



2011 Annual Town Report

Sudbury, Massachusetts

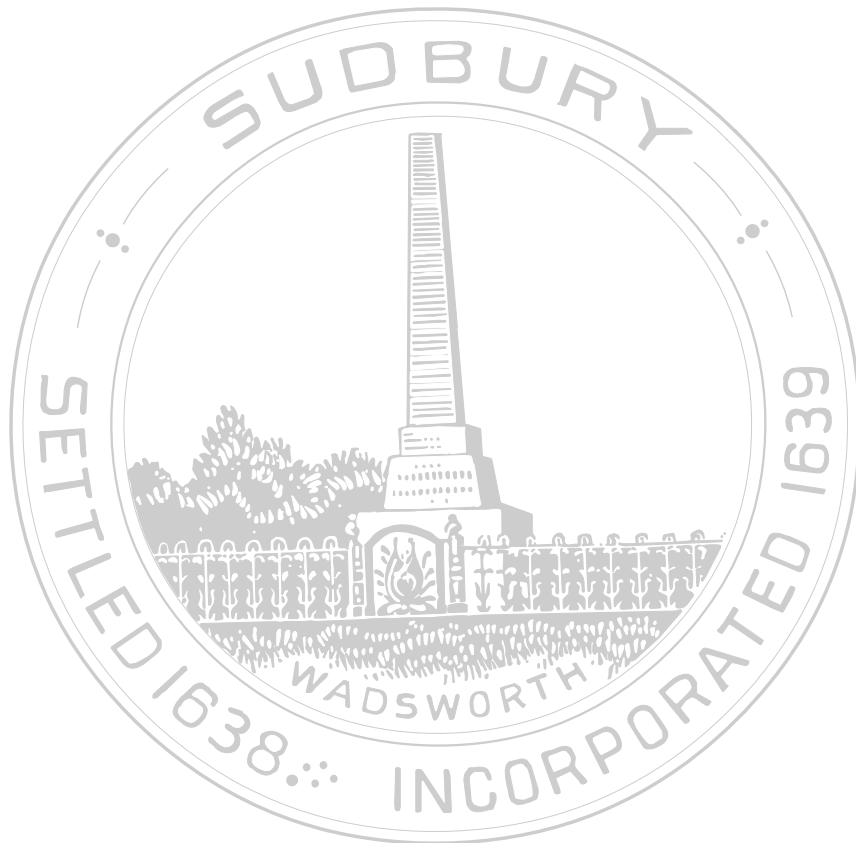
Sudbury Town Offices/Departments

<u>Department</u>	<u>Location</u>	<u>Phone Number</u>
Accounting Office	Flynn Building	978-639-3309
Assessor's Office	Flynn Building	978-639-3393
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-443-2209 x1361
Conservation	DPW Building	978-443-2209 x1370
Council on Aging	Fairbank Community Center	978-443-3055
Design Review Board	Flynn Building	978-639-3387
Dog Officer	----	978-639-3361
Engineering/DPW Director	DPW Building	978-443-2209 x1389
Finance Director	Flynn Building	978-639-3377
Fire Headquarters	77 Hudson Road	978-443-2239 (bus.)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-443-2209 x1379
Highway/DPW	275 Old Lancaster Road	978-443-2209 x1221
Historic Districts Commission	Flynn Building	978-639-3399
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community Development	Flynn Building	978-639-3387
Police Department	415 Boston Post Road	978-443-1042 (bus.)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	Flynn Building	978-639-3358
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury School Department	Fairbank Community Center	978-639-3211
Sudbury Water District	199 Raymond Road, P.O. Box 111	978-443-6602
Tax Collector/Treasurer	Flynn Building	978-639-3376
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Asst. Town Manager	Flynn Building	978-639-3386
Treasurer/Collector	Flynn Building	978-639-3377
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

Addresses

DPW Building	275 Old Lancaster Road
Fairbank Community Center	40 Fairbank Road
Flynn Building	278 Old Sudbury Road
Town Hall	322 Concord Road

**372nd Annual Report
of the Official Boards**



**Sudbury, Massachusetts
Year Ending December 31, 2011**

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Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639; 372 years old in 2011
POPULATION:	18,160 Voters: 11,803
AREA:	24.7 Square Miles
FY2012 BUDGET:	Operating Budget: \$72,955,784 Debt Service: 6,020,021 Other items to be raised: <u>725,650</u> Total General Fund Budget: \$79,701,455
TAX RATE:	FY2012: \$17.60 Residential; \$22.95 Commercial/Industrial/Personal Property FY2011: \$17.03 Residential; \$22.27 Commercial/Industrial/Personal Property FY2010: \$16.08 Residential; \$20.13 Commercial/Industrial/Personal Property
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School
PUBLIC SAFETY:	Full-time Fire Department with three stations, also provides emergency ambulance service to hospitals; Full-time Police Department
RECREATION:	Programs offered year round; informational brochures mailed to all Sudbury residents four times a year. Recreation buildings include the Atkinson Town Pool, the Fairbank Community Center, which houses the Teen Center, Park and Recreation Office and the Fairbank Senior Center. Major recreation areas include Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area. Facilities include a toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating area, and fields for: baseball, field hockey, lacrosse, softball, and soccer.
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough.
HEALTH/HOSPICE CARE SERVICES:	Parmenter Health Services, Inc.
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (3), Lutheran, Methodist, Presbyterian, and Unitarian.
UTILITIES:	Electrical service: NSTAR Natural Gas service: National Grid Water: Sudbury Water District Telephone/cable service: Verizon, Comcast

Federal, State and County Officials

Title/Position	Name	Phone
President	Barack H. Obama	202-456-1414
Vice-President	Joseph R. Biden, Jr.	202-456-2326
Senators	Scott P. Brown	202-224-4543
	John F. Kerry	617-565-8519
Representative 5 th Congressional District	Nicola S. Tsongas	978-459-0101
Governor	Deval Patrick	617-725-4000
Lt. Governor	Timothy Murray	617-725-4005
Secretary of State	William F. Galvin	617-727-7030 1-800-392-6090
Registrar of Deeds Middlesex Southern District	Eugene C. Brune	617-679-6310
Treasurer and Receiver General County Treasurer/Chairman, Retirement Board	Steven Grossman	617-367-6900
Middlesex Retirement Board Chairman	Thomas F. Gibson	978-439-3006
Attorney General	Martha Coakley	617-727-2200
Auditor	Suzanne M. Bump	617-727-6200
Clerk Magistrate Middlesex Superior Court	Michael A. Sullivan	781-939-2700
Councillor 3 rd District	Marilyn Petitto Devaney	617-725-4015, x3
District Attorney Northern District	Gerard T. Leone, Jr.	781-897-8300
Registry of Probate/Insolvency	Tara E. DeCristofaro	617-768-5800
Senators in General Court: 3 rd Middlesex District Middlesex & Worcester	Susan C. Fargo (Precincts 1, 4) James B. Eldridge (Precincts 2,3, 5)	617-722-1572 617-722-1120
Representative in General Court: 13 th Middlesex District	Thomas P. Conroy	617-722-2000
Middlesex County Sheriff	Peter J. Koutoujian	781-960-2800

Elected Town Officials

(Effective after the Annual Election - March 28, 2011)

	<u>Term Expires</u>		<u>Term Expires</u>
Assessors, Board of		Planning Board	
Joshua M. Fox	2012	Michael C. Fee	2013
Trevor A. Haydon	2013	Michael J. Hunter	2014
Liam J. Vesely	2014	Christopher Morely	2012
		Eric D. Poch	2012
		Joseph J. Sziabowski	2013
Goodnow Library Trustees		Selectmen, Board of	
Jill W. Browne	2012	John C. Drobinski	2014
Phyllis Cullinane	2013	Robert C. Haarde	2013
Lily A. Gordon	2012	Lawrence W. O'Brien	2012
Carol Hull	2013		
Robert W. Iuliano	2014	Sudbury Housing Authority	
Barbara F. Pryor	2014	Sherrill P. Cline	2014
		Judith Deutsch (State apptee.)	2014
Health, Board of		Kaffee Kang	2016
Linda Marie Huet-Clayton	2012	Lydia Pastuszek	2013
Carol J. Bradford	2013	Steven J. Swanger	2012
Brian J. McNamara	2014		
		Sudbury School Committee	
Lincoln-Sudbury Regional School District Committee		Jeffrey S. Beeler	2012
Mark T. Collins	2012	Lisa Ann Gutch	2013
Radha Raman Gargeya	2013	Susan N. Iuliano	2012
Elena M. Kleifges	2014	Richard J. Robison	2014
Nancy F. Marshall (Lincoln)	2012	Ellen S. Winer	2014
Kevin J. Matthews	2013		
Patricia M. Mostue (Lincoln)	2014	Water District Commission	
		William J. Cossart	2014
Moderator		Lee H. Goodstone	2012
Myron J. Fox	2012	Robert H. Sheldon	2013
Park and Recreation Commission		Water District Officers	
Robert C. Beagan	2013	Craig E. Blake	2012
Thaddeus T. Gozdeck	2014	Robert K. Coe	2012
Paul Griffin	2013	Clark Taylor	2012
James J. Marotta	2013		
Richard C. Williamson	2013		

Administration

Board of Selectmen and Town Manager

The Board of Selectmen in conjunction with the Town Manager hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year 2011 giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

John C. Drobinski was re-elected for a ninth term as Selectman. The Board reorganized and Lawrence O'Brien was elected as Chairman, Robert Haarde as Vice Chairman. Maureen G. Valente continues as Town Manager, entering into her twelfth year in this position. The Board wishes to recognize two well-respected professionals who have moved on: William Talentino retired as Director of the Goodnow Library after 23 years of service; and SPS Superintendent John Brackett retired in June after serving the Sudbury community well for over eight years.

The Board has a long tradition of reporting on progress in meeting their goals in the Annual Town Report. Goals have been established and the long-term ones have been based on the Master Plan *Sustainable Sudbury* which set forth a strategic vision for Sudbury's town government and residents to work toward. This year, staff met with the Board in August and September to update them on the status of progress toward the goals that had been set in August 2010. They reported that of the 40 goals set in the prior year, 27 were completed or nearly completion, one was discontinued, and five have no ongoing activity primarily due to staff time limitations. The seven remaining goals revolve around long-term, strategic projects with significant fiscal implications for the Town. Town senior staff encouraged the Board of Selectmen to discuss and set priorities among these remaining goals so that all can have a vision for completing work on these remaining goals. These seven major goal areas and their current status are discussed below.

Route 20 Wastewater Project

Once it was confirmed that a feasible site for wastewater discharge has been found and is available, efforts picked up to address the many questions that need to be resolved in determining if establishing a new sewer capacity is right for the Sudbury downtown area. The Board of Selectmen created two new committees. A Steering Committee

was established to provide high level oversight and coordination to the two other committees studying this issue: the Citizens Advisory Committee and the Technical Advisory Committee. The three committees are working to address the major issues of design, permitting, financing, governance, economic development, public health and downtown redevelopment associated with this major initiative. As it is expected that the total cost of this project could be at least \$15 million, and affect many aspects of the future of Sudbury, this will continue to be a major focus of the Board of Selectmen.

Development of Master Plan for Town Recreational Fields

The Recreation Commission is taking the lead in working with a consultant to assess and project the recreation field needs of the Town and the potential for existing and potential fields to meet those needs. In connection with this, Town staff will be working to obtain consulting services to do a "highest and best use" study of the Melone gravel pit land to determine what kinds of redevelopment might produce benefits that the Town is interested in and how that would affect any potential recreational use of the land. Staff is also developing concept plans for physical improvements to the Davis and Feeley playing fields to determine if they can be improved or expanded to meet more of the demands for playing fields. Space at the High School and Middle School is also being considered. Analysis will look at the existing turf recreational fields and suggest schedules for replacement of those as they get older and more use. Development and redevelopment of recreation fields could add up to several million dollars, and if the plans include the Melone property, would develop the last major Town-owned, undeveloped parcel in Sudbury. Additionally, the Town is looking at what kind of Rail Trail it might want to develop on the State-owned abandoned rail line known as the Bruce Freeman Rail Trail. Parking and related amenities for the Rail Trail will likely involve use of recreation field parking areas, and thus this potential demand must be part of the overall Master Plan for recreational field as well.

Continuing the work of the Energy and Sustainability Green Ribbon Committee

The Committee has worked on significant projects related to energy generation and/or savings. On July 14, 2010, Sudbury was awarded the designation of a Green Ribbon Energy Community, one of the first in the Commonwealth. Since then, working with staff and officials from the Town and Sudbury Public Schools and the Permanent Building Committee a number of major projects have been initiated including: Stretch Energy Code implemented in the Building Inspector's office; funds were secured to help purchase a hybrid vehicle for the Police Department; a solar PV array was installed on the Atkinson Pool/Fairbank Community Center; and hot water heating panels were installed on Atkinson Pool/Fairbank Community Center. The Sudbury Public School Committee and the Permanent Building Committee worked with the Energy Committee to obtain a grant to help finance the installation of a new roof, double pane, low E windows and a new boiler plant at Noyes Elementary School. And currently the SPS Committee has submitted a grant request to obtain a second energy related grant to help offset the costs of installing a new energy efficient roof on the Nixon Elementary School. Two major projects are currently under study and will require significant attention to determine if they are right for Sudbury and, if they are, to proceed with the projects. First is installing a large scale (approximately 2MW) solar field on the Town's closed landfill on Boston Post Road to generate energy savings for Town use. Working with MAPC (the Metropolitan Area Planning Council) a study was conducted that verified that such a solar field is feasible, and discussions continue with the Department of Environmental Protection (DEP) to finalize the issuance of a post closure permit allowing such a solar field to be installed. Second, the Energy and Sustainability Green Ribbon Committee is evaluating if a performance contract (energy services agreement) would be in the Town's best interest. Working with an MAPC-qualified vendor, the Committee and Town and SPS staff are looking at conducting an energy audit of Town and SPS facilities to determine if there are improvements that reduce the energy costs of operating Town and school buildings.

Develop long-term plans for older Town Buildings and monitor and address problems with physical condition of Police Station

There are at least four older Town buildings that will need significant repair, renovation and energy retrofitting work in the future, and depending on the long-term plans of the Town for how these facilities will be used and staffed, there could be expansion or even new construction to plan for. The issues with the existing Police Station have been documented, and a new design completed, with only the question of how the emergency dispatch function will be handled unknown at this time. Once the regional dispatch study is completed, the Board of Selectmen will need to determine if the Town of Sudbury will be part of a regional dispatch facility or will continue to operate its own dispatch operation, and that decision will affect the final design of a new Police Station. Sudbury Town Hall needs repair and renovation as well, and the 2002 facilities study recommended that this building be used to house Town or SPS offices. The Fairbank Community Center occupants – the Council on Aging and the Recreation Commission – have long asked the Board of Selectmen to find other office space for the Sudbury Public Schools Administration, who was temporarily allowed space in the Fairbank Community Center many years ago. The Community Center was meant to be fully used for programs and activities for residents, and the COA and Recreation Commission graciously agreed to this temporary situation. However, they feel the time has more than arrived to allow them to re-use the space occupied by SPS administration. If the Town Hall was used for Town office space, SPS could move to the Flynn building. Final plans for these concepts need to be developed and agreed upon before significant dollars are spent for the Town Hall, the Fairbank Community Center, or the Flynn Building.

Continue affordable housing efforts to achieve 10% of housing stock mandate

The Board and staff continue efforts toward achieving this threshold that protects the Town from having land on its open space preservation list turned into 40B housing projects. As part of the overall strategy, the Town became certified by DHCD under its Housing Production Plan. This one-year status allows the Town to stay any affordable housing proposed brought forth under Chapter 40B within the year after the certification date. Extension of certification for a second year will depend on the timing of future project permitting.

Achieve the goals of the Community Preservation Act

Sudbury adopted this act in 2002 primarily so that the properties on the Open Space list could be preserved, but also to achieve other goals—preservation of our historic assets, including buildings such as the Town Hall and the Flynn Building, development of recreational amenities, and development of affordable housing. The 2011 Town Meeting approved use of CPA funds to purchase an Agricultural Preservation Restriction on the Fairbank Farm, thereby protecting one of the key open space parcels on the list. In the next few years, several major projects that can use up most of the remaining bonding capacity will be determined. CPA dollars must be carefully considered into the Town's strategic Plan for the next five years.

Develop plan to address the Other Post Employment Benefits (OPEB) unfunded liability

This is a major unfunded liability for nearly all local governments in the Commonwealth, as well as the nation. Beginning in 2008, the Town and L-S undertook actuarial studies to determine the amount of the unfunded liability, and a Trust was established to start setting funds aside to meet this liability. Beginning in FY12, the Town began modest efforts to begin budgeting funds to this Trust. The Board of Selectmen, the Finance Committee along with the L-S School Committee will need to develop long-term plans to insure that regular amounts are set aside to place in this Trust so that the financial obligations can be met at the time they come due.

As can be seen, all of these projects are multi-dimensional and will involve major financial decisions. They need to be prioritized and scheduled and an overall strategic, multi-year plan developed.

Operationally, a number of other major issues emerged in calendar 2011 that required significant Board and staff attention.

Municipal Healthcare Reform. The Board of Selectmen have long advocated for changes in State law to either allow towns to make changes to their health care plan offerings, just as the State can do for their employees through the Group Insurance Commission (GIC) or allow municipalities to join the GIC without all the onerous requirements that would cause towns such as Sudbury to incur more costs and obligations by joining. The State finally enacted the desired reform legislation in 2011, and the Board of Selectmen voted to begin the process for enrolling Town and SPS employees in the GIC. After the required 30-day negotiation period, an agreement was

reached with the Public Employees Committee (PEC) regarding this transfer and 35% of savings from moving to the GIC will be shared with the employees in FY13 to help offset the increased costs they will incur for plan designs that have increased deductibles and co-pays. The Board is optimistic that the cost of providing health insurance to Town and SPS employees and retirees will be reduced for FY13.

Johnson Farm. The Board has followed the review of the Johnson Farm comprehensive permit application on Landham Road since its submittal in the summer of 2011. Despite the Board's issuance of a formal letter opposing the proposed development to MassHousing during the site eligibility stage in 2010, an application was filed. The complexity of this proposal has caused a major demand on Town time and resources for the Zoning Board, Planning Board and the Planning and Community Development Department. In conjunction with Town staff, the Town has engaged the assistance of numerous consultants to review the proposal. Discussions have focused on the environmental sensitivity of the property and the impacts to groundwater, wetlands and wildlife habitat. Other concerns include traffic safety, neighbor-hood disruption, and the overall size and scale of the development.

Minuteman Regional High School Capital Project. Sudbury belongs to the 16 member vocational high school district, and a major renovation of the facility is being planned which could have significant costs for Sudbury taxpayers depending on many decisions that are being considered. Sudbury voters will have the opportunity to vote on proposals that will be brought to all 16 Town Meetings in the future, and the Board of Selectmen are committed to insuring that any cost allocation model to fund this major project does not unfairly ask Sudbury taxpayers to shoulder more than their fair share of this proposed project.

Emergency Medical Dispatch. New State regulations require that Sudbury public safety dispatchers be prepared and able to provide emergency medical information to callers experiencing a medical emergency. Such information would include how to conduct CPR, clear airways, and other pre-arrival directions. Careful review by Sudbury public safety officials led to a recommendation that Sudbury merge the two currently separate dispatch offices, one in the Police Department and one in the Fire Department, into one dispatch center and locate it in the Police Station, in order to best meet this EMD requirement. A budget proposal has been prepared for the 2012 Annual Town Meeting to supplement the current

funding so Sudbury, like most of the towns in the Metrowest area, can move to a Combined Dispatch Center with two civilian dispatchers on most shifts—one to provide EMD and one to dispatch personnel and equipment.

Payment in Lieu of Taxes (PILOT) program. The Board voted to accept a report outlining program for asking Sudbury tax-exempt entities to contribute financially to Sudbury. The report/program was developed by Town Finance Director Andrea Terkelsen and Director of Planning and Community Development Jody Kablack. The Board has not moved forward with implementing the recommendations of the report at this time.

The Board of Selectmen worked with the Planning Board to develop an article for the 2011 Annual Town Meeting to expand the cell tower overlay district. The Board expects that this will lead to opportunities to generate additional revenue for the Town.

Town staff worked with the Energy and Sustainability Green Ribbon Committee on a number of initiatives, among them a project to re-fit 298 mercury vapor and incandescent street lights with high-pressure sodium lamps, resulting in an annual savings of about \$21,000 per year. Please see the detailed report of the Energy and Sustainability Green Ribbon Committee on Page 91.

Two major storms hit Sudbury – Hurricane Irene in August and a snowstorm in October - with major impacts on Sudbury and the rest of the Commonwealth. In both storms, Town residents and business lost power for up to six days, generating a high level of anger at NSTAR and demands on Town staff. The Town's Community Emergency Response Team (CERT) went into action opening a shelter at the Fairbank Community Center, and the Town's Connect CTY emergency notification system was used to provide residents with important information. Police, Fire, and DPW departments worked long hours to help restore power in Town and dealt with problems related to the storms.

A Special Act for Senior Tax Relief was passed at the Special Town Meeting in January and filed on Sudbury's behalf by Representative Tom Conroy. The Board continues to support this legislation and made visits and wrote letters to various entities urging enactment of this bill.

Our AAA Credit Rating was reaffirmed twice. The Town refinanced an existing bond for a savings of \$377,406 in April; and in connection with that, Standard & Poor's corporation reaffirmed the Town's AAA highest credit rating. Then, in December, the Town sold bonds for financing the Town's share of the Noyes roof, windows, and boiler project again earning the AAA credit rating and achieving an interest rate of 1.6% for the life of the 10-year bond.

A pilot project to share the Sudbury and Wayland Transfer Station was begun in FY11; and after months of experience with it, Sudbury residents asked the Board to not regionalize the Sudbury Recycling/Transfer Station but rather leave it running essentially as is. Many residents expressed to the Board their satisfaction with the current operation and pricing emphasizing that a higher level of recycling occurs at the Sudbury RTS than at Wayland's.

Expanded shared Recreation Services with the Town of Wayland. Another regionalization effort with Wayland has proved successful as Sudbury shares a Recreation Director with Wayland. In the second year of the agreement, the two towns moved to begin sharing a Program Coordinator (Sudbury employee) and an Assistant Program Coordinator (Wayland employee) as well.

Respectfully submitted,

BOARD OF SELECTMEN
Lawrence W. O'Brien, Chairman
Robert C. Haarde, Vice-Chairman
John C. Drobinski
TOWN MANAGER
Maureen G. Valente

**Board of Selectmen Receipts
July 1, 2010 to June 30, 2012**

Common Victualler Licenses	1,350
Copying/Fax Charges	14
Lease of Cell Tower Sites	66,121
License Application Fees	650
Liquor Licenses	55,325
Limousine/Taxi License	100
Motor Vehicle Licenses (Classes I, II, III)	200
Public Entertainment Licenses, Lord's Day	250
Rental of Town Buildings	15,280
Sale of Obsolete Equipment	1,666
Weekly Entertainment Licenses	1,075
Water District Natural Resources – Willis Hill Cell Tower	<u>23,215</u>
	165,246

Did you know . . .

A Special Town Meeting was held June 7, 1948 to vote on building a new school with a gymnasium with a budget of approximately \$300,000. This was the Peter Noyes Elementary School. It first opened in 1950 with 12 classrooms (grades 1-5). At that time it was called the New Elementary School. In 1962, the School Committee renamed the school after Peter Noyes, a distinguished leader in Sudbury's past.



Grants and Gifts

GRANTS

\$15,000	to the Town of Sudbury from The Sudbury Foundation for support of a Senior Volunteer Coordinator at the Fairbank Senior Center
25,650	to the Sudbury Fire Department from the Federal Emergency Management Agency (FEMA) for the purchase of new Thermal Imaging Cameras
8,000	to the Town of Sudbury from the CVS 2008 "All Kids Can" grant program for the purchase and installation of playground equipment and safety surface for the Boundless Playground
5,000	to the Sudbury Public Schools from the Massachusetts Interlocal Insurance Association (MIIA) for the structural review of the Peter Noyes School
5,000	to the Sudbury Park and Recreation Department from MIIA for a Risk Management Consultant to develop a program as part of the CAPRA process
3,899	to the Sudbury Conservation Commission from the Massachusetts Department of Conservation and Recreation for a Community Forest Stewardship Matching Grant
4,150	to the Sudbury Conservation Commission from the Massachusetts Department of Conservation and Recreation for a Reimbursement Trails Grant
5,000	to the Sudbury Fire Department from the MA Emergency Management Agency (MEMA) for reimbursement funding from the FY2009 Emergency Management Performance Grant Program
5,000	to the Town of Sudbury from a MA Interlocal Insurance Association (MIIA) Loss Control Grant for the purchase of a Traffic Control Trailer
8,000	to the Town of Sudbury from a MA Interlocal Insurance Association (MIIA) Loss Control Grant for the development of Be Safe Program at the Fairbank Community Center
800	to the Town of Sudbury from a MA Interlocal Insurance Association (MIIA) grant for a Consultant to develop playground inspector programs
560	to the Town of Sudbury from a MA Interlocal Insurance Association (MIIA) grant for CPSI training for one individual
5,265	to the Sudbury Fire Department from the Department of Fire Services for Student Awareness of Fire Education (S.A.F.E.) Program
2,070	to the Sudbury Council on Aging from Bay Path Elder Services for a Title III grant for the purpose of conducting a survey of residents 85 years of age and older

GIFTS

\$ 936	to the Town of Sudbury from the Sudbury United Methodist Church for the Cheri-Anne Cavanaugh Trust Fund to counsel Lincoln-Sudbury High School students
4 iPad2's	to the Sudbury Board of Health from the Massachusetts Department of Public Health Region 4A to be used for emergency preparedness
500	to the Atkinson Pool Donations Account from Linda Lagasse to be expended under the direction of the Park and Recreation Director
Easement	to the Town of Sudbury by Eligius Homes Company, Inc. for a drainage easement of portions of Lots 1, 2 and 3 of Huckleberry Lane
Land	to the Town of Sudbury from Eligius Homes Company, Inc. for conservation purposes, situated on the westerly side of Huckleberry Lane
4,300	to the Park and Recreation Department from The Sudbury Foundation for a community garden at the Fairbank Community Center
885	to Ashley Danielle Brykman, 2010-2011 academic school year recipient, award from the George J. Raymond Scholarship Fund
5,000	to the Town of Sudbury from Terra Holdings LLC, a/k/a Nash Development, for the provision and upgrade of the video monitoring and surveillance system at the Fire Dept.
1,916	to the Town of Sudbury from private and corporate donors for expenses associated with the Summer Concert Series
Vehicle	to the Council on Aging from the MetroWest Regional Transit Authority for a vehicle to replace the COA van
250	to the September 11 Memorial Garden Trust Fund from Mr. and Mrs. Larry Mariasis in appreciation for the designing and building of the memorial
400	to the September 11 Memorial Garden Trust Fund from HOPEsudbury
Computer	to the Town of Sudbury from Robert Diefenbacher for use at the Sudbury Senior Center
2,500	to the Cell Tower Communications Donation account of the Town of Sudbury from SAI Communications for public safety communications

Did you know . . .

According to the 1960 Town Report, the completion of the new Police Station in South Sudbury on the Boston Post Road has provided adequate and modern facilities for this department, and should fulfill our needs in this respect for many years.



Town Counsel

As in the last year, Town Counsel's office has been heavily involved in procurement matters, especially in regard to the Massachusetts School Building Authority's Green Repair Project for the Noyes School which involved three separate construction procurements and extensive interface with the MSBA in the development of the Project Funding Agreement and other requirements.

Litigation involved continuing zoning and land use matters pending in the Superior Court, Land Court, and Appeals Court together with a number of Appellate Tax Board matters.

Pursuant to the Town's Special Act Chapter 407 of the Acts of 2010, major work was devoted to development of renewal cell tower licenses on Town properties, requiring extensive review of existing licenses and discussions with agents involved.

The office coordinates with other Town departments in regard to all facets of Town operation and is available for consultation on a myriad of subjects, review of contracts, and the issuance of legal opinions on a regular basis for all departments.

Respectfully submitted,
Paul L. Kenny

Town Moderator

In my eighth year as Sudbury's Moderator, I was privileged to preside at this year's Annual Town Meeting which began its review of 36 warrant articles over almost nine hours beginning May 2 and continuing May 3 and 4. We had 474 voters attend the first night, 206 the second night, and 190 on the third and final night, totaling 7.37% of our registered voters.

At the opening of Town Meeting, we were led in the pledge to the flag by outstanding L-S student Will Beckham. The honor of reading Article 1 was bestowed on Edward E. Kreitsek, a 58-year resident who has served on the Board of Appeals, Permanent Building Committee, Design Review Board and Board of Selectmen. At the end of Town Meeting, Tammie Dufault, Robert Jacobson, and Robert Stein were reappointed to the Finance Committee.

I was also pleased to preside on January 19, 2011 at a one-night, two-warrant article Special Town Meeting

which was attended by 392 voters. Steve Milley led us in a moment of silence for his son, 1LT Scott Milley, who died on November 30, 2010, in Afghanistan in the service of our country.

After evaluating different methods used by various moderators to foster fair debate among voters, I am pleased to inform you that Sudbury's long-standing open Town Meeting has successfully stood the test of time, back to Colonial Days.

Thanks to the many people who contribute to the efficient running of the world's purest form of democracy, particularly those voters who attend Town Meeting and exercise their right to legislate. I invite those of you who did not attend to try it. It's government by the people at its best.

Respectfully submitted,
Myron J. Fox

Did you know ...

In 1864-'65, school expenses included \$1.45 for erasers and crayons and \$0.60 for two brooms at \$0.30 each.



Town Clerk

There were many changes in the Town Clerk's office during 2011. Judith A. Newton, the Assistant Town Clerk, retired after eleven years of dedicated service to the Town residents and Town Departments. It was a pleasure and an honor to work with Judie and we will miss her.

The Town Clerk's office was fortunate to have Leila S. Frank join us as the Assistant Town Clerk on June 1st, just before the Special June 7th Town Election. She came during an extremely busy time and immediately demonstrated the exceptional organizational skills and excellent customer service our office requires.

In addition to the regularly scheduled Annual Town Election and Annual Town Meeting, there were Special Town Elections on January 25th and June 7th, as well as a Special Town Meeting on January 19th.

The Town Clerk's office sent out 6,140 census forms including those hand-delivered to the assisted living and nursing home facilities. Based upon the returns from the census, the official number of residents in Sudbury as of May 1st was 18,160, the official number of registered voters was 11,803. Residents must return the census to the Town Clerk each year in a timely fashion, as required by Massachusetts General Law, to maintain a current and accurate voting list.

A dog license form is included in the census mailing, as a courtesy to residents, enabling residents to return the completed form with payment in a timely manner. As a result, the majority of the dog registrations are received with the completed census forms. This year,

2,252 dogs were licensed in Sudbury. Dogs must be licensed no later than March 31st to avoid a \$25 late fee. The licensing fee is \$15 for spayed and neutered dogs, and \$20 for unaltered dogs.

Our Annual Town Election was held March 28th, followed by the Annual Town Meeting May 2nd, held at Lincoln-Sudbury Regional High School. There were 39 articles on the warrant, and the meeting continued for three nights, May 2nd, 3rd and 4th. Special extended office hours for voter registration were held 20 days prior to each of the three elections this year. The Town Clerk's office works with election workers and many other Town departments to conduct well-run elections. Their diligence and hard work is appreciated.

The Clerk's office continued to work on updating procedural manuals, road files, traffic rules and regulations, accepting permit applications, maintaining and issuing certified birth certificates and other vital records. This year, in addition to providing restoration, preservation and digitization for several volumes of ancient records, the Town Clerk's Office utilized Community Preservation Funding to provide climate control and archival shelving for the two vaults. The Town Clerk's office works to provide access to documents entrusted to its care. Documents are scanned and made available on the departmental website. Town Meeting Proceedings as far back as 1969 and many other records frequently referenced by the public can be accessed there. Our office strives to provide service and assistance to residents and visitors in a timely, courteous and professional manner.

Statistics

Certified Vital Records and Burial Permit Issued	1,152
Business Certificates Issued	141
Generated and Mailed Yearly Census	6,140
Returned and processed	96.7%
Number of processed new registered voters	583
Official Voter Population	11,803
Official Population	18,160
Registered Dogs	2,252
Number of Absentee Ballots Processed	1,199

No State Elections

2011 Town Elections/Meetings

Date	Election	Turnout	Number of voters
January 25	Special Town Election	15%	11,825
March 28	Annual Town Election	25%	11,807
June 7	Special Town Election	31%	11,830
January 19	Special Town Meeting	2%	11,893
May 2, 3 and 4	Annual Town Meeting	4.9%	11,830

Town Clerk Financial Report

Town Clerk Fees	21,564.50
List of Persons	815.00
Extract on Disk	420.00
Bylaws (Zoning & General)	130.00
Maps	25.00
Copies	247.15
Other (Postage)	66.90
Miscellaneous (Non-dog Bylaw Violations)	2,025.00
Dog Licenses and Kennels	35,920.00
Dog Late Fees and Bylaw Violations	7,130.00
Replacement Dog Tags	12.00
Total Revenue	\$68,355.55

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Did you know ...

Back in 1965, a permit for underground gasoline storage for a proposed new gas station was denied on the basis that no substantiation by the applicant that another gasoline filling station is needed on Route 20, and adding one more would only compound an existing traffic problem.



Summary of Special Town Meeting

January 19, 2011

Article 1. ROOF, BOILERS AND WINDOW REPLACEMENTS – PETER NOYES SCHOOL, MSBA GREEN REPAIR PROGRAM

Moderator declared well over two thirds Voted to appropriate the sum of Two Million Six Hundred Forty Thousand Dollars (\$2,640,000) for the purpose of the repair/replacement of the roof, boilers, and windows, and all expenses connected therewith, at the Peter Noyes School, 280 Old Sudbury Road, which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, said sum to be expended under the direction of the Permanent Building Committee/School Building Committee, and to meet such appropriation the Treasurer is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Sudbury acknowledges that the Massachusetts School Building Authority's (MSBA) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Sudbury incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Sudbury; provided further that any grant that the Town of Sudbury may receive from the MSBA for the Project shall not exceed the lesser of (1) 35.42 percent (35.42%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. Chapter 59, Section 21C (Proposition 2 ½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Sudbury and the MSBA.

Article 2. HOME RULE PETITION - MEANS TESTED SENIOR CITIZEN PROPERTY TAX EXEMPTION

Voted that the Town of Sudbury petition the General Court of the Commonwealth of Massachusetts to enact special legislation as follows:

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. With respect to each qualifying parcel of real property classified as class one, residential in the town of Sudbury there shall be a cap on property taxes equal to the sum of [1] 10 per cent of the total annual household income, and [2] the amount of the state's "circuit breaker" credit the applicant was eligible to receive in the year prior to the application being filed, except that if the cap described in Section 3 is exceeded by a higher percentage and except that in no event shall property taxes be reduced by more than 50 per cent by this exemption. The exemption shall be applied only to the principal residence of a taxpayer as used by the taxpayer for income tax purposes.

SECTION 2. The Board of Assessors may deny an application if they find the applicant has excessive assets that place them outside of the intended recipients of the senior exemption created by this act. Real property shall qualify for the exemption set forth in section 1 if all the following criteria are met:

(a) the qualifying real estate is owned and occupied by a person or family where their prior year's income would make them income eligible for the Circuit Breaker income tax credit; (b) the qualifying real estate is owned by a single applicant age 65 or above at the close of the previous year, or if a joint application the second applicant was age 60 or above; (c) the qualifying real estate is owned and occupied by the applicant or joint applicants as their principal residence for income tax purposes; (d) the applicant or at least one of the joint applicants has resided in the town of Sudbury for at least 10 consecutive years before filing an application for the exemption; (e) the maximum assessed value of the primary residence is no greater than the prior year's average assessed value of a Sudbury single family residence plus 10 percent; and (f) the Board of Assessors has approved the application.

SECTION 3. The exemption provided for in this act is a shifting in the tax burden among residential properties much like the residential exemption provided for in the general laws. This exemption shall be in addition to any other exemption allowable

under the General Laws, except that there shall be a dollar cap on all the exemptions granted by this act equal to 0.50% of the fiscal year's total residential property tax levy for Sudbury including the levy for the regional high school if not included in Sudbury's tax levy at some subsequent date. After the first year of enactment, the total cap on the exemptions granted by this act shall be set annually by the board of selectmen within a range of 0.50% and 1.00% of the residential property tax levy for Sudbury including the levy for the regional high school. In the event that benefits to the applicants must be limited because the percentage established annually by the selectmen would otherwise be exceeded, the benefits shall be allocated by establishing a higher percentage in Section 1 as necessary to not exceed the cap. In the event the cap exceeds the need, the burden shift shall be reduced to meet the need.

