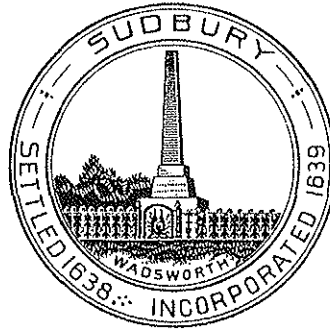


TOWN of SUDBURY Massachusetts



OFFICIAL WARRANT

2003

ANNUAL TOWN MEETING

April 7, 2003 7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 31, 2003

Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 2 & 5 - Fairbank Community Center, Fairbank Road

Precincts 3 & 4 - Sudbury Town Hall, Concord Road

BRING THIS BOOK WITH YOU



**TOWN OF SUDBURY
2003 ANNUAL TOWN MEETING WARRANT**

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SUMMARY OF BASIC TOWN MEETING PROCEDURES

Only Registered voters and Town employees may speak without leave of the Hall.

All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while sitting. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the Hall. If a voter is in disagreement with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted. If you are in attendance because of a matter of particular interest to you, it is unwise to "bolt" the Hall immediately after the vote is taken. It may be that someone will seek a count of the vote or will seek reconsideration.

The Moderator will never vote, and this is so even in the case where the Moderator's vote would break or create a tie.

The order of speaking is controlled by tradition and Article II, §10 of the Town Bylaws. The proponents of an article make the first motion under the article. A second is then required. The proponents then make a presentation in support of the motion. If the proponent of the article is a Town Board or Committee, any minority position of that agency will be heard next. The Finance Committee is next recognized, followed by the Selectmen and any other boards, which are required to report on the article. After the Town boards have spoken, the meeting proceeds to general debate on the matter and a vote.

Until everyone who wishes to be heard has been heard, no person may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article may not exceed ten minutes in length, and no other speech may exceed five minutes in length unless consent is given by a majority of those present and voting.

Always go to a microphone to speak. The basic record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak from a microphone. Each and every time you speak, you should begin by giving your name and your address again so the record can be clear. The LSRHS facility used for Town Meeting was designed so those in the audience could see those on the stage and not vice versa. As a result, the lights sometimes make it difficult for the Moderator to see certain areas of the Hall from the stage. This is one more reason why, if you wish to be recognized to speak, take your place at a microphone where you will easily be seen.

Motions for Reconsideration: The Town Bylaw on Motions for Reconsideration is somewhat complex. If reconsideration is sought of a matter, which has been voted upon during the same night of Town Meeting, a two-thirds vote is required. If reconsideration is sought after the close of the session at which the action was taken, a unanimous vote is required unless by noon of the day after the session a written notice of intent to seek reconsideration signed by 15 voters who attended the session at which the action was taken is filed with the Town Clerk. If that occurs, the chair will announce it at the next session and further announce that reconsideration will be in order as the first order of business at the next following session unless the warrant is completed that night, in which case it will be the last order of business that night. A two-thirds vote to reconsider the matter is then required.

All substantive motions, and that includes all main motions and motions to amend a main motion, must be provided to the Town Clerk and the Moderator in writing. Again, this is so there will be an accurate record of the meeting. Except when specifically requested by the Moderator, it is not necessary that the written motion be given to the Moderator and Town Clerk before it is actually made, but it should be furnished shortly thereafter.

Adjournment of any session will occur upon completion of the article under discussion at 10:30 P.M. unless there is a two-thirds vote to do otherwise.

A MOTION PRIMER

Contrary to popular belief, an article in the warrant is not "self-starting." If an article were to be called up, and nobody makes a motion under it, the article would simply be "passed over", and whatever action had been contemplated thereby would not occur. It is a motion, which puts an article "in play," and it is the motion, *not the article*, which is actually voted upon. Thus, while speakers may refer to passing, defeating, or otherwise dealing with "the article," in fact and in law, what the meeting deals with, debates, and votes upon are motions, not articles. The article in the warrant serves only the purpose of letting the voters know what may come before the meeting and the outside scope of what may be considered. It may be that a speaker will question whether a certain motion is "within the four corners of the article." Such a challenge requires the Moderator to determine whether the motion should be allowed, as being within a reasonable reading of the article as printed in the warrant, or be ruled out of order as being beyond the legitimate subject matter of the article.

Many times the first or "main" motion under an article will be "Move in the words of the article." By making such a motion, the speaker is adopting the article as his or her motion thereunder. This can only be done where the language of the article is drafted in such a way that it is susceptible of simple adoption as a motion.

Frequently there will be a motion "to indefinitely postpone" an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.

You may hear a "Motion for the previous question." Or, simply folks shouting, "question." This is a motion to terminate debate and requires a two-thirds vote to pass. The Moderator has discretion as to whether to accept a motion for the question and it will be refused if the Moderator does not believe there has been a fair opportunity for debate as of the time it is made. However, once made and accepted by the Moderator and seconded, it is voted upon without debate and upon passage terminates the debate then occurring and requires an immediate vote on the substantive or procedural matter on the floor.

For those who may have participated in other parliamentary activities: The sometimes frequently utilized in other *fora*, "Motion to Lay on the Table" is almost never used in Sudbury. The tradition here is to use the "Motion to Indefinitely Postpone" to perform the "killing" function of the motion to table, and to use a "Motion to Postpone to a Time Certain" to accomplish a "tabling" or temporary suspension of debate on a matter because of lack of information or other cause.

CONSENT CALENDAR

To expedite Town Meeting and save valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles that appear to the Moderator and the various boards and committees to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 7th.

Please do your homework. If you have any questions about the articles, motions or procedure, please feel free to call the Town Manager's office, at 443-8891, ext.382, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If any voter has doubt about passing any motion, or wishes an explanation of any subject on the Consent Calendar, the voter should stand and say the word "hold" in a loud, clear, voice when the number is called. The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request was merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, and debated and voted on in the usual way. No voter should hesitate to exercise the right to remove matters from the Consent Calendar; it is the view of the voters as to the need for debate that is supreme, not that of the Town Officials who put together the Consent Calendar. However, it is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern. In past years, it has occasionally happened that articles were removed from the Consent Calendar and when reached in the normal course, passed unanimously without debate, thus indicating that the initial removal request was, perhaps, not fully considered before being exercised.

After calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar that follows. Complete reports are to be found under each article printed in this Warrant. Please review them carefully.

Article and Motion

Article 8. Ambulance Purchase: Move to appropriate the sum of \$140,000 for the purchase of an ambulance for the Fire Department, said sum to be raised by transfer from the Ambulance Reserve for Appropriation Account.

Article 11. Chapter 90 Highway Funding: Move in the words of the article.

Article 12. Council on Aging Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$15,000.

Article 13. Goodnow Library Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$8,000.

Article 14. Sudbury Schools - Bus Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school transportation, to be funded by user fee collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$300,000.

Article 15. Sudbury Schools - Early Childhood Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school early childhood instruction, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$125,000.

Article 16. Instrumental Music Revolving Fund: Move to establish and authorize for Fiscal Year 2004 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental instrumental music lessons after school hours, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$50,000.

Article 17. Youth Commission Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$15,000.

Article 18. Recreation Programs Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Park and Recreation Commission for recreation programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$400,000.

Article 19. Teen Center Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Park and Recreation Commission for Teen Center programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Ch. 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 20. Cable Television Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Town Manager for local access services and Town institutional network (I-Net), to be funded by fees and other income collected with regard to the implementation, use, establishment or maintenance of cable television; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$25,000.

Article 21. Conservation Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Conservation Commission for the administration of the Wetlands Administration Bylaw, to be funded by application fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 22. Dog Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulation of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaw; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended with the approval of the Town Clerk; the amount to be expended therefrom shall not exceed the sum of \$25,000.

Article 23. DPW Mining Revolving Fund: Move to authorize for Fiscal Year 2004 the use of a revolving fund by the Department of Public Works for the operation of a mining operation on Town property located off North Road, the former Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, and reclamation of the property, to be funded by income from the sale of gravel or other materials; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$200,000, after the deposit of \$100,000 from the sale of said material into the General Fund.

Article 24. Real Estate Tax Exemption: Move in the words of the article.

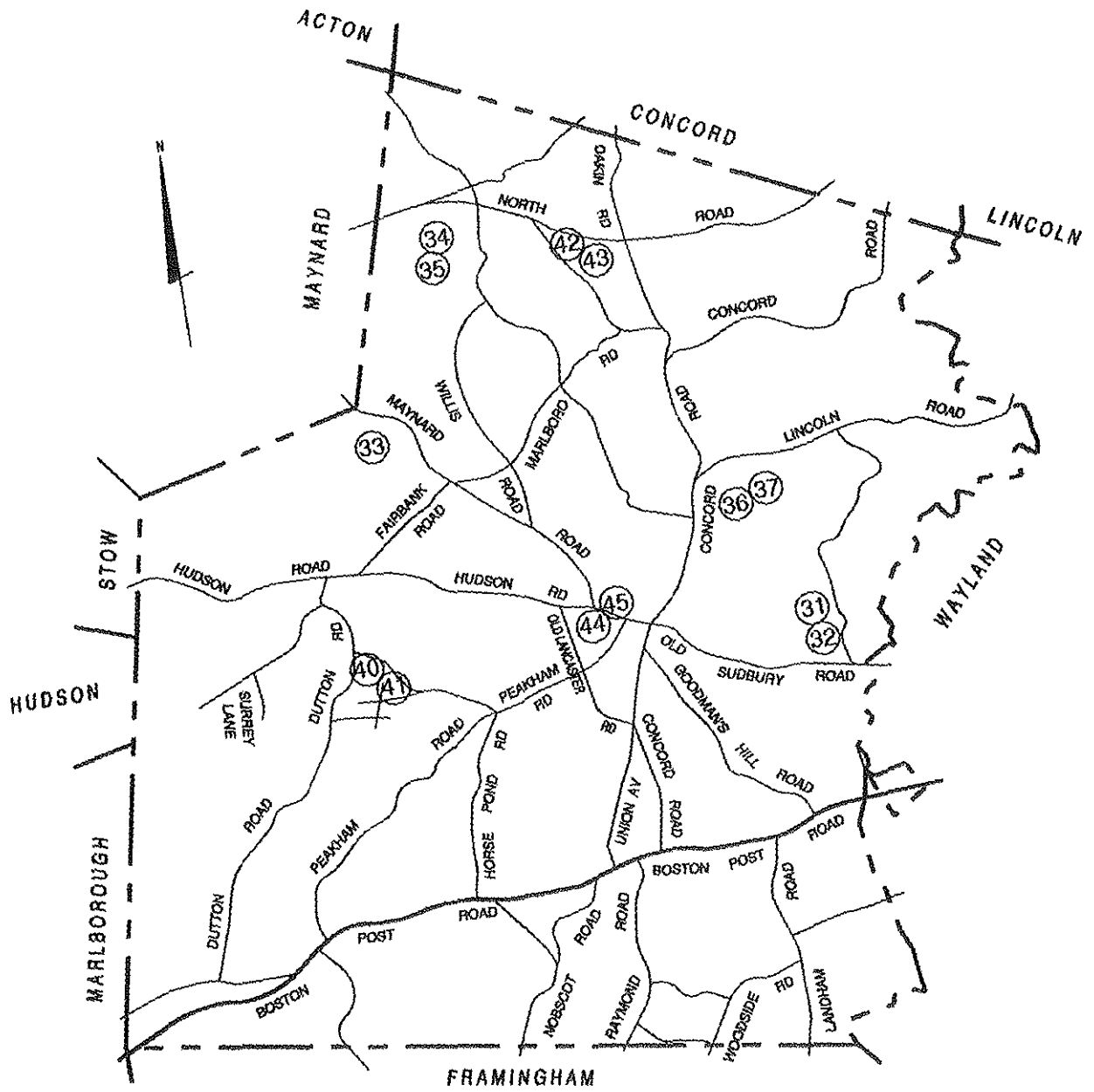
Article 25. Frost Farm Utility Easements: Move in the words of the article, with the terms and conditions determined appropriate by the Board of Selectmen.

Article 26. Sprint Cell Tower Utility Easements: Move in the words of the article, with the terms and conditions determined appropriate by the Board of Selectmen.

Article 27. Drainage Easement - Revere Street, Lot 13: Move in the words of the article, with the terms and conditions determined appropriate by the Board of Selectmen.

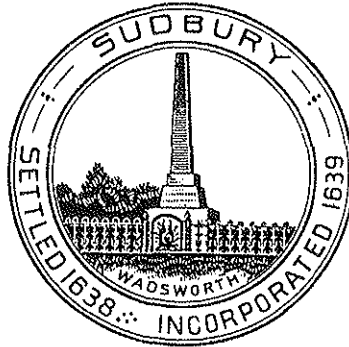
Article 28. Abandon Easements - Hampshire Street: Move in the words of the article.

LOCATION MAP



PART I

**TOWN OF SUDBURY
ANNUAL TOWN MEETING
WARRANT**



Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1, 2 and 5 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Monday, March 31, 2003, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator for one year, one member of the Board of Assessors, two Goodnow Library Trustees, one member of the Board of Health, two members of the Board of Park and Recreation Commissioners, one member of the Board of Selectmen, two members of the Sudbury School Committee, and two members of the Planning Board, all for three years; one member of the Planning Board for one year; and one member of the Sudbury Housing Authority for five years.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional District School Committee.

Polls will open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 7, 2003, at 7:30 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2002 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen unanimously supports this article.

ARTICLE 2. FY03 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 5, FY03 Operating Budget, of the 2002 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY03 Operating Budget to make adjustments at the Annual Town Meeting if necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 3. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 4. FY04 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2003 through June 30, 2004, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY 01	Appropriated FY 02	Appropriated FY 03	School/Town Requested FY 04	FinCom Recommended FY 04
Sudbury Public Schools:	\$19,804,833	\$21,639,831	\$22,836,346	\$23,823,514	\$23,069,516
Gross					
Sudbury Public Schools:	\$581,860	\$632,620	\$717,980	\$1,041,597	\$1,041,597
Offsets					
Sudbury Public Schools: Net	\$19,222,973	\$21,007,211	\$22,118,366	\$22,781,917	\$22,027,919
SPS Employee Benefits*	\$2,160,140	\$2,755,546	\$3,356,073	\$4,141,960	\$4,119,180
Sudbury Public Schools: Total	\$21,383,113	\$23,762,757	\$25,474,439	\$26,923,877	\$26,147,099
LSRHS (Assessment)	\$10,336,492	\$11,401,008	\$12,206,692	\$13,627,541	\$13,166,224
Minuteman Regional (Assessment)	\$256,112	\$319,158	\$378,971	\$434,510	\$357,315
Total: Schools	\$31,975,717	\$35,482,923	\$38,060,102	\$40,985,928	\$39,670,638
100: General Government	\$1,657,764	\$1,864,616	\$1,912,207	\$1,945,239	\$1,929,658
200: Public Safety	\$4,565,283	\$4,873,589	\$5,126,282	\$5,208,225	\$5,133,565
400: Public Works	\$2,213,525	\$2,368,938	\$2,494,824	\$2,600,646	\$2,545,971
500: Human Services	\$476,077	\$504,665	\$506,555	\$538,582	\$482,261
600: Culture & Recreation	\$768,527	\$801,036	\$867,137	\$894,159	\$868,109
900: Town Employee Benefits	\$1,953,729	\$2,033,379	\$2,463,147	\$2,706,697	\$2,690,198
900: Unclassified & Transfer Accounts				\$505,075	\$396,880
Total: Town Services	\$12,158,372	\$12,876,803	\$13,762,432	\$14,398,623	\$14,046,642
Debt Service	\$4,206,637	\$10,424,391	\$9,834,201	\$7,906,725	\$7,906,725
TOTAL: OPERATING BUDGET (not including Enterprise Funds)	\$48,340,726	\$58,784,117	\$61,656,735	\$63,291,276	\$61,624,005

* to be transferred to 900: Town Employee Benefits

SEE DETAILED LINE ITEM BUDGET IN THE FINANCE SECTION, PART II, OF THIS WARRANT.
Finance Committee reports on each budget section are included therein.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

ARTICLE 5. FY04 SOLID WASTE DISPOSAL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY04 budget of the Solid Waste Disposal Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY 01	Appropriated FY 02	Appropriated FY 03	Town Mgr Requested FY 04	FinCom Recommended FY 04
Solid Waste Disposal Enterprise Fund					
Direct Costs (appropriated)	\$238,855	\$239,536	\$214,118	\$214,459	\$214,459
Indirect Costs (Not appropriated)					\$21,791
TOTAL: SOLID WASTE ENTERPRISE	\$265,558	\$266,239	\$233,877	\$236,250	\$236,250
Solid Waste Receipts	\$271,737	\$265,000	\$271,733	\$236,250	\$236,250
Retained Earnings	\$0	\$0	\$0	\$0	\$0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

BOARD OF SELECTMEN REPORT: The Board of Selectmen unanimously recommends the Solid Waste Disposal Enterprise Fund FY04 Budget as presented by the Finance Committee.

ARTICLE 6. FY04 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY04 budget of the Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY 01	Appropriated FY 02	Appropriated FY 03	Town Mgr Requested FY 04	FinCom Recommended FY 04
Atkinson Pool Enterprise Fund					
Direct Costs (appropriated)	\$370,080	\$393,484	\$391,887	\$422,762	\$395,375
Indirect Costs (Not appropriated)					\$45,981
TOTAL: ATKINSON POOL ENTERPRISE	\$405,289	\$431,269	\$432,277	\$468,743	\$441,356
Pool Receipts	\$342,424	\$407,468	\$350,000	\$441,356	\$441,356
Tax Levy	\$11,856	\$0	\$41,887	\$27,297	\$0
Retained Earnings Used	\$15,800	\$0	\$0	\$0	\$0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

BOARD OF SELECTMEN REPORT: The Board of Selectmen unanimously recommends the Pool Enterprise Fund FY04 Budget as presented by the Finance Committee.

ARTICLE 7. FY04 CAPITAL BUDGET

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase or acquisition of capital items including, but not limited to, capital equipment, construction, and land acquisition; and to determine whether this sum shall be raised by transfer from unexpended bond proceeds, borrowing, or otherwise; or act on anything relative thereto.

Submitted by the Capital Improvement Planning Committee.

(Majority vote required.

Two-thirds vote required, if borrowed)

Capital Item	CIP Committee Recommendation	Finance Committee Recommendation
Remodeling, reconstructing and making extraordinary repairs to Town fire stations, consisting of the installation of air exchange systems	\$40,000	\$40,000

CAPITAL IMPROVEMENT PLANNING COMMITTEE (CIPC) REPORT: The CIPC recommends approval of this article. The Vehicle Exhaust Removal project would involve installation of point-of-source exhaust removal systems at Stations 2 and 3 to remove carcinogenic diesel exhaust from inside the buildings. Completion of this project is the Fire Department's number one priority. This modification is required by OSHA and needed to protect the employees working in these two buildings. The CIPC recommends that the funding for this project come from unexpended bond proceeds remaining in the 1997 General Obligation Bond Issue.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 8. AMBULANCE PURCHASE

(Consent Calendar)

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$140,000, or any other sum, for the purchase of an ambulance for the Fire Department in Fiscal Year 2003; or act on anything relative thereto.

Submitted by the Fire Chief.

(Majority vote required)

FIRE CHIEF REPORT: The Fire Department proposes to purchase a Class 1 Type III Ambulance and equipment as part of its regularly scheduled replacement program. The present full-time ambulance is a 1998 Ford E450 with over 50,000 miles. We have a back-up ambulance which is a 1993 Ford E350 and this vehicle will be used as the trade-in. The present ambulance will be kept as the back-up ambulance.

The funds for this purchase are coming from the Ambulance Reserve for Appropriation Account and not from tax revenue. This account was set up to reserve funds collected from ambulance users to defray the cost of providing emergency medical services, and specifically to have funds available to purchase ambulances as needed without having to use tax revenue.

BOARD OF SELECTMEN REPORT: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 9. STABILIZATION FUND

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow setting aside any available funds in the Stabilization Fund for future use. A report and recommendation will be made at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 10. STREET ACCEPTANCES

To see if the Town will vote to accept the layout, relocation or alteration of any one or more of the following ways:

Lettery Circle From Woodside Road to a dead end, a distance of 945 feet, more or less;

South Meadow Drive From Nobscot Road to a dead end, a distance of 508 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$1,200, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town. The Board will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 11. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 12. COUNCIL ON AGING REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Classes and programs at the Fairbank Senior Center are self-funding. The Council on Aging requests Town Meeting approval for FY04 to continue using a revolving account to receive fees and pay expenses related to classes and programs.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 13. GOODNOW LIBRARY REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Trustees of the Goodnow Library.

(Majority vote required)

GOODNOW LIBRARY TRUSTEES REPORT: This fund was first approved by Town Meeting for FY92 and, as required by state law, approved at each subsequent Town Meeting. The Revolving Fund provides additional funds for the Library's Building Maintenance budget for the Library's meeting rooms.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 14. BUS REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize for Fiscal Year 2004 a revolving fund for the purpose of providing additional or supplemental school transportation to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Since September of 1991, the School Department has been receiving payments from the students to offset the cost of school bus transportation. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 15. EARLY CHILDHOOD REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize for Fiscal Year 2004 a revolving fund for the purpose of providing additional or supplemental early childhood instruction to be funded by tuition collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Over the past several years, the School Department has been receiving payments from the students to offset the cost of early childhood instruction. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 16. INSTRUMENTAL MUSIC REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to establish and authorize for Fiscal Year 2004 a revolving fund for the purpose of providing additional or supplemental instrumental music lessons after school hours, to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: This revolving account was established in FY03 to supplement the Schools Instrumental Music Program. Fees collected for lessons will fund the music program. Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 17. YOUTH COMMISSION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by Petition on behalf of the Youth Commission.

(Majority vote required)

YOUTH COMMISSION REPORT: Programs and activities are self-funding. The Youth Commission requests Town Meeting approval for FY04 to use a revolving account to receive fees and pay expenses related to youth programs and activities.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 18. RECREATION PROGRAMS REVOLVING FUND (Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 a revolving fund for use by the Park and Recreation Commission for recreation programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Park and Recreation Commission. (Majority vote required)

PARK AND RECREATION COMMISSION REPORT: The Park and Recreation Department offers over 200 programs and activities throughout the year and all are self-funding. The Park and Recreation Commission requests Town Meeting approval for FY04 to use a revolving account to receive fees and pay expenses related to programs and activities by the Park and Recreation Director.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 19. TEEN CENTER REVOLVING FUND (Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 a revolving fund for use by the Park and Recreation Commission for teen center programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Park and Recreation Commission. (Majority vote required)

PARK AND RECREATION COMMISSION REPORT: The Teen Center offers 18 events for middle school youth and two events for high school youth during the school year. All events are self-funded from fees collected. The Park and Recreation Commission requests Town Meeting approval for FY04 to use a revolving account to accept fees and pay expenses related to teen center events administered by the Teen Center Director.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 20. CABLE TELEVISION REVOLVING FUND (Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 a revolving fund for use by the Town Manager for local access services and Town institutional network (I-Net), to be funded by fees and other income collected with regard to the implementation, use, establishment or maintenance of cable television; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by the Cable Television Committee. (Majority vote required)

CABLE TELEVISION COMMITTEE REPORT: The Cable Television Renewal License provides that the Town receive a fee of 50 cents per subscriber annually (approximately \$1,900-2,000/year), as well as several thousand dollars in other funds specifically to be used for cable-related purposes. The intent of this article is to continue the revolving fund begun in 2000 to direct these funds for their proper purpose, offsetting some of the Town's costs in providing local access programming and I-Net services.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 21. CONSERVATION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004, the use of a revolving fund by the Conservation Commission for the administration of the Sudbury Wetlands Administration Bylaw, to be funded by application fees collected; said funds to be maintained in a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Conservation Commission.

(Majority vote required)

CONSERVATION COMMISSION REPORT: A revolving fund has been established for the purpose of receiving application fees and paying expenses related to administration of the Sudbury Wetlands Administration Bylaw. This fund makes the Wetlands Bylaw self-supporting. State law requires this fund to be authorized at Town Meeting each year.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 22. DOG REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2004 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulation of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaws; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, and expended with the approval of the Town Clerk; or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK REPORT: State law requires that a revolving fund must be authorized each year at an Annual Town Meeting. Receipts from dog fees and fines are allocated to this fund and deposited in a special account by the Treasurer-Collector. Expenditures charged against this fund, subject to the approval by the Town Clerk, shall be limited to available funds. Expenses to maintain the program are small; the remaining funds will be used to offset the Dog Officer's salary.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 23. DPW MINING REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for FY2004 a revolving fund for use by the Department of Public Works for the operation of a mining operation on Town property located off North Road, the former Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, reclamation of the property, and \$100,000 to be deposited into the General Fund to offset the tax rate, to be funded by income from the sale of gravel or other materials, said fund to be maintained in a separate account in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DPW DIRECTOR REPORT: The purpose of this article is to enable the Town to receive maximum return from the sale of gravel by allowing more flexibility in the manner in which the operation is conducted. Additionally, expenses of the operation and restoring the property for later use can be paid for directly out of

the proceeds, thereby eliminating the need for tax levy for this purpose. This revolving fund was approved in 2002 and requires annual authorization by Town Meeting.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 24. REAL ESTATE EXEMPTION

(Consent Calendar)

To see if the Town will vote pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 17E, 22, 37A, and 41D of Chapter 59, Section 5, for fiscal year 2004; or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

BOARD OF ASSESSORS REPORT: At a Special Town Meeting held in November of 1997, voters unanimously approved a local option which provides for an increase in exemptions for the elderly, blind, veterans and others up to 100% of the statutory amounts allowable under Chapter 59, Section 5, Clauses 17E, 22, 37A, and 41D of the General Laws. The Town of Sudbury has voted continuously to adopt the local option since November 1997. Chapter 73, Section 4, of the Acts of 1986 requires annual acceptances by Town Meeting vote, and is not cumulative.

A brief description of each of the affected exemptions is listed below.

CLAUSE 17E – Applicant must be over the age of 70, or a surviving spouse (of any age) with limited personal assets. The personal asset figure varies annually according to the C.O.L.A. index. The personal asset maximum for fiscal year 2003 was \$41,720. The FY03 benefit was \$214.65 (subject to annual C.O.L.A. index). Acceptance may result in a potential impact of up to \$429.30 (or twice the current value of the exemption based upon the C.O.L.A.).

CLAUSE 22 – Applicant must be a veteran, (or a qualifying veteran's spouse, or surviving spouse), with a wartime service-related disability of not less than 10%. The current benefit is a minimum of \$250. Acceptance may result in a potential impact ranging from \$500 to \$1,200 (dependent on disability rating).

CLAUSE 37A – Applicant must be legally blind, as certified by the Massachusetts Commission for the Blind. Current benefit is \$500. Acceptance may result in a potential impact of up to \$1,000.

CLAUSE 41D – Applicant must be over the age of 70 and must have very low income and minimal personal assets in order to qualify. Income and asset amounts vary and are dependent on annual C.O.L.A. index. The current benefit is \$500. Acceptance may result in a potential impact of up to \$1,000.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 25. FROST FARM UTILITY EASEMENTS

(Consent Calendar)

To see if the Town will vote to grant utility easements at a location approved by the Board of Selectmen for the installation of utilities, including but not limited to water, electricity, natural gas, and telecommunications, to service the properties located in the Frost Farm Village development; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: Permanent easement(s) over the Town's property off North Road are required by utility companies to bring utilities to the Frost Farm Village. Licenses have been granted as a temporary measure and Town Meeting approval is required to grant the easement(s). The Board supports this article; Selectman Drobinski did not participate.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 26. SPRINT CELL TOWER UTILITY EASEMENTS (Consent Calendar)

To see if the Town will vote to grant utility easements at a location approved by the Board of Selectmen for the installation of utilities, including but not limited to water, electricity, natural gas, and telecommunications, to service the Sprint Spectrum cell tower on the former Melone property, being shown as Lot 100 on Town Property Map C12, or act on anything relative thereto.

Submitted by the Board of Selectmen. (Two-thirds vote required)

BOARD OF SELECTMEN REPORT: Permanent easement(s) over the Town's property off North Road are required by utility companies to bring utilities to the new Sprint cell tower on the former Melone property. The exact location of the easement(s) will be determined by the Board of Selectmen and Director of Public Works. The Board supports this article; Selectman Drobinski did not participate.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 27. DRAINAGE EASEMENT - REVERE STREET, LOT 13 (Consent Calendar)

To see if the Town will vote to release the existing drainage easement on Lot 13, Revere Street, in return for the grant of a new drainage easement on said Lot 13 at a location approved by the Board of Selectmen, to provide access to maintain the existing constructed drainage area, or act on anything relative thereto.

Submitted by the Board of Selectmen. (Two-thirds vote required)

BOARD OF SELECTMEN REPORT: Undetected at the time of construction, a house was built on this lot over an existing, unused drainage easement. The home owners have requested release of this easement and are willing to grant a substitute easement, which is being requested by the Director of Public Works. Currently, an open drainage ditch with drainpipe to a culvert exists in another location, and an easement is required for access to maintain this drainage area. Town Counsel and the Director of Public Works recommend approval of this article to correct this problem and provide a usable drainage easement for the Town. The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 28. ABANDON EASEMENTS - HAMPSHIRE STREET (Consent Calendar)

To see if the Town will vote to abandon right-of-way easements located on Hampshire Street, on Sudbury Property Map parcels E08-132 and E08-133, or act on anything relative thereto.

