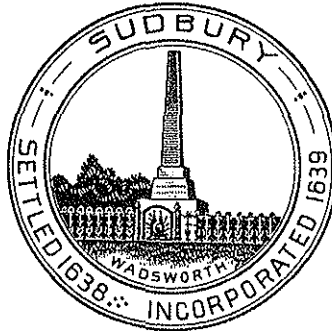


TOWN of SUDBURY Massachusetts



OFFICIAL WARRANT

2002

ANNUAL TOWN MEETING

April 1, 2002 7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 25, 2002

Polls Open 7:00 A.M. to 8:00 P.M.

Precincts 1, 2 & 5- Fairbank Community Center, Fairbank Road

Precincts 3 & 4 - Sudbury Town Hall, Concord Road

BRING THIS BOOK WITH YOU



Provisions for the Disabled

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. Therefore, we urge those who may require particular accommodations to read the following carefully.

Parking: "HP" parking spaces will be provided at locations closest to the main entrance to the auditorium. There is a clear path of travel to the entrance doors. Police on duty will provide assistance as needed, or requested.

Persons with Ambulatory Disabilities: Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

Persons who are Blind or have Vision Impairments: Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

Persons who are Deaf or have Hearing Impairments: A limited number of headphone amplifiers connected to the public address system are available for the use of persons with hearing impairments. Please ask for Jan Silva when you enter the auditorium to obtain one of these amplifiers. For persons who are deaf and require a sign language interpreter, please contact the Selectmen's Office no later than March 23, 2002. As there is great demand for qualified interpreters, advance notice will facilitate their availability.

Restrooms: Restrooms are located off the foyer inside the entrance to the auditorium. These restrooms are not accessible to persons who use wheelchairs. If you require an accessible facility, the Police Officer on duty will provide directions, and assistance if required, to the nearest accessible restroom in the High School.

Refreshments: Coffee and other refreshments are located in the High School corridor at the rear of the stage. Presently, direct access to this area requires the use of stairs. You may need assistance to obtain refreshments.

If you have any questions regarding these, or any other matters which address accommodations, please contact Jan Silva at 978-443-8891, extension 382; or through the Mass. Relay service of VERIZON: 1-800-439-2370 (V/TDD).

TOWN OF SUDBURY 2002 ANNUAL TOWN MEETING WARRANT

TABLE OF CONTENTS – Part I

	Page
SUMMARY OF BASIC TOWN MEETING PROCEDURES	i
A MOTION PRIMER	ii
CONSENT CALENDAR	iii
ANNUAL TOWN ELECTION WARRANT	1
 ARTICLES:	
1 Hear Reports	5
2 Amend Bylaws, Art. XV.1 – Building Permit Fees	5
3 FY02 Budget Adjustments	6
4 Unpaid Bills	6
5 FY03 Budget	7
6 Solid Waste Disposal Enterprise Fund	8
7 Pool Enterprise Fund	8
8 FY03 Capital Budget	9
9 Stabilization Fund	10
10 Street Acceptances	10
11 Chapter 90 Highway Funding	11
12 Council on Aging Revolving Fund	12
13 Goodnow Library Revolving Fund	12
14 Bus Revolving Fund	12
15 Early Childhood Revolving Fund	13
16 Youth Commission Revolving Fund	13
17 Recreation Programs Revolving Fund	13
18 Teen Center Revolving Fund	14
19 Cable Television Revolving Fund	14
20 Conservation Revolving Fund	14
21 Dog Revolving Fund	15
22 DPW Mining Revolving Fund	15
23 Municipal Facilities	15
24 Wastewater Feasibility Study	16
25 Cutting Property	17
26 Real Estate Exemption	19
27 Accept Ch. 59, s.5, CL.17E & 41D – Opt. COLA for Deter. RE Tax Exemp.	19
28 Special Act – Appl. of Ch. 59, s.5, CL.41A – Property Tax Deferment	20
29 Special Act – Frost Farm Housing Fund	21
30 Special Act – Amend Ch. 131 of the Acts of 1994 – Health Dept.	22
31 Community Preservation Committee Bylaw	22
32 Amend Bylaws, Art. 111.2 – Town Report	23
33 Amend Bylaws, Art. V.27 – Handicapped Parking	26
34 Amend Bylaws, Double Utility Pole Removal	27
35 Grant Easement to Water District – Nobscot Road	28
36 Willis Hill Bond	29
37 Amend Zoning Bylaw – Minor Amendments (Sections 1310, 7000, 2600, 2326, 4273, 2230, 2460)	29
38 Amend Zoning Bylaw, Sec. 6390A – Site Plan Appeal	30
39 Amend Zoning Bylaw – Rezone Ind. Dist. 8 to Ltd. Bus. Dist. 2	31
40 Amend Zoning Bylaw, Sec. 2230.D.2 – Research Dist. Lot Size	31
Town Counsel Opinions	33

Part II - FINANCIAL SECTION follows Page 33.

SUMMARY OF BASIC TOWN MEETING PROCEDURES

Only Registered voters and Town employees may speak without leave of the Hall.

All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while sitting. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the Hall. If a voter is in disagreement with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted. If you are in attendance because of a matter of particular interest to you, it is unwise to "bolt" the Hall immediately after the vote is taken. It may be that someone will seek a count of the vote or will seek reconsideration.

The Moderator will never vote, and this is so even in the case where the Moderator's vote would break or create a tie.

The order of speaking is controlled by tradition and Article II, §10 of the Town Bylaws. The proponents of an article make the first motion under the article. A second is then required. The proponents then make a presentation in support of the motion. If the proponent of the article is a Town Board or Committee, any minority position of that agency will be heard next. The Finance Committee is next recognized, followed by the Selectmen and any other boards, which are required to report on the article. After the Town boards have spoken, the meeting proceeds to general debate on the matter and a vote.

Until everyone who wishes to be heard has been heard, no person may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article may not exceed ten minutes in length, and no other speech may exceed five minutes in length unless consent is given by a majority of those present and voting.

Always go to a microphone to speak. The basic record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak from a microphone. Each and every time you speak, you should begin by giving your name and your address again so the record can be clear. The LSRHS facility used for Town Meeting was designed so those in the audience could see those on the stage and not vice versa. As a result, the lights sometimes make it difficult for the Moderator to see certain areas of the Hall from the stage. This is one more reason why, if you wish to be recognized to speak, take your place at a microphone where you will easily be seen.

Motions for Reconsideration: The Town Bylaw on Motions for Reconsideration is somewhat complex. If reconsideration is sought of a matter, which has been voted upon during the same night of Town Meeting, a two-thirds vote is required. If reconsideration is sought after the close of the session at which the action was taken, a unanimous vote is required unless by noon of the day after the session a written notice of intent to seek reconsideration signed by 15 voters who attended the session at which the action was taken is filed with the Town Clerk. If that occurs, the chair will announce it at the next session and further announce that reconsideration will be in order as the first order of business at the next following session unless the warrant is completed that night, in which case it will be the last order of business that night. A two-thirds vote to reconsider the matter is then required.

All substantive motions, and that includes all main motions and motions to amend a main motion, must be provided to the Town Clerk and the Moderator in writing. Again, this is so there will be an accurate record of the meeting. Except when specifically requested by the Moderator, it is not necessary that the written motion be given to the Moderator and Town Clerk before it is actually made, but it should be furnished shortly thereafter.

Adjournment of any session will occur upon completion of the article under discussion at 10:30 P.M. unless there is a two-thirds vote to do otherwise.

A MOTION PRIMER

Contrary to popular belief, an article in the warrant is not "self-starting." If an article were to be called up, and nobody makes a motion under it, the article would simply be "passed over", and whatever action had been contemplated thereby would not occur. It is a motion, which puts an article "in play," and it is the motion, *not the article*, which is actually voted upon. Thus, while speakers may refer to passing, defeating, or otherwise dealing with "the article," in fact and in law, what the meeting deals with, debates, and votes upon are motions, not articles. The article in the warrant serves only the purpose of letting the voters know what may come before the meeting and the outside scope of what may be considered. It may be that a speaker will question whether a certain motion is "within the four corners of the article." Such a challenge requires the Moderator to determine whether the motion should be allowed, as being within a reasonable reading of the article as printed in the warrant, or be ruled out of order as being beyond the legitimate subject matter of the article.

Many times the first or "main" motion under an article will be "Move in the words of the article." By making such a motion, the speaker is adopting the article as his or her motion thereunder. This can only be done where the language of the article is drafted in such a way that it is susceptible of simple adoption as a motion.

Frequently there will be a motion "to indefinitely postpone" an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.

You may hear a "Motion for the previous question." Or, simply folks shouting, "question." This is a motion to terminate debate and requires a two-thirds vote to pass. The Moderator has discretion as to whether to accept a motion for the question and it will be refused if the Moderator does not believe there has been a fair opportunity for debate as of the time it is made. However, once made and accepted by the Moderator and seconded, it is voted upon without debate and upon passage terminates the debate then occurring and requires an immediate vote on the substantive or procedural matter on the floor.

For those who may have participated in other parliamentary activities: The sometimes frequently utilized in other *fora*, "Motion to Lay on the Table" is almost never used in Sudbury. The tradition here is to use the "Motion to Indefinitely Postpone" to perform the "killing" function of the motion to table, and to use a "Motion to Postpone to a Time Certain" to accomplish a "tabling" or temporary suspension of debate on a matter because of lack of information or other cause.

CONSENT CALENDAR

To expedite Town Meeting and save valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles that appear to the Moderator and the various boards and committees to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 1st.

Please do your homework. If you have any questions about the articles, motions or procedure, please feel free to call the Town Manager's office, at 443-8891, ext.382, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If any voter has doubt about passing any motion, or wishes an explanation of any subject on the Consent Calendar, the voter should stand and say the word "hold" in a loud, clear, voice when the number is called. The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request was merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, and debated and voted on in the usual way. No voter should hesitate to exercise the right to remove matters from the Consent Calendar; it is the view of the voters as to the need for debate that is supreme, not that of the Town Officials who put together the Consent Calendar. However, it is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern. In past years, it has occasionally happened that articles were removed from the Consent Calendar and when reached in the normal course, passed unanimously without debate, thus indicating that the initial removal request was, perhaps, not fully considered before being exercised.

After calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar that follows. Complete reports are to be found under each article printed in this Warrant. Please review them carefully.

Article and Motion

Article 2. Amend Bylaws, Art. XV.1 - Building Permit Fees: Move in the words of the article.

Article 11. Chapter 90 Highway Funding: Move in the words of the article.

Article 12. Council on Aging Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$15,000.

Article 13. Goodnow Library Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$8,000.

Article 14. Sudbury Schools - Bus Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school transportation, to be funded by user fee collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$125,000.

Article 15. Sudbury Schools - Early Childhood Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school early childhood instruction, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$40,000.

Article 16. Youth Commission Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$75,000.

Article 17. Recreation Programs Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Park and Recreation Commission for recreation programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$175,000.

Article 18. Teen Center Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Park and Recreation Commission for Teen Center programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 19. Cable Television Revolving Fund: Move to establish and authorize for Fiscal Year 2003 the use of a revolving fund by the Town Manager for local access services and Town institutional network (I-Net), to be funded by fees and other income collected with regard to the implementation, use, establishment or maintenance of cable television; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$20,000.

Article 20. Conservation Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Conservation Commission for the administration of the Wetlands Administration Bylaw, to be funded by application fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 21. Dog Revolving Fund: Move to authorize for Fiscal Year 2003 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulation of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaw; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, and expended with the approval of the Town Clerk; the amount to be expended therefrom shall not exceed the sum of \$28,000.

Article 22. DPW Mining Revolving Fund: Move to establish and authorize for Fiscal Year 2003 the use of a revolving fund by the Department of Public Works for the establishment and operation of a mining operation on Town property located off North Road, the former Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, and reclamation of the property, to be funded by income from the sale of gravel or other materials; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; the amount to be expended therefrom shall not exceed the sum of \$200,000, after the deposit of \$100,000 from the sale of said material into the General Fund.

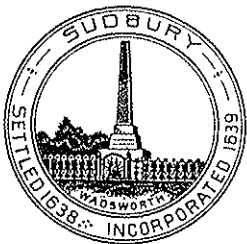
Article 26. Real Estate Tax Exemption: Move in the words of the article.

Article 27. Accept Ch. 59, s.5, cl. 17E & 41D - Optional Cost of Living Adjustment: Move in the words of the article.

Article 33. Amend Bylaws, Art. V.27 - Handicapped Parking: Move in the words of the article.

Article 35. Grant Easement to Water District - Nobscot Road: Move in the words of the article, with the terms and conditions determined appropriate by the Board of Selectmen.

Article 36. Willis Hill Bond: Move to appropriate the sum of \$111,321.24 plus any accrued interest over and above this sum, for completion of work to be performed on the Willis Hill Subdivision, including the roadways, engineering, and other items requiring completion under the Subdivision Rules and Regulations, to be raised by transfer from the proceeds of the performance bond securing completion of said subdivision.



[Part I]

**TOWN OF SUDBURY
ANNUAL TOWN MEETING
WARRANT**

Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1, 2 and 5 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Monday, March 25, 2002, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator for one year, one member of the Board of Assessors, two Goodnow Library Trustees, one member of the Board of Health, one member of the Board of Park and Recreation Commissioners, one member of the Planning Board, one member of the Board of Selectmen, two members of the Sudbury School Committee, all for three years and one member of the Sudbury Housing Authority for five years; and to vote on the following questions:

BALLOT QUESTION NO. 1

Shall the town of Sudbury be allowed to assess an additional \$2,999,995 in real estate and personal property taxes for the purposes of funding \$1,599,687 in operating expenses for the Sudbury Public Schools, \$575,100 in operating expenses for the Lincoln-Sudbury Regional District High School, \$715,321 in operating expenses for other Town departments, \$41,887 in operating expenses for the Pool Enterprise, and \$68,000 in capital expenditures for the fiscal year beginning July first, two thousand and two?

YES

NO

SUMMARY:

Under Article 5 of this Warrant for the 2002 Annual Town Meeting, two budgets are set forth: a Non-Override Budget (balanced within levy limit) and an Override Budget (exceeding the Proposition 2½ levy limit by \$2,999,995). An Override in the amount of \$2,999,995 is being requested to fund operating expenses of the local and regional schools and other town departments, including \$41,887 to fund the Pool Enterprise deficit and \$68,000 to purchase two replacement vehicles for the Parks and Grounds Department.

Estimated impact on the tax rate: \$1.14 per \$1000 assessed value. Tax impact on an average \$433,000 home is \$495.28.

Subject to appropriation by the April 1, 2002 Annual Town Meeting, a "yes" vote on this question will approve an Override not to exceed \$2,999,995, thereby authorizing the Town to increase taxes for Fiscal Year 2003 by that amount to provide funding of \$1,599,687 for the Sudbury Schools, \$575,100 for the Lincoln-Sudbury Regional High School, \$715,321 for other Town departments, \$41,887 for the Pool Enterprise Fund, and \$68,000 for two trucks for the Department of Public Works Parks and Grounds Department, creating a permanent increase in the levy limit; and a "no" vote on this question means said budgets will not be increased and said capital expenditures will not be made, nor will the levy limit be increased.

ARGUMENT FOR PASSAGE:

A significant reduction in non-tax revenue due to the slowing economy coupled with increasing health insurance and other fixed costs have left the Town with a \$4.8 million budget shortfall for FY03. The Board of Selectmen and School Committees cut \$1.8 million already, but a \$2,999,995 override is urged to prevent unacceptably deep reductions in critical services.

Town Services. Without an override ten full-time equivalent positions will be lost, further reducing staffing that has been cut back in past years. Also cut will be public safety vehicles, and funds for road repairs, snow removal, and maintenance of walkways, cemeteries, playing fields and computer networks.

Sudbury Public Schools (SPS). No override means SPS will cut \$2,633,023, including 65-80 positions (equivalent to the staff of one school) and \$275,000 in expenses. Class sizes would increase dramatically, and assistant teachers, specialists, reading and other support programs, music and extra-curricular activities would be eliminated. Even with the override, SPS will have to cut \$1,014,436, but the effect on programs will be much less severe.

LSRHS. No override means that L-S would cut \$1,230,817, leading to staff reductions of 20-25 positions. Many classes would have 30 or more students; valuable and successful programs would be cut; safety and supervision issues would arise with the loss of campus aides and administrators; and additional costs would result from more out-of-district placements. Even with the override, \$551,592 will be cut, increasing class sizes, and reducing many programs and services. The override is crucial for Lincoln-Sudbury Regional High School.

ARGUMENT IN OPPOSITION:

In the last four years, three Overrides have been approved: \$592,250 in 1998, \$1,740,946 in 2000, and \$1,018,820 in 2001. These amounts are built into our tax levy while we continue spending to the Prop.2½ limit. Now another increase, the largest yet, of \$2,999,995, is being requested. Taken together with tax increases from huge debt exclusions approved for capital projects, this level of spending far exceeds the rate of inflation and the ability to pay of many in our community. Fewer and fewer people can afford to move to Sudbury and more and more seniors are forced to depart with each tax jump. This increase will be especially difficult this year, as many residents have lost their jobs or been forced to accept pay cuts. A more equitable approach for seniors needs to be found. Defeat of this question is a first step in gaining control of excessive spending. "Just Say No!"

BALLOT QUESTION NO. 2

Shall Sudbury accept sections 3 to 7 inclusive, of Chapter 44B of the General Laws, in accordance with the summary which appears below?

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, establish a dedicated funding source to acquire and preserve open space, parks and conservation land, protect public drinking water supplies, and scenic areas, protect farm land and forests from future development, restore and preserve historic properties, and help meet local families' housing needs. In Sudbury, the Community Preservation Act will be funded by an additional excise of 3% on the annual tax levy on real property and by matching funds provided by the state. The following exclusions shall be permitted:

1. Property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in section 2 of said Act;
2. Class three, commercial, and class four, industrial, properties as defined in G. L. c.59, Section 2A; and
3. \$100,000 of the value of each taxable parcel of residential real property.

Any taxpayer receiving an exemption of real property authorized by Chapter 59 of the General Laws shall be exempt from this Act. A Community Preservation Committee composed of local citizens will make recommendations on the use of the funds and all expenditures will be subject to a vote of Town Meeting and an annual audit.

YES

NO

ADDITIONAL SUMMARY:

As the first of a two-step process, the 2001 Annual Town Meeting voted to accept the Community Preservation Act (CPA) enabling legislation, M.G.L. Chapter 44B, sections 3 through 7, thereby authorizing the second step of placing this ballot question before the voters. The CPA is a local option statute, which allows communities to establish a municipal Community Preservation Fund with monies raised from a surcharge on local property taxes. The State will offer matching grants from its Community Preservation Trust Fund. Monies in the municipal Community Preservation Fund may only be spent on open space (including recreational land), historic preservation, and community housing.

A taxpayer receiving a tax *exemption* of real property authorized by Chapter 59 or any other law shall be exempt from any CPA surcharge on real property. The surcharge to be paid by a taxpayer receiving an *abatement* of real property authorized by Chapter 59 or any other law shall be reduced in proportion to the amount of such abatement. In addition, included in Sudbury's acceptance are the three exclusions stated in the ballot question.

Town Meeting may change the property tax surcharge rate at any time; however, a community may not vote out of the Community Preservation Act for five years. The surcharge is not counted within the Proposition 2 1/2 levy limit. If this ballot question passes, the first surcharge will appear on the first FY2003 tax bill issued July 1 and due August 1, 2002.

The percentage of the State match is determined by the number of communities participating for that year. It will be distributed in two rounds. Eighty per cent of the State's fund will be distributed in the First Round. The remaining 20% will be distributed in the Second Round to only those communities that have adopted a full 3% property surcharge.

A community must set aside a minimum of 30% of all funds generated, of which 10% shall be allocated for each of the following three areas:

- 1) Open Space: Including, but not limited to, land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grasslands, fields, forest land, fresh and salt water marshes and other wetlands, ocean, river, stream, lake and pond frontage, beaches, dunes and other coastal lands, lands to protect scenic vistas, land for wildlife or nature preserve, but not land for recreational use.
- 2) Historic Resources: Buildings, structures, vessels, or real property listed or eligible for listing on the state register of historic places or having been determined by the local historic commission to be significant in the history, archeology, architecture or culture of a municipality.
- 3) Community Housing: Housing for individuals and families whose annual income is less than 100% of the areawide median income (including low and moderate income housing for citizens above age 60), as determined by the U. S. Dept. of Housing and Urban Development.

The remaining 70% of the funds can be allocated to any of the above-defined areas including the creation and preservation of recreational lands without a percentage restriction.

Once the CPA is accepted by both Town Meeting and a majority electoral vote, the community must establish a bylaw creating a Community Preservation Committee, which shall make recommendations to Town Meeting for use of the Community Preservation Fund.

The estimated tax impact on an average \$433,000 home, based on the FY2002 rate, is \$170.73.

A "yes" vote on this question will complete the Town's acceptance of sections 3-7 of Chapter 44B of the General Laws, the Community Preservation Act (CPA), allowing the Town to create and administer a Community Preservation Fund by putting a surcharge on property taxes, and binding the Town to continue compliance with the CPA for a period of five years; and a "no" vote will not enable such action.

ARGUMENT FOR PASSAGE:

Sudbury will continue to face choices regarding land use, open space, and affordable housing. There are still almost 3,000 acres of buildable land that could be developed in Sudbury. The build-out analyses done in the last several years indicate that the Town would grow 20% more in population at full build-out, corresponding to an additional 1,000 to 2,000 single family homes. This also corresponds to approximately 1,500 to 3,000 more children in Sudbury's public schools, resulting in the potential need for further capital expenditures to build new schools for those students. Until Sudbury reaches full build-out

under current zoning, taxes will continue to rise, whether the Community Preservation Act (CPA) passes or not. The CPA empowers voters in deciding how some of their tax dollars are spent.

Current recreational space is severely limited, and the demand for more will only increase. State laws will continue to put pressure on Sudbury to produce more affordable housing. Renovations to Town Hall, the Flynn Building, the Hosmer House, and other historic assets in Town are needed. All of these projects could be funded with CPA funds.

Passage of the CPA would enable Sudbury to fund up to 50% of the costs of meeting these goals with matching grants from the State, rather than exclusively Sudbury taxpayers' dollars. Sudbury residents who would be most severely impacted by an additional surcharge are completely exempt from paying the surcharge, as are commercial and industrial property owners.

ARGUMENT IN OPPOSITION:

This is not the time to be hitting Sudbury's already over-burdened taxpayers with a 3% surtax that cannot be repealed for at least five years.

The average Sudbury tax bill has increased 53% in the last five years, straining taxpayers as we fund negotiated salary increases, the recently re-built K-8 school system, the Goodnow Library, the DPW facility and other major capital items. Still to hit our tax bills are the recently approved high school, the impact of a requested operating override and other sorely needed capital improvements to the town infrastructure (walkways, playing fields, etc.).

Worse, this is simply bad legislation. While the major benefit being pitched to you is the preservation of open space, only 10% of the funds raised are required to be spent on acquiring open space! This legislation mandates that at least 20% (and as much as 90%) of the taxes raised be spent on things like affordable housing and historic preservation. You will have no choice on that matter – you will be taxed in advance to fund projects you may otherwise never want to have funded, given the other (more pressing) fiscal needs of the Town. That may be why 32 communities across the state have already defeated this legislation.

Lastly, this legislation was already voted down at the polls by Sudbury taxpayers last spring. Rather than yield to the voice of the majority, the proponents are trying to do an end-run around the taxpayers. It is wrong to even consider letting that happen.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional School District Committee.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town Affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 1, 2002, at 7:30 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2001 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen unanimously supports this article.

**ARTICLE 2. AMEND BYLAWS, ART. XV.1 -
BUILDING PERMIT FEES**

(Consent Calendar)

To see if the Town will vote to amend Section 1, Building Permit Fees, of Article XV, Building Code, of the Town of Sudbury Bylaws, by increasing the fee for each building permit from \$5 to \$10 for each \$1,000 or portion thereof of the estimated cost of the work and increasing the fee for each building permit for work initially commenced without benefit of a permit from \$10 to \$20 for each \$1,000 or portion thereof of the estimated cost of the work, so that said Section 1 shall read:

"SECTION 1. BUILDING PERMIT FEES. The fee to be paid upon the issuance of each building permit shall be ten dollars (\$10.00) for each \$1,000 or portion thereof of the estimated cost of the construction, alteration, removal or demolition, and the minimum fee shall be twenty dollars (\$20.00); provided that the fee to be paid upon the issuance of each building permit relating to such work initially commenced without benefit of a permit shall be twenty dollars (\$20.00) for each \$1,000 or portion thereof of the estimated cost of such work, and the minimum fee shall be forty dollars (\$40.00). No fee shall be charged for the issuance of any building permit to the town or for work upon any building owned by the town.";

or act on anything relative thereto.

Submitted by Petition on behalf of the Inspector of Buildings.

(Majority vote required)

BUILDING INSPECTOR REPORT: Building permit fees are intended to defray operating costs of the department, are not collected as an additional source of revenue for the Town, and should be increased from time to time to keep pace with inflationary trends. In 1984, Annual Town Meeting increased the building permit fee to \$5.00/\$1,000 and the fee has not increased since. The new fees proposed are necessary to properly offset the Town's time and expense in administering permits and represents what surrounding communities are charging.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 3. FY02 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 4, FY02 Operating Budget, of the 2001 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY02 Operating Budget to make adjustments at the Annual Town Meeting if necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 4. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment. At press time, the office is aware of one unpaid bill as follows:

\$1,031.95, payable to Keyspan (Building Dept.)

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 5. FY03 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2002 through June 30, 2003, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; and to further determine that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FinCom FY 03	Override Request FY 03
Sudbury Public Schools: Gross	19,804,833	21,639,831	23,850,682	21,236,659	22,836,346
Sudbury Public Schools: Offsets	581,860	632,620	717,980	717,980	717,980
Sudbury Public Schools: Net	19,222,973	21,007,211	23,132,702	20,518,679	22,118,366
SPS Employee Benefits *	2,160,140	2,755,546	3,356,073	3,356,073	3,356,073
Sudbury Public Schools: Total	21,383,113	23,762,757	26,488,775	23,874,752	25,474,439
LSRHS: Assessment	10,336,491	11,401,008	12,673,725	11,631,592	12,206,692
MRVTHS: Assessment	256,112	319,158	330,329	378,971	378,971
TOTAL: SCHOOLS	31,975,716	35,482,923	39,492,829	35,885,315	38,060,102
100: General Government	1,657,764	1,864,616	1,939,862	1,778,174	1,912,207
200: Public Safety	4,565,283	4,873,589	5,160,856	4,908,065	5,126,282
400: Public Works	2,213,525	2,368,938	2,522,632	2,284,571	2,494,824
500: Human Services	476,077	504,665	523,230	418,312	506,555
600: Culture & Recreation	768,527	801,036	849,777	802,517	867,137
900: Town Employee Benefits	1,953,729	2,033,379	2,463,147	2,474,192	2,463,147
900: Unclassified & Transfers	523,467	430,580	390,780	381,280	392,280
Sub Total: Town Services	12,158,372	12,876,803	13,850,284	13,047,111	13,762,432
Debt Service	4,206,637	10,424,391	9,837,601	9,834,201	9,834,201
Sub Total: Debt	4,206,637	10,424,391	9,837,601	9,834,201	9,834,201
TOTAL: OPERATING BUDGET	48,340,725	58,784,117	63,180,714	58,766,627	61,656,735
(not including Enterprise Funds)					

* to be transferred to 900: Town Employee Benefits

SEE DETAILED LINE ITEM BUDGET IN THE FINANCE SECTION, PART II, OF THIS WARRANT.
Finance Committee reports on each budget section are included therein.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports the Override Budget Request.

