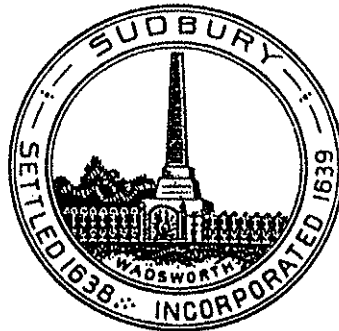


# **TOWN of SUDBURY**

## **Massachusetts**



## **OFFICIAL WARRANT**

**2000**

### **ANNUAL TOWN MEETING**

**April 3, 2000      7:30 P.M.**

**Lincoln-Sudbury Regional High School Auditorium**

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### **ANNUAL TOWN ELECTION**

**Including Regional District School Committee**

**March 27, 2000**

**Polls Open 7:00 A.M. to 8:00 P.M.**

**Precincts 1 & 2 - Fairbank Community Center, Fairbank Road**

**Precincts 3 & 4 - Sudbury Town Hall, Concord Road**



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**BRING THIS BOOK WITH YOU**

<b>TOWN OF SUDBURY</b> <b>2000 ANNUAL TOWN MEETING WARRANT</b>
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## SUMMARY OF BASIC TOWN MEETING PROCEDURES

Only Registered voters and Town employees may speak without leave of the Hall.

All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while sitting. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the Hall. If a voter is in disagreement with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted. If you are in attendance because of a matter of particular interest to you, it is unwise to "bolt" the Hall immediately after the vote is taken. It may be that someone will seek a count of the vote or will seek reconsideration.

The Moderator will never vote, and this is so even in the case where the Moderator's vote would break or create a tie.

The order of speaking is controlled by tradition and Article II, §10 of the Town Bylaws. The proponents of an article make the first motion under the article. A second is then required. The proponents then make a presentation in support of the motion. If the proponent of the article is a Town Board or Committee, any minority position of that agency will be heard next. The Finance Committee is next recognized, followed by the Selectmen and any other boards, which are required to report on the article. After the Town boards have spoken, the meeting proceeds to general debate on the matter and a vote.

Until everyone who wishes to be heard has been heard, no person may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article may not exceed ten minutes in length, and no other speech may exceed five minutes in length unless consent is given by a majority of those present and voting.

Always go to a microphone to speak. The basic record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak from a microphone. Each and every time you speak, you should begin by giving your name and your address again so the record can be clear. The LSRHS facility used for Town Meeting was designed so those in the audience could see those on the stage and not vice versa. As a result, the lights sometimes make it difficult for the Moderator to see certain areas of the Hall from the stage. This is one more reason why, if you wish to be recognized to speak, take your place at a microphone where you will easily be seen.

Motions for Reconsideration: The Town Bylaw on Motions for Reconsideration is somewhat complex. If reconsideration is sought of a matter, which has been voted upon during the same night of Town Meeting, a two-thirds vote is required. If reconsideration is sought after the close of the session at which the action was taken, a unanimous vote is required unless by noon of the day after the session a written notice of intent to seek reconsideration signed by 15 voters who attended the session at which the action was taken is filed with the Town Clerk. If that occurs, the chair will announce it at the next session and further announce that reconsideration will be in order as the first order of business at the next following session unless the warrant is completed that night, in which case it will be the last order of business that night. A two-thirds vote to reconsider the matter is then required.

All substantive motions, and that includes all main motions and motions to amend a main motion, must be provided to the Town Clerk and the Moderator in writing. Again, this is so there will be an accurate record of the meeting. Except when specifically requested by the Moderator, it is not necessary that the written motion be given to the Moderator and Town Clerk before it is actually made, but it should be furnished shortly thereafter.

Adjournment of any session will occur upon completion of the article under discussion at 10:30 P.M. unless there is a two-thirds vote to do otherwise.

## A MOTION PRIMER

Contrary to popular belief, an article in the warrant is not "self-starting." If an article were to be called up, and nobody makes a motion under it, the article would simply be "passed over", and whatever action had been contemplated thereby would not occur. It is a motion, which puts an article "in play," and it is the motion, *not the article*, which is actually voted upon. Thus, while speakers may refer to passing, defeating, or otherwise dealing with "the article," in fact and in law, what the meeting deals with, debates, and votes upon are motions, not articles. The article in the warrant serves only the purpose of letting the voters know what may come before the meeting and the outside scope of what may be considered. It may be that a speaker will question whether a certain motion is "within the four corners of the article." Such a challenge requires the Moderator to determine whether the motion should be allowed, as being within a reasonable reading of the article as printed in the warrant, or be ruled out of order as being beyond the legitimate subject matter of the article.

Many times the first or "main" motion under an article will be "Move in the words of the article." By making such a motion, the speaker is adopting the article as his or her motion thereunder. This can only be done where the language of the article is drafted in such a way that it is susceptible of simple adoption as a motion.

Frequently there will be a motion "to indefinitely postpone" an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.

You may hear a "Motion for the previous question." Or, simply folks shouting, "question." This is a motion to terminate debate and requires a two-thirds vote to pass. The Moderator has discretion as to whether to accept a motion for the question and it will be refused if the Moderator does not believe there has been a fair opportunity for debate as of the time it is made. However, once made and accepted by the Moderator and seconded, it is voted upon without debate and upon passage terminates the debate then occurring and requires an immediate vote on the substantive or procedural matter on the floor.

For those who may have participated in other parliamentary activities: The sometimes frequently utilized in other *fora*, "Motion to Lay on the Table" is almost never used in Sudbury. The tradition here is to use the "Motion to Indefinitely Postpone" to perform the "killing" function of the motion to table, and to use a "Motion to Postpone to a Time Certain" to accomplish a "tabling" or temporary suspension of debate on a matter because of lack of information or other cause.

## CONSENT CALENDAR

In the interest of expediting town meeting and saving valuable time for discussion of key issues, Sudbury has used the "Consent Calendar" to speed passage of articles which appear to the Moderator and the various boards and committees to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted upon as one unit and to be passed by a unanimous vote without debate.

### THE CONSENT CALENDAR WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF TOWN MEETING ON APRIL 3RD.

Please do your homework. If you have any questions about the articles, motions or procedure, please feel free to call the Town Manager's office, at 443-8891, ext.382, before Town Meeting.

At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If any voter has doubt about passing any motion, or wishes an explanation of any subject on the Consent Calendar, the voter should stand and say the word "hold" in a loud, clear, voice when the number is called. The Moderator will then inquire as to whether the request to hold is for a question or for debate. If the purpose of the request was merely to ask a question, an attempt to obtain a satisfactory answer will be made, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, and debated and voted on in the usual way. No voter should hesitate to exercise the right to remove matters from the Consent Calendar; it is the view of the voters as to the need for debate that is supreme, not that of the Town Officials who put together the Consent Calendar. However, it is hoped that voters will remove articles from the Consent Calendar only in cases of genuine concern. In past years, it has occasionally happened that articles were removed from the Consent Calendar and when reached in the normal course, passed unanimously without debate, thus indicating that the initial removal request was, perhaps, not fully considered before being exercised.

After calling of the individual items in the Consent Calendar, the Moderator will ask that all items remaining be passed as a unit by a unanimous vote.

Please review the list of articles and motions proposed for the Consent Calendar that follows. Complete reports are to be found under each article printed in this Warrant. Please review them carefully.

#### Article and Motion

Article 22. Chapter 90 Highway Funding: Move in the words of the article.

Article 23. Council on Aging Revolving Fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$12,000.

Article 24. Goodnow Library Revolving Fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$5,000.

Article 25. Sudbury Schools - Bus Revolving Fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school transportation, to be funded by user fee collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$95,000.

Article 26. Sudbury Schools - Early Childhood Revolving Fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Sudbury Schools for the purpose of providing additional or supplemental school early childhood instruction, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Sudbury School Committee; the amount to be expended therefrom shall not exceed the sum of \$20,000.

Article 27. Town Clerk - Dog Revolving fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Town Clerk for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, regulation of dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaw; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended with the approval of the Town Clerk; the amount to be expended therefrom shall not exceed the sum of \$22,000.

Article 28. Youth Commission Revolving fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Youth Commission for youth programs and activities, to be funded by user fees and donations collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$50,000.

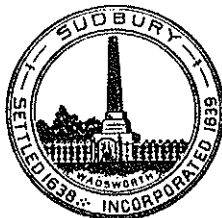
Article 29. Conservation Revolving Fund: Move to authorize for Fiscal Year 2001 the use of a revolving fund by the Conservation Commission for the administration of the Wetlands Administration Bylaw, to be funded by application fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 30. Dissolve Traffic Management Committee: Move in the words of the article.

Article 31. Amend Article 36, 1993 ATM - Gruber Conservation Restriction: Move in the words of the article.

Article 33. Amend Bylaws, Article XX.3.a - Overhead Utilities: Move in the words of the article.

Article 34. Real Estate Tax Exemption: Move in the words of the article.



- PART I -

## TOWN OF SUDBURY ANNUAL TOWN MEETING WARRANT

Commonwealth of Massachusetts  
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections, that voters residing in Precincts 1 and 2 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Town Hall in said Town on Monday, March 27, 2000, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator for one year; one member of the Board of Assessors, two Goodnow Library Trustees; one member of the Board of Health, two members of the Park & Recreation Commission, two members of the Planning Board, one member of the Board of Selectmen, two members of the Sudbury School Committee, all for three years; and to vote on the following question:

### BALLOT QUESTION NO. 1

Shall the town of Sudbury be allowed to assess an additional \$1,740,946 in real estate and personal property taxes for the purposes of funding operating expenses of the Sudbury Schools, Lincoln-Sudbury Regional District High School, and other Town departments, and for the purposes of funding the Stabilization Fund for the fiscal year beginning July first two thousand?

YES \_\_\_\_\_ NO \_\_\_\_\_

### **SUMMARY:**

Under Article 4 of this Warrant for the 2000 Annual Town Meeting, two budgets are set forth: a Non-Override Budget (balanced within levy limit), and an Override Budget (exceeding the Proposition 2½ levy limit by \$1,740,946). An Override in the amount of \$1,740,946 is being requested to fund growth-related operating expenses of the local and regional schools and other town departments, and to supplement the Stabilization Fund to meet future demands.

Estimated impact on the tax rate: \$ .81 per \$1000 assessed value. Tax impact on an average priced \$360,000 home is \$291.60.

Subject to appropriation by the April 3, 2000 Annual Town Meeting, a "yes" vote on this question will approve an Override not to exceed \$1,740,946, thereby authorizing the Town to increase taxes for FY2001 by that amount to fund the Sudbury Schools, Lincoln-Sudbury Regional High School, and Town operating budgets including the Stabilization Fund, creating a permanent increase in the levy limit; and a "no" vote on this question means said budgets and Stabilization Fund will not be increased next year, nor will the levy limit be increased.

[Arguments follow.]

BALLOT QUESTION NO. 1 (cont.)

**ARGUMENT FOR PASSAGE:**

This override is necessary to maintain the present level of school and town services in FY2001.

The K-8 Schools request \$919,159 to cover 1) teachers and support personnel needed to maintain class sizes, 2) administrative and custodial staff to open the new Curtis Middle School, 3) increased costs of required SPED services, and 4) curriculum specialists to implement Ed-reform requirements. This override will allow the schools to meet the demands of enrollment growth, while maintaining per-student expenses at well below surrounding communities and the state average. Without the override, no additional staff can be hired.

The High School's request of \$333,139 also covers only the cost of growing enrollment (32% since 1995; 6% in 2001). It is necessary to maintain excellence, maintain programs and maintain appropriate class size, especially given significant increases in regional fixed costs and SPED out-of-district placement costs. Should the override fail, class sizes will grow, programs will be reduced and administrative oversight will be insufficient for a school of this size and quality.

The remaining \$488,648 would be placed into the Town's budget, and includes the costs of benefits for new K-8 school employees (\$115,500) and an addition of \$200,000 to the Stabilization Fund. The Stabilization Fund provides a reserve against future extraordinary expenses, and supports the Town's credit rating. The remaining \$173,148 would fund increases in the cost of Town services and allow small additions in staffing hours and equipment for departments having the most critical needs.

**ARGUMENT IN OPPOSITION:**

An increase in the levy limit, particularly of this magnitude, in addition to debt exclusions for previously approved construction projects, will create a heavy tax burden. We must be aware of possible new debt from this year's proposed Annual Town Meeting expenditures and the forthcoming High School construction proposal. The increased tax rates will affect the ability of more seniors and families to keep their homes in Sudbury.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional District School Committee.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 3, 2000, at seven thirty o'clock in the evening, then and there to act on the following Articles:



**ARTICLE 1. HEAR REPORTS**

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 1999 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen supports this article.

**ARTICLE 2. FY00 BUDGET ADJUSTMENT**

To see if the Town will vote to amend the votes taken under Article 5, FY00 Operating Budget, of the 1999 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY00 Operating Budget to make adjustments at the Annual Town Meeting if necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 3. UNPAID BILLS**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 4.                      FY01 BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2000 through June 30, 2001, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; and to further determine that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expend. FY99	Approp. FY00	Tot. Dept. Req. FY01	Non-Override Fin. Com. FY 01	Override Request FY 01
Sudbury Pub. Schls. (Gross)	16,037,539	17,788,410	20,104,833	18,885,674	19,804,833
Sudbury Pub. Schls: Offsets	449,345	543,402	581,760	581,860	581,860
SUDBURY PUB. SCHLS. (Net)	15,588,194	17,245,008	19,522,973	18,303,814	19,222,973
L.S.R.H.S.(Assessment)	8,701,424	9,570,937	10,360,701	10,003,353	10,338,492
M.R.V.T.H.S.(Assessment)	357,252	235,589	235,589	256,112	256,112
<b>TOTAL SCHOOLS</b>	<b>24,646,870</b>	<b>27,051,534</b>	<b>30,119,263</b>	<b>28,563,279</b>	<b>29,815,577</b>
100: General Govt.	1,418,966	1,577,521	1,739,440	1,604,873	1,657,764
200: Public Safety	4,142,059	4,350,158	4,453,398	4,504,804	4,565,283
400: Public Works	2,001,940	1,967,205	2,157,653	2,171,201	2,213,525
500: Human Services	374,139	499,889	547,059	484,244	476,077
600: Culture & Rec	574,724	721,399	761,562	753,905	768,526
<b>SUBTOTAL TOWN SERVICES</b>	<b>8,511,829</b>	<b>9,116,172</b>	<b>9,659,112</b>	<b>9,519,027</b>	<b>9,681,175</b>
700: Debt Service	3,296,540	4,488,133	4,206,637	4,206,637	4,206,637
900: Unclassified/Transfer Acct.	3,696,513	3,968,102	4,460,836	4,510,836	4,637,336
<b>TOTAL TOWN</b>	<b>15,504,882</b>	<b>17,572,407</b>	<b>18,326,585</b>	<b>18,236,500</b>	<b>18,525,148</b>
<b>TOTAL OPERATING BUDGET</b> (not including Enterprise Funds)	<b>40,151,751</b>	<b>44,623,941</b>	<b>48,445,849</b>	<b>46,799,779</b>	<b>48,340,725</b>

SEE DETAILED LINE ITEM BUDGET IN THE FINANCE SECTION, PART II, OF THIS WARRANT.  
Finance Committee reports on each budget section are included therein.

**ARTICLE 5.                    FY01 SOLID WASTE DISPOSAL ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY01 budget of the Solid Waste Disposal Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>SOLID WASTE DISPOSAL ENTERPRISE FUND</b>					
Total Direct Costs (Appropriated)	214,615	220,709	238,855	238,855	238,855
Total Indirect Costs (Not Appropriated)	31,283	26,060	26,703	26,703	26,703
Total	245,898	246,769	265,558	265,558	265,558
SOLID WASTE RECEIPTS	209,050	246,769	265,985	265,985	265,985
RETAINED EARNINGS USED	19,849				

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECMEN POSITION: The Board of Selectmen recommends the Solid Waste Disposal Enterprise Fund FY01 Budget as presented by the Finance Committee.

**ARTICLE 6.                    FY01 POOL ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the FY01 budget of the Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>POOL ENTERPRISE FUND</b>					
Total Direct Costs (Appropriated)	318,211	340,928	370,080	370,080	370,080
Total Indirect Costs (Not Appropriated)	28,888	30,119	35,209	35,209	35,209
Total	347,099	371,047	405,289	405,289	405,289
POOL ENTER. RECEIPTS	368,047	371,047	405,289	405,289	405,289
RETAIN. EARNINGS USED	30,000				

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article. See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Pool Enterprise Fund FY01 Budget as presented by the Finance Committee.

#### **ARTICLE 7. FY01 CAPITAL BUDGET**

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purchase or acquisition of capital items including, but not limited to, capital equipment, construction, and land acquisition; and to determine whether this sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Capital Improvement Planning Committee. (Two-thirds vote required, if borrowed)

<u>Capital Item</u>	<u>CIP Com Rec.</u>	<u>FinCom Rec.</u>
Haskell Field Improvements	\$220,000	\$220,000
Walkways	\$150,000	\$150,000

#### **CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT :**

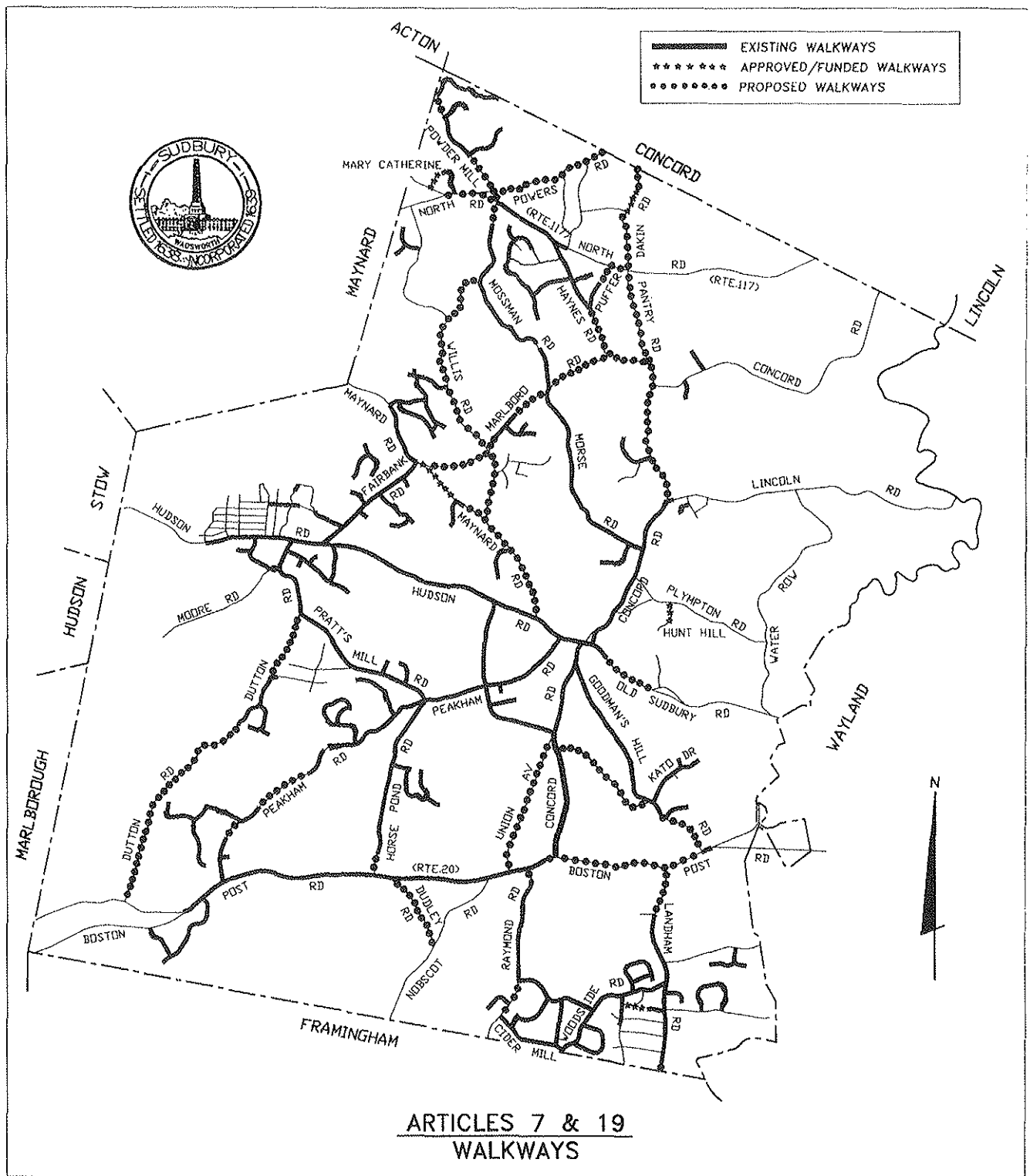
Haskell Field Improvements: The Capital Improvement Planning Committee (CIPC) recommends funding in the amount of \$220,000, which will complete the first phase of the original \$369,072 request.

The Park and Recreation Commission reports that the escalating and constant usage of the Haskell Recreation Area fields requires immediate attention. Currently the complex provides field space for soccer, baseball, and softball and has four tennis courts, a skateboarding park, and a toddler playground area. The capacity of the area is exhausted and the turf quality is deteriorating with few opportunities for restoration and maintenance. Safety and vehicle parking are also serious issues. The first phase of a comprehensive two-year plan for Haskell Field will expand and improve the playing field areas to meet the growth needs for recreational programs and to allow field rotation for turf restoration and maintenance. Two new tennis courts will replace the existing deteriorated courts while 4-5 new fields for soccer/ lacrosse will be added by removing 4 of the 6 acres of mature pine trees in the northwest section. Improved safety and functionality in that area will be achieved with better access and a new small parking area, and toilet facilities. After completion of this first phase, the Master Plan also includes major changes to improve access/egress at the main entrance on Fairbank Road and the complete redesign of the main parking area. This will add capacity while streamlining the traffic flow and eliminating numerous safety hazards.

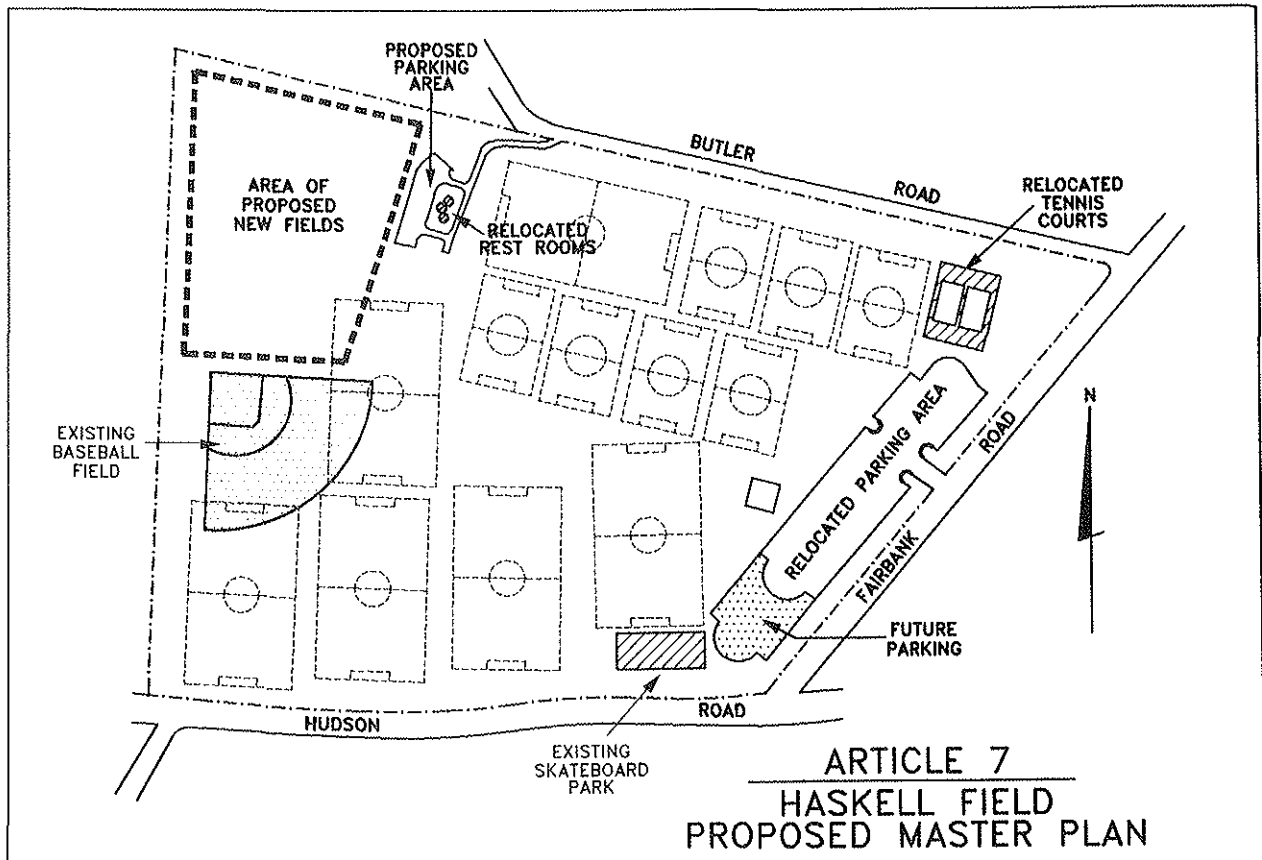
Walkways: The CIPC recommends funding only in the amount of \$150,000 for the walkway program in this fiscal year. This amount will keep the Walkway Comprehensive Plan moving forward to address walkway construction as prioritized by the Walkway Committee. For reference, a detailed description of the Walkway Comprehensive Plan appears under the Planning Board's Article 19. The Capital Improvement Planning Committee is not supporting funding of the full plan under Article 19.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.



[See Haskell Field Master Plan on following page.]



#### **ARTICLE 8. STABILIZATION FUND**

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

**BOARD OF SELECTMEN REPORT:** This article will allow setting aside any available funds in the Stabilization Fund for future use. A report and recommendation will be made at Town Meeting.

**FINANCE COMMITTEE REPORT:** Beginning last year, the Finance Committee recommended that up to \$100,000 of receipts from the sale of Melone gravel be added to the Stabilization Fund. Also, \$355,000 representing the investment income on the Town's unexpended short-term borrowings during school construction was added to the Fund last year. Once again, Fin Com, as well as the Capital Improvement Planning Committee, recommends that another \$100,000 from gravel sales be added to the Stabilization Fund. In addition, Fin Com recommends that another \$200,000 be added to the Fund, if the Override Budget is approved at the March ballot and at Town Meeting. By continuing to build the Stabilization Fund, the Finance Committee believes that this Fund will eventually generate sufficient income to provide funding for significant non-recurring Town expenditures. The Finance Committee recommends approval of this article.

## **ARTICLE 9. STREET ACCEPTANCES**

To see if the Town will vote to accept the layout, relocation or alteration of any one or more of the following ways:

Julian's Way	From Haynes Road to Greystone Lane, a distance of 1,460 feet, more or less;
Greystone Lane	From a dead end to a dead end, a distance of 4,000 feet, more or less;
Cobblestone Place	From Greystone Lane to a dead end, a distance of 500 feet, more or less;
Wyman Drive	From Maynard Road to Cudworth Lane, a distance of 1,280 feet, more or less;
Widow Rite's Lane	From Wyman Drive to a dead end, a distance of 1,802 feet, more or less;
Michael Lane	From Widow Rite's Lane to Cudworth Lane, a distance of 255 feet, more or less;
Cudworth Lane	From Briant Drive to a dead end, a distance of 2,137 feet, more or less;
Briant Drive	From Willis Road to a dead end, a distance of 1,486 feet, more or less;
Meachen Road	From Marlboro Road to a dead end, a distance of 1,350 feet, more or less;
Hunters Run	From Meachen Road to a dead end, a distance of 466 feet, more or less;
A portion of Hampshire Street	From the end of the public way of Hampshire Street to a dead end, a distance of 140 feet, more or less;
Plantation Circle	From Old Lancaster Road to a dead end, a distance of 799 feet, more or less;
Anselm Way	From Landham Road to a dead end, a distance of 1,204 feet, more or less;
Camperdown Lane	From Fairbank Road easterly, a distance of 1,000 feet, more or less;
Elderberry Circle	From Fairbank Road to a dead end, a distance of 296 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$600, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

**BOARD OF SELECTMEN REPORT:** This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town. The Board will report further at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee recommends approval of this article.

**ARTICLE 10. SPECIAL ACT - AMEND CH. 131 OF THE ACTS OF 1994 TO ALLOW APPOINTMENT OF HEALTH DEPT. EMPLOYEES BY TOWN MANAGER**

To see if the Town will vote to petition the Great and General Court to amend Part IV, Section 8 of Chapter 131 of the Acts of 1994 by inserting after the words "a director of assessing" the words "a health director", and by deleting the words "and health" and the letter "s" from "departments" after the word "school", as appearing in that section; said legislation to take effect without further submissions to a Town meeting; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

**BOARD OF SELECTMEN REPORT:** Approval of this article would allow the Town to petition the State Legislature to amend the Town's Charter (Special Act: Chapter 131 of the Acts of 1994) to change the appointing authority of the Health Director from the Board of Health to the Town Manager. The Health Director is the only Department Head within the Town government, who is not appointed by the Town Manager. It is the Selectmen's belief that there should be uniformity and full coordination of the Town's organization, which can only be brought about by this legislation. Since implementation of the "Town Manager Act", the Town Manager's responsibilities for personnel and day-to-day management of similar departments has smoothly interacted with the separate policy-making and decisions of elected and appointed boards, such as the Park and Recreation Commission, Library Trustees, Board of Assessors, Planning Board, and Conservation Commission. The goal is to have one, cohesive group of department heads, working together on inter-related issues for better public service, and to have all department heads treated in the same manner and in the same organizational structure. The Board supports this article.

**FINANCE COMMITTEE REPORT:** The Finance Committee takes no position on this article.

**ARTICLE 11. SPECIAL ACT - AMEND CH. 131 OF THE ACTS OF 1994 TO INCREASE SELECTMEN MEMBERSHIP TO 5**

To see if the Town will petition the Great and General Court of the Commonwealth of Massachusetts to amend Part III, Section 5.(a) of Chapter 131 of the Acts of 1994 by substituting the following: "There shall be a Board of Selectmen composed of five members elected for terms of three years each. At the next ensuing election held as part of the Annual Town Meeting after approval of the Special Act, three Selectmen shall be elected, one for two years, and two for three years, and thereafter electing their successors for three years."; said legislation to take effect without further submissions to a Town Meeting; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

**BOARD OF SELECTMEN REPORT:** Approval of this article would allow the Town to petition the State Legislature to amend the Town's Charter (Special Act: Chapter 131 of the Acts of 1994) to increase the members of the Board of Selectmen from three to five members.

**MINORITY SELECTMAN/PROPONENT POSITION:** Of the 43 Town Manager (TM) towns in Massachusetts, 39 have five-member boards of selectmen and four have three-member boards, Sudbury being one of the four towns. When there is a TM, much of the executive authority is transferred from the selectmen to the TM, and it becomes important to broaden the base of citizen representation in the town.

Of the towns adjoining Sudbury, all TM towns have five-member boards: Concord, Acton and Framingham; Maynard and Stow have Town Administrators with a five-member board; Wayland with an Executive Secretary (ES) has had a five-member board since 1970; Hudson has an Executive Assistant with a five-member board; Lincoln has an ES with the only three-member board. The fact that seven out of eight towns adjoining Sudbury have a five-member board indicates merit in having five members.



With the growth in population and the increased complexity of running our Town, there is no question five heads are better, for the following reasons:

1. Larger board means better representation of diverse groups and geographic neighborhoods providing broader citizen representation.
2. More people know more selectmen and can stay in touch with government. Need government from the people up, not the top down.
3. Greater input of views means more informed decisions and a more responsive and democratic board.
4. No one really knows how a vote will turn out – less chance to stack a vote.
5. Removes a monopoly by two members, which is prevalent in three-member boards.
6. Reduces the power of any one selectman, less special interest domination, less chance of rubber stamping.
7. Broader sharing of responsibility: spreads the workload among more members allowing for more in-depth information with better quality coverage.
8. Equalizes the playing field with other town boards, the majority of which have five or more members, allowing for better negotiation between town boards.
9. Insures that the Town Manager may use his/her professional judgment without resorting to political self-preservation instincts.
10. Restores trust in town government and opens up participation without fear of retribution.
11. Allows selectmen to confer informally without violating the open meeting law.
12. Provides balance to volunteer selectmen's lives, allowing them to attend family events and personal business without preventing a meeting quorum. More efficient to resolve issues without continuances due to lack of a quorum.

