



Official Warrant

for the

1964

Annual Town

Meetings

THE UNIVERSITY OF CHICAGO
LIBRARY

1000 S. EAST ASIAN BLDG.
CHICAGO, ILL. 60607

1980

1980

UNIVERSITY OF CHICAGO
LIBRARY



TOWN WARRANT

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.



To either of the Constables of the Town of Sudbury:
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town elections, to meet at the Center School Auditorium in said Town on Monday, March 2, 1964, at seven o'clock in the forenoon; then and there to be choose by official ballot in accordance with law, one Moderator, one Highway Commissioner, one Tree Warden, all for one year; two Highway Commissioners for two years; one member of the Board of Selectmen, one member of the Board of Assessors, one member of the Board of Health, one member of the Board of Public Welfare, two members of the Goodnow Library Committee, one Constable, two Highway Commissioners, two members of the Board of Park and Recreation Commissioners, one member of the Lincoln-Sudbury Regional School District Committee, and two members of the Sudbury School Committee, all for three years; one member of the Planning Board for five years.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Center School Auditorium in said Town on Wednesday, March 4, 1964 at eight o'clock in the evening, then and there to act on the following articles:

Article 1. To hear the reports of the Town Officers and Committees and act thereon.

Subject to the approval of the voters present, this meeting will be adjourned at 10:45 P. M. to March 5, 1964, at 8:00 P. M. in this same hall. If further adjournments are necessary, the dates will be March 11 and March 12.

Article 2. To see if the Town will vote to amend Schedule A and B of the Personnel Administration Plan by replacing the present Schedules A and B with the following:

**Schedule A
Classification Plan**

**Schedule B
Salary Plan**

Executive SecretaryIndividually rated Maximum \$10,000

	Minimum Salaries Starting Salary	Step 1	Step 2	Step 3	Maximum Salaries Step 4
GROUP I					
Police Chief	\$7000	\$7250	\$7500	\$7750	\$8000
Town Engineer					
Fire Chief					
Highway Superintendent					
GROUP II					
Police Sergeant	\$5800	\$6000	\$6200	\$6400	\$6600
Fire Lieutenant					
Maintenance Supervisor					
GROUP III					
Patrolman	\$5400	\$5500	\$5700	\$5850	\$6000
Firefighter					
GROUP IV					
Office Supervisor	\$4800	\$4950	\$5100	\$5250	\$5400
Librarian					
GROUP V					
Chief Clerk	\$4100	\$4225	\$4350	\$4475	\$4600
Assistant Tax Collector					
GROUP VI					
Senior Clerk	\$3650	\$3775	\$3900	\$4025	\$4150
GROUP VII					
Junior Clerk	\$3250	\$3375	\$3500	\$3625	\$3750

HOURLY RATED GROUPS

	Starting Salary	Step 1	Step 2	Step 3	Step 4
GROUP VIII					
Heavy Equipment Operator	\$2.17	\$2.24	\$2.31	\$2.38	\$2.45
Senior Engineering Aid					
GROUP IX					
Truck and/or Light Equipment Operator	\$2.01	\$2.07	\$2.13	\$2.19	\$2.25
GROUP X					
Laborer	\$1.80	\$1.85	\$1.90	\$1.95	\$2.00

PART-TIME AND TEMPORARY EMPLOYEES

Provisional Patrolman	\$5,100.00 per year	
(Temporary Civil Service Appointment)		
Patrolman (Part-time)	1.95 per hour	
Police Matron	1.85 per hour	
Police Women (School Traffic Duty)	22.50 per week	
Deputy Fire Chief	600.00 per year	
Firefighter (off-duty fire time)	2.00 per hour	
Firefighter (off-duty station time)	1.25 per hour	
Call Firefighter	\$25.00 per year and	2.00 per hour
Town Accountant	3,900.00 per year	
Dog Officer	850.00 per year	
Veterans' Agent and Director	500.00 per year	
Animal Inspector	300.00 per year	
Sealer of Weights and Measures	250.00 per year	
Children's Librarian	1.90 per hour	
Librarian's Assistant	1.50 per hour	
Library Custodian	1.65 per hour	
Clerk	\$1.65 per hour to	2.00 per hour
Laborer	1.65 per hour to	1.95 per hour
Swimming and Wading Pool Director		
Playground Supervisor	1.50 per hour to	1.75 per hour
Assistant Director	1.40 per hour to	1.65 per hour
Plumbing Inspector	75% of the established Permit Fees	

Pass any vote or take any action relative thereto.

Submitted by the Personnel Board.

Finance Committee Report: This year the Personnel Board recommended a general wage rate increase averaging approximately 8% to all Town employees. The overall effect resulted in an estimated \$22,000 increase in Town payroll. This wage rate increase places Sudbury in quite a competitive position. The Finance Committee would expect to see future increases limited to cost of living adjustments.

Article 3. To see if the Town will grant and appropriate or transfer from available funds the following sums or any other sums of money for any and all necessary Town purposes for the ensuing year, and to fix the salaries of all elected officials for the year 1964 in accordance with the following schedule. Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

A. GENERAL GOVERNMENT

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Ancient Records, Committee for Preservation of			
1. Expenses	\$100.00	\$20.00	\$50.00
Assessors' Office			
2. Salaries			
Chairman	\$900.00		
Clerk	800.00		
3rd Member	2,500.00	2,500.00	2,500.00
Clerk Hire	8,500.00	7,678.34	9,000.00
3. Travel Allowance	750.00	750.00	750.00
4. Other Expenses	1,105.00	1,057.67	1,000.00
Custodian Town Property			
5. Expenses	50.00	0.00	50.00
Elections and Registrations			
6. Salaries—\$50.00/member ...	150.00	150.00	150.00
7. Registrars' Expense	3,000.00	2,778.99	3,300.00
8. Elections and Town Meet- ings	4,101.27	2,479.91	2,400.00†
Engineering Office			
9. Salaries	11,900.00	11,791.76	15,200.00
10. Travel Expense	800.00	800.00	800.00
11. Other Expenses	750.00	703.74	800.00
Executive Secretary			
12. Salary	5,200.00	5,003.18	8,000.00
13. Expenses	250.00	189.83	500.00
Finance Committee			
14. Salary (Secretary)	1,200.00	777.83	900.00
15. Expenses		406.00	1,000.00
Historic Districts Commission			
16. Expenses	50.00	15.00	50.00
Historic Structures Commission			
17. Hosmer House Contract	2,000.00	2,000.00	2,000.00‡
18. Expenses	7,866.68	7,525.11	2,000.00
Industrial Development Commission			
19. Expenses	500.00	333.45	500.00
Law			
20. Town Counsel Retainer	6,200.00	6,024.70	4,500.00
21. Other Legal Expenses	800.00	630.69	2,000.00
Moderator			
22. Salary — \$10.00/session	100.00	50.00	100.00
Permanent Building Committee			
23. Expenses	500.00	289.61	300.00

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Personnel Board			
24. Salary (clerical hire)	0.00	0.00	400.00
25. Expenses	250.00	47.75	200.00
Planning Board			
26. Salary (clerical hire)	700.00	562.70	700.00
27. Expenses	500.00	433.43	2,600.00
Selectmen			
28. Salaries			
Chairman	\$600.00		
Clerk	500.00		
3rd Member	500.00	1,600.00	1,600.00
29. Out-of-state Travel Expenses	50.00	0.00	300.00
30. Travel Expenses	100.00	0.00	50.00
31. Other Expenses	694.00	193.30	200.00§
Tax Collector's Office			
32. Salaries			
Collector	\$4,500.00	4,500.00	4,500.00
Assistant	4,000.00	4,000.00	0.00
Part-time	400.00	{ 400.00	4,800.00
33. Travel Expense	450.00	450.00	450.00
34. Expenses	1,650.00	929.62	1,400.00
Town Accountant			
35. Salary	3,600.00	3,600.00	3,900.00
36. Expenses	250.00	110.40	150.00
Town Administration Committee			
37. Salary (clerical hire)	0.00	0.00	200.00
38. Expenses	100.00	19.36	200.00
Town Clerk's Office			
39. Salary	3,500.00	3,500.00	3,500.00
40. Expenses	600.00	558.47	700.00
Town Hall — General			
41. Salaries			
Clerical	19,560.00	19,433.17	25,400.00
Custodial	6,000.00	5,637.54	7,000.00
42. Building Expense and Re- pair	10,575.00	9,241.57	9,600.00
43. Office Supplies	3,300.00	3,195.59	3,000.00
44. Office Equipment, Mainte- nance	1,109.63	1,109.63	1,500.00
45. Office Equipment, Purchase	1,934.55	1,934.55	1,800.00
46. Telephone Account	5,194.96	5,194.96	5,500.00
Treasurer's Office			
47. Salary	4,000.00	4,000.00	4,000.00
48. Tax Title Expense	100.00	45.00	50.00

	Funds Available 1963*	Charges 1963	Recom- mended 1964
49. Bond and Note Issue Ex- pense	250.00	177.55	200.00
50. Other Expenses	500.00	486.13	500.00
	<u>\$133,750.09</u>	<u>\$125,600.39</u>	<u>\$142,250.00</u>

* Funds available include regular and special appropriations, transfers and balances brought forward from previous year. Account numbers have been changed for chronological order.

