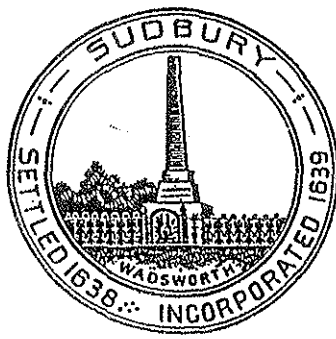


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TOWN of SUDBURY Massachusetts



OFFICIAL WARRANT

2001

ANNUAL TOWN MEETING

April 2, 2001 7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

March 26, 2001

Polls Open 7:00 A.M. to 8:00 P.M.

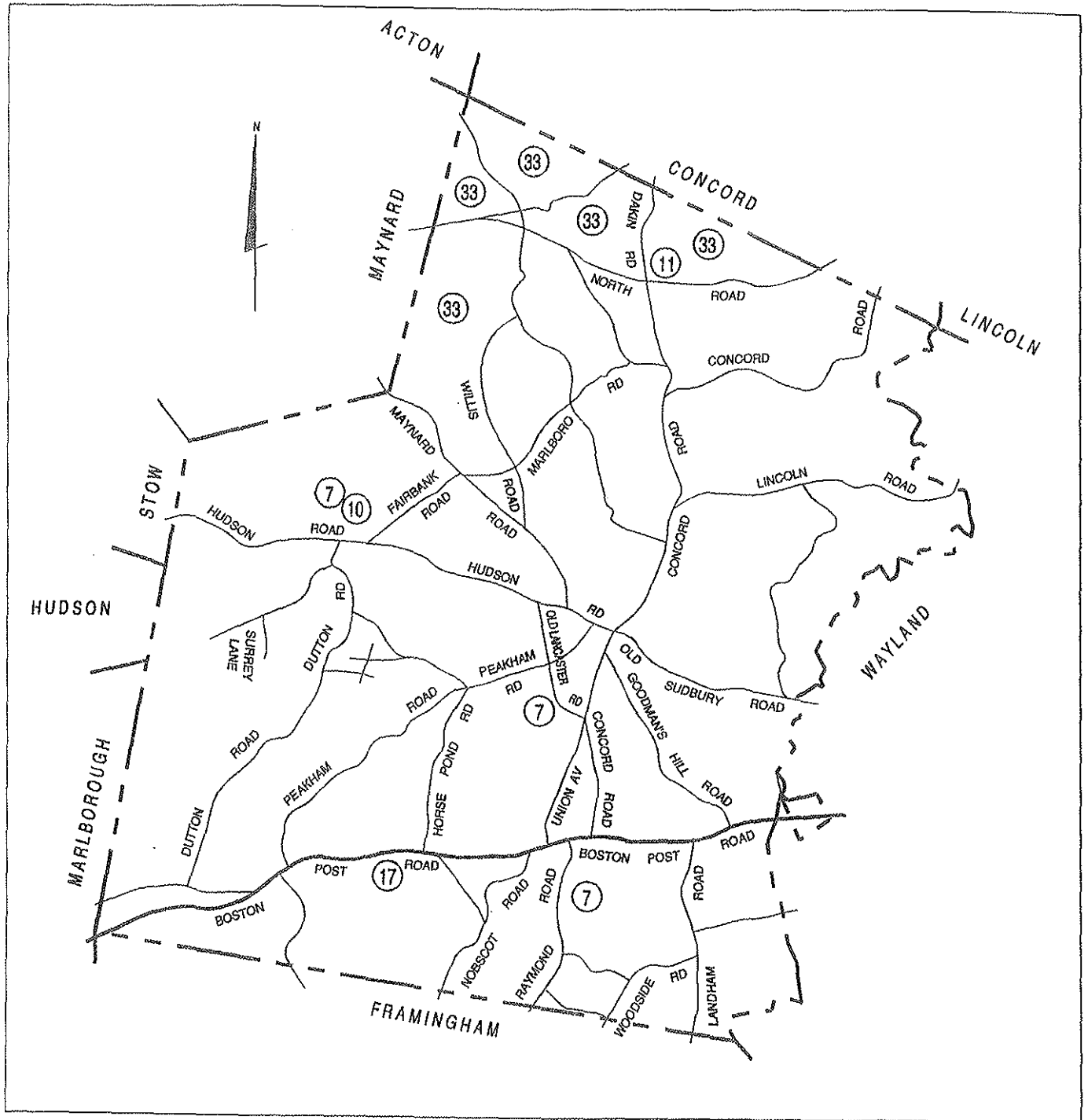
Precincts 1 & 2 - Fairbank Community Center, Fairbank Road
Precincts 3 & 4 - Sudbury Town Hall, Concord Road



BRING THIS BOOK WITH YOU

A TRUE AND ATTESTED
COPY
S.B. M...
CONSTABLE

MAP SHOWING LOCATION OF WARRANT ARTICLES



TOWN OF SUDBURY 2001 ANNUAL TOWN MEETING WARRANT

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SUMMARY OF BASIC TOWN MEETING PROCEDURES

Only Registered voters and Town employees may speak without leave of the Hall.

All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while sitting. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the Hall. If a voter is in disagreement with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted. If you are in attendance because of a matter of particular interest to you, it is unwise to "bolt" the Hall immediately after the vote is taken. It may be that someone will seek a count of the vote or will seek reconsideration.

The Moderator will never vote, and this is so even in the case where the Moderator's vote would break or create a tie.

The order of speaking is controlled by tradition and Article II, §10 of the Town Bylaws. The proponents of an article make the first motion under the article. A second is then required. The proponents then make a presentation in support of the motion. If the proponent of the article is a Town Board or Committee, any minority position of that agency will be heard next. The Finance Committee is next recognized, followed by the Selectmen and any other boards, which are required to report on the article. After the Town boards have spoken, the meeting proceeds to general debate on the matter and a vote.

Until everyone who wishes to be heard has been heard, no person may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article may not exceed ten minutes in length, and no other speech may exceed five minutes in length unless consent is given by a majority of those present and voting.

Always go to a microphone to speak. The basic record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak from a microphone. Each and every time you speak, you should begin by giving your name and your address again so the record can be clear. The LSRHS facility used for Town Meeting was designed so those in the audience could see those on the stage and not vice versa. As a result, the lights sometimes make it difficult for the Moderator to see certain areas of the Hall from the stage. This is one more reason why, if you wish to be recognized to speak, take your place at a microphone where you will easily be seen.

Motions for Reconsideration: The Town Bylaw on Motions for Reconsideration is somewhat complex. If reconsideration is sought of a matter, which has been voted upon during the same night of Town Meeting, a two-thirds vote is required. If reconsideration is sought after the close of the session at which the action was taken, a unanimous vote is required unless by noon of the day after the session a written notice of intent to seek reconsideration signed by 15 voters who attended the session at which the action was taken is filed with the Town Clerk. If that occurs, the chair will announce it at the next session and further announce that reconsideration will be in order as the first order of business at the next following session unless the warrant is completed that night, in which case it will be the last order of business that night. A two-thirds vote to reconsider the matter is then required.

All substantive motions, and that includes all main motions and motions to amend a main motion, must be provided to the Town Clerk and the Moderator in writing. Again, this is so there will be an accurate record of the meeting. Except when specifically requested by the Moderator, it is not necessary that the written motion be given to the Moderator and Town Clerk before it is actually made, but it should be furnished shortly thereafter.

Adjournment of any session will occur upon completion of the article under discussion at 10:30 P.M. unless there is a two-thirds vote to do otherwise.

A MOTION PRIMER

Contrary to popular belief, an article in the warrant is not "self-starting." If an article were to be called up, and nobody makes a motion under it, the article would simply be "passed over", and whatever action had been contemplated thereby would not occur. It is a motion, which puts an article "in play," and it is the motion, *not the article*, which is actually voted upon. Thus, while speakers may refer to passing, defeating, or otherwise dealing with "the article," in fact and in law, what the meeting deals with, debates, and votes upon are motions, not articles. The article in the warrant serves only the purpose of letting the voters know what may come before the meeting and the outside scope of what may be considered. It may be that a speaker will question whether a certain motion is "within the four corners of the article." Such a challenge requires the Moderator to determine whether the motion should be allowed, as being within a reasonable reading of the article as printed in the warrant, or be ruled out of order as being beyond the legitimate subject matter of the article.

Many times the first or "main" motion under an article will be "Move in the words of the article." By making such a motion, the speaker is adopting the article as his or her motion thereunder. This can only be done where the language of the article is drafted in such a way that it is susceptible of simple adoption as a motion.

Frequently there will be a motion "to indefinitely postpone" an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.

You may hear a "Motion for the previous question." Or, simply folks shouting, "question." This is a motion to terminate debate and requires a two-thirds vote to pass. The Moderator has discretion as to whether to accept a motion for the question and it will be refused if the Moderator does not believe there has been a fair opportunity for debate as of the time it is made. However, once made and accepted by the Moderator and seconded, it is voted upon without debate and upon passage terminates the debate then occurring and requires an immediate vote on the substantive or procedural matter on the floor.

For those who may have participated in other parliamentary activities: The sometimes frequently utilized in other *fora*, "Motion to Lay on the Table" is almost never used in Sudbury. The tradition here is to use the "Motion to Indefinitely Postpone" to perform the "killing" function of the motion to table, and to use a "Motion to Postpone to a Time Certain" to accomplish a "tabling" or temporary suspension of debate on a matter because of lack of information or other cause.

CONSENT CALENDAR

To expedite Town Meeting and save valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles that appear to the Moderator and the various boards and committees to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 2nd.

Please do your homework. If you have any questions about the articles, motions or procedure, please feel free to call the Town Manager's office, at 443-8891, ext.382, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If any voter has doubt about passing any motion, or wishes an explanation of any subject on the Consent Calendar, the voter should stand and say the word "hold" in a loud, clear, voice when the number is called. The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request was merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, and debated and voted on in the usual way. No voter should hesitate to exercise the right to remove matters from the Consent Calendar; it is the view of the voters as to the need for debate that is supreme, not that of the Town Officials who put together the Consent Calendar. However, it is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern. In past years, it has occasionally happened that articles were removed from the Consent Calendar and when reached in the normal course, passed unanimously without debate, thus indicating that the initial removal request was, perhaps, not fully considered before being exercised.

After calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar that follows. Complete reports are to be found under each article printed in this Warrant. Please review them carefully.

Article and Motion

Article 13. Chapter 90 Highway Funding: Move in the words of the article.

Article 14. Amend Bylaws, Art. XII - Town Property: Move in the words of the article.

Article 18. Real Estate Tax Exemption: Move in the words of the article.

Article 19. Accept Ch. 59, s.5K - Senior Property Tax Work-Off Abatement: Move in the words of the article.

Article 20. Accept Ch. 59, s.5 (54) -- Small Personal Property Accounts: Move to accept the provisions of Clause 54 of Section 5 of General Laws Chapter 59 as authorized by Chapter 159, Section 114 of the Acts of 2000, and to establish commencing Fiscal Year 2002 a minimum taxable fair cash value of \$5,000 for personal property accounts.

Article 21. Council on Aging Revolving Fund: Move to authorize for Fiscal Year 2002, the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E1/2, the amount to be expended therefrom shall not exceed the sum of \$12,000.

Article 22. Goodnow Library Revolving Fund: Move to authorize for Fiscal Year 2002, the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$5,000.

Article 23. Sudbury Schools - Bus Revolving Fund: Move to authorize for Fiscal Year 2002 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school transportation, to be funded by user fee collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$100,000.

Article 24. Sudbury Schools - Early Childhood Revolving Fund: Move to authorize for Fiscal Year 2002 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school early childhood instruction, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$25,000.

Article 25. Youth Commission Revolving Fund: Move to authorize for Fiscal Year 2002 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$50,000.

Article 26. Recreation Programs Revolving Fund: Move to establish and authorize for Fiscal Year 2002 the use of a revolving fund by the Park and Recreation Commission for youth programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$150,000.

Article 27. Teen Center Revolving Fund: Move to establish and authorize for Fiscal Year 2002 the use of a revolving fund by the Park and Recreation Commission for youth programs and activities, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$25,000.

Article 28. Cable Television Revolving Fund: Move to establish and authorize for Fiscal Year 2002 the use of a revolving fund by the Town Manager for local access services and Town institutional network (I-Net), to be funded by annual television license fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$2,000.

Article 29. Conservation Revolving Fund: Move to authorize for Fiscal Year 2002 the use of a revolving fund by the Conservation Commission for the administration of the Wetlands Administration Bylaw, to be funded by application fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 30. Dog Revolving Fund: Move to authorize for Fiscal Year 2002 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, regulation of dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaw; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended with the approval of the Town Clerk; the amount to be expended therefrom shall not exceed the sum of \$24,000.

Article 31. Amend Bylaws, Art. XVII, s.3 - Town Clerk Fees: Move in the words of the article.

Provisions for the Disabled

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. Therefore, we urge those who may require particular accommodations to read the following carefully.

Parking: "HP" parking spaces will be provided at locations closest to the main entrance to the auditorium. There is a clear path of travel to the entrance doors. Police on duty will provide assistance as needed, or requested.

Persons with Ambulatory Disabilities: Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

Persons who are Blind or have Vision Impairments: Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

Persons who are Deaf or have Hearing Impairments: A limited number of headphone amplifiers connected to the public address system are available for the use of persons with hearing impairments. Please ask for Jan Silva when you enter the auditorium to obtain one of these amplifiers. For persons who are deaf and require a sign language interpreter, please contact the Selectmen's Office no later than March 26, 2001. As there is great demand for qualified interpreters, advance notice will facilitate their availability.

Restrooms: Restrooms are located off the foyer inside the entrance to the auditorium. These restrooms are not accessible to persons who use wheelchairs. If you require an accessible facility, the Police Officer on duty will provide directions, and assistance if required, to the nearest accessible restroom in the High School.

Refreshments: Coffee and other refreshments are located in the High School corridor at the rear of the stage. Presently, direct access to this area requires the use of stairs. You may need assistance to obtain refreshments.

If you have any questions regarding these, or any other matters which address accommodations, please contact Jan Silva at 443-8891, extension 382; or through the Mass. Relay service of VERIZON: 1-800-439-2370 (V/TDD).



[PART I]

**TOWN OF SUDBURY
ANNUAL TOWN MEETING
WARRANT**

Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1 and 2 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Monday, March 26, 2001, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator for one year; one member of the Board of Assessors, two Goodnow Library Trustees, one member of the Board of Health, two members of the Park and Recreation Commission, one member of the Board of Selectmen, two members of the Sudbury School Committee and two members of the Planning Board, all for three years; one member of the Planning Board for two years; one member of the Planning Board for one year; and one member of the Sudbury Housing Authority for five years; and to vote on the following questions:

BALLOT QUESTION NO. 1

Shall Sudbury accept sections 3 to 7 inclusive, of Chapter 44B of the General Laws, in accordance with the summary which appears below?

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, establish a dedicated funding source to acquire and preserve open space, parks and conservation land, protect public drinking water supplies, and scenic areas, protect farm land and forests from future development, restore and preserve historic properties, and help meet local families' housing needs. In Sudbury, the Community Preservation Act will be funded by an additional excise of 3% on the annual tax levy on real property and by matching funds provided by the state. The following exclusions shall be permitted:

1. Property owned and occupied as a domicile by any person who qualifies for low income housing or low or moderate income senior housing in the Town, as defined in section 2 of said Act;
2. Class three, commercial, and class four, industrial, properties as defined in G. L. c.59, Section 2A; and
3. \$100,000 of the value of each taxable parcel of residential real property.

Any taxpayer receiving an exemption of real property authorized by Chapter 59 of the General Laws shall be exempt from this Act. A Community Preservation Committee composed of local citizens will make recommendations on the use of the funds and all expenditures will be subject to a vote of Town Meeting and an annual audit.

YES _____ NO _____

ADDITIONAL SUMMARY:

Please refer to a more detailed explanation under Articles 15 and 16 starting on page 23.

Estimated tax impact on an average priced \$360,000 home, based on the FY2000 rate, is \$129.95.

A "yes" vote on this question will accomplish the Town's acceptance of sections 3-7 of Chapter 44B of the General Laws, the Community Preservation Act (CPA), allowing the Town to create and administer a Community Preservation Fund by putting a surcharge on property taxes, and binding the Town to continue compliance with the CPA for a period of five years; and a "no" vote will not enable such action.

ARGUMENT FOR PASSAGE:

Adopting the CPA surcharge can mean nearly \$1 million annually for Sudbury to use on open space, affordable housing, historic preservation and recreational land. If Sudbury signs on in the first year of the act, up to \$600,000 could come to Sudbury from the state. The state funds are from recording fees at the Registry of Deeds and are not dependent on legislative appropriation.

Open space acquisition, community housing and historic preservation would each get a mandatory 10% of CPA revenues. After that, remaining funds may be distributed among those three, plus recreational land. A 3% surcharge would make available an estimated \$100,000 annually for often neglected programs. A guaranteed cash flow would allow long term planning for housing and historic preservation.

The Town could borrow against anticipated revenues, reducing the need for additional taxes. Projects funded in this way would be paid from the surcharge.

The exemptions included for low-income homeowners, low and moderate income seniors, the first \$100,000 valuation of all homes, and business and industrial uses ease the burden on those who would be most adversely affected by the surcharge.

In future years, Town Meeting may make adjustments to these conditions, including the rate of the surcharge, if participation in the CPA seems not to be working well as originally adopted. Finally, the Town can discontinue the program after 5 years, except to continue the surcharge as needed to fund any borrowing that extends beyond that time.

ARGUMENT IN OPPOSITION:

Tax bills are already very high. Taxpayers are paying for the recently completed elementary and middle schools and with the pending high school construction project, taxes will go even higher. Even with the exemptions included, the average homeowner cannot afford these increases, not to mention those on limited incomes.

The Community Preservation Act could be reconsidered and adopted at a later time. There are a number of high priority capital spending items needing attention, including 1) approximately \$4.5 million to replace the Town's Highway Garage, 2) \$150,000 for walkway construction, 3) approximately \$300,000 for Haskell Field, and 4) unknown dollars for town administrative offices. The Town has spent large amounts in recent years to acquire open space. We have not done enough for other capital needs of the Town. We should fund our capital needs first, and then consider adopting the CPA.

Additionally, the law does not give the Town full flexibility on how it wishes to expend its funds. Does the Town really want to set aside funds for housing, historic preservation, and open space preservation?

There will be administrative costs to implement the CPA, estimated at \$11,000 in the first year and \$2500 annually thereafter. These costs are not allowed to be paid for out of the Community Preservation Fund, but rather paid for with our taxes.

BALLOT QUESTION NO. 2

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued in order to remodel, reconstruct, construct additional space or make extraordinary repairs to the existing Town Highway Department facility off Old Lancaster Road and/or construct a new Town facility, purchase additional equipment and furniture, and landscaping, and to pay for all expenses connected therewith?

YES ____ NO ____

SUMMARY:

Under Article 7, the Capital Budget, of the April 2001 Annual Town Meeting, the Town will be asked to approve an expenditure of \$4,733,800 (\$4,683,800 + \$50,000 bonding costs) to construct and/or reconstruct a Department of Public Works facility on the Highway Department site at 275 Old Lancaster Road. This ballot question seeks to exclude the principal and interest to pay for this project from the Proposition 2 1/2 levy limit. The new facility is planned to house Highway Department offices and equipment plus the Engineering, Parks Maintenance, Planning, Conservation, Health, and Building Departments. A more detailed report may be found under Article 7 on pages 7-10.

Estimated impact on the tax rate: \$0.26 per \$1000 assessed value at its highest point of the bonding period (based upon a 15-year bond at 5% and assessed valuation of \$1,946,729,200). Tax impact on a \$360,000 home is estimated at \$92.56 in the highest year, and would average \$74.05/year during the 15-year bonding period.

A "yes" vote on this question will authorize the Town to fund construction of a new Department of Public Works facility outside of the Town's levy limit and therefore allow the project to go forward, subject to Town Meeting appropriation; a "no" vote will mean the project cannot proceed at this time.

ARGUMENT FOR PASSAGE:

There are two major reasons for passage of this question. First, the current highway garage, built in 1956, is in a dangerous state of deterioration. The health and safety of town employees are at risk, and the Town is incurring a significant liability continuing to use the building. The financial costs of delaying dealing with the problem escalate each year. We waste money with "band-aid" spending on the most critical safety items, expensive DPW equipment deteriorates faster when it is not garaged properly, and construction costs grow (\$2,575,000 estimated in 1995; \$3,026,000 in 1997; \$4,733,800 today).

Secondly, by approving funding for this project, the Town will be taking an important step toward solving its overall problems with space and inadequate facilities for Town operations. Creating additional office space at this site will have a "ripple" effect that can help the Town achieve its goals of centralizing Town and School administrative staff in the Town Center area and relieving the space crisis at the Fairbank Community Center.

The Public Works Department provides services that are vital to public safety and all Town and School operations. There is widespread agreement among Town and School officials that replacing the Garage facility is our highest priority project at this time. The Finance Committee and Capital Improvement Planning Committee strongly support the Selectmen's request for this funding. The project must not be put off again.

Approval of this debt exclusion question will increase taxes temporarily, only for the cost and term of the bond.

ARGUMENT IN OPPOSITION:

Approval of this question will increase real estate taxes and personal property taxes by adding an estimated twenty-six cents to the tax rate in the highest year of the bonding term. This means a \$360,000 home would receive a tax increase of \$92.56 in that year.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional District School Committee.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 2, 2001, at 7:30 o'clock in the evening, then and there to act on the following Articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2000 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen supports this article.

ARTICLE 2. FY01 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 4, FY01 Operating Budget, of the 2000 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY01 Operating Budget to make adjustments at the Annual Town Meeting if necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 3. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 4. FY02 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2001 through June 30, 2002, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; and to further determine that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expended FY 00	Appropriated FY01	Tot-Dept Req. FY 02	Non-Override FinCom FY-02	Override Request FY02
Sudbury Public Schools (Gross)	17,240,956	19,804,833	21,715,311	21,354,919	21,639,831
Sudbury Public Schools: Offsets	543,402	581,860	632,620	632,620	632,620
Sudbury Public Schools (Net)	16,697,554	19,222,973	21,082,691	20,722,299	21,007,211
SPS Employee Benefits	1,698,990	2,160,140	2,875,346	2,802,746*	2,855,546*
Sudbury Public Schools Total	18,396,544	21,383,113	23,958,037	23,525,045	23,862,757
L.S.R.H.S. (Assessment)	9,570,936	10,336,491	11,550,310	11,029,036	11,401,008
M.R.V.T.H.S. (Assessment)	235,589	256,112	319,158	319,158	319,158
TOTAL SCHOOLS:	28,203,070	31,975,716	35,827,505	34,873,239	35,582,923
100: General Government	1,508,719	1,657,764	1,890,113	1,810,518	1,864,616
200: Public Safety	4,904,199	4,565,283	5,161,382	4,762,214	4,873,589
400: Public Works	1,971,016	2,213,525	2,545,554	2,293,435	2,368,938
500: Human Services	479,310	476,077	585,777	517,075	527,165
600: Culture & Recreation	699,263	768,527	852,914	786,066	801,036
900: Unclassified/Transfer Accts.	159,628	523,467	410,580	400,680	430,580
900: Employee Benefits	1,675,876	1,953,729	2,133,379	2,120,179	2,133,379
Sub-Total: Town Services	11,398,010	12,158,372	13,579,699	12,690,167	12,999,303
700: Debt Service	5,124,295	4,206,637	10,424,391	10,424,391	10,424,391
Sub-Total: Other	5,124,295	4,206,637	10,424,391	10,424,391	10,424,391
TOTAL OPERATING BUDGET	44,725,375	48,340,725	59,831,595	57,987,797	59,006,617
<i>(not including Enterprise Funds)</i>					

* To be transferred to 900 Employee Benefits.

SEE DETAILED LINE ITEM BUDGET IN THE FINANCE SECTION, PART II, OF THIS WARRANT.
Finance Committee reports on each budget section are included therein.

ARTICLE 5. FY02 SOLID WASTE DISPOSAL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY02 budget of the Solid Waste Disposal Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expended FY 00	Appropriated FY01	Tot Dept Req FY 02	Non-Override FinCom FY 02	Override Request FY02
Solid Waste Disposal Enterprise Fund					
Total Direct Costs (Appropriated)	209,384	238,855	239,536	239,536	239,536
Total Indirect Costs (Not Appropriated)	26,060	26,703	26,703	26,703	26,703
TOTAL SOLID WASTE ENTERPRISE	235,444	265,558	266,239	266,239	266,239
Solid Waste Receipts	246,769	265,985	265,000	265,000	265,000
Retained Earnings	0	0	0	0	0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Solid Waste Disposal Enterprise Fund FY02 Budget as presented by the Finance Committee.

ARTICLE 6. FY02 POOL ENTERPRISE FUND BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY02 budget of the Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expended FY 00	Appropriated FY01	Tot Dept Req FY 02	Non-Override FinCom FY 02	Override Request FY02
Pool Enterprise Fund					
Total Direct Costs (Appropriated)	365,572	370,080	397,366	393,484	393,484
Total Indirect Costs (Not Appropriated)	30,119	35,209	37,785	37,785	37,785
TOTAL POOL ENTERPRISE	395,691	405,289	435,151	431,269	431,269
Pool Receipts	371,047	405,289	400,000	400,000	400,000
Retained Earnings	0	0	0	0	0

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of the Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Pool Enterprise Fund FY02 Budget as presented by the Finance Committee.

ARTICLE 7. FY02 CAPITAL BUDGET

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase or acquisition of capital items including, but not limited to, capital equipment, construction, and land acquisition; and to determine whether this sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Capital Improvement Planning Committee. (Two-thirds vote required, if borrowed)

<u>Capital Item</u>	<u>CIP Com Rec.</u>	<u>FinCom Rec.</u>
Public Works Facility	\$4,683,800	To be made at Town Meeting
Feeley Park Restrooms	48,000	
Haskell Field Improvements	200,000	
Walkways	150,000	

Note: Borrowing costs, as necessary, to be added.

CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT:

The Capital Improvement Planning Committee is recommending funding for a total of \$5,236,800 in capital projects for FY2002. In addition to the above four projects to be funded by borrowing (\$5,081,800), five other items are being recommended for funding within the Operating Budget (\$155,000). Please refer to the Committee's report in Part II, the Financial Section.

The estimated tax impact for the above recommended projects, their description, and statements of need follow:

Construct Public Works Facility

Estimated impact on the tax rate for \$4,733,800 borrowing (including \$50,000 bond and note issuance expense): \$0.26 per \$1000 assessed value at its highest point (based upon 15-year bond). Tax impact on a \$360,000 home is estimated at \$92.56 in the highest year, and would average \$74.05/year during the 15-year bonding period.

This article is the Town's fourth attempt since 1995 to obtain funds to allow this critical project to be undertaken. Once the article was postponed (1996). Twice the article received approval and an appropriation from Town Meeting, but later was not approved for a debt exemption by the voters of the Town (1995 and 1997) due to other financial priorities. The garage continues to deteriorate and jeopardize the safety of our employees, the expensive equipment that can't fit into the facility, and the productivity of our public works operations. And the cost of replacing the facility continues to grow.

The Public Works Department is a key element in our government's ability to provide services to the Town, the schools and our residents and businesses. The DPW builds and maintains walkways, repairs, plows and maintains the roads, cares for the fields at the schools and recreation sites, plows the school parking lots and driveways, maintains the cemeteries, and takes care of the public trees, among many other duties. But the facility the Department relies on is too small, too old, and increasingly dangerous. The building was originally constructed in 1956, when the department had 4 full-time employees and 4 vehicles. Today, we have 21 full-time employees, over 35 vehicles, and a host of regulations and service demands we did not have 45 years ago. This current facility has structural roof damage, lacks a fire suppression system, does not meet ADA and OSHA regulations, and does not support environmentally sound operations. It does not protect many of our capital assets from deterioration, and it leaves the

Town exposed to employee injuries and related liability. Finally, it is a very unappealing place to work in or visit.

The project as presented in this article will not only replace the garage with an improved building, it will also create office space for up to six additional Town departments, including the Engineering Department, Parks Maintenance, Planning Board, Building Inspector, Board of Health and Conservation Commission. This will allow the Public Works Director/Town Engineer to have his office at the same location as the rest of his department and create "one stop" permitting for anyone who needs to meet with and/or obtain permits from various town offices. Finally, this will reduce the need for additional office space at either the Flynn Building or the Town Hall, and give the Town flexibility to solve other pressing space needs.

The Board of Selectmen has recognized and supported the importance that the community has placed on superior education for its school-aged children. To that end, addressing the elementary school, middle school and finally the regional high school facilities has been the priority. The Public Works facility needs our attention now. The Town has reached the point where it can no longer wait. As Town officials, we have crossed our fingers and hoped that the garage facility would continue to be usable, even in this poor condition, for a few more years. We must not allow any further distractions to deter us from gaining approval for this necessary and critical effort. The Board strongly urges support for this article. The time is now to address this important need. Further reports will be made at Town Meeting.

Feeley Park Restrooms

Estimated impact on the tax rate for \$48,000 borrowing: \$0.01 per \$1000 assessed value at its highest point (based upon 5-year bond). Tax impact on a \$360,000 home is estimated at \$2.01 in the highest year, and would average \$1.97/year during the 5-year bonding period.

The Feeley Park restrooms were constructed inexpensively over 20 years ago as a concrete block building. The facility has deteriorated with rusted doors, sinks and fixtures. The proposal includes the removal of the existing facility and construction of a new facility. This facility is low maintenance and a vandal resistant restroom with a design life of at least 50 years. The pricing of this turnkey operation includes engineering plans, site work, and installation of a fully constructed, pre-fab facility attached to a concrete floor slab that is 99% waterproof and urine resistant. This type of flooring prevents any soaking into the floor that causes odor, a major reason why people complain about this type of facility. Feeley Park has seen a tremendous increase in use as this is the site for softball (girls, women, men, LSRHS teams), baseball (LSRHS, Sudbury Babe Ruth, American Legion, Yankee over 30), and six tennis courts (general public, LSRHS). With this additional field use is the demand for an acceptable/useable facility for participants as well as spectators.

Haskell Field Improvements

Estimated impact on the tax rate for \$205,000 borrowing (including \$5,000 bond and note issuance expense): \$0.01 per \$1000 assessed value at its highest point (based upon 10-year bond). Tax impact on a \$360,000 home is estimated at \$5.15 in the highest year, and would average \$4.77/year during the 10-year bonding period.

The Capital Improvement Planning Committee recommends expenditure of \$200,000 in FY02 toward the implementation of plans for Haskell Field. This amount will cover the five-acre expansion of the field space and partial funding of a new replacement building for washroom, storage, concession, and meeting room facilities. This recommendation does not fully fund the \$299,592 request of the Park and Recreation Commission and delays funding for replacement of the two tennis courts. Because of the amount of other competing projects, the Committee could not recommend more than \$200,000 at this time. It is anticipated that another incremental appropriation will be considered for FY03. A full report of the Park and Recreation Commission concerning this project may be found under Article 11.

