

**ANNUAL TOWN REPORT
2008
SUDBURY, MASSACHUSETTS**



*Hosmer House
299 Concord Road*

Community Support



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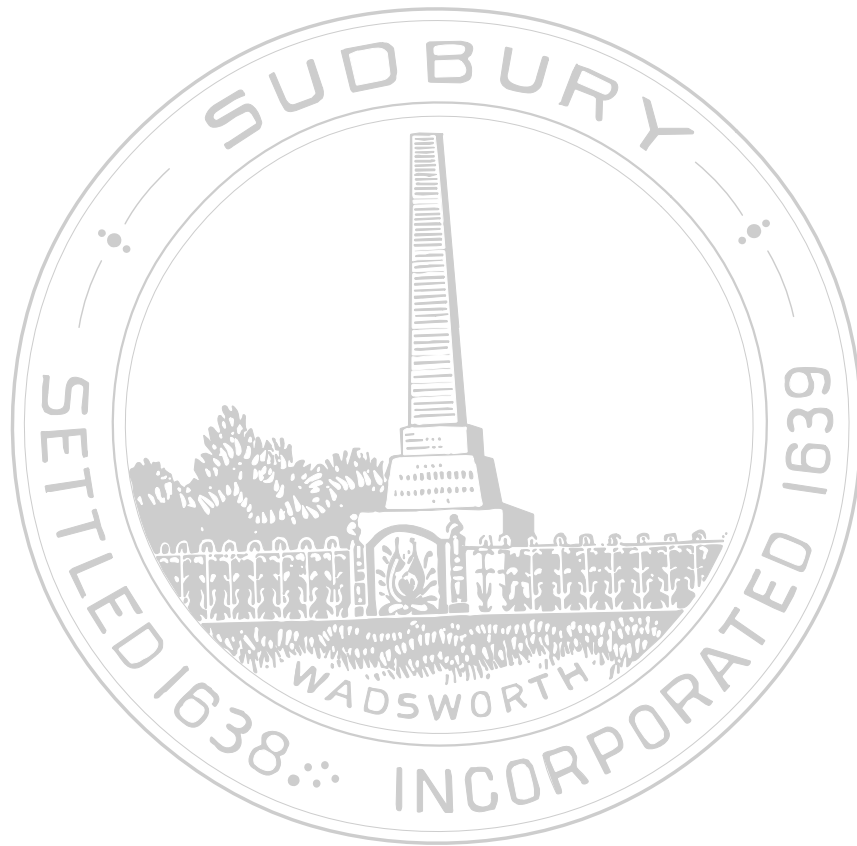
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Raytheon

Customer Success Is Our Mission

**369th Annual Report
of the Official Boards**



**Sudbury, Massachusetts
Year Ending December 31, 2008**

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Town Phone Numbers

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Sudbury at a Glance

SETTLED:	1638 - Incorporated 1639; 369 years old in 2008	
POPULATION:	17,924 Voters: 11,265	
AREA:	24.7 Square Miles	
FY2008 BUDGET:	Operating Budget:	\$75,833,029
	Other Appropriations:	1,474,167
	Borrowing:	<u>-0-</u>
	TOTAL:	\$77,307,196
TAX RATE:	FY09: \$15.29 Residential; \$19.30 Commercial/Industrial/Personal Property FY08: \$14.27 Residential; \$18.47 Commercial/Industrial/Personal Property FY07: \$13.12 Residential; \$20.29 Commercial/Industrial/Personal Property	
GOVERNMENT:	Selectmen/Town Manager with open Town Meeting	
PUBLIC LIBRARY:	Goodnow Library, member of Minuteman Library Network	
SCHOOLS:	Four elementary schools, one middle school, Lincoln-Sudbury Regional High School and Minuteman Regional Vocational Technical High School	
PUBLIC SAFETY:	Full-time Fire Department with three stations, also provides emergency ambulance service to hospitals; Full-time Police Department	
RECREATION:	Programs offered year round; informational brochures mailed to all Sudbury residents four times a year. Recreation buildings include the Atkinson Town Pool, the Fairbank Community Center, which houses the Teen Center, Park and Recreation Office and the Fairbank Senior Center. Major recreation areas include Davis Field, Featherland Park, Feeley Field, Cutting Field, and Haskell Recreation Area. Facilities include a toddler playground, tennis courts, basketball courts, golf putting green, sand volleyball court, outdoor ice skating area, and fields for baseball, field hockey, lacrosse, softball, and soccer.	
HOSPITALS WITHIN 10 MILES:	Emerson Hospital, Concord MetroWest Medical Center/Framingham Union Hospital, Framingham UMASS Memorial Marlborough Hospital, Marlborough	
HEALTH/HOSPICE CARE SERVICES:	Parmenter Health Services, Inc.	
HOUSES OF WORSHIP:	Baptist, Catholic (2), Congregational, Episcopal, Jewish (2), Lutheran, Methodist, Presbyterian, and Unitarian.	
UTILITIES:	Electrical service:	NSTAR
	Natural Gas service:	Keyspan
	Water:	Sudbury Water District
	Telephone service:	Verizon
	Cable Service:	Comcast, Verizon

Federal, State and County Officials

<u>Title/Position</u>	<u>Residence</u>	<u>Office Tel. No.</u>
<u>United States of America</u>		
President-Elect	Barack H. Obama	Washington, DC (202) 456-1414
Vice President-Elect	Joseph R. Biden, Jr.	Washington, DC (202) 456-2326
Senators	Edward M. Kennedy John F. Kerry	Boston (617) 565-3170 Boston (617) 565-8519
Representative 5 th Congressional District	Nicola S. Tsongas	Lowell (978) 459-0101
<u>Commonwealth of Massachusetts</u>		
Governor	Deval Patrick	Milton (617) 725-4000
Lt. Governor	Timothy Murray	Worcester (617) 725-4005
Secretary of State	William F. Galvin	Boston (617) 727-9180
Registrar of Deeds Middlesex Southern District	Eugene C. Brune	Somerville (617) 679-6310
Treasurer and Receiver General County Treasurer/Chairman, Retirement Bd.	Timothy P. Cahill	Quincy (617) 367-6900
Middlesex Retirement Board Chairman	Thomas F. Gibson	Watertown (978) 439-3006
Attorney General Auditor	Martha Coakley A. Joseph DeNucci	Medford (617) 727-2200 Newton (617) 727-2075
Clerk of Courts Councillor 3 rd District	Michael A. Sullivan Marilyn Petitto Devaney	Cambridge (617) 494-4047 Watertown (617)727-2756
District Attorney Northern District	Gerard T. Leone, Jr.	Hopkinton (617) 494-4050
Registry of Probate/Insolvency	Tara E. DeCristofaro	Medford (617) 768-5800
Senators in General Court: 3 rd Middlesex District Middlesex & Worcester	Susan C. Fargo (Pct. 1 & 4) James G. Eldridge (Pct. 2, 3 & 5)	Lincoln (617) 722-1572 Acton (617) 722-1120
Representative in General Court: 13 th Middlesex District	Thomas P. Conroy	Wayland (617) 722-2000
Sheriff (of Middlesex County)	James V. DiPaola	Malden (617) 494-4400

NOTE: Officials in office as of November 2008

Elected Town Officials

(Effective after the Annual Election - March 31, 2008)

	<u>Term Expires</u>		<u>Term Expires</u>
Assessors, Board of		Selectmen, Board of	
Joshua M. Fox	2009	John C. Drobinski	2011
Trevor A. Haydon	2010	William J. Keller, Jr.	2010
Liam J. Vesely	2011	Lawrence W. O'Brien	2009
Goodnow Library Trustees		Sudbury Housing Authority	
Jill W. Browne	2009	Sherrill P. Cline	2009
Phyllis Cullinane	2010	Kaffee Kang	2011
Lily A. Gordon	2009	Lydia Pastuszek	2013
Carol Hull	2010	DeBorah J. Sonnenschein (State apptee.)	2009
Robert W. Iuliano	2011	Steven J. Swanger	2012
Barbara F. Pryor	2011		
Health, Board of		Sudbury School Committee	
Lynne Geitz	2009	Jeffrey S. Beeler	2009
Donald C. Kern	2010	Susan N. Iuliano	2009
Brian J. McNamara	2011	Michele MacDonald	2010
		Richard J. Robison	2010
		Jane S. Santinelli	2010
Lincoln-Sudbury Regional School District Committee		Water District Commission	
Mark T. Collins	2009	William J. Cossart	2011
Radha Raman Gargeya	2010	Lee H. Goodstone	2009
Eric Harris (Lincoln)	2009	Robert H. Sheldon	2010
Patricia M. Mostue (Lincoln)	2011		
John J. Ryan, Jr.	2010	Water District Officers	
Berne B. Webb	2011	Craig E. Blake	2009
		Robert K. Coe	2009
		R. Edward Thompson	2009
Moderator			
Myron J. Fox	2009		
Park and Recreation Commission			
Gregory Bochicchio	2009		
Paul Griffin	2010		
Georgette P. Heerwagen	2011		
Gregory W. Hunt	2009		
James J. Marotta	2010		
Planning Board			
Elizabeth D. Eggleston	2010		
Michael C. Fee	2010		
Michael J. Hunter	2011		
Christopher Morely	2009		
Eric D. Poch	2009		

Administration

Board of Selectmen and Town Manager

The Board of Selectmen, in conjunction with the Town Manager, hereby submits the reports of the elected and appointed Town officials, boards, and committees for the year, giving a summary of their activities and financial transactions in accordance with Article III, Section 2 of the Town Bylaws. Our report follows.

John C. Drobinski was re-elected for a record seventh term. Lawrence W. O'Brien was elected Chairman of the Board and William J. Keller, Jr. was elected Vice Chairman. Maureen G. Valente continues as Town Manager, entering her tenth year in this position.

The Board adopted 36 goals for FY09, and directed that Town staff begin or continue actions leading toward accomplishment of those goals. These goals are found on the Town's website, and each relates to the ten values the Selectmen have adopted. Our report is organized around these values, so that readers have a framework for seeing that there is a larger strategic plan to protect and enhance that which we value most about our Town. There are so many activities, programs and efforts put forth during the year they can't all be mentioned. But here are some highlights.

Ensure the Safety and Well-being of the Community

Many specific steps were taken to make the community safer and better prepared. The Board of Selectmen created a Blue Ribbon Committee to examine the question of what to do to correct the numerous problems of the existing Police Station. This Blue Ribbon Committee recommended that the Selectmen propose the construction of a new building on the proposed site that is smaller and less costly than the one originally proposed. However, due to the difficult economic environment, the Board decided to delay action on the scaled-down station proposal at this time.

Sudbury's Local Emergency Planning Committee (LEPC) continues to do great planning work. Several other committees have taken on other aspects of emergency preparation. The VIP subcommittee of LEPC is engaged in planning for the needs of Sudbury's most vulnerable residents during emergencies, and a Community Emergency Response Team (CERT) has been established. The CERT provides a team of residents who can assist the Fire Department

in times of disaster, and are under the leadership of the Fire Chief. The Board also notes that the Public Works Department is an important team member in ensuring safety by providing for safe vehicular and pedestrian movement throughout Sudbury, especially during and after snow and ice events.

Protect and Enhance the Financial Health of the Town

Sudbury voters declined to approve an operating override to keep Town and School services at existing levels in FY09, resulting in reduction of positions for the Town (7.05 full time equivalent [FTE] jobs), Sudbury Public Schools (22.5 FTE positions) and Lincoln-Sudbury Regional High School (4.09 FTE positions). The Selectmen had previously created a Budget Review Task Force (BRTF) to study the Town's recurring budgetary deficit. The BRTF developed ideas for reducing spending by proposing a number of consolidation possibilities, most notably a consolidation of the position of School Superintendent for Sudbury Public Schools with Lincoln-Sudbury Regional High School. The committee also generated suggestions for enhancing non-property tax revenues. All suggestions are being studied by the Selectmen. And the Selectmen are working with the Sudbury Public School Committee to find ways to reduce the cost of the Town's health insurance programs for employees and retirees.

Despite the failure of the override, because the Town reduced spending to match available revenues, Sudbury remains in excellent overall financial condition, and the Town was awarded the highest credit rating of SP-1+ and reaffirmed its underlying 'AAA' rating when a bond anticipation note was issued in the fall. Standard & Poor's noted four factors underlying Sudbury's strong credit rating: experienced financial management, low debt burden, strong property tax base growth, and high wealth and income factors.

Once again, the Town's *Annual Budget and Financing Plan* won the prestigious Distinguished Budget Presentation Award, the highest award in governmental budgeting, from the Government Finance Officers Association of the United States and Canada, noting that the Town's budget met program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The outside auditors for the Town stated their

opinion that the Town is in excellent financial condition, the Town's financial management practices and records are as they should be, and all requirements of the Governmental Accounting Standard Board for municipalities of our size are being met.

Protect and Enhance Educational Excellence offered by the Town

The Board of Selectmen supports high-quality education in Sudbury and are very concerned that staffing and services were reduced at the two primary school systems in Sudbury. Yet they also know that the rate of increase in the cost of sustaining our educational system needs to be changed. They are very interested in the suggestions of the Budget Review Task Force to potentially reduce administrative costs, and will continue to seek changes in the benefits offered to Town and School employees. The Town Manager and Sudbury Public Schools Superintendent have developed a joint program, called C.O.R.E., which is working toward better coordination between the Town and School in order to achieve more efficiency and cost savings in areas such as payroll, human resource management, purchasing and facilities maintenance.

Protect the Environmental Quality of the Town

The Selectmen set a goal of identifying and increasing "green" business practices for the Town, as well as continuing the efforts to preserve the parcels of land identified in the Town's Open Space Plan. Of significant satisfaction is the successful outcome of negotiations with the Knox Trail Boy Scout Council to preserve the Sudbury portion of the land the Scouts own on Nobscot Reservation, made possible by the near unanimous vote of Town Meeting to use Community Preservation funds to purchase a conservation restriction on the land. As a result, 303 acres of this wonderful and environmentally-sensitive land will stay as open space in perpetuity.

The Solid Waste Management Options Committee continued its study of options for Sudbury residents to dispose of their household solid waste, attempting to see if there is an approach that will enhance recycling in Town as well as reduce the cost that most residents pay for private curbside trash pickup.

Protect and Enhance the Professionalism of the Town's Staff, Boards and Committees

As noted before, 7.05 Town positions were lost in FY09 due to the unsuccessful operating override. Since the Town Manager had instituted a hiring freeze at the beginning of the fiscal year, all reductions were applied to vacancies, and actual layoffs

were avoided. The Town Manager submitted the FY10 Proposed Budget by the December 31st deadline, and it too contains plans for up to eight more position reductions. The Board of Selectmen and Town Manager are actively working on alternatives (such as changes in employee health benefits) to minimize the number of staff who will actually lose their jobs.

A number of residents became actively interested in working to better the Town's future by serving on Town boards and committees, particularly on the Budget Review Task Force. Plans were made to begin offering the first ever "Sudbury Citizens' Academy," a course where residents can learn more about how their Town government operates. With the generous support of The Sudbury Foundation, the first course will begin in January 2009. The Board of Selectmen hopes that attending the Academy will interest even more residents in serving on Town committees.

Enhance Relationships and Communications

The Selectmen began year three of their monthly cable television program *Town Hall Matters*, a forum for the Board to discuss with various guests Town issues in a relaxed, unstructured setting. Topics this year focused on better understanding of the daily operations of the Police Department, Fire Department, the Sudbury Public Schools, and the DPW's Snow Removal program. Additionally, the Town Manager welcomed the efforts of Town resident Carole Flynn, who agreed to write articles for the *Sudbury Town Crier*, profiling the work of the various Town departments. Her insightful stories on the dedicated efforts of employees to provide Town services added another avenue for providing information to residents.

Individual Selectmen serve as liaison to each committee of the Town and encourage the committee chairs to use this special relationship to communicate with the Board. With the new Sudbury Access Corporation running the Town's cable access programming, the Board dissolved the Cable Television Committee.

Emphasize Long-Term, Strategic Planning

By the fall, the deteriorating economic situation for the entire country became keenly felt in Sudbury. The emerging crisis is a challenge that has, for the present, pushed off to a later time many other important long-term projects of the Town, such as work on the Bruce Freeman Rail Trail and plans for replacing the existing Police Station. On the other hand, many efforts are underway to make long term changes in

Sudbury’s “structural deficit.” The work of the Budget Review Task Force has produced alternatives for making structural changes to how the Town and Schools provide services and how alternative revenues might be obtained. The Selectmen of the Town of Wayland have joined with the Sudbury Board to look at how greater collaboration between the two towns can produce similar savings and enhanced services. The Town Manager and Sudbury Public Schools Superintendent have collaborated with their staff to look at how improved shared systems and processes, along with the potential for shared facilities maintenance, might improve services and reduce costs.

Protect and Enhance the Unique Sense of Place Offered by the Town

The Community Preservation Act continues to be the best source for funding many projects such as land and historic preservation efforts. The Sudbury Centre Improvement Advisory Committee, created by the Board of Selectmen to study and recommend options for improvement of the historic Sudbury Centre, continued its efforts to develop best options for this intersection.

Protect and Enhance a Climate of Acceptance and Tolerance within the Community of Sudbury

As the executive leadership of the Town, the Sudbury Board of Selectmen believes it is their responsibility to promote a prejudice-free community and create a town that is welcoming and appreciative of all

people. Efforts to retain our senior residents have been particularly important to the Board. The Governor signed into law a Special Act submitted by the Board and authorized by Town Meeting to broaden aspects of the successful Sudbury Senior Tax Deferral program. The newly-created Regional Transit Authority enabled Sudbury to augment the transportation options for many of our residents.

Encourage Diversity of Housing Opportunities within the Community of Sudbury

The Board created the Sudbury Housing Trust in 2006 to tackle the difficult job of producing more units of affordable housing in Sudbury. The Trust has been successful in working on a number of efforts to produce affordable housing on a smaller scale in conjunction with the recommendations in the 2005 Sudbury Community Housing Plan. Since its creation, the Trust has facilitated the addition of five units of affordable home ownership into Sudbury’s affordable housing inventory.

Respectfully submitted,

*BOARD OF SELECTMEN
Lawrence W. O'Brien, Chairman
William J. Keller, Jr., Vice Chairman
John C. Drobinski*

*TOWN MANAGER
Maureen G. Valente*

**Board of Selectmen Receipts
July 1, 2007 to June 30, 2008**

Common Victualler Licenses	\$ 1,600
Copying/Fax Charges	121
Lease of Cell Tower Sites	126,620
License Application Fees	2,800
Liquor Licenses	47,125
Limousine/Taxi License	100
Motor Vehicle Licenses (Classes I, II, III)	200
Public Entertainment Licenses, Lord’s Day	500
Rental of Town Buildings	13,620
Sale of Obsolete Equipment	2,564
Weekly Entertainment Licenses	1,000
Water District Natural Resources – Willis Hill Cell Tower	<u>19,998</u>
	\$ 182,630

Grants and Donations

Grants

\$ 12,000	to the Town of Sudbury from The Sudbury Foundation for support of the Senior Volunteer Coordinator position at the Fairbank Senior Center
1,000	to the Sudbury Local Emergency Planning Committee from The Sudbury Foundation for distribution of a questionnaire to create a voluntary registry of residents
1,000	to the Local Emergency Planning Committee from The Sudbury Foundation to support the outreach activities of CERT
95,105	to the Town of Sudbury from the Federal 2007 Assistance to Firefighters Grant for the purchase of turnout gear and the relocation of a radio transmitter
1,000	to the Ponds and Waterways Committee from The Sudbury Foundation to support map framing of the Town's ponds and waterways
3,900	to the Sudbury Fire Department from The Sudbury Foundation to purchase an oxygen analyzer
150,000	to the Friends of Parks and Recreation from Boundless Playgrounds for a barrier-free playground located at Haskell Field
15,000	to the Town of Sudbury from The Sudbury Foundation to enable the Town and Public Schools to engage in a CORE consultation to promote initiatives to contain/reduce costs
4,500	to the Town of Sudbury from The Sudbury Foundation for a Citizens' Academy education program
14,801	to the Town of Sudbury from the Executive Office of Elder Affairs for Council On Aging activities
650	to the Town of Sudbury from the National Park Services Wild and Scenic River Stewardship Council toward construction of a Conservation Commission turnout project on Water Row
650	to the Ponds and Waterways Committee from the River Stewardship Council for an eco-friendly lawn education campaign
101,970	to the Sudbury Fire Department from a FEMA grant program for the hiring and training of Call Fire Department personnel
500,000	to the Town of Sudbury from the State to defray cost of purchase of the Conservation Restriction on the Nobscot Reservation property
13,734	to the Sudbury Police Department a Community Policing Grant to be used to fund R.A.D. courses and equipment
7,792	to the Sudbury Fire Department from the Executive Office of Public Safety to fund the purchase of a generator to provide emergency power to newly-installed radios on Nobscot Mountain

Donations

\$ 980	to the Town of Sudbury Discretionary Fund from the Sudbury United Methodist Church/Rebecca Circle
35	to the Town of Sudbury from the Sudbury Villagers to be used by the Community Emergency Response Team (CERT)
172	to the Town of Sudbury from the Sudbury Villagers for the Community Emergency Response Team to create "Go Bag" emergency kits
20	to the Sudbury Fire Department from former Sudbury residents in appreciation of services rendered
250	to the Sudbury Community Emergency Response Team from Dan and Sally Sack in memory of Robert Jacob for the purchase of Sheltering supplies
1,500	to the D.A.R.E. program from the four elementary schools (Nixon, Noyes, Haynes and Loring Schools) for the purchase of fifth-grade graduation shirts
50	to the Park and Recreation Department from the Peter Noyes School for program scholarships
24,000	to the Town of Sudbury from the Sudbury Water District for a GIS system upgrade
20,000	to the Town of Sudbury from the Middlesex Savings Bank for upgrades to the Route 20 area
6,200	to the Sudbury Board of Health from the Massachusetts Health Officers' Association for BT/Pandemic Flu Funding for the community
65	to the Community Emergency Response Team (CERT) from Patricia Duarte for the purchase of "Go Bag" supplies
2,500	to the Town of Sudbury from Omnipoint Communications, Inc. for a Town-wide study of wireless coverage gaps
5,000	to the Town of Sudbury from Omnipoint Communications, Inc. for driveway stabilization and runoff
50	to the Town of Sudbury for the Cheri-Anne Cavanaugh Trust Fund from James and Jeraldine Hicks in memory of Roberta Grierson
100	to the Town of Sudbury for the Cheri-Anne Cavanaugh Trust Fund from Jody and Mark Kablack in memory of Roberta Grierson
5,000	to the Town of Sudbury from Trask Development for restoration of the Military Training Field on Old County Road

Town Counsel

This year can best be described as the “Year of Land Use Advocacy” involving matters for the Board of Appeals, Planning Board, and Conservation Commission, property acquisition, and processes involving land development or what might be termed ineffective land development. The Legal Department’s focus and time was impacted by negotiations for acquisition of interests in land both in fee and extensive conservation restrictions, and included assistance to the Town’s Housing Trust for acquisition of low-income housing together with emphasis on associated comprehensive permits.

Concurrently there was increased emphasis on assessment matters based on the change in the economy which has started to prompt an increase in bankruptcy proceedings and/or valuation appeals through the Appellate Tax Board.

Additionally, foreclosures and economic woes have resulted in the inability of some homeowners to properly maintain their properties, leading to abandonment and deterioration requiring the intervention of the Building and Health Departments. This year also gave rise to investigation and strategy on various properties in Town which were deemed to be significantly deteriorated and/or uninhabitable for non-economic reasons. The Legal Department worked in cooperation with the Health Department and other officials to address these serious issues which may result in condemnation.

Respectfully submitted,
Paul L Kenny, Esq.

Town Moderator

In my fifth year as Sudbury’s Moderator, it was my privilege to preside at this year’s Annual Town Meeting which began on April 7. I am pleased to report that we had a better than average turnout, considering that we had a non-override budget and few contentious articles. We had 536 voters attend on the first night, 440 on the second night, and 215 on the third and final night, a total of 11% of the registered voters.

At the beginning of Town Meeting, Sudbury resident, Capt. Vic Beck, honored us by giving the opening address by tape from his post in Iraq. We were led in the Pledge of Allegiance by L-S student, athlete, scholar, and leader Faraz Butte. Then, the honor of reading Article 1 was bestowed on 50-year resident, long time Town Meeting attendee, Chair of the Veteran’s Advisory Committee and 28 year member of the Memorial Day Committee, Winifred Grinnell.

On the second night of Town Meeting, we continued the tradition begun two years ago of honoring two residents who have contributed many years of volunteer service to Sudbury, including participation in Town Meeting. This year, we honored Frank and Ursula Lyons. This husband and wife team have lived in Sudbury for 39 years. Ursula served on the Planning Board and Strategic Planning Committee, while Frank is President of the Hop Brook Protection Association, which forced Marlboro to stop polluting Hop Brook. At the end of Town Meeting, I an-

nounced the reappointments of Robert Jacobson, Jamie Gossels and Martha Ragonas to the Finance Committee.

In October I again attended the annual meeting of the Massachusetts Moderators Association to evaluate different methods used by various moderators to foster fair debate among voters. It pleases me to inform you that Sudbury’s long standing-open Town Meeting has stood the test of time, back to Colonial Days. Again, I researched electronic voting, but it is prohibitively expensive and still not reliable enough at this time. I will continue to investigate efficient methods of vote counting.

Thank you to the many people who contribute to the efficient running of the world’s purest form of democracy, particularly those voters who attend Town Meeting and exercise their right to legislate. I invite those of you who did not attend to try it. It’s government by the people at its best.

Respectfully submitted,
Myron J. Fox, Esq.

Town Clerk

It has been another busy year for the Town Clerk's office with a total of four elections and one Town Meeting.

The Town Clerk's office sent out over 6,300 census forms, including some which were hand-delivered to the assisted living and nursing home facilities. Based upon the returns from the census, the official number of residents in Sudbury as of March 31st was 17,924. It is very important for residents to return the census to our office each year in a timely fashion as required by Massachusetts General Laws, as it enables us to maintain a current and accurate voting list.

Included in each census mailing was a dog license renewal form. The majority of the dog registrations are returned with the census forms. Over 2,156 dogs in Sudbury were licensed this year. Owners must license dogs no later than March 31st to avoid paying a \$25 late fee.

The Annual Town Election was held March 31st, followed by the Annual Town Meeting April 7th, held at Lincoln-Sudbury Regional High School. There were 38 articles on the warrant, and the meeting continued for three nights, April 7th, 8th and 9th.

There were four scheduled elections in 2008: the Presidential Primary on February 5th, the Annual

Town Election on March 31st, the State Primary Election on September 16th, and the State (Presidential) Election on November 4th. It was a very exciting and extremely busy year for the Town Hall staff and for the election workers. As always, they did a tremendous job. The turnout for all of our elections, with the exception of the State Primary, was excellent. The Town Clerk's office works with many other Town departments to conduct well-run elections. The work of all who contribute is appreciated for their diligence and hard work.

The AutoMark, the handicapped-accessible ballot-marking machine, was available for voters at each polling location at every election. All voters are welcome to make use of the AutoMark machines to mark their ballots if they choose to do so, and many took advantage of the opportunity. We received excellent reports from the voters who used this device.

In addition to elections, the Clerk's office remains very busy updating procedural manuals, road files, traffic rules and regulations, accepting permit applications, maintaining and issuing certified birth certificates and other vital records. The office provides access to and preserves the documents entrusted to the Town, and services and assists residents and visitors in a timely, courteous and professional manner.

Statistics

Certified Vital Records and Burial Permits Issued	938
Business Certificates Issued	129
Generated and Mailed Yearly Census	6,323
Percentage of Census Forms Returned and Processed	96.7%
Number of Processed New Registered Voters	818
Official Voter Population	11,092
Official Population	17,924
Registered Dogs	2,166

State Elections

February 5	State Presidential Primary	60% Voter Turnout	6,598 Voters
September 16	State Primary	15% Voter Turnout	1,745 Voters
November 4	State Election (Presidential)	86% Voter Turnout	10,327 Voters

Town Elections/Meetings

March 31	Annual Town Election	38% Voter Turnout	4,231 Voters
April 7, 8, 9	Annual Town Meeting	11% Voter Turnout	1,191 Voters (total for three nights)

**Town Clerk Financial Report
July 1, 2007 through June 30th 2008**

Town Clerk Fees	\$18,023.75
List of Persons	930.00
Copies, Postage, Maps	546.66
Bylaws with Zoning Map	230.00
Rules	20.00
Voting List (Disk extract)	440.00
Bylaw Violations	695.00
Dog Licenses	22,185.00
Dog Fines/Violations/Tag Replacement	<u>3,658.00</u>
TOTAL:	\$46,729.41

**Summary of Town Meeting
April 7, 8 and 9, 2008**

The following is a summary of the actions taken by the April Annual Town Meeting. A more detailed Town Meeting Proceedings appears in a separate document prepared by the Town Clerk.

IN MEMORIAM RESOLUTION

Unanimously resolved: That the Town of Sudbury hereby expresses its deep appreciation for the services and gifts of Marvis Milton Fickett, Josiah F. Frost, Stephen J. Halloran, M. Clare Mullen, Dorothy J. Piper, Anna B. Schoechert, Wilfred Spiller, Floyd L. Stiles, Z. Stanley Taub, M.D., and Arthur A. Walker.

Article 1. HEAR REPORTS

Voted to accept the reports of the Town boards, commissions, officers, and committees as printed in the 2007 Town Report or as otherwise presented, subject to the correction of errors, if any, where found.

Article 2. FY08 BUDGET ADJUSTMENTS

Voted to amend the votes taken under Article 3, FY08 Operating Budget of the 2007 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds as follows: From 100 General Government to 400 Public Works \$66,041; From 500 Human Services to 400 Public Works \$3,500; From Free Cash to 400 Public Works \$40,000; all to be allocated to FY08 Snow and Ice expense.

Article 3. FY09 BUDGET NON-OVERRIDE LIMITING MOTION

Voted that the amount appropriated under the FY09 Budget not exceed the sum of \$75,552,508.

Article 3. FY09 BUDGET NON-OVERRIDE

Voted that the Town appropriate the sums of money set forth in the Warrant under Article 3 in the column "FinCom Non-Override FY09," for FY09, except as follows: 300 Sudbury Public Schools \$27,024,95; 300 Lincoln-Sudbury RHS Operating Assessment \$16,429,155; 400 Public Works \$3,333,653; 900 Town-wide Offsets \$0. The following items to be raised as designated, by transfer from available fund balances and interfund transfers: \$347,238 from Ambulance Reserve for Appropriation Acct. to 200 Public Safety; \$294,110 from Free Cash to 900 Uncl/Benefits; \$321,000 from Abatement Surplus to 900 Uncl/Benefits; \$25,000 from Retirement Trust Fund to 900 Uncl/Benefits. The sum of \$6,820,759 set forth as Sudbury Public Schools Employee Benefits to be immediately transferred and added to Item 900: Town Employee Benefits, so that the Employee Benefits total will be \$11,022,888, to be expended under the direction of the Town Manager; and to authorize the purchase of equipment funded under this budget by entering into lease-purchase agreements.

Article 4. CONSTRUCT POLICE HEADQUARTERS

Indefinitely postponed.

Article 5. RENOVATE POLICE HEADQUARTERS

Indefinitely postponed.

Article 6. CAPITAL BUDGET

Voted to appropriate the sum of \$362,500 for the purchase or acquisition of capital items including but not limited to, capital equipment, construction, engineering, and design, including but not limited to renovation to buildings; said sum to be raised by taxation; and to allow the purchase of equipment hereunder by entering into lease-purchase agreements.

Article 7. PURCHASE FIRE DEPARTMENT AMBULANCE

Voted to appropriate the sum of \$200,000 for the purchase of an ambulance and associated equipment, said funds to be raised by transfer from the Ambulance Reserve for Appropriation Account.

Article 8. FY09 TRANSFER STATION ENTERPRISE FUND BUDGET

Voted to appropriate the sum of \$285,520 for the Transfer Station Enterprise Fund for FY09, and further to authorize use of an additional \$30,912 of Enterprise Fund receipts for indirect costs; such sums to be raised by \$290,000 in receipts and use of \$26,432 of retained earnings of the Enterprise.

Article 9. FY09 POOL ENTERPRISE FUND BUDGET

Voted to appropriate the sum of \$472,426 for the Pool Enterprise Fund for FY09; such sum to be raised from \$445,667 in receipts of the Enterprise; and use of retained earnings of \$26,759 of the Enterprise; and further to authorize the use of an additional \$65,530 appropriated under Account 900, Town Employee Benefits in Article 3, FY09 Budget, for indirect costs.

Article 10. UNPAID BILLS

Indefinitely postponed.

Article 11. STABILIZATION FUND

Indefinitely postponed.

Article 12. CHAPTER 90 HIGHWAY FUNDING

Unanimously Voted to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth.

Article 13. REAL ESTATE EXEMPTION

Unanimously Voted pursuant to Chapter 73, Section 4, of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, to allow for an increase of up to 100% of the current exemption amounts under Clauses 17D, 17E, 22, 37A, 41C and 41D, Chapter 59, Section 5, for FY09.

Article 14. COLLECTIVE BARGAINING FUNDING

Voted to appropriate the sum of \$33,000 for the purpose of funding \$30,000 for FY07 Police Union retroactive salaries and \$3,000 for FY07 Fire Union retroactive salaries pursuant to recent arbitration proceedings, said sum to be raised by transfer from Free Cash.

Article 15. SPECIAL ACT-USE OF M.G.L. C. 111F INSURANCE PROCEEDS

Unanimously voted to appropriate the sum of \$33,000 for the purpose of funding \$30,000 for FY07 Police Union retroactive salaries and \$3,000 for FY07 Fire Union retroactive salaries pursuant to recent arbitration proceedings, said sum to be raised by transfer from Free Cash.

Article 16. TOWN/SCHOOL REVOLVING FUNDS

Unanimously voted to authorize for FY09 the use of revolving funds under M.G.L. c.44, s.53E 1/2, by the following Departments of the Town in accordance with the description for each fund placed on file with the Town Clerk, said funds to be maintained as separate accounts set forth as follows:

<u>Fund</u>	<u>Department</u>	<u>Maximum Amount</u>
Plumbing & Gas Inspectional Services	Building Inspector	\$ 45,000
Portable Sign Administration & Inspectional Services	Building Inspector	\$ 10,000
Conservation	Conservation Commission	\$ 35,000
Council on Aging Activities	Council on Aging	\$ 20,000
Council on Aging Transportation	Council on Aging	\$ 5,000
Goodnow Library	Goodnow Library	\$ 10,500
Recreation Programs	Park and Recreation Commission	\$572,000
Teen Center	Park and Recreation Commission	\$ 30,000
Bus	Sudbury Schools	\$350,000
Instrumental Music	Sudbury Schools	\$ 75,000
Cable Television	Town Manager	\$ 30,000
Rental Property	Town Manager	\$ 40,000
Dog	Treasurer/Collector	\$ 30,000
Youth Commission	Youth Commission	\$ 75,000

Article 17. DPW MINING REVOLVING FUND

Unanimously voted to authorize for FY09 a revolving fund for use by the Department of Public Works for the operation of a mining operation on Town property located off North Road, the former

Melone property, to include payment for all costs associated therewith, including salaries and other benefits, purchase and maintenance of capital equipment, reclamation of the property, and \$100,000 to be

deposited into the General Fund to offset the tax rate, to be funded by income from the sale of gravel or other materials; said fund to be maintained as a separate account, pursuant to M.G.L., Chapter 44, Section 53E1/2; the amount to be expended therefrom shall not exceed the sum of \$300,000.

Article 18. FIRE DEPARTMENT REVOLVING FUND

Unanimously voted to establish and authorize for FY09 the use of a revolving fund by the Fire Chief for expenditures related to the issuances of permits, including salaries and other benefits, purchase and maintenance of equipment required, and expenses related thereto, to be funded by fees collected; said funds to be maintained in a separate account, in accordance with M.G.L., Chapter 44, Section 53E 1/2 and to include therein the Fire Department Revolving Fund formerly limited to burning permits; the amount to be expended therefrom shall not exceed the sum of \$30,000.

Article 19. ZONING BOARD OF APPEALS REVOLVING FUND

Unanimously voted to establish and authorize for FY09 the use of a revolving fund by the Zoning Board of Appeals for expenditures related to Administration of Comprehensive Permit applications and other applications requiring multiple hearings, to be funded by application fees collected; said funds to be maintained in a separate account, in accordance with M.G.L., Chapter 44, Section 53E 1/2, and to include therein the Zoning Board of Appeals Revolving Fund formerly limited to Comprehensive Permit applications; the amount to be expended therefrom shall not exceed the sum of \$10,000.

Article 20. SENIOR TAX DEFFERAL

Unanimously voted to authorize the Board of Selectmen to petition the Great and General Court to pass a Special Act for changes or additions to the Regulation of Certain Property Tax Exemption Eligibility Requirements for the Elderly, Chapter 320 of the Acts of 2002, to equalize the eligibility requirement with the provisions of the State Circuit Breaker Tax Legislation; said Special Act to take effect without further action by a future Town Meeting.

Article 21. AMEND BYLAWS, ART. I, SECTION 1, TOWN MEETINGS-CHANGE TERM OF MODERATOR TO THREE YEARS

Voted to change the length of the elected term of its Moderator from one year to three years by amending Article I, Section 1 of the Town Bylaws by adding at the end of the last sentence of Section 1 the words "for a term of three years," said amendment to be effective at the March 30, 2009 Annual Town Election without further Town Meeting action.

Article 22. AMEND BYLAWS, ART. V, PUBLIC SAFETY, TO ESTABLISH BOAT-ING REGULATIONS ON THE SUDBURY RIVER

Voted to amend Article V of the Town of Sudbury Bylaws, Public Safety, by adding a new section thereto, to be numbered by the Town Clerk, as follows:

SECTION ___ SUDBURY RIVER BOATING REGULATIONS

A. Operation of motor boats.

No motor boat shall be operated upon any portion of the Sudbury River or its tributaries within the Town of Sudbury in a manner which endangers the safety of the public or is detrimental or injurious to the neighborhood or to the value of property thereon.

B. Evidence of violation.

It shall be *prima facie* evidence of the violation of this Bylaw if such boat is operated:

- a. By a motor not having an underwater exhaust;
- b. In a noisy or obnoxious manner;
- c. At any unreasonable rate of speed;
- d. Without slowing down and exercising due caution while approaching and passing persons or any other watercraft; or
- e. At any speed in excess of 10 miles per hour.

C. Enforcement; cooperation with other towns and/or agencies.

The Town may join with any other town through which said Sudbury River or any of its tributaries flows, or a government agency, in the enforcement of this Bylaw or a similar bylaw adopted by such other town, insofar as such bylaws relate to said river or its tributaries, and may appropriate money for the enforcement in whole or in part of any and all such bylaws.

Article 23. AMEND BYLAWS, ART. V, PUBLIC SAFETY, TRENCH EXCAVATING PERMIT

Voted to amend Article V of the Town of Sudbury Bylaws, Public Safety, by adding a new section thereto, to be numbered by the Town Clerk, as follows:

Section ___ TRENCH EXCAVATING PERMIT

The Town Manager shall appoint, in accordance with M.G.L. Chapter 82A, section 2, the individual officer to issue permits, and establish the fees therefore for the excavation of trenches within the Town of Sudbury, as set forth in M.G.L. Chapter 82A.

Article 24. AMEND BYLAWS, FARMING PRESERVATION BYLAW

Voted to amend the Town's Bylaws by adding the following new Article, to be numbered by the Town Clerk:

**ARTICLE _____
FARMING PRESERVATION**

Section 1. Legislative Purpose and Intent

The Town of Sudbury recognizes and endorses the right to farm accorded to all citizens of the Commonwealth under Article 97, of the Constitution, and all state statutes and regulations here-under including but not limited to Massachusetts General Laws Chapter 40A, Section 3, Paragraph 1; Chapter 90, Section 9, Chapter 111, Section 125A and Chapter 128 Section 1A. We the citizens of Sudbury restate and republish these rights pursuant to the Town's authority conferred by Article 89 of the Articles of Amendment of the Massachusetts Constitution, ("Home Rule Amendment"). This Bylaw encourages the pursuit of agriculture, promotes agriculture-based economic opportunities, and protects farmlands within the Town of Sudbury by allowing agricultural uses and related activities to function with minimal conflict with abutters and Town agencies. This Bylaw shall apply to all jurisdictional areas within the Town.