It may be that three-member boards have existed without change in Sudbury since 1790, but age alone is not sufficient justification for any system. Change for the sake of change is without merit. Change for the above reasons is good for the Town.

**MAJORITY SELECTMEN POSITION:** The majority of the Board of Selectmen is not in favor of this article. We firmly believe the three-member board is efficient and makes timely, community-based decisions. Further, a smaller board tends to rely on the broad resources and talents of its residents through Town boards and committees, promoting greater citizen involvement.

The three-member Board has allowed Sudbury government to respond to the changing needs and demands of Sudbury residents. The three-member Board works, and Sudbury does not need to change. In addition, the Town Manager form of government has greatly reduced individual selectman time commitment.

**FINANCE COMMITTEE REPORT:** The Finance Committee takes no position on this article.

## **ARTICLE 12. TOWN-WIDE COMPREHENSIVE FACILITY STUDY**

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, for the purpose of engaging professional services to provide a town-wide comprehensive facility study, including, but not limited to, an analysis of existing and projected departmental needs, assessment of town-owned buildings and land to meet those service needs and a comprehensive plan for their use and potential development; including architectural and engineering fees for design services including but not limited to schematic design, and preparation of plans and bidding documents, and all expenses connected therewith, for the purpose of reconstructing, making additions to, remodeling, making extraordinary repairs, and equipping currently owned buildings or constructing new buildings for Town and School departments; and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: The objective of this Town-wide Comprehensive Facility Study is to obtain current information on the service needs of the various Town departments and the condition of the buildings and land for potential development. The study will provide a systematized approach to programmatic needs and best use of these buildings and sites. Steps in this process will include: 1) analyze existing services and facilities, 2) recommend a plan to meet growth, 3) identify long-term solutions maximizing the use of existing facilities, 4) consider development of under-utilized resources, 5) adhere to local, state and federal regulations, 6) recommend implementation strategies, and 7) identify costs associated with strategies. Several departments need renovation and additional space, such as the Department of Public Works, Town Government Offices, the Senior Center, and Park and Recreation Department. Before we spend more money on stop-gap measures, it is time to look at the current and future needs of all agencies, including the School Administration Offices, and prepare a reasonable plan of action to address the whole. In the end, economies will be achieved by this pre-planning. Priorities can be established. Financial planning can be accomplished. The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

### **ARTICLE 13. PURCHASE PIPER LAND**

To see if the Town will vote to raise and appropriate \$3,000,000, or any other sum, for the purchase or taking by eminent domain, of land at 30 Rice Road, owned by Dorothy Piper, being the land shown as a portion of Parcel 300 on Town Property Map H10, excepting therefrom that portion necessary to create a legal lot for the existing house, and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Conservation Commission.

(Two-thirds vote required)

CONSERVATION COMMISSION REPORT: The Piper property is a 70-acre +/- parcel located between Old Sudbury Road/Rice Road and Plympton Road. It consists of open meadows, pine, oak and spruce forested areas, red-maple wooded wetlands, at least two vernal pools, and priceless vistas reminiscent of Sudbury's rural farming heritage. The Town has a limited time to secure this property for future purchase. Future development of the land would result in at least 9 single-family homes or 45 single-bedroom senior residential condominium units.

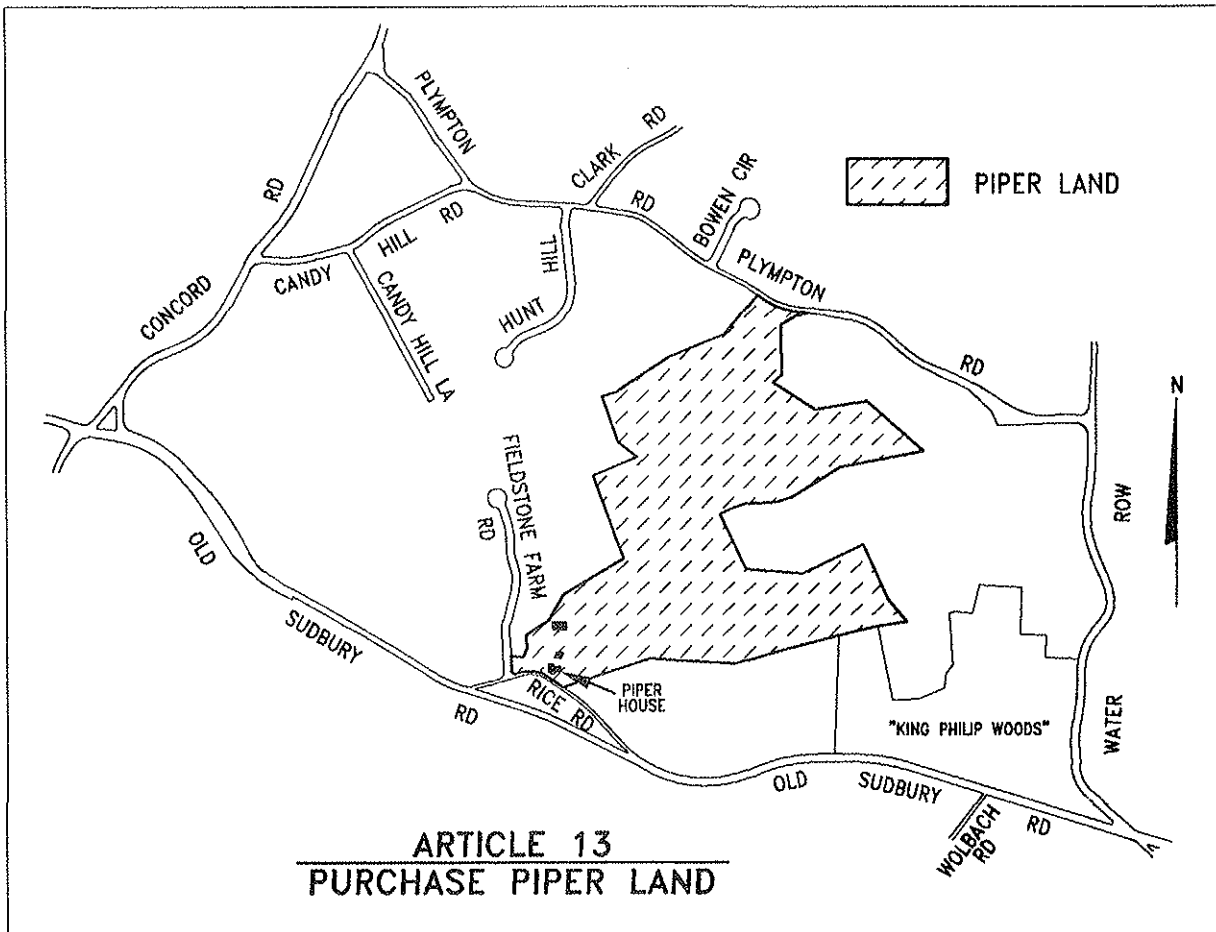
We are asking the Town to raise and appropriate the funds for the sole purpose of purchasing this land. The cost of the Piper property is only \$42,850 per acre.

The property is a *primary-priority* parcel on the Open Space and Recreation Plan due to the natural resources, wildlife corridors, historic vistas, and the trail connectivity that will be realized under Town ownership of this land. The property abuts the King Philip Woods Conservation Land to the southeast. An existing trail system throughout both parcels introduces hikers to diverse terrain, vegetation, wildlife and wildlife habitats, former crop and pasture lands, old stone walls, streams, ponds and wetlands.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

### **ARTICLE 14. HASKELL FIELD IMPROVEMENTS - WITHDRAWN**



#### **ARTICLE 15. LITTLE LEAGUE COMPLEX**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$300,000, or any other sum, for the construction of a "Little League Baseball Complex", to be located at the existing Featherland recreation area, including engineering costs and preparation of bidding documents, consisting of two new Little League baseball diamonds, the relocation of one existing Little League baseball diamond, construction and/or installation of backstops, fencing, dugouts, bleachers, press boxes, scoreboards, a concession stand, a new parking lot, storage shed and pedestrian walkways; and to determine whether this appropriation shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds required, if borrowed)

#### **PETITIONER REPORT:**

##### **BACKGROUND**

Sudbury Little League, Inc. is a 501 C(3) non-profit organization entering its 48<sup>th</sup> season of operation. The League provides recreational baseball instruction, supervision and organization for over 700 Sudbury and Lincoln boys and girls age 6-12. Players are grouped by age into one of five divisions (T-Ball, Single A, Double A, Triple A and Majors). The spring season consists of intramural games between the various Sudbury teams and the summer season consists of more competitive games against teams from other towns throughout Eastern Massachusetts.

An elected slate of officers working with the elected Board of Directors oversees the operation of the League. The Sudbury Little League Constitution along with Policies, Rules and Regulations guides the Board in all actions. An annual budget is voted on and adhered to each year. The League is affiliated with Little League Baseball, Inc. of Williamsport, Pennsylvania.

#### RATIONALE FOR FUNDING REQUEST

Current facilities consist of two Little League fields with pitching mounds at Featherland Park, an old Little League field without a mound behind the State Police Crime Lab, part time use of the softball field at Haskell Field and use of three Little League fields in Lincoln (a very disproportionate contribution based on the number of Lincoln children participating). The fields must support over 800 games and practices during the spring season and an additional 300 games and practices during the summer season for a total of over 1100 games and practices. Since 1994, the program has grown from 451 registrants to 714 registrants during the 1999 season. While K-6 enrollment in Sudbury has increased by 28% during that time period, participation by Sudbury children in the League has increased by over 47%. The reasons for the growth in the program are better retention of players from year to year and improved overall quality of the program.

Using figures supplied by the business manager of Sudbury Public Schools, K-6 enrollment is expected to grow to almost 2900 students by 2005. The number of Little League baseball players is expected to grow to 950 during that time period. Current facilities will not be sufficient to accommodate all future participants.

#### SCOPE OF PROJECT

In an effort to meet current and future demand, Sudbury Little League recommends expanding current facilities at Featherland Recreation Area. The project would consist of the following:

- Relocation of existing Little League diamond at "Lower Featherland" further out to accommodate two new fields.
- Addition of two Little League size diamonds to Lower Featherland; one without outfield fence for T-Ball, Single A and Double A divisions, one with outfield fence for Triple A and Majors divisions
- Two fields to have backstops, baseline fencing, dugouts, bleachers, press box and manual scoreboard
- Centrally located concession stand
- Soft toss warm-up and batting cages
- Lower Featherland parking lot and walkway construction
- Irrigation and storage shed for each field
- The accompanying sketch shows projected field layout. Top half of diagram shows new fields at Lower Featherland and bottom half shows current fields at Upper Featherland (no change from current).

A prerequisite for commencement of the project is relocation of the lacrosse field to a suitable location. Construction to begin fall 2000, to be completed for spring 2001 season.

#### BUDGET AND FUNDRAISING

Sudbury Little League has always advocated a public/private partnership and works with the Sudbury Park and Recreation Department to provide the opportunity to play Little League baseball to the youth of Sudbury. The budgeted cost for the construction of the Little League Complex is \$395,819. The Sudbury Little League has initiated a very aggressive fundraising campaign for this project and has already raised approximately \$100,000 through various fundraising efforts. Based on the success of the fundraising to date, the Sudbury Little League is requesting that the Town appropriate \$300,000 for the construction of the Little League Complex.

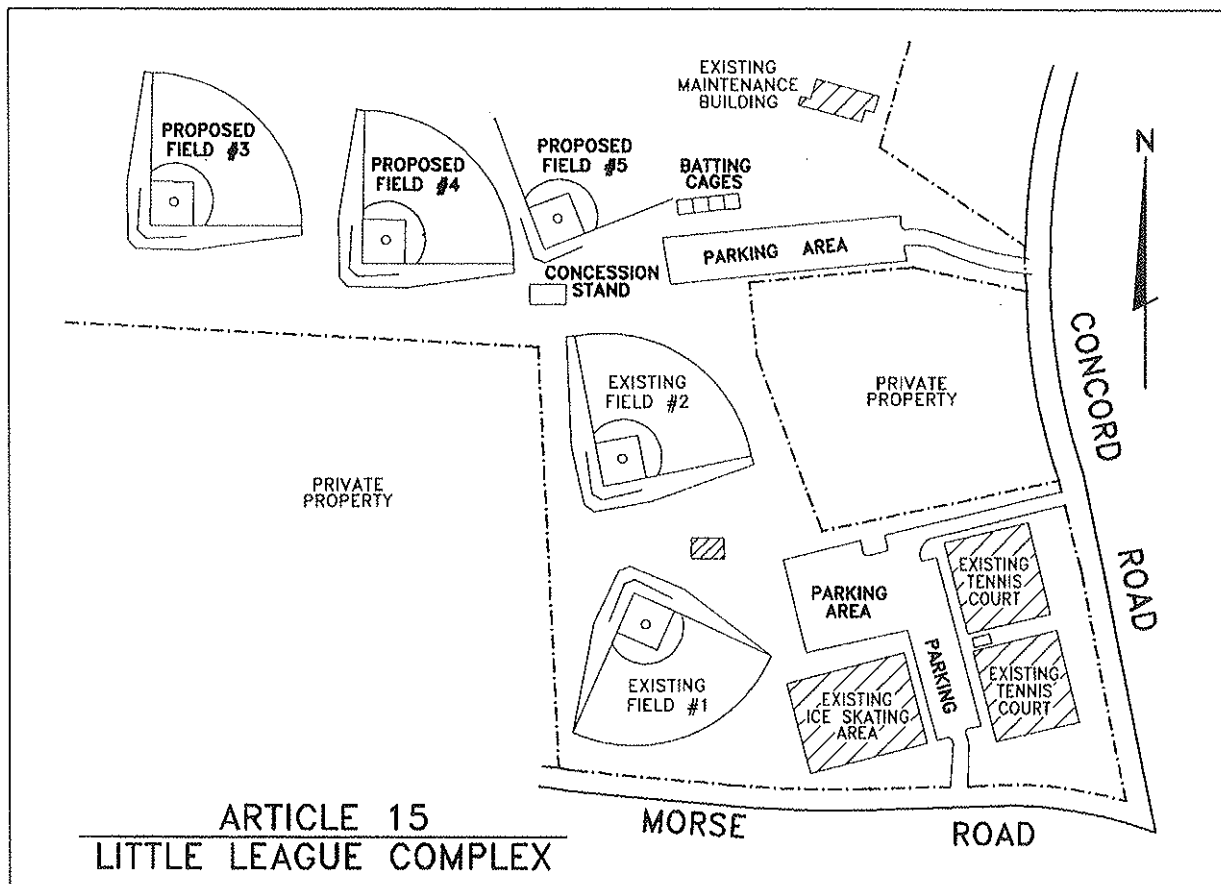
Solicitation of individuals, businesses and foundations has been undertaken and the Sudbury Little League will continue to seek private donations to further reduce the cost of the Little League Complex to the Town.

### CONCLUSION

Sudbury Little League is very proud of the quality program it offers today. Current facilities are strained due to the success of the program in attracting and retaining players at all age levels. Projected increases in the K-6 school enrollment and the resultant jump in Little League players from today's 714 to 950 by 2005 will exceed the capacity of current fields. Without construction of new fields, the demand for fields for practices and games simply cannot be met. Construction of the new fields at Lower Featherland will result in a Little League Complex which will help provide adequate fields for practice and games and a safe, environmentally friendly opportunity for Sudbury and Lincoln boys and girls to enjoy their baseball experience.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLE 16.            WITHDRAWN

ARTICLE 17.            WITHDRAWN

**ARTICLE 18. APPROVAL OF DEBT FOR LSRHS CONSTRUCTION**

To see if the Town will vote to approve the amount of debt authorized by the Lincoln-Sudbury Regional School Committee for the purpose of financing costs of constructing, reconstructing, equipping, remodeling and making extraordinary repairs to Lincoln-Sudbury Regional District School including costs incidental and related thereto.

Submitted by Lincoln-Sudbury Regional District School Committee.

(Two-thirds vote required)

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE REPORT: The Committee has voted to indefinitely postpone this article and will give a brief status report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 19. COMPREHENSIVE WALKWAY PROGRAM**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$2,800,000, or any other sum, for the engineering, design and construction of approximately sixteen (16) miles of new walkways along the following roads (listed in alphabetical order):

1. Boston Post Road from Dunkin' Donuts to Goodman's Hill Road;
2. Concord Road from Lincoln Road to Pantry Road;
3. Dakin Road from the Concord town line to Paddock Road and from Blacksmith Drive to North Road;
4. Dudley Road (entire length);
5. Dutton Road from Tanbark Road to Pratt's Mill Road and from the MBTA tracks to Wayside Inn Road;
6. Goodman's Hill Road from Kato Drive to Route 20;
7. Haynes Road from Dunster Road to Pantry Road;
8. Horse Pond Road from the State Police Crime Lab to Route 20;
9. Landham Road from Coolidge Lane to Route 20 and from Eddy Street to the Framingham town line;
10. Marlboro Road (entire length);
11. Maynard Road from Martin Drive to Hudson Road;
12. Moore Road from White Oak Lane to Dutton Road;
13. Mossman Road from Possum Lane to North Road;
14. North Road from Mossman Road to Longfellow Road and from Puffer Lane to Pantry Road;
15. Old Lancaster Road from Goodman's Hill Road to Concord Road;
16. Old Sudbury Road from Rice Road to Concord Road;
17. Pantry Road (entire length);
18. Peakham Road from Robert Best Road to #118 Peakham Road and in front of #84 and #96 Peakham Road;
19. Powder Mill Road from Virginia Ridge Road to North Road and from Tavern Circle to the Maynard town line;
20. Powers Road from Powder Mill Road to the Concord town line;
21. Puffer Lane from Village Road to North Road;
22. Raymond Road from Cider Mill Road to Warren Road and from Route 20 to Feeley Field;
23. Union Avenue from Route 20 to Concord Road;
24. Willis Road (entire length);

and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required, if borrowed)

**PLANNING BOARD REPORT:** [See map on Page 7.] With the steady rate of new construction of single family homes, the volume of traffic, and the overall size of vehicles on the roads today, pedestrian safety is at risk along many roads in Sudbury. The completion of a comprehensive, connected walkway system will have a direct and positive effect in the following ways:

- Overall public safety
- Improved quality of life for walkers, joggers and cyclists
- Reduction of vehicular traffic around schools during prime traffic hours
- Connection of "island" neighborhoods to foster community spirit
- Recognition of a need identified in the 1999 Draft Master Plan for a Sustainable Sudbury
- Realization of the maximum benefit of the past investment in walkways by connecting unfinished pieces and improving the current infrastructure.
- Shortening the time frame for building walkways which ranges from six to twenty years.

On August 10, 1999 the Planning Board hosted a walkway forum which attracted over 60 people. The purpose of the forum was to ascertain public opinion regarding the construction of additional walkways in Sudbury. At the end of the forum, over twenty citizens, representing all parts of Sudbury, volunteered to join a committee charged with the task of writing a Comprehensive Walkway Plan. This plan would address all walkway issues, including maintenance of existing walkways, identification of priority areas, and methods of funding. The mission was to develop a recommendation or warrant article for Town Meeting that would address all the walkway issues without pitting neighborhood against neighborhood.

Based on a list initially developed by the Town Planner, the Town Engineer and the Town Safety Officer, the committee determined that approximately 16 miles of new walkways were needed to complete all of the major loops and links that are missing from the current walkway network. After meeting almost every week through the fall and early winter, the committee produced a sixteen-page comprehensive report that outlines the details and reasoning behind this recommended plan. This report is available at the Planning Office in the Flynn building, on the Town Web site at [www.town.sudbury.ma.us](http://www.town.sudbury.ma.us) and at the Goodnow Library for your review. This plan calls for design and completion of the entire walkway plan in six years. The estimated cost of the completion of this plan is \$2.8 million to be raised outside the levy limit. The tax impact on the average home in Sudbury would be approximately \$115 per year for a five-year period. To put this cost in perspective, a very similar proposal was put to Town Meeting in 1994 by citizen's petition and carried a cost of \$1.6 million. In the last six years, only the need for a complete and comprehensive plan has grown faster than the cost.

When this plan is completed, a comprehensive walkway system will be available for the benefit of all the citizens of Sudbury. The plan addresses safety on the main thoroughfares while leaving the rural character of the side roads and neighborhoods undisturbed. A comprehensive walkway system means safer passage for children, recreational walkers, and cyclists. It will mean less vehicular traffic around schools during prime commuting hours as parents will have additional options for getting their children to and from school and other activities. A completed walkway system will connect neighborhoods currently separated by dangerously overcrowded roads. If you are a walker, jogger, cyclist or motorist your quality of life will be improved by investing in a comprehensive walkway plan now. We urge your support.

**BOARD OF SELECTMEN POSITION:** The Board will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**ARTICLE 20. AMEND ZONING BYLAW, ART. IX.V.A. – SITE PLAN SPECIAL PERMIT**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section V.A., Site Plan Special Permit, by adding a new section number 10 and renumbering subsequent sections, as follows:

**"10. Minor Site Plan.**

- a. Applicability – Applications for permits to build, alter or expand any nonresidential building, structure or use in any district where such construction will not exceed a total gross floor area of 1000 square feet, or 5% of the total gross square footage of the existing building, whichever is greater, or will not generate the need for more than 10 parking spaces, shall be deemed a Minor Site Plan. For the purposes of computing the total gross floor area of a Minor Site Plan, the Board of Selectmen shall aggregate all such applications made within the five (5) previous calendar years.

Proposals meeting the threshold for Minor Site Plan approval shall not require the issuance of a Water Resource Protection District Special Permit from the Planning Board.

- b. Plan Requirements – Minor Site Plans shall conform with the requirements of Section V.A.5 of the Zoning Bylaw and the Site Plan Special Permit Rules and Regulations; provided, however, the Board of Selectmen may, upon written request of the applicant, waive any of the technical requirements of Section V.A.5 where the project involves relatively simple development plans.
- c. Plan Review – Minor site plans shall be referred to the applicable Town departments and boards for recommendations.
- d. Approval – Minor Site Plan approval shall be granted upon determination by the Board of Selectmen that the plan meets the following objectives. A public hearing is not required. The Board of Selectmen may impose reasonable conditions at the expense of the applicant, including performance guarantees, to promote these objectives. Any new building construction or other site alteration shall provide adequate access to each structure for fire and service equipment and adequate provision for utilities and stormwater management consistent with the functional requirements of the regulations of the Town of Sudbury. New building construction or other site alteration shall consider the qualities of the specific location, the proposed land use, the design of building form, grading, access, and other aspects of the development, so as to:
  - 1. Minimize the volume of cut and fill, the number of removed trees 6" caliper or larger, the length of removed stone walls, the area of wetland vegetation displaced, soil erosion and threat of air and water pollution;
  - 2. Maximize pedestrian and vehicular safety both on the site and adjacent to it;
  - 3. Minimize obstruction of scenic views from publicly accessible locations;
  - 4. Minimize visual intrusion by controlling the visibility of parking, storage, or other outdoor service areas viewed from public ways or residentially zoned or used properties;
  - 5. Minimize glare from headlights and lighting intrusion;
  - 6. Minimize unreasonable departure from the character, materials and scale of buildings in the vicinity, as viewed from public ways and places;
  - 7. Minimize contamination of groundwater from on-site wastewater disposal or operations on the premises involving the use, storage, handling, or containment of hazardous substances;



8. Ensure compliance with the provisions of this Zoning Bylaw, including parking and landscaping.
- e. Lapse – Any proposal approved as a Minor Site Plan shall lapse after two (2) years from the grant thereof if a substantial use thereof has not sooner commenced except for good cause. Such approval may, for good cause, be extended in writing by the Board of Selectmen upon written request of the applicant.
- f. Other Laws – Where the application of this section imposes greater restrictions than those imposed by any other regulations, permits, restrictions, easements, covenants or agreements, the provisions of this section shall control.
- g. Conformance – Construction or operations under a Building Permit shall conform to any subsequent amendment of this section unless the use or construction is commenced within a period of six months after the issuance of the permit, and in cases involving construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.”;

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

**PLANNING BOARD REPORT:** This article sets forth a new procedure for the permitting and approval of small commercial structures, or the minor expansion of existing commercial structures. Under the existing Zoning Bylaw, any external enlargement of a non-residential structure, or the alteration of any parking or loading area for a non-residential use, requires the issuance of a special permit from the Board of Selectmen. The proposed bylaw eliminates the need for a lengthy review process, and instead allows the Selectmen to grant administrative approval if the enlargement is less than 1000 sq. ft. (or less than 5% of the total gross square footage of the existing building), or does not require more than 10 parking spaces.

If the direction of the Town is to encourage the retention of small businesses in town, then this amendment is necessary. Small, local businesses such as The Memory Garden, Quilted or Not, and Sudbury Animal Hospital have recently requested approval for minor enlargements, and have been forced into a six-month, multi-board approval process. Not all businesses will be willing or able to expend the time and money necessary to meet these demands. This amendment does not eliminate the requirement to conform with zoning, nor will it allow unregulated development. It merely creates an expedited process for minor alterations to commercial sites.

We urge your support.

**BOARD OF SELECTMEN POSITION:** The Board will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**TOWN COUNSEL OPINION:** See opinion at the end of this warrant.

**ARTICLE 21.           AMEND ZONING BYLAW, ART. IX.III.D.a –**  
**PERMITTED USES, RESEARCH DISTRICT**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section III.D.a, by deleting the words "on lots of 20 acres or more in size"; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

Note: Printed below is section III.D.a with the words to be deleted in italics:

**"D.     RESEARCH DISTRICT**

**The following uses only shall be permitted in Research Districts:**

- a.       Research, development or engineering work *on lots of 20 acres or more in size.*"

**PLANNING BOARD REPORT:** The Planning Board has submitted this article at the request of Cummings Properties, owner of the former Unisys building on North Road. The current Zoning Bylaw allows a variety of uses in the Research District, but limits any research, development or engineering work to lots of 20 acres or more in size. None of the other uses in the Research District have this limitation. The provision was originally intended to prohibit a second R&D building from being constructed at the time the parcel was subdivided into two lots. Subsequently, the Northwood development was approved and is under construction on the vacant parcel. The intent was not to limit the tenants in the existing building, yet the provision has had the effect of severely restricting leasing capability in the existing building since the parcel is only 12.5 acres.

This amendment does not change the underlying zoning requirement that a parcel created in the Research District must be a minimum size of 8 acres. It only maintains consistency among the uses and lot sizes in the Research District.

The Cummings Building is a significant tax revenue generator for the Town. The industries leasing space in the building are clean and do not use or produce hazardous materials. Cummings Properties reports that R&D users interested in leasing space are electronics labs, computer software and hardware companies and electromechanical uses. Given the history of the property and its dependence on a septic system for wastewater disposal, Cummings does not lease to water intensive uses or any "wet labs", nor is industrial discharge permitted on this site pursuant to state regulations on septic systems.

Further, the Town's Water Resource Protection District Bylaw prohibits uses on that parcel that may affect groundwater quality.

In order for Cummings to compete in the market for office space in the region, and for the Town to realize the full potential of tax revenue from this property, this size limitation must be removed.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen supports this article.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**TOWN COUNSEL OPINION:** See opinion at the end of this warrant.

**ARTICLE 22. CHAPTER 90 HIGHWAY FUNDING**

(Consent Calendar)

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 23. COUNCIL ON AGING REVOLVING FUND**

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2001 the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Classes and programs at the Fairbank Senior Center are self-funding. The Council on Aging requests Town Meeting approval for FY01 to continue using a revolving account to receive fees and pay expenses related to classes and programs.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 24. GOODNOW LIBRARY REVOLVING FUND**

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2001 the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Library's meeting rooms, to be funded by all receipts from the room reservation charge policy for non-town agencies; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by the Trustees of the Goodnow Library.

(Majority vote required)

GOODNOW LIBRARY TRUSTEES REPORT: This fund was first approved by Town Meeting for FY92 and, as required by state law, approved at each subsequent Town Meeting. The Revolving Fund provides additional funds for the Library's Building Maintenance budget for the Library meeting rooms.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 25. BUS REVOLVING FUND**

(Consent Calendar)

To see if the Town will vote, to authorize for Fiscal Year 2001 the use of a revolving fund by the Sudbury School Department for the purpose of providing additional or supplemental school transportation, to be funded by user fee collection; said funds to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Since September of 1991, the School Department has been receiving payments from the students to offset the cost of school bus transportation. The amount offset has been shown each year in the warrant as part of the School Department budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 26. EARLY CHILDHOOD REVOLVING FUND**

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2001 the use of a revolving fund by the Sudbury School Department, for the purpose of providing additional or supplemental early childhood instruction, to be funded by tuition collection; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by Sudbury School Committee.

(Majority vote required)

SUDBURY SCHOOL COMMITTEE REPORT: Over the past several years, the School Department has been receiving payments from the students to offset the cost of early childhood instruction. The amount offset has been shown each year in the warrant as part of the School Department budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 27. DOG REVOLVING FUND**

(Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2001 the use of a revolving fund for the purpose of making any purchases or paying any expenses related to Sudbury Bylaw Article V.3, Regulations of Dogs, or any costs required by the Massachusetts General Laws related to the regulation of dogs, to be funded by all fees, fines, charges, penalties or other like monies imposed under said Bylaws; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended with the approval of the Town Clerk; or act on anything relative thereto.

Submitted by the Town Clerk.

(Majority vote required)

TOWN CLERK REPORT: State law requires that a revolving fund must be authorized each year at an Annual Town Meeting. Receipts from dog fees and fines are allocated to this fund and deposited in a special account by the Treasurer-Collector. Expenditures charged against this fund, subject to the

approval by the Town Clerk shall be limited to available funds. Expenses to maintain the program are small; the remaining funds will be used to offset the Dog Officer's salary.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 28. YOUTH COMMISSION REVOLVING FUND** (Consent Calendar)

To see if the Town will vote to establish for Fiscal Year 2001 a revolving fund for use by the Youth Commission for youth programs and activities, to be funded by the fees and donations collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by the Youth Commission. (Majority vote required)

YOUTH COMMISSION REPORT: Certain programs and activities arranged by the Youth Coordinator are self-funding. The Youth Commission requests Town Meeting approval for FY01 to use a revolving account to receive fees and pay expenses related to programs and activities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 29. CONSERVATION REVOLVING FUND** (Consent Calendar)

To see if the Town will vote to authorize for Fiscal Year 2001 the use of a revolving fund by the Conservation Commission for the administration of the Sudbury Wetlands Administration Bylaw, to be funded by application fees collected; said fund to be maintained as a separate account, pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2; or act on anything relative thereto.

Submitted by the Conservation Commission. (Majority vote required)

CONSERVATION COMMISSION REPORT: Last year a revolving fund was established for the purpose of receiving application fees and paying expenses related to administration of the Sudbury Wetlands Administration Bylaw. This fund makes the Wetlands Bylaw self-supporting. State law requires this fund to be authorized at Town Meeting each year.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

# DISSOLVE TRAFFIC MANAGEMENT COMMITTEE

Submitted by the Board of Selectmen.

**FINANCE COMMITTEE REPORT:** The Finance Committee takes no position on this article.

**AMEND ART. 36, 1993 ATM -**

Submitted by the Board of Selectmen.

**FINANCE COMMITTEE REPORT:** The Finance Committee takes no position on this article.

**ARTICLE 32. GRANT EASEMENT TO BELL ATLANTIC @ FAIRBANK COMMUNITY CENTER**

To see if the Town will vote to grant to Bell Atlantic – New England, a permanent easement upon, under, and over a portion of the land at 40 Fairbank Road for the purpose of erecting and maintaining a service terminal and pad and all necessary conduits and cables in connection therewith, and to authorize the Selectmen to execute an appropriate instrument therefor, subject to indemnification of the Town by Grantee, in substantially the same form and content as follows:

An easement over a certain portion of a parcel of land now or formerly of the Inhabitants of the Town of Sudbury, Book 9083 / Page 193, Plan Number 1932 of 1957, situated on the southeasterly side of Fairbank Road, in the Town of Sudbury, County of Middlesex, Commonwealth of Massachusetts, bounded and described as follows:

Beginning at a point in the southeasterly sideline of Fairbank Road, said point being located along the southeasterly sideline of Fairbank Road from its intersection with the northerly sideline of Hudson Road (County Layout of 1926) by the following two (2) courses: N 15°-42'-30" E, a distance of forty and thirty-eight hundredths feet (40.38') and N 63°-57'-13" E, a distance of one hundred eleven and forty-five hundredths feet (111.45'); thence

N 63°-57'-13" E, a distance of thirty and no hundredths feet (30.00') by the southeasterly sideline of Fairbank Road; thence

S 26°-02'-47" E, a distance of twenty and no hundredths feet (20.00') to a point; thence

S 63°-57'-13" W, a distance of thirty and no hundredths feet (30.00'); thence

N 26°-02'-47" W, a distance of twenty and no hundredths feet (20.00') to the point and the place of beginning.