ARTICLE 6. FY03 SOLID WASTE DISPOSAL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY03 budget of the Solid Waste Disposal Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FinCom FY 03	Override Request FY 03
Solid Waste Disposal					
Enterprise Fund					
Total: Direct Costs (Appropriated)	238,855	239,536	214,118	214,118	214,118
Total: Indirect Costs (Not Appropriated)	26,703	26,703	19,759	19,759	19,759
TOTAL: SOLID WASTE ENTERPRISE	265,558	266,239	233,877	233,877	233,877
Solid Waste Receipts	265,985	265,000	271,733	271,733	271,733
Retained Earnings	0	0	0	0	0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Solid Waste Disposal Enterprise Fund FY03 Budget as presented by the Finance Committee.

ARTICLE 7. FY03 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY03 budget of the Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FinCom FY 03	Override Request FY 03
Pool Enterprise Fund					
Total: Direct Costs (Appropriated)	370,080	393,484	401,647	350,000	391,887
Total: Indirect Costs (Not Appropriated)	35,209	37,785	40,390	40,390	40,390
TOTAL: POOL ENTERPRISE	405,289	431,269	442,037	390,390	432,277
Pool Receipts	342,424	400,000	350,000	350,000	350,000
Tax Levy	11,856	0	51,647	0	41,887
Retained Earnings	15,800	0	0	0	0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of the Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Pool Enterprise Fund FY03 Budget as presented by the Finance Committee.

ARTICLE 8. FY 03 CAPITAL BUDGET

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase or acquisition of capital items including, but not limited to, capital equipment, construction, and land acquisition; and to determine whether this sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Capital Improvement Planning Committee.

(Majority vote required)

Capital Item	CIP Committee Recommendation	Finance Committee Recommendation
DPW Vehicle Replacement, PR-4	\$30,000	recommend approval
DPW Vehicle Replacement, PR-3	38,000	recommend approval
Total:	\$68,000	

CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT:

Under Article 8, the Capital Improvement Planning Committee is recommending funding for a total of \$68,000 to be paid within the tax levy for capital projects for FY 2003 under the Override Budget only. Should the Override fail, the Capital Improvement Planning Committee is making a recommendation for no funding for capital projects for FY 2003. The two capital items under this article are:

DPW Vehicle Replacement, PR-4

\$30,000 to replace a 1993 Ford 3/4 Ton truck for Parks & Grounds. The vehicle will be bought from the state bid list.

DPW Vehicle Replacement, PR-3

\$38,000 to replace a 1990 G.M.C. One Ton truck for Parks & Grounds. The vehicle will be bought from the state bid list.

In addition, the Capital Improvement Planning Committee recommends support for two items that are included within the Library and Fire departmental budgets under Article 5. These two items are as follows:

Library Computers

\$12,100 to replace terminals with personal computers at the Goodnow Library to allow continued participation in the upgraded Minuteman Library Network (MLN). Since 1998, the MLN has been moving to a client/server and TCP/IP networking environment. The Library first advised the Capital Committee of a need to replace these terminals in 1999. At that time, the estimated cost to upgrade was \$35,000. The Library has obtained state and federal grants and has done private fundraising to pay for substantial portions of this project. The request to the Town is for \$12,100 to replace seven (7) terminals in FY 03 and for \$5,190 to replace three (3) terminals in FY 04.

Fire Vehicle Replacement, Unit 3

\$40,000 to replace a 1999 Ford Expedition. The replacement vehicle is anticipated to either be a Ford Expedition or a Chevrolet Tahoe. The vehicle will be bought from the state bid list. It will include new warning lights, lettering and equipment transfers. The vehicle is an essential public safety vehicle that responds to all fire and EMS emergencies. It is also used for daily inspections and for checking the sub-stations. The existing vehicle will be transferred to the Engineering Department for additional use of three (3) years. Prolonging the replacement of this vehicle will make it less useful and more expensive for the Engineering Department.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of these two capital items should the Override pass.

ARTICLE 9. STABILIZATION FUND

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow setting aside any available funds in the Stabilization Fund for future use. A report and recommendation will be made at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 10. STREET ACCEPTANCES

To see if the Town will vote to accept the layout, relocation or alteration of any one or more of the following ways:

Wyman Drive	From Maynard Road to Cudworth Lane, a distance of 1,280 feet, more or less;
Widow Rite's Lane	From Wyman Drive to a dead end, a distance of 1,802 feet, more or less;
Michael Lane	From Widow Rite's Lane to Cudworth Lane, a distance of 255 feet, more or less;
Cudworth Lane	From Briant Drive to a dead end, a distance of 2,137 feet, more or less;
Briant Drive	From Willis Road to a dead end, a distance of 1,486 feet, more or less;
Meachen Road	From Marlboro Road to a dead end, a distance of 1,350 feet, more or less;
Hunters Run	From Meachen Road to a dead end, a distance of 466 feet, more or less;
A portion of Hampshire Street	From the end of the public way of Hampshire Street to a dead end, a distance of 140 feet, more or less;
Plantation Circle	From Old Lancaster Road to a dead end, a distance of 799 feet, more or less;

A portion of
Camperdown Lane From the end of the public way of Camperdown Lane to a dead end, a distance of 985 feet, more or less;

Fieldstone Farm Road From Rice Road to a dead end, a distance of 1,200 feet, more or less;

Cortland Lane From Fairbank Road to a dead end, a distance of 450 feet, more or less;

A portion of
Taintor Drive From the end of the public way of Taintor Drive to a dead end, a distance of 545 feet, more or less;

Ironworks Road From Taintor Drive to a dead end, a distance of 1,195 feet, more or less;

Thornberry Lane From Butler Road to a dead end, a distance of 1,272 feet, more or less;

South Meadow Drive From Nobscot Road to a dead end, a distance of 508 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$1,400, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, with subsequent statutory action by the Board of Selectmen, all future maintenance and repair will be done by the Town. The Board will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 11. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 12. COUNCIL ON AGING REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Classes and programs at the Fairbank Senior Center are self-funding. The Council on Aging requests Town Meeting approval for FY03 to continue using a revolving account to receive fees and pay expenses related to classes and programs.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 13. GOODNOW LIBRARY REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Trustees of the Goodnow Library.

(Majority vote required)

GOODNOW LIBRARY TRUSTEES REPORT: This fund was first approved by Town Meeting for FY92 and, as required by state law, approved at each subsequent Town Meeting. The Revolving Fund provides additional funds for the Library's Building Maintenance budget for the Library's meeting rooms.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 14. BUS REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize for Fiscal Year 2003 a revolving fund for the purpose of providing additional or supplemental school transportation to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Since September of 1991, the School Department has been receiving payments from the students to offset the cost of school bus transportation. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 15. EARLY CHILDHOOD REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, to authorize for Fiscal Year 2003 a revolving fund for the purpose of providing additional or supplemental early childhood instruction to be funded by tuition collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Over the past several years, the School Department has been receiving payments from the students to offset the cost of early childhood instruction. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 16. YOUTH COMMISSION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Youth Commission.

(Majority vote required)

YOUTH COMMISSION REPORT: Programs and activities are self-funding. The Youth Commission requests Town Meeting approval for FY03 to use a revolving account to receive fees and pay expenses related to youth programs and activities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 17. RECREATION PROGRAMS REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 a revolving fund for use by the Park and Recreation Commission for recreation programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Majority vote required)

PARK AND RECREATION COMMISSION REPORT: The Park and Recreation Department offers over 200 programs and activities throughout the year and all are self-funding. The Park and Recreation Commission requests Town Meeting approval for FY03 to use a revolving account to receive fees and pay expenses related to programs and activities by the Park and Recreation Director.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 18. TEEN CENTER REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 a revolving fund for use by the Park and Recreation Commission for teen center programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Majority vote required)

PARK AND RECREATION COMMISSION REPORT: The Teen Center offers 18 events for middle school youth and two events for high school youth during the school year. All events are self-funded from fees collected. The Park and Recreation Commission requests Town Meeting approval for FY03 to use a revolving account to accept fees and pay expenses related to teen center events administered by the Teen Center Director.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 19. CABLE TELEVISION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to establish and authorize for Fiscal Year 2003 a revolving fund for use by the Town Manager for local access services and Town institutional network (I-Net), to be funded by fees and other income collected with regard to the implementation, use, establishment or maintenance of cable television; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Cable Television Committee.

(Majority vote required)

CABLE TELEVISION COMMITTEE REPORT: The new Cable Television Renewal License provides that the Town receive a fee of 50 cents per subscriber annually (approximately \$1,900 – 2,000/year), as well as several thousand dollars in other funds specifically to be used for cable-related purposes. The intent of this article is to continue the revolving fund begun last year to direct these funds for their proper purpose, offsetting some of the Town's costs in providing local access programming and I-Net services.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 20. CONSERVATION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003, the use of a revolving fund by the Conservation Commission for the administration of the Sudbury Wetlands Administration Bylaw, to be funded by application fees collected; said funds to be maintained in a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by the Conservation Commission.

(Majority vote required)

CONSERVATION COMMISSION REPORT: A revolving fund has been established for the purpose of receiving application fees and paying expenses related to administration of the Sudbury Wetlands Administration Bylaw. This fund makes the Wetlands Bylaw self-supporting. State law requires this fund to be authorized at Town Meeting each year.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 21. DOG REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2003 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulation of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaws; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E 1/2, and expended with the approval of the Town Clerk; or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK REPORT: State law requires that a revolving fund must be authorized each year at an Annual Town Meeting. Receipts from dog fees and fines are allocated to this fund and deposited in a special account by the Treasurer-Collector. Expenditures charged against this fund, subject to the approval by the Town Clerk, shall be limited to available funds. Expenses to maintain the program are small; the remaining funds will be used to offset the Dog Officer's salary.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 22. DPW MINING REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to establish and authorize for FY2003 a revolving fund for use by the Department of Public Works for the establishment and operation of a mining operation on Town property located off North Road, the former Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, and reclamation of the property, to be funded by income from the sale of gravel or other materials, said fund to be maintained in a separate account in accordance with Massachusetts General Laws, Chapter 44, Section 53E 1/2; or act on anything relative thereto.

Submitted by petition on behalf of the Director of Public Works.

(Majority vote required)

PETITIONERS REPORT: The purpose of this article is to enable the Town to receive maximum return from the sale of gravel by allowing more flexibility in the manner in which the operation is conducted. Additionally, expenses of the operation and restoring the property for later use can be paid for directly out of the proceeds, thereby eliminating the need for tax levy for this purpose. Approval of this article will result in the Town reaping a greater return from this mining operation.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 23. MUNICIPAL FACILITIES

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be expended under the direction of the Permanent Building Committee, for the purpose of obtaining architectural, engineering and other services, including preliminary plans, for the reconstruction, remodeling, or making extraordinary repairs to, and constructing additions to a Town building or buildings to implement the recommendations of the townwide comprehensive facility study as directed by the Board of Selectmen, and to see whether such sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: Utilizing funds appropriated at a previous town meeting, the architectural firm of Bargman Hendrie + Archetype (BH + A) of Boston was retained in May of 2001 to undertake a comprehensive study of the Town's administrative and operational facilities. The intent of the study is to identify the most practical, cost effective and feasible plan for providing the office, facility and operational space necessary to insure the most efficient administration of Town government and the most effective delivery of Town services to its citizens. The study includes the following phased components: analysis and evaluation of the current functional usage and current capacity of Town facilities; development of alternative proposals for optimal future use of existing and/or expanded Town facilities to meet the intent of the study; preparation of conceptual design plans for the proposal deemed following a public participation process to be most practical, cost effective and feasible; presentation of the preferred option for voter consideration at Town Meeting.

At the time of this printing, a draft report has been submitted by BH + A containing their complete analysis and evaluation of the Town's current facilities and also containing four (4) alternative proposals which have been formulated and will soon be presented for public input. The Board will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 24. WASTEWATER FEASIBILITY STUDY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$155,000, or any other sum, for the purpose of retaining professional engineering services to prepare a Project Evaluation Report, which may include initial plans or drawings for wastewater management within the Route 20/Union Avenue business district, in accordance with Massachusetts Department of Environmental Protection guidelines, and all expenses connected therewith; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: The 1999 Sudbury Annual Town Meeting appropriated \$42,000 for the preparation of a Needs Assessment study of wastewater disposal needs in the Route 20 business district. The Board of Selectmen appointed a Technical Advisory Committee (TAC) which included a member of the Board of Selectmen, Planning Board, Conservation Commission and Sudbury Water District, as well as the Health Director, Town Engineer and a citizen at large. The TAC retained the services of Weston & Sampson Engineers, Inc. to conduct the Needs Assessment with the assistance of the TAC. The completed Needs Assessment Report was presented to the Department of Environmental Protection on October 24, 2001 and to the citizens of Sudbury on November 7, 2001. As a result of the favorable acceptance at these presentations, it was determined that the process should continue.

The next step involves the preparation of a Projection Evaluation Report (PER), which passage of this article would authorize. Actual cost will vary depending upon the level of detail required and therefore a range of costs for each task has been provided. The approach will be broken down into two phases as follows:

Phase I: Preliminary Site Evaluations (Estimated Cost: \$25,000 to \$35,000)

These evaluations would provide a preliminary analysis of the potential suitability of the alternative sites for groundwater discharge. The specific tasks that would be performed under this phase include:

- Preliminary hydrogeological investigations including observation holes, perc tests, and preliminary sieve analysis and travel time calculations for alternative sites. The price will vary depending upon how many sites are evaluated, the size of each site, and the relative suitability of soil and groundwater conditions.
- Preparation and submittal to DEP of a proposed scope for the PER.

- Preparation of a Project Evaluation Form (PEF) for submittal to DEP in August 2002. This PEF would request State Revolving Loan Fund (SRF) assistance for FY2003 for completion of the PER.

Phase II: Project Evaluation Report (PER) (Estimated Cost: \$100,000 to \$120,000)

The actual scope of the PER would include: 1) revisions/additions to the Needs Assessment as requested by the DEP; 2) detailed hydrogeological testing on selected sites; and 3) public participation.

The Board of Selectmen supports this article with the understanding that the TAC will pursue a loan from the State Revolving Loan Fund for the Phase II portion of the study.

ECONOMIC DEVELOPMENT COMMITTEE REPORT: The Economic Development Committee (EDC) considers addressing the wastewater disposal needs in the business district to be an essential element for any future development plan that will facilitate long term sustainability, including the potential for mixed commercial and residential development. Accordingly, the EDC strongly recommends continued support for the wastewater needs assessment study in order to determine the best approach to addressing the wastewater disposal needs of the Sudbury business district.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 25. CUTTING PROPERTY

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase in fee simple, or the purchase of development rights thereon, of a portion of land owned by Webster Cutting, Jr., et al, located on Maynard Road, as shown on Town Property Map E06 as Parcel 500; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Cutting property is a 40 +/- acre parcel located on Route 27 (Maynard Road) at the site of the former Sudbury Nursery. It is located directly across the street from the Willis Hill subdivision. The owners of this property have offered the development rights for purchase by the Town. The cost is estimated at approximately 50% of the fair market value of the property; however, price negotiations are underway at the time of printing the warrant and a definitive price has not yet been determined. The price will be further refined and presented in the motion at Town Meeting. Development rights restrict future development of the property, while allowing the landowner to retain ownership of the land. The landowner desires to construct a single family dwelling in the southwest corner of the parcel for his family, continue with limited agricultural activities in the middle of the property, preserve the environmentally sensitive areas of the parcel, and permit the Town to utilize approximately 12 acres of land in the front of the property on Route 27 for recreational fields.

The property is currently classified under Chapter 61A agricultural use. The property contains open agricultural land, significant areas of bordering vegetated wetlands, some forest land, and is adjacent to two surface water bodies (Cutting Pond and Willis Lake). The property is a secondary priority parcel in the 1997-2002 Open Space and Recreation Plan. It abuts the new Assabet River Wildlife Refuge to the west, and is a portion of a 3,000 acre wildlife corridor running north to south through the towns of Sudbury, Maynard, Marlboro, Hudson and Stow. The Land Use Priorities Committee ranked this parcel as 4th highest in a listing of 14 parcels for preservation values. Several endangered species of animals have been sighted on the property.

The owners of the property are offering the parcel to the Town for a reduced price, in exchange for the ability to continue to own the land. Development rights typically cost 80 to 90% of the fair market value

of property. In this case, the development rights are being offered at approximately 50% of the fair market value.

This multi-faceted land use approach accomplishes several Town goals: it permanently protects the land from development; it maintains the rural setting currently existing at a major entrance to Sudbury; it relieves the Town from maintenance responsibilities since ownership is retained by the owner (however the Town will be liable for insuring and maintaining all recreation areas); and it will provide opportunities for additional recreation field space.

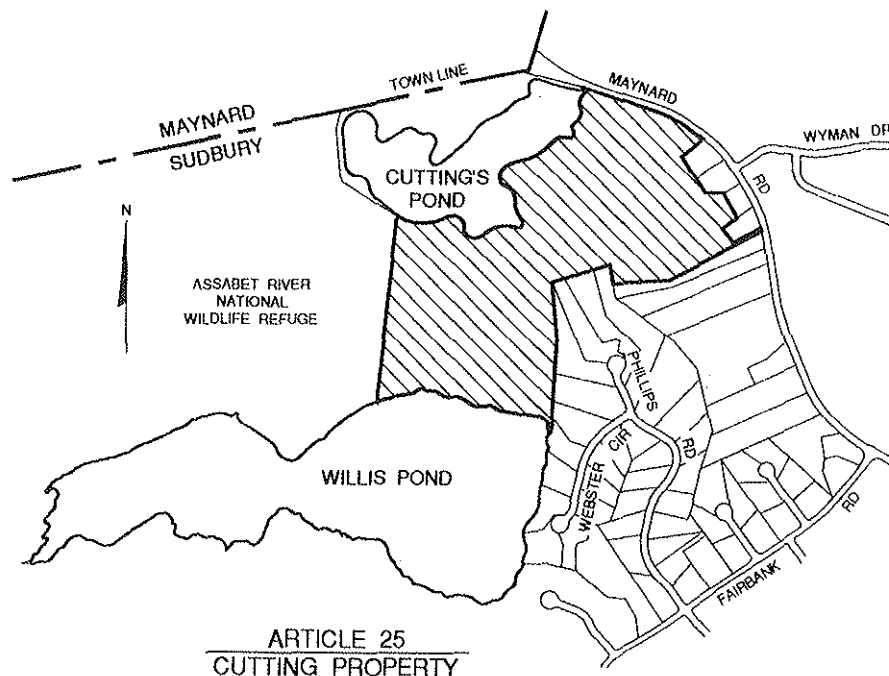
The alternative to preserving the property through the proposed purchase of development rights is to wait for the owners to decide what will happen. One scenario that might occur is for the owners to enter into a purchase and sale agreement with a developer, and then present the Town with a right of first refusal under its Chapter 61A obligations. At that time, the Town would have to match the current offer, which will likely be higher than the price being offered right now, in order to purchase the property. While the Town may have more flexibility under this scenario (we may have the ability to then re-sell a portion of the property to buy down the cost, and create recreation fields), these types of land transactions are difficult to do, would take longer, and would involve short term carrying costs.

Alternatively, the landowner may decide to take the property out of Chapter 61A, and sell the land directly to a developer. A preliminary subdivision plan has been drawn demonstrating the ability to create approximately 30 lots on this property. The impacts associated with a development of this size are substantial, and could translate to an additional 60 to 90 children into the public school system.

The Board of Selectmen are appreciative of the Cutting family's generous offer and the cooperative spirit in which this offer was brought before the Town. Sudbury residents are being given a unique opportunity to vote on the future of this land, by a willing landowner and at a discounted price.

As negotiations continue, the Town will publish information about this article on our website at www.town.sudbury.ma.us. The Board of Selectmen will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLE 26. REAL ESTATE EXEMPTION

(Consent Calendar)

To see if the Town will vote pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 41C, 37A, 22 and 17D of Chapter 59, Section 5, for fiscal year 2003; or act on anything relative thereto.

Submitted by the Board of Assessors.

((Majority vote required))

BOARD OF ASSESSORS REPORT: At a Special Town Meeting held in November of 1997, voters unanimously approved a local option which provides for an increase in exemptions for elderly, blind, veterans and others up to 100% of the statutory amounts allowable under Chapter 59 Section 5, clauses 17D, 22, 37A and 41C of the General Laws. The additional provision has been accepted annually since its initial acceptance in 1997. Chapter 73, Section 4, of the Acts of 1986 requires annual acceptance by Town Meeting vote.

CLAUSE 41C -- Applicant must be over 70 and yearly income from all sources cannot exceed \$19,000 for a married couple or \$15,900 for a single person. Value of applicant's estate (excluding the house) cannot exceed \$30,000 for a married couple or \$28,000 for a single. Current benefit is \$500 which would increase over time to a maximum of \$1,000.

CLAUSE 37A -- Applicant must be legally blind as certified by the Commission of the Blind. Current benefit is \$500 which would increase over time to a maximum of \$1,000.

CLAUSE 22 -- Applicant must be a veteran with a service related disability rating of 10% or more. The current benefit of \$250 would increase over time to a maximum of \$500.

CLAUSE 17D -- Applicant must be a surviving spouse of any age or 70 or older and the value of the applicant's estate (excluding the house) cannot exceed \$40,000. Current benefit is \$205.80 which would increase over time to a maximum of \$411.60.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 27. ACCEPT CHAPTER 59, SECTION 5, CL. 17E & 41D –
OPTIONAL COST-OF-LIVING ADJUSTMENT FOR
DETERMINING REAL ESTATE TAX EXEMPTIONS**

(Consent Calendar)

To see if the Town will accept Section 5 of Chapter 59 of the General Laws, Clauses 17E and 41D, to allow cost-of-living adjustments for income and assets based on the Cost Of Living Adjustment (COLA) determined by the Commissioner of Revenue; or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

BOARD OF ASSESSORS REPORT: Chapter 380, Sections 1 & 2 of the Acts of 2000, allows for cities and towns to increase the amounts of the whole estate, as set forth in clauses 17, 17C, 17C1/2, 17D and the amounts of the whole estate, and gross receipts, as set forth in clauses 41, 41B and 41C. The increased amounts are determined, according to the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics. The asset and gross receipt increases resulting from the adoption of Sections 1 & 2 of Chapter 380 will operate cumulatively. Each year's new limit (as increased by the COLA), becomes the base to which the following year's COLA is applied. The adoption of the new provisions will allow for more of Sudbury's senior population to qualify for existing statutory exemptions.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 28. SPECIAL ACT – APPLICATION OF CHAPTER 59, SECTION 5, CL. 41A –
PROPERTY TAX DEFERMENT

To see if the Town will vote to petition the General Court of the Commonwealth of Massachusetts to enact special legislation to provide that the Assessors of the Town of Sudbury when applying the provisions of Massachusetts General Laws, Chapter 59, Section 5, Clause 41A shall apply the following criteria with regard to the deferment of property tax payments:

that 60 years be the minimum age at which a property owner may be considered a senior for the purpose of deferred payment of property taxes;

that \$60,000 be the maximum income which singles or couples may have to be eligible to defer their payment of property taxes;

that the annual interest rate to be paid on the deferred taxes be 4% in the first year and set annually thereafter by the Board of Selectmen, provided that in no event shall the rate exceed 8%;

that there be no restrictions on the number of years a property owner who wishes to defer payment of property taxes must:

- a) be domiciled in the Commonwealth;
- b) own and occupy as his domicile such real property;

said legislation to take effect without further submission to a Town Meeting; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Our seniors are finding it increasingly difficult to meet their expenses. Rapidly escalating costs of health insurance and prescription drugs, as well as expenses involved in procuring other needed services, may force them to face difficult choices. High property taxes are frequently the last straw for senior citizens on limited incomes. The result is that some sell their homes and move elsewhere. Homes sold by seniors are almost always purchased by younger families, creating additional cost to Sudbury taxpayers when the buyers have school-age children.

Some years ago, the State wisely enacted Clause 41A of Section 5 of Chapter 59 of the General Laws, a provision for deferral of property taxes for seniors of limited means. The Sudbury Council on Aging believes that the terms of Clause 41A no longer meet the needs of many seniors, and we propose to modify some aspects of the law as it applies to Sudbury through this warrant article. If passed, the article will be submitted to the Legislature by Home Rule Petition. The proposed changes will make more Sudbury seniors eligible to participate in tax deferral and will reduce the interest rate charged for deferrals.

1. The minimum eligible age will be lowered from 65 to 60 years. Retirements (voluntary or not) are occurring at an earlier age now than when the existing legislation was written. Retirement is often accompanied by reduced income.
2. The maximum annual income for eligibility will be raised from \$40,000 to \$60,000. Incomes (and cost of living) are higher now than when the existing legislation was written. Although \$60,000 is well above the poverty level, seniors at this income level can still face difficult financial issues.
3. The requirements for minimum length of ownership of the home (presently 5 years) and continuous domicile in Massachusetts (presently 10 years) will be eliminated. Senior home ownership is beneficial to the community irrespective of these criteria, so senior citizens who move into Sudbury to be near their children or other kin should not be denied access to tax deferral by residency requirements.

4. The annual interest rate the Town charges for deferrals will be reduced from 8% to 4%. The 8% rate specified by Clause 41A may have been appropriate when the existing legislation was written, but it is well above the present cost of money to the Town. The Board of Selectmen will annually set the interest rate for new and subsequent deferrals in future years, but in no case will the annual rate exceed 8%.

The Council on Aging believes that these changes will bring about a win-win situation for all Sudbury residents. The only negative impact of this article on Town finances will be reduced cash flow to the extent that deferrals increase. This could result in added borrowing by the Town in anticipation of taxes. However, some or all of the associated interest cost will be recovered when the deferred taxes and interest are eventually paid. On the positive side, a financial benefit to the Town will occur for each additional year seniors remain in their homes and the cost of educating additional school children is postponed. Furthermore, seniors who wish to remain in their homes will be better served.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCIAL COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 29. SPECIAL ACT - FROST FARM HOUSING FUND

To see if the Town will vote to establish a fund, to be used for the purpose of providing additional affordable housing in Sudbury and funded by rent, sale and any other income received from the Frost Farm Village Condominiums located on Route 117; said fund to be maintained as a separate account and expended by vote of Town Meeting; and to authorize the Board of Selectmen on behalf of the Town to petition the Great and General Court of the Commonwealth of Massachusetts for special legislation therefor, as necessary, said legislation to take effect without further submission to a Town Meeting and to be retroactive to the date of the signing of the Frost Farm lease; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Town of Sudbury has entered into a lease agreement with Frost Farm Village Condominium developer Bay Avary Associates LLC, said lease to be assigned to the Condominium Association. As each residential unit receives a Certificate of Occupancy from the Sudbury Building Inspector, the Lessee shall make one-time payments to the Town of \$10,000 out of the sale proceeds for each unit less certain credits. If 44 units are built, receipts are estimated at \$385,000. This money is being generated by an affordable housing development and should be used to promote the development of additional affordable housing. It is the intent of this article to provide a vehicle for making this happen. In this way the Town's investment can be recycled to perpetuate programs to meet Sudbury's housing needs. The Selectmen plan to form a Housing Partnership Committee and appoint a broad based community-wide membership to assist them in developing proposals to bring to Town Meeting for use of these funds. That same committee would work to bring the projects to fruition. This article has the enthusiastic support of the Sudbury Housing Authority, the Housing Task Force for the Frost Farm development, the Council on Aging, and the Planning Board.