Section 2. Definitions

The word "farm" shall include any parcel or contiguous parcels of land, or water bodies used for the primary purpose of commercial/recreational agriculture, or accessory thereto.

The words "farming" or "agriculture" or their derivatives shall include, but not be limited to the following:

- farming in all its branches and the cultivation and tillage of the soil;
- dairying;
- production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticulture, or horticultural commodities;
- growing and harvesting of forest products upon forest land, and any other forestry or lumbering operations;
- raising of livestock;
- keeping, raising, and training of horses as a commercial or recreational enterprise; for pleasure, therapy, and 4-H projects; and

- keeping and raising of poultry, swine, cattle, ratites (such as emus, ostriches and rheas) and camelids (such as llamas and camels), and other domesticated animals for food, dairying, 4-H projects or other agricultural purposes, including bees and fur-bearing animals.

“Farming” shall encompass activities including, but not limited to, the following:

- operation and transportation of slow-moving farm equipment over roads within the Town;
- control of pests, including, but not limited to, insects, weeds, predators and disease organism of plants and animals;
- application of manure, fertilizers and pesticides;
- conducting agriculture-related educational and farm-based recreational activities, including agric-tourism, provided that the activities are related to marketing the agricultural output or services of the farm;
- processing and packaging of the agricultural output of the farm and the operation of a farmer's market or farm stand including signage thereto;
- maintenance, repair, or storage of seasonal equipment, or apparatus owned or leased by the farm owner or manager used expressly for the purpose of propagation, processing, management, or sale of the agricultural products; and
- on-farm relocation of earth and the clearing of ground for farming operations.

Section 3. Right to Farm Declaration

The Right to Farm is hereby recognized to exist within the Town of Sudbury. The above-described agricultural activities may occur on holidays, weekdays, and weekends by night or day and shall include the attendant incidental noise, odors, dust, and fumes associated with normally accepted agricultural practices. It is hereby determined that whatever impact may be caused to others through the normal practice of agriculture is more than offset by the benefits of farming to the neighborhood, community, and society in general. The benefits and protections of this Bylaw are intended to apply exclusively to those agricultural and farming operations and activities conducted in accordance with generally accepted agricultural practices. Moreover, nothing in this Bylaw shall be deemed as acquiring any interest in land, or as imposing any land use regulation, which

is properly the subject of state statute, regulation, or local zoning law.

Section 4. Disclosure Notification

Within 30 days after this Bylaw becomes effective, the Board of Selectmen shall prominently post in the Town Clerk’s Office and make available for distribution the following disclosure:

“It is the policy of this community to conserve, protect and encourage the maintenance and improvement of agricultural land for the production of food, and other agricultural products, and also for its natural and ecological value. This disclosure notification is to inform buyers or occupants that the property they are about to acquire or occupy lies within a town where farming activities occur. Such farming activities may include, but are not limited to, activities that cause noise, dust and odors. Buyers or occupants are also informed that the location of property within the Town may be impacted by commercial agricultural operations, including the ability to access water services for such property under certain circumstances.”

Section 5. Resolution of Disputes

Any person who seeks to complain about the operation of a farm may, notwithstanding pursuing any other available remedy, file a grievance with the Board of Selectmen, the Zoning Enforcement Officer, or the Board of Health, depending upon the nature of the grievance. The filing of the grievance does not suspend the time within which to pursue any other available remedies that the aggrieved may have. The Zoning Enforcement Officer or Board of Selectmen shall forward a copy of the grievance to the Agricultural Commission, which shall review and facilitate the resolution of the grievance, and report its recommendations to the referring Town authority within an agreed upon time frame.

The Board of Health, except in cases of imminent danger or public health risk, shall forward a copy of the grievance to the Agricultural Commission, which shall review and facilitate the resolution of the grievance, and report its recommendations to the Board of Health within an agreed upon time frame.

Section 6. Severability Clause

If any part of this Bylaw is for any reason held to be unconstitutional or invalid, such decision shall not affect the remainder of this Bylaw. The Town of Sudbury hereby declares the provisions of this Bylaw to be severable.

Article 25. COMMUNITY PRESERVATION FUND – TOWN CLERK HISTORIC DOCUMENT PRESERVATION

Voted to appropriate \$2,300 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting a general preservation survey of the paper-based collection of the Sudbury Town Clerk's office, said work to be completed by the end of FY09. All appropriations will be allocated to the Historic category and funded from Historic reserves.

Article 26. COMMUNITY PRESERVATION FUND – MILITARY TRAINING FIELD ARCHEOLOGY

Voted to appropriate \$10,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting an archeological study of the historic, Town-owned Military Training Field on Old County Road, said work to be performed under the direction of the Town Manager with the involvement of the Sudbury Historical Commission and to be completed by the end of FY09. All appropriations will be allocated to the Historic category and funded from Historic reserves.

Article 27. COMMUNITY PRESERVATION FUND – APPRAISAL OF FLORENCE HOSMER PAINTINGS

Voted to appropriate \$16,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting a professional appraisal of the 471+/- paintings by Florence Hosmer that are owned by the Town, said work to be performed under the direction of the Town Manager with the involvement of the Sudbury Historical Commission and to be completed by the end of FY10. All appropriations will be allocated to the Historic category and funded from Historic reserves.

Article 28. COMMUNITY PRESERVATION FUND – STEARN'S MILL DAM EVALUATION

Voted to appropriate \$14,600 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of conducting a professional evaluation of the condition of the historic, Town-owned Stearn's Mill Dam, said work to be completed by the end of FY09. The first \$10,000 in appropriations will be allocated to the Historic category funded from Historic reserves; the remaining allocations will be divided equally between the Open Space and Recreation categories and funded from FY09 revenue.

Article 29. COMMUNITY PRESERVATION FUND – TOWN HALL WINDOW RESTORATION

Voted to appropriate \$46,800 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of restoring the second-floor wood windows in the historic Town Hall, said work to be performed under the direction of the Town Manager with the involvement of both the Sudbury Historic Districts Commission and the Sudbury Historical Commission, to comply with the Standards for Rehabilitation as required by the Community Preservation Act, and to be completed by the end of FY10. All appropriations will be allocated to the Historic category and funded from Historic reserves.

Article 30. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST ALLOCATION

Voted to appropriate \$750,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of funding the Sudbury Housing Trust's efforts to provide for the preservation and creation of affordable housing. All appropriations will be allocated to the Community Housing category and funded from FY09 Revenue.

Article 31. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING AUTHORITY (SHA) UNIT RECONSTRUCTION

Voted to appropriate \$600,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of contributing to a project to replace four Sudbury Housing Authority-owned single family dwellings with new, duplex units, and to construct a new 4-bedroom house on Sudbury Housing Authority-owned property on Landham Road, to be completed by the end of FY11, said appropriations to be disbursed upon substantial completion of the work as

determined by the Town Manager. All appropriations will be allocated to the Community Housing category and funded from FY09 Revenue.

Article 32. COMMUNITY PRESERVATION FUND– CSX LAND PURCHASE

Unanimously voted to approve the recommendation of the Community Preservation Committee, to appropriate the sum of \$420,000 from Community Preservation Act Funds for the purpose of purchasing in fee simple approximately 9.76 +/- acres of undeveloped land known as the CSX rail corridor and running south from a point near Union Avenue and Station Road to the Framingham town line, subject to receipt of funding from other sources in an amount no less than \$247,350, and further subject to the condition that the Town not incur or accept any liability of or from the Grantor or its predecessors; and for all expenses connected therewith including bond and note issuance expense; and to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$420,000 under M.G.L. c.44B, s.11 and M.G.L. c.44, s.7(3) or any other enabling authority; that the Board of Selectmen is authorized to take any other action necessary to carry out this project; and that \$37,800 be appropriated from the Community Preservation Act funds to pay debt service due on any such bonds or notes. All appropriations shall be allocated equally to the categories of Open Space and Recreation and the appropriation for debt service funded first from open space restricted reserves, and second from general unrestricted reserves, as necessary, to be used in conjunction with funds for transportation or other purposes.

Article 33. COMMUNITY PRESERVATION FUND – NOBSCOT RESERVATION PURCHASE OF DEVELOPMENT RIGHTS, PHASE I

Voted to approve the recommendation of the Community Preservation Committee, to appropriate the sum of \$5,545,000 from Community Preservation Act Funds for the purpose of purchasing development rights to 160+/- acres of undeveloped land known as the Nobscot Boy Scout Reservation land and lying between Brimstone Lane and Nobscot Road, and for all expenses connected therewith including bond and note issuance expense; and to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$ 5,545,000 under M.G.L. c.44B, s.11 and M.G.L. c.44, s.7(3) or any other enabling authority; that the Board of Selectmen is authorized to take any other action necessary to carry out this project; and that \$499,050 be appropriated from the Community Preservation Act funds

to pay debt service due on any such bonds or notes. All appropriations shall be allocated to the category of Open Space and the appropriation for debt service funded first from open space restricted reserves, and second from general unrestricted reserves, as necessary.

Article 34. COMMUNITY PRESERVATION FUND – NOBSCOT RESERVATION PURCHASE OF DEVELOPMENT RIGHTS, PHASE II

Voted to approve the recommendation of the Community Preservation Committee, to appropriate the sum of \$2,040,000 from Community Preservation Act Funds to be used in conjunction with the funds appropriated under Article 33 of this 2008 Annual Town Meeting for the purpose of purchasing development rights to an additional 143+/- acres of land known as the Nobscot Boy Scout Reservation land and lying adjacent to 1 Nobscot Road to be conveyed to the Town and the Sudbury Valley Trustees in FY09 with payment therefore to be made for the amounts appropriated under this article no later than June 30, 2011, and for all expenses connected therewith including bond and note issuance expense; and to raise this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$2,040,000 under M.G.L. c.44B, s.11 and M.G.L. c.44, s.7(3) or any other enabling authority; that the Board of Selectmen is authorized to take any other action necessary to carry out this project; all appropriations shall be allocated to the category of Open Space and the appropriation for debt service funded first from open space restricted reserves, and second from general unrestricted reserves, as necessary.

Article 35. COMMUNITY PRESERVATION FUND – WALKWAY CONSTRUCTION

Voted to appropriate \$200,000 from the Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of constructing new walkways within the Town, such design and construction to be guided by the spirit and intent of the Town of Sudbury 2001 Master Plan, the February 2000 Report of the Walkway Committee, the July 2005 Sudbury Board of Selectmen directive regarding public works projects on Scenic Roads, and by recommendation of the Town of Sudbury Planning Board, the Director of Planning and Community Development, and the Director of the Department of Public Works. All appropriations will be allocated to the Recreation category and funded from unrestricted reserves.

Article 36. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS

Unanimously voted to appropriate the sums as recommended by the Community Preservation Committee, in the following Community Preservation budget for FY09, said sums to be raised by FY09 Community Preservation Surtaxes:

\$ 95,000	Administrative and Operating Costs
\$690,073	Debt Service
\$100,000	Nobscot Phase 1 Interest

And further to reserve the following funds:

\$163,612	for Historic Preservation
\$186,715	for Budgeted Unrestricted CPC Uses

Article 37. CREATE THE GEORGE PITTS TAVERN HISTORIC DISTRICT

Unanimously voted that the Town create a new Historic District as authorized by Section 12 of Chapter 40 of the Acts of 1963, to be known as the George Pitts Tavern Historic District and bounded and described as follows:

Beginning at a point on the southerly sideline of Boston Post Road, said point being on the southwesterly boundary of the King Philip Historic District, as amended in 2005;

Thence southeasterly along said boundary 150 feet to a point;

Thence southwesterly, 150 feet distant from and parallel to the southerly sideline of Boston Post Road, to a point, said point being 150 feet, measured perpendicularly, from the southeasterly sideline of Maple Avenue;

Thence southeasterly, 150 feet distant from and parallel to the southeasterly sideline of Maple Avenue, to a point, said point being on a line perpendicular to the sideline of Maple Avenue where the 1892 public layout of Maple Avenue ends;

Thence southwesterly to the sideline of Maple Avenue and then continuing across the road to a point on the southwesterly sideline of Maple Avenue;

Thence northwesterly along said sideline to a point, said point being a property corner between Lot 1 and Land of Withrow, shown on Plan 1260 of 1967, recorded at the Middlesex South Registry of Deeds;

Thence turning at a right angle to the left from the northwesterly sideline and running 150 feet to a point;

Thence northwesterly, 150 feet distant from and parallel to the northwesterly sideline of Maple Avenue to a point on the southerly property line of Lot 3, also known as 395 Boston Post Road, shown on Plan 1202 of 1946, recorded at the Middlesex South Registry of Deeds;

Thence northeasterly along said property line to a point on the northwesterly sideline of Maple Avenue; Thence northwesterly along the sideline of Maple Avenue to a point, said point being the intersection of the northwesterly sideline of Maple Avenue and the southerly sideline of Boston Post Road;

Thence northeasterly along the southerly sideline of Boston Post Road to the point of beginning.

Article 38. SENIOR CITIZEN PROPERTY TAX RELIEF

“Home Rule” by petition
Defeated

Did you know...

The Little Red Schoolhouse (next to the Martha Mary Chapel) also known as the Mary Lamb School House was built in 1798. This building was originally located in Sterling, MA. In 1904, it was sold by Charles O. Parmenter to the Town for \$80.

Presidential Primary Election

February 5, 2008

The Presidential Primary was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m. There were 6,598 votes cast, representing 60 percent of the Town's 10,962 registered voters.

PRESIDENTIAL PREFERENCE

	<u>Pct 1</u>	<u>Pct 2</u>	<u>Pct 3</u>	<u>Pct 4</u>	<u>Pct 5</u>	<u>TOTAL</u>
DEMOCRATIC						
John R. Edwards	8	9	12	9	5	43
Hillary Clinton	367	443	397	370	430	2007
Joseph R. Biden, Jr.	0	1	4	0	2	7
Christopher J. Dodd	1	0	0	0	0	1
Mike Gravel	0	0	1	0	0	1
Barack Obama	492	414	429	526	452	2313
Dennis J. Kucinich	2	2	3	2	1	10
Bill Richardson	0	0	1	3	0	4
No Preference	2	2	0	1	1	6
Blanks	0	2	0	0	1	3
Write-Ins	3	0	0	1	0	4
<u>TOTAL</u>	<u>875</u>	<u>873</u>	<u>847</u>	<u>912</u>	<u>892</u>	<u>4399</u>
REPUBLICAN						
John McCain	202	171	175	168	178	894
Fred Thompson	0	0	2	0	0	2
Tom Tancredo	0	0	0	0	0	0
Duncan Hunter	0	0	0	0	0	0
Mike Huckabee	5	13	11	6	6	41
Mitt Romney	290	222	245	222	228	1207
Ron Paul	3	5	6	10	10	34
Rudy Giuliani	0	1	3	4	1	9
No Preference	0	2	2	0	1	5
Blanks	1	0	1	2	0	4
Write-Ins	0	0	0	1	0	1
<u>TOTAL</u>	<u>501</u>	<u>414</u>	<u>445</u>	<u>413</u>	<u>424</u>	<u>2197</u>
GREEN-RAINBOW						
Jared Ball	0	0	0	0	0	0
Ralph Nader	0	0	0	1	0	1
Elaine Brown	0	0	0	0	0	0
Kat Swift	0	0	0	0	0	0
Cynthia McKinney	0	0	0	0	0	0
Kent Mesplay	0	0	0	0	0	0
No Preference	0	0	0	0	0	0
Blanks	0	0	0	0	0	0
Write-Ins	0	0	0	0	1	1
<u>TOTAL</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>2</u>
WORKING FAMILIES						
No Preference	0	0	0	0	0	0
Blanks	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0
<u>TOTAL</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Continued - Presidential Primary Election, February 5, 2008

STATE COMMITTEE MAN

<i>DEMOCRATIC - Third Middlesex District (Pct. 1 & 4)</i>	<u>Pct 1</u>	<u>Pct 2</u>	<u>Pct 3</u>	<u>Pct 4</u>	<u>Pct 5</u>	<u>TOTAL</u>
Ronald M. Cordes, 3 Jeffrey Cir, Bedford	496			481		977
Blanks	377			431		808
Write-Ins	2			0		2
<u>Total</u>	<u>875</u>			<u>912</u>		<u>1787</u>

DEMOCRATIC - Middlesex & Worcester District (Pct. 2, 3, 5)

James McGowan 16 Pond St, Ayer Candidate for Re-election		531	502		539	1572
Blanks		341	343		353	1037
Write-Ins		1	2		0	3
<u>TOTAL</u>		<u>873</u>	<u>847</u>		<u>892</u>	<u>2612</u>

REPUBLICAN - Third Middlesex District (Pct. 1 & 4)

Peter Dulchinos 17 Spaulding Rd, Chelmsford Candidate for Re-election	264			207		471
Blanks	237			204		441
Write-Ins	0			2		2
<u>Total</u>	<u>501</u>			<u>413</u>		<u>914</u>

REPUBLICAN -Middlesex & Worcester District (Pct. 2, 3, 5)

Brian P. Burke 125 Birch Hill Rd, Stow School Committee Member, Former Asst. Attny. General		193	207		224	624
Paul R. Ferro 53 Edinboro St., Marlborough Marlborough City Councilor		62	59		49	170
Blanks		159	177		151	487
Write-Ins		0	2		0	2
<u>Total</u>		<u>414</u>	<u>445</u>		<u>424</u>	<u>1283</u>

GREEN-RAINBOW - Third Middlesex District (Pct. 1 & 4)

Daniel Melnechuk, 100 Hardy Pond Rd, Waltham	0			1		1
Blanks	0			0		0
Write-Ins	0			0		0
<u>Total</u>	<u>0</u>			<u>1</u>		<u>1</u>

GREEN-RAINBOW - Middlesex & Worcester District(Pct. 2, 3, 5)

Blanks		0	0		1	1
Write-Ins		0	0		0	0
<u>Total</u>		<u>0</u>	<u>0</u>		<u>1</u>	<u>1</u>

WORKING FAMILIES - Third Middlesex District (Pct. 1 & 4)

Blanks	0			0		0
Write-Ins	0			0		0
<u>Total</u>	<u>0</u>			<u>0</u>		<u>0</u>

WORKING FAMILIES-Middlesex & Worcester District (Pct. 2, 3, 5)

Blanks		0	0		0	0
Write-Ins		0	0		0	0
<u>Total</u>		<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>

Continued-Presidential Primary Election, February 5, 2008

STATE COMMITTEE WOMAN

	<u>Pct 1</u>	<u>Pct 2</u>	<u>Pct 3</u>	<u>Pct 4</u>	<u>Pct 5</u>	<u>TOTAL</u>
<i>DEMOCRATIC-Third Middlesex District (Pct. 1 & 4)</i>						
Janet M. Beyer, 52 Authors Rd, Concord	510			507		1017
Blanks	361			405		766
Write-Ins	4			0		4
<u>Total</u>	<u>875</u>			<u>912</u>		<u>1787</u>
<i>DEMOCRATIC - Middlesex & Worcester District (Pct. 2, 3, 5)</i>						
Kathleen Donaghue, 17 Gary Cir, Westborough		535	518		548	1601
Blanks		337	327		344	1008
Write-Ins		1	2		0	3
<u>Total</u>		<u>873</u>	<u>847</u>		<u>892</u>	<u>2612</u>
<i>REPUBLICAN - Third Middlesex District (Pct. 1 & 4)</i>						
Sandra B. Martinez, 1 Carter Dr, Chelmsford	270			213		483
Blanks	231			197		428
Write-Ins	0			3		3
<u>Total</u>	<u>501</u>			<u>413</u>		<u>914</u>
<i>REPUBLICAN - Middlesex & Worcester District (Pct. 2, 3, 5)</i>						
Jeanne S. Kangas, 959 Hill Rd, Boxborough		201	196		219	616
Blanks		210	247		204	661
Write-Ins		3	2		1	6
<u>Total</u>		<u>414</u>	<u>445</u>		<u>424</u>	<u>1283</u>
<i>GREEN-RAINBOW - Third Middlesex District (Pct. 1 & 4)</i>						
Blanks	0			1		1
Write-Ins	0			0		0
<u>Total</u>	<u>0</u>			<u>1</u>		<u>1</u>
<i>GREEN-RAINBOW - Middlesex & Worcester District (Pct. 2, 3, 5)</i>						
Blanks		0	0		1	1
Write-Ins		0	0		0	0
<u>Total</u>		<u>0</u>	<u>0</u>		<u>1</u>	<u>1</u>
<i>WORKING FAMILIES - Third Middlesex District (Pct. 1 & 4)</i>						
Blanks	0			0		0
Write-Ins	0			0		0
<u>Total</u>	<u>0</u>			<u>0</u>		<u>0</u>
<i>WORKING FAMILIES - Middlesex & Worcester District (Pct. 2, 3, 5)</i>						
Blanks		0	0		0	0
Write-Ins		0	0		0	0
<u>Total</u>		<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>

TOWN COMMITTEE-DEMOCRATIC

	<u>Pct 1</u>	<u>Pct 2</u>	<u>Pct 3</u>	<u>Pct 4</u>	<u>Pct 5</u>	TOTAL
GROUP	372	381	351	376	382	1862
Beverly B. Guild, 54 Woodside Rd	403	411	401	407	414	2036
Carl D. Offner, 46 Sunset Path	413	410	368	401	417	2009
Henry W. Noer, 55 Goodman's Hill Rd	386	395	370	408	407	1966
George H.R. McQueen, 108 Mossman Rd	425	413	372	421	409	2040
Pamela M. Hollocher, 623 Concord Rd	401	404	373	420	412	2010
Thomas C. Hollocher, 623 Concord Rd	399	399	367	406	400	1971
Claire Schlosser, 509 Concord Rd	392	404	377	406	402	1981
Joseph D. Bausk, 50 Pratt's Mill Rd	403	433	377	412	425	2050
Donald S. Chauls, 92 Blueberry Hill Rd	391	402	364	391	396	1944
Susan Primm Thel, 83 Stone Rd	391	407	368	393	398	1957
Dean S. Yarbrough, Jr., 468 Concord Rd	410	419	397	434	414	2074
Jacqueline A. Bausk, 50 Pratt's Mill Rd	399	440	382	414	431	2066
John C. Greeley, 244 Lincoln Rd	392	398	369	406	401	1966
Eric Robert Shienbrood, 179 Marlboro Rd	391	393	361	391	395	1931
Nathaniel Richard Fridman, 25 Christopher Ln	385	395	372	385	394	1931
Margaret R. Espinola, 224 Goodman's Hill Rd	411	416	378	441	416	2062
Eva Jane N. Fridman, 25 Christopher Ln	387	397	372	388	399	1943
Betty D. Thorner, 51 Plympton Rd	393	401	366	405	409	1974
George L. Siscoe, 68 Dutton Rd	392	400	364	388	404	1948
Carrie M. Pollack, 5 Sycamore Rd	404	424	372	402	419	2021
Maurice J. Fitzgerald, 108 Old Lancaster Rd	412	428	399	439	439	2117
Blanks	491	490	496	535	510	2522
Write-Ins	19	10	7	6	4	46
Total	<u>9262</u>	<u>9470</u>	<u>8723</u>	<u>9475</u>	<u>9497</u>	<u>46427</u>

TOWN COMMITTEE - REPUBLICAN

<u>GROUP 1</u>	140	117	102	121	117	597
Roberta Gardiner Cerul, 55 Forest St	153	130	125	135	130	673
Christine D. Clark, 37 Bigelow Dr	157	135	134	137	134	697
June C. Mawn, 11 Munnings Dr	170	128	111	130	125	664
Cynthia H. Freund, 62 Peakham Rd	153	144	116	128	134	675
Robert W. Freund, 62 Peakham Rd	157	144	118	125	133	677
David P. Parker, 67 Carriage Way	152	136	118	133	133	672
Paul E. Mawn, 11 Munnings Dr	169	131	113	128	124	665
Deborah J. Sonnenschein, 120 Ruddock Rd	153	129	109	129	131	651
Kevin J. Matthews, 137 Haynes Rd	169	142	119	133	138	701
Mark T. Hersum, 28 Hunt Rd	149	127	109	129	126	640
Richard W. Brewer, 18 Atkinson Ln	151	130	115	128	142	666
Robert L. Dawson, 51 Witherell Dr	161	132	114	132	134	673
Elizabeth Wallingford, 11 Austin Dr	163	140	120	144	138	705
David Wallingford, 11 Austin Dr	166	135	117	142	132	692
Sally A. Sack, 159 Nobscot Rd	151	133	128	130	132	674
Neil Kaufman, 165 Nobscot Rd	151	128	122	128	128	657
William M. Ramsay, 15 Churchill St	147	126	109	128	136	646
Lily A. Gordon, 60 Dutton Rd	159	144	120	138	148	709
Anthony Joseph Fortunato, 101 Moore Rd	151	138	121	133	134	677
Kirsten D. Roopenian, 45 Harness Ln	202	163	153	170	182	870

TOWN COMMITTEE - REPUBLICAN

	<u>Pct 1</u>	<u>Pct 2</u>	<u>Pct 3</u>	<u>Pct 4</u>	<u>Pct 5</u>	<u>TOTAL</u>
GROUP 2	123	96	83	90	86	478
Ursula Lyons, 157 Wayside Inn Rd	167	148	137	127	131	710
Evelyn J. Tate, 33 McLean Dr	132	110	90	97	96	525
Spencer R. Goldstein, 40 Indian Ridge Rd	133	109	94	107	100	543
Madeleine R. Gelsinon, 520 Concord Rd	137	108	98	108	102	553
Clifford A. Card, 24 Minuteman Ln	148	106	103	110	103	570
Barbara P. Brewer, 18 Atkinson Ln	140	109	97	99	108	553
Susan B. Bistany, 21 Old Meadow Rd	137	106	98	104	95	540
Mitchell Z. Bistany, 21 Old Meadow Rd	135	102	92	101	95	525
William G. Starr, 33 Mary Catherine Ln	172	118	101	100	111	602
Christie Herlihy-Starr, 33 Mary Catherine Ln	167	114	99	102	108	590
Daniel J. Sack, 159 Nobscot Rd	134	108	106	99	100	547
Girish Pathak, 104 Marlboro Rd	140	103	88	100	93	524
Kirsten C. VanDijk, 19 Middle Rd	133	107	99	102	97	538
Charles J. Guthy, 24 Pinewood Ave	143	112	95	95	104	549
Charles G. Guthy, 24 Pinewood Ave	139	107	91	93	97	527
Blanks	777	615	702	615	645	3354
Total	6381	5210	4766	5050	5102	26509
GREEN-RAINBOW						
Blanks	0	0	0	10	10	20
Write-Ins	0	0	0	0	0	0
Total	0	0	0	10	10	20
WORKING FAMILIES						
Blanks	0	0	0	0	0	0
Write-Ins	0	0	0	0	0	0
Total	0	0	0	0	0	0

Did you know...

In 1897, there were nine marriages recorded at the Town Clerk's office.
One of these couples was a 74-year-old bride, and a 71-year-old groom.

Annual Town Election March 31, 2008

The Annual Town Election was held at two locations. Precincts 1, 2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road and Precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 am to 8:00 pm. There were 4,231 votes cast, representing 38% of the town's 11,048 registered voters. There was 1 contested race and 2 ballot questions.

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Pct. 4</u>	<u>Pct. 5</u>	<u>Total</u>
<u>Board of Selectmen (1) for three years</u>						
John C. Drobinski	614	537	530	562	558	2,801
Blanks	308	255	281	246	246	1,336
Write-Ins	24	16	10	24	20	94
Totals	946	808	821	832	824	4,231
<u>Board of Assessors (1) for three years</u>						
Liam J. Vesely	571	501	503	529	514	2,618
Blanks	365	298	315	298	303	1,579
Write-Ins	10	9	3	5	7	34
Totals	946	808	821	832	824	4,231
<u>Goodnow Library Trustee (2) for three years</u>						
Robert W. Iuliano	589	504	491	522	524	2,630
Barbara F. Pryor	586	510	524	531	528	2,679
Blanks	708	595	625	608	592	3,128
Write-Ins	9	7	2	3	4	25
Totals	1,892	1,616	1,642	1,664	1,648	8,462
<u>Board of Health (1) for three years</u>						
Brian J. McNamara	343	310	391	428	343	1,815
Robert A. McDonald	300	287	151	144	278	1,160
Blanks	303	211	278	259	203	1,254
Write-Ins	-	-	1	1	-	2
Totals	946	808	821	832	824	4,231
<u>Moderator (1) for one year</u>						
Myron J. Fox	614	528	519	568	548	2,777
Blanks	327	271	296	256	268	1,418
Write-Ins	5	9	6	8	8	36
Totals	946	808	821	832	824	4,231
<u>Park & Recreation Commissioner (1) for three years</u>						
Georgette P. Heerwagen	24	24	15	14	33	110
Blanks	870	725	762	750	755	3,862
Write-Ins	52	59	44	68	36	259
Totals	946	808	821	832	824	4,231
<u>Planning Board (1) for three years</u>						
Michael J. Hunter	531	471	462	509	483	2,456
Blanks	407	332	355	319	336	1,749
Write-Ins	8	5	4	4	5	26
Totals	946	808	821	832	824	4,231
<u>Sudbury Housing Authority (1) for five years</u>						
Lydia M. Pastuszek	547	480	484	497	511	2,519
Blanks	392	321	332	333	309	1,687
Write-Ins	7	7	5	2	4	25
Totals	946	808	821	832	824	4,231

Continued- Annual Town Election, March 31, 2008

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
<u>Sudbury School Committee (2) for three years</u>						
Richard J. Robison	482	414	430	440	442	2,208
Michele MacDonald	557	491	464	489	489	2,490
Blanks	843	700	742	726	709	3,720
Write-Ins	10	11	6	9	8	44
Totals	1,892	1,616	1,642	1,664	1,648	8,462

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
<u>Lincoln-Sudbury Regional District School Committee (2) for three years</u>						
Patricia M. Mostue, Lincoln	481	410	403	432	438	2,164
Berne B. Webb	545	462	437	451	453	2,348
Blanks	849	729	792	771	749	3,890
Write-Ins	17	15	10	10	8	60
Totals	1,892	1,616	1,642	1,664	1,648	8,462

(**Note:** Members of Lincoln-Sudbury Regional District School Committee were elected on an at large basis pursuant to the vote of the Special Town Meeting of October 26, 1970, under Article 1, and subsequent passage by the General Court of Chapter 20 of the Acts of 1971. The votes recorded above are those cast in Sudbury only.)

INSTRUCTIONS

PLEASE VOTE ON BOTH QUESTIONS

-TO VOTE FOR AN OVERRIDE, VOTE "YES" ON QUESTION 1A

-TO VOTE FOR THE HIGHER OVERRIDE, ALSO VOTE "YES" ON QUESTION 1B

-TO VOTE AGAINST ANY OVERRIDE: VOTE "NO ON BOTH QUESTIONS

Each question requires a majority of those voting on that question to pass. If both questions pass, only the higher dollar amount shall prevail.

QUESTION 1A

Shall the Town of Sudbury be allowed to assess an additional \$1,821,200 in real estate and personal property taxes for the purposes of funding \$838,175 in operating expenses for the Sudbury Public Schools, \$415,172 in operation expenses for the Lincoln-Sudbury Regional District High School, \$21,200 as an addition to the District's Excess and Deficiency Fund, \$446,653 in operation expenses for other Town departments, and \$100,000 as an addition to the Stabilization Fund, beginning July first, two thousand and eight?

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
Yes	458	343	314	330	326	1,771
No	485	458	505	490	493	2,431
Blanks	3	7	2	12	5	29
Totals	946	808	821	832	824	4,231

QUESTION 1B

Shall the Town of Sudbury be allowed to assess an additional \$2,821,200 in real estate and personal property taxes for the purposes of funding \$1,326,743 in operating expenses for the Sudbury Public Schools, \$598,728 in operating expenses for the Lincoln-Sudbury Regional District High School, \$21,200 as an addition to the District's Excess and Deficiency Fund, \$774,529 in operating expenses for other Town departments, and \$100,000 as an addition to the Stabilization Fund, beginning July first, two thousand and eight?

	Pct. 1	Pct. 2	Pct. 3	Pct. 4	Pct. 5	Total
Yes	341	252	231	243	223	1,290
No	595	543	579	573	590	2,880
Blanks	10	13	11	16	11	61
Totals	946	808	821	832	824	4,231

State Election November 4, 2008

The State Election was held at two locations. Precincts 1,2 & 5 voted at the Fairbank Community Center, 40 Fairbank Road, and precincts 3 & 4 voted at the Town Hall, 322 Concord Road. The polls were open from 7:00 a.m. to 8:00 p.m. There were 10,327 votes cast representing 86% of the Town's 12,058 registered voters. The final tabulation of votes was done at the Town Hall.

<i>ELECTORS OF PRESIDENT AND VICE PRESIDENT</i>	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Pct. 4</u>	<u>Pct. 5</u>	<u>Total</u>
Blanks	14	12	16	17	13	72
Baldwin and Castle (Constitution)	1	5	7	1	1	15
Barr and Root (Libertarian)	6	11	14	14	9	54
McCain and Palin (Republican)	854	656	761	644	698	3613
McKinney and Clemente (Green-Rainbow)	3	3	1	5	3	15
Nader and Gonzalez (Independent)	9	11	13	13	10	56
Obama and Biden (Democratic)	1321	1264	1249	1364	1304	6502
Write-Ins	0	0	0	0	0	0
<u>Total</u>	<u>2208</u>	<u>1962</u>	<u>2061</u>	<u>2058</u>	<u>2038</u>	<u>10327</u>

<i>SENATOR IN CONGRESS</i>						
Blanks	61	52	67	43	45	268
John F. Kerry (Democratic)	1324	1257	1249	1346	1285	6461
Jeffrey K. Beatty (Republican)	786	613	718	621	667	3405
Robert J. Underwood (Libertarian)	35	38	26	46	37	182
Write-Ins	2	2	1	2	4	11
<u>Total</u>	<u>2208</u>	<u>1962</u>	<u>2061</u>	<u>2058</u>	<u>2038</u>	<u>10327</u>

<i>REPRESENTATIVE IN CONGRESS FIFTH DISTRICT</i>						
Blanks	607	473	608	495	505	2688
Nicola S. Tsongas (Democratic)	1544	1453	1423	1532	1492	7444
Write-Ins	57	36	30	31	41	195
<u>Total</u>	<u>2208</u>	<u>1962</u>	<u>2061</u>	<u>2058</u>	<u>2038</u>	<u>10327</u>

<i>COUNCILLOR THIRD DISTRICT</i>						
Blanks	862	706	847	799	744	3958
Marilyn M. Petitto Devaney (Democratic)	1305	1228	1191	1245	1260	6229
Write-Ins	41	28	23	14	34	140
<u>Total</u>	<u>2208</u>	<u>1962</u>	<u>2061</u>	<u>2058</u>	<u>2038</u>	<u>10327</u>

<i>SENATOR IN GENERAL COURT THIRD MIDDLESEX DISTRICT (Pcts. 1 & 4)</i>						
Blanks	161		164			325
Susan C. Fargo (Democratic)	1264		1301			2565
Sandra B. Martinez (Republican)	779		590			1369
Write-Ins	4		3			7
<u>Total</u>	<u>2208</u>		<u>2058</u>			<u>4266</u>

Continued-State (Presidential) Election 2008

SENATOR IN GENERAL COURT

MIDDLESEX & WORCESTER DISTRICT (Pcts. 2, 3, 5)

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Pct. 4</u>	<u>Pct. 5</u>	<u>Total</u>
Blanks		233	257		234	724
James B. Eldridge (Democratic)		998	1001		1053	3052
Steven L. Levy (Republican)		728	801		747	2276
Write-Ins		3	2		4	9
Total		1962	2061		2038	6061

REPRESENTATIVE IN GENERAL COURT

THIRTEENTH MIDDLESEX DISTRICT

Blanks	114	116	126	109	110	575
Thomas P. Conroy (Democratic)	1167	1115	1013	1154	1087	5536
Susan W. Pope (Republican)	927	729	920	794	839	4209
Write-Ins	0	2	2	1	2	7
Total	2208	1962	2061	2058	2038	10327

REGISTER OF PROBATE

Blanks	876	714	870	790	753	4003
Tara E. DeCristofaro (Democratic)	1295	1225	1172	1255	1258	6205
Write-Ins	37	23	19	13	27	119
Total	2208	1962	2061	2058	2038	10327

QUESTION 1

STATE PERSONAL INCOME TAX (Law proposed by Initiative Petition)

Blanks	37	44	40	38	24	183
Yes	754	585	640	622	640	3241
No	1417	1333	1381	1398	1374	6903
Total	2208	1962	2061	2058	2038	10327

QUESTION 2

POSSESSION OF MARIJUANA (Law proposed by Initiative Petition)

Blanks	30	29	31	37	43	170
Yes	1444	1361	1335	1452	1393	6985
No	734	572	695	569	602	3172
Total	2208	1962	2061	2058	2038	10327

QUESTION 3

DOG RACING (Law Proposed by Initiative Petition)

Blanks	55	43	41	51	52	242
Yes	1505	1329	1355	1454	1311	6954
No	648	590	665	553	675	3131
Total	2208	1962	2061	2058	2038	10327

Respectfully submitted,
Rosemary B. Harvell, Town Clerk

Finance

Finance Committee

The nine-member Finance Committee (“FinCom”) is appointed by the Town Moderator, each member serving for a three-year term. After completion of the Annual Town Meeting in April, the terms of three existing members expire and they are either re-appointed or replaced by the Town Moderator. The Committee’s charter is to make recommendations to Town residents at the Annual Town Meeting for a balanced non-override operating budget and to consider and make recommendations to the Town on all other matters that have direct or indirect financial implications to the Town. The Committee operates with liaisons to each of the Town’s major departments, the Sudbury Public Schools, Lincoln-Sudbury Regional High School, as well as the Capital Planning and Community Preservation Committees.

The Finance Committee recommended a No Override Budget including debt service for FY09 of \$76,952,900, a reduction of \$354,295 or 0.5% from FY08. A FinCom-recommended override of \$1,721,200, for a total override budget of \$78,774,099, was voted down at the Town election and, therefore, not presented at Town Meeting.

The Town’s fiscal situation continues to be severely constrained by increases in the cost of wages, benefits, fuel and utilities that are rising much faster than the rate of inflation, together with a revenue structure that is heavily dependent upon property taxes. Wages alone account for 59% of the operating budget, and the vast majority of these wages are derived through collective bargaining agreements. Cost-of-living increases in salaries, combined with increases based upon years of service as a proxy for experience level (so-called “step” increases) are expected to increase the average salary per employee 5.8% in FY09 based on the existing collective bargaining agreements due to expire after FY09. Benefits and insurance, which comprise another 19% of the operating budget, are expected to increase 12% per employee in FY09, continuing the sizeable increases being experienced in both the public and private sectors. On the revenue side, commercial property taxes amount to only 8% of Sudbury’s total, so residents bear the brunt of any increases.

The FinCom’s concern is that the rate of growth in residential property taxes is not sustainable and, as a result, the rate of growth in costs is not sustainable. Recently the alternative facing taxpayers has been either a large override to sustain staffing levels or no

override and a significant cut in staff and services. The FinCom override proposal offered taxpayers a third choice--a reduced rate of growth in costs in FY09 coupled with a commitment to support a limit on the rate of growth in costs over the following three years. This plan would have resulted in reductions in staff and services, but in amounts more moderate than the impact of an override failure. The voters decided upon no override for FY09.

Throughout the year, the Committee continued to work with the Town and Schools to gain further insight into their current and future fiscal needs, to explore opportunities for additional sources of revenue, and to encourage their efforts in controlling costs and generating fee revenues. With the vast majority of the Town’s revenue tied to residential property taxes and the limitations of Proposition 2 ½, the Town is likely to face difficult decisions, for the foreseeable future, in balancing the level of services it wishes for its residents against overrides that may be necessary to support those services.

In anticipation of these difficult decisions, the Board of Selectmen established a Budget Review Task Force in 2007 to examine the Town’s structural deficit. The Task Force examined both revenues and expenses to see what steps the Town can take in the short and the long term to better manage this situation. Their work included an examination of additional sources of revenue other than tax increases, together with measures that can be taken to reduce the cost, or the rate of increase in the cost, of providing the current level of services. The majority of Task Force members were at-large citizens not currently members of any standing Town committees or boards. Four of the Task Force participants are FinCom members expected to provide budget expertise and experience to this effort. The Task Force met regularly this year and expects to present its final report to the Town Meeting in April 2009.