The above described easement contains 600 square feet more or less and is more particularly described as a "Proposed Easement, Area=600 square feet" on a plan entitled "Easement Plan of Land in Sudbury, MA, Scale: 1-inch=40 Feet, January 19, 2000, prepared for: Bell Atlantic - New England, 146 Leland Street, Engineering, Framingham, MA 01702, record owner: now or formerly the Inhabitants of the Town of Sudbury, Book 9083 / Page 193, Plan Number 1932 of 1957, prepared by: Jim Troupes, P.L.S., P.O. Box 9, Woodville, MA. 01784, (508) 435-6592.";

or act on anything relative thereto.

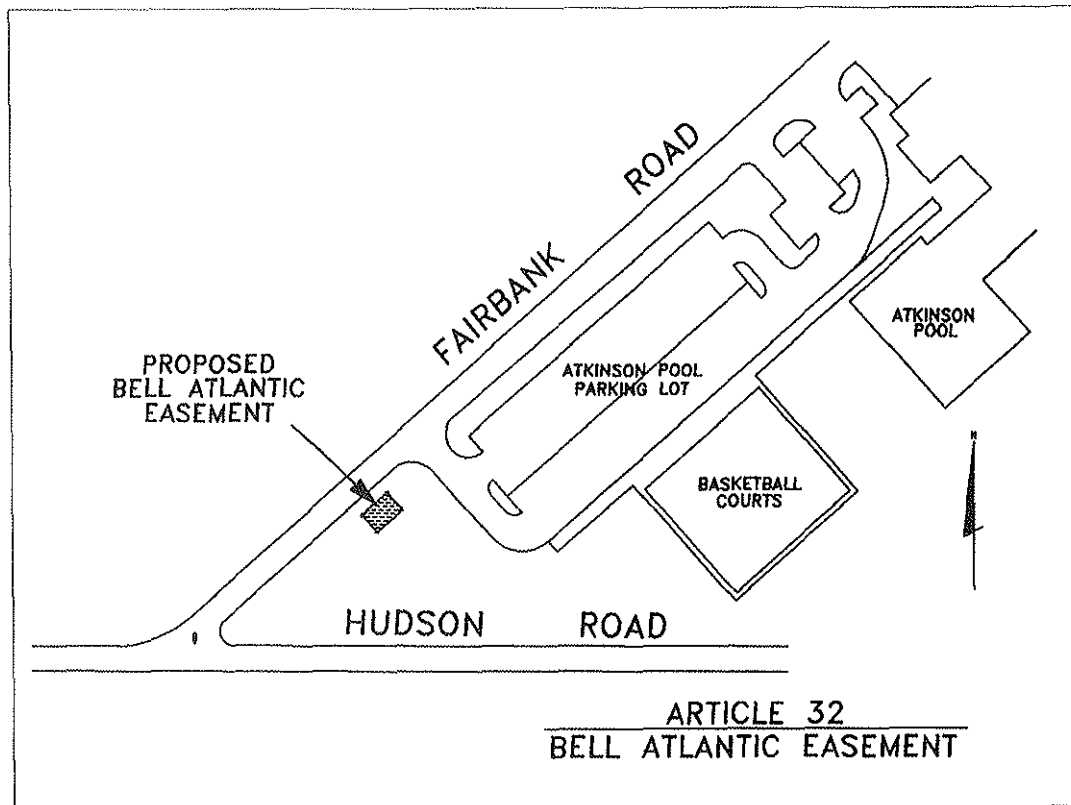
Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: Bell Atlantic has requested a 20' x 30' equipment easement on Fairbank Community Center property off Fairbank Road for the location of a cabinet to place fiber-optic based equipment to service the Hudson Road area of Sudbury. This request is made to meet the unprecedented growth in telecommunications services, such as home security systems, residential computer fax/data and Internet access. The Board of Selectmen will work with Bell Atlantic to install landscaping to conceal the equipment as much as possible. The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

[See sketch on following page.]



**ARTICLE 33. AMEND BYLAWS, ART. XX.3.A – OVERHEAD UTILITIES (Consent Calendar)**

To see if the Town will vote to amend Article XX, Section 3.A of the Town Bylaws by adding, at the end of said Subsection A, the words ", except where such overhead wires are necessary for overhead connections to properties on the same side of the street as the existing poles"; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Printed below is Section A, underlined where modified:

A. No Utility shall install or construct, except by way of replacement or upgrading of existing facilities, any poles and overhead wires and associated overhead structures upon, along or across any public way within the Town, except where such overhead wires are necessary for overhead connections to properties on the same side of the street as the existing poles.

This article will eliminate the need for builders to come before the Selectmen every time they need to make an overhead connection to a building from poles on the same side of the street. We do not believe the Town intended to require special permission for such connections, and therefore, this clarification to the bylaw is being submitted for approval. The Board supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.



**ARTICLE 34. REAL ESTATE TAX EXEMPTION**

(Consent Calendar)

To see if the Town will vote pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 41C, 37A, 22, and 17D of Chapter 59, Section 5, for fiscal year 2001; or act on anything relative thereto.

Submitted by the Board of Assessors.

(Majority vote required)

**BOARD OF ASSESSORS REPORT:** At a Special Town Meeting held in November of 1997, voters unanimously approved a local option which provides for an increase in exemptions for the elderly, blind, veterans, and others up to 100% of the statutory amounts allowable under Chapter 59, Section 5, clauses 17D, 22, 37A, and 41C of the General Laws. The Town of Sudbury has voted continuously to adopt the local option since November of 1997. Chapter 73, Section 4, of the Acts of 1986 requires annual acceptance by Town Meeting vote.

A brief description of each of the affected exemptions is listed below.

**CLAUSE 41C** – Applicant must be over 70 and yearly income from all sources cannot exceed \$19,575 for a married couple, or \$16,050 for a single person. Value of applicant's estate (excluding the house) cannot exceed \$30,000 for a married couple or \$28,000 for a single person. The current benefit is \$500 which could increase to a maximum of \$1,000.

**CLAUSE 37A** – Applicant must be legally blind, as certified by the Massachusetts Commission for the Blind. Current benefit is \$500 which may increase to a maximum of \$1,000.

**CLAUSE 22** – Applicant must be a veteran with a wartime service related disability of not less than 10%. The current benefit, a minimum of \$250 (dependant on disability rating) may increase to \$500.

**CLAUSE 17D** – Applicant must be a Surviving Spouse of any age, or over the age of 70; in addition, total personal assets cannot exceed \$40,000. The current benefit is \$189.56 and may increase to \$379.12.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen supports this article.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**ARTICLE 35. EXTEND OLD SUDBURY HISTORIC DISTRICT**

To see if the Town will vote to modify the Old Sudbury Historic District created under C.40 of the Acts of 1963 so that the area corresponds to the area denoted in the National Register of Historic Places and is located as follows:

Beginning at a point three hundred feet northerly of the northerly sideline of Old Sudbury Road, said point being on the easterly property line of Fairbank, being the easterly terminus of the Old Sudbury Historic District;

Thence easterly, parallel to and three hundred feet distant from the northerly sideline of Old Sudbury Road, to a point three hundred feet westerly of the westerly sideline of Water Row;

Thence northerly, parallel to and three hundred feet distant from the westerly sideline of Water Row, a distance of one thousand thirty feet, more or less, to a point on the northerly property line of Dickson;

Thence easterly along the northerly property line of Dickson, a distance of three hundred feet to a point on the westerly sideline of Water Row;

Thence southerly, along the westerly sideline of Water Row, to a point at the intersection of the westerly sideline of Water Row with the northerly sideline of Old Sudbury Road;

Thence southerly, crossing Old Sudbury Road, along a line perpendicular to Old Sudbury Road, to a point three hundred feet southerly of the southerly sideline of Old Sudbury Road;

Thence westerly, parallel to and three hundred feet distant from the southerly sideline of Old Sudbury Road, a distance of seven hundred feet, more or less, to a point one hundred fifty feet southeasterly of the southeasterly sideline of Wolbach Road;

Thence southwesterly, southerly, and southwesterly, parallel to and one hundred fifty feet distant from the sideline of Wolbach Road, a distance of eight hundred eighty feet, more or less, to a point one hundred fifty feet southeasterly of the southeasterly sideline of Wolbach Road;

Thence northwesterly, crossing Wolbach Road at the southwesterly terminus of the 1916 public way, to a point one hundred fifty feet northwesterly of the northwesterly sideline of Wolbach Road;

Thence northeasterly, northerly and northeasterly, parallel to and one hundred fifty feet distant from the sideline of Wolbach Road, a distance of six hundred twenty feet, more or less, to a point three hundred feet southerly of the southerly sideline of Old Sudbury Road;

Thence westerly, parallel to and three hundred feet distant from the southerly sideline of Old Sudbury Road, a distance of nine hundred fifty feet, more or less, to a point on the easterly terminus of the Old Sudbury Historic District;

Thence northerly, crossing Old Sudbury Road, to the point of beginning.

or act on anything relative thereto.

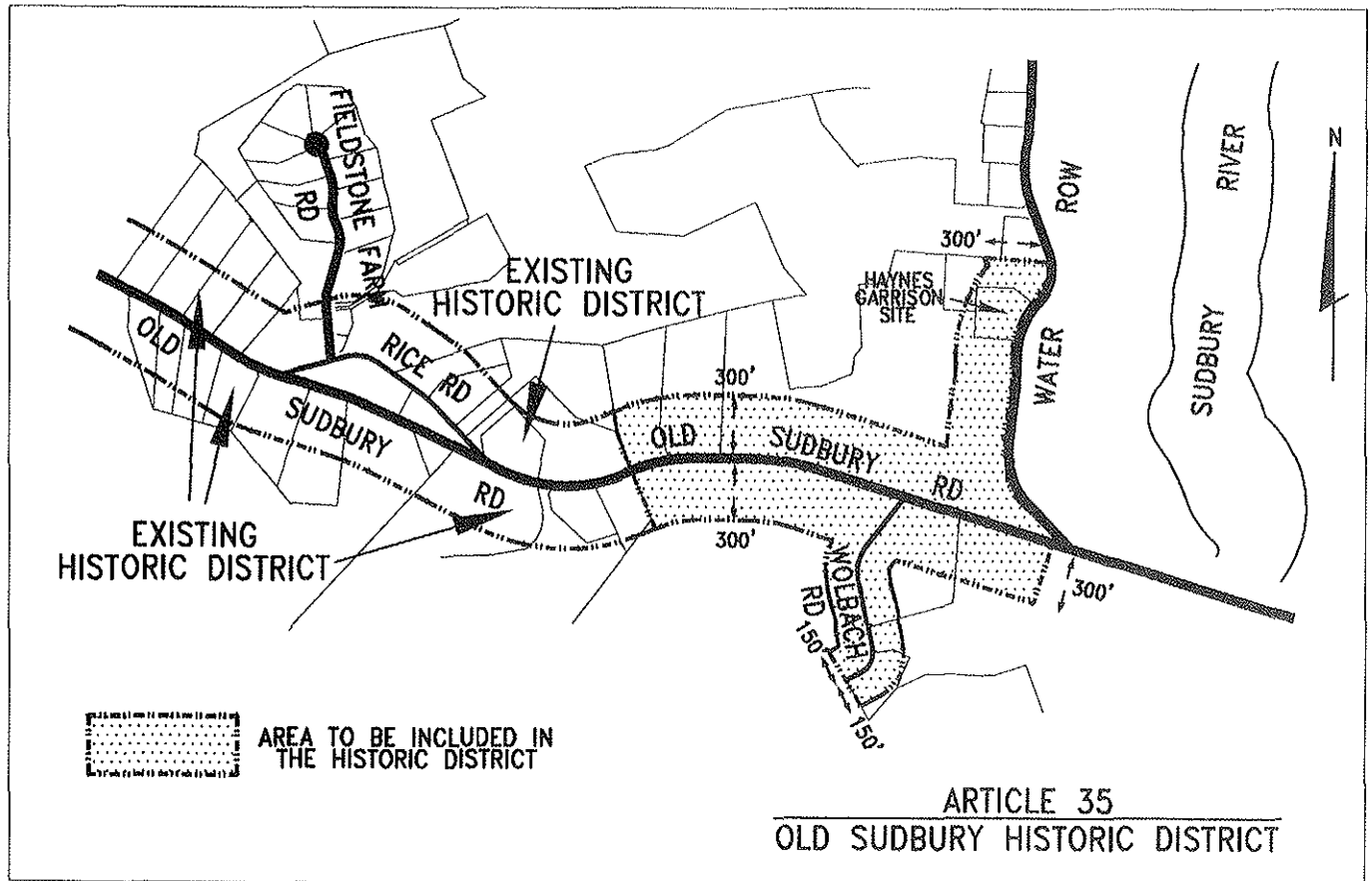
Submitted by Board of Selectmen.

(Two-thirds vote required)

**BOARD OF SELECTMEN REPORT:** The listing of the Sudbury Center in the National Register of Historic Places (approved in 1976) includes the area along Old Sudbury Road (Rt. 27) easterly beyond Rice Road to Water Row, northerly along Water Row to include the Haynes Garrison site, and southerly to the end of Wolbach Road. This section was not included in the Town's "Old Sudbury District" created in 1963 and now under the jurisdiction of the Historic Districts Commission. The purpose of this article is to add that area to the Town's Historic District so that it will correspond with the National Register, thereby providing this portion with the appropriate historical protection afforded the rest of the Sudbury Center National Register site. The Sudbury Historical Commission is in agreement with this request and we seek approval to extend the District. A map of the area in question accompanies this report. The Board supports this article.

**PLANNING BOARD REPORT:** The Planning Board will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee takes no position on this article.



**ARTICLE 36. AMEND BYLAWS – DEMOLITION DELAY OF HISTORICALLY SIGNIFICANT BUILDINGS, STRUCTURES OR SITES**

To see if the Town will vote to amend the Town of Sudbury Bylaws by adding thereto a new section entitled, "Demolition Delay of Historically Significant Buildings, Structures or Sites", which shall be numbered by the Town Clerk, as follows:

**"DEMOLITION DELAY OF HISTORICALLY SIGNIFICANT BUILDINGS, STRUCTURES OR SITES"**

**SECTION 1. INTENT AND PURPOSE**

This Bylaw is adopted for the purpose of protecting the historic and aesthetic qualities of the Town of Sudbury by preserving, rehabilitating or restoring, whenever possible, buildings, structures or archeology sites which constitute or reflect distinctive features of the architectural or historic resources of the Town, thereby promoting the public welfare and preserving the cultural heritage and character of the Town of Sudbury.

## SECTION 2. DEFINITIONS

For the purposes of this Bylaw the following words and phrases have the following meanings:

SHC – the Sudbury Historical Commission

Demolition Permit – the permit issued by the Building Inspector as required by the state building code for the demolition, partial demolition or removal of a building or structure.

Historically Significant Building, Structure or Archeology Site - one which is (1) importantly associated with one or more historic persons or events, or with the architectural, cultural, political, economic or social history of the Town, the Commonwealth of Massachusetts or the United States of America; or (2) is historically or architecturally important by reason of period, style, method of building construction or association with a particular architect or builder, either by itself or in the context or a group of buildings or structures.

## SECTION 3. REGULATED BUILDINGS AND STRUCTURES

The provisions of this Bylaw shall apply only to the following buildings or structures: (1) a building, structure or archeology site listed on the National Register of Historic Places or the State Register of Historic Places, or the subject of a pending application or listing on either of said Registers; or (2) a building, structure or archeology site located within 200 feet of the boundary line of any federal, state or local historic district; or (3) a building, structure or archeology site included in the Inventory of the Historic and Prehistoric Assets of the Commonwealth, or designated by the SHC for inclusion in said Inventory; homes listed in the "Old Homes Survey" of the SHC plus those structures 50 years old or older town-wide. Notwithstanding the preceding sentence, the provisions of this Bylaw shall not apply to any building or structure located in a local historic district and subject to regulation under the provisions of Chapter 40C of the Massachusetts General Laws.

## SECTION 4. PROCEDURE

- (1) The Building Inspector shall forward a copy of each demolition permit application for a building or structure identified in SECTION 3 of this Bylaw to the SHC within five (5) working days after the filing of such application.
- (2) Within five (5) days after its receipt of such application, the SHC shall determine whether the building or structure is historically significant. The applicant for the permit shall be entitled to make a presentation to the SHC if he or she makes a timely (30 days) request in writing to the SHC.
- (3) If the SHC determines that the building or structure is not historically significant, it shall so notify the Building Inspector and the applicant in writing and the Building Inspector may issue a demolition permit. If the SHC determines that the building or structure is historically significant, it shall notify the Building Inspector and the applicant in writing that a demolition plan review must be made prior to the issuance of a demolition permit. If the SHC fails to notify the Building Inspector of its determination within thirty (30) days after its receipt of the application, then the building or structure shall be deemed not historically significant and the Building Inspector may issue a demolition permit.
- (4) Within sixty (60) days after the applicant is notified that the Commission has determined that a building or structure is historically significant, the applicant for the permit shall submit to the SHC five (5) copies of a demolition plan which shall include the following information: (i) a map showing the location of the building or structure to be demolished with reference to lot lines and the neighboring buildings and structures; (ii) photographs of all street façade elevations; (iii) a description of the building or structure, or part thereof, to be demolished; (iv) the reason for the

proposed demolition; and (v) a brief description of the proposed reuse of the parcel on which the building or structure to be demolished is located.

- (5) The SHC shall hold a public hearing with respect to the application of a demolition permit, and shall give public notice of the time, place and purposes thereof at least fourteen (14) days before the said hearing in the local newspaper and by mailing, postage prepaid, a copy of such notice to the applicant, to the owners of all adjoining property and other property deemed by the SHC to be materially affected, to the Selectmen, Planning Board, Zoning Board and to such other persons as the SHC shall deem entitled to notice. Within sixty (60) days after its receipt of the demolition plan, the SHC shall file a written report with the Building Inspector on the demolition plan which shall include the following: (i) a description of the age, architectural style, historic association and importance of the building or structure to be demolished; (ii) a determination as to whether or not the building or structure should preferably be preserved. The Commission shall determine that a building or structure should preferably be preserved only if it finds that the building or structure is an historically significant building or structure which, because of the importance made by such building or structure to the Town's historical and/or architectural resources, it is in the public interest to preserve, rehabilitate or restore (as defined in SECTION 3).
- (6) If, following the demolition plan review, the SHC does not determine that the building or structure should preferably be preserved, or if the SHC fails to file a report with the Building Inspector within the time limit set out in sub-paragraph (5) next above, then the Building Inspector may issue a demolition permit.
- (7) If, following the demolition plan review, the SHC determines that the building or structure should preferably be preserved, then the Building Inspector shall not issue a demolition permit for a period of six (6) months from the date of the filing of the SHC's report unless the SHC informs the Building Inspector prior to the expiration of such six (6) month period that it is satisfied that the applicant for the demolition permit has made a bona fide, reasonable and unsuccessful effort to locate a purchaser for the building or structure who is willing to preserve, rehabilitate or restore the building or structure, or has agreed to accept a demolition permit on specified conditions approved by the SHC.

#### SECTION 5. EMERGENCY DEMOLITION

If the condition of a building or structure poses a serious and imminent threat to the public health or safety due to its deteriorated condition, the owner of such building or structure may request the issuance of an emergency demolition permit from the Building Inspector. As soon as practicable after the receipt of such a request, the Building Inspector shall inspect the property with a member of the SHC or designee. After the inspection of the building or structure, the Building Inspector shall determine whether the condition of the building or structure represents a serious and imminent threat to public health or safety and whether there is any reasonable alternative to the immediate demolition of the building or structure which would protect the public health or safety. If the Building Inspector finds that the condition of the building or structure poses a serious and imminent threat to public health or safety, and that there is no reasonable alternative to the immediate demolition thereof, he may issue an emergency demolition permit to the owner of the building or structure. Whenever the Building Inspector issues an emergency demolition permit under the provision of this SECTION 5, he shall prepare a written report describing the condition of the building or structure and the basis for his decision to issue an emergency demolition permit with the SHC. Nothing in this SECTION 5 shall be inconsistent with the procedures for the demolition and/or securing of buildings and structures established by Chapter 143, Sections 6-10, of the Massachusetts General Laws. In the event that a Board of Survey is convened under the provisions of Section 8 of said Chapter 143 with regard to any building or structure identified in SECTION 3 of this Bylaw, the Building Inspector shall request the Chairman of the SHC or his designee to accompany that Board of Survey during its inspection. A copy of the written report prepared as a result of such inspection shall be filed with the SHC.

## SECTION 6. NON COMPLIANCE

Anyone who demolishes a building or structure identified in SECTION 3 of this Bylaw without first obtaining, and complying fully with the provision of, a demolition permit, shall be subject to a fine of three hundred dollars (\$300.00). In addition, unless a demolition permit was obtained for such demolition, and unless such a permit was fully complied with, the Building Inspector shall not issue a building permit pertaining to any parcel on which a building or structure identified in SECTION 3 of this Bylaw has been demolished for a period of five (5) years after the date of demolition.

## SECTION 7. APPEALS TO SUPERIOR COURT

Any person aggrieved by a determination of the SHC may, within sixty days, in accordance with M.G.L. c.249, s.4, after the filing of the notice of such determination with the Building Inspector, appeal to the superior court for the Middlesex County. The court shall hear all pertinent evidence and shall annul the determination of the SHC if it finds the decision of the Commission to be unsupported by the evidence or exceed the authority of the Commission or may remand the case for further action by the SHC or make such other decree as justice and equity require.

## SECTION 8. SEVERABILITY

In case any section, paragraph or part of this Bylaw is declared invalid or unconstitutional by any court of competent jurisdiction, every other section, paragraph and part of this Bylaw shall continue in full force and effect."; or act on anything relative thereto.

Submitted by the Board of Selectmen and Sudbury Historical Commission. (Majority vote required)

BOARD OF SELECTMEN AND SUDBURY HISTORICAL COMMISSION REPORT: This article will protect historic and aesthetic qualities of the Town to Sudbury by preserving, rehabilitating or restoring whenever possible, buildings, structures or archeology sites reflecting features distinctive to the history of the Town and the country. Recently, the Town has lost historic structures, which might otherwise have been saved if a Bylaw such as the one proposed were in place. This will help us to preserve the cultural heritage and character of the Town of Sudbury. The proposed Bylaw is in compliance with the Master Plan and supported by the Planning Board. We urge your approval.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

PLANNING BOARD REPORT: The Planning Board supports this bylaw as a means to preserve historic landmarks in Town as development pressures increase and more buildings are torn down. As recommended in the 1999 Draft Master Plan, the Town must take additional steps in protecting and preserving our historic and cultural landmarks. Expanding the powers and authority of the local governing boards enhances the opportunity to make a difference in the aesthetics of the Town as we approach full build-out. Bylaws of this type have worked successfully in other communities in Massachusetts. Given the number of unprotected landmarks in Sudbury, this bylaw is necessary to avoid further destruction of the community's historic character. We urge your support.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 37. DESIGNATE PORTION OF FORMER UNISYS LAND AS CONSERVATION LAND**

To see if the Town will vote to designate a portion of the former Unisys property for conservation purposes subject to the Massachusetts General Laws, Chapter 40, Section 8C; or act on anything relative thereto.

Submitted by Petition.

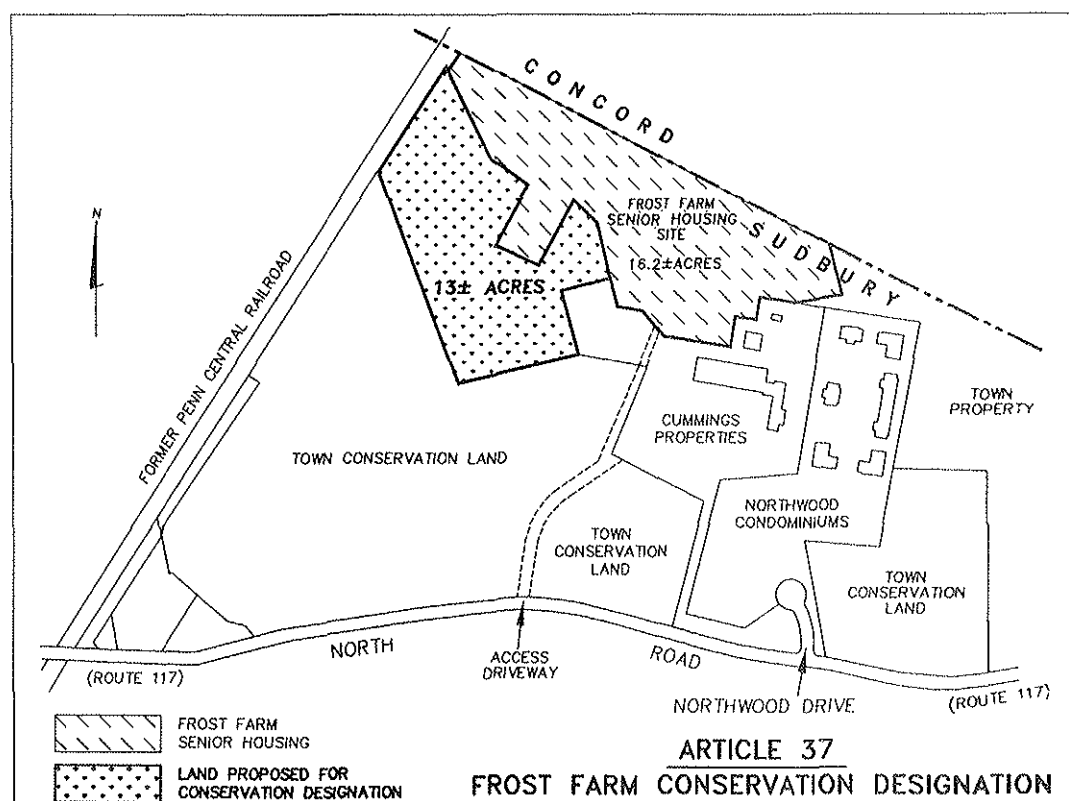
(Majority vote required)

**PETITIONERS' REPORT:** This article requests that 13 +/- acres of the former Unisys property be designated as conservation land. The Town currently owns 76 acres of former Unisys land and several acres of the former Melone land at the Concord line. In 1998, Town Meeting designated 55 acres of unbuildable land as conservation land, 45 acres from Unisys and 10 acres from Melone. It is now the Frost Farm conservation area. A total of 35 acres was reserved for the development of a Senior Residential Community for below market rate senior housing. Thirty-five acres was set aside to meet the minimum zoning requirement for senior housing. Since 1998, a new zoning law, Incentive Senior Development zoning, was approved by Town Meeting. This allows a reduction in the acreage necessary to develop land for senior housing. The Frost Farm senior development will be an ISD and will have 44 units on approximately 21 acres with approximately 20% of the land remaining within the development substantially in a natural state. That leaves approximately 13 +/- acres of the former Unisys site remaining in town ownership.

At the 1998 Town Meeting these approximate 20 acres were to remain with the Frost Farm development but be placed within a permanent conservation restriction. Approximately 13 of these 20 acres are no longer needed by the senior development, we are asking that these 13 +/- acres be designated as conservation land. This will ensure public access and reduce the amount of trail easements and/or relocation necessary to accommodate the development. The property will be managed by the Conservation Commission and become part of the Frost Farm Conservation Land.

**BOARD OF SELECTMEN POSITION:** The Board will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.



**ARTICLE 38. AMEND ZONING BYLAW, ART. IX.IV.F.3.c – INCENTIVE SENIOR DEVELOPMENT**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section IV.F.3.c. (Incentive Senior Development, Age Qualification) by substituting the words "fifty-five (55)" for the words "sixty-two (62)" wherever appearing in that section, and to amend section 9.a.(viii) by substituting the number 55 for the number 62 as it appears in that paragraph; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This change to the Incentive Senior Development Bylaw eliminates an obstacle to the potential use of the bylaw by allowing a greater percentage of the population to be eligible for such housing. As we have continually learned about the market for age-restricted housing, especially its impact on Sudbury residents, we have realized that changes must be made to the bylaws in order to make them attractive to use. The age limitation of 62 years or older eliminates a significant segment of the local population desiring maintenance-free housing, and therefore reduces the marketability of units developed under the ISD Bylaw. In Sudbury currently, there are over 1500 residents between the ages of 55 and 61, which translates into a 65% increase in the number of potential eligible residents. In order to provide the type of housing needed and wanted in Sudbury, we must adjust the limitations of the bylaw to serve the residents.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 39. AMEND ZONING BYLAW, ART. IX.V.P – WIRELESS SERVICES**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, section V.P.2.f, ("f. Sudbury Fire Station, Hudson Road, Assessor's Map No. G08, Parcel 008"), by deleting that section in its entirety; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

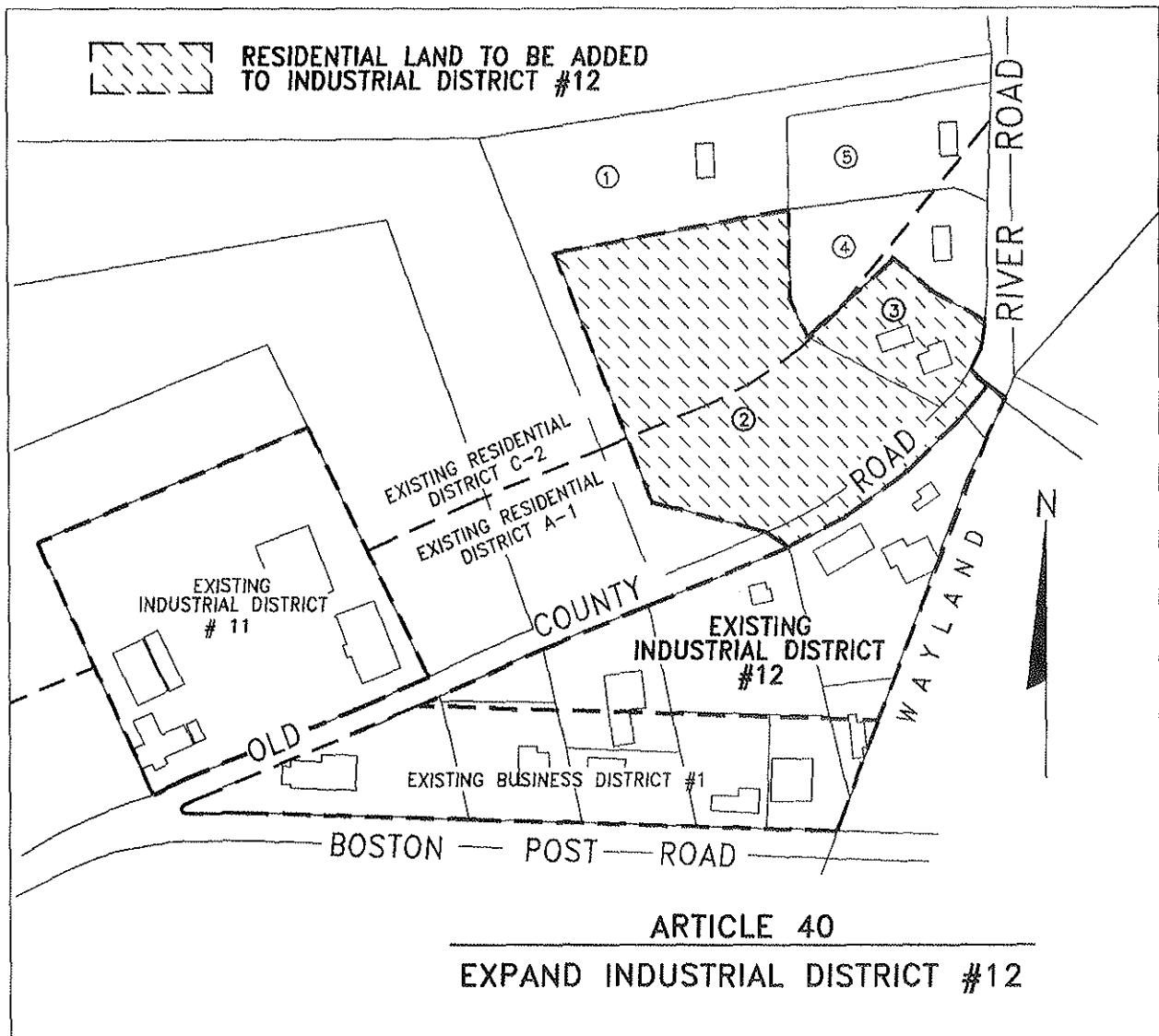
PLANNING BOARD REPORT: This article removes the main Fire Station on Hudson Road from the wireless services overlay district, and eliminates it as a potential parcel for the installation of a wireless facility. Based on materials submitted to the Board of Selectmen following a public bid offering to construct a wireless facility on the Fire Station property, it became apparent that the impacts of any conventional wireless communications facility (i.e., a monopole tower) would be seriously detrimental to the historic nature of the property and the neighborhood. Therefore, the Planning Board recommends removing this as a potential parcel to avoid future conflicts.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.