Walkways

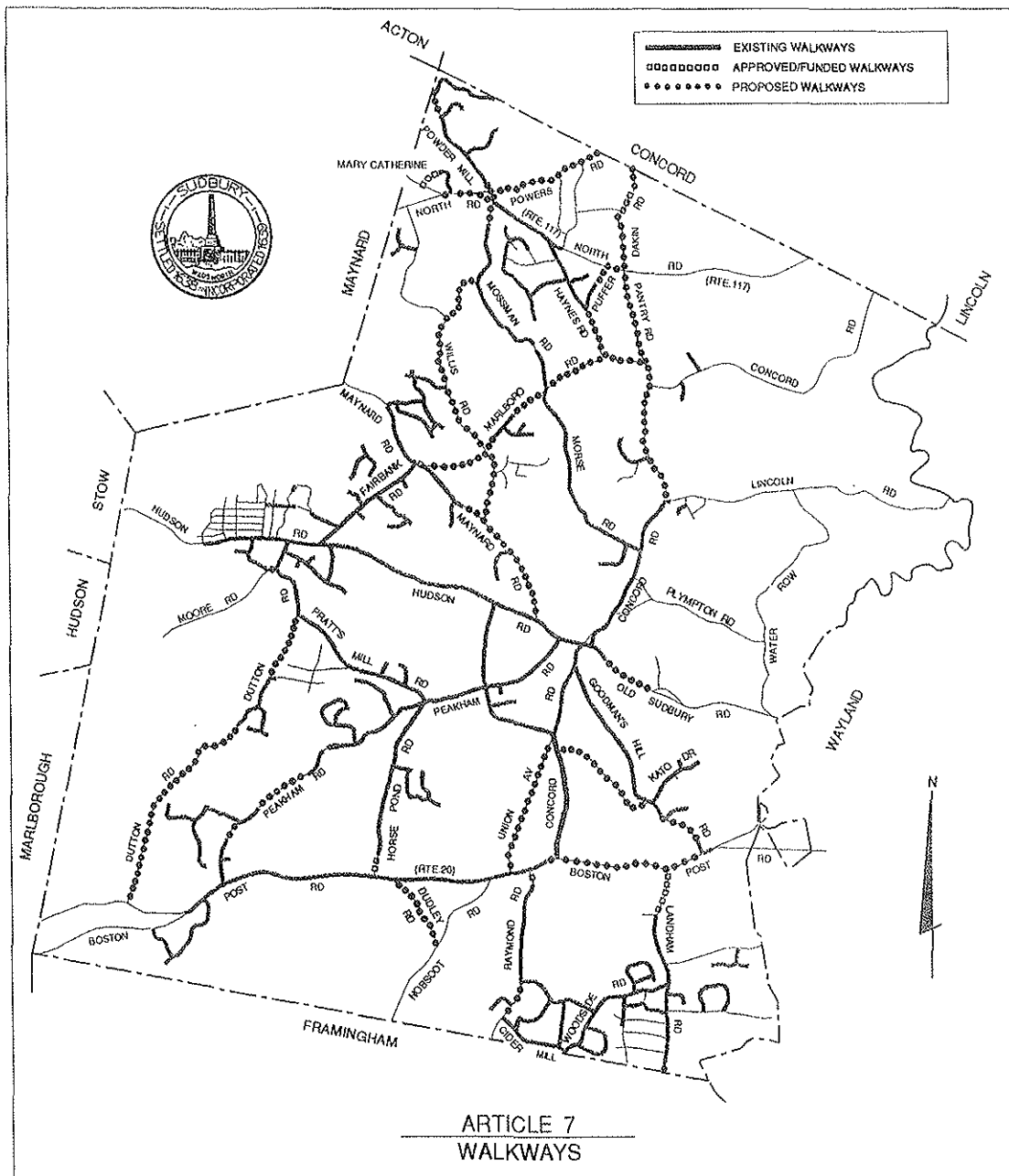
Estimated impact on the tax rate for \$155,000 borrowing (including \$5,000 bond and note issuance expense): \$0.02 per \$1000 assessed value at its highest point (based upon 5-year bond). Tax impact on a \$360,000 home is estimated at \$6.49 in the highest year, and would average \$6.36/year during the 5-year bonding period.

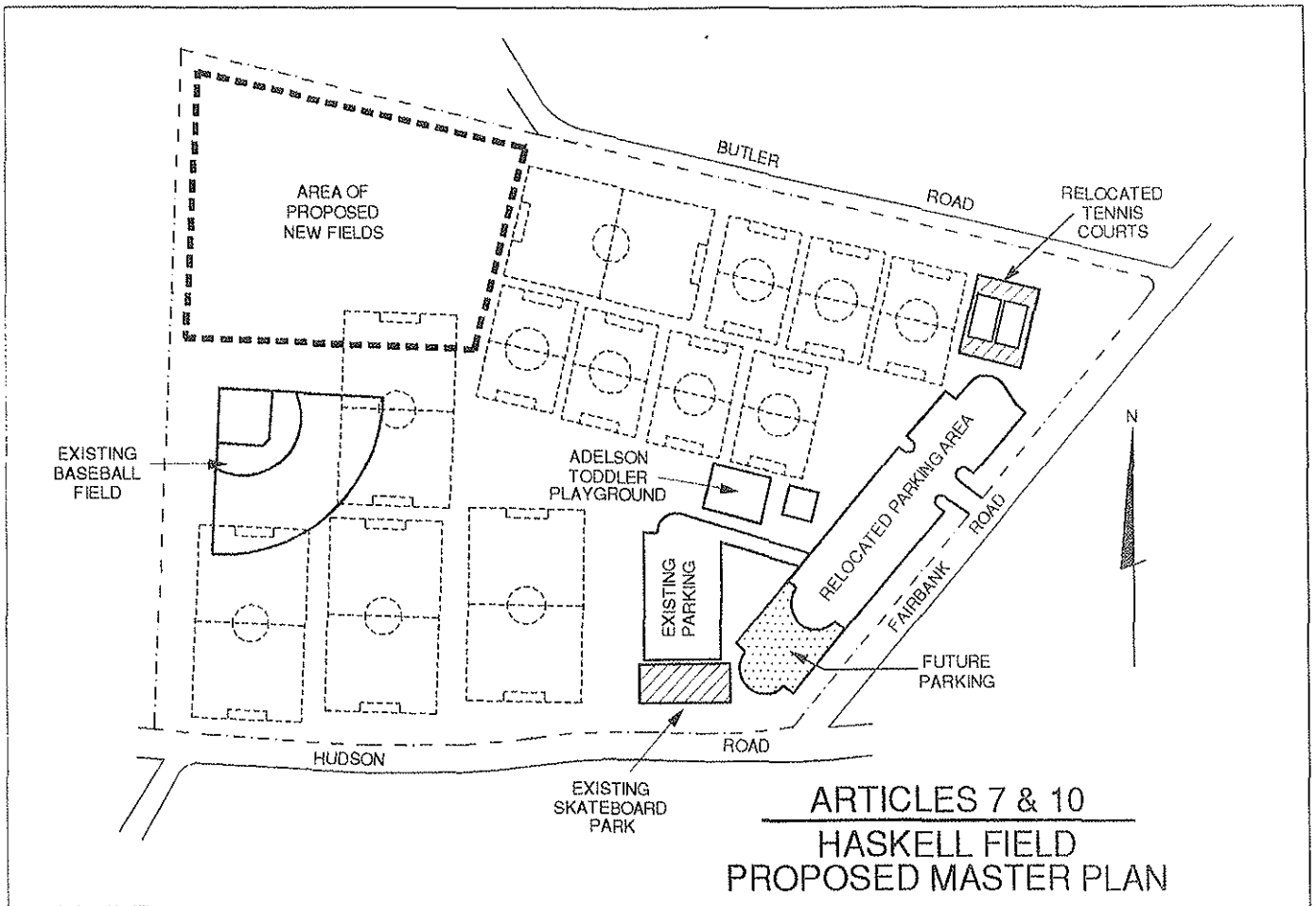
The CIPC recommends the Town appropriate \$150,000 for walkways again in this fiscal year. With this sum, progress can be made toward completing Sudbury's townwide plans for walkway construction.

The February 2000 Report of the Walkway Committee documented the public support for expanding the walkway network, and the severity of the need for walkways in many locations throughout town. The FY02 Capital Budget request to fund \$150,000 for walkways will allow the Town to improve pedestrian safety in critical areas. Continued support of an annual sum of money for walkways will allow the Department of Public Works to schedule this work in a more efficient manner, thus reducing the overall price of construction.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.





ARTICLE 8. STABILIZATION FUND

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow setting aside any available funds in the Stabilization Fund for future use. A report and recommendation will be made at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 9. ZONING BYLAW RECODIFICATION

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, by deleting said Article IX in its entirety and substituting therefor a new Zoning Bylaw in the form and content contained in a document entitled, "Proposed Sudbury Zoning Bylaw" dated February, 2001, a copy of which is on file in the offices of the Town Clerk, Board of Selectmen and Planning Board, or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: This article would allow the citizens, boards and commissions of the Town to work with a current, comprehensive and more user friendly zoning bylaw, without changing the intent. The existing bylaw has a number of ambiguities, inconsistencies, and repetitions, and in places is not consistent with current state law or case law. The goal of this article is to replace a bylaw that has developed piecemeal over the last three decades with one that is more streamlined, better organized, and more up-to-date.

The first Zoning Bylaw was adopted in 1931. It received major revisions in 1939 and 1953. In 1967, the entire bylaw was recodified. There have been many revisions and additions in the 33 years intervening between now and the last recodification. A new recodification of the Zoning Bylaw is overdue.

Background: While this project had been considered for several years, it was the LEAP School issue on Dakin Road two and one half years ago that gave the Selectmen the impetus to immediately begin the process. They recognized the effort would need a carefully laid out step-by-step process, expert assistance, and many opportunities for citizens and boards and committees to be involved. Actions that were initiated include:

- Hiring of Attorney Mark Bobrowski, a zoning expert who has assisted many communities in similar recodification efforts, to prepare initial draft of bylaw;
- Creation of a committee made up of members of the Planning Board, Board of Appeals, Conservation Commission, Design Review Board, Board of Selectmen, plus the Town Manager, Building Inspector, Director of Public Works, Town Planner, Town Clerk and Town Counsel, to study the drafts section by section;
- Six public hearings by the Planning Board on major sections of the revised bylaw;
- Extensive publication of the effort and availability of drafts to the public;
- At least 30 working sessions between those of the committee and those of various other boards.
- Presentation of an article at Special Town Meeting last October to inform voters about the project.
- After five drafts, the final version is now on the website, available at the Goodnow Library, Town Clerk's Office, Selectmen's Office, and Planning Board, and a mailed copy may be requested by calling 443-8891, ext. 382.

The Board of Selectmen strongly supports and urges passage of this article in order to accomplish the long held objective of updating the bylaw and also not to let go to waste the enormous investment of resources, time and effort dedicated to bring this article to Town Meeting.

The Board would like to thank all of the professional staff as well as members of all the various boards and commissions that have been involved in this project.

The following chart lists the changes that have been made to the Zoning Bylaw, section by section, following the format of the existing bylaw. The chart allows the reviewer to find an existing provision (shown in the first column), and then locate where that provision is in the draft text. Interested readers are urged to review these changes with the full copy of the draft bylaw, copies of which are available at locations throughout Town, including the Goodnow Library, Loring Parsonage, Town Clerk's Office, Planning Board Office, the Flynn Building, Fire Headquarters, and the Police Station. Additional explanation is contained in the draft bylaw in italics, typically appearing at the end of sections that were changed. In many cases, the original wording is shown to illustrate the difference in the two bylaw versions.

Changes are categorized into 4 categories:

No Change - bylaw should appear word for word, however numbering and formatting are different

Very Minor Change - including typographical, grammatical and punctuation errors, reorganization of bylaw provisions, removal of redundancies and rewording of provisions without changing the intent

Minor Change As Recommended by the Review Committee - including clarification of provisions, minor changes to the intent, or complete rewording

Major Change - drastic changes to the intent of provisions and new sections

ZONING BYLAW COMPREHENSIVE REVISION
FEBRUARY 2001

EXISTING BYLAW REFERENCE	PROPOSED SECTION	COMMENTS	CHANGE TYPE
I.A. PURPOSE	1100 PURPOSE	Reworded, reflects state law	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
I.B. BASIC REQUIREMENTS	1210 BASIC REQUIREMENTS		NO CHANGE
I.C. DEFINITIONS	7000 DEFINITIONS	<ul style="list-style-type: none"> • New definitions added • Few changes to existing definitions 	MAJOR CHANGE
I.D. NON-CONFORMING BUILDINGS AND USES	2400 NON-CONFORMING USES AND STRUCTURES	<ul style="list-style-type: none"> • Wording changes for clarity • Loss of protected status of non-conforming uses or structures within 2 years if not in active use (section 2450) • Reversion to nonconformity (section 2470) 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
I.E. SALE OF FARM PRODUCTS	2230 - USE TABLE (Farm Stand, nonexempt)	Definition revised	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE

I.F. CERTAIN OPEN SPACE, EDUCATIONAL, RECREATIONAL, RELIGIOUS AND CHILD CARE USES	2130, 2140 and 2230 - USE TABLE	<ul style="list-style-type: none"> New wording seeks to protect town by allowing review of exempt uses. Clarifies difference between exempt and non-exempt uses. 	MAJOR CHANGE
I.G. SINGLE DWELLING PER LOT	2210 PRINCIPAL USE REGULATIONS		NO CHANGE
I.H. FLOOD PLAINS (combined with III.E)	4100 FLOOD PLAIN OVERLAY DIST.	District delineation combined with use provisions.	VERY MINOR CHANGE
I.I. and III.G. WATER RESOURCE PROTECTION DISTRICTS	4200 WATER RESOURCE PROTECTION OVERLAY DISTRICT	District delineation combined with use provisions.	VERY MINOR CHANGE
II.A, II.B, II.C. ESTABLISHMENT OF DISTRICTS	2110 ESTABLISHMENT OF DISTRICTS APPENDIX C	<ul style="list-style-type: none"> Reworded slightly. Metes and bounds descriptions of districts inserted into Appendix C. All zoning districts listed in this section, including overlay districts. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
III.A.1 PERMITTED USES, RESIDENCE DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> Boarding house by Special Permit Truck gardening eliminated Specific prohibited uses listed an "N" in Use Table 	MAJOR CHANGE (due to format)
III.A.1.b. REGISTERED HOME BUSINESS	2330 HOME BUSINESS AS OF RIGHT	Very minor wording changes for clarity.	VERY MINOR CHANGE
III.A.1.c. SPECIAL PERMIT HOME BUSINESS	2340 HOME BUSINESS BY SPECIAL PERMIT.	Very minor wording changes for clarity.	VERY MINOR CHANGE
III.A.1.d. and V.M. SWIMMING POOLS	2325 ACCESSORY USES and 2230 - USE TABLE	Combined 2 sections.	VERY MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
III.A.1.e and f MEDICAL CENTER and NURSING HOME	2230 - USE TABLE	Removed redundant language re: Special Permit findings	VERY MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
III.A.2 ACCESSORY DWELLING UNITS	5500 SINGLE ACCESS. DWELL UNITS IN RES. DISTRICTS	Organizational changes.	VERY MINOR CHANGE

SECTION III. B, C and D Universal Changes	PERMITTED USES	<ul style="list-style-type: none"> • Eliminated some prohibited uses. • All kennels by Special Permit from the ZBA • All commercial projects over 20,000 sq. ft. require Special Permit as a Major Commercial Project 	MAJOR CHANGE
III.B.1 PERMITTED USES, LIMITED BUSINESS DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> • New Special Permit Uses Added: Child Care Facility, Funeral Home, Adult Day Care, Bed & Breakfast, Essential Services, Non-exempt Educational Use • Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.B.2 PERMITTED USES, BUSINESS DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> • New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast • Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.B.3 PERMITTED USES, VILLAGE BUSINESS DISTRICT	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> • New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast • Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.C.1 PERMITTED USES, LIMITED INDUSTRIAL DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> • New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast • Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.C.2 PERMITTED USES, INDUSTRIAL DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> • New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast • Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE

III.C.3 PERMITTED USES, INDUSTRIAL PARK DISTRICTS	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.D PERMITTED USES, RESEARCH DISTRICT	2230 - USE TABLE APPENDIX A	<ul style="list-style-type: none"> More substantial changes than in other districts due to removal of special provisions inserted from litigation of Unisys parcel. New Special Permit Uses Added: Child Care Facility, Essential Services, Non-exempt Educational Use, Funeral Home, Adult Day Care, Bed and Breakfast Specific Prohibited Uses listed as "N" in Use Table 	MAJOR CHANGE
III.E FLOOD PLAIN USE PROVISIONS (combined with I.H.)	4100 FLOOD PLAIN OVERLAY DISTRICT	Organizational changes only.	VERY MINOR CHANGE
III.F OPEN SPACE DISTRICTS	4400 OPEN SPACE DISTRICT		NO CHANGE
III.G WATER RESOURCE PROTECTION DISTRICTS	4200 WATER RESOURCE PROTECTION OVERLAY DISTRICT	Moved definitions into Section 7000 (Definitions)	VERY MINOR CHANGE
IV.A. INTENSITY REGULATIONS	2600 DIMENSIONAL REQUIREMENTS (2610,2630 2640)	<ul style="list-style-type: none"> Eliminated Floor Area Ratio since there is no regulation in the bylaw. Clarified "tower" regulations and exemptions in Height Limitations. Organizational changes. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
IV.B SCHEDULE OF INTENSITY REGULATIONS	2620 - TABLE OF DIMENSIONAL REQUIREMENTS APPENDIX B	Removed unnecessary footnotes	VERY MINOR CHANGE
IV.C.1-4 MODIFICATIONS AND EXCEPTIONS	2600 DIMENSIONAL REQUIREMENTS	<ul style="list-style-type: none"> Addition of chart for freestanding business signs. Organizational changes. 	VERY MINOR CHANGE
IV.C.2.a ACCESSORY STRUCTURE SETBACK IN RESIDENTIAL DISTRICTS	2326 ACCESSORY STRUCTURES	Allows small residential accessory structures to be within rear yard setback areas.	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE

IV.D CLUSTER DEVELOPMENT	5100 CLUSTER DEVELOPMENT	Organizational changes only. Eliminated section 11 – redundant with state law.	VERY MINOR CHANGE
IV.E SENIOR RESIDENTIAL COMMUNITY	5300 SENIOR RESIDENTIAL COMMUNITY	Organizational changes only.	VERY MINOR CHANGE
IV.F INCENTIVE SENIOR DEVELOPMENT	5400 INCENTIVE SENIOR DEVELOPMENT	Organizational changes only.	VERY MINOR CHANGE
IV.G FLEXIBLE DEVELOPMENT	5200 FLEXIBLE DEVELOPMENT	Organizational changes only.	VERY MINOR CHANGE
V.A.1-6 and 9-12 SITE PLAN SPECIAL PERMIT	6300 SITE PLAN REVIEW	<ul style="list-style-type: none"> • Site Plan Review now in conformance with case law, no longer a special permit. • Minor Site Plan Review for projects under 2000 sq. ft. • Triggers review for clearing >10% of a lot (except for single family construction and agriculture). • Requires review of exempt uses. 	MAJOR CHANGE
V.A.7 SITE DESIGN STANDARDS FOR SITE PLAN SPECIAL PERMITS	3400 PERFORMANCE STANDARDS	NEW SECTION Requires compliance for ALL construction, instead of just commercial construction. Moderate revisions to provisions. Incorporates section V.A.7 a-f (Site Design Standards) with minor rewording.	MAJOR CHANGE
V.A.7.g SIGNS	6355 SITE PLAN		NO CHANGE
V.A.7.h COMMON DRIVEWAYS (combined with V.O)	3320 and 3310 COMMON DWYS		NO CHANGE
V.A.7.i OPEN SPACE LANDSCAPING STANDARDS	3500 SCREENING AND LANDSCAPING	NEW SECTION Incorporates existing standards from V.A.7.i	MAJOR CHANGE
V.A.8 RESERVE PARKING (combined with V.C)	3100 PARKING STANDARDS		VERY MINOR CHANGE
V.A1 SITE PLAN REVIEW, RESEARCH DISTRICT		DELETED. Encompassed in Site Plan Review, Section 6300	MAJOR CHANGE
V.B DESIGN REVIEW BOARD	6500 DESIGN REVIEW BOARD	Organizational changes.	VERY MINOR CHANGE

V.C PARKING STANDARDS	3100 PARKING STANDARDS	<ul style="list-style-type: none"> Definitions included in section 7000 (Definitions). Reserve parking requires Special Permit from Selectmen. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
V.D SIGNS AND ADVERTISING DEVICES	3200 SIGNS AND ADVERTISING DEVICES	<ul style="list-style-type: none"> Very minor wording changes Moved definitions to section 7000 	VERY MINOR CHANGE
V.E and V.A.1 TRAILERS	2322, 2323 and 2324 ACCESSORY STRUCTURES	All references to trailers in same section.	VERY MINOR CHANGE
V.F ENCLOSURE OF USES	2240 ENCLOSURE OF USES	Removed conflicting provisions regarding drive-in establishments and parking in Industrial Districts.	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
V.G EXCAVATIONS ABUTTING ROADS	3440		NO CHANGE
V.H RAISING OF CERTAIN ANIMALS	2313 ACCESSORY USES		NO CHANGE
V.I. LOCATION OF AUTOMOBILE SERVICES	2652 OTHER DIMENSIONAL REQUIREMENTS		NO CHANGE
V.J EXTERIOR LIGHTS	3427(f) PERFORMANCE STANDARDS	Revised language. Required performance standard for all uses (not just commercial).	MAJOR CHANGE
V.K SCREENING OF OPEN USES	3580 SCREENING AND LANDSCAPING		NO CHANGE
V.L UNREGISTERED MOTOR VEHICLES	2321 ACCESSORY STRUCTURES	Removed penalty. All violations of the Zoning Bylaw are subject to penalty of up to \$300 (see section 1340).	VERY MINOR CHANGE
V.M SWIMMING POOLS	2325 ACCESSORY STRUCTURES and 2230 -USE TABLE	Very minor changes	VERY MINOR CHANGE
V.N WASTEWATER TREATMENT FACILITIES	4500 WASTEWATER TREATMENT FACILITIES	Organizational changes only	VERY MINOR CHANGE
V.O COMMON DRIVEWAYS (Combined with V.A.7.h)	3310 AND 3320 COMMON DRIVEWAYS	Placed common driveway regulations for both residential and commercial uses into section 3300.	NO CHANGE

V.P WIRELESS SERVICES	4300 WIRELESS SERVICES OVERLAY DISTRICT	<ul style="list-style-type: none"> Organizational changes. Revised balloon test to be on weekend. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
VI.A,B ADMINISTRATION ENFORCEMENT, BUILDING AND SPECIAL PERMITS	1310, 1320, 1330 ADMIN. 1230 APPLICABILITY and 6280 SPECIAL PERMITS	<ul style="list-style-type: none"> Language revised, but not altered to change responsibilities or effectiveness. Changes for clarity. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
VI.C.1-3 BOARD OF APPEALS	6110, 6140 BD. OF APPEALS 6210, 6220 SPECIAL PMTS.	<ul style="list-style-type: none"> Language revised slightly. Added powers granted under MGL Chpt. 40A,40B and 41. 	MINOR CHANGE RECOMMENDED BY REVIEW COMMITTEE
VI.C.4 USE VARIANCES	6140 USE VARIANCES	Minor wording changes mirroring state law, Chapter 40A, sec. 10	VERY MINOR CHANGE
VI.D PLANNING BOARD ASSOCIATE	6400 PLAN. BD. ASSOCIATE MEMBER	Removal of first appointment.	VERY MINOR CHANGE
VI.E PENALTY	1340 PENALTIES	Revised to allow penalties from \$50 to up to \$300.	VERY MINOR CHANGE
VI.F INVALIDITY	6700 SEPARABILITY		NO CHANGE
VI.G EFFECTIVE DATE		DELETED	

New Definitions :

adult day care facility
agricultural use, nonexempt
alteration
animal clinic or hospital
building, principal
business or professional office
child care facility
commercial recreation, indoor
commercial recreation, outdoor
club or lodge, private
demolition
dog kennel
earth removal
educational use, nonexempt
essential services
family day care
farm stand, nonexempt
funeral home
G.L.
home occupation

junk
junkyard or automobile graveyard
light manufacturing
lot, corner
major commercial project
medical center or clinic
motel or hotel
motor vehicle body repair
motor vehicle general repair
motor vehicle light service
municipal purposes
nursing or convalescent home
parking garage
personal service establishment
residential care facility
restaurant
restaurant, fast-food
retail
structure, temporary
warehouse

New Sections:

1220 Other Laws	3400 Performance Standards
2130 Exempt Uses	3500 Screening and Landscaping
2140 Certain Non-exempt Educational and Child Care Uses	6120 Board of Appeals, Powers
2310 Accessory Uses	6130 Board of Appeals, Variances
2311 Family Day Care/Adult Day Care	6150 Board of Appeals, Regulations
2314 Accessory Uses	6160 Board of Appeals, Fees
2327 Height of Accessory Structures	6370 Minor Site Plan Review
2430 Non-conforming Uses and Structures, Variance Required	6600 Amendments
2470 Non-conforming Uses and Structures, Reversion to Nonconformity	
2651 Freestanding Business Sign Chart	

PLANNING BOARD REPORT: The Zoning Bylaw has proved problematic for many town boards and committees throughout the years - the Leap School issue and the Town's inability to properly review exempt uses; recent controversy over the Sudbury Athletic Academy and the ability to provide parking off-site; the lack of adequate definitions for some uses; conflicting provisions that cause confusion for permitting boards and developers; and many other issues. While not drastically ineffective, its format and provisions could be better. Its style and content show signs of its 70-year-old-age.

A multi-board effort has been underway for over two years that has produced a revised, functional bylaw in order to help Sudbury face its growth pressures with more protection than before. While this revision does not cure all the deficiencies in the bylaw, nor is it a cure-all to the expansive growth we are experiencing, it is a step toward that end. It must be understood that additional changes need to be made and will be brought to Town Meeting in future years as the need arises.

For most people, the changes to the bylaw are inconsequential. No major zoning changes are proposed, and for the most part the text remains as is. Largely, it is a formatting change, with the removal of redundancies, inclusion of references to state law where applicable, and clarification of provisions where confusion has existed.

For zoning enthusiasts, there are many minor changes that have been brought to light during the two-year review process. These changes were fully discussed among the major permitting boards and agreed upon for inclusion in the revised bylaw. Five drafts of the bylaw have been produced and reviewed in order to ensure that the Town is well protected.

Several major changes have been made in order to address recent problems and to better protect the Town against over-development by some of the new, locally unpopular land uses cropping up across the Commonwealth. The new bylaw contains restrictions against big box retailers, such as Wal-Mart and Home Depot, where current zoning leaves the Town vulnerable. The bylaw requires site plan review of exempt uses, such as the Leap School and other child care facilities. A new provision assists our businesses in Town in making small expansions by allowing expedited site plan review for projects under 2,000 square feet. Standards for drainage, lighting, air quality, noise, solid waste storage, erosion control, and screening have been added which require compliance for all new construction, where before only commercial construction needed to comply.

The Planning Board has been an integral part of the team that has worked on this comprehensive revision. We realize that asking Town Meeting to adopt over 150 pages of text is a daunting request; however, the Boards have acted in good faith representation of the Town in completing this task, and these efforts should not be wasted. We urge your support and passage of this very important article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 10. HASKELL FIELD IMPROVEMENTS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$299,592, or any other sum, for the Haskell Recreation Area field improvement project, and to determine whether such sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Two-thirds vote required, if borrowed)

PARK AND RECREATION COMMISSION REPORT: There is an urgent and critical need for additional athletic field space throughout the Town. Over the past five years (1995-1999), the K-8 school enrollment has increased by 26% and participation in field sports has increased by 51%. Existing recreational field areas cannot accommodate the current or future needs of the community and no new field space is presently available or firmly planned. Haskell Field is the host for over 60% of the total participants involving soccer, baseball, softball, tennis, and a skate park and toddler playground. The escalating and constant use of the field areas has exhausted the capacity and the turf quality has deteriorated badly with few opportunities for rotation, "resting" and maintenance. Safety and vehicle parking are also serious issues.

Phase I in FY2002 will expand the available field space at Haskell by five acres (17.5%) with removal of mature pine trees in the northwest section. New irrigated field areas will be developed and will include grading, landscaping, and appropriate fencing to maximize privacy for nearby abutters. Two new tennis courts will replace the old, deteriorated, unsafe courts. A new pavilion-style building will replace the current inadequate structures to upgrade washroom sanitation and provide storage, concession, and meeting room space for summer recreation programs and sports teams. The requested amount of \$299,592 for FY2002 includes \$60,000 to fund one-half of the estimated building cost. It is anticipated that fundraising through various community groups will provide the balance of funds.

Phase II in FY2003 will be a comprehensive upgrade and reconfiguration of the vehicle parking area to improve the traffic flow, reduce congestion and minimize potential safety hazards. The estimated cost for this phase is \$197,098. The total cost of the entire project is estimated to be \$496,690.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

ARTICLE 11. TRAFFIC SIGNAL @ RT. 117/DAKIN/PANTRY INTERSECTION

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$147,000, or any other sum, for the installation of traffic control signals at the Intersection of Route 117 (North Road), Dakin Road and Pantry Road; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Director of Public Works/Town Engineer.