Respectfully submitted,
Jamie Gossels
Thaddeus Gozdeck
Robert N. Jacobson
William E. Kneeland, Jr.
Martha M. Ragonis
James Rao
Sheila A. Stewart
Charles Woodard
Debra L. Zurka

Finance Department

The Department of Finance consists of four divisions: Accounting, Assessing, Treasurer/Collector, and Information Systems. Maureen R. Hafner is Director of Assessing, Mark Thompson is the Technology Administrator. The Town Accountant is Barbara Chisholm. Andrea Terkelsen is the Treasurer/Collector and also serves as Finance Director.

Treasurer and Collector

The Treasurer and Collector's Office has six primary responsibilities: cash management, investment management, management of long-term and short-term debt, trust funds management, tax collection, and delinquent account collection.

Cash Management

The Treasurer is responsible for the receipts of all Town funds and the payment of all Town obligations. To fulfill this responsibility, the Treasurer maintains all Town bank accounts. The Town also uses a lock box account and online payment systems to accelerate the deposit of payments to the Town. The office is also relying more on electronic funds transfers (EFT) to expedite the receipts of funds into Town bank accounts, and to disburse Town funds. EFT reduces transactions costs, and allows the Town to hold onto cash for longer periods of time, thus increasing opportunities for investment income.

Investment Management

In FY08, the Town earned interest on general funds in the amount \$470,288 as compared to \$521,156 in the prior year. Lower interest rates were the major factor for the decrease in interest income. Generally, yield on town investments depends on two factors: interest rates and the amount of cash available to invest. Depending on market conditions, and the Town's cash flow requirements, investment income may vary considerably from year to year. The Town prescribes to the municipal investment principles of

safety, liquidity and yield. The Town must adhere to State General Laws for investments; the majority of its non-liquid positions are in Treasury and Federal Agency Notes, as well as the Massachusetts Municipal Depository Trust (MMDT). This is an investment pool for local governments, run by the State Treasurer's office, with a relatively high rate of return, maximum liquidity, and almost no risk.

Debt Management

The Treasurer is responsible for issuing both short-term and long-term debt, maintaining all records of borrowing, monitoring construction cash flows, investing bond proceeds, and securing a credit rating for the Town's long-term debt.

Short-term debt. Short-term debt in Sudbury is issued for two purposes only: to provide cash for construction projects before the permanent debt is issued (known as bond anticipation notes, or BANs) and to provide upfront cash for projects whose costs will later be reimbursed by the state or federal government (known as Government aid anticipation notes, or GAANs). The Town did not need to borrow for cash flow purposes in FY08.

Long-term debt. Sudbury maintains a AAA bond rating from the Standard & Poor's Corporation. This is the highest credit rating possible for municipal debt. This rating reflects the culmination of efforts by Town officials for several years to impress the credit rating firms with improvements in the Town's overall management and financial planning. The rating also recognizes the continued growth in the Town's tax base. The Town did not need to issue bonds during FY08. Sudbury paid out \$4,472,354 in debt service (e.g. bond principle and interest) in FY08. The following is a schedule of non-CPF debt outstanding for the fiscal year ending June 30, 2008.

**Town of Sudbury
Treasurer's Debt Schedule Excluding CPF
As of June 30, 2008**

	1999	2000	2001	2003	2005	Total	Annual Debt Service	Remaining Principal
								35,150,000
FY08 Principal	440,000.00	1,265,000.00	715,000.00	525,000.00	125,000.00	3,070,000.00		
FY08 Interest	28,875.00	246,675.00	343,916.25	107,625.00	675,262.50	1,402,353.75	4,472,353.75	32,080,000
FY09 Principal	440,000.00	1,265,000.00	715,000.00	525,000.00	125,000.00	3,070,000.00		
FY09 Interest	9,625.00	186,587.50	315,460.00	94,500.00	670,887.50	1,277,060.00	4,347,060.00	29,010,000
FY10 Principal		1,265,000.00	710,000.00	525,000.00	610,000.00	3,110,000.00		
FY10 Interest		126,500.00	286,960.00	78,750.00	659,393.75	1,151,603.75	4,261,603.75	25,900,000
FY11 Principal		1,265,000.00	710,000.00	525,000.00	655,000.00	3,155,000.00		
FY11 Interest		63,250.00	258,560.00	63,000.00	640,543.75	1,025,353.75	4,180,353.75	22,745,000
FY12 Principal			585,000.00	525,000.00	1,880,000.00	2,990,000.00		
FY12 Interest			232,360.00	42,000.00	619,500.00	893,860.00	3,883,860.00	19,755,000
FY13 Principal			500,000.00	525,000.00	1,850,000.00	2,875,000.00		
FY13 Interest			208,375.00	21,000.00	555,131.25	784,506.25	3,659,506.25	16,880,000
FY14 Principal			500,000.00		1,830,000.00	2,330,000.00		
FY14 Interest			187,125.00		491,043.75	678,168.75	3,008,168.75	14,550,000
FY15 Principal			500,000.00		1,810,000.00	2,310,000.00		
FY15 Interest			165,250.00		424,800.00	590,050.00	2,900,050.00	12,240,000
FY16 Principal			500,000.00		1,695,000.00	2,195,000.00		
FY16 Interest			142,750.00		356,925.00	499,675.00	2,694,675.00	10,045,000
FY17 Principal			500,000.00		1,615,000.00	2,115,000.00		
FY17 Interest			119,750.00		292,900.00	412,650.00	2,527,650.00	7,930,000
FY18 Principal			500,000.00		1,605,000.00	2,105,000.00		
FY18 Interest			96,625.00		228,400.00	325,025.00	2,430,025.00	5,825,000
FY19 Principal			500,000.00		1,365,000.00	1,865,000.00		
FY19 Interest			72,875.00		168,800.00	241,675.00	2,106,675.00	3,960,000
FY20 Principal			500,000.00		1,445,000.00	1,945,000.00		
FY20 Interest			48,875.00		118,400.00	167,275.00	2,112,275.00	2,015,000
FY21 Principal			500,000.00		1,515,000.00	2,015,000.00		
FY21 Interest			24,500.00		30,300.00	54,800.00	2,069,800.00	-
All Principal	880,000.00	5,060,000.00	7,935,000.00	3,150,000.00	18,125,000.00	35,150,000.00		
All Interest	38,500.00	623,012.50	2,503,381.25	406,875.00	5,932,287.50	9,504,056.25		
TOTAL	918,500.00	5,683,012.50	10,438,381.25	3,556,875.00	24,057,287.50	44,654,056.25		

Town Trust Funds

The Trustees of Town Donations oversee the Town Trust Funds. The four-member Board of Trustees include: the members of the Board of Selectmen, plus the Treasurer. The Trust Funds are continuing to perform on a consistent and monitored level. A three-member Investment Advisory Group, consisting of David Wilson, David Pettit, and Fred Pryor, makes recommendations to the Trustees on all investment decisions. Generally, the philosophy of the Investment Advisory Group is to aim for investments that produce a consistent stream of income for the beneficiaries while protecting the principal to the greatest extent possible. Depending on the terms of each trust, some funds must be held in perpetuity to safeguard principle balances, while the rest may be used at the discretion of the Trustees to cover authorized expenditures. The total Town Trust balance as of June 30, 2008 was \$1,518,047.

Collections Management

The property tax levy for FY08 to be collected was \$60,539,786. The Town continues to experience a very high collection rate nearing or in some cases exceeding 100% for years where actual abatements are less than overlay reserves. Primarily write-offs for bad debts result from uncollectible personal property taxes; typically the result of businesses closing down or leaving our jurisdiction making collection very difficult. However, the Town has successfully pursued such balances in Small Claims Court, further reducing the total amount of bad debts for personal property tax even lower. Occasionally, the Town must also abate real personal property taxes that are deemed uncollectible. However, in most instances due to strict State property tax statutes, unpaid taxes result in tax liens and eventual foreclosure proceedings. Collections in such cases may be severely delayed, but the Town may eventually collect back taxes and charges by selling foreclosed

properties by public auction. Foreclosure by the Town is seen as a last resort to ensure that taxes levied and appropriated in past years do not become the additional burden of Sudbury's active tax rolls, in years to come.

Delinquent Accounts Collections Management

The Collector's office takes very seriously its responsibility to collect all taxes due the Town. Failure to do so reduces the cash the Town has available to pay its bills, affects our cash flow, impacts the Town's overall financial statements, and would be inequitable to taxpayers who do pay their taxes promptly.

After the statutory deadline for payment of tax bills has passed, and additional notices requesting payment have been sent, all overdue accounts are turned over to the Delinquent Accounts Collection program. Overdue motor vehicle excise bills and personal property tax bills are assigned to a deputy

collection service, Kelley & Ryan, for further collection action. Additionally, the Town may request "marking" at the Registry of Motor Vehicles to prevent license and auto registration renewal until all taxes and sub-sequent charges are deemed paid in full. Real Estate payment plans are available for most delinquent tax accounts. In the absence of an active payment plan, a delinquent real estate account is put into Tax Title status, whereby a lien is recorded against the property's deed, or is increased if there are prior year delinquencies. Once a property is in Tax Title for six months or more, the Town may exercise its legal right to foreclose. A Municipal Tax Lien supersedes any other financial encumbrances filed against real estate property. For that very reason, mortgage lenders will typically require homeowners to pay off any delinquent tax balances in order to protect the underlying ownership interest in property that is used as collateral or to secure a mortgage.

Respectfully submitted,
Andrea L. Terkelsen
Finance Director/Treasurer-Collector

Did you know...

In 1938, the Fire Chief's annual salary was \$300. The total of all teachers' salaries that year was \$16,707.

Town Accountant

In accordance with the provisions of Chapter 41, Section 60 and 61 of the General Laws of the Commonwealth, the following is the statement of all financial transactions during Fiscal Year July 1, 2007 to June 30, 2008. Included in this report are receipts, fund accounts, the balance sheet, and appropriations and expenditures.

FY08 SCHEDULE OF REVENUES

	<u>Budget</u>	<u>Actual</u>	Variances Favorable (Unfavorable)
GENERAL FUND			
Real Estate and Personal Property Taxes			
Net of Reserves for Abatement	60,048,888	60,170,048	121,160
Excise Taxes	2,901,067	3,000,450	99,383
Intergovernmental	8,836,420	8,655,699	(180,721)
Departmental and Other	1,786,616	1,493,882	(292,734)
Investment Income	303,084	426,687	123,603
TOTAL REVENUES	73,876,075	73,746,766	(129,309)
 ENTERPRISE FUNDS			
Atkinson Pool			
Fees	440,000	437,830	(2,170)
TOTAL REVENUES	440,000	437,830	(2,170)
ATKINSON POOL ENTERPRISE	440,000	437,830	(2,170)
 Transfer Station			
Fees	302,486	289,284	(13,202)
TOTAL REVENUES	302,486	289,284	(13,202)
TRANSFER STATION ENTERPRISE	302,486	289,284	(13,202)

Combined Balance Sheet June 30, 2008

ASSETS	General Fund	Special Revenue	Capital Projects	Enterprise Funds	Trust & Agency	Long Term Debt	Total
Cash and Investments	\$5,782,739	\$11,389,067	\$1,654,230	\$300,029	\$11,530,439		\$30,656,504
Receivables							0
Other Receivables					158,032		158,032
Real Estate & Personal Property Taxes	509,373	8,557					517,930
Tax Liens	463,600	16,111					479,711
Tax Deferrals	1,111,437						1,111,437
Tax Foreclosures	57,726						57,726
Excise Taxes	256,342						256,342
Intergovernmental		206,967	158,361				365,328
Fixed Assets							0
Working Capital Deposit							0
Amounts to be Provided for Retirement of							
Long Term Obligations						38,455,000	38,455,000
TOTAL ASSETS AND OTHER DEBITS	8,181,217	11,620,702	1,812,591	300,029	11,688,471	38,455,000	72,058,010
LIABILITIES AND FUND EQUITY							
LIABILITIES:							
Warrants Payable	371,084	13,339		28,129	740		413,292
Other Liabilities	637,302						637,302
Amount Due Depositors					733,354		733,354
Reserve for Abatements	304,776						304,776
Deferred Revenue	2,093,703	231,635	158,361		158,032		2,641,731
Bonds & Notes Payable						38,455,000	38,455,000
TOTAL LIABILITIES	3,406,865	244,974	158,361	28,129	892,126	38,455,000	43,185,455
FUND EQUITY:							
Retained Earnings							0
Contributed Capital							0
Reserved for:							0
Encumbrances and Continuing Appropriations, Reserves	3,714,222			77,985			3,792,207
Expenditures	615,110	661,063			25,000		1,301,173
Nonexpendable Trust							0
Designated for:							0
Snow & Ice Appropriation Deficit	(69,499)						(69,499)
Unreserved	514,521	10,714,665	1,654,230	193,915	10,771,343		23,848,674
TOTAL FUND EQUITY	4,774,354	11,375,728	1,654,230	271,900	10,796,343		28,872,555
TOTAL LIABILITIES AND FUND EQUITY	8,181,219	11,620,702	1,812,591	300,029	11,688,469	38,455,000	72,058,010

SCHEDULE OF APPROPRIATIONS & EXPENDITURES FY08

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY08</u>	<u>Transfers FY08</u>	<u>Expenditures FY08</u>	<u>Ending Balance</u>
1220	Selectmen				
	Salaries	\$264,708.00	\$9,625.00	263,690.62	10,642.38
	Expenses	28,550.00	(6,071.71)	13,721.82	8,756.47
	Expenses C/F	6,557.44		4,119.59	2,437.85
	Current Year Articles	434,148.00	(49,250.00)	297,992.81	86,905.19
	Prior Year Articles	137,195.06	(750.00)	35,339.79	101,105.27
1310	Personnel				
	Salaries	142,716.00	(14,584.00)	115,176.98	12,955.02
	Expenses	8,650.00		2,828.04	5,821.96
	Expenses C/F	32.50		32.50	0.00
1320	Accounting/Finance				
	Salaries	184,698.00	11,090.94	194,938.84	850.10
	Expenses	77,202.00	(8,171.94)	68,863.01	167.05
	Expenses C/F	9,900.00		8,835.89	1,064.11
1330	Finance Committee				
	Salaries	1,657.00	8.00	1,135.61	529.39
	Expenses	350.00		11.34	338.66
	Expenses C/F	40.00		32.70	7.30
1370	Assessors				
	Salaries	225,865.00	7,996.20	233,861.20	0.00
	Expenses	32,750.00	(125.20)	30,810.95	1,813.85
	Expenses C/F	17,900.25		16,999.79	900.46
1380	Treasurer/Collector				
	Salaries	236,275.00	(18,385.82)	212,132.72	5,756.46
	Expenses	42,675.00	5,999.00	48,605.40	68.60
	Expenses C/F	5,000.00		2,791.86	2,208.14
1390	Information Systems				
	Salaries	173,347.00	(21,800.99)	148,849.83	2,696.18
	Expenses	164,395.00	13,999.99	172,045.20	6,349.79
	Expenses C/F	6,553.00		6,553.00	0.00
1510	Law				
	Salaries	78,566.00	(4,797.00)	73,737.86	31.14
	Expenses	86,393.00	36,071.71	114,142.24	8,322.47
	Expenses C/F	6,546.56		5,970.81	575.75
1590	Records Preservat'n				
	Expenses	1,750.00	187.41	1,762.41	175.00
	Expenses C/F	521.60		521.60	0.00
1610	Town Clerk				
	Salaries	191,442.00	5,040.00	193,647.07	2,834.93
	Expenses	32,248.00	(187.41)	26,938.43	5,122.16
	Expenses C/F	16,361.73		16,361.73	0.00
1710	Conservation				
	Salaries	92,611.00	1,402.00	93,805.05	207.95
	Expenses	5,610.00		3,674.12	1,935.88
	Expenses C/F	2,410.49		2,410.49	0.00
	Prior Year Articles	71.30			71.30
1720	Planning Board				
	Salaries	143,388.00	(19,551.38)	123,836.62	0.00
	Expenses	3,375.00	(40.62)	1,947.69	1,386.69
	Expenses C/F	2,298.83		2,298.83	0.00
1730	Board Of Appeals				
	Salaries	25,072.00	1,583.82	26,655.52	0.30
	Expenses	1,850.00		1,069.05	780.95

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY08</u>	<u>Transfers FY08</u>	<u>Expenditures FY08</u>	<u>Ending Balance</u>
2100	Police Department				
	Salaries	\$2,235,905.00	\$37,477.98	\$2,260,016.96	\$13,366.02
	Expenses	231,084.00	4,999.00	206,006.50	30,076.50
	Capital Expenses	117,390.00		117,371.00	19.00
	Expenses C/F	26,204.68		25,135.79	1,068.89
2200	Fire Department				
	Salaries	2,377,891.00	182,228.51	2,560,119.51	0.00
	Expenses	283,914.00	(40,591.60)	216,051.59	27,270.81
	Capital Expenses	45,000.00			45,000.00
	Expenses C/F	23,281.57		21,776.47	1,505.10
	Current Year Articles	405,000.00		300,000.00	105,000.00
2510	Building Department				
	Salaries	341,959.00	265.00	338,050.66	4,173.34
	Expenses	601,230.00		548,554.20	52,675.80
	Capital Expenses	15,000.00		14,992.00	8.00
	Expenses C/F	20,319.58		20,319.58	0.00
	Prior Year Articles	11,322.73			11,322.73
2920	Dog Officer				
	Expenses	2,000.00			2,000.00
3000	Sudbury Schools				
	Total Appropriation	27,011,378.00		23,869,048.30	3,142,329.70
	Carried Forward	3,070,130.91		3,024,291.70	45,839.21
3010	Lincoln/Sud Reg HS	19,162,800.00		19,162,799.29	0.71
3020	Minuteman Tech	224,404.00		222,239.00	2,165.00
3025	Other Regional	66,408.00		66,308.00	100.00
4100	Engineering				
	Salaries	370,565.00	4,900.00	374,990.13	474.87
	Expenses	20,953.00		19,896.83	1,056.17
	Expenses C/F	2,728.19		2,659.41	68.78
4200	Streets & Roads				
	Salaries	794,896.00	(7,513.22)	785,550.21	1,832.57
	Expenses	958,108.00	42,099.00	953,038.67	47,168.33
	Capital Expenses	178,938.00		178,938.00	0.00
	Expenses C/F	67,437.01		61,791.34	5,645.67
4210	Snow & Ice				
	Salaries	117,407.00	41,623.24	159,030.24	0.00
	Expenses	297,248.00	171,907.94	538,654.57	(69,498.63)
4300	Transfer Station				
	Salaries	103,742.00	2,682.10	102,001.73	4,422.37
	Expenses	167,832.00	30,912.00	156,216.81	42,527.19
	Capital Expenses	0.00			0.00
	Expenses C/F	19,463.00		16,910.00	2,553.00
4400	Trees & Cemeteries				
	Salaries	241,432.00	11,843.64	251,875.65	1,399.99
	Expenses	93,215.00		87,587.13	5,627.87
	Expenses C/F	1,500.00		1,500.00	0.00
4500	Parks & Grounds				
	Salaries	216,093.00	(609.61)	211,985.04	3,498.35
	Expenses	72,492.00	5,000.00	74,910.36	2,581.64
	Capital Expenses	7,268.00		7,224.86	43.14
	Expenses C/F	5,780.00		5,175.83	604.17
5100	Board Of Health				
	Salaries	199,702.00	2,177.00	200,588.91	1,290.09
	Expenses	176,919.00	(8,192.00)	155,884.12	12,842.88
	Expenses C/F	4,344.53		4,314.53	30.00

<u>Account Number</u>	<u>Title</u>	<u>Appropriation FY08</u>	<u>Transfers FY08</u>	<u>Expenditures FY08</u>	<u>Ending Balance</u>
5410	Council On Aging				
	Salaries	\$146,987.00	\$6,572.16	\$153,551.45	\$ 7.71
	Expenses	12,000.00	(1,150.16)	8,164.31	2,685.53
	Expenses C/F	341.50		341.50	0.00
5420	Youth Commission				
	Salaries	37,457.00	185.00	37,636.38	5.62
	Expenses	5,050.00		5,033.58	16.42
5430	Veterans Services				
	Salaries	10,948.00	54.00	11,001.90	0.10
	Expenses	7,450.00		4,976.48	2,473.52
6100	Library				
	Salaries	621,595.00	(3,651.00)	617,691.20	252.80
	Expenses	318,807.00	14,000.00	322,914.82	9,892.18
	Expenses C/F	2,519.68		2,496.90	22.78
6200	Recreation				
	Salaries	124,450.00	190.00	123,067.96	1,572.04
	Expenses	500.00	5,000.00	5,289.22	210.78
	Expenses C/F				0.00
6210	Atkinson Pool				
	Salaries	298,842.00	85.00	276,206.00	22,721.00
	Expenses	159,000.00		153,409.12	5,590.88
	Expenses C/F	12,786.36		12,786.00	0.36
6500	Historical Comm				
	Expenses	5,950.00		5,006.68	943.32
6510	Historic Districts Comm				
	Salaries	2,645.00		2,339.62	305.38
	Expenses	450.00		102.39	347.61
	Expenses C/F	330.00		262.44	67.56
7100	Debt Service				
	Expenses	4,481,929.00		4,472,353.74	9,575.26
	Expenses C/F	198,357.12			198,357.12
8200	State Assessment	165,533.00		169,420.00	(3,887.00)
9000	Employee Benefits				
	Expenses	10,134,143.00	(10,884.68)	10,104,462.14	18,796.18
	Expenses C/F	2,900.00		2,900.00	0.00
9045	Property/Liab Ins				
	Expenses	199,390.00	9,754.00	209,144.00	0.00
9250	Operations Expense				
	Expenses	100,700.00		86,755.32	13,944.68
	Expenses C/F	20,699.23		20,698.83	0.40
9500	Transfer Accounts				
	Reserve Fund	147,000.00	(147,000.00)		0.00
	Salary Adjustment	209,151.00	(209,151.00)		0.00
9900	Interfund Transfers		64,178.80	64,178.80	0.00

Schedule of Unexpended Appropriation Balances Carried Forward To 2009

Assessors	\$ 535.00
Board of Health	3,090.00
Building	47,228.00
Conservation	1,926.76
Council on Aging	807.85
DPW	54,723.58
Finance Committee	338.66
Fire	71,777.81
Historical Commission	643.00
Historic Districts Comm.	30.00
Information Systems	6,349.79
Law	8,322.47
Library	9,710.65
Personnel	5,800.00
Police	30,038.03
Sudbury Public Schools	3,135,702.84
Selectmen	8,604.79
Town Clerk	4,592.00
Unclassified Operations	8,609.15
Unclassified Employee Benefits	10,986.73
Gen. Fund Continuing Articles	304,404.49
Total General Fund C/F	\$3,714,221.60
Transfer Station Enterprise	\$ 19,494.00
Atkinson Pool Enterprise	5,300.00
Total Enterprise Fund C/F	\$ 24,794.00
Community Preservation	\$ 16,700.00

Respectfully submitted,
Barbara Chisholm, Town Accountant

Did you know...

The Old Tramp House (also known as the Almshouse) was located on Old Marlborough Road. Guests were required to chop wood for three hours every morning in exchange for a straw bed, breakfast, and supper. The daily curfew was 4PM in the winter, and 6PM in the warmer months. There were 313 guests housed at the almshouse in 1897. In 1904, there were 192 individuals housed which cost the town a total of \$38. It ceased operation in 1917 when the property was sold to John Card.

Board of Assessors

The Board of Assessors consists of three members elected by the Town's registered voters. Liam Vesely, Joshua Fox, and Trevor Haydon continued to serve as members of the Board of Assessors this year.

In accordance with Massachusetts Department of Revenue mandate, cities and towns are required to review and update their assessments on an annual basis. The assessment date for all property types (commercial, industrial and residential real property, and personal property) is the first day of January prior to the fiscal tax year. The assessment date for FY08 (July 1, 2007-June 30, 2008) was January 1, 2007. Consequently, FY08 property assessments reflected the fair market value as of January 1, 2007.

Real Property assessments in the Commonwealth of Massachusetts are determined on a mass appraisal system, whereby the values used for assessments are market driven. The FY08 values were based on arms-length sales that closed during calendar year 2006. The average single family home assessment decreased from \$702,900 in FY07 to \$683,800 in FY08. The Assessors attribute this decrease directly to the decline in the real estate market during 2006.

The Board of Assessors is charged with acting on applications for tax abatements and exemptions. Abatement applications may only be filed during the month after issuance of the first (and actual) tax bill for the given fiscal year, typically the January bill. For more information, please visit the Town website www.sudbury.ma.us/assessors.

A considerable amount of the Board's time is devoted to Clause 18 (hardship) applications. This program provides the Board of Assessors with a discretionary means to grant tax relief to the Town's neediest taxpayers-- those who are infirm, aged, and/or suffering from significant financial hardship.

The Assessors' office processed the following abatements and exemptions in FY08: 300+ Community Preservation Surcharge exemptions in the aggregate amount of \$32,900; 48 Senior Work abatements in the aggregate amount of \$33,435; 62 Tax Deferrals in the aggregate amount of \$323,944; 54 Disabled Veteran exemptions in the aggregate amount of \$47,267; five financial hardship exemptions in the aggregate amount of \$12,893; 45 Seniors and Surviving Spouse exemptions in the aggregate amount of \$62,937; and nine Blind Person exemptions in the aggregate amount of \$8,860. The Board of Assessors also granted 34 abatements with respect to FY08 abatement applications, in the aggregate amount of \$22,963.

Voters at the Annual Town Meeting voted in favor of continuing the "Local Option" additional exemption as sponsored by the Board, which vote doubled the exemption amount for eligible tax payers for certain exemptions.

All Real Property owners are welcome to view their assessments on the Town website www.sudbury.ma.us or, by visiting the office on the first floor of the Flynn Building. In addition, the staff is pleased to provide information about the various exemption and tax deferral programs.

Respectfully submitted,
Maureen Hafner, Director of Assessing
Joshua M. Fox, Esq.
Trevor A. Haydon
Liam J. Vesely

Did you know...

According to the 1897 Assessors' Report, there were: 417 cows, 935 sheep, 140 swine, and 5,460 fowl for a total of 6,952 livestock. The resident population that year was approximately 1,141!

Budget Review Task Force

The Budget Review Task Force was established by a vote of the Selectmen on June 19, 2007 as a mechanism for members of the Finance Committee, working with interested residents, to study the Town's recurring budgetary deficit situation and determine if there are ways both in the short term and over the long term to enhance revenues or reduce expenses beyond what the Town currently does.

The responsibilities of the Budget Review Task Force are as follows:

1. Review, understand, document and evaluate the revenue options currently available to the Town, including the laws and guide-lines related to them.
2. Review, understand, document and evaluate the factors that are critical in driving the School and Town spending levels.
3. Determine if there are up to five promising areas of revenue generation and expense reduction/avoidance that can be investigated further, based on their potential to produce significant fiscal impacts.
4. Develop a preliminary report for the Board of Selectmen and Finance Committee to consider for further action steps.
5. Conduct any further research and information gathering that the Board of Selectmen or Finance Committee may deem necessary based on the Preliminary Report.

6. Develop a final report with an executive summary and recommendations.
7. After the presentation and acceptance of the final report by the Selectmen and Finance Committee, this committee shall dissolve without further action of the Board of Selectmen.

As of early December, the Budget Review Task Force has completed its Preliminary Revenue Report and presented it to the Selectmen. The Preliminary Expense Report is nearing completion. Both the expense and revenue subcommittees of the Budget Review Task Force expect to report recommendations at Town Meeting in April, 2009.

Respectfully submitted,
Jeffrey S. Beeler
Daniel C. Defelice
Tammie Dufault
Paul Fuhrman
Paul C. Gannon
Jamie Gossels
Robert C. Haarde
Robert N. Jacobson
William E. Kneeland, Jr.
Karen Massey
Sabino Merra
Lawrence W. O'Brien
Paul E. Pakos
Martha M. Ragonis
Richard J. Robison
John J. Ryan, Jr.

Did you know...

In 1904 the Superintendent of Cemeteries reported the purchase of a lawn mower for a sum of \$8.75.

Capital Improvement Planning Committee

The Capital Improvement Planning Committee (CIPC) was established by Article 26 of the 1998 Annual Town Meeting. The membership consists of three members appointed by the Town Manager, three by the Selectmen, and one by the Finance Committee. The Committee is charged with studying and evaluating proposed capital projects and improvements involving major tangible assets and projects that have a useful life of at least five years; and have a single-year cost of \$10,000 or a multiyear cost of \$100,000.

In evaluating all requests, the Committee considers the relative need, impact, timing, and cost of these requests and the effect each will have on the financial position of the Town. The Committee then makes a recommendation on each request and forwards it to the Finance Committee and then on to Town Meeting. The Committee is also charged with inventorying the fixed assets of the Town with the assistance of Town staff, prioritizing the capital requests submitted by Town boards and departments, and developing a financing strategy for implementation.

FY09 Capital Budget

In preparation for the Annual Town Meeting, the CIPC held hearings in the fall of 2007 to consider FY09 capital requests. The Capital Improvement Staff Committee, comprised of department heads and the Town Manager, assists the CIPC by presenting to them their prioritized recommended projects based on various criteria, such as risk to public safety. The CIPC struggled with limiting its recommendations given the vast number of capital needs. The Committee recognizes that, if the Town does not do at least a minimum to protect and maintain its infrastructure and equipment, it will risk losing the original investment made in these assets. The Committee also recognizes the financial strain the Town already faces. There are, however, additional facility and recreational needs and regular fleet replacement schedules that must be addressed in the near future.

The non-override target budget was \$380,307 or 1% below that of FY08, and the CIPC recommended allocating \$362,500 distributed as follows:

Town Hall Painting	\$ 30,000
Various Building Improvements	52,500
Flynn HVAC – Computer Rooms	17,000
DPW HVAC Study	10,000
Replace HQ Bathroom floor	10,000
Fire Station Design Study	11,400
1988 John Deere Backhoe (Unit 22) Lease	27,000
1997 Melroe Bobcat (Unit 26)	50,000
1988 Bombardier (Unit 33) Lease	24,400
1992 Mack 6 Whl Dump (Unit 27) Lease	28,000
Money used to finance Year 2 leases	75,000
Back Room Maintenance + ADA	15,000
<u>MUNIS Tax Software Modules</u>	<u>12,200</u>
Total	\$362,500

The CIPC voted against allocating \$15,000 to replace the Police Station windows because at the time of the deliberations the status of the Police Station project was unknown. Instead, the CIPC added \$15,000 to “Various Building Improvements.”

The CIPC originally voted to allocate \$75,000 for the RFID project at the Library, but upon requests from the Town Manager and Department Heads, transferred this amount to finance the year 2-5 DPW leases.

Beyond FY09

The CIPC is also preparing a 5-year rolling plan of the Town capital expenses. This project requires a complete inventory of all the Capital assets in Town. The CIPC recommends that all Capital Expenses, including years 2-5 of the leases, and vehicles used by the Police and Fire department, be included in the Capital budget.

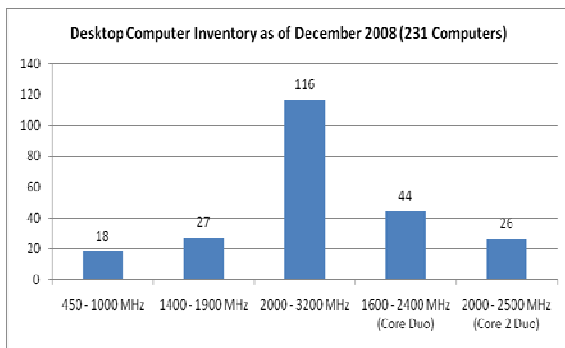
Starting calendar year 2009 (Year N), the CIPC will hold a spring/summer hearing to review the projects that were financed for FY09 and get a head start on FY11 (Year N+2).

Respectfully submitted,
Pascal Cleve
Theodore H. Fedynyshyn
Jose A. Garcia-Meitin
Derek O. Oram
Douglas Kohen
Daniel V. Messina
Larry J. Rowe
Catherine L. Strahan
Andrea Terkelsen, Ex-officio

Information Systems

The goal of the Information Systems Department is to increase productivity by streamlining the flow of information and providing technical support and training to all Town offices. We work with Town departments so that information generated from one can be utilized by many.

A few purchases were made this year to benefit many in Town. The Goodnow Library purchased six new tower PC's for their patrons, replacing the outdated computers in those areas. Fourteen LCDs were purchased and distributed to Town departments. Three new laptops were purchased for department supervisors, allowing them to connect their laptop to a docking station in their offices, and to bring them home or to meetings when needed. The Senior Center also purchased a laptop which will be used for senior programs and presentations as well as a computer for seniors to use within the Senior Center.



The Town continues to replace the department color inkjet printers with the more reliable, lower cost per print, color laser printers. Six multi-functional color laser printers which can scan, print and fax, have been distributed to the DPW, Planning, Assessors, Historical Commission and Building departments. Three HP 3600N networked laser printers were purchased for the Fire, Treasurer and Accounting departments.

The IT department replaced and upgraded a number of servers within the Town's network. The Town's accounting Sco-Unix server running MUNIS was replaced with a new Windows 2003 server running MUNIS on a SQL 2005 database platform. The old MUNIS server was reformatted and redeployed as the Windows 2003 document server for the Fairbank Community Center.

Performance, reliability and security of the Town Wide-Area Network (WAN) continue to improve. A Cisco 3750 Layer 3, 24 port, 1Gb enhanced core

switch was clustered with an existing 3750 12S enhanced fiber switch. The clustered switches have 32Gbps stack interconnect between them and are being used to connect all of the Town buildings to the Flynn network hub. We have also added failover connectivity for the Police, Fire, DPW and Fairbank networks by connecting the single mode fibers to both of the clustered switches. The connection speed for these buildings was increased to 2Gbps. All of the Flynn Servers, Voice Over IP (VOIP) equipment, Wireless Management, and NAS/iSCSI network storage were connected to the new 3750 switch.

The Town's wireless network was also upgraded with the purchase of a Cisco Wireless LAN Controller. The device allows centralizing the Wireless LAN configuration, management and security functions. The Town also introduced wireless Virtual Local Area Networks (VLANs) into the network which segment the Wireless Access Points so that secure Public and Private wireless access can coexist within the same access points.

A new domain in the Goodnow Library for computers on the public network was established. This required adding two new domain controllers (Primary and Secondary) with Domain Name System (DNS) services and adding the over 20 public workstations to the new domain. The establishment of the public domain allows centralizing the security software now being used on the public computers. The Deep Freeze and Fortress security software programs were upgraded to the server-based versions, and client agents were installed on all of the public workstations. The upgrade now allows making security changes from the server and replicating those changes on all public workstations.

The Park and Recreation activities and management software was upgraded to the SQL 2005 version and moved to our SQL 2005 Server. The upgrade has significantly increased the application's speed and stability. It has added some much-needed features such as a shopping cart for internet registrations, email of receipts and many new financial reports.

A new software application, Team Budget Capital, was purchased by the Treasurer/Collector's Office and installed on the SQL 2005 server. The software is a web-based Capital Improvement Planning (CIP) forecasting and budgeting solution which will be used in the FY10 Capital Improvement budget request process.

The Town purchased and is in the process of implementing an Enterprise-wide permitting software solution purchased through capital funds. This will be used by all departments or committees responsible for the issuance of permits or licenses. The permitting software will have a work flow component built into the permitting and licensing system so that when a permit is generated it is sent to the proper departments and committees for approval. This software will also be used for inspection scheduling, and the inspectors will be able to use tablet PCs out in the field to enter their information directly into the database. The application also has the ability to expand into an e-permit system, which would allow homeowners and contractors to apply and pay for simple building permits via the Internet. The e-permitting module was not included in the initial purchase, but will be added in the future.

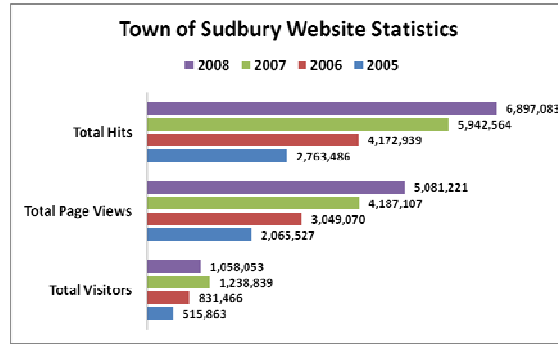
The Cisco VOIP (Voice Over IP) system, installed at the Flynn and Fairbank buildings, had the Call Manager upgraded from version 5.0 to 6.0. This version added an intercom feature between endpoints (station-to-station only), and integrated Mobility Manager (single number reach to multiple destinations, IP Phone, Cell Phone, etc.). The emphasis in the coming years will be to continue consolidating the telephone infrastructure into a Town-wide VOIP system.

The Town website has a number of enhancements. A community calendar section is available for residents and community groups to post information about upcoming events. Requests are submitted to the Selectmen's office, and if approved, they are posted immediately to the community calendar.

The Town Calendar, which lists all of the Town committee meetings and events, has been integrated with the "Today's Events" section on the website's front page.

The Town now provides Really Simple Syndication (RSS) Feeds for all of the news articles posted on the website. Citizens can subscribe to these news articles by Departments, Front Page Articles and/or All News Articles. It's a great way of getting the latest news from the Town.

This year's web statistics show a 15% decrease in the number of visitors to the website from a year ago. Though the number of visitors has decreased, the information being browsed has increased, as evidenced by the 21% increase in Page Views and the 16% increase in the number of hits.



Internet access for the Town Departments has become more of a mission critical service over the years, due to becoming reliant on uninterrupted access to email and the web in daily workflow. Citizens are getting more Town news, documents, and information from the website. In April, online Park and Recreation summer program registration generated over \$500,000 in revenue in just a four-hour period. Any interruption to our internet service could seriously impact the Town and its citizens, therefore, the following steps were taken to increase the speed and the reliability of our internet presence.

The Town and the K-8 Sudbury Public Schools (SPS) have been sharing the same 1.5 Mbps (megabit per second) T1 internet connection at the Flynn Building since 1998. The SPS decided to upgrade the T1 to Verizon FiOS which increased the bandwidth to 50/20 Mbps (download/upload), a 3,300% speed increase for the same cost. Although the speed and reliability of the internet upgrade has benefited the Town tremendously, it was still dependant on this one connection for all internet services. Therefore, a 6 Mbps internet line from Comcast was added to give us a failover connection to the internet. In order to fully utilize this new connection, the IT Department purchased a PowerLink 250 load balancer which balances outgoing internet connections between the FiOS and Comcast lines. If either of the internet lines went down, the PowerLink would redirect the outgoing traffic to the line which was still up. When the service is restored the PowerLink will go back to balancing the connections between the two lines. This upgrade did not address the problem for external users of the Website, email and VPN. If the FiOS connection went down, external users would still lose access to these services. In order to address this problem a number of changes had to be implemented.

The reason why people from the outside couldn't just go through the Comcast connection has to do with the Internet Protocol (IP) addresses that are assigned to the Web Site, email server, and VPN access. The IP address assigned to these services has to be unique

and is given by the ISP (Internet Service Provider), Verizon. Domain Name System (DNS) Servers are used to resolve a name, (i.e. sudbury.ma.us) to this unique IP address (i.e. 71.184.210.124). These DNS servers were part of the Town's computer network. In order to have a more dynamic DNS capability, the Town moved its DNS to a third-party DNS hosting company, Nettica. Nettica also offered us failover capabilities for the Web Site, email, and VPN services by monitoring these connections every 10 minutes. If these services became unavailable as a result of FiOS going down, the company would automatically alter the DNS records so that the IP addresses for these services would change to IP addresses given by Comcast, thus allowing outside users access to the Website, email and VPN through the Comcast connection. When the FiOS service was reestablished, the DNS records would revert back to their original configuration. These changes have given the Town close to 100% internet uptime since its implementation.

Nettica also offered a Backup Email service which would store all email sent to the Town if the email server was down. In the past when the email server was down for repairs, email was sent back to the senders as undeliverable. Storing these emails at Nettica allows resolving any problems with the email server without losing email sent during that time. When the email server is back online, Nettica sends all stored email to our server. In order for this service to work, the email first goes to Nettica who scans it for Spam and Viruses and then sends it to the Town's email server. The Town's Secure Internet Gateway Appliance then scans the email a second time for spam and viruses before sending it to the email server. The Town's email service is now more reliable and spam email sent to users has been reduced significantly.