† \$1,530.36 is carried forward from 1963.

‡ \$1,841.57 is carried forward from 1963.

§ \$ 600.70 is carried forward from 1963.

Finance Committee Report:

One additional full-time clerical person has been added to the Town Hall staff. Wage scale adjustments reflect an increase of approximately \$3,700 plus individual step increases. A planned replacement schedule has been initiated for office equipment.

Requests for alterations to Town Hall are not recommended due to a future major modification program now being considered.

A review of the 1962 elected officials salary study indicated no significant changes in scope, hence no recommendations for elected officials salary increases are recommended.

A- 9 One part-time assistant has joined the Engineering Office on a full-time basis. Increased work load and future activity indicated appear to justify this additional staff capacity.

A-14

A-15 Increases in the Finance Committee budget reflect increased work load and expenses of sub-committee activities and for publication and mailing of the "Finance Committee Report Supplement."

A-18 The bulk of the reduction in this account reflects the completion of major repair and remodeling activities at the Loring Parsonage.

A-21 A major reduction in legal expense was recommended pending description of specifically anticipated commitments. A request of \$13,150 was originally received. A recommendation of \$4,500 was made under A-20, understanding this account to be a retainer fee for Town Counsel. Of the balance requested, \$2,000 was moved to the Conservation Commission account (B-5) where its need was anticipated. In this account the fees may be, in part, reimbursable by State funds when

expended. Of the balance requested, \$6,650, \$1,200 was recommended to be considered with a request for \$800 in account A-21, Other Legal Expenses.

A-27 This account reflects an estimated sum of \$2,000 for a professional, economic study of land-use patterns and future tax revenue yields of the Route 20 commercial center.

A-35 Subject to Personnel Board Approval.

Move: That the sum of \$142,250 be appropriated for the various accounts listed under Section A, General Government.

B. PROTECTION OF PERSONS AND PROPERTY

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Board of Appeals			
1. Salary (clerical hire)	\$1,099.92	\$1,099.92	\$1,500.00
2. Expenses	400.73	400.73	600.00
Building Inspector			
3. Expenses	300.00	293.66	300.00
Civil Defense			
4. Expenses	1,000.00	697.79	700.00
Conservation Commission			
5. Expenses	300.00	297.81	2,200.00
Dog Officer			
6. Salary	750.00	750.00	850.00
7. Expenses	500.00	426.75	800.00
Earth Removal Board			
8. Expenses	50.00	5.73	50.00
Fire Department			
9. Salaries	89,340.00	89,339.70	98,500.00
10. Operating Expenses	3,750.00	3,748.95	3,500.00
11. Uniform Allowance	180.00	180.00	0.00
12. New Equipment	4,800.00	4,799.23	2,500.00
13. Hydrant Rentals	10,500.00	10,500.00	13,055.00
14. Hydrant Rental Supplemental	10,000.00	10,000.00	10,000.00
15. Automobile Replacement	1,550.00	1,540.00	0.00
Fire and Police Alarm System			
16. Radio Maintenance	1,300.00	1,298.49	1,300.00
17. Fire Alarm System Extension	2,304.36	2,304.36	1,200.00
Plumbing and Gas Inspector			
18. Salary	1,900.00	1,782.02	1,800.00

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Police Department			
19. Salaries	74,289.37	74,289.37	96,650.00
19a. Paid Details (Reimbursable)			10,000.00
20. Operating Expenses	9,342.50	9,223.67	9,400.00
20a. Finish back room at station	0.00	0.00	750.00
21. Uniform Allowance	1,307.00	1,294.67	1,050.00
22. Cruiser Replacement	4,055.48	2,933.64	7,000.00
Sealer of Weights and Measures			
23. Salary	150.00	150.00	250.00
24. Expenses	100.00	98.75	250.00
Tree Department			
25. Specific Projects	1,500.00	1,464.50	0.00
26. Tree and Brush Control	6,000.00	5,996.94	6,000.00
27. Tree Planting	2,000.00	1,991.40	500.00
28. Insect and Pest Control	3,000.00	2,975.40	1,500.00
	<u>\$231,769.35</u>	<u>\$229,883.48</u>	<u>\$262,205.00</u>

* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report:

Wage rate increases in this account amounts to \$13,820.00 plus individual step increase.

It is recommended that no additional personnel be hired in either the Police or Fire Departments because present staffing is adequate.

B- 5 This account includes an item of \$2,000 for possible legal expense in conjunction with land acquisition projects anticipated. By holding these funds in this account they may become qualified for 50% State reimbursement when expended.

B-22 This recommendation includes funds for the addition of a third police cruiser. This addition will provide for emergency coverage of committed or tied-up cruisers and should be used to reduce the overall maintenance costs factor by rotation of vehicles. This will also, in part, provide more availability of protective services.

Move: That the sum of \$262,205.00 be appropriated for the various accounts as listed under Section B, Protection of Persons and Property; and that the salary of the Tree Warden be set at \$16.00 per day; and that the police cruiser replacements under item 22 shall be the subject of public bids; the terms of such bids shall require in each instance the posting

of either a performance bond or certified check in the amount of \$100.00 to guarantee performance; and that the present police cruisers be traded in against the purchase price of these items.

C. HEALTH AND SANITATION

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Animal Inspector			
1. Salary	\$225.00	\$225.00	\$300.00
Board of Health			
2. District Nursing Association Fee	3,794.00	3,794.00	4,800.00
3. Inspector's Fee	3,500.00	3,450.42	2,800.00
4. Dental Clinic	2,094.80	2,094.80	1,750.00
5. Other Expenses	1,750.00	1,624.01	2,000.00
Board of Selectmen			
6. Mosquito Control	8,055.00	8,055.00	7,000.00
Mental Health Association			
7. Membership—Town of Sudbury	1,500.00	1,484.00	0.00†
	\$20,918.80	\$20,727.23	\$18,650.00

* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

† Once again this has been included in the school budget at a figure of \$2,062.00, under G-2.

Finance Committee Report:

The Sanitary Landfill (Town Dump) and Brush and Stump Disposal accounts have been incorporated into account D. Highway Commissioners under the provision of the Commissions charter.

Move: That the sum of \$18,650.00 be appropriated for the various accounts as listed under Section C. Health and Sanitation.

D. HIGHWAY COMMISSION

To see if the Town will authorize the Board of Selectmen to negotiate a contract for a period of ten years or less for the disposal of brush and stumps and to appropriate therefor such sums as may be necessary. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report: Under study: recommendation will be made at the meeting.

D. HIGHWAYS

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Highway Administration			
1. Salaries			
Highway Commissioners			
Chairman	\$400		
Each Member (4)	300	\$0.00	\$1,350.00
Highway Supt.		7,400.00	7,850.00
Clerical (2)		750.00	1,500.00
2. Expenses	200.00	197.43	500.00
3. Road Equipment Operating Expenses	11,000.00	10,995.92	12,000.00
4. Highway Building Mainte- nance	1,000.00	842.60	1,500.00
5. Bridge Repair	2,000.00	633.16	3,000.00
6. General Highway Mainte- nance	15,400.00	15,397.82	17,000.00
7. Cemetery Operating Expense	800.00	716.80	800.00
8. Cemetery and Memorial Parks Maintenance	1,200.00	1,191.09	1,200.00
9. Chapter 81 — Maintenance..	9,750.00	9,748.90	9,750.00
10. Chapter 90 — Maintenance..	5,000.00	4,997.90	3,000.00
11. Chapter 90 — Construction..	8,000.00	6,210.80	8,000.00†
12. Street and Traffic Lights....	10,812.95	10,812.95	11,500.00
13. Street Drainage Improve- ment	3,000.00	2,920.66	4,500.00
14. Snow and Ice Removal	26,650.79	26,650.79	27,500.00
15. Resurface Roads over Water Main Extensions	8,049.23	7,925.20	0.00
16. Sanitary Landfill	20,000.00	11,499.96	11,500.00
17. Brush and Stump Disposal	2,700.00	0.00	2,500.00
Appropriation by Town	\$115,962.97	\$78,916.86	\$124,950.00
State and County Aid			
18. Chapter 81 — Maintenance..	\$21,450.00	\$21,450.00	\$21,450.00
19. Chapter 90 — Maintenance..	3,000.00	3,000.00	3,000.00
20. Chapter 90 — Construction..	24,000.00	20,107.97	24,000.00
	\$164,412.97	\$123,474.83	\$173,400.00

* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

† In addition to the \$8,000.00 appropriation recommended for 1964, \$25,789.20 has been carried forward from 1963.