**ARTICLE 40. ENLARGE INDUSTRIAL DISTRICT 12 – OLD COUNTY ROAD**

To see if the Town will vote to amend the Zoning Bylaw by deleting Lots 2 and 3, as shown on a "PLAN OF LAND IN SUDBURY, MA PREPARED FOR CAROLYN YOUNG, TRUSTEE OF THE STRAND REALTY TRUST U/DT", prepared by Bruce Saluk & Associates, Inc., 576 Boston Post Road, Marlborough, MA 01752, dated September 12, 1996, last revised October 30, 1996, endorsed by the Sudbury Planning Board November 12, 1996, containing approximately 6.02 acres, from Residence Districts A and C, and including those parcels in Industrial District 12; a copy of said plan being on file with the Town Clerk and the Planning Board; or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

**PLANNING BOARD REPORT:** This article seeks to rezone approximately six acres of land located on Old County Road from residential zoning to industrial zoning. The property currently is the site of the Color Studio paint shop, a single family residence and adjacent vacant land. The owners of the property have discussed their desire to construct a small office park with the Planning Board. The family themselves will develop the site and maintain a business there.

The Town has a unique opportunity to implement a recommendation in the Master Plan by rezoning this parcel. Its location in proximity to other commercially zoned land enables the expansion of the district with the potential for upgrading the current uses in the area. Using comparisons from the nearby StanMar Office Park, which contains just over 45,000 sq. ft. on a six-acre parcel, a new office park of a similar size has the potential to generate nearly \$50,000 in tax revenue for the Town. The alternative to this proposal will be the construction of 4 or 5 single-family homes, which will likely be a revenue drain on the Town.

A majority of the Planning Board feels that a small office park on this site will be more compatible with surrounding land uses, will generate more revenue for the Town, will provide additional opportunities for small businesses in Sudbury, may fuel the revitalization of other industrial uses in the vicinity, and will not impact traffic circulation on Route 20. We urge your support of this rezoning proposal and the implementation of other Master Plan strategies in the future.

**BOARD OF SELECTMEN POSITION:** The Board will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**TOWN COUNSEL OPINION:** See opinion at the end of this warrant.

#### **ARTICLE 41. AMEND BYLAWS – IN-GROUND IRRIGATION SYSTEMS**

To see if the Town will vote to amend the Town Bylaws by adding a new Article XXVII, In-ground Irrigation Systems, to read as follows:

##### **"ARTICLE XXVII IN-GROUND IRRIGATION SYSTEMS**

**Purpose:** It is the purpose of this bylaw to establish requirements for the installation of in-ground irrigation systems on residential properties for the protection of the quality and quantity of water supplied by the Sudbury Water District.

**Applicability:** All in-ground irrigation systems serving residential uses installed after the effective date of this bylaw will be required to comply with the following:

1. Installation of new in-ground irrigation systems and expansion of existing systems will be permitted only when the source of water supply is a private well owned and under the control of the property owner or a legally created organization of the owners of property using the well.
2. All wells installed for the purposes of this bylaw shall be subject to the regulations of the Sudbury Board of Health. All wells shall be tested for coliform bacteria and shall require treatment if such tests indicate the presence of coliform.
3. Installation and continued operation of such systems will be in accordance with the requirements herein:
  - a) Private wells for irrigation purposes shall not be located within one hundred (100) feet of a sewage disposal system, within one hundred (100) feet of an existing potable water supply well and within one hundred (100) feet of a wetland or vernal pool.

- b) All wells shall be dug or drilled to a minimum depth of 100 feet, unless it is demonstrated through hydrogeological analysis that the cone of influence of the well at its maximum pumping capacity does not intercept any surface water resource.
  - c) There will be no connection between the private water supply and the municipal water service. Separation using valves or removable sections of pipe is prohibited.
  - d) Discharge of water from the private water supply will be through sub-surface sprinkler heads that rise when activated by water pressure. Water from this source will not be available through sill cocks, garden hoses or any other points.
  - e) The purpose of the private water supply is limited to irrigation of lawn and plants, and is not to be used for washing automobiles, filling swimming pools or as a potable water supply.
- 4. Irrigation systems sourced by private water supplies and operated as described herein shall not be limited to specific hours of operation nor odd/even days of use if the Town declares a water emergency.
  - 5. All irrigation systems shall utilize moisture sensors.
  - 6. An Integrated Pest Management Plan shall be compiled and submitted with an application to install an in-ground irrigation system. The plan shall encourage minimal use of fertilizers and pesticides by use of non-chemical methods to control pests, such as by the use of indigenous species of plants.
  - 7. Sellers of property covered by these regulations are responsible to inform the purchaser of these requirements in any purchase and sale agreement.
  - 8. A permit to install a new in-ground irrigation system shall be required from the Plumbing Inspector and fees for review and inspection shall be established. Another state, federal or local approvals shall be required where necessary.

Exceptions: In-ground irrigation systems installed on land used primarily and directly for the raising of fruits, vegetables, berries, nuts and other foods for human consumption, feed for animals, flowers, trees, nursery or greenhouse products, and ornamental plants and shrubs; or on land to be used in a related manner which is incidental thereto and represents a customary and necessary use in raising such products.”;

or act on anything relative thereto.

Submitted by the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: Continuing concern over water quantity and quality issues has prompted the Planning Board to submit this article to regulate the installation of new in-ground sprinkler systems for residential construction. As evidenced by Water District supply figures, water usage increases in the summer months between the hours of 3 a.m. to 5 a.m. by over 300% than all other months of the year. This usage can only be attributed to automatic sprinkler systems on timers. Overuse of water at this scale drastically reduces the Sudbury Water District’s ability to pump, store and distribute water for normal use and is critical for fire-fighting emergencies. The proliferation of automatic irrigation systems in new construction has led to a noticeable increase in water use that is substantially above the per-capita usage rates considered reasonable by state and federal regulatory agencies for residential use. In order to protect future water quantity and quality, and ensure adequate water for emergencies, reliance on the public water supply for irrigation systems must be eliminated.

This article requires the installation of a private water supply well on any individual lot that desires to install an irrigation system. Protections to ensure the well does not become contaminated by adjacent septic systems, is sufficiently setback from wetland areas so as not to draw water from them, and that the water is used solely for irrigation and is not potable are contained in the proposed bylaw. The article also encourages minimizing the use of fertilizers and pesticides on irrigated lawns by developing Integrated Pest Management solutions to weed and bug problems.

The Planning Board submits this article to educate the public about water use and the consequences of over use and to protect our water supply for future generations. We urge your support.

BOARD OF SELECTMEN POSITION: The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

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**TOWN COUNSEL OPINIONS:**

It is the opinion of the Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 2000 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

Article 33	Amend Art. XX.3.A	Overhead Utilities
Article 36	Create Bylaw	Demolition Delay of Historically Significant Buildings, Structures or Sites
Article 41	Create Bylaw	In-ground Irrigation Systems

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 2000 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Article 20	Amend Art. IX.V.A	Site Plan Special Permit
Article 21	Amend Art. IX.III.D.a	Permitted Uses, Research District
Article 38	Amend Art. IX.IV.F.3.c	Incentive Senior Development
Article 39	Amend Art. IX.V.P.	Wireless Services
Article 40	Amend Art. IX	Enlarge Indust. Dist. 12 – Old County Rd.

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And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 28<sup>th</sup> day of February, 2000.

SELECTMEN OF SUDBURY:

John C. Drobinski

Kirsten D. Roopenian

Maryann K. Clark

- PART II -

FINANCIAL SECTION

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## FY01 FINANCE COMMITTEE REPORT

The Finance Committee recommends an operating budget for FY01 of \$46,799,779 within Proposition 2½, an increase of 4.88% over FY00. This recommended budget provides level funding for Town Services, Sudbury Public Schools, and Lincoln-Sudbury Regional High School but does not provide additional funding to address increasing demands for Town Services due to our population growth or student growth in the Sudbury Public Schools or Lincoln-Sudbury Regional High School. Additional funding of approximately \$1,741,000 is being requested by the Town and respective School Committees as an operating Override. The Override funds will enable the Town to provide services commensurate with our population growth and our schools with the necessary educational resources for their growing student enrollment. This recommended budget does not include \$370,000 of capital items, which will be considered at Town Meeting as a Capital Exclusion Override (See Warrant Article 7) request. *(At the time of printing of this warrant, the Board of Selectmen has scheduled voter approval for this operating Override on the March 2000 ballot.)* The revenue sources in this Non-Override Budget have been thoroughly investigated and are viewed to be at the legal maximum.

In reviewing the requests for spending, the Finance Committee challenged the various departments to ascertain that their requests reflected a reasonable investment in maintaining the infrastructure of the Town and individual department service levels. The Finance Committee continues to be concerned about the Town's infrastructure and the need to provide the sufficient funding to adequately maintain it. This operating budget addresses many of the Finance Committee's concerns, although continued investments in this important area will be necessary in future years.

Similar to FY00, our revenue increases have not kept up with the spending requests. Free Cash remained approximately the same as in FY00 and the lack of revenue sources beyond property taxes coupled with our growing population have significantly impacted the operating expenses of all departments.

We are fortunate that Sudbury continues to maintain a positive reputation for financial stability. This reputation has contributed to our enhanced Aa1 credit rating and enabled Sudbury to receive favorable interest rates on capital borrowing. However, our outstanding debt has substantially increased as a result of our school construction program and the purchase of land for open space. Unfortunately, our debt will continue to grow with the planned high school renovation, the desire to preserve open space and other investments in the Town's infrastructure. Our existing debt coupled with the expectation of additional borrowings in the foreseeable future will increase the Town's annual debt service significantly for several years. Last year, you will recall, the Finance Committee added \$355,000 to the Stabilization Fund to be used in FY02 for debt service, when the effect of our \$43 million school construction program will fully impact our debt service.

The following summary outlines the process used this year to prepare the budget, an explanation of the revenue sources and amounts, and an overview of the recommended operating budget. Comments on individual budgets follow the line item detail.

### **Operating Budget—Preparation Process**

Members of the Finance Committee worked throughout the year with each of the Town departments and School Committees to further the lines of communication and to gain a greater understanding of their operations and needs. In November, a Finance Summit Meeting was held for the three Town cost centers (i.e., Town, Lincoln-Sudbury High School and Sudbury Public Schools) to discuss the FY01 budget process, its inherent challenges and to reaffirm the financial policies of the Finance Committee. Among those attending were the Interim Town Manager, Superintendents, and School Committees. This meeting helped to establish reasonable expectations for the upcoming budget process. The Finance Committee requested that the FY01 budgets be prepared using a level staff approach. This approach assumes the same staff level as the prior year but adjusted for step and salary increases and other known inflationary increases. The three Town cost centers submitted budgets using the requested level staff approach as well as a budget that provided level services with consideration for growth.

Source of Revenue	Non-override			
	FY00	FY01	\$ Incr.	% Incr.
Property Taxes (w/in levy)	\$ 31,153,942	\$ 32,607,790	\$ 1,453,848	4.67%
Property Taxes (capital exclusions)	782,500	-	(782,500)	-100.00%
Property Taxes (debt exemptions)	3,863,585	3,612,265	(251,320)	-6.50%
State Aid (net)	4,851,577	5,562,902	711,325	14.66%
Local Receipts	3,632,000	3,878,000	246,000	6.77%
Free Cash	1,758,117	1,800,000	41,883	2.38%
Miscellaneous	1,001,702	471,756	(529,946)	-52.90%
Subtotal	47,043,423	47,932,713	889,290	1.89%
Enterprise Fund Receipts	617,816	670,847	53,031	8.58%
TOTAL	\$ 47,661,239	\$ 48,603,560	\$ 942,321	1.98%

Source of Revenue	FY00	Override		\$ Incr.	% Incr.
		FY01			
Property Taxes (w/in levy)	\$ 31,153,942	\$ 34,348,736	\$3,194,794	10.25%	
Property Taxes (capital exclusions)	782,500	-	(782,500)	-100.00%	
Property Taxes (debt exemptions)	3,863,585	3,612,265	(251,320)	-6.50%	
State Aid (net)	4,851,577	5,562,902	711,325	14.66%	
Local Receipts	3,632,000	3,878,000	246,000	6.77%	
Free Cash	1,758,117	1,800,000	41,883	2.38%	
Miscellaneous	1,001,702	471,756	(529,946)	-52.90%	
Subtotal	47,043,423	49,673,659	2,630,236	5.59%	
Enterprise Fund Receipts	617,816	670,847	53,031	8.58%	
TOTAL	\$ 47,661,239	\$ 50,344,506	\$ 2,683,267	5.63%	

Budget hearings held during January and early February provided the Finance Committee the opportunity to perform the necessary analyses and review of these budgets that resulted in creation of the final Non-Override Budget.

The Finance Committee's obligation is to recommend to Town Meeting a budget within the limits of Proposition 2 ½. The FY01 budget reflects a desire to equitably distribute the available revenue across all three Town cost centers giving consideration to maintaining quality service levels in a growing population. While the Finance Committee reviews budget requests in line item detail for all departments (Schools and Town Services), the recommended allocations for each cost center are managed by the Town Manager, Superintendents, and School Committees.

### Revenue

The Revenue estimates are determined by Town Manager and the Finance Director. Without an operating Override revenues for FY01 show a projected increase of only 1.98% over FY00. If the Override is successful, overall revenues will increase by 5.63% above the FY00 level.

*Local Property Taxes* are the primary source of revenue for the Town that grow at the allowable 2½ % plus adding taxes from new construction.

*Local Receipts* include primarily excise taxes, interest income, hotel occupancy tax, and building permit fees.

*Free Cash* continues to be higher than the amounts seen in prior years. This increase is primarily attributable to the investment income on the Town's unexpended short-term borrowings available during school construction. It is anticipated that for years beyond FY01, Free Cash will be closer to our six year average of \$1,100,000 in future years.

*Miscellaneous:* Miscellaneous revenues in FY00 included \$355,000 from investing school construction funds, a one-time revenue not anticipated in FY01. Abatement surplus funds were also higher in FY00 (\$360,000) than is anticipated for FY01 (\$222,547). The sale of gravel from the Melone gravel pit is again projected at \$100,000, and the Finance Committee recommends continuing the practice of adding these funds to the Stabilization Fund.

*Debt Exemption* includes funds for repayment of long-term borrowing previously voted as Debt Exemption overrides.

*Capital Exclusion:* Unlike fiscal 2000, no capital exclusions are included in either the Non-Override or the Override Budget for FY01.

Our anticipated operating revenue growth without an operating override is 1.98% which compares to 11.3% last year and 1.9% the previous year. Without new sources of funds, the increase in revenue for future years will continue to remain below requirements somewhere between \$1 and \$2 million.

### **Recommended Operating Budget**

The Finance Committee's recommended FY01 operating budget allocated the revenue resources available to the Town using the following approach:

- The Finance Committee allocated funds to the three Town cost centers using a level staff approach which assumes the same staff level as the prior year with adjustments for step and salary increases and other known inflationary increases. By excluding capital items of \$370,000 from the Town's operating budgets and appropriating these items through a Capital Budget article, the Finance Committee was able to provide level staff funding to all three cost centers without an operating override.
- The Finance Committee met jointly with the Lincoln Finance Committee to discuss the LS assessment. The Sudbury FinCom recommendation is less than the Lincoln recommendation.
- The Finance Committee met with the SPS committee and recognized the importance of providing SPS with sufficient funding for opening new Curtis Middle School and growing enrollment.
- The Finance Committee met with the Interim Town Manager and various department heads and recognized the importance of replacing or repairing various equipment and facilities critical to the Town's ability to provide level services.
- Recognizing these items described above, the proposed operating Override of \$1,740,946 will allow our public schools to sustain our Town's quality educational system and will provide additional funds for new equipment and personnel necessary to maintain Town service levels.
- The Finance Committee used the estimated Melone Gravel Receipts of \$100,000 for an addition to the Stabilization Fund not to exceed this amount. Making an annual addition to the Stabilization Fund is considered sound fiscal policy by the Finance Committee.



**FY01 OPERATING BUDGET  
NON-OVERRIDE**

Cost Center	Approp. FY00	Non Override Fin Com FY 01	Dollar Change	Percent Change	% of total
S.P.S. (net)	\$17,245,008	\$18,303,814	\$1,058,806	6.1%	38.6%
LSRHS (Assessment)	\$9,570,937	\$10,003,353	\$432,416	4.5%	21.1%
Minuteman (Assessment)	\$235,589	\$256,112	\$20,523	8.7%	0.5%
Town Services	\$9,116,174	\$9,519,027	\$402,853	4.4%	20.1%
Unclassified & Transfer	\$3,968,102	\$4,510,836	\$542,734	13.7%	9.5%
Debt Service	\$4,488,133	\$4,206,637	-\$281,496	-6.3%	8.9%
<b>Total Operating Budget</b>	<b>\$44,623,943</b>	<b>\$46,799,779</b>	<b>\$2,175,836</b>	<b>4.88%</b>	<b>98.7%</b>
Enterprise Funds (Direct costs)	\$561,637	\$608,935	\$47,298	8.4%	1.3%
<b>Total</b>	<b>\$45,185,580</b>	<b>\$47,408,714</b>	<b>\$2,223,134</b>	<b>4.92%</b>	<b>100.0%</b>

**FY01 OPERATING BUDGET  
OVERRIDE**

Cost Center	Approp. FY00	Override Fin Com FY 01	Dollar Change	Percent Change	% of total
S.P.S. (net)	\$17,245,008	\$19,222,973	\$1,977,965	11.5%	39.3%
LSRHS (Assessment)	\$9,570,937	\$10,336,492	\$765,555	8.0%	21.1%
Minuteman (Assessment)	\$235,589	\$256,112	\$20,523	8.7%	0.5%
Town Services	\$9,116,174	\$9,681,175	\$565,001	6.2%	19.8%
Unclassified & Transfer	\$3,968,102	\$4,637,336	\$669,234	16.9%	9.5%
Debt Service	\$4,488,133	\$4,206,637	-\$281,496	-6.3%	8.6%
<b>Total Operating Budget</b>	<b>\$44,623,943</b>	<b>\$48,340,725</b>	<b>\$3,716,782</b>	<b>8.33%</b>	<b>98.8%</b>
Enterprise Funds (Direct costs)	\$561,637	\$608,935	\$47,298	8.4%	1.2%
<b>Total</b>	<b>\$45,185,580</b>	<b>\$48,949,660</b>	<b>\$3,764,080</b>	<b>8.33%</b>	<b>100.0%</b>

## Looking Ahead

Additional revenue sources, other than residential real estate taxes, must be found whether from commercial business, senior residential communities, gravel sales or other creative measures. Clearly, the initiative for installing sewers along the Route 20 business district will promote the further commercial development of this vital economic area bringing needed revenues to the Town. The Town has been aggressively pursuing and collecting outstanding back property taxes, reducing the outstanding amount from over \$1 million to just half that amount at this time. This needs to continue. Our growing population and construction of single family homes will continue to strain the Town's infrastructure and service levels as well as our ability to maintain them. Unfortunately, the funding provided by Proposition 2½ and state aid is currently not adequate to address the Town's revenue needs.

Although some progress was made in the shared services area over the last three years, additional efforts are needed to achieve greater savings on the expense side. With our school construction expected to continue for the next several years, the Town's debt service expenditures will considerably increase and continue at this level until the state construction grants are received. The impact of this debt service on the tax rate and the ability of citizens on fixed incomes to afford these higher taxes needs to be addressed by the Town if we expect to retain these individuals in our community.

From a financial perspective, the next several years will be challenging for the Town and its citizens. Only by working together can we hope to maintain the "Character of Sudbury" and provide the necessary Town services for all its residents.

## Acknowledgments

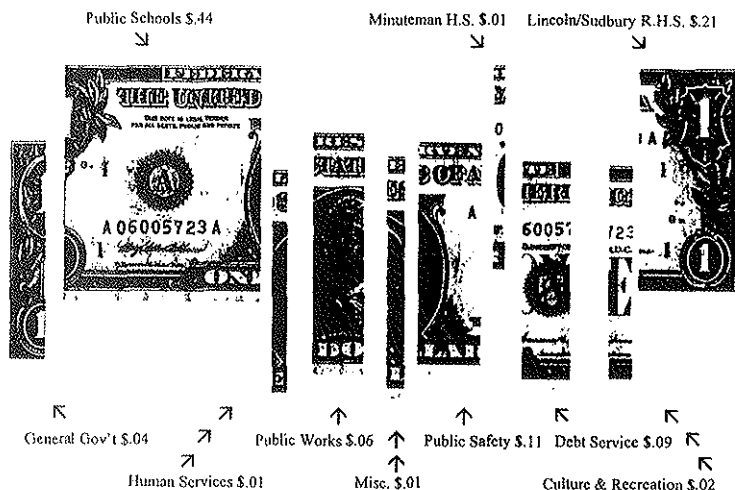
The Finance Committee expresses appreciation for the dedication and leadership demonstrated by the Town Manager, the Department Heads and School Superintendents, their staffs, and respective communities in working with the Committee in a cooperative and productive manner.

James Carlton  
Rebecca Corkin  
Robert Hurstak, Jr.

John Nikula  
Miles Nogelo  
Emil Ragonese, Chairman

Larry Rowe, Vice Chairman  
Sheila Stewart  
Peggy Wilks

## HOW IS YOUR TAX DOLLAR SPENT?



## **SUDBURY PUBLIC SCHOOLS SUPERINTENDENT'S REPORT**

The Sudbury School Committee has voted a budget of \$19,222,973 to maintain the present service level as enrollment grows, special-education costs increase, curriculum frameworks change, and our school system becomes more complex. However, Proposition 2 ½ will allow the K-8 system at best a level-staff budget of \$18,303,814, which would result in a reduction in service as the demands on our system increase. The difference of \$919,159 is subject to a Proposition 2 ½ override.

The non-override budget for the Sudbury Public Schools provides for contract settlements, and increases in costs of transportation, utilities, and supplies only. It does not provide for the additional staff necessary to meet the needs created by enrollment growth, required SPED services, education reform, and opening the new Ephraim Curtis Middle School in September.

Enrollment in the Sudbury Public Schools has grown about 40% since 1992. Between October 1 and February 1 of the present school year, enrollment has already increased by 24 students. The Curtis School alone will increase by 60 or more students next year.

This year we deferred hiring needed teachers at Curtis because there were no classrooms available, and we considered it imprudent to install expensive portable classrooms for one year. For the coming year we need to add six classroom teachers for Curtis, two for each grade. Without these additions, all grades would experience average class sizes in the 26-28 range, with certain subject classes exceeding 30 students. We will also need slight increases for other subject areas such as art, music, physical education and technology. Two housemasters will be needed with the opening of the new school, to address growth from 530 students in 1992 to approximately 925 next fall, and 1,000 students the following year.

The additional special education teachers and support personnel will enable us to provide the needed services within our own system far less expensively than alternative of out-of-district placement. The three curriculum specialists provided by the override budget will help classroom teachers in all grades and schools adapt to the constantly changing curriculum frameworks from the State Department of Education, without compromising overriding educational objectives. This function has become more critical as the system has grown, and as retiring veteran teachers are replaced by less experienced staff.

The K-8 administration and school committee understand the difficulty facing the Town in view of our growth, the effects of proposition 2 ½ and the unfavorable impact of state revenue distribution policies. We have worked diligently to operate the K-8 school system in a responsible and cost-effective manner, and we appreciate the support the Town has continuously provided. The override budget will allow us to meet the demands of enrollment growth and state mandates, while maintaining per-pupil expenditures at well below comparable communities and the state average.

## **LINCOLN-SUDBURY SUPERINTENDENT'S REPORT**

The Lincoln-Sudbury Regional School District voted a Level-Effort with Enrollment Budget on February 8, 2000. This budget is a 9.7% budget increase (8% Sudbury assessment increase) and will allow us to provide the same services that we currently provide with the increased enrollment. This vote was taken after much discussion of the needs of the school, and our common commitment to maintaining a level of excellence that both Lincoln and Sudbury have come to expect and depend upon.

A primary driving force is the increase in enrollment. Since FY95 the high school's enrollment has increased by 32%. In FY01, we anticipate our enrollment to increase by 6%. Maintaining appropriate class size and appropriate programs while our enrollment grows at this rate has been a challenge.

Other forces driving the budget include:

- SPED out-of-district tuition and transportation +18%
- Regional Fixed Costs +17%
- Regular Day Transportation +17%

Unlike Town departments, the Lincoln-Sudbury Regional School Budget must include such costs as health and life insurances, workers' compensation, property and casualty insurance, FICA, retirement assessments and debt services. These regional fixed costs represent approximately 11% of the total school budget.

The Non-Override budget covers the cost for the same head count we currently have with no accommodation for the additional enrollment. Should the Override fail, we will be forced to cut \$396,547 (includes Lincoln's portion) which will result in not only increasing class size, but making reductions in our program offerings as well.

## **TOWN MANAGER'S REPORT**

The Non-Override budget for the Town's operating departments totals \$10,042,494, an increase of 6.8% over the FY00 operating budget total of \$9,401,972. However, over half of this increase is for capital items that will replace or repair worn out, broken or outdated equipment and facilities. Otherwise, it is very much a bare bones budget that includes only salary increases for existing staff. The planned capital expenditures include upgrading the fire department's communication equipment, replacing several trucks and a front loader in the public works department, purchasing a replacement pickup truck for the fire department, repairing tennis courts and making minor repairs needed at the Fairbank Community Center. Also planned is the acquisition of a generator to provide power when the Fairbank Community Center is used as an emergency shelter, and a machine to automate the folding and stuffing of large volume mailings from the Town. Finally, an additional \$50,000 is planned to be put into the Finance Committee's Reserve Fund account, to better anticipate unforeseen costs during the fiscal year.

The Override budget request would bring total town operating budget spending up to \$10,204,642, an increase of 1.61% over the Non-Override request. Two new positions are planned: an engineer position to be shared by the Public Works Department and the Board of Health and paid for primarily through savings on contract services; and a clerical staff person to provide assistance to the technology administrator. Also included are eight extra staff hours per week for the Goodnow Library, and increased funding for overtime costs in the police and fire departments. Many departments continue to request funds to replace aging equipment. Included in this override request are funds to replace firearms and flashlights for the police department, outdated computer servers and/or software in the Treasurer and Assessors offices, the generator in the Flynn Building, and oil tanks in the Hosmer House. Finally, there are small amounts for increases in operating expenses for several departments.

Both the Override and Non-Override budgets focus this year on catching up on overdue replacement and repair to the Town's aging capital stock, but more will be necessary in future years.