Submitted by the Planning Board. (Two-thirds vote required)

PLANNING BOARD REPORT: These easements were created to allow the construction of a cul-de-sac for vehicular convenience at the end of Hampshire Street. The circular turn-around was never constructed. Hampshire Street has subsequently been extended past these properties (as part of the Summerfields subdivision), and a new turn-around has been constructed. Therefore, the easements are no longer

necessary. The abutting property owners, who are burdened with the easements, have requested that they be abandoned. The Planning Board supports this article.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 29. STORM WATER DRAINAGE IMPROVEMENTS

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purpose of making storm water drainage improvements as required or authorized by the Environmental Protection Agency under the Phase II Final Rule promulgated under the Clean Water Act; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: Within the next three years, the Town will be required as directed by the EPA to make improvements to storm water drainage throughout the Town under the Clean Water Act. Our Department of Public Works has performed the first phase in preparing for this project and is waiting for further information and instruction at this time. This article has been inserted in order to be able to move forward with funding these improvements, dependent upon receipt of the necessary information by the time of Town Meeting. The Board unanimously supports this article and will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 30. PURCHASE STREET LIGHTING

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$55,000, or any other sum, for the purchase of street lighting; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: The Town Manager is negotiating with NStar for the Town to purchase and assume control and maintenance of the street light fixtures (but not the poles) throughout the Town. Currently the Town pays a sizeable annual fee to NStar (\$81,600 budgeted for FY04), which covers the cost of electricity as well as maintenance. The maintenance portion of this fee is expensive and leaves the Town subject to the availability of NStar to respond to requests for servicing the street lights. If the Town purchases the fixtures and contracts with a third party for maintenance, it is estimated the Town can save over \$20,000 annually. A final price for the fixtures has not been established yet, but should not exceed \$50,000. While the Town Manager anticipates that it might be possible to purchase the lighting fixtures without borrowing, this will depend on negotiations with NStar. Approval of this article will allow the Town to borrow if the purchase price exceeds the amount available in one fiscal year, spreading the cost over two or three fiscal years, with the annual debt service to be taken out of the annual street lighting budget. No increase in taxes will be required in connection with approval of this article. The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 31.**NON-BINDING RESOLUTION - COMMUNITY PRESERVATION COMMITTEE**

To see if the Town will vote to approve the Community Preservation Committee recommendation for appropriation or reservation of the amounts set forth in the following table from Fiscal 04 Community Preservation Fund revenues, considering each item as a separate appropriation or reservation, or act on anything relative thereto.

Project Description	Recommended Amounts	
	Total Project Cost	Total Expenditure from FY04 Revenues
Dickson Land Purchase	\$430,000	\$101,200
Sudbury Housing Authority Rental Housing	\$320,000	\$ 77,000
Hosmer House	\$ 51,600	\$ 51,600
Administrative Expenses	\$ 45,000	\$ 45,000
Reserved-Community Housing Restricted		\$ 13,000
Reserved-Open Space Restricted		\$ 27,200
Reserved-Unrestricted		\$585,000
Total		\$900,000

Submitted by the Community Preservation Committee.

COMMUNITY PRESERVATION COMMITTEE REPORT: The Community Preservation Committee (CPC) is pleased to present articles in the first year of the Community Preservation Act (CPA) in Sudbury. The CPA is designed to promote acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation and preservation of land for recreational use; creation, preservation and support of community housing; and the rehabilitation or restoration of such open space, land for recreational use and community housing. The CPA requires a minimum of 10% funding, or reservation for future funding, of the entire annual CPA budget in each of three core areas: open space, historic preservation and community housing.

The CPA surcharges began accruing in July 2002, and by the end of this fiscal year we anticipate over \$1 million in local receipts. It is also expected that in October of 2003, we will receive a 100% match of local receipts from the state's Community Preservation Trust Fund. However, to be fiscally responsible, the projects presented to Town Meeting are based on a conservative estimate of local receipts only.

In October of 2002, the CPC solicited projects from the Sudbury community. Both public and private entities were encouraged to submit project proposals. A total of 12 projects were submitted. Each of the CPA categories was represented in the list of projects. Over the months of November and December, 2002, the CPC narrowed the project list down to the 3 proposals contained in these articles – purchase of the Dickson land (joint proposal under Open Space and Historic Preservation); restoration of the Hosmer House (proposal under Historic Preservation) and construction of up to sixteen units of rental housing by the Sudbury Housing Authority (proposal under Community Housing). A public hearing was held to present the projects to the public in December of 2002. All projects met the criteria developed by the Committee, which can be found in the Community Preservation Committee Report, dated October 2002. See the Town's website (www.town.sudbury.ma.us) for more information. Copies of the report can also be obtained in the Planning Board office.

The CPC reviewed the available budget and, under the guidance of Maureen Valente, Town Manager, voted several fiscal policies to guide the Committee's actions. The first policy was to forecast usage of only 90% of the total anticipated receipts. Due to the timing of receipt of the local and the state funds in this first year, actual budget numbers are not ready and a conservative approach was taken, so as not to over-spend. The second policy adopted by the CPC was to spend only the minimum required 10% in each category for small projects, and to save the bulk of the CPA money for larger projects. Given the list of private lands in the Open Space and Recreation Report, the Report of the Land Use Priorities Committee, and the pending offer by the Cutting family to purchase their property, the CPC is attempting to plan for future large expenditures. In this first year, over

\$585,000 has been reserved for future, unrestricted use. The third policy adopted by the CPC was to recommend that projects involving land acquisition and development be funded through the issuance of bonds over a multiple year period in order to leverage CPA funds for other CPA projects and to spread the surcharge burden of such projects over a broader tax base.

The projects contained in this year's article are described as follows:

1. Purchase of Dickson land. This is a 2.39 acre parcel located on the west side of Water Row, directly adjacent to the Haynes Garrison house site and the King Philip Woods conservation area. It is Parcel 305 on Town Property Map H11. The property was originally part of the King Philip Woods area when it was sold to the Town in 1986, but was reserved by the owners. If this parcel is not bought by the Town, a single family dwelling will be constructed on it. The parcel juts out into the conservation land, and is an integral part of the wildlife habitat of the area. The project is proposed jointly by the Sudbury Conservation Commission and the Sudbury Historical Commission. The parcel cost is \$440,000, however \$10,000 has been privately raised to offset the cost. CPC cost is therefore \$430,000.
2. Hosmer House Restoration. The Hosmer House has been in Town ownership since 1959. It contains the offices of the Sudbury Historical Commission, the art collection of Florence Hosmer, and hosts numerous public gatherings throughout the year. The house was constructed circa 1800, and due to budget cuts in the last decade, restoration and functional upgrades have not been properly conducted. The proposal is to fund \$51,600 for rehabilitation and restoration of the building exterior and interior (including a comprehensive survey of the conditions), installation of a climate control system, and security upgrades and replacements. The project was proposed by the Sudbury Historical Commission.
3. Community Rental Housing. This project proposes using up to \$320,000 (to be adjusted pro rata) of CPC funds to supplement Sudbury Housing Authority funds and state and/or federal housing money to construct up to sixteen units of affordable rental housing in up to seven houses on various Town or Sudbury Housing Authority-owned parcels. Site selection is underway, and feedback from Town committees and citizens at large, as well as results from engineering studies (percolation tests, wetland identification) will be used to determine the appropriate locations. The number of buildings on each site, and number of units per building, will be determined based on the size and suitability of each parcel. Receipt of CPA funds for this proposal is subject to the transfer of parcels to the Sudbury Housing Authority, grant of all necessary permits by local and state agencies, and receipt of matching funds. This project was proposed by the Sudbury Housing Authority.

The Community Preservation Committee is committed to furtherance of the Community Preservation Act, and the purposes set forth therein: the creation and preservation of open space, historical resources, community housing, and recreation uses. These purposes are not only stated goals of the CPA, but they support the community preservation and sustainability goals of the Sudbury Master Plan.

Article 31 sets forth the FY04 expenditures from the CPA account, and is meant as an overview of the recommendations of the CPC. This is a non-binding resolution. The authorization to expend the funds is covered in Articles 32A, 32B and 32C. We encourage the voters of Sudbury to consider the multiple purposes of the Act when voting, and urge your support of the entire slate of projects.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 32A. COMMUNITY PRESERVATION FUNDS –
APPROPRIATIONS FROM FY04 REVENUES

To see if the Town will vote to approve the recommendations of the Community Preservation Committee and to appropriate the sum of \$136,800 by transfer from FY04 Community Preservation Fund revenues as follows:

Rehabilitation of the Hosmer House	\$51,600
Administrative Expenses of the CPC	\$45,000
Reserved Open Space Restricted	\$27,200
Reserved Community Housing Restricted	\$13,000;

and to reserve \$585,000 as Unrestricted; or act on anything relative thereto, including, but not limited to, the reservation of additional funds to insure minimum statutory funding requirements under the Community Preservation Act, and the reservation of any excess funds for future, unrestricted Community Preservation projects.

Submitted by the Community Preservation Committee.

(Majority vote required)

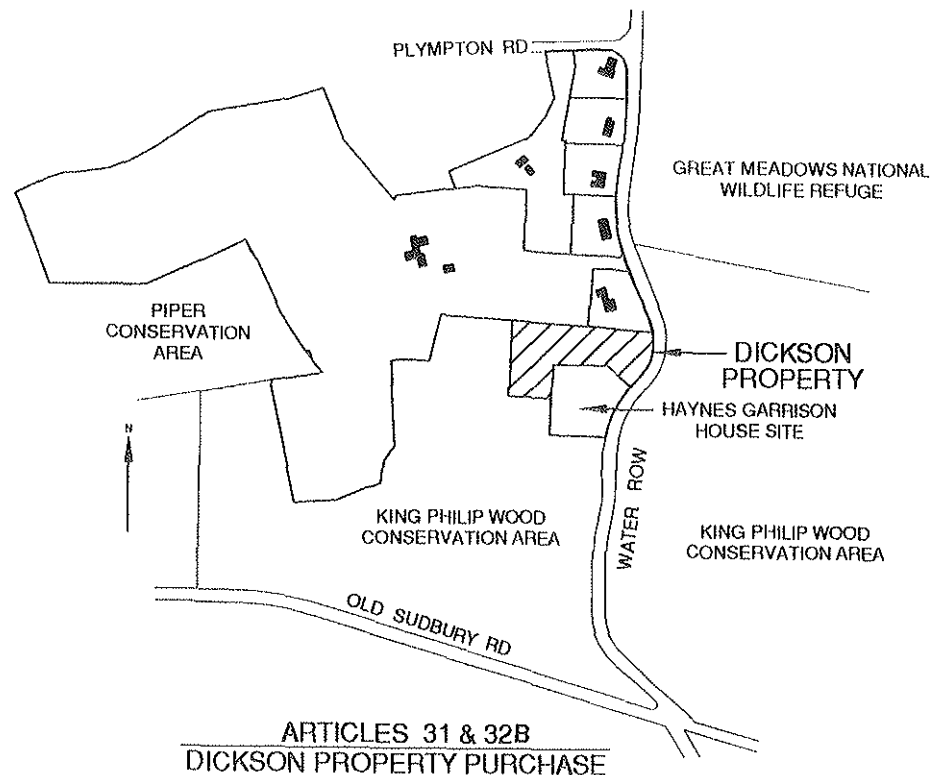
COMMUNITY PRESERVATION COMMITTEE REPORT: Article 32A requests authorization to expend \$51,600 for the Hosmer House project detailed in the report for Article 31 above, and \$45,000 for administrative expenses associated with the CPA. These expenditures will be entirely out of FY04 CPA receipts, and will be made available to the CPC and the Sudbury Historical Commission on July 1, 2003. Approximately 57% of the minimum 10% funds for historic preservation will be allocated to this project. The remaining 43% allocated to historical preservation is proposed to be committed to the Dickson land purchase proposal detailed above, and voted for expenditure in Article 32B below.

The Community Preservation Act allows the appropriation of funds for administrative and operational expenses of the Community Preservation Committee, up to a maximum of 5% of the anticipated receipts. These expenses can pay for technical staffing and expertise, consulting services, property appraisals, legal advertisements, publication fees and other expenses, and remaining money in this account can carry forward from year to year. The CPC feels that having a pool of money in order to conduct immediate business when necessary is a vital component of the Act.

The Reserved/Restricted amounts are the balance of the 10% minimum in each of those categories. These minimum amounts are mandated by the Act to be reserved into each project category for future expenditure. All of the minimum 10% of the historic funds have been appropriated by these articles, therefore there is no reserve column for that category.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLE 32B. COMMUNITY PRESERVATION FUND - BONDING PROPOSAL

To see if the Town will vote to approve the recommendations of the Community Preservation Committee and appropriate the sum of \$430,000 for the purchase and/or taking by eminent domain of a parcel of land containing 2.39 acres, known as the Dickson property, and shown on Assessors Map H-11 Parcel 305, for the purpose of acquiring open space and a historic resource; to see whether this sum shall be raised by borrowing under the Community Preservation Act or otherwise; to appropriate a sum sufficient to pay the annual debt service from FY04 Community Preservation Fund revenues in the event of such borrowing, including bond and note issuance expense; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Two-thirds vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Article 32B requests authorization to bond the Dickson land purchase proposal. The total cost for this project is \$430,000. Bonding it over a not-to-exceed 5-year term brings the per year cost of the project within the fiscal policy of the CPC, and does not exceed 10% expenditure in either the open space or historic preservation category. The approximate first year debt service for the Dickson land (principal and interest over a 5 year period) is \$101,000, decreasing each year after the first year.

The ability to bond projects increases the capacity of the CPA fund and will ultimately fund more projects over time. Bonding also enables the reservation of a large amount of the annual receipts for large, more costly projects.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 32C. COMMUNITY PRESERVATION FUND - BONDING PROPOSAL

To see if the Town will vote to approve the recommendations of the Community Preservation Committee and to appropriate the sum of up to \$320,000, to be allocated pro rata, for the purpose of creating up to sixteen units of affordable rental housing by transferring such funds to the Sudbury Housing Authority for the construction of such housing; to see whether this sum shall be raised by borrowing under the Community Preservation Act or otherwise; to appropriate a sum sufficient to pay the annual debt service from FY04 Community Preservation Fund revenues in the event of such borrowing, including bond and note issuance expense; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Two-thirds vote required)

COMMUNITY PRESERVATION COMMITTEE REPORT: Article 32C requests authorization to bond the Community Housing proposals. The total cost for this project is \$320,000. Bonding it over a not-to-exceed 5-year term brings the per year cost of the project within the fiscal policy of the CPC, and does not exceed 10% expenditure in the community housing category. The approximate first year debt service for the proposal (principal and interest over a 5-year period) is \$77,000, decreasing each year after the first year. Receipt of CPA funds for this proposal is subject to the transfer of parcels to the Sudbury Housing Authority, grant of all necessary permits by local and State agencies, and receipt of State funding.

The ability to bond projects increases the capacity of the CPA fund and will ultimately fund more projects over time. Bonding also enables the reservation of a large amount of the annual receipts for large, more costly projects.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 33. CUTTING PROPERTY

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase in fee simple, or the purchase of development rights thereon, or the acquisition of an interest or interests on all or a portion thereof, of land owned by Webster Cutting, Jr., et al, located on Maynard Road, as shown on Town Property Map E06 as Parcel 500; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: In October, 2002, the Cutting family presented the Town of Sudbury with an offer relative to their 77+/- acre parcel of land located on Route 27 (Maynard Road) at the site of the former Sudbury Nursery. The property is located directly across the street from the Willis Hill subdivision. The owners of this property desire to preserve the ecological, scenic and agricultural values of the property through a multi-use approach involving several mechanisms aimed at reducing the cost of the parcel:

- purchase of development rights and establishment of conservation restrictions allowing public access onto the lands for passive recreational activities
- the possibility of a fee purchase of land for active recreational use
- limited development of single family and/or senior housing units
- reservation for one single-family house lot in the rear of the property

The Cuttings will continue to live on the property, and own and farm portions of it. The environmentally sensitive areas of the parcel along both Willis Pond and Cutting Pond will be under a conservation restriction allowing public access for passive recreation uses (walking, canoeing, skiing). The Town may have the opportunity to purchase several acres of land in the front of the property on Route 27 for recreational fields. In addition, and necessary to reduce cost of the property and the burden on Sudbury residents, the owner will develop approximately 15-20 acres of land in the northeastern corner of the property into single family or senior housing.

The property is currently classified under Chapter 61A agricultural use. It has been farmed by the Cutting family since the 1600s. The property contains open agricultural land, significant areas of bordering vegetated wetlands, some forest land, and is adjacent to two surface water bodies (Cutting Pond and Willis Lake). The property is a secondary priority parcel in the 1997-2002 Open Space and Recreation Plan. It abuts the new Assabet River Wildlife Refuge, and is a portion of a 3,000 acre wildlife corridor running north to south through the towns of Sudbury, Maynard, Marlboro, Hudson and Stow. This parcel ranked fourth highest in a listing of 14 parcels evaluated for preservation values in the 2002 Land Use Priorities Committee Report.

The property is highly developable, and is appraised at a net value of \$9.4 million. A preliminary sub-division plan has been drawn demonstrating the ability to create approximately 32 lots on this property. The impacts associated with a development of this size are substantial, and could translate to an additional 60 to 90 children into the public school system. Town representatives have been negotiating with the Cuttings for several months. The offer presented to the Town is complex and multi-faceted. It combines land preservation and maintenance of community character with potential recreation uses and limited development, all with the ultimate goal of preventing a large development and its recurring educational and municipal costs, at the lowest possible cost to the Town.

The alternative to negotiating with the Cutting family at the present time is to wait for them to enter into a purchase and sale agreement with a developer, and then present the Town with a right of first refusal under its Chapter 61A obligations. If offered to the Town under Chapter 61A, the Town would have to match the current offer, which will likely be two to three times higher than the price being offered right now, in order to purchase the property. While the Town may have more flexibility under this scenario, these types of land transactions are difficult to do, the Town has few resources to accomplish this and partial development of the site would most likely occur to buy the cost down. Alternatively, the land-owner may decide to take the property out of Chapter 61A, and sell the land directly to a developer. Under this scenario, the Town will have no recourse to prevent development.

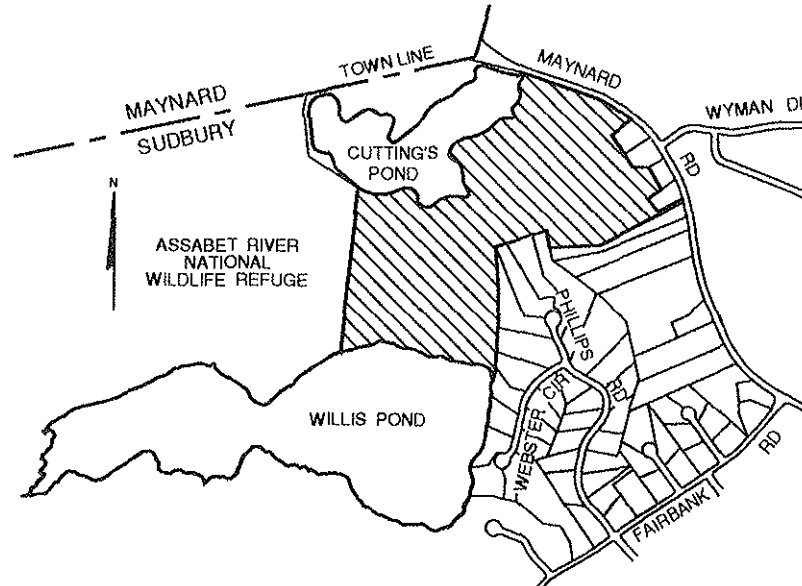
The Town is in an advantageous position given the owner's willingness to negotiate directly with the Town. These negotiations have been encouraged through policy statements both in the Sudbury Master Plan and the Land Use Priorities Committee report. We are also fortunate to have a local funding mechanism to pay for this parcel at this time. The Community Preservation Act anticipates revenues between \$1-2 million dollars annually in the first

several years (FY2003-2008). The Town may also elect to borrow against these anticipated revenues to leverage the capacity of CPA funds, enabling us to fund more projects.

The Selectmen are continuing discussion with the Cutting family. As negotiations continue, the Town will publish information about this article on our website at www.town.sudbury.ma.us. The Board of Selectmen will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

COMMUNITY PRESERVATION COMMITTEE REPORT: The Committee will report at Town Meeting.



ARTICLE 33 CUTTING PROPERTY

ARTICLE 34. TRANSFER LAND OFF LONGFELLOW ROAD TO SELECTMEN FOR SALE

To see if the Town will vote to transfer from the control of the Park and Recreation Commission or the Board of Selectmen, whichever is appropriate, to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of affordable rental housing for families, the following described parcel of land:

A portion of the land off Longfellow Road containing approximately 3 acres, shown as Parcel 020 on Town Property Map C07,

for the construction of up to four houses; and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the transfer, including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: (Covering Articles 34, 35, 36, 37, 40, 41, 42, 43, 44, and 45) The Sudbury Housing Authority proposes to construct a maximum of 16 homes for families in a maximum of 7 houses on small, Town- and/Housing Authority-owned parcels scattered throughout the Town. Use of the Housing Authority parcel does not require Town Meeting approval. The homes will provide permanently affordable rental

housing in the form of four 1-bedroom apartments, seven 2-bedroom apartments and five 3-bedroom apartments. Utilizing \$320,000 in CPA funding, the project will leverage \$125,000 in Sudbury Housing Authority reserves and an additional \$2,655,000 in funding from a variety of public and private sources and on-going rental subsidies through the U.S. Department of Housing and Urban Development Section 8 Mobile Voucher Program (MVP).

This proposal was developed in response to: 1) a distinct need for additional rental housing for families, as evidenced by the fact that forty-five families are waiting for housing on lists that are closed to new applicants, and one of those families has been on the list since 1991; 2) the Town's Master Plan, which calls for the development of additional affordable housing in Sudbury; 3) a legislative mandate requiring each Massachusetts city and town to ensure that 10% of its housing stock meets state affordability standards (households earning less than the area's median income) and establishing penalties for those which do not; 4) the fact that only 4% of Sudbury's housing stock currently meets that standard and the Town's consequent vulnerability to relatively unregulated development by private developers utilizing comprehensive permits; and 5) the recent availability of Community Preservation Act funding dedicated specifically to affordable housing development and of additional matching funding from the SHA and a variety of state and federal agencies.

Because of the high cost of land acquisition and housing development in this area, the development of affordable housing is predicated on the donation of Town-owned land. The site selection process which yielded the five sites proposed in this Warrant Article included the review of hundreds of Town-owned properties, two public hearings, and meetings with all relevant Town boards. Sites were eliminated because of topographical concerns, size, the presence of wetlands and/or prior plans for their use. Because engineering on the sites cannot be funded unless the SHA has "site control", the SHA is requesting Town Meeting approval of more than enough parcels to accommodate 7 houses. The sites are listed in the Warrant in the SHA's order of preference. Once final suitability for building has been determined, only enough sites for 7 houses, taken in the order listed in the Warrant, will be transferred to the Housing Authority.

The prototype for these homes will be the award-winning duplex houses constructed by the SHA in the late 1980s. On some sites, however, without substantially increasing the footprint, the SHA will substitute two 1-bedroom units for the single 3-bedroom unit. This will allow the SHA to maximize current and proposed resources by moving two overhoused "empty-nester" households from two and three bedroom units to new 1-bedroom units, freeing up two single-family homes for larger families currently on the SHA waiting list.

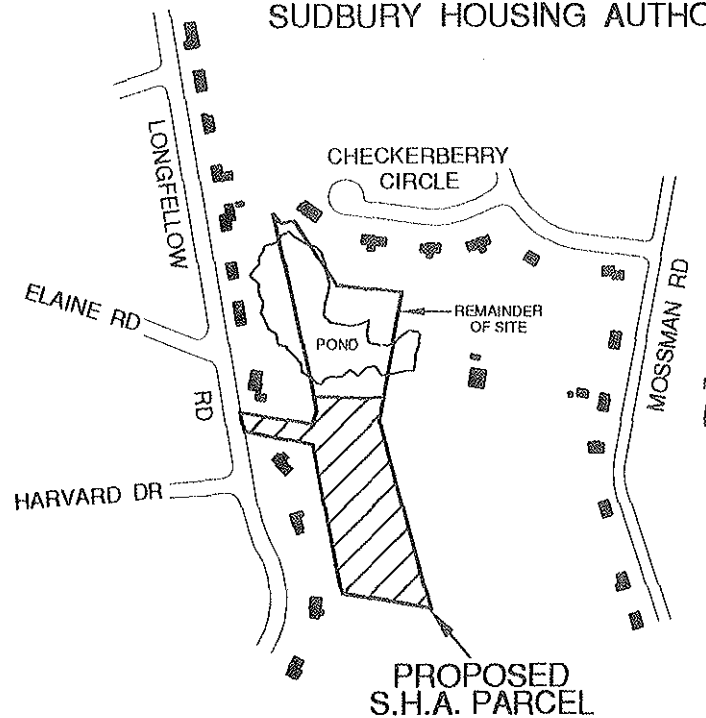
The Community Preservation Committee has recommended funding of the SHA proposal in the amount of \$320,000, approximately 10% of the total cost. The SHA will match that funding with \$125,000 of its own reserves. Several state and federal sources of funding will be leveraged with this combined SHA/CPA commitment, sources which are not subject to annual legislative/congressional appropriations and are therefore stable and will continue to be available even in a time of funding cuts. The final source of development funding will be private bank or quasi-public loans to be acquired by the SHA.

Once constructed, the 16 units will be managed by the Sudbury Housing Authority and occupied by families whose rent is subsidized by the U.S. Department of Housing and Urban Development's Section 8 Mobile Voucher Program and/or other governmental programs which will allow the SHA to maintain the affordability of the units in perpetuity and will provide the SHA with rental income to fund both maintenance of the houses and debt service.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLES 34 & 35
SUDBURY HOUSING AUTHORITY



ARTICLE 35. AUTHORIZE SALE OF LAND OFF LONGFELLOW ROAD TO
SUDBURY HOUSING AUTHORITY

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing affordable rental housing for families, for a sum of no more than \$1.00 and upon such other terms as the Selectmen shall consider proper:

A portion of the land off Longfellow Road containing approximately 3 acres, shown as Parcel 020 on Town Property Map C07,

for the construction of up to four houses; and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the conveyance, including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 36. TRANSFER LAND OFF NEWBRIDGE ROAD TO SELECTMEN FOR SALE

To see if the Town will vote to transfer from the control of the Sudbury School Committee or the Board of Selectmen, whichever is appropriate, to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of affordable rental housing for families, the following described parcel of land:

A portion of the land off Newbridge Road containing approximately 3 acres, being a portion of the entire site shown as Parcel 030 on Town Property Map F10,

for the construction of three houses; or act on anything relative thereto.

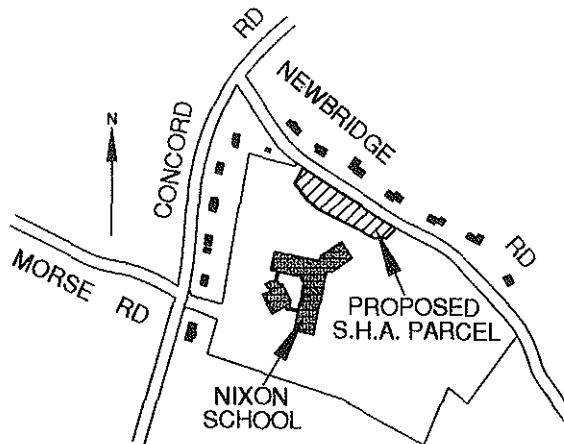
Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLES 36 & 37
SUDBURY HOUSING AUTHORITY

ARTICLE 37. AUTHORIZE SALE OF LAND OFF NEWBRIDGE ROAD TO SUDBURY HOUSING AUTHORITY

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing affordable rental housing for families, for a sum of no more than \$1.00 and upon such other terms as the Selectmen shall consider proper:

A portion of the land off Newbridge Road containing approximately 3 acres, being a portion of the entire site shown as Parcel 030 on Town Property Map F10,

for the construction of three houses; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLES 38. & 39. (WITHDRAWN)

ARTICLE 40. TRANSFER LAND OFF HEMLOCK ROAD TO SELECTMEN FOR SALE

To see if the Town will vote to transfer from the control of the Park and Recreation Commission or the Board of Selectmen, whichever is appropriate, to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of affordable rental housing for families, the following described parcel of land:

The land listed as Hemlock Road, (with right of way to Willow Road), containing approximately 1.12 acres, shown as Parcel 027 on Town Property Map H05,

for the construction of one house; and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the transfer, including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

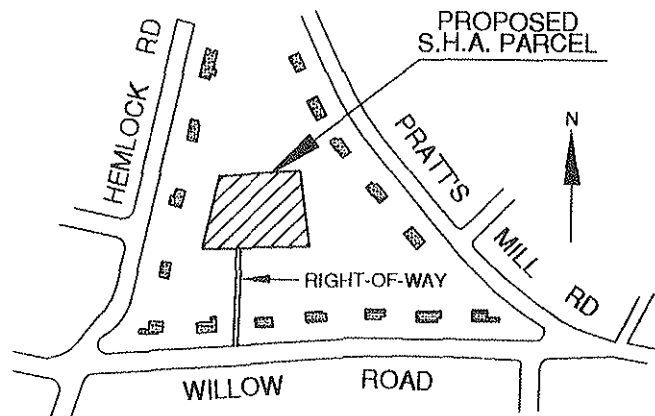
Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLES 40 & 41
SUDBURY HOUSING AUTHORITY

ARTICLE 41. AUTHORIZE SALE OF LAND OFF HEMLOCK ROAD TO SUDBURY HOUSING AUTHORITY

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing affordable rental housing for families, for a sum of no more than \$1.00 and upon such other terms as the Selectmen shall consider proper:

The land listed as Hemlock Road, (with right of way to Willow Road), containing approximately 1.12 acres, shown as Parcel 027 on Town Property Map H05,

for the construction of one house; and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the conveyance, including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 42. TRANSFER LAND OFF NORTH ROAD TO SELECTMEN FOR SALE

To see if the Town will vote to transfer from the control of the Selectmen to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of affordable rental housing for families, the following described parcel of land:

The land on North Road between #357 and the corner lot on Haynes Road, containing approximately .92 acre, shown as Parcel 106 on Town Property Map C09,

for the construction of one house; or act on anything relative thereto.

