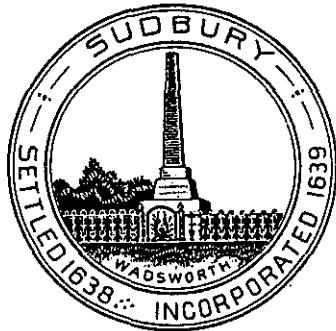


**TOWN of SUDBURY
Massachusetts**



OFFICIAL WARRANT

1998

ANNUAL TOWN MEETING

April 6, 1998 7:30 P.M.

Lincoln-Sudbury Regional High School Auditorium

ANNUAL TOWN ELECTION

Including Regional District School Committee

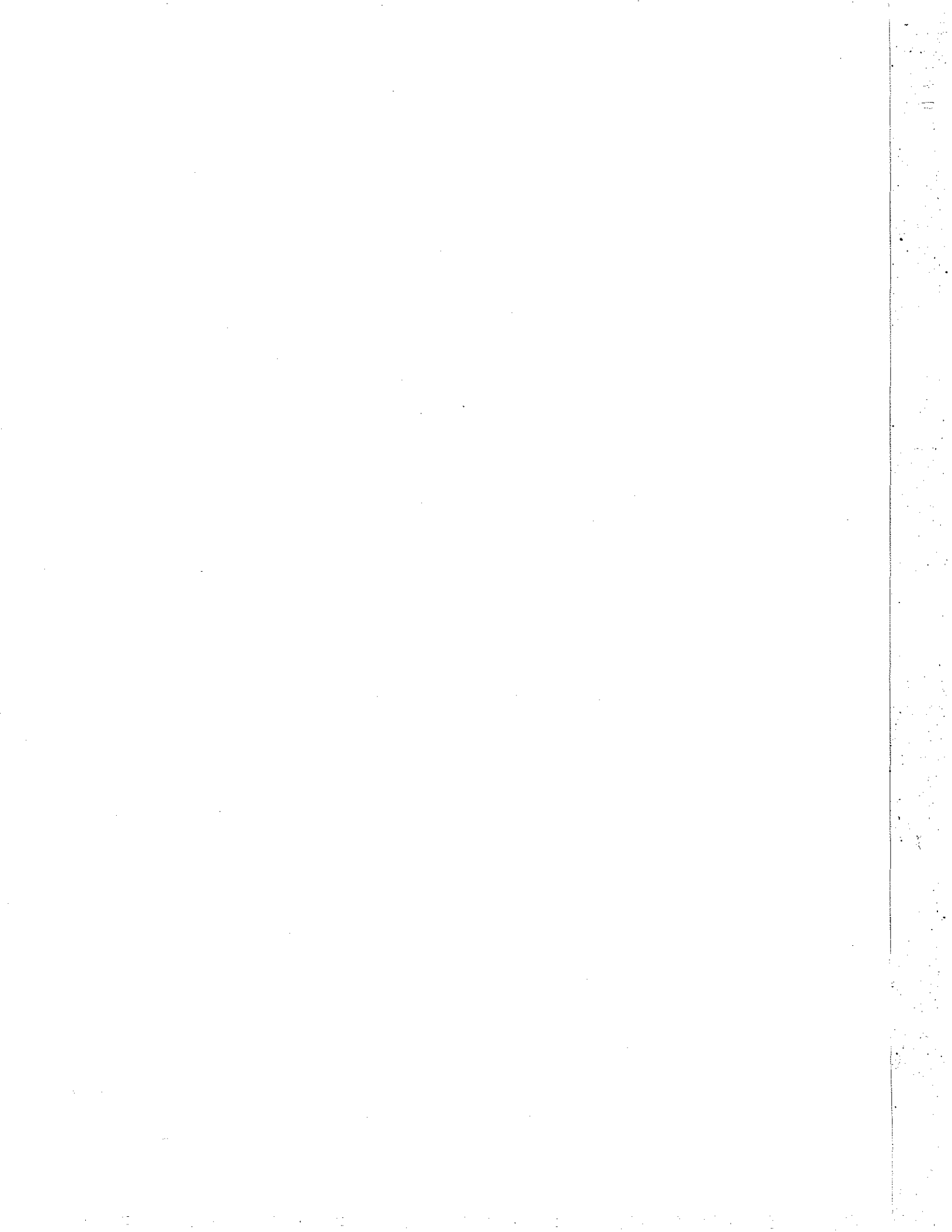
March 30, 1998

Polls Open 7:00 A.M. to 8:00 P.M.

**Precincts 1 & 2 - Fairbank Center, 40 Fairbank Road
Precincts 3 & 4 - Noyes School, 280 Old Sudbury Road**



BRING THIS BOOK WITH YOU



TOWN OF SUDBURY 1998 ANNUAL TOWN MEETING WARRANT

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Provisions for the Disabled

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. Therefore, we urge those who may require particular accommodations to read the following carefully.

Parking: "HP" parking spaces will be provided at locations closest to the main entrance to the auditorium. There is a clear path of travel to the entrance doors. Police on duty will provide assistance as needed, or requested.

Persons with Ambulatory Disabilities: Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

Persons Who are Blind or have Vision Impairments: Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

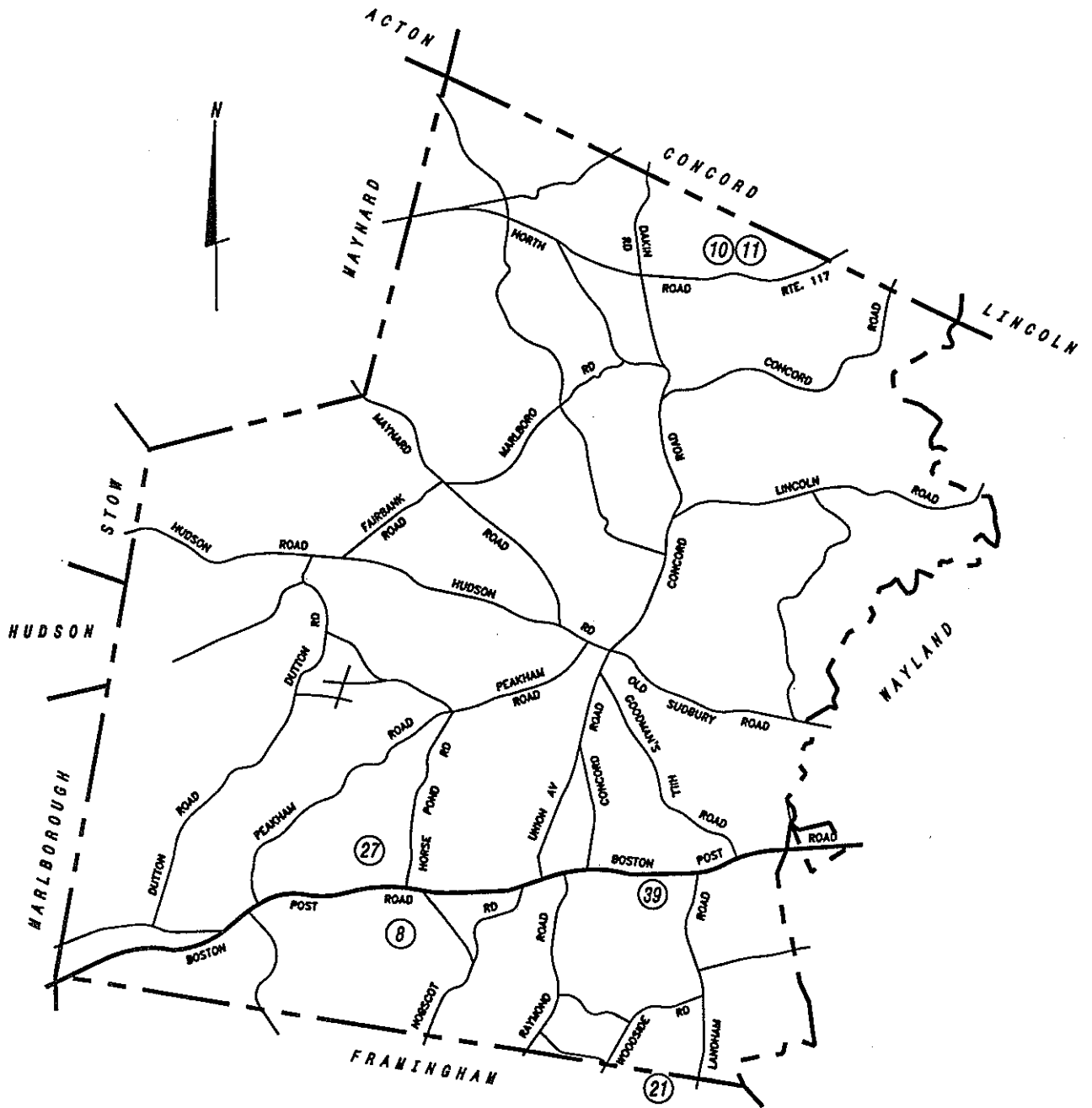
Persons Who are Deaf or have Hearing Impairments: A limited number of headphone amplifiers connected to the public address system are available for the use of persons with hearing impairments. Please ask for Jan Silva when you enter the auditorium to obtain one of these amplifiers. For persons who are deaf and require a sign language interpreter, please contact the Selectmen's Office no later than March 24, 1998. As there is great demand for qualified interpreters, advance notice will facilitate their availability.

Restrooms: Restrooms are located off the foyer inside the entrance to the auditorium. These restrooms are not accessible to persons who use wheelchairs. If you require an accessible facility, the Police Officer on duty will provide directions, and assistance if required, to the nearest accessible restroom in the High School.

Refreshments: Coffee and other refreshments are located in the High School corridor at the rear of the stage. Presently, direct access to this area requires the use of stairs. You may need assistance to obtain refreshments.

If you have any questions regarding these, or any other matters which address accommodations, please contact Jan Silva at 443-8891, extension 382; or through the Mass. Relay Service of NYNEX: 1-800-439-2370 (V/TDD).

MAP SHOWING LOCATION OF WARRANT ARTICLES





PART I

**TOWN OF SUDBURY
ANNUAL TOWN MEETING
WARRANT**

Commonwealth of Massachusetts
Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town Elections that voters residing in Precincts 1 and 2 should meet at the Fairbank Community Center and voters residing in Precincts 3 and 4 should meet at the Peter Noyes School in said Town on Monday, March 30, 1998, at seven o'clock in the forenoon; then and there to choose by official ballot in accordance with law, one Moderator for one year; one member of the Board of Assessors, two Goodnow Library Trustees, one member of the Board of Health, two members of the Park & Recreation Commission, two members of the Planning Board, one member of the Board of Selectmen, one member of the Sudbury School Committee, all for three years; one member of the Sudbury Housing Authority for a five-year term; and to vote on the following question:

BALLOT QUESTION NO. 1

Shall the Town of Sudbury be allowed to exempt from the provisions of proposition two and one-half, so-called, without increasing amounts presently exempted, the amounts required to pay for the bonds issued in order to construct a new middle school and demolish all or part of the existing middle school?

YES ___ NO ___

SUMMARY:

A "yes" vote on this question allows presently authorized debt to be used to build a new middle school as an alternative to expanding and renovating the existing facility. It does not change the amount of authorized borrowing, or the tax rate. A "no" vote will require the authorized funds to be used to expand and renovate the existing facility, and will also not change the amount of authorized debt or the tax rate.

In 1996, Town Meeting authorized borrowing for extraordinary school repairs. In 1997, Town Meeting authorized debt to build a new elementary school, and to expand, renovate and repair existing schools. The wording of these appropriation articles did not cover building a new middle school as an alternative to expanding, renovating and repairing the existing facility. Because these appropriations were exempted from Proposition 2 1/2 by vote in a Town election, this ballot question is required for the potential change.

The option of a new middle school is introduced subsequent to the appropriation because new information developed by the architectural firm selected for the middle school expansion and renovation project indicates that new construction is more cost effective than estimated in the preliminary study completed in November, 1996. Any expenditures on the new-construction option, including the detailed design work necessary for a thorough cost analysis, are subject to this ballot question.

ARGUMENT FOR PASSAGE:

Passage of this question allows the Town to pursue the option of a new middle school within the funding limits of existing appropriations for schools construction, renovation and repairs. It does not authorize additional funding.

In light of current cost information, the architectural firm recommends building a new middle school behind the existing building, which would remain in full service during construction. This approach has the potential to reduce the risk of unanticipated costs, such as additional cracks in structural columns, shorten the time to achieve full capacity, avoid the difficulty and expense of phased construction on a facility in use, minimize disruption of educational activities, reduce the size of the building needed for the required educational space, and provide a facility of greater value when the project is complete.

ARGUMENT AGAINST PASSAGE:

Appropriations to expand, renovate and repair existing facilities should be used as intended when the articles were presented, discussed and approved.

Included as part of the Annual Town Election will be an election of two members for three years each to the Lincoln-Sudbury Regional District Committee.

The polls will be open at seven o'clock in the forenoon and will be closed at eight o'clock in the evening.

And you are required to notify and warn the inhabitants of said Town qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium in said Town on Monday, April 6, 1998, at 7:30 o'clock in the evening, then and there to act on the following articles:

ARTICLE 1. HEAR REPORTS

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 1997 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

ARTICLE 2. FY98 BUDGET ADJUSTMENTS

To see if the Town will vote to amend the votes taken under Article 6A, FY98 Budget, of the 1997 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

IP
(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY98 Operating Budget to make adjustments at the Annual Town Meeting if necessary. The Board will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 3. UNPAID BILLS

To see if the Town will vote to raise and appropriate, or appropriate from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant. JP (Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 4A. FY99 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 1998 through June 30, 1999, inclusive, in accordance with the following schedule, which is incorporated herein by reference; and to determine whether or not the appropriation for any of the items shall be raised by borrowing; and to further determine that automobile mileage allowance rates shall be paid in accordance with Federal Internal Revenue Service mileage allowance regulations; or act on anything relative thereto.

Submitted by the Finance Committee. (Majority vote required)

	Expend FY97	Approp. FY98	Dept. Req. FY99	Sol. Comm. Rec. FY99	Non Override FinCom FY99	Override Request FY99
Sudbury Pub. Schls. (Gross)	13,681,836	15,155,757	16,504,352	16,504,352	15,485,018	16,017,268
Sudbury Pub. Schls: Offsets	464,354	449,151	449,345	449,345	449,345	449,345
SUDBURY PUB. SCHLS. (Net)	13,217,482	14,706,606	16,055,007	16,055,007	15,035,673	15,567,923
L.S.R.H.S.(Assessment)	8,115,051	8,298,619	8,981,444	8,981,444	8,701,424	8,701,424
M.R.V.T.H.S.(Assessment)	352,839	318,681	351,385	351,385	353,865	353,865
TOTAL SCHOOLS	21,685,372	23,323,906	25,387,836	25,387,836	24,090,962	24,623,212
100: General Government	1,232,395	1,421,576	1,562,683	1,525,198	1,472,957	1,472,957
200: Public Safety	3,866,304	4,160,130	4,420,099	4,281,166	4,080,283	4,080,283
400: Public Works	1,861,877	1,919,997	2,085,359	1,902,396	1,898,970	1,898,970
500: Human Services	334,762	352,365	432,166	421,425	383,509	383,509
600: Culture & Rec	546,463	547,601	620,990	588,890	581,556	581,556
SUBTOTAL TOWN SERVICES	7,841,800	8,401,669	9,121,297	8,719,075	8,417,276	8,417,276
700: Debt Service	1,695,583	3,416,084	3,050,326	3,050,326	3,050,326	3,050,326
900: Unclassified/Transfer Acct.	2,969,180	3,258,862	3,804,215	3,774,758	3,708,696	3,768,696
TOTAL TOWN	12,506,563	15,076,615	15,975,838	15,544,159	15,176,298	15,236,298
TOTAL OPERATING BUDGET	34,191,935	38,400,521	41,363,674	40,931,996	39,267,260	39,859,510

SEE DETAILED LINE ITEM BUDGET IN THE FINANCE SECTION, PART II, OF THIS WARRANT.
Finance Committee reports on each budget section are included therein.

ARTICLE 4A REPORTS:

SUDBURY SCHOOL COMMITTEE POSITION: Over the last 5 years, the Sudbury Public Schools K-8 enrollment has grown from 1,980 students to 2,551 students - an average growth rate of 5.2% per year. The Town of Sudbury has, over these same 5 years, provided the schools with average annual budget increases of over 8.5%. These significant increases have been required simply to allow the schools to meet negotiated salary increases, to deal with the effects of inflation and to maintain classroom sizes at recommended levels. In these past 5 years, it has been possible to do this without requiring a Proposition 2 1/2 override. That is no longer possible. The Finance Committee has determined that an increase of only 3.8% is possible within the constraints of a non-override budget. A 3.8% increase is enough to provide negotiated salary increases to existing staff but is not enough to deal with the effects of inflation, much less to accommodate the more than 100 new students anticipated next year. The Sudbury School Committee is, therefore, requesting a Proposition 2 1/2 override of \$592,250 which would result in a budget of \$15,567,923 rather than the \$15,035,673 contained in the non-override recommendation. This override budget represents an increase of 7.5% over last year's budget and is required if we are to maintain the current classroom sizes and are to continue addressing on-going maintenance needs.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of the Non Override Budget as shown above. The Committee will report its recommendation at Town Meeting concerning the Override request.

ARTICLE 4B. SOLID WASTE DISPOSAL ENTERPRISE FUND FY99 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the budget of the Solid Waste Disposal Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expend FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom. FY99	Override Request FY99
<u>Solid Waste Enterprise Fund</u>						
Total Direct Costs (Appropriated)	346,637	305,523	238,575	238,575	240,381	240,381
Total Indirect Costs (Not Appropriated)	49,080	30,813	31,283	31,283	31,283	31,283
SOLID WASTE DISP RECEIPTS	227,731	269,000	250,686	250,686	250,686	250,686
RETAINED EARNINGS USED	167,986	67,336	19,172	19,172	20,978	20,978

FINANCE COMMITTEE REPORT: See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Solid Waste Disposal Enterprise Fund FY99 Budget as presented by the Finance Committee.

ARTICLE 4C. POOL ENTERPRISE FUND FY99 BUDGET

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums set forth in the budget of the Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

	Expend FY97	Approp FY98	Depl. Req FY99	Town Mgr Rec. FY99	Non Override FinCom FY99	Override Request FY99
Pool Enterprise Fund						
Total Direct Costs (Appropriated)	296,678	302,610	318,408	316,408	316,408	316,408
Total Indirect Costs (Not Appropriated)	24,242	28,757	31,331	31,331	31,331	31,331
POOL ENTERPRISE RECEIPTS	331,571	331,367	349,739	347,739	347,739	347,739

FINANCE COMMITTEE REPORT: See detailed line item budget and report of the Finance Committee in the Finance Section, Part II, of this Warrant.

BOARD OF SELECTMEN POSITION: The Board of Selectmen recommends the Pool Enterprise Fund FY99 Budget as presented by the Finance Committee.

ARTICLE 5. STREET ACCEPTANCES

To see if the Town will vote to accept the layout of any one or more of the following ways:

- Martin Drive From Maynard Road to a dead end,
a distance of 1,097 feet, more or less;
- Southwest Circle From Peakham Road to a dead end,
a distance of 314 feet, more or less;
- Amanda Road From Dutton Road to a dead end,
a distance of 1,473 feet, more or less;
- Bulkley Road From the end of the 1983 public layout to Amanda Road,
a distance of 352 feet, more or less;

as laid out by the Board of Selectmen in accordance with the descriptions and plans on file in the Town Clerk's Office; to authorize the acquisition by purchase, by gift or by a taking by eminent domain, in fee simple, of the property shown on said plans; and to raise and appropriate, or appropriate from available funds, \$500, or any other sum, therefor and all expenses in connection therewith; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT (ART. 5): This article is the result of the recommendations of the Department of Public Works as to roads which meet legal requirements for acceptance. The Selectmen have, at a previous public hearing, voted the layout of these roads. If the above streets are voted and accepted by the Town Meeting as public ways, all future maintenance and repair will be done by the Town. The Board supports this article and will report further at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 6. RESOLUTION - CHARACTER OF SUDBURY STATEMENT

To see if the Town will vote to adopt a non-binding resolution submitted by the Strategic Planning Committee, which defines the character of Sudbury. The purpose of the statement is to identify values that Sudbury residents hold dear and would like boards and officials of the Town to keep in mind when they set policy. It will be used as a mission statement in drafting a Master Plan.

"Character of Sudbury

We in Sudbury appreciate our town but are concerned about its future.

We value the Town's essentially residential, low-density nature. A significant aspect of Sudbury's charm and character is derived from its rural/suburban feeling. Becoming more like towns nearer Boston would not be considered "progress". This is not to say that the value and convenience of consumer oriented, commercial activity and development is not appreciated. We remain open to positive change, while zealously safe-guarding historical treasures and traditions.

High value is placed upon Sudbury's natural resources and beauty, its open spaces, wetlands, forests and wildlife. The opportunities which these resources provide for enjoying and appreciating nature, recreation and escaping from our hectic lives is precious. Aligned with these natural resources is the diligent protection of the quality of Sudbury's water and air.

We feel that Sudbury's residential housing should be built in harmony with and in proportion to its surroundings and acreage. Encouragement of this harmony for all construction is highly recommended. Moderation in the rate of growth within the town is also desirable.

Sudbury's people are one of its most valued assets. Maintaining a socioeconomic environment which permits and encourages a diversity of residents (ethnic, religious, young and aged, different degrees of affluence) will perpetuate this important town value. We value the traditions and institutions that create a sense of community. However, to sustain our legacy of helping others and our spirit of volunteerism we need more involvement by citizens.

Maintenance of the quality of Sudbury's public services and recognition and appreciation of the people that provide them is essential to Sudbury's character. The high quality of Sudbury's public schools is particularly valued. We expect that public officials, working in conjunction with others, will keep the sense of Sudbury's character at the forefront in their decision making process. In such undertakings openness, fairness, proactivity and a view to preservation of Sudbury's character and to the common good will be highly valued by Sudbury's citizens.";

or act on anything relative thereto.

Submitted by Petition on behalf of the Strategic Planning Committee.

(Majority vote required)

PETITIONERS REPORT: The Process of Defining Sudbury's Character. To determine what we believe are the key elements of Sudbury's character, and to understand how we feel about the Town's character and its future, a task force of the Strategic Planning Committee (SPC) undertook a series of workshops. These workshops were structured by an independent consultant and involved a cross-section of Sudbury

residents. Participants were asked to record their immediate feelings and reactions to 25 slides of a variety of scenes in Sudbury. Their input helped to create a mosaic of Sudbury's character.

Four areas of focus emerge representing Sudbury's character:

1. People as individuals, families, and as a community (schools, churches, town government, cultural and recreational activities and service undertakings)
2. Nature and the environment, rural areas
3. Historical landmarks and a sense of tradition
4. Development of both private homes and businesses

Several themes can be identified from the reactions of the participants in the workshops and the SPC members. Among them are the following:

1. Highest value is placed upon:
 - a. Sense of community and family
 - b. Quality of public educational system
 - c. Aesthetic appeal, particularly visual
 - d. Maintenance of socioeconomic, religious, age diversity within the population
 - e. Respect for, and preservation of, Sudbury's natural resources: its rural atmosphere, open land and forest, clean water and air
 - f. Sense of history and tradition, preservation of historical sites
 - g. This is a critical time and decisions being made now will define Sudbury's future and will bless or burden generations to follow
2. Value is placed upon:
 - a. Rights of property owners, Sudbury's youth and its aged, developers, business
 - b. Convenience/economic stability
 - c. Geographic location
 - d. Privacy
3. Areas of serious concern:
 - a. Accelerating pace of change
 - Unplanned/unmanaged development - both residential (loss of open space, house size out of proportion to its acreage) and commercial (lack of standards for construction and maintenance)
 - Threats to Sudbury's natural resources
 - Deteriorating water quality
 - Threat to the diversity of population due to the increasing affluence of the Town
 - b. Lack of leadership/vision/planning/proactivity/citizen involvement
 - c. Diminishing concern for the long-term good of the Town of Sudbury and all of its citizens

Sudbury's character can be developed by reflecting upon these issues and analyzing what we value today and hope for the future.

Introduction. We realize that we live in a special place. Sudbury has much to offer in its quality of life as defined by schools, housing, environment, natural resources, churches, recreation, public services, diversity of population and our rural/suburban location. Each of these elements contributes to Sudbury's character as does our rich sense of history and community. While no longer a truly classic New England town, Sudbury has, to a significant degree, maintained the character of such a town despite pressures on many of our resources and other valued assets. We believe, in recent years, factors have been increasingly affecting the Town, threatening to erode both its character and aesthetic qualities. An uneasiness regarding the community's character has evolved at an accelerating pace. Many people express alarm about uncontrolled housing development, water quality, school capacity, diminishing rural land and vistas, disregard for historical sites, unmanaged commercial growth and lack of housing for senior citizens and young people.

The overwhelming message is the need to improve planning in the Town. Leadership must develop forward-looking rules, regulations and standards which will maintain and enhance the desirable aspects of

Sudbury's character. This should be undertaken with a view toward balancing the broad views of the population regarding the future character of the Town with the legitimate interests of property owners, businesses and other parties.

In light of the accelerating pace of change in Sudbury, the fragility of its rich but limited resources, and the sense that the "horse is already out of the barn" regarding some of these issues, many specific protective and proactive measures need to be considered. Not all citizens will agree with each part of the definition of Sudbury's character, however, it is essential that the definition of character represent what is good for all of the Town and that potential conflicting individual interests be put aside if this process is to be meaningful and effective. It is in this spirit that the Strategic Planning Committee submits this definition of the character of the Town of Sudbury.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

PLANNING BOARD REPORT: The Planning Board supports this resolution as the starting point for a comprehensive Master Plan for the Town. The Strategic Planning Committee identified a comprehensive Master Plan as one of its top three priorities. Adoption of this article will demonstrate the Town's desire to proceed with the Strategic Planning Committee's efforts to create a vision for the Town. It is a first step toward a comprehensive Master Plan that is accepted Town-wide and used by all the boards and commissions as a guide to their decisions.

ARTICLE 7. CONSERVATION LAND BOND ISSUE

To see if the Town will vote to raise and appropriate the sum of \$10,000,000, or any other sum, for the purpose of acquiring land or interests in land within the Town of Sudbury for general municipal, conservation, or resource protection purposes, said appropriation to be raised by borrowing, but each acquisition to be subject to a Town Meeting vote; such appropriation is contingent on a Proposition 2 1/2 override vote in a general election; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: The Town of Sudbury is in a critical period during which its final contours may be determined forever. While other needs are perpetual and, in some cases, postponable, our ability to affect the basic fabric of our community character is time-sensitive and time-limited. As we approach full build-out under current zoning and the Town works to adopt a comprehensive Master Plan, many of our signature landscapes have recently been transformed. While this has a positive effect on our quality of life by attracting wholesome and valuable young families, it also imposes perpetual capital and operating costs on the Town as a whole and diminishes the rural character that attracted many of us here in the first place. Our successful investments in quality schools and other infrastructure have made Sudbury a magnet community, its land a commodity for which developers and home buyers are willing to pay high prices. This article seeks to provide some small means for the Town to include the costs of purchasing key land or interests in land as part of its planning for its future, especially during this critical period. We recognize that the Town cannot absorb the costs of saving even a significant majority of the remaining large tracts, but we hope the Town will be willing and able to plan and provide for some key acquisitions for various municipal purposes, including soccer fields, aquifer protection, and any other municipal needs, in addition to saving open space. The types of interests acquired need not be, as the Meachen purchase required, full ownership. In some cases, it will make sense to allow partial development of a parcel to save a larger piece; in others, purchase of development rights or scenic easements might be possible. Under this article, the Town Meeting would still have to approve each individual transaction and the override must be approved at the ballot box. Thus, the decision-making process will be completely democratic. No money will be borrowed for a single transaction until it has been approved by a Town Meeting vote. A single override that signifies the Town's intention to balance future development with

critical public acquisitions is the most efficient way to assure that our municipal land acquisitions are made systematically, with a comprehensive perspective.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

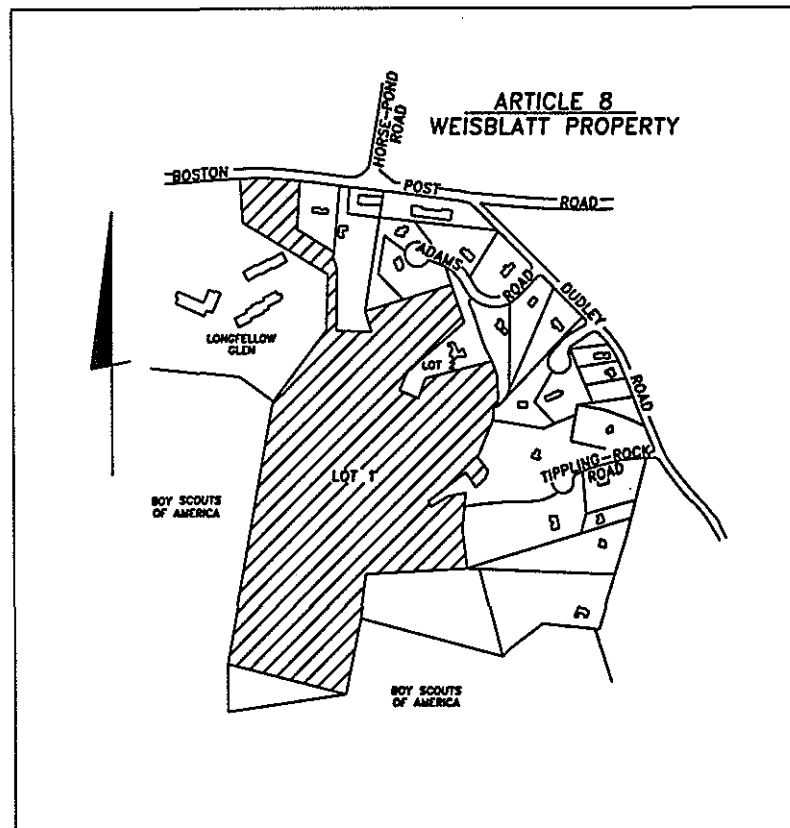
FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 8. TAKE WEISBLATT PROPERTY BY EMINENT DOMAIN

To see if the Town will vote to authorize and direct the Selectmen to acquire the land known as the Weisblatt property located on the northeast slope of Nobscot Mountain, off Adams Road and 641 Boston Post Road, being shown as Parcel 001 on Town Property Map L06, and Parcels 500 and 505, and a portion of Parcels 024, 029 and 502 on Town Property Map K06, or a portion thereof, more particularly shown as Lot #2 containing 42.30 acres on a plan dated January 27, 1998, Owner: A. Weisblatt Realty Trust, on file with the Sudbury Town Engineer and Planning Board Offices, together with a driveway easement over Lot #1 for the benefit of Lot #2, and subject to a driveway easement over Lot #2 for the benefit of Lot #1, all as shown on said plan, by a taking by eminent domain for the purposes of conservation, future pure drinking water potential, resource protection and passive recreation, and municipal use of small house and barn-garage at 641 Boston Post Road, and to appropriate the sum of \$4,900,000 or the Fair Market Value of said land and buildings, whichever is less, and to determine whether said sum shall be raised by borrowing or otherwise, subject to a Proposition 2 1/2 override; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)



PETITIONERS REPORT (ART. 8): This land is listed on the Town's current open space plan and has been listed on that plan for preservation as open space since the plan's inception in the 1980's. It is a significant and scarce natural resource which at an elevation of 300 feet, is a part of Nobscot Mountain, and abuts over 600 acres of forest at the Nobscot Boy Scout Reservation in use by the Boy Scouts since 1928 and by the public for hiking. This land, as a part of Nobscot Mountain, is an historic landmark where the King Philip Indian Wars occurred and is a part of the Indian trails network. Hikers are not aware of any property lines. The panoramic views and aesthetic vistas from this land are incomparable to any other site in Sudbury, making it an important scenic value for all generations, now and in the future.

Water flows from this land into the aquifer that supplies our citizens with their drinking water from the main Town wells located downslope of this site. The water aquifer, hydrology of the land and sensitivity of the area, make this land a critical piece of open space, unique and not found in other parts of Town. To get the proposed road at the maximum slope of 6% (Planning Board Regulation), the developer has to blast down 55 feet of rock. This will blast the top off this northeast slope of Nobscot Mountain. Nobscot is an Indian term meaning "Fall of the Rocks". The choice is between preserving this fragile and environmentally sensitive parcel or watching the irreparable collapse of Nobscot Mountain, piece by piece with its deleterious effect on the quality of the Town's water resources.

By preserving this land as open space, Sudbury can preserve the characteristics which define our sense of place here in Sudbury and will bless and protect it for generations to follow.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 9. SPECIAL ACT -
ROLLBACK TAXES FROM CHAPTER 61

To see if the Town will vote to petition the Great and General Court of the Commonwealth of Massachusetts to enact special legislation providing that funds collected as rollback or conveyance taxes, pursuant to General Laws Chapter 61, 61A and 61B, be placed in a fund to be disbursed under the direction of the Board of Selectmen for the purpose of providing funds for the acquisition and management of properties for conservation purposes; or act on anything relative thereto.

Submitted by the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: This article seeks to earmark funds collected from the payment of rollback taxes from properties taken out of Chapter 61 (61A and 61B) into an account to be used to acquire or investigate the purchasing of properties for municipal purposes. Over the past 5 years, approximately \$570,000 has been collected in the payment of back taxes on Chapter 61 properties. This money is considered windfall for the Town (unanticipated), and is deposited into the general fund. The premise of this article is to establish a bank account, using the periodic deposit of rollback taxes, in order to facilitate the purchase of properties by the Town.

While the annual amount of rollback taxes is small and nearly insignificant in terms of the purchase price of even one property, there are other costs associated with purchasing property. Often, in the process to acquire property, the Town must conduct appraisals of a property, at a cost which can exceed \$20,000. In addition, if an option for limited development exists, funds will be available to work on designs or plans. Having access to funds in order to fully prepare for land acquisition is an important tool in order to evaluate properties for environmental sensitivity and/or cost effectiveness.

Approving this article sends a message that funding for land acquisition is a priority in Sudbury. At the current rate of development, in nearly 10 years there will not be property left to preserve or buy, and the only means to fund operational costs will be to raise taxes. Buying land can slow the growth in Sudbury, thereby reducing future operational costs for services. This article, in conjunction with Article 7, will

allow the Selectmen to make better informed decisions on land acquisition, avoiding the last minute rush to gather information on critical properties. We urge your support.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

ARTICLE 10. DESIGNATE PORTION OF FORMER UNISYS AND MELONE LANDS AS CONSERVATION LAND

To see if the Town will vote to designate a portion of the former Unisys and Melone properties (a part of which is now referred to as the "Frost Farm Public Trail Area") for Conservation purposes subject to Massachusetts General Laws Chapter 40, Section 8C; or act on anything relative thereto.

Submitted by the Conservation Commission.

(Two-thirds vote required)

CONSERVATION COMMISSION REPORT: This article requests that approximately 67 acres of the former Unisys and Melone properties be designated as Conservation Land.

The former Unisys property now owned by the Town totals 76 acres. Including the adjacent Melone property located in Sudbury and Concord, the Town owns a total of 120 contiguous acres in the northeast corner of Sudbury.

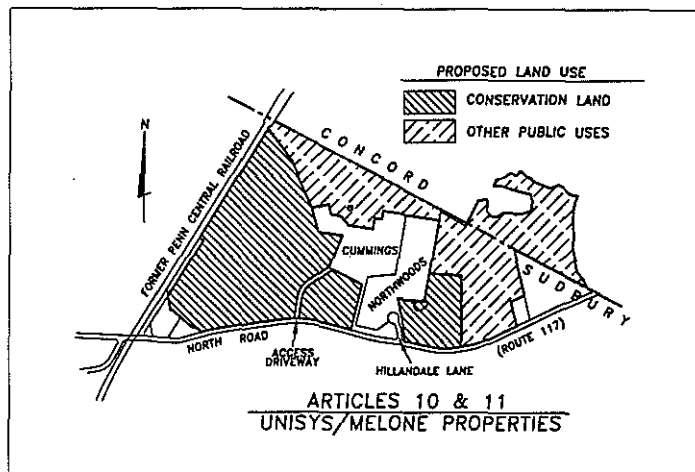
The Conservation Commission has been working to provide public access to a portion of this area since its acquisition in 1992. With a state grant a small parking area was constructed, trails were posted and several well-attended, successful walks were held. The Commission should not use its limited funds for the continued management, maintenance, public access development or trail brochures on property that is not Conservation Land.

The 67 acres the Conservation Commission is requesting total approximately 35 acres of wetland resource areas, including Bear Pond, 12 acres of slopes averaging 12%, 15 acres of a field surrounded by wetlands and 5 acres of land that will not support septic systems as bedrock is within four feet of the surface.

In summary, the Conservation Commission is asking that the mostly non-developable portion of the site be designated for conservation purposes to allow the Commission to fully develop the property for public access and enjoyment.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



ARTICLE 11. RESOLUTION - HOUSING TASK FORCE

To see if the Town will vote to pass a non-binding resolution to encourage the Housing Task Force of the Strategic Planning Committee to plan for moderately priced housing for purchase by people over 55, on a portion of the Town-owned former Unisys property and former Melone property; or act on anything relative thereto.

Submitted by Petition on behalf of the Strategic Planning Committee.

(Majority vote required)

PETITIONERS REPORT: Several private developers have proposed condos for people over 55 in Sudbury during the past two years, but all of those units would be priced in the \$300,000-\$600,000 range due largely to the high cost of land. The Housing Task Force of the Strategic Planning Committee has determined that there is a need in Town for moderately priced housing for people over 55. Keeping such older adults in Town is in the Town's interest: such childless households typically pay more in taxes than they use in services and their personal history and knowledge enriches the social fabric of the Town.