(Two-thirds vote required, if borrowed)

DIR. OF PUBLIC WORKS/TOWN ENGINEER REPORT: In January 2000, the Central Transportation Planning Staff performed an accident analysis of this intersection and from 1993-1998 found on the average seven accidents per year were recorded. Since the number of accidents is greater than five, this intersection warrants an assessment for corrective action as outlined in the manual on uniform traffic control devices. The Town received a grant from a local developer to perform an engineering study of the referenced intersection. On March 31, 2000, the firm Vanasse Hangen Brustlin, Inc. (VHB) completed the study and design for a traffic control signal. The estimated cost by VHB for this intersection is \$147,000.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

ARTICLE 12. STREET ACCEPTANCES

To see if the Town will vote to accept the layout, relocation or alteration of any one or more of the following ways:

- Julian's Way From Haynes Road to Greystone Lane, a distance of 1,460 feet, more or less;
- Greystone Lane From a dead end to a dead end, a distance of 4,000 feet, more or less;
- A portion of
Camperdown Lane From the end of the public way of Camperdown Lane to a dead end, a distance of 985 feet, more or less;
- Abbottswood: From Camperdown Lane to Country Village Lane, a distance of 2,170 feet, more or less;
- Pipsissewa Circle: From White Oak Lane to a dead end, a distance of 491 feet, more or less;
- South Meadow Drive: From Nobscot Road to a dead end, a distance of 508 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$800, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen. (Two-thirds vote required)

BOARD OF SELECTMEN REPORT: This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repairs will be done by the Town. The Board will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 13. CHAPTER 90 HIGHWAY FUNDING

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 14. AMEND BYLAWS, ART. XII – TOWN PROPERTY

(Consent Calendar)

To see if the Town will vote to amend the Town of Sudbury Bylaws, Article XII, Town Property, by deleting Section 1 in its entirety and substituting the following therefor:

"SECTION 1. DISPOSAL OF TOWN-OWNED PERSONAL PROPERTY. Any board or officer in charge of a department of the Town may, with the approval of the Town Manager for property having an aggregate value of less than \$5,000 and with the approval of the Board of Selectmen for property having an aggregate value of \$5,000 or more, transfer to another Town department or transfer by sale any personal property of the Town within the possession or control of the department which has become obsolete or is not required for further use by the department or any other Town department; provided, however, that in the case of transfer by sale of such property which has, in the opinion of the ~~Board of Selectmen~~ Town Manager, an aggregate value in excess of ~~\$1,000~~ \$2,000, or in the case of transfer by sale of personal property (regardless of its value) which, in the opinion of the Board of Selectmen, the Historical Commission and the Committee for the Preservation and Management of Town Documents and is contained in a list maintained by them, is historically significant to the Town, the sale shall be by public bid in a manner prescribed by said Board of Selectmen; and provided further that in the case of transfer by sale of such historically significant property the Board of Selectmen shall send advance written notice of such transfer by sale and such public bid to the Historical Commission and to the Committee for the Preservation and Management of Town Documents. For purposes of this Section 1, all personal property located in the Hosmer House shall be deemed to be historically significant to the Town.";

or act on anything relative thereto.

[Changes shown by underlining and strike-through.]

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This amendment to Article XII will authorize the Town Manager, in place of the Selectmen, to dispose of obsolete, surplus property valued under \$5000. It also changes the minimum value of property requiring sale by public bid from \$1000 to \$2000. These small changes will help to expedite the process for disposing of used property, such as office equipment. The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 15. ACCEPT COMMUNITY PRESERVATION ACT

To see if the Town will vote to accept sections 3 to 7, inclusive, of Chapter 44B of the General Laws, known as the Community Preservation Act, authorizing establishment of a Community Preservation Fund to be expended for open space, historic preservation, and community housing, and to approve therefor a surcharge on real property of 3% of the real estate tax levy against real property as determined annually by the Board of Assessors, and to determine whether eligible exemptions related thereto shall be allowed; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT:

Note: A vote under this article will become unnecessary and the article will be passed over IF the Ballot Question submitted by Petition for the March Annual Town Election is approved by majority vote. If said ballot question is not approved, this article will allow Town Meeting an opportunity to place another Community Preservation Act question, after determining its content, on the next regular election ballot (March 2002 Annual Town Election). Please read below for further explanation.

Summary:

The Community Preservation Act (CPA) is a local option statute, which created Chapter 44B of the Mass. General Laws. This enabling legislation allows communities to establish a municipal Community Preservation Fund with monies raised from a surcharge of up to 3% on local property taxes. The State will offer matching grants from its Community Preservation Trust Fund. Monies in the municipal Community Preservation Fund may only be spent on open space, historic preservation, and community housing.

Adoption:

A community may vote to accept the provisions of the Community Preservation Act only through a majority vote in a regular (not special) Town or State election. A community has one of two options to place the CPA on the ballot: 1) The municipal legislative body (Town Meeting) may vote to place the question on the ballot. 2) If the local legislative body has not adopted the CPA language at least 90 days before a municipal election or 120 days before a state election, a petition to place the CPA on the ballot, including rate of surcharge and exemptions, if any, may be filed by the voters with signatures of a minimum of 5% of the registered voters of the town.

Other Provisions of CPA:

A taxpayer receiving a tax *exemption* of real property authorized by Chapter 59 or any other law shall be exempt from any CPA surcharge on real property. The surcharge to be paid by a taxpayer receiving an *abatement* of real property authorized by Chapter 59 or any other law shall be reduced in proportion to the amount of such abatement.

In addition, other exemptions may be considered: 1) for the first \$100,000 value of each taxable parcel of residential property; 2) for class three and class four properties (commercial or industrial); and 3) for property owned and occupied by a person who would qualify for low-income housing or low or moderate-income senior housing.

The surcharge collected is not counted within the Proposition 2 1/2 levy limit.

State Matching Distributions:

The percentage of the State match (ranging from 5% to a possible 100%) is determined by the number of communities participating in the Community Preservation Act for that year. It will be distributed in two rounds. Eighty per cent of the State's fund will be distributed in the First Round. The remaining 20% will be distributed in the Second Round to only those communities that have adopted a full 3% property surcharge.

Use of the Municipal Community Preservation Fund:

A community must set aside a minimum of 30% of all funds generated, of which 10% shall be allocated for each of the following three areas:

- 1) **Open Space:** including but not limited to land to protect existing and future well fields, aquifers and recharge areas, watershed land, agricultural land, grasslands, fields, forest land, fresh and salt water marshes and other wetlands, ocean, river, stream, lake and pond frontage, beaches, dunes and other coastal lands, lands to protect scenic vistas, land for wildlife or nature preserve, but not land for recreational use.
- 2) **Historic Resources:** buildings, structures, vessels, or real property listed or eligible for listing on the state register of historic places or has been determined by the local historic commission to be significant in the history, archeology, architecture or culture of a municipality.
- 3) **Community Housing:** housing for individuals and families whose annual income is less than 100% of the areawide median income (including low and moderate income housing for citizens above age 60), as determined by the U. S. Dept. of Housing and Urban Development.

The remaining 70% of the funds can be allocated to any of the above-defined areas including the creation and preservation of recreational lands without a percentage restriction.

Some examples of projects which could be funded under the historic, housing and recreational categories would be: preservation and restoration of Town-owned historic properties, such as Hosmer House, Loring Parsonage, and Flynn Building; preservation and restoration of stone walls that run along so many Sudbury roads; development of an affordable homeownership program for first-time homebuyers by building on Town-owned land or on land purchased with CPA funding, with proceeds from sale of the first house(s) used to subsidize development of the second, etc.; development of a mortgage buy-down program in which the Town develops and then retains ownership of a portion of a house while selling partial interest in the house to a family qualifying for affordable housing; establishing a pool of funding for recycling (i.e., moving and/or rehabilitating) houses scheduled for "teardown" by private developers and/or foreclosed upon by the Town; acquisition of land for recreation use, passive and active; development of community gardens areas; improvement of small parcels of Town-owned land to create neighborhood pocket parks; or coordination with Conservation Commission for recreational trails (walking and bike) on existing properties.

Expenditure of the funds requires a vote of Town Meeting in accordance with usual appropriation procedures, on recommendation of a Community Preservation Committee.

Community Preservation Committee:

Once the Community Preservation Act is accepted, the community must establish a bylaw creating a Community Preservation Committee. The following article addresses this requirement.

Tax Impact:

The tax impact of a 3% surcharge with the first \$100,000 value exempted on an average-priced \$360,000 home is estimated at approximately \$130 per year, based upon the FY2000 tax rate.

Town Meeting may change the property tax surcharge rate at any time; however, a community may not vote out of the Community Preservation Act for five years.

Reasons for passage of this article:

1. *Opportunity for substantial additional money in a matching grant:* The state has created a pool of money, approximately \$26 million annually, that will be used for matching grants to communities that adopt the CPA. However, no community is guaranteed a 100% match, because the \$26 million must be apportioned out among all participating communities. During the first couple of years of the CPA program, there will probably be a smaller number of communities competing for the matching dollars than in future years, as not many towns will be ready to adopt the CPA. Sudbury is ready now, due to the work of the Land Use Priorities Committee and previous articles passed at Town Meeting in 1997 and 1998.
2. *Begin implementation of our Master Plan:* Revenue limitations have kept the Town from moving forward with its Plan. The CPA provides the wherewithall to move forward. Each year that we wait to adopt the CPA we lose the locally generated money and matching funds to get projects going. Goals of

the Master Plan are, not only to preserve Sudbury's character, but to curtail tax increases brought about by new residential development. This will be an investment with a return.

3. *Help with our affordable housing efforts and implementation of Executive Order 418:* If the Town expects to apply for certain grants from the State, we need to produce affordable housing units in order to be eligible. The longer we wait to begin projects in this area, the more we are exposed to comprehensive permit approaches.

4. *Estimated annual funding:* With a 3% surcharge, Sudbury could generate approximately \$972,000 annually. Matching State funds could be \$500,000-600,000 in the first year and lessening thereafter.

The Board of Selectmen supports this article.

PLANNING BOARD REPORT: The Planning Board supports the adoption of the Community Preservation Act as one means of implementing the Master Plan and creating a Sustainable Sudbury. The latest build-out figures for Sudbury indicate that the Town has the potential to grow by more than 30% in general population, school population, water consumption, new road construction, and solid waste production. If we desire to maintain the character of Sudbury and protect the legacy of its past, assertive steps must be taken. The Community Preservation Act provides the needed funds to accomplish many of the objectives in the Master Plan, which seek to maintain character and preserve our natural resources. Funds collected under the Act will be used for preservation of our historic landscapes and natural resource protection. It will help fund the community's desire for additional recreational opportunities. It will also fund affordable housing initiatives so that the diversity of our population is protected.

As a required representative of the Community Preservation Committee, the Planning Board looks forward to implementing creative solutions to Sudbury's growth issues. We will work as an advocate for all the purposes defined under the Community Preservation Act in order to enhance the quality of life in our community.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article (4-3 vote).

ARTICLE 16. COMMUNITY PRESERVATION COMMITTEE BYLAW

To see if the Town will vote to amend the Town of Sudbury Bylaws by adding a new article entitled, "Community Preservation Committee", as set forth below, pursuant to the provisions of Chapter 44B of the General Laws, the Community Preservation Act, or act on anything relative thereto.

"ARTICLE XXIX COMMUNITY PRESERVATION COMMITTEE

SECTION 1. ESTABLISHMENT

There is hereby established a Community Preservation Committee consisting of nine (9) voting members pursuant to MGL Chapter 44B. The composition of the Committee, the appointment authority and the term of office for the Committee members shall be as follows:

One member of the Conservation Commission as designated by the Commission for a term of three years.

One member of the Sudbury Historical Commission as designated by the Commission for an initial term of two years and thereafter for a term of three years.

One member of the Planning Board as designated by the Board for a term of three years.

One member of the Park and Recreation Commission as designated by the Commission for an initial term of one year and thereafter for a term of three years.

One member of the Sudbury Housing Authority as designated by the Authority for an initial term of two years and thereafter for a term of three years.

One member of the Finance Committee as designated by the Committee for an initial term of one year and thereafter for a term of three years.

One member of the Board of Selectmen as designated by the Board for a term of three years.

Two members who are Sudbury residents, to be appointed by the Board of Selectmen, one member to be appointed for a term of one year and thereafter for a term of three years, and one member to be appointed for a term of two years and thereafter for a term of three years.

Should any of the Commissions, Boards, Committees or Authorities who have appointment authority under this Section be no longer in existence for whatever reason, the appointment authority for that Commission, Board, Committee or Authority shall become the responsibility of the Board of Selectmen.

SECTION 2. DUTIES

- (1) The Community Preservation Committee shall study the needs, possibilities and resources of the Town regarding community preservation. The Committee shall consult with existing municipal boards, including the Conservation Commission, the Sudbury Historical Commission, the Planning Board, the Park and Recreation Commission and the Sudbury Housing Authority, or persons acting in those capacities or performing like duties, in conducting such studies. As part of its study, the Committee shall hold one or more public informational hearings on the needs, possibilities and resources of the Town regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town.
- (2) The Community Preservation Committee shall make recommendation to the Town Meeting for the acquisition, creation and preservation of open space; for the acquisition and preservation of historic resources; for the acquisition, creation and preservation of land for recreational use; for the creation, preservation and support of community housing; and for rehabilitation or restoration of such open space, historic resources, land for recreational use and community housing that is acquired or created as provided in MGL Chapter 44B. With respect to community housing, the Community Preservation Committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.
- (3) The Community Preservation Committee may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or to set aside for later spending funds for general purposes that are consistent with community preservation.

SECTION 3. REQUIREMENT FOR A QUORUM AND COST ESTIMATES

- (1) The Community Preservation Committee shall not meet or conduct business without the presence of a quorum. A majority of the members of the Community Preservation Committee shall constitute a quorum. The Community Preservation Committee shall approve its actions by majority vote.

(2) Recommendations to the Town Meeting shall include their anticipated costs.

SECTION 4. SEVERABILITY

In case any section, paragraph or part of this Article be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

SECTION 5. EFFECTIVE DATE

Following Town Meeting approval, this Article of the Bylaws shall take effect immediately upon approval by the Attorney General of the Commonwealth. Each appointing authority shall have ten days after approval by the Attorney General to make their initial appointments. Should any appointing authority fail to make their appointment within that allotted time, the Town Moderator shall make the appointment."

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Under the provisions of the Community Preservation Act (CPA), if Sudbury accepts said statute, it must establish by ordinance or bylaw a Community Preservation Committee. This Committee is required to have 5-9 members and include a member designated from each of the following commissions or boards: Conservation Commission, Historical Commission, Planning Board, Park and Recreation Commission, and Housing Authority. The charge of the Committee as set forth in the proposed Bylaw is as dictated by the CPA under which this Committee is formed. Without passage of a Bylaw forming a Community Preservation Committee, the Town will be unable to spend any CPA funds collected by the Town or received from the State.

The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 17. TRANSFER CONTROL OF A PORTION OF WEISBLATT CONSERVATION LAND

To see if the Town will vote to transfer control of a portion of the Weisblatt Conservation Land, being the former Bushey property or an area adjacent thereto, from the Conservation Commission to the Board of Selectmen for municipal purposes, and to authorize the Town to submit a Special Act authorizing such transfer to the Great and General Court of the Commonwealth of Massachusetts, said Special Act to take effect without further submission to a Town Meeting; or act on anything relative thereto.

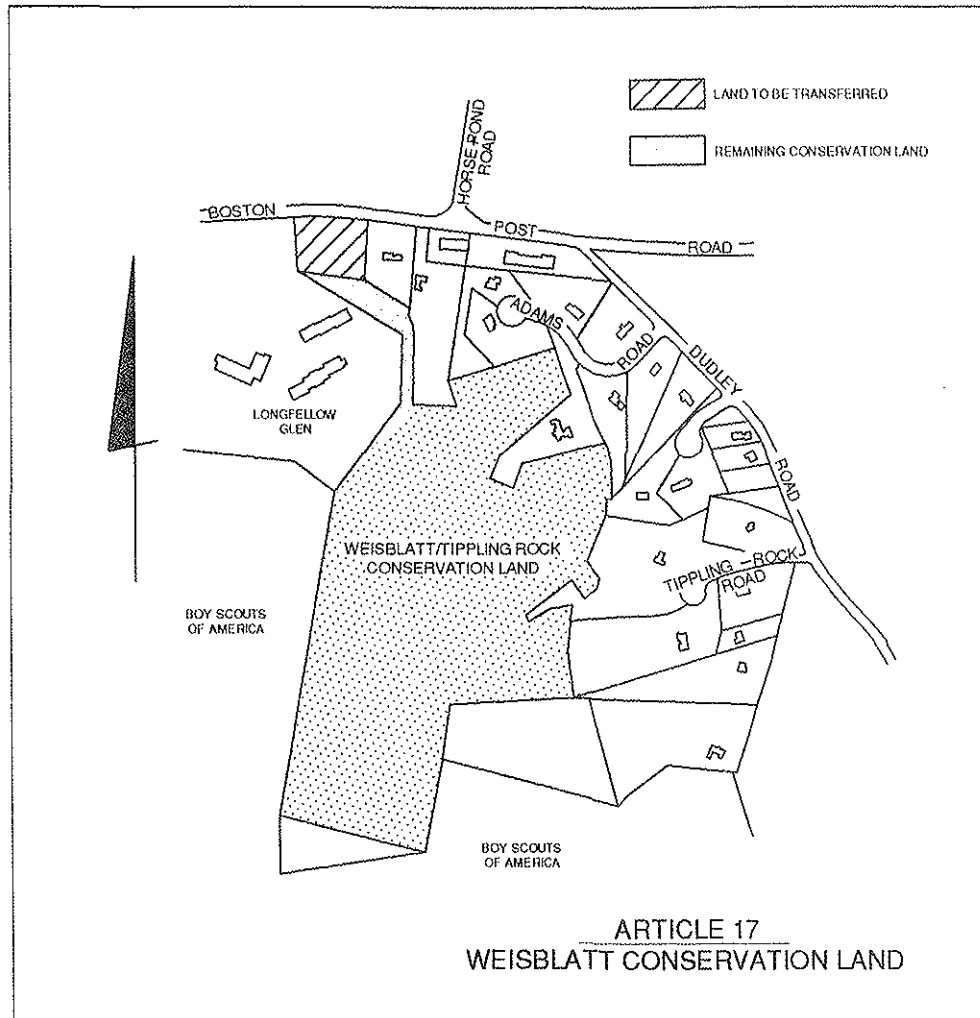
Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: The former Bushey House at 641 Boston Post Road, which came under ownership of the Town by purchase of the Weisblatt Property, is being demolished because of its liability to the Town and a determination it would not be economically sound to refurbish. Once the house is demolished, the land on which it sits reverts to the designation of Conservation Land. While the house was not of use to the Town, the Board of Selectmen believes the land will be needed by the Town. To date, the Rt. 20 Sewer Assessment Technical Advisory Committee and Sudbury Housing Authority have expressed interest in using the property. In order for it to be put to municipal use, it must go through a lengthy process. The process entails transferring this small parcel from the Conservation Commission to the Selectmen for municipal purposes by Town Meeting approval of this article, followed by approval of a

Special Act of the State Legislature. Thus, the Board requests approval to start this process now. The Conservation Commission is in agreement with this proposal. A sketch is provided of the proposed area to be transferred, which is anticipated to be less than two acres. The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.



ARTICLE 18. REAL ESTATE EXEMPTION

(Consent Calendar)

To see if the Town will vote pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 41C, 37A, 22 and 17D of Chapter 59, Section 5, for fiscal year 2002; or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

BOARD OF ASSESSORS REPORT: At a Special Town Meeting held In November of 1997, voters unanimously approved a local option which provides for an increase in exemptions for elderly, blind, veterans and others up to 100% of the statutory amounts allowable under Chapter 59 Section 5, clauses 17D, 22, 37A, and 41C of the General Laws. The additional provision has been accepted annually since its initial acceptance in 1997. Chapter 73, Section 4, of the Acts of 1986 requires annual acceptance by Town Meeting vote.

CLAUSE 41C – Applicant must be over 70 and yearly income from all sources cannot exceed \$19,000 for a married couple or \$15,900 for a single person. Value of applicant’s estate (excluding the house) cannot exceed \$30,000 for a married couple or \$28,000 for a single person. Current benefit is \$500 which would increase over time to a maximum of \$1,000.

CLAUSE 37A – Applicant must be legally blind as certified by the Commission of the Blind. Current benefit is \$500 which would increase over time to a maximum of \$1,000.

CLAUSE 22 – Applicant must be a veteran with a service related disability rating of 10% or more. The current benefit of \$250 would increase over time to a maximum of \$500.

CLAUSE 17D – Applicant must be a surviving spouse of any age or 70 or older and the value of the applicant’s estate (excluding the house) cannot exceed \$40,000. Current benefit is \$200.88 which would increase over time to a maximum of \$401.76.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 19. ACCEPT CHAPTER 59, SECTION 5K - SENIOR PROPERTY TAX WORK-OFF ABATEMENT

(Consent Calendar)

To see if the Town will accept Section 5K of Chapter 59 of the General Laws, as authorized by Chapter 127 of the Acts of 1999, to establish a program thereunder to allow persons over the age of 60 to volunteer to provide services to the Town in exchange for a reduction of up to \$500 annually in his or her property tax bill, or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

BOARD OF ASSESSORS REPORT: The Senior Tax Work-Off program was provided for and funded by the Council on Aging. Chapter 127 of the Acts of 1999 authorizes this program to be treated as an abatement on the real estate tax bill. The amount the taxpayer receives under this statute is not considered as income or wages for the purpose of state income tax. There will be no additional financial impact to the Town.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 20. ACCEPT CHAPTER 59, SECTION 5(54) –
SMALL PERSONAL PROPERTY ACCOUNTS**

(Consent Calendar)

To see if the Town will accept the provisions of Section 5(54) of Chapter 59 of the General Laws, as authorized by Chapter 159, Section 114 of the Acts of 2000, and to establish commencing Fiscal Year 2002 a minimum taxable fair cash value required for personal property accounts, the value not to exceed \$10,000, or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

BOARD OF ASSESSORS REPORT: Chapter 159, Section 114 of the Acts of 2000, provides tax relief for small business properties. The law allows for an exemption of up to \$10,000. The Board of Assessors voted to approve exempting personal property accounts of up to \$5,000 in value. A vote in favor of exempting up to \$5,000 in value will reduce the tax levy by \$9,000. A vote in favor of exempting up to \$10,000 in value will reduce the tax levy by \$22,000.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 21. COUNCIL ON AGING REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for FY2002 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Classes and programs at the Fairbank Senior Center are self-funding. The Council on Aging requests Town Meeting approval for FY02 to continue using a revolving account to receive fees and pay expenses related to classes and programs.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 22. GOODNOW LIBRARY REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2002 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Trustees of the Goodnow Library.

(Majority vote required)

GOODNOW LIBRARY TRUSTEES REPORT: This fund was first approved by Town Meeting for FY92 and, as required by state law, approved at each subsequent Town Meeting. The Revolving Fund provides additional funds for the Library's Building Maintenance budget for the Library's meeting rooms.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 23. BUS REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, to authorize for Fiscal Year 2002 a revolving fund for the purpose of providing additional or supplemental school transportation to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Since September of 1991, the School Department has been receiving payments from the students to offset the cost of school bus transportation. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 24. EARLY CHILDHOOD REVOLVING FUND

(Consent Calendar)

To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½, to authorize for Fiscal Year 2002 a revolving fund for the purpose of providing additional or supplemental early childhood instruction to be funded by tuition collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Over the past several years, the School Department has been receiving payments from the students to offset the cost of early childhood instruction. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 25. YOUTH COMMISSION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2002 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Youth Commission.

(Majority vote required)

YOUTH COMMISSION REPORT: Programs and activities are self-funding. The Youth Commission requests Town Meeting approval for FY02 to use a revolving account to receive fees and pay expenses related to programs and activities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 26. RECREATION PROGRAMS REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to establish for Fiscal Year 2002 a revolving fund for use by the Park and Recreation Commission for recreation programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Majority vote required)

PARK AND RECREATION COMMISSION REPORT: Recreation programs and activities are self-funding. The Park and Recreation Commission requests Town Meeting approval for FY02 to use a revolving account to receive fees and pay expenses related to programs and activities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 27. TEEN CENTER REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to establish for Fiscal Year 2002 a revolving fund for use by the Park and Recreation Commission for teen center programs and activities, to be funded by fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Majority vote required)

PARK AND RECREATION COMMISSION REPORT: Teen Center programs and activities are self-funding. The Park and Recreation Commission requests Town Meeting approval for FY02 to use a revolving account to receive fees and pay expenses related to programs and activities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 28. CABLE TELEVISION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to establish for Fiscal Year 2002 a revolving fund for use by the Town Manager for local access services and Town institutional network (I-Net), to be funded by annual television license fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Cable Television Committee.

(Majority vote required)

CABLE TELEVISION COMMITTEE REPORT: In accordance with the Cable Television Renewal License granted to Cablevision of Massachusetts, Inc. on November 6, 2000, the Town will receive a fee of 50 cents per subscriber annually (roughly \$1,900-2,000/year). The intent of this article is to retain the license fee each year to offset some of the Town's costs for providing local access programming and I-Net services.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 29. CONSERVATION REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2002, the use of a revolving fund by the Conservation Commission for the administration of the Sudbury Wetlands Administration Bylaw, to be funded by application fees collected; said funds to be maintained in a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E½; or act on anything relative thereto.

Submitted by the Conservation Commission.

(Majority vote required)

CONSERVATION COMMISSION REPORT: A revolving fund has been established for the purpose of receiving application fees and paying expenses related to administration of the Sudbury Wetlands Administration Bylaw. This fund makes the Wetlands Bylaw self-supporting. State law requires this fund to be authorized at Town Meeting each year.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 30. DOG REVOLVING FUND

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2002 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulation of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaws; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E½ and expended with the approval of the Town Clerk; or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK REPORT: State law requires that a revolving fund must be authorized each year at an Annual Town Meeting. Receipts from dog fees and fines are allocated to this fund and deposited in a special account by the Treasurer-Collector. Expenditures charged against this fund, subject to the approval by the Town Clerk, shall be limited to available funds. Expenses to maintain the program are small; the remaining funds will be used to offset the Dog Officer's salary.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 31. AMEND BYLAWS, ART. XVII, s.3 –
TOWN CLERK FEES**

(Consent Calendar)

To see if the Town will vote to amend Article XVII (Fees) of the Sudbury Bylaws by deleting therefrom Section 3 (Town Clerk's Fees), in its entirety, and substituting in lieu thereof the following new Section 3:

"SECTION 3. TOWN CLERK FEES The schedule of fees to be charged by the Town Clerk in accordance with the authority of Section 34 of Chapter 262 of the General Laws shall be those established by the Town Clerk pursuant to Section 22F of Chapter 40 of the General Laws.

The fees adopted under this section shall be subject to approval by the Board of Selectmen after a public hearing. A copy of the Schedule of Fees so adopted shall be available in the office of the Town Clerk and shall be posted on the Town bulletin board.";

or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK REPORT: The intent of this warrant article is to help with the process in streamlining articles discussed at Town Meeting. Any change/increase in fees by the Town Clerk will occur only after approval of the Selectmen at a public meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 32. AMEND ZONING BYLAW, ART. IX.I.H --
FLOOD PLAINS**

To see if the Town will vote to amend Section I.H of Article IX, the Zoning Bylaw, or however otherwise designated, by deleting Part H, "Flood Plains", in its entirety and substituting therefor a new Part H, as follows:

"H. FLOOD PLAINS

Flood Plain District Boundaries

The Flood Plain District is herein established as an overlay district. The District includes all "special flood hazard areas inundated by 100-year flood" designated as Zones A, AE, AH, AO and A99, and "floodway areas in Zone AE" on the Flood Insurance Rate Map (FIRM), issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program, entitled "National Flood Insurance Program FIRM Flood Insurance Rate Map, Town of Sudbury, Massachusetts, Middlesex County", comprised of six panels, revision date November 20, 1998, indicating the 100-year regulatory flood plain. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Flood Insurance Study booklet dated November 20, 1998. The FIRM and Flood Insurance Study booklet are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Building Official, Conservation Commission and Engineering Department.

Floodway Data

In Zones A, AE, AH, AO, A99, X and D along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

The areas included in the Flood Plain District are hereby deemed to be subject to seasonal or periodic flooding, and the use of any land in any such area is hereby declared to be dangerous to the health and safety of the occupants thereof, and each said area shall be known as a Flood Plain.";

or act on anything relative thereto.

Submitted by the Director of Public Works/Town Engineer.

(Two-thirds vote required)

DIR. OF PUBLIC WORKS/TOWN ENGINEER REPORT: This amendment is to provide a more accurate Flood Plain Bylaw. It deletes paragraphs 1, 2 and 3, which reference obsolete maps for flood plain data and it also deletes the inclusion of "all areas in the Town of Sudbury the elevation of which is lower than 125 feet above mean sea level as established by the United States Geodetic Survey level datum as of 1929" as part of the flood plains. The 1999 Annual Town Meeting adopted the 1998 Federal Emergency Management maps and study, which showed the 100-year flood elevation of the Sudbury River to be elevation 124 at the Framingham town line and elevation 122 at the Concord town line. Elevation 125 in the Zoning Bylaw was arbitrary and without scientific basis. The new boundaries reflect extensive studies by FEMA of the major streams, brooks and tributaries thereto, including Dudley Brook, Run Brook, Hop Brook, Pantry Brook, Cold Brook and Mineway Brook. The November 20, 1998 FEMA Flood Insurance Rate Map should be used to establish flood plains throughout the Town. It was an oversight in 1999 not to delete the other incorrect references. Additionally, the last paragraph of the existing Bylaw, requiring installation of monuments on the flood plain perimeters, has been deleted. Such installation is no longer necessary, because flood elevation monuments have been set throughout the Town by the Federal government in accordance with the National Geodetic Survey. The revised Bylaw, as presented in this article, contains the remaining paragraphs, which are rearranged and amended to conform with the November 20, 1998 FIRM.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

PLANNING BOARD REPORT: The Planning Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 33. AMEND ZONING BYLAW, ART. IX.I.I -
WATER RESOURCE PROTECTION DISTRICTS**

To see if the Town will vote to amend the Sudbury Zoning Bylaw, Article IX, section I.I, Water Resource Protection Districts, Town of Sudbury, or however otherwise designated, by adding the following additional areas to the districts:

- d. the boundaries of Zone II around the Town of Maynard Old Marlboro Road wells; and
- e. the boundaries of Zone II around the Town of Concord White Pond Well and Second Division Well;

and by replacing the existing Water Resource Protection District map referenced in that section with a new map entitled, "Map of Water Resource Protection Districts, Town of Sudbury, Massachusetts, February 15, 2001" a copy of which is on file in the Office of the Town Clerk; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: Groundwater protection across town boundaries is extremely important. Although a geographical line may delineate a town boundary, resources under the ground may be vulnerable to activities of an adjoining town. This article seeks to protect groundwater supplies in the towns of Maynard and Concord by enacting regulatory provisions in Sudbury in those areas where their drinking water supplies are located. Both of these towns have recently mapped the land area around their aquifers which contribute both surface and groundwater to the water supply wells under severe recharge and pumping conditions, known as the Zone II. Upon examination of the maps, significant areas of the Zone IIs fall within Sudbury. In order to assure that all methods of groundwater protection are afforded to all citizens of the Commonwealth, cross-border protections such as these are critical. We have received

the pledges of both of these municipalities that they will enact similar provisions in their towns upon our request.