The Town has taken several significant steps towards community-wide mapping and spatial information management in the past year. Known as Geographical Information Systems, or GIS, these database/mapping systems are being implemented by communities across the Commonwealth and the United States. While Sudbury has had basic GIS mapping layers for the past decade, there has not been a Town-wide implementation or highly accurate base-mapping. These conditions have limited the impact of GIS on Sudbury, and the Town decided to move forward. The goal of a Town-wide GIS is simply to save operational costs. Every department will be able to use the same parcel maps, aerial photography, address database, and dozens of other mapping layers and databases. The GIS will be accessible to every

staff person in every department, and updated on a continual basis. The GIS will be available to the general public over the Internet, with the goal of reducing Town Hall visits to answer questions that can now be answered online.

To accomplish the first phase of this project over the last year, the Town had aerial photography flown in April. These aerial photos provided the basis for the digitizing of all new mapping layers. Digital parcel mapping that already existed was fit to the new aerial photos to ensure all layers would work well together. The Assessor's database was linked to the digital parcel mapping, and a procedure was implemented to enable updating of the assessing database at any interval the Town desires. The next steps will see the mapping of wetlands to meet the needs of Planning & Community Development and other departments and committees. The system will be integrated with each department with training, applications, and GIS development specific to departmental needs. Public Works, Police, Fire, Planning, Assessing, Technology, and other departments will all have uses for the new system. The Town is serious about the use of the new GIS, with the goal of having everyone leverage this new resource to save time and costs.

The Information Systems Department purchased an iSCSI/NAS network storage device from EMC. This centralized storage device is being used to house the Town's documents, archives, email and database files. It will also allow the implementation of centralized backup and restore procedures, as well as auto replication of data for data disaster recovery. The purchase of network storage is one of the components needed in order for the Town to move towards server consolidation through virtualization.

The Town's Sprint/Nextel cell phone accounts were consolidated from individual department accounts into one account. The consolidation combined our cell minutes into one large pool of minutes which has eliminated overages on individual cell phones. The Town was also assigned a Business Wireless Support Specialist who works with us on all phone issues and changes. The consolidation has saved the Town on average \$420 per month which is a \$5,040 reduction in our total cellular cost each year.

The Town relies on a stable, secure, and flexible technology infrastructure to support the wide variety of services provided to the community. As a result, there is a considerable risk of loss in the event of a failure within critical points of the infrastructure and the systems contained therein. The Information Systems Department has been working with Secured

Network Services to review the existing backup and contingency strategies and create a Disaster Recovery Plan which identifies and ultimately mitigates potential risks to essential services. The plan will also detail the steps to follow if certain mission critical hardware or software fails.

The Information Systems Department continues to upgrade and add new technology to further the goal

of ensuring that the Town serves citizens in a timely and efficient manner.

Respectfully submitted,
Mark Thompson, Technology Administrator

Education

Sudbury Public Schools

Superintendent's Report

Improving on Excellence remains the District's motivating mission. For the first time in a number of years, an override was defeated in Sudbury, causing Sudbury Public Schools (SPS) to operate on a \$34M budget that is only \$19,000 greater than the previous year's budget. To provide a balanced budget, staff was reduced by 22 full-time equivalent people, a total of \$962,000 was cut from the operating budget and raised transportation, athletic and activity fees to generate an estimated \$105,000 in new receipts. Despite the cuts and reductions, our dedicated staff remains committed to our students and to ensuring that each SPS student becomes a successful learner.

By all standards, SPS performs at the highest levels in student achievement indicators. We are proud to report that on the 2008 MCAS test, Nixon Elementary School ranked number one in 5th grade math, number two in 5th grade science and number three in 5th grade English Language Arts (ELA) out of 912 schools in the Commonwealth of Massachusetts. In addition, each of the schools performed within the top 10% of all state schools on most of the state assessments. We are proud of our students' performances in Destination Imagination, Science Olympiad, math club teams, band, orchestra, chorus, and athletics. Representative of students' commitment to the community, three Curtis Middle School students were honored by the Town of Sudbury for their initiative and commitment to an outreach of support and fundraising for those in need in the greater community and nation. We could not be more proud of our students.

Also this year, the parent community stepped up in amazing fashion by raising funds to purchase interactive whiteboards for the schools. As a result of their efforts, SPS now has these exciting teaching tools in nearly all grade 3, 4 and 5 classrooms, and in math and science classrooms at the middle school.

This type of support from the school PTOs and from the Sudbury Education Resource Foundation (SERF) has allowed the schools and teachers to continue to provide advanced and effective opportunities for students.

SPS continues to be a great place to learn and work. We take our responsibility to our students and community seriously, striving to meet the high expectations that parents have and that we hold for ourselves. While we clearly are high-performing and successful in many ways, we are not satisfied and realize that much still needs to be done. That is why *Improving on Excellence* remains the mission of our district.

Following is a brief look into our school district. We hope you will also visit our web site at www.sudbury.k12.ma.us to learn more about us and get current news about the schools and the district. For more information or to discover ways to become more involved in a dynamic school district, call John R. Brackett, Superintendent at 978-639-3211.

Student Enrollment

Enrollment in grades pre-K to 8 in the 2007-08 school year dropped from its high-water mark of 3,302 students in 2007. In the 2007-08 school year, enrollment declined by 1.9% to 3,240. This increased slightly for the 2008-09 school year to 3,247. This enrollment fluctuation reflects the uncertainty and slowness in the housing and labor markets. In prior years, the number of families with children moving to Sudbury throughout the year exceeded the number moving out of town. This seems to have flipped in the last two years. In recent years, the number of students entering kindergarten has declined due to lower birth rates and families choosing to access private, full-day kindergarten, which the district does not offer. However, with the economic meltdown experienced by all, it appears that parents are

choosing to enroll their kindergarten students in SPS, resulting in higher class sizes and enrollment than we had projected. Long term, the demographic analysis indicates the pre-K through 8 enrollments will remain relatively flat.

Early Childhood Registration

The Sudbury Public School System is home to the Integrated Preschool, housed at the Noyes and Haynes schools. Residents may apply as a tuition preschool student through a registration lottery held in December of each year, and are available at the Early Childhood Office. Kindergarten registration begins in January for the upcoming school year. A general information packet is mailed in January to all families currently listed in the Sudbury census. If new to Sudbury and not on the current Sudbury census, please contact the Early Childhood Office directly at (978) 639-3204 to be added to the kindergarten mailing list. A birth certificate, proof of residency and current immunological record will be needed to complete the registration process for both Preschool and Kindergarten. Any questions may be directed to the Early Childhood Office or e-mail the Director at Linda_Karpeichik@sudbury.k12.ma.us.

District Curriculum

The district continues to address curriculum enhancement in the area of Literacy, including reading, writing, and language arts. At the elementary level, teachers are moving forward with more focused instruction to improve student reading and reading comprehension skill development. Sudbury's approach, called *Guided Reading*, provides time for teachers to meet with small groups of students on a regular basis to address their individual literacy needs. Writing instruction is an area in which the elementary schools are piloting research-based programs that have promise to improve the quality and quantity of student composition. The *Calkin's Units of Study* program is being piloted. This program focuses on skill development in various writing genres. The *Six Traits* framework is being considered as a strategy for reviewing and assessing various aspects of composition. Much of the professional development time for teachers at the elementary school level has been committed to this initiative.

The K-8 Social Studies program is designed to help students become informed in four main areas--geography, history, economics, and civics and government. In 08-09, The Sudbury Foundation funded a grant on Colonial Sudbury involving the Sudbury Public Schools and the Sudbury Historical Society. Using authentic maps and historical documents, students will tour various sites throughout the town

and participate in reenactments and other activities at each location.

The Sudbury Public Schools Science and Technology/Engineering curriculum provides students in grades K-8 the valuable opportunity to investigate science in a hands-on, inquiry approach. Topics are covered within the three domains of science: earth and space, physical, and life, while encouraging students to apply their science content knowledge to the application of technology/engineering design scenarios. The State Frameworks for Science provide teachers with information regarding what students should know and be able to do at each of the grade levels and within local units of study.

Technology continues to be integrated at increasing levels in all schools. Ongoing professional development opportunities, through a variety of methods, are available to staff throughout the year to support that effort. As a result of pilot program assessments, technologies that best support teaching and learning in our classrooms were identified. These are: interactive whiteboards (ActivBoards) in the classroom, wireless laptops shared by a grade level, and iPods to support literacy. Interest in the use of ActivBoards has been rapidly expanding. PTO donations have allowed teachers in grades 3 through 5 at each of our elementary schools, and in Math/Science in the middle school to have access to this technology with great effectiveness in all subject areas.

Based upon extensive research and national standards and principles for effective math instruction, *Impact Math* has recently been adopted in grades 6-8 to bring the benefits of continuity and rigor to all middle school students. Similarly, an updated version of *Investigations*, our K-5 Mathematics program, has been implemented in all elementary classrooms. Teachers and administrators at all grade levels are working on a number of goals for 08-09, which include clarification of curriculum outcomes and core materials, development of common assessments, and planning for appropriate challenge and extensions for more capable math students.

Art, music, and world language are critical components of Sudbury's Unified Arts curriculum in elementary and middle school grades. Spanish instruction is provided to all elementary students in grades 1-5. Middle School students elect either French or Spanish and proceed with their study of a world language throughout grades 6-8. Elementary band and chorus as well as middle school band, orchestra,

and chorus are quality elective programs in the schools.

The Coordinated School Health Program is designed to help students learn concepts and develop skills that support healthful lifestyles through wellness education that occurs across the curriculum. Wellness education is organized into four major areas: personal health, mental and social health, personal safety, and community and environmental health. Within the district, an Anti-Bullying Program has been implemented that endeavors to prevent negative behaviors among students and to provide a structure for intervening in antisocial behaviors. In addition, a School Wellness Policy and Guidelines were written to address nutrition and physical activity education.

In each curriculum area, there is an ongoing district-wide effort to update the curriculum maps, aligned with State Frameworks, so that teachers may have additional clarity around student goals, assessments, core resources, and schedules in regard to the delivery of instruction.

Student Assessment

The Massachusetts Comprehensive Assessment System (MCAS) currently requires students to participate in MCAS testing in grades 3 through 8. The grades and content areas of testing are:

- Reading: Grade 3
- English/Language Arts and Writing: Grades 4 - 8
- Mathematics: Grades 3 - 8
- Science/ Technology Engineering: Grades 5 and 8
- Social Studies: Grades 4 and 7

The MCAS testing results in Reading and Math are the foundations of the District's compliance to the federal *No Child Left Behind Act of 2001*. The MCAS tests are designed to help identify those students who need improvement in various subject areas and to provide information on those specific areas on which to focus improvement efforts. Sudbury students continue to demonstrate proficiency at a rate 20 – 35 % higher than statewide results. The scores are also comparable or better than those of other EDCO communities, which represent several of the higher performing school districts in the area, if not in the state. Some notable examples of high achievement in 2008 include: in Grade 3 Reading, the Sudbury Public Schools ranked 10th out of 299 districts statewide in regard to percent proficient or above. In grade 5 Math, our district's ranking was 3rd among the 299 districts statewide. Also, in grade 5, our elementary schools were tied for 8th in Science/Technology and were 3rd in math among all

districts statewide. The Curtis Middle School, grade 6, performed 4th best out of 575 middle schools statewide in Math. In grade 8 English/Language Arts, SPS was 11th best and, in Math, was 9th best, according to *Boston.com*. MCAS results are thoroughly analyzed and grade levels and/or schools that receive results lower than expectations in any area are provided extensive information upon which to develop improvement plans. Students who are identified as being in need of improvement either have an Individual Education Plan (IEP) or have an Individual Student Success Plan (ISSP) to guide support services.

Other ways in which students are assessed include teacher-created assessments, projects, and students' in-class products. There are extensive local assessments in literacy skills (reading, writing, speaking, and listening) at all elementary grades. Data gathered on literacy skills at several key points during the school year enable teachers to better design instruction to meet individual student's needs.

The Schools

The Education Reform Act of 1993 established School Councils at all schools in the Commonwealth. Each School Council is co-chaired by the building principal with membership that includes parents, teachers and community members. The Council assists the principal in identifying educational needs of the students, reviewing the annual school budget, and formulating a School Improvement Plan (SIP). The Council and the principal are responsible for the adoption of educational goals for the school and formulating a plan to advance such goals and improve student performance.

Sudbury has a tradition that welcomes parent involvement in the schools. Parents are active supporters of many programs and countless activities within individual classrooms. Each school has an active parent organization that provides a formal way for parents to be involved in Sudbury's schools.

The **Ephraim Curtis Middle School** serves students in grades six through eight and had an 07-08 enrollment of 1,077 students. Starting in September 2008 Paul Lamoureaux served as Interim Principal. This year, Curtis Middle School improvement initiatives will include: improving the ability of teachers to meet the diverse need of students; and, increasing "participatory belonging" ensuring that students have ample opportunity to participate in their choice of a wide variety of extra-curricular opportunities.

The **Josiah Haynes Elementary School** served 426 students in 2007-08, preschool through Grade 5. Kim Swain was the newly appointed Principal. A major initiative for the 2007-2008 school year was strengthening teacher training in *Writers' Workshop* through adoption of *Calkin's Units of Study* in writing K-2 and, in grades 3-5, through *Write Traits*. Teachers work collaboratively to review and assess students writing on a regular basis.

The **Israel Loring Elementary School** served 578 students in grades K-5 in 2007-08. Jeffery Dees was the newly appointed Principal of Loring starting in September 2008. David Ieong was his newly appointed Assistant Principal. A school-based priority for the school year included improvement in literacy skills in all grade levels.

The **General John Nixon School** serves students in grades K through 5 and had a 2007-08 enrollment of 515 students. Ms. Joni Jay was in her third year as principal of the school. During 2008-09, the Nixon School faculty will strive to improve student achievement in math through differentiation, especially for students of high capability. Also, using research-based strategies, there will be a focus on improved literacy skills through the use of guiding reading and Writer's Workshop. The school is proud of its children's academic achievement on formal measures, such as the MCAS, and in their development as caring and well-rounded people.

In 2007-08, the **Peter Noyes Elementary School** served 644 students in grades pre-K-5. The school principal, Annette Doyle, was in her ninth year. The assistant principal, Kristin Moffat, was in her sixth year. The School engaged in making effective use of ActivBoard technology for improved instruction in numerous classrooms. As with other elementary schools, there were efforts to explore strategies for improved writing skills through the use of *Calkin's Units of Study* in grades 1-3 and *Write Traits* in the upper elementary grades. The School continued to improve its communication through technology, and parents received a weekly newsletter on-line.

The Sudbury Education Resource Fund (SERF)

The Sudbury Education Resource Fund (SERF) is a non-profit, tax-exempt organization that awards education-related grants twice yearly to the Sudbury K-12 public schools. SERF coordinates a bank of resources and expertise, providing grants for educational pursuits, curriculum support, student enrichment, and professional development. Since its establishment in 1991, SERF has granted over \$750,000 to

Sudbury's schools. During the 2007-2008 grant cycles, over \$60,000 was awarded.

Last spring, Sudbury's teachers successfully proposed generous SERF grants that funded, among many valuable resources, percussion instruments for the middle school music program, participation of a team of teachers in the National Science Teachers' Conference in Boston, Guided Reading resources in the elementary schools, and mentors texts to support district's writing initiative. SERF continues to be an extremely valuable resource for enriching all aspects of K-8 education.

METCO Program

The Metropolitan Council for Educational Opportunity (METCO) was created 42 years ago by urban and suburban educational collaborators who believed that all children should have access to quality education in suburban school districts. The Sudbury K-8 system enrolled its first students on January 27, 1975, when 40 students were placed in the five Sudbury Elementary Schools. Currently, this grant-funded program supports up to 70 students annually. Students completing grade 8, and any other students leaving the Sudbury METCO Program, are replaced with the number of new elementary students needed to maintain the set number of 70 for the next fiscal year.

Students from Boston participate in a variety of activities. For example, all elementary students participate in a before- or after-school academic enrichment program called, MAST (METCO Academic Support Team). Middle school students take advantage of the scheduled after-school program held twice weekly at ECMS. Sudbury METCO parent meetings are held in Boston several times per year and provide Boston parents with an opportunity to discuss issues that are relevant to their children's academic progress and social well-being.

Special Education Program

Sudbury is an inclusive school community that places a high priority on meeting the needs of diverse and challenged learners within the context of the general education program and classroom to the maximum extent appropriate. Inclusion fosters social, emotional, and academic growth for all and allows all children to be full members of the school community.

In accordance with Massachusetts Special Education Law 603 CMR 28.00 and the federal Individuals with Disabilities Education Act (IDEA-2004), Sudbury offers a continuum of services designed to identify

and serve children with disabilities. In the past year, and to accommodate diverse learning needs, Sudbury has created additional special education programs for its students at the preschool level, primary grade level and middle school level.

Eligibility for special education services is determined by:

- The presence of a disability as defined by state and federal laws,
- Lack of effective school progress caused by the disability, and
- The need for specialized instruction.

At the end of the 2007-2008 school year, there were 476 children eligible for and enrolled in special education in grades PreK-8. This represents 14.6% of the district's school population, is below the state average, and is consistent with the previous year's percentage.

Professional Development

The Sudbury Public Schools embody a culture that is highly supportive of professional development as a key strategy for maintaining excellence in teaching. Two full-days for professional development events, in-service workshops throughout the year, ongoing support for conference attendance, study group activities, and partial tuition reimbursement for graduate courses are some of the strategies used in growing the capacity of our staff. Teachers new to the system participate in a multi-day program customized to enhance their understanding of Sudbury's learning expectations and school culture. Mentoring workshops prepare veteran teachers for working closely with newer teachers to ensure smooth transitions. A commitment to having all Sudbury teachers participate in a graduate course entitled *Skillful Teaching*, developed by the organization Research for Better Teaching, further ensures a common base of knowledge and capability for our educators. All of Sudbury's educators are committed to attending a full 30-hour course in Empowering Multicultural Initiatives (EMI), a program that instills the principles of anti-racism and promotes international vision within our curriculum. As Sudbury brings more new staff aboard (approximately 60% of the district's teachers

have been hired in the past five years), the ongoing need for quality professional development is clear.

Beginning in the school year 2007–2008, the Sudbury Public Schools implemented an *Improved Learning for All* (ILAP) plan. This is a professional growth model that uses early release days twice per month to enable educators to attend carefully planned work sessions and collaborative group activities within and across schools, grade levels, and disciplines to help accomplish personal, school, and district-wide goals. A major focus of this year's ILAP program is to improve writing skills at the elementary level and to build challenge and creativity into our middle school curricula. Administrators and staff work cooperatively to align these efforts with the priorities of the schools and of the system, the district's curriculum maps, and the State Curriculum Frameworks.

Personnel

Retirees: Michelle Barrie-6 years of service; Jean Foster-15 years of service; Anne Rich-36 years of service; Beverly Hollis-33 years of service; and Clifton LaPorte-3 years of service to the students and schools of Sudbury. Years of service awards: Florence Aldrich-Bennett-45 years of service in education; Robert Milley-25 years of service in education; Lill Catalanotti and Diana Breen, both in their 30th year of service; Virginia Perkins-20 years of service; and Christina Clifford, Doreen Kieffer, Karen Miller, Joanne Peterson, and Agnes Whitney-who are all in their 10th year of service to the students and schools of Sudbury.

The School Committee and community express their extreme gratitude to these fine educators for their dedication and contribution to the success of many of Sudbury's students.

Respectfully submitted,
John R. Brackett, Superintendent
Jeffrey Beeler
Susan Iuliano
Michele MacDonald
Dr. Richard J. Robison
Jane Santinelli

Did you know...

In 1948 the population of Sudbury was 2,241. There were 432 students were enrolled in grades 1-12.

Lincoln-Sudbury Regional High School

Superintendent's Report

In the 2007-2008 school year, Lincoln-Sudbury Regional High School continued to deal with the ongoing effects of budgetary shortfalls, which of course have affected all of the cost centers in Town. Class sizes have continued to grow, as well as the caseloads of counselors, clinical counselors, and special education teachers. Larger class sizes and caseloads create more stress, but the spirit of cooperation and support between and among students and adults did not diminish. There remains a deep commitment to a common mission.

The staff was involved for the entire year in finalizing a "self-study," in anticipation of a visit in the fall by a sixteen-person visiting team from the New England Association of Schools and Colleges. This accreditation process occurs every ten years. Though time-consuming, it affords the school an excellent chance for exhaustive self-

reflection and study, which is then reviewed by a visiting team of educators from across New England.

L-S students were involved in a great range of activities, athletics, and community service projects across the Town, State, and nation, and continued to show support for their community in a variety of ways. Chief among these, of course, is the special characteristic of Lincoln-Sudbury students to live up to expectations for civility, decorum, and respect for others.

The overall budget for Lincoln-Sudbury Regional High School, including debt services, was \$26,324,098, and the overall per pupil cost was \$14,269, which is roughly the average per pupil cost at high schools to which L-S is typically compared.

Distribution of Pupils Attending Lincoln-Sudbury Regional High School

	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Lincoln	177	198	210	229	240	237
Sudbury	1138	1205	1253	1280	1275	1294
METCO	88	89	89	91	90	91
Other Tuition/Tuition Waived	15	11	21	19	17	18
Total	1418	1503	1573	1619	1622	1640
Boys	717	752	780	804	805	840
Girls	701	751	793	815	871	800
Total	1418	1503	1573	1619	1622	1640
9th Grade	383	420	423	409	401	425
10th Grade	354	381	420	419	402	398
11th Grade	351	352	380	414	410	402
12th Grade	330	350	350	377	409	415
Total	1418	1503	1573	1619	1622	1640
Tuition Pupils						
Attending Elsewhere	30	33	31	31	31	30

LSRHS Placement of the Last Five Graduating Classes

	<u>Class of 2004</u>		<u>Class of 2005</u>		<u>Class of 2006</u>		<u>Class of 2007</u>		<u>Class of 2008</u>	
Four-year college	288	92.0%	329	92.7%	316	93.0%	344	92.0%	373	92.0%
Jr. and Comm. College	12	3.8%	7	2.0%	7	2.0%	11	3.0%	16	4.0%
Prep. Post Graduate School	3	0.2%	4	1.1%	2	0.6%	3	0.8%	1	0.2%
Spec. Tech School	0	0.0%	5	1.0%	0	0.0%	3	0.8%	0	0.0%

All Post Secondary Education

Total	303	96.0%	345	96.8%	325	95.6%	361	96.8%	390	96.2%
Employed	2	0.2%	4	1.1%	9	2.6%	9	2.4%	9	2.2%
Military	0	0.0%	2	1.0%	1	0.3%	0	0.0%	1	0.2%
Miscellaneous	12	3.8%	4	1.1%	4	1.2%	3	0.8%	5	1.2%
Total	14	4.0%	10	3.2%	14	4.1%	12	3.2%	15	3.7%
Total Placements	317	100.0%	355	100.0%	339	100%	373	100%	405	100%

**Lincoln-Sudbury Regional School District
FY08 Balance Sheet
June 30, 2008**

Assets

Bank of America Depository	\$ 971,319.48
Bank of America Payroll	423,927.86
Bank of America Payroll 2	30,066.19
Unibank	261,034.72
Unibank Legal Account	9.08
Banknorth	363,417.77
Eastern Bank	107,014.29
Bank of America Student Account	306,098.84
MMDT	2,007,407.43
MMDT-Kirshner Artist Fund	39,183.41
Mellon Bank 1	493,821.76
Mellon Bank 2	224,284.52
Mellon Bank 3	<u>(150,998.01)</u>
	\$ 5,076,587.34

Liabilities & Reserves

GENERAL FUND

FY08 Encumbrance	\$ 35,000.00	
Excess & Deficiency	380,851.37	
Surplus Revenue (Reserved for FY09 & FY10 Assessments)	1,763,976.86	
MSBA Payment (Reserved for Debt Payments)	125,808.00	
Capital Project Premiums (Reserved for Debt Payments)	226,272.31	
Stabilization Revenue	493,821.76	
Tailings	2,086.39	
Disability Insurance	3,775.94	
Health Insurance	302,765.62	
TOTAL GENERAL FUND		\$ 3,334,358.25

SPECIAL REVENUE FUND:

Adult Education	6,742.01	
Athletic Gate Receipts	13,323.74	
Building Use	88,063.47	
Cafeteria	141,276.26	
Capital Outlay	33,675.85	
Circuit Breaker FY08	423,032.00	
Civic Orchestra	2,212.00	
Computer Contract	1,558.88	
Damage to School Property	83.54	
Donations	155,295.83	
Fitness Center User Fees	4,875.12	
Kirshner Artist Fund	39,456.91	
Library Copy Machine	11,075.06	
Lost Books	36,121.66	
Medicaid (Reserved for FY09 Budget Revenue)	34,970.09	
Nursery School	52,167.30	
User Van Fees	5,649.00	
Parking	2,222.94	
Summer Wellness User Fees	4,741.83	
Transcripts	4,975.00	
Tuition	174,258.60	
FY08 METCO Grant	(88,672.85)	
FY08 SPED Idea Grant	2,736.07	
FY08 Academic Support Grant	1,123.43	
FY08 Teacher Quality Grant	1,915.00	
FY08 SPED Improvement	(1,063.00)	
TOTAL SPECIAL REVENUE FUND		\$ 1,151,815.74

TRUST FUND:

Medical Claims Trust Fund	224,329.52	\$ 224,329.52
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AGENCY FUND:

Student Activity Fund	306,098.84	\$ 306,098.84
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CAPITAL PROJECT FUND:

Capital Building Project	59,984.99	\$ 59,984.99
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\$ 5,076,587.34

**Lincoln-Sudbury Regional School District
Treasurer's Report
July 1, 2007 - June 30, 2008**

TOTAL CASH BALANCE JULY 1, 2007 **5,801,858.60**

DISTRICT FUND

DISTRICT FUND CASH BALANCE JULY 1, 2007 3,861,488.18

RECEIPTS:

OPERATING ACCOUNTS

Sudbury Assessment	19,162,799.29	
Lincoln Assessment	<u>3,297,558.31</u>	
TOTAL ASSESSMENTS		22,460,357.60

Chapter 70 Aid	2,374,621.00	
Transportation Aid	<u>351,697.00</u>	
TOTAL STATE AID		2,726,318.00

ANTICIPATED RECEIPTS	508,000.00	508,000.00
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Premiums from Borrowing	76,086.94	
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FY05 Encumbrance	15,221.41	
FY04 Encumbrance	11,752.57	
Interest Income	231,785.11	
FY08 Encumbrance	35,000.00	
Petty Cash Refund	1,000.00	
Misc. Receipts	839.17	
Stabilization Revenue	15,690.13	
Tailings	<u>0.00</u>	

TOTAL SUNDRY INCOME		<u>284,314.41</u>
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BOND Premiums	27,996.00	
Accrued Interest	1,122.22	
MSBA Final Payment	125,808.00	
BOND Proceeds	1,000,000.00	
	<u>1,154,926.22</u>	1,154,926.22

TOTAL OPERATING RECEIPTS **27,133,916.23**

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,614,561.11
MA Withholding Tax	626,690.56
Federal Withholding Tax FICA	189,868.32
Health Insurance	862,916.98
MA Teachers' Retirement	1,247,942.28
Middlesex Retirement	232,039.10
Disability Insurance	82,255.25
Tax Sheltered Annuities	646,151.98
Credit Union	328,350.79
L-S Teachers' Association	85,176.00
Deferred Compensation	25,398.69
Section 125, Flexible Spending Plans	179,304.94
Attachments	<u>1,100.00</u>

TOTAL DEDUCTION RECEIPTS **6,121,756.00**

TOTAL DISTRICT FUND RECEIPTS **33,255,672.23**

TOTAL DISTRICT FUND INCOME **37,117,160.41**

DISBURSEMENTS:

OPERATING ACCOUNTS

Operating Budget	22,634,101.88
Equipment Budget	165,522.14
Capital Projects	0.00
Debt Service - principal	2,356,035.00
Debt Service - LT interest	778,075.00
Debt Service - ST interest	<u>45,149.35</u>

**TOTAL BUDGET
DISBURSEMENTS** **25,978,883.37**

Capital Building Project & Track & Field
Project 578,540.19 578,540.19

BAN Redemption 1,000,000.00 1,000,000.00

Borrowing Costs 25,466.70 25,466.70

FY07 Encumbrance 60,977.57 60,977.57

PETTY CASH ADVANCE 1,000.00 1,000.00

DEDUCTION ACCOUNTS:

Federal Withholding Tax	1,614,561.11	
MA Withholding Tax	626,690.56	
Federal Withholding Tax FICA	189,868.32	
Health Insurance	819,110.32	
MA Teachers' Retirement	1,247,942.28	
Middlesex County Retirement	232,039.10	
Disability Insurance	82,255.25	
Tax Sheltered Annuities	646,151.98	
Credit Union	328,350.79	
L-S Teachers' Association	85,176.00	
Deferred Compensation	25,398.69	
Section 125, Flexible Spending Plans	179,304.94	
Attachments	<u>1,100.00</u>	
TOTAL DEDUCTION DISBURSEMENTS		<u>6,077,949.34</u>

TOTAL DISTRICT FUND DISBURSEMENTS **33,722,817.17**

CASH BALANCE DISTRICT FUND ON JUNE 30, 2008 3,394,343.24

STUDENT ACTIVITY FUND BALANCE ON JUNE 30, 2008 306,098.84

CASH BALANCE REVOLVING & GRANT ACCOUNTS ON JUNE 30, 2008 1,376,145.26

TOTAL CASH BALANCE JUNE 30, 2008 **5,076,587.34**

OUTSTANDING DEBT

School Bond **\$8,400,000.00**
(10 year, TIC: 3.930263)

School Bond **\$9,900,000.00**
(20 year, TIC: 3.954145)

School Bond **\$1,000,000.00**
(5 year, TIC: 3.846000)

SURPLUS REVENUE DESIGNATED FOR ASSESSMENTS

Cash Balance July 1, 2007	\$1,725,450.98
FY08 Reapportionment	(\$815,895.81)
Operating Budget Surplus	\$345,214.98
Chapter 70 Aid over budget estimate	\$177,096.00
Regional Transportation Aid over budget estimate	\$85,464.00
Interest Income & Misc. Receipts	\$232,624.28
FY07 Encumbrance	<u>\$14,022.43</u>
	\$1,763,976.86
Breakout of Surplus Revenue:	
FY09 Reapportionment	\$909,555.17
FY10 Reapportionment	<u>\$854,421.69</u>
	\$1,763,976.86

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 2007	\$380,851.37
Approved Transfer	\$0.00
Disbursements	<u>\$0.00</u>
Cash Balance, June 30, 2008	\$380,851.37

STABILIZATION FUND

Voted establishment spring town meeting 1992	\$0.00
Cash Balance July 1, 2007	\$478,131.63
FY08 Funding	\$0.00
Interest Income	\$15,690.13
Disbursements	<u>\$0.00</u>
Cash Balance, June 30, 2008	\$493,821.76

MISCELLANEOUS INCOME

Interest Income	\$231,785.11
FY08 Sundry	<u>\$839.17</u>
	\$232,624.28

ANTICIPATED RECEIPTS

Activity/Intramural Fees	\$42,754.39
Athletic Gate Receipts	\$5,000.00
Athletic User Fees	\$181,416.00
Building Use	\$50,000.00
Cafeteria	\$5,000.00
Medicaid Receipts	\$35,000.00
Music Fees	\$2,000.00
Nursery School	\$5,000.00
Parking Receipts	\$80,000.00
Transcript Fees	\$5,000.00
Tuition Receipts	<u>\$96,829.61</u>
	\$508,000.00

**Lincoln-Sudbury Regional High School
Class of 2008
Graduation June 5, 2008**

Jason William Abend
Michelle Lindsay Ackerman
Janice Leanna Adams
Nicholas John Addeo
Skyler Aikens-Kinney
Catherine Lauren Albanese
Elizabeth Kathleen Albanese
David James Alderman
Nabeel Ul-Zaman Ali
Janelle Lee Anderson
Carolina Andrade
Kathryn Lauren Andrews
Paul Albert Antion
Ethan Douglas Arruda-Leuppert
Hannah Grace Atkins
Trevor Paul Atkinson
Nicole Jennifer Attale
Michelle Claire Aucoin
Kelsey Dove Azzolino

Elizabeth Heartt Bakacs
Zachary David Baldassini
Andrew Hale Baldwin
Amanda Louise Baranowsky
Leslie Dickinson Bargmann
Brett Michael Basarab
Jonathan Alexander Baum
Julie Rose Bergstein
Kelsey Lynn Berkowitz
Kyle Matthew Berkowitz
Zachary Luke Bernstein
Jennifer Christine Bero
Mary Catherine Binder
William Thomas Binder
Jessica Paige Biren
Prescott Wyman Blackler
Julie Marie Blouin
Lindsay Margaret Boegel
Raymond Michael Bores
Peter A. Boswell
Meghan Allardyce Bowler
Alexander Hochschartner Boyd
Owen James Boyle
David Emanuel Brambila
Rachel Jean Braunstein
Kathrine Elizabeth Briedis
Erica Samantha Brittle
Sabrina Aujanee Brittle
Eric Michael Brown
Anna Elizabeth Brunner
Benjamin Logan Buchanan

Dorlin (Doreen) Bukirwa
Stephanie Faye Burger
Hannah Corey Burk
Christina Lauren Burke
Robert Burns
Faraz N. Butte
Jennifer Marie Byrne

Kelly Theresa Cakert
Lise Ann Caldara
Katherine Maureen Carder
Molly Rose Case
Jessica Mary-Elizabeth Cavallaro
Leandra Margaret Charsky
Andrew Scott Cogan
Charlotte Anne Cogan
Brandon Adam Cohen
Samantha Debra Cole
Megan Elizabeth Collins
Benjamin William Conley
Ryan Sonnen Coolbaugh
Andrew Campbell Corwin
Clare Elizabeth Costello
David Edward Cotton
Samuel Jay Cournyn
Darren Maurice Cromwell, Jr.
Michael Francis Crosby
Xiaoning Amy Cui
Lacey Alison Cumming
Molly Martin Cusano
Benjamin Kenneth Cutting

Matthew George Dacey
Heather Catherine Daly
Benjamin Michael DaSilva
Timothy Coelho DaSilva
Morgan Leigh Davies
Kathleen Ann Davis
Makeda Eugene Davis
Caroline Knox Dawson
Stephen Constantine DeFilippo
Alexander David Desrochers
Peter Mark Diarbakerly
Melissa Anne DiStefano
Kaniah Sharee Dixon-Dunn
Marissa Colette Dolan
Allison Dolin
Whitney Wilder Donaldson
Sarah Elizabeth Dowling
Mary Julia Doyle

Rebecca Lillian Earle
Sara Katherine Edwards
Scott Edward Ehrmann
William Brian Elfast
Cyrus Keane Elias
James Frederick Ellersick
Ian DeYoe Engler
Marlon Espinal
Ronald Lucas Evans

Gaelle FanFan
Zoe Fang
Brianna Ashley Felici
Samuel Barnes Finn
Jessica Marie Flavin
Sara Elizabeth Forino
Sandy Carolina Fortin
Juvone Shoulico Freeman
Michael Friedman
Ashley Marie Frisoli
David L. Froot
Nicolas Leo Fuchs

Alexander George Galakatos
Sean Joseph Garabedian
Scott Jason Gardner
Emily Anne Gazda
Andrew Lawrence Gentile
Alexandra Cronin Georges
Alyssa Danielle Georgian
Michael Robert Gigliotti
Chelsea Simmons Gilroy
Robert John Gimbel
Stephen Charles Giorgetti
Jacob Aaron Gitlin
Jason Scott Glickman
Patrick Jeffrey Gogan
Nicole Elizabeth Golab
Jared Lawrence Goldstein
Jillian Elizabeth Graham
Spencer Joseph Grant
Melissa James Grasso
Chelsea Jordan Grater-Cafiero
Nicole Miriam Greenhouse
Brian Thomas Griffin
Andrew William Grunow
Grace Mullen Gunderson

Emily Elizabeth Haartz
Steven George Halstead
Makenzie Brehn Hamilton

Mark Alexander Hamilton
Abigail Susan Hanson
Matthew Evan Hardardt
Anna Louise Heffernan-Fagone
Kathleen Spencer Higgins
Mara Madeline Hileman
Richelle Dawn Hinds
Brittany Ann Hodge
Evan Hodges-LeClaire
Mark John Hogan
Sarah Louise Holbert
Nicholas Robert Holden
Laura Jeanette Holzwasser
David Avery Hopland
Kristen Marie Houpt
Viviana Isabel Howson
Michael Walter Hoyt
Kenneth Cameron Hurd
Edward Brown Hutchinson
Cecilia Theodora Hylton

Sander Lee Idelson
Molly Ann Irving
Joseph Sany Iskandar

Dana Rose Jamieson
Julia Joy Jennings
Abigail Caroline Jones
Kaitlin Jones
Valerie Danielle Joseph

Traci Amanda Kaplan
Julia Singer Katz
Kimberly Mara Katz
Lindsay Blair Katz
Emily Mari Kawachi
Erik Thomas Kazior
Shatasia Lynette Kearse
Brielle Elizabeth Kelly
Kyle Keith Kemp
Ian Grant Kenley
Natalie Ann Kerns
Patrick Allen Kimble
Diana Lee Kindlon
James Whitney Kinslow
Victoria Grace Kittelsen
Colin O'Donoghue Kleeman
Sean O'Donoghue Kleeman
Samuel Brewster Koekkoek
Ashley Lisa Kogutkiewicz
Anna Jo Konopacz
Lexy Kimmerle Koop
Alyssa Breanne Krentzel
James Tucker Krone

James William Lagarce
Seth David Lampert
Evan Joseph LeBlanc
Samuel Macri Lederman
Edward Kar Wai Lee
Jennifer Wang Lee
Kristen Jade Lee
Ryan Christopher Lesko
Daniel Mark Letizi
Matthew Samuel Levine
Hannah May Levy
Carly Lauren Lieberman
Amy Elise Lieblein
Alexander William Linden
Allison Paige Linke
Alissa Cherne Long
Elizabeth Marie Longo
Alexander Hale Loomis
Dana Lauren Loucas
Emily Jane Lyons

Christopher Michael MacKinnon
Molly Cathryn Macone
Christina Joanna Maheras
Michael Timothy Mahony
Maimuna Shahnaz Majumder
Lauren Rachel Manchester
Jason Matthew Mariasis
Katherine Elizabeth Marriott
Jessica Lynn Marsh
William Clarkson Marshall
Liam Alexander Martens
Jordan Daniel McCarthy
Grace Frances McDermott
Kyle Andrew Hasbrouck
McDonald

Amanda Joyce McGavick
Colleen Elizabeth McInnis
John Joseph McInnis
Jonathan Albert McIvor
Jeffrey Robert McKinnon
Ryan Connor McManus
Derek Maurice McMillan
Michelle Elizabeth Meagher
Sophia Li Mei
Sheila Ann Mendes
Emily Ruth Mephram
Sasha Rock Meretzky
Lora Chana Miller
Sarah Grace Miller
Stephanie Anne Miner
Shima Mobtaker
Timothy Michael Mollen
Nicholas Francis Mollica
Matthew William Lane Morse
Joshua Ilunga Mukendi

Ryan Alexander Mulvehill
Alexander Joseph Muri
Colin Colby Murphy
Tyler Colby Murphy
Molly Ann Nathanson
David Gregory Neiterman
Sarah Ginny Neurath
Elizabeth Victoria Nichols
Roger Harrison Nix

Madeleine Clarice O'Neill
Nelson Chinedu Otuechere

Michael Stephen Pace
Evan Elizabeth Pagano
Jeffrey Nicholas Palin
Michelina Mary Galligan Pallone
Mary Elizabeth Panetta
Sarah Seongkyul Park
Andrew Sargent Parker
Andrew Parneros
Larissa Jane Parvinsmith
Tejas Pathak
Tristen Walter Payne
Nicholas Americo Pereira
Gareth Perkins
Lukas Hall Perkins
Susan Elisabeth Pickering
Tatiana Guimaraes Pimenta
Brendon Michael Piper
Warren Dean Porter
Alexandra Nicole Post
Jacqueline Anne Pransky
Shawn Patrick Prince

Marina Anne Ramsay
Lucas Daniel Rathjens
Andrea Schumann Ravenelle
Michael Jeffrey Ravesi
Lauren Rechel
Lauren Emily Reed
Olivia Mayhew Reed
Zachary Templeton Reed
Sharie Rose Regensburger
Nyesha Victoria Reid
Jennifer Frances Reiner
Jennifer Carin Rhodes
Haley Isadora Riemer-Peltz
Benjamin David Sonny Rifkin
Michael Joseph Rizzo
Alexander Michael Robershotte
Mark Nenneman Robson
David Scott Rocklage
Kurt Hayward Rogers
Adam Neal Roose
Rachel Royea Rosen

Jason Andrews Roth
David Patrick Roussel
David Ian Rowe
Katherine Corkin Rudolf
Carolyn Marie Ruffolo
Jonathan Phillip Rushfirth
Lindsey Paige Ryan
Patrick Shannon Ryan
Jake Maxwell Ryder

Amanda Leigh Saidnawey
Sarah Michelle Salvia
Ryan Anthony Sanford
Katherine Ellen Scarlata
Jason Allen Schaub
Claudia Ellen Scholz
Scott Shaw Schulte
Alexis Jayne Schwarzman
Phoebe Jeanne Sexton
Erin Madeline Sharkey
Anmol James Sharma
Jacob Parker Shoemaker
Jared Isaac Shulman
Rebecca Anne Shusman
Alexandra Monique Siega
Jacob Edward Sillman
Brielle Lorber Siskin
Justin Michael Skloff
Andrew Ratliff Sledge
Alexandra Sliwkowski
Erica Lauren Smith
Jessica Yvette Smith
Simone Anricka Smith
Nicole Laura Solman
Jessica Rose Sommerville
Jonathan David Starr
Daniel Edward Steinbrook

Erika Michelle Sternburg
Alexander Elias Stoner
James Alexander Storer
Alexander Jerome Streisand
Samuel Eric Streisand
Aliza Bethany Strock
Alexander Lawrence Stubbs
Ashley Rose Stubbs
Marian Carroll Swain
Theodore Jordan Sweetser

Vanessa Thai
Brittney Paige Thames Miller
Jobin Kuruvilla Thomas
Courtland Ian Thompson
Gillian Malia Thompson
Jennifer Lynn Thompson
Evan Ross Tonkel
Nina Alexandra Travers
Lindsey Joy Triba
Alexandra Elizabeth
Truebenbach
Lawrence Chun-Yat Tse
John Tylko III
James R. Tyrrell

Oren Samuel Ungerleider
Tavi Maurice Ungerleider

Caroline Abigail Van Wart
Francis Joseph Vanaria
Andrew Michael-John Vargo
Anjelica Vasquez
Zachary Michael Vennard
Yuliy Mark Vigdorichik
Gregory Kilcoyne Voyta

Hanna Dickinson Wagner
Jeffrey Stephen Walch
Amy Beth Wald
Hakeem Mac Walker
Sarah Ashley Walls
Kathleen Blythe Walsh
Bryant Fantao Wang
Shannon Mary Ward
Lara Pauline Warrenbrand
Amanda Jean Watson
Jonathan Kirk Wauhkonen
Kara Lindley McConaghey Weidman
Samantha Dawn Weinstein
Stephen Maurice Weiss
Emma Christine Westbrook
Sarah Lindsey Wetmore
Denzel Akeem Ried White
Evan James White
Kemisha Nykal Evelyn White
Michelle Margaret Whitehouse
Evan James Whitney
Michael Gerald Whyte
Marissa Eve Wiegel
Mark N. Wilson
Marlie Rose Wilson
Patrick Michael Wilver
Tyler Michael Wimberly
Melissa Mihaly Winchell
Michael Coleman Wright
Thomas Patrick Wurm
Diana Guiying Lowe Yelton
Livien Yin

Stephanie Anne Zeytoonian
Hannah Noel Ziobrowski

Respectfully submitted,
John M. Ritchie, Superintendent/Principal
Mark T. Collins
Radha R. Gargeya
Eric Harris
Patricia M. Mostue
John J. Ryan, Jr.
Berne B. Webb

Did you know...