In order to address the gap in housing availability for Sudbury's relatively healthy, aging population of modest means, the SPC envisions a Town-sponsored development that would transfer Town-owned land at less than market value to a private developer through a competitive bid process with the stipulation that housing be built there that meets the following specific goals: home ownership for people over 55 years of age; preference for Sudbury residents; and individual selling prices from approximately \$80,000 to \$200,000 (depending upon how much is charged for the land and whether a portion of the development is to "count" toward the goal that 10% of the Town's housing meet state criteria for affordability). Deed restrictions would limit resale prices in perpetuity to prevent the reaping of windfall profits. Such housing would allow these older adults to remain in Town when their houses become too large and expensive to maintain, while simultaneously enabling the Town to collect taxes on land that is currently untaxed, without additional pressure on Town resources.

This plan complements the Conservation Commission's desire to obtain the greatest portion of the former Unisys and Melone properties for preservation in its natural state, and is presented as one component of a comprehensive plan.

If this resolution passes, the group will return to a future Town Meeting with a specific and detailed plan for approval by the voters.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

PLANNING BOARD REPORT: The Planning Board strongly supports this resolution. The Strategic Planning Committee's Housing Task Force has done its homework, and reconfirmed a long-standing and widely recognized need for moderately priced housing for Sudbury's older residents. The Planning Board has initiated and supported past efforts to provide housing for a wide economic spectrum. This resolution is a straightforward test of general Town sentiment to proceed to develop a plan. Any resulting plan will be presented for acceptance by the Town, after open review and evaluation. The Unisys property has been unused since its purchase by the Town in 1992, while a land use plan which preserves the environment and meets a growing need has been worked out. This article, along with Article 10, will bring that purchase to fruition.

ARTICLE 12. SCHOOLS - EARLY CHILDHOOD REVOLVING FUND

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, to authorize for FY99 a revolving fund for the purpose of providing additional or supplemental early childhood instruction to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: Over the past several years, the School Department has been receiving payments from the students to offset the cost of early childhood instruction. The amount of offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 13. BUS REVOLVING FUND

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53E1/2, to authorize for FY99 a revolving fund for the purpose of providing additional or supplemental school transportation to be funded by user fee collection; or act on anything relative thereto.

Submitted by the Sudbury School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: Since September of 1991, the School Department has been receiving payments from the students to offset the cost of school bus transportation. The amount offset has been shown each year in the warrant as part of the School Department's budget. In order to continue to use the offset funds, Town Counsel advises that a revolving fund must be authorized each year at the Annual Town Meeting. Passage of this article achieves that purpose.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 14. COUNCIL ON AGING REVOLVING FUND

To see if the Town will vote to authorize for FY99, the use of a revolving fund by the Council on Aging for Senior Center classes and programs, to be funded by user fees collected; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Council on Aging; or act on anything relative thereto.

Submitted by the Council on Aging.

(Majority vote required)

COUNCIL ON AGING REPORT: Classes and programs at the Fairbank Senior Center are self-funding. The Council on Aging requests Town Meeting approval for FY99 to continue using a revolving account to receive fees and pay expenses related to classes and programs.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 15. GOODNOW LIBRARY REVOLVING FUND

To see if the Town will vote to authorize for FY99, the use of a revolving fund by the Goodnow Library for maintenance and utility charges for the Multi-Purpose Room, to be funded by all receipts from the room reservation charge policy for non-Town (municipal) agencies; said fund to be maintained as a separate account, in accordance with Massachusetts General Laws, Chapter 44, Section 53E1/2, and expended under the direction of the Trustees of the Goodnow Library; the amount to be expended therefrom shall not exceed the sum of \$1,400; or act on anything relative thereto.

Submitted by the Goodnow Library Trustees.

(Majority vote required)

GOODNOW LIBRARY TRUSTEE REPORT: State law requires that Town Meeting approve this fund annually. The revolving fund provides additional funds for Goodnow's Building Maintenance budget. Prior to its existence, the Maintenance Budget often fell short of meeting basic maintenance costs. The Library either requested emergency transfers or delayed maintenance or making repairs. Since the Library is operating out of Town Hall in FY98, it will not generate any funds. The Library plans to be operating at Goodnow again in the second half of FY99.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 16. LIBRARY PRESERVATION RESTRICTION

To see if the Town will vote to authorize and direct the Board of Selectmen to grant a ten-year Historical Preservation Restriction on the buildings constituting the Goodnow Library, 21 Concord Road, including the Civil War Memorial statue located on the Library property, to the Commonwealth of Massachusetts or the Massachusetts Historical Commission, or non-profit organization, whichever is appropriate; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

BOARD OF SELECTMEN REPORT: The Goodnow Library Trustees have filed an application with the Massachusetts Historical Commission for a grant which would assist in the restoration of the 1862 and 1894 portions of the building. Included in this grant application is work on the Civil War statue. The total cost of this work is estimated to cost \$200,000. The state grant would pay 50% of the costs. The restoration expenses would not add any additional costs to the Town. In order to qualify for the grant, a preservation restriction must be given to the Massachusetts Historical Commission, or a non-profit organization. The Selectmen and Library Trustees ask for your support of this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

ARTICLE 17. POWDER MILL ROAD WALKWAY

To see if the Town will vote to raise and appropriate, or appropriate from available funds, \$63,000, or any other sum, for the planning, engineering, and construction of a walkway along two sections of Powder Mill Road, such funds to be expended in the following manner:

1. \$3,000 for planning and engineering funds, to be expended under the direction of the Town Manager, for walkways along Powder Mill Road, as follows:
 - From Tavern Circle to Cranberry Circle
 - From Virginia Ridge Road to Singing Hill Circle

2. \$60,000 for construction funds, to be expended under the direction of the Town Manager, for walkways along Powder Mill Road, as follows:
From Tavern Circle to Cranberry Circle
From Virginia Ridge Road to Singing Hill Circle;

and to determine whether said sum shall be raised by borrowing or otherwise; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required, if borrowed)

PETITIONERS REPORT: Our neighborhood would like the Town of Sudbury to construct a sidewalk on a portion of Powder Mill Road. Powder Mill is narrow, winding and a major cut-through to Maynard, Acton, Concord and Sudbury. Digital Equipment Corp. has their world headquarters housing 1,500 people on the street. No other neighborhood in Sudbury has had such tremendous change. There have been several accidents, some requiring transports to the hospital from Powder Mill Road, in the past three years. The Police Department has issued more than 60 citations. One neighborhood child has already suffered a concussion due to the nature of the road. This road is dangerous for the pedestrian as well as the driver. Please vote yes to authorize the Town of Sudbury to construct a sidewalk running the length of Powder Mill Road from Cranberry Circle to Singing Hill Circle (minus the part that is already built).

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

ARTICLE 18. STABILIZATION FUND

To see what sum the Town will vote to raise and appropriate, or appropriate from available funds, to be added to the Stabilization Fund established under Article 12 of the October 7, 1982 Special Town Meeting, pursuant to Massachusetts General Laws Chapter 40, Section 5B; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow setting aside any available funds in the Stabilization Fund for future use. A report and recommendation will be made at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 19. CHAPTER 90 HIGHWAY FUNDING

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth, to be expended under the direction of the Town Manager for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by Petition/DPW Director.

(Majority vote required)

PETITIONERS REPORT: Each year the legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. This year, \$150 million was voted and Sudbury's portion will be determined by an existing state aid formula as in previous years. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

ARTICLE 20. AMEND BYLAWS, ART. V.15 & V.19, PUBLIC SAFETY

To see if the Town will vote to amend Sections 15 and 19 in Article V, Public Safety, of the Town of Sudbury Bylaws by substituting the words, "Town of Sudbury Director of Public Works" in place of the words, "Highway Surveyor"; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This is a technical amendment to bring the Bylaws into conformance with the Town Manager Special Act, Ch. 131 of the Acts of 1994, as there is no longer the position of Highway Surveyor. The Selectmen support this article. Printed below are the current sections of the Bylaws, with the words to be corrected in italics.

"SECTION 15. No person shall park any vehicle in the Town of Sudbury so that it interferes with the work of removing or plowing snow or removing ice from any way within the Town. The *Highway Surveyor* is authorized to remove, or cause to be removed, to some convenient place, including in such term a public garage, any vehicle interfering with such work. The owner of such vehicle shall be liable for the cost of such removal and the storage charges, if any, resulting therefrom. Violation of this section shall be subject to a penalty of \$50. Each day during which a violation exists shall be deemed to be a separate violation."

"SECTION 19. No person shall move or remove snow or ice from private lands upon any public street, walkway, or common land of the Town in such manner as to obstruct or impede the free passage of vehicular or pedestrian traffic upon the street, walkway, or common land of the Town unless he has first obtained a permit therefor issued by the *Highway Surveyor*. Violation of this section shall be subject to a penalty of \$50. Each day during which a violation exists shall be deemed a separate violation."

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 21. FRAMINGHAM/SUDBURY BOUNDARY CHANGE

To see if the Town will vote to approve a change in the boundary line between the towns of Framingham and Sudbury as shown on the sketch plan Exhibit "A," and to authorize and direct the Board of Selectmen to take all actions necessary or desirable to accomplish such change including, without limitation, petitioning the General Court to ratify and accept such change without resubmission to a town meeting. All costs and expenses of such change shall be borne exclusively by Mark Feinberg & Audrey Feinberg of 3 Joan Avenue, Sudbury MA 01776, Peter Netburn and Cathy Netburn of 5 Joan Avenue, Sudbury, MA 01776, and Whitney Cahn of 1 Dawson Drive, Sudbury, MA 01776; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

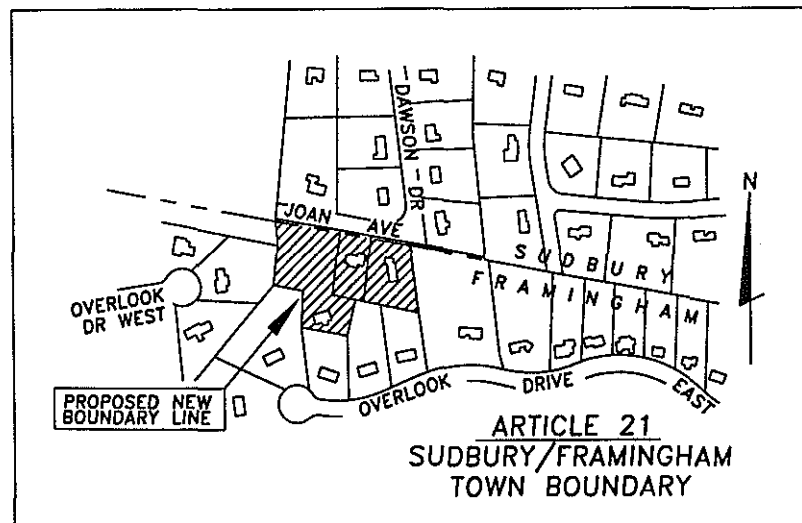
PETITIONERS REPORT: This Article is being filed on behalf of three homeowners whose houses are in Framingham but otherwise are oriented toward Sudbury because:

1. Part of each of these three lots is in Sudbury.
2. All of their houses front on Joan Avenue, a street located entirely in Sudbury.
3. Sole access to Joan Avenue is via Landham Road, Ames Road and Dawson Drive, all Sudbury streets. The nearest Framingham street, accessible by vehicle, is Elm Street, approximately one mile from Joan Avenue.
4. Joan Avenue and the lots at issue are part of a Sudbury subdivision and neighborhood and are not a part of a Framingham subdivision or neighborhood.

5. The three homeowners have Sudbury addresses and telephone numbers, are listed only in the Sudbury telephone directories, and use the 01776 zip code.
6. Emergency services are provided by Sudbury, including 911 service. The Sudbury Highway Department plows Joan Avenue.
7. The nearest school will be the new Loring School in Sudbury, which is a quarter of a mile away, while the nearest Framingham school is more than one mile away.
8. The rules of the Sudbury School Department prohibit any children from these homes from attending Sudbury schools, even if these three homeowners pay for such a privilege.
9. The house located on the northerly side of Joan Avenue is situated entirely in Sudbury.
10. The children of Joan Avenue should be able to go to the same school as the children from their neighborhood and subdivision where they live and play.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.



ARTICLE 22. AMEND BYLAWS, ART. V - WATER POLLUTION EMERGENCIES

To see if the Town will vote to amend the Town of Sudbury Bylaws, by adding to Article V, Public Safety, a new Section 31, entitled "Water Pollution Emergencies", as follows:

"SECTION 31. WATER POLLUTION EMERGENCIES

- (a) No person shall pollute, corrupt, injure or obstruct the water source or water supply serving the Town through the water distribution system of the Sudbury Water District.
- (b) Provided that the Board of Water Commissioners of the Sudbury Water District has declared a water emergency, the Board of Selectmen shall then be authorized to declare water emergencies from time to time as authorized by Massachusetts General Laws Chapter 21G, sections 15, 16 and 17 or through a determination pursuant to Chapter 100 of the Acts of the General Court of Massachusetts of 1934 that a threat of pollution, corruption, injury or obstruction to the water supply exists. The purpose of such a declaration is to conserve and minimize use of water. Following declaration or determination and during such emergency, all outside external use of water from the public water system as supplied by the Sudbury Water District shall be prohibited. Watering lawns, gardens and shrubbery and other landscape watering shall be prohibited. Washing of vehicles shall be prohibited.

Violators of this bylaw shall be subject to the following fines:

- (1) Fifty dollars (\$50) for first offense;
- (2) One hundred dollars (\$100) for second offense;
- (3) One hundred and fifty dollars (\$150) for each additional offense.

- (c) This section only pertains to residences, commercial property and industry served by the distribution system to the Town through the Sudbury Water District.”;

or act on anything relative thereto.

(Majority vote required)

Submitted by the Sudbury Water District Commissioners and Board of Selectmen.

SUDBURY WATER DISTRICT COMMISSIONERS AND BOARD OF SELECTMEN REPORT: This bylaw gives the Town authority to police and fine those who compromise the quality or quantity of the water supplied in the Town by the Sudbury Water District, a separate chartered entity from the Town itself.

The Sudbury Water District faced a crisis during the summer of 1997, when water supplies in storage tanks and distribution systems were lowered to dangerous levels as a result of using lawn sprinklers so much that the pumps could not keep up with the demand. The Water District was forced to impose restrictions on water users in an effort to reduce consumption and quickly re-establish supplies. Although the Town boards cooperated as much as they could with the Water District, the Town did not have the full legal authority to police or fine residents who were members of the District and who did not follow the restrictions. With this bylaw in effect, the Water District will be able to enlist the full support of the Town during water supply emergencies.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 23. AMEND BYLAWS, ART. V. 31 -
UNDERGROUND SPRINKLER SYSTEMS**

To see if the Town will vote to amend the Town of Sudbury Bylaws by adding to Article V, Public Safety, a new subsection “(d) Underground Sprinkler Systems” to Section 31, as follows:

- “(d) Underground Sprinkler Systems. All underground sprinkler systems, not already connected to the water supply and distribution systems to the Town through the Sudbury Water District, are prohibited from such connection. Expansion of existing underground sprinkler systems is also prohibited.

Exception: Underground sprinkler systems installed on land used primarily and directly for the raising of fruits, vegetables, berries, nuts and other foods for human consumption, feed for animals, flowers, trees, nursery or greenhouse products, and ornamental plants and shrubs; or on land to be used in a related manner which is incidental thereto and represents a customary and necessary use in raising such products, may be connected to the distribution system upon approval of both the Board of Selectmen and the Board of Water Commissioners.”;

said provision to be numbered by the Town Clerk, if the previous article fails; or act on anything relative thereto.

Submitted by the Sudbury Water District Commissioners.

(Majority vote required)

SUDBURY WATER DISTRICT COMMISSIONERS REPORT (ART. 23): This Bylaw provides the Town with a means to combat the overuse of lawn sprinkling and, in turn, a means to protect the supply of the Sudbury Water District during dry summers. The overuse of water in the Town in recent years can be attributed largely to automatic underground sprinkler systems that can be programmed to run many hours each day, each day of the week. With the desire to irrigate to the fullest and with this programming capability, those who have these systems tend to pay less attention to when their sprinklers are running and are less cognizant of the amount of water being used than those who use systems they have to turn on and off manually. Overuse by many people on a dry summer day can drastically reduce the Sudbury Water District's ability to pump, store, and distribute water to its consumers for normal household and commercial use and, moreover, for fire-fighting emergencies. Virtually all new developments now include in-ground sprinkler systems; and the proliferation of those systems has led to noticeable increases in water use, substantially above the per-capita usage rates that are considered reasonable by state and federal regulatory agencies for residential use. The Town still has the potential for construction of hundreds of new homes. We are further from being built out than one might think. If each new home has an underground sprinkler system, the water supply crisis of 1997 can be expected to be repeated with each new year. This Bylaw, which would also affect those who would like to add sprinklers to their lawns or who would like to expand their current systems, will minimize the use of automatic sprinklers in the Town by eliminating future installation of underground systems. Limiting the number of sprinklers in Town will help avoid overuse and reduce the chances of water supply crises in future summers.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 24. AMEND BYLAWS, ART. XXII -
WETLANDS ADMINISTRATION**

To see if the Town will vote to amend Article XXII, Wetlands Administration, of the Town Bylaws, as follows:

1. By amending Section 2. Jurisdiction to read as follows, with the words to be deleted having a line drawn through them:

"Section 2. Jurisdiction

In accordance with this purpose no person shall remove, fill, dredge, build upon, degrade, pollute, discharge into, or otherwise alter the following resource areas: any freshwater wetland; marshes; wet meadows; bogs; swamps; vernal pools; banks; reservoirs; lakes; ponds; rivers; streams; creeks; lands under waterbodies; lands subject to flooding by ground water, surface water, or storm flow; (collectively the "wetland resource areas protected by this Bylaw"); and ~~lands within 100 feet or otherwise~~ certain adjacent upland areas (collectively "the adjacent upland resource areas protected by this Bylaw") as described in Section 9. Definitions ~~of any of the aforesaid resource areas (the buffer zone)~~ without a permit from the Conservation Commission, or as provided by this Bylaw.";

2. By amending the first paragraph under Section 4. Applications for Permits and Requests for Determination to read as follows, with the words to be deleted having a line drawn through them:

"Written application shall be filed with the Commission to perform activities affecting all ~~wetland and adjacent upland resource areas and buffer zones~~ protected by this Bylaw. The permit application shall include such information and plans as are deemed necessary by the Commission as specified in the Bylaw regulations to describe proposed activities and their

effects on the resource areas protected by this Bylaw. No activities shall commence without receiving and complying with a permit issued pursuant to this Bylaw.";

3. By amending the filing fee schedule under Section 4. Applications for Permits and Requests for Determination to read as follows, with the words to be deleted having a line drawn through them:

"At the time of the permit application the applicant shall pay a filing fee according to the following schedule:

(a) Single minor project -- i.e., house addition, tennis court, swimming pool, or other accessory residential activity.	\$25 per project
(b) New Single Family Dwelling	\$250
(c) Subdivision -- road and utilities only	\$500 plus \$2 per foot of road sideline within the buffer zone or a resource area
(d) Drainage, detention/retention basins	\$500 plus \$2 per 100 cubic feet of basin within the buffer zone or a resource area
(e) Multiple Dwelling Structure	\$500 plus \$100/unit, all or part of which is within the buffer zone or a resource area
(f) Commercial and Industrial Projects	\$500 plus \$0.50 per square foot of disturbed buffer zone or disturbance in an undeveloped resource area
(g) Application filed After Enforcement Order	double the above fee
(h) Determination of Applicability	no charge
(i) Remediation of a Contaminated Site or Enhancement of a Degraded Resource (excluding violations)	\$25 per project

4. By amending the last paragraph under Section 4. Applications for Permits and Requests for Determination to read as follows, with the words to be deleted having a line drawn through them:

"The project cost means the estimated, entire cost of the project including, but not limited to, building construction, site preparation, landscaping, and all site improvements. The consultant fee shall be paid pro rata for that portion of the project cost applicable to those activities affecting ~~the all resource areas or buffer zone~~ protected by this bylaw. The project shall not be segmented to avoid being subject to the consultant fee. The applicant shall submit estimated project costs at the Commission's request, but the lack of such estimated project costs shall not avoid the payment of the consultant fee.";

5. By amending the third paragraph under Section 7. Permits and Conditions to read as follows, with the words to be deleted having a line drawn through them:

"Lands within 100 feet of wetlands resource areas and within 200 feet of perennial streams and rivers are presumed important to the protection of these resources because activities undertaken in close proximity to wetlands and other resources have a high likelihood of adverse impact upon the wetland or other resource, either immediately, as a consequence

of construction, or over time, as a consequence of daily operation or existence of the activities. These adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater recharge, poor water quality, and harm to wildlife habitat. For this reason these adjacent upland areas are a valuable resource under this Bylaw. The Commission therefore may require that the applicant maintain a strip of continuous, undisturbed vegetative cover in part or all of the ~~100-foot area~~ adjacent upland resource area and set other conditions on this area, unless the applicant provides evidence deemed sufficient by the Commission that the area or part of it may be disturbed without harm to the values protected by the law.”;

6. By amending the fifth paragraph under Section 7. Permits and Conditions to read as follows, with the words to be deleted having a line drawn through them:

“The Commission shall, after receiving a written request for a Certificate of Compliance, inspect the resource area ~~and buffer zone~~ where any activity governed by a permit issued under this bylaw was carried out. If such activity has been completed in accordance with said permit, the Commission shall within twenty-one (21) days after such a request issue a Certificate of Compliance evidencing such determination, which may in an appropriate case be combined with a Certificate of Compliance issued under the Wetlands Protection Act. A Certificate of Compliance may specify conditions in the permit which will continue to apply for a fixed number of years or permanently and shall apply to all owners of the land.”;

7. By amending Section 9. Definitions by adding thereto a new paragraph three, as follows:

“The term “adjacent upland resource area” shall include all lands within 100 feet of wetland resource areas as enumerated in Section 2, except for perennial streams and rivers for which the adjacent upland resource area extends for 200 feet from the top of bank, and except for vernal pools, ponds under 10,000 square feet in area, and isolated land subject to flooding for which special adjacent upland resource area definitions are described below.”;

8. By amending under Section 9. Definitions existing paragraph three to read as follows, with the words to be deleted having a line drawn through them, which shall become the fourth paragraph under said Section 9:

“The term “vernal pool” shall include, in addition to that already defined under the Wetlands Protection Act, G.L. Ch. 131, §40 and Regulations thereunder, 310 CMR 10.00, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas, or driveways which, at least in most years, holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile, or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Wildlife and Fisheries. The presumption of essential habitat value may be overcome by the presentation of credible evidence which in the judgment of the Commission demonstrates that the basin or depression does not provide the habitat functions as specified in the Bylaw regulations. The ~~buffer zone~~ adjacent upland resource area for vernal pools shall extend 100 feet from the mean annual high-water line defining the depression, or one-half of the distance between the vernal pool and any existing house foundation, whichever is smaller. In either case the ~~buffer zone~~ adjacent upland resource area for vernal pools shall not extend over existing lawns, gardens, landscaped or developed areas.”;

9. By amending under Section 9. Definitions existing paragraph four to read as follows, with the words to be deleted having a line drawn through them, which shall become the fifth paragraph under said Section 9:

"The term "existing" in the determination of ~~buffer zones~~ adjacent upland resource area shall mean existing as of the date this bylaw becomes effective.";

10. By amending under Section 9. Definitions existing paragraph five to read as follows, with the words to be deleted having a line drawn through them, which shall become the sixth paragraph under said Section 9:

"The term "isolated land subject to flooding" shall include an area, depression, or basin that holds at minimum one-eighth acre foot of water and at least six inches of standing water once a year. Not included are swimming pools, artificially lined ponds or pools, or constructed wastewater lagoons. The ~~buffer zone~~ adjacent upland resource area for isolated land subject to flooding shall be 25 feet.";

11. By amending under Section 9. Definitions existing paragraph six to read as follows, with the words to be deleted having a line drawn through them, which shall become the seventh paragraph under said Section 9:

"The term "pond" shall include any open body of fresh water with a surface area observed or recorded within the last ten years of at least 5,000 square feet. Ponds shall contain standing water except for periods of extended drought. Not included are swimming pools, artificially lined ponds or pools, or constructed wastewater lagoons. The ~~buffer zone~~ adjacent upland resource area for ponds under 10,000 square feet shall extend 100 feet from mean annual high-water or one-half the distance from existing house foundation, ~~whichever is smaller~~, but in no case shall the ~~buffer zone~~ adjacent upland resource area include existing lawns, gardens, landscaped or developed areas.";

12. By amending the first paragraph under Section 11. Enforcement to read as follows, with the words to be deleted having a line drawn through them:

"No person shall remove, fill, dredge, build upon, degrade, or otherwise alter resource areas ~~and buffer zones~~ protected by this bylaw, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued pursuant to this Bylaw.";

or act on anything relative thereto.

NOTE: New wording is shown in bold print for informational purposes only.

Submitted by the Conservation Commission.

(Majority vote required)

CONSERVATION COMMISSION REPORT: The amendments proposed to the Wetlands Administration Bylaw are minor in nature. The first amendment removes the term "buffer zone" and replaces it throughout the text with the term "adjacent upland resource area". The purpose of this change is to avoid confusion between the definition of "buffer zone" used in the state Wetlands Protection Act, M.G.L. Ch.131, section 40, and the term used in the Bylaw. Under state law, the "buffer zone (100 ft. from the wetland area)" is not a wetland resource area and no standards can be applied to work or activities in this area. Under the Bylaw, the 100' adjacent to the wetland is recognized for the significant role it plays in contributing to wetland values and interests and is protected by applying site-specific standards to the

proposed activities. Clarifying the distinction between expectations of the state law and expectations of local law will avoid confusion for homeowners, contractors and developers.

The second amendment creates a new fee category for hazardous waste clean-up and resource enhancement projects and clarifies the fees applied to undeveloped areas for commercial projects. Fees will be kept at a minimum to encourage clean-up projects to occur in a timely fashion. Where fees are used to offset the review of the project, review in hazardous waste clean-up is limited on the local level, limiting local costs for review as projects are reviewed and permitted to state requirements.

The final amendment brings the Bylaw in compliance with the state Wetlands Protection Act by adding the River Front Resource Area as required by state law.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

TOWN COUNSEL REPORT: See opinion at the end of this warrant.

ARTICLE 25. AMEND BYLAWS, ART. II.16 -
TOWN MEETING PROCEDURES

To see if the Town will vote to amend Article II of the Town Bylaws by adding thereto a new Section 16 to read as follows:

"Section 16. The moderator may determine, without a count, that a two-thirds, four-fifths, or nine-tenths vote has been achieved, which determination shall satisfy the provisions of Massachusetts General Laws Chapter 39, Section 15 or any other law requiring a two-thirds, four-fifths, or nine-tenths vote, unless a count is requested in conformance with the procedural requirements set forth in Town Meeting Time.";

or act on anything relative thereto.

Submitted by the Town Moderator.

(Majority vote required)

TOWN MODERATOR REPORT: The Moderator will report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 26. AMEND BYLAWS - CAPITAL PLANNING

To see if the Town will vote to amend the Town Bylaws by adding a new section entitled, "Capital Planning", to be numbered by the Town Clerk, which will provide as follows:

***CAPITAL PLANNING**

Section 1. The Town Manager shall establish and appoint a committee to be known as the Capital Improvement Planning Committee, composed of three members appointed by the Town Manager, three members appointed by the Selectmen, and one member appointed by the Finance Committee. The Finance Director shall be an ex officio member without the right to vote. The Committee shall choose its own officers annually. The term of office shall be three years. Members of Town boards and committees, as well as Town employees, shall be precluded from membership.

Section 2. The Committee shall study proposed capital projects and improvements involving major tangible assets and projects which 1) have a useful life of at least five years; and 2) have a single year cost of \$10,000 or a multi-year cost of \$100,000 or more. All officers, boards and committees, including the Selectmen, Sudbury Public School Committee, and the Lincoln-Sudbury Regional School Committee shall by October 1 of each year, give to the Committee, on forms prepared by it, information concerning all anticipated projects requiring Town Meeting action for the next six years. The Committee shall consider the relative need, impact, timing, and cost of these expenditures and the effect each will have on the financial position of the Town. The Committee shall inventory the fixed assets of the Town with the assistance of Town staff, prioritize the capital requests submitted by Town boards and departments, and develop a financing strategy for implementation. No appropriation shall be voted for a capital improvement requested by a department, board, or commission unless the proposed capital improvement is considered in the Capital Planning Committee's report, or the Committee shall first have submitted a report to the Board of Selectmen explaining the omission, except if the proposed project constitutes an emergency created by an unforeseen event.

Section 3. The Committee shall prepare an annual report recommending a Capital Improvement Budget for the next fiscal year, and a Capital Improvement Program for the following five years. The report shall be submitted to the Finance Committee for its consideration. The Committee shall submit the capital budget to the Annual Town Meeting for adoption by the Town.

Section 4. Such Capital Improvement Budget, after its adoption, shall permit the expenditure on projects included therein of sums from departmental budgets for surveys, architectural or engineering advice, options or appraisals; but no such expenditure shall be incurred on projects which have not been so approved by the Town through the appropriation of sums in the current year or in prior years, or for preliminary planning for projects to be undertaken more than five years in the future.

Section 5. The Committee's report shall be published and made available in a manner consistent with the distribution of the Town Meeting report. The Committee shall deposit its original report with the Town Clerk.

Section 6. The actions of the Town under Article 14 of the September 14, 1986 Town Meeting are rescinded.";

or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT (ART. 26): The purpose of this article is to provide for the orderly identification of needed improvements and/or additions to the Town's physical infrastructure, and to schedule these in priority order over a five-year period. All of this is contingent upon the Town's ability to pay. Annually, the Capital Improvement Plan will be updated based upon changes in the Town's capital needs and fiscal capacity.

Currently, the Town's capital planning efforts are disjointed. The Long Range Planning Committee, which was created by warrant article does not have the full authority that this Bylaw would establish, namely, review and consideration of school capital requests. In addition, several years ago the Finance Committee established the Investment Priorities Committee, which reviewed projects in excess of \$500,000. This Bylaw would unify the capital process and provide legitimacy for serious capital planning.

The proposed bylaw, in addition to establishing a Capital Improvement Planning Committee, defines capital projects as having a useful life of at least five years, and a single year cost of \$10,000 or a multi-year cost of \$100,000. The Committee will inventory the fixed assets of the Town, consider the need, impact, timing and cost of the anticipated projects and the effects each will have on the Town's financial position.

The Selectmen support this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 27. SENIOR TAX PROGRAM RESOLUTION

To see if the Town will vote to adopt a non-binding resolution requesting the Assessors to utilize guidelines in determining hardship real estate tax exemptions under Mass. General Laws Chapter 59, section 5, clause 18; or act on anything relative thereto.

Submitted by Petition on Behalf of the Sudbury Senior Tax Relief Committee. (Majority vote required)

REPORT OF SUDBURY SENIOR TAX RELIEF COMMITTEE: There are a number of property tax exemptions that were designed to provide relief to certain individuals who qualify under very strict and limited circumstances. Even when a taxpayer does qualify, the benefit is usually not enough to provide real tax relief. For example, Clause 17D provides a tax exemption of \$175 for property owners over the age of 70 and whose personal estate (exclusive of their home) does not exceed \$40,000. In fiscal 1997, there were 12 applicants in the entire Town who qualified for this exemption. With the average Sudbury tax bill approaching \$5,000, a \$175 exemption is not going to make a significant difference to the typical senior who is on a fixed income. In fact, the total spent in fiscal 1997 for all tax exemptions was \$43,000, which is just over one-tenth of 1% of the Town budget and costs the average taxpayer about \$7.00 a year. In an October 1997 survey of the 700 Sudbury Senior (65 and older) households, over 50% of the respondents said they were anticipating a move from Sudbury in the near future, and 86% gave real estate taxes as their primary reason for leaving.

There is a little used exemption known as Clause 18, which is entitled the Hardship Exemption. It states that the Assessors may grant an exemption in any amount for applicants who in their opinion meet the following criteria:

1. Generally, an applicant must be at least 65 years of age to qualify; however, in some circumstances, a younger person might be eligible.
2. An applicant must have some degree of mental or physical ailment, handicap or disability. Therefore, the Assessors should require submission of documentation which discloses the nature and history of the applicant's infirmity.
3. An applicant must suffer financial deprivation to be eligible for this exemption. Assessors should, therefore, require each applicant to provide all available and relevant financial information.

The above guidelines are taken directly from a Department of Revenue Informational Guideline release dated October 1988. This document also specifies that some flexibility is allowed to Assessors in their application of these criteria to specific cases. It further says "Assessors cannot be arbitrary or capricious in processing Clause 18 requests."

The purpose of this article is to provide a more precise guideline for the third and most important criteria, financial hardship. By having Town Meeting approval of the proposed guidelines, the Board of Assessors will have a stronger basis for making decisions on Clause 18 applications and yet still have the flexibility it needs to consider special circumstances. Also, because the three members of the Board of Assessors are elected on a rotating basis every three years, guidelines will provide historical groundwork for future boards to consider. It must be understood that the Board of Assessors has the sole jurisdiction to decide Clause 18 applications. The recommendations made here, if approved, are non-binding and have no legal bearing on the Assessors' deliberations or decisions but shall indicate to them a sense of the Town's preference.

The Sudbury Senior Tax Relief Committee was formed at the request of the Town Manager in an effort to come up with possible tax relief scenarios for seniors that are in need. The formation of this Committee was also endorsed by the Strategic Planning Committee and the Board of Selectmen.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

**ARTICLE 28. AMEND BYLAWS -
PUBLIC WAY ACCESS PERMIT**

To see if the Town will vote to amend the General Town Bylaws by adding the following section, to be numbered by the Town Clerk:

"PUBLIC WAY ACCESS PERMIT

- A. **Purpose:** It is the purpose of this Bylaw to establish requirements for the review of applications for projects which alter public ways in the Town of Sudbury, and to establish procedures for the predictable, timely, and uniform review of such applications so as to ensure public safety. These procedures apply to projects which propose physical modification to existing access to a public way and to projects which propose the construction of new or modification of existing access which serves a building or expansion of a facility or use that generates a substantial increase in or impacts traffic on a public way. Such procedures shall not be construed to apply to State numbered ways according to Massachusetts General Laws, Chapter 81, Section 21, except those State numbered ways that are maintained by the Town of Sudbury.
- B. **Applicability:** Projects subject to this Bylaw shall include the following: (1) "modification to existing access to a public way" shall mean any alteration of the physical or traffic operational features of the access. (2) "substantial increase or impact on traffic" shall mean that generated by a facility which meets or exceeds any of the following thresholds: (a) Residential, other than single family, including hotels, motels, lodging houses and elderly housing facilities: any increase to the existing certificate of occupancy of more than 25 persons; (b) Subdivisions: 5 lots or greater; (c) Non-residential: 250 trips per day as defined in the ITE Trip Generation Manual, 4th Ed.; (d) Non-residential: 25 new parking places; (e) Non-residential: new construction of 5,000 square feet or more.
- C. **Submittal of Permit Application:** The Planning Board shall be responsible for the issuance and/or denial of public way access permits for residential uses. The Board of Selectmen shall be responsible for the issuance and/or denial of public way access permits for all other uses. A permit applicant shall request issuance of a permit on a standard form, supplied by the Planning

Board or the Town Clerk. A permit application shall be deemed complete only after the following items have been submitted: (1) standard application form; (2) evidence of compliance with the Massachusetts Environmental Policy Act by the Executive Office of Environmental Affairs of the Commonwealth, if determined to be necessary; (3) engineering plans acceptable to the permitting board, where required.

D. Procedures:

- (1) Any application for a public way access permit required under this Bylaw shall be transmitted by the permitting Board within five (5) working days to the DPW Director for review and comment. The DPW Director shall, within thirty-five (35) days of receipt of the application, report to the Board in writing its findings as to the safety of the proposed activity and, in the event of a finding that the proposed activity would be unsafe, its recommendations, if possible, for the adjustment thereof. Failure by the DPW Director to respond within thirty-five days of the receipt of the application shall be deemed lack of opposition thereto.
- (2) Where an application is deemed complete, the Board shall render a decision within sixty (60) days of filing of the application. Such decision shall be filed with the Town Clerk.

Where the Board denies said application, it shall state specific findings for the denial of its decision.

E. Powers of the Board of Selectmen and Planning Board

- (1) The Board may deny the issuance of a public way access permit due to the failure of the applicant to provide sufficient roadway improvements to facilitate safe and efficient roadway operations, or when the construction and use of the access applied for would create a condition that is unsafe or endangers the public safety and welfare.
- (2) The Board may, in the alternative, impose conditions upon an access permit to facilitate safe and efficient pedestrian and traffic operations within the access and on adjacent public ways, to mitigate traffic impacts, to maintain level of service of an adjacent public way after projected increases in traffic from the proposed project, and to avoid, or minimize environmental damage during the construction period and throughout the term of the permit. Such conditions may include, but not be limited to: (a) necessary limitations on turning movements; (b) restrictions on the number of access points to serve the parcel; (c) vehicle trip reduction techniques; (d) necessary and reasonable efforts to maintain existing levels of service; (e) design and construction of necessary public way and pedestrian improvements by permittee; (f) reimbursement by the permittee of costs to the Town for inspection of the public way improvement work.
- (3) Variance: Where site or access conditions do not allow the proposed access to meet recognized design standards (hereinafter governed by the Rules and Regulations of the Planning Board Governing the Subdivision of Land, and other standards utilized by the Massachusetts Highway Department), the Board may vary application of the design standards on a case by case basis, upon the finding that there are no reasonable available alternatives which would allow access in compliance with these standards. In this case, the applicant must commit to provide measures to mitigate impacts to traffic and operational safety which the Board determines are necessary.

