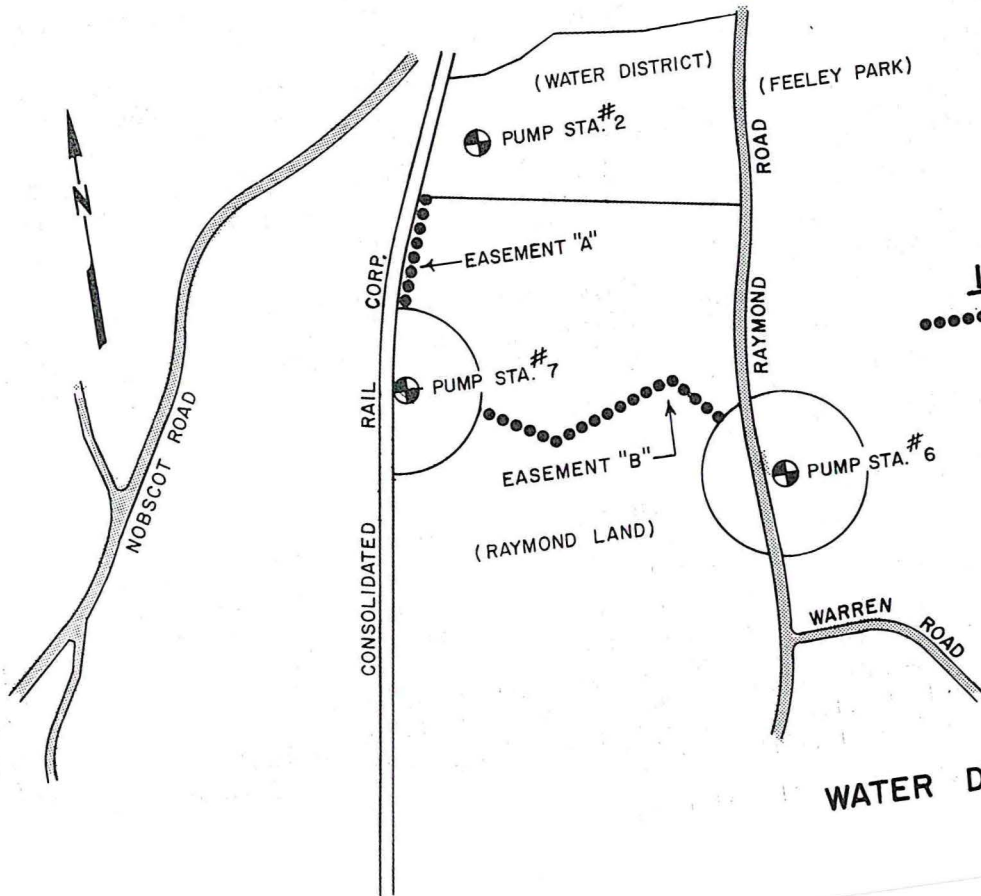
OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: This article has been inserted at the request of the Town Moderator. As in the previous quorum article, the purpose of this article is to allow discussion at Town Meeting addressing the problem of attendance, continued interest, and "packing" the hall. In other words, it is an effort to solicit discussion in an attempt to come up with a solution, even if on a one-year trial basis. The wording of this article is identical to the Town of Hull's bylaw. The Moderator and the Board of Selectmen will report further at the Town Meeting.



**ARTICLE 18
TAX POSSESSION
PROPERTIES**



**ARTICLE 19
WATER DISTRICT
EASEMENTS**

NOTE: Article II, Section 8, presently reads:

"No article in the warrant for any Town Meeting shall be taken up for consideration out of the order in which it appears therein, except by a four-fifths vote of the voters present and voting thereat."

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Bylaw amendment proposed in Article 17 in the Warrant for the 1982 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, it will become a valid amendment to the Sudbury Bylaws.

18 ARTICLE 18

Transfer
TP175-182 to
Water
District

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE AND EMPOWER THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND SHOWN AS LOTS 18, 19, 20, 21, 22, 23, 34, AND 35 ON A PLAN ON FILE IN THE OFFICE OF THE TOWN CLERK ENTITLED "PLAN OF WOODSIDE ACRES - A SUBDIVISION IN SUDBURY, MASS.", DATED NOVEMBER 25, 1958, DRAWN BY SCHOFIELD BROTHERS, REGISTERED CIVIL ENGINEERS, TO THE SUDBURY WATER DISTRICT OF SUDBURY ON SUCH TERMS AS THE SELECTMEN SHALL DETERMINE, AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: These parcels were acquired by the Town by tax foreclosure proceedings and are located in the area of the Water District's well No. 4. This conveyance, and that under the following article, is proposed in exchange for allowing the Town to use fill from Water District land, and save the Town the cost of purchasing fill for the Landfill.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee is unanimous in recommending approval.

19 ARTICLE 19

Grant
Easements
to Water
District

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE AND EMPOWER THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING EASEMENTS TO THE SUDBURY WATER DISTRICT, SHOWN AS PARCELS A AND B ON A PLAN ON FILE IN THE OFFICE OF THE TOWN CLERK ENTITLED, "PLAN OF LAND IN SUDBURY, MASSACHUSETTS SHOWING LAND TO BE CONVEYED TO THE SUDBURY WATER DISTRICT", DATED MAY 21, 1981, DRAWN BY TOWN OF SUDBURY ENGINEERING DEPARTMENT, SUCH CONVEYANCE TO BE ON SUCH TERMS AS THE SELECTMEN SHALL DETERMINE, AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: As stated in the report for the previous article, this easement is part of the consideration for the use of fill from Water District land. The easement would allow the District access between wells No. 6 and 7 off Raymond Road.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee is unanimous in recommending approval.

20 ARTICLE 20

Amend Bylaws
Art. IX,V,A -
Spec. Regs.,
Temporary
Trailers

TO SEE IF THE TOWN WILL VOTE TO AMEND SECTION V, SPECIAL REGULATIONS, SUBSECTION A, SITE PLAN APPROVAL, OF THE TOWN OF SUDBURY ZONING BYLAW, ARTICLE IX, BY DELETING THE FIRST SENTENCE OF THE FIRST PARAGRAPH AND SUBSTITUTING THEREFOR THE FOLLOWING:

"NO BUSINESS OR INDUSTRIAL BUILDING SHALL HEREAFTER BE ERECTED OR EXTERNALLY ENLARGED, AND NO BUSINESS OR INDUSTRIAL USE SHALL HEREAFTER BE ESTABLISHED OR EXPANDED IN GROUND AREA EXCEPT IN CONFORMITY WITH A SITE PLAN BEARING AN ENDORSEMENT OF APPROVAL BY THE BOARD OF SELECTMEN; PROVIDED, HOWEVER, THAT THE TEMPORARY USE OF TRAILERS FOR STORAGE OR OFFICE PURPOSES IS ALLOWED WHERE THEY CONFORM TO PROCEDURAL REGULATIONS ADOPTED BY SAID BOARD.";

AND BY DELETING THE FIRST SENTENCE OF THE SECOND PARAGRAPH AND SUBSTITUTING THEREFOR THE FOLLOWING:

"THE SELECTMEN SHALL ADOPT REASONABLE RULES AND REGULATIONS GOVERNING THE SUBMISSION, FORM AND PROCEDURES FOR SITE PLAN APPROVAL AND GOVERNING TEMPORARY TRAILERS AND SHALL MAKE THEM READILY AVAILABLE TO THE PUBLIC.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: A prior amendment to this Bylaw was intended to simplify procedures governing the use of temporary trailers on business/industrial property and thus avoid hardship to an applicant. However, the wording of that amendment inadvertently did not allow the simplification intended. This article corrects the problem by eliminating the use of the words, "special permit", which may be interpreted to mean a permit from the Board of Appeals and would unintentionally cause more hardship, instead of less, to an applicant.

NOTE: Printed below are paragraphs one and two of Section V,A, as they now read, for your information:

"V. SPECIAL REGULATIONS

A. SITE PLAN APPROVAL

No business or industrial building shall hereafter be erected or externally enlarged and no business or industrial use shall hereafter be established or expanded in ground area except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen; provided, however, that the temporary use of trailers for storage or office purposes may be allowed in accordance with the terms of a special

permit issued by said Board, which permit shall be valid for one year from the date of issuance. Said site plan shall show among other things, all existing and proposed buildings, structures, above ground and underground storage tanks, signs, parking spaces, driveway openings, driveways, service areas, and other open uses, all facilities for sewage, refuse and other waste disposal, and for surface water drainage, and all landscape features (such as fences, walls, planting areas and walks) on the lot and changes to existing topography. A site plan shall also show all contiguous land owned by the applicant or owner of the property whether or not such land is in the regulated zone.

The Selectmen shall adopt reasonable rules and regulations governing the submission form and procedures for site plan approval and special permits for trailers and shall make them readily available to the public. These rules and regulations shall in no way conflict with other provisions of the laws of the Town or the Commonwealth of Massachusetts."

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

PLANNING BOARD REPORT: The Planning Board supports this article, (voted unanimously).

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw change set forth in Article 20 in the Warrant for the 1982 Annual Town Meeting is properly moved and seconded, report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Zoning Bylaw after approval by the Attorney General.