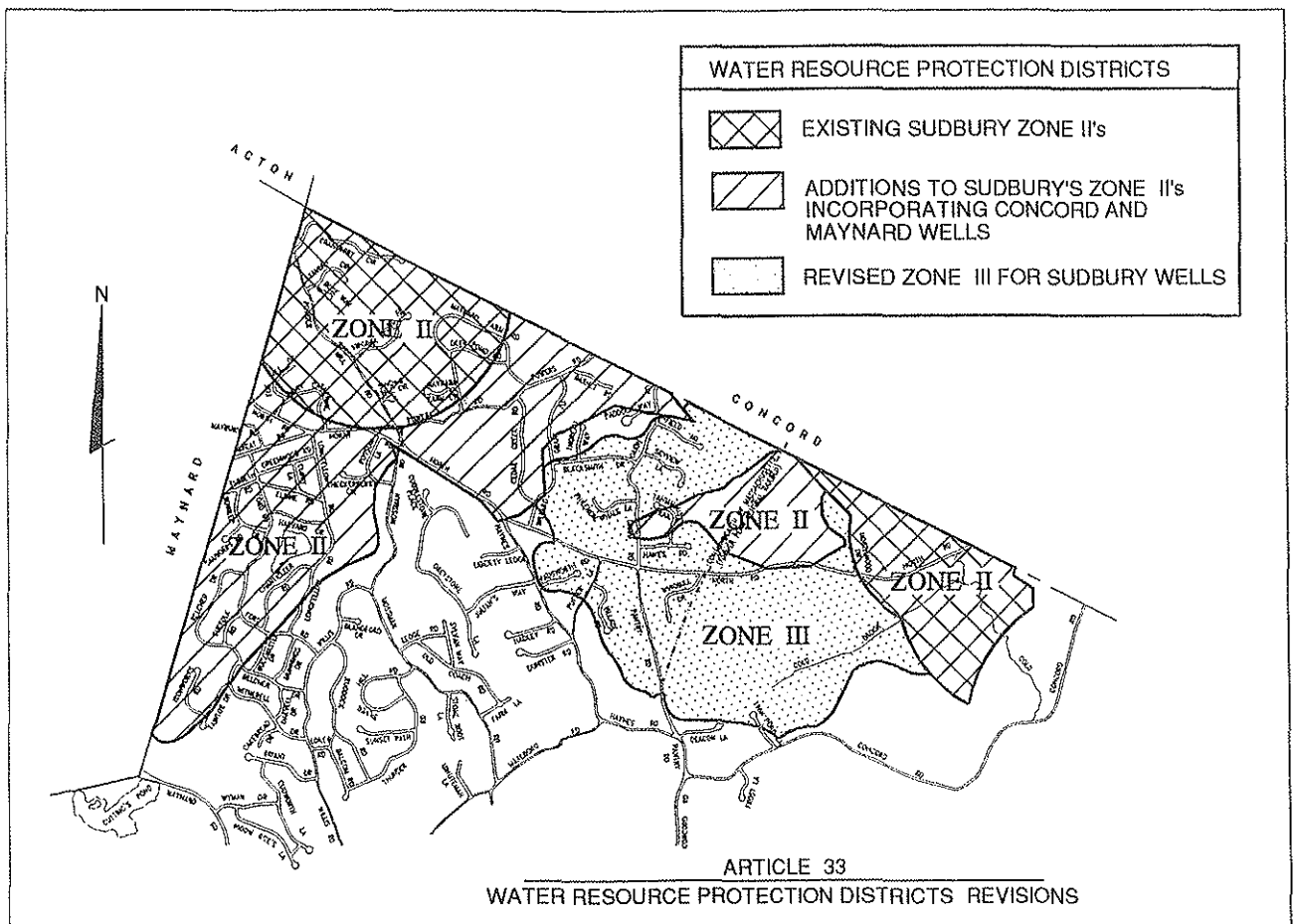
For the average citizen, the impacts of this change are minimal. Although the local zoning has not been adopted, the state has been requiring enforcement of groundwater protection across town boundaries through the Board of Health since 1995. This article seeks to formally place those areas in a restricted zone, and puts the public on notice of the important resource lying below the ground in the designated areas.

We urge your support.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.



ARTICLE 34. AMEND ZONING BYLAW, ART. IX.V.A - SITE PLAN REVIEW

To see if the Town will vote to amend Article IX, the Zoning Bylaw, by deleting the current sections V.A (Site Plan Special Permit) and V.A1 (Site Plan Review - Research District) in their entirety and replacing those sections with a new provision entitled "Site Plan Review," as follows:

"V. Special Regulations

A. SITE PLAN REVIEW.

1. **Applicability.** The following types of activities and uses require site plan review by the Board of Selectmen:

- a. Construction or exterior expansion of, or change of use within, a municipal, institutional, exempt, commercial, or industrial structure involving more than 500 square feet;
- b. Construction or expansion of a parking lot for a municipal, institutional, exempt, commercial, or industrial structure or purpose;
- c. Construction or expansion of loading or vehicular service including driveways giving access thereto for any municipal, institutional, exempt, commercial, or industrial structure or purpose;
- d. Grading or clearing more than ten percent (10%) of a lot, except for the following: landscaping on a lot with an existing structure or a proposed single or two family dwelling; clearing necessary for percolation and other site tests, work incidental to agricultural activity, work in conjunction with an approved subdivision plan, or work pursuant to an earth removal permit.

2. **Interpretation.** Change in use means a change in part or all of an existing building or lot from one of the use categories listed in the chart below to another. Uses not included in the following chart shall be deemed to be included in the most nearly comparable use category. However, in a mixed or multi-use building, change or rearrangement of uses that does not result in an increase of required parking or loading spaces according to the Schedule of Uses in section V.C hereof shall not be construed as a change in use. For a use not included in said Schedule of Uses, the requirement for the most nearly comparable use appearing in the Schedule of Uses shall apply.

CLASSIFICATION OF USES

Educational	Repair Shop & Building Trade
Religious	Veterinary and Kennel
Philanthropic	Financial & Business Office
Medical Center & Nursing Home	Medical Center & Laboratory
Lodge and Club	Auto Service Station
Hotel and Motel	Auto Body Shop
Retail Store	Vehicular Dealership
Personal Service Shop	Warehouse
Restaurant	Storage Yard
Indoor Recreation	Manufacturing, Packaging, Processing, Testing
Outdoor Recreation	Laboratory Research & Development
Funeral Home	Professional Office

3. **Procedures.** Applications for site plan approval shall be in accordance with the Rules and Regulations of the Board of Selectmen. The Board of Selectmen shall review and act upon the site plan, with such conditions as may be deemed appropriate, within one hundred twenty (120) days of its receipt, but after a public hearing has been held, and notify the applicant of its decision. A unanimous vote of the Board of Selectmen shall be required and shall be in writing. No building permit or certificate of occupancy shall be

issued by the Building Inspector without the written approval of the site plan by the Board of Selectmen, unless 120 days lapse from the date of the submittal of the complete site plan without action by the Board of Selectmen.

- a. Application for Building Permit. An application for a building permit to perform work as set forth in Section V.A.1 available as of right shall be accompanied by an approved site plan.
- b. Application for Special Permit or Variance. An application for a special permit or a variance to perform work as set forth in Section V.A.1 shall be accompanied by an approved site plan; in the alternative, any special permit or variance granted for work set forth in Section V.A.1 shall contain the following condition:

The work described herein requires the approval of a site plan by the Sudbury Board of Selectmen pursuant to Section V.A. of the Zoning Bylaw. Any conditions imposed in such site plan approval shall also be conditions of this special permit/variance.

- c. Where the Board of Selectmen approves a site plan "with conditions", and said approved site plan accompanies a special permit or variance application to the Board of Appeals, the conditions imposed by the Board of Selectmen shall be incorporated into the issuance, if any, of a special permit or variance by the Board of Appeals.
- d. The time limits set forth herein may be extended by mutual consent of the Board of Selectmen and the applicant.
- e. Minor deviations from an approved site plan, as determined by the Board of Selectmen, shall be permitted without formal modification thereof.

4. Rules, Regulations and Fees. The Board of Selectmen shall adopt, and from time to time amend, rules and regulations not inconsistent with the provisions of this Section or G.L. c. 40A or other applicable provisions of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules shall prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the town boards or agencies from which the Board of Selectmen shall request written reports, and the procedure for submission and approval of a site plan. Such Rules and Regulations form an integral part of this Section.

5. Application. Any person seeking site plan approval shall submit a written application therefor to the Board of Selectmen. Each such application shall be accompanied by the following:

- a. A written statement detailing the proposed use, the extent of the building coverage and open space, drainage calculations and calculations of the volume of earth to be removed.
- b. Site Plan(s) prepared by a Registered Professional Engineer or Registered Land Surveyor, as appropriate to the data, showing all lot lines and setbacks, zoning district boundaries including flood plain; all wetlands and wetland buffer zones; all areas designated as open space; all existing and proposed topography at one foot intervals; buildings, structures, signs with location and size; parking and loading spaces; the limits of all paving and open storage areas and facilities for sewage, waste disposal and drainage. The Site Plan shall include that portion of any adjacent land owned or used by the applicant on which the use is similar to or connected with the use for which this site plan approval is sought.
- c. A Landscape Plan(s) shall be prepared by a Registered Landscape Architect in all cases where the plan(s) specifies a proposed facility of 10,000 square feet or more of gross floor area, or a facility requiring 40 or more parking spaces. In any case, a Landscape Plan shall show the limits of work, the existing tree line and all proposed landscape features and improvements including walks, planting areas with size and type of stock for each shrub or tree; walls, fences, outdoor lighting and existing and proposed contours of the land at two foot intervals.
- d. A Building Plan(s) and Elevations shall be prepared by a Registered Architect in all cases where the plan specifies a facility of 35,000 cubic feet or more of gross volume. In any case a Building Plan(s) shall show the front elevation of the building and its height; and floor plan(s) for the building(s) showing the layout of each floor with a tabular summary of the gross floor area used to calculate the required parking and the proposed uses to be conducted on each floor. An architectural rendering of the appearance of the proposed new or altered structures, showing front

and side features as they will appear from the public way or private access, shall also be submitted.

- e. Signs and outdoor advertising features shall be subject to the regulations of Section V.D, Signs and Advertising Devices. Such signs shall be reviewed as an integral element in the design and planning of all developments.
- f. Such other information as the Board may reasonably require including special studies or reports, such as traffic or hydrological impact studies.

6. Site Design Standards for Site Plans - The purpose of the following site design standards is to ensure that further consideration will be given to the natural resources and characteristics of a site, to its topography, hydrologic and geologic conditions and to public convenience and safety. Before the granting of any Site Plan, the Board of Selectmen shall assure that each site plan submitted for its review shall comply in full with the following site design standards:

- a. Natural Features Conservation - Disruption of existing site features, including particularly the changing of natural topography shall be kept to an absolute practical minimum. Where tree coverage does not exist or has been removed, new planting may be required. Finished site contours shall approximate the character of the site and surrounding properties.
- b. Vehicular and Pedestrian Circulation - Pedestrian walkways, streets, driveways, and parking areas shall be carefully designed with respect to topography, proper relation to surrounding streets and pedestrian ways, number of access points to public streets, provision of a clear and efficient street system on the site, adequate widths of drives, separation and attractive parking areas, and proper relation of circulation elements to structures and other site features.
- c. Siting of Structures - All buildings and other structures shall be sited to minimize disruption of the topography, to facilitate natural surface drainage and shall be properly designed for the particular site conditions. Strict attention shall be given to proper functional visual and spatial relationship of all structures, landscape elements, and paved areas.
- d. Stormwater Runoff - Stormwater management shall meet or exceed the requirements of the Massachusetts Department of Environmental Protection Stormwater Management Policy. No stormwater runoff in excess of rates existing prior to new construction shall be allowed and no stormwater runoff in excess of rates existing prior to new construction shall be discharged onto a public way or into a public drainage system, unless the Town Engineer assures the Board of Selectmen there is sufficient capacity to handle the additional runoff.
- e. Utilities - All electrical utility lines, including but not limited to telephone, power and cable TV, shall be placed underground in new developments. The placement of electrical lines and other underground utility lines such as water, sewerage and gas shall be coordinated whenever possible and desirable among responsible parties. Placement of utilities including sanitary disposal facilities shall be done so as to minimize disruption of topography and cutting of trees or undergrowth.
- f. Outdoor Lighting - In the area of new construction, outdoor lighting, including lighting on the exterior of a building or lighting in parking areas, shall be arranged to avoid glare and light spilling over to neighboring properties. Except for low-level pedestrian lighting with a height of less than eight feet, all outdoor lighting shall be designed and located so that 1) the luminaire has an angle of cutoff less than 76 degrees, 2) a line drawn from the height of the luminaire, along the angle of cutoff, intersects the ground at a point within the development site and 3) the bare light bulb, lamp or light source is completely shielded from direct view at any point five feet above the ground on neighboring properties or streets. In Village Business Districts (VBD) general site lighting fixtures shall be placed no higher than 16 feet above grade.

- g. Signs - Signs and outdoor advertising features shall be subject to the regulations of Section D, Signs. Such signs shall be reviewed as an integral element in the design and planning of all developments.
- h. Common Driveway in the Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research Districts - A common driveway may serve two or more lots used for business, research or industrial use and located in the Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park or Research Districts provided that the common driveway is no wider than 40 feet at any point where it crosses required open space or any parking setback area required. The Board of Selectmen shall ensure that the common driveway shall not be located or designed to derogate from the intent of the bylaw to provide suitable open space on each site.
- i. Open Space Landscaping Standards - Any landscaping on open space shall be designed to enhance the visual impact of the use upon the lot and adjacent property. Where appropriate, existing vegetation may be retained and used to satisfy the landscaping requirements. Open space areas shall be kept free of encroachment by all buildings, structures, storage areas or parking. Open space landscaping shall be maintained as open planted areas and used to (1) ensure buffers between properties, (2) provide landscape areas between buildings, (3) minimize the visual effect of the bulk and height of buildings, structures, parking areas, lights or signs and (4) minimize the impact of the use of the property on land and water resources. At least 30% of a lot shall be designated open space. Open space may contain area for side line, front and rear requirements, landscaped areas and untouched natural areas. Open space shall not include areas developed for vehicle access, parking, storage and similar accessory uses, except that open space may include walkways, patios and terraces, up to 10% of the open space required. In Village Business Districts (VBD) open space may include parking areas.
- 1) In the Business and Limited Business Districts where a business or industrial use abuts a Residential District, a landscape buffer a minimum of 20 feet in depth designed to mitigate the impact of the business or industrial use on abutting Residential Districts shall be required by the Board of Selectmen between the business or industrial use and the Residential District. Such buffer shall be 15 feet in Village Business Districts.
 - 2) In the Industrial and Limited Industrial Districts where a business or industrial use abuts a Residential District, a landscape buffer a minimum of 30 feet in depth designed to mitigate the impact of the business or industrial use on abutting Residential Districts, shall be required by the Board of Selectmen between the business or industrial use and the Residential District.
 - 3) In the Research District where a research use abuts a Residential District, a landscape buffer a minimum of 30 feet in depth designed to mitigate the impact of the research use on abutting Residential Districts shall be required by the Board of Selectmen between the research use and the Residential District.
 - 4) In the Business, Limited Business, Industrial, Limited Industrial and Research Districts within setback requirements, site plans will show a landscaping area, not less than twenty (20) feet in width between the street and either the building or parking lot. This landscape area may be broken to provide vehicular access.
 - 5) All parking lots and loading facilities shall be suitably landscaped to minimize their visual impact on the lot and upon adjacent property by the use of existing vegetation where appropriate and by the use of new trees, shrubs, walls, fences or other landscape elements. Any parking lot with more than 40 spaces shall include a landscaped area(s) within the perimeter of the parking lot. Such landscaped area(s) shall not be less in area than five percent of the total area of the parking lot and shall be in addition to any minimum open space required. Landscaped area(s) shall be provided with a minimum width of at least 10 feet, curbing, and shade trees of at least 12 feet in height, or such other landscaping

as may be required by the Board of Selectmen. At least one shade tree per ten spaces shall be provided.

- 6) In Village Business Districts, sidewalks shall be constructed of brick, stone, or concrete, and be maintained by the owner. Each lot shall have a minimum of 10% pervious surface.

Approved street trees shall be planted at the front property line at a spacing of one per 40 feet.

- j. Other Site Features - All service areas, loading areas, outdoor storage, utility structures, mechanical equipment, garbage disposal facilities, or other service or utility facilities shall be located or visually screened so as not to create hazards or visual or other nuisances.

7. Reserve Parking Spaces - Under a Site Plan, the Board of Selectmen may authorize a decrease in the number of parking spaces required under section IX.V.C, in accordance with the following:

- a. The Board of Selectmen may authorize a decrease in the number of parking spaces required under section IX.V.C, provided that:

- 1) The decrease in the number of parking spaces is no more than 30% of the total number of spaces required under section IX.V.C. The waived parking spaces shall be set aside and shall not be intended for immediate construction. Such spaces shall be labeled as "Reserve Parking" on the site plan.

- 2) Any such decrease in the number of required parking spaces shall be based upon documentation of the special nature of the use or building.

- 3) The parking spaces labeled "Reserve Parking" on the site plan shall be properly designed as an integral part of the overall parking layout, located on land suitable for parking development and in no case located within area counted as buffer, parking setback or open space.

- 4) The decrease in the number of required spaces will not create undue congestion or traffic hazards and that such relief may be granted without substantial detriment to the neighborhood and without derogating from the intent and purpose of this bylaw.

- b. If, at any time after the Certificate of Occupancy is issued for the building or use, the Building Inspector determines that additional parking spaces are needed the Inspector shall notify the Board of Selectmen, in writing, of such finding and the Board of Selectmen may require that all or any portion of the spaces shown on the approved site plan as "Reserve Parking" be constructed within a reasonable period.

8. Reports from Town Boards or Agencies. The Board of Selectmen shall transmit forthwith a copy of the application and plan(s) to the Planning Board, Board of Health, Conservation Commission, Design Review Board, Town Engineer, Building Inspector, Fire Chief and such other boards, departments or committees as it may deem necessary or appropriate for their written reports. Any such board or agency to which petitions are referred shall make recommendations or submit such reports as they deem appropriate and shall send a copy thereof to the Board of Selectmen and to the applicant prior to the scheduled hearing on the site plan.

9. Minor Site Plan. The Board of Selectmen may, upon written request of the applicant, waive any of the technical requirements of this Section V.A, including the requirement for a public hearing, where the project involves relatively simple development plans or constitutes a minor site plan. Applications for permits to build, alter or expand any nonresidential building, structure or use in any district where such construction will exceed a total gross floor area of 500 square feet but not exceed a total gross floor area of 2000 square feet, or will not generate the need for more than 10 parking spaces, shall be deemed a minor site plan. For the purposes of computing the total gross floor area of a minor site plan, the Board of

Selectmen shall aggregate the gross floor area of new construction permitted within the five (5) previous calendar years. Minor site plans shall set forth all of the information required by Section V.A.5; provided, however, that the scale of the site plan may as agreed upon with the Board of Selectmen, need not be prepared by a professional, and the plan may depict topographical contours at intervals available on maps provided by the United States Geological Survey.

10. Approval. Site Plan approval shall be granted upon determination by the Board of Selectmen that the plan meets the following objectives. The Board of Selectmen may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and stormwater drainage consistent with the functional requirements of the Planning Board's Subdivision Rules and Regulations. New building construction or other site alteration shall be designed in the Site Plan, after considering the qualities of the specific location, the proposed land use, the design of building form, grading, egress points, and other aspects of the development, so as to:

- a. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, the extent of stormwater flow increase from the site, soil erosion, and threat of air and water pollution;
- b. Maximize pedestrian and vehicular safety both on the site and egressing from it;
- c. Minimize obstruction of scenic views from publicly accessible locations;
- d. Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or premises residentially used or zoned;
- e. Minimize glare from headlights and other light sources from the site onto other properties;
- f. Minimize unreasonable departure from the character, materials, and scale of buildings in the vicinity, as viewed from public ways and places;
- g. Minimize contamination of groundwater from on-site waste-water disposal systems or operations on the premises involving the use, storage, handling, or containment of hazardous substances;
- h. Ensure compliance with the provisions of this Zoning Bylaw, including parking and landscaping.
- i. No Certificate of Occupancy shall be issued by the Building Inspector until the site has been developed in compliance with the approved site plan, unless completion is delayed by seasonal considerations. In such instances, the Building Inspector may issue a temporary occupancy permit and shall require sufficient security to insure full compliance within six months.

11. Special Provisions in Village Business Districts. In reviewing a site plan within the Village Business District, the Board of Selectmen shall require the following: a) pedestrian circulation shall be safe and easy between all abutting properties, as well as within an individual property; b) all new structures and alterations to existing structures shall be respectful of the scale and visual character of the existing neighborhood; and c) all plans shall be reviewed by the Design Review Board, in a public hearing.

12. Lapse and Appeal. Site plan approval shall lapse after two years from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the Board of Selectmen upon the written request of the applicant. An appeal of any decision of the Board of Selectmen made pursuant to this section V.A shall be taken in accordance with the provisions of G.L. c. 40A, s. 17.;"

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: It is the Planning Board's intent to submit the above article for inclusion in the Zoning Bylaw only if the draft codified bylaw fails to be adopted by Town Meeting. The Planning Board strongly urges passage of a revised Site Plan bylaw in order to comply with state law, and as an incentive to aid business properties in their permitting efforts in Sudbury. In addition, adoption of this revised Site Plan Review bylaw will now allow the Town to review exempt uses, where currently our Site

Plan Special Permit bylaw does not. Concurrent adoption of the following zoning bylaw amendment will better protect the town against exempt uses.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 35. AMEND ZONING BYLAW, ART. IX.I.F - EXEMPT USES

To see if the Town will vote to amend the Sudbury Zoning Bylaw, Article IX, Section I.F. (Certain Open Space, Educational, Recreational, Religious and Child Care Uses), by deleting that section in its entirety and substituting the following:

"F. Exempt and Certain Non-exempt Uses.

1. Exempt Uses

In order to maintain uniformity and consistency throughout residential districts in the Town of Sudbury, the following regulations shall apply to the use of land and/or buildings on residentially zoned property for religious, non-profit educational, or child care facilities in existing buildings, or other exempt uses provided for in M.G.L. Chapter 40A, Section 3:

- a) All buildings or structures constructed on the subject property shall be subject to the Dimensional Requirements of Section IV.B of this bylaw for the district in which the exempt use is located.
- b) Parking for any exempt use shall comply with Section V.C of this bylaw.
- c) The proposal shall be subject to the Site Plan Review process set forth in Section V.A. of this bylaw in order to provide information to town boards and departments as to how the project complies with the requirements of the Zoning Bylaw with respect to bulk and height of structures, yard sizes, lot area, setbacks, open space, parking and building coverage requirements.

2. Certain nonexempt educational uses.

The use of land and buildings thereon for non-exempt educational uses shall be allowed in Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research Districts, subject to the issuance of a special permit by the Board of Appeals and Site Plan review pursuant to Section V.A of this bylaw. The provisions of this section shall not apply to the use of land by the Town for municipal purposes.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: It is the Planning Board's intent to submit the above article for adoption only if the draft codified bylaw fails to be adopted by Town Meeting. This language is incorporated into the revised bylaw, and as one of the major changes to the Bylaw, the Planning Board strongly urges passage of these revised regulations on exempt uses. These new regulations give the Town review authority over exempt uses through Site Plan Review, where we had none before. It is noted that this article cannot proceed without passage of the previous article revising the site plan process.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

TOWN COUNSEL OPINIONS:

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 2001 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

Article 14	Amend Art. XII	Town Property
Article 31	Amend Art. XVII, s.3	Town Clerk Fees

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the follow articles in the Warrant for the 2001 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Article 9	Amend Art. IX	Recodification
Article 32	Amend Art. IX	Flood Plains
Article 33	Amend Art. IX	Water Resource Protection Districts
Article 34	Amend Art. IX	Site Plan Review
Article 35	Amend Art. IX	Exempt uses

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 26th day of February, 2001.

SELECTMEN OF SUDBURY: Kirsten D. Roopenian
Lawrence W. O'Brien
John C. Drobinski

[PART II]

FINANCIAL SECTION

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FY 02 FINANCE COMMITTEE REPORT

The Finance Committee recommends an Operating Budget for FY 02 of \$57,987,797, which is within Proposition 2 ½. This is an increase of 7.77% over FY 01, exclusive of debt service. This recommended budget provides level funding for Town services, Sudbury Public Schools and Lincoln-Sudbury Regional High School, but does not provide additional funding to address increasing demands for Town services due to our population growth or student growth in Sudbury Public Schools or Lincoln-Sudbury Regional High School. The revenue sources in the Non-Override Budget have been thoroughly investigated and are viewed to be at the legal maximum.

Additional funding of \$1,018,820 is being requested by the Town and respective School Committees as an Operating Override. The Override funds will enable the Town to provide services commensurate with our population growth and our Schools with necessary educational resources for their growing student enrollment. The Finance Committee supports this Operating Override.

In reviewing the requests for spending, the Finance Committee challenged the various departments to ascertain that their requests reflected a reasonable investment in maintaining the infrastructure of the Town and individual department service levels. The Finance Committee continues to be concerned about the Town's infrastructure and the need to provide sufficient funding to adequately maintain it. The Operating Budget addresses many of the Finance Committee's concerns and we strongly feel continued investments in this important area will be necessary in future years.

The recommended budget does not include the \$4,683,800 for replacement of the Department of Public Works facility; instead, it will be recommended for funding by long-term borrowing. The issues of liability, environmental concerns and lack of compliance with ADA and OSHA at the present facility are among the many reasons the Finance Committee unanimously recommends support for this proposal.

Similar to FY 01, our revenue increases have not kept up with the necessary spending requests. Free Cash has decreased for FY 02. The continuing lack of revenue sources other than property taxes, coupled with our growing population have significantly impacted the operating expenses of all departments. It is our opinion that severe cutbacks in services or tax increases in the form of Operating Overrides are inevitable unless new sources of revenue can be found.

Our outstanding debt has substantially increased as a result of our Sudbury Public Schools construction program, the purchase of land for open space, and the new \$70,000,000 Lincoln-Sudbury Regional High School project. Our existing debt, coupled with the expectation of additional borrowings in the foreseeable future will increase the Town's annual debt service for years to come. We are, however, fortunate that Sudbury continues to maintain a positive reputation for financial stability. Strong management practices have contributed to our ability to achieve an enhanced AAA credit rating – the highest municipal rating. This increased credit rating allows the Town to receive the best, most competitive interest rates.

The following summary outlines the process used this year to prepare the budget. Included is an explanation of the revenue sources and amounts and an overview of the recommended Operating Budget. Comments on individual budgets follow the line item detail.

Operating Budget – Preparation Process

Members of the Finance Committee worked throughout the year with each of the Town departments and School Committees to further the lines of communication and to gain a greater understanding of their operations and needs. The Finance Committee requested that the FY 02 budgets be prepared using a level staff approach. This approach assumes the same staff level as the prior year but adjusted for step and salary increases and other known inflationary increases. The three Town cost centers (i.e., Town, Lincoln-Sudbury Regional High School, and Sudbury Public Schools) submitted budgets using the requested level staff approach as well as a budget that provided level services with

consideration for growth. Budget hearings held during January and early February provided the Finance Committee the opportunity to perform the necessary analyses and review of these budgets that resulted in creation of the final Non-Override Budget.

The Finance Committee's obligation is to recommend to Town Meeting a budget within the limits of Proposition 2 ½. The FY 02 budget reflects a desire to equitably distribute the available revenue across all three Town cost centers giving consideration to maintaining quality service levels in a growing population. While the Finance Committee reviews budget requests in line item detail for all departments (Schools and Town Services), the recommended allocations for each cost center are managed by the Town Manager, Superintendents, and School Committees.

Revenue

The Town Manager and the Finance Director determine the Revenue estimates. Revenue estimates for FY 02 Operating revenues are projected to increase 6.92% over FY 01 estimates. Revenue estimates for FY 02 for all revenues (operating and non-operating) are projected to increase 18.5% over FY 01 estimates. This is due to a large increase in Property Taxes levied and collected outside of Proposition 2 ½ and a large increase in SBAB (grant) revenue from the Commonwealth, both to pay for school construction projects.

Source of Revenue	FY 01	Non-Override	\$ Increase	% Increase
		FY 02		
Property Taxes (w/in levy)	34,348,736	35,832,454	1,483,718	4.32%
Property Taxes (debt exemptions)	3,612,265	8,171,627	4,559,362	126.22%
State Aid (net)	5,562,902	8,053,409	2,490,507	44.77%
Local Receipts	3,878,000	4,098,900	220,900	5.70%
Free Cash	1,800,000	1,700,000	-100,000	-5.56%
Miscellaneous	471,756	1,114,362	642,606	136.22%
sub-total:	49,673,659	58,970,752	9,297,093	18.72%
Enterprise Fund Receipts	670,847	665,000	-5,847	-0.87%
Total:	50,344,506	59,635,752	9,291,246	18.46%

Source of Revenue	FY 01	Override	\$ Increase	% Increase
		FY 02		
Property Taxes (w/in levy)	34,348,736	36,851,274	2,502,538	7.29%
Property Taxes (debt exemptions)	3,612,265	8,171,627	4,559,362	126.22%
State Aid (net)	5,562,902	8,053,409	2,490,507	44.77%
Local Receipts	3,878,000	4,098,900	220,900	5.70%
Free Cash	1,800,000	1,700,000	-100,000	-5.56%
Miscellaneous	471,756	1,114,362	642,606	136.22%
sub-total:	49,673,659	59,989,572	10,315,913	20.77%
Enterprise Fund Receipts	670,847	665,000	-5,847	-0.87%
Total:	50,344,506	60,654,572	10,310,066	20.48%

Local Property Taxes are the primary source of revenue for the Town that grow at the allowable 2 ½ % plus adding taxes from new construction.

Local Receipts include primarily excise taxes, interest income, hotel occupancy tax, and building permit fees.

Free Cash continues to be approximately the same as FY 01, and higher than the amounts seen in prior years. This increase is primarily attributable to the investment income on the Town's unexpended short-term borrowings available during school construction. It is anticipated that for years beyond FY 02, Free Cash will be closer to our six-year average of \$1,100,000 in future years.

Miscellaneous: Miscellaneous revenues include \$100,000 from the sale of gravel, abatement surplus funds, and funds from both the Health Insurance and Retirement Trust Funds.

Debt Exemption includes funds for repayment of long-term borrowing previously voted as Debt Exemption overrides.

Recommended Operating Budget

The Finance Committee's recommended FY 02 Operating Budget allocated the revenue resources available to the Town using the following approach.

- The Finance Committee allocated funds to the three Town cost centers using a level staff approach which assumes the same staff level as the prior year with adjustments for step and salary increases and other known inflationary increases. By employing this method, the Finance Committee was able to provide level staff funding to all three cost centers without an operating override.
- The Finance Committee met jointly with the Lincoln Finance Committee to discuss the L-S Assessment. The Sudbury Finance Committee recommendation is less than the Lincoln recommendation. The Lincoln Finance Committee has recommended an operating override to fully fund the cost of the L-S Assessment, as well as to fund other Lincoln Town departments.
- The Finance Committee met with the Sudbury Public School Committee and recognized the importance of providing SPS with sufficient funding to meet the needs of growing enrollment.
- The Finance Committee met with the Town Manager and various department managers and recognized the importance of replacing or repairing various equipment and facilities critical to the Town's ability to provide level services.
- Recognizing these items described above, the proposed operating override of \$1,018,820 will allow our public schools to sustain our Town's quality educational system and will provide additional funds for new equipment and personnel necessary to maintain Town service levels.