# FY 01 BUDGET SUMMARY SHEET

	Expend. FY99	Approp. FY00	Sci. Dept. Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
Sudbury Pub. Schls. (Gross)	16,037,539	17,788,410	20,104,833	18,885,674	19,804,833
Sudbury Pub. Schls: Offsets	449,345	543,402	581,860	581,860	581,860
SUDBURY PUB. SCHLS. (Net)	15,588,194	17,245,008	19,522,973	18,303,814	19,222,973
L.S.R.H.S.(Assessment)	8,701,424	9,570,937	10,360,701	10,003,353	10,336,492
M.R.V.T.H.S.(Assessment)	357,252	235,589	235,589	256,112	256,112
TOTAL SCHOOLS	24,646,870	27,051,534	30,119,263	28,563,279	29,815,577

	Expend. FY99	Approp. FY00	Twn. Dep. Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
100: General Govt.	1,418,966	1,577,521	1,739,440	1,604,873	1,657,764
200: Public Safety	4,142,059	4,350,158	4,453,398	4,504,804	4,565,283
400: Public Works	2,001,940	1,967,205	2,157,653	2,171,201	2,213,525
500: Human Services	374,139	499,889	547,059	484,244	476,077
600: Culture & Rec	574,724	721,399	761,562	753,905	768,526
900: Unclassified/Transfer Acct.	407,066	285,800	473,467	523,467	523,467
TOTAL TOWN SERVICES	8,918,894	9,401,972	10,132,580	10,042,494	10,204,642
700: Debt Service	3,296,540	4,488,133	4,206,637	4,206,637	4,206,637
900: Unclassified/Benefits	3,289,447	3,682,302	3,987,369	3,987,369	4,113,869
TOTAL SHARED EXPENSES	6,585,987	8,170,435	8,194,006	8,194,006	8,320,506
TOTAL OPERATING BUDGET	40,151,751	44,623,941	48,445,849	46,799,779	48,340,725

ATM Articles (Non-Capital):	500	62,000	50,000	600	600
Add to Stabilization Fund	0	455,000	1,100,000	100,000	300,000
Land Acquisition	0	315,000	0	0	0
Large Capital Items	0	782,500	563,199	0	0
Minus Debt Exemption	0	(315,000)	0	0	0
TOTAL ARTICLES	500	1,299,500	1,713,199	100,600	300,600

Enterprise Funds (Direct Costs)	532,826	561,637	608,935	608,935	608,935
TOTAL APPROPRIATIONS	40,685,077	46,485,078	50,767,983	47,509,314	49,250,260

Cherry Sheet Chgs.& Underest.	405,403	412,270	412,270	412,270	412,270
Cherry Sheet Offsets	232,020	256,822	256,822	256,822	256,822
Recap, Snow&Ice & Oth. chgs.	348,050	88,037	100,000	100,000	100,000
Abatements & Exemptions	523,480	315,867	300,000	300,000	300,000
TOTAL CHARGES	1,508,953	1,072,996	1,069,092	1,069,092	1,069,092

TOTAL TO BE RAISED	42,194,030	47,558,074	51,837,075	48,578,406	50,319,352
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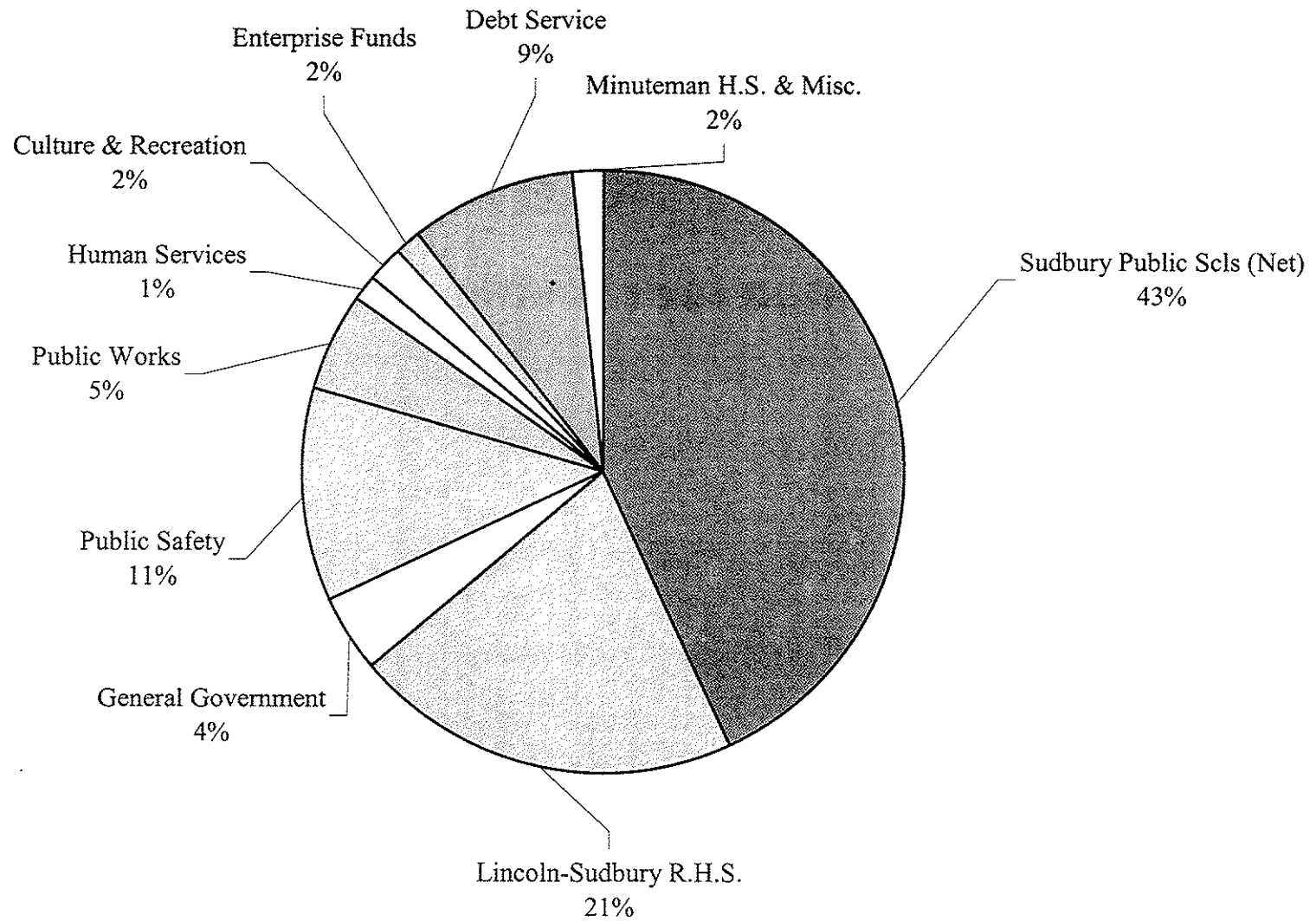
  

Cherry Sh.Receipts & Overest.	4,420,413	4,851,577	5,241,577	5,241,577	5,241,577
Add'l School Assistance	67,000	0	321,325	321,325	321,325
Insurance Recovery	0	0	0	0	0
Local Receipts	3,325,000	3,632,000	3,763,000	3,878,000	3,878,000
Reserved Investment Income		355,000			
Ent. Fund Receipts	594,096	617,816	670,847	670,847	670,847
Ent Funds Retained Earnings	49,849				
Free Cash applied	763,419	1,758,117	1,800,000	1,800,000	1,800,000
Dog Licenses (& St Aid)	6,904	0	0	0	0
Abatement Surplus	123,063	360,276	222,547	222,547	222,547
Transfer from ATM 88/18, 97/4, and 93/17	5,484	1,582			
Add'l State Aid: Lottery	66,926	86,791			
Retirement Trust Fund	12,717	22,734	17,939	28,517	28,517
State Aid: Septic Program			0	0	0
Melons Gravel Receipts		100,000	100,000	100,000	100,000
Ambulance Fund	233,063	75,319	97,295	120,692	120,692
TOTAL RECEIPTS&REVENUE	9,667,934	11,861,212	12,234,530	12,383,505	12,383,505

REQUIRED TAX LEVY	32,526,096	35,696,862	39,602,545	36,194,901	37,935,847
Previous Limit + 2.5%	28,413,100	30,469,976	31,821,100	31,932,790	31,932,790
New Growth	721,455	683,966	675,000	675,000	675,000
Prop 2 1/2 Override (Operating)	592,250				1,740,946
LEVY LIMIT	29,726,805	31,153,942	32,496,100	32,607,790	34,348,736
Prop 2 1/2 Exemptions	2,715,051	3,863,585	3,612,265	3,612,265	3,612,265
Prop 2 1/2 Capital Exclusions		782,500		0	0
APPLICABLE LEVY LIMIT	32,441,856	35,800,027	36,108,364	36,220,055	37,961,001
UNDER LEVY LIMIT		103,185	0	25,153	25,153
OVER LEVY LIMIT			3,494,180		

## NON OVERRIDE FY01 BUDGET



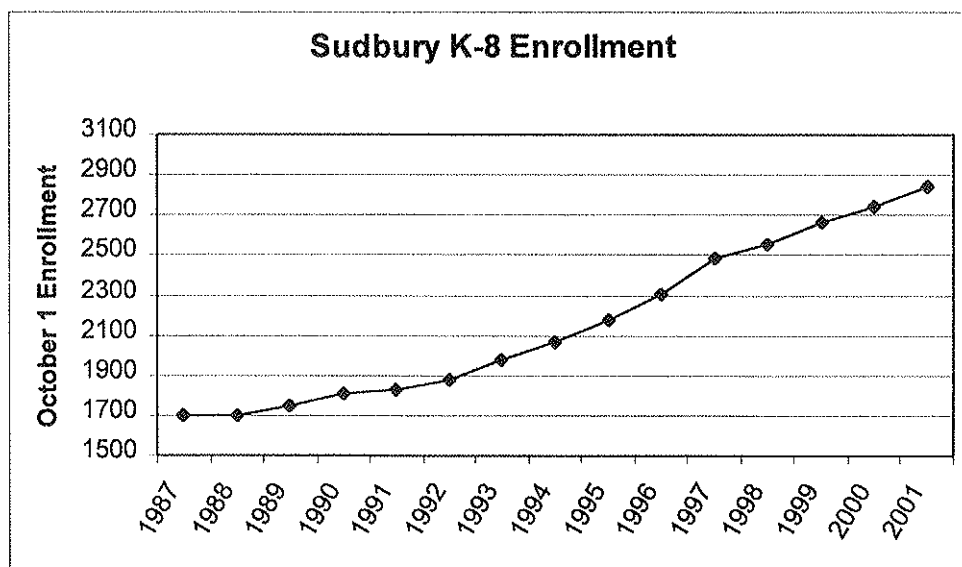
**TOTAL OPERATING COSTS BY DEPARTMENT (non override)**  
(Including Employee Benefits)

Cost Center	'Approp. FY00	Employee Benefits	Total FY00 Spending	% of 00 Budget	Fin. Com. Rec. FY01	Employee Benefits	Total FY01 Spending	% of 01 Budget	% Change 00 to 01
Sudbury Public Scis (Net)	\$17,245,008	\$1,875,711	\$19,120,719	42.32%	\$18,303,814	\$2,044,640	\$20,348,454	42.92%	6.42%
Lincoln-Sudbury R.H.S. (Sudbury Share:)	\$9,570,937 (84.09 %)	\$941,409 (included)	\$9,570,937	21.18%	\$10,003,353 (84.01 %)	\$1,091,114 (included)	\$10,003,353	21.10%	4.52%
General Government	\$1,577,521	\$294,481	\$1,872,002	4.14%	\$1,604,873	\$307,844	\$1,912,717	4.03%	2.17%
Public Safety	\$4,350,158	\$812,059	\$5,162,217	11.42%	\$4,504,804	\$864,104	\$5,368,908	11.32%	4.00%
Public Works	\$1,967,207	\$367,225	\$2,334,432	5.17%	\$2,171,201	\$416,476	\$2,587,677	5.46%	10.85%
Human Services	\$499,889	\$93,316	\$593,205	1.31%	\$484,244	\$92,887	\$577,131	1.22%	-2.71%
Culture & Recreation	\$721,399	\$134,666	\$856,065	1.89%	\$753,905	\$144,613	\$898,518	1.90%	4.96%
Enterprise Funds	\$561,637	\$104,843	\$666,480	1.47%	\$608,935	\$116,805	\$725,740	1.53%	8.89%
Debt Service *	\$4,488,133	N/A	\$4,488,133	9.93%	\$4,206,637	N/A	\$4,206,637	8.87%	-6.27%
Minuteman H.S. & Misc.	\$521,389	N/A	\$521,389	1.15%	\$779,579	N/A	\$779,579	1.64%	49.52%
<b>TOTAL</b>			<b>\$45,185,579</b>	<b>100%</b>			<b>\$47,408,714</b>	<b>100%</b>	<b>4.92%</b>

\* FY01 long term exempt debt includes \$1,314,495 for Sudbury Public Schools (49.1%), \$335,513 for Town (12.5%) and \$1,028,128 for Land Acquisition (38.4%).

## SUDBURY PUBLIC SCHOOLS

The schools continue to be affected by growth in student enrollment. Enrollment is projected to increase by 100 students from 2739 to 2839 by October 1, 2000. This is consistent with recent enrollment growth that has averaged 4% annually. Student enrollment growth requires more teachers and staff to maintain classroom ratios and deliver needed services. Opening the new Curtis Middle School building in September 2000 will also require additional staff.



### Budget Proposal

As part of its balanced budget recommendation, the Finance Committee has recommended a net Sudbury Public School budget for FY01 in the amount of \$18,303,814. This represents an increase of 6.1% over the FY00 appropriation of \$17,245,008 (net of benefits). This increase will cover the costs of expenses and salaries for existing staff but does not cover the costs of the additional staff required to accommodate enrollment growth and to open the Curtis Middle School. This budget therefore means a decrease in services.

### Override Proposal

As part of a town-wide override proposal, the Sudbury Public Schools are seeking \$919,159. This represents an additional 5.3% increase over the FY00 appropriation and would bring the overall Sudbury Public Schools budget for FY01 to \$19,222,973. The proposed additional 5.3% increase in the Sudbury Public Schools budget would cover the cost of additional staff needed to (1) maintain current levels of service in connection with enrollment growth in the K-8 student population, (2) open the new larger Curtis Middle School, (3) continue to meet rising SPED expenses and (4) implement State education reform mandates. The Finance Committee supports the override proposal.

EDUCATION SUDBURY PUBLIC SCHOOLS	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
Salaries	11,962,340	14,331,642	16,342,366	15,123,207	16,042,366
Expenses	3,803,978	3,221,654	3,510,955	3,510,955	3,510,955
Equipment/Maintenance	271,221	235,114	251,512	251,512	251,512
Subtot. Sudbury Pub. Scls.	16,037,539	17,788,410	20,104,833	18,885,674	19,804,833
Offsets, including METCO	449,345	543,402	581,860	581,860	581,860
<b>Net Sudbury Public Scls.</b>	<b>15,588,194</b>	<b>17,245,008</b>	<b>19,522,973</b>	<b>18,303,814</b>	<b>19,222,973</b>
Insurance/Benefit Costs	1,656,280	1,875,711	2,209,469	2,044,640	2,160,140
<b>Total Cost S.P.S. (Gross)</b>	<b>17,244,474</b>	<b>19,120,719</b>	<b>21,732,442</b>	<b>20,348,454</b>	<b>21,383,113</b>



**SUDBURY PUBLIC SCHOOLS  
FY01 BUDGET**

	FY 1998-99 Budget	FY 1999-00 Budget	FY 2000-01 Original Sch. Com. Bud. Req	% Inc.	FY 2000-01 Finance Com. Budget	% Inc.	FY2000-01 Sch. Com. Override Bud. Req.	% Inc.
<b>Summary - Salaries</b>								
System Administration	749,893	798,908	782,457		782,457		782,457	
Elementary Instruction	5,520,410	6,447,912	6,930,417		6,603,970		6,748,705	
Middle School Instruction	3,039,973	3,146,492	3,515,265		3,032,965		3,515,265	
Curriculum, Instruction, Technology	231,666	223,036	511,184		363,184		474,184	
PS/Special Ed Instruction	1,980,455	2,132,027	2,262,589		2,068,289		2,218,589	
Health & Transportation	469,147	554,287	598,053		593,729		598,053	
Plant Maintenance	596,712	701,634	780,182		716,394		742,894	
Other	294,000	327,346	962,219		962,219		962,219	
<b>Total Salaries</b>	<b>12,882,256</b>	<b>14,331,642</b>	<b>16,342,366</b>		<b>15,123,207</b>		<b>16,042,366</b>	
<b>Salary Offsets</b>	<b>(337,045)</b>	<b>(431,102)</b>	<b>(454,560)</b>		<b>(454,560)</b>		<b>(454,560)</b>	
<b>Net Salaries:</b>	<b>12,545,211</b>	<b>13,900,540</b>	<b>15,887,806</b>		<b>14,668,647</b>		<b>15,587,806</b>	
<b>Summary Expenses</b>								
System Administration	158,833	167,325	199,800		199,800		199,800	
Equipment	200,904	181,904	166,890		166,890		166,890	
Elementary Instruction	274,556	302,348	339,182		339,182		339,182	
Middle School Instruction	152,804	166,010	190,845		190,845		190,845	
Curriculum, Instruction, Technology	132,275	139,889	146,883		146,883		146,883	
PS/Special Ed Instruction	931,292	1,008,042	1,127,626		1,127,626		1,127,626	
Health & Transportation	653,088	709,694	765,965		765,965		765,965	
Utilities	407,342	546,442	573,764		573,764		573,764	
Plant Maintenance	223,918	235,114	251,512		251,512		251,512	
<b>Total Expenses:</b>	<b>3,135,012</b>	<b>3,456,768</b>	<b>3,762,467</b>		<b>3,762,467</b>		<b>3,762,467</b>	
<b>Expense Offsets:</b>	<b>(112,300)</b>	<b>(112,300)</b>	<b>(127,300)</b>		<b>(127,300)</b>		<b>(127,300)</b>	
<b>Net Expenses:</b>	<b>3,022,712</b>	<b>3,344,468</b>	<b>3,635,167</b>		<b>3,635,167</b>		<b>3,635,167</b>	
<b>Grand Total: Expense + Salary:</b>	<b>16,017,268</b>	<b>17,788,410</b>	<b>20,104,833</b>		<b>18,885,674</b>		<b>19,804,833</b>	
<b>Less Total Offsets</b>	<b>(449,345)</b>	<b>(543,402)</b>	<b>(581,860)</b>		<b>(581,860)</b>		<b>(581,860)</b>	
<b>Grand Total: Net School Spending</b>	<b>15,567,923</b>	<b>17,245,008</b>	<b>19,522,973</b>	<b>13.2%</b>	<b>18,303,814</b>	<b>6.1%</b>	<b>19,222,973</b>	<b>11.5%</b>

## LINCOLN-SADBURY REGIONAL SCHOOL DISTRICT

Line Item	Expend. Fy99	Approp FY00	Scl. Dept. Req. FY01	Non Override FY01	Override FY01
<u>L-S Regional H.S.</u>					
301 Sudbury Assessment	8,701,424	9,570,937	10,360,701	10,003,353	10,336,492

Lincoln-Sudbury Regional High School is a grade 9-12 regional school district established pursuant to Chapter 71 of Massachusetts General Laws and operates in accordance with the Lincoln-Sudbury Regional Agreement. As a regional school district, Lincoln-Sudbury includes within its budget all costs associated with running the district. Such costs not commonly found in non-regional school budgets, e.g., health, life, workers' compensation and property and casualty insurance; FICA; retirement assessments; and debt service are all included in the LSRSD budget and represent 11% of the total budget.

Chapter 71 State Aid and Regional Transportation aid are used to reduce the total budget. The amount left over after deducting receipts and other credits is then apportioned to Lincoln and Sudbury by a ratio based upon the enrollment of students from each town. The FY2001 budget ratio for Sudbury is 84.01% and for Lincoln is 15.99%.

The enrollment at Lincoln-Sudbury Regional High School has increased 32% from FY95 (887) to FY00 (1,173), and projections indicate an increase of 75 additional students in FY2001.

### Key Budget Issues:

- FY2001 Budget voted by the Lincoln-Sudbury Regional School Committee represents a budget that will provide the same program currently offered as well as funds to accommodate the additional 75 students anticipated.
- In addition to the 75 new students, other driving forces affecting the FY2001 Budget include: Salary increases of 3%; Special Education out-of-district tuitions and transportation increased by 18%; regular day transportation increased by 17%; and regional fixed costs including health insurance by 17%.

The Finance Committee recommends approval of a Non-Override Budget of \$10,003,353.

### Key Override Issues:

- The Non-Override assessment represents funds to cover costs for existing staff with no accommodation for the increase in enrollment. This budget would result in increasing class size and reducing program offerings.
- The Override assessment includes funds to provide the same program we currently have for the increased enrollment.

The Finance Committee recommends approval of an Override Budget of \$10,336,492.

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT  
FY 2001 BUDGET**

As Voted by the Lincoln-Sudbury Regional School Committee  
February 8, 2000

<b>Administration:</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
School Committee	41,393	68,000	70,201	70,000	76,000
Administration	56,434	50,154	45,538	58,120	56,000
Business Office	10,104	20,200	15,832	18,200	18,000
Central Office	15,641	18,000	16,000	18,000	18,000
<b>Administration Total</b>	<b>123,572</b>	<b>156,354</b>	<b>147,571</b>	<b>164,320</b>	<b>168,000</b>

<b>Instruction</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Art	29,540	23,107	25,638	29,666	33,605
Computer	123,979	79,550	117,793	88,950	98,450
Drama	4,550	5,400	8,667	5,940	6,040
English	14,349	34,700	33,282	38,600	40,300
World Language	23,980	36,050	35,199	39,550	40,375
History	21,300	24,300	29,003	30,600	32,900
Journalism	3,352	3,250	1,578	3,250	3,250
Mathematics	31,232	36,200	23,875	44,650	47,750
Music	16,385	21,460	26,440	23,055	24,390
Wellness	20,197	27,400	15,873	30,000	28,100
Science	37,324	33,124	43,387	37,224	37,494
Technology	12,967	13,385	12,290	14,575	15,325
Career Center	4,131	7,550	2,065	8,550	10,350
General Supplies	78,007	108,000	111,048	112,000	122,000
<b>Instruction Total</b>	<b>421,294</b>	<b>453,476</b>	<b>486,138</b>	<b>506,610</b>	<b>540,329</b>

<b>Educational Support</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
House Services	24,271	47,500	43,019	32,500	45,600
Student Services	22,361	27,550	29,557	28,950	30,650
Audio-Visual	41,305	35,220	45,107	37,325	38,900
Library	25,908	26,106	25,901	27,146	28,520
Student Activities	13,593	18,150	17,068	18,150	18,650
Athletics	155,017	168,884	147,444	176,925	200,622
Transportation	187,072	214,000	192,506	222,502	261,291
Development	13,328	16,000	17,343	16,000	16,000
<b>Ed Support Total</b>	<b>482,855</b>	<b>553,410</b>	<b>517,945</b>	<b>559,498</b>	<b>640,233</b>

<b>Operations</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Custodial	165,720	184,500	153,429	173,500	173,500
Grounds	32,660	33,400	19,290	23,900	23,900
Maintenance	198,568	203,000	222,658	206,000	206,500
Utilities	317,644	380,700	290,626	380,700	368,200
<b>Operations Total</b>	<b>714,592</b>	<b>801,600</b>	<b>686,003</b>	<b>784,100</b>	<b>772,100</b>

<b>Special Education</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Local Services	37,391	60,750	42,605	65,894	66,638
Transportation	70,327	92,366	119,522	106,690	132,950
Out-of-District	747,392	851,267	789,930	1,000,296	1,172,790
<b>Special Ed Total</b>	<b>855,110</b>	<b>1,004,383</b>	<b>952,056</b>	<b>1,172,880</b>	<b>1,372,378</b>

<b>Contingency</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Contingency	10,850	50,250	27,307	50,250	50,250
<b>Contingency Total</b>	<b>10,850</b>	<b>50,250</b>	<b>27,307</b>	<b>50,250</b>	<b>50,250</b>

<b>Salaries &amp; Other Compensation:</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Administration	551,500	572,058	570,458	642,910	642,910
Administrative Support	123,496	131,615	129,618	137,452	141,483
Professional Staff	5,666,067	6,113,127	5,981,674	6,587,104	6,623,169
Course Reimbursement	19,000	22,000	22,000	25,000	25,000
Curriculum Development	41,500	40,000	40,000	44,000	44,000
Extra Services	64,816	71,065	68,315	75,355	77,911
Educational Support	328,607	326,797	362,297	408,226	466,590
Substitutes	64,172	62,000	64,844	65,000	68,000
Clerical	413,319	439,609	430,275	481,130	490,868
Blg./Grds/Maint.	335,787	349,372	363,186	379,349	390,887
Coaches/Trainer	251,289	264,126	259,602	285,860	292,860
Salary Settlement	0	0	0	0	365,000
Staffing Increases	0	0	0	0	350,754
Unemployment	3,417	40,000	855	40,000	40,000
<b>Salaries Total</b>	<b>7,862,970</b>	<b>8,431,769</b>	<b>8,293,124</b>	<b>9,171,386</b>	<b>10,019,432</b>

<b>Regional Fixed Costs</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Insurance	32,401	47,000	33,359	47,000	47,000
Benefits	907,649	1,071,207	962,580	1,119,526	1,314,015
<b>Fixed Costs Total</b>	<b>940,050</b>	<b>1,118,207</b>	<b>995,939</b>	<b>1,166,526</b>	<b>1,361,015</b>

<b>Debt/Stabilization</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Boiler Principal & Interest	271,300	263,706	263,706	255,775	203,350
Renovation Short Term Int	0	0	0	0	55,258
Stabilization Funding	52,875	60,469	60,469	68,400	65,567
<b>Total Debt/Stabiliz.</b>	<b>324,175</b>	<b>324,175</b>	<b>324,175</b>	<b>324,175</b>	<b>324,175</b>

<b>SCHOOL CHOICE</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Tuition Assessment	19,205	27,500	28,471	27,500	36,000
<b>Total School Choice</b>	<b>19,205</b>	<b>27,500</b>	<b>28,471</b>	<b>27,500</b>	<b>36,000</b>

<b>Other Equipment &amp; Capital Projects</b>	<b>FY '98 Expenditure</b>	<b>FY '99 Budget</b>	<b>FY '99 Expenditure</b>	<b>FY '00 Budget</b>	<b>FY '01 Budget</b>
Dump Truck	0	0	35,475	0	0
Pickup Truck	10,859	0	0	0	0
Mower	23,778	0	0	0	0
<b>Capital Project Total</b>	<b>34,637</b>	<b>0</b>	<b>35,475</b>	<b>0</b>	<b>0</b>

<b>TOTAL BUDGET</b>	<b>11,789,312</b>	<b>12,921,124</b>	<b>12,494,204</b>	<b>13,927,245</b>	<b>15,283,912</b>
Less Estimated Receipts:	0	(212,050)		(203,500)	(219,500)
<b>NET BUDGET</b>	<b>11,789,312</b>	<b>12,709,074</b>	<b>12,494,204</b>	<b>13,723,745</b>	<b>15,064,412</b>

STATE AID		(1,749,528.00)		(1,883,752.00)	(2,130,249.00)
REAPPORTIONMENT		(611,734.57)		(453,203.62)	(628,933.62)

<b>ASSESSMENT</b>		<b>10,347,811.68</b>		<b>11,386,789.38</b>	<b>12,305,229.38</b>
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LINCOLN ASSESSMENT		1,646,388.51		1,815,852.99	1,968,738.25
SUDBURY ASSESSMENT		8,701,423.17		9,570,936.39	10,336,491.13
<b>TOTAL ASSESSMENT</b>		<b>10,347,811.68</b>		<b>11,386,789.38</b>	<b>12,305,229.38</b>

# MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Line Item	Expend. FY99	Approp. FY00	Sci. Dept. Req. FY01	Non Override FY01	Override FY01
<b>MINUTEMAN VOC. H.S.</b>					
301 Sudbury Assessment	357,252	235,589	235,589	256,112	256,112

Sudbury's FY01 Minuteman assessment is \$256,112 which is an increase of \$20,523 (8.7%) over FY00. This reflects the incremental expense (\$14,553) of increasing the Minuteman science/technology outreach teacher dedicated to Curtis Middle School from 3/4 time to full time. This increase was requested by Curtis to accommodate the increasing enrollment at the school.

	Amount FY00	Proposed FY01	Difference
<b>PROGRAM AREA</b>			
Commercial	96,475	87,214	-9,261
Technology	212,008	171,009	-40,999
Trades	163,468	146,565	-16,903
Academic	337,537	317,764	-19,773
<b>Instructional Sub Total</b>	<b>809,488</b>	<b>722,552</b>	<b>-86,936</b>

## **SUPPORT**

Library	27,400	24,660	-2,740
Audio-Visual	6,125	5,500	-625
Television	100	90	-10
Microcomputer Service	45,780	41,180	-4,600
Duplicating Service	56,167	45,615	-10,552
Special Education	25,500	22,950	-2,550
Psychological Service	3,100	2,790	-310
Guidance Service	10,713	9,642	-1,071
Health Service	13,288	11,959	-1,329
Principal's Office	106,100	95,100	-11,000
Transportation	934,791	979,950	45,159
Vocation Coordinator	7,650	6,885	-765
Computer Service, Admin.	32,800	27,600	-5,200
Dean's Office	4,120	3,620	-500
District & Prof. Dev.	119,800	122,400	2,600
Superintendent's Office	3,549	3,194	-355
Planning Office	47,000	42,300	-4,700
Business Office	19,875	19,200	-675
Risk Insurance	145,400	127,440	-17,960
Employee Benefits	1,019,569	1,130,734	111,165
Medicare/FICA	94,200	106,000	11,800
Maintenance	889,553	800,453	-89,100
Debt Management	0	0	0
Equipment/Capital	110,079	50,000	-60,079
Food Service	9,400	8,450	-950
<b>Support Sub-Total</b>	<b>3,732,059</b>	<b>3,687,712</b>	<b>-44,347</b>
Salaries	8,807,419	9,187,959	380,540
<b>TOTAL</b>	<b>13,348,966</b>	<b>13,598,223</b>	<b>249,257</b>

Number of Sudbury Students 40

Sudbury Assessment = \$256,112

## GENERAL GOVERNMENT

### FY01 Non-Override Budget

The General Government portion of the budget represents the Executive, General Administration, Legal and quasi-Judicial functions of the Town. The FY01 Non-Override Budget is increasing by \$27,352 or 1.7% over FY00. Most of this increase is from the following: an increase in the Town Clerk's budget to accommodate more elections to be held in FY01, increases in the Town Accountant's budget for higher costs for contracts for audit services and computer software support, and an increase in the number of hours and hourly rate for a summer intern to work with the Technology Administrator.

The Finance Committee recommends approval of a FY01 Non-Override Budget of \$1,604,873 for General Government.

### FY01 Override Budget

The Override Budget shows an additional increase of \$52,891 in the General Government cost center. This increase represents computer equipment purchases in both the Assessor's and Treasurer's Departments, as well as a clerical position in the Information Systems Department. The addition of clerical staff in the Information Systems Department will allow the Technology Administrator to spend more time providing technical support to all of the Town's departments.

The Finance Committee recommends approval of a FY01 Override Budget of \$1,657,764 for General Government.

Line Item	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>100 GENERAL GOVERNMENT</b>					
<b>122 SELECTMEN</b>					
111221 - 51100 Town Manager Salary	88,597	91,255	91,255	91,255	91,255
111221 - 51110 Admin. Salaries	45,107	46,461	46,461	46,461	46,461
111221 - 51120 Overtime	1,301	1,200	1,200	1,200	1,200
111221 - 51130 Clerical	37,856	38,783	70,306	40,306	40,306
111221 - 51170 Sick Leave Buy Back	0	802	0	0	0
111221 - 51400 Employee Incentive Program	0	5,000	0	0	0
Total Personal Services	172,861	183,501	209,222	179,222	179,222
111222 - 52210 General Expense	7,577	8,500	8,500	8,500	8,500
111222 - 52216 Computer Hardware	0	0	0	0	0
111222 - 52217 Computer Software	0	0	0	0	0
111222 - 52231 Maintenance	567	750	750	750	750
111222 - 52241 Travel	2,704	2,700	3,300	3,300	3,300
111222 - 52242 Out of State Travel	5,328	7,000	7,000	7,000	7,000
111222 - 52254 Surveys and Studies	7,846	9,248	8,982	8,982	8,982
111222 - 52255 Contracted Services	0	2,500	2,500	2,500	2,500
111222 - 52290 Equipment	0	0	0	0	0
Total Expenses	24,022	30,698	31,032	31,032	31,032
<b>122 Total</b>	<b>196,883</b>	<b>214,199</b>	<b>240,254</b>	<b>210,254</b>	<b>210,254</b>

# GENERAL GOVERNMENT

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>131 ASS'T TOWN MANAGER &amp; PERSONNEL</b>						
111311 - 51100	Assistant Town Manager	58,528	62,657	54,564	54,564	54,564
111311 - 51110	Benefits Coordinator	20,426	22,852	24,690	24,690	24,690
111311 - 51130	Clerical	22,446	22,177	27,554	27,554	27,554
	<b>Total Personal Services</b>	<b>101,400</b>	<b>107,686</b>	<b>106,808</b>	<b>106,808</b>	<b>106,808</b>
111312 - 52210	General Expense	1,196	1,430	1,465	1,465	1,465
111312 - 52217	Computer Software	0	0	0	0	0
111312 - 52241	Travel	132	200	200	200	200
111312 - 52255	Contracted Services	1,000	2,000	2,000	2,000	2,000
111312 - 52276	Employee Profess. Develop.	222	1,000	1,000	1,000	1,000
	Year-end Encumb./Expend.	950				
	<b>Total Expenses</b>	<b>2,550</b>	<b>4,630</b>	<b>4,665</b>	<b>4,665</b>	<b>4,665</b>
<b>131</b>	<b>Total</b>	<b>103,950</b>	<b>112,316</b>	<b>111,473</b>	<b>111,473</b>	<b>111,473</b>
<b>151 LAW</b>						
111511 - 51100	Town Counsel Retainer	32,426	34,953	33,399	33,399	33,399
111511 - 51130	Clerical	30,184	32,313	30,522	30,522	30,522
	<b>Total Personal Services</b>	<b>62,610</b>	<b>67,266</b>	<b>63,921</b>	<b>63,921</b>	<b>63,921</b>
111512 - 52210	General Expense	6,413	5,300	5,450	5,450	5,450
111512 - 52216	Computer Hardware	0	0	0	0	0
111512 - 52256	Legal Expense	90,510	64,953	66,953	66,953	66,953
111512 - 52770	Tax Title Legal Expense	0	0	0	0	0
0111512	Year-end Encumb./Expend.					
	<b>Total Expenses</b>	<b>96,923</b>	<b>70,253</b>	<b>72,403</b>	<b>72,403</b>	<b>72,403</b>
<b>151</b>	<b>Total</b>	<b>159,533</b>	<b>137,519</b>	<b>136,324</b>	<b>136,324</b>	<b>136,324</b>



# GENERAL GOVERNMENT

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>132 ACCOUNTING</b>						
111321 - 51100	Town Accountant Salary	54,566	57,877	59,758	59,758	59,758
111321 - 51110	Salaries	60,301	94,031	96,564	96,564	96,564
111321 - 51120	Overtime	215	1,000	1,000	1,000	1,000
	<b>Total Personal Services</b>	<b>115,082</b>	<b>152,908</b>	<b>157,322</b>	<b>157,322</b>	<b>157,322</b>
111322 - 52210	General Expense	5,997	6,600	6,600	6,600	6,600
111322 - 52215	Computer Support	9,965	10,000	11,900	11,900	11,900
111322 - 52231	Maintenance	2,751	1,819	1,850	1,850	1,850
111322 - 52241	Travel	648	550	710	710	710
111322 - 52255	Contracted Services	18,500	17,000	18,000	18,000	18,000
	<b>Total Expenses</b>	<b>37,861</b>	<b>35,969</b>	<b>39,060</b>	<b>39,060</b>	<b>39,060</b>
<b>132</b>	<b>Total</b>	<b>152,943</b>	<b>188,877</b>	<b>196,382</b>	<b>196,382</b>	<b>196,382</b>
<b>137 ASSESSORS</b>						
111371 - 51110	Assessor/Appraiser's Salary	54,691	58,009	59,754	59,754	59,754
111371 - 51130	Clerical	93,696	104,144	107,425	107,425	94,814
111371 - 51170	Sick Buy Back	0	436	843	843	843
	<b>Total Personal Services</b>	<b>148,387</b>	<b>162,589</b>	<b>168,022</b>	<b>168,022</b>	<b>155,411</b>
111372 - 52210	General Expense	8,695	11,000	11,000	11,000	11,000
111372 - 52231	Maintenance	0	0	0	0	0
111372 - 52246	Tuition	500	1,000	1,000	1,000	1,000
111372 - 52255	Contracted Services	5,257	11,000	23,000	11,000	23,000
111372 - 52290	Equipment	0	4,000	21,337	0	4,185
	<b>Total Expenses</b>	<b>14,452</b>	<b>27,000</b>	<b>56,337</b>	<b>23,000</b>	<b>39,185</b>
<b>137</b>	<b>Total</b>	<b>162,839</b>	<b>189,589</b>	<b>224,359</b>	<b>191,022</b>	<b>194,596</b>