Failure to approve this article, which proposes special legislation to establish a housing fund to be expended by vote of Town Meeting, will mean the Frost Farm receipts will simply go into the General Fund for general use. The Board of Selectmen supports this article (two members in favor; one abstention).

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 30. SPECIAL ACT - AMEND CH. 131 OF THE ACTS OF 1994 -
HEALTH DEPT.**

To see if the Town will vote to petition the Great and General Court to amend Part IV of Chapter 131 of the Acts of 1994 by:

- a) In Section 8, inserting after the words "a director of assessing" the words "a health director subject to concurrence of the Board of Health, which concurrence shall be related to professional qualifications only", and by deleting the words "and health" and the letter "s" from "departments" after the word "school", as appearing in that section; and
- b) In Section 10(d), deleting the words "and health" and the letter "s" from "departments" after the word "school" in the second sentence;

said legislation to take effect without further submissions to a Town Meeting; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Approval of this article would allow the Town to petition the State Legislature to amend the Town's Charter (Special Act: Chapter 131 of the Acts of 1994) to change the appointing authority of the Health Director from the Board of Health to the Town Manager, but require the concurrence of the Board of Health. The Health Director is the only Department Head within the Town government not appointed by the Town Manager. Additionally, amendment of Section 10(d) will change the contracting authority to the Town Manager, as is the procedure for all other Town departments. It is the Selectmen's belief that there should be uniformity and full coordination of the Town's organization, which can only be brought about by this legislation. Since implementation of the "Town Manager Act", the Town Manager's responsibility for personnel and day-to-day management of similar departments has smoothly interacted with the separate policy-making and decisions of elected and appointed boards, such as the Park and Recreation Commission, Library Trustees, Board of Assessors, Planning Board, and Conservation Commission. The goal is to have one, cohesive group of department heads, working together on inter-related issues for better public service, and to have all department heads treated in the same manner and in the same organizational structure. The Board unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 31. COMMUNITY PRESERVATION COMMITTEE BYLAW

To see if the Town will vote to amend the Town of Sudbury Bylaws by adding a new article entitled, "Community Preservation Committee", as set forth below, pursuant to the provisions of Chapter 44B of the General Laws, the Community Preservation Act, or act on anything relative thereto.

**"ARTICLE XXIX
COMMUNITY PRESERVATION COMMITTEE**

SECTION 1. ESTABLISHMENT

There is hereby established a Community Preservation Committee consisting of nine (9) voting members pursuant to MGL Chapter 44B. The composition of the Committee, the appointment authority and the term of office for the Committee members shall be as follows:

One member of the Conservation Commission as designated by the Commission for a term of three years.

One member of the Sudbury Historical Commission as designated by the Commission for an initial term of two years and thereafter for a term of three years.

One member of the Planning Board as designated by the Board for a term of three years.

One member of the Park and Recreation Commission as designated by the Commission for an initial term of one year and thereafter for a term of three years.

One member of the Sudbury Housing Authority as designated by the Authority for an initial term of two years and thereafter for a term of three years.

One member of the Finance Committee as designated by the Committee for an initial term of one year and thereafter for a term of three years.

One member of the Board of Selectmen as designated by the Board for a term of three years.

Two members who are Sudbury residents, to be appointed by the Board of Selectmen, one member to be appointed for a term of one year and thereafter for a term of three years, and one member to be appointed for a term of two years and thereafter for a term of three years.

Should any of the Commissions, Boards, Committees or Authorities who have appointment authority under this Section be no longer in existence for whatever reason, the appointment authority for that Commission, Board, Committee or Authority shall become the responsibility of the Board of Selectmen.

SECTION 2. DUTIES

- (1) The Community Preservation Committee shall study the needs, possibilities and resources of the Town regarding community preservation. The Committee shall consult with existing municipal boards, including the Conservation Commission, the Sudbury Historical Commission, the Planning Board, the Park and Recreation Commission and the Sudbury Housing Authority, or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the Committee shall hold one or more public informational hearings on the needs, possibilities and resources of the Town regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town.
- (2) The Community Preservation Committee shall make recommendation to the Town Meeting for the acquisition, creation and preservation of open space; for the acquisition and preservation of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for rehabilitation or restoration of such open space, historic resources, land for recreational use and community housing that is acquired or created as provided in MGL Chapter 44B. With respect to community housing, the Community Preservation Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.
- (3) The Community Preservation Committee may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending funds for general purposes that are consistent with community preservation.

SECTION 3. REQUIREMENT FOR A QUORUM AND COST ESTIMATES

- (1) The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Community Preservation Committee shall constitute a quorum. The Community Preservation Committee shall approve its actions by majority vote.
- (2) Recommendations to the Town Meeting shall include their anticipated costs.

SECTION 4. SEVERABILITY

In case any section, paragraph or part of this article be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

Following Town Meeting approval, this article of the Bylaws shall take effect immediately upon approval by the Attorney General of the Commonwealth. Each appointing authority shall have ten days after approval by the Attorney General to make their initial appointments. Should any appointing authority fail to make their appointment within that allotted time, the Town Moderator shall make the appointment."

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Under the provisions of the Community Preservation Act (CPA), if Sudbury accepts said statute, it must establish by ordinance or bylaw a Community Preservation Committee. This Committee is required to have 5-9 members and include a member designated from each of the following commissions or boards: Conservation Commission, Historical Commission, Planning Board, Park and Recreation Commission, and Housing Authority. The charge of the Committee as set forth in the proposed Bylaw is as dictated by the CPA under which this Committee is formed. Without passage of a Bylaw forming a Community Preservation Committee, the Town will be unable to spend any funds collected by the Town or received from the State. The Board of Selection unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 32. AMEND BYLAWS, ART. III.2 - TOWN REPORT

To see if the Town will vote to amend Article III, Section 2, of the Town of Sudbury Bylaws by deleting said section in its entirety (paragraphs 1 and 2) and substituting therefor the following:

"Section 2. ANNUAL TOWN REPORT. All Town boards, committees, commissions and officials, whether appointed or elected, shall make written report in detail of their activities during the preceding calendar year and of all financial transactions during the preceding financial year, which report shall be delivered to the Board of Selectmen at a date specified by the Selectmen. The Selectmen shall cause all such reports, as well as any other reports or data as the laws of the Commonwealth, bylaws of the Town or the Selectmen require, to be printed in an Annual Town Report. Sufficient copies shall be printed for archival purposes and official town use and made available for public distribution at the Town Hall and/or Public Library. Additionally, the Selectmen shall make the Report available to Sudbury residents utilizing such current technologies as they deem appropriate. The Annual Town Report shall be made available by the Board of Selectmen to the citizens of the Town at least ten days before the Annual Town Meeting.";

or act on anything relative thereto.

Submitted by Petition on behalf of the Board of Selectmen.

(Majority vote required)

PETITIONERS REPORT: It is the intention of this article to bring our Town Report Bylaw into the present age by using current day technology in its dissemination. The proposed wording will allow the method of dissemination to change as technology progresses to satisfy the needs and convenience of the voters. The goals to be achieved are to make the Town Report available to all citizens who desire to receive it in a reasonable, convenient way, and to save tax dollars at the same time.

Although the present wording of the bylaw does not necessarily require delivery of the Town Report to each household, it has been the practice of the Town to actually deliver or mail a copy to each residence. It is proposed to discontinue such delivery and to substitute other methods of accomplishing its distribution. The Board of Selectmen believes such a change in policy should be decided by Town Meeting. Proposal: 1) The proposed Bylaw will require copies to be made available for pick-up at the Town Hall and/or Goodnow Library. If such pick-up were a special problem, a copy could be mailed by calling the Town Clerk's Office. 2) Additionally, the Board of Selectmen will investigate the most convenient way to supply copies electronically. Initially, one method which would be used is to put the Report on the Town website, where it could be read or downloaded and printed. This would make the Town Report available at all times and avoid the necessity of storing (and locating) a hard copy of the Town Report. It would also be a better practice environmentally not to use paper to print approximately 6000 reports, the majority of which get thrown away, and it would save the cost of printing and delivery (over \$3,000 annually). Feedback from residents will be sought to assure satisfaction concerning availability of the Report.

The Bylaw is further amended for clarity, and the requirement of the Town Accountant auditing each department's individual financial report is eliminated. Although reviewed for accuracy, the departmental financial reports in this format are not used for official accounting purposes; therefore, an official audit is unnecessary and cumbersome.

Approval is requested to give this change a try. The Board of Selectmen unanimously supports this article.

NOTE: The present bylaw now reads as follows:

"Section 2. All Town Boards and officials, whether appointed or elected and all committees having had any financial transactions during the preceding financial year, shall make a written report in detail, which report shall be delivered to the Accountant on or before December 1st. The Accountant shall audit these reports and deliver them to the Selectmen not later than January 10th.

The Selectmen shall cause all such reports, as well as reports of any other Board or Committees, to be printed in pamphlet form. Receipt of the pamphlets shall be scheduled for a date which will permit the Town Clerk to have them in the hands of the citizens of the Town at least ten days before the Annual Meeting."

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 33. AMEND BYLAWS, ARTICLE V.27 --
HANDICAPPED PARKING

(Consent Calendar)

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article V, Section 27, Handicapped Parking, by deleting Section 27 in its entirety and substituting the following therefor:

"SECTION 27. HANDICAPPED PARKING

- (a) Any person or body who has lawful control of a public or private way or of improved or enclosed property used as off-street parking areas for businesses, shopping malls, theaters, auditoriums, sporting or recreational facilities, cultural centers, apartment or housing complexes, or of any other place where the public has a right of access as invitees or licensees shall reserve and locate parking spaces in said off-street parking areas for any vehicle owned and operated by a disabled veteran or handicapped person whose vehicle bears the distinguishing license plate authorized by M.G.L. c.90 §2, in accordance with the Rules and Regulations of the Architectural Access Board set forth in 521 CMR 1:00, et seq.
- (b) Parking spaces designated as reserved under the provisions of Paragraph (a) shall be sized, located, identified, and otherwise conform to the requirements set forth in the Rules and Regulations of the Architectural Access Board, 521 CMR 1:00, et seq.
- (c) It shall be unlawful to park any unauthorized vehicle within parking spaces designated and identified by sign as reserved for vehicles owned and operated by disabled veterans or handicapped persons; or to leave any vehicle parked in such a manner as to obstruct a curb ramp designed for use by handicapped persons unless such vehicle is stopped for the temporary purpose of picking up or dropping off a handicapped person.
- (d) Paragraph (c) of this section shall be enforced by the Police Department of the Town of Sudbury in accordance with M.G.L. c.90 §20A 1/2 and subsequent amendments thereof. The penalty for violation of paragraph (c) of this section shall be one hundred dollars for each offense.
- (e) The Board of Selectmen may authorize the issuance of handicapped stickers for temporary or permanent use, which shall have the same effect as the distinguishing license plate, and adopt rules and regulations concerning the issuance and use of such stickers.";

or act on anything relative thereto.

Submitted by petition on behalf of the Board of Selectmen.

(Majority vote required)

PETITIONERS REPORT: Handicapped parking requirements are established under the Rules and Regulations of the Commonwealth's Architectural Access Board, which are set forth in the Code of Massachusetts Regulations at Section 521. The revisions to Section 27 of the Town's Public Safety Bylaw bring it into conformity with those requirements and with those of the Town's Zoning Bylaw. Paragraph (d) of the revised Section establishes the penalty for parking of unauthorized vehicles in spaces designated for handicapped parking or obstructing a curb ramp designed for use by handicapped persons at \$100. The current penalty is \$25. This article has the support of the Police Department. The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 34. AMEND BYLAWS, DOUBLE UTILITY POLE REMOVAL

To see if the Town will vote to add a new article to the Town of Sudbury Bylaws, entitled "Removal of Double Utility Poles", to be numbered by the Town Clerk, to read as follows:

**"ARTICLE ____
REMOVAL OF DOUBLE UTILITY POLES**

SECTION 1. Utility poles shall consist of a single, straight one-piece device.

SECTION 2. Multiple utility poles shall not be allowed in Town except as provided in Sections 4 and 5 of this article. For purposes of this bylaw, multiple poles shall mean two or more sections of pole devices at the same location previously occupied or intended to be occupied by one pole.

SECTION 3. The owners of all utility poles shall remove all multiple poles from their present location and transfer wires and attachments to single replacement poles prior to September 1, 2002.

SECTION 4. In the event of an emergency caused by weather conditions, accidents or acts of God, temporary repairs may be made to damaged poles resulting in a multiple pole, so long as the multiple pole is removed and replaced by a single pole within a reasonable period of time not to exceed sixty (60) days.

SECTION 5. All future replacement utility pole installations shall be coordinated between all occupants to provide for the transfer of all wires to a new replacement pole so that all old poles or temporary devices are removed within a reasonable period of time not to exceed sixty (60) days.

SECTION 6. Failure to comply with the provisions of this bylaw will result in the imposition of a penalty or fine chargeable to the owners of the pole in the amount of \$50 per day for each day violation exists.";

or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen is proposing this bylaw to force utility companies to clean up the proliferation of multiple or "double" poles throughout Town. Such double poles occur when new poles are installed, and the utilities do not complete the transfer of lines to the new pole and remove the old pole. The proposed bylaw provides for the removal of existing multiple poles by September 1, 2002, and sets a maximum of 60 days for removal of old poles in new installations. Although Boston Edison/NSTAR has been making an effort to address this problem, there are still over 300 poles which need to be removed. The Board has been requesting action for several years without satisfactory results. We believe enactment of this bylaw is necessary to resolve the issue and to visually improve our roadsides. A daily fine will be levied for failure to comply with the bylaw. The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 35. GRANT EASEMENT TO WATER DISTRICT –
NOBSCOT ROAD**

(Consent Calendar)

To see if the Town will grant an easement to the Sudbury Water District of Sudbury, a corporation established and existing under Chapter 100 of the Acts of 1934, for the right of way over, across, under and through the property hereinafter described, for the purpose of the installation, maintenance, and operation of water lines and with the right of ingress and egress to and from the same for said purposes:

Parcel 015 on Town Property Map L07, located off Nobscot Road and containing 1.96 acres;

or act on anything relative thereto.

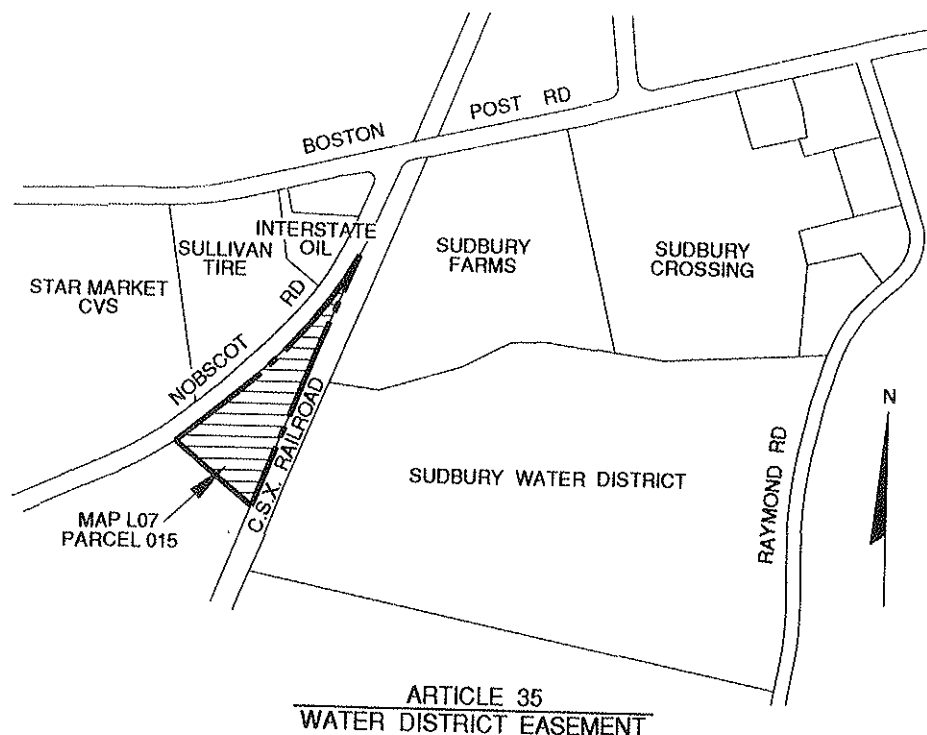
Submitted on behalf of the Sudbury Water District by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: The Sudbury Water District is requesting an easement to install a water main across land owned by the Town of Sudbury that is located between Water District property and Nobscot Road. The purpose of this water line is to obtain a direct connection between well #7 off Nobscot Road and the treatment facility to be built off Raymond Road.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.



ARTICLE 36. WILLIS HILL BOND

(Consent Calendar)

To see what sum the Town will appropriate for the completion of the work to be performed on the Willis Hill Subdivision including the roadways, engineering, and other items requiring completion under the Subdivision Rules and Regulations, said sum to be raised by transfer from the proceeds of the bond securing completion of said subdivision which was taken by the Town under its terms by the default of the developer; or act on anything relative thereto.

Submitted by Petition on behalf of the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: This article authorizes the Town to expend the funds deposited to the Town as a performance for the completion of the Willis Hill subdivision. The Planning Board has worked with the developer of this subdivision for over five years, and he has repeatedly promised to complete the subdivision and has not done so. In June of 2001, the Planning Board voted to take the bond proceeds and have the Town or its sub-contractor complete it. The article is necessary to utilize the entire bond amount, which is over \$100,000, pursuant to M.G.L., Chapter 41, section 81U.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 37. AMEND ZONING BYLAW – MINOR AMENDMENTS
(SECTIONS 1310, 7000, 2600, 2326, 4273, 2230, 2460)

To see if the Town will vote to amend Article IX, the Zoning Bylaw, by revising the following sections, as follows:

- 1) Section 1310 (Administration, Permits): Delete the fourth sentence in that section which reads "Issuance of a Building Permit or Certificate of Use and Occupancy, where required under the Commonwealth's State Building Code, may serve as such certification.", so that section reads as follows:

"1310 Permits. This Bylaw shall be administered and enforced by the Inspector of Buildings. The Inspector of Buildings may require such plans and specifications as may be necessary to determine compliance with all pertinent laws of the Commonwealth. Buildings, structures or signs may not be erected, structurally altered, moved, or changed in use and land may not be substantially altered or changed in principal use unless such action is in compliance with then-applicable zoning, and that all necessary permits have been received under federal, state, or local law. All building permits shall be posted conspicuously on the premises to which it applies during the time of construction. A certificate of occupancy shall not be issued for any dwelling until the street number, readable from the street, has been attached to said dwelling. In cases where the dwelling set-back from the street makes this requirement impractical, the street number shall be placed at or near the driveway entrance."

- 2) Section 7000 (Definitions): Add the following definition:

"Swimming Pool: A structure or tank designed or customarily used for human swimming and which is at least 18 inches in depth and at least 10 feet in its longest dimension."

- 3) Section 2600 (Appendix B, Table of Dimensional Requirements): Revise the Maximum Height (number of stories) permitted in Research Districts (RD) from "n/a" to "three (3)".
- 4) Section 2326: Revise the first sentence of that section by replacing the words "10 feet or less in length on any side," with "12 feet in length on any side, or with a maximum gross floor area of one hundred twenty square feet, whichever is less,".

- 5) Section 4273 (c): Revise typographical error in second sentence of that section from "CAR" to "CMR".
- 6) Section 2230 (Appendix A, Table of Principal Use Regulations): Revise use number 5 under B. Exempt and Institutional Uses, "Child care facility (New buildings and additions)" to read "Child care facility (not defined in M.G.L. Chapter 28A, section 9)".
- 7) Section 2460 by deleting it in its entirety and replacing it with the following sections:

"2460A. Reconstruction after Catastrophe. A non-conforming structure may be reconstructed after a catastrophe, provided that the owner shall apply for a building permit and start operations for reconstruction on said premises within two years after such catastrophe, and provided that the building(s) as reconstructed shall be only as great in area as the original non-conforming structure. Nothing in this bylaw shall be construed to permit the reconstruction or resumption of use of a building or structure destroyed or damaged by catastrophe except substantially as it existed prior to said destruction or damage, and in compliance with any existing laws. In the event that the proposed reconstruction would result in the structure exceeding the total floor area of the original non-conforming structure, a special permit shall be required from the Board of Appeals.

2460B. Construction after Demolition. A non-conforming structure, or a structure on a non-conforming lot, may be reconstructed in its current location, or constructed in a different location, after demolition provided that it is no greater in total floor area as the original structure; and further provided that the owner shall apply for a building permit and start operations for construction on said premises within two years after such demolition. In the event that the proposed construction would result in the structure exceeding the total floor area of the original non-conforming structure, a special permit shall be required from the Board of Appeals."

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: The Planning Board is proposing the above minor revisions to the newly adopted Zoning Bylaw approved at the 2001 Annual Town Meeting. The revisions reflect items that were missed in the comprehensive revision, and other provisions that needed minor adjustments.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 38. AMEND ZONING BYLAW, SEC. 6390A – SITE PLAN APPEAL

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section 6390A (Site Plan Review, Lapse and Appeal) by deleting the last sentence in that section, which currently reads, "An appeal of any decision of the Board of Selectmen made pursuant to this section 6300 shall be taken in accordance with the provisions of G.L. c.40A, s.17.", and substituting it with the following sentence: "An appeal from a decision of the Board of Selectmen relating to the substantive provisions of the Zoning Bylaw pursuant to section 6300 shall be taken in accordance with the provisions of G.L. c.40A, s.8."; or act on anything relative thereto.

Submitted by Petition on behalf of the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This article corrects an error in the Zoning Bylaw by removing language which inaccurately states the procedure for the appeal of Site Plan Review. Appeal of a Site Plan does not follow the regulations set forth in M.G.L. Chapter 40A, section 17. That section refers to appeals for special permits and decisions of the Zoning Board of Appeals. Site Plan Review is appealed under the issuance of a building permit, which is governed by section 8 of the Massachusetts General Laws, Chapter 40A.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 39. AMEND ZONING BYLAW – REZONE INDUSTRIAL DISTRICT 8
TO LIMITED BUSINESS DISTRICT 2**

To see if the Town will vote to amend the Zoning Bylaw by deleting Parcel 007 as shown on Town Property Map K07 (approximately 3.47 acres) and Parcels 001 and 002 as shown on Town Property Map K08 (approximately .75 acres and .50 acres, respectively) from Industrial District 8, thereby deleting Industrial District 8 entirely, and including them in the Limited Business District 2, said change to be made on the Zoning Map; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This zoning amendment is submitted in conformance with the 2001 Sudbury Master Plan. Rezoning this area will not only enhance this very visible corner of Route 20, but will also increase the marketability of the property, thereby creating additional revenue for the Town. The properties are located at the junction of Route 20 and Nobscot Road – the most visible section of the Route 20 business district. These properties have been zoned for industrial use for many years due to the existing uses on the site. Currently the zoning allowed in this district prohibits retail uses and personal service establishments such as tailors, and encourages industrial uses such as gas stations, manufacturing, and lumber yards. Zoning these properties for Limited Business will enable redevelopment of these underdeveloped sites into more attractive, modern and useful commercial establishments, more in keeping with Sudbury's goal for economic sustainability.

BOARD OF SELECTMEN POSITION: The Board of Selectmen unanimously supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 40. AMEND ZONING BYLAW, SECTION 2230.D.2 –
RESEARCH DISTRICT LOT SIZE**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section 2230 (Table of Principal Uses), section D.2, by deleting footnote number "vi" which requires a minimum lot size of 20 acres or more to conduct research and development uses on parcels within the Research District; or act on anything relative thereto.

Submitted by Petition on behalf of the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: The Planning Board has submitted this article at the request of Cummings Properties, owner of the former Unisys building on North Road. The current zoning bylaw allows a variety of uses in the Research District, but limits research and development uses to lots of 20 acres or more in

size. None of the other uses in the Research District have this limitation. The provision was originally intended to prohibit a second Research & Development building from being constructed at the time the parcel was subdivided into 2 lots. Subsequently, the Northwood development was approved and is under construction on the vacant parcel. The intent was not to limit the tenants in the existing building, yet the provision has had the effect of severely restricting leasing capability in the existing building since the parcel is only 12.5 acres.

This amendment does not change the underlying zoning requirement that parcels created in the Research District must be a minimum size of 8 acres. It only maintains consistency among the uses and lot sizes in the Research District.

The Cummings Building is a significant tax revenue generator for the Town. The industries leasing space in the building are clean and do not use or produce hazardous materials. Cummings Properties reports that R&D users interested in leasing space are electronics labs, computer software and hardware companies and electromechanical uses. Given the history of the property and its dependence on a septic system for wastewater disposal, Cummings does not lease to water intensive uses or any "wet labs", nor is industrial discharge permitted on this site pursuant to state regulations.

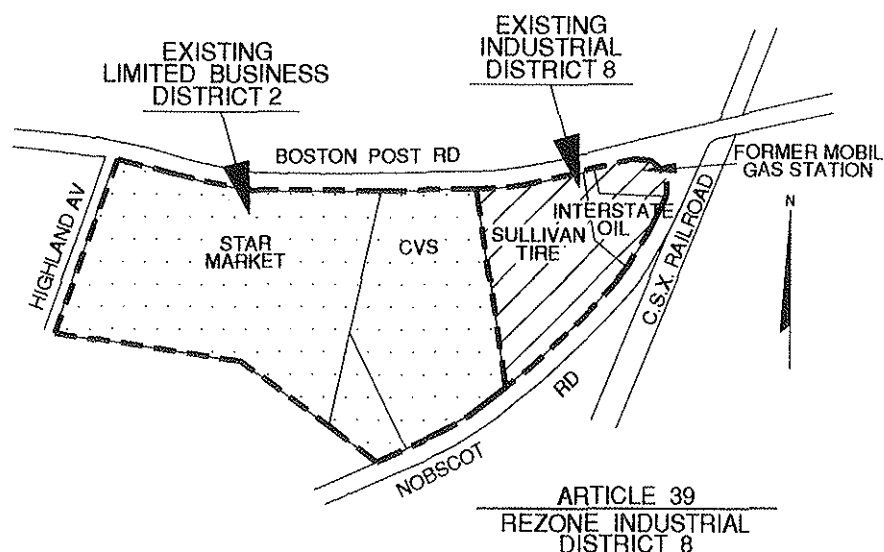
Further, the Town's Water Resource Protection District Bylaw prohibits uses on that parcel that may affect groundwater quality.

In order for Cummings to compete in the market for office space in the region, and for the Town to realize the full potential of tax revenue from this property, this size limitation must be removed.

BOARD OF SELECTMEN POSITION: Board of Selectmen supports this article (two members in favor; one abstention).

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.



TOWN COUNSEL OPINIONS:

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 2002 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

Article 2	Amend Art. XV.1	Building Permit Fees
Article 31	Amend Bylaws	Community Preservation Committee
Article 32	Amend Art. III.2	Town Report
Article 33	Amend Art. V.27	Handicapped Parking
Article 34	Amend Bylaws	Double Utility Pole Removal

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 2002 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Article 37	Amend Zoning Bylaw	Minor Amendments
Article 38	Amend Zoning Bylaw	Site Plan Appeal
Article 39	Amend Zoning Bylaw	Rezone Ind. Dist. 8 to Lim. Bus. Dist. 2
Article 40	Amend Zoning Bylaw	Research Dist. Lot Size

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 25th day of February, 2002.