SECTION 4. A person who seeks to qualify for this exemption shall, before the deadline established by the board of assessors, file an application, on a form to be adopted by the Board of Assessors, with the supporting documentation of their income and assets as described in the application. The application shall be filed each year for which the applicant seeks the exemption.

SECTION 5. For the purposes of this act, "parcel" shall be a unit of real property as defined by the assessors in accordance with the deed for the property and shall include a condominium unit.

SECTION 6. Acceptance of this act by the town of Sudbury shall be by an affirmative vote of a majority of the voters at any regular or special election at which the question of acceptance is placed on the

ballot. This act shall become effective on the thirtieth day following an affirmative vote.

SECTION 7. The acceptance of this act may be revoked by an affirmative vote of a majority of the voters at any regular or Special Town Election held prior to affirmation at which the question of revocation has been placed on the ballot by a two-thirds vote of then sitting members of the Board of Selectmen. Revocation of this act shall become effective on the thirtieth day following that affirmative vote and shall thereafter apply only for applications received following revocation.

SECTION 8. Acceptance of this act by the town of Sudbury shall automatically expire after 3 years unless reaffirmed by the affirmative vote of a majority of the voters at a town meeting. Once reaffirmed, it shall take an affirmative vote by two-thirds of the voters at a regular or special election at which the question of revocation has been placed on the ballot by a two-thirds vote of then sitting members of the Board of Selectmen for this act to be revoked.

SECTION 9. The Selectmen and/or the Board of Assessors may make technical and procedural changes, if they decide such changes will: (1) make the administration of the act more efficient, (2) make it easier to comply with the regulations of the Massachusetts Department of Revenue, or (3) for any other good reason. Such changes shall not require further approval by the legislature.

Summary of Annual Town Meeting May 2, 3, and 4, 2011

The following is a summary of the actions taken by the April Annual Town Meeting. A more detailed Town Meeting Proceedings appears in a separate document prepared by the Town Clerk.

IN MEMORIAM RESOLUTION

Unanimously resolved that the Town of Sudbury extend its heartfelt sympathy to the families of these persons and recognize their service and dedication to the community: James N. Attaway, Earl C. Borgeson, Elbert W. Clark, Sr., Robert R. Hamill, Marilyn Haley, Philip L. Lindsay, Patricia K. Lockery,

Deborah P. Lubash, Helen H. Neelon, Donald P. Peirce, John Plunkett, Frederic A. Scott, John E. Taft, Richard E. (Ed) Thompson, Howard P. Porter

Article 1. HEAR REPORTS

Voted to accept the reports of the Town boards, commissions, officers, and committees as printed in the 2010 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

Article 2. FY11 BUDGET ADJUSTMENTS

Unanimously Voted to amend the votes taken under Article 4, FY11 Operating Budget, of the 2010 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds as follows:

Transfer from 900: Town-wide Operating & Transfer, \$41,985 to 400: Public Works, all to be allocated to snow and ice expenditures;

Transfer from 900: Unclassified Benefits, \$50,000 to 400: Public Works, to be allocated to snow and ice expenditures; and \$50,000 to 300: Sudbury Public Schools to be allocated to snow and ice.

Article 3. STABILIZATION FUND

Unanimously Voted to indefinitely postpone.

Article 4. FY12 BUDGET OVERRIDE LIMITING

Voted that the amount appropriated under the FY12 Budget override budget not exceed the sum of \$79,652,861.

Article 4 (Continued). FY12 BUDGET

Voted to appropriate the sums of money set forth in the column "Override", for Fiscal Year 2012, as printed in the Finance Committee handout dated May 2, 2011; the following items to be raised as designated, by transfer from available fund balances and interfund transfers: From Ambulance Reserve for Appropriation Acct. to 200 Public Safety \$587,592; the sum of \$6,629,690 set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to Item 900: Town Employee Benefits, so that the Employee Benefits total will be \$11,095,667, to be expended under the direction of the Town Manager; and to authorize the Town Manager to transfer \$1,021,396 of the funds from Item 900 to the OPEB Trust established to meet expenses for post-employment health and life insurance benefits for eligible retirees and to expend such funds for that purpose; the sum of \$43,087 set forth as Sudbury Public Schools Employee Benefits Reserve to be immediately transferred and added to item 1000: SPS/Town Employee Benefits Reserve, so that the Employee Benefits Reserve total will be \$67,812, to be expended under the Town Manager for the purpose of increasing the amount required for item 900 to the extent necessary for those purposes; any balance may be expended at the direction of Town Manager with the approval of the Finance Committee, subject to the provision that any balance

of the funds transferred from the School budget and receiving such approval shall be returned to the Sudbury Public Schools budget; said amounts voted hereunder in excess of the non-override column are contingent upon passage of a ballot question for that purpose at a Special Town Election; and to authorize the purchase of equipment funded under this budget by entering into lease purchase agreements; and to authorize multi-year contracts in excess of three years, either by renewal, extension, or purchase options in accordance with the provisions of M.G.L. c.30B § 12 upon determination by the Chief Procurement Officer to be the most advantageous option.

Article 5. FY12 CAPITAL BUDGET

Voted to appropriate the sum of \$638,947 set forth in the column Override for FY12 as printed in the handout dated May 2, 2011, for the purchase or acquisition of the following capital items including but not limited to capital equipment, continuing payment of existing lease-purchases, construction, engineering, and design, including but not limited to renovation of buildings; said sum to be raised by taxation; the sum of \$90,000 to be immediately transferred and added to Item 300: Sudbury Public Schools: Net appropriated under the FY12 Override and Non-Override Columns voted under Article 4, FY12 Budget; and to allow the purchase of equipment hereunder by entering into lease-purchasing agreements; said amounts voted hereunder in excess of the non-override column are contingent upon passage of a ballot question for that purpose at a Special Town Election.

Article 6. FY12 TRANSFER STATION ENTERPRISE FUND BUDGET

Voted to appropriate the sum of \$290,390 for the Transfer Station Enterprise Fund for FY12, and further to authorize use of an additional \$33,146 of Enterprise Fund receipts for indirect costs; such sums to be raised by \$323,536 in receipts of the Enterprise.

Article 7. FY12 POOL ENTERPRISE FUND BUDGET

Unanimously Voted to appropriate the sum of \$517,230 for the Pool Enterprise Fund for FY12; such sum to be raised from \$480,000 in receipts of the Enterprise and use of retained earnings of \$37,230 of the Enterprise; and further to authorize the use of an additional \$62,542, appropriated under Acct. 900, FY12 Town Employee Benefits, for indirect costs.

Article 8. FY12 RECREATION FIELD MAINTENANCE ENTERPRISE FUND AND BUDGET Voted to appropriate the sum of \$309,614 from the Recreation Field Maintenance Enterprise Fund for FY12; such sum to be raised from \$309,614 in receipts of the Enterprise.

Article 9. UNPAID BILLS
Indefinitely postponed.

Article 10. CHAPTER 90 HIGHWAY FUNDING

Unanimously Voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in

anticipation of reimbursement by the Commonwealth.

Article 11. REAL ESTATE EXEMPTION
Unanimously Voted to allow for an increase of up to 100% of the current exemption amounts under Clauses 17D, 17E, 22, 37A, 41C and 41D, Chapter 59, Section 5, for fiscal year 2012, pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988.

Article 12. TOWN/SCHOOL REVOLVING FUNDS

Unanimously Voted to authorize for FY12 the use of revolving funds under M.G.L. c.44, s. 53E ½, by the following Departments of the Town in accordance with the description for each fund placed on file with the Town Clerk, said funds to be maintained as separate accounts set forth as follows:

Fund	Department	Maximum
Plumbing & Gas Inspectional Services	Building Inspector	\$ 45,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$ 10,000
Conservation (Wetlands)	Conservation Commission	\$ 35,000
Council on Aging Activities	Council on Aging	\$ 20,000
Council on Aging Van Transportation (MWRTA)	Council on Aging	\$ 70,000
Fire Department Permits	Fire Department	\$ 45,000
Goodnow Library	Goodnow Library	\$ 10,500
Recreation Programs	Park and Recreation	\$ 582,000
Teen Center	Park and Recreation	\$ 20,000
Bus	Sudbury Public Schools	\$ 400,000
Instrumental Music	Sudbury Public Schools	\$ 75,000
Cable Television	Town Manager	\$ 30,000
Rental Property	Town Manager	\$ 40,000
Dog	Treasurer/Collector	\$ 50,000
Treasurer/Collector Passport Fees	Treasurer/Collector	\$ 12,000
Youth Commission	Parks and Recreation	\$ 50,000
Zoning Board of Appeals	Zoning Board of Appeals	\$ 25,000

and to confirm that said funds have been established in accordance with M.G.L. c.44 s. 53E ½.

Article 13. CONSERVATION REVOLVING FUND - TRAIL MAINTENANCE

Unanimously Voted to establish and authorize for Fiscal Year 2012, the use of a revolving fund by the Conservation Commission for expenditures related to trail maintenance on Town-owned designated conservation lands, to be funded by license fees collected from the licensing of agricultural use of

fields on conservation land; said funds to be maintained in a separate account, in accordance with M.G.L. Chapter 44, Section 53E ½; the amount to be expended therefrom shall not exceed \$5,000.

Article 14. CEMETERY REVOLVING FUND

Unanimously Voted to establish and authorize for Fiscal Year 2012, the use of a revolving fund by the Director of Public Works for expenditures related to maintenance of Town cemeteries, to be funded by sale of lots and other fees excepting funds set aside for perpetual care; said funds to be maintained in a separate account, in accordance with M.G.L., Chapter 44, Section 53E ½; the amount to be expended therefrom shall not exceed \$60,000.

Article 15. REGIONAL HOUSING SERVICES REVOLVING FUND

Voted to establish and authorize for Fiscal Year 2012 the use of a revolving fund by the Regional Housing Services Office for the operation of the Regional Housing Services Office, to be solely funded by membership fees of other towns and other external sources collected by the Office for all costs associated therewith, including salaries, administrative expenses and other staffing costs; said fund to be maintained in a separate account, pursuant to M.G.L. Chapter 44, Section 53E ½ and expended under the direction of the Town Manager; the amount to be expended therefrom shall not exceed the amount of \$150,000.

Article 16. SPECIAL ACT - TRANSPORTATION FEES

Indefinitely postponed.

Article 17. (Withdrawn)

Article 18. STREET ACCEPTANCES

Unanimously Voted to accept the layout of Brookside Farm Lane from Landham Road to a dead end, a distance of 500 ft.+/-, as laid out by the Board of Selectmen in accordance with the description and plan on file in the Town Clerk’s Office; to authorize the acquisition by purchase, by gift, or by a taking by eminent domain, in fee simple, of the property shown on said plan; and to appropriate the sum of \$300 to be raised by transfer of \$300 from Art. 12 (Street Acceptances) of the 2004 Annual Town Meeting for expenses in connection therewith.

Article 19. AMEND BYLAWS, ARTICLE V. 3. REGULATION OF DOGS

Unanimously Voted to amend Article V, Section 3, of the Town of Sudbury Bylaws at s.3-9, Kennel Registration, Licenses, and Fees, by changing the fee structure for kennel licensing fees to the following: Four (4) dogs - \$60.00; Five (5) to six (6) dogs -

\$90.00; Seven (7) to ten (10) dogs - \$150.00; Eleven (11) dogs or more - \$175.00.

Article 20. ROUTE 20 SEWER SYSTEM DESIGN AND PERMITTING

Moderator declared Voted by more than two-thirds to appropriate the sum of \$1,000,000, for the engineering, design and permitting of the proposed Route 20 sewer system, including borrowing costs and expenses; and to raise this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow \$1,000,000 under General Laws c.44 § 7; all appropriation hereunder to be contingent upon the approval of a Proposition 2 ½ debt exclusion in accordance with General Laws, c.59 § 21C.

Article 21. AMEND ZONING BYLAW, ARTICLE IX, SECTION 4300, WIRELESS SERVICES OVERLAY DISTRICT

Moderator declared Voted by more than two-thirds to amend Article IX (the Zoning Bylaw), Section 4300 (Wireless Services Overlay District) as follows:

- Section 4330. Location, by deleting the first sentence reading “The Wireless Services Overlay District shall include those parcels of land owned by the Town of Sudbury, which is held in the care, custody, management and control of the Board of Selectmen, Park & Recreation Commission, and parcels of land owned by the Sudbury Water District, as of the effective date of this Bylaw, as listed below:” and substituting the following: “The Wireless Services Overlay District shall consist of the following parcels of land:”
- Section 4345 to delete the word “or” between the words “cells or panels,” and add the words “equipment buildings or cabinets” after the word “panels”, so that section reads as follows:

“Changes in the capacity or operation of a wireless service facility which has previously received a special permit under this Bylaw, limited to an increase or decrease in the number of antennae, cells, panels, equipment buildings or cabinets, or the number of service providers (co-locators), shall be permitted, subject to Site Plan review under section 6300 of the Zoning Bylaw and authorization from the lessor of the property.”

- Add a new section 4336, which shall read as follows:

“4336. All property and buildings owned by the Town of Sudbury, exclusive of school buildings, school properties and cemeteries.”

- Delete section 4363 in its entirety.
- Section 4371 to add the words “and adjacent public roadways” at the end of that section so it reads as follows: “A color rendition of the proposed facility with its antenna and/or panels at the proposed location is required. One or more renditions shall also be prepared illustrating the visual effects of the facility from prominent areas and adjacent public roadways.”;
- Section 4351 to revise the section numbers in that provision to read: “4331-4336”.

Article 22. (Withdrawn)

Article 23. AMEND ZONING BYLAW, ARTICLE IX, USE TABLE – RETAIL USE IN INDUSTRIAL & LIMITED INDUSTRIAL DISTRICTS

Unanimously Voted to amend Article IX (the Zoning Bylaw), as follows:

Section 2230 (Table of Principal Use Regulations) by permitting use #C.11 (retail stores and services not elsewhere set forth) in Industrial and Limited Industrial Districts.

Article 24. (Withdrawn)

Article 25. DISSOLVE PERMANENT LANDSCAPE COMMITTEE

Unanimously Voted to dissolve the Permanent Landscape Committee established under Article 35 of the 1965 Annual Town Meeting.

Article 26. SALE OF LAND – HUDSON ROAD AND PINWOOD AVENUE

Unanimously Voted to authorize the Selectmen, acting on behalf of the inhabitants of the Town of Sudbury, to execute a deed or deeds conveying in fee simple the following described lands for a sum of no less than \$3,500 each, and upon such other terms as the Selectmen shall consider proper:

Land on Hudson Road, shown as Parcel 124 on Town Property Map F04 and containing 0.12 acres according to said Map;

Land on Pinewood Avenue, shown as Parcel 132 on Town Property Map F04 and containing 0.12 acres according to said Map.

Article 27. EXCHANGE OF LAND OFF PETER’S WAY WITH ABUTTER

Unanimously Voted to authorize and direct the Selectmen on behalf of the Town to execute a deed transferring a certain parcel of land owned by the Town, specifically Parcel – 3B consisting of approximately 45,284 s.f. located off Peter’s Way, a private way, as shown on “Plan of Land in Sudbury, Massachusetts”, last revised January 24, 2011, prepared by Sullivan, Connors and Associates, to Laura B. Abrams f/k/a McCarthy, Martha J. Keighley f/k/a Bartlett, and Dorothy M. Bartlett, Trustees of the JOC Trust, in exchange for a deed to the Town of Sudbury of Parcel – 1A on the aforementioned plan consisting of approximately two acres, said land to be used for cemetery purposes; said exchange is subject to subdivision approval of said plan pursuant to M.G.L. c.41 and the Town of Sudbury Planning Board Rules and Regulations governing the subdivision of land.

Article 28. COMMUNITY PRESERVATION FUND – CARDING MILL POND HARVESTING

Unanimously Voted to appropriate the sum of \$16,000 from the Community Preservation Funds, as recommended by the Community Preservation Committee, for the purpose of habitat restoration of the Carding Mill Pond over a four (4) year period. All appropriations will be allocated to the Open Space category and funded from FY12 Revenue.

Article 29. COMMUNITY PRESERVATION FUND – TOWN CLERK HISTORIC DOCUMENT PRESERVATION

Voted to appropriate the sum of \$117,000 from the Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of restoring and preserving historic Town records, said work to be performed under the direction of the Town Manager with the involvement of the Sudbury Historical Commission. All appropriations will be allocated to the Historic category and funded from FY12 Revenue.

Article 30. COMMUNITY PRESERVATION FUND – HISTORIC PROJECTS

Unanimously Voted to appropriate the sum of \$37,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of completing the following projects as recommended by the Sudbury Historical Commission: restore chimneys at Hosmer House; restore portions of the Wadsworth Cemetery gazebo; install a gravestone at Florence Hosmer’s gravesite; remove invasive plant species around the Revolutionary War Cemetery. All appropriations will be allocated to the Historic category and funded from FY12 Revenue.

Article 31. COMMUNITY PRESERVATION FUND – TOWN-WIDE WALKWAYS

Voted to appropriate the sum of \$100,000 from the Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of constructing new walkways within the Town, such design and construction to be guided by the spirit and intent of the Town of Sudbury 2001 Master Plan, the February 2000 Report of the Walkway Committee, the July 2005 Sudbury Board of Selectmen directive regarding public works projects on Scenic Roads, and by recommendation of the Town of Sudbury Planning Board, the Director of Planning and Community Development, and the Director of the Department of Public Works. All appropriations will be allocated to the Recreation category and funded from FY12 Revenue.

Article 32. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST 10% ALLOCATION

Voted to appropriate \$190,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of providing funds to the Sudbury Housing Trust in support of its efforts to provide for the preservation and creation of affordable housing. All appropriations will be allocated to the Community Housing category and funded from FY12 Revenue.

Article 33. COMMUNITY PRESERVATION FUND – FAIRBANK FARM AGRICULTURAL PRESERVATION RESTRICTION

Moderator declared Voted by more than two-thirds to appropriate the sum of \$750,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purchase of development rights in the form of an Agricultural Preservation Restriction

or other such restrictions provided under M.G.L. c.184 serving the same or similar purpose, on approximately 33 acres of land located off Old Sudbury Rd., known as the Fairbank Farm. Said appropriation to be allocated to the Open Space category and funded from unrestricted reserves.

Article 34. COMMUNITY PRESERVATION FUND – AMEND ARTICLE 31 OF THE 2008 TOWN MEETING, SUDBURY HOUSING AUTHORITY UNIT RECONSTRUCTION

Unanimously Voted to amend Article 31 of the 2008 Town Meeting by removing the time for completion of the project, as recommended by the Community Preservation Committee.

Article 35. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

Unanimously Voted to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for FY12 Community Preservation Surtaxes:

- \$ 85,000 Administrative and Operating Costs
- \$1,226,556 Debt Service

And further to reserve the following funds:

- \$ 25,513 for Historic Preservation
- \$ 102,931 for Budgeted Unrestricted CPC Uses

Article 36. REDUCE CPA SURCHARGE FROM 3% TO 1.5%

Indefinitely postponed.

Article 37. SPECIAL ACT – AMEND c.131 OF THE ACTS OF 1994 TO REPLACE TOWN MANAGER WITH TOWN ADMINISTRATOR

Indefinitely postponed.

Article 38. PURCHASE LAND OFF BRIMSTONE LANE

Moderator declared Defeated by more than a majority.

Article 39. RESOLUTION – STATE OF THE TOWN PUBLIC FORUM

Moderator declared Voted by more than a majority.

Resolution –

- Whereas: The mission of the Town of Sudbury is to ensure the safety and well-being of the community, to protect and enhance the financial health, education excellence, and environmental quality of our Town;
- Whereas: The Board of Selectmen relies on the professionalism of Town staff and volunteers, and use of long-term, strategic planning and enhanced communications in Town governance;
- Whereas: The Board of Selectmen is dedicated to protecting and enhancing the unique sense of place found in Sudbury and protecting and encouraging tolerance and diversity;

- Whereas: The Board of Selectmen, as the chief policy making and governance body of the Town of Sudbury, provides leadership for staff, volunteers, residents and other stakeholders in the Town by advancing goals, programs and decisions/ resolutions that are based on the above;
- Whereas: There is no formal, public presentation discussing the progress, current status and path/requirements to completion of such goals, programs, decisions/ resolutions;
- Therefore be it resolved that: The voters of Sudbury request The Board of Selectmen establish a policy whereby the Town Manager and Department Heads report, on a semi-annual basis the progress, current status and path/requirements to completion of such goals, programs, decisions/ resolutions in an open, public “State of the Town” meeting.

Did you know . . .

The first woman principal in the Sudbury Schools was Mrs. Richard Hirsch of Peakham Circle. She was principal of Horse Pond Road School. This building was used as a school from the 1950's to



the 1970's, and then became the Massachusetts Firefighter's Academy from 1981-1989. In 1994 The Mass. State Police relocated its Crime Lab from Boston to this site where it remains today.



SUDBURY ANNUAL TOWN ELECTION

March 28, 2011

OFFICIAL

The Annual Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 am to 8:00 pm. There were 2989 votes cast, representing 25% of the town's 11,807 registered voters. There were 3 contested races.

	Precinct	1	2	3	4	5	Total
Board of Selectmen (1) for three years							
Blanks		8	9	4	11	9	41
JOHN C. DROBINSKI (Candidate for Re-election)		412	325	307	420	327	1,791
MICHAEL JOSEPH HULLINGER		220	221	270	231	212	1,154
Write-Ins		-	-	1	2	-	3
Totals		640	555	582	664	548	2,989
Board of Assessors (1) for three years							
Blanks		153	113	145	136	137	684
LIAM J. VESELY (Candidate for Re-election)		350	300	312	406	264	1,632
ADRIAN C. CHAREST		134	141	124	120	146	665
Write-Ins		3	1	1	2	1	8
Totals		640	555	582	664	548	2,989
Goodnow Library Trustee (2) for three years							
Blanks		370	338	391	423	358	1,880
ROBERT WILLIAM IULIANO (Candidate for Re-election)		456	375	384	444	354	2,013
BARBARA F. PRYOR (Candidate for Re-election)		448	391	389	455	378	2,061
Write-Ins		6	6	-	6	6	24
Totals		1,280	1,110	1,164	1,328	1,096	5,978
Board of Health (1) for three years							
Blanks		206	153	195	201	176	931
BRIAN J. MCNAMARA (Candidate for Re-election)		432	396	386	460	367	2,041
Write-Ins		2	6	1	3	5	17
Totals		640	555	582	664	548	2,989
Sudbury Housing Authority (1) for five years							
Blanks		216	173	218	226	198	1,031
KAFFEE KANG (Candidate for Re-election)		421	378	361	432	347	1,939
Write-Ins		3	4	3	6	3	19
Totals		640	555	582	664	548	2,989
Park & Recreation Commissioner (1) for three years							
Blanks		201	172	209	222	182	986
THADDEUS T. GOZDECK		434	377	369	435	360	1,975
Write-Ins		5	6	4	7	6	28
Totals		640	555	582	664	548	2,989
Precinct		1	2	3	4	5	Total

	Precinct	1	2	3	4	5	Total
Planning Board (1) for three years							
Blanks		215	166	212	212	192	997
MICHAEL J. HUNTER (Candidate for Re-election)		422	382	369	446	353	1,972
Write-Ins		3	7	1	6	3	20
	Totals	640	555	582	664	548	2,989
Sudbury School Committee (2) for three years							
Blanks		171	186	213	242	183	995
RICHARD J. ROBISON (Candidate for Re-election)		429	343	332	411	333	1,848
SCOTT B. NASSA		194	199	264	220	193	1,070
ELLEN S. WINER		484	380	353	453	387	2,057
Write-Ins		2	2	2	2	-	8
	Totals	1,280	1,110	1,164	1,328	1,096	5,978
Lincoln-Sudbury Regional District School Committee (2) for three years							
Blanks		440	382	484	531	413	2,250
PATRICIA M. MOSTUE (Candidate for Re-election)		390	325	304	361	310	1,690
ELENA M. KLEIFGES		438	391	375	424	368	1,996
Write-Ins		12	12	1	12	5	42
	Totals	1,280	1,110	1,164	1,328	1,096	5,978

(Note: Members of Lincoln-Sudbury Regional District School Committee were elected on an at large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above are those cast in Sudbury only.)

Respectfully submitted,
Rosemary B. Harvell, Town Clerk



Did you know . . .
 In 1963, the average cost of a gallon of gasoline was 30 cents.
 The average cost of a new home was \$19,000.
 However, life expectancy was only 70 years.



Finance

Finance Committee

The nine-member Finance Committee is appointed by the Town Moderator, each member serving for a three-year term. After completion of the Annual Town Meeting in May, the terms of three existing members expire and they are either re-appointed or replaced by the Town Moderator. The Committee's charter is to make recommendations to Town residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to the Town on all other matters that have direct or indirect financial implications to the Town. The Committee operates with liaisons to each of the Town's major departments, the Sudbury Public Schools, Lincoln-Sudbury Regional High School, as well as the Capital Planning and Community Preservation Committees.

The Finance Committee recommended a No Override Budget including debt service for FY12 of \$80,891,068, an increase of \$1,526,535 or 1.9%, from the FY11 appropriated budget. At Town Meeting, the Finance Committee also recommended an override of \$653,000, for a total Override Budget of \$81,544,068 which was subsequently voted down at the Town Election.

Over the past several years, the Town's fiscal situation has been severely constrained by increases in the cost of wages and benefits, which have risen much faster than the rate of inflation, together with a revenue structure that is heavily dependent upon property taxes.

On the revenue side, non-property taxes (i.e. local receipts) amount to less than 5% of Sudbury's total tax revenues whereas property taxes comprise nearly 85% of the total. Compounding the problem in the current economic climate, the State is suffering financially and as a result State Aid, excluding debt service reimbursement is projected to decline by approximately (2%) in FY12 from the level originally appropriated for FY11. As a result, with residential property taxes representing more than 80% of this amount, residents bear the brunt of any increases. From FY01 to FY08, Sudbury added a total of \$11.3 million in overrides to the permanent tax levy base with the average residential tax bill increasing by approximately 6% per annum. The rate of growth in residential property taxes was not sustainable, as evidenced by the voting down of subsequent overrides at Town elections. As a result, the rate of

growth in costs and maintenance of the current level of services were also not sustainable.

The level of taxes is heavily driven by the large number of school age children in Town. With one of the highest levels of school age children per household in the State, we have much higher school budgets per household and therefore a much higher total budget per household. While our spending on schools and services measured on a per-student basis is in line with or lower than our peers, the absolute dollar amount is higher given that we have more children to educate for the same number of households.

The rate of growth in taxes, on the other hand, is driven by our cost structure. As wages and benefits represent nearly 80% of our Town's operating expense budget and were growing at rates above 3.5%, it was impossible to keep expenses within the limit of Proposition 2½ without making changes to our current cost structures. It is this dilemma that is often referred to as our structural deficit.

In the short-term, it is unlikely that our non-residential tax revenues will see any meaningful increases given the current economic climate and the expected continued decreases in local aid from the State. As a result, the Finance Committee believes the Town will increasingly be confronted with three alternatives:

1. Additional, and perhaps substantial, overrides needed to fund our ongoing level of services given current organizations and cost structures;
2. Reductions to staff, and therefore services, within our current organizations and cost structures in order to fit within the constraints of Proposition 2 ½ and avoid overrides; or
3. Changes to our current organizations and cost structures that enable our Town to deliver substantially (but perhaps not completely) the same level of services at a lower overall cost.

The Finance Committee believes that achieving the latter of these three alternatives is imperative if we are to avoid either of the former alternatives. We supported the Board of Selectmen as they established the Budget Review Task Force in 2007 to examine the Town's structural deficit. This task force

examined both revenues and expenses and produced recommendations that may have the potential to improve the Town's long term financial position. A copy of their final report is available via a link on the Town's home page. Below we have highlighted four of their recommendations that we suggest should continue to be evaluated carefully to determine if changes in these areas could improve the Town's fiscal position.

- Pursue a more efficient economic model which will support long-term excellence in schools and Town services by considering regionalization, collaboration and consolidation to reduce costs by utilizing shared resources where appropriate.
- Reduce our healthcare expenses either by joining the Massachusetts Group Insurance Commission (the "GIC") or implementing a plan which has a sustainable cost structure equal to, or better than, the GIC.
- Enhance Sudbury's commercial district with a wastewater treatment plan and zoning/ planning which would result in tasteful development to complement the character of Sudbury and increase our commercial tax base.
- Invest in renewable energy sources which will provide long-term revenue and cost-reduction opportunities for Sudbury.

We encourage the Selectmen and School Committees to continue their efforts to reduce our structural costs. They have already begun the process of implementing several initiatives including reductions in the rate of growth in wages, reductions in the cost of employee health insurance, enhancing cooperation among school administrations, achieving clean energy benefits through the new Energy and Sustainability Green Ribbon Committee, and sharing staff with neighboring communities. Moreover, we continue to support the Selectmen's ongoing efforts to sustain and grow our commercial sector so that we might diversify our tax base and secure revenue opportunities beyond the traditional residential property tax is critical. Residents who wish to learn more about the efforts of the municipal government and school administrations in this area can review the tracking reports for expense reduction and revenue generation, which are also on the Town's website.

Respectfully submitted,
Joan M. Carlton
Jamie M. Gossels
Robert N. Jacobson
William E. Kneeland, Jr.
Douglas Kohen
James V. Rao
Robert G. Stein
Charles Woodard

Did you know . . .

In 1945, the Finance Committee recommended that \$3,662 be appropriated for the purpose of buying a short-wave radio system for notification of the Fire Department call men.



Finance Department

The Department of Finance consists of four divisions: Accounting, Assessing, Treasurer/Collector, and Information Systems. Maureen R. Hafner is Director of Assessing. Mark Thompson is the Technology Administrator. The Town Accountant is Barbara Chisholm. Andrea Terkelsen is the Treasurer/Collector and also serves as Director of Finance and Town Clerk Operations.

Treasurer and Collector

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection. This office also routinely offers Notary and U.S. Passport Processing Agency services to the public.

Cash Management The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income. The Town had a consolidated pooled cash & investment balance of \$35.5 million as of June 30, 2011.

Investment Management In FY11, the Town earned interest on general funds in the amount \$20,310 as compared to \$51,285 in the prior year. Generally, yield on town investments depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the Municipal investment principles of Safety, Liquidity and Yield. The Town must adhere to State General Laws for investments; the majority of its non-liquid positions are in

Treasury and Federal Agency Notes, as well as the Massachusetts Municipal Depository Trust (MMDT). Interest rates for allowable General fund investments (with maturities of one year or less) are expected to remain well below 1% for the foreseeable future.

Debt Management The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

Short-term Debt Short-term debt in Sudbury is issued for two purposes only: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs), to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs) and cash flow in anticipation of tax revenues (known as revenue anticipation notes, or RAN's). The Town borrowed \$1.8 million in BAN's at the end of fiscal 2011 for the Noyes Elementary School Green Repair project.

Long-term Debt Sudbury maintains an 'AAA' bond rating from the Standard & Poor Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the Town's Strong economic measures, driven by the Town's convenient access to the deep and diverse Boston metropolitan statistical area (MSA); extremely strong per capita market values and very strong household income levels compared with U.S. levels; stable financial position and good financial management practices; and low debt burden with manageable future capital needs. The Town did not issue any new debt during FY11. However, a refunding (refinancing) conducted in April 2011 will save taxpayers \$300,000 in interest over the next ten years. Sudbury paid out \$4,180,354 in General fund obligation debt service (e.g. bond principle and interest) in FY11. The following is a schedule of General fund debt outstanding as of June 30, 2011.

**Town of Sudbury
Treasurer's Debt Schedule excluding CPF
As of June 30, 2011**

	2003	2005	2011	2012	Total	Annual Debt Service	Remaining Principal
							22,530,000
FY12 Principal	525,000	1,880,000	575,000		2,980,000		
FY12 Interest	42,000	619,500	185,449		846,949	3,826,949	21,130,000
FY13 Principal	525,000	1,850,000	495,000	160,000	3,030,000		
FY13 Interest	21,000	555,131	152,938	39,452	768,521	3,798,521	18,100,000
FY14 Principal		1,830,000	490,000	160,000	2,480,000		
FY14 Interest		491,044	138,088	30,388	659,519	3,139,519	15,620,000
FY15 Principal		1,810,000	490,000	160,000	2,460,000		
FY15 Interest		424,800	118,488	27,188	570,475	3,030,475	13,160,000
FY16 Principal		1,695,000	485,000	160,000	2,340,000		
FY16 Interest		356,925	98,888	23,988	479,800	2,819,800	10,820,000
FY17 Principal		1,615,000	480,000	160,000	2,255,000		
FY17 Interest		292,900	79,488	19,988	392,375	2,647,375	8,565,000
FY18 Principal		1,605,000	480,000	160,000	2,245,000		
FY18 Interest		228,400	60,288	15,188	303,875	2,548,875	6,320,000
FY19 Principal		1,365,000	470,000	155,000	1,990,000		
FY19 Interest		168,800	44,688	11,238	224,725	2,214,725	4,330,000
FY20 Principal		1,445,000	455,000	155,000	2,055,000		
FY20 Interest		118,400	29,413	8,138	155,950	2,210,950	2,275,000
FY21 Principal		1,515,000	450,000	155,000	2,120,000		
FY21 Interest		30,300	14,625	5,038	49,963	2,169,963	155,000
FY22 Principal				155,000	155,000		
FY22 Interest				1,744	1,744	156,744	-
All Principal	1,050,000	16,610,000	4,870,000	1,425,000	23,955,000		
All Interest	63,000	3,286,200	922,349	180,602	4,452,151		
TOTAL	1,113,000	19,896,200	5,792,349	1,605,602	28,407,151		

Note: This schedule excludes debt issued for Community Preservation Act (CPA) projects

Collections Management The total property tax levy for FY2011 to be collected was \$67,418,506. The Town continues to experience a very high collection rate nearing or in some cases exceeding 100% for years where actual abatements are less than overlay reserves. Primarily write-offs for bad debts result from uncollectible personal property taxes; typically the result of businesses closing down or

leaving our jurisdiction making collection very difficult. Occasionally, the Town may also abate real personal property taxes that are deemed uncollectible. However, in most instances taxes that remain unpaid after the fiscal year ends will result in tax liens. Severely overdue real estate tax balances can and do result in the Town having to pursue foreclosures in Land Court.

Fiscal Year	Gross Tax Levy	Overlay Reserve for Abatements	Net Tax Levy	Collections During Fiscal Year Payable	
				Dollar Amount	% of Net Levy
2011	67,418,506	428,876	66,989,630	65,817,255	98.2%
2010	65,529,153	533,388	64,995,765	63,937,015	98.4%
2009	63,263,124	708,949	62,554,175	61,933,786	99.0%
2008	60,539,786	490,898	60,048,888	57,543,514	95.8%
2007	57,246,758	434,881	56,811,877	56,065,618	98.7%

Delinquent Accounts Collections Management

The Collector’s office is responsible for collecting all taxes due to the Town. Slow or ineffective collections may reduce the Town’s cash flow and overall financial stability. After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are deemed delinquent. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy collection service, Kelley & Ryan, for further collection actions. Eventually, the Town may request “marking” of delinquent bills at the Registry of Motor Vehicles to prevent license and auto registration renewal until all

taxes and subsequent charges are paid in full. Delinquent Real Estate accounts are put into Tax Title whereby a certified lien is recorded at the Registry of Deeds against the property’s deed. Subsequent unpaid balances are added automatically at the end of each fiscal year. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that reason, mortgage lenders will typically require homeowners to pay off any seriously delinquent tax balances in order to protect their underlying ownership interest in real estate.

Fiscal Year	Fiscal Year-end Balances		
	Tax Titles/Takings	Deferrals	Real & Personal Property Receivable
2011	740,109	2,156,750	932,484
2010	596,039	1,797,839	934,872
2009	431,155	1,413,236	640,490
2008	479,711	1,111,437	663,603
2007	431,402	822,234	709,421

Town Revolving Funds

Revolving Funds: Receipts from a specific revenue source that are accounted for separately (segregated) from the general fund and may be spent without appropriation to support the activity, program or service that generated the revenue.

The Town maintains several revolving funds. Revolving funds established under *M.G.L. c.44, s. 53E 1/2*, require annual spending limit authorization at Town Meeting. Each fund is accounted for separately from all other monies in the Town.