F. Access Permit Provisions

- (1) Construction under the terms of a public way access permit shall be completed within one year of the date of issue, unless otherwise stated in the permit. The Board may extend the

permit for an additional year, at the written request of the permittee, filed prior to the expiration of the original construction period.

- (2) When the Board determines that a permit condition has not been complied with, it may suspend or revoke a public way access permit if, after notice to the permittee of the alleged noncompliance, twenty-four hours have elapsed without compliance.
- (3) The Board may require a performance bond to be posted by the permittee in an amount not to exceed the estimated cost of the work, as determined by the Director of Public Works. The performance bond shall be posted prior to the issuance of the permit.
- (4) The Board may issue written orders or regulations to carry out or enforce the provisions of this Bylaw.”;

or act on anything relative thereto.

Submitted by the Planning Board.

(Majority vote required)

PLANNING BOARD REPORT: This Bylaw gives the Town leverage to require improvements to public ways if deemed necessary due to new construction which may impact the public way. Improvements may include pedestrian safety enhancements (walkways), intersection improvements, roadway realignment, sight distance improvements, etc. The important point to consider with the Bylaw is that currently the Town has little power to require off-site improvements, even in conjunction with development that impacts the public ways. This Bylaw defines the threshold levels for review of a public way access permit, when the Town would have jurisdiction to require improvements, and lists the design standards that must be met when improvements are made. The authority of this Bylaw has been split between the Planning Board and the Board of Selectmen, depending on the type of application, so that this Bylaw can be administered in conjunction with either a subdivision application, or a site plan special permit application to avoid lengthening the permitting process for a proposal.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 29. AMEND ZONING BYLAW, ART. IX.V.P. - WIRELESS SERVICES

To see if the Town will vote to amend Article IX (The Zoning Bylaw) by adding a new section, IX.V.P - Wireless Services, as follows:

“P. WIRELESS SERVICES

Wireless services (including antennas, transceivers, towers, equipment buildings and accessory structures, if any) may be erected in a Wireless Services District subject to site plan special permit approval pursuant to Section V.A. or V.A1 of the Zoning Bylaw, as may be amended, and upon the issuance of a special permit by the Board of Appeals pursuant to Section VI.C.3 of the Zoning Bylaw, if necessary, and subject to all of the following:

1. **Purpose.** The purpose of this Bylaw is to establish districts within Sudbury in which wireless services may be provided with minimal harm to the public health, safety and general welfare of the inhabitants of Sudbury; and to regulate the installation of such facilities by 1) minimizing visual impact, 2) avoiding potential damage to adjacent properties, 3) by maximizing the use of existing towers and buildings, 4) by concealing new equipment to accommodate the needs of wireless

communication in order to reduce the number of towers needed to serve the community and 5) promoting shared use of existing facilities.

For the purposes of this section, "wireless services" shall be defined as "personal wireless facilities" referenced in Section 704 of the Telecommunications Act of 1996. These include, but are not limited to, all commercial mobile services which are for-profit, are available to the public or a substantial portion of the public, and provide subscribers with the ability to access or receive calls from the public switched telephone network or other similar services, and the transceivers, antenna structures and other types of installations used for the provision of personal wireless services. Common examples include personal communications services (PCS), cellular radio mobile service, paging services, unlicensed wireless services, and common carrier wireless exchange access services.

Towers, satellite dishes or antennas for non-commercial use are regulated under section IV.A of the Zoning Bylaw.

2. **Location.** The Wireless Services District shall be constructed as an overlay district with regard to said locations. All requirements of the underlying zoning district shall remain in full force and effect, except as may be specifically superseded herein.

Said district shall include those parcels of land owned by the Town of Sudbury, which is held in the care, custody, management and control of the Board of Selectmen, Park & Recreation Commission, and parcels of land owned by the Sudbury Water District, as of the effective date of this Bylaw, as listed below:

- a) Sudbury Landfill property, Assessor's Map No. K12, Parcel 002
- b) Town-owned portion of the former Unisys property, Assessor's Map No. C11, Parcel 300 (part of)
- c) Former Melone property, Assessor's Map No. C12, parcel 100
- d) Sudbury Water District Borrow Pit, North Road, Assessor's Map No. C12, Parcel 004
- e) Raymond Road well field area, including Feeley Park and surrounding Town and Water District land, Assessor's Map Nos. L08, Parcels 001, 002, 008, 009, 010, 012 and M08, Parcel 021
- f) Highway Department property, Old Lancaster Road, Assessor's Map No. H08, Parcel 049
- g) Town of Sudbury Cemetery Land, Concord Road, Assessor's Map No. G09, Parcels 005, 006, 007
- h) Sudbury Fire Station, Hudson Road, Assessor's Map No. G08, Parcel 008

Also included in the overlay district are all properties within Business, Limited Business, Village Business, Industrial, Limited Industrial, Industrial Park and Research districts.

3. **Wireless Communication Equipment Allowed As-of-Right.** The following are allowed as-of-right in the overlay district, or elsewhere as specified, subject to the design criteria of section 5 of this Bylaw and Site Plan Special Permit review under section V.A and V.A1 of the Zoning Bylaw.

- a) All interior mounted wireless communications equipment is allowed in any zoning district in the Town. In residential districts, interior-mounted wireless communication equipment shall be permitted only in steeples, bell towers, cupolas and spires of non-residential buildings or structures, or in agricultural buildings.
- b) Roof-mounted wireless communications equipment is allowed in the overlay district if it meets the following conditions:

Height of building	Max. height of equipment above the highest point of the roof	Required setback from edge of roof or building
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More than 36 feet	12 feet above roof	½ foot for every foot of equipment height, including antenna
10-36 feet	10 feet above roof	1 foot for every foot of equipment height, including antenna

If there is a parapet on any building or structure which does not exceed 36 feet in height and if the roof-mounted wireless communication equipment will be transmitting or receiving in the direction of that parapet, the required setback from the edge or edges of the roof of the building at or beyond the parapet shall be reduced by the height of such parapet. The height of a parapet shall not be used to calculate the permissible maximum height of roof-mounted wireless communication equipment. For the purposes of this section, a parapet is that part of any wall entirely above the roof line.

- c) Façade-mounted equipment within the overlay district which a) does not extend above the face of any wall or exterior surface in the case of structures that do not have walls, b) does not extend by more than 18 inches out from the face of the building or structure to which it is attached, and c) does not obscure any window or other architectural feature.
- d) Small transceiver sites which utilize technology that does not require the construction of an equipment building, shelter, cabinet or tower (micro-cells), and have a total power input to the antenna of twenty (20) watts or less, in any zoning district.
- e) Changes in the capacity or operation of a wireless service facility which has previously received a special permit under this Bylaw, limited to an increase or decrease in the number of antennae, cells or panels, or the number of service providers (co-locators), shall be permitted, subject to Site Plan Special Permit review under section V.A or V.A1 of the Zoning Bylaw and authorization from the lessor of the property.

4. Wireless Communications Equipment Allowed by Special Permit.

- a) Free-standing monopoles meeting the following criteria:
 - i) Free-standing monopoles shall be no higher than 100 feet.
 - ii) The setback for a free-standing monopole shall be at least 125 feet from the property line.
 - iii) Co-location of wireless communication equipment on existing towers and buildings is encouraged. The applicant for a monopole shall demonstrate that the communication equipment planned for the proposed structure cannot be accommodated on an existing or approved tower or structure or building within a one-half mile search radius of a proposed monopole for one or more structural, technical, economic or other reasons as documented by a qualified engineer or other qualified professional including, but not limited to the following:
 - 1) no such tower or building exists.
 - 2) the structural capacity of the existing tower or structure is inadequate and cannot be modified at a reasonable cost or the proposed equipment will interfere with the usability of existing equipment.
 - 3) the owner of an appropriate building or structure has effectively denied permission to co-locate by unreasonable delay or commercially unreasonable terms or conditions.
 - 4) the height of existing tower or structure is not adequate to permit the proposed equipment to function.
 - iv) Every special permit issued by the Zoning Board of Appeals for a new monopole or tower shall be automatically subject to the condition that the permit holder must allow co-

location upon the structure by other wireless communication providers upon commercially reasonable terms and conditions and without unreasonable delay, if such co-location is technically feasible. It is expressly provided that any requirement imposed by a permit holder which requires the payment of rent in excess of industry standards or which allows the co-location only if the requesting party provides comparable space on one of its structures to the permit holder shall be deemed commercially unreasonable.

5. Facility and Site Design Criteria.

- a) All wireless communication equipment shall be sited, screened and/or painted or otherwise colored or finished to blend in with the building or structure on which it is mounted or in a manner which aesthetically minimizes the visibility of the devices in the surrounding landscape or on the building or structure to which they are attached. In certain circumstances, additional architectural features or changes to the façade may be necessary to maintain the balance and integrity of the design of the building or structure with building-mounted wireless communication equipment.
- b) Equipment boxes or shelters for wireless communication equipment must either be interior to the building on which it is located, completely camouflaged, and/or completely screened from view from the public way.
- c) No radiating component of a wireless service facility shall be located within five hundred (500) feet of a residential lot line, measured from the horizontal distance from the radiating structure, except small transceiver sites permitted in section 3.d above.
- d) No component of a wireless service facility shall be located within one thousand (1,000) feet of any school building, except small transceiver sites permitted in section 3.d above.
- e) No part of any building-mounted wireless communication equipment shall be located over a public way.
- f) Existing on-site vegetation shall be preserved to the maximum extent practicable. Major topographical changes shall be avoided.
- g) Traffic associated with the facilities and structures shall not adversely affect abutting ways.
- h) There shall be no signs, except for announcement signs, no trespassing signs and a required sign giving a phone number where the owner can be reached on a twenty-four (24) hour basis.
- i) Night lighting of the facilities shall be prohibited unless required by the Federal Aviation Administration. Lighting shall be limited to that needed for emergencies and/or as required by the FAA.
- j) There shall be a minimum of one (1) parking space for each facility, to be used in connection with the maintenance of the facility and the site, and not to be used for the permanent storage of vehicles.
- k) Applicants proposing to erect wireless communications facilities and structures on municipal properties shall provide evidence of contractual authorization from the Town of Sudbury or the Sudbury Water District to conduct wireless communications services on said property.
- l) All unused facilities or parts thereof or accessory facilities and structures which have not been used for two (2) years shall be dismantled and removed at the owner's expense. A bond in an amount which shall not be less than the estimated cost to dismantle and remove the

wireless communication facility plus twenty-five percent (25%), shall be required to be furnished to the Town prior to construction of the facility.

m) Any special permit granted under this section shall expire in five (5) years from the date of issuance. Continued operation of such facility shall be subject to application for and renewal of the special permit by the Zoning Board of Appeals.

6. **Submittal Requirements.** As part of any application for a special permit under this section V.P, applicants shall submit, at a minimum, the applicable information required for site plan approval, as set forth herein at Section V.A.5, as may be amended, and the following additional information:

- a) A color rendition of the proposed facility with its antenna and/or panels at the proposed location is required. One or more renditions shall also be prepared illustrating the visual effects of the facility from prominent areas.
- b) The following information prepared by one or more professional engineers:
 - a description of the facility and the technical, economic and other reasons for the proposed location, height and design.
 - confirmation that the facility complies with all applicable Federal and State standards.
 - a description of the capacity of the facility including the number and type of panels, antenna and/or transmitter receivers that it can accommodate and the basis for these calculations.
- c) If applicable, a written statement that the proposed facility complies with, or is exempt from applicable regulations administered by the Federal Aviation Administration (FAA), Federal Communications Commission (FCC), Massachusetts Aeronautics Commission and the Massachusetts Department of Public Health.
- d) A general description of the build-out plan of other wireless communications facilities that the provider plans to install in Sudbury within the next five (5) years, including locations, approximate tower height, the capacity of the facility and the proposed compensation to the Town or Water District.
- e) **Balloon Test:** Within 35 days of submitting an application, the applicant shall arrange to fly, or raise upon a temporary mast, a three foot diameter brightly colored balloon at the maximum height of the proposed facility. The dates (including a second date, in case of poor visibility on the initial date), times, and location of this balloon test shall be advertised, by the applicant, at least 7 days in advance of the first test date in a newspaper with a general circulation in the Town of Sudbury. The applicant shall inform the Board of Appeals, in writing, of the times of the test at least 14 days in advance. The balloon shall be flown for at least four (4) consecutive hours between the hours of 8:00 a.m. and 6:00 p.m. on the dates chosen.

7. **Exemptions.** The following types of uses are exempt from this Section P:

- a) Amateur radio towers used in accordance with the terms of any amateur radio service license issued by the Federal Communications Commission, provided that the tower operator is not licensed to conduct commercial business on a daily basis from that facility.

8. **Selectmen Authority to Lease Town-owned sites.** The Board of Selectmen may lease Town-owned property to facilitate the purposes of this Bylaw.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT (ART. 29): With the increasing consumer demand for wireless communication service in the Boston metropolitan area, the construction and expansion of cellular networks has become a priority for many companies. The Town has been bombarded by requests from cellular companies, with three applications submitted in 1997, for construction of cell sites to supplement the growing wireless network. Currently the Town has no definitive regulations for reviewing applications for these land uses. The proposed Bylaw has been developed over the past year with the valued assistance of a group of knowledgeable residents on wireless technologies. The intent of the Bylaw is to regulate and restrict the siting of wireless facilities in order to minimize visual impact and to promote the use of Town-owned land for these purposes so as to receive the leasing profits from these facilities.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 30. AMEND ZONING BYLAW, ART. IX.IV.F/I.G/V.O -
INCENTIVE SENIOR DEVELOPMENT**

To see if the Town will vote to amend the Zoning Bylaw (Article IX) as follows:

- 1) Insert in Section IV a new subsection F, as follows:

"F. INCENTIVE SENIOR DEVELOPMENT

The Planning Board, acting as Special Permit Granting Authority, may grant a Special Permit for construction of an Incentive Senior Development and accessory structures, in all zoning districts listed below in section 3.a subject to the following:

1. Objectives - The objectives of the Incentive Senior Development Special Permit are to provide a more affordable means of housing for a maturing population; to provide a type of housing which reflects the senior population desire to reduce residents' burdens of property maintenance; which provides a type of development which reduces demands on municipal and educational services; and to promote flexibility in land use planning in order to improve site layouts, protection of natural features and environmental values and utilization of land in harmony with neighboring properties.
2. Planning Board Action - The Planning Board shall grant a Special Permit for an Incentive Senior Development if it finds, after holding a public hearing in accordance with requirements of Chapter 40A of the General Laws, that: (i) the development complies with the objectives of the Bylaw as stated in Sections 1-6 hereof; (ii) the development is in an appropriate location and does not significantly alter the character of the neighborhood in comparison to a single family residential development; (iii) adequate and appropriate facilities will be provided for the proper operation of the development; (iv) the special permit use would not be detrimental or offensive to the adjoining zoning districts and neighboring properties due to the effects of lighting, odors, smoke, noise, sewage, refuse materials or other visual nuisances; (v) the special permit use would not cause undue traffic congestion in the immediate area; (vi) the development plan responds to the recommendations of Town Boards and Agencies; and (vii) the granting of the Special Permit would not result in unsuitable development of the land in question.
3. Qualifications - The following qualifications shall apply to all Incentive Senior Developments:
 - a. Zoning District - An Incentive Senior Development shall be located in a Single Residence "A", Single Residence "C", the Wayside Inn Historic Preservation Residential Zone Districts, Limited Business Districts, Village Business Districts and Research Districts.

- b. **Tract Qualification** - At the time of granting a special permit by the Planning Board, the property under consideration for an Incentive Senior Development shall be located on a contiguous parcel, not separated by a public or private way, with definite boundaries ascertainable from a recorded deed or recorded plan, having an area of at least 10 acres. For parcels greater than 20 acres, parcels may be separated by a private or public way.
- c. **Age Qualification** - An Incentive Senior Development shall constitute housing intended for persons of age sixty-two (62) or over within the meaning of M.G.L. c151B, §4, ¶6 and 42 USC §3607(b)(2)(c), and in accordance with the same, one hundred percent (100%) of the dwelling units in an Incentive Senior Development shall each be owned and occupied by at least one person sixty-two (62) years of age or older per dwelling unit, and such development shall be operated and maintained in all other respects in compliance with the requirements of said statutes and regulations promulgated pursuant thereto. In the event of the death of the qualifying owner/ occupant(s) of a unit, or foreclosure or other involuntary transfer of a unit in such a development, a two-year exemption shall be allowed for the transfer of the unit to another eligible household.
- d. **Applicant Qualifications** - The applicant for a Special Permit under the provisions of this section shall be the owner of the tract proposed for such Development or be authorized in writing by the owner to apply for and be issued such Special Permit, and shall establish to the satisfaction of the Planning Board that the applicant has knowledge, experience and financial resources sufficient to construct and complete the Development.
4. **Rules and Regulations and Fees** - The Planning Board shall adopt, and from time to time amend, Rules and Regulations consistent with the provisions of this Zoning Bylaw, Chapter 40A of the General Laws, and other applicable provisions of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. Such Rules and Regulations shall, subject to and in accordance with provisions of section 7 of this Bylaw, prescribe as a minimum the size, form, contents, style and number of copies of plans and specifications, the Town Boards or Agencies from which the Planning Board shall request written reports, and the procedure for submission and approval of a Special Permit under the provisions of this section. The Planning Board shall also specify the fees to be paid in connection with application for a Special Permit for an Incentive Senior Development, bonding requirements to satisfy conditions of approval, and owner/occupancy reporting requirements to satisfy compliance with the age restriction. Other specifications as deemed necessary by the Planning Board shall be included in the Rules and Regulations.
5. **Tract Requirements** - The following requirements shall apply to all Incentive Senior Developments:
- a. **Number of Dwelling Units Permitted** - The maximum number of dwelling units shall be computed based on the number of buildable lots permitted under a conventional subdivision, with each lot satisfying minimum lot area, frontage and all other applicable zoning regulations, possessing suitable soils as determined by the Board of Health, and sufficient upland, buildable area to sustain a single family home. In Village Business Districts, Limited Business Districts and Research Districts, a minimum lot area of 40,000 sq. ft. and minimum frontage requirement of 180 feet shall be used to calculate each buildable lot. For the purposes of this section, minimum lot area in every district shall contain no more than 25% of land which is underwater land or wetland resource as defined in Chapter 131, Section 40 of the M.G.L. or in the Sudbury Wetlands Administration Bylaw, excluding adjacent upland resource areas. For each buildable lot calculated, a maximum of 4 units shall be permitted to be constructed.
- b. **Minimum Open Space** - Open Space requirements shall be set forth according to the acreage of the parcel, as follows:
- | | |
|----------------------------------|-------------------------|
| 10-15 acres (total parcel size): | 35% open space required |
| 16-20 acres (total parcel size): | 40% open space required |
| 21-25 acres (total parcel size): | 45% open space required |
| over 25 acres: | 50% open space required |

Wetlands and adjacent upland resources as defined in the Sudbury Wetlands Administration Bylaw, as determined and specified by the Conservation Commission shall not qualify as Open Space in the above calculation. The open space areas shall be selected in order to maximize the value of wildlife habitat, shall be contiguous to the extent required to preserve significant habitat, and shall be configured to minimize the perimeter to surface area ratio in order to preserve large blocks of undisturbed land. The open space shall be left in an undisturbed, natural state. Landscape plantings shall not be permitted, except in areas where revegetation may be necessary to increase buffering, as determined by the Planning Board.

c. **Ownership of Open Space** - The open space shall be owned in common by the owners of the dwelling units in the development, or by an organization or entity owned and controlled by such dwelling unit owners, or can be offered to the Town, or another non-profit organization whose principal purpose is the preservation of open space, for conservation purposes. An enforceable restriction shall be recorded on all open space parcels providing that such land shall be kept in an open or natural state and not be built for residential use or developed for accessory uses such as parking, roadway or active recreation.

On smaller parcels where conveyance of the open space property is not valuable to the Town or a conservation organization, the required open space as calculated above may be left in the control of the owners of the dwelling units in the development without the granting of a conservation restriction or other perpetual easement, with a notation on the Plan that such property is not available for construction of any structures and removal of vegetation is prohibited.

6. **Building and Dwelling Unit Requirements** - The following requirements shall apply to all buildings and dwelling units in an Incentive Senior Development:

a. Dwelling units can be attached or detached, or a combination of these types.

b. No building shall contain more than four dwelling units.

c. No dwelling unit constructed in an Incentive Senior Development shall contain more than two (2) bedrooms. No more than ten percent (10%) of the total units in an Incentive Senior Development shall have fewer than two bedrooms.

d. **Accessory Buildings and Structures** - Accessory buildings and structures may be permitted, including clubhouse, swimming pool, tennis court, cabanas, storage and maintenance structures, garages, and other customary accessory structures, however, any common facilities or structures must be constructed on land owned in common by the owners of the dwelling units in the development, or by an organization or entity owned and controlled by such dwelling unit owners. Accessory buildings and structures shall be shown on the development plan, and may not be constructed within any minimum open space required in section 5.b. above.

e. **Interrelationship of Buildings** - The proposed buildings shall be related harmoniously to each other with adequate light, air, circulation, privacy and separation between buildings. Buildings shall comply with a minimum setback of twenty (20) feet from other structures in the development.

7. **Additional Physical Requirements** - The following requirements shall apply to all Incentive Senior Developments:

a. **Parking** - Two parking spaces shall be provided for each dwelling unit (with the exception of one-bedroom units, which shall require one parking space per unit), in reasonable proximity to the dwelling, or in garages. Additional parking in proximity to any clubhouse or other facility serving residents in common, or guest parking, shall be provided in off-street parking areas, provided that no single accessory parking area shall contain more than twelve parking spaces, and

all such areas shall be adequately landscaped. The Planning Board may authorize a decrease in the number of parking spaces up to 30% of the total number required. The reserved spaces shall be set aside and shall not be intended for immediate construction, but shall be properly designed as an integral part of the overall parking layout. Such spaces shall be labeled as "Reserve Parking" on the plan.

b. **Roadways** - Roads and driveways within the development shall meet such width, grades, radius of curvature and construction standards as the Planning Board shall determine, based upon the standards provided in the regulations governing subdivisions, as the same may be waived or modified by the Planning Board to meet site conditions and design requirements.

c. **Other Facilities** - All facilities for utility services, drainage, lighting and signage shall be in accordance with requirements established by the Planning Board, consistent with applicable provisions of the Zoning Bylaw and the regulations governing subdivisions, as the same may be waived or modified by the Planning Board to meet site conditions and design requirements.

d. **Project Maintenance** - In every development there shall be an organization of the owners of the dwelling units which shall be responsible for the maintenance and repair of common elements and facilities owned by and serving the residents of the development, and the Town of Sudbury shall not be responsible therefor.

e. **Wastewater Disposal** - In every development wastewater disposal shall comply with the requirements of the Sudbury Board of Health and applicable Department of Environmental Protection regulations.

8. Price Restrictions

a. **Cost per unit** - Units developed under this Bylaw shall be sold and resold at no more than 2 times the cost for the sale of 2 bedroom detached or attached homes, whichever is applicable, under the Department of Housing and Community Development guidelines for the Local Initiative Program, or other state or federal affordable housing program that determines purchase price for housing units in the Boston area (plus 25%). Condominium fees are excluded in the cost per unit calculation.

b. **Enforcement of Sale and Resale Provisions** - Original purchase and resale prices shall be permanently restricted, to the extent legally permissible, to ensure long-term affordability. Sale and resale provisions shall be contained in applicable deed restrictions, covenants, contractual agreements such as limited equity provisions, condominium association Bylaws and/or other mechanisms to ensure compliance. Such restrictions shall not be permitted to be altered without consent of the Town of Sudbury. Annual reporting to the Planning Board is required for all units sold or resold.

9. Procedure - The procedure for issuance of a special permit for an Incentive Senior Development shall be as follows:

a. **Application for Special Permit** - Any person who desires a Special Permit for construction of an Incentive Senior Development shall submit a written application to the Planning Board. Each such application shall be accompanied by the following information:

(i) Identification of applicant; information as to the record title to the tract; identification of applicant's professional and development associates.

(ii) A preliminary subdivision plan showing the development of the tract under the provisions of the Zoning Bylaw without regard to this section, for the purposes of determining density. Such plan shall generally conform to provisions described in section IV.B.4 of the Rules and Regulations Governing the Subdivision of Land for a preliminary

plan. Drainage design and calculations are not necessary. Such plan shall be accompanied by a report from a Certified Soil Evaluator, with confirmation that the results have been approved by the Board of Health, stating which lots on said plan contain soil conditions suitable for sub-surface sewerage disposal in accordance with rules and regulations of the Town of Sudbury and applicable laws of the Commonwealth of Massachusetts. Soil testing witnessed by the Board of Health or its agent is required. The preliminary plan shall also contain the boundaries of all wetland resource areas as defined in the Sudbury Wetland Administration Bylaw.

(iii) A Site Plan showing, insofar as pertinent, all of the information required for a definitive subdivision plan, as specified in the Town of Sudbury, Subdivision Rules and Regulations, as amended, and showing the following additional information: soil characteristics as shown on Soil Conservation Service Maps; resource areas as defined by M.G.L., Chapter 131, section 40, (The Wetlands Protection Act), and delineation of the official wetland area boundaries as accepted by the Sudbury Conservation Commission pursuant to the Sudbury Wetland Administration Bylaw; existing floodplain boundary lines; existing and conceptually proposed locations of buildings containing dwellings and other buildings; all setback lines; existing and proposed roads and driveways; lighting; signs; proposed and existing wells and wastewater disposal systems on the parcel and abutting properties if such systems are within 200 feet of the property line; existing and proposed topography; existing perimeter of trees; proposed landscape features (such as fences, walks, planting areas, type, size and location of planting materials, methods to be employed for screening); the proposed use of the common land including improvements intended to be constructed thereon; the proposed ownership of all common land; and any other information required by the Planning Board.

(iv) A schedule of the stages or phases of development in accordance with which the applicant proposes to construct the development, including dates.

(v) Sample floor plans of dwellings; elevation drawings or models of dwellings; schedule of building materials.

(vi) Plans showing proposed methods of stormwater management, including drainage calculations.

(vii) Plans showing proposed wastewater disposal facilities;

(viii) Sample copies of the legal structure formed for the operation, maintenance, management and enforcement of this development, including a master deed and Bylaws of the organization. All such documentation shall include a reference to the objectives of this Bylaw and the requirement for 100% of the units to be owned and occupied by at least one person age 62 or over.

b. Reports from Town Boards or Agencies - The Planning Board shall transmit forthwith a copy of the application and plan(s) to the Board of Selectmen, Board of Health, Conservation Commission, Design Review Board, Park and Recreation Commission, Board of Assessors, Historic Districts Commission, Building Inspector, Fire Department, Department of Public Works, Police Department and the Sudbury Water District. Failure of any such board or agency to make a written recommendation or submit a written report within 35 days of receipt of the application shall be deemed a lack of opposition.

c. Special Permit Conditions - In order to implement a Special Permit for an Incentive Senior Development and to assure compliance therewith, the Planning Board shall in the Special Permit set forth requirements and conditions that before a building permit is issued for any buildings (i) the applicant shall have submitted to the Planning Board detailed plans showing the locations, designs and layouts of such buildings and all driveways and accessory structures included in such

stage or phase, (ii) the applicant shall have provided security by covenant, bond or other means satisfactory to the Planning Board securing the construction and installation of driveways, utilities, drainage and related services in such phase, and (iii) the Planning Board shall have determined that the detailed plans are in substantial conformity with the conceptual plans approved in the Special Permit.

d. The Planning Board shall have so notified the Building Inspector of its review and approval of each phase.

e. The Planning Board may set forth further requirements and conditions in the Special Permit as the Board shall deem appropriate to accomplish the purposes of this Bylaw, including requirements of recording of plans and documents and report thereof to the Board.

10. Enforcement

a. In accordance with the provisions of M.G.L. Chapter 40, Section 31, Chapter 40A, Section 7, Chapter 41, Section 81U and every other authority and power that may have been or may hereafter be conferred upon it, the Town may enforce the conditions and safeguards imposed on the exercise of special permits under this Section IV,E in equity or at law and to recover from the applicant, his successor or approved assignee(s) all moneys that may be required to complete the development plan approved.

b. The penalty provisions of these Bylaws may be imposed upon the applicant, his general agent, tenant(s), architect(s), contractor(s), or any and all persons having an interest in the development site.

c. All provisions of the development plan approved shall run in favor of the residents thereof but only to the extent expressly provided in the plan and in accordance with the terms of the plan, and to that extent such provisions, whether recorded by plan, easement, covenant, or otherwise, may be enforced at law or in equity by said residents acting individually, jointly or through their organization.

d. In the event of a violation of law, an unauthorized sale or lease of the approved development site or any dwelling unit therein, development that deviates from the development plan approved, any use of the property that is not permitted in the development site, the failure to maintain residential land or if the applicant shall otherwise fail or neglect to comply with the conditions and safeguards imposed on the exercise of the special permit, the Building Inspector or Zoning Enforcement Officer may deliver a stop order to the applicant or his agent by certified mail, return receipt requested, and by posting the same in a conspicuous location in said site. The order shall describe the nature of the violation, and the date on which said order shall expire, which date shall not be less than six days later than the date of the stop order. Failure of the Town to deliver a stop order for any reason shall not prevent the Town from pursuing any other legal remedy permitted under law. Any person who shall violate the provisions of a stop order shall be deemed in violation of the Zoning Bylaw.";

2) Amend subsection G of Section I to read:

"Except as provided in Sections IV,E and IV,F, no lot within a subdivision or within the Town shall have more than one building to be used for dwelling purposes."; and

3) Amend subsection O of Section V by inserting at the end thereof the words: "and IV,F";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT (ART. 30): As developers continue to purchase available land and bring single-family subdivision plans to the Planning Board, the citizens of Sudbury must decide if they are willing to embrace and encourage alternative types of housing. This article will protect open space, decrease the rampant development of five-bedroom, single-family homes, help to slow the ever expanding school budget, provide revenue to the Town budget that is unencumbered by demands for Town services (K-12 education) and most importantly it will answer the need for smaller, moderately-priced homes that can be afforded by senior citizens who currently do not have an option that allows them to remain in Sudbury if they so desire.

The article has been designed to answer the need for moderately-priced housing for people over the age of 62 who no longer wish to maintain a large, single-family home in Sudbury but would like to continue living in Sudbury. The article provides a density incentive on parcels 10 acres and larger by allowing up to four, two-bedroom homes on each buildable lot. Homes can be either attached or detached style construction. In addition, the article requires that a developer must market units at a price equal to or below an established formula that is detailed in the text of the article. When a home is going to be sold by an owner, a resale formula will apply as well. All developments of this type will have a minimum open space requirement, and wastewater disposal must comply with all state and local regulations. The Planning Board believes that the benefits of this article address many of the concerns that citizens in Sudbury currently have.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 31. AMEND ZONING BYLAW, ART. IX -
FLEXIBLE DEVELOPMENT**

To see if the Town will vote the amend Article IX, the Zoning Bylaw, by inserting in Section IV a new subsection to be numbered by the Town Clerk, as follows:

"FLEXIBLE DEVELOPMENT

The Planning Board may grant a Special Permit for a Flexible Development in Single Residence "A", Single Residence "C", and the Wayside Inn Historic Preservation Residential Zoning Districts for the construction of single family detached dwellings and accessory structures, subject to the following:

1. **Definition -** A Flexible Development shall mean a subdivision of land in which the lots may utilize flexible zoning requirements, as set forth in this section, in an attempt to facilitate sensitive development practices and use of resources.
2. **Purpose -** The purpose of Flexible Development is to allow development to be sited in the most suitable areas of a property; to allow for greater flexibility and creativity in the design of residential developments; to facilitate the construction and maintenance of streets, utilities and public services in a more economical and efficient manner; to encourage a less sprawling form of development; and to minimize the total amount of disturbance on the site.
3. **Rules and Regulations -** The Planning Board may adopt, and from time to time amend, Rules and Regulations consistent with the provisions of this Bylaw, Chapter 40A of the General Laws and other applicable provisions of the General Laws, and shall file a copy of said Rules and Regulations with the Town Clerk. In the absence of dedicated Rules and Regulations for Flexible Development, those Rules and Regulations Governing the Subdivision of Land shall suffice, where applicable.

4. Flexible Development Standards - The following standards shall apply to all Flexible Developments:

- a. Minimum Tract Size - Flexible Developments shall be located upon a single tract, in common ownership with definite boundaries ascertainable from recorded deed or recorded plan, having an area of at least 10 acres and undivided by land of separate ownership or by a private or public right-of-way.**
- b. Number of Building Lots Permitted - The total number of building lots in a Flexible Development shall be equal to the number of buildable lots permitted under a conventional subdivision, with each lot satisfying minimum lot area, frontage and all other applicable zoning regulations, possessing suitable soils for the construction of a single family wastewater disposal system as determined by the Board of Health, and sufficient upland, buildable area to sustain a single family home.**
- c. Dimensional Requirements - Where the requirements of this section differ from or conflict with the requirements of Article IX, Section IV, subsection B (Schedule of Intensity Regulations), the requirements of this section shall prevail. The following minimum dimensional requirements shall be observed in all Flexible Developments:**
 - 1) Minimum Lot Area:**
 - Single Residence "A" = 30,000 square feet
 - Single Residence "C" = 40,000 square feet
 - Wayside Inn Historic Preservation Residential Zone = 2 acres
 - 2) Lot Frontage:**
 - All zoning districts = 120 feet, except those lots where 100% of the frontage is located along the arc of the circular turnaround of a cul-de-sac, which shall be 90 feet, provided a front building line is designated for such a lot and the width of the lot at the building line is at least equal to 120 feet.
- d. Other Requirements:**
 - 1) Single dwelling per lot - No more than one single family dwelling and its accessory structures and uses may be located on a lot created under this Flexible Development Bylaw.**
 - 2) Restriction Against Further Development - No Flexible Development for which a Special Permit has been issued under this section may be further subdivided. A notation to that effect shall be made on the Definitive Plan prior to endorsement by the Planning Board and recording in the Registry of Deeds or the Land Court. In addition, a perpetual restriction, running with the land, and enforceable by the Town of Sudbury, shall be recorded with respect to the land within the Flexible Development. Such restriction shall provide that no lot in the Flexible Development may be further subdivided into additional building lots. Said restriction shall be in such form and substance as the Planning Board shall prescribe and may contain such additional restrictions on development and use of the lots as the Planning Board may deem appropriate.**
 - 3) All applications for Flexible Development shall require subdivision approval pursuant to M.G.L. Chapter 41, Section 81, and shall conform to the Preliminary or Definitive Plan requirements, and all design and construction standards in the Rules and Regulations Governing the Subdivision of Land, as may be amended.**

5. **Special Permit Criteria - A Special Permit for Flexible Development shall be granted only if the Planning Board determines the proposal better serves the bylaw purposes than would development under otherwise applicable requirements by the incorporation into the proposal of one or more of the following elements:**
- a. **Traffic circulation and safety would be improved through a reduction in length of streets or creation of fewer or better located or designed driveways and street egresses from the development onto existing streets.**
 - b. **Visual intrusion would be reduced by preserving some visual buffering between proposed dwellings and previously existing streets.**
 - c. **Protection of natural features by reducing the volume of cut and fill for roads and construction sites; reducing the area of vegetation displaced or disturbed; or reducing the area of environmentally sensitive lands disturbed by construction.**
 - d. **Maintaining water quality within Water Resource Protection Districts by reducing the number of on-site wastewater disposal systems or the amount of impervious surfaces within the development.**
 - e. **Serving recreation and conservation needs by reserving common land in a condition appropriate to meet those needs.";**

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This Bylaw provides an alternative method for the design of residential subdivisions in order to move away from conventional subdivision or grid designs. The Bylaw does not allow any density incentives – density is determined by submitting a conventional plan conforming to all zoning requirements. However, allowing flexibility in the design of the overall subdivision can result in noticeable differences – more sensitive placement of homes, driveways and streets, preservation of natural site features, reduction in clearing, and minimizing the visual impact of a subdivision on the adjacent road. Passage of this article will give the Planning Board another tool to manage the growth that is occurring in Sudbury.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 32. AMEND ZONING BYLAW, ART. IX.III.D.i - RESEARCH DISTRICT PERMITTED USES

To see if the Town will vote to amend the Town of Sudbury Bylaw, Article IX, section III.D.i (Permitted uses in Research District) by deleting the current paragraph "i" and substituting the following:

- "i. **Housing for persons age 55 or older";**

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: The Planning Board unanimously supports the concept of senior housing on the former Unisys property. This amendment seeks to alleviate the confusion over definitions that occurred during review of the Northwood project application. While the 1994 Annual Town Meeting vote which initiated the concept of senior housing in the Research District may be unclear, the need for senior housing is widely apparent, as is the economic benefit to the Town. If Sudbury wants senior housing in the Research District, then this zoning amendment puts to rest all the controversy over the current zoning definition. The Planning Board urges support of this article.

NOTE: Currently, this section of the bylaw reads as follows:

SECTION III.D.i - PERMITTED USES. RESEARCH DISTRICT

The following uses only shall be permitted in Research Districts:

....