# GENERAL GOVERNMENT

Line Item		Expend FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>138 TREASURER/COLLECTOR</b>						
111381 - 51100	Collec/Treas. Salary	54,048	57,854	57,854	57,854	57,854
111381 - 51100	Stipends	11,897	12,500	12,500	12,500	12,500
111381 - 51120	Overtime	0	0	0	0	0
111381 - 51130	Clerical	92,817	101,360	116,578	103,967	116,578
	<b>Total Personal Services</b>	<b>158,762</b>	<b>171,714</b>	<b>186,932</b>	<b>174,321</b>	<b>186,932</b>
111382 - 52210	General Expense	27,544	30,500	32,130	30,500	32,130
111382 - 52231	Maintenance	12,563	9,000	7,415	7,415	7,415
111382 - 52241	Travel	1,047	1,500	1,500	1,500	1,500
111382 - 52251	Tax collection Services	3,720	13,500	13,500	13,500	13,500
111382 - 52290	Equipment	2,588	1,950	8,950	20,950	27,950
111382 - 52770	Tax Title Expense	650	2,000	1,000	1,000	1,000
	<b>Total Expenses</b>	<b>48,112</b>	<b>58,450</b>	<b>64,495</b>	<b>74,865</b>	<b>83,495</b>
<b>138</b>	<b>Total</b>	<b>206,874</b>	<b>230,164</b>	<b>251,427</b>	<b>249,186</b>	<b>270,427</b>
<b>139 INFORMATION SYSTEMS</b>						
111391 - 51100	Technology Administrator	56,540	59,984	61,784	61,784	61,784
111391 - 51130	Clerical	0	0	25,591	0	25,591
111391 - 51161	Summer Help	2,506	5,720	10,400	7,540	10,400
111391 - 51170	Sick Leave Buy Back	1,338	1,379	1,420	1,420	1,420
	<b>Total Personal Services</b>	<b>60,384</b>	<b>67,083</b>	<b>99,195</b>	<b>70,744</b>	<b>99,195</b>
111392 - 52210	General Expense	2,609	5,000	5,000	5,000	5,000
111392 - 52217	Software	22,708	18,425	31,345	31,345	31,345
111392 - 52231	Maintenance	689	6,000	6,000	6,000	6,000
111392 - 52241	Travel	649	1,500	1,775	1,775	1,775
111392 - 52255	Contracted Services	8,981	13,950	13,950	13,950	13,950
111392 - 52276	Professional Development	542	2,950	2,950	2,950	2,950
111392 - 52290	Equipment	7,219	21,200	32,350	14,350	14,350
111392 - 52291	WAN/Telephone Connections	7,875	13,255	8,680	8,680	8,680
111392 - 52292	Network	7,221	9,310	5,200	5,200	5,200
111392 - 52292	Internet	0	2,000	2,500	2,500	2,500
	<b>Total Expenses</b>	<b>58,493</b>	<b>93,590</b>	<b>109,750</b>	<b>91,750</b>	<b>91,750</b>
	Networking/Technology Plan	0	0			0
	<b>Total Capital Spending</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>139</b>	<b>Total</b>	<b>118,877</b>	<b>160,673</b>	<b>208,945</b>	<b>162,494</b>	<b>190,945</b>

# GENERAL GOVERNMENT

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Corr PY 01	Override Request PY 01
<b>158 PERMANENT BLDG. COM.</b>						
111581 - 51130	Personal Services (Cler.)	0	500	500	500	500
111582 - 52210	Expenses (Gen. Exp.)	0	0	0	0	0
<b>158</b>	<b>Total</b>	<b>0</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>159 COM. FOR PRESERV. &amp; MGMNT. DOCS</b>						
111592 - 52210	Expenses (Gen. Exp.)	373	2,000	4,000	2,000	1,500
<b>159</b>	<b>Total</b>	<b>373</b>	<b>2,000</b>	<b>4,000</b>	<b>2,000</b>	<b>1,500</b>
<b>161 TOWN CLERK &amp; REGISTRARS</b>						
111611 - 51100	Town Clerk's Salary	49,754	52,231	52,407	52,407	52,407
111611 - 51120	Overtime	790	1,868	2,166	2,166	2,166
111611 - 51130	Clerical	82,128	94,297	90,099	90,099	90,099
111611 - 51170	Sick Leave Buy Back	0	0	1,212	1,212	1,212
111611 - 51181	Registrars	650	650	650	650	650
	<b>Total Personal Services</b>	<b>133,322</b>	<b>149,046</b>	<b>146,534</b>	<b>146,534</b>	<b>146,534</b>
111612 - 52210	General Expense	6,321	9,544	9,734	9,734	9,734
111612 - 52215	Computer support	2,617	1,750	1,750	1,750	1,750
111612 - 52231	Maintenance	70	200	200	200	200
111612 - 52241	Travel	452	650	650	650	650
111612 - 52246	Tuition	525	600	600	600	600
111612 - 52275	Elections	18,207	11,810	21,445	21,445	21,445
111612 - 52290	Equipment	475	500	500	500	500
	<b>Total Expenses</b>	<b>28,667</b>	<b>25,054</b>	<b>34,879</b>	<b>34,879</b>	<b>34,879</b>
<b>161</b>	<b>Total</b>	<b>161,989</b>	<b>174,100</b>	<b>181,413</b>	<b>181,413</b>	<b>181,413</b>

# GENERAL GOVERNMENT

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>171 CONSERVATION</b>						
11171 - 5110	Conserv. Coordinator	39,728	41,139	54,822	41,139	41,139
11171 - 5113	Clerical	5,522	6,638	13,622	7,174	7,174
11171 - 5117	Sick Leave Buy Back	1,029	1,103	1,260	1,103	1,103
	Total Personal Services	46,279	48,880	69,704	49,416	49,416
11171 - 5221	General Expense	4,807	1,243	1,443	1,443	1,443
11171 - 5223	Building Maintenance	2,949	3,000		*	
11171 - 5223	Trail Maintenance	2,344	4,000	4,000	4,000	4,000
11171 - 5224	Travel	90	500	750	500	625
	* Now in building dept budget					
	Total Expenses	10,190	8,743	6,193	5,943	6,068
<b>171</b>	<b>Total</b>	<b>56,469</b>	<b>57,623</b>	<b>75,897</b>	<b>55,359</b>	<b>55,484</b>
<b>172 PLANNING BOARD &amp; Design Review Bd</b>						
11172 - 5110	Town Planner	61,285	63,117	63,117	63,117	63,117
11172 - 5113	Clerical	18,694	22,285	21,783	21,783	21,783
	Total Personal Services	79,979	85,402	84,900	84,900	84,900
11172 - 5221	General Expense	2,063	2,950	2,950	2,950	2,950
11172 - 5225	Contracted Services	0	0	0	0	0
	Total Expenses	2,063	2,950	2,950	2,950	2,950
<b>172</b>	<b>Total</b>	<b>82,042</b>	<b>88,352</b>	<b>87,850</b>	<b>87,850</b>	<b>87,850</b>
<b>173 BOARD OF APPEALS</b>						
11173 - 5113	Clerical	15,085	17,259	18,766	18,766	18,766
11173 - 5221	General Expense	1,109	4,350	1,850	1,850	1,850
<b>173</b>	<b>Total</b>	<b>16,194</b>	<b>21,609</b>	<b>20,616</b>	<b>20,616</b>	<b>20,616</b>
<b>TOTAL 100 BUDGET</b>		<b>1,418,966</b>	<b>1,577,521</b>	<b>1,739,440</b>	<b>1,604,873</b>	<b>1,657,764</b>

## PUBLIC SAFETY

### FY01 Non-Override Budget

The Public Safety cluster covers Fire, Police, Building Inspection, and the Dog Officer. The FY01 Public Safety budget reflects an increase over FY00 of \$154,646 or 3.55%. The increase of \$154,646 is primarily to be spent on two large pieces of equipment: replacing the communication equipment used by the fire department, so that the Sudbury Fire Department will be able to be on the same frequency as surrounding towns with whom we share mutual aid arrangements, and a generator for the Fairbank Community Center, which is our designated emergency shelter but lacks a generator at the present time. The combined net budget increase for these two items is \$114,500 over FY00. Other increases include slight increases in the cost of police cruisers, reassignment of funds to the Building Department to take over maintaining several properties owned by the Town, and approved step increases. The Finance Committee recommends approval of a FY01 Non-Override Budget of \$4,504,804 for Public Safety.

### FY01 Override Budget

In addition, the Finance Committee supports an additional appropriation of \$60,479 that is included in the Override Budget. This increase is distributed as follows: Police: \$35,739 to cover equipment maintenance, new weapons and new rechargeable flashlights, additional overtime and small salary adjustments. Fire: \$16,940 to cover some equipment replacement, a new diesel exhaust recovery system and additional overtime. Building Department: \$7,800 for a new generator for the Flynn Building and building maintenance. The total increase would be \$215,125 or 4.9% over the FY00 budget if the Override Budget were approved. The Finance Committee recommends approval of a FY01 Override Budget of \$4,565,283 for Public Safety.

Line Item	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>200 PUBLIC SAFETY</b>					
<b>210 POLICE DEPT</b>					
122101 - 51100 Chief's Salary	90,198	92,903	92,903	92,903	92,903
122101 - 51105 Lieutenant's Salary	81,942	84,411	159,409	159,409	159,409
122101 - 51110 Salaries	1,059,530	1,142,732	1,111,514	1,067,935	1,067,935
122101 - 51120 Overtime	115,854	113,612	118,612	113,612	118,612
122101 - 51130 Clerical	52,572	62,979	70,496	66,237	70,496
122101 - 51140 Night Differential	17,672	17,500	18,000	18,000	18,000
122101 - 51145 Dispatchers	123,975	131,210	123,041	123,041	123,041
122101 - 51170 Sick Leave Buy Back	1,915	4,155	4,155	4,155	4,155
122101 - 51177 Holiday Pay	13,007	10,300	10,300	10,300	10,300
122101 - 51180 Stipend	8,000	10,600	10,600	10,600	10,600
<b>Total Personal Services</b>	<b>1,564,665</b>	<b>1,670,402</b>	<b>1,719,030</b>	<b>1,666,192</b>	<b>1,675,451</b>
122102 - 52210 General Expense	32,756	30,008	30,158	30,008	30,158
122102 - 52231 Maintenance	34,186	40,285	43,615	40,285	43,615
122102 - 52241 Travel	2,248	2,500	2,500	2,500	2,500
122102 - 52245 Uniforms	21,259	21,600	21,600	21,600	21,600
122102 - 52246 Tuition	12,429	9,400	9,400	9,400	9,400
122102 - 52290 Equipment	9,362	16,000	39,000	16,000	39,000
<b>Total Expenses</b>	<b>112,240</b>	<b>119,793</b>	<b>146,273</b>	<b>119,793</b>	<b>146,273</b>
122103 - 53000 Police Cruisers	72,003	112,000	120,000	120,000	120,000
<b>Total Capital Spending</b>	<b>72,003</b>	<b>112,000</b>	<b>120,000</b>	<b>120,000</b>	<b>120,000</b>
<b>210 Total</b>	<b>1,748,908</b>	<b>1,902,195</b>	<b>1,985,303</b>	<b>1,905,985</b>	<b>1,941,724</b>

# PUBLIC SAFETY

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>220 FIRE DEPT</b>						
122201 - 51100	Chief's Salary	81,216	83,652	83,652	83,652	83,652
122201 - 51110	Salaries	1,313,239	1,367,737	1,389,339	1,385,942	1,385,942
122201 - 51120	Overtime	233,299	256,900	261,862	256,900	261,862
122201 - 51130	Clerical	16,575	19,858	19,118	19,118	19,118
122201 - 51145	Dispatchers	54,918	57,739	58,839	62,236	62,236
122201 - 51170	Sick Buyback	3,331	7,035	7,035	7,035	7,035
	<b>Total Personal Services</b>	<b>1,702,578</b>	<b>1,792,921</b>	<b>1,819,845</b>	<b>1,814,883</b>	<b>1,819,845</b>
122202 - 52210	General Expense	19,233	23,660	25,060	23,960	24,460
122202 - 52231	Maintenance	60,568	62,650	76,478	62,650	71,878
122202 - 52235	Alarm Maint.	854	1,000	1,000	1,000	1,000
122202 - 52241	Travel	239	500	500	500	500
122202 - 52245	Uniforms	27,208	26,545	26,545	26,545	26,545
122202 - 52246	Tuition	3,825	2,800	3,800	2,800	2,800
122202 - 52255	Contracted Services	9,667	8,200	9,360	9,360	9,360
122202 - 52290	Equipment	23,549	11,100	16,850	12,600	14,850
	<b>Total Expenses</b>	<b>145,143</b>	<b>136,455</b>	<b>159,593</b>	<b>139,415</b>	<b>151,393</b>
122203 - 53000	Capital Items	128,667	45,000	15,000	127,000	127,000
	<b>Total Capital Spending</b>	<b>128,667</b>	<b>45,000</b>	<b>15,000</b>	<b>127,000</b>	<b>127,000</b>
<b>220</b>	<b>Total</b>	<b>1,976,388</b>	<b>1,974,376</b>	<b>1,994,438</b>	<b>2,081,298</b>	<b>2,098,238</b>
	Offset: Ambulance. Fund	233,063	75,319	97,295	120,692	120,692
	Offset: Free Cash	0	0		0	
	<b>Net Budget</b>	<b>1,743,325</b>	<b>1,899,057</b>	<b>1,897,143</b>	<b>1,960,606</b>	<b>1,977,546</b>

# **PUBLIC SAFETY**

Line Item	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>251 BUILDING DEPT.</b>					
122511 - 51100 Inspector's Salary	57,525	59,245	59,395	59,395	59,395
122511 - 51105 Supv. of Town Bldgs.	41,254	43,772	19,327	19,327	19,327
122511 - 51106 Asst. Bldg Inspector	0	19,327	44,571	44,571	44,571
122511 - 51130 Clerical	27,489	33,259	34,830	34,194	34,194
122511 - 51141 Extra Hire	3,986	0	0	0	0
122511 - 51142 Deputy Inspector	6,052	2,640	2,640	2,640	2,640
122511 - 51143 Zoning Agent	5,809	6,220	6,463	6,463	6,463
122511 - 51146 Plumbing Insptr. Fees	36,275	25,000	25,000	25,000	25,000
122511 - 51147 Retainer: Plumbing	2,300	2,300	2,300	2,300	2,300
122511 - 51148 Sealer of Weights	1,650	1,650	1,650	1,650	1,650
122511 - 51149 Wiring Inspector	10,440	13,050	13,050	13,050	13,050
122511 - 51150 Custodial	87,500	101,661	97,893	97,893	97,893
<b>Total Personal Services</b>	<b>280,280</b>	<b>308,124</b>	<b>307,119</b>	<b>306,483</b>	<b>306,483</b>
122512 - 52210 General Expense	3,277	2,500	2,500	2,500	2,500
122512 - 52232 Town Bldg. Maint.	120,531	131,400	143,875	144,475	144,475
122512 - 52233 Vehicle Maintenance	672	1,000	1,000	1,000	1,000
122512 - 52245 Uniforms	1,100	1,100	1,700	1,100	1,400
122512 - 52290 Equipment	1,943	0	0	0	0
<b>Total Expenses</b>	<b>127,523</b>	<b>136,000</b>	<b>149,075</b>	<b>149,075</b>	<b>149,375</b>
122513 - 53000 Vehicle purchases	0	0	0	0	0
122513 - 53825 Building Improvements	0	19,500	7,500	52,000	59,500
<b>Total Capital Spending</b>	<b>0</b>	<b>19,500</b>	<b>7,500</b>	<b>52,000</b>	<b>59,500</b>
<b>251 Total</b>	<b>407,803</b>	<b>463,624</b>	<b>463,694</b>	<b>507,558</b>	<b>515,358</b>
<b>292 DOG OFFICER</b>					
122921 - 51100 Dog Officer's Salary	7,104	7,833	7,833	7,833	7,833
122921 - 51170 Sick Leave Buy Back	554	570	570	570	570
<b>Total Personal Services</b>	<b>7,658</b>	<b>8,403</b>	<b>8,403</b>	<b>8,403</b>	<b>8,403</b>
122922 - 52210 General Expense	499	560	560	560	560
122922 - 52233 Vehicle Maintenance	0	200	200	200	200
122922 - 52255 Contracted Services	803	800	800	800	800
<b>Total Expenses</b>	<b>1,302</b>	<b>1,560</b>	<b>1,560</b>	<b>1,560</b>	<b>1,560</b>
<b>292 Total</b>	<b>8,960</b>	<b>9,963</b>	<b>9,963</b>	<b>9,963</b>	<b>9,963</b>
<b>TOTAL 200 BUDGET</b>	<b>4,142,059</b>	<b>4,350,158</b>	<b>4,453,398</b>	<b>4,504,804</b>	<b>4,565,283</b>

Note: The Ambulance Fund (\$120,692 for FY01) helps to defray expenses in the Fire Depart.

## PUBLIC WORKS

### FY01 Non-Override Budget

The Public Works cluster includes Engineering, Streets and Roads, Trees and Cemeteries, Parks and Grounds, and the Solid Waste Disposal Enterprise Fund. The Enterprise Fund is voted separately at Town Meeting.

The recommended non-override FY01 budget reflects a level staff budget with a 10.4% increase above FY00. This budget includes increases to more realistically reflect actual expenses for Snow and Ice Removal and to catch up with the backlog of dead trees that need to be removed throughout the Town. It also includes \$6,500 for equipment needed to continue to build the Town's GIS system as well as \$98,599 of capital items (three trucks and a mower) as recommended by the Capital Improvement Planning Committee. (Note: These capital items represent 49% of the total requested increase. Without these capital items, the increase in the operating budget is 5.6% above FY00. However, in Public Works, these vehicles are essential for the department to continue to provide Town services.) This budget is consistent with the Town Manager's level staff recommendations. The Finance Committee recommends approval of a FY01 non-override budget of \$2,171,201 for Public Works.

The Solid Waste Disposal Enterprise Fund operates the solid waste transfer station, providing recycling, landfill monitoring, and the hauling and disposal of waste. As an enterprise fund, the Solid Waste Disposal Enterprise Fund covers all of its own direct and indirect costs, and is not supported by the general tax levy or any other general revenue source. The Finance Committee recommends approval of a FY01 non-override budget of \$265,558 for the Solid waste Disposal Enterprise Fund.

### FY01 Override Budget

The Non-Override Budget does not include funds (\$3,670) for the maintenance of the re-opened Loring School fields and the new Feeley softball field. The Town also requests an additional Civil Engineer position, who will also be a certified soil evaluator and will be shared half time between Public Works and the Board of Health. Note that the Board of Health has a decrease of \$20,000 in contracted services under the Override budget, and the Engineering division shows a decrease of \$3,865 in summer help, in anticipation of using this new engineer position for those activities. The Finance Committee recommends approval of a FY01 override budget of \$2,213,525 for Public Works.

Line Item		Expend FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>400</b>	<b>PUBLIC WORKS</b>					
<b>410</b>	<b>ENGINEERING DEPT.</b>					
144101 - 51100	Dir. of Public Works Salary	77,922	80,170	80,170	80,170	80,170
144101 - 51110	Salaries	147,632	153,304	161,218	159,710	202,229
144101 - 51120	Overtime	166	0	0	0	0
144101 - 51130	Clerical	20,118	23,696	27,638	25,166	25,166
144101 - 51161	Summer Help	10,910	11,983	12,343	12,343	8,478
144101 - 51170	Sick Leave Buy Back	2,244	2,399	2,470	2,470	2,470
	<b>Total Personal Services</b>	<b>258,992</b>	<b>271,552</b>	<b>283,839</b>	<b>279,859</b>	<b>318,513</b>
144102 - 52210	General Expense	7,910	8,000	8,000	8,000	8,000
144102 - 52231	Maintenance	1,582	2,500	2,500	2,500	2,500
144102 - 52241	Travel	114	100	100	100	100
144102 - 52245	Uniforms	2,050	2,050	2,050	2,050	2,050
	<b>Total Expenses</b>	<b>11,656</b>	<b>12,650</b>	<b>12,650</b>	<b>12,650</b>	<b>12,650</b>



# PUBLIC WORKS

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>410 ENGINEERING DEPT. (CONTINUED)</b>						
144103 - 53000	Capital Items	6,407	6,500	6,500	6,500	6,500
	Total Capital Spending	6,407	6,500	6,500	6,500	6,500
410	<b>Total</b>	<b>277,055</b>	<b>290,702</b>	<b>302,989</b>	<b>299,009</b>	<b>337,663</b>
	Solid Waste Ent. Revenue	8,311	1,532			
<b>420 STREETS &amp; ROADS</b>						
144201 - 51100	Asst. DPW Director Salary	69,403	0	0	0	0
144201 - 51105	Hgwy Superintendent Salary	54,113	66,137	65,737	65,737	65,737
144201 - 51106	Mngmnt Analyst Salary	0	40,000	40,000	40,000	40,000
144201 - 51110	Salaries	428,170	425,172	463,547	463,547	463,547
144201 - 51120	Overtime	9,637	12,204	11,833	11,833	11,833
144201 - 51130	Clerical	28,380	38,378	8,227	8,227	8,227
144201 - 51170	Sick Leave Buy Back	3,219	3,102	2,950	2,950	2,950
	Total Personal Services	592,923	584,993	592,295	592,295	592,295
144202 - 52210	General Expense	15,864	10,000	10,000	10,000	10,000
144202 - 52225	Gasoline	67,653	85,000	85,000	85,000	85,000
144202 - 52232	Bldg. Maintenance	6,050	5,000	5,000	5,000	5,000
144202 - 52233	Vehicle Maintenance	86,066	82,201	85,000	85,000	85,000
144202 - 52234	Utilities	17,278	20,000	20,000	20,000	20,000
144202 - 52236	Street Lighting	70,055	78,000	75,000	75,000	75,000
144202 - 52241	Travel	21	100	100	100	100
144202 - 52245	Uniforms	10,548	12,150	12,050	12,050	12,050
144202 - 52255	Contracted Services	0	0	0	0	0
144202 - 52249	Police detail	8,518	10,591	10,591	10,591	10,591
144202 - 52270	Roadwork	258,336	233,375	230,340	230,340	230,340
	Total Expenses	540,389	536,417	533,081	533,081	533,081
144203 - 53825	Building Improvements	26,432	0	0	0	0
144203 - 53000	Vehicle Leases/Purchases	37,457	25,000	102,400	123,599	123,599
	Total Capital Spending	63,889	25,000	102,400	123,599	123,599
144211 - 51121	Snow & Ice Overtime	79,675	46,500	71,751	71,751	71,751
144212 - 52221	Snow & Ice Materials	93,973	73,400	100,564	100,564	100,564
144212 - 52260	Snow & Ice Contractors	63,788	34,452	50,000	50,000	50,000
	Total Snow and Ice	237,436	154,352	222,315	222,315	222,315
420	<b>Total</b>	<b>1,434,637</b>	<b>1,300,762</b>	<b>1,450,091</b>	<b>1,471,290</b>	<b>1,471,290</b>

## PUBLIC WORKS

Line Item	Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>440 TREES &amp; CEMETERY</b>					
144401 - 51100 Supervisor's Salaries	0	25,995	28,445	28,445	28,445
144401 - 51110 Salaries	89,104	132,828	139,943	139,943	139,943
144401 - 51120 Overtime	5,650	8,166	8,762	8,762	8,762
144401 - 51130 Clerical	3,380	3,502	5,983	5,983	5,983
144401 - 51161 Summer help	0	4,800	4,860	4,860	4,860
144401 - 51170 Hwy Surveyor Sick Buy back	0	0	568	568	568
144401 - 51183 Tree Warden	1,300	*	0	0	0
Total Personal Services	99,434	175,291	188,561	188,561	188,561
* tree warden stipend now included in supervisor's salary line					
144402 - 52224 Cemetery Materials	16,000	18,350	19,650	19,650	19,650
144402 - 52258 Tree Contractors	22,583	30,718	37,871	37,871	37,871
Total Expenses	38,583	49,068	57,521	57,521	57,521
<b>440 Total</b>	<b>138,017</b>	<b>224,359</b>	<b>246,082</b>	<b>246,082</b>	<b>246,082</b>
<b>450 PARKS &amp; GROUNDS</b>					
144501 - 51100 Supervisor's Salaries	47,951	24,695	28,445	28,445	28,445
144501 - 51110 Salaries	76,290	91,815	90,625	90,625	90,625
144501 - 51120 Overtime	0	100	100	100	100
144501 - 51130 Clerical	5,457	6,058	5,983	5,983	5,983
144501 - 51161 Summer help	0	4,800	4,860	4,860	4,860
144501 - 51170 Sick Leave Buy Back	1,651	996	1,889	1,889	1,889
Total Personal Services	131,349	128,464	131,902	131,902	131,902
144502 - 52231 Maintenance	11,635	11,330	15,000	11,330	15,000
144502 - 52245 Uniforms	947	2,150	2,150	2,150	2,150
Total Expenses	12,582	13,480	17,150	13,480	17,150
144503 - 53000 Vehicle purchase	8,300	9,438	9,438	9,438	9,438
Total Capital Spending	8,300	9,438	9,438	9,438	9,438
<b>450 Total</b>	<b>152,231</b>	<b>151,382</b>	<b>158,490</b>	<b>154,820</b>	<b>158,490</b>
<b>TOTAL 400 BUDGET</b>					
	<b>2,001,940</b>	<b>1,967,205</b>	<b>2,157,653</b>	<b>2,171,201</b>	<b>2,213,525</b>

## HUMAN SERVICES

### FY01 Non-Override Budget

The Human Services cluster includes the Board of Health, Council on Aging, Youth Commission and Veterans' Affairs.

The Board of Health Non-Override Budget of \$305,121 is a decrease of \$18,972 (5.9%) vs. last year. The decrease is due primarily to the effect of no one-time capital expenses in FY01 (vs. \$21,000 in FY00) and an increase in expenses of \$2,028 (1.3%) for mosquito control and nursing services. Council on Aging Non-Override Budget of \$137,578 increases \$2,764 (2.1%) over FY00. Youth Commission Non-Override Budget of \$30,722 increases \$563 (1.9%) from FY00. The Veterans' Affairs Non-Override Budget of \$10,823 is unchanged from FY00. The Finance Committee recommends approval of a FY01 Non-Override Budget of \$484,244 for Human Services.

### FY01 Override Budget

The FY01 Override Budget for the Board of Health decreases by \$8,667 (2.8%) under the Non-Override Budget due to a \$20,000 (88.9%) decrease in contracted services made possible by the Board of Health's sharing an engineer (added to the Engineering Department's Override Budget) more than offsetting the addition of a second hazardous waste day in FY01 (\$5,000). The FY01 Override Budget for the Youth Commission increases by \$500 over the Non-Override Budget reflecting additional youth program expenses (increasing the expense budget to a total of \$2,500). The FY01 Override Budgets for the Council on Aging and Veteran's Affairs are unchanged vs. their FY01 Non-Override Budgets. The Finance Committee recommends approval of a FY01 Override Budget of \$476,077 for Human Services.

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non-Override Fin Com FY 01	Override Request FY 01
<b>500</b>	<b>HUMAN SERVICES</b>					
<b>510</b>	<b>BOARD OF HEALTH</b>					
155101 - 51100	Director's Salary	60,703	62,525	62,525	62,525	62,525
155101 - 51110	Salaries	47,276	48,894	91,931	48,894	53,277
155101 - 51130	Clerical	35,154	36,208	36,208	36,208	36,208
155101 - 51170	Sick Buyback	606	624	624	624	624
	<b>Total Personal Services</b>	<b>143,739</b>	<b>148,251</b>	<b>191,288</b>	<b>148,251</b>	<b>152,634</b>
155102 - 52210	General Expense	2,756	1,800	1,800	1,800	1,800
155102 - 52216	Computer Hardware	0	0	1,950	0	1,950
155102 - 52231	Maintenance	171	100	100	100	100
155102 - 52252	Mental Health	21,800	28,700	28,700	28,700	28,700
155102 - 52253	Nursing Services	38,625	39,785	40,780	40,780	40,780
155102 - 52255	Contracted Services	7,499	22,500	2,500	22,500	2,500
155102 - 52257	Lab Expense	30	500	500	500	500
155102 - 52259	Mosquito Control	29,940	34,137	34,990	34,990	34,990
155102 - 52263	Animal/ Rabies Control	6,712	7,500	7,500	7,500	7,500
155102 - 52264	Animal Inspector	1,500	1,320	1,500	1,500	1,500
155102 - 52272	Hazardous Waste	0	15,000	20,000	15,000	20,000
155102 - 52279	Cmnty Outreach Program	3,129	3,500	3,500	3,500	3,500
	<b>Total Expenses</b>	<b>112,162</b>	<b>154,842</b>	<b>143,820</b>	<b>156,870</b>	<b>143,820</b>
155103 - 53000	Vehicle Purchases	0	21,000	0	0	0
	<b>Total Capital Spending</b>	<b>0</b>	<b>21,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>510</b>	<b>TOTAL</b>	<b>255,901</b>	<b>324,093</b>	<b>335,108</b>	<b>305,121</b>	<b>296,454</b>

## HUMAN SERVICES

Line Item		Expend FY98	Approp. FY00	Tot Dept Reg. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>541 COUNCIL ON AGING</b>						
155411 - 51100	Director's Salary	40,462	43,986	45,704	45,704	45,704
155411 - 51110	Van Driver	21,047	21,674	21,824	21,824	21,824
155411 - 51130	Clerical	10,166	22,800	23,695	23,695	23,695
155411 - 51140	Outreach Worker	13,355	16,924	16,925	16,925	16,925
	<b>Total Personal Services</b>	<b>85,030</b>	<b>105,384</b>	<b>108,148</b>	<b>108,148</b>	<b>108,148</b>
155412 - 52210	General Expense	6,297	6,930	6,930	6,930	6,930
155412 - 52231	Maintenance	0	0	0	0	0
155412 - 52255	Contracted Services	0	0	0	0	0
155412 - 522551	Tax Work-Off Program	15,000	22,500	22,500	22,500	22,500
	<b>Total Expenses</b>	<b>21,297</b>	<b>29,430</b>	<b>29,430</b>	<b>29,430</b>	<b>29,430</b>
<b>541</b>	<b>Total</b>	<b>106,327</b>	<b>134,814</b>	<b>137,578</b>	<b>137,578</b>	<b>137,578</b>
<b>542 YOUTH COMMISSION</b>						
155421 - 51110	Youth Coordinator	419	28,159	28,722	28,722	28,722
	<b>Total Personal Services</b>	<b>419</b>	<b>28,159</b>	<b>28,722</b>	<b>28,722</b>	<b>28,722</b>
155422 - 52210	General Expense	1,025	500	500	500	500
155422 - 52270	Community Youth Prog.	887	1,500	2,000	1,500	2,000
	<b>Total Expenses</b>	<b>1,912</b>	<b>2,000</b>	<b>2,500</b>	<b>2,000</b>	<b>2,500</b>
<b>542</b>	<b>Total</b>	<b>2,331</b>	<b>30,159</b>	<b>31,222</b>	<b>30,722</b>	<b>31,222</b>
<b>543 VETERANS AFFAIRS</b>						
155431 - 51100	Agent's Salary	8,329	8,573	37,601	8,573	8,573
	<b>Total Personal Services</b>	<b>8,329</b>	<b>8,573</b>	<b>37,601</b>	<b>8,573</b>	<b>8,573</b>
155432 - 52210	General Expense	940	1,400	1,700	1,400	1,400
155432 - 52216	Computer	0	0	0	0	0
155432 - 52226	Veteran's Grave Markers	311	850	850	850	850
155432 - 52782	Veteran's Benefits	0	0	3,000	0	0
	<b>Total Expenses</b>	<b>1,251</b>	<b>2,250</b>	<b>5,550</b>	<b>2,250</b>	<b>2,250</b>
<b>543</b>	<b>Total</b>	<b>9,580</b>	<b>10,823</b>	<b>43,151</b>	<b>10,823</b>	<b>10,823</b>
<b>TOTAL 500 BUDGET</b>		<b>374,139</b>	<b>499,889</b>	<b>547,059</b>	<b>484,244</b>	<b>476,077</b>

## **CULTURE AND RECREATION**

### **FY01 Non-Override Budget**

The Culture and Recreation cluster includes the Goodnow Library, Recreation, the Pool Enterprise Fund, the Historical Commission, the Historic Districts Commission, and the Cable TV Committee. The Pool Enterprise Fund will be voted on separately at Town Meeting.