SELECTMEN OF SUDBURY: John C. Drobinski
Lawrence W. O'Brien
Kirsten D. Roopenian

FINANCIAL SECTION

TABLE OF CONTENTS

FY 03 OVERVIEW:	PAGE
Finance Committee Report	FC-2
Sudbury Public Schools Superintendent's Report	FC-6
Lincoln-Sudbury Regional High School Superintendent's Report	FC-6
Town Manager's Report	FC-6
FY 03 Summary Sheet	FC-7
Total Operating Costs by Department	FC-9
 OPERATING BUDGET:	
Sudbury Public Schools	FC-10
Lincoln-Sudbury Regional School District	FC-12
Minuteman Vocational Technical High School	FC-16
General Government	FC-17
Public Safety	FC-24
Public Works	FC-28
Human Services	FC-31
Culture and Recreation	FC-34
Enterprise Funds	FC-37
Debt Service	FC-39
Employee Benefits	FC-40
Unclassified and Transfer Accounts	FC-41
 CAPITAL SPENDING:	
Capital Improvement Planning Committee Report	FC-42
FY 03 Monied Articles	FC-43
Permanent Debt Issued	FC-44
Debt Schedule by Issuance Date	FC-45
Long Term Debt Repayment	FC-46
Estimated Impact on Fiscal 2003 Tax Bill	FC-47
 APPENDICES:	
I. Budget Terms and Definitions	FC-48
II. Employee Headcount	FC-50
III. Managers with Salaries above \$70,000	FC-51
IV. Collective Bargaining	FC-52
V. Town Classification and Salary Plan FY 02	FC-53

FY 2003 FINANCE COMMITTEE REPORT

The FY 2003 budget process has proven to be one of Sudbury's most challenging in recent years. The Town's fiscal situation continues to be severely constrained due to continued economic pressures at both the state and local level and increased costs needed to provide services. In addition, as bad as the situation is in FY 03, it does not look any better in the budget forecast for FY 04 and FY 05. Decisions at this Town Meeting must be made in the context of current economic conditions and future projections of budget shortfalls.

The Finance Committee recommends an Operating Budget for FY 03 of \$58,766,627 which is within Proposition 2½. This is a decrease of \$17,490 over FY 02, exclusive of debt service, which decreases in FY 03 from \$10,424,391 to \$9,834,201. This budget provides level funding (at FY 02 levels) for Town services, Sudbury Public Schools, and Lincoln-Sudbury Regional High School. However, due to increasing costs, level funding will require significant reductions in personnel and services in all three (3) cost centers. The proposed FY 03 Budget does not provide additional funding to address increasing demands for Town services due to population growth and student growth in Sudbury Public Schools and Lincoln-Sudbury Regional High School. The proposed FY 03 Budget does provide a level service budget for Minuteman Regional Technical High School.

The following summary outlines the process used this year to prepare the budget. In September, the Finance Committee asked the cost centers to present a level service budget and to strongly consider only minimal hiring and to make their budgets as lean as possible. A Financial Summit was held in October where a bleak revenue picture was presented and the hopes for a level service budget for all departments looked doubtful. The Finance Committee was presented budgets on December 31, 2001 that contained requests which totaled \$4,880,509 more than the Proposition 2½ limit would allow for. During the course of the six (6) weeks of budget deliberations it became apparent that full funding of the budget requests would be impossible. We were faced with budgets that had fixed costs such as contracted salary agreements, escalating health care costs and state mandates in Special Education. The magnitude of the fixed and mandated costs offered little flexibility to arrive at a budget that would maintain the present level of services. Because the revenue picture never improved, we were forced to ask for level funded budgets (at FY 02 levels) from all departments and prepared a budget that matched the mandatory constraints of the Proposition 2½ levy limit. The recommended Finance Committee budget prepared within the levy limit will result in significant reductions in positions and services for the Town, Sudbury Public Schools, and Lincoln-Sudbury Regional High School.

Additional funding of \$2,999,995 is being requested by the Town and respective School Committees as an Operating Override. The override will enable Town government to restore nine (9) full-time equivalent positions, which would otherwise be lost in the Non-Override Budget and would enable the North Fire Station to be open nearly year-round. The Schools will have fewer layoffs and restored programs and services. After many hours of meetings with the Town's committees, departments and boards a majority of the Finance Committee is convinced that an override of Proposition 2½ is necessary if the Town wishes to avoid a dramatic decrease in services.

Debt

In FY 03, debt service for the Town is \$9,834,201. This is down from FY 02, where total debt service was \$10,424,391. \$3,169,449 of the total FY 03 debt will be paid through a grant from the School Building Assistance Bureau. All three (3) K-8 schools - Curtis, Haynes, and Loring - have been permanently financed. We are fortunate that Sudbury continues to maintain a positive reputation for financial stability. Strong management practices have contributed to our ability to maintain an enhanced AAA credit rating - the highest municipal rating. This high credit rating allows the Town to receive the best, most competitive interest rates.

Revenue

The Town's primary source of revenue is the property tax levy. Currently seventy-six percent (76%) of Sudbury's total annual budget is funded by the property tax. The levy limit is fixed by state law at a maximum of 2½%, plus new construction and any override amounts. The Town Manager and the Finance Director determine the revenue estimates. Non-levy revenue estimates for FY 03 are projected to decrease from FY 02 revenues by \$1,489,651, or 9.26%. The main reason for the decline is the slowing economy and reductions in state aid.

Source of Revenue	FY 02	Non-Override		
		FY 03	\$ Increase	% Increase
Property Taxes (w/in levy)	37,009,273	38,609,505	1,600,232	4.32%
Property Taxes (debt exemptions)	7,825,451	7,231,140	-594,311	-7.59%
State Aid (net)	8,433,290	8,353,619	-79,671	-0.94%
Local Receipts	4,301,351	4,096,369	-204,982	-4.77%
Free Cash	1,900,000	1,180,000	-720,000	-37.89%
Unused Levy Capacity	-11,460	0	11,460	-100.00%
Miscellaneous	801,862	386,527	-415,335	-51.80%
sub-total:	60,259,767	59,857,160	-402,607	-0.67%
Enterprise Fund Receipts	665,000	583,877	-81,123	-12.20%
Total:	60,924,767	60,441,037	-483,730	-0.79%

Source of Revenue	FY 02	Override		
		FY 03	\$ Increase	% Increase
Property Taxes (w/in levy)	37,009,273	41,609,500	4,600,227	12.43%
Property Taxes (debt exemptions)	7,825,451	7,231,140	-594,311	-7.59%
State Aid (net)	8,433,290	8,353,619	-79,671	-0.94%
Local Receipts	4,301,351	4,096,369	-204,982	-4.77%
Free Cash	1,900,000	1,180,000	-720,000	-37.89%
Unused Levy Capacity	-11,460	0	11,460	-100.00%
Miscellaneous	801,862	386,527	-415,335	-51.80%
sub-total:	60,259,767	62,857,155	2,597,388	4.31%
Enterprise Fund Receipts	665,000	583,877	-81,123	-12.20%
Total:	60,924,767	63,441,032	2,516,265	4.13%

Local Property Taxes are the primary source of revenue for the Town that grow at the allowable 2½ % plus adding taxes from new construction.

Local Receipts include motor vehicle excises, interest income, hotel occupancy tax, and building permit fees.

Free Cash is lower than in recent fiscal years. This decrease is primarily attributable to the loss of investment income (due to far lower interest rates) and the use of Free Cash as a source of revenue in prior years.

Miscellaneous includes funding from abatement surplus funds (\$174,033), and funds from the Retirement Trust Fund (\$20,000) and Ambulance Fees (\$192,494).

Debt Exemption includes funds for repayment of long-term borrowing voted as Debt Exemption overrides.

Recommended Operating Budget

The Finance Committee is obligated to recommend to Town Meeting a budget within the limits of Proposition 2½. The FY 03 Non-Override Budget reflects a desire to equitably distribute the available revenue across all four (4) cost centers, giving consideration to maintaining quality service levels to a growing population. While the Finance Committee reviews budget requests in line-item detail for all departments, the recommended allocations for each cost center are managed by the Town Manager, School Superintendents and School Committees.

The majority of the Sudbury Finance Committee believes its FY 03 Non-Override and Override Budget recommendations make the best use of available funds for Sudbury. The Override Budget restores many critical services which are lost through the required limitations of Proposition 2½. The majority of the Finance Committee endorses and recommends approval of both budgets.

**FY 03 BUDGET
NON-OVERRIDE**

Cost Center	FY 02	Non-Override	\$ Increase	% Increase	% of total
		FY 03			
Sudbury Public Schools (net)	21,007,211	20,518,679	-488,532	-2.33%	33.98%
SPS Employee Benefits	2,755,546	3,356,073	600,527	21.79%	5.56%
LSRHS (Budget Assessment)	11,055,204	11,055,204	0	0.00%	18.31%
LSRHS (Debt Assessment)	345,804	576,388			
Minuteman (Assessment)	319,158	378,971	59,813	18.74%	0.63%
Town Services	10,843,424	10,572,919	-270,505	-2.49%	17.51%
Town Employee Benefits	2,033,379	2,474,192	440,813	21.68%	4.10%
Debt Service	10,424,391	9,834,201	-590,190	-5.66%	16.29%
Total: Operating Budget	58,784,117	58,766,627	-248,074	-0.42%	97.32%
Enterprise Funds	633,020	564,118	-68,902	-10.88%	0.93%
Articles, Stabilization, Charges	1,237,245	1,053,407	-183,838	-14.86%	1.74%
Total: Other	1,870,265	1,617,525	-252,740	-13.51%	2.68%
Total: Budget	60,654,382	60,384,152	-270,230	-0.45%	100.00%
surplus revenue		56,885			
Total: Budget + Surplus Revenue		60,441,037			

**FY 03 BUDGET
OVERRIDE**

Cost Center	FY 02	Override	\$ Increase	% Increase	% of total
		FY 03			
Sudbury Public Schools (net)	21,007,211	22,118,366	1,111,155	5.29%	34.90%
SPS Employee Benefits	2,755,546	3,356,073	600,527	21.79%	5.29%
LSRHS (Budget Assessment)	11,055,204	11,630,304	575,100	5.20%	18.35%
LSRHS (Debt Assessment)	345,804	576,388			
Minuteman (Assessment)	319,158	378,971	59,813	18.74%	0.60%
Town Services	10,843,424	11,299,285	455,861	4.20%	17.83%
Town Employee Benefits	2,033,379	2,463,147	429,768	21.14%	3.89%
Debt Service	10,424,391	9,834,201	-590,190	-5.66%	15.52%
Total: Operating Budget	58,784,117	61,656,735	2,642,034	4.49%	97.27%
Enterprise Funds	633,020	606,005	-27,015	-4.27%	0.96%
Articles, Stabilization, Charges	1,237,245	1,121,407	-115,838	-9.36%	1.77%
Total: Other	1,870,265	1,727,412	-142,853	-7.64%	2.73%
Total: Budget	60,654,382	63,384,147	2,729,765	4.50%	100.00%
surplus revenue		56,885			
Total: Budget + Surplus Revenue		63,441,032			

Looking Ahead

Additional revenue sources, other than residential real estate taxes, must be found whether from commercial business, senior residential communities, gravel sales or other creative measures. Clearly, the initiative for installing sewer along the Route 20 Business District will promote the further commercial development of this vital economic area bringing needed revenues to the Town. The Town has been aggressively pursuing and collecting outstanding back property taxes, reducing the outstanding amount from over \$1 million to less than half that amount. This needs to continue. Our growing population and construction of single family homes will continue to strain the Town's infrastructure and service levels as well as our ability to maintain them. Unfortunately, the funding provided by Proposition 2½ and state aid is currently not adequate to address the Town's revenue needs.

The impact of the increasing tax rate and the ability of citizens on a fixed income to afford these rising taxes needs to be addressed by the Town if we expect to retain these valuable citizens in our community.

From a financial perspective, the next several years will be challenging for the Town and its citizens. Only by working together can we continue to provide quality local services with limited funds.

Acknowledgements

The Finance Committee would like to express its appreciation to all Town departments, boards and committees for their continued cooperation and understanding during an extraordinarily difficult budget process. Despite individual concerns, all departments operated in a cooperative spirit, focusing on the best interests of the Town as a whole.

FINANCE COMMITTEE:

M. Tracy Billig	James A. Carlton, Co-Chair	Rebecca Corkin
Michael Grosberg	Robert Hurstak, Jr.	Donald Hutchinson
John Nikula	Larry J. Rowe	Sheila A. Stewart, Co-Chair

SUDBURY PUBLIC SCHOOLS SUPERINTENDENT'S REPORT

The School Committee voted a FY 03 level staff budget of \$23,132,702, a 10.1% increase over the FY 02 budget. Although the budget reflects no additional staff, it is driven by collective bargaining agreements, increases in special education services, and a scant 1.2% in all other operating expenses combined, including supplies, materials, maintenance, and utilities.

In addition to the \$2.1M increase in the voted budget, there is an additional increase of \$507,000 for school employees' health and benefit costs anticipated by the Town Manager. The total shortfall for the SPS is \$2.6M. A non override budget will mean that the FY 03 budget will be \$507,000 less than this year's operating budget. A successful override in March will add \$1.6 M to the SPS budget, leaving a \$1M reduction to the SPS budget.

With a successful override in March, and a supportive vote at Town Meeting, there will be some positions lost and others reduced in time, as well as program eliminations. If there is no override for FY 03, the impact of a \$2.6M reduction will be catastrophic, and result in the loss of many programs and at least 60-70 positions.

LINCOLN-SUDBURY SUPERINTENDENT'S REPORT

The Lincoln-Sudbury Regional School Committee voted a FY 03 Level-Effort with Enrollment Budget on February 5, 2002. This budget provides the same level of services that we have provided in the past as well as dollars to cover the anticipated enrollment growth of 6%. This budget voted represents an increase in Sudbury's assessment to the District of 9.4%

Increased enrollment continues to be the major driving force impacting our budget. We have increased our enrollment 5 – 6% annually. In fact since 1995 our actual enrollment has increased by 48%. Other forces driving our FY 03 budget include:

- Increased health insurance costs
- SPED circuit breaker law
- Year 3 of our collective bargaining agreement
- Impact from Building project (savings in maintenance/increase in debt service)

Because Lincoln-Sudbury is a regional school district, it is necessary for the District's budget to include all costs associated with running the District. Costs such as debt service, health and life insurance, workers' compensation, property and casualty insurances, FICA and retirement assessments not commonly found in other school budgets are included in the District's budget.

The Finance Committee has voted both an override and no override budget to present to the citizens of Sudbury. In each of these scenarios the Lincoln-Sudbury Regional School budget would need to be cut. If an override is passed, it will still be necessary to cut \$551,592 which will impact many programs and class size at the high school. If the override fails, the District will be required to cut a total of \$1,230,817. A cut of this magnitude would result in unacceptable class sizes and certainly compromise what makes L-S successful.

TOWN MANAGER'S REPORT

The budget submitted to the Board of Selectmen requested a 7.56% increase for Town operating departments over FY02 appropriations. This included funds for negotiated salary increases (up 2.52% over FY02), operating expenses (up 13.88% over FY02), operating capital (down 7.23% over FY02) and benefits (up 21% over FY02). The budget request included no new staff, and except for the escalating costs of benefits and utilities, would have been just over a 4% increase.

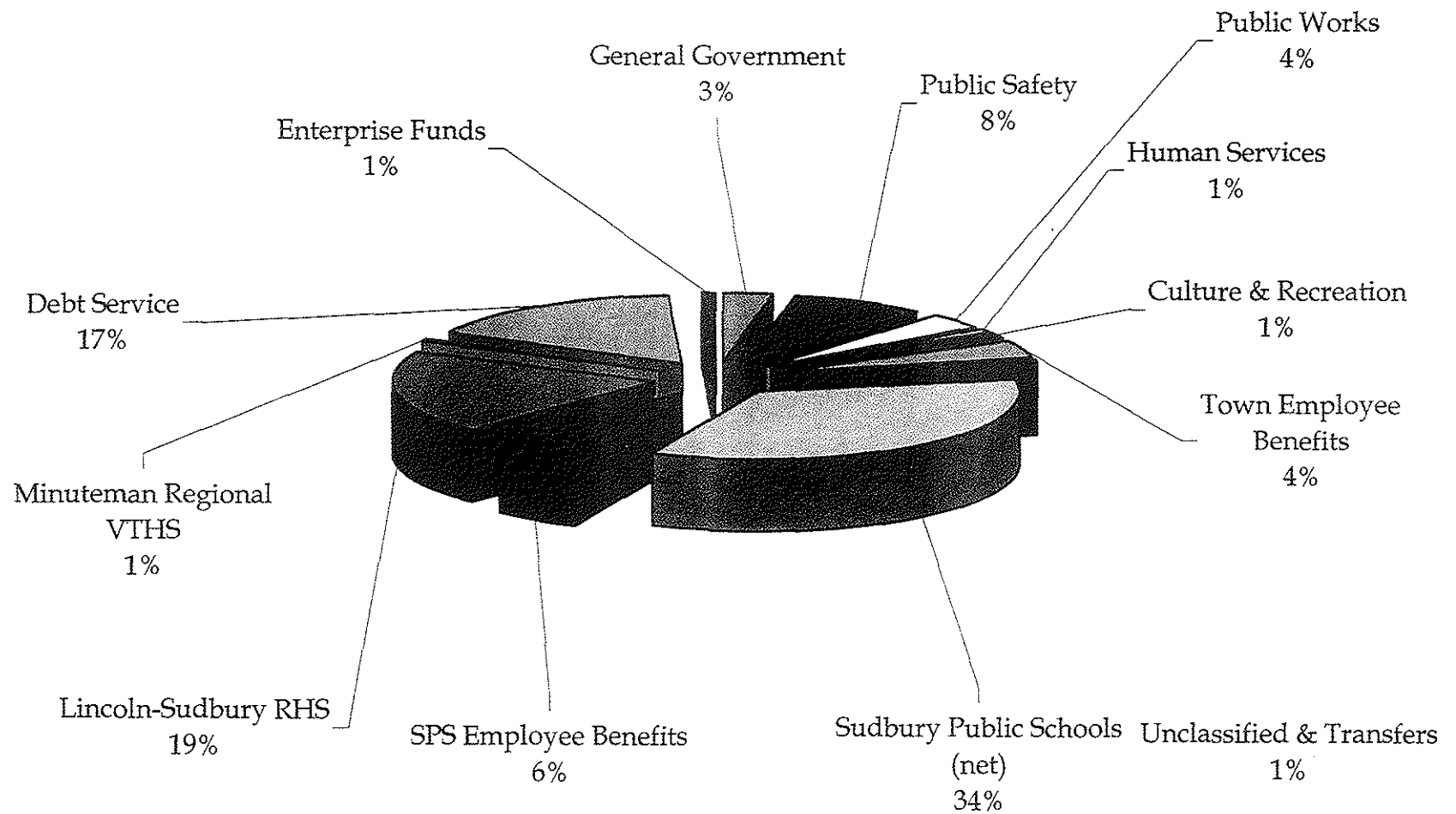
This request needed to be reduced by \$973,480 to achieve a non-override budget. An increase in fees was able to offset \$168,807 of these cuts, including restoring the proposed eliminated position of Assistant Building Inspector. Reductions in the balance, \$804,673, were achieved by proposed cuts of approximately 10 full-time equivalent positions across all Town budget clusters, and additional reductions in areas such as public safety vehicles, snow and ice removal, library materials, and maintenance of the town's roads, walkways, playing fields, and computer network. The override budget request adds \$715,321 back to the various Town departments, restoring nearly all positions slated for cuts, and bringing the public safety and public works departments back to the same staffing as available in FY02.

FY 2003 BUDGET SUMMARY SHEET

EXPENDITURES	Appropriated FY 01	Appropriated FY 02	Total Requested FY 03	Non-Override FinCom Rec FY 03	Override FinCom Rec FY 03
LSRHS (Assessment)	\$10,336,492	\$11,401,008	\$12,673,725	\$11,631,592	\$12,206,692
SPS less offsets	19,222,973	21,007,211	23,132,702	20,518,679	22,118,366
SPS Employee Benefits	2,160,140	2,755,546	3,356,073	3,356,073	3,356,073
Minuteman Reg. (Assessment)	256,112	319,158	330,329	378,971	378,971
Total: Schools	\$31,975,717	\$35,482,923	\$39,492,829	\$35,885,315	\$38,060,102
General Government	1,657,764	1,864,616	1,939,862	1,778,174	1,912,207
Public Safety	4,565,283	4,873,589	5,160,856	4,908,065	5,126,282
Public Works	2,213,525	2,368,938	2,522,632	2,284,571	2,494,824
Human Services	476,077	504,665	523,230	418,312	506,555
Culture & Recreation	768,527	801,036	849,777	802,517	867,137
Town Employee Benefits	1,953,729	2,033,379	2,463,147	2,474,192	2,463,147
Unclassified & Transfer Accounts	523,467	430,580	390,780	381,280	392,280
Total: Town Services	\$12,158,372	\$12,876,803	\$13,850,284	\$13,047,111	\$13,762,432
Debt Service	4,206,637	10,424,391	9,837,601	9,834,201	9,834,201
Total: Art. 5 Operating Budget	\$48,340,726	\$58,784,117	\$63,180,714	\$58,766,627	\$61,656,735
Solid Waste Enterprise	238,855	239,536	214,118	214,118	214,118
Pool Enterprise	370,080	393,484	401,647	350,000	391,887
Articles thru debt	2,785,000	5,081,800	0	0	0
Articles thru debt	-2,785,000	-5,081,800	0	0	0
Non debt capital	0	0	129,500	0	68,000
Articles in operating	600	800	1,400	1,400	1,400
Capital, Ambulance	0	0	145,000	0	0
Stabilization	300,000	200,000	200,000	0	0
Total: Other	\$909,535	\$833,820	\$1,091,665	\$565,518	\$675,405
Charges	1,069,092	1,036,445	1,006,822	1,052,007	1,052,007
Total: To Be Raised	\$50,319,353	\$60,654,382	\$65,279,201	\$60,384,152	\$63,384,147

RECEIPTS					
Cherry Sheet	\$5,241,577	\$5,211,723	\$5,184,170	\$5,184,170	\$5,184,170
Additional School Assistance	321,325	0	0	0	0
Local Receipts	3,878,000	4,201,351	3,846,369	3,996,369	3,996,369
Reserved Investment Income	0	0	0	0	0
Grants	0	0	0	0	0
Melone Gravel Sales	100,000	100,000	100,000	100,000	100,000
Free Cash/ Transfers	1,800,000	1,900,000	1,100,000	1,180,000	1,180,000
Retirement Trust Fund	28,517	30,000	20,000	20,000	20,000
Health Insurance Trust Fund	0	0	0	0	0
Abatement Surplus	222,547	656,740	174,033	174,033	174,033
Ambulance Fund	120,692	115,122	268,687	192,494	192,494
Enterprise Funds	670,847	665,000	583,877	583,877	583,877
Total: Receipts	\$12,383,505	\$12,879,936	\$11,277,136	\$11,430,943	\$11,430,943
REQUIRED TAX LEVY	\$37,935,848	\$47,774,446	\$54,002,065	\$48,953,209	\$51,953,204
Previous Year Levy + 2 1/2%	31,932,791	35,201,668	37,934,506	37,934,506	37,934,506
New Growth	669,354	788,786	675,000	675,000	675,000
Prop 2 1/2 Override (Operating)	1,740,946	1,018,820	0	0	2,999,995
LEVY LIMIT	34,343,091	37,009,274	38,609,505	38,609,505	41,609,500
Unused Levy Capacity		-11,460			
Prop 2 1/2 Exemptions	2,824,136	7,825,451	7,231,140	7,231,140	7,231,140
Prop 2 1/2 Capital Exclusions	0	0	0	0	0
APPLICABLE LEVY LIMIT	\$37,167,227	\$44,823,265	\$45,840,645	\$45,840,645	\$48,840,640
Cherry Sheet Grants-School Debt	788,129	3,221,567	3,169,449	3,169,449	3,169,449
TOTAL: Revenue	\$50,338,861	\$60,924,768	\$60,287,230	\$60,441,037	\$63,441,032
UNDER/ (OVER) LEVY LIMIT	\$19,508	\$270,386	-\$4,991,971	\$56,885	\$56,885

Non-Override FY 2003 Budget

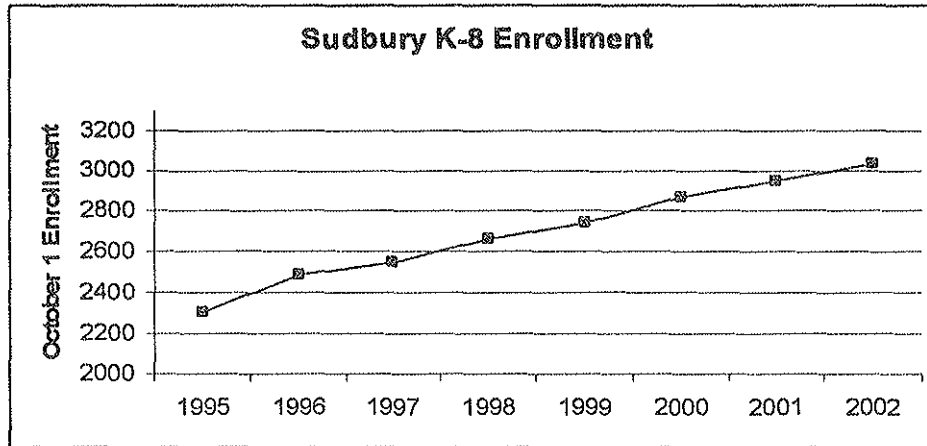


TOTAL OPERATING COSTS BY DEPARTMENT (non override)
(Including Employee Benefits)

Cost Center	'Approp. FY 02	Employee Benefits	Total FY 02 Spending	% of 02 Budget	Fin. Com. Rec. FY03	Employee Benefits	Total FY03 Spending	% of 03 Budget	% Change 02 to 03
Sudbury Public Scis (Net)	\$21,007,211	\$2,755,546	\$23,762,757	39.18%	\$20,518,679	\$3,356,073	\$23,874,752	39.54%	0.47%
Lincoln-Sudbury R.H.S. (Sudbury Share:)	\$11,401,008 (84.67 %)	\$1,647,747 (included)	\$11,401,008	18.80%	\$11,631,592 (84.67 %)	\$1,905,547 (included)	\$11,631,592	19.26%	2.02%
General Government	\$1,864,616	\$349,656	\$2,214,272	3.65%	\$1,778,174	\$416,114	\$2,194,288	3.63%	-0.90%
Public Safety	\$4,873,590	\$930,159	\$5,803,749	9.57%	\$4,908,065	\$1,177,623	\$6,085,688	10.08%	4.86%
Public Works	\$2,368,938	\$444,228	\$2,813,166	4.64%	\$2,284,571	\$534,617	\$2,819,188	4.67%	0.21%
Human Services	\$504,665	\$94,636	\$599,301	0.99%	\$418,312	\$97,890	\$516,202	0.85%	-13.87%
Culture & Recreation	\$801,036	\$150,212	\$951,248	1.57%	\$802,517	\$187,799	\$990,316	1.64%	4.11%
Enterprise Funds	\$633,020	\$64,488	\$697,508	1.15%	\$564,118	\$60,149	\$624,267	1.03%	-10.50%
Debt Service	\$10,424,391	N/A	\$10,424,391	17.19%	\$9,834,201	N/A	\$9,834,201	16.29%	-5.66%
Unclassified & Transfer	\$430,580	N/A	\$430,580	0.71%	\$381,280	N/A	\$381,280	0.63%	-11.45%
Charges & Other	\$1,237,245	N/A	\$1,237,245	2.04%	\$1,053,407	N/A	\$1,053,407	1.74%	-14.86%
Minuteman H.S. & Misc.	\$319,158	N/A	\$319,158	0.53%	\$378,971	N/A	\$378,971	0.63%	18.74%
TOTAL	\$55,865,459		\$60,654,383	100%	\$54,553,887		\$60,384,152	100%	-0.45%

SUDBURY PUBLIC SCHOOLS

The schools continue to be affected by growth in student enrollment. Enrollment is expected to increase by 84 students. This will bring K-8 system to a total of 3,038 students on October 1, 2002. This is consistent with recent enrollment growth that has averaged approximately 5% annually. Student enrollment growth requires more teachers and support staff to maintain classroom ratios and deliver needed services.