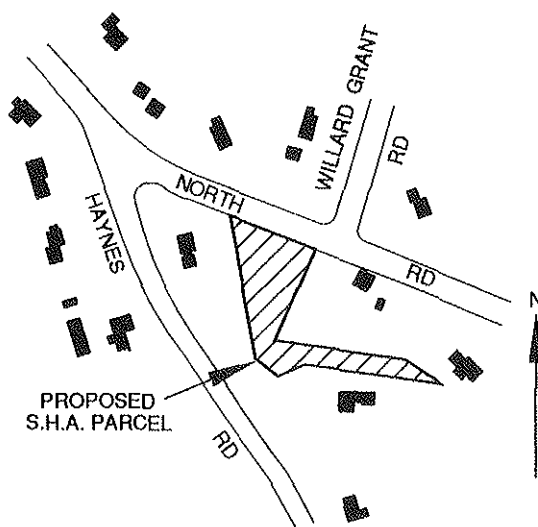
Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLES 42 & 43
SUDBURY HOUSING AUTHORITY

**ARTICLE 43. AUTHORIZE SALE OF LAND OFF NORTH ROAD TO
SUDBURY HOUSING AUTHORITY**

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing affordable rental housing for families, for a sum of no more than \$1.00 and upon such other terms as the Selectmen shall consider proper:

The land on North Road between #357 and the corner lot on Haynes Road containing approximately .92 acre, shown as Parcel 106 on Town Property Map C09,

for the construction of one house; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 44. TRANSFER LAND OFF HUDSON ROAD TO SELECTMEN FOR SALE

To see if the Town will vote to transfer from the control of the Selectmen to the Selectmen for the purpose of sale to the Sudbury Housing Authority for the construction of affordable rental housing for families, the following described parcel of land:

A portion of the land adjacent to the fire station on Hudson Road containing approximately 2 acres, being a portion of the entire site shown as Parcel 008 on Town Property Map G08,

for the construction of one house; or act on anything relative thereto.

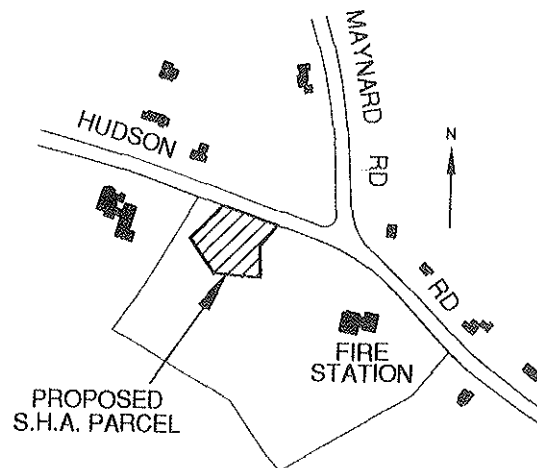
Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



**ARTICLES 44 & 45
SUDBURY HOUSING AUTHORITY**

**ARTICLE 45. AUTHORIZE SALE OF LAND OFF HUDSON ROAD TO
 SUDBURY HOUSING AUTHORITY**

To see if the Town will vote to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described land to the Sudbury Housing Authority for the purpose of constructing affordable rental housing for families, for a sum of no more than \$1.00 and upon such other terms as the Selectmen shall consider proper:

A portion of the land adjacent to the fire station on Hudson Road containing approximately 2 acres, being a portion of the entire site shown as Parcel 008 on Town Property Map G08,

for the construction of one house; or act on anything relative thereto.

Submitted by the Sudbury Housing Authority.

(Two-thirds vote required)

SUDBURY HOUSING AUTHORITY REPORT: See Report under Article 34.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLES 46. & 47. (WITHDRAWN)

ARTICLE 48. DESIGNATION OF SCENIC ROADS

To see if the Town will vote to designate, pursuant to the provisions of the Mass. General Laws, Chapter 40, Section 15C, in accordance with the recommendation of the Planning Board and the Historical Commission, the following roads as Scenic Roads within the Town of Sudbury:

Brimstone Lane
Bowditch Road
Candy Hill Road
Clark Road
Concord Road
Dakin Road
Dudley Road
Dutton Road
French Road
Goodman's Hill Road
Goodnow Road

Haynes Road
King Philip Road
Lincoln Road
Marlboro Road
Morse Road
Mossman Road
Newbridge Road
Old County Road
Old Framingham Road
Old Garrison Road
Old Lancaster Road

Pantry Road
Peakham Road
Plympton Road
Powers Road
Rice Road
Water Row
Wayside Inn Road
Weir Hill Road
Willis Road
Woodside Road

or act on anything relative thereto.

Submitted by the Planning Board and Historical Commission

(Majority vote required)

PLANNING BOARD and HISTORICAL COMMISSION REPORT: Preserving the rural landscape of Sudbury has been widely discussed, and a desire to protect historic landmarks and landscapes is evident. Some of the Town's most visible historic assets are our old roads, which contain stately trees and historic stone walls. These roads, just like historic buildings, provide us with a link to the past. They are a treasure worth preserving. Yet, as the population increases and development pressures mount, the historic aspects of our public roads have begun to disappear with public and private construction projects that seek to widen and straighten roads for faster speed and additional capacity. In 1978, Town Meeting adopted the Scenic Roads Bylaw, Article VIII(B) of the Sudbury Bylaws. At that time, provisions for administering the bylaw and its criteria were approved. However, protecting scenic roads is a 2-step process. Roadways must be specifically approved as Scenic Roads before they are afforded any protection. This has never been done.

The above list of public streets appears on the 1830 and 1875 maps of the Town of Sudbury. They share characteristics such as stone walls, scenic views, tree canopies and old homes. They contribute to the rural ambiance so coveted in Sudbury today. And they deserve protection under the Scenic Roads Bylaw.

The bylaw does not stop roadway projects from happening. It merely requires Planning Board approval for road widening projects that require tree and/or stone wall removal. This puts in place a public process that allows careful thought and consideration by Town boards, the tree warden and residents when improvements to a roadway may threaten its scenic values. Public safety, environmental and historical values, scenic and aesthetic characteristics, replacement of trees and walls and other items must be considered, and the Planning Board must hold a public hearing. The bylaw does not affect private property; it only regulates those activities that occur within the public right-of-way.

This article is in conformance with the 2001 Sudbury Master Plan, which specifically recommends preserving the community's traditional, historic character through the implementation of the Scenic Roads Bylaw. The Planning Board and the Historical Commission urge support of this article.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE: The Finance Committee takes no position on this article.

**ARTICLE 49. AMEND ZONING BYLAW, ART. IX.3200 –
SIGNS AND ADVERTISING DEVICES**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, sections 3200, Signs and Advertising Devices, and 7000, Definitions, as follows:

1. Delete section 3221 in its entirety, and replace with the following:

"3221. No exterior sign, window sign or advertising device shall be erected except as provided by this Bylaw. Signs that are not specifically permitted by this bylaw are prohibited."
2. In section 3226, add the word "direct" after the word "for" so that the first sentence of section 3226 reads as follows, "Only white lights shall be used for direct illumination of a sign."; and renumber section 3226 to 3226A.
3. Renumber the second sentence of section 3226 to 3226B, so that section 3226B reads as follows, "The illumination of any sign shall be shaded, shielded, directed and maintained at a sufficiently low intensity and brightness that it shall not affect the safe vision of operators of vehicles moving within the premises or on any adjacent public or private ways."
4. Delete section 3240 (Signs Prohibited in All Districts) in its entirety, and replace with the following:

"3240 Signs Prohibited in All Districts.

3241. Lightboxes.

3242. Billboards, except transit signs and non-commercial third party signs on municipally owned property.

3243. String lights used in connection with commercial premises with the exception of temporary lighting for holiday decoration; signs consisting of strings of banners, posters, pennants, ribbons, streamers, and spinners or similar devices.

3244. Flashing or oscillating signs or signs with moving lights or rotating beacons; animated signs; rotating signs; signs which move by design or have a major moving part.

3245. Signs emitting audible sound, odor or visible matter.

3246. Permanent paper, cardboard, cloth, canvas, plastic or similar non-rigid material signs, tacked, posted, or otherwise affixed to the walls of any structure, tree, pole, hydrant, bridge, fence or any other surface.

3247. Portable signs.

3248. Signs having the shape and color of a traffic control device; signs which are of a size, location, movement, content, coloring, or manner of illumination which may be confused with or construed as a traffic or street sign or signal; signs which contain or are in imitation of an official traffic sign or signal or contain the words "stop", "slow", "caution", "danger", "warning" or similar words.

3249. Signs creating a potential hazard to the safe, efficient movement of vehicular or pedestrian traffic or which contain statements, words, or pictures of an obscene, indecent, or immoral character, that will offend public morals or decency.

3249A. Integral roof signs."

5. Delete section 3250 (Signs Which Do Not Require a Sign Permit) in its entirety, and replace with the following:

"3250 Signs Which Do Not Require a Sign Permit.

3251. Resident Identification Sign. One sign, which shall not exceed two (2) square feet in area and, if lighted, shall use direct illumination with white light only.

3252A. Governmental, Utility or Public Safety Signs. None of the provisions of this bylaw shall be construed as preventing or limiting any traffic, directional, informational, educational or identification sign owned and installed by a governmental agency.

3252B. Religious institution signs.

3253. Real Estate Signs. One real estate sign, not over six (6) square feet in area, or for subdivisions of land as defined in G.L. c. 41, s. 81L, one real estate sign not over thirty-six (36) square feet in area may be erected. Such signs shall be removed within 30 days of the completion of the subdivision, sale, rental or lease.

3254. Construction Signs. One temporary sign which shall not exceed twenty (20) square feet in area, in all districts, shall be confined to the site of the construction, shall not be erected prior to the issuance of a building permit and shall be removed within seven days of completion of construction, issuance of the occupancy permit, or after the intended use of the project has begun, whichever comes first.

3255. Window Signs. One or multiple signs that in aggregate shall not exceed 25% of the window area. Such signs shall not be illuminated other than by standard lighting fixtures on the building. Window signs promoting a public service or charitable event shall not be calculated in the allowable 25%. Within the 25% allowance, any given business may include one neon sign not to exceed two (2) square feet.

3256. Fuel Pump Signs.

3257. Vehicle Signs. Except where the signs are mounted on parked vehicles for the purposes of advertising goods or services sold or provided on the property where the motor vehicle is parked or elsewhere either by direct sale or by order, signs normally painted on or

attached to a motor vehicle identifying the owner and his or her trade and signs advertising the sale of the motor vehicle itself shall be allowed.

3258. Signs on Product Dispensing Devices. Signs integral to automated devices, not to include vehicles or gas pumps, which dispense one or more products, when the sign identifies the product(s) contained therein, provided the sign does not project beyond the device. Signs, which are affixed but not integral to the device, are not allowed.

3259. Flags, temporary signs, and banners conforming to section 3271 of this bylaw."

6. Delete section 3260 (Signs Requiring a Sign Permit in the Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research Districts) in its entirety, and replace with the following:

"3260 Signs Requiring a Sign Permit in the Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research Districts. Any principal use permitted in the Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research Districts may erect a sign or signs subject to the following:

3261. Exterior Sign. Except as may otherwise be provided, one primary and two secondary exterior wall mounted, projecting or roof signs shall be permitted for each business, not including directional signs. If the sign is a series of awning valances, it is considered one secondary sign. The primary sign shall represent no more than 75% of the total sign face area. The secondary sign(s) shall represent no more than 25% of the total sign face area. The total allowed sign face area of all exterior signs is calculated by taking 100% of the primary building frontage plus 40% of each secondary building frontage, up to a maximum of three total building frontages, as shown in Chart A. The square footage allowance is for direct-illuminated signs. Those primary or secondary signs which are self-illuminated silhouette or face-lit channel letters shall have their square footage allowance reduced by one-third.

CHART A

Building Frontage (In linear feet)	Maximum Area of each Sign Face (In square feet)	Building Frontage (In linear feet)	Maximum Area of each Sign Face (In square feet)
0.1 to 9.9	19.0	130 to 139.9	65.0
10 to 19.9	25.0	140 to 149.9	66.5
20 to 29.9	30.0	150 to 159.9	68.0
30 to 39.9	34.5	160 to 169.9	69.4
40 to 49.9	39.0	170 to 179.9	70.6
50 to 59.9	43.0	180 to 189.9	71.8
60 to 69.9	46.5	190 to 199.9	72.8
70 to 79.9	50.0	200 to 209.9	73.6
80 to 89.9	53.0	210 to 219.9	74.3
90 to 99.9	56.0	220 to 229.9	74.7
100 to 109.9	58.5	220 to 229.9	74.7
110 to 119.9	61.0	230 to 239.9	74.9
120 to 129.9	63.0	240 and above	75.0

3262. Projecting signs. A projecting sign may be erected in lieu of an exterior sign only when such exterior sign is permitted under section 3261, and conforming with Chart A. The projecting sign shall not extend beyond the top of the roof or ridge line of the building.

3263. Directory Sign/General Directory Sign: One directory wall sign on which the sign face shall not exceed one square foot for each occupant identified in the directory. If there is a panel supporting a group of individual tenant names, that panel shall not exceed 110% of the aggregate area of the individual names.

3264. Directional Sign: Directional signs may be erected near a street, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. The display area of each directional sign shall not exceed two (2) square feet and no directional sign shall be located more than six (6) feet above ground level if mounted on a wall of a building or more than three and one-half (3½) feet above the ground if freestanding. Directional signs shall be placed so as to not impair vehicular sight lines.

3265. Freestanding Business Center Identification Sign. One freestanding business center identification sign may be erected on a lot. The sign face shall not exceed the allowances in Charts B and C (starting with Chart B and proceeding to Chart C).

CHART B

Building Frontage (In linear feet)	Maximum Area of each Sign Face (In square feet)
0.1 to 74.9	12
75 to 149.9	16
150 to 249.9	20
250 to 349.9	24
350 and above	30

CHART C

If the Area Of the Sign Face In Chart B does not Exceed (In square feet)	The Minimum distance From the Front property line shall not be less than (In linear feet)	Minimum distance From Side property line (In linear feet)
30	24	15
24	18	15
20	14	15
16	10	15
12	6	15

3265A. The overall height of any freestanding sign shall not exceed ten (10) feet, and the distance from the ground to the bottom of the sign shall not exceed 40% of the total height of the sign."

7. Delete sections 3271 and 3272 (Special Provisions), and renumber section 3270 accordingly.

8. Delete section 3280 (Signs Requiring a Sign Permit in the Residential Districts) in its entirety and replace with the following:

"3280. Signs Requiring a Sign Permit in the Residential Districts. One sign either attached or freestanding, pertaining to a multi-family development or a permitted non-residential principal use such as farms, farm stands, nurseries, greenhouses, child care centers and similar uses may be erected upon a lot provided no other sign(s) permitted by this bylaw shall be on the same lot. The display area of the sign shall not exceed ten (10) square feet and, if freestanding, the height shall not exceed ten (10) feet and the distance from the ground to the bottom of the sign shall not exceed 40% of the height of the sign."

9. Delete the following definitions from section 7000:

Banner; Flag; Signs and Advertising Devices; Sign, awning; Sign, direct illumination; Sign, display area; Sign, erection; Sign, freestanding; Sign, projecting; Sign, self-illuminated; Sign, wall.

10. Add the following to section 7000, Definitions, after the definition for "Retail":

"The following definitions apply specifically to Article 3200 SIGNS AND ADVERTISING DEVICES:

1. **Alter:** To change the size, shape, height, colors, lettering or materials of a sign.
2. **Animation:** Any form of movement by electric, mechanical, or kinetic means including, but not limited to, rotation, revolving or wind activation of all or a portion of a sign, or incorporating flashing or intermittent lights for sign illumination.
3. **Awning Sign:** Any fabric-covered roof-like structure, projecting from a building and providing shelter from the weather, which serves as a sign or advertising device. For secondary signs, verbiage shall occur on the valance of the awning.
4. **Banner Signs:** Any sign of lightweight fabric or similar non-rigid material of lightweight material, including nylon, vinyl, cloth, canvas or similar fabric, and which is attached to a rod at the top. National flags and state or municipal flags shall not be considered banners.
5. **Beacon:** Any light with one or more beams directed into the atmosphere or directed at one or more points not on the same lot as the light source; also, any light with one or more beams that rotate or move.
6. **Billboard:** Any single or double-faced sign that is permanently fixed or placed on particular premises advertising goods, products or services that are not sold, manufactured or distributed from the premises or facilities on which the sign is located.
7. **Business Center Identification Sign:** Any sign identifying a building or group of buildings that is under single ownership or control. All business center identification signs shall contain only the name or address of the business center, and shall not contain logos, icons or names of individual businesses.
8. **Business:** All of the activities carried on by the same legal entity on the same premises and shall include, but not limited to, service, commercial and industrial uses and fraternal, benevolent, educational and social organizations.
9. **Business Center:** Two or more business tenants as occupants in a building, or on land in single ownership, or business condominiums.
10. **Canopy Sign:** Any sign that is a part of or attached under an awning, canopy, or other fabric, plastic, or structural protective cover over a door, entrance, window, or outdoor service area, and viewed when one is under a canopy.

11. **Changeable Copy Sign:** A sign with characters, letters, or illustrations that can be changed or rearranged without altering the face or the surface of the sign. A sign on which the message changes more than eight times per day shall be considered an animated sign and not a changeable copy sign. A sign on which the only copy that changes is an electronic or mechanical indication of the time and temperature shall be considered a "time and temperature" portion of a sign and not a changeable copy sign.
12. **Channel Letters:** Individual, three-dimensional, hollow letters, as metal or plastic structures, and mounted to the front face of a sign.
 - 12.1 **Silhouette Letters:** Also called reverse channel letters, these opaque hollow letters are manufactured with individual lights built into each letter, and the letters are mounted with stand-offs, leaving a gap between the rear of the letter and the sign face. The illumination directs the light back onto the surface of the sign face creating a halo effect around the letter.
 - 12.2 **Backlit Channel Letters:** Similar to Silhouette letters, these hollow letters are manufactured with individual lights built into each letter, and the front face is fitted with a translucent colored plastic, which allows for the illumination to be seen through the face of the letter. These letters are mounted directly to the sign face or with stand-offs.
13. **Construction Sign:** Any sign identifying the architects, engineers, contractors, and other individuals or firms involved with the construction, and/or announcing the character or purpose of the building, but not advertising any product.
14. **Direct Illuminated Sign:** Any sign illuminated by an artificial light source located in front of the face of the sign. This includes lighting coves. Where signs are externally illuminated, adjacent roads and properties shall be screened from the light source.
15. **Directional Sign:** Any signs erected near a street, driveway or parking area if necessary for the safety and direction of vehicular or pedestrian traffic. Directional signs shall not advertise, identify or promote any product, person, premises or activity but may identify the street name/number and provide traffic directions.
16. **Directory Sign/General Directory Sign:** A sign giving the name, address number and location of the occupants of a building or buildings, and may also include a map or plan and the name of the business center to locate such buildings, if it is a general directory sign.
17. **Flag:** Any fabric, banner, or bunting containing distinctive colors, patterns, or symbols, used as a symbol of government, political subdivision, or other entity and that is mounted to a pole or building attached at a maximum of one point to a structure. A flag must be free-flying (i.e., it must be attached to a pole on one end only, not two).
18. **Freestanding Sign:** Any two-sided sign supported by one or more uprights or braces placed on, or anchored in, the ground and not attached to any building or structure.
19. **Frontage:** See primary and secondary building frontage.
20. **Fuel Pump Signs:** In accordance with M.G.L.c.94, s.295, standard gasoline fuel pump signs on service station fuel pumps bearing thereon in usual size and form the name, type and price of the gasoline.
21. **Governmental, Utility or Public Safety Signs:** Any signs such as traffic control signs, railroad crossing signs, legal notices, signs that serve as an aid to public health or safety or that show the location of public telephone, underground cables, etc. Includes signs erected and maintained by the Town of Sudbury, the Sudbury Water District, the Sudbury Housing Authority, the Lincoln-Sudbury Regional High School, the Commonwealth of Massachusetts, or the Federal Government on any

- land, building or structure used by such agencies and any other signs at any location required by such agencies.
22. **Illumination:** Any method of giving forth artificial light, either directly from a source of light incorporated in or connected with a sign, or indirectly from an artificial source.
 23. **Integral Roof Sign:** Any sign erected, constructed, painted-on, or woven into the shingles of the roof as an integral or essentially integral part of a normal roof structure of any design, including a false mansard roof or other fascia, such that no part of the sign extends vertically above the highest portion of the roof and such that no part of the sign is separated from the rest of the roof by more than 12 inches.
 24. **Interim Sign:** Any sign used as an identifier of the business on the property on a temporary basis, which is replaced with a permanent sign.
 25. **Lightbox:** Any sign illuminated by an internal light source located behind a translucent panel which is the continuous front face of the sign.
 26. **Lighting Cove:** A decorative architectural device that conceals a light source and is mounted above, below or around and separate from a sign face, leaving a gap that reflects the light back and creates a soft lighting effect around the sign face.
 27. **Maintain:** To allow to exist or to continue.
 28. **Neon Sign:** A self-illuminated sign using neon light which is created by injecting either neon or argon gas into a thin glass tube that has been bent to resemble either a letter or graphic design.
 29. **Non-conforming Sign:** Any sign that existed on the effective date of this ordinance (or amendment thereto), and does not comply with the regulations set forth herein.
 30. **Off-Site Advertising:** See billboards.
 31. **Portable Signs:** Any sign not permanently attached to the ground or other permanent structure, or a sign designed to be transported by means of wheels; signs converted to A- or T- frames; menu and sandwich board signs. Includes A-Frame Signs.
 32. **Primary Building Frontage:** The lineal extent of the public face of a structure.
 33. **Projecting Sign:** Any two-sided sign which is supported by an exterior wall of a building with the exposed face of said sign in a plane approximately perpendicular to the plane of the wall, etc. and projecting more than twelve (12) inches and less than sixty (60) inches.
 34. **Real Estate Signs:** All signs advertising the sale or rental of the premises on which it is located; on subdivisions of land, all signs erected solely to advertise the selling of land or buildings in said subdivision.
 35. **Religious Institution Signs:** All signs erected by religious institutions on any land, building or structure used by such agencies and any other signs at any location required by such agencies.
 36. **Repair:** To restore to sound condition, but not reconstruct. Repairs are considered general, routine maintenance.
 37. **Resident Identification Sign:** Any sign in a residential district, either attached or freestanding, indicating only the name of the occupant, street number, and accessory permitted uses or occupations engaged in thereon.
 38. **Roof Line:** The top of the roof or the top of the parapet, whichever forms the top line of the building silhouette, on the side of building on which the sign is located.

39. **Roof Sign:** Any sign erected and constructed wholly on and over the roof of a building, supported by the roof structure.
40. **Secondary Building Frontage:** If a business has a direct entrance into the business in a wall other than the front wall, the lineal extent of the public face of this side.
41. **Self-illuminated sign:** Any sign illuminated by an artificial light source located within the front face of the sign including channel letters.
42. **Sign:** Any object, device, display, or structure or part thereof which is affixed to or otherwise represented directly or indirectly upon a building interior or exterior or piece of land and that is used to advertise, identify, display, or attract attention to any object, person, institution, organization, business, product, service, place, activity, or event related to the premises on which the sign is situated by any means including words, letters, figures, designs, or symbols.
43. **Sign Face:** The area made available by the sign structure for the purpose of displaying a message thereon.
44. **Sign Permit:** A permit issued by the Town to regulate the erection, expansion, alteration, relocation, or reconstruction of signs in all parts of this municipality.
45. **Temporary Sign:** A banner, pennant, poster or advertising display constructed of cloth, canvas, plastic sheet, cardboard, wallboard, sheet metal, plywood or similar materials on private property and intended to be displayed for a limited period of time, includes political signs.
46. **Vehicle Sign:** Any sign on a vehicle of any kind, provided the sign is painted or attached directly to the body of the original vehicle and does not project or extend beyond two (2) inches from the original manufactured body proper of the vehicle. The vehicle to which the sign is attached shall be in proper working order and shall bear a current license plate and shall not be permanently parked on a public street or street right-of-way. A sign in or on a vehicle that advertises the vehicle for sale, lease or rental shall not be considered a Vehicle Sign.
47. **Wall Sign:** Any sign attached parallel to, but within twelve inches of, a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign surface.
48. **Window Area:** The total area of all windows along a building frontage.
49. **Window Sign:** Any sign visible from the exterior of a building that is painted on, affixed to, or suspended immediately in front of, on, or up to 24" behind a window.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: Roadside signage is a primary means of advertising for many local businesses. For the past several years, the Planning Board has presented initiatives to Town Meeting that have been aimed at reducing barriers to economic development opportunities in our commercial areas. This article is one such initiative, and comes about from discussions with business owners, the Design Review Board and other interested residents. The changes are intended to revise sections of the Sign Bylaw that have caused confusion and impeded business due to an overall restriction on the amount of signage allowed per business. In addition, the proposed changes will modernize the bylaw to allow limited types of illuminated signs. Major provisions of the revised bylaw, which are of particular interest to business owners, are the allowance for larger signs as a factor of building size (in scale with the building); additional signage in windows; and one additional secondary sign on a building. Clarification of setback limitations on freestanding signs has been addressed, as have issues relating to two-sided signs. This revision does not correct all restrictions in the bylaw, namely freestanding signs. The authors of this bylaw chose to continue discussion on that issue, and tackle it at a later date. This article will give business establishments more flexibility in

their advertising, which is in keeping with Sudbury's goal for economic sustainability. The Planning Board and the Design Review Board urge passage of this article.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 50. AMEND ZONING BYLAW, ART. IX.4243.k – WATER RESOURCE PROTECTION OVERLAY DISTRICTS, IMPERVIOUS SURFACE LIMITATION

To see if the Town will vote to amend the Zoning Bylaw, Article IX, Section 4243.k by deleting the words ", but less than 25%," so that section reads:

"4243.k: Any use that will render impervious more than 15% of any lot, or 2500 square feet, whichever is greater. A system for groundwater recharge must be provided which does not degrade groundwater quality. For non-residential uses, recharge shall be by stormwater infiltration basins or similar system covered with natural vegetation, and dry wells may be considered only where other methods are infeasible. For all non-residential uses, all such basins and wells shall be preceded by forebays, or oil, grease, and sediment traps or other best management practices to facilitate removal of contamination. Any and all recharge areas shall be permanently maintained in full working order by the owner.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This article is being proposed to encourage redevelopment of older commercial sites and to achieve a higher level of protection of groundwater supplies in the Zone II area. It serves as an incentive to upgrade older properties by allowing more impervious surface (that area covered by pavement or buildings) to be developed. However, that impervious surface will require stormwater management controls in order to collect and treat the runoff before it leaves the property. Many of the older commercial properties have no stormwater control, and the runoff flows overland into Hop Brook and its surrounding wetlands. Many of these sites have not considered redevelopment or upgrades due to the restrictive nature of the impervious surface requirement contained in the Water Resource Protection District. Some may now take the initiative to upgrade their sites in order to increase their property value.

Protection of groundwater quality is the premise of the Water Resource Protection District Bylaw. This proposal will not decrease the level of protection afforded by the bylaw. It will give property owners an alternative to upgrade properties and install stormwater management structures, or leave the property as is. It removes a perceived obstacle to redevelopment and encourages responsible development. Zoning controls restricting development of a site to no more than 70% impervious surface are still in effect through the Zoning Bylaw.

Properties affected by this change are primarily those located around the Route 20/Union Avenue business district. While many of the larger commercial properties have made significant upgrades to their properties in recent years, the smaller properties have not. This amendment will facilitate the revitalization of those smaller properties. It is a win-win situation for the Town. Property upgrades will occur, and environmental protections will be strengthened.

This amendment brings the local Water Resource Protection District Bylaw into conformance with the State Model Bylaw and removes an obstacle to redevelopment of existing commercial properties, while being more protective of the environment by requiring collection and treatment of runoff.