The FY01 Non-Override Budget for the new Goodnow Library of \$659,098 is an increase of \$14,064 (2.2%) vs. FY00. The increase is primarily due to the following: an increase in operating expenses of \$8,030 (3.5%), reflecting cost inflation and mandated increases in book purchases and scheduled salary step increases (\$5,657).

The FY01 Non-Override Budget for Recreation of \$91,383 is an increase of \$18,412 (25.2%) over FY00, reflecting the effect of one-time capital expenses of \$26,000 in FY01 (repair of Featherland tennis courts - \$14,000, and Fairbank building improvements - \$12,000) vs. \$8,175 one-time expenses in FY00. Many of the Recreation Department's programs are self-funded through revolving accounts.

The FY01 Non-Override Budgets for the Historical Commission (\$1,500), the Historic Districts Commission (\$1,124), and Cable TV Committee (\$800) are essentially unchanged.

The Finance Committee recommends approval of a FY01 Non-Override budget of \$753,905 for Culture and Recreation.

The Pool Enterprise Fund pays for the operation of the Atkinson Pool. As an enterprise fund, it is self-funding. The FY01 Non-Override Budget increases \$29,152 (8.6%) to \$370,080. This increase reflects increased pool membership/usage and hours of operation, daily maintenance and inflation's impact on operating costs. FY99 was the third consecutive year in which the pool's revenues exceeded expenses.

The Finance Committee recommends approval of a FY01 Non-Override budget of \$370,080 for the Pool Enterprise Fund.

### **FY01 Override Budget**

The FY01 Override Budget for Goodnow Library is an increase of \$6,104 over the Non-Override Budget reflecting an increase of eight reference staff hours per week.

The FY01 Override Budget for Recreation increases the FY01 Non-Override Budget by \$852 (0.9%), reflecting expense of additional clerical staff hours.

The FY01 Override Budget for the Historical Commission increases the FY01 Non-Override Budget by \$7,665. This increase provides for repairs to the Hosmer House (waterproofing the cellar - \$5,000, and other repairs/replacements - \$2,665).

The FY01 Override Budgets for the Historical Commission and the Cable TV Committee are unchanged from their Non-Override Budgets.

The Finance Committee recommends approval of a FY01 Override Budget of \$768,526 for Culture and Recreation.

## CULTURE AND RECREATION

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>600 CULTURE AND RECREATION</b>						
<b>610 GOODNOW LIBRARY</b>						
166101 - 51100	Director's Salary	58,740	61,094	61,094	61,094	61,094
166101 - 51110	Salaries	291,259	335,865	368,283	341,522	349,248
166101 - 51120	Overtime	8,634	9,942	10,288	10,288	10,288
166101 - 51150	Custodial	0	5,720	0	5,720	0
166101 - 51170	Sick Leave Buy Back	2,519	3,296	3,327	3,327	3,327
	<b>Total Personal Services</b>	<b>361,152</b>	<b>415,917</b>	<b>442,992</b>	<b>421,951</b>	<b>423,957</b>
166102 - 52210	General Expense	9,336	7,970	8,520	8,520	8,520
166102 - 52215	Automation	26,931	31,000	32,100	32,100	32,100
166102 - 52228	Books and Materials	60,439	88,942	92,092	91,492	92,092
166102 - 52231	Maintenance	32,921	67,300	69,950	69,950	69,950
166102 - 52241	Travel	250	250	250	250	250
166102 - 52255	Contracted Services	20,147	33,655	38,333	34,835	38,333
	<b>Total Expenses</b>	<b>150,024</b>	<b>229,117</b>	<b>241,245</b>	<b>237,147</b>	<b>241,245</b>
<b>610</b>	<b>Total</b>	<b>511,176</b>	<b>645,034</b>	<b>684,237</b>	<b>659,098</b>	<b>665,202</b>
	Offset: Dog Licenses	6,904	0	0	0	0
	<b>Net Budget</b>	<b>504,272</b>	<b>645,034</b>	<b>684,237</b>	<b>659,098</b>	<b>665,202</b>
<b>620 RECREATION</b>						
166201 - 51100	Director's Salary	41,887	44,356	44,510	44,510	44,510
166201 - 51110	Salaries	10,130	10,424	10,574	10,574	10,574
166201 - 51130	Clerical	6,517	6,976	8,112	7,259	8,112
	<b>Total Personal Services</b>	<b>58,534</b>	<b>61,756</b>	<b>63,196</b>	<b>62,343</b>	<b>63,196</b>
166202 - 52210	General Expense	733	1,000	1,000	1,000	1,000
166202 - 52231	Equipment maintenance	0	2,175		0	0
166202 - 52241	Travel	34	100	100	100	100
166202 - 52245	Uniforms	60	100	100	100	100
166202 - 52255	Contracted Services	0	6,000		0	0
166202 - 52273	Teen Center	1,840	1,840	1,840	1,840	1,840
	<b>Total Expenses</b>	<b>2,667</b>	<b>11,215</b>	<b>3,040</b>	<b>3,040</b>	<b>3,040</b>
166203 - 53825	Building Improvements				26,000	26,000
	<b>Total Capital Spending</b>				<b>26,000</b>	<b>26,000</b>
<b>620</b>	<b>Total</b>	<b>61,201</b>	<b>72,971</b>	<b>66,236</b>	<b>91,383</b>	<b>92,235</b>

# CULTURE AND RECREATION

Line Item		Expend. FY99	Approp. FY00	Tot Dept Reg FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>650 HISTORICAL COMMISSION</b>						
166502 - 52210	General Expense	1,498	1,500	9,165	1,500	9,165
<b>650</b>	<b>Total</b>	<b>1,498</b>	<b>1,500</b>	<b>9,165</b>	<b>1,500</b>	<b>9,165</b>
<b>651 HISTORIC DIST. COM.</b>						
166511 - 51130	Clerical	751	818	849	849	849
166512 - 52210	General Expense	97	275	275	275	275
<b>651</b>	<b>Total</b>	<b>848</b>	<b>1,093</b>	<b>1,124</b>	<b>1,124</b>	<b>1,124</b>
<b>670 CABLE TV COMMISSION</b>						
166702 - 52210	General Expense	0	800	800	800	800
<b>670</b>	<b>Total</b>	<b>0</b>	<b>800</b>	<b>800</b>	<b>800</b>	<b>800</b>
<b>TOTAL 600 BUDGET</b>		<b>574,724</b>	<b>721,399</b>	<b>761,562</b>	<b>753,905</b>	<b>768,526</b>

# ENTERPRISE FUNDS

Line Item	Expend. FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>430 SOLID WASTE DISPOSAL ENTERPRISE FUND</b>					
600151 - 511100 Salaries	58,534	63,305	65,206	65,206	65,206
600151 - 511200 Overtime	5,073	6,126	7,578	7,578	7,578
600151 - 511300 Clerical	17,508	11,310	5,983	5,983	5,983
600151 - 511700 Sick Leave Buyback	582	599	617	617	617
Total Personal Services	81,697	81,340	79,384	79,384	79,384
600157 - 522100 General Expense	2,929	5,000	20,000	20,000	20,000
600157 - 522380 Maintenance	32,442	21,200	20,150	20,150	20,150
600157 - 522390 Hauling & Disposal	74,196	88,434	93,872	93,872	93,872
600157 - 522720 Hazardous Waste	0	0	0	0	0
600157 - 522770 Resource Recovery	3,351	3,536	4,250	4,250	4,250
Total Expenses	112,918	118,170	138,272	138,272	138,272
600158 - 53000 Vehicle Lease	20,000	21,199	21,199	21,199	21,199
Total Capital Spending	20,000	21,199	21,199	21,199	21,199
<b>Total Direct Costs (Appropriated)</b>	<b>214,615</b>	<b>220,709</b>	<b>238,855</b>	<b>238,855</b>	<b>238,855</b>
INDIRECT COSTS: (Not Appropriated)					
Engineering Dept. Service	8,311	1,532	0	0	0
Benefits/Insurance	22,972	24,528	26,703	26,703	26,703
Total Indirect Costs	31,283	26,060	26,703	26,703	26,703
<b>430 Total</b>	<b>245,898</b>	<b>246,769</b>	<b>265,558</b>	<b>265,558</b>	<b>265,558</b>
SOLID WASTE RECEIPTS	209,050	246,769	265,985	265,985	265,985
RETAIN. EARNINGS USED	19,849				



# ENTERPRISE FUNDS

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>621 POOL ENTERPRISE FUND</b>						
600251 - 51100	Department Head Salary	12,411	13,249	13,295	13,295	13,295
600251 - 51110	Professional Salaries	84,231	97,242	100,426	100,426	100,426
600251 - 51120	Overtime	516	1,000	1,000	1,000	1,000
600251 - 51130	Clerical	13,800	14,771	15,426	15,426	15,426
600251 - 51140	WSI/Lifeguards	7,496	6,913	7,191	7,191	7,191
600251 - 51162	Receptionists	11,091	12,530	15,038	15,038	15,038
600251 - 51163	Babysitters	7,264	8,662	8,055	8,055	8,055
600251 - 51190	Fee for Service	53,874	50,051	70,159	70,159	70,159
	<b>Total Personal Services</b>	<b>190,683</b>	<b>204,418</b>	<b>230,590</b>	<b>230,590</b>	<b>230,590</b>
600257 - 52210	General Expense	17,966	22,450	22,950	22,950	22,950
600257 - 52213	Computer	0	2,282	0	0	0
600257 - 52231	Maintenance	76,992	78,500	84,695	84,695	84,695
600257 - 52241	Travel	275	275	275	275	275
600257 - 52270	Programs	22,552	17,500	19,500	19,500	19,500
600257 - 52290	Equipment	3,939	4,000	4,000	4,000	4,000
	<b>Total Expenses</b>	<b>121,724</b>	<b>125,007</b>	<b>131,420</b>	<b>131,420</b>	<b>131,420</b>
600258 - 53825	Building improvements	5,804	11,503	8,070	8,070	8,070
	<b>Total Capital Spending</b>	<b>5,804</b>	<b>11,503</b>	<b>8,070</b>	<b>8,070</b>	<b>8,070</b>
	<b>Total Direct Costs (Appropriated)</b>	<b>318,211</b>	<b>340,928</b>	<b>370,080</b>	<b>370,080</b>	<b>370,080</b>
<b>INDIRECT COSTS: (Not Appropriated)</b>						
	Insurance & Benefits	28,888	30,119	35,209	35,209	35,209
	<b>Total Indirect Costs</b>	<b>28,888</b>	<b>30,119</b>	<b>35,209</b>	<b>35,209</b>	<b>35,209</b>
621	<b>Total</b>	<b>347,099</b>	<b>371,047</b>	<b>405,289</b>	<b>405,289</b>	<b>405,289</b>
	POOL ENTER. RECEIPTS	368,047	371,047	405,289	405,289	405,289
	RETAIN. EARNINGS USED	30,000				
<b>TOTAL ENTERPRISE BUDGET (Direct Costs)</b>		<b>532,826</b>	<b>561,637</b>	<b>608,935</b>	<b>608,935</b>	<b>608,935</b>

## DEBT SERVICE

### FY01 Non-Override Budget

The Debt Service budget represents all authorized obligations affected by the sale of long-term and short-term bonds and notes. Long-term debt was issued for purchasing the Meachen/Meggs and Weisblatt properties and at least a portion of the permanent long-term debt financing for the \$43 million K-8 construction project is expected to be concluded by calendar year end. The slight decrease in FY01 debt service is attributable to older debt being paid off but will increase again in future years.

The Finance Committee recommends approval of a FY01 Non-Override Budget of \$4,206,637 for Debt Service.

Line Item	Expend. FY99	Approp. FY00	Tot. Dept. Req. FY01	Non-Override Fin. Com. FY 01	Override Request FY 01
<b>710 DEBT SERVICE</b>					
177102 - 52208 Note Expense	3,000	8,500	8,000	8,000	8,000
177102 - 52760 Long Term Debt Principal	2,473,500	2,135,000	1,935,000	1,935,000	1,935,000
177102 - 52761 Long Term Debt Interest	585,325	1,051,633	743,137	743,137	743,137
177102 - 52762 Temp. Loan Interest	234,715	1,290,000	1,520,000	1,520,000	1,520,000
177102 - 52768 Debt Interest Refund	0	3,000	500	500	500

<b>710 TOTAL DEBT SERVICE</b>	<b>3,296,540</b>	<b>4,488,133</b>	<b>4,206,637</b>	<b>4,206,637</b>	<b>4,206,637</b>
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#### NON-EXEMPT DEBT SERVICE

Temp. Loan Int.	40,000	40,000	20,000	20,000	20,000
Interest Refund (Abatements)	0	3,000	500	500	500
Note Expense	3,000	3,500	3,000	3,000	3,000

<b>SUBTOTAL</b>	<b>43,000</b>	<b>46,500</b>	<b>23,500</b>	<b>23,500</b>	<b>23,500</b>
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#### EXEMPT DEBT SERVICE

Temp. Loan Interest	194,715	1,250,000	1,500,000	1,500,000	1,500,000
Long Term Bond Interest	585,326	1,051,633	743,137	743,137	743,137
Long Term Bond Principal	2,473,500	2,135,000	1,935,000	1,935,000	1,935,000
Bond & Note Expense	0	5,000	5,000	5,000	5,000

<b>SUBTOTAL</b>	<b>3,253,541</b>	<b>4,441,633</b>	<b>4,183,137</b>	<b>4,183,137</b>	<b>4,183,137</b>
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## UNCLASSIFIED AND TRANSFER ACCOUNTS

### FY01 Non-Override Budget

The Unclassified budget contains the Finance Committee Reserve Fund, Employee Benefits, Operating Expenses and Transfer Accounts. Employee Benefits represent the cost of providing health and life insurance for Town and Sudbury School employees as well as Worker's Compensation, Unemployment, Medicare Tax and Sudbury's assessment from the Middlesex Retirement Board. The Non-Override Budget is 13.7% higher than FY00 which results primarily from increased health insurance costs. Operating Expenses include expenses that do not fit precisely into other cost centers and are shared by many departments. Expenses include copiers, telephones, Town Report, Town Meeting, parades, and property and liability insurance. Transfer accounts include \$150,000 for the Reserve Fund which is an amount set aside for emergency or unforeseen purposes. The Finance Committee recommends approval of a FY01 Non-Override Budget of \$4,510,836 for Unclassified.

### FY01 Override Budget

The Override Budget increases the Employee Benefits sector by \$126,500 which represents the additional benefits cost of hiring two new employees in the Town Government cost center and twenty-one new employees in the School cost center. The Finance Committee recommends approval of a FY01 Override Budget of \$4,637,336 for Unclassified.

Line Item		Expend. FY99	Approp. FY00	Tot Dept Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>900</b>	<b>UNCLASSIFIED</b>					
<b>900</b>	<b>EMPLOYEE BENEFITS</b>					
199002 - 52701	Worker's Compensation	60,000	60,000	42,000	42,000	42,000
	Town Share:	40,200	40,200	28,140	28,140	28,140
	Scl Share:	19,800	19,800	13,860	13,860	13,860
199002 - 52702	Unemploy. Compensation	20,000	20,000	20,000	20,000	20,000
	Town Share:	8,160	8,160	8,160	8,160	8,160
	Scl Share:	11,840	11,840	11,840	11,840	11,840
199002 - 52704	Medicare Tax	153,084	189,600	210,000	210,000	217,590
	Town Share:	59,576	75,240	85,680	85,680	86,340
	Scl Share:	93,508	114,360	124,320	124,320	131,250
199002 - 52705	Life Insurance	4,267	5,200	5,200	5,200	5,200
	Town Share:	1,741	2,122	2,122	2,122	2,122
	Scl Share:	2,526	3,078	3,078	3,078	3,078
199002 - 52706	Medical Claims/ Insurance	2,087,068	2,373,131	2,729,100	2,729,100	2,820,180
	Town Share:	761,118	879,614	1,037,058	1,037,058	1,044,977
	Scl Share:	1,325,950	1,493,517	1,692,042	1,692,042	1,775,203
199002 - 52707	Retirement Program	965,028	1,034,371	981,069	981,069	1,008,899
	Town Share:	762,372	801,255	781,569	781,569	783,990
	Scl Share:	202,656	233,116	199,500	199,500	224,909
<b>900</b>	<b>Total Employee Benefits</b>	<b>3,289,447</b>	<b>3,682,302</b>	<b>3,987,369</b>	<b>3,987,369</b>	<b>4,113,869</b>
	Town Share:	1,633,167	1,806,590	1,942,729	1,942,729	1,953,729
	Scl Share:	1,656,280	1,875,711	2,044,640	2,044,640	2,160,140

# UNCLASSIFIED AND TRANSFER ACCOUNTS

Line Item	Expend FY99	Approp. FY00	Tot Dept. Req. FY01	Non Override Fin Com FY 01	Override Request FY 01
<b>925 OPERATING EXPENSES</b>					
199252 - 52217 Copiers: Supplies & Service	6,114	8,500	8,000	8,000	8,000
199252 - 52218 Postage	37,805	39,300	40,000	40,000	40,000
199252 - 52219 Telephone	10,536	19,500	18,500	18,500	18,500
199252 - 52265 Print Town Report	6,785	8,000	9,000	9,000	9,000
199252 - 52274 Town Meetings and Elections	11,952	20,000	20,000	20,000	20,000
199252 - 52278 Memorial Day	1,552	1,500	1,560	1,560	1,560
199252 - 52280 July 4th Celebration	3,000	4,000	4,000	4,000	4,000
199252 - 52290 Equipment	0	0	0	0	0
199252 - 52750 Property/Liab. Insurance	81,884	85,000	85,000	85,000	85,000
Town Share:	62,232	64,600	64,600	64,600	64,600
School Share:	19,652	20,400	20,400	20,400	20,400
Total Operating Expenses	159,628	185,800	186,060	186,060	186,060
<b>925 TOTAL UNCLASSIFIED</b>	<b>3,449,075</b>	<b>3,868,102</b>	<b>4,173,429</b>	<b>4,173,429</b>	<b>4,299,929</b>
(Total Town Related)	1,773,143	1,971,990	2,108,389	2,108,389	2,119,389
(Total School Related)	1,675,932	1,896,111	2,065,040	2,065,040	2,180,540
Offset: Free Cash	763,419	1,738,117	1,800,000	1,800,000	1,800,000
Offset: Abatement Surplus	123,063	360,276	222,547	222,547	222,547
Offset: Retirement Trust Fund	12,717	22,734	17,939	28,517	28,517
NET BUDGET	2,549,876	1,746,975	2,132,943	2,122,365	2,248,865
Pool Enterpr. Fund Revenue	28,888	30,119	35,209	35,209	35,209
Solid Waste Enterpr. Revenue	22,972	24,528	26,703	26,703	26,703
<b>950 TRANSFER ACCOUNTS</b>					
199502 - 52730 Reserve Fund	147,500	100,000	100,000	150,000	150,000
199502 - 52731 Town Salary Contingency	99,938	0	0	0	0
199502 - 52732 Scl Salary Contingency	0	0	0	0	0
199502 - 52733 Salary Adjustment Acct.	0	0	187,407	187,407	187,407
<b>950 TOTAL TRANSFER ACCTS</b>	<b>247,438</b>	<b>100,000</b>	<b>287,407</b>	<b>337,407</b>	<b>337,407</b>
<b>TOT OPERATING BUDGET</b>					
	<b>40,151,751</b>	<b>44,623,943</b>	<b>48,445,849</b>	<b>46,799,779</b>	<b>48,340,725</b>

**FY01 MONIED ARTICLES**  
(Excluding Budget)

<u>Article</u>	<u>Total Request</u> <u>FY01</u>	<u>FinCom Rec.</u> <u>FY01</u>
2. FY00 Budget Adjustment	---	To Report at Town Meeting
3. Unpaid Bills	---	To Report at Town Meeting
7. Capital Plan Items	\$ 370,000	\$ 370,000
8. Stabilization Fund	\$ 300,000	\$ 300,000 -- (\$ 200,000 contingent upon Override approval)
9. Street Acceptances	\$ 600	\$ 600
12. Town-wide Comprehensive Faculty Study	\$ 50,000	In FY00 Budget Adjustment
13. Purchase of Piper Land	\$ 3,000,000	0
15. Little League Complex	\$ 300,000	To Report at Town Meeting
18. LSRHS Debt – (Construction)	---	To Report at Town Meeting
19. Comprehensive Walkway Program	\$ 2,800,000	To Report at Town Meeting

## CAPITAL IMPROVEMENT PLANNING COMMITTEE REPORT

The total recommended capital improvement budget is \$655,037. It includes funds for vehicles, heavy equipment, office equipment, an emergency generator, and repairs and improvements to recreational facilities. It also recommends funding a study of the town's facilities and properties. Finally, it includes "seed" money to enable the walkway committee to begin implementing their well prepared and carefully thought out proposal to develop much needed walkways throughout the town.

The Committee continues to struggle with identifying the "right" amount of capital spending that should be made by the Town every year. We recognize that if the Town does not do at least a minimum to protect and maintain our infrastructure and equipment, we risk losing the original investment put into these assets. The resulting losses from those choices, we feel, would be unacceptable.

The Committee also recognizes the tremendous financial strain the Town already faces given the substantial project to construct or renovate the K-8 school buildings. This will be followed by the need to address the upcoming growth in student population at the Regional High School. But even with these sizeable projects, we cannot ignore the capital needs of the municipal side of our government. The capital requests we have included in our budget represent those projects that are of the highest priority to protecting our municipal capital assets and/or enabling our municipal workforce to perform the tasks we expect them to do.

Finally, there are several projects that must be addressed in the near future. These include the Highway Department Garage, the Flynn Municipal Building, and the combined Police/Fire Dispatch Center. There are compelling arguments to proceed with some sort of capital improvement for each of these projects, and we are hopeful that the results of the facilities study will present all of us with the information to finally and successfully resolve and move forward with these projects.

The CIP recommends that projects totaling \$255,037 be included in the FY01 operating budget, projects totaling \$75,000 be included as budget adjustments within the FY00 budget, and projects totaling \$370,000 be considered outside the levy for capital exclusion or debt exemption funding.

At the time of Warrant printing, the Committee had not yet considered an amended Fire Department capital request to improve the radio system. Also, the Committee will be considering Article 15, presented by the Little League for field improvements. The Committee's recommendation on these two projects will be made at Town Meeting.

DEPARTMENT	CAPITAL BUDGET ITEMS	Dept. Req. FY2001	CIP Rec. FY2001	Fin Com Rec. FY2001
Fire Depart	Chief's Car	25,000	25,000	in FY00 budget adjust
	Pick up Truck	25,000	25,000	In FY01 oper. budget
Public Works	First year lease/ front end loader	32,400	32,400	In FY01 oper. budget
	Mower	9,438	9,438	In FY01 oper. budget
	Mack Truck	21,199	21,199	In FY01 oper. budget
	1-Ton 4WD	35,000	35,000	In FY01 oper. budget
	1-Ton 4WD	35,000	35,000	In FY01 oper. budget
Building Dept	Emerg. Generator/Fairbank Shelter	52,000	52,000	In FY01 oper. budget
Treas/Coll	Folder-Stuffer machine	19,000	19,000	In FY01 oper. budget
Park/Recreation	Repair Featherland Tennis Court	14,000	14,000	In FY01 oper. budget
	Fairbank Center, Bldg Improve.	12,000	12,000	In FY01 oper. budget
Selectmen	Inventory Town Prop. & Facilities	50,000	50,000	in FY00 budget adjust
	Renovate Haskell Field	369,072	175,000	220,000
Planning Board	Walkway Planning and Constr.	2,800,000	150,000	150,000
<b>Total Capital Requests</b>		<b>3,499,109</b>	<b>655,037</b>	<b>370,000</b>

# PERMANENT DEBT ISSUED

Date Authorized	Permanent Debt Issued Purpose	Total Authorized	Amount Issued	Paydown	Unissued 6/30/99	Date Issued	Maturity Date	Article Number
4/4/89	Fairbank Facility Asbestos Removal	55,000	55,000		0	6/15/90	6/15/99	89-10
4/4/89	Fairbank Facility - Senior Center Renovation	720,000	610,000		110,000	6/15/90	6/15/00	89-8
4/4/89	Fairbank Facility - Senior Center Addition		110,000		-110,000	6/15/90	6/15/99	89-8
4/4/89	Fairbank Facility Roof	100,000	100,000		0	6/15/90	6/15/99	89-9
10/17/89	Nixon/Noyes School Renov., Asbestos, Reloc.	3,651,000	3,100,000	1,000	550,000	9/15/91	9/15/01	89S-5
10/17/89	Nixon/Noyes School Renov., Asbestos, Reloc.		550,000		-550,000	9/15/91	9/15/99	89S-5
4/4/90	Construct Fire Headquarters	1,200,000	1,200,000		0	6/15/90	6/15/00	90-24
4/4/91	Melone Property Purchase	1,000,000	1,000,000		0	7/15/92	7/15/10	91-36
10/21/91	Unisys Property Purchase	1,050,000	1,010,000		40,000	7/15/92	7/15/10	91S-2
4/4/94	Unisys Property Purchase-Rescind of Authorizati	-40,000			-40,000			94-21
4/12/94	Drainage Systems	50,000	45,000	5,000	0	7/15/97	7/15/07	94-38
4/12/94	Fairbank Community Center Parking Area	75,000	75,000		0	2/15/95	2/15/00	94-39
4/13/94	Feeley Tennis Courts	85,000	70,000	11,000	4,000	2/15/95	2/15/02	94-40
4/13/94	Feeley Tennis Courts		4,000		-4,000	7/15/97	7/15/07	
4/26/94	Curtis School Roof	240,000	200,000		40,000	2/15/95	2/15/05	94-61
4/26/94	Curtis School Roof	0	40,000		-40,000	7/15/97	7/15/07	94-61
4/26/94	Nixon School Addition and Repair	5,211,000	3,530,000		1,681,000	2/15/95	2/15/05	94-62
4/26/94	Nixon School Addition and Repair		1,681,000		-1,681,000	7/15/97	7/15/07	
4/27/94	Walkways: Old Lancaster, Mossman, Fairbank R	189,000		189,000	0		7/29/96	94-64
4/5/95	Goodnow Library	2,900,000	2,900,000		0	7/15/97	7/15/07	95-19
4/8/96	Curtis/Noyes School Repairs	2,650,000	2,650,000		0	7/15/97	7/15/07	96-31
2/24/97	Septic System Betterment Loan Program	200,000			200,000			97-27
2/24/97	Repair Fire Station #2, Boston Post Road	108,500		108,500	0			97-3
2/25/97	School Renovation & Construction	43,604,000			43,604,000			97-4
4/8/97	Land for School - revoted to Meachen/Meggs	550,000	550,000		0	7/15/97	7/15/07	97-5
11/17/97	Meachen/Meggs Land	3,248,000	3,248,000	0	0	6/1/99		97S-1
4/7/98	Weisblatt Land	4,950,000	4,950,000	0	0	6/1/99		98-8
4/6/99	Meachen/Meggs Land, part II	315,000	307,000	0	8,000	6/1/99		99-11
Totals		72,111,500	27,985,000	314,500	43,812,000			

# DEBT SCHEDULE BY ISSUANCE DATE

Issue Date	6/15/90	9/15/91	7/15/92	2/15/95	7/15/97	6/1/99			
Payoff Date	6/15/99	9/15/01	7/15/10	2/15/02	7/15/07	9/15/18			
Borrowed	2,450,000	3,875,000	2,010,000	3,875,000	7,870,000	8,505,000	28,585,000	Total Debt	Total Principal
Interest Pymn	809,463	1,145,450	996,393	1,050,550	1,669,757	3,732,837	9,404,450	Service by	Remaining by
								FY	FY
FY91 Principa	275,000	0	0	0	0	0	275,000		
FY91 Interest	156,663	0	0	0	0	0	156,663	431,663	2,175,000
FY92 Principa	275,000	0	0	0	0	0	275,000		
FY92 Interest	139,200	107,900	0	0	0	0	247,100	522,100	1,900,000
FY93 Principa	275,000	400,000	0	0	0	0	675,000		
FY93 Interest	121,600	200,400	52,649	0	0	0	374,649	1,049,649	5,100,000
FY94 Principa	250,000	400,000	115,000	0	0	0	765,000		
FY94 Interest	104,000	175,400	101,733	0	0	0	381,133	1,146,133	6,345,000
FY95 Principa	250,000	400,000	115,000	0	0	0	765,000		
FY95 Interest	88,000	156,000	94,603	0	0	0	338,603	1,103,603	5,580,000
FY96 Principa	250,000	400,000	115,000	500,000	0	0	1,265,000		
FY96 Interest	72,000	136,000	87,473	216,213	0	0	511,685	1,776,685	8,190,000
FY97 Principa	250,000	400,000	115,000	450,000	0	0	1,215,000		
FY97 Interest	56,000	115,300	81,608	178,713	0	0	431,620	1,646,620	6,975,000
FY98 Principa	250,000	400,000	115,000	425,000	1,400,000	0	2,590,000		
FY98 Interest	40,000	94,000	76,864	153,063	316,232	0	680,158	3,270,158	12,255,000
FY99 Principa	250,000	400,000	115,000	400,000	1,200,000	0	2,365,000		
FY99 Interest	24,000	72,200	71,833	131,813	285,480	0	585,325	2,950,325	9,890,000
FY00 Principa	125,000	400,000	110,000	400,000	665,000	445,000	2,145,000		
FY00 Interest	8,000	50,000	66,633	111,413	234,480	294,247	764,772	2,909,772	16,250,000
FY01 Principa	0	350,000	110,000	375,000	660,000	440,000	1,935,000		
FY01 Interest	0	28,825	61,380	90,813	205,884	356,235	743,137	2,678,137	14,315,000
FY02 Principa	0	325,000	110,000	375,000	660,000	440,000	1,910,000		
FY02 Interest	0	9,425	56,045	71,125	177,505	336,985	651,085	2,561,085	12,405,000
FY03 Principa	0	0	110,000	350,000	660,000	440,000	1,560,000		
FY03 Interest	0	0	50,600	51,250	149,125	317,735	568,710	2,128,710	10,845,000
FY04 Principa	0	0	110,000	350,000	660,000	440,000	1,560,000		
FY04 Interest	0	0	45,045	32,525	120,085	298,485	496,140	2,056,140	9,285,000
FY05 Principa	0	0	110,000	250,000	660,000	440,000	1,460,000		
FY05 Interest	0	0	39,380	13,625	90,385	279,235	422,625	1,882,625	7,825,000
FY06 Principa	0	0	110,000	0	655,000	440,000	1,205,000		
FY06 Interest	0	0	33,605	0	60,355	259,985	353,945	1,558,945	6,620,000
FY07 Principa	0	0	110,000	0	650,000	440,000	1,200,000		
FY07 Interest	0	0	27,665	0	30,225	240,735	298,625	1,498,625	5,420,000
FY08 Principa	0	0	110,000	0	0	440,000	550,000		
FY08 Interest	0	0	21,560	0	0	221,485	243,045	793,045	4,870,000
FY09 Principa	0	0	110,000	0	0	440,000	550,000		
FY09 Interest	0	0	15,400	0	0	202,235	217,635	767,635	4,320,000
FY10 Principa	0	0	110,000	0	0	440,000	550,000		
FY10 Interest	0	0	9,240	0	0	182,930	192,170	742,170	3,770,000
FY11 Principa	0	0	110,000	0	0	440,000	550,000		
FY11 Interest	0	0	3,080	0	0	163,350	166,430	716,430	3,220,000
FY12 Principa	0	0	0	0	0	440,000	440,000		
FY12 Interest	0	0	0	0	0	143,330	143,330	583,330	2,780,000
FY13 Principa	0	0	0	0	0	430,000	430,000		
FY13 Interest	0	0	0	0	0	123,105	123,105	553,105	2,350,000
FY14 Principa	0	0	0	0	0	430,000	430,000		
FY14 Interest	0	0	0	0	0	102,788	102,788	532,788	1,920,000
FY15 Principa	0	0	0	0	0	430,000	430,000		
FY15 Interest	0	0	0	0	0	82,255	82,255	512,255	1,490,000
FY16 Principa	0	0	0	0	0	430,000	430,000		
FY16 Interest	0	0	0	0	0	61,615	61,615	491,615	1,060,000
FY17 Principa	0	0	0	0	0	430,000	430,000		
FY17 Interest	0	0	0	0	0	40,975	40,975	470,975	630,000
FY18 Principa	0	0	0	0	0	430,000	430,000		
FY18 Interest	0	0	0	0	0	20,228	20,228	450,228	200,000
FY19 Principa	0	0	0	0	0	200,000	200,000		
FY19 Interest	0	0	0	0	0	4,900	4,900	204,900	0
TOTAL	3,259,463	5,020,450	3,006,393	4,925,550	9,539,756	12,237,837	37,989,448	37,989,448	



## LONG TERM BORROWING DETAIL

	Expended FY98	Expended FY99	Scheduled FY2000	Scheduled FY2001
Fire Headquarters	184,320	181,080	56,392	0
Fairbank Renovation	71,608	74,832	76,608	0
Fairbank Addition	14,216	6,384	0	0
Fairbank Asbestos	7,108	3,192	0	0
Fairbank Roof	12,748	8,512	0	0
Nixon Remodeling	414,900	396,915	388,320	378,825
Nixon Asbestos	79,100	75,285	61,680	0
Unisys Land	98,598	95,973	88,316	85,690
Melone Land	93,266	90,860	88,316	85,690
Fairbank Parking Lot	17,288	16,538	15,773	0
Tennis courts (95 debt)	12,580	12,080	11,570	11,055
Nixon Addition	519,795	475,795	457,690	429,408
Curtis School Roof (95 debt)	28,400	27,400	26,380	25,350
Tennis courts (97 debt)	874	755	458	440
Drainage	14,813	8,493	5,143	4,951
Library	632,411	547,382	331,447	319,067
Curtis School Roof (97 debt)	10,664	8,772	4,039	3,869
Meachen Meggs Land (97 debt)	119,940	103,814	62,861	60,513
Nixon Addition (97debt)	236,054	235,088	227,944	220,715
K-8 Systems Renovations	706,476	581,175	267,589	256,328
Weisblatt Land purchase	0	0	433,352	469,125
Meachen/Meggs Land purchase	0	0	305,896	327,110
Other paydown	6,238	108,500	0	0
<b>Total, long term debt (gross)</b>	<b>3,281,397</b>	<b>3,058,825</b>	<b>2,909,774</b>	<b>2,678,136</b>
Offsets: Sch Bldg Assistance	(200,222)	(788,129)	(788,129)	(788,129)
Offsets: Carry forwards	(33,571)	-	-	-
plus other exempt costs (expenses)	72,890	0	5,000	5,000
plus interest on short-term borrowing		222,341	1,250,000	1,500,000
plus L-S exempt debt, Sudbury po	230,659	222,014	215,081	217,257
<b>Total Exempt Debt to be raised</b>	<b>3,351,153</b>	<b>2,715,051</b>	<b>3,591,726</b>	<b>3,608,395</b>
 Total School Debt	 1,995,389	 1,800,430	 1,433,642	 1,314,495
Total Town Debt	974,204	967,748	497,391	335,513
Total Land Acquisition Debt	311,804	290,647	978,741	1,028,128
<b>Total Long Term Debt</b>	<b>3,281,397</b>	<b>3,058,825</b>	<b>2,909,774</b>	<b>2,678,136</b>

Note: The long term debt amount of \$43,604,000 authorized in FY96 for school projects has not been issued yet.