Finance Committee Report:

This account this year, will operate under the direction of the newly created Highway Commission. Early discussions with the sub-committee of the Committee on Town Administration have indicated that it will recommend several, early, priority projects to the Commissioners elect. The Finance

Committee trusts that considerable benefit will accrue to Sudbury from the Commission's potential planning and management capabilities.

The overall wage scale increase will reflect an estimated increase of \$2,450,000 in the wage costs of this account plus individual step increases.

Move: That the sum of \$124,950.00 be appropriated for the various accounts as listed under Section D. Highway Commission.

E. PUBLIC WELFARE AND ASSISTANCE

	Funds Available 1963*	Charges 1963	Recommended 1964
Welfare Administration			
1. Salaries	\$2,225.00	\$2,225.00	\$2,500.00†
2. Expenses	275.00	275.00	400.00†
Public Assistance			
3. General Relief	2,000.00	2,000.00	3,000.00
4. Old Age Assistance	12,000.00	12,000.00	8,000.00†
5. Medical Assistance to the Aged	14,000.00	14,000.00	16,000.00†
6. Disability Assistance	1,000.00	1,000.00	1,000.00†
7. Aid to Dependent Children	1,500.00	1,500.00	2,000.00†
	<u>\$33,000.00</u>	<u>\$33,000.00</u>	<u>\$32,900.00</u>

* Funds available include regular and special appropriations of the Town; these amounts do not include Federal Aid carried forward.

† In addition to the amounts recommended for 1964 an aggregate amount of \$18,912.51 representing Federal funds has been carried forward from 1963.

Finance Committee Report:

Move: That the sum of \$2,900.00 be appropriated for the various accounts as listed under Welfare Administration and that the sum of \$30,000.00 be appropriated for Public Assistance.

F. VETERANS' SERVICES

	Funds Available 1963*	Charges 1963	Recommended 1964
Veterans' Agent			
1. Salary	\$500.00	\$500.00	\$500.00
2. Expenses	50.00	48.44	50.00
3. Veterans' Benefits	8,000.00	7,486.03	8,000.00
	<u>\$8,550.00</u>	<u>\$8,034.47</u>	<u>\$8,550.00</u>

* Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

Finance Committee Report:

This year's budget is again recommended at a level reflecting the experience of case loading in the previous year.

Move: That the sum of \$8,550.00 be appropriated for the various accounts listed under Section F. Veterans' Services.

G. SCHOOLS

	Funds Available 1963	Charges 1963	Recom- mended 1964
Regional High School			
1. Assessment	\$525,262.08	\$525,262.08	\$549,409.12‡
Sudbury Public Schools			
2. Salaries and Expenses	1,100,760.40	1,078,434.23	1,173,000.00§
3. School Outlay	6,445.16	4,980.49	
4. Evening Use	7,000.00	6,870.65	7,000.00
5. Out-of-State Travel	300.00	300.00	600.00
School Total Costs	\$1,639,767.64	\$1,615,847.45	
6. Less Federal Aid	28,000.00	8,944.00	
Town Appropriation	\$1,611,767.64	\$1,606,903.45	\$1,730,009.12

Blue Cross-Blue Shield Group Insurance covering school personnel has been grouped with all similar accounts from other departments in Budget Section J-6.

‡ Based on the Regional School Committee estimated student population increase of 5.5% for 1964. This figure will vary based on final apportionment percentages.

§ Based on the Sudbury School Committee estimated student population increase of 9.0% for 1964.

EXHIBIT I**THE 1964 BUDGET****G. SCHOOLS**

	Funds Available 1963	Charges 1963	Recom- mended 1964
SUDBURY PUBLIC SCHOOLS			
General Control			
1. Salaries and Travel	\$16,515.00	\$20,846.00	
2. Other Expense	1,600.00	1,593.00	
	<u>\$18,115.00</u>	<u>\$22,439.00</u>	
Expense of Instruction			
3. Teachers' salaries	\$771,945.00	\$749,678.00	
4. Expense of Principals	23,946.00	24,259.00	
5. Textbooks	20,500.00	20,500.00	
6. Instructional Supplies	25,000.00	25,000.00	
	<u>\$841,391.00</u>	<u>\$819,437.00</u>	

Expense of Operating School Plants

7. Custodians' salaries	\$44,600.00	\$44,469.00	
8. Fuel	19,547.00	18,402.00	
9. Miscellaneous of operation..	32,110.00	31,163.00	
	<u>\$96,257.00</u>	<u>\$94,034.00</u>	
Maintenance and Repairs			
10. Maintenance and Repairs ..	31,500.00	33,289.00	
Auxiliary Agencies			
11. Transportation	89,735.00	89,313.00	
12. Libraries	7,000.00	7,000.00	
13. Health	9,184.00	9,184.00	
14. Physical Education	4,370.00	3,475.00	
15. Miscellaneous	650.00	975.00	
	<u>\$110,939.00</u>	<u>\$109,947.00</u>	
Total Operating Expense	1,098,202.00	1,079,146.00	\$1,173,000.00
Less Federal Aid applied to budget	<u>-28,000.00</u>	<u>-8,944.00</u>	
Net Operating Expense	\$1,070,202.00	\$1,070,202.00	\$1,173,000.00
Outlay — Equipment	6,423.00	6,423.00	
Less Federal Aid applied to Outlay	<u>-6,423.00</u>	<u>-6,423.00</u>	
Net Outlay — Equipment	Nil	Nil	Nil
Evening use of school buildings	\$7,000.00	\$7,000.00	\$7,000.00
Out-of-State Travel	300.00	300.00	600.00
Insurance Benefits for School Employees	10,650.00		

FEDERAL AID ACCOUNT**Public Law 874**

Balance on hand, January 1, 1963		\$32,080.86
Receipts: 1962-63 school year		26,185.00
		<u>\$57,265.86</u>
Disbursements (expended and committed):		
Outlay, equipment	\$8,488.00	
Printed forms	50.00	
Operating budget, 1963	10,000.00	18,538.00
		<u>\$38,727.86</u>
Estimated balance, December 31, 1963		\$38,727.86
Estimated receipts for the 1963-64 school year		25,000.00

FEDERAL AID ACCOUNT**Public Law 864**

Balance on hand, January 1, 1963		\$3,785.34
Receipts:		
Guidance	\$214.80	
Mathematics, Junior High	235.49	
Languages, Elementary	75.02	\$525.31
		<u>\$525.31</u>

Estimated receipts due on 1962-63 applications:		
Science, Elementary	\$600.00	
Mathematics, Elementary	450.00	
Languages, Junior High	130.00	
Science, Junior High	1,200.00	2,380.00
		<hr/>
Estimated balance, December 31, 1963		\$6,690.65

EXHIBIT II**THE 1964 BUDGET****LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT**