This article is in conformance with several recommendations of the 2001 Sudbury Master Plan. It will decrease non-point source pollution by requiring stormwater management controls on new development, and it promotes economic development that sustains Sudbury's natural resources. The Planning Board urges support.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 51. AMEND ZONING BYLAW, ART. IX.2230 – TABLE OF
PRINCIPAL USE REGULATIONS, APPENDIX A**

To see if the Town will vote to amend the Zoning Bylaw, Article IX, Section 2230, Table of Principal Use Regulations, by amending Appendix A to permit the following uses in Limited Industrial Districts (LID) and Industrial Park Districts (IPD), where they are presently prohibited:

Wholesale, warehouse, self-storage, mini-warehouse or distribution facility;

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: The parcels with these zoning classifications are Chiswick Park and its surrounding properties: Saxonville Lumber, and the former New England Door parcel, Raytheon, the Town landfill, and Methods Machines (7-acre parcel located behind Union Avenue to the west). The buildings on these parcels are suitable for wholesale and warehouse uses. The inability to utilize the buildings for these types of uses creates an obstacle to the resale of the properties, and reduces the property assessment. In order to maximize the economic potential of these properties, thereby creating the maximum tax benefit for the Town, suitable uses must be permitted. This article seeks to further implement the economic development goals of the 2001 Sudbury Master Plan by promoting economic growth in existing developed areas. The Planning Board urges support of this article.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 52. AMEND ZONING BYLAW, ART. IX. 2600 App. B & s.2641 –
FRONT YARD SETBACK IN RESIDENTIAL DISTRICTS**

To see if the Town will vote to amend Article IX, Section 2600, Appendix B - Table of Dimensional Requirements, of the Zoning Bylaw by deleting therefrom in the "Min. Street Centerline Setback (ft.)" column the 65' dimension for A, C and WI Districts and changing the Minimum Front Yard setback requirements for those Residential Districts from 35' to 40'; and to renumber existing Section 2641 to 2641A and insert a new Section 2641B to read as follows:

"2641B. Minimum Front Yard. In all residential districts, any conforming front yard setback in existence at the time of the adoption of this bylaw amendment shall continue to be considered a conforming setback for the purpose of this Zoning Bylaw. For the purposes of zoning, a corner lot shall be considered to have two front yard setbacks.";

or act on anything relative thereto.

Submitted by Petition on behalf of the Building Inspector.

(Two-thirds vote required)

BUILDING INSPECTOR REPORT: This article seeks to simplify the table of dimensional requirements. Currently, there is a column entitled, "Min. Street Centerline Setback". The centerline setback dimension for A, C, and WI zoning districts is a carryover from when property ownership extended to the centerline of abutting roads. The centerline dimension requirement is confusing, difficult to understand and unnecessary. In the majority of cases, the 65' requirement would produce a 40' front yard setback dimension. To standardize the residential front yard setback at 40' from the front property line will clarify, simplify and update this dimensional requirement. The result will be a more reader-friendly table and the elimination of an often confusing question as to actual front yard requirements for zoning purposes. Any conforming front yard setback in existence at the time of the adoption of this bylaw amendment shall continue to be considered a conforming lot for the purposes of this Zoning Bylaw setback. For the purpose of zoning, a corner lot shall be considered to have two front yard setbacks.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

PLANNING BOARD REPORT: The Planning Board supports this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 53. AMEND BYLAWS, ART. V.29 -- DOOR-TO-DOOR SOLICITATION

To see if the Town will vote to delete Section 29, Door-to-Door Salesmen, of Article V, Public Safety, of the Town of Sudbury Bylaws, in its entirety, and substitute therefore the following:

"Section 29. Door-to-Door Solicitation

- (a) **Purpose.** This Bylaw, adopted pursuant to G.L.c. 43B, s.13 and Article 89 of the Amendments to the Constitution of the Commonwealth of Massachusetts, establishes registration requirements for all persons intending to engage in door-to-door canvassing or solicitation in the Town of Sudbury in order to (1) protect its citizens from disruption of peaceful enjoyment of their residences and from the perpetration of fraud or other crimes; and (2) to allow for reasonable access to residents in their homes by persons or organizations who wish to communicate either commercial or non-commercial messages.
- (b) **Definitions.** The following terms shall have the meanings set forth in G.L.c. 101, s.1 et seq., and are summarized for the purposes of these regulations as follows:
 - (1) "Transient Vendor", "Transient Business": A transient vendor is a person who conducts a transient business for profit. A transient business (temporary business) is any exhibition and sale of goods, wares or merchandise which is carried on in any structure (such as a building, tent, or booth) unless such place is open for business during usual business hours for a period of at least 12 consecutive months.
 - (2) "Hawkers and Peddlers": Any person who goes from place to place within the Town selling goods for profit, whether on foot or in a vehicle, is a hawker or peddler.
 - (3) "Door-to-Door Solicitation": Any person who travels from door to door within the Town soliciting something for any organization not incorporated under Chapter 180 of the General Laws (not-for-profit organizations), whether selling something or not, is conducting door-to-door solicitation.

- (4) "Person": For purposes of these regulations, the persons being regulated herein are those persons over the age of 16 who are engaging in the activities regulated herein for or on behalf of for profit organizations.
- (c) Scope. These regulations shall apply to all persons conducting the foregoing activities within the Town.
- (d) Compliance Requirements. Each person engaging in the foregoing activities shall be subject to, responsible for and fully in compliance at all times with the following requirements:

(1) Registration Requirements.

(i) Persons not registered (licensed) by the State shall make application for a Town of Sudbury registration card to the Chief of Police, on a form containing the following information: the applicant's name, signature, home address; at least one (1) form of photo identification issued by a State or Federal agency; the name, address, and phone number of the owner or parties in whose interest the business is to be conducted, and their business address; a brief description of the business to be conducted within the Town; identification of vehicles that will be utilized for this purpose; the applicant's social security number; whether the applicant has ever been charged with a felony, or any of the following misdemeanors:

assault or assault and battery,
breaking and entering a building or ship with the intent to commit a misdemeanor,
any form of larceny or fraud,
buying, receiving or concealing stolen goods,
deceptive advertising, or violation of consumer protection laws,
making or publishing false statements,
trespassing on property after prohibition,

and if so, the disposition; and whether there are any outstanding criminal proceedings. The application shall be made under oath. The applicant shall be photographed, and his or her fingerprints taken for the purpose of identification. The Chief of Police shall approve the application within five (5) days of its filing unless he determines either that the application is incomplete, the applicant is a convicted felon, has been convicted of any of the above listed misdemeanors, or is a fugitive from justice. If the application is approved, the Chief shall cause to have a registration card issued within three (3) business days. The registration card shall be in the form of an identification card, containing the name, signature and photograph of the licensee. Such card shall be non-transferable, and valid only for the person identified therein and only for the purpose as shown on the license. The card shall be valid for a period of thirty (30) days from the date of issuance (or if the expiration date is not a business day, the expiration date will be on the next business day following). Any such registration card shall be void upon its surrender or revocation, or upon the filing of a report of loss or theft with the Police Department.

(ii) Persons registered (licensed) by the State shall not be subject to the foregoing paragraph, but shall report to the Chief prior to conducting his or her business within the Town, and shall provide the Chief of Police with a copy of his or her State registration or license.

(iii) Registration card or license to be carried on person of licensee. Such State or local registration card or license shall be carried on the person of licensee while the business activity is being conducted, and shall be provided to any police officer upon request or command. In the case of a transient business, the license shall be displayed visibly within the structure where such business is being conducted. Such registration card or license, if issued locally, shall be the property of the Town of Sudbury and shall be surrendered to the Chief of Police upon its expiration.

(iv) Registration card (license) fee. The filing of a State license as required shall not be subject to a fee; the fee for a local registration card (license) shall be \$25.00.

- (2) Restrictions on activity. No activity governed by these regulations shall be conducted upon public or private premises which has been duly posted "No Solicitation", or words of similar meaning, or when the owners of said property have registered with the Police Department and requested to be placed on a "No Soliciting" list. The residents on this list have contacted the Sudbury Police Department to record the fact that there is to be no soliciting on their property. It is the responsibility of each solicitation group to provide a current copy of this list to each member of their group to be carried on his or her person while the business activity is being conducted. Violation of the "No Soliciting" list is cause for penalty to solicitors up to and including arrest for trespassing after notice.
- (3) Duties of solicitors. Immediately upon entering any premises, the solicitor or canvasser must present his registration card for inspection by the occupant, request that he or she read the registration card and inform the occupant in clear language the nature and purpose of his or her business and, if he or she is representing an organization, the name and nature of that organization.

Any solicitor or canvasser who has entered any premises shall immediately, and peacefully, depart from the premises when requested to do so by the occupant. It shall be the duty of every organization employing solicitors or canvassers to notify the Police Department daily as to the area(s) of Town in which they will be operating.

- (e) Penalties. Any person or organization who violates any provision of this bylaw shall be subject to a fine of \$50 for the first offense and \$100 for each subsequent offense within any one twelve-month period, each subsequent offense constituting a separate offense. Any person or organization who knowingly provides false information on the registration application shall have his, her or its registration revoked by the Chief of Police by written notice delivered to the holder of the registration in person, or sent to the holder by Certified Mail at the address set forth in the application.
- (f) Appeals. Any person or organization who is denied registration, or whose registration has been revoked, may appeal by filing a written notice of appeal with the Board of Selectmen. Such appeal must be filed within ten (10) days after receipt of the notice of denial or revocation. The Board of Selectmen shall hear and determine the appeal within thirty (30) days after the filing of the written notice of appeal.
- (g) Exemptions. These regulations shall not apply to any persons conducting a temporary sale of items upon his or her property commonly known as a "garage sale" or "yard sale", nor to any persons engaged in the foregoing activities for or on behalf of a not-for-profit organization incorporated under Chapter 180 of the Massachusetts General Laws.
- (h) Severability. Invalidity of any individual provisions of this bylaw shall not affect the validity of the bylaw as a whole.";

or act on anything relative thereto.

Submitted by the Police Chief.

(Majority vote required)

POLICE CHIEF REPORT: Recent court decisions have rendered the Town of Sudbury's current Bylaw prohibiting commercial door-to-door solicitation unenforceable. However, the article before you will enable the Town to establish registration requirements in order to more effectively regulate any commercial or non-commercial organization wishing to solicit residences located in the Town of Sudbury.

BOARD OF SELECTMEN POSITION: The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 54. SPECIAL ACT – SENIOR CITIZEN REAL ESTATE TAX EXEMPTION

To see if the Town will vote to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to provide that the Assessors of the Town of Sudbury shall use the Senior Citizen Real Estate Tax Exemption as described below:

"SENIOR CITIZEN REAL ESTATE TAX EXEMPTION

Section 1. Purpose

The purpose of the Senior Citizen Real Estate Tax Exemption is to encourage Sudbury's senior citizens to remain in the community adding to its vitality and character. High real estate taxes often force or encourage senior citizens to sell their homes and move. As a consequence, these homes are often bought by families seeking to move to Sudbury for the quality of its school system thereby further pressuring school enrollment and budgets. The Senior Citizen Real Estate Tax Exemption is designed to reduce the tax burden for all of Sudbury's senior citizens living in single-family homes to encourage them to remain in their homes.

Section 2. Qualifications

The Senior Citizen Real Estate Tax Exemption only applies to an owner occupied single family residence where: (1) at least one of the owners owning at least 50% of the residence is at least 60 years old and (2) there is no one staying in the residence for more than 60 days during the Fiscal Year who is either under the age of 6 years old or who attends a public or private pre-school, nursery school, elementary school, middle school, junior high school or senior high school or similar school. The minimum 60 year old age qualification shall be established as of July 1 at the beginning of each Fiscal Year.

The Senior Citizen Real Estate Tax Exemption shall be prorated for purchases or sales of real estate during the year as long as the other qualifications are met but shall not be prorated otherwise. To apply for an Exemption, the Property owner must file an application on a form prepared by the Board of Assessors, attest to the facts establishing qualification for the exemption under the pains and penalties of perjury, and file the application by the deadline date set by the Assessors. Each quarter, the owners shall be required to recertify their eligibility under the pains and penalties of perjury, by returning a recertification form prepared by the Assessors and mailed with each quarterly tax bill to those receiving the exemption.

Section 3. Exemption Amount

The initial Senior Citizen Real Estate Tax Exemption shall be the smaller of 50% of the real estate tax otherwise due on the property or 50% of real estate tax due for a house valued at the Average Residential Assessment for the entire Town.

Section 4. Changes in the Exemption Percentage and Maximum Amount

The Senior Citizen Real Estate Tax Exemption Percent can be changed by a two-thirds vote of Town Meeting. Increases can be voted to take effect at any time. The effective date for any decrease in the exemption percentage shall not become effective for at least four (4) years. Prior to any vote to change the exemption percentage, the Selectmen, and the Finance Committee shall each be required to hold a public hearing and then report to Town Meeting on their recommendations before any action can be taken.";

said petition to the General Court is to be made and legislation to take effect without further submission to the Sudbury Town Meeting, or act on anything relative thereto.

Submitted by Petition.

(Majority vote required)

PETITIONERS REPORT: There are very limited methods whereby Sudbury can encourage its senior citizens to remain in their homes and thereby slow the dramatic increases in the children moving into Town which further increases educational expenses and further accelerates the increases in real estate taxes forcing more seniors out of their homes.

Establishing a Senior Citizen Real Estate Tax Exemption through a Home Rule petition would make a dramatic improvement in Sudbury's ability to reduce the real estate tax burden for Sudbury's Senior Citizens. Because Senior Citizens consume few Town resources, the Real Estate taxes will more than cover the cost of Town services provided senior citizens. On balance, the Sudbury Senior Community will still be contributing net taxes to support Sudbury's school systems.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 55. AMEND ZONING BYLAW, ART. IX.4275.g – WATER RESOURCE PROTECTION OVERLAY DISTRICTS, SPECIAL PERMIT CRITERIA

To see if the Town will vote to amend the Sudbury Zoning Bylaw by adding a new Section 4275.g as follows:

"g. For a Water Resource Protection District Special Permit for land in Zone II, the applicant has secured a unanimous recommendation for approval by the Commissioners of the Sudbury Water District, has secured a 2/3 vote recommending approval from the Sudbury Water Resource Protection Committee established pursuant to Article XXIII of the Town of Sudbury General Bylaws, and has secured a 2/3 vote recommending approval from the Sudbury Conservation Commission.";

or act on anything relative thereto.

Submitted by Petition.

(Two thirds vote required)

PETITIONERS REPORT: Protection of Sudbury's Zone II Water Resource Protection Districts is among the most important responsibilities in Town government. A single careless mistake in the permitting process for work in Zone II has the potential to destroy Sudbury's limited sources of drinking water, most of which are concentrated along Route 20.

With this in mind, and the proposal made elsewhere in the Warrant by the Sudbury Planning Board to remove the current 25% limitation on Impervious Surface Area in Zone II to better accommodate economic development, it seemed prudent to insure that all Zone II Special Permit applications be given widespread scrutiny by a variety of environmentally responsible Town boards before permission is granted.

By adopting this Amendment, we can be sure that if the Planning Board, Water Commissioners, Water Resource Protection Committee and the Conservation Commission all agree that a "Zone II Special Permit" is environmentally responsible Sudbury will far improve the protection of its water supply for future generations than if only a 2/3 vote by the 5 member Planning Board is all that is required to obtain a "Zone II Special Permit"

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

PLANNING BOARD REPORT: The Planning Board will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 56. AUTHORIZE TRANSFER OF PARCEL C07-020 OFF LONGFELLOW ROAD TO CONSERVATION COMMISSION

To see if the Town will vote to transfer from the control of the Park and Recreation Commission or the Board of Selectmen, whichever is appropriate, the following described parcel to the custody and control of the Conservation Commission for all purposes included in General Laws, Chapter 40, Section 8C, as it now reads or may hereafter be amended:

Land off Longfellow Road containing approximately 6.37 acres, shown as Parcel 020 on Town Property Map C07;

and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the transfer including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: This article proposes transferring control of the pocket park on Longfellow Road (6.37 acres listed as Parcel 20 on Town Property Map C07) from the Park and Recreation Commission to the Conservation Commission for the purpose of maintaining the land in its natural state for passive recreational purposes.

This land was deeded to the Town in the 1950s for the purpose of creating a playground. It has been used by the surrounding community for almost 50 years for hiking, nature walks, viewing wildlife and other passive recreational activities. The goal of this article is to protect the current natural state of the property and maintain its use for generations to come.

In addition to being a critical recreational resource, the Longfellow property is also an important habitat for wildlife. Wild turkeys, foxes, deer, nesting ducks and other birds inhabit the area. There is a pond on the property which is a link in a chain of ponds, streams and wetlands that stretch from Rte. 117 south for close to a mile. This forms an important corridor for wildlife who nest and forage on these lands.

The neighborhoods surrounding this parcel are long established. Most houses are 25 to 50 years old. The area is fully built out and there is no other publicly owned open space in these neighborhoods. The Town already owns the land and would be able to retain this valuable parcel of open space at no additional cost. Preserving this land in its natural state would maintain a valuable resource today and ensure a valuable legacy for the future.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 57. AUTHORIZE TRANSFER OF PARCEL H05-027 OFF HEMLOCK ROAD
TO CONSERVATION COMMISSION**

To see if the Town will vote to transfer from the control of the Park and Recreation Commission or the Board of Selectmen, whichever is appropriate, the following described parcel to the custody and control of the Conservation Commission for all purposes included in General Laws, Chapter 40, Section 8C, as it now reads or may hereafter be amended:

Land off Hemlock Road containing approximately 1.12 acres, shown as Parcel 027 on Town Property Map H05;

and to authorize and direct the Selectmen to take whatever steps are necessary to effectuate the transfer including, if necessary, a petition or petitions to the State legislature; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: Petitioners will report at Town Meeting on this article.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting on this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

It is the opinion of Town Counsel that, if the Bylaw amendment proposed in the following article in the Warrant for the 2003 Annual Town Meeting is properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed change will become a valid amendment to the Sudbury Bylaws:

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PART II
FINANCIAL SECTION

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FY04 FINANCE COMMITTEE REPORT

Dear Citizen of Sudbury,

The purpose of this report and our recommendations at Town Meeting are to assist you in understanding the fiscal year 2004 budget, certain financial matters, and articles to be presented to you at Town Meeting. We believe, above all, an informed voter is essential for our Town's democracy. The Finance Committee's role in Town government is to facilitate financial issues of our citizens to those that deliver services, oversee the budget process, and make recommendations to you regarding the overall budget within the framework of the Town needs and revenues.

The Finance Committee (the "FinCom") developed and issued budget guidelines to representatives and committee members of the Sudbury Public Schools, Lincoln-Sudbury Regional School District, Minuteman High School and the Town of Sudbury. Under these guidelines, we requested operating budgets for fiscal year 2004 ("FY04") (July 1, 2003 through June 30, 2004) under three different scenarios. For wages and all other operating costs, we requested increases be limited to 0%, 3% and 5%. However, all three scenarios could include an unspecified increase necessary to fund pension, benefits and insurance costs which the FinCom considered to be somewhat fixed and non-discretionary. The Town departments and schools were also free to submit any other budgets they wished the FinCom to consider.

Under each of these scenarios, we also requested an account of the potential impacts to services for each submitting Town department and school. During the budgeting process, assigned liaisons from the FinCom attended monthly budget planning meetings with representatives and committee members of the various Town departments and schools. At these meetings, and in numerous phone calls and e-mails between these monthly meetings, the liaisons and representatives of the Town departments and schools had in-depth discussions about budget matters. This information flow enabled the FinCom to have a high degree of familiarity with the budgets during hearings and deliberations conducted over a six-week period beginning in January.

Non-Override Budget

As required by law, the FinCom must recommend a non-override budget at Town Meeting in April. Under the scenario for zero percent growth in salaries and other costs, a deficit of almost \$400,000 still remained in order to meet the requirement of a non-override budget which included revenue assumptions increasing Town property taxes the allowable 2 ½ % plus growth and reducing anticipated state aid by 10% from FY 2003. Through various special meetings with Town officials, school officials (both K-8 and LS), committee members (both K-8 and LS) and FinCom members, agreement was reached on the amount each cost center would share in reducing this deficit. Based on these discussions the FinCom recommended approval of the non-override budget by a vote of 6 to 1.

The Override Decision

FinCom then addressed the issue of whether or not to recommend an override budget at Town Meeting. Debate regarding an override surrounded several known trends and unknown factors. Pension and other benefits have been significant drivers in increasing costs. Continued annual increases in excess of 15% in pension and benefits costs are unsustainable and some long-term solution will have to be found. The stock market has also impacted the budget through its negative returns that exacerbate pension funding requirements. The national, regional and local economies along with stock market losses have negatively impacted state revenues which will, in turn, translate into reduced state aid to the Town and Regional School District. The current economic downturn has also caused many Town residents to lose their jobs, and coupled with low savings rates, have put a strain on many of the Town's seniors living on fixed incomes.

In addition to these unfavorable trends, there are a spate of "unknowns" yet to be resolved, with potentially serious impacts to the FY 2004 budget. First, all Town departments and schools have projected 10% reductions in state aid for the FY 2004 budget. The Commonwealth has indicated its intention to revise the present formulas used to allocate various aid to cities and towns. These revisions may seriously impact aid to the more "affluent" communities in Metrowest. The FinCom believes a very real possibility exists that state aid for FY 2004 could be cut beyond the 10% provided for in the non-override budget. Second, special education reimbursement from the Commonwealth for FY 2004 is another cause for concern. While the Commonwealth

mandates the programs, notification has been received that the Commonwealth is not expected to fully fund its share for the last quarter of FY 2003. If this non-funding of special education by the Commonwealth continues into FY 2004, it would have a serious impact on the FY 2004 budget. Lastly, the Town and School Committees are presently in the collective bargaining process with a majority of the unions employed in Sudbury for agreements that will begin July 1, 2004. While we consider this another "unknown," the FinCom has anticipated some level of salary increases and reviewed with the Town departments and schools the impact to services from these projected increases on the FY 2004 budget. In addition to the FY 2004 impact of these agreements, FinCom is also concerned about the cost and service impacts in FY 2005 and 2006 of such wage settlements.

Conclusion

FinCom is fully aware of and appreciates the impact to the Town and schools services under the non-override budget it is recommending. In our view, the level of services provided by this budget represents an acceptable compromise formulated by mutual cooperation between the Town departments, the schools and the FinCom; particularly given the economic environment. Moreover, many of the "unknowns" mentioned above will become clearer over the coming months resulting in the possibility that even the non-override budget would be under-funded. Rather than recommend an override budget at this time, under the cloud of these "unknowns," the FinCom has taken the position that it is prudent for our citizens to defer any decision regarding an override to a later date should it then be necessary to fund revenue shortfalls.

As citizens of Sudbury, we have come to expect a certain level of service from our Town, a first rate education from our schools and high standards for our students. Your Finance Committee is still striving for that vision, despite these economic times. With much thought and deliberation this was our reasoning in voting, unanimously, not to recommend an override at this time.

Respectfully yours,

Town of Sudbury Finance Committee

M. Tracy Billig, Co-Chair
Robert Hurstak
John V. Nikula

Michael Grosberg, Co-Chair
Don Hutchinson
Martha M. Ragones

Larry Rowe, Vice-Chair
Robert N. Jacobson
Sheila A. Stewart

SUDBURY PUBLIC SCHOOLS SUPERINTENDENT'S REPORT

The Sudbury School Committee voted a 3% budget increase for FY04, which would have resulted in a budget of \$22,781,917. That would have been a dollar increase of \$663,551.

The Finance Committee recently voted a recommended budget of \$22,027,919 for the Sudbury Public Schools for FY04. This figure is \$90,447 less than the current FY03 figure of \$22,118,366. In order to meet our known financial obligations for FY04 we will have to reduce our present budget by \$257,989. Those costs relate to operational expenses such as bus contract agreements and step and lane charges for staff, for example. That figure does not include any other reductions that would have to be made as a result of any and all contractual agreements being, or about to be negotiated with all 393 employees of the Sudbury Public Schools. It does not include any reduction in the 50/50 cost split that the State has shared with school districts in past years for residentially placed students with significant special needs. We have been advised that the 50/50 split may be reduced next year. That amount currently is \$480,000, for which we pay 50% and the state pays the other 50%. Any reduction in the percentage split will be assessed to local school systems.

Finally, these cuts will follow the \$1 million in reductions we made to last year's requested budget for FY03. We cut more than 19 full-time equivalent positions last spring for this school year. Many more positions will have to be cut for next year.

LINCOLN-SADBURY SUPERINTENDENT'S REPORT

In deliberations with the Lincoln and Sudbury Finance Committees leading up to a budget vote by the School Committee, it was wisely decided to separate out the costs of pensions, insurance and debt service from the operating budget, in order to provide a clear and consistent budget picture that would delineate what costs we have control over, and what costs we don't. After removing those costs, the School Committee voted a budget that represents a 3% operating budget increase.

Unfortunately, in order for both the towns of Lincoln and Sudbury to fund their share of this budget an override would be needed. After lengthy discussions among the three cost centers in Sudbury, it was decided that the Town would not request an operating budget override at this time. Therefore, in FY04, we will need to reduce our operating budget by \$543,301 to meet the Town's no-override budget. In order to accomplish this, we will need to further reduce department budgets, make staff reductions in the professional and non-professional ranks, reduce our athletic and extracurricular budgets, and trim back programs.

Increasing enrollment continues to be one of the primary driving forces affecting the L-S budget. In a two-year span, our enrollment has increased by 10%, while our operating budget has declined by 9.4%. This has inevitably put a severe strain on the services we are able to provide students, and has resulted in increased class sizes in a number of areas, and significant reductions in our purchases of textbooks, materials, and supplies.

While we understand and appreciate the financial difficulties that have necessitated these budget reductions, the school continues to grow, and certain fixed costs continue to rise. I am hoping that once we have "tightened our belts" to deal with the current crisis, we will begin to restore programs and personnel at L-S to bring us back to the level of educational service and quality that students and parents expect and deserve.

TOWN MANAGER'S REPORT

In facing the extraordinarily difficult year ahead, I submitted two budgets to the Finance Committee for consideration for Town operating departments for FY04: a 3% growth budget and a no-growth budget. The 3% budget would have kept intact the current level of services, but not restored the service levels that were cut to balance the FY03 budget. However, a 3% growth budget level for the Town as well as the two school systems would have required an override of Proposition 2 ½. After public hearings by the Finance Committee and lengthy discussions with representatives of the Sudbury Public Schools and the Lincoln-Sudbury Regional High School, the Board of Selectmen determined it was not in the Town's best interests to put forth a ballot question for a tax override at the time of printing of the warrant. Both the Board of Selectmen and Finance Committee acknowledge that, should the Town's revenue picture worsen due to Local Aid cuts beyond the 10% projected, a serious FY04 budget gap could still emerge, and then the Town will be forced to address options for either raising property taxes through a request for an override or through further budget cuts.

Therefore the no-growth budget for the Town operating departments shows a cut of \$351,981 from the 3% growth budget. The final FY04 budget request of \$14,046,642 is still slightly higher than the FY03 budget. However, nearly all of this increase will go to the increased cost of pension and health insurance benefits for employees, and increases in premiums for property and casualty insurance. To the extent possible, public safety and public works were protected from the most significant cuts made to Town programs. The Town already spends at the low end for these services compared to our surrounding communities, and staffing has not been increased as the Town has grown in population. As Town Manager, I feel that the Town is already at the absolutely minimum staffing in these core services.

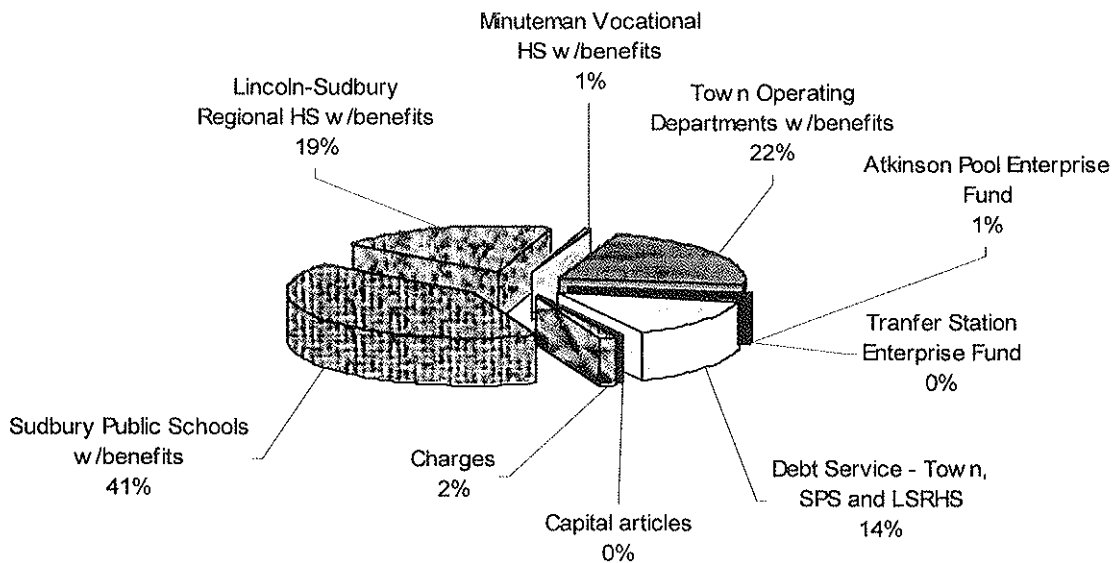
I join with the Board of Selectmen, the Finance Committee, the School Committees and Superintendents in hoping that better times will be ahead. I appreciate their shared determination that the Town of Sudbury will continue to rely on sound financial planning and management policies to cope with the present financial situation and guide us for the future.