**FY 02 NON-OVERRIDE
BUDGET**

Cost Center	FY 01	Non-Override FY 02	\$ Increase	% Increase	% of total
Sudbury Public Schools (net)	19,222,973	20,722,299	1,499,326	7.80%	34.75%
SPS Employee Benefits	2,160,140	2,802,746	642,606	29.75%	4.70%
LSRHS (Assessment)	10,336,491	11,029,036	692,545	6.70%	18.49%
Minuteman (Assessment)	256,112	319,158	63,046	24.62%	0.54%
Town Services	10,204,643	10,569,988	365,345	3.58%	17.72%
Town Employee Benefits	1,953,729	2,120,179	166,450	8.52%	3.56%
Debt Service	4,206,637	10,424,391	6,217,754	147.81%	17.48%
Total: Operating Budget (article 4)	48,340,725	57,987,797	9,647,072	19.96%	97.24%
Enterprise Funds	608,935	633,020	24,085	3.96%	1.06%
Articles, Stabilization, Charges	1,369,692	1,014,745	-354,947	-25.91%	1.70%
Total: Other	1,978,627	1,647,765	-330,862	-16.72%	2.76%
Total: Recommended Budget	50,319,352	59,635,562	9,316,210	18.51%	100.00%
surplus revenue		190			
Total: Budget + Surplus Revenue		59,635,752			

FY02 OVERRIDE BUDGET

Cost Center	FY 01	Override FY 02	\$ Increase	% Increase	% of total
Sudbury Public Schools (net)	19,222,973	21,007,211	1,784,238	9.28%	34.63%
SPS Employee Benefits	2,160,140	2,855,546	695,406	32.19%	4.71%
LSRHS (Assessment)	10,336,491	11,401,008	1,064,517	10.30%	18.80%
Minuteman (Assessment)	256,112	319,158	63,046	24.62%	0.53%
Town Services	10,204,643	10,865,924	661,281	6.48%	17.91%
Town Employee Benefits	1,953,729	2,133,379	179,650	9.20%	3.52%
Debt Service	4,206,637	10,424,391	6,217,754	147.81%	17.19%
Total: Operating Budget (article 4)	48,340,725	59,006,617	10,665,892	22.06%	97.28%
Enterprise Funds	608,935	633,020	24,085	3.96%	1.04%
Articles, Stabilization, Charges	1,369,692	1,014,745	-354,947	-25.91%	1.67%
Total: Other	1,978,627	1,647,765	-330,862	-16.72%	2.72%
Total: Rec. Override Budget	50,319,352	60,654,382	10,335,030	20.54%	100.00%
surplus revenue		190			
Total: Budget + Surplus Revenue		60,654,572			

Looking Ahead

Additional revenue sources, other than residential real estate taxes, must be found whether from commercial business, senior residential communities, gravel sales or other creative measures. Clearly, the initiative for installing sewers along the Route 20 Business District will promote the further commercial development of this vital economic area bringing needed revenues to the Town. The Town has been aggressively pursuing and collecting outstanding back property taxes, reducing the outstanding amount from over \$1 million to just half that amount at this time. This needs to continue. Our growing population and construction of single family homes will continue to strain the Town's infrastructure and service levels as well as our ability to maintain them. Unfortunately, the funding provided by Proposition 2 ½ and state aid is currently not adequate to address the Town's revenue needs.

Although some progress was made in the shared services area over the last three years, additional efforts are needed to achieve greater savings on the expense side. With our school construction expected to continue for the next several years, the Town's debt service expenditures will considerably increase and continue at this level until all state construction grants are received. The impact of this debt service on the tax rate and the ability of citizens on fixed incomes to afford these higher taxes needs to be addressed by the Town if we expect to retain these individuals in our community.

From a financial perspective, the next several years will be challenging for the Town and its citizens. Only by working together can we hope to maintain the "Character of Sudbury" and provide the necessary Town services for all its residents.

Acknowledgements

The Finance Committee expresses appreciation for the dedication and leadership demonstrated by the Town Manager, Finance Director, the Department Managers and School Superintendents, their staffs, and respective communities in working with the Committee in a cooperative and productive manner.

M. Tracy Billig
Michael Grosberg
John Nikula

James A. Carlton, Co-Chair
Robert Hurstak, Jr.
Larry J. Rowe

Rebecca Corkin
Donald Hutchinson
Sheila A. Stewart, Co-Chair

SUDBURY PUBLIC SCHOOLS SUPERINTENDENT'S REPORT

In December the Sudbury School Committee voted a budget of \$21,082,691 for FY 02. The level staff budget is \$20,722,299. The additional \$360,392 represented the cost for additional staff to accommodate student population growth and special education positions required by students' individual educational plans. The Finance Committee has voted a budget that meets our level staff requirements within the constraints of the levy limit. Any additional staff requires the amount in the override request. The amount voted by the Finance Committee to recommend to you in an override for additional staff for Sudbury Public Schools, pre-K-8 is \$284,912. The total budget including the override request for pre-K-8 is \$21,007,211.

The additional \$284,912 will fund two additional elementary teachers, one additional middle school teacher, one additional speech and language special education teacher, two and one half special education aides, an additional half time psychologist and half time special education classroom teacher. These positions are necessitated by the anticipated increase of nearly 100 additional students next year and the more than thirty students beyond what we had projected for this year. Student enrollment has not abated, and information from the Town's Clerk Office indicates that new births in 1998 and 1999 are significantly higher than in recent years (210 in 1997, 257 in 1998 and 259 in '99). We can anticipate that our rate of growth, more than double the state average over the past six years, will continue for the foreseeable future.

The drivers in the level service budget are transportation increases, utility increases and plant maintenance dollars, a commitment we made to the community to keep our new and renovated facilities properly maintained, and contractual agreements.

The override amount represents only the most critical teaching positions to meet the population growth. Our School Committee and administration worked arduously to trim the original request from more than \$900,000 to the lower figure in the hopes of avoiding the need for an operating override. The fact that anticipated local revenues and receipts will cover the level service budget leaves the positions listed above in the realm of an operational override request. We appreciate the past support the Town has provided in meeting budget requests addressing the continued student population growth, and have limited this year's request only to the most essential teaching positions relating to class size ratios and mandated special education services as specified above.

LINCOLN-SUDBURY SUPERINTENDENT'S REPORT

The Lincoln-Sudbury Regional School District voted a FY 02 Level-Effort with Enrollment Budget on February 6, 2001. This budget is an 11.7% budget increase of which 1% represents increased debt service raised outside the levy limit. This Level-Effort with Enrollment Budget provides the same level of services that we currently provide with the increased enrollment. This vote was taken after much discussion of the needs of the school, and our common commitment to maintaining a level of excellence that both Lincoln and Sudbury have come to expect and depend upon.

A primary driving force is the increase in enrollment. Since FY 95, the high school's enrollment has increased by 40%. In FY 02, we anticipate our enrollment to increase by 9%. Maintaining appropriate class size and appropriate programs, while our enrollment grows at this rate has been a challenge.

Other forces driving the budget include:

- Increased health insurance costs
- Year 2 of the Collective Bargaining Agreement
- Savings of Out-of-District special education tuitions
- Impact of Building Project (savings in maintenance/ increase in debt service)

Unlike Town departments, the Lincoln-Sudbury Regional School Budget must include such costs as health and life insurances, workers' compensation, property and casualty insurance, FICA, retirement assessments and debt services. These regional fixed costs represent approximately 13% of the total school budget.

The Lincoln-Sudbury Regional School Committee will reduce their proposed budget by \$176,334 to meet Sudbury's proposed override assessment. Without an override, it will be necessary to reduce the district's budget by an additional \$439,320, for a total budget cut of \$615,654. Cuts of this magnitude will seriously impact the operation of the school district. Without the additional staffing included in our Level-Effort with Enrollment Budget, we will have fewer course selection choices, less of an ability to provide double enrollments in certain departments and larger class sizes.

TOWN MANAGER'S REPORT

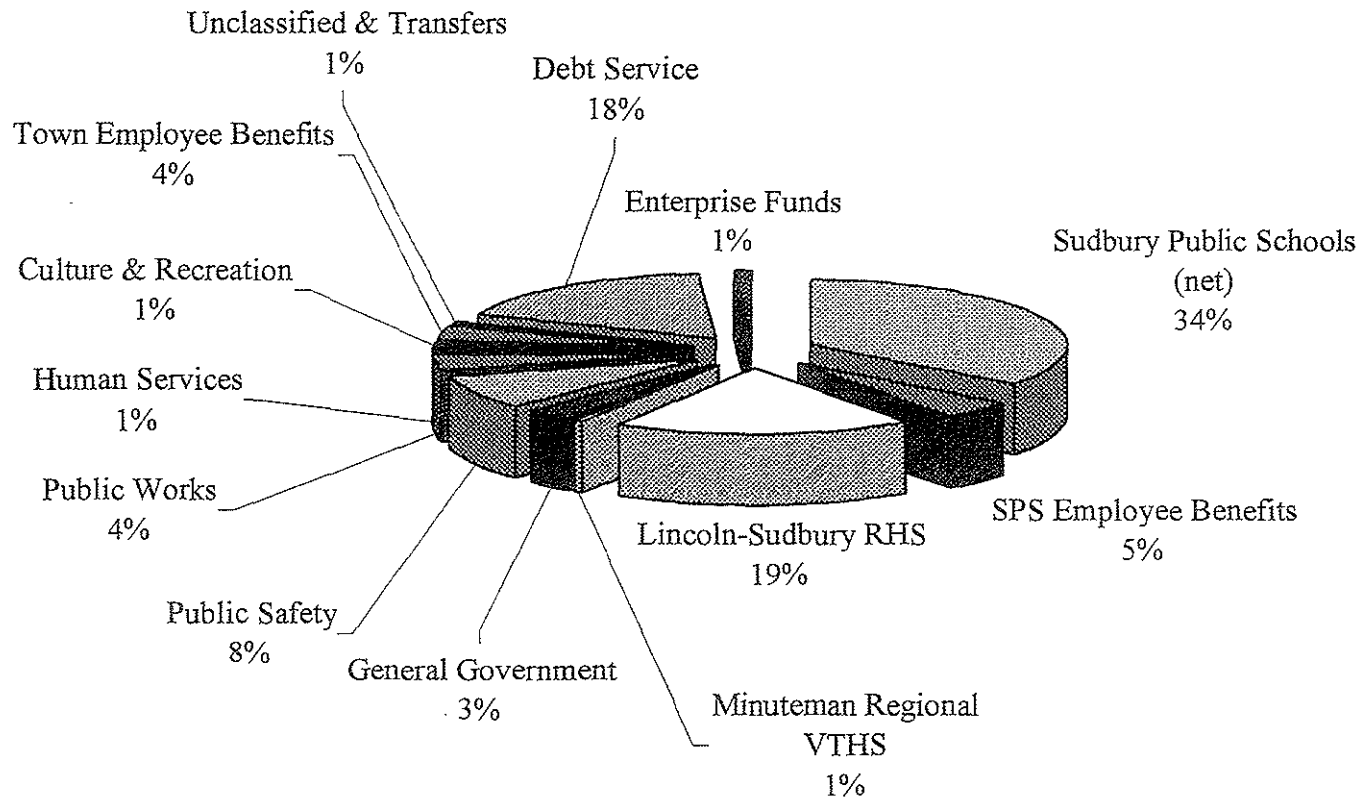
The Non-Override Budget for the Town's operating departments totals \$12,690,167, an increase of 4.37% over the FY01 operating budget total of \$12,158,372. This covers negotiated salary increases for existing staff, plus amounts for the escalating cost of utilities and supplies. It also provides for a consistent amount of spending for maintenance and small capital items out of operating budgets. An increase in the cost of health benefits accounted for a significant portion of the Town's budget growth. If the cost of benefits had remained the same as in FY 01, the Town's total Non-Override Budget request grew only 3.58% over the prior year, far less than the rate of growth in Operating (non-debt) revenues (6.92%).

The Override Budget request would bring total Town operating budget spending up to \$12,999,303, an increase of 2.44% over the non-override request. Two new positions are planned: a new police officer and a new fire department civilian dispatcher, and the cost of benefits for those positions is estimated to be \$13,200. Also included are extra staff hours per week for the Goodnow Library, and increased funding for overtime costs in the police department. Two significant increases included are \$50,000 for the Highway department to spend on road maintenance projects and \$40,000 to begin replacing older computers within the Town's complement of over 120 computers. Minor repairs to the Fairbank Community Center (\$4,015) and the Hosmer House (\$4,450), and a new carpet for the Senior Center (\$7,500), and a new high speed photocopy machine for the Town Clerk's office (\$9,900) are other items of note. Finally, there are small amounts for increases in operating expenses for several departments.

FY 02 BUDGET SUMMARY SHEET

Division	Expended FY 00	Appropriated FY 01	Total Requested FY 02	Non-Override FinCom Rec FY 02	Override FinCom Rec FY 02
Expenditures					
LSRHS (Assessment)	\$ 9,570,936	\$ 10,336,491	\$ 11,550,310	\$ 11,029,036	\$ 11,401,008
SPS less offsets	\$ 17,240,956	\$ 19,222,973	\$ 21,082,691	\$ 20,722,299	\$ 21,007,211
SPS employee benefits	\$ 1,698,990	\$ 2,160,140	\$ 2,875,346	\$ 2,802,746	\$ 2,855,546
Minuteman Regional (Assessment)	\$ 235,589	\$ 256,112	\$ 319,158	\$ 319,158	\$ 319,158
Total: Schools	\$ 28,746,471	\$ 31,975,716	\$ 35,827,505	\$ 34,873,239	\$ 35,582,923
General Government	\$ 1,508,719	\$ 1,657,764	\$ 1,890,113	\$ 1,810,518	\$ 1,864,616
Public Safety	\$ 4,904,199	\$ 4,565,283	\$ 5,161,382	\$ 4,762,214	\$ 4,873,589
Public Works	\$ 1,971,016	\$ 2,213,525	\$ 2,545,554	\$ 2,293,435	\$ 2,368,938
Human Services	\$ 500,256	\$ 476,077	\$ 585,777	\$ 517,075	\$ 527,165
Culture & Recreation	\$ 699,263	\$ 768,527	\$ 852,914	\$ 786,066	\$ 801,036
Town employee benefits	\$ 1,675,876	\$ 1,953,729	\$ 2,133,379	\$ 2,120,179	\$ 2,133,379
Unclassified & transfer account	\$ 159,628	\$ 523,467	\$ 410,580	\$ 400,680	\$ 430,580
Total: Town Services	\$ 11,418,957	\$ 12,158,372	\$ 13,579,699	\$ 12,690,167	\$ 12,999,303
Debt Service	\$ 5,124,295	\$ 4,206,637	\$ 10,424,391	\$ 10,424,391	\$ 10,424,391
Total: Article 4 Operating Budget	\$ 45,289,723	\$ 48,340,725	\$ 59,831,595	\$ 57,987,797	\$ 59,006,617
Solid Waste Disposal Enterprise	\$ 209,384	\$ 238,855	\$ 239,536	\$ 239,536	\$ 239,536
Pool Enterprise	\$ 365,572	\$ 370,080	\$ 397,366	\$ 393,484	\$ 393,484
Articles thru debt	\$ -	\$ 2,875,000	\$ 5,181,392	\$ -	\$ 5,081,800
Articles thru debt	\$ -	\$ (2,875,000)	\$ (5,181,392)	\$ -	\$ (5,081,800)
Non debt capital	\$ -	\$ -	\$ -	\$ -	\$ -
Articles in operating	\$ -	\$ 600	\$ 800	\$ 800	\$ 800
Stabilization	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Total: Other	\$ 574,956	\$ 909,535	\$ 637,702	\$ 633,820	\$ 633,820
Charges	\$ 1,072,996	\$ 1,069,092	\$ 1,013,945	\$ 1,013,945	\$ 1,013,945
TOTAL TO BE RAISED	\$ 46,937,675	\$ 50,319,352	\$ 61,483,242	\$ 59,635,562	\$ 60,654,382
Receipts					
Cherry Sheet	\$ 4,851,577	\$ 5,241,577	\$ 5,364,841	\$ 5,364,841	\$ 5,364,841
Additional School Assistance	\$ -	\$ 321,325	\$ 100,000	\$ 100,000	\$ 100,000
Local Receipts	\$ 3,718,791	\$ 3,878,000	\$ 4,073,900	\$ 4,073,900	\$ 4,073,900
Reserved Investment Income	\$ 355,000	\$ -	\$ -	\$ -	\$ -
Grants	\$ -	\$ -	\$ 37,500	\$ 37,500	\$ 37,500
Melone Gravel Sales	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Free Cash/ Transfers	\$ 1,759,699	\$ 1,800,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000
Retirement Trust Fund	\$ 22,734	\$ 28,517	\$ 30,000	\$ 30,000	\$ 30,000
Health Insurance Trust Fund	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 200,000
Abatement Surplus	\$ 360,276	\$ 222,547	\$ 656,740	\$ 656,740	\$ 656,740
Ambulance Fund	\$ 75,319	\$ 120,692	\$ 115,122	\$ 115,122	\$ 115,122
Enterprise Funds	\$ 617,816	\$ 670,847	\$ 665,000	\$ 665,000	\$ 665,000
Total: Receipts	\$ 11,861,212	\$ 12,383,505	\$ 13,043,103	\$ 13,043,103	\$ 13,043,103
REQUIRED TAX LEVY	\$ 35,076,463	\$ 37,935,847	\$ 48,440,139	\$ 46,592,459	\$ 47,611,279
Previous Limit + 2 1/2%	\$ 30,469,976	\$ 31,932,791	\$ 35,207,454	\$ 35,207,454	\$ 35,207,454
New Growth	\$ 683,966	\$ 675,000	\$ 625,000	\$ 625,000	\$ 625,000
Prop 2 1/2 Override (Operating)	\$ -	\$ 1,740,946	\$ -	\$ -	\$ 1,018,820
LEVY LIMIT	\$ 31,153,942	\$ 34,348,737	\$ 35,832,455	\$ 35,832,455	\$ 36,851,275
Prop 2 1/2 Exemptions	\$ 3,075,456	\$ 2,824,136	\$ 8,171,627	\$ 8,171,627	\$ 8,171,627
Prop 2 1/2 Capital Exclusions	\$ 782,500	\$ -	\$ -	\$ -	\$ -
APPLICABLE LEVY LIMIT	\$ 35,011,898	\$ 37,172,873	\$ 44,004,081	\$ 44,004,081	\$ 45,022,901
Cherry Sheet Grants for School debt	\$ 788,129	\$ 788,129	\$ 2,588,568	\$ 2,588,568	\$ 2,588,568
TOTAL REVENUE	\$ 47,661,239	\$ 50,344,506	\$ 59,635,752	\$ 59,635,752	\$ 60,654,572
Under/(Over) Levy Limit	\$ 723,564	\$ 25,155	\$ (1,847,490)	\$ 190	\$ 190

Non-Override FY 02 Budget



FC-10

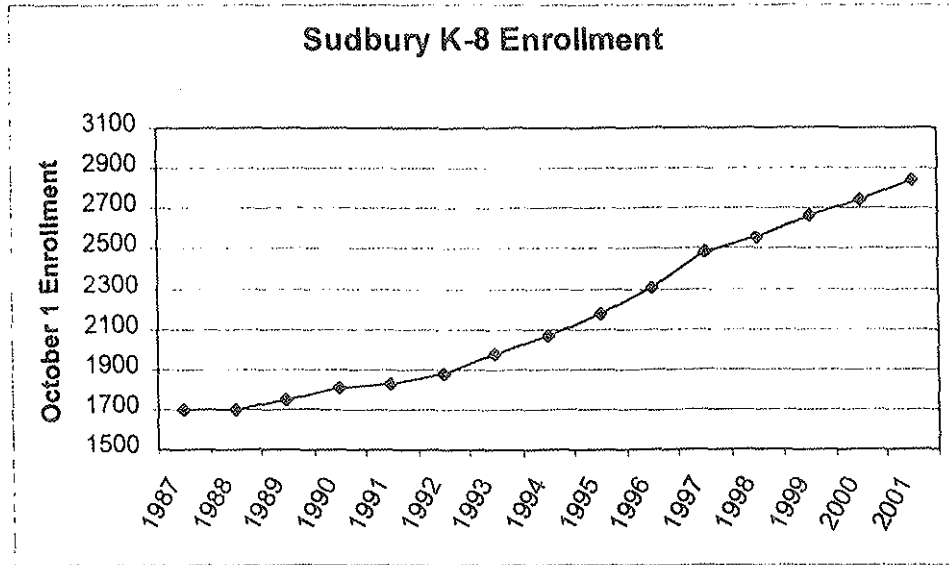
TOTAL OPERATING COSTS BY DEPARTMENT (non override)
(Including Employee Benefits)

Cost Center	'Approp. FY 01	Employee Benefits	Total FY 01 Spending	% of 01 Budget	Fin. Com. Rec. FY02	Employee Benefits	Total FY02 Spending	% of 02 Budget	% Change 01 to 02
Sudbury Public Scs (Net)	\$18,303,814	\$2,044,640	\$20,348,454	42.92%	\$20,722,299	\$2,802,746	\$23,525,045	40.13%	15.61%
Lincoln-Sudbury R.H.S. (Sudbury Share:)	\$10,003,353 (84.01 %)	\$1,091,114 (included)	\$10,003,353	21.10%	\$11,029,036 (84.67 %)	\$1,640,197 (included)	\$11,029,036	18.81%	10.25%
General Government	\$1,604,873	\$307,844	\$1,912,717	4.03%	\$1,810,518	\$355,351	\$2,165,869	3.69%	13.24%
Public Safety	\$4,504,804	\$864,104	\$5,368,908	11.32%	\$4,762,214	\$934,682	\$5,696,896	9.72%	6.11%
Public Works	\$2,171,201	\$416,476	\$2,587,677	5.46%	\$2,293,435	\$450,134	\$2,743,569	4.68%	6.02%
Human Services	\$484,244	\$92,887	\$577,131	1.22%	\$517,075	\$101,487	\$618,562	1.06%	7.18%
Culture & Recreation	\$753,905	\$144,613	\$898,518	1.90%	\$786,066	\$154,282	\$940,348	1.60%	4.66%
Enterprise Funds	\$608,935	\$116,805	\$725,740	1.53%	\$633,020	\$124,243	\$757,263	1.29%	4.34%
Debt Service	\$4,206,637	N/A	\$4,206,637	8.87%	\$10,424,391	N/A	\$10,424,391	17.78%	147.81%
Minuteman H.S. & Misc.	\$779,579	N/A	\$779,579	1.64%	\$720,638	N/A	\$720,638	1.23%	-7.56%
TOTAL			\$47,408,714	100%			\$58,621,617	100%	23.65%

FC-11

SUDBURY PUBLIC SCHOOLS

The schools continue to be affected by growth in student enrollment. Enrollment is expected to increase by 96 students. This will bring the K-8 system to a total of 2,971 students on October 1, 2001. This is consistent with recent enrollment growth that has averaged 5% annually. Student enrollment growth requires more teachers and support staff to maintain classroom ratios and deliver needed services.



FY 02 Non-Override Budget

As part of its balanced budget proposal, the Finance Committee is recommending a net Sudbury Public Schools budget for FY 02 in the amount of \$20,722,299. This represents an increase of 7.8% over the FY 01 appropriation of \$19,222,973. The drivers for this level effort budget are increased costs in transportation, utilities, plant maintenance and contractual agreements. It does not cover additional staff required to accommodate enrollment growth.

FY 02 Override Budget

As part of a Town-wide override proposal, the Sudbury Public Schools are seeking \$284,912. This represents an additional increase of 1.9% over the FY 01 appropriation and would bring the overall Sudbury Public Schools budget for FY 02 to \$21,007,211. The proposed additional 1.9% increase would cover the cost of additional staff to support additional students and additional staff to support children with special needs under the new special education regulations. The cost of benefits for these new hires is estimated to be an additional \$52,800. The Finance Committee supports this override proposal.

	Expended FY 00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY 02
SUDBURY PUBLIC SCHOOLS					
Salaries	13,635,557	16,042,366	17,513,306	17,152,914	17,437,826
Expenses	3,605,399	3,510,955	3,877,005	3,877,005	3,877,005
Equipment/ Maintenance		251,512	325,000	325,000	325,000
Subtotal: Sudbury Pub.Scls	17,240,956	19,804,833	21,715,311	21,354,919	21,639,831
Offsets, including METCO	543,402	581,860	632,620	632,620	632,620
Net: Sudbury Public Scls	16,697,554	19,222,973	21,082,691	20,722,299	21,007,211
Add: Indirect (Ins/Benefit Costs)	1,698,990	2,160,140	2,875,346	2,802,746	2,855,546
Total: Cost S.P.S.(Gross)	18,396,544	21,383,113	23,958,037	23,525,045	23,862,757

LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT

	Expended FY:00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY 02
L-S REGIONAL H.S.					
Sudbury Assessment	9,570,936	10,336,491	11,550,310	11,029,036	11,401,008

Lincoln-Sudbury Regional High School is a grades 9-12 regional school district established pursuant to Chapter 71 of Massachusetts General Laws and operates in accordance with the Lincoln-Sudbury Regional Agreement. As a regional school district, Lincoln-Sudbury includes within its budget all costs associated with running the district. Such costs not commonly found in non regional school budgets, e.g., health, life, workers' compensation and property and casualty insurances; FICA; retirement assessments; and debt service are all included in the LSRSD budget and represent 13% of the total budget for FY '02. Chapter 71 State Aid and Regional Transportation Aid are used to reduce the total budget. The amount left over after deducting receipts and other credits is then apportioned to Lincoln and Sudbury by a ratio based upon the enrollment of students from each town. The FY 2002 budget ratio for Sudbury is 84.67% and for Lincoln is 15.33%.

The enrollment at Lincoln-Sudbury Regional High School has increased 40% from FY '95 (887) to FY '01 (1,242), and projections indicate increasing by 112 additional students (+9%) in FY 2002. Looking ahead, projections indicate continued growth at 4-6% annually reaching a projected enrollment of 1,850 in 2008-09.

Key Budget Issues

- FY 2002 Budget voted by the Lincoln-Sudbury Regional School Committee represents a budget that will provide the same program currently offered as well as funds to accommodate the additional 112 students anticipated.
- In addition to the 112 new students, other driving forces affecting the FY 2002 Budget include: salary increases of 3.5%; reduced out-of district special education tuitions; increased health insurance costs; and increased debt as a result of the building project.

The Finance Committee recommends approval of a Non-override assessment to the district of \$11,029,036.

Key Override Issues

- The non-override assessment represents funds to cover costs for existing staff with no accommodation for the increase in enrollment. This budget would result in increasing class size and reducing program offerings.
- In order to meet the override assessment, the Lincoln-Sudbury Regional School Committee will be required to cut \$176,334 from their requested budget. These cuts represent not funding the school district's stabilization fund and a reduced budget for hiring new teachers.
- The override assessment includes funds to provide the same program we currently have for the increased enrollment. Without this override, the school district will be required to cut an additional \$439,320 from their requested budget for a total budget reduction of \$615,654.

The Finance Committee recommends approval of an Override assessment to the district of \$11,401,008.

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT FY 2002 BUDGET

As Voted by the Lincoln-Sudbury Regional School Committee
February 6, 2001

Administration:	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
School Committee	70,201	70,000	107,110	76,000	80,000
Administration	45,538	58,120	56,621	56,000	66,500
Business Office	15,832	18,200	10,524	18,000	18,000
Central Office	16,000	18,000	16,047	18,000	18,000
Administration Total	147,571	164,320	190,302	168,000	182,500

Instruction	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Art	25,638	29,666	37,427	33,605	35,036
Computer	117,793	88,950	124,785	98,450	107,450
Drama	8,667	5,940	4,184	6,040	5,860
English	33,282	38,600	24,034	40,300	42,590
World Language	35,199	39,550	36,414	40,375	39,200
History	29,003	30,600	26,823	32,900	32,700
Journalism	1,578	3,250	3,013	3,250	3,250
Mathematics	23,875	44,650	48,371	47,750	49,550
Music	26,440	23,055	16,002	24,390	24,215
Wellness	15,873	30,000	32,028	28,100	30,700
Science	43,387	37,224	44,624	37,494	41,060
Technology	12,290	14,575	13,122	15,325	16,700
Career Center	2,065	8,550	2,647	10,350	11,500
General Supplies	111,048	112,000	148,249	122,000	132,000
Instruction Total	486,138	506,610	561,721	540,329	571,811

Educational Support	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
House Services	43,019	32,500	36,308	45,600	41,900
Student Services	29,557	28,950	32,956	30,650	32,050
Audio-Visual	45,107	37,325	42,844	38,900	41,200
Library	25,901	27,146	28,675	28,520	29,170
Student Activities	17,068	18,150	16,428	18,650	18,650
Athletics	147,444	176,925	189,270	200,622	209,559
Transportation	192,506	222,502	205,407	261,291	284,174
Development	17,343	16,000	18,532	16,000	16,000
Ed Support Total	517,945	559,498	570,420	640,233	672,703

Operations	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Custodial	153,429	173,500	158,138	173,500	173,500
Grounds	19,290	23,900	19,676	23,900	23,900
Maintenance	222,658	206,000	270,156	206,500	183,500
Utilities	290,626	380,700	289,976	368,200	351,200
Operations Total	686,003	784,100	737,945	772,100	732,100

Special Education	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Local Services	42,605	65,894	45,788	66,638	65,962
Transportation	119,522	106,690	123,846	138,950	148,335
Out-of-District	789,930	1,000,296	832,577	1,166,790	1,035,830
Special Ed Total	952,056	1,172,880	1,002,210	1,372,378	1,250,127

Contingency	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Contingency	27,307	50,250	87	50,250	65,000
Contingency Total	27,307	50,250	87	50,250	65,000

Salaries & Other Compensation:	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Administration	570,458	642,910	637,616	718,009	803,785
Administrative Support	129,618	137,452	142,452	165,995	163,044
Professional Staff	5,981,674	6,587,104	6,384,642	7,178,211	7,620,571
Course Reimbursement	22,000	25,000	25,000	29,000	33,000
Curriculum Development	40,000	44,000	44,000	49,000	54,000
Extra Services	68,315	75,355	79,356	78,392	84,330
Educational Support	362,297	408,226	455,972	436,708	536,775
Substitutes	64,844	65,000	71,188	68,000	70,000
Clerical	430,275	481,130	465,194	558,580	590,394
Blg./Grds/Maint.	363,186	379,349	376,132	393,697	409,061
Coaches/Trainer	259,602	285,860	285,499	303,840	320,136
Staffing Increases	0	0	0	0	595,572
Unemployment	855	40,000	13,608	40,000	40,000
Salaries Total	8,293,124	9,171,386	8,980,658	10,019,432	11,320,668

Regional Fixed Costs	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Insurance	33,359	47,000	33,943	47,000	47,000
Benefits	962,580	1,119,526	1,053,779	1,314,015	1,640,197
Fixed Costs Total	995,939	1,166,526	1,087,722	1,361,015	1,687,197

Debt/Stabilization	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Boiler Principal & Interest	263,706	255,775	255,775	203,350	191,563
Renovation Short Term Int	0	0	0	55,258	216,850
Stabilization Funding	60,469	68,400	68,400	65,567	60,762
Total Debt/Stabiliz.	324,175	324,175	324,175	324,175	469,175

SCHOOL CHOICE	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Tuition Assessment	28,471	27,500	28,918	36,000	16,500
Total School Choice	28,471	27,500	28,918	36,000	16,500

Other Equipment & Capital Projects	FY '99 Expenditure	FY '00 Budget	FY '00 Expenditure	FY '01 Budget	FY '02 Budget
Dump Truck	35,475	0	0	0	0
Pickup Truck	0	0	0	0	0
Mower	0	0	34,684	0	0
Capital Project Total	35,475	0	34,684	0	0

TOTAL BUDGET	12,494,204	13,927,245	13,518,843	15,283,912	16,967,781
Less Estimated Receipts:	0	-203,500		-219,500	-221,500

NET BUDGET	12,494,204	13,723,745	13,518,843	15,064,412	16,746,281
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STATE AID		-1,883,752.00		-2,130,249.00	-2,394,408.00
REAPPORTIONMENT		-453,203.62		-628,933.62	-715,210.64

ASSESSMENT		11,386,789.38		12,305,229.38	13,636,662.36
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MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Line Item	Expend. FY 00	Approp. FY 01	Dept. Req. FY 02	FinCom Rec. FY 02
MINUTEMAN VOC. H.S.				
301 Sudbury Assessment	235,589	256,112	319,158	319,158

Sudbury's FY02 Minuteman assessment is \$319,158 which is an increase of \$63,046 (24.6%) over FY01. This increase reflects an increase in Sudbury student enrollment from 9 to 13 students. Minuteman also provides a full-time teacher at the Curtis Middle School.