FY 03 Non-Override Budget

As part of its balanced budget proposal, the Finance Committee is recommending a net Sudbury Public Schools budget for FY 03 in the amount of \$20,518,679. This, when taken together with the recommended \$3,356,073 budget for benefits costs for Sudbury Public Schools employees, represents level funding of the schools' combined FY 02 appropriation of \$23,874,752. Because benefits costs increased from \$2,755,546 in FY 02 to \$3,356,073 in FY 03, however, this represents a \$488,532 decrease in the non-benefits portion of the operating budget. In addition, this level funded budget will not cover increased costs in transportation, utilities, plant maintenance and contractual agreements and also does not make any provision for additional staff required to accommodate enrollment growth. The Finance Committee recommends a FY 03 Non-Override Budget of \$20,518,679.

FY 03 Override Budget

As part of a Town-wide override proposal, the Sudbury Public Schools are seeking \$1,599,687. This represents an increase of 5.3% over the FY 02 appropriation and would bring the overall Sudbury Public Schools budget for FY 03 to \$22,118,366 excluding known benefits costs for Sudbury Public Schools employees, and to \$25,474,439 including such benefits costs. The proposed increase would partly, but not fully, cover the increased costs in benefits, transportation, utilities, plant maintenance and contractual agreements. The increase would not include any provision for additional staff required to accommodate enrollment growth. The Finance Committee recommends a FY 03 Override Budget of \$22,118,366.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
SUDBURY PUBLIC SCHOOLS					
Sudbury Public Schools	19,804,833	21,639,831	23,850,682	21,236,659	22,836,346
Less: Offsets (inc. METCO)	581,860	632,620	717,980	717,980	717,980
Net: Sudbury Public Schools	19,222,973	21,007,211	23,132,702	20,518,679	22,118,366
Add: Benefits Costs	2,160,140	2,755,546	3,356,073	3,356,073	3,356,073
Total: Cost S.P.S.(Gross)	21,383,113	23,762,757	26,488,775	23,874,752	25,474,439

SUDBURY PUBLIC SCHOOLS

Fiscal 2002-03 Budget

	FY 1999-00	FY 2000-01	FY 2000-01	FY 2001-02	FY 2002-03				FY 2002-03	\$	%		
	Actual	Budget	Actual	Budget	Budget	Budget	Revision	Revision	Final	Change	Change	FY 2002	FY 2003
					Base	Growth	#1	#2	Budget	over FY 02	over FY 02	Staff	Staff
												(FTE)	(FTE)
Summary - Salaries													
System Administration	\$689,058	\$823,288	\$739,345	\$855,449	\$919,079	\$0	\$0	\$0	\$919,079	\$63,630	7.4%	13.70	13.70
Elementary Instruction	\$6,260,468	\$7,025,446	\$6,439,782	\$7,149,682	\$7,323,938	\$0	\$0	\$0	\$7,323,938	\$174,254	2.4%	160.34	160.34
Middle School Instruction	\$3,009,482	\$3,661,214	\$3,495,800	\$3,838,757	\$4,016,460	\$0	\$0	\$0	\$4,016,460	\$77,703	2.0%	77.03	77.03
Curriculum, Instruction, Technology	\$303,875	\$493,909	\$436,370	\$612,209	\$639,627	\$0	\$0	\$0	\$639,627	\$27,418	4.5%	12.00	12.00
PS/Special Ed Instruction	\$1,994,542	\$2,323,228	\$2,507,030	\$2,799,916	\$3,307,446	\$0	\$0	\$0	\$3,307,446	\$507,530	18.1%	98.31	98.31
Health & Transportation	\$327,119	\$621,091	\$390,629	\$654,100	\$752,861	\$0	\$0	\$0	\$752,861	\$98,761	15.1%	30.36	30.36
Plant Maintenance	\$667,701	\$770,744	\$747,368	\$817,233	\$831,231	\$0	\$0	\$0	\$831,231	\$13,998	1.7%	19.00	19.00
Other	\$327,375	\$323,171	\$420,820	\$610,480	\$650,780	\$0	\$0	\$0	\$650,780	\$40,300	6.6%	0.00	0.00
Total Salaries:	\$13,579,620	\$16,042,091	\$15,177,144	\$17,437,826	\$18,441,420	\$0	\$0	\$0	\$18,441,420	\$1,003,594	5.8%	410.74	410.74
Salary Offsets:		(\$469,560)		(\$463,620)	(\$507,980)	\$0	\$0	\$0	(\$507,980)	(\$44,360)	9.6%	-18.87	-18.87
Net Salaries:	\$13,579,620	\$15,572,531	\$15,177,144	\$16,974,206	\$17,933,440	\$0	\$0	\$0	\$17,933,440	\$959,234	5.7%	391.87	391.87

FY 01

	FY 1999-00	FY 2000-01	FY 2000-01	FY 2001-02	FY 2002-03				FY 2002-03	\$	%		
	Actual	Budget	Actual	Budget	Budget	Budget	Revision	Revision	Final	Change	Change		
					Base	Growth	#1	#2	Budget	over FY 02	over FY02		
Summary - Expenses													
System Administration	\$199,250	\$199,800	\$203,948	\$223,800	\$245,600	\$0	\$0	\$0	\$245,600	\$22,000	9.8%		
Equipment	\$202,661	\$166,890	\$108,719	\$106,000	\$132,000	\$0	\$0	\$0	\$132,000	\$26,000	24.5%		
Elementary Instruction	\$300,808	\$339,182	\$294,453	\$365,635	\$380,182	\$0	\$0	\$0	\$380,182	\$14,547	4.0%		
Middle School Instruction	\$168,579	\$190,845	\$168,642	\$220,156	\$253,680	\$0	\$0	\$0	\$253,680	\$33,524	15.2%		
Curriculum, Instruction, Technology	\$141,615	\$146,883	\$191,146	\$154,227	\$161,938	\$0	\$0	\$0	\$161,938	\$7,711	5.0%		
PS/Special Ed Instruction	\$1,123,177	\$1,127,626	\$1,233,385	\$1,290,500	\$2,200,934	\$0	\$0	\$0	\$2,200,934	\$910,434	70.5%		
Health & Transportation	\$597,210	\$765,965	\$668,528	\$914,235	\$987,978	\$0	\$0	\$0	\$987,978	\$73,743	8.1%		
Utilities	\$364,160	\$573,764	\$719,317	\$602,452	\$685,500	\$0	\$0	\$0	\$685,500	\$83,048	13.8%		
Plant Maintenance	\$507,419	\$251,512	\$413,434	\$325,000	\$361,250	\$0	\$0	\$0	\$361,250	\$36,250	11.2%		
Total Expenses:	\$3,604,899	\$3,762,467	\$4,002,630	\$4,202,005	\$5,409,262	\$0	\$0	\$0	\$5,409,262	\$1,207,257	28.7%		
Expense Offsets:		(\$112,300)		(\$169,000)	(\$210,000)		\$0	\$0	(\$210,000)		0.0%		
Net Expenses:	\$3,604,899	\$3,650,167	\$4,002,630	\$4,033,005	\$5,199,262	\$0	\$0	\$0	\$5,199,262	\$1,166,257			
Grand Total: Expense + Salary:	\$17,184,519	\$19,804,558	\$19,179,774	\$21,639,831	\$23,850,682		\$0	\$0	\$23,850,682	\$2,210,651			
Less: Total Offsets	\$0	(\$581,860)	\$0	(\$632,620)	(\$717,980)		\$0	\$0	(\$717,980)	(\$85,360)			
Net Increase					\$2,125,491	\$0							
Per Cent of Increase					10.1%								
Grand Total: Net School Spending:	\$17,184,519	\$19,222,698	\$19,179,774	\$21,007,211	\$23,132,702	\$0	\$0	\$0	\$23,132,702	\$2,125,491	10.1%		

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
Operating Budget					
Assessment	10,119,234	11,055,205	12,097,337	11,055,204	11,630,304
Debt Assessment	217,257	345,803	576,388	576,388	576,388
Total: LSRHS Assessment	10,336,491	11,401,008	12,673,725	11,631,592	12,206,692

Lincoln-Sudbury Regional High School is a grades 9 -12 regional school district established pursuant to Chapter 71 of Massachusetts General Laws and operates in accordance with the Lincoln-Sudbury Regional Agreement. As a regional school district, Lincoln-Sudbury includes within its budget all costs associated with running the district. Such costs not commonly found in non regional school budgets, e.g., health, life, workers' compensation and property and casualty insurances; FICA; retirement assessments; and debt service are all included in the LSRHSD budget and represents 10.7% of the total budget for FY 2003. Chapter 71 State Aid and Regional Transportation Aid are used to reduce the total budget. The amount left over after deducting receipts and other credits is then apportioned to Lincoln and Sudbury by a ratio based upon the enrollment of students from each town. The FY 2003 budget ratio for Sudbury is 84.67% and for Lincoln is 15.33%.

The enrollment at Lincoln-Sudbury Regional High School has increased 49% from FY 1995 (887) to FY 2002 (1,315). Projections indicated continued growth at 4-6% annually, reaching a projected enrollment of 1,850 in FY 2009.

The Finance Committee recommends approval of a Non-Override assessment to the district of \$11,631,592.

Key Override Issues

- The Non-override budget will require the Lincoln-Sudbury Regional School Committee to limit its spending to the budget assessment of the previous year
- This would reduce that assessment by \$1,042,133 from what was requested to fund a Level-Effort Budget.
- It would require a cut 5.92 professional staff and 5.5 support staff from the original budget proposal. With a growing population of students, the majority of classes in the school would then be in the range of 30 students.
- The override assessment would provide increased funding of \$575,100 versus Fiscal 2002. Although still not to the level originally sought, it would reduce the staff cuts to approximately half of the Non-override budget.

The Finance Committee recommends approval of an Override assessment to the district of \$12,206,692.

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
FY 2003 BUDGET

As voted by the Lincoln-Sudbury Regional School Committee
February 5, 2002

Administration:	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
School Committee	107,110	76,000	146,890	80,000	86,000
Administration	56,621	56,000	48,615	66,500	63,000
Business Office	10,524	18,000	19,844	18,000	21,000
Central Office	16,047	18,000	16,079	18,000	18,000
Administration Total	190,302	168,000	231,428	182,500	188,000

Instruction	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Art	37,427	33,605	32,913	35,036	41,469
Computer	124,785	98,450	137,398	107,450	113,950
Drama	4,184	6,040	6,236	5,860	6,340
English	24,034	40,300	36,364	42,590	43,540
World Language	36,414	40,375	29,963	39,200	31,350
History	26,823	32,900	38,658	32,700	34,700
Journalism	3,013	3,250	3,724	3,250	3,250
Mathematics	48,371	47,750	42,768	49,550	45,440
Music	16,002	24,390	31,133	24,215	26,925
Wellness	32,028	28,100	23,663	30,700	33,410
Science	44,624	37,494	39,076	41,060	43,774
Technology	13,122	15,325	13,647	16,700	23,000
Career Center	2,647	10,350	3,672	11,500	9,550
General Supplies	148,249	122,000	118,350	132,000	136,000
Instruction Total	561,721	540,329	557,562	571,811	592,698

Educational Support	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
House Services	36,308	45,600	33,457	41,900	48,750
Student Services	32,956	30,650	51,726	32,050	34,200
Audio-Visual	42,844	38,900	41,288	41,200	43,600
Library	28,675	28,520	29,512	29,170	29,717
Student Activities	16,428	18,650	14,387	18,650	18,650
Athletics	189,270	200,622	193,491	209,559	224,039
Transportation	205,407	261,291	259,933	284,174	312,532
Development	18,532	16,000	18,369	16,000	16,500
Ed Support Total	570,420	640,233	642,163	672,703	727,988

Operations	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Custodial	158,138	173,500	161,149	183,500	182,000
Grounds	19,676	23,900	21,684	23,900	23,500
Maintenance	270,156	206,500	158,576	183,500	183,500
Utilities	289,976	368,200	313,005	371,200	377,200
Operations Total	737,946	772,100	654,414	762,100	766,200

Special Education	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Local Services	45,788	66,638	53,920	65,962	68,900
Transportation	123,846	138,950	152,492	148,335	168,000
Out-of-District	832,577	1,166,790	982,895	1,035,830	1,160,239
Special Ed Total	1,002,210	1,372,378	1,189,307	1,250,127	1,397,139

Contingency	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Contingency	87	50,250	1,318	65,000	75,000
Contingency Total	87	50,250	1,318	65,000	75,000

Salaries & Other Compensation:	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Administration	637,616	718,009	697,512	826,772	866,840
Administrative Support	142,452	165,995	166,891	214,544	227,296
Professional Staff	6,384,642	7,178,211	7,029,155	7,952,299	8,364,966
Course Reimbursement	25,000	29,000	29,000	33,000	37,000
Curriculum Development	44,000	49,000	49,000	54,000	59,000
Extra Services	79,356	78,392	63,457	84,330	91,380
Educational Support	455,972	436,708	532,483	589,421	655,284
Substitutes	71,188	68,000	76,231	70,000	75,000
Clerical	465,194	558,580	536,972	571,483	629,571
Blg./Grds/Maint.	376,132	393,697	385,910	409,061	429,916
Coaches/Trainer	285,499	303,840	303,879	322,636	348,276
Staffing Increases	0	0	0	0	214,205
Unemployment	13,608	40,000	0	40,000	40,000
Salaries Total	8,980,658	10,019,432	9,870,489	11,167,546	12,038,734

Regional Fixed Costs	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Insurance	33,943	47,000	35,203	47,000	49,000
Benefits	1,053,779	1,314,015	1,239,937	1,647,747	1,922,168
Fixed Costs Total	1,087,722	1,361,015	1,275,140	1,694,747	1,971,168
Debt/Stabilization	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Boiler Principal & Interest	255,775	203,350	203,350	191,563	184,650
Renovation Short Term Int	0	55,258	55,258	216,850	496,097
Stabilization Funding	68,400	65,567	65,567	0	32,162
Total Debt/Stabiliz.	324,175	324,175	324,175	408,413	712,909
SCHOOL CHOICE	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Tuition Assessment	28,918	36,000	21,676	16,500	10,000
Total School Choice	28,918	36,000	21,676	16,500	10,000
Other Equipment & Capital Projects	FY '00 Expenditure	FY '01 Budget	FY '01 Expenditure	FY '02 Budget	FY '03 Budget
Dump Truck	0	0	0	0	0
Pickup Truck	0	0	28,662	0	0
Mower	34,684	0	0	0	0
Capital Project Total	34,684	0	28,662	0	0
TOTAL BUDGET	13,518,843	15,283,912	14,796,332	16,791,447	18,479,836
Less Estimated Receipts:	0	-219,500		-221,500	-225,000
NET BUDGET	13,518,843	15,064,412	14,796,332	16,569,947	18,254,836
STATE AID		-2,130,249.00		-2,394,408.00	-2,404,377.00
STABILIZATION OFFSET				0.00	-32,161.56
REAPPORTIONMENT		-628,933.62		-715,210.64	-856,849.82
ASSESSMENT		12,305,229.38		13,460,328.36	14,961,447.62
LINCOLN ASSESSMENT		1,968,738.25		2,059,320.00	2,287,722.45
SUDBURY ASSESSMENT		10,336,491.13		11,401,008.00	12,673,725.17
TOTAL ASSESSMENT		12,305,229.38		13,460,328.00	14,961,447.62

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

	Approp. FY 01	Approp. FY 02	Dept. Req. FY 03	FinCom Rec. FY 03
MRVTSD				
Assessment	\$256,112	\$319,158	\$378,971	\$378,971

Sudbury's FY03 Minuteman assessment is \$378,971 which is an increase of \$59,813 (18.7%) over FY02. This increase reflects an increase in Sudbury fulltime student enrollment from 13 to 15 students. Minuteman also provides a full-time teacher at the Curtis Middle School.

PROGRAM AREA	Amount FY02	Proposed FY03	Difference
Technology	152,223	156,260	4,037
Commerical	89,739	97,039	7,300
Trades	145,128	143,923	-1,205
Academic	326,979	322,650	-4,329
Instructional Sub Total	714,069	719,872	5,803
SUPPORT			
Library	24,800	25,544	744
Audio-Visual	5,750	5,750	0
Television	90	90	0
Microcomputer Service	41,180	53,180	12,000
Business Tech (rel.)	4,525	4,525	0
Duplicating Serv.	45,615	45,615	0
Special Education	22,850	23,850	1,000
Psychological Service	2,790	2,790	0
Guidance Service	9,642	15,350	5,708
Health Service	11,959	12,082	123
Principal's Office	95,050	95,050	0
Transportation	1,029,243	1,055,885	26,642
Vocation Coordinator	6,885	6,885	0
Computer Service, Mini	27,900	31,900	4,000
Dean's Office	3,620	3,620	0
Dist. & Prof.Dev.	134,900	134,900	0
Public Information	0	202,350	202,350
Superintendent's Office	4,994	6,794	1,800
Planning Office	42,300	42,300	0
Business Office	25,450	21,720	-3,730
Risk Insurance	130,763	244,230	113,467
Employee Benefits	1,264,522	1,367,573	103,051
Medicare/FICA	105,650	112,090	6,440
Maintenance	854,400	1,048,900	194,500
Debt Management	0	0	0
Equipment/Capital	150,000	250,000	100,000
Food Service	8,450	7,850	-600
Leadership/Safety	12,761	15,150	2,389
Support Sub-Total	4,066,089	4,835,973	769,884
Salaries	9,657,127	10,117,675	460,548
TOTAL	14,437,285	15,673,520	1,236,235

Fulltime Sudbury students = 15.00

F-T Equivalent students = 20.92

Sudbury Assessment = \$378,971

GENERAL GOVERNMENT

FY 03 Non-Override Budget

The General Government portion of the budget represents the Executive, General Administration, Legal and quasi-Judicial functions of the Town. The FY 03 Non-Override Budget is decreasing this year by an amount of \$86,442 or 4.6% less than FY 02. A decrease of the Selectmen's Budget, as well as the Law, Assessors and the Information Systems budgets reflect this change. The Information Systems portion of the General Government cluster is responsible for Information Technology throughout the Town. The FY03 budget of \$219,423 reflects a decrease of \$33,255 or - 13.16%. With contractual requirements for personnel and equipment to fulfill, the planned upgrading of technology is eliminated. Without ongoing replacements and upgrades, the Town's technology base is rapidly becoming obsolete. The Finance Committee recommends approval of FY 03 Non-Override Budget of \$1,778,174.

FY 03 Override Budget

An Override Budget for FY 03 would show an increase of \$47,591 or 2.56% over FY 02 in the General Government cost centers. This increase is caused by an increase in the Town Clerk & Registers department due to the need to upgrade the Accu-Vote system, which provides an ability to read any marking devices. The Assessor's office will have a new board member who will need to obtain a certification. The Override Budget shows an additional increase of \$37,050 in the Information Systems portion of this cluster for FY03, or \$3,795 (+ 1.50%) over the FY02 appropriation. This increase is mainly for the funding of a systematic computer technology replacement program for all Town departments. The Town currently maintains 126 computers in its network. These computers have an estimated, useful life of 5 years. The override portion uses \$26,000 for partial computer replacements. Even with the override budget of \$256,473, the appropriation is \$3,475 less than both the town manager's recommended request and the level effort request for Information Systems. The Finance Committee recommends approval of a FY 03 Override Budget of \$1,912,207.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
SELECTMEN/TOWN MANAGER					
Town Manager Salary	91,255	99,224	119,063	119,063	119,063
Admin. Salaries	46,461	48,282	51,670	51,670	51,670
Overtime	1,200	1,500	1,600	0	1,600
Clerical	40,306	80,720	48,636	45,636	48,686
Executive Incentive Program	0	9,200	9,200	5,000	9,200
Sick Leave Buy Back	0	257	891	891	891
Sub Total: Personal Services	179,222	239,183	231,060	222,260	231,110
General Expense	8,500	14,600	15,000	13,000	15,000
Maintenance	750	750	750	600	750
Travel	3,300	3,300	3,900	3,900	3,900
Out of State Travel	7,000	7,000	7,000	1,000	5,000
Surveys & Studies	8,982	8,982	8,982	0	8,982
Contracted Services	2,500	3,500	16,000	0	0
Equipment	0	500	0	0	0
Sub Total: Expenses	31,032	38,632	51,632	18,500	33,632
Total: Selectmen	210,254	277,815	282,692	240,760	264,742

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
ASSISTANT TOWN MGR/PERSONNEL					
Assistant Town Manager	54,564	70,795	76,443	76,443	76,443
Benefits Coordinator	24,690	0	0	0	0
Clerical	27,554	39,049	41,050	35,661	41,050
Sub Total: Personal Services	106,808	109,844	117,493	112,104	117,493
General Expense	1,465	1,800	1,800	1,600	1,750
Travel	200	300	300	200	250
Contracted Services	2,000	2,000	2,000	1,925	2,000
Employee Prof. Develop.	1,000	1,200	1,200	900	1,100
Year-end Encumb/Expend.	0	0	0	0	0
Sub Total: Expenses	4,665	5,300	5,300	4,625	5,100
Total: ATM/Personnel	111,473	115,144	122,793	116,729	122,593

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
LAW					
Town Counsel Salary	33,399	35,748	37,150	37,150	37,150
Clerical	30,522	32,670	33,242	16,242	33,242
Sub Total: Personal Services	63,921	68,418	70,392	53,392	70,392
General Expense	5,450	5,950	5,950	5,950	5,950
Legal Expense	66,953	71,953	73,005	73,005	73,005
Computer Hardware	0	0	0	0	0
Tax Title Legal Expense	0	0	0	0	0
Year-end Encumb/Expend.	0	0	0	0	0
Sub Total: Expenses	72,403	77,903	78,955	78,955	78,955
Total: Law	136,324	146,321	149,347	132,347	149,347

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
ACCOUNTING					
Town Accountant Salary	59,758	65,846	68,413	68,413	68,413
Salaries	96,564	106,709	115,018	115,018	115,018
Overtime	1,000	1,000	1,000	600	1,000
Sub Total: Personal Services	157,322	173,555	184,431	184,031	184,431
General Expense	6,600	6,600	6,600	6,000	6,100
Computer	11,900	20,672	13,800	13,800	13,800
Maintenance	1,850	2,020	2,020	2,020	2,020
Travel	710	750	750	300	550
Contracted Services	18,000	30,000	25,000	25,000	25,000
Year-end Encumb/Expend.	0				
Sub Total: Expenses	39,060	60,042	48,170	47,120	47,470
Total: Accounting	196,382	233,597	232,601	231,151	231,901

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
ASSESSORS					
Assessor/Appraiser's Sal.	59,754	63,025	68,063	68,063	68,063
Clerical	94,814	107,008	122,331	92,331	122,331
Sick Buy Back	843	873	1,008	1,008	1,008
Sub Total: Personal Services	155,411	170,906	191,402	161,402	191,402
General Expense	11,000	11,000	11,000	10,500	10,500
Maintenance	0	0	0	0	0
Tuition	1,000	1,000	2,000	1,000	2,000
Contracted Services	23,000	15,000	15,000	15,000	15,000
Equipment	4,185	0	0	0	0
Year-end Encumb/Expend.	0	0	0	0	0
Sub Total: Expenses	39,185	27,000	28,000	26,500	27,500
Total: Assessor	194,596	197,906	219,402	187,902	218,902

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
TREASURER/COLLECTOR					
Collector/Treasurer Salary	57,854	77,166	83,324	83,324	83,324
Overtime	0	0	0	0	0
Clerical	116,578	124,826	133,522	131,572	132,022
Stipends	12,500	2,500	2,500	2,500	2,500
Sub Total: Personal Services	186,932	204,492	219,346	217,396	217,846
General Expense	32,130	35,050	38,000	36,750	41,150
Maintenance	7,415	7,415	8,500	8,500	8,500
Travel	1,500	1,500	1,500	250	750
Tax Collection	13,500	13,500	13,500	13,500	13,500
Equipment	27,950	7,500	0	0	0
Tax Title Expense	1,000	1,500	1,500	1,500	1,500
Tax Title Encumbered	0	0	0	0	0
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	83,495	66,465	63,000	60,500	65,400
Total: Treasurer-Collector	270,427	270,957	282,346	277,896	283,246
	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
INFORMATION SYSTEMS					
Technology Administrator	61,784	68,116	70,786	70,786	70,786
Clerical	25,591	31,949	37,277	37,277	37,277
Sick Leave Buy Back	10,400	1,463	1,627	1,627	1,627
Summer Help	1,420	3,240	3,338	3,338	3,338
Sub Total: Personal Services	99,195	104,768	113,028	113,028	113,028
General Expense	5,000	5,000	5,000	5,000	5,000
Software	31,345	31,345	32,545	32,545	32,545
Maintenance	6,000	8,000	10,000	10,000	10,000
Travel	1,775	1,725	1,725	300	1,250
Contracted Services	13,950	14,400	12,400	12,400	12,400
Equipment	14,350	55,150	55,000	26,000	52,000
Professional Development	2,950	2,950	3,750	3,750	3,750
WAN/Telephone connections	8,680	14,340	11,500	2,400	11,500
Network	5,200	5,000	5,000	4,000	5,000
Internet	2,500	10,000	10,000	10,000	10,000
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	91,750	147,910	146,920	106,395	143,445
Total: Info Systems	190,945	252,678	259,948	219,423	256,473

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
PERMANENT BUILDING COMMITTEE					
Personal Services (Cler.)	500	500	0	0	0
Sub Total: Personal Svcs.	500	500	0	0	0
Expenses (Gen. Exp.)		0	0	0	0
Sub Total: Expenses	0	0	0	0	0
Total: Perm. Bldg. Com.	500	500	0	0	0

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
COMMITTEE FOR PRESERVATION AND MANAGEMENT OF DOCUMENTS					
Expenses (Gen. Exp.)	1,500	1,500	1,500	250	1,000
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	1,500	1,500	1,500	250	1,000
Total: Document Preserv.	1,500	1,500	1,500	250	1,000

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
TOWN CLERK & REGISTRARS					
Town Clerk's Salary	52,407	56,449	48,656	48,656	48,656
Overtime	2,166	849	800	400	800
Clerical	90,099	100,864	107,525	107,525	107,525
Sick Leave Buy Back	1,212	1,296	0	0	0
Registrars	650	932	932	932	932
Sub Total: Personal Svcs.	146,534	160,390	157,913	157,513	157,913
General Expense	9,734	9,814	10,854	10,000	10,854
Computer	1,750	1,750	1,750	1,750	1,750
Maintenance	200	200	200	200	200
Travel	650	700	750	300	650
Tuition	600	650	700	700	700
Elections	21,445	11,644	24,000	21,605	24,000
Equipment	500	500	500	500	500
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	34,879	25,258	38,754	35,055	38,654
Total: Town Clerk	181,413	185,648	196,667	192,568	196,567

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
CONSERVATION					
Conservation Coordinator	41,139	49,408	53,485	53,485	53,485
Clerical	7,174	7,455	8,616	3,616	6,786
Sick Leave Buy Back	1,103	1,180	1,276	1,276	1,276
Sub Total: Personal Services	49,416	58,043	63,377	58,377	61,547
General Expense	1,443	1,443	1,443	1,200	1,443
Clothing	0	0	250	250	250
Computer	0	0	0	0	0
Building Maintenance	0	0	0	0	0
Trail Maintenance	4,000	4,500	4,500	2,000	3,000
Travel	625	625	625	300	525
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	6,068	6,568	6,818	3,750	5,218
Total: Conservation	55,484	64,611	70,195	62,127	66,765

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
PLANNING BOARD & DESIGN REVIEW BOARD					
Town Planner	63,117	67,545	70,334	70,334	70,334
Planning Intern	0	3,500	3,500	0	3,500
Clerical	21,783	21,783	21,604	20,004	20,004
Sub Total: Personal Services	84,900	92,828	95,438	90,338	93,838
General Expense	2,950	2,000	2,000	2,000	2,000
Professional Development	0	500	500	400	400
Clothing Allowance	0	100	100	100	100
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	2,950	2,600	2,600	2,500	2,500
Total: Planning Board	87,850	95,428	98,038	92,838	96,338

GENERAL GOVERNMENT

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
BOARD OF APPEALS					
Personal Services (Cler.)	18,766	20,661	22,483	22,483	22,483
Sub Total: Personal Services	18,766	20,661	22,483	22,483	22,483
General Expense	1,850	1,850	1,850	1,700	1,850
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	1,850	1,850	1,850	1,700	1,850
Total: Board of Appeals	20,616	22,511	24,333	24,183	24,333

Total:					
General Government	1,657,764	1,864,616	1,939,862	1,778,174	1,912,207

PUBLIC SAFETY

FY 03 Non-Override Budget

The Public Safety cluster covers Fire, Police, Building Inspection, and the Dog Officer. The FY 03 Public Safety budget reflects an increase over FY 02 of \$34,475, or 0.71%. The most significant increase is in the Town building maintenance line item included in this cluster. Building maintenance increases from \$171,094 in FY02 to \$227,950 in the FY03 Non-Override budget, an increase of \$56,856 or 3.32%. This leads to an actual decrease of \$22,381 total for all other Public Safety services from the FY02 appropriation. With increases in utilities and fuel costs, plus negotiated personnel costs, the budget constraints will force a reduction in public safety services. In particular, Fire Station 3 in North Sudbury will be unmanned at times due to a lack of overtime. The planned Police cruiser replacement program will only be partially implemented, leading to higher vehicle maintenance costs, plus the loss of the trickle down Police cruisers as vehicles for other town departments. The Town of Sudbury continues to operate with fewer Fire and Police personnel than during the 1980's, even though the population and number of service calls have increased significantly and building maintenance has been neglected due to a lack of funding. The Finance Committee recommends approval of a FY 03 Non-Override Budget of \$4,908,065.