FY04 BUDGET SUMMARY SHEET

EXPENDITURES	Appropriated FY01	Appropriated FY02	Appropriated FY03	School/ Town Requested FY04	FinCom Recommended FY04
LSRHS (Operating Assessment)	\$10,119,235	\$11,055,205	\$11,630,304	\$12,537,932	\$12,076,615
LSRHS (Debt Assessment)	\$217,257	\$345,803	\$576,388	\$1,089,609	\$1,089,609
SPS less offsets	\$19,222,973	\$21,007,211	\$22,118,366	\$22,781,917	\$22,027,919
SPS Employee Benefits	\$2,160,140	\$2,755,546	\$3,356,073	\$4,141,960	\$4,119,180
Minuteman Regional (Assessment)	\$256,112	\$319,158	\$378,971	\$434,510	\$357,315
Sub-total: Schools	\$31,975,717	\$35,482,923	\$38,060,102	\$40,985,928	\$39,670,638
General Government	\$1,657,764	\$1,864,616	\$1,912,207	\$1,945,239	\$1,929,658
Public Safety	\$4,565,283	\$4,873,589	\$5,126,282	\$5,208,225	\$5,133,565
Public Works	\$2,213,525	\$2,368,938	\$2,494,824	\$2,600,646	\$2,545,971
Human Services	\$476,077	\$504,665	\$506,555	\$538,582	\$482,261
Culture & Recreation	\$768,527	\$801,036	\$867,137	\$894,159	\$868,109
Town Employee Benefits	\$1,953,729	\$2,033,379	\$2,463,147	\$2,706,697	\$2,690,198
Unclassified & Transfer Accounts	\$523,467	\$430,580	\$392,280	\$505,075	\$396,880
Sub-total: Town Services	\$12,158,372	\$12,876,803	\$13,762,432	\$14,398,623	\$14,046,642
Debt Service	\$4,206,637	\$10,424,391	\$9,834,201	\$7,906,725	\$7,906,725
Total: Article 4 Operating Budget	\$48,340,726	\$58,784,117	\$61,656,735	\$63,291,276	\$61,624,005
Solid Waste Enterprise	\$238,855	\$239,536	\$214,118	\$214,459	\$214,459
Pool Enterprise	\$370,080	\$393,484	\$391,887	\$422,762	\$395,375
Articles thru debt	\$2,785,000	\$5,081,800	\$0	\$0	\$0
Articles thru debt	-\$2,785,000	-\$5,081,800	\$0	\$0	\$0
Non debt capital	\$0	\$0	\$68,000	\$50,000	\$40,000
Articles in operating	\$600	\$800	\$1,400	\$1,200	\$1,200
Capital, Ambulance	\$0	\$0	\$0	\$140,000	\$140,000
Stabilization	\$300,000	\$200,000	\$0	\$100,000	\$0
Sub-total: Other	\$909,535	\$833,820	\$675,405	\$928,421	\$791,034
Charges	\$1,069,092	\$1,036,445	\$1,052,007	\$1,125,000	\$1,125,000
TOTAL: EXPENDITURES	\$50,319,353	\$60,654,382	\$63,384,147	\$65,344,697	\$63,540,039

RECEIPTS					
Cherry Sheet/Local Aid	\$5,241,577	\$5,211,723	\$5,087,907	\$4,780,288	\$4,780,288
Additional School Assistance	\$321,325	\$0	\$0	\$0	\$0
Local Receipts	\$3,978,000	\$4,301,351	\$4,096,369	\$4,149,494	\$4,149,494
Free Cash/ Transfers	\$1,800,000	\$1,900,000	\$1,180,000	\$940,000	\$940,000
Retirement Trust Fund	\$28,517	\$30,000	\$20,000	\$15,000	\$15,000
Abatement Surplus	\$222,547	\$656,740	\$194,033	\$273,138	\$273,138
Article 31, 1996 ATM	\$0	\$0	\$76,263	\$0	\$0
Article 19, 1995 ATM	\$0	\$0	\$0	\$40,000	\$40,000
Ambulance Fund	\$120,692	\$115,122	\$192,494	\$340,853	\$340,853
Enterprise Funds	\$670,847	\$665,000	\$583,877	\$677,606	\$677,606
Total: Receipts	\$12,383,505	\$12,879,936	\$11,430,943	\$11,216,379	\$11,216,379
REQUIRED TAX LEVY	\$37,935,848	\$47,774,446	\$51,953,204	\$54,128,318	\$52,323,660
Previous Year Levy + 2 1/2%	\$31,932,791	\$35,201,668	\$37,934,506	\$42,727,325	\$42,727,325
New Growth	\$669,354	\$788,786	\$750,695	\$600,000	\$600,000
Prop 2 1/2 Override (Operating)	\$1,740,946	\$1,018,820	\$2,999,995	\$0	\$0
LEVY LIMIT	\$34,343,091	\$37,009,274	\$41,685,195	\$43,327,325	\$43,327,325
Unused Levy Capacity		-\$11,460			
Prop 2 1/2 Exemptions	\$2,824,136	\$7,825,451	\$7,231,140	\$5,826,886	\$5,826,886
Prop 2 1/2 Capital Exclusions	\$0	\$0	\$0	\$0	\$0
APPLICABLE LEVY LIMIT	\$37,167,227	\$44,823,265	\$48,916,335	\$49,154,211	\$49,154,211
Cherry Sheet Grants for SPS Debt	\$788,129	\$3,221,567	\$3,169,449	\$3,169,449	\$3,169,449
TOTAL: REVENUE	\$50,338,861	\$60,924,768	\$63,516,727	\$63,540,039	\$63,540,039
UNDER/ (OVER) LEVY LIMIT	\$19,508	\$270,386	\$132,580	-\$1,804,659	\$0

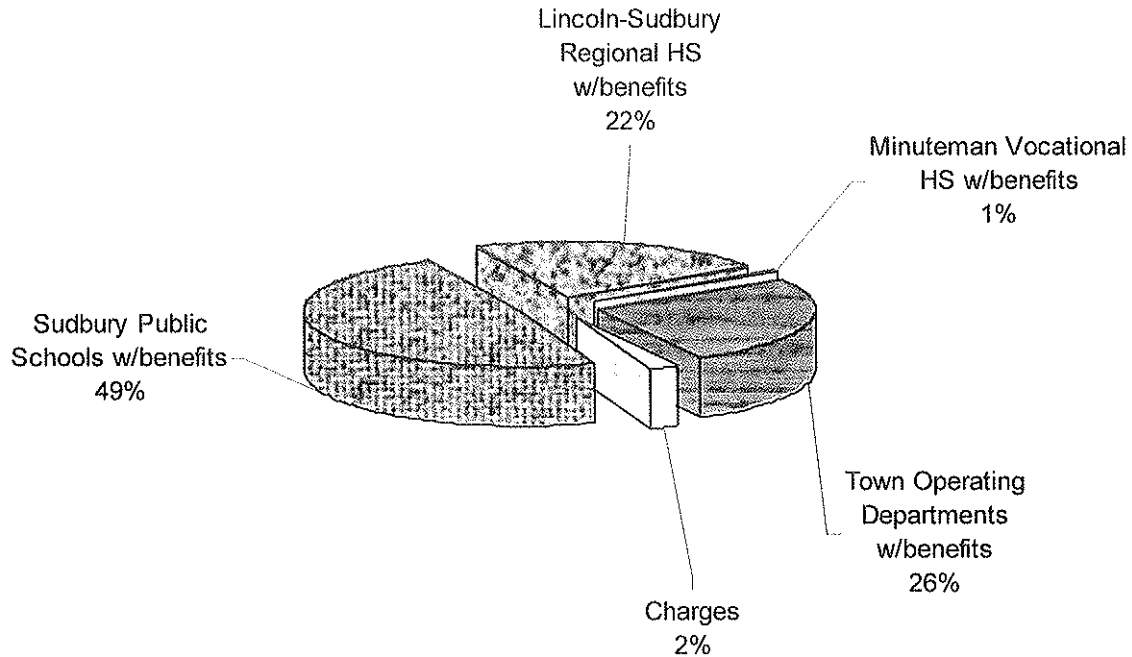
TOTAL BUDGET Recommended FY04 Budget



ALL COST CENTERS - ALL FUNDS*	Appropriated FY03	% of FY03 Budget	Recommended FY04	% of FY04 Budget	% Change FY03 - FY04
Sudbury Public Schools w/benefits	\$25,474,439	40.19%	\$26,147,099	41.15%	2.64%
Lincoln-Sudbury Regional HS w/benefits	\$11,630,304	18.35%	\$12,076,615	19.01%	3.84%
Minuteman Vocational HS w/benefits	\$378,971	0.60%	\$357,315	0.56%	-5.71%
Town Operating Departments w/benefits	\$13,830,432	21.82%	\$14,046,642	22.11%	1.56%
Atkinson Pool Enterprise Fund	\$391,887	0.62%	\$395,375	0.62%	0.89%
Transfer Station Enterprise Fund	\$214,118	0.34%	\$214,459	0.34%	0.16%
Debt Service - Town, SPS and LSRHS	\$10,410,589	16.42%	\$8,996,334	14.16%	-13.58%
Capital articles	\$1,400	0.00%	\$181,200	0.29%	12842.86%
Charges	\$1,052,007	1.66%	\$1,125,000	1.77%	6.94%
Total Budget Requests*	\$63,384,147	100%	\$63,540,039	100%	0.25%

* This basis of budget reporting includes all cost centers and all funds that must be appropriated, except for revolving funds and grant funds.

COST CENTERS - OPERATING BASIS
Recommended FY04 Budget



COST CENTERS - OPERATING BASIS*	Appropriated FY03	% of FY03 Budget	Recommended FY04	% of FY04 Budget	% Change FY03 - FY04
Sudbury Public Schools w/benefits	\$25,474,439	48.65%	\$26,147,099	48.64%	2.64%
Lincoln-Sudbury Regional HS w/benefits	\$11,630,304	22.21%	\$12,076,615	22.47%	3.84%
Minuteman Vocational HS w/benefits	\$378,971	0.72%	\$357,315	0.66%	-5.71%
Town Operating Departments w/benefits	\$13,830,432	26.41%	\$14,046,642	26.13%	1.56%
Charges	\$1,052,007	2.01%	\$1,125,000	2.09%	6.94%
Operating Budget Requests*	\$52,366,153	100%	\$53,752,671	100%	2.65%

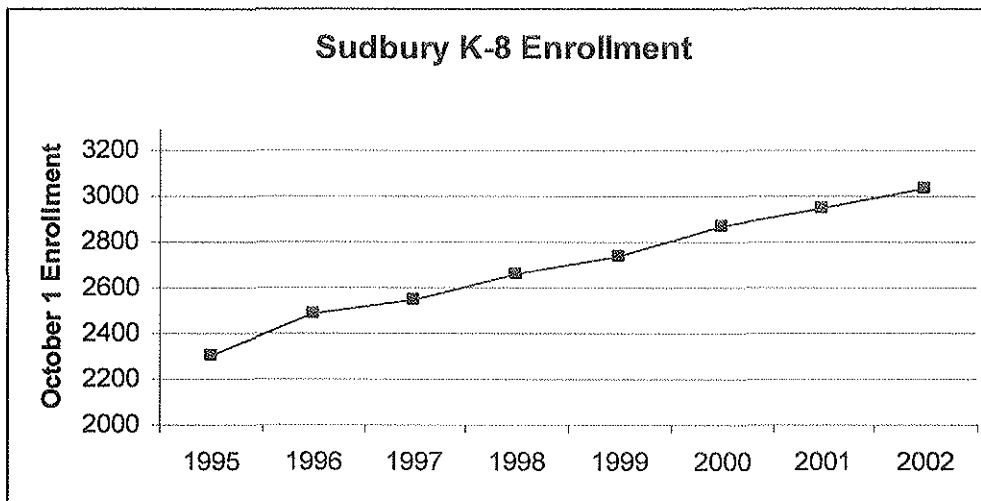
* Operating basis means that debt service, one time capital projects and enterprise funds are not included in these totals. The cost centers shown above are the ones that are supported primarily by the General Fund.

SUDBURY PUBLIC SCHOOLS

As part of its balanced budget proposal, the Finance Committee is recommending a net Sudbury Public Schools budget for FY04 in the amount of \$22,027,919, a reduction of \$90,447 from the Sudbury Public Schools non-benefit budget for last year. This, when taken together with the recommended \$4,119,480 budget for benefits costs for Sudbury Public Schools employees, represents an overall increase of \$672,960 in funding over the schools' combined FY03 appropriation. Benefits costs increased from \$3,356,275 in FY03 to \$4,119,480 in FY04, accounting for more than 100% of the overall increase. In addition to the actual reduction in the SPS non-benefit budget, this budget will not cover increased costs in transportation, utilities, plant maintenance and contractual agreements and also does not make any provision for additional staff required to accommodate enrollment growth. The Finance Committee recommends a FY04 Budget of \$22,027,919.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Sch Committee Request FY04	FinCom Recommended FY04
SUDBURY PUBLIC SCHOOLS					
Sudbury Public Schools	19,804,833	21,639,831	22,836,346	23,823,514	23,069,516
Less: Offsets (inc. METCO)	581,860	632,620	717,980	1,041,597	1,041,597
Net: SPS	19,222,973	21,007,211	22,118,366	22,781,917	22,027,919
Add: Benefits Costs	2,160,140	2,755,546	3,356,073	4,141,960	4,119,180
Total: Cost S.P.S.	21,383,113	23,762,757	25,474,439	26,923,877	26,147,099

The schools continue to be affected by growth in student enrollment. Enrollment is expected to increase by 30 students. This will bring K-8 system to a total of 3,033 students on October 1, 2003. Student enrollment growth requires more teachers and support staff to maintain classroom ratios and deliver needed services.



SUDBURY PUBLIC SCHOOLS

Fiscal 2003-04 Budget

	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Actual	FY 2002-03 Budget	FY 2003-04 Budget Level	FY2003-04 Budget 3% Base	FY2003-04 Budget 5% Base	Revision #1	FY 2003-04 Final Budget	\$ Change over FY 03	% Change over FY 03	FY 2003 Staff (FTE)	FY 2004 Staff (FTE)
Summary - Salaries													
System Administration	\$739,345	\$855,449	\$739,345	\$840,531	\$849,834	\$0	\$45,000	\$0	\$894,834	\$54,303	6.5%	13.70	12.70
Elementary Instruction	\$6,439,782	\$7,149,682	\$6,694,117	\$7,082,328	\$6,965,621	\$0	\$250,047	\$0	\$7,215,668	\$133,340	1.9%	160.34	163.74
Middle School Instruction	\$3,495,800	\$3,938,757	\$3,770,202	\$3,929,817	\$3,827,030	\$0	\$44,797	\$0	\$3,871,827	(\$57,990)	-1.5%	77.03	75.95
Curriculum, Instruction, Technolog	\$436,370	\$612,209	\$591,948	\$567,309	\$581,173	\$0	\$0	\$0	\$581,173	\$13,864	2.4%	12.00	10.00
PS/Special Ed Instruction	\$2,507,030	\$2,799,916	\$2,766,726	\$3,230,663	\$3,356,803	\$47,572	\$0	\$0	\$3,404,375	\$173,712	5.4%	98.31	99.48
Health & Transportation	\$390,629	\$654,100	\$425,646	\$734,962	\$758,473	\$0	\$0	\$0	\$758,473	\$23,511	3.2%	30.36	29.51
Plant Maintenance	\$747,368	\$817,233	\$789,907	\$741,504	\$748,289	\$0	\$0	\$0	\$748,289	\$6,785	0.9%	19.00	17.00
Other	\$420,820	\$610,480	\$458,532	\$584,980	\$559,980	\$516,000	\$0	\$0	\$1,075,980	\$491,000	83.9%	0.00	0.00
Total Salaries:	\$15,177,144	\$17,437,826	\$16,236,423	\$17,712,094	\$17,647,203	\$563,572	\$339,844	\$0	\$18,550,619	\$838,525	4.7%	410.74	408.38
Salary Offsets:		(\$463,620)		(\$507,980)	(\$601,597)	\$0	\$0	\$0	(\$601,597)	(\$93,617)	18.4%	-19.87	-22.11
Net Salaries:	\$15,177,144	\$16,974,206	\$16,236,423	\$17,204,114	\$17,045,606	\$563,572	\$339,844	\$0	\$17,949,022	\$744,908	4.3%	390.87	386.27
	FY 2000-01 Actual	FY 2001-02 Budget	FY 2001-02 Actual	FY 2002-03 Budget	FY 2003-04 Budget Level	FY2003-04 Budget 3% Base	FY2003-04 Budget 5% Base	Revision #2	FY 2003-04 Final Budget	\$ Change over FY 03	% Change over FY03		
Summary - Expenses													
System Administration	\$203,948	\$223,800	\$270,340	\$245,800	\$245,800	\$0	\$0	\$0	\$245,800	\$0	0.0%		
Equipment	\$109,719	\$106,000	\$70,602	\$86,746	\$86,746	\$0	\$0	\$0	\$86,746	\$0	0.0%		
Elementary Instruction	\$294,453	\$365,635	\$265,790	\$368,282	\$331,432	\$36,850	\$22,574	\$0	\$390,856	\$22,574	6.1%		
Middle School Instruction	\$168,642	\$220,156	\$184,641	\$249,680	\$225,788	\$23,892	\$29,690	\$0	\$279,370	\$29,690	11.9%		
Curriculum, Instruction, Technolog	\$191,146	\$154,227	\$125,050	\$161,938	\$186,938	\$0	\$0	\$0	\$186,938	\$25,000	15.4%		
PS/Special Ed Instruction	\$1,233,395	\$1,290,500	\$1,921,047	\$2,195,934	\$2,342,111	\$0	\$0	\$0	\$2,342,111	\$146,177	6.7%		
Health & Transportation	\$668,526	\$914,235	\$738,554	\$988,122	\$991,195	\$0	\$0	\$0	\$991,195	\$3,073	0.3%		
Utilities	\$719,317	\$602,452	\$766,931	\$685,500	\$760,500	\$0	\$0	\$0	\$760,500	\$75,000	10.9%		
Plant Maintenance	\$413,484	\$325,000	\$357,945	\$342,250	\$342,250	\$39,237	\$50,260	\$0	\$431,747	\$89,497	26.1%		
Total Expenses:	\$4,002,630	\$4,202,005	\$4,700,900	\$5,324,252	\$5,512,760	\$99,979	\$102,524	\$0	\$5,715,263	\$391,011	7.3%		
Expense Offsets:		(\$169,000)		(\$410,000)	(\$440,000)	\$0	\$0	\$0	(\$440,000)		0.0%		
Net Expenses:	\$4,002,630	\$4,033,005	\$4,700,900	\$4,914,252	\$5,072,760	\$99,979	\$102,524	\$0	\$5,275,263	\$361,011			
Grand Total: Expense + Salary:	\$19,179,774	\$21,639,831	\$20,937,323	\$23,036,346	\$23,159,963	\$663,551	\$442,368	\$0	\$24,265,882	\$1,229,536			
Less: Total Offsets	\$0	(\$632,620)	\$0	(\$917,980)	(\$1,041,597)	\$0	\$0	\$0	(\$1,041,597)	(\$123,617)			
Net Increase					\$0	\$663,551	\$442,368						
Per Cent of Increase					0.0%	3.0%							
Grand Total: Net School Spending:	\$19,179,774	\$21,007,211	\$20,937,323	\$22,118,366	\$22,118,366	\$22,781,917	\$23,224,285	\$0	\$23,224,285	\$1,105,919	5.0%		

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	School Committee Request FY04	FinCom Recommended FY04
LINCOLN-SUDBURY REGIONAL HS					
Operating Budget					
Assessment	10,119,234	11,055,205	11,630,304	12,537,932	12,076,615
Debt Assessment	217,257	345,803	576,388	1,089,609	1,089,609
Total: LSRHS Assessment	10,336,491	11,401,008	12,206,692	13,627,541	13,166,224

Lincoln-Sudbury Regional High School ("LSRHS") is a grades 9 -12 regional school district established pursuant to Chapter 71 of Massachusetts General Laws and operates in accordance with the Lincoln-Sudbury Regional Agreement. As a regional school district, Lincoln-Sudbury includes within its budget all costs associated with running the District. Such costs not commonly found in non-regional school budgets such as health, life, workers' compensation and property and casualty insurances; FICA; retirement assessments; and debt service are all included in the LSRHS budget and represent 19% of the total budget for FY04. Chapter 70 State Aid and Regional Transportation Aid are used to reduce the total budget. The amount remaining after deducting receipts and other credits is then apportioned to Lincoln and Sudbury by a ratio based upon the enrollment of students from each town. The FY04 budget ratio for Sudbury is 84.91% (up from 84.67% in FY03) and for Lincoln is 15.09%. This .24% increase in ratio for the Sudbury FY04 assessment amounts to approximately \$34,000.

The enrollment at LSRHS has increased 55% from FY 1995 (887 students) to FY 2003 (1,377 students) and 4.7% (65 students) from FY02. Projections indicate continued growth at 4-6% annually, reaching a projected enrollment of 1,850 in FY09.

The Finance Committee requested LSRHS prepare operating budgets for FY04 under scenarios that allowed for an unspecified increase necessary to fund pension, benefits and insurance costs as well as increases in wages and other costs limited to 0%, 3% and 5%. LSRHS was also free to submit any other budgets it wished the Finance Committee to consider. Initially, the LS School Committee approved and submitted a budget that was 7% greater than the FY03 budget. The LS School Committee submitted this budget in order to illustrate a "point of reference" as the increase under this budget would fund LSRHS to a level that would provide the same services as in FY02 as well as provide for the additional student growth from FY02 to FY04 (estimated to be 130 students) and an estimated amount for salary increases for the first year of collective bargaining agreements presently under negotiation. The LS School Committee's final vote was to submit a budget that is 3% greater than FY03. Under all budget scenarios, state aid is projected to decrease 10% from FY03 levels.

Under the scenario allowing for a 0% increase in wages and other costs (excluding pension, benefits and insurance costs) for all cost centers, the Town was still in excess of the non-override budget amount required to be submitted to Town Meeting. After discussions among the various cost centers and the Finance Committee it was decided that the operating assessment to LSRSD be further reduced by \$52,275 (total budget cut \$61,565).

The Finance Committee recommends approval of an assessment to the District of \$13,166,224.

LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT
FY04 PROPOSED BUDGET
Voted by the Lincoln-Sudbury Regional School Committee
February 4, 2003

OPERATING BUDGET

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Administration:					
School Committee	146,890	80,000	137,448	86,000	86,000
Administration	48,615	66,500	67,304	59,500	60,500
Business Office	19,844	18,000	14,038	21,000	19,300
Central Office	16,079	18,000	16,068	17,000	17,000
Administration Total	231,428	182,500	224,858	183,500	182,800

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Instruction					
Art	32,913	35,036	47,714	43,509	46,435
Computer	137,398	107,450	156,332	109,570	111,950
Drama	6,236	5,860	9,831	5,769	6,045
English	36,364	42,590	47,504	40,376	39,826
Language	29,963	39,200	41,731	23,789	25,200
History	38,658	32,700	35,017	32,405	30,200
Journalism	3,724	3,250	2,696	3,125	3,125
Mathematics	42,768	49,550	35,367	38,886	37,000
Music	31,133	24,215	26,255	25,049	25,924
Wellness	23,663	30,700	25,759	30,626	33,600
Science	39,076	41,060	38,788	40,769	41,854
Technology	13,647	16,700	20,612	22,116	23,115
Career Center	3,672	11,500	3,588	8,991	6,550
General Supplies	118,350	132,000	162,653	130,000	135,000
Instruction Total	657,562	671,811	663,846	664,980	666,824

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Educational Support					
House Services	33,457	41,900	48,251	39,500	45,200
Student Services	51,726	32,050	45,132	33,020	34,820
Audio-Visual	41,288	41,200	59,462	40,290	39,500
Library	29,512	29,170	27,641	28,477	26,127
Student Activities	14,387	18,650	17,364	18,650	18,650
Athletics	193,491	209,559	191,242	211,390	212,091
Transportation	259,933	284,174	270,100	312,532	308,534
Development	18,369	16,000	22,587	16,500	16,500
Ed Support Total	842,163	872,703	681,778	700,359	701,622

Operations	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Custodial	161,149	183,500	167,345	179,500	168,000
Grounds	21,684	23,900	17,634	23,500	23,500
Maintenance	158,576	183,500	170,138	178,710	154,000
Utilities	313,005	371,200	342,893	377,200	395,700
Operations Total	654,414	762,100	698,009	768,910	741,200

Special Education	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Local Services	53,920	65,962	53,787	61,636	64,040
Transportation	152,492	148,335	147,363	168,000	152,100
Out-of-District	982,895	1,035,830	917,823	1,107,975	1,184,596
Special Ed Total	1,189,307	1,250,127	1,118,973	1,337,611	1,400,736

Contingency	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Contingency	1,318	65,000	1,200	75,000	132,778
Contingency Total	1,318	65,000	1,200	75,000	132,778

Salaries & Other Compensation:	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Administration	697,512	826,772	824,216	866,840	890,276
Administrative Support	166,891	214,544	219,402	227,296	234,213
Professional Staff	7,029,155	7,952,299	7,786,139	8,238,968	8,515,226
Course Reimbursement	29,000	33,000	33,000	37,000	37,000
Curriculum Development	49,000	54,000	54,000	59,000	59,000
Extra Services	63,457	84,330	80,352	89,680	89,680
Educational Support	532,483	589,421	585,480	626,666	656,977
Substitutes	76,231	70,000	50,233	76,000	75,000
Clerical	536,972	571,483	552,839	622,491	642,467
Blg./Grds/Maint.	385,910	409,061	399,824	429,916	440,254
Coaches/Trainer	303,879	322,636	319,926	335,550	335,550
Salaries Total	9,870,489	11,127,546	10,905,410	11,608,407	11,975,643

Other Equipment & Capital Projects	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Pickup Truck	28,662	0	0	0	0
Mower	0	0	0	0	0
Capital Project Total	28,662	0	0	0	0

TOTAL OPERATING BUDGET	13,175,342	14,631,787	14,284,074	15,218,767	15,700,503
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OTHER COSTS

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Pensions & Insurance					
Insurance	987,144	1,438,690	1,210,967	1,671,437	1,865,532
Pensions	287,995	296,057	315,365	339,731	331,030
Fixed Costs Total	1,275,140	1,734,747	1,526,333	2,011,168	2,196,562

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
Debt/Stabilization					
Boiler Principal & Interest	203,350	191,563	191,563	184,650	153,075
Renovation Short Term Int	55,258	216,850	100,122	496,097	1,246,575
Stabilization Funding	65,567	0	0	32,162	63,268
Total Debt/Stabiliz.	324,175	408,413	291,685	712,909	1,462,918

	FY '01 Expenditure	FY '02 Budget	FY '02 Expenditure	FY '03 Budget	FY '04 Budget
SCHOOL CHOICE					
Tuition Assessment	21,676	16,500	26,572	10,000	10,000
Total School Choice	21,676	16,500	26,572	10,000	10,000

TOTAL OTHER COSTS	1,620,990	2,159,660	1,844,590	2,734,077	3,669,480
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TOTAL BUDGET	14,796,332	16,791,447	16,128,663	17,952,844	19,369,983
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Less Estimated Receipts:		-221500		-249600	-249,600
NET BUDGET	14,796,332	16,569,947	16,128,663	17,703,244	19,120,383

STATE AID		-2,394,408.00		-2,404,377.00	-2,171,528.00
STABILIZATION OFFSET				-32,161.56	-63,267.51
REAPPORTIONMENT		-715,210.64		-856,849.82	-838,722.81

ASSESSMENT		13,460,328.36		14,409,855.62	16,046,865.02
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LINCOLN ASSESSMENT		2,059,320.00		2,203,163.40	2,419,323.55
SUDBURY ASSESSMENT		11,401,008.00		12,206,692.22	13,627,541.47

TOTAL ASSESSMENT		13,460,328.00		14,409,855.62	16,046,865.02
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MINUTEMAN VOCATIONAL TECHNICAL SCHOOL DISTRICT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	School Committee Request FY04	FinCom Recommended FY04
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Total: Minuteman Assessment	256,112	319,158	378,971	434,510	357,315
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The proposed FY04 Budget does provide a level service budget for Minuteman Regional Technical High School. The original request was for continuation of all services provided in FY03, with a slight increase in the assessment to Sudbury for FY04 due to increased enrollment, even though Minuteman had decreased their overall budget by 0.9%. This figure is being reduced by the elimination of the resident technology instructor at the Ephraim Curtis Middle School. The FY04 budget will be \$21,656 less than this year's operating budget. The Finance Committee recommended approval of an assessment of \$357,315.

PROGRAM AREA	Amount FY03	Proposed FY04	Difference
Technology	156,260	140,853	-15,407
Commercial	97,039	87,856	-9,183
Trades	143,923	129,848	-14,075
Academic	322,650	288,133	-34,517
Instructional Sub-total	719,872	646,690	-73,182
SUPPORT			
Library	25,544	23,858	-1,686
Audio-Visual	5,750	4,750	-1,000
Television	90	50	-40
Microcomputer Service	53,180	52,680	-500
Business Tech (rel.)	4,525	3,300	-1,225
Duplicating Serv.	45,615	44,115	-1,500
Special Education	23,850	27,010	3,160
Psychological Service	2,790	2,000	-790
Guidance Service	15,350	14,550	-800
Health Service	12,082	11,450	-632
Principal's Office	95,050	93,740	-1,310
Transportation	1,055,885	1,049,871	-6,014
Vocation Coordinator	6,885	6,150	-735
Computer Service, Mini	31,900	26,400	-5,500
Dean's Office	3,620	3,120	-500
Dist. & Prof.Dev.	134,900	159,560	24,660
Public Information	202,350	186,350	-16,000
Superintendent's Office	6,794	5,000	-1,794
Planning Office	42,300	36,700	-5,600
Business Office	21,720	20,500	-1,220
Risk Insurance	244,230	255,807	11,577
Emp. Benefits	1,367,573	1,526,697	159,124
Medicare/FICA	112,090	110,000	-2,090
Maintenance	1,048,900	1,013,900	-35,000
Debt Mgt.	0	0	0
Equipment/Capital	250,000	50,000	-200,000
Food Service	7,850	7,050	-800
Leadership/Safety	15,150	10,450	-4,700
Sup. Sub-Total	4,835,973	4,745,058	-90,915
Salaries	10,117,675	10,128,912	11,237
TOTAL	15,673,520	15,520,660	-152,860

Full-time Sudbury students = 18.00 Sudbury Assessment = \$357,315

GENERAL GOVERNMENT

The General Government portion of the budget represents the Executive, General Administration, Legal and quasi-judicial functions of the Town. Some of these offices include Selectmen/Town Manager's office, Finance Department (which includes accounting, assessors, treasurer/collector and information systems), Planning Board, Board of Appeals and the Town Clerk & Registrars. The FY04 Budget is increasing this year by \$17,451. Overall, the budget requests sufficient funds to maintain the same personnel and basic expenses of running the Town offices. It does not contain any funds for cost-of-living adjustments for the employees, only step increases. Cuts were made in several areas. The part-time economic development specialist was cut which may slow down the progress the Town has been making in working to enhance the commercial tax base. This budget continues the reduction of funding for trail maintenance, a cut first made in FY03. Also reduced is the out-of-state travel account, which supports the professional development of department heads who attend annual conferences to keep up with changes within their profession. Another consequence of the budget to note is in the Information Systems area. The Town has nine servers currently off warranty and may face future maintenance costs not currently allowed for in this budget.