## IMPACT OF TOWN MEETING SPENDING ON YOUR FISCAL 2001 TAX BILL

Fiscal 2000 Values	Ave. Bill												
	100,000	150,000	200,000	250,000	300,000	360,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
Fiscal 2000 Taxes	1,666	2,499	3,332	4,165	4,998	5,998	6,664	8,330	9,996	11,662	13,328	14,994	16,660
Fiscal 2001(Base)Taxes	1,518	2,277	3,036	3,795	4,554	5,465	6,072	7,591	9,109	10,627	12,145	13,663	15,181
Debt Exemption	168	252	336	420	505	605	673	841	1,009	1,177	1,345	1,514	1,682
Fiscal 2001 Tax Estimate	1,686	2,529	3,373	4,216	5,059	6,071	6,745	8,432	10,118	11,804	13,490	15,177	16,863
Tax Increase	20	30	41	51	61	73	81	102	122	142	162	183	203

Article Amount	Resident's Share	To calculate the dollar impact of any additional expenditures that may be considered by Town Meeting, use this chart below.												
		100,000	150,000	200,000	250,000	300,000	360,000	400,000	500,000	600,000	700,000	800,000	900,000	1,000,000
10,000	9,063	0.47	0.70	0.93	1.16	1.40	1.68	1.86	2.33	2.79	3.26	3.72	4.19	4.66
25,000	22,659	1.16	1.75	2.33	2.91	3.49	4.19	4.66	5.82	6.98	8.15	9.31	10.48	11.64
50,000	45,317	2.33	3.49	4.66	5.82	6.98	8.38	9.31	11.64	13.97	16.29	18.62	20.95	23.28
75,000	67,976	3.49	5.24	6.98	8.73	10.48	12.57	13.97	17.46	20.95	24.44	27.93	31.43	34.92
100,000	90,634	4.66	6.98	9.31	11.64	13.97	16.76	18.62	23.28	27.93	32.59	37.25	41.90	46.56
200,000	181,268	9.31	13.97	18.62	23.28	27.93	33.52	37.25	46.56	55.87	65.18	74.49	83.80	93.11
300,000	271,902	13.97	20.95	27.93	34.92	41.90	50.28	55.87	69.84	83.80	97.77	111.74	125.70	139.67
400,000	362,536	18.62	27.93	37.25	46.56	55.87	67.04	74.49	93.11	111.74	130.36	148.98	167.61	186.23
500,000	453,171	23.28	34.92	46.56	58.20	69.84	83.80	93.11	116.39	139.67	162.95	186.23	209.51	232.79
600,000	543,805	27.93	41.90	55.87	69.84	83.80	100.56	111.74	139.67	167.61	195.54	223.47	251.41	279.34
700,000	634,439	32.59	48.88	65.18	81.47	97.77	117.32	130.36	162.95	195.54	228.13	260.72	293.31	325.90
800,000	725,073	37.25	55.87	74.49	93.11	111.74	134.08	148.98	186.23	223.47	260.72	297.97	335.21	372.46
900,000	815,707	41.90	62.85	83.80	104.75	125.70	150.85	167.61	209.51	251.41	293.31	335.21	377.11	419.01
1,000,000	906,341	46.56	69.84	93.11	116.39	139.67	167.61	186.23	232.79	279.34	325.90	372.46	419.01	465.57

### Components of the Property Tax

	Fiscal 2000 Total	Residential Share	Fiscal 2001 Total	Residential Share
Tax Levy Base	31,138,136	28,221,769	32,607,790	29,553,777
Debt exclusion	3,863,018	3,501,212	3,612,265	3,273,944
Capital Exclusion	782,500	709,212		
Total tax	35,783,654	32,432,193	36,220,055	32,827,721

The tax base contains a 2.5 % increase. Fiscal 2000 includes actual New Growth Taxes.  
Fiscal 2001 does not contain New Growth Taxes, which will be absorbed by New Construction.

Valuations from Fiscal 2000 were used for estimating all tax scenarios.  
The town has two tax rates. The residential rate supports 90.63% of the taxes.

Businesses pay the remaining 9.37%. This is 140% of their actual share.  
For bonded articles, the amounts shown will be spread over multiple years.

## APPENDIX I.

### BUDGET TERMS AND DEFINITIONS

**Abatements and Exemptions (previously called Overlay):** An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bonafide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

**Abatement Surplus:** Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

**Cherry Sheet:** An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name "Cherry Sheet" derives from the color of the paper used.

**Debt Exemption:** An override to Proposition 2 ½ for the purpose of raising funds for debt service costs.

**Enterprise Fund:** A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

**Free Cash:** Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

**Funding Sources for Expenditures:** Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, "to appropriate a sum of money" without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

**Levy Limit:** The maximum amount a community can levy in any given year.

**Local Receipts:** This is the third largest source of revenue for the Town after property taxes and cherry sheet receipts. While it is comprised of a number of different items, the largest source is the auto excise tax.

**New Growth:** Proposition 2 ½ allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

**Override:** An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

**Proposition 2 ½:** A Massachusetts General Law enacted in 1980 to limit property taxes.

**Revolving Fund:** Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

**Reserve Fund:** An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

**Stabilization Fund:** Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into this fund requires a majority vote of Town Meeting while withdrawing from the Stabilization Fund requires a 2/3 vote of Town Meeting.

**Tax Levy:** The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government and other public services are raised through the property tax levy, state aid, local receipts and other sources. The property tax levy is the largest source of revenue for most cities and towns.

**Unclassified Operating Expenses:** This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone and property liability insurance, that support townwide operations and are not assigned to any one department or cost center.

**Unclassified Employee Benefits:** This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

## APPENDIX II.

### EMPLOYEE HEADCOUNT (Full Time Equivalents)

Cost Center	A	B	C	Net Change B to C	% Change B to C	% of Total FTE's Non-Override	% of Total FTE's Override
	Approp. Fy 00	Non-Override Fin. Com. Rec. FY01	Override Fin. Com. Rec. FY01				
Sudbury Public Scls	355.99	355.99	382.68	26.69	7.50%	52.21%	53.39%
L.S.R.H.S.	174.34	177.14	184.47	7.33	4.14%		
(Sudbury's Share)	146.60	148.80	155.00	6.20	4.17%	21.82%	21.63%
Public Safety	75.40	75.40	75.40	0.00	0.00%	11.06%	10.52%
Public Works	32.53	32.53	33.03	0.50	1.54%	4.77%	4.61%
General Government	31.83	31.83	32.83	1.00	3.14%	4.67%	4.58%
Human Services	7.80	7.80	8.30	0.50	6.41%	1.14%	1.16%
Culture & Recreation	29.51	29.51	29.51	0.00	0.00%	4.33%	4.12%
<b>TOTAL</b>	<b>679.66</b>	<b>681.86</b>	<b>716.75</b>	<b>34.89</b>	<b>5.12%</b>	<b>100.00%</b>	<b>100.00%</b>

### APPENDIX III.

#### MANAGERS WITH SALARIES ABOVE \$70,000 FY00 APPROPRIATION\*

##### TOWN

Police Chief	\$ 92,903
Town Manager	\$ 91,255
Police Lieutenant	\$ 84,411
Fire Chief	\$ 83,652
Director DPW	\$ 80,170

##### SUDBURY PUBLIC SCHOOLS

Superintendent	\$118,000
Principal, Curtis	\$ 88,580
Administrator for Spec. Ed. Services	\$ 75,892
Principal, Haynes	\$ 85,835
Principal, Nixon	\$ 79,000
Assistant Superintendent	\$ 93,000
Director of Business & Finance	\$ 80,000
Principal, Noyes	\$ 83,000

##### LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

Superintendent/Principal	\$103,834
House Masters (3)	\$ 70,000 to \$79,541
Director of Student Services	\$ 79,541
Athletic Director	\$ 79,541
Business Manager/Treasurer	\$ 77,071

\* Salary is base pay plus career incentive for Police and Fire and longevity where applicable. Does not include any sick buyback, paid detail, paid holidays, health insurance, or other employee benefits.

**APPENDIX IV.  
COLLECTIVE BARGAINING  
FY99 THROUGH FY01**

BARGAINING UNIT AND CONTRACT TERM	EFFECTIVE DATE	% INCREASE (2)	APPROXIMATE ANNUAL COST (1)
<b>LSRHS - Sudbury Share</b> Teachers, Non-Union (includes Coaches and Activities Stipends)	7/1/1998 (fiscal 99)	2.75%	181,000
	7/1/1999 (fiscal 00)	2.75%	186,000
	7/1/2000 (fiscal 01)	3.00%	?
	<i>Compounded Rates: 2.9 Annualized, 8.7 Total over 3 years</i>		
<b>K-8 (3)</b>  Teachers, Support Staff, Custodians	7/1/1998 (fiscal 99)	2.90%	358,000
	7/1/1999 (fiscal 00)	3.00%	269,000
	7/1/2000 (fiscal 01)	unknown (4)	unknown
	<i>Compounded Rates: 3.0 Annualized, 6.0 Total over 2 years</i>		
<b>TOWN</b>  Police/Fire     Highway/Engineering    Non-Union/Supervisory	7/1/1998 (fiscal 99)	2.88%	207,000 (99) 221,000 (00) unknown
	7/1/1999 (fiscal 00)	3.00%	
	7/1/2000 (fiscal 01)	unknown (4)	
	<i>Compounded Rates: 3.0 Annualized, 6.0 Total over 2 years</i>		
	7/1/1998 (fiscal 99)	2.90%	
	7/1/1999 (fiscal 00)	3.00%	
	7/1/2000 (fiscal 01)	3.00%	
	<i>Compounded Rates: 3.07 Annualized, 9.2 Total over 3 years</i>		
	7/1/1998 (fiscal 99)	2.90%	
	7/1/1999 (fiscal 00)	3.00%	
7/1/2000 (fiscal 01)	unknown (4)		
<i>Compounded Rates: 3.0 Annualized, 6.0 Total over 2 years</i>			

(1) Annual cost of salary increase only. Cost of benefits and steps not included.

(2) Excludes step and longevity changes and sick leave buyback.

(3) Composite rate of 2.72% for teachers/custodians at maximum step plus 0% for employee receiving a 4% step increase.

(4) Collective Bargaining in process as of March 1, 2000.

**APPENDIX V.  
TOWN OF SUDBURY – FY00  
SCHEDULE A - CLASSIFICATION PLAN  
SCHEDULE B - SALARY PLAN**

**GRADE 1**

Head Lifeguard

**GRADE 2**

Clerk I

**GRADE 3**

Clerk II/Senior Clerk  
Library Clerk  
Recording Secretary

**GRADE 4**

Fire Dispatcher  
Library Technician  
Secretary I  
Van Driver, Sr. Center  
Senior Data Processing Clerk  
Grounds Person (40 hrs./wk.)  
Maintenance Custodian (40 hrs./wk.)  
Accounting Clerk

**GRADE 5**

Outreach Case Manager  
Library Office Coordinator  
Grounds Mechanic (40 hrs./wk.)  
Census and Documentation Coordinator  
Accounting Administrative Assistant  
Part-Time Reference Librarian  
Data Collector  
Recreation Office Coordinator  
Purchasing/Technology Assistant

**GRADE 6**

Dog Officer  
Police Dispatcher  
Secretary/Legal Secretary  
Secretary II/Office Supervisor  
Grounds Foreman (40 hrs./wk.)  
Board of Health Coordinator  
Aquatic Supervisor  
Youth Coordinator  
Budget & Personnel Assistant

**GRADE 7**

Assistant Assessor  
Assistant Town Clerk  
Assistant Children's Librarian  
Head of Circulation, Library  
Head of Technical Services, Library  
Benefits Coordinator

**GRADE 8**

Conservation Coordinator  
Assistant Town Accountant  
Adult Services/Reference Librarian  
Children's Librarian  
Assistant Town Treasurer & Collector  
Zoning Enforcement Field Agent

**GRADE 9**

Administrative Ass't to Board of Selectmen  
Aquatic Facility Director  
Technology Administrator

**GRADE 10**

Community Social Worker  
\* Deputy Building Inspector  
Management Analyst, DPW

**GRADE 11**

Director, Council on Aging  
Owner's Representative

**GRADE 12**

**GRADE 13**

**GRADE 14**

Assistant Town Manager

**GRADE 15**

Fire Chief  
Police Chief

**GRADE 16**

**GRADE 17**

\* = Proposed grade to be approved by Town Manager

ALL POSITIONS LISTED ABOVE ARE 35 HOURS PER WEEK UNLESS OTHERWISE NOTED. HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 35 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THOSE HOURLY RATES.



**APPENDIX V pg 2**  
**NON UNION SALARY GRID**  
**FY 00: 7/1/99 - 6/30/00**

GRADE	Minimum	STEPS						Maximum
	1	2	3	4	5	6	7	
1	10.29 18,800	10.70 19,549	11.12 20,315	11.55 21,112	12.01 21,940	12.48 22,800	12.97 23,695	
2	11.12 20,315	11.55 21,112	12.01 21,940	12.48 22,800	12.97 23,695	13.48 24,624	14.01 25,590	
3	12.01 21,940	12.48 22,800	12.97 23,695	13.48 24,624	14.01 25,591	14.56 26,594	15.13 27,638	
4	12.97 23,695	13.48 24,625	14.01 25,591	14.56 26,594	15.13 27,638	15.72 28,722	16.34 29,849	
5	14.01 25,591	14.56 26,594	15.13 27,638	15.72 28,722	16.34 29,849	16.98 31,020	17.64 32,237	
6	15.13 27,638	15.72 28,722	16.34 29,849	16.98 31,020	17.64 32,237	18.34 33,501	19.06 34,816	
7	16.34 29,849	16.98 31,019	17.64 32,236	18.34 33,502	19.06 34,816	19.80 36,181	20.58 37,601	
8	17.81 32,534	18.51 33,811	19.23 35,137	19.99 36,516	20.77 37,948	21.59 39,438	22.43 40,985	
9	19.41 35,463	20.17 36,854	20.96 38,300	21.79 39,802	22.64 41,363	23.53 42,987	24.45 44,674	
10	21.16 38,654	21.99 40,171	22.85 41,747	23.75 43,384	24.68 45,086	25.65 46,856	26.65 48,694	
11	23.06 42,133	23.97 43,786	24.91 45,504	25.88 47,289	26.90 49,144	27.95 51,073	29.05 53,077	
12	25.14 45,925	26.12 47,727	27.15 49,599	28.21 51,545	29.32 53,567	30.47 55,670	31.67 57,854	
13	27.40 50,058	28.47 52,022	29.59 54,063	30.75 56,184	31.96 58,388	33.21 60,680	34.52 63,060	
14	29.86 54,564	31.04 56,704	32.25 58,929	33.52 61,240	34.83 63,643	36.20 66,141	37.62 68,736	
15	32.55 59,474	33.83 61,807	35.16 64,232	36.54 66,752	37.97 69,371	39.46 72,094	41.01 74,922	
16	35.48 64,827	36.87 67,370	38.32 70,013	39.82 72,760	41.39 75,614	43.01 78,582	44.70 81,665	
17	38.68 70,661	40.19 73,433	41.77 76,314	43.41 79,308	45.11 82,419	46.88 85,655	48.72 89,015	

NOTE: For FY01 the non-union salary grid is not finalized as of the date of this printing.

**APPENDIX V pg 3**  
**NON-UNION EMPLOYEES**  
**INDIVIDUALLY RATED FY00 \***

**LIBRARY**

	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
Library Page (Hourly)	\$7.12	\$7.44	\$7.69

**HIGHWAY/PARK AND RECREATION**

Temporary Laborer (Hourly):	\$7.67 - \$ 9.35
Temporary Snow Removal Equipment Operator (Hourly):	\$9.23 - \$11.55

**RECREATION**

<u>RECREATION</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Max.</u>				
Camp Supervisor (Weekly) (Seasonal, Part-time)	\$427	\$444	\$466	\$489	\$514				
Recreation Leader	\$6.00	\$6.25	\$6.66	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76
Teen Center Coordinator (Hourly):	\$13.72 - \$20.56								

**ATKINSON POOL**

<u>Position</u>	<u>Hourly Rated Salary Range</u> <u>(Permanent Part-Time and Fee for Service)</u>									
Lifeguard/Pool Receptionist	\$6.66	\$6.95	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76	\$9.11	
Childcare Helper/Water Safety Ins.	\$7.23	\$7.51	\$7.81	\$8.12	\$8.44	\$8.76	\$9.11	\$9.46	\$9.84	
Receptionist Superv./WSI Superv.	\$8.44	\$8.76	\$9.11	\$9.46	\$9.84	\$10.23	\$10.62			
Private Lesson	\$14.45									
Diving (certified)	\$20.00	\$22.00	\$24.00	\$26.00						
Diving (non-certified)	\$10.00 *									
Water Exercise (certified)	\$15.00	\$17.00	\$19.00	\$21.00	\$23.00	\$25.00				
Water Exercise (non-certified)	\$10.00 *									
Lifeguard in Training	\$ 6.00									

\* = Non-certified instructors would be required to become certified within one year.

**SINGLE RATED**

	<u>Min.</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Max.</u>
Custodian (Hourly-40 hrs.)	\$12.07	\$12.54	\$13.03	\$13.54	\$14.06	\$14.61	\$15.22	
Director of Veterans' Services	\$8,373/Year							
Census Taker	\$6.65/Hour							
Election Warden	\$6.65/Hour							
Election Clerk	\$6.65/Hour							
Deputy Election Warden	\$6.65/Hour							
Deputy Election Clerk	\$6.65/Hour							
Election Officer & Teller	\$6.31/Hour							
Plumbing Inspector	Fees							

\* FY 01 pay rates for individually rated employees have not been established as of the date of this printing

**APPENDIX V pg 4**  
**UNION EMPLOYEES FY00 \***

<b>FIRE DEPARTMENT</b>	<b>MIN</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>MAX</b>
Firefighter					
Annual	33,806	34,590	35,392	36,175	37,027
Hourly	15.42	15.78	16.14	16.50	16.89
Firefighter/EMT					
Annual	35,425	36,209	37,011	37,794	38,646
Hourly	16.16	16.52	16.88	17.24	17.63
Lieutenant					
Annual	37,694	38,567	39,462	40,335	41,285
Hourly	17.19	17.59	18.00	18.40	18.83
Lieutenant/EMT					
Annual	39,487	40,360	41,255	42,128	43,078
Hourly	18.01	18.41	18.82	19.22	19.65
Fire Captain					
Annual	42,029	43,003	44,000	44,974	46,033
Hourly	19.17	19.61	20.07	20.51	21.00
Fire Captain/EMT					
Annual	44,016	44,990	45,987	46,961	48,020
Hourly	20.08	20.52	20.98	21.42	21.90

**Single Rated:**

Call Firefighter	\$250 Annual stipend and step 1 Firefighter hourly rate as listed above			
Fire Prevention Officer	\$800/Year	Fire Dept. Training Officer	\$800/Year	
Fire Alarm Superintendent	\$800/Year	Emerg. Med. Tech. Coord.	\$800/Year	
Master Mechanic	\$800/Year	Fire Alarm Foreman	\$800/Year	

Note: hourly rates are obtained by dividing the annual rates by 52.2 weeks and 42 hours per week.  
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

<b>POLICE DEPARTMENT</b>	<b>MIN</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>MAX</b>
Sergeant					
Annual	42,009	42,982	43,987	44,978	45,874
Hourly	21.55	22.06	22.57	23.08	23.55
Patrolman					
Annual	35,006	35,815	36,658	37,483	38,227
Hourly	17.96	18.38	18.82	19.24	19.61

**Single Rated:**

Crime Prevention Officer	\$700/Year	Detective	\$1900/Year
Photo/Fingerprint Officer	\$700/Year	Training Officer	\$700/Year
Juvenile Officer	\$700/Year	Parking Clerk	\$700/Year
Safety Officer	\$700/Year	Mechanic	\$700/Year

Note: hourly rates are obtained by dividing the annual rates by 52.2 weeks and 37.33 hours per week.  
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

\* FY 01 Union contracts for Fire and Police not finalized as of the date of this printing.

**APPENDIX V pg 5**  
**UNION EMPLOYEES FY00 \***

<b>SUDBURY SUPER. ASSOC.</b>		<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>	<b>STEP 6</b>
Library Director		51,166	52,701	54,282	55,910	57,588	59,315
Director of Health		52,364	53,935	55,553	57,219	58,936	60,704
Town Engineer	##	63,066	64,958	66,907	68,914	70,981	73,111
Supt Parks/Grds Mgmt.		40,965	42,194	43,460	44,764	46,107	47,490
Asst Highway Surveyor		46,230	47,617	49,046	50,517	52,032	53,593
Building Inspector		50,932	52,460	54,034	55,655	57,325	59,045
Supv. of Town Bldgs.	#	38,447	39,601	40,789	42,012	43,273	44,571
Director of Assessing	**	52,783	54,366	55,997	57,677	59,408	61,190
Town Planner		54,273	55,901	57,578	59,306	61,085	62,917
Police Lt./Adm. Asst.		56,445	58,138	59,882	61,679	63,529	65,435
Town Accountant	**	52,783	54,366	55,997	57,677	59,408	61,190
Treasurer/Collector	**	52,783	54,366	55,997	57,677	59,408	61,190
Park & Recreation Director		49,690	51,181	52,717	54,298	55,927	57,605
Town Clerk		43,743	45,055	46,406	47,799	49,233	50,710
Conservation Coordinator	**	39,787	40,980	42,210	43,476	44,780	46,124
Technology Administrator		52,783	54,366	55,997	57,677	59,408	61,190
Director of Public Works	##	64,629	66,568	68,565	70,622	72,740	74,922

\*\* Based on 35 hours per week. Actual hours depend on the budget appropriation plus hours that are charged to the Wetlands Fund, as determined by the Town Manager.

# This does not include \$10,440 per year as Wiring Inspector.

\*\*\* The Finance Director, who is either the Director of Assessing, the Town Accountant, or the Treasurer/Collector, is not in the Supervisory Union, but instead receives up to a \$10,000 annual stipend in addition to the salary shown above for that position.

## This does not include Annual Stipends of \$1,000 for Planning Board Agent, \$500 for Landfill Agent, and \$500 for Conservation Agent. In addition, the Director of Public Works currently serves as Town Engineer for an annual stipend of \$1,000 in lieu of the Town Engineer salary listed above.

\* FY 01 contract for Supervisory Association has not been finalized as of the date of this printing.

**APPENDIX V pg 6**  
**UNION EMPLOYEES FY01**

**ENGINEERING DEPARTMENT**  
**7/1/00 - 6/30/01**

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
E1 Eng Aide I	24,686	25,428	26,193	26,982	27,791	28,626
E2 Eng Aide II	28,388	29,242	30,118	31,025	31,954	32,914
E3 Eng Aide III	32,648	33,630	34,636	35,675	36,745	37,848
E4 Jr Civil Eng	37,546	38,672	39,830	41,026	42,256	43,523
E5 Civil Eng	42,241	43,506	44,817	46,158	47,542	48,968
E6 Sr Civil Eng	44,793	46,138	47,523	48,948	50,417	51,925
E7 Asst Town Eng	52,685	54,265	55,892	57,569	59,297	61,076

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.  
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

**HIGHWAY DEPARTMENT**  
**7/1/00 - 6/30/01**

	START	STEP 1 After 6 mos.	STEP 2 After 1 yr.	STEP 3 After 2 yrs.	STEP 4 After 3 yrs.	STEP 5 After 4 yrs.	STEP 6 After 5 yrs.
Foreman, Landfill	35,843	36,919	38,026	39,167	40,341	41,552	43,010
Foreman, Hwy	35,843	36,919	38,026	39,167	40,341	41,552	43,010
Foreman, Tree/Cem	35,138	35,869	36,654	37,386	38,133	38,893	40,258
Master Mechanic	16.60	17.15	17.67	18.15	18.60	19.08	19.75
Asst Mechanic	15.86	16.41	16.93	17.41	17.86	18.34	18.98
Crew Leader	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Hvy Equip Oper	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Tree Surgeon	14.90	15.32	15.66	16.18	16.70	17.23	17.84
Truck or Lt Equip Oper	14.00	14.36	14.76	15.04	15.34	15.66	16.21
Tree Climber	14.00	14.36	14.76	15.04	15.34	15.66	16.21
Hvy Laborer	13.20	13.57	13.87	14.24	14.62	14.99	15.52
Lt Laborer	12.05	12.37	12.64	12.98	13.31	13.65	14.13
Landfill Monitor	11.25						

Note: Crew Leaders receive an annual stipend of \$3,095

Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 40 hours per week.  
Overtime pay is calculated by multiplying 1.5 times these hourly rates.

## Provisions for the Disabled

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. Therefore, we urge those who may require particular accommodations to read the following carefully.

**Parking:** "HP" parking spaces will be provided at locations closest to the main entrance to the auditorium. There is a clear path of travel to the entrance doors. Police on duty will provide assistance as needed, or requested.

**Persons with Ambulatory Disabilities:** Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

**Persons who are Blind or have Vision Impairments:** Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

**Person who are Deaf or have Hearing Impairments:** A limited number of headphone amplifiers connected to the public address system are available for the use of persons with hearing impairments. Please ask for Jan Silva when you enter the auditorium to obtain one of these amplifiers. For persons who are deaf and require a sign language interpreter, please contact the Selectmen's Office no later than March 25, 2000. As there is great demand for qualified interpreters, advance notice will facilitate their availability.

**Restrooms:** Restrooms are located off the foyer inside the entrance to the auditorium. These restrooms are not accessible to persons who use wheelchairs. If you require an accessible facility, the Police Officer on duty will provide directions, and assistance if required, to the nearest accessible restroom in the High School.

**Refreshments:** Coffee and other refreshments are located in the High School corridor at the rear of the stage. Presently, direct access to this area requires the use of stairs. You may need assistance to obtain refreshments.

If you have any questions regarding these, or any other matters which address accommodations, please contact Jan Silva at 443-8891, extension 382; or through the Mass. Relay service of NYNEX: 1-800-439-2370 (V/TDD).

## 2000 DOG LICENSES

**LICENSING PERIOD ----JANUARY 1<sup>ST</sup> -- DECEMBER 31<sup>ST</sup>**

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a letter from veterinarian. A spay or neuter certificate **MUST** accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

In accordance with Town Bylaw V. sec. 3, as of the first day of April each year, owners of dogs shall be subject to a \$25 penalty for each unlicensed dog, in addition to the license fee.

OWNERS NAME: \_\_\_\_\_ TELEPHONE NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

NAME OF DOG: \_\_\_\_\_ BREED: \_\_\_\_\_ AGE: \_\_\_\_\_ COLOR: \_\_\_\_\_

MALE NEUTERED: \_\_\_\_\_ MALE: \_\_\_\_\_ FEMALE SPAYED: \_\_\_\_\_ FEMALE: \_\_\_\_\_  
\$10.00 \$15.00 \$10.00 \$15.00

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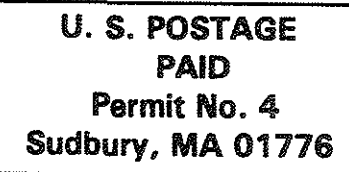
### VOLUNTEER TO SERVE YOUR TOWN! REGISTER NOW!

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, 288 Old Sudbury Road, Sudbury, MA, 01776.

NAME: \_\_\_\_\_ TEL.NO. \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ YRS. RES. \_\_\_\_\_  
OCCUPATION: \_\_\_\_\_  
EDUCATION/TRAINING: \_\_\_\_\_  
EXPERIENCE IN GOV'T: \_\_\_\_\_  
INDICATE INTERESTS BELOW: \_\_\_\_\_

_____ Administration	_____ Elderly	_____ Memorial Day
_____ Documents Preservation	_____ Election Officers	_____ Negotiating Advisory
_____ Board of Appeals	_____ Facilities	_____ Parks and Recreation
_____ Cable Television	_____ Finance	_____ Personnel
_____ Capital Planning	_____ General	_____ Planning
_____ Celebrations	_____ Health	_____ Regional
_____ Conservation	_____ Historical	_____ Resource Recovery
_____ Cultural Affairs	_____ Housing	_____ Town Report
_____ Design Review Board	_____ Land Use	_____ Transportation
_____ Disabilities Commission	_____ Landscaping (Town)	_____ Veterans
_____ Economic Development	_____ Library	_____ Youth
_____ Education		_____ ANYTHING! (call us!)

**Board of Selectmen  
Sudbury  
Massachusetts 01776**



**Postal Patron  
Sudbury  
Massachusetts 01776**