FY 03 Override Budget

The Override Budget shows an additional increase of \$218,217 in the Public Safety cost cluster. This would result in a total increase over FY02 of 5.19% for this cluster. The major portion of the \$218,217 increase is broken down follows. Police: \$81,500 to continue the cruiser replacement program, \$5,500 for additional equipment; Fire: \$40,000 for a vehicle included in the capital budget, \$40,000 for overtime to keep Station 3 open, \$1,000 for additional expenses; Building Department: \$10,000 additional for maintenance of town buildings, \$4,000 for required contracted services. Even with the override budget, this appropriation is below both the Town Manager's recommended amount, and the amount required for level services. The Finance Committee unanimously supports the Public Safety portion of the override budget, allocating an additional \$218,217 over and above the non-override budget for this cost cluster, for a total FY 03 Override Budget of \$5,126,282.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
POLICE DEPT.					
Chief's Salary	92,903	99,440	103,522	103,522	103,522
Lieutenant's Sal.	159,409	173,036	182,596	182,596	182,596
Salaries	1,067,935	1,145,973	1,219,518	1,201,518	1,204,518
Night Differential	18,000	20,000	20,000	20,000	20,000
Overtime	118,612	134,543	144,543	128,986	144,543
Clerical	70,496	73,027	77,083	77,083	77,083
Dispatchers	123,041	136,863	139,441	139,441	139,441
Sick Leave Buy Back	4,155	6,147	6,147	6,147	6,147
Holiday Pay	10,300	14,506	14,506	14,506	14,506
Stipend	10,600	12,100	26,850	26,850	26,850
Sub Total: Personal Services	1,675,451	1,815,635	1,934,206	1,900,649	1,919,206
General Expense	30,158	30,158	34,458	33,458	34,458
Maintenance	43,615	50,615	55,265	55,265	55,265
Travel	2,500	2,500	2,500	2,500	2,500
Uniforms	21,600	22,600	22,600	22,600	22,600
Tuition	9,400	4,700	4,700	4,700	4,700
Equipment	39,000	25,000	10,000	1,000	6,500
Year-end Encumb/Expend.	0	0	0	0	0
Sub Total: Expenses	146,273	135,573	129,523	119,523	126,023
Police Cruisers	120,000	122,500	122,500	41,000	122,500
Sub Total: Capital	120,000	122,500	122,500	41,000	122,500
Total: Police	1,941,724	2,073,708	2,186,229	2,061,172	2,167,729

PUBLIC SAFETY

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
FIRE DEPT.					
Chief's Salary	83,652	91,555	95,121	95,121	95,121
Salaries	1,385,942	1,486,524	1,537,842	1,532,472	1,532,472
Overtime	261,862	291,354	307,755	267,755	307,755
Clerical	19,118	26,085	29,031	29,031	29,031
Dispatchers	62,236	100,568	104,532	97,425	97,425
Sick Buy Back	7,035	7,619	7,760	7,760	7,760
Sub Total: Personal Services	1,819,845	2,003,705	2,082,041	2,029,564	2,069,564
General Expense	24,460	27,020	29,220	28,220	29,220
Maintenance	71,878	75,075	75,000	76,000	76,000
Alarm Maint.	1,000	1,000	1,500	1,500	1,500
Travel, In State	500	500	500	500	500
Ambulance Service		0	0	0	0
Uniforms	26,545	29,945	40,400	38,500	38,500
Tuition	2,800	17,100	10,000	10,000	10,000
Contracted Services	9,360	14,360	15,000	15,000	15,000
Equipment	14,850	19,800	22,500	22,500	22,500
Year-end Encumb/Expend.	0		0	0	0
Sub Total: Expenses	151,393	184,800	194,120	192,220	193,220
Capital Items	127,000	40,000	40,000	0	40,000
Sub Total: Capital Expenses	127,000	40,000	40,000	0	40,000
 Total: Fire	 2,098,238	 2,228,505	 2,316,161	 2,221,784	 2,302,784
Offset: Ambulance Fund	120,692	115,122	123,687	192,494	192,494
Net Budget	1,977,546	2,113,383	2,192,474	2,029,290	2,110,290

PUBLIC SAFETY

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
BUILDING DEPT.					
Inspector's Salary	59,395	61,723	66,190	61,493	66,493
Supv. of Town Bldgs.	44,571	48,134	49,702	49,702	49,702
Asst. Bldg Inspector	19,327	48,477	49,900	49,900	49,900
Clerical	34,194	35,534	38,364	33,364	35,364
Deputy Inspector	2,640	2,851	2,851	2,851	2,851
Zoning Enforcement Agent	6,463	6,980	7,471	7,471	7,471
Plumbing/ Gas Inspector	25,000	25,000	25,980	25,980	25,980
Retainer: Plumbing	2,300	2,300	0	0	0
Sealer of Weights	1,650	2,150	2,150	2,150	2,150
Wiring Inspector	13,050	13,562	13,050	13,050	13,050
Custodial	97,893	73,618	76,454	76,454	76,454
Retirement Sick Buy Back	0	0	0	0	0
Sub Total: Personal Services	306,483	320,329	332,112	322,415	329,415
General Expense	2,500	2,500	3,500	3,500	3,500
Town Bldg. Maint.	144,475	171,094	237,950	227,950	237,950
Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Contracted services		48,200	60,000	56,000	60,000
Uniforms	1,400	1,200	1,350	1,350	1,350
In-State Travel	0	0	2,500	2,500	2,500
Equipment	0	2,000	0	0	0
Year-end Encumb/Expend.	0		0	0	0
Sub Total: Expenses	149,375	225,994	306,300	292,300	306,300
Vehicle purchases	0	0	0	0	0
Building Improvements	59,500	14,500	9,500	0	9,500
Sub Total: Capital Expenses	59,500	14,500	9,500	0	9,500
Total: Building	515,358	560,823	647,912	614,715	645,215

PUBLIC SAFETY

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
DOG OFFICER					
Dog Officer's Salary	7,833	8,384	8,384	8,384	8,384
Dog Officer's Annual Stipend	0	0	0	0	0
Sick Leave Buy Back	570	610	610	610	610
Sub Total: Personal Services	8,403	8,994	8,994	8,994	8,994
General Expense	560	560	560	500	560
Vehicle Maintenance	200	200	200	100	200
Contracted Services	800	800	800	800	800
Sub Total: Expenses	1,560	1,560	1,560	1,400	1,560
Total: Dog Officer	9,963	10,554	10,554	10,394	10,554

Total:					
Public Safety	4,565,283	4,873,590	5,160,856	4,908,065	5,126,282

PUBLIC WORKS

FY 03 Non-Override Budget

The Public Works cluster includes Engineering, Streets and Roads, Trees and Cemetery, Parks and Grounds, and Solid Waste Disposal Enterprise Fund. The Solid Waste Enterprise Fund is voted separately at Town Meeting.

The recommended Non-Override FY 03 budget reflects a budget of \$2,284,571, a 3.56% decrease from Appropriated FY 02. Despite increases in costs due to contractual obligations and inflation, the increases are offset through the following budget reductions. The Engineering department budget is reduced by 14.27%, principally reflecting a freeze in hiring of the replacement Civil Engineer position. The Streets and Roads department budget is reduced by less than 1.00% by an elimination of one position as well as decreased roadwork, gasoline and snow & ice materials expenditures. The Trees and Cemetery department budget is reduced by 2.25%, reflecting a decrease in cemetery materials. The Parks and Grounds department budget is reduced by 14.12%, reflecting an elimination of one position. The Finance Committee recommends approval of the FY 03 Non-Override Budget of \$2,284,571 for Public Works.

FY 03 Override Budget

The Override budget represents an increase of 5.31% over the Appropriated FY 02 budget and an increase of 9.20% over the FY 03 Non-Override budget. Compared to the FY 03 Non-Override budget, the requested increase from the Town is largely composed of the hiring of the Civil Engineer position in the Engineering department; no reductions in staff, increases in roadwork maintenance expenses to fund the decrease in Chapter 90 funds from the Commonwealth, and increased expenses for snow and ice for the Streets and Roads department; level funding of cemetery materials in the Trees and Cemetery department; and no staff reductions in the Parks and Grounds department. The Finance Committee recommends approval of the FY 03 Override budget of \$2,494,824 for Public Works.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
ENGINEERING DEPT.					
Dir. of Public Works Sal.	80,170	86,403	89,971	89,971	89,971
Salaries	202,229	165,971	151,024	117,381	151,024
Clerical	25,166	29,847	30,247	30,247	30,247
Summer Help	8,478	12,000	12,000	12,000	12,000
Sick Leave Buy Back	2,470	2,808	4,562	4,562	4,562
Sub Total: Personal Services	318,513	297,029	287,804	254,161	287,804
General Expense	8,000	8,250	15,470	12,470	14,862
Maintenance	2,500	2,500	2,500	2,500	2,500
Travel	100	100	100	100	100
Uniforms	2,050	2,050	2,050	2,050	2,050
Sub Total: Expenses	12,650	12,900	20,120	17,120	19,512
Operating Capital Items	6,500	6,500	0	0	0
Sub Total: Capital Expenses	6,500	6,500	0	0	0
Total: Engineering	337,663	316,429	307,924	271,281	307,316

PUBLIC WORKS

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
STREETS & ROADS					
Highway Supt. Salary	65,737	69,661	72,149	72,149	72,149
Asst. Surveyor's Sal.	0	0	0	0	0
Management Analyst Salary	40,000	42,815	48,900	48,900	48,900
Salaries	463,547	482,971	497,975	466,091	497,975
Overtime	11,833	21,353	21,353	21,353	21,353
Clerical	8,227	12,921	14,381	14,381	14,381
Summer Temp. Labor	0	4,800	4,800	4,800	4,800
Sick Leave Buy Back	2,950	3,241	2,066	2,066	2,066
Sub Total: Personal Services	592,294	637,762	661,624	629,740	661,624
General Expense	10,000	12,000	22,500	22,500	22,500
Gasoline	85,000	101,600	126,000	95,000	100,000
Bldg. Maintenance	5,000	5,000	7,000	7,000	7,000
Vehicle Maintenance	85,000	89,800	92,500	92,500	92,500
Utilities	20,000	23,000	37,000	36,000	37,000
Street Lighting	75,000	72,200	81,300	76,300	81,300
Travel	100	150	150	150	150
Uniforms	12,050	13,600	15,545	15,545	15,545
Tuition	0	1,300	1,300	1,300	1,300
Police detail	10,591	16,000	26,000	21,000	24,800
Contracted Services	0	0	0	0	0
Roadwork	230,340	300,000	320,000	285,000	320,000
Year-end Encumb./Expend.	0		0	0	0
Sub Total: Expenses	533,081	634,650	729,295	652,295	702,095
Vehicle Leases/Purchases	123,599	132,400	115,162	115,162	115,162
Year-end Encumb./Expend.	0		0	0	0
Sub Total: Capital Expenses	123,599	132,400	115,162	115,162	115,162
Snow & Ice Overtime	71,751	86,213	89,225	86,225	89,225
Snow & Ice Contractors	100,564	50,353	72,275	52,275	72,275
Snow & Ice Materials	50,000	95,820	110,260	90,260	110,260
Sub Total: Snow & Ice	222,315	232,386	271,760	228,760	271,760
Total: Streets & Roads	1,471,290	1,637,198	1,777,841	1,625,957	1,750,641

PUBLIC WORKS

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
TREES & CEMETERY					
Supervisor's Salaries	28,445	30,911	31,285	31,285	31,285
Salaries	139,943	140,905	151,798	151,798	151,798
Overtime	8,762	8,638	8,638	8,638	8,638
Clerical	5,983	6,461	7,191	7,191	7,191
Sick Buyback	4,860	590	634	634	634
Summer help	568	4,800	4,800	4,800	4,800
Tree Warden	0		0	0	0
Sub Total: Personal Services	188,561	192,305	204,346	204,346	204,346
Cemetery Materials	19,650	19,650	19,650	2,000	19,650
Tree Contractors	37,871	37,871	37,871	37,871	37,871
Sub-Total: Expenses	57,521	57,521	57,521	39,871	57,521
Total: Trees & Cemetery	246,082	249,826	261,867	244,217	261,867
	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
PARKS & GROUNDS					
					0
Supervisor's Salaries	28,445	29,560	31,285	31,285	31,285
Salaries	90,625	94,781	101,503	69,619	101,503
Overtime	100	104	500	500	500
Clerical	5,983	6,461	7,191	7,191	7,191
Summer help	4,860	4,988	4,800	4,800	4,800
Sick Leave Buy Back	1,889	1,973	2,103	2,103	2,103
Sub Total: Personal Services	131,902	137,867	147,382	115,498	147,382
Maintenance	15,000	18,000	18,000	18,000	18,000
Uniforms	2,150	2,350	2,350	2,350	2,350
Year-end Encumb/Expend.	0	0	0	0	0
Sub Total: Expenses	17,150	20,350	20,350	20,350	20,350
Capital Expense	9,438	7,268	7,268	7,268	7,268
Sub Total: Capital Expenses	9,438	7,268	7,268	7,268	7,268
Total: Parks & Grounds	158,490	165,485	175,000	143,116	175,000
Total: Public Works	2,213,525	2,368,938	2,522,632	2,284,571	2,494,824

HUMAN SERVICES

FY 03 Non-Override Budget

The Human Services cluster includes the Board of Health, Council on Aging, Youth Commission, Family Services and Veterans' Affairs departments. The FY 03 Human Services budget reflects a decrease over FY 02 of \$86,353 or 17.11%. The Board of Health budget would decrease \$14,078 or 4.55% over FY 02. The decrease is due mostly to the elimination of the Household Hazardous Waste Day; however, there will be no staff cuts. The Council on Aging budget has decreased \$3,161 or 2.76% over FY02. The decrease is due to reducing expenses and not approving any improvement to the Air System. There will be no staff cuts though. The Youth Commission budget is decreased 100% or \$38,814 over FY02. This is due to the elimination of the Youth Coordinator program. The Youth Coordinator has been a valuable addition to the Middle School and High School for the numerous after-school programs that she has formed. Some of these are: YAC (Youth Action Committee), Charity Concerts, After School Events, Evening and Weekend Events, HOPE Sudbury and Vacation programs. She also writes grants, interacts with students to identify at-risk behaviors, responds to parents' concerns and facilitates youth Representation in Community Projects – to name a few of her valuable contributions. The Family Services budget would be decreased 100% or \$40,982. The position of Senior Outreach worker will be eliminated. The loss of this position would greatly affect the senior citizens of the town. The Outreach worker has been coordinating meetings with seniors in town to address their issues and is a very important referral resource for the Council on Aging. The Veteran Affairs budget would increase \$307 or 2.68%. Expenses have been cut by over \$400. The Finance Committee recommends a FY 03 Non-Override Budget of \$418,312.

FY 03 Override Budget

The Override Budget shows an additional increase of \$1,890 in the Human Service cost center over FY02. The Board of Health department would still be decreased by \$11,941, or by 3.86%. The Council on Aging budget would increase by \$2,749 over FY02. The increased budget would be used to purchase an air handler to improve the circulation of air in the kitchen of the Senior Center and there would no longer need to be a reduction in expenses of \$3000 as indicated in the Non-Override budget. The Youth Commission department would increase their budget by \$3,346 from FY02 and would therefore save the position of Youth Coordinator. The Family Services budget would increase by \$7,029 over FY02. The position of Senior Outreach Worker would be reinstated and expenses would not be reduced. The Veterans' Affairs budget would increase \$707 over FY02, which would put back into this budget the \$400 of expenses that was eliminated in a Non-Override Budget. The Finance Committee recommends a FY 03 Override Budget of \$506,555.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
COUNCIL ON AGING					
Director's Salary	45,704	50,618	54,859	54,859	54,859
Van Driver	21,824	23,324	24,225	24,225	24,225
Clerical	23,695	26,357	28,484	28,484	28,484
Outreach Worker	16,925	0	0	0	0
Sub Total: Personal Svcs.	108,148	100,299	107,568	107,568	107,568
General Expense	6,930	6,930	6,950	4,000	6,950
Operating Capital Expenses		7,500	2,960	0	2,960
Maintenance	0	0	0	0	0
Tax Work-Off Program	22,500	0	0	0	0
Contracted Services	0		0	0	0
Sub Total: Expenses	29,430	14,430	9,910	4,000	9,910
Total: Council on Aging	137,578	114,729	117,478	111,568	117,478

HUMAN SERVICES

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
BOARD OF HEALTH					
Director's Salary	62,525	67,523	69,653	69,653	69,653
Salaries	53,277	57,536	59,379	59,379	59,379
Clerical	36,208	39,102	31,967	31,967	31,967
Sick Buy Back	624	899	1,068	1,068	1,068
Sub Total: Personal Svcs.	152,634	165,060	162,067	162,067	162,067
General Expense	1,800	1,900	2,500	1,900	1,900
Computer Hardware	1,950	0	0	0	0
Maintenance	100	100	100	100	100
Mental Health	28,700	29,560	29,560	29,560	29,560
Nursing Services	40,780	42,003	44,500	43,263	44,500
Contracted Services	2,500	4,000	5,600	4,700	5,600
Lab Expense	500	500	500	500	500
Hazardous Waste	20,000	15,000	16,000	0	0
Mosquito Control	34,990	37,680	38,810	38,810	38,810
Animal/ Rabies Control	7,500	8,100	8,100	8,100	8,100
Animal Inspector	1,500	1,500	1,725	1,725	1,725
Community Outreach	3,500	3,700	4,300	4,300	4,300
Year-end Encumb/Expend.	0		0	0	0
Sub Total: Expenses	143,820	144,043	151,695	132,958	135,095
Sub Total: Cap. Exp.	0	0	0	0	0
Total: Board of Health	296,454	309,103	313,762	295,025	297,162

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
YOUTH COMMISSION					
Youth Coordinator Salary	28,722	31,718	34,264	0	34,264
Sub Total: Personal Svcs.	28,722	31,718	34,264	0	34,264
General Expense	500	500	500	0	500
Community Programming	2,000	2,000	2,000	0	2,000
Building Improvement	0	0	600	0	600
Education & Training	0	0	0	0	0
Travel	0	250	500	0	450
Transportation	0	1,000	1,000	0	1,000
Year-end Enc.	0	0	0		
Sub Total: Expenses	2,500	3,750	4,600	0	4,550
Total: Youth Comm.	31,222	35,468	38,864	0	38,814

HUMAN SERVICES

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
FAMILY SERVICES					
Outreach Worker Salary	0	33,203	40,257	0	40,257
Sub Total: Personal Services	0	33,203	40,257	0	40,257
General Expense	0	500	500	0	500
Community Programming	0	0	0	0	0
Travel		250	250	0	225
Year-end Encumb./Expend.	0	0	0		
Sub Total: Expenses	0	750	750	0	725
Total: Family Services	0	33,953	41,007	0	40,982

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
VETERANS AFFAIRS					
Agent's Salary	8,573	9,162	9,869	9,869	9,869
Sub Total: Personal Services	8,573	9,162	9,869	9,869	9,869
General Expense	1,400	1,400	1,400	1,000	1,400
Computer	0		0	0	0
Veteran's Grave Markers	850	850	850	850	850
Veteran's Benefits	0	0	0	0	0
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	2,250	2,250	2,250	1,850	2,250
Total: Veterans Affairs	10,823	11,412	12,119	11,719	12,119

Total:					
Human Services	476,077	504,665	523,230	418,312	506,555

CULTURE & RECREATION

FY 03 Non-Override Budget

The Culture and Recreation cluster includes the Goodnow Library, Recreation, the Atkinson Pool Enterprise Fund, the Historical Commission, the Historic Districts Commission, and the Cable Television Committee. The Culture and Recreation budget reflects an increase over FY 02 of \$1,481, or 0.18%. The Atkinson Pool Enterprise Fund will be voted separately at Town Meeting. The FY 03 Non-Override for the Goodnow Library of \$722,755 is an increase of \$9,869, or 1.38% over FY 02. Increases in the Library budget are to support the same level of office expenses and contracted services, with some adjustment for the effects of inflation and contractually obligated increases; however, much of the additional expense was offset with a reduction in the books and materials budget. Under the Non-Override Budget, the Recreation Department, Historical Commission, Historic Districts Commission, and CATV Committee have all been cut back from their FY 02 appropriation. The Finance Committee recommends approval of a FY 03 Non-Override Budget of \$802,517.

FY 03 Override Budget

The Override Budget provides an additional \$64,620, or 8.07% over FY 02. \$50,645 of this amount is for the Library for the following: \$12,100 for the Minuteman Library Network for a system upgrade; \$14,250 for additional staff hours; \$15,000 for additional books and materials; and \$5,800 for additional building maintenance. The remainder of the Override Budget amount will be used to fund the other departments in this cluster at their FY 02 levels and to provide near full funding of the Recreation Director's salary under the tax levy and reducing the amount charged to the Enterprise Fund. The Finance Committee recommends approval of a FY 03 Override Budget of \$867,137.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
GOODNOW LIBRARY					
Director's Salary	61,094	67,957	68,783	68,783	68,783
Salaries	349,248	375,962	394,658	389,658	403,908
Overtime	10,288	11,793	12,261	12,261	12,261
Custodial	0	0	0	0	0
Sick Leave Buy Back	3,327	2,613	2,667	2,667	2,667
Sub Total: Personal Services	423,957	458,325	478,369	473,369	487,619
General Expense	8,520	9,550	9,970	9,825	9,970
Automation	32,100	33,860	35,550	34,650	35,500
Books and Materials	92,092	96,870	104,070	89,070	104,070
Maintenance	69,950	73,905	82,160	76,360	82,160
Travel	250	250	250	250	250
Contracted Services	38,333	40,126	41,731	39,231	41,731
Sub Total: Expenses	241,245	254,561	273,731	249,386	273,681
Capital/Computer upgrade	0	0	12,100	0	12,100
Sub Total: Capital	0	0	12,100	0	12,100
Total: Goodnow Library	665,202	712,886	764,200	722,755	773,400

CULTURE & RECREATION

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
RECREATION					
Director's Salary	44,510	49,503	49,492	49,492	59,492
Salaries	10,574	11,770	12,750	12,750	12,750
Clerical	8,112	9,023	8,839	8,839	8,839
Sub Total: Personal Services	63,196	70,296	71,081	71,081	81,081
General Expense	1,000	3,892	1,000	1,000	1,000
Equipment Maintenance	0	0	0	0	0
Travel	100	100	150	150	150
Teen Center	1,840	1,840	1,840	0	0
Computer	0	0	0	0	0
Contracted Services	0	0	0	0	0
Education & Training	0	0	0	0	0
Uniforms	100	100	100	100	100
Sub Total: Expenses	3,040	5,932	3,090	1,250	1,250
Capital Expenses	0	0	0	0	0
Building Improvements	26,000	4,015	3,960	3,960	3,960
Sub Total: Capital Expenses	26,000	4,015	3,960	3,960	3,960
Total: Recreation	92,236	80,243	78,131	76,291	86,291

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
HISTORICAL COMMISSION					
General Expenses	9,165	5,950	5,950	2,000	5,950
Sub Total: Expenses	9,165	5,950	5,950	2,000	5,950
Total: Historical Commission	9,165	5,950	5,950	2,000	5,950

CULTURE & RECREATION

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
HISTORIC DISTRICTS COMMISSION					
Clerical Salaries	849	882	1,221	1,221	1,221
Sub Total: Personal Services	849	882	1,221	1,221	1,221
General Expenses	275	275	275	250	275
Sub Total: Expenses	275	275	275	250	275
Total: Historic Districts Commission	1,124	1,157	1,496	1,471	1,496

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
CABLE TELEVISION COMMISSION					
General Expenses	800	800	0	0	0
Year-end Encumb./Expend.					
Sub Total: Expenses	800	800	0	0	0
Total: Cable TV Commission	800	800	0	0	0

Total:					
Culture & Recreation	768,527	801,036	849,777	802,517	867,137

ENTERPRISE FUNDS

FY 03 Non-Override Budget

The Solid Waste Disposal Enterprise Fund operates the solid waste transfer station, providing recycling, landfill monitoring, and the hauling and disposal of waste. As an enterprise fund, the Solid Waste Disposal Enterprise Fund covers all of its own direct and indirect costs, and is not supported by the general tax levy or any other general revenue source. The Finance Committee recommends approval of a FY 03 Non-Override Budget of \$214,118 for the Solid Waste Disposal Enterprise Fund.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
SOLID WASTE DISPOSAL ENTERPRISE FUND					
Salaries	65,206	67,762	70,618	70,618	70,618
Overtime	7,578	8,172	8,172	8,172	8,172
Clerical	5,983	6,461	7,191	7,191	7,191
Sick Buyback	617	641	667	667	667
Hghwy Surv. Sick Buyback	0		0	0	0
Sub Total: Personal Services	79,384	83,036	86,648	86,648	86,648
General Expense	20,000	17,650	21,970	21,970	21,970
Maintenance	20,150	19,500	18,000	18,000	18,000
Hauling & Disposal	93,872	90,650	80,000	80,000	80,000
Hazardous Waste	0	0	0	0	0
Resource Recovery	4,250	7,500	7,500	7,500	7,500
Sub Total: Expenses	138,272	135,300	127,470	127,470	127,470
Capital Expense	21,199	21,200	0	0	0
Sub Total: Capital Expenses	21,199	21,200	0	0	0
Sub Total: Direct Costs (Appropriated)	238,855	239,536	214,118	214,118	214,118
INDIRECT COSTS: (Not Appropriated)					
Engineering Dept. Service	0	0	0	0	0
Benefits/Insurance	26,703	26,703	19,759	19,759	19,759
Sub Total: Indirect Costs	26,703	26,703	19,759	19,759	19,759
Total: Solid Waste	265,558	266,239	233,877	233,877	233,877
Actual expenditures	228,204				
SOLID WASTE RECEIPTS	271,737	265,000	271,733	271,733	271,733
Reserv Fund Trnfr: Oil Sp.			0	0	0
RETAIN. EARNINGS USED	0	0	0	0	0
Total Revenue	271,737	265,000	271,733	271,733	271,733
Surplus/Deficit	43,533	-1,239	37,856	37,856	37,856

ENTERPRISE FUNDS

FY 03 Non-Override Budget

The Atkinson Pool Enterprise Fund pays for the operation of the Atkinson Pool. As an enterprise fund, it should be self-supporting, however, due to increased maintenance and operational costs, it is not breaking even. Several initiatives, such as increasing membership and rental fees and reviewing contracted services have been implemented, but have not produced enough additional revenue growth. In the past, it has been recommended that only direct costs be funded through the enterprise fund, and that the General Fund would fund all indirect costs for employee benefits. However, as operational costs have continued to rise, it is necessary to either fund a portion of the direct costs out of the tax levy, or to make severe cuts in the pool's budget. Under the Non-Override Budget, the Finance Committee recommends funding the pool's direct expenses only to a level which can be supported by anticipated revenues. For FY 03, this is \$350,000. Under a Non-Override Budget, pool maintenance will be cut by \$33,887 and capital expenditures of \$8,000 will be eliminated. The Finance Committee recommends approval of a FY 03 Non-Override Budget of \$350,000.