The Finance Committee recommends approval of a FY04 General Government Budget of \$1,929,658.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
SELECTMEN/TOWN MANAGER					
Town Manager	91,255	99,224	119,063	121,563	121,563
Admin. Salaries	46,461	48,282	51,670	51,670	51,670
Overtime	1,200	1,500	1,600	1,600	1,600
Clerical	40,306	80,720	48,686	49,487	49,487
Executive Incentive Program	0	9,200	9,200	9,000	7,000
Sick Leave Buy Back	0	257	891	1,188	1,188
Sub-total: Personal Services	179,222	239,183	231,110	234,508	232,508
General Expense	8,500	14,600	15,000	15,000	15,000
Maintenance	750	750	750	750	750
Travel	3,300	3,300	3,900	3,900	3,900
Out of State Travel	7,000	7,000	5,000	5,000	5,000
Surveys & Studies	8,982	8,982	8,982	3,280	0
Contracted Services	2,500	3,500	0	9,500	2,000
Equipment	0	500	0	0	0
Sub-total: Expenses	31,032	38,632	33,632	37,430	26,650
Total: Selectmen	210,254	277,815	264,742	271,938	259,158

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
ASSISTANT TOWN MGR/PERSONNEL					
Assistant Town Manager	54,564	70,795	76,443	76,443	76,443
Benefits Coordinator	24,690	0	0	0	0
Clerical	27,554	39,049	41,050	41,200	41,200
Sub-total: Personal Services	106,808	109,844	117,493	117,643	117,643
General Expense	1,465	1,800	1,750	1,750	1,750
Travel	200	300	250	300	250
Contracted Services	2,000	2,000	2,000	2,000	2,000
Employee Profess. Develop.	1,000	1,200	1,100	1,100	1,100
Sub-total: Expenses	4,665	5,300	5,100	5,150	5,100
Total: ATM/Personnel	111,473	115,144	122,593	122,793	122,743

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
LAW					
Town Counsel	33,399	35,748	37,150	37,150	37,150
Clerical	30,522	32,670	33,242	33,749	33,749
Sub-total: Personal Services	63,921	68,418	70,392	70,899	70,899
General Expense	5,450	5,950	5,950	5,700	5,700
Legal Expense	66,953	71,953	73,005	73,000	73,000
Computer Hardware	0	0	0	0	0
Tax Title Legal Expense	0	0	0	0	0
Sub-total: Expenses	72,403	77,903	78,955	78,700	78,700
Total: Law	136,324	146,321	149,347	149,599	149,599

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
ACCOUNTING					
Town Accountant	59,758	65,846	68,413	68,413	68,413
Salaries	96,564	106,709	115,018	118,993	118,993
Overtime	1,000	1,000	1,000	1,000	1,000
Sub-total: Personal Services	157,322	173,555	184,431	188,406	188,406
General Expense	6,600	6,600	6,100	6,100	6,100
Computer	11,900	20,672	13,800	18,000	17,500
Maintenance	1,850	2,020	2,020	2,020	2,020
Travel	710	750	550	650	550
Contracted Services	18,000	30,000	25,000	31,500	31,500
Sub-total: Expenses	39,060	60,042	47,470	58,270	57,670
Total: Accounting	196,382	233,597	231,901	246,676	246,076

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
ASSESSORS					
Director	59,754	63,025	68,063	68,063	68,063
Clerical	94,814	107,008	122,331	126,480	126,480
Overtime	0	0	0	0	0
Sick Buy Back	843	873	1,008	1,047	1,047
Sub-total: Personal Services	155,411	170,906	191,402	195,590	195,590
General Expense	11,000	11,000	10,500	10,500	10,500
Maintenance	0	0	0	0	0
Tuition	1,000	1,000	2,000	1,500	1,000
Contracted Services	23,000	15,000	15,000	15,000	15,000
Equipment	4,185	0	0	0	0
Sub-total: Expenses	39,185	27,000	27,500	27,000	26,500
Total: Assessors	194,596	197,906	218,902	222,590	222,090

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
TREASURER-COLLECTOR					
Fin. Director/Treas.-Coll.	57,854	77,166	83,324	83,324	83,324
Overtime	0	0	0	0	0
Sick Leave Buy Back	0	0	0	752	752
Clerical	116,578	124,826	132,022	137,504	137,504
Stipends	12,500	2,500	2,500	2,500	2,500
Sub-total: Personal Services	186,932	204,492	217,846	224,080	224,080
General Expense	32,130	35,050	41,150	35,300	35,300
Maintenance	7,415	7,415	8,500	8,500	8,500
Travel	1,500	1,500	750	750	750
Tax Collection	13,500	13,500	13,500	10,000	10,000
Equipment	27,950	7,500	0	0	0
Tax Title Expense	1,000	1,500	1,500	0	0
Sub-total: Expenses	83,495	66,465	65,400	54,550	54,550
Total: Treasurer-Collector	270,427	270,957	283,246	278,630	278,630

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
INFORMATION SYSTEMS					
Technology Administrator	61,784	68,116	70,786	70,786	70,786
Clerical	25,591	31,949	37,277	38,738	38,738
Sick Leave Buy Back	10,400	1,463	1,627	1,627	1,627
Summer Help	1,420	3,240	3,338	3,466	3,466
Sub-total: Personal Services	99,195	104,768	113,028	114,617	114,617
General Expense	5,000	5,000	5,000	5,000	5,000
Software	31,345	31,345	32,545	32,545	32,545
Maintenance	6,000	8,000	10,000	10,000	10,000
Travel	1,775	1,725	1,250	1,250	1,250
Contracted Services	13,950	14,400	12,400	12,400	12,400
Equipment	14,350	55,150	52,000	52,000	52,000
Professional Development	2,950	2,950	3,750	3,750	3,750
WAN/Telephone Connections	8,680	14,340	11,500	11,500	11,500
Network	5,200	5,000	5,000	5,000	5,000
Internet	2,500	10,000	10,000	10,000	10,000
Sub-total: Expenses	91,750	147,910	143,445	143,445	143,445
Total: Information Systems	190,945	252,678	256,473	258,062	258,062

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
TOWN CLERK & REGISTRARS					
Town Clerk	52,407	56,449	48,656	52,587	52,587
Overtime	2,166	849	800	800	800
Clerical	90,099	100,864	107,525	103,349	103,349
Sick Leave Buy Back	1,212	1,296	0	0	0
Registrars	650	932	932	932	932
Sub-total: Personal Services	146,534	160,390	157,913	157,668	157,668
General Expense	9,734	9,814	10,854	10,855	10,854
Computer	1,750	1,750	1,750	1,750	1,750
Maintenance	200	200	200	200	200
Travel	650	700	650	750	650
Tuition	600	650	700	750	700
Elections	21,445	11,644	24,000	22,360	22,360
Equipment	500	500	500	5,300	5,300
Sub-total: Expenses	34,879	25,258	38,654	41,965	41,814
Total: Town Clerk & Registrars	181,413	185,648	196,567	199,633	199,482

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
COMMITTEE FOR PRESERVATION AND MANAGEMENT OF DOCUMENTS					
Expenses (Gen. Exp.)	1,500	1,500	1,000	1,300	1,000
Sub-total: Expenses	1,500	1,500	1,000	1,300	1,000
Total: Doc. Preservation	1,500	1,500	1,000	1,300	1,000

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
CONSERVATION					
Conservation Coordinator	41,139	49,408	53,485	56,834	56,834
Clerical	7,174	7,455	6,786	8,955	8,955
Sick Leave Buy Back	1,103	1,180	1,276	1,307	1,307
Sub-total: Personal Services	49,416	58,043	61,547	67,096	67,096
General Expense	1,443	1,443	1,443	1,443	1,443
Clothing	0	0	250	250	250
Computer	0	0	0	0	0
Building Maintenance	0	0	0	0	0
Trail Maintenance	4,000	4,500	3,000	3,500	3,000
Travel	625	625	525	525	525
Sub-total: Expenses	6,068	6,568	5,218	5,718	5,218
Total: Conservation	55,484	64,611	66,765	72,814	72,314

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
PLANNING BOARD & DESIGN REVIEW BOARD					
Town Planner	63,117	67,545	70,334	70,334	70,334
Planning Intern	0	3,500	3,500	3,500	3,000
Clerical	21,783	21,783	20,004	20,787	20,787
Sub-total: Personal Services	84,900	92,828	93,838	94,621	94,121
General Expense	2,950	2,000	2,000	2,000	1,800
Professional Development	0	500	400	400	400
Clothing Allowance	0	100	100	100	100
Sub-total: Expenses	2,950	2,600	2,500	2,500	2,300
Total: Planning Board	87,850	95,428	96,338	97,121	96,421

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
PERMANENT BUILDING COMMITTEE					
Personal Services (Cler.)	500	500	0	0	0
Sub-total: Personal Services	500	500	0	0	0
Expenses (Gen. Exp.)	0	0	0	0	0
Sub-total: Expenses	0	0	0	0	0
Total: Permanent Bldg. Com.	500	500	0	0	0

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
BOARD OF APPEALS					
Personal Services (Cler.)	18,766	20,661	22,483	22,483	22,483
Sub-total: Personal Services	18,766	20,661	22,483	22,483	22,483
General Expense	1,850	1,850	1,850	1,600	1,600
Sub-total: Expenses	1,850	1,850	1,850	1,600	1,600
Total: Board of Appeals	20,616	22,511	24,333	24,083	24,083

Total:					
General Government	1,657,764	1,864,616	1,912,207	1,945,239	1,929,658

PUBLIC SAFETY

The Public Safety cluster includes the Fire, Police, Building Inspection and Dog Officer Departments. The FY04 budget for these departments reflects an increase of \$7,283 or 0.14% over FY03. Overall, the budget requests sufficient funds to maintain the same personnel and basic expenses of running the public safety departments. It does not contain any funds for cost-of-living adjustments for the employees, only step increases. The Police Department will be the most challenged by this limited budget as they anticipate additional retirements of current officers. In seeking to fill vacancies as they occur, the Police Department will need to continue with a "rolling vacancy" and will have to limit new hires to those individuals who have already attended the Police Academy, as the Town has no funds to pay for such training. Further, both the Fire and Police Departments will need to operate with short shifts at times. The Town will continue to operate with fewer police and fire personnel than in the 1980's even though population and the number of service calls have increased. The Finance Committee recommends approval of a FY04 Public Safety overall budget of \$5,133,565.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
POLICE DEPT					
Chief	92,903	99,440	103,522	103,322	103,322
Lieutenants	159,409	173,036	182,596	189,738	189,738
Salaries	1,067,935	1,145,973	1,204,518	1,221,794	1,206,794
Night Differential	18,000	20,000	20,000	20,000	20,000
Overtime	118,612	134,543	144,543	154,543	144,543
Clerical	70,496	73,027	77,083	78,486	78,486
Dispatchers	123,041	136,863	139,441	145,126	145,126
Sick Leave Buy Back	4,155	6,147	6,147	5,772	5,772
Holiday Pay	10,300	14,506	14,506	14,506	14,506
Stipend	10,600	12,100	26,850	26,850	26,850
Sub-total: Personal Services	1,675,451	1,815,635	1,919,206	1,960,137	1,935,137
General Expense	30,158	30,158	34,458	41,718	34,458
Maintenance	43,615	50,615	55,265	55,265	55,265
Travel	2,500	2,500	2,500	3,500	2,500
Uniforms	21,600	22,600	22,600	25,430	25,430
Tuition	9,400	4,700	4,700	20,000	10,000
Equipment	39,000	25,000	6,500	8,000	6,500
Sub-total: Expenses	146,273	135,573	126,023	153,913	134,153
Police Cruisers	120,000	122,500	122,500	122,500	120,000
Sub-total: Capital	120,000	122,500	122,500	122,500	120,000
Total: Police Dept.	1,941,724	2,073,708	2,167,729	2,236,550	2,189,290

PUBLIC SAFETY

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
FIRE DEPT					
Chief	83,652	91,555	95,121	95,121	95,121
Salaries	1,385,942	1,486,524	1,532,472	1,540,086	1,540,086
Overtime	261,862	291,354	307,755	325,195	325,195
Clerical	19,118	26,085	29,031	27,282	27,282
Dispatchers	62,236	100,568	97,425	100,807	100,807
Sick Buy Back	7,035	7,619	7,760	6,760	6,760
Sub-total: Personal Services	1,819,845	2,003,705	2,069,564	2,095,251	2,095,251
General Expense	24,460	27,020	29,220	31,860	30,960
Maintenance	71,878	75,075	76,000	82,000	76,000
Alarm Maint.	1,000	1,000	1,500	1,500	1,500
Travel, In State	500	500	500	500	500
Uniforms	26,545	29,945	38,500	38,500	38,500
Tuition	2,800	17,100	10,000	8,000	8,000
Contracted Services	9,360	14,360	15,000	19,000	19,000
Equipment	14,850	19,800	22,500	19,750	19,750
Sub-total: Expenses	151,393	184,800	193,220	201,110	194,210
Capital Items	127,000	40,000	40,000	13,500	0
Sub-total: Capital Expenses	127,000	40,000	40,000	13,500	0
Total: Fire Dept.	2,098,238	2,228,505	2,302,784	2,309,861	2,289,461
Offset: Ambulance Fund	120,692	115,122	192,494	200,853	200,853
Net Budget	1,977,546	2,113,383	2,110,290	2,109,008	2,088,608

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
DOG OFFICER					
Dog Officer	7,833	8,384	8,384	8,384	8,384
Dog Officer's Annual Stipend	0	0	0	0	0
Sick Leave Buy Back	570	610	610	635	635
Sub-total: Personal Services	8,403	8,994	8,994	9,019	9,019
General Expense	560	560	560	400	400
Vehicle Maintenance	200	200	200	200	200
Contracted Services	800	800	800	1,170	1,170
Sub-total: Expenses	1,560	1,560	1,560	1,770	1,770
Total: Dog Officer	9,963	10,554	10,554	10,789	10,789

PUBLIC SAFETY

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
BUILDING DEPT.					
Inspector	59,395	61,723	66,493	62,473	62,473
Supv. of Town Bldgs.	44,571	48,134	49,702	52,096	52,096
Asst. Bldg Inspector	19,327	48,477	49,900	32,841	32,841
Clerical	34,194	35,534	35,364	37,221	37,221
Deputy Inspector	2,640	2,851	2,851	2,975	2,975
Zoning Enforcement Agent	6,463	6,980	7,471	8,014	8,014
Plumbing/ Gas Inspector	25,000	25,000	25,980	26,965	26,965
Retainer: Plumbing	2,300	2,300	0	0	0
Sealer of Weights	1,650	2,150	2,150	2,150	2,150
Wiring Inspector	13,050	13,562	13,050	13,250	13,250
Custodial	97,893	73,618	76,454	76,620	76,620
Sub-total: Personal Services	306,483	320,329	329,415	314,605	314,605
General Expense	2,500	2,500	3,500	3,500	3,500
Town Bldg. Maint.	144,475	171,094	237,950	258,880	258,880
Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Contracted services	0	48,200	60,000	61,890	61,890
Uniforms	1,400	1,200	1,350	1,350	1,350
In-State Travel	0	0	2,500	2,800	2,800
Equipment	0	2,000	0	0	0
Sub-total: Expenses	149,375	225,994	306,300	329,420	329,420
Building Improvements	59,500	14,500	9,500	7,000	0
Sub-total: Capital Expenses	59,500	14,500	9,500	7,000	0
Total: Building Dept.	515,358	560,823	645,215	651,025	644,025

Total:					
Public Safety	4,565,283	4,873,590	5,126,282	5,208,225	5,133,565

PUBLIC WORKS

The Public Works cluster includes the Engineering, Streets and Roads, Trees and Cemeteries, and Parks and Grounds Divisions, and Solid Waste Enterprise Fund. The Solid Waste Enterprise Fund is voted separately at Town Meeting.

The recommended FY04 budget for these divisions includes an increase of \$51,147 or 2.05% over FY03. This is the only budget cluster within any Town operating department that includes funds for a cost-of-living adjustment for the Engineering and DPW union members, as they are in the third year of a three-year contract. The Streets and Roads division bore the brunt of budget cuts for this cluster, as funds for roadwork have been cut by \$5,000 and for vehicle purchases by \$20,300. These cuts do not indicate a lack of need in these areas, but were made as a strategy for closing the FY04 budget gap. As the state has reduced its assistance for road and bridge work through its Chapter 90 program, the Town is spending significantly fewer dollars protecting the Town's investment in its roadwork infrastructure. The Town may request a one-time capital exclusion in FY05 to provide some much needed "catch-up" funding for all the spending deferred over the last few years so that we can maintain and protect our substantial investment in our Town roadway system.

The Finance Committee recommends approval of a FY04 Public Works budget of \$2,545,971.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
ENGINEERING DEPARTMENT					
Dir. of Public Works	80,170	86,403	89,971	93,891	93,891
Salaries	202,229	165,971	151,024	169,805	169,805
Clerical	25,166	29,847	30,247	31,437	31,437
Summer Help	8,478	12,000	12,000	13,756	13,756
Sick Leave Buy Back	2,470	2,808	4,562	4,946	4,946
Sub-total: Personal Services	318,513	297,029	287,804	313,835	313,835
General Expense	8,000	8,250	14,862	14,862	14,718
Maintenance	2,500	2,500	2,500	2,500	2,500
Travel	100	100	100	100	100
Uniforms	2,050	2,050	2,050	2,275	2,275
Sub-total: Expenses	12,650	12,900	19,512	19,737	19,593
Operating Capital Items	6,500	6,500	0	0	0
Sub-total: Capital Expenses	6,500	6,500	0	0	0
Total: Engineering	337,663	316,429	307,316	333,572	333,428

PUBLIC WORKS

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
STREETS & ROADS					
Highway Superintendent	65,737	69,661	72,149	72,155	74,375
Management Analyst	40,000	42,815	48,900	50,813	50,813
Salaries	463,547	482,971	497,975	509,216	509,216
Overtime	11,833	21,353	21,353	21,353	21,353
Clerical	8,227	12,921	14,381	18,406	18,406
Summer Temp. Labor	0	4,800	4,800	4,800	4,800
Sick Leave Buy Back	2,950	3,241	2,066	2,185	2,185
Sub-total: Personal Svs.	592,294	637,762	661,624	678,928	681,148
General Expense	10,000	12,000	22,500	12,000	11,500
Gasoline	85,000	101,600	100,000	105,000	105,000
Bldg. Maintenance	5,000	5,000	7,000	9,600	8,250
Vehicle Maintenance	85,000	89,800	92,500	92,500	92,500
Utilities	20,000	23,000	37,000	50,000	50,000
Street Lighting	75,000	72,200	81,300	81,600	81,600
Travel	100	150	150	150	150
Uniforms	12,050	13,600	15,545	16,545	16,545
Tuition	0	1,300	1,300	1,300	1,300
Police detail	10,591	16,000	24,800	24,800	24,800
Contracted Services	0	0	0	0	0
Roadwork	230,340	300,000	320,000	340,000	315,000
Sub-total: Expenses	533,081	634,650	702,095	733,495	706,645
Vehicle Leases/Purchases	123,599	132,400	115,162	124,862	94,862
Sub-total: Capital Expenses	123,599	132,400	115,162	124,862	94,862
Snow & Ice Overtime	71,751	86,213	89,225	89,225	89,225
Snow & Ice Contractors	100,564	50,353	72,275	72,275	72,275
Snow & Ice Materials	50,000	95,820	110,260	110,260	110,260
Sub-total: Snow & Ice	222,315	232,386	271,760	271,760	271,760
Total: Streets & Roads	1,471,290	1,637,198	1,750,641	1,809,045	1,754,415

PUBLIC WORKS

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
TREES & CEMETERY					
Supervisor	28,445	30,911	31,285	33,276	33,276
Salaries	139,943	140,905	151,798	158,827	158,827
Overtime	8,762	8,638	8,638	8,638	8,638
Clerical	5,983	6,461	7,191	7,512	7,512
Sick Buyback	4,860	590	634	765	765
Summer help	568	4,800	4,800	4,800	4,800
Tree Warden	0	0	0	0	0
Sub-total: Personal Services	188,561	192,305	204,346	213,818	213,818
Cemetery Materials	19,650	19,650	19,650	19,650	19,650
Tree Contractors	37,871	37,871	37,871	37,871	37,871
Sub-Total: Expenses	57,521	57,521	57,521	57,521	57,521
Total: Trees & Cemetery	246,082	249,826	261,867	271,339	271,339

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
PARKS & GROUNDS					
Supervisor	28,445	29,560	31,285	33,276	33,276
Salaries	90,625	94,781	101,503	105,126	105,126
Overtime	100	104	500	2,600	2,600
Clerical	5,983	6,461	7,191	7,512	7,512
Summer help	4,860	4,988	4,800	4,800	4,800
Sick Leave Buy Back	1,889	1,973	2,103	2,158	2,257
Sub-total: Personal Services	131,902	137,867	147,382	155,472	155,571
Maintenance	15,000	18,000	18,000	21,450	21,450
Uniforms	2,150	2,350	2,350	2,500	2,500
Sub-total: Expenses	17,150	20,350	20,350	23,950	23,950
Vehicle Lease/ Purchase	9,438	7,268	7,268	7,268	7,268
Sub-total: Capital Expenses	9,438	7,268	7,268	7,268	7,268
Total: Parks & Grounds	158,490	165,485	175,000	186,690	186,789

Total: Public Works	2,213,525	2,368,938	2,494,824	2,600,646	2,545,971
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HUMAN SERVICES

The Human Services cluster includes the Board of Health, Council on Aging, Youth Commission, Family Services, and Veterans' Affairs Offices. The recommended FY04 budget for these departments includes a decrease of \$24,294, or -4.80% from FY03. This budget does not include funding for the Senior Outreach Worker; instead \$8,000 has been requested to provide a minimum of case management services for the Town's senior citizens. Otherwise, the budget contains sufficient funds to maintain the other staff positions, but does not contain any funds for cost-of-living adjustments for employees, only step increases.

A level budget for the Board of Health office translates into a decrease of service, as several of their services are provided by contractors. When the contractors raise their rate, fewer hours of service can be purchased by the Board of Health. Thus, this budget will mean 3-6% fewer nursing hours and reduced programs for Sudbury's neediest residents. For the second year, this budget does not provide funding for a Household Hazardous Waste Day, so Sudbury residents will need to investigate the availability of a regional hazardous waste collection program located in the Town of Lexington. The Town will be able to fund the Youth Coordinator position but not a part-time Information and Referral Services position requested by the Council on Aging.

The Finance Committee recommends approval of a FY04 Human Services budget of \$482,261.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
BOARD OF HEALTH					
Director	62,525	67,523	69,653	70,224	70,224
Salaries	53,277	57,536	59,379	59,379	59,379
Clerical	36,208	39,102	31,967	33,901	33,896
Sick Buy Back	624	899	1,068	1,077	1,077
Sub-total: Personal Services	152,634	165,060	162,067	164,581	164,576
General Expense	1,800	1,900	1,900	1,900	1,900
Computer Hardware	1,950	0	0	0	0
Maintenance	100	100	100	100	100
Mental Health	28,700	29,560	29,560	29,560	29,560
Nursing Services	40,780	42,003	44,500	45,835	44,500
Contracted Services	2,500	4,000	5,600	5,600	5,600
Lab Expense	500	500	500	500	500
Hazardous Waste	20,000	15,000	0	16,000	0
Mosquito Control	34,990	37,680	38,810	39,974	38,810
Animal/ Rabies Control	7,500	8,100	8,100	8,100	8,100
Animal Inspector	1,500	1,500	1,725	1,725	1,725
Community Outreach Prog	3,500	3,700	4,300	4,300	4,300
Sub-total: Expenses	143,820	144,043	135,095	153,594	135,095
Capital Expense	0	0	0	0	0
Sub-total: Capital Expenses	0	0	0	0	0
Total: Board of Health	296,454	309,103	297,162	318,175	299,671

HUMAN SERVICES

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
COUNCIL ON AGING					
Director	45,704	50,618	54,859	57,152	57,152
Van Driver	21,824	23,324	24,225	24,225	24,225
Clerical	23,695	26,357	28,484	29,601	29,601
Outreach Worker	16,925	0	0	0	0
Sub-total: Personal Services	108,148	100,299	107,568	110,978	110,978
General Expense	6,930	6,930	6,950	6,950	6,950
Operating Capital	0	7,500	2,960	0	0
Maintenance	0	0	0	0	0
Tax Work-Off Program	22,500	0	0	0	0
Contracted Services	0	0	0	6,240	0
Sub-total: Expenses	29,430	14,430	9,910	13,190	6,950
Total: Council on Aging	137,578	114,729	117,478	124,168	117,928

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
YOUTH COMMISSION					
Youth Coordinator	28,722	31,718	34,264	35,603	35,603
Sub-total: Personal Services	28,722	31,718	34,264	35,603	35,603
General Expense	500	500	500	500	500
Community Programming	2,000	2,000	2,000	3,000	2,000
Building Improvement	0	0	600	0	0
Education & Training	0	0	0	150	100
Travel	0	250	450	540	540
Transportation	0	1,000	1,000	1,500	1,000
Sub-total: Expenses	2,500	3,750	4,550	5,690	4,140
Total: Youth Commission	31,222	35,468	38,814	41,293	39,743

HUMAN SERVICES

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
FAMILY SERVICES					
Outreach Worker	0	33,203	40,257	37,277	0
Sub-total: Personal Services	0	33,203	40,257	37,277	0
General Expense	0	500	500	500	0
Case Mgmt. Contract	0	0	0	0	8,000
Travel	0	250	225	250	0
Sub-total: Expenses	0	750	725	750	8,000
Total: Family Services	0	33,953	40,982	38,027	8,000

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
VETERANS AFFAIRS					
Veteran's Agent	8,573	9,162	9,869	9,869	9,869
Sub-total: Personal Services	8,573	9,162	9,869	9,869	9,869
General Expense	1,400	1,400	1,400	1,000	1,000
Computer	0	0	0	0	0
Veteran's Grave Markers	850	850	850	850	850
Veteran's Benefits	0	0	0	5,200	5,200
Sub-total: Expenses	2,250	2,250	2,250	7,050	7,050
Total: Veterans Affairs	10,823	11,412	12,119	16,919	16,919

Total:					
Human Services	476,077	504,665	506,555	538,582	482,261

CULTURE & RECREATION

The Culture and Recreation cluster includes the Goodnow Library, Recreation Department, Historical Commission, Historic Districts Commission, and the Cable Television Committee. The recommended FY04 budget for these departments includes an increase of \$972, or 0.1% over FY03. The Atkinson Pool Enterprise Fund will be voted separately at Town Meeting.

For all these departments, the budget contains sufficient funds to maintain existing staff positions, but does not contain any funds for cost-of-living adjustments for employees, only step increases. The Goodnow Library will see an increase of \$2,718, and the Historic Districts Commission an increase of \$16, while the Recreation Department will absorb a cut of \$1,762. Funding for the two other departments covered by the budget cluster remains the same as in FY03.