Fund Descriptions

1103 Bus – (Sudbury Public Schools) user fee collections are used to fund additional or supplemental school transportation;

1111 Instrumental Music – (Sudbury Public Schools) user fees are used to fund additional or supplemental instrument music lessons after school hours; school transportation;

1151 Recreation Programs – (Park & Recreation) fees collected are used to fund recreation programs and activities;

1153 Teen Center – (Park & Recreation) fees collected are used for Teen Center programs and activities;

1162 Goodnow Room Rental – (Goodnow Library) fees from non-Town agency use of Library meeting rooms are used for maintenance and utility charges for those rooms;

1163 Cable Television – (Selectmen’s Office) fees and other income collected in connection with cable television are used to fund local access services and the Town institutional network (I-Net);

1166 Dog – (Town Clerk) fees, fines, charges, and penalties imposed under the Town Bylaw, Art. V.3, Regulation of Dogs, and those costs required by the Massachusetts General Laws are used for making purchases or paying any expenses related to the regulation of dogs;

1170 Fire Department – permit fees collected are used to fund expenses related to the issuance of permits, including salaries and benefits, purchase and maintenance of equipment required;

1171 Council on Aging Activities – (Council on Aging) fees collected are used to fund Senior Center classes and programs;

1173 Council on Aging/Transportation (MWRTA) – (Council on Aging) payments from the MetroWest Regional Transit Authority (MWRTA) and fares are used to pay salary and benefits of van driver and van operating expenses;

1184 Conservation Wetlands – (Conservation Commission) application fees collected are used to fund administration of the Sudbury Wetlands Bylaw;

1185 Youth Programs – (Park & Recreation) fees collected are used to fund youth programs and activities;

1189 Plumbing and Gas Inspectional Services – (Building Department) permit fees collected are used to fund services for plumbing and gas inspections;

1190 Rental Property – (Selectmen’s Office) receipts received from the rental of Town-owned houses are used to fund expenditures related to the upkeep of these houses;

1191 Zoning Board of Appeals – (Building Department) application fees collected are used to fund consultants and part-time employee salaries;

1192 Portable Sign Administration and Inspectional Services – (Building Department) annual registration fees collected pursuant to Section 3259A, Portable Signs, of the Zoning Bylaw are used to fund administration and inspectional services;

1193 Passport – (Treasurer/Collector) processing fees for passport applications are used to fund salaries, benefits and expenses therefor.

**Town of Sudbury
Annual Report
Active 53E 1/2 Revolving Funds Report
Prior Fiscal Year 2011**

Fund#	Fund Description	Beginning Balance	Revenues	Expenditures	Ending Balance
1103	BUS FEES	\$330,952.08	524,155.04	312,072.08	\$543,035.04
1111	MUSIC LESSONS REVOLVING FUND	\$ 17,020.00	56,425.00	63,295.00	\$ 13,150.00
1151	REC PROGRAMS REVOLVING 53E1/2	\$553,948.01	522,846.61	534,281.94	\$542,512.68
1153	TEEN CENTER	\$ 3,082.75	15,525.00	15,000.00	\$ 3,607.75
1162	LIE MULTIPURP REVOLVING	\$ 24,759.49	4,828.50	460.00	\$ 29,127.99
1163	CABLE TELEVISION REVOLVING FND	\$ 17,577.92	-	-	\$ 17,577.92
1166	DOG LICENSES-CLERK	\$ 75,931.14	43,062.00	34,208.02	\$ 84,785.12
1170	FIRE PERMITS REVOLVING	\$ 9,248.62	46,233.00	45,000.00	\$ 10,481.62
1171	COA REVOLVING	\$ 5,250.42	19,711.00	19,756.66	\$ 5,204.76
1173	MWRTA REVOLVING-COA	\$ 11,948.39	62,774.69	63,084.26	\$ 14,638.82
1184	TOWN-WETLANDS BYLAW REVOLVING	\$ -	3,620.00	1,206.45	\$ 2,413.55
1185	YOUTH REVOLVING FND	\$ 56,925.54	59,321.00	44,848.56	\$ 71,397.98
1189	GAS AND PLUMBING INSP	\$ 32,851.26	44,038.00	41,184.77	\$ 35,744.49
1190	RENTAL PROP REVOLVING FJND	\$ 26,970.73	15,280.00	9,469.32	\$ 32,781.41
1191	ZONING-APPEALS REVOLVING FUND	\$ -	1,000.00	-	\$ 1,000.00
1192	TEMPORARY SIGNS BLDG REVOLVING	\$ 8,547.16	5,500.00	5,424.58	\$ 7,622.58
1193	PASSPORT REVOLVING-TREASURER	\$ 10,210.01	14,215.75	9,945.83	\$ 14,479.93

Town Trust Funds The Trustees of Town Donations oversee the Town Trust Funds. The four-member Board of Trustees includes the members of the Board of Selectmen, plus the Treasurer. A three-member Investment Advisory Group, consisting of David Pettit, Fred Pryor and Daniel Flanagan, make recommendations to the Town Treasurer on all pooled Trust investments. The general investment philosophy continues to focus on producing a steady stream of annual income for the beneficiaries while also protecting Trust principal to the greatest extent possible. The market value for the Pooled Town Trust as of June 30, 2011 was \$1,654,942.

Passport and Tax Administration Fees Non-tax department fees collected for recent fiscal years are as follows:

	FY2011	FY2010	FY2009
Passport Processing	14,216	16,085	11,646
Municipal Lien Certificates	24,200	19,425	20,800
Other Administrative	1,012	7,554	11,284
	39,428	43,064	43,729

Respectfully submitted,
Andrea L. Terkelsen
 Finance Director/Treasurer-Collector

Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2010 to June 30, 2011. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

FY11 Schedule of Revenues

GENERAL FUND	<u>Budget</u>	<u>Actual</u>	<u>Variances</u> <u>Favorable</u> <u>(Unfavorable)</u>
Real Estate and Personal Property Taxes			
Net of Reserves for Abatement	\$66,989,630	\$66,716,312	\$ (273,318)
Excise Taxes	2,559,551	2,855,884	296,333
Intergovernmental	7,239,897	7,224,795	(15,102)
Departmental and Other	1,050,648	1,099,360	48,712
Investment Income	42,661	20,310	(22,351)
TOTAL REVENUES	<u>\$77,882,387</u>	<u>\$77,916,661</u>	<u>\$ 34,274</u>
 ENTERPRISE FUNDS			
Atkinson Pool Revenues	\$ 460,000	\$ 487,506	\$ 27,506
TOTAL REVENUES	<u>\$ 460,000</u>	<u>\$ 487,506</u>	<u>\$ 27,506</u>
ATKINSON POOL ENTERPRISE	<u>\$ 460,000</u>	<u>\$ 487,506</u>	<u>\$ 27,506</u>
 Transfer Station Revenues	\$ 250,000	\$ 360,239	\$ 110,239
TOTAL REVENUES	<u>\$ 250,000</u>	<u>\$ 360,239</u>	<u>\$ 110,239</u>
TRANSFER STATION ENTERPRISE	<u>\$ 250,000</u>	<u>\$ 360,239</u>	<u>\$ 110,239</u>
 Recreation Field Maintenance Revenues	\$ 221,497	\$ 183,975	\$ (37,522)
TOTAL REVENUES	<u>\$ 221,497</u>	<u>\$ 183,975</u>	<u>\$ (37,522)</u>
FIELD MAINTENANCE ENTERPRISE	<u>\$ 221,497</u>	<u>\$ 183,975</u>	<u>\$ (37,522)</u>

**Combined Balance Sheet
June 30, 2011**

ASSETS	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust & Agency	Long Term Debt	Total
Cash and Investments	\$6,822,392	\$12,801,012	\$3,369,567	\$485,384	\$11,984,600		\$35,462,955
Receivables:							
Real Estate & Personal Property Taxes	875,249	16,926					892,175
Tax Liens	740,109						740,109
Tax Deferrals	2,156,750						2,156,750
Tax Foreclosures	199,071						199,071
Excise Taxes	205,532						205,532
Intergovernmental	81,418	38,549	774,178				894,145
Other Receivable		231,622			78,242		309,864
Long Term Obligations						34,180,000	34,180,000
TOTAL ASSETS AND OTHER DEBITS	\$11,080,521	\$13,088,109	\$4,143,745	\$485,384	\$12,062,842	\$34,180,000	\$75,040,601
LIABILITIES AND FUND EQUITY							
LIABILITIES:							
Warrants Payable	257,016	(1,602)	1,800,000	36,523			2,091,937
Other Liabilities	931,990				564,003		1,495,993
Amount Due Depositors					376,575		376,575
Reserve for Abatements	865,511						865,511
Deferred Revenue	3,392,619	434,312	774,178		78,242		4,679,351
Bonds & Notes Payable						34,180,000	34,180,000
TOTAL LIABILITIES	5,447,136	432,710	2,574,178	36,523	1,018,820	34,180,000	43,689,367
FUND EQUITY:							
Retained Earnings							0
Contributed Capital							0
Reserved for:							0
Encumbrances and Continuing Appropriations, Reserves	3,977,291			2,158			3,979,449
Expenditures and Special Purpose Nonexpendable Trust		1,227,754		55,072			1,282,826
Designated for:							0
Snow & Ice Appropriation Deficit							0
Unreserved	1,656,095	11,427,645	1,569,567	391,630	11,044,022		26,088,959
TOTAL FUND EQUITY	5,633,386	12,655,399	1,569,567	448,860	11,044,022		31,351,234
TOTAL LIABILITIES AND FUND EQUITY	11,080,522	13,088,109	4,143,745	485,383	12,062,842	34,180,000	75,040,601

Schedule of Appropriations & Expenditures FY11

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY11</u>	<u>Transfers FY11</u>	<u>Expenditures FY11</u>	<u>Ending Balance</u>
1220	Selectmen				
	Salaries	300,314.00		293,275.14	7,038.86
	Expenses	10,650.00		8,816.60	1,833.40
	Expenses C/F	204.80		189.00	15.80
	Current Year Articles				0.00
	Prior Year Articles	302,073.81	(90,000.00)	102,442.57	109,631.24
1310	Personnel				
	Salaries	125,212.00	(18,042.00)	86,536.42	20,633.58
	Expenses	4,150.00	22,108.65	22,540.21	3,718.44
	Expenses C/F	80.46		80.46	0.00
1320	Accounting				
	Salaries	224,153.00		220,363.95	3,789.05
	Expenses	87,449.00		68,025.40	19,423.60
	Expenses C/F	635.38		635.38	0.00
1330	Finance Committee				
	Salaries	1,763.00		1,474.65	288.35
	Expenses	240.00		10.50	229.50
	Expenses C/F				0.00
1370	Assessors				
	Salaries	260,678.00	753.00	261,430.91	0.09
	Expenses	17,999.00	(753.00)	17,013.57	232.43
	Expenses C/F	14,974.73		5,024.73	9,950.00
1380	Treasurer/Collector				
	Salaries	258,650.00	(4,400.00)	253,376.94	873.06
	Expenses	32,785.00	4,400.00	32,340.45	4,844.55
	Capital Expense	11,955.00		11,955.00	0.00
	Expenses C/F	200.00		50.00	150.00
1390	Information Systems				
	Salaries	165,854.00	7,045.00	172,899.00	0.00
	Expenses	156,597.00	(7,045.00)	149,432.13	119.87
	Expenses C/F				0.00
1510	Law				
	Salaries	84,656.00		81,112.55	3,543.45
	Expenses	75,137.00	38,000.00	99,966.27	13,170.73
	Expenses C/F	2,143.70		2,143.70	0.00
1610	Town Clerk				
	Salaries	213,698.00		213,054.15	643.85
	Expenses	25,775.00		25,155.86	619.14
	Expenses C/F	990.00		990.00	0.00
1710	Conservation				
	Salaries	108,360.00	543.00	108,898.92	4.08
	Expenses	1,552.00		1,541.01	10.99
	Expenses C/F				0.00
	Prior Year Articles				0.00
1720	Planning Board				
	Salaries	175,163.00	(250.00)	155,582.52	19,330.48
	Expenses	1,946.00	250.00	1,998.95	197.05
	Expenses C/F	68.72		68.72	0.00
2100	Police Department				
	Salaries	2,409,640.00	(13,634.00)	2,316,894.11	79,111.89
	Expenses	227,929.00	19,998.00	226,048.36	21,878.64
	Capital Expense	104,300.00	(6,364.00)	97,936.00	0.00
	Expense C/F	13,188.84		10,200.16	2,988.68

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY11</u>	<u>Transfers FY11</u>	<u>Expenditures FY11</u>	<u>Ending Balance</u>
2200	Fire Department				
	Salaries	2,726,336.00	(41,390.42)	2,672,900.22	12,045.36
	Expenses	338,799.00	41,390.42	330,125.02	50,064.40
	Capital Expense				0.00
	Expenses C/F				0.00
	Prior Year Articles	24,634.43		24,634.43	0.00
2510	Building Department				
	Salaries	378,431.00		369,660.00	8,771.00
	Expenses	567,122.00		551,078.23	16,043.77
	Capital Expense	116,771.00		55,450.00	61,321.00
	Expenses C/F	85,104.62		76,644.77	8,459.85
	Prior Year Articles	11,322.73			11,322.73
3000	Sudbury Schools				
	Total Appropriation				0.00
	Capital Expense	50,000.00	(50,000.00)		0.00
	Carried Forward				0.00
3010	Lincoln/Sud Reg HS	19,814,526.00		19,814,525.49	0.51
3020	Minuteman Tech	228,794.00		195,498.00	33,296.00
3025	Other Regional				0.00
4100	Engineering				
	Salaries	384,275.00	(25,900.00)	297,088.10	61,286.90
	Expenses	12,386.00	9,500.00	13,017.56	8,868.44
	Expenses C/F	1,642.79		1,642.79	0.00
4200	Streets & Roads				
	Salaries	895,159.00	(19,300.00)	862,350.84	13,508.16
	Expenses	1,016,433.00	9,800.00	992,364.17	33,868.83
	Capital Expense	298,328.00		291,511.04	6,816.96
	Expenses C/F	29,461.00		28,796.00	665.00
4210	Snow & Ice				
	Salaries	117,407.00	53,388.32	170,795.32	0.00
	Expenses	297,248.00	244,990.10	542,238.10	0.00
4300	Transfer Station				
	Salaries	113,337.00	2,100.00	114,406.24	1,030.76
	Expenses	158,100.00	27,495.00	175,994.07	9,600.93
	Expenses C/F				0.00
4400	Trees & Cemeteries				
	Salaries	279,588.00		277,005.62	2,582.38
	Expenses	58,086.00	19,490.00	66,362.80	11,213.20
	Expenses C/F	9,750.00		9,750.00	0.00
4500	Parks & Grounds				
	Salaries	196,895.00		187,697.91	9,197.09
	Expenses	41,872.00		37,541.50	4,330.50
	Expenses C/F	2,800.00		2,380.00	420.00
5100	Board Of Health				
	Salaries	226,367.00	(9,200.00)	212,698.36	4,468.64
	Expenses	148,167.00	9,168.42	156,731.45	603.97
	Expenses C/F				0.00
5410	Council On Aging				
	Salaries	142,702.00	(5,000.00)	115,902.35	21,799.65
	Expenses	4,000.00		3,708.82	291.18
	Expenses C/F				0.00

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY11</u>	<u>Transfers FY11</u>	<u>Expenditures FY11</u>	<u>Ending Balance</u>
5430	Veterans Services				
	Salaries	11,615.00	232.06	11,847.06	0.00
	Expenses	5,800.00	1,210.52	7,010.52	0.00
6100	Library				
	Salaries	686,453.00	9,999.00	693,422.08	3,029.92
	Expenses	317,180.00		317,180.00	0.00
	Expenses C/F	5,974.37		5,974.37	0.00
6200	Recreation				
	Salaries	92,065.00	(4,000.00)	80,882.87	7,182.13
	Expenses	46,125.00	4,000.00	49,073.35	1,051.65
	Capital Expense	42,000.00			42,000.00
	Expenses C/F	8,500.00		8,500.00	0.00
6210	Atkinson Pool				
	Salaries	326,868.00	(9,999.00)	313,618.77	3,250.23
	Expenses	163,000.00	9,999.00	171,762.33	1,236.67
	Expenses C/F	4,763.50		4,763.50	0.00
6220	Field Maintenance				
	Salaries	58,097.00		49,159.97	8,937.03
	Expenses	158,500.00		97,188.56	61,311.44
	Capital Expense	4,900.00		4,559.06	340.94
	Expenses C/F	17,120.00		17,120.00	0.00
6500	Historical Comm				
	Expenses	5,309.00		5,308.08	0.92
	Expenses C/F				0.00
6510	Historic Districts Comm				
	Salaries	2,537.00		2,032.41	504.59
	Expenses	155.00		115.62	39.38
	Expenses C/F				0.00
7100	Debt Service				
	Expenses	4,180,354.00		4,180,353.74	0.26
	Expenses C/F				0.00
8200	State Assessment	211,556.00		192,672.00	18,884.00
9000	Employee Benefits				
	Expenses	10,384,211.00	(243,000.00)	10,036,089.37	105,121.63
	Expenses C/F	15,070.56		15,067.24	3.32
9045	Property/Liab Ins				
	Expenses	275,822.00	(57,000.00)	213,480.60	5,341.40
9250	Operations Expense				
	Expenses	93,600.00		88,700.44	4,899.56
	Expenses C/F	1,838.06		1,724.59	113.47
9500	Transfer Accounts				
	Reserve Fund	240,420.00	(240,420.00)		0.00
	Salary Adjustment	51,985.00	(50,568.07)		1,416.93
	Health Insurance				0.00
9900	Interfund Transfers		290,000.00	290,000.00	0.00

**Schedule of Unexpended Appropriation Balances
Carried Forward to 2012**

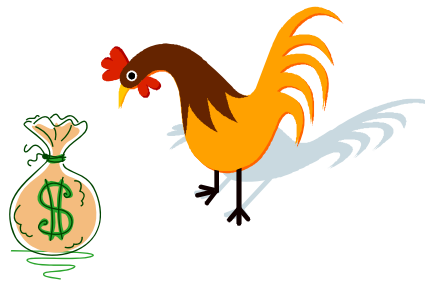
Accounting	\$	435.56
Assessors		218.37
Budget & Personnel		2,265.00
Building		16,043.76
COA		265.65
DPW		54,065.14
Fire		49,635.21
Health		367.03
Law		12,329.22
Police		7,935.85
Sudbury Public Schools		3,572,057.41
Town Clerk		619.07
Unclassified Operations		204.11
Unclassified Employee Benefits		30,083.06
Gen. Fund Continuing Articles		231,091.93
Total General Fund C/F		\$ 3,977,616.37

Field Maintenance Enterprise	\$	20,000.00
Total Enterprise Fund C/F		\$ 20,000.00

Respectfully submitted,
Barbara Chisholm, Town Accountant

Did you know . . .

In 1930, the number of horses assessed was 181, the number of cows assessed was 633, the number of sheep assessed was 52, the number of neat cattle other than cows assessed was 109, the number of swine assessed was 285, the number of dwellings assessed was 460, the number of fowls assessed was 10,290, and the value of the fowls was \$15,585!



Board of Assessors

The Board of Assessors consists of three members elected by the Town's registered voters. Liam J. Vesely, Joshua M. Fox and Trevor A. Haydon continued to serve as members of the Board of Assessors during 2011.

The Assessors are charged with valuing property in Sudbury fairly and equitably. Each year the Sudbury Board of Assessors assigns a "full and fair cash value" to every parcel of real estate in the Town.

Sudbury operates on a fiscal year which runs from July 1 to June 30. Property assessments are determinations of the full and fair cash value of each property on January 1 prior to the beginning of the fiscal year. The data used to establish those values are compiled from sales of the preceding calendar year. Only "arms-length" sales are used (i.e., sales involving a willing buyer and a willing seller unrelated to each other and free from compulsion to buy or sell).

In accordance with Massachusetts Department of Revenue mandate, the Town of Sudbury is required to review and update its assessments annually. The assessment date for all property types (commercial, industrial and residential real property, and personal property) is the first day of January prior to the fiscal tax year. The assessment date for FY11 (July 1, 2010 to June 30, 2011) was January 1, 2010. Consequently, property assessments for the fiscal year 2011 reflected the fair market value as of January 1, 2010.

The FY11 values were based on arms-length sales that occurred during calendar year 2009. The average single family home assessment in the Town decreased from \$650,100 in FY10 to \$628,000 in FY11.

The Assessors' office processed the following abatements and exemptions in FY11: 320+ Community Preservation Surcharge exemptions in

the aggregate amount of \$38,100; 53 Senior Work abatements in the aggregate amount of \$35,100; 68 Senior Tax Deferrals processed in excess of \$250,000; 58 Disabled Veteran exemptions in the aggregate amount of \$43,000; four financial hardship exemptions in the aggregate amount of \$11,670; nine Surviving Spouse exemptions in the aggregate amount of \$4,600; 38 Cl 41C Senior exemptions in the aggregate amount of \$58,000; and seven Blind Person exemptions in the aggregate amount of \$6,100. The Board of Assessors also granted 31 abatements, in the aggregate amount of \$32,000, and three personal property abatements in the aggregate amount of \$4,600.

Voters at the Annual Town Meeting voted in favor of continuing the "Local Option" additional exemption as sponsored by the Board, which vote doubled the exemption amount for eligible taxpayers for certain exemptions.

A Residential Exemption Report was prepared and presented to the Board of Selectmen. The residential exemption is a means by which cities and towns may opt to shift the tax burden within the residential class of properties.

The Sudbury Maps Online project advanced in FY11. The Assessing Department worked in conjunction with the Town's Technology Department to correct certain parcel discrepancies.

We welcome all real property owners to view their assessments on the Town's Website www.sudbury.ma.us/assessors or by visiting us on the first floor of the Flynn Building.

Respectfully submitted,
Maureen R. Hafner, Director of Assessing
Joshua M. Fox
Trevor A. Haydon
Liam J. Vesely

Did you know ...

In 1876 Isaac M. Jones was paid a total of \$51.50
(\$50 for 20 days as Assessor, plus \$1.50 for the use of a horse)



Capital Improvement Planning Committee

The Capital Improvement Planning Committee (CIPC) reviewed each department's five-year capital plan in order to prioritize requests and make recommendations for expenditures in FY13. In keeping with a policy started in 2010, the Committee also reports on the status of the projects financed in the previous fiscal year.

Following is the status of projects funded for FY11.

DPW:

- 2009 John Deere Loader (#8) Lease Start FY10; Approved: \$27,315; Spent \$27,315
- 2009 Chevy Pick Up (#14) Lease Start FY10; Approved: \$6,715; Spent \$6,715
- 2009 Volvo 6-Wheel Dump Truck (#20) Lease Start FY10; Approved: \$25,595; Spent \$25,595
- John Deere Tractor (#PR-6) Lease Start FY10; Approved: \$9,120; Spent \$9,120
- 2009 John Deere Backhoe (#22) Lease Start FY09; Approved: \$25,183; Spent \$25,183
- 2007 Dump Truck 10-Wheel (#27) Start FY09; Approved \$27,390; Spent \$27,390
- 2009 Multi-purpose Tractor (#33) Lease Start FY09; Approved \$25,320; Spent \$25,320
- 2008 Volvo 10-Wheel Dump Truck (#5) Lease Start FY08; Approved \$23,977; Spent \$23,977
- 2008 International 6-Wheel Dump Truck (#24) Lease Start FY08; Approved \$28,054; Spent \$25,054
- 2008 International 6-Wheel Chip/Dump (#23) Lease Start FY08; Approved \$18,535; Spent \$18,535
- 2007 Mack 6-Wheel Dump (#3) Lease Start FY07; Approved \$25,410; Spent \$25,410
- 2010 Boom Flail Tractor Mower (#35) Lease Start FY11; Approved: \$23,500; Spent \$18,116; Lower bid allowed cost savings
- 2010 Elgin Pelican Sweeper (#36) Lease Start FY11; Approved: \$31,000; Spent \$35,235; Higher bid caused cost overrun

Park & Recreation:

- Building Renovation at Fairbank; Approved \$42,000; Spent \$?; Project delayed with completion expected September 2012

Town:

- MUNIS Tax Software
Approved \$11,955; Spent \$11,955
Last year of 5-year lease; project completed

Sudbury Schools:

- Nixon rooftop HVAC and renovation
Approved \$50,000; Spent \$50,135

Building:

- Various building improvements; Approved \$58,771; Spent \$29,125
- Senior Center Roof and Skylight; Approved \$58,000; Spent \$100,500; Project scope increased to include gym area. Additional funding was from previous year's unspent building improvement funds.

Police:

- Live Fingerprint System; Approved \$10,000; Spent \$10,008

Capital budget for FY13

The FY13 CIP budget is set to \$552,421 or a 2.7% growth over the adjusted FY12 CIP budget of \$537,678. The Committee held two hearings December 14-15. Following its review, the Committee voted to recommend that the following capital items be funded through FY13 Operating Budgets subject to available funding:

On-going leases:

2011 Chevy One Ton Rack Body	Started FY12	\$10,015
2011 Freightliner 10-Wheel Dump	Started FY12	32,000
Kubota Tractor/Boom Flail Mower (#35)	Started FY11	15,664
Elgin Pelican Sweeper (#54)	Started FY11	33,236
2009 John Deere 544K Loader (#54)	Started FY11	27,315
2009 Chevy Pick-Up (#14)	Started FY10	6,715
2009 Volvo 6-Wheel Dump Truck (#10)	Started FY10	25,595
2009 John Deere Backhoe (#22)	Started FY09	25,183
2007 Mack 10-Wheel (#27)	Started FY09	27,390
2009 MB Multi-Purpose Tractor (#33)	Started FY09	25,231
Landscape Tractor w/ Bucket (PR6)	Started FY10	4,560
2011 Chevy Pickup (Unit PR-2)	Started FY12	8,347
<hr/>		
Total for on-going leases		\$241,250

DPW:

Bombadier Tractor (#21)	New Lease	\$30,400
6-Wheel Dump Truck (#4)	New Lease	\$29,000
Conversion on GMC G-Quip (Unit #36)		\$50,000

Fire:

Car 2 Replacement		\$30,909
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Police:

IP Phones and Fire Alarm Monitor Receiver		\$30,750
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Building:

Various building improvements		\$48,112
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Information Systems:

Telephone System Upgrade for DPW		\$37,000
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SPS:

Noyes Switch Gear Replacement		\$55,000
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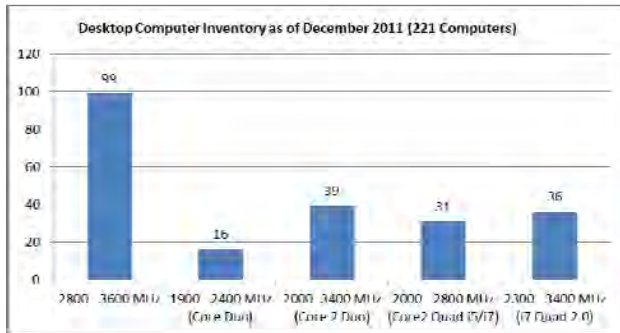
The Committee voted to support the Conservation of Additional Town Records project for \$106,000 with funding from the Community Preservation Act.

The Committee is expecting to have hearings and discussions on additional projects for FY12 in March 2012 covering Route 20 Sewer Project Design & Permitting Phase, Town Center Traffic Improvements, Walkway Construction, and several roof replacement projects from the Building Department and Sudbury Public Schools.

Respectfully submitted,
Pascal Cleve
Theodore H. Fedynyshyn
Jose A. Garcia-Meitin
Eric Greece
Larry J. Rowe
Matthew Tisdale
Thomas S. Travers
Andrea L. Terkelsen, Ex-officio
Maryanne Bilodeau, Ex-officio

Information Systems

The goal of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We have been working with Town Departments so that information generated from one can be utilized by many.



Thirty-four new computers and twelve LCDs were purchased and distributed to Town Departments. Eleven new laptops were purchased for Department supervisors and staff. This allows them to connect the laptop to a docking station in their offices, and to bring them home or to meetings when needed. The Fire Department purchased a ruggedized laptop for use in Ambulance 2.

An Apple iPad2 was added for use in the Information Systems Department. The tablet is being used for Inventory reconciliation, entering repair records, and quick access to our Equipment / Software manuals which are stored using the iBook App. We can easily access Desktop computers using ITap Remote Desktop for troubleshooting. It also has the Apple equivalent of Microsoft Office (Pages, Keynote, and Numbers). The long battery life and numerous apps have made this a valuable addition to the Department.

We have added an ID printer which allows us to print high quality staff IDs for use in the field. We have created IDs for the Fire and DPW staff. The Board of Health Department is planning on producing IDs for Sudbury's Local Emergency Planning Committee, Community Emergency Response Team and the Medical Reserve Corp.

We have updated our data backup procedures in an effort to move away from backing up to tape. We have created a centralized ArcServe backup server to manage our backups. We have added an ArcServe D2D module which backs up our data to a primary Synology NAS storage device. We purchased a

secondary Synology DS1010 NAS storage device that replicates all of the data stored on the primary NAS device. This device is located at the Fairbank Community Center, and the primary NAS device is located at the Flynn. These changes make our backups easier to manage as well as adding backup redundancy, with the addition of the secondary NAS device.

In order to maximize protection of our sensitive email-based information, the Town has purchased Trend Micro Email Encryption Client software. The encryption software integrates with Microsoft Outlook so that the staff can easily tag and email as private and send it fully encrypted to the recipient.

We have purchased a number of software tools for the Department including Recover My Files, System Mechanic, Wondershare Demo Creator and DriverAgent. Recover My Files data recovery software will recover deleted files emptied from the Windows Recycle Bin, or lost due to the format or corruption of a hard drive, virus or Trojan infection, unexpected system shutdown or software failure. System Mechanic provides 50+ diagnostic, repair, and optimization features into one easy-to-use interface. Wondershare Demo Creator creates Flash-based software simulations, online tutorials and Web based product demonstrations by capturing series of editable screenshots. The DriverAgent software automatically identifies, locates and updates the computer to the latest device drivers. All of these tools have helped reduce the diagnostic and training time spent by the Information Systems Department.

The IT Department has created a virtual Exchange 2010 server that has been added to our VMware server cluster. The Virtual Exchange 2010 server replaced our physical Exchange 2007 server. All staff mailboxes, calendars, contacts and public data stores have been migrated to the new platform. In order to take advantage of the new features available in Exchange 2010, all of our Microsoft Office installations were upgraded to the latest 2010 version. The virtualization of our servers increases performance, adds redundancy and allows us to deploy application specific virtual servers, thus eliminating the need for multiple applications running on a single physical server.

We continue to improve the performance, reliability and security of our Town Wide-Area Network. A

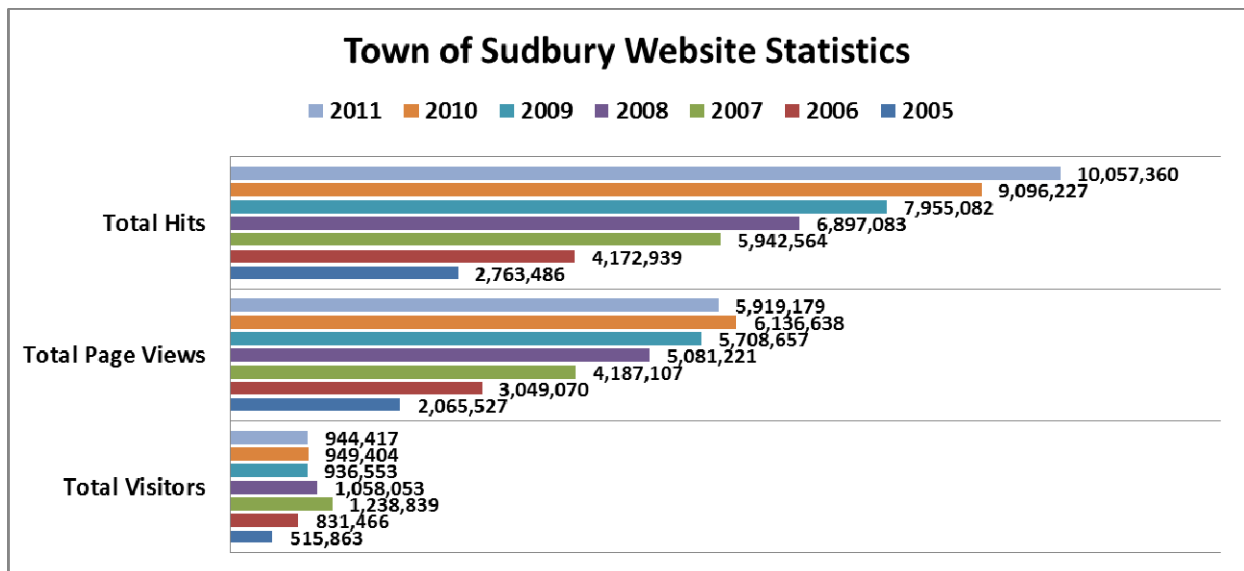
new Cisco 3560G Layer 3, 24 port, POE, 1Gb core connected to the main DPW through multimode fiber with a throughput of two gibibits per second (Gibit/s). The highway garage also received a new network rack with wire management and a Cisco wireless access point. The additional equipment has given this building the same network functionality as the main DPW building.

The Fire Department’s satellite Fire Stations on Route 20 and Route 117 were upgraded with new Cisco 3560C, Layer 3, 8 port, POE, 1Gb core switches, Network Racks with UPS power protection which increased the internetwork bandwidth to 2 Gibit/s. This upgrade allows the firefighters to add call information into the Fire-House CAD system located at the main Fire Station without experiencing processing delays they were having with the previous connection. Wireless access points were also added to both Fire Stations, giving them the same network functionality as the main Fire Station.

switch was added to the highway garage which two Gibit/s. We also connected the VoIP telephones directly into the POE switch, eliminating the need for phone power injectors.

The IT Department received numerous complaints about the slowness of our public wireless connection. Our public wireless is available at all Town buildings and goes through a Comcast internet connection at the Goodnow Library. We found that the router being used was not able to process the demand. We upgraded the router to a Cisco 1921 and saw a significant increase in throughput. We’ve added an additional external flash card to our Cisco firewall that allows us to back up our firewall configuration to both the internal and external Compact Flash devices on the unit. This redundant backup gives us an alternate backup in case of any Flash drive failure.

This year’s web statistics show a 1% decrease in the number of visitors to our website from the prior year. There was a 4% decrease in Page Views.



The Town of Sudbury continues to update and improve our Geographical Information Systems (GIS). Our summer intern, Ryan Norton, produced a map for the Memorial Day Committee of the parade route. He included event points along the parade route which when clicked would go to a web page detailing the event. The Planning Department noticed that the zoning map and Assessor's zoning designations did not match 100% of the time. In order to correct this situation, we created a comparison database which analyzed zoning data from our Zoning map layer with the zoning designations within the Assessor's database (Patriot Properties). All of the mismatches were flagged and included in a report. We then corrected the mismatches in Patriot Properties, and now the Assessor's zoning designations match the Town's Zoning map layer. Another issue with Patriot Properties zoning was the accuracy of the percentages entered when a parcel was within multiple zoning districts. In order to get accurate percentages, the Zoning and Parcel mapping layers were compared and a report was generated indicating the percentage of a zoning district the parcel was in.

Ryan also updated our Easement layer converting it from lines to polygons, and adding the proper easement designations for each polygon. He also moved the restrictions from the Easement layer to a new layer called Restrictions. The Town had Utility Pole mapping layers from three different sources, NStar, Town and Planimetric. A comparison map was setup with all three data sources. If the Town or NStar pole data was within +/-2 feet of the Planimetric data, it was merged into the Planimetric layer. The remaining Utility Pole points were added manually once we confirmed the pole did in fact exist. By going through this process, we were able to merge the three data sources into one Utility Pole mapping layer. We then took our Street Light inventory and added that data to our Utility Pole Planimetric layer, matching the utility pole IDs to the Pole IDs listed in the Street Light inventory. There is now one master Utility Pole mapping data layer that color codes all utility poles with lights differently. When pointing and clicking on a utility pole, the utility pole information will display.

A mapping layer was also created for the Snow Plowing routes, as well as a layer which shows when paving was last completed on Sudbury's streets.

We have replaced the outdated Burning Registration computer with a new 64-bit Windows 7 machine. The voice modem was also upgraded to a Way2Call TAPI USB modem. The upgrade increased our interactive voice response software reliability allowing it to handle the increased volume of burning registrations during the April timeframe. The voice clarity of the interactive voice response system was also significantly improved with the addition of the Way2Call modem.

The mounted video projector at the Town Hall was replaced with an NEC NP-P350X 3500 Lumen projector. The expense of repairing the old projector could not be justified. The new projector is much brighter and comes with a five-year manufacturer's warranty.

The Town has moved to the web-based on-demand software training solution offered by Lynda.com. This vendor provides access to effective online training videos to help Town employees develop new skills, improve existing ones and grow as professionals.

Our interactive cloud-based community notification system Connect Classic was upgraded to Connect Five. The new version offers additional services that will help users create and send messages faster using the new enhanced Web interface. The message creation has been reduced from several steps to a one-page message template that enables users to create complex messages in just a few clicks. The Connect Five Access Portal gives residents the power to customize their messaging experience, access previously received messages, and subscribe to content feeds. To prepare for the upgrade, training classes were held for all Town staff and K-8 School principals and administrators. We encourage residents to sign up for the service by going to the Town website: <http://sudbury.ma.us> and clicking on the Connect-CTY icon.