PROGRAM AREA	Amount FY01	Proposed FY 02	Difference
Commercial	87,214	89,739	2,525
Technology	171,009	152,223	-18,786
Trades	146,565	145,128	-1,437
Academic	317,764	326,979	9,215
Instructional Sub Total	722,552	714,069	-8,483
SUPPORT			
Library	24,660	24,800	140
Audio-Visual	5,500	5,750	250
Television	90	90	0
Microcomputer Service	41,180	41,180	0
Business Tech (rel.)		4,525	4,525
Duplicating Service	45,615	45,615	0
Special Education	22,950	22,950	0
Psychological Service	2,790	2,790	0
Guidance Service	9,642	9,642	0
Health Service	11,959	11,959	0
Principal's Office	95,100	95,050	-50
Transportation	979,950	1,029,243	49,293
Vocation Coordinator	6,885	6,885	0
Computer Service, Admin.	27,600	27,900	300
Dean's Office	3,620	3,620	0
District & Prof. Dev.	122,400	134,900	12,500
Superintendent's Office	3,194	4,994	1,800
Planning Office	42,300	42,300	0
Business Office	19,200	25,450	6,250
Risk Insurance	127,440	130,763	3,323
Employee Benefits	1,130,734	1,264,522	133,788
Medicare/FICA	106,000	105,650	-350
Maintenance	800,453	854,400	53,947
Debt Management	0	0	0
Equipment/Capital	50,000	150,000	100,000
Leadership/ Safety		12,761	12,761
Food Service	8,450	8,450	0
Support Sub-Total	3,687,712	4,066,189	378,477
Salaries	9,187,959	9,657,127	469,168
TOTAL	13,598,223	14,437,385	839,162

Number of Sudbury Students= 13

Sudbury Assessment = \$319,158

GENERAL GOVERNMENT

FY 02 Non-Override Budget

The General Government portion of the budget represents the Executive, General Administration, Legal and quasi-Judicial functions of the Town. The FY 02 Non-Override Budget is increasing by \$152,754, or 9.21% over FY 01. Most of this increase is from the following: an increase in the Town Accountant's budget to cover the cost of implementation of a new accounting guideline- GASB 34, which requires all municipalities to provide a complete reporting of fixed assets; an increase in the Legal Expenses line of the Law budget to cover increasing Town legal expenses; and an increase in Conservation Department salaries as funding for the Conservation Coordinator's position is now shown completely in the General Fund rather than split between the General Fund and a revolving fund. In addition, salary adjustments have been made in all department budgets in FY 02. These increases represent an increase over 2 years, as very few salary adjustments were made in FY 01 due to on-going negotiations. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$1,810,518.

FY 02 Override Budget

The Override Budget shows an additional increase of \$54,098 in the General Government cost center. This increase is mainly for the funding of a systematic computer/ technology replacement program for all Town departments. The Town currently maintains 126 computers in its network. These computers have an estimated, useful life of 5 years. The Information Systems Director's proposal is to replace approximately 1/5 of these computers each year at an approximate cost of \$40,000. The balance of the requested amount is to fund an Economic Development Assistant position in the Selectmen's Office and to fund a summer intern in the Planning Office. The Finance Committee recommends approval of a FY 02 Override Budget of \$1,864,616.

	Expended FY 00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
SELECTMEN/TOWN MANAGER					
Town Manager Salary	55,695	91,255	99,224	99,224	99,224
Admin. Salaries	46,461	46,461	48,282	48,282	48,282
Overtime	2,261	1,200	1,500	1,500	1,500
Clerical	36,000	40,306	80,720	80,720	80,720
Executive Incentive Program	0	0	9,200	9,200	9,200
Sick Leave Buy Back	0	0	257	257	257
Sub Total: Personnel Services	140,417	179,222	239,183	239,183	239,183
General Expense	16,466	8,500	14,600	14,000	14,600
Maintenance	528	750	750	750	750
Travel	2,761	3,300	3,300	3,300	3,300
Out of State Travel	2,970	7,000	7,000	7,000	7,000
Surveys & Studies	9,248	8,982	8,982	8,982	8,982
Contracted Services	14,010	2,500	10,000	2,500	3,500
Equipment	336	0	1,400	0	500
Sub Total: Expenses	46,319	31,032	46,032	36,532	38,632
Total: Selectmen	186,736	210,254	285,215	275,715	277,815

GENERAL GOVERNMENT

	Expended	Appropriated	Tot Dept Req.	Non-Override	Override
	FY 00	FY01	FY 02	FinCom FY 02	Request
					FY 02
ASSISTANT TOWN MGR/PERSONNEL					
Assistant Town Manager	33,917	54,564	70,795	70,795	70,795
Benefits Coordinator	24,127	24,690	0	0	0
Clerical	25,667	27,554	39,049	39,049	39,049
Sub Total: Personnel Services	83,710	106,808	109,844	109,844	109,844
General Expense	1,618	1,465	1,800	1,465	1,800
Travel	19	200	300	200	300
Supervisory Training	160	2,000	2,000	2,000	2,000
Employee Profess. Develop.	0	1,000	1,200	1,000	1,200
Year-end Encumb./Expend.	860	0	0	0	0
Sub Total: Expenses	2,658	4,665	5,300	4,665	5,300
Total: ATM/Personnel	86,368	111,473	115,144	114,509	115,144
LAW					
Town Counsel Salary	32,426	33,399	35,748	35,748	35,748
Clerical	29,830	30,522	32,670	32,670	32,670
Sub Total: Personnel Services	62,256	63,921	68,418	68,418	68,418
General Expense	4,656	5,450	5,950	5,950	5,950
Legal Expense	110,709	66,953	86,453	76,453	71,953
Computer Hardware	0	0	0	0	0
Tax Title Legal Expense	1,401	0	0	0	0
Year-end Encumb./Expend.	1,559	0	0	0	0
Sub Total: Expenses	118,325	72,403	92,403	82,403	77,903
Total: Law	180,581	136,324	160,821	150,821	146,321

GENERAL GOVERNMENT

	Expended FY 00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
ACCOUNTING					
Town Accountant Salary	57,877	59,758	65,846	65,846	65,846
Salaries	64,753	96,564	106,709	106,709	106,709
Overtime	1,042	1,000	1,000	1,000	1,000
Sub Total: Personnel Services	123,672	157,322	173,555	173,555	173,555
General Expense	7,553	6,600	6,600	6,600	6,600
Computer	8,068	11,900	20,672	20,672	20,672
Maintenance	906	1,850	2,020	2,020	2,020
Travel	1,180	710	750	750	750
Contracted Services	17,000	18,000	30,000	30,000	30,000
Year-end Encumb./Expend.	1,100	0	0	0	
Sub Total: Expenses	35,807	39,060	60,042	60,042	60,042
Total: Accounting	159,479	196,382	233,597	233,597	233,597
ASSESSORS					
Assessor/Appraiser's Salary	58,021	59,754	63,025	63,025	63,025
Clerical	101,985	94,814	107,008	107,008	107,008
Sick Buy Back	436	843	873	902	873
Sub Total: Personnel Services	160,442	155,411	170,906	170,935	170,906
General Expense	5,766	11,000	11,000	11,000	11,000
Maintenance	0	0	0	0	0
Tuition	1,214	1,000	1,000	1,000	1,000
Contracted Services	4,543	23,000	15,000	15,000	15,000
Equipment	4,017	4,185	0	0	0
Year-end Encumb./Expend.	11,393	0	0	0	
Sub Total: Expenses	26,933	39,185	27,000	27,000	27,000
Vehicle Purchase					
Sub Total: Capital Spending	0	0	0	0	0
Total: Assessor	187,375	194,596	197,906	197,935	197,906

GENERAL GOVERNMENT

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
TREASURER/COLLECTOR					
Collec/Treas. Salary	44,998	57,854	77,166	77,166	77,166
Overtime	0	0	0	0	0
Clerical	115,648	116,578	124,826	124,826	124,826
Stipends	10,278	12,500	2,500	2,500	2,500
Sub Total: Personnel Services	170,923	186,932	204,492	204,492	204,492
General Expense	22,783	32,130	35,050	35,050	35,050
Maintenance	1,714	7,415	7,415	7,415	7,415
Travel	599	1,500	1,500	1,500	1,500
Contracted Services	5,549	13,500	13,500	13,500	13,500
Equipment	312	27,950	7,500	7,500	7,500
Tax Title Expense	685	1,000	1,500	1,500	1,500
Tax Title Encumbered	5,880	0	0	0	0
Year-end Encumb./Expend.	13,685	0	0	0	
Sub Total: Expenses	51,208	83,495	66,465	66,465	66,465
Total: Treasurer-Collector	222,131	270,427	270,957	270,957	270,957
INFORMATION SYSTEMS					
Technology Administrator	59,984	61,784	68,116	68,116	68,116
Clerical	0	25,591	31,949	31,949	31,949
Sick Leave Buy Back	1,379	10,400	1,463	1,463	1,463
Summer Help	5,853	1,420	3,240	2,880	3,240
Sub Total: Personnel Services	67,216	99,195	104,768	104,408	104,768
General Expense	4,822	5,000	5,000	5,000	5,000
Software	20,190	31,345	8,000	6,000	8,000
Maintenance	10,308	6,000	1,725	1,725	1,725
Travel	1,657	1,775	14,400	14,400	14,400
Contracted Services	10,325	13,950	15,150	14,617	15,150
Equipment	17,550	2,950	42,950	2,950	42,950
Professional Development	2,014	14,350	31,345	31,345	31,345
WAN/Telephone Connections	11,382	8,680	14,340	8,340	14,340
Network	8,630	5,200	5,000	2,000	5,000
Internet	1,998	2,500	10,000	10,000	10,000
Year-end Encumb./Expend.	0	0		0	
Sub Total: Expenses	88,876	91,750	147,910	96,377	147,910
Networking/Technology Plan	0	0			0
Sub Total: Capital	0	0	0	0	0
Total: Information Systems	156,092	190,945	252,678	200,785	252,678

GENERAL GOVERNMENT

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
PERMANENT BLDG. COM.					
Personal Services (Cler.)	0	500	500	500	500
Sub Total: Personnel Services	0	500	500	500	500
Expenses (Gen. Exp.)	0		0	0	
Sub Total: Expenses	0	0	0	0	0
Total: Permanent Bldg. Com.	0	500	500	500	500
COMMITTEE FOR PRESERVATION AND MANAGEMENT OF DOCUMENTS					
Expenses (Gen. Exp.)	345	1,500	2,000	1,500	1,500
Year-end Encumb./Expend.	627	0	0	0	0
Sub Total: Expenses	972	1,500	2,000	1,500	1,500
Total: Com. For Preservation/ Mgt. Docs	972	1,500	2,000	1,500	1,500
TOWN CLERK & REGISTRARS					
Town Clerk's Salary	52,231	52,407	56,449	56,449	56,449
Overtime	687	2,166	849	849	849
Clerical	84,988	90,099	100,864	100,864	100,864
Sick Leave Buy Back	0	1,212	1,296	1,296	1,296
Registrars	650	650	932	932	932
Sub Total: Personnel Services	138,556	146,534	160,390	160,390	160,390
General Expense	8,048	9,734	9,814	9,814	9,814
Computer	1,159	1,750	1,750	1,750	1,750
Maintenance	263	200	200	200	200
Travel	596	650	700	700	700
Tuition	590	600	650	650	650
Elections	14,189	21,445	11,644	11,644	11,644
Equipment	282	500	500	500	500
Year-end Encumb./Expend.	3,017	0	0	0	0
Sub Total: Expenses	28,144	34,879	25,258	25,258	25,258
Total: Town Clerk & Registrars	166,700	181,413	185,648	185,648	185,648

GENERAL GOVERNMENT

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
CONSERVATION					
Conservation Coordinator	39,728	41,139	49,408	49,408	49,408
Clerical	5,522	7,174	10,552	7,455	7,455
Sick Leave Buy Back	1,029	1,103	1,180	1,180	1,180
Sub Total: Personnel Services	46,279	49,416	61,140	58,043	58,043
General Expense	4,807	1,443	1,443	1,443	1,443
Computer	0	0	0	0	0
Building Maintenance	2,949	0	0	0	0
Trail Maintenance	2,344	4,000	4,500	4,500	4,500
Travel	90	625	625	625	625
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	10,190	6,068	6,568	6,568	6,568
Total: Conservation	56,469	55,484	67,708	64,611	64,611
PLANNING BOARD & DESIGN REVIEW BOARD					
Town Planner	63,117	63,117	67,545	67,545	67,545
Planning Intern	0	0	3,500	0	3,500
Clerical	19,905	21,783	21,783	21,783	21,783
Sub Total: Personnel Services	83,022	84,900	92,828	89,328	92,828
General Expense	3,295	2,950	2,000	2,000	2,000
Professional Development	0	0	500	0	500
Clothing Allowance	0	0	100	100	100
Year-end Encumb./Expend.	500	0	0	0	0
Sub Total: Expenses	3,795	2,950	2,600	2,100	2,600
Total: Planning Board	86,816	87,850	95,428	91,428	95,428
BOARD OF APPEALS					
Personal Services (Cler.)	14,939	18,766	20,661	20,661	20,661
Sub Total: Personnel Services	14,939	18,766	20,661	20,661	20,661
General Expense	3,965	1,850	1,850	1,850	1,850
Year-end Encumb./Expend.	96	0	0	0	0
Sub Total: Expenses	4,061	1,850	1,850	1,850	1,850
Total: Board of Appeals	19,000	20,616	22,511	22,511	22,511
Total: General Government	1,508,719	1,657,764	1,890,113	1,810,518	1,864,616

PUBLIC SAFETY

FY 02 Non-Override Budget

The Public Safety cluster covers Fire, Police, Building Inspection, and the Dog Officer. The FY 02 Public Safety budget reflects an increase over FY 01 of \$196,931, or 4.31%. \$40,000 has been included in the Fire Department budget to complete major refurbishing work on Engine 3. This work will allow this engine to be in service for another 5 years. Replacement would cost approximately \$250,000. \$15,000 has been included in the Police Department budget for a speed monitor trailer. This piece of equipment will be used to monitor traffic speed and traffic count to allow a more efficient scheduling of patrol officers. Additional funds have been placed in the Police, Fire and Building Department budgets to cover the increasing costs of utilities and fuel. These costs are expected to rise 15 to 20% in FY 02. Salary adjustments have been made in all budgets in FY 02, except Police. These increases represent an increase over 2 years, as very few salary adjustments were made in FY 01 due to on-going negotiations. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$4,762,214.

FY 02 Override Budget

The Override Budget shows an additional increase of \$111,375 in the Public Safety cost center. This increase is to cover 2 additional positions, 1 Police Patrolman and 1 Fire Dispatcher. In 1982 (Town population of 14,600) there were 36 police officers in the Police Department; today (Town population of 17,000) there are 26. Service calls have risen from 6,121 in 1993 to 14,238 in 2000- a 133% increase in 7 years. Although 2 positions were requested, only 1 is being recommended for funding. An increase of 1 Fire Dispatcher will alleviate the need for firefighters to provide dispatching services during normal business hours. Currently, due to a lack of authorized Dispatcher positions, firefighters must cover these duties, often at an overtime rate. Two positions were originally requested, however, due to funding constraints, only 1 is being recommended. The Finance Committee recommends approval of a FY 02 Override Budget of \$4,873,589.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
POLICE DEPT					
Chief's Salary	92,903	92,903	99,440	99,440	99,440
Lieutenant's Sal.	132,633	159,409	173,036	173,036	173,036
Salaries	1,084,948	1,067,935	1,280,930	1,099,973	1,145,973
Night Differential	17,837	18,000	22,500	18,000	20,000
Overtime	109,494	118,612	151,612	124,543	134,543
Clerical	65,719	70,496	73,027	68,285	73,027
Dispatchers	112,379	123,041	156,577	136,863	136,863
Sick Leave Buy Back	3,387	4,155	6,147	4,155	6,147
Holiday Pay	17,328	10,300	17,300	14,506	14,506
Stipend	10,191	10,600	10,600	10,600	12,100
Sub Total: Personnel Services	1,646,819	1,675,451	1,991,169	1,749,401	1,815,635
General Expense	30,024	30,158	30,158	30,158	30,158
Maintenance	40,004	43,615	50,615	50,615	50,615
Travel	1,781	2,500	2,500	2,500	2,500
Uniforms	21,486	21,600	25,000	21,600	22,600
Tuition	0	9,400	4,700	4,700	4,700
Equipment	15,935	39,000	25,000	25,000	25,000
Year-end Encumb./Expend.	33,596	0	0	0	0
Sub Total: Expenses	142,825	146,273	137,973	134,573	135,573
Police Cruisers	112,000	120,000	125,000	125,000	122,500
Sub Total: Capital	112,000	120,000	125,000	125,000	122,500
Total: Police	1,901,644	1,941,724	2,254,142	2,008,974	2,073,708

PUBLIC SAFETY

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
FIRE DEPT					
Chief's Salary	83,652	83,652	91,555	91,555	91,555
Salaries	1,362,863	1,385,942	1,486,524	1,486,524	1,486,524
Overtime	294,159	261,862	291,354	291,902	291,354
Clerical	9,441	19,118	26,356	21,481	26,085
Dispatchers	47,441	62,236	122,655	69,233	100,568
Sick Buy Back	4,242	7,035	7,619	7,619	7,619
Sub Total: Personnel Services	1,801,798	1,819,845	2,026,063	1,968,314	2,003,705
General Expense	23,931	24,460	27,020	25,420	27,020
Maintenance	58,222	71,878	75,075	75,075	75,075
Alarm Maint.	843	1,000	1,000	1,000	1,000
Travel, In State	675	500	500	500	500
Uniforms	27,331	26,545	29,945	29,845	29,945
Tuition	4,151	2,800	17,100	15,000	17,100
Contracted Services	9,365	9,360	14,360	14,360	14,360
Equipment	25,654	14,850	19,800	14,850	19,800
Year-end Encumb./Expend.	18,444	0	0	0	
Sub Total: Expenses	168,615	151,393	184,800	176,050	184,800
Capital Items	63,587	127,000	125,000	40,000	40,000
Sub Total: Capital Expenses	63,587	127,000	125,000	40,000	40,000
Current Year Articles					
ATM 99/8 Quint Ladder	484,934	0	0	0	0
Sub Total: Current Year Articles	484,934	0	0	0	0
Total: Fire	2,518,933	2,098,238	2,335,863	2,184,364	2,228,505
Offset: Ambulance Fund	233,063	120,692	115,122	115,122	115,122
Net Budget	2,285,870	1,977,546	2,220,741	2,069,242	2,113,383

PUBLIC SAFETY

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
BUILDING DEPT.					
Inspector's Salary	59,245	59,395	61,723	61,723	61,723
Supv. of Town Bldgs.	43,772	44,571	48,134	48,134	48,134
Asst. Bldg Inspector	19,327	19,327	48,477	48,477	48,477
Clerical	33,259	34,194	35,534	35,534	35,534
Extra Hire	0	0	0	0	0
Deputy Inspector	2,640	2,640	2,851	2,851	2,851
Zoning Enforcement Agent	6,220	6,463	6,980	6,980	6,980
Plumbing Inspector Fees	35,445	25,000	25,000	25,000	25,000
Retainer: Plumbing	2,300	2,300	2,300	2,300	2,300
Sealer of Weights	1,650	1,650	2,150	1,650	2,150
Wiring Inspector	13,050	13,050	13,562	13,562	13,562
Custodial	101,661	97,893	73,618	73,618	73,618
Retirement Sick Buy Back	0	0	0	0	0
Sub Total: Personnel Services	318,569	306,483	320,329	319,829	320,329
General Expense	2,500	2,500	2,500	2,500	2,500
Town Bldg. Maint.	131,400	144,475	171,094	171,094	171,094
Vehicle Maintenance	1,000	1,000	1,000	1,000	1,000
Contracted services			48,200	48,200	48,200
Uniforms	1,100	1,400	1,200	1,200	1,200
Equipment	0	0	2,000	0	2,000
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	136,000	149,375	225,994	223,994	225,994
Vehicle purchases	0	0	0	0	0
Building Improvements	19,500	59,500	14,500	14,500	14,500
Sub Total: Capital Expenses	19,500	59,500	14,500	14,500	14,500
Total: Building	474,069	515,358	560,823	558,323	560,823
DOG OFFICER					
Dog Officer's Salary	7,833	7,833	8,384	8,384	8,384
Dog Officer's Annual Stipend	0	0	0	0	0
Sick Leave Buy Back	549	570	610	610	610
Sub Total: Personnel Services	8,382	8,403	8,994	8,994	8,994
General Expense	478	560	560	560	560
Vehicle Maintenance	0	200	200	200	200
Contracted Services	693	800	800	800	800
Sub Total: Expenses	1,171	1,560	1,560	1,560	1,560
Total: Dog Officer	9,553	9,963	10,554	10,554	10,554
Total: Public Safety	4,904,199	4,565,283	5,161,382	4,762,214	4,873,589

PUBLIC WORKS

FY 02 Non-Override Budget

The Public Works cluster includes Engineering, Streets and Roads, Trees and Cemeteries, Parks and Grounds, and the Solid Waste Disposal Enterprise Fund. The Solid Waste Enterprise Fund is voted separately at Town Meeting.

The recommended non-override FY 02 budget reflects a level staff budget with a 3.61% increase above FY 01. All increases in this cost center reflect contractual obligations or inflationary costs on regular operations. Of particular impact is the anticipated increase in the cost of gasoline. In addition, salary adjustments have been made in all department budgets in FY 02. These increases represent an increase over 2 years, as very few salary adjustments were made in FY 01 due to on-going negotiations. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$2,293,435.

FY 02 Override Budget

The Override Budget shows an additional increase of \$75,503 in the Public Works cost center. The bulk of this increase is an additional \$50,000 to supplement the Roadwork line item in the Streets and Roads Budget. The Public Works Department maintains over 155 miles of roadways within the Town. The Town has seen a substantial decrease in Chapter 90 funds from the Commonwealth over the past several years, and therefore must allocate more local funds to provide the same level of maintenance. Additional funding is being sought to cover the expense of Police Detail for roadwork, additional summer labor hours, and increasing costs for radio maintenance. The Finance Committee recommends approval of a FY 02 Override Budget of \$2,368,938.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
ENGINEERING DEPARTMENT					
Dir. of Public Works Salary	80,170	80,170	86,403	86,403	86,403
Salaries	153,468	202,229	193,190	165,971	165,971
Overtime	36	0	0	0	0
Clerical	24,204	25,166	29,847	28,245	29,847
Summer Help	9,184	8,478	12,000	12,000	12,000
Sick Leave Buy Back	2,500	2,470	2,808	2,808	2,808
Sub Total: Personnel Services	269,562	318,513	324,248	295,427	297,029
General Expense	7,993	8,000	8,500	8,250	8,250
Maintenance	2,496	2,500	2,500	2,500	2,500
Travel	54	100	100	100	100
Uniforms	2,050	2,050	2,050	2,050	2,050
Sub Total: Expenses	12,594	12,650	13,150	12,900	12,900
Operating Capital Items	6,479	6,500	6,500	6,500	6,500
Sub Total: Capital Expenses	6,479	6,500	6,500	6,500	6,500
Total: Engineering	288,635	337,663	343,898	314,827	316,429

PUBLIC WORKS

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
STREETS & ROADS					
Asst. DPW Director Salary	0	0	0	0	
Highway Superintendent Sal.	0	65,737	69,661	69,661	69,661
Asst. Surveyor's Sal.	65,736	0	0	0	0
Management Analyst Salary	0	40,000	42,815	42,815	42,815
Salaries	431,705	463,547	519,318	482,971	482,971
Overtime	18,956	11,833	21,353	21,353	21,353
Clerical	52,860	8,227	12,921	8,883	12,921
Summer Temp. Labor	0	0	4,800	0	4,800
Sick Leave Buy Back	2,243	2,950	3,241	3,241	3,241
Sub Total: Personnel Services	571,500	592,294	674,109	628,924	637,762
General Expense	10,202	10,000	12,000	12,000	12,000
Gasoline	86,236	85,000	101,600	101,600	101,600
Bldg. Maintenance	5,282	5,000	5,000	5,000	5,000
Vehicle Maintenance	83,790	85,000	89,800	89,800	89,800
Utilities	16,647	20,000	23,000	20,000	23,000
Street Lighting	63,295	75,000	72,200	72,200	72,200
Travel	38	100	150	100	150
Uniforms	10,761	12,050	13,600	13,600	13,600
Tuition	0	0	1,300	0	1,300
Police detail	13,416	10,591	25,000	13,000	16,000
Contracted Services	4,600	0	0	0	0
Roadwork	215,681	230,340	328,800	250,000	300,000
Year-end Encumb./Expend.	0	0	0	0	
Sub Total: Expenses	509,947	533,081	672,450	577,300	634,650
Vehicle Leases/Purchases	24,430	123,599	207,400	132,400	132,400
Year-end Encumb./Expend.		0		0	
Sub Total: Capital Expenses	24,430	123,599	207,400	132,400	132,400
Snow & Ice Overtime	57,270	71,751	86,213	78,500	86,213
Snow & Ice Contractors	45,659	100,564	50,353	50,353	50,353
Snow & Ice Materials	93,191	50,000	95,820	95,820	95,820
Sub Total: Snow & Ice	196,120	222,315	232,386	224,673	232,386
Current Year Articles					
ATM 99/8 Mower & Sw	56,816		0	0	0
Sub Total: Current Year Articles	56,816	0	0	0	0
Total: Streets & Roads	1,358,813	1,471,290	1,786,345	1,563,297	1,637,198

PUBLIC WORKS

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
TREES & CEMETERY					
Supervisor's Salaries	24,695	28,445	30,911	30,911	30,911
Salaries	130,711	139,943	140,905	140,905	140,905
Overtime	2,427	8,762	8,638	8,638	8,638
Clerical	526	5,983	6,461	6,461	6,461
Sick Buyback	0	4,860	590	590	590
Summer help	4,560	568	4,800	4,800	4,800
Tree Warden	1,300	0	0	0	
Sub Total: Personnel Services	164,219	188,561	192,305	192,305	192,305
Cemetery Materials	17,453	19,650	19,650	19,650	19,650
Tree Contractors	11,560	37,871	37,871	37,871	37,871
Sub-Total: Expenses	29,013	57,521	57,521	57,521	57,521
Total: Trees & Cemetery	193,232	246,082	249,826	249,826	249,826
PARKS & GROUNDS					
Supervisor's Salaries	24,695	28,445	29,560	29,560	29,560
Salaries	79,233	90,625	94,781	94,781	94,781
Overtime	0	100	104	104	104
Clerical	0	5,983	6,461	6,461	6,461
Summer help	4,189	4,860	4,988	4,988	4,988
Sick Leave Buy Back	1,657	1,889	1,973	1,973	1,973
Sub Total: Personnel Services	109,773	131,902	137,867	137,867	137,867
Maintenance	11,491	15,000	18,000	18,000	18,000
Uniforms	1,670	2,150	2,350	2,350	2,350
Year-end Encumb./Expend.	5,877	0	0	0	
Sub Total: Expenses	19,038	17,150	20,350	20,350	20,350
Capital Expense	1,525	9,438	7,268	7,268	7,268
Sub Total: Capital Expenses	1,525	9,438	7,268	7,268	7,268
Total: Parks & Grounds	130,336	158,490	165,485	165,485	165,485
Total: Public Works	1,971,016	2,213,525	2,545,554	2,293,435	2,368,938

HUMAN SERVICES

FY 02 Non-Override Budget

The Human Services cluster includes the Board of Health, Council on Aging, Youth Commission, Family Services and Veterans' Affairs departments. The FY 02 Human Services budget reflects an increase over FY 01 of \$40,998, or 8.61%. The Board of Health budget is increasing \$11,109, or 3.75% over FY 01. This increase is due in large part to normal increases in contractual obligations and additional funding for mosquito control. The Council on Aging budget has actually decreased 5.71% over FY 01; however, this is due to the reallocation of funding to a new Office of Family Services. Additional funding for this office is also proposed to come from the Board of Health. This new office would provide Outreach Worker services to the Town's Senior Citizens. The Youth Commission budget is increasing \$3,246, or 10.4%. This increase is partially due to providing funding for transportation costs for Sudbury's youth to attend Commission sponsored events. In addition, salary adjustments have been made in all department budgets in FY 02. These increases represent an increase over 2 years, as very few salary adjustments were made in FY 01 due to on-going negotiations. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$517,075.