21 ARTICLE 21

Amend Bylaws TO SEE IF THE TOWN WILL VOTE TO

Art. IX, A. AMEND SECTION III.B.2, BUSINESS DISTRICTS BD-, PARAGRAPH g, OF THE III&IV SUDBURY ZONING BYLAW BY DELETING THE WORD "AND" IN TWO PLACES AND SUBSTITUTING THEREFOR THE WORD "OR", SO THAT THE PARAGRAPH SHALL READ:

Technical Corrections

"g. GARAGES FOR THE SALE OR REPAIR OF NEW OR USED MOTOR VEHICLES IF A PERMIT THEREFOR IS GRANTED BY THE BOARD OF APPEALS.";

B. AMEND SECTION IV.A., GENERAL REQUIREMENTS, PARAGRAPH 2, RECORDED LOTS, BY DELETING THE REFERENCE TO "SECTION 5A" AND SUBSTITUTING THEREFOR "SECTION 6";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Part A is essentially a technical correction to the Bylaw for clarification. The Bylaw at Section III.B.2.g (Permitted Uses) now reads:

"B.2. Business Districts BD-

The following uses shall be permitted in Business Districts:

....g. Garages for the sale and repair of new and used motor vehicles if a permit therefor is granted by the Board of Appeals."

By eliminating the word "and" and substituting the word "or" in each instance, it is clear that either is allowed, in combination or individually.

Part B is a technical correction to the Bylaw to reference the proper section of General Laws Chapter 40A, the State Zoning Act.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

PLANNING BOARD REPORT: The Planning Board supports this article, (voted unanimously).

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw change set forth in Article 21 in the Warrant for the 1982 Annual Town Meeting is properly moved and seconded, report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Zoning Bylaw after approval by the Attorney General.

22 ARTICLE 22

Amend Bylaws TO SEE IF THE TOWN WILL VOTE TO

Art. IX, I,G A. AMEND THE ZONING BYLAW, ARTICLE IX, SECTION I.G., FLOOD PLAINS,
§ III,E - BY ADDING AFTER SUBPARAGRAPH 3, THE FOLLOWING SUBPARAGRAPH:

Flood Plains "4. THOSE AREAS OF 100-YEAR FLOOD LEVEL (A ZONES) ON THE FLOOD INSURANCE RATE MAP (FIRM) FOR THE TOWN OF SUDBURY, COMMUNITY NO. 250217, DATED JUNE 1, 1982, PREPARED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY UNDER THE NATIONAL FLOOD INSURANCE PROGRAM, CONSISTING OF SIX PANELS, A COPY OF WHICH MAP IS ON FILE IN THE TOWN CLERK'S OFFICE AND WHICH IS INCORPORATED HEREIN BY REFERENCE;" AND

B. AMEND THE ZONING BYLAW, ARTICLE IX, SECTION III.E., FLOOD PLAIN DISTRICT USE PROVISIONS, BY ADDING AT THE END OF PARAGRAPH 4 THE FOLLOWING:

"PRIOR TO ISSUING A SPECIAL PERMIT THE APPLICANT SHALL SATISFY THE BOARD OF APPEALS THAT ALL NECESSARY PERMITS HAVE BEEN RECEIVED FROM THOSE GOVERNMENTAL AGENCIES FROM WHICH APPROVAL IS REQUIRED BY FEDERAL OR STATE LAW, INCLUDING SECTION 404 OF THE FEDERAL WATER POLLUTION CONTROL ACT AMENDMENTS OF 1972, 33 U.S.C. 1334.

4 ENCROACHMENTS, INCLUDING FILL, NEW CONSTRUCTION, SUBSTANTIAL IMPROVEMENTS AND OTHER DEVELOPMENT WITHIN ANY FLOODWAY SHOWN ON THE FLOOD BOUNDARY AND FLOODWAY MAP FOR THE TOWN OF SUDBURY, COMMUNITY NO. 250217, DATED JUNE 1, 1982, PREPARED BY THE FEDERAL EMERGENCY

MANAGEMENT AGENCY UNDER THE NATIONAL FLOOD INSURANCE PROGRAM (ON FILE WITH THE TOWN CLERK AND INCORPORATED HEREIN BY REFERENCE), WHICH WOULD RESULT IN ANY INCREASE IN THE 100-YEAR FLOOD LEVEL ARE PROHIBITED, AND NO SPECIAL PERMIT SHALL BE ISSUED TO ALLOW SUCH ENCROACHMENTS.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Federally subsidized flood insurance has been available for a number of years to persons owning property within flood-prone areas. However, this insurance is available only in towns which take positive steps to protect those areas and impose reasonable controls on construction within those areas. The Town of Sudbury took the first step to enter this program in 1975 by adopting a resolution (Article 26) to join the program and to assist federal agencies in identifying the areas in need of protection.

Construction requirements within these areas are regulated by the State Building Code and by our current Flood Plain Bylaw. However, our Bylaw does not include several small areas subject to 100-year flooding and shown on the recently completed federal Flood Insurance Rate Maps for Sudbury. In order to remain in the program, these areas must be protected, and our Bylaw must comply with federal regulatory requirements.

The changes proposed by this article will accomplish these measures by adding all 100-year flood areas to our flood plain and adding the stated requirements to our Flood Plain Use Provisions. Since most areas of 100-year flooding are already within our flood plains, the actual effect of referencing the Flood Insurance Rate Maps will be to pick up the several small areas not already protected.

Since banks require flood insurance on the purchase of any structure within a flood-prone area on which it will place a mortgage, and since such insurance will not be available unless the Town is in compliance with the Flood Insurance Program, the failure of the Town to adopt these measures will make such structures (including residential homes) difficult, if not impossible, to sell. Therefore, while most property owners will not be affected by this article, it is important to those within flood-prone areas that the Town approve this article and remain in the program.

Due to difficulty of reproduction, we are unable to print a map in the Warrant. However, a map showing the revisions to the Flood Plain has been submitted to the local press for publication. It is also available for viewing at the Town Engineer's Office, and will be on display at the Annual Town Meeting.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

PLANNING BOARD REPORT: The Planning Board supports this article, (voted unanimously).

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw change set forth in Article 22 in the Warrant for the 1982 Annual Town Meeting is properly moved and seconded, report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Zoning Bylaw after approval by the Attorney General.

23 ARTICLE 23

Amend Bylaws TO SEE IF THE TOWN WILL VOTE TO AMEND ARTICLE IX, SECTION V, OF THE ZONING BYLAW, AS FOLLOWS:

Art. IX,
Sec. V,B-
Off-Street
Parking

A. BY ADDING IN SUBSECTION B, ENTITLED "OFF-STREET PARKING", AT THE END THEREOF THE FOLLOWING PARAGRAPHS:

"WHEREVER POSSIBLE, PARKING SHALL BE LOCATED BEHIND BUILDINGS.

Art. IX,
Sec. V,K-
Screening of
Open Uses

"ON LOTS WHERE THE NUMBER OF PROPOSED PARKING SPACES EXCEEDS TWENTY (20), ONE SHADE TREE PER TEN SPACES SHALL BE PROVIDED. SHADE TREES SHALL BE LOCATED IN PLANTING ISLANDS WITHIN THE PARKING AREA. NO ISLAND SHALL HAVE AN AREA LESS THAN TWENTY-FIVE (25) SQUARE FEET PER SHADE TREE. SHADE TREES SHALL HAVE A MINIMUM CALIPER OF 2½ INCHES AND BE OF A HARDY SPECIES SUITABLE FOR STREET TREE USE, AS APPROVED BY THE TREE WARDEN. ANY SUPPLEMENTARY ORNAMENTAL PLANTINGS INSTALLED WITHIN THESE ISLANDS SHALL BE OF SPECIES THAT WILL NOT DEVELOP TO OBSTRUCT VISION WITHIN THE PARKING AREA.";

Art. IX,
Sec. V,N-
Landscaping

B. BY ADDING IN SUBSECTION K, ENTITLED "SCREENING OF OPEN USES", IN THE FIRST SENTENCE, AFTER THE WORDS, "IN ALL NON-RESIDENTIAL DISTRICTS", THE WORDS, "PARKING LOTS AND";

C. BY ADDING A NEW SUBSECTION N, ENTITLED "LANDSCAPING", AS FOLLOWS:

"IN ORDER TO ESTABLISH MINIMUM LANDSCAPING REQUIREMENTS AND PRESERVE THE VISUAL ENVIRONMENT, THE FOLLOWING REQUIREMENTS SHALL APPLY:

- (1) OPEN SPACE: AT LEAST 15% OF A LOT SHALL BE DESIGNATED OPEN SPACE. OPEN SPACE MAY CONTAIN AREA FOR SIDE LINE, FRONT AND REAR YARD REQUIREMENTS, LANDSCAPED AREAS, UNTOUCHED NATURAL AREAS. OPEN SPACE SHALL NOT INCLUDE AREAS DEVELOPED FOR VEHICLE ACCESS, PARKING, STORAGE AND SIMILAR ACCESSORY USES, EXCEPT THAT OPEN SPACE MAY INCLUDE WALKWAYS, PATIOS AND TERRACES, UP TO 10% OF THE OPEN SPACE REQUIREMENT.
- (2) LANDSCAPE PLAN: APPLICANTS SEEKING SITE PLAN APPROVAL WILL SUBMIT A PLAN INCLUDING THE FOLLOWING:
 - EXISTING SITE FEATURES TO BE RETAINED;
 - PROPOSED LANDSCAPING AND PLANTING AREAS, INCLUDING SPECIES, SIZES AND QUANTITIES OF PLANT MATERIALS TO BE USED;
 - LOCATIONS OF OTHER PROPOSED LANDSCAPE FEATURES, SUCH AS WALLS, PATIOS, TERRACES, BUFFERS, ETC.
- (3) EXISTING SITE FEATURES: WHENEVER POSSIBLE, EXISTING TREES, SHRUBS, AND NATURAL AREAS SHALL NOT BE DISTURBED.
- (4) FRONT YARDS: IN NON-RESIDENTIAL USES, WITHIN SETBACK REQUIREMENTS, SITE PLANS WILL SHOW A LANDSCAPING AREA, NOT LESS THAN TWENTY (20) FEET IN WIDTH BETWEEN THE STREET AND EITHER THE BUILDING OR THE PARKING LOT. THIS LANDSCAPING AREA MAY BE BROKEN TO PROVIDE FOR VEHICULAR ACCESS.
- (5) WAIVER: SELECTMEN MAY WAIVE THE REQUIREMENTS OF THIS SECTION IF, IN THEIR JUDGEMENT, THE NATURE OF THE SITE PREVENTS OR MAKES THEIR APPLICATION UNNECESSARY.