	Funds Available 1963	Charges 1963	Recom- mended 1964
General Control			
1. Salaries	\$22,962.00	\$22,500.00	
2. Other Expense	1,240.00	1,270.00	
	<hr/>	<hr/>	
	\$24,202.00	\$23,770.00	
Expense of Instruction			
3. Teachers' salaries	\$436,879.00	\$428,259.00	
4. Expense of school office	15,278.00	15,360.00	
5. Textbooks	10,938.00	10,938.00	
6. Instructional supplies	14,136.00	14,136.00	
	<hr/>	<hr/>	
	\$477,231.00	\$468,593.00	
Expense of Operating School Plants			
7. Custodians' salaries	\$31,450.00	\$30,530.00	
8. Fuel	8,215.00	7,744.00	
9. Miscellaneous of operation..	23,200.00	22,900.00	
	<hr/>	<hr/>	
	\$62,865.00	\$61,174.00	
Maintenance and Repairs			
10. Maintenance and Repairs ..	20,558.00	18,633.00	
	<hr/>	<hr/>	
Auxiliary Agencies			
11. Transportation	\$72,031.00	\$68,989.00	
12. Library	5,250.00	5,250.00	
13. Health	3,873.00	3,773.00	
14. Physical Education	7,000.00	7,000.00	
15. Miscellaneous	11,407.00	11,624.00	
16. Cafeteria	3,500.00	3,500.00	
	<hr/>	<hr/>	
	\$103,061.00	\$100,136.00	
Other Expense			
17. Out-of-State Travel	\$2,000.00	\$2,000.00	
18. Evening use of school building	700.00	700.00	
19. Vocational tuition — transportation	4,380.00	2,710.00	
	<hr/>	<hr/>	
Total Operating Expense	\$694,997.00	\$677,716.00	
Debt Service			
Principal	130,000.00	130,000.00	\$130,000.00
Interest	55,506.00	55,490.00	53,256.00
	<hr/>	<hr/>	<hr/>
	\$185,506.00	\$185,490.00	\$183,256.00

FEDERAL AID ACCOUNTS

Balance on hand, January 1, 1963 — PL864

Receipts:

1962-63 school year	20,266.00
	\$27,161.70

Disbursements:

Estimated expenditures and commitments	17,273.00
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Estimated balance, December 31, 1963	\$9,888.70
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Balance on hand, January 1, 1963 — PL864
(NDEA)

\$845.63

Receipts:

1961-62 school year applications	\$9,159.39	
1962-63 school year applications	493.20	
		9,652.59

Estimated receipts payable on present applica- tions: 1962-63 school year	2,840.00
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Estimated balance, December 31, 1963	13,338.22
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Total estimated balance, December 31, 1963 ...	\$23,226.92
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Estimated receipts under PL874 for 1963-64 school year	20,000.00
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I Apportionment of Operating Expense

	Lincoln	Sudbury	Total
A,1. Apportionment 1964	\$208,716.72	\$547,503.28	\$756,220.00
A,2. Reapportionment 1962 and adjustment of Surplus of Receipts 1962	(14,391.37)	6,491.40	(7,899.97)
A,3. Estimated Surplus of Re- ceipts 1963	(26,966.51)	(65,606.49)	(92,573.00)
	\$167,358.84	\$488,388.19	\$655,747.03

II Apportionment of Outlay

1. Outlay expense budget for 1964 is to be paid from the Federal Aid account.

III Apportionment of Debt Service and State Construction Aid

	Lincoln	Sudbury	Total
A,1. Apportionment	\$50,578.66	\$132,677.34	\$183,256.00
A,2. Surplus of Receipts, 1963	(4.81)	(11.69)	(16.50)
B,4. Normal town construction aid	(10,175.15)	(14,164.46)	(24,339.61)
B,5. Extra aid to the region	(2,116.58)	(5,552.17)	(7,668.75)
B,6. Adjusted aid 1957-62	(355.80)	(532.78)	(888.58)
C,4. Normal town construction aid	(6,377.65)	(15,676.88)	(22,054.53)
C,5. Extra aid to the region	(2,540.04)	(6,663.02)	(9,203.06)
	\$29,008.63	\$90,076.34	\$119,084.97

SUMMARY

Operating Expense apportionment	\$167,358.84	\$488,388.19	\$655,747.03
Outlay apportionment	(61.02)	(135.13)	(196.15)
Debt Service apportionment	29,008.63	90,076.34	119,084.97
	<u>\$196,306.45</u>	<u>\$578,329.40</u>	<u>\$774,635.85</u>

Recommended:

Sudbury apportionment—Operating Expense and Debt Service based on 71.0% apportionment	\$549,409.12
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Finance Committee Report:

The recommendations made this year were arrived at by the careful considerations of both short and long term trends, and the Town's ability to support its overall fiscal burden. Detailed analysis and the support data leading to these determinations will be found in the "Finance Committee Report Supplement." In essence, the Committee believes that its request for a "holding" of per pupil costs at present levels is realistic, and in no case detracts from established quality levels. In the Regional High School, budget recommendations are based on increasing operating costs for 1964 by the exact amount of pupils anticipated (5.5%). For the Sudbury Schools, this same pattern was followed, leading to an increase in operating budget of 9.0% the exact per cent increase in anticipated pupil population.

In both the Regional and local system, Sudbury is supporting pupils at per pupil costs that are better than comparable with Towns having considerably higher "ability to pay," in terms of both assessed valuation and per capita income.

Move: That the sum of \$1,730,009.12 be appropriated for the various accounts as listed under Section G. Schools.

H. LIBRARIES

	Funds Available 1963*	Charges 1963	Recommended 1964
Goodnow Library			
1. Salaries	\$14,000.00	\$13,274.20	\$18,250.00
2. Books	9,000.00	9,130.99	7,000.00
3. Other Operating Expenses..	3,600.00	3,238.45	4,000.00
Total Library Cost	<u>\$26,600.00</u>	<u>\$25,643.64</u>	<u>\$29,250.00</u>
Less: Estimated receipts from other sources			
4. Dog Tax	1,901.51	1,901.51	0.00†
5. Trust Funds	1,098.49	867.93	1,600.00
Appropriation by Town	<u>\$23,600.00</u>	<u>\$22,874.20</u>	<u>\$27,650.00</u>

* Funds available include regular and special appropriations, transfers and balances brought forward from previous year.

Finance Committee Report:

†Due to a change in the States method of distributing Dog Tax Funds for library aid, these monies are not expected to be available this year. In subsequent years the equivalent funds will be available through general State funds. For this year the Finance Committee has included an estimated amount with the Reserve Fund for use by the Library as required.

H-1 The increase in the salary account reflects plans to conduct a complete inventory and screening of all books and expand library hours and hence, gain further utility from the existing facility.

H-2 Reductions have been recommended in the costs of additional books purchased in view of Sudbury's presently quite high books-per-capita ratio.

Move: That the sum of \$27,650.00 be appropriated for the various accounts as listed under Section H. Libraries.

I. PARKS AND RECREATION

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Celebrations			
1. Fourth of July	\$3,000.00	\$2,622.58	\$2,500.00
Parks and Playgrounds			
2. Salaries	5,000.00	4,814.25	6,000.00
3. Expenses	4,005.94	4,005.94	7,400.00
	<u>\$12,005.94</u>	<u>\$11,442.77</u>	<u>\$15,900.00</u>

* Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

Finance Committee Report:

The recommendations made this year reflect a necessarily modest increase in existing recreational program and continued development of Featherland Park. Several larger questions relative to Parks and Recreation are being brought up for consideration in the form of special articles (swimming pool and tennis courts). It is felt that major expansions in recreational facilities should be contained at this time.

Move: That the sum of \$15,900.00 be appropriated for the various accounts as listed under Section I. Parks and Recreation.

J. UNCLASSIFIED AND RESERVE FUND

	Funds Available 1963*	Charges 1963	Recom- mended 1964
Unclassified			
1. Fidelity Bond Expense	\$950.00	\$244.20	\$800.00
2. Incidentals	500.00	438.56	500.00
3. Insurance	16,000.00	10,589.77	32,000.00
4. Memorial Day Expense	700.00	652.08	700.00
5. Town Report	4,819.56	4,819.56	5,000.00
6. Blue Cross/Blue Shield	16,500.00	15,565.42	16,500.00
7. Reserve Fund	20,000.00	19,699.00	30,000.00
	<u>\$59,469.56</u>	<u>\$52,008.59</u>	<u>\$85,500.00</u>

* Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

Finance Committee Report:

J-3 This account reflects a return to "normal" costs of insurance after the windfall experienced last year in a major re-writing of coverages.

J-7 The Reserve Fund has been increased by \$10,000.00 over last year's appropriation to back up the universally tight budget recommendations made.

Move: That the sum of \$55,500.00 be appropriated for the various accounts (J 1-6) as listed under Unclassified; and that the sum of \$30,000 be appropriated for the Reserve Fund (J-7), \$15,000.00 of said amount to be transferred from Overlay Reserve.

K. DEBT SERVICES

	Funds Available 1963*	Charges 1963	Recom- mended 1964
1. Interest, Temporary Loans	\$8,300.00	\$6,993.06	\$8,500.00
2. Interest, Bonds (School)....	114,175.11	107,861.03	122,539.00
3. Interest, Bonds (Other).....	8,795.00	8,795.00	7,246.00
4. Debt Reduction (School)....	182,000.00	182,000.00	247,000.00
5. Debt Reduction (Other).....	58,000.00	58,000.00	57,000.00
	<u>\$371,270.11</u>	<u>\$363,649.09</u>	<u>\$442,285.00</u>

* Funds available include regular and special appropriations, transfers, and balances brought forward from previous year.