In the 1890's students who wanted to go to high school either went to Framingham or Waltham, as Sudbury's population wasn't large enough to have its own High School.

Minuteman Vocational Technical School District

About Minuteman

Minuteman High School is a four-year career and technical high school serving 16 member towns including Sudbury.

Enrollment

As of October 1, 2008, 11 high school students and two post-graduate students were enrolled at Minuteman providing a full-time equivalent (FTE) of 13 students that reside in Sudbury. Minuteman offers a part-time program where Lincoln-Sudbury Regional High School students are able to take part in elective technical training courses on a half-day basis. Currently, very few Lincoln-Sudbury students take advantage of this unique program designed to give juniors and seniors the opportunity to explore career majors and still stay a part of Lincoln-Sudbury Regional High School.

2008 Sudbury Graduates and Awards

- Shannon Dooling, Graphic Communications
- Jessica Scesny, Health Assisting
- Peta Stone, Automotive Technology

At the 2008 graduation, Jessica Scesny received the President's Education Award for Outstanding Academic Achievement.

Leadership, Governance and Communication

- Dr. Edward A Bouquillon was hired as superintendent beginning the 2007-2008 school year.
- A new Mission Statement was approved by the staff in March of 2008:
“Minuteman collaborates with parents, communities, and business leaders to serve a diverse student body with multiple learning styles. Through a challenging, integrated curriculum our students develop the academic, vocational, and technical skills necessary to be productive members of a global community. We value life-long learning that fosters personal and professional development in a safe and respectful environment. Minuteman is committed to preparing all students for success.”
- The School Committee reorganized to include four sub-committees: Finance, Curriculum Instruction and Assessment, Capital and Facilities Planning, and Personnel. A task force was formed to review and revise all District policies.

- A revised organizational chart was approved, resulting in the elimination of several administrative positions, the creation of site-based teams, clear lines of responsibility and the introduction of Career Clusters.
- A Communications Team was formed that seeks to provide a more consistent and transparent message both internally and externally regarding the new mission of Minuteman.

Curriculum and Instruction

- The Art program has been restored to the Minuteman Curriculum. More than 160 students have enrolled in three levels of classes and a waiting list has been established. A Health class has also been established to supplement a well-rounded student education. Music will be restored.
- Career and Technical programs are now aligned along five Career Clusters: Trade & Industrial, Human & Commercial Services, Business and Information Technology, Agriculture and Transportation, and Science and Technology. Clustering allows for common core curriculum to be delivered in clusters to 9th and 10th grades students.
- Since the fall of 2008 all 9th grade students partake in daily English and Math instruction, rather than the long-established “week on-week off” schedule, thus providing consistent academic instruction in preparing for required MCAS score increases by the Massachusetts State Department of Education.

Assessment and Program Evaluation

- Minuteman developed a Non-traditional Exploratory Program through which all students learn about the viability and challenges of men and women in non-traditional careers, such as Automotive Technology, Carpentry and Construction, Computer Science, Engineering for women and in Medical Careers, Cosmetology/Barbering, and Office Technology for young men. The students learn about these careers through a series of hands-on exercises, guest speakers and alumni panelists, and field site visits to industry partners.
- Minuteman is moving towards a “modified inclusion model” for Special Education students. Professional development for staff continues as this proven strategy is implemented.
- Minuteman will be undergoing its third New England Association of Schools and Colleges

(NEASC) Decennial re-accreditation site visit in March of 2009.

- Minuteman students performed very well on the 2008 MCAS: 94% pass rate in Math, 99% pass rate in English, 100% pass rate in Chemistry, 92% pass rate in Biology.

Professional Development

- The Minuteman staff has prioritized two professional development topics for the 2007–2010 timeframe. Based on feedback from the EQA report, several half-day training sessions on summative and formative assessment methodologies are being held. In addition, the development of Professional Learning Communities is happening for 40 staff with several outside resources.

Student Access, Participation and Support

- Minuteman reorganized the assignment of guidance counselors to provide incoming Ninth graders with a dedicated guidance counselor. School research had shown that many freshmen felt that they needed additional support as they made the adjustment to Minuteman.
- In addition to having a dedicated Ninth grade counselor, the reassignment strategies now include counselors covering the career clusters. This provides the counselors with a more thorough knowledge of the career areas and the staff.
- Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshmen) throughout the school year. Over the past seven years the number of participants has doubled in many of the sports offered. Minuteman maintains a no-cut and no-athletic fee policy. In addition, Minuteman students have access to more than 30 clubs and activities.

- The Minuteman Parent Association meets monthly and supports all aspects of the Minuteman community. In addition, they assist in fundraising for scholarships awarded at graduation. The goal of the MPA is to help support student access and achievement in all areas including but not limited to academic, vocational, athletic, and extra-curricular activities.
- A new website is to be launched in February 2009 – www.minuteman.org.

Financial and Asset Management Effectiveness and Efficiency

- The Minuteman FY09 budget passed unanimously at \$17,001,622, which represented a 1.53% increase after removing the Middle School Tech Programs. Healthcare, utility increases, as well as the NEASC re-accreditation process increased the budget. Decreases in the FY09 salary budget were due to the reduction of administrators, removing the Middle School Tech Program from the full district assessment and replacing several career and technical teachers with technical assistants in programs experiencing enrollment dips.
- Staff was reduced by 4.5 FTE positions in the FY09 budget. Budgets continue to be tightly managed as Minuteman seeks to “right size” itself and reduce its per pupil expenditures.
- The FY08-09 Capital funds were used for major systems repairs, implementing the approved Technology Plan, upgrading the reception area, adding a Welcome Center, relocating the IT office, and renovating common areas.

Respectfully submitted,
Dr. Edward A Bouquillon, Superintendent
David R. Manjarrez, Representative

Did you know...

In 1927, School Superintendent Frank H. Benedict hired a high school principal, WWI veteran Alan F. Flynn. The Flynn Town Office Building at 278 Old Sudbury Road was named in his honor.

**MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND**

ACTUAL FOR THE MONTH ENDED JUNE 30, 2008 (UNAUDITED)

REVENUES	FY07 BUDGET	FY08 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
DISTRICT ASSESSMENTS	\$ 9,593,639	\$ 9,895,763	\$ 9,895,762	\$ -	\$ 1
CHAPTER 70 AID	\$ 2,232,203	\$ 2,258,053	\$ 2,251,920	\$ -	\$ 6,133
CURRENT TUITION	\$ 500,000	\$ 375,392	\$ 255,280	\$ -	\$ 120,112
TRANSPORTATION REIMB	\$ 983,837	\$ 983,837	\$ 1,027,242	\$ -	\$ (43,405)
CHOICE	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER PROGRAM INCOME	\$ 93,177	\$ 95,000	\$ 177,841	\$ -	\$ (82,841)
LAND SALE	\$ -	\$ -	\$ -	\$ -	\$ -
APP SUR	\$ 145,513	\$ 25,000	\$ 25,000	\$ -	\$ -
PREV TUITION	\$ 2,591,129	\$ 3,112,724	\$ 3,112,724	\$ -	\$ -
TOTAL	\$ 16,139,498	\$ 16,745,769	\$ 16,745,769	\$ -	\$ -
EXPENSES					
BUILDING TRADES	\$ 77,861	\$ 66,825	\$ 64,917		\$ 1,908
COMMERICAL SERVICES	\$ 32,690	\$ 29,995	\$ 32,587	\$ 2,083	\$ (509)
ELECTRONICS	\$ 23,698	\$ 22,850	\$ 22,701		\$ 149
GRAPHICS	\$ 46,725	\$ 38,200	\$ 67,585	\$ 11,788	\$ (17,597)
HEALTH INSTRUCTION	\$ 21,800	\$ 19,025	\$ 18,913	\$ 32	\$ 144
METAL FABRICATION	\$ 18,685	\$ 20,185	\$ 19,711		\$ 474
POWER MECHICANICS	\$ 17,393	\$ 13,000	\$ 15,200		\$ (2,200)
TECHNOLOGY	\$ 72,474	\$ 56,250	\$ 57,097	\$ 336	\$ (511)
AFTER SCHOOL PROGRAM	\$ 13,600	\$ 13,500	\$ 13,402		\$ 98
REGULAR OCCUPATIONAL	\$ -				\$ -
SPECIAL TRADES	\$ 18,590	\$ 15,050	\$ 14,868		\$ 182
SAFETY	\$ 7,250	\$ 7,250	\$ 8,869		\$ (1,619)
COMMUNICATIONS	\$ 37,392	\$ 31,190	\$ 25,341	\$ 14	\$ 5,863
HUMAN RELATIONS	\$ 19,138	\$ 13,800	\$ 6,720		\$ 7,080
MATH	\$ 35,578	\$ 33,050	\$ 30,124		\$ 2,926
SCIENCE	\$ 54,395	\$ 49,175	\$ 48,301	\$ 1,858	\$ 2,732
PHYSICAL EDUCATION	\$ 5,610	\$ 4,550	\$ 4,016		\$ 534
ATHLETICS	\$ 98,740	\$ 97,660	\$ 103,729		\$ (6,069)
BUSINESS INSTRUCTION	\$ -				\$ -
FOREIGN LANGUAGE	\$ 16,040	\$ 13,000	\$ 8,308		\$ 4,692
ART	\$ 6,864	\$ 2,500			\$ 2,500
MUSIC	\$ -	\$ 750			\$ 750
ALTERNATIVE EDUCATION	\$ -				\$ -
INSTRUCTIONAL RESOURCES	\$ 75,730	\$ 69,530	\$ 81,503	\$ 1,200	\$ (10,773)
PUPIL SUPPORT	\$ 90,410	\$ 77,110	\$ 61,492		\$ 15,618
PRINCIPAL	\$ 76,240	\$ 75,850	\$ 102,450	\$ 1,192	\$ (25,408)
CAREER & TECHNICAL ED	\$ -	\$ 8,000	\$ 7,846		\$ 154
COMPUTER SERVICES	\$ 32,300	\$ 31,550	\$ 16,349	\$ 204	\$ 15,404
DEAN'S OFFICE	\$ 10,895	\$ 7,070	\$ 6,134		\$ 936
DISTRICT PROGRAMS	\$ 228,622	\$ 254,010	\$ 336,918	\$ 3,145	\$ (79,763)
LEGAL FEES	\$ 40,183	\$ 30,000	\$ 20,901		\$ 9,099
AUDIT FEES	\$ 56,500	\$ 59,500	\$ 63,000		\$ (3,500)
SUPERINTENDENT	\$ 7,250	\$ 8,150	\$ 22,992	\$ 1,154	\$ (13,688)
PLAN/ACADEMICS	\$ 15,365	\$ 15,000			\$ 15,000
BUSINESS OFFICE	\$ 57,713	\$ 25,300	\$ 35,573	\$ 810	\$ (9,463)
RISK INSURANCE	\$ 241,995	\$ 234,566	\$ 181,513	\$ (90,223)	\$ (37,170)
RETIRE/EMPLOYEE BNFT	\$ 2,061,522	\$ 2,226,688	\$ 2,537,194	\$ 600,480	\$ 289,974
TRANSPORTATION	\$ 1,233,855	\$ 1,294,823	\$ 1,123,039	\$ 200	\$ 171,984
CAFETERIA	\$ 12,550	\$ 1,100	\$ 138,146		\$ (137,046)
OPER & MAINTENANCE	\$ 963,400	\$ 973,100	\$ 1,361,081	\$ 926	\$ (387,055)
EQUIPMENT PURCHASES	\$ 250,000	\$ 250,000	\$ 160,520		\$ 89,480
DEBT MANAGEMENT	\$ -	\$ -	\$ -		\$ -
SALARIES	\$ 10,060,445	\$ 10,556,617	\$ 10,243,691	\$ 15,073	\$ 327,999
TOTAL	\$ 16,139,498	\$ 16,745,769	\$ 17,062,731	\$ 550,272	\$ 233,310
EXCESS REV	\$ -	\$ -	\$ (316,962)	\$ 550,272	\$ 233,310

Human Services

Goodnow Library

This year marks the second year of Goodnow's Strategic Plan. Most of this year's activities were defined by its goals and objectives. We concentrated on capitalizing on technological developments, collaborating with other institutions and evaluating and improving Goodnow's services, collection development and use of space and facilities. The annual report will outline the progress made in carrying out goals over the past year, describe other significant developments from the year and identify goals for the upcoming year.

The wry statement that "life is what happens while you are making other plans" certainly has validity. Funding and staffing impacted the library's plans for the year significantly. Budget considerations are critical to implementing a plan. For municipal agencies, a calendar year includes the latter half of one fiscal year, the planning and implementation of the first half of the next fiscal year, and the initial planning of the subsequent year. As is true for all Town departments, the FY09 budget represented a reduction in services and resources for Goodnow from FY08 – not part of the Strategic Plan. Goodnow's FY09 budget proposal included requests for additional staffing in key areas and an increase to the library materials budget – both in support of the Plan. Instead, the Library implemented a budget with reductions in these and other budget categories. Limited funding also presented a setback to Goodnow's capital plan – described under Technology. In addition to funding, the Library staff had to address difficult staff/health challenges that left Goodnow short staffed for a good part of the year. As a result, the Library adjusted its objectives and activities. As summarized below, progress was made in several areas, fell short of our intentions in others and capitalized on several unanticipated opportunities.

Technology

Goodnow always looks for technological opportunities to operate more efficiently and to provide more customer resources and services or greater access to them. Development of the web site, maintenance of hardware and software and acquisition of a Radio Frequency Identification (RFID) system were Goodnow's technology priorities this year. The foremost objective was to incorporate RFID technology into circulation operations.

The web is a critical access point to library resources and services. Over the past year staff worked with the Town's Technology Administrator to improve the design and functionality of the web site, and to establish a reasonable plan for maintaining library hardware and software. Our objective is to make Goodnow's site a frequent destination for users. We had hoped to roll out a new design with greater functionality this year. Our gains were more conceptual than actual. We have a strong sense of what is needed. The challenge remains: how to make it happen? In terms of in-house hardware and software, some headway was made with establishing a reasonable plan for maintaining and upgrading resources. Unfortunately, at year's end, we had accomplished less than we had expected in both areas, particularly in updating relatively obsolete equipment.

Goodnow's most significant effort in terms of technology was to present a capital proposal for a RFID system and, if approved, begin to integrate RFID into library operations. Over the last six years, the Library has been evaluating Radio Frequency Identification technology as a cost-effective tool that will expedite circulation transactions for staff and library users. It has been part of Goodnow's five-year Capital Improvement Plan (CIP) since FY05. In our CIP for FY09, we requested funding to install a RFID system. Initially supported, for reasons which we fully appreciate, capital funds were reallocated to the Town's FY09 operating budget. In spite of this setback, Goodnow resubmitted its request in the FY10 CIP.

RFID offers the most comprehensive and cost-effective strategy for addressing the ever increasing imbalance between staffing and library use. Goodnow is one of the most heavily-used libraries in the state. It relies on a small staff to carry out an exceptionally high level of services. The imbalance between staffing and work load creates a number of problems, and the imbalance is growing. Goodnow carried out 750,000 circulation transactions this year - an increase of almost 80,000 (40,000 more check-outs and 40,000 more check-ins) over the prior year. They are the most repetitive and labor-intensive library tasks. Transactions can only be made one item at a time and each involves several physical steps. RFID technology offers major efficiencies. A stack of items can be checked-out or checked-in all at once - within seconds. RFID also has a self-service component that enables library customers to check-out

items themselves- quickly and easily. In the more than 600 libraries with RFID, 40% to 80% of check-outs are carried out by users. These efficiencies would allow Goodnow staff to keep up with workflows and allocate some time to other neglected tasks, such as, helping users choose material, keeping shelves in order, and answering the telephone. Library users enjoy the quick turnaround experience at checkout and the improvement in other services.

Collaboration

Our objective was to build upon the collaborative efforts established with the schools the year before, particularly in terms of interacting with teachers and parents. That did not happen, but we did take advantage of the improved communication and cooperation already established among the libraries. School librarians gave Goodnow staff advanced notice of upcoming assignments which allowed staff members to be better prepared.

As hoped, the Library made a meaningful contribution to the success of the Wayside Inn's Longfellow Big Read Program. The Longfellow Big Read provided an extraordinary opportunity to collaborate with a number of organizations on a project with community-wide appeal. Goodnow worked with Longfellow's Wayside Inn, the sponsor of the project, the Sudbury Schools, L-S, the Friends of Goodnow, the Sudbury Senior Center and other organizations in providing a unique cultural experience over a two-month period. The Wayside Inn's connection to Longfellow through *The Tales of the Wayside Inn* inspired the idea of having a community read in Sudbury. The six-week series of activities in Sudbury celebrated Longfellow's life and contributions to American literature and our national heritage. The trustees and staff are grateful to the Inn for being the sponsor and principal force behind the Longfellow Big Read. A special thank you goes to the Inn's Project Director Cindy Hall Kouré.

Staffing/Collections/Services

The year began with a small increase in staff and the book budget - thanks to the FY08 budget. This enabled us to add Thursday evening hours and several more Sundays to our schedule. It allowed us to increase spending on Children's books and audio-books, and adult Non-Fiction. These advances all derived from Goodnow Library's Plan. As expected, given user survey responses, the additional Thursday and Sunday hours and additional resources were a success. Unfortunately, with the exception of the Thursday evening hours, the additional Sundays and the increase for collections were lost in the initial FY09 budget reductions, as were several staff and

page hours. Given the increase in use and demand for library services and materials, these setbacks are particularly troubling.

Library use grew in all areas over the course of the year. Circulation increased again this year, going from 337,000 to 377,000 from the previous year - a 12% increase. We had 178,000 visitors to our website-a 20% increase. Our book discussion groups for elementary and middle school students continued to increase in popularity. It has been demonstrated over and over that library use increases significantly in economically difficult periods. We anticipate that library use will continue to increase in the upcoming year.

Facilities

Landscape maintenance really improved this year primarily due to the advice and support we received from DPW and a one-time investment by the Friends of Goodnow. The bushes and trees along the drives and parking lot received a semi-annual pruning. These efforts enhanced safety and aesthetics and reduced maintenance.

Utility costs remain alarming. Our cost increased last year even though use had decreased slightly. To meet rising costs this year, funds that would have been allocated to other budget areas went to utilities. The "new" building is now almost 10 years old. Repairs are more frequent and regular maintenance is more involved. Unfortunately these trends come at a time when there is less funding for facility costs.

Goodnow made substantial progress marketing resources, improving access to materials and redefining the use of space to better suit customers. Some of the changes were at no cost. Others were made possible with Friends support. Staff also rearranged resources and furnishings on the second floor to create a larger and more attractive reading area. Staff member Randy Lesage, an accomplished painter, was a primary source of inspiration for this change. He created art works based on library themes and donated them to Goodnow. The raised octagonal ceiling offered excellent space for displaying them. This started us thinking about how to maximize the appeal of this location as a reading area. People greatly appreciate Randy's works and the new configuration and atmosphere. It is a testament to the design of the building, almost 10 years old, that we are able to modify and easily redefine spaces.

Other Developments

Other key developments this year include:

1. A singularly valuable piece of Sudbury historical material was added to the Sudbury Archives. Stearns Collection manuscripts were donated to Goodnow by the Massachusetts Historical Society. This collection (several hundred documents) includes 17th, 18th and 19th Century Sudbury records collected by Thomas Stearns, a Sudbury physician in the early 1800s. It also includes a manuscript of Stearns' unpublished History of Sudbury and Stearns' journal of life in Sudbury in the 1830s and 1840s. Over the last year, the records have been indexed and scanned into the Sudbury Archives database.
2. The generous efforts of two volunteers made it possible to offer several ESL program again this year. Unfortunately, participation was erratic at best. We will be reassessing options for this type of service.
3. The Minuteman Library Network (MLN) has a substantial impact on the quantity and quality of library services we offer. This year MLN introduced several new and improved services to the on-line catalog and circulation operations. Goodnow's Assistant Director served on the committee, introducing online catalog improvements, such as book covers, book reviews and customer ratings. Goodnow was also instrumental in introducing reminder notices and E-commerce for items soon to be returned or overdue.
4. In good times, it is great to have friends. In difficult times, it is imperative. Goodnow is extremely fortunate to have the Friends of the Goodnow Library. The Friends provide crucial ongoing support for museum passes, children's programs, video and audio materials and more. The Friends also provide a wide array of programs for the community, often capitalizing on local talent. Many of the special services or resources Goodnow introduces are made possible by the Friends. This year the Library acquired more display and shelving units in the Children's and Adult areas. The Friends also contributed generously to the Longfellow Big Read program.
5. The Goodnow Trustees established the Goodnow Library Foundation. The Foundation is an incorporated, tax-exempt charitable entity. The Foundation was formed for several reasons. Additional sources of funding are essential for Goodnow to meet Sudbury's exceptionally high demands for library resources and services. Town appropriations support the Library's

basic services and resources. There are important services and resources of great value to the community that are beyond the funding capacity of existing sources, including trust funds. The Foundation provides a vehicle for actively campaigning for donations and offers the greatest flexibility in utilizing them. Many libraries have established foundations in recent years. The state library agency has championed this strategy. The Selectmen and Town Manager encouraged the Goodnow Trustees in this effort. The Sudbury Foundation approved a grant for consulting services to help develop its structure and produce background information and promotional material for board members and potential contributors.

6. The Town established a task force to look at opportunities to coordinate and consolidate efforts to maintain municipal facilities. Aided by consultants, and chaired by the Building Inspector, department heads responsible for facilities met several times to identify challenges and opportunities for managing and maintaining facilities more effectively. Significant progress was made.

Next Year's Goals

Our Plan will define the objectives and activities for the year - adjusted for budgetary and other considerations.

1. We will continue work on the design and functionality of Goodnow's website; we expect to add resources and services to it.
2. If our FY10 capital request for an RFID system is supported, we will work with the other participating libraries on selecting a vendor and installing a system. This will be our major undertaking.
3. We will build upon the collaborative efforts established with the schools, other libraries and organizations.
4. We will continue to assess and address our staffing, collection and facility needs.
5. We will look for opportunities, such as the Longfellow Big Read Program, to serve the community.
6. We will continue to develop the Goodnow Library Foundation.

Appreciation

The Library is fortunate to have 25-30 volunteers assisting us with resource sharing and a variety of other important behind the scenes operations – from cleaning CDs and DVDs to creating labels for Young Adult paperbacks. Although highly popular, resource sharing services are particularly labor intensive. Every

week day volunteers provide four to five hours of assistance. These volunteers retrieve Goodnow items and then process and pack them for delivery to other libraries. They also reverse the process for items received in delivery from other MLN libraries. If not for this dedicated group of volunteers, the library would have had to compromise other services in order to assign staff to these tasks. We will be looking for additional volunteers as the new year begins.

We appreciate the support provided by the Selectmen, Town Manager, Assistant Town Manager, Technology Manager, and other Town officials and departments. We benefit significantly from the ad-vice and assistance offered by the Building, Highway and Park departments.

Statistics

Circulation	377,754
Children's Programs	304
Children's Program Attendance	4,987
Meeting Rooms Use	276 (meetings) 7.247 (attendance)
Visits to Goodnow's Website	177,669
Resource Sharing	70,322

Did you know...

In 1862 the original Goodnow Library was built for approximately \$3,000.
The Librarian's annual salary was \$30.

**Goodnow Library Financial Report
July 2007 – June 2008**

	<u>Fees & State Revenue</u>	<u>Receipts & Expenditures</u>
Lost Books Fund	\$ 6,420.24	\$ 5,052.59
Multi-Purpose Revolving Fund	\$ 4,254.99	\$ 3,489.19
Mass. Equalization Grand Fund	\$ 4,899.76	\$ 3,615.02
Library Incentive Grant Fund	\$12,193.63	\$14,139.84
Non-Resident Circ Fund	\$ 7,877.74	\$ 5,703.98
Telephone Commissions	\$0.00	
Fines	\$26,273.82	

Respectfully submitted,
William Talentino, Library Director
Jill W. Browne
Phyllis A. Cullinane
Lily A. Gordon
Carol Hull
Robert W. Iuliano
Barbara F. Pryor

Did you know...
 In 1904, the total state aid received from the Commonwealth of Massachusetts was \$456.
 Of that, only \$380 was expended.

Council on Aging

Under the guidance of the Council on Aging Board of Directors, the Sudbury Senior Center is dedicated to serving the social, recreational, health and educational needs of people aged 60 and older in the community, and it does so with a lively mix of programming and services. The Senior Center is accredited by the National Institute of Senior Centers and strives for excellence in service to Sudbury seniors and their families. In FY08, we served 1,981 individual seniors and 137 people under age 60.

While activities run by the Council on Aging are most visible at the Senior Center, many services are delivered in other settings. These initiatives benefit both seniors and the larger Sudbury community.

Major initiatives

The Senior Center and Council on Aging continue work on four major initiatives designed to improve community responsiveness and services for Senior Citizens and people with disabilities in Sudbury. These are:

Transportation: The Senior Center Director was appointed as Sudbury's representative to the MetroWest Regional Transportation Authority (MWRTA), with the aim of improving public transportation for seniors and other Sudbury residents. Beginning in March, the MWRTA assumed the costs of running the Senior Center van, relieving the taxpayers of the van driver's salary, benefits, van insurance, and other expenses, while maintaining the van service for seniors and people with disabilities. The Senior Center van provided 1,568 one-way rides to ambulatory and non-ambulatory seniors and 1,372 one-way rides to people with disabilities.

Emergency Planning: The Council on Aging and Senior Center staff have been working with the Sudbury Local Emergency Planning Committee (LEPC) to encourage a "culture of preparedness" among senior citizens and people with disabilities. Through a grant from The Sudbury Foundation, a questionnaire was distributed to each Sudbury household giving residents the option of listing themselves on a confidential Voluntary Registry, detailing special assistance needed if there were to be a prolonged emergency involving loss of electricity.

Nutrition: The Council on Aging has worked throughout the year to improve the quality and sanitary handling of the food delivered to seniors as part of the home-delivered meals. In October, the South Middlesex Opportunity Council (SMOC), the agency charged with coordinating the Elder Nutrition Program, did not renew its contract, and the management of the program was assumed by BayPath Elder Services. Now, BayPath is working directly with the food caterer, Bateman, and all systems are being examined and improved as needed.

Property tax relief: The Council on Aging updated its publication on all tax relief options available to seniors in Sudbury and made it available on the Town's website. The Council also sponsored an article for Town Meeting which would change the eligibility requirements for the tax deferral program to match those for the state Circuit Breaker program. The Council on Aging conducted a survey of those moving out of Sudbury to determine the reasons for the move. The results are available on line.

New initiatives:

Space Heater Swap: With a grant from HOPEsudbury, the Senior Center Fix-It program volunteers swap new, safer space heaters for old, unsafe heaters in seniors' homes, free of charge.

Sudbury University: In collaboration with Framingham State College, the Senior Center offered a day-long series of classes focusing on the era of the 1920s.

Men's Breakfast: Through the courtesy of two Sudbury seniors, the Senior Center began a series of breakfasts for staff and Sudbury senior men.

Go Bags: In collaboration with the Citizen's Emergency Response Team (CERT) the Senior Center was able to make pre-packed Go Bags containing basic emergency supplies available to seniors.

Space Limitations:

An intractable problem for the Senior Center is the need for additional space. For many events, enrollment must be capped due to the restricted capacity of the rooms.

Summary of Activities for 2008:

Planning and programming: In March the Council on Aging Board of Directors held their annual strategic planning retreat.

Lifelong learning classes and lessons: One of the greatest strengths of the Sudbury Senior Center is its focus on continued intellectual development through the life span. 245 individuals received 1,144 contact hours of lifelong learning.

Health and safety information and screenings: The Senior Center has a special focus on information and programs to maintain the health of Sudbury seniors and give them the tools they need to maintain their well being as they move into their later years. The center also collaborated with the SHINE (Serving the Health Information Needs of Elders) volunteer counseling program to offer assistance to seniors who would like help in assessing their health insurance choices. Together, these programs provided 2,245 contact hours for 667 individual seniors.

Arts and Crafts: The Senior Center continued its successful watercolor classes, and several series of these classes were held. Together these programs provided 763 contact hours for 72 individual seniors.

Physical Activity: In recognition of the important role physical fitness plays in successful aging, the Senior Center offered several opportunities for seniors to exercise. Combined, these programs provided 6,630 individual contact hours for 239 individual seniors.

Legal and financial information and services: The Senior Center offered several seminars on legal and financial issues. Together, these programs and services provided 173 contact hours for 153 individual seniors. In addition, specially trained volunteers assisted 111 seniors with income tax preparation free of charge.

Socialization: To provide seniors with a chance to meet others, socialize, and reduce their isolation, the Senior Center hosts card games, including bridge and bridge lessons, cribbage, and gin rummy. The Center also offers bingo, movies and special feasts and entertainments, often in conjunction with holidays such as Christmas, Valentine's Day, and St. Patrick's

Day. Combined, these programs provided 6,150 contact hours.

Outreach and advocacy services: The Senior Center provided simple telephone referral information to 5,020 callers this year, and provided 350 consulting sessions with regard to health insurance information.

Volunteer and Support services: Through the efforts of our Volunteer Coordinator, (funded by the Sudbury Foundation), this year the Senior Center provided 433 grocery shopping trips for homebound seniors, 246 friendly visits for socialization, 179 minor home repairs, 1,624 rides to medical appointments (FISH), provided 264 loans of durable medical equipment, and delivered 139 sand buckets. Taking into account all volunteer services, more than 15,017 hours were donated in 2008, with an equivalent value of \$211,136 according to a formula from the Executive Office of Elder Affairs.

Trips: The Senior Center's volunteer Trip Coordinator planned both day and overnight trips. 1,422 days of trip activity were provided in FY08 for 245 individual seniors.

Nutrition services: A full lunch is served at the Center on Tuesday, Wednesday, and Friday at noon. Hot meals are delivered five days a week to residents through the work of Senior Center volunteers.

Newsletter: The *Sudbury Senior Scene* newsletter is mailed free of charge to each Sudbury household where the head of the household is aged 60 or older. Postage for this mailing is provided by the Friends of Sudbury Seniors. 19,800 copies were mailed.

Hours of Operation

The Senior Center is open from 9 AM to 4 PM Monday through Friday. It is staffed by a Director, Administrative Assistant, Van Driver, (all full-time), a receptionist, information and referral specialist, volunteer coordinator, and a meal site manager (all part-time). We are also fortunate to receive the assistance of many devoted volunteers, without whom we would not be able to provide the kind of responsive service that best benefits Sudbury residents.

Council on Aging (COA) Accounts with the Town of Sudbury FY08

The Town of Sudbury financially supports the Senior Center by funding salaries of the Director, Administrative Assistant, Van Driver, and Information and Referral Specialist, and providing the physical plant. There is also a line item for

General Expenses and for Contracted Services in the COA budget. The following COA accounts, not reported in our Town budget, but administered through the Accounting Office received the amounts stated below during FY08:

Account Number	Title	Beginning Balance FY08	Revenue	Expenditures FY08	Ending Balance
1171	COA Revolving ¹	\$ 7,124	\$ 12,608	\$ 14,402	\$ 7,278
1172	Transportation Revolving ²	\$ 952	\$ 2,398	\$ 1,950	\$ 1,400
1323	State Aid ³	\$ 944	\$ 14,801	\$ 14,801	944
1411	Senior Tax Work-Off Donation	\$ 270	\$ 0	\$ 0	270
1412	Camcorder Grant	\$ 160	\$ 0	\$ 0	160
1413	Volunteer Coordinator ⁴	\$ 0	\$ 12,000	\$ 12,000	0
1902	Van Donation Account ⁵	\$ 3,528	\$ 12,500	\$ 2,392	13,636

¹ Program fees are collected; instructors are paid from this account. The Town of Sudbury does not subsidize Senior Center activities.

² Collects fees from users of Sudbury Senior Access subsidized taxi service; pays contracted taxi companies

³ Formula Grant Funds from the Executive Office of Elder Affairs: Helps to fund the Receptionist, the Sudbury Senior Community Work Program Coordinator, Bridges Coordinators, FISH Coordinators

⁴ Grant from the Sudbury Foundation

⁵ Funds van repairs and stipends for substitute van drivers; in FY09 this will be folded into a new MWRTA account.

Respectfully submitted,
Barbara A. Bahlkow
John Beeler
Elizabeth David
Marilyn Goodrich
Susan H. Kasle
Kristin B. Kiesel
Hale Lamont-Havers
David Levington
Mary Lee Mahoney-Emerson
Patrick J. Mullen, Jr.

Sudbury Housing Authority

The Sudbury Housing Authority's (SHA's) mission is to develop and manage affordable housing for families, senior citizens, and disabled people. We continue to have a long waiting list for vacancies, particularly in our family housing.

The SHA is in the early stages of using \$600,000 in Community Preservation Act (CPA) funds to leverage funding for a \$2.5 million demolition and construction project that will produce five new duplex houses on SHA-owned land, with a net increase in affordable rental housing of six units. These homes will be occupied by families, many of them current or former Sudbury residents who have been on the SHA's waiting list for years while their children continue to grow up without the benefits of safe, affordable housing. An architect has nearly completed the designs for this project and it is hoped that construction will be underway before the end of 2009.

The award by the Town of \$360,000 in CPA funds will help with the purchase of four condominiums constructed by private developers under Ch. 40B. That money will be combined with SHA's own reserves and a grant from the Department of Housing and Community Development when the units become available. While that project is moving forward, it is dependent upon developers' schedules; and because of the economic slowdown, we will be making a request at Town Meeting to extend the time period during which we may make such purchases. The first transaction is anticipated to take place in early 2009 with the purchase of a two-bedroom unit at the Villages of Old County Road. This project and the aforementioned redevelopment project are examples of the SHA's efforts to be creative in addressing its mission to increase Sudbury's high quality, affordable housing stock.

The SHA's operating expenses are covered entirely by the rents collected; no Town revenues are used.

Routine maintenance is performed by SHA staff. Some projects completed last year include replacing three roofs and a water heater, purchasing a generator and lightning arrestors for Musketahquid Village, a boiler, carpeting in several apartments, hallway emergency light fixtures, refinishing kitchen cabinets in several apartments, and the painting and repairing of several building exteriors.

The Sudbury Housing Authority currently owns 21 units of family housing on scattered sites throughout Sudbury, in the form of either single-family houses or duplexes. In order to qualify for this housing, income must be under \$52,950 for a family of two, and limits range upward in approximately \$7,000 increments depending on family size. Rent is 27% of income and tenants are responsible for the cost of utilities. There have been two vacancies among these units during the past year.

The SHA's Musketahquid Village consists of 64 one-bedroom apartments in Sudbury Center, which are designated for seniors and disabled people who meet state guidelines for low-income rental housing. Residency is limited to those with incomes under \$46,300 for one person and \$52,950 for two people. Rent is 30% of income and includes the cost of utilities. Homeownership at the time of application does not disqualify an applicant. In contrast to the very long wait for family housing, qualified Sudbury seniors can generally expect to be housed at Musketahquid Village within one year. There have been three vacancies at Musketahquid Village during the past 12 months.

The Board of Commissioners of the SHA meets at 7:30 p.m. at Musketahquid Village, 55 Hudson Road, generally on the second Tuesday of each month. Visitors are always welcome to attend. Please call Jo-Ann Howe at (978) 443-5112 if you are interested in volunteering time either as a member of the Board or to work on a special project.

Respectfully submitted,
Sherrill Cline
Jo-Ann Howe
Kaffee Kang
Lydia Pastuszek
DeBorah Sonnenschein
Steven Swanger

Park and Recreation Commission

The Park and Recreation Commission is a five-member elected board with each member serving a three-year term. The Commission oversees recreation facilities and programs that are managed by the Park and Recreation Director. The Park and Recreation Commission holds monthly meetings at the Fairbank Community Center. The public is always welcome to attend.

Park and Recreation facilities include the Atkinson Pool and the Fairbank Community Center, as well as six major field areas that host recreational programs. Featherland Park has a softball field, Little League baseball fields, tennis courts, and an area for public ice-skating in the winter months, weather permitting. Feeley Park is host to baseball, softball, and tennis. Davis Field has been the site for the Charles River Radio Controllers for the flying of electric power model airplanes. The Haskell Recreation Area, adjacent to the Fairbank Community Center, provides fields for soccer, boys and girls lacrosse, and includes the Dr. Bill Adelson Toddler Playground and a full-size baseball diamond. Ti-Sales field is used for Ultimate Frisbee teams and adult soccer leagues. Lastly, Cutting Field, with its state-of-the-art synthetic turf, is in full swing with many community groups using it daily for soccer and lacrosse. School fields are made available to the Park and Recreation Department during non-school hours and provide a valuable recreational resource. We continue to work with the School Department to upgrade those fields whenever possible.