FY 03 Override Budget

Under the Override Budget, the Finance Committee recommends that an additional amount of \$41,887 be provided to the pool to fund pool maintenance and capital building improvements. The Finance Committee recommends approval of a FY 03 Override Budget of \$391,887.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
POOL ENTERPRISE					
Department Head Salary	13,295	14,358	4,783	4,783	4,783
Professional Salaries	100,426	104,221	107,075	107,075	107,075
Overtime	1,000	1,000	1,000	1,000	1,000
Clerical	15,426	17,085	16,415	16,415	16,415
WSI/Lifeguards	7,191	7,766	7,856	7,856	7,856
Receptionists	15,038	17,527	17,465	17,465	17,465
Babysitters	8,055	8,321	8,917	8,917	8,917
Fee for Service	70,159	73,036	77,927	77,927	77,927
Sub Total: Personal Services	230,590	243,314	241,438	241,438	241,438
General Expense	22,950	22,950	20,000	20,000	20,000
Maintenance	84,695	95,445	116,131	72,484	106,371
Education & Training	0	0	0	0	0
Travel	275	275	275	275	275
Programs	19,500	19,500	9,803	9,803	9,803
Computer	0	0	0	0	0
Equipment	4,000	4,000	6,000	6,000	6,000
Year End Encumbrance	0	0	0	0	0
Sub Total: Expenses	131,420	142,170	152,209	108,562	142,449
Building Improvements	8,070	8,000	8,000	0	8,000
Yr-end Bldg. Encumb/Exp.			0	0	0
Sub Total: Cap. Exp.	8,070	8,000	8,000	0	8,000
Total: Direct Costs	370,080	393,484	401,647	350,000	391,887
INDIRECT COSTS: (Not Appropriated)					
Insurance & Benefits	35,209	37,785	40,390	40,390	40,390
Sub Total: Indirect Costs	35,209	37,785	40,390	40,390	40,390
Total: Pool Enterprise	405,289	431,269	442,037	390,390	432,277
POOL ENTER. RECEIPTS	342,424	400,000	350,000	350,000	350,000
R.E. USED	15,800	0			
Tax Levy	11,856	0	51,647		41,887
Surplus (Deficit)	15,800	0	0	0	0

DEBT SERVICE

FY 03 Non-Override Budget

The Debt Service Budget represents all authorized obligations affected by the sale of long-term and short-term bonds and notes. In FY 02, long-term debt was issued for the Loring Elementary School, walkway construction, recreation improvements, and a traffic signal at the Pantry Road/ Route 117 Intersection. The Finance Committee recommends approval of a FY 03 Non-Override Budget of \$9,834,201.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
DEBT SERVICE					
Temp. Loan Int.	1,520,000	440,000	198,600	196,600	196,600
Long Term Bond Int.	743,137	2,339,391	2,530,339	2,530,339	2,530,339
Long Term Bond Principal	1,935,000	7,635,000	7,106,662	7,106,662	7,106,662
Interest Refund	500	0	0	0	0
Bond & Note Expense	8,000	10,000	2,000	600	600
Total: Debt Service	4,206,637	10,424,391	9,837,601	9,834,201	9,834,201
NON-EXEMPT DEBT SERVICE					
Temp. Loan Int.	20,000	0	11,400	9,400	9,400
Interest Refund (Abatements)	500	0	0	0	0
Note Expense	3,000	10,000	2,000	600	600
Sub-Total: Non-Exempt Debt	23,500	10,000	13,400	10,000	10,000
EXEMPT DEBT SERVICE					
Temp. Loan Int.	1,500,000	440,000	187,200	187,200	187,200
Long Term Bond Int.	743,137	2,339,391	2,530,339	2,530,339	2,530,339
Long Term Bond Principal	1,935,000	7,635,000	7,106,662	7,106,662	7,106,662
Bond & Note Expense	5,000	0	0	0	0
Sub-Total: Exempt Debt	4,183,137	10,414,391	9,824,201	9,824,201	9,824,201

EMPLOYEE BENEFITS

FY 03 Non-Override Budget

Employee Benefits represents the cost of providing health and life insurance for Town and Sudbury Public School employees, as well as Worker's Compensation, Unemployment, Medicare Tax and Sudbury's assessment from the Middlesex Retirement Board. The Non-Override budget is \$5,830,265, or 16.9% over FY 02. The increase is due mostly to increases in health insurance and to the retirement assessment. The Non-Override recommendation is actually higher than the Override recommendation as under the Non-Override Budget, unemployment costs for laid off Town employees have been included. However, no adjustment has been made in this budget for any employees of the Sudbury Public Schools who may be laid off due to the lack of specific information from the School Committee at the time of warrant printing. The Finance Committee recommends a FY 03 Non-Override Budget of \$5,830,265.

FY 03 Override Budget

The Override Budget is \$5,819,220, or 16.6% over FY 02. As mentioned above, it is lower than the Non-Override request, due to lower Unemployment Costs. The Finance Committee recommends a FY 03 Override Budget of \$5,819,220.

		Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
EMPLOYEE BENEFITS						
Worker's Comp.		42,000	42,840	52,100	52,100	52,100
	Town:	28,140	28,703	17,193	17,193	17,193
	School:	13,860	14,137	34,907	34,907	34,907
Unemployment Compensation		20,000	25,000	31,650	42,695	31,650
SEE DISCUSSION	Town:	8,160	10,200	6,330	17,375	6,330
ABOVE	School:	11,840	14,800	25,320	25,320	25,320
Medicare Tax		217,590	220,000	276,085	276,085	276,085
	Town:	86,340	88,000	110,428	110,428	110,428
	School:	131,250	132,000	165,657	165,657	165,657
Life Insurance		5,200	5,500	5,600	5,600	5,600
	Town:	2,122	2,200	1,848	1,848	1,848
	School:	3,078	3,300	3,752	3,752	3,752
Medical Claims/ Insurance		2,820,180	3,400,000	4,137,000	4,137,000	4,137,000
	Town:	1,044,977	1,088,000	1,323,840	1,323,840	1,323,840
	School:	1,775,203	2,312,000	2,813,160	2,813,160	2,813,160
Retirement Program		1,008,899	1,029,585	1,316,785	1,316,785	1,316,785
	Town:	783,990	803,076	1,003,508	1,003,508	1,003,508
	School:	224,909	226,509	313,277	313,277	313,277
Additional benefit estimates		0	66,000	0	0	0
Town new hires	Town:	0	13,200	0	0	0
School new hires	School:	0	52,800	0	0	0
Total: Empl. Bene.		4,113,869	4,788,925	5,819,220	5,830,265	5,819,220
	Town :	1,953,729	2,033,379	2,463,147	2,474,192	2,463,147
	School:	2,160,140	2,755,546	3,356,073	3,356,073	3,356,073

UNCLASSIFIED AND TRANSFER ACCOUNTS

FY 03 Non-Override Budget

The Unclassified Budget contains Operating Expenses and Transfer Accounts for Town Operating departments. Operating Expenses are those expenses that do not fit precisely into other town cost centers and are shared by many departments. These expenses include: copiers, telephones, Town Report costs, Town Meeting costs, parades, and property and liability insurance costs. Transfer Accounts include \$155,000 for the Finance Committee Reserve Fund to fund emergency and/ or unforeseen expenses of the Town, \$1,500 for Finance Committee Recording Secretary, and \$20,000 in the Salary Adjustment Account to fund the settlement of Town union contracts. The Finance Committee recommends a FY 03 Non-Override Budget of \$381,280.

FY 03 Override Budget

The Override Budget includes an additional amount of \$11,000. \$5,000 of this is for an additional appropriation to the Reserve Fund for emergency purposes, \$2,000 for the 4th of July Celebration, \$1,400 for supplies, and small amounts for telephone, copier, and postage expenses. The Finance Committee recommends a FY 03 Override Budget of \$392,280.

	Appropriated FY01	Appropriated FY02	Level Program FY 03	No Override FY 03	Override FY 03
TOWN WIDE OPERATING EXPENSES					
Copiers: Supplies & Service	8,000	8,000	8,000	6,600	8,000
Postage	40,000	41,200	46,000	45,400	46,000
Telephone	18,500	20,000	20,000	19,000	20,000
Property/Liab. Insurance	85,000	86,700	104,000	104,000	104,000
Print Town Report	9,000	9,000	9,000	8,000	9,000
Town Meetings and Elections	20,000	20,000	18,000	18,000	18,000
Memorial Day	1,560	1,780	1,780	1,780	1,780
July 4th Celebration	4,000	4,000	4,000	2,000	4,000
Equipment	0	9,900	0	0	0
Total: Operating Expenses	186,060	200,580	210,780	204,780	210,780
TRANSFER ACCOUNTS					
Reserve Fund	150,000	160,000	160,000	155,000	160,000
Finance Committee Expenses	0	0	0	1,500	1,500
Salary Adjustment Account	187,407	70,000	20,000	20,000	20,000
Total: Transfer Accounts	337,407	230,000	180,000	176,500	181,500
Total: Unclassified & Transfers	523,467	430,580	390,780	381,280	392,280
TOTAL: OPERATING BUDGET ARTICLE 5	48,340,725	58,784,117	63,180,714	58,766,627	61,656,735

CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT

The chart below contains a complete listing of all capital requests submitted for funding in FY 03. The Capital Planning Improvement Committee has reviewed each department's five-year capital plan to prioritize requests and make recommendations for expenditures in FY 03. Following its review the Committee voted to recommend that no capital items be funded within the FY03 No Override budget, and that four items be funded under the proposed Override. The four items to be funded within the Override appear in the Warrant, as follows:

Under Article 5, Operating Budget: \$12,100 for replacement of terminals with personal computers for the Goodnow Library and \$40,000 for replacement of Car 3 in the Fire Department.

Under Article 8, Capital Budget: \$68,000 for replacement of two vehicles for the Public Works Department.

Please see further report under Warrant Article 8.

The Committee struggled with limiting its recommendation given the vast number of capital needs. The Committee recognizes that, if the Town does not do at least a minimum to protect and maintain its infrastructure and equipment, we risk losing the original investment made in these assets. The resulting losses from those choices, we feel, would be unacceptable. The Committee also recognizes the tremendous financial strain the Town already faces given the substantial project to construct and/or to renovate the K-8 school buildings and to build a new regional high school, and a new Public Works facility. There are, however, additional needs which must be addressed in the near future, including the Flynn Municipal Building, the need for additional recreational fields, and the combined Public Safety Dispatch Center. There are compelling arguments to proceed with some sort of capital improvement for each of these projects, and we are hopeful that the results of the facilities study – due out in the near future – will present all of us with the information to finally and successfully resolve and move forward with these projects.

FY 03 CAPITAL REQUESTS

ID No.	Department	Description	O/ NR	Priority	Total Proj.	FY 2003
03-001	Park & Recreation	Haskell Recreation, Phase II	O	A	249,800	249,800
03-008	Youth Commission	Purchase of van		D	32,000	32,000
02-012	Fire	Station 3 Floor	NR	B	85,000	85,000
02-015	Fire	Car 3	O	A/B	40,000	40,000
02-014	Fire	Ambulance	O	A	140,000	140,000
03-016	Council on Aging	Make-up Air System		D	12,000	12,000
03-017	Building	Fairbank, Roof	NR	A	15,000	15,000
03-018	Building	Town Hall, Bathrooms	NR		18,000	18,000
02-001	Goodnow Library	Replace terminals with PC's	O	A	12,100	12,100
02-007	Planning Board	Walkways	NR	A	900,000	150,000
03-026	Public Works	Vehicle, replacement (Unit 6)	O	B	30,000	30,000
02-023	Public Works	Vehicle, replacement (Unit 12)	O	B	80,400	20,100
02-034	Public Works	Vehicle, replacement (Unit 9)	O	B	80,400	20,100
02-019	Public Works	Vehicle, replacement (Unit 15)	O	B	81,186	27,062
02-029	Public Works	Vehicle, replacement (Unit 18)	O	B	38,000	38,000
02-032	Public Works	Vehicle, replacement (Unit 32)	O	B	20,000	20,000
03-027	Public Works	Vehicle, replacement (Unit PR-3)	O	B	38,500	38,500
02-036	Public Works	Vehicle, replacement (Unit PR-4)	O	B	30,000	30,000
02-024	Public Works	Vehicle, replacement (Unit PR-6)	O	B	20,000	20,000
02-020	Public Works	Vehicle, replacement (Unit PR-9)	O	B	7,268	7,268
Total:					1,929,654	1,004,930

FY 03 MONIED ARTICLES
(Excluding Budget)

Article	Subject	Total Request FY 03	Finance Committee Recommendation FY 03
3	FY 02 Budget Adjustments		To report at Town Meeting
4	Unpaid Bills	1,031.95	Recommend Approval
8	FY 03 Capital Budget	68,000	Recommend Approval
9	Stabilization Fund (addition)		To report at Town Meeting
10	Street Acceptances	1,400	Recommend Approval
24	Wastewater Feasibility Study		To report at Town Meeting
25	Cutting Property		To report at Town Meeting

PERMANENT DEBT ISSUED

FC-4A

Date Authorized	Permanent Debt Issued Purpose	Total Authorized	Amount Issued	Paydown	Unissued 12/31/2001	Date Issued	Maturity Date	Article Number
10/17/1989	Nixon/Noyes School Renov., Asbestos, Reloc.	3,651,000	3,100,000	1,000	550,000	9/15/1991	9/15/2001	89S-5
4/4/1991	Melone Property Purchase	1,000,000	1,000,000		0	7/15/1992	7/15/2010	91-36
10/21/1991	Unisys Property Purchase	1,050,000	1,010,000		40,000	7/15/1992	7/15/2010	91S-2
4/4/1994	Unisys Property Purchase-Rescind of Authorization	-40,000			-40,000			94-21
4/12/1994	Drainage Systems	50,000	45,000	5,000	0	7/15/1997	7/15/2007	94-38
4/13/1994	Feeley Tennis Courts	85,000	70,000	11,000	4,000	2/15/1995	2/15/2002	94-40
4/13/1994	Feeley Tennis Courts		4,000		-4,000	7/15/1997	7/15/2007	
4/26/1994	Curtis School Roof	240,000	200,000		40,000	2/15/1995	2/15/2005	94-61
4/26/1994	Curtis School Roof	0	40,000		-40,000	7/15/1997	7/15/2007	94-61
4/26/1994	Nixon School Addition and Repair	5,211,000	3,530,000		1,681,000	2/15/1995	2/15/2005	94-62
4/26/1994	Nixon School Addition and Repair		1,681,000		-1,681,000	7/15/1997	7/15/2007	
4/5/1995	Goodnow Library	2,900,000	2,900,000		0	7/15/1997	7/15/2007	95-19
4/8/1996	Curtis/Noyes School Repairs	2,650,000	2,650,000		0	7/15/1997	7/15/2007	96-31
2/24/1997	Septic System Betterment Loan Program	200,000			200,000			97-27
2/25/1997	School Renovation & Construction	43,604,000	42,255,000	349,000	1,000,000	10/1/2001	6/30/2021	97-4
4/8/1997	Develop Recreation Fields	60,500	0	60,500	60,500			97-19
4/8/1997	Land for School - revoted to Meachen/Meggs	550,000	550,000		0	7/15/1997	7/15/2007	97-5
11/17/1997	Meachen/Meggs Land	3,248,000	3,248,000	0	0	6/1/1999	9/15/2018	97S-1
4/7/1998	Weisblatt Land	4,950,000	4,950,000	0	0	6/1/1999	9/15/2018	98-8
4/6/1999	Meachen/Meggs Land, part II	315,000	307,000	0	8,000	6/1/1999	9/15/2018	99-11
4/3/2000	Walkways: Old Lancaster, Mossman, Fairbank Rd	155,000	155,000	0	0	10/1/2001	6/30/2006	00-7
4/3/2000	Little League Complex	190,000	190,000	0	0	10/1/2001	6/30/2011	00-15
4/3/2000	Piper Land Acquisition	2,550,000	2,050,000	500,000	0	12/1/2000	6/1/2002	00-13
4/2/2001	Public Works Facility Construction	4,733,800	0	0	4,733,800			01-7A
4/3/2001	Feeley Park Restrooms	48,000	48,000	0	0	10/1/2001	6/30/2006	01-7C
4/3/2001	Walkway Program	155,000	155,000	0	0	10/1/2001	6/30/2006	01-7D
4/3/2001	Haskell Recreational Facilities	205,000	205,000	0	0	10/1/2001	6/30/2011	01-7B
4/4/2001	Rt. 117 Traffic Signal	132,000	132,000	0	0	10/1/2001	6/30/2011	01-11
Totals		77,893,300	70,475,000	926,500	6,552,300			

DEBT SCHEDULE BY ISSUANCE DATE

Issue Date	7/15/1992	2/15/1995	7/15/1997	6/1/1999	12/1/2000	10/1/2001			
Payoff Date	7/15/2010	2/15/2002	7/15/2007	9/15/2018	12/1/2020	6/30/2021			
Borrowed	2,010,000	3,875,000	7,870,000	8,505,000	34,305,000	10,885,000	71,325,000	Total Debt	Total Princ
Interest Pymn	996,393	1,050,550	1,669,757	3,732,837	14,839,385	4,797,132	28,231,503	Service by FY	Remain. By FY
FY91 Principal	0	0	0	0			275,000		
FY91 Interest	0	0	0	0			156,663	431,663	2,175,000
FY92 Principal	0	0	0	0			275,000		
FY92 Interest	0	0	0	0			247,100	522,100	1,900,000
FY93 Principal	0	0	0	0			675,000		
FY93 Interest	52,649	0	0	0			374,649	1,049,649	5,100,000
FY94 Principal	115,000	0	0	0			765,000		
FY94 Interest	101,733	0	0	0			381,133	1,146,133	6,345,000
FY95 Principal	115,000	0	0	0			765,000		
FY95 Interest	94,603	0	0	0			338,603	1,103,603	5,580,000
FY96 Principal	115,000	500,000	0	0			1,265,000		
FY96 Interest	87,473	216,213	0	0			511,685	1,776,685	8,190,000
FY97 Principal	115,000	450,000	0	0			1,215,000		
FY97 Interest	81,608	178,713	0	0			431,620	1,646,620	6,975,000
FY98 Principal	115,000	425,000	1,400,000	0			2,590,000		
FY98 Interest	76,864	153,063	316,232	0			680,158	3,270,158	12,255,000
FY99 Principal	115,000	400,000	1,200,000	0			2,365,000		
FY99 Interest	71,833	131,813	285,480	0			585,325	2,950,325	9,890,000
FY00 Principal	110,000	400,000	665,000	445,000			2,145,000		
FY00 Interest	66,633	111,413	234,480	294,247			764,772	2,909,772	16,250,000
FY01 Principal	110,000	375,000	660,000	440,000	0		1,935,000		
FY01 Interest	61,380	90,813	205,884	356,235	840,853		1,583,990	3,518,990	48,820,000
FY02 Principal	110,000	375,000	660,000	440,000	5,725,000	0	7,635,000		
FY02 Interest	56,045	71,125	177,505	336,985	1,688,306	304,907	2,644,298	10,279,298	51,870,000
FY03 Principal	110,000	350,000	660,000	440,000	4,850,000	700,000	7,110,000		
FY03 Interest	50,600	51,250	149,125	317,735	1,409,769	457,360	2,435,839	9,545,839	44,760,000
FY04 Principal	110,000	350,000	660,000	440,000	2,375,000	700,000	4,635,000		
FY04 Interest	45,045	32,525	120,085	298,485	1,179,394	431,110	2,106,644	6,741,644	40,125,000
FY05 Principal	110,000	250,000	660,000	440,000	1,290,000	700,000	3,450,000		
FY05 Interest	39,380	13,625	90,385	279,235	1,066,581	404,880	1,894,066	5,344,066	36,675,000
FY06 Principal	110,000	0	655,000	440,000	1,290,000	700,000	3,195,000		
FY06 Interest	33,605	0	60,355	259,985	1,005,306	378,810	1,737,861	4,932,861	33,480,000
FY07 Principal	110,000	0	650,000	440,000	1,290,000	600,000	3,090,000		
FY07 Interest	27,665	0	30,225	240,735	944,031	352,360	1,595,016	4,685,016	30,390,000
FY08 Principal	110,000	0	0	440,000	1,265,000	600,000	2,415,000		
FY08 Interest	21,560	0	0	221,485	882,756	328,360	1,454,161	3,869,161	27,975,000
FY09 Principal	110,000	0	0	440,000	1,265,000	600,000	2,415,000		
FY09 Interest	15,400	0	0	202,235	822,669	304,360	1,344,664	3,759,664	25,560,000
FY10 Principal	110,000	0	0	440,000	1,265,000	600,000	2,415,000		
FY10 Interest	9,240	0	0	182,930	762,581	280,360	1,235,111	3,650,111	23,145,000
FY11 Principal	110,000	0	0	440,000	1,265,000	600,000	2,415,000		
FY11 Interest	3,080	0	0	163,350	699,331	256,360	1,122,121	3,537,121	20,730,000
FY12 Principal	0	0	0	440,000	1,265,000	585,000	2,290,000		
FY12 Interest	0	0	0	143,330	636,081	232,360	1,011,771	3,301,771	18,440,000
FY13 Principal	0	0	0	430,000	1,265,000	500,000	2,195,000		
FY13 Interest	0	0	0	123,105	572,831	208,375	904,311	3,099,311	16,245,000
FY14 Principal	0	0	0	430,000	1,265,000	500,000	2,195,000		
FY14 Interest	0	0	0	102,788	509,581	187,125	799,494	2,994,494	14,050,000
FY15 Principal	0	0	0	430,000	1,265,000	500,000	2,195,000		
FY15 Interest	0	0	0	82,255	446,331	165,250	693,836	2,888,836	11,855,000
FY16 Principal	0	0	0	430,000	1,165,000	500,000	2,095,000		
FY16 Interest	0	0	0	61,615	373,081	142,750	577,446	2,672,446	9,760,000
FY17 Principal	0	0	0	430,000	1,100,000	500,000	2,030,000		
FY17 Interest	0	0	0	40,975	323,375	119,750	484,100	2,514,100	7,730,000
FY18 Principal	0	0	0	430,000	1,100,000	500,000	2,030,000		
FY18 Interest	0	0	0	20,228	267,000	96,625	383,853	2,413,853	5,700,000
FY19 Principal	0	0	0	200,000	1,100,000	500,000	1,800,000		
FY19 Interest	0	0	0	4,900	210,625	72,875	288,400	2,088,400	3,900,000
FY20 Principal	0	0	0	0	1,400,001	500,000	1,900,001		
FY20 Interest	0	0	0	0	154,250	48,875	203,125	2,103,126	1,999,999
FY21 Principal	0	0	0	0	1,500,000	500,000	2,000,000		
FY21 Interest	0	0	0	0	41,250	24,500	65,750	2,065,750	0
TOTAL	3,006,393	4,925,550	9,539,756	12,237,837	49,144,385	15,682,132	37,989,448	37,989,448	0

LONG-TERM DEBT REPAYMENT

Issuance Date	Project	Expended FY 00	Expended FY 01	Scheduled FY 02	Scheduled FY 03
9/15/1991	Nixon Remodel	388,320	378,825	334,425	0
9/15/1991	Nixon Asbestos	61,680	0	0	0
7/15/1992	Unisys Land	88,316	85,690	83,023	80,300
7/15/1992	Melone Land	88,316	85,690	83,023	80,300
2/15/1995	Nixon Addition	457,690	429,408	411,295	378,010
2/15/1995	Curtis School Roof	26,380	25,350	24,300	23,240
2/15/1995	Tennis Courts	11,570	11,055	10,530	0
7/15/1997	Drainage	8,493	4,951	4,789	4,627
7/15/1997	School Land, revoted	62,861	60,513	58,991	56,547
7/15/1997	Library	331,447	319,068	311,042	298,153
7/15/1997	Nixon Addition	227,944	220,715	210,379	206,259
7/15/1997	K-8 Renovations	267,589	260,197	258,478	243,129
7/15/1997	Tennis Courts	458	440	425	411
6/1/1999	Meachen-Meggs Land	305,896	327,110	319,345	311,579
6/1/1999	Weisblatt Land	433,352	469,125	457,640	446,156
12/1/2000	Piper Land	0	548,688	2,147,375	0
12/1/2000	Curtis Middle School	0	933,393	3,879,888	4,617,926
12/1/2000	Haynes Elementary	0	207,773	1,379,443	1,641,843
10/1/2001	Loring Elementary	0	0	282,320	966,480
10/1/2001	Haskell Field	0	0	5,300	32,950
10/1/2001	Traffic Signal (Rt. 117)	0	0	3,420	20,130
10/1/2001	Walkways	0	0	7,750	91,625
10/1/2001	Featherland	0	0	4,917	32,375
10/1/2001	Feeley Field Restrooms	0	0	1,200	13,800
	Refunding 1992 Issue				-3,338
est. 9/1/02	2002 GO Issue				94,500
Total, Long-Term Debt (gross)		2,760,312	4,367,992	10,279,297	9,637,001
Offsets: School Building Assistance		-788,129	-788,129	-3,221,567	-3,169,449
Add: Other Exempt Costs (expenses)		0	0	0	0
Add: Interest on Short-Term Borrowing		1,250,000	810,271	421,918	187,200
Add: L-S Exempt debt, Sudbury share		215,081	214,514	345,803	576,388
Total: Exempt Debt to be Raised		3,437,264	4,604,648	7,825,451	7,231,140
Total: School Debt		1,429,603	2,455,661	6,780,528	8,076,887
Total: Town Debt		351,968	335,514	349,373	588,570
Total: Land Acquisition		978,741	1,576,817	3,149,396	971,544
Total: Long-Term Debt		2,760,312	4,367,992	10,279,297	9,637,001

Note: The long-term debt of \$73,900,000 authorized for the LSRHS project has not yet been issued.