Finance Committee Report:

These recommendations are in accordance with the schedule of interest and bond retirements. The amounts required repre-

sent an all time high in fixed charges for Town debt and are equal to \$18.40 on the tax rate.

Move: That the sum of \$442,285.00 be appropriated for the various accounts as listed under Section (K.) Debt Services.

L. STATUTORY ASSESSMENTS

	Funds Available 1963	Charges 1963	Recom- mended 1964
State Parks and Reservations....	\$3,224.00	\$3,621.67	\$3,300.00
Assessment for County Tax	19,466.61	19,561.12	21,000.00
Middlesex County Retirement	20,444.75	20,444.75	24,000.00
Middlesex County T. B. Hospital	6,486.70	6,486.70	3,000.00
State Audit	6.70	6.70	0.00
	<hr/> \$49,628.75	<hr/> \$50,120.94	<hr/> \$51,300.00

Finance Committee Report:

These items are included in the budget by the Assessors in determining the tax rate and are not subject to control by the Town Meeting.

Move: That all salaries and wage rates provided under this article be effective as of April 1, 1964, and

That all travel expenses provided under the article be paid at the rate of eight cents per mile for which proper vouchers shall be submitted.

Finance Committee Report:

Move: That the following unexpended appropriation accounts from Special Articles be closed and the funds thereof be applied to the aggregate of the budgets appropriated under this Article:

Description	Amount
Counsel Fees — Edison Case	\$624.66
Landham Road Railroad Bridge	1,000.00
Options on Junior High Land	499.00
Traffic Improvement — Sudbury Center	418.67
Preliminary Plans for Junior High School Building	258.75
	<hr/> \$2,801.08

Move: That all unexpended appropriation accounts, specific or otherwise as listed in the 1963 budget, except as hereinafter listed, be closed and funds thereof be transferred to Surplus Revenue.

Item	Description	Amount
A-8	Rent of Voting Machines	\$1,530.36
A-18	Historic Structures Commission Expense	1,341.57
A-31	Selectmen Expense — Talent Search Loring School Walkway	600.70
D-11	Chapter 90 — Construction	25,789.20
		<u>\$29,261.83</u>

Article 4. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1965, and to issue a note or notes therefor payable within one year, and to renew any note or notes as may be given for a period of less than one year, in accordance with Section 4, Chapter 44, General Laws. Pass any vote or take action relative thereto.

Submitted by the Treasurer.

Finance Committee Report:

This article follows a usual procedure and allows for the interim financing of Town affairs between the first of the year and the collection of funds due from tax levy.

Move: In the words of the article.

Article 5. To see if the Town will vote to grant or appropriate the sum of \$121.05 or any other sum, for the purpose of paying unpaid bills in accordance with the following schedule:

Planning Board	\$119.50
Town Hall Expense	1.55
	<u>\$121.05</u>

Pass any vote or take action relative thereto.

Submitted by the Town Accountant.

Article 6. To see if the Town will vote to appropriate monies to reimburse the Ernest T. Fergusons for services handling brush and preparing site for fall of 1962 to fall of 1963, an amount not to exceed \$2,700. Pass any vote or take any action relative thereto.

Submitted by Ernest T. Ferguson.

Finance Committee Report:

The Finance Committee has not been presented any documentation that this is a valid claim against the town.

Move: Indefinite postponement.

Article 7. To see if the Town will vote to transfer the sum of \$48,450.00 for the items listed below from Surplus Revenue to meet the State and County share of the costs of the Highway Department, the reimbursements from the State and County to be restored upon their receipt to Surplus Revenue.

	State	County
Chapter 90		
New Construction	\$16,000	\$8,000
Chapter 90		
Maintenance	1,500	1,500
Chapter 81	21,450	

Pass any vote or take action relative thereto.

Submitted by the Finance Committee.

Finance Committee Report:

The purpose of this article is to appropriate funds to be reimbursed under the cited aid accounts.

Move: In the words of the article.

Article 8. To see if the Town will vote to use the funds received from Chapter 782 to widen Landham Road Bridge over Landham Brook, and vote to take by eminent domain or purchase, if necessary, land needed for the approaches; and to appropriate therefor the sum of \$500. Pass any vote or take any action relative thereto.

Submitted by the Highway Surveyor.

Finance Committee Report:

This is one of a series of problems that should be considered in the early planning efforts of the Highway Commission.

Move: Indefinite Postponement.

Article 9. To see if the Town will vote to establish as Permanent Committees the following:

- (a) Ancient Documents Committee created under Article 36 of the Adjourned Special Town Meeting of October 26, 1956.
- (b) Historic Structures Commission established under Article 25 of the Annual Town Meeting of 1960.
- (c) School Needs Committee created under Article 41 of the Annual Town Meeting of 1962.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report:

Part (c) of this article is under study relative to a potentially conflicting article submitted by the School Committee. A recommendation will be made at the meeting.

Article 10. To see if the Town will approve the appointment of a continuing Mosquito Control Committee to work cooperatively with the Eastern Middlesex Mosquito Control Project, said Committee to consist of delegated representatives from the following groups: Board of Selectmen, Conservation Commission, Rod and Gun Club, Highway Surveyor, Board of Health, and two citizens-at-large appointed by the Moderator.

Pass any vote or take action relative thereto.

Submitted by the Board of Health.

Article 11. That the Town establish a Municipal Light Department Study Committee, and such committee to consist of seven (7) residents of the Town to be appointed by the Selectmen, such study committee to report to the next special or annual town meeting its preliminary or final recommendations or a proposal for legislation, such legislation to be submitted to the town meeting for its vote and recommendations prior to submission to the General Court and to provide the sum of \$50 or any other sum for expenses. Pass any vote or take any action relative thereto.

Submitted by Richard C. Venne.

Finance Committee Report:

The potential economic benefits to the Town and its citizens resulting from bulk rate economies make this consideration well worth exploration.

Move: That the sum of \$50.00 be appropriated for the purposes of this article.

Article 12. To see if the Town will discontinue the Talent Search Committee established under Article 16 of the adjourned Town Meeting on March 13, 1963. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

RESOLUTION

WHEREAS, officials of the Town, in making appointments to various boards and committees have frequent need for lists of available, qualified and interested residents, and,

WHEREAS, the establishment and maintenance of such lists and records require continuity of organization and the willing availability of volunteer workers, and,

WHEREAS, the League of Women Voters of Sudbury at the request of the Selectmen has volunteered to perform this service on a continuing basis,

THEREFORE, be it resolved that, the Town of Sudbury accept with grateful appreciation the voluntary offer of the League of Women Voters of Sudbury to establish a list showing the availability, interests, and qualifications of residents of the Town and to deliver, upon request, to any appointing official of the Town, a list of candidates appropriately suited for specified appointments, and to provide a continuing Talent Search and Inventory as a public service to the Town of Sudbury,

AND BE IT FURTHER RESOLVED, that, the Board of Selectmen notify the League of Women Voters of Sudbury of the acceptance by the Town of this constructive offer and extend the appreciation of the Town for this public-spirited action that will provide an important and needed service to Sudbury.

Finance Committee Report:

The Finance Committee feels that the principle of an active talent search program is worth developing.

Article 13. To see if the Town will vote to amend its By-laws by adding a Section 9 to Article III as follows:

Section 9. If any committee member is absent from five regularly scheduled meetings of his committee, except in the case of illness, his position shall be deemed vacant, and shall be filled by vote of said committee, attested copy of which shall be sent by the Secretary of said committee to the Town Clerk and to the appointing authority. The term of office of any person so chosen to fill a vacancy shall expire at the final adjournment of the next succeeding Annual Town Meeting and the pertinent appointing authority shall thereupon appoint his successor to complete the unexpired term of the member in whose office such vacancy originally occurred. Pass any vote or take action relative thereto.

Submitted by the Committee on Town Administration.

Finance Committee Report:

This article corresponds closely with Town By-Laws governing the Finance Committee and is felt to be a desirable step in advancing the quality of municipal services.

Move: In the words of the article.

Article 14. To see if the Town will raise, appropriate or otherwise provide the sum of \$9,000.00 or any other sum, for the purpose of purchasing a four-wheel drive forest fire truck for the Fire Department. Said truck to meet specifications of the Fire Chief, and to determine whether the money shall be raised by borrowing or otherwise. Pass any vote or take any action relative thereto.