The Information Systems Department continues to upgrade and add new technology to further the goal of ensuring that the Town serves citizens in a timely and efficient manner.

Respectfully submitted,
Mark Thompson, Technology Administrator

Education

Sudbury Public Schools

Superintendent's Report

Like every organization and family in the Commonwealth, Sudbury Public Schools (SPS) continues to work through the consequences and extreme challenges caused by the current economic times. In addition, this has been a year of transition in the leadership of SPS with a new Superintendent and Assistant Superintendent. During this year of transition in leadership and economic challenges, SPS has continued to “improve on excellence” through the hard work and dedicated service of our staff members and the unequalled support of a wide range of parent and community organizations. During 2011-2012 and the years prior, decisions to control labor costs, redistrict and restructure our schools and programs, active pursuit and awarding of grants, and sound business practices have mitigated the declining resource impacts.

SPS has been stressed by the loss of one-time Federal stimulus funding previously utilized for 1) unfunded special education costs, 2) regular education programs and improvements, 3) funds to restore staffing that had been laid off, and 4) professional development. These funds, available to us during the three years prior to 2011-2012, were a one-time source, and it seems apparent that future stimulus funding will not be available. The lack of Federal stimulus funds, along with increased unfunded mandates from the State, continue to create a very difficult budget environment now and into the foreseeable future.

The 2011-12 operating budget reflects the continued pressure on services due to the poor economic conditions within the Commonwealth. SPS has increased class sizes at some grade levels, and reduced services and staffing levels within the system in response to these constraints. As a result, we find our ability to address unforeseen needs, meet the growing Federal and State mandates, or take advantage of other opportunities to enhance our program significantly affected. These conditions exist despite concessions from our employee groups and due to, in part, the loss of one-time Federal stimulus funds which are no longer available to districts. The budget for 2011-12 is \$35,407,571, which is 2.17% greater than the prior year (2010-2011) budget of \$34,654,972. In 2011-2012, SPS employs 379.21 fulltime-equivalent (FTE) employees; this compares with 385 FTE in 2010-11.

Interest in our fee-based, full-day kindergarten program continues to grow. In its first year, 55% of the kindergarten students enrolled in the full-day program; in 2009-10, 68% took advantage of the opportunity. For 2011-2012, 86% of our K students attend the full-day program. We continue to offer parents a choice between full and half-day kindergarten programs; however, based on the popularity of the full-day program, we had half-day programs at two of our four elementary schools in 2011-2012. Those opting for the full-day program pay fees to cover the cost of the extended day. The program is cost neutral to the operating budget.

Despite economic challenges, SPS has been able to some degree to continue our efforts to improve because of the unwavering support of our parents, parent organizations (PTOs), our foundation (SERF), and The Sudbury Foundation. These groups have contributed hundreds of thousands of dollars to provide opportunities for our students and staff that the district's budget could not support. In some cases, core opportunities (e.g. enrichment and creative professional development) have been maintained by local contributions. This has allowed Sudbury Public Schools to continue to be a great place to learn and work and why “*Improving on Excellence*” remains our mission.

In the space below, we offer a brief overview of our school district and invite you to visit our website at www.sudbury.k12.ma.us to learn more about SPS. For more information or to discover ways to assist us to “*Improve on Excellence*,” please contact Dr. Anne S. Wilson, Superintendent at 978-639-3211.

Student Enrollment

SPS enrollment in grades pre-K to 8 for the 2011-12 school year was 3,074. This is down from the 3,096 in the previous year and from our highest enrollment of 3,302 students in 2007. This decline appears to be a result of declining birth rates, the challenging economy and the uncertainty in the housing and labor market. While the elementary grades enrollment shows a slight decline, the middle school enrollment grows, slightly. In 2011-2012, Curtis Middle School served 1,073 students representing an increase from 1,064 students the year before. Enrollment projections indicate a continued slight decline of our enrollment. The redistricting plan implemented in the 2010-2011 school year has served to reduce the enrollment gap between elementary schools. For the

2011-2012 year, Haynes served 21% of the elementary enrollment, Loring served 25%, Nixon 21% and Noyes 33%.

Early Childhood Education

Preschool

The Sudbury Public Schools is home to the Integrated Preschool with three classrooms housed at the Noyes School. Residents may apply as tuition preschool students on a “First-come/First-serve” basis beginning in the fall of each year. If interested in an integrated preschool application, you may download a copy from the website www.sudbury.k12.ma.us under Early Childhood Update or call the Early Childhood Office (978) 639- 3204.

Kindergarten

The Sudbury Public Schools continue to offer a full-day, fee based kindergarten experience and a tuition free half-day kindergarten option. Kindergarten registration begins in November for children who turn age five on or before October 1st (of the following year) with a pre-registration packet mailed to families listed on the Sudbury census. Parent preference for Full-Day or Half-Day is requested with a comprehensive registration packet available after the pre-registration forms are returned.

Required Documentation

Both preschool and kindergarten registration processes require a child’s birth certificate, proof of residency and current immunological record. Further questions may be directed to Linda_Karpeichik@sudbury.k12.ma.us, Early Childhood Director.

Curriculum

The District continues to address curriculum enhancement in the area of Literacy, including Reading, Writing, and Language Arts. At the elementary level, teachers are moving forward with more-focused instruction to improve reading fluency and reading comprehension skill development. Sudbury’s approach to literacy instruction takes into consideration each student’s reading level. Time is provided for teachers to meet with small groups of students on a regular basis to address their individual literacy needs. In writing instruction, our elementary schools have adopted *Calkin’s Units of Study*, a program that focuses on skill development in various writing genres. A framework called Response to Intervention (RTI) has been initiated in our schools by which students are periodically assessed for literacy skills. Research-based strategies for improvement are implemented for students identified

as being in need. Much of the professional development time for teachers at the elementary school level has been committed to this initiative.

The K-8 Social Studies program is designed to help students become informed in four main areas: geography, history, economics, and civics and government. In 2008-09, The Sudbury Foundation funded a grant involving the Sudbury Public Schools and the Sudbury Historical Society on Colonial Sudbury. Using authentic maps and historical documents, students tour various sites throughout the Town and participate in re-enactments and other activities at each location. In 2011, the Sudbury Foundation has funded a grant for the revision of Bridges, an intergenerational curriculum that brings together 4th grade students and senior citizens. Connecting literacy, math, science, and social studies through a variety of lessons at each grade level provides students the opportunity to learn in a multi-disciplinary way.

The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science with a hands-on, inquiry approach. Topics are covered within the three domains of science: earth and space, physical, and life, while encouraging students to apply their science content knowledge to the application of technology/engineering design scenarios. The State Frameworks for Science provide teachers with information regarding what students should know and be able to do at each of the grade levels and within our local units of study.

Technology continues to be integrated at increasing levels in all of our schools. Ongoing professional development opportunities, through a variety of methods, are available to staff throughout the year to support that effort. Interactive whiteboards have been identified as a highly effective support for learning in our classrooms. PTO donations have enabled teachers in grades 3 through 5 at each of our elementary schools and in all math/science classrooms in the middle school to have access to this technology with great effectiveness. The iSAFE (a digital citizenship, cyber safety) curriculum is implemented at all schools, and the Sudbury Public Schools is piloting mobile devices for student use, as well as web 2.0 tools for classroom and home use.

Based upon extensive research and national standards and principles for effective math instruction, *Impact Math* is the adopted math program in grades 6 through 8. Continuity and rigor in math are provided to all middle school students. Similarly,

Investigations, our K-5 Mathematics program, continues to be implemented in all elementary classrooms. Positive results on State MCAS assessments affirm the effectiveness of our math curriculum, and differentiating instruction to meet the needs of all students, from struggling to advanced, is an ongoing endeavor. Additionally, Data Teams and Professional Learning Communities (PLCs) offer teachers opportunities to collaborate and use data to inform instruction. Math Clubs at each elementary school, and a Math Team at the middle school, offer students further opportunities for enrichment.

Art, Music, and World Language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1 through 5. Middle School students elect either French or Spanish and proceed with their study of a world language throughout grades 6 through 8. Elementary band and chorus, as well as Middle School band, orchestra, and chorus, are quality elective programs in our schools.

The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas: personal health, mental and social health, personal safety, and community and environmental health. Within the District, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students and to provide a structure for intervening in negative peer-to-peer behaviors and to foster a welcoming and inclusive school climate. In addition, the School Wellness Policy and Guidelines serve to inform decisions surrounding the food services program, curricular activities and celebrations that incorporate food, and nutrition and physical activity education are available to address nutrition and physical activity education.

Student Assessment

The Massachusetts Comprehensive Assessment System (MCAS) currently requires students to participate in MCAS testing in grades three through eight. The grades and content areas of testing are:

- Reading: Grade 3
- English/Language Arts and Writing: Grades 4 through 8
- Mathematics: Grades 3 through 8
- Science/Technology Engineering: Grades 5 and 8

The MCAS testing results in Reading and Math are the foundations of the District's compliance to the Federal *No Child Left Behind Act of 2001*. The MCAS tests are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Sudbury students continue to demonstrate proficiency at a rate 20 – 35 % higher than statewide results, and all five schools have received a rating of "Very High" for student performance. The scores are also comparable or better than those of other EDCO communities, which represent several of the higher performing school districts in the area, if not in the State. Some notable results include a Commendation from the Governor to three elementary schools (Loring, Nixon, and Noyes) for especially high growth. Sudbury was ranked 6th in grade 4, 3rd in grade 5, and 5th in grade 7 in English/Language Arts and Math combined among all MA districts. Individual Sudbury elementary schools consistently rank among the top ten in Math and Reading/Writing among approximately 1,000 schools Statewide. MCAS results are thoroughly analyzed, and grade levels and/or schools that receive results lower than expectations in any area are provided extensive information upon which to develop improvement strategies. Students who are identified as being in need of improvement typically have either an Individual Education Plan (IEP) or have an Individual Student Success Plan (ISSP) to guide support services.

Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers working together in school-based data teams to better design instruction to meet individual student's needs.

The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adopting of educational goals for the school and formulating a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in our schools. Parents are active supporters of many of our programs and countless activities within individual classrooms. Each of our schools has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

The **Ephraim Curtis Middle School** served students in grades 6 through 8 and had a 2011-2012 enrollment of 1,073 students. Mr. Stephen Lambert is serving his third year as Principal. Starting in September, a team of three Grade Administrators include: Angela Menke, Grade 6; Peter Färdig, Grade 7; and Elizabeth Greer, Grade 8. This year, Curtis Middle School's mission is dedicated to providing an environment of excellence where academic, creative, social, and physical development is achieved through active learning, respect for individuals, and responsibility to self, peers, and community. One important initiative involves all staff collecting and examining data taken from state tests, as well as school-wide common assessments to identify problem areas and fine-tune curriculum to improve learning for all students.

The **Josiah Haynes Elementary School** served 417 students in 2011-12, kindergarten through grade 5. As of September 2011, Kim Swain is in her fourth year as principal. Important initiatives for the 2011-12 school year include: collaborating with TLA (Teaching and Learning Alliance) in grades K-2 to refine instructional practices in reading and writing; collaborating with EDC (Educational Development Center) in grades 4 and 5 to improve mathematics learning outcomes with students with disabilities; beginning to align curriculum with the Common Core; promoting a positive and safe school culture; and promoting inquiry based learning across disciplines.

The **Israel Loring Elementary School** served 505 students in grades K-5 in 2011-12. As of September 2011, Jeffery Dees is in his fourth year as principal. Stephen Wiltshire is the Assistant Principal. A school-based priority for this school year includes improvement in data collection and analysis in all grade levels. A particular focus is to ensure that the school meets the needs of all learners. There will be a particular emphasis on developing strategies to meet the needs of the advanced learner centered on the SGP (Student Growth Percentile). In addition to continuing to develop research based teaching methods to meet the needs of the Special Education subgroup.

The **General John Nixon School** served 428 students in grades K through 5 in 2011-12. Joni Jay is in her seventh year as its principal. During 2011-12, the Nixon School faculty will focus on improved early literacy skills through the use research-based developmental writing practices and reading strategy lessons. They will strive to improve student achievement in math through alignment of the curriculum with the Common Core standards and differentiation, especially for students of high capability and those with special needs. The School is proud of its children's academic achievement on formal measures, such as the MCAS, as well as their development into caring and well-rounded individuals.

In 2011-12, the **Peter Noyes Elementary School** served 652 students, preschool through grade 5. The school principal, Annette Doyle, is in her eleventh year, and the assistant principal, Kristin Moffat, is in her eighth year. The School is engaged in making effective use of ActivBoard technology for improved instruction in numerous classrooms. As with other elementary schools, there are efforts to improve reading instruction through the use of research-based assessments and quality, targeted interventions. The school continues to improve its communication through technology, and parents receive a weekly newsletter on-line.

The Sudbury Education Resource Fund (SERF)

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt, organization that awards education-related grants three times yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$700,000 to Sudbury's schools. During the 2010-2011 school year, thirty-five (35) grants totaling \$65,376 were awarded. These grants support the elementary school libraries, the literacy initiative, the music and social studies curricula, and technology. Membership in SERF is open to all individuals interested in contributing time and energy. SERF continues to be an extremely valuable resource for enriching all aspects of the educational experience of students in Sudbury Public Schools. Information regarding SERF can be found at info@serfsudbury.org.

METCO Program

The Metropolitan Council for Educational Opportunity (METCO) was created 44 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. The Sudbury K-8 system enrolled its first students on January 27, 1975, when forty students were placed in the five Sudbury Elementary Schools. Currently, this grant-funded program supports up to 70 students annually. Students completing grade 8, and any other student(s) leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain enrollment for the next fiscal year.

The position of K-12 METCO Director, in partnership with Lincoln-Sudbury Regional High School, was established in the summer of 2010. Janine Dailey began working as the SPS/L-S METCO Director in July 2011. Three additional positions, Academic Advisors, were also established to provide direct services to Boston students during the school day.

Sudbury students who reside in Boston participate in the variety of activities of the Sudbury Public Schools. Middle School students take advantage of the scheduled after school program held twice weekly at ECMS. Sudbury METCO parent meetings are held in Boston several times per year and provide Boston parents with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

Special Education

Sudbury prides itself on being an inclusive school community placing a high priority on meeting the unique needs of diverse and challenged learners within the context of the rich general education program and classroom. Inclusion fosters social, emotional, and academic growth for all and allows all children to be full members of our school community. Several professional development activities were offered this past year to support teachers in providing access to the general curriculum and increasing achievement for all students with disabilities. The staff worked on improving math learning for students with disabilities. Additionally, staff learned about the principles of Universal Design for Learning, a framework that increases curriculum accessibility for learners. Additional technologies are now available that remove barriers to learning for many students.

In accordance with Massachusetts Special Education Law 603 CMR 28.00 and the Federal Individuals with Disabilities Education Act (IDEA-2004), Sudbury offers a continuum of services designed to identify and serve children with disabilities. Annually, new programs are expanded, adjusted or created to meet the specific and changing needs of the student population.

Based on the most recent 2011-2012 headcount, 429 children in grades preschool through eight were receiving some form of special education. In grades K-8, 76% of the students received special education support and services in a full or partial inclusion program. Of the 376 students in special education in the K-8 system, 40% are identified with Specific Learning Disabilities, and 16% are identified with Communication Disabilities. Other disability categories (Autism, Health, Emotional, Developmental Delays, Hearing, Neurological, Physical and Intellectual) are represented by less than 10% of the children identified in each area.

Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development workshops, in-service workshops throughout the year, ongoing support for conference attendance, and professional learning communities (PLCs) are some of the strategies used in growing the capacity of our staff. Teachers new to Sudbury participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and resources. Veteran teachers assume the role of mentors for newer teachers, forming professional relationships that benefit both new and veteran teachers. A commitment to having all Sudbury teachers participate in a graduate course entitled *Skillful Teaching*, developed by the organization Research for Better Teaching, further ensures a common base of knowledge for our educators. All of Sudbury's educators are committed to attending a 30-hour course in Empowering Multicultural Initiatives (EMI), a program that explores racial identity development and promotes international vision within our curriculum.

The Sudbury Public Schools implements an *Improved Learning for All* (ILAP) plan. This is a professional growth model that uses early-release days twice per month to enable educators to attend carefully planned work sessions and collaborative group activities within and across schools, grade levels, and disciplines to help accomplish district-

wide and school goals. A major focus of this year's ILAP program is the improvement of literacy and mathematic skills at the elementary level, the use of data to improve instruction and student performance, and the enhancement of the middle school curricula through an understanding of Universal Design for Learning (UDL). Administration and staff work cooperatively to align these efforts with the priorities of the schools and of the system, and the State Curriculum Frameworks, including the Common Core.

Personnel

Retirees: Sherry Borg-24 years of service; Joy Cooke-7 years of service; Karen Devlin-24 years of service; Carole Hebb-21 years of service; Gail Keene-13 years of service; Susan Mandel-7 years of service; Bob Milley-8 years of service; and Deborah Warner-23 years of service to the students and schools of Sudbury.

Years of service awards: Lorise Graham and Barbara Ryan-who completed their 25th year of service in education; Marie Henning-20 years; Gabriela Arruda, Jane Badman, Amy Costedio, Ellen Grossi, Safura Hussain, Tara McElroy, Jean Pallone, and May Tsang-who all completed their 10th year of service to the students and schools of Sudbury.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
Dr. Anne S. Wilson, Superintendent (eff. 7/1/11)

School Committee
*Jeffrey S. Beeler
Lisa Ann Gutch
Susan N. Iuliano
Richard J. Robison
Ellen S. Winer*

Lincoln-Sudbury Regional High School

Superintendent's Report

Lincoln-Sudbury Regional High School benefits immensely from a parent community that values education and instills this in their children. We also have outstanding K-8 feeder districts that set a foundation upon which students soar when they reach the High School. We offer both breadth and depth to our curriculum. Our teachers develop engaging courses and produce well-rounded graduates, prepared for the best colleges. Most of all, we pride ourselves on the connections fostered between staff and students. It is these connections that make L-S the special school it is.

We strive to be efficient in how we operate and deliver services, but 2011 extended the recent stretch of difficult fiscal years for the High School. Special education costs, which have been escalating for school districts statewide, became Lincoln-Sudbury's single budget category with the largest percent increase over the previous fiscal year. Between the fall of 2010 and the spring of 2011, the number of students requiring specific special education placements outside of the Lincoln-Sudbury school district increased by nearly one quarter. These out-of-district placements will continue to strain the high school's budget in successive years.

In addition to providing a rigorous and challenging curriculum and a vibrant extracurricular program, the high school has developed many specialized programs to be able to meet the educational needs of most teenage learners, thereby reducing the need to place students "out-of-district." Our school also continues to adapt its specialized programming to meet the needs of current and future students.

To sustain staffing at the 2009-2010 academic year levels, the High School required passage of a \$553,000 override in Sudbury. When the ballot question was defeated in Sudbury in June, the high school was forced to layoff staff for the fourth consecutive year. ARRA funding ended with the conclusion of the 2010-2011 academic year, which meant the loss of 3.117 FTEs sustained in the previous year by this "stimulus" grant. The failed override resulted in a loss of an additional 1.15 FTE. In FY12, an additional 1.32 FTEs are being supported by a Federal Education Jobs grant, which will expire at the end of the 2011-2012 school year.

Our school goal during the 2010-2011 academic year was "to focus upon strategic communication and the ways that Lincoln-Sudbury's Core Values are reflected in the day-to-day life of the school." We revisited and reflected upon the school's long standing Core Values of fostering cooperative and

caring relationships, respect for human differences, and the development and maintenance of a purposeful and rigorous academic program. Emphasis was placed on assessing how staff and students were living up to these Core Values. The school year began by reaffirming our Core Values in class meetings at each grade level; and during the school year, staff collected data and worked with students in an effort to foster a school climate that promotes connections among all members of our educational community.

The 2010-2011 school year was the first year the High School and Sudbury Public Schools shared a METCO Director. Sharing this administrative position allowed the school to use this grant efficiently and provided more METCO staffing at the High School to directly support students' academic success. The shared director model was deemed effective and will continue in future years.

One of the hallmarks of Lincoln-Sudbury has been the breadth of opportunities for students in its extracurricular program. Whether a student's interests are academic, athletic, artistic, or musical, there is something in our extracurricular offerings for each individual. The school's drama productions during the 2010-2011 school year included the classic "West Side Story" and a film production "The Zone," an homage to the 1960's TV series "The Twilight Zone." Many student musicians in our instrumental and choral programs excelled among Boston area teens at the Eastern District Festival; some of them earned All State honors. Many more students displayed their musical talents at the school's frequent evening "Coffeehouse" performances. Lincoln-Sudbury also took part in science competitions, Model UN, debate, and robotics rumbles, to name just a few of the many endeavors in which our students participate and flourish.

During the 2010-2011 academic year, Lincoln-Sudbury continued to be the home of many athletic champions. The school took home the Massachusetts' State Championship for Girls Swimming & Diving, Boys Volleyball, and Baseball. The school also earned Dual County League Championships in Football, Boys Soccer, Boys Lacrosse, Girls

Lacrosse, Girls Spring Track, Girls Cross Country, and Girls Volleyball (in which the team also won the Sectional Championship).

Tight budget times made the High School reassess its ability to maintain the "menu" of sports options for students. In order to sustain the athletic opportunities for students and to reduce the overall impact of the athletic program on the school's operating budget, the School Committee debated increasing the school's athletic fees. Ultimately, the Committee voted for FY12 to increase the athletic fees from \$300/sport (with a \$900/family cap) to \$365/sport (and \$500/student for ice hockey, with a continuation of a three-sport family cap).

The overall budget for Lincoln-Sudbury Regional High School, not including debt service, was \$23,700,560 in FY10 and increased by 1.12% in FY11 to \$23,966,006. The overall FY10 per pupil cost was \$16,324, which is less than the average per pupil cost at some of the high schools to which L-S is typically compared. Within the constraints of Prop 2 ½ and minimal budget growth, L-S has continued to provide a robust and rigorous academic program within a nurturing school environment.

Finally, after serving two years as an interim Superintendent/Principal, the Lincoln-Sudbury School Committee contracted with J.A. Roy Associates to do a full search for the next Superintendent/Principal. After an extensive and exhaustive search process, I was thankful to be chosen to continue to work at such a special school. I look forward to serving the residents and students of our communities in the coming years.

Respectfully submitted,
Scott Carpenter, Superintendent/Principal

L-SRHS School Committee
Mark T. Collins
Radha R. Gargya
Elena Kleifges
Kevin J. Matthews
Patricia M. Mostue
Nancy F. Marshall, Lincoln

Distribution of Pupils Attending Lincoln-Sudbury Regional High School

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Lincoln	240	237	233	212	216
Sudbury	1275	1294	1275	1292	1278
METCO	90	91	91	91	92
Other Tuition/Tuition Waived	17	18	15	14	14
Total	1622	1640	1614	1609	1600
Boys	805	840	814	813	815
Girls	871	800	800	796	785
Total	1622	1640	1614	1609	1600
9th Grade	401	425	423	406	391
10th Grade	402	398	409	417	400
11th Grade	410	402	390	409	402
12th Grade	409	415	392	377	407
Total	1622	1640	1614	1609	1600
Tuition Pupils Attending Elsewhere	31	30	33	39	50

LSRHS Placement of the Last Five Graduating Classes

	<u>Class of 2007</u>		<u>Class of 2008</u>		<u>Class of 2009</u>		<u>Class of 2010</u>		<u>Class of 2011</u>	
Four-year college	344	92%	373	92%	374	91.9%	348	90%	328	87.7%
Two-year College	11	3.0%	16	4%	12	3.0%	11	3%	16	4.2%
Other Post Secondary Education	6	1.6%	1	0.2%	1	0.2%	7	1.8%	4	1.1%
Total Post Secondary	361	96.8%	390	96.2%	387	95.1%	366	94.8%	348	93%
Work	9	2.4%	9	2.2%	13	3.2%	11	2.9%	13	3.5%
Military	0	0.0%	1	0.2%	1	0.2%	1	.2%	1	.3%
Other	3	0.8%	5	1.2%	6	1.5%	8	2.1%	12	3.2%
Total Non-postsecondary	12	3.2%	15	3.7%	20	4.9%	20	5.2%	26	7%
Total Graduates	373	100%	405	100%	407	100%	386	100%	374	100%

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
FY11 BALANCE SHEET (UNAUDITED)
JUNE 30, 2011**

ASSETS

Current Assets

Checking/Savings

Bank of America 13498	66,165.37
Bank of America Deposit	283,220.44
Bank of America Payroll	45,355.18
BankNorth	372,605.49
BofA Student Activity	369,274.00
Citizen Bank	1,000.00
Eastern Bank	109,852.87
Eastern Bank Payroll	14,663.82
Eastern Bank Vendor	33,368.02
MMDT	1,322,025.20
MMDT Kirschner Artist Trust	40,283.67
MMDT Medical Claims	226,460.17
MMDT Stabilization Fund	348,612.13
Unibank	267,500.87
Unibank Online	<u>153,322.15</u>

Total Checking/Savings 3,653,709.38

Other Current Assets

Accrued Federal Taxes 3,000.00

Total Other Current Assets 3,000.00

Total Current Assets 3,656,709.38

TOTAL ASSETS 3,656,709.38

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

Employee Withholdings	428,837.45
Taxes Payable	17,333.49
Student Activity Fund	<u>369,274.00</u>

Total Other Current Liabilities 815,444.94

Total Current Liabilities 815,444.94

Total Liabilities 815,444.94

Equity

Debt Service Premiums

Capital Project Premiums	69,254.31
MSBA Payment (Res Debt Pymt)	<u>50,323.20</u>

Total Debt Service Premiums 119,577.51

Disability Insurance 3,775.94

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
 FY11 BALANCE SHEET (UNAUDITED)
 JUNE 30, 2011
 (cont.)**

GENERAL FUND	
FY11 Encumbrance	45,720.19
Excess & Deficiency	632,727.35
Operating Budget	
Debt Service Interest	-567,700.00
Debt Service Principal	-2,150,000.00
Medicare Penalty	-31,152.80
FY11 Charter Reimbursement	-13,158.00
Health Insurance	-2,605,543.16
Pensions & Insurance	-396,133.00
Operating Budget - Other	<u>-20,714,203.64</u>
Total Operating Budget	-26,477,890.60
Operating Revenue	
FY11 Chapter 70	2,500,432.00
Lincoln Assessment	
Debt Service Offset-Lincoln	10,290.31
Lincoln Assessment - Other	<u>3,675,357.80</u>
Total Lincoln Assessment	3,685,648.11
Sudbury Assessment	
Debt Service Offset-Sudbury	55,504.51
Sudbury Assessment - Other	<u>19,814,525.49</u>
Total Sudbury Assessment	19,870,030.00
Transportation	249,623.00
Operating Revenue - Other	<u>172,157.49</u>
Total Operating Revenue	<u>26,477,890.60</u>
Total GENERAL FUND	678,447.54
Medical Claims Trust Fund	226,943.17
Opening Balance Equity	253.58



Did you know . . .

Back in 1928, the School Superintendent's annual salary was \$870.

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
FY11 BALANCE SHEET (UNAUDITED)
JUNE 30, 2011
(cont.)

SPECIAL REVENUE	
Activity Fee	1,319.00
Adult Education	26,568.38
Athletic Gate Receipts	14,466.27
Athletic User Fee	262,669.70
Building Use	109,996.89
Cafeteria	117,007.11
Capital Outlay	38,646.78
FY11 SPED IDEA	-15,027.29
FY11 Academic Support	-4,614.00
Science Field Trip	190.02
Circuit Breaker FY11	199,796.48
Civic Orchestra User Fees	1,546.00
Computer Contract	1,558.88
Damage to School Property	323.54
Donations	58,057.81
Energy Rebate Account	8,393.44
Fitness Center User Fees	1,706.39
FY11 ARRA Idea Stimulus	-45,154.19
FY11 Education Job Fund	-764.30
FY11 METCO	2,618.94
FY11 Title II Grant	3,278.00
Kirschner Artist Fund	40,557.17
Library Copy Machine	10,552.30
Lost Books	26,288.55
Medicaid	19,238.25
Nursery School	16,941.46
Parking	2,587.17
Summer Conditioning	4,828.93
Summer Wellness Fees	2,030.83
Transcripts	8,095.43
Tuition	87,107.60
User Van Fees	3,105.24
Total SPECIAL REVENUE	1,003,916.78
Stabilization Revenue	348,612.13
Surplus Revenue	455,816.83
Tailings	3,920.96
Total Equity	2,841,264.44
TOTAL LIABILITIES & EQUITY	3,656,709.38

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
JULY 1, 2010 - JUNE 30, 2011**

DISTRICT CASH BALANCES

CASH BALANCE DISTRICT FUND ON JUNE 30, 2011	\$ 1,955,113.95
STUDENT ACTIVITY FUND BALANCE ON JUNE 30, 2011	369,274.00
CASH BALANCE REVOLVING. TRUST & GRANT ACCOUNTS ON JUNE 30, 2011	1,329,321.43
TOTAL CASH BALANCE JUNE 30, 2011	\$ 3,653,709.38

OUTSTANDING DEBT

School Bond (10 year, TIC: 3.930263)	\$4,200,000.00
School Bond (20 year, TIC: 3.954145)	\$8,250,000.00
School Bond (5 year, TIC: 3.846000)	\$400,000.00

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 2010	\$380,851.37
FY11 Operating Budget Surplus	\$205,815.40
FY11 Regional Transportation Aid over revenue estimate	\$15,321.00
FY11 Interest Income, Misc. Receipts & Voids	\$48,461.48
FY11 Chapter 70 Aid under revenue estimate	-\$17,721.90
FY10 Encumbrance	\$0.00
Cash Balance June 30, 2011	\$632,727.35

SURPLUS REVENUE DESIGNATED TO REDUCE ASSESSMENTS

Cash Balance July 1, 2010	\$781,388.82
FY11 Budget Reapportionment	-\$325,571.99
	\$455,816.83
Breakout of Surplus Revenue	
FY12 Budget Reapportionment	\$455,816.83
FY13 Budget Reapportionment	\$251,866.98
Cash Balance June 30, 2011	\$707,683.81

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT
TREASURER'S REPORT
JULY 1, 2010 - JUNE 30, 2011
(cont.)**

STABILIZATION FUND

Voted establishment spring town meeting 1992	\$0.00
Cash Balance July 1, 2010	\$497,094.08
FY10 Funding	\$0.00
Interest Income	\$1,518.05
Disbursements	-\$150,000.00
Cash Balance June 30, 2011	\$348,612.13

MISCELLANEOUS INCOME

Interest Income	\$11,018.06
Misc. Receipts	\$37,443.42
	\$48,461.48

Did you know . . .

In 1933 (during the Great Depression), in Article 3 of the Town Warrant, the Finance Committee recommended to decrease the number of streetlights by 25% to save the town money "in these times of unprecedented economic distress."



Lincoln-Sudbury Regional High School

Class of 2011 Graduation June 5, 2011

Adhieu Achuoth
Kenneth Carl Adelman
Grant Mikhaylovich Akopyan
Christopher Michael Allen
Jacqueline Marie Allen
Carl Jeffrey Anderson
Keith McGee Anderson
Karthic Gopalakrishna Aragam
Nathaniel Adam Arruda-Leuppert
Sean Gregory Ashe
Jessica Sue Atkins
Emylee Anne Aucoin

Pierre Baize
Emily LaRue Bakacs
Emily Anne Baker
Luke Blackwell Baldwin
Madeline Giulia Balsler
Jacob Edward Miller Banta
Jeffrey Daniel Barker
Michael Nicholas Barry
Stephanie Day Bauer
Alice Marie Bazerghi
William Ernest Dow Beckham
Isabel Skye Bennett
Casey Bereszniwicz
Nyah Kiere Berg
Gavin Berger
Tyler William Bernard
Jennifer Candace Bernier
Keyanna Sabrina Chanal Berry
Samantha Anne Berry
Edward Alan Bloom
Joshua Michael Bodner
Jessica Holly Bonner
Garret Weston Bonney
Elizabeth Starr Borden
Stephanie Bosquet
Kathryn Aileen Boyle
Lauryn Grey Brown
Benjamin Nicholas Budas
Christopher Michael Burgess
Olivia Whitcomb Burk
Cassandra Marie Bursma
Andrea Nicole Butler

Dennis Michael Cakert Jr.
Kaitlyn Patricia Caloiero
Daniel Camargo
Marina Isabel Canella
Brendan Cody Carroll
Amanda Rae Castagna
Kristian Sapico Catalan
Priyanka Lakshmi Chandana
Brandon Chang
Jamie Nicole Charest

Cassandra Lillian Chin
Miranda Kayen Chu
Nicholas George Chunias
Kelli Anne Ciampa
Charles Ronald Clarke
Nidjie Clerge
Caitlyn Hannah Cohen
Dara Ashley Cohen
Katherine Jennifer Coleman
Brian Michael Coletti
Kathryn Jean Coletti
Caitlin Grace Collins
Kelsey Beth Colpitts
Nicholas David Connors
Olivia Coombs
Kyle Jackson Cooper
Amelia Gabriella Cordischi
Shelby Victoria Crane
Hayley June Cummings
Maria Alleny Cunanan
Maggie Katelyn Curtis

Cornelius Edwin Dailey
Sajeev M Daniel
Connor Wilson Davies
Eric Matthew Davis
Lauren Diane Davis
Nyeilla Precious Davis
Matthew William Dawson
Robert Lloyd Dawson
Deven Searles Dayal
Jake Samuel Dean
Edward Michael DeArias
Isabel Langan DeMello
Jennifer Marie DeMello
Cole DeNormandie
Brandon Tykeem Donald
Edward Philip Donaldson
Dominic Arrion Douglas
Caroline Marie Doyle
Thomas Yamil Driscoll
Alexander Duh
Garrett Christopher Dunne

Krystian Darryl Eaglehorse
Jacob Benjamin Earle
David Warren Eckler
Jonathan Barry Eckler
Madeline Mayes Edwards
Ian O'Connor Egan
Terilyn Elise Eisenhauer
Mary Allison Evans

Henry Alexander Fairbairn
Michelle Christine Feda
Sarah Tagert Feldman

Michaela Alison Fendrock
Colin David Finnegan
Rebecca Sarah Fishbein
Charis Weldon Flamburis
Abigail Bergen Flint
Benjamin Alec Forman
Aaron Zack Fox
Jesse Max Fox
Marisa Mercedes Fragale
Henry Dykema Frost

Krista Grace Galligani
Adriana Grace Gallo
Eric Samuel Gandrup
Sasha Julia Ganeles
Laura Catherine Ganio
Bryce William Garcia
Nathan Merrick Gaw
Gregory Joseph Gazda
Amelia Hope Maziarz Geitz
Caeleigh Cronin Georges
Eric Thomas Giovannetti
Max Hudson Glick
Sasha Sara Goldblatt
Gisselle Abdel Gonzalez
Gillian Mariner Gordon
Michelle Kristen Gordon
Heidi Solveig Graesdal-Knutrud
Taylor Anne Grant
Harrison Louis Greenhouse
Elias Arthur Greenspan
Christine Elizabeth Griffin
Samuel John Gyory

Joshua Matathia Haber
Sarah Nan Haberman
Rachel Alexandra Ellen Haggard
Connor Steven Hall
Abigail Maine Hanchett
Thomas Patrick Hannigan
Anna Margaret Hanson
Bryan David Harding
Christopher Russell Harding
Kalin Harris
Julian Petter Helgeson
Trevor Dean Hiler
Caitlin Frances Hocking
Adam Hodges-LeClaire
Kayla Lynn Hodgetts
George Ethan Holbrook
Zachary Tyler Holihan
Diana Maria Hollander
Alle Meehan Holway
Nicole Lillian Horth
Elizabeth Marie Houle
Thomas Beyer Hupt

Laura Rose Hoyt
Rachel Michelle Hronicek
Alexander Clarke Huber
Jessica Hsu
Landon Tyrell Huff
Stephen Herbert Hultin
Katherine Louise Hunt
Thomas Hamilton Hunt
Greer Elizabeth Hunter
Christina Cecilia Hurley
Antonia Alma Hylton

Shari Elana Idelson
Courtney Elizabeth Ingard
Danielle Marie Iskandar

Lauren Aisenberg Jacobs
Connor Andrew Jacobson
William Rigel Jennings
Lindsey Ann Jones
Matthew Thomas Joyner

Jenna Marie Kabat
Brianna Renee Kablack
Thomas Coltrane Kalisky-Tetreault
Derek Pious Kallarackal
Heechun Kang
Jeffrey Samuel Kaplan
Kenneth Ichiro Kawachi
Maia Rachel Kaye
Connor James Keane
Shaquila Linae Kearse
Olivia Ann Keighley
Andrea Claudia Keklak
Sean Kevin Kemp
Allison Grace Kenney
Lauren Michelle Kleifges
Samuel Nathan Klein
Victoria Lynne Kohler
Reut Koren
Peter Wentworth Kraemer
Emily Jeanne Kurtz
Lydia Catherine Kusik