- (6) ADDITIONAL REQUIREMENTS: LANDSCAPING REQUIREMENTS REGARDING PARKING LOTS AND SCREENING MAY BE FOUND IN SECTION V,B, AND SECTION V,K, HEREIN.
- (7) DESIGN STANDARDS:
- (a) PLANTING BEDS SHALL BE OF ADEQUATE SIZE TO ALLOW FOR FUTURE GROWTH OF PLANT MATERIALS. WHERE APPROPRIATE, BEDS SHALL BE OF ADEQUATE SIZE TO ALLOW FOR SNOW REMOVAL. IN NO INSTANCE SHALL BEDS BE LESS THAN FOUR (4) FEET IN WIDTH.
 - (b) PLANT MATERIALS MUST BE HARDY SPECIES, SUITABLE FOR USE IN THEIR PROPOSED LOCATIONS.
 - (c) PLANT MATERIALS SHALL BE OF A SIZE SUITABLE TO PROVIDE IMMEDIATE IMPACT IN APPEARANCE.
 - (d) PLANT MATERIALS SHALL BE INSTALLED IN SUCH A MANNER AS TO INSURE THEIR SURVIVAL. DEAD, DISEASED OR DAMAGED PLANT MATERIALS SHALL BE PROMPTLY REPLACED AS PLANTING SEASONS PERMIT.
 - (e) EXCEPT ON SITE SHARING PARKING LOTS, PAVING SHALL NOT EXIST WITHIN FIVE (5) FEET OF THE SIDE OR REAR LINES.
 - (f) PLANTINGS INSTALLED ADJACENT TO ACCESS ROADS SHALL BE OF SPECIES THAT WILL NOT DEVELOP TO OBSTRUCT VISION OF VEHICLES ENTERING OR EXITING THE SITE.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Planning Board.

PLANNING BOARD REPORT: The intent of these zoning amendments is to improve the appearance of large business or industrial parking lots and non-residential grounds. Requesting that parking lots be located to the rear of structures and requiring a minimum amount of shade trees and planting areas will significantly improve the aesthetics of large parking lots from adjacent properties or public streets. Requiring minimum open space areas in non-residential developments will not only improve the visual environment of business and industrial land uses but will also provide for percolation of storm water into ground water resources.

FINANCE COMMITTEE REPORT: Recommendation will be made at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board supports this article.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in Article 23 in the Warrant for the 1982 Annual Town Meeting are properly moved and seconded, report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General.

24 ARTICLE 24

Amend Bylaws TO SEE IF THE TOWN WILL VOTE TO AMEND THE SUBURY ZONING BYLAW, ARTICLE IX,
Art. IX, III, B SECTION III, PARAGRAPH B, BY ADDING THE FOLLOWING PARAGRAPH AFTER
B.1.m:

Prohibited
Uses in Non-
Residential
Zones

"THE FOLLOWING USES ARE SPECIFICALLY PROHIBITED IN LIMITED BUSINESS DISTRICTS:

- a. ANY USE WHICH MAY PRODUCE A NUISANCE OR HAZARD FROM FIRE OR EXPLOSION, TOXIC OR CORROSIVE FUMES, GAS, SMOKE, ODORS, OBNOXIOUS DUST OR VAPORS, HARMFUL RADIOACTIVITY, OFFENSIVE NOISE OR VIBRATION, FLASHES, OBJECTIONABLE EFFLUENT, OR ELECTRICAL INTERFERENCE WHICH MAY ADVERSELY AFFECT OR IMPAIR THE NORMAL USE AND PEACEFUL ENJOYMENT OF ANY PROPERTY, STRUCTURE OR DWELLING IN THE NEIGHBORHOOD, CONTAMINATION OF GROUND WATER, POLLUTION OF STREAMS OR OTHER ATMOSPHERIC POLLUTANT BEYOND THE LOT ON WHICH SUCH USE IS CONDUCTED.";

AND TO ADD AFTER ARTICLE IX, SECTION III, PARAGRAPH B.2.i THE FOLLOWING PARAGRAPH:

"THE FOLLOWING USES ARE SPECIFICALLY PROHIBITED IN BUSINESS DISTRICTS:

- a. ANY USE WHICH MAY PRODUCE A NUISANCE OR HAZARD FROM FIRE OR EXPLOSION, TOXIC OR CORROSIVE FUMES, GAS, SMOKE, ODORS, OBNOXIOUS DUST OR VAPORS, HARMFUL RADIOACTIVITY, OFFENSIVE NOISE OR VIBRATION, FLASHES, OBJECTIONABLE EFFLUENT, OR ELECTRICAL INTERFERENCE WHICH MAY ADVERSELY AFFECT OR IMPAIR THE NORMAL USE AND PEACEFUL ENJOYMENT OF ANY PROPERTY, STRUCTURE OR DWELLING IN THE NEIGHBORHOOD, CONTAMINATION OF GROUND WATER, POLLUTION OF STREAMS, OR OTHER ATMOSPHERIC POLLUTANT BEYOND THE LOT ON WHICH SUCH USE IS CONDUCTED.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Planning Board.

PLANNING BOARD REPORT: The inclusion of the proposed prohibited uses in Limited Business Districts and Business Districts brings those districts in line with other non-residential districts in the Town. The current Bylaws refer only to allowable uses in these districts and the proposed amendment, by being added, would protect these districts from otherwise offensive and hazardous uses.

FINANCE COMMITTEE REPORT: Recommend approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw change set forth in Article 24 in the Warrant for the 1982 Annual Town Meeting is properly moved and seconded, report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Zoning Bylaw after approval by the Attorney General.

25 ARTICLE 25

Amend Bylaws TO SEE IF THE TOWN WILL VOTE TO AMEND ARTICLE IX, SECTION IV OF THE ZONING BYLAW BY ADDING THERETO A NEW SUBSECTION D ENTITLED, "CLUSTER DEVELOPMENT", AS FOLLOWS:
Art. IX,
Sec. IV

Cluster Development Provision "D. CLUSTER DEVELOPMENT
1. OBJECTIVES

A. THE PLANNING BOARD MAY GRANT A SPECIAL PERMIT FOR ANY TRACT OF LAND TEN (10) ACRES OR GREATER WITHIN A RESIDENTIAL ZONING DISTRICT FOR THE PURPOSE OF ALLOWING A CLUSTER DEVELOPMENT OF RESIDENTIAL BUILDING LOTS. THE OBJECTIVES OF CLUSTER DEVELOPMENT SHALL BE:

- (1) TO PRESERVE HISTORICAL OR PREHISTORICAL RESOURCES, OPEN SPACE FOR CONSERVATION, AGRICULTURE, OUTDOOR RECREATION OR PARK PURPOSES;
- (2) TO PROMOTE MORE EFFICIENT USE OF LAND IN HARMONY WITH ITS NATURAL FEATURES;
- (3) TO PROTECT NATURAL AQUIFER RECHARGE SYSTEMS;
- (4) TO REDUCE THE LENGTH OF PROPOSED UTILITIES AND STREETS THEREBY PROMOTING MORE EFFICIENT MUNICIPAL SERVICES;
- (5) TO PROMOTE BETTER SITING OF BUILDING LOTS.

2. STANDARDS

A. THE NUMBER OF LOTS PERMITTED WITHIN ANY CLUSTER DEVELOPMENT SHALL NOT EXCEED THE NUMBER OF BUILDABLE LOTS THAT COULD BE OBTAINED THROUGH CONVENTIONAL DEVELOPMENT OF THE TRACT UNDER THE REQUIREMENTS OF THE ZONING DISTRICT IN WHICH THE TRACT IS LOCATED. BUILDABLE LOT IS DEFINED AS ANY LOT MEETING THE DIMENSIONAL REQUIREMENTS OF THE ZONING DISTRICT IN WHICH IT IS LOCATED, HAVING ADEQUATE AREA FOR LOCATING BUILDINGS, AND HAVING BEEN CERTIFIED BY THE BOARD OF HEALTH AS TO SUITABILITY FOR SUB-SURFACE SEWERAGE DISPOSAL.

B. ALL DIMENSIONAL REGULATIONS WITHIN A CLUSTER DEVELOPMENT SHALL COMPLY WITH THE PROVISIONS OF ARTICLE IX, SECTION IV, SUBSECTION B OF THE ZONING BYLAW, EXCEPT AS FOLLOWS:

- (1) THE MINIMUM AREA OF BUILDING LOTS SHALL BE AS FOLLOWS:

SINGLE RESIDENCE "A" = 25,000 SQ. FEET
SINGLE RESIDENCE "C" = 30,000 SQ. FEET

IN INSTANCES WHERE A TRACT OVERLAPS RESIDENCE ZONES A AND C, THE PRELIMINARY STANDARD SUBDIVISION PLAN MUST RESPECT THESE BOUNDARIES. THE MINIMUM LOT SIZE IN THE CLUSTER DEVELOPMENT WILL BE DETERMINED BY MULTIPLYING THE NUMBER OF LOTS IN RESIDENCE ZONE A BY 25,000 SQUARE FEET, AND MULTIPLYING THE LOTS IN RESIDENCE ZONE C BY 30,000 SQUARE FEET, ADDING THE TWO AREAS AND DIVIDING BY THE TOTAL NUMBER OF LOTS.