Submitted by the Fire Chief.

Finance Committee Report:

In view of the generally high burdens of this tax year, it is recommended that this acquisition of new capital equipment be held for a future period.

Move: Indefinite postponement.

Article 15. To see if the Town will appropriate the sum of \$2,500.00 or any other sum to construct a kennel building for use of the Dog Officer. Pass any vote or take action thereon.

Submitted by the Selectmen.

Finance Committee Report:

In reviewing this year's budget requests under Budget Item B-8, Dog Officer Expense, the Dog Officer stated that the \$800.00 sum requested would provide necessary repairs to present facilities. He did not indicate any need for a sum approaching that requested in this article. On this basis the Committee recommends against this appropriation.

Move: Indefinite postponement.

Article 16. To see if the Town will authorize the Board of Selectmen to lease a parcel of land from Harry Rice for a period of ten (10) years or less at an annual rental of \$10.00 per annum for the purpose of installing thereon a kennel building and/or kennel facilities. Pass any vote or take action thereon.

Submitted by the Selectmen.

Finance Committee Report:

Article under study; recommendation will be made at the meeting.

Article 17. To see if the Town will grant or appropriate to the Conservation Fund for the development of the natural resources of the Town, the maximum amount on which 50% reimbursement from the commonwealth can be claimed, namely one-twentieth (1/20) of one per cent of the assessed valuation

of the town of the previous year, this fraction being \$11,416, as provided in Chapter 40, Section 8-C of the General Laws as amended. Pass any vote or take action relative thereto.

Submitted by the Conservation Commission.

Finance Committee Report:

In view of a Conservation Commission pending acquisition, the Finance Committee supports this article.

Move: That the sum of \$11,416 be appropriated to the Conservation Fund.

Article 18. To see if the Town will vote to authorize and direct the Conservation Commission to acquire for conservation and recreational purposes under Chapter 132 A, Section 11, by purchase or in any other way, from Francis and Virginia Umbrello, a certain parcel of land, or rights in such land, on the north side of Lincoln Road, being a portion or all of certain premises described in a deed recorded with South Middlesex District Registry of Deeds in Book 7520, Page 1, said premises having a total area of 47.4 acres more or less, and for such purposes to expend from the Conservation Fund the sum of \$38,000 or any other sum; and at the same time to see if the Town will vote to authorize the Conservation Commission to enter into a lease-purchase or option agreement or agreements for a portion, portions or all of the remaining land on the north and south side of Lincoln Road owned by said Francis and Virginia Umbrello and recorded as above in Book 7520, Page 1, with South Middlesex District Registry of Deeds, the consideration for said agreement or agreements to be included within the amount of \$38,000 more or less mentioned above; and further to authorize and direct the Conservation Commission to apply for reimbursement under Chapter 132 A, Section 11, or take any other action relative thereto.

Submitted by the Conservation Commission.

Article 19. To see if the Town will vote to grant, appropriate or otherwise provide the sum of \$500.00, or any other sum, for the purpose of an engineering survey of an existing structure on the property of the Wayside Inn to determine the cost necessary to upgrade this structure to the point where it will become a Civil Defense Fallout Shelter for the Town, conforming to Federal specifications for such structures. Pass any vote or take action relative thereto.

Submitted by Dudley A. Hall, Director, Civil Defense.

Finance Committee Report:

Move: Indefinite postponement.

Article 20. To determine whether the Town will authorize the Board of Selectmen to negotiate and obtain an option or options to buy land considered suitable for future elementary schools by the School Needs Committee and to appropriate therefor, the sum of \$1,000.00 or any other sum. Pass any vote or take action relative thereto.

Submitted by the School Needs Committee.

Finance Committee Report:

Finance Committee projections show no need for new elementary capacity through 1976 unless a major change in the present rate of Town growth develops. This article also poses a problem in terms of absolute commitments of land. If land were taken (on the basis of early acquisition for economy), using eminent domain, and subsequently not required, it *could not be used for any other purpose* and would become a net economic loss to the Town.

Move: Indefinite postponement.

Article 21. To see if the Town will vote to grant or appropriate the sum of \$10,000 to build two (2) tennis courts at Featherland Park. Pass any vote or take action relative thereto.

Submitted by the Park and Recreation Commission.

Finance Committee Report:

As in other areas where major expansions have been requested, reductions were deemed necessary. This article represents a highly desirable but fully discretionary spending item, and as such, should not be approved at this time.

Move: Indefinite postponement.

Article 22. To see if the Town will vote to grant or appropriate the sum of \$1,000 for the preliminary study of an earthen swimming pool. Pass any vote or take action relative thereto.

Submitted by the Park and Recreation Commission.

Finance Committee Report:

The Committee feels that these study funds should not be expended at this time, unless, an actual pool construction program is to be considered in the immediate future. The Finance Committee feels that an expenditure approximating \$40,000.00 should not be considered for a pool within the next 2 or 3 years. If this view is supported, then the study funds should not be appropriated at this time.

The Finance Committee suggests a resolution be moved relative to the wishes of the voters toward pool construction in the next 2 or 3 years. If such a resolution is not approved, the Committee will move Indefinite Postponement on this article.

Article 23. To see if the Town will vote to establish a Town Gazette, to be published by the Executive Secretary at such regular intervals, not less than monthly, as the Selectmen may from time to time determine, to contain news of activities, matters considered, votes taken, actions contemplated and actions complete by all Town Officers, Boards and Committees, with such exceptions as the Selectmen may from time to time order, and to be distributed to all Town Officers, Boards and Committees, to the newspapers published in and for the Town, and to such other persons as the Selectmen may order, and to appropriate the sum of \$500.00 therefor.

All Town Officers, Boards and Committees, with such exceptions as the Selectmen may order, shall submit to the Executive Secretary, for publication in the Town Gazette, brief reports of their activities, deliberations, votes and actions, as soon thereafter as practicable, but in any event to meet such publication deadline as he may determine. The Executive Secretary may edit such reports for publication in his discretion, and may require submission of a report for publication on any subject within the jurisdiction of any officer, board or committee. Pass any vote or take action relative thereto.

Submitted by Town Administration Committee.

Finance Committee Report:

The purpose of this article fills a very real need and will, if properly executed, contribute greatly to improved communication between all Town Boards and Committees.

Move: That the sum of \$500.00 be appropriated for the purpose of this article.

Article 24. To see if the Town will vote to amend Article II of the By-Laws (Town Meetings) by adding at the end thereof a new Section as follows:

Section 13: Every vote, resolution, amendment, order or other action of the Town Meeting which instructs or requests any Town inhabitant, official, committee or board to study, propose, prepare draft, present, file, petition for or otherwise initiate new legislation by the General Court of the Commonwealth of Massachusetts or the Congress of the United States, shall require such inhabitant, official, committee or board to present a draft of such legislation to the Town Meeting for approval before submitting it to said

General Court or Congress unless the original action of the Town Meeting expressly instructs otherwise. Pass any vote or take action relative thereto.

Submitted by the Committee on Town Administration.

Finance Committee Report:

The Finance Committee concurs with the necessity for all purposes of this article.

Move: In the words of the article.

Article 25. To hear the report of the Board of Selectmen relative to the layout of the following named streets, to wit; Willard Grant Road beginning at the northerly side of North Road and extending northerly to Powers Road, a distance of approximately 3190 feet; Blacksmith Drive beginning at the easterly side of Willard Grant Road and extending easterly, a distance of approximately 736 feet; Murray Drive beginning at the southerly side of Ames Road and extending southerly, a distance of approximately 653 feet; Brooks Road beginning at the westerly side of Landham Road and extending westerly to Murray Drive, a distance of approximately 878 feet; Nashoba Road beginning at the easterly side of Goodman Hill Road and extending to Puritan Lane, a distance of approximately 820 feet; Puritan Lane beginning at the westerly line of the land of John R. and Helen Borden and extending westerly and northerly, a distance of 1415 feet; Pilgrim's Path beginning at the westerly side of Puritan Lane and extending westerly, a distance of approximately 900 feet; as shown on plans entitled: Town of Sudbury, Massachusetts Plans for Acceptance Scale 1 in. = 40 ft., January 10, 1964, prepared by George D. White, Town Engineer, and to see if the town will accept said streets as and for town ways under the provision of G. L. c. 80 and c. 82 and will authorize the Board of Selectmen to take by eminent domain or acquire by purchase, or otherwise acquire any land necessary for the layout and construction of said streets, provide the sum or sums of money necessary to pay the cost of damages therefor and the cost of construction, direct how said money shall be raised. Pass any vote or take any action thereon.