- i. residential care facilities which provide assisted and/or independent living to persons 55 years or older in one or more buildings.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 33. AMEND ZONING BYLAW, ART. IX. (IV.E.3.b), (III.D.1.i), (III.D.1.k) - RESEARCH DISTRICTS/RESIDENTIAL CARE FACILITIES

To see if the Town will vote to Amend the Sudbury Zoning Bylaw Article IX to enable a Senior Residential Community to be built in the Research District, to clarify Residential Care Facilities in the Research District and to create reasonable density limitations for residential development in the Research District, by:

- 1) revising section IV.E.3.b Senior Residential Community Tract Qualifications, by replacing the words "having an area of at least 35 acres" with the words "having an area of at least 35 acres except in the Research District where the minimum lot area shall be 12 acres.",
- 2) revising section III.D.1.i. Research District Permitted Uses by replacing the words "residential care facilities which provide assisted and/or independent living to persons 55 years or older in one or more buildings" with the words "residential care facilities for persons 55 years or older in one or more buildings which provide assisted and/or congregate independent living with substantial supportive services provided to at least one resident of each dwelling unit",
- 3) revising section III.D.1.k. Research District Permitted Uses to read "Notwithstanding any other provision of this Bylaw, in the Research District the height limitation shall be a maximum of 35 feet and 2.5 stories and residential uses shall be limited to a maximum of 5 bedrooms and 2.5 dwelling units per acre of lot area";

or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: Sudbury's Zoning Bylaw allows Senior Residential Communities in the Research District but requires a 35-acre site, making it impractical in the Research District where the largest privately-owned vacant lot is 12.4 acres. This Bylaw revision enables a Senior Residential Community on a 12-acre lot in the Research District. It also clarifies residential care facilities in the Research District to more clearly delineate the type of housing intended in the Bylaw. Lastly, this revision places height restrictions and limits Research District residential density to be consistent with the heights and density allowed in other districts.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

PLANNING BOARD REPORT: The Planning Board will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 34. AMEND ZONING BYLAW, ART. IX.III.G.5 -
WATER RESOURCE PROTECTION DISTRICTS**

To see if the Town will vote to amend Article IX, the Zoning Bylaw, Section III.G (Water Resource Protection District Bylaw) as follows:

1. **III.G.5.b.6)** revise to substitute the words "one- or two-family" to "single or multi-family", which appear in the first sentence of that section;
2. **III.G.5.d.7)** delete entire section;
3. **III.G.5.d** add new section 7) to read "Maintenance, repair and enlargement of any existing structure provided no more than 25% of the lot in total is rendered impervious.";
4. **III.G.5.e.6)** revise to substitute the words "one- or two-family" to "single or multi-family", which appear in the first sentence of that section;
5. **III.G.5.e.7)** delete words "{except as otherwise permitted in the Research District}";
6. **III.G.5.e** delete section 8) and replace with new section 8), as follows:

"Permanent removal, or regrading of the existing soil cover, except for excavation for building foundations, roads or utility works, resulting in a finished grade at a level less than eight (8) feet above the historical high groundwater (average for the preceding five (5) years), as determined from the monitoring wells of, and the historical water table fluctuation data compiled by the United States Geological Survey (USGS), and the Board of Health data and monitoring wells, whichever is greater. Said average shall be adjusted in accordance with accepted monitoring and measurement principles to reflect drought. Earth removal or earth moving shall be subject to the provisions of subsection 5.g (Earth Removal or Earth Moving Procedures and Conditions).";
7. **III.G.5.f.2)** delete current section and substitute with the following: "Those business, industrial, research and institutional activities permitted in the underlying district which require Site Plan Special Permit approval pursuant to section V.A and V.A1 and which meet the criteria for a special permit subject to section III.G.5.f. of this bylaw.
8. **III.G.5.f** add new section 8) to read "Enlargement or alteration of pre-existing uses prohibited by section 5.e of this Bylaw.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: Over the past 2 years, 11 applications have been submitted to the Planning Board for special permits within the Water Resource Protection District. Several of these applications have been extremely minor in nature, for example, expanding the gravel parking lot at the Wayside Inn,

and construction of a 240 sq. ft. building on Sudbury Water District property. The issues associated with these minor applications can and are being taken care of during site plan/special permit review with the Selectmen. The amendments to the bylaw proposed in this article remove the requirement for every site plan application in Zone III to be reviewed under the bylaw, unless thresholds are exceeded. These amendments in no way relax the standards by which proposals are reviewed, but remove the necessity for dual review of minor projects.

NOTE: Currently, the affected sections of the Zoning Bylaw, under III. PERMITTED USES, G. WATER RESOURCE PROTECTION DISTRICTS, 5. USE REGULATIONS, read as follows:

III.G.5 b.6)

b. The following uses are specifically prohibited within Water Resource Districts, Zone II:

....

6) Individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving one- or two-family residences and serving all uses within Zone II of Well #5, the Rte. 117 Well, which discharge more than 550 gallons per day per 40,000 square feet of lot area; and individual on-site sewage disposal systems (in compliance with Title V of the State Environmental Code) serving business, industrial, research or institutional uses in all other districts which discharge more than 1000 gallons per day per 40,000 square feet of lot area. The replacement or repair of an existing system that will not result in an increase in design capacity above the previously approved design is not prohibited hereunder. In cluster sub-divisions, the total sewage flow allowed shall be calculated based on the number of percable lots in the entire parcel. Requests to increase the capacity of individual sewage disposal systems and those proposed for undeveloped lots above this limit may be permitted upon a written certification of the Sudbury Board of Health that a valid nitrogen loading analysis approved by the DEP has been completed, which demonstrates that the DEP drinking water performance goal for nitrates of 5 MG/L will not be exceeded in any present or proposed public water supply well, in the relevant water resource protection district, if the capacity of all sewage disposal systems at full build-out in the relevant district were to increase their capacities to the proposed volume. On residentially zoned lots legally in existence as of the effective date of this bylaw, which contain less than 40,000 square feet of area, the discharge rate of any individual sewage disposal system shall be permitted up to a maximum limit of 550 gallons per day;

III.G.5.d 7)

d. The following uses are permitted within Water Resource Protection Districts, Zone III, subject to subsection 5.e, provided that all necessary permits, orders or approvals required by local, state or federal law are also obtained:

....

(7) In the Research District, uses and development to accommodate such uses permitted in the Research District. Such uses shall not be subject to Section III,G,f(f))**

III.G.e.6), 7), 8)

e. The following uses are specifically prohibited within Water Resource Protection Districts, Zone III:

....

6) Disposal of liquid or leachable wastes, except by individual on-site domestic sewage disposal systems serving one- or two-family residences or serving business, industrial or institutional uses discharging not more than 1,000 gallons per day per 40,000 square feet of lot area in compliance with Title V of the State Environmental Code;

7) Boat or motor vehicle service or repair shops, animal feed lots, car washes, heliports, electronic manufacturing, metal plating, commercial or bacteriological laboratories, [except as otherwise permitted in the Research District]**, and establishments conducting dry cleaning activities on the premises; and

8) Mining of land, except as incidental to a permitted use.

III.G.f.2)

f. The following uses are permitted by special permit within Water Resource Protection Districts, Zone III, subject to the approval of the Special Permit Granting Authority under such conditions as they may require and also subject to subsection 5.e:

...

2) Those business, industrial, research and institutional activities permitted in the underlying district with a site plan review to prevent any adverse impact on the Water Resources Protection District and the interests to be protected thereunder;

** N.B. The foregoing bracketed amendments were adopted in furtherance of a settlement of Unisys Corporation v. Town of Sudbury, Land Court #141550, and were to take effect only if entry of a final judgment dismissing such case following satisfaction of other conditions precedent to the settlement of the case occurred prior to the approval of such amendments in the manner provided in M.G.L. Chap. 40 section 32. An Agreement for Judgment, for dismissal of the case, was filed with the Land Court on January 31, 1992. The Amendments were approved by the Attorney General on February 5, 1992.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 35. AMEND ZONING BYLAW, ART. IX.(I.C) & (IV.E.5.a) -
LOT AREA**

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, Section I.C. (Definitions), "Lot Area", and Section IV.E.5.a (Senior Residential Community - Tract Requirements) by adding the following words after the words "Sudbury Wetlands Administration Bylaw" in each section:

", excluding adjacent upland resource areas";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This minor amendment corrects a problem with the definition of lot area. At the 1997 Annual Town Meeting, an amendment was adopted which excluded wetland area from the minimum lot area of any lot submitted for subdivision. This effectively required an increase in the size of a lot which contained wetlands. In the revised definition, however, the 100 foot buffer (the adjacent upland resource area) around wetlands was not mentioned, and with the passage of the Rivers Act and other changes to the Wetlands Protection Act, buffers are now considered wetland resources and are included in the definition of a wetland. The intent of the local bylaw change was not to be so restrictive as to exclude the entire 100 foot upland buffer from the minimum lot area, but only that area which is wet. This amendment corrects this problem. The Planning Board urges passage of this article.

Printed below are the two paragraphs to be amended, showing new wording in italics:

Section I.C. GENERAL - DEFINITIONS:

Lot Area - Area within a lot, including land over which easements have been granted, but not including any land within the limits of a street upon which the lot abuts, even if fee to such street is in the owner of the lot; provided, however, when computing minimum lot area for any lot laid out and submitted for approval by the Planning Board, in accordance with Chapter 41 of the

Massachusetts General Laws as of the effective date of this bylaw, no land designed for surface collection of storm water or drainage waters (i.e., detention, retention, infiltration ponds or basins, etc.) and no more than twenty-five percent (25%) of the minimum required lot size in any district which is underwater land or wetland resource area as defined in Chapter 131, Section 40 of the General Laws or the Sudbury Wetlands Administration Bylaw, *excluding adjacent upland resource areas*, shall be used in the computation. The above limitation on calculated "lot area" shall not be applied in determining maximum building coverage, maximum floor area ratio or any open space requirement of Article IX.

Section IV.E.5.a. INTENSITY REGULATIONS - SENIOR RESIDENTIAL COMMUNITY

5. Tract Requirements - The following requirements shall apply to all Senior Residential Community tracts:

- a. **Number of Dwelling Units Permitted - The maximum number of dwelling units in a SRC shall be computed based on the number of buildable lots permitted under a conventional subdivision, with each lot satisfying minimum lot area, frontage and all other applicable zoning regulations for which district the parcel is located within, possessing suitable soils as determined by the Board of Health, and sufficient upland, buildable area to sustain a single family home. In Village Business Districts and Research Districts, a minimum lot area of 40,000 sq. ft. and minimum frontage requirement of 180 feet shall be used to calculate each buildable lot. For the purposes of this section, minimum lot area in every district shall contain no more than 25% which is underwater land or wetland resource as defined in Chapter 131, Section 40 of the M.G.L. or in the Sudbury Wetlands Administration Bylaw, *excluding adjacent upland resource areas*. For each buildable lot calculated, a maximum of five (5) bedrooms shall be permitted. The number of bedrooms shall determine the number of units, pursuant to section 6 below, with the maximum number of bedrooms in any unit being less than or equal to 3.**

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 36. AMEND ZONING BYLAW, ART. IX.IV.D.4 -
CLUSTER DEVELOPMENT - COMMON LAND**

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, Section IV.D.4 (Cluster Development - Common Land), by deleting the second sentence of the first paragraph of that section and substituting the following sentences after the first sentence of the first paragraph:

"The common open land shall contain, as a minimum and exclusive of land set aside for road area, 17.5% of the upland area of the parcel being subdivided. Uplands shall be defined as those portions of the parcel not defined as wetlands under M.G.L. Chapter 131, Section 40 and the Sudbury Wetlands Administration Bylaw, excluding buffer area. Ledge outcroppings, slopes in excess of 15% grade and Flood Plain (as defined in section I,H of the Zoning Bylaw) shall not be included in the common open land for purposes of calculating the 17.5% minimum upland requirement.";

or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This minor amendment corrects a problem with the Cluster Development Bylaw which has been brought to the Planning Board's attention by two engineering firms who have attempted to design cluster subdivisions on parcels with significant wetlands. While the overall open

space requirement remains at 35%, with 50% of that figure being upland area, this correction does not penalize a landowner for including greater than 17.5% wetlands within the open space, as did the original wording. The Planning Board encourages residents to approve this amendment so that technical difficulties do not preclude developers from designing open space subdivisions.

Printed below is said paragraph as it currently reads:

SECTION IV.D.4. INTENSITY REGULATIONS - CLUSTER DEVELOPMENT

4. Common Land - Not less than 35% of the land area of the tract, exclusive of land set aside for road area, shall remain unsubdivided and shall be dedicated as common open land. Of the 35% required open land, a minimum of 50% must be exclusive of wetlands, floodplain (as defined in section I,H of the Zoning Bylaw), ledge outcropping, and slopes in excess of 15% grade.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 37. AMEND ZONING BYLAW, ART. IX.IV.D.3.c - CLUSTER DEVELOPMENT, DIMENSIONAL REQUIREMENTS

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, Section IV.D.3.c (Cluster Development – Dimensional Requirements) by deleting the following words contained in the third sentence of paragraph 2, which read, “any area constituting a protected resource under M.G.L. c.131, s. 40, and the Town of Sudbury Wetlands bylaw excluding the 100 foot buffer contained in the law, regulations promulgated under the law, or the Town Bylaw and”, so that paragraph reads as follows, in its entirety:

“In instances where a tract overlaps Residence Zones “A”, “C” or the Wayside Inn Historic Preservation Zone, the size and number of allowable lots shall be determined independently within each zone as follows: The minimum lot size in the cluster development shall be determined by multiplying the number of lots in Residence Zone “A” by 20,000 square feet, in Residence Zone “C” by 30,000 square feet and in the Wayside Inn Historic Preservation Zone by 2 acres, adding the areas and dividing by the total number of lots. The minimum area of any cluster development building lot which includes a Special Water Resource Area as defined in this paragraph shall be equal to that which would otherwise be allowed in the district in which it is located. For purposes of this section, ‘SPECIAL WATER RESOURCE AREA’ shall include any area used for or suitable for development of a municipal water supply. An area shall be considered suitable for development of municipal water supply if the Planning Board finds, after reviewing the documentation provided under paragraph 5 of this section and after consulting with the Sudbury Water District, that the hydrogeology of the area compared favorable with that of one or more other areas used successfully for municipal water supply in Sudbury.”;

with no change to the remainder of that section; or act on anything relative thereto.

Submitted by Petition, on behalf of the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This amendment corrects another problem with the Cluster Development Bylaw which is no longer applicable due to changes in the definition of lot area. The wording proposed for deletion requires that lots which contain any amount of wetlands within their boundaries be prohibited from eligibility for clustering. Due to the recent adoption of changes in the definition of lot area, lot area calculations already compensate for the size of lots which contain wetlands, requiring a minimum of 30,000 sq. ft. of upland in the A-Residential zone. Therefore, in order to eliminate the confusing and

contradictory aspects of the cluster development bylaw, the Planning Board urges support of this change so that minor technical difficulties do not preclude developers from designing open space subdivisions.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

ARTICLE 38. AMEND ZONING BYLAW, ART. IX.IV.B - INTENSITY REGULATIONS

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, Section IV.B (Schedule of Intensity Regulations) by revising the front yard setback requirement in Business Districts from 50 feet to: **20 feet (minimum) and 40 feet (maximum)**; or act on anything relative thereto.

Submitted by Petition, on behalf of the Planning Board.

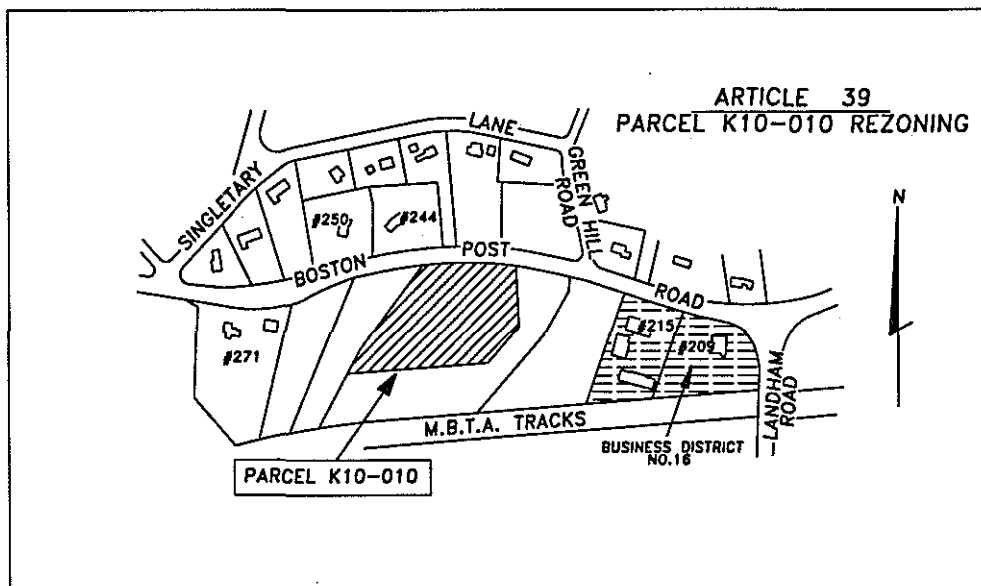
(Two-thirds vote required)

PLANNING BOARD REPORT: This amendment reduces the required front yard setback in business districts from the current minimum setback of 50 feet to a minimum setback of 20 feet, allowing for a maximum setback of 40 feet, as measured perpendicular to the nearest street or way line. The front yard setback requirement in the business districts is in direct conflict with the requirement that parking be located behind buildings. These two provisions do not work in concert together. Most applicants for commercial developments must obtain a variance from one or the other of these provisions. The rationale for locating the buildings closer to the street line is to eliminate expanses of parking along Route 20, giving it a strip development appearance. By bringing buildings closer to the street line, as development and re-development occurs along the road, a streetscape can begin to form which will encourage more pedestrian use of the shopping areas.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.



ARTICLE 39. AMEND ZONING BYLAW, ART. IX -
REZONE PARCEL K10-010 TO LIMITED BUSINESS

To see if the Town will vote to amend the Zoning Bylaw by deleting Parcel 010 as shown on Town Property Map K10 from the Residence District and including it in Limited Business District No. 7; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: The purpose of requesting this zoning change from A-1 Residential to Limited Business-7 is to construct a residential display model home with professional offices.

Parcel 010 was originally part of a 7.51 acre parcel located at 225-227 Boston Post Road (approximately 600 feet west of Landham Road). Although residential, the Board of Appeals had granted a variance to this property for a commercial business on October 10, 1939. The variance was issued to operate a gasoline station. This gasoline station operated intermittently for over 40 years at this location until the early 1980s. In granting the variance, the Board of Appeals stated that "... such variance does not affect the character of the district."

The entire 7.51 acre parcel was sold in the mid 1980's, and the new owner subdivided the property into three parcels. This resulted in the property losing its original variance as a commercial location. Consequently, parcel 010 (2.57 acres) does not meet the Sudbury Bylaw requirements to obtain a use variance to operate a business.

This Boston Post Road property is unique in terms of isolation from a residential house. The nearest residential house on the same side of the street to the west is 700 feet +/- away and completely out of view, isolated by trees and an uphill grade. The nearest residential house to the east on the same side of the street is over 800 feet away. The property directly across the street has over 300 feet of vacant land fronting the Boston Post Road. The abutters starting from Landham Road heading west are a gas station, Patti Brothers Lighting, Country Curtains, and a building which includes Chiropractic Associates and an optical store. These buildings are located in Business District 16. Congregation B'nai Torah purchased the remaining two lots from the original 7.51 acre parcel and will start construction of a new temple abutting Parcel 010.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

PLANNING BOARD REPORT: The Planning Board will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 40. AMEND ZONING BYLAW, ART. IX -
DELETE SENIOR RESIDENTIAL COMMUNITY BYLAW**

To see if the Town will vote to amend the Town of Sudbury Zoning Bylaw, Article IX, by deleting Section IV, Subsection E, Senior Residential Community, in its entirety; by deleting in Section I.G, Single Dwelling Per Lot, the words: "Except as provided in Section IV,E,"; and by deleting in Section V.O, Common Driveways, the words: ", except as provided by special permit issued pursuant to Section IV,E"; or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: It is believed that approval of Warrant Article 25 at the 1997 Annual Town Meeting did not reflect the preference of a majority of the citizens, but resulted from considering the subject matter at a time when Town Meeting attendance had dwindled to a point where proponents would have the upper hand.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee recommends disapproval of this article.

PLANNING BOARD REPORT: The Planning Board strongly opposes this article and urges Town Meeting to reject the petitioners' claims that low attendance and timing of the article for discussion provided an unfair advantage to the proponents. The original article to allow Senior Residential Communities was presented as Article 25 on the 1997 Annual Town Meeting Warrant. Discussion of this article ensued for over 4 hours on two nights. Over 30 residents voiced opinions, both for and against. Almost 400 residents were in attendance at the time of vote. It passed by a 2/3 margin. In addition, the article was again discussed for several hours as a reconsideration article presented by the opponents. Reconsideration failed, thereby affirming the previous night's vote to adopt the bylaw for use in Sudbury. The petitioner's report in the warrant has no basis in fact.

The concept of Senior Residential Communities was openly discussed throughout the winter and early spring of 1997, winning broad-based support from the Conservation Commission, Housing Authority, School Committee and the Board of Assessors. While no developments have yet been proposed under this bylaw, it is still a viable option for residential development which can generate income for the Town while at the same time provide housing for a segment of the population which no longer desires the maintenance of a single family home. We urge your defeat of this article to repeal this important development tool.

TOWN COUNSEL OPINION: See opinion at the end of this warrant.

**ARTICLE 41. RELEASE TOWN'S RIGHT, TITLE, INTEREST -
LOT 27, HOWELL ROAD**

To see if the Town will vote to authorize the Selectmen to execute a deed or deeds, releasing the Town's right, title and interest to property located on Howell Road, shown as Lot 27, Parcel 304, on Town Property Map K06, to Dean Lewis, and to determine price thereof, or act on anything relative thereto.

Submitted by Petition.

(Two-thirds vote required)

PETITIONERS REPORT: The property owner, Dean Lewis, would like to clear up the title on a .19 acre lot on the corner of Howell and Robbins Road that was purchased in April of 1995.

The notation on the title is from 1952, indicating that the lot is to be deeded to the Town. However, this never happened. The Town never has had any interest in the property. Further, a letter from Sudbury

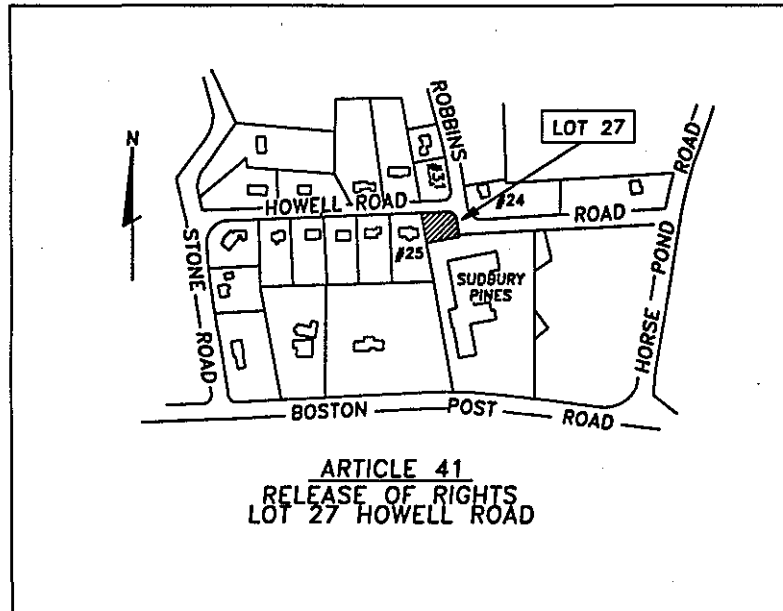
Town Counsel, dated May 9, 1996, to the property owner, reiterates that the Town of Sudbury still has no interest in the property.

It is also important to note that the property owner has paid taxes on the .19 acre lot each year, as did the previous owner for many years. The property owner's request is supported by all abutting neighbors, some of whom have been residents for over 40 years.

By removing this notation from the title, it will help preserve the quality of the neighborhood.

BOARD OF SELECTMEN REPORT: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.



**ARTICLE 42. ACCEPT G.L.c.140, s.147A -
REGULATION OF DOGS**

To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 140, Section 147A, which will enable the Town to enact a bylaw and set and collect fees relative to the regulation of dogs; or act on anything relative thereto.

Submitted by the Board of Selectmen, Dog/Animal Control Officer and Town Clerk.

(Majority vote required)

BOARD OF SELECTMEN, DOG/ANIMAL CONTROL OFFICER AND TOWN CLERK REPORT: Due to the dissolution of Middlesex County and the County Dog Program of which Sudbury was a part, the Town seeks to accept the provisions of Section 147A of Chapter 140 of the Mass. General Laws. Any town which accepts the provisions of this section is empowered to enact bylaws and ordinances relative to the regulation of dogs.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

**ARTICLE 43. AMEND BYLAWS, ART. V.3 -
REGULATION OF DOGS**

To see if the Town will vote to amend Article V, Section 3 of the General Bylaws of the Town of Sudbury by deleting it in its entirety and substituting the following in its place:

"SECTION 3. REGULATION OF DOGS

s. 3-1 STATEMENT OF PURPOSE

This bylaw is intended to guide those persons owning or keeping dogs in their role as responsible pet owners so as not to adversely affect the residents of the Town of Sudbury.

s. 3-2 REFERENCE TO MASSACHUSETTS GENERAL LAWS

Any reference to a "section" in this bylaw shall mean Chapter 140 of the Massachusetts General Laws, unless otherwise stated.

The provisions of Massachusetts General Law Chapter 140, s.136A through 174D inclusive, as may be amended from time to time and except as modified herein, are incorporated into this bylaw relating to the regulation of dogs.

s. 3-3 DEFINITIONS

Unless otherwise set out in this bylaw, any term defined in s.136A shall have the same meaning in this bylaw, and shall be expressly incorporated herein.

ANIMAL SHELTER - Any premises designated for the purpose of impounding and caring for animals held under authority of this bylaw.

AT LARGE - Off the premises of the owner and not under the control of the owner or authorized person either by leash, cord, chain or other means.

KENNEL - One (1) pack or collection on a single premises, whether maintained for breeding, boarding, sale, training, hunting or other purposes, and including any shop where dogs are on sale, and also including every pack or collection of four (4) or more dogs, six (6) months old or older, owned or kept by a person on a single premises, irrespective of the purpose for which they are maintained.

LICENSE PERIOD - From January 1st of each year to December 31st of the same year.

LIVE STOCK OR FOWL - Animals or fowl kept or propagated by the owner for food or as a means of livelihood; also deer, elk, cottontail rabbits and northern hares, pheasants, quail, partridge and other birds and quadrupeds determined by the Department of Fisheries, Wildlife and Environmental Law Enforcement to be wild and kept by, or under a permit from, said department in proper houses or suitable enclosed yards. Such phrase shall not include dogs, cats and other pets.

OWNER - Any person or persons, firm, association or corporation owning, keeping or harboring a dog within the Town.

PERSON - An individual, partnership, company or corporation.

RESTRAINT - A dog shall be deemed to be under restraint if it is on the premises of the owner accompanied by a person who shall have the dog under control, or is in a suitably enclosed area including an effective electric invisible fence, or is tied, or if outside the premises of the owner, is

accompanied by a person who shall have the dog under control by holding it firmly on a leash no greater than six (6) feet in length.

s. 3-4 DOG/ANIMAL CONTROL OFFICER

The Town Manager shall appoint a Dog/Animal Control Officer under the provisions of s.151 and s.151A to carry out the provisions of this bylaw, and perform such other duties and responsibilities as may be determined. The Town Manager shall determine hours and conditions of work for the Dog/Animal Control Officer. Compensation for persons appointed under this bylaw shall be consistent with other bylaws dealing with salaries of appointed officials.

The Dog/Animal Control Officer shall seek out and notify all owners of all dogs within the Town that have not been licensed within the required time under the provisions of this bylaw; shall seek out, catch and confine any dogs within the Town that are found on public property, or on private property where said dog is trespassing and the owner or person in control of such property wants the dog removed, if said dog is in violation of any section of this bylaw.

No person shall interfere with, hinder, molest or abuse a Dog/Animal Control Officer in the exercise of such responsibilities. The provisions of s.151 and s.151A regarding killing and/or transfer of any dogs shall apply and are expressly incorporated in this bylaw. No Dog/Animal Control Officer shall be a licensed animal dealer registered with the United States Department of Agriculture, and no Dog/Animal Control Officer, either privately or in the course of carrying out official assignments as an agent for this Town, or shall any other agent of the Town, give, sell, or turn over any animal which may come into custody to any business or institution licensed or registered as a research facility or animal dealer with the United States Department of Agriculture. Whoever violates the provisions of this paragraph shall be fined as provided in s.151.

It shall be the duty of the Dog/Animal Control Officer to keep, or cause to be kept, accurate and detailed records of the impoundment and disposition of all dogs held in custody; a monthly telephone log of calls regarding dogs; all bite cases reported and the investigation of same.

s. 3-5 HEARING OFFICER

The Board of Selectmen shall act on all matters pertaining to the enforcement of this bylaw and the settling of any disputes between dog owner, the Town and its residents.

s. 3-6 DOG FUND

A Dog Fund is hereby created by the Town under provisions of Chapter 44, s.53E-1/2 of Massachusetts General Laws. Said fund shall be used as a depository for all moneys collected as fees, fines, charges, penalties and other like moneys imposed under this bylaw. It shall be used to make purchases necessary to administer this bylaw and to pay any expenses relating to this bylaw or for any other costs that Massachusetts General Laws require to be paid. Said fund shall be administered by the Treasurer/Collector and may also receive funds through usual municipal financing methods. Receipts allocated to this fund shall be deposited in a special account by the Treasurer.

Expenditures may be charged against this fund without prior appropriation, subject to the approval by the Town Clerk and shall be limited to purposes directly connected to the enforcement of the provisions of the dog bylaw. Said expenditures, or incurred liabilities, shall not exceed the available balance of the fund at any given time.

s. 3-7 VACCINATION REQUIREMENT

(A) Whoever is the owner of a dog six months of age or older shall cause such dog to be vaccinated against rabies by a licensed veterinarian using a vaccine approved by the Department of

Public Health. Such owner shall produce a veterinarian's certificate that such dog has been so vaccinated setting forth the date of such vaccination and the duration of immunity, or a notarized letter from a veterinarian that a certification was issued.

(B) Unvaccinated dogs acquired or brought into the Town shall be vaccinated within thirty days after acquisition or entry into the Town or upon reaching the age of six months, whichever comes later.

(C) Unvaccinated dogs shall be re-vaccinated in accordance with rules and regulations adopted and promulgated by the Department of Public Health.

s. 3-8 REGISTRATION, LICENSES, AND FEES

(A) Any owner of a dog which is six (6) months of age or older and is located in the Town of Sudbury shall obtain a license for that dog commencing on January 1st of each year, as required by Massachusetts General Law Chapter 140.

(B) The fee for every license shall be: (EFFECTIVE JANUARY 1, 1999)

Neutered male dogs and spayed female dogs	\$10.00
Unneutered male dogs and unspayed female dogs	\$15.00

(C) The registering, numbering, describing and licensing of a dog shall be done by the Town Clerk on a form prescribed and supplied by the Town Clerk, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing live stock, fowl, wildlife, or domesticated animals.

(D) The owner of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material, to which shall be securely attached a tag on a form prescribed by and issued by the Town Clerk when a license is issued. Such tag shall state the following information: (a) Town of Sudbury; (b) year of issue; and (c) tag number. The Town Clerk shall maintain a record of the identifying numbers.

(E) If any such tag shall be lost, the owner of such dog shall forthwith secure a substitute tag from the Town Clerk. The fee for a duplicate tag shall be one dollar (\$1.00).

(F) The Town Clerk shall not grant such license for any dog unless the owner thereof provides the Town Clerk with either a veterinarian's certification that such dog has been vaccinated in accordance with the provisions of s.145B or has been certified exempt from such provision as outlined in s.137 or s.137A, or a notarized letter from a veterinarian that a certification was issued.

s. 3-9 KENNEL REGISTRATION, LICENSES, AND FEES

(A) Any person maintaining a kennel shall have a kennel license. (See s.3-3 for definition of what constitutes a kennel.) The fee for kennel licenses shall be:

Four (4) dogs	\$ 25.00
Five (5) to ten (10) dogs	\$ 50.00
Eleven (11) dogs or more	\$ 75.00

(B) Any person who meets all requirements of the Town of Sudbury Zoning Bylaw and s.137A may apply for a kennel license from the Town Clerk and for a fee as set out in this bylaw. The Town Clerk shall, upon application, issue without charge a kennel license to any domestic charitable corporation incorporated exclusively for the purpose of protecting animals from cruelty, neglect or abuse and for the relief of suffering among animals.

(C) The provisions of s.138 and s.138A shall be expressly incorporated herewith and shall henceforth apply under this bylaw.

(D) The Dog/Animal Control Officer may at any time inspect or cause to be inspected any kennel and if, in her or his judgment the same is not being maintained in a sanitary and humane manner, or if records are not properly kept as required by law, shall file with the Town Manager a petition setting forth the facts, and the Town Manager shall upon this petition, or upon a petition of twenty-five citizens, setting forth that they are aggrieved, or annoyed to an unreasonable extent, by one or more dogs at a kennel maintained in Town, because of excessive barking or vicious disposition of said dogs or other conditions connected with such kennel constituting a public nuisance, the Town Manager, within seven days after a filing of such petition, shall give notice to all parties in interest of a public hearing to be held within fourteen days after the date of such notice. Within seven days after such public hearing the Board of Selectmen shall make an order either revoking or suspending such kennel license or otherwise regulating said kennel, or dismissing said petition. Within ten days after such order the holder of such license may bring a petition in the district court as outlined in s.137C. Any person maintaining a kennel after the license therefor has been so revoked, or while such license is so suspended, shall be fined as set forth in Section 3-24(A) of this bylaw. The Board of Selectmen may, in the case of any suspension, reinstate such license.

s. 3-10 KENNEL REGULATIONS

The Town Clerk shall not issue a kennel permit pursuant to the provisions of s.137A, unless:

(A) A written report from the Dog/Animal Control Officer has been received certifying as follows:

1. That the premises where the applicant's kennel is located has been inspected.
2. That the premises proposed are appropriate for use as a kennel and that such use will have no significant adverse effect on the peace and quiet of the neighborhood or on the sanitary conditions there.

(B) The applicant for a kennel permit has first obtained a Special Permit from the Board of Appeals pursuant to Section V,H of the Zoning Bylaw of the Town of Sudbury.

s. 3-11 FAILURE TO LICENSE

All owners or keepers of dogs kept in the Town of Sudbury during the preceding six (6) months and who, on the first day of April of each year, have not licensed said dog or dogs, as prescribed by Section 137, Chapter 140 of the General Laws, shall be subject to a penalty of \$25 payable to the Town, in addition to the license fee, for each dog so unlicensed.

s. 3-12 CONTROL OF DOGS

(A) All dogs in the Town of Sudbury shall be restrained, kept on a leash or under the direct and complete control of a responsible person between the hours of 7 a.m. and 8 p.m. No dog in the Town of Sudbury shall be allowed to run at large during these hours. No dog shall be allowed to run at large at other hours on privately owned property without the written permission of the owner of the privately owned land, nor shall any dog be at large during other hours if such dog creates a nuisance as defined in Section 3-13 other than by merely being allowed to roam free or unrestrained. The owner or keeper of a dog who violates this bylaw shall be subject to a penalty as set forth in Section 3-24(A) of this bylaw.

(B) Any dog whose actions result in a complaint filed with the Dog/Animal Control Officer shall be restrained during the entire twenty-four hour period after the third complaint, if in the opinion of the Dog/Animal Control Officer such complaints are warranted and constitute a violation of any provision of this bylaw.

(C) The Dog/Animal Control Officer, may, subject to Section 3-6 of Article V of these bylaws, receive payment of the foregoing fine prior to seeking a complaint therefor under General Laws Chapter 140, Section 173A.

s. 3-13 NUISANCE ABATEMENT

The keeping or harboring of any dog, whether licensed or not, which by habitual, consistent and persistent howling, yelping, barking, or other noise disturbs or annoys any persons residing in the neighborhood is unlawful and is hereby declared to be a public nuisance and each day shall constitute a separate offense. Dogs shall be kept in such a manner that no nuisance is produced regarding sanitary conditions, housing, food, shelter, water, or other factors which may cause a nuisance. Upon determination by the Dog/Animal Control Officer, based on evidence, that a dog is causing a nuisance, the owner of such dog shall be subject to a penalty as set forth in Section 3-24(B) of this bylaw.

Every female dog in heat shall be confined in a building or secured enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding. The owner of any unspayed and unleashed female dog found by the Dog/Animal Control Officer roaming in season (heat) off the premises of the owner shall be subject to a penalty as set forth in Section 3-24(B) of this bylaw.

When the owner of a male dog is notified by the Dog/Animal Control Officer that the dog is a nuisance to residents while attracted to the residence of a female dog in heat, the owner of the male dog shall be required to keep the male dog restrained.

The definition of nuisance dogs includes but is not limited to dogs whose owners repeatedly allow them to:

- Bark excessively;**
- Trespass on private property;**
- Damage property;**
- Molest passersby;**
- Chase persons walking, jogging, or riding bicycles;**
- Chase vehicles; and/or**
- Disturb the peace in any way at any time.**

s. 3-14 DOG WASTE DISPOSAL

Each person who owns, possesses or controls a dog walking in any area within the Town other than their own private property is responsible for the removal and disposal of any feces left by the dog. Persons walking dogs must carry with them a device designed to dispose of dog feces. Such devices include but are not limited to plastic bags or "pooper-scoopers." Exempt from the requirements of this bylaw are assistance dogs in the service of their handlers. The owner or keeper of a dog that violates this section shall be subject to a penalty as set forth in Section 3-24(B) of this bylaw.

s. 3-15 QUARANTINE OF DOG THAT BITES

The dog owner shall immediately and within twenty-four (24) hours, notify the animal inspector, agent for the Board of Health, if the dog bites a person. For biting a person, the dog must be quarantined subject to Massachusetts General Law c. 129, s.21. Any and all violations of a quarantine order will be subject to general penalties under Massachusetts General Law ch. 129, s.30.

s. 3-16 VICIOUS DOGS

Vicious dogs are defined as dogs who unprovoked have attacked or bitten a human being or animal, or have a known propensity, tendency or disposition to attack unprovoked, to cause injury or to endanger the safety of human beings or animals.