- (2) LOT FRONTAGE SHALL HAVE AN AVERAGE WIDTH OF ONE-HALF THAT REQUIRED IN THE RESIDENTIAL DISTRICT IN WHICH THE CLUSTER DEVELOPMENT IS LOCATED, AS FOLLOWS:

SINGLE RESIDENCE "A" = 90 FEET

SINGLE RESIDENCE "C" = 105 FEET

THE MINIMUM LOT FRONTAGE PERMITTED IN EITHER RESIDENCE ZONE SHALL BE 50 FEET.

- (3) MINIMUM SIDE YARD REQUIREMENTS WILL BE 15 FEET IN RESIDENCE ZONE A.

- C. TO PROVIDE A BUFFER BETWEEN A CLUSTER DEVELOPMENT AND SURROUNDING PROPERTIES, NO STRUCTURE SHALL BE LOCATED WITHIN 50 FEET OF THE OVERALL PERIMETER BOUNDARY.

- D. A MINIMUM OF 35% OF THE LAND AREA OF THE TRACT, EXCLUSIVE OF LAND SET ASIDE FOR STREET PURPOSES, SHALL REMAIN UNSUBDIVIDED AND SHALL BE DESIGNATED AS COMMON OPEN LAND. SUCH LAND SHALL HAVE A SHAPE, CHARACTER AND DIMENSION SUITABLE TO ASSURE ITS USE FOR CONSERVATION, RECREATION OR PARK PURPOSES. IF NOT CONTIGUOUS, NO PORTION OF THE COMMON OPEN LAND SHALL BE SMALLER THAN ONE ACRE. PROVISION SHALL BE MADE SO THAT THE COMMON LAND SHALL BE READILY ACCESSIBLE TO ALL LOTS WITHIN THE CLUSTER DEVELOPMENT THAT DO NOT ABUT THE COMMON LAND. A PEDESTRIAN EASEMENT OF 10 FEET MINIMUM WIDTH IS REQUIRED LEADING FROM COMMON OPEN LAND PARCELS AND A PUBLIC OR PRIVATE WAY WITHIN THE CLUSTER DEVELOPMENT, OR BETWEEN SUCH PARCELS, ONE OF WHICH MUST ABUT A WAY. A MAXIMUM OF 20% OF THE COMMON LAND MAY BE DEVOTED TO PAVED AREAS AND STRUCTURES USED FOR OR ACCESSORY TO OUTDOOR RECREATION AND CONSISTENT WITH THE OBJECTIVES OF THIS SUBSECTION. SUCH STRUCTURES OR PAVED AREAS MAY NOT BE CONSTRUCTED ON FLOOD PLAIN, WETLAND, SLOPES IN EXCESS OF 10% GRADE, OR LEDGE OUTCROPPINGS.

- E. THE COMMON OPEN LAND, AND SUCH OTHER FACILITIES AS MAY BE HELD IN COMMON, SHALL BE CONVEYED TO ONE OF THE FOLLOWING, AS DETERMINED BY THE APPLICANT SUBJECT TO THE APPROVAL OF THE PLANNING BOARD AND SUBJECT TO THE FOLLOWING GUIDELINES:

- (1) A CORPORATION OR TRUST COMPRISING A HOMEOWNERS ASSOCIATION WHOSE MEMBERSHIP INCLUDES ALL THE OWNERS OF LOTS OR UNITS CONTAINED IN THE TRACT. THE DEVELOPER SHALL INCLUDE IN THE DEED TO PURCHASERS OF INDIVIDUAL LOTS BENEFICIAL RIGHTS IN SAID OPEN LAND, AND SHALL GRANT A CONSERVATION RESTRICTION TO THE TOWN OF SUDBURY OVER SUCH LAND PURSUANT TO M.G.L. CHAPTER 184, S. 31-33, TO INSURE THAT SUCH LAND BE KEPT IN AN OPEN OR NATURAL STATE AND NOT BE BUILT UPON FOR RESIDENTIAL USE OR DEVELOPED FOR ACCESSORY USES SUCH AS PARKING OR ROADWAYS. THIS RESTRICTION SHALL BE ENFORCEABLE BY THE TOWN THROUGH ITS CONSERVATION COMMISSION IN ANY PROCEEDING AUTHORIZED BY S. 32 OF CH. 184 OF M.G.L., INCLUDING FUTURE AMENDMENTS THERETO AND CORRESPONDING PROVISIONS OF FUTURE LAWS. IN ORDER TO ENSURE THAT THE ASSOCIATION WILL PROPERLY MAINTAIN THE LAND DEEDED TO IT UNDER THIS SECTION, THE DEVELOPER SHALL CAUSE TO BE RECORDED AT THE MIDDLESEX SOUTH DISTRICT REGISTRY OF DEEDS A DECLARATION OF COVENANTS AND RESTRICTIONS WHICH SHALL, AT A MINIMUM, PROVIDE FOR THE FOLLOWING:

- (A) MANDATORY MEMBERSHIP IN AN ESTABLISHED HOMEOWNERS ASSOCIATION, AS A REQUIREMENT OF OWNERSHIP OF ANY LOT IN THE TRACT;
 - (B) PROVISIONS FOR MAINTENANCE ASSESSMENTS OF ALL LOTS IN ORDER TO ENSURE THAT THE OPEN LAND IS MAINTAINED IN A CONDITION SUITABLE FOR THE USES APPROVED AND IN CONFORMANCE WITH ALL STATE AND LOCAL LAWS. FAILURE TO PAY SUCH ASSESSMENT SHALL CREATE A LIEN ON THE PROPERTY ASSESSED, ENFORCEABLE BY EITHER THE HOMEOWNERS ASSOCIATION OR THE OWNER OF ANY LOT;
 - (C) PROVISION WHICH, SO FAR AS POSSIBLE UNDER THE EXISTING LAW, WILL ENSURE THAT THE RESTRICTIONS PLACED ON THE USE OF THE OPEN LAND WILL NOT TERMINATE BY OPERATION OF LAW;
 - (D) IN INSTANCES WHERE THE COMMON OPEN LAND IS NOT BEING MAINTAINED PROPERLY, AND DEEMED TO BE IN VIOLATION OF THE TOWN BYLAWS, OR A THREAT TO PUBLIC HEALTH, SAFETY AND WELFARE BY APPROPRIATE BOARDS OR OFFICIALS ACTING IN ACCORDANCE WITH FEDERAL, STATE OR LOCAL LAWS, THE TOWN OF SUDBURY, AFTER DUE NOTICE, MAY ENTER THE COMMON OPEN LAND AND PERFORM THE NECESSARY MAINTENANCE AND ASSESS THE OWNERS APPROPRIATELY. SUCH RESTRICTION SHALL CONTAIN THE ABOVE RIGHT OF ENTRANCE AND MAINTENANCE AND SHALL BE IN A FORM AND SUBSTANCE AS THE PLANNING BOARD SHALL PRESCRIBE AND MAY CONTAIN SUCH ADDITIONAL RESTRICTIONS ON DEVELOPMENT AND USE OF THE COMMON LAND AS THE PLANNING BOARD MAY DEEM APPROPRIATE.
- (2) A NONPROFIT ORGANIZATION, THE PRINCIPAL PURPOSE OF WHICH IS THE CONSERVATION OF OPEN SPACE. THE DEVELOPER OR CHARITY SHALL GRANT A CONSERVATION RESTRICTION AS SET OUT IN (1) ABOVE.
 - (3) THE CONSERVATION COMMISSION OF THE TOWN FOR PARK OR OPEN SPACE USE, SUBJECT TO THE APPROVAL OF THE SELECTMEN WITH A TRUST CLAUSE INSURING THAT IT BE MAINTAINED AS OPEN SPACE.
- F. NO LOT SHOWN ON A PLAN FOR WHICH A SPECIAL PERMIT FOR CLUSTER DEVELOPMENT IS GRANTED MAY BE FURTHER SUBDIVIDED AND A NOTATION TO THIS EFFECT SHALL BE SHOWN ON THE PLAN AND ON EACH DEED CONVEYING BUILDING LOTS ON SAID PLAN.
 - G. INDIVIDUAL WELLS ARE NOT PERMITTED AS A WATER SOURCE WITHIN A CLUSTER DEVELOPMENT.

3. PROCEDURE FOR APPROVAL

- A. THE APPLICANT SEEKING A SPECIAL PERMIT FOR A CLUSTER DEVELOPMENT SHALL SUBMIT TWO PLANS TO THE PLANNING BOARD. THE FIRST PLAN SHALL SHOW DEVELOPMENT OF THE TRACT UNDER THE PROVISIONS OF THE ZONING BYLAW WITHOUT REGARD TO THIS SUBSECTION. SUCH PLAN SHALL CONFORM TO PROVISIONS DESCRIBED IN SECTION IV, B OF THE RULES AND REGULATIONS

GOVERNING THE SUBDIVISION OF LAND FOR A PRELIMINARY SUBDIVISION PLAN. SUCH PLAN SHALL BE ACCOMPANIED BY A REPORT FROM THE BOARD OF HEALTH STATING WHICH LOTS ON SAID PLAN MEET SOIL STANDARDS THAT APPEAR SUITABLE FOR SUB-SURFACE SEWERAGE DISPOSAL.

THE SECOND PLAN SHALL SHOW DEVELOPMENT OF THE TRACT AS A CLUSTER DEVELOPMENT UNDER THE PROVISION OF THE ZONING BYLAW INCLUDING THIS SUBSECTION. THE SUBMISSION AND APPROVAL OF SUCH PLAN SHALL MEET ALL REQUIREMENTS SET FORTH IN THE PLANNING BOARD'S RULES AND REGULATIONS GOVERNING CLUSTER DEVELOPMENT AND ANY AMENDMENTS THERETO. IN ADDITION TO THE INFORMATION REQUIRED ON THE ABOVE, THE PLAN SHALL ALSO SHOW TOPOGRAPHICAL LINES, SOIL TYPES, WOODED AREAS, LEDGE OUTCROPPINGS, WETLANDS AND FLOODPLAINS. THE PLAN SHALL DETAIL THE LANDSCAPING AND PROPOSED USE OF THE COMMON OPEN LAND, INCLUDING ANY PROPOSED STRUCTURES THEREON. TO THE MAXIMUM EXTENT POSSIBLE, ALL PROPOSED INSTRUMENTS TO BE RECORDED WITH THE PLAN, INCLUDING THE PERPETUAL CONSERVATION RESTRICTION DRAFT, SHALL BE SUBMITTED TO THE PLANNING BOARD AT THE TIME OF APPLICATION FOR A SPECIAL PERMIT UNDER THIS SUBSECTION.