The Fairbank Community Center is the home of the Park and Recreation offices, Teen Center, Youth Coordinator, indoor and outdoor basketball courts, and an outdoor sand volleyball court. The pool is a year round, indoor aquatics facility with an eight-lane pool and separate diving well. The pool offers a variety of aquatics programs that are open to the public. It is handicapped accessible.

The L-S Community Field and Track was completed in the fall of 2007 and is used by both the LSRHS and community youth sport groups. Working with other departments in Town, the Park and Recreation Commission was involved in the completion of the new one-mile walking trail that surrounds Haskell Field. The Park and Recreation Department implemented an upgrade to its recreation software which includes a shopping cart feature to make registering for Park and Recreation and Atkinson Pool programs much easier. The Park and Recreation summer day camp and pre-school day camp continues to be greatly popular as both programs sell out on the first day of registration. We also offer fun and exercise to over one thousand children each summer through our wide variety of summer camps and clinics. Once again this year, Park and Recreation offered a successful Evening Summer Concert Series at Haskell Field.

Led by Aquatics Director Tim Goulding and his staff, the Atkinson Pool made many improvements this year including the installation of a new accordion door in the lobby for birthday parties and a new insulated garage door on the filter room. The women's showers received a new coat of paint; controlled-use paper dispensers were installed in all bathrooms, and the heat in the back hallway was upgraded. Many successful pool programs were run this year, including 726 children participating in swim lessons, 114 children in springboard diving, and 138 adults in exercise programs.

Many thanks to all of the staff and volunteers who work so hard to make all of this and more a reality.

Respectfully submitted,
Greg Bochicchio
Paul Griffin
Georgette Heerwagen
Gregory W. Hunt
James J. Marotta

Did you know...

The Barton family donated land to the Town for a recreation area known as Barton's Pool. Construction on this pool (off Barton Drive) began in 1954 and many children enjoyed swimming there.

Veterans' Services

The Office of Veterans' Services provides Federal, State, and local benefits information and services to the Town's veterans who served from World War II through the Global War on Terror. The office also provides services to the spouses and widows/widowers of Veterans who may be eligible for benefits on behalf of the Veteran.

This office assists Sudbury residents with Federal applications requests for Service-Connected Disabilities, Non-Service Connected Pensions, Health Benefits requests for discharge documents, replacement medal requests and a host of other Federal benefits. For a complete list of Federal benefits, please stop by the Veterans Office or go to the website www.va.gov.

This office also administers the State benefits programs available to Sudbury veterans. Some of these benefits include: outreach and counseling, housing, financial, employment and education. The Commonwealth of Massachusetts is one of very few states that provide such extensive benefits to our Veterans.

With State budget cuts this year and in the foreseeable future, there is no certainty that all of the current Veterans programs offered by the State will remain intact. However, the Governor has decided not to currently make any Veterans cuts or layoffs to the State Department of Veterans Services that would affect services or benefits. There were three cuts to memorial preservation projects, however, that totaled \$67,500. These programs are the Massachusetts Korean Memorial in Charlestown (\$5,000), the Massachusetts Vietnam Memorial in Worcester (\$12,500), and the WWII Memorial in Malden (\$50,000). These cuts represented a fifty percent cut from the originally budgeted amounts.

There are also local benefits available to Sudbury resident veterans, such as tax abatements for individuals rated by the VA as Service-Connected, which is administered through the Tax Assessor's office.

As the new Veterans' Agent (effective July 2008), I would like to thank all of those who have warmly welcomed me: the veterans, the staff, the residents, and service organizations VFW and American Legion. The warmth of this community shows just how much our veterans and their families are truly appreciated for their sacrifices and hard work. I look forward to working for the veterans of Sudbury in the future.

To my predecessor, Mr. Peter Harvell, I would like to extend heart-felt thanks for assisting the Sudbury veterans for the past several years. While Peter has moved on to head the Framingham Veterans Services Department, he remains active in Sudbury's veterans events and activities.

As a final note: While there are undeniably countless ways to give back to those who have served honorably and continue to serve either on Active Duty, Reserve, Guard, or through the local VFW or American Legion Post, one of the best ways is to simply smile and say "Thanks."

TAPS

Respectfully submitted,
Brian Stearns, Veterans Director

Sudbury Cable Advisor

This was the second of two years of transition for cable TV in Sudbury. In 2007, Verizon was awarded the second cable license in Sudbury, providing true competition for Comcast. This competition required a new approach to the operation of Sudbury's Access channel (Sudbury Channel 8), which had previously been operated by Comcast under the direction of the Cable Committee. In the fall of 2007, with the approval of the Selectmen, the Cable Committee began the process of creating an independent non-profit Access Corporation to operate the channel. This new entity, dubbed SudburyTV, receives funding from both Comcast and Verizon, and is the most common method of organizing an access channel in multiple-provider towns.

During the first half of the year, the Committee members (in their role as future board members of SudburyTV) negotiated a contract with the Town. The Committee also negotiated modifications to the Town's Comcast license to ease the transition to the non-profit corporation, and a license amendment was signed in January.

In June, the Selectmen signed a contract with SudburyTV, and started a two-month process with Comcast concluding with their handing over the studio "keys" to SudburyTV. The Comcast Access Coordinator, Lynn Puorro, was hired as SudburyTV's Executive Director. Payroll, benefits, and insurance were arranged, by-laws were finalized, and various filings were prepared for the state and the IRS.

On September 2, SudburyTV went "live." An additional part-time person, Cliff McGann, was hired, and work began to improve the organization of programming, and to make all programming available on the web. The latter will allow anyone, including non-cable subscribers, Town employees, and ex-residents, to keep up on Town events via a YouTube-like website. This site should be up and running by Town Meeting 2009. Check <http://sudburytv.org>.

Also in September, the Selectmen disbanded the Sudbury Cable Committee, which had been meeting continuously for over 20 years, because nearly all of their responsibilities had been transferred to SudburyTV. A single resident was appointed Town Cable Advisor to deal with the

few remaining Committee responsibilities. These include:

- Providing information to the Town and its residents about cable-related matters
- Assisting the Town and its residents with communications with the cable companies (including resident complaints).
- Monitoring cable company license compliance.
- Advising the Town on cable license renewals and amendments.

The Cable Advisor maintains a page on the Town website containing information and news relevant to Sudbury cable and high-speed internet.

The Cable Advisor is currently working with Comcast and the Town on a renewal license with Comcast. The new license will safeguard all the Town's existing benefits (Access funding, I-net operation, etc.) through November 2020.

This year, SudburyTV programming included a variety of programs produced by volunteers, with topics including history, sports, culture, and politics. Volunteers also assisted in producing community events such as the League of Women Voters Candidates Nights, LSRHS Graduation Ceremony and the HOPEsudbury Telethon, which raised over \$57,000.

Viewers were treated to a variety of monthly programs including a Selectmen's roundtable, the Sudbury Senior Center's "Soup's On," and Friends of Assabet River National Wildlife Refuge programs. The Sudbury Historical Society presented programs on Ralph Adams Cram, Antique Appraisal Event, The Maynard Farm, and Babe Ruth. We also cablecast a variety of High School Concerts, Boys Wrestling, and Volleyball, as well as the Longfellow Big Read series, all made possible by Sudbury volunteers.

The channel also continued to cablecast various committee meetings (Finance Committee, School Committee, etc.) as well as all Selectmen's meetings and Town Meetings. The latter two were broadcast live.

Sudbury residents have two cablecasting facilities in Sudbury available for their use. At the SudburyTV studio at LSRHS there is a full complement of broadcast and editing equipment, including a Mac G5 (with Final Cut Pro), digital cameras and recording decks. After training, residents can use this equipment to create and edit quality programming at no charge. Cameras and audio equipment may be used either in the on-site studio, or on location anywhere in Town. At the Town Hall, the main meeting room is wired for video and sound, so that a single volunteer can produce a high-quality recording (or live broadcast) of any meetings or presentations.

Although the SudburyTV staff has limited responsibility for cablecasting a small number of Town events, the essence of Access is programming produced for residents, by residents. All interested residents are encouraged to contact SudburyTV Executive Director, Lynn Puorro, to discuss programming and arrange free training. She can be reached at 978-443-9507, or at lynn@sudburytv.org. More information is available at <http://sudburytv.org>.

This year saw the retirement of long-time Vice-Chairperson Margaret (Peggy) Fredrickson. With her experience in local programming, including a term as Sudbury's Access Coordinator, Peggy brought a uniquely well-

informed viewpoint to the Cable Committee, and made countless invaluable contributions to policy, licenses, and local programming.

If watching TV on the web isn't for you, consider signing up for Comcast's, or Verizon's, most "basic" service (costing roughly \$13/month) as your method of receiving local broadcast channels with high quality. This gives you access to both SudburyTV (Comcast 8/FiOS 31), and the L-S High School channel (Comcast 9/FiOS 32), which are included in the cable companies' basic packages.

The SudburyTV Board of Directors generally meets once a quarter, usually on a Tuesday evening at 7:30 PM. All residents are invited to attend. Meetings are posted on the SudburyTV website at least a week in advance.

Cable-related questions or problems should be sent to cableadvisor@sudbury.ma.us. Residents are encouraged to use this process to get help with cable-provider-related problems they cannot resolve through normal channels.

Respectfully submitted,
Jeff Winston, Cable Advisor

Did you know...
In 1900, the annual salary for the Treasurer/Collector was \$250.

Youth Commission

The Youth Commission is a Town-sanctioned body that supports the efforts of the Youth Coordinator and advocates for the needs and concerns of youth (grades 6 through 12) to the community at large. The five Commission members, appointed by the Board of Selectmen, include parents and adults interested in working for the benefit of the young people in our community.

New this year, the Commission introduced the Sudbury Youth Awards. The Commission wanted to promote and recognize positive contributions of young adults in our community. The three categories were: Citizenship, Educational Awareness, and Volunteerism. The commission was pleased to present the awards to four well-deserved recipients at a Selectmen's meeting in October.

The Youth Commission is pleased at the progress of the Youth Coordinator. Jessica Bendel has worked closely with the Youth Commission and has used the Commission as an important resource in getting feedback on programming and issues she has encountered. She brings new ideas and enthusiasm to the position, as well as an open-mindedness to programming important to the Commission.

Ms. Bendel has expanded the number of after-school programs with the development of Wild Wednesdays that coincide with the Sudbury Public Schools early release days. These programs included a trip to Starland, rock climbing,

Fun & Games, bowling, snow tubing and kayaking. These trips were well-attended and often had students on waitlists. In addition, community service continues to be a significant part of programming.

Over the summer, Ms. Bendel again ran the Sudbury Adventure Program. There were six one-week sessions of full-day activities. Activities included a trip to Boston, a Paw Sox game, a day at the beach, hiking, and Water Country. The summer program was well-received and will be offered again next summer.

The high school level Youth Action Committee (YAC) continues to be involved in music nights with student bands. In addition, as a community service project, YAC sponsored three arts and crafts afternoons for 3-8 year olds.

The Commission will continue to grow and work with the Youth Coordinator in identifying and addressing the needs of youth in Sudbury.

Respectfully submitted,
Susan C. Asbedian-Ciaffi
Greg Bochicchio
Elizabeth R. Hampton
Kevin J. Matthews
Joellen Samojla

Did you know...

In October 1960, the current Police Station was completed and occupied.
The General John Nixon and Israel Loring Schools were also completed that year.

Board of Health

The Board of Health is responsible for addressing the health needs of the community. Traditional duties include site evaluation for subsurface sewage disposal; permit/licensing and inspections of food service establishments, summer camps, public swimming pools, stables, tanning salons, septic installers and haulers, septic systems, potable water and irrigation well installations; and supplying community-based nursing and mental healthcare services, as well as involvement in environmental health issues such as housing code violations, mosquito control, hazardous waste, animal/rabies control, public ground water supplies and emergency preparedness. Community based nursing services are provided by Parmenter Health Services for the Board of Health. Mental health-care services are provided through the Community Social Workers.

Subsurface Disposal of Sewage

To assure that individual septic systems will not have an adverse impact on the environment and public health, thorough field evaluations were conducted for new single-family residential lots and multi-unit housing projects to determine groundwater elevation, suitability of soil, elevation of bedrock, and presence of wetlands. Septic system design plans were reviewed and approved prior to construction. In addition, septic replacement systems were evaluated and inspected for existing dwellings or buildings. Proposed additions to existing buildings were reviewed for adequate septic systems. Under the State Environmental Code, Title 5, governing septic systems, the Board of Health is required to review septic system inspection reports prior to property transfers.

Community Social Worker

Services continued to be provided for residents of all ages by our Community Social Workers. These included: case management, information and referral, advocacy and support. Crisis intervention and on-call availability were also provided. Collaboration with other Town departments (police/fire, school, C.O.A.) occurred regularly. Community outreach activities, such as fuel assistance and healthcare, were conducted throughout the year. Several projects targeting residents in need were completed in cooperation with school classrooms, church/citizen groups and local businesses. The Community Assistance Fund (operating in conjunction with HOPEsudbury) provided financial assistance to 65

families. Contractual agreements were maintained with area therapists to ensure that all residents could receive outpatient treatment regardless of income. Outreach services were also provided through contractual agreements for frail and “at risk” seniors. Martha Lynn and Nan Foster shared Community Social Work responsibilities this year.

Nursing Services

Parmenter Health Services, Inc. was contracted to supply nursing services, including home health care, communicable disease follow-up, flu, pneumonia inoculations, adult clinics for testing of blood pressure, cholesterol monitoring, pandemic flu planning and emergency preparedness planning.

Mosquito Control

To avoid an outbreak of Eastern Equine Encephalitis and control nuisance mosquitoes, we continued to provide licensed mosquito control through the East Middlesex Mosquito Control Project. Control of West Nile Virus carried by mosquitoes has required catch basin treatments throughout Sudbury. As part of the Massachusetts Department of Public Health’s arbovirus surveillance programs, the Board of Health submits birds that potentially carry West Nile Virus for testing.

Hazardous Waste

The Board of Health participates in the review of all environmental assessments and remediation plans for hazardous waste sites in Sudbury listed by the Department of Environmental Protection. The Minuteman Hazardous Product Facility in Lexington processed hazardous waste for Sudbury residents from April to November for a fee. Residents disposed of waste oil in the storage tank located at the transfer station. Latex paint was collected at the Sudbury transfer station.

Animal/Rabies Control

An animal rabies clinic is conducted for the Board of Health by Paula Adelson, Animal Inspector, and Sudbury Animal Hospital. State law requires all cats and dogs be vaccinated. Rabies in Massachusetts continues to pose a threat to humans and domestic animals from wild animals (but not limited to) raccoons, skunks, woodchucks, foxes and bats. Potentially rabid animals that have had contact with pets or humans are submitted for testing by the State

Laboratory. Flooding caused by beaver impoundments continue to occur throughout Sudbury. State law requires a permit from the Board of Health for trapping, breaching or removing a dam or installation of water level control devices. The removal of road-kill animals is contracted by the Board of Health.

Complaint Investigation/Surveillance

The Board continued its program of complaint investigation and surveillance which detected, monitored, and investigated conditions that contribute to illness and/or cause a nuisance condition.

Restaurant and Food Service

Forty-one licensed food service establishments were inspected to assure compliance with the State Sanitary Code.

Emergency Preparedness

The Board of Health participates as a member of the Massachusetts Department of Public Health’s Region 4A which has been established to promote local and regional emergency preparedness for Boards of Health. Emergency dispensing-site planning and the establishment of a local Medical Reserve Corps has been the primary focus of the Board of Health’s local emergency preparedness program. A Medical Reserve Corps Executive Committee recommended by the Board of Health was appointed by the Board of Selectmen. Medical and non-medical volunteers are needed to assist the Town in conducting functions such as an emergency medical dispensing site or a Town emergency shelter.

Brian McNamara was re-elected to a three-year term in March. Donald Kern and Lynn Geitz continued to serve as board members. Robert C. Leupold served as the Director and Michele Korman served as Health Coordinator. Martha Lynn and Nan Foster shared the Community Social Worker responsibilities. Victoria Parsons served as Technical Assistant shared by the Board of Health and Conservation Commission. Paula Adelson served as Animal Inspector.

Respectfully submitted,
Robert C. Leupold, Director
Lynne Geitz
Donald C. Kern, M.D
Brian J. McNamara

**Board of Health
 Financial Report July 1, 2007 - June 30, 2008**

Receipts:	
Sewerage Permits	\$ 25,428.00
Funeral Home	00.00
Installer Permits	3,625.00
Garbage/Hauler Collection Permits	1,600.00
Food Service Permits	7,520.00
Milk and Cream	0.00
Stable Permits	100.00
Site Fees	1,500.00
Well Permits	3,400.00
Permit Renewals	700.00
Massage Permits	775.00
Camp Permits	450.00
Pool/Pond Permits	210.00
Copies	3.25
Total	\$ 45,311.25

Medical Reserve Corp Executive Committee

The following summarizes this Committee's accomplishments:

- Developed a recruitment subcommittee including marketing, prospect engagement and orientation. Examples of marketing include a display at Goodnow Library in March, and airing of videotape of our annual meeting on the local cable TV channel. We engaged the Chamber of Commerce on awareness of Medical Reserve Corp (MRC) emergency preparedness, and business contingency planning.
- Emergency Dispensing Site (EDS) planning efforts included debriefing from our first EDS training in Nov. 2007; walkthrough of Curtis with EDS plan to familiarize ourselves with EDS flow; update of EDS plan; recruited a logistics chief (Dale Farmer); reviewed EDS equipment list; reviewed SOP roles for various EDS stations; and planned an EDS drill to be held early in 2009. We held a test of our reverse 911 activation system. Several Executive Committee members trained on putting on EDS 2, Strategic National Stockpile, Flu Pandemic, and other pertinent topics.
- Updated and upgraded database of volunteers; developed new volunteer enrollment process; created official badges for volunteers; established levels of volunteers based on training and preparedness and criteria for advancement to higher levels. Included Sudbury's public health nurse in planning activities.
- We published two issues of a new Medical Reserve Corp volunteer newsletter to keep our membership engaged and "in the loop."
- Developed alliance with local CERT organization; established our role in medical operations at a town shelter; some of our members participated in CERT's shelter drill.
- John Stevens, co-chair of the Sudbury Medical Reserve Corps Executive Committee, also co-chaired Region 4A Mental Health response committee and trained groups of volunteers on psychological first aid.
- Developed a mechanism for fund-raising; donations can be made to the Annie Thorpe Trust on behalf of the MRC. If we are able to raise funds we may be able to increase our training budget.
- Produced an Annual MRC meeting and training for volunteers.
- Several MRC members participated in flu vaccine clinic at Temple Beth El, getting practice in dispensing flow and vaccine administration.
- Two Medical Reserve Corps Executive Committee members became Shelter Operations managers during their shifts this December in Worcester, providing invaluable direct experience in real-life scenarios.

Respectfully submitted,
Pascal Cleve
Gail Chapman Close, RN
Jonathan Harding, MD
Robert C. Leupold
Ippolit Matjucha
Lorraine Reihle
Dr. John H. Stevens
Janis Tuxbury

East Middlesex Mosquito Control Project

The East Middlesex Mosquito Control Project conducts a program in Sudbury consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance and public education.

Frequent rains from late June through early August and again during September produced three major broods of floodwater mosquitoes. As a result of the rains, mosquitoes were collected in above average numbers throughout the summer and early fall. Despite high risk factors for West Nile Virus, there were no human cases in Massachusetts. The risk of Eastern Equine Encephalitis (EEE) remained low throughout the season.

The adult mosquito surveillance program used traps to collect mosquitoes from as many as five Sudbury locations each night. Between May and September, information was used from 30 mosquito trap collections from 11 different nights. Selected trap collections were tested for EEE and West Nile Virus by the Mass. Dept. of Public Health.

The larval mosquito control program relies on the larvicides *Bacillus thuringiensis var. israelensis* (Bti) and *Bacillus sphaericus*, which are classified by the EPA as relatively non-toxic. An April helicopter application of Bti controlled mosquito larvae at 477 wetland acres. Field crews using portable sprayers applied Bti in the spring and the summer to 27

wetland acres when high densities of mosquito larvae were found breeding in stagnant water. During the summer, Project personnel applied *Bacillus sphaericus* to control *Culex* mosquito larvae at 1,099 roadside catchbasins.

To control adult mosquitoes, *Sumithrin* was applied to 9,234 acres at night by truck-mounted aerosol sprayers when survey traps indicated high populations of mosquitoes. Advance notification of the spray program was done through notices on the Sudbury Town website and via a recorded telephone message at 781-893-5759.

Project crews used hand tools to maintain 545 feet of ditch near Dakin Road and Tantamouse Trail and another 223 feet of ditch near Longfellow Road.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their respective roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito-borne diseases. The Town website www.sudbury.ma.us/services/health/emmcp provides residents with information on mosquitoes, control programs and related topics.

Respectfully submitted,
David M. Henley, Superintendent

Did you know...

On January 19, 1946, members of the United Nations Organization Site Selection Committee visited Sudbury by blimp to explore the possibility of locating the permanent headquarters here. They were looking for a 40-50 square mile area in the Sudbury/Lincoln/Concord/Marlboro area. Residents voiced strong opinions both for and against this issue (negative opinions were predominant). However, it was an \$8.5 million grant from John D. Rockefeller, Jr. that built the UN on an 18-acre site in New York City.

Parmenter VNA & Community Care, Inc./Wayside Hospice

Overview

Parmenter VNA & Community Care/Wayside Hospice continues a long tradition of homecare excellence to the Town of Sudbury by virtue of the commitment of the staff and Board members, the continuing support of community residents and the Sudbury Board of Health. A local, non-profit community health care provider, Parmenter VNA & Community Care carries forward the 59-year commitment of the former Sudbury VNA to Town residents. Parmenter VNA & Community Care is a Medicare/Medicaid certified homecare and hospice agency.

Home Health Care

Home health care is the heart of the wide range of services provided by Parmenter VNA & Community Care. The Sudbury Board of Health, in part, provides a safety net to Town residents whose home care needs are not covered by insurance and who are unable to pay privately. Approximately 15% of all services provided by Parmenter are unfunded or underfunded. Grants, gifts and donations to Parmenter VNA & Community Care/Wayside Hospice from hundreds of community residents help support free and subsidized care to neighbors in need in Sudbury and 15 other MetroWest communities.

Adult Day Health Care

Parmenter also operates a welcoming and supportive Adult Day Health Program in Wayland. The Adult Day Health Center is a special place for adults unable to remain alone during the day and offers individually-tailored programs or activities and services.

Wayside Hospice

The close working connection between Parmenter's Wayside Hospice and the Agency's home care program means that clients benefit from continuity of care. The same staff who care for patients in the earlier stages of a life-threatening illness, if needed, follow patients through the final stages of living – working hand-in-hand with other members of the hospice team who introduce specialized care for the entire family. While most hospice care is provided in the home, sometimes this is not possible. Parmenter operates a lovely six-bed hospice residence, the Miriam Boyd Parlin Residence. One of only eight such residential hospices in the state, this residence provides an important resource for area residents who are dealing with end-of-life care issues.

Community Services and Public Education

Supported by the Sudbury Board of Health and in cooperation with the Sudbury Council on Aging, Parmenter provides weekly free hypertension and monthly blood sugar screening clinics at the Sudbury Senior Center. A monthly free hypertension screening clinic at Musketahquid Village is also held. Monthly hypertension screenings are also done for Sudbury Town employees and at Orchard Hill.

Immunization Clinics and home visits for flu and Pneumococcal Vaccine have been provided free of charge to residents who qualify as high-risk per the Commonwealth of Massachusetts Department of Public Health, as well as Town of Sudbury First Responders and Town employees.

In addition to providing follow-up for residents who report a communicable disease, the Board of Health Nurse has been a resource to the Town's school nurses on communicable disease issues. She wrote an article for the *Town Crier* on Lyme disease and prevention. The Board of Health Nurse is a member of the Medical Reserve Corps. In this role, she is planning a mass immunization drill using flu vaccine in conjunction with the MetroWest Free Medical Clinic at Congregation Beth El.

The Board of Health Nurse is a member of the Vulnerable In-Town Population Committee who has been working to register all vulnerable residents on the Emergency Planning website. She also led walking clinics for seniors through the COA, and presented two programs to the public: "Keeping Things Green at Home" and "GIRD." Parmenter provides a number of classes such as CPR, baby-sitting training and a home safety course for preteens at a nominal fee.

Services Supported by the Sudbury Board of Health

- Health Guidance/Education Home Visits - 150
- Communicable Disease Follow-up Contacts - 70
- Immunization/TB Testing - 361
- Community Screening Clinics - 1,480
- Distribution of Flu Vaccine

Respectfully submitted,
Cynthia Mayher, CEO
Linda Sullivan, Board of Health Nurse

Commission on Disability

The Commission on Disability continued its work from last year on the several projects listed below. In addition, we are working on three major programs to benefit people with disabilities in Sudbury: an accessible walking loop and exercise stations at Haskell Field; designing and installing a playground at Haskell Field where children of all abilities could come together to recreate; and a method to make housing and the general community more accessible and available to all. Externally, we have improved our knowledge base by acquiring a text to better allow us to understand architectural drawings, attended a conference, "Focus on Vision Impairment and Blindness," as well as many other disability forums attended.

Membership

The Commission is still experiencing some turnover due to external pressures in the lives of our former members but, thankfully, there have been residents willing to volunteer in the work of the Commission. The Commission developed an interview protocol to standardize the way we deal with new applicants. Currently, there is one vacancy for a position on the Commission and we welcome applications from any disabled member of Sudbury.

Accessibility

The issue of improved accessibility continues to be the major focus of the Commission. The areas listed below all impact on the general effort to make Sudbury a welcoming and nurturing community for people of all abilities. We will continue to strive tirelessly to achieve parity in access for people with disabilities, being mindful of the phrase attributed to William Gladstone that "Justice delayed is justice denied."

ADA Compliance

The Commission made recommendations to the Town about the best way to be fully compliant with the requirements that Title II of the Americans with Disabilities Act places on municipalities. At this time it remains unclear when those recommendations can be implemented.

Enforcing Disabled Parking

The Commission is working with the Assistant Town Manager and the Police Chief to implement a recommendation we made on expanding enforcement of disabled parking and abuse of disabled placards by people not entitled to display them. A month-long

demonstration period showed remarkable positive results.

Transportation

Sudbury is now a full member of the MetroWest Regional Transportation Authority (MWRTA). The Commission continues to monitor the services of the MWRTA. A current and former member of the Commission represents the Town on its Board of Directors and Advisory Committee respectively and keeps us updated on issues that relate to people with disabilities in Sudbury.

Emergency Preparedness

The chairperson of the Commission continues to work as a member of the VIP Committee of the Town's Local Emergency Planning Committee, to ensure that the Town will be fully prepared to meet the needs of people with disabilities in any emergency situation. The VIP Committee placed a questionnaire in the packet with the Town Report and Town Warrant to survey the emergency needs of people with special needs during an emergency situation. Separately, a vision-impaired member of the Commission attended a training session on Emergency Preparedness for the Vision-Impaired sponsored by the Massachusetts Office on Disability.

Haskell Field

Thanks to the gifts of two generous anonymous donors, Haskell Field is well on its way to becoming the only fully-accessible park in the MetroWest area. One donor funded an accessible walking loop, with exercise stations, in and around Haskell Field. A second donor funded, through Boundless Playgrounds, a fully accessible playground that can be equally utilized by children of all abilities. A member of the Commission has created a committee to fund raise an additional \$300,000 from private sources to complement the playground with additional equipment, surfacing, a shade structure, and to make the concession stand and toilet facilities accessible. We openly solicit the cooperation of any Sudbury resident, whether by physical labor or financial assistance, in this undertaking.

Survey

In order to maximize the effectiveness of the efforts throughout the Town to meet the needs of people with disabilities, the Commission has been working to develop a survey to determine the prevalence of the various types of impairments (cognitive, visual,

auditory and mobility) among the residents of the Town. We expect that survey to be distributed Town-wide in 2009.

Livability

Finally, we have started gathering information on how to begin documenting a process for making Sudbury a more livable community for all.

“Community Livability refers to the environmental and social quality of an area as perceived by residents, employees, customers and visitors. This includes safety and health (traffic safety, personal security, and public health), local environmental conditions (cleanliness, noise, dust, air quality, and water quality), the quality of social interactions (neighborliness, fairness, respect, community identity and pride), opportunities for recreation and entertainment, aesthetics, and existence of unique cultural and environmental resources (e.g., historic structures, mature trees, and traditional architectural styles).”

“Community livability directly benefits people who live in, work in or visit an area, increases property values and business activity, and it can improve public health and safety. Livability is largely affected by conditions in the public realm, places where people naturally interact with each other and their community, including streets, parks, transportation terminals and other public facilities, and so is affected by public policy and planning decisions.”
TDM Encyclopedia 2007

Creating livability in Town is a massive, multi-year, public and private undertaking, but we have begun to take the first step.

Respectfully submitted,
Lotte Diomede
Benjamin A. Halsband
Kristin B. Kiesel
David J. Mortimer
Peter Sargent
Anita G. Simon
Susan J. Stocker
Carol M. Stoner

Did you know...

Sudbury's population nearly doubled between 1959 and 1964 — from 6,592 to 10,492 residents.

Our Heritage

Town Historian

Sudbury is rich in history. Wherever you go in Town you can admire historic buildings or landscapes, but it takes a lot of effort to preserve this history on the part of many individuals and groups. First you have the owners of historic properties, including Town-owned historic properties. Then you have the Historical Commission, a Town-appointed board responsible for Town-owned historic buildings and sites. It also rules on the Demolition Delay bylaw and Scenic Road bylaw. The Historic Districts Commission (HDC), another appointed board, provides guidance to those wishing to build or alter buildings located in the Town's five Historic Districts and issues Certificates of Appropriateness after a review. The HDC can deny the demolition of a historic building in a Historic District.

The Sudbury Historical Society, Inc. (SHS), located on the second floor of the Town Hall, works to preserve history and share it through public programs and exhibits. They produced a set of four SHS maps (16"x20") that show "Sudbury Through Time" from 1794 to 1967. The maps will be of interest to students and adult researchers, as well as to Sudbury residents who enjoy the beauty and information found in maps and who take pride in their town.

The prototype maps were made possible by a grant from the Sudbury Cultural Council and the Massa-

chusetts Cultural Council. Recently, The Sudbury Foundation gave a grant to reproduce the four maps in a larger format (24"x30") for the SPS Third Grade classes, along with the development of a local history curriculum. In December, the third grade teachers were given the ten sets along with a matching current map of Sudbury to be used in the teaching of local history for the Social Studies curriculum. The curriculum content was produced by teachers Florence Aldrich-Bennett and Liz Kerrigan. The final lesson for "Sudbury Through Time" will be a walking tour of five sites in Sudbury Center with Colonial re-enactors every June for each third grade class.

Curator/Archivist Lee Swanson and technology guru Chuck Zimmer researched maps available and then selected from the Massachusetts Archives, SHS collection, and the Sudbury Highway Department for five maps to adapt for use. They show Sudbury in 2008, 1967, 1875, 1830, and 1794. These maps may be seen at the Historical Society headquarters in Upper Town Hall.

All these people in Sudbury, working together, help keep the character of a town, and make my job such a pleasure.

Respectfully submitted,
Curtis F. Garfield, Town Historian

Did you know...

In March 1954, the residents of Sudbury and Lincoln voted to approve the formation of a Regional High School District.

Historical Commission

The Commission had a very busy year completing many projects. In the Hosmer House itself, structural engineering renovations for the storeroom ceiling were approved and begun. The kitchen floor was refinished, walls repainted, new windows and doors installed and historically accurate upgrades done in the upstairs and downstairs bathrooms, plus a new roof was installed on the shed. Exterior endeavors included maintaining the Fairy Garden, lighting improvements and the addition of an arbor to support the wisteria vine originally planted by Florence Hosmer.

Boy Scout Troops completed the following projects:

- A walkway was constructed on the Sundial Patio by Dan Delaney of Troop 61.
- The Wadsworth Cemetery fencing was painted and plantings put in along the pathway by Scott Papapietro of Troup 61.



*Restored Fencing at Wadsworth Cemetery
(Photo Courtesy of Susan Litowitz)*

- At the Revolutionary Training Field on Old County Road, split-rail fencing and a picnic table was installed by Reily Fogarty of Troup 61.
- At the Haynes Garrison Site on Water Row, stones were replaced in the foundation, trees and brush removed, and a picnic table and flowers were installed by Oliver Kline of Troop 60.

In May, HOPEsudbury began its Storied Tour of Homes and Barns at the Hosmer House. At the Open House on Memorial Day, WWI posters, letters and

implements were displayed by Peter Harvell. Tribute was paid to 13 Sudbury families who lost members this year, as well as those who worked or volunteered for the Town.

On July 4th, the Open House welcomed visitors and observers of the Parade which culminated at the Old Town Centre in front of the Hosmer House. Watercolor paintings on display in the ballroom were done by Sudbury's Joan Meenan. Her painting of the Hosmer House is featured on note paper that was sold at the Open House in December.

Helen Marie Casey continues to do extensive research on Florence Hosmer, and several of her articles appeared in magazines and newspapers. In November, she did a presentation (open to the public) on the Hosmer family and the artist's background. It was well-received and shown on the local cable station. Music and periodicals were sorted and organized for future display. Under the Senior Work Program, all of Miss Hosmer's paintings were photographed and put in binders for safe keeping.

Community Preservation Committee (CPC) funding has made it possible to get involved in many historical projects that have been needed, but the Town in the past did not have the financial ability to approve. Phase II began restoration work at the Revolutionary Cemetery. Gravestones were uprighted and repaired. The ironwork along Concord Road has been completed and the gates installed. The Hearse House is well on the way to completion beside the Revolutionary Cemetery. This was moved and rebuilt by volunteers. The contract for the Loring Parsonage design phase is ongoing. The Old Homes Survey Phase II (36 properties) was completed and is for sale. Work has started on the next phase--to bring the survey up to the year 1900. A contract was awarded to have 420 of Florence Hosmer's paintings appraised for insurance purposes and digitized to be added to the Town website.

The theme for the Holiday Open House, an annual event anticipated by young and old, was "Holidays Through Time." Rooms were decorated in specific periods, from Prehistoric to Colonial Williamsburg; Victorian, through the 1950s, 60s and "Green Holiday" and finally arriving into the Future. Deter Straub's String Quartet provided music, and Ellen Given performed on the flute and presented a reading. Selectman Larry O'Brien read bedtime stories to children gathered in pajamas in front of the

tree. The “Babe Ruth Home Runs” Pairpoint cup plate designed by Janice Rudolf was on sale at the general store, which also offered historic throws, books and gifts.

Respectfully submitted,
Adolf P. Bahlkow
Maurice J. Fitzgerald, DMD
Ellen M. Given
James A. Hill
W. James Hodder
Marilyn A. MacLean
Elizabeth A. Radoski

Historic Districts Commission

The Historic Districts Commission (HDC) was formed and established by the Town of Sudbury at the Annual Town Meeting in 1963, with the purpose of ensuring that Sudbury retained its historic character and charm as the Town changed from a rural to suburban culture. Today, the five-member Commission works to preserve and protect the architectural integrity of buildings, historic landscapes, stone walls, and other historically significant features within designated Historic Districts. There are now five established Historic Districts in Sudbury: the Sudbury Center Historic District, the Wayside Inn Historic Districts numbers 1 and 2, The King Philip Historic District, which has been extended up Concord Road to Codjer Lane, and the new George Pitts Tavern District, which was newly formed at the Annual Town Meeting in 2008. This district encompasses the quaint and charming neighborhood of Maple Avenue, and includes the Boston & Maine Railroad Section House on the Boston Post Road.

Prior to starting any exterior alterations on structures or landscapes that are visible from a public way, property owners in each Sudbury Historic District must obtain a Certificate of Appropriateness from the HDC. A list of guide-lines is posted on the Town’s website. This year, 18 Certificates were issued for construction, demolition, and alterations including

replacement of materials, landscaping, and changes to paint color.

A major project this year has been to increase signage, marking the boundaries of Sudbury’s Historic Districts, to promote an awareness of Sudbury’s history to anyone traveling through the Town. To this end, the HDC was very fortunate to have Martin Falk, a student at Lincoln-Sudbury Regional High School, take on the project of erecting five new signs as an Eagle Scout Project. He and a crew of Boy Scouts worked hard through the spring, and we are very grateful for his help.

The HDC continues its efforts to increase awareness of Historic District guidelines, outreaching to realtors and District residents to reinforce compliance, and will work toward expanding existing Districts and identifying potential new Districts to protect and enhance the character of our Town.

Respectfully submitted,
Linda G. Hawes
Frank W. Riepe
William C. Schirmer
Lee Swanson
Carole Wolfe

Memorial Day Parade Committee

This year's "Hometown Tradition" Parade began at the Rugged Bear Plaza at 7:30 a.m. It then marched up Route 20 and Concord Road and rendered honors at each of the Town's War Memorials to include honors rifle and musket salutes fired by either the Sudbury Company of Militia and Minute or the 12th Georgia Infantry Regiment, CSA. Musical selections were provided by the Sudbury Ancient Fife and Drum Company and the Taps played by Bob Coe.

The Parade Committee chose to recognize as Co-Grand Marshals Sgt. Patrick "Pat" Finelli, US Marine Corps during World War II and his daughter Christine Finelli. Christine started the "No Veteran Die Alone" program for veterans receiving Hospice care. Christine works tirelessly to ensure that veterans in their very last moments of life are not alone. Pat served as an ordinance NCO with the 5th Marine Air Wing, and became a member of the fledgling Underwater Demolitions Teams (UDT) the predecessor of today's Navy SEALs. Pat's exploits as a combat swimmer are detailed in the book, *Worlds Away, Following my Father's WWII Footsteps*. Visit <http://www.pfweb.com/plf-usmc/WorldsAway.htm>

The intrepid marchers set off with Boy Scout Troop 61 providing the Color Guard. Selectmen Bill Keller, Larry O'Brien, and Town Manager Maureen Valente followed the Colors. Thanks to all of the veterans who turned out for the Parade. The Parade moves to the beat of a drum; and without the Sudbury Ancient Fife and Drum Company lead by Fyfe-master Rebecca Strnad, all would be lost. Colonel Mark Lamkin and all the members of the Sudbury Minute and Militia travel great distances to participate in the Parade and help Sudbury celebrate its history. While most of the marchers went home to enjoy the sunshine and outdoor barbecues, the Sudbury Ancient Fife and Drum, Minute and Militia Companies and the 12th Georgia Infantry spent their afternoon cleaning and maintaining their equipment. Following the Militia was the United Native American Cultural Center (UNACC), a contingent of Native American Veterans in native dress, led by Chief Rowland Jerome. As a special event, Bartlett's Greenhouses transported the famous Sudbury cannon "liberated" from the Framingham Arsenal, by Sudbury WWI veterans. This was a 17mm German Krupp cannon captured in France in 1918 by the 104th Infantry Regiment of the 26th Infantry "Yankee" Division. In 1926, Veterans of Sudbury who had served in the division went to Framingham where they allegedly

"appropriated" the cannon promised to another town. It has been in Sudbury ever since.

Highlights of the Parade included salutes at Hop Brook to recognize Sudbury residents lost at sea, and salutes at the 1897 Civil War Memorial in front of Goodnow Library and the WWII, Korean and Vietnam Memorials. The list of those who perished was recited, prayers said and musket and rifle salutes were rendered. At the Wadsworth Memorial, Chief Rowland led the other members of the UNACC in a "Song of Remembrance" for all those lost during the King Philip's War. A ceremonial offering of a bouquet of native plants, flowers, tobacco and an eagle feather was left at the memorial for the spirits.

After a musket salute to Col. Bonazzoli by the Sudbury Company of Militia and Minute, the Parade continued and the Cub, Tiger Scouts, and Brownies joined in at Our Lady of Fatima Church. The parade concluded at the WWI Memorial in Grinnell Park.

Hot dogs and sodas were provided for the marchers by the American Legion Post 191, and the Parade program was held at Town Hall with speeches from the Parade's Grand Marshal and civic leaders. Entertainment was provided by the Sudbury Strutters accompanied by Janet Alstrom on keyboard. Names of Sudbury veterans who died the previous year were read by Spencer Goldstein followed by "Amazing Grace" on trumpet by Bob Coe. The parade ended with the National Flag raised to full staff at Noon.