Tsz Yan Lai
Rachel Hyan Lam
Christopher Ilic Lang
Leia Giannina Lanza
Justin Nicholas Leone
Brenda Marie Lewis
Caroline Liang
Douglas Edward Lobacki
Elizabeth Martha LoChiatto
Katherine Carmen LoChiatto
David Warren Lockhart
Ian Graham Lougheed
Eric Reed Lowry
Susan Mary Lydon

Shelby Jacqueline Magid
Elizabeth Maeve Maguire
Farah Mahmud

Bridget Christine Mahoney
Alexandra Marie Maloof
Sina Arsahm Mansouri
Allison Dawn Markowitz
Andrew Jonathan Marsh
Emily Rose Mattia
Nicholas Reilly McAvoy
Ryan Louis McAvoy
Maia Devlin McCabe
Ann Elizabeth McCallum
Brendan Patrick McCann
Matthew Louis McGavick
Hallie Bryan McGuire
David Daniel McIvor
Devin Hudson McSheehy
Jonathan Ben Megidesh
Reid Stephen Meier
Hailey Eleanor Melamut
Jeffrey Carl Meltzer
Daniel Clarence Mephram
Samuel Amin Miano
Matthew Christopher Migliozi

Cordelia Dockray Miller
Daniel McLean Mills
Ryan Alexander Min
Geoffrey Etan Mishkin
Alexandra Helen Missirian
Sara Maria Mohlin
Victor Erik Mohlin
Christopher James Mollica
Emily Grace Mollica
Sequoya Frank Molzan
Jonathan Bernstein Morely
Istvan Sewang Moritz
Jacqueline Dakota Morse
Nicholas James Murphy
Alison Price Murray
Dajanay Shawnice Murray

Lyle Mather Bancroft Neustadt
Justin Christopher Ng
Kayla Lindsey Ngan
Jessica Elizabeth Stowell Nichols

Ashley Lorraine O'Donoghue
Alexander Gannon Orr

Marc Edward Pace
Nancy Newhall Pace
Michael Joseph Panetta
Patricia Ann Parneros
Rohan Pathak
Cesar Manuel Perez
Mitchell Joseph Perez
Hannah Margaret Perkins
Dylan Joseph Pike
Dylan Seth Pollack
Brian Harwich Pollock
Jason Elliot Porter
Luke McCarthy Prendergast

Iliana Geneive Quadri

Martin Joseph Quinn
Roderick Edward Quirk

Anthea Bess Rathjens
Adam Schumann Ravenelle
Lauren Victoria Ready
Colby McCormick Reed
Matthew Austin Reed
Danielle Robin Reinstein
Laura Noel Renner
Michelle Domine Richard
Mary Catherine Roach
Katherine Ann Roche
Jacquelyn Nicole Roder
Matthew Marbury Rogers
Rebecca Alice Rose
Adrien Luc Rousson
Emily Anne Rudder
Alexander Eugene Ruditsky
Katherine Gail Ruh
Clayton William Russell II
David Simon Ryder

Gregory Thomas Saidnawey
Terrance Stephon Sanders
Lucy Carden Santangelo
Sally Veronica Scannell
Amy Lee Schapiro
Catherine Ellen Schau
Jonathan Martin Schedlbauer
David Steven Scheff
Adam Ludwik Schellenberg
Dana Carey Scholz
Daniel Martin Schreiner
Tess Elizabeth Schuster
Eric Jorge Schwartz
Eliza Leigh Sefton
Samuel Rithy Seng
Emily Anne Sexton
Claire Sydney Marie Shapanka
Hannah Porteous Shealy
Ryan Francis Shelley
Kayley Jean Sherman-Johnson
Michael Kwang Soo Shin
Cameron Meyer Shorb
Michael Evan Shron
Tyler Anthony Shute
Emily Margaret Siegel
Meagan Alicia Simons
Berkley Mikél Webb Singer
Samya Nicole Singletary
Zachary Frederic Smerlas
Benjamin Samuel Smith
Sara Huckins Duxbury Smith
Molly Christina Snell
Michela Catherine Stahl
Katherine Suzanne Staley
Andrew Ellis Steinberg
Eric Aaron Steinbrook
Marquise Anthony Stephens
Lawrence Jaquan Stevenson
Theodore James Stoddard

Timothy Theodore Storer
Kathryn Marie Sutherland
Chloe Andonia Svolos
John Peter Swords
Ryan James Swoyer
Jessica Barbara Sylvia

Claire Jun Tam
Gabrielle Rene Tarini
Alisha Mary Thomas
Natalia Mykelle Thomas
Price Dylan Thompson
Theo Langston Thompson
Abigail Mara Titlebaum
Christopher Daniel Tobin
Alexis Ross Tonkel
Matthew Paul Trefry

Andrew Mark Stranberg
Justin Chun Tse
Logan Akira Tsugita
Carly Joyce Twyman
Alexandra Mary Tyrrell

Aaron Dobrow Vale
Victoria Lee Vanaria
Ian Cornelius van Dijk
Robert Peter Vargo
Mark Oliver Vogel
Sandra Lee Volante
Carolyn Kilcoyne Voyta

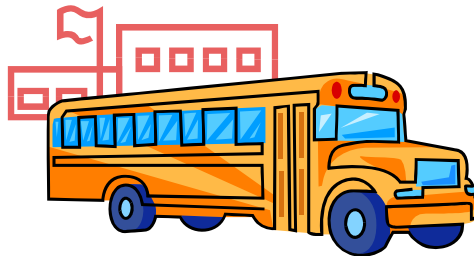
Benjamin Schuyler Sugg
Kyle Rory Walker
Gregory Scott Weintraub
Rachael Shayna Weiss
Lucy Ijams Weltner
Kathrine Hope Wetherbee
Adam William Wilver
Jordan Hank Wolfe
Courtney Anne Wood
Katelyn Elizabeth Wright
Alexandra Katharine Wuest

Leon Yin
Briha Krishaun Younger

Claire Emmanuelle Zee
Michael Raymond Ziter

Did you know . . .

In 1985, Sudbury became the first school system in the state to mandate the installation of seat belts on all school buses. Buses are now equipped with two-way radios and padded seats with twenty-eight-inch-high seat backs. Coupled with the new equipment is an emphasis on safety awareness, highlighted in published policy statements and pamphlets distributed to all students and parents.



Minuteman Regional Vocational Technical School District

About Minuteman

Minuteman is a four-year public high school serving the member towns of: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics in preparation for college with relevant career and technical programs.

Enrollment

As of October 1, eleven high school students were enrolled at Minuteman providing a full time equivalent (FTE) of eleven residents of Sudbury. Minuteman experienced a 7% increase in the Freshman Class resulting in the largest freshman class in 12 years. The “Benefits of Minuteman” are clear:

- **Experience the Modern American High School.** Minuteman offers a distinctly modern learning experience where students venture beyond a traditional high school curriculum to explore their interests and discover their passion, whether that’s Biotechnology, Robotics, Environmental Technology, or something else entirely from among our twenty majors.
- **Believe in Yourself.** Students graduate from Minuteman with an enduring self-confidence that they can achieve anything they set out to do, no matter how high the hurdle, how long the road, how loud the skeptics.
- **Prepare for College and Life.** Minuteman equips students with the academic foundation and study skills to succeed in college *and* the industry certifications and acumen to succeed in business, affording every student a unique flexibility upon graduation to pursue their dreams.
- **Learn from Experts.** Minuteman’s teachers are demonstrated experts in their respective fields, injecting a depth of knowledge and experience into their classes that is rarely found in public or private schools.
- **Be More Than Just Another Student.** There is no such thing as “just another student” at Minuteman – instead, teachers and staff personally invest themselves in truly knowing each student and working closely with them to realize their full, individual potential.
- **Make a Fresh Start.** From their very first day of school, Minuteman students are given the opportunity to make a fresh start among new friends and new teachers who will see them as they are and not as who they once were.

Lincoln-Sudbury Regional High School and Minuteman Half Day Program

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Lincoln-Sudbury Regional High School and receive a competency certificate from Minuteman. Currently, no Sudbury students participate.

Minuteman offers ‘Post Graduate’ programs to Sudbury residents of any age who are seeking to enhance their skill development. Post-Graduate Students are charged tuition to offset operating costs.

2011 Sudbury Graduates

- Scott Caspe, Culinary Arts/Baking
- Leif Skramstad, Engineering Technology
- Lori Connors, Hospitality

At graduation, Scott Caspe received the Senior Spirit and Dedication Award. Leif Skramstad received the Mass. Vocational Association Award and the Minuteman Parent Association Science Technology Division Award. Lori Connors received the Minuteman Parent Association - Student Admiration Award.

SkillsUSA Award – Sudbury Student

Leif Skramstad was a Gold State Medalist and 4th place National Medalist for Engineering Technology.

Class of 2011 Graduate Achievement Highlights

- 73% college bound or advanced Technical Training, 12% career bound and 4% military. Overall, graduates achieved an 89% positive placement rate.
- 100% of Dental graduates passed the National Dental Board examination.
- 90% of Early Education and Care program completers were certified by the Massachusetts Department of Early Education and Care.
- 78% of Cosmetology graduates passed State Board examinations.
- Health Occupation graduates achieved 78% in college acceptance.
- 86% of Environmental Technology graduates earned the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License.

Capital Projects

- Lexington Water Department is requiring replacement of several major components of the school's water supply system. This work will be completed in December 2011; estimated total cost of \$120,000 is covered out of our FY12 budget.
- An emergency \$475,000 capital project was successfully completed. Lexington issued an order at the end of June in regards to the area of the school known as the Trades Hall. The order restricted access and occupancy to the Trades Hall immediately. Minuteman had to obtain a waiver from DCAM to hire a design architect, demolish the interior area and rebuild the area under current building codes in order to open school in the fall.
- MSBA Update: Minuteman is in the "pipeline" of the Vocational School Repair and Renew program announced by the State Treasurer's office in 2010. The Feasibility Study financing was unanimously approved by all 16 member towns in 2010. The School Building Committee will review various models to accommodate member community enrollment, as well as various levels of non-member enrollment. A final project model is expected by 2014.

Curriculum and Instruction

- Since 2008, all 9th grade students to have English and Math every day, rather than a "week-on-week-off" schedule, thus providing more consistent and concentrated instruction as well as project-based learning.
- The Educational Program planning process has identified several new programs that offer students increased choices in career majors, including Criminal Justice/Bio-Security, Animal Science and the Technical Theater Arts. Two programs phased out in 2010 included Office Technology and Auto Body Repair. Drafting and Design Visual Communications will be phased out by 2014.

Professional Development

- The Minuteman staff has created academic and Career and Technical Education (CTE) goals that emphasize formative assessment practices, teacher-to-teacher peer observations, Executive Function support, Reading Consultancies, and Academic-Career and Technical curriculum integration. The integration of technology to enhance student learning is an ongoing commitment.

Student Access, Participation and Support

- An Executive Function initiative was launched last year. Minuteman provides students with resources to enhance their planning and organization skills.
- Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.
- The Special Education department successfully implemented the Student Learning Center (SLC). The SLC allows students to understand their disability, develop skills, and techniques to minimize the impact of the student's disability, and to promote independence and personal responsibility. The SLC supports the transition to college.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity, and Freshmen) throughout the school year. Over the past 7 years the number of participants has doubled in many of the sports offered. Students have more than 20 clubs and activities.
- The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, the *Grant-a-Wish* program supports numerous initiatives and incentives for student achievement.

Respectfully submitted,
Dr. Edward A. Boquillon, Superintendent
David R. Manjarrez, Representative

**Minuteman Regional Vocational Technical School District General Fund
Statement of Revenues and Other Sources
and Expenditures and Other Uses - Budget and Actual
For the Year Ended June 30, 2011**

Unaudited

	Original	Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
Revenues and other sources:					
Assessments to members	\$ 8,853,893		\$ 8,677,633	\$ 8,677,563	\$ (70)
Intergovernmental revenues	\$ 2,389,285		\$ 2,599,679	\$ 2,766,405	\$ 166,726
Tuition	\$ 1,630,864		\$ 1,653,373	\$ 1,653,373	\$ -
Investment Income	\$ 20,500		\$ 9,760	\$ 9,525	\$ (235)
Miscellaneous	\$ 65,000		\$ 34,485	\$ 34,485	\$ -
Use of fund balance - prior year tuition	\$ 2,904,137		\$ 2,888,749	\$ 2,888,749	\$ -
Use of fund balance - Operations	\$ 395,000		\$ 395,000	\$ 395,000	\$ -
Transfers In					
Total Revenues	\$ 16,258,679		\$ 16,258,679	\$ 16,425,100	\$ 166,421
Expenditures and other uses:					
Administration	\$ 1,068,643		\$ 1,075,453	\$ 1,022,353	\$ 53,100
Instruction	\$ 8,250,536		\$ 8,258,000	\$ 8,125,151	\$ 132,849
Other school services	\$ 1,751,536		\$ 1,791,745	\$ 1,854,734	\$ (62,989)
Operation and Maintenance	\$ 1,526,927		\$ 1,523,387	\$ 1,813,554	\$ (290,167)
Fixed Charges	\$ 2,877,309		\$ 2,726,366	\$ 2,664,451	\$ 61,915
Community Services			\$ 100,000	\$ 50,000	\$ 50,000
Capital acquisitions	\$ 776,099		\$ 501,099	\$ 315,703	\$ 185,396
Debt service	\$ 7,629		\$ 282,629	\$ 412,691	\$ (130,062)
Total Expenditures	\$ 16,258,679		\$ 16,258,679	\$ 16,258,637	\$ 42
Excess of Revenues and other sources over expenditures and other uses	<u>\$ -</u>		<u>\$ -</u>	<u>\$ 166,463</u>	<u>\$ 166,463</u>

Human Services

Goodnow Library

“This Library is like my second home.”

Marcelle Kosersky, author and Sudbury resident

The Goodnow Library continues to be a cherished institution in Sudbury. Although the Library is no stranger to the strains of these tight economic times, the dedicated and professional staff continues to provide cheerful and efficient service to the community.

This was a year of transition at the Goodnow Library. There were two key changes in leadership: in March, Esmé Green replaced Bill Talentino, director of 23 years, and in August, Heather Wilkinson replaced Betsy Mosher, Children’s librarian, who retired after 38 years. Coincidentally, these personnel changes have come at a time when libraries are changing the way they do business to meet the changes in our world today. The challenge is to transform from a “warehouse” model to a community hub, where patrons come not only to meet one another and enjoy free cultural programming, but also to take advantage of one-stop-shopping for books, music and movies in all formats, notably the “e” format.

As librarians, we often think about what’s ahead so that we can anticipate what our patrons want from their community Library. The current enthusiasm for all things mobile, and desire for e-books is making things even more interesting! The Goodnow Library

Digital books and music have their own line item in the Library’s materials budget for the first time.

is positioning itself to meet these changes by embarking on a new long range plan (FY13-FY17), where we will directly solicit your feedback in surveys and focus groups. In the meantime, we are working hard on increasing our “e-offerings,” by purchasing additional downloadable e-books and online resources and increasing publicity efforts through our website, Facebook page and email announcement lists.

The Library continued to play its role as a lifelong education center, with a focus on literacy activities

from birth through adulthood. To meet the demands of parents seeking free early literacy opportunities, the Children’s Department dramatically increased programming offerings. Author visits, concerts and art exhibits were offered for all ages. *Freegal*, an online service that allows Library patrons to download free and legal music was added, and an adult book group, called “The Bookies” was introduced. The Young Adult Room initiated a Teen Art Exhibit Series and created a computer game collection. To raise visibility online, the Library joined Facebook and began publishing a monthly e-newsletter of Library events and happenings.

The Library is grateful for the ongoing support of many dedicated volunteers and community groups such as the garden clubs. This year 45 volunteers donated over 5,000 hours of their time in support of the Library, helping with many special projects. In June, five seniors from LSRHS came to the Library as part of the program “Seniors Give Back to the Community Day” to work throughout the Library with a variety of projects.



Richard and his mother showing their enthusiasm for gingerbread house making!

New Initiatives for Children

Besides pajama story times, crafts and book groups, the Library began offering family movie screenings, monthly Sing-a-Longs with Peter Sheridan, and Jam Time science programs for children ages three to seven. Also, the Library has arranged for a certified therapy dog named Benson. Emerging and reluctant readers can sign-up to read to Benson to help develop important literacy skills. This fun program is a great way to help make children excited about reading and visiting the Library.

This year also marked the start of the Library's first Lego program. What's the connection between Legos and books? Promoting play contributes to early literacy development by increasing attention span, memory, creativity, and language and vocabulary skills. Library staff solicited donations from the community to start the collection. The response was overwhelming, and we ended up with more than 100 pounds of Legos! Our first program was attended by fifty-one children.

"The fundamental responsibility of libraries is the dissemination and preservation of knowledge."
-Goodnow Library Foundation

Truck Day

Another fun-filled Sudbury Truck Day was held in July when nearly 600 kids of all ages came together at the Goodnow Library parking lot to get up close to a variety of Town vehicles including a fire engine, ambulance, police cruiser, front loader and snow plow. This marks the Library's sixth Truck Day, when kids, parents and grandparents get to see and sit in a variety of large and curious looking vehicles.



Three youngsters climb aboard Engine No. 5

Children's Summer Reading Program

The Goodnow Public Library participated in the statewide Summer Reading Program for children, themed, *One World Many Stories*. The eighty children who participated in the program read almost 600 books. The Library also participated in weekly Heifer programs, which attracted over 250 people throughout the summer. Special guests included honey bees, chickens, earth worms, bunny rabbits, and a goat.

Especially popular with the younger set was Gulliver, a little Library gnome who visited different places in Sudbury each week and sent postcards back to the Library with clues about where he was. Some of his

destinations were the Assabet Wildlife Refuge, Buddy Dog, and the Wayside Inn.

On behalf of the children's' reading effort, the Friends of the Library generously donated a beehive and a pig to needy families through Heifer International.

Friends of the Library

The Friends have been busy this year! Besides running the Sunday Afternoon Program Series, holding two book sales, and funding museum passes and other crucial programming, they redesigned the gardens by the Library entrance. They now produce their quarterly newsletter online.



The Friends of the Library funded museum passes for 16 different museums. Those passes sponsored 1,804 museum visits by Sudbury families in 2011.

The Goodnow Library Foundation

Many of the goals that came out of the FY07-FY12 strategic plan have been realized, particularly the formation of the Goodnow Library Foundation. The Foundation's goal is to establish a substantial and sustainable endowment that will provide on-going income to support the Goodnow Library. Its mission is to support the improvement and enhancement of the Goodnow Library and to promote its use in Sudbury. The Goodnow Library Foundation helps the Library continue to develop as a 21st century library: a marketplace of ideas, a community meeting place, an innovative technological hub that serves library patrons of all ages and interests—anywhere and at any time.

Projects for 2012

Goodnow will continue many of its ongoing goals, such as enhancing programming for all ages, focusing on outreach to schools, community groups and Town agencies, and assessing staffing, collections and the facility. Additionally, the Library is working on redesigning the Library website, building the e-book collection, evaluating the preservation needs of the Library’s historical collections, and creating a comprehensive technology plan. A new initiative is to investigate ways for the Library to “Go Green,” by seeking ways to reduce our carbon footprint, save energy, and become an educational resource for the community. In addition, the Library will develop a new five-year strategic plan.



Library Staff Development Day

2011 Statistics

- The total circulation of materials this year was 414,780. Goodnow ranks fourth of the 53 libraries in its population group in Massachusetts for the number of items circulated per staff person (over 27,000) and seventh overall when compared to the total number of items circulated.
- Self-check accounted for an average of 70% of checkouts.
- There were 269 programs held for children with over 4,000 children and their caregivers attending.
- Our community meeting rooms were used at least once every day—often more, by 150 different community groups.

Financial Report		
FY11 (July 1, 2010-June 30, 2011)		
Source	Fees, State Revenue	Receipts, Expenditures
Lost Books Fund	\$ 6,791	\$ 4,275
Multi-Purpose Revolving Fund	\$ 4,828	\$ 460
MA Equalization Grant (MEG) Fund	\$ 3,474	\$ 3,107
Library Incentive Grant (LIG) Fund	\$ 8,187	\$ 5,848
Non-Resident Circulation Fund	\$ 10,600	\$ 2,619
Fines	\$ 24,273	

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Senior Library Staff

- Esmé Green, Director*
- Karen Tobin, Assistant Director*
- Michael Briody, Circulation Manager*
- Heather Wilkinson, Children’s Librarian*
- Elizabeth Rose, Head of Technical Services*

Respectfully submitted,
Goodnow Library Board of Trustees

- Jill Browne*
- Phyllis Cullinane*
- Lily Ann Gordon*
- Carol Hull*
- Robert Iuliano*
- Barbara Pryor*

Council on Aging

The Council on Aging is a nine-member board whose duties are as follows: to identify the total needs of the community's older adult population; to educate the community and enlist the support and participation of all citizens concerning these needs; to design, promote or implement services to fill these needs, or coordinate present existing services in the community; and to promote and support any other programs which are designed to assist older adults in the community.

The Council on Aging members help guide the planning and policy making of the Sudbury Senior Center. Their mission is also to advocate for the needs of Sudbury residents who are 60 years of age and older. This year the Council on Aging initiated a process of inviting members of Town Departments and Committees to their meetings. The goal of this process is to increase communication and understanding between the COA and various Town Departments and Committees and to share information about the needs of the growing population of residents over 60 years of age in Sudbury. The latest Town Census report indicates that there are 3,233 residents who are 60 and older representing 17.5% of the total population.

With the guidance of the Council on Aging, the Sudbury Senior Center serves the social, recreational, health and educational needs of people aged 60 and older in the community. This is accomplished through a variety of programs, activities and services. The Senior Center is accredited by the National Institute of Senior Centers and strives for excellence in service to Sudbury seniors and their families. In FY11, the Senior Center served approximately 2,040 individual seniors and 125 people younger than age 60.

While programs and activities are most visible at the Senior Center, many services are delivered in other settings. The Senior Center van provides door-to-door service to residents over 60 and younger residents with disabilities. Hot meals are delivered Monday through Friday to seniors who are eligible. Our Volunteer Coordinator oversees a number of programs that help people in their homes including: the Fix-it program, Friendly Visitor program, Grocery Shopping program, Medical Equipment Loan Closet, Sand Bucket delivery, the Lockbox and Space Heater programs and the FISH (Friends in Service Helping) volunteer medical transportation program.

Special Focus Activities

Education/Advocacy: The Council on Aging members invited Town Departments and Committees to their monthly meetings to learn more about the departments, how they may benefit seniors and to share information about the senior population of Sudbury. This year the Council on Aging met with Jody Kablack, Town Planner; Beth Rust, Community Housing Coordinator; and Chief William Miles, Sudbury Fire Chief. The Council on Aging members will continue this education process into 2012.

Transportation: The Senior Center Director continues to serve as Sudbury's representative to the MetroWest Regional Transportation Authority (MWRTA), with the aim of improving public transportation for seniors and other Sudbury residents. The MWRTA continues to assume the costs of running the Senior Center van, including the van driver's salary, benefits, van insurance, and other expenses, while maintaining the van service for seniors and people with disabilities. The Senior Center van provided 1,944 one-way rides to ambulatory and non-ambulatory seniors and 984 one-way rides to people with disabilities.

Property tax relief: The Council on Aging continues to advocate for property tax relief measures to ensure that Sudbury remains affordable for people of all ages.

Space Limitations: Senior Center programs continue to be well-utilized. However, there are times when seniors are put on a waiting list when a class or program is full due to space limitations in the Senior Center. Having enough meeting space is also a challenge. Some of the services we provide, such as assistance with health insurance issues, tax return preparation, legal advice, flu clinic and blood pressure checks, require office space for privacy. There are times when staff persons need to move out of their offices to allow these services to be provided. We have been fortunate to coordinate and share space with the Park and Recreation Department in order to schedule our fitness classes.

New Activities

Intergenerational Activities:

Teen Tech Training - The first Teen Tech Training Day was held on June 1. During Lincoln-Sudbury Regional High School's senior *Give Back Day*, two senior students spent the day at the Senior Center, tutoring older adults on using their computers, cell phones and other technical gadgets. Both students and older adults learned about each other and enjoyed the give and take of information. Due to the success of this intergenerational event, an ongoing monthly Teen Tech Day was planned in collaboration with Susan Frommer at Lincoln-Sudbury Regional High School. In October, the first monthly Teen Tech Day was held. Thirty-three older adults met with two students on a Wednesday afternoon, getting tips and pointers on using their laptop computers, cell phones and the internet. The program is held once a month on a Wednesday afternoon.

Veterans

Veterans Luncheon

For the first time, the Senior Center, in collaboration with the Sudbury Military Support Network and the Veterans' Agent, hosted a Veterans' luncheon in honor of Veterans Day. The Senior Center was honored to have three local veterans, Rear Admiral Victor Beck, Lt. Col. Chris Hamilton, and Patrick Mullen, U.S. Army Ret., speak at the luncheon. Wayside Inn sponsored the luncheon with a delicious hot meal. Sixty-five people attended.

Summary of 2011 Activities

Lifelong learning classes and lessons: One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development throughout the life span. 256 individuals took part in various lifelong learning classes, including: American Art, The Cold War, First Ladies, Impressionism, Plate Tectonics, The American Mind, Masterworks of American Art, Thomas Hardy Poetry, the Two Faces of Islam, and Turning Opera into Ballet.

Intergenerational Activities: The award winning Bridges Together intergenerational program has been ongoing in each 4th grade classroom in Sudbury for 20 years. This program brings older adult volunteers from the community into the classrooms to collaborate with children, forming friendships and increasing understanding. Students and older adults learn about each other as they share their experiences on the topic of the week. They also collaborate on a related project. There are typically six one-hour sessions plus a final reunion celebration at the

Sudbury Senior Center. Andrea Fonte Weaver, the original creator of the program, applied for and received a grant to update the Bridges curricula and marketing. She worked to strengthen the program with renewed publicity and has recruited an additional volunteer to assist in coordinating, recruiting and training the older adults who participate in the program, as well as a team of parents from school PTOs to help with ongoing recruitment and reunions. This program engaged 120 older adults with 390 4th grade students this year.

Health and safety information and screenings:

The Senior Center has a special focus on information and programs to maintain the health of Sudbury seniors and give them the tools they need to maintain their wellbeing as they move into their later years. The center also collaborated with the SHINE (Serving the Health Information Needs of Elders) volunteer counseling program to offer assistance to seniors who would like help in assessing their health insurance choices. 165 individuals visited our SHINE Counselors, while 283 seniors took part in Health and Safety informational programming and screenings.

Arts and Crafts: The Senior Center continued its successful watercolor classes, and several series of these classes were held. We also have a weekly Crafts group. Together these programs provided arts programming for 65 individual seniors.

Physical Activity: In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. The Fit for the Future aerobics class continued to be offered five times a week, the Yoga class grew from one to two classes a week, a small crew of Tap Dancers continued to tap, the Better Balance group graduated to a Better Bones strength class, and a new Zumba aerobics/dance class was added to the schedule. Combined, 246 individual seniors participated in these programs this year.

Legal and financial information and services: The Senior Center offered seminars on legal and financial issues and provided specially trained volunteers to assist seniors with income tax preparation free of charge. Together, these programs and services provided service to 106 individual seniors.

Socialization: To provide seniors with a chance to meet others, socialize, and reduce their isolation, the Senior Center hosts card games, including bridge and bridge lessons, and cribbage; and offers bingo, movies and special feasts and entertainments, often in conjunction with holidays such as Christmas, Independence Day, and St. Patrick's Day. Altogether approximately 621 individual seniors participated in these programs.

Outreach and advocacy services: The Senior Center provided simple telephone referral information to approximately 6,000 callers this year, and provided approximately 100 consulting sessions with our Information Specialist.

Volunteer and Support services: Through the efforts of our Volunteer Coordinator (funded by the Sudbury Foundation) this year the Senior Center provided:

- 195 grocery shopping trips for homebound seniors
- 107 friendly visits for socialization
- 94 minor home repairs
- 1,200 rides to medical appointments (FISH)
- 151 loans of durable medical equipment
- 86 sand bucket deliveries
- 19 emergency lockboxes were placed at residents' homes
- 15 seniors received new space heaters to replace old, unsafe ones

Taking into account all volunteer services, more than 11,650 hours were donated this year with an equivalent value of \$180,195 according to a formula from the Executive Office of Elder Affairs.

Trips: The Senior Center's volunteer Trip Coordinator planned both day and overnight trips, 216 individual seniors participated in a trip activity during FY11.

Nutrition: The Senior Center continues to offer home delivered meals and a hot lunch at the Center. This past year 990 meals were served at the Senior Center and 5,728 meals were delivered to homebound elders. For most of this year, lunch was offered on Tuesdays, Wednesdays and Fridays. The Friday meal was suspended in November due to poor attendance. Home delivered meals are delivered by volunteers Monday through Friday.

Newsletter: The *Sudbury Senior Scene* newsletter is mailed free of charge to each Sudbury household where a residents is aged 60 or older. Postage for this mailing is provided by the Friends of Sudbury Seniors. Approximately 22,000 copies were mailed this year.

Hours of operation

The Senior Center is open from 9AM to 4PM Monday through Friday. It is staffed by a Director, Administrative Assistant, Van Driver, (all full-time), and a Receptionist, Information and Referral Specialist, Volunteer Coordinator, and a Meal Site Manager (all part-time). The Director, Administrative Assistant and part-time Information and Referral Specialist positions are funded by the Town. In addition, we are fortunate to receive the assistance of many devoted volunteers, without whom we would not be able to provide the kind of responsive service that best benefits Sudbury residents.

Did you know ...

Under the leadership of a member of the Council on Aging, a Senior Softball League (EMASS) open to players age 55 and older was inaugurated in 1995. During its first season, 60+ players participated on four teams (two based in Sudbury).

Two teams from EMASS competed at the Massachusetts Senior Games in June, winning two medals.



Council on Aging (COA) Accounts with the Town of Sudbury FY11

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, and part-time Information and Referral Specialist, and providing support for general operating expenses as well as for operating the physical plant. (See the Town Accountant's report in another part of this Annual Report.) The following COA accounts are not reported in the Town budget because the revenue sources are not from the Town, but are nevertheless administered through the Accounting Office. The account activities for FY11 are listed in the table below.

Account Number	Title	Beginning Balance FY11	Revenue FY11	Expenditures FY11	Ending Balance
1171	COA Revolving - Activities ¹	\$5,250	\$19,711	\$19,757	\$5,204
1172	Transportation ⁵	\$1,223	\$0	\$0	\$1,223
1173	MWRTA Revolving ²	\$11,948	\$62,774	\$60,084	\$14,638
1323	State Aid/Formula Grant ³	\$1,804	\$15,939	\$15,536	\$2,207
1411	Senior Tax Work-Off Donation ⁵	\$270	\$0	\$0	\$270
1412	Camcorder Grant ⁵	\$160	\$0	\$0	\$160
1413	Volunteer Coordinator Grant ⁴	\$5,061	\$15,000	\$13,357	\$6,704
1951	Friends Gift	\$2,593	\$0	\$0	\$2,593
1969	LEPC/VIP Gift ⁵	\$31	\$0	\$0	\$31

¹ Activities/Program fees are collected and instructors and class expenses are paid from this account. The Town of Sudbury does not subsidize Senior Center events or activities.

² Account for collection of reimbursement from the MetroWest Regional Transit Authority for the expenses of running the Senior Center van.

³ Annual Formula Grant Funds from the Executive Office of Elder Affairs: Helps to fund the Receptionist, the Sudbury Senior Community Work Program Coordinator, Bridges Coordinators, and FISH Coordinators.

⁴ Grant from the Sudbury Foundation for the part-time Volunteer Coordinator position.

⁵ Dormant accounts.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
Debra Galloway, COA Director
John Beeler
Elizabeth David
Robert Diefenbacher
Marilyn Goodrich
David Levington
Sabino (Sam) Merra
Mary Lee Mahoney-Emerson
Robert May

Sudbury Housing Authority

The Sudbury Housing Authority's (SHA) mission is to develop and manage affordable housing for families, senior citizens, and disabled people. Preference is given to applicants who live or work in Sudbury.

The new family housing that the SHA has been working on for so many years is expected to be completed near the end of 2012, and the factory-built units should be in place by this summer. There will be five new duplex family houses on SHA-owned land, and each unit will have two bedrooms. One will be wheelchair-accessible.

The acquisition by the SHA of condominiums designated for affordable housing, which was approved at Town Meeting in 2006, has proven to be unworkable. The SHA is therefore hoping to use the CPA funding that was allotted for condo acquisition to purchase existing single-family homes for rental to families on its waiting list, and has submitted an article to Annual Town Meeting for this modification in use of funding.

At present, twenty-one units of SHA-owned family housing are located on scattered sites throughout Sudbury, in the form of either single-family houses or duplexes. In order to qualify for this housing, income must be under \$51,550 for a family of two, and limits range upward in approximately \$7,000 increments, depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. There has been just one vacancy among these units during the past year. The waiting list for family housing will be opened for the first time in several years during 2012.

The SHA's Musketahquid Village consists of 64 one-bedroom apartments in Sudbury Center, which are designated for seniors and disabled people who meet state guidelines for low-income rental housing. Residency is limited to those with incomes under \$45,100 for one person and \$51,550 for two people. Rent is 30% of income and includes the cost of

utilities. Homeownership at the time of application does not disqualify an applicant. In contrast to the long wait for family housing, qualified Sudbury seniors can generally expect to be housed at the Village within a year. There have been ten vacancies during the past twelve months, while the previous twelve months had fifteen vacancies. Senior residents currently range from 60-101 years old.

The operating budget is covered entirely by the rents collected by the SHA, and state funding used toward project development is paid for by bonds, not taxes, as well as by mortgages that will be re-paid with rental income. Routine maintenance is performed by SHA staff.

Family housing units were all evaluated for energy efficiency, and extra insulation and caulking were added to some units. Light fixtures and bulbs were replaced with energy-efficient models. Water heaters, refrigerators, two boilers and fencing were replaced in family housing as needed. Sixty stoves were replaced at Musketahquid Village, and kitchen cabinets were re-finished and new carpeting installed in several units when they became vacant. Emergency hallway lighting was replaced where needed at the Village.

The Board of Commissioners of the SHA meets at 7:30 p.m. at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month. Visitors are always welcome. Please call Jo-Ann Howe, 978-443-5112, if you are interested in volunteering time either as a member of the Board or to work on a special project.

Respectfully submitted,
Sherrill Cline
Judith Deutsch
Jo-Ann Howe
Kaffee Kang
Lydia Pastuszek
Steven J. Swanger

Park and Recreation Commission

The mission of the Park and Recreation Commission is to provide recreation activities, leisure services, facilities and general amenities to the public. We strive to enhance the quality of life for the Town of Sudbury residents by providing clean, safe and attractive parks and recreation facilities that promote a strong sense of community. The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs managed by the Park and Recreation Director. The Park and Recreation Commission generally meet once a month at the Fairbank Community Center. The public is always welcome.

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, public tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for soccer, lacrosse, and the Charles River Radio Controllers for the flying of electric power model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center, provides fields for soccer, boys and girls lacrosse, includes the newly renovated Haskell Playground, and a full-size baseball diamond. The Ti-Sales Field is used for Ultimate Frisbee teams and adult soccer leagues. Lastly, Cutting Field, with its state-of-the art synthetic turf, sees many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a further valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible. The L-S Community new synthetic turf field is in full use by both the LSRHS and community youth sport groups.

As usage demands increase, the Commission is still looking to find resources to build fields. The Park and Recreation Commission has identified those costs directly related to field maintenance which should be charged directly to Park and Recreation rather than the general tax levy. User fees now directly correlate to the use and are incorporated into the Field Maintenance Enterprise Fund.

The Fairbank Community Center is the home of the Park and Recreation Department, Teen Center, Youth

Coordinator, our new Adaptive Sports and Recreation Program, indoor and outdoor basketball courts, and an outdoor sand volleyball court. Use of this facility is primarily for Park and Recreation adult and youth programs. The pool is a year-round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs which are open to the public (both residents and non-residents) and is handicapped-accessible.

Working with other departments in Town, the Park and Recreation was involved in the completion of the new parking lot at Haskell Field. In addition, we recently upgraded our preschool room with new paint, new floor and turned it into a multi-use facility. Adult and youth programs are offered throughout the year. Our summer day camp programs continue to sell out on the first day of registration along with our pre-school half-day camp. We also offer fun and exercise to over 1000 children every summer through our wide variety of summer camps and clinics. Once again we offered a successful Summer Concert Series to the residents of Sudbury and surrounding communities.