- B. WITHIN 60 DAYS OF SUBMISSION OF THE PRELIMINARY CLUSTER PLAN THE PLANNING BOARD SHALL APPROVE, CONDITIONALLY APPROVE, OR DISAPPROVE SAID PLAN. APPLICATION PROCEDURES FOR FILING THE CLUSTER DEFINITIVE PLAN ARE DESCRIBED IN THE PLANNING BOARD'S RULES AND REGULATIONS GOVERNING CLUSTER DEVELOPMENT.
- C. THE PLANNING BOARD SHALL NOT GRANT A SPECIAL PERMIT FOR A CLUSTER DEVELOPMENT UNLESS IT DETERMINES THAT BECAUSE OF SOIL, DRAINAGE, TRAFFIC OR OTHER CONDITIONS THE GRANTING OF SUCH PERMIT WOULD BE CONSISTENT WITH THE OBJECTIVES OF THIS SUBSECTION AND WOULD NOT BE DETRIMENTAL TO THE TOWN OR NEIGHBORHOOD IN WHICH THE PROPOSED DEVELOPMENT IS LOCATED.
- D. THE PLANNING BOARD MAY, FOR THE PURPOSES OF REVIEWING CERTAIN CLUSTER SUBDIVISION PLANS, APPOINT A DESIGN REVIEW COMMITTEE NUMBERING THREE PROFESSIONALS IN THE FIELDS OF LAND PLANNING, LANDSCAPE ARCHITECTURE, ENGINEERING, OR OTHER AREAS THE PLANNING BOARD MAY DEEM NECESSARY TO ACT IN A REVIEW CAPACITY DURING THE APPROVAL PROCESS OF THE CLUSTER SUBDIVISIONS.
- E. IF A SPECIAL PERMIT IS GRANTED UNDER THIS SUBSECTION, THE PLANNING BOARD SHALL IMPOSE AS A CONDITION THAT THE COMMON LAND SHALL BE CONVEYED, FREE OF ANY MORTGAGE INTEREST OR SECURITY INTEREST OR MADE SUBJECT TO A PERPETUAL RESTRICTION OF THE TYPE DESCRIBED ABOVE IN PARAGRAPH 2, E, (1) PRIOR TO ANY CONSTRUCTION OR ALTERATION OF THE LAND. THE APPLICANT SHALL PROVIDE SATISFACTORY ASSURANCE OF SAID CONVEYANCE AND RECORDING IN THE FORM OF COPIES OF THE RECORDED INSTRUMENTS BEARING THE RECORDING STAMP.
- F. THE PROVISIONS OF THIS BYLAW ARE SEVERABLE FROM EACH OTHER, AND IF ANY OF SAID PROVISIONS SHALL BE HELD UNCONSTITUTIONAL OR INVALID BY ANY COURT OF COMPETENT JURISDICTION, THE REMAINING PROVISIONS SHALL REMAIN IN FULL FORCE AND EFFECT; IF ANY PROVISION OF THESE REGULATIONS IS HELD BY SUCH COURT TO BE INVALIDLY APPLIED TO ANY PARTICULAR CASE, ALL OTHER APPLICATIONS OF SUCH PROVISION TO OTHER CASES SHALL NOT BE AFFECTED THEREBY.

4. AMENDMENTS

A. FOLLOWING THE GRANTING OF A SPECIAL PERMIT UNDER THIS SUBSECTION, THE PLANNING BOARD MAY AMEND THE PLAN IN ACCORDANCE WITH ITS CLUSTER DEVELOPMENT RULES AND REGULATIONS, SOLELY TO CHANGE LOT LINES PROVIDED, HOWEVER, THAT NO SUCH AMENDMENT SHALL:

- (1) GRANT ANY REDUCTION IN THE SIZE OR CHANGE IN LOCATION OF THE COMMON OPEN LAND AS PROVIDED IN THE PERMIT;
- (2) GRANT ANY CHANGE IN THE LAYOUT OF THE WAYS AS PROVIDED IN THE PERMIT;
- (3) INCREASE THE NUMBER OF LOTS AS PROVIDED IN THE PERMIT; OR
- (4) DECREASE THE DIMENSIONAL REQUIREMENTS OF ANY LOT BELOW THOSE PERMITTED BY THIS BYLAW.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Planning Board.

PLANNING BOARD REPORT: The Cluster Development Bylaw provides an alternative to the standard subdivision approach to development on suitable tracts of land ten acres or more. If a special permit is granted by the Planning Board, single family dwellings may be built on smaller lots than normally allowed in either residential zone, provided a compensatory portion of the overall tract is set aside as permanent open space. This Bylaw is for single family residences only; no multi-unit or condominiums are allowed. No increase in overall density is allowed; prior to preparing a cluster plan, a developer will have to establish how many houses his site would support in a standard subdivision.

Cluster zoning is a major recommendation of Dr. Ward S. Motts in his hydrological study of Sudbury's existing and potential water resources. In the MAPC (Metropolitan Area Planning Council) Areawide 208 Study, Cluster Development is specifically suggested for Sudbury as a means of protecting water quality of existing and potential well sites.

Cluster Development can generate significant amounts of open space in areas that otherwise may be built upon. Design will be encouraged to preserve historic and natural resources. In addition to preserving fragile environmental features and fostering development most compatible with the physical aspects of a site, it is felt that this additional open space will help maintain the semi-rural character of the Town.

Considering that much of Sudbury's remaining land is only marginally suitable for development, it is important to encourage building in those areas that most readily can sustain it without causing potential problems for future homeowners or the Town.

It is anticipated that Cluster Development will be financially beneficial to the Town, compared to standard subdivisions. Shorter streets will reduce maintenance costs such as sweeping, snow plowing, salting, repaving, patching, drainage system cleaning and other costs related to roadways.

Cluster Development is a proven method of making the most of diminishing land resources. This approach respects the individual characteristics of a site and permits flexible planning with benefits for the developer, homeowner and the Town.

FINANCE COMMITTEE REPORT: Recommend approval.

BOARD OF SELECTMEN POSITION: The Board supports this article.

TOWN COUNSEL OPINION: It is the opinion of Town Counsel that, if the Zoning Bylaw change set forth in Article 25 in the Warrant for the 1982 Annual Town Meeting is properly moved and seconded, a report is given by the Planning Board as required by law, and the motion is adopted by a two-thirds vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Zoning Bylaw after approval by the Attorney General.

26 ARTICLE 26

Accept
G.L. Ch.90,
s. 20A½ -
Parking Fines
Admin.

TO SEE IF THE TOWN WILL VOTE TO ACCEPT MASSACHUSETTS GENERAL LAWS CHAPTER 90, SECTION 20A½, AS AMENDED, TO ALLOW AND PROVIDE FOR FULL RESPONSIBILITY FOR THE ADMINISTRATION OF ALL DUTIES ASSOCIATED WITH PARKING TICKET REVENUES, INCLUDING THE COLLECTION OF FINES IN ACCORDANCE WITH SAID STATUTE, A COPY OF WHICH IS ON FILE IN THE OFFICE OF THE TOWN CLERK; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: On December 14, 1981, the Board of Selectmen accepted section 20A½ of Chapter 90, General Laws. This was required since the earlier statutes concerning the enforcement of parking laws and collection of fines would expire on January 1, 1982. Enforcement and collection is now the responsibility of the Town, rather than the court. However, the Selectmen's acceptance becomes inoperative on June 1, 1982. In order to continue to enforce parking laws and collect fines for violations, the Town Meeting must ratify the Selectmen's action by acceptance of the statute before that date.

Although there is an alternate section which might be accepted (section 20A), the recommended section (20A½) will allow the Town to continue the present method of setting fines and affixing tickets to motor vehicles originally adopted at the June 1980 Special Town Meeting.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

27 ARTICLE 27

Accept
G.L. Ch.32B,
s. 17 -
Extend
Group
Insurance

TO SEE IF THE TOWN WILL VOTE TO ACCEPT SECTION 17 OF CHAPTER 32B OF THE GENERAL LAWS, WHICH PROVIDES FOR THE LIMITED EXTENSION OF GROUP INSURANCE COVERAGES AT NO COST TO THE TOWN FOR MUNICIPAL EMPLOYEES, AND THEIR DEPENDENTS, WHOSE SERVICES HAVE BEEN INVOLUNTARILY TERMINATED DUE TO LACK OF FUNDS, LACK OF WORK, OR ABOLITION OF THE POSITION; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: Apparently in response to "Proposition 2½" the Legislature has added Section 17 which, if accepted, will allow an involuntarily terminated employee the option of continuing his insurance coverages (including membership in a health maintenance organization) as a group member for up to thirty-nine weeks following termination. This new option is in addition to existing rights. There is no cost to the Town if the employee accepts this new option because the employee pays the entire coverage at the Town group rate. A copy of Section 17, Chapter 32B, is on file in the Town Clerk's Office.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

28

ARTICLE 28

Insurance
for
Surviving
Spouse

TO SEE IF THE TOWN WILL VOTE TO PAY ONE HALF OF THE PREMIUM COSTS PAYABLE BY THE SURVIVING SPOUSE OF AN EMPLOYEE OR RETIRED EMPLOYEE FOR GROUP GENERAL, OR BLANKET HOSPITAL, SURGICAL, MEDICAL, DENTAL OR OTHER HEALTH INSURANCE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: In 1970 the Town voted to pay one half of the health insurance premiums for retired employees. It has also been the Town's practice to provide this benefit to the surviving spouse of retired employees. In fact, there are currently six such persons receiving this benefit. General Laws Chapter 32B, section 9D, provides that a town shall provide for such payment either by a vote of the town, or by a majority of affirmative votes cast in answer to a ballot question at an election. Therefore, in order to continue to provide this insurance benefit to surviving spouses, it is necessary that Town Meeting approve this article.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: Recommend approval.