The Finance Committee recommends approval of a FY04 Culture and Recreation budget of \$868,109.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
GOODNOW LIBRARY					
Director	61,094	67,957	68,783	73,599	73,599
Salaries	349,248	375,962	403,908	417,658	411,808
Overtime	10,288	11,793	12,261	12,446	12,446
Custodial	0	0	0	0	0
Sick Leave Buy Back	3,327	2,613	2,667	2,667	2,667
Sub-total: Personal Services	423,957	458,325	487,619	506,370	500,520
General Expense	8,520	9,550	9,970	11,887	11,887
Automation	32,100	33,860	35,500	35,500	35,500
Books and Materials	92,092	96,870	104,070	106,070	104,070
Maintenance	69,950	73,905	82,160	82,160	82,160
Travel	250	250	250	250	250
Contracted Services	38,333	40,126	41,731	41,731	41,731
Sub-total: Expenses	241,245	254,561	273,681	277,598	275,598
Capital/Computer upgrade	0	0	12,100	0	0
Sub-total: Capital	0	0	12,100	0	0
Total: Goodnow Library	665,202	712,886	773,400	783,968	776,118

CULTURE & RECREATION

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
RECREATION					
Director	44,510	49,503	59,492	60,314	60,314
Salaries	10,574	11,770	12,750	15,200	15,200
Program Director	0	0	0	18,200	0
Clerical	8,112	9,023	8,839	9,015	9,015
Sub-total: Personal Services	63,196	70,296	81,081	102,729	84,529
General Expense	1,000	3,892	1,000	0	0
Equipment Maintenance	0	0	0	0	0
Travel	100	100	150	0	0
Teen Center	1,840	1,840	0	0	0
Computer	0	0	0	0	0
Contracted Services	0	0	0	0	0
Education & Training	0	0	0	0	0
Uniforms	100	100	100	0	0
Sub-total: Expenses	3,040	5,932	1,250	0	0
Capital Expenses	0	0	0	0	0
Building Improvements	26,000	4,015	3,960	0	0
Sub-total: Capital Expenses	26,000	4,015	3,960	0	0
Total: Recreation	92,236	80,243	86,291	102,729	84,529

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
HISTORICAL COMMISSION					
General Expenses	9,165	5,950	5,950	5,950	5,950
Sub-total: Expenses	9,165	5,950	5,950	5,950	5,950
Total: Historical Commission	9,165	5,950	5,950	5,950	5,950

CULTURE & RECREATION

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
HISTORIC DISTRICTS COMMISSION					
Clerical Salaries	849	882	1,221	1,237	1,237
Sub-total: Personal Services	849	882	1,221	1,237	1,237
General Expenses	275	275	275	275	275
Sub-total: Expenses	275	275	275	275	275
Total: Historic Districts Commission	1,124	1,157	1,496	1,512	1,512

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
CABLE TELEVISION COMMISSION					
General Expenses	800	800	0	0	0
Sub-total: Expenses	800	800	0	0	0
Total: Cable TV Commission	800	800	0	0	0

Total:					
Culture & Recreation	768,527	801,036	867,137	894,159	868,109

EMPLOYEE BENEFITS

Employee Benefits represents the cost of providing health and life insurance for Town and Sudbury Public School employees, as well as Worker's Compensation, Unemployment, Medicare Tax and Sudbury's assessment from the Middlesex Retirement Board. The recommended budget is \$6,809,378, which represents a \$990,158, or 17.02% increase over FY03. This increase is due mostly to increases in health insurance and the retirement assessment. Health insurance increases are caused by volatility in the insurance market, increased enrollment, increases in total claims paid, and the cost of reinsurance. The Middlesex Retirement assessment increase is due primarily to the large increase in the number of non-teaching SPS employees eligible for this benefit. The Finance Committee recommends approval of a FY04 Budget of \$6,809,378.

		Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
EMPLOYEE BENEFITS						
Work. Compensation		42,000	42,840	52,100	52,100	22,100
	Town:	28,140	28,703	17,193	26,050	11,050
	School:	13,860	14,137	34,907	26,050	11,050
Unemploy. Compensation		20,000	25,000	31,650	33,220	33,220
	Town:	8,160	10,200	6,330	7,900	7,900
	School:	11,840	14,800	25,320	25,320	25,320
Medicare Tax		217,590	220,000	276,085	310,650	310,650
	Town:	86,340	88,000	110,428	99,408	99,408
	School:	131,250	132,000	165,657	211,242	211,242
Life Insurance		5,200	5,500	5,600	5,600	5,600
	Town:	2,122	2,200	1,848	1,848	1,848
	School:	3,078	3,300	3,752	3,752	3,752
Medical Claims/ Insurance		2,820,180	3,400,000	4,137,000	4,760,000	4,757,001
	Town:	1,044,977	1,088,000	1,323,840	1,475,600	1,474,101
	School:	1,775,203	2,312,000	2,813,160	3,284,400	3,282,900
Retirement Program		1,008,899	1,029,585	1,316,785	1,680,807	1,680,807
	Town:	783,990	803,076	1,003,508	1,095,891	1,095,891
	School:	224,909	226,509	313,277	584,916	584,916
Staffing changes		0	66,000	0	0	0
Town add/reduce	Town:	0	13,200	0	0	0
School add/reduce	School:	0	52,800	0	0	0
Total: Employee Benefits		4,113,869	4,788,925	5,819,220	6,842,377	6,809,378
	Town:	1,953,729	2,033,379	2,463,147	2,706,697	2,690,198
	School:	2,160,140	2,755,546	3,356,073	4,135,680	4,119,180

UNCLASSIFIED AND TRANSFER ACCOUNTS

The Unclassified and Transfer Accounts budget contains funds for a variety of purposes. Unclassified operating expenses are those expenses that either do not fit precisely into other Town operating departments or support Town-wide functions and responsibilities. For example, Town Meetings and Elections and Finance Committee Expenses support all Town cost centers. Financial support for the Memorial Day and July 4th celebrations contribute to long cherished Town traditions. The recommended FY04 budget for unclassified operating expenses has increased by \$20,800, precisely the amount of the premium increase for property and liability insurance for both the Town operating departments and the Sudbury Public Schools. The Lincoln-Sudbury Regional High School procures its own property and liability insurance.

Transfer accounts are for Town operating department needs only. Since Town departments do not have bottom line authority to move money around to meet emergencies or unforeseen needs that might arise during the year, the Reserve Fund holds \$160,000 to have as a source of funds to meet those unexpected occurrences. Money cannot be spent from the Reserve Fund without approval of the Finance Committee. The salary adjustment account is where funds are held in anticipation of settlement of collective bargaining with town employees and as a precaution for unexpected salary changes during the fiscal year. The recommended FY04 budget for transfer accounts is \$163,800, of which only \$3,800 is held for any salary adjustments.

The Finance Committee recommends approval of a FY04 Unclassified and Transfer Accounts budget of \$396,880.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
UNCLASSIFIED OPERATING EXPENSES					
Copiers: Supplies & Service	8,000	8,000	8,000	8,000	8,000
Postage	40,000	41,200	46,000	46,000	46,000
Telephone	18,500	20,000	20,000	20,000	20,000
Property/Liab. Insurance	85,000	86,700	104,000	124,800	124,800
Print Town Report	9,000	9,000	9,000	9,000	9,000
Town Meetings and Elections	20,000	20,000	18,000	18,000	18,000
Finance Committee Expenses	0	0	1,500	1,500	1,500
Memorial Day	1,560	1,780	1,780	1,975	1,780
July 4th Celebration	4,000	4,000	4,000	4,000	4,000
Equipment	0	9,900	0	0	0
Total: Operating Expenses	186,060	200,580	212,280	233,275	233,080
	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
TRANSFER ACCOUNTS					
Reserve Fund	150,000	160,000	160,000	160,000	160,000
Town Salary Contingency	0	0	0	0	0
School Salary Contingency	0	0	0	0	0
Salary Adjustment Account	187,407	70,000	20,000	111,800	3,800
Total: Transfer Accounts	337,407	230,000	180,000	271,800	163,800
Total: Unclassified & Transfers	523,467	430,580	392,280	505,075	396,880

DEBT SERVICE

The Debt Service budget represents all authorized obligations affected by the sale of long-term and short-term bonds and notes. In FY03, long-term debt will be issued for the Public Works facility and the remaining \$1,000,000 of the K-8 School construction and remodeling article, approved at the 1994 Special Town Meeting. The Finance Committee recommends approval of a FY04 Budget of \$7,906,725.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
DEBT SERVICE					
Temp. Loan Int.	1,520,000	440,000	196,600	0	0
Long Term Bond Int.	743,137	2,339,391	2,530,339	2,261,725	2,261,725
Long Term Bond Principal	1,935,000	7,635,000	7,106,662	5,645,000	5,645,000
Interest Refund	500	0	0	0	0
Bond & Note Expense	8,000	10,000	600	0	0
Total: Debt Service	4,206,637	10,424,391	9,834,201	7,906,725	7,906,725

NON-EXEMPT DEBT SERVICE

Temp. Loan Int.	20,000	0	9,400	0	0
Interest Refund (Abatements)	500	0	0	0	0
Note Expense	3,000	10,000	600	0	0
Sub-Total: Non-Exempt Debt	23,500	10,000	10,000	0	0

EXEMPT DEBT SERVICE

Temp. Loan Int.	1,500,000	440,000	187,200	0	0
Long Term Bond Int.	743,137	2,339,391	2,530,339	2,261,725	2,261,725
Long Term Bond Principal	1,935,000	7,635,000	7,106,662	5,645,000	5,645,000
Bond & Note Expense	5,000	0	0	0	0
Sub-Total: Exempt Debt	4,183,137	10,414,391	9,824,201	7,906,725	7,906,725

Total: Operating Budget					
Article 4	48,340,726	58,784,117	61,656,735	63,291,276	61,624,005

ENTERPRISE FUNDS

The Solid Waste Disposal Enterprise Fund operates the solid waste transfer station, providing recycling, landfill monitoring, and the hauling and disposal of waste. As an enterprise fund, the Solid Waste Disposal Enterprise Fund covers all of its own direct and indirect costs, and is not supported by the general tax levy or any other general revenue source. The Finance Committee recommends approval of a FY04 Budget of \$214,459 for the Solid Waste Disposal Enterprise Fund.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
SOLID WASTE DISPOSAL ENTERPRISE FUND					
Salaries	65,206	67,762	70,618	73,078	73,078
Overtime	7,578	8,172	8,172	7,000	7,000
Clerical	5,983	6,461	7,191	7,791	7,791
Sick Buyback	617	641	667	690	690
Sub-total: Personal Services	79,384	83,036	86,648	88,559	88,559
General Expense	20,000	17,650	21,970	17,100	17,100
Maintenance	20,150	19,500	18,000	20,300	20,300
Hauling & Disposal	93,872	90,650	80,000	78,000	78,000
Hazardous Waste	0	0	0	0	0
Resource Recovery	4,250	7,500	7,500	10,500	10,500
Sub-total: Expenses	138,272	135,300	127,470	125,900	125,900
Capital Expense	21,199	21,200	0	0	0
Sub-total: Capital Expenses	21,199	21,200	0	0	0
Sub-total: Direct Costs (Appropriated)	238,855	239,536	214,118	214,459	214,459
INDIRECT COSTS: (Not Appropriated)					
Engineering Dept. Service	0	0	0	0	0
Benefits/Insurance	26,703	26,703	19,759	21,791	21,791
Sub-total: Indirect Costs	26,703	26,703	19,759	21,791	21,791
Total: Solid Waste	265,558	266,239	233,877	236,250	236,250
Actual expenditures	228,204	266,239	233,877		
SOLID WASTE RECEIPTS	271,737	265,000	271,733	236,250	236,250
RETAIN. EARNINGS USED	0	1,239	0	0	0
Total: Revenue	271,737	266,239	271,733	236,250	236,250
Surplus/Deficit	43,533	0	37,856	0	0

ENTERPRISE FUNDS

The Atkinson Pool Enterprise Fund pays for the operation of the Atkinson Pool. By definition, enterprise funds are meant to be self-supporting; that is, they should be able to generate sufficient revenue to pay for all direct and indirect costs as well as set aside funds for future maintenance and repair of the facility. This goal was achieved in FY97-FY99, when the Enterprise Fund maintained a positive year-ending fund balance. However, beginning with FY00, expenditures grew sharply while revenues began to decrease. Plans were made to increase revenues, but revenue enhancing measures such as increasing membership fees had a reverse effect, because membership decreased as prices were raised. Expenditure reduction measures were also evaluated and where possible implemented, but many cost hikes have been outside the Town's control and have affected virtually all public and private entities, including the price of utilities and the costs of employee health insurance and pensions.

The Town Manager, Recreation Director and Recreation Commission are examining alternative methods of generating revenue for the Pool outside of membership fees for FY04 and feel confident that the Town will be able to increase revenues to the Pool operation. Additionally, they are examining several methods of reducing expenses for FY04, by reducing utility costs and by shifting the cost of special programming onto the participants in those programs. With these two strategies, the Town hopes to be able to cover all direct costs of the Pool for FY04. Town officials can then turn attention to identifying means of generating additional funding to cover the long-term costs of maintenance and replacement of Pool equipment and plant.

The Finance Committee recommends approval of a FY04 Atkinson Pool Enterprise Pool budget of \$395,375.

	Appropriated FY01	Appropriated FY02	Appropriated FY03	Town Mgr Request FY04	FinCom Recommended FY04
POOL ENTERPRISE FUND					
Department Head Salary	13,295	14,358	4,783	0	0
Professional Salaries	100,426	104,221	107,075	108,249	108,249
Overtime	1,000	1,000	1,000	2,281	1,000
Clerical	15,426	17,085	16,415	17,082	17,082
WSI/Lifeguards	7,191	7,766	7,856	9,126	7,856
Receptionists	15,038	17,527	17,465	22,475	17,465
Babysitters	8,055	8,321	8,917	0	0
Fee for Service	70,159	73,036	77,927	97,274	97,274
Sub-total: Personal Svs.	230,590	243,314	241,438	256,487	248,926
General Expense	22,950	22,950	20,000	25,000	20,000
Maintenance	84,695	95,445	106,371	120,000	110,371
Travel	275	275	275	275	275
Programs	19,500	19,500	9,803	15,000	9,803
Equipment	4,000	4,000	6,000	6,000	6,000
Sub-total: Expenses	131,420	142,170	142,449	166,275	146,449
Building improvements	8,070	8,000	8,000	0	0
Sub-total: Capital Exp.	8,070	8,000	8,000	0	0
Total: Pool Enterprise					
Direct Costs (Appropriated)	370,080	393,484	391,887	422,762	395,375
INDIRECT COSTS: (Not Appropriated)					
Insurance & Benefits	35,209	37,785	40,390	45,891	45,981
Sub-total: Indirect Costs	35,209	37,785	40,390	45,891	45,981
Total: Pool Enterprise	405,289	431,269	432,277	468,653	441,356
POOL ENTER. RECEIPTS	342,424	407,468	350,000	441,356	441,356
Tax Levy	11,856	0	41,887	27,297	0
RETAIN. EARN. USED	15,800	0	0	0	0
Surplus (Deficit)	-35,209	-23,801	-40,390	0	0

CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT

The Capital Improvement Planning Committee reviewed each department's five-year capital plan to prioritize requests to make recommendations for expenditures in FY04. Following its review the Committee voted to recommend that the following capital items be funded through the FY04 Operating Budget subject to available funding.

Group 1 Highest Priority in Priority Order

04-001	Fire	Vehicle Exhaust Removal/Capture	\$40,000
04-005	Recreation	Pool Wiring	\$10,000
02-023	DPW	Unit 12 Replacement (L/P) (dump sander)	\$21,400
04-003	DPW	Unit 41 Replacement (bobcat)	\$25,000
TOTAL			\$96,400

Group 2 Middle Priority in Priority Order

02-012	Fire	Station 3 Floor	\$ 85,000
03-039	DPW	Unit 29 Replacement (chipper)	\$ 35,000
03-001	Recreation	Haskell Field Improvements	\$150,000
TOTAL			\$270,000

Group 3 Lowest Priority in Priority Order

03-028	DPW	Car 4	\$30,000
03-018	Building	Town Hall, Bathrooms	\$20,000
TOTAL			\$50,000

Due to revenue constraints, funding could only be found for the following projects/ purchases:

04-001	Fire	Vehicle Exhaust Removal/Capture	\$40,000
02-023	DPW	Unit 12 Replacement (L/P) (dump sander)	\$21,400
04-003	DPW	Unit 41 Replacement (bobcat)	\$25,000
03-028	DPW	Car 4	\$30,000

Funding for the Vehicle Exhaust Removal/Capture project will be sought under Article 7, FY04 Capital Budget. Funding for the remaining three (3) purchases is contained in Article 4, Operating Budget.

The Committee struggled with limiting its recommendation given the vast number of capital needs. The Committee recognizes that, if the Town does not do at least a minimum to protect and maintain its infrastructure and equipment, we risk losing the original investment made in these assets. The resulting losses from those choices, we feel, would be unacceptable. The Committee also recognizes the tremendous financial strain the Town already faces given the recent construction of K-8 schools, and Department of Public Works facility, and the new high school. There are, however, additional needs which must be addressed in the near future, including the Flynn Municipal Building, the need for additional recreational fields, and the combined Public Safety Dispatch Center. There are compelling arguments to proceed with some sort of capital improvement for each of these projects, and we are hopeful that the results of the facilities study will present all of us with the information to finally and successfully resolve and move forward with these projects.

**FY04 MONIED ARTICLES
(Excluding Budget)**

Article	Subject	Total Request FY04	Finance Committee Recommendation FY04
2	FY 03 Budget Adjustments	\$0.00	Report at Town Meeting
3	Unpaid Bills	\$1,934.56	Recommend Approval
7	FY04 Capital Budget	\$40,000.00	Recommend Approval
8	Ambulance Purchase	\$140,000.00	Recommend Approval
9	Stabilization Fund (addition)	\$0.00	Report at Town Meeting
10	Street Acceptances	\$1,200.00	Recommend Approval
11	Chapter 90 Highway Funding		Recommend Approval
24	Real Estate Exemption		Recommend Approval
30	Purchase Street Lighting	\$55,000.00	Report at Town Meeting
32A	Community Preservation Comm. (CPC) FY04 Budget	\$96,600.00	Report at Town Meeting
32B&C	CPC FY04 Borrowing Authorization	\$750,000.00	Report at Town Meeting
33	Purchase Cutting Property		Report at Town Meeting
34	Transfer of Land off Longfellow Road		Report at Town Meeting
35	Authorize Sale of Land off Longfellow Road		Report at Town Meeting
36	Transfer of Land off Newbridge Road		Report at Town Meeting
37	Authorize Sale of Land off Newbridge Road		Report at Town Meeting
40	Transfer of Land off Hemlock Road		Report at Town Meeting
41	Authorize Sale of Land off Hemlock Road		Report at Town Meeting
42	Transfer of Land off North Road		Report at Town Meeting
43	Authorize Sale of Land off North Road		Report at Town Meeting
44	Transfer of Land off Hudson Road		Report at Town Meeting
45	Authorize Sale of Land off Hudson Road		Report at Town Meeting

PERMANENT DEBT ISSUED

Date Authorized	Permanent Debt Issued Purpose	Total Authorized	Amount Issued	Paydown	Unissued 12/31/2002	Date Issued	Maturity Date	Article Number
4/4/1991	Melone Property Purchase	1,000,000	1,000,000		0	7/15/1992	7/15/2010	91-36
10/21/1991	Unisys Property Purchase	1,050,000	1,050,000		0	7/15/1992	7/15/2010	91S-2
4/12/1994	Drainage Systems	50,000	45,000	5,000	0	7/15/1997	7/15/2007	94-38
4/26/1994	Curtis School Roof	240,000	240,000		0	2/15/1995	2/15/2005	94-61
4/26/1994	Nixon School Addition and Repair	5,211,000	5,211,000		0	2/15/1995	2/15/2005	94-62
4/5/1995	Goodnow Library	2,900,000	2,900,000		0	7/15/1997	7/15/2007	95-19
4/8/1996	Curtis/Noyes School Repairs	2,650,000	2,650,000		0	7/15/1997	7/15/2007	96-31
2/24/1997	Septic System Betterment Loan Program	200,000			200,000			97-27
2/25/1997	School Renovation & Construction	43,604,000	42,255,000	349,000	1,000,000	10/1/2001	6/30/2021	97-4
4/8/1997	Develop Recreation Fields	60,500	0		60,500			97-19
4/8/1997	Land for School - revoted to Meachen/Meggs	550,000	550,000		0	7/15/1997	7/15/2007	97-5
11/17/1997	Meachen/Meggs Land	3,248,000	3,248,000		0	6/1/1999	9/15/2018	97S-1
4/7/1998	Weisblatt Land	4,950,000	4,950,000		0	6/1/1999	9/15/2018	98-8
4/6/1999	Meachen/Meggs Land, part II	315,000	307,000		8,000	6/1/1999	9/15/2018	99-11
4/3/2000	Walkways: Old Lancaster, Mossman, Fairbank Rd	155,000	155,000		0	10/1/2001	6/30/2006	00-7
4/3/2000	Little League Complex	190,000	190,000		0	10/1/2001	6/30/2011	00-15
4/2/2001	Public Works Facility Construction	4,733,800	0		4,733,800			01-7A
4/3/2001	Feeley Park Restrooms	48,000	48,000		0	10/1/2001	6/30/2006	01-7C
4/3/2001	Walkway Program	155,000	155,000		0	10/1/2001	6/30/2006	01-7D
4/3/2001	Haskell Recreational Facilities	205,000	205,000		0	10/1/2001	6/30/2011	01-7B
4/4/2001	Rt. 117 Traffic Signal	132,000	132,000		0	10/1/2001	6/30/2011	01-11
4/1/2002	Wastewater Feasibility	90,000	0		90,000			02-24
Totals		71,737,300	65,291,000	354,000	6,092,300			

DEBT SCHEDULE BY ISSUANCE DATE

Issue Date	2/15/1995	7/15/1997	8/1/1999	12/1/2000	10/1/2001	10/1/2001			
Payoff Date	2/15/2002	7/15/2007	9/15/2018	12/1/2020	6/30/2021	6/30/2011			
Borrowed	3,875,000	7,870,000	8,505,000	34,305,000	10,885,000	935,000	71,325,000	Total Debt	Total Princ
Interest Pymn	1,050,550	1,669,757	3,732,837	14,839,385	4,797,132	183,827	28,231,503	Service by	Remain. By
					Series A	Series B		FY	FY
FY91 Principal	0	0	0				275,000		
FY91 Interest	0	0	0				156,663	431,663	2,175,000
FY92 Principal	0	0	0				275,000		
FY92 Interest	0	0	0				247,100	522,100	1,900,000
FY93 Principal	0	0	0				675,000		
FY93 Interest	0	0	0				374,649	1,049,649	5,100,000
FY94 Principal	0	0	0				765,000		
FY94 Interest	0	0	0				381,133	1,146,133	6,345,000
FY95 Principal	0	0	0				765,000		
FY95 Interest	0	0	0				338,603	1,103,603	5,580,000
FY96 Principal	500,000	0	0				1,265,000		
FY96 Interest	216,213	0	0				511,685	1,776,685	8,190,000
FY97 Principal	450,000	0	0				1,215,000		
FY97 Interest	178,713	0	0				431,620	1,646,620	6,975,000
FY98 Principal	425,000	1,400,000	0				2,590,000		
FY98 Interest	153,063	316,232	0				680,158	3,270,158	12,255,000
FY99 Principal	400,000	1,200,000	0				2,365,000		
FY99 Interest	131,813	285,480	0				585,325	2,950,325	9,890,000
FY00 Principal	400,000	685,000	445,000				2,145,000		
FY00 Interest	111,413	234,480	294,247				764,772	2,909,772	16,250,000
FY01 Principal	375,000	660,000	440,000	0			1,935,000		
FY01 Interest	90,813	205,884	356,235	840,853			1,583,990	3,518,990	48,620,000
FY02 Principal	375,000	660,000	440,000	5,725,000	0	0	7,580,000		
FY02 Interest	71,125	177,505	336,985	1,888,306	304,907	10,021	2,644,298	10,224,298	51,925,000
FY03 Principal	350,000	660,000	440,000	4,850,000	700,000	10,000	7,000,000		
FY03 Interest	51,250	149,125	317,735	1,409,769	457,360	34,513	2,385,239	9,385,239	44,925,000
FY04 Principal	350,000	660,000	440,000	2,375,000	700,000	120,000	4,645,000		
FY04 Interest	32,525	120,085	298,485	1,179,394	431,110	32,238	2,093,836	6,738,836	40,280,000
FY05 Principal	250,000	660,000	440,000	1,290,000	700,000	120,000	3,460,000		
FY05 Interest	13,625	90,385	279,235	1,066,581	404,860	28,038	1,882,724	5,342,724	36,820,000
FY06 Principal	0	655,000	440,000	1,290,000	700,000	120,000	3,205,000		
FY06 Interest	0	60,355	259,985	1,005,306	378,810	23,838	1,728,094	4,933,094	33,615,000
FY07 Principal	0	650,000	440,000	1,290,000	600,000	115,000	3,095,000		
FY07 Interest	0	30,225	240,735	944,031	352,360	19,725	1,587,076	4,682,076	30,520,000
FY08 Principal	0	0	440,000	1,265,000	600,000	115,000	2,420,000		
FY08 Interest	0	0	221,485	882,756	328,360	15,556	1,448,157	3,868,157	28,100,000
FY09 Principal	0	0	440,000	1,265,000	600,000	115,000	2,420,000		
FY09 Interest	0	0	202,235	822,669	304,360	11,100	1,340,364	3,760,364	25,680,000
FY10 Principal	0	0	440,000	1,265,000	600,000	110,000	2,415,000		
FY10 Interest	0	0	182,930	762,581	280,360	6,600	1,232,471	3,647,471	23,265,000
FY11 Principal	0	0	440,000	1,265,000	600,000	110,000	2,415,000		
FY11 Interest	0	0	163,350	699,331	256,360	2,200	1,121,241	3,536,241	20,850,000
FY12 Principal	0	0	440,000	1,265,000	585,000		2,290,000		
FY12 Interest	0	0	143,330	636,081	232,360		1,011,771	3,301,771	18,560,000
FY13 Principal	0	0	430,000	1,265,000	500,000		2,195,000		
FY13 Interest	0	0	123,105	572,831	208,375		904,311	3,099,311	16,365,000
FY14 Principal	0	0	430,000	1,265,000	500,000		2,195,000		
FY14 Interest	0	0	102,788	509,581	187,125		799,494	2,994,494	14,170,000
FY15 Principal	0	0	430,000	1,265,000	500,000		2,195,000		
FY15 Interest	0	0	82,255	446,331	165,250		693,836	2,888,836	11,975,000
FY16 Principal	0	0	430,000	1,165,000	500,000		2,095,000		
FY16 Interest	0	0	61,815	373,081	142,750		577,446	2,672,446	9,880,000
FY17 Principal	0	0	430,000	1,100,000	500,000		2,030,000		
FY17 Interest	0	0	40,975	323,375	119,750		484,100	2,514,100	7,850,000
FY18 Principal	0	0	430,000	1,100,000	500,000		2,030,000		
FY18 Interest	0	0	20,228	267,000	96,625		383,853	2,413,853	5,820,000
FY19 Principal	0	0	200,000	1,100,000	500,000		1,800,000		
FY19 Interest	0	0	4,900	210,625	72,875		288,400	2,088,400	4,020,000
FY20 Principal	0	0	0	1,400,001	500,000		1,900,001		
FY20 Interest	0	0	0	154,250	48,875		203,125	2,103,126	2,119,999
FY21 Principal	0	0	0	1,500,000	500,000		2,000,000		
FY21 Interest	0	0	0	41,000	24,000		65,000	2,065,000	0
TOTAL	4,925,550	9,539,766	12,237,837	49,144,385	15,682,132	1,118,827	37,989,448	37,989,448	0

LONG-TERM BORROWING DETAIL

Issuance Date	Project	Expended FY01	Expended FY02	Scheduled FY 03	Scheduled FY04
9/15/1991	Nixon Remodel	378,825	334,417	0	0
7/15/1992	Unisys Land (see refunding)	85,690	76,071	80,300	0
7/15/1992	Melone Land (see refunding)	85,690	76,071	80,300	0
2/15/1995	Nixon Addition	429,408	394,007	378,010	360,355
2/15/1995	Curtis School Roof	25,350		23,240	22,170
2/15/1995	Tennis Courts	11,055		0	0
7/15/1997	Drainage	4,951		4,627	0
7/15/1997	School Land, revoted	60,513	58,530	56,547	54,517
7/15/1997	Library	319,068	308,611	298,153	287,452
7/15/1997	Nixon Addition	220,715	251,663	206,259	198,862
7/15/1997	K-8 Renovations	260,197	218,149	243,129	238,858
7/15/1997	Tennis Courts	440	815	411	396
6/1/1999	Meachen-Meggs Land	327,110	319,345	311,579	303,813
6/1/1999	Weisblatt Land	469,125	457,640	446,156	434,672
12/1/2000	Piper Land	548,688	2,132,500	0	0
12/1/2000	Curtis Middle School	933,393	3,879,888	4,617,926	2,622,130
12/1/2000	Haynes Elementary	207,773	1,379,443	1,641,843	932,264
10/1/2001	Loring Elementary	0	304,907	966,480	946,118
10/1/2001	Haskell Field	0	0	32,950	32,013
10/1/2001	Traffic Signal (Rt. 117)	0	0	20,130	19,568
10/1/2001	Walkways	0	0	91,625	88,625
10/1/2001	Featherland	0	0	32,375	31,437
10/1/2001	Feeley Field Restrooms	0	0	13,800	13,350
	Refunding 1992 Issue	0	0	-3,338	152,238
	2003 GO Issue	0	0	94,500	1,167,890
Total, Long-Term Debt (gross)		4,367,992	10,192,057	9,637,001	7,906,726
Offsets: School Building Assistance		-788,129	-3,221,567	-3,169,449	-3,169,449
Add: Other Exempt Costs (expenses)		0	0	0	0
Add: Interest on Short-Term Borrowing		810,271	421,918	187,200	0
Add: L-S Exempt debt, Sudbury share		214,514	345,803	576,388	1,089,609
Total: Exempt Debt to be Raised		4,604,648	7,738,211	7,231,140	5,826,886
Total: School Debt		2,455,661	6,762,474	8,076,887	5,320,756
Total: Town Debt		335,514	309,426	588,570	1,640,730
Total: Land Acquisition		1,576,817	3,120,157	971,544	945,240
Total: Long-Term Debt		4,367,992	10,192,057	9,637,001	7,906,726

Note 1: The long-term debt amount of \$73,900,000 authorized for the new LSRHS project has not yet been issued.