Potentially vicious dogs are defined as dogs who, when unprovoked, in a vicious or terrorizing manner approach any person or animal in an apparent attitude of attack.

No dog shall be declared vicious or potentially vicious if injury or damage is sustained by a person who was willfully trespassing or committing or attempting to commit a crime or committing other tort upon the premises occupied by the owner of a dog. Also exempted are dogs who were teased, tormented, abused or assaulted by the injured person or animal prior to attacking or biting. No dog shall be declared vicious if the dog was protecting or defending a human being in its immediate vicinity from attack or assault. For purposes of this definition, no child under the age of seven shall be deemed a trespasser.

Dogs who have violated any of the above conditions can be declared to be a nuisance, vicious or potentially vicious by the Board of Selectmen upon written complaint of a citizen, the Dog/Animal Control Officer, Police Department or other public safety agent.

s. 3-17 EMERGENCY TREATMENT

Any veterinarian registered under the provisions of s.55 or s.56A of Chapter 112 who renders emergency care or treatment to, or disposes of any dog or cat injured on any way in the Town shall receive payment of reasonable costs from the owner of such dog or cat, if known, or if not known, shall receive a fair and reasonable sum [not to exceed fifty dollars (\$50) without the approval of the Board of Selectmen] from the Town's Dog Fund provided under this bylaw for such care, treatment and/or disposal; provided, however, such emergency care, treatment and/or disposal shall be for the purpose of maintaining life, stabilizing the animal or alleviating pain or suffering until the owner of such dog or cat is identified, or for a period of twenty-four hours, whichever is sooner. Any veterinarian, who renders such emergency care or treatment to, or euthanizes or disposes of such dog or cat, shall notify the Dog/Animal Control Officer, and upon notification, the Dog/Animal Control Officer shall assume control of any such dog. The Dog/Animal Control Officer shall not assume control of any such cat.

s 3-18 CONFINEMENT OF DOGS

The Dog/Animal Control Officer shall seek out, catch and confine any dog which he/she finds, after a complaint from an identified person or through his/her own observation, has:

- A. Bitten or threatened the safety of any person;
- B. Killed or maimed any domesticated or farm animal or wildlife;
- C. Chased any motor, recreational, or pedal vehicle, or any animal carrying or drawing a person;
- D. Damaged property;
- E. Committed any act which places its owner in violation of a Section of this bylaw.

Any violation shall be fined as set forth in Section 3-24(A) of this bylaw.

s. 3-19 DISPOSITION OF DOGS; STORAGE FEES

(A) Any dog confined by the Dog/Animal Control Officer, unless picked up by the owners, shall be kept for at least ten (10) days.

(B) A storage fee for the boarding of impounded dogs shall be charged at a rate based on contractual agreements between the Town and the contractor.

(C) Any dog confined by the Dog/Animal Control Officer shall not be released to the owner until the owner produces evidence of a current dog license and pays all fines and storage fees.

s. 3-20 DAMAGE CAUSED BY DOGS

Whoever suffers loss in a manner described in s.161 shall inform the Dog/Animal Control Officer of such loss, who shall investigate the circumstances of said loss. In the event it is found that the damage was caused by a dog and the estimate of damages by the Dog/Animal Control Officer is less than fifty (\$50.00) dollars, he/she shall submit a report to the Board of Selectmen. If the estimate is over fifty (\$50.00) dollars, he/she shall have the damage appraised on oath by three persons, one person appointed by the Dog/Animal Control Officer, one appointed by the person alleged to be damaged, and one appointed by the other two. Said appraisers shall act as outlined in s.161 and turn in said appraisal to the Town Manager/Board of Selectmen, who may authorize payment or make such independent investigation as they think proper, and shall issue an order upon the Town Treasurer for any amount they decide to be just and shall notify all interested parties of their decision. The appraisers shall receive payment from the Town in a manner as is authorized in s.161. All funds expended under this section shall come from the Dog Fund provided under this bylaw.

If the Board of Selectmen determine, after notice to parties interested of a hearing, the person who is the owner of any dog which is found to have worried, maimed or killed live stock, fowl, or domesticated animals, thereby causing damages for which their owner may become entitled to compensation from the Dog Fund under this bylaw, they shall serve upon the owner of such dog a notice directing him/her within twenty-four hours to kill or confine the dog. A person who owns or keeps a dog, and who has received such notice and does not within twenty-four hours kill such dog or thereafter keep it on his/her premises or under the immediate restraint and control of some person, shall be fined as set forth in Section 3-24(A) of this bylaw.

s. 3-21 LIABILITY FOR DOGS

The owner of a dog which has done damage to live stock, fowl, or domesticated animals shall be liable in tort to the Town for all damages so done in which the Town has been requested to pay as provided by Massachusetts General Laws Chapter 140 or by this bylaw. Such action may be brought by the Board of Selectmen or by the Dog/Animal Control Officer.

s. 3-22 INFORMAL DISPOSITION PROCESS

The owner of a dog that receives a citation under this bylaw may, within twenty-one days, confess to the offense charged by delivering personally or through a duly authorized agent or by mailing to the Town Clerk said citation along with payment in the amount as authorized under the penalty provisions of the bylaw. The payment to the Town Clerk shall operate as a final disposition of the case.

If such person, when issued a citation, desires to contest the violation through the informal disposition process, he/she may, within twenty-one days of said issuance, request a hearing with the Board of Selectmen, and may present, either in person or by counsel, any evidence he/she may have to refute the allegation contained in the citation. At such hearing, the Board of Selectmen shall make a determination as to the facts, and said determination shall be final regarding the informal disposition process.

s. 3-23 NON-CRIMINAL DISPOSITION OF VIOLATION

If any person so notified by citation desires to contest the violation alleged in the citation notice without availing him/herself of the provisions of the informal process, or desires to contest the decision of the Dog/Animal Control Officer or Board of Selectmen, he/she may avail him/herself of

the procedures established in this bylaw. In either of the above cases, or if the owner of a dog fails to respond to a citation within twenty-one days, the Town Clerk shall forward a copy of the citation to the District Court where it shall be handled under the provisions of c. 40, s.21D, Massachusetts General Laws.

s. 3-24 VIOLATIONS

(A) With the exception of Sections 3-13 and 3-14, [see paragraph (B) below], a violation of any other section of this bylaw shall be punishable according to the following schedule of fines: for the first offense in any calendar year - twenty-five dollars; and for the second or subsequent such offense - fifty dollars.

(B) A violation of Sections 3-13 and 3-14 of this bylaw shall be punishable by a warning for the first offense in any calendar year; a twenty-five dollar fine for the second offense; and a fifty-dollar fine for each subsequent offense.

(C) Any person authorized to enforce provisions of this bylaw shall issue a citation to the owner of any dog violating the provisions of this bylaw. Any such citation shall include, in addition to the violation charge, the name and address of the owner of the dog, the date and location of the alleged offense, and, if not a warning, the amount of the penalty due. Said citation shall be on a form prescribed by and furnished by the Dog/Animal Control Officer.

s 3-25 SEVERABILITY CLAUSE

If any part, section or provision of the bylaw is found to be invalid, the remains of this bylaw shall not be affected thereby. No provision or interpretation of a provision of this bylaw is intended to be either in conflict with or an attempt to change any statutory provision in Chapter 140, Massachusetts General Laws, pertaining to dogs.;

or act on anything relative thereto.

Submitted by the Board of Selectmen, Dog/Animal Control Officer and Town Clerk.

(Majority vote required)

BOARD OF SELECTMEN, DOG/ANIMAL CONTROL OFFICER AND TOWN CLERK REPORT: The proposed dog regulations will be inserted in the Town Bylaws and replace those now in existence. They have been expanded to provide our residents with a clear understanding of the responsibilities of dog owners. Although it is hoped these regulations will act as an educational tool, it must also be understood that enforcement of these regulations is necessary to protect the rights and safety of the public.

It is the Town's obligation to provide the functions performed by the former government of Middlesex County with respect to dogs. The funds received will remain with the Town and will be used to maintain the program.

Printed below is a copy of the Town of Sudbury bylaw as it currently exists:

SECTION 3. Unlicensed Dogs All owners or keepers of dogs kept in the Town of Sudbury during the preceding six (6) months and who, on the first day of April of each year, have not licensed said dog or dogs, as prescribed by Section 137, Chapter 140 of the General Laws, shall be subject to a penalty of \$25 payable to the Town, in addition to the license fee, for each dog so unlicensed.

Control of Dogs All dogs in the Town of Sudbury shall be restrained, kept on a leash or under the direct and complete control of a responsible person between the hours of 7:00 o'clock A.M. and 8:00 o'clock P.M. No dog in the Town of Sudbury shall be allowed to run at large during these hours. The owner of keeper of a dog who violates this bylaw shall be punished

by a penalty according to the following schedule of fines: for the first offense in any calendar year - twenty-five dollars; and for the second or subsequent such offense - fifty dollars.

Payment of Fine The Dog Officer may, subject to Sections 3 and 7 of Article III of these bylaws, receive payment of the foregoing fine prior to seeking a complaint therefor under General Laws Chapter 140, Section 173A.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

TOWN COUNSEL OPINION: See opinion at the end of this Warrant.

**ARTICLE 44. AMEND BYLAWS, ART. V.2 -
ALLOW ICE CREAM TRUCKS**

To see if the Town will vote to amend Article V, Section 2, of the Town of Sudbury Bylaws, by adding at the end of the first sentence the following words: ", except that vehicles may be used in any district for the sale of ice cream products between the hours of 12:30 p.m. - 4:30 p.m., and 6:30 p.m. - dark, and not more than three times per week to any neighborhood", or act on anything thereto.

Submitted by Petition.

PETITIONERS REPORT: The petitioners are presenting this article because they would like to have ice cream trucks return to Sudbury. We feel that children should be allowed to experience the sense of community that is so sadly missed in today's fast paced society.

NOTE: Currently, this section of the bylaws reads as follows:

Section 2. SALE OF GOODS IN HIGHWAYS. No person shall erect or maintain a stand or otherwise display or sell any articles within the limits of any highway. Violation of this section shall be subject to a penalty of \$50. Each day during which a violation exists shall be deemed to be a separate violation.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee takes no position on this article.

TOWN COUNSEL REPORT: See opinion at the end of this warrant.

TOWN COUNSEL OPINIONS:

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 1998 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

Article 20	Amend Art. V.15 & V.19	Public Safety
Article 22	Amend Art. V.31	Water Pollution Emergencies
Article 23	Amend Art. V.31	Underground Sprinkler Systems
Article 24	Amend Art. XXII	Wetlands Administration
Article 25	Amend Art. II.16	Town Meeting Procedures
Article 26	Amend Bylaws	Capital Planning
Article 28	Amend Bylaws	Public Way Access Permit
Article 43	Amend Art. V.3	Regulation of Dogs
Article 44	Amend Art. V.2	Allow Ice Cream Trucks

It is the opinion of Town Counsel that, if the Zoning Bylaw changes set forth in the following articles in the Warrant for the 1998 Annual Town Meeting are properly moved and seconded, reports are given by the Planning Board as required by law, and the motions are adopted by a two-thirds vote in favor of the motions, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw after approval by the Attorney General:

Article 29	Amend Art. IX.V.P	Wireless Services
Article 30	Amend Art. IX.IV.F/I.G/V.O	Incentive Senior Development
Article 31	Amend Art. IX.IV	Flexible Development
Article 32	Amend Art. IX.III.D.i	Research District Permitted Uses
Article 33	Amend Art. IX. (IV.E.3.b), (III.D.1.i), (III.D.1.k)	Research Districts/Residential Care Facilities
Article 34	Amend Art. IX.III.G.5	Water Research Protection Districts
Article 35	Amend Art. IX.I.C./IV.E.5.a	Lot Area
Article 36	Amend Art. IX.IV.D.4	Cluster Development, Common Land
Article 37	Amend Art. IX.IV.D.3.c	Cluster Development, Dimensional Requirements
Article 38	Amend Art. IX.IV.B	Intensity Regulations
Article 39	Amend Art. IX	Rezone Parcel K10-010 to Limited Business
Article 40	Amend Art. IX	Delete Senior Residential Community Bylaw

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 2nd day of March, 1998.

SELECTMEN OF SUDBURY:	Lawrence L. Blacker
	John C. Drobinski
	Maryann K. Clark

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FY99 FINANCE COMMITTEE REPORT

The Finance Committee recommends an operating budget for FY99 of \$39,824,049 within Proposition 2 1/2, an increase of 2.1% over FY98. This recommended budget addresses the funds necessary for the Town Services operation and Lincoln-Sudbury Regional High School. It addresses the level funding of the Sudbury Public Schools, but does not address their request for additional funding to cover growth. The growth amount is approximately \$592,000 which is being requested as an Override by the School Committee. (At the time of printing this warrant, the Finance Committee is reviewing the override proposal with the School Committee and will report its recommendation on the Override request at the Annual Town Meeting.) This recommended budget also does not include approximately \$147,000 in capital items for the Town departments. The purchase of these items will be covered in FY99 as other revenue sources are approved by the Town. The revenue sources in this non-override budget have been extensively investigated and are viewed to be at legal maximum. The requests for spending have been vigorously reviewed and updated by the Finance Committee in working with the various departments and committees.

This is the year that previous Finance Committees predicted our revenue increases would not keep up with the spending requests. A forecasted drop in Free Cash and lack of revenue sources beyond property taxes are the main problems on the revenue side, and therefore, attempting to accommodate Sudbury's growth in population has adversely impacted all operating departments on the cost side.

Even though funds are tight, Sudbury continues to maintain a positive reputation for financial stability. The Town Manager has established a Finance Department to further improve our financial management. Our credit rating has stayed at Aa, enabling Sudbury to receive favorable interest rates on capital borrowing.

The following summary outlines the process used this year to prepare the budget, an explanation of the revenue sources and amounts, and an overview of the recommended operating budget. Comments on individual budgets follow the line item detail.

Operating Budget--Preparation Process

The Finance Committee had at least two of its members working during the year with each of the departments to further the lines of communications. At least once every quarter, the committee as a whole met with the managers of each of the three Town cost centers: Town, Lincoln-Sudbury High School, and Sudbury Public Schools (Town Manager, Superintendents, and School Committees) to collaborate on FY99 and beyond issues. This proved helpful as it became clear that revenues were going to increase less than in previous years. The Finance Committee issued guidelines of 5% and 3% spending increases. The Town Manager and the Superintendents, with their school committees, prepared FY99 budget requests for submittal to the Finance Committee having already made trade-offs within each of their departments to hold down expenses. At budget hearings in January and February, more in-depth reviews were held and the final non-override budget was created.

The Finance Committee's obligation is to recommend to Town Meeting a budget within the limits of Proposition 2 1/2. For FY99, the recommended budget reflects a desire to equitably distribute the amount of revenue available, sharing the effect of limited revenue across all areas of Sudbury. While the Finance Committee reviews budget requests in line item detail for all departments (Schools and Town Services), the recommended allocation for both school systems has been a bottom line amount to be broken down and managed by the Superintendents and School Committees.

FY99 FINANCE COMMITTEE REPORT

Revenue

The Revenue estimates are determined by the Town Manager and the Finance Director. The FY99 revenue projection shows an increase of 1.9%, a rate significantly less than previous years.

Source of Revenue	FY98 Approp.	Non Override FY99 Est.	\$ Inc.	% Inc.
REVENUE (in 000s)				
Local Real Estate Taxes	\$27,712	\$28,930	\$1,218	4.4%
State Aid (net)	\$3,037	\$3,168	\$131	4.3%
Local Receipts	\$3,083	\$3,325	\$242	7.8%
Free Cash	\$1,250	\$723	(\$527)	-42.2%
Miscellaneous: (Abatement Surplus, Ambulance Fund, Dog Licenses, Retirement Trust)	\$284	\$378	\$94	33.1%
Debt Exemption	\$3,385	\$3,027	(\$358)	-10.6%
SUBTOTAL	\$38,751	\$39,551	\$800	2.1%
Enterprise Fund Receipts	\$668	\$619	(\$49)	-7.3%
Grand Total	\$39,419	\$40,170	\$751	1.9%

Local Real Estate Taxes continue to be the primary source of revenue, which grows at the 2 1/2% allowable and adding taxes from new construction.

Local Receipts include primarily excise taxes, interest income, Hotel Occupancy Tax, and building permit fees.

Free Cash this year dropped back closer to the 10-year average of \$600,000 from previous highs the last two years. It is expected to remain at this level in the future.

Miscellaneous is higher due to the purchase of an ambulance, higher in dog licenses and lower in other accounts.

Debt Exemption includes funds for capital items previously voted as Debt Exemption overrides.

Enterprise Fund Receipts are reduced significantly due to the elimination of service at the landfill.

Overall revenue growth was 1.9% which compares to 2.8% growth last year and 6.5% the previous year. Without new sources of funds, the increase in revenue for future years is predicted to remain \$1.0 million to \$1.5 million below requirements.

Recommended Operating Budget

The FY99 operating budget recommended by the Finance Committee allocated the revenue resources available to the Community in the following way:

FY99 FINANCE COMMITTEE REPORT

- * The Finance Committee allocated funds required for Level Effort including the same number of employees as in FY98 (using the new labor rates), increases in expenses for supplies, equipment and utilities and elimination of one-time expenses appropriated in FY98.
- * The Finance Committee agreed, at the Town Manager's suggestion, to reduce \$147,000 in capital items from the Town Services departments to be considered when the Town approves additional revenue sources for FY99.
- * The Finance Committee met jointly with Lincoln's Finance Committee to discuss the L-S assessment. The Sudbury FinCom recommendation is less than the Lincoln recommendation.
- * The Finance Committee met several times with the SPS committee to identify areas of further leveraging their recommended \$15 million budget so as to minimize any potential future operating override request. By adopting common practices used elsewhere, the committee believes several hundred thousand dollars could be leveraged with no impact on services provided.

FY99 OPERATING BUDGET (in 000s)

Cost Center	FY98 \$ Approp.*	FY99 \$ FinCom Rec.	\$ Inc.	% Inc.	% of Total
S.P.S. (Net)**	\$14,707	\$15,036	\$329	2.2%	37.8%
LSRHS (Assessment)	\$8,299	\$8,701	\$402	4.8%	21.8%
Minuteman (Assessment)	\$318	\$354	\$36	11.3%	0.9%
Town Services	\$8,402	\$8,418	\$16	0.2%	21.1%
Unclassified & Transfer	\$3,259	\$3,709	\$450	13.8%	9.3%
Debt Service	\$3,416	\$3,050	(\$366)	-10.7%	7.7%
SUBTOTAL	\$38,401	\$39,268	\$867	2.3%	98.6%
Enterprise Funds (Direct Costs)	\$608	\$556	(\$52)	-8.6%	1.4%
Total	\$39,009	\$39,824	\$815	2.1%	100.0%

* Includes appropriations from Annual Town Meeting in April, Special Town Meeting in June, and Special Town Meeting in November.

** There is a request by the SPS committee for the Town Meeting to approve a \$592,000 operating override to accommodate its growth in population. The Finance Committee is still working with the School Committee on the request and will announce its position at the Annual Town Meeting.

Future

Several parallel efforts need to be aggressively pursued for Sudbury to maintain its excellent fiscal position while accommodating its growth in population. First, on the revenue side, there is over \$1 million in back property taxes still outstanding that previous town meetings appropriated funds to collect. The 16% interest on those back taxes would increase Free Cash. The Town Counsel and Finance Director have set goals for collection. Second, additional revenue sources must be found whether from commercial business, Senior Residential Communities, sale of gravel or other creative measures. On the expense side, each of the three major cost centers have done an excellent job trying to do more with less. They must now start looking at doing more together through shared services. Areas of technology, purchasing, finance, building and maintenance, and library operation are some of the work activities that are being duplicated today and could be better leveraged tomorrow.

FY99 FINANCE COMMITTEE REPORT

It is important to understand that the above measures alone will not solve our problems. Most importantly, Sudbury citizens must make difficult but conscious choices between service cuts, increased taxes, and/or economic development.

Acknowledgments

The focus this year has been to have the Finance Committee work with the three major departments to establish top down targets and assist in finding ways to achieve these targets. The Finance Committee expresses appreciation for the leadership demonstrated by the Town Manager and Department Heads, and School Superintendents, their staffs and respective communities in working with the Finance Committee to move in this direction collaboratively.

Steven Stolle
James Carlton
John Nikula

Emil Ragonas
Michael Bayer
Miles Nogelo

Shiela Stewart
Robert Hurstak, Jr.
Steven Wishner

TOWN MANAGER'S REPORT

The Town's budget process commenced in September 1997, when departments received their budget instructions. Budget requests were submitted to the Town Manager for review on November 3, 1997. The Town Manager held budget review meetings with all Town departments during the month of November in order to determine what requests would be deemed "level service" (maintaining current service, but adjusting for growth and inflation) versus requests that were over and above level service.

Total Department requests amount to \$9,678,280. After review, the Town Manager recommended a budget of \$9,274,059, a 6.5% increase over the 1997 Annual Town Meeting appropriation for FY98.

The total budget for Town services, as recommended by the Finance Committee is \$8,974,065, a 3.1% increase over the 1997 Annual Town Meeting appropriation. Excluding purchase of the new ambulance from its own revenue source, the recommended Town Budget is a 1.8% increase over last year. This budget eliminates most capital items from the operating budget. However, the Finance Committee supports the Town's sale of gravel at the former Melone property in order to fund such capital at a future Special Town Meeting once gravel receipts are realized.

As always, as we enter into Town Meeting deliberations, citizens have a unique opportunity to chart the course for the Town's future. I look forward to your thoughtful discussion as we strive to move the Town forward toward the new century.

K-8 SUPERINTENDENT'S REPORT

Because of limited Town revenues, the Finance Committee has voted to recommend the Sudbury Public Schools a budget increase of only 3.8% for next fiscal year. That compares with average increases of 8.5% in the last few fiscal years. The result is a budget amount that does not allow for any new staff next year. We are conservatively projecting approximately 100 more students in the schools next September.

The most significant impact will be to the Curtis Middle School. Class size will average 28/29 students at grade 6; 27 students at grade 7; and 26 students at grade 8. No additional staff will be budgeted for next year at any of the schools.

Contractual agreements with staff account for approximately a 4.4% increase in the salary budget, without any additional staff. A 3.8% increase, in fact, means a reduction in our operating budget for next fiscal year. The expense portion of the Finance Committee's recommended budget has increased by only 1.8%.

An increase of 3.8% to next year's budget will mean we will not only be unable to keep pace with population growth, but we will regress. Since we intend to open a new elementary school in September of 1999, a regression at this time will require significant additional hires to open a new school a year from next September. The needed increase in our operating budget at that time will be staggering.

In order to address the immediate needs in our school for next year, the School Committee has voted to ask the Town for an operating budget override of \$592,250: \$532,250 for schools and \$60,000 to the Town for employee benefits. This will enable us to hire additional teachers at Curtis to reduce class size to 24 per grade and allow additional support staff at all our schools to meet the needs of growth in all our schools.

The new budget request for the operating override will be spent in the following manner: \$459,766 for additional teachers and support staff; \$28,000 for new classroom set ups; \$44,484 for lease costs for portable classrooms at Curtis to accommodate growth; and \$60,000 to the Town to cover unclassified expenses (health benefits, etc.) for new hires who qualify.

LINCOLN-SADBURY SUPERINTENDENT'S REPORT

On February 3, 1998, the Lincoln-Sudbury Regional School Committee voted a FY99 Budget which represents a budget slightly below level-effort at 7.95%. Although the finance committees in both Lincoln and Sudbury are in full support of Lincoln-Sudbury Regional High School, they cannot financially support a budget increase of that magnitude with the revenue constraints of Proposition 2 1/2. After discussions between the Regional School Committee and both finance committees, it was agreed to support a 6.6% Budget Increase for FY99.

Unlike Town departments, the Lincoln-Sudbury Regional School Budget includes health insurance, life insurance, property and casualty insurance, workers compensation, retirement assessments, and debt service (Regional Fixed Costs) within the scope of its budget. In addition, state aide, the number of students attending from each town and credits from previous budgets all affect the assessment paid by each town. This year a 6.6% budget increase represents an 11.91% assessment increase for Lincoln and a 4.85% assessment increase for Sudbury.

This year we received 68 more students and we are anticipating between 63 - 70 new students for next year. This is an increase of almost 7% from our current enrollment. In addition to the staffing needed to accommodate these additional students, our FY99 Budget includes increased dollars for Special Education Out-of-District Tuitions, funding for our 10-Year Evaluation for accreditation through the New England Associations of Schools and Colleges, and additional funds for our Regional Fixed Costs.

In response to the Finance Committees' recommended budget for Lincoln-Sudbury Regional School District a number of cuts and revenue increases need to be made in FY99. We will need to increase our athletic user fees from \$100 to \$125 per sport. Parking fees will be charged for students approved to drive their cars to school. Staffing will be decreased 3.95 FTE from what was originally proposed resulting in some larger class sizes. Departmental budgets will be decreased below level effort. Although the school will change in some ways as a result of these cuts, we will make every effort to minimize the impact on the quality that Lincoln and Sudbury have grown to expect.

FY99 BUDGET SUMMARY

	Expend FY96	Expend FY97	Approp. FY98	Dept. Req. FY99	Sci. Comm. Rec. FY99	Non Override FinCom FY99	Override Req. FY99
Sudbury Pub. Schls. (Gross)	12,555,462	13,681,836	15,155,757	16,504,352	16,504,352	15,485,018	16,017,268
Sudbury Pub. Schls: Offsets	490,413	464,354	449,151	449,345	449,345	449,345	449,345
SUDBURY PUB. SCHLS. (Net)	12,065,049	13,217,482	14,706,606	16,055,007	16,055,007	15,035,673	15,567,923
L.S.R.H.S.(Assessment)	7,786,288	8,115,051	8,298,619	8,981,444	8,981,444	8,701,424	8,701,424
M.R.V.T.H.S.(Assessment)	364,789	352,839	318,681	351,385	351,385	353,865	353,865
TOTAL SCHOOLS	20,216,126	21,685,372	23,323,906	25,387,836	25,387,836	24,090,962	24,623,212

	Expend FY96	Expend FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99	Override Req. FY99
100: General Govt.	1,131,437	1,232,395	1,421,576	1,562,683	1,525,198	1,472,957	1,472,957
200: Public Safety	3,566,750	3,866,304	4,160,130	4,420,099	4,281,166	4,080,283	4,080,283
400: Public Works	2,384,859	2,208,514	2,225,520	2,323,934	2,140,971	2,139,351	2,139,351
500: Human Services	304,686	334,762	352,365	432,166	421,425	383,509	383,509
600: Culture & Rec	793,076	843,141	850,211	939,398	965,298	897,964	897,964
SUBTOTAL TOWN SERVICES	8,180,807	8,485,116	9,009,802	9,678,280	9,274,059	8,974,065	8,974,065
700: Debt Service	1,711,415	1,695,583	3,416,084	3,050,326	3,050,326	3,050,326	3,050,326
900: Unclassified/Transfer Acct.	3,010,027	2,969,180	3,258,862	3,804,215	3,774,758	3,708,696	3,768,696
TOTAL TOWN	12,902,249	13,149,879	15,684,748	16,532,822	16,099,143	15,733,087	15,793,087
TOTAL OPERATING BUDGET	33,118,375	34,835,251	39,008,654	41,920,658	41,486,979	39,824,049	40,416,299

STM Articles:		0	0				
ATM Articles:	3,002,150	2,798,900	411,947	63,500	489,000	500	500
Minus Borrowing	2,900,000	2,650,000	169,000				0
TOTAL ARTICLES	102,150	148,900	242,947	63,500	489,000	500	500

TOTAL APPROPRIATIONS	33,220,525	34,984,151	39,251,601	41,984,158	41,975,979	39,824,549	40,416,799
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Cherry Sheet Chgs. & Underest.	392,502	400,110	389,598	389,598	389,598	389,598	389,598
Cherry Sheet Offsets	254,147	256,039	255,912	255,912	255,912	255,912	255,912
Recap, Snow&Ice & Oth. chgs.	210,935	363,678	99,010	95,000	95,000	95,000	95,000
Abatements & Exemptions	227,182	229,682	300,000	280,000	250,000	250,000	250,000
TOTAL CHARGES	1,084,766	1,249,509	1,044,520	1,020,510	990,510	990,510	990,510

TOTAL TO BE RAISED	34,305,291	36,233,660	40,296,121	43,004,668	42,966,489	40,815,059	41,407,309
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Cherry Sh. Receipts & Overest.	3,014,171	3,220,018	3,518,671	3,764,044	3,814,044	3,814,044	3,814,044
Foundation Reserve Program			118,000	0	0	0	0
Insurance Recovery			61,335	0	0	0	0
Local Receipts	2,916,868	3,074,749	3,063,000	3,250,786	3,290,000	3,325,000	3,325,000
Enterprise Fund Receipts	644,367	727,288	667,703	619,597	617,597	619,403	619,403
Free Cash applied	489,849	993,696	1,249,723	723,000	723,000	723,000	723,000
Dog Licenses (& St Aid)	5,653	7,500	4,875	4,875	17,000	17,000	17,000
Abatement Surplus	280,153	282,610	102,500	123,063	123,063	123,063	123,063
Cemetery Fund	20,000	0	0	0	0	0	0
Stabilization Fund	0			0	0		
Transfer from old ATM/STM art	24,000			1,712	1,712	1,712	1,712
Add'l CH 70 State Aid		77,219	55,861	0	0		
Retirement Trust Fund	14,001	105,815	37,481	53,698	12,717	12,717	12,717
State Aid: Septic Program			200,000	0	0		
Melone Gravel Receipts	102,500	0	0	0	0		
Transport. Bond Offset	515,923	515,923	969,204	0	0		
Ambulance Fund	32,500	74,226	139,793	223,063	223,063	223,063	223,063
TOTAL RECEIPTS&REVENUE	8,059,985	9,079,044	10,188,146	8,763,838	8,822,196	8,859,002	8,859,002

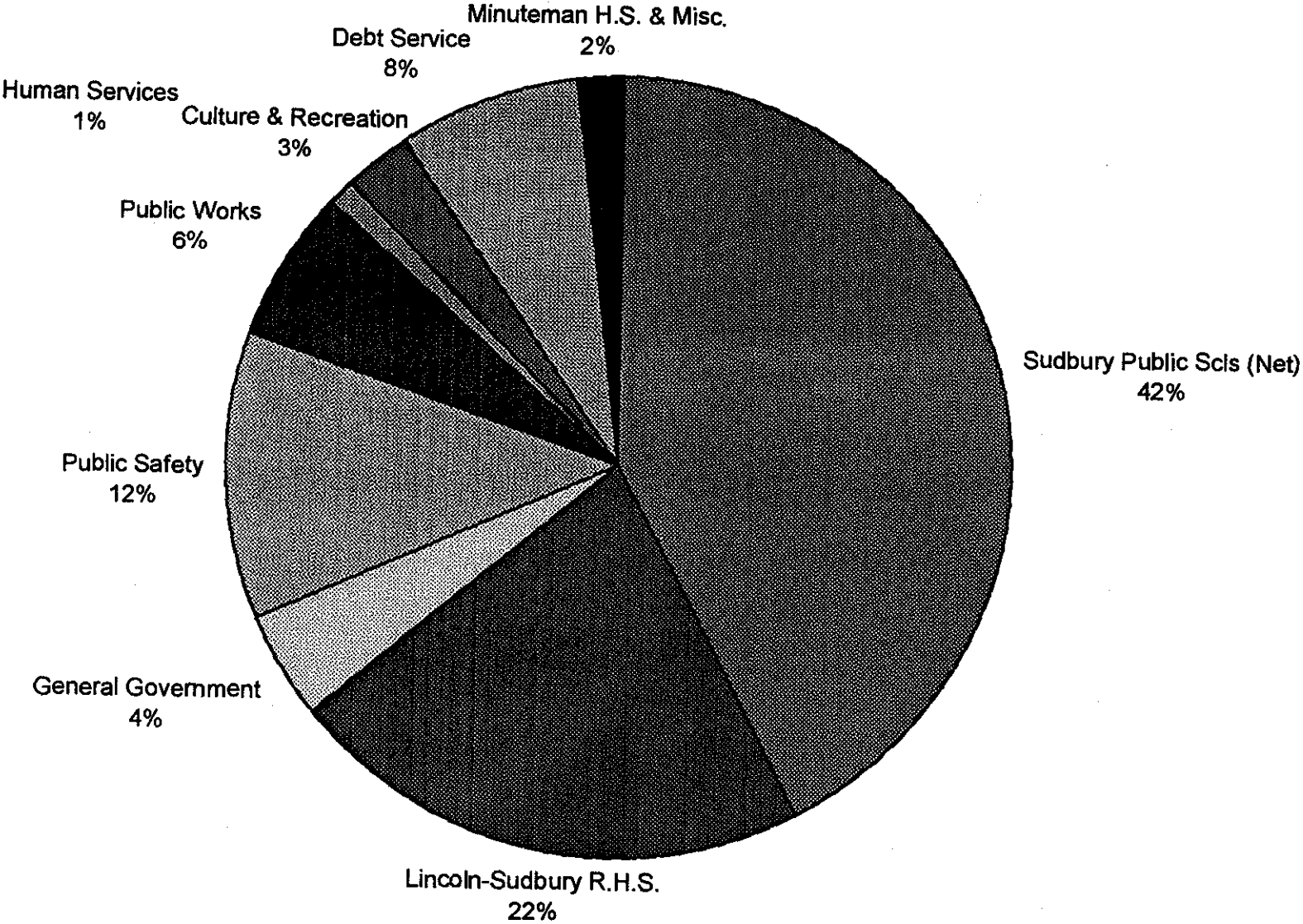
REQUIRED TAX LEVY	26,245,306	27,154,616	30,107,975	34,240,830	34,144,293	31,956,057	32,548,307
Previous Limit +2.5%	24,822,055	25,993,561	27,187,138	28,404,942	28,404,942	28,404,942	28,404,942
New Construction	537,517	530,476	525,000	475,000	525,000	525,000	525,000
Prop 2 1/2 Override (Operating)							592,250
LEVY LIMIT	25,359,572	26,524,037	27,712,138	28,879,942	28,929,942	28,929,942	29,522,192
Prop 2 1/2 Exemptions	1,818,709	1,721,679	3,384,725	3,027,117	3,027,117	3,027,117	3,027,117
APPLICABLE LEVY LIMIT	27,178,281	28,245,716	31,096,863	31,907,059	31,957,059	31,957,059	32,549,309
UNDER LEVY LIMIT				0	0	1,001	1,001
OVER LEVY LIMIT				2,333,771	2,187,234		

FY99 OVERRIDE BUDGET

If the Override Passes, only the following line items will change:

	NON OVERRIDE	OVERRIDE	DIFFERENCE
	Fin Com Rec	Request	
	FY99	FY99	
SUDBURY PUBLIC SCHOOLS			
Salaries	12,427,006	12,886,772	
Expenses	2,841,108	2,869,108	
Equipment	216,904	261,388	
Subtot Sudbury Pub.Scls	15,485,018	16,017,268	
Offsets, including METCO	449,345	449,345	
110 Net Sudbury Public Scls	15,035,673	15,567,923	532,250
-800 Health Insurance	2,089,911	2,133,111	43,200
Town Share:	778,614	778,614	
Sci Share:	1,311,297	1,354,497	
-813 Retirement Fund	1,003,647	1,016,847	13,200
Town Share:	793,628	793,628	
Sci Share:	210,019	223,219	
-822 Medicare Tax	149,200	152,800	3,600
Town Share:	59,460	59,460	
Sci Share:	89,740	93,340	
TOTAL OVERRIDE REQUEST			592,250

FY99 Town Spending



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TOTAL OPERATING COSTS BY DEPARTMENT (Non Override)
(Including Employee Benefits)

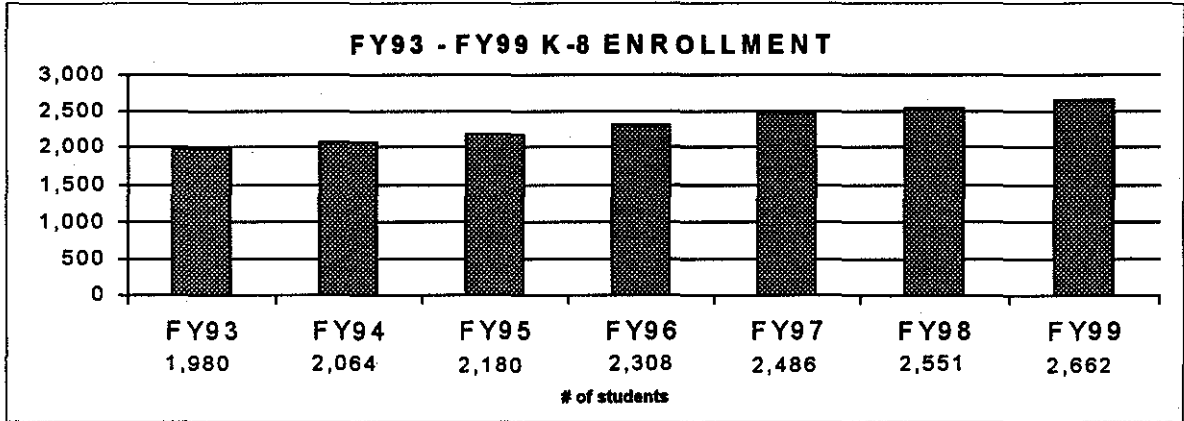
Cost Center	Approp. FY98	Employee Benefits	Total FY98 Spending	% of 98 Budget	Fin. Com. Rec. FY99	Employee Benefits	Total FY99 Spending	% of 99 Budget	% Change 98 to 99
Sudbury Public Scis (Net) Non Override	\$14,706,606	\$1,402,665	\$16,109,271	41.30%	\$15,035,673	\$1,726,175	\$16,761,848	42.09%	4.05%
Lincoln-Sudbury R.H.S. (Sudbury Share:)	\$8,298,619 (85.02 %)	\$853,106 (Included)	\$8,298,619	21.27%	\$8,701,424 (84.19 %)	\$885,836 (Included)	\$8,701,424	21.85%	4.85%
General Government	\$1,421,576	\$232,756	\$1,654,332	4.24%	\$1,472,957	\$262,908	\$1,735,865	4.36%	4.93%
Public Safety	\$4,160,130	\$681,141	\$4,841,271	12.41%	\$4,080,283	\$728,291	\$4,808,574	12.07%	-0.68%
Public Works	\$2,225,520	\$364,386	\$2,589,906	6.64%	\$2,139,351	\$381,853	\$2,521,204	6.33%	-2.65%
Human Services	\$352,365	\$57,693	\$410,058	1.05%	\$383,509	\$68,453	\$451,962	1.13%	10.22%
Culture & Recreation	\$850,211	\$139,206	\$989,417	2.54%	\$897,964	\$160,278	\$1,058,242	2.66%	6.96%
Debt Service **	\$3,416,084	N/A	\$3,416,084	8.76%	\$3,050,326	N/A	\$3,050,326	7.66%	-10.71%
Minuteman H.S. & Misc.	\$699,697	N/A	\$699,697	1.79%	\$734,603	N/A	\$734,603	1.84%	4.99%
TOTAL			\$39,008,654	100%			\$39,824,049	100%	2.09%

** FY99 long term exempt debt includes \$1,997,164 for Sudbury Public Schools (68%) and \$953,161 for Town (32%).

FC-10

SUDBURY PUBLIC SCHOOLS

The proposed non-override FY99 for Sudbury Public Schools represents minimal growth over last year, increasing 3.8% to cover steps and negotiated increases to existing staff. The Schools continue to be impacted by growth in the number of enrolled students. K-8 enrollment is projected to increase by 111 students, to 2,662 from 2,551. This is consistent with the recent enrollment growth, which has averaged 5.2% per year over the past five years.