The Sudbury Garden and Thursday Garden Clubs worked hard to prepare the monuments and the Girl Scout and Brownie Troops planted geraniums and placed the Nation's Colors at the veterans' graves. Thanks to Sudbury Farms and Shaw's Supermarket for donating coffee and donuts to the marchers.

To truly see the Memorial Day Parade one must be in it! Memorial Day comes early next year so mark your calendars for May 25, 2009 and join us anywhere along the Parade route! If you're interested in joining the Memorial Day Parade Committee go to the Town's website <http://sudbury.ma.us/committees> and sign up!

Respectfully submitted,
Laura B. Abrams
William R. Duckett
Spencer R. Goldstein
Winifred C. Grinnell
Peter R. Harvell

September 11th Memorial Garden Oversight Committee

September 11, 2008 marked the seventh anniversary of the terrorist attacks that took the lives of Sudbury residents Geoffrey Cloud, Cora Hidalgo Holland, and Peter Morgan Goodrich. This year's anniversary was marked with the tolling of bells at First Parish of Sudbury at 8:46 A.M., the time the first hijacked plane hit the World Trade Center in 2001, and with the placement of a wreath and flowers at the Memorial Garden by Committee and family members. The Oversight Committee was deeply gratified by the large turnout at the commemoration. Sudbury residents also were invited to visit the Memorial Garden throughout the day to pay their respects.

During the year, the Memorial Garden underwent fitting enhancements, making the site even more beautiful. The Cub Scouts of Webelos Den 4, from Pack 60, planted colorful flowers at the entrance to the Garden and around the nearby flagpole. The Oversight Committee wishes to thank Scouts Chris Alves, Drew Clark, Jarrett Darcy, Tyler Darcy, Conor Farrell, and Scott Holzwasser, along with Den Leader Kim Darcy, for their efforts.

In addition, lights were installed at the flagpole, allowing the United States flag on display at the Garden to be visible 24 hours a day. The Committee gratefully acknowledges the Sudbury Department of Public Works for installing the lights. Also, throughout the year, Committee members cared for existing plantings, installed new plantings, and arranged for seasonal leaf and snow removal.

The Oversight Committee was proud to be of service and looks forward to continuing to maintain the September 11th Memorial Garden in Heritage Park as a magnificent Town resource for many years to come.

Respectfully submitted,

Bette E. Cloud

Barbara Clifton

Beth V. Farrell

Rachel W. Goodrich

Stephen Holland

Deborah B. Kruskal

Lawrence W. O'Brien, Ex-officio

I. William Place, Ex-officio

Kirsten Roopenian

Maureen G. Valente, Ex-officio

Town Report Committee

The Town Report Committee is designated by the Board of Selectmen to create and distribute a Town Report to each Sudbury household pursuant to Massachusetts General Law Chapter 40, Section 49. The Town Report details the prior year's activities and finances of each official, board, commission or committee that make up Sudbury's government.

Because of significant budget constraints, the FY09 budget did not include any funds for production of the Town Report. The Town Report Committee, in an effort to continue to provide this important reference material to the Town, took steps to shorten the length of the document by omitting student art work and adjusting the formatting of the document. In addition, financial contributions were sought from local area businesses to offset the costs of copying, binding and distributing the document. Raytheon Corporation made a

generous donation which is being used for this purpose.

The Town Report is available on the Town's homepage which receives over a half million "hits" every month. In addition, hard copies of the Report are being printed and bound in-house and distributed at various public buildings around Town, including the Goodnow Library, the Town Clerk's office, the Flynn Building and the Senior Center for those residents who desire a hard-copy of the Report. The Committee believes that distribution of the Report through electronic means is not only fiscally prudent but an environmentally friendly practice that will meet the needs of the Town's residents going forward.

Respectfully submitted,

Laura Casey

Beth V. Farrell

Sudbury Day

Since 2001, the Sudbury Day Festival has “traveled around the world.” In 2009, the 7th Annual Sudbury Day Festival will stay close to home celebrating “The Spirit of 0-1-7-7-6.” The Festival is being held at a new place and a new time of year: Saturday, April 4, 2009 at Lincoln-Sudbury Regional High School.

The focus of the exhibits at this year’s Festival will be turned toward the Town, its people and their accomplishments. The Committee feels that by changing the focus toward the Town and moving the Festival to the spring, exhibitors will be more involved with their activities and, therefore, have more to share with the community. This April date also coincides with The Annual Town Meeting. Sudbury Day will provide a great opportunity for people to casually discuss pending issues and seek answers for any last-minute questions.

Some of the annual springtime events that could be highlighted at Sudbury Day include: Town-wide Clean-Up, L-S Art Exhibit, SERF Grant Awards, Sudbury Historical Society’s Virtual Tours, National Volunteer Week, DARE graduations, school chorus, band and orchestra performances, and much more.

The high school provides state-of-the-art facilities, opening the door to endless possibilities for activities and entertainment. In addition to allowing for the flexibility to move between the welcoming indoor space and outdoor patios, L-S also offers large areas for exhibits, on-site parking, a comfortable eating environment, and power to allow for more elaborate displays.

The Festival has grown tremendously over the years, requiring more planning and management, which is harder to do during the summer when many people are away. The Sudbury Day Committee is actively seeking volunteers to join the Planning Committee. For more information on how you can get involved, visit us at www.sudbury.ma.us/committees/sudburyday or call Lisa Barth (978-443-8221) or Abby Ward (978-443-7723).

Respectfully submitted,

Lisa Barth

Ellen M. Gitelman

Melissa Gough

Martha S. Reid

Mary Beth Sherrin

Abby Ward

Did you know...

In 1960, the total student population (Grades 9-12) at Lincoln-Sudbury Regional High School was 631.

Cultural Council

The Sudbury Cultural Council (SCC) is an ongoing board which oversees the disbursement of funds granted to the Town from the Massachusetts Cultural Council (MCC). Each fall, the SCC seeks grant proposals from the community with the intent of enriching our citizens through cultural events. We award grants based on the guidelines established by the MCC and detailed on the www.mass-culture.org website. In the past, the SCC has contributed to activities such as music concerts in our schools, lectures, new artwork commissions, film festivals, painting and poetry workshops, local musical organizations, and Sudbury Day activities. In our effort to maximize the impact these funds have on our community, the SCC looks most favorably on grant proposals submitted by Sudbury organizations which impact larger numbers of Sudbury residents.

This past year's allotment from the State was \$4,000, which enabled us to fund several more projects than we had in prior years. Funding for FY10 will be slightly increased to \$4,300.

The Cultural Council awarded grants to the following organizations or individuals for FY08-09:

1. Peter Noyes - Bill Harley Concert (\$1,000)
2. John Root - Wildflowers Lecture (\$350)
3. LSRHS - Worcester Jazz Band Performance (\$800)
4. Council on Aging – Richard Clark Performance (\$300)
5. Gregory Maichack - Workshop and Show: Art of Pastel at Goodnow Library (\$395)
6. Discovery Museum - Sudbury Day (\$260)
7. Goodnow Library - Three Apples Storytelling (\$100)
8. Goodnow Library - Ellen Hoffman Concert (\$250)
9. LSRHS - Performance of Cyrano (\$600)
10. Trio Desjarden - Concert (\$350)

These grants totaled \$4,405. Although the SCC may approve proposals for funding, the proposed events may not take place or may be scaled back, not using all entitled funds. The amount of monies awarded in FY06-07 totaled slightly more than the yearly State allotment of \$4,000.

However, the \$195 beyond our yearly allocation came from funds which have accumulated from either incomplete projects from prior years or accumulated interest. The SCC allotment from the MCC will be \$4,300. Although the MCC budget has not been cut, the current fiscal difficulties of the State may result in a budget cut which will affect our allocation.

Meetings

The first SCC meeting this year was held in October to discuss advertising the annual grant cycle and SCC membership issues. Over 40 flyers were distributed to the schools, civic buildings and other cultural-related venues. The grant cycle information has also been posted on the Town website. The 2008-09 grant cycle has begun, and 21 applications were received. At the November 18th meeting, we identified about half of the applications for funding.

Members

This year is the sixth and final year the current Chairman, Bronck Dichter, can serve on the council. A maximum of six years is mandated by the State. A replacement has not yet been identified; however, we expect to have a successor named by March. Community members interested in serving on the council are encouraged to email the chairman: culturalcouncil@sudbury.ma.us.

Grant Cycle

The Sudbury Cultural Council starts taking grant applications during the summer for the coming fiscal year. Any interested resident or cultural advocate may apply and be considered for an MCC grant. The application deadline is typically October 15 of any given year. Applications can be found at: <http://massculturalcouncil.org/applications/lccapp.html>.

Respectfully submitted,
Sarah B. Cunningham
Bronck Dichter
Michele H. Latimer
Susan G. Johnson
Susan Rushfirth

Public Safety

Police Department

The Sudbury Police Department logged 18,153 incidents and received 3,981 “911” calls between January 1st and December 31st. During this 12- month period, 178 individuals were arrested for violations of State and local laws, and seven individuals were placed into protective custody. Officers investigated 84 larcenies, 24 breaking and entering (dwelling), 41 breaking and entering (motor vehicle), 12 assaults, 71 domestic disturbances, 130 vandalisms, 890 alarms, 781 medical aids, 26 juvenile matters, five sexual assaults, and one robbery. The Department also investigated 613 motor vehicle accidents; 337 property damage accidents, 54 involving personal injury and 222 where officers were dispatched to assist but accident reports were not required. There were no fatal accidents this year.

The Detective Bureau is responsible for following up on reported incidents that require a more extensive investigation; these incidents include but aren’t limited to: identity theft, breaking & entries, larcenies, drug violations, serious assaults, etc. The detectives continue to meet with LSRHS school officials and members of the District Attorney’s Office monthly as part of the Community-Based Justice Program. This pro-gram allows us to share information regarding juvenile and school issues in an effort to identify and address potential problems before they have an adverse effect on the entire student body. The detective unit is also responsible for processing all criminal and civil matters through the Framingham District Court; they participated in 425 appeal hearings and processed over 400 criminal complaints and 178 arrests.

The Police Department continues to place a high priority on addressing community concerns regarding traffic issues. We have used a comprehensive approach by educating drivers, enforcing state and local traffic laws, and by working with the Traffic Safety Committee to address unsafe conditions. The Department issued a total of 5,047 traffic citations, of which 1,212 were issued for civil violations, 383 were issued for criminal violations, and 3,452 were written warnings.

In addition to the required 32 hours of “In-Service Training” that each officer receives each year, the following specialized training classes were attended by individual officers: E-911 training for all desk personnel and several officers, Emergency Medical

Dispatch training, one-week field training certification course (certifies Officer to train new hires), computer crime investigation, Child Abduction Response Training, Basic Fingerprint Retrieval Training, Liquor Enforcement training, Management training on Progressive Discipline and Civil Service law.

The Police Department continues to work with other Town departments, organizations and public officials to help prepare the community to respond to local and regional emergency situations. In March the Police Department along with other Sudbury departments and officials participated in a regional tabletop exercise con-ducted at the Concord Armory. This exercise conducted with other member towns (Acton, Lincoln, Concord, Wayland, and Weston) focused on a regional approach to responding to a critical incident. This exercise allowed our group to identify strengths and weaknesses, both as individual communities, and as regional partners.

The Police Department and the Sudbury Public Schools continue to refine emergency plans in an effort to create the safest learning environment possible. Lockdown and evacuation plans have been implemented and practiced at every school in the system. We will continue to work with the schools to evaluate these emergency plans and to recommend changes when needed.

The Department continues to be a member of the Metropolitan Law Enforcement Council (Metro-LEC), a regional consortium of 44 community police agencies which can be called upon to supplement a member community’s resources, personnel, and equipment, upon request during emergency situations. Currently three Sudbury officers are assigned (part time) to Metro-LEC.

The Department was awarded a CEDAP equipment grant which allowed the Department to purchase video surveillance equipment consisting of several remote digital cameras and receiving equipment. This equipment will allow the Department to use remote surveillance techniques in areas that have experienced vandalism, burglaries, larcenies or drug dealing. This equipment is valued at approximately \$13,000. As part of the grant award, Officer Erin Corey traveled to North Carolina to receive training in the use and maintenance of this equipment. We

were also awarded a Community Policing Grant of \$13,000 which will be used to fund a Citizen's Police Academy, purchase a 400 MHz portable radio and a maintenance agreement for our digital fingerprint scanner. The Department also has installed new software that tracks detail work and billing information automatically. This software has allowed for a quicker, more efficient billing process. We also received a \$5,000 grant from the Statewide Emergency Telecommunications Board to provide specialized training for dispatch personnel.

The Police Department collected the following fees and fines during FY08.

Traffic and court fines	\$88,620
Licensing fees	2,785
Paid detail admin. fees	26,181
False Alarms	6,885
Copier fees	2,666
Total	\$127,137

In closing, we would like to thank the Board of Selectmen, Town Manager, and the various Town Boards and Committees. It has been a pleasure working with them in the past, and we look forward to this continued spirit of cooperation in the future.

Respectfully submitted,
Peter F. Fadgen
Chief of Police
Richard J. Glavin, Lieutenant
R. Scott Nix, Lieutenant

Police Sergeants
Todd F. Eadie
Robert F. Grady
John F. Harris
Richard A. MacLean
Thomas S. Miller

Police Officers
Ryan Boyd
Ronald B. Conrado
Erin Corey
Michael Curran
James G. Espinosa
Kerriann Fagerquist
Christine E. Gilbertson
Nathan Hagglund
Stephanie P. Howe
Alan J. Hutchinson
Paul Johnston
Ethan A. Karol
Kenneth G. Loyer
Michael A. Lucas
Neil E. McGilvray, III
Sean Milovanovic
John Perodeau
Michael Pope
Wayne Shurling, Jr.
Larry Williams

Police Matrons
Pamela Conrado
Deborah Griffin
Vanessa McGrath
Carol Ann Greenwood
Trish Longo

Special Police Officers
William B. Carroll
Anthony M. Deldon
Jeffrey F. Gogan
John A. Longo
Bruce C. Noah
Charles R. Quinn
Wayne M. Shurling, Sr.
Peter Walsh
David J. Whooley

Did you know...

At the 1904 Annual Town Meeting the Selectmen were tasked to do something about the speeding autos on the streets of the town, and \$100 was appropriated.

Police Station Blue Ribbon Committee

Introduction

The Police Station Blue Ribbon Committee (PSBRC) was established by the Board of Selectmen in October 2007 to examine the feasibility of a new police facility. The initial proposal recommended construction of an \$8.2 million police station adjacent to the Sudbury Fire Station on Hudson Road. The Committee was also asked to recommend alternatives to the Board for eventual presentation to Sudbury voters. The PSBRC's responsibilities included reviewing the Town's need for an updated facility, and identifying and evaluating various alternative cost options.

The Committee developed minimum criteria that would be required in a new facility, such as a combined dispatch for fire and police, proper security and public safety features, and a location which would allow for future additions/expansions based upon the following criteria for recommendations provided by the Selectmen:

- Capacity for future additions
- Development of an Emergency Operations Center
- Compliance with applicable codes and minimum standards for police facilities
- Combined dispatch with the Sudbury Fire Department
- Building security, and employee and public safety features
- Energy efficiency

Committee Evaluation and Assessment Activities

The Committee attempted to identify alternative proposals based upon a utility-versus-cost comparison. For its analysis, PSBRC determined that proposals should be considered to meet the Town's foreseeable needs for the next 20 years, since it is difficult to accurately project for a longer period. To complete this task, the Committee posed the following questions with respect to codes and current standards for Police Stations and police procedures:

1. What are the deficiencies in structure, infrastructure and function of Sudbury's present facility?
2. What minimum elements of space, size and configuration are appropriate for a Sudbury Police Station?

3. What considerations led to the initially proposed 18,500 square-foot facility, and how do those considerations compare to the results of Question #2 above?
4. What are the options, and most cost-effective and efficient approaches to meeting Sudbury's defined need?

The Committee toured the present Police Station built in 1960, and concluded that the present facility is deficient regarding structure, infrastructure, function, and telecommunications capacity. The facility does not comply with the Americans with Disabilities Act (ADA) requirements. Their determinations were reinforced through conversations with police personnel from other communities, input from Sudbury Police personnel and the architect, tours of other police facilities, review of applicable designs, and from the general opinions and knowledge of Committee members.

The Committee examined the work done by The Carell Group of Hopkinton for the original construction proposal, and it determined that the company was well-qualified as a design firm for public safety facilities. Furthermore, it was evident that The Carell Group had been quite responsive to Sudbury's input and needs. Thus, the Committee continued to enlist data and assistance from the Group throughout its evaluation process.

The Committee met publicly five times between November 26, 2007 and February 11, 2008, debating the appropriate size, location and needs for a new Police Station.

Findings and Recommendations

It was the consensus of the Committee that the current 6,000 square-foot Police Station does not have the capacity to meet the minimum features which the Town will require over the next 20 years. The facility is in need of major repairs, as well as significant design revisions to its infrastructure to meet current standards and demands. Functional deficiencies include:

- Rooms too small for their intended purposes
- Co-location of functions that should be separate
- A structural layout that impairs proper flow of people and work, and creates a potentially hazardous working condition

- Booking, interrogation and detention areas that do not meet current standards; improper crossover between public and police activities
- Absence of space for required ongoing training
- Rooms and hallways that do not meet Americans with Disability Act requirements
- Inadequate space for required computer and telecommunications equipment
- Difficulty in combining police and fire dispatch

The Committee learned that many police station functions and requirements have changed since the present facility was built which now require dedicated space. PSBRC member Nick Palermo compiled for the Committee and Selectmen a list of minimum compliance requirements for Police facilities, including:

- A sally port for safe and efficient transfer of arrested individuals
- A public lobby area and conference room, for public interviewing, which should occur outside of the secure Police dispatch and command area
- Facilities for administration of Firearms Identification Cards/Licenses to Carry Firearms/Door-to-Door Solicitor Permitting
- Community outreach facilities
- Firearms/weaponry storage and repair room
- Discrete evidence room
- Climate-controlled computer and telecommunication facilities
- Washing facilities to remove blood, vomit, and other body fluid and soil from prisoners and officers
- A command and control computerized emergency command center, where Police, Fire, Public Works and Emergency Personnel can work together to serve Sudbury's needs in the event of a catastrophic event
- Back-up systems for power and communications
- A roll call and training area for Officers' safety, security and efficiency.
- Storage for specialty equipment and vehicles
- Locker room and other facilities for both genders
- Lockers consistent with present-day equipment
- ADA-compliant facilities
- Separate holding and detention facilities for men, women, and juveniles
- A Matron Officer's area in the Women's lock-up area

At the request of the Committee, Greg Carell prepared an estimate for upgrading the current Police

Station. The estimate covers code compliance and physical plant repairs only (no additions). The estimate is \$2,017,505.

A second-floor addition with 5,000 S.F. would require an additional \$2.9 million.

A first-floor addition of 1,000 S.F., and reworking 30% of the first floor, an additional \$1.3 million would be required.

It was determined that the existing facility could not be renovated and enlarged to accommodate the required components. Consequently, the Committee concluded that no more money should be spent on the current facility than is absolutely necessary for pressing maintenance matters. The Committee believes to do otherwise would not be cost-effective for the Town in the long-run.

The Committee also considered locating a new facility closer to Route 20. However, it was determined that no appropriate parcels exist there or anywhere else in Sudbury which would better accommodate a new facility than the originally proposed Hudson Road location.

Architect Greg Carell reviewed the design process which previously occurred to address the Committee's concerns. Each space of the original over \$8-million-dollar facility was reviewed and critiqued by the Committee. Ultimately, the decision was reached by the Committee to reduce the size of the building to 14,500 S.F. - 4,000 S.F. less than the initial proposal rejected by Town voters. Exhibits of preliminary designs for a two-story facility, which will modestly, but effectively, comply with State regulations, codes and needs of the community, have been prepared by The Carell Group.

The PSBRC recommended that the Board consider construction of a new 14,500 S.F. Police Station for an approximate cost of \$6.8 million dollars as soon as possible. The Committee concluded that construction costs are escalating and the project will only get more expensive with each passing year. Although the PSBRC is cognizant of the financial difficulties facing the community, it believes it is in the Town's best interest to begin the process for construction of a new facility now. The Committee suggests that, even if the entire \$6.8 million dollar cost is not feasible to obtain at one Annual Town Meeting, the initial design costs estimated at \$550,000 (subject to negotiation) should at least be appropriated so to not lose a year of design time. In addition, the remainder of funds could be appropriated at a future Annual

Town Meeting. An estimated budget for a 14,500 S.F. facility for \$6,842,915 depicts \$5,500,000 for construction costs, and the balance for soft costs such as design, contingencies and bonding. Based on these estimates, the Committee recommends that the Board of Selectmen support appropriation of funds for this project based upon actual costs.

The Committee believes improved communication with residents will properly convey the requirements for a compliant, up-to-date police facility.

The Committee further concluded that each year construction of a new facility is delayed increases the eventual project costs by approximately \$340,000.

Respectfully submitted,
William G. Braun
Philip Connors
Peter F. Fadgen, Police Chief, ex-officio
Anne L. Hollows
Michael E. Melnick
Matthew Murphy
Derek O. Oram
Nicholas Palermo, Esq.
John L. Reutlinger
Thomas A. Scarlata
Robert G. Stein
Joseph J. Sziabowski
Maureen G. Valente, Town Manager, ex-officio

Did you know...

In 1960, the Sudbury Rifle Club used a building on the Featherland Farm property on Concord Road.
That year, the construction of tennis courts were underway.

Sealer of Weights and Measures

Type of Device	#Tested	#Sealed	Fees
Gasoline Pumps	56	56	\$ 900
Scales 0# - 10#	4	4	\$ 60
Scales 10# - 100#	3	3	\$ 60
Scales 30#	49	49	\$ 880
Scales 100# - 1000#	5	5	\$ 40
Pharmacy Scales	2	2	\$ 16
Totals	92	92	\$1,956

Respectfully submitted,
Courtney Atkinson

Building Department

Calendar Year	New Residence		Residential Add'ns & Reno's		Non-residential		Swimming Pools		Other Permits (Roofs, Siding, Sheds, etc.)
	Permits	Value	Permits	Value	Permits	Value	Permits	Value	
2003	28	9,600,980	285	16,358,298	35	9,466,199	16	450,949	52
	*9	3,035,000							
2004	20	7,852,000	347	20,720,900	28	2,188,000	7	151,000	98
	*11	3,906,600							
2005	13	6,825,400	353	16,805,700	36	3,505,000	22	625,890	126
	*18	7,575,000							
2006	35	12,621,126	318	18,219,742	38	1,625,676	13	360,420	160
	*16	5,737,200							
2007	59	14,758,662	320	17,637,246	41	4,230,175	16	545,000	160
	*20	9,578,500							
2008	41	11,448,169	296	13,567,879	62	8,230,653	11	351,000	229
	*15	6,411,000							

2007 Permits Issued

Quantity	Source	Fees Collected
616	Building	471,618
651	Wiring	65,409
349	Plumbing	27,978
352	Gas	18,807
	Admin Fees	1,333
		<u>585,145</u>

2008 Permits Issued

Quantity	Source	Fees Collected
654	Building	418,998
662	Wiring	75,592
353	Plumbing	31,261
356	Gas	19,105
	Admin Fees	1,259
		<u>546,215</u>

Respectfully submitted,
James Kelly, Building Inspector

Fire Department

The Sudbury Fire Department responded to 1,955 calls for assistance during the year, up from 1,767 in 2007, or an 11% increase in activity. Two-thirds of this increase was due to more frequent ambulance dispatch. Good intent calls, resulting in no service, decreased. False alarms increased due to the many fire alarm systems and the potential for malfunction. Taken alone, false alarms could seem distracting. Yet, the very presence of fire alarm systems in the community in part plays a role in the decreasing incidence of building fires by providing early detection.

Ambulance dispatches now account for 55% of our work, continuing a trend of greater industry focus on medical emergencies that has been growing for years. Advances in emergency medicine and the availability of basic life support (BLS) and advanced life support (ALS) services in the field offer residents life-saving procedures not even contemplated a generation ago. Of the 1,066 ambulance runs, 320 used ALS. Ambulance fees generated \$330,160. The fees were used to offset the cost of personnel and materials to operate the ambulance, including the purchase of a new ambulance.

The other 45% of calls included fires in buildings, chimneys, oil burners, vehicles, brush, bark mulch, and dumpsters. Summer lightning storms caused several house fires. One house burned when a car in the garage caught fire; one resident put hot ashes in a trash bag resulting in another garage fire; another house suffered damage when the oven overheated and set the cabinets on fire. Each fire was extinguished quickly, limiting loss to the area of origin.

The Fire Department is fortunate to participate in mutual aid agreements with our neighbors. Whenever we have manpower or equipment needs, we call for assistance through these pacts. Each of our fires is such a circumstance. We reciprocate when our neighbors are in need. In February we went to Marlboro for a fire that completely destroyed a home when a Christmas tree exploded in flames. Fortunately the two residents escaped without injury. Verrill Farm in Concord was a very high profile fire, and Sudbury was first on scene. Our engines and personnel worked hard through the night helping Concord with water supply and rotation of manpower.

We believe that public education is fundamental to fire prevention. To this end, we continue to conduct the Student Awareness of Fire Education (SAFE) program in the K-8 grades through Lt. Kevin Moreau. Chief MacLean continues to provide personal preparedness and fire awareness training in the community. Firefighter Ethan Craig read to students at Reading Day, helping maintain the image of “firefighters are your friends” to our children.

Organizationally, we worked to be prepared for threats and contingencies. One tool is the Crossroads Regional Emergency Planning Committee, made up of Sudbury and five neighboring towns. In April, Crossroads conducted a six-town tabletop exercise in Concord where a simulated terrorist attack tested the ability of each of the 80 participants to adequately communicate, respond, and recover. An after-action report will help direct our future improvement plans. In particular, noted was Sudbury’s need for a dedicated Emergency Operations Center.

The Community Emergency Response Team (CERT) made several substantial contributions this year. In November, CERT held a drill at Fairbank Senior Center, opening a shelter for a simulated “Blizzard of 2008.” Seventy five volunteers made this an exceptional event and helped identify new procedures to assist potential evacuees. That experience was put to use after the December 12 ice storm where CERT team members went on alert to activate the shelter if the need arose. Fortunately, Sudbury’s light ice damage did not displace residents, but CERT was ready to serve the community.

This year, the Sudbury Fire Department applied for numerous grants. The Student Awareness of Fire Education (SAFE) grant application was funded for \$4,464; \$7,792 came from the Executive Office of Public Safety and Security (EOPSS) for backup radio power; \$843 funded CERT through the Massachusetts Emergency Management Agency (MEMA); and The Sudbury Foundation provided \$3,900 for oxygen analyzing equipment. We are still waiting to hear on a \$49,000 grant through the Federal Emergency Management Agency (FEMA) for disinfection equipment. A \$1,000,000 request to construct an Emergency Operations Center, identified as a need in the April tabletop discussed earlier, was not funded in a request to the U.S. Department of Homeland Security.

The following funds were collected for permits:

807	Burning Permits
226	Smoke Detectors
111	Fire Alarms
44	Commercial Fire Alarm
27	Tank Removal
32	Tank Truck Inspection
68	Oil Burner
27	LPG

A total of \$30,890 was collected for permits and copying.

We said goodbye in October to John Patrick Hanley who passed away after a long battle with cancer. Pat was a 30-year veteran of the fire service and was widely known for his good nature and zest for life. While we lost Pat, we gained from his friendship and grew together as many hours of compassionate service were given on his behalf. Thank you to all who gave dignity to Pat while bringing honor to themselves and the Fire Department.

Big challenges are ahead for 2009. Clearly, budgets are squeezed but hopefully we can continue to find alternate funding for new initiatives through grants and new revenue sources. Preserving Advanced Life Support (ALS) is in sharp focus and is critical to delivery of emergency medical services. Ensuring its continued availability will demand fresh ideas and outside-the-box thinking. Our success may depend upon seeing these challenges as opportunities to do old things in new ways.

Respectfully submitted,
Kenneth J. MacLean, Fire Chief

Assistant Fire Chief
Michael P. Carroll

Captains

Timothy E. Choate
Brian M. Lewis
William L. Miles
Douglas R. Stone

Lieutenants

Stephen E. Glidden
Kevin J. Moreau
Stephen M. Reini
David J. Ziehler

Firefighters

Francis J. Avery
John C. Balben
Gary D. Bardsley
Robert J. Beer
Robert E. Boyd, Jr.
Ethan W. Craig
Kevin P. Cutler
Michael R. Desjardins
Timothy Devoll
Dana J. Foster
Kyle R. Gordon
Michael D. Hamill
John P. Hanley (dec.)
Nicholas J. Howarth
Timothy B. Howe
Gary F. Isaacs
Joshua S. McLeod
Kevin M. Morrissey
Michael J. Murphy
George I. Place
Russell P. Place
Robert G. Row
John E. Salmi
Daniel K. Wells

Call Firefighter
Harold R. Cutler

Dispatchers

Brian Cotoni
Michael Cournyn
Peter Holman

Community Emergency Response Team (CERT)

The Community Emergency Response team (CERT) was formed two years ago by Fire Chief Kenneth MacLean. In this short time, CERT has made major progress in training Town residents to better respond to emergency situations in their community. Should a major emergency unfold such as a pandemic flu, earthquake, tornado, hurricane, etc., CERT members can provide critical support to our first responders and provide assistance to victims. CERT members can also help with non-emergency projects that help improve the safety of the community.

Sudbury's CERT operates as part of the Local Emergency Planning Committee (LEPC) and also under the umbrella of Citizen Corps. CERT is only deployed upon request by Sudbury's Emergency Management Director, Fire Chief Kenneth MacLean.

CERT volunteers receive specialized training, free of charge, by the Massachusetts Emergency Management Agency and federal mandates. Today, CERT has about 20 members.

Significant accomplishments over the past two years are in the areas of education and outreach to the community, and in building our deployable CERT Teams.

- Our Shelter Team is trained and conducted two training drills at the Fairbank Community Center. We are ready to help in an actual emergency.
- Our Medical Team supports shelter operations and is coordinated with Sudbury's Medical Reserve Corps.

- We've spread the word on "Personal Emergency Preparedness" via many presentations to community groups and houses of worship with the participation of Chief MacLean.
- Our "72-Hour Kit/Go-Bag" program was rolled out in coordination with the Sudbury Senior Center.
- CERT's mission and accomplishments were communicated through articles in the *Sudbury Town Crier* and other newspapers.
- We conducted a special Emergency Preparedness Workshop via LSRHS Adult Education.
- A survey of overflow shelter sites was completed in addition to the Fairbank and LSRHS shelters.
- CERT members were equipped using a MEMA Grant and a generous donation from the Sudbury Permanent Fire Fighters Association, Local 2023.
- We received a grant from The Sudbury Foundation and donations from Bank of America and many local businesses and organizations to help with all CERT initiatives.

Additional volunteers are needed to join the Sudbury CERT so we can increase our ability to achieve our mission. To learn about CERT and how you can serve your community while helping yourself, visit www.sudbury.ma.us/committees/cert.

Respectfully submitted,
Richard Simon, Team Leader
Kenneth MacLean, Fire Chief

Did you know...

In 1955, one individual served as Fire Chief, Building Inspector, and Wire Inspector at an annual salary of \$4,000.

Dog Officer

	TOTAL CALLS RECEIVED	TOTAL DOGS IMPOUNDED	TOTAL DOGS NOT CLAIMED
JANUARY	52		
FEBRUARY	39	1	1
MARCH	35		
APRIL	53	3	
MAY	78	3	
JUNE	57	3	
JULY	81	4	
AUGUST	98	6	1
SEPTEMBER	72	3	1
OCTOBER	81	2	1
NOVEMBER	60	3	
DECEMBER	79	3	1
TOTAL 2008	785	31	5
TOTAL NO. DOGS LICENSED WITH THE TOWN CLERK'S OFFICE AS OF 12/31/08	2,166		
TOTAL NO. CITATIONS ISSUED BY DOG CONTROL OFFICER	17		

All dogs not claimed are adopted or placed with Lowell Humane or Buddy Dog.

Respectfully submitted,
Leslie Boardman

Did you know...
In May 1766 the Town voted that swine may roam free for the year.
How's that for a leash law?

Public Works

Engineering

Provided construction layout for:

- Walkway on Hudson Road from Spruce Lane to the entrance of Assabet River Wildlife Refuge;
- Senior workout area located at the corner of Hudson Road and Fairbank Road;
- Walkway located along the westerly property line to Haskell Field from Hudson Road to Butler Place;
- Willis Road walkway from Marlboro Road to Kendra Lane.

Performed a property line and topographic survey of North Road and Great Road intersection.

Highway

A \$70,000 Massachusetts tourism grant funded the construction of a walkway along Hudson Road from Spruce Lane to the entrance of the Assabet Fish & Wildlife Refuge.

A \$50,000 anonymous donation was used to construct a walkway from Butler Place to Hudson Road and a senior exercise area at Haskell Field.

Using monies from the Walkway Donation Fund and the Walkway Construction Fund, a walkway was constructed along Willis Road from Marlboro Road to Kendra Lane.

The existing Concord Road walkway was reconstructed and/or resurfaced from #260 northerly to Candy Hill Road.

An Old Sudbury Road walkway was reconstructed and/or resurfaced from Concord Road to the Methodist Church.

A parking lot and boat ramp were constructed at Stearn's Mill Dam.

\$478,322 Chapter 90 funds were spent on 5.54 miles of road, including: Greenhill Road, Winsor Road, King Phillip Road, Old Lancaster Road from Concord Road to Goodman's Hill Road, Concord Road from Pantry to Lincoln Road, Brewster Road, Prides

Crossing from Jack Pine to Marlborough town line, Paddock Way, Windmill Drive, Woodland Road, Checkerberry Circle, Possum Lane, Brimstone Lane from Route 20 to Framingham town line, and Barnet Road.

790 feet of guardrail was installed at Concord Road, Dutton Road, Hudson Road, Raymond Road and Willis Road.

Drainage

Moore Road culvert was replaced. Leach pits were installed in Oakwood Drive, Linden Road, and Great Road.

There were 398 catch basins repaired and cleaned at various locations including: Willis Road, Fairbank Community Center, the corner of Fairbank Road and Hudson Road, Mark Lane, Jarman Road, Peakham Road at Pratt's Mill Road, Concord Road at Goodman's Hill Road, Bishop Lane, Windmill Drive, Thompson Drive, Cedar Creek, Camperdown Lane, and Elderberry Circle.

Berms were installed and/or repaired at 106 Peakham Road, Mark Lane, Goodnow Road, Elmwood Avenue, Arborwood Road, Elderberry Circle, Tantomouse Trail, Harness Lane, Surrey Lane, Pondview Road and Willow Road.

Trees & Cemetery

There were 54 interments performed by the Department, and 40 trees were removed from the Town's right-of-way.

Parks and Grounds

Senior exercise equipment was installed at corner of Hudson Road and Fairbank Road.

DPW Mining

Receipts on the sale of material from the North Road Borrow Pit totaled \$221,011.50, of which \$100,000 was transferred to the General Fund, leaving a balance of \$121,011.50.

Respectfully submitted,
I. William Place
Director of Public Works/Town Engineer

Wayland-Sudbury Septage Committee

During the past twelve months, we experienced a much more favorable environment for the conduct of operations at the Wayland-Sudbury Septage Facility. Overall performance improved as compared to recent years. This is in no small part due to DEP finalizing with both towns an Administrative Consent Order (ACO) regarding the approach we will follow to achieve new nitrogen effluent standards with greatly reduced capital investment. In addition, higher petroleum cost has made disposal of septage at our facility more attractive to haulers. Finally, diligent cost and financial management kept lids on sludge expense and receivables aging. For the first time in several years, we earned a surplus of \$27,518, had positive cash flow, and generated a small increase in retained earnings.

Three former members left the Committee – Phil Patterson (Wayland), George Bernard (Wayland), and Ted Pickering (Sudbury). We sincerely appreciate their years of service. Werner Gossels and Tom Abdella of Wayland joined the Committee and have contributed in important ways to our revitalization. We are looking to fill the Sudbury vacancy.

The Committee and facility staff (AOS/United Water) undertook several initiatives with regard to haulers that brought about improved relations, an increase in septage received, and closer tabs on accounts receivable. We are making a detailed study of our costs and business practices to bring about improved financial management. We had a successful financial audit by Melanson-Heath, covering FY05, FY06, and FY07.

We are placing renewed emphasis on preventive maintenance and facility equipment modernization. This year we replaced the original worn-out screen filter that was allowing more sludge. The equalization tank was cleaned during the slow period in January. We also upgraded the SCADA control system program, software and hardware.

For the first five months of FY08, septage received was 3.9 million gallons versus 3.2 million in FY07. In December the build-up of sludge in the equalization tank and downstream required us to cut back septage flow for several months, increasing sludge disposal and transportation expenses. However, for the year, we were able to process over eight million gallons, about 5% above our nine-year average. This higher volume and the improved receivables brought our revenue above \$800,000.

Perhaps more important for our long-term prospects is that we completed the ACO required plant and process upgrades and brought them on-line. By summer, we anticipate the start of a six-month qualification period to meet the new denitrification standards as demanded by DEP. Upon successful completion and approval, we will seek DEP permission for a permit increase from 25K gpd to 33K gpd. The additional septage should be available based on actual volume of 10.7 million gallons during the 2006 Pilot Program. Higher volume processed during warm months will enable us to manage the seasonal winter slow-down with less financial impact.

In summary, the long-term outlook for responsibility serving the septage needs of our communities by continuing operation of the Wayland-Sudbury Septage Facility is stronger now than it has been for a decade.

Respectfully submitted,
Thomas Abdella
R. Blair Davies
Robert K. Coe
John C. Dyer
Werner Gossels
Robert A. Gottberg
James F. Occhialini

Did you know...

In 1897, the total amount the Town expended for snow and ice removal was \$857.92.

Planning and Development

Planning Board

The Sudbury Planning Board exists under Section 81A of Chapter 41 of the Massachusetts General Laws. Its five members are elected by the Town and its duties are largely defined by State statute. In addition, other duties have been added from time to time by vote of the Sudbury Town Meeting, including long term planning studies, traffic circulation plans and bylaw codification.

The Board reviewed one residential development this year – Far Hill Preliminary Subdivision, which proposed two lots. Four Approval Not Required plans creating three new building lots were submitted and endorsed. The Board also participated in the review of other development applications, including the Habitat for Humanity Comprehensive Permit (2 units approved) and several Site Plan applications. The Board held a public forum on walkway prioritization, and the construction of the Willis Road and Hudson Road walkways were completed. The Planning Board reviewed one application for changes to Scenic Roads under the bylaw, and proposed a new bylaw governing Stormwater Management which will be submitted for the 2009 Annual Town Meeting.

The Planning Board is supported by the Planning and Community Development Department. All the activities of the Department, including all major residential and commercial development, community housing initiatives, zoning, and special projects

follow the Master Plan goals and recommendations. The Planning and Community Development Department spent considerable time completing the Nobscot Scout Reservation preservation project, including obtaining a \$500,000 State grant towards the cost of the conservation restriction. Under the direction of the Community Housing Specialist, the Town received its annual allocation of approximately \$22,000 of Federal HOME funds for affordable housing, and allocated the funds for the purchase and permanent restriction of a market rate unit in the Villages at Old County Road, increasing the number of affordable units in that development. The Department continues to work on development feasibility of the Melone property on North Road to determine appropriate uses for this Town-owned parcel, including housing and recreation. The large residential development on the Town's border in Concord has been monitored by the Department, and substantial mitigation for traffic and pedestrian improvements in the area was included in the approval of that application. The Department lost the funding for the Assistant Planner in 2008.

This year, residential development permitting and construction activity was light, with only three new residential building lots created. Construction in approved developments has also slowed due to the residential sales market.

Did you know...

Under the direction of Mr. Henry Ford, the Martha Mary Chapel was built from pine trees that were destroyed in the 1938 Hurricane that were located behind the Little Red Schoolhouse. The chapel was completed in 1940.