The Adaptive Sports and Recreation Program had a very successful first year. Led by Anna Wood, Certified Therapeutic Recreation Specialist, the Adaptive Sports & Recreation Program offers comprehensive and varied programs, services, and resources for residents with disabilities and their families. Recognizing the importance of recreation and leisure in the lives of all community members, the Adaptive Sports and Recreation program continually strives to improve the quality of life for children and adults with disabilities through sustained and successful involvement in sports and recreation programs. Ms. Wood oversees dozens of instructors and coaches and at the same time runs programs and trains staff in inclusion techniques on a daily basis.

In the fall of 2010, Ms. Wood wrote and was awarded a grant for \$2,500 to fund the equipment needed for a Power Soccer Program (soccer for people that use power wheelchairs). With the grant money secured, Ms. Wood hosted a clinic during the summer of 2010 with over a dozen power wheelchair athletes in attendance, two professional athletes, and a United Power Soccer Association representative. With the interest generated at that clinic, Ms. Wood founded the Town of Sudbury's first-ever Power Soccer team, the Sudbury Sharp Shooters. In addition, Ms. Wood made contact with a local power

wheelchair vendor and had a power wheelchair, valuing nearly \$20,000, donated to her team for participants to use that were unable to transport their own chair to practice. This past May, the Sudbury Sharp Shooters hosted a Power Soccer tournament, the largest in New England, with three other Power Soccer teams in attendance for a total of over 20 athletes, dozens of fans, and local media.

Ms. Wood spent this past summer running a very successful summer inclusion program, the first in our community. In collaboration with our Town's current Sudbury Summer Program, she implemented inclusion components and support systems which allowed over 25 kids with disabilities to participate in summer camp with their non-disabled peers. Ms. Wood spent hours meeting with families, reviewing Individualized Education Plans, and guiding camp counselors in best-practices. In an evaluation, one parent stated, "The whole experience was WONDERFUL! Anna was terrific and I really felt confident that my son was well-cared for and understood. This is such a relief - many places say that they can accommodate special needs but the Sudbury inclusion program was the only one that I felt sure that was the case when I left."

In August, Anna wrote and was awarded a grant for \$4,300 to fund what is now the Fairbank Garden Project. Stemming from her desire to have a garden available for horticulture therapy programs, this grant will not only allow her to provide garden access to community members with disabilities, it will also allow the greater Park and Recreation Department to run innovative, multigenerational programs that instill in participants environmental stewardship and other program specific goals. She is working closely with a horticulture therapist from the Perkins School for the Blind to accomplish this project.

Since the commencement of the Adaptive Sports and Recreation Program in the fall of 2010, we have provided over 200 community members with disabilities, ranging in age from 2-67 years, with the opportunity to successfully participate in over 75 different adaptive sports and recreation programs. Participants have traveled from 40 different communities in Massachusetts to access these programs. The Adaptive Sports and Recreation Program is providing services and promoting inclusion on a daily basis...a feat that is seen in less than a handful of other Massachusetts Park and Recreation Departments.

The Youth Coordinator, Jessica Bendel, works primarily with the middle-school-aged population in Sudbury. Over the last year, new program offerings included Duct Tape Design, Snack Attack, Middle School Dodge ball, and Friendship Bracelets; programs all run by Park & Recreation staff. The Wild Wednesday programs held on SPS early release days have remained very successful. Some of the trips kids have participated in are snow tubing, rock climbing, laser tag, kayaking and an afternoon of inflatables. These trips were well-attended and often had students on waitlists. The most popular program continued to be the Sudbury Adventure Program, now in its fifth year. Six one-week sessions of full-day summer camp activities were offered for 35 residents each week. This program had a waitlist; one week had an additional 26 kids interested in attending. Activities included a scavenger hunt in Boston, Canobie Lake Park, a day at the beach, bowling, Kimball's and going to Water Country. At the end of the summer, parents were sent an online survey to garner feedback. 96% of the respondents indicated that they would recommend the Sudbury Adventure Program to a friend or family member.

Led by Aquatics Director Tim Goulding and his staff, the Atkinson Pool has many improvements including installation of a new heating and air conditioning unit for the locker rooms and lobby, the installation of a new chlorination system on the lap pool and the women's showers received a makeover during our maintenance shutdown. We also replaced out 400 watt metal halide lights with high efficiency lights in the pool area through incentives from NSTAR. The pool serviced 1,104 individuals in our learn-to-swim program and adult exercise programs. The pool attendance was 83,293, and there were 1,505 active memberships.

This past year was also spent working through the CAPRA accreditation process. This is the national accreditation program for Park and Recreation agencies. We hope to be the first accredited department in the state of Massachusetts, and this will show our customers that we hold ourselves to the highest standards of Park and Recreation services available.

We look forward to continuing to provide new and exciting recreational opportunities to the residents of Sudbury.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
Nancy McShea, Park and Recreation Director

Park and Recreation Commission
Bobby Beagan
Thaddeus Gozdeck
Paul Griffin
Jim Marotta
Dick Williamson

Cable Advisor

This year, the Cable Advisor helped many residents resolve cable-related issues. He also monitored cable-company franchise compliance, answered questions from residents and the Town, and maintained an informational webpage (accessible from the Town website). Cable-related questions or problems should be sent to cableadvisor@sudbury.ma.us. Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels.

SudburyTV (a non-profit organization led by Sudbury residents) continued to provide Public, Governmental, and Educational Access programming on COMCAST Channels 8 & 9, and Verizon Channels 31 & 32. SudburyTV programming can also be accessed on the web (via YouTube-style video-on-demand, or 24/7 live stream), at <http://sudburytv.org>.

SudburyTV programming included a variety of monthly programs including a regular newscast and two new regular programs: "Sustainable Sudbury" & "Around Town with Gabrielle." The channel also continued its live coverage of Selectmen's meetings and Town Meeting, and continued to cablecast committee meetings including Selectmen, Finance Committee, SPS School Committee, and L/S School Committee. New additions included live coverage of the 8th grade "Moving On" ceremony from Curtis Middle School, and expanded coverage of L/S sports. Finally, SudburyTV continued to cablecast community programs like Sudbury Historical

Society, Sudbury League of Women Voters, L/S Music Programs, the Sudbury Summer Concert Series, Holiday Parades, and the HopeSudbury Telethon, which raised over \$62,000 this year.

At the SudburyTV studio at L/S, there is a full complement of broadcast and editing equipment. After training, residents can use this equipment to create and edit quality programming at no charge or volunteer to cablecast other programs. Residents can request personalized training or attend our courses given as part of L/S Adult Education. Equipment may be used in the studio or on location. The Town Hall main meeting room is configured so that a single volunteer can record meetings with multiple cameras.

The essence of Access is programming produced for residents, by residents. Residents are encouraged to contact SudburyTV's Executive Director, Lynn Puorro, to discuss programming and/or training. Contact Lynn at 978-443-9507, or at infol@sudburytv.org. More information about SudburyTV (and a link to the Cable Advisor's webpage) can be found at <http://sudburytv.org>.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
Jeff Winston

Board of Health

The Board of Health is responsible for addressing the health needs of the community. Traditional duties include site evaluation for subsurface sewage disposal, permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations, and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues, such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by Parmenter Health Services for the Board of Health. Mental healthcare services are provided through the Community Social Workers. The Board of Health continues to update and disseminate the most current information on public health concerns and issues via the Town website, brochures, cable TV and local newspapers.

Subsurface Disposal of Sewage

To assure that individual septic systems will not have an impact on the environment and public health, thorough field evaluations were conducted for new single-family residential lots and multi-unit housing projects to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers. The Board of Health is actively involved in the evaluation of a proposed Route 20 wastewater sewer project.

Community Social Worker

Services continued to be provided for residents of all ages by our Community Social Workers. These included: case management, information and referral, advocacy and support. Crisis intervention and on-call availability were provided as well. Collaboration with other Town departments (Police/Fire, Schools, COA) occurred regularly. Community outreach activities such as fuel and food assistance were conducted throughout the year. Several projects targeting residents in need were completed in

cooperation with school classrooms, church/citizen groups and local businesses. The Community Assistance Fund (operating in conjunction with HOPEsudbury) provided financial assistance to 78 Sudbury families. Contractual agreements were maintained with area therapists to ensure that all residents could receive outpatient treatment regardless of income. Outreach services were also provided through contractual agreements for frail and “at risk” seniors. Martha Lynn and Mitch Sanborn shared Community Social Work responsibilities this year.

Nursing Services

Parmenter Health Services, Inc. was contracted to supply nursing services, including home health care; communicable disease follow-up; flu, pneumonia inoculations, adult clinics for testing of blood pressure and cholesterol monitoring, pandemic flu planning and emergency preparedness planning. Seasonal flu vaccination clinics were held at the Senior Center.

Mosquito Control

To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, the Board of Health continued to provide licensed mosquito control through the East Middlesex Mosquito Control Project. Mosquitoes submitted for testing by the Massachusetts Department of Public Health found one positive test for Eastern Equine Encephalitis (EEE) in Sudbury this year. Control of West Nile Virus carried by mosquitoes has required catch basin treatments throughout Sudbury.

Hazardous Waste

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The Minuteman Hazardous Product Facility in Lexington processed hazardous waste for Sudbury residents from April to November for a fee. Residents disposed of waste oil in the storage tank located at the Transfer Station. Latex paint was collected at the Sudbury Transfer Station.

Animal/Rabies Control

An animal rabies clinic is conducted for the Board of Health by Paula Adelson, Animal Inspector, and Sudbury Animal Hospital, ten dogs and one cat were vaccinated. State law requires all cats as well as dogs be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from

wild animals (but not limited to) raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing by the State Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam and installation of water level control devices. The removal of road kill animals along public roadways is contracted by the Board of Health.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions which contribute to illness and/or cause a nuisance condition.

Restaurant and Food Service

Thirty one licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

Emergency Preparedness

The Board of Health participates as a member of the Massachusetts Department of Public Health’s Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Emergency dispensing site planning and the establishment of a local Medical Reserve Corps has been the primary focus of the Board of Health’s local emergency preparedness program. Medical Reserve Corps Executive Committee members are appointed by the Board of Health. Medical and non-medical volunteers are needed to assist the Town in conducting functions such as an emergency medical dispensing site or a town emergency shelter.

Brian McNamara was elected to a three-year term in March. Linda Huet-Clayton and Carol Bradford continued to serve as board members. Robert C. Leupold served as the Director, and Michele Korman served as Health Coordinator. Martha Lynn and Mitch Sanborn shared the Community Social Worker responsibilities. Victoria Parsons served as a Technical Assistant shared by the Board of Health and Conservation Commission. Paula Adelson served as Animal Inspector.

Board of Health

Financial Report: July 1, 2010 - June 30, 2011

Receipts:	
Sewerage Permits	\$14,702.50
Installer Permits	3,775.00
Hauler Permits	1,350.00
Food Service Permits	9,175.00
Milk & Cream Permits	10.00
Stable Permits	100.00
Site fees	1,250.00
Well Permits	1,400.00
Permit Renewals	900.00
Camp Permits	650.00
Pool/Pond Permits	105.00
Copies	113.25
BOH Trench	<u>2,200.00</u>
Total	\$35,730.75

Respectfully submitted,
Robert C. Leupold, Director
Brian J. McNamara
Linda Huet-Clayton
Carol Bradford, RN

Medical Reserve Corps Executive Committee

Changes to the MRC Executive Committee (MRC-EC): Marilyn Ellsworth and John Stevens stepped down changing the membership to five volunteer members plus Bob Leupold, Sudbury's Health Director. Ippolit Matjucha assumed the role of Chair in July to replace John Stevens. Recruitment of additional members is underway. We lost and sorely miss the assistance of Victoria Parsons, Sudbury Board of Health.

Assisted with Shelter Operations in Sudbury: MRC members coordinated with Sudbury CERT to staff the Fairbank Shelter during the August flooding and October snowfall/power outages.

Developing Joint Teaching/Training Opportunities with Sudbury CERT: As an outgrowth of combined shelter operations, and with more "alumni" of the Sudbury MRC-EC now active members of CERT, the two organizations are developing joint training and educational opportunities both for members of the respective organizations and the public.

Public Awareness and Education: MRC produced a display at Goodnow Library with both visual education and take-away materials on a variety of preparedness and public health topics. A similar display is planned for next year.

Sponsored Public CPR/AED Trainings: American Red Cross certified CPR/AED training was held in June.

Sudbury MRC Citizen Corps Grant. A Citizens Corp grant allowed MRC to purchase a badging machine to provide formal ID cards for qualified members. We are planning to see if Sudbury CERT or other emergency preparedness organizations may also have need of the machine, and arrange for that use if required.

No Local H1N1 and Seasonal Flu Vaccination Clinics: In contrast to previous years, no flu vaccination clinic was held this year due to non-availability (and then late, very limited availability) of the vaccine. Preparations for clinics were nevertheless made until it became clear that the vaccine would not be available. Flu clinics are anticipated for next year.

Respectively submitted,
Carol Bradford, RN
Dale Farmer
Robert Leupold, Health Director
Eric Mandelbaum, DDS
Ippolit Matjucha, MD
Susan Sama, RN

Did you know ...

On May 17, 1973, the Selectmen announced that the Wayside Inn Historic District was added to the National Registry of Historic Places.



East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance and public education.

Moderate rains during the spring and early part of the summer produced normal spring and early summer mosquito activity. Frequent rains during August and September resulted in large populations of floodwater mosquitoes at the end of the season. The adult mosquito surveillance program used traps to collect mosquitoes from five Sudbury locations. Data was compiled from 31 mosquito trap collections over nine nights. During the summer and the early fall, selected trap collections from Sudbury and other Project communities were tested for West Nile Virus (WNV) and EEE by the Mass. Dept. of Public Health. One collection of mosquitoes from north Sudbury tested positive for EEE in late September. This year there were five human WNV cases in the State including four cases from the metro-Boston area and 2 EEE cases that were contracted in southeastern Massachusetts.

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis var. israelensis* (Bti) and methoprene, which are classified by the EPA as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 380 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 13.5 wetland

acres when high densities of mosquito larvae were found in stagnant water. Project personnel applied time-release methoprene pellets to control *Culex* mosquito larvae at 1,311 roadside catchbasins. *Culex* mosquitoes are considered the primary vectors of WNV.

For adult mosquito control, there were 15 crews assigned to apply Sumithrin to 9,758 acres at night using truck mounted aerosol sprayers when survey traps indicated high mosquito populations. Advance notification of the spray program was done through notices on the Town website.

Adjacent to Paddock Way, an excavator was used to maintain 625 linear feet of a waterway and hand tools were used to maintain another 155 linear feet.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito borne diseases. The Town website www.sudbury.ma.us/services/health/emmc provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
David M. Henley, Superintendent

Parmenter VNA & Community Care, Inc./Wayside Hospice

Overview

In partnership with the Sudbury Board of Health, Parmenter VNA & Community Care, Inc./Wayside Hospice continues to sustain a long tradition of home care excellence in the Town of Sudbury. Outstanding commitment from its staff, volunteers, and Board members, combined with the strong support of local residents and organizations, enables Parmenter to successfully carry forward the commitment of the former Sudbury VNA to Town residents. In addition to home care, Parmenter serves as a resource to the Town of Sudbury for top quality community services and hospice care. A local, independent, non-profit health care provider located in Wayland, Parmenter began serving the public in 1959 grounded in the philanthropic vision of Johnathan Maynard Parmenter whose commitment to excellence and

compassion remain guiding principles of the agency today. In November, Parmenter was recognized nationally with a Homecare ELITE Provider Award, ranking in the top 25% of Medicare certified home care agencies in Quality of Care, Process Measure Implementation and Financial Performance. In the state of Massachusetts, Parmenter is in the top 5% for patient outcomes, and at the local level Parmenter has the highest Medicare certified home care outcomes in Metrowest.

Home Health Care

Home health care is at the heart of the wide range of services provided by Parmenter. Under the orders of a physician, Parmenter provides nursing services, physical therapy, occupational therapy, speech therapy, social services, and personal care services to

individuals recovering from illness, injury, surgery, disability and to those facing life-limiting conditions. Parmenter is a Lifeline provider and also offers an in-home telehealth program, helping individuals with cardiac or respiratory disease to effectively manage their health at home and avoid emergency hospitalization. Through a contract with the Sudbury Board of Health, Parmenter provides a safety net to Town residents whose home care needs are not covered by insurance and who are unable to pay privately. Approximately 15% of all services provided by Parmenter are unfunded or underfunded. Grants, gifts and donations to Parmenter from hundreds of community residents help to support free and subsidized care to many neighbors in need in Sudbury and other Metrowest communities.

Parmenter Hospice Care

The close working connection between Parmenter's home care and hospice programs gives clients with life-limiting illness the profound benefit of continuity of care as they approach the final stages of life. Parmenter additionally provides grief support for families and loved ones and offers a unique children's bereavement program, Heartplay, which utilizes the expressive arts for children who have suffered the loss of a parent or sibling. While most hospice care is provided in a private home or assisted living facility, this is not always possible. To meet the unique needs of these patients and their families, Parmenter Hospice also operates a newly renovated ten-bed hospice residence, the Miriam Boyd Parlin Residence in Wayland. One of only nine such residential hospices in the State, this beautifully designed and meticulously overseen space is an extremely valuable resource for area residents dealing with end-of-life issues that are simply not manageable in the home.

Community Services and Public Education

Supported by the Sudbury Board of Health and in cooperation with the Sudbury Council on Aging, the Board of Health Nurse from Parmenter offers weekly blood pressure and blood sugar screening clinics for all ages and free of charge at the Sudbury Senior

Center and at Parmenter's home office in Wayland. Similar screenings are held monthly for residents at Musketahquid Village and Orchard Hill Assisted Living and also for Town of Sudbury employees at the Flynn Building and the Department of Public Works. In the fall, the nurse organizes and administers Flu immunization clinics for Town of Sudbury employees and First Responders. Similar immunization clinics and home visits are also provided for senior Sudbury residents interested in Flu and Pneumonia vaccination. In the spring at the Council on Aging, the nurse organizes walking clinics and educational efforts on the benefits of diet and exercise for preventing chronic disease and aging successfully. Throughout the year, the nurse coordinates public health education events on a variety of other topics, depending on community needs and interests. Parmenter additionally offers a number of classes such as CPR, baby-sitting training and a home safety course for preteens at a nominal fee. In addition to screenings, immunization clinics and wellness efforts, the Board of Health Nurse provides individual education and disease management for residents dealing with reportable communicable diseases and is a resource to the Town's school nurses on communicable disease issues in the pediatric population. As a member of the Medical Reserve Corps and the Vulnerable In-Town Population Committee the Board of Health Nurse helps register all vulnerable residents on the Town's Emergency Planning website.

Services Supported by the Sudbury Board of Health

- Health Guidance/Education Home Visits-66
- Communicable Disease Follow-up-26 cases
- Immunization/TB Testing-500
- Community Screening Clinics-1540 encounters
- Distribution of Flu Vaccine
- Public Education Programs-See descriptions above

Respectfully submitted,
Cynthia Mayher, CEO
Allison Latta, RN, BSN, Board of Health Nurse

Commission on Disability

About the Commission

The Sudbury Commission on Disability works independently and in collaboration with other Town departments to create and implement programs to provide advocacy, education, and remediation focused on the elimination of barriers. It seeks to assist people with disabilities in becoming empowered to advocate for themselves. The Commission does this through independent action and by providing technical assistance to other Town departments and to people with disabilities and their families. It is a volunteer Commission with five to nine members, and 51% of the membership must be people with disabilities. The Commission receives money from Handicapped Parking violations in Town.

Membership

The Commission currently has six members. Susan Stocker has resigned as the Commission Chair and was replaced by Lotte Diomedede. Dina Johnson will continue as the Commission Secretary. Susan will remain on the Commission along with Peter Sargent and Jackie Kilroy. Deborah Galloway, the Town employee on the Commission, resigned in April. Anna Wood, Adaptive Sports and Recreation Specialist at the Park and Recreation Department, joined the Commission in September in place of Deborah Galloway. There are three vacancies and recruitment is ongoing.

ADA Compliance

The Federal Americans with Disabilities Act requires by law that every town have an Evaluation Plan and a Transition Plan that identifies, among other things, any physical obstacles limiting access by persons with disabilities to programs, services, and activities. The Transition Plan must spell out how and when the barriers will be handled. There are consequences to communities that are not in compliance – the Justice Department has imposed substantial fines in some cases. We continue to monitor ADA compliance in the Town and assist the Town in developing the required documents.

Handicapped Parking

We continued to build our relationship with the Town Police Department. In November and December, we sponsored eight handicapped parking (HP) enforcement "surges" to raise awareness of parking issues. We hired additional police details specifically to enforce Handicapped Parking laws. This coincided with a publicity campaign educating the public. We

asked that the focus of Police enforcement include HP placard violations as well as parking violations.

Website

Information of interest to people with disabilities is posted on our page on the Town website.

Braille Signage Survey at Sudbury Public Schools

Reports on all schools were submitted to School Administrators in the spring. While most schools had very few errors in their braille signage, there were three schools that had more than a dozen mistakes. These schools include Haynes Elementary, Curtis Middle School and Lincoln-Sudbury Regional High School. The Commission will be conducting a follow up audit on these schools in February 2012 to see if the recommended changes have been implemented. Final reports will be disseminated to School Administration, the Superintendent, and the Board of Selectmen.

Accessible Restaurant Guide

The Commission is currently working on an accessible restaurant guide that will provide residents and visitors with a free publication outlining the accessibility features of all 30+ restaurants here in Town. This guide is not intended to indicate compliance or non-compliance with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) or the Architectural Barriers Act (ABA) requirements. Rather, this guide will be an informative document for families and visitors so that preparations or arrangements can be made ahead of time, if needed. We are currently working on the format of the document, including what features we will be looking for at each restaurant.

Scholarship Program

The Commission is currently in the process of finalizing a donation of \$2,500 to the Adaptive Sports and Recreation Program at the Sudbury Park and Recreation Department to serve as scholarship funds for community members with disabilities. This allocation of funds will be reviewed by the Board of Selectmen in January 2012, and the scholarship program should be underway and available to residents by the spring of 2012. We are very excited about this new scholarship program and are happy to financially support the participation of community members with disabilities in the Adaptive Sports and Recreation Program here in Sudbury.

Publicity

We continued to publish articles and press releases in the local media. Our intention is to raise awareness about issues relating to disability, publicize the work of the Commission, and solicit help for our projects and for new members.

Respectfully submitted,
Lotte Diomede
Dina N. Johnson
Jacqueline S. Kilroy
Susan J. Stocker
Peter Sargent
Anna Wood

**Commission on Disability
Summary Financial Statement FY11**

Description	Income	Expense
BEGINNING BALANCE	\$ 12,575	
Handicap Parking Fines	\$ 2,860	
Special Police Details		\$ 1,716
Rubber Surface for Haskell accessible playground		\$ 1,795
ENDING BALANCE	\$ 11,924	

Veterans Services

The Office of Sudbury Veteran’s Services provides Federal, State, and Local benefits information and services to the Town’s Veterans who served from World War II through the Global War on Terror. Their spouses and widows/widowers of Veterans may also be eligible for benefits on behalf of the Veteran.

This office assists Sudbury residents with Federal applications requests for Service-Connected Disabilities, Non-Service Connected Pensions, Health-care Benefits, requests for discharge documents, replacement medal requests and a host of other Federal benefits. For a complete list of Federal benefits please stop by the Veterans office at Town Hall or go to the website www.va.gov.

This office also administers the State benefits programs available to Sudbury Veterans. Some of these benefits include Outreach and Counseling, Housing, Financial Assistance, Employment, and Education. The Commonwealth of Massachusetts is one of very few states that provides such extensive benefits to our Veterans.

There are also local benefits available to Sudbury resident Veterans such as tax abatements for

individuals rated by the VA as Service-Connected (at least 10% S/C), which is administered though the Tax Assessor’s office.

This past year has seen the war in Iraq come to a close. As our troops redeploy back home, the primary issues are employment, education and healthcare. While the Veterans Administration ramps up for an influx of new patients and the colleges and universities welcome a new generation of war Veterans, it is imperative that our Veterans are able to find suitable employment and focus on a new future. Several Federal and State initiatives and programs are currently in process. However, as a community, you can do your part by hiring a veteran to help your business succeed. The skill sets that Veterans have far outweigh much of the competition.

Welcome home to all of our returning Veterans!

TAPS

Respectfully submitted,
Brian Stearns
Veterans Director

Our Heritage

Town Historian

The questions that Sudbury residents ask of the Sudbury Town Historian sometimes make you really think, and go back in time like the popular new TV show "Unforgettable" with the Australian actress Poppy Montgomery on the CBS network.

The premise for that show is that whatever she sees or experiences at a homicide site while investigating as Detective Carrie Wells, for the NYPD, she can play back as if it was a video to see or experience things she did not note the first time.

Why I think of that is that many times I am asked about a plot of land and how it was used in the past in our farming glory days. Just to remind you Sudbury has as good land as Concord does to this day. One just has to decide if you are growing crops or children on it!

But I have to play back a video in my head as to what a requested plot of land looked like 50 years ago or more, all the while reading the land for clues. Unless a bulldozer has totally flattened a plot, there is still much to interpret. One has to observe the plant life, and especially the kind of trees growing there. The

remains of stone walls can add a lot. But in your mind you have to erase all the trees, and look beyond as you add up the aspects as to what has been done to the land, and how it was used. Of course the best time to look for certain evidence is in the non-growing seasons, where you can read the land easier.

The discovery of drainage ditches totally overgrown with trees can be exciting, as a farmer did a heck of a lot of work to improve his land, and why it was abandoned can sometimes be found out on the Town's website via the Historic Archives, or from the Sudbury Historical Society, Inc.

And now that I brought up the Sudbury Historical Society, be sure to support them via membership, financial donations, and donations of historic Sudbury material. They collect the entire history of Sudbury, and have it available on the 2nd floor of the Town Hall, in occasional exhibits, a show case at the Curtis Middle School, or nine original programs a year, and on their website www.sudbury01776.org.

Respectfully submitted,
Curt Garfield, Town Historian

Did you know . . .

In 1980, the Town closed several elementary schools, leaving open only the Haynes and Noyes Schools. At that time, the K-8 population was at 2,375 students and declining. By 1986, the school population fell to 1,697. The Horse Pond School was sold, and the Town retained ownership of the Loring and Nixon Schools. By 1990, it became apparent that the school population was again increasing, and the Town voted to renovate Nixon School. In September of 1994, Nixon School reopened. It was planned to be used as a K-5 school. However, even then the school could only accommodate K-4. Thus, the Town approved an expansion of the school to allow the return of the fifth graders from Curtis Middle School in September, 1996. The School Committee analyzed 50 years of Town data and estimated conservatively that student population could increase to between 2,800 and 2,900 students by the year 2000.

As of 2011, the current K-8 student population is 3,074.



Historic Districts Commission

Sudbury has changed greatly from its beginning as a farming community, but the Town has been fortunate to have preserved many of its older houses and landscapes. As Sudbury grew, the Historic Districts Commission (HDC) was formed to ensure that the properties in the Historic Districts would continue to be protected from substantial or detrimental changes.

Today, the HDC continues to make sure that changes made to properties in a Historic District do not detract from the historic value of a neighborhood. We all lose when historic buildings are torn down or rehabbed beyond recognition or when historic landscapes are destroyed.

Prior to starting any exterior alterations on structures or landscapes that are visible from a public way, property owners in any Historic District must obtain a Certificate of Appropriateness from the HDC. This year, there were 24 requests for Certificates of Appropriateness and 24 Certificates were issued. The Certificates covered a wide variety of changes to

properties, including major construction, additions, replacement of windows, changes in paint color and changes to the landscape.

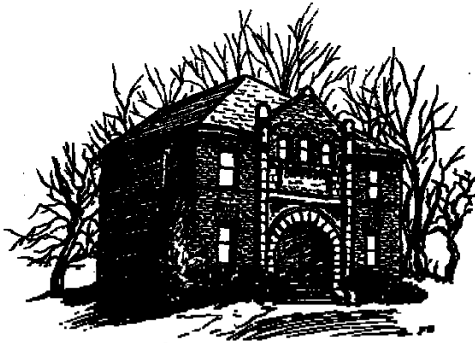
In addition to issuing Certificates of Appropriateness, through regular contact with the State Preservation Office and the Mass Historical Commission, the HDC acts as an information resource for property owners in the districts. The HDC website has been expanded to include not only our guidelines, but useful resources for owners of historic homes, including how to weatherize older homes and replace older windows. Please visit the Town website at <http://www.sudbury.ma.us/departments/HistoricDistricts>.

Respectfully submitted,
William S. Andreas
Linda G. Hawes
Frank W. Riepe
Lee F. Swanson
Carole Wolfe

Did you know ...

Goodnow Library was founded in 1862. It was lighted by oil lamps and heated by a large iron stove. The report of the Trustees of the Goodnow Library states that in 1876 the Library had 6,131 bound volumes, not including duplicates. The circulation for the past year reached a total of 15,229, a considerable increase over that of the previous year, and equal to an average of more than 20 books to each person in town of the age of ten years and upwards.

As of 2011, total circulation of materials is now 414,780!



Goodnow Library 1862

Sudbury Historical Commission

The Hosmer House was under renovation for part of the year. Air conditioning was installed throughout the house as was necessary due to the deterioration of the oil paintings. Many paintings were restored due to humidity damage. We are grateful for Community Preservation Committee (CPC) funding to help correct this situation. Six floors were newly painted and the downstairs bathroom refurbished. The shed had a new stone floor laid by a Commission member. The house was rented several times during the year and children's educational tours also took place.

The Training Field on Old County Road has been mowed thanks to the DPW. The Haynes Garrison Site on Water Row had lawn treatment and weed control managed along with the Railroad Shack on the Boston Post Road. Picnic table and benches were donated to the Loring Parsonage by the United Methodist Church. A Boy Scout Eagle Project is underway to paint the gazebo at Wadsworth Cemetery. A bid is being prepared for a Radar Survey of the Revolutionary Cemetery in the center of Town. Florence A. Hosmer now has her own headstone to match her family's located in Wadsworth Cemetery. Two demolition requests were voted upon.

The annual Memorial Day tribute to employees and volunteers who passed way this year was held in the parlor of the Hosmer House. The ballroom held a display of the Civil War.

The Fourth of July was a success selling pies, items from the attic, books, cup plates and throws. Artists John Sklenak, Debbie Dineen and Angela Ackerman displayed their artistic works in the ballroom and parlor. The public toured the house for five hours enjoying the historic furnishings and paintings.

The Holiday Open House theme was "Celebrating the Holidays with Animals". The new multi-colored throw depicting historic buildings of Sudbury was introduced for sale along with mugs displaying pictures of the Wayside Inn, Miss Hosmer and the Hosmer House. Many local merchants are now selling cup plates with proceeds going toward restoration of some of Miss Florence Hosmer's 497 paintings.

The Commission appreciates the support of the Town and also from the general public as 2,337 people toured the Hosmer House this year.

Respectfully submitted,
Barbara A. Bahlkow
Maurice J. Fitzgerald
James A. Hill
William M. Johnson
Marilyn A. MacLean
Elizabeth A. Radoski

Did you know . . .

The Sudbury Senior Center opened in 1990.

Five years later, in 1995, the number of seniors using the center climbed to over 1,000 -- triple the number that used it during its first year of operation.



Memorial Day Committee

This Memorial Day marked the 150th anniversary of the start of the Civil War in April as well as the 20th Anniversary of Desert Storm in January. With the passing of Frank Buckles in February, this was the first time, since the Armistice ending WWI was signed, that no WWI veterans were present for Memorial Day.

Sudbury's Memorial Day was a delightful combination of festive and somber respect. There were activities, great enthusiasm from Sudbury youth organizations; the Daisy and Tiger scouts, Girl and Boy Scout troops. The veterans marched proudly and for the first time in nearly forty years a Gold Star Family marched in Sudbury's Memorial Day parade.

Ceremonies began early in the morning with commemorative ceremonies at the Old and New North Cemeteries and with a salute by the Sudbury Minute and Militia at the Minuteman statue in the New Town Cemetery overlooking the Town Common. The parade started at Rugged Bear Plaza led by the American Legion color guard. The Memorial Day Parade Grand Marshal was Donald Somers, Naval Aviator. Mr. Somers flew F9F-6 Cougar fighter jets from the USS Boxer. He served at the end of the Korean War and flew off the coast of Korea and Indo-China during the French intervention in Vietnam.

The Sudbury Military Support Network did a great job turning out returning Iraq and Afghanistan veterans. In addition to these veterans, family and friends of Army 1LT Scott Milley, who had died in Afghanistan in November 2010, also participated in the ceremonies.

The first stop was at the bridge over Hop Brook where a wreath provided by the Sudbury Garden Club was thrown into the water to commemorate service men that died at sea. At the Goodnow Library, Civil War re-enactors of the 12th Georgia Infantry Regiment honored the veterans of that conflict both North and South. At Wadsworth

Cemetery, the first stop honored the veterans of WWII, Korea and Vietnam. The parade then moved to the King Phillip conflict monument where a Ceremony for Peace was performed by members of the Native American Council. This was a very moving and inspiring ceremony. The parade was joined by Daisy/Brownies and Tiger/Cub Scouts at Our Lady of Fatima Church, and preceded to Grinnell Park. At Grinnell Park, Grand Marshal Somers hoisted a Gold Star flag to signify that Sudbury lost a son in our nation's current conflicts. The parade concluded there.

The Sudbury Military Support Network and HOPEsudbury hosted activities on the Town Green following the Memorial Day Parade. People were encouraged to send messages of thanks and encouragement to deployed service personnel. The Sudbury Historical Commission and Hosmer House sponsored Civil War and Desert Storm displays of weapons, diaries, letters, maps and sweetheart items.

Formal Town Hall ceremonies began with prayers and greetings from Town officials. Remarks were given by Steve Milley, father of 1LT Scott Milley and Grand Marshal Don Somers. Robert Coe also played taps for the crowd. Hot dogs and soda were provided to marchers by the American Legion Post 191.

Thank you to the supporters of the event: the Sudbury school buses, The Wayside Inn, Sudbury Farms and the American Legion.

As always, the best way to see this parade is to be in the parade. Please come join us next year.

Respectfully submitted,
Laura B. Abrams
Spencer R. Goldstein
Peter R. Harvell
James A. Wiegel

September 11th Memorial Garden Oversight Committee

September 11, 2011 marked the tenth anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. Given the significance of the anniversary, the Committee organized a formal commemoration that included brief remarks by Committee Chairman Beth Farrell, Chairman of the Board of Selectmen Larry O'Brien, HOPEsudbury board member Robin Gunderson, family and friends of the Sudbury victims, and Committee board member Kirsten Roopenian.

At 8:46 a.m., the time the first hijacked plane hit the World Trade Center in 2001, the bells at First Parish of Sudbury tolled, a Color Guard of Sudbury Police and Fire personnel raised the flag, and family and friends of those lost placed a wreath and flowers at the Memorial. The Committee wishes to thank Patrolman Larry Williams, Sergeant John Harris, and Lieutenant Scott Nix of the Sudbury Police Department, and Firefighters/EMTs Michael Matros and Luis Forte, Captain Timothy Choate, and Chief Bill Miles of the Sudbury Fire Department for their participation in the ceremony. The Committee also gratefully acknowledges the estimated 100-125 people who attended the remembrance, including the military veterans and active servicemen who were present.

In addition to planning the commemoration, Committee members focused on maintenance of the Garden throughout the year. Work included caring for existing plantings, installing new plantings, weeding and pruning, mulching, and arranging for seasonal leaf and snow removal. The Committee wishes to thank the Sudbury Department of Parks and Grounds for restoring the stone dust pathway leading to the Memorial Garden and around its center stone.

Enhancements planned for 2012 include replacing several shrubs that suffered damage due to bug infestation and planting a permanent display of flowers around the flagpole adjacent to the Garden. In addition, the Committee will work with the families of the Sudbury victims to review the continued planning of formal commemorations moving forward.

The Committee wishes to express its appreciation to the citizens in the community who were moved to generously contribute monetary gifts to the Memorial Garden Trust Fund after the tenth anniversary remembrance, and to HOPEsudbury for recognizing the tenth anniversary by contributing the funds necessary to establish the planned flower garden around the flagpole.

The Oversight Committee was proud to be of service this year and looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a magnificent and meaningful Town resource for many years to come.

Respectfully submitted,

Bette E. Cloud

Barbara Clifton

Beth V. Farrell

Rachel W. Goodrich

Deborah B. Kruskal

Kirsten Roopenian

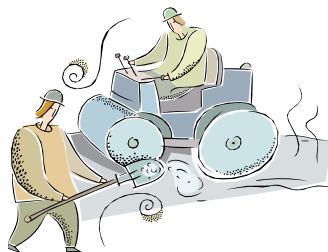
Lawrence W. O'Brien, Ex-officio

I. William Place, Ex-officio

Maureen G. Valente, Ex-officio

Did you know . . .