The Finance Committee has recommended a non-override FY99 budget of \$15,035,673, which reflects an increase of \$556,430, or 3.8%, over the FY98 base budget of \$14,479,243. The Finance Committee recommended budget allocation for the K-8 school system fully meets Sudbury's requirement for FY99 funding as set forth by the State Education Reform Act. The School Committee has indicated that the increased funding will be used to cover only steps and negotiated raises for the existing staff. The proposed non-override budget does not fund additional educational staff.

The School Committee has proposed an override budget for FY99, which provides for an additional \$592,250, including \$532,250 to provide for new staff and other expenses plus \$60,000 in Unclassified expense to cover the benefits associated with the additional educational staff. The override budget would result in a total increase of \$1,088,680, or 7.5%, over the FY98 base budget. The School Committee has indicated that the additional funds are required to maintain the K-8 Program in response to enrollment growth and will be used as follows:

- * \$460,250 in salaries plus \$60,000 in benefits to support increased education and program support staff.
- * \$72,000 for expenses associated with setting up portable classroom space.

SUDBURY PUBLIC SCHOOLS

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99	Override Request FY99
300 EDUCATION							
SUDBURY PUBLIC SCHOOLS							
Salaries	10,159,234	10,976,813	11,923,005	13,084,356	13,084,356	12,427,006	12,886,772
Expenses	2,242,298	2,520,023	2,901,252	2,784,690	2,784,690	2,841,108	2,869,108
Equipment/ Maintenance	153,930	185,000	331,500	635,306	635,306	216,904	261,388
Subtot Sudbury Pub.Scls	12,555,462	13,681,836	15,155,757	16,504,352	16,504,352	15,485,018	16,017,268
Offsets, including METCO	490,413	464,354	449,151	449,345	449,345	449,345	449,345
300 Net Sudbury Public Scls	12,065,049	13,217,482	14,706,606	16,055,007	16,055,007	15,035,673	15,567,923
Less one-time items	0	0	227,363	0	0	0	0
S. P. S. Base Budget	12,065,049	13,217,482	14,479,243	16,055,007	16,055,007	15,035,673	15,567,923
Insurance/Benefit Costs	1,376,630	1,342,560	1,402,665	1,815,718	1,796,175	1,666,175	1,726,125
Total Cost S.P.S.(Gross)	13,932,092	15,024,396	16,558,422	18,320,070	18,300,527	17,151,193	17,743,393

NOTE: An additional \$1,042,908 was carried forward from FY96 to FY97 and expended.
 NOTE: An additional \$1,246,564 was carried forward from FY97 to FY98 and expended.

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**SUDBURY PUBLIC SCHOOLS
FY99 BUDGET**

	FY 1996-97 Budget	FY 1997-98 Budget	FY 1998-99 Original Sch. Com. Bud. Req.	% Inc.	FY 1998-99 Fin Com Budget	% Inc.	FY 1998-99 Sch. Com. Override Bud. Req.	% Inc.
Summary - Salaries								
System Administration	\$667,012	\$676,022	\$749,893		\$749,893		\$749,893	
Elementary Instruction	\$4,843,043	\$5,019,739	\$5,593,760		\$5,441,410		\$5,519,928	
Middle School Instruction	\$2,541,613	\$2,643,335	\$3,048,223		\$2,833,223		\$3,039,973	
Curriculum, Instruction, Technology	\$182,725	\$183,919	\$231,666		\$196,666		\$236,666	
Special Education	\$1,616,734	\$1,779,409	\$2,031,955		\$1,877,455		\$1,980,455	
Health & Transportation	\$395,897	\$450,254	\$469,147		\$469,147		\$469,147	
Plant Maintenance	\$496,845	\$543,037	\$630,712		\$565,212		\$596,710	
Other	\$232,944	\$627,290	\$329,000		\$294,000		\$294,000	
Total Salaries:	\$10,976,813	\$11,923,005	\$13,084,356		\$12,427,006		\$12,886,772	
Salary Offsets:	(\$330,054)	(\$336,851)	(\$337,045)		(\$337,045)		(\$337,045)	
Net Salaries:	10,646,759	11,586,154	12,747,311		12,089,961		12,549,727	
Summary - Expenses								
System Administration	\$144,100	\$215,162	\$158,833		\$153,833		\$153,833	
Equipment	\$185,000	\$331,500	\$411,388		\$216,904		\$261,388	
Elementary Instruction	\$229,689	\$276,549	\$298,856		\$264,556		\$264,556	
Middle School Instruction	\$100,089	\$128,401	\$203,004		\$114,804		\$142,804	
Curriculum, Instruction, Technology	\$99,748	\$165,652	\$132,275		\$130,275		\$130,275	
Special Education	\$832,689	\$883,135	\$931,292		\$926,292		\$926,292	
Health & Transportation	\$546,500	\$599,785	\$653,088		\$648,088		\$648,088	
Utilities	\$350,700	\$413,000	\$407,342		\$407,342		\$407,342	
Plant Maintenance	\$216,508	\$219,568	\$223,918		\$195,918		\$195,918	
Total Expenses:	2,705,023	3,232,752	3,419,996		3,058,012		3,130,496	
Expense Offsets:	(\$134,300)	(\$339,663)	(\$112,300)		(\$112,300)		(\$112,300)	
Town Unclassified Expenses							60,000	
Net Expenses:	\$2,570,723	\$2,893,089	\$3,307,696		\$2,945,712		\$3,078,196	
Grand Total: Expense + Salary:	\$13,681,836	\$15,155,757	\$16,504,352		\$15,485,018		\$16,077,268	
Less: Total Offsets	(\$464,354)	(\$676,514)	(\$449,345)		(\$449,345)		(\$449,345)	
Less: One Time Appropriations		(\$227,363)						
Grand Total: Net School Spending	\$13,217,482	\$14,479,243	\$16,055,007	10.9	\$15,035,673	3.8	\$15,627,923	7.9

FC-13

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

	Expend. FY96	Expend. FY97	Approp. FY98	Sci. Com. Req. FY98	Non Override FinCom FY98
LINCOLN-SUDBURY REGIONAL HIGH SCHOOL					
301 Sudbury Assessment	7,786,288	8,155,051	8,298,619	8,981,444	8,701,424

The recommended assessment increase for Lincoln-Sudbury Regional School District is \$402,805 or a 4.85% increase over the FY98 assessment. This represents a 6.6% budget increase over FY98. The difference between budget and assessment is caused by three factors: the amount of state aid received by the district; the reapportionment of funds from the previous year (i.e., investment income); and the enrollment ratio between Lincoln and Sudbury students. In addition it is important to understand that as a regional school district, Lincoln-Sudbury must include money for all fringe benefits (health insurance, life insurance retirement assessments), property and casualty insurance and debt service which differentiates it from Town budgets.

The budget approved by the Finance Committee is less than the 7.95% Level Effort Budget presented by the Lincoln-Sudbury Regional School Committee. As a result, some cuts will need to be made to meet the Finance Committee's recommended budget. The total budget cuts come to \$244,293.

The Finance Committee recommends approval of \$8,701,424.

**LINCOLN-SUDBURY REGIONAL HIGH SCHOOL FY99 PROPOSED BUDGET
AS VOTED BY THE LINCOLN-SUDBURY REGIONAL SCHOOL COMMITTEE
FEBRUARY 3, 1998**

Administration:	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
School Committee	56,310	66,849	48,049	65,000	68,000
Administration	40,255	37,800	57,138	38,000	50,154
Business Office	14,854	18,300	16,186	18,500	20,200
Central Office	16,038	18,700	17,137	18,700	18,000
Administration Total	127,458	141,649	138,510	140,200	156,354

Instruction:	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Art	25,563	24,080	24,070	26,589	23,107
Computer	73,312	57,700	81,436	73,700	79,550
Drama	3,777	3,900	3,871	4,550	5,400
English	21,576	23,850	23,110	31,850	34,700
World Language	15,564	22,395	21,806	30,735	36,050
Health	3,890	4,800	0	0	0
History	16,268	20,250	16,467	21,750	24,300
Journalism	3,121	3,250	6,298	3,250	3,250
Mathematics	19,692	23,840	23,843	29,900	36,200
Music	21,745	20,375	20,929	20,725	21,460
Wellness	10,129	17,150	31,595	23,750	27,400
Science	23,329	25,455	25,224	35,288	33,124
Technology	7,760	11,060	10,629	12,485	13,385
Career Center	4,539	5,400	5,355	6,300	7,550
General Supplies	77,762	70,000	118,842	88,858	108,000
Instruction Total	328,027	333,505	413,475	409,730	453,476

Educational Support:	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
House Services	20,658	35,100	34,937	27,800	47,500
Student Services	32,981	31,750	32,150	25,850	27,550
Audio-Visual	36,724	33,325	45,225	34,646	35,220
Library	19,931	20,970	21,551	27,074	26,106
Student Activities	13,166	16,150	13,760	16,150	18,150
Athletics	143,800	150,575	149,124	160,156	168,884
Transportation	215,671	215,000	194,260	205,500	214,000
Development	20,973	15,000	26,767	15,000	16,000
Ed Support Total	503,904	517,870	517,776	512,176	553,410

Operations	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Custodial	163,567	180,000	166,679	180,500	184,500
Grounds	37,589	31,500	41,945	33,400	33,400
Maintenance	227,551	195,000	225,499	197,500	203,000
Utilities	294,636	342,700	328,310	360,700	380,700
Operations Total	723,343	749,200	762,433	772,100	801,600

**LINCOLN-SUDBURY REGIONAL HIGH SCHOOL FY99 PROPOSED BUDGET
AS VOTED BY THE LINCOLN-SUDBURY REGIONAL SCHOOL COMMITTEE
FEBRUARY 3, 1998**

Special Education	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Local Services	43,614	60,375	44,553	68,650	60,750
Transportation	50,811	62,240	73,163	90,279	92,366
Out-of-District	639,798	790,350	662,717	772,881	851,267
Special Ed Total	734,223	912,965	780,434	931,810	1,004,383

Contingency	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Contingency	0	50,250	5,508	50,250	50,250
Contingency Total	0	50,250	5,508	50,250	50,250

Salaries & Other Compensation:	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Administration	519,139	539,381	528,670	551,502	572,058
Administrative Support	67,237	123,408	119,239	128,303	131,615
Professional Staff	4,730,158	5,136,308	4,969,660	5,667,819	6,215,174
Course Reimbursement	19,000	19,000	25,992	19,000	22,000
Curriculum Development	83,770	41,500	36,825	41,500	40,000
Extra Services	54,969	68,698	66,136	66,361	71,065
Educational Support	254,320	279,918	276,351	316,178	367,837
Substitutes	54,129	60,000	52,480	60,000	62,000
Clerical	431,298	451,413	434,139	417,773	439,609
Blg./Grds/Maint.	353,630	319,645	317,037	333,797	349,372
Coaches/Trainer	224,311	241,783	232,594	252,751	267,813
Unemployment	46,845	40,000	23,827	40,000	40,000
Salaries Total	6,838,805	7,321,054	7,082,951	7,894,984	8,578,543

Regional Fixed Costs	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Insurance	32,002	45,000	31,764	45,000	47,000
Benefits	938,148	1,021,147	872,378	1,003,418	1,059,207
Fixed Costs Total	970,150	1,066,147	904,142	1,048,418	1,106,207

Debt/Stabilization	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Renovation Debt	0	0	0	0	0
Boiler/Short Term	0	0	0	0	0
Boiler et al Debt	312,613	278,500	278,500	271,300	263,706
Stabilization	11,562	45,675	45,675	52,875	60,469
Total Debt/Stabiliz.	324,175	324,175	324,175	324,175	324,175

**LINCOLN-SUDBURY REGIONAL HIGH SCHOOL FY99 PROPOSED BUDGET
AS VOTED BY THE LINCOLN-SUDBURY REGIONAL SCHOOL COMMITTEE
FEBRUARY 3, 1998**

SCHOOL CHOICE	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Tuition Assessment	10,771	5,005	12,909	10,010	27,500
Total School Choice	10,771	5,005	12,909	10,010	27,500
Other Equipment & Capital Projects	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
Furniture	0	13,259	26,639	0	0
Telephone	0	66,000	75,529	0	0
Tractor	0	18,000	15,236	0	0
Track Refurbishment	0	0	0	0	0
Pickup Truck	0	0	0	0	0
Mower	0	0	0	0	0
Wheelchair Lift & Other	0	0	0	0	0
Capital Project Total	0	97,259	117,404	0	0
	FY96 Expenditure	FY97 Budget	FY97 Expenditure	FY98 Budget	FY99 Budget
TOTAL BUDGET	10,560,855	11,519,079	11,059,716	12,093,853	13,055,898
Less Estimated Receipts:	0	-154,700	0	-195,575	-212,050
NET BUDGET	10,560,855	11,364,379	11,059,716	11,898,278	12,843,848
STATE AID		-1,598,582.00		-1,663,960.00	-1,724,028.00
REAPPORTIONMENT		-312,549.09		-464,572.20	-611,734.57
ASSESSMENT		9,453,247.91		9,769,745.80	10,508,085.68
LINCOLN ASSESSMENT		1,338,197.72		1,471,126.91	1,671,727.83
SUDBURY ASSESSMENT		8,115,050.19		8,298,618.89	8,836,357.85
TOTAL ASSESSMENT		9,453,247.91		9,769,745.80	10,508,085.68

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

	Expand. FY96	Expand. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Req. FY99	NonOverride FinCom FY99
MINUTEMAN VOC. H.S.						
302 Sudbury Assessment	364,789	352,839	318,681	351,385	351,385	353,865

Sudbury's total assessment of \$353,865, an increase of 11% over last year, reflects: 1) an increase in Sudbury's SPED enrollment; 2) an increase in SPED surcharges from \$3,000 to \$4,000 per student; and 3) increased cost allocations to Sudbury due to reduced total enrollment at Minuteman

PROGRAM AREA	Amount FY98	Proposed FY99	Difference
Commercial	97,540	93,330	-4,210
Technology	169,443	165,958	-3,485
Trades	161,855	161,492	-363
Academic	335,728	337,778	2,050
Instructional Sub Total	764,566	758,558	-6,008
SUPPORT			
Library	27,700	27,700	0
Audio-Visual	6,125	6,125	0
Television	100	100	0
Microcomputer Service	34,780	34,780	0
Duplicating Service	55,967	56,167	200
Special Education	9,700	9,700	0
Psychological Service	3,100	3,100	0
Guidance Service	15,933	15,933	0
Health Service	14,000	13,288	-712
Principal's Office	90,100	106,500	16,400
Transportation	793,639	851,443	57,804
Vocation Coordinator	7,650	7,650	0
Computer Service, Mini	54,382	34,882	-19,500
Dean's Office	4,120	4,120	0
District & Prof. Dev.	85,970	85,720	-250
Superintendent's Office	3,549	3,549	0
Planning Office	47,000	47,000	0
Business Office	18,050	20,050	2,000
Risk Insurance	130,664	144,877	14,213
Employee Benefits	908,989	927,088	18,099
Medicare/FICA	82,500	85,000	2,500
Maintenance	889,838	937,328	47,490
Debt Management	0	0	0
Equipment/Capital	423,720	423,720	0
Food Service	8,750	9,350	600
Acton-Boxboro ONLY		51,499	
Support Sub-Total	3,716,326	3,906,669	138,844
Salaries	8,094,950	8,458,599	363,649
TOTAL	12,575,842	13,123,826	496,485

Number of Sudbury Students = 32.22

Sudbury Assessment = 353,865

GENERAL GOVERNMENT

The General Government portion of the budget represents the Executive, General Administration, Legal, and Quasi-Judicial functions of the Town. The expense level recommended by the FinCom is \$1,472,957, versus an appropriated level of \$1,421,576 in FY98, an increase of 3.6%. Increases primarily result from the creation of a new Purchasing/Technology Assistant position, a full year funding of the Benefits Coordinator and Technology positions, additional clerical support within various Town Departments, and the State primary and general election. This budget does not include funds for an override election which would cost \$5,000, if held. Recommend approval of \$1,472,957 for General Government.

The Information Systems Cost Center is a Cost Center initiated in FY98 to provide a structured approach and effective management of technology. The recommended budget is \$118,934. This amount represents a \$24,000 reduction from the Town Manager's recommended budget due to a more gradual acquisition of wide area network items. The \$118,934 represents an overall decrease of 12.67% from the FY98 budget. The overall decrease is obtained by having no significant Capital Items in the FY99 budget, as opposed to the \$69,884 for Capital items in the FY98 budget. Operating expenses have increased due to the Technology Administrator now being on board for a full year, plus the gradual implementation of the technology and networking plans. Recommend approval of \$118,934.

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99	
100 GENERAL GOVERNMENT							
122 SELECTMEN							
122-1-51100	Town Manager Salary	80,356	84,000	86,100	88,597	86,100	88,597
122-1-51110	Admin. Salaries	41,521	42,767	43,836	45,107	45,107	45,107
122-1-51120	Overtime	1,048	1,345	2,512	2,585	1,166	1,166
122-1-51130	Clerical	32,711	30,223	33,726	36,061	36,061	36,061
122-1-51199	Employee Incentive Program			10,000	10,000	10,000	5,000
122-1-51170	Sick Leave Buyback	716	737	756	778	778	778
122-1	Total Personal Services	156,352	159,072	176,930	183,128	179,212	176,709
122-2-52210	General Expense	13,787	10,116	8,000	8,000	8,000	8,000
122-2-52216	Computer Hardware	0	0	5,200	0	0	0
122-2-52217	Computer Software	0	0	1,580	0	0	0
122-2-52231	Maintenance	681	523	725	725	725	725
122-2-52241	Travel	2,536	2,998	2,700	2,700	2,700	2,700
122-2-52242	Out of State Travel	3,928	3,787	5,800	7,000	7,000	7,000
122-2-52254	Surveys & Studies	5,389	10,931	5,389	12,662	12,662	5,389
122-2-52255	Contracted Services	1,748	0	0	0	0	0
122-2-52290	Equipment	0	3,239	0	0	0	0
122-2	Total Expenses	28,069	31,594	29,394	31,087	31,087	23,814
122-3-58830	Capital equipment	0	0	0	0	0	0
122-3	Total Capital Spending	0	0	0	0	0	0
122	Total	184,421	190,666	206,324	214,215	210,299	200,523

GENERAL GOVERNMENT

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
BUDGET & PERSONNEL						
131-1-51100	Assistant Town Manager	47,634	49,207	54,268	58,528	58,528
131-1-51110	Benefits Coordinator	11,435 *	13,125	18,886	21,348	21,348
131-1-51130	Clerical	13,518	14,469	18,739	21,525	21,525
131-1	Total Personal Services	61,152	76,801	91,893	101,401	101,401
131-2-52210	General Expense	858	870	1,000	1,300	1,300
131-2-52217	Computer Software	0	0	1,185	0	0
131-2-52241	Travel	200	200	200	200	200
	Out of State Travel (Included in Selectmen's Budget)					
131-2-52255	Supervisory Training	0	0	3,000	2,000	1,000
131-2-52276	Employee Profess. Develop.	201	200	500	2,000	1,000
131-2	Total Expenses	1,259	1,270	5,885	5,500	3,500
131	Total	62,411	78,071	97,778	106,901	104,901
	* Contained in Accounting Budget in FY96.					
151	LAW					
151-1-51100	Town Counsel Salary	29,847	30,743	31,512	32,426	32,426
151-1-51130	Clerical	29,927	25,465	27,292	30,184	30,184
151-1	Total Personal Services	59,774	56,208	58,803	62,610	62,610
151-2-52210	General Expense	3,541	5,210	4,500	6,000	4,500
151-2-52256	Legal Expense	64,668	69,353	63,107	63,935	63,935
151-2-52216	Computer Hardware			1,200	0	0
151-2-52770	Tax Title Legal Expense	0	0	0	0	0
151-2	Total Expenses	68,209	74,563	68,807	69,935	68,435
151-3-58830	Capital equipment	0	0	0	0	0
151-3	Total Capital Spending	0	0	0	0	0
151	Total	127,983	130,771	127,610	132,545	131,045

GENERAL GOVERNMENT

Line Item		Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY98	Town Mgr. Rec. FY98	Non Override FinCom FY98
132 ACCOUNTING							
132-1-51100	Town Accountant Salary	68,809	19,081	55,970	53,034	54,566	54,566
132-1-51110	Salaries	63,767	65,283	72,662	90,978	88,832	88,832
132-1-51120	Overtime	2,420	5,091	1,538	1,000	1,000	1,000
132-1	Total Personal Services	134,996	89,455	130,169	145,012	144,398	144,398
132-2-52210	General Expense	1,776	4,072	6,600	7,400	6,600	6,600
132-2-52215	Computer	9,504	43,256	10,000	10,000	10,000	10,000
132-2-52231	Maintenance	2,510	247	2,510	2,510	2,510	2,510
132-2-52241	Travel	550	674	500	500	500	500
132-2-52255	Contracted Services	9,000	24,150	17,000	17,000	17,000	17,000
132-2	Total Expenses	23,340	72,399	36,610	37,410	36,610	36,610
132-3-58890	Capital Items	0	0	0	0	0	0
132-3	Total Capital Spending	0	0	0	0	0	0
132 Total		158,336	161,854	166,779	182,422	181,008	181,008
137 ASSESSORS							
137-1-51100	Assessor/Appraiser's Salary	54,352	55,983	57,956	54,366	54,366	54,366
137-1-51130	Clerical	75,643	77,929	87,748	96,593	96,593	96,593
137-1-51170	Sick Buy Back	602	620	0	0	0	0
137-1	Total Personal Services	130,597	134,532	145,704	150,959	150,959	150,959
137-2-52210	General Expense	11,038	6,541	11,000	13,000	11,000	11,000
137-2-52231	Maintenance	48	0	0	0	0	0
137-2-52246	Tuition	215	840	500	1,000	500	500
137-2-52255	Contracted Services	7,867	25,713	15,500	11,000	11,000	11,000
137-2-52290	Equipment	0	0	0	2,500	1,500	0
137-2	Total Expenses	19,168	33,094	27,000	27,500	24,000	22,500
137-3-58850	Vehicle Purchase	0	15,830	0	0	0	0
137-3	Total Capital Spending	0	15,830	0	0	0	0
137 Total		149,765	183,456	172,704	178,459	174,959	173,459

GENERAL GOVERNMENT

Line Item	Expend. FY96	Expend. FY97	Approp. FY96	Dept. Req. FY99	Toten Mgr. Req. FY99	Non Override FinCom FY99	
138 TREASURER/COLLECTOR							
138-1-51100	51,546	45,361	53,825	54,048	54,048	54,048	
138-1-51180			12,500	12,500	12,500	12,500	
138-1-51130	101,476	108,240	94,967	112,796	112,796	110,796	
138-1	Total Personal Services	153,022	153,601	161,292	179,344	179,344	177,344
138-2-52210	24,790	30,337	28,148	29,000	28,148	28,148	
138-2-52231	5,047	7,906	9,000	10,000	10,000	10,000	
138-2-52241	1,869	1,288	1,300	1,300	1,300	1,300	
138-2-52251	12,348	7,618	15,210	15,500	15,500	15,500	
138-2-52290	6,307	5,347	3,000	3,000	3,000	2,275	
138-2-52770	1,392	1,256	2,000	2,000	2,000	2,000	
138-2	Total Expenses	51,753	53,752	58,658	60,800	59,948	59,223
138-3-58830	0	0	0	0	0	0	
138-3	Total Capital Spending	0	0	0	0	0	0
138	Total	204,775	207,353	219,950	240,144	239,292	236,567
139 INFORMATION SYSTEMS							
139-1-51100		0	41,303	56,541	56,541	56,541	
139-1-51151		0	0	1,300	1,300	1,300	
139-1-51130		0	0	5,200	2,600	2,600	
139-1	Total Personal Services	0	41,303	63,041	60,441	60,441	
139-2-52210			5,000	5,000	3,000	3,000	
139-2-52310			500	6,000	1,000	1,000	
139-2-52410			500	1,500	500	500	
139-2-52255			4,000	13,200	13,200	13,200	
139-3-52290			15,000	13,900	2,950	450	
139-3-52276				2,950	650	650	
139-3-52217				15,108	15,108	15,108	
139-3-52291				24,255	24,255	14,360	
139-3-52292				21,730	21,730	10,125	
139-3-52218				100	100	100	
139-2	Total Expenses		25,000	103,743	82,493	58,493	
139-3-58845	Networking/Technology Plan		69,884	0	0	0	
139-3	Total Capital Spending		69,884	0	0	0	
139	Total		136,187	166,784	142,934	118,934	

GENERAL GOVERNMENT

Line Item		Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Overlaid FinCom FY99
158 PERMANENT BLDG. COM.							
158-1-51130	Personal Services (Cler)	0	0	500	500	500	500
158-2-52210	Expenses (Gen. Exp.)	0	0	0	0	0	0
158	Total	0	0	500	500	500	500
159 COM. FOR PRESERV./MANAGEMENT DOCS							
162-2-52210	Expenses (Gen. Exp.)	1,600	2,000	3,000	3,000	3,000	1,000
159	Total	1,600	2,000	3,000	3,000	3,000	1,000
161 TOWN CLERK & REGISTRARS							
161-1-51100	Town Clerk's Salary	21,790	41,727	46,933	49,827	49,827	49,827
161-1-51120	Overtime	8,542	3,209	1,483	2,395	2,395	2,395
161-1-51130	Clerical	72,656	80,312	88,046	90,419	90,419	90,419
161-1-51181	Registrars	650	650	650	650	650	650
161-1	Total Personal Services	103,638	125,898	137,112	143,291	143,291	143,291
161-2-52210	General Expense	6,912	6,485	8,825	9,003	9,003	9,003
161-2-52215	Computer	1,378	2,728	2,750	2,750	2,750	2,750
161-2-52231	Maintenance	54	69	300	300	300	300
161-2-52241	Travel	456	424	650	650	650	650
161-2-52246	Tuition	0	0	360	600	600	360
161-2-52275	Elections	12,793	19,519	5,230	17,000	17,000	17,000
161-2-52290	Equipment	624	455	500	500	500	500
161-2	Total Expenses	22,217	29,680	18,615	30,803	30,803	30,563
161-3-58830	Capital equipment	0	0	0	0	0	0
161-3	Total Capital Spending	0	0	0	0	0	0
161	Total	125,855	155,578	155,728	174,094	174,094	173,854

GENERAL GOVERNMENT

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Req. FY99	Non Override FinCom FY99
171 CONSERVATION						
171-1-51100	31,979	32,688	36,215	39,919	39,919	39,919
171-1-51130	5,145	5,456	5,958	6,107	6,107	6,107
171-1-51151	0	0	915	1,228	1,075	1,075
171-1	37,124	38,144	43,088	47,254	47,101	47,101
171-2-52210	3,247	2,470	1,243	1,243	1,243	1,243
171-2-52213	0	322	0	0	0	0
171-2-52232	2,740	4,011	3,000	3,000	3,000	3,000
171-2-52237	1,755	902	4,000	4,000	4,000	2,000
171-2-52241	502	374	500	500	500	500
171-2	8,244	8,079	8,743	8,743	8,743	6,743
171-3-58811	0	0	0	0	0	0
171-3	0	0	0	0	0	0
171 Total	45,368	46,223	51,831	55,997	55,844	53,844
172 PLANNING BOARD & Design Review Bd						
172-1-51100	44,577	46,799	50,827	61,285	61,285	61,285
172-1-51130	15,456	16,076	18,293	21,648	21,648	21,648
172-1	60,033	62,875	69,120	82,933	82,933	82,933
172-2-52210	1,353	1,557	1,450	1,750	1,450	1,450
172-2-52211	0	0	0	10,000	10,000	0
172-2	1,353	1,557	1,450	11,750	11,450	1,450
172-3-58830	0	0	0	0	0	0
172-3	0	0	0	0	0	0
172 Total	61,386	64,432	70,570	94,683	94,383	84,383
173 BOARD OF APPEALS						
173-1-51130	9,046	10,987	11,266	11,590	11,590	11,590
173-2-52210	492	1,005	1,350	1,350	1,350	1,350
173-3-58830	0	0	0	0	0	0
173 Total	9,538	11,992	12,616	12,940	12,940	12,940
TOTAL 100 BUDGET	1,131,437	1,232,395	1,421,576	1,562,683	1,525,198	1,472,957
Offsets			0	0	0	0
NET 100 BUDGET	1,131,437	1,232,395	1,421,576	1,562,683	1,525,198	1,472,957

PUBLIC SAFETY

The Public Safety cluster covers Fire, Police, Building Inspection, and the Dog Officer. The total recommended budget is \$4,080,283, an overall decrease of 1.92% from the FY98 budget. This figure reflects an amount \$200,883 below that recommended by the Town Manager. The operating portion of the budget had a 1.4% increase, but the FY98 figure contained a significant capital item for the Fire Department, the new Fire Pumper for \$250,000, versus the \$115,000 for a new ambulance in Fire Department capital items for the FY99 budget. The ambulance is a one-time expense which we recommend funding from a portion of the ambulance account. Another significant capital item is \$66,500 for Police Cruisers. No new manpower is budgeted. The Building and Dog Officer budgets are essentially unchanged from FY98.

Recommend approval of \$4,080,283.

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
200 PUBLIC SAFETY						
210 POLICE DEPT						
210-1-51100	Chief's Salary	83,026	85,518	87,656	90,198	90,198
210-1-51105	Lieutenant's Sal.	75,436	77,701	79,644	81,942	81,942
210-1-51110	Salaries	1,046,642	997,485	974,438	1,130,042	1,039,818
210-1-51114	Night Differential	16,620	16,560	17,500	17,500	17,500
210-1-51120	Overtime	103,388	105,379	110,303	110,303	110,303
210-1-51130	Clerical	55,578	57,236	58,667	60,349	60,349
210-1-51145	Dispatchers		117,197	120,127	126,744	126,744
210-1-51170	Sick Buyback	1,763	1,735	2,882	2,966	2,966
210-1-51177	Holiday Pay	11,030	13,248	10,000	10,000	10,000
210-1-51180	Stipend	4,783	4,900	6,300	9,400	9,400
210-1	Total Personal Services	1,398,266	1,476,959	1,467,517	1,639,444	1,597,134
210-2-52210	General Expense	34,557	32,269	28,058	28,058	28,058
210-2-52231	Maintenance	26,581	29,067	33,215	37,115	37,115
210-2-52241	Travel	1,934	1,976	2,500	2,500	2,500
210-2-52242	Travel, Out of State		(Included in Selectmen's Budget)			
210-2-52245	Uniforms	17,445	18,024	18,200	21,600	21,600
210-2-52246	Tuition	14,899	9,775	9,400	9,400	9,400
210-2-52290	Equipment	10,000	715	10,000	10,000	10,000
210-2	Total Expenses	105,416	91,826	101,373	108,673	108,673
	LEAPS mobil terminals				16,000	0
210-3-58850	Police Cruisers	62,633	76,972	61,500	109,500	72,500
210-3	Total Capital Spending	62,633	76,972	61,500	125,500	72,500
210	Total	1,566,315	1,645,757	1,630,390	1,873,617	1,730,393

PUBLIC SAFETY

Line Item	Expend. FY98	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
220 FIRE DEPT						
220-1-51100 Chief's Salary	74,599	76,905	78,828	81,216	81,216	81,216
220-1-51110 Salaries	1,215,718	1,250,683	1,239,295	1,337,716	1,335,216	1,284,322
220-1-51120 Overtime	141,865	173,923	188,591	198,863	198,863	198,863
220-1-51130 Clerical	21,753	22,390	20,708	23,364	18,691	18,691
220-1-51145 Dispatchers	20,526	46,828	54,084	55,365	55,365	55,365
220-1-51170 Sick Buyback	5,364	14,043	8,058	7,104	7,104	7,104
220-1-51180 Stipend						
220-1 Total Personal Services	1,479,825	1,584,772	1,589,564	1,703,628	1,696,455	1,645,561
220-2-52210 General Expense	14,525	15,162	16,400	22,450	19,100	19,100
220-2-52231 Maintenance	53,384	62,775	71,150	64,150	61,650	61,650
220-2-52235 Alarm Maint.	979	224	1,000	1,000	1,000	1,000
220-2-52241 Travel, In State	248	257	250	500	500	500
220-2-52242 Travel, Out of State						
			(Included in Selectmen's Budget)			
220-2-52245 Uniforms	21,655	22,810	22,545	26,545	26,545	26,545
220-2-52246 Tuition	1,755	3,048	2,800	2,800	2,800	2,800
220-2-52255 Contracted Services	8,707	9,687	7,150	7,200	7,200	7,200
220-2-52290 Equipment	10,342	18,444	13,500	23,500	23,500	23,500
220-2 Total Expenses	111,595	132,407	134,795	148,145	142,295	142,295
220-3-58830 Capital Items	0	0	255,138	242,325	183,875	124,800
220-3 Total Capital Spending	0	0	255,138	242,325	183,875	124,800
220 Total	1,591,420	1,717,179	1,979,497	2,094,098	2,022,625	1,912,656
Offset: Ambulance Fund	32,500	74,226	111,778	223,063	223,063	223,063
Offset: Free Cash			250,000	0	0	0
Net Budget	1,558,920	1,642,953	1,617,719	1,871,035	1,799,562	1,689,593

PUBLIC SAFETY

Line Item	Expand FY96	Expand FY97	Approp FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
251 BUILDING DEPT.						
251-1-51100 Inspector's Salary	52,768	54,351	55,710	57,525	57,525	57,525
251-1-51105 Supv. of Town Bldgs.	34,749	36,858	38,927	41,259	41,259	41,259
251-1-51120 Overtime	1,234	0	0	0	0	0
251-1-51130 Clerical	32,047	30,682	34,163	29,842	29,842	29,842
251-1-51141 Extra Hire	1,208	1,775	2,500	2,500	2,500	2,500
251-1-51142 Deputy Inspector	2,897	2,598	2,640	2,640	2,640	2,640
251-1-51143 Zoning Enforcement Agen	0	5,133	5,467	5,809	5,809	5,809
251-1-51146 Plumbing Inspector	25,279	29,328	25,000	25,000	25,000	25,000
251-1-51147 Retainer: Plumbing	2,301	2,301	2,300	2,300	2,300	2,300
251-1-51148 Sealer of Weights	1,650	1,650	1,650	1,650	1,650	1,650
251-1-51149 Wiring Inspector	10,440	10,440	10,440	10,440	10,440	10,440
251-1-51150 Custodial	83,315	87,701	91,320	97,361	97,361	97,361
251-1-51171 Retirement Sick Leave Bu	0	5,459	0	0	0	0
251-1 Total Personal Services	247,888	268,276	270,118	276,326	276,326	276,326
251-2-52210 General Expense	1,871	1,727	1,640	1,640	1,640	1,640
251-2-52232 Town Bldg. Maint.	133,627	117,322	118,000	142,600	135,000	129,000
251-2-52233 Vehicle Maintenance	670	988	1,000	1,000	1,000	1,000
251-2-52245 Uniforms	1,011	994	1,000	1,100	1,100	1,100
251-2-52245 Equipment	0	0	3,500	3,500	1,950	1,950
251-2 Total Expenses	137,179	121,031	125,140	149,840	140,690	134,690
251-3-58850 Vehicle purchases	0	0	5,000	0	0	0
251-3-58890 Building Improvements	0	89,584	125,000	0	0	0
251-3 Total Capital Spending	0	89,584	130,000	0	0	0
251 Total Appropriation	385,067	478,891	525,258	426,166	417,016	411,016
292 DOG OFFICER						
292-1-51100 Dog Officer's Salary	22,190	22,854	23,425	24,104	24,104	24,104
292-1-51170 Sick Leave Buy Back				554	554	554
292-1 Total Personal Services	22,190	22,854	23,425	24,658	24,658	24,658
292-2-52210 General Expense	336	1,045	700	700	700	700
292-2-52233 Vehicle Maintenance	722	0	200	200	200	200
292-2-52255 Contracted Services	700	578	660	660	660	660
292-2 Total Expenses	1,758	1,623	1,560	1,560	1,560	1,560
292-3 Total Capital Spending	0	0	0	0	0	0
292 Total	23,948	24,477	24,985	26,218	26,218	26,218
TOTAL 200 BUDGET	3,566,750	3,866,304	4,160,130	4,420,099	4,281,166	4,080,283
Offsets	32,500	74,226	111,778	223,063	223,063	223,063
NET 200 BUDGET	3,534,250	3,792,078	4,048,352	4,197,036	4,058,103	3,857,220

PUBLIC WORKS

The Public Works cluster includes Engineering, Streets and Roads, Cemetery and Trees, Parks and Grounds Maintenance, and the Solid Waste Disposal Enterprise Fund. The Solid Waste Enterprise Fund is voted separately at Town Meeting. The overall Public Works budget is recommended at a decrease of 4% from the prior fiscal year's appropriated amount. It incorporates the Town Manager's recommendations and is essentially level funded to the prior fiscal year. The Finance Committee recommends approval of \$2,139,351 for Public Works.