Submitted by the Selectmen.

Finance Committee Report:

Move: That the reports of the Board of Selectmen of the laying out as town ways Willard Grant Road, Blacksmith Drive, Murray Drive, Brooks Road, Nashoba Road, Puritan Lane, and Pilgrim's Path, as described in said report and shown on plans prepared by George D. White, Town Engineer, are hereby accepted; and said Board of Selectmen are hereby authorized to acquire in behalf of the Town for street purposes

the land described in said report by deed or otherwise, but without cost to the town in any event.

Article 26. To see if the Town will accept the report of the Board of Selectmen relative to the laying out of a town way described as follows: A certain parcel of land situated on the westerly side of Haynes Road in Sudbury, Mass., containing 7,242, more or less, square feet and to be used for Highway purposes bounded and described as follows:

Beginning at the southeasterly corner of the granted premises at a drill hole in the stone wall on the westerly side of Haynes Road and at land of Jack L. and Geraldine R. Scholbe; thence, N. 85° 39' 00" W. 162.17 feet by land of said Scholbe to land of the grantor; thence N. 4° 21' 00" E. 39.31 feet by land of said grantor to land of Robert A. and Bronica Smale; thence S. 83° 18' 44" E. 34.85 feet to an angle point; thence N. 84° 07' 30" E. 116.07 feet to an iron pipe at Haynes Road said last two courses being by land of said Smale; thence S. 8° 17' 30" E. 59.95 feet by said Haynes Road to the point of beginning. Said parcel is shown on a plan entitled "Plan of land in Sudbury, Mass., to be conveyed by Liberty Ledge Real Estate Trust to Town of Sudbury, Mass., scale one inch equal 40 feet, January 14, 1964.

And the Board of Selectmen is hereby authorized to acquire in behalf of the Town for street purposes the land described, but without cost to the Town, and to see if the Town will direct that the Town Engineer locate and place permanent bounds on the corners of this town way. This conveyance is to be made without any cost in money to Mr. Franklin Secatore or the Liberty Ledge Real Estate Trust. Pass any vote or take any action relative thereto.

Submitted by the Selectmen.

Finance Committee Report:

Under study; recommendation will be made at meeting.

Article 27. To see if the Town will vote to grant to the Liberty Ledge Real Estate Trust at no cost a parcel of land of 4,676 square feet, more or less, and described as follows: A certain parcel of land situated westerly of Haynes Road in Sudbury, Massachusetts, containing 4,676 more or less, square feet bounded and described as follows:

Beginning at the northwesterly corner of land of Jack L. and Geraldine R. Scholbe and land of Liberty Ledge Real Estate Trust, Franklin Secatore, Trustee; thence S. 3° 07' 00" W. 18.41 feet by land of Jack L. and Geraldine R. Scholbe to land of the Town of Sudbury; thence N. 83° 36' 17" W. 458.41

feet by land of the said Town of Sudbury to land of Liberty Ledge Real Estate Trust, Franklin Secatore, Trustee; thence N. $0^{\circ} 49' 28''$ E. 2.05 feet by land of said Real Estate Trust to other land of said Real Estate Trust; thence S. $85^{\circ} 39' 00''$ E. 457.83 feet by land of said Real Estate Trust to point of beginning. Said parcel is shown on a plan entitled "Plan of land in Sudbury, Mass., to be conveyed to Liberty Ledge Real Estate Trust, Sudbury, Mass., scale one inch equal 40 feet, January 14, 1964. Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Finance Committee Report:

Under study; recommendation will be made at meeting.

Article 28. To see if the Town will vote to authorize the Board of Selectmen to lease to the Sudbury Water District of Sudbury for a term not to exceed twenty years, at such rental and upon such conditions as to them and the Board of Water Commissioners of said District shall be deemed to be for the best interests of the Town and the preservation of the purity of the water supply of said District, that parcel of land containing 2.31 acres and bounded and described as follows:

Beginning at the northwesterly corner of land of the Sudbury Water District of Sudbury; thence by land of said District S. $88^{\circ} 51' 30''$ E. 339.76 feet to other land of said District, thence N. $10^{\circ} 17' 00''$ E. 128.73 feet and N. $3^{\circ} 42' 00''$ E. 2.91 feet to land of the Town of Sudbury; thence by land of the Town of Sudbury N. $88^{\circ} 51' 30''$ W. 358.05 feet, S. $56^{\circ} 47' 26''$ W. 163.30 feet, S. $16^{\circ} 14' 00''$ W. 320.00 feet and S. $73^{\circ} 46' 00''$ E. 145.00 feet to land of the Sudbury Water District of Sudbury; thence by land of said District N. $16^{\circ} 14' 00''$ E. 320 feet to the point of beginning.

The said parcel of land is shown on a plan drawn by George D. White, Town Engineer, entitled "Plan Showing Land of the Town of Sudbury, Scale 1 in. = 50 ft," and dated January 28, 1961. Pass any vote or take action thereon.

Submitted by Sudbury Water District.

Finance Committee Report:

This article is under study, a recommendation will be made at the meeting.

Article 29. To see if the Town will vote to authorize the Board of Selectmen to convey to the Sudbury Water District of Sudbury, for a well site, a certain tract of land situated on the easterly side of Raymond Road, containing 11.487 acres, more or less, and bounded and described as follows:

Beginning on the easterly side of Raymond Road at land of Gregory J. and Anna M. Harmon thence N. 60° 22' 22" E. 77.27 feet; thence N. 74° 49' 20" E. 121.96 feet; thence N. 62° 38' 20" E. 54.74 feet; thence N. 55° 14' 40" E. 90.88 feet to a stone bound at land of George B. and Barbara A. Twombly, last four courses being by land of Gregory J. and Anna M. Harmon, Ethan E. and Edith L. Hull; thence S. 46° 56' 52" E. 265.06 feet by land of said Twombly and land of George B. Duane to land of Philip J. and Muriel E. Withrow and stone bound; thence S. 35° 15' 02" W. 516.86 feet by land of said Withrow and land of Elwyn N. Foss; thence continuing by land of said Foss S. 14° 30' 20" W. 538.15 feet to land of the Town of Sudbury; thence N. 51° 04' 40" W. 643.19 feet by land of the Town of Sudbury to Raymond Road; thence by said Raymond Road N. 21° 45' 42" E. 108.83 feet; thence N. 27° 02' 30" E. 191.17 feet; thence N. 29° 14' 00" E. 111.54 feet; thence by a curved line bearing to the right having a radius of 380.00 feet a distance of 209.39 feet; thence N. 60° 48' 20" E. 118.74 feet to the point of beginning, the last five courses being by the easterly line of Raymond Road; and to fix a price therefor. Take any action or pass any vote thereon.

Submitted by Sudbury Water District.

Finance Committee Report:

Article under study, recommendation will be made at the Meeting.

Article 30. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws) Section 1-E, paragraph (6) by substituting the words "Board of Selectmen" for the words "Planning Board" wherever they appear in the last paragraph which begins with, "within," and ends with, "expire." Pass any vote or take any action relative thereto.

Submitted by the Planning Board.

Article 31. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws) Section I by striking out the lead clause of A, and substituting the following:

A. In addition to residential uses, limited to one single residential unit per lot, the following uses shall be permitted in Single Residence Zones:

Pass any vote or take any action relative thereto.

Submitted by the Planning Board.

Article 32. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws), Section

1; by establishing Shopping Center Districts, to read as follows:

SHOPPING CENTER DISTRICTS: Shopping Center Districts are hereby established and the provisions of this By-Law applicable to Shopping Center Districts shall apply to districts so designated on the zoning map. Shopping Center District No. 1 shall be bounded and described as follows: Beginning at the corner of Haynes Road and North Road thence proceeding southeasterly along North Road for a distance of one thousand six hundred eighty-eight feet (1,688) to the land now or formerly of Da Prato; thence westerly eight hundred seventy-five point two (875.2) feet; thence northerly four hundred fifty-four (454) feet; thence northwesterly two hundred ninety-two (292) feet to said Haynes Road; thence northerly in four courses along Haynes Road six hundred forty point sixty-five (640.65) feet to the point of beginning or take any other action pertaining thereto.

Submitted by the Planning Board.