According to the 1963 Town Report, the total salary for 8 full-time highway department staff was \$40K per year.



Cultural Council

This year the Sudbury Cultural Council, part of a network of 329 Local Cultural Councils (LCCs) serving all 351 cities and towns in the Commonwealth of Massachusetts, awarded seven grants totaling \$3,676 for cultural programs in Sudbury, Framingham, and state-wide.

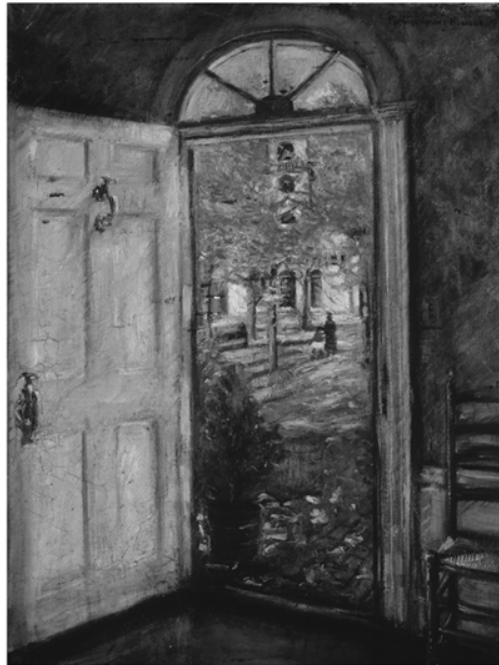
The Sudbury Historical Commission, the Town committee that oversees the Hosmer House in the Town center and has jurisdiction over all aspects of historic buildings and properties currently owned by the Town, received one of the most important and interesting grants: to restore several of Florence Hosmer's paintings that have deteriorated due to humidity. The Commission will choose a few of the many paintings that require restoration that will be repaired by Aragon Art of Sudbury. Once returned to their original vibrancy, they will be hung at the Hosmer House for all to enjoy.

Additional grant recipients include: the New England Wildflower Society's "The Nature Zone Family Activity Project;" Richard Clark, who will present his one-man show "Atticus" from *To Kill a Mockingbird* at the Senior Center; The Marble Collection, a bi-annual print and digital publication featuring art and literature created by students throughout the state; the Sudbury Art Association's third annual Open Studios; a performance of a Chinese lion dance at the Sudbury Cooperative Preschool that is free and open to the public; and the Sudbury Historical Society's "Fabric of Our Lives" program, which features four lectures about Sudbury using quilts as a backdrop.

The Sudbury Cultural Council also met with the Sudbury Art Association about a possible fundraising

collaboration in May 2012. The objective is to raise money for possible permanent gallery space in Sudbury, and to raise money to fund more cultural programs. Other initiatives by the Sudbury Cultural Council include a contest to design the council's logo.

The deadline to submit applications for 2013 projects is October 15, 2012. Information is available at www.massculturalcouncil.org. For more information about the Sudbury Cultural Council go to <http://sudbury.ma.us/departments/CulturalCouncil> or email culturalcouncil@sudbury.ma.us.



© SUDBURY HISTORICAL COMMISSION

"Open Door" by Florence Hosmer

The LCC Program is the largest grassroots cultural funding network in the nation, supporting thousands of community-based projects in the arts, sciences and humanities every year. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community. Decisions about which activities to support are made at the community level by a board of municipally appointed volunteers.

Respectfully submitted,
Ellen M. Gitelman
Jeanne M. Maloney
Michele H. Latimer
Susan Rushfirth
Helen C. Viele



Public Safety

Police Department

The Sudbury Police Department logged 15,140 incidents and received 3,646 9-1-1 calls between January 1st and December 31st. Also, in an effort to more accurately account for incidents previously derived from sign-in sheets located in the lobby, last March we installed a device to track the number of people requesting assistance at the station. The average previously derived from the sign-in sheets was approximately 3,000 per year. Through the use of this technology it was determined that the department serviced an average of 874 people per month for an estimate of 10,488 for the 2011 calendar year. The figure derived from the sign-in sheets had previously been included in the logged incidents which we have elected to discontinue for further clarity. During this 12-month period, 134 individuals were taken into custody for various violations of State and local laws to include 40 arrests for operating a motor vehicle under the influence of alcohol and/or drugs. Also, 188 criminal complaints for various violations of State and local laws were filed with the Framingham District Court. Officers investigated 70 larcenies, 24 breaking and entering (dwelling), 74 breaking and entering (motor vehicle), seven assaults, 104 domestic disturbances, 89 vandalisms, 929 alarms, 878 medical aids, 13 juvenile matters, 10 sexual assaults, child pornography, one case of solicitation for prostitution, 48 fraud/identity thefts and five search warrants were executed. The Department also investigated 580 motor vehicle accidents; 354 property damage accidents, 54 involving personal injury and 172 where officers may have been dispatched to assist but accident reports were not required. Unfortunately there were two motor vehicle accidents resulting in a fatality this year.

This year, Patrolman Paul Wigmore and Kyle Griffin joined our Department. Officer Wigmore came from the Northampton Police Department where he served since 2002 offering experience of a seasoned officer. Officer Wigmore replaced Officer Matt Tivnan who returned to the Worcester Police Department where he had previously been laid off. Officer Griffin worked for the UMASS Lowell Police Department for approximately one year prior to joining us. Officer Griffin replaced Officer Sean Milovanovic who left for employment with the Massachusetts State Police.

As has been the case for many years, a significant number of concerns that residents present to our Department is related to vehicular traffic. In responding to those concerns we continue to place a high priority on the aforementioned. Enforcing State and local traffic laws is only part of the efforts put forth that also includes an educational component, as well as the use of portable electronic speed signs. The Sudbury Traffic Safety Committee remains active as an additional component to the entire process. The Department issued a total of 2,633 traffic citations, of which 581 were issued for civil violations, 190 were issued for criminal/arrestable motor vehicle violations, and 1,862 were written warnings.

Training is an imperative and welcome necessity to keep current with the ever-evolving changes in the law, technology, and tactics. In the past, Officers have been required to attend a 32-hour block of training each year to address the aforementioned issues; this training was provided by the State at the local police academies. Due to budget cuts, the State no longer provides this training to municipalities. Over the past year, in order to keep current, the Department has had its own personnel certified as trainers in the areas of Legal Update, CPR/First Responder and Speed Measurement Devices. This allows us to train our personnel "in house" without having to rely on outside sources in these areas. Additionally, specialized training has been provided by private entities, as well as on-line sources in the following areas: Patrol Interdiction, Sexual Assault Investigation, Narcotics Identification and Investigation, Search Warrants, Operating Under the Influence training, Motorcycle Patrol, Microsoft Office Programs, Middlesex District Attorney Patrol Officers Training, Arson Investigation, Cybercrime Investigation, Clandestine Laboratory Investigation, Interview and Interrogation, Ethical Issues and Decisions, School Resource/Juvenile Issues and E911 Training.

The Police Department continues to foster and improve partnerships with both the K-8 school system and Lincoln-Sudbury Regional High School. We look forward to working with both school systems and their respective administrations. As always, our Department remains committed to the safety of our children, hence, we believe a proactive approach to school safety protocols is imperative.

We continue our membership with the Metropolitan Law Enforcement Council (Metro-LEC) where a multitude of services are at our Department's disposal. Metro-LEC is comprised of 40 plus agencies designed to assist and/or augment departmental resources if necessary without incurring substantial cost. The Department has utilized their resources several times in the past to include a call where the S.W.A.T. team was requested to assist with resolving a barricaded emotionally disturbed subject armed with a large knife and a possible firearm. Such a response is designed for the safety of all to include the subject in question. We have four officers currently assigned to various units within Metro-LEC to include the RRT (Regional Response Team), Cyber Crimes Division and the CART (Child Abduction Response Team). The resources offered can be invaluable during crisis situations which may overwhelm our local resources.

Opportunities continue to be sought in an effort to help defer the costs associated with the Department's operation, equipment and/or training. Part of this effort is a grant received from the SETB (Statewide Emergency Telecommunication Board). The Sudbury Police Department has again applied for a Federal grant under the COPS Hiring Recovery Program but await word on the status. Another area that great effort has been put into is a regional dispatch study/grant evaluating the feasibility of a combined dispatch center for eight separate municipalities. The final feasibility report is expected in the early spring.

The Police Department collected the following fees and fines during FY11.

Traffic and court fines	\$ 39,948
Licensing fees	\$ 3,313
Paid detail admin fees	\$ 27,950
False Alarms	\$ 1,550
Copier fees	\$ 2,902
Total	<u>\$ 75,663</u>

We very much appreciate the support the community continues to show our Department. We look forward to the challenges ahead, knowing that our cooperative efforts will help ensure the continued safety of our community.

Respectfully submitted,
Richard J. Glavin, Chief of Police
Robert F. Grady, Lieutenant
R. Scott Nix, Lieutenant

Police Sergeants

Todd F. Eadie
James G. Espinosa
Nathan Hagglund
John F. Harris
Richard A. MacLean

Police Officers

Ronald B. Conrado
Erin Corey
Michael Curran
Kerriann Fagerquist
Kyle Griffin
Kenneth Hanchett
Stephanie P. Howe
Alan J. Hutchinson
Paul Johnston
Kenneth G. Loyer
Michael A. Lucas
Neil McGilvray, III
John Perodeau
Michael Pope
Michael Rochette
Wayne Shurling, Jr.
Larry Williams
Paul Wigmore

Police Matrons

Pamela Conrado
Carol Greenwood
Deborah Griffin
Trish Longo

Special Police Officers

William Carroll
Bruce Cook
Anthony Deldon
Noel Evers
Jeffrey Gogan
Christopher Kelly
John Longo
Thomas Miller
Bruce Noah
Charles R. Quinn
Wayne M. Shurling, Sr.
Peter Walsh
Brian Willard
David J. Whooley

Building Department

Building Division

Type of Permit	Number of Permits	Fees Collected	Construction Cost
Remodel, Alteration, Repair	296	\$74,243.00	\$7,185,468.81
Deck, Porch	21	\$3,925.00	\$383,609.00
Addition (incl. with Remodel)	61	\$76,234.00	\$7,301,707.00
Express: Roofing, Siding, Windows	258	\$34,973.00	\$4,871,748.00
Express: Solid Fuel Appliance	11	\$450.00	\$34,775.00
Pool	11	\$3,895.00	\$389,500.00
Sign, Awning, Canopy	15	\$1,000.00	\$44,175.76
Express: Temporary Tent	56	\$3,100.00	\$115,060.00
Other	14	\$6,400.00	\$600,456.00
New: Accessory Building	10	\$4,710.00	\$409,920.00
Demolition: Primary Building	11	\$1,240.00	\$123,560.00
New: Primary Building	20	\$70,328.00	\$6,448,787.00
Foundation Only	9	\$2,055.00	\$148,000.00
Demolition: Accessory Building	1	\$100.00	\$10,000.00
	794	\$282,653.00	\$28,066,766.57

Electrical Division

Electrical Permits Issued	Fees Collected
589	\$52,292.25

Gas Division

Gas Permits Issued	Fees Collected
372	\$19,247.00

Mechanical Division

Mechanical Permits Issued	Fees Collected
28	\$2,525.00

Plumbing Division

Plumbing Permits Issued	Fees Collected
353	\$25,731.00

Total Revenue: **382448.25**



This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
James Kelly, Building Inspector

Sealer of Weights and Measures

Type of Device	# Tested	# Sealed	Fees
Gasoline Pumps	65	65	\$ 1,300
Scales 0# - 10#	3	3	\$ 60
Scales 10# - 100#	42	42	\$ 920
Pharmacy Scales	4	4	\$ 32
Total	117	117	\$ 2,312

Respectfully submitted,
Courtney Atkinson

Did you know ...

According to the 1985 Town Report, through a cooperative arrangement with General Motors, Minuteman Tech High School auto mechanics students and instructors train in the latest automotive technology and receive \$100,000 worth of brand new cars every year so they can practice repairing the computerized equipment on them.



Energy and Sustainability Green Ribbon Committee

Sudbury's Energy and Sustainability Green Ribbon Committee was formed by the Board of Selectmen in 2009 to help develop and implement policies, programs and projects to promote energy savings, renewable energy generation and sustainability planning. The Committee works closely with Town and School personnel, as well as regional and state authorities, to identify and pursue energy-saving opportunities. The Energy Committee had an active and productive year, largely in the implementation of energy savings projects funded by grants.

All projects funded by Sudbury's initial \$136,238 Green Community grant were completed. These included lighting efficiency controls in all the Sudbury Public Schools, HVAC control improvements for the Fairbank Community Center and Lincoln-Sudbury Regional High School, support for a high-efficiency Town vehicle purchase, and an infrared camera for the Building Department. Conduct of the projects entailed a coordinated effort involving the Energy Committee, Town Staff, (Town Manager, Town Counsel, Town Planner, Town Accountant and personnel responsible for the various facilities affected). This coordination was provided primarily by Jim Kelly, Building Inspector, with help from members of the Committee. These projects are expected to result in a savings of about 276,000 kWh of electricity per year. The final report for the grant was accepted by DOER, and we are now qualified to apply for the next round of Green Community funding.

A 480 sq. ft. solar thermal array to augment domestic hot water production and a 6.7 kWdc photovoltaic array to help meet electricity demand were installed at the Fairbank Community Center under a \$142,000 EECBG grant previously obtained by the Committee. The 32 solar PV collectors and 12 hot water collectors are expected to save 7,440 kWh and 1,518 therms respectively in annual energy purchases from the utilities. The production by these installations can be monitored via a web-based utility.

To better monitor energy consumption and provide feedback on the effectiveness of energy conservation measures, Sudbury has adopted Mass Energy Insight, an automated web-based utility developed by DOER for communities to track, analyze and report on energy use, including gas, electric, heating oil and vehicle fuel. The initial set-up and data entry have been completed, and as data are accumulated, this

utility should provide valuable guidance for energy conservation.

A project initiated by the Committee in 2010 to re-fit 298 mercury vapor and incandescent street lights with high-pressure sodium lamps saves the Town about \$21,000 per year. The Committee is now investigating the benefits of converting to newly-developed and even more efficient LED lighting.

The Committee also continued to pursue installation of a large-scale solar array on Sudbury's closed landfill to offset electric utility costs. The Committee interviewed several prospective developers to gain an understanding of the issues involved and has furthered communication with MA DEP to obtain the necessary permitting. Under a grant obtained by MAPC, a fatal flaw and preliminary feasibility analysis was performed by a consultant with favorable results. The Committee plans to initiate an RFP for cost-free installation and maintenance of a generation facility early in the coming year.

In another collaboration with MAPC and DOER initiated by the Committee, Sudbury has the option to participate in a regional ESCO (Energy Services Contracting Organization) agreement to identify needed capital improvements with energy savings potential. An investment-grade energy audit to identify worthwhile energy savings opportunities is planned for the coming year. Also during the coming year, the Committee plans to pursue a second round of Massachusetts Green Community funding, as well as continue to explore other grants, rebates and funding sources to help address these savings opportunities.

The Energy Committee meets at least monthly in the DPW Building conference room. The meetings are posted on the Town website in advance and are open to the public. Visitors are always welcome.

Respectfully submitted,
Rami Alwan
William G. Braun
Jennifer Dudgeon
Edward W. Lewis
Michael E. Melnick
Robert Morrison
Mark Sevier

Fire Department

The Sudbury Fire Department responded to 2,332 calls for assistance during the year. This number was down a mere 13 calls from 2010.

As in 2010, ambulance calls accounted for 52% of our service. Medical assists, well-being checks, motor vehicle accidents, and transport to a hospital for illness or injuries are the types of calls included in these responses. We also used the services of the Med Flight and Life Flight Helicopters for patients requiring rapid transport to a trauma center.

Other than a fairly serious kitchen fire and a couple of garage fires, we did not experience a large loss fire in Sudbury during the year. We attribute that favorable statistic to good work by our fire prevention officer, an active commercial inspection program, the installation and maintenance of smoke and heat detectors in our residential and commercial properties, and sheer good fortune.

We did require the response of the State Hazardous Materials Response Team on two occasions. There was a small chlorine leak at the Water District property at the end of East Street, and a potentially toxic chemical mixing inside a residential property. With the cooperation of our personnel and the State Hazardous Materials Team, both incidents were mitigated successfully.

Significant weather events always command a response from the Sudbury Fire Department. On June 1, we sent one of our ambulances and three personnel to Brimfield after the devastating tornado. Our crew provided emergency medical service standby during house searches and transported injured victims to the hospital.

Tropical Storm Irene hit Sudbury August 27-28. Our residents struggled with downed trees and electrical lines and power outages. The Fire Department spent a busy week responding to an increased number of calls for assistance under difficult conditions. Power was not restored to some homes for six days.

A short two months later, a powerful Nor'easter struck the Town October 29-30, dumping several inches of heavy wet snow. Similar conditions prevailed, and once again many residents suffered power losses for as many as five days. The department was kept busy assisting with the clearing of roads, working with power restoration crews, and deploying our emergency generators to assist those with medical issues. During both of these storms, our

efforts were complemented by the cooperative assistance of the Sudbury Police Department and the Sudbury Department of Public Works.

We continue to pursue grants, even in the face of diminishing opportunities to secure these funds. A Federal Emergency Management Agency (FEMA) equipment grant was awarded to us in the amount of \$26,650. The grant was used to replace our three aging thermal imaging cameras. The technology in the new units is much more advanced, improving our abilities to detect hidden hot spots or search for victims during fire incidents.

Our Student Awareness of Fire Education (SAFE) Program was given continued support with a State grant that increased over the 2010 amount. In September, Fire Prevention Officer Timothy Howe held another successful Public Safety Open House at Fire Headquarters. Tim also presented fire safety programs in every Sudbury K-5 class, and other private kindergartens, civic organizations, and youth groups.

In July, we took delivery of a new command car for the shift supervisor. A 2011 Chevrolet Tahoe replaced our former vehicle which was transferred to Sudbury DPW for continued use. As always, we thank the townspeople for their support in helping to keep our apparatus up to date.

Permit Funds received were based on the issuance of the following numbers of permits:

821	Burning permit
251	Smoke Detector
96	Fire Alarm
37	Commercial Fire Alarm
23	Tank Removal
8	Tank Truck Inspection
63	Oil Burner
39	LPG

A total of \$25,215 was collected for permits and copying.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Chief Kenneth MacLean retired after 31 years, serving his last 7 years as the Fire Chief. A gathering honoring Chief MacLean's retirement and the installation of new Fire Chief William Miles was

scheduled in The Grange Hall for February 1st, but was postponed for two nights due to a snowstorm. The promotions of Captain Stephen Glidden and Lieutenant Kevin Cutler were recognized on the same evening. On May 30, Lieutenant Stephen Reini retired from the department after 33 years of accomplished service. Following Steve's retirement, Dana Foster was promoted to the rank of Lieutenant.

Two new Firefighter/Paramedics were hired this year--Adam Salmon and William Francis. We also sent five of our Firefighter/Paramedics through the rigorous 12-week recruit training class at the Massachusetts Firefighting Academy. Shane Medeiros, Alex Gardner, Luis Forte, Michael Kilgallen, and Adam Salmon all graduated from the recruit class.

In June, Assistant Chief John Whalen completed the Chief Officer Fire Management Program at the Massachusetts Fire Academy. This course was presented in partnership with the University of Massachusetts Edward J. Collins Center for Public Management. This 13-day class was designed to address all of the objectives in National Fire protection Association 1021 for Fire Officer III and IV.

It is always our goal to make a positive impact on the lives of those who call us for assistance. Members of our department feel fortunate to have the cooperation of all of the Town departments and the support of the residents of the Town of Sudbury in accomplishing that objective.

Respectfully submitted,
William L. Miles, Fire Chief

Assistant Fire Chief
John M. Whalen

Captains
Timothy E. Choate
Stephen E. Glidden
Brian M. Lewis
Douglas R. Stone

Lieutenants

Kevin P. Cutler
Dana J. Foster
Kevin J. Moreau
David J. Ziehler

Firefighters

Gary O. Bardsley
Robert J. Beer
Robert E. Boyd, Jr.
Michael R. Desjardins
Timothy Devoll
Luis A. Forte
William J. Francis
Alex C. Gardner
Kyle R. Gordon
Michael D. Hamill
Nicholas J. Howarth
Timothy B. Howe
Gary F. Isaacs
Michael P. Kilgallen
Jason D. Lucier
Michael A. Matros
Joshua S. McLeod
Shane R. Medeiros
Michael J. Murphy
Russell P. Place
John E. Salmi
Adam P. Salmon
Daniel K. Wells

Call Firefighter

Harold R. Cutler

Dispatchers

Brian Cotoni
Peter Holman
George Taylor

Did you know . . .

In 1932, the Fire Chief's annual salary was \$180.



Community Emergency Response Team (CERT)

CERT was established in 2007 by former Fire Chief Ken MacLean. Since then, CERT made major progress in helping train Town residents to better respond to emergency situations in their community. Should a major emergency unfold, such as a pandemic flu, earthquake, tornado, hurricane, etc., members can provide critical support to our first responders and provide assistance to victims. CERT members can also help with non-emergency projects that help improve the safety of the community.

Sudbury's CERT operates as part of the Local Emergency Planning Committee and also under the umbrella of Citizen Corps. CERT is only deployed upon request by Sudbury's Emergency Management Director, Fire Chief Bill Miles.

Volunteers are provided specialized training, free of charge, by the Massachusetts Emergency Management Agency (MEMA) and Federal mandates. Today, CERT has about 30 members.

CERT's accomplishments are significant in the areas of Education and Outreach to the Community and building our Deployable CERT Teams as follows:

- The Shelter Team is trained and has conducted training drills at the Fairbank Community Center. We are ready to help in an actual Emergency. The shelter was opened twice in the fall due to storms.
- The Medical Team supports shelter operations and is coordinated with Sudbury's Medical Reserve Corps.

- Informed the public on "Personal Emergency Preparedness" via many presentations to community groups and Houses of Worship.
- Introduced the "72 Hour Go-Bag" program in coordination with the Senior Center.
- Communicated our mission goals and accomplishments through many news and informational articles in the *Sudbury Town Crier* and other newspapers.
- Conducted a special Emergency Preparedness Workshop via LSRHS Adult Education.
- Arranged for an official CERT Training Course held at LSRHS.
- Completed a survey of overflow shelter sites in addition to the Fairbank Community Center.
- Equipped our CERT members using MEMA Grants and a generous donation from the Sudbury Permanent Fire Fighters Association, Local 2023.
- Received a grant from The Sudbury Foundation, donations from Bank of America, and many local businesses and organizations which helped with CERT initiatives.

Additional volunteers are needed to join Sudbury CERT in order to increase the ability to achieve our mission. For more information, visit our website at <http://cert.sudbury.ma.us> or email the co-chair at cert@sudbury.ma.us. You may also call the Fire Department Headquarters at 978-443-2239.

Respectfully submitted,
William L. Miles, Fire Chief
Marie Royea, Co-Chair

Did you know ...

According to the 1948 Police Report, other duties included checking the homes of 38 residents who requested a check nightly while they were away on vacation or for a weekend.



Dog Officer

	TOTAL CALLS RECEIVED	TOTAL DOGS IMPOUNDED	TOTAL DOGS UNCLAIMED BY OWNER	TOTAL # BITE CALLS/ STATE QUARANTINE ORDERS ISSUED
JANUARY	51	2		1 (referred to Animal Inspector)
FEBRUARY	63	2		
MARCH	71	6		2 (referred to A.I.)
APRIL	93	6		1 (referred to A.I.)
MAY	78	2		3 1 cat/2 dogs (referred to A.I.)
JUNE	101	4		
JULY	93	6		
AUGUST	71	3		2 (1 referred to A.I.) (1 issued by A.C.O. dog held at kennel for 10-day quarantine)
SEPTEMBER	87	2	1	4 (referred to A.I.)
OCTOBER	67	1		1 (cat bite – referred to A.I.)
NOVEMBER	75	3		1 (referred to A.I.)
DECEMBER	57	3		
TOTAL 2011	907	40	1	15
Total Citations Issued by Dog Officer = 23				
Total Dog Licenses Issued by Town Clerk's Office = 2,253				

Respectfully submitted,
Leslie A Boardman, Dog Officer

Did you know ...
In February 1973, Loring School kindergarteners made a trip to the Sudbury Post Office to mail their valentine cards in a special valentine mailbox designed by the Postmaster's wife, Mrs. Thomas McDonough.



Public Works

Engineering

An as-built plan of the Sand Hill Sanitary Landfill at 20 Boston Post Road was prepared. This plan was the first step in determining if a solar array could be built on the closed portion of the landfill.

The Department provided line and grade for the North Road walkway from Pantry Road to Davis Field.

A drainage easement was staked out at Bowker V from Darvell Drive to Witherell Drive.

A detail and topographic survey of Davis Field was completed. The survey was performed to determine if two regulation soccer fields and one 90-ft. baseball diamond could be built at that location.

A construction layout of Haskell Field parking lot was provided.

Grades were set for a Goodman's Hill Road drainage system.

The Peakham Road walkway was staked out from the corner of Robert Best Road northerly to Bent Road.

Highway

\$724,907.37 of Chapter 90 funds were spent on paving 6.84 miles of roads. Those roads included Union Avenue (Boston Post Road to Pheasant Lane), Concord Road (Boston Post Road to Union Avenue), Old Sudbury Road (Flynn Building to Wayland Town Line), Peakham Road (Marked Tree Road to Hudson Road), Plympton Road, Walkup Road, Clark Lane, Indian Ridge Road and Stone Road.

The North Road walkway was completed from Pantry Road to Davis Field.

The Route 20 walkway was completed from Sudbury Plaza to Sullivan Tire, and the Peakham Road walkway was completed from Robert Best Road northerly to Bent Road.

The construction of Haskell Field parking lot was completed.

Drainage

Clog Busters cleaned culverts at Meadow Road, 115 Bent Road, 55 Goodman's Hill Road, Concord Road at Newbridge Road, Forest Street, 11 French Road,

Maynard Road, 239 Raymond Road and 263 Morse Road.

With the use of Fish & Wildlife's harvester, water chestnuts were removed from Carding Mill Pond.

Leach pits were installed at the Haskell Field parking lot, North Road walkway, and Powers Road at the corner of Cedar Creek Road.

A drainage pipe was replaced in Massasoit Avenue from Boston Post Road to King Philip Road.

Over 300 sumps were cleaned from catch basins, and thirty-four berms and aprons were installed.

Trees & Cemeteries

Fifty-eight interments were performed by the Department.

Three hundred trees were removed from within the Town's right of way. Most of the trees removed were damaged from the October 29th snowstorm.

Parks & Grounds

The Parks and Grounds Department maintained over 93 acres of recreation field, 81 acres of conservation land and two acres of public land.

Dept. of Public Works Receipts 2011

Engineering	
Copies	\$ 78.00
Plans	317.00
Maps	75.00
Driveway Permits	325.00
Total	\$ 795.00

Cemetery	
Grave Openings	18,800.00
Foundation Charges	2,092.50
Total	\$ 20,802.50

Highway	
Road Openings	\$5,400
Trench Permits	350
Total	\$ 5,750.00

Grand Total **\$27,347.50**

Respectfully submitted,
I. William Place, P.E.
Director of Public Works/Town Engineer

Planning and Community Development

Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by state statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

Permit activity was low again for the third straight year. The Board received no subdivision applications this year, but focused its energy on administration of developments under construction, issuance of permits under the Stormwater Management Bylaw and planning for a sewer system on Route 20. Three Approval Not Required plans creating three new building lots were submitted and endorsed. The Planning Board reviewed 17 applications for Stormwater Management Permits, as well as one application for changes to Scenic Roads under the bylaw. The Board prioritized walkway petitions submitted at the August public forum, and planning for construction of walkways on Dudley Road and Old Framingham Road commenced. The second segment of the North Road walkway was completed using Community Preservation Act funds. The Board proposed two zoning bylaw amendments this year which were adopted at the Annual Town Meeting: (1) an expansion of the Wireless Overlay District to allow 80 foot high monopoles on all Town-owned parcels of land and buildings, and (2) allowance of retail uses in Industrial Districts. Funded by a grant from the Metropolitan Area Planning Council (MAPC), the Planning Board held a well-attended public forum in October on preferences for Route 20 zoning and design guidelines in anticipation of a sewer system. The Board will continue its work with MAPC on this issue with the final deliverable of draft zoning bylaws for the Route 20 business districts. The Board also worked with the Board of Health to adopt regulations on the operation of outdoor hydronic heaters in Sudbury.

Planning Board members continue to be active on various Town committees dealing with land use and

planning. Christopher Morely continued to serve as the Planning Board representative to and chair of the Community Preservation Committee (CPC), and is also a member of the Land Acquisition Review Committee. Eric Poch is the co-chair of the Route 20 Sewer Steering Committee and also serves on the Rail Trail Conversion Advisory Committee. Joseph Sziabowski serves on the Sudbury Center Improvement Advisory Committee. Michael Fee resigned from the Sudbury Housing Trust after four years as the chairman of that board.

The Planning Board is supported by the Planning and Community Development (PCD) Department. The Department is staffed with a part-time secretary, part-time Planning and Zoning Coordinator, full-time Community Housing Coordinator and full-time Director. All the activities of the Department, including all major residential and commercial development, community housing initiatives, zoning, and special projects follow the Master Plan goals and recommendations. The PCD Department spends considerable time working with various Town boards, including the Selectmen, Zoning Board, Community Preservation Committee, Historical Commission and Sudbury Housing Trust, as well as project-specific committees. This year the Department participated in the review of three Comprehensive Permits applications, providing guidance to the Zoning Board of Appeals. The PCD Department submitted a grant application for the Massworks Infrastructure Program for the Town Center intersection project, but was not awarded the grant. Under the direction of the Community Housing Manager, one new affordable homeownership unit was created under the Home Preservation Program, a Housing Production Plan was prepared and approved by the Department of Housing and Community Development, and a new Regional Housing Services office was launched in conjunction with five area towns to provide monitoring and oversight of previously created affordable housing units in those towns. The Regional Housing Services program was awarded the Kenneth Pickett Municipal Innovation Award by the Massachusetts Municipal Association (MMA).

The following table sets forth those developments under construction (or within the authority of the Planning Board) this year:

Subdivision	Date Approved	Lots Approved	Lots/Units Developed	Protected Open Space	Ft. of Walkways
Fairbank Farm	1999	3		0	
Whitehall Est. II	2001	3		1	400
Endicott Woods	2004	2		0	
Maple Meadows SRC	2004	23	11	8.2 acres	1500
Zingale	2004	1	0		
The Arboretum	2004	10	0	7 acres	1600
Mahoney Farms SRC	2005	33	24	12.2 acres	1300
Maillet Estates	2006	4	3		400
Olde Bostonian Est.	2007	3	0		
Pine Grove	2011	5	0	1.8 acres	550

Board membership remained stable this year. Michael Hunter was elected to his third three-year term.

development issues affecting the Town, and encourages participation in meetings and special projects.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board remains committed to working on these issues as implementation of the strategies in the Master Plan continues over the next decade. The Board continues to solicit citizen input regarding planning and

Respectfully submitted:
Michael C. Fee,
Michael Hunter
Craig Lizotte
Christopher Morely
Eric Poch
Joseph Sziabowski

Did you know . . .

According to the 1877 Town Report, the Wadsworth School was the largest school in Sudbury. Miss Susie Moore, who has been the teacher for several years, continued her service during the spring and fall terms. Her duties were so numerous and her labors so severe that she felt obliged to rest during the winter. A lady from New Hampshire, a graduate of the Normal School, Framingham, was engaged to take her place, but after one day's experience she resigned.



Permanent Building Committee

The Permanent Building Committee (PBC) was instrumental in assisting Sudbury Public Schools in applying and obtaining a 35.43% grant from the Massachusetts School Building Authority (MSBA) for the Peter Noyes School roof, window and boiler replacement project under the Massachusetts Green Repair Program.

Funding authorization for the MSBA Green Repair Program for the Noyes School was voted at the Special Town Meeting and validated in the Special Town Election held in January. Qualifications of consultants pre-qualified by the MSBA were considered by the PBC and project management, and design contracts were negotiated and signed with Compass Project Management (CPM), and designers BLW Engineers, Inc. for the boiler replacements, and Russo Barr Associates, Inc. for the roof and window replacements, and with Vertex Air Quality Services, LLC for hazardous materials testing. Michael Melnick was designated as the PBC Project Liaison. With a limited construction period available for the project, meetings were held involving budget, scope review and schedules, and a final project budget was presented to MSBA for \$2.6 million.

Bidding for the individual projects took place in April with expectations that construction would commence at the end of June and reach substantial completion in October. The window project was phased to accommodate a lengthy manufacturing process and to minimize the impact on the operation of the school. All bids received were lower than the project construction cost estimates which necessitated an amendment to the June Project Funding Agreement signed with the MSBA. Pursuant to that amendment, the total Project costs eligible for reimbursement, as determined by the MSBA, are \$774,178 based on the agreed upon reimbursement rate of 35.43%. The lower bids will also mean a

lower total cost to the Town. It was acknowledged that certain project costs to be incurred are not deemed eligible by the MSBA, but are prudent and necessary to the project's long-term goals. The PBC, with the assistance of the Energy Committee, has been pro-active in obtaining a National Grid incentive grant for the boiler work which will further reduce costs.

Having served on the PBC since 1989, Bruce Ey resigned as a full member and accepted appointment as an Associate Member. Associate Member Gifford Perry was appointed as a full member and Robert Morrison, a member of the Town's Energy Committee, was appointed as an Associate member.

PBC members and associates, working with the Building Inspector, assisted the Town with various projects including reroofing a portion of the Fairbank Community Center and the coordinated installation of solar thermal and solar photovoltaic panels under the American Recovery and Reinvestment Act (ARRA) program at that location. The HVAC system for the Town vaults at the Town Hall is now complete with the fire suppression system proposed for installation in early 2012. The Roof Study report is now finalized and in use by both the Town and Schools. The Committee continues to facilitate implementation of various department capital or CPC funding building projects voted at Town Meeting requiring professional services or other assistance.

Respectfully submitted,
Craig E. Blake
William G. Braun
Elaine L. Jones
R. Thomas Joyner
Michael E. Melnick
W. Gifford Perry
Thomas A. Scarlata

Did you know . . .

On January 27, 1949, a meeting of the "Committee to Name Streets Not Already Named" was held in the Town Clerk's office.



Design Review Board

The Design Review Board, a subcommittee of the Planning Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year we reviewed 24 sign applications and four building design applications and site plans. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals, the Planning Board and the Selectmen. We appreciate the cooperation we have received from all participants.

The members of the Board would like to express their heart-felt thanks to Patricia “Tris” Windle, who resigned this year after dedicating 12 years of service on the Design Review Board.

Respectfully submitted,
Deborah Kruskal
Dan Martin
Juan Cruz Molina
Dan Martin
Christopher O’Halloran
Jane Roddy

Agricultural Commission

Once again, members of the Commission spent time planting pumpkin seeds with children at the Library. This year, we also added giant sunflowers to the contest which was held at the Wayside Inn’s last Farmers Market of the season.

We have spent time with the Grange members and with 4H in the hopes to add some educational seminars to the 2012 calendar of events.

All in all, it was a quiet year for the Commission other than the occasional complaints of manure odor or roosters crowing. There have been some changes to MGL 40A which we will be working on with the Town.

Respectfully submitted,
Laura B. Abrams
Nicholas Clayton
John Donovan
Karen Hodder
Pamela Lupo Duggan

Earth Removal Board

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board’s responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

No applications for earth removal were received during the year.

Respectfully submitted,
Jonas D.L. McCray
Jonathan F. X. O’Brien
Jonathan W. Patch
Nancy Rubenstein

Community Preservation Committee

The Community Preservation Committee (CPC) is in its tenth year of reviewing proposals for funding under the Community Preservation Act (CPA or Act, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation and preservation of land for recreational use; creation, preservation and support of community housing; and the rehabilitation or restoration of such open space, recreation land and community housing that is acquired or created through the CPA. The CPC includes nine standing members, with representatives from the Town's Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Park and Recreation Commission, Planning Board, Board of Selectmen, and two at-large citizen members appointed by the Board of Selectmen. The CPC is supported by Jody Kablack, Director of Planning and Community Development, and by part-time assistance from the Planning Office.

The CPA funds raised in FY11 through the local tax surcharge equaled \$1,495,563. For FY11, the Town also received \$431,234 in October 2010, a 29% revenue match from the state CPA trust fund, interest earnings of \$160,489, and a return of unused project funds in the amount of \$74,486, bringing total FY11 revenues to \$2,161,772. The CPC continues to support legislation aimed at increasing state matching funds for the program, however, it continues to forecast conservatively and strives to approve a balanced project budget.