The Solid Waste Disposal Enterprise fund operates the solid waste transfer station, providing recycling, landfill monitoring, and the hauling of and disposal of bulky and solid waste. The proposed budget is a reduction of 19.8% from FY98. The reduction is due to decreased hours of operation as well as reductions in recycling costs. The budget includes \$20,000 in capital to fund the leasing of a truck to haul waste generated at the recycling center and the transfer station. Also included is \$13,000 for disposal of hazardous waste. The Finance Committee recommends approval of \$271,664 for the Solid Waste Disposal Enterprise Fund.

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
400 PUBLIC WORKS						
410 ENGINEERING DEPT.						
410-1-51100 Director of DPW Salary	66,645	69,107	75,811	78,012	78,012	78,012
410-1-51110 Salaries	133,027	137,784	142,332	142,742	142,742	146,882
410-1-51130 Clerical	19,403	19,977	20,476	29,329	21,060	21,060
410-1-51161 Summer Help	7,931	10,570	11,031	11,307	11,307	11,307
410-1-51170 Sick Buyback	2,131	2,210	2,183	2,238	2,238	2,303
410-1 Total Personal Services	229,137	239,648	251,833	263,628	255,359	259,563
410-2-52210 General Expense	6,879	6,951	8,000	8,000	8,000	8,000
410-2-52231 Maintenance	2,440	2,577	2,500	2,500	2,500	2,500
410-2-52241 Travel	59	97	100	100	100	100
410-2-52245 Uniforms	1,700	1,700	1,775	1,900	1,900	1,900
410-2 Total Expenses	11,078	11,325	12,375	12,500	12,500	12,500
410-3-58890 Capital Items	0	13,100	13,000	6,500	6,500	6,500
410-3 Total Capital Spending	0	13,100	13,000	6,500	6,500	6,500
410 Total Appropriation	240,215	264,073	277,208	282,628	274,359	278,563
Solid Waste Ent. Fund Revenue	38,846	15,103	15,199	8,311	8,311	8,311

PUBLIC WORKS

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Divide FinCom FY99
420 STREETS & ROADS						
420-1-51100 Asst. DPW Director Salary	35,137	39,481	40,468	69,403	69,403	69,403
420-1-51105 Asst. Surveyor's Sal.	49,812	51,306	52,589	54,113	54,113	54,113
420-1-51106 Operations Asst. Sal.	31,657	34,889	27,616	0	0	0
420-1-51110 Salaries	394,804	405,944	400,044	431,713	431,713	423,077
420-1-51120 Overtime	6,306	7,451	8,839	8,032	8,032	8,285
420-1-51130 Clerical	11,812	20,354	21,681	25,352	25,352	25,352
420-1-51161 Summer Temp. Labor	0	0	0	11,200	0	0
420-1-51170 Sick Buyback	1,966	2,685	2,973	2,503	2,503	2,576
420-1-51172 Hwy Surveyor Sick Buyback	56	120	78	0	0	0
420-1 Total Personal Services	531,550	562,230	554,288	602,317	591,117	582,786
420-2-52210 General Expense	5,026	5,060	5,000	14,000	14,000	14,000
420-2-52224 Gasoline	74,212	83,784	76,000	78,316	78,316	78,316
420-2-52225 Bldg. Maintenance	7,689	3,620	5,000	5,000	5,000	5,000
420-2-52232 Vehicle Maintenance	81,196	78,049	82,201	82,201	82,201	82,201
420-2-52233 Utilities	25,222	23,553	26,000	27,300	27,300	27,300
420-2-52234 Street Lighting	75,051	78,123	78,000	81,120	78,000	78,000
420-2-52241 Travel	121	141	100	100	100	100
420-2-52242 Out of State Travel			(Included in Selectmen's Budget)			
420-2-52245 Uniforms	10,475	11,245	10,400	12,150	12,150	12,150
420-2-52246 Tuition	0	0	0	0	0	0
420-2-52249 Police detail	1,302	0	2,000	9,997	9,997	9,997
420-2-52271 Roadwork	231,553	233,783	233,370	233,375	233,375	233,375
420-2 Total Expenses	511,847	517,358	518,071	543,559	540,439	540,439
420-3-58890 Building Improvements	0	0	94,335	0	0	0
420-3-58850 Vehicle Leases/Purchases	47,344	35,000	61,024	155,000	59,000	53,457
420-3 Total Capital Spending	47,344	35,000	155,359	155,000	59,000	53,457
420-1-51121 Snow & Ice Overtime	172,574	73,249	44,967	45,163	45,163	46,473
420-2-52260 Snow & Ice Contractors	171,889	41,834	25,344	34,419	34,419	34,419
420-2-52221 Snow & Ice Materials	169,284	124,558	77,060	73,385	73,385	73,385
420-6 Total Snow and Ice	513,747	239,641	147,371	152,967	152,967	154,277
420 Total	1,604,488	1,354,229	1,375,089	1,453,843	1,343,523	1,330,959

PUBLIC WORKS

Line Item	Expend. FY98	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Overide FinCom FY98
440 TREES & CEMETERY						
440-1-51100 Surveyor's Salary	22,360	23,031	23,606	0	0	0
440-1-51110 Salaries	49,777	51,363	71,998	86,753	86,753	89,269
440-1-51120 Overtime	3,152	4,888	5,010	7,105	7,105	7,311
440-1-51130 Clerical	2,593	2,775	2,956	3,380	3,380	3,380
440-1-51172 Hwy Surveyor Sick Buyback	449	958	543	0	0	0
440-1-51183 Tree Warden	1,230	1,268	1,300	1,300	1,300	1,300
440-1 Total Personal Services	79,561	84,283	105,411	98,538	98,538	101,260
440-2-52224 Cemetery Materials	34,836	10,749	10,500	21,000	16,000	16,000
440-2-52258 Tree Contractors	18,455	17,723	17,910	27,673	22,673	22,673
440-2 Total Expenses	53,291	28,472	28,410	48,673	38,673	38,673
440 Total	132,852	112,755	133,821	147,211	137,211	139,933
Offset:Cemetery Revenue	20,000	0	0	0	0	0
Offset:ATM 90/24	0	0	0	0	0	0
NET 997 BUDGET	112,852	112,755	133,821	147,211	137,211	139,933
450 PARKS & GROUNDS						
450-1-51000 Supervisor's Salaries	44,139	45,463	46,600	55,451	47,951	47,951
450-1-51100 Salaries	69,859	72,344	74,157	76,295	76,295	78,508
450-1-51120 Overtime	0	192	100	100	100	100
450-1-51130 Clerical				5,174	0	0
450-1-51170 Sick Leave Buyback	1,018	1,045	1,071	2,026	2,026	2,026
450-1 Total Personal Services	115,016	119,044	121,928	139,046	126,372	128,585
450-2-52231 Maintenance	11,022	10,989	11,000	11,330	11,330	11,330
450-2-52245 Uniforms	936	787	950	1,300	1,300	1,300
450-2 Total Expenses	11,958	11,776	11,950	12,630	12,630	12,630
450-3-58850 Vehicle Purchase	0	0	0	50,000	8,300	8,300
450-3 Total Capital Spending	0	0	0	50,000	8,300	8,300
450 Total	126,974	130,820	133,878	201,676	147,302	149,515

PUBLIC WORKS

Line Item	Expend. FY96	Expend. FY97	Approp. FY96	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
430 SOLID WASTE DISPOSAL ENT. FUND						
430-1-51100 Surveyor's Salary	6,389	3,290	3,290	0	0	0
430-1-51105 Operations Asst. Sal.	3,517	1,836	1,923			
430-1-51110 Salaries	108,089	111,979	98,272	56,375	56,375	58,010
430-1-51120 Overtime	6,804	5,617	6,289	5,893	5,893	6,064
430-1-51130 Clerical	27,271	20,588	21,400	18,006	18,006	18,006
430-1-51170 Sick Buyback	149	613	923	565	565	565
430-1-51172 Highway Surveyor Sick Buyback	146	434	76	0	0	0
430-1 Total Personal Services	152,365	144,357	132,173	80,839	80,839	82,645
430-2-52210 General Expense	3,926	4,248	5,000	5,000	5,000	5,000
430-2-52238 Maintenance	93,503	57,915	43,500	21,200	21,200	21,200
430-2-52255 Hauling & Disposal		106,998	85,300	95,000	95,000	95,000
430-2-52272 Hazardous Waste	14,757	10,611	12,000	13,000	13,000	13,000
430-2-52277 Resource Recovery	15,779	22,508	27,550	3,536	3,536	3,536
430-2 Total Expenses	127,965	202,280	173,350	137,736	137,736	137,736
430-3-58895 Capital Fund	0	0	0	20,000	20,000	20,000
430-8 Total Capital Spending	0	0	0	20,000	20,000	20,000
Total Direct Costs (Appropriated)	280,330	346,637	305,523	238,575	238,575	240,381
INDIRECT COSTS: (Not Appropriated)						
Engineering Dept. Service	38,846	15,104	15,199	8,311	8,311	8,311
Benefits/Insurance	43,754	33,976	15,614	22,972	22,972	22,972
430-0 Total Indirect Costs	82,600	49,080	30,813	31,283	31,283	31,283
430 Total	362,930	395,717	336,336	269,858	269,858	271,664
SOLID WASTE DISPOSAL RECEIP	294,865	227,731	269,000	250,686	250,686	250,686
RETAIN. EARNINGS USED	68,065	167,986	67,336	19,172	19,172	20,978
TOTAL 400 BUDGET	2,384,859	2,208,514	2,225,519	2,323,934	2,140,971	2,139,351
Offsets	20,000	0	0	0	0	0
NET 400 BUDGET	2,364,859	2,208,514	2,225,519	2,323,934	2,140,971	2,139,351

HUMAN SERVICES

The Human Services cluster includes the Board of Health, Council on Aging, Youth Commission and Veterans' Affairs. The Board of Health budget of \$252,755 represents an increase of 5.6% over last year. The increase is primarily due to contracted services, salaries, mosquito control and nursing services. The Council on Aging budget increases 5.9% to \$105,658 due to a change from a contracted services position to a half-time position required due to increased service demands. A new half-time Youth Commission position is budgeted at a cost of \$13,417. The Veterans' Affairs budget decreases 13.3% to \$10,079 reflecting a reduction of projected veterans' benefits.

Recommend approval of \$383,509 budget for Human Services.

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
500 HUMAN SERVICES						
510 BOARD OF HEALTH						
510-1-51100 Director's Salary	55,336	56,996	58,421	60,704	60,704	60,704
510-1-51110 Salaries	41,875	44,823	45,944	47,276	47,276	47,276
510-1-51130 Clerical	32,357	33,330	34,163	35,154	35,154	35,154
510-1-51170 Sick Buyback	0	0	0	606	606	606
510-1 Total Personal Services	129,568	135,149	138,528	143,740	143,740	143,740
510-2-52210 General Expense	1,735	1,827	1,750	1,750	1,750	1,750
510-2-52231 Maintenance	374	409	500	500	500	500
510-2-52252 Mental Health	14,576	26,646	18,000	18,000	18,000	18,000
510-2-52253 Nursing Services	35,400	36,500	37,500	38,625	38,625	38,625
510-2-52255 Contracted Services	100	2,100	2,100	14,600	10,000	7,500
510-2-52257 Lab Expense	26	194	500	500	500	500
Hazardous Waste	(Part of Solid Waste Budget		0	0	0	0
510-2-52259 Mosquito Control	25,410	26,900	28,245	29,940	29,940	29,940
510-2-52263 Animal/ Rabies Control	6,500	7,053	7,500	7,500	7,500	7,500
510-2-52264 Animal Inspector	629	1,034	1,200	1,200	1,200	1,200
510-2-52279 Community Outreach Prog	3,201	3,129	3,500	3,500	3,500	3,500
510-2 Total Expenses	87,951	105,792	100,795	116,115	111,515	109,015
510-3-58850 Vehicle Purchases	0	0	0	20,000	20,000	0
510-3 Total Capital Spending	0	0	0	20,000	20,000	0
510 TOTAL	217,519	240,941	239,323	279,855	275,255	252,755

HUMAN SERVICES

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
541 COUNCIL ON AGING						
541-1-51100 Director's Salary	33,914	36,302	38,670	39,791	39,791	39,791
541-1-51110 Van Driver	19,403	19,977	20,476	21,047	21,047	21,047
541-1-51130 Clerical				10,651	10,651	10,651
541-1-51140 Outreach Worker	11,680	12,068	12,370	12,869	12,869	12,869
541-1 Total Personal Services	64,997	68,347	71,516	84,358	84,358	84,358
541-2-52210 General Expense	5,416	5,463	6,300	6,300	6,300	6,300
541-2-52231 Maintenance	828	0	0	0	0	0
Tax Work-Off Program	0	4,845	15,000	15,000	15,000	15,000
541-2-52255 Contracted Services	6,437	6,498	7,000	0	0	0
541-2 Total Expenses	12,681	16,806	28,300	21,300	21,300	21,300
541-3-58825 Building improvements	0	0	0	0	0	0
541-3 Total Capital Spending	0	0	0	0	0	0
541 Total	77,678	85,153	99,816	105,658	105,658	105,658
542 YOUTH COMMISSION						
542-1-51110 Pers. Serv. (Youth Coord.)	0	0	0	26,833	26,833	13,417
542-2-52210 General Expense	0	100	100	100	100	100
542-2-52270 Community Programming	0	1,500	1,500	1,500	1,500	1,500
542-2 Total Expenses	0	1,600	1,600	1,600	1,600	1,600
542 Total	0	1,600	1,600	28,433	28,433	15,017
543 VETERANS AFFAIRS						
543-1-51100 Agent's Salary	6,200	6,386	7,900	9,470	8,329	8,329
543-1 Total Personal Services	6,200	6,386	7,900	9,470	8,329	8,329
543-2-52210 General Expense	516	682	900	1,400	900	900
543-2-52213 Computer	0	0	0	1,500	0	0
543-2-52226 Veteran's Grave Markers	403	0	826	850	850	850
543-2-52782 Veteran's Benefits	2,370	0	2,000	5,000	2,000	0
543-2 Total Expenses	3,289	682	3,726	8,750	3,750	1,750
543 Total	9,489	7,068	11,626	18,220	12,079	10,079
TOTAL 500 BUDGET	304,686	334,762	352,365	432,166	421,425	383,509

CULTURE AND RECREATION

The Culture and Recreation cluster includes the Goodnow Library, Recreation, the Pool Enterprise Fund, the Historical Commission, the Historic Districts Commission and the Cable TV Committee. The Pool Enterprise Fund will be voted separately at Town Meeting.

The FY99 budget assumes that the library operates out of its temporary quarters in the the Town Hall for the entire year. The library's budget increases 6.1% to \$516,683. Budgeted increases are planned to maintain the current level of services and reflect inflation and contracted services.

The Recreation budget increases 7.0% to \$61,574. Many of the Recreation Department's programs are self-funded through revolving accounts.

The budgets for the Historical Commission (\$1500), Historic Districts Commission (\$999) and Cable TV Committee (\$800) are essentially unchanged. Recommend approval of \$897,964 budget for Culture and Recreation (including \$316,408 for Pool Enterprise Fund Direct Costs.)

The Pool Enterprise Fund pays for the operation of the Atkinson Pool. The operating budget increases 1.9% to \$347,739 reflecting the cost of an additional lifeguard and inflation's impact on operating expenses. FY97 was the first year that Pool revenues exceeded expenses; FY98 forecasts are positive as well.

Line Item	Expend. FY98	Expend. FY97	Approp. FY98	Depr. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
600 CULTURE AND RECREATION						
610 GOODNOW LIBRARY						
610-1-51100 Director's Salary	54,069	55,692	57,644	59,316	59,316	59,316
610-1-51110 Salaries	272,016	288,511	285,470	306,605	306,605	295,271
610-1-51120 Overtime	8,398	4,528	8,920	9,432	9,432	9,432
610-1-51150 Custodial	14,440	9,274	0	0	0	0
610-1-51170 Sick Buy Back	1,344	1,340	1,772	2,446	2,446	2,446
610-1 Total Personal Services	350,267	359,345	353,806	377,800	377,800	366,466
610-2-52210 General Expense	6,170	6,525	7,080	7,280	7,280	7,280
610-2-52215 Automation	19,681	22,719	22,990	23,440	23,440	27,440
610-2-52228 Books and Materials	65,275	71,209	74,400	78,442	78,442	78,442
610-2-52231 Maintenance	14,891	14,799	14,800	51,800	21,800	21,800
610-2-52241 Travel	118	213	250	250	250	250
610-2-52255 Contracted Services	9,879	15,061	13,485	15,005	15,005	15,005
610-2 Total Expenses	116,014	130,526	133,005	176,217	146,217	150,217
610-3-58825 Building Improvements	0	0	0	0	0	0
610-3 Total Capital Spending	0	0	0	0	0	0
610 Total	466,281	489,871	486,811	554,017	524,017	516,683
Offset: Dog Licenses	5,653	7,500	4,875	4,875	17,000	17,000
Net Budget	460,628	482,371	481,936	549,142	507,017	499,683

CULTURE AND RECREATION

Line Item	Expend. FY96	Expend. FY97	Approp. FY96	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
620 RECREATION						
620-1-51000 Director's Salary	33,880	36,267	38,632	41,887	41,887	41,887
620-1-51100 Salaries	9,356	9,626	9,867	10,130	10,130	10,130
620-1-51130 Clerical	5,069	5,720	6,094	6,517	6,517	6,517
620-1 Total Personal Services	48,305	51,613	54,593	58,534	58,534	58,534
620-2-52210 General Expense	976	998	1,000	1,000	1,000	1,000
620-2-52241 Travel	0	0	100	100	100	100
620-2-52273 Teen Center	1,840	1,840	1,840	1,840	1,840	1,840
620-2-52245 Uniforms	0	0	0	100	100	100
620-2 Total Expenses	2,816	2,838	2,940	3,040	3,040	3,040
620-3-58825 Building Improvements	0	0	0	2,100	0	0
620-3 Total Capital Spending	0	0	0	2,100	0	0
620 Total	51,121	54,451	57,533	63,674	61,574	61,574

CULTURE AND RECREATION

Line Item	Expend. FY96	Expend. FY97	Approp. FY96	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
621 POOL ENTERPRISE FUND						
621-1-51100 Department Head Salary	10,039	10,746	11,446	12,434	12,434	12,434
621-1-51110 Professional Salaries	57,180	59,082	63,954	90,837	90,837	90,837
621-1-51120 Overtime	998	1,000	1,000	1,000	1,000	1,000
621-1-51130 Clerical	10,935	12,111	12,905	13,800	13,800	13,800
621-1-51140 WSI/Lifeguards	21,546	19,949	25,526	6,658	6,658	6,658
621-1-51162 Receptionists	10,346	9,827	15,082	11,569	11,569	11,569
621-1-51163 Babysitters	7,662	7,839	9,205	9,118	9,118	9,118
621-1-51190 Fee for Service	39,186	51,689	40,767	45,267	45,267	45,267
621-1 Total Personal Services	157,892	172,243	179,885	190,683	190,683	190,683
621-2-52210 General Expense	17,876	20,334	20,700	21,700	21,700	21,700
621-2-52231 Maintenance	74,209	75,291	76,500	80,500	78,500	78,500
621-2-52241 Travel	172	275	275	275	275	275
621-2-52270 Programs	13,719	17,241	17,250	17,250	17,250	17,250
621-2-52290 Equipment	2,206	3,446	4,000	4,000	4,000	4,000
621-2 Total Expenses	108,182	116,587	118,725	123,725	121,725	121,725
621-3-58825 Building improvements	5,859	7,848	4,000	4,000	4,000	4,000
621-3 Total Capital Spending	5,859	7,848	4,000	4,000	4,000	4,000
Total Direct Costs (Appropriated)	271,933	296,678	302,610	318,408	316,408	316,408
INDIRECT COSTS: (Not Appropriated)						
Insurance & Benefits	18,502	24,242	28,757	31,331	31,331	31,331
621 Total	290,435	320,920	331,367	349,739	347,739	347,739
POOL ENTERPRISE RECEIPTS	281,437	331,571	331,367	349,739	347,739	347,739

CULTURE AND RECREATION

Line Item	Expend. FY98	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
650 HISTORICAL COMMISSION						
650-2-52210 Expenses (Gen. Exp.)	2,425	1,497	1,500	1,500	1,500	1,500
650 Total	2,425	1,497	1,500	1,500	1,500	1,500
651 HISTORIC DIST. COM.						
651-1-51130 Personal Services (Cler)	600	431	722	764	764	764
651-2-52210 Expenses (Gen. Exp.)	26	132	235	235	235	235
651 Total	626	563	957	999	999	999
670 CABLE TV COMMISSION						
670-2-52210 Expenses (Gen. Exp.)	690	81	800	800	800	800
670 Total	690	81	800	800	800	800
TOTAL 600 BUDGET	793,076	843,141	850,211	939,398	905,298	897,964
Offsets	5,653	7,500	4,875	4,875	17,000	17,000
NET 600 BUDGET	787,423	835,641	845,336	934,523	888,298	880,964

DEBT SERVICE

The budget includes funds for annual payment of all permanently issued debt as of December 31, 1997, but not any authorized but unissued debt. Therefore, since debt for the \$43 million school renovation/construction projects, the \$108,000 fire station roof, and the \$3.8 million land acquisition has not yet been issued, there is no budget request for repayment of any long-term debt associated with these three bonding articles. Current plans do not call for permanently issuing debt for these projects until FY2000, at the earliest, due to the timing of the School Board Assistance Bureau reimbursement. The debt service budget will be adjusted to include items passed at the Special Town Meeting, Annual Town Meeting, and at the ballot. Short-term bonding is expected to begin for the Sudbury Public School construction projects in the spring of 1998. The Town bond rating by Moody's is Aa, and is anticipated to be maintained.

Recommend approval of \$3,050,326.

Line Item	Expend. FY96	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY98
710 DEBT SERVICE						
710-7-57762 Temp. Loan Int.	13,628	69,037	121,687	90,000	90,000	90,000
710-7-57761 Long Term Bond Int.	422,177	406,426	680,158	585,326	585,326	585,326
710-7-57760 Long Term Bond Principal	1,270,054	1,215,000	2,801,239	2,365,000	2,365,000	2,365,000
710-2-52768 Interest Refund	495	134	3,000	3,000	3,000	3,000
710-2-52208 Bond & Note Expense	5,061	4,986	10,000	7,000	7,000	7,000
710 TOTAL DEBT SERVICE	1,711,415	1,695,583	3,416,084	3,050,326	3,050,326	3,050,326
NON-EXEMPT DEBT SERVICE						
Temp. Loan Int.	6,814	34,519	60,844	40,000	40,000	40,000
Interest Refund (Abatements)	495	134	3,000	3,000	3,000	3,000
Note Expense	2,531	2,493	5,000	3,500	3,500	3,500
SUBTOTAL NONEXEMPT DEB	9,840	37,146	68,844	46,500	46,500	46,500
EXEMPT DEBT SERVICE						
Temp. Loan Int.	6,814	34,519	60,844	50,000	50,000	50,000
Long Term Bond Int.	422,177	406,426	680,158	585,326	585,326	585,326
Long Term Bond Principal	1,270,054	1,215,000	2,801,239	2,365,000	2,365,000	2,365,000
710-2-52208 Bond & Note Expense	2,531	2,493	5,000	3,500	3,500	3,500
SUBTOTAL EXEMPT DEBT	1,701,576	1,658,438	3,347,241	3,003,826	3,003,826	3,003,826

DEBT SERVICE

Line Item	Expend. FY96	Expend. FY97	Approp. FY99	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99
Long Term Borrowing Detail						
Fairbank/COA: P & I	117,200	111,440	105,680	92,920	92,920	92,920
Nixon/Noyes: P & I	536,001	515,301	494,000	472,200	472,200	472,200
Fire Station: P & I	204,800	194,560	184,320	181,080	181,080	181,080
Melone & Unisys: P & I	202,473	196,608	191,864	186,833	186,833	186,833
Feeley Tennis: P & I	13,900	24,735	13,454	12,835	12,835	12,835
Sherman's Bridge	5,054					
Curtis Roof	31,040	31,100	39,064	36,172	36,172	36,172
Walkways: P& I	955	196,371	0			
Drainage: Interest	239	1,950	14,814	8,493	8,493	8,493
Library: P & I	87,000		632,411	547,382	547,382	547,382
Nixon 2nd Addition	652,005	633,439	519,795	475,795	475,795	475,795
K-8 Extraordinary Repairs			706,476	581,175	581,175	581,175
Fairbank Parking Lot	19,268	18,143	17,288	16,538	16,538	16,538
Loring land purchase			119,940	103,814	103,814	103,814
School Construction			236,054	235,088	235,088	235,088
Misc. paydown			6,238			
TOT LONG TERM DEBT (Gross)	1,869,935	1,923,647	3,281,398	2,950,325	2,950,325	2,950,325
Offsets: Scl. Bldg. Assist. Bureau	-200,222	-200,222	-200,222	-200,222	-200,222	-200,222
Offsets: Carry forward & misc.	-121,914	-240,950	-33,571	0	0	0
Plus exempt temp. interest.			72,890	55,000	55,000	55,000
TOTAL Princ & Int (Exempted)	1,547,799	1,482,475	3,154,066	2,805,103	2,805,103	2,805,103
Total Exempt Debt including L-S	1,818,709	1,721,679	3,384,725	3,027,117	3,027,117	3,027,117

Project costs provided for information only and do not necessarily add to the
Total Debt Service, due to Carry Forwards, Town Meeting Article appropriations, etc.

UNCLASSIFIED AND TRANSFER ACCOUNTS

The Unclassified budget for FY99 is comprised of employee benefits for the Town and Sudbury Public School employees and other expenses that do not fit precisely into other cost centers and are shared by many departments. The Employee Benefits section consists of health and life insurance, worker's compensation, County Retirement Assessment, Medicare Tax, and unemployment costs for these employees. Benefit costs associated with newly-hired employees in FY99 are reflected in the budget.

The self-funded program for Worker's Compensation continues to work well. The Worker's Compensation Trust Fund has been funded to approximately half its targeted long-term level. This year's budget recommendation is \$60,000.

The transfer accounts are essentially level funded from last year, reflecting the continued need to keep a Reserve Fund and a Salary Contingency program. Due to uncertainty about the opening date of the new Goodnow Library facility, \$30,000 of the Reserve Fund may be needed for increased operating expenses at the new facility.

Recommend approval of \$3,508,758 for Unclassified and \$199,938 for Transfer Accounts.

Line Item	Expend FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99	Override FinCom FY99
900 UNCLASSIFIED						
EMPLOYEE BENEFITS						
900-7-5770 Worker's Compensation	60,000	106,000	60,000	60,000	60,000	60,000
Town Share:	40,200	71,020	40,200	40,200	40,200	40,200
School Share:	19,800	34,980	19,800	19,800	19,800	19,800
900-7-5770 Unemploy. Compensation	30,000	20,000	20,000	20,000	20,000	20,000
Town Share:	11,400	8,160	8,160	8,160	8,160	8,160
School Share:	18,600	11,840	11,840	11,840	11,840	11,840
900-7-5770 Medicare Tax	116,494	136,500	157,300	157,300	149,200	152,800
Town Share:	44,268	55,264	59,760	59,760	59,460	59,460
School Share:	72,226	81,236	97,540	97,540	89,740	93,340
900-7-5770 Life Insurance	4,931	5,200	23,676	5,200	5,200	5,200
Town Share:	1,874	2,122	9,660	2,122	2,122	2,122
School Share:	3,057	3,078	14,016	3,078	3,078	3,078
900-7-5770 Medical Claims/ Insurance	1,663,463	1,664,091	2,187,111	2,187,111	2,089,911	2,133,111
Town Share:	632,116	608,660	782,214	782,214	778,614	778,614
School Share:	1,031,347	1,055,431	1,404,897	1,404,897	1,311,297	1,354,497
900-7-5770 Retirement Program	883,925	946,055	1,074,328	1,033,347	1,003,647	1,016,847
Town Share:	698,301	750,355	827,103	794,728	793,628	793,628
School Share:	185,624	195,700	247,225	238,619	210,019	223,219
900-7 Total Employee Benefits	2,758,813	2,877,846	3,522,415	3,462,958	3,327,958	3,387,958

UNCLASSIFIED AND TRANSFER ACCOUNTS

Line Item	Expend. FY97	Approp. FY98	Dept. Req. FY99	Town Mgr. Rec. FY99	Non Override FinCom FY99	Override FinCom FY99
OPERATING EXPENSES						
925-2-5221 Copiers: Supplies & Service	7,765	8,500	8,500	8,500	8,500	8,500
925-2-5221 Postage	35,680	36,500	37,800	37,800	37,800	37,800
925-2-5775 Property/Liab. Insurance	79,604	85,000	85,000	85,000	85,000	85,000
	60,499	64,600	64,600	64,600	64,600	64,600
	19,105	20,400	20,400	20,400	20,400	20,400
925-2-5226 Print: Town Report	6,935	7,500	8,000	8,000	8,000	8,000
925-2-5227 Town Meetings and Elections	30,205	19,000	20,000	20,000	20,000	20,000
925-2-5227 Memorial Day	1,500	1,500	1,500	1,500	1,500	1,500
925-2-5228 July 4th Celebration	3,000	3,000	4,000	4,000	3,000	3,000
925-2-5229 Equipment	32,943	9,000	0	0	0	0
Total Operating Expenses	210,367	188,000	181,800	181,800	180,800	180,800
925-2 TOTAL UNCLASSIFIED	2,969,180	3,065,846	3,704,215	3,644,758	3,508,758	3,568,758
(Total Town Related)	1,626,620	1,663,181	1,888,497	1,848,583	1,842,583	1,842,583
(Total School Related)	1,342,560	1,402,665	1,815,718	1,796,175	1,666,175	1,726,175
Offset: Free Cash	965,196	999,723	723,000	723,000	723,000	723,000
Offset: Abatement Surplus	282,610	102,500	123,063	123,063	123,063	123,063
Offset: Retirement Trust Fund	105,815	28,151	53,698	12,717	12,717	12,717
Offset: Nixon Asbestos Settlement						
Offset: STM 88/18						
Offset: Stabilization Fund						
Solid Waste Ent. Fund Revenue	33,976	15,614	22,972	22,972	22,972	22,972
950 TRANSFER ACCOUNTS ***						
950-7-5773 Reserve Fund	100,000	100,000	100,000	130,000	100,000	100,000
950-7-5773 Town Salary Contingency	92,806	93,016	0	0	99,938	99,938
950-7-5773 Scl Salary Contingency	0	0	0	0	0	0
950-7-5773 Salary Adjustment Acct.	0	0	0	0	0	0
950-7 TOTAL TRANSFER ACCTS	192,806	193,016	100,000	130,000	199,938	199,938
Offset: Abatement Surplus	0	0	0	0	0	0
Offset: Free Cash	0	0	0	0	0	0
NET BUDGET	192,806	193,016	100,000	130,000	199,938	199,938

1999 LONG RANGE PLANNING REPORT

The Long Range Planning Committee, during its meeting on January 11, 1998, and subsequently, reviewed capital projects proposed for FY99 and the five years ending in FY04. These projects and their estimated costs were presented to the Committee by the Sudbury Schools, the Lincoln-Sudbury Regional High School, Town Departments and Committees on forms prescribed by the Committee and are summarized in the Five Year Capital Plan Spread Sheet enclosed herein as Appendix III.

The Long Range Planning Committee supports the Capital Plan for FY99 and the six-year plan for the period FY99-FY04, as summarized in the enclosed Appendix IV. The Plans call for estimated capital expenditures of \$2,231,743 in FY99 and a total of \$8,425,243 over the six-year period.

Under the Town Charter, The Town Manager is responsible for developing this Capital Plan for the community. The process includes review by the Long Range Planning Committee, with their recommendations submitted to the Town Manager. Appendix IV. is the Capital Plan as recommended by the Town Manager.