Note 2: Does not include projects to be funded through the Community Preservation Act surcharge.

ESTIMATED IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL 2004 TAX BILL

Fiscal 2003 Values	100,000	150,000	200,000	250,000	300,000	400,000	AVG. 479,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Fiscal 2003 Taxes	1,678	2,517	3,356	4,195	5,034	6,712	8,038	8,390	10,068	11,746	13,424	15,102	16,780
est. Fiscal 2004 Taxes	1,696	2,544	3,392	4,240	5,088	6,785	8,124	8,481	10,177	11,873	13,569	15,265	16,961
Fiscal 2004 (Base) Taxes	1,495	2,243	2,990	3,738	4,485	5,980	7,161	7,475	8,970	10,465	11,961	13,456	14,951
Debt Exemption	201	302	402	503	603	804	963	1,005	1,206	1,407	1,609	1,810	2,011

Article Amount	Resident's Share	To calculate the dollar impact of any additional expenditures that may be considered by Town Meeting, use this chart below.												
		100,000	150,000	200,000	250,000	300,000	400,000	479,000	500,000	600,000	700,000	800,000	900,000	1,000,000
10,000	9,184	0.35	0.52	0.69	0.86	1.04	1.38	1.65	1.73	2.07	2.42	2.76	3.11	3.45
25,000	22,959	0.86	1.29	1.73	2.16	2.59	3.45	4.13	4.31	5.18	6.04	6.90	7.76	8.63
50,000	45,918	1.73	2.59	3.45	4.31	5.18	6.90	8.26	8.63	10.35	12.08	13.80	15.53	17.25
75,000	68,877	2.59	3.88	5.18	6.47	7.76	10.35	12.40	12.94	15.53	18.12	20.70	23.29	25.88
100,000	91,836	3.45	5.18	6.90	8.63	10.35	13.80	16.53	17.25	20.70	24.15	27.60	31.06	34.51
200,000	183,672	6.90	10.35	13.80	17.25	20.70	27.60	33.06	34.51	41.41	48.31	55.21	62.11	69.01
300,000	275,507	10.35	15.53	20.70	25.88	31.06	41.41	49.59	51.76	62.11	72.46	82.81	93.17	103.52
400,000	367,343	13.80	20.70	27.60	34.51	41.41	55.21	66.11	69.01	82.81	96.62	110.42	124.22	138.02
500,000	459,179	17.25	25.88	34.51	43.13	51.76	69.01	82.64	86.27	103.52	120.77	138.02	155.28	172.53
600,000	551,015	20.70	31.06	41.41	51.76	62.11	82.81	99.17	103.52	124.22	144.93	165.63	186.33	207.04
700,000	642,851	24.15	36.23	48.31	60.39	72.46	96.62	115.70	120.77	144.93	169.08	193.23	217.39	241.54
800,000	734,686	27.60	41.41	55.21	69.01	82.81	110.42	132.23	138.02	165.63	193.23	220.84	248.44	276.05
900,000	826,522	31.06	46.58	62.11	77.64	93.17	124.22	148.76	155.28	186.33	217.39	248.44	279.50	310.56
1,000,000	918,358	34.51	51.76	69.01	86.27	103.52	138.02	165.28	172.53	207.04	241.54	276.05	310.56	345.06
1,500,000	1,377,537	51.76	77.64	103.52	129.40	155.28	207.04	247.93	258.80	310.56	362.32	414.07	465.83	517.59
2,000,000	1,836,716	69.01	103.52	138.02	172.53	207.04	276.05	330.57	345.06	414.07	483.09	552.10	621.11	690.12
2,500,000	2,295,895	86.27	129.40	172.53	215.66	258.80	345.06	413.21	431.33	517.59	603.86	690.12	776.39	862.66
3,000,000	2,755,074	103.52	155.28	207.04	258.80	310.56	414.07	495.85	517.59	621.11	724.63	828.15	931.67	1,035.19
3,500,000	3,214,253	120.77	181.16	241.54	301.93	362.32	483.09	578.50	603.86	724.63	845.40	966.17	1,086.95	1,207.72
4,000,000	3,673,432	138.02	207.04	276.05	345.06	414.07	552.10	661.14	690.12	828.15	966.17	1,104.20	1,242.22	1,380.25

Components of the Property Tax

	Fiscal 2003 Total	Residential Share	Fiscal 2004 Total	Residential Share
Tax Levy Base	37,934,505		42,727,325	
New Growth	750,695		600,000	
Override	2,999,995			
sub-total:	41,685,195	38,282,099	43,327,325	39,789,995
Debt exclusion	7,030,624	6,456,658	5,826,886	5,351,191
Capital Exclusion	0	0	0	0
less: unused levy	86,930	79,833	0	
Total tax	48,628,889	44,658,924	49,154,211	45,141,186

APPENDIX I. BUDGET TERMS AND DEFINITIONS

Abatements and Exemptions (previously called Overlay): An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bonafide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Cherry Sheet: An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name "Cherry Sheet" derives from the color of the paper used.

Debt Exemption: An override to Proposition 2½ for the purpose of raising funds for debt service costs.

Enterprise Fund: A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

Free Cash: Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, "to appropriate a sum of money" without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

Levy Limit: The maximum amount a community can levy in any given year.

Local Receipts: This is the third largest source of revenue for the Town after property taxes and Cherry Sheet receipts. While it is comprised of a number of different items, the largest source is the auto excise tax.

New Growth: Proposition 2½ allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

BUDGET TERMS AND DEFINITIONS, pg. 2

Override: An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

Proposition 2 ½: A Massachusetts General Law enacted in 1980 to limit property taxes.

Revolving Fund: Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

Stabilization Fund: Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into this fund requires a majority vote of Town Meeting while withdrawing from the Stabilization Fund requires a 2/3 vote of Town Meeting.

Tax Levy: The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government and other public services are raised through the property tax levy, state aid, local receipts and other sources. The property tax levy is the largest source of revenue for most cities and towns.

Unclassified Operating Expenses: This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone and property liability insurance, that support townwide operations and are not assigned to any one department or cost center.

Unclassified Employee Benefits: This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

APPENDIX II.
EMPLOYEE HEADCOUNT
(Full Time Equivalents)

Cost Center	A	B	C	D	E	Net Change D to E
	Fin. Com. Rec. FY02	Actual FY02	Fin. Com. Rec. FY03	Actual FY03	0% Budget Fin. Com. Rec. FY04	
Sudbury Public Schools	401.26	410.74	385.74	392.55	390.05 *	-2.50
L.S.R.H.S. **	194.50	200.86	195.89	202.75	187.75 *	-15.00
Town Operating Departments						
Public Safety	77.40	77.40	77.40	77.40	76.40	-1.00
Public Works	33.00	33.0	33.00	33.00	32.30	-0.70
General Government	32.80	32.80	32.80	32.80	31.80	-1.00
Human Services	8.30	8.30	8.30	8.30	7.30	-1.00
Culture & Recreation	29.50	29.50	29.50	29.50	29.50	0.00
Town Sub-total	181.00	181.00	181.00	181.00	177.30	-3.70
TOTAL	776.76	792.60	762.63	776.30	755.10	-21.20

*Estimates as of the date of this printing subject to further review.

**Sudbury's estimated share of the L.S.R.H.S. operating budget for FY04 is 84.89%.
Revenues other than the Town's assessments also support salaries including out-of-District tuition and grants.

**APPENDIX III.
MANAGERS WITH SALARIES ABOVE \$75,000
FY 03 APPROPRIATION***

<u>TOWN</u>	<u>Salary</u>	<u>Deferred Comp.</u>	<u>Total</u>
Town Manager	\$115,363	\$5,000	\$120,363
Police Chief	\$103,322		
Fire Chief	\$ 95,121		
Police Lieutenant**	\$ 94,869		
Police Lieutenant**	\$ 91,291		
D.P.W. Director**	\$ 87,462		
Finance Director/Treasurer-Collector	\$ 83,324		
Assistant Town Manager	\$ 76,443		

SUDBURY PUBLIC SCHOOLS

Superintendent	\$147,000		
Assistant Superintendent	\$107,500	\$500	\$108,000
Director of Business & Finance	\$ 95,680	\$500	\$ 96,180
Principal, Curtis	\$ 99,859	\$1,200	\$101,059
Principal, Loring	\$ 90,898		
Principal, Nixon	\$ 88,220		
Principal, Noyes	\$ 86,726		
Principal, Haynes	\$ 85,000		
Special Education Administrator	\$ 86,100	\$200	\$ 86,300
House Masters, Curtis (3)	\$ 79,459-		
	81,885		

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL ***

Superintendent/Principal	\$129,375
House Masters (4)	\$ 77,235-
	87,762
Business Manager/Treasurer	\$ 91,080
Director of Student Services	\$ 87,762
Athletic Director	\$ 87,762

*Salary is base pay plus career incentive for Police and Fire and longevity where applicable. Does not include any sick buyback, paid detail, paid holidays, health insurance or other employee benefits.

**Positions are included in the Sudbury Supervisory Association.

***Total salary, of which Sudbury pays 84.67%.

APPENDIX IV. COLLECTIVE BARGAINING

Bargaining Unit and Contract Terms

LSRHS

Three year contract covering school years 2000/01, 2001/02, 2002/03. Effective dates and percentage increases are: 9/1/2000 - 3.00%; 9/1/2001 - 3.50%; 9/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

K-8

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 4.16% (teachers) 4.00% (custodians); 7/1/2001 - 3.00%; 7/1/2002 - 3.00%. Negotiations for subsequent contract not completed.

TOWN

Fire

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 2.00% and 1/1/2001 - 2.00%; 7/1/2001 - 3.50%; 7/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

Police

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 2.00% and 1/1/2001 - 2.00%; 7/1/2001 - 3.50%; 7/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

Public Works

Three year contract covering fiscal years 2002, 2003, 2004. Effective dates and percentage increases are: 7/1/2001 - 2.00% and 1/1/2002 - 2.00%; 7/1/2002 - 3.50%; 7/1/2003 - 3.50%. Negotiations for subsequent contract not completed.

Engineering

Three year contract covering fiscal years 2002, 2003, 2004. Effective dates and percentage increases are: 7/1/2001 - 2.00% and 1/1/2002 - 2.00%; 7/1/2002 - 3.50%; 7/1/2003 - 3.50%. Negotiations for subsequent contract not completed.

Supervisory

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 3.00%; 7/1/2001 - 3.92%; 7/1/2002 - 3.92%. Negotiations for subsequent contract not completed.

NOTE: Percentage increases are for cost of living only and do not include changes for step, longevity or merit increases.

**APPENDIX V.
FY04 CLASSIFICATION PLAN***

GRADE 1

Head Lifeguard

GRADE 2

Clerk I

GRADE 3

Clerk II/Senior Clerk
Library Clerk
Recording Secretary

GRADE 4

Accounting Clerk
Library Technician
Secretary I
Van Driver, Sr. Center
Senior Data Processing Clerk
Maintenance Custodian (40 hrs./wk.)

GRADE 5

Fire Dispatcher (4 days on, 4 off)
Census and Documentation Coordinator
Board of Health Coordinator
Data Collector
Accounting Administrative Assistant
Part-Time Reference Librarian

GRADE 6

Dog Officer
Library Office Coordinator
Police Dispatcher (4 days on, 2 off)
Secretary/Legal Secretary
Secretary II, Office Supervisor
Aquatic Supervisor
Youth Coordinator
Personnel Assistant
Admin. Asst. to Director of Park and Rec.
Payroll/Benefits Accounting Assistant
Recreation Program Coordinator

GRADE 7

Assistant Town Clerk
Assistant Children's Librarian
Head of Technical Services, Library
Outreach/Case Manager
Technology Assistant

GRADE 8

Assistant Assessor
Assistant Town Treasurer & Collector
Head of Circulation, Library
Children's Librarian
Zoning Enforcement Field Agent

GRADE 9

Administrative Assistant to Bd. of Selectmen
Assistant Town Accountant
Adult Services/Reference Librarian
Aquatic Facility Director

GRADE 10

Assistant Building Inspector
Management Analyst, D.P.W.

GRADE 11

Community Social Worker
Director, Council on Aging
Owner's Representative

GRADE 12

GRADE 13

GRADE 14

Assistant Town Manager

GRADE 15

Police Chief
Fire Chief
Finance Director/Treasurer-Collector

GRADE 16

GRADE 17

*All positions listed above are 35 hours per week unless otherwise noted. Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 35 hours per week. Overtime pay is calculated by multiplying 1.5 times the hourly rates.

APPENDIX V. pg 2
NON-UNION SALARY GRID
FY 03: 7/1/02 - 6/30/03*

GRADE	Minimum		Steps				Maximum
	1	2	3	4	5	6	7
1	\$11.46	\$11.91	\$12.38	\$12.86	\$13.37	\$13.89	\$14.44
	20,942	21,763	22,616	23,503	24,424	25,381	26,376
2	\$12.38	\$12.86	\$13.37	\$13.89	\$14.44	\$15.00	\$15.59
	22,616	23,503	24,424	25,381	26,376	27,410	28,484
3	\$13.37	\$13.89	\$14.44	\$15.00	\$15.59	\$16.20	\$16.84
	24,424	25,381	26,376	27,410	28,484	29,601	30,761
4	\$14.44	\$15.00	\$15.59	\$16.20	\$16.84	\$17.50	\$18.18
	26,376	27,410	28,484	29,601	30,761	31,967	33,220
5	\$15.59	\$16.20	\$16.84	\$17.50	\$18.18	\$18.90	\$19.63
	28,484	29,601	30,761	31,967	33,220	34,522	35,870
6	\$16.84	\$17.50	\$18.18	\$18.90	\$19.63	\$20.40	\$21.20
	30,761	31,967	33,220	34,522	35,870	37,277	38,738
7	\$18.18	\$18.90	\$19.63	\$20.40	\$21.20	\$22.03	\$22.90
	33,220	34,522	35,870	37,277	38,738	40,257	41,834
8	\$19.81	\$20.58	\$21.39	\$22.23	\$23.10	\$24.01	\$24.95
	36,190	37,609	39,083	40,615	42,207	43,862	45,581
9	\$21.59	\$22.44	\$23.32	\$24.23	\$25.18	\$26.17	\$27.19
	39,447	40,993	42,600	44,270	46,005	47,808	49,682
10	\$23.53	\$24.45	\$25.41	\$26.41	\$27.44	\$28.52	\$29.64
	42,993	44,678	46,429	48,249	50,140	52,105	54,148
11	\$25.60	\$26.61	\$27.65	\$28.79	\$29.86	\$31.03	\$32.25
	46,867	48,704	50,613	52,597	54,659	56,802	59,029
12	\$27.96	\$29.06	\$30.20	\$31.38	\$32.61	\$33.89	\$35.22
	51,085	53,088	55,169	57,332	59,579	61,914	64,341
13	\$30.48	\$31.67	\$32.91	\$34.20	\$35.54	\$36.68	\$38.39
	55,682	57,865	60,133	62,490	64,940	67,018	70,131
14	\$33.22	\$34.52	\$35.88	\$37.28	\$38.74	\$40.26	\$41.84
	60,694	63,073	65,545	68,114	70,784	73,559	76,443
15	\$36.21	\$37.63	\$39.11	\$40.64	\$42.23	\$43.89	\$45.61
	66,157	68,750	71,445	74,246	77,156	80,181	83,324
16	\$39.47	\$41.02	\$42.62	\$44.30	\$46.03	\$47.84	\$49.71
	72,111	74,938	77,876	80,929	84,101	87,398	90,824
17	\$43.02	\$44.71	\$46.46	\$48.28	\$50.17	\$52.14	\$54.19
	78,601	81,682	84,884	88,211	91,669	95,262	98,996

* The non-union salary grid for FY04 has not been finalized as of the date of this printing.

**APPENDIX V. pg 3
NON-UNION EMPLOYEES
INDIVIDUALLY RATED FY03***

LIBRARY

	Minimum	Step 1	Step 2
Library Page (Hourly)	\$7.62	\$7.96	\$8.23

HIGHWAY/PARK AND RECREATION

Temp. Laborer (Hourly):	\$8.21 - \$10.01
Temp. Snow Removal Equip. Oper. (Hrly):	\$9.88 - \$12.37

DEPARTMENTAL TEMPORARY OR SEASONAL HELP

Temporary or Seasonal Help	\$8.21 - \$10.01
----------------------------	------------------

PARK AND RECREATION

	1	2	3	4	5	6	7
Teen Ctr. Coord. (Hrly):	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$30.00
Teen Center (Supervisor):	17.00	17.50	18.00	18.50	19.00	19.50	20.00
Teen Center Staff	7.00	to	16.50				

Part time or seasonal hourly-rated salary range (Salary paid from program fees)

Position	1	2	3	4	5	6	7
Program Supervisor	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
Sports/Program Dir.	15.00	17.00	19.00	21.00	23.00	25.00	30.00
Sports Clinician	11.00	11.50	12.00	12.50	13.00	13.50	14.00
Preschool Instructor	0-280 hrs.	281-560	561-840	841+ hrs.			
	11.00	11.50	12.00	12.50			

Seasonal Camp Staff Positions

	1	2	3	4	5	6	7
Camp Director	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00	\$20.00	\$21.00
Asst. Camp Dir.	10.00	10.50	11.00	11.50	12.00	12.50	13.00
Preschool Camp Dir.	11.00	11.50	12.00	12.50	13.00	13.50	14.00
CIT Coordinator	9.50	10.00	10.50	11.00	11.50	12.00	12.50
Program Specialist	9.00	9.50	10.00	10.50	11.00	11.50	12.00
Counselor	7.50	8.00	8.50	9.00	9.50	10.00	10.50
Counselor/Recreation Ldr.	7.00	7.50	8.00	8.50	9.00	9.50	10.00

ATKINSON POOL - (Specialty Instruction)

Diving (Certified)	\$20.00	\$22.00	\$24.00	\$26.00	non-certified:\$10.00*
Water Exercise (Certified)	15.00	17.00	19.00	21.00	23.00 25.00

* Non-certified instructors are required to become certified within one year.

ATKINSON POOL

Lifeguard	\$7.75 - \$10.00
Pool Receptionist	\$7.00 - \$10.00
Water Safety Instructor	\$8.75 - \$11.25
Baby-sitter	\$8.75 - \$10.75
Supervisor (Shift-PT)	\$9.75 - \$11.25

MISCELLANEOUS - SINGLE RATED

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Custodian (40 hrs.)	\$12.41	\$12.92	\$13.42	\$13.95	\$14.48	\$15.05	\$15.68
Election Warden (hourly)	\$7.09						
Election Clerk (hourly)	\$7.09						
Deputy Election Warden (hourly)	\$7.09						
Deputy Election Clerk (hourly)	\$7.09						
Election Officer & Teller (hourly)	\$6.75						
Plumbing Inspector (yearly)	\$26,000						
Dir. of Veteran's Services (yearly)	\$9,869						

*The Individually rated grid for FY04 has not been finalized as of the date of this printing.

APPENDIX V. pg 4
UNION EMPLOYEES FY 03*

<u>FIRE DEPARTMENT</u>	<u>MIN</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>MAX</u>
Firefighter					
Annual	37,677	38,552	39,445	40,317	41,266
Hourly	17.19	17.58	17.99	18.39	18.82
Firefighter/EMT					
Annual	39,481	40,356	41,249	42,121	43,070
Hourly	18.01	18.41	18.81	19.21	19.65
Lieutenant					
Annual	42,011	42,983	43,980	44,953	46,012
Hourly	19.16	19.61	20.06	20.50	20.99
Lieutenant/EMT					
Annual	44,009	44,981	45,979	46,952	48,012
Hourly	20.07	20.52	20.97	21.42	21.9
Fire Captain					
Annual	46,841	47,927	49,038	50,123	51,304
Hourly	21.37	21.86	22.37	22.86	23.40
Fire Captain/EMT					
Annual	49,056	50,142	51,252	52,338	53,519
Hourly	22.38	22.87	23.38	23.87	24.41

Single Rated:

Call Firefighter \$250 Annual Stipend and Step 1 Firefighter hourly rate as listed above.

Fire Prevention Officer \$800/Year Fire Department Training Officer \$800/Year

Fire Alarm Superintendent \$800/Year Emergency Medical Tech. Coord. \$800/Year

Master Mechanic \$800/Year Fire Alarm Foreman \$800/Year

Technology Coordinator \$800/Year

Note: Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 42 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

<u>POLICE DEPARTMENT</u>	<u>MIN</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>MAX</u>
Patrolman					
Annual	39,056	39,957	40,897	41,816	42,645
Hourly	20.04	20.51	20.99	21.46	21.88
Sergeant					
Annual	46,861	47,945	49,065	50,170	51,168
Hourly	24.05	24.60	25.18	25.75	26.26

Single Rated:

Crime Preventn. Officer \$925/Year Detective \$1,900/Year

Photo/Fingerprint Officer \$925/Year Training Officer \$925/Year

Juvenile Officer \$925/Year Parking Clerk \$925/Year

Safety Officer \$925/Year Mechanic \$925/Year

Motorcycle Officer (half-time) \$462.50/Year Firearms Officer \$925/Year

DARE Officer \$925/Year

Note: Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 37.33 hours per week.

APPENDIX V. pg 5
UNION EMPLOYEES FY04

PUBLIC WORKS DEPARTMENT

	<u>START</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Foreman, Landfill	39,947	41,145	42,381	43,651	44,960	46,310	47,931
Foreman, Highway	39,947	41,145	42,381	43,651	44,960	46,310	47,931
Foreman, Tree & Cemetery	39,162	39,976	40,851	41,668	42,500	43,346	44,867
Master Mechanic	18.50	19.11	19.69	20.22	20.73	21.26	22.00
Assistant Mechanic	17.68	18.29	18.88	19.41	19.90	20.44	21.16
Heavy Equipment Operator	16.60	17.08	17.46	18.04	18.61	19.20	19.88
Tree Surgeon	16.60	17.08	17.46	18.04	18.61	19.20	19.88
Truck or Light Equip. Operator	15.61	16.00	16.46	16.77	17.10	17.45	18.06
Tree Climber	15.61	16.00	16.46	16.77	17.10	17.45	18.06
Heavy Laborer	14.71	15.12	15.46	15.87	16.29	16.72	17.31
Light Laborer	13.43	13.79	14.09	14.46	14.83	15.21	15.74
Landfill Monitor	12.54						

Note: Crew Leaders receive an annual stipend of \$3,095.

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

ENGINEERING DEPARTMENT

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
E1 Engineering Aide I	27,513	28,340	29,192	30,072	30,973	31,904
E2 Engineering Aide II	31,639	32,591	33,566	34,578	35,613	36,682
E3 Engineering Aide III	36,386	37,481	38,602	39,761	40,953	42,181
E4 Jr. Civil Engineer	41,845	43,099	44,391	45,724	47,095	48,506
E5 Civil Engineer	47,078	48,488	49,948	51,444	52,986	54,575
E6 Sr. Civil Engineer	49,922	51,421	52,963	54,553	56,190	57,871
E7 Assistant Town Engineer	58,718	60,478	62,291	64,160	66,087	68,070

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

APPENDIX V. pg 6
UNION EMPLOYEES FY03*

SUDBURY SUPERVISORY ASSOCIATION

	<u>Notes</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Supervisor of Bldgs.	1	42,984	44,669	46,420	48,240	50,131	52,096
Town Clerk	2	46,858	48,694	50,603	52,587	54,648	56,790
Parks/Grounds Supt.	3	46,858	48,694	50,603	52,587	54,648	56,790
Conservation Coord.		46,858	48,694	50,603	52,587	54,648	56,790
Highway Supt.	4	51,073	53,075	55,155	57,317	59,564	61,899
Health Director		58,246	59,993	61,793	63,647	65,556	67,523
Building Inspector		55,667	57,849	60,117	62,473	64,922	67,467
Director of Assessing		58,712	60,473	62,288	64,156	66,081	68,063
Treasurer/Collector		55,667	57,849	60,117	62,473	64,922	67,467
Pk. and Rec. Director	5	55,667	57,849	60,117	62,473	64,922	67,467
Town Planner		60,369	62,180	64,045	65,967	67,946	69,984
Town Accountant		58,712	60,473	62,288	64,156	66,081	68,063
Technology Admin.		58,712	60,473	62,288	64,156	66,081	68,063
Police Lieutenant		60,679	63,058	65,529	68,098	70,768	73,542
Library Director		60,679	63,058	65,529	68,098	70,768	73,542
Public Works Director	6	72,109	74,936	77,873	80,926	84,098	87,395

*Collective bargaining negotiations are pending for FY 04.

1. This position also receives an annual stipend of \$13,050 as Wiring Inspector.
2. This position also receives an annual stipend of \$782 as Registrar of Voters.
3. This salary is split evenly between the Trees & Cemeteries and Parks & Grounds budgets. In addition, this position receives an annual stipend of \$7,500 for Tree Warden, Cemetery Superintendent, Pesticide Applicator and Herbicide Applicator.
4. This position also receives an annual stipend of \$10,000 as Highway Surveyor.
5. This salary is split between Park and Recreation Department and Pool Enterprise Fund.
6. This position also receives annual stipends of \$1,000 for Planning Board Agent, \$500 for Landfill Agent and \$500 for Conservation Agent. In addition, the Director of Public Works currently serves as the Town Engineer for an annual stipend of \$1,000.

2003 DOG LICENSES

LICENSING PERIOD --- JANUARY 1 - DECEMBER 31

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a letter from veterinarian. A spay or neuter certificate MUST accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

In accordance with Town Bylaw V. sec. 3, as of the first day of April each year, owners of dogs shall be subject to a \$25 penalty for each unlicensed dog, in addition to the license fee.

OWNERS NAME: _____ TELEPHONE NO. _____

ADDRESS: _____

NAME OF DOG: _____ BREED: _____ AGE: _____ COLOR: _____

MALE NEUTERED: _____ MALE: _____ FEMALE SPAYED: _____ FEMALE: _____
\$10.00 \$15.00 \$10.00 \$15.00

VOLUNTEER TO SERVE YOUR TOWN! REGISTER NOW!

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, 288 Old Sudbury Road, Sudbury, MA, 01776.

NAME: _____ TEL.NO. _____

ADDRESS: _____ YRS. RES. _____

OCCUPATION: _____

EDUCATION/TRAINING: _____

EXPERIENCE IN GOVERNMENT: _____

INDICATE INTERESTS BELOW: _____

_____ Administration	_____ Elderly	_____ Parks and Recreation
_____ Documents Preservation	_____ Election Officers	_____ Planning
_____ Board of Appeals	_____ Facilities	_____ Regional
_____ Cable Television	_____ Finance	_____ Resource Recovery
_____ Capital Planning	_____ General	_____ Sewer Assessment
_____ Community Preservation	_____ Health	_____ Sudbury Day
_____ Conservation	_____ Historical	_____ Town Report
_____ Cultural Affairs	_____ Housing	_____ Transportation
_____ Design Review Board	_____ Land Use	_____ Veterans
_____ Disabilities Commission	_____ Landscaping (Town)	_____ Youth
_____ Economic Development	_____ Library	
_____ Education	_____ Memorial Day	_____ ANYTHING! (call us!)

Provisions for the Disabled

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. Therefore, we urge those who may require particular accommodations to read the following carefully.

Parking: "HP" parking spaces will be provided at locations closest to the main entrance to the auditorium. There is a clear path of travel to the entrance doors. Police on duty will provide assistance as needed, or requested.

Persons with Ambulatory Disabilities: Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

Persons who are Blind or have Vision Impairments: Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

Persons who are Deaf or have Hearing Impairments: A limited number of headphone amplifiers connected to the public address system are available for the use of persons with hearing impairments. Please ask for Jan Silva when you enter the auditorium to obtain one of these amplifiers. For persons who are deaf and require a sign language interpreter, please contact the Selectmen's Office no later than March 28, 2003. As there is great demand for qualified interpreters, advance notice will facilitate their availability.

Restrooms: Restrooms are located off the foyer inside the entrance to the auditorium. These restrooms are not accessible to persons who use wheelchairs. If you require an accessible facility, the Police Officer on duty will provide directions, and assistance if required, to the nearest accessible restroom in the High School.

Refreshments: Coffee and other refreshments are located in the High School corridor at the rear of the stage. Presently, direct access to this area requires the use of stairs. You may need assistance to obtain refreshments.

If you have any questions regarding these, or any other matters which address accommodations, please contact Jan Silva at 978-443-8891, extension 382; or through the Mass. Relay service of VERIZON: 1-800-439-2370 (V/TDD).

SUDBURY SPRING CLEANUP DAY!

SATURDAY, MAY 3, 2003

**In celebration of Sudbury Earth Week
please join Sudbury residents in our
Annual Roadside Cleanup
and general beautification of
business districts, public areas and parks.**

ADOPT A STREET SIGN-UP

**For Annual Roadside Cleanup
Saturday, May 3, 2003**

Name the street you would like to help clean of litter. Please include your name and phone number and you will be assigned that area or called regarding a different assignment if it is already taken.

The Roadside Cleanup is organized by the Board of Selectmen as part of the Town's Earth Week activities. Plastic bags and safety signs to put on cars may be picked up at Town Hall from 9 a.m. to 2 p.m. on May 3. Bags may be left along roadsides for the Highway Department to pick up. Your help is needed!

Name, address & phone number (PLEASE PRINT)

Preferred street(s) assignment

Please return this form to the Selectmen's Office, 288 Old Sudbury Road, Sudbury, MA 01776,
or call 978-443-8891, ext. 382, if possible by April 25.

Board of Selectmen
Sudbury
Massachusetts 01776

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