FY 02 Override Budget

The Override Budget shows an additional increase of \$10,090 in the Human Services cost center. \$7,500 of this amount will go to replace carpeting in the Fairbank Senior Center. This facility is used by the public on a daily basis and as such experiences a great deal of wear and tear. Additional funds are requested by the Board of Health to address the West Nile Virus issue and to provide additional health-related inspections. The Finance Committee recommends approval of a FY 02 Override Budget of \$527,165.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
BOARD OF HEALTH					
Director's Salary	62,525	62,525	67,523	67,523	67,523
Salaries	48,894	53,277	57,536	57,536	57,536
Clerical	36,208	36,208	39,102	39,102	39,102
Sick Buy Back	624	624	899	899	899
Sub Total: Personnel Services	148,251	152,634	165,060	165,060	165,060
General Expense	1,402	1,800	2,000	1,900	1,900
Computer Hardware	0	1,950	0	0	0
Maintenance	164	100	500	100	100
Mental Health	23,305	28,700	29,560	29,560	29,560
Nursing Services	39,785	40,780	42,003	42,003	42,003
Contracted Services	21,823	2,500	19,700	4,000	4,000
Lab Expense	0	500	500	500	500
Hazardous Waste	9,097	20,000	15,000	15,000	15,000
Mosquito Control	34,137	34,990	37,680	36,740	37,680
Animal/ Rabies Control	7,305	7,500	8,100	7,500	8,100
Animal Inspector	1,019	1,500	1,500	1,500	1,500
Community Outreach Program	2,927	3,500	3,700	3,700	3,700
Year-end Encumb./Expend.	2,670	0	0	0	0
Sub Total: Expenses	143,633	143,820	160,243	142,503	144,043
Capital Expense	20,696	0	0	0	0
Sub Total: Capital Expenses	20,696	0	0	0	0
Total: Board of Health	312,580	296,454	325,303	307,563	309,103

HUMAN SERVICES

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
COUNCIL ON AGING					
Director's Salary	43,986	45,704	50,618	50,618	50,618
Van Driver	21,824	21,824	23,324	23,324	23,324
Clerical	22,800	23,695	26,357	26,357	26,357
Outreach Worker	16,861	16,925	5,967	0	0
Sub Total: Personnel Services	105,471	108,148	106,266	100,299	100,299
General Expense	6,777	6,930	6,930	6,930	6,930
Operating Capital Expenses			7,500		7,500
Maintenance	0	0	1,2000		0
Tax Work-Off Program	22,211	22,500	22,500	22,500	22,500
Contracted Services	0	0	0	0	
Sub Total: Expenses	28,988	29,430	38,130	29,430	36,930
Total: Council on Aging	134,459	137,578	144,396	129,729	137,229
YOUTH COMMISSION					
Youth Coordinator	15,989	28,722	31,718	31,718	31,718
Sub Total: Personnel Services	15,989	28,722	31,718	31,718	31,718
General Expense	118	500	500	500	500
Community Programming	1,545	2,000	2,000	2,000	2,000
Travel			500	250	250
Transportation			1,000		1,000
Year-end Encumb./Expend.	0	0			
Sub Total: Expenses	1,663	2,500	4,000	2,750	3,750
Total: Youth Commission	17,652	31,222	35,718	34,468	35,468
FAMILY SERVICES					
Outreach Worker	0	0	33,203	33,203	33,203
Sub Total: Personnel Services	0	0	33,203	33,203	33,203
General Expense	0	0	500	500	500
Community Programming	0	0	0	0	0
Travel			200	200	250
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	0	0	700	700	750
Total: Family Services	0	0	33,903	33,903	33,953

HUMAN SERVICES

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
VETERANS AFFAIRS					
Agent's Salary	8,573	8,573	40,607	9,162	9,162
Sub Total: Personnel Services	8,573	8,573	40,607	9,162	9,162
General Expense	1,939	1,400	2,000	1,400	1,400
Computer	0	0	0	0	0
Veteran's Grave Markers	399	850	850	850	850
Veteran's Benefits	0	0	3,000	0	0
Year-end Encumb./Expend.	414	0	0	0	0
Sub Total: Expenses	2,752	2,250	5,850	2,250	2,250
Total: Veterans Affairs	11,325	10,823	46,457	11,412	11,412
Total: Human Services	476,016	476,077	585,777	517,075	527,165

CULTURE AND RECREATION

FY 02 Non-Override Budget

The Culture and Recreation cluster includes the Goodnow Library, Recreation, the Atkinson Pool Enterprise Fund, the Historical Commission, the Historic Districts Commission, and the Cable Television Committee. The Culture and Recreation budget reflects an increase over FY 01 of \$17,539, or 2.28%. The Atkinson Pool Enterprise Fund will be voted on separately at Town Meeting.

The FY 02 Non-Override Budget for the Goodnow Library of \$705,258 is an increase of \$40,056, or 6.02% over FY 01. Increases in the Library budget are mainly due to anticipated increases in utility costs and building maintenance.

The FY 02 Non-Override Budget for the Recreation Department is down \$14,885, or 16.14% over FY 01. The reason for the decrease is that funds for one-time building maintenance costs were appropriated in FY 01.

The Historical Commission, Historic Districts Commission, and the Cable Television Commission are all proposed to be funded at level services. In addition, salary adjustments have been made in all department budgets in FY 02. These increases represent an increase over 2 years, as very few salary adjustments were made in FY 01 due to on-going negotiations. The Finance Committee recommends a FY 02 Non-Override Budget of \$786,066.

FY 02 Override Budget

The Override Budget shows an additional increase of \$12,078 in the Culture and Recreation cost center. \$7,628 of this request is to fund an additional 9.5 hours of staffing for technical services at the Goodnow Library. The balance of the funds will go to make safety improvements at both the Fairbank Community Center and the Hosmer House. The Finance Committee recommends approval of a FY 02 Override Budget of \$801,036.

CULTURE AND RECREATION

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
GOODNOW LIBRARY					
Director's Salary	60,501	61,094	67,957	67,957	67,957
Salaries	328,758	349,248	386,933	368,334	375,962
Overtime	8,332	10,288	11,793	11,793	11,793
Custodial	0	0	0	0	0
Sick Leave Buy Back	2,659	3,327	2,613	2,613	2,613
Sub Total: Personnel Services	400,250	423,957	469,296	450,697	458,325
General Expense	7,867	8,520	9,550	9,550	9,550
Automation	32,086	32,100	33,860	33,860	33,860
Books and Materials	88,940	92,092	96,870	96,870	96,870
Maintenance	57,767	69,950	73,905	73,905	73,905
Travel	281	250	250	250	250
Contracted Services	34,005	38,333	41,566	40,126	40,126
Year-end Encumb./Expend.	0	0	0	0	0
Sub Total: Expenses	220,947	241,245	256,001	254,561	254,561
Total: Goodnow Library	621,197	665,202	725,297	705,258	712,886
Offset: Dog Licenses	6,904	0	0	0	0
Net Budget	614,293	665,202	725,297	705,258	712,886
RECREATION					
Director's Salary	44,356	44,510	49,503	49,503	49,503
Salaries	10,424	10,574	43,729	11,770	11,770
Clerical	6,959	8,112	9,023	9,023	9,023
Sub Total: Personnel Services	61,739	63,196	102,255	70,296	70,296
General Expense	1,000	1,000	1,000	1,000	3,892
Equipment Maintenance	2,175	0	0	0	0
Travel	31	100	100	100	100
Teen Center	1,840	1,840	1,840	1,840	1,840
Computer	0	0	0	0	0
Contracted Services	4,840	0	0	0	0
Uniforms	0	100	100	100	100
Sub Total: Expenses	9,886	3,040	3,040	3,040	5,932
Capital Expenses					
Building Improvements		26,000	4,015	4,015	4,015
Sub Total: Capital Expenses	0	26,000	4,015	4,015	4,015
Total: Recreation	71,625	92,236	109,310	77,351	80,243

CULTURE AND RECREATION

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
HISTORICAL COMMISSION					
General Expenses	1,496	9,165	15,350	1,500	5,950
Sub Total: Expenses	1,496	9,165	15,350	1,500	5,950
Total: Historical Commission	1,496	9,165	15,350	1,500	5,950
 HISTORIC DISTRICTS COMMISSION					
Clerical Salaries	489	849	882	882	882
Sub Total: Personnel Services	489	849	882	882	882
General Expenses	58	275	275	275	275
Sub Total: Expenses	58	275	275	275	275
Total: Historical District Comm.	547	1,124	1,157	1,157	1,157
 CABLE TELEVISION COMMISSION					
General Expenses	3,598	800	1,800	800	800
Year-end Encumb./Expend.	800		0	0	
Sub Total: Expenses	4,398	800	1,800	800	800
Total: Cable TV Commission	4,398	800	1,800	800	800
Total: Culture & Recreation	699,263	768,527	852,914	786,066	801,036

ENTERPRISE FUNDS

FY 02 Non-Override Budget

The Solid Waste Disposal Enterprise Fund operates the solid waste transfer station, providing recycling, landfill monitoring, and the hauling and disposal of waste. As an enterprise fund, the Solid Waste Disposal Enterprise Fund covers all of its own direct and indirect costs, and is not supported by the general tax levy or any other general revenue source. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$239,536 for the Solid Waste Disposal Enterprise Fund.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
SOLID WASTE DISPOSAL ENTERPRISE FUND					
Salaries	63,449	65,206	67,762	67,762	67,762
Overtime	3,900	7,578	8,172	8,172	8,172
Clerical	5,773	5,983	6,461	6,461	6,461
Sick Buyback	599	617	641	641	641
Highway Surveyor Sick Buyback	0	0	0	0	0
Sub Total: Personnel Services	73,720	79,384	83,036	83,036	83,036
General Expense	4,578	20,000	17,650	17,650	17,650
Maintenance	24,579	20,150	19,500	19,500	19,500
Hauling & Disposal	78,270	93,872	90,650	90,650	90,650
Hazardous Waste	0	0	0	0	0
Resource Recovery	7,037	4,250	7,500	7,500	7,500
Sub Total: Expenses	114,465	138,272	135,300	135,300	135,300
Capital Expense	21,199	21,199	21,200	21,200	21,200
Sub Total: Capital Expenses	21,199	21,199	21,200	21,200	21,200
Sub Total: Direct Costs (Appropriated)	209,384	238,855	239,536	239,536	239,536
INDIRECT COSTS: (Not Appropriated)					
Engineering Dept. Service	0	0	0	0	0
Benefits/Insurance	0	26,703	26,703	26,703	26,703
Sub Total: Indirect Costs	0	26,703	26,703	26,703	26,703
Total: Solid Waste	209,384	265,558	266,239	266,239	266,239
SOLID WASTE RECEIPTS					
Reserve Fund Transfer: Oil Sp.	0	265,985	265,000	265,000	265,000
RETAIN. EARNINGS USED	0	0	0	0	0
Surplus (Deficit)	0	0	-1,239	-1,239	-1,239

ENTERPRISE FUNDS

FY 02 Non-Override Budget

The Atkinson Pool Enterprise Fund pays for the operation of the Atkinson Pool. As an enterprise fund, it should be self-supporting, however, due to increased maintenance and operational costs, it is not breaking even. Several initiatives, such as increasing membership and rental fees and reviewing contracted services have been implemented, but have not produced enough additional revenue growth. Therefore, it is recommended that only direct costs be funded through the enterprise fund. The General Fund will fund all indirect costs for employee benefits. The FY 02 Non-Override Budget is proposed to increase \$27,286, or 7.37% over FY 01. This increase reflects increased pool membership/ usage and hours of operation, and daily maintenance and inflationary costs. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$393,484.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
POOL ENTERPRISE FUND					
Department Head Salary	13,249	13,295	14,358	14,358	14,358
Professional Salaries	90,512	100,426	104,221	104,221	104,221
Overtime	871	1,000	1,000	1,000	1,000
Clerical	14,240	15,426	17,085	17,085	17,085
WSI/Lifeguards	12,246	7,191	7,766	7,766	7,766
Receptionists	10,908	15,038	18,953	17,527	17,527
Babysitters	6,876	8,055	8,376	8,321	8,321
Fee for Service	55,516	70,159	75,437	73,036	73,036
Sub Total: Personnel Services	204,418	230,590	247,196	243,314	243,314
General Expense	19,349	22,950	22,950	22,950	22,950
Maintenance	83,089	84,695	95,445	95,445	95,445
Travel	244	275	275	275	275
Programs	20,210	19,500	19,500	19,500	19,500
Computer	1,301	0	0	0	0
Equipment	785	4,000	4,000	4,000	4,000
Year End Encumbrance	27,329	0	0	0	0
Sub Total: Expenses	152,306	131,420	142,170	142,170	142,170
Building improvements	8,848	8,070	8,000	8,000	8,000
Yr-end Bldg. Encumb./Exp.	0				
Sub Total: Capital Expenses	8,848	8,070	8,000	8,000	8,000
Total: Pool Enterprise Direct Costs	365,572	370,080	397,366	393,484	393,484
(Appropriated)					
INDIRECT COSTS: (Not Appropriated)					
Insurance & Benefits		35,209	37,785	37,785	37,785
Sub Total: Indirect Costs	0	35,209	37,785	37,785	37,785
Total: Pool Enterprise	365,572	405,289	435,151	431,269	431,269
POOL ENTER. RECEIPTS		405,289	400,000	400,000	400,000
RETAIN. EARNINGS USED	0	0	0	0	0
Surplus (Deficit)	-365,572	0	-35,151	-31,269	-31,269

DEBT SERVICE

FY 02 Non-Override Budget

The Debt Service Budget represents all authorized obligations affected by the sale of long-term and short-term bonds and notes. Long-term debt was issued for purchasing the Piper property and for the Curtis Middle School and the Haynes Elementary School projects. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$10,424,391 for Debt Service.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY 02
DEBT SERVICE					
Temp. Loan Int.	2,347,523	1,520,000	440,000	440,000	440,000
Long Term Bond Int.	756,772	743,137	2,339,391	2,339,391	2,339,391
Long Term Bond Principal	2,020,000	1,935,000	7,635,000	7,635,000	7,635,000
Interest Refund	0	500	0	0	0
Bond & Note Expense	0	8,000	10,000	10,000	10,000
Total: Debt Service	5,124,295	4,206,637	10,424,391	10,424,391	10,424,391
NON-EXEMPT DEBT SERVICE					
Temp. Loan Int.	40,000	20,000		0	0
Interest Refund (Abatements)	0	500	0	0	0
Note Expense	0	3,000	10,000	10,000	10,000
Sub-Total: Non-Exempt Debt	40,000	23,500	10,000	10,000	10,000
EXEMPT DEBT SERVICE					
Temp. Loan Int.	2,307,523	1,500,000	440,000	440,000	440,000
Long Term Bond Int.	756,772	743,137	2,339,391	2,339,391	2,339,391
Long Term Bond Principal	2,020,000	1,935,000	7,635,000	7,635,000	7,635,000
Bond & Note Expense	0	5,000	0	0	0
Sub-Total: Exempt Debt	5,084,295	4,183,137	10,414,391	10,414,391	10,414,391

EMPLOYEE BENEFITS

FY 02 Non-Override Budget

Employee Benefits represent the cost of providing health and life insurance for Town and Sudbury Public School employees, as well as Worker's Compensation, Unemployment, Medicare Tax and Sudbury's assessment from the Middlesex Retirement Board. The Non-Override budget is \$4,922,925, or 19.67% over FY 01. This is a tremendous increase from one year to the next. Of this nearly 20% increase, approximately \$780,000 is in the Medical Claims/ Insurance line item. The Town's main insurance provider, Blue Cross/ Blue Shield, has recently renegotiated its provider contracts and has charged the Town with a one-time assessment to cover these increased costs. In addition, both enrollment and claims are up resulting in an increase in costs. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$4,922,925 for Employee Benefits.

FY 02 Override Budget

The Override Budget shows an increase of \$66,000 in the Employee Benefits cost center. This increase is to cover the cost of 12.8 new positions that would be funded through the approval of an Override Budget. Two (2) of the new positions are for the Town and 10.8 are for Sudbury Public Schools. The Finance Committee recommends approval of a FY 02 Override Budget of \$4,988,925 for Employee Benefits.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY.02	Non-Override FinCom FY 02	Override Request FY02
EMPLOYEE BENEFITS					
Worker's Compensation	60,000	42,000	42,840	42,840	42,840
Town Share:	40,200	28,140	28,703	28,703	28,703
Scl Share:	19,800	13,860	14,137	14,137	14,137
Unemploy. Compensation	20,000	20,000	25,000	25,000	25,000
Town Share:	8,160	8,160	10,200	10,200	10,200
Scl Share:	11,840	11,840	14,800	14,800	14,800
Medicare Tax	153,084	217,590	220,000	220,000	220,000
Town Share:	59,576	86,340	88,000	88,000	88,000
Scl Share:	93,508	131,250	132,000	132,000	132,000
Life Insurance	4,267	5,200	5,500	5,500	5,500
Town Share:	1,741	2,122	2,200	2,200	2,200
Scl Share:	2,526	3,078	3,300	3,300	3,300
Medical Claims/ Insurance	2,087,068	2,820,180	3,600,000	3,600,000	3,600,000
Town Share:	761,118	1,044,977	1,188,000	1,188,000	1,188,000
Scl Share:	1,325,950	1,775,203	2,412,000	2,412,000	2,412,000
Retirement Program	965,028	1,008,899	1,029,585	1,029,585	1,029,585
Town Share:	762,372	783,990	803,076	803,076	803,076
Scl Share:	202,656	224,909	226,509	226,509	226,509
New Hires Benefits (estimates)	965,028	0	85,800	0	66,000
2 new employees req.	762,372	0	13,200	0	13,200
11 new employees req.	202,656	0	72,600	0	52,800
Retirement Encumb. Yr End	85,419	0	0	0	0
Town Share:	67,481	0	0	0	0
Scl Share:	17,938	0	0	0	0
Total: Employee Benefits	3,374,866	4,113,869	5,008,725	4,922,925	4,988,925
Town Share:	1,675,876	1,953,729	2,133,379	2,120,179	2,133,379
Scl Share:	1,698,990	2,160,140	2,875,346	2,802,746	2,855,546

UNCLASSIFIED AND TRANSFER ACCOUNTS

FY 02 Non-Override Budget

The Unclassified Budget contains the Finance Committee Reserve Fund, Operating Expenses, and Transfer Accounts. Operating Expenses include expenses that do not fit precisely into other cost centers and are shared by many departments. These expenses include: copiers, telephones, Town Report costs, Town Meeting costs, parades, and property and liability insurance costs. Transfer accounts include \$140,000 for the Finance Committee Reserve Fund that is an amount set aside for emergency and/ or unforeseen purposes. The Finance Committee recommends approval of a FY 02 Non-Override Budget of \$400,680 for Unclassified and Transfer Accounts.

FY 02 Override Budget

The Override Budget shows an additional increase of \$29,900 in the Unclassified and Transfer Accounts cost center. Of this amount, \$20,000 is for an increase in the Reserve Fund for a total amount of \$160,000. The Reserve Fund has been established in order to cover the cost of emergency and/or unforeseen expenses. The Reserve Fund is under the jurisdiction of the Finance Committee. The remainder of the increase, \$9,900, is to fund replacement of an 8-year old photocopy machine. The Finance Committee recommends approval of a FY 02 Override Budget of \$430,580 for the Unclassified and Transfer Accounts.

	Expended FY00	Appropriated FY01	Tot Dept Req. FY 02	Non-Override FinCom FY 02	Override Request FY02
<u>TOWN WIDE OPERATING EXPENSES</u>					
Copiers: Supplies & Service	6,114	8,000	8,000	8,000	8,000
Postage	37,805	40,000	41,200	41,200	41,200
Telephone	10,536	18,500	20,000	20,000	20,000
Property/Liab. Insurance	81,884	85,000	86,700	86,700	86,700
Print Town Report	6,785	9,000	9,000	9,000	9,000
Town Meetings and Elections	11,952	20,000	20,000	20,000	20,000
Memorial Day	1,552	1,560	1,780	1,780	1,780
July 4th Celebration	3,000	4,000	4,000	4,000	4,000
Equipment	0	0	9,900	0	9,900
Total: Operating Expenses	159,628	186,060	200,580	190,680	200,580
<u>TRANSFER ACCOUNTS</u>					
Reserve Fund		150,000	140,000	140,000	160,000
Town Salary Contingency		0	0	0	0
School Salary Contingency		0	0	0	0
Salary Adjustment Account		187,407	70,000	70,000	70,000
Total: Transfer Accounts	0	337,407	210,000	210,000	230,000
Total: Unclassified & Transfers	159,628	523,467	410,580	400,680	430,580
TOTAL OPERATING BUDGET: ARTICLE 4	45,289,723	48,340,725	59,831,595	57,987,797	59,006,617

**FY02 MONIED ARTICLES
(Excluding Budget)**

Article	Subject	Total Request	FinCom Recommendation
		FY 02	FY 02
2	FY 01 Budget Adjustments	\$ -	To Report at Town Meeting
3	Unpaid Bills	\$ -	To Report at Town Meeting
7	FY 02 Capital Budget	\$ 5,081,800	To Report at Town Meeting
8	Stabilization Fund	\$ -	To Report at Town Meeting
10	Haskell Field Improvements	\$ 299,592	Recommends Disapproval
11	Traffic Signal @ Rt. 117	\$ 147,000	Recommends Disapproval
12	Street Acceptances	\$ 800	To Report at Town Meeting
13	Chapter 90 Highway Funding	\$ -	Recommends Approval

CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT

The total recommended capital improvement budget is \$5,236,800. It includes funds for vehicles, equipment, improvements at both Feeley Park and Haskell Field, additional walkway construction, and construction of a new 30,000 square foot Public Works facility.

The Committee to struggle with identifying the "right" amount of capital spending that should be made by the Town every year. We recognize that if the Town does not do at least a minimum to protect and maintain our infrastructure and equipment, we risk losing the original investment put into these assets. The resulting losses from those choices, we feel, would be unacceptable.

The Committee also recognizes the tremendous financial strain the Town already faces given the substantial project to construct and/ or renovate the K-8 school buildings and build a new regional high school. But even with these sizeable projects, we cannot ignore the capital needs of the municipal side of our government. The capital requests we have included in our budget represent those projects that are of the highest priority to protecting our municipal capital assets and/ or enabling our municipal workforce to perform the tasks we expect them to do.

Finally, there are several projects that must be addressed in the near future, including the Flynn Municipal Building, the need for additional recreational fields, and the combined Police/ Fire Dispatch Center. There are compelling arguments to proceed with some sort of capital improvement for each of these projects, and we are hopeful that the results of the facilities study will present all of us with the information to finally and successfully resolve and move forward with these projects.

The CIP recommends that projects totaling \$155,000 be included in the FY 02 Operating Budget, and projects totaling \$5,081,800 be considered outside the levy for capital exclusion or debt exemption funding.

Department	Capital Budget Items	Dept. Req. FY 2002	CIP Rec. FY 2002	Recommended Source of Funding
Public Works	Plant Facilities	4,683,800	4,683,800	capital exclusion or debt exemption
Recreation	Feeley Field Restrooms	48,000	48,000	capital exclusion or debt exemption
Recreation	Haskell Field Improvements	299,592	200,000	capital exclusion or debt exemption
Planning Board	Walkway Construction	150,000	150,000	capital exclusion or debt exemption
Public Works	1 ton 4 x 4	35,000	35,000	FY 02 Operating Budget
Public Works	1 ton 4 WD	35,000	35,000	FY 02 Operating Budget
Public Works	1 ton rack (P&G)	30,000	30,000	FY 02 Operating Budget
Fire	Refurbish Engine 3	40,000	40,000	FY 02 Operating Budget
Police	Speed Monitor Trailer	15,000	15,000	FY 02 Operating Budget
Total: Capital Requests		5,336,392	5,236,800	

PERMANENT DEBT ISSUED

Date Authorized	Permanent Debt Issued Purpose	Total Authorized	Amount Issued	Paydown	Unissued 12/31/2000	Date Issued	Maturity Date	Article Number
4/4/1989	Fairbank Facility Asbestos Removal	55,000	55,000		0	6/15/1990	6/15/1999	89-10
4/4/1989	Fairbank Facility - Senior Center Renovation	720,000	610,000		110,000	6/15/1990	6/15/2000	89-8
4/4/1989	Fairbank Facility - Senior Center Addition		110,000		-110,000	6/15/1990	6/15/1999	89-8
4/4/1989	Fairbank Facility Roof	100,000	100,000		0	6/15/1990	6/15/1999	89-9
10/17/1989	Nixon/Noyes School Renov., Asbestos, Reloc.	3,651,000	3,100,000	1,000	550,000	9/15/1991	9/15/2001	89S-5
10/17/1989	Nixon/Noyes School Renov., Asbestos, Reloc.		550,000		-550,000	9/15/1991	9/15/1999	89S-5
4/4/1990	Construct Fire Headquarters	1,200,000	1,200,000		0	6/15/1990	6/15/2000	90-24
4/4/1991	Melone Property Purchase	1,000,000	1,000,000		0	7/15/1992	7/15/2010	91-36
10/21/1991	Unisys Property Purchase	1,050,000	1,010,000		40,000	7/15/1992	7/15/2010	91S-2
4/4/1994	Unisys Property Purchase-Rescind of Authorizati	-40,000			-40,000			94-21
4/12/1994	Drainage Systems	50,000	45,000	5,000	0	7/15/1997	7/15/2007	94-38
4/12/1994	Fairbank Community Center Parking Area	75,000	75,000		0	2/15/1995	2/15/2000	94-39
4/13/1994	Feeley Tennis Courts	85,000	70,000	11,000	4,000	2/15/1995	2/15/2002	94-40
4/13/1994	Feeley Tennis Courts		4,000		-4,000	7/15/1997	7/15/2007	
4/26/1994	Curtis School Roof	240,000	200,000		40,000	2/15/1995	2/15/2005	94-61
4/26/1994	Curtis School Roof	0	40,000		-40,000	7/15/1997	7/15/2007	94-61.
4/26/1994	Nixon School Addition and Repair	5,211,000	3,530,000		1,681,000	2/15/1995	2/15/2005	94-62
4/26/1994	Nixon School Addition and Repair		1,681,000		-1,681,000	7/15/1997	7/15/2007	
4/27/1994	Walkways: Old Lancaster, Mossman, Fairbank Rd	189,000		189,000	0		7/29/1996	94-64
4/5/1995	Goodnow Library	2,900,000	2,900,000		0	7/15/1997	7/15/2007	95-19
4/8/1996	Curtis/Noyes School Repairs	2,650,000	2,650,000		0	7/15/1997	7/15/2007	96-31
2/24/1997	Septic System Betterment Loan Program	200,000			200,000			97-27
2/24/1997	Repair Fire Station #2, Boston Post Road	108,500		108,500	0			97-3
2/25/1997	School Renovation & Construction	43,604,000	32,255,000	0	11,349,000	12/1/2000	12/1/2020	97-4
4/8/1997	Land for School - revoted to Meachen/Meggs	550,000	550,000		0	7/15/1997	7/15/2007	97-5
11/17/1997	Meachen/Meggs Land	3,248,000	3,248,000	0	0	6/1/1999		97S-1
4/7/1998	Weisblatt Land	4,950,000	4,950,000	0	0	6/1/1999		98-8
4/6/1999	Meachen/Meggs Land, part II	315,000	307,000	0	8,000	6/1/1999		99-11
4/3/2000	Walkways	155,000	0	0	155,000			00-7
4/3/2000	Little League Complex	190,000	0	0	190,000			00-15
4/3/2000	Piper Land Acquisition	2,550,000	2,050,000	500,000	0	12/1/2000	6/1/2002	00-13
Totals		75,006,500	62,290,000	814,500	11,902,000			

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DEBT SCHEDULE BY ISSUANCE DATE

Issue Date	9/15/1991	7/15/1992	2/15/1995	7/15/1997	6/1/1999	12/1/2000			
Payoff Date	9/15/2001	7/15/2010	2/15/2002	7/15/2007	9/15/2018	12/1/2020			
Borrowed	3,875,000	2,010,000	3,875,000	7,870,000	8,505,000	34,305,000	60,440,000	Total Debt	Total Princ
Interest Pymn	1,146,480	896,393	1,050,650	1,869,787	3,732,837	14,899,385	23,434,372	Service By	Remain. By
								FY	FY
FY91 Principal	0	0	0	0	0	275,000			
FY91 Interest	0	0	0	0	0	156,663	431,663	2,175,000	
FY92 Principal	0	0	0	0	0	275,000			
FY92 Interest	107,900	0	0	0	0	247,100	522,100	1,900,000	
FY93 Principal	400,000	0	0	0	0	675,000			
FY93 Interest	200,400	52,649	0	0	0	374,649	1,049,649	5,100,000	
FY94 Principal	400,000	115,000	0	0	0	765,000			
FY94 Interest	175,400	101,733	0	0	0	381,133	1,146,133	6,345,000	
FY95 Principal	400,000	115,000	0	0	0	765,000			
FY95 Interest	156,000	94,803	0	0	0	338,603	1,103,603	5,580,000	
FY96 Principal	400,000	115,000	500,000	0	0	1,265,000			
FY96 Interest	136,000	87,473	216,213	0	0	511,685	1,776,685	8,190,000	
FY97 Principal	400,000	115,000	450,000	0	0	1,215,000			
FY97 Interest	115,300	81,608	178,713	0	0	431,620	1,846,620	6,975,000	
FY98 Principal	400,000	115,000	425,000	1,400,000	0	2,590,000			
FY98 Interest	94,000	76,864	153,063	316,232	0	680,158	3,270,158	12,255,000	
FY99 Principal	400,000	115,000	400,000	1,200,000	0	2,365,000			
FY99 Interest	72,200	71,833	131,813	285,480	0	585,325	2,950,325	9,890,000	
FY00 Principal	400,000	110,000	400,000	685,000	445,000	2,145,000			
FY00 Interest	50,000	66,633	111,413	234,480	294,247	764,772	2,909,772	16,250,000	
FY01 Principal	350,000	110,000	375,000	660,000	440,000	0	1,935,000		
FY01 Interest	28,825	61,380	90,813	205,884	356,235	840,853	1,583,990	3,518,990	48,620,000
FY02 Principal	325,000	110,000	375,000	660,000	440,000	5,725,000	7,635,000		
FY02 Interest	9,425	56,045	71,125	177,505	338,985	1,888,305	2,339,391	9,974,391	40,985,000
FY03 Principal	0	110,000	350,000	660,000	440,000	4,850,000	6,410,000		
FY03 Interest	0	50,800	51,250	149,125	317,735	1,409,769	1,978,479	8,388,479	34,575,000
FY04 Principal	0	110,000	350,000	660,000	440,000	2,375,000	3,935,000		
FY04 Interest	0	45,045	32,525	120,085	298,485	1,179,394	1,675,534	5,610,534	30,640,000
FY05 Principal	0	110,000	250,000	660,000	440,000	1,290,000	2,750,000		
FY05 Interest	0	39,380	13,825	90,385	279,235	1,066,581	1,489,206	4,239,206	27,890,000
FY06 Principal	0	110,000	0	655,000	440,000	1,290,000	2,495,000		
FY06 Interest	0	33,605	0	60,355	259,985	1,005,308	1,359,251	3,854,251	25,395,000
FY07 Principal	0	110,000	0	650,000	440,000	1,290,000	2,490,000		
FY07 Interest	0	27,865	0	30,225	240,735	944,031	1,242,656	3,732,656	22,905,000
FY08 Principal	0	110,000	0	0	440,000	1,265,000	1,815,000		
FY08 Interest	0	21,560	0	0	221,485	882,756	1,125,801	2,940,801	21,090,000
FY09 Principal	0	110,000	0	0	440,000	1,265,000	1,815,000		
FY09 Interest	0	15,400	0	0	202,235	822,669	1,040,304	2,855,304	19,275,000
FY10 Principal	0	110,000	0	0	440,000	1,265,000	1,815,000		
FY10 Interest	0	9,240	0	0	182,930	762,581	954,751	2,769,751	17,460,000
FY11 Principal	0	110,000	0	0	440,000	1,265,000	1,815,000		
FY11 Interest	0	3,080	0	0	163,350	699,331	865,761	2,680,761	15,645,000
FY12 Principal	0	0	0	0	440,000	1,265,000	1,705,000		
FY12 Interest	0	0	0	0	143,330	636,081	779,411	2,484,411	13,940,000
FY13 Principal	0	0	0	0	430,000	1,265,000	1,695,000		
FY13 Interest	0	0	0	0	123,105	572,831	695,936	2,390,936	12,245,000
FY14 Principal	0	0	0	0	430,000	1,265,000	1,695,000		
FY14 Interest	0	0	0	0	102,788	509,581	612,369	2,307,369	10,550,000
FY15 Principal	0	0	0	0	430,000	1,265,000	1,695,000		
FY15 Interest	0	0	0	0	82,255	446,331	528,586	2,223,586	8,855,000
FY16 Principal	0	0	0	0	430,000	1,165,000	1,595,000		
FY16 Interest	0	0	0	0	61,615	373,081	434,696	2,029,696	7,260,000
FY17 Principal	0	0	0	0	430,000	1,100,000	1,530,000		
FY17 Interest	0	0	0	0	40,975	323,375	364,350	1,894,350	5,730,000
FY18 Principal	0	0	0	0	430,000	1,100,000	1,530,000		
FY18 Interest	0	0	0	0	20,228	267,000	287,228	1,817,228	4,200,000
FY19 Principal	0	0	0	0	200,000	1,100,000	1,300,000		
FY19 Interest	0	0	0	0	4,900	210,625	215,525	1,515,525	2,900,000
FY20 Principal	0	0	0	0	0	1,400,001	1,400,000		
FY20 Interest	0	0	0	0	0	154,250	154,250	1,554,250	1,500,000
FY21 Principal	0	0	0	0	0	1,500,000	1,500,000		
FY21 Interest	0	0	0	0	0	41,250	41,250	1,541,250	0
TOTAL	5,020,450	3,006,393	4,925,550	9,539,756	12,237,837	49,144,385	37,989,448	37,989,448	0