29

ARTICLE 29

Accept
G.L. Ch. 44,
s. 53E -
User Fee
Budget
Offsets

TO SEE IF THE TOWN WILL VOTE TO ACCEPT THE PROVISIONS OF SECTION 53E OF CHAPTER 44 OF THE GENERAL LAWS, WHICH PROVIDES AS FOLLOWS:

"SECTION 53E. NOTWITHSTANDING THE PROVISIONS OF SECTION FIFTY-THREE, A CITY OR TOWN WHICH ACCEPTS THE PROVISIONS OF THIS SECTION MAY SPECIFY WHEN MAKING AN APPROPRIATION FOR THE ANNUAL ORDINARY OPERATING COSTS OF ANY AGENCY, BOARD, DEPARTMENT OR OFFICE OF SAID CITY OR TOWN THAT SUCH COSTS MAY BE OFFSET, IN PART OR IN THE AGGREGATE, BY THE ESTIMATED RECEIPTS FROM THE FEES CHARGED TO USERS OF THE SERVICES PROVIDED BY SUCH AGENCY, BOARD, DEPARTMENT OR OFFICE.

THE USE OF SUCH FEES SHALL BE LIMITED TO AN AMOUNT NOT TO EXCEED THE ACTUAL AMOUNTS RECEIVED DURING THE PREVIOUS FISCAL YEAR OR SUCH OTHER ESTIMATED AMOUNT AS MAY BE APPROVED, IN ADVANCE OF APPROPRIATION, BY THE COMMISSIONER OF REVENUE OR HIS DESIGNEE, AND WHICH IS BASED UPON ADEQUATE DOCUMENTED MATERIAL SUPPORTING SUCH ESTIMATED AMOUNTS.

RECEIPTS SO ALLOCATED SHALL BE DEPOSITED IN A SPECIAL ACCOUNT BY THE CITY OR TOWN TREASURER OR OTHERWISE SPECIFICALLY IDENTIFIED AND MAY BE EXPENDED FOR THE PURPOSE ALLOCATED WITHOUT FURTHER APPROPRIATION. ANY BALANCE IN SUCH ACCOUNTS AT THE END OF THE FISCAL YEAR SHALL BE DEPOSITED INTO THE GENERAL TREASURY OF THE CITY OR TOWN.

ANY DEFICIT RESULTING FROM ANY CITY OR TOWN ACTING UNDER THE PROVISIONS OF THIS SECTION SHALL BE REPORTED BY THE AUDITOR, ACCOUNTANT OR OTHER OFFICER HAVING SIMILAR DUTIES, OR BY THE TREASURER IF THERE BE NO SUCH OFFICER, TO THE ASSESSORS, WHO SHALL INCLUDE THE AMOUNT SO REPORTED IN THE AGGREGATE APPROPRIATIONS TO BE ASSESSED IN THE NEXT SUBSEQUENT ANNUAL TAX LEVY, UNLESS THE CITY OR TOWN HAS PROVIDED FUNDS TO ELIMINATE SUCH DEFICIT. ANY DEFICIT SO INCURRED MUST BE RAISED BY TAXATION AND SHALL BE SUBJECT TO ALL APPLICABLE PROVISIONS OF CHAPTER FIFTY-NINE.

EACH AGENCY, BOARD, DEPARTMENT OR OFFICE SHALL PREPARE AN ANNUAL REPORT OF THE CHANGE IN CASH BALANCES IN SUCH ENTITY WHICH SHALL DETAIL THE CASH RECEIPTS AND DISBURSEMENTS FOR THE YEAR AND SHALL BE SUBMITTED TO THE MAYOR, CITY COUNCIL, CITY MANAGER, BOARD OF SELECTMEN OR TOWN MANAGER FOR THEIR REVIEW AND A COPY OF SAID REPORT SHALL BE SUBMITTED TO THE DIRECTOR OF THE BUREAU OF ACCOUNTS. SUCH REPORT SHALL BE PREPARED AND SUBMITTED WITHIN FORTY-FIVE DAYS AFTER THE CLOSE OF THE FISCAL YEAR.

ALL SUCH SUMS, SO ALLOCATED, SHALL BE TREATED AS AMOUNTS VOTED FROM AVAILABLE FUNDS FOR THE PURPOSE OF DEDUCTION IN ACCORDANCE WITH THE PROVISIONS OF SECTION TWENTY-THREE OF CHAPTER FIFTY-NINE. ALL AMOUNTS VOTED FROM AVAILABLE FUNDS SHALL BE ITEMIZED IN A SCHEDULE, ON A FORM APPROVED BY THE COMMISSIONER OF REVENUE, PREPARED BY THE CITY OR TOWN CLERK AND INCLUDED WITH THE SUBMISSION FOR APPROVAL OF THE TAX RATE BY THE COMMISSIONER OF REVENUE AS PROVIDED IN SECTION TWENTY-THREE OF CHAPTER FIFTY-NINE. THE ASSESSORS SHALL FURTHER ATTEST, ON SAID SCHEDULE, THAT THE RECEIPTS ITEMIZED THEREIN HAVE NOT BEEN INCLUDED IN ANY OTHER DEDUCTION FROM THE GROSS AMOUNTS TO BE RAISED.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT: The acceptance of Section 53E will allow the Town to specify, when making an appropriation, that it be offset by estimated receipts of the board or department concerned. In effect, it allows receipts of any department to be placed into a revolving fund for current use, as is presently allowed for Park and Recreation Department receipts.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The use of revolving funds has been shown to be beneficial to the town in the experience gained over the past year by Park and Recreation. This article will allow other town boards and commissions to set up revolving funds such that user fees may be used to offset costs of operation. The Finance Committee will report at Town Meeting.

30 ARTICLE 30

Curtis
School Roof

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE \$270,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE PERMANENT BUILDING COMMITTEE, FOR THE PURPOSE OF MAINTAINING, REPAIRING AND/OR REPLACING THE CURTIS MIDDLE SCHOOL ROOF, OR PORTIONS THEREOF, INCLUDING ENGAGING A QUALIFIED FIRM FOR ALL ENGINEERING RELATIVE THERETO, INCLUDING BUT NOT LIMITED TO PREPARATION OF BIDDING DOCUMENTS, PLANS AND SPECIFICATIONS, AND FOR SUPERVISION OF WORK; FOR ALL EXPENSES CONNECTED THEREWITH; AND TO DETERMINE WHETHER SAID SUM SHALL BE RAISED BY BORROWING OR OTHERWISE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Permanent Building Committee.

PERMANENT BUILDING COMMITTEE REPORT: This report will be for both this Article 30, and Article 31, Noyes School Roof.

At the 1981 Annual Town Meeting the voters approved Article 31, which provided that \$4,000 be expended under the direction of the Permanent Building Committee for a five-year School Roof Study program. The firm of Gale Engineering Company, Inc., of Braintree, was engaged and has completed a comprehensive roof study of the four currently occupied school buildings, which is consistent with the long-range program of future use as established by the School Committee. This study established a five-year planned maintenance program for repair, maintenance, and/or necessary replacements of the school roofs to insure sufficient funds are appropriated to follow through on such work and to prevent "surprises". The study confirmed that the ages and condition of some of the roofs are such that significant problems have developed and need immediate attention. The original roofs of Nixon, Haynes and Curtis schools are about twenty years old, and one, Noyes School roof, is over thirty years old, already well beyond the normal life of this type of roof. The study indicated that during the next five years, at least a portion of the roofs of all four schools should be replaced; all roofs will require maintenance and repair each year, unless these sections are replaced.

The completed comprehensive roof study has shown that the roof on the original 1963 sections of Curtis Middle School has developed serious leaks and significant roof degradation. The roof study firm, Gale Engineering, the Permanent Building Committee, and the School Committee all recommend this section of the roof, due to its poor physical condition, should be replaced in the next fiscal year and should not be postponed. To accomplish this replacement, including the addition of insulation, funding of \$270,000 has been requested for this work. This \$270,000 includes about \$50,000 for R-20 roof insulation, conforming with current building code requirements. The added roof insulation will save us an estimated \$12,000 per year on oil heat. It is hoped that firm bids will be available for presentation at Town Meeting for this article, which may result in a change for the requested funding.

In order to reduce annual maintenance and repair costs, along with escalating renovation costs, the Permanent Building Committee has also requested funding under Article 30 for replacement of the original sections of the Noyes School roof for \$190,000. This funding includes about \$35,000 for R-20 roof insulation, conforming with current building code requirements. The added roof insulation for Noyes will save an estimated \$8,500 per year on oil heat. It is hoped firm bids will be available for

presentation at Town Meeting for this article, which may result in a change for the requested funding.

As many voters may have heard, the Haynes School roof has a number of leaks, one serious enough to have forced a classroom to close a couple times for a day. The Gale Engineering study indicated that the condition of the waterproofing layers of this roof was in far better condition than original sections of Noyes School roof and especially the original section of Curtis roof. It is expected the current roof leaks in Haynes can adequately be repaired as part of the annual maintenance and repair program for this school, funded from the annual Schools budget. An independent Permanent Building Committee study has confirmed this.