Upon review by the Finance Committee, the following capital projects have been cut due to insufficient revenue. However, gravel receipts from the Melone property may be a source of funding during FY99 for some or all these projects:

Fire Captain Vehicle	30,000	DPW Building Renovation	350,000
Fire Brush Truck	16,000	2 Police Cruisers	43,000
Highway Mower	70,000	MIS Networking Equipment	13,000
Board of Health Vehicle	20,000	Assessors Palm Top	1,500
MIS Capital Equipment	11,000	Hosmer House Roof	6,000
Flynn Building Renovation	129,000	Fire Capital Equipment	10,000

FY99 MONIED ARTICLES

Article	Level Effort FY99	FinCom FY99
3 . Unpaid Bills	??	Report at TM
5 . Street Acceptances	500	500
17 . Powdermill Walkway		0
18 . Stabilization Fund Addition	0	Report at TM
19 . Chapter 90 Highway Funding	??	Report at TM
TOTAL ARTICLES	500	500
Transport. Bond Offset	??	Report at TM
TOTAL OFFSETS		0
NET ARTICLES	500	500

Date Authorized	Permanent Debt Issued Purpose	Amount -- Omit Cents			Unissued Date 6/30/98	Date Issued	Maturity Date	Article Number
		Total Authorized	Issued	Paydown				
Current Exempted Debt Outstanding								
4/4/89	Fairbank Facility Asbestos Removal	55,000	55,000		0	6/15/90	6/15/99	89-10
4/4/89	Fairbank Facility - Senior Center Renovation	720,000	610,000		110,000	6/15/90	6/15/00	89-8
4/4/89	Fairbank Facility - Senior Center Addition		110,000		-110,000	6/15/90	6/15/99	89-8
4/4/89	Fairbank Facility Roof	100,000	100,000		0	6/15/90	6/15/99	89-9
10/17/89	Nixon/Noyes School Renov., Asbestos, Reloc.	3,651,000	3,100,000	1,000	550,000	9/15/91	9/15/01	89S-5
10/17/89	Nixon/Noyes School Renov., Asbestos, Reloc.		550,000		-550,000	9/15/91	9/15/99	89S-5
4/4/90	Construct Fire Headquarters	1,200,000	1,200,000		0	6/15/90	6/15/00	90-24
4/4/91	Melone Property Purchase	1,000,000	1,000,000		0	7/15/92	7/15/10	91-36
10/21/91	Unisys Property Purchase	1,050,000	1,010,000		40,000	7/15/92	7/15/10	91S-2
4/4/94	Unisys Property Purchase-Rescind of Authorization	-40,000			-40,000			94-21
4/12/94	Drainage Systems	50,000	45,000	5,000	0	7/15/97	7/15/07	94-38
4/12/94	Fairbank Community Center Parking Area	75,000	75,000		0	2/15/95	2/15/00	94-39
4/13/94	Feely Tennis Courts	85,000	70,000	11,000	4,000	2/15/95	2/15/02	94-40
4/13/94	Feely Tennis Courts		4,000		-4,000	7/15/97	7/15/07	
4/26/94	Curtis School Roof	240,000	200,000		40,000	2/15/95	2/15/05	94-61
4/26/94	Nixon School Addition and Repair	5,211,000	3,530,000		1,681,000	2/15/95	2/15/05	94-62
4/26/94	Nixon School Addition and Repair		1,681,000		-1,681,000	7/15/97	7/15/07	
4/27/94	Walkways: Old Lancaster, Mossman, Fairbank Rds	189,000		189,000	0		7/29/96	94-64
4/5/95	Goodnow Library	2,900,000	2,900,000		0	7/15/97	7/15/07	95-19
4/8/96	Curtis/Noyes School Repairs	2,650,000	2,650,000		0	7/15/97	7/15/07	96-31
2/24/97	Septic System Betterment Loan Program	200,000			200,000			97-27
2/24/97	Repair Fire Station #2, Boston Post Road	108,500			108,500			97-3
2/25/97	School Renovation & Renovation	43,604,000			43,604,000			97-4
4/8/97	Land Purchase for School -Woodside Road	550,000	550,000		0	7/15/97	7/15/07	97-5

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**TOWN OF SUDBURY
DEBT SCHEDULE BY ISSUANCE DATE**

*Note: This schedule lists only debt that has been permanently issued.
This schedule does not include paydowns made during the fiscal year in which the debt was issued.*

Issue Date	6/15/90	9/15/91	7/15/92	2/15/95	7/15/97			
Payoff Date	6/15/99	9/15/01	7/15/10	2/15/02	7/15/07			
Principal Borrowed	2,450,000	3,875,000	2,010,000	3,875,000	7,870,000	20,080,000	Total Debt Serv.	Total principal
Total Interest Due	809,463	1,145,450	996,393	1,050,550	1,669,757	5,671,612	by FY	remaining by FY
FY91 Principal	275,000	0	0	0	0	275,000		
FY91 Interest	156,663	0	0	0	0	156,663	431,663	2,175,000
FY92 Principal	275,000	0	0	0	0	275,000		
FY92 Interest	139,200	107,900	0	0	0	247,100	522,100	1,900,000
FY93 Principal	275,000	400,000	0	0	0	675,000		
FY93 Interest	121,600	200,400	52,649	0	0	374,649	1,049,649	5,100,000
FY94 Principal	250,000	400,000	115,000	0	0	765,000		
FY94 Interest	104,000	175,400	101,733	0	0	381,133	1,146,133	6,345,000
FY95 Principal	250,000	400,000	115,000	0	0	765,000		
FY95 Interest	88,000	156,000	94,603	0	0	338,603	1,103,603	5,580,000
FY96 Principal	250,000	400,000	115,000	500,000	0	1,265,000		
FY96 Interest	72,000	136,000	87,473	216,213	0	511,685	1,776,685	8,190,000
FY97 Principal	250,000	400,000	115,000	450,000	0	1,215,000		
FY97 Interest	56,000	115,300	81,608	178,713	0	431,620	1,646,620	6,975,000
FY98 Principal	250,000	400,000	115,000	425,000	1,400,000	2,590,000		
FY98 Interest	40,000	94,000	76,864	153,063	316,232	680,158	3,270,158	12,255,000
FY99 Principal	250,000	400,000	115,000	400,000	1,200,000	2,365,000		
FY99 Interest	24,000	72,200	71,833	131,813	285,480	585,325	2,950,325	9,890,000
FY00 Principal	125,000	400,000	110,000	400,000	665,000	1,700,000		
FY00 Interest	8,000	50,000	66,633	111,413	234,480	470,525	2,170,525	8,190,000
FY01 Principal	0	350,000	110,000	375,000	660,000	1,495,000		
FY01 Interest	0	28,825	61,380	90,813	205,884	386,902	1,881,902	6,695,000
FY02 Principal	0	325,000	110,000	375,000	660,000	1,470,000		
FY02 Interest	0	9,425	56,045	71,125	177,505	314,100	1,784,100	5,225,000
FY03 Principal	0	0	110,000	350,000	660,000	1,120,000		
FY03 Interest	0	0	50,600	51,250	149,125	250,975	1,370,975	4,105,000
FY04 Principal	0	0	110,000	350,000	660,000	1,120,000		
FY04 Interest	0	0	45,045	32,525	120,085	197,655	1,317,655	2,985,000
FY05 Principal	0	0	110,000	250,000	660,000	1,020,000		
FY05 Interest	0	0	39,380	13,625	90,385	143,390	1,163,390	1,965,000
FY06 Principal	0	0	110,000	0	655,000	765,000		
FY06 Interest	0	0	33,605	0	60,355	93,960	858,960	1,200,000
FY07 Principal	0	0	110,000	0	650,000	760,000		
FY07 Interest	0	0	27,665	0	30,225	57,890	817,890	440,000
FY08 Principal	0	0	110,000	0	0	110,000		
FY08 Interest	0	0	21,560	0	0	21,560	131,560	330,000
FY09 Principal	0	0	110,000	0	0	110,000		
FY09 Interest	0	0	15,400	0	0	15,400	125,400	220,000
FY10 Principal	0	0	110,000	0	0	110,000		
FY10 Interest	0	0	9,240	0	0	9,240	119,240	110,000
FY11 Principal	0	0	110,000	0	0	110,000		
FY11 Interest	0	0	3,080	0	0	3,080	113,080	0
TOTAL	3,259,463	5,020,450	3,006,393	4,925,550	9,539,756	25,751,611	25,751,611	

**TAX IMPACT
TOWN MEEITNG SPENDING ARTICLES
ON YOUR FISCAL 1999 TAX BILL**

Fiscal 1999 Property Assessment

		\$100,000	\$150,000	\$200,000	\$250,000	\$300,000	\$350,000	\$400,000	\$450,000	\$500,000	\$550,000	\$600,000
Fiscal 1998 Taxes		\$1,715	\$2,673	\$3,430	\$4,288	\$5,145	\$6,003	\$6,860	\$7,718	\$8,575	\$9,433	\$10,290
Article 4 (Budget) (see note 1)		1.06% or \$18.18	1.06% or \$27.27	1.06% or \$36.36	1.06% or \$45.45	1.06% or \$54.54	1.06% or \$63.63	1.06% or \$72.72	1.06% or \$81.81	1.06% or \$90.90	1.06% or \$99.98	1.06% or \$109.07
Add'l Expenditures (see note 2)												
\$10,000		\$0.53	\$0.80	\$1.07	\$1.34	\$1.60	\$1.87	\$2.14	\$2.40	\$2.67	\$2.94	\$3.21
\$25,000	2.5	\$1.34	\$2.00	\$2.67	\$3.34	\$4.01	\$4.68	\$5.34	\$6.01	\$6.68	\$7.35	\$8.02
\$50,000	5	\$2.67	\$4.01	\$5.34	\$6.68	\$8.02	\$9.35	\$10.69	\$12.02	\$13.36	\$14.70	\$16.03
\$75,000	7.5	\$4.01	\$6.01	\$8.02	\$10.02	\$12.02	\$14.03	\$16.03	\$18.04	\$20.04	\$22.04	\$24.05
\$100,000	10	\$5.34	\$8.02	\$10.69	\$13.36	\$16.03	\$18.70	\$21.38	\$24.05	\$26.72	\$29.39	\$32.06
\$200,000	20	\$10.69	\$16.03	\$21.38	\$26.72	\$32.06	\$37.41	\$42.75	\$48.10	\$53.44	\$58.78	\$64.13
\$300,000	30	\$16.03	\$24.05	\$32.06	\$40.08	\$48.10	\$56.11	\$64.13	\$72.14	\$80.16	\$88.18	\$96.19
\$400,000	40	\$21.38	\$32.06	\$42.75	\$53.44	\$64.13	\$74.82	\$85.50	\$96.19	\$106.88	\$117.57	\$128.26
\$500,000	50	\$26.72	\$40.08	\$53.44	\$66.80	\$80.16	\$93.52	\$106.88	\$120.24	\$133.60	\$146.96	\$160.32
\$600,000	60	\$32.06	\$48.10	\$64.13	\$80.16	\$96.19	\$112.22	\$128.26	\$144.29	\$160.32	\$176.35	\$192.38
\$700,000	70	\$37.41	\$56.11	\$74.82	\$93.52	\$112.22	\$130.93	\$149.63	\$168.34	\$187.04	\$205.74	\$224.45
\$800,000	80	\$42.75	\$64.13	\$85.50	\$106.88	\$128.26	\$149.63	\$171.01	\$192.38	\$213.76	\$235.14	\$256.51
\$900,000	90	\$48.10	\$72.14	\$96.19	\$120.24	\$144.29	\$168.34	\$192.38	\$216.43	\$240.48	\$264.53	\$288.58
\$1,000,000	100	\$53.44	\$80.16	\$106.88	\$133.60	\$160.32	\$187.04	\$213.76	\$240.48	\$267.20	\$293.92	\$320.64

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Note 1:

If the Budget article is approved by Town Meeting, the dollar amount shown is the increase in taxes from fiscal 1998 to fiscal 1999.

Note 2:

The effect on tax bills for any other articles financed by the tax rate are shown under additional expenditures. For bonded articles which require a debt exemption, the amount shown will be spread over multiple years, in contrast to an override which is paid in a single year.

APPENDIX I.
BUDGET TERMS AND DEFINITIONS

Abatements and Exemptions (previously called Overlay): Amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bonafide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

Abatement Surplus: Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

Free Cash: The amount of money remaining (unreserved fund balance) after deducting from surplus revenue all uncollected taxes from prior years. Free Cash is certified by the Director of Accounts; any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

Reserve Fund: An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

Cherry Sheet: Details of State and County charges and reimbursements used in determining the tax rate. Name derives from the color of the paper used.

Enterprise Fund: A separate fund, set up to provide a specific town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is supposed to fully disclose all costs and all revenue sources needed to provide a service.

Funding Sources for Expenditures: Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, to appropriate a sum of money without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

Stabilization Fund: Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into this fund requires a majority vote of Town Meeting while withdrawing from the Stabilization Fund requires a 2/3 vote of Town Meeting.

APPENDIX II.

**Employee Headcount
(Full Time Equivalents)**

Cost Center	Approp. FY98	Fin Com Rec. FY99	Net Chg. 99 - 98	% Change 98 to 99	of Total FTE's
Sudbury Public Scls					
Non Override	302.93	302.93	0.00	0.00%	49.98%
Override	302.93	318.93	16.00	5.28%	
Lincoln-Sudbury R.H.S.					
(Total)	154.68	161.00	6.32	4.09%	
(Sudbury Assessment)	131.50	135.55	4.05	3.08%	22.37%
Public Safety	74.30	74.30	0.00	0.00%	12.26%
Public Works	29.22	29.22	0.00	0.00%	4.82%
General Government including Finance	27.98	29.47	1.49	5.33%	4.86%
Human Services	5.69	6.69	1.00	17.57%	1.10%
Culture & Recreation	27.62	27.91	0.29	1.05%	4.61%
TOTAL	599.24	606.07	22.83	1.14%	100.00%

APPENDIX III.

**MANAGERS WITH SALARIES ABOVE \$60,000
FY98 APPROPRIATION***

TOWN

Police Chief	\$87,656
Town Manager	\$86,100
Police Lieutenant	\$79,644
Fire Chief	\$78,828
Director DPW	\$75,811
Assistant Director DPW	\$69,403
Director of Finance	\$60,541

SUDBURY PUBLIC SCHOOLS

Superintendent	\$92,000 plus \$5,000 annuity
Principal, Curtis	\$83,500
Administrator for Spec. Ed. Services	\$69,000
Principal, Haynes	\$78,520
Principal, Nixon	\$78,300
Assistant Superintendent	\$85,000
Director of Business & Finance	\$72,000
Principal, Noyes	\$72,000
Assistant Principal, Noyes	\$61,760

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

Superintendent/Principal	96,000 plus \$7,500 annuity
House Masters (3)	75,340
Director of Student Services	75,340
Athletic Director	75,340
Business Manager/Treasurer	73,000
Coordinator of Instructional Systems	61,489

* Salary is base pay plus career incentive for Police and Fire and longevity where applicable. Does not include any sick buyback, paid detail, paid holidays, health insurance, or other employee benefits.

**APPENDIX IV.
SIX YEAR CAPITAL PLAN FY99 - FY04**

Department	Project Description	R/ NR**	Dept. & LRPC Priority*	Source of Funds	1999 FinCom Rec.	
Building	Re-roof Hosmer House	NR	B	Gravel	STM 99	
	Replace roof & paint exterior Flynn	NR	B			
	Complete roof replacement - Flynn	NR	B			
	<i>Subtotal</i>					
Engineering	Town Engineer Vehicle	NR	B	Fire Vehicle		
	Survey Vehicle	NR	B			
	Walkways	NR	B			
	<i>Subtotal</i>					
Fire	Car 3	R	A	Gravel	STM 99	
	Ambulance	R	A			Amb. Fund
	Quint/Ladder/Eng 5	NR	A	Gravel	STM 99 10,000	
	Refurbish Engine 1	NR	?			
	Refurbish Engine 3	NR	B			
	Refurbish Engine 4	NR	B			
	Repair Station 2 -- Paving	NR	A/B			
	Repair Station 3	NR	B			
	Car 1	R	D			
	Brush Truck	NR	A			STM 99 16,000
	Dispatch Consolidation	NR	C			
	Fire Headquarters Paint	R	B			
<i>Subtotal</i>						
Board of Health	Vehicle	R	A	Gravel	STM 99	
<i>Subtotal</i>						
Public Works	Plant Facilities	NR	A	Gravel	STM 99 70,000	
	Capital Equipment Replacement					
	Pavement Management Plan					
	Roadwork, Drainage					
	Walkways					B
<i>Subtotal</i>						
Goodnow Library	Upgrade MLN Equipment	R	A	Operating	11,000	
	Upgrade PCs	R	B			
<i>Subtotal</i>						
Police	Replace Cruisers	R	A	Operating	66,500	
<i>Subtotal</i>						
Comp. Comm.	Technology Plan (combined w/ school)		A	Operating	58,493	
					Gravel	STM 99 24,000
<i>Subtotal</i>						
Park & Rec.	Featherland -- Repair Basketball	NR	D			
	Feeley -- Repair Basketball	NR				
	Haskell -- Tennis Court Repair	NR				
	Featherland -- Repair Tennis Courts	NR				
	Feeley -- Repair Tennis Courts	NR				
	Toddler Playground -- Haskell Renov.	R				C
	Skating Area -- Repaving	NR				
<i>Subtotal</i>						
Board of Sel.	Town Offices Renovation	NR	A	Gravel		
	Postage Machine	NR	D			
<i>Subtotal</i>						
Totals					135,993	

* A = Essential, B = Asset Maintenance, C = Enhancement, D = Desirable

** R = Recurring, N = Non-Recurring

**APPENDIX IV.
SIX YEAR CAPITAL PLAN FY99 - FY04**

Total 6 yr. Dept. Req.	1999 Dept. Req.	2000 Dept. Req.	2001 Dept. Req.	2002 Dept. Req.	2003 Dept. Req.	2004 Dept. Req.
6,000	6,000					
20,000		20,000				
10,000			10,000			
36,000	6,000	20,000	10,000	0	0	0
50,000	25,000				25,000	
60,000	30,000				30,000	
600,000	100,000	100,000	100,000	100,000	100,000	100,000
710,000	155,000	100,000	100,000	100,000	155,000	100,000
70,000	30,000				40,000	
115,000	115,000					
425,000		425,000				
175,000			175,000			
20,000	20,000					
10,000	10,000					
7,500	7,500					
65,000		65,000				
30,000		30,000				
40,000	40,000					
50,000			50,000			
25,000	15,000	10,000				
1,032,500	237,500	530,000	225,000	0	40,000	0
20,000	20,000					
20,000	20,000	0	0	0	0	0
350,000	350,000					
1,290,000	250,000	280,000	285,000	245,000	230,000	
3,000,000	600,000	600,000	600,000	600,000	600,000	
375,000	75,000	75,000	75,000	75,000	75,000	
435,000	125,000	92,000	143,500	62,500	12,000	
5,450,000	1,400,000	1,047,000	1,103,500	982,500	917,000	0
19,000	11,000	8,000				
8,000			8,000			
27,000	11,000	8,000	8,000	0	0	0
732,000	109,500	114,500	119,500	124,500	129,500	134,500
732,000	109,500	114,500	119,500	124,500	129,500	134,500
103,743						
103,743	103,743		0	0	0	0
25,000		25,000				
10,000						10,000
50,000	50,000					
75,000			75,000			
10,000					10,000	
5,000						5,000
175,000	50,000	25,000	75,000	0	10,000	15,000
129,000	129,000					
10,000	10,000					
139,000	139,000	0	0	0	0	0
8,425,243	2,231,743	1,844,250	1,641,000	1,207,000	1,251,500	249,500

**APPENDIX V.
COLLECTIVE BARGAINING
FY98 THROUGH FY00**

BARGAINING UNIT AND CONTRACT TERM	EFFECTIVE DATE	% INCREASE (2)	APPROXIMATE ANNUAL COST (1)
LSRHS - Sudbury Share Teachers, Non-Union (includes Coaches and Activities Stipends)	7/1/97	2.75%	\$178,000
	7/1/98	2.75%	181,000
	7/1/99	2.75%	186,000
<i>Compounded Rates: 2.8 Annualized, 8.5 Total</i>			
K-8 (3) Teachers, Support Staff, Custodians	7/1/97	2.80%	348,000
	7/1/98	2.90%	358,000
	7/1/99	3.00%	269,000
<i>Compounded Rates: 3.0 Annualized, 9.3 Total</i>			
TOWN Police/Fire	7/1/97	2.500	
	7/1/98	2.875	
	7/1/99	3.000	
<i>Compounded Rates: 2.8 Annualized, 8.6 Total</i>			
Highway/Engineering	7/1/97	2.500	175,000
	7/1/98	(4)	207,000
	7/1/99	(4)	221,000
Non-Union/Supervisory	7/1/97	2.500	
	7/1/98	2.900	
	7/1/99	3.000	
<i>Compounded Rates: 2.8 Annualized, 8.6 Total</i>			

- (1) Annual cost of salary increase only. Cost of benefits and steps not included.
- (2) Excludes step and longevity changes and sick leave buyback.
- (3) Composite rate of 2.72% for teachers/custodians at maximum step plus 0% for employees receiving a 4% step increase.
- (4) Collective Bargaining in process as of February 1998.

**APPENDIX VI.
TOWN OF SUDBURY - FY99
SCHEDULE A – CLASSIFICATION PLAN
SCHEDULE B – SALARY PLAN**

GRADE 1

GRADE 2

Clerk I
Switchboard Operator/Receptionist (not filled)

GRADE 3

Clerk II/Senior Clerk
Library Clerk
Recording Secretary

GRADE 4

Fire Dispatcher (40 hrs./wk.)
Library Technician
Secretary I
Van Driver, Sr. Center
Senior Data Processing Clerk
Grounds Person (40 hrs./wk.)
Maintenance Custodian (40 hrs./wk.)
Accounting Clerk

GRADE 5

Outreach Case Manager
Library Office Coordinator
Grounds Mechanic (40 hrs./wk.)
Census and Documentation Coordinator
Accounting Administrative Assistant
Part-Time Reference Librarian
Benefits Coordinator
Data Collector
Recreation Office Coordinator

GRADE 6

Dog Officer
Police Dispatcher
Secretary/Legal Secretary
Secretary II/Office Supervisor
Grounds Foreman (40 hrs./wk.)
Board of Health Coordinator
#Aquatic Supervisor

Town Manager: Non Union Contracted Position

= New or Reclassified Position beginning FY98.

GRADE 7

Assistant Assessor
Assistant Town Clerk
Assistant Children's Librarian
Head of Circulation, Library
Head of Technical Services, Library

GRADE 8

Conservation Coordinator
Director, Council on Aging
Assistant Town Accountant
Adult Services/Reference Librarian
Children's Librarian
Assistant Town Treasurer & Collector
#Zoning Enforcement Field Agent

GRADE 9

Administrative Ass't to Board of Selectmen
#Aquatic Facility Director
Technology Administrator

GRADE 10

Community Social Worker
Town Clerk

GRADE 11

Park & Recreation Director
Town Accountant

GRADE 12

#Finance Director

GRADE 13

GRADE 14

#Assistant DPW Director
#Assistant Town Manager

GRADE 15

Fire Chief
Police Chief

GRADE 16

GRADE 17

All positions listed above are 35 hours per week unless otherwise noted. Hourly rates are obtained by dividing the annual rates by 52.2 weeks and 35 hours per week. Overtime pay is calculated by multiplying 1.5 times those hourly rates.

APPENDIX VI. p. 2
NON UNION SALARY GRID
FY99: 7/1/98 - 6/30/99

GRADE	Minimum						Maximum
	1	2	3	4	5	6	7
1	9.99 ✓	10.39 ✓	10.79 ✓	11.22 ✓	11.66 ✓	12.12 ✓	12.59 ✓
2	10.79 ✓ 19,723	11.22 ✓ 20,497	11.66 ✓ 21,301	12.12 ✓ 22,136	12.59 ✓ 23,005	13.09 ✓ 23,907	13.60 ✓ 24,845
3	11.66 ✓ 21,301	12.12 ✓ 22,136	12.59 ✓ 23,005	13.09 ✓ 23,907	13.60 ✓ 24,845	14.13 ✓ 25,820	14.69 ✓ 26,833
4	12.59 ✓ 23,005	13.09 ✓ 23,907	13.60 ✓ 24,845	14.13 ✓ 25,820	14.69 ✓ 26,833	15.26 ✓ 27,885	15.86 ✓ 28,979
5	13.60 ✓ 24,845	14.13 ✓ 25,820	14.69 ✓ 26,833	15.26 ✓ 27,885	15.86 ✓ 28,979	16.48 ✓ 30,116	17.13 ✓ 31,298
6	14.69 ✓ 26,833	15.26 ✓ 27,885	15.86 ✓ 28,979	16.48 ✓ 30,116	17.13 ✓ 31,298	17.80 ✓ 32,526	18.50 ✓ 33,802
7	15.86 ✓ 28,980	16.48 ✓ 30,116	17.13 ✓ 31,298	17.80 ✓ 32,526	18.50 ✓ 33,802	19.23 ✓ 35,128	19.98 ✓ 36,506
8	17.29 ✓ 31,587	17.97 ✓ 32,826	18.67 ✓ 34,114	19.40 ✓ 35,452	20.17 ✓ 36,843	20.96 ✓ 38,289	21.78 ✓ 39,791
9	18.84 ✓ 34,430	19.58 ✓ 35,780	20.35 ✓ 37,184	21.15 ✓ 38,643	21.98 ✓ 40,159	22.84 ✓ 41,735	23.74 ✓ 43,372
10	20.54 ✓ 37,528	21.35 ✓ 39,001	22.18 ✓ 40,531	23.05 ✓ 42,121	23.96 ✓ 43,773	24.90 ✓ 45,491	25.88 ✓ 47,276
11	22.39 ✓ 40,906	23.27 ✓ 42,511	24.18 ✓ 44,178	25.13 ✓ 45,911	26.12 ✓ 47,713	27.14 ✓ 49,585	28.21 ✓ 51,531
12	24.40 ✓ 44,587	25.36 ✓ 46,337	26.36 ✓ 48,154	27.39 ✓ 50,043	28.47 ✓ 52,007	29.58 ✓ 54,048	30.74 ✓ 56,168
13	26.60 ✓ 48,600	27.64 ✓ 50,507	28.73 ✓ 52,488	29.86 ✓ 54,547	31.03 ✓ 56,687	32.24 ✓ 58,912	33.51 ✓ 61,224
14	28.99 ✓ 52,974	30.13 ✓ 55,053	31.31 ✓ 57,212	32.54 ✓ 59,457	33.82 ✓ 61,789	35.15 ✓ 64,215	36.53 ✓ 66,734
15	31.60 ✓ 57,742	32.84 ✓ 60,007	34.13 ✓ 62,361	35.47 ✓ 64,808	36.86 ✓ 67,350	38.31 ✓ 69,994	39.81 ✓ 72,740
16	34.45 ✓ 62,939	35.80 ✓ 65,408	37.20 ✓ 67,974	38.66 ✓ 70,640	40.18 ✓ 73,412	41.76 ✓ 76,293	43.40 ✓ 79,286
17	37.55 ✓ 68,603	39.02 ✓ 71,295	40.55 ✓ 74,092	42.14 ✓ 76,998	43.80 ✓ 80,019	45.52 ✓ 83,160	47.30 ✓ 86,422

**APPENDIX VI. p. 3
NON-UNION EMPLOYEES
INDIVIDUALLY RATED FY99**

LIBRARY

Library Page (Hourly)	<u>Minimum</u> <u>Step 1</u> <u>Step 2</u>
	\$6.91 \$7.22 \$7.47

HIGHWAY/PARK AND RECREATION

Temporary Laborer (Hourly):	\$7.45 - \$ 9.08
Temporary Snow Removal Equipment Operator (Hourly)	\$8.96 - \$11.21

RECREATION

Camp Supervisor (Weekly) (Seasonal, Part-time)	<u>Minimum</u> <u>Step 1</u> <u>Step 2</u> <u>Step 3</u> <u>Max.</u>
	\$427 444 466 489 514

Teen Center Coordinator (Hourly):	\$13.32 - \$19.96
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ATIKINSON POOL

<u>Position</u>	1	2	3	4	5	6	7	8	9
	Hourly Rated Salary Range (Permanent Part Time and Fee for Service)								
Lifeguard/Pool Receptionist	\$6.66✓	6.95✓	7.23✓	7.51✓	7.81✓	8.12✓	8.44✓	8.76✓	9.11✓
Childcare Helper/Water Safety Ins.	7.23✓	7.51✓	7.81✓	8.12✓	8.44✓	8.76✓	9.11✓	9.46✓	9.84✓
Receptionist Superv./WSI Superv.	8.44✓	8.76✓	9.11✓	9.46✓	9.84✓	10.23✓	10.62✓		
#Private Lesson	14.45✓								
#Diving (certified)	20.00✓	22.00✓	24.00✓	26.00✓					
#Diving (non-certified)	10.00*								
#Water Exercise (certified)	15.00✓	17.00✓	19.00✓	21.00✓	23.00✓	25.00✓			
#Water Exercise (non-certified)	10.00*✓								

= New or re-classified position beginning FY99

* = Non-certified instructors would be required to become certified within one year

SINGLE RATED

	Min.						Max.
Custodian (Hourly - 40 hrs.)	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>
	11.72	12.18	12.66	13.15	13.65	14.19	14.78

Director of Veterans' Services	\$8,129/Year
Census Taker	\$6.46/Hour
Election Warden	\$6.46/Hour
Election Clerk	\$6.46/Hour
Deputy Election Warden	\$6.46/Hour
Deputy Election Clerk	\$6.46/Hour
Election Officer & Teller	\$6.13/Hour
Plumbing Inspector	Fees

**APPENDIX VI. p. 4
UNION EMPLOYEES FY99**

FIRE DEPARTMENT FY99

	Min.	Step 1	Step 2	Step 3	Max.
Firefighter					
Annual	32,821	33,582	34,361	35,122	35,948
Hourly	14.97	15.32	15.67	16.02	16.40
Firefighter/EMT					
Annual	34,393	35,154	35,933	36,693	37,520
Hourly	15.69	16.03	16.39	16.74	17.11
Lieutenant					
Annual	36,596	37,444	38,312	39,161	40,082
Hourly	16.69	17.08	17.48	17.86	18.28
Lieutenant/EMT					
Annual	38,337	39,185	40,053	40,901	41,823
Hourly	17.49	17.87	18.27	18.66	19.08
Fire Captain					
Annual	40,804	41,750	42,718	43,664	44,692
Hourly	18.61	19.04	19.48	19.92	20.38
Fire Captain/EMT					
Annual	42,734	43,679	44,647	45,593	46,621
Hourly	19.49	19.92	20.36	20.80	21.26

Single Rated:

Call Firefighter \$250 Annual Stipend and Step 1 Firefighter hourly rate as listed above.

Other Single Rated:

Fire Prevention Officer	\$800/Year	Fire Dept. Training Officer	\$800/Year
Fire Alarm Superintendent	\$800/Year	Emerg. Med. Tech. Coord.	\$800/Year
Master Mechanic	\$800/Year	Fire Alarm Foreman	\$800/Year

NOTE: HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 42 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THESE HOURLY RATES.

POLICE DEPARTMENT FY99

	Hrs./Week	Min.	Step 1	Step 2	Step 3	Max.
Sergeant	37.33 ✓					
Annual		40,786	41,730	42,706	43,668	44,538
Hourly		20.93 ✓	21.42 ✓	21.91 ✓	22.41 ✓	22.86 ✓
Patrolman	37.33 ✓					
Annual		33,986	34,771	35,590	36,391	37,114
Hourly		17.44 ✓	17.84 ✓	18.27 ✓	18.68 ✓	19.04 ✓

Single Rated:

Crime Prevention Officer	\$700/Year	Detective	\$1500/Year
Photo/Fingerprint Officer	\$700/Year	Training Officer	\$700/Year
Juvenile Officer	\$700/Year	Parking Clerk	\$700/Year
Safety Officer	\$700/Year	Mechanic	\$700/Year

NOTE: HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 37.33 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THESE HOURLY RATES.

**APPENDIX VI. p. 5
UNION EMPLOYEES FY99**

SUDBURY SUPER. ASSOC. FY99

	<u>STEP 1</u>	<u>STEP 2</u>	<u>STEP 3</u>	<u>STEP 4</u>	<u>STEP 5</u>	<u>STEP 6</u>
Library Director	49,676 ✓	51,166 ✓	52,701 ✓	54,282 ✓	55,910 ✓	57,588 ✓
Director of Health	50,839 ✓	52,364 ✓	53,935 ✓	55,553 ✓	57,219 ✓	58,936 ✓
Town Engineer	61,229 ✓	63,066 ✓	64,958 ✓	66,907 ✓	68,914 ✓	70,981 ✓
Supt Parks/Grds Mgmt	39,772 ✓	40,965 ✓	42,194 ✓	43,460 ✓	44,764 ✓	46,107 ✓
Asst. Highway Surveyor	44,884 ✓	46,230 ✓	47,617 ✓	49,046 ✓	50,517 ✓	52,032 ✓
Building Inspector	49,449 ✓	50,932 ✓	52,460 ✓	54,034 ✓	55,655 ✓	57,325 ✓
Supv. of Town Bldgs. #	37,327 ✓	38,447 ✓	39,601 ✓	40,789 ✓	42,012 ✓	43,273 ✓
Director of Assessing***	51,246 ✓	52,783 ✓	54,366 ✓	55,997 ✓	57,677 ✓	59,408 ✓
Town Planner	52,692 ✓	54,273 ✓	55,901 ✓	57,578 ✓	59,306 ✓	61,085 ✓
Police Lt./Adm. Asst.	54,801 ✓	56,445 ✓	58,138 ✓	59,882 ✓	61,679 ✓	63,529 ✓
Town Accountant ***	51,246 ✓	52,783 ✓	54,366 ✓	55,997 ✓	57,677 ✓	59,408 ✓
Treasurer/Collector ***	51,246 ✓	52,783 ✓	54,366 ✓	55,997 ✓	57,677 ✓	59,408 ✓
Recreation Director	48,243 ✓	49,690 ✓	51,181 ✓	52,717 ✓	54,298 ✓	55,927 ✓
Town Clerk	42,469 ✓	43,743 ✓	45,055 ✓	46,406 ✓	47,799 ✓	49,233 ✓
Conservation Coordinator **	38,628 ✓	39,787 ✓	40,980 ✓	42,210 ✓	43,476 ✓	44,780 ✓
Technology Administrator	51,246 ✓	52,783 ✓	54,366 ✓	55,997 ✓	57,677 ✓	59,408 ✓
Director of Public Works ##	62,746 ✓	64,629 ✓	66,568 ✓	68,565 ✓	70,622 ✓	72,740 ✓

** Based on 35 hours per week. Actual hours depend on the budget appropriation plus any hours that are charged to the Wetlands Fund, as determined by the Town Manager.

This does not include \$10,440 per year as Wiring Inspector.

*** The Finance Director, who is either the Director of Assessing, the Town Accountant, or the Treasurer/Collector, is not in the Supervisory Union, but instead receives up to a \$10,000 annual stipend in addition to compensation as shown on the Non-Union grid.

This does not include Annual Stipends of \$1,000 for Town Engineer, \$1,000 for Planning Board Agent, \$500 for Landfill Agent, and \$500 for Conservation Agent.

**APPENDIX VI. p. 6
UNION EMPLOYEES FY98**

ENGINEERING DEPARTMENT

7/1/97-6/30/98

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
E1 Eng. Aide I	22,614 ✓	23,293 ✓	23,994 ✓	24,716 ✓	25,458 ✓	26,222 ✓
E2 Eng. Aide II	26,004 ✓	26,787 ✓	24,589 ✓	28,420 ✓	29,271 ✓	30,150 ✓
E3 Eng. Aide III	29,906 ✓	30,806 ✓	31,728 ✓	32,680 ✓	33,659 ✓	34,670 ✓
E4 Jr. Civil Eng.	34,393 ✓	35,425 ✓	36,485 ✓	37,581 ✓	38,708 ✓	39,868 ✓
E5 Civil Eng.	38,694 ✓	39,853 ✓	41,054 ✓	42,282 ✓	43,550 ✓	44,856 ✓
E6 Sr. Civil Eng.	41,032 ✓	42,264 ✓	43,532 ✓	44,838 ✓	46,184 ✓	47,565 ✓
E7 Asst. Town Eng.	48,261 ✓	49,708 ✓	51,199 ✓	52,735 ✓	54,317 ✓	55,948 ✓

HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 40 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THESE HOURLY RATES.

HIGHWAY DEPARTMENT

7/1/97-6/30/98

	Start	Step 1 After 6 mos.	Step 2 After 1 yr.	Step 3 After 2 yrs.	Step 4 After 3 yrs.	Step 5 After 4 yrs.	Step 6 After 5 yrs.
Landfill Supervisor	32,833	33,819	34,833	35,878	36,954	38,063	39,398
Foreman, Hwy	32,187	32,857	33,577	34,247	34,931	35,627	36,878
Foreman, Tree/Cem	32,187	32,857	33,577	34,247	34,931	35,627	36,878
Master Mechanic	15.21	15.71	16.19	16.62	17.04	17.47	18.08
Asst. Mechanic	14.53	15.03	15.51	15.94	16.36	16.80	17.39
Hvy Equip Operator	13.65	14.04	14.34	14.82	15.29	15.79	16.34
Tree Surgeon	13.65	14.04	14.34	14.82	15.29	15.79	16.34
Truck/Lt. Equip. Oper.	12.82	13.16	13.52	13.78	14.05	14.34	14.84
Tree Climber	12.82	13.16	13.52	13.78	14.05	14.34	14.84
Hvy. Laborer	12.09	12.43	12.71	13.04	13.39	13.73	14.22
Lt. Laborer	11.03	11.33	11.58	11.89	12.19	12.51	12.95
Landfill Monitor	10.31						

HOURLY RATES ARE OBTAINED BY DIVIDING THE ANNUAL RATES BY 52.2 WEEKS AND 40 HOURS PER WEEK. OVERTIME PAY IS CALCULATED BY MULTIPLYING 1.5 TIMES THESE HOURLY RATES.

NOTE: Collective Bargaining for FY99 for the above two Unions is in progress as of February 1998. The pay rates shown above are for FY98.

F = Fire
 N = Now Union

FC-57

P = Police
 S = Supervisory
 H = Highway
 E = Engineering

1998 DOG LICENSES

LICENSING PERIOD - - - - JANUARY 1st - DECEMBER 31st

To obtain or renew a dog license by mail, please fill out this form and mail it with your check to the Town Clerk, Town Hall, Sudbury. Evidence of dog having been vaccinated for rabies and spayed (or neutered) must be presented for licensing. Evidence may be veterinarian's certificate or a letter from veterinarian. A spay or neuter certificate MUST accompany the fee for a spayed or neutered dog licensed before in another community and being licensed in Sudbury for the first time. All evidence will be returned to dog owner.

In accordance with Town Bylaw V. sec. 3, as of the first day of April each year, owners of dogs shall be subject to a \$25 penalty for each unlicensed dog, in addition to the license fee.

OWNER'S NAME _____ TELEPHONE NO. _____

ADDRESS _____

NAME OF DOG _____ BREED _____ AGE _____ COLOR _____

MALE NEUTERED _____ MALE _____ FEMALE SPAYED _____ FEMALE _____
 \$6.00 \$10.00 \$6.00 \$10.00

**VOLUNTEER TO SERVE YOUR TOWN!
 REGISTER NOW!**

Following the conclusion of the Annual Town Meeting, the term in office of many persons currently serving on various boards and committees will expire. The Moderator and the Board of Selectmen will be looking for people to fill those vacancies. If you would like to serve on a Town committee, please fill in the form below and mail it to: Board of Selectmen, Town Hall, Sudbury, MA, 01776.

NAME _____ TEL. NO. _____

ADDRESS: _____ YRS. RES. _____

OCCUPATION: _____

EDUCATION/TRAINING: _____

EXPERIENCE IN GOV'T: _____

INDICATE INTERESTS BELOW:

- | | | |
|--|---|---|
| <input type="checkbox"/> Administration | <input type="checkbox"/> Facilities | <input type="checkbox"/> Parks and Recreation |
| <input type="checkbox"/> Documents Preservation | <input type="checkbox"/> Finance | <input type="checkbox"/> Personnel |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> General | <input type="checkbox"/> Planning |
| <input type="checkbox"/> Cable Television | <input type="checkbox"/> Health | <input type="checkbox"/> Regional |
| <input type="checkbox"/> Celebrations | <input type="checkbox"/> Historical | <input type="checkbox"/> Resource Recovery |
| <input type="checkbox"/> Conservation | <input type="checkbox"/> Housing | <input type="checkbox"/> Town Report |
| <input type="checkbox"/> Cultural Affairs | <input type="checkbox"/> Industrial Dev. | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Design Review Board | <input type="checkbox"/> Landscaping (Town) | <input type="checkbox"/> Veterans |
| <input type="checkbox"/> Disabilities Commission | <input type="checkbox"/> Library | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Education | <input type="checkbox"/> Memorial Day | |
| <input type="checkbox"/> Elderly | <input type="checkbox"/> Negotiating Advisory | |
| <input type="checkbox"/> Election Officers | <input type="checkbox"/> Anything (call Us!) | |

**Board of Selectmen
Sudbury
Massachusetts 01776**

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