ESTIMATED IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL 2003 TAX BILL

							AVG.						
Fiscal 2002 Values	100,000	150,000	200,000	250,000	300,000	400,000	433,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Fiscal 2002 Taxes	1,709	2,564	3,418	4,273	5,127	6,836	7,400	8,545	10,254	11,963	13,672	15,381	17,090
Fiscal 2002 (Base) Taxes	1,411	2,117	2,822	3,528	4,233	5,644	6,110	7,055	8,466	9,877	11,289	12,700	14,111
Debt Exemption	298	447	596	745	894	1,192	1,290	1,490	1,788	2,086	2,383	2,681	2,979

Article	Resident's	To calculate the dollar impact of any additional expenditures that may be considered by Town Meeting, use this chart below.												
Amount	Share	100,000	150,000	200,000	250,000	300,000	400,000	433,000	500,000	600,000	700,000	800,000	900,000	1,000,000
10,000	9,114	0.38	0.57	0.76	0.95	1.14	1.53	1.65	1.91	2.29	2.67	3.05	3.43	3.81
25,000	22,786	0.95	1.43	1.91	2.38	2.86	3.81	4.13	4.77	5.72	6.67	7.63	8.58	9.53
50,000	45,571	1.91	2.86	3.81	4.77	5.72	7.63	8.25	9.53	11.44	13.34	15.25	17.16	19.06
75,000	68,357	2.86	4.29	5.72	7.15	8.58	11.44	12.38	14.30	17.16	20.02	22.88	25.74	28.60
100,000	91,142	3.81	5.72	7.63	9.53	11.44	15.25	16.51	19.06	22.88	26.69	30.50	34.31	38.13
200,000	182,284	7.63	11.44	15.25	19.06	22.88	30.50	33.02	38.13	45.75	53.38	61.00	68.63	76.25
300,000	273,427	11.44	17.16	22.88	28.60	34.31	45.75	49.53	57.19	68.63	80.07	91.51	102.94	114.38
400,000	364,569	15.25	22.88	30.50	38.13	45.75	61.00	66.04	76.25	91.51	106.76	122.01	137.26	152.51
500,000	455,711	19.06	28.60	38.13	47.66	57.19	76.25	82.55	95.32	114.38	133.45	152.51	171.57	190.64
600,000	546,853	22.88	34.31	45.75	57.19	68.63	91.51	99.06	114.38	137.26	160.14	183.01	205.89	228.76
700,000	637,995	26.69	40.03	53.38	66.72	80.07	106.76	115.56	133.45	160.14	186.82	213.51	240.20	266.89
800,000	729,138	30.50	45.75	61.00	76.25	91.51	122.01	132.07	152.51	183.01	213.51	244.02	274.52	305.02
900,000	820,280	34.31	51.47	68.63	85.79	102.94	137.26	148.58	171.57	205.89	240.20	274.52	308.83	343.15
1,000,000	911,422	38.13	57.19	76.25	95.32	114.38	152.51	165.09	190.64	228.76	266.89	305.02	343.15	381.27
1,500,000	1,367,133	57.19	85.79	114.38	142.98	171.57	228.76	247.64	285.96	343.15	400.34	457.53	514.72	571.91
2,000,000	1,822,844	76.25	114.38	152.51	190.64	228.76	305.02	330.18	381.27	457.53	533.78	610.04	686.29	762.55
2,500,000	2,278,555	95.32	142.98	190.64	238.30	285.96	381.27	412.73	476.59	571.91	667.23	762.55	857.87	953.19
3,000,000	2,734,266	114.38	171.57	228.76	285.96	343.15	457.53	495.28	571.91	686.29	800.68	915.06	1,029.44	1,143.82
3,500,000	3,189,977	133.45	200.17	266.89	333.62	400.34	533.78	577.82	667.23	800.68	934.12	1,067.57	1,201.02	1,334.46
4,000,000	3,645,688	152.51	228.76	305.02	381.27	457.53	610.04	660.37	762.55	915.06	1,067.57	1,220.08	1,372.59	1,525.10

Components of the Property Tax

	Fiscal 2001	Residential	Fiscal 2002	Residential
	Total	Share	Total	Share
Levy Limit	33,282,790	30,164,193	37,009,273	33,731,066
Debt exclusion	2,824,136	2,559,514	7,825,451	7,132,288
Capital Exclusion	0	0	0	0
less: unused levy			-11,460	-10,445
Actual Levy	36,106,926	32,723,707	44,823,264	40,852,909

APPENDIX I.

BUDGET TERMS AND DEFINITIONS

Abatements and Exemptions (previously called Overlay): An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bonafide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Cherry Sheet: An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name "Cherry Sheet" derives from the color of the paper used.

Debt Exemption: An override to Proposition 2 1/2 for the purpose of raising funds for debt service costs.

Enterprise Fund: A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

Free Cash: Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, "to appropriate a sum of money" without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

Levy Limit: The maximum amount a community can levy in any given year.

Local Receipts: This is the third largest source of revenue for the Town after property taxes and Cherry Sheet receipts. While it is comprised of a number of different items, the largest source is the auto excise tax.

New Growth: Proposition 2 1/2 allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

Override: An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

Proposition 2 ½: A Massachusetts General Law enacted in 1980 to limit property taxes.

Revolving Fund: Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

Stabilization Fund: Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into this fund requires a majority vote of Town Meeting while withdrawing from the Stabilization Fund requires a 2/3 vote of Town Meeting.

Tax Levy: The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government and other public services are raised through the property tax levy, state aid, local receipts and other sources. The property tax levy is the largest source of revenue for most cities and towns.

Unclassified Operating Expenses: This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone and property liability insurance, that support townwide operations and are not assigned to any one department or cost center.

Unclassified Employee Benefits: This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

APPENDIX II.

EMPLOYEE HEADCOUNT (Full Time Equivalents)

Cost Center	A	B	C	D	E	F	Net Change D to E	Net Change D to F
	Fin. Com. Rec. FY 01	Actual FY 01	Fin. Com. Rec. FY 02	Actual FY 02	Non-Override Fin. Com. Rec. FY 03	Override Fin. Com. Rec. FY 03		
Sudbury Public Schools	382.68	393.46	401.26	410.74	348.10*	385.74*	-62.64	-25.00
L.S.R.H.S.	184.47	184.47	194.50	200.74	177.47	195.89	-23.27	-4.85
(Sudbury's share)	155.00	155.00	163.60	169.96	150.26	165.86	-19.70	-4.10
Public Safety	75.40	75.40	77.40	77.40	77.40	77.40	0	0
Public Works	33.03	33.03	33.00	33.00	30.00	33.00	-3.00	0
General Government	32.83	32.83	32.80	32.80	30.80	32.80	-2.00	0
Human Services	8.30	8.30	8.30	8.30	6.30	8.30	-2.00	0
Culture & Recreation	29.51	29.51	29.50	29.50	29.00	29.50	-0.50	0
TOTAL	716.75	727.53	745.86	761.70	671.86	732.60	-89.84	-29.10

*Estimates as of the date of this printing subject to further review.

APPENDIX III.

MANAGERS WITH SALARIES ABOVE \$70,000 FY 02 APPROPRIATION*

	<u>TOWN</u>	<u>Salary</u>	<u>Annuity</u>	<u>Deferred Comp.</u>	<u>Total</u>
Town Manager		\$110,925		\$2,500	\$113,425
Police Chief		\$ 99,424			
Fire Chief		\$ 91,542			
Police Lieutenant**		\$ 90,352			
Police Lieutenant**		\$ 84,584			
D.P.W. Director**		\$ 86,403			
Finance Director/Treasurer-Collector		\$ 77,166			
Assistant Town Manager		\$ 70,795			

SUDBURY PUBLIC SCHOOLS

Superintendent	\$125,000	\$15,000		\$140,000
Assistant Superintendent	\$104,200		\$500	\$104,700
Director of Business & Finance	\$ 92,000		\$500	\$ 92,500
Principal, Curtis	\$ 96,250		\$200	\$ 96,450
Principal, Loring	\$ 88,250		\$200	\$ 88,450
Principal, Nixon	\$ 85,650			
Principal, Noyes	\$ 84,200			
Principal, Haynes	\$ 83,200			
Special Education Administrator	\$ 84,000		\$200	\$ 84,200
House Masters, Curtis (3)	\$ 77,000-			
	79,500			
Assistant Principal, Loring	\$ 72,500			
Assistant Principal, Noyes	\$ 72,500			

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL***

Superintendent/Principal	\$125,000
House Masters (4)	\$ 74,624-
	84,794
Business Manager/Treasurer	\$ 88,000
Director of Student Services	\$ 84,794
Athletic Director	\$ 84,794

*Salary is base pay plus career incentive for Police and Fire and longevity where applicable. Does not include any sick buyback, paid detail, paid holidays, health insurance or other employee benefits.

**Positions are included in the Sudbury Supervisory Association. FY 02 salaries are subject to negotiation as part of the FY 02 labor agreement, which is not finalized as of the date of this printing.

***Total salary, of which Sudbury pays 84.67%.

APPENDIX IV.

COLLECTIVE BARGAINING

Bargaining Unit and Contract Terms

LSRHS

Three year contract covering school years 2000/01, 2001/02, 2002/03. Effective dates and percentage increases are: 9/1/2000 - 3.00%; 9/1/2001 - 3.50%; 9/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

K-8

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 4.16% (teachers) 4.00% (custodians);

7/1/2001 - 3.00%; 7/1/2002 - 3.00%. Negotiations for subsequent contract not completed.

TOWN

Fire

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 2.00% and 1/1/2001 - 2.00%; 7/1/2001 - 3.50%; 7/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

Police

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 2.00% and 1/1/2001 - 2.00%; 7/1/2001 - 3.50%;

7/1/2002 - 3.50%. Negotiations for subsequent contract not completed.

Public Works

Three year contract covering fiscal years 2002, 2003, 2004. Effective dates and percentage increases are: 7/1/2001 - 2.00% and 1/1/2002 - 2.00%; 7/1/2002 - 3.50%;

7/1/2003 - 3.50%. Negotiations for subsequent contract not completed.

Engineering

Three year contract covering fiscal years 2002, 2003, 2004. Negotiations still ongoing at time of this printing.

Supervisory

Three year contract covering fiscal years 2001, 2002, 2003. Effective dates and percentage increases are: 7/1/2000 - 3.00%; 7/1/2001 - 3.92%; 7/1/2002 - 3.92%. Negotiations for subsequent contract not completed.

NOTE: Percentage increases are for cost of living only and do not include changes for step, longevity or merit increases.

APPENDIX V.

FY02 CLASSIFICATION PLAN*

GRADE 1

Head Lifeguard

GRADE 2

Clerk I

GRADE 3

Clerk II/Senior Clerk

Library Clerk

Recording Secretary

GRADE 4

Accounting Clerk

Library Technician

Secretary I

Van Driver, Sr. Center

Senior Data Processing Clerk

Maintenance Custodian (40 hrs./wk.)

GRADE 5

Fire Dispatcher (4 days on, 4 off)

Technology Assistant

Library Office Coordinator

Data Collector

Census and Documentation Coordinator

Accounting Administrative Assistant

Part-Time Reference Librarian

Board of Health Coordinator

GRADE 6

Dog Officer

Police Dispatcher (4 days on, 2 off)

Secretary/Legal Secretary

Secretary II, Office Supervisor

Aquatic Supervisor

Youth Coordinator

Budget & Personnel Assistant

Admin. Asst. to Director of Park and Rec.

Payroll/Benefits Accounting Assistant

GRADE 7

Assistant Town Clerk

Assistant Children's Librarian

Head of Technical Services, Library

Outreach/Case Manager

GRADE 8

Assistant Assessor

Assistant Town Treasurer & Collector

Head of Circulation, Library

Children's Librarian

Zoning Enforcement Field Agent

GRADE 9

Administrative Assistant to Bd. of Selectmen

Assistant Town Accountant

Adult Services/Reference Librarian

Aquatic Facility Director

GRADE 10

Assistant Building Inspector

Management Analyst, D.P.W.

GRADE 11

Community Social Worker

Director, Council on Aging

Owner's Representative

GRADE 12

GRADE 13

GRADE 14

Assistant Town Manager

GRADE 15

Fire Chief

Police Chief

Finance Director/Treasurer-Collector

GRADE 16

GRADE 17

*All positions listed above are 35 hours per week unless otherwise noted. Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 35 hours per week. Overtime pay is calculated by multiplying 1.5 times the hourly rates.

APPENDIX V. pg 2
NON-UNION SALARY GRID
FY 03: 7/1/02 - 6/30/03

GRADE	Steps						
	Minimum						Maximum
	1	2	3	4	5	6	7
1	\$11.46 20,942	\$11.91 21,763	\$12.38 22,616	\$12.86 23,503	\$13.37 24,424	\$13.89 25,381	\$14.44 26,376
2	\$12.38 22,616	\$12.86 23,503	\$13.37 24,424	\$13.89 25,381	\$14.44 26,376	\$15.00 27,410	\$15.59 28,484
3	\$13.37 24,424	\$13.89 25,381	\$14.44 26,376	\$15.00 27,410	\$15.59 28,484	\$16.20 29,601	\$16.84 30,761
4	\$14.44 26,376	\$15.00 27,410	\$15.59 28,484	\$16.20 29,601	\$16.84 30,761	\$17.50 31,967	\$18.18 33,220
5	\$15.59 28,484	\$16.20 29,601	\$16.84 30,761	\$17.50 31,967	\$18.18 33,220	\$18.90 34,522	\$19.63 35,870
6	\$16.84 30,761	\$17.50 31,967	\$18.18 33,220	\$18.90 34,522	\$19.63 35,870	\$20.40 37,277	\$21.20 38,738
7	\$18.18 33,220	\$18.90 34,522	\$19.63 35,870	\$20.40 37,277	\$21.20 38,738	\$22.03 40,257	\$22.90 41,834
8	\$19.81 36,190	\$20.58 37,609	\$21.39 39,083	\$22.23 40,615	\$23.10 42,207	\$24.01 43,862	\$24.95 45,581
9	\$21.59 39,447	\$22.44 40,993	\$23.32 42,600	\$24.23 44,270	\$25.18 46,005	\$26.17 47,808	\$27.19 49,682
10	\$23.53 42,993	\$24.45 44,678	\$25.41 46,429	\$26.41 48,249	\$27.44 50,140	\$28.52 52,105	\$29.64 54,148
11	\$25.60 46,867	\$26.61 48,704	\$27.65 50,613	\$28.79 52,597	\$29.86 54,659	\$31.03 56,802	\$32.25 59,029
12	\$27.96 51,085	\$29.06 53,088	\$30.20 55,169	\$31.38 57,332	\$32.61 59,579	\$33.89 61,914	\$35.22 64,341
13	\$30.48 55,682	\$31.67 57,865	\$32.91 60,133	\$34.20 62,490	\$35.54 64,940	\$36.68 67,018	\$38.39 70,131
14	\$33.22 60,694	\$34.52 63,073	\$35.88 65,545	\$37.28 68,114	\$38.74 70,784	\$40.26 73,559	\$41.84 76,443
15	\$36.21 66,157	\$37.63 68,750	\$39.11 71,445	\$40.64 74,246	\$42.23 77,156	\$43.89 80,181	\$45.61 83,324
16	\$39.47 72,111	\$41.02 74,938	\$42.62 77,876	\$44.30 80,929	\$46.03 84,101	\$47.84 87,398	\$49.71 90,824
17	\$43.02 78,601	\$44.71 81,682	\$46.46 84,884	\$48.28 88,211	\$50.17 91,669	\$52.14 95,262	\$54.19 98,996

APPENDIX V. pg 3
NON-UNION EMPLOYEES
INDIVIDUALLY RATED FY03

LIBRARY

	Minimum	Step 1	Step 2
Library Page (Hourly)	\$7.62	\$7.96	\$8.23

HIGHWAY/PARK AND RECREATION

Temporary Laborer (Hourly):	\$8.21 - \$10.01
Temporary Snow Removal Equipment Operator (Hourly):	\$9.88 - \$12.37

PARK AND RECREATION	1	2	3	4	5	6	7
Teen Center Coordinator (Hourly):	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$30.00

Part time or seasonal hourly rated salary range
(Salary paid from program fees)

Position	1	2	3	4	5	6	7
Program Supervisor	\$14.00	\$14.50	\$15.00	\$15.50	\$16.00	\$16.50	\$17.00
Sports/Program Director	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00	\$30.00
Sports Clinician	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Preschool Instructor	\$11.00	\$11.50	\$12.00	\$12.50	\$13.00	\$13.50	\$14.00
Recreation Leader	\$ 7.00	\$ 7.50	\$ 8.00	\$ 8.50	\$ 9.00	\$ 9.50	\$10.00

ATKINSON POOL

Position	Hourly Rated Salary Range								
	(Part-Time and Fee for Service)								
Pool Receptionist	\$7.00	\$7.50	\$8.00	\$8.50	\$9.00	\$9.50	\$10.00	\$10.50	\$11.00
WSI or Baby-sitter	\$8.75	\$9.25	\$9.75	\$10.25	\$10.75	\$11.25	\$11.75	\$12.25	\$12.75
Supervisor (Shift-PT)	\$9.75	\$10.25	\$10.75	\$11.25					
Private Lessons	\$15.00 per class								
Lifeguard-in-Training	\$7.00								
Lifeguard	0-360 hrs.	361-720 hrs.	721-1080 hrs.	1081+ hrs.					
	\$7.75	\$8.25	\$8.75	\$10.00					
Specialty Instruction									
Diving (Non-certified)*	\$10.00								
Diving (Certified)	\$20.00	\$22.00	\$24.00	\$26.00					
Water Exercise (Non-certified)*	\$10.00								
Water Exercise (Certified)	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00			

*Non-certified instructors are required to become certified within one year.

SINGLE RATED

	Min.						Max.
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Custodian (Hourly-40 hrs.)	\$12.43	\$12.92	\$13.42	\$13.95	\$14.48	\$15.05	\$15.68
Director of Veterans' Services	\$9,313/Year						
Census Taker	\$6.75/Hour						
Election Warden	\$7.09/Hour						
Election Clerk	\$7.09/Hour						
Deputy Election Warden	\$7.09/Hour						
Deputy Election Clerk	\$7.09/Hour						
Election Officer & Teller	\$6.75/Hour						
Plumbing Inspector	\$26,000/Year						

APPENDIX V. pg 4
UNION EMPLOYEES FY 03

<u>FIRE DEPARTMENT</u>	<u>MIN</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>MAX</u>
Firefighter					
Annual	37,677	38,552	39,445	40,317	41,266
Hourly	17.19	17.58	17.99	18.39	18.82
Firefighter/EMT					
Annual	39,481	40,356	41,249	42,121	43,070
Hourly	18.01	18.41	18.81	19.21	19.65
Lieutenant					
Annual	42,011	42,983	43,980	44,953	46,012
Hourly	19.16	19.61	20.06	20.50	20.99
Lieutenant/EMT					
Annual	44,009	44,981	45,979	46,952	48,012
Hourly	20.07	20.52	20.97	21.42	21.9
Fire Captain					
Annual	46,841	47,927	49,038	50,123	51,304
Hourly	21.37	21.86	22.37	22.86	23.40
Fire Captain/EMT					
Annual	49,056	50,142	51,252	52,338	53,519
Hourly	22.38	22.87	23.38	23.87	24.41

Single Rated:

\$250 Annual Stipend and Step 1 Firefighter hourly rate as listed above.

Call Firefighter

Fire Prevention Officer

Fire Alarm Superintendent

Master Mechanic

Technology

Coordinator

\$800/Year

\$800/Year

\$800/Year

\$800/Year

Fire Department Training Officer

Emergency Medical Tech. Coord.

Fire Alarm Foreman

\$800/Year

\$800/Year

\$800/Year

Note: Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 42 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

<u>POLICE DEPARTMENT</u>	<u>MIN</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>MAX</u>
Patrolman					
Annual	39,056	39,957	40,897	41,816	42,645
Hourly	20.04	20.51	20.99	21.46	21.88
Sergeant					
Annual	46,861	47,945	49,065	50,170	51,168
Hourly	24.05	24.60	25.18	25.75	26.26

Single Rated:

Crime Prevention

Officer

Photo/Fingerprint Officer

Juvenile Officer

Safety Officer

Motorcycle Officer (half-time)

\$925/Year

\$925/Year

\$925/Year

\$925/Year

\$462.50/Year

Detective

Training Officer

Parking Clerk

Mechanic

Firearms Officer

DARE Officer

\$1,900/Year

\$925/Year

\$925/Year

\$925/Year

\$925/Year

\$925/Year

Note: Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 37.33 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

APPENDIX V. pg 5
UNION EMPLOYEES FY03

SUDBURY SUPERVISORY ASSOC.		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Supervisor of Town Buildings	1	42,872	44,159	45,483	46,849	48,254	49,702
Town Clerk	2	48,656	50,116	51,619	53,168	54,763	56,406
Supt. Parks/Grounds Management	3	45,681	47,051	48,463	49,916	51,414	52,957
Conservation Coordinator		44,367	45,698	47,068	48,481	49,936	51,433
Highway Superintendent	4	51,553	53,099	54,692	56,332	58,023	59,764
Health Director		58,246	59,993	61,793	63,647	65,556	67,523
Building Inspector		56,795	58,499	60,253	62,061	63,922	65,840
Director of Assessing		58,712	60,473	62,288	64,156	66,081	68,063
Park and Recreation Director	5	55,272	56,930	58,638	60,397	62,209	64,075
Town Planner		60,369	62,180	64,045	65,967	67,946	69,984
Town Accountant		58,712	60,473	62,288	64,156	66,081	68,063
Technology Administrator		58,712	60,473	62,288	64,156	66,081	68,063
Police Lieutenant/Admin. Asst.		62,785	64,669	66,609	68,607	70,665	72,785
Library Director		57,056	58,768	60,531	62,346	64,217	66,144
Town Engineer		70,150	72,255	74,422	76,655	78,954	81,323
Director of Public Works	6	72,069	74,231	76,458	78,751	81,114	83,547

1 This position also receives an annual stipend of \$13,050 as Wiring Inspector.

2 This position also receives an annual stipend of \$500 as Registrar of Voters.

3 This salary is split evenly between the Trees & Cemeteries and Parks & Grounds budgets. In addition, this position receives an annual stipend of \$7,500 for Tree Warden, Cemetery Superintendent, Pesticide Applicator and Herbicide Applicator.

4 This position also receives an annual stipend of \$10,000 as Highway Surveyor.

5 This salary is split between Park and Recreation Department and Pool Enterprise Fund.

6 This position also receives annual stipends of \$1,000 for Planning Board Agent, \$500 for Landfill Agent and \$500 for Conservation Agent. In addition, the Director of Public Works currently serves as the Town Engineer for an annual stipend of \$1,000.

APPENDIX V. pg 6
UNION EMPLOYEES FY03

PUBLIC WORKS DEPARTMENT

	START	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Foreman, Landfill	38,596	39,754	40,948	42,175	43,440	44,744	46,313
Foreman, Highway	38,596	39,754	40,948	42,175	43,440	44,744	46,313
Foreman, Tree & Cemetery	37,838	38,624	39,470	40,259	41,063	41,880	43,350
Master Mechanic	17.87	18.46	19.02	19.54	20.03	20.54	21.26
Assistant Mechanic	17.08	17.67	18.24	18.75	19.23	19.75	20.44
Heavy Equipment Operator	16.04	16.50	16.87	17.43	17.98	18.55	19.21
Tree Surgeon	16.04	16.50	16.87	17.43	17.98	18.55	19.21
Truck or Light Equip. Operator	15.08	15.46	15.90	16.20	16.52	16.86	17.45
Tree Climber	15.08	15.46	15.90	16.20	16.52	16.86	17.45
Heavy Laborer	14.21	14.61	14.94	15.33	15.74	16.15	16.72
Light Laborer	12.98	13.32	13.61	13.97	14.33	14.70	15.21
Landfill Monitor	12.12						

Note: Crew Leaders receive an annual stipend of \$3,095.

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

ENGINEERING DEPARTMENT*

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
E1 Engineering Aide I	24,686	25,428	26,193	26,982	27,791	28,626
E2 Engineering Aide II	28,388	29,242	30,118	31,025	31,954	32,914
E3 Engineering Aide III	32,648	33,630	34,636	35,675	36,745	37,848
E4 Jr. Civil Engineer	37,546	38,672	39,830	41,026	42,256	43,523
E5 Civil Engineer	42,241	43,506	44,817	46,158	47,542	48,968
E6 Sr. Civil Engineer	44,793	46,138	47,523	48,948	50,417	51,925
E7 Assistant Town Engineer	52,685	54,265	55,892	57,569	59,297	61,076

*These rates are for FY 01. Collective bargaining is in process as of the date of this printing.

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

NOTES

NOTES

2002 DOG LICENSES

LICENSING PERIOD ---JANUARY 1ST -- DECEMBER 31ST

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a letter from veterinarian. A spay or neuter certificate **MUST** accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

In accordance with Town Bylaw V. sec. 3, as of the first day of April each year, owners of dogs shall be subject to a \$25 penalty for each unlicensed dog, in addition to the license fee.

OWNERS NAME: _____ **TELEPHONE NO.** _____

ADDRESS: _____

NAME OF DOG: _____ **BREED:** _____ **AGE:** _____ **COLOR:** _____

MALE NEUTERED: _____ **MALE:** _____ **FEMALE SPAYED:** _____ **FEMALE:** _____
\$10.00 \$15.00 \$10.00 \$15.00

VOLUNTEER TO SERVE YOUR TOWN! REGISTER NOW!

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, 288 Old Sudbury Road, Sudbury, MA, 01776.

NAME: _____ **TEL.NO.** _____
ADDRESS: _____ **YRS. RES.** _____
OCCUPATION: _____
EDUCATION/TRAINING: _____
EXPERIENCE IN GOV'T: _____
INDICATE INTERESTS BELOW: _____

_____ Administration	_____ Elderly	_____ Negotiating Advisory
_____ Documents Preservation	_____ Election Officers	_____ Parks and Recreation
_____ Board of Appeals	_____ Facilities	_____ Personnel
_____ Cable Television	_____ Finance	_____ Planning
_____ Capital Planning	_____ General	_____ Regional
_____ Celebrations	_____ Health	_____ Resource Recovery
_____ Conservation	_____ Historical	_____ Sewer Assessment
_____ Cultural Affairs	_____ Housing	_____ Town Report
_____ Design Review Board	_____ Land Use	_____ Transportation
_____ Disabilities Commission	_____ Landscaping (Town)	_____ Veterans
_____ Economic Development	_____ Library	_____ Youth
_____ Education	_____ Memorial Day	_____ ANYTHING! (call us!)

Board of Selectmen
Sudbury
Massachusetts 01776

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