We urgently recommend the approval of funding required to proceed on the five-year planned maintenance program for the school roofs. To postpone repair and/or replacement of the roofs will result in significantly higher costs each succeeding year and more significant problems. To postpone the planned replacement (or renovation) of roofs will result in serious degradation of the roof deck (the part which holds up the waterproofing layer). Accompanying serious roof leaks will lead to damage to the building's walls and floor and, consequently, tremendously higher renovation costs. Such procrastination is tantamount to abandoning the buildings we do not intend to abandon.

SCHOOL COMMITTEE REPORT (Articles 30 and 31): The Permanent Building Committee has been in the process of determining the condition of the roofs on each of the school buildings. The results of its investigation show clearly that we need replacement/renovation on the original sections of the roofs on the Curtis and Noyes Schools. These buildings are key school facilities in the foreseeable future of the Sudbury School System. A further delay will force a sizable increase in the operating budget to provide funds for these costly, temporary repairs. The Sudbury School Committee unanimously endorses and recommends the roof renovation plans for the Curtis and the Noyes Schools, as presented by the Permanent Building Committee.

FINANCE COMMITTEE REPORT (Articles 30 and 31): These buildings represent the principal elementary educational facilities of the Town and are attended by approximately 80% of the students. The buildings were originally constructed many years ago (Noyes, 1948; Curtis, 1963), and today these roofs have reached the end of their useful life and must be replaced and/or subject to major repairs. The Finance Committee believes strongly that these articles represent essential expenditures that must not be deferred. The Finance Committee recommends approval of the requested funds, to be raised by bonding.

BOARD OF SELECTMEN POSITION (Articles 30 and 31): The Board supports both of these articles.

31 ARTICLE 31

Noyes
School Roof

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE \$190,000, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE PERMANENT BUILDING COMMITTEE, FOR THE PURPOSE OF MAINTAINING; REPAIRING AND/OR REPLACING THE NOYES SCHOOL ROOF, OR PORTIONS THEREOF, INCLUDING ENGAGING A QUALIFIED FIRM FOR ALL ENGINEERING RELATIVE THERETO, INCLUDING BUT NOT LIMITED TO PREPARATION OF BIDDING DOCUMENTS, PLANS AND SPECIFICATIONS, AND FOR SUPERVISION OF WORK; FOR ALL EXPENSES CONNECTED THEREWITH; AND TO DETERMINE WHETHER SAID SUM SHALL BE RAISED BY BORROWING OR OTHERWISE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Permanent Building Committee.

(See reports under Article 30.)

32 ARTICLE 32

Implement
Energy
Conservation

TO SEE IF THE TOWN WILL VOTE TO RAISE AND APPROPRIATE, OR APPROPRIATE FROM AVAILABLE FUNDS, \$26,500, OR ANY OTHER SUM, TO BE EXPENDED UNDER THE DIRECTION OF THE PERMANENT BUILDING COMMITTEE, FOR THE PURPOSE OF IMPLEMENTING ENERGY CONSERVATION MEASURES IN TOWN SCHOOLS, INCLUDING BUT NOT LIMITED TO REPLACEMENT OF LIGHTING FIXTURES AND RELATED ITEMS; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Permanent Building Committee.

PERMANENT BUILDING COMMITTEE REPORT: The Permanent Building Committee has been and is continuing its efforts on the energy conservation program for Town schools and municipal buildings, utilizing the services of energy conservation consultant, Jay M. Silverston and Associates, Inc., of Waltham.

During the 1981 Annual Town Meeting the Committee presented evidence that the energy conservation measures which had been completed by that time had resulted in about a 20% reduction in oil consumption in the schools, and presented for voter consideration, under Article 32, a continuing program where additional savings could be achieved. This article, providing that \$106,000 be expended under the direction of the Permanent Building Committee for Energy Conservation Implementation, was approved. The major work done under this article included replacing seven oil burners and the first portion of replacing lighting fixtures in the schools currently in use; i.e., Curtis Middle School, Peter Noyes, Nixon and Haynes Schools. This work was completed during February 1982. The first portion of this Program consisted of implementing lighting conservation measures with the faster paybacks. This work and the work for this article consists of replacing incandescent lights with fluorescent lamps and fixtures providing approximately two-and-one-half times more light output for the same wattage, thus reducing electric operating cost. The simple payback for the completed first portion of the "Improve Lighting Efficiency Program" is about 2.7 years.

During the process of approving Article 32, Energy Conservation Implementation, at the 1981 Annual Town Meeting, the voters indicated their desire to spread the "Improve Lighting Efficiency Program" portion over two or more years. The Permanent Building Committee has continued work on this basis and directed our energy conservation consultant to review the second portion of the Program for the present use of the schools and as they are expected to be used in the future: Nixon predominantly a school administration building, and Haynes, Noyes and Curtis Middle Schools as teaching facilities. To complete this "Improve Lighting Efficiency Program", funding of \$26,500 is requested at the 1982 Annual Town Meeting. This energy conservation investment for the second portion of this Program has a simple payback of about 4.2 years.

The Permanent Building Committee recommends approval for the full amount requested.

FINANCE COMMITTEE REPORT: The Finance Committee supports the energy conservation spending program and believes the program has had a significant favorable impact on the Town's energy spending budgets. However, the article as proposed contains spending items for the Nixon School building. The payback periods for certain of these subprojects were calculated at a time when the building was in full-time use as a school. Now that the building has been converted to use as offices and storage areas, and that some of the classrooms are not in use at all, the payback periods for some of this spending are in excess of the range the Finance Committee is looking for. Accordingly, the Finance Committee recommendation of \$20,000, which is lower than the article as proposed by \$6500, contemplates elimination of one-third of the Nixon School subprojects.

The Finance Committee recommends approval of this article in the amount of \$20,000.

BOARD OF SELECTMEN POSITION: The Board supports the Finance Committee recommendation in the amount of \$20,000.

33

ARTICLE 33

Disposition
of South
Annex

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED CONVEYING THE LAND WITH BUILDING THEREON KNOWN AS THE SOUTH ANNEX UPON SUCH TERMS AND CONDITIONS AS THE SELECTMEN SHALL CONSIDER PROPER AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

BOARD OF SELECTMEN REPORT (Articles 33, 34, 35, 36): On December 14, 1981, the Board of Selectmen accepted, but took no final position on, the Town Facilities Committee final report dated November 24, 1981. Priorities for disposition of the four exsessed school buildings under consideration were given by the Town Facilities Committee (TFC), as follows:

South Annex

Sell to the highest bidder by sealed bids as soon as possible.
If not successful on or before March 1, 1982, give to broker.

(Town Facilities Committee priorities continued)

Horse Pond

1. Sell to Fire Academy (time limit: February 26, 1982).
2. Net lease to Academy (time limit: February 26, 1982).
3. Sell in its present physical condition by sealed bids to highest bidder as soon as possible. If not successful by June 30, 1982, give to broker.
4. Long-term net lease to other than Fire Academy.
5. Demolition - sell land for residential development.

Fairbank

1. Sell in its present physical condition by sealed bids to highest bidder as soon as possible. If not successful on or before March 1, 1982, give to broker.
2. Long-term net lease.
3. Demolition - sell land for residential development.

Loring*

1. Sell in its present physical condition by sealed bids to highest bidder as soon as possible. If not successful on or before March 1, 1982, give to broker.
2. Long-term net lease.
3. Demolition - sell land for residential development.

*In the interim, rent out for multi-use on a tenant "at will" basis (civic, educational, storage use only).

The TFC further solidified its feelings on the following four points:

1. The TFC is not recommending any zoning changes to any excessed school properties (will be the responsibility of purchaser, if needed).
2. The major considerations which we believe the Selectmen should use in deciding the method and timing of disposition are economics, provided the ultimate use of the buildings is consistent with the neighborhood in which located. However, from an economic point of view we do not believe Sudbury can afford to 1) retain any of these buildings long-term as a community center or otherwise (other than subject to a long-term lease), or 2) demolish the buildings and hold the vacant land long-term.
3. The TFC is recommending that playgrounds of excessed school properties, if financially feasible, remain in Town ownership with the exception of the Fairbank School, because of the existing adjacent Haskell recreation area.
4. The TFC is recommending that any net proceeds from sale or long-term lease from any of these facilities be reserved for future capital expenditures or principal payment on debt - not operating expenses.

Bids for the sale of the South Annex building and land have been solicited, to be opened on March 1, 1982. A request for proposals relative to the Fairbank, Horse Pond, and Loring Schools has been advertised with a deadline for receipt by February 12, 1982. The Board of Selectmen will provide a detailed report and recommendations on the four properties in question at the 1982 Annual Town Meeting.

FINANCE COMMITTEE REPORT (Articles 33, 34, 35, 36): The Finance Committee will report at Town Meeting. The disposition of the proceeds of the sales are important to the Finance Committee, and it is the recommendation of the Committee that since these buildings and land are, and have been, financed as capital assets, any funds resulting from the sale be applied only to the financing of other capital expenditures or debt service and not to operating expenses.

34 ARTICLE 34

Disposition
of Fairbank
School

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND, OR A PORTION OF THE LAND, WITH BUILDING THEREON KNOWN AS THE FAIRBANK SCHOOL, UPON SUCH TERMS AND CONDITIONS AS THE SELECTMEN SHALL CONSIDER PROPER AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR TO SEE WHAT SUM THE TOWN WILL VOTE TO CONTRACT FOR THE DEMOLITION OF SAID BUILDING AND/OR TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND OR A PORTION THEREOF WITHOUT THE BUILDING THEREON, AND TO DETERMINE THE MINIMUM PRICE FOR THE SALE OF SAID LAND, OR TO RETAIN THE LAND AFTER DEMOLITION OF THE BUILDING; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

(See reports under Article 33.)