Article 33. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws), Section 1, Business Districts, by establishing Business District No. 17, to read as follows:

BUSINESS DISTRICT No. 17: Beginning at a point on the southerly side of North Road one thousand seventy-three (1,073) feet from the corner of Haynes Road and North Road thence southwesterly one hundred sixty (160) feet; thence southeasterly two hundred twenty (220) feet; thence northeasterly one hundred sixty (160) feet; thence northwesterly two hundred twenty (220) feet along North Road to the point of beginning or take any action pertaining thereto.

Submitted by the Planning Board.

Article 34. To see if the Town will vote to amend the Zoning By-Laws, Article IX, Section 1 of the By-Laws, and amendments thereto, by establishing a new Limited Industrial District No. 2 and directing that the boundaries of the same be incorporated into the existing Zoning Map of the Town of Sudbury, under the direction of the Board of Selectmen, as follows:

A certain parcel of land situated on the northeasterly side of Powder Mill Road, bounded and described as follows: Beginning at the intersection of the Sudbury-Maynard Town line and the northeasterly side of Powder Mill Road; thence northerly along the Sudbury-Maynard Town line to land of the Boston Edison Co.; thence easterly, northerly and easterly by land of the Boston Edison Co. to land of the Sudbury Water District; thence southerly by land of the Sudbury Water

District and continuing in the same direction by land of Glenwood C. Swett and Daniel J. Hayes, Jr. to Powder Mill Road; thence in a northerly direction on Powder Mill Road to the point of beginning. Pass any vote or take any action relative thereto.

Submitted by the Planning Board and Industrial Development Board.

Article 35. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws pg. 36) Section 1-E, paragraph (2) by striking out the whole of paragraph (2) and substituting the following: (2) Exterior Signs. The Total area of exterior signs, other than exterior signs attached to or part of the architectural design of the building, shall not exceed 1 square foot for each 7 lineal feet of principal street frontage occupied by the business or industrial use to which it pertains; and the height of any sign shall not be higher than the roof or ridge line of any associated structure; and in no case shall exceed 20 feet in height. Not more than two such signs shall be permitted for each separate and distinct enterprise on the premises.

- (a) Self-illuminating signs and beacons, including, but not limiting, gas tube, fluorescent, incandescent, rotating and flashing signs, shall not be permitted in any district.
- (b) Exterior signs attached to, or part of the architectural design of the building shall not exceed; in total area, more than 15% of the two dimensional elevation of the building or structure of which they are a part, and in height, the top of the roof or ridge line.

Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 36. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws) Section 1-E, paragraph (6) by inserting the word "signs" after "structures," or take action relative thereto.

Submitted by the Planning Board.

Article 37. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws pg. 33) Section 1-B, by striking out sub-paragraph (10) and substituting the following: "(10) Exterior signs, in accordance with the provisions of Section E, paragraph (2)." Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 38. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws) Section 1-B, by striking out paragraph (18). Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 39. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws) by designating the present Section AA as Section AA(1) and by adding thereto the following:

AA(2) All commercial signs are prohibited (except as provided in Section 1-A (2) (a) (4) above) in all Residence Zones of the Town.

AA(3) All commercial barter, trade, industrial, business, research, manufacturing, or similar operations are prohibited (except as provided in Section 1-A, paragraph (2) (a) above) in all Residential Zones of the Town.

Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 40. To see if the Town will vote to amend Article IX of the By-Laws of the Town (Zoning By-Laws pg. 52) by adding Section 19B, to read as follows: Section 19B. Improper storage of unregistered, disabled motor vehicles. Unregistered motor vehicles which are unfit for use, permanently disabled or have been dismantled or are otherwise inoperative, shall not be stored, parked, or placed upon any land in the Town unless the same shall be within a building or in an area unexposed to the view of the public and abutters or in an area properly approved for the keeping of the same by licensed junk dealers (and automobile dealers). Pass any vote or take action relative thereto.

Submitted by the Planning Board.

Article 41. To see if the Town will vote to amend Article IX, Section 1 (Zoning By-Law) of the By-Laws of the Town of Sudbury by establishing a new business district to be known as Business District No. 18 and directing that the boundaries of the same be incorporated into the existing zoning map of the Town of Sudbury under the direction of the Board of Selectmen as follows: "A certain area of land situated on the southerly side of the Boston Post Road bounded and described as follows: Beginning on the northwesterly corner of land of Georgia George on the southerly side of the Boston Post Road; thence in a southerly direction 592 feet, more or less, by land of said Georgia George to land of the Boston and Maine Rail-

road Co.; thence westerly 281 feet more or less by land of the said Boston and Maine Railroad Co. to land of Henry E. and Lillian Wohlrab; thence northerly 472 feet more or less by land of said Henry E. and Lillian Wohlrab to the Boston Post Road; thence easterly 724 feet more or less by the southerly side of the Boston Post Road to the point of beginning. Pass any vote or take action relative thereto.

Submitted by Ernest T. Ferguson.

Finance Committee Report:

In view of the Planning Board's contemplated economic study of the Post Road's industrial and commercial growth patterns and requirements, no action is recommended on this article.

Article 42. To see if the Town, pursuant to Chapter 577, Section 4, of the General Court of the Commonwealth of Massachusetts of 1963, will vote to transfer to the Highway Commission the powers and duties of the care of public shade trees, including the office of tree warden. Pass any vote or take any action relative thereto.

Submitted by the Committee on Town Administration.

Finance Committee Report:

The Finance Committee heartily endorses this article and believes that both economies of operations and an accelerated program can result from the integration of the "Tree Warden" function within the Highway Commission.

Article 43. To see if the Town will vote to change the term of office of the Tree Warden from one year to three years as authorized by General Laws, Chapter 41, Section 1, and that said term of three years shall begin at the annual election of officers in 1965. Pass any vote or take action relative thereto.

Submitted by Ernest T. Ferguson, Tree Warden.

Finance Committee Report:

The Finance Committee favors inclusion of the Tree Warden, Tree Department and its associated functions within the Highway Commission as cited in the article inserted for this purpose.

Move: Indefinite postponement.

Article 44. To see if the Town will vote to amend its by-laws by adding a Section 8 to Article III, Town Affairs, as follows:

Section 8. No person shall hold more than one elective office at any one time, except that the simultaneous holding

of two offices from among Treasurer, Tax Collector and Town Clerk will be permitted.

Pass any vote or take any action relative thereto.

Submitted by the Committee on Town Administration.

Finance Committee Report:

The Finance Committee supports this article and feels that it will avoid future complexities and assure more efficient governmental procedures.

Article 45. To see if the Town will vote to amend Article II of the Town By-Laws by adding at the end thereof a new section as follows:

Section 14: Every non-resident appointed representative of the Town shall be a permanent non-voting member of Town Meeting.

Pass any vote or take action relative thereto.

Submitted by the Selectmen.

Article 46. To see if the Town of Sudbury, for the purpose of confirming title, will grant and convey to the First Parish of Sudbury all of its right, title and interest in the following real property: A certain parcel of real estate in Sudbury now occupied by the First Parish of Sudbury, bounded easterly by Concord Road, southerly by Hudson Road, westerly by land now or formerly of Elizabeth Goodnow and George Hanow and northerly by land now or formerly of the Mount Pleasant Cemetery Association, and the Town of Sudbury; and authorize the Selectmen to execute and deliver to the said First Parish of Sudbury, a good and sufficient quitclaim deed therefor. Pass any vote or take action relative thereto.

Submitted by the First Parish of Sudbury.

Finance Committee Report:

This article is for the purpose of clarifying historically confused deeds and does not involve any cost or obligation to the Town.

Article 47. To see if the Town will vote to authorize the Board of Selectmen to apply to the Administrator of the Housing and Home Finance Agency for Federal Funds available under Public Law 560, 83rd Congress as amended for the purpose of undertaking and having prepared survey, plans and reports including cost estimates, concerned with the installation of a town sewerage and town drainage system, said Town to authorize the Treasurer with the approval of the Board of Selectmen to receive and disburse those grants and

loans made available under Public Law 560 as amended for such purposes subject to all the conditions contained therein. Pass any vote or take any action thereon.

Submitted by the Selectmen.

Finance Committee Report:

Move: Indefinite postponement.

And you are required to serve this warrant by posting attested, printed copies thereof at the Town House, each public meeting house, railroad station and post office in said Town seven days at least before the time appointed for said election.

Hereof fail not and make due return of this warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this eleventh day of February, one thousand nine hundred and sixty-four.

EDWARD F. MOYNIHAN
EDWARD E. KREITSEK
RICHARD C. VENNE
Selectmen of Sudbury

A True Copy. Attest:

_____ **Constable of Sudbury**

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