The following table sets forth those developments under construction (or within the authority of the Planning Board):

<u>Subdivision</u>	<u>Date Approved</u>	<u>Lots Approved</u>	<u>Lots/Units Developed</u>	<u>Protected Open Space</u>	<u>Ft. of Walkways</u>
Fairbank Farm	1999	3	0		
Dakin View	1999	15	14		1100
Whitehall Est. II	2001	3	1		400
Willis Hill II	2003	6	6		1000
Endicott Woods	2004	2	0		
The Meadows SRC	2004	23	5	8.2 acres	1500
Zingale	2004	1	0		
The Arboretum	2004	10	0	7 acres	1600
Brookside Farm	2005	9	7	5.2 acres	
Mahoney Farms SRC	2005	33	24	12.2 acres	1300
Cail Farm	2006	3	2	22.4 acres	
Faucher Woods	2006	2	1		
Maillet Estates	2006	4	3		400
Grouse Hill ISD	2006	52	38	14 acres	
Olde Bostonian Est.	2007	3	0		

Board membership remained stable this year. Michael Hunter was elected to a third three-year term at the annual election.

The Planning Board was well-represented on various Town committees. Chris Morely continued to serve as the Planning Board representative to, and chair of, the Community Preservation Committee (CPC) and is a member of the Open Space and Recreation Plan Update Committee. Lisa Eggleston serves as the Planning Board representative to and chair of the Route 20 Wastewater Technical Advisory Committee. Michael Fee serves as the chair of the Sudbury Housing Trust. Eric Poch serves as the Planning Board representative on the Rail Trail Conversion Advisory Committee. Michael Hunter is the Town's representative to our sub-regional planning agency, the Minuteman Advisory Group on Interlocal Coordination (MAGIC). Joseph Sziabowski, associate

member of the Board, serves on the Sudbury Center Improvement Advisory Committee and the Police Station Blue Ribbon Committee.

The current projects of the Planning Board follow the recommendations of the Master Plan in its attempt to balance the needs of the community. The Board remains committed to working on these issues as implementation of the strategies in the Master Plan continues over the next decade. The Board continues to solicit citizen input regarding planning and development issues affecting the Town, and encourages participation in meetings and special projects.

Respectfully submitted,
Jody A. Kablack, Dir. of Planning & Comm. Dev.
Elizabeth Eggleston
Michael C. Fee
Michael Hunter
Christopher Morely
Eric Poch
Joseph Sziabowski

Permanent Building Committee

Two members of the Permanent Building Committee (PBC), Michael Melnick and Thomas Scarlata, served on the Police Station Blue Ribbon Committee (PSBRC) appointed by the Selectmen to review the \$8.2 million Hudson Road Police Station proposal approved by the Board of Selectmen which was turned down by the voters in 2007. The PSBRC considered alternative proposals based upon a utility-versus-cost comparison based on a 20-year life. The PSBRC essentially validated the PBC findings, but chose to recommend a scaled-down version of the original plan. This new plan of 14,500 S.F., 4,000 S.F. less than the original plan, was estimated to cost a total of \$6.8 million dollars, including \$5,500,000 for construction costs. The article, which appeared on the 2008 Annual Town Meeting Warrant, which would have funded this new plan, was Indefinitely Postponed.

The Permanent Building Committee continued to investigate the remaining HVAC issues at the DPW building by engaging an independent air barrier consultant to review planned and as-built conditions and to perform an infrared survey of the building exterior. Further testing revealed no consequential defects in the construction of the building envelope. Upon the bonding company's release of its claim against the funds withheld by the Town, no further action was taken against the surety. The firm of Energy Economics, Inc. was hired to investigate various aspects of the HVAC system design and

operating efficiencies in order to modify system controls, if necessary, to achieve adequate heating, cooling, and humidity control. Low-cost remedial efforts have been put in place as a result of this investigation, including replacement of unit controls. The Committee will continue to monitor the system. The PBC has actively assisted the Historical Commission in furthering its plans to provide structural upgrades to the Hosmer House to eliminate the center columns in the large first-floor room. Mr. Melnick worked with Building Inspector Jim Kelly to ensure that the structural design was appropriate and assisted with the bidding process.

The Committee is also assisting the Historical Commission with plans to restore the exterior of the Loring Parsonage. A Request for Proposals for design services for this work was issued and, with the assistance of Community Preservation Committee (CPC) Administrative funds, the selected architect will proceed to develop plans and specifications for bidding early in 2009 in order to obtain CPC project funding through an article at the 2009 Annual Town Meeting.

Respectfully submitted,
Craig E. Blake
Bruce L. Ey
Elaine L. Jones
Thomas W. Joyner
Michael E. Melnick
Thomas A. Scarlata
Frank D. Schimmoller

Design Review Board

The Design Review Board, in cooperation with various other Boards, the Building Inspector and business owners, advocates architectural, graphic, landscape and environmental design quality in the public and commercial sectors of Sudbury.

This year, we reviewed twenty-seven sign applications and five building design applications and site plans. The Board also participated in the review of other development applications, including the Habitat for Humanity Comprehensive Permit application. Our recommendations are directed to the applicants, the Building Inspector, the Town Manager, the Zoning Board of Appeals and the Board of

Selectmen. We appreciate the cooperation we have received from all participants.

The members of the Board would like to express their heart-felt thanks to Charlie Kellstedt, who resigned this year after dedicated service on the Design Review Board.

Respectfully submitted,
Deborah B. Kruskal
Daniel A. Martin
Frank W. Riepe
Patricia A. Windle

Community Preservation Committee

The Community Preservation Committee (“CPC”) is in its seventh year of reviewing proposals for funding under the Community Preservation Act (“CPA” or “Act”, MGL Chapter 44B). Under the Act, funds may be used for the acquisition, creation and preservation of open space; acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation and preservation of land for recreational use; creation, preservation and support of community housing; and the rehabilitation or restoration of such open space, land for recreational use and community housing that is acquired or created through the CPA. The CPC, appointed by the Board of Selectmen, includes nine standing members, with representatives from the Town’s Conservation Commission, Finance Committee, Historical Commission, Housing Authority, Planning Board, Park and Recreation Commission, Board of Selectmen, and two at-large citizen members. The CPC is supported by Jody Kablack, Director of Planning and Community Development, and has been staffed by part-time assistance from the Planning Office.

At the Annual Town Meeting, projects were presented in the areas of historic preservation (Stearn’s Mill Dam Evaluation, Florence Hosmer’s painting appraisals, Town Hall window restoration, Town Clerk document preservation and Military Training Field archaeology survey), recreation opportunities (walkway construction, part of CSX railroad corridor purchase), and creation of affordable community housing (funding for Sudbury Housing Trust and the Sudbury Housing Authority unit replacements). The CPC’s largest project to date, the Nobscot Scout Reservation purchase of a conservation restriction on 303 acres of land, passed Town Meeting overwhelmingly. The total face value cost of all projects approved at Town Meeting was approximately 9,645,000 (including the full price of the land purchases, which will be bonded). In addition, debt service expenses of \$690,072 for prior projects and \$195,000 for administrative and operational needs of the CPC for FY09 were appropriated.

The CPA funds raised in FY08 through the local tax surcharge equaled \$1,355,512. The Town received a 71% FY08 match in October 2008 from the state CPA trust fund, bringing total revenues to \$2,321,410. The decrease in state matching funds was not unexpected, due to dwindling reserves in the state CPA fund caused by the downturn in the housing market. The CPC expects a similar revenue stream from the local surcharge in the coming year, but significantly lower state matching funds for FY10. The Sudbury CPC supports pending legislation which guarantees state matching funds at 75% of local revenues using higher fees at the Registry of Deeds. Monies not appropriated have accumulated, and our unreserved fund balance at the end of 2008 is approximately \$6.4 million.

CPA funded projects that are underway around Sudbury include the reconstruction of the Hearse House in the Town Center adjacent to the Revolutionary War Cemetery, interior restoration of the Hosmer House, Bruce Freeman Rail Trail Wildlife Study, and the Willis Road walkway construction. Look for the new signs noting “Sudbury Community Preservation Funds at Work.”

The year brought one change to the Committee membership. Tara Nolan Reed, CPC co-chair and at-large member, stepped down and was replaced by Lynne Remington. We thank Tara for her service and thoughtful contributions to the CPC.

Respectfully submitted,
Richard O. Bell
Sherrill P. Cline
John C. Drobinski
James A. Hill
Georgette Heerwagen
Christopher Morely
Seamus O’Kelly
Lynne H. Remington
Sheila A. Stewart

Agricultural Commission

The Agricultural Commission continues to work with the farmers, Selectmen, and Rail Trail Conversion Advisory Committee to emphasize the impact a rail trail would have on the farms abutting the proposed trail. We feel it is extremely important for the public to recognize the burden it will cause to our agricultural businesses.

There is an interest among citizens to have a Community Sustainable Agriculture (CSA) Farm in Sudbury. We have been working with several farmers and individuals interested in running the farm to try and get this up and going.

At the Annual Town Meeting, residents passed the Farm Preservation By-Law. This is now a public document that is posted at Town Hall where

anyone new to Town will understand that Sudbury recognizes and supports its agricultural businesses.

The 4th of July Parade has become an annual event. We welcomed North Gate Farm on its first year participating as a new agricultural business in Town. The support we receive from spectators along the way is tremendous and encouraging for the future of agriculture.

Respectfully submitted,
Laura B. Abrams
Nicholas Clayton
John Donovan
Karen Hodder

Rail Trail Conversion Advisory Committee

The Rail Trail Conversion Advisory Committee (RTCAC) was established by the Selectmen in November 2004 to provide a mechanism for the Town to examine the conversion of the unused Framingham-Lowell rail line into a recreational path and alternative transportation corridor, to help identify and address the many questions and concerns of Sudbury residents concerning this project, and to support Town staff as they study the feasibility of such a conversion. The section of the rail trail in Sudbury would continue the Bruce Freeman Rail Trail currently under construction in Chelmsford.

Three proposals submitted by RTCAC to the Board of Selectmen were approved by Town Meeting in 2007—a title review, a four-season wildlife study, and a field survey to map the corridor in detail. In summer 2007, the title search was judged sufficient to proceed with the wildlife study and the field survey with wetlands delineation. Presentation of the completed four-season wildlife study to the Board of Selectmen is planned for December. The field survey with wetlands delineation, though scheduled for completion last June, is not yet finished. The final version of the title search is not yet available.

In May 2007, the Board of Selectmen assigned the RTCAC a new task: the formulation of a notebook containing information about the history of this

right of way and also a review of the development and operation of representative rail trails in other Massachusetts communities. The RTCAC has focused on creating this document this year. In response to questions from the Agricultural Commission concerning the rail trail conversion, the RTCAC appointed a liaison to attend their meetings and investigate the concerns of the agricultural community. The RTCAC has also presented several recommendations for further action by the Board of Selectmen. The information compiled by the RTCAC is posted on the Committee page of the Town website, where citizens can find up-to-date information on our activities.

Respectfully submitted,
Patricia Brown
Debbie Dineen, Ex-officio
Elizabeth M. Foley
Madeline Gelsinon
Robert D. Hall
Bridget Hanson
Jennifer K. Pincus
I. William Place, Ex-officio
Eric D. Poch
Nancy J. Powers
Richard C. Williamson
Carole Wolfe

Ponds and Waterways Committee

The Ponds and Waterways Committee (PWC) was established in 2005 to provide a mechanism to advise the Board of Selectmen about the quality of Sudbury's ponds and waterways. This year, the Selectmen expanded PWC membership from seven to nine.

This year, with receipt of a \$1,000 grant from The Sudbury Foundation, the Committee is framing ten copies of a color map of Sudbury developed by the PWC. The map, surrounded by donated nature photos of the Town, depicts watersheds, parcels, roads, topography, streams/rivers, ponds and wetlands. Copies will be provided to each of the five Sudbury Schools, the high school, the library and other Town buildings. Informational material will be posted with the maps, and an educational outreach campaign in the schools is currently underway.

A complete compilation of GIS maps produced by the PWC and other informative documents may be viewed on the PWC's website at: http://www.sudbury.ma.us/committees/committee_home.asp?dept=PWC. Also published on the website is a new series of Questions and Answers on water-related topics.

During the year, the PWC also received a grant of \$650 from the Sudbury, Assabet and Concord Wild & Scenic River Stewardship Council ("RSC") for an eco-friendly lawn educational campaign within the Town. The funds will be used to purchase 100 lawn signs stating, "Eco-Friendly Lawn Protecting Sudbury's Water Re-sources." The signs will build awareness and support for the program, which will focus on conserving water and reducing inorganic lawn chemicals and/or nutrient-based fertilizers, pesti-cides and herbicides. Signs will be distributed to Sudbury property owners in the spring of 2009, based on criteria being developed by the PWC, and will be displayed twice a year for limited periods of time.

The Committee participated in the RSC's annual June Riverfest event by co-sponsoring a children's rubber ducky race with the Hop Brook Protection Association in the Grist Mill Canal at the Wayside Inn. Awareness was raised about environmental conditions of Hop Brook and Sudbury's other waterways.

PWC associate member Nancy Hershfield has written and published a number of articles on water-related topics in the *Town Crier*. They have included lawn care, storm water and recreational activities on Sudbury's ponds and waterways. Future articles are planned.

The PWC sponsored an Eco-Friendly Lawn Seminar at Goodnow Library on June 14, 2008 open to the public. The seminar featured three speakers who discussed ways to maintain a lawn while minimizing the impact on surrounding water bodies.

The Committee is continuing its work on a Ponds and Waterways Master Plan. Topics include waterbodies and wetlands; water quality, recreational opportunities, overall recommendations for the ponds and waterways; and histories.

The Committee's chair is Susan Crane, its vice chair is David Blohm, and other members are Ted Klein, Rob Hershfield, Mary Addonizio, Alan Bascom, Michael Dufault, Stephen Gabeler, and Paul Greenspan. Frank Lyons and Nancy Hershfield are associate members.

Respectfully submitted,
Mary L. Addonizio
Alan P. Bascom
David A. Blohm
Susan J. Crane
Michael R. Dufault
Stephen C. Gabeler
Paul B. Greenspan
Robert S. Hershfield
Theodore P. Klein

Sudbury Housing Trust

The Sudbury Housing Trust was established at the 2006 Town Meeting, when Sudbury voted to accept M.G.L. Chapter 44, Section 55C. The powers and duties of the Trust allow it to buy and sell real estate, borrow and lend money, develop and hold property, and all with the benefits of being under the Town's municipal structure – insurance coverage, investment management and accounting, and other such administrative functions. The Trust requires Board of Selectmen approval for any real estate transaction, and Town Meeting approval to borrow, mortgage or pledge amounts greater than the current Trust assets.



The Trust has been active in its second year. The Habitat for Humanity project at the corner of Dutton and Pratts Mill Road is well underway, and the bi-weekly building volunteers are making great progress. Two families were selected at a lottery held December 11 for the opportunity to become first-time homeowners and partner with Habitat in building their home. The Greater Worcester Habitat for Humanity and the Local Project committees have provided strong overall leadership and management. The Trust continues to be pleased with this project, and thanks the entire community for its support.

The Trust added two additional units to the Sudbury affordable housing inventory this year through the Home Preservation Program. Two older homes were purchased and sold, subject to a permanent deed restriction, to eligible first-time homeowners created from our lottery. The Housing Trust was able to work 'real time' to put offers on the property using their own funds. Both homes were sold this year to current Sudbury families: one in February, and the other home in August. A third home is currently in progress.

In support of the goal to create affordable housing through small-scale development, the Sudbury Housing Trust purchased a one-acre parcel of land on Maynard Road and is undergoing conceptual architectural design for a small development project of potentially six units of attached housing.

The Sudbury Housing Trust performs lottery and monitoring agent services for 40B projects in Sudbury and other neighboring communities. This allows Sudbury to customize the outreach to the local community and to be a true local presence during the application process. Through this approach, we know who is looking for affordable housing in Sudbury. Almost half are single parents, and almost half have connections to Sudbury; these are residents, Town employees and teachers – families in our community.

The Trust implemented a Small Grants program to help seniors and other lower income homeowners fund health and safety repairs in their homes. The Program has three rolling grant periods annually and has awarded \$17,600 for six grants; over 80% of the grantees are senior households. The easy-to-submit application can be found on the Town website: <http://sudbury.ma.us/documents/dl/4185/SmallGrantsProgram.pdf>.

The Trust ended the Fiscal Year on June 30, 2008 with a balance of approximately \$380,000. This was comprised of a \$159,000 carryover amount, revenue of \$266,000 (CPA appropriation and lottery/monitoring fees), expenses of \$56,000 (feasibility and lottery expenses), \$17,000 of interest and \$6,000 of salaries. In the 2008 calendar year, the Sudbury affordable housing inventory increased by 13 units, to 269, or 4.8% of our housing stock, nine of these from 40B developments, and four from local initiatives (Home Preservation and the Habitat project).

The Board is organized as follows: Michael Fee is Chair, Lydia Pastuszek is Vice-Chair, Lawrence O'Brien is the Selectman representative. The Trust expanded its at-large membership, and existing Trustees Peter Crowe, Andrew Kaye and Amy Lepak were joined by Michael Buoniconti, Joel Guillemette, and Daniel Hewett to complete the Board. The Trust is supported by Beth Rust, Clerk and Community Housing Specialist, and Jody Kablack, Director of Planning and Community Development.

Respectfully submitted,
Michael D. Buoniconti
Peter M. Crowe
Michael C. Fee
Joel B. Guillemette
Daniel M. Hewett
Andrew Kaye
Amy E. Lepak
Lawrence W. O'Brien
Lydia M. Pastuszek

Solid Waste Management Options Committee

This year, the Solid Waste Management Options Committee (SWMOC) gathered information from towns with similar demographics to Sudbury with the goal of comparing their solid waste practices with those of Sudbury. This process included telephone interviews with employees of these towns, and increased our understanding of the available options and their relative success.

We next interviewed some of the waste haulers currently operating in Town to help us understand what's available to residents today and also understand what's possible. These interviews included discussions of new technological advances in collection and recycling.

During the summer, the SWMOC developed a survey to gather information from Town residents. The survey was designed to help us understand the current options being used by residents, get some information on residents' satisfaction with their current options, and also to understand what residents want in a solution. This survey was available in the early fall both online from the Town website and on

paper forms distributed widely throughout the Town. There were 373 household responses to the survey with transfer station users and private hauler users about equally represented.

In October, the SWMOC held a public meeting to present our activities and findings to date and to solicit input from the community. The presentation, which includes details of the survey results, is available on the SWMOC website which can be accessed from the Town website.

The SWMOC will present a final report to the Board of Selectmen during the first half of 2009.

Respectfully submitted,

*Craig Blake
Nancy Brumback
Peter R. Harvell
Carolyn Lee
John M. Pearson
I. William Place, Ex-Officio
Thomas E. Powers
Eric Richard*

Earth Removal Board

The Earth Removal Board is appointed by the Board of Selectmen for a term of one year. It is this Board's responsibility to hear petitions for removal of soil, loam, sand, gravel, stone or other earth materials from land in the Town not in public use. It operates under Article V, A of the Town of Sudbury Bylaws.

No applications for earth removal were received during the year.

Respectfully submitted,

*Jonas D.L. McCray
Richard D. Vetstein
Benjamin D. Stevenson*

Did you know...

On January 2, 1999 there was a seven-alarm fire at Mill Village which destroyed many shops. Firefighters from 12 neighboring towns came to Sudbury's aid to help extinguish the fire.

Sewer Assessment Technical Advisory Committee

The Sewer Assessment Technical Advisory Committee continued to investigate the suitability of several parcels of land for subsurface disposal of treated wastewater. Expanding on previous years' search for parcels, the Committee reviewed all parcels south of Route 27 and north of Route 20 (both private and public), and has begun to focus on three Town-owned parcels of land for further soil investigation. However, soil testing has been put on hold until a more public process occurs.

The Committee supported a grant application by the Smart Growth Alliance to the Royal Bank of Canada to conduct a pilot program for "spot sewerage" (also known as decentralized treatment) in New England communities, which would have featured Sudbury as a case study. Unfortunately, the grant was not funded. The Committee is currently reviewing another grant proposal in partnership with the Charles River Watershed Association to The Sudbury Foundation to conduct a similar "spot sewerage" analysis in Sudbury. The funds would be used to com-

plete a study that would identify land within the Town which is critical to long-term environmental sustainability, identify land appropriate for wastewater effluent recharge, and assess water balances within the Town to determine current impacts and their resolution. The data collected and analysis provided would be used to educate the public and landowners of the importance of finding a solution to the Town's wastewater problems. The results of the grant award will be known in March 2009.

Once the study is completed, soil investigation will occur on any parcels deemed suitable by the study.

The Sewer Assessment Citizen's Advisory Committee has been indefinitely suspended, pending the outcome of the search for a suitable potential location in Town for the subsurface disposal of treated wastewater.

Respectfully submitted,
Elizabeth D. Eggleston
Parker L. Coddington
William J. Cossart
John C. Drobinski
Robert C. Leupold
Edward W. Pickering
I. William Place, Ex-officio

Did you know...

On December 21, 1955 the Wayside Inn sustained a serious fire which made the front page in the *New York Times*. The Inn was rebuilt due to a generous donation from The Ford Foundation.

Sudbury Center Improvement Advisory Committee

The Sudbury Center Improvement Advisory Committee (SCIAC) completed the Sudbury Center Improvement Plan Final Report, which in turn completed the Town's contract with the Cecil Group. The Report details the efforts of the Committee in studying the project area and evaluating alternatives to the current intersection design. It is available on the Town website. Although several design options were proposed, the SCIAC did not choose a preferred design. Instead, the decision was made to proceed with a survey of the project area to gain greater detail on the limits of the public right of way and potential changes to abutting properties. A "Request For Proposals" was prepared, and Horsley and Witten was awarded the contract to survey the area using the funds approved at the 2007 Annual Town Meeting. The survey was sub-mitted in the fall and is under

review. The SCIAC is also proceeding with discussions with First Parish of Sudbury and other key stake-holders. Further design options will be prepared in the coming months.

Respectfully Submitted,
June E. Allen
Scott Carpenter
Richard H. Davison
W. James Hodder
Deborah B. Kruskal
Eva H. MacNeill
Lawrence W. O'Brien
Frank W. Riepe
Joseph J. Sziabowski

Conservation Commission

Although the economy slowed considerably this past year, the Conservation Commission's workload did not decrease with a total of fifty-three (53) public hearings held. Projects were diverse and included removal of non-native invasive plants, house additions, septic system replacements, horse barns, small subdivisions, walkways on portions of Route 20 and Hudson Road, and numerous drainage upgrade and wetland enhancement projects.

Official enforcement action was taken on 11 sites. Violations included illegal fill in wetlands, working within wetlands jurisdictional areas without a permit, expanding projects beyond the approved limits of disturbance, violations of existing permits, and encroachment into areas protected by conservation restrictions. These violations were all resolved or are in the process of achieving compliance with the wetlands laws.

In an effort to close out old wetland permits with compliance certificates, the Commission established a policy of notifying an applicant once the three-year permit had expired. Following notification and submission of final plans, the Commission was able to close out 22 projects, helping both the property owner with clear title and the paperwork flow in the office.

The Commission continues to enter into license agreements with local farmers for continued agricultural uses on conservation land fields. Cavicchio Greenhouses grows pumpkins on the Lincoln Meadows south field. Siena Farms, a community-supported agricultural endeavor, produces organically-grown vegetables and herbs at Poor Farm Meadow, Barton Farm, and Davis Farm fields. A Community Garden is located at Lincoln Meadows North where a 30' x 30' staked and tilled garden plot can be rented by individual gardeners for the annual growing season.

The highlight of the year was the Town's success in purchasing a permanent conservation restriction on 303 acres on Nobscot Mountain from the Knox Trail Council Boy Scouts of America. This environmentally sensitive, historic, aesthetic, and character-defining landmark will now be preserved and accessible for all current and future generations to enjoy.

Respectfully submitted,
Debbie Dineen, Conservation Coordinator
Richard O. Bell
Parker Coddington
Ethan Jessup
John Sklenak
Greg Topham

Zoning Board of Appeals

The Zoning Board of Appeals is comprised of five members appointed by the Board of Selectmen. Several associate members are also appointed to serve in place of the regular members as necessary when scheduling or conflict issues arise. Regular members serve five-year terms and associate members serve one-year terms. The associate members also serve as full members of the Earth Removal Board.

The regular members of the Board for 2008 were Jeffrey P. Klofft (Chairman), Elizabeth T. Quirk (Clerk), Jonathan G. Gossels, Nancy Rubenstein and Stephen A. Garanin. The associate members of the Board were: Richard D. Vetstein, Jonas DL McCray, and Benjamin D. Stevenson. There are currently two openings for associate members.

The Zoning Board of Appeals derives its authority and jurisdiction from Massachusetts state law, G.L. c.40A, as well as from Sudbury's own Zoning Bylaw. The Board acts as one of Sudbury's special permit granting authorities, with a broad range of responsibilities on issues regarding property development and land use. The Board also hears applications for comprehensive permits for proposed housing developments under G.L. c.40 B, and considers requests for relief from the Town's Zoning Bylaws when applicants believe that literal enforcement would cause hardship without significantly impairing public welfare and/or without being significantly detrimental to adjoining lots.

The Board's hearings included testimony from a variety of residents and interested parties representing a cross section of the community. Board members heard from many different perspectives and were challenged to consider diverse views on many community-planning issues.

The Board strives to provide fair and impartial hearings on all matters within its jurisdiction and to act upon applications in a manner consistent with its interpretation of the wishes of the Town, as reflected in the Town Zoning Bylaw. These hearings frequently highlight varied differences among residents. The Board was continually impressed with the civility and respect with which community residents treated each other, notwithstanding conflicting visions of legal rights and the character of the community.

The applications reviewed by the Board in 2008 continued to reflect the growth of the Town and its transformation from a rural community into a denser suburban locale. However, with the economic slow-down, the board saw approximately 50% fewer applications this year as compared with 2007. Again this year, there continued to be a subtle shift away from developers petitioning the Board for "knock-downs" toward homeowners approaching the Board with renovation projects.

The Board was presented with two applications from wireless communications providers that wished to erect wireless communications facilities, typically monopoles. One of these cases attracted significant public discussion. While the Town's bylaws provide guidance to both the Board and the applicant, actions of the Board and the Town are limited by federal regulations. The Board continues to prefer these facilities be located within the wireless overlay district using stealth installations and will continue to work toward that goal.

As in past years, among the more difficult issues presented to the Board this year were disputes about the nature and density of comprehensive permit developments. The relaxation of community planning guidelines must be balanced against the development of much needed affordable housing. The Board continues to be pleased with the applicants' willingness to work with the Board and other Town authorities to develop plans that meet these needs while seeing that these new developments fit with the character of the Town. Once again, with the economic slowdown, these applications have been fewer as well.

This year, the Board received increasingly important and helpful assistance from a variety of Town employees and boards. As development issues become more complex, the sharing of information among those in Town with knowledge in key substantive areas has become critical, and the Board benefited greatly from such input. Of particular importance this year was the central planning assistance received from the Town's Director of Planning and Community Development, and the architectural and design assistance received from the Town's Design Review Board.

Additionally, the Board would like to recognize Mary Corley, our administrative assistant, who retired after many years of service. As an all-volunteer Board, the Board of Appeals relied on Mary to ensure that our operation ran smoothly. All members and alternates on the board would like to thank Mary for her tireless efforts and wish her all the best for a pleasant and relaxing retirement.

All meetings of the Board of Appeals are conducted as open meetings to which the public is invited. In December 2007, the Board established a regular schedule for its meetings, choosing the first and third Mondays of the month. The Board's meetings are often quite informative, and, in many cases, entertaining. As a convenience to the applicants, the Board generally conducts deliberations immediately after each case is heard. This often eliminates the need for residents to stay late into the evening to learn the Board's judgment on routine matters.

All cases are a matter of public record and the documents pertaining to them are filed at the office of the Town Clerk. The list that follows identifies the matters considered by the Board this year. A *denial* means that, except under special circumstances, an applicant may not reapply for the same relief, for a period of two years. A *withdrawal without prejudice* enables an applicant to reconsider the application and reapply if desired. An asterisk indicates that a variance or special permit has been granted subject to conditions, which in the Board's judgment were necessary to safeguard the public good.

The following action was taken on cases pending from 2007:

- 07-59 OMNIPOINT COMMUNICATIONS
(T-MOBILE)
- 60, 61 Lot 800 Pratts Mill Road
(Sudbury Water District)
- Variances and Special Permit to allow operation of a wireless communications facility in a residential area
WITHDRAWN W/O PREJUDICE
- 07-62 OMNIPOINT COMMUNICATIONS
(T-MOBILE)
- 63, 64 Lot 0003 Maynard Road
(Sudbury Water District)
- Variances and Special permit to allow operation of a wireless communications facility in a residential area
APPROVED*

During 2008, cases were filed with action as follows:

- 22 were approved
- 0 were denied
- 7 were withdrawn
- 1 upheld decisions of Building Inspector
- 08-1 MICHAEL J. GRIFFIN
684 Boston Post Road
- Renewal of Special Permit to operate an automobile repair shop including limited used-car sales
APPROVED*
- 08-2 ROBERT & SUSAN GALLIGANI
26 East Street
- Special Permit to construct an addition on a non-conforming lot
APPROVED*
- 08-3 CHRISTINE & SOLOMON COHEN
60 Longfellow Road
- Variance to construct an addition which will result in a front yard setback deficiency
APPROVED
- 08-4 SARAH REALTY/SUDBURY QUICK SERVICE
100 Boston Post Road
- Renewal of Special Permit for the sale and repair of new and used motor vehicles
APPROVED*
- 08-5 SUDBURY AMERICAN LEGION
676 Boston Post Road
- Renewal of Use Variance to use the building and property as a private clubhouse
APPROVED*
- 08-6 GREEN MEADOW REALTY TRUST
358 Peakham Road
- Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot
APPROVED*

08-7	<p>WELLEN CONSTRUCTION 66 Willow Road</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED*</p>	08-15	<p>GRAVESTAR/SUDBURY PLAZA TRUST 505-525 Boston Post Road</p> <p>Special Permit for a freestanding sign APPROVED*</p>
08-8	<p>MICHAEL & HAZEL DURAND 53 Old Lancaster Road</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED*</p>	08-16	<p>DONALD MCLAGAN 62 Concord Road</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED*</p>
08-9	<p>SUDBURY AUTO CARE 80 Union Avenue</p> <p>Special Permit to allow motor vehicle general repair APPROVED*</p>	08-17	<p>OMNIPOINT COMMUNICATIONS 18, 19 Lot 0001 Pratts Mill Road (Sudbury Water District)</p> <p>Variance and Special Permit to allow operation of a wireless communications facility in a residential zone WITHDRAWN W/O PREJUDICE</p>
08-10	<p>MARIA COLAFELLA 17 Jason Drive</p> <p>Special Permit to allow a Single Accessory Dwelling Unit APPROVED*</p>	08-20	<p>BERGLUND ENTERPRISES, INC. 18 Great Lake Drive</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot WITHDRAWN W/O PREJUDICE</p>
08-11	<p>SHESGREEN/DIONNE 24 Summer Street</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED*</p>	08-21	<p>GREATER WORCESTER HABITAT FOR HUMANITY Parcel 6 – Dutton Road/Pratts Mill Road</p> <p>Comprehensive Permit to construct two townhouse style condominium units APPROVED*</p>
08-12	<p>MIDDLESEX SAVINGS BANK 454 Boston Post Road</p> <p>Special permit for signs APPROVED*</p>	08-22	<p>LINDA & NEIL WARRENBRAND 25 Tavern Circle</p> <p>Renewal of Special Permit for a kennel APPROVED*</p>
08-13	<p>TOWER ASSETS NEWCO II, LLC 142 North Road</p> <p>Renewal of Special permit for the continued operation of a wireless communications facility APPROVED*</p>	08-23	<p>NEWBRIDGE CONSTRUCTION COMPANY 192 Pratts Mill Road</p> <p>Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot APPROVED*</p>
08-14	<p>ROBERT KANAREK 58 Lincoln Lane</p> <p>Special Permit for an addition on a nonconforming lot WITHDRAWN W/O PREJUDICE</p>		

08-24 BERGLUND ENTERPRISES, INC.
37 Beechwood Avenue

Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot
APPROVED*

08-25 SUSAN J.W. FEIST
15 Brimstone Lane

Renewal of Special Permit for massage therapy
APPROVED*

08-26 STANISLAV MEZHEBOVSKY
15 Willis Lake Drive

Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot
WITHDRAWN W/O PREJUDICE

08-27 WILLIAM L. HALL
Lot 4 – Hillside Place

Use Variance for Lot 4 – Hillside Place
WITHDRAWN W/O PREJUDICE

08-28 WILLIAM L. HALL
Lot 4 – Hillside Place

Appeal of Building Inspector's denial of a building permit DENIAL UPHELD
(under appeal)

08-29 STANISLAV MEZHEBOVSKY
15 Willis Lake Drive

Special Permit to allow demolition of an existing residence and construction of a new residence on a nonconforming lot
APPROVED*

08-30 ERIC & KAROL HJERPE
19 Pipsissewa Circle

Variance to allow a pool and spa which will result in a rear yard setback deficiency
APPROVED

Respectfully submitted,
Stephen A. Gararin
Jonathan G. Gossels
Jeffrey P. Klofft
Elizabeth T. Quirk
Nancy G. Rubenstein

In Memoriam

ELIZABETH CAMPBELL (1945-2008)

Moved to Sudbury: 1976
LSRHS SPED Teaching Assistant: 1987-1993

IRIS F. DELUCA (1928-2008)

Moved to Sudbury: 1968
Election Worker: 2001-2008

RITA EISNER (1916-2008)

LSRHS Cafeteria Worker: 1978-1981

JOAN S. FELLEMAN (1932-2008)

Moved to Sudbury: 1959
School Guidance Counselor/Teacher: 1970-1988

LAVERNE S. FERRIS (1910-2008)

Horse Pond Road School and
Nixon School Teacher: 1959-1974

CHARLES ADDISON FROST (1929-2008)

Moved to Sudbury: 1953
Police Officer: 1958-1960
Sealer of Weights and Measures: 1961-1962

JOHN PATRICK HANLEY (1953-2008)

Firefighter: 1978-1981, 1983-2008

**MARION J. "PADDY" JOHNSON
(1922-2008)**

Moved to Sudbury: 1948
School Cafeteria Worker

MARGUERITE KEITH (1939-2008)

Moved to Sudbury: 1969
Election Officer: 1991-2007

ARNOLD A. KRAMER (1930-2008)

Moved to Sudbury: 1975
Pay-Per-Throw Committee: 1998-2005
Senior Center Van Driver

VIRGINIA ANN MAENPAA (1933-2007)

Moved to Sudbury: 1951
LSRHS Secretary: 1964-1971

CLARE MULLEN (1935-2008)

LSRHS SPED Teacher: 1984-2000

THOMAS W. H. PHELPS (1943-2008)

Moved to Sudbury: 1974
Planning Board: 1983-1987
Route 20 Task Force: 1987-1988
Board of Appeals/Earth Removal Bd: 1987-1992
Earth Removal Board Alternate: 1996-2005
Board of Appeals Associate: 1992-2005
Traffic Management Committee: 1990-1999
Fair Housing Committee: 1989-2006
Town Reorganization Blue Ribbon Comm: 1994
Strategic Planning Committee: 2001-2002
Economic Development Committee: 2005-2008

BETTY 'JEAN' SEGIEN (1941-2008)

Moved to Sudbury: 1990
School Cafeteria Worker: 1981-2007

BERNICE N. SLOMSKI (1938-2008)

Moved to Sudbury: 1959
Building Dept. Secretary: 1981-1997

MARTY SPENCE (1944-2008)

LSRHS SPED Teaching Assistant: 2005-2008

ARTHUR A. WALKER (1934-2008)

Moved to Sudbury: 1971
Peter Noyes/Curtis Teacher: 1960-1995
Established Sudbury Junior Ski Program
Park and Recreation Committee: 1973-1979
Juvenile Restitution Program Committee:
1983-1996

MARJORIE A. WALKER (1913-2008)

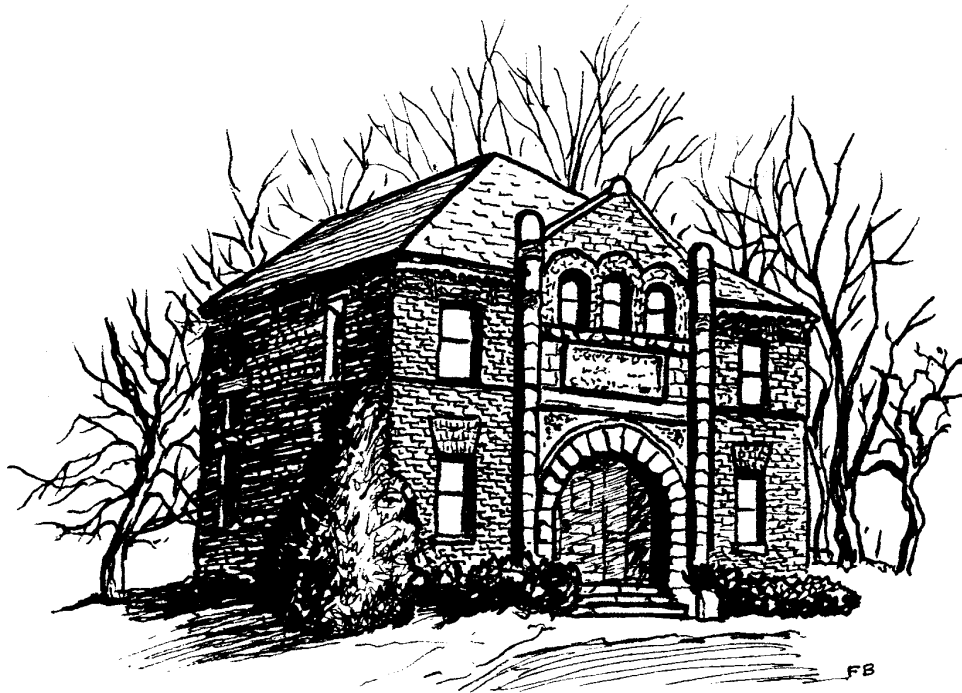
Born in Sudbury
Election Worker: 1990-2001

Sudbury Town Offices/Departments

<u>Department</u>	<u>Location</u>	<u>Phone Number</u>
Assessors Office	Flynn Building	978-639-3393
Board of Appeals	Flynn Building	978-639-3387
Building Department	DPW Building	978-443-2209 x1361
Conservation	DPW Building	978-443-2209 x1370
Council on Aging	Fairbank Community Center	978-443-3055
Design Review Board	Flynn Building	978-639-3387
Dog Officer	----	978-639-3361
Engineering/DPW Director	DPW Building	978-443-2209 x1389
Finance Director	Flynn Building	978-639-3377
Fire Headquarters	77 Hudson Road	978-443-2239 (bus.)
Goodnow Library	21 Concord Road	978-443-1035
Health Department	DPW Building	978-443-2209 x1379
Highway/DPW	275 Old Lancaster Road	978-443-2209 x1221
Historic Districts Commission	Flynn Building	978-639-3399
Human Resources/Personnel	Flynn Building	978-639-3348
Lincoln-Sudbury Regional H.S.	390 Lincoln Road	978-443-9961
Park and Recreation	Fairbank Community Center	978-639-3242
Atkinson Pool	Fairbank Community Center	978-639-3232
Planning & Community Development	Flynn Building	978-639-3387
Police Department	415 Boston Post Road	978-443-1042 (bus.)
Selectmen's Office	Flynn Building	978-639-3381
Social Worker	Flynn Building	978-639-3358
Sudbury Housing Authority	55 Hudson Road	978-443-5112
Sudbury School Department	Fairbank Community Center	978-639-3211
Sudbury Water District	199 Raymond Road, P.O. Box 111	978-443-6602
Tax Collector/Treasurer	Flynn Building	978-639-3376
Technology Administrator	Flynn Building	978-639-3307
Town Clerk	Town Hall	978-639-3351
Town Counsel	Flynn Building	978-639-3384
Town Manager	Flynn Building	978-639-3381
Asst. Town Manager	Flynn Building	978-639-3386
Treasurer/Collector	Flynn Building	978-639-3377
Veterans Agent	Town Hall	978-639-3357
Youth Coordinator	Fairbank Community Center	978-639-3227

Addresses

DPW Building	275 Old Lancaster Road
Fairbank Community Center	40 Fairbank Road
Flynn Building	278 Old Sudbury Road
Town Hall	322 Concord Road



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