35 ARTICLE 35

Disposition
of Horse
Pond School

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND, OR A PORTION OF THE LAND, WITH BUILDING THEREON KNOWN AS THE HORSE POND ROAD SCHOOL, UPON SUCH TERMS AND CONDITIONS AS THE SELECTMEN SHALL CONSIDER PROPER AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR TO SEE WHAT SUM THE TOWN WILL VOTE TO CONTRACT FOR THE DEMOLITION OF SAID BUILDING AND/OR TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND OR A PORTION THEREOF WITHOUT THE BUILDING THEREON, AND TO DETERMINE THE MINIMUM PRICE FOR THE SALE OF SAID LAND, OR TO RETAIN THE LAND AFTER DEMOLITION OF THE BUILDING; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

(See reports under Article 33.)

36 ARTICLE 36

Disposition
of Loring
School

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A DEED OR DEEDS CONVEYING THE LAND, OR A PORTION OF THE LAND, WITH BUILDING THEREON KNOWN AS THE LORING SCHOOL, UPON SUCH TERMS AND CONDITIONS AS THE SELECTMEN SHALL CONSIDER PROPER AND TO DETERMINE THE MINIMUM PRICE THEREFOR; OR TO SEE WHAT SUM THE TOWN WILL VOTE TO CONTRACT FOR THE DEMOLITION OF SAID BUILDING AND/OR TO AUTHORIZE THE SELECTMEN, ACTING IN THE NAME OF THE TOWN, TO EXECUTE A

DEED OR DEEDS CONVEYING THE LAND OR A PORTION THEREOF WITHOUT THE BUILDING THEREON, AND TO DETERMINE THE MINIMUM PRICE FOR THE SALE OF SAID LAND, OR TO RETAIN THE LAND AFTER DEMOLITION OF THE BUILDING; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by the Board of Selectmen.

(See reports under Article 33.)

37

ARTICLE 37

Development Rights -

Lincoln Rd. Shick Land

Petition

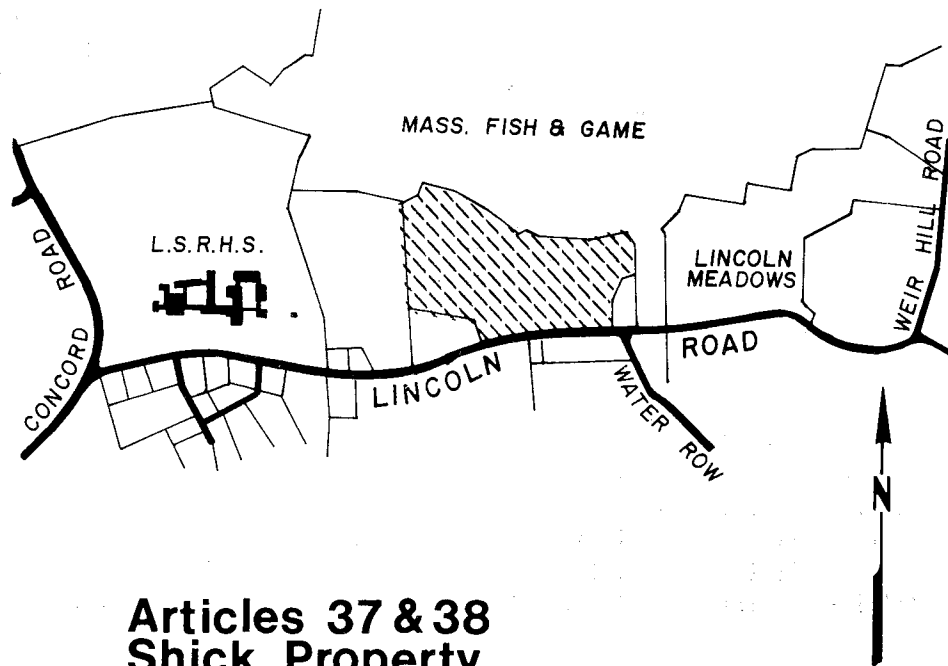
TO SEE IF THE TOWN WILL VOTE TO APPROVE THE EXPENDITURE BY THE CONSERVATION COMMISSION OF \$42,500, OR ANY OTHER SUM, FROM THE CONSERVATION FUND, SAID SUM TO BE ADDED TO \$19,500 AUTHORIZED UNDER ARTICLE 29 OF THE 1981 ANNUAL TOWN MEETING FOR THE ACQUISITION OF AN INTEREST IN THE DEVELOPMENT RIGHTS IN APPROXIMATELY THIRTY-NINE (39) ACRES OF LAND BOUNDED ON THE SOUTH BY LINCOLN ROAD, ON THE WEST BY PROPERTY OF FAY AND PROPERTY OF BARTON, AND ON THE NORTH AND EAST BY PANTRY BROOK STATE FISH AND GAME MANAGEMENT AREA AND PROPERTY OF NEATE; OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Petition.

PETITIONER REPORT: Report will be made at Town Meeting by the Board of Selectmen and the Conservation Commission.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



**Articles 37 & 38
Shick Property**

38 ARTICLE 38

Special Act
Land
Conveyance
Petition

TO SEE IF THE TOWN WILL VOTE TO AUTHORIZE AND DIRECT THE BOARD OF SELECTMEN TO PETITION THE GENERAL COURT, IMMEDIATELY UPON THE PASSAGE OF THIS ARTICLE, FOR THE ENACTMENT OF SPECIAL LEGISLATION CONTAINED HEREIN, AUTHORIZING THE TOWN OF SUDBURY TO DISPOSE OF THE FEE INTEREST IN CERTAIN LAND ACQUIRED FOR PUBLIC PURPOSES, WITHOUT FURTHER SUBMISSIONS TO A TOWN MEETING:

"THE COMMONWEALTH OF MASSACHUSETTS

IN THE YEAR ONE THOUSAND NINE HUNDRED AND EIGHTY-TWO.
AN ACT AUTHORIZING THE TOWN OF SUDBURY TO DISPOSE OF THE FEE INTEREST IN CERTAIN LAND.

BE IT ENACTED BY THE SENATE AND HOUSE OF REPRESENTATIVES IN GENERAL COURT ASSEMBLED, AND BY THE AUTHORITY OF THE SAME AS FOLLOWS:

SECTION 1. NOTWITHSTANDING ANY CONTRARY PROVISION OF LAW, THE TOWN OF SUDBURY IS HEREBY AUTHORIZED TO SELL AND CONVEY A PARCEL OF LAND SUBJECT TO THE CONDITION THAT THE PURCHASER SHALL, FOR APPROPRIATE CONSIDERATION, PLACE AN AGRICULTURAL PRESERVATION RESTRICTION THEREON; SAID PARCEL DESCRIBED AS FOLLOWS:

CONTAINING APPROXIMATELY 39 ACRES AND BOUNDED ON THE SOUTH BY LINCOLN ROAD IN SAID TOWN, ON THE WEST BY PROPERTY OF FAY AND PROPERTY OF BARTON, ON THE NORTH AND EAST BY PANTRY BROOK STATE FISH AND GAME MANAGEMENT AREA AND PROPERTY OF NEATE.

SECTION 2. THIS ACT SHALL TAKE EFFECT UPON ITS PASSAGE.";

OR ACT ON ANYTHING RELATIVE THERETO.

Submitted by Petition.

PETITIONER REPORT: Report will be made at Town Meeting by the Board of Selectmen and Conservation Commission.

BOARD OF SELECTMEN POSITION: The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

And you are required to serve this warrant by posting attested, printed copies thereof at the Town Hall and such other places as the Selectmen deem appropriate, but not less than three in each precinct, and not less than a total of twelve in the Town, at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of this warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this first day of March, one thousand nine hundred and eighty-two.

ANNE W. DONALD

WILLIAM J. COSSART

JOHN E. MURRAY

Selectmen of Sudbury

1982 DOG LICENSES AVAILABLE AT TOWN CLERK'S OFFICE, TOWN HALL. GET YOURS NOW!

Dog licenses expire on March 31st and must be renewed.

To obtain or renew a dog license by mail, please fill out the form below and mail it with your check to the Town Clerk, Town Hall, Sudbury. A SPAY CERTIFICATE, or a spayed female license from another Massachusetts town MUST also accompany the fee if a spayed female dog is being licensed in Sudbury as a spayed female for the first time. Spay certificates will be returned to you. A \$1.00 fine must be charged after June 1st.

Owner's Name _____ Telephone No. _____

Address _____

Name of Dog _____ Breed _____ Age _____

Color _____ Male _____ Spayed Female _____ Female _____

\$3.00 \$3.00 \$6.00

VOLUNTEER TO SERVE YOUR TOWN!

REGISTER NOW WITH THE TALENT SEARCH COMMITTEE.

Following the conclusion of the Annual Town Meeting on April 30, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: TALENT SEARCH COMMITTEE Chairman, Lee Todd, 363 Willis Road, Sudbury, Ma. 01776.

NAME: _____ TEL. NO. _____

ADDRESS: _____ YRS. RES. _____

OCCUPATION: _____ DATE FILED: _____

EDUCATION/TRAINING: _____

EXPERIENCE IN GOV'T: _____

INDICATE INTERESTS BELOW:

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Facilities | <input type="checkbox"/> Library |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Finance | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Celebrations | <input type="checkbox"/> General | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Health | <input type="checkbox"/> Regional |
| <input type="checkbox"/> Data Processing | <input type="checkbox"/> Historical | <input type="checkbox"/> Town Report |
| <input type="checkbox"/> Education | <input type="checkbox"/> Housing | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Elderly | <input type="checkbox"/> Insurance | <input type="checkbox"/> Youth |

BOARD OF SELECTMEN
SUDBURY
MASSACHUSETTS 01776

U. S. POSTAGE
PAID
Permit No. 4
Sudbury, Mass. 01776

293

POSTAL PATRON
SUDBURY
MASSACHUSETTS 01776