At the Annual Town Meeting, projects were presented in the areas of historic preservation (Hosmer chimney restoration, Wadsworth Cemetery gazebo restoration, Florence Hosmer gravestone, invasive species removal at Revolutionary War Cemetery, historic document preservation), open space and recreation opportunities (Fairbank Farm Development Rights purchased, Carding Mill Pond

harvest of invasive plant species, walkway construction), and the creation of affordable community housing (funding for the Sudbury Housing Trust). The total face value cost of all projects approved at Town Meeting was \$1,210,000. In addition, debt service expenses of \$1,226,556 for prior land acquisition projects and \$85,000 for administrative and operational needs of the CPC for FY12 were appropriated, bringing the total anticipated expenditures for FY12 to \$2,521,556.

Sudbury CPA monies held in reserve for future land acquisition and other projects have accumulated, and the unreserved fund balance at the end of fiscal year 2011 was approximately \$7.4 million.

Voters at the Annual Town Meeting voted to keep the CPA surcharge at 3%, and not reduce it to 1.5% as recommended in a petition article.

CPA funded projects that are underway or have recently been completed around Sudbury include restoration of historic Town Clerk documents, Hearse House restoration, design of the Town Center intersection, restoration of Town Hall windows, construction of the Sudbury Housing Authority duplex units, upgrading of the vaults in Town Hall, and completion of the North Road walkway. When there are projects happening, look for our signs noting "Sudbury Community Preservation Funds at Work."

Respectfully submitted,
Richard O. Bell
Sherrill P. Cline
John C. Drobinski
James A. Hill
William Kneeland
Christopher Morely
Seamus O'Kelly
Lynne H. Remington
Richard Williamson

Rail Trail Conversion Advisory Committee

The Rail Trail Conversion Advisory Committee (RTCAC) was established by the Selectmen in November 2004 to provide a mechanism for the Town to examine the conversion of the unused Framingham-Lowell rail line into a recreational path and alternative transportation corridor, to help identify and address the many questions and concerns of Sudbury residents concerning this project, and to support Town staff as they study the feasibility of such a conversion. The section of the rail trail in Sudbury would continue the Bruce Freeman Rail Trail whose most northern 6.8 miles opened in Chelmsford in 2009.

At a joint meeting with the Board of Selectmen on November 3, 2010, the RTCAC was apprised that the Town had accepted the field survey of the corridor approved by Town Meeting in 2007, although the wetlands delineation specified in the RFP was never completed. The Selectmen included completion of the concept plan for the trail in Sudbury by Town staff as one of their goals this year. The intent was for Town staff to present a concept plan to MassDOT to determine how much flexibility the Town would be granted in designing the trail to Sudbury's standards. The RTCAC has no formal role in this. The Board considered the six recommendations by RTCAC that were submitted as part of the Notebook; the Notebook is available to the public as multiple documents on the RTCAC web page.

The RTCAC hosted representatives of the Boston Metropolitan Planning Organization on March 22 to describe the Long Range Transportation Plan (LRTP), part of the complex and volatile funding process for federally-funded highway projects, including rail trails.

On September 22 the Friends of the Bruce Freeman Rail Trail presented their proposal to the RTCAC, and subsequently to the Selectmen, to provide \$50,000 for the 25% design of a half-mile extension into Sudbury of the trail proposed in Concord. The proposed design would include access to the Davis Field parking area. The proposal requires building the extension to MassDOT standards. The RTCAC is not in a position to accept such a proposal; that is a policy decision for the Sudbury Board of Selectmen. Another group presented a wildlife study along the corridor that augments the information presented in the four season wildlife study approved by the Town of Sudbury in 2007.

On October 13 the RTCAC approved by a five to three roll call vote a recommendation to the Board of Selectmen that the Board accept the Friends' proposal. That recommendation was submitted to the Board by e-mail on October 24 and accepted by the Board on November 1.

The information compiled by the RTCAC is posted on the committee page of the Town website where citizens can find an up-to-date account of our activities.

Respectfully submitted,
Patricia Brown
Elizabeth M. Foley
Madeleine R. Gelsinon
Robert D. Hall
Bridget Hanson
Jennifer K. Pincus
Eric D. Poch
Nancy J. Powers
Richard C. Williamson
Carole Wolfe

Sewer Assessment Technical Advisory Committee

The Sewer Assessment Technical Advisory Committee worked diligently this year to educate Sudbury residents about the Route 20 sewer plan, and presented an article at the May Town Meeting for \$1 million for design funding of the system. The article passed at Town Meeting, but was defeated at the ballot in June. Since that time, TAC members have participated in new sewer committees formed by the Board of Selectmen, including the Steering Committee and the Citizens Advisory Committee. These committees are gathering additional

information so that informed decisions can be made on a variety of issues related to the sewer project, with the goal of requesting design and/or construction funds at a future Town Meeting.

Respectfully submitted,
Parker Coddington
William Cossart
John Drobinski
Elizabeth Eggleston
Robert Leupold

Ponds and Waterways Committee

Committee membership: The Ponds and Waterways Committee (PWC) began the year with seven members. Early in the year, one member resigned and one let his term expire without renewal – both due to increasing professional obligations. Both chose to remain as associate members and have participated in activities such as the annual “Duck Race” at the Grist Mill during Riverfest. The two co-chairs have announced that they will not be able to renew their membership in April 2012 – one member plans to move from Sudbury and one has increasing professional obligations. One of our longstanding associate members has joined as a full-time member and another new member has joined, bringing with her a significant technical and professional background. By April, the PWC will stand at five and in need of new members. We acknowledge the significant contributions of our former members and the ongoing contributions of those continuing on.

Eco-Friendly Lawn Program: This program continues with the help of past and current members by displaying signs twice a year (Earth Day and Fall seeding time) to promote lawn care methods that reduce the impact on ponds, streams and our public water supply. We also supply information on the PWC portion of the Town website.

Watershed Maps: The large detailed watershed maps remain on display in public buildings around Sudbury. Some maintenance and repair has been completed during the year. In June, the PWC received one of the River Steward Awards from the League of Women Voters and the SuAsCo River Stewardship Council for creating these maps.

Connections to other organizations: Our full and associate members have made contact with a number of related organizations in the area including:

- Mass. Congress of Lakes and Ponds (COLAP)
- Organization for the Assabet River (OAR)
- Hop Brook Protection Association (HBPA)
- River Stewardship Council

Hop Brook Watershed: The PWC continues to monitor the activities of the City of Marlborough, the USEPA and the Town of Sudbury regarding the Marlborough Easterly Sewage Treatment Plant and its discharge into the Hop Brook watershed. The majority of this information comes as reports from the efforts of the HBPA. The PWC reviewed the history and plans for continued harvesting of invasive aquatic plants on Carding Mill Pond prior to a CPA funding article at Town Meeting and unanimously voted to recommend approval. A brief statement was made at Town Meeting to that end. The PWC is beginning to engage itself in the review of various options for remediation of the Hop Brook watershed following completion of upgrades to the Easterly Plant.

Adopt a Pond: The PWC would like to develop a program where children and adults could select a waterbody and become engaged in some form of stewardship such as monitoring, cleanup, adding to the photo inventory, study of plant and animal life, etc. Our ideas and concerns expanded to the point where none of us honestly thought we could manage the time to get something going. We all still wish to find a way to develop this idea in some way.

Respectfully submitted,
Mary L. Addonizio
Alan P. Bascom
David A. Blohm
Stephen C. Gabeler
Robert S. Hershfield
Francis T. Lyons
Anne M. Slugg



Did you know . . .

In 1920, the Town spent \$2,535 for gypsy and brown tail moth work?

Route 20 Sewer Steering Committee and Citizens Advisory Committee

The Route 20 Sewer Steering Committee (SSC) and Citizens Advisory Committee (CAC) were established in July 2011 to begin the process of answering questions raised by the public during the ballot initiative for studying and planning a wastewater collection and treatment system along the Route 20 Business District in Sudbury.

The Sewer Steering Committee is an ad-hoc entity established by and reporting to the Board of Selectmen in order to provide guidance and coordination to all committees and groups working on the Route 20 sewer issue, including the Technical Advisory Committee (TAC), Citizens' Advisory Committee, Planning Board, Route 20 Zoning Committee, and any other committees or subcommittees.

The Citizens Advisory Committee works with the SSC and the Technical Advisory Committee (TAC) in the wastewater treatment planning process. The CAC will focus on matters that are political in nature, including but not limited to, defining the structure and regulations of a sewer district, cost allocation, financing the project, operation and management of the wastewater treatment facility and public education and community outreach. The CAC may also assist the TAC in addressing questions that arise from the TAC's work that have a political component.

There are many questions on which the committees will work to answer, such as:

- Will the new sewer system attract new businesses to the Route 20 Business District?
- Will Route 20 become more accessible, inviting, pedestrian-friendly and cyclist-friendly?
- What are the costs, benefits and risks?
- How much will each stakeholder and taxpayer have to pay?
- How will the operating costs be handled?
- How will property values be impacted?
- How will traffic be impacted?
- What will Route 20 look like when it is completed?

The Route 20 Sewer Steering Committee and the Citizens Advisory Committee have and will continue to hold regularly scheduled open public meetings. Participation from all stakeholders including technical, retail, commercial and financial experts will be sought to deliberate and answer these questions and then communicate this information to the Town.

Respectfully submitted,
Sewer Steering Committee
Robert C. Haarde, Co-Chairman
Eric D. Poch, Co-Chairman
Joan Carlton
William J. Cossart
Michael Coutu
Stephen E. Grande, Esq.
Brian J. McNamara
Ted Pasquarello
Richard J. Robison

Citizens Advisory Committee
Craig E. Blake, Chairman
Peter J. Abair
John K. Baranowsky
Richard Cohen
Peter J. Cramer, Esq.
Jonathan L. Danielson
David Duane
Hal Garnick
Ellen W. Joachim
Daniel Kenn
Jonathan Lapat
Neil B. Minkoff
Kirsten Roopenian
Andrew R. Sullivan

Sudbury Center Improvement Advisory Committee

The Sudbury Center Improvement Advisory Committee (SCIAC) did not meet this year. However, design of the intersection plan was commenced under the direction of the DPW Director and Planning and Community Development Director. The Town's consultant, World Tech Engineering, has nearly completed the design plans for the intersection as directed by the Committee and agreed upon by the major stakeholders. The configuration leaves the intersection basically in its current location, with minor adjustments to both the east-west alignment, as well as the north-south alignment in order to facilitate flow through the intersection. New signals, drainage, curbing, shoulders and pedestrian improvements are included in the plan. A Massworks Infrastructure Grant was submitted by the Town to the Executive Office of Housing and Economic Development for

construction funds, but it was not awarded. A FY13 capital budget request was submitted requesting one million dollars for construction of the intersection, but it is unclear if this will be advanced to a vote at Town Meeting.

Respectfully submitted,
June E. Allen
Scott Carpenter
Richard H. Davison
W. James Hodder
Deborah Kruskal
Eva H. MacNeill
Lawrence W. O'Brien
Frank Riepe
Joseph Sziabowski

Land Acquisition Review Committee

The Land Acquisition Review Committee (LARC) was formed in 2009, with a mission to review property as it becomes available for disposition to the Town through outright offers or other means, including but not limited to the Town's exercise of right of first refusal on Chapter 61 lands. The Committee examines the appropriateness of a property for purchase or preservation by the Town, and then provides a recommendation to the Board of Selectmen.

The LARC began its work by familiarizing itself with parcels on the 2009-2013 Open Space and Recreation Plan, which have been identified as important to fulfilling municipal needs for both of these uses, as well as parcels that are currently enrolled in MGL Chapter 61. These parcels are taxed favorably for remaining undeveloped, and the Town is given a right of first refusal if they are converted to a different use or sold for development.

The LARC's activities this year focused on the Pantry Brook Farm property on Concord Road and 15 Hudson Road, both properties under consideration for Community Preservation Act funding at the 2012 Annual Town Meeting. LARC members attended a site visit at Pantry Brook Farm, and noted issues that they thought germane to Sudbury boards and residents in deciding on the use of public funds for this property, including public access, proximity to the high school, and preservation of the historic structures on the property. Discussion of 15 Hudson Road centered on the potential uses for the land once the Town acquires it, including expansion of Grinnell Park and a potential site for a Town history museum.

Respectfully submitted,
Matthew P. Barack
John C. Cutting
Jan Hardenbergh
Christopher Morely
John S. Sklenak

Did you know . . .

According to the Town Census, Sudbury's population in 1970 was 13,353 and increased to 14,972 in 1980.

Sudbury Housing Trust

The Sudbury Housing Trust was established from the 2006 Town Meeting when Sudbury voted to accept Massachusetts General Law Chapter 44, Section 55C. The powers and duties of the Trust allow it to buy and sell real estate, borrow and lend money, develop and hold property, and all with the benefits of being under the Town's municipal structure – insurance coverage, investment management and accounting, and other such administrative functions. The Trust requires Board of Selectmen approval for any real estate transaction, and Town Meeting approval to borrow, mortgage or pledge for amounts greater than the current Trust assets.

In the last five years since the Trust was chartered (February 2007), the Trust has committed resources towards the creation of 78 units of housing at an average subsidy of \$19,653; and all these units have been added to the State Subsidized Housing Inventory. (Sudbury now has 344 units at 5.18%, up 126 units since the creation of the Trust.)

This year, the Sudbury Housing Trust committed financial resources to affordable housing developments which significantly increased the Town's percentage of housing on the State Subsidized Housing Inventory. The Coolidge at Sudbury development (64 units) was awarded a grant of \$250,000, and the Sudbury Housing Authority duplex reconstruction project (10 new units) was awarded a grant of \$150,000, adding 74 units to the inventory and filling much needed funding gaps in both of these projects.

The Trust also completed another home under the successful Home Preservation Program in September. In this program, smaller, less expensive homes are purchased and sold, subject to a permanent deed restriction, to eligible first-time homeowners created from a lottery. In this way, homes are converted to affordable housing, preserving existing housing stock. The Housing Trust is able to work 'real time' to put offers on the property and use their own funds for required health and safety repairs. At least one additional home is planned for 2012, and a lottery to produce a list of potential buyers is planned for summer 2012.

The Trust continues to sponsor the Small Grants Program to help seniors and other moderate income homeowners fund health and safety repairs in their homes. The Program has three rolling grant periods annually, and has awarded over \$66,500 for 26 grants over the life of the program, and 77% of the grantees are senior households. In FY11, the Trust awarded 10 grants for a total of \$16,500 to repair front stairs,

rotten wood, boiler replacement, sump pump installation, exterior ramp for wheelchair access and interior insulation. The easy-to-submit application can be found on the Town's website.

The Sudbury Housing Trust performs lottery, resale and monitoring agent services for Sudbury and other neighboring communities, providing local opportunities for eligible buyers with connections to Sudbury and others looking for affordable housing in our area, as well as generating a revenue stream for the Sudbury Housing Trust. Through this activity, the Trust has developed unique expertise, leading to a regionalization effort to share housing administrative services with Bedford, Concord, Lexington, Lincoln and Weston, with Sudbury as the service provider. The Regional Housing Services Office was implemented in July through an Inter-Municipal Agreement between the member towns, and has been awarded the Massachusetts Municipal Association Kenneth Pickard Municipal Innovation Award for 2011.

The Trust ended the Fiscal Year on June 30, 2011 with a balance of approximately \$820,000 and one acre parcel of land at 278 Maynard Road, valued at \$310,000. The fiscal year in financial terms started with a carryover balance of \$770,000, and collected fee revenue of \$91,000, CPA appropriation of \$180,000, and interest of \$7,100. The expenses for the fiscal year included \$192,000 (small grants, Home Preservation, Maynard Road, lottery expense, and administration), and \$35,000 of salaries, resulting in a FY11 ending with an audited fund balance of approximately \$821,000.

The Board is organized with Michael Buoniconti as Chair, Lydia Pastuszek as Vice-Chair, Larry O'Brien as Selectman representative and at-large Trustees Peter Abair, Peter Crowe, Joel Guillemette, Daniel Hewett, Andrew Kaye and Amy Lepak. The Trust is supported by Beth Rust, Clerk and Community Housing Coordinator, and Jody Kablack, Director of Planning and Community Development.

Respectfully submitted,
Peter Abair
Michael Buoniconti
Peter Crowe
Joel Guillemette
Daniel Hewett
Andrew Kaye
Amy Lepak
Larry O'Brien
Lydia Pastuszek

Conservation Commission

The Conservation Commission was pleased to work with the Department of Planning and Community Development to present the 35+-acre Fairbank Farm for permanent protection through the purchase of development rights to the Annual Town Meeting. Successful preservation of this working farm continues the long tradition of agriculture in Sudbury.

A conservation Land Trail Maintenance Revolving Fund was approved at annual Town Meeting, as well. This account will be funded through the rental fees paid to the Town for the licensing of Town-owned agricultural land. These funds will enable the Commission to begin planning for long-overdue maintenance due to lack of funding of Town conservation land trails.

Three affordable housing projects submitted to the Town under M.G.L. Chapter 40B were reviewed, or in the process of review, by the Conservation Commission this year. Landham Crossing and The Coolidge at Sudbury are both located at the intersection of Boston Post Road and Landham Road. They total approximately 95 units. The Residences at Johnson Farm at 189 Landham Road is still in the permitting process at the end of 2011. It totals 120 units of rental housing. Under 40B, the Conservation Commission has its regulatory authority limited to the State Wetlands Protection Act. All local Wetlands Administration Bylaw standards are imposed or waived by the Zoning Board of Appeals.

The Commission was kept busy with over 11 violations of the wetlands laws. These violations were varied in the scope of work and the degree of alteration to our natural resources. Illegal work ranged from vegetation removal within the adjacent upland resource area to flagrant cutting and filling in wetland areas. It is the duty of the Commission to seek and obtain compliance for every violation.

A Conservation Restriction monitoring subcommittee was established by the Commission. The purpose of this committee is to organize a database, track, and monitor areas subject to restrictions to ensure the terms of the restrictions are not violated. Conservation Restrictions must have a public benefit such as, wildlife habitat, water supply protection, flood control, etc. associated with the restricted premises. Monitoring restrictions maintains these public benefits. The newest Conservation Restriction was gifted to the Town by the owners at 181 Dutton Road. The restricted area encompasses four acres along Hop Brook, including a potentially buildable

upland lot. Protection of this area eliminates the development of this lot and adds these four acres to significant other tracts of protected land along Hop Brook.

In addition to Restrictions, Conservation designation was approved by the Selectmen for several Intervale Road parcels adjacent to Willis Pond. This designation ensures that these parcels, totaling approximately 1.6 acres, are not considered for building and allows the Commission to monitor the area for erosion control and illegal uses that could impact the parcels' ability to protect Willis Pond.

The Commission amended the Wetlands Administration Bylaw Regulations to establish criteria and performance standards for cold water fishery resources. A joint project in Sudbury with Trout Unlimited and Mass. Fish & Wildlife revealed that Sudbury still contains numerous functional trout streams. This project will continue as the Commission investigates and maps all the cold water fisheries in Town in the near future. The revised Regulations will help protect these streams so they continue to provide suitable habitat.

The Community Garden added a perennial section this season. The plots in this section will not be plowed on an annual basis, allowing gardeners to overwinter ongoing crops. Onions, blueberries, raspberries, rhubarb, etc. are all perennial crops that can now be planted in a rented lot at the Community Garden on Lincoln Road.

During the past year, the Commission collected \$1,913 in local wetland bylaw fees and \$12,887 in State wetland fees. The large discrepancy is due to the Chapter 40B filings noted above where a local wetlands bylaw fee cannot be assessed. These fees are used to pay for consultants, legal work, attendance at conferences and workshops, and other activities related directly to administering the wetland laws. Also collected as revenue was \$475 in agricultural license fees, and a \$500 deposit into the turtle fund for maintaining open habitat for turtle nesting.

This Department has one or more active revolving funds established under M.G.L. c.44, s. 53E ½. Please refer to the Finance Department section for more information on these funds.

Respectfully submitted,
Deborah Dineen, Conservation Coordinator
Richard O. Bell
Parker L. Coddington
Sharon Rizzo
John S. Sklenak
Samuel L. Webb

Zoning Board of Appeals

The Zoning Board of Appeals (ZBA) is comprised of five members appointed by the Board of Selectmen. Associate members are also appointed to serve in place of the regular members as necessary. Board members serve five-year terms and Associate members serve one-year terms. Associate members also serve as full members of the Earth Removal Board. Members of the Board this year were Elizabeth T. Quirk (Chair), Benjamin D. Stevenson (Clerk), Jonathan G. Gossels, Jeffrey P. Klofft, and Jonathan F.X. O'Brien. The Associate members were Jonas D.L. McCray, Jonathan W. Patch, Stephen A. Garanin, and Nancy G. Rubenstein. There is currently one opening for an Associate member.

The ZBA derives its authority and jurisdiction from Massachusetts General Law (M.G.L.) c.40A, as well as from Sudbury's own Zoning Bylaw. The ZBA acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under M.G.L. c.40B, and considers requests for relief from the Town's Zoning Bylaws when applicants believe that literal enforcement would cause hardship, and that granting such relief would not significantly impair public welfare or cause detriment to adjoining lots.

The ZBA strives to provide fair and impartial hearings and to act upon applications in a manner consistent with its interpretation of the Town Zoning Bylaws. This year, Board members heard many different perspectives and were challenged to consider diverse views on a broad range of zoning issues. The ZBA's hearings include testimony from residents and other interested parties representing a cross-section of the community. The applications reviewed by the Board during the year continue to reflect the growth of the Town. There were only slightly fewer applications in 2011 as compared with 2010 and there were several requests to renew

business permits and for renovation and new construction.

While the Bylaws provide guidance to both the ZBA and the applicants, actions of the ZBA and the Town are limited by state regulations. The Board also approved one Comprehensive Permit which will help the Town reach its affordable housing goals.

As part of its decision-making process, the ZBA receives assistance from various Town employees and boards. As development issues become more complex, the sharing of information is critical, and the ZBA benefits greatly from such input. Of particular importance is the assistance received from the Town's Planning and Community Development Department and the Building Inspector, and the architectural and design assistance received from the Town's Design Review Board.

All ZBA meetings are conducted as open meetings to which the public is invited. Meetings are typically held on the first or third Monday of each month. As a convenience to applicants, the Board generally conducts deliberations immediately after each case is heard, often eliminating the need for residents to stay late into the evening to learn the Board's judgment on routine matters.

All cases are a matter of public record and the documents pertaining to them are filed at the office of the Town Clerk. The list that follows identifies the matters considered by the Board this year. A *denial* means that, except under special circumstances, an applicant may not reapply for the same relief for a period of two years. A *withdrawal without prejudice* enables an applicant to reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

Forty-seven cases were filed this year with action as follows:

- 39 requests were approved
 - 0 requests were denied
 - 3 requests were withdrawn without prejudice
 - 3 requests were fully withdrawn
 - 2 requests are currently pending
- 11-1 STATION ROAD AUTO BODY & GARAGE, INC., 40 Station Road
Renewal of Special Permit for the sale and repair of new and used motor vehicles.
WITHDRAWN WITHOUT PREJUDICE
- 11-2 FRED G. DYMENT, 4 Lake Shore Drive
Special Permit for a 1,019 square foot Accessory Dwelling Unit. APPROVED*
- 11-3 ROBERT AND PATRICIA CROWLEY
64 Puritan Lane
Renewal of Special Permit to maintain a 51-foot amateur tower antennae structure.
APPROVED*
- 11-4 STATION ROAD AUTO BODY & GARAGE, INC., 40 Station Road
Renewal of Special Permit for the sale and repair of new and used motor vehicles.
APPROVED*
- 11-5 RICHARD MORRELL, 41 Lincoln Lane
Special Permit for reconstruction of an existing residence on a non-conforming lot not to exceed 3,416 square feet.
APPROVED*
- 11-6 ANDREW MAYO, 37 Clark Lane
Special Permit to alter and enlarge a non-conforming structure on a nonconforming lot which will result in a front yard setback deficiency.
APPROVED
- 11-7 D. DEMETRI, TRUSTEE OF OLD SOUTH REALTY TRUST, 407 Boston Post Road
Use Variance to conduct and operate a commercial bank building with drive-thru window on land zoned for residential use.
APPROVED
- 11-8 D. DEMETRI, TRUSTEE OF OLD SOUTH REALTY TRUST, 407 Boston Post Road
Dimensional Variance to construct a commercial bank building with a front yard setback deficiency.
APPROVED
- 11-9 TAILS BY THE WAYSIDE, LLC
882 Boston Post Road
Renewal of Special Permit to operate a kennel on the premises. APPROVED*
- 11-10 SUSAN STEELE, 11 Old Garrison Road
Renewal of Special Permit to conduct a home business for therapeutic massage and alternate healing practice. APPROVED*
- 11-11 JAMES P. KELLY AND LIDA ARMSTRONG, 379 Concord Road
Special Permit for a 936 square foot Accessory Dwelling Unit. APPROVED*
- 11-12 TUCKER PROPERTIES, LLC
81 Union Avenue
Use Variance to allow retail use on land zoned Industrial. APPROVED
- 11-13 NICHOLAS AND CANDICE OBRAZTSOV, 61 Lakewood Drive
Special Permit for reconstruction of an existing residence on a nonconforming lot not to exceed 3,000 square feet, which will result in a four-foot side yard setback deficiency.
WITHDRAWN WITHOUT PREJUDICE
- 11-14 PETER CRAMER AND ADA VASSILOVSKI, 40 Singletary Lane
Renewal of Special Permit to raise chickens.
APPROVED*
- 11-15 DEREK ACHESON, 82 Hemlock Road
Renewal of Special Permit to raise chickens.
APPROVED*
- 11-16 LANDHAM CROSSING LLC
192 Boston Post Road
Comprehensive Permit to construct thirty-two two-bedroom units, yielding eight affordable and twenty-four market rate units. PENDING
- 11-17 NICHOLAS AND CANDICE OBRAZTSOV, 61 Lakewood Drive
Special Permit for reconstruction of an existing residence on a nonconforming lot not to exceed 3,000 square feet, which will result in a four-foot side yard setback deficiency.
WITHDRAWN WITHOUT PREJUDICE

- 11-18 HERB CHAMBERS BOSTON POST ROAD, INC., D/B/A HERB CHAMBERS BMW OF SUDBURY, 68 Old County Road
Renewal of Special Permit to operate an automobile sales and service facility.
APPROVED
- 11-19 HERB CHAMBERS BOSTON POST ROAD, INC., D/B/A HERB CHAMBERS BMW OF SUDBURY, 68 Old County Road
Renewal of Special Permit for motor vehicle sales and rental. APPROVED*
- 11-20 HERB CHAMBERS BOSTON POST ROAD, INC., D/B/A HERB CHAMBERS BMW OF SUDBURY, 68 Old County Road
Renewal of Special Permit for motor vehicle general and body repair. APPROVED*
- 11-21 HERB CHAMBERS BOSTON POST ROAD, INC., D/B/A HERB CHAMBERS BMW OF SUDBURY, 68 Old County Road
Renewal of Special Permit for motor vehicle light service. APPROVED*
- 11-22 SUDBURY CROSSING LP
435-437 Boston Post Road
Special Permit for a freestanding business sign. APPROVED*
- 11-23 BERGLUND ENTERPRISES
7 Willis Lake Drive
Special Permit for reconstruction of an existing residence on a nonconforming lot not to exceed 2,020 square feet, which will result in a 9.5-foot side yard setback deficiency, a 16.5-foot front yard setback deficiency, and a 12.5-foot rear yard setback deficiency.
APPROVED*
- 11-24 NICHOLAS AND CANDICE OBRAZTSOV, 61 Lakewood Drive
Special Permit for reconstruction of an existing residence on a nonconforming lot not to exceed 3,000 square feet, which will result in a four-foot side yard setback deficiency.
APPROVED*
- 11-25 STEVEN MILLEY, 22 Basswood Avenue
Special Permit for a 25x16 foot addition on a nonconforming lot which will result in a 10-foot front yard setback deficiency.
APPROVED
- 11-26 JOHN AND SONJA SIMON
71 Cudworth Lane
Variance for a swimming pool, hot tub and grotto which will result in a front yard setback deficiency of no greater than 20 feet.
APPROVED
- 11-27 COVENANT COMMONWEALTH NEWTON, INC., 189 Boston Post Road
Comprehensive Permit to construct a sixty-four unit apartment building and accessory uses and structures restricted to seniors and older adults aged 55 and older. APPROVED*
- 11-28 TOWER ASSETS NEWCO II, LLC,
142 North Road
Renewal of Special Permit for the continued operation of a 120-foot flagpole style, 2-carrier monopole, including associated equipment. APPROVED*
- 11-29 ED FREEDLENDER, SUDBURY KITCHENS, 4 Butler Road
Special Permit to construct a 24x30 foot attached garage addition on a nonconforming lot which will result in an approximate 9.1foot setback deficiency.
APPROVED*
- 11-30 RICHARD MORRELL, 10 July Road
Special Permit for reconstruction of an existing residence on a nonconforming lot, which will exceed the area of the original structure. APPROVED*
- 11-31 ELIZABETH ORLANDO
163 Barton Drive
Renewal of Special Permit to operate a kennel on the premises. APPROVED*
- 11-32 GIANCARLO LAVINI, SIGN-A-RAMA
81 Union Avenue
Special Permit for a 12 square foot freestanding business sign. APPROVED*
- 11-33 NEW CINGULAR WIRELESS PCS, LLC (AT&T MOBILITY CORPORATION)
116 Victoria Road
Use Variance to install a 93.5 foot monopole with six shrouded antennas and related cables, appurtenances and equipment outside the Wireless Overlay District.
WITHDRAWN

- 11-34 NEW CINGULAR WIRELESS PCS, LLC
(AT&T MOBILITY CORPORATION)
116 Victoria Road
Variances to permit installation within 30 feet of the rear yard setback, to locate a 93.5 monopole within 125 feet of a property line and to install radiating components of a wireless service facility within 500 feet of a residential lot line. WITHDRAWN
- 11-35 NEW CINGULAR WIRELESS PCS, LLC
(AT&T MOBILITY CORPORATION)
116 Victoria Road
Special Permit to install a 93.5 monopole for a wireless facility. WITHDRAWN
- 11-36 ROBERT PRENDERGAST/INTEGRATED PROPERTIES LLC, 5-15 Concord Road
Special Permit to allow a 24 square foot freestanding, double-faced business sign which has a setback deficiency of 11 feet. APPROVED*
- 11-37 ANNE STONE, SHARON SUTHERLAND, AND JAMIE DENN (PET NANNIES AT STONE TAVERN FARM)
554 Boston Post Road
Renewal of Special Permit to operate a kennel on the premises. APPROVED*
- 11-38 ELAINE PAYNE, 15 Thoreau Way
Special Permit to allow an accessory dwelling unit that is no greater than 850 square feet. APPROVED*
- 11-39 MICHAEL AND EVELYN DOW
112 Willard Grant Road
Variance to allow construction of an addition that is no greater than 135 square feet which will result in a side yard setback deficiency of approximately two feet. APPROVED
- 11-40 MADISON PLACE SUDBURY LLC
189 Landham Road
Comprehensive Permit to construct a 120-unit rental apartment community, 25 percent of which will be affordable units, on a parcel of approximately 35.6 acres. PENDING
- 11-41 JEREMY AND CHRISTINA GUSTIE
509 Concord Road
Special Permit to allow construction of a porch that is no greater than 264 square feet which will result in a rear yard setback deficiency of approximately 11.25 feet. APPROVED
- 11-42 FINANCIAL PARTNERS
383 Boston Post Road
Special Permit to allow a secondary, double-faced blade sign measuring approximately 3 square feet for a second floor business. APPROVED
- 11-43 ELLEN COTTON, 37 Eddy Street
Special Permit to allow an accessory dwelling unit that is no greater than 882 square feet. APPROVED*
- 11-44 DENISE RIZZO AND LOUIS RANIERI
8 Trevor Way
Variance to install an approximately 20x43 foot swimming pool which will result in a rear yard setback deficiency of no greater than 9 feet. APPROVED*
- 11-45 HERB CHAMBERS OF SUDBURY, INC., D/B/A JAGUAR SUDBURY
83 Boston Post Road
Special Permit to allow an additional wall sign measuring approximately 24 square feet which is in excess of the maximum signage allowed. APPROVED*
- 11-46 D. DEMETRI, TRUSTEE OF OLD SOUTH REALTY TRUST, 407 Boston Post Road
Special Permit to allow a 20 square foot freestanding, double-faced business sign on a residentially zoned lot with 180 feet of frontage. APPROVED*
- 11-47 CELIA HINRICHS, 169 Powers Road
Renewal of Special Permit to conduct a home business, specifically an optometry practice. APPROVED*

Respectfully submitted,
Jonathan G. Gossels
Jeffrey P. Klofft
Jonathan F. X. O'Brien
Elizabeth T. Quirk
Benjamin D. Stevenson

In Memoriam

JAMES N. ATTAWAY (1942-2011)
L-SRHS Phys. Ed. Teacher: 1973-1976

DONALD A. BACON (1925-2011)
Auxiliary Police/Special Officer: 1951-1954
Police Officer: 1954-1955

KENNETH L. BRIGGS (1961-2011)
Town Maintenance Dept: 1985-1998

ARMANDO J. CAIRA (1935-2011)
Moved to Sudbury: 1967
Green Landscaping at the Dump (GLAD)
Committee: 2007-2010

ELBERT W. CLARK, SR. (1923-2011)
Moved to Sudbury: 1950
Public Weigher: 1953-1954

ROBERT G. CURTIS (1931-2011)
Moved to Sudbury: 1965
Data Processing Adv. Committee: 1969-1970

BARBARA O'TOOLE FITZGERALD (1921-2011)
L-SRHS Asst. to Guidance Counselor: 1972-1987

ROBERT A. GOTTBERG (1935-2011)
Moved to Sudbury: 1969
Election Officer: 2000-2011
Solid Waste Disposal Committee: 1972-1975
Wayland/Sudbury Septage Facility Committee: 1978-2010

JOHN J. LACROIX (1918-2011)
L-SRHS Maintenance Dept.

PATRICIA M. LINTON (1936-2011)
SPS Admin. Asst: 1977-1979

PATRICK J. MCDERMOTT (1923-2011)
Sudbury Resident: 1957-2004
Election Officer: 1997-2004

HELEN J. MCNALLY (1932-2011)
Sudbury Resident: 1968-1993
L-SRHS Admin. Asst: 1974-1993

ROBERT G. MUGFORD (1928-2011)
Moved to Sudbury: 1958
Memorial Day Parade Committee: 2002-2004

HELEN H. NEELON (1918-2011)
SPS Teacher: 1968-1984

ELIZABETH W. NEWTON (1927-2011)
Moved to Sudbury: 1955
Election Worker: 1967-2009

DONALD P. PEIRCE (1926-2011)
Moved to Sudbury: 1967
Board of Assessors: 1976-1983
Inflammable Storage By-Law Committee: 1981

AVIS P. PRICE (1925-2011)
Sudbury Resident: 1974-1992
SPS Teacher: 1971-1991

THOMAS PUCHALSKEY (1938-2011)
L-SRHS Teacher: 1964-2001

JOHN O. RHOME, JR. (1915-2011)
Moved to Sudbury: 1976
Planning Board: 1990-1998
Election Officer: 2000-2007
Council on Aging: 1998-2003
Land Use Priorities Committee: 1999-2000
The Sudbury Foundation Trustee: 1973-2007
Town Meeting Study Committee: 1972-73
Committee on Town Administration: 1985-86

SHIRLEE J. ROESSLER (1927-2011)
Sudbury Resident: 1960-2007
SPS Clerk, Curriculum Asst: 1971-1990

IAIN H. RYRIE (1949-2011)
L-SRHS Housemaster: 2000-2010

RICHARD E. (ED) THOMPSON (1939-2011)
Moved to Sudbury: 1972
Ambulance Task Force: 1973
Acting Town Accountant: 1982
Chief Procurement Officer: 1990
Clerk to Board of Selectmen: 1985-1994
Executive Secretary: 1972-1994
Fair Housing Committee: 1988
Industrial Accident Board Agent: 1972-1994
Interim Town Manager: 1995-1996
Lincoln-Sudbury Employees CU CEO: 1995-2005
Mass. Bay Trans. Authority Committee: 1991-1996
MMA Legislative Liaison: 1978-1994
Negotiating Advisory Committee: 1993-1994
Sudbury Water District Treasurer: 1998-99, 2003, 2006-11
Town's 350th Anniversary Celebration: 1988-1990

VIRGINIA WHITE (1921-2011)
L-SRHS Admin. Asst: 1973-1981

ANTHONY ZARELLA (1929-2011)
L-SRHS Director of Public Services and Special Ed:
1969-1985



Etching by J. S. Conant, from Alfred S. Hudson, History of Sudbury, 1889

This shows the Town House as it sat next to the Unitarian Church on the west side of Concord Road, before it burned in 1929. The horse barns that can still be seen next to the church were actually built for the Town House. The Methodist Episcopal Church stands at the right.