LONG-TERM BORROWING DETAIL

Issuance Date	Project	Expended FY 99	Expended FY 00	Scheduled FY 01	Scheduled FY 02
9/15/1991	Nixon Remodel	396,915	388,320	378,825	334,425
9/15/1991	Nixon Asbestos	75,285	61,680	0	0
7/15/1992	Unisys Land	95,973	88,316	85,690	83,023
7/15/1992	Melone Land	90,860	88,316	85,690	83,023
2/15/1995	Nixon Addition	475,795	457,690	429,408	411,295
2/15/1995	Curtis School Roof	27,400	26,380	25,350	24,300
2/15/1995	Tennis Courts	12,080	11,570	11,055	10,530
7/15/1997	Drainage	14,813	8,493	5,143	4,827
7/15/1997	School Land, revoted	103,814	62,861	60,513	59,011
7/15/1997	Library	547,382	331,447	319,067	311,042
7/15/1997	Nixon Addition	235,088	227,944	220,715	215,168
7/15/1997	K-8 Renovations	581,175	267,589	256,328	253,649
7/15/1997	Tennis Courts	755	458	440	428
6/1/1999	Meachen-Meggs Land	0	305,896	327,110	319,345
6/1/1999	Weisblatt Land	0	433,352	469,125	457,640
12/1/2000	Piper Land	0	0	0	2,147,375
12/1/2000	Curtis Middle School	0	0	0	3,879,869
12/1/2000	Haynes Elementary	0	0	0	1,379,443
	Other Paydown	108,500			
Total, Long-Term Debt (gross)		2,765,835	2,760,312	2,674,459	9,974,392
Offsets: School Building Assistance		-788,129	-788,129	-788,129	-2,588,568
Add: Other Exempt Costs (expenses)		0	0	5,000	0
Add: Interest on Short-Term Borrowing		222,341	1,250,000	1,500,000	440,000
Add: L-S Exempt debt, Sudbury share		222,014	215,081	217,257	345,803
Total: Exempt Debt to be Raised		2,422,061	3,437,264	3,608,587	8,171,627
Total: School Debt		1,791,658	1,429,603	1,310,626	6,498,148
Total: Town Debt		575,030	351,968	335,705	326,828
Total: Land Acquisition		290,647	978,741	1,028,128	3,149,416
Total: Long-Term Debt		2,657,335	2,760,312	2,674,459	9,974,392

Note 1 : Only \$32,255,000 of the \$43,604,000 authorized in FY96 for K-8 School Project has been issued.

Note 2: The debt authorized for construction of a new regional high school has not been issued yet, but when it is, it will be shown as the Sudbury share to be added to the total exempt taxes to be raised, not as Sudbury long-term debt.

IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL 2002 TAX BILL

Fiscal 2000 Values	Ave. Bill												
	100,000	150,000	200,000	250,000	300,000	360,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Fiscal 2001 Taxes	1,686	2,529	3,373	4,216	5,059	6,071	6,745	8,432	10,118	11,804	13,490	15,177	16,863
Fiscal 2002 (Base) Taxes	1,518	2,277	3,036	3,795	4,554	5,465	6,072	7,591	9,109	10,627	12,145	13,663	15,181
Debt Exemption	380	571	761	951	1,141	1,370	1,522	1,902	2,283	2,663	3,043	3,424	3,804
Fiscal 2002 Tax Estimate	1,899	2,848	3,797	4,746	5,696	6,835	7,594	9,493	11,391	13,290	15,188	17,087	18,985
Tax Increase	213	319	424	530	637	764	849	1,061	1,273	1,486	1,698	1,910	2,122

Article	Resident's Amount	Resident's Share	To calculate the dollar impact of any additional expenditures that may be considered by Town Meeting, use this chart below.											
			100,000	150,000	200,000	250,000	300,000	360,000	400,000	500,000	600,000	700,000	800,000	900,000
10,000	9,063	0.47	0.70	0.93	1.16	1.40	1.68	1.86	2.33	2.79	3.26	3.72	4.19	4.66
25,000	22,659	1.16	1.75	2.33	2.91	3.49	4.19	4.66	5.82	6.98	8.15	9.31	10.48	11.64
50,000	45,317	2.33	3.49	4.66	5.82	6.98	8.38	9.31	11.64	13.97	16.29	18.62	20.95	23.28
75,000	67,976	3.49	5.24	6.98	8.73	10.48	12.57	13.97	17.46	20.95	24.44	27.93	31.43	34.92
100,000	90,634	4.66	6.98	9.31	11.64	13.97	16.76	18.62	23.28	27.93	32.59	37.25	41.90	46.56
200,000	181,268	9.31	13.97	18.62	23.28	27.93	33.52	37.25	46.56	55.87	65.18	74.49	83.80	93.11
300,000	271,902	13.97	20.95	27.93	34.92	41.90	50.28	55.87	69.84	83.80	97.77	111.74	125.70	139.67
400,000	362,536	18.62	27.93	37.25	46.56	55.87	67.04	74.49	93.11	111.74	130.36	148.98	167.61	186.23
500,000	453,171	23.28	34.92	46.56	58.20	69.84	83.80	93.11	116.39	139.67	162.95	186.23	209.51	232.79
600,000	543,805	27.93	41.90	55.87	69.84	83.80	100.56	111.74	139.67	167.61	195.54	223.47	251.41	279.34
700,000	634,439	32.59	48.88	65.18	81.47	97.77	117.32	130.36	162.95	195.54	228.13	260.72	293.31	325.90
800,000	725,073	37.25	55.87	74.49	93.11	111.74	134.08	148.98	186.23	223.47	260.72	297.97	335.21	372.46
900,000	815,707	41.90	62.85	83.80	104.75	125.70	150.85	167.61	209.51	251.41	293.31	335.21	377.11	419.01
1,000,000	906,341	46.56	69.84	93.11	116.39	139.67	167.61	186.23	232.79	279.34	325.90	372.46	419.01	465.57

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Components of the Property Tax

	Fiscal 2001	Residential	Fiscal 2002	Residential
	Total	Share	Total	Share
Tax Levy Base	33,282,790	30,164,193	35,207,454	31,908,516
Debt exclusion	2,824,136	2,559,514	8,171,627	7,405,946
Capital Exclusion	0	0		
Total tax	36,106,926	32,723,707	43,379,081	39,314,461

The tax base contains a 2.5 % increase. Fiscal 2001 includes estimated New Growth Taxes. Fiscal 2002 does not contain New Growth Taxes, which will be absorbed by New Construction.

Valuations from Fiscal 2000 were used for estimating all tax scenarios.

The town has two tax rates. The residential rate supports 90.63% of the taxes.

Businesses pay the remaining 9.37%. This is 140% of their actual share.

For bonded articles, the amounts shown will be spread over multiple years.

APPENDIX I.

BUDGET TERMS AND DEFINITIONS

Abatements and Exemptions (previously called Overlay): An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bonafide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Cherry Sheet: An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name "Cherry Sheet" derives from the color of the paper used.

Debt Exemption: An override to Proposition 2 ½ for the purpose of raising funds for debt service costs.

Enterprise Fund: A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

Free Cash: Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, "to appropriate a sum of money" without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

Levy Limit: The maximum amount a community can levy in any given year.

Local Receipts: This is the third largest source of revenue for the Town after property taxes and Cherry Sheet receipts. While it is comprised of a number of different items, the largest source is the auto excise tax.

New Growth: Proposition 2 ½ allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

Override: An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

Proposition 2 ½: A Massachusetts General Law enacted in 1980 to limit property taxes.

Revolving Fund: Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

Stabilization Fund: Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into this fund requires a majority vote of Town Meeting while withdrawing from the Stabilization Fund requires a 2/3 vote of Town Meeting.

Tax Levy: The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government and other public services are raised through the property tax levy, state aid, local receipts and other sources. The property tax levy is the largest source of revenue for most cities and towns.

Unclassified Operating Expenses: This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone and property liability insurance, that support townwide operations and are not assigned to any one department or cost center.

Unclassified Employee Benefits: This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

APPENDIX II.

**EMPLOYEE HEADCOUNT
(Full Time Equivalents)**

Cost Center	A Approp. FY 01	B Non-Override Fin. Com. Rec. FY02	C Override Fin. Com. Rec. FY02	Net Change B to C	% Change B to C	% of Total FTE's Non-Override	% of Total FTE's Override
Sudbury Public Scis	382.70	382.70	393.50	10.80	2.82%	53.38%	53.31%
L.S.R.H.S.	184.50	184.50	194.50	10.00	5.42%		
(Sudbury's Share)	155.20	155.20	163.60	8.40	5.41%	21.65%	22.17%
Public Safety	75.40	75.40	77.40	2.00	2.65%	10.52%	10.49%
Public Works	33.00	33.00	33.00	0.00	0.00%	4.60%	4.47%
General Government	32.80	32.80	32.80	0.00	0.00%	4.58%	4.44%
Human Services	8.30	8.30	8.30	0.00	0.00%	1.16%	1.12%
Culture & Recreation	29.50	29.50	29.50	0.00	0.00%	4.11%	4.00%
TOTAL	716.90	716.90	738.10	21.20	2.96%	100.00%	100.00%

APPENDIX III.

**MANAGERS WITH SALARIES ABOVE \$70,000
FY01 APPROPRIATION***

TOWN

Police Chief	\$ 95,690
Town Manager	\$ 93,992
Police Lieutenant**	\$ 84,411
Police Lieutenant**	\$ 74,998
Fire Chief	\$ 86,162
Director DPW**	\$ 80,170
Finance Director/Treasurer-Collector	\$ 71,452

SUDBURY PUBLIC SCHOOLS

Superintendent	\$127,000
Principal, Curtis	\$ 92,566
Administrator for Spec. Ed. Services	\$ 80,000
Principal, Haynes	\$ 80,000
Principal, Nixon	\$ 82,358
Assistant Superintendent	\$ 98,500
Director of Business & Finance	\$ 87,000
Principal, Noyes	\$ 81,000
Principal, Loring	\$ 84,645
House Masters, Curtis (3)	\$ 74,000

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

Superintendent/Principal	\$106,949
House Masters (3)	\$ 74,984 to \$81,927
Director of Student Services	\$ 81,927
Athletic Director	\$ 81,927
Business Manager/Treasurer	\$ 79,383

* Salary is base pay plus career incentive for Police and Fire and longevity where applicable. Does not include any sick buyback, paid detail, paid holidays, health insurance, or other employee benefits.

** Positions are included in the Sudbury Supervisory Association. FY 01 salaries are subject to negotiation as part of FY 01 labor agreement which is not finalized as of the date of this printing.

**APPENDIX IV.
COLLECTIVE BARGAINING
FY01 THROUGH FY03**

<u>BARGAINING UNIT AND CONTRACT TERM</u>	<u>EFFECTIVE DATE</u>	<u>% INCREASE (1)</u>
LSRHS		
Teachers, Non-Union	9/1/2000 (school 01)	3.00%
(includes Coaches and Activities stipends)	9/1/2001 (school 02)	3.50%
	9/1/2002(school 03)	3.50%
K-8		
Teachers, Support Staff, and Custodians	7/1/2000 (fiscal 01)	4.16%; 4.00% (2)
	7/1/2001 (fiscal 02)	3.00%
	7/1/2002 (fiscal 03)	3.00%
TOWN		
Fire	7/1/2000 (fiscal 01)	2.00%; 2.00% (3)
	7/1/2001 (fiscal 02)	3.50%
	7/1/2002 (fiscal 03)	3.50%
Police	7/1/2000 (fiscal 01)	unknown (4)
	7/1/2001 (fiscal 02)	unknown (4)
	7/1/2002 (fiscal 03)	unknown (4)
Highway/Engineering	7/1/2000 (fiscal 01)	3.00%
	7/1/2001 (fiscal 02)	unknown (4)
	7/1/2002 (fiscal 03)	unknown (4)
Supervisory	7/1/2000 (fiscal 01)	unknown (4)
	7/1/2001 (fiscal 02)	unknown (4)
	7/1/2002 (fiscal 03)	unknown (4)

(1) Excludes step and longevity changes and sick leave buyback.

(2) K-8 teachers received 4.16%. Custodians received 4.00%.

(3) Fire personnel received 2.00% 7/1/00 thru 12/31/00
and 2.00% 1/1/01 thru 6/30/01.

(4) Collective bargaining in process as of the date of this printing.

**APPENDIX V.
TOWN OF SUDBURY – FY01
SCHEDULE A - CLASSIFICATION PLAN
SCHEDULE B - SALARY PLAN**

<p>GRADE 1 Head Lifeguard</p> <p>GRADE 2 Clerk I</p> <p>GRADE 3 Clerk II/Senior Clerk Library Clerk Recording Secretary</p> <p>GRADE 4 Accounting Clerk Library Technician Secretary I Van Driver, Sr. Center Senior Data Processing Clerk Maintenance Custodian (40 hrs./wk.)</p> <p>GRADE 5 Fire Dispatcher (4 days on, 4 off) Technology Assistant Library Office Coordinator Data Collector Census and Documentation Coordinator Accounting Administrative Assistant Part-Time Reference Librarian</p> <p>GRADE 6 Dog Officer Police Dispatcher (4 days on, 2 off) Secretary/Legal Secretary Secretary II/Office Supervisor Board of Health Coordinator Aquatic Supervisor Youth Coordinator Budget & Personnel Assistant Admin. Asst. to Director of Park and Rec.</p> <p>GRADE 7 Assistant Town Clerk Assistant Children's Librarian Head of Technical Services, Library Outreach/Case Manager</p>	<p>GRADE 8 Assistant Assessor Conservation Coordinator Assistant Town Accountant Assistant Town Treasurer & Collector Head of Circulation, Library Adult Services/Reference Librarian Children's Librarian Zoning Enforcement Field Agent</p> <p>GRADE 9 Administrative Asst. to Board of Selectmen Aquatic Facility Director</p> <p>GRADE 10 Assistant Building Inspector Management Analyst, DPW</p> <p>GRADE 11 Community Social Worker Director, Council on Aging Owner's Representative</p> <p>GRADE 12</p> <p>GRADE 13</p> <p>GRADE 14 Assistant Town Manager</p> <p>GRADE 15 Fire Chief Police Chief Finance Director/Treasurer-Collector</p> <p>GRADE 16</p> <p>GRADE 17</p>
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ALL POSITIONS LISTED ABOVE ARE 35 HOURS PER WEEK UNLESS OTHERWISE NOTED. HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 35 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THOSE HOURLY RATES.

APPENDIX V pg 2
NON UNION SALARY GRID
 FY 02: 7/1/01 - 6/30/02

GRADE	STEPS						
	Minimum						Maximum
	1	2	3	4	5	6	7
1	11.03	11.46	11.91	12.37	12.86	13.36	13.89
	20,152	20,942	21,763	22,616	23,503	24,424	25,381
2	11.91	12.37	12.86	13.36	13.89	14.43	15.00
	21,763	22,616	23,503	24,424	25,381	26,376	27,410
3	12.86	13.36	13.89	14.43	15.00	15.59	16.20
	23,503	24,424	25,381	26,376	27,410	28,484	29,601
4	13.89	14.43	15.00	15.59	16.20	16.83	17.49
	25,381	26,376	27,410	28,484	29,601	30,761	31,967
5	15.00	15.59	16.20	16.83	17.49	18.18	18.89
	27,410	28,484	29,601	30,761	31,967	33,220	34,517
6	16.20	16.83	17.49	18.18	18.89	19.63	20.40
	29,601	30,761	31,967	33,220	34,517	35,871	37,277
7	17.49	18.18	18.89	19.63	20.40	21.20	22.03
	31,967	33,220	34,517	35,871	37,277	38,738	40,256
8	19.06	19.81	20.58	21.39	22.23	23.10	24.01
	34,825	36,190	37,609	39,083	40,615	42,207	43,862
9	20.77	21.58	22.43	23.31	24.22	25.17	26.16
	37,959	39,447	40,993	42,600	44,270	46,005	47,808
10	22.64	23.53	24.45	25.41	26.40	27.44	28.52
	41,371	42,993	44,678	46,429	48,249	50,140	52,105
11	24.68	25.65	26.65	27.70	28.78	29.91	31.09
	45,099	46,867	48,704	50,613	52,597	54,659	56,802
12	26.90	27.96	29.05	30.19	31.38	32.61	33.88
	49,158	51,085	53,088	55,169	57,332	59,579	61,914
13	29.32	30.47	31.67	32.91	34.20	35.54	36.93
	53,582	55,682	57,865	60,133	62,490	64,940	67,486
14	31.96	33.22	34.52	35.87	37.28	38.74	40.26
	58,405	60,694	63,073	65,545	68,114	70,784	73,559
15	34.84	36.21	37.63	39.10	40.63	42.23	43.88
	63,661	66,157	68,750	71,445	74,246	77,156	80,181
16	37.98	39.47	41.01	42.62	44.29	46.03	47.83
	69,391	72,111	74,938	77,876	80,929	84,101	87,398
17	41.39	43.02	44.70	46.46	48.28	50.17	52.14
	75,636	78,601	81,682	84,884	88,211	91,669	95,262

**APPENDIX V pg 3
NON-UNION EMPLOYEES
INDIVIDUALLY RATED FY00 ***

LIBRARY

	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
Library Page (Hourly)	\$7.12	\$7.44	\$7.69

HIGHWAY/PARK AND RECREATION

Temporary Laborer (Hourly):	\$7.67 - \$ 9.35
Temporary Snow Removal Equipment Operator (Hourly):	\$9.23 - \$11.55

RECREATION

	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Max.</u>				
Camp Supervisor (Weekly) (Seasonal, Part-time)	\$427	\$444	\$466	\$489	\$514				
Recreation Leader	\$6.00	\$6.25	\$6.66	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76
Teen Center Coordinator (Hourly):	\$13.72 - \$20.56								

ATKINSON POOL

<u>Position</u>	<u>Hourly Rated Salary Range (Permanent Part-Time and Fee for Service)</u>								
	<u>Min.</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Max.</u>
Lifeguard/Pool Receptionist	\$6.66	\$6.95	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76	\$9.11
Childcare Helper/Water Safety Ins.	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76	\$9.11	\$9.46	\$9.84
Receptionist Superv./WSI Superv.	\$8.44	\$8.76	\$9.11	\$9.46	\$9.84	\$10.23	\$10.62		
Private Lesson	\$14.45								
Diving (certified)	\$20.00	\$22.00	\$24.00	\$26.00					
Diving (non-certified)	\$10.00 *								
Water Exercise (certified)	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00			
Water Exercise (non-certified)	\$10.00 *								
Lifeguard in Training	\$ 6.00								

* = Non-certified instructors would be required to become certified within one year.

SINGLE RATED

	<u>Min.</u>							<u>Max.</u>
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	
Custodian (Hourly-40 hrs.)	\$12.07	\$12.54	\$13.03	\$13.54	\$14.06	\$14.61	\$15.22	
Director of Veterans' Services	\$8,373/Year							
Census Taker	\$6.65/Hour							
Election Warden	\$6.65/Hour							
Election Clerk	\$6.65/Hour							
Deputy Election Warden	\$6.65/Hour							
Deputy Election Clerk	\$6.65/Hour							
Election Officer & Teller	\$6.31/Hour							
Plumbing Inspector	Fees							

* FY 02 pay rates for individually rated employees have not been established as of the date of this printing

APPENDIX V pg 4
UNION EMPLOYEES FY02 *

<u>FIRE DEPARTMENT</u>	<u>MIN</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>MAX</u>
Firefighter					
Annual	36,403	37,248	38,111	38,954	39,871
Hourly	16.60	16.99	17.38	17.77	18.19
Firefighter/EMT					
Annual	38,146	38,991	39,854	40,697	41,614
Hourly	17.40	17.78	18.18	18.56	18.98
Lieutenant					
Annual	40,590	41,529	42,493	43,433	44,456
Hourly	18.51	18.94	19.38	19.81	20.28
Lieutenant/EMT					
Annual	42,521	43,460	44,424	45,364	46,388
Hourly	19.39	19.82	20.26	20.69	21.16
Fire Captain					
Annual	45,257	46,306	47,380	48,428	49,569
Hourly	20.64	21.12	21.61	22.09	22.61
Fire Captain/EMT					
Annual	47,397	48,446	49,519	50,568	51,709
Hourly	21.62	22.10	22.59	23.07	23.59

Single Rated:

Call Firefighter	\$250 Annual stipend and step 1 Firefighter hourly rate as listed above			
Fire Prevention Officer	\$800/Year	Fire Dept. Training Officer	\$800/Year	
Fire Alarm Superintendent	\$800/Year	Emerg. Med. Tech. Coord.	\$800/Year	
Master Mechanic	\$800/Year	Fire Alarm Foreman	\$800/Year	
Technology Coordinator	\$800/Year			

Note: hourly rates are obtained by dividing the annual rates by 52.2 weeks and 42 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

<u>POLICE DEPARTMENT</u>	<u>MIN</u>	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>MAX</u>
Sergeant					
Annual	42,009	42,982	43,987	44,978	45,874
Hourly	21.55	22.06	22.57	23.08	23.55
Patrolman					
Annual	35,006	35,815	36,658	37,483	38,227
Hourly	17.96	18.38	18.82	19.24	19.61

Single Rated:

Crime Prevention Officer	\$700/Year	Detective	\$1900/Year
Photo/Fingerprint Officer	\$700/Year	Training Officer	\$700/Year
Juvenile Officer	\$700/Year	Parking Clerk	\$700/Year
Safety Officer	\$700/Year	Mechanic	\$700/Year

Note: hourly rates are obtained by dividing the annual rates by 52.2 weeks and 37.33 hours per week.

Overtime pay is calculated by multiplying 1.5 times these hourly rates.

* FY 02 contract for Police not finalized as of the date of this printing. Rates listed for Police are for FY 00.

APPENDIX V pg 5

UNION EMPLOYEES FY00*

SUDBURY SUPER. ASSOC.		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Library Director		51,166	52,701	54,282	55,910	57,588	59,315
Director of Health		52,364	53,935	55,553	57,219	58,936	60,704
Town Engineer	1	63,066	64,958	66,907	68,914	70,981	73,111
Supt Parks/Grds Mgmt.	2	40,965	42,194	43,460	44,764	46,107	47,490
Highway Superintendent	3	46,230	47,617	49,046	50,517	52,032	53,593
Building Inspector		50,932	52,460	54,034	55,655	57,325	59,045
Supv. of Town Bldgs.	4	38,447	39,601	40,789	42,012	43,273	44,571
Director of Assessing		52,783	54,366	55,997	57,677	59,408	61,190
Town Planner		54,273	55,901	57,578	59,306	61,085	62,917
Police Lt./Adm. Asst.		56,445	58,138	59,882	61,679	63,529	65,435
Town Accountant		52,783	54,366	55,997	57,677	59,408	61,190
Treasurer/Collector	5	52,783	54,366	55,997	57,677	59,408	61,190
Park & Rec. Director	6	49,690	51,181	52,717	54,298	55,927	57,605
Town Clerk	7	43,743	45,055	46,406	47,799	49,233	50,710
Conservation Coordinator		39,787	40,980	42,210	43,476	44,780	46,124
Technology Administrator		52,783	54,366	55,997	57,677	59,408	61,190
Director of Public Works	1	64,629	66,568	68,565	70,622	72,740	74,922

***FY 02 contract for Supervisory Association has not been finalized as of the date of this printing.**

1 This position also receives annual stipends of \$1,000 for Planning Board Agent, \$500 for Landfill Agent, and \$500 for Conservation Agent. In addition, the Town Engineer currently serves as the Director of Public Works for an annual stipend of \$1,000.

2 This salary is split evenly between the Trees & Cemeteries and Parks & Grounds budgets. In addition, this position receives an annual stipend of \$7,500 for Tree Warden, Cemetery Superintendent, Pesticide Applicator and Herbicide Applicator.

3 This position also receives an annual stipend of \$10,000 as Highway Surveyor.

4 This position also receives an annual stipend of \$13,050 as Wiring Inspector.

5 The Finance Director, who also acts as Treasurer/Collector, is not in the Supervisory Association. The salary for Finance Director is included on the Non Union Salary Grid.

6 This salary is split between Recreation Department and Pool Enterprise Fund.

7 This position also receives an annual stipend of \$500 as Registrar.

**APPENDIX V pg 6
UNION EMPLOYEES FY01***

**ENGINEERING DEPARTMENT
7/1/00 - 6/30/01**

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
E1 Eng Aide I	24,686	25,428	26,193	26,982	27,791	28,626
E2 Eng Aide II	28,388	29,242	30,118	31,025	31,954	32,914
E3 Eng Aide III	32,648	33,630	34,636	35,675	36,745	37,848
E4 Jr Civil Eng	37,546	38,672	39,830	41,026	42,256	43,523
E5 Civil Eng	42,241	43,506	44,817	46,158	47,542	48,968
E6 Sr Civil Eng	44,793	46,138	47,523	48,948	50,417	51,925
E7 Asst Town Eng	52,685	54,265	55,892	57,569	59,297	61,076

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

**HIGHWAY DEPARTMENT
7/1/00 - 6/30/01**

	START	STEP 1 After 6 mos.	STEP 2 After 1 yr.	STEP 3 After 2 yrs.	STEP 4 After 3 yrs.	STEP 5 After 4 yrs.	STEP 6 After 5 yrs.
Foreman, Landfill	35,843	36,919	38,026	39,167	40,341	41,552	43,010
Foreman, Hwy	35,843	36,919	38,026	39,167	40,341	41,552	43,010
Foreman, Tree/Cem	35,138	35,869	36,654	37,386	38,133	38,893	40,258
Master Mechanic	16.60	17.15	17.67	18.15	18.60	19.08	19.75
Asst Mechanic	15.86	16.41	16.93	17.41	17.86	18.34	18.98
Crew Leader	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Hvy Equip Oper	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Tree Surgeon	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Truck or Lt Equip Oper	14.00	14.36	14.76	15.04	15.34	15.66	16.21
Tree Climber	14.00	14.36	14.76	15.04	15.34	15.66	16.21
Hvy Laborer	13.20	13.57	13.87	14.24	14.62	14.99	15.52
Lt Laborer	12.05	12.37	12.64	12.98	13.31	13.65	14.13
Landfill Monitor	11.25						

Note: Crew Leaders receive an annual stipend of \$3,095

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

* Collective bargaining for FY 02 in process as of the date of this printing.

2001 DOG LICENSES

LICENSING PERIOD ---JANUARY 1ST - DECEMBER 31ST

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a letter from veterinarian. A spay or neuter certificate MUST accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

In accordance with Town Bylaw V. sec. 3, as of the first day of April each year, owners of dogs shall be subject to a \$25 penalty for each unlicensed dog, in addition to the license fee.

OWNERS NAME: _____ **TELEPHONE NO.** _____

ADDRESS: _____

NAME OF DOG: _____ **BREED:** _____ **AGE:** _____ **COLOR:** _____

MALE NEUTERED: _____ **MALE:** _____ **FEMALE SPAYED:** _____ **FEMALE:** _____
 \$10.00 \$15.00 \$10.00 \$15.00

**VOLUNTEER TO SERVE YOUR TOWN!
REGISTER NOW!**

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, 288 Old Sudbury Road, Sudbury, MA, 01776.

NAME: _____ **TEL.NO.** _____
ADDRESS: _____ **YRS. RES.** _____
OCCUPATION: _____
EDUCATION/TRAINING: _____
EXPERIENCE IN GOV'T: _____
INDICATE INTERESTS BELOW: _____

- _____ Administration
- _____ Documents Preservation
- _____ Board of Appeals
- _____ Cable Television
- _____ Capital Planning
- _____ Celebrations
- _____ Conservation
- _____ Cultural Affairs
- _____ Design Review Board
- _____ Disabilities Commission
- _____ Economic Development
- _____ Education

- _____ Elderly
- _____ Election Officers
- _____ Facilities
- _____ Finance
- _____ General
- _____ Health
- _____ Historical
- _____ Housing
- _____ Land Use
- _____ Landscaping (Town)
- _____ Library
- _____ Memorial Day

- _____ Negotiating Advisory
- _____ Parks and Recreation
- _____ Personnel
- _____ Planning
- _____ Regional
- _____ Resource Recovery
- _____ Sewer Assessment
- _____ Town Report
- _____ Transportation
- _____ Veterans
- _____ Youth
- _____ ANYTHING! (call us!)

Board of Selectmen
Sudbury
Massachusetts 01776

U. S. POSTAGE
PAID
Permit No. 4
Sudbury, MA 01776

Postal Patron
Sudbury
Massachusetts 01776

A True Copy, Attest:

Constable of Sudbury

Date

01 FEB 14 03 5:45

SUDBURY
MASSACHUSETTS